



AGENDA
CITY OF SEASIDE
PARKS AND RECREATION

REGULAR MEETING
VIRTUAL ONLY
Monday, August 17, 2020
5:30 PM

Pursuant to Governor Newsom's Executive Orders [N-29-20](#) and [N-33-20](#), and to do all we can to help slow the spread of COVID-19 (coronavirus) City of Seaside meetings will be adapted in the following ways:

- Meetings of the Seaside City Council and its Boards and Commissions will be conducted with virtual (electronic) participation only. Members of the public may watch the live stream of the City Council and Boards and Commission meetings at <https://bit.ly/SeasideYouTube>
- Members of the public may participate before and during each meeting by submitting comment(s) to dmeewis@ci.seaside.ca.us. The clerk will read each received public comment aloud into the record at the designated time, subject to time limits that may be imposed pursuant to the Brown Act. In the subject line of a public comment email, please specify the meeting body and date and indicate the relevant item number or "general" to help staff easily receive and organize public comments.

1. CALL TO ORDER

PARKS AND RECREATION

Bobby Maxwell	Chair
Rich Cadigan	Vice Chair
James White	Commissioner
Alicia Louise Gaines-Lynch	Commissioner
Willie Gray	Commissioner
Dianne Nielson	Commissioner
Franco Pacheco	Commissioner

2. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to two (2) minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

3. APPROVAL OF MINUTES

A. JULY 20, 2020 MINUTES

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. BUSINESS ITEMS

A. DISCUSS AND ASSIGN COMMISSIONERS TO BE LIAISONS FOR OTHER CITY COMMISSIONS

B. DISCUSS AND ASSIGN WORK PLAN ASSIGNMENTS

C. UPDATE ON LAGUNA GRANDE PARK ADA EQUIPMENT

6. REPORTS FROM RECREATION STAFF

7. REPORTS FROM PARKS STAFF

8. REPORTS FROM COMMISSIONERS

9. ADJOURNMENT

**Next Regularly Scheduled Meeting:
November 16, 2020
Time: 5:30 p.m.
VIRTUAL ONLY**

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:
<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



MINUTES

CITY OF SEASIDE PARKS & RECREATION COMMISSION

**REGULAR MEETING
VIRTUAL ONLY
Monday, July 20, 2020
5:30 p.m.**

1. CALL TO ORDER:

The meeting was called to order at: 5:33 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Bobby Maxwell	Chair	<u>X</u>
Rich Cadigan	Vice Chair	<u>X</u>
James White	Commissioner	<u> </u> (Excused Absence)
Alicia Louise Gaines-Lynch	Commissioner	<u>X</u>
Willie Gray	Commissioner	<u>X</u>
Dianne Nielson	Commissioner	<u>X</u>
Franco Pacheco	Commissioner	<u>X</u>

STAFF:

Dan Meewis X Terry Navarro X

4. PUBLIC COMMENTS:

* None

5. APPROVAL OF June 15, 2020 MINUTES:

* Willie Gray/Rich Cadigan M/S/P (with two corrections)

6. BUSINESS ITEMS:

a. Discuss and Finalize the 2020-2021 Work Plan:

* The Commissioners reviewed and discussed the 2020-2021 Work Plan. Commissioner Pacheco wanted to add a bi-annual drown proofing program for local youth under goals and objections. Commissioner Nielson wanted to add working with the Environmental Commission for tree planting under goals and objections. The Commissioners voted and approved the 2020-2021 Work Plan with two corrections and adding the two goals/objections.
Franco Pacheco/Willie Gray M/S/P

b. Update on Parking at Trinity Park:

- * Staff reported that they passed this on to the police department and the code enforcement officer. They should have gone out there already and look at the area and issued warnings or tickets or whatever they need to do. Commissioner Cadigan reported that some of the neighbors have seen some reduction of commercial vehicles, equipment, RV's and car sleepers around the park. He would like to have two signs erected on either end of the park to remind people that such parking is illegal per the city's municipal code.

c. Update on Activities at Roberts Lake:

- * Staff reported that back in April 2020 the City Council approved overnight sleeping at Roberts Lake until July 06, 2020. At this time, there is no time limit for overnight parking at the parks. Starting on Friday, July 24, 2020 the city will be relocating the people from Roberts Lake up to Fort Ord at the site of the old Shea Gym. The people will have until Monday, July 27, 2020 to complete the move. The enforcement for overnight parking will begin after that and Public Works will start the cleaning process at Roberts Lake. The people can stay at the new location for 120 days and then the city will revisit it again on the status of it.

d. Review and Discuss the Seaside Municipal Code 9.08 and Make Recommendations to the Code.

