



AGENDA
CITY OF SEASIDE
PARKS AND RECREATION

SPECIAL MEETING
VIRTUAL ONLY
Monday, February 22, 2021
5:30 PM

Pursuant to Governor Newsom's Executive Orders [N-29-20](#) and [N-33-20](#), and to do all we can to help slow the spread of COVID-19 (coronavirus) City of Seaside meetings will be adapted in the following ways:

- Meetings of the Seaside City Council and its Boards and Commissions will be conducted with virtual (electronic) participation only. Members of the public may watch the live stream of the City Council and Boards and Commission meetings at <https://bit.ly/SeasideYouTube>
- Members of the public may participate before and during each meeting by submitting comment(s) to dmeewis@ci.seaside.ca.us. The clerk will read each received public comment aloud into the record at the designated time, subject to time limits that may be imposed pursuant to the Brown Act. In the subject line of a public comment email, please specify the meeting body and date and indicate the relevant item number or "general" to help staff easily receive and organize public comments.

1. CALL TO ORDER

PARKS AND RECREATION

Bobby Maxwell	Chair
Rich Cadigan	Vice Chair
James White	Commissioner
Alicia Louise Gaines-Lynch	Commissioner
Willie Gray	Commissioner
Dianne Nielson	Commissioner
Franco Pacheco	Commissioner
Chris Moulton	Commissioner
Robert Daniels	Commissioner

2. PUBLIC COMMENT

Members of the public wishing to address the Board on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to two (2) minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

3. APPROVAL OF MINUTES

A. January 11, 2021 Meeting

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. BUSINESS ITEMS

A. INTRODUCTION OF NEWLY APPOINTED COMMISSIONERS

B. NOMINATION AND ELECTION OF A NEW CHAIR AND VICE CHAIR FOR PARKS & RECREATION COMMISSION

C. SUBMISSION OF FORM 700

D. REVIEW AND DISCUSS ADJUSTMENTS AND ADDITIONS TO THE 2020-2021 WORK PLAN TO RESUBMIT TO CITY COUNCIL AS THE 2021-2022 WORK PLAN

6. REPORTS FROM RECREATION STAFF

7. REPORTS FROM PARKS STAFF

8. REPORTS FROM COMMISSIONERS

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
May 17, 2021
Time: 5:30 p.m.
VIRTUAL ONLY

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



MINUTES

CITY OF SEASIDE PARKS & RECREATION COMMISSION

SPECIAL MEETING
Oldemeyer Center
986 Hilby Avenue
Monday, January 11, 2021
5:30 p.m.

1. CALL TO ORDER:

The meeting was called to order at: 5:36 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Bobby Maxwell	Chair	<u> X </u>
Rich Cadigan	Vice Chair	<u> </u> (Excused Absence)
James White	Commissioner	<u> </u> (Excused Absence)
Alicia Louise Gaines-Lynch	Commissioner	<u> </u> (Excused Absence)
Willie Gray	Commissioner	<u> X </u>
Dianne Nielson	Commissioner	<u> X </u>
Franco Pacheco	Commissioner	<u> X </u>

STAFF:

Dan Meewis X Terry Navarro X Nisha Patel X

3. GUESTS:

- * Cathy Rivera – Sustainable Seaside
- * Laura Murphy – Environmental Committee

4. PUBLIC COMMENTS: None

5. APPROVAL OF November 16, 2020 MINUTES:

- * Willie Gray/ Dianne Nielson M/S/P (A roll call vote was taken and the motion passed.)

6. BUSINESS ITEMS:

- a. Review and discuss on-going improvement projects, and make a recommendation to the Neighborhood Improvement Commission to allocate funding for selected project:**

- * Staff reported that even with CDBG funds and Prop 68 funds, they still need funds for Ellis Park. They need the full \$115,000.00 for the construction of both phases of the project. Phases 1 is the Sports Court. Phases 2 is the ADA, picnic area, playground, grass fields and the landscaping. The total for the two phases is about \$621,000.00, however, they only need the full \$115,000.00 to start construction

and put it out to bid. The design is fully done and they need to use the CDBG funds and prop 68 funds by a certain time.

