



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

SPECIAL MEETING

Board of Directors

Wednesday, June 16, 2021, 10:00 AM

VIRTUAL ONLY MEETING

Pursuant to Governor Newsom's Executive Orders [N-29-20](#) and [N-33-20](#), and to do all we can to help slow the spread of COVID-19 (coronavirus) District meetings will be adapted in the following ways:

- Meetings of the District will be conducted with virtual (electronic) participation only. Members of the public may watch the live stream of the District meetings at <https://bit.ly/SeasideYouTube>
- Members of the public may participate before and during each meeting by submitting comment(s) to pwinfo@ci.seaside.ca.us. The clerk will read each received public comment aloud into the record at the designated time, subject to time limits that may be imposed pursuant to the Brown Act. In the subject line of a public comment email, please specify the meeting body and date and indicate the relevant item number or "general" to help staff easily receive and organize public comments.

1. **CALL TO ORDER**

2. **ROLL CALL**

BOARD OF DIRECTORS

Jerry Blackwelder

Pat Lintell

Jon Wizard

Chair

First Vice Chair

Second Vice Chair

3. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. **PUBLIC COMMENT**

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to two minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. CONSENT AGENDA

A. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR MAY 2021.

PURPOSE: Received Seaside County Sanitation District Operations Report for May 2021.

RECOMMENDATION: Accept reports. This item is presented for information only.

6. NEW BUSINESS

A. CONSIDER, TAKE PUBLIC COMMENT AND ADOPT THE FISCAL YEAR 2021-2022 PROPOSED SEASIDE COUNTY SANITATION DISTRICT ANNUAL OPERATING BUDGET

PURPOSE: To give the District Board the opportunity to consider, take public comment and take action on the Proposed Fiscal Year 2021-2022 Operating Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION: Approve the attached resolution approving the Proposed FY 2021-2022 Budget.

B. AUTHORIZE DISTRICT MANAGER TO EXECUTE A QUITCLAIM DEED RELEASING AND TERMINATING SEWER EASEMENTS WITHIN THE WEST END DEVELOPMENT IN SAND CITY

PURPOSE: The purpose of this item is for the Board to consider authorizing the District Manager to execute a quitclaim deed releasing and terminating easements within the West End development in Sand City.

RECOMMENDATION: Adopt a Resolution (Attachment 1) authorizing the District Manager to execute a quitclaim deed (Attachment 2) releasing and terminating sewer easements within the West End development in Sand City.

7. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

8. BOARD MEMBERS COMMENTS

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
July 13, 2021
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. This agenda is posted in compliance with Pursuant to Governor Newsom's Executive Orders [N-29-20](#) and [N-33-20](#). Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Billy Thomas, Junior Engineer
Nisha Patel, Public Works Director/City Engineer

DATE: June 16, 2021

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR MAY 2021.**

PURPOSE

Received Seaside County Sanitation District Operations Report for May 2021.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Map for May 2021.

FISCAL IMPACT

There is no fiscal impact associated with this item.