- * Commissioners reviewed and discussed Commissioner Cadigan's draft of the changes and additions to the Code. Staff stated that the draft is a working document for a couple of meeting and is a good start. The Commissioner should also look over the whole Municipal Code. It is better to make all the changes at once and put it in one amendment.

7. REPORTS FROM RECREATION STAFF:

- * Staff reported that they started Camp Tu Casa for two weeks. Camp Tu Casa is a camp in a box home program. Staff will be delivery activity bags to those who register. There will be two Zoom meetings each week so campers can interact with staff and other Campers.
- * Staff reported that they are working with the superintendent of MPUSD. During the school year they are opening up Soper Community Center as a distant learning center for the homeless children in Seaside. That way they will have a safe place to go to focus on their distant learning. They can only have 20 children in the building. There will be two staff working there with the children. The student will have instructional learning with their teachers from 9:00 a.m. to 12:00 p.m. The second half of the day will be a recreation program with outdoor activities and arts & crafts. The staff will help the students with their assignments. There are 1600 homeless students in MPUSD and over 500 are in Seaside alone.

- * Staff reported that the City Council approved to have the Commission meetings quarterly. Staff stated that the Parks & Recreation Commission could have their meeting in August and then go quarterly.

8. REPORTS FROM PARKS STAFF:

- * Staff reported that they hired a new City Engineer.
- * Staff reported that they did not get the funds for Manzanita Stuart Park. However, staff did submit a letter of intent for the Per Capita funds. The City of Seaside can get \$177,000.00 for Prop 68. They will need to submit an application on a current project that they are working on. They can use the funds on the parks that they have been working on, like Ellis Park, Capra Park or Manzanita Stuart Park. The Commissions can help decide on how to use the funds.
- * Staff reported that they are working on doing a parking lot and redoing the playground at Cutino Park. They are also installing a new larger econic box for more storage. They are resurfacing new goals at the Sonoma Courts. They hope to start at the end of August 2020 with the completed date in October 2020. The City Council did put in the \$70,000.00 for the ADA project at Laguna Grande Park and they should be starting that soon.
- * Staff reported that the parks in Seaside are opened, however, the playgrounds and restrooms are closed. The ball fields are open on a limited basis.

9. REPORTS FROM COMMISSIONERS:

- * Commissioner Maxwell reported that there were dogs on the sports field at Cutino Park. He stated that he appreciated everyone's hard work. Commissioner Maxwell wanted to end the meeting with a moment of silence for the late former Seaside Mayor Ralph Rubio.

10. ADJOURNMENT: The meeting was adjourned at 6:44 p.m.

Next Regularly Scheduled Meeting
August 17, 2020
Time: 5:30 p.m.
VIRTUAL ONLY

Attachments
From the
July 20, 2020
Meeting

9.08.010 Definitions.

“City park” shall mean any outdoor area owned or operated by the City and open to the general public for recreational purposes, regardless of any fee or age requirement, including but not limited to: parklands, including portions of parks, such as picnic areas, playgrounds, or sports fields; walking paths; gardens; hiking and nature trails; bike paths; horseback riding trails; athletic fields; and skateboard parks. “City park” shall also include a parking lot or any other area designated or primarily used for parking vehicles of persons accessing the City park. This definition shall not apply to any public street located outside of a City park that is designed and intended for regular motor vehicle travel or designated bicycle lanes located within such street.

