



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

REGULAR MEETING

Board of Directors

Tuesday, March 9, 2021, 9:30 AM

VIRTUAL ONLY MEETING

Pursuant to Governor Newsom's Executive Orders [N-29-20](#) and [N-33-20](#), and to do all we can to help slow the spread of COVID-19 (coronavirus) District meetings will be adapted in the following ways:

- Meetings of the District will be conducted with virtual (electronic) participation only. Members of the public may watch the live stream of the District meetings at <https://bit.ly/SeasideYouTube>
- Members of the public may participate before and during each meeting by submitting comment(s) to pwinfo@ci.seaside.ca.us. The clerk will read each received public comment aloud into the record at the designated time, subject to time limits that may be imposed pursuant to the Brown Act. In the subject line of a public comment email, please specify the meeting body and date and indicate the relevant item number or "general" to help staff easily receive and organize public comments.

1. CALL TO ORDER

2. ROLL CALL

BOARD OF DIRECTORS

Jerry Blackwelder

Pat Lintell

Jon Wizard

Chair

First Vice Chair

Second Vice Chair

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to two minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. CONSENT AGENDA

A. APPROVE MINUTES FROM THE JANUARY 12, 2021 REGULAR MEETING

B. APPROVAL OF DECEMBER 2020 & JANUARY 2021 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION

DISTRICT.

PURPOSE: Approval of December 2020 & January 2021 expenditures in the amount of \$439,670.22 for the Seaside County Sanitation District. A draw-down in the amount of \$439,670.22 for the expenditures for December 2020 & January 2021 is being requested.

RECOMMENDATION: Approve the expenditures for December 2020 & January 2021 and approve a drawdown of \$439,670.22. The total expenditures for December 2020 were \$194,814.00 and expenditures for January 2021 were \$244,856.22.

C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JANUARY 2021 AND FEBRUARY 2021

PURPOSE: Receive Seaside County Sanitation District Operations Report for January 2021 and February 2021.

RECOMMENDATION: Accept reports. This Item is presented for information only.

6. NEW BUSINESS

7. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

8. BOARD MEMBERS COMMENTS

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
April 13, 2021
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. This agenda is posted in compliance with Pursuant to Governor Newsom's Executive Orders [N-29-20](#) and [N-33-20](#). Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, January 12, 2021 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. CALL TO ORDER

Chair Blackwelder called the meeting to order at 9:30 AM.

PRESENT: Blackwelder, Lintell, Wizard

ABSENT: None

2. REVIEW OF AGENDA

3. PUBLIC COMMENT

4. CONSENT AGENDA

A. APPROVE MINUTES FROM THE DECEMBER 8, 2020 REGULAR MEETING

On motion by First Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District Board approved the item as presented.

*RESULT: **Approved***

AYES: Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES: None

B. Receive Seaside County Sanitation District Operations Report for December 2020.

On motion by First Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District Board approved the item as presented.

*RESULT: **Approved***

AYES: Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES: None

C. APPROVAL OF NOVEMBER 2020 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

On motion by First Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District

Board approved the item as presented.

RESULT: Approved

AYES: Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES: None

5. NEW BUSINESS

A. EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH MONTEREY ONE WATER FOR COST SHARE PARTICIPATION IN THE AMOUNT OF \$1,975 FOR THE FATS, OILS & GREASE PUBLIC EDUCATION PROGRAM FOR FISCAL YEAR 2020-2021.

First Vice Chair Pat Lintell inquired how the amount of the program differed from previous years.

Senior Engineer Scot Ottmar reported that the increase in cost was minimal and the cost share percentage has not changed.

On motion by First Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District Board approved the item as presented.

RESULT: Approved

AYES: Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES: None

6. STAFF REPORTS

A. UPDATE ON THE WEBSITE ABOUT CURRENT PROJECTS UNDER CONSTRUCTION PER BOARD MEMBER REQUEST

Senior Engineer Scott Ottmar presented information regarding the website updates for projects under construction. Ottmar also presented an update on the projects and notified the board that the next project for Broadway, Fremont and Ortiz sewer should be out to bid shortly.

7. BOARD MEMBERS COMMENTS

None.

8. ADJOURNMENT

Meeting adjourned at 9:40 am.

Respectfully Submitted,

Jasmine Dolan for Lesley Milton

Jerry Blackwelder, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Victor Damiani, Finance Director
Jessica Riley, Accounting Assistant

DATE: March 9, 2021

**SUBJECT: APPROVAL OF DECEMBER 2020 & JANUARY 2021
EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION
DISTRICT.**

PURPOSE

Approval of December 2020 & January 2021 expenditures in the amount of \$439,670.22 for the Seaside County Sanitation District. A draw-down in the amount of \$439,670.22 for the expenditures for December 2020 & January 2021 is being requested.