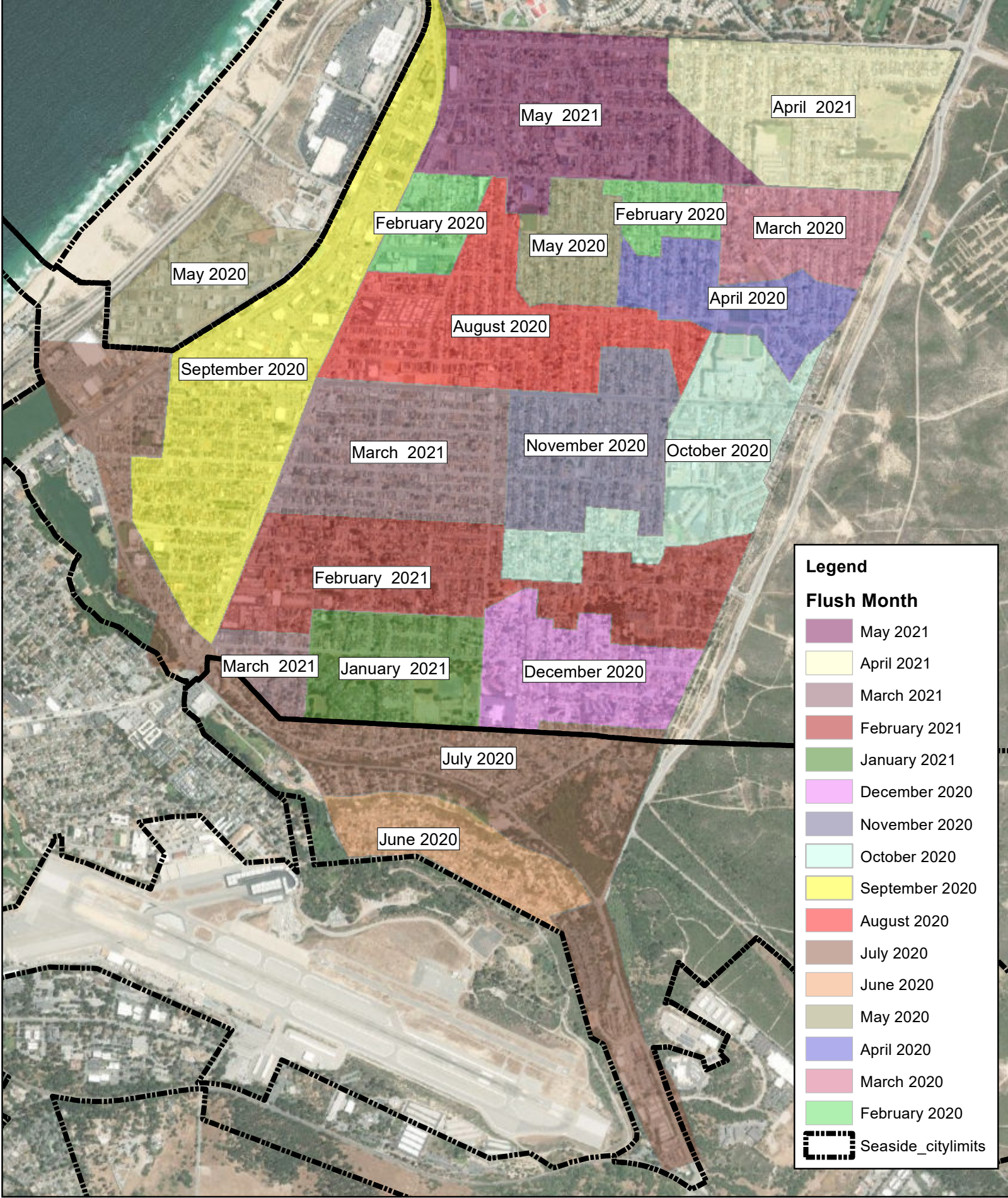
ATTACHMENTS

1. Flush Map_May_20-21
 2. Monthly Sanitation Report May_20-21
-

Reviewed for Submission to the
Board by:

A handwritten signature in blue ink, consisting of several overlapping loops and horizontal strokes, positioned above a horizontal line.

Craig Malin, District Manager

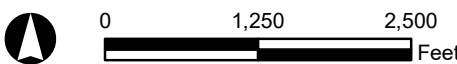


Legend

Flush Month

- May 2021
- April 2021
- March 2021
- February 2021
- January 2021
- December 2020
- November 2020
- October 2020
- September 2020
- August 2020
- July 2020
- June 2020
- May 2020
- April 2020
- March 2020
- February 2020

Seaside_citylimits



Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map

Seaside County Sanitation District Operations Report

Fiscal Year 2020/2021 Month of May

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0	0	0	0	0
Main Line Jetted	0	22,570	0	0	40,798	243,345	40,798	265,915
Main Line Video	0	0	0	0	3,200	63,223	3,200	68,723
Main Lines Treated for Grease Control (Jet Power II)	262	2,543	277	2,770	5,727	52,908	6,266	58,221
Mainline Root Treatment	0	1,222	0	0	0	11,092	0	12,314
Stoppages								
Main Line	1	2	0	0	3	10	4	12
Laterals	0	0	0	0	1	10	1	10
SSO's	0	1	0	0	0	2	0	3

Sewer Repairs

None

Sewer Video due to blockage/repairs

None

Stoppage Locations

Del Rey Oaks

36 Saucito - ML - Roots/Rags
Grease

Overflow Locations

Del Rey Oaks

None

Sand City

None

Seaside

1745 Flores - ML - Wet Wipes
1857 Luxton - ML - Roots/Wipes - Need to T.V.
E. Frontage - ML - Roots/Wipes - Need to T.V.
1760 Fremont Blvd - L

Seaside

None



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 6.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Victor Damiani, Finance Director

DATE: June 16, 2021

**SUBJECT: CONSIDER, TAKE PUBLIC COMMENT AND ADOPT THE FISCAL
YEAR 2021-2022 PROPOSED SEASIDE COUNTY SANITATION
DISTRICT ANNUAL OPERATING BUDGET**

PURPOSE

To give the District Board the opportunity to consider, take public comment and take action on the Proposed Fiscal Year 2021-2022 Operating Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION

Approve the attached resolution approving the Proposed FY 2021-2022 Budget.

BACKGROUND

The District budget year begins on July 1, 2021. The 2021-2022 Proposed Operating Budget may be adopted as presented, or modified and adopted.

The proposed Operating Budget includes estimated operating revenues of \$2,556,355. The proposed operating expenditures are \$1,625,163. Total operating transfers are \$1,119,620, and include \$807,321 to the District's Capital Improvement fund, \$244,358 to the Capital Outlay fund and \$67,941 to the Insurance fund.

The Fiscal Year 2021-2022 Capital Improvement Program (CIP) is based on the SCSD Master Plan and is budgeted at \$3,065,000. Planned projects include \$2,900,000 for the Fremont Broadway Ortiz Sewer Upgrade project, \$150,000 for general Sewer Main

replacements, and \$15,000 for the Sewer Master Plan.