- * Staff reported that Highland Otis Park design is 95 percent complete. They estimated cost for the construction is \$89,000.00. They need that to put that project out to bid. This went back to the City Council to get funds and \$70,000.00 was given to this project. They still need an additional \$19,000.00 to fully fund the construction.
- * Staff reported that Capra Park's design is complete. They do not have funds for the construction at this time. The construction cost is \$536,000.00.
- * Staff reported that they are a little short on funds for Laguna Grande Park. The project is in design and the consultants are on-board. The design is an ADA pathway with an accessible merry-go-round. They need about \$15,000.00 to be fully funded for construction.
- * Staff reported that Cutino Park is underway with the parking lot, playground, pump track, benches, bleachers and a taller fence. They do not think they will need any additional funding for that.
- * Staff reported that the Sonoma Sport Court's construction is completed. They will be adding benches and trashcans, however, they do not have funding for that.
- * Commissioner Nielson reported that the cost of the Tree project is about \$2700.00. That is for 17 trees that are in 24-inch boxes.
- * Public Comment – Laura Murphy stated that there would be some additional cost with the Tree Project. She feels that they have reasonable amount of support to make the Tree Project successful. She stated that the issue with water and access to irrigation in the parks will be an ongoing issue of concern. Laura asked the Commission to look into thinking about a long-term solution.
- * Commissioner accepted and voted on request the Neighborhood Improvement Commission to use the \$40,000.00 that was allocate to the Parks & Recreation Commission to finish funding Laguna Grande Park (\$15,000.00), to finish funding Highland Otis Park (\$19,000.00) and to pay for the Tree project in full (3200.00). Franco Pacheco/Dianne Nielson M/S/P. A roll call vote was taken and the motion passed.

b. Review and discuss having the Parks & Recreation Commission join the California Association of Parks & Recreation Commissioners & Board Members (CAPRCBM):

- * Staff reported that they received a letter from the California Association of Park & Recreation Commissioners & Board Members about renewing the membership.

They would receive 18 months of benefits for the cost of 12 months if they would renew now.

- * Staff reported that the Agency membership is \$250.00 annually and each of the Commissioners becomes an Association member. The Commissioners will have access to CPRS events at the CPRS rates. They can network and become educated by colleagues and join in their discussion about citizen advocacy. The enclosed document from the Agency shows all the benefits.
- * Staff reported that the Commissioners have a \$1,000.00 in their budget and they can take the \$250.00 out of that for the membership. The Commissioners agreed and voted on joining and renewing the membership.
Willie Gray/Franco Pacheco M/S/P. A roll call vote was taken and the motion passed.

7. REPORTS FROM RECREATION STAFF:

- * Staff reported that they delivered 180 holiday meals and gifts to the Seaside seniors on December 19, 2020. They were told that swim lessons were deemed essential. They are looking into getting swimming lessons started at the pool under the Covid-19 guidelines as soon as they can.
- * Staff reported that at the last City Council meeting they approved a MOU with MPUSD Student Support Services for children that are on the McKinney-Vento list. That list identifies homeless children within the school district. There are over 1000 children that are classified as homeless in Seaside. They are starting a program for some of these children on February 25, 2021. There will be 14 children with two staff. This is an 8-hour program during the week.
- * Staff reported that they will be hosting another food drive at City Hall on Saturday, January 16, 2021 from 9:30 a.m. to 11:30 a.m. If any of the Commissioners would like to volunteer, please let staff know

8. REPORTS FROM PARKS STAFF:

- * There were no additional reports from Parks Staff.

9. REPORTS FROM COMMISSIONERS:

- * Commissioner Neilson reported on to going around to the different stewards of the parks. She has noticed all the pollinator plantings. She met with Cathy Rivera and Laura Murphy and they talked about the trees for the Tree Project. She thanked them for all their support with the project. Commissioner Neilson stated she is very impressed with the organization of the park stewards.