RECOMMENDATION

Approve the expenditures for December 2020 & January 2021 and approve a drawdown of \$439,670.22. The total expenditures for December 2020 were \$194,814.00 and expenditures for January 2021 were \$244,856.22.

BACKGROUND

The total expenditure was \$194,814.00 in December 2020 and \$244,856.22 for January 2021. The local cash balance as of January 31, 2021 was -\$314,701.74 and the cash balance with the County was \$4,541,636.20. These cash balances do not reflect previous draw-down requests in the amount of \$891,881.72 for the August 2020 expenditures & additional June 2020 expenditures that was received on February 11, 2021. An additional draw-down in the amount of \$439,670.22 is being requested for December & January expenses. The local cash balance will be \$1,016,850.20 after all

draw-down requests are received and the adjusted cash balance with the County will be \$3,210,084.26.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

1. DECEMBER 20 expenditure spreadsheet - for February meeting
 2. JANUARY 21 expenditure spreadsheet - for March 9 meeting
 3. EFT Form - for March 9 meeting
-

Reviewed for Submission to the
Board by:



Craig Malin, District Manager

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
DECEMBER 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8110-1045	STATE WASTE DISCHARGE FEE	-	-	-
951-8420-0001	SALARIES	-	-	-
951-8810-0001	SALARIES	5,580.21	4,278.24	1,301.97
951-8810-0002	OVERTIME	-	-	-
951-8810-0006	WORKERS COMPENSATION	-	-	-
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	217.02	217.02	-
951-8810-0012	VACATION\COMP TIME PAYOFF	108.52	108.52	-
951-8810-0016	DEFERRED COMPENSATION	107.12	87.06	20.06
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	-	-	-
951-8810-0031	PERS PENSION	619.56	475.10	144.46
951-8810-0032	PARS PENSION	398.26	305.38	92.88
951-8810-0033	LIUNA PENSION	-	-	-
951-8810-0041	MEDICAL INSURANCE	1,024.31	832.93	191.38
951-8810-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8810-0043	FLEX ONE-PLAN FEE	-	-	-
951-8810-0044	RETIREE MEDICAL INSURANCE	-	-	-
951-8810-0051	DENTAL INSURANCE-GUARDIAN	69.43	55.54	13.89
951-8810-0061	VISION INSURANCE	6.23	5.07	1.16
951-8810-0071	LTD	18.16	14.50	3.66
951-8810-0081	LIFE INSURANCE	19.38	15.54	3.84
951-8810-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8810-0092	MEDICARE TAX	82.52	64.22	18.30
951-8810-1022	LEGAL SERVICES	1,584.00	792.00	792.00
951-8810-1025	CITY AUDIT	-	-	-
951-8810-1026	MEDICAL EXAMS	-	-	-
951-8810-1029	TRAINING AND EDUCATION	-	-	-
951-8810-1030	CONSULTANT	-	-	-
951-8810-1033	FITNESS PROGRAM	-	-	-
951-8810-1040	PROPERTY TAX ADMIN FEES	-	-	-
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	-	-	-
951-8810-2044	COPIER SERVICES	-	-	-
951-8810-2045	MAIL MACHINE MAINTENANCE	-	-	-
951-8810-2052	RADIO REPAIR	-	-	-
951-8810-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8810-2066	COMPUTER MAINTENANCE	-	-	-
951-8810-2076	CITY OVERHEAD	-	-	-
951-8810-2078	OTHER EXPENSE	-	-	-
951-8810-2090	LIABILITY INSURANCE	-	-	-