FISCAL IMPACT

The Fiscal Year 2021-2022 Operating Budget of the Seaside County Sanitation District is balanced through the use of projected revenues and available unrestricted funds.

ATTACHMENTS

1. SCSD FY2021-22 Budget Resolution
 2. 2021-22 Sanitation District Budget
-

Reviewed for Submission to the
Board by:



Craig Malin, District Manager

RESOLUTION NO. 20-XX

A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT ADOPTING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR 2021-2022

WHEREAS, the proposed 2021-2022 fiscal year budget has been prepared for consideration by the Seaside County Sanitation District Board and the Board has received public comment and reviewed the budget; and

WHEREAS, the proposed budget covers revenue and expenditures for the operating fund, the capital outlay fund, the capital improvement fund, and the insurance fund; and

WHEREAS, the proposed 2021-2022 fiscal year budget provides for a balanced budget as prescribed by law; and

WHEREAS, the Seaside County Sanitation District Board has received public comment this date on the proposed 2021-2022 budget.

NOW, THEREFORE BE IT RESOLVED that the Seaside County Sanitation District hereby adopts the proposed operating budget for fiscal year 2021-2022, a copy of which is attached hereto and by reference made a part hereof. The District Manager is authorized to adjust the 2021-2022 Adopted Budget in accordance with modifications made to the Capital Improvement Program by the Board.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Seaside County Sanitation District duly held this 16th day of June 2021 by the following vote:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

Jerry Blackwelder, Chair

Attest:

Lesley Milton, District Clerk

Seaside County Sanitation District

Proposed Budget

2021-2022 Fiscal Year

BUDGET SUMMARY

SCSD GENERAL FUND - ADMINISTRATION / OPERATIONS

Funds 951 & 954	2021-22 Proposed Budget
Total Revenues	\$ 2,556,230
Total Operating Expenditures	1,625,163
Operating Surplus / (Deficit)	931,067
Capital Projects	3,065,500
One-Time Transfer Out to Capital Projects/ Capital Outlay	1,051,679
Addition To / (Use Of) Unrestricted Net Position	(120,612)
Beginning Unrestricted Net Position - Estimated	1,664,743
Ending Unrestricted Net Position - Estimated	\$ 1,544,131

SCSD CAPITAL IMPROVEMENT

Funds 952 & 953	2021-22 Proposed Budget
Total Revenues	\$ 125
Total Transfers In From General Fund	1,051,679
Total Revenues and Transfers In	1,051,804
Total Capital Expenditures	3,065,500
Addition To / (Use Of) Restricted Net Position - Capital Projects	(711,886)
Beginning Restricted Net Position - Capital Projects - Estimated	2,725,582
Ending Restricted Net Position - Capital Projects - Estimated	\$ -

Budget Comparison by Budget Year**SCSD GENERAL FUND****951 - Revenues**

	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget
Revenues					
3101 - PROPERTY TAXES	\$ 344,874	\$ 552,562	\$ 520,153	\$ 412,259	\$ 444,002
3401 - INTEREST INCOME	76,445	183,349	172,416	100,000	28,194
3692 - SANITATION USER FEES	1,827,182	1,828,287	1,935,004	1,976,570	2,084,009
3720 - MISCELLANEOUS REVENUE	-	-	20,978	-	-
3721 - ONE TIME REVENUE	-	-	219,264	-	-
3767 - REIMBURSEMENTS -PUBLIC WORKS	-	1,512	-	50,000	-
Revenues Total	\$ 2,248,501	\$ 2,565,710	\$ 2,867,815	2,538,829	2,556,205

Budget Comparison by Budget Year**SCSD CAPITAL OUTLAY****952 - Revenues**

	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget
Revenues					
3401 - INTEREST INCOME	\$ -	\$ 1,116	\$ 73	\$ 100	\$ 25
3709 - SALE OF REAL/PERSONAL PROPERTY	-	-	-	-	-
3999 - INTERFUND TRANSFER IN	-	-	-	-	-
Revenues Total	\$ -	\$ 1,116	\$ 73	100	25

Budget Comparison by Budget Year**SCSD CAPITAL IMPROVEMENT****953 - Revenues**

	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget
Revenues					
3401 - INTEREST INCOME	\$ -	\$ 16,084	\$ 6,603	\$ 500	\$ 125
3693 - SANITATION CONNECTION FEES	-	15,970	-	-	-
3999 - INTERFUND TRANSFER IN	-	-	-	-	-
Revenues Total	\$ -	\$ 32,054	\$ 6,603	500	125

Budget Comparison by Budget Year**SCSD INSURANCE RESERVE****954 - Revenues**

	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget
Revenues					
3401 - INTEREST INCOME	\$ -	\$ 759	\$ -	\$ -	\$ -
3999 - INTERFUND TRANSFER IN	-	-	-	-	-
Revenues Total	\$ -	\$ 759	\$ -	0	0

District Total	\$ 2,248,501	\$ 2,599,639	\$ 2,874,491	2,539,429	2,556,355
-----------------------	---------------------	---------------------	---------------------	------------------	------------------

