



AGENDA

CITY OF SEASIDE
CITY COUNCIL/
SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY

CONCURRENT MEETING
VIRTUAL ONLY
Thursday, June 17, 2021

JOINT SPECIAL MEETING 5:00 PM | REGULAR MEETING 7:00 PM

This meeting is compliant with Governor Newsom's Executive Order N-29-20 which allows local legislative bodies to hold public meetings electronically only, without a physical location for public participation, accessible only telephonically or otherwise electronically (video conferencing) to all members of the public seeking to observe and address the local legislative body, in order to avoid public gatherings, and until further notice.

REMOTE PUBLIC COMMENTS To make a public comment, the following options are available:

- Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us. Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)". Written comments must be received by 4:00 p.m. on the day of the meeting. All submitted comments will be provided to the City Council or the Board for consideration and compiled as part of the record.
- During the Meeting via Oral Comments: When the Mayor calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Clerk will call speaker names and unmute speaker microphones (on the phone, press *6). You will have up to 3 minutes to provide your comments, with time set by the discretion of the Mayor. ***Please note, written comments will not be read but will be included in the final record.***

VIRTUAL MEETING ACCESS

This meeting can be watched via the City of Seaside You Tube channel

https://www.youtube.com/channel/UC1Cu7854Ohtjpr_XV1tDvRg

Or by joining the Zoom webinar link <https://us02web.zoom.us/j/81936832059>

Or call in phone number: 669-900-9128

Zoom Meeting Id 819 3683 2059

1. CALL TO ORDER

2. CITY COUNCIL/SUCCESSOR AGENCY TO REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE

Ian N. Oglesby
David R. Pacheco
Jason Campbell
Jon Wizard
Alexis Garcia-Arrazola

Mayor/Chair
Mayor Pro Tem/Vice Chair
Council/Agency Member
Council/Agency Member
Council/Agency Member

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public wishing to address the City Council/Successor Agency on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. CLOSED SESSION

**A. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54957.6 -
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Craig Malin, City Manager; Roberta Greathouse, Human Resources Director / Risk Manager; Donna Williamson, Labor Negotiator

Employee Organizations: Seaside Police Officers' Association; Seaside Firefighters' Association; Seaside Public Safety Managers' Association; Seaside City Employees' Association; Seaside Managers and Supervisory Employees' Association; Department Directors; Confidential and Unrepresented Employees; City Manager; and City Attorney.

**B. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 -
EXISTING LITIGATION (ONE MATTER)**

Committee for Sound Water and Land Development of Fort Ord v. City of Seaside, et al, real parties in interest; Monterey County Superior Court Case No. 20CV002326

**C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 -
POTENTIAL LITIGATION (ONE MATTER)**

6. RECESS OF THE JOINT SPECIAL MEETING

**7. AT 7:00 PM CALL TO ORDER THE REGULAR MEETING AND RECONVENE
JOINT SPECIAL MEETING**

8. ROLL CALL – ESTABLISHMENT OF QUORUM

Ian N. Oglesby
David R. Pacheco
Jason Campbell

Mayor
Mayor Pro Tem
Council Member

9. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

10. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

11. PUBLIC AGENCY COMMUNICATIONS

This is a time specifically set aside for representatives of public agencies to make brief comments of general interest to the City Council and the community.

12. PRESENTATIONS

A. VACCINATION UPDATE

B. STATE OF CALIFORNIA AND CITY OF SEASIDE RE-OPENING PLANS

C. 2021 ILLEGAL FIREWORKS ENFORCEMENT PLAN

D. PAVEMENT REHABILITATION UPDATE

13. CONSENT AGENDA

A. APPROVE MINUTES FROM JUNE 3, 2021 JOINT SPECIAL MEETING

RECOMMENDATION: Approve minutes as presented in agenda packet.

B. APPROVE AND FILE CITY CHECKS

RECOMMENDATION: Approve and file the accounts payable and wired payments made during the period of May 22, 2021 through June 4, 2021 including the payroll and benefits checks, direct deposits and wired payments related to the pay period ending June 3, 2021. Total Accounts Payable and Payroll for the above referenced period is \$2,317,370.54.

C. PROCLAMATION DECLARING JUNE 19 AS JUNETEENTH INDEPENDENCE

DAY IN THE CITY OF SEASIDE

RECOMMENDATION: Proclaim June 19 as Juneteenth Independence Day in the City of Seaside

D. APPROVE A FEE WAIVER FROM HINDU TEMPLE OF MONTEREY PENINSULA FOR THE USE OF THE LAGUNA GRANDE HALL AND KITCHEN FOR THEIR DIWALI CELEBRATION NIGHT EVENT ON OCTOBER 23, 2021

RECOMMENDATION: Approve the fee waiver request from the Hindu Temple of Monterey Peninsula for the use of Laguna Grande Hall and kitchen to hold their Diwali Celebration Night in the amount of \$1,207.25 (One Thousand, Two Hundred Seven Dollars and Twenty-Five cents), the Organization to provide the City with the non-refundable portion of the deposit of \$147.81 and purchase the City's insurance of \$207.00.

E. APPROVE RESOLUTION AUTHORIZING FISCAL YEAR 2021-22 STREET REPAIR PROJECT LIST TO BE FUNDED IN PART WITH SB1: THE ROAD MAINTENANCE REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS, AND AUTHORIZING STAFF TO SUBMIT THE LIST TO THE CALIFORNIA TRANSPORTATION COMMISSION

RECOMMENDATION: Approve a resolution authorizing staff to submit a new SB 1 Project List to the California Transportation Commission (CTC), and authorizing the work incorporated in the SB1 Project List to be funded in part with fiscal year (FY) 2021-22 Road Maintenance Repair and Accountability (RMRA) Revenues.

F. CONSIDER THE SALE OF SAFE AND SANE FIREWORKS IN THE CITY OF SEASIDE JUNE 28 - JULY 5 BY MONTEREY BAY CHRISTIAN CENTER, THE VILLAGE PROJECT, SEASIDE AQUATICS CLUB INC., AND THE CARPENTERS HOUSE

RECOMMENDATION: Consider the sale of "safe and sane" fireworks in the City of Seaside for the period of June 28, 2021 - July 5, 2021.

G. ADOPT RESOLUTION CONFIRMING WATER ALLOCATION TO KB BAKEWELL SEASIDE II FOR THE CAMPUS TOWN PHASE I PROJECT

RECOMMENDATION: Adopt a resolution confirming water allocation to the Campus Town Phase I project.

H. APPROVE A RESOLUTION AUTHORIZING THE CLOSURE OF BROADWAY AVENUE FROM HILLSDALE TO ALHAMBRA STREETS FOR THE CITY OF SEASIDE 4TH OF JULY BLOCK PARTY ON SUNDAY, JULY 4, 2021

RECOMMENDATION: Approve a Resolution closing Broadway Avenue from Alhambra Street to Hillsdale Street for the City of Seaside 4th of July block party on

July 4th, 2021 from 9am to 5pm.

I. ADOPT RESOLUTION APPROVING AMENDMENT #1 WITH MONTEREY BAY ENGINEERS FOR CUTINO PARK DESIGN SERVICES FOR AN AMOUNT NOT TO EXCEED \$38,362.00

RECOMMENDATION: Adopt resolution authorizing the City Manager to execute Amendment #1 with Monterey Bay Engineers to design additional improvements for Cutino Park for an amount not to exceed \$38,362.00.

14. PUBLIC HEARING

A. INTRODUCTION OF AN ORDINANCE OF THE CITY COUNCIL AMENDING SEASIDE MUNICIPAL CODE SECTION 10.32.050 TO ESTABLISH HOURS OF OPERATION FOR SIDEWALK VENDING AND ADDING CHAPTER 10.50 TO ESTABLISH REGULATIONS FOR MOBILE FOOD VENDORS IN THE PUBLIC RIGHT-OF-WAY

NOTE: On July 1, 2021 the City Council will review draft Mobile Vendor Ordinance and provide direction to staff.

15. BUSINESS ITEMS

A. ADOPT A RESOLUTION APPROVING A 2.29% INCREASE IN THE GARBAGE COLLECTION RATE EFFECTIVE JULY 1, 2021

RECOMMENDATION: Adopt the resolution increasing the garbage collection rate by the contractually required rate of 2.29%.

B. CONSIDER ADOPTION OF A RESOLUTION APPROVING THE FISCAL YEAR 2021-2022 GENERAL AND OTHER FUNDS OPERATING BUDGET, CAPITAL OUTLAY BUDGET, CAPITAL IMPROVEMENT BUDGET, FEE SCHEDULE, POSITION CONTROL LIST, SALARY SCHEDULE, THE APPROPRIATIONS LIMIT, THE CAPITAL IMPROVEMENT PLAN, AND SET RESERVE AMOUNTS

RECOMMENDATION: Approve resolution approving the Fiscal Year 2021-2022 budget.

16. COUNCIL MEMBER REQUESTS

A. SEASIDE HIGHLANDS PRESENTATION REQUEST FOR ACTION

17. MAYOR, CITY COUNCIL, CITY MANAGER AND CITY ATTORNEY COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

This is a time specifically set aside for members of the City Council, the City Manager

and City Attorney to make brief comments of general interest to the community, make requests that items be added to future City Council meeting agendas as necessary and report on committee assignments.

18. ADJOURNMENT

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.

2021

ILLEGAL FIREWORKS ENFORCEMENT PLAN



The Seaside Police Department, in partnership with the Seaside Fire Department, has formulated an operations plan for illegal firework suppression during the holiday of July 4th, 2021. The City of Seaside has a zero tolerance policy for illegal fireworks.

Outreach

- Social media
- Portable message boards
- Mailers

Contact



<http://www.tipsoft.com/index.asp?P=WebTips> may be used for tips regarding illegal firework possession and use. Photos and video may be uploaded.

Response

- Dedicated team
- Drones
- Additional engine
- Maximum enforcement





DRAFT MINUTES

CITY OF SEASIDE
CITY COUNCIL/SUCCESSOR
AGENCY TO THE REDEVELOPMENT
AGENCY

JOINT SPECIAL MEETING
VIRTUAL MEETING
Thursday, June 3, 2021
5:00 PM

1. CALL TO ORDER

Mayor/Chair Oglesby called the meeting to order at 5:00 p.m.

2. CITY COUNCIL/SUCCESSOR AGENCY TO REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE

PRESENT: Campbell, Garcia-Arrazola, Oglesby, Pacheco, Wizard
ABSENT: None

3. PLEDGE OF ALLEGIANCE

The Pledge was led by Council/Agency Garcia-Arrazola.

4. PUBLIC COMMENT

None.

5. CLOSED SESSION

City Attorney Sheri Damon read the items to be discussed in Closed Session.

There were no comments from the public.

A. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54957.6 - CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Craig Malin, City Manager; Roberta Greathouse, Human Resources Director / Risk Manager; Donna Williamson, Labor Negotiator

Employee Organizations: Seaside Police Officers' Association; Seaside Firefighters' Association; Seaside Public Safety Managers' Association; Seaside City Employees' Association; Seaside Managers and Supervisory Employees' Association; Department Directors; Confidential and Unrepresented Employees; City Manager; and City Attorney.

B. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 - EXISTING LITIGATION (ONE MATTER)

Committee for Sound Water and Land Development of Fort Ord v. City of Seaside,

et al, real parties in interest; Monterey County Superior Court Case No. 20CV002326.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 - POTENTIAL LITIGATION (ONE MATTER)

The City Attorney announced there was no action to report.

6. CONSENT AGENDA

On motion by Agency/Council Member Campbell and second by Agency/Council Member Garcia-Arrazola and passed by the following roll call vote, the Successor Agency/City Council moved to approve the consent agenda as presented.

RESULT: 5-0-0-0

AYES: Campbell, Garcia-Arrazola, Oglesby, Pacheco, Wizard

NOES: None

ABSTAIN: None

ABSENT: None

A. APPROVE MINUTES FROM MAY 20, 2021

Action: Approved

B. APPROVE AND FILE SUCCESSOR AGENCY CHECKS

Action: Approved & Filed

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Dominique L. Davis, Agency/City Clerk

Ian N. Oglesby, Chair/Mayor



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 13.B.

TO: City Council

FROM: Craig Malin, City Manager

BY: Jessica Riley, Assistant Finance Director

DATE: June 17, 2021

SUBJECT: APPROVE AND FILE CITY CHECKS

RECOMMENDATION

Approve and file the accounts payable and wired payments made during the period of May 22, 2021 through June 4, 2021 including the payroll and benefits checks, direct deposits and wired payments related to the pay period ending June 3, 2021. Total Accounts Payable and Payroll for the above referenced period is \$2,317,370.54.

BACKGROUND

In accordance with Government Code Section 37208, at each City Council meeting the Council is provided a listing of the payroll and general checks issued since the last report so that it can inspect and confirm these checks. Each purchase has been reviewed and approved by the department making the purchase at the time of procurement. The invoice has been reviewed by the Finance Department prior to payment to ensure that it conforms to the approved budget.

Therefore, in accordance with Government Code Section 37208, the above referenced, and linked list of checks conforms to the approved budget and has been paid. These checks are submitted to the City Council for inspection and confirmation.

A description of the checks and wires exceeding \$10,000 are as follows:

- \$693,680.31 for Payroll and benefits
- \$33,390.00 to Community Human Services for Providing services in accordance with the community social services grant with the goal of enhancing community and social services. Request for funding is in connection with Casa De Noche Buena Emergency Shelter for single women and families with children located in Seaside. Funding will support shelter operations, including salaries and benefits

for staff, meals, transportation, utilities, maintenance, supplies and other overhead costs associated with running a residential homeless shelter.

- \$40,609.59 to John C. Gemma for Final payment for new server storage. (1) HPE NS HF40 Hybrid CTO Base Array S/N 5UM113005C plus all associated software/hardware and support.
- \$38,185.20 to PG&E for Collective accts for street lights, highway lighting, park lights and city office buildings. Service period: 12/23/21 - 1/25/21.
- \$10,908.75 to Harris & Associates for SCSD prof. services for Lift Station Upgrades during 2/28/2021-4/3/2021.
- \$13,972.50 to Antony Tersol for United Way rental assistance for one tenant for 15 months through 6/11/2021.
- \$14,880.00 to Phoenix Iron Works for Labor to measure 80 inlets for bike safe storm grates for the City of Seaside.
- \$12,768.00 to Angelina's Bakery Deli & Café for Preparing and delivering meals, 3x/day, 4x/week for the Great Plates Initiative from 5/10/2021 - 5/15/2021.
- \$15,402.00 to Googie Grill for Preparing and delivering meals, 3x/day, 4x/week for the Great Plates Initiative from 5/10/2021 - 5/16/2021.
- \$1,047,532.86 to A. Teichert & Son, Inc. for Construction services for the City Pavement Rehabilitation Project Phase 3 through 3/31/2021.
- \$13,603.90 to Seaside Housing LP for United Way rental assistance for one tenant for 2 months through 6/30/2021, one tenant for 4 months through 6/30/2021, one tenant for 6 months through 6/30/2021, one tenant for 5 months through 6/30/2021 & one tenant for 5 months through 6/30/2021.
- \$16,500.00 to Zencity Technologies US, Inc. for (1) ZenCity Platform for the Police Department at the City of Seaside.
- \$13,972.50 to Teresa Tersol-Wiseman for United Way rental assistance for one tenant for 15 months through 6/30/2021.

The remaining checks, totaling \$351,964.93 include payments to vendors for operating expenditures.

The Checks report is available on the City's website
here: <https://www.ci.seaside.ca.us/194/Check-Draft-Register>

FISCAL IMPACT

There are no additional fiscal impacts.

ATTACHMENTS

None



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 13.C.

TO: City Council

FROM: Craig Malin, City Manager

BY: Dominique Davis, City Clerk

DATE: June 17, 2021

**SUBJECT: PROCLAMATION DECLARING JUNE 19 AS JUNETEENTH
INDEPENDENCE DAY IN THE CITY OF SEASIDE**

RECOMMENDATION

Proclaim June 19 as Juneteenth Independence Day in the City of Seaside

BACKGROUND

Juneteenth (combination of the words "June" and "Nineteenth") memorializes the day when federal troops arrived in Galveston, Texas in 1865 to take control of the state and ensure that all enslaved people be free. The troops arrival was not until two full years and a half after the signing of the Emancipation Proclamation. Juneteenth celebrates and honors the end to slavery in the United States.

FISCAL IMPACT

None.

ATTACHMENTS

1. 2021 Juneteenth Proclamation
-

Reviewed for Submission to the City Council by:

A blue ink signature of Craig Malin, consisting of a stylized 'C' followed by several horizontal strokes.

Craig Malin, City Manager

CITY OF SEASIDE PROCLAMATION



RECOGNIZING JUNETEENTH INDEPENDENCE DAY June 2021

WHEREAS, Juneteenth, or Juneteenth Independence Day, commemorates the traditional observance of the end of slavery in the United States and is observed annually on June 19; and

WHEREAS, On January 1, 1863 President Lincoln issued the Emancipation Proclamation, officially ending slavery in the United States of America; and declaring that "all persons held as slaves within any State or designated part of the State, the people whereof shall then be in rebellion against the United States, shall be then, thenceforward, and forever free;" and

WHEREAS, More than two years would pass before the news reached African Americans living in Texas, when on June 19, 1865, Union Major General Gordon Granger and his regiment arrived in Galveston and spread the word that slavery had been abolished; and

WHEREAS, Each year, many African Americans celebrate the day known as "Juneteenth" as the true anniversary of the end of slavery and presently commemorates African American freedom and emphasizes education and achievement; and

WHEREAS, The observation of Juneteenth is an important milestone in our nation's long march towards equality, and is a reminder of the great contributions African-Americans have made as free citizens of our nation, as well as the injustices they suffered as slaves; and

WHEREAS, the courage of our forebears of all races and creeds who gave their lives to the fight against slavery and injustice; and

WHEREAS, Juneteenth is an important opportunity to honor the principles of the Declaration of Independence and celebrate the achievement, contributions and culture of African Americans.

NOW THEREFORE BE IT PROCLAIMED, that I, The Honorable Ian N. Oglesby Mayor of the City of Seaside, on behalf of the City Council, do hereby proclaim June 19 2021, as **Juneteenth Independence Day** in the City of Seaside.

Ian N. Oglesby, Mayor
June 17, 2021



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 13.D.

TO: City Council

FROM: Craig Malin, City Manager

BY: Dan Meewis, Recreation Director

DATE: June 17, 2021

SUBJECT: APPROVE A FEE WAIVER FROM HINDU TEMPLE OF MONTEREY PENINSULA FOR THE USE OF THE LAGUNA GRANDE HALL AND KITCHEN FOR THEIR DIWALI CELEBRATION NIGHT EVENT ON OCTOBER 23, 2021

RECOMMENDATION

Approve the fee waiver request from the Hindu Temple of Monterey Peninsula for the use of Laguna Grande Hall and kitchen to hold their Diwali Celebration Night in the amount of \$1,207.25 (One Thousand, Two Hundred Seven Dollars and Twenty-Five cents), the Organization to provide the City with the non-refundable portion of the deposit of \$147.81 and purchase the City's insurance of \$207.00.

BACKGROUND

The Hindu Temple of Monterey Peninsula is a non-profit organization. The Hindu Temple is requesting a fee waiver to help cover the cost associated with their Diwali Celebration Night on Saturday, October 23, 2021 from 12:00 p.m. to 11:00 p.m. in the Laguna Grande Hall at the Oldemeyer Center.

Staff recommends that the fees be waived for rental cost of the facility and that the organization provide liability coverage and pay only the non-refundable portion of the deposit of \$147.81 to go towards the building maintenance fund.

FISCAL IMPACT

The approximate fees which are applicable to this request are:

Laguna Grande Hall & Kitchen Fee 11 Hours @ \$109.75	\$1,207.25
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Insurance	\$ 207.00
<u>Deposit Non Refundable Portion</u>	<u>\$ 147.81</u>
TOTAL	\$1,562.06

Should the City Council approve the request with the staff recommendation to waive all rental fees but require payment for the insurance and the non-refundable deposit only, the fiscal impact is \$1,207.25.

ATTACHMENTS

1. Hindu Temple of Monterey Peninsula Fee Waiver 2021
2. Hindu Temple of Monterey Peninsula - 501(C)(3)

Reviewed for Submission to the City Council by:



Craig Malin, City Manager



SEASIDE CALIFORNIA

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Hindu Temple of Monterey Peninsula
Name of Applicant: Kushma Maharaj
Address: P.O. Box 620 City: Seaside CA State: CA
Phone: 831-241-1475 Email: KushmaMaharaj@yahoo.com

EVENT INFORMATION:

Event Title: Diwali Night Celebration
Event Description: Night of light
Event Date: 10/23/2021 Room(s) Requested: Main Hall + Kitchen
Time (including set-up): 9 hrs - Approximate Number of Guests: 300

ADDITIONAL INFORMATION:

Reason for Requesting Fee Waiver: We are a non Profit Hindu Religious Organization celebrating with friends & family
Have you received a Fee Waiver in the past? ☒ Yes, the event was on _____ ☐ No
What is your organization's tax identification number? 26-0588590-C. # 3007083
What percentage of your members or participants resides in Seaside? 95%
Is your organization based in Seaside? ☒ Yes ☐ No
Is your organization able to provide liability insurance? ☒ Yes ☐ No
Will alcohol be served or sold at your event? ☒ Yes ☐ No

Applicant Signature: M Maharaj Date: 5/27/2021

(For Office Use Only)

Fee Waiver Request: ☐ Approved ☐ Denied ☐ Appealed

Security Deposit Required? ☐ Yes ☐ No

Staff Signature: _____ Date: _____

Notes: _____



**SEASIDE
CALIFORNIA**

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

POLICY REGARDING ROOM RENTAL FEES AND WAIVERS

Fees may be waived for activities that benefit the majority of Seaside residents. Any new organizations requesting fee waivers are required to submit a letter of intent and complete the Fee Waiver Request form to the Recreation Services Department. The application will be submitted to the City Manager or his designee for review and approval. In the event that the fee waiver request is denied by the City Manager, the request can be appealed to the City Council. Applicants must demonstrate that the following criteria are satisfied:

1. At least 60% of the organization's membership must consist of Seaside residents. The organization must provide documentation verifying membership residency.
2. The organization must be a 501(C)3 non-profit or public benefit organization and provide taxpayer identification number.
3. The organization must provide an in-kind service/donation to benefit and augment the City of Seaside. A written statement must be submitted with the application outlining specific donations and/or services provided by the organization to the City of Seaside.

FEE WAIVERS FOR MEETING ROOMS

1. Meetings are limited to four hours.
2. All organizations receiving fee waivers must give seven days notice of cancellation. If no notice is given of cancellation, the City reserves the right to deny further fee waiver requests.
3. Due to limited space, organizations may not request fee waivers for any more than one meeting room use per year; fee waivers are not intended to provide for ongoing weekly or monthly meeting use.
4. No faith based organizations may apply for fee waivers due to the separation of church and state.

AUDITORIUM RENTAL FEE WAIVER

Organizations requesting the use of the Auditorium must:

1. Pay the non-refundable portion of the deposit per event.
2. An organization requesting use of the auditorium for a special event or meeting may receive no more than one fee waiver request within a 90-day period.
3. Provide special event liability insurance. The following is required:
 - a. Provide an "Occurrence Made" liability insurance policy, naming the city as additionally insured, with limits of \$1 million per occurrence and \$2 million aggregate. A copy of that policy must be provided to the Recreation Services Department.

OR

 - b. Purchase Special Event Liability insurance through the Recreation Services Department at the time of fee waiver request. This insurance covers not only the city, but also those renting the facility.
4. Fundraising activities of any nature do not qualify for fee waivers.
5. Special events may be required to provide security at renter's expense. A photocopy of the contract must be on file with the Recreation Services Department. The number of security guards required is determined by the nature of the event and the numbers in attendance.

***A City-sanctioned organization is defined as "any community based group or organization that in cooperation with the Recreation Services Department, provides an entertainment, recreation and/educational service benefiting the citizens of Seaside."**

****All deposits are placed in the maintenance and janitorial fund designated for the upkeep and repair of the Oldemeyer Center.**



SEASIDE CALIFORNIA

Facility Use Request Form

Parks and Recreation Division
440 Harcourt Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

ROOM: Laguna Grande Comb

Organization: Hindu Temple of Monterey Peninsula

Name of Applicant: Kushma Maharaj

Address: P.O. Box 620 City: Seaside CA Zip: 93955

Phone: 831-241-1475 Email: KushmaMaharaj@yahoo.com

Day of Event Contact Name and Phone: Diwali Night Function - Kushma

☒ Resident ☐ Non-Resident

EVENT INFORMATION:

Event Title: Diwali Night Function

**Please attach invitation or flyer if available.*

Event Date: 10/23/2021 Approximate Number of Guests: 300

Reservation Time: 12 - 6 Event Time: 6 - 11 - PM

**Laguna Grande Hall & Soper: Security guard(s) must be present for entire event time. See next page.*

Special Instructions: _____

Request to use the City's:

**Subject to availability*

☐ Podium

☐ Microphone

☐ Projector Screen

***Projectors and other electronic equipment will not be provided*

	Yes	No		Yes	No
Is the event open to the public?	☒	☐	Will refreshments be served?	☒	☐
Will admission be charged?	☒	☐	Will refreshments be sold?	☐	☒
Are you a non-profit organization?	☒	☐	Will you be using the kitchen?	☒	☐
Will there be music?	☒	☐	Will alcohol be served?	☐	☒
Will there be live music and/or DJ?	☒	☐	Will alcohol be sold?	☐	☒
Name of band or DJ: _____			<i>*Alcohol is prohibited at youth oriented events</i>		

APPLICANT WILL PROVIDE THE FOLLOWING ITEMS 30 DAYS PRIOR TO THE EVENT:

1. Full payment of all applicable fees
2. Copy of event security contract by licensed company (if applicable)
3. Proof of liability insurance
4. Copy of ABC license (if applicable)

I have read and agree to all pages in the rental agreement forms

Applicant Signature: KM Maharaj Date: 5/27/2021

(For Office Use Only)

Permit Fee: _____ Authorized Agent: _____ Date: _____

Note: Original to Resource Management/Recreation Department



SEASIDE CALIFORNIA

Facility Use Rental Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

FACILITY SELECTION

☐ LAGUNA GRANDE HALL

Capacity: Dining: 225 / Theatre: 300
Dimensions: 128' X 120'

	Resident	Non-Res
Hourly Rate	\$122.50	\$139.50
Deposit	\$591.25	\$738.75
(Non Refundable)	(\$147.81)	(\$184.68)
Alcohol Deposit	\$575.50	\$719.50
(Non Refundable)	(\$143.87)	(\$179.87)

Liability Insurance: \$81-\$207

Security Guards: required 1 per 50 guests

- ☐ I will be using Hall only
- ☐ I will be using Hall & Kitchen only
- ☐ I will be using Hall, Kitchen & Dance Studio

☐ BAYONET MEETING ROOM

Capacity: Classroom: 30 / Theatre: 40
Dimensions: 24' X 20'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$43.75 /hr.	\$55 /hr.
After 3 hrs.	\$20 /hr.	\$24.50 /hr.

☐ BLACKHORSE MEETING ROOM

Capacity: Classroom: 40 / Theatre: 50
Dimensions: 28' X 26'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hrs.	\$54.50 /hr.	\$68 /hr.
After 3 hrs.	\$24 /hr.	\$29.75 /hr.

☐ DANCE STUDIO

Capacity: Classroom: 35 / Theatre: 70
Dimensions: 26' X 24'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$68 /hr.	\$84.75 /hr.
After 3 hrs.	\$31.25 /hr.	\$39.25 /hr.

☐ SEAHORSE CONFERENCE ROOM

Capacity: 20 / Dimensions: 28' X 16'

	Resident	Non-Res
Rate 0-3 hrs.	\$43.75 /hr.	\$55 /hr.
After 3 hrs.	\$20 /hr.	\$24.50 /hr.

☐ SEASIDE MEETING ROOM

Capacity: Classroom: 40 / Theatre: 60
Dimensions: 32' X 26'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$43.75 /hr.	\$55 /hr.
After 3 hrs.	\$20 /hr.	\$24.50 /hr.

☐ SEASIDE COMMUNITY CENTER (SOPER)

Capacity: Dining: 85 / Theatre: 100
Dimensions: 128' X 120'

	Resident	Non-Res
Hourly Rate	\$59.25	\$74.50
Deposit	\$314	\$392.50
(Non Refundable)	(\$78.50)	(\$98.25)
Alcohol Deposit	\$575.50	\$719.50
(Non Refundable)	(\$143.87)	(\$179.87)

Liability Insurance: \$81-\$207

Security Guards: required 1 per 50 guests

- ☐ I will be using the Large Room only
- ☐ I will be using the Kitchen only
- ☐ I will be using the Large Room & Kitchen

☐ YOUTH EDUCATION CENTER

Two hour rentals: available Fridays and Saturdays
7:30-9:30 PM, and Sundays for any two hours
between 8 AM - 9 PM.

	Resident	Non-Res
Deposit	\$83	\$103.50
(Non Refundable)	(\$21)	(\$26)
0-25 Guests	\$172	\$215
26-50 Guests	\$188.50	\$235
51-75 Guests	\$223	\$278.50
Mini Golf	\$25	\$31
Extra 1/2 Hour	\$38	\$47.50

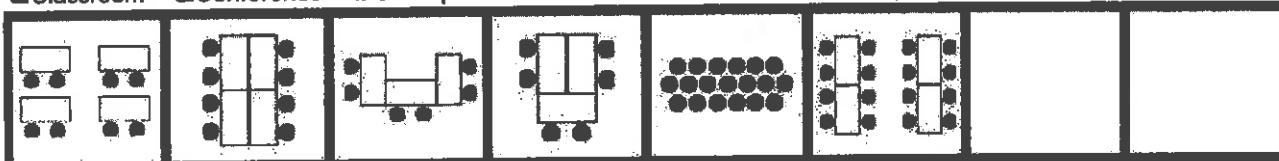
Non-Profit Rate: For Laguna Grande Hall, Seaside Community Center, and the Youth Education & Resource Center, non-profits may use the resident rate. For all other meeting rooms, non-profits may have up to 4 hours for \$33.75/\$42.50. Proof of 501(c)(3) required.

Security Guards: If required, security guards must be present for entire duration of event. Failure to comply or late security guards may result in deposit forfeited or event shut down completely.

SEATING CONFIGURATION

Review and select a seating configuration below. If you would like a different layout, please sketch your preferred layout in the box marked "other" or on the back of this sheet.

☐ Classroom ☐ Conference ☐ U-Shaped ☐ Pods ☐ Theater ☐ Banquet ☐ Empty ☐ Other





SEASIDE CALIFORNIA

Facility Use Rental Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

1. **OVERTIME:** Use of the facilities in excess of the time set forth above may result in overtime fee being charged.
2. **CANCELATION BY PERMITTEE:** Permittee must submit written notice of cancellation to the calendaring agent in order to be eligible for a refund. Refund requests made forty-five (45) days in advance will receive a full refund less a seven dollar (\$7) surcharge. Refund requests made thirty (30) - forty-five (45) days in advance will receive a full refund less the non-refundable portion of the security deposit. Refund requests made less than thirty (30) days in advance will receive a full refund less the entire security deposit.
3. **CANCELATION BY CITY:** This permit may be canceled without liability to the City under any of the following conditions: a) It is found to contain false or misleading information, (b) The Department finds that the proposed use will be detrimental to the public's health, (c) Any individual or group (members or guests) willfully or through negligence mistreats the equipment or violates any of the regulations, terms, and conditions established for use of the facilities, (d) Average attendance of scheduled activities falls below the standard established for each use area with the Center, (e) For failure to notify Center of cancellation of any date or dates covered by this permit, (f) Permittee defaults on or has not completed all conditions and requirements for use of facilities, (g) In case the Center or any part thereof shall be destroyed or damaged by fire or any other cause, or if other unforeseen occurrence, including strikes, labor disputes, war, or acts of military authorities shall render fulfillment of the permit difficult or impossible of performance, (h) The facility is needed by public necessity or emergency use, (i) Upon thirty (30) calendar days written notice to Permittee. Refund of rental fees shall be made where City cancels permit at least thirty (30) days prior to the date reserved, except when cancellation occurs under items (g) or (h) above.
4. **TRANSFERRING PERMIT:** Permit cannot be transferred, assigned, or sublet unless approved by the City in writing.
5. **ADVERTISING, SOLICITATION AND SALES:** No advertising or signs shall be exhibited and no sales made at the Center without the written permission of the City.
6. **COMPLETION OF REQUIREMENTS FOR USE OF FACILITIES:** Permittee must complete all requirements relating to use of the facilities within the time requirements specified.
7. **COMPLIANCE TO CONDITIONS OF USE:** The Permittee shall observe, obey, and comply with all applicable City, County, and Federal laws; and the policies, rules, regulations, terms, and conditions governing use of Center facilities. Permittee will forfeit all rents or other fees paid if evicted from premises for violation of it. Eviction shall not release Permittee from any obligations for the payment of the rents or other fees required to be paid under this permit for the term thereof.
8. **CONCESSION SALES:** Permittee will not engage in concession operations unless authorized in writing by Director/authorized staff.
9. **CONDUCT OF PERSONS:** Permittee shall be solely responsible for the orderly conduct of all persons using the premises by its invitation, either express or implied, during all times covered by the permit. The Department reserves the right to eject or cause to be ejected from the premises any person or persons objectionable due to unlawful conduct.
10. **DAMAGE TO FACILITY OR EQUIPMENT:** All property, equipment, and furnishings must be kept clean and undamaged, fair wear and tear accepted. Permittee causing damage or loss will be required to pay for same at current costs.
11. **EXITS:** At no time shall exits be covered or obstructed.
12. **FACILITIES CAPACITY:** Permittee shall not admit a larger number of persons than can be safely and freely moved about therein as determined by Building and Fire Codes.
13. **FLAMMABLE MATERIALS:** No flammable materials will be permitted to be used for decorations. All materials used for decorative purposes must be treated with flame proofing and be approved by the Fire Department.
14. **INDEMNITY:** Permittee shall indemnify and hold harmless by the City, its officers, employees, and agents, against any and all claims, demands, causes of action, personal injuries or death, damages whatsoever, directly or proximately resulting or caused by the use and occupation of the facilities described in the permit, whether such use is authorized or not or from act or omission of Permittee or any of its officers, agents, employees, guests, patrons, or invitees, and the Permittee shall, at its sole risk and expense, defend any and all suits, actions, or other legal proceedings which may be brought or instituted against City, its officers and employees, on any such claim, demand, or cause of action, and the Permittee shall pay any judgment or decree which may be rendered against the city, its officers, employees, and agents in any suit, action or other legal proceedings, and Permittee shall pay for any and all damages to the property of the City or of others, the loss or theft of such property, done or caused by Permittee, its officers, agents, employees, guests, patrons, and invitees.
15. **PAYMENT OF TAXES:** Payment of all Federal, and City taxes in connection with the event shall be the liability and responsibility of the Permittee.
16. **PERMITTEE RESPONSIBLE FOR CLEANLINESS OF FACILITY:** Facilities used by Permittee must be left in a clean and orderly condition. If additional maintenance is required, other than normal cleaning process, the Permittee will be charged for same.
17. **PERMITTEE RESPONSIBLE FOR PERMITS AND LICENSES:** The Permittee shall procure at his own expense all the required licenses and permits necessary for the intended use or activity covered by this permit.
18. **ALCOHOL:** No alcohol can be served to minors or at any youth-related event at the Oldemeyer Center or Seaside Community Center and can result in immediate closure of the event and loss of deposit. ALL alcohol is prohibited at ALL youth oriented events.
19. **SMOKING:** Smoking is prohibited within twenty (20) feet of entrances, exits and windows.
20. **USE OF RESERVED FACILITIES AND EQUIPMENT:** Permittee may use only those facilities and equipment specifically designated on this permit.
21. **CONSTRUCTION OF PERMIT:** In case of any doubts as to the interpretation of any provisions of this permit, the interpretation by the Recreation and Community Activities Director shall prevail. In addition, the Recreation and Community Activities Director shall have the sole power to decide and resolve matters not covered by this permit.
22. **SEVERABILITY:** If any part of this permit is for any reason held to be illegal, inapplicable, unenforceable, or unconstitutional, such decision shall not affect the validity of the remaining portions of the permit.
23. **SECURITY AND CLEANING DEPOSIT:** A deposit is required from any person or organization renting a room at the Center (according to current fees and charges). A portion of the deposit is non-refundable (according to current fees and charges) and



**SEASIDE
CALIFORNIA**

Facility Use Rental Request Form

Parks and Recreation Division

986 Hilby Avenue, Seaside CA 93955

831-899-6800

the remaining deposit is refundable in whole or in part depending upon the condition of the room, walls, floors, carpets; whether any breakage occurred or whether overtime was incurred beyond stated setup, cleanup or activity time. The City reserves the right to close down any party or activity that may in any way endanger the health or safety of any person or property. Any early closure of the facility may result in loss of deposits. Refundable deposits will be returned within thirty (30) days following the event date.

24. **SUPPLIES:** City staff is not authorized to provide supplies for your event. 25. **SECURITY GUARDS:** One guard per fifty participants is required for events that serve alcohol and/or have live/DJ music or dancing. The City reserves the right to require security for events.

IMPORTANT THINGS TO NOTE

- ✓ In order to secure a reservation, this form must be completed and submitted along with full payment to the Oldemeyer Center front desk.
- ✓ Reservations for the conference rooms must be made at least 7 days in advance and 30 days in advance for all other facilities.
- ✓ Please include a sketch of how you would like the room to be set up if it is different than the diagrams provided on this form. Our facility staff will do their best to prepare the room as shown in your diagram. Do not write "same as before."
- ✓ Food and beverage are allowed in certain rooms; please ask staff prior to providing refreshments.
- ✓ Do not move furniture from one room to another. If you have additional needs, please contact the facility staff.
- ✓ Please do not change rooms. If a different room is preferred and empty upon arrival, please check with the facility staff.
- ✓ Come prepared. Our staff is not authorized to provide supplies for your meeting.
- ✓ If you tape signs up regarding your meeting, please remove them upon your departure.
- ✓ Smoking is prohibited within 20 feet of entrances, exits and windows.
- ✓ In case of cancelation, please notify the Oldemeyer Center Front Office as soon as possible. Please see refund policy schedule below:

45 days in advance	Full refund, less a \$7 surcharge
30-45 days in advance	Full refund, less the non-refundable part of security deposit
Less than 30 days in advance	Full refund, less the entire security deposit
Less than 48 hours in advance ...	No refund
- ✓ *If alcohol is found on the premises (including the parking lot, stage, kitchen, etc.) and your contract prohibits the consumption of alcohol, the City of Seaside has the right to cancel your event and deposits and fees will NOT be refunded.
- ✓ *A one million dollar (two million aggregate) liability insurance policy is required. You can either purchase it through the city, or through another insurance company and provide us a copy of the policy naming the City of Seaside as co-insured.
- ✓ Use of our facilities requires you to provide licensed and bonded security guards. You must hire one guard per every fifty guests. A copy of the contract must be provided to the city at least 30 days prior to your event. Renters exceeding their stated attendance risk losing their deposit.



P.O. Box 2508, Room 4010
Cincinnati OH 45201

029787.722724.317112.12635 1 AB 0.408 536



HINDU TEMPLE OF MONTEREY PENINSULA
% SHALENDRA P HARI
PO BOX 620
SEASIDE CA 93955-0620

029787

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT,
EVEN IF YOU ALSO HAVE AN INQUIRY.

The IRS address must appear in the window.
4077956534

BODCD-TE

Use for payments

Letter Number: LTR4168C
Letter Date : 2018-06-26
Tax Period : 000000



260588590

INTERNAL REVENUE SERVICE
P.O. Box 2508, Room 4010
Cincinnati OH 45201

A barcode consisting of vertical bars of varying heights, located at the bottom right of the document.

HINDU TEMPLE OF MONTEREY PENINSULA
% SHALENDRA P HARI
PO BOX 620
SEASIDE CA 93955-0620



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077956534
June 26, 2018 LTR 4168C 0
26-0588590 000000 00
00031959
BODC: TE

HINDU TEMPLE OF MONTEREY PENINSULA
% SHALENDRA P HARI
PO BOX 620
SEASIDE CA 93955-0620



029787

Employer ID number: 26-0588590
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated May 04, 2018, about your tax-exempt status.

We issued you a determination letter in November 2009, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,



Secretary of State
Certificate of Amendment of
Articles of Incorporation
Name Change Only - Nonprofit

AMDT-
NP-NA

A0809819

FILED
SECRETARY OF STATE
STATE OF CALIFORNIA

FEB 22 2018

IMPORTANT — Read Instructions before completing this form.

Filing Fee — \$30.00

Copy Fees — First Page \$1.00 & .50 for each attachment page;
Certification Fee — \$5.00

This Space For Office Use Only

1. Corporation Name (Enter the exact name of the corporation as it is currently recorded with the California Secretary of State)

Haripur Ramayan Bhajan Mandali

2. 7-Digit Secretary of State File Number

C3007083

3. New Corporation Name

Item 3a: Enter the number, letter, or other designation assigned to the provision in the Articles of Incorporation being amended (e.g., "I," "First," or "A"). See Instructions if the provision in the Articles of Incorporation being amended does not include a number, letter, or other designation. Any attachment is made part of this document.

Item 3b: Enter the new corporate name.

3a. Article 1 of the Articles of Incorporation is amended to read as shown in Item 3b below:

3b. The name of the corporation is Hindu Temple of Monterey Peninsula.

4. Approval Statements

4a. The Board of Directors has approved the amendment of the Articles of Incorporation.

4b. Member approval was (check one):

☒ By the required vote of the members in accordance with California Corporations Code section 5812, 7812, or 12502.

☐ Not required because the corporation has no members.

5. Read, sign and date below (See instructions for signature requirements. Note: Both lines must be signed.)

We declare under penalty of perjury under the laws of the State of California that the matters set forth herein are true and correct of our own knowledge and we are authorized by California law to sign.

February 19, 2018

Date

Signature

Shalendra P. Hari

Type or Print Name of President

February 19, 2018

Date

Signature

Kushma Maharaj

Type or Print Name of Secretary



CITY OF SEASIDE STAFF REPORT

Item No.: 13.E.

TO: City Council

FROM: Craig Malin, City Manager

BY: Nisha Patel, Public Works Director/City Engineer
Leslie Llantero, Assistant Engineer

DATE: June 17, 2021

SUBJECT: APPROVE RESOLUTION AUTHORIZING FISCAL YEAR 2021-22 STREET REPAIR PROJECT LIST TO BE FUNDED IN PART WITH SB1: THE ROAD MAINTENANCE REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS, AND AUTHORIZING STAFF TO SUBMIT THE LIST TO THE CALIFORNIA TRANSPORTATION COMMISSION

RECOMMENDATION

Approve a resolution authorizing staff to submit a new SB 1 Project List to the California Transportation Commission (CTC), and authorizing the work incorporated in the SB1 Project List to be funded in part with fiscal year (FY) 2021-22 Road Maintenance Repair and Accountability (RMRA) Revenues.

BACKGROUND

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide.

City Council previously held study sessions on the Pavement Management Program on April 19, 2018, June 7, 2018, and July 10, 2018. Based upon Council direction to focus on upgrading major streets, staff developed preferred scenarios identifying the City's ability to upgrade these roads using Measure X and SB1 funds. The locations were combined into a single Arterial and Collector Resurfacing Project phased over three years. Phase 3 will be complete by FYE 2021. Due to unforeseen circumstances, four street segments were removed from the Phase 3 project; north end and south end of Fremont Boulevard, Kimball Avenue, and Wheeler Street. Staff is proposing to include

these street segments and several dig out locations into an Arterial and Collector Resurfacing Project for fiscal year 2021-22.

SB1 places accountability and compliance requirements on jurisdictions in order to exhibit effectiveness of the program. The City must adopt by resolution a list of projects proposed to receive fiscal year funding in part from the RMRA, created by SB 1. Staff recommends submitting to the next Arterial and Collector Resurfacing Project as the FY 2021-22 project list.

Staff recommends the City Council adopt a Resolution (Attachment 1) approving the attached SB1 Project List (Exhibit A to Attachment 1) in order to provide a new project list to CTC for continuation of SB1 funding.

ENVIRONMENTAL COMPLIANCE

Per Title 14 of the California Code of Regulations, Chapter 3, "Guidelines for Implementation of California Environmental Quality Act (CEQA)," Article 19, "Categorical Exemptions," Section 15301.c, "Existing Facilities", repair, maintenance, or minor alterations involving negligible or no expansion of existing or former use of "Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety)" are categorically exempt from CEQA (California Environmental Quality Act).

FISCAL IMPACT

The City of Seaside RMRA revenues generated from SB1 in FY 2021-22 are expected to be \$644,256 . The proposed project list (Exhibit A) will be partially funded from the budgeted RMRA SB1 revenues accounted for in #210-3526 and expended from budgeted amounts in account "SB1 Capital Projects (Acct # 210-8210-9577).

ATTACHMENTS

1. Resolution
2. Adopted Reporting Guidelines

Reviewed for Submission to the City Council by:



Craig Malin, City Manager

RESOLUTION NO. 21-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**APPROVE A RESOLUTION AUTHORIZING FISCAL YEAR 2021-22 STREET
REPAIR PROJECT LIST TO BE FUNDED IN PART WITH SB1: THE ROAD
MAINTENANCE REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS, AND
AUTHORIZING STAFF TO SUBMIT THE LIST TO THE CALIFORNIA
TRANSPORTATION COMMISSION**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Seaside (City) must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, attached hereto as Exhibit A, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvements; and

WHEREAS, the City could receive an estimated \$644,256 in RMRA funding in Fiscal Year 2021-22 from SB 1; and

WHEREAS, this is the fifth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities, including City Council Study Sessions, and Council's direction to focus on upgrading major streets and roads; and.

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate approximately 3 streets and roads throughout the City as part of the Arterial and Collector Resurfacing Project in fiscal year 2021-22; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an "at risk" condition and this revenue will help us

improve the overall quality of our road system; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside approves a resolution authorizing Fiscal Year 2021-22 Street Repair Project List (Exhibit A) to be funded in part with SB1: The Road Maintenance Repair and Accountability Act of 2017 funds, to allocate these funds to “SB1 Capital Project” (Acct # 210-8210-9577), and authorizing staff to submit the list to the California Transportation Commission.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 17th day of June 2021 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Ian N. Oglesby, Mayor
City of Seaside

ATTEST:

Dominique L. Davis
City Clerk

Exhibit A: Senate Bill (SB) 1 Proposed Project List for Fiscal Year 2021-22

Title	Description	New or Carried Over Project for SB1 Reporting	Location	Estimated Project Completion	Est Useful Life Min	Est Useful Life Max	FY21/22 Estimated SB1 Funding
Arterial and Collector Resurfacing Project	Remove & Replace failed road sections utilizing various treatment types selected as the best applicable treatment. (Design & Construction)	<u>New</u>	North and south ends of Fremont Blvd., Kimball Street, Wheeler Street, and various residential roadway sections throughout the City	July 2022	5	30	\$ 644,256.00
Total Estimated Budget:							\$ 644,256.00

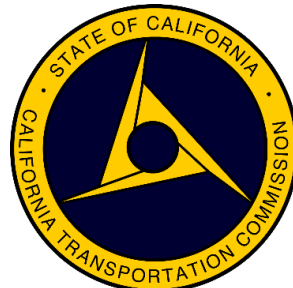
THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

LOCAL STREETS AND ROADS FUNDING PROGRAM

2021 REPORTING GUIDELINES

March 2021

California Transportation Commission



**CALIFORNIA TRANSPORTATION COMMISSION
THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

LOCAL STREETS AND ROADS FUNDING PROGRAM ANNUAL REPORTING GUIDELINES

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I. Introduction

1. Background and Purpose of Reporting Guidelines

On April 28, 2017 the Governor signed Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017. To address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system, SB 1: increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years.

As of November 1, 2017, the State Controller began depositing various portions of these funds into Road Maintenance and Rehabilitation Account (RMRA); a percentage of these funds are to be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) intended for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. For a detailed breakdown of RMRA funding sources and the disbursement of funding please see Sections 5 and 6 of these guidelines.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, to be eligible for RMRA funding, statute requires cities and counties provide basic annual RMRA project reporting to the California Transportation Commission (Commission).

These guidelines describe the general policies and procedures for carrying out the annual RMRA project reporting requirements for cities and counties and other statutory objectives as outlined in Section 2 below. The guidelines were developed in consultation with state, regional, and local government entities, and other transportation stakeholders.

The Commission may amend these guidelines after first giving notice of the proposed amendments. To provide clear and timely guidance, it is the Commission's policy that a reasonable effort be made to amend the guidelines prior to the due date for project lists. The Commission may extend the deadline for project list submission to facilitate compliance with the amended guidelines.

2. Funding Program Objectives and Statutory Requirements

Streets and Highways Code (SHC) Section 2032.5(a) articulates the general intent of the legislation that recipients of RMRA funding be held accountable for the efficient investment of public funds to maintain local streets and roads and are accountable to the people through performance goals that are tracked and reported.

Pursuant to SHC Section 2030(a), the objective of the Local Streets and Roads Funding Program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures. The main requirements for the funding program are codified in SHC Sections 2032.5, 2034, 2036, 2037, and 2038 and include the following:

- It is the intent of the Legislature that the Department of Transportation and local governments are held accountable for the efficient investment of public funds to maintain the public highways, streets, and roads, and are accountable to the people through performance goals that are tracked and reported [SHC 2032.5(a)].
- Prior to receiving an apportionment of RMRA funds from the State Controller in a fiscal year, a city or county **must** submit to the Commission a list of projects proposed to be funded with these funds. All projects proposed to receive funding **must** be adopted by resolution by the applicable city council or county board of supervisors at a regular public meeting each fiscal year [SHC 2034(a)(1)].
- The list of projects **must** include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement [SHC 2034(a)(1)]. Further guidance regarding the scope, content, and submittal process for project lists prepared by cities and counties is provided in Sections 9-10.
- Failure to include the details required by SHC 2034(a)(1) in the project list adopted for eligibility could result in a jurisdiction's submittal being deemed non-compliant, thereby jeopardizing the jurisdiction's ability to receive the upcoming fiscal year apportionment.
- The project list does not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities so long as the projects are consistent with RMRA priorities as outlined in SHC 2030(b) [SHC 2034(a)(1)].
- The Commission will submit an initial report to the State Controller that indicates the cities and counties that have submitted a list of projects as described in SHC 2034(a)(1) and that are therefore eligible to receive an apportionment of RMRA funds for the applicable fiscal year [SHC 2034(a)(2)].
- The State Controller, upon receipt of an initial report from the Commission, shall apportion RMRA funds to eligible cities and counties pursuant to SHC 2032(h) [SHC 2034(a)(3)].
- The State Controller will retain the monthly share of RMRA funds for cities and counties not included in the Commission's initial report that would otherwise be apportioned and distributed to those cities and counties [SHC 2034(a)(4)(A)]. Pursuant to SHC 2034(a)(4)(B), the monthly share of RMRA funds for each of these cities and counties will be retained by the State Controller for 90 days.
- Upon receipt of a list of projects from a city or county after the Commission has submitted its initial report to the State Controller, the Commission will submit a

subsequent report to the State Controller that specifies all newly eligible cities and counties [SHC 2034(a)(2)].

- After 90 days, the State Controller will apportion to all newly eligible cities and counties the RMRA funds that were retained but not previously apportioned and distributed pursuant to SHC 2304(a)(4)(B).
- Any RMRA funds held by the State Controller for a city or county that still remains ineligible after 90 days will be reapportioned to all other eligible cities and counties [SHC 2034(a)(4)(C)].
- For each fiscal year in which RMRA funds are received and expended, cities and counties **must** submit documentation to the Commission that details the expenditure of all RMRA funds, including a description and location of each completed project, the amount of funds expended on the project, the completion date, and the estimated useful life of the improvement [SHC 2034(b)]. Further guidance regarding the scope, content, and submittal process for program expenditure reports is provided in Sections 12-13.
- Prior to receiving an apportionment of funds under the program an eligible city or county may expend other funds on eligible projects and may reimburse the source of those other funds when it receives its apportionment from the State Controller over one or more years [SHC 2034(c)].
- A city or county receiving an apportionment of RMRA funds is required to sustain a maintenance of effort (MOE) by spending at least the annual average of its general fund expenditures during the 2009–10, 2010–11, and 2011–12 fiscal years for street, road, and highway purposes from the city’s or county’s general fund [SHC 2036]. Monitoring and enforcement of the maintenance of effort requirement for RMRA funds will be carried out by the State Controller and is addressed in more detail in Section 15.
- A city or county may spend its apportionment of RMRA funds on transportation priorities other than priorities outlined in SHC 2030(b) if the city or county’s average Pavement Condition Index (PCI) meets or exceeds 80 [SHC 2037].
- By July 1, 2023, cities and counties receiving RMRA funds **must** follow guidelines developed by the California Workforce Development Board (Board) that address participation and investment in, or partnership with, new or existing pre-apprenticeship training programs [SHC 2038]. Further information regarding the forthcoming Board Guidelines and future Board-sponsored grant opportunities is available in Section 16.

3. Funding Program Roles and Responsibilities

Below is a general outline of the roles and responsibilities of recipient cities/counties, the Commission, the State Controller, and the California Workforce Development Board, in carrying out the funding program’s statutory requirements, as well as activities the Commission will undertake to meet the legislative intent of SB 1:

Recipient Cities/Counties:

- Develop and submit a list of projects to the Commission each fiscal year.
- Develop and submit a project expenditure report to the Commission each fiscal year.
- Comply with all requirements including reporting requirements for RMRA funding.

Commission:

- Provide technical assistance to cities and counties in the preparation of project lists and reports.
- Receive and review project lists from cities and counties each fiscal year to ensure compliance with the statutorily required elements of a project list submittal is met.
- Provide a comprehensive list to the State Controller each fiscal year of cities and counties eligible to receive RMRA apportionments.
- Receive program expenditure reports from cities and counties each fiscal year and provide aggregated statewide information regarding use of RMRA funds to the Legislature and the public (e.g. the Commission's Annual Report to the Legislature and the Rebuild California – SB 1 Website).

State Controller:

- Receive list of cities and counties eligible for RMRA apportionments each fiscal year from the Commission.
- Apportion RMRA funds to cities and counties.
- Oversee Maintenance of Effort and other requirements for RMRA funds including reporting required pursuant to SHC 2151.

California Workforce Development Board:

- Pursuant to SHC 2038, establish a pre-apprenticeship development and training grant program beginning January 1, 2019 that local public agencies receiving RMRA funds are eligible to apply for or partner with other entities to apply for.
- Pursuant to SHC 2038, develop guidelines for public agencies receiving RMRA funds to participate, invest in, or partner with, new or existing pre-apprenticeship training programs. Local public agencies receiving RMRA funds must follow the guidelines by no later than July 1, 2023.

4. Funding Program Schedule

The following schedule lists the major milestones for the Local Streets and Roads Funding Program Annual Reporting.

Project Lists due to Commission	July 1st each year
Commission Adopts Initial List of Eligible Cities and Counties	August Commission Meeting each year
Commission Submits Initial List to State Controller	No later than August 31st each year
Subsequent Eligibility Project Lists due to Commission	September 30th each year (if needed)
Commission Adopts Subsequent List of Eligible Cities and Counties	October Commission Meeting each year (if needed)
Commission Submits Subsequent List to State Controller	No later than October 31st each year (if needed)
Annual Reporting of Fiscal Year Expenditures due to Commission	December 1st each year
Informational Funding Program Update to Commission	January Commission Meeting each year

II. Funding

5. Source

The State of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on diesel fuel, and registration taxes on motor vehicles and dedicates these revenues to transportation purposes. Portions of these revenues flow to cities and counties through the Highway Users Tax Account (HUTA) and the newly established RMRA created by SB 1.

The Local Streets and Roads Funding is supported by RMRA funding which includes portions of revenues pursuant to SHC 2031 from the following sources:

- An additional 12 cent per gallon increase to the gasoline excise tax effective November 1, 2017.

- An additional 20 cent per gallon increase to the diesel fuel excise tax effective November 1, 2017.
- An additional vehicle registration tax called the “Transportation Improvement Fee” with rates based on the value of the motor vehicle effective January 1, 2018.
- An additional \$100 vehicle registration tax on zero emissions (ZEV) vehicles of model year 2020 or later effective July 1, 2020.
- Annual rate increases to these taxes beginning on July 1, 2020 (July 1, 2021 for the ZEV fee) and every July 1st thereafter equal to the change in the California Consumer Price Index (CPI).

SHC 2032(h)(2) specifies that 50 percent of the balance of revenues deposited into the RMRA, after certain funding is set aside for various programs, will be continuously appropriated for apportionment to cities and counties by the State Controller pursuant to the formula in SHC Section 2103(a)(3)(C)(i) and (ii).

6. Estimation and Disbursement of Funds

While neither, the Commission nor the State Controller’s Office prepare formal estimates of RMRA funds, the Department of Finance (DOF) estimates the total amount of funding that will be deposited into the RMRA annually. The California State Association of Counties and the League of California Cities use this information from DOF to develop city and county level estimates of RMRA funds which are available here:

California State Association of Counties

<http://www.counties.org/sb-1-road-repair-and-accountability-act-2017>

League of California Cities

<http://www.californiacityfinance.com/>

Each fiscal year, upon receipt of a list of cities and counties that are eligible to receive an apportionment of RMRA funds pursuant to SHC 2032(h)(2) from the Commission, the State Controller is required to apportion RMRA funds to eligible cities and counties consistent with the formula outlined in SHC Section 2103(a)(3)(C)(i) and (ii). It is expected that the State Controller will continuously apportion RMRA funds on a monthly basis to eligible cities and counties using a process and system similar to that of HUTA apportionments. RMRA funding is continuously apportioned and is not provided on a reimbursement basis.

The Commission does not approve the projects listed or provide authorization to proceed with RMRA funded projects. The Commission receives project lists, determines they are complete and meet basic statutory requirements outlined in SHC 2034 and then approves and submits a statewide list to the State Controller of cities and counties that are eligible to begin receiving monthly RMRA funding apportionments.

III. Eligibility and Funding Program Priorities

7. Eligible Recipients

Eligible recipients of RMRA funding apportionments include cities and counties that have prepared and submitted a project list to the Commission each fiscal year pursuant to SHC Section 2034(a)(1) and that have been included in a list of eligible entities submitted by the Commission to the State Controller pursuant to SHC Section 2034(a)(2).

Recipients of RMRA apportionments **must** comply with all relevant federal and state laws, regulations, policies, and procedures.

8. Funding Program Priorities and Example Projects

Pursuant to SHC Section 2030(a), RMRA funds made available for the Local Streets and Roads Funding Program shall be prioritized for expenditure on basic road maintenance and rehabilitation projects, and on critical safety projects.

SHC Section 2030(b)(1) and (2) provide a number of example projects and uses for RMRA funding that include, but are not limited to, the following:

- Road maintenance and rehabilitation.
- Safety projects.
- Railroad grade separations.
- Complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project.
- Traffic control devices.
- Funds made available by the program may also be used to satisfy a match requirement in order to obtain state or federal funds for projects authorized by this subdivision.

Pursuant to Article XIX Section 2(a) of the constitution, the funds shall be used for: “The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for nonmotorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.”

SHC Section 2030(b)(2) states that funds made available by the program may also be used to satisfy a match requirement in order to obtain state or federal funds for projects authorized by this subdivision.

SHC Section 2030(c)-(f) specifies additional project elements that will be incorporated into RMRA-funded projects by cities and counties to the extent possible and cost effective, and where feasible (as deemed by cities and counties). These elements are:

- Technologies and material recycling techniques that lower greenhouse gas emissions and reduce the cost of maintaining local streets and roads through material choice and construction method.
- Systems and components in transportation infrastructure that recognize and accommodate technologies including but not limited to ZEV fueling or charging and infrastructure-vehicles communications for transitional or fully autonomous vehicles.
- Project features to better adapt the transportation asset to withstand the negative effects of climate change and promote resiliency to impacts such as fires, floods, and sea level rise (where appropriate given a project's scope and risk level for asset damage due to climate change).
- Complete Streets Elements (such as project features that improve the quality of bicycle and pedestrian facilities and that improve safety for all users of transportation facilities) are expected to be incorporated into RMRA funded projects to the extent (as deemed by cities and counties) beneficial, cost-effective, and practicable in the context of facility type, right-of-way, project scope, and quality of nearby facilities.

Pursuant to SHC Section 2037, a city or county may spend its apportionment of RMRA funds on transportation priorities other than those outlined in SHC Section 2030 if the city's or county's average Pavement Condition Index (PCI) meets or exceeds 80.

IV. Project List Submittal

9. Content and Format of Project List

Pursuant to SHC Section 2034(a)(1), prior to receiving an apportionment of RMRA funds from the State Controller in a fiscal year (funds collected from July 1 to June 30 and apportioned September 1 to August 31), a city or county **must** submit to the Commission a list of projects proposed to be funded with these funds pursuant to an adopted resolution by the city council or county board of supervisors at a regular public meeting. Each year, a city or county **must** adopt and submit to the Commission a project list resolution for the upcoming fiscal year's funds to comply with the eligibility requirements for that fiscal year's apportionment.

Jurisdictions that submit a resolution adopted for a previous fiscal year or that is missing the project list details mandated by SHC Section 2034(a)(1), will not be considered deemed not compliant with statute. Project lists **must**, at a minimum, include any new projects proposed for the upcoming fiscal year and any projects proposed in a previous fiscal year that will utilize program funds apportioned in the upcoming fiscal year (i.e. multi-year funded projects).

In the event an agency chooses to reserve program funds across multiple fiscal years to fully fund a project, the agency must adopt and submit annually a list of proposed projects intended to utilize the program funds. The list must be adopted via resolution by the agency's governing body (e.g. city council or county board of supervisors) annually.

Each city and county is strongly encouraged to provide a copy of their Proposed Project List to their applicable Regional Transportation Planning Agencies and Metropolitan Planning Organizations, once reviewed and accepted by the Commission.

Listed below are the specific statutory criteria for the content of the project list along with additional guidance provided to help ensure a consistent statewide format and to facilitate accountability and transparency within the Local Streets and Roads Funding Program.

a.) Adopted Resolution

All proposed projects **must** be adopted by resolution by the applicable city council or county board of supervisors at a regular public meeting.

Documentation of Inclusion in an Adopted Resolution

A city or county **must** provide a public record which illustrates that projects proposed for each fiscal year's apportionment of RMRA funding through the Local Streets and Roads Funding Program have been included in a current fiscal year's adopted resolution by the applicable city council or county board of supervisors at a regular public meeting.

An acceptable public record shall include a signed, executed copy of the city or county's adopted resolution or staff report, that includes the relevant list of projects and required project detail documenting its approval at a regular public meeting.

The action taken on the project list resolution should be a standalone action that is specific to the program and **must** be for the fiscal year in which eligibility is being sought. Jurisdictions are strongly encouraged to adopt the project list resolution as standalone action and should not adopt it as a part of your jurisdiction's Capital Improvement Plan or Annual Budget adoption.

Submittal of an electronic copy of the relevant support documentation (i.e. project list resolution) is required. Support documentation requirements are further discussed in the Local Streets and Roads Funding Program, Annual Funding Eligibility Checklist.

b.) List of Projects – Content

Pursuant to SHC 2034(a)(1), the project list **must** include a description and the location of each proposed project, a proposed schedule for each project's completion, and the estimated useful life of the improvement. The project list is intended to cover, at a minimum, the applicable fiscal year. Cities and counties may include project information for future fiscal years but are expected to update

the project list as needed every fiscal year prior to submittal to the Commission. Cities and counties **must** list projects that will be funded with the apportioned funds for that fiscal year, including those projects to be delivered in future fiscal years for which a city or county is reserving the upcoming fiscal year's funds.

Development and Content

The Commission recognizes the inherent diversity of road maintenance and rehabilitation needs among the approximately 539 jurisdictions across the state that may utilize Local Streets and Roads Program funding.

Given the emphasis SB 1 places on accountability and transparency in delivering California's transportation programs, cities and counties are encouraged to clearly articulate how these funds are being utilized through the development of a project list.

To promote statewide consistency in the content and format of project information submitted to the Commission, and to facilitate transparency within the Local Streets and Roads Funding Program, the following guidance is provided regarding the key components of the project list. Please note that project lists included in a city or county's adopted project list resolution should, at a minimum, include the elements mandated by statute: description, location, schedule for completion and useful life. Cities and counties should include more detailed project information as described below in the project list. The project list is to be created and submitted to the Commission using the California Statewide Multi-Modal Application and Reporting Tool (CalSMART).

The Local Streets and Roads Funding Program, Annual Eligibility Checklist outlines project list content and format.

Project Description

The list **must** include a project description for each proposed project. Each city and county are encouraged to provide a brief non-technical description written so that the main objectives of the project can be clearly and easily understood by the public.

The description should clearly inform the public if the project listed is for construction, pre-construction (i.e. environmental, design, right of way, feasibility studies, needs assessments, etc.), or procurement/operational needs as consistent with Article XIX Section 2(a) of the constitution. The level of detail provided will vary depending upon the nature of the project; however, it is highly encouraged that the project description contain a minimum level of detail needed for the public to understand what is being done and why it is a critical or high-priority need.

Project Location

The list **must** include a project location for each proposed project. Cities and counties are encouraged to provide project location information that, at a minimum, would allow the public to clearly understand where the project is being undertaken within the community. For example, identifying specific streets or neighborhoods where improvements are being undertaken would allow the public to clearly understand where the project is to take place within the community. If project-specific geolocation data is available, it is highly encouraged to be included in the project list submitted to the Commission.

The following describes how location description may appear for each project component being proposed:

- Construction and Pre-Construction: Cities and Counties should provide specific project location detail whenever possible. General neighborhoods or project boundaries may be identified when several street segments throughout the jurisdiction will receive the proposed improvements. If project locations are subject to change based on priority need or available funding throughout the year, cities and counties are encouraged to provide the following statement in addition to the location detail, “The following locations identified are subject to be changed”.
- Procurement/Operational Needs: Cities and Counties may use city or county-wide for the location description, when the project proposed is not directly tied to a specific location or neighborhood. This could be public works related studies, plans, or the procurement of public works related material or equipment.

Proposed Schedule for Completion

The list **must** include a completion schedule for each proposed project. Cities and counties are encouraged to provide a general project timeline, e.g. month and year, to provide a clear picture to the public of when a project is reasonably expected to start and be completed. The proposed schedule for completion should clearly articulate if a project will take place over multiple years. If a project is for Procurement/Operational Needs, at a minimum, the Fiscal Year in which the items are procured, or services are acquired should be provided.

Estimated Useful Life

The list **must** include an estimated average useful life for each project proposed, regardless of the component being funded. Do not provide the estimated useful life for each segment or individual improvement to be performed as a part of the total project proposed. Cities and counties are encouraged to provide information regarding the estimated useful life of the project that is clear, understandable, and based on industry-standards for the project materials and design, where applicable.

Technology, Climate Change, and Complete Streets Considerations

SHC Section 2030(c)-(f) specifies additional project elements that will be incorporated into RMRA-funded projects by cities and counties to the extent possible and cost effective, and where feasible. These elements are:

- Technologies and material recycling techniques that lower greenhouse gas emissions and reduce the cost of maintaining local streets and roads through material choice and construction method.
- Systems and components in transportation infrastructure that recognize and accommodate technologies including but not limited to ZEV fueling or charging and infrastructure-vehicles communications for transitional or fully autonomous vehicles.
- Project features to better adapt the transportation asset to withstand the negative effects of climate change and promote resiliency to impacts such as fires, floods, and sea level rise (where appropriate given a project's scope and risk level for asset damage due to climate change).
- Complete Streets Elements (such as project features that improve the quality of bicycle and pedestrian facilities and that improve safety for all users of transportation facilities) are expected to be incorporated into RMRA funded projects to the extent (as deemed by cities and counties) beneficial, cost-effective, and practicable in the context of facility type, right-of-way, project scope, and quality of nearby facilities.

Cities and counties are encouraged to consider all of the above for implementation, to the extent possible, cost-effective, and feasible, in the design and development of projects for RMRA funding.

To meet the intent of SHC 2032.5(a) as outlined in Section 2 of these guidelines, in addition to the statutory requirements outlined in Section 10, the standard forms developed by the Commission will allow cities and counties to report on the inclusion of these elements.

Other Statutory Considerations for Project Lists

Pursuant to SHC Section 2034(a)(1), the project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with SHC Section 2030(b). After submittal of the project list to the Commission, in the event a city or county elects to make changes to the project list pursuant to the statutory provision noted above, formal notification of the Commission is not required. However, standard reporting forms will provide an opportunity for jurisdictions to annually communicate such changes to the Commission as part of the Annual Expenditure Reporting process.

Pursuant to SHC Section 2037, a city or county may spend its apportionment of RMRA funds on transportation priorities other than those outlined in SHC 2030(b) if the city or county's average Pavement Condition Index (PCI) meets or exceeds

80. This provision, however, does not eliminate the requirement for cities and counties to prepare and submit a list of projects or the requirement to consider technology, climate change, and complete streets elements to the extent possible, cost-effective and feasible, in the design and development of projects for RMRA funding.

In the event a city or county will spend its apportionment of RMRA funds on transportation priorities other than those outlined in Section 8 of these guidelines and pursuant to SHC 2037, cities and counties are encouraged to work with its respective Regional Transportation Planning Agency or Metropolitan Planning Organization to ensure that projects are included in the applicable Regional Transportation Plan.

Should a city or county choose to seek eligibility with the intent of reserving their fiscal year apportionment of RMRA funds for a project to take place in a future fiscal year, an adopted resolution and proposed project list submittal is still required.

c.) List of Projects – Standard Format and CalSMART

Please note that project lists included in a city or county's adopted project list resolution should, at a minimum, include the elements mandated by statute: description, location, schedule for completion and useful life elements. Cities and counties should include more detailed project information in the project list submitted to the Commission.

To promote statewide consistency of project information submitted to the Commission, a standard project list format and online submittal tool were developed and are further explained in the Local Streets and Roads Funding Program, Annual Eligibility Checklist. CalSMART can be accessed at <https://catc.ca.gov/programs/sb1/local-streets-roads-program> under the City or County CalSMART Resources tab.

10. Process and Schedule for Project List Submittal

A city or county **must** submit a project list adopted by resolution with supporting documentation to the Commission by July 1st each year. All materials **must** be provided electronically using CalSMART as outlined in the Local Streets and Roads Funding Program, Annual Eligibility Checklist.

11. Commission Submittal of Eligible Entities to the State Controller's Office

Pursuant to SHC Section 2034(a), a city or county **must** submit a project list to the Commission to be eligible for the receipt of RMRA funds, and the Commission **must** report to the State Controller the jurisdictions that are eligible to receive funding. Upon receipt of project lists and support documentation, Commission staff will review submittals to ensure they are complete. Once a project list submittal has been received and deemed

complete by staff, the city or county will be added to a list of jurisdictions eligible to receive RMRA funding for that fiscal year as required by SHC Section 2034(a)(2). All proposed project lists submitted by those cities and counties deemed eligible will be posted to the Commission's website.

The list of eligible cities and counties will be brought forward for Commission consideration at a regularly scheduled meeting where staff will request Commission direction to transmit the list to the State Controller. Upon direction of the Commission, staff will transmit the list to the State Controller pursuant to SHC Sections 2034(a)(2) and 2034(a)(4)(B) and the cities and counties included on the list will be deemed eligible to receive RMRA apportionments for that fiscal year pursuant to SHC Section 2034 (a)(1). Upon receipt of the list from the Commission, the State Controller is expected to apportion funds to the cities and counties included on the list pursuant to SHC Sections 2034(a)(3) and 2032(h).

In the event a city or county does not provide a complete project list with the required support documentation for Commission consideration and eligibility designation pursuant to the deadline established by these guidelines, cities and counties are expected to work cooperatively with Commission staff to provide any missing information as soon as possible, prior to the established subsequent submittal deadline. Once the completed information is provided in accordance with the subsequent submittal deadline Commission action to establish eligibility will be taken at the next earliest opportunity.

V. Annual Project Expenditure Reporting and Auditing

12. Scope of the Annual Project Expenditure Report

Pursuant to SHC Section 2034(b), for each fiscal year in which an apportionment of RMRA funds is received and upon expenditure of funds, cities and counties **must** submit documentation to the Commission detailing the expenditure of those funds on completed and in-progress projects. Information is to include: a description and location of each project, the amount of funds expended on the project, the completion date or anticipated date of completion, and the estimated useful life of the overall improvement performed. The project expenditure reporting process allows for cities and counties to capture actual project outcomes for completed projects that are aggregated statewide. This is the opportunity for cities and counties to report project updates associated with that reporting year's proposed projects including a project status, project component, and any changes made throughout the year to those listed projects.

Listed below are the specific statutory criteria for the content of the annual project expenditure report along with additional guidance provided to help ensure a consistent statewide format to facilitate accountability and transparency within the Local Streets and Roads Funding Program.

a.) Annual Project Expenditure Report – Content

Development and Content

Given the emphasis SB 1 places on accountability and transparency in delivering California's transportation programs, it is vitally important that cities and counties clearly articulate the public benefit of these funds through the development of a project expenditure report submitted annually.

To promote statewide consistency in the content and format of the annual project expenditure information submitted and to facilitate transparency and reporting within the Local Streets and Roads Funding Program, the following guidance is provided regarding the key components of the project expenditure report. The Local Streets and Roads Funding Program, Expenditure Reporting Quick Guide provides examples of project expenditure report content and format.

The project expenditure report **must** cover the full fiscal year and **must** include updates for all projects that were proposed in the reporting year or in previous years that have yet to be completed. Expenditure information regarding the program funding is to be provided on all projects that have been deemed complete and in-progress at the end of the fiscal year. Completed construction projects are considered complete once they are fully operational with no remaining construction to be performed.

The standard form will also request cities and counties to report updates on any project that was neither completed nor in-progress by the end of the reporting period (July 1 to June 30). Updates to projects **must** include: a status, component identification, project specific details previously reported on (schedule, useful life, etc), and identify the removal from or addition of projects to the list.

Apportioned Funds and Fund Balances

Cities and Counties are expected to report to the Commission the amount of program funds apportioned to them in the reporting fiscal year. The State Controller's Office begins disbursing monthly apportionments to eligible cities and counties each September, the final apportionment for the fiscal year is disbursed in August. Any unspent program funds from a prior year will be carried over for reporting purposes and cities and counties are asked to include any interest accrued from the funds apportioned and report on the expenditure of those funds.

Funds Expended

For the purposes of the Annual Expenditure Report, the report **must** include the amount of RMRA funds expended. This is defined as the costs incurred as a result of activities performed on each completed and in-progress project during the State Fiscal Year (July 1 – June 30). The RMRA expenditures reported shall be based on services obtained and invoiced, work performed, or goods received within the reporting period.

Commission staff consulted with the State Controller's Office to ensure the reporting period and accounting basis for the Local Streets and Roads Annual Expenditure Report aligns with the Annual Streets and Roads report collected by the State Controller each year. The State Controller identifies the reporting accounting basis as: "Street-related activities recorded in a governmental fund type should be reported on the modified accrual basis of accounting. Street-related activities recorded in a proprietary fund type should be reported on the accrual basis of accounting. Whenever reference is made to the accrual basis in these instructions, it is intended to include both full accrual and modified accrual bases of accounting."

Project Description

The report **must** include a project description for each reported project. Cities and counties are encouraged to provide a brief non-technical description (up to 5 sentences) written so that the main objectives of the project can be clearly and easily understood by the public.

The level of detail provided will vary depending upon the nature of the project; however, it is highly encouraged that the project description contains a minimum level of detail needed for the public to understand what work was completed or will be completed in the future.

Completed projects will report project deliverables based on a selection of applicable general outcomes with quantifiable metrics that will be aggregated statewide. This method of outcome related data collection should minimize the level of detail needed in the description field streamlining the overall reporting process.

The Commission will aggregate all quantifiable data collected in the Annual Project Expenditure Reports for inclusion in the Annual Report to the California Legislature.

Project Location

The report **must** include a project location for each completed and in-progress project. Cities and counties are required to provide project location information that, at a minimum, would allow the public to clearly understand where within the community the project was or will be constructed. For example, specific street names where improvements were undertaken, and project termini should be specified. If project-specific geolocation data is available, it is highly encouraged to be included. For completed pre-construction components (i.e. feasibility studies, maintenance program plan and asset management plan development, etc.), or completed procurement/operational needs that would not have the ability to provide specific location detail, "city/county-wide" is acceptable.

Actual and Estimated Project Completion Date

The report **must** include the date of completion or expected date of completion for those projects utilizing RMRA funds. For the purposes of the project expenditure report, a construction project is considered complete when it is operational/open to traffic by June 30. Construction contract close-out is not required for the project to be reported as complete.

Estimated Useful Life

The report **must** include an estimated useful life for each proposed project in its entirety. Cities and counties are encouraged to provide information regarding the estimated useful life of the project that is clear, understandable, and based on industry-standards for the project materials and design, where applicable.

Technology, Climate Change, and Complete Streets Considerations

SHC Section 2030(c)-(f) specifies additional project elements that will be incorporated into RMRA-funded projects by cities and counties to the extent possible and cost effective, and where feasible. These elements are:

- Technologies and material recycling techniques that lower greenhouse gas emissions and reduce the cost of maintaining local streets and roads through material choice and construction method.
- Systems and components in transportation infrastructure that recognize and accommodate technologies including but not limited to ZEV fueling or charging and infrastructure-vehicles communications for transitional or fully autonomous vehicles.
- Project features to better adapt the transportation asset to withstand the negative effects of climate change and promote resiliency to impacts such as fires, floods, and sea level rise (where appropriate given a project's scope and risk level for asset damage due to climate change).
- Complete Streets Elements (such as project features that improve the quality of bicycle and pedestrian facilities and that improve safety for all users of transportation facilities) are expected to be incorporated into RMRA funded projects to the extent (as deemed by cities and counties) beneficial, cost-effective, and practicable in the context of facility type, right-of-way, project scope, and quality of nearby facilities.

Cities and counties are encouraged to consider all of the above for implementation, to the extent possible, cost-effective and feasible, in the design and development of projects for RMRA funding. In the event that completed projects contain technology, climate change, and complete streets considerations pursuant to SHC 2030(c)-(f). Standard reporting forms developed by the Commission will request cities and counties to report on the inclusion of these elements in RMRA-funded projects.

Other Statutory Considerations for Project Expenditure Reports

Pursuant to SHC Section 2037, a city or county may spend its apportionment of RMRA funds on transportation priorities other than those outlined in SHC Section 2030(b) if the city's or county's average Pavement Condition Index (PCI) meets or exceeds 80. This provision, however, does not eliminate the requirement for cities and counties to prepare and submit a completed project expenditure report or the requirement to consider technology, climate change, and complete streets elements to the extent possible, cost-effective and feasible, in the design and development of projects for RMRA funding.

To clearly communicate how RMRA funding is effectively used, the project expenditure report format will provide space for supplementary information to be provided regarding the benefits of RMRA funded projects in addition to the project deliverables and outcomes featured. Cities and counties should report any changes to proposed projects within the reporting period (July 1 to June 30), including why a project(s) was not ultimately funded or was replaced with another project(s).

b.) Project Expenditure Report – Standard Format

To promote statewide consistency of project information submitted to the Commission, a standardized annual project expenditure reporting format was developed in CalSMART which is further explained in the Local Streets and Roads Funding Program, Expenditure Reporting Quick Guide.

Cities and counties are required to use the standard online format created in CalSMART for their annual project expenditure reporting.

13. Process and Schedule for Project Expenditure Report Submittal

Completed Project Reports must be developed and submitted to the Commission according to the statutory requirements of SHC Section 2034(b) as outlined above in Section 12.

Cities and counties receiving program apportionments must submit an Annual Project Expenditure Report to the Commission by December 1st of each year. The report must be provided electronically using the standard online format provided through CalSMART.

14. Commission Reporting of Project Information Received

In order to meet the requirements of SB 1 which include accountability and transparency in the delivery of California's transportation programs, it is vitally important that the Commission clearly communicate the public benefits achieved by RMRA funds. The Commission intends to articulate these benefits by posting reported project information on the Commission's website (www.catc.ca.gov), providing project information to the California State Transportation Agency for posting on the Rebuilding California – SB 1 website (www.rebuildingca.ca.gov), and through other reporting mechanisms such as the Commission's Annual Report to the Legislature.

Upon receipt of project expenditure reports, Commission staff will review submittals to ensure they are complete. If any critical project information is missing (i.e. SHC 2034(b) requirements such as project description, location, date of completion, expenditures, and useful life of improvement) Commission staff will notify city/county staff to resubmit the complete report within a specified timeframe.

Project detail and related expenditure information reported to the Commission by the cities and counties will be uploaded to the Commission's website as well as the Rebuilding California – SB 1 website within a month of the program update delivered at the January Commission meeting each year. The Commission will also post a statewide summary of the analyzed and aggregated project expenditure report data collected, which will include the number of projects reported, type of projects reported on, completed project outcomes, and the amount of RMRA funds spent. The statewide summary data will be included in the Commission's Annual Report to the California State Legislature.

In the event a city or county does not provide a project expenditure report by the deadline requested (December 1st each year), absence of the report will be noted on the Commission's website, in the Annual Report to the Legislature, and will be reported to the State Controller.

15. State Controller Expenditure Reporting and Maintenance of Effort Monitoring

This section provides general information regarding the detailed expenditure reporting and maintenance of effort requirements that cities and counties are responsible for demonstrating to the State Controller's Office. It is important to note that the Commission has no oversight or authority regarding these provisions. Specific guidance should be sought from the State Controller's Office in these areas.

In addition to the RMRA project expenditure reporting requirements outlined in SHC Section 2034(b), SHC Section 2151 requires each city and county to file an annual report of expenditures for street or road purposes with the State Controller's Office. SHC Section 2153 imposes a mandatory duty on the State Controller's Office to ensure that the annual streets and roads expenditure reports are adequate and accurate. Additional information regarding the preparation of the annual streets and roads expenditure report is available online in the [Guidelines Relating to Gas Tax Expenditures for Cities and Counties](#) issued in March 2019 and maintained by the State Controller's Office.

Expenditure authority for RMRA funding is governed by Article XIX of the California Constitution as well as Chapter 2 (commencing with Section 2030) of Division 3 of the SHC.

RMRA funds received should be deposited as follows in order to avoid the commingling of those funds with other local funds:

- a.) In the case of a city, into the city account that is designated for the receipt of state funds allocated for local streets and roads.

- b.) In the case of a county, into the county road fund.
- c.) In the case of a city and county, into a local account that is designated for the receipt of state funds allocated for local streets and roads.

RMRA funds are subject to audit by the State Controller pursuant to Government Code Section 12410 and SHC Section 2153. Pursuant to SHC 2036, a city or county receiving an apportionment of RMRA funds is required to sustain a maintenance of effort (MOE) by spending at least the annual average of its general fund expenditures during the 2009–10, 2010–11, and 2011–12 fiscal years for street, road, and highway purposes from the city's or county's general fund. Monitoring and enforcement of the MOE requirement for RMRA funds will be carried out by the State Controller.

MOE requirements are fully articulated in statute as follows:

Streets and Highways Code Section 2036

- (a) Cities and counties shall maintain their existing commitment of local funds for street, road, and highway purposes in order to remain eligible for an allocation or apportionment of funds pursuant to Section 2032.*
- (b) In order to receive an allocation or apportionment pursuant to Section 2032, the city or county shall annually expend from its general fund for street, road, and highway purposes an amount not less than the annual average of its expenditures from its general fund during the 2009–10, 2010–11, and 2011–12 fiscal years, as reported to the Controller pursuant to Section 2151. For purposes of this subdivision, in calculating a city's or county's annual general fund expenditures and its average general fund expenditures for the 2009–10, 2010–11, and 2011–12 fiscal years, any unrestricted funds that the city or county may expend at its discretion, including vehicle in-lieu tax revenues and revenues from fines and forfeitures, expended for street, road, and highway purposes shall be considered expenditures from the general fund. One-time allocations that have been expended for street and highway purposes, but which may not be available on an ongoing basis, including revenue provided under the Teeter Plan Bond Law of 1994 (Chapter 6.6 (commencing with Section 54773) of Part 1 of Division 2 of Title 5 of the Government Code), may not be considered when calculating a city's or county's annual general fund expenditures.*
- (c) For any city incorporated after July 1, 2009, the Controller shall calculate an annual average expenditure for the period between July 1, 2009, and December 31, 2015, inclusive, that the city was incorporated.*
- (d) For purposes of subdivision (b), the Controller may request fiscal data from cities and counties in addition to data provided pursuant to Section 2151, for the 2009–10, 2010–11, and 2011–12 fiscal years. Each city and county shall furnish the data to the Controller not later than 120 days after receiving the request. The Controller may withhold payment to cities and counties that do not comply with the request for information or that provide incomplete data.*
- (e) The Controller may perform audits to ensure compliance with subdivision (b) when deemed necessary.*

(1) For any city or county that has not complied with subdivision (b), the Controller shall withhold from its apportionment pursuant to Section 2032 for a fiscal year following an audit an amount up to the amount of funds that the city or county received during the fiscal year that was audited. The amount withheld shall be reapportioned in one annual payment pursuant to paragraph (3).

(2) If the amount to be apportioned pursuant to Section 2032 is less than the amount to be withheld pursuant to paragraph (1), the city or county shall reimburse the state for the difference between the amount withheld and the apportionment that was received during the fiscal year that was audited. If the city or county is ineligible for an apportionment pursuant to Section 2032, the city or county shall reimburse the state in an amount equal to the allocation or apportionment it received in the fiscal year that was audited.

(3) Any funds withheld or returned as a result of a failure to comply with subdivision (b) shall be reallocated or reapportioned to the other counties or cities whose expenditures are in compliance during the fiscal year that the funds are withheld or returned. The reallocation or reapportionment shall be pursuant to the formula in clauses (i) and (ii) of subparagraph (C) of paragraph (3) of subdivision (a) of Section 2103.

(4) The Controller may adopt any rules, regulations, and procedures necessary to carry out the purposes of this section.

(f) If a city or county fails to comply with the requirements of subdivision (b) in a particular fiscal year, the city or county may expend during that fiscal year and the following fiscal year a total amount that is not less than the total amount required to be expended for those fiscal years for purposes of complying with subdivision (b).

(Amended by Stats. 2019, Ch. 643, Sec. 2. (SB 358) Effective January 1, 2020.)

16. Workforce Development Requirements and Project Signage

Pursuant to SHC Section 2038, by July 1, 2023, cities and counties receiving RMRA funds **must** follow guidelines developed by the California Workforce Development Board that address participation & investment in, or partnership with, new or existing pre-apprenticeship training programs. Cities and Counties receiving RMRA funds will also be eligible to compete for funding from the Board's pre-apprenticeship development and training grant program that includes a focus on outreach to women, minority participants, underrepresented subgroups, formerly incarcerated individuals, and local residents to access training and employment opportunities. Upon California Workforce Development Board adoption of guidelines and grant funding opportunities in this area, the Commission will update the Local Streets and Roads Funding Program Reporting Guidelines to incorporate this information by reference.

To demonstrate to the public that RMRA funds are being put to work, cities and counties should consider including project funding information signage, where feasible and cost-effective, stating that the project was made possible by SB 1 – The Road Repair and Accountability Act of 2017. Project funding information signage specifications are available online at: <http://www.dot.ca.gov/trafficops/tcd/pfi.html>.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 13.F.

TO: City Council

FROM: Craig Malin, City Manager

BY: Craig Malin, City Manager

DATE: June 17, 2021

SUBJECT: CONSIDER THE SALE OF SAFE AND SANE FIREWORKS IN THE CITY OF SEASIDE JUNE 28 - JULY 5 BY MONTEREY BAY CHRISTIAN CENTER, THE VILLAGE PROJECT, SEASIDE AQUATICS CLUB INC., AND THE CARPENTERS HOUSE

RECOMMENDATION

Consider the sale of "safe and sane" fireworks in the City of Seaside for the period of June 28, 2021 - July 5, 2021.

BACKGROUND

The purpose of this item is for the City Council to discuss and consider allowing four non-profit organizations to sell "safe and sane" fireworks in the City of Seaside from June 28, 2021 through July 5, 2021.

"Safe and sane" firework sales are regulated under Seaside Municipal Code Chapter 8.32. (Ordinance No. 1014). Exception 8.32.050 titled "Safe and Sane Fireworks".

The Ordinance states, "the sale, display for sale, and use of 'safe and sane' fireworks shall be permitted only during that period beginning at noon on June 28 and ending at 10:00 p.m. July 5 of that same year. It shall be unlawful for any person to sell 'safe and sane' fireworks within the City of Seaside without having first applied for and received a permit from the city as required under this chapter. Only 'safe and sane' fireworks certified by the State of California Fire Marshal can be sold."

This ordinance allows non-profit agencies based in the City of Seaside to sell "safe and sane" fireworks in order to benefit the youth and adults that live in the City of Seaside. A pre-requisite of this ordinance includes certification by the Secretary of State of California or the Internal Revenue Service along with a current mailing address within

the City of Seaside.

The following organizations have submitted an application for approval to sell "safe and sane" fireworks:

Agency:	Monterey Bay Christian Center	The Village Project	Seaside Aquatics Club, Inc	The Carpenter's House
Location:	1510 Fremont Blvd	Home Depot Parking Lot	500 Broadway Blvd	Home Depot Parking Lot

If Council approves of the sale of "safe and sane" fireworks, each booth is thoroughly inspected by the Fire Department prior to the booth opening for sales.

FISCAL IMPACT

7% of gross sales.

ATTACHMENTS

1. 2014 Adopted Ordinance - 1014 FIREWORKS

Reviewed for Submission to the City Council by:



Craig Malin, City Manager

ORDINANCE NO.1014

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE
AMENDING AND RESTATING CITY OF SEASIDE MUNICIPAL CODE CHAPTER
8.32 RELATING TO FIREWORKS**

THE CITY COUNCIL OF THE CITY OF SEASIDE DOES ORDAIN AS FOLLOWS:

Section 1. FINDINGS AND PURPOSES.

- A. The purpose of this Ordinance is to amend and restate City of Seaside Municipal Code Chapter 8.32 relating to Fireworks.

Section 2. AMENDMENT AND RESTATEMENT OF SECTION 8.32 OF THE
SEASIDE MUNICIPAL CODE

The City of Seaside Municipal Code Section 8.32 is hereby deleted in its entirety and restated to read as follows:

CHAPTER 8.32 FIREWORKS

Sections:

8.32.010 Purpose

8.32.020 Definitions

**8.32.030 General prohibition against possession; use,
or sale of fireworks**

**8.32.040 Exception -- Public displays and special events;
agricultural and wildlife fireworks; model
rockets**

8.32.050 Exception - Safe and sane fireworks

**8.32.060 Permit to sell safe and sane fireworks --
Application; qualified applicants**

**8.32.070 Limitation on permits to sell safe and sane
fireworks; selection of eligible nonprofit
organizations**

8.32.080 Operator safety seminar

8.32.090 Operation of fireworks stand

8.32.100 Fireworks stands

8.32.110 General requirements for permittees

8.32.120 Revocation of permit

8.32.130 Seizure of fireworks

**8.32.140 Police and Fire Department Illegal Fireworks
Operation Plan and After Action Report**

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8.32.150 Surcharge
8.32.160 Wholesale storage of safe and sane fireworks
8.32.170 Fireworks wholesaler public education plan
8.32.180 Manufacture of fireworks prohibited
8.32.190 Administrative fines and penalties
8.32.200 Concurrent authority
8.30.210 Fees deemed debt to the city

8.32.010 Purpose.

The purpose of this chapter is to regulate the possession, use, storage, sale and display of fireworks within the City of Seaside.

8.32.020 Definitions.

When used in this chapter, the following words shall have the meanings ascribed to them in this section:

(a) "Affiliated organizations", for purposes of this Chapter, shall be presumed to be the

following:

1. Organizations incorporated under the same charter or organization and their auxiliaries if the auxiliary is incorporated under the same charter;
2. Organizations sharing the same officers and/or place of meetings and/or national parent organization;
3. Subdivisions and/or fractional divisions however named or delineated of organizations

(b) "Citation". An administrative citation issued pursuant to this section to remedy a violation.

(c) "Citee". Any person served with an administrative citation charging him or her as a responsible person for violation.

(d) "City". City of Seaside.

(e) "Code". City of Seaside Municipal Code.

(f) “Code Enforcement Officer” or “CEO”. Any employee or agent of the City of Seaside designated by the City Council to enforce any provision of this code.

(g) “Dangerous fireworks”. Fireworks as listed and defined in California Health and Safety Code section 12505 and section 12561 and the relevant sections of Title 19 of the California Code of Regulations, as the same may be amended from time to time.

(h) “Eligible nonprofit organization”. A duly organized nonprofit, tax exempt charitable, religious, civic, patriotic, or community service association, organization, or corporation (collectively “the organization”) which has met all the following criteria continuously for a minimum period of one year immediately preceding the filing of an application for a permit to display for sale or to sell safe and sane fireworks.

1. The organization must be a duly organized nonprofit entity which has tax exempt status from the Internal Revenue Service or the Franchise Tax Board, or which is an organization affiliated with and operating solely in support of an elementary school, junior high school, high school, university or community college that is located within the City of Seaside and that serves, in whole or in part, residents of the City of Seaside.

2. The organization must have its principal place of business and principal meeting place within the City of Seaside and must hold its regularly scheduled meetings within the City of Seaside.

3. The organization must be one which provides direct and regular community services and benefits to the residents of the City of Seaside.

4. The organization must not have had a permit to sell revoked within twenty-four months prior to the organization’s submittal of an application for a permit to sell.

(i) “Exempt fireworks”. Any special item containing pyrotechnic compositions which the state fire marshal, with the advice of the state fire advisory board, has investigated and determined to be limited to industrial, commercial, and agricultural use, or religious ceremonies when authorized by a permit granted by the authority having jurisdiction.

(j) “Fireworks”. Any device containing chemical elements and chemical compounds capable of burning independently of the oxygen of the atmosphere and producing audible, visual, mechanical, or thermal effects which are useful as pyrotechnic devices or for entertainment. These items include, but are not limited to, devices designated by the manufacturer as fireworks, torpedoes, skyrockets, roman candles, rockets, Daygo bombs, sparklers, party poppers, paper caps, chasers, fountains, smoke

sparks, aerial bombs, and fireworks kits. These terms include both “dangerous fireworks” and “safe and sane fireworks”.

(k) “Fireworks stand”. Any building, counter, or other structure of a temporary nature used in the sale, the offering for sale, or display for sale of “safe and sane fireworks”.

(l) “Fireworks sales permit” or “permit”. A permit issued pursuant to this chapter authorizing the display for sale and the sale of state-approved fireworks.

(m) “Fireworks wholesaler” and “fireworks distributor”. A person, other than an importer, exporter, or manufacturer selling only to wholesalers, who sells fireworks to a retailer or any other person for resale. It also includes any person who sells dangerous fireworks to public display permittees.

(n) “Hearing Officer”. The person appointed by the City manager to serve as the hearing officer for administrative hearings hereunder.

(o) “Issuance” or “Issued”.

1. The preparation and service of an administrative fine citation to a citee in the same manner as a summons in a civil action in accordance with Article III (commencing with Section 415.10) of Chapter 4 of Title 5 of Part 2 of the Code of Civil Procedures; or

2. Mailing of administrative fine citation to the citee by certified mail with return receipt, to the address shown on the official records of the County Assessor; or

3. By personally serving the responsible party by personal delivery of the administrative fine citation or by substituted service. Substituted service may be accomplished as follows:

A. By leaving a copy at the recipient’s dwelling or usual place of abode, in the presence of a competent member of the household, and thereafter mailing by First Class Mail, postage pre-paid, a copy to the recipient at the address where the copy was left; or

B. In the event the responsible party cannot be served by First Class Mail, postage pre-paid, or cannot be personally served and has a property manager or rental agency overseeing the premises, substituted service may be made upon the property manager or rental agency or may be affected by posting the property with the administrative fine citation and mailing a copy by First Class Mail, postage pre-paid, or the responsible party in violation at the address of the property where the violation exists.