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
DECEMBER 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-3092	STATIONARY SUPPLIES	44.10	44.10	-
951-8810-3095	DEPARTMENT CONSUMABLES	-	-	-
951-8810-3104	COMPUTER SOFTWARE	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	-	-	-
951-8810-4124	MAIL SERVICES	-	-	-
951-8810-5132	TELEPHONE	919.62	766.17	153.45
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	16,042.44	16,042.44	-
951-8810-9395	VEHICLE MAINTENANCE	-	-	-
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	-	-	-
951-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8810-9702	SRAF TRANSFER	-	-	-
951-8820-0001	SALARIES	132,254.97	102,345.02	29,909.95
951-8820-0002	OVERTIME	3,610.70	3,513.48	97.22
951-8820-0004	UNIFORM ALLOWANCE	-	-	-
951-8820-0005	PERS	-	-	-
951-8820-0006	WORKERS COMPENSATION	-	-	-
951-8820-0008	UNEMPLOYMENT INSURANCE	-	-	-
951-8820-0009	SICK LEAVE PAYOFF	-	-	-
951-8820-0010	MANAGEMENT LEAVE PAYOFF	-	-	-
951-8820-0012	VACATION/COMP TIME PAYOFF	1,411.99	1,411.99	-
951-8820-0013	SOCIAL SECURITY TAX	-	-	-
951-8820-0014	LIUNA PENSION	-	-	-
951-8820-0015	PARS PENSION	-	-	-
951-8820-0016	DEFERRED COMPENSATION	1,725.47	1,427.11	298.36
951-8820-0017	PARS-ARS 457	-	-	-
951-8820-0020	PART-TIME HOURLY WAGES	226.59	226.59	-
951-8820-0030	PERS PENSION OB BOND	-	-	-
951-8820-0031	PERS PENSION	12,792.42	9,868.07	2,924.35
951-8820-0032	PARS PENSION	210.32	163.66	46.66
951-8820-0033	LIUNA PENSION	1,227.31	909.67	317.64
951-8820-0041	MEDICAL INSURANCE	37,700.34	31,106.58	6,593.76
951-8820-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8820-0043	FLEX ONE-PLAN FEE	-	-	-
951-8820-0051	DENTAL INSURANCE-GARDIAN	2,221.60	1,860.05	361.55
951-8820-0061	VISION INSURANCE	213.53	176.47	37.06
951-8820-0071	LTD	217.15	175.88	41.27
951-8820-0081	LIFE INSURANCE	194.00	156.76	37.24
951-8820-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8820-0092	MEDICARE TAX	1,822.22	1,421.33	400.89
951-8820-0094	PW-LABOR COST ADJUSTMENT	-	-	-

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
DECEMBER 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0095	OPEB ANNUAL COST	-	-	-
951-8820-0099	TUITION REIMBURSEMENT	-	-	-
951-8820-1028	COMPUTER PROGRAMMING	-	-	-
951-8820-1029	TRAINING AND EDUCATION	-	-	-
951-8820-1030	CONSULTANT	-	-	-
951-8820-1033	FITNESS PROGRAM	-	-	-
951-8820-2044	COPY MACHINE MAINTENANCE	-	-	-
951-8820-2049	UNIFORM SERVICE / LAUNDRY	1,401.60	1,183.91	217.69
951-8820-2052	RADIO REPAIR	-	-	-
951-8820-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8820-2054	EQUIPMENT REPAIR	-	-	-
951-8820-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8820-2066	COMPUTER MAINTENANCE	-	-	-
951-8820-2068	REFUSE DISPOSAL	1,615.00	578.00	1,037.00
951-8820-2073	SUBCONTRACTED WORK	6,102.02	6,102.02	-
951-8820-2074	SUBCONTRACT - GREASE PROGRAM	-	-	-
951-8820-2087	EQUIPMENT RENTAL	-	-	-
951-8820-3092	STATIONARY SUPPLIES	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	11,433.41	10,009.31	1,424.10
951-8820-3097	SAFETY EQUIPMENT	750.01	750.01	-
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	300.00	300.00	-
951-8820-4122	DUES AND MEMBERSHIPS	4,475.17	4,475.17	-
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	1,744.69	1,744.69	-
951-8820-5132	TELEPHONE	-	-	-
951-8820-5133	WATER	-	-	-
951-8820-6143	VEHICLE MAINTENANCE	-	-	-
951-8820-8183	VIDEO INSPECTION	-	-	-
951-8820-8184	FOG PROGRAM	-	-	-
951-8820-8185	GIS MAINTENANCE & MAPPING	-	-	-
951-8820-8186	PUBLIC WORKS EQUIPMENT	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	-	-	-
951-8820-8198	FOG PROGRAM	1,612.50	1,612.50	-
951-8820-9395	VEHICLE MAINTENANCE	-	-	-
951-8820-9397	COMPUTER SYSTEM	-	-	-
951-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8820-9399	INTERFUND TRANSFERS OUT	-	-	-
951-8820-9602	PRINCIPAL	597.73	597.73	-
951-8820-9605	INTEREST EXPENSE	31.21	31.21	-
951-8820-9607	LEASE - SEWER TRUCK	-	-	-
951-8820-9608	LEASE - BACKHOE	-	-	-
951-8820-9999	INTERFUND TRANSFERS OUT	-	-	-
		252,732.83	206,251.04	46,481.79