SAN. DISTRICT GEN. FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
951-8810-0001	SALARIES	\$ 21,539	17,805	14,848	16,789	19,318
951-8810-0002	OVERTIME	1	500	-	-	500
951-8810-0006	WORKERS COMPENSATION	1,616	2,143	1,607	2,143	2,436
951-8810-0010	MANAGEMENT LEAVE PAYOFF	246	600	227	227	246
951-8810-0012	VACATION\COMP TIME PAYOFF	(1,080)	1,000	163	163	248
951-8810-0016	DEFERRED COMPENSATION	313	360	302	231	360
951-8810-0030	PERS PENSION OB BOND	536	556	417	556	289
951-8810-0031	PERS PENSION	5,373	7,963	4,052	7,963	7,767
951-8810-0032	PARS PENSION	1,540	1,268	1,052	1,268	1,375
951-8810-0033	LIUNA PENSION	-	-	2	-	-
951-8810-0041	MEDICAL INSURANCE	4,457	4,307	3,052	4,307	3,872
951-8810-0051	DENTAL INSURANCE-GUARDIAN	324	263	204	263	253
951-8810-0061	VISION INSURANCE	30	23	18	23	22
951-8810-0071	LTD	60	70	52	70	70
951-8810-0081	LIFE INSURANCE	58	75	55	75	75
951-8810-0092	MEDICARE TAX	303	294	211	241	280
951-8810-1022	LEGAL SERVICES	18,940	7,500	4,642	7,500	20,000
951-8810-1025	CITY AUDIT	5,625	8,000	7,500	7,500	7,500
951-8810-1029	TRAINING AND EDUCATION	1,872	1,500	-	-	1,500
951-8810-1030	CONSULTANT	15,166	16,030	-	8,015	120,000
951-8810-1033	FITNESS PROGRAM	37	100	-	25.00	100
951-8810-1040	PROPERTY TAX ADMIN FEES	2,538	2,600	-	2,600	2,600
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	2,625	3,200	2,848	3,200	3,200
951-8810-2053	OUTSIDE PRINTING SERVICE	-	100	-	100	100
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	75	250	-	250	250
951-8810-2078	OTHER EXPENSE	-	-	180	180	-
951-8810-3092	STATIONARY SUPPLIES	44	150	107	150	150
951-8810-3095	DEPARTMENT CONSUMABLES	341	550	446	550	500
951-8810-4121	MEETINGS AND TRAVEL	(11)	1,100	-	-	1,000
951-8810-4122	DUES AND MEMBERSHIPS	3,111	2,000	1,027	2,000	2,000
951-8810-5132	TELEPHONE	1,838	2,050	1,538	2,050	2,050
951-8810-9196	IMPACT FEES	143,872	177,891	16,042	177,891	215,777
951-8810-9395	VEHICLE MAINTENANCE	19,500	24,200	18,150	24,200	77,749
951-8810-9397	COMPUTER SYSTEM	22,000	24,200	18,150	24,200	645
951-8810-9398	CENTRAL SERVICE CHARGES	170,079	170,079	-	170,079	176,640
Total		\$ 419,812	458,279	80,439	445,878	668,874

SAN. DISTRICT GEN. FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
	Services & Supplies	\$ 52,165	45,030	18,288	34,095	160,850
	Capital Outlay-Projects	143,872	177,891	16,042	177,891	215,777
	Personnel Services	35,353	37,327	26,265	34,344	37,213
	Total	\$ 231,390	260,248	60,595	246,331	413,840