(p) “Permittee”. An eligible nonprofit organization to which a permit has been issued pursuant to this chapter.

(q) “Person”. Any person, partnership, organization, firm, corporation, association or any combination thereof, or any city, county, city and county, and state, and shall include any of their employees and authorized representatives.

(r) “Principal place of business” and “principal meeting place”. Includes, but is not limited to, a permanent structure, playing field, geographic area, or service population which resides in or is located within the City of Seaside.

(s) “Public display of fireworks”. An entertainment feature where the public is admitted or permitted to view the display or discharge of fireworks, including but not limited to, those defined in this Chapter.

(t) “Responsible Person”. A person who causes a violation of this Chapter to occur or allows a violation to exist or continue, by his or her action or failure to act, or whose agent, employee or independent contractor causes a violation to occur, or allows a violation to exist or continue. There is a rebuttable presumption that the record owner of a residential parcel, as shown on the county’s latest equalized property taxes assessment rolls, and a lessee of a residential parcel has a notice of any violation existing on said property. For purposes of this Chapter, there may be more than one responsible person for a violation. Any person, irrespective of age, found in violation of any provision of this Chapter may be issued a citation in accordance with the provisions of this Chapter. Every parent, guardian or other person, having the legal care, custody or control of any person under the age of 18 years, who knows or responsible should know that a minor is in violation of this Chapter, may be issued a citation in accordance with the provisions of this Chapter, in addition to any citation that may be issued to the offending minor.

(u) “Violation” or “Violates”. Any violation of any provision of this Chapter

8.32.030 General prohibition against possession, use, or sale of fireworks.

Except as otherwise provided in this chapter, no person shall possess, sell, use, display, explode, or discharge any fireworks within the City of Seaside.

8.32.040 Exception -- Public displays and special events; agricultural and wildlife fireworks; model rockets.

(a) The display of fireworks shall be permitted as a part of an entertainment feature for which a special event permit has been issued pursuant to Chapter 17.52.040, subsection E.2, of the Seaside Municipal Code and to which the general public or a private group is admitted or invited to attend and is admitted or permitted to enter.

(b) It shall be unlawful for any person to possess, sell, furnish, or give away, or offer or expose for sale, or fire, discharge, or explode, any agricultural and wildlife fireworks within the City of Seaside without first obtaining a permit to do so from the fire chief. The permit shall not be transferable and shall particularly describe the place where agricultural and wildlife fireworks are to be stored, sold, or discharged. Such permit shall be for such length of time as the fire chief shall determine, but in any event, not to exceed twelve months.

(c) The sale, purchase, storage, firing or discharge of model rockets may be allowed by written permit from the fire chief or his/her designee which shall include, but not be limited to, the conditions contained in Title 19 of the California State Administrative Code and any other conditions the fire chief may deem reasonably necessary for the safety and welfare of the public and the community.

8.32.050 Exception -- Safe and sane fireworks.

The sale, display for sale, and use of safe and sane fireworks shall be permitted only during that period beginning at noon on June 28 and ending at 10:00 p.m. July 5 of that same year. It shall be unlawful for any person to sell safe and sane fireworks within the City of Seaside without having first applied for and received a permit from the city as required under this chapter.

8.32.060 Permit to sell safe and sane fireworks -- Application; qualified applicants.

(a) All eligible nonprofit organizations interested in displaying for sale and in selling safe and sane fireworks must meet all requirements of this chapter and must submit an application to the city in a manner determined by the city manager or his/her designee. All applications for permits to display for sale and to sell safe and sane fireworks shall be in writing and shall be submitted to the city's fire chief or his/her designee on forms supplied by the city. Any eligible nonprofit organization which demonstrates compliance with all applicable requirements and conditions of this chapter shall be deemed a qualified applicant.

(b) An interested eligible nonprofit organization may submit to the city an application for a permit to sell beginning March 1 of each year, or the first business day thereafter, and ending the last business day in April of that same year.

(c) No organization shall submit more than one application. Submittal of more than one application by any organization or an affiliated organization thereof shall be grounds for denial of all applications. The city manager shall have final authority to determine the affiliation of organizations.

(d) Any attempt to transfer an application shall void any and all applications filed by or on behalf of both the transferor and the transferee.

(e) Each application shall be accompanied by a nonrefundable application fee at an amount established by resolution of the city council. The application fee shall be in addition to any fee or tax imposed by any other chapter of the Seaside Municipal Code.

8.32.070 Limitation on permits to sell safe and sane fireworks; selection of eligible nonprofit organizations.

(a) Each calendar year, the city shall issue, at the sole discretion of the city council, up to a maximum number of permits not to exceed thirteen. One permit shall be issued to each eligible nonprofit organization selected pursuant to this section.

(b) Of the maximum number of stands/permits allowable in any given year, there shall be two classes of stands/permits: grandfathered and lottery.

1. Grandfathered stands/permits are provided in recognition of the fact that some local service organizations have relied upon Safe and Sane Fireworks sales as a primary source of income for many years.
2. Lottery stands/permits are provided in recognition of the fact that there are other local service organizations that could benefit from the sale of Safe and Sane Fireworks, but are not as dependent upon this source of income.

Grandfathered permits may be established by City Council Resolution. Grandfathered organizations must reapply each year for a permit to sell Safe and Sane Fireworks to retain their grandfathered status. Failure by a grandfathered organization to file complete permit application packets with the City by the required deadlines shall result in loss of their grandfathered status. Failure to abide by City policies and/or fireworks sales requirements, or by any other valid order or requirement issued by the Fire Department, may result in the disqualification for grandfathered status and will be grounds for the organization that previously held grandfathered status subject to the loss of such status.

The number of lottery stands/permits consists of the difference between the maximum number of stands/permits allowed under this ordinance and the number of valid grandfathered stand/permits issued in that year. The number of lottery stand/permits may increase if one or more grandfathered stand/permits are not applied for in accordance with the City requirements. Lottery stand/permits shall be granted by lottery drawing held by the City Clerk no later than May 15 of each year. Organizations selected by a lottery shall be notified by the City Clerk following the results of the drawing. Notice of lottery drawing date and location shall be provided by the City Clerk by notice posted on the City's website or placed in a daily newspaper having wide spread circulation of the City of Seaside and by mail to those nonprofit organizations who have applied for a lottery stand/permit that year. Lottery stand/permits do not become grandfathered stand/permits

stand/permit that year. Lottery stand/permits do not become grandfathered stand/permits the following year. A holder of a lottery stand/permit in a particular year is not guaranteed the lottery stand/permit the following year.

(c) Two or more eligible nonprofit organizations from the same priority category may jointly submit an application to the city pursuant to Section 8.32.060 and may jointly receive a permit to sell fireworks pursuant to this chapter.

(d) The city's fire marshal or his/her designee shall issue permits to those eligible nonprofit organizations that have submitted a conforming and timely application. Selection shall be made at random from among all those eligible nonprofit organizations which have submitted conforming and timely applications. The fire chief or his/her designee shall notify selected organizations in writing no later than May 15 of each year.

(e) Permits issued pursuant to this section are valid only during the calendar year issued.

(f) Permits are not transferrable to any other person or organization.

(g) Prior to the issuance of a permit pursuant to this Chapter, and in addition to those other requirements set forth in this Chapter or on the permit application; in order for a permit to be issued, a qualified nonprofit organization shall demonstrate compliance with all of the following:

1. On a form provided by the City, set forth the proposed location of the fireworks stand; the name, address and telephone number of one or more responsible adults who will be in charge of and responsible for the fireworks stand during the period fireworks are sold, displayed or stored at such location; and written permission from the owner of record and/or lessor and/or management company of the property upon which said fireworks stand is proposed to be located;
2. A copy of the requisite retail sales permit issued by the Office of the California State Fire Marshal;
3. Evidence of a temporary sales tax permit from the California State Board of Equalization;
4. Payment of the permit/license fee at the amount established by resolution of the City Council;
5. Throughout the term of a permit issued pursuant to this Chapter, each permittee shall pay for and maintain in full force and effect policies of insurance in a form and amount and with coverage types required by the City. The policies of insurance shall name the City, its officers, officials, agents, and employees as additional insureds.

8.32.080 Operator safety seminar.

Each year, one or more representative from each organization that is issued a permit to display for sale or to sell safe and sane fireworks shall attend a stand operator safety seminar conducted by the City of Seaside Fire Department and each of the fireworks wholesalers operating in Seaside that year. The failure of an organization to have a representative of the organization attend the seminar shall result in the revocation of the permit and the disallowance to display for sale or to sell safe and sane fireworks.

8.32.090 Operation of fireworks stand.

(a) No person shall sell any fireworks to any person under the age of eighteen years.

(b) The sale of safe and sane fireworks pursuant to a permit issued under this chapter shall begin no earlier than noon on June 28 and shall not continue after 10:00 p.m. on July 5 of the same year. The sale of safe and sane fireworks shall be permitted only from 9:00 a.m. to 10:00 p.m. daily, except June 28 when the hours shall be from twelve noon to 10:00 p.m.

(c) No person other than the permittee organization or corporation shall operate the stand for which the permit is issued or share or otherwise participate in the profits of the operation of such stand.

(d) No person other than the individuals who are members or volunteers of the permittee organization or the spouses, significant others, parents or adult children of such members shall sell or otherwise participate in the sale or display of safe and sane fireworks at such fireworks stand.

(e) No person under the age of eighteen shall sell or participate in the sale of safe and sane fireworks or be in the fireworks stand and there shall be at least one supervisor, twenty-one years of age or older on duty at all times.

(f) No person shall be paid any consideration by the permittee organization or any wholesale distributor of safe and sane fireworks for selling or otherwise participating in the sale of fireworks at such stand; provided, however, that compensation may be paid for security personnel during non-sale hours and to the party authorizing location of the stand on its property. The fire marshal or fire chief may revoke the fireworks storage permit of any wholesale distributor violating the terms of this section.

8.32.100 Fireworks stands.

All retail sales of safe and sane fireworks shall be permitted only from within a fireworks stand. The sale from any other building, structure or location is prohibited. Fireworks stands shall be subject to the following provisions:

(a) No fireworks stand shall be located within thirty feet of any adjacent building or within one hundred feet of any gasoline pump or distribution point.

(b) Fireworks stands may be located on paved or unpaved surfaces, subject to the approval of the Seaside Fire Department and the Community Planning and Development Department.

(c) Fireworks stands need not comply with the provisions of the building code of the city; provided, however, that all stands shall be erected under the supervision of the city's inspectors, who shall require that stands be constructed in a manner which will reasonably insure the safety of attendants and patrons; and provided further that any electrical installations shall comply with all applicable codes. The permittee shall be responsible for the full costs associated with any inspections conducted by the city's inspectors and the permittee shall fully reimburse the city for all of its costs incurred in association with such inspections. The permittee shall make payment in full to the city within ten days of receipt of the invoice. Nonpayment shall prohibit the permittee from obtaining permits for subsequent years until the invoice is paid in full.

(d) A twenty five-foot area surrounding the fireworks stand must be cleared of dried vegetation and must be maintained.

(e) No fireworks stand shall be located closer than ten feet from any public roadway unless the rear of the fireworks stand is positioned against a curb that faces the primary use on that parcel and the fireworks stand is positioned to allow for the safe use of the parking lot and to allow for the free flow of vehicular and pedestrian traffic throughout the parcel. Fireworks stands may only be placed on a commercial, mixed use, or industrial zoned parcel and in a location which otherwise meets the approval of the Seaside Fire Department and Community Planning and Development Department.

(f) If a fireworks stand is going to use electric lights the wiring must be properly installed and will be subject to inspection by the City of Seaside Fire Department and/or Building Department. Open splices are prohibited and all wiring must be protected from physical damage and weather. Exposed light bulbs shall be protected with covers, cages or screens. Nothing in this chapter shall preclude or prohibit the use of battery-operated lights in and around a fireworks stand.

(g) No fireworks stand shall have a floor area in excess of seven hundred fifty square feet.

(h) Each fireworks stand shall have a least two exits. Each stand in excess of forty feet in length shall have at least three exits spaced approximately equidistant apart; provided, however, that in no case shall the distance between exits exceed twenty-four feet apart. Exit doors shall not be less than twenty-four inches wide and six feet in height and shall swing in the direction of exit travel.

(i) Each fireworks stand shall be provided with at least one approved pressurized "water type" (minimum rating 2A) fire extinguisher with an up-to-date inspection tag that shows the fire extinguisher has been serviced within the past year.

(j) All fireworks stands shall be disassembled and removed no later than July 8 at 5:00 p.m.

(k) All fireworks stands are subject to daily inspection by the fire chief or his/her designee and the permittee shall be responsible for the costs incurred by the city in such inspections at the rates and amounts established by resolution of the city council. Other than the initial inspections, the permittee shall not be responsible for the cost of additional inspections unless probable cause existed necessitating the inspection(s) in the first place. The city will invoice the permittee for the full costs of inspection incurred by the city during the term the fireworks stand is in operation. The permittee shall make payment in full to the city within ten days of receipt of the invoice. Nonpayment shall prohibit the permittee from obtaining permits for subsequent years until the invoice is paid in full.

8.32.110 General requirements for permittees.

(a) Fireworks stands shall not be located closer than six hundred feet apart, unless separated by a street, roadway or building.

(b) All weeds and combustible material shall be cleared from the location of the fireworks stand to a distance of at least twenty-five feet surrounding the fireworks stand.

(c) All trash and debris resulting from the operation of the fireworks stand must be removed on a daily basis.

(d) "NO SMOKING" signs shall be prominently displayed on all sides of the fireworks stand, in both English and Spanish. Each sign shall have the words "NO SMOKING" in red letters not less than two inches in height with a minimum one-half-inch stroke.

(e) No fuel-powered generator or similar equipment shall be allowed within fifty feet of a fireworks stand.

(f) When the stand is not being used for sale and/or display of fireworks, a reinforced, heavy metal, fully-enclosed container, similar to a SAWDOC, walk-in type drop box or its equivalent, as approved by the fire chief or his/her designee, may be used to store fireworks.

(g) Each fireworks stand must post its City of Seaside permit, its temporary sales tax permit, and its state fire marshal retail sales permit and proof of their required insurance in a prominent place inside the fireworks stand.

(h) All unsold stock of fireworks held by the permittee after 10:00 p.m on July 5 shall be immediately stored in the container referenced in Section 8.32.110(f) above and picked up by the fireworks wholesaler within 72 hours thereafter.

8.32.120 Revocation of permit.

(a) The city fire chief or his/her designee or the city fire marshal or his/her designee may revoke, immediately and without notice or hearing, the permit of any permittee who violates any provision of this chapter. In the event of any such revocation the permittee must immediately cease operations and shall no longer display for sale or sell any fireworks. Any permittee whose permit has been revoked shall be prohibited from applying for or from receiving a permit under this chapter for a period of two years from the date of revocation.

(b) Any revocation made pursuant to this section may be appealed by the permittee to the city manager on the next business day following such revocation. The city's fire chief and/or fire marshal or his/her designee shall provide the city manager with written notice of the revocation, including the name of the permittee and a brief statement on the grounds for revocation. The city manager shall consider the appeal at his/her earliest convenience and may, in his/her sole discretion, meet with the permittee to review the revocation and may, in his/her discretion, support or overturn the revocation. The city manager's decision shall be final and dispositive of the matter. In the event the city manager overturns the revocation the permittee may immediately operations pursuant to the originally issued permit and shall remain eligible for participation in the next year's application selection process.

8.32.130 Seizure of Fireworks.

The fire chief or the fire marshal may seize, take, remove, or cause to be removed, at the expense of the permittee or owner thereof, all stocks of fireworks displayed or available for sale, stored, or held in violation of this chapter.

8.32.140 POLICE AND FIRE DEPARTMENT ILLEGAL FIREWORKS OPERATION PLAN AND AFTER ACTION REPORT.

(a) On or before the first regular City Council meeting in May of every year, both the City's police and fire departments must present to the City Council an Operation Plan for the thirty day period surrounding the 4th of July (June 17 through July 16) for that year. Said operation plan should include, but not be limited to, the following information:

1. Identification of areas within the City where illegal fireworks were a problem in the previous year;
2. A general explanation of the supplemental fire and law enforcement personnel deployed within the City;
3. A report on the additional apparatus and personnel who'll be on duty for the period of June 17th through July 16th of that year.
4. Recommendations on and discussion of what, if any, dedicated illegal fireworks enforcement patrols there should be for that year and all other relevant information and statistics deemed necessary by the City Council.
5. A detailed discussion of the costs that will be incurred by the City that year to be delivered in the operation plan; what, if any, of these costs will be covered by existing fees levied on the permittees, and unexpended surcharge revenue from prior years.
6. A proposed recommendation for a surcharge resolution establishing the surcharge amount to be levied that year on each retail sale of Safe and Sane Fireworks in an amount not to exceed 7%.

(b) On or about September 1 of that same year, both police and fire departments must report back to the City Council with an After Action Report. That report should include, but is not limited to:

1. An evaluation of the effectiveness of that department's Operation Plan for that year including a listing of any significant fireworks-related incidents, both "Dangerous Fireworks" and "Safe and Sane Fireworks";
2. Relevant incident statistics for the period of June 17th through July 16th, and identification of fireworks related incidents.
3. A report on how many calls there were regarding suspected "Dangerous Fireworks", how many of those calls either of the departments responded to, how many of those calls resulted in seizures and/or administrative fine citations.

8.32.150 Fireworks Surcharge.

(a) All nonprofit retail booth locations shall assess a surcharge, on all retail sales of Safe and Sane Fireworks that occur in the City. The assessment shall be paid by the permittee upon presentment of an invoice by the City. The surcharge will be assessed to the public for each retail sale and is up and above the retail price of the fireworks and will not be deducted from the permittees net profit.

(b) The assessment is intended to raise sufficient funds for the City to help pay for the cost of enforcement; inspection of stands; public education and awareness campaigns; enforcing the provisions of this Chapter, including extra personnel time, and cleanup of the fireworks trash and debris left behind each year. "Extra personnel time" shall be defined as employee or contracted employee time that the City would not otherwise incur but for the sale and use of Safe and Sane Fireworks. By the first regular City Council meeting in May of each year, the City Manager must submit to the City Council for its approval, a proposed budget for police, fire, administrative services and public works departments. The exact amount of the assessment shall be determined each year by no later than the second regular City Council meeting in May of that year and notice sent to each of the permittees. In no event shall the assessment be more than 7% of the gross sales of the fireworks sold in the City that year. The fireworks wholesaler with whom each permittee has contracted shall be responsible for collecting the estimated assessment from their nonprofit organizations, advising the City of the amount of each estimated assessment collected, and holding the funds in trust pending notification by the City of the exact amount owed. After the City determines each permittee's share of the total annual sales volume, each permittee shall be billed for its share of the total assessment. A duplicate copy of each permittee's invoice will be sent to its fireworks wholesaler. Payment of the assessment by each permittee shall be due to the City 30 days after the issuance of the invoice. The expenses submitted are subject to review, audit and dispute by any permittee who has to pay the assessment that year. Any dispute of the assessment must be filed within 15 days of its receipt or any right to contest it will be deemed waived. The City Council is the final arbiter of any disputed assessment. Any excess (i.e., difference between amount of surcharge collected by each group and the amount of their individual assessment) shall remain the property of that permittee.

(c) Failure by any permittee to pay the amount assessed to it by the City shall be cause to bar the permittee from selling Safe and Sane Fireworks in the future, until the assessment is paid in full. Furthermore, if the assessment is not paid by the due date, it shall be subject to a 10% penalty for each month or portion of a month that it is late.

8.32.160 Wholesale storage of safe and sane fireworks.

(a) Wholesale storage of California State Fire Marshal listed safe and sane fireworks may be allowed under the provisions of this section and chapter. All wholesale storage facilities or buildings shall conform to the applicable building and fire codes of the City of Seaside.

(b) An annual storage permit shall be required from the Seaside Fire Department for the wholesale storage of fireworks. The annual storage permit shall be annually renewable, subject to inspection clearance by the Seaside Fire Department. The fee for such permit shall be established by resolution of the city council.

(c) All wholesale storage facilities or buildings are subject to daily inspection by the Seaside Fire Department. The city will invoice the wholesale storage permittee for the full costs of inspection incurred by the city during the term the location is in use. The permittee shall make payment in full to the city within ten days of receipt of the invoice. Nonpayment shall prohibit the permittee from obtaining permits for subsequent years until the invoice is paid in full.

8.32.170 Fireworks wholesaler public education plan.

Each fireworks distributor and fireworks wholesaler which is supplying one or more of the permittees under this chapter shall annually submit a public education plan to the City of Seaside by no later than 5:00 p.m. on June 1. Each public education plan shall outline the public safety and education efforts that the fireworks distributor or fireworks wholesaler has or intends to initiate, support, and/or deliver within the City of Seaside prior to and during the dates during which fireworks may be sold, displayed for sale, and used within the City of Seaside. At a minimum each public education plan shall consist of the distribution with each sale of safe and sane fireworks of two fireworks educational brochures prepared by the state fire marshal's office, and not less than one thousand dollars worth of public service announcements broadcast on local television, and bearing the fireworks wholesaler's name, on the safe and responsible use of safe and sane fireworks. Each public education plan should at least include samples of all the materials and the extent of distribution of all of the safety and education materials identified in that fireworks distributor or fireworks wholesaler's public education plan.

8.32.180 Manufacture of fireworks prohibited.

No person, firm, or corporation shall manufacture fireworks of any type within the City of Seaside.

8.32.190 Administrative fines and penalties.

(a) Any violation of this chapter shall be a misdemeanor.

(b) Any person or entity who possesses, uses, stores, sells, and/or displays safe and sane fireworks on or at dates, times, and/or locations other than those permitted under this chapter are subject to an administrative fine, together with all costs of enforcement, of not less than one thousand dollars for each such offense. Administrative fines shall be subject to the procedures established in Title 2 of chapter 2.56 of the Seaside Municipal Code.

(c) The remedies set forth in this Chapter are in addition to all other legal and equitable remedies, administrative, criminal or civil, that may be pursued by the city to address violations of this chapter including, as an alternative to the issuance of an administrative fine pursuant to this section, and in his or her sole discretion, the city attorney may criminally prosecute a violation of this chapter.

(d) The imposition of administrative fines under this section related to the use, possession, sale, or display for sale of dangerous fireworks shall be limited to persons who possess, sell, use, and/or display, or the seizure of, less than twenty-five pounds of dangerous fireworks measured by gross weight. Any person or entity who possesses, uses, stores, sells, and/or displays less than twenty-five pounds of dangerous fireworks are subject to an administrative fine, together with all costs of enforcement, of not less than one thousand dollars for each such offense.

(e) Administrative fines collected pursuant to this section and related to dangerous fireworks shall not be subject to the restrictions of California Health and Safety Code section 12500-12759; however, the city shall provide cost reimbursement to the state fire marshal pursuant to regulations adopted by the state fire marshal addressing the state fire marshal's cost for the transportation and disposal of dangerous fireworks seized by the city, which costs will be part of any administrative fine imposed. Unless and until said regulations have been adopted, the city shall hold in trust two hundred fifty dollars, or twenty-five percent of administrative fine collected, to cover the cost reimbursement to the state fire marshal for the cost of transportation and disposal of the dangerous fireworks.

(f) Because of the serious threat of fire or injury posed by the use of "Dangerous Fireworks" that can result from persistent or repeated failures to comply with the provisions of this code and the effect of such conditions or activities on the safety and the use and enjoyment of surrounding properties and to the public health, safety and welfare, this Chapter imposes strict civil liability upon the owners of residential real property for all violations of this code existing on their residential real property. Each contiguous use, display and/or possession shall constitute a separate violation and shall be subject to a separate administrative fine.

8.32.200 Concurrent authority.

This chapter is not the exclusive regulation of fireworks within the city. It shall supplement and be in addition to other state, local, or federal laws, regulations, or ordinances and any other legal entity or agency having jurisdiction.

8.32.210 Fees deemed debt to the city.

The amount of any fine, fee, cost or charge imposed by this Chapter shall be deemed a debt to the city that is recoverable in any court of competent jurisdiction.

Section 3. SEVERABILITY.

- A. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and

shall continue in full force and effect. To this end, provisions of this Ordinance are severable.

- B. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be held unconstitutional, invalid or unenforceable.

Section 4. EFFECTIVE DATE.

This Ordinance shall become effective thirty (30) days after its final passage and adoption.

INTRODUCED by the City Council of the City of Seaside on the 20th day of March, 2014.

PASSED AND ADOPTED by the City Council of the City of Seaside this 3rd day of April, 2014, by the following roll call vote:

AYES:	5	COUNCIL MEMBERS	Alexander, Edwards, Oglesby, Pacheco, Rubio
NOES:	0	COUNCIL MEMBERS	None
ABSENT:	0	COUNCIL MEMBERS	None
ABSTAIN:	0	COUNCIL MEMBERS	None

APPROVED:



Ralph Rubio, Mayor

ATTEST:



Lesley E. Milton, City Clerk





CITY OF SEASIDE STAFF REPORT

Item No.: 13.G.

TO: City Council

FROM: Craig Malin, City Manager

BY: Sheri Damon, City Attorney

DATE: June 17, 2021

**SUBJECT: ADOPT RESOLUTION CONFIRMING WATER ALLOCATION TO KB
BAKEWELL SEASIDE II FOR THE CAMPUS TOWN PHASE I
PROJECT**

RECOMMENDATION

Adopt a resolution confirming water allocation to the Campus Town Phase I project.

BACKGROUND

On March 5, 2020, the City Council adopted resolutions and ordinances to certify the Environmental Impact Report (EIR) and approve the Campus Town Specific Plan area and a Development Agreement with KB Bakewell Seaside II for the Campus Town project. The Development Agreement and the Purchase and Sale Agreement require that the City allocate sufficient water to develop the project. The EIR and Water Supply Assessment outlined the demand for the entire project to be 441.6 acre feet per year (AFY) and that the available potable water supply to be 180.6 AFY. The EIR went further to adopt mitigation measure UTIL-1 which outlined the process by which the City would ultimately have sufficient water supply for full build out. The City has begun to implement those plans and projects to develop a long term water supply to the entire project. However, at this time, the City wishes to confirm its prior findings and allocation of the available potable water supply for Phase I of the project.

FISCAL IMPACT

None

ATTACHMENTS

1. City Council Resolution 21-xx-water allocation

Reviewed for Submission to the City Council by:



Craig Malin, City Manager

RESOLUTION NO. 21-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE ALLOCATING 180.6 ACRE FEET OF WATER AND 45.83 RECYCLED WATER PER YEAR FOR THE KB BAKEWELL RESIDENTIAL AND COMMERCIAL DEVELOPMENT LOCATED WITHIN THE CAMPUS TOWN SPECIFIC PLANNING AREA

WHEREAS, the City of Seaside has entered into a Purchase and Sale Agreement with KB Bakewell Seaside II, LLC to purchase the property within the Campus Town Specific Planning Area and a pre-requisite to closing is the allocation of water to move the project forward; and

WHEREAS, on March 5, 2020, the City adopted Resolution 20-05 certifying an Environmental Impact Report, including a water supply assessment that outlines the projected water demand for the entire Campus Town Specific Planning area to be 441.6 acre feet per year (AFY), existing available potable water allocation of 180.6 AFY, imposed mitigation 5.83 measures to address the water supply issue and identified a long term water supply projects to meet the projected water demand; and

WHEREAS, as discussed in the Final EIR Water Master Response, Monterey County Water Resources Agency Agreement No. A-06404, allows the District (successor to the United States) to withdraw up to 6,600 AFY of potable water from the Salinas Valley Groundwater Basin for use in the District's Ord Community service area (also known as the FORA Allocation). Seaside obtained 1,012.5 AFY of the FORA Allocation, of which it has previously sub-allocated 831.9 AFY to other projects, leaving 180.6 AFY of potable water unallocated (Draft EIR page 4.16.-21; Draft EIR Appendix M1 Table 5-2, Final EIR Section 4, Responses 9.11 and 9.19); and

WHEREAS, MCWD has signed agreements with Monterey One Water such that M1W will provide MCWD with 600 AFY of advanced treatment water in Phase 1 of that Project, of which 453 AFY of which has been allocated to the City of Seaside (Water Supply Assessment p. 17 and Table 5-1 [Draft EIR Appendix M]);

WHEREAS, the water utility district, Marina Coast Water District (MCWD), reviewed and confirmed the projections contained within the Water Supply Assessment (WSA) for the entire Campus Town Specific Planning area; and

WHEREAS, the City has begun to implement the water offset projects outlined in the WSA and Mitigation Measure UTIL-1 and has obtained a Court

judgment approving the Black Horse Bayonet In Lieu program which could supply up to 450 AFY from reclaimed water (See Final EIR, Water Master Response page 2-7); and

WHEREAS, it is the intent of the City to ensure that projects that are in construction or about to be in construction have sufficient water supply on the one hand, while on the other hand requiring the most efficient use of water. It is the intent of the City that landscaping be watered with reclaimed or recycled water when that water is available. The allocations made herein are subject to full or partial reallocation and recall if the project does not proceed within a one year period or if the final water usage is less than the allocated amount; and

WHEREAS, the City identified Fort Ord water allocation in the approval documents of 180.6 AFY for the Campus Town project. In addition, the City has approved a series of long term water supply projects to augment the water in the Fort Ord areas, including an In Lieu Water Storage project and other projects utilizing reclaimed or other water savings measures in order to meet the projected water demand for projects located on the former Fort Ord Lands; and

WHEREAS, MCWD currently has sufficient water supply to meet the projected water demands associated with the proposed project and will be entering into a water infrastructure and service agreement with the Developer requiring both the construction of new infrastructure and the payment of water and sewer service fees; and

NOW, THEREFORE, THE CITY FINDS that the Campus Town project was approved on March 5, 2020, its impacts were analyzed in the Campus Town EIR, and that this resolution is an additional implementing action consistent with CEQA Guidelines Section 15378(c). The City further finds that there has been no change to the project or substantial changes in circumstances or new information that would warrant subsequent or supplemental environmental analysis under CEQA.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby allocates to KB Bakewell Seaside II, LLC 180.6 AFY of potable water and 45.83 AFY of recycled water for use in Campus Town project. The project shall be required to use when available reclaimed or recycled water for public street, landscape medians, public open space, landscaping for commercial/flex sites and landscaping for residential front yards, consistent with Campus Town Specific Plan Section 5.2.2. Recycled water may also be provided for toilets, floor sinks, and other applicable recycled water uses allowed under the California Building Code.

The City Council may recall any or all of the allocation that is not utilized for the project should the project not begin within a year from the date of this allocation or may recall any or all of the allocation for which there is a "water savings" or replacement of reclaimed water for potable supply and to re-allocate to other appropriate projects within the City of Seaside.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside, State of California, on the 17th day of June, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED AS TO FORM:

Sheri L. Damon, City Attorney



CITY OF SEASIDE STAFF REPORT

Item No.: 13.H.

TO: City Council

FROM: Craig Malin, City Manager

BY: Dan Meewis, Recreation Director

DATE: June 17, 2021

**SUBJECT: APPROVE A RESOLUTION AUTHORIZING THE CLOSURE OF
BROADWAY AVENUE FROM HILLSDALE TO ALHAMBRA
STREETS FOR THE CITY OF SEASIDE 4TH OF JULY BLOCK
PARTY ON SUNDAY, JULY 4, 2021**

RECOMMENDATION

Approve a Resolution closing Broadway Avenue from Alhambra Street to Hillsdale Street for the City of Seaside 4th of July block party on July 4th, 2021 from 9am to 5pm.

BACKGROUND

The City of Seaside will be hosting a block party on Broadway Avenue to celebrate the Fourth of July on Sunday July 4, 2021 from 11 a.m to 3 p.m. This event will need to utilize Broadway Avenue for the activities of the event. The closure of Broadway will greatly enhance the event and will allow for greater safety for participants and staff. This year's event will be featuring live music, bounces houses, and other games and activities for families. This event will also help the local businesses by drawing people to the area who will shop Seaside.

FISCAL IMPACT

There is no fiscal impact for this item.

ATTACHMENTS

1. Draft Resolution 4th of July 2021
-

Reviewed for Submission to the City Council by:



Craig Malin, City Manager

RESOLUTION NO. 21-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

APPROVING THE CLOSURE OF BROADWAY AVENUE FROM HILLSDALE STREET TO ALHAMBRA STREET

WHEREAS, The City of Seaside will be holding a 4th of July block party that is open to the public;

WHEREAS, the closing of Broadway Avenue from Hillsdale Street to Alhambra Street is necessary between the hours of 9:00 a.m. and 5:00 p.m. on July 4, 2021 to insure the safety of the public;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby approves the closure of Broadway Avenue from Hillsdale Street to Alhambra Street to ensure the safety of the public using this portion of roadway during this event.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 17th day of June 2021 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 13.I.

TO: City Council

FROM: Craig Malin, City Manager

BY: Nisha Patel, Public Works Director/City Engineer
Leslie Llantero, Assistant Engineer

DATE: June 17, 2021

**SUBJECT: ADOPT RESOLUTION APPROVING AMENDMENT #1 WITH
MONTEREY BAY ENGINEERS FOR CUTINO PARK DESIGN
SERVICES FOR AN AMOUNT NOT TO EXCEED \$38,362.00**

RECOMMENDATION

Adopt resolution authorizing the City Manager to execute Amendment #1 with Monterey Bay Engineers to design additional improvements for Cutino Park for an amount not to exceed \$38,362.00.

BACKGROUND

Cutino Park Master Plan (Attachment 3) identifies improvements at Cutino Park. In 2018, the City moved forward with the construction of the ADA upgrades to the restroom, snack shack and walkway entrance from Noche Buena, multi-use synthetic turf field, and the Skate Park collectively named David Cutino Park Phase 1 Improvements. The majority of these improvements were funded through Bond funds with some funding from the Community Development Block Grant (CDBG). These improvements were completed in August 2019.

The remaining improvements identified on the Master Plan include a retaining/sound wall, parking lot, new playground and equipment, fitness equipment, new basketball half court, picnic area, and walking path outside the field. Based upon the Master Plans 30% design plans, the remaining improvements were estimated to cost \$7.2M. However, staff estimated only a few hundred thousand dollars of bond funds remained. Rearranging the location of certain elements and moving forward with some of the Master Plan concepts, staff retained Monterey Bay Engineers to design just the parking lot and pathway to be located off of Noche Buena Street. That design was halted at the 30% design stage in order to consider incorporating additional recreational elements.

Based upon discussions with City Staff, Monterey Bay Engineers submitted a proposal which includes design of landscaping, lighting, storm water retention, pump track, playground, and bleachers for the Park.

Staff is proposing to amend the Master Plan to include these additional features and will be moving forward with public meetings upon completion of 60% design drawings.

Staff recommends to adopt a Resolution authorizing the City Manager to execute Amendment #1 with Monterey Bay Engineers to design the aforementioned improvements at Cutino Park for an amount not to exceed \$38,362.00.

FISCAL IMPACT

The fiscal impact associated with this item is funded through the Cutino Park Bond in the amount of \$38,362.00.

ATTACHMENTS

1. Resolution
2. Amendment #1
3. Master Plan

Reviewed for Submission to the City Council by:



Craig Malin, City Manager

RESOLUTION NO. 21-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

APPROVING AMENDMENT #1 WITH MONTEREY BAY ENGINEERS TO PROVIDE CUTINO PARK IMPROVEMENT DESIGN SERVICES FOR AN AMOUNT NOT TO EXCEED \$38,362.

WHEREAS, Cutino Park conceptual plan and 30% design documents was presented and approved by the City Council on December 21, 2017; and

WHEREAS, due to the nature of the funding, extensive scope of the project and the associated costs of the improvements, the City elected to completed the improvements in phases; and

WHEREAS, a skate park and multi-use field was designed and construction completed in August 2019 collectively called Cutino Park Phase 1 Improvements; and

WHEREAS, the City staff elected to seek additional improvements for a parking lot, storm water retention and treatment, new playground, pump track, bleachers, accessible pathway, lighting and landscape features; and

WHEREAS, Monterey Bay Engineers (MBE) was selected and started design of the parking lot of Cutino Park in 2020, and has provided a proposal to design additional improvements for the Park; and

WHEREAS, there is sufficient bond funds to complete design and construction documents for the additional improvements to Cutino Park.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside hereby authorizes the City Manager to execute Amendment #1 with Monterey Bay Engineers for design services for additional improvements to Cutino Park for an amount not to exceed Thirty Eight Thousand Three Hundred Sixty Two Dollars (\$38,362); and

BE IT FURTHER RESOLVED, that the City Manager is authorized to execute written amendments such that the full contract value does not exceed \$42,199.

PASSED AND ADOPTED at a regular City Council meeting of the City of Seaside duly held on the 17th day of June, 2021 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

CONTRACT AMENDMENT #1 CUTINO PARK PARKING LOT DESIGN

Date: June 3, 2021

Change Requested by: X City Consultant

Contract Date

Project Name

April 17, 2020

Cutino Park Parking Lot Design AG 20-73

To (Consultant): Monterey Bay Engineers, Inc.
607 Charles Avenue, Suite B
Seaside, CA 93955

You are directed to make the following changes to the Contract Documents or amend the following described work not included in the contract documents for this project.

The purpose of this addendum is to provide additional professional services related to the project. The contract terms and conditions shall not be modified except for as stated herein.

MODIFY the following text in **Section 2, "Services"**

Consultant shall perform the tasks described and set for in Exhibit A and B1 attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A and B1.

MODIFY the following text in **Section 21, "Contents of Request for Proposal and Proposal."**

Consultant is bound by the contents of City's Request for Proposal, Exhibit "A" hereto and incorporated herein by this reference, and the contents of the proposal submitted by the Consultant, Exhibit B and B1 attached.

Original Contract Amount	Previous CCO Total (Not including this CCO)	This CCO Total	Revised Contract Amount
\$6,800	\$0	\$38,362	\$45,162
Original Contract Time	Original Completion Date	CCO Days To Date (Including This CCO)	Revised Completion Date (Including this CCO)
20	December 31, 2021	6 months	June 30, 2022

SUBMITTED BY:		
	Nisha Patel Public Works Director/City Engineer	
Signature	Name and Title	Date
CITY APPROVAL BY:		
	Craig Malin City Manager	
Signature	Name and Title	Date

CONSULTANT ACCEPTANCE BY:		
	Benjamin C. Wilson RCE/QSD	JUNE 7, 2021
Signature	Name and Title	Date



Monterey Bay Engineers, Inc.

Civil Engineering • Land Surveying

Steve C. Wilson, RCE 25,136 / PLS 5,207
Brian M. Wilson, PLS 7,771
Benjamin C. Wilson, RCE 72,928

607 Charles Ave. Suite B, Seaside, Ca 93955
Phone (831) 899-7899 Fax (831) 899-7879
Email : mbayengr@mbay.net
Website : mbeinc.com

May 25, 2021

Ms. Leslie Llantero
City of Seaside
440 Harcourt Avenue
Seaside CA, 93955

Re: Cutino Park, Noche Buena, Seaside, CA 93955
APN 012-821-004

We are pleased to provide you with our proposal for the proposed parking lot at Cutino Park and the expanded/changed scope of work. We have reviewed the Scope of Work document from the City, dated February 26, 2020, including the noted attachments and background documents. We have also reviewed the updated playground specifications, revised Phase 3 diagrams, and we have had several conversations about the desired finished project.

We have previously completed additional, updated topographic survey of the proposed parking lot area, and the possible ADA connection route to the ball fields. We provided a conceptual drawing with rough grades/slopes for the ADA route.

We have contacted Environmental Planning & Design, Inc. for assistance with Landscaping design, and with Wormhoudt, Inc. for pump track design and consultation.

The updated scope of work will include:

1. Design of a new parking lot, consistent with the 30% drawing provided August, 2020 **under the original design proposal**. This parking lot will have a minimum of 10 parking spaces with 1 reserved for ADA. Associated pedestrian pathways will connect the parking lot with existing parking improvements. Possible connection will also be provided to the new Pump Track from the parking lot. Existing eucalyptus trees near the proposed work may have to be removed, and will be shown on our plan, as necessary. Storm drainage collection and treatment systems will also be designed for this work in accordance with the

- appropriate Low Impact Development requirements (Tier 2).
2. A Storm Water Control Plan will be created for this project. The work for the previous park improvements has been completed, and this project is considered separate work. It is anticipated this project will be a Tier 2 project for Low Impact Development.
 3. Design of a reserved Playground area, to include a concrete border with 12" of engineered wood fiber. The playground equipment would be provided by others.
 4. New bleachers near the first base line of the baseball field. The bleacher will be consistent with the plans and specifications provided from National Recreation Systems. ADA access will be provided to the wheelchair accessible spaces in the bleachers. The bleachers will be designed for footing construction rather than concrete slab. ***Additional topographic information will be required to provide for the design and ADA accessibility.***
 5. Pump Track Design in coordination with Wormhoudt, Inc., and consistent with their scope of work (sent under separate e-mail). This will include:
 - a) Meeting with City to discuss layout, options and schedule.
 - b) Preliminary Development Plan
 - c) Public Workshop, soliciting input for changes or refinements (online)
 - d) Final Plan Refinement
 - e) Public Workshop showing project design (online)
 - f) Bid Specifications of the Pump Track, including site preparation and feature installation.
 6. Based on the layout of the new Pump Track, we will proceed with landscape design with Environmental Planning & Design, Inc. Their work will be focused on creating a screen between the new Pump Track and the homes along Noche Buena Street, including planting and irrigation plans. EPD, Inc. will also provide a solar lighting options for the pathways designated by the City, and for the new parking lot area. The style of lighting for the parking lot area has not yet been determined, and will require separate discussion and meeting with City staff. Only solar lighting options are included in this design proposal, and we did not include electric plans for non-solar lighting.
 The services from Environmental Planning & Design will include:
 - a) Site reconnaissance for existing soil conditions, plant conditions, and irrigation capacities.
 - b) Preliminary planting and landscape plans
 - c) Response to City comments
 - d) Planting plan, plant list & details
 - e) Irrigation plan, material list & details
 - f) Landscape Documentation Package
 - g) Landscape lighting plan, for LED pedestrian path to parking lot
 - h) Technical specifications & product cut sheets
 7. Based on the Pump Track layout, we will prepare documentation for Low Impact Development. We understand all previous work at Cutino Park has been completed, and this work is a 'stand alone' project. It is anticipated the

changed/created impervious surfaces to be considered for this project will be the new parking lot and the work for the bleacher. We expect this project to be Tier 2, requiring the Treatment of runoff prior to discharging from the site.

8. As noted in #4 Pump Track Design, Monterey Bay Engineers, Inc. will be present at the two (2) Public Meetings.
9. Scaled engineered drawings and cost estimates for City review and approval. Submittals shall be made at 60%, 90%, 100%, and final submittal after City's approval 100% drawings with technical specifications.
10. Bidding support during contractor solicitation.

Timelines for the completion of this work is dependent on coordination with the City and subconsultants. However, we anticipate the initial planning meeting with the City within 2 weeks of contract approval. 60% documents and initial track design will be completed within 4 weeks of the first meeting, and the Public Workshop can be scheduled. Plan refinement and 90% drawings will be completed within 3 weeks of receiving City and Public comments.

We have already completed additional topographic survey work for the pump track area. We will need additional topographic survey information for the proposed bleacher area for adequate design of the bleachers and ADA pathways. The "as-built" drawings from Verde Design do not match observed conditions and are missing key elevation information. The Field Survey Crew must be billed to prevailing wage rates.

Our previous agreement was for \$6,800. A portion of this work has already been completed and invoiced to the City of Seaside (\$4,228.75).

Based on previous work performed in the area and without any unforeseen difficulties, the **additional cost** for this survey and civil design will be **\$38,361.50**.

The fees for additional work is summarized as follows:

Additional Monterey Bay Engineers, Inc.	- \$14,257.50
Wormhoudt, Inc.	- \$7,920.00
Environmental Planning & Design, Inc.	- <u>\$16,184.00</u>
	\$38,361.50

The proposals from Wormhoudt and EPD have been sent under separate e-mails. Additional work under the EPD proposal has been anticipate in the above estimates for additional overhead, solar, parking lot lighting options.

Upon completion of the work, or at monthly intervals, a statement will be sent to you.

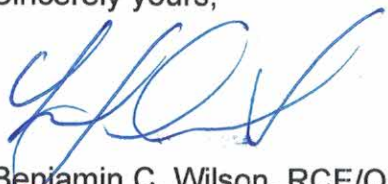
Our rates for professional services and extra work if authorized by you are:

Survey Crew (2 person with conventional equipment)	\$285.00 / hr. *
Survey Crew (2 person with Real Time GPS Technology)	\$350.00 / hr. *
Survey Crew (additional per person rate)	\$100.00 / hr *
Licensed Professional, Principal	\$140.00 / hr.
Licensed Professional, Testimony & Depositions	\$275.00 / hr.
Staff Registered Civil Engineer	\$125.00 / hr.
Staff Professional Land Surveyor	\$125.00 / hr.
Civil Engineering Assistant (E.I.T.)	\$105.00 / hr.
Land Surveyor's Assistant (L.S.I.T.)	\$105.00 / hr.
Senior Engineering Tech. / Autocad Draftsman	\$ 80.00 / hr.
Engineering Tech. / Autocad Draftsman	\$ 60.00 / hr.
Clerical work, record keeping, accounting	\$ 45.00 / hr.

This agreement may be terminated by written notice, given to the addresses shown on this letter, by either party. Should you wish to terminate our services, payment for the time expended prior to the termination notice shall be made.

Upon receipt of approval of the City of Seaside, and/or a purchase order, we will continue work. Please contact me if there are any questions.

Sincerely yours,



Benjamin C. Wilson, RCE/QSD
Monterey Bay Engineers, Inc.



Site Plan
Cutino Park
City of Seaside
Seaside, CA



LANDSCAPE ARCHITECTURE
 CIVIL ENGINEERING
 SPORT PLANNING & DESIGN
 2455 The Alameda, Ste. 200
 Santa Clara, CA 95050
 tel: 408.985.7200
 fax: 408.985.7260
 www.verdedesigninc.com



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 15.A.

TO: City Council

FROM: Craig Malin, City Manager

BY: Roberta Greathouse, Human Resources Director/Risk Manager

DATE: June 17, 2021

**SUBJECT: ADOPT A RESOLUTION APPROVING A 2.29% INCREASE IN THE
GARBAGE COLLECTION RATE EFFECTIVE JULY 1, 2021**

RECOMMENDATION

Adopt the resolution increasing the garbage collection rate by the contractually required rate of 2.29%.

BACKGROUND

The City of Seaside's Franchise Agreement with GreenWaste Recovery (GWR) was approved by the City Council on June 19, 2014, and was effective May 1, 2015. The Agreement provides a prescribed formula to determine annual rate adjustments by GWR, which become effective July 1st of each year. The formula includes the cost of disposal and processing ("tipping fee") at the Monterey Regional Waste Management District (MRWMD) facility in Marina, inflationary indexes for adjustments to GWR labor and operating costs, the cost of the City's Franchise Fee of 15%, and other regulatory fees.

HF&H Consultants, LLC (HF&H) was retained by the MRWMD to assist with a review of GWR's request for an adjustment to customer rates effective July 1, 2021, submitted to the City of April 1, 2021 (see Attachment 1). This review resulted in a 2.29% increase to rates as a result of a \$129,649 short fall in revenues. As an example of the impact of this increase to rate payers, for a 32-gallon residential trash can, the cost will increase by \$.51 per month (see Attachment 1, Exhibit G-3 for a full listing of the new rates by category).

SB1383 Requirements

Senate Bill 1383, California's Short-Lived Climate Pollutants regulation, will go into effect

on January 1, 2022. This new law has two primary goals: 1) reduce organic material disposals in landfills by 75% by 2025 (2014 baseline year); and 2) recover 20% of surplus edible food for human consumption by 2025.

In November of 2020, CalRecycle issued regulations to implement SB1383 and these regulations place significant responsibility for implementation on the local municipalities. In response, the MRWMD's Technical Advisory Committee (TAC), which is comprised of staff from each member jurisdiction including the City, the three haulers in the MRWMD service area, Salinas Valley Recycles, and MRWD, have been working collaboratively for the last six months to plan the implementation of SB1383. Specifically, TAC has been working on public outreach, contamination monitoring, enforcement, reporting, and edible food recovery programs. These upcoming changes in our waste collection and recycling programs also require the following additional steps that will occur over the next several months:

1. Amendment to the GWR Franchise Agreement
2. Amendments to all related Ordinances
3. MOU between jurisdictions and the MRWMD

The Cost of SB1383

The total cost of implementation of SB1383 is currently unknown. The estimated shared cost for work that can be completed collectively by the TAC through MRWMD is \$304,425 for all member jurisdictions. Some of these costs are one-time where as others will be annual. As the MRWMD recycling revenues increased in FY 20/21, a \$140,000 credit will be applied to the SB1383 implementation costs decreasing the costs to \$230,425. The City's share of these costs is \$53,831 which has been included in the 2.29% rate increase.

In addition, there will be costs incurred by GWR due to the SB1383 requirements. While the services and requirements are known, the final cost estimates are still in the process of being negotiated. It is anticipated the SB1383 costs may result in a significant increase in next year's rates due to the identified programmatic service changes that take effect in the middle of the 2021/2022 rate period.

Alternative to Consider

As noted above, the SB1383 costs will begin incurring in January 2022, which could increase the 2021/2022 rates considerably. In anticipation of this, the Council could elect to increase the July 1, 2021, rates order to offset the increase for January - June of 2022. Increasing the rates by an additional 1% beyond the prescribed rate to 3.3% would add \$48,500 to the SB1383 fund. These costs would be trued up in the 2022/2023 rating period. As an example of the impact of this increase, for a 32-gallon residential trash can, the cost would increase an additional \$.23 per month for a total of

a \$.74 increase (see Attachment 2 for a full listing of rates by category.)

FISCAL IMPACT

The rate adjustment increases the costs to the rate payers, but have no effect on City expenses. The Franchise Agreement includes a 15% franchise fee of gross receipts which will slightly increase franchise fee revenue.

ATTACHMENTS

1. Attachment 1 - Review of Greenwaste Recovery's 2020/2021 Rate Request
 2. Attachment 2 - Application of Index Based Adjustments to RP7
 3. Resolution
 4. Resolution Exhibit A
-

Reviewed for Submission to the City Council by:



Craig Malin, City Manager



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Fax: 925/977-6955
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Robert D. Hilton, Emeritus
John W. Farnkopf, PE
Laith B. Ezzet, CMC
Richard J. Simonson, CMC
Marva M. Sheehan, CPA
Robert C. Hilton, CMC

June 7, 2021

Ms. Roberta Greathouse
Human Resources Director/ Risk Manager
City of Seaside

Sent via E-mail

Subject: Review of GreenWaste Recovery's 2020/21 Rate Request

Reference Number: S5051

Dear Ms. Greathouse:

HF&H Consultants, LLC (HF&H) was retained by the Monterey Regional Waste Management District (District) to assist with a review of GreenWaste Recovery's (GWR) request for an adjustment to customer rates, effective July 1, 2021, submitted to the City of Seaside (City) on April 1, 2021. This report presents our findings and recommendations.

EXECUTIVE SUMMARY

HF&H's review of GWR's Rate Period 7 (RP7) rate request to the City and subsequent negotiations with GWR related to those rate requests result in the following outcomes:

1. A 2.29% increase (the result of a \$129,649 shortfall in revenues) to rates as calculated in the for RP7. Refer to **Figure 1** for the impact to sample residential rates.
2. A proposed amendment to the franchise agreement (Agreement). This amendment memorializes the negotiated revisions to costs and services resulting from the negotiations around SB 1383. The most significant elements of the amendment relate to: 1) adding staffing with GWR to support the City's compliance with AB 341, AB 1826, and SB 1383 reporting and collection programs; and, 2) revising the index based rate adjustment methodology to formally correct mechanical issues in Exhibit E1.

Figure 1 – Example Rate Impact of Adjustment

Seaside Rate Adjustment		
Adjustment	Current Rates (RP6)	RP7
	N/A	2.29%
Residential 32-gallon rate	\$ 22.47	\$ 22.98



Ms. Roberta Greathouse

June 7, 2021

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BACKGROUND

In 2012, the City, participating with other members of the District, issued a competitive request for proposals for collection services and entered into the new agreement with GWR effective July 1, 2015. The agreement provides for the following, related to the adjustment of rates:

- Rates are to be adjusted annually throughout the term of the agreement, using various inflationary indices, actual tonnage, and changes in the tipping fees at the District, unless either the City or GWR request a CBRA.
- The City and GWR may mutually agree upon alternative approaches to structuring rates without amendment to the agreement (Section 8.2.D).
- During the CBRA review in RP5, a number of issues surrounding the process for setting rates and the resulting rate relationships amongst sectors and materials was identified. As such the City and GWR have negotiated an amendment to the prescribed methodology for the CBRA and index adjustments so as to not alter rate relationships between service sectors and material types.
- Through negotiations of the amendment, as a result of the desire to maintain current rate relationships between sectors and service levels, the City and GWR have prescribed a uniform rate adjustment to be applied to all sectors.

RATE CALCULATION REVIEW

HF&H Scope of Work

HF&H performed this review of the rate request in accordance with Exhibit E1 (for the index based rate adjustment). These procedures included:

1. Review of the rate request for completeness and compliance with the procedures contained in Exhibit E1 of the Agreement based on the results of the CBRA.
2. Review for mathematical accuracy and logical consistency to determine that the rate request is mathematically correct, that the rows and columns of numbers add down and across as intended, and that the stated assumptions were, in fact, used. Also, to determine that the rate request is internally consistent and that any summary schedules agree to the supporting schedules and worksheets.
3. Verification of the inclusion of the franchise fee calculation in the adjustment.
4. Verifying contract compliance with regard to:
 - A) The indices used in the adjustment;
 - B) The tip fees reported for the disposal/processing components of the rates;
 - C) The use of quarterly-reported tonnage data and allocations among agencies. A detailed audit of tonnage and allocations of tonnage reported by GWR was not a part of this scope of work. HF&H



Ms. Roberta Greathouse

June 7, 2021

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discussed GWR's allocation methodology with them and the methodology appears reasonable and consistent with standard practices within the industry.

D) Any changes in governmental fees on the fee component of the rates; and, the accurate application of the resultant percentage changes in the various rate components to the rate schedule approved by the City through the Agreement.

E) The potential addition of anticipated costs related to identified program changes resulting from SB 1383.

Review of Rate Request

Rate Period 7 Application

HF&H reviewed the rate application for RP7. The results of the calculation of RP7 per methodology of Exhibit E1 of the amendment can be seen in **Figure 2** below.



Ms. Roberta Greathouse

June 7, 2021

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Figure 2 - Application of Index Based Adjustments to RP7

	Rate Period Six	Adjustment Factor	Rate Period Seven
Annual Cost of Operations			
Labor-Related Costs	\$ 738,839	1.027	\$ 758,787
Vehicle-Related Costs	\$ 173,798	1.017	\$ 176,752
Fuel Costs	\$ 158,200	1	\$ 158,200
Other Costs	\$ 582,680	1.017	\$ 592,586
Direct Depreciation	\$ 285,780	N.A.	\$ 285,780
Total Allocated Costs - Labor, Vehicle, Fuel & Other	\$ 1,003,117	1.017	\$ 1,020,170
Total Allocated Costs - Depreciation & Start-Up	\$ 61,367	N.A.	\$ 61,367
Total Annual Cost of Operations	\$ 3,003,781	N.A.	\$ 3,053,643
Profit	\$ 359,916	OR=89.30	\$ 365,890
Pass-Through Costs			
Disposal Costs	\$ 926,074	Tons*Tip Fee	\$ 934,063
Curbside Supplemental	\$ (6,390)	1.00	\$ (6,390)
Recycling Processing Costs	\$ 153,319	Tons*Tip Fee	\$ 158,227
Residue Processing Costs	\$ 23,620	Tons*Tip Fee	\$ 51,938
Yard Trimmings Processing Costs	\$ 105,163	Tons*Tip Fee	\$ 110,189
Food Waste Processing Costs	\$ 26,346	Tons*Tip Fee	\$ 19,563
C&D Processing Costs	\$ 1,063	Tons*Tip Fee	\$ 1,287
Interest Expense	\$ 90,508	N.A.	\$ 90,508
Total Allocated Costs - Lease	\$ 86,845	N.A.	\$ 86,845
Total Pass-Through Costs	\$ 1,406,546	N.A.	\$ 1,446,230
Total Costs before Agency Fees	\$ 4,770,243	N.A.	\$ 4,865,763
Agency Fees/Payments			
Franchise Fee	\$ 848,518	15.00%	\$ 867,966
Rate Application Review Costs	\$ 15,713	Actual	\$ 53,831
Other Adjustments (as needed from time to time)			
Residue Processing Costs (Back Pay for 2019-2020)	\$ 14,283	N.A.	
Mailer	\$ 8,031	N.A.	
Adjustment from MRWMD Tip Fee Estimates			\$ (1,121)
Total Calculated Costs	\$ 5,656,789		\$ 5,786,438
Prior Year Revenue			\$ 5,656,789
Surplus/(Shortfall)			\$ (129,649)
Increase/Decrease			2.29%

Review of GWR Costs

There are four major components to GWR's rate application: 1) calculation and application of the inflationary indexes as prescribed in the Agreement; 2) the disposal and/or processing component; 3) the Agency Fees; and, 4) other one-time adjustments.



Ms. Roberta Greathouse

June 7, 2021

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There are three indexes used in the index adjustment; CPI, fuel index, and labor index. The annual percent change in each of the indices is used to calculate the coming years projected cost for the line items to which these indexes are applied.

HF&H has reviewed and GWR has confirmed the accuracy of each of these indexes, and notes that the fuel index remains unchanged, as reported by management staff at the District.

Review of Disposal/Processing Component

Calendar Year 2020 collected tons were used for the RP7 review in accordance with the amendment. The disposal and processing components also consider the tipping fees charged by the District in order to project anticipated disposal and processing costs at the District. At the time of this writing, District staff has presented no tip fee increases. The following table describes the changes in the City's disposal and processing costs for each material type based on the tip fees at the District which have been incorporated into our RP7 review.

Figure 3 - Impact of District Tip Fee Changes

Material	2020 Tons	Current Per Ton Tip Fee	Rate Period 7 Costs
	A	B	A x B
Solid Waste	14,370	\$ 65.00	\$ 934,063
Recycling	3,956	\$ 40.00	\$ 158,227
Yard Trimmings	2,624	\$ 42.00	\$ 110,189
Food Waste	343	\$ 57.00	\$ 19,563
C&D*	22	\$ 57.63	\$ 1,287

*The C&D per ton tip fee reflects an average weighted cost for multiple types of C&D materials

Review of Fee Component

HF&H ensured that the fee component of each rate matches the contractual percentage of 15% for franchise fees, remitted to the City by GWR.

Additionally, rate application review costs and other identified District costs totaling \$53,831 were added as a one-time adjustment to cover the rate review, franchise management, and other identified District costs such as staff time, public education and outreach, and the "Recyclist" reporting platform.

Review of Other One-Time Adjustments

The District and GWR anticipate increases in costs in the coming years due to SB 1383 requirements. While the services and requirements are known the final cost estimates are still in the process of being negotiated. As such, the City and GWR have been in discussion to begin funding anticipated SB 1383 costs in order to prevent significant future rate increases due to these identified programmatic service changes. In RP7 \$48,500 could be added to the SB 1383 fund, with the intent to true up these costs in RP8 once the actual costs are known. The result of this addition would be a 3.30% increase applied to all rates instead of 2.29%.



Ms. Roberta Greathouse

June 7, 2021

Page 6 of 6

New Rates

Attached hereto is a table of all new rates recommended for RP7 based on the adjustments described in this memo (Attachment B). HF&H recommends adopting these rates by resolution to be effective July 1, 2021.

* * * * *

We would like to express our appreciation to GWR staff for their assistance and cooperation in this process. Should you have any questions, please call me at 925/977-6959 or rchilton@hfh-consultants.com.

Very truly yours,
HF&H CONSULTANTS, LLC

A handwritten signature in black ink, appearing to read 'Rob Hilton', written over a horizontal line.

Rob Hilton, CMC
President

Exhibit G-3 Rates Effective July 1, 2021 (2.29% Increase)

Note: All rates are monthly unless stated otherwise.

Residential Solid Waste Collection Rates			
Service Level	Solid Waste	Recycling	Organics
Curbside 32 Gallon	\$22.98	Included	Included
Curbside 64 Gallon	\$28.73	Included	Included
Curbside 96 Gallon	\$34.48	Included	Included
Low Income Rate	\$18.39	Included	Included
Senior Rate	\$11.07	Included	Included
Notes:			
See Exhibit B1 for specific service availability			
Vacation hold charge shall equal 75% of normal rate divided by 4, per week.			

Commercial/Multi-Family Solid Waste Collection Rates						
Service Level	Frequency					
	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
32-Gallon Cart	\$24.70	\$54.34	\$81.50	\$108.67	\$135.84	\$163.01
64-Gallon Cart	\$49.45	\$108.79	\$163.18	\$217.57	\$271.97	\$326.36
96-Gallon Cart	\$74.15	\$163.12	\$244.68	\$326.24	\$407.80	\$489.36
1-Cubic Yard Bin	\$97.78	\$210.58	\$310.65	\$392.92	\$490.70	\$570.92
2-Cubic Yard Bin	\$208.29	\$388.34	\$564.04	\$738.30	\$863.54	\$1,159.64
3-Cubic Yard Bin	\$306.07	\$561.75	\$778.03	\$1,095.30	\$1,354.24	\$1,671.19
4-Cubic Yard Bin	\$386.05	\$736.91	\$1,088.43	\$1,439.52	\$1,790.54	\$2,317.40
6-Cubic Yard Bin	\$559.46	\$1,053.63	\$1,664.31	\$2,030.27	\$2,773.98	\$3,328.97
8-Cubic Yard Bin	\$732.33	\$1,430.36	\$2,025.69	\$2,768.57	\$3,637.52	\$4,488.61
2-Cubic Yard Compactor	\$258.39	\$488.55	\$714.35	\$938.71	\$1,114.04	\$1,460.25
3-Cubic Yard Compactor	\$381.22	\$712.06	\$1,003.49	\$1,424.51	\$1,765.44	\$2,165.57
4-Cubic Yard Compactor	\$496.22	\$956.52	\$1,417.49	\$1,878.04	\$2,338.50	\$2,978.40

Commercial/Multi-Family Recycling Collection Rates						
Service Level	Frequency					
	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$7.42	\$16.32	\$24.48	\$32.64	\$40.79	\$48.95
96-Gallon Cart	\$11.12	\$24.47	\$36.70	\$48.94	\$61.17	\$73.40
1-Cubic Yard Bin	\$14.67	\$31.59	\$46.60	\$58.94	\$73.61	\$85.64
2-Cubic Yard Bin	\$31.24	\$58.25	\$84.61	\$110.75	\$129.53	\$173.95
3-Cubic Yard Bin	\$45.91	\$84.26	\$116.71	\$164.29	\$203.14	\$250.68
4-Cubic Yard Bin	\$57.91	\$110.54	\$163.26	\$215.93	\$268.58	\$347.61
6-Cubic Yard Bin	\$83.92	\$158.04	\$249.65	\$304.54	\$416.10	\$499.35
8-Cubic Yard Bin	\$109.85	\$214.55	\$303.85	\$415.29	\$545.63	\$673.29
2-Cubic Yard Compactor	\$12.21	\$20.18	\$27.50	\$34.61	\$41.50	\$59.74
3-Cubic Yard Compactor	\$17.36	\$27.16	\$31.05	\$51.12	\$61.62	\$81.00
4-Cubic Yard Compactor	\$20.25	\$35.10	\$50.06	\$64.96	\$79.84	\$121.64

Commercial/Multi-Family Food Waste Collection Rates						
Service Level	Frequency					
	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$37.09	\$81.59	\$122.38	\$163.18	\$203.97	\$244.77
96-Gallon Cart	\$55.61	\$122.34	\$183.51	\$244.68	\$305.85	\$367.02
1-Cubic Yard Bin	\$73.33	\$157.93	\$232.99	\$294.69	\$368.03	\$428.19
2-Cubic Yard Bin	\$156.22	\$291.26	\$423.03	\$553.73	\$647.66	\$869.73

Commercial/Multi-Family Yard Trimmings Collection Rates						
Service Level	Frequency					
	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$37.09	\$81.59	\$122.38	\$163.18	\$203.97	\$244.77
96-Gallon Cart	\$55.61	\$122.34	\$183.51	\$244.68	\$305.85	\$367.02
1-Cubic Yard Bin	\$73.33	\$157.93	\$232.99	\$294.69	\$368.03	\$428.19
2-Cubic Yard Bin	\$156.22	\$291.26	\$423.03	\$553.73	\$647.66	\$869.73
3-Cubic Yard Bin	\$226.60	\$415.89	\$576.02	\$810.91	\$1,002.62	\$1,237.27
4-Cubic Yard Bin	\$285.81	\$545.57	\$805.82	\$1,065.75	\$1,325.63	\$1,715.69
6-Cubic Yard Bin	\$414.20	\$780.06	\$1,232.18	\$1,503.11	\$2,053.72	\$2,464.61
8-Cubic Yard Bin	\$542.18	\$1,058.97	\$1,499.72	\$2,049.72	\$2,693.05	\$3,323.15

Roll-Off Collection Rates (Per Pull)				
Service Level	Material			
	MSW	REC	YT	C&D
10 YD	\$327.29	\$327.29	\$327.29	\$327.29
20 YD	\$474.60	\$474.60	\$474.60	\$474.60
30 YD	\$621.92	\$621.92	\$621.92	\$621.92
40 YD	\$769.24	\$769.24	\$769.24	\$769.24
31-40 YD R.O. Compactor	\$2,073.10	n/a	n/a	n/a
0-30 YD R.O. Compactor	\$1,171.26	n/a	n/a	n/a
Per Ton	\$76.47	\$47.06	\$49.41	\$67.80

Additional Service Rates		
Service	Sector	Charge Per Event*
Cart Rental - All Sizes	RES	\$3.62
Cart Replacement	RES	\$72.42
Re-Delivery or Re-Start	RES	\$30.17
Cart Cleaning	RES	\$30.17
Non-Scheduled Collection	RES	\$22.93
Difficult to Service Cart	COM	\$1.21
Difficult to Service Bin	COM	\$3.62
Locking Bin	COM	\$60.35
Cart Replacement	COM	\$72.42
Cart Cleaning	COM	\$30.17
Bin Swap- Cleaning or Repainting	COM	\$90.52
Bulky - Recyclable	RES/COM	\$24.14
Bulky - Non Recyclable	RES/COM	\$30.17
Bulky - Event	RES/MFD	\$36.21
Covered Box	RO	\$90.52
Driver Time per Hour	RO	\$132.77
Dry Run or Relocation	RO	\$90.52
Extra Days	RO	\$30.17

*Note: Application of fees shall be as described in Franchise Agreement

Note: All rates are monthly unless stated otherwise.

Residential Solid Waste Collection Rates			
Service Level	Solid Waste	Recycling	Organics
Curbside 32 Gallon	\$23.21	Included	Included
Curbside 64 Gallon	\$29.01	Included	Included
Curbside 96 Gallon	\$34.82	Included	Included
Low Income Rate	\$18.57	Included	Included
Senior Rate	\$11.18	Included	Included
Notes:			
See Exhibit B1 for specific service availability			
Vacation hold charge shall equal 75% of normal rate divided by 4, per week.			

Commercial/Multi-Family Solid Waste Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
32-Gallon Cart	\$24.94	\$54.87	\$82.31	\$109.74	\$137.18	\$164.61
64-Gallon Cart	\$49.94	\$109.86	\$164.79	\$219.72	\$274.65	\$329.58
96-Gallon Cart	\$74.88	\$164.73	\$247.09	\$329.46	\$411.82	\$494.19
1-Cubic Yard Bin	\$98.74	\$212.65	\$313.71	\$396.80	\$495.54	\$576.55
2-Cubic Yard Bin	\$210.34	\$392.17	\$569.61	\$745.58	\$872.06	\$1,171.07
3-Cubic Yard Bin	\$309.08	\$567.29	\$785.71	\$1,106.10	\$1,367.60	\$1,687.67
4-Cubic Yard Bin	\$389.86	\$744.18	\$1,099.16	\$1,453.72	\$1,808.19	\$2,340.25
6-Cubic Yard Bin	\$564.98	\$1,064.02	\$1,680.73	\$2,050.29	\$2,801.33	\$3,361.80
8-Cubic Yard Bin	\$739.55	\$1,444.46	\$2,045.66	\$2,795.87	\$3,673.39	\$4,532.87
2-Cubic Yard Compactor	\$260.94	\$493.37	\$721.40	\$947.97	\$1,125.03	\$1,474.65
3-Cubic Yard Compactor	\$384.98	\$719.08	\$1,013.38	\$1,438.56	\$1,782.85	\$2,186.92
4-Cubic Yard Compactor	\$501.11	\$965.95	\$1,431.47	\$1,896.56	\$2,361.56	\$3,007.77

Commercial/Multi-Family Recycling Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$7.49	\$16.48	\$24.72	\$32.96	\$41.20	\$49.44
96-Gallon Cart	\$11.23	\$24.71	\$37.06	\$49.42	\$61.77	\$74.13
1-Cubic Yard Bin	\$14.81	\$31.90	\$47.06	\$59.52	\$74.33	\$86.48
2-Cubic Yard Bin	\$31.55	\$58.83	\$85.44	\$111.84	\$130.81	\$175.66
3-Cubic Yard Bin	\$46.36	\$85.09	\$117.86	\$165.91	\$205.14	\$253.15
4-Cubic Yard Bin	\$58.48	\$111.63	\$164.87	\$218.06	\$271.23	\$351.04
6-Cubic Yard Bin	\$84.75	\$159.60	\$252.11	\$307.54	\$420.20	\$504.27
8-Cubic Yard Bin	\$110.93	\$216.67	\$306.85	\$419.38	\$551.01	\$679.93
2-Cubic Yard Compactor	\$12.33	\$20.38	\$27.78	\$34.95	\$41.91	\$60.33
3-Cubic Yard Compactor	\$17.53	\$27.43	\$31.36	\$51.62	\$62.23	\$81.80
4-Cubic Yard Compactor	\$20.45	\$35.45	\$50.56	\$65.60	\$80.63	\$122.84

Commercial/Multi-Family Food Waste Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$37.45	\$82.39	\$123.59	\$164.79	\$205.99	\$247.18
96-Gallon Cart	\$56.16	\$123.55	\$185.32	\$247.09	\$308.87	\$370.64
1-Cubic Yard Bin	\$74.06	\$159.49	\$235.28	\$297.60	\$371.66	\$432.41
2-Cubic Yard Bin	\$157.76	\$294.13	\$427.20	\$559.19	\$654.04	\$878.31

Commercial/Multi-Family Yard Trimmings Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$37.45	\$82.39	\$123.59	\$164.79	\$205.99	\$247.18
96-Gallon Cart	\$56.16	\$123.55	\$185.32	\$247.09	\$308.87	\$370.64
1-Cubic Yard Bin	\$74.06	\$159.49	\$235.28	\$297.60	\$371.66	\$432.41
2-Cubic Yard Bin	\$157.76	\$294.13	\$427.20	\$559.19	\$654.04	\$878.31
3-Cubic Yard Bin	\$228.83	\$420.00	\$581.70	\$818.90	\$1,012.50	\$1,249.47
4-Cubic Yard Bin	\$288.63	\$550.95	\$813.76	\$1,076.26	\$1,338.70	\$1,732.61
6-Cubic Yard Bin	\$418.28	\$787.75	\$1,244.33	\$1,517.94	\$2,073.97	\$2,488.91
8-Cubic Yard Bin	\$547.53	\$1,069.41	\$1,514.51	\$2,069.93	\$2,719.60	\$3,355.92

Roll-Off Collection Rates (Per Pull)				
	Material			
Service Level	MSW	REC	YT	C&D
10 YD	\$330.51	\$330.51	\$330.51	\$330.51
20 YD	\$479.28	\$479.28	\$479.28	\$479.28
30 YD	\$628.05	\$628.05	\$628.05	\$628.05
40 YD	\$776.82	\$776.82	\$776.82	\$776.82
31-40 YD R.O. Compactor	\$2,093.55	n/a	n/a	n/a
0-30 YD R.O. Compactor	\$1,182.81	n/a	n/a	n/a
Per Ton	\$76.47	\$47.06	\$49.41	\$67.80

Additional Service Rates		
Service	Sector	Charge Per Event*
Cart Rental - All Sizes	RES	\$3.66
Cart Replacement	RES	\$73.13
Re-Delivery or Re-Start	RES	\$30.47
Cart Cleaning	RES	\$30.47
Non-Scheduled Collection	RES	\$23.16
Difficult to Service Cart	COM	\$1.22
Difficult to Service Bin	COM	\$3.66
Locking Bin	COM	\$60.94
Cart Replacement	COM	\$73.13
Cart Cleaning	COM	\$30.47
Bin Swap- Cleaning or Repainting	COM	\$91.42
Bulky - Recyclable	RES/COM	\$24.38
Bulky - Non Recyclable	RES/COM	\$30.47
Bulky - Event	RES/MFD	\$36.57
Covered Box	RO	\$91.42
Driver Time per Hour	RO	\$134.08
Dry Run or Relocation	RO	\$91.42
Extra Days	RO	\$30.47

*Note: Application of fees shall be as described in Franchise Agreement

RESOLUTION NO 21-XX

A RESOLUTION OF THE CITY OF SEASIDE

APPROVING AN INCREASE TO THE CHARGES BY THE CITY'S FRANCHISED HAULER, GREENWASTE RECOVERY, FOR THE COLLECTION OF SOLID WASTE, RECYCLING, AND ORGANICS, EFFECTIVE JULY 1, 2021

WHEREAS, the City of Seaside (City) entered into a Franchise Agreement with GreenWaste Recovery, Inc. (GWR) on June 19, 2014, for solid waste, recycling, and organics collection services beginning May 1, 2015; and,

WHEREAS, Section 8.2 of the Franchise Agreement requires annual inflationary adjustments to customer rates on July 1 of each year, as described in Exhibit E1 to the Agreement, based upon cost indices, changes in tipping fees at the Monterey Regional Waste Management District, and the actual tonnage of materials collected by GWR; and,

WHEREAS, HF&H Consultants, LLC (HF&H) was retained by the Monterey Regional Waste Management District on behalf of all of its member jurisdictions to assist with a review of GWR's request for an adjustment to customer rates submitted to the City on April 1, 2021; and,

WHEREAS, HF&H's calculation of the rate adjustments have been reviewed by City staff, and staff finds the calculations to be consistent with the methodology and requirements of the Franchise Agreement; and

WHEREAS, the rate review resulted in a 2.29% rate increase; and

NOW, THEREFORE, BE IT RESOLVED, that City Council of the City of Seaside hereby approves a 2.29% increase to charges by the City's franchised hauler, GreenWaste Recovery, for the collection of solid waste, recycling, and organics, effective on July 1, 2021, as shown in Exhibit A.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 17th day of June 2021.

AYES: COUNCIL MEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

Note: All rates are monthly unless stated otherwise.

Residential Solid Waste Collection Rates			
Service Level	Solid Waste	Recycling	Organics
Curbside 32 Gallon	\$22.98	Included	Included
Curbside 64 Gallon	\$28.73	Included	Included
Curbside 96 Gallon	\$34.48	Included	Included
Low Income Rate	\$18.39	Included	Included
Senior Rate	\$11.07	Included	Included
Notes:			
See Exhibit B1 for specific service availability			
Vacation hold charge shall equal 75% of normal rate divided by 4, per week.			

Commercial/Multi-Family Solid Waste Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
32-Gallon Cart	\$24.70	\$54.34	\$81.50	\$108.67	\$135.84	\$163.01
64-Gallon Cart	\$49.45	\$108.79	\$163.18	\$217.57	\$271.97	\$326.36
96-Gallon Cart	\$74.15	\$163.12	\$244.68	\$326.24	\$407.80	\$489.36
1-Cubic Yard Bin	\$97.78	\$210.58	\$310.65	\$392.92	\$490.70	\$570.92
2-Cubic Yard Bin	\$208.29	\$388.34	\$564.04	\$738.30	\$863.54	\$1,159.64
3-Cubic Yard Bin	\$306.07	\$561.75	\$778.03	\$1,095.30	\$1,354.24	\$1,671.19
4-Cubic Yard Bin	\$386.05	\$736.91	\$1,088.43	\$1,439.52	\$1,790.54	\$2,317.40
6-Cubic Yard Bin	\$559.46	\$1,053.63	\$1,664.31	\$2,030.27	\$2,773.98	\$3,328.97
8-Cubic Yard Bin	\$732.33	\$1,430.36	\$2,025.69	\$2,768.57	\$3,637.52	\$4,488.61
2-Cubic Yard Compactor	\$258.39	\$488.55	\$714.35	\$938.71	\$1,114.04	\$1,460.25
3-Cubic Yard Compactor	\$381.22	\$712.06	\$1,003.49	\$1,424.51	\$1,765.44	\$2,165.57
4-Cubic Yard Compactor	\$496.22	\$956.52	\$1,417.49	\$1,878.04	\$2,338.50	\$2,978.40

Commercial/Multi-Family Recycling Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$7.42	\$16.32	\$24.48	\$32.64	\$40.79	\$48.95
96-Gallon Cart	\$11.12	\$24.47	\$36.70	\$48.94	\$61.17	\$73.40
1-Cubic Yard Bin	\$14.67	\$31.59	\$46.60	\$58.94	\$73.61	\$85.64
2-Cubic Yard Bin	\$31.24	\$58.25	\$84.61	\$110.75	\$129.53	\$173.95
3-Cubic Yard Bin	\$45.91	\$84.26	\$116.71	\$164.29	\$203.14	\$250.68
4-Cubic Yard Bin	\$57.91	\$110.54	\$163.26	\$215.93	\$268.58	\$347.61
6-Cubic Yard Bin	\$83.92	\$158.04	\$249.65	\$304.54	\$416.10	\$499.35
8-Cubic Yard Bin	\$109.85	\$214.55	\$303.85	\$415.29	\$545.63	\$673.29
2-Cubic Yard Compactor	\$12.21	\$20.18	\$27.50	\$34.61	\$41.50	\$59.74
3-Cubic Yard Compactor	\$17.36	\$27.16	\$31.05	\$51.12	\$61.62	\$81.00
4-Cubic Yard Compactor	\$20.25	\$35.10	\$50.06	\$64.96	\$79.84	\$121.64

Commercial/Multi-Family Food Waste Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$37.09	\$81.59	\$122.38	\$163.18	\$203.97	\$244.77
96-Gallon Cart	\$55.61	\$122.34	\$183.51	\$244.68	\$305.85	\$367.02
1-Cubic Yard Bin	\$73.33	\$157.93	\$232.99	\$294.69	\$368.03	\$428.19
2-Cubic Yard Bin	\$156.22	\$291.26	\$423.03	\$553.73	\$647.66	\$869.73

Commercial/Multi-Family Yard Trimmings Collection Rates						
	Frequency					
Service Level	1x/week	2x/week	3x/week	4x/week	5x/week	6x/week
64-Gallon Cart	\$37.09	\$81.59	\$122.38	\$163.18	\$203.97	\$244.77
96-Gallon Cart	\$55.61	\$122.34	\$183.51	\$244.68	\$305.85	\$367.02
1-Cubic Yard Bin	\$73.33	\$157.93	\$232.99	\$294.69	\$368.03	\$428.19
2-Cubic Yard Bin	\$156.22	\$291.26	\$423.03	\$553.73	\$647.66	\$869.73
3-Cubic Yard Bin	\$226.60	\$415.89	\$576.02	\$810.91	\$1,002.62	\$1,237.27
4-Cubic Yard Bin	\$285.81	\$545.57	\$805.82	\$1,065.75	\$1,325.63	\$1,715.69
6-Cubic Yard Bin	\$414.20	\$780.06	\$1,232.18	\$1,503.11	\$2,053.72	\$2,464.61
8-Cubic Yard Bin	\$542.18	\$1,058.97	\$1,499.72	\$2,049.72	\$2,693.05	\$3,323.15

Roll-Off Collection Rates (Per Pull)				
	Material			
Service Level	MSW	REC	YT	C&D
10 YD	\$327.29	\$327.29	\$327.29	\$327.29
20 YD	\$474.60	\$474.60	\$474.60	\$474.60
30 YD	\$621.92	\$621.92	\$621.92	\$621.92
40 YD	\$769.24	\$769.24	\$769.24	\$769.24
31-40 YD R.O. Compactor	\$2,073.10	n/a	n/a	n/a
0-30 YD R.O. Compactor	\$1,171.26	n/a	n/a	n/a
Per Ton	\$76.47	\$47.06	\$49.41	\$67.80

Additional Service Rates		
Service	Sector	Charge Per Event*
Cart Rental - All Sizes	RES	\$3.62
Cart Replacement	RES	\$72.42
Re-Delivery or Re-Start	RES	\$30.17
Cart Cleaning	RES	\$30.17
Non-Scheduled Collection	RES	\$22.93
Difficult to Service Cart	COM	\$1.21
Difficult to Service Bin	COM	\$3.62
Locking Bin	COM	\$60.35
Cart Replacement	COM	\$72.42
Cart Cleaning	COM	\$30.17
Bin Swap- Cleaning or Repainting	COM	\$90.52
Bulky - Recyclable	RES/COM	\$24.14
Bulky - Non Recyclable	RES/COM	\$30.17
Bulky - Event	RES/MFD	\$36.21
Covered Box	RO	\$90.52
Driver Time per Hour	RO	\$132.77
Dry Run or Relocation	RO	\$90.52
Extra Days	RO	\$30.17

*Note: Application of fees shall be as described in Franchise Agreement



CITY OF SEASIDE STAFF REPORT

Item No.: 15.B.

TO: City Council

FROM: Craig Malin, City Manager

BY: Victor Damiani, Finance Director

DATE: June 17, 2021

SUBJECT: CONSIDER ADOPTION OF A RESOLUTION APPROVING THE FISCAL YEAR 2021-2022 GENERAL AND OTHER FUNDS OPERATING BUDGET, CAPITAL OUTLAY BUDGET, CAPITAL IMPROVEMENT BUDGET, FEE SCHEDULE, POSITION CONTROL LIST, SALARY SCHEDULE, THE APPROPRIATIONS LIMIT, THE CAPITAL IMPROVEMENT PLAN, AND SET RESERVE AMOUNTS

RECOMMENDATION

Approve resolution approving the Fiscal Year 2021-2022 budget.

BACKGROUND

The purpose of this item is to give the City Council and the Successor Agency Board the opportunity to review, discuss and consider adoption of a resolution approving the Fiscal Year 2021-2022 General and other funds operating budget, capital outlay budget, capital improvement budget, fee schedule, position control list, salary schedule, appropriations limit, the capital improvement plan and set reserve amounts.

The City Council held two budget study sessions, the first on May 8, 2021 and the second on June 2, 2021. At those study sessions, Council reviewed the draft budget in great detail and provided staff with direction for revisions. Those revisions have now been incorporated into the budget and the revised budget is proposed for adoption. Any further modification approved with this action will be incorporated into the Fiscal Year 2021-2022 Budget prior to implementation and publication.

FISCAL IMPACT

The Fiscal Year 2021-2022 Budget as proposed has been balance through the use of

projected revenues and available fund balance. Detailed fiscal analysis is presented in the budget document.

ATTACHMENTS

1. Budget_Resolution_FY22
 2. 20210611 - PROPOSED BUDGET FY 2021-22
-

Reviewed for Submission to the City Council by:



Craig Malin, City Manager

RESOLUTION NO. 21-XX and 21-XX SA

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE
AND THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE
CITY OF SEASIDE**

**ADOPTING THE ANNUAL OPERATING BUDGET, OTHER FUNDS BUDGETS, THE
CAPITAL OUTLAY BUDGET, THE CAPITAL IMPROVEMENT BUDGET AND FIVE
YEAR PLAN, THE FEE SCHEDULE, THE POSITION CONTROL LIST AND SALARY
SCHEDULE, THE ANNUAL APPROPRIATIONS LIMIT, AND THE RESERVE
BALANCES OF THE CITY OF SEASIDE FOR THE FISCAL YEAR 2021-2022 AND
AUTHORIZING ACTIONS AS NECESSARY FOR BUDGET IMPLEMENTATION**

WHEREAS, the City Council of the City of Seaside and the Agency Board of the Successor Agency to the Redevelopment Agency of the City of Seaside has considered the Proposed 2021-2022 Annual Operating Budget, Other Funds Budgets, Capital Outlay Budget, Capital Improvement Budget and Plan, the Annual Fee Schedule, the Position Control List and Salary Schedule, the Annual Appropriations Limit, and the Reserve Balances; and

WHEREAS, the City Council and the Agency Board has reviewed the aforementioned documents and made desired modifications; and

WHEREAS, the City Council and the Agency Board is required to adopt a balanced budget in which total appropriations do not exceed estimated revenues and/or other available funds; and

WHEREAS, the City Council is required to adopt an Annual Appropriations Limit and Reserve Balances.

NOW, THEREFORE BE IT RESOLVED, that the City Council and the Agency Board of the City of Seaside adopts the following:

1. The 2021-2022 General Fund Operating Budget, as may be modified;
2. The 2021-2022 Other Funds Budgets, as may be modified;
3. The 2021-2022 Capital Outlay Budget, as may be modified;
4. The 2021-2022 Capital Improvement Budget, as may be modified and the 2021-2022 through 2025-2026 Capital Improvement Plan;
5. The 2021-2022 Fee Schedule, as may be modified;

6. The 2021-2022 Position Control List and Salary Schedule;
7. Personnel costs are appropriated with the following restrictions: a) Authorized positions are limited to the positions approved and the funds appropriated for the approved positions; b) The City Manager may authorize filling vacant, approved positions, as necessary, restricted to the funds available.
8. Adjustments within a department that do not impact the total departmental budget may be proposed by the Department Head and approved by the City Manager and Finance Director. Budget adjustments that will impact the departmental total require City Council approval.
9. Authorize other actions as necessary to implement the 2021-2022 Budget.
10. The 2021-2022 Adopted Budget will be published as required by the Municipal Code and City Ordinance.
11. The appropriations limit for the Fiscal Year 2021-2022, in accordance with Article XIIIIB of the California State Constitution, calculated as follows:

2021-2022 Appropriations Limit Adjustment Factors:	
Increase in Per Capita Personal Income Factor	1.0573
Population Change Factor (Monterey County Factor)	<u>0.9952</u>
Combined Factor	<u>1.05222496</u>
2021-2022 Appropriations Limit	\$37,425,309
2021-2022 Appropriations Subject to the Limit	<u>\$29,232,409</u>
2021-2022 Limit in Excess of Appropriations	<u>\$8,192,900</u>

12. In accordance with Section 3.12 of the City of Seaside Municipal Code and Government Accounting Standard #54, the City Council is required to set Reserve amounts each fiscal year. The Proposed 2021-2022 Budget establishes Reserves at 100% of the Municipal Code minimums. The following is the proposed distribution of Reserves:

Capital Reserve-Committed	\$1,956,103
Special Reserve-Committed	\$3,912,206
Emergency Reserve-Committed	<u>\$5,868,309</u>
Total committed reserves at year end	<u>\$13,109,334</u>

PASSED AND ADOPTED at a meeting of the City Council of the City of Seaside and the Agency Board of the Successor Agency to the Redevelopment Agency of the City of Seaside duly held on the 17th day of June, 2021 by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

2021- 2022 ANNUAL BUDGET



SEASIDE
CALIFORNIA



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June 17, 2021

The Honorable Mayor and Members of the City Council:

After a particularly challenging year in which the City reduced staffing levels and every staff member voluntarily reduced their compensation as they worked diligently and creatively to deliver critical services to the community through the depths of a pandemic, the 2021 – 2022 Budget positions Seaside for service improvements and growth. The budget discipline, revenue gains and economic development focus of the past several years has placed Seaside at a pivot point in its history; where the City has achieved the fiscal strength necessary to advance transformational initiatives to secure the long-term social, economic and environmental vitality of the community. From reserves of just \$3.7 million in 2015, the 2021-2022 Budget projects general fund reserves totaling \$27.2 million, not including nearly \$9 million of forthcoming federal funds through the American Rescue Plan.

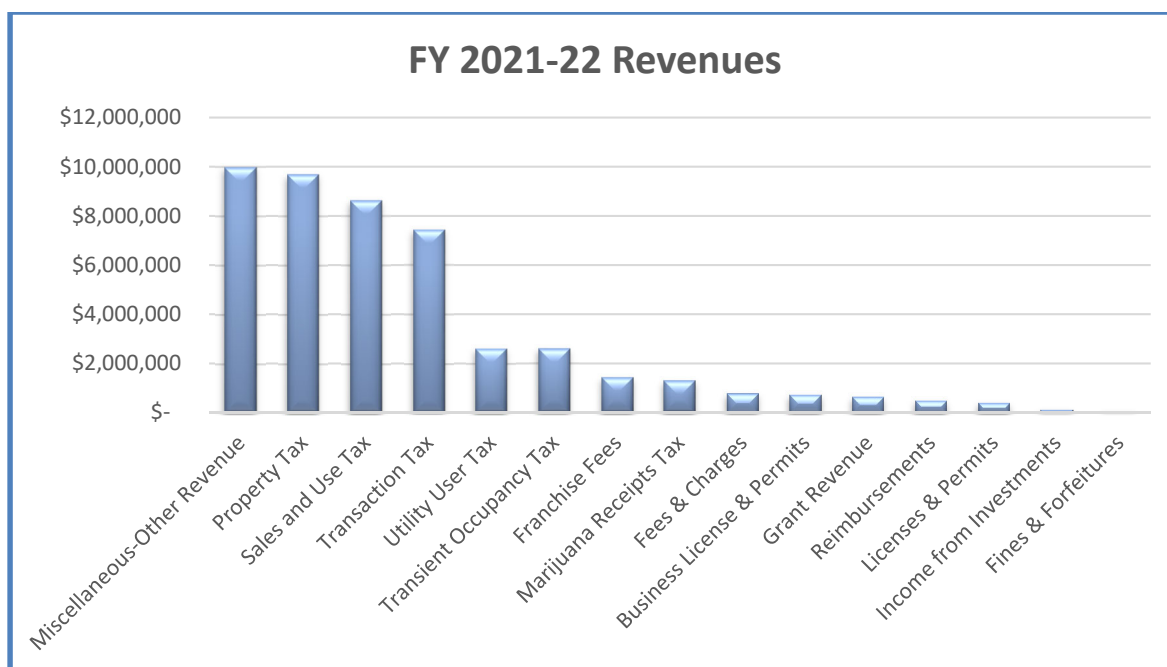
The City's fiscal strength and commitment to a brighter future for all Seaside citizens is reflected in the FY 2021 – 2022 \$97.1 million Budget (all funds, including transfers). The 2021-2022 Budget includes the continuation of enhanced social welfare and social justice programming, including the Family and Community Support program, homeless services budgeted at \$179,200 and \$320,000 to support grants for community non-profits. The budget also includes a Capital Improvement Program (CIP) that will remove all blighted former Fort Ord buildings within Phase 1 of the Campus Town project (\$5M), thus clearing the way for that project to begin, pending as yet unbudgeted but financeable water service agreements with appropriate parties. The CIP also includes continued street and sidewalk improvements (\$7.8M), funding multiple park and downtown enhancement projects (\$1.7M), and completing necessary maintenance on Fire Station #1 (\$250k).

To plan for the future, the 2021-2022 Budget includes initial design of Fire Station #2 (\$150k), which is necessary for the build-out of Campus Town, the completion of the General Plan Update (\$350k), the completion of the Seaside East Charrette (\$230k), multiple water supply initiatives (\$1M), and a community facilities space needs study (\$275k) for our growing city. To create long-term, sustainable funding for enhanced facilities and services, the budget includes funds supporting creation of a community facilities district. Housing initiatives continue to be supported, including the ADU program (\$1M) and supporting an aligned non-profit (\$500k).

To ensure completion and success of the ambitious work program of the City in the years ahead, the 2021-2022 Budget includes a significant increase in personnel. To build staff levels back from the FY 2020-2021 budget reductions while adding new positions to improve services and address the needs of a growing city, a total of 40 positions (23 new positions, 15 vacancies and 2 recently filled) are expected to be filled within the next calendar year. The proposed positions (attached) significantly expand the City's capabilities across all departments.

With \$39.3 million of budgeted operating revenue and \$39.1 million of budgeted operating expenditures (including transfers), the 2021-2022 Budget projects an operating surplus of \$184 thousand. In addition, \$5.2 million of available fund balance has been set aside to fund the annual Capital Improvement Program (CIP) projects.

GENERAL FUND REVENUES



The fiscal year 2020-2021 General Fund revenues are estimated to be \$39.3 million from ongoing sources. This represents a 4.3% increase over the prior year revenues. Additionally, the City will sell \$9,000,000 of former FORA property to KB/Bakewell. An additional \$9 million in American Rescue Plan (ARP) funding is expected over the course of two years from the Federal Government. It is recommended that the strong majority of ARP funds be directed toward transformative, one-time expenditures and be separately discussed from the operating budget.

The key revenue sources to the City's General Fund are Sales Tax, Property Tax, Transaction Tax, Transient Occupancy Tax (TOT), and Utility User Tax (UUT). These five revenues account for 81.7%, or approximately \$31 million, of the \$37.8 million in ongoing General Fund revenues. Other important General Fund revenues are fees for development applications and new construction. For FY2020-2021, recreation revenue was reduced due to the closure or restricted operations of many programs in response to COVID-19 guidelines. The 2021-2022 Budget assumes these programs will re-open, but with reduced fees for the use of the Oldemeyer Center to facilitate increased community use of the facility.

New to the annual budget review is a Long Term Forecast prepared by Finance Director Damiani. The forecast, which serves as a guide to the City's financial future, predicts more than adequate financial performance in the

short term but also underscores the need to grow revenue in the short to mid-term in order to keep the City in a position of fiscal strength. Resourcing the City's economic development staffing and initiatives to amplify our success in attracting and building investment in Seaside is critical to this effort.

GENERAL FUND EXPENDITURES

Total 2021-2022 proposed general fund operating expenditures are \$39.1 million with an additional assignment of \$5.2 million to fund the City's Capital Improvement Program (CIP). The CIP is funded from existing fund balance. This adopted expenditure level results in a small operating surplus of projected revenues over proposed expenditures in the General Fund in the amount of \$184 thousand.

Fiscal Year 2021-22	Actual	Projected Budget as of Q3	Budget
Expenditures By Category:	2020	2021	2022
<u>Personnel Services</u>			
Salaries	14,623,636	12,481,089	16,814,406
Overtime	1,325,957	1,004,472	1,169,932
Health Insurance	1,976,415	1,838,361	2,609,837
Dental/Vision Insurance	136,821	116,194	159,154
Other Benefits	1,590,446	1,777,320	1,689,135
Retirement	5,098,131	5,200,164	6,365,918
Retiree Health Insurance	376,718	375,637	652,080
Total Personnel Services	25,128,124	22,793,237	29,460,462
<u>Non Personnel Services</u>			
Services & Supplies	4,532,224	5,607,643	6,177,309
Internal Service Charge	2,024,982	2,414,863	2,123,494
Debt Service	977,331	243,137	358,063
Capital Outlay	1,176,915	490,751	1,129,371
Administrative Allocation	(1,304,327)	(1,233,135)	(1,331,538)
Operating Transfers			1,204,901
Total Non- Personnel Services	7,407,125	7,523,259	9,661,599
Total Expenditures	32,535,249	30,316,496	39,122,061

Last year at this time, it was difficult to know if there was light at the end of the tunnel, or just how long and deep the tunnel might be. Without knowing what the future held, each and every member of the City team stepped up to the challenge of the COVID-19 pandemic. They cut their own pay, as the City provided enhanced community services. Already leading the region on staff productivity, they worked harder, with fewer people, doing more,

and they did so under unprecedented circumstances. And when they weren't working, they volunteered; making masks, delivering food, helping the less fortunate.