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
DECEMBER 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8186	EQUIPMENT - VACTOR TRUCK	-	-	-
952-8820-8187	DEPARTMENT EQUIP - GENERATOR	-	-	-
952-8820-8188	DEPARTMENT EQUIP - CAMERA	-	-	-
952-8820-8189	RATE STUDY	-	-	-
952-8820-8190	VIDEO INSPECTION	-	-	-
952-8820-8191	PICKUP TRUCK WITH CMS	-	-	-
952-8820-8192	PICKUP TRUCK	-	-	-
952-8820-8193	CONNECTION FEE STUDY	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	3,853.20	3,853.20	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-
952-8820-8197	GENERATOR	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	2,784.91	2,784.91	-
952-8820-9606	OTHER DEBT SERVICE FEES	-	-	-
952-8820-9608	LEASE PYMTS-VACTOR (PRINCIPAL)	-	-	-
952-8820-9609	LEASE PAYMENTS 2009	-	-	-
952-8820-9901	LOSS (GAIN) ON ASSET DISPOSAL	-	-	-
		6,638.11	6,638.11	-
953-8820-0016	DEFERRED COMPENSATION	64.12	47.23	16.89
953-8820-0031	PERS PENSION	416.19	295.42	120.77
953-8820-0032	PARS PENSION	268.57	190.63	77.94
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	664.75	489.67	175.08
953-8820-0051	DENTAL INSURANCE	42.42	25.45	16.97
953-8820-0061	VISION INSURANCE	4.23	3.12	1.11
953-8820-0071	LTD	11.15	6.69	4.46
953-8820-0081	LIFE INSURANCE	11.90	7.14	4.76
953-8820-0092	MEDICARE TAX	53.69	38.35	15.34
953-8820-1030	CONSULTANT	-	-	-
953-8820-2054	EQUIPMENT REPAIR	-	-	-
953-8820-9193	STA 321 UPGRADES	-	-	-
953-8820-9194	PRIME CONTRACTOR	-	-	-
953-8820-9195	AMEND MASTER PLAN	-	-	-
953-8820-9196	TRUNK LINE CLEANING	-	-	-
953-8820-9197	HARCOURT AVE.	-	-	-
953-8820-9198	ORTIZ AVE SEWER LINE CLEANING	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	-	-	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	137,657.65	78,440.93	59,216.72
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	108,805.97	108,805.97	-

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
DECEMBER 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
953-8820-9208	LUZERN ST SEWR MAIN UPGRADE	570.89	464.09	106.80
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9210	TIOGA LIFT STN FEASIBILITY	-	-	-
953-8820-9211	BIRCH AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9212	LAFCO APPLICATION	-	-	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	1,221,943.13	1,221,382.41	560.72
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	-	-
953-8820-9216	SEWER MASTER PLAN	-	-	-
953-8820-9217	SUTTER ST SEWER MAIN REPLACE	-	-	-
953-8820-9218	SEWER LINE REPLACEMENTS	107,701.78	19,687.13	88,014.65
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	-	-
953-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
953-8820-9603	DEPRECIATION EXPENSE	-	-	-
953-8820-9604	AMORTIZATION EXPENSE	-	-	-
953-8820-9605	INTEREST EXPENSE	-	-	-
953-8930-2078	OTHER EXPENSE	-	-	-
		1,578,216.44	1,429,884.23	148,332.21
954-2010-0044	RETIREE MEDICAL INSURANCE	-	-	-
954-8810-2088	JUDGEMENTS/DAMAGES	-	-	-
954-8810-2090	INSURANCE	68,159.00	68,159.00	-
954-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
954-8810-9605	INTEREST EXPENSE	-	-	-
		68,159.00	68,159.00	-
			951-1009	46,481.79
			952-1009	-
			953-1009	148,332.21
			954-1009	-
DECEMBER 2020 DRAWDOWN				194,814.00