* Commissioner Pacheco reported that he plans to attend the Neighborhood Improvement Commission meeting on January 12, 2021 as the liaison. He is still working on the water safety session.

10. ADJOURNMENT: The meeting was adjourned at: 6:21 p.m.

Next Special Scheduled Meeting

February 22, 2021

Time: 5:30 p.m.

VIRTUAL ONLY

Attachments from
the January, 11, 2021
Meeting



CALIFORNIA ASSOCIATION OF PARK & RECREATION COMMISSIONERS & BOARD MEMBERS

A NON-PROFIT CORPORATION SINCE 1993

Founded - 1968

December 11, 2020

Dan Meewis
City of Seaside
986 Hilby Avenue
Seaside CA 93955

OFFICERS 2020

President
Betsy Truax
Mammoth Lakes

President Elect
Bill Lock
South San Francisco

Vice President
Dave Benevento
Folsom

Treasurer
Steve Hoagland
Bay Point

Secretary
Patricia Benton
Gilroy

Immediate Past President
Loretta Hemm
Lake Forest

Executive Director
Paul Romero

Dear Dan:

Renew your agency membership now and receive 18 months of benefits for the cost of 12 months. That's correct, renew now and get the next 6 months of membership at no cost to your agency.

This next year, look for changes to the Association. We are going electronic with meetings and workshops soon presented "online". A workshop will be given each quarter of the year, training videos will be offered to members on the Association "YouTube" channel, meetings will be presented live via Zoom Conferencing, and an auction and regular raffles will be accessible on our Facebook page. Yes, we are making changes that will not only benefit you but also the Association.

Today, our greatest challenge is cash flow. Consequently, we need your help! Renew your Agency membership and keep our Association servicing you and your Commissioners. Agency membership is \$250 annually and each of your Commissioners becomes an Association member. They have access to CPRS events at CPRS member rates. They can network and become educated by colleagues and join in on our discussion about citizen advocacy. We are the only surviving Association in the nation that offers service and benefits to park and recreation Commissioners (see enclosure). Don't delay, renew now! Go to <https://www.caprpbm.org/2020-2021-renewals.html> and use your credit card to reactivate your membership

Sincerely,

Paul D. Romero, Executive Director

1750 Prairie City Road - Suite 130-PMB 157 • Folsom, California 95630-9579
Email contact@caprcbm.org • Telephone (916) 693-5207 • Website www.CAPRCBM.org
Affiliated with the California Park & Recreation Society and the National Recreation & Park Association, Citizen Branch

Membership Benefits 2021-22

Our primary purposes are education, advocacy and networking. Agency members receive significant benefits that make joining the Association not only cost effective but also a great value. Benefits include the following:

- **Agency membership costs \$250 annually and includes all Commissioners or Board Members in your agency. Regardless of your organization has 5, 7, 11 or more Commissioners/Board Members, they are all included in one agency membership.**
- **Cost to attend the annual CPRS Conference and Expo at the professional member rate. This is a significant cost saving and is extended to all Commissioners who register for the Conference and Expo.**
- **Participation in workshops or training sessions at minimal or no cost. Often sessions offered by the Association may be sponsored by private partners, sponsoring businesses, or a benefactor. Most sessions are “online” by invitation.**
- **Participation in YouTube training videos that require membership access code to view.**
- **Regular newsletter and updates on events and activities.**
- **Legislative support for State and Federal bills affecting parks and recreation.**
- **Participation in networking at the annual Banquet held in often held in conjunction with the CPRS Conference and Expo.**
- **Help in problem solving on relevant issues confronting your organization.**
- **Award and/or recognition for programs or projects, outstanding Commissioner/Board member, outstanding professional or outstanding Commission. Awards are presented annually and your organization must be an Association member to receive an award.**
- **Many of our meetings, if not all, are conducted online using Zoom Conferencing or some other type of conferencing media. Members are encouraged to attend and participate. The Board of Directors welcomes comment and involvement in the Association’s business. Information and education are part of our purpose!**
- **Undoubtedly, there is value in membership!**