The nation, state and region are now coming out of the pandemic. Because of the steps we all took together, we are now coming out of that tunnel, toward the light of Seaside's bright future. In presenting the 2021-2022 Budget, I want to thank every member of staff for their steadfast commitment to serving the public in unprecedented times and thank the City Council for its continued pursuit of the City's vision.

It is a privilege to work with such a caring and spirited team. Thank you.

Sincerely,



Craig Malin

City Manager

Position Summary:

	Position	Vacant/ Proposed	FT/PT
1	ASSOCIATE CIVIL ENG 1	vacant	FULL TIME
2	ASSOCIATE CIVIL ENG 2	proposed	FULL TIME
3	SENIOR CIVIL ENGINEER	proposed	FULL TIME
4	MAINT&UTIL WRK II	proposed	FULL TIME
5	MAINT&UTIL WRK II (Parks)	proposed	FULL TIME
6	MAINT&UTIL WRK II (Parks)	proposed	FULL TIME
7	SENIOR MAINTENANCE WORKER	proposed	FULL TIME
8	MAINTENANCE & UTILITIES WORKER III	proposed	FULL TIME
9	RECREATION SUPERVISOR	proposed	FULL TIME
10	OFFICE ASSISTANT - PT - REC 1	vacant	PART TIME
11	OFFICE ASSISTANT - PT - REC 2	vacant	PART TIME
12	FACILITY ATTENDANT - 1	vacant	PART TIME
13	FACILITY ATTENDANT - 2	vacant	PART TIME
14	BUILDING INSPECTOR	proposed	FULL TIME
15	CODE ENFORCEMENT OFFICER	proposed	FULL TIME
16	POLICE OFFICER 1	vacant	FULL TIME
17	POLICE OFFICER 2	vacant	FULL TIME
18	POLICE OFFICER 3	vacant	FULL TIME
19	POLICE SERGEANT 1	vacant	FULL TIME
20	POLICE SERGEANT 2	proposed	FULL TIME
21	POLICE COMMANDER 1	vacant	FULL TIME
22	POLICE COMMANDER 2	proposed	FULL TIME
23	CSO/DETENTION OFFICER 1	proposed	FULL TIME
24	CSO/DETENTION OFFICER 2	proposed	FULL TIME
25	PARKING ENFORCEMENT OFFICER	proposed	FULL TIME
26	PARKING ENFORCEMENT OFFICER	proposed	FULL TIME
27	ADMINISTRATIVE ANALYST - POLICE	proposed	FULL TIME
28	FIRE MARSHALL	proposed	PART TIME
29	ADMINISTRATIVE ASSISTANT - FIRE	proposed	FULL TIME
30	COMMUNITY DEVELOPMENT DIRECTOR*	vacant	FULL TIME
31	ECONOMIC DEVELOPMENT MANAGER**	vacant	FULL TIME
32	OFFICE ASSISTANT - COMM/ECON DEV	vacant	PART TIME
33	ASSISTANT PLANNER	proposed	FULL TIME
34	ADMINISTRATIVE ASSISTANT - HOUSING	proposed	FULL TIME
35	ACCOUNTANT II	vacant	FULL TIME
36	ADMINISTRATIVE ASSISTANT - HR	proposed	FULL TIME
37	COMMUNICATIONS & PUBLIC ENGAGEMENT SPECIALIST	proposed	FULL TIME
38	LEGAL ASSISTANT	vacant	FULL TIME
39	CITY CLERK	filled	FULL TIME
40	ASSISTANT CITY MANAGER	filled	FULL TIME

* pending revision to Assistant City Manager

** pending revision to Assistant to the City Manager

RESOLUTION NO. 21-XX and 21-XX SA**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE
AND THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
SEASIDE****ADOPTING THE ANNUAL OPERATING BUDGET, OTHER FUNDS BUDGETS, THE
CAPITAL OUTLAY BUDGET, THE CAPITAL IMPROVEMENT BUDGET AND FIVE YEAR
PLAN, THE FEE SCHEDULE, THE POSITION CONTROL LIST AND SALARY SCHEDULE,
THE ANNUAL APPROPRIATIONS LIMIT, AND THE RESERVE BALANCES OF THE CITY
OF SEASIDE FOR THE FISCAL YEAR 2021-2022 AND AUTHORIZING ACTIONS AS
NECESSARY FOR BUDGET IMPLEMENTATION**

WHEREAS, the City Council of the City of Seaside and the Agency Board of the Successor Agency to the Redevelopment Agency of the City of Seaside has considered the Proposed 2021-2022 Annual Operating Budget, Other Funds Budgets, Capital Outlay Budget, Capital Improvement Budget and Plan, the Annual Fee Schedule, the Position Control List and Salary Schedule, the Annual Appropriations Limit, and the Reserve Balances; and

WHEREAS, the City Council and the Agency Board has reviewed the aforementioned documents and made desired modifications; and

WHEREAS, the City Council and the Agency Board is required to adopt a balanced budget in which total appropriations do not exceed estimated revenues and/or other available funds; and

WHEREAS, the City Council is required to adopt an Annual Appropriations Limit and Reserve Balances.

NOW, THEREFORE BE IT RESOLVED, that the City Council and the Agency Board of the City of Seaside adopts the following:

1. The 2021-2022 General Fund Operating Budget, as may be modified;
2. The 2021-2022 Other Funds Budgets, as may be modified;
3. The 2021-2022 Capital Outlay Budget, as may be modified;
4. The 2021-2022 Capital Improvement Budget, as may be modified and the 2021-2022 through 2025-2026 Capital Improvement Plan;
5. The 2021-2022 Fee Schedule, as may be modified;
6. The 2021-2022 Position Control List and Salary Schedule;

7. Personnel costs are appropriated with the following restrictions: a) Authorized positions are limited to the positions approved and the funds appropriated for the approved positions; b) The City Manager may authorize filling vacant, approved positions, as necessary, restricted to the funds available.
8. Adjustments within a department that do not impact the total departmental budget may be proposed by the Department Head and approved by the City Manager and Finance Director. Budget adjustments that will impact the departmental total require City Council approval.
9. Authorize other actions as necessary to implement the 2021-2022 Budget.
10. The 2021-2022 Adopted Budget will be published as required by the Municipal Code and City Ordinance.
11. The appropriations limit for the Fiscal Year 2021-2022, in accordance with Article XIII B of the California State Constitution, calculated as follows:

2021-2022 Appropriations Limit Adjustment Factors:	
Increase in Per Capita Personal Income Factor	1.0573
Population Change Factor (Monterey County Factor)	<u>0.9952</u>
Combined Factor	<u>1.05222496</u>

2021-2022 Appropriations Limit	\$ 37,425,309
2021-2022 Appropriations Subject to the Limit	<u>\$ 29,232,409</u>
2021-2022 Limit in Excess of Appropriations	<u>\$ 8,192,900</u>

13. In accordance with Section 3.12 of the City of Seaside Municipal Code and Government Accounting Standard #54, the City Council is required to set Reserve amounts each fiscal year. The Proposed 2021-2022 Budget establishes Reserves at 100% of the Municipal Code minimums. The following is the proposed distribution of Reserves:

Capital Reserve-Committed	\$ 1,956,103
Special Reserve-Committed	\$ 3,912,206
Emergency Reserve-Committed	<u>\$ 5,868,309</u>
Total committed reserves at year end	<u>\$ 13,109,334</u>

PASSED AND ADOPTED at a meeting of the City Council of the City of Seaside and the Agency Board of the Successor Agency to the Redevelopment Agency of the City of Seaside duly held on the 17th day of June, 2021 by the following vote:

AYES:	0	COUNCILMEMBERS:
NOES:	0	COUNCILMEMBERS: None
ABSENT:	0	COUNCILMEMBERS: None
ABSTAIN:	0	COUNCILMEMBERS: None

Ian N. Oglesby, Mayor

ATTEST:

Dominique Davis, City Clerk



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INTRODUCTION

VISION STATEMENT

Seaside is a vibrant, proudly diverse, energetic and safe community, with extraordinary natural beauty, quality of life and economic opportunities.





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City Officials

CITY COUNCIL

Ian N. Oglesby, Mayor
 David Pacheco
 Jason Campbell
 Jon Wizard
 Alexis Garcia-Arrazola

City Manager
 Craig Malin

City Attorney
 Sheri Damon

Assistant City Manager Ashley Collick
 City Clerk Dominique Davis
 Finance Director Victor Damiani
 Human Resources Director/Risk Manager Roberta Greathouse
 Police Chief Abdul Pridgen
 Fire Chief Mary Gutierrez
 Recreation Services Director Dan Meewis
 Public Works Director/City Engineer Nisha Patel
 Community Development Director Vacant
 Economic Development Director Vacant
 Chief Building Official David Little



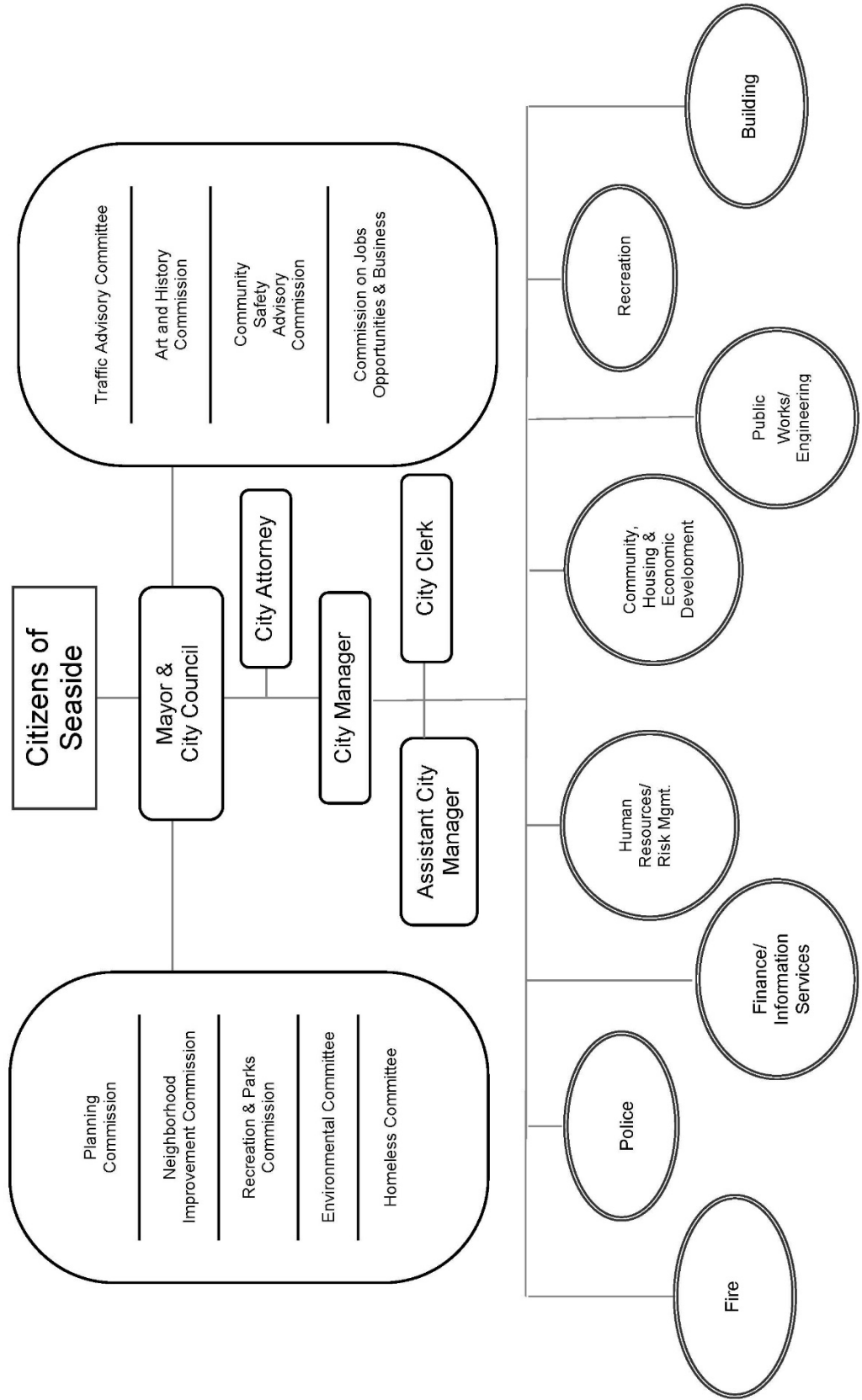
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MISSION STATEMENT

Include Innovate Inspire



City of Seaside Organizational Chart



CITY OF SEASIDE PROFILE



HISTORY & CITY GEOGRAPHY

Seaside is a city in Monterey County, California, United States, with a population of 33,537 according to 2020 California Department of Finance data. The City of Seaside is a general-law City incorporated on October 13, 1954. Seaside is located on Monterey Bay at an elevation of 33 feet. The elevation in Seaside increases to the east, affording views of the Monterey Bay from multiple areas within the City. Seaside is known for its views of the bay from streets, private property and the golf courses.

The climate is a cool Mediterranean type, strongly influenced by the prevailing winds from the west/northwest, which blow over the Pacific Coast's cool ocean currents. At the nearest National Weather Service Climate Station, the coldest month is January, with an average daily high of 59.9 °F; the warmest month is September, with an average daily high of 72 °F.

Seaside is the home of California State University, Monterey Bay (CSUMB) and the Monterey College of Law, which are located on the site of the former Fort Ord military base. It is also home to the Bayonet and Black Horse golf courses (above), also once part of the Fort Ord military base, now open to the public, and host to PGA Tour events, including the 45th PGA Professional National Championship in 2012, the 26th Senior PGA Professional National Championship in 2015 and the 51st PGA Professional National Championship in 2018.

The City works with the Monterey County Convention & Visitors Bureau and the Seaside-Sand City Chamber of Commerce and other agencies to encourage the expansion of businesses that generate local revenues and employment opportunities. The City also works with these organizations to develop and market Seaside as a tourist destination.

CITY AUTHORITY

Seaside is a general law city under California state law and its rights, powers, privileges, authority, and functions are established through the State constitution. These statutory rights include the power to: sue and be sued; purchase, receive by gift or bequest and hold land, make contracts and purchases and hold personal property necessary to the exercise of its powers; manage, sell, lease, or otherwise dispose of its property as the interest of its inhabitants require;

levy and collect taxes authorized by law and exercise such other and further powers as may be especially conferred by law or as may be necessarily implied from those expressed.

CITY COUNCIL

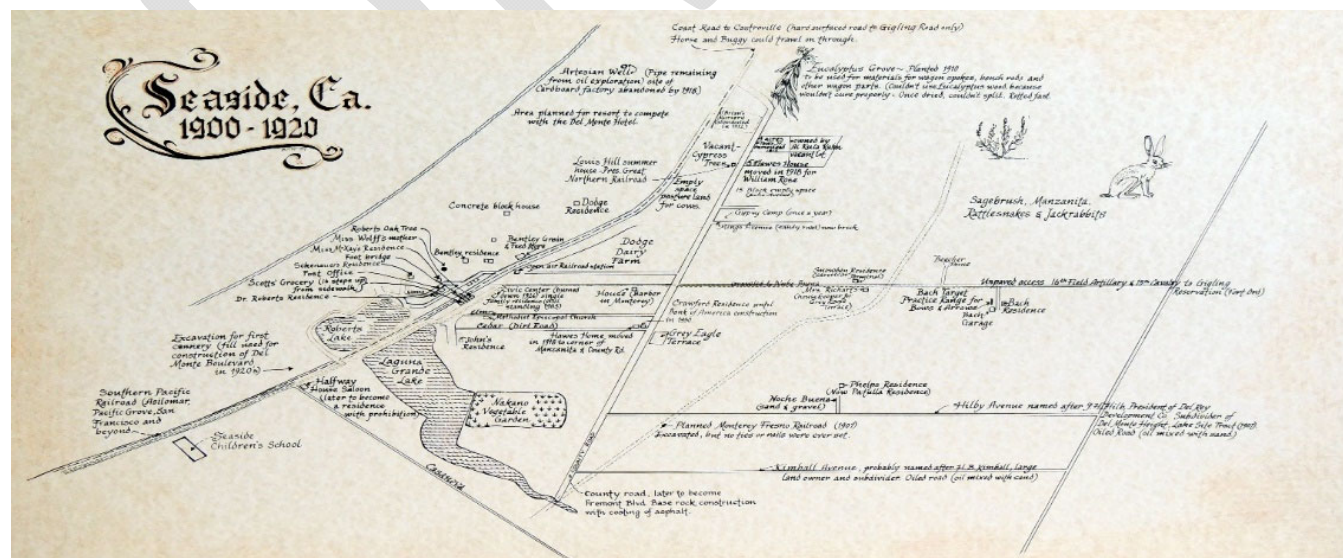
Members of the Seaside City Council are elected by the voters every two years in a general election in November of even-numbered years. The Mayor serves 2-year terms and the four members of the City Council have rotating 4-year terms; every two years, two members of the City Council are also selected by the voters through a general election. Seaside elected officials do not have term limits. The Council sets policy and exercises the legislative authority of the City. The Council holds meetings on the first and third Thursdays of each month and at such other times as necessary.

ADMINISTRATION AND MANAGEMENT

Seaside operates under the Council-Manager form of government. The City Council appoints the City Manager who appoints other City staff and is charged with overseeing the City's daily operations. Several boards, commissions, and committees assist the City Council and administration in carrying out various aspects and functions of city government.

CITY SERVICES

The City provides municipal services including police and fire protection, community and economic development, planning, building and code enforcement, recreation, parks and street maintenance, water service to part of the City, and general City administration. Gas and electricity are provided by Pacific Gas & Electric; water services are provided by the City, California American Water, and Marina Coast Water District; sewer services are provided by Seaside County Sanitation District, Marina Coast Water District, and Monterey Regional Water Pollution Control Agency.



USER'S GUIDE TO THE BUDGET

The functions of local government stem from three levels of policy direction: federal, state and local. Within this intergovernmental system, local government is responsible for providing basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while addressing the expectations and values of its citizens. For local governments, the primary tool used to coordinate the provision of governmental services and to provide legal authorization for the expenditure of funds is the annual budget. A local government budget is a financial plan that matches existing resources with the needs of the community.

The City of Seaside's budget is developed and adopted by the City Council and provides Seaside residents and City staff with a plan for implementation of the services, goals and objectives specified by the City Council. The budget of the Seaside County Sanitation District (District) has been included in the presented budget although it is a legally separate entity, the Seaside County Sanitation District is included because it is financially accountable to the City.

The Operating Budget is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The Five-Year Capital Improvement Program (CIP) and Capital Projects Budget provide citizens and City officials with detailed information about capital projects that are planned for near- or mid-term implementation.

This budget outlines the many municipal services, programs and projects provided by the City of Seaside over the course of the fiscal year. It identifies revenue projections and specific expenditures necessary to deliver services to the community. The budget is intended to provide transparency to City residents about programs and services as well as the policies underlying the City Council's spending decisions.

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) awards a Distinguished Budget Presentation Award to a select few cities each year. Achievement of the award reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the City must satisfy nationally-recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- **A Policy Document** – to describe financial and operating policies, goals, and priorities for the organization.
- **A Financial Plan** – to provide revenue and expenditure information by fund, department, division, and category.
- **An Operations Guide** – to describe activities and objectives for the fiscal year.

- **A Communications Tool** – to provide information on budgetary trends, planning processes, and integration of the operating and capital budgets.

Moving forward, the City of Seaside Finance department will strive to meet the GFOA guidelines and seek the Distinguished Budget Presentation Award.

BUDGET ORGANIZATION

The FY 2021/22 Budget includes seven basic sections as follows:

1. **Introduction.** Includes the City's Vision Statement, The City's Mission Statement, a directory of elected and appointed City officials, this Users' Guide, a Citywide organization chart, an profile of the City of Seaside, a definition of the funds included in the financial reporting model of the City, and the City's budget guidelines and fiscal policies. This section provides the reader with the policies and documents that guide the City's financial practices.
2. **Summary.** Includes a comprehensive overview of fund balance projections and individual summaries of revenues and expenditures for All Funds and the General Fund. Also included is a summary of all interfund transfers and the City's Gann Appropriations Limit.
3. **Departmental Detail.** Presents detailed information on the City's operating departments, governmental funds, internal service funds, enterprise funds, component units and agency funds. City departments may manage both general fund departments as well as other non-general fund departments. For example the City Water fund budget may be found in the Public Works department and the Management Information Systems budget may be found in the Finance department.

Additional information about services provided by the City is included in each departmental section. Department summary information includes a departmental services description, summaries of accomplishments and goals, a comparison of the total adopted budget to the prior fiscal year, and a summary of the revenue sources used to fund the department's work. More specific information about the current year appropriations is provided in the budget detail section.

4. **Master Fee Schedule.** Provides an a comprehensive listing of each of the City's fees. The schedule shows the current year fee amounts as well as the previous year fee amounts for reference.
5. **Capital Improvement Program (CIP) and Capital Projects Budget.** The Multi-Year CIP includes descriptions of individual projects and details the acquisition, construction or rehabilitation of major capital facilities and infrastructure. The Capital Projects Budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years.
6. **Statistics and other Schedules.** Presents historical information for the past 10 years regarding the City's finances, operations, constituents and the local economy. Also included is a list of all city personnel positions and the city's most up to date salary schedule.

7. **Glossary.** A list of specialized words and acronyms used in the budget document and their definitions.

BUDGET PROCESS & ADOPTION

The City develops an annual budget according to legal and policy direction which includes:

- Prepare a budget for all funds of the City.
- Adopt a budget that is balanced as to resources and appropriations.
- Adopt a budget that does not exceed State constitutional limits.
- Adopt a budget prior to the beginning of the fiscal year in which it is to take effect.
- Allow for adjustments to the budget with proper approvals.
- Strive to maintain reserves in accordance with established Council policies.
- Utilize encumbrances of appropriations as a budgetary control technique.
- Adopt the budget through City Council resolutions.
- Exercise budgetary controls at the department level.

The City of Seaside operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department under the supervision of the City Manager. The budget process typically begins in January once the audit reports for the prior fiscal year are complete. The Finance Department prepares a Mid-Year Performance Report which is presented to the City Council (typically in February or March) Following the mid-year performance update a Draft or preliminary budget is assembled for the next fiscal year and it is reviewed by the Council and the public at a budget study session (typically in May). Following the budget study session, a revised budget is prepared and transmitted to the City Council in June for further review, public input, deliberation and adoption prior to the beginning of each new fiscal year (July 1).

Copies of the preliminary budget are made available to the general public prior to the City Council's budget study session. After providing opportunities for public review and discussion at the budget study session(s), the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by City Council resolution.

BASIS OF ACCOUNTING AND FUND DEFINITIONS

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service and Capital Projects Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

To demonstrate fiscal accountability, various funds are established in accordance with objectives of special regulations, restrictions, and/or limitations. Each fund is considered a separate accounting entity with a self-balancing set of accounts. The funds that are used in the financial reporting model for the City of Seaside are as follows:

The **General Fund** is the City's primary operating fund. It is used to account for resources traditionally associated with general government activities which are not required (legally or by sound fiscal management) to be accounted for in another fund.

Special Revenue Funds are used to account for revenues that are legally restricted for a particular purpose. The City has several Special Revenue Funds including Supplemental Law Enforcement, Asset Forfeiture, FORA Blight Removal, Gas Taxes and Measure X. Special Revenue Funds are also used to account for grants obtained to fund City projects and activities.

Capital Project Funds are used to account for financial resources to be used for construction or acquisition of fixed assets, such as buildings, equipment, or roads.

Debt Service Funds are used to account for the repayment of debt.

Internal Service Funds are used by the City to account for the financing of goods and services provided by one department to other departments within a government organization on a cost-reimbursement basis. They are set up to take advantage of economies of scale, to avoid duplication of effort, and to accurately identify costs of specific governmental services. The City utilizes three Internal Service Funds: Vehicle Maintenance, Self-Insurance and Management Information Systems.

Enterprise Funds are used to account for operations that are supported by a fee charged to external users for services, similar to a private business. The City has two Enterprise Funds: the Water fund and the Golf fund.

Component Unit Funds are used to account for legally separate organizations for which the City is financially accountable or other organizations whose nature and significant relationship with the City are such that exclusion would cause the City's financial statements to be

misleading or incomplete. The City has one Component Unit Fund: the Seaside County Sanitation District.

Private-Purpose Trust Funds are used to account for resources that a government holds as a trustee or agent on behalf of an outside party and therefore cannot be used to support the government's own programs. The City has one private purpose trust fund: the Successor Agency. The Successor Agency operates under auspices of the legislatively formed Oversight Board comprised of representatives of local agencies that serve the redevelopment project area. The sole purpose of this fund is to retire debt of the former redevelopment agency.

COST ALLOCATION PLAN AND INDIRECT CHARGES

Costs of the City's central service departments are allocated through the City's Cost Allocation Plan (CAP). The CAP allocates costs that originate in one department but benefit one or more other departments. By way of example; the City Clerk Department performs the function of "Records Management" which benefits multiple other departments within the City organization. The costs associated with "Records Management" are allocated from the City Clerk Department to the multiple other departments that benefit from the service.

The City employs a multi-step process for distributing the indirect costs of central service departments and the City's Internal Service Funds to various departments and funds. A double step-down allocation methodology is used to distribute costs among central services and to programs that receive benefits. The double step-down method initially requires a sequential ordering of central service departments. Department indirect cost allocations are then made in the order elected to all benefiting programs, including cross allocations to other central services. The CAP is prepared using costs from the previous fiscal year. This results in a disconnect between the costs being allocated and the budgeted costs in each respective department.

The City's Cost Allocation Plan is prepared by an outside consultant and is available upon request from the City's Finance department.

CONCLUSION

Financial forecasting is, at best, an inexact science. Many experts and studies offer varied opinions and forecasts, each completely logical and reasonable. Staff has developed revenue and expenditure estimates based on trends and forecasts available as of May 2021. These estimates take into account what has happened in the local economy, current revenue and expenditure experiences, and, to the extent possible, what is projected to happen over the next 14 months.



BUDGET GUIDELINES & FISCAL POLICIES

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICY

The City of Seaside receives an independent audit annually and maintains an internal audit capacity. The City prepares a CAFR (Comprehensive Annual Financial Report) and all other annual financial reports in compliance with Generally Accepted Accounting Procedures (GAAP), as outlined by the Governmental Accounting Standards Board (GASB). The City maintains a strong system of internal controls, which has resulted in an unqualified audit opinion for many years.

RESERVE POLICY

The City Council has established three general fund reserve policies as listed below:

Capital Reserve:

The general fund capital reserve is to be used to fund capital purchases or projects. This reserve is funded by the City Council setting aside funds to be deposited into this reserve. This fund is to have a year-end balance of not less than five percent of operating expenditures.

Special Reserve:

The general fund special reserve is established to be used for extraordinary items that may arise from time to time. This reserve is funded by the City Council setting aside funds to be deposited into this reserve. This fund is to have a year-end balance of not less than ten percent of operating expenditures.

Emergency Reserve:

The general fund emergency/contingency reserve is to be maintained to have a year-end minimum balance of not less than fifteen percent of any given year's general fund operating expenditures; at each year end the reserve is to have not less than fifteen percent of the year's operating expenditures. This reserve is to be used for non-budgeted emergencies that may occur, including weather emergencies, economic emergencies, equipment breakdown emergencies, and other unforeseen emergencies.

BUDGET POLICY, INCLUDING 2021-2022 BUDGET PREPARATION AND ADOPTION PROCEDURE:

- Current annual operating and other estimated available revenues will be equal to or greater than current operating expenditures.
- The City will set fees and user charges for enterprise fund activities at a level that fully supports the total direct and indirect program costs.
- The City will establish fees for service based upon an awareness of the total direct and indirect costs of offering the service. It is recognized that certain services may be subsidized by general taxes as determined by the City Council.
- The identification of funding sources will be required for new or expanded programs.
- The City will provide for maintenance and replacement of fixed assets and equipment, as appropriate.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).
- The City shall maintain budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual budget approved by the City Council. The legal level of budgetary control (i.e. the level at which expenditures cannot exceed the budgeted amount) is established at the fund and department level. The Adopted Budget may be adjusted from time to time during the fiscal year as needed to accomplish the goals of the City Council. Adjustments within a department that do not impact the total departmental budget may be proposed by the Department Head and approved by the City Manager and Finance Director. Budget adjustments that will impact the departmental total require City Council approval.
- Outstanding encumbrances at prior fiscal year-end will automatically be carried over to current year's budgets. Unspent appropriations that are authorized and funded by grant revenues from prior fiscal year will automatically be carried over to current year's budget.

Incomplete multiple year project balances will be automatically carried over to the current year's budget.

- Budget Monitoring and Reporting. The Finance Department will prepare a quarterly budget report including actual expenditures and encumbrances for distribution to the City Council, City Manager, and Department Heads to facilitate monitoring of the budget.
- The City's General, Special Revenue, Capital Project and Trust Funds are budgeted and accounted for using the modified accrual basis of accounting. The revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are accrued when collected within 90 days following year-end. Other revenues that are accrued include sales taxes, transaction taxes, utility users and transient occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenue. Expenditures are generally recognized when the liability is incurred, except that interest and principal on general long-term obligations are recognized when due. Enterprise and Internal Service Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when earned, and their expenses are recognized when incurred.
- The draft and adopted Budget should be presented in a form which is sufficient to allow the City Council to determine and review:
 - Provision of City Council priorities;
 - Projected revenues by major category;
 - Operating expenditures by department or program, and by fund;
 - Staffing by department;
 - Service levels;
 - Statements of objectives and accomplishments;
 - Recommendations for policy changes;
 - Capital improvement appropriations by project.
- The draft and adopted Budget should provide a comparison with the preceding year's actual results and current year's projected results for each category of revenue and expenditure shown in the budget. Descriptions of service levels to be provided under the draft and adopted Budget will be included along with statements of services reduced or eliminated and services improved or added, as compared to the current year.
- Cost allocations will be made for internal service charges as follows: Equipment Maintenance is allocated based on the number of vehicles a department uses. Management Information Services is allocated based on the number of computers a department uses. Insurance is allocated based on the department budget. Administrative charges are allocated to activities based on the City's Annual Adopted Cost Allocation Plan.

2021-2022 Budget Process: The Adopted Budget for the 2021-2022 Fiscal Year for the City of Seaside is based on the City Council's direction to focus resources on the City's Vision Statement through accomplishment of the current strategic direction.

In January staff began a mid-year review of the 2020-2021 Budget for presentation to City Council. The presentation was made on February 18, 2021.

In March, each department was provided information on the prior year actuals, the 2020-2021 Adopted and Amended Budget amounts, and current expenditures to date. The departments

reviewed their expenditures in prior years, their current expenditure levels, and their direction for the upcoming year. Based on this strategy, the departments prepared and submitted their draft budgets to the Finance Department and City Manager for compilation. The Human Resources Department provided information on recruitment for vacant positions, negotiated increases to salaries, and benefit costing information that was incorporated into the personnel budgeted cost.

The Finance Department prepared revenue estimates using a variety of projection techniques, i.e. prior year collections, economic trends analysis, knowledge of program changes, etc. Additionally the Finance department partners with revenue forecasting experts to assist with projections. Using the revenue estimates and the departments' draft appropriations, the Finance Department assembled a draft of the budget for review by the City Manager. The Draft Budget was finalized after this review.

The 2021-2022 Draft Budget was presented to the City Council on May 18, 2021 for initial review, discussion and direction. The 2021-2022 Draft Budget was updated according to Council direction and presented again to the City Council on June 2, 2021. The finalized budget will be presented to Council for consideration of adoption on June 17, 2021.

GANN APPROPRIATIONS LIMIT (PROPOSITION 4) POLICY:

In 1980, the State Legislature added Section 9710 to the Government Code requiring each local jurisdiction to establish, by resolution, an annual appropriations limit. Informally known as Proposition 4, or the "Gann Initiative", it restricts the total amount of appropriations allowed in any given fiscal year from the "proceeds of taxes." The Code was modified by two subsequent initiatives in 1988 and in 1990. Proposition 98 established the return of tax revenues in excess of the limit, with limited exceptions, to the taxpayers within two years by refund or reduction in tax rates unless extensions of the limit are approved by majority popular vote. Proposition 111 allowed new adjustment formulas for the required appropriation limit, that are more responsive to local growth issues. The proposition also now requires an annual review of the limit calculations, i.e. reviewed by the independent auditor in conjunction with the annual financial audit. The City monitors the Limit. Staff reviews calculation methodology and alternative factors each year.

STAFFING POLICY:

The adopted Fiscal Year 2021-2022 Operating Budget is a well-planned budget that envisions a return of some "normalcy" after the COVID-19 pandemic. Projected revenues indicate that many of the positions lost at the beginning of the pandemic may now be re-filled. The number of staff City-wide will increase from 135 full-time equivalents (FTEs) in 2020-2021 to 159 FTEs in 2021-2022. Staff levels are continuously reviewed to identify over/understaffing so that appropriate changes can be made either during the annual budget process or during the mid-year review.

vdami

PERFORMANCE MEASURES POLICY:

The budget document has been formatted to detail the operational goals, objectives and performance measurements of each department. The goal of the organization is to establish a comprehensive reporting system which will give the public, the City Council, and the City staff the ability to evaluate the level and value of service provided to the community.

CAPITAL IMPROVEMENT PROGRAM POLICY:

The budget document has been formatted to include a section on the City's Five-Year Capital Improvement Program (CIP). This program provides a multi-year plan for capital improvements which is updated annually to ensure compliance with the program.

CASH MANAGEMENT AND INVESTMENT POLICY:

In accordance with Government Code Sections 53601 through 53659, the City of Seaside annually reviews and approves the Investment Policy. The policy identifies the rules and procedures that apply to investment instruments that may be used to invest idle cash. It is important to note that the City does not invest in high risk investments such as derivatives and reverse purchase agreements. All investments are made within the parameters of the Government Code and the City of Seaside Investment Policy.

DEBT POLICY:

In accordance with SB 1029, the City has adopted a Debt Policy. The policy states the purposes for which debt proceeds may be used, the types of debt that may be issued, the relationship of the debt to, and integration with, the capital improvement program or budget, the policy goals related to the City's planning goals and objectives, and the internal control procedures implemented to ensure the proceeds of a proposed debt issuance will be directed to the intended use.



FUND ANALYSIS

CITY OF SEASIDE
FUND BALANCE ANALYSIS WITH FORWARD ESTIMATE
2021-2022 BUDGET

Fund #	Fund Name	Beginning Balance July 1, 2020	2020/21 Estimated Revenues	2020/21 Net Transfers	2020/21 Estimated Expenditures	Estimated June 30, 2021 Fund Balance	2021/22 Budgeted Revenues	2021/22 Net Transfers	2021/22 Budgeted Expenditures	Estimated June 30, 2022 Fund Balance
Governmental Funds :										
100	General Fund	\$ 19,815,169	\$ 36,264,558	\$ (2,504,215)	\$ 30,316,496	\$ 23,259,017	\$ 46,837,410	\$ (4,907,589)	\$ 37,917,160	\$ 27,271,677
246;297	Housing	7,967,032	57,570	180,000	1,177,628	7,026,974	1,057,570	159,992	1,857,453	6,387,083
271	Stormwater	-	22,320	821,337	811,412	32,245	574,464	1,350,598	1,957,307	-
329	FORA Bond	6,694,705	-	-	483,012	6,211,693	-	-	5,492,088	719,605
212	Transportation Capital Projects	(1,516,676)	-	9,323,382	7,806,706	-	-	7,734,152	7,734,152	-
357	Measure X Debt Service	10,916,541	-	(8,680,632)	642,750	1,593,159	-	(952,190)	640,969	-
103	Laguna Grande Project	(506,059)	617,000	-	75,408	35,533	-	-	-	35,533
113	POMA	685,721	911,500	-	898,933	698,288	911,500	-	943,797	665,991
200	CDBG	228,459	1,122,910	(112,484)	1,062,624	176,261	589,541	(550,991)	214,811	-
210	Streets; Gas Tax Fund	814,281	1,572,574	876,668	2,479,759	783,764	3,766,577	(2,697,845)	1,852,496	-
211	Transportation Safety & Investment	1,781,292	952,366	(642,750)	5,000	2,085,908	1,016,763	(3,097,332)	5,339	-
220	Proposition 172	(77,554)	135,399	-	100,014	(42,170)	131,337	-	95,303	(6,136)
2xx	Public Safety	361,645	7,675	-	166,206	203,114	7,075	-	203,291	6,898
221	Supplemental Law Enforcement	290,163	100,000	-	125,000	265,163	125,000	-	50,000	340,163
106;231	SAFER FEMA Grant	(169,374)	-	-	-	(169,374)	221,094	-	51,720	-
233	ARPA	-	4,497,156	-	-	4,497,156	4,497,156	(1,468,929)	-	7,525,383
251- 257	Community Services	138,374	269	21,025	32,052	127,615	28,469	52,045	59,545	148,584
261	Impact Fees	678,061	-	-	-	678,061	-	-	-	678,061
262	Disability Access	3,415	-	-	-	3,415	-	-	-	3,415
291	PEG Access	8,200	49,000	-	42,107	15,093	50,000	-	50,000	15,093

CITY OF SEASIDE
FUND BALANCE ANALYSIS WITH FORWARD ESTIMATE
2021-2022 BUDGET

Fund #	Fund Name	Beginning Balance July 1, 2020	2020/21 Estimated Revenues	2020/21 Net Transfers	2020/21 Estimated Expenditures	Estimated June 30, 2021 Fund Balance	2021/22 Budgeted Revenues	2021/22 Net Transfers	2021/22 Budgeted Expenditures	Estimated June 30, 2022 Fund Balance
Governmental Funds (continued) :										
332-335	FORA Non-Bond	2,227,031	100,000	-	398,964	1,928,067	-	-	1,636,811	291,256
304-348	General Capital Projects	558,406	8,864	359,075	677,226	249,119	87,136	4,769,481	5,059,250	46,486
602	Recreation Endowment	279,593	75	(21,025)	-	258,643	75	(52,045)	-	206,673
997	Housing Settlement	1,164,930	6,250	-	-	1,171,180	6,250	-	1,000,000	177,430
355	Pension Obligation Bond	21,735	730,401	-	753,945	(1,809)	780,344	-	778,535	-
356	Cutino Park Debt Service	1,026,366	-	379,619	379,619	1,026,366	-	(339,347)	379,311	307,708
Subtotal Governmental Funds:		\$ 53,391,456	\$ 47,155,886	\$ -	\$ 48,434,860	\$ 52,112,482	\$ 60,687,760	\$ -	\$ 67,979,338	\$ 44,820,905
*Internal Service Funds:										
501	Vehicle Maintenance	\$ 631,145	\$ 591,975	\$ -	\$ 743,312	\$ 479,808	\$ 857,950	\$ -	\$ 852,972	\$ 484,786
502	Self Insurance	218,117	3,253,595	-	2,755,051	716,661	3,165,827	-	3,321,967	560,521
503	Management Information Systems	365,463	826,429	-	757,533	434,359	750,813	-	863,501	321,671
Subtotal Internal Service Funds:		\$ 1,214,725	\$ 4,671,999	\$ -	\$ 4,255,896	\$ 1,630,827	\$ 4,774,590	\$ -	\$ 5,038,439	\$ 1,366,978
*Enterprise Funds:										
401	Water Enterprise	\$ 42,144	\$ 1,064,421	\$ -	\$ 1,108,377	\$ (1,812)	\$ 1,277,055	\$ -	\$ 953,363	\$ 321,881
354-405	Golf Course Enterprise	(122,729)	336,557	-	352,941	(139,113)	336,557	-	354,788	(157,345)
Subtotal Enterprise Funds:		\$ (80,585)	\$ 1,400,978	\$ -	\$ 1,461,317	\$ (140,925)	\$ 1,613,612	\$ -	\$ 1,308,151	\$ 164,536
Component Unit & Trust Funds:										
951-954	**Sanitation District	\$ 6,212,006	\$ 2,524,274	\$ -	\$ 5,125,742	\$ 3,610,538	\$ 2,556,355	\$ -	\$ 4,690,663	\$ 1,476,230
961-973	Successor Agency Funds	17,454,687	360,026	-	200,777	17,613,936	470,187	-	367,827	17,716,297
Subtotal Component Unit & Trust Funds:		\$ 23,666,693	\$ 2,884,300	\$ -	\$ 5,326,519	\$ 21,224,474	\$ 3,026,542	\$ -	\$ 5,058,490	\$ 19,192,527
City-wide Total		\$ 78,192,289	\$ 56,113,162	\$ -	\$ 59,478,592	\$ 74,826,859	\$ 70,102,504	\$ -	\$ 79,384,417	\$ 65,544,946

* Internal Service & Enterprise Fund balances equate to Unrestricted Net Position

** Sanitation District balances equate to Unrestricted Net Position plus Restricted for Community Services



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BUDGET SUMMARY –ALL FUNDS

OVERVIEW

The City of Seaside's combined annual budgeted appropriations request for FY 2021-22 is \$97.1M. This amount includes appropriations from all funds (\$79.4M) and transfers (\$17.7M). Combined appropriations and transfers for FY 2021-22 are \$22.2M more than projected for FY 2020-21.

The City's budget includes the General Fund, Water & Golf Enterprise Funds, as well as Special Revenue Funds, Debt Service, Capital Project and Grant Funds. Core city services such as police, fire, community development, recreation and parks are budgeted in the General Fund and are supported primarily by sales tax, property tax, transient occupancy tax (TOT) and charges for services rendered. The City's Water and Golf Enterprise funds are supported by user fee revenues which are charged for services provided to the City's residents. Activities supported by funds received by the City that are restricted in their use are included in Special Revenue Funds and Grant Funds. Construction activities associated with capital projects are accounted for in Capital Project Funds.

Included in the \$97.1M total annual budget amount are the City's Internal Service Funds. These expenditures are found in the budget twice, because the revenue to the Internal Service Funds is a budgeted expenditure in the City's other funds.

Included in the \$97.1M total annual budget amount is the City's Component Unit (Seaside County Sanitation District).

Fiduciary Funds are used to account for resources that a government holds as a trustee or agent on behalf of an outside party and therefore cannot be used to support the government's own programs. The City has one fiduciary fund: Successor Agency to Seaside Redevelopment Agency.

Throughout the budget document, reference is made to interfund transfers. An interfund transfer is a transfer of funds from one City fund to another City fund. These transfers appear as a resource in the fund receiving the transfer and as an appropriation in the fund that is sending the transfer. While this results in the revenue and expenditure being "double counted" in the annual budget, this presentation is necessary to provide a transparent picture of actual expenditures for both the funding and receiving funds.

When Internal Service Funds, the Component Unit, Fiduciary Funds, and transfers between funds are excluded from the total, the adjusted total Annual Appropriations Budget amounts to \$51.6M.

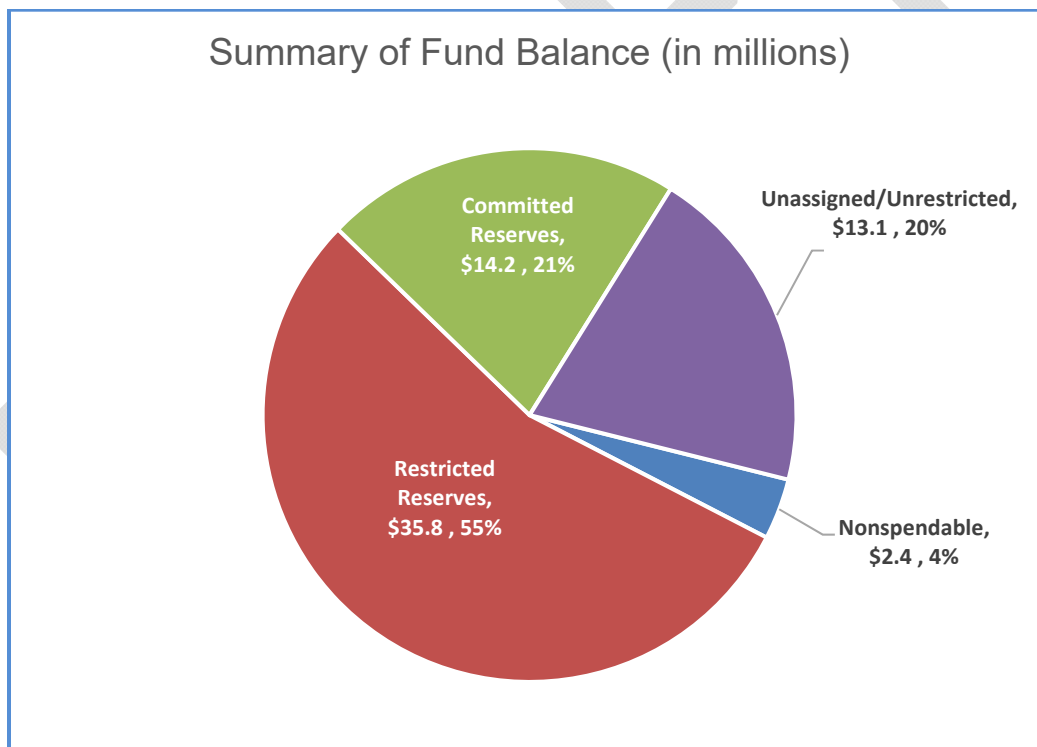
CHANGES IN OBLIGATIONS & INTERFUND LOANS

The FY 2021-22 Budget includes certain debt obligations for the City. The obligations included in the budget represent the annual installment payments of principal and interest to be paid on City promissory notes or bond obligations existing at July 1, 2021. Changes in debt obligations expected in FY 2021-22 include \$215k in vehicle leases. This amount is expected to provide for

27 new city vehicles including five new police vehicles. Additionally, late in FY 2020-21 the City's general fund loaned the City's water enterprise \$114k in funds to complete the interior recoating of one water tank. The loan is repayable in three annual installments at the Local Agency Investment Fund (LAIF) rate of 0.375%.

ALL FUNDS - FUND BALANCE

The FY 2020-21 projected "all funds" year-end fund balance is \$74.8M and the FY 2021-22 all funds combined balance is projected at \$65.5M. Of this balance, the City has several reserves as noted below. These reserves are committed in accordance with the City's Fund Balance & Reserve Policies, which are intended to ensure the continued financial well-being of the City by planning for emergencies, economic uncertainties, unforeseen operating or capital needs, and cash flow requirements. The City Council annually reviews and updates the reserve policies. As shown below, the "unrestricted or unassigned fund balance" in FY 2021-22 is estimated at approximately \$13.1M.



	FY 2021/22 PROPOSED
Total All Funds Balance	<u>\$ 65,544,946</u>
Less Nonspendable (interagency receivables etc.)	2,425,725
Less Restricted Reserves (externally enforceable)	
Special Revenue Funds	16,126,182
Debt Service Reserve	307,708
Recreation Endowment	206,673
Sanitation District	1,476,230
Successor Agency Funds	17,716,297
Less Committed Reserves (Set by Council resolution)	
Capital Reserve	1,956,103
Special Reserve	3,912,206
Emergency Reserve	5,868,309
Capital Projects in Process	46,486
Stormwater	-
Laguna Grande Project	35,533
Community Services	148,584
Impact Fees	678,061
Internal Service Fund balances	1,366,978
Enterprise Fund balances	164,536
Unassigned/Unrestricted Balance	<u><u>\$ 13,109,334</u></u>

FUND BALANCE TRENDS

Year over year, the City's All Funds balance is likely to decrease in FY 2021-22 by approximately \$9.3M. The decrease is the result of several factors including: \$5.1M in Capital Improvement Program expenditures; spend down of FORA Bond funds (\$5.5M), spend down of FORA Non-Bond funds (\$1.6M), spend down of Measure X Bond street improvement funds (\$1.6M) and a spend down of Measure X Non-Bond street improvement funds (\$2M). The City expects to receive \$4.5M in American Rescue Plan (ARP) funds in fiscal year 2020-2021 and another \$4.5M in fiscal year 2021-2022. The City will use \$1.5M to backfill lost revenue in fiscal year 2021-2022 so that year over year the ARP fund balance is expected to increase \$3M. The Sanitation District will use fund balance for capital improvements (\$2.1M) and lastly, the General Fund is projected to realize \$9M in one-time proceeds from property sales.

	FY 2019/20 AUDITED	FY 2020/21 PROJECTED	FY 2021/22 PROPOSED
Total All Funds Balance	\$ 78,192,289	\$ 74,826,859	\$ 65,544,946

Budget Comparison by Budget Year

ALL FUNDS

Revenue Summary by Fund Type

	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget	Proposed vs. FY 21 +/- (%)
Revenues						
General Fund	\$ 33,300,672	\$ 33,227,725	\$ 37,065,136	\$ 36,264,558	\$ 46,837,410	29%
Special Revenue Funds	5,968,039	4,196,525	13,377,295	10,151,988	12,982,795	28%
Internal Service Funds	3,301,564	3,857,323	3,857,902	4,671,999	4,774,590	2%
Sanitation District	2,248,501	2,599,639	2,874,491	2,524,274	2,556,355	1%
Enterprise Funds	1,006,620	1,012,663	1,130,796	1,400,978	1,613,612	15%
Debt Service Funds	4,151	16,330,423	25,700	730,401	780,344	7%
Successor Agency Funds	4,012,658	4,334,742	(4,335,856)	360,026	470,187	31%
Capital Projects	3,976,042	2,559,513	539,456	8,864	87,136	883%
Trust Funds	-	23,696	11,398	75	75	0%
Total Revenues - All Funds	\$ 53,818,247	\$ 68,142,248	\$ 54,546,317	\$ 56,113,162	\$ 70,102,504	25%

ALL FUNDS - REVENUE DISCUSSION

Overall, City revenues are projected to increase 25% or \$14M. The increase is largely because of increases in special revenue, grant revenue and one-time land sales. The General Fund expects revenue of \$9M from the sale of former FORA land. The City also expects to receive a second tranche of ARP funds in the amount of \$4.5M. The Streets gas tax fund expects a \$2.2M ATP grant. Lastly, the City expects to receive a \$1M grant from CalHome to build 10 accessory dwelling units. As discussed at the mid-year budget review, actual revenue collections are trending better than budgeted revenue in the current fiscal year. This is certainly welcome news, and somewhat surprising as all indications are that revenues were not hit nearly as hard as was projected in May of 2020. FY 2021-22 promises to continue that trend with General Fund revenue (excluding \$9M in one-time land sales) expected to increase 4% or \$1.6M over the previous fiscal year. The forward-looking projection shows the general fund not only outpacing FY 2020-21 but also outpacing FY 2019-20.

Water Enterprise revenue is expected to increase approximately 20% in FY2021-22. Rate increases will be implemented according to voter approved rate schedules. The approved rate increases have stabilized the Water Enterprise financial condition with an expected surplus of \$323k in the coming fiscal year. The recently completed rate study, however, assumed the utility would pursue debt financing to pay for needed capital maintenance and repair. The rate study assumed a debt payment of approximately \$240k per year.

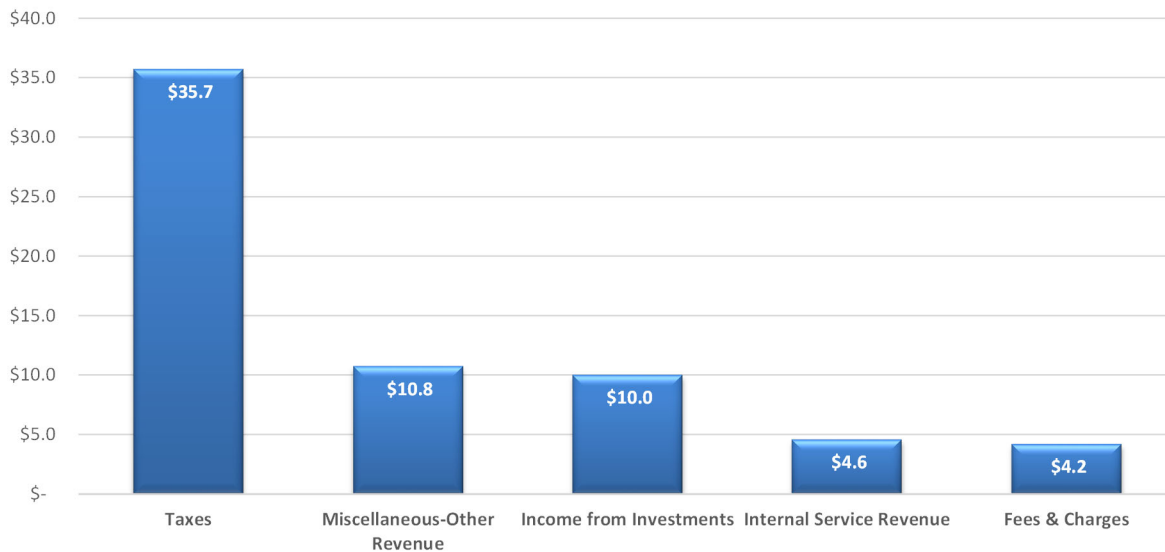
Budget Comparison by Budget Year

ALL FUNDS

Revenue Summary by Category

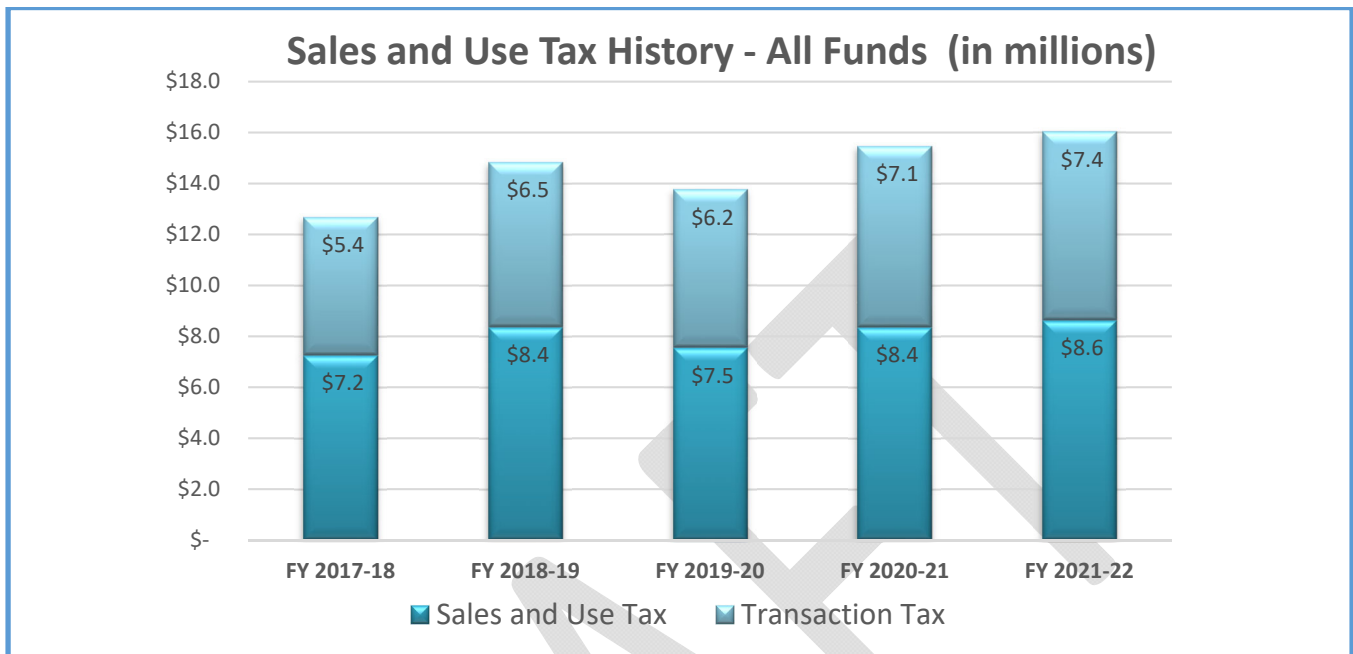
	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget	Proposed vs. FY 21 +/- (%)
Revenues						
Taxes	\$ 31,932,293	\$ 34,190,240	\$ 34,023,736	\$ 33,329,704	\$ 35,725,750	7%
Grant Revenue	7,201,940	3,775,022	8,913,991	7,834,405	10,756,668	37%
Income from Investments	3,122,001	1,338,538	(2,513,791)	2,063,873	10,016,265	385%
Internal Service Revenue	3,090,386	3,602,785	3,696,604	4,433,343	4,581,440	3%
Fees & Charges	3,433,192	3,343,011	3,353,001	3,599,931	4,206,426	17%
Franchise Fees	1,428,148	1,725,050	1,288,511	1,418,550	1,443,374	2%
Reimbursements	811,346	1,667,307	803,613	1,225,288	1,296,575	6%
Miscellaneous-Other Revenue	1,521,186	17,110,227	1,277,071	929,121	902,345	-3%
Business License & Permits	733,301	820,067	843,833	704,597	711,896	1%
Licenses & Permits	487,116	484,697	545,334	393,150	400,133	2%
Fines & Forfeitures	57,340	85,306	72,272	81,200	61,630	-24%
Other Agency Revenue	-	-	2,242,142	100,000	-	-100%
Total Revenues - All Funds	\$ 53,818,247	\$ 68,142,248	\$ 54,546,317	\$ 56,113,162	\$ 70,102,504	25%

Top 5 Revenue Sources by Category (in millions)



Discussion of Significant Revenue Sources

Sales and Use Tax

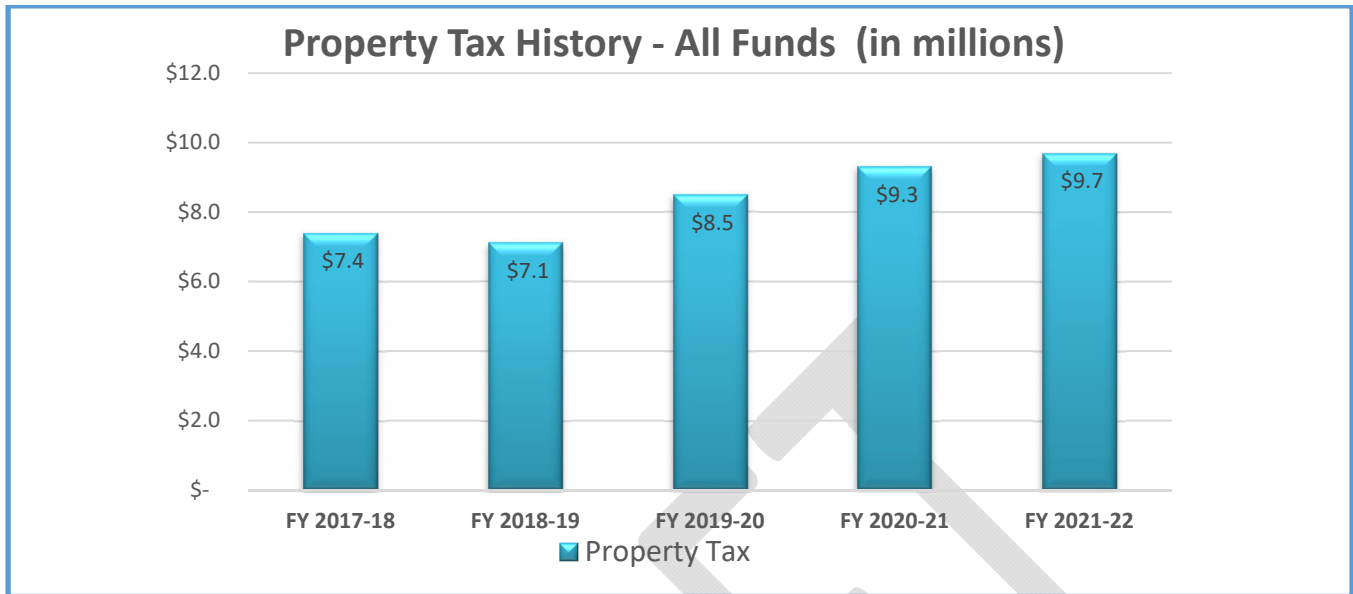


Sales tax revenues include the City's 1 cent general sales tax as well as a 1 cent transaction tax approved by the voters in 2008 (Measure R) and a ½ cent transaction tax approved by the voters in 2017 (Measure L). Based on an analysis of trends in year-to-date tax receipts, macroeconomic conditions and an examination of local business data, it is anticipated that the City will receive sales tax revenue of \$15.5M in FY 2020-21 and \$16M in FY 2021-22.

Through the second quarter of the fiscal year \$6.8M of sales and use taxes were collected. This equates to a \$531k or 8% increase over the same period in the previous year. Sales and Use Tax projections are provided to the City by Hdl, which is a revenue enhancement consultant used widely by cities throughout California.

The City's sales and use tax has outperformed budget in FY 2020-21 predominantly in the areas of auto sales, cannabis retail and online sales. This was particularly surprising as the City expected auto sales to see very abrupt declines for the year. The City also saw strong results in the areas of Building, Construction, Food and Drugs and in its share of County aggregated online sales tax. As consumers stayed home, they increased their online purchases. On the other hand, fewer tourists and capacity limits did lead to steeper declines in casual dining. Additionally, lower prices at the pumps coupled with more of the workforce telecommuting led to steeper declines in service stations. More recently, however, with the vaccination campaign on track and reduced restrictions on travel and gatherings, the outlook for the hospitality sector is improving.

Property Tax

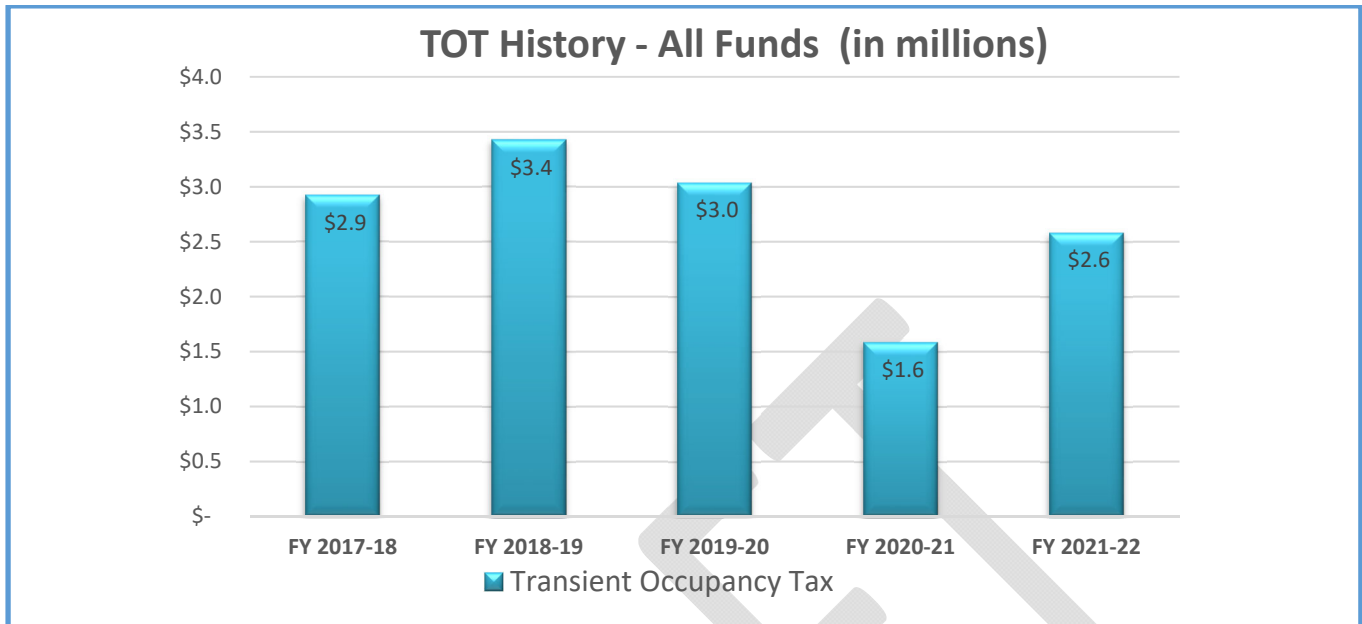


Over the last few years, the City of Seaside has seen a steady increase in property tax receipts. In recent years, sales prices and number of sales have increased. Through the second quarter of fiscal year 2020-21 \$2.5M of Property taxes were received from Monterey County. FY 2020-21 is showing an increase in this revenue source of \$397k or 19% over the previous fiscal year.

The combination of very low interest rates and a short supply of housing inventory has led to sharply increasing home values. In turn when homes are sold at a higher value, the taxable valuation increases. Additionally, as the recognized obligations of the previous Redevelopment Agency are paid down or settled, more property tax becomes available for excess distribution. Property taxes are projected to end the year \$1.6M more than budget.

Overall, property tax revenues are expected to increase 4% in FY 2021-22 to \$9.7M (including the Vehicle License in Lieu Fee). With home prices continuing to increase however, affordable housing remains problematic in the community.

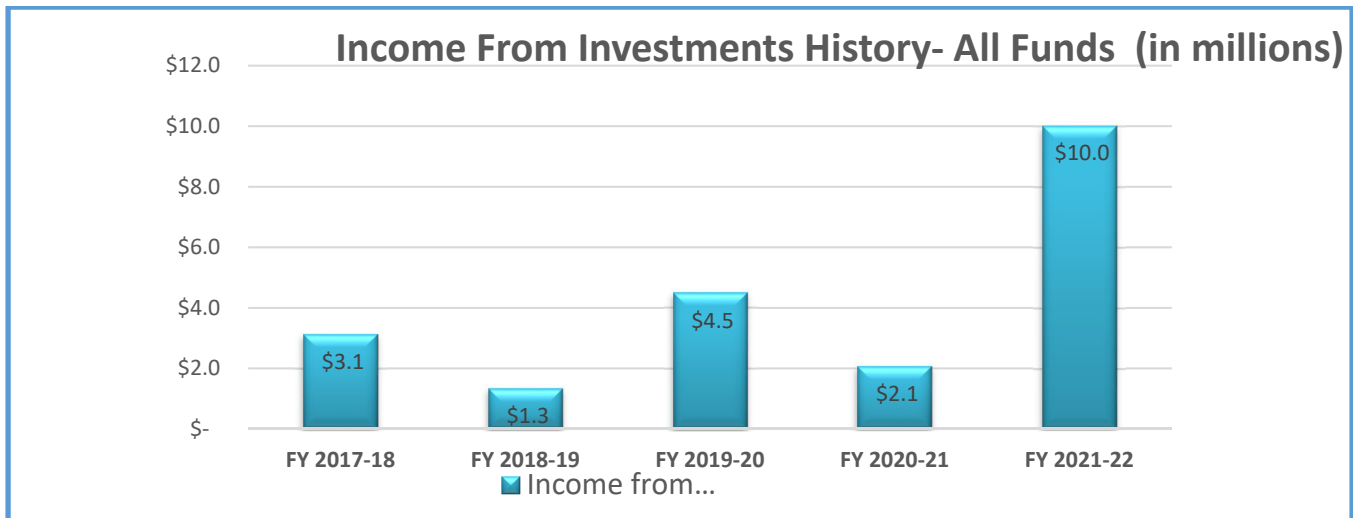
Transient Occupancy Tax



Transient Occupancy Tax (TOT) is a local tax that is applied to the cost of hotel or other lodging stays of less than 30 days. The City's TOT rate is 12% and is a revenue source solely for the General Fund. TOT is collected by the City's 13 lodging establishments and remitted to the City on a monthly basis. Factors influencing TOT revenues include vacancy rates, changes in business and leisure travel, new hotels, hotel expansion, and room rate increases. The effects of the COVID-19 pandemic can be plainly seen in the historical chart presented above with revenues dropping steeply in FY 2019-20 and FY 2020-21. With the vaccination campaign on track, however and reduced restrictions on travel and gatherings, the outlook for the hospitality sector is improving. The City expects TOT to improve significantly in FY 2021-22 but staff believes this sector will not fully recover until FY 2022-23.

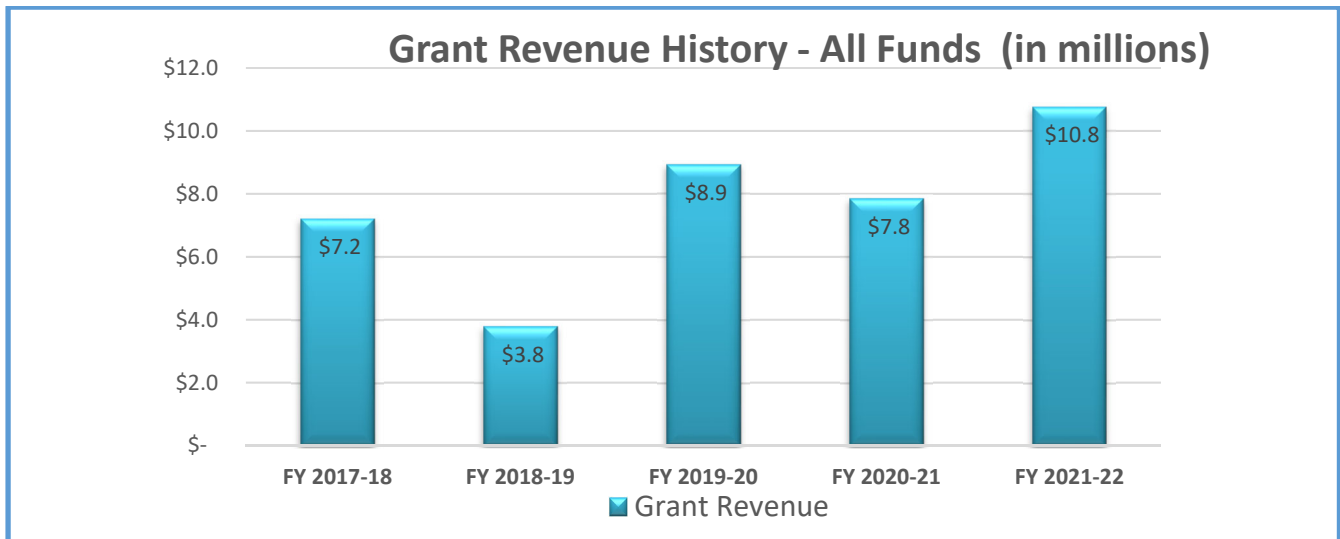
Based on year-to-date receipts, FY 2020-21 year-end TOT revenues are projected to be approximately only half of the FY 2019-20 totals. Staff is projecting \$2.6M in TOT revenue for FY 2021-22.

Income from Investments



Historically the Income from Investments category has shown wide fluctuations from year to year. This has been mainly due to the sale of properties owned by the City's previous Redevelopment Agency. Sales occurred in FY 2017-18 and again in FY 2019-20. In FY 2021-22 the City expects to sell former FORA (Fort Ord Redevelopment Agency) property in the amount of approximately \$9M. The land was left to the City upon the dissolution of FORA. Besides land sales, the City's primary investment vehicle is the California Local Agency Investment Fund (LAIF). The City expects very small returns in the coming year with LAIF interest rates depressed below ½ of 1 percent.

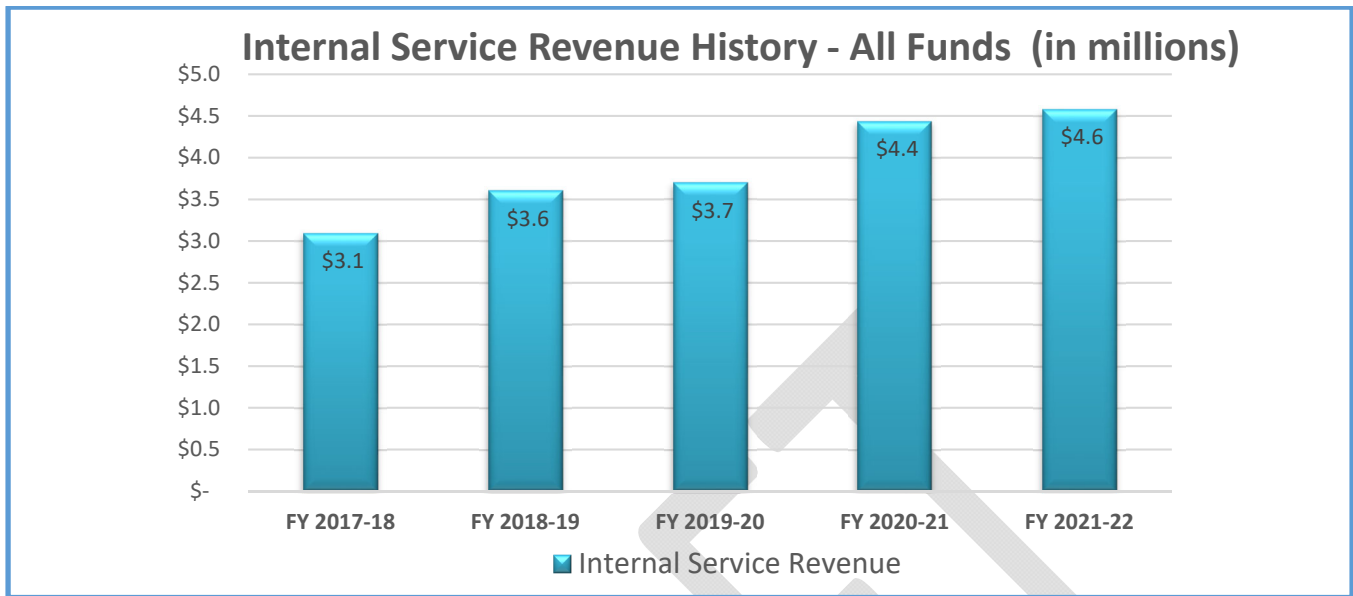
Grant Revenue



As might be expected grant revenues historically show wide fluctuations year over year as they are dependent on availability and submission of successful grant applications. Notable grants expected in FY 2021-22 include a \$2.1M ATP grant for street improvements, \$1M CalHome grant for the construction of ten accessory dwelling units and a \$565k Monterey Peninsula Water Management District grant for the Del Monte Manor Storm Drain Improvements project. Additionally, the City expects \$438k in Community Development Block Grants from the federal government.

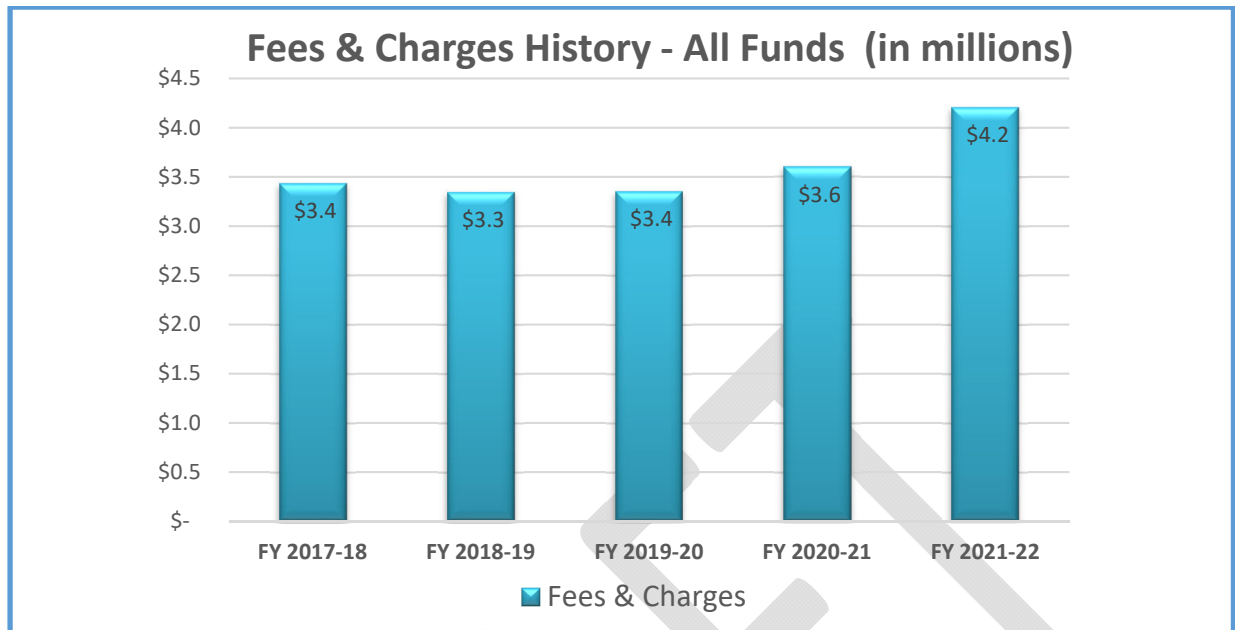
Lastly, the City expects to receive approximately \$9M in grant revenue related to the American Rescue Plan (ARP). The funds are expected to be received in two equal tranches over the course of two years. As of this writing the first tranche has been received (\$4.5M) in fiscal year 2020-2021. The second tranche is expected in the same amount in fiscal year 2021-2022. \$1.5M of the total ARP funds are proposed to be used to backfill lost revenue during the course of the COVID-19 pandemic. The remaining \$7.5M has yet to be programmed. The Council will take input from the public and make further decisions in consultation with the City Manager as to the best use of these funds.

Internal Service Revenue



The revenue to the Internal Service Funds has a direct correlation to budgeted expenditures in the City's other funds. This is because the City's other funds must pay for the services provided by the Internal Service Funds on a cost recovery basis. Internal Service revenue shows a steady increase over the years demonstrating the steady increase in the cost to provide services. The City's Vehicle & Equipment Maintenance fund is budgeted to increase \$265k reflecting the cost to maintain the City's increasingly outdated fleet of vehicles. The Insurance fund, including liability insurance and worker's compensation insurance is mostly flat year over year. The Management Information Systems fund revenue is budgeted to decrease by \$75k because the fund will rely on fund balance to pay the cost of equipment replacements in the coming year.

Fees and Charges



During the COVID-19 pandemic, the City experienced revenue losses in the Fees and Charges category. This was largely due to restrictions on gatherings. Programs that usually generate revenue such as the community center, swim center and recreational day camps have generated almost no revenue. The revenue losses however were offset at the all funds level by increases in Water utility rates. With the expected recovery of revenues that were lost due to health and safety restrictions coupled with continued increases in Water Utility rates, the City expect to realize \$4.2M in this revenue category.

Interfund Transfers In

At the All Funds level, all transfers in have an equal and corresponding transfer out which is shown as an expenditure. Therefore, at the All Funds level, all transfers net to zero. A majority of the City's interfund transfers involve funding of capital projects, whether from grant funds, special revenue funds, capital reserves or operating funds. A detailed schedule of interfund transfers is provided in a later section of the budget.

ALL FUNDS – EXPENDITURE DISCUSSION

The FY 2021-22 Budget proposes expenditures totaling \$97.1M when Internal Service Funds, Fiduciary Funds, Interfund Transfers and Component Units are included in the total and \$51.6M when these items are excluded. The budget includes a robust capital improvement budget (\$23.4M) with much of the financing coming from grants and special revenue funds (\$18.4M).

Budget Comparison by Budget Year

ALL FUNDS

Expenditures by Function/Program

	FY 2017-18 Actual Expenditures	FY 2018-19 Actual Expenditures	FY 2019-20 Actual Expenditures	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget	Proposed vs. FY 21 +/- (%)
Expenditures						
Legislative Body	\$ 564,693	\$ 218,656	\$ (229,830)	\$ (283,461)	\$ 151,437	153%
City Manager	(8,544)	(58,661)	11,401	(129,441)	230,699	278%
City Clerk	162,184	211,417	200,807	182,437	175,131	-4%
Community, Housing & Economic Development						
Community Development	430,116	458,210	498,098	2,148,632	3,099,235	44%
Economic Development	581,501	684,890	777,492	1,140,482	927,252	-19%
Planning	789,501	889,366	810,165	441,098	703,066	59%
Building and Code Enforcement	461,663	882,499	854,798	859,536	1,239,492	44%
Human Resources & Risk Management	2,552,229	1,138,157	2,527,947	2,627,426	3,572,263	36%
City Attorney	(90,665)	193,737	247,425	117,104	460,537	293%
Finance Department	3,000,315	3,641,413	4,049,492	3,172,059	3,412,527	8%
Police Department	12,969,225	13,703,593	14,526,271	13,821,222	15,966,988	16%
Fire Department	7,450,614	7,844,398	9,116,302	8,120,896	10,210,052	26%
Public Works/Engineering	15,386,829	12,954,891	13,224,026	24,322,821	34,709,984	43%
Recreation	2,854,156	3,388,671	3,063,728	2,937,782	4,525,755	54%
Total Expenditures- All Funds	\$ 47,103,814	\$ 46,151,237	\$ 49,678,122	\$ 59,478,592	\$ 79,384,417	33%

Discussion of Significant Variances - Expenditures by Function/Program

Overall, many departments/functions will see steep increases on a year over year basis in fiscal year 2021-22 as compared to fiscal year 2020-21. This is due to the fact that the City cut its workforce in fiscal year 2020-21 in response to the COVID-19 pandemic. The reduction comprised twenty positions through elimination or budgetary freeze. Additionally all labor groups agreed to temporary pay reductions. Fiscal year 2021-22 however will reverse those cuts as the City again ramps up its workforce and concessions are returned to the labor groups.

Legislative Body is budgeted to increase 153% or \$435k in FY 2021-22. The increase is largely due to a decrease in the amount of administrative costs allocated out to other departments and funds (\$347k). The City's cost allocation plan (CAP) uses costs from the previous fiscal year as the basis for the amount to be allocated. With FY2020-21 being a down year for Council costs, the allocation is likewise lower than usual. The allocation for the fireworks event increased on a year over year basis causing a \$52k variance. The fireworks budget is for the 2022 Fourth of July fireworks show. Additionally, the Council increased its support of community organizations

by \$88k including budgeted donations to Community Human Services, Casa de Noche Buena and the Monterey County Convention & Visitors Bureau.

The **City Manager's** office is expected to increase 278% or \$360k in FY 2021-22. The increase is largely due to plans to fill both the vacant Assistant City Manager position as well as the newly created Communications & Public Engagement Specialist.

Community, Housing & Economic Development is expected to increase 27% or \$999k in FY 2021-22. The increase is largely due to the fluctuating nature of grants. The annual CDBG allocation in fiscal year 2021-22 will be \$848k less than in the previous year. This is a normal decrease indicating the cyclical nature of CDBG funding. On the other hand, the City plans to increase housing related projects by \$1.6M including a \$1M grant from CalHome to build 10 accessory dwelling units. Additionally the City will explore affordable and workforce housing with MPUSD and has budgeted \$500k for the City's housing fund for this purpose. Community Development has budgeted \$120k for a Sustainability & Climate Action Plan as well as \$30k to support small business in their efforts to comply with a potential City Plastics Ordinance. These two items (amongst others) demonstrate the City's commitment to environmental improvement.

The **City Attorney's** office is budgeted to increase 293% or \$344k in FY 2021-22. Budget increases have been requested related to potential litigation as well as legal work necessitated by the City's general plan update (\$430k).

Public Works/Engineering expenditures are budgeted to increase by 43% or \$10.4M in FY 2021-22 due to several factors. Capital spending can be irregular due to project timing and funding availability. Overall, capital outlay will increase \$3.6M on a year over year basis. Personnel costs are expected to increase \$893k as the department ramps back up. Personnel increases include an additional two parks maintenance workers demonstrating the Council's commitment to maintaining the City's assets. Lastly, Public Works/Engineering expects to complete \$5M of blight removal on the land acquired from the former Fort Ord Redevelopment Agency.

Recreation expenditures are budgeted to increase by \$1.6M or 54% in FY 2021-22. The increase is due primarily to restrictions on gatherings in fiscal year 2020-21 due to the COVID-19 pandemic. Programs that usually operate, such as the community center, swim center and recreational day camps have been closed for most of FY 2020-21. The City however is budgeting with an assumption that these programs will resume in FY 2021-22. The associated increase in personnel costs to reopen the City's recreation programs is \$1.5M on a year over year basis.

Increased personnel costs in the Recreation department include one Family & Community Support Practitioner, two Family & Support Technicians and an additional Recreation Department Supervisor. Furthermore, the Recreation department budget includes \$320k to fund a second round of Community Social Services grants. This money is intended to be granted to local non-profits either as start-up funding or to fund specific projects related to social services. Total funding for social services programs is approximately \$505k.

Note: Discussion of Police Department and Fire Department expenditures may be found in the General Fund Expenditures by Function/Program section of the budget.

Budget Comparison by Budget Year

ALL FUNDS

Expenditures by Category

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Actual	Projected	Proposed
	Expenditures	Expenditures	Expenditures	Budget	Budget
Expenditures					
Personnel Services	\$ 23,773,166	\$ 25,720,188	\$ 28,379,720	\$ 26,239,972	\$ 32,692,904
Capital Outlay-Projects	7,896,784	6,459,890	4,900,668	15,143,209	20,992,764
Services & Supplies	10,561,517	7,977,330	9,949,042	12,513,610	19,107,978
Internal Service Charge	2,354,158	2,848,403	2,507,529	2,958,131	2,682,037
Debt Service	2,049,269	2,676,812	3,493,444	2,585,497	2,997,946
Other	223,789	238,979	268,278	79,569	2,100
Administrative Allocation	-	4,500	-	(149,904)	-
Depreciation	213,438	225,135	179,441	70,046	-
	<u>\$ 47,072,121</u>	<u>\$ 46,151,237</u>	<u>\$ 49,678,122</u>	<u>\$ 59,440,131</u>	<u>\$ 78,475,729</u>

Discussion of Significant Variances - Expenditures by Category

The **Personnel Services** category is budgeted to increase 26% or \$6.9M in FY 2021-22. This is because the City cut its workforce in fiscal year 2020-21 in response to the COVID-19 pandemic. The reduction comprised twenty positions through elimination or budgetary freeze. Additionally all labor groups agreed to temporary pay reductions. Fiscal year 2021-22 however will reverse those cuts as the City again ramps up its workforce and concessions are returned to the labor groups. At the budget study session held on May 18, 2021, The City Council directed staff to add 1 Recreation Department Supervisor, 1 Code Enforcement Officer, 2 Parks Maintenance workers, 1 part-time Fire Marshall, and 2 Parking Enforcement Officers. These additions demonstrate the Council's commitment to the quality of life of the City's residents in various service areas. The total additional cost in the first year for these 6.5 employees is \$399k.

The **Capital Outlay-Projects** category is budgeted to increase 40% or \$6M in FY 2021-22. Capital spending can be irregular due to project timing and funding availability. Notable projects that have been completed or will slow in FY 2021-22 include the following year over year decreases; Lift Station Upgrades (\$1M), Del Monte Sewer Main Replacement (\$2.2M) and the City Hall Solar Panel Project (\$892K). New or ongoing projects in FY 2021-22 include the following year over year increases; Broadway Ave Street Improvements (\$2.2M) Del Monte Manor Storm Drain project (\$550k) Parks improvements (\$1.3M), New Well Study project (\$1M), Fremont Sewer upgrade (\$2.6M), the City Hall/Library Parking Lot Improvement (\$525k) and the CalHome ADU project (\$1M). Notable capital purchases include a fire department engine (\$393k) and new radios for the police department (\$400k). For a complete list of capital improvement projects see the Capital Improvement (CIP) section of the budget.

The **Services & Supplies** category is budgeted to increase 54% or \$6.8M in FY 2021-22. \$5M of the variance is due to the FORA Blight Removal work scheduled. Also related to FORA is the

schedule Eucalyptus repair (\$675k). The Community Development department has budgeted \$120k for a Sustainability & Climate Action Plan as well as \$30k to support small business as they in their efforts to comply with a potential City Plastics Ordinance. Additionally, the City Attorney services & supplies will increase due to potential litigation as well as legal work necessitated by the City's general plan update (\$430k). Lastly, worker's compensation insurance is expected to increase by \$344k.

Fund Summaries

General Fund:

A detailed summary of the general fund is provided in a later section of the budget.

Community Development Block Grant (CDBG) Fund:

The revenues in this fund come from grants from the Federal Community Development Act. CDGB funds are restricted to the revitalization of low and moderate-income areas of the City. In addition, the City of Seaside CDBG Fund receives income from the Embassy Suites rental and principal and interest income from several loan programs. Total estimated revenues for fiscal year 2021-22 are \$589,541. CDBG expenditures for 2020-2021 are budgeted to be \$765,802. The funds are budgeted for public service programs and other community service related expenditures including \$551k for the Ellis Park project.

Gas Tax Funds:

Gas tax funds are collected by the State from gas sales and then distributed to cities and counties based on population. Gas Tax revenues are estimated to be \$1,505,291 during the 2021-22 budget year. Additionally, the City expects \$673k in SB1 streets funds and a \$2,166,000 ATP grant from the State of California. Gas tax fund expenditures are projected to be \$4,786,059 for the 2021-22 year. The cost of street maintenance requires the General Fund to transfer approximately \$987,000 in 2021-22 to cover the City's maintenance of effort requirement and the difference between funding received from the State and the total costs of street maintenance.

Transportation Safety & Investment Plan

Funding from Measure X will bring in approximately \$1,000,000 in revenue for street and transportation related improvements annually. To facilitate timely implementation of the improvement program, the remaining balance of the \$10 million Measure X bond-financing plan, in addition to other available funding, has been budgeted. This funding will be used for capital projects to improve streets throughout the City.

Storm Water Maintenance Fund:

This fund was established to account for revenues and expenditures related to the operation and maintenance of the City's storm drain and storm water management system. Approximately \$1,111,698 has been budgeted from the General Fund to cover Storm Water costs in 2021-22. In addition, the City expects to receive a grant in the amount of \$564,464 for additional storm

drain improvements. Including the grant-funded project, expenditures related to storm water maintenance and capital improvements are \$1,957,307 for FY 2021-22.

Water Fund

The Water Fund receives revenues from user charges based on water usage. All expenditures for the operation of the water system including maintenance, capital outlay, debt service, and depreciation are charged to this fund. The Water Fund budgeted expenditures are \$953,363. The water receipts are estimated to be \$1,277,055 for the 2021-22 budget year. This is a significantly higher revenue amount than the Water fund has realized in many years and correlates to the recently completed rate study. Rate increases began in FY 2020-21 and will continue in FY 2021-22. Although the rates now appear sufficient to produce year-end surpluses, they are not enough to cover the system's capital needs. To that end, the adopted rate study anticipated the system issuing debt to cover capital needs. The projected annual surpluses are thought to be sufficient for debt service payments. Staff will pursue this approach in the coming year.

Merged Housing Fund

In response the City Council's commitment to affordable housing, expenditures for numerous housing activities have continued to be included in the 2021-22 fiscal year budget. These activities include \$500,000 earmarked to pursue affordable housing projects in partnership with the Monterey Peninsula Unified School District (MPUSD), and \$1M to distribute CalHome low-income ADU development loans. Available fund balance in the Housing Fund stands at approximately \$5.4M heading into FY 2020-2021. The \$1,857,497 in budgeted expenditures for housing activities in 2021-22, offset by \$1,217,562 in revenue, reflect progression toward meeting the goal of providing the community with affordable and inclusive housing options.

In addition to the Merged Housing Fund, the City Housing Settlement Fund has \$1.2M available for affordable housing projects. The FY 2020-22 includes \$1,000,000 budgeted for potential housing projects throughout the City.

FORA Related Funds

With the dissolution of the Ft. Ord Reuse Authority on June 30, 2020, the City of Seaside has undertaken various necessary projects and tasks within the former Ft. Ord area. In addition to \$100,000 for the administration of the successor activities, funding for the following projects has been provided:

Blight Removal - \$6.4M has been received to continue the remediation of property within the former Ft. Ord and prepare the land for future use. This funding has been provided through bond proceeds to be repaid through tax increment as part of an agreement with impacted peninsula cities managed by the City of Marina. The proceeds represent a significant opportunity for Seaside to move forward on preparing areas of the former Ft. Ord for development. Additionally, the City expects to sell former Fort Ord land worth \$9,000,000 in FY 2021-22 and use those proceeds in FY 2022-23 to fund a second phase of blight removal. The revenues will be realized in the City's General fund and transferred subsequently as needed to the Blight Removal fund.

Habitat Maintenance - \$1.28M has been received and budgeted in FY 2021-22 for the maintenance and protection of the natural habitat in the former Ft. Ord areas. As part of a commitment to engage the public and generate an optimal array of land uses to protect habitat and secure community goals, \$230,000 has been included in the budget for a community charrette.

Eucalyptus Repairs - \$1.1M has been received and budgeted for additional repair and maintenance work in the area surrounding Eucalyptus Road.

Finally, the City has assumed responsibility for the ESCA contract. This contract added two positions in FY 2019-2020 to the City of Seaside staff to manage the administration of federally funded contracts for continued land restoration on the former Ft. Ord. FY 2021-22 expenditures are budgeted at \$490,718. The positions are funded through federal revenue.

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BUDGET SUMMARY – GENERAL FUND



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BUDGET BACKGROUND

On February 18, 2021, The City’s annual mid-year budget review was presented to the City Council. At the meeting, the Council was informed of a likely FY 2020-21 budget surplus. By mid-year, it had become apparent that the negative effects of the COVID-19 pandemic on the City’s revenues were not going to be as bad as originally forecasted. With that in mind, staff began preparation of the FY 2021-22 budget. The budget preparation process began in early March and culminated with a draft budget presented to the City Council at a special meeting on May 18, 2021 and again on June 2, 2021. Staff received input and direction from Council at that meeting and revised the budget accordingly for adoption prior to June 30, 2021.

OVERVIEW

The City of Seaside’s fiscal year (FY) 2021-22 General Fund operating appropriations budget (including transfers) is proposed at \$37.8M. Core city services such as police, fire, community development, park maintenance, and recreation are budgeted in the General Fund. General Fund resources are closely linked to economic and development activity in the City and expenditures fund essential front line and “quality of life” services that our citizens expect.

The FY 2021-22 budget is showing an \$184k operating surplus:

	Proposed FY 2021/22
Operating Revenue	\$ 39,306,339
Operating Expenditures	39,122,061
Operating Surplus(Deficit)	<u>\$ 184,277</u>

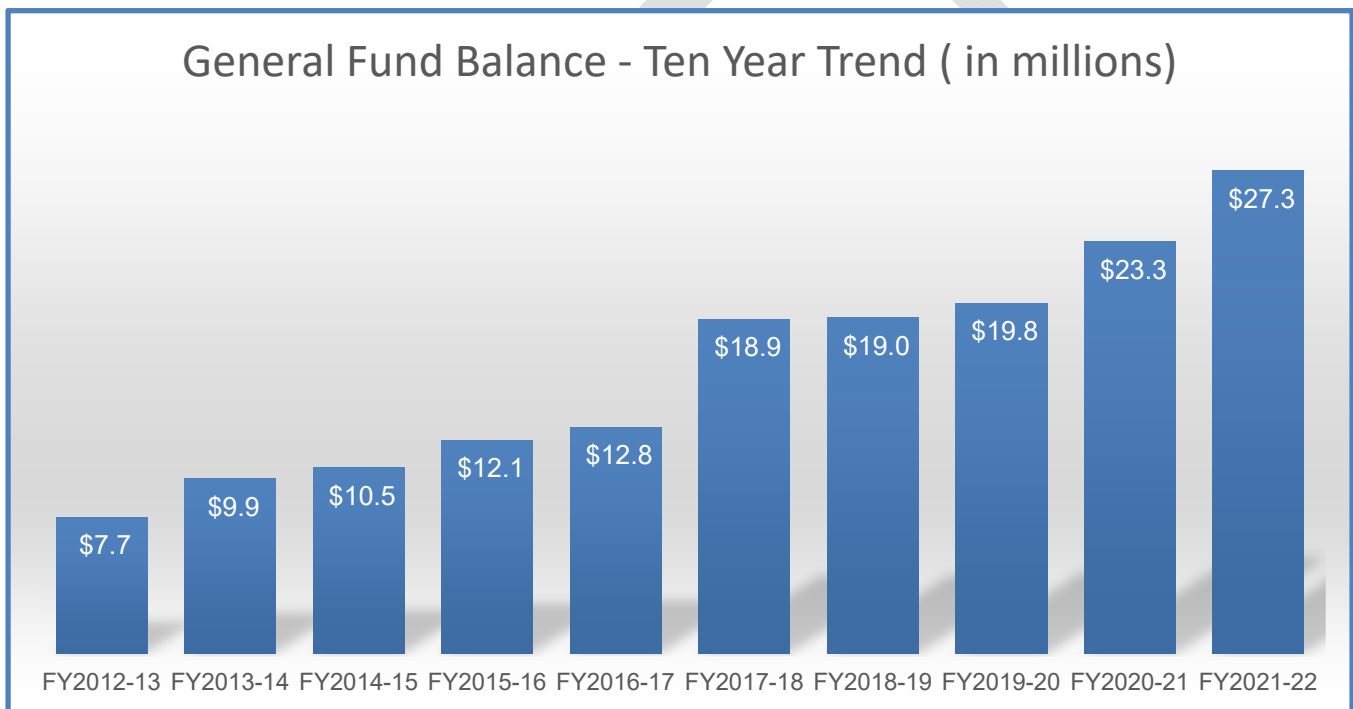
In addition, the City’s general fund will fund \$5.2M of capital projects using existing fund balance.