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
JANUARY 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8110-1045	STATE WASTE DISCHARGE FEE	-	-	-
951-8420-0001	SALARIES	-	-	-
951-8810-0001	SALARIES	6,448.17	5,580.21	867.96
951-8810-0002	OVERTIME	-	-	-
951-8810-0006	WORKERS COMPENSATION	-	-	-
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	217.02	217.02	-
951-8810-0012	VACATION\COMP TIME PAYOFF	108.52	108.52	-
951-8810-0016	DEFERRED COMPENSATION	127.20	107.12	20.08
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	-	-	-
951-8810-0031	PERS PENSION	3,122.57	619.56	2,503.01
951-8810-0032	PARS PENSION	460.24	398.26	61.98
951-8810-0033	LIUNA PENSION	-	-	-
951-8810-0041	MEDICAL INSURANCE	1,231.05	1,024.31	206.74
951-8810-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8810-0043	FLEX ONE-PLAN FEE	-	-	-
951-8810-0044	RETIREE MEDICAL INSURANCE	-	-	-
951-8810-0051	DENTAL INSURANCE-GUARDIAN	83.30	69.43	13.87
951-8810-0061	VISION INSURANCE	7.37	6.23	1.14
951-8810-0071	LTD	21.84	18.16	3.68
951-8810-0081	LIFE INSURANCE	23.30	19.38	3.92
951-8810-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8810-0092	MEDICARE TAX	94.46	82.52	11.94
951-8810-1022	LEGAL SERVICES	2,552.00	1,584.00	968.00
951-8810-1025	CITY AUDIT	5,000.00	-	5,000.00
951-8810-1026	MEDICAL EXAMS	-	-	-
951-8810-1029	TRAINING AND EDUCATION	-	-	-
951-8810-1030	CONSULTANT	-	-	-
951-8810-1033	FITNESS PROGRAM	-	-	-
951-8810-1040	PROPERTY TAX ADMIN FEES	-	-	-
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	-	-	-
951-8810-2044	COPIER SERVICES	-	-	-
951-8810-2045	MAIL MACHINE MAINTENANCE	-	-	-
951-8810-2052	RADIO REPAIR	-	-	-
951-8810-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8810-2066	COMPUTER MAINTENANCE	-	-	-
951-8810-2076	CITY OVERHEAD	-	-	-
951-8810-2078	OTHER EXPENSE	180.00	-	180.00
951-8810-2090	LIABILITY INSURANCE	-	-	-

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
JANUARY 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-3092	STATIONARY SUPPLIES	99.80	44.10	55.70
951-8810-3095	DEPARTMENT CONSUMABLES	183.00	-	183.00
951-8810-3104	COMPUTER SOFTWARE	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	91.00	-	91.00
951-8810-4124	MAIL SERVICES	-	-	-
951-8810-5132	TELEPHONE	1,104.18	919.62	184.56
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	16,042.44	16,042.44	-
951-8810-9395	VEHICLE MAINTENANCE	-	-	-
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	-	-	-
951-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8810-9702	SRAF TRANSFER	-	-	-
951-8820-0001	SALARIES	151,825.07	132,254.97	19,570.10
951-8820-0002	OVERTIME	3,928.59	3,610.70	317.89
951-8820-0004	UNIFORM ALLOWANCE	-	-	-
951-8820-0005	PERS	-	-	-
951-8820-0006	WORKERS COMPENSATION	-	-	-
951-8820-0008	UNEMPLOYMENT INSURANCE	-	-	-
951-8820-0009	SICK LEAVE PAYOFF	-	-	-
951-8820-0010	MANAGEMENT LEAVE PAYOFF	-	-	-
951-8820-0012	VACATION/COMP TIME PAYOFF	7,053.73	1,411.99	5,641.74
951-8820-0013	SOCIAL SECURITY TAX	-	-	-
951-8820-0014	LIUNA PENSION	-	-	-
951-8820-0015	PARS PENSION	-	-	-
951-8820-0016	DEFERRED COMPENSATION	2,169.49	1,725.47	444.02
951-8820-0017	PARS-ARS 457	-	-	-
951-8820-0020	PART-TIME HOURLY WAGES	408.66	226.59	182.07
951-8820-0030	PERS PENSION OB BOND	-	-	-
951-8820-0031	PERS PENSION	47,236.06	12,792.42	34,443.64
951-8820-0032	PARS PENSION	290.22	210.32	79.90
951-8820-0033	LIUNA PENSION	1,408.83	1,227.31	181.52
951-8820-0041	MEDICAL INSURANCE	41,613.31	37,700.34	3,912.97
951-8820-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8820-0043	FLEX ONE-PLAN FEE	-	-	-
951-8820-0051	DENTAL INSURANCE-GARDIAN	2,390.38	2,221.60	168.78
951-8820-0061	VISION INSURANCE	235.06	213.53	21.53
951-8820-0071	LTD	239.18	217.15	22.03
951-8820-0081	LIFE INSURANCE	216.20	194.00	22.20
951-8820-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8820-0092	MEDICARE TAX	2,187.61	1,822.22	365.39
951-8820-0094	PW-LABOR COST ADJUSTMENT	-	-	-