SAN. DISTRICT GEN. FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
951-8820-0001	SALARIES	\$ 222,139	314,803	248,820	304,183	317,844
951-8820-0002	OVERTIME	8,263	9,000	19,427		29,726
951-8820-0006	WORKERS COMPENSATION	22,192	29,427	22,070	29,427	33,463
951-8820-0010	MANAGEMENT LEAVE PAYOFF	-	-	365	365	-
951-8820-0012	VACATION\COMP TIME PAYOFF	-	-	7,431	7,431	160
951-8820-0016	DEFERRED COMPENSATION	3,291	4,760	3,667	4,552	4,340
951-8820-0017	PARS-ARS 457	6	-	8	8	-
951-8820-0020	PART-TIME HOURLY WAGES	511	-	769	1,438.38	-
951-8820-0030	PERS PENSION OB BOND	1,273	1,321	991	1,321	2,410
951-8820-0031	PERS PENSION	47,037	107,808	57,053	107,808	64,879
951-8820-0032	PARS PENSION	589	-	357	357	-
951-8820-0033	LIUNA PENSION	2,626	2,080	1,861	2,080	2,080
951-8820-0041	MEDICAL INSURANCE	50,353	112,675	76,275	112,675	95,547
951-8820-0044	RETIREE MEDICAL INSURANCE	-	-	6,224	-	19,419
951-8820-0051	DENTAL INSURANCE-GARDIAN	2,744	6,320	4,188	6,320	3,786
951-8820-0061	VISION INSURANCE	259	551	397	551	336
951-8820-0071	LTD	425	1,243	447	1,243	1,130
951-8820-0081	LIFE INSURANCE	371	592	416	592	516
951-8820-0092	MEDICARE TAX	3,077	4,565	3,490	4,320	4,609
951-8820-1029	TRAINING AND EDUCATION	790	500	158	500	500
951-8820-1030	CONSULTANT	-	-	-		-
951-8820-1033	FITNESS PROGRAM	61	45	-	11.25	61
951-8820-2049	UNIFORM SERVICE / LAUNDRY	2,572	3,200	2,148	3,200	3,200
951-8820-2054	EQUIPMENT REPAIR	-	5,000	2,308	5,000	5,000
951-8820-2068	REFUSE DISPOSAL	4,705	15,000	1,615	15,000	15,000
951-8820-2073	SUBCONTRACTED WORK	67,803	70,000	17,063	50,000	70,000
951-8820-2087	EQUIPMENT RENTAL	-	2,500	-	1,250	1,500
951-8820-3092	STATIONARY SUPPLIES	-	150	-	150	150
951-8820-3095	DEPARTMENT CONSUMABLES	9,018	20,000	18,536	20,000	35,000
951-8820-3097	SAFETY EQUIPMENT	1,002	3,200	1,284	3,200	3,200
951-8820-3102	COMPUTER SUPPLIES	2,347	1,750	-	875	2,400
951-8820-4121	MEETINGS AND TRAVEL	6,500	4,000	1,400	2,000	4,000
951-8820-4122	DUES AND MEMBERSHIPS	4,915	5,000	4,598	5,000	5,000
951-8820-5131	GAS AND ELECTRIC	9,812	12,500	5,105	10,210	12,500
951-8820-5133	WATER	-	4,650	-	2,325	3,000
951-8820-8187	DEPARTMENT EQUIPMENT	7,319	6,000	480	3,000	65,000
951-8820-8198	FOG PROGRAM	-	5,000	1,613	5,000	5,000
951-8820-9397	COMPUTER SYSTEM	800	880	660	880	15,830

SAN. DISTRICT GEN. FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
951-8820-9602	PRINCIPAL	\$ 0	-	899	899	60,328
951-8820-9605	INTEREST EXPENSE	80	-	44	44	1,435
951-8820-9999	INTERFUND TRANSFERS OUT	205,235	2,541,532	-	2,541,532	-
Total		\$ 688,114	3,296,052	512,165	3,254,748	888,348
	Services & Supplies	\$ 116,783	158,450	56,308	126,710	230,450
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	365,216	595,190	454,254	584,682	580,305
Total		\$ 481,999	753,640	510,562	711,393	810,755

SAN. DISTRICT CAP. OUTLAY

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
952-8820-8190	VIDEO INSPECTION	\$ -	30,000	-	15,000	-
952-8820-8192	EQUIPMENT	(5,457)	-	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	23,353	27,082	10,273	27,082	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	92,853	72,679	-	72,679	-
952-8820-9605	INTEREST EXPENSE	2,825	4,600	2,785	4,600	-
Total		\$ 113,575	134,361	13,058	119,361	-
Services & Supplies		\$ 17,896	57,082	10,273	42,082	-
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 17,896	57,082	10,273	42,082	-

SAN. DISTRICT CAP. IMPROV Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
953-8820-0016	DEFERRED COMPENSATION	\$ 141	157	92	157	-
953-8820-0031	PERS PENSION	1,834	1,558	1,023	1,558	-
953-8820-0032	PARS PENSION	571	378	357	378	-
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	1,413	1,298	956	1,298	-
953-8820-0051	DENTAL INSURANCE	101	96	60	96	-
953-8820-0061	VISION INSURANCE	9	10	6	10	-
953-8820-0071	LTD	26	26	16	26	-
953-8820-0081	LIFE INSURANCE	28	26	17	26	-
953-8820-0092	MEDICARE TAX	118	112	71	112	-
953-8820-2054	EQUIPMENT REPAIR	-	1,000	-	500	500
953-8820-9193	STA 321 UPGRADES	-	-	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	-	-	107	107	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	2,889	-	-	-	-
953-8820-9204	LIFT STATION UPGRADES	14,163	1,026,947	513,973	1,026,947	-
953-8820-9205	CANYON DEL REY SEWER LINE REPLAC	8,574	-	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-	-	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	-	1,761,071	269,057	297,421	2,900,000
953-8820-9208	SEWER MAIN UPGRADE	1,059	-	598	598	-
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	75,000	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	-	2,500,452	1,679,006	2,226,126	-
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	14,400	50,000	-	-	150,000
953-8820-9216	SEWER MASTER PLAN	-	50,000	-	20,000	15,000
953-8820-9218	SEWER LINE REPLACEMENTS	6,256	496,348	179,331	182,317	-
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	2,521	-	2,521	-
953-8820-9603	DEPRECIATION EXPENSE	89,510	-	-	-	-
953-8930-2078	OTHER EXPENSE	17,217	-	-	-	-
Total		\$ 158,308	5,967,000	2,644,669	3,760,199	3,065,500
Services & Supplies		\$ -	1,000	-	500	500
Capital Outlay-Projects		47,340	5,962,338	2,642,073	3,756,037	3,065,000
Personnel Services		4,241	3,662	2,597	3,661	-
Total		\$ 51,581	5,967,000	2,644,669	3,760,199	3,065,500