Although staff is pleased to propose a balanced General Fund budget for FY 2021-22, it is always important that the City continue enhancing General Fund revenue streams and containing costs. Cost pressure will continue on the City’s General Fund due to substantial pension cost increases, which are expected to continue beyond FY 2021-22 as a result of CalPERS lowering the actuarial discount rate for their investment portfolio and changing actuarial assumptions regarding mortality. A five-year forecast is presented in a later section of the budget.

GENERAL FUND - FUND BALANCE

The year-end General Fund balance for FY 2012-13 through FY 2021-22 is shown below. General Fund balance has been steadily increasing as shown in the graph. The balance is expected to increase by over \$3M in FY 2020-21 as revenue losses due to the COVID-19 pandemic were not as bad as expected. The City will use fund balance to fund \$5.2M in capital improvements in FY 2021-22. As noted previously, the City expects \$9M in one-time land sales in FY 2021-22. Those funds are very likely to be used in FY 2022-23 in connection with further blight removal on the former Fort Ord property.

	FY 2019/20 AUDITED	FY 2020/21 PROJECTED	FY 2021/22 PROPOSED
General Fund - Fund Balance	\$ 19,815,169	\$ 23,259,017	\$ 27,271,677



GENERAL FUND RESERVES

The City's General Fund reserves are established in accordance with the "Fiscal Policies" which are intended to ensure the continued financial well-being of the City by planning for unanticipated emergency and contingency needs. The City Council annually reviews and updates the reserve policies and budgeted reserve funds to ensure that the City has sufficient resources to adequately address emergencies, economic uncertainties, unforeseen operating or capital needs, economic development opportunities, and cash flow requirements. The FY 2021-22 budget commits fund balance in the General Fund to the following reserves:

- \$2.0M to the Capital Reserve
- \$3.9M to the Special Reserve
- \$5.9M to the Emergency Reserve

As shown below, the General Fund's "unassigned fund balance" in FY 2021-22 is estimated at about \$13.1M.

	FY 2021/22 PROPOSED
Total General Fund Balance	\$ 27,271,677
Less Nonspendable (interagency receivables etc.)	2,425,725
Less Committed Reserves (Set by Council Resolution)	
Capital Reserve	1,956,103
Special Reserve	3,912,206
Emergency Reserve	5,868,309
Unassigned Balance	<u><u>\$ 13,109,334</u></u>

GENERAL FUND REVENUE

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Summary

	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget	Proposed vs. FY 21 +/- (%)
Revenues						
Miscellaneous-Other Revenue	\$ 615,927	\$ 549,064	\$ 760,915	\$ 622,304	\$ 624,974	0%
Property Tax	7,397,805	7,118,845	8,493,623	9,303,112	9,686,649	4%
Sales and Use Tax	7,249,770	8,354,999	7,544,612	8,351,763	8,618,205	3%
Transaction Tax	5,425,678	6,479,786	6,206,631	7,114,608	7,412,961	4%
Utility User Tax	2,512,175	2,415,132	2,405,125	2,501,330	2,601,383	4%
Transient Occupancy Tax	2,922,110	3,424,302	3,038,525	1,584,896	2,582,746	63%
Franchise Fees	1,428,148	1,725,050	1,288,511	1,418,550	1,443,374	2%
Marijuana Receipts Tax	171,800	514,565	1,209,596	1,270,076	1,283,234	1%
Fees & Charges	840,846	746,003	592,904	416,225	768,412	85%
Business License & Permits	733,301	820,067	843,833	704,597	711,896	1%
Grant Revenue	541,540	86,419	193,524	1,126,266	652,336	-42%
Reimbursements	443,461	274,053	625,019	463,430	506,231	9%
Licenses & Permits	487,116	484,697	545,334	393,150	400,133	2%
Income from Investments	2,473,656	149,437	3,244,712	913,052	9,483,244	939%
Fines & Forfeitures	57,340	85,306	72,272	81,200	61,630	-24%
Subtotal Revenues	33,300,672	33,227,725	37,065,136	36,264,558	46,837,410	29%
Transfer In	27,180	135	-	-	1,767,498	n/a
Total Revenues - General Fund	\$ 33,327,852	\$ 33,227,860	\$ 37,065,136	\$ 36,264,558	\$ 48,604,908	34%

Seaside's General Fund is reliant on sales tax, transaction tax, Transient Occupancy Tax (TOT), property tax, utility user's tax, marijuana receipts tax and fees charged for services rendered to fund operations. As discussed in detail below, General Fund revenues are expected to increase in FY 2021-22 with the total annual revenue projected at \$46.8M, a 29.2% year over year increase. When one-time revenues are deducted from the total, the year over year increase is forecast at \$1.6M or 4.3%.

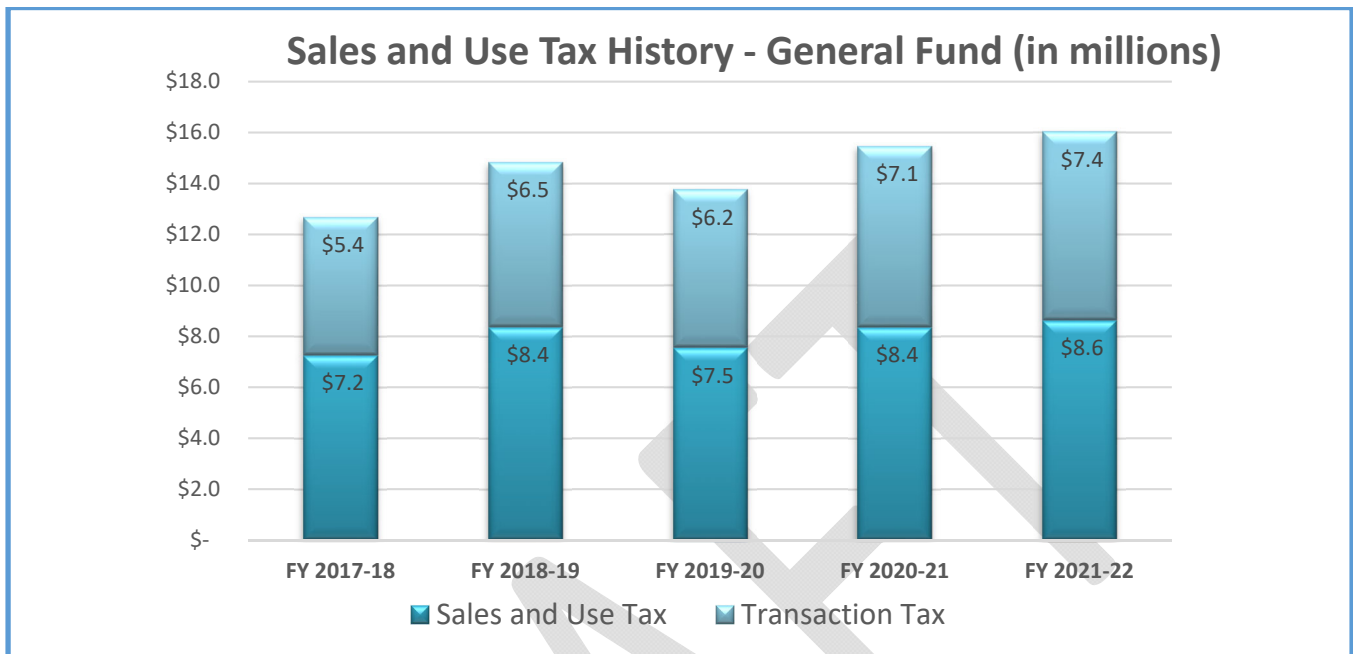
Taxes remain the largest resource supporting General Fund operations in the FY 2021-22 Operating Budget. Taxes represent 85% of all General Fund revenues with the primary taxes comprised of sales and use tax, transaction tax, and property tax.

Other revenue sources include franchise fees, licenses and permits, fees and charges, fines and forfeitures, grant revenue, reimbursements, income from investments and one-time land sales.

Transfers in are comprised of \$1.5M in American Rescue Plan funds intended to backfill lost revenue during the course of the COVID-19 pandemic and \$299k from the close out of prior year capital projects that have either been completed or abandoned.

Discussion of Significant General Fund Revenue Sources

Sales and Use Tax

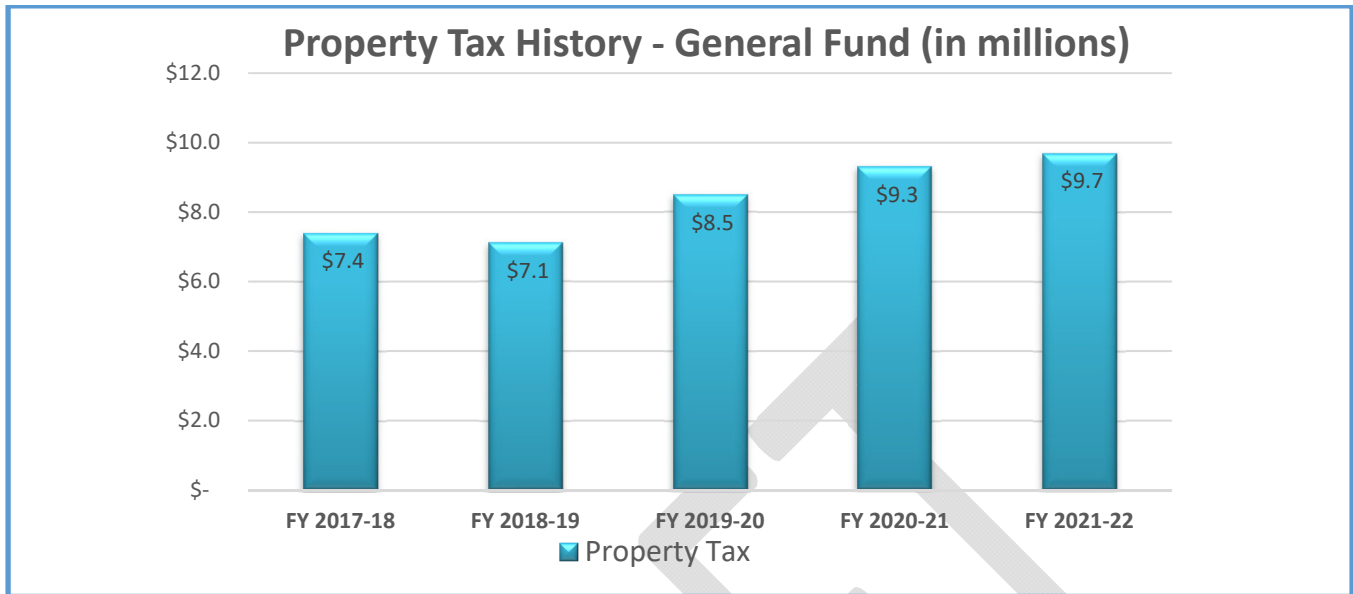


Sales tax revenues include the City's 1 cent general sales tax as well as a 1 cent transaction tax approved by the voters in 2008 (Measure R) and a ½ cent transaction tax approved by the voters in 2017 (Measure L). Based on an analysis of trends in year-to-date tax receipts, macroeconomic conditions and an examination of local business data, it is anticipated that the City will receive sales tax revenue of \$15.5M in FY 2020-21 and \$16M in FY 2021-22.

Through the second quarter of the fiscal year \$6.8M of sales and use taxes were collected. This equates to a \$531k or 8% increase over the same period in the previous year. Sales and Use Tax projections are provided to the City by Hdl, which is a revenue enhancement consultant used widely by Cities throughout California.

The City's sales and use tax has outperformed budget in FY 2020-21 predominantly in the areas of auto sales, cannabis retail and online sales. This was particularly surprising as the City expected auto sales to see very abrupt declines for the year. The City also saw strong results in the areas of Building and Construction and Food and Drugs and in its share of County aggregated online sales tax. As consumers stayed home, they increased their online purchases. On the other hand, fewer tourists and capacity limits did lead to steeper declines in casual dining. Additionally, lower prices at the pumps coupled with more people telecommuting led to steeper declines in service stations. More recently, however, with the vaccination campaign on track and reduced restrictions on travel and gatherings, the outlook for the hospitality sector is improving.

Property Tax

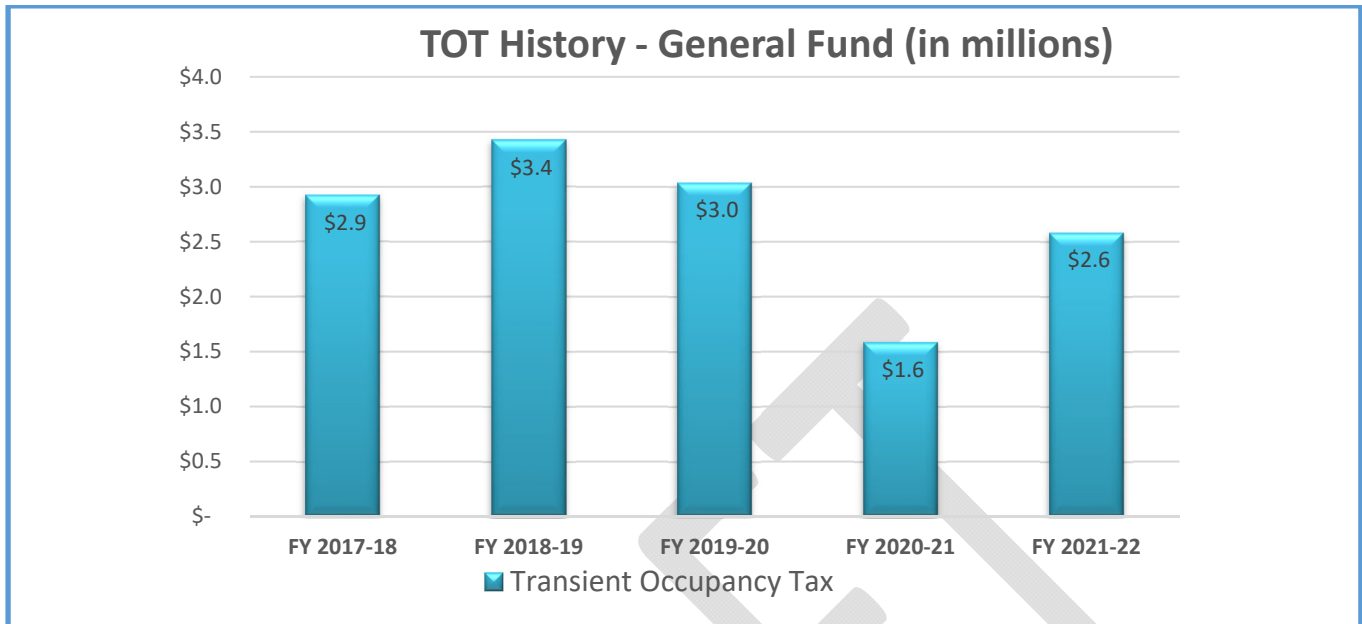


Over the last few years, the City of Seaside has seen a steady increase in property tax receipts. In recent years, sales prices and number of sales have increased. Through the second quarter of fiscal year 2020-21 \$2.5M of Property taxes were received from Monterey County. FY 2020-21 is showing an increase in this revenue source of \$397k or 19% over the previous fiscal year.

The combination of very low interest rates and a short supply of housing inventory has led to sharply increasing home values. In turn when homes are sold at a higher value, the taxable valuation increases. Additionally, as the recognized obligations of the previous Redevelopment Agency are paid down or settled, more property tax becomes available for excess distribution. Property taxes are projected to end the year \$1.6M more than budget.

Overall, property tax revenues are expected to increase 4% in FY 2021-22 to \$9.7M (including the Vehicle License in Lieu Fee). With home prices continuing to increase however, affordable housing remains problematic in the community.

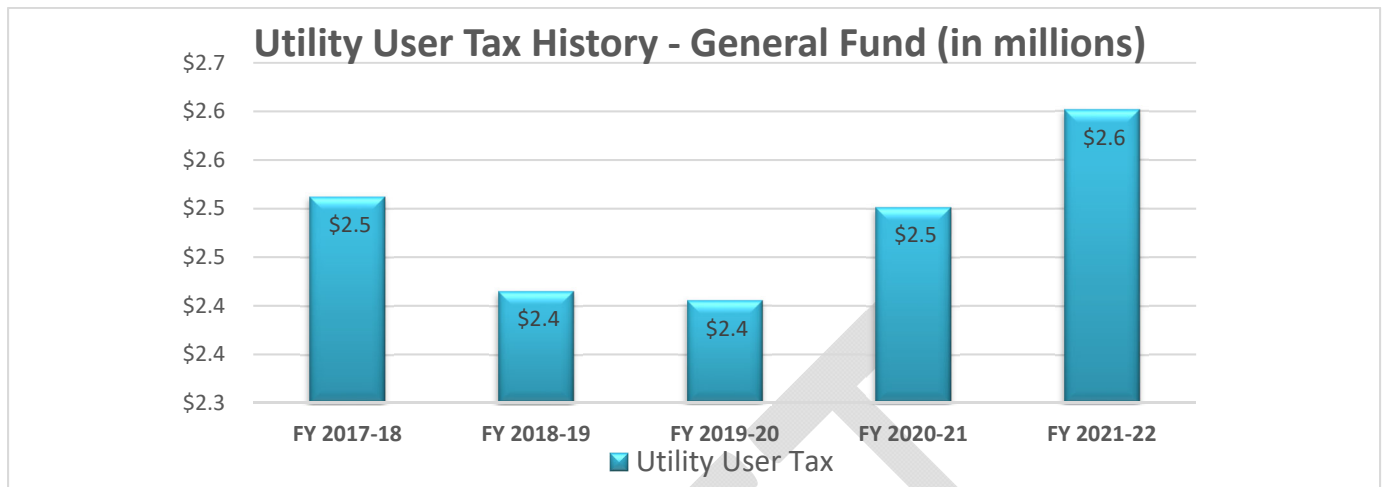
Transient Occupancy Tax



Transient Occupancy Tax (TOT) is a local tax that is applied to the cost of hotel or other lodging stays of less than 30 days. The City's TOT rate is 12% and is a revenue source solely for the General Fund. TOT is collected by the City's 13 lodging establishments and remitted to the City on a monthly basis. Factors influencing TOT revenues include vacancy rates, changes in business and leisure travel, new hotels, hotel expansion, and room rate increases. The effects of the COVID-19 pandemic can be plainly seen in the historical chart presented above with revenues dropping steeply in FY 2019-20 and FY 2020-21. With the vaccination campaign on track, however and reduced restrictions on travel and gatherings, the outlook for the hospitality sector is improving. The City expects TOT to improve significantly in FY 2021-22 but staff believes this sector will not fully recover until FY 2022-23.

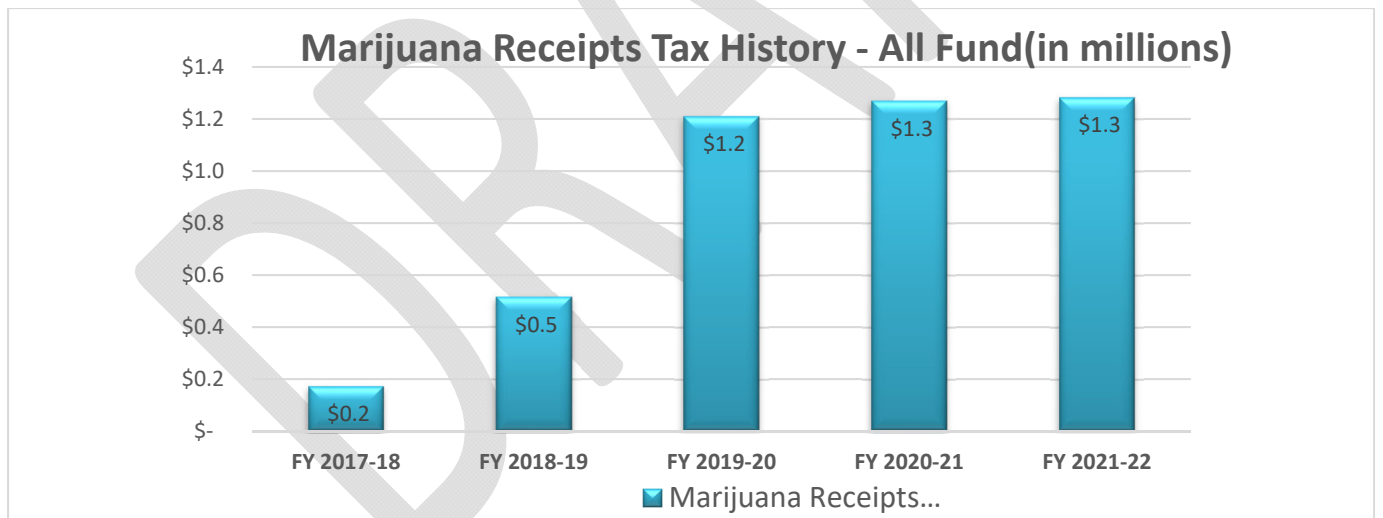
Based on year-to-date receipts, FY 2020-21 year-end TOT revenues are projected to be approximately only half of the FY 2019-20 totals. Staff is projecting \$2.6M in TOT revenue for FY 2021-22.

Utility User Tax



Over the years, the City's Utility User's Tax has been a stable source of revenue. FY 2020-21 is on pace to increase \$96k or 4% on a year over year basis. The increase is likely due to people spending more time at home due to restrictions imposed by the County and State health officers therefore using more utilities. The City is forecasting a continued 4% increase in FY 2021-22.

Marijuana Receipts Tax



The Marijuana Receipts Tax was a new tax revenue for the City beginning in FY 2019-20. The second quarter of FY 2019-20 showed a relatively modest \$341k in receipts as operations were still getting under way. The following two quarters ballooned significantly so that the fiscal year total was \$1.2M. This new revenue source for the City shows promise of outperforming budget again this year in FY 2020-21 with a projection of \$1.3M. The City is forecasting this revenue source flattening out in FY 2021-22 with a projection of \$1.3M. The growth of this new revenue source could however be slowed in the years to come if other cities on the peninsula license cannabis retailers; therefore creating more competition. On the other hand, the City of Seaside

has expanded the number of licenses available for dispensaries in City limits so that this revenue source may in fact increase in the years to come.

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General Fund Revenue Detail

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Detail

	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget	Proposed vs. FY 21 +/- (%)
Revenues						
3101 PROPERTY TAX SECURED	\$ 1,704,047	\$ 1,770,386	\$ 1,832,771	\$ 1,992,067	\$ 2,084,100	5%
3104 PROPERTY TRANSFER TAX	82,029	101,750	111,308	97,142	101,630	5%
3105 VEHICLE LICENSE FEE IN-LIEU	3,353,172	3,559,256	3,787,457	3,967,327	4,150,618	5%
3108 SUPPLEMENTAL ROLL	97,753	116,324	90,387	57,189	57,781	1%
3109 PROPERTY TAX UNSECURED	62,706	64,457	73,274	57,600	60,261	5%
3110 RESIDUAL CO RPTTF DISTRIBUTION	1,302,108	1,020,389	1,703,454	2,174,132	2,274,577	5%
3111 TRANSACTION TAX - MEASURE R	4,002,221	4,341,215	4,629,453	4,743,072	4,941,974	4%
3112 PENALTIES AND INTEREST	-	(30)	-	-	-	n/a
3113 SA PASS THROUGH DISTRIBUTION	788,757	477,858	886,620	955,155	955,155	0%
3114 TRANSACTION TAX - MEASURE L	1,423,457	2,138,572	1,577,178	2,371,536	2,470,987	4%
3116 SAND CITY SETTLEMENT PAYMENT	364,522	182,261	364,522	364,522	364,522	0%
3117 CARES ACT REIMBURSEMENT	-	-	-	414,086	216,092	-48%
3118 GREAT PLATES ACCRUAL	-	-	-	408,424	-	-100%
3120 STR TRANSIENT OCCUPANCY TAX	-	44,646	376,453	306,073	319,985	5%
3121 SALES & USE TAX	7,249,770	8,354,999	7,544,612	8,351,763	8,618,205	3%
3122 TRANSIENT OCCUPANCY TAX	2,922,110	3,379,656	2,662,072	1,278,823	2,262,761	77%
3123 FRANCHISE-PG&E	247,253	223,308	231,150	232,510	236,579	2%
3124 FRANCHISE-TELEVISION	144,900	273,161	222,411	231,221	235,268	2%
3125 FRANCHISE-TRASH COLLECTION	786,243	776,224	623,682	725,108	737,797	2%
3126 FRANCHISE-WATER	86,048	102,294	91,739	79,558	80,950	2%
3127 FRANCHISE-SANITATION	163,704	350,063	119,530	150,153	152,781	2%
3128 BUSINESS LICENSE TAX	733,249	820,067	843,833	704,597	711,896	1%
3130 MARIJUANA RECEIPTS TAX	52,800	514,565	1,209,596	1,270,076	1,283,234	1%
3131 UTILITY USER - ELECTRIC & GAS	1,206,294	1,242,750	1,278,240	1,329,369	1,382,544	4%
3132 UTILITY USER TELEPHONE	440,252	365,574	320,064	332,866	346,181	4%
3133 UTILITY USER CAL AM WATER	513,118	496,949	481,884	501,160	521,206	4%
3134 UTILITY USER-CITY WATER	30,877	30,593	36,083	37,526	39,027	4%
3135 UTILITY USER-CABLE	254,102	224,759	232,402	241,698	251,366	4%
3136 UTILITY USERS - MARINA COAST	67,532	54,507	56,453	58,711	61,059	4%
3140 FINANCE ADMIN RECOVERY	2,321	2,516	1,918	1,500	1,516	1%
3201 BINGO PERMIT	52	-	-	-	-	n/a
3202 ANIMAL LICENSE	4,691	6,379	4,433	4,000	4,041	1%
3204 COUNCIL CHAMBERS RENTAL	-	16	4,700	-	4,724	n/a
3210 PLAN CHECK FEES	125,100	109,386	122,111	115,000	116,191	1%
3211 BUILDING PERMIT	314,953	309,151	382,315	260,000	262,694	1%
3212 ELECTRICAL PERMIT	54,688	36,599	47,268	45,000	45,466	1%
3213 PLUMBING PERMIT	26,574	7,882	16,490	8,000	8,083	1%
3214 CERTIFICATE OF OCCUPANCY	5,209	6,207	4,494	4,500	4,547	1%
3215 SEWER PERMIT	332	(273)	(1,236)	-	-	n/a
3216 ABANDONED RESIDENTIAL PROP. FE	450	507	-	-	-	n/a
3221 SIGN PERMIT	2,020	2,379	3,248	2,400	2,425	1%
3223 HOME OCCUPATION/GARAGE SALES	5,307	4,363	3,649	3,700	3,738	1%
3224 USE PERMIT	-	200	-	-	-	n/a
3225 USE PERMIT	28,535	15,480	8,450	15,000	15,155	1%
3231 STREET OPENING/ENCR PERMIT	34,124	82,305	68,002	45,000	45,466	1%
3232 TREE PERMITS	7,018	6,734	4,429	4,500	4,547	1%
3242 OTHER LICENSES & PERMITS	481	512	112	250	253	1%
3246 AB 717 ADMINISTRATIVE 4%	17,794	16,096	16,970	15,000	15,155	1%
3301 REVENUE/RECOVERY	18,217	23,329	12,939	10,000	10,104	1%
3302 PARKING FINES	27,643	21,307	15,575	14,000	14,145	1%
3303 OTHER COURT FINES	26,027	51,490	46,725	36,000	36,373	1%
3304 PROPERTY MAINTENANCE FINES	1,268	952	-	1,200	1,212	1%
3350 ADMINISTRATIVE CITATION	2,402	11,557	9,972	30,000	9,900	-67%
3401 INTEREST INCOME	199,669	38,093	137,396	20,000	20,207	1%
3405 LAND/CHAMBERS/EQUIP RENTAL INC	46,841	52,163	59,993	50,000	50,518	1%
3406 PROPERTY RENT	5,350	5,500	4,000	6,750	6,750	0%
3408 GOLF COURSE RENTAL (GENERAL FUND)	100,000	100,000	100,000	100,000	100,000	0%

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Detail

	FY 2017-18 Actual Revenues	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget	Proposed vs. FY 21 +/- (%)
Revenues (continued)						
3409 STARBUCKS RENTAL INCOME	-	5,844	7,778	6,222	6,287	1%
3502 HOMEOWNER PROPERTY TAX RELIEF	7,233	8,426	8,351	2,500	2,526	1%
3504 POLICE OFFICER TRAINING STDS.	-	11,699	44,866	6,171	6,235	1%
3506 SB90 REIMBURSEMENT	14,864	1,471	31,025	15,000	15,155	1%
3509 TRAFFIC SAFETY FINES	2,628	1,839	1,083	2,700	2,728	1%
3510 CSA 74 EMS - MONTEREY COUNTY	28,535	28,215	28,043	28,323	28,617	1%
3541 GRANT REVENUE	541,540	86,419	193,524	303,756	436,244	44%
3563 OTHER REVENUES	-	-	110,000	-	-	n/a
3602 VEHICLE ABATEMENT FEE	15,320	20,020	19,006	11,000	11,114	1%
3603 FIXIT TICKET FEE	3,553	4,123	2,381	2,500	2,526	1%
3606 ANIMAL SHELTER FEE	5,673	5,382	3,547	2,500	2,526	1%
3608 POLICE FALSE ALARM	7,216	3,732	(2,435)	5,500	5,557	1%
3613 FIRE-FIREWORKS FEE	20,166	17,717	15,621	10,000	10,104	1%
3614 FIRE CONTRACTS	195,000	237,168	200,850	194,854	196,873	1%
3623 FIRE INSPECTION-BUSINESS	6,358	26,827	19,366	20,000	20,207	1%
3628 PLAN CHECK-BLDG/FIRE SPRINKLR	20,210	16,248	14,095	18,000	18,186	1%
3652 REAL PROPERTY CERTIFICATION	29,830	28,755	26,490	25,000	25,259	1%
3653 BAR REVIEW	9,493	4,993	6,550	7,000	7,073	1%
3654 SALE OF MAPS,PUBS,RPTS	1,121	761	1,024	500	765	53%
3657 VARIANCE APPLI. FILING FEE	1,500	2,773	500	750	758	1%
3659 PLAN CHECK INSPECTION	830	1,030	6,009	5,000	5,052	1%
3660 APPEALS/PLANNING/BAR	1,050	1,916	2,959	2,000	2,021	1%
3662 MARIJUANA PERMIT APPLICATION	119,000	-	-	-	-	n/a
3664 PLANNING APPLICATION REVIEW	17,741	25,311	1,516	5,000	5,052	1%
3665 TRAFFIC ADVISORY COMMITTEE FEE	164	165	415	250	253	1%
3666 ENGINEERING PLAN CHECK	85,318	1,465	25,819	25,000	25,259	1%
3667 SITE PLAN REVIEW	-	-	4,338	4,000	4,041	1%
3668 ZONING/PLAN AMENDMENTS	18,224	-	8,574	10,000	10,104	1%
3670 JAZZ ART SHOW	-	423	-	-	425	n/a
3672 CENTER RENTALS/DEPOSITS	43,899	53,794	29,779	6,250	54,063	765%
3673 PRE-SCHOOL FEE	34,541	33,449	14,749	3,750	33,617	796%
3674 OTHER COMMUNITY CLASSES	48,650	52,753	20,568	6,250	53,017	748%
3675 ART COMMISSION	530	12	-	-	12	n/a
3676 SWIMMING POOL REVENUE	122,992	133,030	92,491	15,000	133,695	791%
3677 SWIMMING POOL RENT	18,874	13,822	3,194	1,875	13,891	641%
3679 RECREATION DAY CAMP	93,365	69,628	20,329	7,500	69,976	833%
3683 SUMMER CONCERTS	7,143	3,627	-	-	3,646	n/a
3685 PROGRAM DONATIONS- RECREATION	2,079	12,760	10,242	1,250	12,824	926%
3691 PARK RENTAL FEES	13,025	12,498	22,414	2,500	12,560	402%
3694 NSF FEE	112	159	125	150	152	1%
3695 SPECIAL EVENT APPLICATION	2,724	6,779	3,680	800	3,719	365%
3699 POLICE SERVICE CHARGES	37,300	35,424	35,351	50,000	50,518	1%
3709 SALE OF REAL PROPERTY	1,075,080	-	-	270,000	-	-100%
3720 MISCELLANEOUS REVENUE	5,828	37,853	95,559	7,183	7,258	1%
3721 ONE TIME REVENUE	78,908	-	-	350,000	9,350,000	2571%
3722 PROCEEDS - LRPMP	-	-	2,995,538	160,080	-	-100%
3755 LEASE PROCEEDS	1,014,649	-	-	-	-	n/a
3759 CAL RECYCLE	(583)	18,898	-	8,500	8,588	1%
3764 REIMBURSEMENTS - ADMIN SERVICES	12,112	1,139	225	500	505	1%
3765 REIMBURSEMENTS - POLICE	57,290	(2,073)	12,445	20,000	20,207	1%
3766 REIMBURSEMENTS - FIRE	201,100	178,862	286,428	254,930	257,571	1%
3767 REIMBURSEMENTS - PUBLIC WORKS	29,708	47,905	125,869	125,000	164,295	31%
3768 REIMBURSEMENTS - OTHER	57,980	3,556	-	2,500	2,526	1%
3769 REIMBURSEMENTS- PLNG&ECON DEV	1,455	-	42,058	30,000	30,311	1%
3770 REIMBURSEMENTS-CITY CLERK	-	2,904	-	500	505	1%
3772 REIMBURSEMENTS-POLICE SRO	50,957	24,192	-	-	-	n/a
3790 DONATIONS	1,535	6,600	12,250	1,250	1,263	1%
3799 CASH OVER/SHORT	28	48	(31)	-	-	n/a
Total Revenues - General Fund	\$ 33,300,672	\$ 33,227,725	\$ 37,065,136	\$ 36,264,558	\$ 46,837,410	29%

GENERAL FUND EXPENDITURES

Budget Comparison by Budget Year

GENERAL FUND

Expenditures by Function/Program

	FY 2017-18 Actual Expenditures	FY 2018-19 Actual Expenditures	FY 2019-20 Actual Expenditures	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget	Proposed vs. FY 21 +/- (%)
Expenditures						
Legislative Body	\$ 564,693	\$ 218,656	\$ (229,830)	\$ (283,461)	\$ 151,437	153%
City Manager	(8,544)	(58,661)	11,401	(129,441)	230,699	278%
City Clerk	162,184	211,417	200,807	182,437	175,131	-4%
Economic & Community Development						
Community Development	48,500	(38,305)	(85,705)	(91,619)	26,971	129%
Economic Development	581,501	684,890	777,492	1,140,482	927,252	-19%
Planning	789,501	889,366	810,165	441,098	703,066	59%
Building and Code Enforcement	461,663	882,499	854,798	859,536	1,239,492	44%
Human Resources & Risk Management	139,006	134,123	(52,782)	(127,625)	250,296	296%
City Attorney	(90,665)	193,737	247,425	117,104	460,537	293%
Finance Department	114,225	215,460	237,693	42,388	(22,403)	-153%
Police Department	12,746,770	13,579,569	14,256,683	13,439,902	15,805,172	18%
Fire Department	6,663,658	7,832,038	9,064,899	8,110,996	9,971,554	23%
Public Works/Engineering	2,097,912	2,264,640	3,155,706	3,708,970	3,531,747	-5%
Recreation	2,774,580	3,327,412	3,033,676	2,905,729	4,466,210	54%
Subtotal Expenditures	27,044,983	30,336,841	32,282,430	30,316,496	37,917,160	25%
Transfer Out	4,738,145	2,657,803	3,448,922	2,504,215	6,675,087	167%
Total Expenditures- General Fund	\$ 31,783,128	\$ 32,994,644	\$ 35,731,352	\$ 32,820,711	\$ 44,592,247	36%

General Fund expenditures (excluding transfers-out) in FY 2020-21 are projected at \$30.3M. Expenditures are proposed to increase to \$37.9M in FY 2021-22. Overall, the General Fund appropriations budget will increase \$7.6M or 25% over the previous fiscal year. As was mentioned previously, the FY2020-21 budget was cut significantly in response to the COVID-19 pandemic. The sizeable increase in FY 2021-22 correlates mostly to the City ramping back up operations. When transfers-out are included, the City budget is approximately \$44.6M. Transfers out are comprised of \$5.5M in Capital Improvement Program funding and \$1.2M in operating transfers. Specific details of expenditures are presented in the Department Details sections of the Budget.

Discussion of Significant Variances - Expenditures by Function/Program

The **Legislative Body** is budgeted to increase 153% or \$435k in FY 2021-22. The increase is largely due to a decrease in the amount of administrative costs allocated out to other departments and funds (\$347k). The City's cost allocation plan (CAP) uses costs from the previous fiscal year as the basis for the amount to be allocated. With FY2020-21 being a down year for Council costs, the allocation is likewise lower than usual. The allocation for the fireworks event increased on a year over year basis causing a \$52k variance. The fireworks budget is for the 2022 Fourth of July fireworks show. Additionally, the Council increased its support of community organizations by \$88k including budgeted donations to Community Human Services, Casa de Noche Buena and the Monterey County Convention & Visitors Bureau.

The **City Manager's** office is expected to increase 278% or \$360k in FY 2021-22. The increase is largely due to plans to fill both the vacant Assistant City Manager position as well as the newly created Communications & Public Engagement Specialist.

Building & Code Enforcement is slated to increase \$380k or 44%. The increase largely due to personnel costs as the department ramps back up. A few Senior Administrative Assistants that were shared with other departments in FY 2020-21 will return full time to Building & Code Enforcement. Additionally the department proposes hiring a second Building Inspector as well as an additional Code Enforcement Officer. Associated equipment and vehicle costs have been budgeted for these positions.

Human Resources is slated to increase by \$378k or 296% on a year over year basis. The variance is caused by a few factors: Personnel costs will increase \$131k and will include the addition of a fully dedicated Administrative Assistant. Consultant costs will increase by \$111k and include investigation costs, negotiation costs, recruiting cost and an costs to conduct a staff survey. These additional HR consulting costs will be crucial in the coming year as the City rebuilds its workforce. Lastly, the department will see a decrease in the amount of administrative costs allocated out to other departments and funds (\$95k). The City's cost allocation plan (CAP) uses costs from the previous fiscal year as the basis for the amount to be allocated. With FY2020-21 being a down year for Human Resources costs, the allocation is likewise lower than usual.

The **City Attorney's** office is budgeted to increase 293% or \$344k in FY 2021-22. Budget increases have been requested related to potential litigation as well as legal work necessitated by the City's general plan update (\$430k).

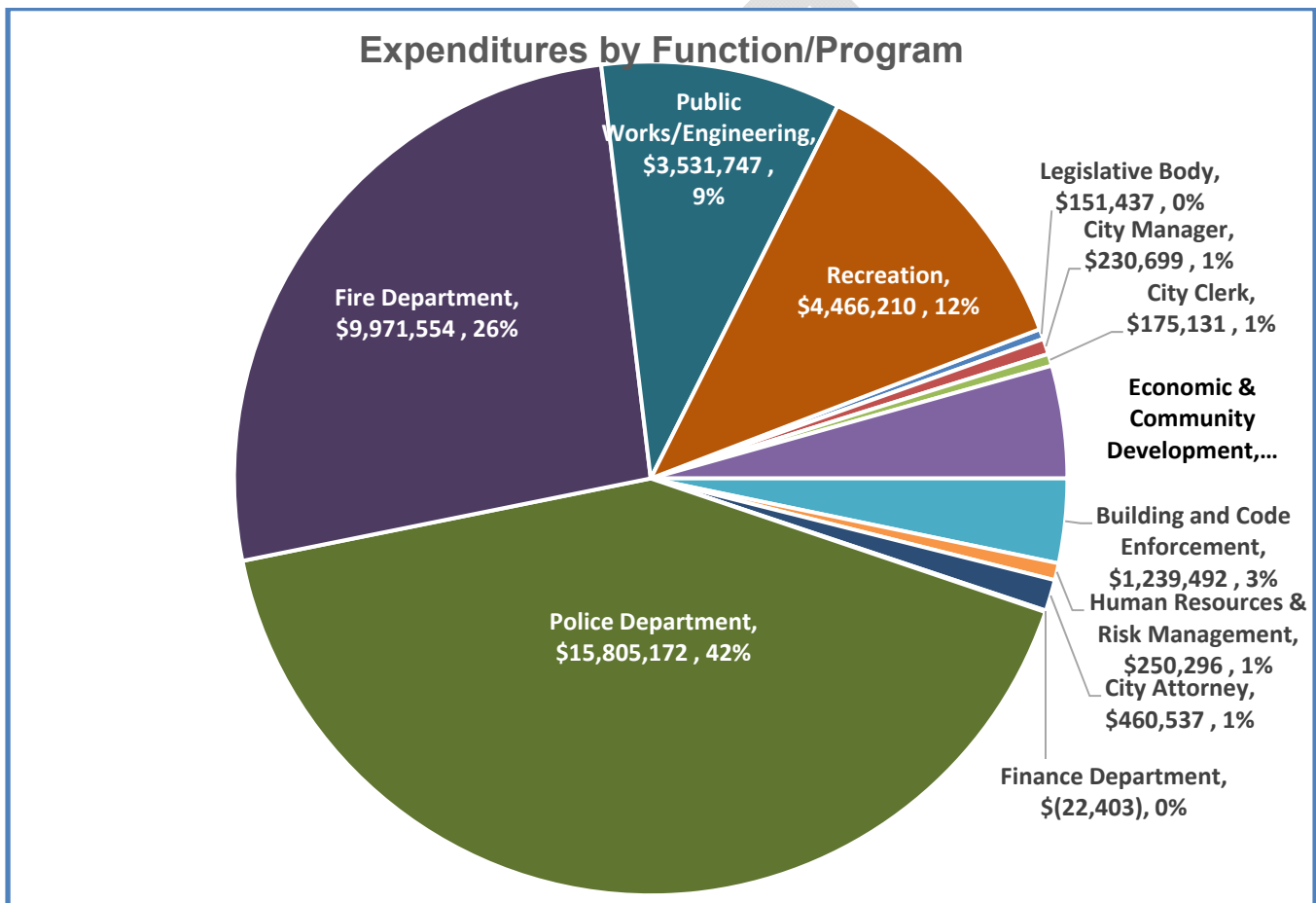
The **Police Department** is budgeted to increase \$2.2M or 18% largely due to increases in personnel costs (\$2.1M). The personnel cost variance is due to an increase in staffing levels as well as cost increases from cost of living adjustments, step increases and return of labor group concessions. Currently the department has five vacancies, which have been factored into the FY 2020-21 year-end projection. In FY 2021-22 the police department proposes unfreezing and/or adding an additional 7 positions: one Police Commander, one Police Sergeant, two Community Services Officers, one Administrative Analyst and two Parking Enforcement Officers. Lastly, the Police Department is slated to replace the current outdated radio system at a cost of \$400k.

The **Fire Department** is budgeted to increase \$1.9M or 23% largely due to increases in personnel costs (\$1.4M). The personnel cost variance is due to a small increase in staffing levels as well as cost increases from cost of living adjustments, step increases and return of labor group concessions. In the upcoming year the department will look to hire a part-time Fire Marshall. Currently the department has several vacancies due to long-term injuries in the department. This has caused the department to rely heavily on overtime. The outlook for FY 2021-22 remains the same with a sizeable overtime appropriations request (\$690k). Lastly, the Fire Department is slated purchase a fire engine (\$393k) to replace out of date equipment.

Recreation expenditures are budgeted to increase by \$1.6M or 54% in FY 2021-22. The increase is due primarily to restrictions on gatherings in fiscal year 2020-21 due to the COVID-

19 pandemic. Programs that usually operate, such as the community center, swim center and recreational day camps have been closed for most of FY 2020-21. The City however is budgeting with an assumption that these programs will resume in FY 2021-22. The associated increase in personnel costs to reopen the City's recreation programs is \$1.5M on a year over year basis.

Increased personnel costs in the Recreation department include one Family & Community Support Practitioner, two Family & Support Technicians and an additional Recreation Department Supervisor. Furthermore, the Recreation department budget includes \$320k to fund a second round of Community Social Services grants. This money is intended to be granted to local non-profits either as start-up funding or to fund specific projects related to social services. Total funding for social services programs is approximately \$505k.



Budget Comparison by Budget Year

GENERAL FUND

Expenditures by Category

	FY 2017-18 Actual Expenditures	FY 2018-19 Actual Expenditures	FY 2019-20 Actual Expenditures	FY 2020-21 Projected Budget	FY 2021-22 Proposed Budget	Proposed vs. FY 21 +/- (%)
Expenditures						
Personnel Services	\$ 20,986,939	\$ 23,145,254	\$ 25,194,146	\$ 22,793,237	\$ 29,460,462	29%
Services & Supplies	4,853,393	4,491,820	4,458,021	5,607,643	6,177,309	10%
Capital Outlay-Projects	474,460	997,629	1,198,693	490,751	1,129,371	130%
Internal Service Charge	1,942,776	2,387,516	2,024,982	2,414,863	2,123,494	-12%
Administrative Allocation	(1,458,975)	(1,004,152)	(1,304,327)	(1,233,135)	(1,331,538)	8%
Debt Service	246,390	318,773	710,915	243,137	358,063	47%
Subtotal Expenditures	27,044,984	30,336,841	32,282,430	30,316,496	37,917,160	25%
Transfer Out	4,738,145	2,657,803	3,448,922	2,504,215	6,675,087	167%
Total Expenditures- General Fund	\$ 31,783,129	\$ 32,994,644	\$ 35,731,352	\$ 32,820,711	\$ 44,592,247	36%

Discussion of Significant Variances - Expenditures by Category

Personnel Services costs are the largest class of expenditures in the General Fund, representing nearly 78% of the expenses for FY 2021-22. Overall, personnel costs will increase \$6.6M on a year over year basis. Many departments/functions will see steep increases on a year over year basis in fiscal year 2021-22 as compared to fiscal year 2020-21. This is because the City cut its workforce in fiscal year 2020-21 in response to the COVID-19 pandemic. The reduction comprised twenty positions through elimination or budgetary freeze. Additionally all labor groups agreed to temporary pay reductions. Fiscal year 2021-22 however will reverse those cuts as the City again ramps up its workforce and concessions are returned to the labor groups. At the budget study session held on May 18, 2021, The City Council directed staff to add 1 Recreation Department Supervisor, 1 Code Enforcement Officer, 2 Parks Maintenance workers, 1 part-time Fire Marshall, and 2 Parking Enforcement Officers. These additions demonstrate the Council's commitment to the quality of life of the City's residents in various service areas. The total additional cost in the first year for these 6.5 employees is \$399k.

The **Services & Supplies** category is budgeted to increase 10% or \$570k in FY 2021-22. The Community Development department has budgeted \$120k for a Sustainability & Climate Action Plan as well as \$30k to support small business in their efforts to comply with a potential City Plastics Ordinance. Human Resources consulting costs will increase by \$111k and include investigation costs, negotiation costs, recruiting cost and an costs to conduct a staff survey. These additional HR consulting costs will be crucial in the coming year as the City rebuilds its workforce. Additionally, the City Attorney services & supplies will increase due to potential litigation as well as legal work necessitated by the City's general plan update (\$430k). Additionally, the Planning department consulting costs are slated to increase by \$132k as the city embarks on a general plan update. Cost increases have been offset by smaller cost decreases across multiple departments.

The **Capital Outlay-Projects** category is budgeted to increase 110% or \$541k in FY 2021-22. Capital spending can be irregular due to project timing and funding availability. Notable capital

purchases include a fire department engine (\$393k) and new radios for the police department (\$400k).

Transfers-Out are budgeted at \$6.7M. Transfers out are comprised of \$5.5M in Capital Improvement Program funding and \$1.2M in operating transfers. The proposed funding source for the general fund CIP costs in FY 2021-22 is from fund balance. For a complete list of capital improvement projects see the Capital Improvement (CIP) section of the budget

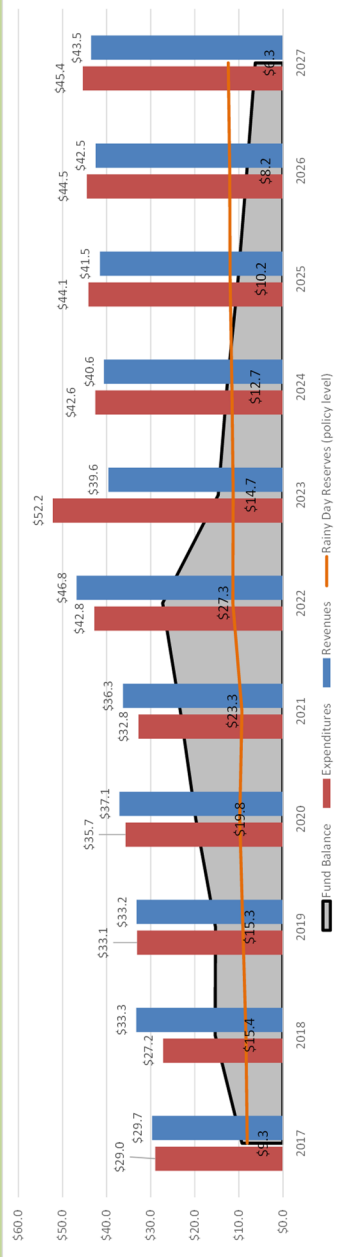
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BUDGET SUMMARY – GENERAL FUND

Long Term Forecast



	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Actual	Actual	Actual	Actual	Actual	Projected Results as of Q3 2021	Proposed budget	Projected	Projected	Projected	Projected	Projected
REVENUES											
Sales and Use Tax	7,282,908	7,249,770	8,354,999	7,544,612	8,351,763	8,618,205	8,850,897	9,116,423	9,298,752	9,484,727	9,674,421
Transaction Tax	3,899,854	5,425,678	6,479,786	6,206,631	7,114,608	7,412,961	7,613,111	7,841,504	7,998,334	8,158,301	8,321,467
Property Tax	6,776,797	7,390,572	7,110,419	8,485,271	9,300,612	9,684,123	10,131,529	10,418,252	10,766,221	11,134,426	11,517,450
Transient Occupancy Tax	2,701,621	2,922,110	3,424,302	3,038,525	1,584,896	2,582,746	3,486,707	3,556,441	3,627,570	3,700,122	3,774,124
Utility User Tax	2,484,446	2,512,175	2,415,132	2,405,125	2,501,330	2,601,383	2,705,439	2,813,656	2,869,929	2,927,328	2,985,874
Franchise Fees	1,423,017	1,428,149	1,725,050	1,288,511	1,418,504	1,443,374	1,468,633	1,498,006	1,527,966	1,558,525	1,589,696
Miscellaneous-Other Revenue	631,521	702,069	557,491	769,267	974,804	9,977,500	980,225	984,210	989,604	995,106	1,000,717
Business License & Permits	585,705	733,301	820,067	843,833	704,597	711,896	719,271	730,061	744,662	759,555	774,746
Fees & Charges	676,244	840,846	592,904	746,003	416,225	768,412	776,373	788,018	803,779	819,854	836,251
Marijuana Receipts Tax	-	171,800	514,565	1,209,596	1,270,076	1,283,234	1,296,528	1,315,976	1,342,296	1,369,141	1,396,524
Grant Revenue	501,440	541,540	86,419	193,524	1,126,266	652,336	436,244	436,244	436,244	436,244	436,244
Reimbursements	732,382	425,467	257,957	608,049	448,430	491,076	496,163	503,606	513,678	523,951	534,430
Fines & Forfeitures	37,032	57,340	85,306	72,272	81,200	61,630	62,269	63,253	64,518	65,808	67,125
Income from Investments	1,512,294	2,394,748	149,437	3,244,712	563,052	133,244	127,167	127,473	127,887	128,310	128,741
Central Service Charge	15,623	17,994	16,096	16,970	15,000	15,155	15,312	15,542	15,853	16,170	16,493
Licenses & Permits	453,652	487,116	484,697	545,334	393,150	400,133	404,279	410,343	418,550	426,921	435,459
Total Revenues	29,714,536	33,327,853	33,227,860	37,065,136	36,264,558	46,837,410	39,570,147	40,619,009	41,545,843	42,504,490	43,489,765
EXPENDITURES BY DEPARTMENT											
Administration	114,239	2,513	44,232	-	500	25,000	25,259	25,638	26,151	26,674	27,207
Police	11,064,352	11,364,453	11,962,113	12,737,744	11,928,756	14,631,744	14,750,869	15,077,282	15,687,512	15,733,903	16,102,709
Fire	6,095,796	6,084,032	7,194,656	8,413,815	7,456,912	9,258,543	9,352,442	9,492,605	9,859,962	9,761,962	9,936,930
Recreation Services Department	2,484,072	2,237,303	2,692,462	2,386,547	2,062,308	3,501,936	3,196,487	3,286,295	3,384,204	3,484,236	3,579,797
Economic and Community Development	729,199	844,996	929,773	942,457	1,299,532	1,105,545	697,741	714,643	738,114	759,626	777,954
Building and Code Enforcement	1,093,265	1,130,279	1,608,299	1,498,578	1,134,249	1,807,129	1,863,087	1,935,081	1,997,322	2,048,146	2,097,322
Finance Department	1,052,719	1,052,869	1,138,000	1,168,791	973,486	1,098,286	1,103,060	1,129,457	1,162,935	1,196,492	1,228,154
Human Resources/Risk Management	632,245	754,165	745,451	648,498	573,655	856,445	859,851	877,867	910,091	937,375	961,142
Public Works	5,343,438	3,300,030	6,427,060	7,411,691	5,926,515	9,211,599	19,053,345	8,794,269	9,006,260	9,188,988	9,342,115
Legislative Body	416,982	851,352	562,260	455,133	401,502	486,081	491,571	498,766	508,915	518,925	528,851
City Manager	480,854	476,758	445,630	488,631	347,789	704,656	706,209	719,855	745,898	768,229	785,659
Public Affairs and City Clerk	173,690	290,377	292,608	360,789	345,746	327,344	328,611	334,228	346,356	356,772	364,746
City Attorney	312,689	367,138	460,336	584,184	453,863	1,000,898	1,007,533	1,024,182	1,052,666	1,078,942	1,103,142
Other	-	-	-	234,038	1,327,770	3,500	3,536	3,589	3,661	3,734	3,809
Administrative Allocation	(1,008,353)	(1,516,684)	(1,358,235)	(1,599,544)	(1,411,872)	(1,193,955)	(1,371,484)	(1,412,629)	(1,455,008)	(1,498,658)	(1,543,617)

BUDGET SUMMARY – GENERAL FUND

EXPENDITURES BY OBJECT

Personnel Services	11,480,423	12,037,951	13,732,613	14,623,636	12,118,715	15,865,580	15,865,744	16,198,311	16,598,091	17,095,021	17,497,346
Salaries	1,403,091	1,746,123	1,405,858	1,325,957	1,242,516	1,498,238	1,498,238	1,543,185	1,589,481	1,637,165	1,686,280
Overtime	1,383,907	1,550,323	1,779,257	1,976,415	1,838,361	2,609,837	2,610,379	2,963,619	3,365,581	3,534,032	3,742,472
Health Insurance	132,697	141,676	138,065	136,821	116,194	159,154	159,176	168,137	177,694	181,257	188,231
Dental/Vision Insurance	1,143,926	1,155,567	1,229,210	1,604,042	1,853,616	2,229,706	2,230,576	2,293,781	2,359,462	2,430,784	2,497,880
Other Benefits	3,745,897	3,925,787	4,486,506	5,098,131	5,238,198	6,444,882	6,538,445	6,325,790	6,651,084	6,017,684	6,025,659
Retirement	376,059	395,115	359,431	376,718	375,637	652,080	691,205	732,677	776,638	815,470	848,088
Retiree Health Insurance											
Total Personnel Services	19,666,000	20,952,541	23,130,940	25,141,720	22,783,237	29,459,478	29,593,763	30,225,501	31,518,031	31,711,413	32,485,957
Services & Supplies	4,991,392	4,859,055	4,506,135	4,532,224	5,689,850	6,178,443	5,501,896	5,583,750	5,694,525	5,807,515	5,922,766
Internal Service Charge	2,170,900	1,942,776	2,387,516	2,024,982	2,414,863	2,123,494	2,145,493	2,177,675	2,221,229	2,265,653	2,310,967
Transfer Out	2,204,946	223,333	2,807,803	3,182,506	2,504,215	4,907,589	14,697,170	4,310,065	4,347,464	4,386,266	4,426,212
Debt Service	329,555	246,390	318,773	977,331	243,137	358,063	446,477	527,677	557,731	595,871	580,298
Capital Outlay	602,782	474,460	997,629	1,176,915	418,545	1,129,221	1,140,920	1,158,034	1,181,194	1,204,818	1,228,914
Total Expenditures	28,985,186	27,239,580	33,144,644	35,731,352	32,820,711	42,824,749	52,154,234	42,570,074	44,065,167	44,472,880	45,411,496
Net Change in Fund Balance	729,349	6,088,273	83,216	1,333,784	3,443,848	4,012,660	(12,584,087)	(1,951,065)	(2,519,324)	(1,968,390)	(1,921,731)
End of Year Fund Balance	9,269,632	15,403,860	15,263,107	19,815,169	23,259,017	27,271,677	14,687,590	12,736,525	10,217,202	8,248,812	6,327,081

Long Term Forecast

New to the budget for FY 2021-22 is the City's long-term forecast (LTF). The forecast provides 5 years of historical data as context, the draft budget for the next fiscal year and five years of forward looking projections. The LTF was developed at a high level (low level of detail). The City's major sources of revenue were grouped into categories and projected. Likewise, the City's major expenditures were grouped into categories and projected. The majority of the assumptions used in the report were based on a five-year historical trend or provided by outside consultants. Some projections however are based on known payment or increase percentages. Pension costs for example are expected to increase 14% each year for the next four years. This is due to the decreased discount rate adopted by CalPERS. Likewise, the City's capital costs were input according to the five-year CIP.

The LTF indicates that the City is in a good financial position in the short term. There is a steady decrease in fund balance projected over the next five years however. If the City stays on the current trajectory, within three years fund balance is likely to dip below the rainy day reserve levels set by Council. In order to change the trajectory, City staff are committed to developing new and enhanced revenue sources. Staff is also committed to cutting costs wherever possible while promoting the Council's agenda. The LTF will be continuously updated and presented to Council as specific information becomes known.



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OPERATING TRANSFERS

Summary Schedule of Transfers

Fund #	Fund Name	Net Transfers
100	General Fund	(4,907,589)
200	CDBG	(550,991)
210	Streets Fund	(2,934,630)
211	Measure X non-bond	(3,097,332)
212	Transportation Capital Projects	7,970,937
233	American Rescue Plan	(1,468,929)
246	City Affordable Housing	159,992
251	Senior Programs	52,045
271	Stormwater	1,350,598
308	Library Project	(119,603)
341	Culvert Project	(54,616)
342	Parks Improvements	956,000
343	Special Projects Capital	1,075,000
344	Government Facilities Capital	2,318,392
347	Solar Panels	(124,350)
348	Cutino Park Project	718,658
356	Cutino Bond Fund	(339,347)
357	Measure X Debt Service	(952,190)
602	Recreation Endowment	(52,045)
969	RDA Obligation Retirement	(331,000)
971	SA Merged Capital Project	179,013
972	SA Merged Capital Debt Service	151,987

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SCHEDULE OF OPERATING TRANSFERS

Detail Schedule of Transfers

Purpose	Fund #	Fund Name	Transfer Out	Fund #	Fund Name	Transfer In
CIP Funding - various projects	100	General Fund	(2,318,392)	344	Government Facilities Capital	2,318,392
CIP Funding - New well	100	General Fund	(1,075,000)	343	Special Projects Capital	1,075,000
Short Term Rental Revenue	100	General Fund	(159,992)	246	City Affordable Housing	159,992
CIP Funding - Various projects	100	General Fund	(405,009)	342	Parks Improvements	405,009
Stormwater Funding - Operating costs	100	General Fund	(665,598)	271	Stormwater	665,598
CIP - Stormwater Funding	100	General Fund	(685,000)	271	Stormwater	685,000
CIP - Streets (City MOE)	100	General Fund	(986,785)	212	Transportation Capital Projects	986,785
Bond payment	100	General Fund	(379,311)	356	Cutino Park Bond Fund	379,311
CIP Funding	200	CDBG	(550,991)	342	Parks Improvements	550,991
Streets Capital Projects - TAMC Fair Share	210	Streets Fund	(95,286)	212	Transportation Capital Projects	95,286
Streets Capital Projects - SB1	210	Streets Fund	(673,344)	212	Transportation Capital Projects	673,344
Streets Capital Projects - ATP grant	210	Streets Fund	(2,166,000)	212	Transportation Capital Projects	2,166,000
Streets Capital Projects - Measure X	211	Measure X non-bond	(2,456,363)	212	Transportation Capital Projects	2,456,363
Measure X bond payment	211	Measure X non-bond	(640,969)	357	Measure X Debt Service	640,969
Lost revenue backfill	233	American Rescue Plan	(1,468,929)	100	General Fund	1,468,929
Measure X bond proceeds	357	Measure X bond	(1,593,159)	212	Transportation Capital Projects	1,593,159
Close out capital project fund	308	Library Project	(119,603)	100	General Fund	119,603
Close out capital project fund	341	Culvert Project	(54,616)	100	General Fund	54,616
Close out capital project fund	347	Solar Panels	(124,350)	100	General Fund	124,350
Cutino Park bond proceeds	356	Cutino Bond Fund	(718,658)	348	Cutino Park Project	718,658
Funding for Senior Programs	602	Recreation Endowment	(52,045)	251	Senior Programs	52,045
Successor Agency Interfund Transfers	969	RDA Obligation Retirement	(179,013)	971	SA Merged Capital Project	179,013
Successor Agency Interfund Transfers	969	RDA Obligation Retirement	(151,987)	972	SA Merged Capital Debt Service	151,987
			<u>\$ (17,720,400)</u>			<u>\$ 17,720,400</u>



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APPROPRIATIONS LIMIT

CITY OF SEASIDE
APPROPRIATION LIMIT
FOR FISCAL YEAR 2021-22

2020-21 Appropriation Limit		\$	35,567,783
2021-22 Appropriations Limit Adjustment Factors			
Increase in per Capita Personal Income	1.0573		
Population Change (County Factor)	0.9952		
Combined Factor			1.05222496
2021-22 Appropriation Limit		\$	37,425,309
2021-22 Appropriations Subject to Limit		\$	29,232,409
2021-22 Limit in Excess of Appropriations		\$	8,192,900



THE MAYOR & CITY COUNCIL

The Mayor & City Council

DIVISIONS

Mayor & City Council

Boards & Commissions

IT'S A FACT

- The public is welcome to attend and participate at all public meetings.
- The City Council adopts legislation enforceable within the City of Seaside.
- Mayor and City Council appoints the City Manager and the City Attorney.
- Boards & Commissions are made up of Seaside Citizen Volunteers.

The City of Seaside is a General Law City with a Council/Manager form of government. The five-member City Council is a legislative and policy-making body that is elected (nonpartisan) to represent the residents of Seaside. Policy decisions are made at City Council meetings, which are held the first and third Thursday of each month at 7:00 p.m. At these public meetings, the City Council makes policy determinations; approves agreements and contracts; adopts ordinances (local laws) and regulations; and authorizes the expenditure of City funds.

Members of the City Council also develop and maintain significant intergovernmental relations with local, state, and federal agencies in order to enhance the economic vitality of Seaside. The City Council also serves as the Board of Directors for the Successor Agency of the Redevelopment Agency of the City of Seaside.

Strategic Goals for 2021—2022

- Achieve Fiscal Strength & Improve Community Quality of Life.
- Repair & Rebuild Roads.
- Fort Ord Blight Removal & Re-development.
- High Value / Low Cost Economic Development & Place-Making.
- Secure Sustainable Water.
- Improve Parks.
- Develop Affordable Housing.
- Begin Golf Course Hotel Construction.
- Support Community Education Opportunities.

Boards & Commissions

Commissions and Boards are advisory bodies made up of Seaside citizens appointed by the City Council that serve as an important link between the City Council and Community by providing direct involvement in policy-making and communication of vital information.

The City Council and Board and Commission Advisory Bodies work towards the betterment of the City and to improve the lives of our citizens.



Budget Summary The Mayor & City Council

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	5	5
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 64,855	\$ 44,294
Services & Supplies	\$ 385,181	\$ 426,697
Capital Outlay and Debt	\$ -	\$ 500
Internal Services & Central Support Charges	\$ (640,947)	\$ (320,054)
Total Expenditures	\$ (190,912)	\$ 151,437
DEPARTMENTAL REVENUES		
General Taxes	\$ (190,912)	\$ 151,437
Total Revenues	\$ (190,912)	\$ 151,437

GENERAL FUND

City Council

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1010-0001	SALARIES	\$ 46,356	43,746	18,000	20,197	33,430
100-1010-0002	OVERTIME	4	-	-	-	-
100-1010-0006	WORKERS COMPENSATION	92	122	91	122	142
100-1010-0012	VACATION/COMP TIME PAYOFF	-	-	-	-	-
100-1010-0016	DEFERRED COMPENSATION	192	330	-	330	180
100-1010-0017	PARS-ARS 457	314	-	234	254	-
100-1010-0020	PART-TIME HOURLY WAGES	18,102	-	-	-	-
100-1010-0030	PERS PENSION OB BOND	974	955	716	955	186
100-1010-0031	PERS PENSION	8,887	8,745	2,643	4,295	4,997
100-1010-0032	PARS PENSION	1,592	1,392	-	1,392	885
100-1010-0041	MEDICAL INSURANCE	41,280	7,896	29,014	29,223	3,872
100-1010-0051	DENTAL INSURANCE	1,250	482	891	873	253
100-1010-0061	VISION INSURANCE	125	42	93	80	22
100-1010-0071	LTD	38	77	-	77	42
100-1010-0081	LIFE INSURANCE	29	29	-	29	14
100-1010-0092	MEDICARE TAX	811	1,038	180	208	180
100-1010-1024	COMMUNITY RELATIONS	2,000	-	-	-	-
100-1010-1030	CONSULTANT	15,000	15,000	-	-	-
100-1010-1033	FITNESS PROGRAM	90	-	-	-	90
100-1010-1036	LAFCO ANNUAL CHARGES	29,793	37,896	24,887	24,887	29,864
100-1010-1043	STATE LOBBYIST	-	-	-	-	-
100-1010-2053	OUTSIDE PRINTING SERVICE	-	-	-	-	-
100-1010-3095	DEPARTMENT CONSUMABLES	7,412	6,500	554	369	6,500
100-1010-3102	COMPUTER SUPPLIES	-	-	-	-	-
100-1010-4114	TRAVEL - CM KISPERSKY	1,473	1,500	250	250	-
100-1010-4115	TRAVEL - MAYOR OGLESBY	1,926	3,000	111	111	1,500
100-1010-4116	TRAVEL -CM WIZARD	232	1,500	40	80	1,500
100-1010-4117	TRAVEL - MPT PACHECO	45	1,500	-	-	1,500
100-1010-4118	TRAVEL - CM GARCIA-ARRAZOLA	-	-	50	-	1,500
100-1010-4119	TRAVEL - PRIOR CM	-	-	-	-	-
100-1010-4120	TRAVEL - CM CAMPBELL	1,716	1,500	-	-	1,500
100-1010-4121	MEETINGS & TRAVEL	1,420	-	180	360	-
100-1010-4122	DUES & MEMBERSHIP	28,200	900	900	900	2,125
100-1010-7151	MNTRY BAY AIR RESOURCES DIST	15,875	16,155	15,762	15,762	16,000
100-1010-7160	COMMISSIONER APPRECIATION	-	-	-	-	-
100-1010-7161	LEAGUE OF CALIFORNIA CITIES	13,299	13,500	-	13,500	13,500
100-1010-7164	ASSOC. OF MNTRY BAY AREA GOVT	5,778	5,800	5,688	5,688	5,800
100-1010-7165	COMMUNITY EVENT SUPPORT	2,421	2,500	-	-	7,000
100-1010-7166	MCCVB	88,121	54,000	54,000	54,000	78,000

GENERAL FUND

City Council

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1010-7167	COMMUNITY FIREWORKS EVENT	\$ 55,481	-	1,603	3,205	55,000
100-1010-7170	COMMUNITY SUPPORT	-	33,930	-	-	64,415
100-1010-7176	FAMILY CARE - COUNCIL MEMBERS	-	-	-	-	5,000
100-1010-7177	CHILDCARE	137	500	-	-	-
100-1010-7179	MONT PENINSULA WATER AUTHORITY	-	-	-	-	-
100-1010-7184	VETERANS TRANSITION CENTER	-	-	-	-	-
100-1010-7185	SETTLEMENT WITH KFOV	-	-	-	-	-
100-1010-7199	HOMELESS ASSISTANCE	3,509	-	-	-	-
100-1010-8127	CITY HALL IMPROVEMENTS	-	-	779	-	-
100-1010-9396	LIABILITY INSURANCE	19,742	24,559	18,419	24,559	8,100
100-1010-9397	COMPUTER SYSTEM	17,688	19,457	14,593	19,457	8,886
100-1010-9398	CENTRAL SERVICE CHARGES	(693,421)	(693,421)	-	(693,421)	(345,483)
Total		(\$ 262,019)	(388,870)	189,678	(472,257)	6,501
Services & Supplies		\$ 273,837	195,681	104,025	119,113	290,704
Capital Outlay-Projects		-	-	779	-	-
Personnel Services		120,135	64,855	51,863	58,035	44,294
Total		\$ 393,972	260,536	156,666	177,148	334,998

GENERAL FUND

Art & History Commission

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1320-3095	DEPARTMENT CONSUMABLES	\$ 1,526	500	13	26	-
100-1320-7171	COMMISSION ACTIVITIES	3,259	-	-	-	-
100-1320-7300	HISTORICAL MARKERS	-	-	-	-	1,200
100-1320-7301	ART INSTALLATION/MURAL	-	-	-	-	3,800
100-1320-9398	CENTRAL SERVICE CHARGES	547	547	-	547	730
Total		\$ 5,332	1,047	13	573	5,730
Services & Supplies		\$ 4,785	500	13	26	5,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 4,785	500	13	26	5,000

GENERAL FUND

Recreation & Parks Commission

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1330-3095	DEPARTMENT CONSUMABLES	\$ 657	1,000	-	-	3,500
	Total	\$ 657	1,000	-	-	3,500
	Services & Supplies	\$ 657	1,000	-	-	3,500
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
	Total	\$ 657	1,000	-	-	3,500

GENERAL FUND

Homeless Committee

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1340-1024	COMMUNITY SUPPORT	\$ 5,000	5,000	-	-	5,000
100-1340-3095	DEPARTMENT CONSUMABLES	11,250	500	-	-	500
100-1340-9398	CENTRAL SERVICE CHARGES	-	-	-	-	1,104
Total		\$ 16,250	5,500	-	-	6,604
	Services & Supplies	\$ 16,250	5,500	-	-	5,500
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ 16,250	5,500	-	-	5,500

GENERAL FUND

Neighborhood improvement Commission

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1350-2053	OUTSIDE PRINTING SERVICE	\$ 244	-	98	-	-
100-1350-3095	DEPARTMENT CONSUMABLES	1,111	500	156	313	500
100-1350-7165	CHRISTMAS AWARDS	-	-	-	-	-
100-1350-7168	CHRISTMAS DECORATIONS	-	-	-	-	-
100-1350-7169	NEIGHBORHOOD IMPROVEMENTS	-	180,000	10,969	180,000	107,993
100-1350-9398	CENTRAL SERVICE CHARGES	7,911	7,911	-	7,911	6,609
Total		\$ 9,266	188,411	11,223	188,224	115,102
Services & Supplies		\$ 1,355	180,500	11,223	180,313	108,493
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 1,355	180,500	11,223	180,313	108,493

GENERAL FUND

Environmental Committee

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1360-1030	CONSULTANT	\$ -	-	-	-	-
100-1360-3095	DEPARTMENT CONSUMABLES	683	500	-	-	3,500
Total		\$ 683	500	-	-	3,500
Services & Supplies		\$ 683	500	-	-	3,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 683	500	-	-	3,500

GENERAL FUND

Planning Commission

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1370-1029	TRAINING & EDUCATION	\$ -		-		2,500
100-1370-2058	BAR EXPENSES	-	500	-	-	-
100-1370-3095	CONSUMABLES	-	-	-	-	500
100-1370-4121	MEETINGS AND TRAVEL	-	-	-	-	-
100-1370-8187	DEPARTMENT EQUIPMENT	-	-	-	-	500
Total		\$ -	500	-	-	3,500
Services & Supplies		\$ -	500	-	-	3,000
Capital Outlay-Projects		-	-	-	-	500
Personnel Services		-	-	-	-	-
Total		\$ -	500	-	-	3,500

GENERAL FUND**Commission on Jobs Opportunities & Business (C-Jobs)**

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1385-3095	DEPARTMENT CONSUMABLES	\$ -	500	-	-	3,500
	Total	\$ -	500	-	-	3,500
	Services & Supplies	\$ -	500	-	-	3,500
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
	Total	\$ -	500	-	-	3,500

GENERAL FUND

Citizen / Police Committee

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-1390-3095	DEPARTMENT CONSUMABLES	\$ -	500	-	-	3,500
	Total	\$ -	500	-	-	3,500
	Services & Supplies	\$ -	500	-	-	3,500
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
	Total	\$ -	500	-	-	3,500



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CITY MANAGER

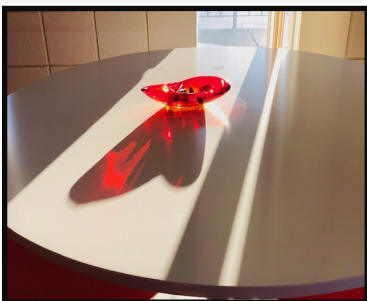
City Manager

DIVISIONS

City Manager

IT'S A FACT

- Seaside is the largest, youngest, most inclusive community on the peninsula, with the greatest opportunity for future economic development.
- The Fort Ord Reuse Authority ended June 30, 2020. Seaside is now the designated Local Resource Agency (LRA) and manages the Environmental Services Cooperative Agreement (ESCA).
- Reserves increased from \$3.7M in 2015 to \$27.2M, not including \$8.9M of expected American Rescue Act revenue.
- Campus Town, the largest development in the City's history, was unanimously approved



Stop by early for a lightshow
with your chocolate.

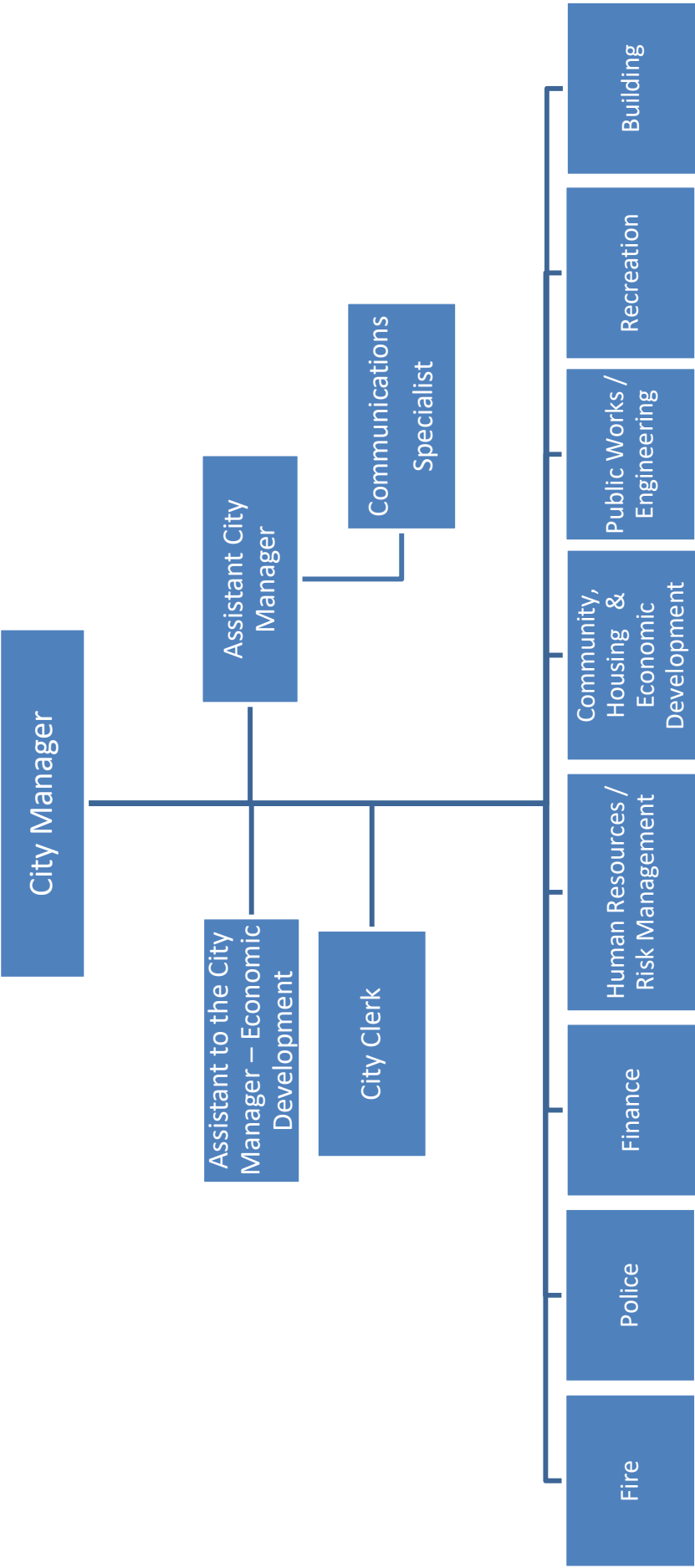
- Acts as the principal policy advisor to the City Council, making recommendations on items placed before the City Council for action.
- Follows-up on City Council decisions and implements City Council policy.
- Directs the operations of the City and supervises the Department Heads.
- Presents a recommended budget.
- Serves as Executive Director of the Successor Agency and Seaside County Sanitation District.
- Updates City Hall employees and visitors on the status of the national pastime, via semaphore.

Include Innovate Inspire

Principal Objectives for 2021—2022

- Complete removal of former Fort Ord buildings on Phase 1 of Campus Town, sell Phase 1 property to KB/Bakewell, begin construction.
- Begin construction of Ascent project.
- Complete General Plan update, positioning Seaside at the forefront of environmentally responsible community planning within the region.
- Staff City for future growth and continued progress.
- Complete capital amenities and undertake programmatic enhancements to downtown.
- Create a Community Facilities District for former Fort Ord property.
- Complete Seaside East Charrette.
- Site and begin design of Fire Station #2, plan for Corp Yard move from downtown, and complete conceptual review of community facilities space needs.
- Complete the largest capital improvement effort in the City's history, including sidewalk repairs throughout the city and finishing Cutino Park.
- Secure new water sources and complete an analysis of the utility and feasibility of expanding the Seaside municipal water system.
- Create and resource a City-aligned non-profit to plan, entitle and construct affordable housing.
- Accelerate the tempo and effectiveness of multi-lingual communications and community engagement.
- Leverage American Rescue Act funds for long-term community improvements in facilities and social / environmental outcomes.
- Continue strong partnerships with MPUSD & CSUMB.

City Manager's Office



Budget Summary City Manager

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	2	4
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 349,956	\$ 599,472
Services & Supplies	\$ 23,350	\$ 84,450
Capital Outlay and Debt	\$ -	\$ 5,000
Internal Services & Central Support Charges	\$ (437,158)	\$ (458,224)
Total Expenditures	\$ (63,852)	\$ 230,699
DEPARTMENTAL REVENUES		
General Taxes	\$ (63,852)	\$ 230,699
Total Revenues	\$ (63,852)	\$ 230,699

GENERAL FUND

City Manager Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-2010-0001	SALARIES	\$ 260,387	226,972	131,569	188,786	422,783
100-2010-0002	OVERTIME	7	-	-	-	-
100-2010-0006	WORKERS COMPENSATION	1,121	1,486	1,115	1,486	1,742
100-2010-0010	MANAGEMENT LEAVE PAYOFF	-	4,100	3,783	-	-
100-2010-0012	VACATION/COMP TIME PAYOFF	21,610	12,500	29,312	21,745	-
100-2010-0016	DEFERRED COMPENSATION	354	600	(323)	103	-
100-2010-0017	PARS-ARS 457	567	504	-	-	-
100-2010-0018	AUTO ALLOWANCE	4,847	4,800	3,741	4,129	-
100-2010-0019	HOUSING ALLOWANCE	21,700	25,800	18,900	21,600	-
100-2010-0020	PART-TIME HOURLY WAGES	43,648	-	137	-	-
100-2010-0029	PERS REPLACEMENT	3,983	-	-	-	-
100-2010-0030	PERS PENSION OB BOND	1,307	1,357	1,017	1,357	3,208
100-2010-0031	PERS PENSION	32,907	19,536	12,159	21,207	86,422
100-2010-0032	PARS PENSION	2,922	506	399	453	-
100-2010-0041	MEDICAL INSURANCE	33,442	43,072	18,782	23,219	70,981
100-2010-0044	RETIREE MEDICAL INSURANCE	-	-	-	-	-
100-2010-0051	DENTAL INSURANCE	2,404	2,629	906	1,574	4,149
100-2010-0061	VISION INSURANCE	229	231	83	146	350
100-2010-0071	LTD	910	897	461	625	1,573
100-2010-0081	LIFE INSURANCE	948	856	482	662	1,635
100-2010-0092	MEDICARE TAX	4,851	3,610	2,576	3,345	6,130
100-2010-1024	COMMUNITY RELATIONS	-	16,000	15,000	16,000	25,000
100-2010-1029	TRAINING & EDUCATION	375	1,500	-	-	7,500
100-2010-1030	CONSULTANT	-	-	-	-	35,000
100-2010-1033	FITNESS PROGRAM	-	500	-	-	500
100-2010-1035	ELECTION EDUCATION & CONSULTING	-	-	-	-	-
100-2010-1036	FORA TRANSITION ANALYSIS	-	-	-	-	-
100-2010-2043	TEMPORARY CONTRACT SERVICES	33	-	-	-	-
100-2010-2044	COPIER SERVICES	200	800	-	200	800
100-2010-2053	OUTSIDE PRINTING SERVICE	-	-	-	-	200
100-2010-3092	STATIONARY SUPPLIES	14	-	-	-	-
100-2010-3095	DEPARTMENT CONSUMABLES	490	2,000	177	180	1,200
100-2010-4121	MEETINGS & TRAVEL	9,361	2,000	-	-	7,500
100-2010-4122	DUES & MEMBERSHIP	-	750	-	750	5,000
100-2010-4123	BOOKS & PERIODICALS	-	-	-	-	250
100-2010-4124	MAIL SERVICES	300	300	-	150	2,000
100-2010-6142	MOVING EXPENSE	-	-	-	-	-

GENERAL FUND

City Manager Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-2010-8187	DEPARTMENT EQUIPMENT	\$ 5,371	-	-	-	5,000
100-2010-9396	LIABILITY INSURANCE	15,949	19,841	14,880	19,841	11,600
100-2010-9397	COMPUTER SYSTEM	18,392	20,231	15,173	20,231	4,133
100-2010-9398	CENTRAL SERVICE CHARGES	(477,230)	(477,230)	-	(477,230)	(473,957)
Total		\$ 11,401	(63,852)	270,329	(129,441)	230,699
	Services & Supplies	\$ 10,773	23,350	15,177	17,280	84,450
	Capital Outlay-Projects	5,371	-	-	-	5,000
	Personnel Services	438,146	349,956	225,099	290,437	599,472
Total		\$ 454,290	373,306	240,275	307,717	688,922



***PUBLIC AFFAIRS &
CITY CLERK***

City Clerk

Services

**Advisory Body
Appointment**

Agenda Management

City Council Support

Elections Official

Legislation Auditor

Municipal Code

Notary Public

**Political Reform Filing
Officer**

Public Notices

Public Records

Records & Archives

The City Clerk is the information liaison between the public and the City. Our mission is to build trust and confidence through the promotion of transparency, community engagement and accessibility to the work of local government while ensuring regulatory compliance. This office manages the City records and distributes information about the City to the public and makes all efforts to inform, engage and serve our citizens.

The City Clerk's office also facilitates the democratic process by conducting City elections, processing all legislative actions and is the compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.

Our Service Delivery Framework:

Transparency • Accountability • Simplicity • Consistency

Outputs for 2020-2021

- Activated the City's Social Media Program
- Developed and deployed "Access Seaside" the City's New transparency portal for increased access to public information
- Attended over 100 public meetings for six different City Boards
- Facilitated over 200 Public Records Act requests
- Facilitated a stand-alone City Election with two ballot measures
- Digitized and provided public access to over 20 years of historical records
- Developed for approval the Boards, Commissions and Committee's Handbook and facilitated of the Commissions' first Annual Work Plan

Objectives for 2021 - 2022

- Conduct audit of the City Clerk's office functionality & efficacy
- Participate in trainings towards becoming a Certified Municipal Clerk
- Fill vacancies on all Boards, Commissions & Committees
- Conduct and provide trainings for public meetings, and civic engagement to staff, BCC Chairs and members
- Establish Citizens Government Engagement Academy—a ten week course designed to provide an in-depth look at the many functions of City government
- Establish a high level of service excellence through innovation and cooperative partnerships
- Work with the City Manager and Council for City Election options

IT'S A FACT

- Ensures that the decision-making process is transparent to the public; complies with federal, state, and local regulations; and is properly recorded.
- Thousands of statutes and regulations exist which protect democracy and provide a system of "checks and balances." It is the city clerk's responsibility to ensure compliance with these laws, which are complex and constantly changing and evolving.

Budget Summary Public Affairs & City Clerk

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	1	1
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 282,316	\$ 211,878
Services & Supplies	\$ 144,300	\$ 119,000
Capital Outlay and Debt	\$ 10,000	\$ 1,000
Internal Services & Central Support Charges	\$ (134,943)	\$ (156,747)
Total Expenditures	<u>\$ 301,673</u>	<u>\$ 175,131</u>
DEPARTMENTAL REVENUES		
Fees, Fines and Reimbursements	\$ 500	\$ 505
General Taxes	<u>\$ 301,173</u>	<u>\$ 174,626</u>
Total Revenues	<u><u>\$ 301,673</u></u>	<u><u>\$ 175,131</u></u>

GENERAL FUND

City Clerk Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-2021-9396	LIABILITY INSURANCE	\$ 12,777	15,895	11,921	15,895	11,700
100-2021-9397	COMPUTER SYSTEM	11,792	12,971	9,728	12,971	8,766
100-2021-9398	CENTRAL SERVICE CHARGES	(163,809)	(163,809)	-	(163,809)	(177,213)
100-2021-9602	PRINCIPAL	295	-	-	-	-
100-2021-9605	INTEREST	2	-	-	-	-
100-2021-0001	SALARIES	191,887	174,426	120,884	150,163	121,406
100-2021-0006	WORKERS COMPENSATION	695	922	691	922	1,079
100-2021-0010	MANAGEMENT LEAVE PAYOFF	3,058	-	2,913	-	-
100-2021-0012	VACATION\COMP TIME PAYOFF	17,192	-	7,292	2,834	-
100-2021-0016	DEFERRED COMPENSATION	2,574	2,180	1,532	1,740	300
100-2021-0017	PARS-ARS 457	22	50	-	50	-
100-2021-0020	PART-TIME HOURLY WAGES	1,693	-	206	335	-
100-2021-0030	PERS PENSION OB BOND	1,249	1,296	972	1,296	1,817
100-2021-0031	PERS PENSION	46,963	70,888	34,832	62,652	48,813
100-2021-0032	PARS PENSION	765	759	598	679	1,475
100-2021-0033	LIUNA PENSION	-	783	-	783	-
100-2021-0041	MEDICAL INSURANCE	19,898	16,622	15,681	16,118	32,264
100-2021-0044	RETIREE MEDICAL INSURANCE	5,095	8,006	-	8,006	-
100-2021-0051	DENTAL INSURANCE	2,279	2,016	1,440	1,645	1,457
100-2021-0061	VISION INSURANCE	199	177	125	153	109
100-2021-0071	LTD	539	624	442	488	444
100-2021-0081	LIFE INSURANCE	552	635	464	516	414
100-2021-0092	MEDICARE TAX	3,081	2,292	1,889	2,161	1,760
100-2021-1033	FITNESS PROGRAM	270	540	-	-	540
100-2021-0002	OVERTIME	89	100	-	100	-
100-2021-1029	TRAINING AND EDUCATION	824	-	2,800	-	5,000
100-2021-2043	TEMPORARY CONTRACT SERVICES	33	-	-	-	-
100-2021-2044	COPIER SERVICES	-	800	-	-	500
100-2021-2053	OUTSIDE PRINTING SERVICE	-	1,000	-	-	1,000
100-2021-2063	PUBLISHING & LEGAL ADVERTISING	17,765	10,000	4,300	6,647	10,000
100-2021-2067	CITY CODE UPDATE	1,475	18,000	5,490	6,091	4,000
100-2021-2075	CONTRACT SERVICES	6,621	56,500	19,524	39,560	56,500
100-2021-3092	STATIONARY SUPPLIES	20	-	-	-	-
100-2021-3095	DEPARTMENT CONSUMABLES	1,844	3,500	3,259	2,141	8,000
100-2021-3102	COMPUTER SUPPLIES	8,757	2,500	-	1,250	500
100-2021-4121	MEETINGS AND TRAVEL	1,305	-	50	-	5,000
100-2021-4122	DUES AND MEMBERSHIPS	675	2,000	458	550	2,500
100-2021-4123	BOOKS & PERIODICALS	-	-	-	-	1,000
100-2021-8187	DEPARTMENT EQUIPMENT	(1,494)	10,000	484	10,000	1,000

GENERAL FUND

City Clerk Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
Total		\$ 196,980	251,673	247,977	181,937	150,131
Services & Supplies		\$ 39,318	94,300	35,882	56,239	94,000
Capital Outlay-Projects		(1,494)	10,000	484	10,000	1,000
Personnel Services		298,100	282,316	189,961	250,641	211,878
Total		\$ 335,924	386,616	226,327	316,880	306,878

GENERAL FUND Elections

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-2022-9398	CENTRAL SERVICE CHARGES	\$ 3,827	-	-	-	-
100-2022-0016	DEFERRED COMPENSATION	-	-	-	-	-
100-2022-0017	PARS-ARS 457	-	-	-	-	-
100-2022-0031	PERS PENSION	-	-	-	-	-
100-2022-0032	PARS PENSION	-	-	-	-	-
100-2022-0041	MEDICAL INSURANCE	-	-	-	-	-
100-2022-0061	VISION INSURANCE	-	-	-	-	-
100-2022-0072	LTD-CLEA	-	-	-	-	-
100-2022-0092	MEDICARE TAX	-	-	-	-	-
100-2022-2043	TEMPORARY CONTRACT SERVICES	-	50,000	61	500	25,000
Total		\$ 3,827	50,000	61	500	25,000
Services & Supplies		\$ -	50,000	61	500	25,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ -	50,000	61	500	25,000



***COMMUNITY, HOUSING &
ECONOMIC DEVELOPMENT***

Community, Housing, & Economic Development

DIVISIONS

Community Development

Economic Development

Community Development
Block Grant (CDBG)
Program

Housing

Economic Development stimulates business and development activity, to provide employment and tax revenue opportunities for Seaside. Community development aligns land use policies to meet the needs of the community. CDBG federal grant funds are utilized for public service, eligible capital projects, and new as of 2020, to help the community respond to COVID. Housing works with developers on affordable housing issues, promotes ADUs and other affordable housing options, as well as rental assistance programs.

IT'S A FACT

- Seaside received over \$600,000 in rental & utility assistance funds to help those impacted by COVID-19.
- Over \$500,000 in CDBG-CV and CV3 funds helped provide food distribution, COVID outreach, and vaccines for the community.
- Costco Gas was approved and constructed in less than one year.
- Ascent project at Broadway & Terrace, with 106 units of housing was approved; construction begins in 2022.
- McDonald's was reconstructed and opened.