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
JANUARY 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0095	OPEB ANNUAL COST	-	-	-
951-8820-0099	TUITION REIMBURSEMENT	-	-	-
951-8820-1028	COMPUTER PROGRAMMING	-	-	-
951-8820-1029	TRAINING AND EDUCATION	-	-	-
951-8820-1030	CONSULTANT	-	-	-
951-8820-1033	FITNESS PROGRAM	-	-	-
951-8820-2044	COPY MACHINE MAINTENANCE	-	-	-
951-8820-2049	UNIFORM SERVICE / LAUNDRY	1,613.18	1,401.60	211.58
951-8820-2052	RADIO REPAIR	-	-	-
951-8820-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8820-2054	EQUIPMENT REPAIR	2,308.33	-	2,308.33
951-8820-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8820-2066	COMPUTER MAINTENANCE	-	-	-
951-8820-2068	REFUSE DISPOSAL	1,615.00	1,615.00	-
951-8820-2073	SUBCONTRACTED WORK	13,868.30	6,102.02	7,766.28
951-8820-2074	SUBCONTRACT - GREASE PROGRAM	-	-	-
951-8820-2087	EQUIPMENT RENTAL	-	-	-
951-8820-3092	STATIONARY SUPPLIES	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	11,729.23	11,433.41	295.82
951-8820-3097	SAFETY EQUIPMENT	1,034.06	750.01	284.05
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	1,200.00	300.00	900.00
951-8820-4122	DUES AND MEMBERSHIPS	4,475.17	4,475.17	-
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	5,105.15	1,744.69	3,360.46
951-8820-5132	TELEPHONE	-	-	-
951-8820-5133	WATER	-	-	-
951-8820-6143	VEHICLE MAINTENANCE	-	-	-
951-8820-8183	VIDEO INSPECTION	-	-	-
951-8820-8184	FOG PROGRAM	-	-	-
951-8820-8185	GIS MAINTENANCE & MAPPING	-	-	-
951-8820-8186	PUBLIC WORKS EQUIPMENT	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	480.00	-	480.00
951-8820-8198	FOG PROGRAM	1,612.50	1,612.50	-
951-8820-9395	VEHICLE MAINTENANCE	-	-	-
951-8820-9397	COMPUTER SYSTEM	-	-	-
951-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8820-9399	INTERFUND TRANSFERS OUT	-	-	-
951-8820-9602	PRINCIPAL	597.73	597.73	-
951-8820-9605	INTEREST EXPENSE	31.21	31.21	-
951-8820-9607	LEASE - SEWER TRUCK	-	-	-
951-8820-9608	LEASE - BACKHOE	-	-	-
951-8820-9999	INTERFUND TRANSFERS OUT	-	-	-
		344,069.71	252,732.83	91,336.88

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
JANUARY 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8186	EQUIPMENT - VACTOR TRUCK	-	-	-
952-8820-8187	DEPARTMENT EQUIP - GENERATOR	-	-	-
952-8820-8188	DEPARTMENT EQUIP - CAMERA	-	-	-
952-8820-8189	RATE STUDY	-	-	-
952-8820-8190	VIDEO INSPECTION	-	-	-
952-8820-8191	PICKUP TRUCK WITH CMS	-	-	-
952-8820-8192	PICKUP TRUCK	-	-	-
952-8820-8193	CONNECTION FEE STUDY	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	5,463.90	3,853.20	1,610.70
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-
952-8820-8197	GENERATOR	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	2,784.91	2,784.91	-
952-8820-9606	OTHER DEBT SERVICE FEES	-	-	-
952-8820-9608	LEASE PYMTS-VACTOR (PRINCIPAL)	-	-	-
952-8820-9609	LEASE PAYMENTS 2009	-	-	-
952-8820-9901	LOSS (GAIN) ON ASSET DISPOSAL	-	-	-
		8,248.81	6,638.11	1,610.70
953-8820-0016	DEFERRED COMPENSATION	68.39	64.12	4.27
953-8820-0031	PERS PENSION	907.65	416.19	491.46
953-8820-0032	PARS PENSION	281.87	268.57	13.30
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	711.24	664.75	46.49
953-8820-0051	DENTAL INSURANCE	43.27	42.42	0.85
953-8820-0061	VISION INSURANCE	4.49	4.23	0.26
953-8820-0071	LTD	11.37	11.15	0.22
953-8820-0081	LIFE INSURANCE	12.14	11.90	0.24
953-8820-0092	MEDICARE TAX	56.26	53.69	2.57
953-8820-1030	CONSULTANT	-	-	-
953-8820-2054	EQUIPMENT REPAIR	-	-	-
953-8820-9193	STA 321 UPGRADES	-	-	-
953-8820-9194	PRIME CONTRACTOR	-	-	-
953-8820-9195	AMEND MASTER PLAN	-	-	-
953-8820-9196	TRUNK LINE CLEANING	-	-	-
953-8820-9197	HARCOURT AVE.	-	-	-
953-8820-9198	ORTIZ AVE SEWER LINE CLEANING	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	106.80	-	106.80
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	143,468.55	137,657.65	5,810.90
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	192,195.30	108,805.97	83,389.33