SAN. DISTRICT INS. RESRV

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
954-8810-2090	SAN. DISTRICT INS. RESRV	\$ 58,218	67,941	68,159	68,159	67,941
Total		\$ 58,218	67,941	68,159	68,159	67,941
Services & Supplies		\$ -	-	-	-	-
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ -	-	-	-	-



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 6.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Nisha Patel, Public Works Director/City Engineer
Scott Ottmar, Senior Engineer

DATE: June 16, 2021

**SUBJECT: AUTHORIZE DISTRICT MANAGER TO EXECUTE A QUITCLAIM
DEED RELEASING AND TERMINATING SEWER EASEMENTS
WITHIN THE WEST END DEVELOPMENT IN SAND CITY**

PURPOSE

The purpose of this item is for the Board to consider authorizing the District Manager to execute a quitclaim deed releasing and terminating easements within the West End development in Sand City.

RECOMMENDATION

Adopt a Resolution (Attachment 1) authorizing the District Manager to execute a quitclaim deed (Attachment 2) releasing and terminating sewer easements within the West End development in Sand City.

BACKGROUND

The DBO Development No. 30, LLC submitted a tentative map titled "West End Sand City Vesting Tentative Map", dated May 31, 2018 that proposes the development of up to 351 residential units and a 216 room hotel on approximately 10.64 acres commonly referred to as the West End Sand City or South of Tioga Development (aka the Development or Project). The Project is to be served by two Seaside County Sanitation District sewer mains; one in California Avenue and one within Tioga Avenue. The Development proposes to abandon unneeded existing sewer infrastructure owned by the District within the boundaries of the Project and construct new sewer infrastructure

and connections to be served by the District. A Sewer Infrastructure Agreement (Agreement) to facilitate the construction of the Project was authorized by the Board on January 14, 2020 and included a requirement for the District to release and terminate easements no longer required within the boundaries of the Development.

The Project is currently in the demolition phase of construction focusing on building removal. The District's Tioga lift station, which was located within the Project boundaries, was properly removed as part of the District's Del Monte Sewer Replacement project. On April 22, 2021 the District received a letter from the Developer requesting the District execute a quitclaim releasing and terminating abandoned sewer easements within the boundaries of the Project. Attachment 3 is an exhibit showing the easements to be abandoned.

The quitclaim deed has been reviewed by District Counsel and District consulting surveyor. It is recommended to approve a Resolution authorizing the District Manager to execute the quitclaim deed releasing and terminating sewer easements within the West End development in Sand City.

FISCAL IMPACT

There is no fiscal impact to the District.

ATTACHMENTS

1. Resolution
2. Quitclaim Deed
3. Sewer Easements Exhibit

Reviewed for Submission to the
Board by:



Craig Malin, District Manager

RESOLUTION NO. 21-XX

A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT

**AUTHORIZING THE DISTRICT MANAGER TO EXECUTE A QUITCLAIM DEED RELEASING
AND TERMINATING SEWER EASEMENTS WITHIN THE WEST END DEVELOPMENT IN
SAND CITY**

WHEREAS, in April of 2019, representative of the DBO Development No. 30, LLC (Developer) submitted plans for the construction of up to 351 residential units and 261 hotel rooms on approximately 10.6 acres within Sand City known as the South of Tioga Development (the Project); and

WHEREAS, the Seaside County Sanitation District (SCSD) operates and maintains existing sewer mains within the Project; and

WHEREAS, on January 14, 2020, the District Board authorized resolution 20-01 entering into a Sewer Infrastructure Agreement (Agreement) with Developer; and

WHEREAS, the Agreement stipulates the District will abandon sewer easements within the boundaries of the Project; and

WHEREAS, on April 22, 2021 the District received written request from the Developer to execute a quitclaim, attached hereto, releasing and terminating sewer easements within the boundaries of the Project; and

WHEREAS, District counsel, consulting surveyor and staff have reviewed the quitclaim deed and determined it to be accurate.

NOW THEREFORE, BE IT RESOLVED, that the Seaside County Sanitation District authorizes the District Manager to execute a quitclaim deed releasing and terminating sewer easements as described within the quitclaim deed attached to this resolution.

PASSED AND ADOPTED at a special meeting of the Seaside County Sanitation District duly held on the 16th day of June, 2021, by the following vote:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

Jerry Blackwelder, Chair

ATTEST:

Dominique Davis, District Clerk

RECORDING REQUESTED BY:

Old Republic Title Co.

As accommodation only

AND WHEN RECORDED MAIL TO:

DBO Development No. 30, a California
Limited Liability Company
c/o Lyles Diversified, Inc.
525 W. Alluvial, Suite A
Fresno, CA 93711

[Space Above This Line for Recorder's Use Only.]