Outputs for 2020-2021

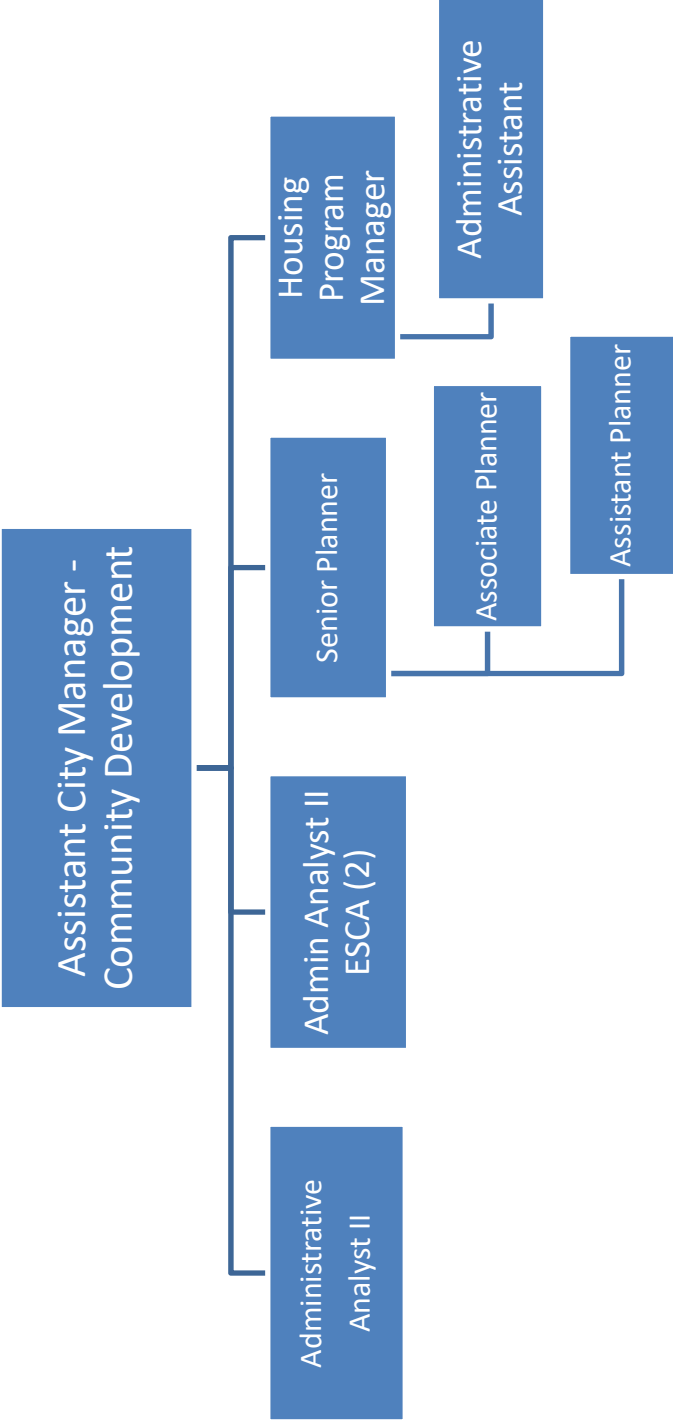
- C-JOBS committee started issuing small business loans in Seaside during COVID
- Over 1,000 small businesses receive regular emails from the City about COVID grant and loan opportunities from the State, Federal and local resources.
- Awarded \$1 million from CalHOME for ADU loans
- 61 new homes approved at the golf course (by Shea Homes)
- Acquired an ADU demonstration property on Hilby
- Awarded a REAP grant to help fund completion of the General Plan Update
- Conducted board & commission meetings via Zoom

Objectives for 2021-2022

- Complete the General Plan Update—finally!
- Continue COVID relief—with rental assistance, outreach for vaccinations, host vaccination clinics
- Continue business walks and assist Seaside businesses, while recruiting new businesses
- Continue to promote Seaside's multiculturalism, especially its restaurants via the Dining Guide
- Get back to public outreach & community meetings
- Complete ADU demonstration units
- Promote art and culture in Seaside. Encourage ethnic festivals on Broadway with music and food



Community, Housing & Economic Development Department



Budget Summary Economic & Community Development

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	7	9
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 1,286,567	\$ 1,089,998
Services & Supplies	\$ 887,079	\$ 953,714
Capital Outlay and Debt	\$ 3,375,833	\$ 2,620,500
Internal Services & Central Support Charges	<u>\$ 67,016</u>	<u>\$ 65,341</u>
Total Expenditures	<u>\$ 5,616,496</u>	<u>\$ 4,729,553</u>
DEPARTMENTAL REVENUES		
Fees, Fines and Reimbursements	\$ 85,500	\$ 86,645
Grants and Other Revenues	\$ 1,844,792	\$ 2,098,193
General Taxes	<u>\$ 3,686,204</u>	<u>\$ 2,544,715</u>
Total Revenues	<u>\$ 5,616,496</u>	<u>\$ 4,729,553</u>

GENERAL FUND

Community development Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-7110-0001	SALARIES	\$ 85,163	102,081	84,045	99,233	-
100-7110-0002	OVERTIME	129	200	-	200	-
100-7110-0004	UNIFORM ALLOWANCE			-		-
100-7110-0006	WORKERS COMPENSATION	777	1,030	773	-	1,206
100-7110-0010	MANAGEMENT LEAVE PAYOFF	-	1,200	-	-	-
100-7110-0012	VACATION/COMP TIME PAYOFF	1,167	1,200	-	-	-
100-7110-0016	DEFERRED COMPENSATION	1,245	2,100	1,522	1,875	-
100-7110-0017	PARS-ARS 457	52	2,251	-	1,126	-
100-7110-0020	PART-TIME HOURLY WAGES	37,814	30,841	5,544	20,964	-
100-7110-0021	RETIREMENT INCENTIVE	-	-	-	-	-
100-7110-0030	PERS PENSION OB BOND	521	541	406	270	-
100-7110-0031	PERS PENSION	21,019	39,510	19,990	32,912	-
100-7110-0032	PARS PENSION	(3,476)	-	(40,200)	(28,140)	-
100-7110-0041	MEDICAL INSURANCE	28,131	38,698	26,650	34,109	-
100-7110-0044	RETIREE MEDICAL INSURANCE	27,156	26,500	27,376	25,690	38,838
100-7110-0051	DENTAL INSURANCE	1,421	1,884	1,346	1,660	-
100-7110-0061	VISION INSURANCE	98	124	94	113	-
100-7110-0071	LTD	160	433	149	297	-
100-7110-0081	LIFE INSURANCE	149	184	134	166	-
100-7110-0092	MEDICARE TAX	1,760	1,657	1,246	1,566	-
100-7110-1029	TRAINING & EDUCATION	-	-	-	-	800
100-7110-1033	FITNESS PROGRAM	-	540	-	-	540
100-7110-2043	TEMPORARY CONTRACT SERVICES	-	-	-	-	-
100-7110-2053	OUTSIDE PRINTING SERVICE	50	-	-	-	-
100-7110-2063	PUBLISHING & LEGAL ADVERTISIN	-	-	-	-	-
100-7110-2073	SUBCONTRACTED WORK	-	-	-	-	-
100-7110-3092	STATIONARY SUPPLIES	-	250	-	-	-
100-7110-3095	DEPARTMENT CONSUMABLES	1,652	2,500	1,803	-	1,850
100-7110-3102	COMPUTER SUPPLIES	-	2,500	2,161	4,321	4,400
100-7110-4121	MEETINGS & TRAVEL	-	250	-	-	-
100-7110-4122	DUES & MEMBERSHIP	-	250	-	-	-
100-7110-4123	BOOKS & PERIODICALS	-	250	-	-	-
100-7110-8184	SUSTAINABILITY & CLIMATE ACTION PLAN	-	2,500	-	-	120,000
100-7110-8185	PLASTICS ORDINANCE SMALL BUSINESS SUPPORT	-	2,500	-	-	30,000
100-7110-8187	DEPARTMENT EQUIPMENT	-	2,500	-	-	32,500
100-7110-9395	VEHICLE MAINTENANCE	-	-	-	-	-
100-7110-9396	LIABILITY INSURANCE	11,110	13,821	10,366	13,821	8,000
100-7110-9397	COMPUTER SYSTEM	-	-	-	-	-
100-7110-9398	CENTRAL SERVICE CHARGES	(301,802)	(301,802)	-	(301,802)	(211,163)

GENERAL FUND

Community development Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
Total		(\$ 85,705)	(23,506)	143,403	(91,619)	26,971
Services & Supplies		\$ 1,702	11,000	3,963	4,321	157,050
Capital Outlay-Projects		-	2,500	-	-	32,500
Personnel Services		203,286	250,975	129,074	192,041	40,584
Total		\$ 204,987	264,475	133,038	196,362	230,134

GENERAL FUND

Planning & Zoning

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-7310-0001	SALARIES	\$ 221,977	156,321	136,031	181,375	238,725
100-7310-0006	WORKERS COMPENSATION	9,199	12,198	9,149	12,198	14,287
100-7310-0009	SICK LEAVE PAYOFF	40,467	-	(9,252)	(15,035)	-
100-7310-0010	MANAGEMENT LEAVE PAYOFF	3,850	-	2,923	2,069	-
100-7310-0012	VACATION/TIME PAYOFF	24,259	-	37,737		-
100-7310-0016	DEFERRED COMPENSATION	4,138	1,300	1,906	2,122	2,400
100-7310-0017	PARS-ARS 457	-	-	-	-	-
100-7310-0020	PART-TIME HOURLY WAGES	49,177	-	1,066	1,733	-
100-7310-0030	PERS PENSION OB BOND	1,682	-	-	-	1,982
100-7310-0031	PERS PENSION	61,793	12,956	17,098	26,043	53,359
100-7310-0032	PARS PENSION	7,538	-	41	67	-
100-7310-0041	MEDICAL INSURANCE	18,947	28,206	22,183	24,956	50,309
100-7310-0044	RETIREE MEDICAL INSURANCE	-	-	11,200	6,398	19,419
100-7310-0051	DENTAL INSURANCE	1,056	1,887	1,194	1,389	2,326
100-7310-0061	VISION INSURANCE	135	165	101	116	188
100-7310-0071	LTD	769	315	508	576	888
100-7310-0081	LIFE INSURANCE	842	336	539	615	925
100-7310-0092	MEDICARE TAX	4,944	2,286	2,426	2,941	3,462
100-7310-1022	LEGAL SERVICES	-	-	-	-	-
100-7310-1029	TRAINING & EDUCATION	249	-	-	-	5,000
100-7310-1030	CONSULTANT	21,395	-	-	-	-
100-7310-1033	FITNESS PLAN	(90)	-	-	-	2,700
100-7310-1035	CONSULTANT - GENERAL PLAN	80,834	118,284	8,128	16,256.10	148,744
100-7310-1046	CONSULTANT - HOUSING ELEMENT	25,509	-	-	-	-
100-7310-2040	MARKETING MATERIALS	5,292	4,000	2,799	2,000	4,000
100-7310-2043	TEMPORARY CONTRACT SERVICES	-	-	-	-	-
100-7310-2044	COPIER SERVICES	16	150	197	-	-
100-7310-2053	OUTSIDE PRINTING SERVICE	-	-	-	-	1,000
100-7310-2063	PUBLISHING & LEGAL ADVERTISIN	50	2,000	53	105	2,000
100-7310-2073	SUBCONTRACT WORK	-	-	-	-	-
100-7310-3092	STATIONARY SUPPLIES	778	500	204	102	-
100-7310-3095	DEPARTMENT CONSUMABLES	4,280	2,000	147	293.40	2,500
100-7310-3102	COMPUTER SUPPLIES	-	-	-	-	2,500
100-7310-4121	MEETINGS & TRAVEL	265	-	-	-	2,500
100-7310-4122	DUES & MEMBERSHIP	1,218	-	-	-	3,450
100-7310-4123	BOOKS AND PERIODICALS	-	-	-	-	500
100-7310-4206	FARMERS' MARKET	18,947	-	-	-	-
100-7310-4207	SATELLITE OFFICE	1,298	17,000	4,116	1,755	-
100-7310-9395	VEHICLE MAINTENANCE	8,400	-	-	-	-

GENERAL FUND

Planning & Zoning

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-7310-9396	LIABILITY INSURANCE	\$ 30,302	37,696	28,272	37,696	11,200
100-7310-9397	COMPUTER SYSTEM	17,688	19,457	14,593	19,457	16,532
100-7310-9398	CENTRAL SERVICE CHARGES	142,961	142,961	-	142,961	112,170
100-7310-9650	RETURN OF CDBG	-	-	-	-	-
Total		\$ 810,165	560,016	293,357	468,188	703,066
Services & Supplies		\$ 160,131	143,934	15,643	20,511	172,194
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		450,682	215,968	234,849	247,563	390,970
Total		\$ 610,814	359,902	250,493	268,075	563,164

GENERAL FUND

Economic Development

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-7410-0001	SALARIES	\$ 309,330	335,629	208,202	335,629	284,605
100-7410-0002	OVERTIME	-	-	41	67	-
100-7410-0004	UNIFORM ALLOWANCE			-		243
100-7410-0006	WORKERS COMPENSATION	1,121	1,486	1,115	1,486	1,742
100-7410-0010	MANAGEMENT LEAVE PAYOFF	54	-	2,685	2,685	-
100-7410-0012	VACATION/COMP TIME PAYOFF	1,073	37,251	19,632	19,632	-
100-7410-0016	DEFERRED COMPENSATION	2,455	3,740	1,852	1,973	3,740
100-7410-0017	PARS-ARS 457	76	102	177	288	-
100-7410-0020	PART-TIME HOURLY	32,205	7,842	17,616	28,626	29,640
100-7410-0030	PENSION OBLIGATION BOND	2,205	2,289	1,717	2,289	1,130
100-7410-0031	PERS PENSION	69,530	97,721	44,063	80,317	28,531
100-7410-0032	PARS PENSION	-	-	-	-	-
100-7410-0033	PARS PENSION		-	58	94	-
100-7410-0041	MEDICAL INSURANCE	19,480	31,111	18,232	19,049	50,885
100-7410-0044	RETIREE MEDICAL	-	15,611	-	15,611	-
100-7410-0051	DENTAL INSURANCE	1,024	1,450	1,234	1,515	2,561
100-7410-0061	VISION INSURANCE	97	126	129	159	223
100-7410-0071	LTD	1,195	1,201	511	608	1,059
100-7410-0081	LIFE INSURANCE	1,252	1,240	537	645	1,059
100-7410-0092	MEDICARE TAX	4,933	4,524	3,596	4,788	4,557
100-7410-1022	LEGAL SERVICES	-	-	-	-	-
100-7410-1029	TRAINING AND EDUCATION	90	-	237	203	500
100-7410-1030	CONSULTANT	20,410	20,000	-	-	30,000
100-7410-1033	FITNESS PROGRAM	396	540	(88)	(176)	540
100-7410-2040	MARKETING MATERIALS	372	10,000	1,296	744	10,000
100-7410-2043	TEMPORARY CONTRACT	-	-	-	-	-
100-7410-2044	COPIER SERVICES	3,022	1,300	1,394	2,600	2,700
100-7410-2053	OUTSIDE PRINTING	-	3,000	-	-	-
100-7410-2063	PUBLISHING & LEGAL	-	1,000	-	-	-
100-7410-2073	SUBCONTRACTED WORK	-	1,000	-	-	-
100-7410-2085	PROPERTY EXPENSE	155,489	132,011	-	132,011	-
100-7410-3092	STATIONARY	73	200	-	-	-
100-7410-3095	DEPARTMENT CONSUMABLES	313	2,000	908	1,671	2,000
100-7410-3102	COMPUTER SUPPLIES	507	1,000	-	-	-
100-7410-4121	MEETINGS AND TRAVEL	1,016	-	-	-	-
100-7410-4122	DUES & MEMBERSHIPS	10,000	450	570	1,140	5,000
100-7410-4123	BOOKS & PERIODICALS	-	-	-	-	-
100-7410-4201	UTILITY ASSISTANCE PRGM			6,356	25,000	25,000
100-7410-4202	RENTAL ASSISTANCE PGRM	-	35,000	36,846	297,500	262,500

GENERAL FUND

Economic Development

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-7410-4203	BUSINESS DEV PRGM	\$ -	200,000	22,500	22,500	-
100-7410-4204	LANDMARK SIGNAGE	-	-	-	-	25,000
100-7410-4206	FARMERS' MARKET	-	-	-	-	-
100-7410-4207	SATELLITE OFFICE	40,477	24,500	32,760	43,681	33,750
100-7410-7185	BROADWAY EVENTS	-	-	-	-	20,000
100-7410-9396	LIABILITY INSURANCE	23,261	23,261	17,446	23,261	30,300
100-7410-9397	COMPUTER SYSTEM	24,904	27,394	20,546	27,394	7,646
100-7410-9398	CENTRAL SERVICE CHARGES	51,133	51,133	-	51,133	62,341
Total		\$ 777,492	1,075,113	462,167	1,144,122	927,252
Services & Supplies		\$ 231,769	431,461	102,868	527,050	416,450
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		446,425	541,863	321,308	515,284	410,515
Total		\$ 678,194	973,324	424,176	1,042,334	826,965

CDBG FUND

Com Dev Block Grant

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
200-5410-0001	SALARIES	\$ 48,599	34,479	25,369	56,011	42,434
200-5410-0006	WORKERS COMPENSATION	153	203	152	203	237
200-5410-0010	MANAGEMENT LEAVE PAYOFF	36	-	489	489	-
200-5410-0012	VACATION/COMP TIME PAYOFF	715	663	6,154	6,154	-
200-5410-0016	DEFERRED COMPENSATION	1,239	960	653	943	960
200-5410-0030	PERS PENSION OB BOND	80	83	62	83	112
200-5410-0031	PERS PENSION	11,865	15,465	6,810	9,081	3,064
200-5410-0041	MEDICAL INSURANCE	8,855	8,845	6,085	8,113	10,324
200-5410-0051	DENTAL INSURANCE-GUARDIAN	502	431	387	516	674
200-5410-0061	VISION INSURANCE	37	30	35	30	59
200-5410-0071	LTD	180	136	74	136	142
200-5410-0081	LIFE INSURANCE	189	145	78	145	148
200-5410-0092	MEDICARE TAX	675	500	445	500	554
200-5410-1025	CITY AUDIT	4,200	4,350	-	4,350	4,350
200-5410-1029	TRAINING & EDUCATION	-	-	-	-	-
200-5410-1030	CONSULTANT	5,100	20,000	10,543	20,000	20,000
200-5410-2063	PUBLISHING & LEGAL ADVERTISIN	1,015	1,500	723	1,500	2,000
200-5410-7167	COMMUNITY PARTNERSHP FOR YOUTH	9,812	10,487	10,486	10,487	10,518
200-5410-7180	CV3 - All programs		342,275	-	362,289	-
200-5410-7192	LEGAL SERVICES FOR SENIORS	9,812	10,487	5,243	10,487	10,518
200-5410-7194	VILLAGE PROJECT	9,812	10,138	5,069	10,138	10,167
200-5410-7197	GIRLS, INC.	6,804	5,593	3,378	5,593	5,609
200-5410-7198	SALVATION ARMY	-	-	-	-	-
200-5410-7400	GREATER VICTORY TEMPLE - COMMUNITY PROJECT	9,811	10,487	2,374	10,487	10,518
200-5410-7401	ACTION COUNCIL (PALENKE)	9,812	10,487	10,486	10,486	10,518
200-5410-7402	ECHO	4,699	6,621	2,592	6,621	6,640
200-5410-7403	MEALS ON WHEELS OF THE MONT PENIN	6,804	6,991	3,463	6,991	7,012
200-5410-7500	MICROBUSINESS ASSISTANCE	10,513	14,487	-	14,487	-
200-5410-7600	VETERANS TRANSITION RENOVATION	172,264	40,000	-	83,975	-
200-5410-7601	DEL MONTE MANOR - SECURITY	-	-	-	-	-
200-5410-7602	DEL MONTE MANOR - PLAYGROUND	-	-	-	-	-
200-5410-9396	LIABILITY INSURANCE	10,494	13,055	9,791	13,055	6,600
200-5410-9397	COMPUTER SYSTEM	8,800	8,360	6,270	8,360	1,653
200-5410-9398	CENTRAL SERVICE CHARGES	30,774	30,774	-	30,774	-
200-5410-9602	PAYMENT ON PRINCIPAL	-	-	-	-	-
200-5410-9605	INTEREST EXPENSE	-	-	-	-	-
200-5410-9812	LIBRARY PROJECT	-	74,092	-	-	-

CDBG FUND

Com Dev Block Grant

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
200-5410-9814	PARKS IMPRV TRANS TO FUND 342	\$ -	106,145	-	112,484	373,039
200-5410-9819	BOYS & GIRLS CLUB FAC IMPROV	22,000	-	-	70,000	20,000
200-5410-9820	COMMUNITY HUMAN SVCS FAC IMPRO	28,381	61,619	-	59,060	30,000
200-5410-9822	CUTINO EQUIPMENT	-	-	-	-	-
200-5410-9823	WANDA SIDEWALK	58,748	-	-	-	-
200-5410-9824	MPUSD-GARDEN CLASSROOM	-	20,000	-	20,000	-
200-5410-9825	MPUSD-PORTABLE CLASSROOM REHAB	-	42,786	-	42,786	-
200-5410-9826	CDBG-CV FOOD DISTRIBUTION PROJECT	-	197,874	197,874	197,874	-
Total		\$ 492,778	1,110,548	315,085	1,194,687	587,850
Services & Supplies		\$ 260,458	493,903	54,356	557,891	97,850
Capital Outlay-Projects		109,128	502,516	197,874	502,204	423,039
Personnel Services		73,124	61,940	46,794	82,404	58,708
Total		\$ 442,710	1,058,359	299,024	1,142,499	579,597

CITY AFFORDABLE HOUSING FUND

Affordable Housing

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
246-2010-0001	SALARIES	\$ -	91,325	54,861	91,325	145,228
246-2010-0010	MANAGEMENT LEAVE PAYOFF	36	-	199	199	-
246-2010-0012	VACATION\COMP TIME PAYOFF	715	663	6,154	6,154	-
246-2010-0016	DEFERRED COMPENSATION	-	2,000	833	2,000	2,400
246-2010-0030	PERS PENSION OB BOND	-	7,766	-	7,766	427
246-2010-0031	PERS PENSION	-	7,766	6,625	7,766	11,596
246-2010-0041	MEDICAL INSURANCE	-	12,611	5,634	12,611	23,975
246-2010-0051	DENTAL INSURANCE	-	358	974	358	2,204
246-2010-0061	VISION INSURANCE	-	36	79	36	184
246-2010-0071	LTD	-	180	226	180	540
246-2010-0081	LIFE INSURANCE	-	192	239	192	562
246-2010-0092	MEDICARE TAX	-	1,353	809	1,353	2,106
246-2010-4208	PROGRAM COSTS	-	64,179	10,969	27,013.75	-
246-2010-9396	LIABILITY INSURANCE	-	91,325	-	91,325	5,600
246-2010-9397	COMPUTER SERVICE	36	-	-	-	8,266
Total		\$ 787	279,754	87,602	248,279	203,088
Services & Supplies		\$ -	64,179	10,969	27,014	-
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		751	124,250	76,633	129,940	189,222
Total		\$ 751	188,429	87,602	156,954	189,222

HS - MERGED HOUSING

Merged Housing

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
297-7993-0001	SALARIES	\$ -	50,000	-	50,000	-
297-7993-0006	WORKERS COMPENSATION	-	50,000	37,500	50,000	-
297-7993-0030	PERS PENSION OBLIGATION BOND	-	-	-	-	-
297-7993-0031	PERS PENSION	-	-	-	-	-
297-7993-0041	MEDICAL INSURANCE	-	-	-	-	-
297-7993-0071	LTD	-	-	-	-	-
297-7993-0081	LIFE INSURANCE	-	-	-	-	-
297-7993-0092	MEDICARE TAX	-	-	-	-	-
297-7993-1030	CONSULTANT	14,148	89,677	17,427	34,854	100,000
297-7993-1041	PROPERTY TAXES/ASSESSMENT	40	-	46	-	-
297-7993-2078	OTHER EXPENSE	197	200	394	394	500
297-7993-3102	COMPUTER SUPPLIES/SOFTWARE	-	-	-	-	9,670
297-7993-7603	AFF HSNG LOW INTEREST LOAN	-	500,000	-	-	1,000,000
297-7993-7604	COMMUNITY PARTNERSHIP	-	75,000	49	245	2,000
297-7993-8187	DEPARTMENT EQUIPMENT	-	-	878	878	1,000
297-7993-8202	HOUSING NON-PROFIT	-	500,000	-	-	500,000
297-7993-8203	ADU PROJECTS	75,733	891,962	450,514	891,962	-
297-7993-9396	LIABILITY INSURANCE	-	-	-	-	-
297-7993-9398	CENTRAL SERVICE CHARGE	907	907	-	-	6,195
297-7993-9599	RENTAL PROPERTY EXP & MAINT	-	10,000	3,067	6,134.74	35,000
Total		\$ 91,025	2,167,746	509,875	1,034,468	1,654,365
Services & Supplies		\$ 14,385	89,877	17,867	35,248	110,170
Capital Outlay-Projects		75,733	1,976,962	454,509	899,220	1,538,000
Personnel Services		-	100,000	37,500	100,000	-
Total		\$ 90,118	2,166,839	509,875	1,034,468	1,648,170

HOUSING SETTLEMENT

Affordable Housing

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
997-9970-9520	HOUSING PROJECTS	\$ -	1,000,000	-	-	1,000,000
	Total	\$ -	1,000,000	-	-	1,000,000
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	-	1,000,000	-	-	1,000,000
	Personnel Services	-	-	-	-	-
	Total	\$ -	1,000,000	-	-	1,000,000



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***BUILDING & CODE
ENFORCEMENT***

Building & Code Enforcement

DIVISIONS

Code Enforcement
Building Inspector
Permit Processing
Plan Reviews
Counter Services

Why is code important?

We spend around 85% of our time in structures. Having safe structures is as important to our well-being as having food and water. The Building & Code Enforcement Department is composed of qualified code professionals who place public safety above all other interests. Through the issuance of permits and inspections, code compliance is verified within the built environment, ultimately protecting the health, safety, and general welfare of our community.

IT'S A FACT

- 425 Permits Issued
- 218 Plan Reviews Completed
- 1,613 Building Inspections Conducted
- 11 Certificates of Occupancy to New Businesses
- 145 Real Property Reports Prepared
- 269 Code Enforcement Actions
- 137 Code Enforcement Cases Resolved

COVID-19 Departmental Adaptions 2020-2021

The coronavirus pandemic brought unprecedented disruptions to governmental organizations worldwide. Although the City of Seaside was no exception, the resilience and adaptability of city staff has been remarkable. Several departmental modifications allowed a continuance of essential services.

Some of these noteworthy adaptions:

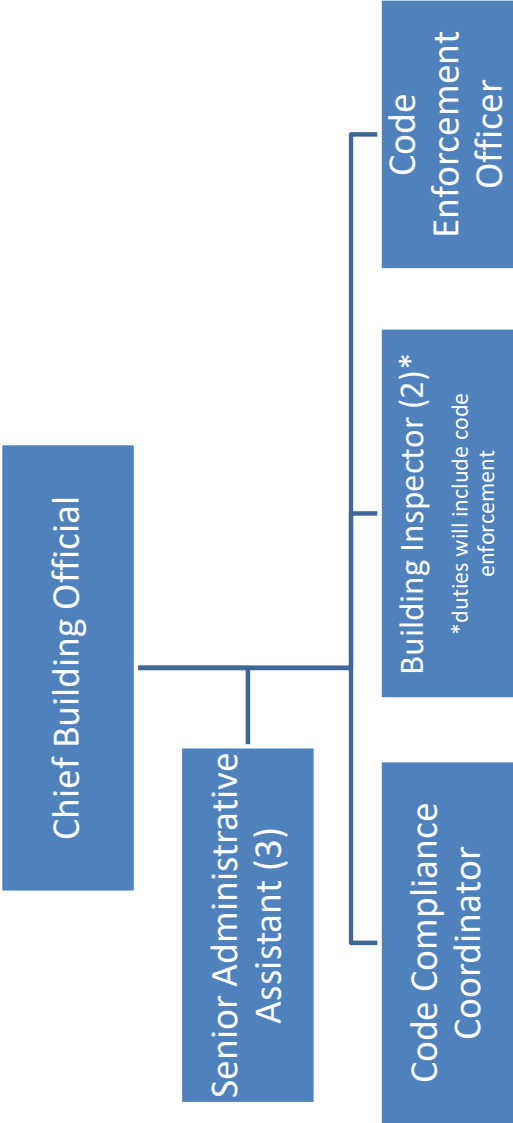
- Implemented safe practices to protect public health.
- Launched a citizen access portal allowing for the submittal of plans and permit applications online.
- Established an email for general building and code related questions.
- Provided a method for the acceptance of payments by phone.
- Created an interdepartmental information specialist as a point of contact for visitors to city hall.

Objectives 2021-2022

- Encourage the increased use of online services and resources.
- Provide clear and comprehensive handouts and guidelines on website.
- Establish improved response times to questions by phone and/or email.



Building Department



Budget Summary Building & Code Enforcement Department

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	6	8
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 511,891	\$ 920,783
Services & Supplies	\$ 9,100	\$ 13,110
Capital Outlay and Debt	\$ 600	\$ 13,944
Internal Services & Central Support Charges	\$ 394,928	\$ 291,655
Total Expenditures	\$ 916,519	\$ 1,239,492
DEPARTMENTAL REVENUES		
Fees, Fines and Reimbursements	\$ 415,050	\$ 398,939
General Taxes	\$ 501,469	\$ 840,553
Total Revenues	\$ 916,519	\$ 1,239,492

GENERAL FUND

Building

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-7210-0001	SALARIES	\$ 220,784	233,383	182,328	216,024	384,988
100-7210-0004	MANAGEMENT LEAVE PAYOFF	-	-	-	-	729
100-7210-0006	WORKERS COMPENSATION	6,780	8,990	6,743	4,495	10,531
100-7210-0010	MANAGEMENT LEAVE PAYOFF	-	-	-	-	-
100-7210-0012	VACATION\COMP TIME PAYOFF	2,452	-	6,997	2,273	-
100-7210-0016	DEFERRED COMPENSATION	1,004	720	1,496	1,652	4,020
100-7210-0017	PARS-ARS 457	-	-	-	-	-
100-7210-0020	PART-TIME HOURLY WAGES	-	-	824	1,338	-
100-7210-0030	PERS PENSION OB BOND	218	226	170	226	3,956
100-7210-0031	PERS PENSION	45,587	75,642	41,429	71,912	106,413
100-7210-0032	PARS PENSION	163	3,038	2,393	2,715	3,540
100-7210-0041	MEDICAL INSURANCE	35,114	48,812	37,882	42,826	87,159
100-7210-0051	DENTAL INSURANCE	2,353	2,939	2,385	2,726	5,024
100-7210-0061	VISION INSURANCE	227	258	231	269	425
100-7210-0071	LTD	725	648	496	548	1,415
100-7210-0081	LIFE INSURANCE	719	569	486	541	832
100-7210-0092	MEDICARE TAX	3,178	2,926	2,701	3,035	5,582
100-7210-1029	TRAINING & EDUCATION	1,069	-	285	-	1,500
100-7210-1033	FITNESS PROGRAM	-	540	135	-	540
100-7210-2043	TEMPORARY CONTRACT SERVICES	1,665	-	-	-	6,000
100-7210-2073	SUBCONTRACTED WORK	5,220	6,000	-	2,000	-
100-7210-3092	STATIONARY SUPPLIES	153	250	14	250	-
100-7210-3095	DEPARTMENT CONSUMABLES	3,464	2,400	799	720	3,500
100-7210-3102	COMPUTER SUPPLIES/SOFTWARE	-	-	-	-	-
100-7210-4121	MEETINGS & TRAVEL	-	-	-	-	500
100-7210-4122	DUES & MEMBERSHIP	1,145	-	150	300	695
100-7210-4123	BOOKS & PERIODICALS	1,438	-	-	-	120
100-7210-8187	DEPARTMENT EQUIPMENT	260	600	296	490	400
100-7210-9395	VEHICLE MAINTENANCE	15,650	19,422	14,566	19,422	16,880
100-7210-9396	LIABILITY INSURANCE	16,376	20,372	15,279	20,372	16,200
100-7210-9397	COMPUTER SYSTEM	22,968	25,265	18,949	25,265	18,479
100-7210-9398	CENTRAL SERVICE CHARGES	295,217	295,217	-	295,217	215,204
100-7210-9602	PRINCIPAL PAYMENTS	-	-	-	-	7,118
Total		\$ 683,928	748,216	337,033	714,615	901,749
Services & Supplies		\$ 14,155	8,650	1,248	3,270	12,315
Capital Outlay-Projects		260	600	296	490	400
Personnel Services		319,303	378,691	286,695	350,579	615,153
Total		\$ 333,717	387,941	288,240	354,339	627,868

GENERAL FUND

Code Enforcement

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-7220-0001	SALARIES	\$ 82,289	77,402	59,160	70,401	210,481
100-7220-0002	OVERTIME	9,718	10,000	-	-	-
100-7220-0004	UNIFORM ALLOWANCE	204	210	185	317	-
100-7220-0006	WORKERS COMPENSATION	2,610	3,461	2,596	1,730	4,053
100-7220-0010	MANAGEMENT LEAVE PAYOFF	-	-	-	-	-
100-7220-0012	VACATION PAYOFF	-	-	1,566	1,566	-
100-7220-0016	DEFERRED COMPENSATION	1,056	1,200	935	1,032	1,200
100-7220-0020	PART-TIME SALARIES	-	-	-	-	-
100-7220-0030	PERS PENSION OBLIGATION BOND	311	323	242	323	453
100-7220-0031	PERS PENSION	13,880	6,610	6,625	10,538	16,806
100-7220-0032	PARS PENSION	-	-	-	-	-
100-7220-0041	MEDICAL INSURANCE	22,626	28,715	18,672	21,108	64,528
100-7220-0051	DENTAL INSURANCE	1,639	1,753	1,252	1,431	3,239
100-7220-0061	VISION INSURANCE	155	1,753	114	133	255
100-7220-0071	LTD	156	306	106	118	783
100-7220-0081	LIFE INSURANCE	105	105	77	85	540
100-7220-0092	MEDICARE TAX	1,259	1,122	813	950	3,052
100-7220-1029	TRAINING AND EDUCATION	457	-	250	250	250
100-7220-1033	FITNESS PROGRAM	135	240	-	-	240
100-7220-2073	SUBCONTRACTED WORK	-	-	-	-	-
100-7220-3095	DEPARTMENT CONSUMABLES	284	450	152	190	450
100-7220-4121	MEETINGS AND TRAVEL	260	-	-	-	-
100-7220-4122	DUES AND MEMBERSHIP	95	-	95	95	95
100-7220-4123	BOOKS AND PERIODICALS	-	-	-	-	-
100-7220-9397	COMPUTER SYSTEM	10,208	11,229	8,422	11,229	4,133
100-7220-9398	CENTRAL SERVICE CHARGES	23,424	23,424	-	23,424	20,759
100-7220-9602	PRINCIPAL PAYMENTS	-	-	-	-	6,426
Total		\$ 170,870	168,302	101,262	144,921	337,743
Services & Supplies		\$ 1,096	450	497	535	795
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		136,142	133,199	92,343	109,733	305,630
Total		\$ 137,238	133,649	92,840	110,269	306,425



HUMAN RESOURCES & RISK MANAGEMENT

Human Resources / Risk Management

DIVISIONS

Human Resources

Risk Management

The Human Resources Department administers a centralized, merit personnel system, including recruitment, testing, selection, and placement of employees; classification of positions; employee relations, which includes, negotiations, grievances, discipline and complaints; employee engagement, recognition, development and training; employee benefits administration; and workers' compensation and safety. HR Director also serves as the City's Risk Manager, and as such, manages general liability claims and the City's insurance programs.

IT'S A FACT

- Received 930 employment applications in 2020.
- Administered 31 recruitments and promotions.
- Processed 17 new full-time and 27 new part-time employees.
- Managed 111 new workers' compensation claims.
- All employees completed mandatory trainings for Sexual Harassment and Ethics.

Outputs for 2020—2021

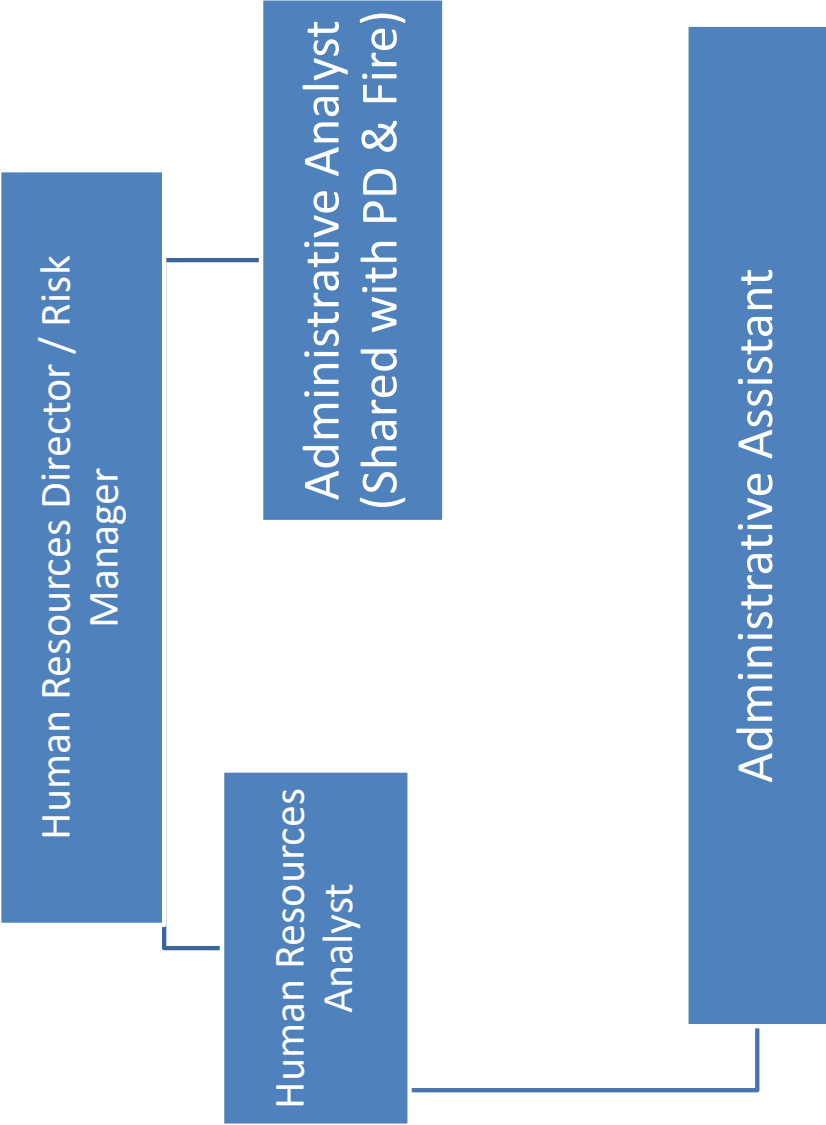
- Served as the central hub for all COVID-19 related matters including ensuring the workplace was safe for staff, monitoring changes to legislation, implementing an online health screening process, and developing related policies, procedures, and forms.
- Implemented Minimum Training Standards for all City employees.
- HR Director obtained Risk Management Practitioner (RMP) Certification.
- Negotiated MOUs / Side letters for concessions related to COVID-19 budget reductions.
- Ensured all staff were compliant on mandatory training requirements.

Objectives for 2021—2022

- Implement new human resources information system.
- Hold a Health & Safety Fair for City employees.
- Working with the Fire Recruitment Team, develop a firefighter / fire reserve recruitment plan that generates a diverse candidate pool.
- Update Remaining Personnel Rules.
- Expand volunteer, intern, and employment opportunities for youth.
- Update the CJPIA Loss CAP Action Plan.
- Reinstate employee concessions.
- Evaluate electronic personnel filing systems.
- Fill mission critical positions in an expeditious fashion.



Human Resources / Risk Management Department



Budget Summary Human Resources & Risk Department

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	3	4
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 433,638	\$ 543,282
Services & Supplies	\$ 2,699,594	\$ 3,262,332
Internal Services & Central Support Charges	\$ (474,109)	\$ (233,351)
Total Expenditures	<u>\$ 2,659,124</u>	<u>\$ 3,572,263</u>
DEPARTMENTAL REVENUES		
Fees, Fines and Reimbursements	\$ -	\$ -
Internal Service Funds - Worker's Comp & Liability	\$ 3,094,664	\$ 3,165,827
General Taxes	\$ 2,659,124	\$ 3,572,263
Total Revenues	<u>\$ 5,753,788</u>	<u>\$ 6,738,090</u>

GENERAL FUND

Human Resources

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-2031-9396	LIABILITY INSURANCE	\$ 31,037	38,610	28,958	38,610	16,700
100-2031-9397	COMPUTER SYSTEM	11,792	12,971	9,728	12,971	13,433
100-2031-9398	CENTRAL SERVICE CHARGES	(701,280)	(701,280)	-	(701,280)	(606,149)
100-2031-0001	SALARIES	323,893	251,134	198,712	251,961	335,647
100-2031-0006	WORKERS COMPENSATION	1,273	1,688	1,266	1,688	1,977
100-2031-0010	MANAGEMENT LEAVE PAYOFF	3,224	2,840	2,986	1,472	1,633
100-2031-0012	VACATION /COMP PAYOUT	4,965	2,840	5,382	2,209	2,449
100-2031-0016	DEFERRED COMPENSATION	3,342	3,380	2,634	2,907	3,200
100-2031-0017	PARS - ARS 457	-	-	-	-	-
100-2031-0020	PART-TIME HOURLY WAGES	-	-	206	335	-
100-2031-0030	PERS PENSION OB BOND	2,592	2,691	2,018	2,691	4,316
100-2031-0031	PERS PENSION	73,790	107,699	54,382	97,380	116,015
100-2031-0032	PARS PENSION	17,829	16,954	13,686	15,643	19,714
100-2031-0041	MEDICAL INSURANCE	39,066	34,680	20,409	26,530	47,951
100-2031-0051	DENTAL INSURANCE	2,384	1,547	1,054	1,527	2,064
100-2031-0061	VISION INSURANCE	259	169	120	153	198
100-2031-0071	LTD	875	992	558	601	1,191
100-2031-0081	LIFE INSURANCE	842	804	561	608	981
100-2031-0092	MEDICARE TAX	4,738	3,641	2,972	3,583	4,867
100-2031-0002	OVERTIME	1,274	1,500	-	1,500	-
100-2031-1033	FITNESS PROGRAM	706	1,080	324	450	1,080
100-2031-1015	BENEFITS ADMINISTRATION	-	-	-	-	-
100-2031-1028	TRAINING (CITYWIDE)	3,218	4,500	9,925	9,925	30,000
100-2031-1029	TRAINING AND EDUCATION	2,672	1,350	300	-	4,500
100-2031-1030	CONSULTANT	75,013	52,999	28,087	52,999	163,500
100-2031-1037	EMPLOYEE RECOGNITION	3,932	7,000	3,426	5,500	7,000
100-2031-1038	EMPLOYEE ASSISTANCE PROGRAM	7,739	8,500	6,237	8,360	8,360
100-2031-2053	OUTSIDE PRINTING SERVICE	216	-	-	-	-
100-2031-2064	PERSONNEL RECRUITMENT	30,110	25,000	10,703	25,000	60,000
100-2031-2065	POLICE & FIRE EXAMS	424	2,500	470	3,500	3,500
100-2031-3092	STATIONARY SUPPLIES	350	900	1,580	442	-
100-2031-3095	DEPARTMENT CONSUMABLES	403	750	657	340	1,600
100-2031-3102	COMPUTER SUPPLIES/SOFTWARE	45	-	-	200	-
100-2031-4121	MEETINGS AND TRAVEL	136	-	-	-	-
100-2031-4122	DUES AND MEMBERSHIPS	209	650	541	770	770
100-2031-4123	BOOKS AND PERIODICALS	-	-	-	2,000	2,000
100-2031-4124	MAIL SERVICES	58	150	26	300	300
100-2031-7206	SUSTAINABLE CITIES/INTERNS	-	-	-	-	-

GENERAL FUND

Human Resources

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-2031-7207	VOLUNTEER PROGRAM	\$ -	-	-	1,500	1,500
100-2031-7208	SAFETY COMMITTEE	-	-	-	-	-
100-2031-8187	DEPARTMENT EQUIPMENT	93	-	-	-	-
Total		(\$ 52,782)	(111,761)	407,907	(127,625)	250,296
Services & Supplies		\$ 124,523	104,299	61,952	110,836	283,030
Capital Outlay-Projects		93	-	-	-	-
Personnel Services		481,053	433,638	307,269	411,238	543,282
Total		\$ 605,669	537,937	369,221	522,074	826,312

PROP/CASUALTY INS FUND

Insurance

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
502-5120-1022	LEGAL SERVICES	\$ 123	1,000	291	388	1,000
502-5120-1029	TRAINING AND EDUCATION	983	1,000	299	399	2,000
502-5120-1030	CONSULTANT	-	1,000	-	-	1,000
502-5120-2043	TEMPORARY CONTRACT SERVICE	-	1,000	-	-	-
502-5120-2086	TAIL CLAIMS RESERVE	(198,955)	-	-	-	-
502-5120-2088	JUDGEMENTS/DAMAGES	5,217	75,000	107,360	107,360	10,000
502-5120-2090	INSURANCE	1,156,058	912,564	1,009,086	1,009,086	1,065,825
502-5120-2091	WORKERS COMPENSATION DEPOSIT	1,317,536	1,478,731	1,430,978	1,430,978	1,774,477
502-5120-2097	TAIL CLAIMS	126,178	125,000	21,130	31,250	125,000
502-5120-8126	PERFORMANCE IMPROVEMENT	-	-	-	-	-
502-5120-9398	CENTRAL SERVICE CHARGES	173,590	175,590	-	175,590	342,665
502-5120-9999	TRANSFER OUT	-	-	-	-	-
Total		\$ 2,580,729	2,770,885	2,569,144	2,755,051	3,321,967
Services & Supplies		\$ 2,407,139	2,595,295	2,569,144	2,579,461	2,979,302
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 2,407,139	2,595,295	2,569,144	2,579,461	2,979,302



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CITY ATTORNEY

City Attorney

DIVISIONS

City Attorney

Legal Assistant

The City Attorney advises the City Council and City staff on legal matters and represents the City of Seaside in legal disputes. The City Attorney reviews all ordinances, resolutions, and contracts to confirm that they are legally correct prior to the City Council taking action.

IT'S A FACT

- The office of the City Attorney is created in the Government Code and appointed by the Mayor and City Council
- The City Attorney attended 108 Closed Sessions
- The City Attorney drafted or reviewed:
109 Resolutions
55 ordinances
- The City Attorney drafted, reviewed contracts resulting in \$15M funds being transferred to the City
- The City Attorney drafted or reviewed the planning and CEQA documents for projects that will deliver over

Accomplishments in 2020:

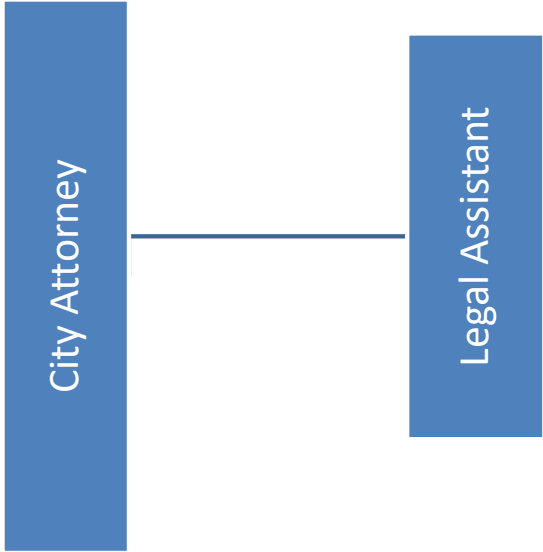
- Integrate the in-house City Attorney with the other City Departments.
- Established new City Attorney website.
- Successful defense of City in environmental litigation;
- Reviewed and drafted multiple resolutions and ordinances .
- Heavily involved in the Fort Ord Reuse Authority dissolution process.
- Review project planning and environmental documents, draft contracts and other documents to implement projects.
- Reviewed and completed multiple real estate transactions and sales of property.
- Initiated drug house abatement litigation.

Goals for 2021:

- Complete drug house abatement litigation and establish a more aggressive public nuisance abatement program.
- Continue to provide excellent and ethical legal advice, zealous legal representation for the City Council, City officers and City employees to help a growing city succeed.
- Continue to provide leadership on those matters as assigned by the City Council.
- Establish and Update Boards and Commission training materials.



City Attorney's Office



Budget Summary City Attorney

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	2	2
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 314,973	\$ 369,165
Services & Supplies	\$ 184,700	\$ 612,000
Internal Services & Central Support Charges	\$ (299,028)	\$ (520,628)
Total Expenditures	<u>\$ 200,645</u>	<u>\$ 460,537</u>
DEPARTMENTAL REVENUES		
General Taxes	<u>\$ 200,645</u>	<u>\$ 460,537</u>
Total Revenues	<u>\$ 200,645</u>	<u>\$ 460,537</u>

GENERAL FUND

City Attorney

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-3010-0001	SALARIES	\$ 277,898	172,800	139,169	164,479	244,757
100-3010-0006	WORKERS COMPENSATION	549	728	546	728	853
100-3010-0010	MANAGEMENT LEAVE PAYOFF	738	-	3,323	3,323	-
100-3010-0016	DEFERRED COMPENSATION	2,000	2,000	1,559	2,000	2,000
100-3010-0020	PART-TIME HOURLY WAGES	10,318	41,121	36,182	46,527	-
100-3010-0030	PERS PENSION OB BOND			1,500		3,024
100-3010-0031	PERS PENSION	96,116	77,717	41,711	73,064	81,289
100-3010-0032	PARS PENSION	6,803	1,110	-	1,110	-
100-3010-0041	MEDICAL INSURANCE	11,689	12,315	13,608	16,037	30,428
100-3010-0044	RETIREE MEDICAL INSURANCE	-	-	-	-	-
100-3010-0051	DENTAL INSURANCE	502	535	382	436	1,291
100-3010-0061	VISION INSURANCE	62	65	48	56	117
100-3010-0071	LTD	593	703	502	555	910
100-3010-0081	LIFE INSURANCE	632	748	530	590	948
100-3010-0092	MEDICARE TAX	4,201	3,131	2,589	3,051	3,549
100-3010-1022	LEGAL SERVICES	103,147	100,000	3,325	70,000	500,000
100-3010-1023	LEGAL SERVICES - SPECIAL	30,991	75,000	20,287	30,000	75,000
100-3010-1030	CONSULTANT	-	-	-	-	25,000
100-3010-3095	DEPARTMENT CONSUMABLES	1,018	5,000	591	650	5,000
100-3010-4121	MEETINGS & TRAVEL	-	-	-	-	2,000
100-3010-4122	DUES & MEMBERSHIPS	3,180	3,200	3,526	3,526	5,000
100-3010-4123	BOOKS & PERIODICALS	-	1,500	-	-	-
100-3010-9396	LIABILITY INSURANCE	19,903	24,759	18,569	24,759	15,600
100-3010-9397	COMPUTER SERVICE	11,792	12,971	9,728	12,971	4,133
100-3010-9398	CENTRAL SERVICE CHARGES	(336,759)	(336,759)	-	(336,759)	(540,361)
Total		\$ 245,373	198,645	297,676	117,104	460,537
Services & Supplies		\$ 138,335	184,700	27,729	104,176	612,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		412,102	312,973	241,649	311,957	369,165
Total		\$ 550,437	497,673	269,378	416,132	981,165



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FINANCE DEPARTMENT

Finance

DIVISIONS

Finance

Information Systems

The Finance Department provides a variety of support services to the residents of Seaside, city employees, and departments from two divisions: Finance & Management Information Systems.

IT'S A FACT

- Issued approximately 2,600 vendor checks during 2020-2021.
- Processed approximately 5,000 direct deposit payroll payments.
- Implemented electronic vendor payments, as available.
- Served 776 water customers.
- Maintained and supported 200 virtual computer accounts and 182 phones.

Outputs for 2020—2021

- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting award for the Fiscal Year 2019-2020 Comprehensive Annual Financial Report (CAFR).
- Completed the Fiscal Year 2019-2020 year end audit and CAFR report on time; by December 31, 2020.
- Provided quarterly financial reporting to all stakeholders and presented results to the City Council.
- Issued an RFP for banking and merchant services and selected a new banking partner.
- Upgraded all staff to Windows 10 and Office 2016 and supported remote work during the COVID-19 pandemic.

Objectives for 2021—2022

- Implement new banking partner systems including products expected to increase Finance Department efficiency significantly.
- Issue RFP for budget software, select vendor, and implement system.
- Explore outsourcing of Utility User Tax program so as to provide additional Finance Department efficiency.
- IT upgrades to storage, server, and network infrastructure.



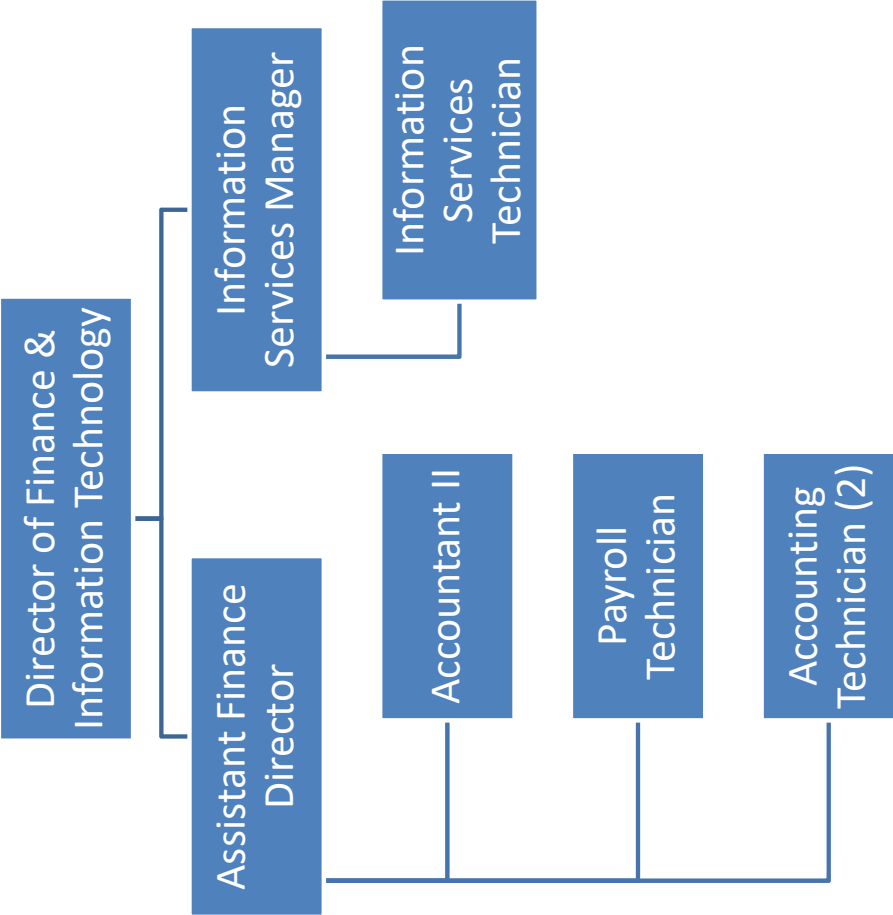
City of Seaside, California



**Comprehensive Annual
Financial Report**

For the Fiscal Year Ended June 30, 2020
Prepared by the Finance Department

Finance Department



Budget Summary Finance Department

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	8	8

DEPARTMENTAL EXPENDITURES

Personnel Services	\$ 1,063,013	\$ 1,079,642
Services & Supplies	\$ 784,832	\$ 711,155
Capital Outlay and Debt	\$ 3,423,009	\$ 2,538,130
Internal Services & Central Support Charges	\$ (658,880)	\$ (916,399)
Total Expenditures	<u>\$ 4,611,974</u>	<u>\$ 3,412,527</u>

DEPARTMENTAL REVENUES

Fees, Fines and Reimbursements	\$ 417,972	\$ 157,350
Special Revenue Fund	\$ 50,000	\$ 50,000
Debt Service Fund	\$ 750,871	\$ 780,344
Enterprise Fund	\$ 333,838	\$ 336,557
Internal Service Fund	\$ 826,804	\$ 750,813
Successor Agency Funds	\$ 2,824,000	\$ 470,187
General Taxes	\$ (591,511)	\$ 867,277
Total Revenues	<u>\$ 4,611,974</u>	<u>\$ 3,412,527</u>

GENERAL FUND

Finance Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-5110-0001	SALARIES	\$ 597,234	527,300	341,130	403,257	584,532
100-5110-0002	OVERTIME	663	1,500	279	600	1,500
100-5110-0006	WORKERS COMPENSATION	2,225	2,950	2,213	2,950	3,456
100-5110-0010	MANAGEMENT LEAVE PAYOFF	3,828	2,000	6,140	6,140	3,708
100-5110-0012	VACATION\COMP TIME PAYOFF	12,489	3,500	23,627	23,627	4,564
100-5110-0016	DEFERRED COMPENSATION	7,185	5,700	4,362	4,852	5,600
100-5110-0017	PARS-ARS 457	26	-	23	38	-
100-5110-0020	PART-TIME HOURLY	1,990	-	49,253	80,036	-
100-5110-0030	PERS PENSION OB BOND	5,475	5,683	4,262	5,683	1,780
100-5110-0031	PERS PENSION	121,222	99,450	62,268	88,681	46,577
100-5110-0032	PARS PENSION	-	-	-	-	-
100-5110-0033	LIUNA PENSION	-	-	-	-	-
100-5110-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-5110-0041	MEDICAL INSURANCE	50,240	63,746	34,162	38,111	70,607
100-5110-0044	RETIREE MEDICAL INSURANCE	16,975	20,234	13,004	10,130	19,419
100-5110-0051	DENTAL INSURANCE	3,573	4,440	2,800	3,152	4,793
100-5110-0061	VISION INSURANCE	255	280	203	232	330
100-5110-0071	LTD	1,773	1,690	921	1,018	2,137
100-5110-0081	LIFE INSURANCE	1,759	1,267	923	1,027	1,191
100-5110-0092	MEDICARE TAX	8,868	6,247	6,097	6,964	8,476
100-5110-0094	PW-LABOR COST ADJUSTMENT	-	-	-	-	-
100-5110-0099	TUITION REIMBURSEMENT	181	600	385	604	600
100-5110-1010	BUSINESS LICENSE OUTSOURCING	45	20,000	-	-	20,000
100-5110-1015	BENEFITS ADMINISTRATION	18,335	18,000	17,228	19,773	21,355
100-5110-1025	CITY AUDIT	39,257	55,000	38,485	42,000	45,000
100-5110-1029	TRAINING & EDUCATION	5,060	2,000	1,240	1,500	6,000
100-5110-1030	CONSULTANT	112,392	75,000	30,035	69,000	75,000
100-5110-1033	FITNESS PROGRAM	1,190	1,880	317	243	1,880
100-5110-1040	PROPERTY TAX ADMIN FEES	3,200	12,800	-	12,800	-
100-5110-2043	TEMPORARY CONTRACT SERVICES	45	-	-	-	-
100-5110-2044	COPIER SERVICES	11,488	12,000	6,237	8,820	8,500
100-5110-2053	OUTSIDE PRINTING SERVICE	906	950	1,403	1,403	1,100
100-5110-2074	BANK FEES & MISC CHARGES	34,649	32,500	18,140	32,500	12,000
100-5110-2078	OTHER EXPENSE	4,431	10,000	1,574	1,878	4,000
100-5110-3092	STATIONARY SUPPLIES	5,042	6,000	1,981	2,942	-
100-5110-3095	DEPARTMENT CONSUMABLES	3,752	5,000	3,820	5,787	8,000
100-5110-3102	COMPUTER SUPPLIES/SOFTWARE	104	5,000	-	-	56,000
100-5110-4121	MEETINGS & TRAVEL	6,282	5,000	-	-	2,500

GENERAL FUND

Finance Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-5110-4122	DUES & MEMBERSHIP	1,043	1,000	870	1,520	1,500
100-5110-4123	BOOKS & PERIODICALS	159	-	-	-	100
100-5110-4124	MAIL SERVICES	12,713	15,000	8,132	10,652	15,000
100-5110-5132	TELEPHONE	-	-	-	-	-
100-5110-9396	LIABILITY INSURANCE	43,260	53,815	40,362	53,815	31,900
100-5110-9397	COMPUTER SERVICE	29,480	32,428	24,321	32,428	29,182
100-5110-9398	CENTRAL SERVICE CHARGES	(931,098)	(931,098)	-	(931,098)	(1,120,689)
100-5110-9601	CASH OVER/SHORT	-	-	-	-	-
100-5110-9999	TRANSFER OUT	-	-	-	-	-
Total		\$ 237,693	178,863	746,197	43,065	(22,403)
Services & Supplies		\$ 259,083	275,850	129,530	211,179	276,655
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		836,969	747,867	551,984	676,740	760,549
Total		\$ 1,096,051	1,023,717	681,515	887,919	1,037,204

PEG ACCESS FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
291-2010-1047	AMP - PRODUCTION & BROADCAST	\$ 43,779	50,000	21,403	42,107	50,000
	Total	\$ 43,779	50,000	21,403	42,107	50,000
	Services & Supplies	\$ 43,779	50,000	21,403	42,107	50,000
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
	Total	\$ 43,779	50,000	21,403	42,107	50,000

PENSION OBLIGATION BONDS

POB

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
355-5110-9398	CENTRAL SERVICE CHARGES	\$ -	-	-		200
355-5110-9602	PRINCIPAL PAYMENTS	515,000	570,000	-	570,000	625,000
355-5110-9605	INTEREST PAYMENTS	208,526	180,871	90,435	180,871	150,261
355-5110-9606	OTHER DEBT SERVICE EXPENSES	3,074	-	-	3,074	3,074
Total		\$ 726,600	750,871	90,435	753,945	778,535
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ -	-	-	-	-

Cutino Park Bond Fund

Cutino Bond

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
356-5110-9398	CENTRAL SERVICE CHARGES	\$ -	-	-	-	392
356-5110-9602	PRINCIPAL PAYMENTS	185,000	190,000	-	190,000	195,000
356-5110-9605	INTEREST PAYMENTS	193,419	187,869	93,934	187,869	182,169
356-5110-9606	OTHER DEBT SERVICE EXPENSES	5,750	1,750	1,750	1,750	1,750
356-5110-9802	COST OF ISSUANCE	-	450,000	-	-	-
356-5110-9999	TRANSFER OUT	3,852,768	-	-	-	718,658
Total		\$ 4,236,937	829,619	95,684	379,619	1,097,969
Services & Supplies		\$ -	-	-	-	-
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ -	-	-	-	-

Measure X Bond Fund

Measure X Bond

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
357-5110-9398	CENTRAL SERVICE CHARGES	\$ -	-	-		119
357-5110-9602	PRINCIPAL PAYMENTS	225,000	230,000	-	230,000	235,000
357-5110-9605	INTEREST PAYMENTS	417,750	411,000	205,500	411,000	404,100
357-5110-9606	OTHER DEBT SERVICE EXPENSES	1,750	-	1,750	1,750	1,750
357-5110-9802	COST OF ISSUANCE	-	-	-	-	-
357-5110-9999	TRANSFER OUT	-	10,500,000	1,516,676	9,322,885	1,593,159
Total		\$ 644,500	11,141,000	1,723,926	9,965,635	2,234,128
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ -	-	-	-	-

GOLF COURSES FUND

GOLF COURSES

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
405-5110-9398	CENTRAL SERVICE CHARGES	\$ 12,153	12,153	-	12,153	11,525
405-5110-9602	PRINCIPAL PAYMENTS	12,568	105,000	105,000	110,000	120,000
405-5110-9603	DEPRECIATION EXPENSE	145,089	145,089	-	145,089	-
405-5110-9605	INTEREST PAYMENTS	232,946	228,688	116,181	228,688	221,163
405-5110-9606	OTHER EXPENSES	2,100	2,500	2,100	2,100	2,100
Total		\$ 404,856	493,430	223,281	498,030	354,788
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ -	-	-	-	-

MIS FUND

IT

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
503-4010-0001	SALARIES	\$ 198,158	179,818	139,609	170,196	209,334
503-4010-0002	OVERTIME	211	-	72	144	-
503-4010-0006	WORKERS COMPENSATION	1,386	1,838	1,378	1,838	2,153
503-4010-0010	MAMAGMENT LEAVE PAYOFF	-	-	-	-	-
503-4010-0012	VACATION/COMP TIME PAYOFF	5,236	-	2,021	2,021	-
503-4010-0016	DEFERRED COMPENDATION	1,759	1,200	1,735	2,073	2,400
503-4010-0017	PARS-ARS 457	29	522	-	522	-
503-4010-0020	PART-TIME HOURLY WAGES	2,246	-	-	-	-
503-4010-0030	PERS PENSION OB BOND	2,217	2,369	1,777	2,369	2,255
503-4010-0031	PERS PENSION	44,418	54,609	30,671	41,146	60,658
503-4010-0032	PARS PENSION	9,670	8,775	7,080	8,710	9,731
503-4010-0033	LIUNA PENSION	-	-	-	-	-
503-4010-0041	MEDICAL INSURANCE-BLUE CORSS	35,915	57,429	19,364	23,289	25,811
503-4010-0051	DENTAL INSURANCE-GUARDIAN	2,148	2,829	1,252	1,607	1,686
503-4010-0061	VISION INSURANCE	201	228	114	138	148
503-4010-0071	LTD	568	710	422	543	750
503-4010-0081	LIFE INSURANCE	592	624	437	564	626
503-4010-0092	MEDICARE TAX	2,795	3,189	1,993	2,434	3,035
503-4010-1029	TRAINING & EDUCATION	250	-	-	-	-
503-4010-1030	CONSULTANT	6,500	15,000	3,000	5,000	7,000
503-4010-1033	FITNESS PROGRAM	315	504	-	126	504
503-4010-3095	DEPARTMENT CONSUMABLES	491	500	65	500	500
503-4010-3102	COMPUTER SUPPLIES/SOFTWARE	280,938	212,795	140,964	212,795	220,000
503-4010-5132	TELEPHONE	34,057	36,000	24,904	29,307	35,000
503-4010-5135	MOBILE COMMUNICATIONS	36,985	25,000	12,423	13,996	15,000
503-4010-5138	DATA COMMUNICATION	60,287	62,000	52,317	60,869	62,000
503-4010-8182	COMPUTER EQUIPMENT	11,275	87,697	38,330	4,206	100,000
503-4010-8187	DEPARTMENT EQUIPMENT	(35,719)	30,000	112	422	15,000
503-4010-9396	LIABILITY INSURANCE	25,032	31,140	23,355	31,140	21,700
503-4010-9397	COMPUTER SYSTEM	17,688	16,804	12,603	16,804	8,766
503-4010-9398	CENTRAL SERVICE CHARGES	54,729	54,729	-	54,729	59,442
503-4010-9603	DEPRECIATION EXPENSE	24,352	70,046	-	70,046	-
503-4010-9605	INTEREST EXPENSE	225	-	-	-	-
Total		\$ 824,952	956,356	515,997	757,533	863,501

MIS FUND IT

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
	Services & Supplies	\$ 383,788	381,295	233,785	322,889	354,500
	Capital Outlay-Projects	11,275	87,697	38,330	4,206	100,000
	Personnel Services	307,864	314,645	207,925	257,720	319,092
	Total	\$ 702,926	783,637	480,040	584,815	773,592

WATERMASTER FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 03/11/2021	FY 2021 Projected	FY 2022 Request
670-2120-1022	LEGAL SERVICES	\$ -	-	3,600	10,000	25,000
670-2120-1030	CONSULTANT	44,750	-	44,592	62,392	50,000
670-2130-1030	CONSULTING COSTS	154,388	-	70,909	212,943	284,069
Total		\$ 199,138	-	119,101	285,335	359,069
	Services & Supplies	\$ 199,138	-	119,101	285,335	359,069
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ 199,138	-	119,101	285,335	359,069

SA FORT ORD CAPITAL PROJ

SA Capital

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
961-9610-0001	SALARIES	\$ -	-	-	-	-
961-9610-0030	PERS PENSION OB BOND	210	290	217	290	-
961-9610-0031	PERS PENSION	-	-	-	-	-
961-9610-0041	MEDICAL INSURANCE	-	-	-	-	-
961-9610-0071	LTD	-	-	-	-	-
961-9610-0081	LIFE INSURANCE	-	-	-	-	-
961-9610-0092	MEDICARE TAX	-	-	-	-	-
961-9610-1022	LEGAL SERVICES	6,278	20,000	1,458	2,915	-
961-9610-1030	CONSULTANT	-	50,000	-	-	25,000
961-9610-1041	PROPERTY TAXES/ASSESSMENTS	3,393	5,000	2,124	4,200	5,000
961-9610-2063	PUBLISHING & LEGAL ADVERTISING	-	1,000	-	-	-
961-9610-3095	DEPARTMENT CONSUMABLES	-	500	-	-	-
961-9610-4121	MEETINGS & TRAVEL	-	500	-	-	-
961-9610-9396	LIABILITY INSURANCE	1,223	1,521	1,141	-	-
961-9610-9398	CENTRAL SERVICE CHARGES	6,016	6,016	-	-	1,167
961-9610-9599	RENTAL PROPERTY EXP & MAINT	7,829	30,000	-	-	-
961-9610-9801	SEASIDE GOLF RESORT	-	-	-	-	-
961-9610-9861	SEASIDE GOLF RESORT	-	-	-	-	-
Total		\$ 24,949	114,827	4,940	7,405	31,167
Services & Supplies		\$ 9,671	77,000	3,582	7,115	30,000
Capital Outlay-Projects		7,829	30,000	-	-	-
Personnel Services		210	290	217	290	-
Total		\$ 17,710	107,290	3,799	7,405	30,000

RDA OBLIGATION RETIREMENT

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
969-9690-9704	OTHER DEBT SERVICE EXP - MERGED	\$ -	-	-	-	-
969-9690-9999	INTERFUND TRANSFERS OUT	2,496,641	1,850,000	110,761	300,000	331,000
Total		\$ 2,496,641	1,850,000	110,761	300,000	331,000
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ -	-	-	-	-

SA MERGED DEBT SERVICE

SA Merged Debt Service

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
972-9710-9398	CENTRAL SERVICE CHARGES	\$ 48,620	49,592	-	49,592	38,732
972-9710-9807	BOND PRINCIPAL PAYMENT	-	-	38,381	38,381	225,000
972-9710-9809	BOND INTEREST EXPENSE	49,653	-	88,542	88,542	69,013
Total		\$ 98,273	49,592	126,923	176,515	332,745
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ -	-	-	-	-

SA MERGED - LMIHF

SA Merged LMIHF

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
973-9710-9526	AFFORDABLE HOUSING	\$ 1,825	1,703	1,695	1,695	2,500
973-9710-9398	CENTRAL SERVICE CHARGES	1,825	1,703	-	1,695	23
973-9710-9599	RENTAL PROPERTY EXP & MAINT	36		506	506	250
Total		\$ 3,686	3,405	2,201	3,896	2,773
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ -	-	-	-	-



POLICE DEPARTMENT

Police

DIVISIONS

Patrol

Support Services

As the most visible symbol of government, the Seaside Police Department provides ethical, procedurally just, and compassionate law enforcement services through the highest standards of performance and conduct.

Outcomes for 2020—2021

- Community Engagement: SNAACK Van Deliveries, Patrol Drive-bys to celebrate significant events, Virtual Ride-A-Longs, Pancake with a Cop, Community Camera Program, Virtual Community Listening Session.
- Reduced Violent Crime
- Established Crime Scene Investigation Team
- Equipment Updates: Bolawraps, FN303 Less Lethal, Hybrid and Electric Patrol Vehicles.
- Reestablished Canine Program
- Began Issuing Warning Citations
- Established Online Reporting

Objectives for 2021—2022

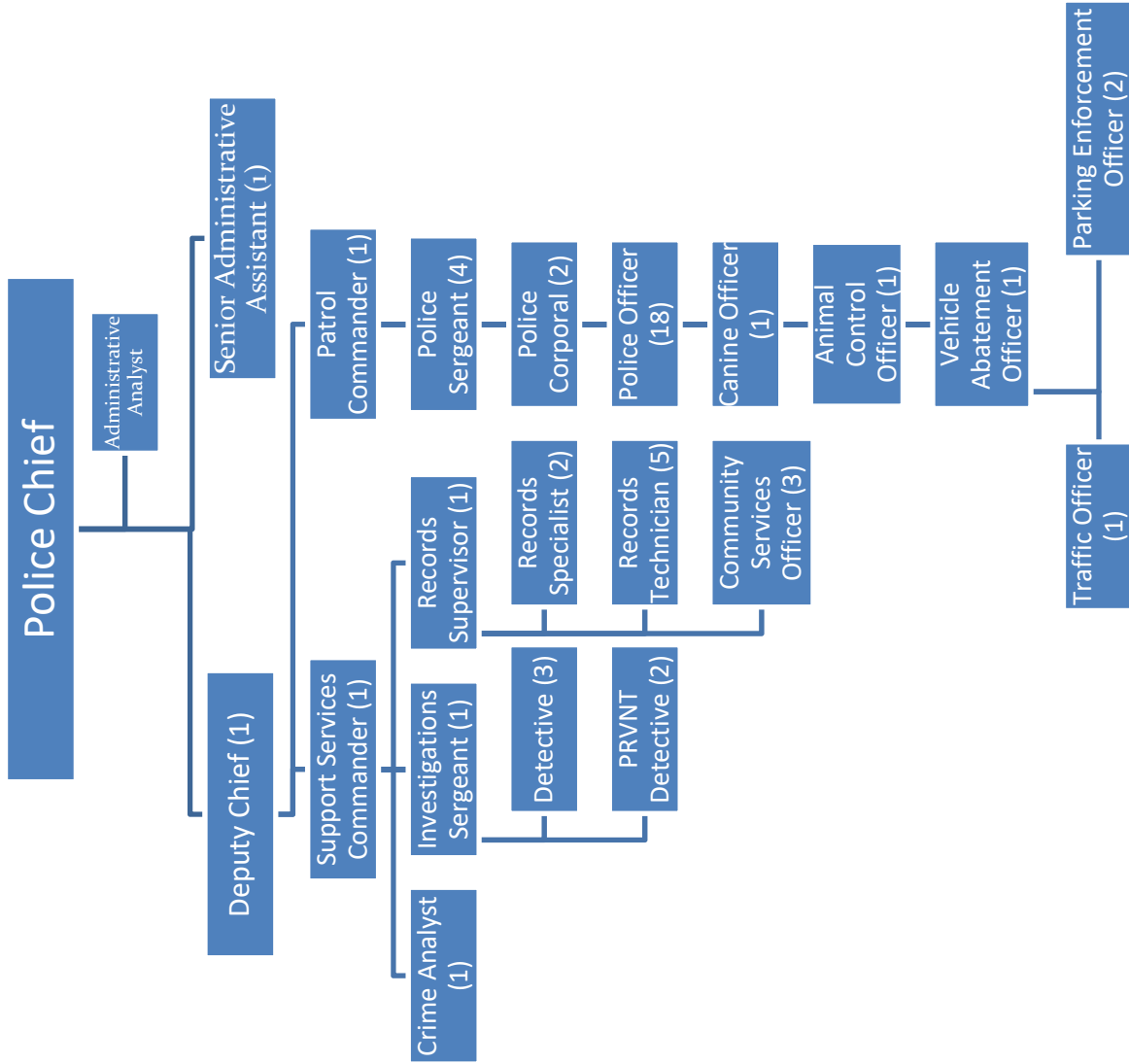
- Fill Vacant Positions
- Implement Axon Fleet In Car System
- Implement NIBRS, RIPA Data
- Reorganize Management Team
- Return to 10-hour Patrol Shifts
- CALEA Accreditation

IT'S A FACT

- 19,187 Calls for Service (priority E, 1, 2, 3 and 4)
- 604 Citations
- 31 Warning Citations
- 227 Accident reports taken
- Indexed 1,569 Case Reports
- Received 1,007 items of evidence



Police Department



Budget Summary Police Department

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	44	51
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 10,498,273	\$ 11,841,464
Services & Supplies	\$ 1,656,659	\$ 1,456,230
Capital Outlay and Debt	\$ 300,639	\$ 601,982
Internal Services & Central Support Charges	\$ 2,554,479	\$ 2,067,312
Total Expenditures	<u>\$ 15,010,050</u>	<u>\$ 15,966,988</u>
DEPARTMENTAL REVENUES		
Fees, Fines and Reimbursements	\$ 178,200	\$ 180,046
Grants and Other Revenues	\$ 276,300	\$ 269,647
Transfer-in	\$ -	\$ -
General Taxes	\$ 14,555,550	\$ 15,517,295
Total Revenues	<u>\$ 15,010,050</u>	<u>\$ 15,966,988</u>

GENERAL FUND

Police Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6110-0001	SALARIES	\$ 1,018,262	1,044,970	679,659	788,875	1,065,842
100-6110-0002	OVERTIME	22,372	25,000	4,612	6,192	7,000
100-6110-0003	HOLIDAY OVERTIME	12,513	16,000	15,193	12,005	23,415
100-6110-0004	UNIFORM ALLOWANCE	9,399	8,423	7,750	9,569	9,396
100-6110-0006	WORKERS COMPENSATION	44,438	58,925	44,194	58,925	69,019
100-6110-0010	MANAGEMENT LEAVE PAYOFF	3,530	-	2,384	2,384	-
100-6110-0012	VACATION/COMP TIME PAYOFF	-	-	-	-	5,766
100-6110-0016	DEFERRED COMPENSATION	5,716	6,600	3,744	4,134	4,800
100-6110-0017	PARS-ARS 457	814	1,216	-	1,216	-
100-6110-0019	HOUSING ALLOWANCE	-	-	-	-	-
100-6110-0020	PART-TIME HOURLY WAGES	66,059	93,550	1,502	2,441	-
100-6110-0030	PERS PENSION OB BOND	25,205	26,163	19,622	26,163	31,956
100-6110-0031	PERS PENSION	147,710	157,319	95,167	158,205	200,198
100-6110-0032	PARS PENSION	15,357	13,980	11,285	12,909	16,000
100-6110-0041	MEDICAL INSURANCE	209,097	287,651	163,224	195,941	261,146
100-6110-0044	RETIREE MEDICAL INSURANCE	32,251	38,240	27,376	21,326	38,838
100-6110-0051	DENTAL INSURANCE	11,011	13,737	7,768	8,608	12,621
100-6110-0061	VISION INSURANCE	1,148	1,256	828	946	1,193
100-6110-0071	LTD	1,396	3,455	932	999	1,706
100-6110-0072	LTD-CLEA	255	249	195	216	-
100-6110-0081	LIFE INSURANCE	1,910	2,191	1,294	1,408	2,050
100-6110-0092	MEDICARE TAX	15,618	16,131	9,782	11,062	15,455
100-6110-0096	EARLY RETIREMENT	-	-	-	-	-
100-6110-0099	TUITION REIMBURSEMENTS	2,051	3,700	2,026	4,052	-
100-6110-1024	COMMUNITY RELATIONS	5,309	3,000	1,527	2,899	15,000
100-6110-1026	MEDICAL EXAMS	11,091	6,500	3,148	6,296	12,182
100-6110-1027	BACKGROUND INVESTIGATION	77,359	45,000	2,602	22,500	45,000
100-6110-1028	COMPUTER PROGRAMMING	-	-	-	-	-
100-6110-1029	TRAINING & EDUCATION	22,713	2,500	549	700	75,000
100-6110-1030	CONSULTANT	25,784	-	-	-	-
100-6110-1033	FITNESS PROGRAM	1,562	1,464	815	1,143	1,562
100-6110-1037	EMPLOYEE RECOGNITION	271	-	319	212	1,000
100-6110-2041	COUNTY COMMUNICATIONS	500,305	550,000	568,331	568,331	596,748
100-6110-2042	AUTOMATED CRIMINAL JUSTICE	103,321	90,000	57,426	114,852	110,000
100-6110-2043	TEMPORARY CONTRACT SERVICES	12,984	-	1,026	2,052	-
100-6110-2044	COPIER SERVICES	6,686	8,925	5,407	7,936	7,800
100-6110-2049	UNIFORM SERVICE/LAUNDRY	3,185	2,500	206	281	-
100-6110-2050	PHOTO SERVICE	-	-	-	-	-
100-6110-2053	OUTSIDE PRINTING SERVICE	2,435	4,000	1,673	668	2,700

GENERAL FUND

Police Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6110-2054	EQUIPMENT REPAIR	\$ 3,695	4,000	-	2,000	2,000
100-6110-2057	PEST CONTROL	1,800	1,700	900	1,800	1,800
100-6110-2064	PERSONNEL RECRUITMENT	20,988	23,000	-	5,750	20,000
100-6110-2066	COMPUTER MAINTENANCE	38,702	37,500	37,990	37,990	38,000
100-6110-2070	ALARM SERVICES	-	-	-	-	-
100-6110-2078	OTHER EXPENSE	10,798	5,000	8,170	8,147	10,000
100-6110-2079	BOOKING FEES	-	-	-	-	-
100-6110-3092	STATIONARY SUPPLIES	3,549	4,500	472	697	4,000
100-6110-3095	DEPARTMENT CONSUMABLES	11,326	38,500	9,152	19,250	12,000
100-6110-3102	COMPUTER SUPPLIES/SOFTWARE	51,444	35,000	38,317	35,458	40,000
100-6110-4121	MEETINGS & TRAVEL	9,261	1,000	174	156	2,000
100-6110-4122	DUES & MEMBERSHIP	4,410	400	3,043	4,627	4,500
100-6110-4123	BOOKS & PERIODICALS	752	-	908	-	-
100-6110-4124	MAIL SERVICES	691	1,500	540	642	1,000
100-6110-4201	SRU ANNUAL CONTRIBUTION	5,000	5,000	-	-	-
100-6110-4202	CALEA PROGRAM	29,707	-	-	-	10,000
100-6110-5132	TELEPHONE	18,760	20,000	14,176	18,579	25,000
100-6110-6142	MOVING EXPENSE	-	-	-	-	-
100-6110-8187	DEPARTMENT EQUIPMENT	5,087	5,000	1,207	2,500	5,000
100-6110-9395	VEHICLE MAINTENANCE	-	-	-	-	13,360
100-6110-9396	LIABILITY INSURANCE	421,815	524,738	393,553	524,738	363,000
100-6110-9397	COMPUTER SYSTEM	278,080	305,888	229,416	305,888	206,388
100-6110-9398	CENTRAL SERVICE CHARGES	667,254	667,254	-	667,254	398,788
100-6110-9602	PRINCIPAL- LEASE	7,687	7,725	4,577	7,725	4,314
100-6110-9605	INTEREST-COPIER LEASE	283	270	85	270	1,662
Total		\$ 4,010,205	4,220,621	2,484,248	3,698,917	3,796,204
Services & Supplies		\$ 984,376	893,225	758,082	865,874	1,035,730
Capital Outlay-Projects		5,087	5,000	1,207	2,500	5,000
Personnel Services		1,645,623	1,816,521	1,097,327	1,324,668	1,767,962
Total		\$ 2,635,086	2,714,746	1,856,616	2,193,042	2,808,692

GENERAL FUND

Police Field Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6120-0001	SALARIES	\$ 3,280,416	2,880,476	2,403,734	2,886,685	3,833,396
100-6120-0002	OVERTIME	445,023	425,000	220,778	239,090	350,000
100-6120-0003	HOLIDAY OVERTIME	116,163	125,000	7,311	110,370	141,070
100-6120-0004	UNIFORM ALLOWANCE	20,310	18,214	4,917	7,275	23,505
100-6120-0006	WORKERS COMPENSATION	547,612	726,134	544,600	726,134	836,505
100-6120-0009	SICK LEAVE PAYOFF	49,186	-	-	-	-
100-6120-0010	MANAGEMENT LEAVE PAYOFF	3,700	-	3,499	3,499	-
100-6120-0012	VACATION/COMP TIME PAYOFF	80,639	-	82,128	55,525	6,313
100-6120-0016	DEFERRED COMPENSATION	12,859	12,600	9,110	10,470	12,600
100-6120-0017	PARS - ARS 457	-	18,000	-	18,000	-
100-6120-0020	PART-TIME HOURLY WAGES	43,634	48,729	20,265	32,930	-
100-6120-0021	RETIREMENT INCENTIVE	-	-	-	-	-
100-6120-0022	BONUS	-	-	-	-	25,000
100-6120-0029	PERS REPLACEMENT	4,588	-	-	-	-
100-6120-0030	PERS PENSION OB BOND	286,934	297,837	223,378	297,837	305,230
100-6120-0031	PERS PENSION	1,243,350	1,219,160	717,043	1,241,181	1,841,471
100-6120-0041	MEDICAL INSURANCE	444,734	497,118	382,231	437,389	613,363
100-6120-0044	RETIREE MEDICAL INSURANCE	163,486	194,555	217,105	157,431	318,003
100-6120-0051	DENTAL INSURANCE	29,082	30,984	23,746	25,949	34,541
100-6120-0061	VISION INSURANCE	2,751	2,624	2,160	2,577	3,049
100-6120-0071	LTD	-	-	-	-	3,550
100-6120-0072	LTD-CLEA	2,989	3,111	2,343	2,646	-
100-6120-0081	LIFE INSURANCE	2,985	3,163	2,224	2,522	3,462
100-6120-0092	MEDICARE TAX	53,224	41,773	37,019	42,754	55,947
100-6120-0099	TUITION REIMBURSEMENTS	-	2,500	-	-	-
100-6120-1029	TRAINING & EDUCATION	46,533	40,582	13,880	24,078	40,000
100-6120-1033	FITNESS PROGRAM	5,009	7,328	525	700	7,328
100-6120-2049	UNIFORM SERVICE/LANUDRY	4,410	4,347	256	288	5,000
100-6120-2052	RADIO REPAIR	4,860	21,668	3,492	3,572	5,000
100-6120-2060	BLOOD ALCOHOL	1,915	2,600	1,338	216	2,000
100-6120-2061	PRISONER MEALS	821	2,000	143	157	2,000
100-6120-3091	CANINE MAINTENANCE	7,243	8,500	7,332	9,035	9,000
100-6120-3096	CSA74 APPROVED MEDICAL SUPP	6,831	8,500	3,480	5,593	5,000
100-6120-3097	SAFETY EQUIPMENT	10,096	10,300	9,415	5,659	10,000
100-6120-3103	AMMUNITION	-	36,900	9,792	24,000	17,500
100-6120-4121	MEETINGS & TRAVEL	-	-	-	-	-
100-6120-5135	MOBILE COMMUNICATION	10,078	15,000	7,361	9,686	10,000
100-6120-7191	CSA-74 REGIONAL EOC FACILITY	53	-	90	-	-
100-6120-8128	PD OFFICE SPACE	4,900	2,500	-	-	-

GENERAL FUND

Police Field Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6120-8134	BODY CAMERAS	\$ 59,116	59,707	59,116	59,707	59,707
100-6120-8135	RADIOS	-	-	-	-	-
100-6120-8187	DEPARTMENT EQUIPMENT	54,443	57,530	31,434	57,530	57,000
100-6120-9101	CAPITAL ASSET	9,833	-	-	-	400,000
100-6120-9395	VEHICLE MAINTENANCE	166,150	206,192	154,687	206,192	239,947
100-6120-9398	CENTRAL SERVICE CHARGES	671,785	671,785	-	671,785	596,993
100-6120-9602	PRINCIPAL	-	-	-	-	11,589
100-6120-9605	INTEREST	-	-	-	-	-
Total		\$ 7,897,740	7,702,417	5,205,931	7,378,466	9,885,067
Services & Supplies		\$ 92,839	152,897	56,578	82,285	105,500
Capital Outlay-Projects		128,291	119,737	90,550	117,237	516,707
Personnel Services		6,838,675	6,551,806	4,904,116	6,300,967	8,414,331
Total		\$ 7,059,805	6,824,440	5,051,244	6,500,489	9,036,538

GENERAL FUND

Police Support

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6130-0001	SALARIES	\$ 892,999	783,969	678,496	810,106	404,647
100-6130-0002	OVERTIME	72,324	70,000	76,201	84,307	90,000
100-6130-0003	HOLIDAY OVERTIME	4,320	8,100	1,052	2,105	18,201
100-6130-0004	UNIFORM ALLOWANCE	6,102	5,831	1,653	2,065	2,916
100-6130-0006	WORKERS COMPENSATION	155,565	206,279	154,709	206,279	241,616
100-6130-0010	MANAGEMENT LEAVE PAYOFF	-	-	-	-	-
100-6130-0012	VACATION/COMP TIME PAYOFF	19,106	-	26,544	3,499	-
100-6130-0016	DEFERRED COMPENSATION	4,221	4,200	3,288	3,623	1,800
100-6130-0017	PARS - ARS 457	-	4,200	-	4,200	-
100-6130-0020	PART-TIME HOURLY WAGES	-	-	4,718	7,667	-
100-6130-0030	PERS PENSION OB BOND	82,348	85,477	64,108	85,477	39,159
100-6130-0031	PERS PENSION	376,771	498,277	282,145	488,542	245,372
100-6130-0041	MEDICAL INSURANCE	102,058	116,487	94,616	102,198	77,433
100-6130-0044	RETIREE MEDICAL INSURANCE	10,794	12,700	9,818	8,151	19,419
100-6130-0051	DENTAL INSURANCE	5,948	6,862	4,557	5,160	5,058
100-6130-0061	VISION INSURANCE	565	578	433	503	444
100-6130-0071	LTD	-	-	-	-	374
100-6130-0072	LTD-CLEA	873	871	683	753	-
100-6130-0081	LIFE INSURANCE	1,205	1,289	919	1,020	290
100-6130-0092	MEDICARE TAX	13,444	11,368	10,386	11,541	5,867
100-6130-1024	COMMUNITY RELATIONS	-	-	-	-	-
100-6130-1029	TRAINING & EDUCATION	10,019	10,000	-	-	35,000
100-6130-1033	FTINESS PROGRAM	405	984	-	-	984
100-6130-2066	COMPUTER MAINTENANCE	-	2,000	-	-	-
100-6130-2070	ALARM SERVICE	-	520	-	-	-
100-6130-2073	SUBCONTRACTED WORK	-	-	-	-	-
100-6130-4125	INVESTIGATION EXPENSE	9,612	10,000	11,120	14,427	25,000
100-6130-5135	MOBILE COMMUNICATIONS	-	-	-	-	-
100-6130-5410	VEHICLE LEASE	-	-	-	-	-
100-6130-8187	EQUIPMENT	1,524	1,500	612	902	2,000
100-6130-9395	VEHICLE MAINTENANCE	-	-	-	-	50,139
100-6130-9398	CENTRAL SERVICE CHARGES	145,799	145,799	-	145,799	146,780
100-6130-9602	PAYMENT ON PRINCIPAL	1,745	1,800	-	1,800	59,210
100-6130-9605	INTEREST	9	7	-	7	-
100-6130-9999	TRANSFER OUT	-	23,333	-	23,333	-
Total		\$ 1,917,758	2,012,432	1,426,059	2,013,464	1,471,707

GENERAL FUND

Police Support

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
	Services & Supplies	\$ 20,037	23,504	11,120	14,427	60,984
	Capital Outlay-Projects	1,524	1,500	612	902	2,000
	Personnel Services	1,748,644	1,816,489	1,414,327	1,827,196	1,152,594
	Total	\$ 1,770,205	1,841,493	1,426,059	1,842,525	1,215,578

GENERAL FUND

Police Vehicle Abatement

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6150-0001	SALARIES	\$ 95,391	85,729	64,990	75,009	218,539
100-6150-0002	OVERTIME	23	200	-	200	200
100-6150-0004	UNIFORM ALLOWANCE	948	936	745	907	936
100-6150-0006	WORKERS COMPENSATION	2,718	3,604	2,703	3,604	4,221
100-6150-0016	DEFERRED COMPENSATION	608	600	468	516	600
100-6150-0020	PART-TIME HOURLY WAGES	-	-	4,175	6,784	-
100-6150-0030	PERS PENSION OB BOND	3,165	3,285	2,464	3,285	6,517
100-6150-0031	PERS PENSION	16,561	61,745	24,321	45,301	49,439
100-6150-0032	PARS PENSION	6,717	6,104	4,680	5,217	6,986
100-6150-0041	MEDICAL INSURANCE	22,626	28,715	18,672	21,108	64,528
100-6150-0051	DENTAL INSURANCE	1,669	1,753	1,252	1,431	3,239
100-6150-0061	VISION INSURANCE	154	154	114	133	255
100-6150-0071	LTD	163	339	116	128	311
100-6150-0081	LIFE INSURANCE	105	105	77	85	242
100-6150-0092	MEDICARE TAX	1,305	1,243	941	1,088	3,169
100-6150-1029	TRAINING	1,740	-	-	-	2,000
100-6150-1033	FITNESS PROGRAM	-	1,080	612	1,224	1,080
100-6150-3095	CONSUMABLES	-	150	734	1,232	1,000
100-6150-9395	VEHICLE MAINTENANCE	2,350	2,916	2,187	2,916	3,361
100-6150-9398	CENTRAL SERVICE CHARGES	12,716	12,716	-	12,716	12,273
Total		\$ 168,959	211,374	129,252	182,885	378,897
Services & Supplies		\$ 1,740	150	734	1,232	3,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		152,153	195,591	126,330	166,021	360,263
Total		\$ 153,893	195,741	127,064	167,253	363,263

GENERAL FUND

Police Animal Control

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6160-0001	SALARIES	\$ 73,088	65,475	49,774	62,539	76,133
100-6160-0002	OVERTIME	65	200	13	20	200
100-6160-0004	UNIFORM ALLOWANCE	948	936	709	907	936
100-6160-0006	WORKERS COMPENSATION	9,675	12,829	9,622	12,829	15,026
100-6160-0016	DEFERRED COMPENSATION	606	600	442	515	600
100-6160-0030	PERS PENSION OB BOND	2,398	2,489	1,867	2,489	4,993
100-6160-0031	PERS PENSION	12,631	24,897	11,617	21,156	30,504
100-6160-0032	PARS PENSION	5,128	4,662	3,594	4,360	5,421
100-6160-0041	MEDICAL INSURANCE	1,211	1,200	940	1,163	-
100-6160-0061	VISION INSURANCE	-	1,200	-	1,200	-
100-6160-0071	LTD	130	259	83	102	125
100-6160-0081	LIFE INSURANCE	105	105	69	85	97
100-6160-0092	MEDICARE TAX	1,100	949	760	914	1,104
100-6160-1029	TRAINING & EDUCATION	-	-	-	-	-
100-6160-1033	FITNESS PROGRAM	495	1,080	405	810	1,080
100-6160-2051	VETERINARY SERVICES	637	4,000	808	1,345	3,000
100-6160-2073	SUBCONTRACTED WORK	68,831	90,000	23,338	60,000	97,500
100-6160-3095	DEPARTMENT CONSUMABLES	51	750	16	375	400
100-6160-8187	DEPARTMENT EQUIPMENT	-	3,000	-	1,500	1,500
100-6160-9395	VEHICLE MAINTENANCE	2,900	3,599	2,699	3,599	6,973
100-6160-9398	CENTRAL SERVICE CHARGES	13,592	13,592	-	13,592	13,813
100-6160-9602	INTEREST EXPENSE	-	-	-	-	-
100-6160-9605	PRINCIPAL EXPENSE	-	-	-	-	-
Total		\$ 193,590	231,822	106,755	189,502	259,403
Services & Supplies		\$ 69,519	94,750	24,162	61,720	100,900
Capital Outlay-Projects		-	3,000	-	1,500	1,500
Personnel Services		107,579	116,881	79,894	109,091	136,217
Total		\$ 177,098	214,631	104,056	172,311	238,617

BJA GRANT FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
203-6120-3097	SAFETY EQUIPMENT-B.P. VESTS	\$ 7,463	5,000	5,659	5,659	4,800
	Total	\$ 7,463	5,000	5,659	5,659	4,800
	Services & Supplies	\$ 7,463	5,000	5,659	5,659	4,800
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
	Total	\$ 7,463	5,000	5,659	5,659	4,800

PROP 172 SALES TAX FUND PD

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
220-6110-2041	COUNTY COMMUNICATIONS	\$ 110,007	110,000	90,114	90,114	75,000
220-6110-9398	CENTRAL SERVICE CHARGES	-	-	-	-	8,303
Total		\$ 110,007	110,000	90,114	90,114	83,303
	Services & Supplies	\$ 110,007	110,000	90,114	90,114	75,000
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ 110,007	110,000	90,114	90,114	75,000

CA SUPP LAW ENF. FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
221-6120-8184	POLICE EQUIPMENT	\$ 116,622	125,000	61,042	125,000	50,000
Total		\$ 116,622	125,000	61,042	125,000	50,000
Services & Supplies		\$ 116,622	125,000	61,042	125,000	50,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 116,622	125,000	61,042	125,000	50,000

ASSET FORFEITURE FUND

Support

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
241-6130-1029	TRAINING AND EDUCATION	\$ -	3,000	-		-
241-6130-2078	OTHER EXPENSE - FORFEITURES	-	-	-		-
241-6130-8184	POLICE EQUIPMENT	-	157,100	56,619	157,100	-
Total		\$ -	160,100	56,619	157,100	-
	Services & Supplies	\$ -	3,000	-	-	-
	Capital Outlay-Projects	-	157,100	56,619	157,100	-
	Personnel Services	-	-	-	-	-
Total		\$ -	160,100	56,619	157,100	-

PRVNT Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
243-6110-1029	TRAINING	\$ -	6,000	-	-	-
243-6110-2066	COMPUTER MAINTENANCE	15,750	7,500	3,556	7,500	7,500
243-6110-3095	DEPARTMENT CONSUMABLES	4,075	3,000	3,580	4,080	3,800
243-6110-4125	INVESTIGATION EXPENDITURE	9,955	11,533	-	5,767	10,000
243-6110-8184	PRVNT EQUIPMENT	5,676	4,500	4,200	4,200	-
243-6110-9398	CENTRAL SERVICE CHARGES	-	-	-	-	2,413
Total		\$ 35,456	32,533	11,336	21,547	23,713
Services & Supplies		\$ 29,780	28,033	7,136	17,347	21,300
Capital Outlay-Projects		5,676	4,500	4,200	4,200	-
Personnel Services		-	-	-	-	-
Total		\$ 35,456	32,533	11,336	21,547	21,300



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FIRE DEPARTMENT

Fire

DIVISIONS

Administration

Training

Operations

Community Risk

Reduction

Seaside Fire Department is an “All Hazards” organization serving the residents and visitors of the cities of Seaside and Del Rey Oaks. We continually self-evaluate to ensure all operations are at or above industry standard to meet the risks and needs of communities we serve.