**Seaside County Sanitation District
Year-to-Date 2020-2021 Expenses
JANUARY 2020**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
953-8820-9208	LUZERN ST SEWR MAIN UPGRADE	570.89	570.89	-
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9210	TIOGA LIFT STN FEASIBILITY	-	-	-
953-8820-9211	BIRCH AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9212	LAFCO APPLICATION	-	-	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	1,281,422.58	1,221,943.13	59,479.45
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	-	-
953-8820-9216	SEWER MASTER PLAN	-	-	-
953-8820-9217	SUTTER ST SEWER MAIN REPLACE	-	-	-
953-8820-9218	SEWER LINE REPLACEMENTS	110,264.28	107,701.78	2,562.50
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	-	-
953-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
953-8820-9603	DEPRECIATION EXPENSE	-	-	-
953-8820-9604	AMORTIZATION EXPENSE	-	-	-
953-8820-9605	INTEREST EXPENSE	-	-	-
953-8930-2078	OTHER EXPENSE	-	-	-
		1,730,125.08	1,578,216.44	151,908.64
954-2010-0044	RETIREE MEDICAL INSURANCE	-	-	-
954-8810-2088	JUDGEMENTS/DAMAGES	-	-	-
954-8810-2090	INSURANCE	68,159.00	68,159.00	-
954-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
954-8810-9605	INTEREST EXPENSE	-	-	-
		68,159.00	68,159.00	-
			951-1009	91,336.88
			952-1009	1,610.70
			953-1009	151,908.64
			954-1009	-
JANUARY 2020 DRAWDOWN				244,856.22

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
 Account Number : Wells Fargo Bank
 Account Name : Monterey County Treasurer

CREDIT : CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**
 1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
 Routing No. 122238420 Amount : \$ 439,670.22
 Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES: 1
2
3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR		TREASURER	
<u>Kristine Alameda</u>			
Deputy Auditor	Date	Deputy Treasurer	Date of Transfer

For Auditor-Controller Office use only

Period <u> </u>	JV Number <u> </u>
Budget Yr. <u> </u>	Date <u> </u>
	Total <u> </u>

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP	CI	DEBIT	CREDIT
Special District Exp.		603			2530				
Cash		603			1001				

Victor Damiani, Finance Director / Administrative Services (831) 899-6721; SCSD

Expenses for December 2020 & January 2021.

Prepared By: Hilda Castro Date: _____
 Approved By: _____ Date: _____ Keyed By: _____ Date: _____



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.C.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Billy Thomas, Junior Engineer
Nisha Patel, Public Works Director/City Engineer

DATE: March 9, 2021

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR JANUARY 2021 AND FEBRUARY
2021**

PURPOSE

Receive Seaside County Sanitation District Operations Report for January 2021 and February 2021.

RECOMMENDATION

Accept reports. This Item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Maps for January 2021 and February 2021.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