QUITCLAIM DEED

[Releasing/Terminating Easements]

The undersigned grantor declares: Documentary transfer tax is: **\$0 [releasing easements]**

☐ Computed on full value of property conveyed, or

☐ Computed on full value less value of liens and encumbrances remaining at time of sale.

☐ Unincorporated area: ☒ City of Sand City, and

The undersigned, **SEASIDE COUNTY SANITATION DISTRICT**, of Monterey County, California, a special district governed by the applicable general laws of the State of California, ("Grantor") hereby remises, releases and forever quitclaims to

DBO DEVELOPMENT NO. 30, A CALIFORNIA LIMITED LIABILITY COMPANY, a California limited liability company ("Grantee") all right, title, and interest in any and all easements affecting that certain real property situated in the County of Monterey, California, described as follows:

[Easement(s) 1]

A portion of the Rancho Noche Buena, Monterey County, California, and being the north 8.00 feet of Lots 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, and 51 in Block 26, as said Lots and Block are shown and so designated on that certain map entitled, "Del Monte Beach Properties Map No. 3, Hot Springs Tract," filed April 1, 1912, in Volume 2 of Cities and Towns at page 35, Records of Monterey County, California.

[Easement(s) 2]

A portion of the Rancho Noche Buena, Monterey County, California, and being the west 5.00 feet of Lot 32 in Block 26, as said Lot and Block are shown and so designated on that certain map entitled, "Del Monte Beach Properties Map No. 3, Hot Springs Tract," filed April 1, 1912, in Volume 2 of Cities and Towns at page 35, Records of Monterey County, California.

MAIL TAX STATEMENTS TO: Same as above for return of recorded deed.

This deed is given specifically to release the easements in favor of Grantor on the aforescribed real property, whether acquired by grant under any of the following instruments or otherwise acquired, if at all:

in that certain Grant Deed recorded on December 11, 1951, in Book 1346, page 515, of the Official Records of Monterey County, California, as to the foregoing described Lots 36 and 37;

in that certain Grant Deed recorded on December 11, 1951, in Book 1346, page 516, of the Official Records of Monterey County, California, as to the foregoing described Lot 49;

in that certain Grant Deed recorded on December 17, 1951, in Book 1347, page 529, of the Official Records of Monterey County, California, as to the foregoing described Lot 28;

in that certain Grant Deed recorded on December 17, 1951, in Book 1347, page 530, of the Official Records of Monterey County, California, as to the foregoing described Lots 44 and 45;

in that certain Grant Deed recorded on December 17, 1951, in Book 1347, page 531, of the Official Records of Monterey County, California, as to the foregoing described Lots 30 and 31;

in that certain Grant Deed recorded on December 18, 1951, in Book 1348, page 159, of the Official Records of Monterey County, California, as to the foregoing described Lots 46, 47, and 48;

in that certain Grant Deed recorded on January 15, 1952, in Book 1353, page 311, of the Official Records of Monterey County, California, as to the foregoing described Lots 33 and 34;