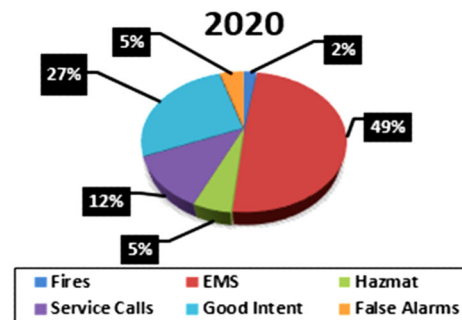
	2018	2019	2020
Fires	65	73	68
EMS	2,028	1,642	1,406
Hazmat	157	133	145
Service Calls	422	386	341
Good Intent	80	710	764
False Alarms	143	188	131
Miscellaneous	6	14	2
Total All Incidents	2,901	3,146	2,857
Mutual Aid Received	77	135	67
Mutual Aid Provided	72	52	28

IT'S A FACT

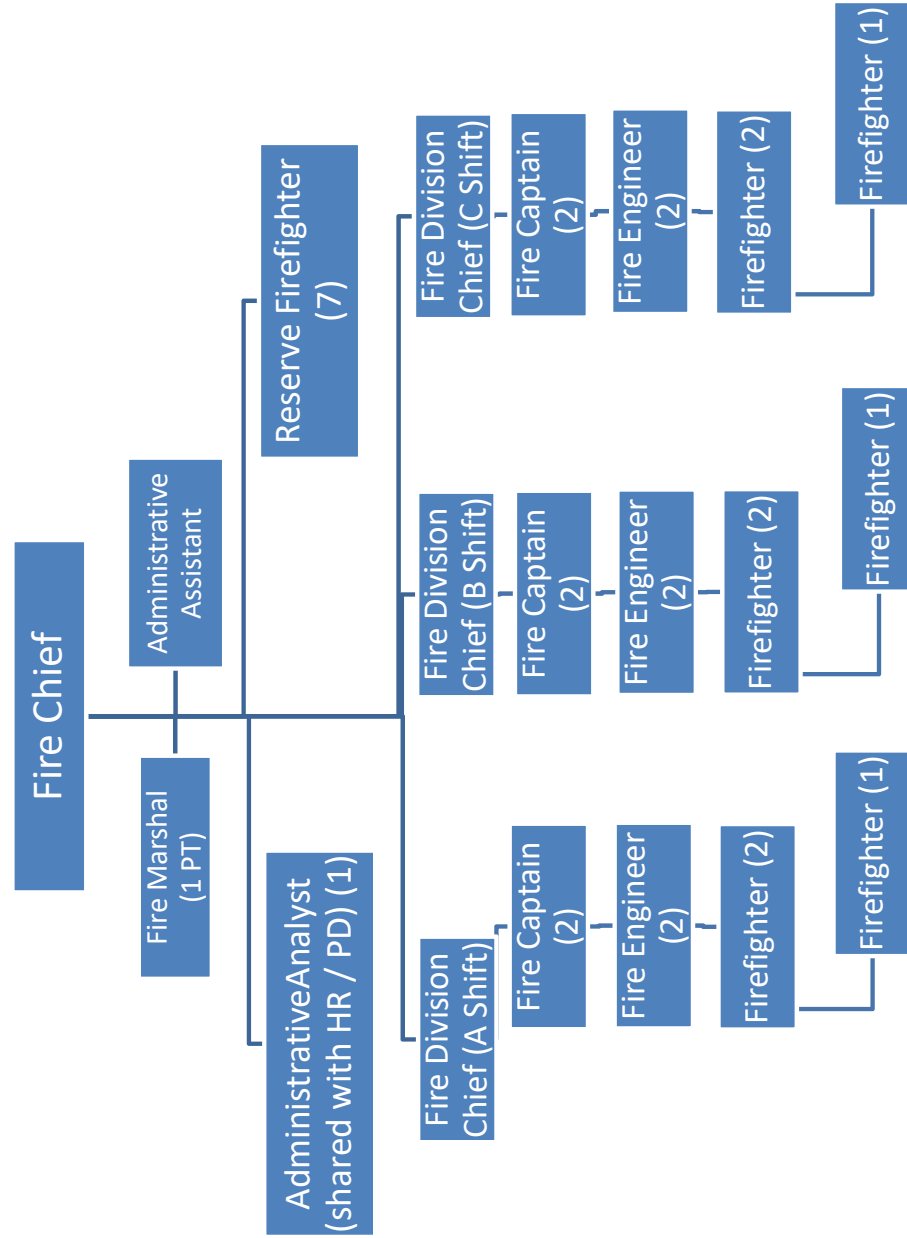
- Continues to maintain an Insurance Services Office (ISO) rating of “2.”
- Deployed drone 7 times within the county for emergencies in 2020.
- Responded to 126 emergency calls to the City of Del Rey Oaks in 2020.
- Conducted over 263 fire inspections—businesses, schools, apartments, and churches in 2020.
- Firefighters were trained and approved by the Monterey County Public Health Department to administer the COVID-19 Vaccine in 2021.
- Coordinated COVID-19 clinics and administered vaccines to Seaside and Monterey County residents in 2021.
- Completed a 2019-2024 Strategic Plan and Community Risk Assessment Standards of cover.

Objectives for 2021-2022

- Evaluate and identify staffing and resource needs based on current and projected service demands.
- Begin recruitment of a diversified firefighting workforce to include reserve and full-time firefighters.
- Complete a Fire Station 2 location study and collaborate with Marina and Presidio of Monterey fire departments about current and future service delivery methods.
- Ensure the fire station has a fresh coat of paint to add beauty and value to the surrounding community and city.
- Continue with research towards reaching a nationally recognized Accreditation status.



Fire Department



Budget Summary Fire Department

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	26	27
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 6,731,611	\$ 7,974,325
Services & Supplies	\$ 392,971	\$ 470,539
Capital Outlay and Debt	\$ 142,140	\$ 551,428
Internal Services & Central Support Charges	\$ 1,181,721	\$ 1,213,759
Total Expenditures	\$ 8,448,443	\$ 10,210,052
DEPARTMENTAL REVENUES		
Fees, Fines and Reimbursements	\$ -	\$ -
Grants and Other Revenues	\$ 539,903	\$ 752,803
General Taxes	\$ 7,908,539	\$ 9,457,248
Total Revenues	\$ 8,448,443	\$ 10,210,052

GENERAL FUND

Fire Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6610-0001	SALARIES	\$ 215,562	108,010	66,247	108,010	297,188
100-6610-0002	OVERTIME	131	-	-	-	-
100-6610-0003	HOLIDAY OVERTIME	-	-	-	-	-
100-6610-0004	UNIFORM ALLOWANCE	912	450	691	131	900
100-6610-0006	WORKERS COMPENSATION	9,191	12,187	9,140	12,187	14,275
100-6610-0010	MANAGEMENT LEAVE PAYOFF	-	-	3,153	3,153	-
100-6610-0012	VACATION/COMP TIME PAYOFF	-	-	18,736	-	-
100-6610-0016	DEFERRED COMPENSATION	2,636	1,000	559	677	2,000
100-6610-0017	PARS REPLACEMENT	-	-	-	-	-
100-6610-0020	PART-TIME HOURLY WAGES	-	-	38,461	38,461	-
100-6610-0030	PERS PENSION OB BOND	19,069	19,794	14,845	19,794	5,420
100-6610-0031	PERS PENSION	94,583	20,017	21,753	28,000	33,598
100-6610-0041	MEDICAL INSURANCE	27,874	22,542	8,484	10,642	52,667
100-6610-0044	RETIREE MEDICAL INSURANCE	13,578	12,750	20,756	10,663	41,471
100-6610-0051	DENTAL INSURANCE	1,611	1,077	461	527	2,589
100-6610-0061	VISION INSURANCE	110	75	32	39	179
100-6610-0071	LTD	766	427	181	56	594
100-6610-0081	LIFE INSURANCE	791	454	188	51	1,151
100-6610-0092	MEDICARE TAX	3,147	1,581	1,822	2,221	4,309
100-6610-0099	TUITION REIMBURSEMENT	-	-	705	-	3,000
100-6610-1029	TRAINING & EDUCATION	-	-	-	-	-
100-6610-1033	FITNESS PROGRAM	-	-	18	-	22
100-6610-2041	COUNTY COMMUNICATIONS	78,112	85,000	87,840	87,840	91,793
100-6610-2043	TEMPORARY CONTRACT SERVICES	24,690	30,500	17,573	15,000	22,000
100-6610-2044	COPIER SERVICES	1,112	1,200	772	1,161	1,200
100-6610-2045	ACCREDITATION	48,362	12,000	8,674	12,000	12,000
100-6610-2053	OUTSIDE PRINTING SERVICE	272	300	-	300	300
100-6610-3095	DEPARTMENT CONSUMABLES	3,756	3,000	2,302	3,000	6,000
100-6610-3102	COMPUTER SUPPLIES/SOFTWARE	-	-	-	-	-
100-6610-4121	MEETINGS & TRAVEL	-	-	-	-	1,000
100-6610-4122	Dues and Membership	1,935	1,600	1,683	1,600	1,600
100-6610-4123	BOOKS & PERIODICALS	-	-	-	-	-
100-6610-5132	TELEPHONE	829	1,600	-	-	1,600
100-6610-5133	WATER	3,838	2,600	3,237	3,509	4,000
100-6610-8130	HVAC	-	-	-	-	-
100-6610-8187	DEPARTMENT EQUIPMENT	95	-	-	-	-
100-6610-8197	DUES & MEMBERSHIP	-	-	-	-	150
100-6610-9396	LIABILITY INSURANCE	233,543	290,527	217,896	290,527	215,900

GENERAL FUND

Fire Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6610-9397	COMPUTER SYSTEM	\$ 70,752	77,827	58,370	77,827	111,843
100-6610-9398	CENTRAL SERVICE CHARGES	149,700	149,700	-	149,700	154,209
100-6610-9602	PAYMENT ON PRINCIPAL	72,728	9,200	3,329	9,200	-
100-6610-9605	INTEREST EXPENSE	3,617	4,100	1,156	4,100	-
Total		\$ 1,083,300	869,518	609,061	890,377	1,082,958
	Services & Supplies	\$ 162,905	137,800	122,785	124,410	144,493
	Capital Outlay-Projects	95	-	-	-	150
	Personnel Services	389,960	200,364	205,526	234,613	456,363
Total		\$ 552,960	338,164	328,311	359,023	601,006

GENERAL FUND

Fire Prevention

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6620-1029	TRAINING & EDUCATION	\$ -	-	-	-	2,000
100-6620-2053	OUTSIDE PRINTING SERVICE	170	350	325	350	350
100-6620-4121	MEETINGS & TRAVEL	-	-	-	-	2,000
100-6620-4122	DUES & MEMBERSHIP	325	150	-	325	350
100-6620-4123	BOOKS & PERIODICALS	1,699	1,700	-	850	1,500
100-6620-8187	DEPARTMENT EQUIPMENT	-	-	-	-	2,000
100-6620-9398	CENTRAL SERVICE CHARGES	-	-	-	-	-
Total		\$ 2,194	2,200	325	1,525	8,200
Services & Supplies		\$ 2,194	2,200	325	1,525	6,200
Capital Outlay-Projects		-	-	-	-	2,000
Personnel Services		-	-	-	-	-
Total		\$ 2,194	2,200	325	1,525	8,200

GENERAL FUND

Fire Training

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6630-1029	TRAINING & EDUCATION	\$ 9,430	2,000	4,043	4,043	8,600
100-6630-3095	DEPARTMENT CONSUMABLES	1,207	1,500	91	150	9,000
100-6630-4121	MEETINGS & TRAVEL	3,539	1,000	-	250	2,000
100-6630-4122	DUES & MEMBERSHIP	20	50	71	25	100
100-6630-4123	BOOKS & PERIODICALS	-	-	-	-	200
100-6630-9398	CENTRAL SERVICE CHARGES	-	-	-	-	-
Total		\$ 14,196	4,550	4,206	4,468	19,900
Services & Supplies		\$ 14,196	4,550	4,206	4,468	19,900
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 14,196	4,550	4,206	4,468	19,900

GENERAL FUND

Fire Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6640-0001	SALARIES	\$ 2,999,362	2,713,877	2,372,044	2,791,423	3,155,117
100-6640-0002	OVERTIME	338,913	603,791	455,783	603,791	600,000
100-6640-0003	HOLIDAY OVERTIME	135,475	185,000	1,295	113,565	145,621
100-6640-0004	UNIFORM ALLOWANCE	28,947	29,098	3,628	5,151	28,498
100-6640-0006	WORKERS COMPENSATION	181,879	241,172	180,879	241,172	264,934
100-6640-0008	OPER COMP DIV CHIEFS ST TIME	36,205	40,000	34,188	39,484	56,000
100-6640-0009	SICK LEAVE PAYOFF	-	-	-	-	-
100-6640-0010	MANAGEMENT LEAVE PAYOFF	3,470	-	3,690	3,690	14,300
100-6640-0012	VACATION\COMP TIME PAYOFF	19,163	-	56,236	10,346	10,084
100-6640-0016	DEFERRED COMPENSATION	28,208	30,000	3,528	23,197	28,800
100-6640-0017	PARS-ARS 457	-	-	-	-	-
100-6640-0020	PART-TIME HOURLY WAGES	-	-	-	38,461	28,700
100-6640-0029	PERS REPLACEMENT BENEFIT	173	-	-	-	-
100-6640-0030	PERS PENSION OB BOND	242,248	251,453	188,590	251,453	322,265
100-6640-0031	PERS PENSION	1,273,551	1,541,178	858,017	1,497,527	2,020,976
100-6640-0041	MEDICAL INSURANCE	447,056	566,862	358,189	488,102	487,416
100-6640-0044	RETIREE MEDICAL INSURANCE	106,136	120,749	101,450	83,170	137,255
100-6640-0051	DENTAL INSURANCE	28,709	32,046	21,648	24,468	29,796
100-6640-0061	VISION INSURANCE	2,718	2,820	1,976	2,299	2,587
100-6640-0071	LTD	1,736	1,833	1,393	1,539	3,960
100-6640-0073	LTD-FIRE	-	2,970	-	2,970	-
100-6640-0081	LIFE INSURANCE	4,018	4,263	3,029	3,383	4,159
100-6640-0092	MEDICARE TAX	49,355	39,351	36,880	41,708	46,165
100-6640-0099	TUITION REIMBURSEMENT	2,065	1,275	-	-	-
100-6640-1026	MEDICAL EXAMS	6,497	18,000	11,697	20,106	-
100-6640-1027	BACKGROUND INVESTIGATION	-	-	-	-	6,000
100-6640-1033	FITNESS PROGRAM	1,949	4,500	90	180	4,500
100-6640-2043	TEMPORARY CONTRACT SERVICES	8,952	12,000	5,993	10,090	12,000
100-6640-2049	UNIFORM SERVICE/LAUNDRY	8,427	9,000	4,531	6,273	7,000
100-6640-2055	FIRE EQUIPMENT REPAIR	1,348	2,000	-	-	5,000
100-6640-3093	JANITORIAL SUPPLIES	4,093	4,000	1,739	1,461	4,000
100-6640-3095	DEPARTMENT CONSUMABLES	8,343	6,000	1,708	866	13,300
100-6640-3096	CSA 74 PURCHASES	11,505	11,600	10,345	11,600	-
100-6640-3097	SAFETY EQUIPMENT	4,879	7,500	7,500	12,000	18,600
100-6640-5135	MOBILE COMMUNICATIONS	10,220	10,000	9,107	14,317	13,000
100-6640-7191	CSA-74 REGIONAL EOC FACILITY	-	-	-	-	-
100-6640-8180	INCIDENT COMMAND VEHICLES	-	-	-	-	-
100-6640-8187	DEPARTMENT EQUIPMENT	996,500	5,000	12,063	8,806	428,114
100-6640-9395	VEHICLE MAINTENANCE	128,350	159,282	119,462	159,282	173,005

GENERAL FUND

Fire Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6640-9398	CENTRAL SERVICE CHARGES	\$ 501,384	501,384	-	501,384	558,802
100-6640-9602	PRINCIPAL ON LEASE	15,075	15,075	-	15,075	27,082
100-6640-9605	INTEREST ON LEASE	23,247	21,545	20,850	21,545	94,083
100-6640-9609	LEASE PRINCIPAL-PNC	89,490	87,220	91,809	87,220	-
100-6640-9610	LEASE PRINCIPAL	-	-	-	-	-
100-6640-9999	INTERFUND TRANSFER OUT	-	-	-	-	-
Total		\$ 7,749,645	7,281,843	4,979,337	7,125,503	8,751,119
Services & Supplies		\$ 66,329	81,375	52,620	65,112	78,900
Capital Outlay-Projects		996,500	5,000	12,063	8,806	428,114
Personnel Services		5,929,271	6,410,962	4,682,533	6,267,078	7,391,134
Total		\$ 6,992,100	6,497,337	4,747,216	6,340,997	7,898,148

GENERAL FUND

Fire Public Education & Relations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6650-3095	DEPARTMENT CONSUMABLES	\$ 3,503	2,500	1,990	2,500	7,500
	Total	\$ 3,503	2,500	1,990	2,500	7,500
	Services & Supplies	\$ 3,503	2,500	1,990	2,500	7,500
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
	Total	\$ 3,503	2,500	1,990	2,500	7,500

GENERAL FUND

Fire Reserves

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6660-0001	SALARIES	\$ -	-	-	-	-
100-6660-0006	WORKERS COMPENSATION	293	389	291		456
100-6660-0017	PARS-ARS 457	32	125	-		22
100-6660-0020	PART-TIME HOURLY WAGES	5,501	2,600	-		1,709
100-6660-0031	PT - PERS PENSION	1,720	-	-		-
100-6660-0071	LTD	80	38	-		165
100-6660-0092	MEDICARE TAX	80	38	-		25
100-6660-1026	MEDICAL EXAMS	4,475	2,400	-		-
100-6660-1027	BACKGROUND INVESTIGATION	-	-	-		-
100-6660-2064	PERSONNEL RECRUITMENT	152	-	-		-
100-6660-3097	SAFETY EQUIPMENT	12,776	2,000	-		-
Total		\$ 25,109	7,589	291	-	2,376
Services & Supplies		\$ 17,404	4,400	-	-	-
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		7,706	3,189	291	-	2,376
Total		\$ 25,109	7,589	291	-	2,376

GENERAL FUND

Fire Hazardous Materials

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6670-3095	DEPARTMENT CONSUMABLES	\$ 573	500	402	500	500
100-6670-8187	VEHICLE STORAGE	30,408	-	-	-	-
Total		\$ 30,981	500	402	500	500
	Services & Supplies	\$ 573	500	402	500	500
	Capital Outlay-Projects	30,408	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ 30,981	500	402	500	500

GENERAL FUND

Fire Emergency Services

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6680-1029	TRAINING & EDUCATION	\$ -	-	-	-	-
100-6680-2043	TEMPORARY CONTRACT SERVICES	5,000	5,000	-	5,000	5,000
100-6680-3095	DEPARTMENT CONSUMABLES	2,737	1,000	1,719	1,719	2,500
100-6680-9398	CENTRAL SERVICE CHARGES	-	3,000	-	3,000	-
Total		\$ 7,737	9,000	1,719	9,719	7,500
Services & Supplies		\$ 7,737	6,000	1,719	6,719	7,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 7,737	6,000	1,719	6,719	7,500

GENERAL FUND

Fire - OES

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-6690-0001	SALARIES - OES	\$ 16,409	10,506	10,506	10,506	-
100-6690-0002	OVERTIME - OES	89,362	50,704	50,704	50,704	89,000
100-6690-0008	OPER COMP DIV CHIEFS ST TIME	-	10,000	-	4,000	-
100-6690-0016	DEFERRED COMPENSATION -OES	488	400	-	400	-
100-6690-0030	PERS PENSION OB BOND	4,278	4,278	3,209	4,278	-
100-6690-0031	PERS PENSION - OES	26,404	4,015	6,609	6,609	-
100-6690-0035	STRIKE TEAM BACKFILL	-	-	-	-	-
100-6690-0041	MEDICAL INSURANCE-NON LIUNA	8,290	2,500	5,787	5,787	-
100-6690-0051	DENTAL INSURANCE - OES	487	100	367	367	-
100-6690-0061	VISION INSURANCE - OES	46	100	34	34	-
100-6690-0071	LTD - OES	-	-	-	-	-
100-6690-0081	LIFE INSURANCE - OES	45	100	28	28	-
100-6690-0092	MEDICARE TAX	1,504	300	856	856	-
100-6690-3095	STRIKE TEAM CONSUMABLES	1,000	1,000	-	-	2,500
100-6690-9398	CENTRAL SERVICE CHARGES	-	-	-	-	-
Total		\$ 148,314	84,002	78,100	83,570	91,500
Services & Supplies		\$ 1,000	1,000	-	-	2,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		147,314	83,002	78,100	83,570	89,000
Total		\$ 148,314	84,002	78,100	83,570	91,500

TRAINING - FIRE

Haz Mat Grants

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
218-6670-0002	OVERTIME - CSTI BACKFILL	\$ 10,228	34,132	8,604		34,132
218-6670-0016	DEFERRED COMPENSATION	66	-	-	-	-
218-6670-0031	PERS PENSION	3,481	-	952	-	-
218-6670-0041	MEDICAL INSURANCE	1,231	-	1,046	-	-
218-6670-0051	DENTAL INSURANCE	-	-	-	-	-
218-6670-0061	VISION INSURANCE	7	-	6	-	-
218-6670-0081	LIFE INSURANCE	-	-	-	-	-
218-6670-0092	MEDICARE TAX	144	-	119	-	-
218-6670-1026	MEDICAL EXAMS	-	9,700	-		9,700
218-6670-1029	TRAINING (CSTI)	-	67,900	14,000		67,900
218-6670-2073	SUBCONTRACTED WORK	5,004	43,646	-		43,646
218-6670-4121	MEETING AND TRAVEL (CSTI)	-	19,400	-		19,400
Total		\$ 20,160	174,778	24,727	-	174,778
Services & Supplies		\$ 5,004	140,646	14,000	-	140,646
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		15,157	34,132	10,727	-	34,132
Total		\$ 20,160	174,778	24,727	-	174,778

PROP 172 SALES TAX FUND

Fire

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
220-6610-2041	COUNTY COMMUNICATION	\$ 11,993	12,000	9,900	9,900	12,000
	Total	\$ 11,993	12,000	9,900	9,900	12,000
	Services & Supplies	\$ 11,993	12,000	9,900	9,900	12,000
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
	Total	\$ 11,993	12,000	9,900	9,900	12,000

SAFER - FEMA GRANT

SAFER

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
231-6640-0001	SALARIES	\$ -	-	-	-	-
231-6640-0002	OVERTIME	-	-	-	-	-
231-6640-0003	HOLIDAY OVERTIME	-	-	-	-	-
231-6640-0004	UNIFORM ALLOWANCE	-	-	-	-	-
231-6640-0006	WORKERS COMPENSATION	-	-	-	-	-
231-6640-0016	DEFERRED COMPENSATION	-	-	-	-	-
231-6640-0030	PERS PENSION OB BOND	-	-	-	-	-
231-6640-0031	PERS PENSION	-	-	-	-	-
231-6640-0041	MEDICAL INSURANCE	-	-	-	-	-
231-6640-0051	DENTAL INSURANCE	-	-	-	-	-
231-6640-0061	VISION INSURANCE	-	-	-	-	-
231-6640-0081	LIFE INSURANCE	-	-	-	-	-
231-6640-0092	MEDICARE TAX	-	-	-	-	-
231-6660-0020	PART-TIME HOURLY WAGES	2,640	-	80	-	-
231-6660-0071	LTD	-	-	-	-	1,320
231-6660-0092	MEDICARE TAX	38	-	1	-	-
231-6660-2043	TEMPORARY CONTRACT SERVICES	810	-	-	-	14,400
231-6660-3097	SAFETY EQUIPMENT	11,917	-	-	-	36,000
231-6690-0001	SALARIES - OES	-	-	-	-	-
231-6690-0002	OVERTIME - OES	-	-	-	-	-
231-6690-0016	DEFERRED COMPENSATION - OES	-	-	-	-	-
231-6690-0031	PERS PENSION - OES	-	-	-	-	-
231-6690-0041	MEDICAL INSURANCE-NON LIUNA	-	-	-	-	-
231-6690-0051	DENTAL INSURANCE - OES	-	-	-	-	-
231-6690-0061	VISION INSURANCE - OES	-	-	-	-	-
231-6690-0081	LIFE INSURANCE - OES	-	-	-	-	-
231-6690-0092	MEDICARE TAX	-	-	-	-	-
Total		\$ 15,405	-	81	-	51,720
Services & Supplies		\$ 12,727	-	-	-	50,400
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		2,678	-	81	-	1,320
Total		\$ 15,405	-	81	-	51,720



***PUBLIC WORKS &
ENGINEERING***

Public Works

DIVISIONS

Maintenance & Utilities:

Parks, Streets, Water, Sewer,
Storm Drains, Government
Buildings, Vehicle Maintenance,
Municipal & Professional
Services Contracts with Local &
Federal Agencies

Engineering:

Capital Project Management,
Environmental Review,
Development

IT'S A FACT

- Maintains 22 parks & 135 acres of open space.
- Maintains 92 miles of roadway.
- Provides water to 780 customers.
- Maintains 71 miles of sewer main.
- Maintains 30 miles of storm drain lines.
- Maintains 13 city-owned facilities.
- Services 119 fleet vehicles.
- Processed 190 encroachment permits.
- Processed 84 plan reviews.
- Maintains 19 traffic signals & 652 street lights.

The Public Works Department provides maintenance, utility, and engineering services for streets, parks, public facilities, sewer system, municipal water system, storm drains, and vehicle maintenance. Engineering services include contract procurement, development review, applying for grants, processing encroachment permits, and implementing the City's 5 Year Capital Improvement Program.

Achievements 2020-2021

- Removed graffiti and trash from parks and homeless encampments.

Completed Projects:

- Parks: Sonoma Sports Court Upgrades
- City Facilities: City Hall Solar Canopy and Colonel Durham RV Site
- Sanitary Sewer: Del Monte Sewer and Canyon Del Rey Sewer Main Rehabilitation; Military, Rosita, and Del Monte Lift Stations Upgrades; and removal of Tioga Lift Station
- Water: Municipal Water Tanks Rehabilitation, Laguna Grande Non-Portable Well Upgrade, and Canyon Del Rey Well Analysis
- Streets: Phase 3 Pavement Rehabilitation, Pavement Moratorium, and Speed Survey
- Sidewalk: Shaving Program
- Storm Drain: Kimball Avenue Drainage Study

Awarded Grants:

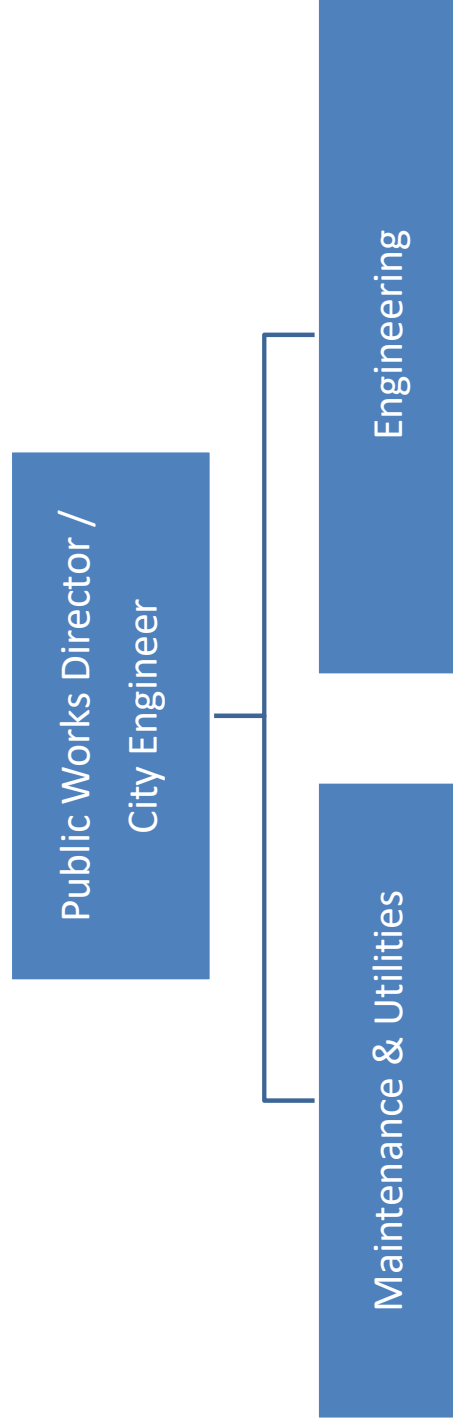
- ATP Grant \$12,041,000
- Prop 68 Per Capita Grant \$177,000
- Integrated Regional Water Management Grant \$579,000
- Community Power Resiliency Grant \$216,000
- CDBG Grant \$368,000

Objectives 2021-2022

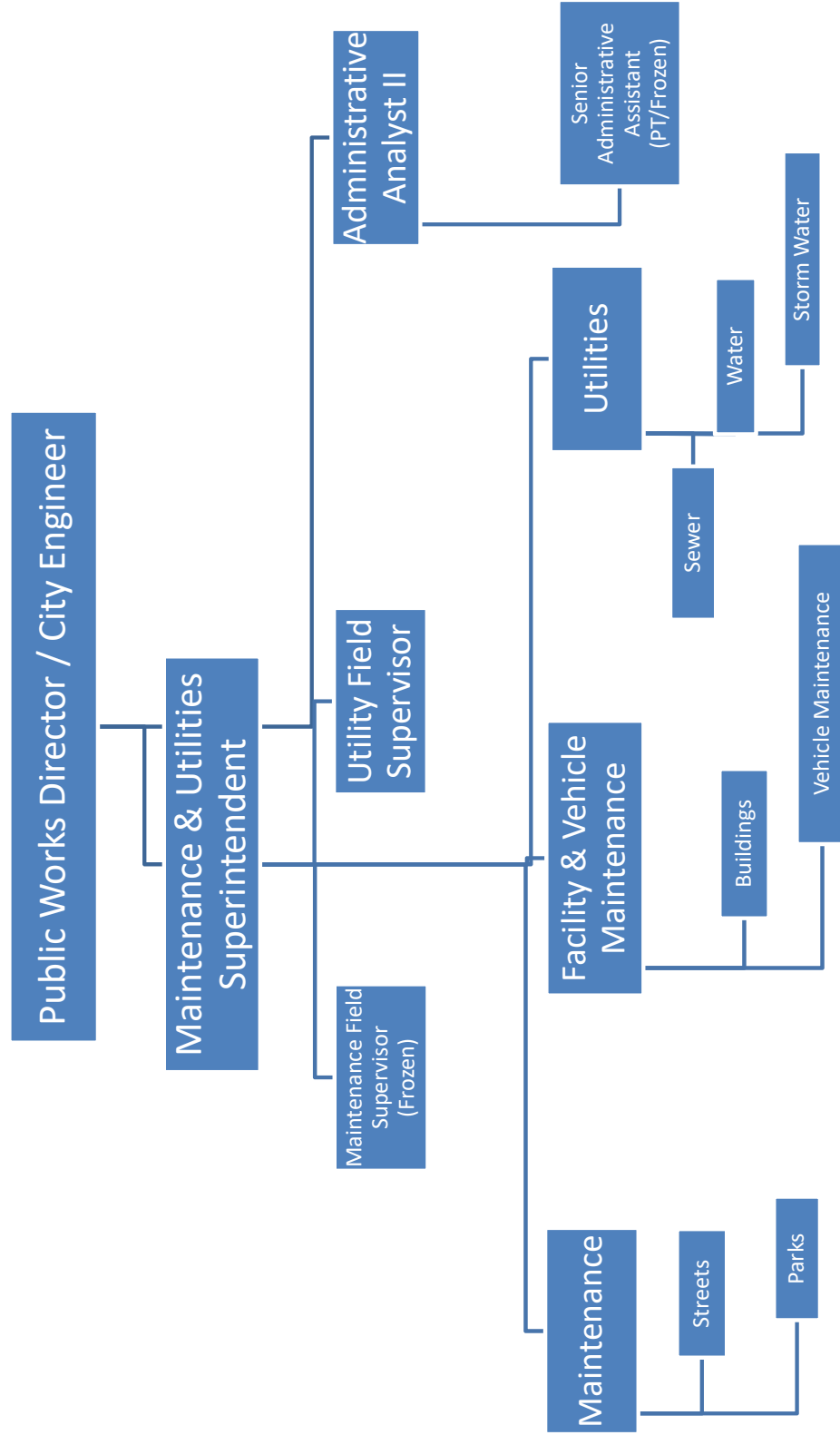
CIPS to Complete

- Parks: Highland Otis Park, Laguna Grande Park, Cutino Park, and Ellis Park improvements and Park Revitalization Project.
- City Facilities: Corporation Yard Relocation Study, Fire Station No. 1 Stucco and Paint Replacement, Fire Station No. 2 Design, Community Center Space Needs Survey, City Hall and Police Department Parking Lot Rehabilitation, and Surplus 2 Building Removals
- Sanitary Sewer: Fremont/Broadway/Ortiz Sewer Project and SCSD Rate Study
- Water: Water Supply Projects
- Streets: Coe and General Jim Moore Blvd Intersection Improvements Study, Pavement Management Program (PMP) Report Update, Broadway Corridor Improvements Environmental and Prelim. Design, 5-Year Paving Plan, and Phase 4 Pavement Rehabilitation Project
- Sidewalk: Sidewalk Shaving Program
- Storm Drain: Del Monte Manor Storm Drain Improvements, Eucalyptus Storm Drain Infiltrator Repair, 90 in. Storm Drain Outfall Repair, Trash Capture Projects, and CMP Replacement Program

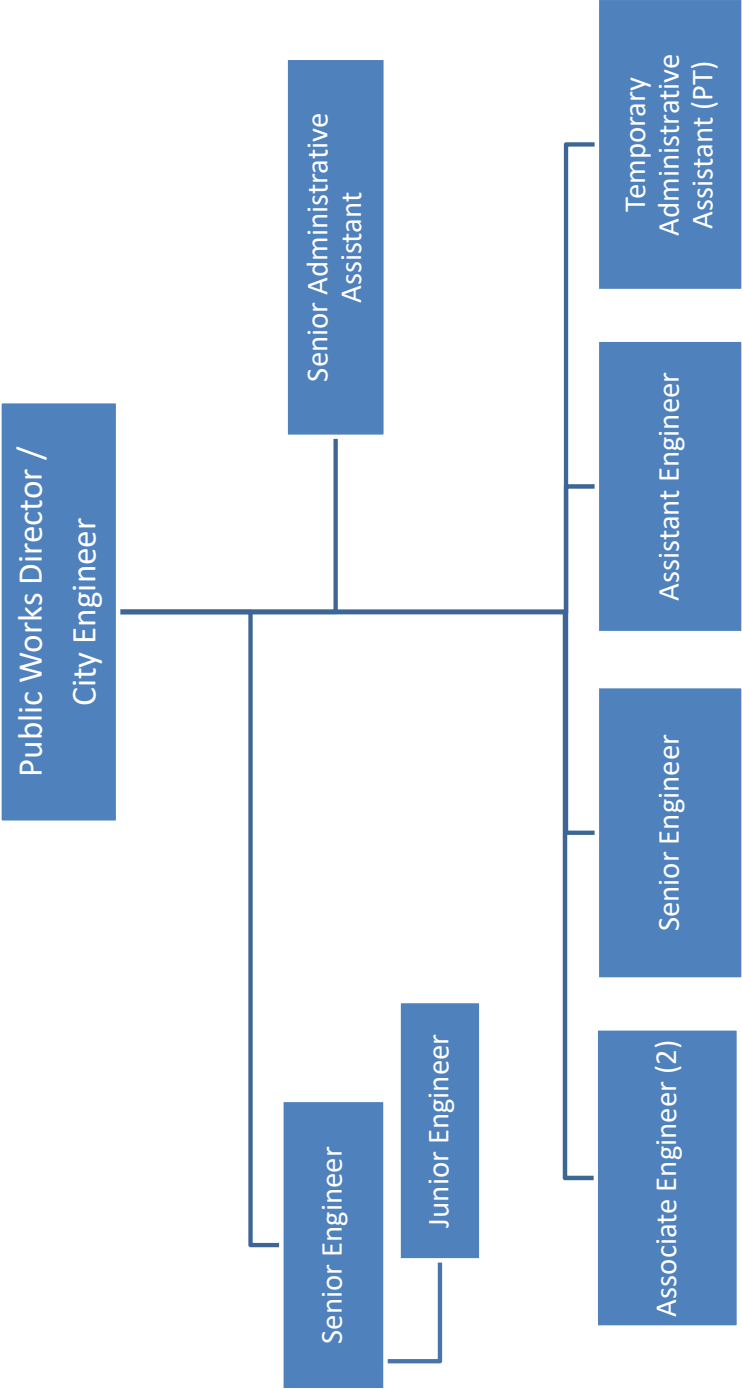
Public Works Department



Maintenance & Utilities Department



Engineering Department



Budget Summary Public Works & Engineering

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	32	39
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 4,926,761	\$ 5,088,062
Services & Supplies	\$ 12,788,500	\$ 9,996,501
Capital Outlay and Debt	\$ 16,619,940	\$ 14,431,871
Internal Services & Central Support Charges	\$ 92,915	\$ 502,887
Total Expenditures	\$ 34,428,115	\$ 30,019,321
DEPARTMENTAL REVENUES		
Fees, Fines and Reimbursements	\$ 1,668,770	\$ 1,593,413
Enterprise Fund	\$ 846,175	\$ 1,277,055
Internal Service Fund	\$ 599,475	\$ 857,950
Sanitation District	\$ -	\$ -
Grants and Other Revenues	\$ 16,500,126	\$ 7,101,349
General Taxes	\$ 14,813,569	\$ 19,189,554
Total Revenues	\$ 34,428,115	\$ 30,019,321

GENERAL FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8110-1030	CONSULTANT - CV RESPONSE	\$ 2,553	13,690	8,260	10,116	-
100-8110-2073	SUBCONTRACTED WORK - CV RESPONSE	7,250	69,058	62,422	78,455	-
100-8110-3095	DEPT CONSUMABLES - CV RESPONSE	205,480	211,679	975,375	1,166,992	-
100-8110-3102	COMPUTER SUPPLIES - CV RESPONSE	1,877	4,797	-	-	-
100-8110-8187	DEPT EQUIPMENT - CV RESPONSE	16,878	114,777	37,067	72,206	-
100-8110-9814	PARKS IMPROVEMENTS	-	334,000		259,000	
100-8110-9992	TRANSFER OUT CITY AFFORDABLE HOUSING	18,966	180,000	-	180,000	-
100-8110-9993	TRANSFER OUT	269,100	-	135,000	-	3,553,384
100-8110-9994	TRANSFERS TO PARKS	-	-	-	-	405,009
100-8110-9995	TRANSFER TO WBUV	-	-	-	-	-
100-8110-9996	TRANSFER TO 103 LAGUNA GRND	16,607	-	-	-	-
100-8110-9998	TRANSFER OUT TO STORMWATER 271	2,215,104	821,337	-	821,337	1,350,598
100-8110-9999	TRANS OUT TO STREETS 212	662,730	976,668	100,000	671,122	986,785
Total		\$ 3,416,544	2,726,006	1,318,125	3,259,229	6,295,776
Services & Supplies		\$ 217,160	299,224	1,046,057	1,255,564	-
Capital Outlay-Projects		16,878	114,777	37,067	72,206	-
Personnel Services		-	-	-	-	-
Total		\$ 234,038	414,001	1,083,125	1,327,770	-

GENERAL FUND

Government Buildings

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8310-0001	SALARIES	\$ 143,551	80,276	82,341	114,471	94,194
100-8310-0002	OVERTIME	23,528	23,000	7,518	7,082	3,716
100-8310-0006	WORKERS COMPENSATION	29,303	38,856	29,142	38,856	42,257
100-8310-0010	MANAGEMENT LEAVE PAYOFF	246	-	217	217	246
100-8310-0012	VACATION TIME PAYOFF	4,178	-	1,501	1,501	1,688
100-8310-0016	DEFERRED COMPENSATION	2,181	1,440	1,803	2,056	1,440
100-8310-0017	PARS-ARS 457	-	-	2	3	-
100-8310-0020	PART-TIME HOURLY	130	-	-	-	-
100-8310-0030	PERS PENSION OB BOND	5,550	5,761	4,321	5,761	1,410
100-8310-0031	PERS PENSION	41,105	36,106	22,688	36,106	37,872
100-8310-0032	PARS PENSION	962	843	652	748	912
100-8310-0033	LIUNA PENSION	810	-	511	645	-
100-8310-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-8310-0041	MEDICAL INSURANCE	52,337	31,586	29,433	31,586	28,392
100-8310-0044	RETIREE MEDICAL	-	-	-	-	-
100-8310-0051	DENTAL INSURANCE	3,767	1,928	1,921	2,581	1,855
100-8310-0061	VISION INSURANCE	344	169	183	255	163
100-8310-0071	LTD	402	318	184	227	335
100-8310-0081	LIFE INSURANCE	352	155	164	200	146
100-8310-0092	MEDICARE TAX	3,036	1,167	1,689	2,312	1,366
100-8310-0094	PW-LABOR COST ADJUSTMENT	-	-	-	-	-
100-8310-0097	UNALLOCATED PAGER	52,021	-	15,700	10,000	-
100-8310-1029	TRAINING & EDUCATION	-	-	-	-	-
100-8310-1033	FITNESS PROGRAM	37	100	-	-	45
100-8310-1041	PROPERTY TAX/ASSESSMENT	-	-	-	-	-
100-8310-2044	COPIER SERVICES	1,887	1,600	1,601	2,060	2,100
100-8310-2049	UNIFORM SERVICE / LAUNDRY	3,599	3,000	2,482	3,500	3,000
100-8310-2057	PEST CONTROL	4,887	5,000	4,638	5,758	6,000
100-8310-2070	ALARM SERVICE	7,896	8,000	7,180	10,009	9,000
100-8310-2073	SUBCONTRACTED WORK	196,227	200,000	52,564	200,000	150,000
100-8310-2078	OTHER EXPENSE	1,089	10,000	-	5,000	-
100-8310-2085	PROP EXP.-FORMER RDA	5,457	-	-	-	-
100-8310-2087	EQUIPMENT RENTAL	262	3,000	228	456	2,000
100-8310-3092	STATIONARY SUPPLIES	199	150	44	88	150
100-8310-3093	JANITORIAL SUPPLIES	2,233	8,000	-	-	5,000
100-8310-3095	DEPARTMENT CONSUMABLES	44,960	50,000	27,708	31,605	50,000
100-8310-3097	SAFETY EQUIPMENT	753	1,500	597	1,036	1,500
100-8310-3099	CHEMICALS	13,818	26,000	2,679	5,358	26,000

GENERAL FUND

Government Buildings

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8310-4121	MEETINGS & TRAVEL	\$ -	-	-	-	-
100-8310-4122	DUES & MEMBERSHIP	-	-	-	-	-
100-8310-4123	BOOKS & PERIODICALS	-	-	-	-	-
100-8310-5131	GAS & ELECTRIC	254,083	280,000	132,454	223,619	270,000
100-8310-5133	WATER	68,618	72,000	46,891	79,562	80,000
100-8310-5136	SEWER SERVICE CHARGE	16,129	18,000	11,623	16,855	17,000
100-8310-8124	CAPITAL IMPROVEMENTS	-	-	-	-	-
100-8310-8130	HVAC	-	-	-	-	-
100-8310-8132	FACILITIES ASSESSMENT/PLAN	-	-	-	-	-
100-8310-8133	OLDEMEYER BOILER	-	-	-	-	-
100-8310-8136	OLDEMEYER ROOF	-	-	-	-	-
100-8310-8137	FACILITIES REPAIR/MAINTENANCE	-	67,409	-	67,409	-
100-8310-8187	DEPARTMENT EQUIPMENT	2,977	122,591	122,590	156,591	-
100-8310-9395	VEHICLE MAINTENANCE	3,650	4,530	3,397	4,530	27,095
100-8310-9396	LIABILITY INSURANCE	54,775	68,140	51,105	68,140	28,300
100-8310-9397	COMPUTER SYSTEM	20,592	22,651	16,988	22,651	4,821
100-8310-9398	CENTRAL SERVICE CHARGES	(1,039,922)	(1,039,922)	-	(1,039,922)	(954,760)
100-8310-9602	PAYMENT ON PRINCIPAL	450,860	61,183	20,448	61,183	38,726
100-8310-9605	INTEREST EXPENSE	22,241	25,200	7,099	25,200	10,209
100-8310-9616	LOAN PAYMENT	14,168	-	-	-	21,954
100-8310-9999	INTERFUND TRANSFER OUT	-	-	-	-	-
Total		\$ 515,279	239,737	712,291	205,295	14,132
Services & Supplies		\$ 622,097	686,250	290,690	584,905	621,750
Capital Outlay-Projects		2,977	190,000	122,590	224,000	-
Personnel Services		363,841	221,705	199,973	254,608	216,036
Total		\$ 988,915	1,097,955	613,253	1,063,513	837,786

SPECIAL PROJECTS - CAPITAL FUND CIP

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
343-8910-9550	NEW WELL PROJECT STUDY	\$ -	-	-	-	1,075,000
	Total	\$ -	-	-	-	1,075,000
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	-	-	-	-	1,075,000
	Personnel Services	-	-	-	-	-
	Total	\$ -	-	-	-	1,075,000

Gov Facilities Capital Projects (CIP)

CIP

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
344-8910-9550	OLDEMEYER CENTER	\$ -	-	-	-	352,092
344-8910-9551	PATTULLO SWIM CENTER	-	-	-	-	25,000
344-8910-9552	CITY HALL/LIBRARY PARKING LOT	-	-	-	-	525,000
344-8910-9553	CORP YARD RELOCATION	-	-	-	-	200,000
344-8910-9554	CITY HALL SOLAR ARRAY EXPANSION	-	-	-	-	100,000
344-8910-9555	POLICE DEPARTMENT	-	-	-	-	357,500
344-8910-9556	FIRE STATION 1	-	-	-	-	250,000
344-8910-9557	FIRE STATION 2	-	-	-	-	150,000
344-8910-9558	COMMUNITY CENTER SPACE NEEDS SURVEY	-	-	-	-	350,000
Total		\$ -	-	-	-	2,309,592
Services & Supplies		\$ -	-	-	-	-
Capital Outlay-Projects		-	-	-	-	2,309,592
Personnel Services		-	-	-	-	-
Total		\$ -	-	-	-	2,309,592

GENERAL FUND

Parks Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8410-0001	SALARIES	\$ 46,049	23,669	25,638	31,179	25,631
100-8410-0002	OVERTIME	88	100	-	100	100
100-8410-0006	WORKERS COMPENSATION	1,234	1,636	1,227	-	1,916
100-8410-0010	MANAGEMENT LEAVE PAYOFF	491	-	434	-	493
100-8410-0012	VACATION\COMP TIME PAYOFF	246	-	217	-	246
100-8410-0016	DEFERRED COMPENSATION	758	480	502	573	480
100-8410-0030	PERS PENSION OB BOND	1,033	1,072	804	1,072	384
100-8410-0031	PERS PENSION	10,865	10,616	5,991	10,403	10,305
100-8410-0032	PARS PENSION	1,924	1,685	1,305	1,496	1,825
100-8410-0033	LIUNA PENSION	270	-	163	190	-
100-8410-0041	MEDICAL INSURANCE	9,310	5,743	5,792	5,743	5,162
100-8410-0051	DENTAL INSURANCE	606	351	371	467	337
100-8410-0061	VISION INSURANCE	64	31	34	41	30
100-8410-0071	LTD	128	93	78	90	93
100-8410-0081	LIFE INSURANCE	112	100	81	94	99
100-8410-0092	MEDICARE TAX	642	343	356	424	372
100-8410-0094	PW-LABOR COST ADJUSTMENT	-	-	-	-	-
100-8410-1029	TRAINING & EDUCATION	1,555	-	240	160	200
100-8410-1033	FITNESS PROGRAM	74	87	-	-	87
100-8410-2044	COPIER SERVICE	-	500	-	-	-
100-8410-2049	UNIFORM SERVICE/LAUNDRY	1,121	1,000	743	1,058	1,100
100-8410-2073	SUBCONTRACTED WORK	-	-	-	-	-
100-8410-3092	STATIONARY SUPPLIES	515	500	44	88	500
100-8410-3095	DEPARTMENT CONSUMABLES	-	500	343	399	500
100-8410-3097	SAFETY EQUIPMENT	229	800	255	-	-
100-8410-4121	MEETINGS & TRAVEL	55	-	-	-	-
100-8410-4122	DUES & MEMBERSHIP	1,072	1,000	-	-	500
100-8410-4123	BOOKS & PERIODICALS	-	-	-	-	500
100-8410-7185	FOSPA MATCH	-	-	-	-	25,000
100-8410-9395	VEHICLE MAINTENANCE	25,600	31,770	23,827	31,770	35,512
100-8410-9396	LIABILITY INSURANCE	4,414	5,491	4,118	5,491	1,600
100-8410-9397	COMPUTER SYSTEM	21,472	23,619	17,714	23,619	877
100-8410-9398	CENTRAL SERVICE CHARGES	(239,763)	(239,763)	-	(239,763)	(158,313)
100-8410-9602	PRINCIPAL	-	-	-	-	30,977
100-8410-9605	INTEREST	-	-	-	-	-
100-8410-9999	TRANSFER OUT	266,416	379,619	93,932	378,919	379,311
Total		\$ 156,579	251,042	184,210	253,614	365,823

GENERAL FUND

Parks Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
	Services & Supplies	\$ 4,546	4,300	1,625	1,706	28,300
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	73,893	46,006	42,993	51,872	47,560
	Total	\$ 78,439	50,306	44,618	53,578	75,860

GENERAL FUND

Parks Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8420-0001	SALARIES	\$ 314,324	111,302	101,722	177,172	411,150
100-8420-0002	OVERTIME	10,858	15,000	3,046	1,302	3,716
100-8420-0006	WORKERS COMPENSATION	35,394	46,932	35,199	46,932	51,718
100-8420-0004	UNIFORM ALLOWANCE	-	-	-	-	8,300
100-8420-0012	VACATION/COMP TIME PAYOFF	-	-	2,478	1,167	1,309
100-8420-0016	DEFERRED COMPENSATION	4,735	2,400	1,688	2,836	4,620
100-8420-0017	PAR-ARS 457	30	-	76	4	141
100-8420-0020	PART-TIME HOURLY WAGES	2,338	-	5,746	203	10,864
100-8420-0030	PERS PENSION OB BOND	3,116	3,234	2,426	3,234	4,187
100-8420-0031	PERS PENSION	71,327	31,997	20,072	31,997	115,151
100-8420-0032	PARS PENSION	-	-	-	-	-
100-8420-0033	LIUNA PENSION	6,147	2,080	2,454	4,312	3,952
100-8420-0041	MEDICAL INSURANCE	92,624	41,030	33,917	41,030	146,365
100-8420-0044	RETIREE MEDICAL INSURANCE	-	-	-	-	-
100-8420-0051	DENTAL INSURANCE	6,210	2,287	2,104	3,370	8,022
100-8420-0061	VISION INSURANCE	577	219	197	350	672
100-8420-0071	LTD	561	440	161	266	1,467
100-8420-0081	LIFE INSURANCE	487	210	151	250	624
100-8420-0092	MEDICARE TAX	4,173	1,614	1,401	2,160	6,119
100-8420-0094	PW-LABOR COST ADJUSTMENT	-	-	-	-	-
100-8420-1029	TRAINING & EDUCATION	280	-	515	640	-
100-8420-1033	FITNESS PROGRAM	-	540	-	-	540
100-8420-2041	COUNTY COMMUNICATIONS	5,322	10,200	6,660	9,978	10,000
100-8420-2049	UNIFORM SERVICE/LAUNDRY	3,268	3,000	2,481	3,504	4,000
100-8420-2068	REFUSE DISPOSAL	950	2,500	915	-	2,500
100-8420-2073	SUBCONTRACTED WORK	109,282	130,000	52,039	130,000	140,000
100-8420-2087	EQUIPMENT RENTAL	3,424	2,500	1,333	757	2,500
100-8420-3093	JANITORIAL SUPPLIES	-	3,000	-	-	3,000
100-8420-3095	DEPARTMENT CONSUMABLES	46,908	28,000	18,917	28,944	35,000
100-8420-3097	SAFETY EQUIPMENT	1,527	1,500	1,136	2,272	2,000
100-8420-3099	CHEMICALS	-	1,000	-	-	-
100-8420-3106	ROCK/SAND/GRAVEL	-	1,000	97	195	1,000
100-8420-3107	TOOLS	1,027	1,500	884	1,167	1,500
100-8420-4122	DUES & MEMBERSHIPS	-	-	25	50	-
100-8420-5131	GAS & ELECTRIC	11,306	11,200	3,008	5,073	7,000
100-8420-8187	DEPARTMENT EQUIPMENT	10,860	30,000	30,650	30,650	48,000
100-8420-9397	COMPUTER SYSTEM	2,200	2,420	1,815	2,420	33,909
100-8420-9398	CENTRAL SERVICE CHARGES	226,036	226,036	-	226,036	319,621
100-8420-9602	LEASE PRINCIPAL	6,612	7,000	5,064	7,000	14,054

GENERAL FUND

Parks Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8420-9605	LEASE INTEREST	\$ 471	378	248	378	147
100-8420-9616	LOAN PAYMENT	565	612	424	612	847
100-8420-9999	TRANSFER OUT	-	-	-	-	-
Total		\$ 982,939	721,132	339,049	766,261	1,403,996
	Services & Supplies	\$ 183,294	195,400	88,010	182,580	208,500
	Capital Outlay-Projects	10,860	30,000	30,650	30,650	48,000
	Personnel Services	552,901	259,286	212,838	316,585	778,917
Total		\$ 747,055	484,686	331,498	529,815	1,035,417

GENERAL FUND

Community Projects

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8430-0001	SALARIES	\$ 74,390	5,917	31,915	43,488	19,746
100-8430-0002	OVERTIME	15,548	-	3,203	4,626	10,000
100-8430-0006	WORKERS COMPENSATION	7,445	9,872	7,404	9,872	11,564
100-8430-0010	MANAGEMENT LEAVE PAYOFF	123	-	109	-	123
100-8430-0012	VACATION\COMP TIME PAYOFF	1,307	-	54	-	131
100-8430-0016	DEFERRED COMPENSATION	977	120	572	1,191	300
100-8430-0017	PARS-ARS 457	-	-	10	17	-
100-8430-0020	PART-TIME HOURLY WAGES	-	-	794	1,200	-
100-8430-0030	PERS PENSION OB BOND	472	-	-	-	96
100-8430-0031	PERS PENSION	20,172	2,654	4,348	8,473	7,939
100-8430-0032	PARS PENSION	481	421	326	374	456
100-8430-0033	LIUNA PENSION	1,767	-	658	877	208
100-8430-0041	MEDICAL INSURANCE	20,900	1,436	10,728	14,115	6,156
100-8430-0051	DENTAL INSURANCE	1,236	88	762	976	389
100-8430-0061	VISION INSURANCE	137	8	58	135	33
100-8430-0071	LTD	129	23	77	127	70
100-8430-0081	LIFE INSURANCE	112	25	71	119	44
100-8430-0092	MEDICARE TAX	1,180	86	459	891	286
100-8430-1033	FITNESS PROGRAM	18	30	-	-	22
100-8430-2073	SUBCONTRACTED WORK	56,040	57,867	22,050	57,867	20,000
100-8430-2087	EQUIPMENT RENTAL	-	2,000	-	-	2,000
100-8430-3095	DEPARTMENT CONSUMABLES	10,337	10,000	1,186	1,119	15,000
100-8430-7168	CHRISTMAS DECORATIONS	5,227	-	-	-	9,000
100-8430-7175	SUMMER PARK CONCERTS	5,240	7,500	-	-	4,500
100-8430-7185	BROADWAY EVENTS	-	-	-	-	20,000
100-8430-7186	COMMUNITY CLEANUP	-	-	-	-	15,000
100-8430-7187	INTERNATIONAL DAY	-	-	-	-	4,500
100-8430-7188	GUELAGUETZA DAY	-	-	-	-	4,500
100-8430-9398	CENTRAL SERVICE CHARGES	41,486	41,486	-	41,486	61,618
Total		\$ 264,724	139,533	84,783	186,953	213,682
Services & Supplies		\$ 76,844	77,367	23,235	58,986	94,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		146,394	20,680	61,547	86,481	57,564
Total		\$ 223,238	98,047	84,783	145,467	152,064

GENERAL FUND

Irrigation

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8440-0001	SALARIES	\$ 69,822	75,375	53,334	61,960	129,868
100-8440-0002	OVERTIME	9,496	9,000	60	97	5,000
100-8440-0006	WORKERS COMPENSATION	8,142	10,796	8,097	10,796	12,646
100-8440-0012	VACATION/COMP TIME PAYOFF	-	-	1,596	1,596	1,677
100-8440-0016	DEFERRED COMPENSATION	931	1,200	867	936	1,800
100-8440-0030	PERS PENSION OB BOND	1,592	1,653	1,239	1,653	1,943
100-8440-0031	PERS PENSION	16,228	33,807	15,712	27,937	52,215
100-8440-0033	LIUNA PENSION	1,753	2,080	1,321	1,393	3,120
100-8440-0041	MEDICAL INSURANCE	15,490	22,113	13,788	14,213	32,786
100-8440-0051	DENTAL INSURANCE	994	1,077	761	856	1,879
100-8440-0061	VISION INSURANCE	76	75	65	65	146
100-8440-0071	LTD	120	298	80	94	433
100-8440-0081	LIFE INSURANCE	91	105	68	81	145
100-8440-0092	MEDICARE TAX	1,028	1,093	699	811	1,883
100-8440-0094	PW-LABOR COST ADJUSTMENT	-	-	-	-	-
100-8440-2049	UNIFORM SERVICE / LAUNDRY	1,921	1,900	1,448	2,027	2,000
100-8440-2073	SUBCONTRACTED WORK	591	1,000	114	228	1,000
100-8440-2087	EQUIPMENT RENTAL	-	500	-	-	500
100-8440-3095	DEPARTMENT CONSUMABLES	9,811	17,000	6,215	8,626	20,000
100-8440-3097	SAFETY EQUIPMENT	250	1,000	250	500	1,000
100-8440-3107	TOOLS	59	1,000	-	-	1,000
100-8440-5133	WATER	130,358	140,000	104,396	160,867	161,000
100-8440-9398	CENTRAL SERVICE CHARGES	70,138	70,138	-	70,138	51,110
Total		\$ 338,892	391,209	210,112	364,875	483,150
Services & Supplies		\$ 142,991	162,400	112,423	172,248	186,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		125,763	158,671	97,688	122,489	245,540
Total		\$ 268,754	321,071	210,112	294,737	432,040

GENERAL FUND

Trees

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8450-0001	SALARIES	\$ 25,782	60,500	24,550	29,132	66,878
100-8450-0002	OVERTIME	2,970	2,500	619	342	2,500
100-8450-0006	WORKERS COMPENSATION	6,396	8,481	6,361	8,481	9,934
100-8450-0012	VACATION/COMP TIME PAYOFF	-	-	-	-	-
100-8450-0016	DEFERRED COMPENSATION	422	1,200	309	281	1,200
100-8450-0017	PARS-ARS 457	-	-	2	3	-
100-8450-0030	PERS PENSION OB BOND	843	875	656	875	1,001
100-8450-0031	PERS PENSION	5,902	27,135	9,946	18,268	26,889
100-8450-0033	LIUNA PENSION	772	2,080	498	454	2,080
100-8450-0041	MEDICAL INSURANCE	8,514	28,715	7,239	5,476	25,811
100-8450-0051	DENTAL INSURANCE	661	1,753	341	313	1,686
100-8450-0061	VISION INSURANCE	57	154	42	33	148
100-8450-0071	LTD	51	239	23	20	237
100-8450-0081	LIFE INSURANCE	45	105	22	19	97
100-8450-0092	MEDICARE TAX	352	877	197	174	970
100-8450-0094	PW-LABOR COST ADJUSTMENT	-	-	-	-	-
100-8450-2049	UNIFORM SERVICE / LAUNDRY	1,005	1,000	761	1,058	1,000
100-8450-2073	SUBCONTRACTED WORK	64,150	60,000	23,349	37,498	60,000
100-8450-3095	DEPARTMENT CONSUMABLES	2,223	3,000	-	1,500	3,000
100-8450-3097	SAFETY EQUIPMENT	-	500	-	250	500
100-8450-3107	TOOLS	-	500	-	250	500
100-8450-9398	CENTRAL SERVICE CHARGES	226,863	226,863	-	226,863	22,204
Total		\$ 347,007	426,476	74,915	331,290	226,634
Services & Supplies		\$ 67,377	65,000	24,110	40,556	65,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		52,766	134,613	50,806	63,870	139,430
Total		\$ 120,144	199,613	74,915	104,427	204,430

GENERAL FUND

Engineering

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8910-0001	SALARIES	\$ 504,972	490,514	323,570	505,774	672,203
100-8910-0002	OVERTIME	521	600	71	122	1,000
100-8910-0006	WORKERS COMPENSATION	11,321	15,012	11,259	15,012	17,583
100-8910-0010	MANAGEMENT LEAVE PAYOFF	474	-	4,581	192	-
100-8910-0012	VACATION/COMP TIME PAYOFF	12,687	-	10,558	2,582	3,693
100-8910-0016	DEFERRED COMPENSATION	6,752	7,360	4,299	6,474	5,560
100-8910-0017	PARS-ARS 457	10	-	-	-	-
100-8910-0020	PART-TIME HOURLY WAGES	773	-	1,569	2,833	-
100-8910-0029	PERS REPLACEMENT BENEFIT	1,898	-	-	-	-
100-8910-0030	PERS PENSION OB BOND	2,759	2,864	2,148	2,864	9,796
100-8910-0031	PERS PENSION	122,121	151,794	80,527	155,689	248,912
100-8910-0032	PARS PENSION	13,784	7,652	4,919	6,449	8,334
100-8910-0033	LIUNA PENSION	2,029	1,976	1,566	1,903	1,976
100-8910-0041	MEDICAL INSURANCE	91,612	119,521	53,796	87,059	133,169
100-8910-0044	RETIREE MEDICAL INSURANCE	-	12,000	17,420	12,000	19,419
100-8910-0051	DENTAL INSURANCE	7,785	8,149	4,497	6,895	8,478
100-8910-0061	VISION INSURANCE	723	702	414	651	715
100-8910-0071	LTD	1,291	1,938	888	1,375	2,472
100-8910-0081	LIFE INSURANCE	996	1,498	853	1,359	1,960
100-8910-0092	MEDICARE TAX	7,186	7,112	4,735	6,876	9,747
100-8910-1029	TRAINING & EDUCATION	38	-	-	-	1,000
100-8910-1030	CONSULTANT	43,211	61,420	10,681	61,420	75,000
100-8910-1033	FITNESS PROGRAM	1,440	1,620	-	-	1,620
100-8910-2043	TEMPORARY CONTRACT SERVICES	-	5,000	-	-	-
100-8910-2044	COPIER SERVICES	6,055	6,000	4,373	6,429	6,500
100-8910-2053	OUTSIDE PRINTING SERVICE	22	100	68	132	300
100-8910-2054	EQUIPMENT REPAIR	-	200	-	-	200
100-8910-2078	OTHER EXPENSE	-	-	-	-	-
100-8910-3092	STATIONARY SUPPLIES	-	300	374	451	450
100-8910-3095	DEPARTMENT CONSUMABLES	2,001	3,000	5,959	10,813	10,000
100-8910-3097	SAFETY EQUIPMENT	158	500	288	576	500
100-8910-3102	COMPUTER SUPPLIES	-	-	-	-	500
100-8910-3104	COMPUTER SOFTWARE	-	3,500	1,170	2,339	4,500
100-8910-4121	MEETINGS & TRAVEL	676	-	-	-	200
100-8910-4122	DUES & MEMBERSHIP	1,265	1,215	1,195	2,390	2,500
100-8910-4123	BOOKS & PERIODICALS	37	-	-	-	600
100-8910-4124	MAIL SERVICES	-	100	1,331	2,605	2,000
100-8910-8131	LIGHTFIGHTER SIGN	-	-	-	-	-

GENERAL FUND

Engineering

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-8910-8187	DEPARTMENT EQUIPMENT	\$ 1,134	3,100	1,068	3,500	8,000
100-8910-9395	VEHICLE MAINTENANCE	7,350	9,121	6,841	9,121	5,834
100-8910-9396	LIABILITY INSURANCE	29,150	36,263	27,197	36,263	28,400
100-8910-9397	COMPUTER SYSTEM	24,552	27,007	20,255	27,007	16,532
100-8910-9398	CENTRAL SERVICE CHARGES	(325,938)	(325,938)	-	(325,938)	(113,743)
100-8910-9602	PRINCIPAL-COPIER LEASE	1,752	1,741	-	1,741	7,731
100-8910-9605	INTEREST-COPIER LEASE	70	81	-	81	-
Total		\$ 582,666	663,022	608,471	655,039	1,203,640
Services & Supplies		\$ 53,463	81,335	25,439	87,155	104,250
Capital Outlay-Projects		1,134	3,100	1,068	3,500	8,000
Personnel Services		791,133	830,311	527,671	816,108	1,146,636
Total		\$ 845,730	914,746	554,178	906,764	1,258,886

POMA & DMDC FUND

POMA

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
113-8730-0001	SALARIES	\$ 279,527	367,634	231,397	278,086.84	340,994
113-8730-0002	OVERTIME	7,493	12,349	5,121	2,990.60	7,267
113-8730-0006	WORKERS COMPENSATION	25,651	34,013	25,510	34,013	39,840
113-8730-0010	MANAGEMENT LEAVE PAYOFF	246	-	1,231	1,231	246
113-8730-0012	VACATION\COMP TIME PAYOFF	496	-	1,490	1,490	123
113-8730-0016	DEFERRED COMPENSATION	1,785	2,640	2,578	2,117	3,840
113-8730-0017	PARS-ARS 457	-	-	3	3	-
113-8730-0020	PART-TIME HOURLY WAGES	33,393	48,711	15,619	22,560.86	-
113-8730-0030	PERS PENSION OB BOND	2,474	2,568	1,926	2,568	1,153
113-8730-0031	PERS PENSION	50,761	35,693	29,825	35,693	31,261
113-8730-0032	PARS PENSION	941	843	657	843	912
113-8730-0033	LIUNA PENSION	220	-	154	150	-
113-8730-0041	MEDICAL INSURANCE	32,231	68,531	40,715	68,531	59,343
113-8730-0044	RETIREE MEDICAL INSURANCE	11,090	17,375	13,688	17,375	19,419
113-8730-0051	DENTAL INSURANCE-GUARDIAN	2,521	4,750	2,217	4,750	3,404
113-8730-0061	VISION INSURANCE	246	454	219	454	297
113-8730-0071	LTD	536	1,452	529	1,452	1,233
113-8730-0081	LIFE INSURANCE	491	806	495	806	681
113-8730-0092	MEDICARE TAX	4,586	6,037	3,666	6,037	4,944
113-8730-1025	CITY AUDIT	1,500	1,550	-	1,550	1,550
113-8730-1029	TRAINING AND EDUCATION	2,031	1,500	-	1,500	1,500
113-8730-1033	FITNESS PROGRAM	185	270	-	67.50	185
113-8730-2049	UNIFORM SERVICE / LAUNDRY	4,429	5,000	5,728	5,728	5,000
113-8730-2068	REFUSE DISPOSAL	-	250	187	250	250
113-8730-2071	POMA SPECIAL PROJECTS	-	20,000	-	10,000	25,000
113-8730-2073	SUBCONTRACTED WORK	138,056	100,000	79,897	100,000	64,000
113-8730-2075	CONTRACT SERVICES - NOT BILLED	2,296	1,500	-	750	1,500
113-8730-2087	EQUIPMENT RENTAL	-	4,000	157	2,000	4,000
113-8730-3094	CONSUMABLES-NOT BILLED	1,132	750	16	375	750
113-8730-3095	DEPARTMENT CONSUMABLES	67,891	75,000	32,496	60,000	52,125
113-8730-3097	SAFETY EQUIPMENT	981	1,500	499	750	1,500
113-8730-3102	COMPUTER SUPPLIES	-	2,380	638	1,190	25,000
113-8730-3107	TOOLS & EQUIP - NOT BILLED	2,905	1,000	340	500	1,000
113-8730-4121	MEETINGS & TRAVEL	2,019	-	-	-	-
113-8730-8186	PUBLIC WORKS EQUIPMENT	-	1,500	-	750	1,500
113-8730-8187	DEPARTMENT EQUIPMENT	153,753	23,975	6,195	11,988	20,000
113-8730-9395	VEHICLE MAINTENANCE	12,950	16,071	12,053	16,071	50,848
113-8730-9396	LIABILITY INSURANCE	24,507	30,487	22,865	30,487	25,500

POMA & DMDC FUND

POMA

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
113-8730-9397	COMPUTER SYSTEM	\$ 10,384	9,865	7,399	9,865	25,987
113-8730-9398	CENTRAL SERVICE CHARGES	164,522	164,522	-	164,522	121,644
Total		\$ 729,031	648,339	278,180	579,562	943,797
Services & Supplies		\$ 223,241	214,430	119,958	184,593	183,175
Capital Outlay-Projects		153,753	25,475	6,195	12,738	21,500
Personnel Services		454,871	604,126	377,040	481,219	515,143
Total		\$ 831,865	844,031	503,194	678,550	719,818

STREETS FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
210-8110-0001	SALARIES	\$ 219,583	250,735	186,735	197,125	332,811
210-8110-0002	OVERTIME	6,564	10,000	8,116	10,025	3,716
210-8110-0004	UNIFORM ALLOWANCE	-	-	-	-	1,038
210-8110-0006	WORKERS COMPENSATION	24,096	31,951	23,963	31,951	37,424
210-8110-0009	SICK LEAVE PAYOFF	16,475	-	-	-	-
210-8110-0010	MAMAGMENT LEAVE PAYOFF	491	29	1,169	1,169	493
210-8110-0012	VACATION\COMP TIME PAYOFF	323	29	885	885	309
210-8110-0016	DEFERRED COMPENSATION	2,908	4,780	3,340	4,780	4,660
210-8110-0017	PARS-ARS 457	76	-	11	11	141
210-8110-0020	PART-TIME HOURLY WAGES	4,110	-	881	1,272	10,864
210-8110-0030	PERS PENSION OB BOND	2,389	2,480	1,860	2,480	2,881
210-8110-0031	PERS PENSION	45,252	61,336	36,984	61,336	77,634
210-8110-0032	PARS PENSION	1,924	1,898	1,441	1,898	2,056
210-8110-0033	LIUNA PENSION	2,173	2,184	1,806	2,184	2,184
210-8110-0041	MEDICAL INSURANCE	51,177	68,741	37,468	68,741	78,953
210-8110-0044	RETIREE MEDICAL INSURANCE	13,578	21,766	2,488	21,766	-
210-8110-0051	DENTAL INSURANCE-GUARDIAN	3,923	4,913	3,162	4,913	5,397
210-8110-0061	VISION INSURANCE	384	445	288	445	479
210-8110-0071	LTD	406	990	426	990	1,188
210-8110-0081	LIFE INSURANCE	364	585	420	585	620
210-8110-0092	MEDICARE TAX	3,412	3,636	2,717	3,636	4,983
210-8110-1029	TRAINING & EDUCATION	225	1,000	-	-	1,000
210-8110-1030	CONSULTANT	146	25,000	-	-	25,000
210-8110-1033	FITNESS PROGRAM	194	250	-	63	567
210-8110-2044	COPIER SERVICES	-	500	-	-	500
210-8110-2049	UNIFORM SERVICE/LAUNDRY	2,550	2,500	2,363	2,496	2,500
210-8110-2068	REFUSE DISPOSAL	2,614	2,500	3,308	4,411	5,000
210-8110-2073	SUBCONTRACTED WORK	87,493	198,152	6,490	198,152	190,000
210-8110-3092	STATIONARY SUPPLIES	44	100	81	81	100
210-8110-3095	DEPARTMENT CONSUMABLES	49,293	30,000	37,231	36,777	80,000
210-8110-3097	SAFETY EQUIPMENT	885	1,500	750	1,500	1,500
210-8110-3098	STREET SWEEPER BROOMS	-	-	-	-	-
210-8110-4121	MEETINGS & TRAVEL	-	2,000	-	-	2,000
210-8110-4122	DUES & MEMBERSHIP	55	150	-	150	150
210-8110-5131	GAS & ELECTRIC	255	2,500	3,244	4,326	4,400
210-8110-8187	DEPARTMENT EQUIPMENT	27,367	30,000	-	15,000	15,000
210-8110-9395	VEHICLE MAINTENANCE	50,800	63,043	47,282	63,043	107,655
210-8110-9396	LIABILITY INSURANCE	87,055	108,296	81,222	108,296	48,400
210-8110-9397	COMPUTER SYSTEM	19,272	18,308	13,731	18,308	19,377

STREETS FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
210-8110-9398	CENTRAL SERVICE CHARGES	\$ 180,312	180,312	-	180,312	143,944
210-8110-9602	PRINCIPAL-COPIER LEASE	27,041	27,800	20,732	27,800	35,785
210-8110-9605	INTEREST EXPENSE	3,185	2,511	1,937	2,511	1,788
210-8110-9616	LOAN PAYMENT	3,092	-	-	-	6,184
Total		\$ 941,483	1,162,919	532,533	1,079,418	1,258,680
	Services & Supplies	\$ 170,926	295,902	53,468	262,892	327,150
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	399,801	466,747	314,161	416,255	568,397
Total		\$ 570,726	762,649	367,629	679,147	895,547

STREETS FUND

Projects

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
210-8210-0002	OVERTIME	\$ -	-	-	-	-
210-8210-0016	DEFERRED COMPENSATION	-	-	-	-	-
210-8210-0030	PERS PENSION OB BOND	-	-	-	-	-
210-8210-0031	PERS PENSION	-	-	-	-	-
210-8210-0033	LIUNA PENSION	-	-	-	-	-
210-8210-0092	MEDICARE TAX	-	-	-	-	-
210-8210-2059	STREET LIGHTINGS	217,797	280,000	116,183	280,000	280,000
210-8210-2077	TRAFFIC SIGNAL MAINTENANCE	85,781	100,000	68,803	100,000	100,000
210-8210-2080	CONGESTION MANAGEMENT PROGRAM	11,240	11,500	11,174	11,500	11,500
210-8210-2083	INTERSECTION PLANNING	153,342	204,721	17,821	59,000	-
210-8210-9565	STREET CORNER ACQUISITON	-	50,000	-	-	-
210-8210-9571	PAVEMENT MANAGEMENT PROJECT	2,851	2,000	2,000	2,000	-
210-8210-9576	BICYCLE SAFE STORM GRATE	30,166	126,259	68,502	126,259	-
210-8210-9577	SB1 CAPITAL PROJECTS	358,774	637,922	149,788	1,037,497	-
Total		\$ 859,950	1,412,402	434,270	1,616,256	391,500
Services & Supplies		\$ 468,160	596,221	213,981	450,500	391,500
Capital Outlay-Projects		391,791	816,181	220,289	1,165,756	-
Personnel Services		-	-	-	-	-
Total		\$ 859,950	1,412,402	434,270	1,616,256	391,500

STREETS FUND

Street - Parks Ops

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
210-8420-0001	SALARIES	\$ 42,222	36,847	24,505	24,376	42,672
210-8420-0002	OVERTIME	1,087	1,500	29	59	1,500
210-8420-0006	WORKERS COMPENSATION	3,557	4,717	3,537	4,717	5,525
210-8420-0016	DEFERRED COMPENSATION	773	600	467	459	600
210-8420-0020	PART-TIME HOURLY WAGES	-	-	1,598	2,308	-
210-8420-0030	PERS PENSION OB BOND	645	670	502	670	639
210-8420-0031	PERS PENSION	8,823	16,527	7,881	16,527	17,157
210-8420-0033	LIUNA PENSION	930	1,040	752	1,040	1,040
210-8420-0041	MEDICAL INSURANCE	12,535	14,357	9,209	14,357	12,906
210-8420-0051	DENTAL INSURANCE	714	876	571	876	843
210-8420-0061	VISION INSURANCE	81	77	56	77	74
210-8420-0071	LTD	67	146	43	40	144
210-8420-0081	LIFE INSURANCE	59	53	37	33	48
210-8420-0092	MEDICARE TAX	548	534	312	323	619
210-8420-2049	UNIFORM SERVICE/LAUNDRY	628	700	465	671	700
210-8420-2093	SUBCONTRACTED WORK	11,542	15,000	8,575	15,000	15,000
210-8420-3095	DEPARTMENT CONSUMABLES	184	250	-	250	250
210-8420-3107	TOOLS	1,445	1,000	-	1,000	1,000
210-8420-5131	GAS & ELECTRIC	2,838	3,588	1,569	3,588	3,600
210-8420-5133	WATER	90,840	97,375	64,636	97,375	98,000
Total		\$ 179,517	195,856	124,745	183,744	202,316
Services & Supplies		\$ 107,477	117,913	75,244	117,884	118,550
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		72,040	77,943	49,501	65,861	83,766
Total		\$ 179,517	195,856	124,745	183,744	202,316

LOCAL TRANSPORTATION AUTHORITY & IMPROVEMENT ACT

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
211-8110-1025	AUDIT	\$ 5,000	5,100	5,000	5,000	5,000
211-8110-1030	CONSULTANT	-	-	-	-	-
211-8210-9398	CENTRAL SERVICE CHARGES	-	-	-	-	339
211-8110-9999	TRANSFER OUT	943,113	2,923,900	205,498	205,498	3,097,332
Total		\$ 948,113	2,929,000	210,498	210,498	3,102,671
Services & Supplies		\$ 5,000	5,100	5,000	5,000	5,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 5,000	5,100	5,000	5,000	5,000

TRANSPORTATION CAPITAL PROJECTS

Engineering

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
212-8920-9600	CONSTRUCTION IN PROGRESS- RESURFACING	\$ 1,170,703	12,782,900	3,852,408	12,782,900	4,528,152
212-8930-9600	CONSTRUCTION IN PROGRESS-SAFE GRATES	291,324	141,926	75,364	141,926	500,000
212-8940-9600	COE & GEN JIM MOORE BLVD INTERSECTION			-		125,000
212-8950-9600	BROADWAY AVE CORRIDOR IMPROVEMENTS			-	10,000	2,176,000
212-8960-9600	STREET SIGN UPGRADES			-		115,000
212-8970-9600	STREET STRIPING			-		175,000
212-8980-9600	SPEED SURVEY			-	60,000	15,000
212-8990-9600	PAVEMENT MANAGEMENT PROJECT			-		100,000
Total		\$ 291,324	141,926	75,364	141,926	7,734,152
Services & Supplies		\$ -	-	-	-	-
Capital Outlay-Projects		1,462,027	12,924,826	3,927,771	12,994,826	7,734,152
Personnel Services		-	-	-	-	-
Total		\$ 1,462,027	12,924,826	3,927,771	12,994,826	7,734,152

STORMWATER FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
271-8110-0001	SALARIES	\$ 181,136	227,142	174,947	196,680	170,810
271-8110-0002	OVERTIME	3,116	2,500	2,181	4,362	4,716
271-8110-0006	WORKERS COMPENSATION	16,906	22,417	16,813	22,417	26,257
271-8110-0010	MANAGEMENT LEAVE PAYOFF	246	250	217	217	246
271-8110-0012	VACATION/COMP TIME PAYOFF	123	250	109	109	123
271-8110-0016	DEFERRED COMPENSATION	2,318	4,200	3,104	3,365	3,000
271-8110-0017	PARS-ARS 457	86	-	-	-	-
271-8110-0020	PART-TIME HOURLY WAGES	5,806	-	1,405	6,644	-
271-8110-0030	PERS PENSION OB BOND	2,739	2,843	2,132	2,843	2,556
271-8110-0031	PERS PENSION	41,754	101,887	49,459	101,887	68,676
271-8110-0032	PARS PENSION	962	843	652	843	912
271-8110-0033	LIUNA PENSION	3,724	6,240	3,415	6,240	4,160
271-8110-0041	MEDICAL INSURANCE	37,917	80,119	56,802	80,119	52,145
271-8110-0044	RETIREE MEDICAL INSURANCE	13,578	21,766	13,688	21,766	19,419
271-8110-0051	DENTAL INSURANCE	2,658	4,344	3,142	4,344	2,603
271-8110-0061	VISION INSURANCE	232	341	298	341	257
271-8110-0071	LTD	340	897	322	897	615
271-8110-0081	LIFE INSURANCE	286	415	300	356	300
271-8110-0092	MEDICARE TAX	2,452	3,294	2,219	2,625	2,477
271-8110-1030	CONSULTANT	-	10,000	-	2,000	2,000
271-8110-1033	FITNESS PROGRAM	186	200	-	50	186
271-8110-1044	MRWPCA NPDES FEE	87,778	75,000	66,022	75,000	88,000
271-8110-1045	STATE WASTE DISCHARGE FEE	14,230	16,000	14,984	16,000	16,000
271-8110-2044	COPIER SERVICES	-	500	-	500	500
271-8110-2049	UNIFORM SERVICE/LAUNDRY	2,555	2,500	1,926	2,500	2,000
271-8110-2053	OUTSIDE PRINTING SERVICES	4	50	-	2,500	2,500
271-8110-2068	REFUSE DISPOSAL	-	-	3,671	3,671	4,000
271-8110-2073	SUBCONTRACTED WORK	77,406	-	1,417	1,417	10,000
271-8110-3095	CONSUMABLES	6,384	5,000	7,920	7,920	6,000
271-8110-3098	STREET SWEEPER BROOMS	-	-	-	-	-
271-8110-3102	COMPUTER SUPPLIES	2,347	-	-	-	-
271-8110-5133	WATER	-	2,500	-	-	2,500
271-8110-8187	DEPARTMENT EQUIPMENT	142	2,500	2,833	-	25,000
271-8110-9397	COMPUTER SYSTEM	-	-	-	-	9,362
271-8110-9398	CENTRAL SERVICE CHARGES	164,536	164,536	-	164,536	100,524
271-8110-9602	PAYMENT ON PRINCIPAL	57,706	59,200	44,258	59,200	75,428
271-8110-9605	INTEREST EXPENSE	7,597	6,103	4,720	6,103	4,571
Total		\$ 535,846	571,528	284,797	573,775	707,843

STORMWATER FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
	Services & Supplies	\$ 190,845	114,050	98,772	111,507	158,500
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	316,565	479,948	331,205	456,104	359,457
	Total	\$ 507,410	593,998	429,976	567,611	517,957

STORMWATER FUND

Engineering

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
271-8910-0016	DEFERRED COMPENSATION	\$ 19	-	1	19	-
271-8910-0030	PERS PENSION OB BOND	-	-	-	-	-
271-8910-0031	PERS PENSION	268	-	17	268	-
271-8910-0032	PARS PENSION	73	-	7	73	-
271-8910-0041	MEDICAL INSURANCE	174	-	7	174	-
271-8910-0051	DENTAL INSURANCE	12	-	-	12	-
271-8910-0061	VISION INSURANCE	1	-	0	1	-
271-8910-0071	LTD NON-SAFETY	3	-	-	3	-
271-8910-0081	LIFE INSURANCE	3	-	-	3	-
271-8910-0092	MEDICARE TAX	15	-	1	15	-
271-8910-8000	STORM WATER TRASH AMENDMENT	1,033	-	95	1,033	-
271-8910-9961	DEL MONTE MANOR STORM DRN IMPR	-	570,000	-	15,000	564,464
271-8910-9962	DEL MONTE BLVD STRM DRN IMPRV	-	-	-	-	-
271-8910-9963	90-INCH STORM DRAIN IMPROVEMENTS	-	-	-	-	250,000
271-8910-9964	LAGUNA GRANDE TRASH CAPTURE	-	-	-	-	35,000
271-8910-9965	CMP REPLACEMENT PRORGRAM	-	-	-	-	100,000
271-8910-9966	TRASH CAPTURE PROJECTS	-	-	-	-	300,000
Total		\$ 1,601	570,000	128	16,601	1,249,464
Services & Supplies		\$ -	-	-	-	-
Capital Outlay-Projects		1,033	570,000	95	16,033	1,249,464
Personnel Services		568	-	33	568	-
Total		\$ 1,601	570,000	128	16,601	1,249,464

PARKS-PLAYGROUND IMPRVMNT

Parks Projects

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
342-8910-9542	METZ PARK IMPROVEMENTS	\$ -	-	-	-	-
342-8910-9544	HIGHLAND OTIS PARK IMPROVEMENT	5,136	114,090	1,664	-	114,000
342-8910-9552	DURANT PARK IMPROVEMENTS	3,611	-	-	-	-
342-8910-9553	MANZANITA STUART PARK IMPR	4,647	-	-	-	-
342-8910-9568	ROBERTS LAKE ECO REC PARK	-	-	-	-	-
342-8910-9569	LAGUNA GRANDE PARK IMPROV	-	85,000	2,760	10,000	120,000
342-8910-9570	PARKS IMPROVEMENTS	3,409	101,591	93,017	101,591	100,000
342-8910-9572	CAPRA PARK	8,928	3,020	-	-	-
342-8910-9573	PORTAL PROJECT	-	-	-	-	-
342-8910-9574	ELLIS PARK	22,479	222,590	-	-	622,000
Total		\$ 48,211	526,291	97,441	111,591	956,000
Services & Supplies		\$ -	-	-	-	-
Capital Outlay-Projects		48,211	526,291	97,441	111,591	956,000
Personnel Services		-	-	-	-	-
Total		\$ 48,211	526,291	97,441	111,591	956,000

SOLAR PANELS

Engineering

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
347-8910-9539	SOLAR PANELS	\$ 145,796	670,337	525,542	670,337	-
Total		\$ 145,796	670,337	525,542	670,337	-
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	145,796	670,337	525,542	670,337	-
	Personnel Services	-	-	-	-	-
Total		\$ 145,796	670,337	525,542	670,337	-

CUTINO PARK IMPRVMTS

Engineering

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
348-8910-9516	BASKETBALL COURTS	\$ -	-	-	-	-
348-8910-9517	CUTINO PARK PRELIM DESIGN	937	-	-	-	-
348-8910-9570	PARKS IMPROVEMENTS	935,173	450,000	19,647	45,000	718,658
348-8910-9571	CUTINO PARK ADA IMPRVMNTS	-	-	-	-	-
348-8910-9612	BOND ISSUANCE	(4,000)	-	-	-	-
Total		\$ 932,110	450,000	19,647	45,000	718,658
Services & Supplies		\$ -	-	-	-	-
Capital Outlay-Projects		932,110	450,000	19,647	45,000	718,658
Personnel Services		-	-	-	-	-
Total		\$ 932,110	450,000	19,647	45,000	718,658

MPWMD LOCAL WATER PROJECT

Engineering

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
325-8910-9573	MPWMD LOCAL WATER PROJECT	\$ 23,275	107,144	8,864	107,144	-
	Total	\$ 23,275	107,144	8,864	107,144	-
	Services & Supplies	\$ -	-	-	-	-
	Capital Outlay-Projects	23,275	107,144	8,864	107,144	-
	Personnel Services	-	-	-	-	-
	Total	\$ 23,275	107,144	8,864	107,144	-

LRA FT. ORD

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
333-8910-1022	LEGAL SERVICES	\$ -	20,000	8,850	8,850	11,150
333-8910-2073	SUBCONTRACTED WORK	-	80,000	-	-	80,000
Total		\$ -	100,000	8,850	8,850	91,150
Services & Supplies		\$ -	100,000	8,850	8,850	91,150
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ -	100,000	8,850	8,850	91,150

ESCA (FORA) Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
335-2010-0001	SALARIES	\$ 12,462	375,100	154,584	223,288	191,297
335-2010-0006	WORKERS COMPENSATION	-	1,850	1,387	1,850	-
335-2010-0010	MANAGEMENT LEAVE PAYOFF	-	2,500	3,978	3,978	-
335-2010-0012	VACATION/COMP TIME PAYOFF	-	2,500	7,123	7,123	-
335-2010-0030	PERS PENSION OBLIGATION BOND	-	-	-	-	562
335-2010-0031	PERS PENSION	1,380	42,327	28,026	42,327	15,274
335-2010-0041	MEDICAL INSURANCE	532	11,544	10,217	11,544	22,140
335-2010-0051	DENTAL INSURANCE	42	510	467	510	1,029
335-2010-0061	VISION INSURANCE	3	95	59	95	126
335-2010-0071	LTD	-	250	153	250	694
335-2010-0081	LIFE INSURANCE	-	250	159	250	742
335-2010-0092	MEDICARE TAX	179	5,580	2,393	3,456	2,774
335-2010-1022	LEGAL SERVICES	-	245,082	39,600	79,200	138,556
335-2010-1033	FITNESS PROGRAM	-	-	45	-	54
335-2010-2073	SUBCONTRACTED WORK	-	33,617	23,975	47,950	45,301
335-2010-2087	EQUIPMENT RENTAL	-	555	-	278	555
335-2010-3095	DEPARTMENT CONSUMABLES	-	26,400	1,313	2,626	18,831
335-2010-3102	COMPUTER SUPPLIES	-	-	908	1,816	5,000
335-2010-4121	MEETINGS & TRAVEL	-	3,045	-	-	3,045
335-2010-4207	DESIGN CENTER	-	1,705	-	-	2,000
335-2010-8187	DEPARTMENT EQUIPMENT	511	-	256	256	1,000
335-2010-9396	LIABILITY INSURANCE	-	2,524	1,915	2,524	23,400
335-2010-9397	COMPUTER SERVICE	-	-	-	-	17,032
335-2010-9398	CENTRAL SERVICE CHARGES	-	-	-	-	1,250
Total		\$ 15,111	755,434	276,556	429,320	490,661
Services & Supplies		\$ 511	310,404	66,097	132,125	214,342
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		14,599	442,506	208,545	294,670	234,637
Total		\$ 15,111	752,910	274,642	426,796	448,979

WATER FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
401-8610-0001	SALARIES	\$ 6,705	5,917	6,426	7,118	6,408
401-8610-0002	OVERTIME			10		5,600
401-8610-0006	WORKERS COMPENSATION	-	-	-	-	3,822
401-8610-0010	MAMAGMENT LEAVE PAYOFF	123	-	109	109	123
401-8610-0012	VACATION/COMP TIME PAYOFF	61	-	54	71	62
401-8610-0016	DEFERRED COMPENSATION	123	120	135	148	120
401-8610-0030	PERS PENSION OB BOND	-	-	-	-	96
401-8610-0031	PERS PENSION	809,763	2,654	1,515	1,831	2,576
401-8610-0032	PARS PENSION	481	421	458	507	456
401-8610-0033	LIUNA PENSION	-	1,436	-	-	-
401-8610-0041	MEDICAL INSURANCE	1,159	1,436	1,358	1,485	1,291
401-8610-0051	DENTAL INSURANCE-GUARDIAN	86	88	80	105	84
401-8610-0061	VISION INSURANCE	8	8	8	8	7
401-8610-0071	LTD	23	23	20	24	23
401-8610-0081	LIFE INSURANCE	25	25	22	25	25
401-8610-0092	MEDICARE TAX	99	86	92	87	93
401-8610-0095	OPEB ANNUAL COST	-	86	-	86	-
401-8610-0099	TUITION REIMBURSEMENTS	-	86	-	86	-
401-8610-1022	LEGAL COSTS	-	20,000	-	10,000	50,000
401-8610-1029	TRAINING & EDUCATION	1,729	3,800	-	-	3,500
401-8610-1033	FITNESS PROGRAM	18	55	-	14	55
401-8610-1045	STATE AND AGENCY FEES	-	5,000	119	500	5,000
401-8610-2053	OUTSIDE PRINTING SERVICE	3,246	6,000	1,238	3,000	6,000
401-8610-2056	LOCKBOX SERVICE	-	2,500	-		2,500
401-8610-2072	CONTRACT SERVICES	5,097	7,500	2,951	5,000	7,500
401-8610-3092	STATIONARY SUPPLIES	65	500	68	100	500
401-8610-3095	DEPARTMENT CONSUMABLES	656	500	139	200	500
401-8610-3097	SAFETY EQUIPMENT	736	1,000	255	500	1,000
401-8610-3104	COMPUTER SOFTWARE	1,357	-	985	985	1,000
401-8610-4121	MEETINGS & TRAVEL	490	1,500	-		1,500
401-8610-4122	DUES & MEMBERSHIP	7,334	7,500	5,284	7,500	7,500
401-8610-4123	BOOKS & PERIODICALS	-	200	-	-	200
401-8610-4124	POSTAGE	4,095	4,000	2,872	4,000	4,000
401-8610-5610	WATER REBATES	164	2,000	-	250	2,000
401-8610-6143	VEHICLE MAINTENANCE	-	-	-		-
401-8610-8187	DEPARTMENT EQUIPMENT	142	-	-		-
401-8610-8189	WATER RATE STUDY	-	-	-		-
401-8610-9395	VEHICLE MAINTENANCE	4,450	4,450	3,338	4,450	4,871

WATER FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
401-8610-9396	LIABILITY INSURANCE	\$ 21,039	26,173	19,629	26,173	34,700
401-8610-9397	COMPUTER SYSTEM	17,072	16,218	12,164	16,218	7,980
401-8610-9398	CENTRAL SERVICE CHARGES	226,470	-	-	-	238,927
401-8610-9603	DEPRECIATION EXPENSE	55,887	55,281	-	-	-
401-8610-9610	BAD DEBT - WRITE OFF	(84)	-	-	-	-
401-8610-9901	GAIN (LOSS) ON ASSET DISPOSAL	-	-	-	-	-
Total		\$ 1,168,618	176,562	59,330	90,579	400,020
Services & Supplies		\$ 25,110	62,000	13,911	32,035	92,700
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		818,675	12,440	10,289	11,702	20,842
Total		\$ 843,784	74,440	24,199	43,738	113,542