9.08.060 Prohibitions generally.

H. Picnic Areas and Use. No person using a park shall:

1. Picnic, lunch or loiter in a place which interferes with the use of active recreation areas. City park caretakers or recreation personnel shall have the authority to regulate the activities in such areas when necessary to prevent congestion and to secure the maximum use for the comfort and convenience of all. Visitors shall comply with any directions given to achieve this end. ~~Individual fireplaces,~~ City owned permanent park BBQ’s, tables and benches shall be used on the basis of “first-come, first-served” unless reserved by permit.
- K. Go upon any planter area, lawn or grass plot where prohibited by the Director and which prohibition is indicated by sign, or in the absence of such sign, where it is clear that going upon the planter area, lawn or grass plot will damage such area.
- L. Loiter, lay, sleep, rest, sit, in a manner that blocks or partially blocks any walkway, trail, athletic field, playground equipment, parking space, or any other area designated or primarily used for parking vehicles of persons accessing the City park.
- M. Place objects, articles, bicycles, shopping carts, or personal belongings in a manner that blocks or partially blocks any walkway, trail, athletic field, playground equipment, parking space, or any other area designated or primarily used for parking vehicles of persons accessing the City park.
- O. Indulge in riotous, boisterous, threatening, indecent, or immoral conduct or abusive, threatening, or profane language.
- P. Use of tobacco shall not be permitted within twenty-five feet of playgrounds, skateparks, athletic fields, park trails, walkways, and tot lot sandbox areas, as the terms are defined in California Health and Safety Code Section [104495\(a\)](#).

“Tobacco or tobacco related product” shall have the following meanings:

1. A product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff.
2. A product containing, made, or derived from any other weed or plant, including products made with cannabis, that is smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff. This subsection shall not apply to food products intended for nourishment and sustenance.
3. An electronic device that delivers nicotine, cannabis, or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah.

“Use” shall mean lighting, heating, burning, smoking, chewing, ingesting, snorting, sniffing, inhaling, absorbing, dissolving, and vaping.

- Q. Violate any federal, state or local law, rule or regulation;



<http://www.ci.seaside.ca.us/>

CITY OF SEASIDE

Recreation and Parks Commission

FY 2020-2021 Work Plan
&
FY 2019-2020 Accomplishments

Members

Bobby Maxwell, Chair
Rich Cadigan, Vice Chair
James White
Alicia Gaines-Lynch
Willie Gray
Dianne Nielson
Franco Pacheco

Staff Liaisons

Dan Meewis, Recreation Director
Nisha Patel, City Engineer
David Fortune, Public Works Superintendent

MISSION STATEMENT

The mission of the Seaside Recreation and Parks Commission is to promote and advocate for parks and recreation services in an advisory capacity, to advance and preserve parks and recreation services, and to ensure safe parks and recreation facilities are available for all residents and visitors to the City of Seaside.

HISTORICAL BACKGROUND

The City of Seaside Recreation and Park Commission consists of seven appointed members who hold office for three years. The Commission was established by Ordinance No. 1 on October 13, 1954. At that time SECTION 1-218 authorized the creation of three special committees of three members each; Recreation and Parks Committee, Public Works Committee and Financial Committee. Since then the committee structure was replaced by a Commission structure. Currently the duties of the Recreation and Park Commission are:

1. To act in an advisory capacity to the City Council, Recreation Director and the boards of trustees of the school districts and to cooperate with other governmental agencies and civic groups in the advancement of sound park and recreation planning and programming.
2. Recommend policies on recreational services and facilities to the Recreation Director and the City Council;
3. Consult with the Recreation Director on matters relating to the administration and development of recreation areas, facilities, programs and improvements.
4. Make periodic inventories of recreation services that exist or may be needed and interpret the needs of the public to the City Council, the school boards of trustees and to the Recreation Director.
5. Aid in coordinating recreation services with the programs of other public agencies and voluntary organizations.
6. Advise the Recreation Director in the preparation of the annual budget and a long-range recreation capital improvement program.
7. Advise the Recreation Director in the preparation of the annual budget and a long-range recreation capital improvement program.