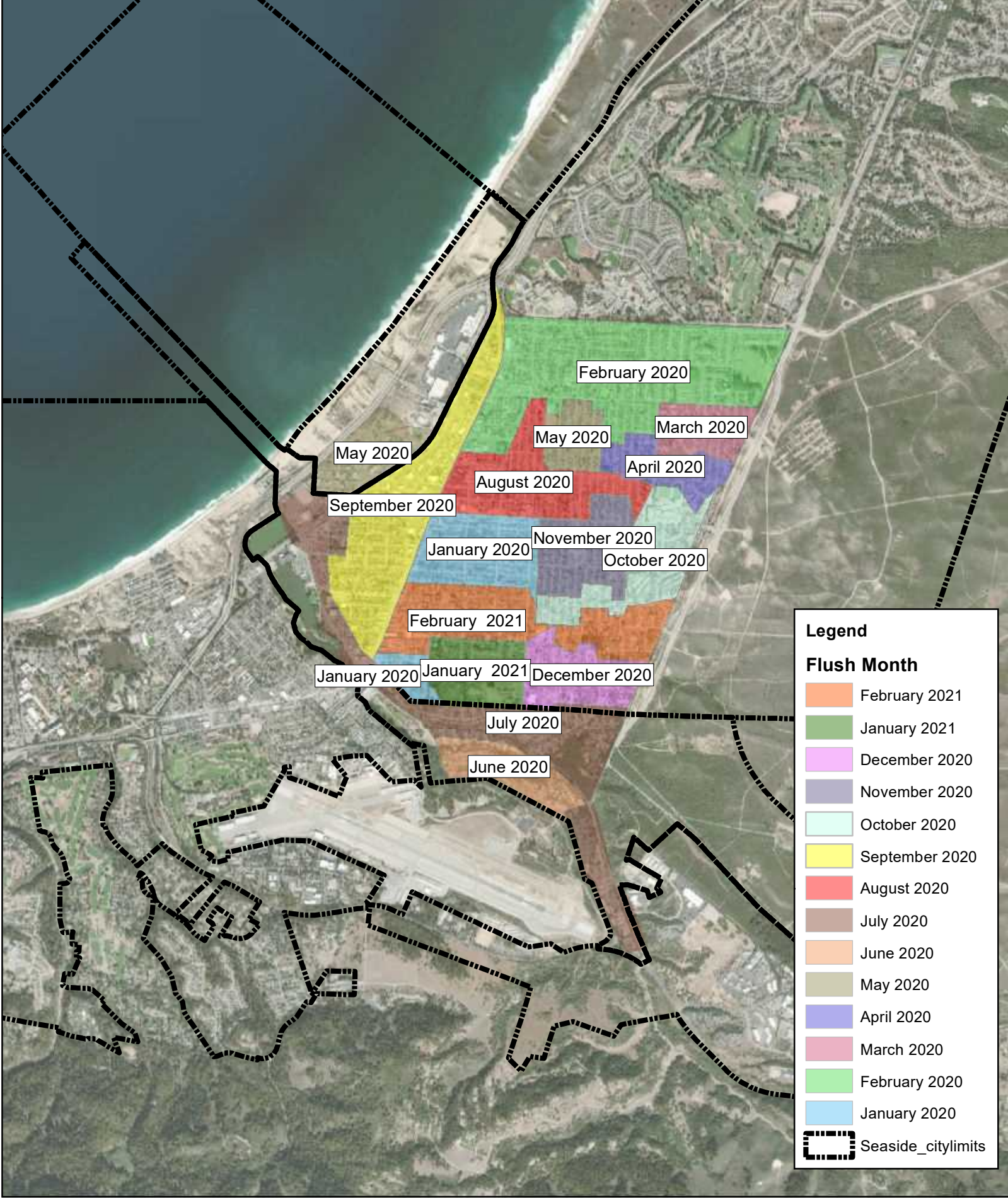
1. Flush Map_February_20-21
-

2. Monthly Sanitation Report January_20-21
 3. Monthly Sanitation Report February_20-21
-

Reviewed for Submission to the
Board by:



Craig Malin, District Manager



0 1,250 2,500
Feet

Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map

Seaside County Sanitation District Operations Report

Fiscal Year 2020/2021 Month of January

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0	0	0	0	0
Main Line Jetted	0	22,570	0	0	10,282	137,665	10,282	160,235
Main Line Video	0	0	0	0	6,146	32,623	6,146	38,123
Main Lines Treated for Grease Control (Jet Power II)	262	1,495	277	1,662	5,694	28,633	6,233	31,790
Stoppages								
Main Line	0	1	0	0	1	7	1	8
Laterals	0	0	0	0	4	8	4	8

Sewer Repairs

None

Sewers Video

None

Stoppage Locations

Del Rey Oaks

None

Sand City

None

Seaside

610 Olympia Ave - ML - CCTV revealed no issues
1821 Highland St - Lateral - CCTV revealed no issues.
1669 Vallejo St - Lateral - No remarks
680 Amador Ave - Lateral - No remarks
1046 Sonoma Ave - Lateral - No remarks

Overflow Locations

Del Rey Oaks

None

Sand City

None

Seaside

None

Seaside County Sanitation District Operations Report

Fiscal Year 2020/2021 Month of February

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0	0	0	0	0
Main Line Jetted	0	22,570	0	0	27,285	164,950	27,285	187,520
Main Line Video	0	0	0	0	6,600	39,223	6,600	44,723
Main Lines Treated for Grease Control (Jet Power II)	262	1,757	277	1,939	5,904	34,537	6,443	38,233
Stoppages								
Main Line	0	1	0	0	0	7	0	8
Laterals	0	0	0	0	0	8	0	8

Sewer Repairs

Sewers Video

None

Stoppage Locations

Del Rey Oaks

None

Sand City

None

Seaside

None

Overflow Locations

Del Rey Oaks

None

Sand City

None

Seaside

None