WATER FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
401-8620-0001	SALARIES	\$ 210,305	191,765	162,235	201,199	206,298
401-8620-0002	OVERTIME	6,778	-	5,065	6,584	3,716
401-8620-0006	WORKERS COMPENSATION	9,862	-	-	-	11,494
401-8620-0010	MAMAGMENT LEAVE PAYOFF	-	29	222	222	-
401-8620-0012	VACATION/COMP TIME PAYOFF	2,499	29	256	256	736
401-8620-0016	DEFERRED COMPENSATION	3,503	4,300	3,286	4,300	3,040
401-8620-0017	PARS-ARS 457	3	-	-	-	-
401-8620-0020	PART-TIME HOURLY WAGES	196	-	850	850	-
401-8620-0030	PERS PENSION OB BOND	439	-	-	-	3,087
401-8620-0031	PERS PENSION	47,154	82,377	42,049	53,624	82,944
401-8620-0032	PARS PENSION	312	213	256	213	232
401-8620-0033	LIUNA PENSION	3,224	4,160	3,117	4,160	2,080
401-8620-0034	PERS PENSION OB BOND	-	-	-	-	-
401-8620-0041	MEDICAL INSURANCE	48,369	73,799	50,411	62,066	66,501
401-8620-0051	DENTAL INSURANCE	3,336	4,198	2,967	4,198	3,794
401-8620-0061	VISION INSURANCE	330	347	256	347	318
401-8620-0071	LTD	484	757	369	757	743
401-8620-0081	LIFE INSURANCE	372	501	354	501	489
401-8620-0092	MEDICARE TAX	2,898	2,781	2,120	2,781	2,991
401-8620-1029	TRAINING & EDUCATION	-	-	-	-	-
401-8620-1030	CONSULTANT	2,354	4,146	643	1,000	4,200
401-8620-1033	FITNESS PROGRAM	284	-	-	-	284
401-8620-2049	UNIFORM SERVICE/LAUNDRY	2,551	2,500	1,972	2,500	2,500
401-8620-2072	WATER SAMPLING	7,181	12,000	6,256	8,000	12,000
401-8620-2073	SUBCONTRACTED WORK	23,033	15,000	6,092	10,000	15,000
401-8620-2078	OTHER EXPENSE	1,445	-	732	732	1,000
401-8620-2087	EQUIPMENT RENTAL	2,188	-	-	-	-
401-8620-3095	DEPARTMENT CONSUMABLES	17,848	15,000	9,635	15,000	15,000
401-8620-3107	TOOLS	3,434	1,000	951	1,000	1,000
401-8620-5131	GAS & ELECTRIC	47,943	35,000	28,562	38,082	39,000
401-8620-8187	DEPARTMENT EQUIPMENT	488	5,000	52	5,000	25,000
401-8620-8188	WELL # 3 REHAB	2,284	116	-	-	-
401-8620-9602	PAYMENT ON PRINCIPAL	-	-	3,878	3,878	49,896
401-8620-9603	DEPRECIATION EXPENSE	7,402	7,402	-	-	-
401-8620-9605	INTEREST EXPENSE	343	-	190	190	-
Total		\$ 458,842	462,420	332,774	427,440	553,343

WATER FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
	Services & Supplies	\$ 110,749	89,762	54,893	81,314	114,700
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	340,347	365,255	273,812	342,058	388,747
	Total	\$ 451,096	455,018	328,706	423,372	503,447

WATER FUND

Engineering

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
401-8910-0001	SALARIES	\$ -	-	-	-	-
401-8910-0031	PERS PENSION	-	-	-	-	-
401-8910-0041	MEDICAL INSURANCE	-	-	-	-	-
401-8910-0051	DENTAL INSURANCE-GUARDIAN	-	-	-	-	-
401-8910-0061	VISION INSURANCE-CPIC	-	-	-	-	-
401-8910-0071	LTD-MET LIFE	-	-	-	-	-
401-8910-0081	LIFE INSURANCE-RELIANCE LIFE	-	-	-	-	-
401-8910-0092	MEDICARE TAX	-	-	-	-	-
401-8910-9125	WATERMASTER ASSESSMENT	20,550	20,550	24,328	24,328	-
401-8910-9556	WATER TANK RECOATING	-	545,000	243,975	545,000	-
401-8910-9558	CAPITAL IMPROVEMENT	426	21,030	2,388	21,030	-
401-8910-9566	METER & BACKFLOW REPLACEMENT	-	-	-	-	-
Total		\$ 20,975	586,580	270,690	590,358	-
Services & Supplies		\$ 20,975	586,580	270,690	590,358	-
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 20,975	586,580	270,690	590,358	-

EQUIPMT MAINT FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
501-8510-0001	SALARIES	\$ 13,410	11,835	9,137	11,247.66	12,816
501-8510-0006	WORKERS COMPENSATION	375	497	373	497	583
501-8510-0010	MAMAGMENT LEAVE PAYOFF	246	-	217	217	246
501-8510-0012	VACATION/COMP TIME PAYOFF	123	-	109	109	123
501-8510-0016	DEFERRED COMPENSATION	244	240	187	226.78	240
501-8510-0030	PERS PENSION OB BOND	153	-	-	-	192
501-8510-0031	PERS PENSION	3,290	5,308	2,620	5,308	5,153
501-8510-0032	PARS PENSION	962	843	652	843	912
501-8510-0041	MEDICAL INSURANCE	2,273	2,871	1,867	2,871	2,581
501-8510-0051	DENTAL INSURANCE-GUARDIAN	167	175	125	175	169
501-8510-0061	VISION INSURANCE	15	15	12	15	15
501-8510-0071	LTD	46	47	32	47	47
501-8510-0081	LIFE INSURANCE	48	50	34	50	50
501-8510-0092	MEDICARE TAX	194	172	132	172	186
501-8510-0095	OPEB ANNUAL COST	(315,083)	-	-	-	-
501-8510-1029	TRAINING & EDUCATION	-	500	-	-	500
501-8510-1033	FITNESS PROGRAM	37	44	-	11.00	44
501-8510-2078	OTHER EXPENSE	1,284	1,000	535	1,000	1,000
501-8510-3092	STATIONARY SUPPLIES	141	300	126	300	300
501-8510-3095	DEPARTMENT CONSUMABLES	114	100	186	186	200
501-8510-3097	SAFETY EQUIPMENT	518	600	228	600	500
501-8510-4121	MEETINGS & TRAVEL	234	500	-	-	500
501-8510-4122	DUES & MEMBERSHIP	729	600	19	300	500
501-8510-4123	BOOKS & PERIODICALS	1,692	1,500	1,316	1,500	1,500
501-8510-5131	GAS & ELECTRIC	3,046	3,000	1,208	3,000	3,000
501-8510-9395	VEHICLE MAINTENANCE	1,900	1,900	1,425	1,900	6,119
501-8510-9396	LIABILITY INSURANCE	33,885	42,153	31,615	42,153	21,800
501-8510-9397	COMPUTER SYSTEM	15,488	14,714	11,035	14,714	438
501-8510-9398	CENTRAL SERVICE CHARGES	39,264	39,264	-	39,264	73,907
501-8510-9602	PRINCIPAL			-		13,207
Total		(\$ 195,204)	128,227	63,187	126,705	146,827
Services & Supplies		\$ 7,759	8,100	3,616	6,886	8,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		(293,499)	22,097	15,496	21,789	23,355
Total		(\$ 285,741)	30,197	19,112	28,675	31,355

EQUIPMT MAINT FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
501-8520-0001	SALARIES	\$ 138,181	129,246	104,002	127,873	152,362
501-8520-0002	OVERTIME	923	1,000	47	93.84	-
501-8520-0006	WORKERS COMPENSATION	16,567	21,968	16,476	21,968	25,731
501-8520-0012	VACATION/COMP TIME PAYOFF	(345)	-	1,525	1,525	-
501-8520-0016	DEFERRED COMPENSATION	1,056	1,200	937	1,134	1,200
501-8520-0030	PERS PENSION OB BOND	1,366	1,418	1,063	1,418	1,449
501-8520-0031	PERS PENSION	29,629	33,013	20,042	33,013	39,007
501-8520-0033	LIUNA PENSION	5	-	-	-	-
501-8520-0041	MEDICAL INSURANCE	22,822	41,030	26,500	41,030	36,881
501-8520-0044	RETIREE MEDICAL INSURANCE	-	-	-	-	-
501-8520-0051	DENTAL INSURANCE	1,716	2,829	1,599	2,829	2,182
501-8520-0061	VISION INSURANCE	141	228	168	228	220
501-8520-0071	LTD	242	511	179	511	545
501-8520-0081	LIFE INSURANCE	175	210	152	210	193
501-8520-0092	MEDICARE TAX	1,974	1,874	1,404	1,874	2,209
501-8520-2049	UNIFORM SERVICE/LAUNDRY	2,528	2,500	1,857	2,500	2,500
501-8520-2068	REFUSE DISPOSAL	5,633	5,200	2,778	5,200	5,200
501-8520-2078	OTHER EXPENSE	-	-	-	-	-
501-8520-3095	DEPARTMENT CONSUMABLES	4,662	3,500	198	1,750	4,000
501-8520-3097	SAFETY EQUIPMENT	217	-	-	-	-
501-8520-3107	TOOLS	5,423	2,500	442	1,250	2,000
501-8520-6144	VEHICLE PARTS	68,503	75,000	63,911	75,000	75,000
501-8520-6145	VEHICLE FUEL	145,746	150,000	103,870	150,000	150,000
501-8520-6146	OIL & LUBRICANTS	-	2,200	2,065	2,200	2,200
501-8520-6147	TIRES	17,597	25,000	19,685	25,000	25,000
501-8520-6148	OUTSIDE REPAIRS	201,398	150,000	82,126	100,000	150,000
501-8520-6149	BODY REPAIR & PAINTING	32,826	20,000	12,556	20,000	20,000
501-8520-8187	DEPARTMENT EQUIPMENT	-	-	-	-	-
501-8520-9397	COMPUTER SYSTEM	176	167	125	167	8,266
Total		\$ 699,161	670,594	463,709	616,774	706,145
Services & Supplies		\$ 484,533	435,900	289,489	382,900	435,900
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		214,451	234,527	174,095	233,707	261,979
Total		\$ 698,985	670,427	463,584	616,607	697,879

Budget Summary Public Works & Engineering

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
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The employees for the Sanitation District are included in the Public Works & Engineering Pro Forma

DEPARTMENTAL EXPENDITURES

Personnel Services	\$ 636,178	\$ 617,518
Services & Supplies	\$ 261,562	\$ 391,800
Capital Outlay and Debt	\$ 6,140,230	\$ 3,342,541
Internal Services & Central Support Charges	<u>\$ 287,300</u>	<u>\$ 338,805</u>

Total Expenditures	<u>\$ 7,325,269</u>	<u>\$ 4,690,663</u>
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DEPARTMENTAL REVENUES

Fees, Fines and Reimbursements	\$ -	\$ -
Enterprise Fund	\$ -	\$ -
Internal Service Fund	\$ -	\$ -
Sanitation District	\$ 2,539,429	\$ 2,556,355
Grants and Other Revenues	\$ -	\$ -
General Taxes	<u>\$ 4,785,840</u>	<u>\$ 2,134,308</u>

Total Revenues	<u>\$ 7,325,269</u>	<u>\$ 4,690,663</u>
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SAN. DISTRICT GEN. FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
951-8810-0001	SALARIES	\$ 21,539	17,805	14,848	16,789	19,318
951-8810-0002	OVERTIME	1	500	-	-	500
951-8810-0006	WORKERS COMPENSATION	1,616	2,143	1,607	2,143	2,436
951-8810-0010	MANAGEMENT LEAVE PAYOFF	246	600	227	227	246
951-8810-0012	VACATION\COMP TIME PAYOFF	(1,080)	1,000	163	163	248
951-8810-0016	DEFERRED COMPENSATION	313	360	302	231	360
951-8810-0030	PERS PENSION OB BOND	536	556	417	556	289
951-8810-0031	PERS PENSION	5,373	7,963	4,052	7,963	7,767
951-8810-0032	PARS PENSION	1,540	1,268	1,052	1,268	1,375
951-8810-0033	LIUNA PENSION	-	-	2	-	-
951-8810-0041	MEDICAL INSURANCE	4,457	4,307	3,052	4,307	3,872
951-8810-0051	DENTAL INSURANCE-GUARDIAN	324	263	204	263	253
951-8810-0061	VISION INSURANCE	30	23	18	23	22
951-8810-0071	LTD	60	70	52	70	70
951-8810-0081	LIFE INSURANCE	58	75	55	75	75
951-8810-0092	MEDICARE TAX	303	294	211	241	280
951-8810-1022	LEGAL SERVICES	18,940	7,500	4,642	7,500	20,000
951-8810-1025	CITY AUDIT	5,625	8,000	7,500	7,500	7,500
951-8810-1029	TRAINING AND EDUCATION	1,872	1,500	-	-	1,500
951-8810-1030	CONSULTANT	15,166	16,030	-	8,015	120,000
951-8810-1033	FITNESS PROGRAM	37	100	-	25.00	100
951-8810-1040	PROPERTY TAX ADMIN FEES	2,538	2,600	-	2,600	2,600
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	2,625	3,200	2,848	3,200	3,200
951-8810-2053	OUTSIDE PRINTING SERVICE	-	100	-	100	100
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	75	250	-	250	250
951-8810-2078	OTHER EXPENSE	-	-	180	180	-
951-8810-3092	STATIONARY SUPPLIES	44	150	107	150	150
951-8810-3095	DEPARTMENT CONSUMABLES	341	550	446	550	500
951-8810-4121	MEETINGS AND TRAVEL	(11)	1,100	-	-	1,000
951-8810-4122	DUES AND MEMBERSHIPS	3,111	2,000	1,027	2,000	2,000
951-8810-5132	TELEPHONE	1,838	2,050	1,538	2,050	2,050
951-8810-9196	IMPACT FEES	143,872	177,891	16,042	177,891	215,777
951-8810-9395	VEHICLE MAINTENANCE	19,500	24,200	18,150	24,200	77,749
951-8810-9397	COMPUTER SYSTEM	22,000	24,200	18,150	24,200	645
951-8810-9398	CENTRAL SERVICE CHARGES	170,079	170,079	-	170,079	176,640
Total		\$ 419,812	458,279	80,439	445,878	668,874

SAN. DISTRICT GEN. FUND

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
	Services & Supplies	\$ 52,165	45,030	18,288	34,095	160,850
	Capital Outlay-Projects	143,872	177,891	16,042	177,891	215,777
	Personnel Services	35,353	37,327	26,265	34,344	37,213
	Total	\$ 231,390	260,248	60,595	246,331	413,840

SAN. DISTRICT GEN. FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
951-8820-0001	SALARIES	\$ 222,139	314,803	248,820	304,183	317,844
951-8820-0002	OVERTIME	8,263	9,000	19,427		29,726
951-8820-0006	WORKERS COMPENSATION	22,192	29,427	22,070	29,427	33,463
951-8820-0010	MANAGEMENT LEAVE PAYOFF	-	-	365	365	-
951-8820-0012	VACATION\COMP TIME PAYOFF	-	-	7,431	7,431	160
951-8820-0016	DEFERRED COMPENSATION	3,291	4,760	3,667	4,552	4,340
951-8820-0017	PARS-ARS 457	6	-	8	8	-
951-8820-0020	PART-TIME HOURLY WAGES	511	-	769	1,438.38	-
951-8820-0030	PERS PENSION OB BOND	1,273	1,321	991	1,321	2,410
951-8820-0031	PERS PENSION	47,037	107,808	57,053	107,808	64,879
951-8820-0032	PARS PENSION	589	-	357	357	-
951-8820-0033	LIUNA PENSION	2,626	2,080	1,861	2,080	2,080
951-8820-0041	MEDICAL INSURANCE	50,353	112,675	76,275	112,675	95,547
951-8820-0044	RETIREE MEDICAL INSURANCE	-	-	6,224	-	19,419
951-8820-0051	DENTAL INSURANCE-GARDIAN	2,744	6,320	4,188	6,320	3,786
951-8820-0061	VISION INSURANCE	259	551	397	551	336
951-8820-0071	LTD	425	1,243	447	1,243	1,130
951-8820-0081	LIFE INSURANCE	371	592	416	592	516
951-8820-0092	MEDICARE TAX	3,077	4,565	3,490	4,320	4,609
951-8820-1029	TRAINING AND EDUCATION	790	500	158	500	500
951-8820-1030	CONSULTANT	-	-	-		-
951-8820-1033	FITNESS PROGRAM	61	45	-	11.25	61
951-8820-2049	UNIFORM SERVICE / LAUNDRY	2,572	3,200	2,148	3,200	3,200
951-8820-2054	EQUIPMENT REPAIR	-	5,000	2,308	5,000	5,000
951-8820-2068	REFUSE DISPOSAL	4,705	15,000	1,615	15,000	15,000
951-8820-2073	SUBCONTRACTED WORK	67,803	70,000	17,063	50,000	70,000
951-8820-2087	EQUIPMENT RENTAL	-	2,500	-	1,250	1,500
951-8820-3092	STATIONARY SUPPLIES	-	150	-	150	150
951-8820-3095	DEPARTMENT CONSUMABLES	9,018	20,000	18,536	20,000	35,000
951-8820-3097	SAFETY EQUIPMENT	1,002	3,200	1,284	3,200	3,200
951-8820-3102	COMPUTER SUPPLIES	2,347	1,750	-	875	2,400
951-8820-4121	MEETINGS AND TRAVEL	6,500	4,000	1,400	2,000	4,000
951-8820-4122	DUES AND MEMBERSHIPS	4,915	5,000	4,598	5,000	5,000
951-8820-5131	GAS AND ELECTRIC	9,812	12,500	5,105	10,210	12,500
951-8820-5133	WATER	-	4,650	-	2,325	3,000
951-8820-8187	DEPARTMENT EQUIPMENT	7,319	6,000	480	3,000	65,000
951-8820-8198	FOG PROGRAM	-	5,000	1,613	5,000	5,000
951-8820-9397	COMPUTER SYSTEM	800	880	660	880	15,830

SAN. DISTRICT GEN. FUND

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
951-8820-9602	PRINCIPAL	\$ 0	-	899	899	60,328
951-8820-9605	INTEREST EXPENSE	80	-	44	44	1,435
951-8820-9999	INTERFUND TRANSFERS OUT	205,235	2,541,532	-	2,541,532	-
Total		\$ 688,114	3,296,052	512,165	3,254,748	888,348
	Services & Supplies	\$ 116,783	158,450	56,308	126,710	230,450
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	365,216	595,190	454,254	584,682	580,305
Total		\$ 481,999	753,640	510,562	711,393	810,755

SAN. DISTRICT CAP. OUTLAY

Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
952-8820-8190	VIDEO INSPECTION	\$ -	30,000	-	15,000	-
952-8820-8192	EQUIPMENT	(5,457)	-	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	23,353	27,082	10,273	27,082	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	92,853	72,679	-	72,679	-
952-8820-9605	INTEREST EXPENSE	2,825	4,600	2,785	4,600	-
Total		\$ 113,575	134,361	13,058	119,361	-
Services & Supplies		\$ 17,896	57,082	10,273	42,082	-
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 17,896	57,082	10,273	42,082	-

SAN. DISTRICT CAP. IMPROV Operations

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
953-8820-0016	DEFERRED COMPENSATION	\$ 141	157	92	157	-
953-8820-0031	PERS PENSION	1,834	1,558	1,023	1,558	-
953-8820-0032	PARS PENSION	571	378	357	378	-
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	1,413	1,298	956	1,298	-
953-8820-0051	DENTAL INSURANCE	101	96	60	96	-
953-8820-0061	VISION INSURANCE	9	10	6	10	-
953-8820-0071	LTD	26	26	16	26	-
953-8820-0081	LIFE INSURANCE	28	26	17	26	-
953-8820-0092	MEDICARE TAX	118	112	71	112	-
953-8820-2054	EQUIPMENT REPAIR	-	1,000	-	500	500
953-8820-9193	STA 321 UPGRADES	-	-	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	-	-	107	107	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	2,889	-	-	-	-
953-8820-9204	LIFT STATION UPGRADES	14,163	1,026,947	513,973	1,026,947	-
953-8820-9205	CANYON DEL REY SEWER LINE REPLACEMENT	8,574	-	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-	-	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	-	1,761,071	269,057	297,421	2,900,000
953-8820-9208	SEWER MAIN UPGRADE	1,059	-	598	598	-
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	75,000	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	-	2,500,452	1,679,006	2,226,126	-
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	14,400	50,000	-	-	150,000
953-8820-9216	SEWER MASTER PLAN	-	50,000	-	20,000	15,000
953-8820-9218	SEWER LINE REPLACEMENTS	6,256	496,348	179,331	182,317	-
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	2,521	-	2,521	-
953-8820-9603	DEPRECIATION EXPENSE	89,510	-	-	-	-
953-8930-2078	OTHER EXPENSE	17,217	-	-	-	-
Total		\$ 158,308	5,967,000	2,644,669	3,760,199	3,065,500
Services & Supplies		\$ -	1,000	-	500	500
Capital Outlay-Projects		47,340	5,962,338	2,642,073	3,756,037	3,065,000
Personnel Services		4,241	3,662	2,597	3,661	-
Total		\$ 51,581	5,967,000	2,644,669	3,760,199	3,065,500

SAN. DISTRICT INS. RESRV

Administration

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
954-8810-2090	SAN. DISTRICT INS. RESRV	\$ 58,218	67,941	68,159	68,159	67,941
Total		\$ 58,218	67,941	68,159	68,159	67,941
Services & Supplies		\$ -	-	-	-	-
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ -	-	-	-	-



RECREATION DEPARTMENT

Recreation

DIVISIONS

Youth & Education Center

Youth Resource Center

Pattullo Swim Center

Oldemeyer Center

Soper Community Center

Creating Community Through People, Parks, and Programs

The Recreation Department provides a wide range of recreation and leisure programs for City residents. The Department is responsible for the management of four major recreation facilities and the provision of recreation programs for families, youth, and senior citizens.

IT'S A FACT

- Processed 18 Mayor's Youth Fund Requests, 16 Fee Waiver Requests, and 24 Special Event Applications.
- Provided 5,714 taxi vouchers to Seaside Seniors for FY19/20 (pre-pandemic) & 3,762 since July 2020.
- Served 2,232 Senior meals for FY19/20 and 1,510 since July 2020.
- Great Plates Delivery provided 100,275 meals to Seniors.
- Held 9 community food distribution and distributed food for approximately 4,500 families.
- Enrolled 300 youth in Tiny Tot University prior to pandemic closure.
- Enrolled 1,636 in swim lesson programs prior to pandemic closure.
- Enrolled 365 youth in after school program prior to pandemic closure.
- Began incorporating the co-hort model and so far have enrolled youth in FY20-21

Accomplishments 2019-2020

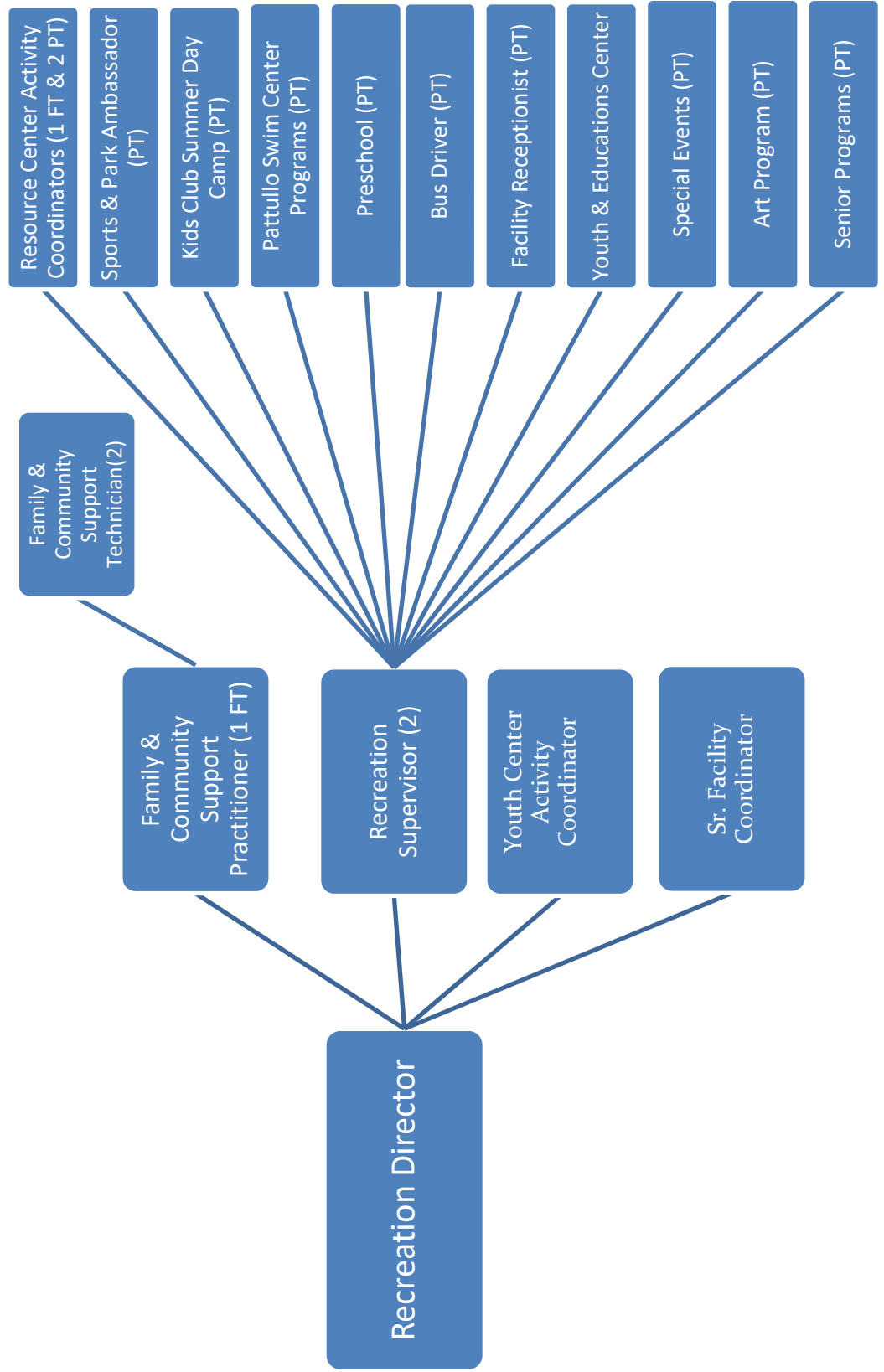
- Held nine major community special events: Halloween Bonanza, Golden Egg Hunt, Black History Week, Tree Lighting Ceremony, Sunday Blues, City Birthday, Cutino Park Opening, Father Daughter Dance, and Portal Project reveal prior to the pandemic.
- The Seaside Youth Resource Center held the third annual Parent University & co-hosted Monterey County's Youth Violence Prevention (My Life Story) Conference at Oldemeyer Center.
- Hosted the Youth Art Competition showcasing approximately 500 pieces of art and the Black History Month Art Show and Program at the Walter Lee Avery Gallery.
- Created a virtual Recreation site to keep youth and families connected to community during the pandemic (sheltering in place).
- Created and hosted a variety of live virtual programs for pre-school, camps, and seniors.
- Provided innovated virtual, delivery, and drive through options for special events (Eggspress, Halloween Bonanza, City Birthday) during the pandemic.
- Partnered with MPUSD to provide in-person educational support to middle school youth.

Objectives 2021-2022

- Following state and county guidelines, prepare for the restart of in-person Recreation programs, re-open Oldemeyer, Pattullo Swim Center, and the BJ Dolan Youth Education and Resource Center.
- Bring Recreation staff back to full capacity.
- Create new STEM programs for pre-school students, elementary students, and teens.



Recreation Department



Budget Summary Recreation Department

AUTHORIZED POSITIONS	FY2021 Adjusted	FY2022 Proposed
Number of Full-Time Employees	5	8
DEPARTMENTAL EXPENDITURES		
Personnel Services	\$ 2,216,549	\$ 2,756,948
Services & Supplies	\$ 797,676	\$ 792,750
Capital Outlay and Debt	\$ 18,914	\$ 100,434
Internal Services & Central Support Charges	<u>\$ 855,799</u>	<u>\$ 875,623</u>
Total Expenditures	<u>\$ 3,888,938</u>	<u>\$ 4,525,755</u>
DEPARTMENTAL REVENUES		
Fees, Fines and Reimbursements	\$ 204,300	\$ 419,645
Grants and Other Revenues	\$ 1,375	\$ 344
General Taxes	<u>\$ 3,683,263</u>	<u>\$ 4,105,766</u>
Total Revenues	<u>\$ 3,888,938</u>	<u>\$ 4,525,755</u>

GENERAL FUND

Recreation

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9100-0001	SALARIES	\$ 154,575	139,677	112,269	132,952	211,382
100-9100-0002	OVERTIME	890	1,000	-	1,000	-
100-9100-0006	WORKERS COMPENSATION	7,694	10,202	7,652	10,202	16,507
100-9100-0010	MANAGEMENT LEAVE PAYOFF	4,562	-	1,104	-	2,979
100-9100-0012	VACATION\COMP TIME PAYOFF	8,185	-	-	-	-
100-9100-0016	DEFERRED COMPENSATION	2,113	2,000	1,559	1,720	2,000
100-9100-0017	PARS-ARS 457	236	239	-	239	1,012
100-9100-0020	PART-TIME HOURLY WAGES	107,268	111,442	51,056	55,150	77,848
100-9100-0030	PERS PENSION OB BOND	2,226	2,311	1,733	2,311	455
100-9100-0031	PERS PENSION	46,222	11,928	16,443	24,972	16,878
100-9100-0032	PARS PENSION	377	-	-	-	-
100-9100-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-9100-0041	MEDICAL INSURANCE	32,316	28,715	18,672	21,108	45,169
100-9100-0044	RETIREE MEDICAL INSURANCE	1,247	9,873	-	17,061	-
100-9100-0051	DENTAL INSURANCE	1,639	1,753	1,252	1,431	2,463
100-9100-0061	VISION INSURANCE	158	154	114	133	202
100-9100-0071	LTD	384	552	406	448	786
100-9100-0081	LIFE INSURANCE	386	588	429	478	818
100-9100-0092	MEDICARE TAX	3,852	3,641	2,296	2,568	4,194
100-9100-2043	TEMPORARY CONTRACT SERVICES	3,469	4,000	3,864	9,323	6,000
100-9100-2049	UNIFORM SERVICE/LAUNDRY	-	600	-	150	600
100-9100-2053	OUTSIDE PRINTING SERVICE	4,127	8,000	-	-	10,000
100-9100-2054	EQUIPMENT REPAIR	-	1,000	-	250	100
100-9100-2073	SUBCONTRACTED WORK	1,369	2,500	835	1,080	4,000
100-9100-2074	BANK FEES & MISC CHARGES	5,288	5,500	3,337	3,000	5,500
100-9100-2087	EQUIPMENT RENTAL	-	2,000	-	500	2,000
100-9100-2090	EVENT LIABILITY INSURANCE	-	1,500	-	375	1,500
100-9100-3092	STATIONARY SUPPLIES	3,953	6,000	1,122	2,048	-
100-9100-3093	JANITORIAL SUPPLIES	-	-	94	188	-
100-9100-3095	DEPARTMENT CONSUMABLES	3,932	10,000	5,214	10,000	15,000
100-9100-3102	COMPUTER SUPPLIES	7,897	8,000	4,139	8,278	8,000
100-9100-3104	COMPUTER SOFTWARE	1,510	1,500	1,260	1,500	1,500
100-9100-3107	TOOLS	-	500	-	500	500
100-9100-4121	MEETINGS & TRAVEL	2,065	-	-	-	5,000
100-9100-4122	DUES & MEMBERSHIP	683	500	-	500	1,500
100-9100-4124	MAIL SERVICES	300	-	55	109	300
100-9100-8192	EQUIPMENT	33	5,000	-	2,500	5,000
100-9100-9395	VEHICLE MAINTENANCE	10,100	12,534	9,401	12,534	17,517
100-9100-9396	LIABILITY INSURANCE	30,948	38,499	28,874	38,499	89,700
100-9100-9397	COMPUTER SYSTEM	53,768	59,145	44,359	59,145	50,097

GENERAL FUND

Recreation

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9100-9398	CENTRAL SERVICE CHARGES	\$ 252,272	252,272	-	252,272	247,117
100-9100-9602	PRINCIPAL PAYMENTS	-	-	-	-	6,471
Total		\$ 756,046	743,123	317,537	674,524	860,094
Services & Supplies		\$ 34,593	51,600	19,919	37,802	61,500
Capital Outlay-Projects		33	5,000	-	2,500	5,000
Personnel Services		374,332	324,073	214,984	271,772	382,692
Total		\$ 408,958	380,673	234,903	312,074	449,192

GENERAL FUND

Janitorial Services

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9105-0001	SALARIES	\$ 58,910	55,682	42,616	50,741	61,552
100-9105-0002	OVERTIME	6,128	6,000	147	238	-
100-9105-0006	WORKERS COMPENSATION	2,394	3,174	2,381	3,174	-
100-9105-0012	VACATION/COMP TIME PAYOFF	2,035	-	1,127	1,127	1,184
100-9105-0016	DEFERRED COMPENSATION	1,056	1,200	935	1,032	1,200
100-9105-0017	PARS-ARS 457	1,741	1,452	732	862	1,474
100-9105-0020	PART-TIME HOURLY WAGES	166,718	187,213	77,921	91,511	113,401
100-9105-0030	PERS PENSION OB BOND	-	-	-	-	921
100-9105-0031	PERS PENSION	21,315	24,974	14,174	24,502	24,748
100-9105-0032	PARS PENSION	-	-	-	-	-
100-9105-0033	LIUNA PENSION	2,099	2,080	1,656	1,911	2,080
100-9105-0041	MEDICAL INSURANCE	17,421	22,113	14,380	16,256	19,881
100-9105-0051	DENTAL INSURANCE	1,007	1,077	769	879	1,036
100-9105-0061	VISION INSURANCE	71	75	55	64	72
100-9105-0071	LTD	105	220	71	79	213
100-9105-0081	LIFE INSURANCE	105	105	77	85	97
100-9105-0092	MEDICARE TAX	3,259	3,522	1,650	1,938	2,537
100-9105-1029	TRAINING & EDUCATION	-	-	-	-	2,000
100-9105-2049	UNIFORM SERVICE/LAUNDRY	10,483	13,000	6,297	9,030	13,000
100-9105-3093	JANITORIAL SUPPLIES	12,031	20,000	18,260	20,780	25,000
100-9105-3097	SAFETY EQUIPMENT	2,763	-	-	-	5,000
100-9105-9398	CENTRAL SERVICE CHARGES	-	-	-	-	25,519
100-9105-9602	PRINCIPAL PAYMENTS	-	-	-	-	15,463
Total		\$ 309,640	341,886	183,247	224,211	316,376
Services & Supplies		\$ 25,277	33,000	24,556	29,810	45,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		284,363	308,886	158,691	194,400	230,394
Total		\$ 309,640	341,886	183,247	224,211	275,394

GENERAL FUND

Community Center

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9200-0001	SALARIES	\$ -	-	-	-	87,178
100-9200-0002	OVERTIME	361	-	-	-	-
100-9200-0006	WORKERS COMPENSATION	2,200	2,917	2,188	2,917	3,417
100-9200-0010	MANAGEMENT LEAVE PAYOFF	-	-	-	-	838
100-9200-0012	VACATION\COMP TIME PAYOFF	-	-	-	-	838
100-9200-0016	DEFERRED COMPENSATION	-	-	-	-	2,400
100-9200-0017	PARS-ARS 457	96	277	14	138.50	1,514
100-9200-0020	PART-TIME HOURLY WAGES	93,523	74,541	28,788	47,423	116,488
100-9200-0030	PERS PENSION OB BOND	1,422	1,476	1,107	1,476	1,305
100-9200-0031	PERS PENSION	17,380	-	3,100	3,694	35,051
100-9200-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-9200-0041	MEDICAL INSURANCE	1,138	-	-	-	11,070
100-9200-0044	RETIREE MEDICAL INSURANCE	-	-	-	-	-
100-9200-0051	DENTAL INSURANCE	-	-	-	-	514
100-9200-0061	VISION INSURANCE	-	-	-	-	63
100-9200-0071	LTD	-	-	-	-	324
100-9200-0081	LIFE INSURANCE	-	-	-	-	338
100-9200-0092	MEDICARE TAX	1,353	1,081	417	688	2,953
100-9200-1029	TRAINING & EDUCATION	4,095	-	-	-	7,500
100-9200-2043	TEMPORARY CONTRACT SERVICES	1,020	-	160	-	2,500
100-9200-2044	COPIER SERVICES	8,061	8,000	4,844	6,853	8,000
100-9200-2053	OUTSIDE PRINTING SERVICE	250	1,500	-	750	1,500
100-9200-2063	PUBLISHING & LEGAL ADVERTISIN	-	2,500	-	1,250	2,500
100-9200-2070	ALARM SERVICE	2,543	5,000	2,458	3,334	5,000
100-9200-3092	STATIONARY SUPPLIES	1,609	2,500	815	1,631	-
100-9200-3093	JANITORIAL SUPPLIES	13,440	-	-	-	-
100-9200-3095	DEPARTMENT CONSUMABLES	5,643	9,000	2,445	4,500	11,500
100-9200-4121	MEETINGS & TRAVEL	-	-	-	-	2,500
100-9200-7130	MOVIES IN THE PARK	-	1,500	-	750	3,000
100-9200-7131	FATHER DAUGHTER DANCE	1,388	1,600	-	1,600	1,600
100-9200-7171	COMMISSION ACTIVITIES	-	-	-	-	-
100-9200-7172	CITY BIRTHDAY	7,811	-	99	-	10,000
100-9200-7174	BLACK HISTORY/ETHNIC MONTH	-	500	-	500	500
100-9200-7175	SUMMER PARK CONCERTS	23,844	14,000	-	14,000	25,000
100-9200-7180	HOT CARS COOL NIGHTS	-	-	-	-	-
100-9200-7181	HALLOWEEN PARTY	2,869	5,500	3,942	3,942	5,500
100-9200-7182	HOLIDAY SNOW FESTIVAL	12,958	10,000	2,048	2,048	12,000
100-9200-7185	BROADWAY EVENTS	-	-	32	-	20,000
100-9200-7186	EASTER EGG HUNT	2,561	4,500	2,571	4,500	5,000
100-9200-7187	INTERNATIONAL DAY	-	-	-	-	8,000

GENERAL FUND

Community Center

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9200-7188	GUELAGUETZA DAY	\$ -	-	-	-	8,000
100-9200-7189	COMMUNITY CENTER-SOPER/SENIOR TAXI SCRIPT	-	500	-	250	-
100-9200-7190	ART PROGRAM	3,278	2,500	377	1,250	2,500
100-9200-8192	EQUIPMENT PURCHASE	115	5,000	-	2,500	72,500
100-9200-9395	VEHICLE MAINTENANCE	4,000	4,964	3,723	4,964	4,342
100-9200-9398	CENTRAL SERVICE CHARGES	23,897	23,897	-	23,897	36,535
Total		\$ 236,853	183,253	59,129	134,856	519,769
Services & Supplies		\$ 91,369	69,100	19,791	47,158	142,100
Capital Outlay-Projects		115	5,000	-	2,500	72,500
Personnel Services		117,473	80,292	35,615	56,337	264,292
Total		\$ 208,956	154,392	55,406	105,995	478,892

GENERAL FUND

Seaside highlands Center

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9250-0001	SALARIES	\$ -	59,353	17,340	61,476	168,891
100-9250-0020	PART-TIME HOURLY WAGES	-	51,878	1,481	25,939	37,440
100-9250-0030	PERS PENSION OB BOND	-	-	-	-	227
100-9250-0031	PERS PENSION	-	4,960	2,975	3,166	13,485
100-9250-0041	MEDICAL INSURANCE	-	16,585	6,205	16,585	64,528
100-9250-0051	DENTAL INSURANCE	-	807	417	807	3,239
100-9250-0061	VISION INSURANCE	-	56	37	56	255
100-9250-0071	LTD	-	236	64	236	628
100-9250-0081	LIFE INSURANCE	-	252	66	252	656
100-9250-0092	MEDICARE TAX	-	1,613	246	1,613	2,992
100-9250-1029	TRAINING & EDUCATION	-	-	-	-	4,000
100-9250-2054	EQUIPMENT REPAIR	994	2,000	542	1,084	2,000
100-9250-3092	STATIONARY SUPPLIES	-	250	-	250	250
100-9250-3095	DEPARTMENT CONSUMABLES	-	400	-	400	3,000
100-9250-4203	COMM SOCIAL SRV GRT	-	320,000	162,287	320,000	320,000
100-9250-4207	SATELLITE OFFICE	-	17,100	13,770	17,100	20,000
100-9250-9397	COMPUTER SYSTEM	-	6,350	4,762	6,350	87,295
100-9250-9398	CENTRAL SERVICE CHARGES	36,520	36,520	-	36,520	39,418
Total		\$ 37,514	518,360	210,191	491,834	768,305
Services & Supplies		\$ 994	339,750	176,599	338,834	349,250
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	135,740	28,830	110,130	292,342
Total		\$ 994	475,490	205,429	448,964	641,592

GENERAL FUND

Youth & Education Center

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9310-0001	SALARIES	\$ 150,074	144,068	113,860	134,319	75,659
100-9310-0002	OVERTIME	1,496	1,500	-	1,500	1,500
100-9310-0006	WORKERS COMPENSATION	4,949	6,562	4,922	6,562	7,687
100-9310-0010	MANAGEMENT LEAVE PAYOFF	777	-	378	378	-
100-9310-0012	VACATION\COMP TIME PAYOFF	1,086	-	756	756	-
100-9310-0016	DEFERRED COMPENSATION	2,027	2,400	1,726	1,905	-
100-9310-0017	PARS-ARS 457	121	675	1,239	1,579	7,409
100-9310-0020	PART-TIME HOURLY WAGES	51,918	201,458	107,752	136,019	569,914
100-9310-0030	PERS PENSION OB BOND	965	1,002	751	1,002	222
100-9310-0031	PERS PENSION	39,449	39,939	24,066	41,006	6,041
100-9310-0033	FITNESS PROGRAM	-	-	-	-	-
100-9310-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-9310-0041	MEDICAL INSURANCE	34,038	41,030	27,502	31,572	25,811
100-9310-0051	DENTAL INSURANCE	2,138	2,287	1,634	1,867	1,686
100-9310-0061	VISION INSURANCE	216	219	163	189	148
100-9310-0071	LTD	230	569	308	340	281
100-9310-0081	LIFE INSURANCE	295	426	307	341	97
100-9310-0092	MEDICARE TAX	2,736	5,067	3,120	3,716	9,361
100-9310-1027	BACKGROUND INVESTIGATION	3,215	3,200	775	1,230	5,200
100-9310-1029	TRAINING & EDUCATION	455	-	25		1,500
100-9310-1033	FITNESS PROGRAM	315	540	-	-	540
100-9310-2049	UNIFORM SERVICE/LAUNDRY	-	550	550	1,100	1,000
100-9310-2054	EQUIPMENT REPAIR	-	500	-	500	500
100-9310-2073	SUBCONTRACTED WORK	1,790	3,000	275	549	4,000
100-9310-3095	DEPARTMENT CONSUMABLES	4,561	6,000	1,834	2,638	6,000
100-9310-3102	COMPUTER SUPPLIES/SOFTWARE	73	1,000	330	661	1,000
100-9310-7132	EXCURSIONS	682	1,500	-	375	2,000
100-9310-7133	TEEN EVENTS	1,767	2,000	-	500	2,000
100-9310-7135	MUSIC & ART	-	500	-	125	500
100-9310-7170	COMMUNITY SUPPORT	-	-	-	-	-
100-9310-8187	DEPARTMENT EQUIPMENT	561	1,000	-	1,000	1,000
100-9310-9395	VEHICLE MAINTENANCE	4,000	4,964	3,723	4,964	14,243
100-9310-9398	CENTRAL SERVICE CHARGES	49,911	49,911	-	49,911	60,780
Total		\$ 359,843	521,867	295,995	426,605	806,080
Services & Supplies		\$ 12,542	18,250	3,789	7,678	23,700
Capital Outlay-Projects		561	1,000	-	1,000	1,000
Personnel Services		292,829	447,742	288,483	363,052	706,356
Total		\$ 305,932	466,992	292,272	371,730	731,056

GENERAL FUND

After School Recreation Services

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9320-0002	OVERTIME	\$ 718	1,000	205	1,000	-
100-9320-0006	WORKERS COMPENSATION	2,640	3,501	2,625	3,501	4,101
100-9320-0017	PARS-ARS 457	332	224	42	224	846
100-9320-0020	PART-TIME HOURLY WAGES	62,953	60,310	22,505	37,582.57	65,091
100-9320-0030	PERS PENSION OB BOND	193	200	150	200	-
100-9320-0031	PERS PENSION	7,056	-	2,000	-	-
100-9320-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-9320-0092	MEDICARE TAX	923	889	329	889	944
100-9320-1029	TRAINING & EDUCATION	330	-	-	-	1,000
100-9320-2043	TEMPORARY CONTRACT SERVICES	-	1,500	-	750	2,000
100-9320-2049	UNIFORM SERVICE/LAUNDRY	1,206	3,000	620	1,500	1,500
100-9320-2063	PUBLISHING & LEGAL ADVERTISIN	-	-	-	-	-
100-9320-3095	DEPARTMENT CONSUMABLES	791	4,000	970	1,000	6,000
100-9320-3102	COMPUTER SUPPLIES/SOFTWARE	-	-	-	-	3,000
100-9320-9398	CENTRAL SERVICE CHARGES	10,187	10,187	-	10,187	6,216
Total		\$ 87,330	84,811	29,447	56,834	90,697
Services & Supplies		\$ 2,327	8,500	1,590	3,250	13,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		74,816	66,124	27,858	43,397	70,981
Total		\$ 77,143	74,624	29,447	46,647	84,481

GENERAL FUND

School Intersessional Services

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9330-0001	SALARIES	\$ -	-	-	-	-
100-9330-0002	OVERTIME	1,768	2,000	74	2,000	3,000
100-9330-0006	WORKERS COMPENSATION	3,667	4,862	3,647	4,862	5,695
100-9330-0017	PARS-ARS 457	758	1,472	119	735.96	1,758
100-9330-0020	PART-TIME HOURLY WAGES	89,893	167,316	10,193	10,193	135,235
100-9330-0030	PERS PENSION OB BOND	226	235	176	235	-
100-9330-0031	PERS PENSION	6,386	-	145	-	-
100-9330-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-9330-0041	MEDICAL INSURANCE	2,862	-	-	-	-
100-9330-0092	MEDICARE TAX	1,315	3,286	149	149	1,961
100-9330-1029	TRAINING & EDUCATION	60	-	-	-	2,500
100-9330-2049	UNIFORM SERVICE/LAUNDRY	799	1,500	-	-	2,000
100-9330-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-	-	-
100-9330-2073	SUBCONTRACTED WORK	5,357	6,000	-	-	6,000
100-9330-3095	DEPARTMENT CONSUMABLES	3,702	5,500	491	491	10,000
100-9330-4126	DONATION EXPENDITURES	-	-	-	-	-
100-9330-7136	CAMP EVENTS	905	1,000	-	-	2,000
100-9330-9398	CENTRAL SERVICE CHARGES	15,209	15,209	-	152,019	10,080
Total		\$ 132,907	208,380	14,994	170,685	180,230
Services & Supplies		\$ 10,823	14,000	491	491	22,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		106,875	179,171	14,503	18,175	147,650
Total		\$ 117,698	193,171	14,994	18,666	170,150

GENERAL FUND

Athletics Services

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9340-0001	PARS-ARS 457	\$ -	-	-	-	-
100-9340-0002	OVERTIME	1,142	1,500	32	1,500	1,500
100-9340-0006	WORKERS COMPENSATION	1,760	2,334	1,750	2,334	2,734
100-9340-0017	PARS-ARS 457	434	931	67	96.59	1,542
100-9340-0020	PART-TIME HOURLY WAGES	59,591	90,334	29,345	51,929	118,636
100-9340-0030	PERS PENSION OB BOND	91	94	71	94	317
100-9340-0031	PERS PENSION	5,016	-	2,361	-	-
100-9340-0041	MEDICAL INSURANCE	-	-	-	-	-
100-9340-0051	DENTAL INSURANCE	-	-	-	-	-
100-9340-0061	VISION INSURANCE	-	-	-	-	-
100-9340-0071	LTD	-	-	-	-	-
100-9340-0081	LIFE INSURANCE	-	-	-	-	-
100-9340-0092	MEDICARE TAX	881	1,332	426	759	1,720
100-9340-1029	Training and Education	-	-	-	-	1,500
100-9340-2049	UNIFORM SERVICE/LAUNDRY	-	500	294	419	1,000
100-9340-2063	PUBLISHING & LEGAL ADVERTISIN	-	-	-	-	-
100-9340-2073	SUBCONTRACTED WORK	1,470	2,500	-	2,500	2,500
100-9340-3095	DEPARTMENT CONSUMABLES	3,633	2,000	37	1,000	3,000
100-9340-7137	RENTAL - INDOOR FACILITIES	6,394	2,000	-	2,000	6,000
100-9340-7136	SUPPORT SEASIDE RAIDERS	-	-	-	-	7,500
100-9340-9398	CENTRAL SERVICE CHARGES	6,897	6,897	-	6,897	7,732
Total		\$ 87,310	110,422	34,383	69,529	155,681
Services & Supplies		\$ 11,497	7,000	331	5,919	21,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		68,915	96,525	34,052	56,713	126,449
Total		\$ 80,413	103,525	34,383	62,632	147,949

GENERAL FUND

Pre School Services

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9350-0001	SALARIES	\$ -	-	-	-	-
100-9350-0002	OVERTIME	-	-	-	-	-
100-9350-0006	WORKERS COMPENSATION	2,640	3,501	2,625	3,501	4,101
100-9350-0017	PARS-ARS 457	227	326	-	326	1,042
100-9350-0020	PART-TIME HOURLY WAGES	55,272	58,030	7,983	22,490	80,177
100-9350-0030	PERS PENSION OB BOND	832	864	648	864	-
100-9350-0031	PERS PENSION	8,878	10,500	4,091	7,250	-
100-9350-0092	MEDICARE TAX	804	892	116	339	1,163
100-9350-1029	TRAINING & EDUCATION	806	-	-	-	2,000
100-9350-2049	UNIFORM SERVICE/LAUNDRY	481	500	-	125	500
100-9350-2073	SUBCONTRACTED WORK	-	1,000	-	1,000	1,000
100-9350-3095	DEPARTMENT CONSUMABLES	2,913	2,500	100	625	4,000
100-9350-3102	COMPUTER SUPPLIES/SOFTWARE	-	-	-	-	-
100-9350-9398	CENTRAL SERVICE CHARGES	8,890	8,890	-	8,890	5,844
Total		\$ 81,742	87,002	15,562	45,409	99,826
Services & Supplies		\$ 4,199	4,000	100	1,750	7,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		68,652	74,112	15,462	34,769	86,482
Total		\$ 72,852	78,112	15,562	36,519	93,982

GENERAL FUND

Swim Center

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9400-0001	SALARIES	\$ 45,926	-	-	-	-
100-9400-0002	OVERTIME	858	1,000	-	-	-
100-9400-0006	WORKERS COMPENSATION	8,960	11,881	8,911	11,881	13,916
100-9400-0010	MANAGEMENT LEAVE PAYOFF	2,053	-	-	-	-
100-9400-0012	VACATION/COMP TIME PAYOFF	2,482	-	-	-	-
100-9400-0016	DEFERRED COMPENSATION	474	-	-	-	-
100-9400-0017	PARS-ARS 457	1,443	1,575	119	105	4,796
100-9400-0020	PART-TIME HOURLY WAGES	225,895	275,845	41,529	98,389	368,893
100-9400-0030	PERS PENSION OB BOND	2,685	2,787	2,090	2,787	-
100-9400-0031	PERS PENSION	33,412	-	3,916	5,299	-
100-9400-0033	FITNESS PROGRAM	(32)	-	-	-	-
100-9400-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-9400-0041	MEDICAL INSURANCE	14,924	-	6,363	-	-
100-9400-0051	DENTAL INSURANCE	580	-	-	-	-
100-9400-0061	VISION INSURANCE	43	-	-	-	-
100-9400-0071	LTD	20	-	-	-	-
100-9400-0081	LIFE INSURANCE	70	-	-	-	-
100-9400-0092	MEDICARE TAX	3,988	4,014	576	1,409	5,349
100-9400-1029	TRAINING & EDUCATION	2,246	5,000	689	2,500	6,000
100-9400-2049	UNIFORM/LAUNDRY SERVICE	1,952	2,200	-	1,100	2,500
100-9400-2053	OUTSIDE PRINTING SERVICE	-	-	-	-	-
100-9400-2054	EQUIPMENT REPAIR	98	700	-	350	700
100-9400-2063	PUBLISHING & LEGAL ADVERTISIN	-	-	-	-	-
100-9400-2073	SUBCONTRACTED WORK	-	-	-	-	2,000
100-9400-3093	JANITORIAL SUPPLIES	-	-	-	-	-
100-9400-3095	DEPARTMENT CONSUMABLES	7,127	6,000	165	3,000	5,500
100-9400-3097	SAFETY EQUIPMENT	3,020	3,000	678	1,500	3,000
100-9400-3099	CHEMICALS	-	-	-	-	-
100-9400-7138	LIFEGUARD	806	1,000	-	500	1,000
100-9400-7140	SHARKS	-	-	-	-	1,000
100-9400-7141	SWIM LESSONS	157	250	-	125	1,000
100-9400-9398	CENTRAL SERVICE CHARGES	201,077	201,077	-	201,077	164,609
Total		\$ 560,263	516,329	65,037	330,021	580,263
Services & Supplies		\$ 15,407	18,150	1,532	9,075	22,700
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		343,779	297,102	63,505	119,869	392,954
Total		\$ 359,186	315,252	65,037	128,944	415,654

GENERAL FUND

Senior/Human Services

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9500-0001	SALARIES	\$ -	-	-	-	-
100-9500-0002	OVERTIME	881	-	-	-	-
100-9500-0006	WORKERS COMPENSATION	1,919	2,545	1,908	2,545	2,981
100-9500-0016	DEFERRED COMPENSATION	-	-	-	-	1,200
100-9500-0017	PARS-ARS 457	539	329	106	173	660
100-9500-0020	PART-TIME HOURLY WAGES	56,492	46,373	26,222	37,815.43	50,780
100-9500-0030	PERS PENSION OB BOND	103	107	80	107	-
100-9500-0031	PERS PENSION	2,613	-	1,914	2,226	-
100-9500-0040	CITY PD PT HEALTH INSURANCE	-	-	-	-	-
100-9500-0041	MEDICAL INSURANCE	70	-	-	-	-
100-9500-0051	DENTAL INSURANCE	-	-	-	-	-
100-9500-0061	VISION INSURANCE	-	-	-	-	-
100-9500-0071	LTD	-	-	-	-	-
100-9500-0081	LIFE INSURANCE	-	-	-	-	-
100-9500-0092	MEDICARE TAX	832	672	380	456	736
100-9500-1029	TRAINING & EDUCATION	-	-	-	-	-
100-9500-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-	-	-
100-9500-2073	SUBCONTRACTED WORK	-	-	-	-	-
100-9500-3095	DEPARTMENT CONSUMABLES	88	250	-	125	-
100-9500-7132	EXCURSIONS	-	-	-	-	10,000
100-9500-7143	FITNESS PROGRAM	-	-	-	-	-
100-9500-7189	SENIOR TAXI SCRIPT	-	-	-	-	-
100-9500-9398	CENTRAL SERVICE CHARGES	11,826	11,826	-	11,826	5,744
Total		\$ 75,362	62,102	30,612	55,274	72,101
Services & Supplies		\$ 88	250	-	125	10,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		63,448	50,026	30,612	43,323	56,357
Total		\$ 63,536	50,276	30,612	43,448	66,357

GENERAL FUND

Contract Classes

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-9603-2063	PUBLISHING & LEGAL ADVERTISIN	\$ -	-	-	-	-
100-9603-2075	RECREATION CONTRACT SERVICES	11,604	15,000	-	7,500	16,000
100-9603-9398	CENTRAL SERVICE CHARGES	1,343	1,343	-	1,343	790
Total		\$ 12,947	16,343	-	8,843	16,790
	Services & Supplies	\$ 11,604	15,000	-	7,500	16,000
	Capital Outlay-Projects	-	-	-	-	-
	Personnel Services	-	-	-	-	-
Total		\$ 11,604	15,000	-	7,500	16,000

GENERAL FUND

CalVIP Grant

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
100-2042-0002	OVERTIME	\$ 137	-	-	-	-
100-2042-0017	PARS -ARS 457	576	4,502	-	4,502	-
100-2042-0020	PART-TIME HOURLY WAGES	107,453	150,077	79,392	90,119	-
100-2042-0031	PERS PENSION	9,964	-	8,506	13,250	-
100-2042-0092	MEDICARE TAX	1,560	2,176	1,151	1,307	-
100-2042-1029	TRAINING	2,963	6,624	-	-	-
100-2042-1039	JAN ROEHL CONSULTING	13,895	32,857	15,650	32,857	-
100-2042-2092	VILLAGE PROJECT	23,517	12,083	11,580	12,083	-
100-2042-3095	CONSUMABLES	699	652	729	947	-
100-2042-7201	COMM PARTNERSHIP FOR YOUTH	21,127	7,344	5,646	7,344	-
100-2042-7203	COMMUNITY HUMAN SERVICES	17,629	20,151	-	10,075.50	-
100-2042-7204	LADIES FIRST	-	13,395	3,399	6,799	-
100-2042-7205	RESTORATIVE JUSTICE PARTNERS	36,842	21,288	10,428	20,856	-
100-2042-7206	PARTNERS FOR PEACE	30,134	36,057	18,483	36,057	-
100-2042-8187	EQUIPMENT	-	7,914	6,479	12,959	-
100-2042-9398	CENTRAL SERVICE CHARGES	29,100	108,912	-	108,912	-
Total		\$ 295,597	424,032	161,445	358,068	-
Services & Supplies		\$ 146,807	150,451	65,916	127,019	-
Capital Outlay-Projects		-	7,914	6,479	12,959	-
Personnel Services		119,690	156,755	89,050	109,178	-
Total		\$ 266,497	315,120	161,445	249,156	-

SENIOR PROGRAMS

Senior/Human Services

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
251-9500-7125	SENIOR ACTIVITIES	\$ 30,053	55,000	7,780	21,529.58	50,000
251-9500-7187	SENIOR TRIPS	-	-	-		-
251-9500-8187	EQUIPMENT	-	5,000	-		-
251-9500-9398	CENTRAL SERVICE CHARGES	-	2,402	-		2,045
Total		\$ 30,053	62,402	7,780	21,530	52,045
Services & Supplies		\$ 30,053	60,000	7,780	21,530	50,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ 30,053	60,000	7,780	21,530	50,000

OLDEMEYER MAINTENANCE

Community Center

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
252-9200-8187	DEPARTMENT EQUIPMENT	\$ -	2,500	-	2,500	2,500
Total		\$ -	2,500	-	2,500	2,500
Services & Supplies		\$ -	2,500	-	2,500	2,500
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ -	2,500	-	2,500	2,500

SWIMMING POOL FUND

Swim Center

Account	Account Name	FY2020 Actual	FY2021 Adjusted Budget	Activity thru 04/26/2021	FY 2021 Projected	FY 2022 Request
256-9400-8187	DEPARTMENT EQUIPMENT	\$ -	6,125	-	6,125	5,000
256-9400-8188	SECURITY IMPROVEMENTS	-	-	-	-	-
256-9400-8189	CAMERAS	-	-	-	-	-
256-9400-9999	INTERFUND TRANSFER OUT	-	-	-	-	-
Total		\$ -	6,125	-	6,125	5,000
Services & Supplies		\$ -	6,125	-	6,125	5,000
Capital Outlay-Projects		-	-	-	-	-
Personnel Services		-	-	-	-	-
Total		\$ -	6,125	-	6,125	5,000

CITY OF SEASIDE

PROPOSED MASTER FEE SCHEDULE EFFECTIVE 7/1/2021

CREDIT CARDS NOT ACCEPTED FOR DEVELOPER DEPOSITS OR TRANSIENT OCCUPANCY TAX

FEE SCHEDULE	Page #
Schedule of Finance/City Clerk Division Fees	2
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Schedule of Police Department Fees	36-39
Schedule of Police Department - Animal Control Fees	40

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FINANCE & CITY CLERK FEES

	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
FINANCE		
Short Term Rental Application Fee	\$ 250	\$ 250
Late Short Term Rental Application Renewal Fee	\$ 250	\$ 250
Business License Application Fee	\$ 15	\$ 16
Business License Schedule of License Fees	Municipal Code 5.04.20 - 5.04.10	Municipal Code 5.04.20 - 5.04.10
Mailing List (per page)	\$0.10 + cost of labels	\$0.10 + cost of labels
City Budget-Paper	\$ 60	\$ 62
Bingo Permit	\$ 60	\$ 62
Delinquent Invoice-1st Notice	\$ 6	\$ 6
Delinquent Invoice-2nd Notice	\$ 11	\$ 11
Returned Check-1st	\$ 32	\$ 33
Returned Check-2nd	\$ 37	\$ 39
CITY CLERK		
Public Record Copies - standard 8.5" x 11", black and white	\$ 0.10	0.10
Public Record Copies - Color or non-standard sizes	cost of duplication	cost of duplication
Mailing copy of requested document or CD	Cost of duplication plus postage	Cost of duplication plus postage
City Council Agenda mailing subscription (annual)	\$ 55	\$ 55
City Council Agenda Packet (per packet)	\$0.10 per page	\$0.10 per page
Records on Thumb Drives	\$ 15	\$ 15
Notary Fee (State Code) per signature	\$ 11	\$ 11

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
BUILDING DIVISION FEES			
ADMINISTRATIVE CITATIONS			
First Offense		\$ 306	\$ 319
Repeated Violations		\$ 612	\$ 637
Work with out a Permit-Investigative Fee		Equal to Permit Fee- not to exceed \$500	Equal to Permit Fee- not to exceed \$500
Notice of Violation Recordation Fee		\$ 293	\$ 305
Notice of Violation Expungement Fee		\$ 293	\$ 305
New Address/Address Change		\$ 133	\$ 138
AB717 Training Fee		Cost	Cost
Certified Access Specialist (CASP) Plan Review Fee		Cost	Cost
SHORT TERM RENTAL FEES			
Inspection Fee	each	\$ 271	\$ 282
MINOR COMMERCIAL AND RESIDENTIAL IMPROVEMENT PROJECTS			
Application for Unreasonable Hardship Exceptions to Disabled Access Requirements (2 hour minimum)	per hour	\$ 1,166	\$ 1,214
Application Request for Substitution of Alternate Materials or Method (2 hour Minimum)	per hour	\$ 1,166	\$ 1,214
Board of Appeal Hearing Fee	each	Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Building-like Structures - Misc. Structures (ie, tanks, towers, silos, storage racks, etc.)	each	Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Canopy / Awning	per project	\$ 1,166	\$ 1,214
Cellular Tower / Antenna			
Attached	each	\$ 3,497	\$ 3,640
Detached	each	\$ 3,497	\$ 3,640
Equipment Shelter	each	\$ 1,748	\$ 1,820
Certification of Record	each	\$ 1,166	\$ 1,214
Commercial Accessibility Upgrade	each	\$ 1,166	\$ 1,214
Commercial Coach Installation	each	\$ 1,166	\$ 1,214
Deck or Patio (Covered) - Install/Replace/Repair		Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Non-engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Deck or Patio (Uncovered) - Install/Replace/Repair		Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Non-engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Deferred Submittal	per project		
Demolition	per project	\$ 276	\$ 287
Dry rot/Termite Repair	per project	\$ 276	\$ 287
Fence or Non-Engineered Wall	per project	\$ 276	\$ 287
Fireplace Retrofit / Chimney Repair	per project	\$ -	\$ -
Flag, Light, or Sign Pole - Install / Replace	per project	\$ 1,166	\$ 1,214
Foundation Repair / Replace (includes piles, piers, or foundation-only systems under existing or partial construction)	per project	\$ 2,330	\$ 2,426
Greenhouse or Solarium		\$ -	\$ -
< 200 sq ft	per project	\$ 1,166	\$ 1,214
200 - 1,000 sq ft	per project	\$ 2,330	\$ 2,426
> 1,000 sq ft	per project	\$ 2,915	\$ 3,035

CITY OF SEASIDE				
BUILDING PLAN REVIEW AND INSPECTION				
		Fee	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
	Minor Repairs (for items otherwise not listed, for the purpose of reconstruction, renewal, or maintenance of any part of an existing structure - requiring not more than two inspections) (Includes Mechanical equipment with structural modifications)	per project	\$ 276	\$ 287
	Outsourced Plan Review Processing Fee	per hour	\$ 582	\$ 606
	Partition	per project	\$ 276	\$ 287
	Pools and Spas - Commercial			\$ -
	Pool & Spa Combo	per project	\$ 2,330	\$ 2,426
	Pool - New Install	per project	\$ 2,330	\$ 2,426
	Pool - Remodel	per project	\$ 1,166	\$ 1,214
	Spa - New Install	per project	\$ 1,166	\$ 1,214
	Pools and Spas - Residential - Above Ground		\$ 183	\$ 191
	Registration of Abandoned Property		\$ 60	\$ 62
	Re-Plastering, or Wet Sand Blasting			\$ -
	< 20 sq ft	per project	\$ 873	\$ 909
	20 - 200 sq ft	per project	\$ 873	\$ 909
	> 200 sq ft	per project	\$ 873	\$ 909
	Re-Roof: \$157 for 1st 10 Squares. Add \$75 for each additional Squares		\$ 183	\$ 191
	Retaining Wall			\$ -
	Engineered	per project	\$ 367	\$ 382
	Non-Engineered	per project	\$ 276	\$ 287
	Seismic Retrofit			\$ -
	< 5,000 Sq Ft	per project	\$ 2,621	\$ 2,728
	> 5,000 Sq Ft.	per project	\$ 3,787	\$ 3,942
	Stair Repair / Replace	per project	\$ 276	\$ 287
	Siding / Stucco	per project	\$ 276	\$ 287
	Sign			\$ -
	Non-Illuminated	per project	\$ 183	\$ 191
	Illuminated	per project	\$ 183	\$ 191
	Monument	per project	\$ 1,166	\$ 1,214
	Solar / PV System -			\$ -
	Residential Permit and Inspection-\$500 plus \$15 per kilowatt for each above 15kw	per project	Variable	Variable
	Non-Residential and commercial-\$1,000 plus \$7 per kilowatt for each kilowatt between 51kw and 250 kw, plus \$5 for every kilowatt above 250 kw	per project	Variable	Variable
	Substandard Structure Inspection (includes code enforcement report)	per project	\$ 1,166	\$ 1,214
	Certificate of Occupancy		\$ 201	\$ 209
	Temporary Certificate of Occupancy	per project	\$201 + deposit	\$209 + deposit
	Trailer Coach Tiedown Inspection	per project	\$ 1,166	\$ 1,214
	Garage Door Replacement		\$ 183	\$ 191
	Window / Door - Non-Structural			\$ -
	First 10 windows / doors	per project	\$ 276	\$ 287
	each add'l 10 windows/doors	per project	\$ 92	\$ 96
	Window / Door - Structural			\$ -
	First 10 windows / doors	per project	\$ 367	\$ 382
	each add'l 10 windows/doors	per project	\$ 123	\$ 128
	Additional Plan Check required in excess of standard	per hour	\$277/Hour Minimum	\$288/Hour Minimum
	Additional Inspection required in excess of standard / Reinspection	per hour	\$277/Hour Minimum	\$288/Hour Minimum
	Plan Check outside of normal business hours or applicant requested fast-tracking (3 hour minimum)	per hour	\$ 1,748	\$ 1,820
	Plan Check outside of normal business hours or applicant requested fast-tracking (4 hour minimum)	per hour	\$ 2,330	\$ 2,426

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
MECHANICAL, PLUMBING, AND ELECTRICAL PERMITS (Not associated with an existing building permit)			
Plan Review	per hour	\$ 582	\$ 606
Other Mechanical, Plumbing, or Electrical Inspections not otherwise listed below	per hour	\$ 276	\$ 287
		\$ -	\$ -
Mechanical Permit Fees			
Install/Relocate each forced air or gravity-type furnace or burner (including attached ducts and vents)		\$ 367	\$ 382
Repair/alteration/addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by code.		\$31/each w/ \$273 Minimum	\$32/each w/ \$384 Minimum
Install, relocate each boiler or compressor, up to and including 3 HP, or each absorption system up to and including 100,000 Btu/hr		\$ 489	\$ 509
Each air-handling unit, including attached ducts. (Note: this fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere)		\$ 489	\$ 509
Each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit.		\$ 1,456	\$ 1,516
Residential - installation of each hood which is served by mechanical exhaust, including the ducts for such hood		\$ 276	\$ 287
Commercial - installation of each hood which is served by mechanical exhaust, including the ducts for such hood		\$ 3,204	\$ 3,335
Each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in the code		\$ 276	\$ 287
Plumbing and Gas Permit Fees			
Each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping, and backflow protection therefore)		\$31/each w/ \$273 Minimum	\$32/each w/ \$384 Minimum
Each building sewer		\$ 276	\$ 287
Each water heater and/or vent		\$ 183	\$ 191
Installation, alteration, or repair of wall heater		\$ 183	\$ 191
Each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps		\$ 1,748	\$ 1,820
Installation, alteration, or repair of water piping and/or water treating equipment		\$277 - For single line	\$288 - For single line
Installation, alteration, or repair of gas piping and/or gas treating equipment		\$277 - For single line	\$288 - For single line
Repair or alteration of drainage or vent piping		\$277 - For single line	\$288 - For single line
		\$367 - For multiple lines	\$382 - For multiple lines
Each lawn sprinkler system on any one meter, including backflow protection devices		\$ 276	\$ 287
Backflow devices not included in other fee services (e.g., building sewer) each unit		\$ 276	\$ 287
Gas test		\$ 183	\$ 191
Sewer lateral test		\$ 276	\$ 287
Electrical Permit Fees			
Temporary Power Service			
Temporary service power pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances		\$277 - If not incl. w/ new permit	\$288 - If not incl. w/ new permit
Temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, etc.		\$ 276	\$ 287
15 or 20 amp - each 10 circuits		\$ 276	\$ 287
25 to 40 amp circuits		\$ 873	\$ 909
50 to 175 amp circuits		\$ 873	\$ 909

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
Receptacle, Switch and Lighting Outlets			
Receptacle, switch and lighting outlets at which current is used or controlled, except services, feeders and meters			
Each 10 (or portion thereof)		\$ 276	\$ 287
Residential Appliances			
Fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter mounted cooking tops, electric ranges, self-contained room console or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances not exceeding one horsepower (HP) in rating.		\$11.53 each w/ \$169 Minimum	\$12.00 each w/ \$176 Minimum
Non-residential Appliances			
Residential appliances and self-contained factory-wired nonresidential appliances, including medical and dental devices, food, beverage, and ice cream cabinets; illuminated show cases, drinking fountains, vending machines, laundry machines, or other		\$24.19 each w/ \$262 Minimum	\$25.18 each w/ \$279 Minimum
Power Apparatus			
Motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, as follows: Note: these fees include all switches, circuit break		\$ 276	\$ 287
Busways			
Trolley and plug-in-type busways - each 100 l.f. or fraction thereof (An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.		\$277 for each 100 feet	\$288 for each 100 feet
New Services or Additional Panels			
Services Note: An additional fee may apply (underground) or (overhead) to Power Company for reconnection or upgrade of any service		\$ 276	\$ 287
600 volts or less and not over 200 amperes in rating		\$ 276	\$ 287
600 volts or less and over 200 amperes in rating		\$ 367	\$ 382
600 volts or over 1,000 amperes in rating		\$ 276	\$ 287
Miscellaneous Apparatus, Conduits, and Conductors			
Electrical apparatus, conduits, and conductors for which a permit is required, but for which no fee is set forth. (This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs)		\$ 276	\$ 287
Plan review			
Hourly Rate		25% Original Fee	25% Original Fee
90 Day Plan Review Extension		25% Original Fee	25% Original Fee

CITY OF SEASIDE

BUILDING DEPARTMENT

2021-22 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
500	per project	\$ 4,891.25	\$ 1.09	\$ 3,260.84	\$ 0.72	\$ 2,608.67	\$ 0.58
2,000	per project	\$ 6,520.93	\$ 1.81	\$ 4,347.29	\$ 1.21	\$ 3,477.83	\$ 0.97
5,000	per project	\$ 11,953.93	\$ 1.52	\$ 7,969.29	\$ 1.01	\$ 6,375.43	\$ 0.81
10,000	per project	\$ 19,565.06	\$ 0.87	\$ 13,043.37	\$ 0.58	\$ 10,434.70	\$ 0.46
25,000	per project	\$ 32,606.90	\$ 1.30	\$ 21,737.93	\$ 0.87	\$ 17,390.35	\$ 0.70
Commercial Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
1,000	per project	\$ 6,520.93	\$ 0.82	\$ 4,347.29	\$ 0.54	\$ 3,477.83	\$ 0.43
5,000	per project	\$ 9,782.53	\$ 0.98	\$ 6,521.69	\$ 0.65	\$ 5,217.35	\$ 0.52
10,000	per project	\$ 14,673.98	\$ 0.50	\$ 9,782.66	\$ 0.34	\$ 7,826.12	\$ 0.27
50,000	per project	\$ 34,779.77	\$ 0.35	\$ 23,186.51	\$ 0.23	\$ 18,549.21	\$ 0.19
100,000	per project	\$ 52,169.67	\$ 0.52	\$ 34,779.78	\$ 0.35	\$ 27,823.82	\$ 0.28
Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
100	per project	\$ 271.61	\$ 2.72	\$ 181.07	\$ 1.81	\$ 144.86	\$ 1.45
200	per project	\$ 543.21	\$ 1.36	\$ 362.14	\$ 0.91	\$ 289.71	\$ 0.72
600	per project	\$ 1,086.44	\$ 1.36	\$ 724.30	\$ 0.91	\$ 579.44	\$ 0.72
1,000	per project	\$ 1,629.66	\$ 0.54	\$ 1,086.44	\$ 0.36	\$ 869.15	\$ 0.29
1,500	per project	\$ 1,901.26	\$ 0.54	\$ 1,267.51	\$ 0.36	\$ 1,014.01	\$ 0.29
2,000	per project	\$ 2,172.87	\$ 1.09	\$ 1,448.58	\$ 0.72	\$ 1,158.86	\$ 0.58

CITY OF SEASIDE

BUILDING DEPARTMENT

2021-22 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 5,321.57	\$ 1.52	\$ 3,547.71	\$ 1.01	\$ 2,838.17	\$ 0.81
2,000	per project	\$ 7,601.33	\$ 1.27	\$ 5,067.55	\$ 0.84	\$ 4,054.04	\$ 0.68
5,000	per project	\$ 11,403.06	\$ 0.91	\$ 7,602.04	\$ 0.61	\$ 6,081.63	\$ 0.49
10,000	per project	\$ 15,964.70	\$ 0.83	\$ 10,643.13	\$ 0.55	\$ 8,514.51	\$ 0.44
25,000	per project	\$ 28,380.97	\$ 1.14	\$ 18,920.65	\$ 0.76	\$ 15,136.52	\$ 0.61
Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 3,261.60	\$ 1.09	\$ 2,174.40	\$ 0.72	\$ 1,739.52	\$ 0.58
2,000	per project	\$ 4,891.25	\$ 0.81	\$ 3,260.84	\$ 0.54	\$ 2,608.67	\$ 0.43
5,000	per project	\$ 7,335.75	\$ 0.49	\$ 4,890.50	\$ 0.33	\$ 3,912.40	\$ 0.26
10,000	per project	\$ 9,782.53	\$ 0.43	\$ 6,521.69	\$ 0.29	\$ 5,217.35	\$ 0.23
25,000	per project	\$ 16,303.44	\$ 0.65	\$ 10,868.96	\$ 0.43	\$ 8,695.17	\$ 0.35
One and Two Family Dwellings - Model Home or Custom Plan Review - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere)							
Square Footage:							
1,000	per project	\$ 8,967.69	\$ 1.63	\$ 5,978.46	\$ 1.09	\$ 4,782.77	\$ 0.87
2,500	per project	\$ 11,412.19	\$ 2.72	\$ 7,608.12	\$ 1.81	\$ 6,086.50	\$ 1.45
4,000	per project	\$ 15,488.62	\$ 4.21	\$ 10,325.75	\$ 2.81	\$ 8,260.60	\$ 2.25
6,000	per project	\$ 23,910.81	\$ 2.72	\$ 15,940.54	\$ 1.81	\$ 12,752.43	\$ 1.45
8,000	per project	\$ 29,345.30	\$ 3.67	\$ 19,563.53	\$ 2.45	\$ 15,650.83	\$ 1.96

CITY OF SEASIDE

BUILDING DEPARTMENT

2021-22 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Residential Repeat / Subsequent Lot Plan Check	per project	\$ 434.58	N/A	\$ 434.58	N/A	\$ 434.58	N/A
One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
1,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2,500	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
200	per project	\$ 1,358.05	\$ 1.36	\$ 905.37	\$ 0.91	\$ 724.29	\$ 0.72
600	per project	\$ 1,901.26	\$ 1.38	\$ 1,267.51	\$ 0.92	\$ 1,014.01	\$ 0.73
1,000	per project	\$ 2,451.33	\$ 1.08	\$ 1,634.22	\$ 0.72	\$ 1,307.38	\$ 0.57
1,500	per project	\$ 2,989.99	\$ 1.09	\$ 1,993.33	\$ 0.72	\$ 1,594.66	\$ 0.58
2,000	per project	\$ 3,533.20	\$ 1.77	\$ 2,355.47	\$ 1.18	\$ 1,884.38	\$ 0.94
Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
200	per project	\$ 1,086.44	\$ 1.36	\$ 724.30	\$ 0.91	\$ 579.44	\$ 0.72
600	per project	\$ 1,629.66	\$ 1.36	\$ 1,086.44	\$ 0.91	\$ 869.15	\$ 0.72
1,000	per project	\$ 2,172.89	\$ 1.09	\$ 1,448.59	\$ 0.72	\$ 1,158.87	\$ 0.58
1,500	per project	\$ 2,716.10	\$ 1.09	\$ 1,810.73	\$ 0.73	\$ 1,448.59	\$ 0.58
2,000	per project	\$ 3,261.60	\$ 1.63	\$ 2,174.40	\$ 1.09	\$ 1,739.52	\$ 0.87

CITY OF SEASIDE

BUILDING DEPARTMENT

2021-22 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
500	per project	\$ 5,216.75	\$ 0.82	\$ 4,347.29	\$ 2.47	\$ 3,477.83	\$ 0.55
2,000	per project	\$ 6,447.43	\$ 1.91	\$ 8,059.29	\$ 2.39	\$ 4,298.29	\$ 1.27
5,000	per project	\$ 12,173.61	\$ 2.78	\$ 15,217.02	\$ 3.48	\$ 8,115.74	\$ 1.85
10,000	per project	\$ 26,085.52	\$ 0.81	\$ 32,606.90	\$ 1.01	\$ 17,390.35	\$ 0.54
25,000	per project	\$ 38,259.12	\$ 1.53	\$ 47,823.89	\$ 1.91	\$ 25,506.08	\$ 1.02
Commercial Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
1,000	per project	\$ 6,520.47	\$ 0.98	\$ 5,433.72	\$ 1.90	\$ 4,346.98	\$ 0.65
5,000	per project	\$ 10,433.47	\$ 1.57	\$ 13,041.84	\$ 1.96	\$ 6,955.65	\$ 1.04
10,000	per project	\$ 18,259.50	\$ 0.63	\$ 22,824.37	\$ 0.79	\$ 12,173.00	\$ 0.42
50,000	per project	\$ 43,475.86	\$ 0.49	\$ 54,344.83	\$ 0.61	\$ 28,983.91	\$ 0.32
100,000	per project	\$ 67,821.24	\$ 0.68	\$ 84,776.55	\$ 0.85	\$ 45,214.16	\$ 0.45
Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
100	per project	\$ 434.59	\$ 4.35	\$ 362.16	\$ 3.62	\$ 289.72	\$ 2.90
200	per project	\$ 869.16	\$ 0.54	\$ 724.30	\$ 1.58	\$ 579.44	\$ 0.36
600	per project	\$ 1,086.44	\$ 0.54	\$ 1,358.05	\$ 0.68	\$ 724.29	\$ 0.36
1,000	per project	\$ 1,303.72	\$ 0.87	\$ 1,629.66	\$ 1.09	\$ 869.15	\$ 0.58
1,500	per project	\$ 1,738.31	\$ 0.87	\$ 2,172.89	\$ 1.09	\$ 1,158.87	\$ 0.58
2,000	per project	\$ 2,172.88	\$ 1.09	\$ 2,716.10	\$ 1.36	\$ 1,448.59	\$ 0.72

CITY OF SEASIDE

BUILDING DEPARTMENT

2021-22 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 7,826.02	\$ 2.61	\$ 6,521.69	\$ 5.43	\$ 5,217.35	\$ 1.74
2,000	per project	\$ 11,739.03	\$ 1.30	\$ 14,673.78	\$ 1.63	\$ 7,826.02	\$ 0.87
5,000	per project	\$ 15,652.05	\$ 0.78	\$ 19,565.06	\$ 0.98	\$ 10,434.70	\$ 0.52
10,000	per project	\$ 19,563.22	\$ 0.67	\$ 24,454.03	\$ 0.83	\$ 13,042.15	\$ 0.44
25,000	per project	\$ 29,563.95	\$ 1.18	\$ 36,954.94	\$ 1.48	\$ 19,709.30	\$ 0.79
Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 1,955.60	\$ 1.30	\$ 1,629.66	\$ 2.17	\$ 1,303.73	\$ 0.87
2,000	per project	\$ 3,913.00	\$ 0.87	\$ 4,891.25	\$ 1.09	\$ 2,608.67	\$ 0.58
5,000	per project	\$ 6,520.47	\$ 1.04	\$ 8,150.59	\$ 1.30	\$ 4,346.98	\$ 0.70
10,000	per project	\$ 11,739.03	\$ 0.43	\$ 14,673.78	\$ 0.54	\$ 7,826.02	\$ 0.29
25,000	per project	\$ 18,259.50	\$ 0.73	\$ 22,824.37	\$ 0.91	\$ 12,173.00	\$ 0.49

CITY OF SEASIDE

BUILDING DEPARTMENT

2021-22 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
1,000	per project	\$ 10,433.47	\$ 2.61	\$ 8,694.56	\$ 6.16	\$ 6,955.65	\$ 1.74
2,500	per project	\$ 14,346.49	\$ 3.48	\$ 17,933.12	\$ 4.35	\$ 9,564.33	\$ 2.32
4,000	per project	\$ 19,563.22	\$ 1.63	\$ 24,454.03	\$ 2.04	\$ 13,042.15	\$ 1.09
6,000	per project	\$ 22,824.37	\$ 1.63	\$ 28,530.46	\$ 2.04	\$ 15,216.25	\$ 1.09
8,000	per project	\$ 26,085.52	\$ 3.26	\$ 32,606.90	\$ 4.08	\$ 17,390.35	\$ 2.17
Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
200	per project	\$ 1,303.72	\$ 1.09	\$ 1,086.44	\$ 2.72	\$ 869.15	\$ 0.72
600	per project	\$ 1,738.31	\$ 1.09	\$ 2,172.89	\$ 1.36	\$ 1,158.87	\$ 0.72
1,000	per project	\$ 2,172.88	\$ 0.87	\$ 2,716.10	\$ 1.09	\$ 1,448.59	\$ 0.58
1,500	per project	\$ 2,609.28	\$ 1.74	\$ 3,261.60	\$ 2.17	\$ 1,739.52	\$ 1.16
2,000	per project	\$ 3,478.43	\$ 1.74	\$ 4,348.04	\$ 2.17	\$ 2,318.96	\$ 1.16
Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
200	per project	\$ 1,303.72	\$ 1.09	\$ 1,086.44	\$ 2.72	\$ 869.15	\$ 0.72
600	per project	\$ 1,738.31	\$ 1.09	\$ 2,172.89	\$ 1.36	\$ 1,158.87	\$ 0.72
1,000	per project	\$ 2,172.88	\$ 0.87	\$ 2,716.10	\$ 1.09	\$ 1,448.59	\$ 0.58
1,500	per project	\$ 2,609.28	\$ 1.74	\$ 3,261.60	\$ 2.17	\$ 1,739.52	\$ 1.16
2,000	per project	\$ 3,478.43	\$ 1.74	\$ 4,348.04	\$ 2.17	\$ 2,318.96	\$ 1.16

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
PLANNING DEPARTMENT FEES			
AMENDMENTS			
	General Plan Amendment	\$ 7,960	\$ 8,286
	Planned Unit Development Amendment (\$2,060 + \$103 per unit/lot ; used 40 unit lot for comparison) Planning PW/Eng	\$ 8,127	\$ 8,460
	Zoning Map Amendment	\$ 7,960	\$ 8,286
	Zoning Ordinance (text) Amendment	\$ 7,960	\$ 8,286
	Local Coastal Plan Amendment	\$ 7,960	\$ 8,286
	Use Permit Amendment	\$ 885	\$ 921
	Minor Use Permit Amendment	\$ 664	\$ 691
	Variance Amendment	\$ 885	\$ 921
	Minor Variance Amendment	\$ 664	\$ 691
	Design Review Amendment	\$ 664	\$ 691
	Tentative Parcel Map Amendment	\$ 664	\$ 691
	Tentative Subdivision (Tract) Map Amendment	\$ 3,607	\$ 3,755
	Sphere of Influence Amendment	\$ 1,770	\$ 1,843
	Master Sign Program Amendment	\$ 664	\$ 691
	Development Agreement Amendment	\$ 11,056	\$ 11,509
	Specific Plan Amendment- \$2,000 deposit	Cost	Cost
ANNEXATION			
	Application	\$ 11,056	\$ 11,509
APPEALS			
	Planning Commission (from ZA,BAR & Staff interpretation) PW/Eng - only if appeal involved Eng. condition, add fee	\$ 885 \$ 168	\$ 921 \$ 175
	City Council (from Planning Commission) PW/Eng - only if appeal involved Eng. condition, add fee	\$ 644 \$ 168	\$ 670 \$ 175
DESIGN/ARCHITECTURAL REVIEW			
	Residential		
	One and Two Family - New Construction Planning PW/Eng Fire	\$ 1,200	\$ 1,200
	One and Two Family - Addition that adds less than 50% of the structure Planning PW/Eng Fire	\$ 500	\$ 500
	Multi-family - New Construction Planning PW/Eng Fire	\$ 1,200	\$ 1,200
	Multi-family - Addition that adds less than 50% of the structure Planning PW/Eng Fire	\$ 665	\$ 692

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
PLANNING DEPARTMENT FEES		
Commercial		
New Construction (includes shell only) Planning PW/Eng Fire	\$ 1,500	\$ 1,500
Addition/Remodel that adds less than 50% of the structure Planning PW/Eng Fire	\$ 1,100	\$ 1,100
Exterior Façade (ex. Window, awning, exterior color change) - Waived for FY 21-22 Planning Fire	\$ -	\$ -
DEVELOPMENT AGREEMENTS		
Application (includes modifications) - Deposit \$25,000 Annual Review/Monitoring	Actual Cost \$ 885	Actual Cost \$ 921
ECONOMIC OPPORTUNITY PLAN		
Unsolicited Proposal Review- Deposit \$500	Actual Cost	Actual Cost
ENVIRONMENTAL REVIEW		
Environmental Impact Report	\$ 15,477	\$ 16,112
Initial Study and Negative Declaration/Mitigated Negative Declaration	\$ 4,642	\$ 4,832
Mitigated Monitoring	\$ 2,654	\$ 2,763
Environmental Addendum	\$ 4,642	\$ 4,832
FENCING		
Fence Exceptions	\$ 500	\$ 500
HISTORIC AND CULTURAL RESOURCE PRESERVATION		
Historic Landmark Designation	\$ 3,318	\$ 3,454
Certificate of Appropriateness review	\$ 1,770	\$ 1,843
Certificate of Appropriateness review - demolition	\$ 1,770	\$ 1,843
Certificate of Appropriateness review - disaster damage		
LIMITED TERM PERMITS		
Commercial Planning Fire	\$ 250	\$ 250
Non-Profit Planning Fire	\$ 100	\$ 100
Filming Permits - Actual cost currently (no deposit) Planning Fire	\$ 841	\$ 875
Christmas Tree/Pumpkin Lots (Profit) Special Events Application	\$ 841 \$ 110	\$ 875 \$ 115
Neighborhood Block Party	\$ 25	\$ 25

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
PLANNING DEPARTMENT FEES			
MISCELLANEOUS			
	Home Occupation Permit	\$ 73	\$ 76
	Garage Sale Permit	\$ 19	\$ 20
	Planning - Building Plan Review (incl. plan review and inspection)	\$ 222	\$ 231
	Planning - Re-inspection	\$ 222	\$ 231
PLANNED UNIT DEVELOPMENT			
	Planned Unit Development	\$ 7,960	\$ 8,286
PRE-APPLICATION REVIEW			
	One and Two Family Residential projects Planning PW/Eng	\$ 637	\$ 663
	Commercial and Multi-family projects (50,000 sq ft or less) Planning PW/Eng	\$ 998	\$ 1,039
	Commercial and Multi-family projects (> 50,000 sq ft) Planning PW/Eng	\$ 1,166	\$ 1,214
PRECISE PLAN (SPECIFIC PLAN)			
	Application	\$ 11,056	\$ 11,509
SIGN PERMITS			
	Sign Permit (BAR approval)-fixed signs	\$ 350	\$ 350
	Sign Permit (administrative approval; sign face change)	\$ 108	\$ 112
	Temporary Signs	\$ 108	\$ 112
	Master Sign Program	\$ 750	\$ 750
	Nonconforming Sign - exception request	\$ 1,107	\$ 1,152
SUBDIVISIONS			
	Tentative Parcel Map (up to 4 lots) Planning PW/Eng	\$ 5,312	\$ 5,530
	Tentative Subdivision (Tract) Map (4 or more lots) Planning PW/Eng	\$ 7,860	\$ 8,182
	Lot Line Adjustment Planning PW/Eng	\$ 1,555	\$ 1,619
	Lot Merger Planning PW/Eng	\$ 1,112	\$ 1,158
TIME EXTENSION REVIEW			
	Administrative	\$ 885	\$ 921
	Planning Commission	\$ 885	\$ 921
	Board of Architectural Review (BAR)	\$ 885	\$ 921

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
PLANNING DEPARTMENT FEES			
USE PERMIT			
	Residential		
	One and Two Family Residential	\$ 800	\$ 800
	Planning		
	PW/Eng		
	Multi-family Residential	\$ 1,000	\$ 1,000
	Planning		
	PW/Eng		
	Commercial		
	Commercial (< 5K sq ft)	\$ 1,000	\$ 1,000
	Planning		
PW/Eng			
Fire			
Commercial (5K sq ft or greater)	\$ 1,500	\$ 1,500	
Planning			
PW/Eng			
Fire			
Other			
Minor Use	\$ 700	\$ 700	
Planning			
PW/Eng			
Day Care (Large Family child or adult day care home 7-14 capacity, as defined in the CA Code of Regulations); (* includes 2 inspections)	\$ 513	\$ 513	
Planning			
Fire			
VARIANCE			
	Definition of a Minor Variance: a maximum reduction of up to 10% of: a. Distance between structures, b. Parcel dimension (not area), c. Setbacks, d. Structure height, e. On-site parking, loading and landscaping		
	Residential		
	One and Two Family Residential	\$ 2,737	\$ 2,849
	Planning		
	PW/Eng		
	Minor One and Two Family Residential (see above for definition of minor & examples)	\$ 2,737	\$ 2,849
	Planning		
	PW/Eng		
	Multi-family Residential	\$ 4,063	\$ 4,230
	Planning		
	PW/Eng		
	Minor Multi-family Residential (see above for definition of minor & examples)	\$ 2,737	\$ 2,849
	Planning		
PW/Eng			
Commercial			
Commercial	\$ 2,841	\$ 2,957	
Planning			
PW/Eng			
Minor Commercial (see above for definition of minor & examples)	\$ 2,411	\$ 2,510	
Planning			
PW/Eng			

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
PLANNING DEPARTMENT FEES			
OTHER FEES			
	Cannabis Dispensary Application Fee	\$ 3,000	\$ 8,000
	Affordable Housing Agreement	\$ 1,770	\$ 1,843
	Mobilhome Park Conversions, Closures, and Cessation of Use Fee	\$ 1,770	\$ 1,843
	Deferred Completion Agreement	\$ 885	\$ 921
	Floodplain Development Permit	\$ 885	\$ 921
	Tentative Parcel Map Waiver	\$ 1,770	\$ 1,843
	Planning Commission Interpretation	\$ 1,770	\$ 1,843
	Real Property Disclosure Report	\$ 153	\$ 159
LAND USE APPEALS			
	Non-Applicant	\$ 3,318	\$ 3,454
	Applicant	\$ 3,538	\$ 3,683
	Administrative Review for Radio, Satellite and Dish Antennas	\$ 885	\$ 921
	Grand Opening and Promotional Banner / Temporary Sign	\$ 110	\$ 115
	Sign Permit (Over-the-counter)	\$ 222	\$ 231
ZONING COMPLIANCE PLAN CHECK:			
	Over the Counter (Replacement In Kind)	\$ 110	\$ 115
	Over the Counter (Minor)	\$ 110	\$ 115
	Zoning Confirmation Letter	\$ 885	\$ 921
	Advanced Planning Surcharge:		
	(Charged on all new construction for building plans (e.g. additions, new buildings), pw/eng, fire permits, and development applications)	0.3% of building valuation	0.3% of building valuation
HOURLY RATES			
	Planning Services	\$ 222	\$ 231
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers (e.g. Consultants) if required to process the specific application.		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES**

		20/21 Adopted	21/22 Proposed (4.1%)	Notes
	ENGINEERING DIVISION FEES			
1.0	BUILDING PERMIT PROCESSING - see 4.1c, 9 & 10 for possible add'l fees			
1.1	Plan Review (includes grading, infrastructure, public improvements)			
a	One and Two Family Residential	\$ 85	\$ 88	
b	Commercial and Multi-family Residential up to 1 acre- (Minimum Non-Refundable Deposit of \$350)	Actual Cost	Actual Cost	d
c	Commercial and Multi-family Residential > 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Costs (Costs associated with site work, grading, drainage & sewer utility)	Actual Cost	Actual Cost	d
1.2	Inspection (includes grading, infrastructure, public improvements)			
a	One and Two Family Residential-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
b	Commercial and Multi-family Residential up to 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
c	Commercial and Multi-family Residential > 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
2.0	ENCROACHMENT PERMIT			
	Plan Check - Standard	\$ 172	\$ 179	
	Sewer Connection (each) (incl 2 visits)	\$ 343	\$ 357	
	Utility Line Installations (ex. Water,power) - Up to 200 LF (incl 2 visits)	\$ 343	\$ 357	
	Utility Line Installations - > 200 LF (each 200 LF)	\$ 256	\$ 266	
	Pavement Restoration (0-100 sf) \$30/sf with a minimum non-refundable deposit of \$750	Actual Cost	Actual Cost	a
	Pavement Restoration (>100 sf) \$20/sf with a minimum non-refundable deposit of \$2,020	Actual Cost	Actual Cost	b
	New Construction Curb/Gutter (per 200 LF)	\$ 256	\$ 266	
	Sidewalk (repair and replace) (per 200 LF) - PROPERTY OWNERS	\$ 256	\$ 266	
	Sidewalk (repair and replace) (per 200 LF) - UTILITIES	\$ 256	\$ 266	
	Driveway (repair and replace) (per opening)	\$ 256	\$ 266	
	Right-of-Way Access/Entry (ex. Roofers, scaffolding, temporary construction barrier)	\$ 256	\$ 266	
	Right-of-Way Construction/ Portable Unit (per every 2 weeks) - (ex. dumpster, storage bin)	\$ 45	\$ 45	
	Traffic Control/ Lane Closure (per set-up and per day of implementation; each set-up requires a separate inspection) - Actual Cost; Minimum \$45 + \$45 per day (except residential street)	Actual cost	Actual cost	d
	Traffic Control - Traffic Signal operation call-out	\$300/visit	\$300/visit	
	Encroachment Permit Depositor Bond- (improvements <\$25,000)	\$ 1,000	\$ 1,000	
	Public Improvements > \$25,000, 100% cost of public improvements	100%	100%	
2.1	Transportation Permit (maximum set by state law)			
	Single Trip	\$ 16	\$ 16	

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES**

		20/21 Adopted	21/22 Proposed (4.1%)	Notes
ENGINEERING DIVISION FEES				
3.0	MAPS			
	(see also Planning Subdivisions for add'l fees; see also 4.2 and 4.3)			
	Lot Line Adjustment (includes 2 reviews)- Minimum Non-Refundable Deposit of \$1200	Actual cost	Actual cost	d
	Lot Merger (includes 2 reviews)-Minimum Non-Refundable Deposit of \$1,500	Actual cost	Actual cost	d
	Tentative Parcel Map (up to 4 lots)-Minimum Non-Refundable Deposit of \$1,500	Actual cost	Actual cost	d
	Tentative Subdivision (Tract) Map-Minimum Non-Refundable Deposit of \$3,500	Actual cost	Actual cost	d
	Final Parcel Map (1-4 lots) -Minimum Non-Refundable Deposit of \$1,500	Actual cost	Actual cost	d
	Final Subdivision (Tract) Map-Minimum Non-Refundable Deposit of \$3,500	Actual cost	Actual cost	d
	Map Additional Review- Minimum Non-Refundable Deposit of \$225	Actual cost	Actual cost	d
4.0	DEVELOPMENT PLAN REVIEW AND INSPECTION			
4.1	Improvement Plan Review			
a	Improvement Plan Check (1/2 hr max)	No cost	No cost	
b	Improvement Plan Check (each additional 1/2 hr, minimum non-refundable deposit of \$151)	Hourly Rate	Hourly Rate	c
c	Improvement Inspection (Minimum Non-Refundable Deposit of \$151)	Hourly Rate	Hourly Rate	c
4.2	Hydrology/ Hydolic Studies Review			
a	Hydrology/Hydraulic Studies (0-20 acres) - Minimum Non-Refundable Deposit of \$1,200	Actual Cost	Actual Cost	d
b	Hydrology/Hydolic Studies (>20 acres)- Minimum Deposit of \$2,000	Actual Cost	Actual Cost	d
4.3	Sewer Studies Review			
a	Sewer Studies (0-5 units)- Minimum Non-Refundable Deposit of \$1,500	Actual Cost	Actual Cost	d
b	Sewer Studies (>5 units) - Minimum Non-Refundable Deposit of \$2,000	Actual Cost	Actual Cost	d
4.4	Boarch of Architectual Review - see 9 & 10 for possible add'l fees			
	Residential			
a	One and Two Family - New Construction	\$ 85	\$ 88	
	One and Two Family - Addition that adds less than 50% of the structure	\$ 85	\$ 88	
	Multi-family - New Construction	\$ 172	\$ 179	
	Multi-family - Addition that adds less than 50% of the structure	\$ 172	\$ 179	
	Commercial			
b	New Construction (includes shell only)	\$ 172	\$ 179	
	Addition/Remodel that adds less than 50% of the structure	\$ 172	\$ 179	

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES**

		20/21 Adopted	21/22 Proposed (4.1%)	Notes
ENGINEERING DIVISION FEES				
5.0	OTHER FEES			
	Encroachment Agreements - Minimum Non-Refundable Deposit of \$625	Actual Cost	Actual Cost	d
	Abandonment/Vacation (Modifications/Processing) - \$3,123 Non-Refundable Deposit	Actual Cost	Actual Cost	d
	Board Up Houses	Actual Cost	Actual Cost	d
	Commemorative Sign Application	\$ 55	\$ 57	
	Monument Placement-Minimum Non-Refundable Deposit of \$2,082	Actual Cost	Actual Cost	d
6.0	TRAFFIC ADVISORY			
	Traffic Advisory Committee Request	\$ 61	\$ 64	
	Traffic Advisory Committee Request - Blue Curb Review - Waived FY 21-22	\$ -	\$ -	
7.0	SEWER SERVICES			
	Sewer Line Overflow Response - (<i>Regular Business Hours</i>) Rate plus Materials- 1Hr Minimum	214/hr	228/hr	
	(Outside Regular Business Hours) Rate plus Materials	460/hr	480/hr	
8.0	STREET MAINTENANCE			
	Marking Curb - per curb (20 ft maximum length)	\$ 437	\$ 455	
	Installation of one sign	\$ 437	\$ 455	
9.0	STORM WATER			
9.1	STORMWATER CONTROL PLAN- New or Replaced Impervious Surface			
a	Pre-review Meeting	\$ 172	\$ 179	
b	Small Project (includes 2 reviews) - 2,500 - 5,000 Sq Ft. (TIER 1)	\$ 343	\$ 357	
c	Small Project (each additional review) - 2,500 - 5,000 Sq Ft	\$ 85	\$ 88	
d	Medium Project (includes 2 reviews) - 5,000 - 15,000 Sq Ft- Minimum Non-Refundable Deposit \$4,164 (TIER 2)	Actual Cost	Actual Cost	d
e	Medium Project (each additional review) - 5,000 - 15,000 Sq Ft-	Actual Cost	Actual Cost	d
f	Large Project (includes 2 reviews) - > 15,000 Sq Ft- Minimum Non-Refundable Deposit \$14,000 (TIER 3 & 4)	Actual Cost	Actual Cost	
g	Large Project (each additional review) - > 15,000 Sq Ft	Actual Cost	Actual Cost	d
h	Inspection of privately maintained post-construction treatment devices	\$ 172	\$ 179	
i	Response to clean up of a foreign material dumped or washed into a storm drain - (<i>Regular Business Hours</i>) Rate plus Materials- 1Hr Minimum	214/hr	228/hr	
	(Outside Regular Business Hours) Rate plus Materials	460/hr	480/hr	

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES**

		20/21 Adopted	21/22 Proposed (4.1%)	Notes
ENGINEERING DIVISION FEES				
10.0	STORMWATER POLLUTION PREVENTION PLAN(SWPPP) REVIEW AND INSPECTION			
	Storm Water Pollution Prevention (SWPPP)-applies to soil disturbance greater than 1 acre - Minimum Non-Refundable Deposit \$521	Actual Cost	Actual Cost	d
	SWPPP Inspections - Minimum Non-Refundable Deposit \$293	Actual Cost	Actual Cost	d
11.0	TREE PERMITS			
	(Required on private property for trimming or removal)			
	1-5 trees	\$ 110	\$ 115	
12.0	PLANNING COMMISSION REVIEW-DEVELOPMENT APPLICATIONS			
12.1	AMENDMENTS			
	General Plan Amendment	\$ 172	\$ 179	
	Planned Unit Development Amendment	\$ 172	\$ 179	
	Zoning Map Amendment	\$ 172	\$ 179	
	Zoning Ordinance (text) Amendment	\$ 172	\$ 179	
	Local Coastal Plan Amendment	\$ 172	\$ 179	
	Use Permit Amendment	\$ 85	\$ 88	
	Minor Use Permit Amendment	\$ 85	\$ 88	
	Design Review Amendment	\$ 172	\$ 179	
	Tentative Parcel Map Amendment-Minimum Non-Refundable Deposit \$1,041	Actual Cost	Actual Cost	d
	Tentative Subdivision (Tract) Map Amendment-Minimum Non-Refundable Deposit \$1,562	Actual Cost	Actual Cost	d
12.2	APPEALS			
	Planning Commission (from ZA,BAR & Staff interpretation)	\$ 172	\$ 179	
	City Council (from Planning Commission)	\$ 172	\$ 179	
12.3	VARIANCE			
a	Residential			
	One and Two Family Residential	\$ 85	\$ 88	
	Multi-family Residential	\$ 85	\$ 88	
b	Commercial			
	Commercial (> 5,000 square feet)	\$ 348	\$ 362	
	Minor Commercial (, 5,000 square feet)	\$ 175	\$ 182	
13.0	HOURLY RATES			
	Engineering Services	\$ 313	\$ 326	
	Engineering Services - after business hours (OT, 2 hour minimum)	\$ 348	\$ 362	
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			
a	Estimated cost for City to perform paving is \$30/sf. Fee is calculated by			
b	Estimated cost for City to perform paving is \$20/sf. Fee is calculated by			
c	See section 13 for Engineering Services hourly rates.			
d	The minimum non-refundable deposit is charge for City to perform initial work. If cost for staff time exceeds minimum deposit, additional charges will accrue at actual cost. See Section 13 for staff costs.			