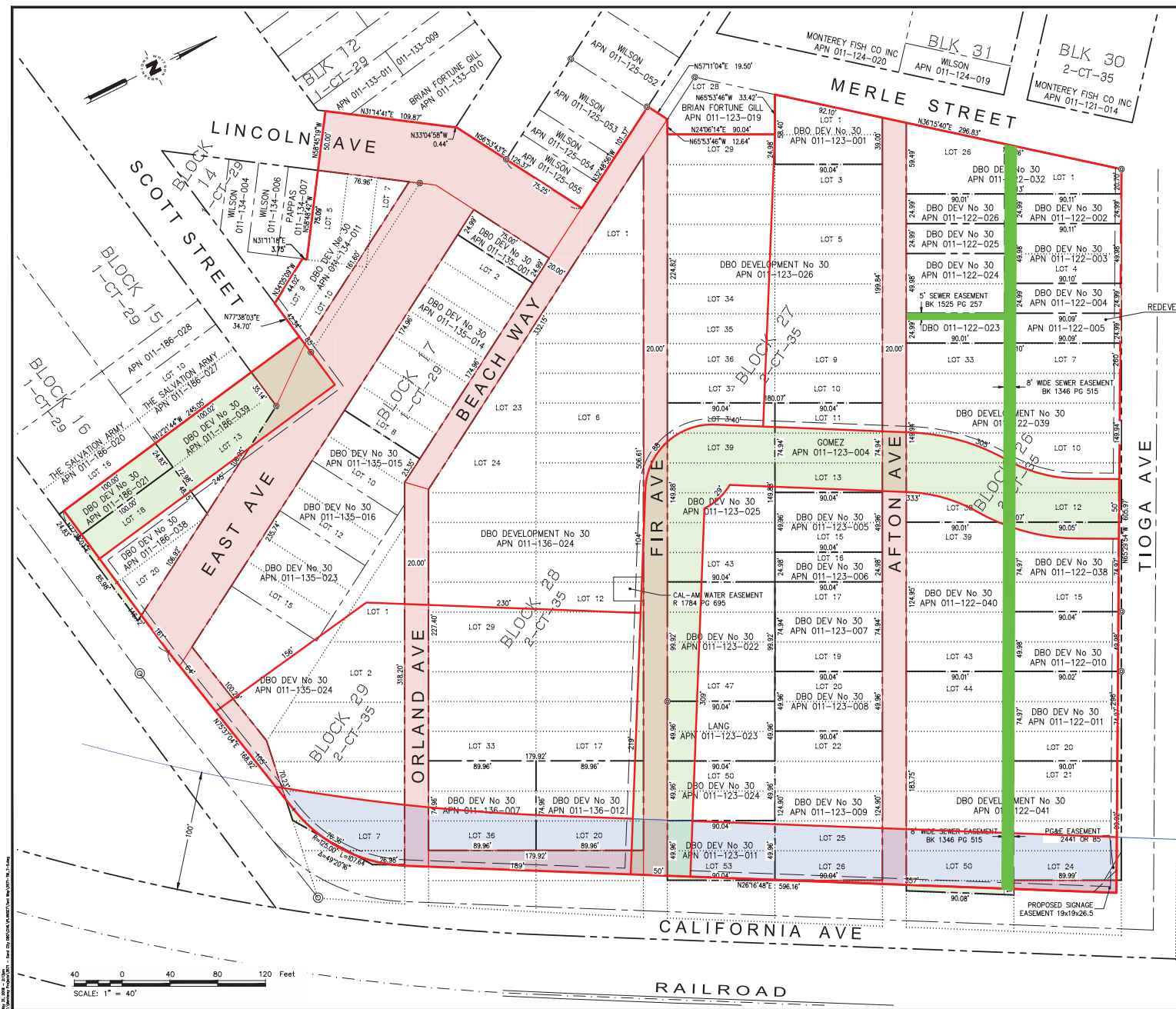
in that certain Final Order of Condemnation recorded on May 5, 1954, in Book 1525, page 122, of the Official Records of Monterey County, California, as to the foregoing described Lots 32, 50, and 51; or

in that certain Grant Deed recorded on May 6, 1954, in Book 1525, page 315, of the Official Records of Monterey County, California, as to the foregoing described Lots 27, 29, 35, 41, 42, and 43.

Excuted on _____, at _____
(date) (city and state)

SEASIDE COUNTY SANITATION DISTRICT,
of Monterey County, California, a special district governed
under the applicable general laws of the State of California

By: Craig Malin, District Manager



NOTES

1. DISTANCES AND DIMENSIONS SHOWN ARE EXPRESSED IN FEET AND DECIMALS THEREOF, UNLESS OTHERWISE NOTED.
2. ALL EXISTING EASEMENTS WITHIN SUBDIVISION LIMITS TO BE QUIT CLAIMED AND RIGHT OF WAY TO BE VACATED.
3. PROPERTY HELD BY DBO DEVELOPMENT NO 30 AND ALONG TIOGA AVE AND CALIFORNIA AVE OUTSIDE THE LIMITS OF SUBDIVISION AS SHOWN SHALL BE OFFERED FOR DEDICATION.

	ROW to be Abandoned (SF)	ROW to be Dedicated (SF)
California Ave	6,186.51	1,348.93
Old East Ave	22,053.36	
Scott St	1,070.07	
Beach Way	7,381.64	
Lincoln Ave	11,164.22	
Orland Ave	6,371.75	
Fir Ave	12,354.70	
Afton Ave	12,797.04	
Tioga		1,191.23
Road A		36,148.03
New East Ave		9,460.96
Total	79,379.29	48,149.15

Coastal Zone Area within 100' setback	32,000
---------------------------------------	--------

sewer easement

ROW AREAS FOR ABANDONMENT AND DEDICATION WEST END SAND CITY VESTING TENTATIVE MAP

PROPOSED RESUBDIVISION OF 27 LOTS IN BLOCKS 14, 15, 16 & 17 OF THE AMENDING MAP OF SEASIDE RECORDED IN VOLUME 1, MAPS OF CITIES AND TOWNS, AT PAGE 29 AND 138 LOTS IN BLOCKS 26, 27, 28 & 29 OF THE AMENDING MAP OF VOLUME 2, MAPS OF CITIES AND TOWNS, AT PAGE 35, AND PORTIONS OF EAST AVE, CALIFORNIA AVE, ORLAND AVE, BEACH WAY, SCOTT STREET, LINCOLN AVE, FIR AVE AND AFTON AVE, MONTEREY COUNTY RECORDS

SAND CITY, MONTEREY COUNTY, CALIFORNIA

WHITSON ENGINEERS

6 Harris Court • Monterey, CA 93940
831 649-5225 • Fax 831 373-5065

CIVIL ENGINEERING • LAND SURVEYING • PROJECT MANAGEMENT
DATE: MAY 31, 2018 PROJECT: 3571.00

SHEET
T-5
OF 5