8. Advise the City Council on matters regarding trees, plants, landscape, etc.
9. Develop, keep current, and aid in the facilitation of a plan for the development, conservation and care of trees, trails, and parks.
10. Develop and review annually a long-range plan for trees and parks, both naturally occurring and planned.
11. Review, in cooperation with other City Commissions, plans for landscape, planting, trails, etc.
12. Coordinate or conduct planned projects for the advancement trees, parks, and other outdoor recreational areas.
13. In collaboration with other City Commissions, inform residents regarding landscape projects and care.

FY 20-21 WORK PLAN

The Seaside Recreation and Parks Commission desires and encourages community participation in the decision making process.

<i>GOAL/OBJECTIVE</i>	<i>PROPOSED ACTIVITIES</i>	<i>PRIORITY RANKING</i>	<i>TIMELINE FOR COMPLETION</i>
FY 21-22 CIP and budget review	To review, consider and endorse recommended budget for FY 21-22.	High	March 2021
Promote public input	Gather, review, and endorse needs.	High	Ongoing
Seek grant funds	Advocate and seek public funds available through the Office of Grants and Local Services and National Recreation and Park Association, etc.	High	Ongoing
Submit CDBG Grant	Submit a competitive grant in order encumber funds.	High	September 2020
Work cooperatively with FOSPA and other City Commissions: Homeless, NIC, SAHC, Environmental	Collaborate with other City Commissions and FOSPA.	Medium	Ongoing
Seek Input for needs within Recreation Department & funding for those needs	Gather, review, and endorse needs and funding for inclusion in FY 21-22 budget.	High	March 2021
Attend workshops	Encourage Commissioner attendance.	Medium	Ongoing
Explore Trail System in Seaside	Look for areas of improvement and connectivity	Medium	March 2021
Review greenspace area along GJM Blvd	Research possible uses for area	High	March 2021

Park Clean up	Have commission lead park clean up days	Medium	Monthly
Review Seaside Municipal Code section 9.08	Make necessary amendments to code	High	March 2021
Blues in the Park collaboration	Have commission have more of a hands on approach with	Low	Spring/Summer 2021
Institute Adopt a Park program	Put together policies and guidelines for a community base program	Low	Spring 2021

PRIOR YEAR ACCOMPLISHMENTS

<i>GOAL/OBJECTIVE</i>	<i>ACTIVITIES SUPPORTING GOAL</i>	<i>STATUS</i>
Submitted SPP Grant	Submitted a competitive grant in order to encumber funds available to underserved CA communities.	Completed
Provide doggy bag stations at all parks	Allocated funding and personnel for installation.	Completed
Major renovation of Cutino Park	Opened to public August 2019	Completed
Improve Highland Otis Park	Allocated funding for Playground structure, BBQ, ADA, volleyball court improvements	Completed
Improve Metz Park and Rubio Field	Allocated funding for ADA improvements, Basketball and Futsal resurface and stripe	Completed
Roberts Lake ECO Park	Provided funding and	Completed

Peace Pole	locations for Peace Poles	
Improve Durant Park	Allocated funding for Playground structure, ADA and BBQ improvements	Completed
Community input regarding Manzanita Stuart Park	Public forum held regarding facility additions and construction.	Completed
Community input regarding Ellis Park	Public forum held regarding park improvements	Completed
Improve basketball court at Capra Park	Allocated funding for resurface	Completed
Attend Parks and Recreation Workshops during FY 19-20	Five members attended various workshops	Completed

ONGOING PROJECTS

<i>PROJECT</i>	<i>ACTIVITIES</i>
Manzanita Stuart Park	Continue to seek community input into park as required by grant
Recreation and park facilities	Encourage attendance to all parks, recreation center, pool and facilities.
Promote recreation and park activities	Blues in the Park, youth, adult and senior activities.
Monitor park improvements	Elis Park, Laguna Grande, Capra Park, Highland Otis Park, and Manzanita Stuart Park.
Work collectively with Environmental Commission	Promote and recommend flora in parks and around the City
Work collectively with Homeless Commission	Provide solutions to ensure parks, trails, landscape, and adjacent park areas can be enjoyed by all
ADA playground equipment	Provide ADA playground equipment at Laguna Grande Park