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES

Monthly Meter Charges

Effective 4/1/2021 - 1/1/2022	
Meter Size	Total Rate
3/4" or less	\$34.50
1 Inch Meter	\$57.50
1.5 Inch Meter	\$114.99
2 Inch Meter	\$183.99
3 Inch Meter	\$344.98
4 Inch Meter	\$574.96
6 Inch Meter	\$1,149.93

Effective 4/1/2022 - 1/1/2023	
Meter Size	Total Rate
3/4" or less	\$39.67
1 Inch Meter	\$66.12
1.5 Inch Meter	\$132.24
2 Inch Meter	\$211.59
3 Inch Meter	\$396.73
4 Inch Meter	\$661.21
6 Inch Meter	\$1,322.42

The Monthly meter charges are composed of two parts; a fixed rate determined by water meter size and a variable rate determined by water use. Fixed rates are increased according to capacity ratios determined by the American Water Association.

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES**

VOLUMETRIC RATES & TIER ALLOWANCES

Allocations per Month [1]	Effective 4/1/2021 - 1/1/2022	(\$/ccf)	Tier 1 \$9.30	Tier 2 \$16.00
	Effective 1/1/2022 - 1/1/2023	(\$/ccf)	Tier 1 \$10.60	Tier 2 \$17.60
Single Family Residential (per dwelling)	(ccf)		0 to 4.9	4.9 +
Multifamily #1 (per meter) – Del Monte Manor	(ccf)		0 to 816.5	816.5 +
Multifamily #2 (per meter) – Villa Del Monte	(ccf)		0 to 206.7	206.7 +
School #1 (per student) – Martin Luther King	(ccf)		0.5714	0.5714 +
School #2 (per student) – Highland Elementary	(ccf)		0.5864	0.5864 +
School #3 (per student) – International School of Monterey	(ccf)		0.5357	0.5357 +
Church #1 (per meter) – Greater Victory Temple	(ccf)		0 to 26.2	26.2 +
Church #2 (per meter) – Seventh Day Adventist	(ccf)		0 to 4.9	4.9 +
Fire Department	(ccf)		0 to 4.9	4.9 +

ccf = 100 cubic feet = 748 gallons

[1]The first tier collects variable expenses from each customer class according to their Natural Safe Yield (NSY) allowance as allocated by the Seaside Basin Watermaster. The second tier of water rates recovers the cost of exceeding the NSY assessment. Each customer class is allocated Tier 1 water use according to an equitable distribution of the NSY of groundwater for the City of SEaside / Seaside Municipal Water System.

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES

Water Fees			
Service		21/22 Proposed	
Reconnection Fees:			
During Business Hours		\$50.00	
After Business Hours		\$150.00	
Late Fee		\$17.00	
Deconstruction of Water Meter		Actual Cost (minimum \$255.59)	
Removal of Lock (cutting off)		\$101.00	
Install new water service		Actual Cost (minimum deposit \$3,000)	
Deconstruction of Curb Stop		Actual Cost (minimum \$942.52)	
Water Meter Testing Charge		\$643.00	
Water Tank Key Card Replacement		\$100.00	

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	20/21 Adopted (2.3%)	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)	21/22 Adopted (4.1%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident
Preschool Programs -No increase for 21/22				
Fees per class	\$8.25	\$10.00	\$8.25	\$10.00
Family - per month				
After School Program -No increase for 21/22				
Individual - per month	\$30.00	\$36.75	\$30.00	\$36.75
Family - per month	20% discount to siblings residing in same household	20% discount to siblings residing in same household	20% discount to siblings residing in same household	20% discount to siblings residing in same household
Intersession Day Camp Program -No increase for 21/22				
Full Day - Sports/Day Camp	\$97.00	\$120.75	\$97.00	\$120.75
3 hours Sports/Day Camp	\$21.00	\$26.25	\$21.00	\$26.25
1/2 day camp (Playland)	\$41.75	\$52.25	\$41.75	\$52.25
Youth Sports -No increase for 21/22				
Tennis per class	\$5.75	\$7.00	\$5.75	\$7.00
Adult Sports				
Team Fee (10 games per season)	-	-	\$500.00	\$500.00
Contract Classes Programs				
Classes - subjects, schedules and cost vary depending on community interests, availability of instructors, facilities and materials				
Special Events Programs				
Vendor (Flea Market/Craft)	\$55.00	\$68.75	\$57.00	\$72.00
Commercial	\$71.00	\$89.00	\$74.00	\$93.00
4th of July Vendor fees			\$103.75	\$129.50
Facility Rentals - Oldemeyer				
Oldemeyer Auditorium Per hour charge	\$112.25	\$139.50	\$56.25	\$145.00
Barbecue Facility	\$52.25	\$65.50	\$54.00	\$68.00
Room Deposit - total (15% non-refundable due day of rental)	\$591.25	\$738.75	\$615.00	\$769.00
Alcohol Deposit - 35% non refundable	\$575.50	\$719.50	\$599.00	\$749.00
VFW - Friday 5-11 pm	\$374.25	\$467.25	\$390.00	\$486.00
Avenue of Flags - Sunday 5-11 pm	\$325.50	\$406.50	\$339.00	\$423.00
Facility Rental- Soper				
Soper Field Community Center				
Large Meeting Room (3 hour minimum)	\$59.25	\$74.50	\$59.25	\$78.00
Room Deposit - total (15% non-refundable due day of rental)	\$314.00	\$392.50	\$327.00	\$409.00
Alcohol Deposit - 35% non refundable	\$575.50	\$719.50	\$599.00	\$749.00
Dance Studio				
0-3 hrs. (per hour)	\$68.00	\$84.75	\$43.75	\$88.00
Every hour over 3 (per hour)	\$31.25	\$39.25	\$20.00	\$41.00
Seahorse Room Rental				
0-3 hrs. (per hour)	\$43.75	\$55.00	\$46.00	\$57.00
Every hour over 3 (per hour)	\$20.00	\$24.50	\$21.00	\$26.00
Seaside Room				
0-3 hrs. (per hour)	\$43.75	\$55.00	\$46.00	\$57.00
Every hour over 3 (per hour)	\$20.00	\$24.50	\$21.00	\$26.00
Blackhorse Room/Senior				
0-3 hrs. (per hour)	\$54.50	\$68.00	\$43.75	\$71.00
Every hour over 3 (per hour)	\$24.00	\$29.75	\$20.00	\$31.00

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	20/21 Adopted (2.3%)	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)	21/22 Adopted (4.1%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident
Bayonet Room Rental				
0-3 hrs. (per hour)	\$43.75	\$55.00	\$43.75	\$57.00
Every hour over 3 (per hour)	\$20.00	\$24.50	\$20.00	\$26.00
Non-profit Organization - applies to all rooms except Laguna Grande Hall (4 hrs maximum)	\$33.75	\$42.50	\$35.00	\$44.00
Aquatics Private Rentals-Pattullo Swim Center				
2 hours - up to 50 people	\$180.00	\$225.00	\$187.00	\$234.00
2 hours - up to 100 people	\$197.25	\$246.50	\$205.00	\$257.00
2 hours - up to 125 people	\$233.50	\$291.50	\$243.00	\$303.00
Use of Slide	\$26.25	\$32.25	\$27.00	\$34.00
Additional 1/2 hour	\$39.00	\$48.75	\$41.00	\$51.00
Deposit	\$87.00	\$108.25	\$91.00	\$113.00
NP-Seaside Dolphins Swim Team	\$21.00	\$26.25	\$22.00	\$27.00
NP-CSUMB	\$21.00	\$26.25	\$22.00	\$27.00
NP-MPUSD Special Ed. Student	\$21.00	\$26.25	\$22.00	\$27.00
NP-MCOE Special Ed Student	\$21.00	\$26.25	\$22.00	\$27.00
Cypress Synchronized Club	\$32.25	\$40.25	\$34.00	\$42.00
Rental of Pool for Scuba Classes - Added in 18/19	51.75/hr	51.75/hr	54.00/hr	54.00/hr
Senior Programs -No increase for 21/22				
Senior Theme Lunches (AOA)-same for non-resident	\$4.00	\$4.00	\$4.00	\$4.00
Senior Trips				
Aquatics Programs -No increase for 21/22				
Swim Lessons	\$48.00	\$60.00	\$48.00	\$60.00
Water Exercise / 2 days wk	\$23.75	\$61.50	\$23.75	\$61.50
Water Exercise / 5 days wk	\$36.00	\$97.50	\$36.00	\$97.50
Adult Water Exercise Class Drop-in Rate	\$8.50	\$10.50	\$8.50	\$10.50
Lap Swim				
Adult Drop In	\$5.75	\$7.00	\$5.75	\$7.00
Senior / Military / College Drop-In	\$3.50	\$4.00	\$3.50	\$4.00
Recreation Swim				
Adult Drop In	\$5.75	\$7.00	\$5.75	\$7.00
Senior / College Student / Youth / Military Drop In	\$3.50	\$4.00	\$3.50	\$4.00
Commercial Rental (per hr)	\$104.75	\$130.75	\$104.75	\$130.75
Recreation Swim Card				
Youth Recreation Card (per mo.)	\$15.25	\$18.75	\$15.25	\$18.75
Youth Recreation Card (per Yr.)	\$103.75	\$129.25	\$103.75	\$129.25
Senior/College/Military Card (per mo.)	\$22.50	\$27.75	\$22.50	\$27.75
Senior/College/Military Card (per yr.)	\$134.50	\$168.00	\$134.50	\$168.00
Senior Gold Card (per mo.) for Senior Swim Only	\$16.75	\$21.00	\$16.75	\$21.00
Senior Gold Card (per yr.) for Senior Swim Only	\$109.75	\$137.00	\$109.75	\$137.00
Adult Lap Card (per mo.)	\$34.00	\$42.25	\$34.00	\$42.25
Adult Lap Card (per yr.)	\$276.25	\$345.25	\$276.25	\$345.25
Adult Couple / Corporate (per mo.)	\$52.25	\$65.50	\$52.25	\$65.50
Adult Couple / Corporate (per yr.)	\$361.75	\$451.75	\$361.75	\$451.75

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	20/21 Adopted (2.3%)	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)	21/22 Adopted (4.1%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident
Family - up to 4 people / (per mo.)	\$70.00	\$87.50	\$70.00	\$87.50
Family - up to 4 people / (per yr.)	\$471.00	\$588.75	\$471.00	\$588.75
Family - up to 8 people / (per mo.)	\$86.50	\$107.75	\$86.50	\$107.75
Family - up to 8 people / (per yr.)	\$623.25	\$778.75	\$623.25	\$778.75
All military personnel and their families regardless of residency	20% discount	20% discount	20% discount	20% discount
Family discount - siblings residing in same household & enrolling in same activity	20% discount	20% discount	20% discount	20% discount
Park Reservation				
Laguna Grande				
Up to 49 People - BBQ	\$45.25	\$52.75	\$47.00	\$55.00
Cleaning Deposit - 25% is Non Refundable	\$59.25	\$59.25	\$62.00	\$62.00
50-100 People - BBQ	\$74.00	\$80.75	\$77.00	\$84.00
Cleaning Deposit - 25% is Non Refundable	\$101.25	\$101.25	\$105.00	\$105.00
101-150 People - BBQ	\$109.50	\$118.00	\$114.00	\$123.00
Cleaning Deposit - 25% is Non Refundable	\$178.50	\$178.50	\$186.00	\$186.00
Bounce House (each) No Electricity	-	-	\$32.00	\$32.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00
Soper Park				
Up to 49 People - Small BBQ	\$45.25	\$52.75	\$47.00	\$55.00
Cleaning Deposit - 25% is Non Refundable	\$59.25	\$59.25	\$62.00	\$62.00
50-100 People - Large BBQ	\$74.00	\$80.75	\$77.00	\$84.00
Cleaning Deposit - 25% is Non Refundable	\$101.25	\$101.25	\$105.00	\$105.00
101-150 People - Entire BBQ Area	\$109.50	\$118.00	\$114.00	\$123.00
Cleaning Deposit - 25% is Non Refundable	\$178.50	\$178.50	\$186.00	\$186.00
Bounce House (each) No Electricity	\$31.00	\$31.00	\$32.00	\$32.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00
Ellis Park-Oldemeyer				
Up to 49 People - BBQ	\$45.25	\$52.75	\$47.00	\$55.00
Cleaning Deposit - 25% is Non Refundable	\$59.25	\$59.25	\$62.00	\$62.00
Bounce House (each) No Electricity	\$31.00	\$31.00	\$32.00	\$32.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00
Metz Park				
Up to 49 People - BBQ	\$45.25	\$52.75	\$47.00	\$55.00
Cleaning Deposit - 25% is Non Refundable	\$59.25	\$59.25	\$62.00	\$62.00
50-100 People - BBQ	\$74.00	\$80.75	\$77.00	\$84.00
Cleaning Deposit - 25% is Non Refundable	\$101.25	\$101.25	\$105.00	\$105.00
Bounce House (each) No Electricity	\$31.00	\$31.00	\$32.00	\$32.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00
Robert's Lake Park - Outdoor Classroom				
Up to 49 People - BBQ	-	-	\$46.00	\$54.00
Cleaning Deposit - 25% is Non Refundable	-	-	\$61.00	\$61.00
Bounce House (each) No Electricity	-	-	\$32.00	\$32.00
Cancellation Fee	-	-	\$12.00	\$12.00
City Hall Lawn				
Up to 49 People - BBQ	-	-	\$46.00	\$54.00
Cleaning Deposit - 25% is Non Refundable	-	-	\$61.00	\$61.00
50-100 People - BBQ	-	-	\$76.00	\$83.00
Cleaning Deposit - 25% is Non Refundable	-	-	\$104.00	\$104.00
101-150 People - BBQ	-	-	\$112.00	\$121.00
Cleaning Deposit - 25% is Non Refundable	-	-	\$183.00	\$183.00
Bounce House (each) No Electricity	-	-	\$32.00	\$32.00
Cancellation Fee	-	-	\$12.00	\$12.00

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	20/21 Adopted (2.3%)	20/21 Adopted (2.3%)	21/22 Proposed (4.1%)	21/22 Adopted (4.1%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident
Metz Basketball Court				
1-4 Hours (per hour)	\$10.50	\$15.75	\$11.00	\$16.00
All-Day Reservation	\$53.00	\$79.50	\$55.00	\$83.00
Cleaning Deposit - 25% is Non Refundable	\$63.75	\$63.75	\$66.00	\$66.00
Ballfield Field Group Usage*				
Facility Use Fee	\$207.50/per day or 1-4 hours \$28.25/hr	\$207.50/per day or 1-4 hours \$28.25/hr	\$212/per day or 1-4 hours \$29/hr	\$212/per day or 1-4 hours \$29/hr
Cleaning Deposit- nonrefundable 25%	\$178.50	\$178.50	\$186.00	\$186.00
Lighting Fee	\$31.75/hr	\$31.75/hr	\$32.50/hr	\$32.50/hr
*Facility Use Agreements are needed for Ballfield Field Group Usage with a term no more than 2 years.				

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
FIRE DEPARTMENT FEES			
Annual Hazardous Materials Inspection Permit Fees			
	California Fire Code: Annual; Operational Permits	\$ 357	\$ 372
	Amusement Buildings		
	Aviation Facilities		
	Carnivals and Fairs		
	Cellulose Nitrate Film		
	Combustible dust-producing operations		
	Combustible Fibers		
	Covered Mall Buildings		
	Cryogenic Fluids		
	Cutting and Welding		
	Dry Cleaning Plants		
	Exhibits and Trade Shows		
	Explosives		
	Fire Hydrants and Valves		
	Flammable and Combustible Liquids		
	Floor Finishing		
	Fruit and Crop Ripening		
	Fumigation and Thermal Insecticide Fogging		
	Hazardous Materials		
	HPM Facilities (Hazardous Production Materials)		
	High Piled Storage		
	Hot Work Operations		
	Industrial Ovens		
	Lumber Yards and Wood Working Plants		
	Liquid- or gas-fueled vehicles or equipment in assembly buildings		
	LP GAS		
	Magnesium		
	Misc. Combustible Storage		
	Open Burning		
	Open Flames and Torches		
	Open Flames and Candles		
	Organic Coatings		
	Places of Assembly		
	Private Fire Hydrants		
	Pyrotechnic special effects material		
	Pyroxylin plastics		
	Refrigeration equipment		
	Repair garages and motor fuel-dispensing facilities		
	Rooftop heliports		
	Spraying or dipping		
	Storage of scrap tires and tire byproducts		
	Temporary membrane Structures		
	Tire-rebuilding plants		
	Waste handling		
	Wood Products		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
FIRE DEPARTMENT FEES			
Annual Short Term Rental Safety Inspections			
	Short Term Rental (includes 2 inspections)	\$ 277	\$ 288
	Re-Inspection (after initial and first reinspection)	\$ 183	\$ 191
Annual Business Fire Safety Inspections (business incl 2 inspections, excluding apartments)			
A	A Occupancies (Per Hour) (ie assembly places)	\$ 277	\$ 288
B	B Occupancies (Per Hour) - (ie bank, professional office)	\$ 277	\$ 288
E	n	\$ 277	\$ 288
F	F Occupancies (Per Hour) - (ie Factory)	\$ 550	\$ 573
H	H Occupancies (Per Hour) - (ie High Hazard)	\$ 550	\$ 573
I	I Occupancies (Per Hour) - (ie Institutional)	\$ 550	\$ 573
M	M Occupancies (Per Hour) - (ie market, department or drug store)	\$ 277	\$ 288
R-2	R-2 Occupancy (Per Hour) (ie Res Permanent 2+) 4 or less units	\$ 277	\$ 288
	5-20 units	\$ 277	\$ 288
	21-50 units	\$ 550	\$ 573
	> 50 units; each additional 50 units	\$ 735	\$ 765
S	S Occupancies (Per Hour) - (ie Storage)	\$ 550	\$ 573
U	U Occupancies (Per Hour) - (ie Accessory; Private Garage, Agriculture building, etc)	\$ 277	\$ 288
	Re-Inspection (after initial and first reinspection)	\$ 183	\$ 191
Licensed Care Facilities			
	Pre-Inspection	\$ 92	\$ 96
	Licensed Care Facility (7-49) (State and County License Mandated)	\$ 277	\$ 288
	Licensed Care Facility (50+) (State and County License Mandated)	\$ 550	\$ 573

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
FIRE DEPARTMENT FEES			
NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS			
	Contract fire plan check		
	Commercial Uses - Structural (All newly constructed, added, or <u>structurally remodeled</u> space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	500	\$ 183	\$ 191
	2,000	\$ 367	\$ 382
	5,000	\$ 550	\$ 573
	10,000	\$ 735	\$ 765
	25,000	\$ 918	\$ 956
	Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) (ie mixed use, hotel, motel, condo, apartment)		
	Square Footage:		
	1,000	\$ 277	\$ 288
	5,000	\$ 367	\$ 382
	10,000	\$ 550	\$ 573
	50,000	\$ 918	\$ 956
	100,000	\$ 1,288	\$ 1,341
	Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200	\$ 183	\$ 191
	600	\$ 183	\$ 191
	1,000	\$ 277	\$ 288
	1,500	\$ 277	\$ 288
	2,000	\$ 367	\$ 382

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
FIRE DEPARTMENT FEES			
	Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)		
	Square Footage:		
	500	\$ 183	\$ 191
	2,000	\$ 367	\$ 382
	5,000	\$ 550	\$ 573
	10,000	\$ 735	\$ 765
	25,000	\$ 918	\$ 956
	Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)		
	Square Footage:		
	500	\$ 183	\$ 191
	2,000	\$ 367	\$ 382
	5,000	\$ 550	\$ 573
	10,000	\$ 735	\$ 765
	25,000	\$ 918	\$ 956
	One and Two Family Dwellings - Model Home or Custom Plan Review - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)		
	Square Footage:		
	1,000	\$ 183	\$ 191
	2,500	\$ 183	\$ 191
	4,000	\$ 367	\$ 382
	6,000	\$ 367	\$ 382
	8,000	\$ 459	\$ 478

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
FIRE DEPARTMENT FEES			
	Residential Repeat / Subsequent Lot Plan Check		
	One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)		
	Square Footage:		
	1,000		
	2,500		
	4,000		
	6,000		
	8,000		
	Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200	\$ 183	\$ 191
	600	\$ 183	\$ 191
	1,000	\$ 183	\$ 191
	1,500	\$ 183	\$ 191
	2,000	\$ 183	\$ 191
11	Non-Structural Residential Remodels - (All non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200		
	600		
	1,000		
	1,500		
	2,000		
	Fire Plan Review (Per Hour)	\$ 183	\$ 191

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
FIRE DEPARTMENT FEES			
FIRE INSPECTIONS			
	Fire Hydrant Underground System/Per Fire Hydrant (incl 2 hydrants)	\$ 183	\$ 191
	Each Additional Hydrant	\$ 92	\$ 96
	Fire Hydrant - Use Permit	\$ 183	\$ 191
	Fire Sprinkler Commercial Aboveground	\$ 550	\$ 573
	Fire Sprinkler Commercial Underground	\$ 550	\$ 573
	Standpipes	\$ 550	\$ 573
	Standpipes - Each additional outlet	\$ 47	\$ 49
	Suppression System - Hood	\$ 367	\$ 382
	Suppression System - Agents	\$ 367	\$ 382
	Fire Extinguishing System Installation (incl hood,duct,agents)	\$ 550	\$ 573
	Fire Pump Installations	\$ 918	\$ 956
Certificate of Occupancy			
	Development < 2K sq ft	\$ 277	\$ 288
	Development 2K - 10K sq ft	\$ 550	\$ 573
	Development > 10K sq ft	\$ 735	\$ 765
Special Permits			
	Fireworks Stand Inspection	\$ 183	\$ 191
	Fireworks Booth Application Fee	\$ 183	\$ 191
	Christmas Tree Lot/ Pumpkin Patch	\$ 183	\$ 191
Tent Permits			
	201 to 400 square feet	\$ 183	\$ 191
	401 to 1500 square feet	\$ 183	\$ 191
	1501 - 15,000 square feet	\$ 183	\$ 191
	15,001 - 30,000 square feet	\$ 183	\$ 191
	> 30,000 square feet	\$ 183	\$ 191
Automatic Fire Sprinkler:			
	Inspections/New Systems/Repair		
	0-5,000 s.f.	\$ 550	\$ 573
	5,001-15,000 s.f.	\$ 918	\$ 956
	15,001-30,000 s.f.	\$ 1,288	\$ 1,341
	> 30,001 s.f. (each additional 10k s.f.)	\$ 918	\$ 956
	Fire Sprinkler Commercial Aboveground		
	Fire Sprinkler Commercial Underground		
	Fire Sprinkler Residential (13-D)		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
FIRE DEPARTMENT FEES			
Fire Alarm Systems:			
	Inspections/New Systems/Repair/Alterations		
	0 - 5,000 s.f.	\$ 550	\$ 573
	5,001 - 15,000 s.f.	\$ 918	\$ 956
	15,001 - 30,000 s.f.	\$ 1,288	\$ 1,341
	> 30,000 s.f. (each additional 10K s.f.)	\$ 918	\$ 956
	Fire Alarm Systems - Commercial		
	Fire Alarm Systems - Residential (req by CRC)		
Fire False Alarm Response			
	Fire False Alarm Response	\$ 277	\$ 288
	(Eng, truck, Bat Chief)		
	Drug/DUI/Hazmat Incident Response		
	Fire Department Equipment Costs: <i>(placeholder for MFS - not analyzed as part of this scope)</i>		
	Administration Vehicle - per hour		
HOURLY RATES			
	Engineering Services		
	Policy - 200-300 percent of normal cost of permit (what is Bldg?)?		
	Fire Hourly Rate	\$ 183	\$ 191
	Enginer Company - hourly rate	\$ 550	\$ 573
	Copy Service - per page	0.10	0.10
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
POLICE DEPARTMENT FEES			
RECORDS, DOCUMENTS AND SPECIAL SERVICES			
	Accident reports (online service)	\$ 19	\$ 20
	Accident reports	\$ 45	\$ 47
	Police Report - per PRA		
	DVD/CD Copy	\$ 36	\$ 37
	U-Visa Request	\$ 121	\$ 126
	Sworn		
	Non-sworn		
	Outside Agency CLETS Entry (statewide database)	\$ 54	\$ 56
	Outside Agency background request	\$ 19	\$ 20
	Outside Agency background request - other City jurisdiction	\$ 19	\$ 20
	Firearms Storage Fee	\$ 325	\$ 338
	Adult Arrest Sealing Request	\$ 163	\$ 170
	Building Security Services (secure building after a burglary)	\$ 391	\$ 407
	Sworn		
	Non-Sworn		
ALARMS / DISTURBANCE			
Alarm Use Permit			
	Residential new application	\$ 110	\$ 115
	Sworn		
	Non-Sworn		
	Residential annual renewal fee		
	Non-Sworn	\$ 36	\$ 37
	Commercial new application	\$ 110	\$ 115
	Sworn		
	Non-Sworn		
	Commercial annual renewal fee		
	Non-Sworn	\$ 36	\$ 37
False Alarm Assessment			
	First Alarm Response	\$ 187	\$ 195
	Sworn (2 units)		
	Non-sworn		
	Second Response	\$ 187	\$ 195
	Sworn		
	Non-sworn		
	Each Additional Response	\$ 187	\$ 195
	Sworn		
	Non-sworn		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
POLICE DEPARTMENT FEES			
	Response to Peace Disturbance		
	First Response	\$ 187	\$ 195
	Sworn		
	Non-sworn		
	Second Response	\$ 187	\$ 195
	Sworn		
	Non-sworn		
	Each Additional Response	\$ 187	\$ 195
	Sworn		
	Non-sworn		
VEHICULAR			
	Equipment Violation, re-inspection (written by SPD)	\$ 12	\$ 12
	Equipment Violation, re-inspection (written by non SPD)	\$ 12	\$ 12
	Parking Citation Admin Review		
	Sworn	\$ 29	\$ 30
	Parking Citation Hearing (appeal)		
	Sworn	\$ 85	\$ 88
	Vehicle Abatement		
	Per vehicle	\$ 222	\$ 231
	Sworn		
	Non-sworn		
	Vehicle Abatement Appeal	\$ 108	\$ 112
	Impound Vehicle Release Fee (30 day hold) - no license	\$ 222	\$ 231
	Sworn		
	Non-sworn		
	Impound Vehicle Release Fee	\$ 194	\$ 202
	Sworn		
	Non-sworn		
	Impound Release - repo fee Regulated by State. Do Not Increase	\$ 18	\$ 19
FORT ORD CODE ENFORCEMENT			
	Fine for metal detecting on Fort Ord property	\$ 500	\$ 521
EMERGENCY RESPONSE			
	DUI Incident Recovery	\$ 336	\$ 350
	DUI Accident/Hazmat Incident/Emergency Response Recovery		
	Hourly Rates (Full Cost Recovery)	\$ 168	\$ 175

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
POLICE DEPARTMENT FEES			
REGULATORY PERMITS			
	Tow Service Provider Application (annual) sworn non-sworn	\$ 475	\$ 494
	Vending Vehicles-new sworn non-sworn	\$ 60	\$ 62
	Vending Vehicles-renewal sworn non-sworn	\$ 60	\$ 62
	Massage Establishment/Technician-new sworn non-sworn	\$ 102	\$ 106
	Massage Establishment/Technician-renewal sworn non-sworn	\$ 102	\$ 106
	Solicitor-new sworn non-sworn	\$ 69	\$ 72
	Solicitor-renewal sworn non-sworn	\$ 69	\$ 72
	Pawn/Secondhand/Junk-new sworn non-sworn	\$ 531	\$ 553
	Pawn/Secondhand/Junk-renewal sworn non-sworn	\$ 531	\$ 553
	Live Entertainment/Dance (special event) sworn non-sworn	\$ 69	\$ 72

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		20/21 Adopted (2.3%)	21/22 Proposed (4.1%)
POLICE DEPARTMENT FEES			
	Firearms-new sworn non-sworn	\$ 531	\$ 553
	Firearms-renewal sworn non-sworn	\$ 531	\$ 553
	ABC Permit Review sworn non-sworn	\$ 110	\$ 115
	Taxi Driver Permit (annual)	\$ 28	\$ 29
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT - ANIMAL SERVICES FEES

		20/21 Adopted	21/22 Proposed (4.1%)
POLICE DEPARTMENT - ANIMAL SERVICES			
ANIMAL CONTROL SERVICES			
Dog License Fee			
Unaltered - Resident:			
7 months		\$ 26	\$ 27
13 months		\$ 26	\$ 27
25 months or more		\$ 26	\$ 27
Altered- Resident:			
7 months		\$ 26	\$ 27
13 months		\$ 26	\$ 27
25 months or more		\$ 26	\$ 27
Unaltered - Senior Citizen (65 years and older)			
7 months		\$ 26	\$ 27
13 months		\$ 26	\$ 27
25 months or more		\$ 26	\$ 27
Altered - Senior Citizen (65 years and older)			
7 months		\$ 26	\$ 27
13 months		\$ 26	\$ 27
25 months or more		\$ 26	\$ 27
Late Filing Fee		\$ 26	\$ 27
Replacement of Lost Dog Tag		\$ 26	\$ 27
License Transfer Fee		\$ 26	\$ 27
Animal Impound Fines			
Licensed		\$ 58	\$ 60
Unlicensed		\$ 89	\$ 93
2nd Offense (all)		\$ 119	\$ 124
3rd or more offense (all)		\$ 235	\$ 245



CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

The City of Seaside's Five-Year Capital Improvement Program (CIP) outlines current and future infrastructure needs and capital funding priorities in the following areas:

- (i) Government Facilities,
- (ii) Parks,
- (iii) Special Projects,
- (iv) Stormwater Projects,
- (v) Transportation Projects,
- (vi) Municipal Water Fund Projects
- (vii) Sanitation District Projects

The CIP is an important planning tool that identifies and prioritizes all major capital projects in the City. It helps determine funding sources and needs.

In general, the CIP provides funding for infrastructure construction and non-routine maintenance, while funding for routine infrastructure maintenance is appropriated in the operating budget. CIP projects, including streets, buildings, recreational facilities, and parks are defined as assets with an individual cost of at least \$50k and an estimated useful life of greater than two years. Acquisitions of other capital assets (such as machinery, furniture, and vehicles) are generally accounted for in an internal service fund or departmental account that is responsible for financing each expenditure. Cost estimates are prepared for each capital project using current year dollars.

The projects planned for FY 2021-22 include expenditures that will be appropriated through the FY 2021-22 Budget adoption process. Projected expenditures shown for FY 2020-21 through FY 2023-24 and Beyond CIP are provided primarily for project planning and long-range financial planning purposes and do not reflect a commitment of funds. Expenditure approval will be sought for these projects during the appropriate fiscal year.

The CIP is comprised of 111 projects with a total cost of approximately \$285 million. For FY 2021-22, 41 projects totaling approximately \$23.4 million are recommended for appropriation. The FY 2021-22 work plan will undertake a variety of projects across almost all categories of the CIP. The Municipal Water fund however is not slated for any capital projects at this time. The Water fund will seek to issue debt to finance capital needs going forward.

Significant Project Summaries

Following are descriptions of a few of the City's most significant capital improvement projects scheduled for fiscal year 2021-2022:

Blight Removal (Campus Town) - \$5.5M

This project will include hazardous material abatement removal and building demolition for the former chapel, Burger King building, and Visitor Center, and some trees and parking lots at the former Fort Ord in preparation for the Campus Town Phase 1 development.

Design of the demolition of eight former barracks buildings (also known as hammerhead buildings), some trees, and parking lots will also be performed in the fiscal year to prepare for Phase 2 of Campus Town. Hazardous abatement removal and building demolition will start in the fiscal year but will not be completed until the fiscal year 2022-2023.

Cutino Park Improvements - \$719k

This project will expand on the improvements completed in the park the previous couple years. Those completed improvements included construction of improvements to the restrooms, snack shack, and walkway to the entrance from Noche Buena. They also included construction of a multi-use synthetic turf field, and skate park. The next phase of the project will design and construct a new parking lot, new playground with new equipment, grass and landscaping, lighting, stormwater retention and treatment, pump track, ADA compliant pathway, and bleachers.

Ellis Park Improvements - \$622k

This project has been designed. This next fiscal year, the project will be constructed. The improvements include a multi-use sports court for soccer, basketball, and volleyball, picnic area, ADA pathway improvements, and grass fields and landscaping

Alternative Water Source Project - \$1M

This project will investigate and/ or design for additional water supply for Seaside Municipal Water District. The projects could include construction of an additional well outside the adjudicated basin, use of recycled water from MCWD and pumping additional water from a Seaside Municipal water well, construction of a scalping plant, and stormwater infiltration for groundwater recharge.

Broadway Avenue Corridor Improvements - \$2.2M

This project includes the Caltrans project approval and environmental document development, design (plans, specifications, and cost estimate development) and

construction phases of a 1.25 mile road diet on Broadway Avenue from Fremont Boulevard to General Jim Moore Boulevard and safe routes to school improvements on Yosemite Ave. The road diet will include curb extensions, buffered and protected bicycle facilities roundabouts, an off-set crosswalk, pedestrian lighting, rectangular rapid flashing beacons and accessible sidewalks and crossings. Improvements along Yosemite will include pavement markings, signing and curb extensions. Included non-infrastructure education, open street event, and encouragement programming for youth, low-income families and seniors will complement the infrastructure improvements

The following pages show the entire CIP including detailed expenditures and funding for capital projects over the next five years. The period covered is FY 2021-22 through FY 2025-26. The CIP also includes a “Out Years” category that recognizes the importance of planning for future significant capital projects beyond the five-year CIP timeframe.

CAPITAL IMPROVEMENT PROGRAM

Project	Funding Sources	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	Out Years	Project Total
		General Fund	Other					
GOVERNMENT FACILITIES								
1 Oldmeyer Emergency Generator	General Fund, Power Residence Grant)	\$ 66,000	\$ 216,092					\$ 282,092
2 Library ADA Improvements	CDBG						\$ 460,000	\$ 460,000
3 Library Roof/Drain Replacement	General Fund		\$ 200,000					\$ 200,000
4 Oldmeyer ADA Upgrades	General Fund		\$ 420,000	\$ 1,700,000				\$ 2,120,000
5 Oldmeyer Re-Roof	General Fund			\$ 200,000				\$ 200,000
6 Oldmeyer Auditorium Doors	Mtn Account	\$ 70,000						\$ 70,000
7 Oldmeyer Refurbishment	General Fund		\$ 60,000	\$ 100,000	\$ 100,000	\$ 300,000	\$ 300,000	\$ 660,000
8 Oldmeyer, Paulo & YEC Parking Lot Refurbish	General Fund			\$ 75,000				\$ 75,000
9 Pantulu Swim Center ADA Upgrades	General Fund						\$ 70,000	\$ 70,000
10 Oldmeyer Tennis Abatement	General Fund	\$ 8,800						\$ 100,000
11 Pantulu Swim Center	General Fund	\$ 25,000	\$ 100,000					\$ 125,000
12 City Hall ADA Improvements	General Fund		\$ 90,000	\$ 180,000	\$ 260,000	\$ 1,090,000		\$ 1,620,000
13 City Hall Refurbishment	General Fund		\$ 30,000	\$ 100,000	\$ 100,000	\$ 40,000		\$ 270,000
14 City Hall Reroof	General Fund						\$ 300,000	\$ 300,000
15 City Hall/Library Parking Lot	General Fund	\$ 525,000					\$ 50,000	\$ 575,000
16 City Facilities Plan	General Fund							\$ -
17 City Hall Electrical Upgrades	General Fund		\$ 300,000					\$ 300,000
18 Corporation Yard Re-Roof	General Fund	\$ -					\$ 200,000	\$ 200,000
19 Vehicle Maintenance Facilities Refurbish	General Fund	\$ -					\$ 200,000	\$ 200,000
20 Corporation Yard Relocation	General Fund	\$ 200,000					\$ 10,000,000	\$ 10,400,000
21 Surplus II Buildings Campus Town Blvd. Removals)	FORA (Fund 329), Developer (Sale Proceeds)		\$ 5,492,088					\$ 14,517,088
22 PD Modular	General Fund		\$ 150,000		\$ 27,000	\$ 27,000	\$ 27,000	\$ 231,000
23 PD Parking Lot Upgrades	General Fund	\$ 350,000						\$ 350,000
24 PD Vehicle Charging Station Upgrades	General Fund	\$ 7,500						\$ 7,500
25 Fire Station ADA Upgrades	General Fund		\$ 275,000					\$ 275,000
26 Fire Station #1 Refurbishment (Stucco/ painting FY 21/22)	General Fund	\$ 250,000	\$ 260,000	\$ 460,000	\$ 350,000	\$ 250,000	\$ 200,000	\$ 1,770,000
27 Fire Station #2 Design and Construction	General Fund, Seaside Highlands Development Funds	\$ 150,000	\$ 400,000	\$ 9,000,000				\$ 9,550,000
28 Community Center Space Needs Survey	General Fund	\$ 275,000						\$ 275,000
29 Broadway Walk of Fame	General Fund	\$ 40,000						\$ 40,000
30 Broadway Lighting Project	General Fund	\$ 35,000						\$ 35,000
29 City Hall Solar Array Expansion	General Fund	\$ 100,000	\$ 500,000					\$ 600,000
30 YEC Park	General Fund			\$ 200,000				\$ 200,000
31 Soper Community Building Refurbishment	General Fund						\$ 150,000	\$ 150,000
32 Soper Community ADA Upgrades	General Fund		\$ 2,200,000					\$ 2,200,000
Subtotals - Government Facilities Projects		\$ 2,102,300	\$ 5,708,180	\$ 12,015,000	\$ 837,000	\$ 1,507,000	\$ 11,957,000	\$ 48,427,680
PARKS								
33 Curcio Park Improvements - Phase 3	Bonds		\$ 718,658					\$ 718,658
34 Laguna Grande Improvements	General Fund / NIC	\$ 120,000					\$ 875,000	\$ 995,000
35 Highland Oaks Park	General Fund	\$ 114,000						\$ 114,000
36 Capra Park Improvements	General Fund			\$ 600,000				\$ 600,000
37 Ellis Park	General Fund	\$ 71,009	\$ 550,991					\$ 622,000
38 Park Revitalization	General Fund	\$ 100,000						\$ 100,000
39 Neil Park	General Fund				\$ 500,000			\$ 500,000
40 Portal Project	General Fund							\$ -
41 Metz Park	General Fund					\$ 1,500,000		\$ 1,500,000
42 Manzanita Stuart Park Improvements	General Fund		\$ 250,000	\$ 50,000	\$ 1,500,000			\$ 1,800,000
43 Wheeler St Tennis Courts	General Fund		\$ 340,000					\$ 340,000
44 Recreation Facilities east of General Jim Moore	Development Fees						\$ 300,000	\$ 300,000
Subtotals - Parks Projects		\$ 405,009	\$ 1,269,649	\$ 650,000	\$ 2,000,000	\$ 1,500,000	\$ 1,175,000	\$ 7,589,658
SPECIAL PROJECTS								
45 Laguna Grande Wall Refurbishment (local water project)	MPWMD/General Fund							\$ -
46 Auto Center Towers Maintenance	General Fund			\$ 80,000				\$ 80,000
47 ADA Transition Plan and Implementation	General Funds, Measure X, SBI			\$ 100,000	\$ 100,000	\$ 100,000	\$ 40,600,000	\$ 40,900,000
48 Alternative Water Source	As yet Identified	\$ 1,075,000	\$ -	\$ 6,400,000	\$ 6,400,000	\$ 6,400,000	\$ 6,400,000	\$ 33,075,000
49 Geographical Information System	General Funds		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Subtotals - Special Projects		\$ 1,075,000	\$ -	\$ 6,550,000	\$ 6,630,000	\$ 6,550,000	\$ 47,050,000	\$ 74,305,000

CAPITAL IMPROVEMENT PROGRAM

Project	Funding Sources	2021/2022		2022/2023	2023/2024	2024/2025	2025/2026	Out Years	Project Total
		General Fund	Other						
STORMWATER									
50 Del Monte Manor Storm Drain Improvements	Stormwater/Grant		\$ 564,464						\$ 564,464
51 Eucalyptus Storm Drain Infiltrator Repair	FORA Funds (Fund 336)		\$ 825,000	\$ -					\$ 825,000
52 Plumus Storm Drain Improvements	Grant						\$ 25,000	\$ 2,000,000	\$ 2,025,000
53 Kinball Avenue Storm Drain Improvements	Stormwater (Fund 271)			\$ 1,800,000	\$ 50,000		\$ 1,750,000		\$ 3,600,000
54 90 inch Bay Avenue Outfall (Phase 1)	Stormwater							\$ 10,140,000	\$ 10,140,000
55 90-inch Storm Drain Outfall Repair	Stormwater	\$ 250,000							\$ 250,000
56 Broadway Ave. at Fremont Blvd. Capacity Improvements	Stormwater				\$ 50,000		\$ 500,000		\$ 550,000
57 Canyon Del Rey at Hamilton Avenue Capacity Improvements	Stormwater				\$ 25,000		\$ 350,000		\$ 375,000
58 Del Monte Blvd. at Auto Center Parkway Capacity Improvements	Stormwater				\$ 25,000		\$ 500,000		\$ 525,000
59 Dredge Laguna Grande and Roberts Lake	IRWMP/PA							\$ 7,840,000	\$ 7,840,000
60 Hamilton Avenue at Fremont Blvd. Capacity Improvements	Stormwater				\$ 100,000		\$ 3,000,000		\$ 3,100,000
61 Hilby Avenue Storm Drain Infrastructure Improvements	Stormwater/Encroachment Fees				\$ 100,000		\$ 12,123,000		\$ 12,223,000
62 John Street at Redwood Avenue Capacity Improvements	Stormwater				\$ 25,000		\$ 150,000		\$ 175,000
63 Military Avenue at Mendocino Capacity Improvements	Stormwater				\$ 25,000		\$ 75,000		\$ 100,000
64 Olympia Ave. at Caulina Street Storm drain Improvements	Stormwater				\$ 25,000		\$ 450,000		\$ 475,000
65 Roberts Lake Outfall Improvements	Stormwater/FEMA							\$ 23,000,000	\$ 23,000,000
66 Trash Capture 90"	Stormwater			\$ 50,000	\$ 435,000	\$ 2,400,000			\$ 2,885,000
67 Stormwater Diversion	General Fund / Grant								\$ -
68 Stormwater Master Plan Update	Stormwater / Grant			\$ 350,000	\$ 250,000				\$ 600,000
69 Hwy 1 Storm Drain Abandonment	Stormwater			\$ 250,000					\$ 250,000
70 Dry Well Infiltration	Stormwater/grant			\$ 420,000	\$ 900,000	\$ 1,350,000	\$ 3,340,000		\$ 6,010,000
71 Laguna Grande Trash Capture	Stormwater	\$ 35,000		\$ 100,000					\$ 135,000
72 CMP Replacement Program	Stormwater	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 500,000
73 Trash Capture Projects	Stormwater	\$ 300,000							\$ 300,000
74 Circle Avenue Storm Drain Repair	Stormwater				\$ 50,000		\$ 250,000		\$ 300,000
Subtotals - Stormwater Projects		\$ 685,000	\$ 1,389,464	\$ 3,070,000	\$ 2,160,000	\$ 3,850,000	\$ 10,490,000	\$ 55,103,000	\$ 76,747,464
TRANSPORTATION									
75 Intersection Planning & Implementation	RSTP, Measure X, SBI, ATP			\$ 50,000	\$ 1,500,000	\$ 3,000,000		\$ 25,250,000	\$ 29,800,000
76 Bike-safe Grate Upgrades	General Fund (MOE)	\$ 500,000							\$ 500,000
77 Fremont at Broadway Intersection Improvements	Gen Fund, Measure X			\$ 50,000	\$ 90,000	\$ 44,000		\$ 1,000,000	\$ 1,184,000
78 Fremont Trinity Pedestrian Improvements	General Fund / Measure X								\$ -
79 Coe & General Jim Moore Blvd Intersection Improvements	Measure X		\$ 125,000	\$ 79,721	\$ 1,742,200	\$ 2,630,200	\$ 1,310,200		\$ 5,887,321
80 Broadway Avenue Corridor Improvements	RSTP & ATP		\$ 2,176,000	\$ 14,000,000					\$ 16,176,000
81 Parking Authority Seal Coat, Striping & ADA	Parking Authority (103)								\$ -
82 Street Sign Upgrades	General Fund/Measure X	\$ 75,000	\$ 40,000						\$ 115,000
83 Fremont Bld Improvements	Grant							\$ 446,000	\$ 446,000
84 Pavement Rehabilitation Phase 4	Meas X & RSTP		\$ 1,000,000						\$ 1,000,000
85 Pavement Rehabilitation Phase 5 and ongoing rehab.	SBI&Meas X		\$ 3,528,152						\$ 3,528,152
86 Speed Survey	RSTP		\$ 15,000						\$ 15,000
87 Street Striping	General Fund (MOE)	\$ 175,000							\$ 175,000
88 Fremont Bicycle & Pedestrian Improvements	ATP Grant					\$ 1,000,000	\$ 12,500,000		\$ 13,500,000
89 Pavement Management Program			\$ 100,000						\$ 100,000
90 Broadway/Del Monte/Fremont Time Limited Parking	General Fund							\$ 100,000	\$ 100,000
Subtotals - Transportation Projects		\$ 750,000	\$ 6,984,152	\$ 14,179,721	\$ 3,332,200	\$ 6,674,200	\$ 13,810,200	\$ 26,796,000	\$ 72,526,473
WATER									
91 Tank Improvements	Water Funds								\$ -
92 Water Master Plan	Water Funds			\$ 170,000	\$ 150,000	\$ 50,000	\$ 20,000		\$ 390,000
93 Water Security Updates	Water Funds			\$ 90,000	\$ 300,000				\$ 390,000
94 Water System Capital Improvements	Water Funds			\$ 50,000	\$ 100,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 400,000
95 Acre Flash Hazard Mitigation	Water Funds			\$ 30,000	\$ 90,000				\$ 120,000
96 Well Replacement	Water Funds			\$ 1,000,000	\$ 600,000				\$ 1,600,000
Subtotals - Water Projects		\$ -	\$ -	\$ 1,340,000	\$ 1,240,000	\$ 100,000	\$ 120,000	\$ 100,000	\$ 2,900,000

CAPITAL IMPROVEMENT PROGRAM

Project	Funding Sources	2021/2022		2022/2023	2023/2024	2024/2025	2025/2026	Out Years	Project Total
		General Fund	Other						
SANITATION DISTRICT									
97 Fremont Broadway Ortiz Sewer Upgrades	SCSD		\$ 2,900,000						\$ 2,900,000
98 Del Rey Park Sewer Upgrade	SCSD				\$ 130,000	\$ 150,000	\$ 370,000		\$ 650,000
99 Luzern St. Sewer Upgrade	SCSD				\$ 88,000	\$ 594,000			\$ 682,000
100 La Salle Ave. Sewer Upgrade	SCSD				\$ 130,000	\$ 878,000			\$ 1,008,000
101 Birch Ave. Sewer Upgrade	SCSD				\$ 108,000	\$ 729,000			\$ 837,000
102 Sewer Main Replacement	SCSD		\$ 150,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000	\$ 600,000
103 Brick Manhole Inspection	SCSD							\$ 512,000	\$ 512,000
104 Drop Manhole Inspections	SCSD							\$ 620,000	\$ 620,000
105 Manhole Lids	SCSD			\$ 114,000					\$ 114,000
106 Rod Hook Replacement	SCSD							\$ 1,457,000	\$ 1,457,000
107 New Manhole Installations	SCSD							\$ 3,720,000	\$ 3,720,000
108 Suter Street Sewer Main Replacement	SCSD							\$ 698,000	\$ 698,000
109 SSMP	SCSD					\$ 40,000		\$ 698,000	\$ 738,000
0 SCSD Rate Study	SCSD		\$ -			\$ 40,000		\$ 698,000	\$ 738,000
111 Sewer Master Plan	SCSD		\$ 15,000	\$ 500,000					\$ 515,000
Subtotals - Sanitation Projects		\$ -	\$ 3,065,000	\$ 614,000	\$ 506,000	\$ 2,481,000	\$ 420,000	\$ 8,703,000	\$ 15,789,000
Totals		\$ 5,017,309	\$ 18,416,445	\$ 40,544,921	\$ 26,453,200	\$ 22,572,200	\$ 34,397,200	\$ 150,884,000	\$ 298,285,275



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POSITION CONTROL LIST

CITY OF SEASIDE
FULL-TIME POSITION LIST (All Positions)
DRAFT Fiscal Year 2021-2022

		<u>2016-2017</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
	<u>JOB TITLE</u>	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS
OFFICE OF THE CITY MANAGER	CITY MANAGER	1	1	1	1	1	1
	ASSISTANT CITY MANAGER	-	-	-	1	1	1
	ASSISTANT TO THE CITY MANAGER - ECONOMIC DEVELOPMENT	2	2	-	-	-	1
	COMMUNICATIONS AND PUBLIC ENGAGEMENT COORDINATOR	-	-	-	-	-	1
	EXECUTIVE ASSISTANT	1	1	1	1	-	-
	SUB TOTAL	4	4	2	3	2	4
	CITY CLERK						
	PUBLIC AFFAIRS OFFICER / CITY CLERK	-	1	1	-	-	-
	CITY CLERK	1	-	-	-	1	1
	ADMINISTRATIVE ASSISTANT	-	-	-	1	-	-
TOTAL CITY MANAGER	SUB TOTAL	-	1	1	1	1	1
		4	5	3	4	3	5
CITY ATTORNEY							
	CITY ATTORNEY	1	1	1	1	1	1
	LEGAL ASSISTANT (UNCLASSIFIED)	-	-	-	-	-	1
	ASSISTANT CITY ATTORNEY	-	-	1	-	-	-
	TOTAL CITY ATTORNEY	-	-	2	1	1	2
FINANCE DEPARTMENT							
	DEPUTY CITY MANAGER - ADMINISTRATIVE SERVICES	1	1	-	-	-	-
	FINANCE DIRECTOR	-	-	1	1	1	1
	FINANCE DIVISION						
	ASST FINANCE DIRECTOR	1	1	1	1	1	1
	ACCOUNTANT II	1	1	2	2	1	1
	PAYROLL TECHNICIAN	1	1	1	1	1	1
	ACCOUNTING TECHNICIAN	1	2	2	2	2	2
	SUB TOTAL	4	5	6	6	5	5
	MANAGEMENT INFORMATION SYSTEMS						

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<u>JOB TITLE</u>	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS
INFORMATION SVCS MGR	1	1	1	1	1	1
INFORMATION SVCS SPECIALIST	-	-	1	1	-	-
INFORMATION SVCS TECHNICIAN	-	1	-	-	1	1
GEOGRAPHICAL INFORMATION SYSTEMS COORD.	-	-	1	1	-	-
SUB TOTAL	1	2	3	3	2	2
TOTAL FINANCE DEPARTMENT	6	8	10	10	8	8
HUMAN RESOURCES DEPARTMENT						
HUMAN RESOURCES DIRECTOR / RISK MANAGER	1	1	1	1	1	1
HUMAN RESOURCES ANALYST	-	-	-	-	-	1
ADMINISTRATIVE ANALYST (Shared with PD and Fire)	-	-	-	-	1	1
HUMAN RESOURCES SPECIALIST	1	2	2	2	1	-
ADMINISTRATIVE ASSISTANT	-	-	-	-	-	1
TOTAL HUMAN RESOURCES	2	3	3	3	3	4
POLICE DEPARTMENT						
CHIEF OF POLICE	1	1	1	1	1	1
ADMINISTRATIVE ANALYST	1	-	-	-	-	1
SENIOR ADMINISTRATIVE ASSISTANT - POLICE	1	1	1	1	1	1
DEPUTY CHIEF	1	1	2	2	2	1
COMMANDER	2	2	-	-	-	2
POLICE SERGEANT	6	7	7	7	4	5
POLICE CORPORAL	5	4	4	4	2	2
POLICE OFFICER	25	27	28	28	23	23
VEHICLE ABATEMENT OFFICER	1	1	1	1	1	1
PARKING COMPLIANCE SPECIALIST	-	-	-	-	-	2
ANIMAL CARE SPECIALIST (Title Change 21-22)	1	1	1	1	1	1
POLICE RECORDS SUPERVISOR	-	1	1	1	1	1
POLICE RECORDS SPECIALIST	1	1	1	1	1	-
COMMUNITY RESOURCES SPECIALIST (Title Change 21-22)	-	-	1	1	1	3
POLICE RECORDS TECHNICIAN	4	4	4	4	4	5
POLICE SERVICES SPECIALIST	1	2	2	2	2	2
TOTAL POLICE	50	53	54	54	44	51
FIRE DEPARTMENT						

		2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<u>JOB TITLE</u>		NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS
	FIRE CHIEF	1	1	1	1	1	1
	ADMINISTRATIVE ASSISTANT	-	-	-	-	-	1
	SENIOR ADMINISTRATIVE ASSISTANT	-	1	1	1	-	-
	DIVISION CHIEF	3	3	3	3	3	3
	FIRE CAPTAIN	6	6	6	6	6	6
	FIRE ENGINEER	6	6	6	6	6	6
	FIREFIGHTER (43 SAFER Grant 15/16)	9	9	11	11	10	10
	¹ over hire by 2 to be eliminated through attrition	25	26	28	28	26	27
TOTAL FIRE							
COMMUNITY, HOUSING, AND DEVELOPMENT DEPARTMENT							
	ASSISTANT CITY MANAGER	-	-	1	1	1	1
	HOUSING PROGRAMS MANAGER	-	-	1	1	1	1
	ADMINISTRATIVE ASSISTANT (HOUSING)	-	-	-	-	-	1
	ADMINISTRATIVE ANALYST II (ESCA) (20-21 position and classification change from unclassified)	-	-	-	-	2	2
	ADMINISTRATIVE ANALYST II	-	1	1	1	1	1
	ADMINISTRATIVE ANALYST	1	-	-	-	-	-
	SENIOR PLANNER	1	1	1	1	-	1
	ASSOCIATE PLANNER	1	2	2	2	2	1
	ASSISTANT PLANNER	-	-	-	-	-	1
TOTAL COMMUNITY, HOUSING, AND ECONOMIC DEVELOPMENT DEPT		3	4	6	6	7	9
BUILDING DEPARTMENT							
	CHIEF BUILDING OFFICIAL	-	-	1	1	1	1
	BUILDING OFFICIAL	1	1	-	-	-	-
	SENIOR ADMINISTRATIVE ASSISTANT (1 to be shared 40% with City Council)	1	1	1	1	3	3
	BUILDING INSPECTOR	-	1	1	1	1	2
	CODE COMPLIANCE COORDINATOR	-	-	-	-	-	1
	CODE COMPLIANCE SPECIALIST (Title Change 21-22)	1	1	1	1	1	1
TOTAL BUILDING		3	4	4	4	6	8
PUBLIC WORKS							
	ENGINEERING / ADMIN						
	PUBLIC WORKS DIRECTOR / CITY ENGINEER	-	-	1	1	1	1
	PUBLIC WORKS SERVICES MANAGER / CITY ENGINEER	1	1	-	-	-	-

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<u>JOB TITLE</u>	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS
SENIOR ADMINISTRATIVE ASSISTANT	-	1	1	1	1	1
SENIOR CIVIL ENGINEER	-	1	1	1	1	2
ASSOCIATE CIVIL ENGINEER	-	1	1	1	1	2
ASSISTANT ENGINEER	2	1	1	1	1	1
JUNIOR ENGINEER	-	1	1	1	1	1
SUB TOTAL	3	6	6	6	6	8
MAINTENANCE						
MAINTENANCE AND UTILITIES SUPERINTENDENT	1	1	1	1	1	1
ADMINISTRATIVE ANALYST II	-	-	-	1	1	1
ACCOUNTING TECHNICIAN	-	1	1	-	-	-
MAINTENANCE FIELD SUPERVISOR	1	1	1	1	-	-
UTILITIES FIELD SUPERVISOR	-	1	1	1	1	1
SENIOR MAINTENANCE & UTILITIES WORKER (*1)	-	4	4	4	4	4
MAINTENANCE & UTILITIES WORKER III (*1)	-	3	3	3	2	3
MAINTENANCE & UTILITIES WORKER II	-	1	1	1	1	3
MAINTENANCE & UTILITIES WORKER I	-	-	-	-	-	-
PUBLIC WORKS MAINTENANCE SPECIALIST	3	-	-	-	-	-
PUBLIC WORKS MAINTENANCE WORKER I	1	-	-	-	-	-
PUBLIC WORKS MAINTENANCE WORKER II	2	-	-	-	-	-
BUILDING MAINTENANCE SPECIALIST	3	4	4	4	3	3
CUSTODIAN	1	-	-	-	-	-
ELECTRICIAN	1	1	1	1	1	1
STREET SWEEPER OPERATOR	1	1	1	1	1	1
SUB TOTAL	14	18	18	18	17	18
WATER						
SENIOR MAINTENANCE & UTILITIES WORKER*	1	1	1	1	1	1
MAINTENANCE & UTILITIES WORKER III*	-	1	1	1	1	1
MAINTENANCE & UTILITIES WORKER II	-	1	1	1	-	-
WATER SYSTEMS WORKER I	1	-	-	-	-	-
SUB TOTAL	2	3	3	3	2	2
PARKS						
SENIOR MAINTENANCE & UTILITIES WORKER	-	1	1	1	1	1
MAINTENANCE & UTILITIES WORKER III	-	2	2	2	-	1
MAINTENANCE & UTILITIES WORKER II	-	5	5	5	3	6
PARKS MAINTENANCE CREW CHIEF	1	-	-	-	-	-
PARKS IRRIGATION SPECIALIST	1	1	1	1	1	1

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
<u>JOB TITLE</u>	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS
PARKS MAINTENANCE WORKER I	5	-	-	-	-	-
PARKS MAINTENANCE WORKER II	1	-	-	-	-	-
SUB TOTAL	8	9	9	9	5	9
VEHICLE MAINTENANCE						
MECHANIC	2	2	2	2	2	2
SUB TOTAL	2	2	2	2	2	2
*currently being underfilled by a lower job class						
TOTAL PUBLIC WORKS	29	38	38	38	32	39
RECREATION & COMMUNITY SERVICES						
RECREATION DIRECTOR	1	1	1	1	1	1
RECREATION SUPERINTENDENT	1	1	1	-	-	-
RECREATION PROGRAM COORDINATOR	1	1	1	-	-	-
RECREATION PROGRAMS SUPERVISOR	-	-	-	2	1	2
SENIOR FACILITY ATTENDANT	-	1	1	1	1	1
YOUTH CENTER SUPERVISOR	1	1	1	-	-	-
SUB TOTAL	4	5	5	4	3	4
YOUTH RESOURCE CENTER						
FAMILY AND COMMUNITY SUPPORT PRACTITIONER	-	-	-	-	1	1
YOUTH RESOURCE CENTER ACTIVITY COORDINATOR	1	1	1	1	1	1
FAMILY AND COMMUNITY SUPPORT TECHNICIAN	-	-	-	-	-	2
SUB TOTAL	1	1	1	1	2	4
TOTAL RECREATION	5	6	6	5	5	8
TOTAL ALLOCATED POSITIONS	127	147	154	153	135	161



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<i>SALARY SCHEDULE</i>

CONFIDENTIAL EXEMPT EMPLOYEES'
SALARY SCHEDULE
EFFECTIVE JULY 10, 2021

JOB CLASS CODE	JOB CLASS	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
F26	ASSISTANT FINANCE DIRECTOR	56.519	4,521.55	59.347	4,747.76	62.312	4,984.98	65.431	5,234.48	68.699	5,495.91
F35	INFORMATION SERVICES MANAGER	52.844	4,227.54	55.485	4,438.82	58.261	4,660.88	61.176	4,894.09	64.232	5,138.56

NON-REPRESENTED CONFIDENTIAL EMPLOYEES'
SALARY SCHEDULE
EFFECTIVE JULY 10, 2021

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A27	SENIOR ADMINISTRATIVE ASSISTANT - CONF	28.232	2,258.58	29.644	2,371.55	31.128	2,490.21	32.685	2,614.80	34.317	2,745.32
A28	EXECUTIVE ASSISTANT	30.872	2,469.78	32.415	2,593.21	34.037	2,722.99	35.738	2,859.03	37.525	3,002.00
A33	PAYROLL TECHNICIAN	31.196	2,495.65	32.754	2,620.32	34.393	2,751.42	36.112	2,888.94	37.917	3,033.39
A42	HUMAN RESOURCES SPECIALIST	29.002	2,320.15	30.453	2,436.22	31.974	2,557.93	33.577	2,686.14	35.252	2,820.16
H17	INFORMATION SERVICES TECHNICIAN	28.616	2,289.32	30.048	2,403.86	31.546	2,523.66	33.119	2,649.49	34.780	2,782.40
H18	INFORMATION SERVICES NETWORK SPECIALIST	32.964	2,637.13	34.612	2,768.97	36.343	2,907.40	38.159	3,052.76	40.067	3,205.36

**EXECUTIVE MANAGERS
SALARY SCHEDULE
EFFECTIVE JULY 10, 2021**

JOB CLASS CODE	JOB CLASS DESCRIPTION	HOURLY RATE	BI-WEEKLY SALARY
H05	DEPUTY CM - RESOURCE MANAGEMENT	83.373	6,669.87
I01	CITY ATTORNEY	95.077	7,606.18
I02	CITY MANAGER	102.254	8,180.32
R01	POLICE CHIEF	90.907	7,272.54
R02	FIRE CHIEF	87.571	7,005.65
R04	ASSISTANT CITY MANAGER	78.731	6,298.48
R12	HUMAN RESOURCES DIRECTOR	77.860	6,228.77
R13	RECREATION DIRECTOR	74.614	5,969.12
R14	FINANCE DIRECTOR	80.056	6,404.46
R15	HUMAN RESOURCES DIRECTOR/RISK MANAGER	79.806	6,384.48
R16	COMMUNITY DEVELOPMENT DIRECTOR	63.137	5,050.96
R17	CHIEF BUILDING OFFICIAL	63.137	5,050.96
R18	ECONOMIC DEVELOPMENT DIRECTOR	63.137	5,050.96
R19	PUBLIC WORKS DIRECTOR/CITY ENGINEER	80.056	6,404.46
R20	ASSISTANT CITY ATTORNEY	95.077	7,606.16

SEASIDE CITY EMPLOYEES' ASSOCIATION (SCEA)
SALARY SCHEDULE
EFFECTIVE JULY 10, 2021

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A09	CUSTODIAN	19.988	1,599.01	20.807	1,664.57	21.611	1,728.87	22.504	1,800.31	23.416	1,873.26
A10	ADMINISTRATIVE ASSISTANT	22.122	1,769.74	23.228	1,858.28	24.390	1,951.22	25.609	2,048.73	26.890	2,151.22
A15	MECHANICS ASSISTANT	22.510	1,800.81	23.638	1,891.04	24.820	1,985.60	26.062	2,084.98	27.365	2,189.20
A20	ACCOUNTING ASSISTANT	24.776	1,982.10	25.802	2,064.13	26.854	2,148.32	27.990	2,239.21	29.191	2,335.27
A22	EQUIPMENT OPERATOR	28.339	2,267.11	29.494	2,359.52	30.744	2,459.50	32.063	2,565.04	33.434	2,674.72
A24	SENIOR ADMINISTRATIVE ASSISTANT	28.089	2,247.11	29.287	2,342.96	30.531	2,442.48	31.850	2,548.00	33.202	2,656.17
A25	MECHANIC	30.581	2,446.47	31.899	2,551.95	33.241	2,659.28	34.670	2,773.58	36.170	2,893.60
A26	BUILDING/PLANNING TECHNICIAN	28.089	2,247.11	29.287	2,342.96	30.531	2,442.48	31.850	2,548.00	33.202	2,656.17
A27	GIS TECHNICIAN	29.191	2,335.27	30.650	2,452.02	32.183	2,574.64	33.792	2,703.36	35.481	2,838.47
A29	ENGINEERING TECHNICIAN	29.805	2,384.40	31.089	2,487.12	32.433	2,594.65	33.844	2,707.52	35.316	2,825.28
A30	CODE ENFORCEMENT OFFICER	33.679	2,694.33	35.132	2,810.57	36.656	2,932.48	38.255	3,060.44	39.937	3,194.96
A31	JUNIOR ENGINEER	33.371	2,669.70	34.816	2,785.27	36.329	2,906.32	37.914	3,033.12	39.584	3,166.72
A32	BUILDING INSPECTOR	34.614	2,769.13	36.115	2,889.23	37.690	3,015.22	39.350	3,148.00	41.103	3,288.21
A34	ACCOUNTING TECHNICIAN	26.855	2,148.40	28.001	2,240.05	29.188	2,335.04	30.452	2,436.13	31.740	2,539.20
A41	BUILDING TECHNICIAN	28.089	2,247.11	29.287	2,342.96	30.531	2,442.48	31.850	2,548.00	33.202	2,656.17
A56	IRRIGATION SPECIALIST	30.665	2,453.19	31.916	2,553.29	33.268	2,661.46	34.696	2,775.69	36.178	2,894.28
A60	ELECTRICIAN	32.180	2,574.39	33.549	2,683.90	34.998	2,799.84	36.469	2,917.56	38.036	3,042.87
A61	HVAC SPECIALIST	30.041	2,403.27	31.318	2,505.47	32.673	2,613.81	34.044	2,723.49	35.507	2,840.57
A62	STREET SWEEPER OPERATOR	29.305	2,344.40	30.549	2,443.95	31.870	2,549.60	33.207	2,656.59	34.635	2,770.81
A63	MAINTENANCE & UTILITIES WORKER TRAINEE	20.117	1,609.36	21.124	1,689.95	22.180	1,774.42	23.290	1,863.18	24.453	1,956.24
A64	MAINTENANCE & UTILITIES WORKER I	22.181	1,774.51	23.291	1,863.26	24.454	1,956.32	25.677	2,054.16	26.962	2,156.92
A65	APPRENTICE ELECTRICIAN	24.627	1,970.17	25.857	2,068.59	27.150	2,172.00	28.506	2,280.47	29.933	2,394.61
A66	ASSISTANT ELECTRICIAN	26.247	2,099.77	27.559	2,204.75	28.938	2,315.04	30.385	2,430.80	31.904	2,552.29
A67	BUILDING MAINTENANCE SPECIALIST	30.608	2,448.65	31.909	2,552.71	33.288	2,663.04	34.684	2,774.72	36.176	2,894.11
A68	SENIOR MAINTENANCE & UTILITIES WORKER	29.792	2,383.35	31.281	2,502.48	32.846	2,627.68	34.490	2,759.21	36.214	2,897.13
A69	MAINTENANCE & UTILITIES WORKER III	26.985	2,158.77	28.335	2,266.77	29.752	2,380.16	31.240	2,499.17	32.801	2,624.06
A70	MAINTENANCE & UTILITIES WORKER II	24.458	1,956.64	25.681	2,054.47	26.966	2,157.26	28.313	2,265.05	29.730	2,378.39
A72	FAMILY & COMMUNITY SUPPORT TECHNICIAN	28.482	2,278.56	29.906	2,392.48	31.401	2,512.08	32.971	2,637.68	34.620	2,769.60
F33	ASSISTANT ENGINEER	40.064	3,205.09	42.062	3,364.95	44.168	3,533.46	46.375	3,710.00	48.695	3,895.58
F34	ASSISTANT PLANNER	27.819	2,225.52	29.008	2,320.65	30.262	2,420.96	31.575	2,525.98	32.951	2,636.08
P50	SENIOR FACILITY ATTENDANT	21.987	1,758.96	23.087	1,846.95	24.240	1,939.24	25.453	2,036.23	26.726	2,138.10
S01	RECREATION PROGRAM COORDINATOR	27.551	2,204.07	28.742	2,299.36	29.950	2,396.00	31.238	2,499.04	32.589	2,607.08
Y02	YOUTH RESOURCE CENTER ACTIVITY COORDINATOR	29.856	2,388.48	31.147	2,491.77	32.457	2,596.58	33.852	2,708.16	35.315	2,825.20
Y04	YOUTH CENTER SUPERVISOR	33.504	2,680.29	34.947	2,795.77	36.417	2,913.36	37.982	3,038.56	39.629	3,170.29

**SEASIDE FIREFIGHTERS' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 10, 2021**

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
E01	FIREFIGHTER	29.033	3,251.67	30.486	3,414.38	32.009	3,584.99	33.610	3,764.29	35.289	3,952.36
E05	FIRE ENGINEER	32.052	3,589.83	33.653	3,769.14	35.338	3,957.83	37.105	4,155.80	38.959	4,363.41
E09	FIRE CAPTAIN	35.380	3,962.55	37.152	4,161.00	39.007	4,368.83	40.957	4,587.14	43.005	4,816.59

**SEASIDE MANAGEMENT AND SUPERVISORY EMPLOYEES' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 10, 2021**

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A38	FACILITY MAINTENANCE CREW CHIEF	27.913	2,233.04	29.101	2,328.05	30.359	2,428.74	31.634	2,530.75	32.992	2,639.35
A51	UTILITY ENGINEER	38.700	3,096.02	40.468	3,237.41	42.309	3,384.74	44.249	3,539.90	46.225	3,698.03
A96	ADMINISTRATIVE ANALYST II	37.882	3,030.59	39.777	3,182.12	41.765	3,341.24	43.853	3,508.26	46.046	3,683.69
A97	CRIME ANALYST	36.853	2,948.27	38.695	3,095.60	40.628	3,250.27	42.661	3,412.84	44.795	3,583.58
A99	ADMINISTRATIVE ANALYST	34.781	2,782.48	36.521	2,921.66	38.342	3,067.34	40.263	3,221.02	42.274	3,381.94
F10	CITY CLERK	46.410	3,712.77	47.682	3,814.52	49.747	3,979.73	51.932	4,154.56	54.261	4,340.90
F11	PUBLIC AFFAIRS OFFICER/CITY CLERK	51.183	4,094.62	53.742	4,299.38	56.430	4,514.37	59.251	4,740.06	62.213	4,977.04
F13	ACCOUNTANT	32.828	2,626.25	34.469	2,757.52	36.193	2,895.45	38.002	3,040.15	39.903	3,192.26
F16	SENIOR BUILDING INSPECTOR	34.236	2,738.89	35.772	2,861.75	37.377	2,990.13	39.061	3,124.86	40.823	3,265.84
F17	BUILDING OFFICIAL	53.043	4,243.44	55.413	4,433.04	57.922	4,633.76	60.518	4,841.41	63.283	5,062.66
F20	SENIOR PLANNER	41.525	3,322.00	43.593	3,487.44	45.781	3,662.48	48.061	3,844.85	50.475	4,038.03
F21	ASSOCIATE CIVIL ENGINEER	45.488	3,639.01	47.520	3,801.59	49.669	3,973.52	51.898	4,151.82	54.269	4,341.52
F25	GIS COORDINATOR	42.014	3,361.10	44.115	3,529.19	46.320	3,705.61	48.636	3,890.85	51.067	4,085.39
F28	PW SENIOR SERVICES MANAGER/CITY ENGINEER	60.828	4,866.21	63.871	5,109.71	67.064	5,365.15	70.420	5,633.61	73.939	5,915.08
F31	SENIOR CIVIL ENGINEER	49.682	3,974.56	51.909	4,152.68	54.244	4,339.50	56.721	4,537.70	59.335	4,746.80
F32	ASSOCIATE PLANNER	38.991	3,119.25	40.941	3,275.32	42.987	3,438.96	45.137	3,610.93	47.393	3,791.47
F36	RECREATION SUPERINTENDENT	42.857	3,428.56	44.745	3,579.62	46.737	3,738.96	48.807	3,904.54	51.022	4,081.76
F37	RECREATION SUPERINTENDENT - AQUATICS	42.857	3,428.56	44.745	3,579.60	46.737	3,738.96	48.807	3,904.56	51.022	4,081.76
F38	ACCOUNTANT II	36.777	2,942.17	38.615	3,089.18	40.548	3,243.84	42.572	3,405.76	44.701	3,576.08
F40	MAINTENANCE & UTILITIES SUPERINTENDENT	49.291	3,943.27	51.496	4,119.68	53.825	4,306.00	56.239	4,499.12	58.809	4,704.72
F41	ECONOMIC DEVELOPMENT MANAGER	48.232	3,858.54	50.393	4,031.42	52.659	4,212.70	55.064	4,405.10	57.603	4,608.22
F42	MAINTENANCE FIELD SUPERVISOR	36.012	2,880.95	37.812	3,024.99	39.702	3,176.19	41.688	3,335.06	43.772	3,501.75
F43	UTILITIES FIELD SUPERVISOR	38.837	3,106.97	40.779	3,262.30	42.819	3,425.53	44.961	3,596.84	47.209	3,776.72
F44	HOUSING PROGRAM MANAGER	46.462	3,716.98	48.785	3,902.79	51.224	4,097.92	53.786	4,302.85	56.475	4,517.99
F45	RECREATION SUPERVISOR	34.549	2,763.94	36.277	2,902.13	38.090	3,047.23	39.995	3,199.59	41.994	3,359.53

**SEASIDE POLICE OFFICERS' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 10, 2021**

SWORN PERSONNEL

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY (80 HRS)	HOURLY RATE	BI-WEEKLY SALARY (80 HRS)	HOURLY RATE	BI-WEEKLY SALARY (80 HRS)	HOURLY RATE	BI-WEEKLY SALARY (80 HRS)	HOURLY RATE	BI-WEEKLY SALARY (80 HRS)
D01	POLICE OFFICER	46.182	3,694.52	48.488	3,879.04	50.915	4,073.20	53.458	4,276.62	56.118	4,489.43
D07	POLICE SERGEANT	56.508	4,520.64	59.350	4,747.97	62.303	4,984.25	65.423	5,233.83	68.708	5,496.62
D09	POLICE CORPORAL	51.102	4,088.15	53.651	4,292.09	56.339	4,507.12	59.152	4,732.14	62.095	4,967.60

CIVILIAN PERSONNEL (NON-SWORN)

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
B01	POLICE SERVICES SPECIALIST	29.499	2,359.93	30.961	2,476.88	32.516	2,601.28	34.151	2,732.09	35.850	2,868.02
B02	VEHICLE ABATEMENT OFFICER	35.926	2,874.05	37.474	2,997.93	39.101	3,128.09	40.807	3,264.56	42.601	3,408.05
B06	ANIMAL CARE SPECIALIST	28.083	2,246.64	29.480	2,358.38	30.952	2,476.15	32.510	2,600.80	34.123	2,729.85
B11	POLICE RECORDS SPECIALIST	29.658	2,372.67	31.141	2,491.30	32.699	2,615.92	34.333	2,746.64	36.049	2,883.95
B12	POLICE RECORDS SUPERVISOR	35.804	2,864.32	37.613	3,009.03	39.471	3,157.68	41.457	3,316.54	43.544	3,483.55
B15	SENIOR ADMIN ASSISTANT - PO	30.277	2,422.16	31.563	2,525.04	32.907	2,632.56	34.330	2,746.37	35.787	2,862.96
B16	PARKING COMPLIANCE SPECIALIST	35.926	2,874.05	37.474	2,997.93	39.101	3,128.09	40.807	3,264.56	42.601	3,408.05
C01	POLICE RECORDS TECHNICIAN	26.680	2,134.38	28.029	2,242.33	29.411	2,352.87	30.893	2,471.41	32.449	2,595.90
D04	DETENTION OFFICER	28.279	2,262.31	29.692	2,375.34	31.776	2,542.08	32.732	2,618.56	34.370	2,749.56
D05	CSO/DETENTION OFFICER	28.279	2,262.31	29.692	2,375.34	31.776	2,542.08	32.732	2,618.56	34.370	2,749.56
D08	POLICE OFFICER RECRUIT	35.504	2,840.30	37.277	2,982.17	39.142	3,131.36	41.101	3,288.05	43.156	3,452.47

**SEASIDE PUBLIC SAFETY MANAGEMENT ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 10, 2021**

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS							
		1		2		3		4	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
E12	FIRE DIVISION CHIEF	45.176	5,059.67	47.435	5,312.72	49.804	5,578.05	52.297	5,857.28
G13	POLICE COMMANDER	65.530	5,242.40	68.984	5,518.75	72.620	5,809.60	76.441	6,115.25
G19	POLICE DEPUTY CHIEF	75.398	6,031.87	79.372	6,349.78	83.542	6,683.36	87.925	7,034.00
								92.568	7,405.42



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STATISTICAL SECTION

**CITY OF SEASIDE
STATISTICAL SECTION
OVERVIEW FISCAL YEAR
2019-2020**

This part of the City of Seaside's (the City) comprehensive annual financial report presents detailed information as a context to aid in understanding the information in the financial statements, note disclosures, and required supplementary information regarding the City's overall financial health.

Financial Trends

Schedule #

These schedules contain trend information to help the readers understand how the City of Seaside's financial performance and well-being have changed over time.

Net Position by Component	1
Changes in Net Position	2
Fund Balances - Governmental Funds	3
Changes in Fund Balances - Governmental Funds	4

Revenue Capacity

These schedules contain information to help the readers assess the City of Seaside's most significant local revenue resources, sales and transaction taxes and property taxes.

Governmental Funds - Revenues by Source	5
Governmental Funds - Taxes by Type	6
Assessed Valuation, Tax Rates, and Tax Levies	7
Principal Property Tax Payers	8
Top 25 Sales Tax Producers	9

Debt Capacity

These schedules present information to help the readers assess the affordability of the City of Seaside's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Direct and Overlapping Property Tax Rates	10
Property Tax Levies and Collections	11
Legal Debt Service Margin Information	12
Outstanding Debt Information	13
Direct and Overlapping Debt	14

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the readers understand the environment within which the City's financial activities take place.

Demographic and Economic Statistics	15
Principal Employers	16
Full Time Equivalent City Employees by Function	17

Operating Information

These schedules contain service and infrastructure data to help the readers understand how the information in the City's financial reports relate to the services the City provides and the activities it performs.

Capital Assets and Operating Indicators by Function/Program	18
Miscellaneous Statistics	19

**CITY OF SEASIDE
NET POSITION BY COMPONENT
JUNE 30, 2020**

**OPERATING INFORMATION
SCHEDULE 1**

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>Government Activities</u>										
Net Investment in Capital Assets	\$ 57,158,707	\$ 55,616,126	\$ 54,478,451	\$ 51,872,826	\$ 50,954,744	\$ 50,040,441	\$ 49,022,604	\$ 54,350,475	\$ 56,622,001	\$ 54,433,656
Restricted	7,734,390	-	1,282,916	9,550,630	9,710,239	9,660,491	9,987,477	11,041,019	13,070,718	22,025,754
Total Unrestricted - Government Activities	17,774,724	10,670,706	11,603,796	4,838,270	(30,609,347)	(27,683,363)	(26,815,983)	(32,746,156)	(34,262,721)	(32,454,795)
Total Government Activities	\$ 82,667,821	\$ 66,286,832	\$ 67,365,163	\$ 66,261,726	\$ 30,055,636	\$ 32,017,569	\$ 32,194,098	\$ 32,645,338	\$ 35,429,998	\$ 44,004,615
<u>Business-Type Activities</u>										
Net Investment in Capital Assets	\$ 11,412,575	\$ 9,559,385	\$ 9,384,853	\$ 9,327,351	\$ 9,161,793	\$ 9,001,236	\$ 8,838,539	\$ 8,759,020	\$ 8,693,218	\$ 8,630,526
Restricted	559,118	562,469	540,257	543,036	545,635	545,635	550,634	550,634	550,634	550,635
Total Unrestricted - Business-Type Activities	258,171	576,405	784,227	821,517	571,472	481,764	427,342	325,542	(137,586)	(80,585)
Total Business-Type Activities	\$ 12,229,864	\$ 10,698,259	\$ 10,709,337	\$ 10,691,904	\$ 10,278,900	\$ 10,028,635	\$ 9,816,515	\$ 9,635,196	\$ 9,106,266	\$ 9,100,576
<u>Primary Government</u>										
Net Investment in Capital Assets	\$ 68,571,282	\$ 65,175,511	\$ 63,863,304	\$ 61,200,177	\$ 60,116,537	\$ 59,041,677	\$ 57,861,143	\$ 63,109,495	\$ 65,315,219	\$ 63,064,182
Unrestricted Net Position	18,032,895	11,247,111	12,388,023	5,659,787	(30,037,875)	(27,201,599)	(26,388,641)	(32,420,614)	(34,400,307)	(32,535,380)
Net Investment in Capital Assets & Unrestricted Net Position	86,604,177	76,422,622	76,251,327	66,859,964	30,078,662	31,840,078	31,472,502	30,688,881	30,914,912	30,528,802
Restricted Net Position	8,293,508	562,469	1,823,173	10,093,666	10,255,874	10,206,126	10,538,111	11,591,653	13,621,352	22,576,389
Total Primary Government Net Position	\$ 94,897,685	\$ 76,985,091	\$ 78,074,500	\$ 76,953,630	\$ 40,334,536	\$ 42,046,204	\$ 42,010,613	\$ 42,280,534	\$ 44,536,264	\$ 53,105,191

Source: City of Seaside

**CITY OF SEASIDE
CHANGES IN NET POSITION
YEAR ENDED JUNE 30, 2020**

**OPERATING INFORMATION
SCHEDULE 2**

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>Primary Government - Program Revenues</u>										
Governmental Activities										
Charges for Services:										
General Government	\$ 45,611	\$ 59,175	\$ 31,681	\$ 40,876	\$ 106,735	\$ 188,062	\$ 217,374	\$ 297,811	\$ 252,731	\$ 968,286
Public Safety	507,259	532,572	892,514	711,176	726,544	1,390,208	702,144	899,702	704,238	613,662
Recreation	358,320	355,048	318,484	326,626	353,884	346,200	369,254	431,753	430,767	237,205
Public Works	1,688,302	1,716,064	1,333,210	1,040,278	1,373,881	801,450	953,293	854,113	689,194	1,248,540
Community Development	289,849	295,873	358,813	515,513	740,415	703,797	738,646	930,582	801,354	1,032,421
Operating Grants and Contributions	1,390,102	987,852	994,437	1,020,495	2,104,725	2,147,228	1,617,304	2,829,733	1,589,329	10,522,616
Capital Grants and Contributions	665,276	2,049,433	393,635	106,134	666,409	166,888	840,389	3,582,841	1,155,650	878,861
Total Governmental Activities - Program Revenues	4,944,719	5,996,017	4,322,774	3,761,098	6,072,593	5,743,833	5,438,404	9,826,535	5,623,263	15,501,591
Business - Type Activities										
Charges for Services - Water Fund	701,458	778,252	863,888	814,484	707,032	678,368	648,474	668,476	656,972	761,556
Charges for Services - Golf Fund	334,098	335,413	336,333	336,913	337,153	337,053	336,613	335,663	339,363	337,362
Total Business - Type Activities Program Revenues	1,035,556	1,113,665	1,200,221	1,151,397	1,044,185	1,015,421	985,087	1,004,139	996,335	1,098,918
Total Primary Government - Program Revenues	5,980,275	7,109,682	5,522,995	4,912,495	7,116,778	6,759,254	6,423,491	10,830,674	6,619,598	16,600,509
<u>General Revenues & Other Changes in Net Position</u>										
Governmental Activities										
Taxes										
Property Taxes	13,255,805	8,874,395	4,899,753	4,715,562	6,008,714	6,324,164	6,785,706	7,397,804	7,118,816	8,493,622
Gas Tax	833,483	938,940	756,186	1,054,371	843,349	699,318	616,804	706,363	576,499	705,093
Sales and Use Taxes	7,649,701	7,517,922	8,709,129	9,445,102	10,000,085	11,475,160	11,657,020	14,199,670	16,118,300	14,883,836
Transient Occupancy Tax	1,886,332	2,024,924	2,092,390	2,419,935	2,665,733	2,902,459	2,701,621	2,922,110	3,424,302	3,038,525
Other Taxes	4,263,176	3,951,208	6,793,409	4,984,854	3,962,379	4,434,597	4,493,014	4,726,372	4,960,249	5,747,067
Total Taxes	27,888,497	23,307,389	23,250,867	22,619,824	23,480,260	25,835,698	26,254,165	29,952,319	32,198,166	32,868,143
Investment Earnings	612,705	609,116	436,500	638,839	523,547	50,097	80,448	203,822	296,165	296,448
Miscellaneous	482,871	636,769	151,842	113,086	22,779	223,414	570,180	527,169	514,565	3,305,155
Transfers and Other	-	-	2,860	2,400	2,531	1,693	2,035	386	199,745	439
Total Governmental Activities - General Revenues	28,984,073	24,553,274	23,842,069	23,374,149	24,029,117	26,110,902	26,906,828	30,683,696	33,208,641	36,470,185
Business - type Activities										
Investment Earnings	1,575	5,202	6,541	4,507	5,554	5,410	7,132	917	14,893	4,885
Miscellaneous	167,019	-	1,128	23,616	11,738	-	14,065	1,565	1,437	26,993
Transfers	-	-	(2,860)	(2,400)	(2,531)	(1,693)	(2,035)	(386)	(399)	(439)
Total Business - Type Activities - General Revenues	168,594	5,202	4,809	25,723	14,761	3,717	19,162	2,096	15,931	31,439
Total Primary Government-Program Revenues, General Revenues & Other Changes in Net Position	35,132,942	31,668,158	29,369,873	28,312,367	31,160,656	32,873,873	33,349,481	41,516,466	39,844,170	53,102,133

(continued)

**CITY OF SEASIDE
CHANGES IN NET POSITION (CONTINUED)
YEAR ENDED JUNE 30, 2020**

**OPERATING INFORMATION
SCHEDULE 2
2020**

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Expenses										
Governmental Activities										
General Government	866,120	417,546	1,542,274	1,377,226	1,129,508	821,822	1,367,688	1,459,672	1,336,795	1,011,992
Public Safety	15,362,170	17,250,187	16,093,559	16,155,119	17,056,925	18,222,421	20,252,913	21,624,482	22,925,383	26,837,769
Recreation	1,622,445	1,594,176	1,647,702	1,837,260	2,171,171	2,382,676	2,119,933	2,795,333	3,045,073	2,756,528
Public Works	7,082,597	6,642,734	6,245,585	6,422,844	8,359,219	6,275,754	6,073,182	6,806,717	6,054,138	8,927,550
Community Development	6,771,830	2,889,792	1,557,164	1,767,207	1,222,876	1,868,761	2,026,315	2,427,146	3,005,889	3,500,840
Interest and fiscal charges	1,597,362	1,624,084	383,371	378,828	364,791	321,368	328,672	311,716	1,157,184	870,256
Total Governmental Activities Expenses	33,302,524	30,418,519	27,469,655	27,938,484	30,304,490	29,892,802	32,168,703	35,425,066	37,524,462	43,904,935
Business-Type Activities										
Water Fund	554,770	520,281	763,486	765,971	732,871	839,023	803,438	842,091	1,130,030	721,190
Golf Fund	306,564	288,288	430,466	428,582	423,951	430,380	412,931	417,104	411,166	414,857
Total Business-Type Activities Expenses	861,334	808,569	1,193,952	1,194,553	1,156,822	1,269,403	1,216,369	1,259,195	1,541,196	1,136,047
Total Primary Government Expenses	34,163,858	31,227,088	28,663,607	29,133,037	31,461,312	31,162,205	33,385,072	36,684,261	39,065,658	45,040,982
Net Revenue (Expenses)										
Governmental Activities	(28,357,805)	(24,422,502)	(23,146,881)	(24,177,386)	(24,231,897)	(24,148,969)	(26,730,299)	(25,598,531)	(31,901,199)	(28,403,344)
Business-type Activities	174,222	305,096	6,269	(43,156)	(112,637)	(253,982)	(231,282)	(255,056)	(544,861)	(37,129)
Total Net Revenue (Expenses)	(28,183,583)	(24,117,406)	(23,140,612)	(24,220,542)	(24,344,534)	(24,402,951)	(26,961,581)	(25,853,587)	(32,446,060)	(28,440,473)
Changes in Net Position										
Governmental Activities	626,268	130,772	695,188	(803,237)	(202,780)	1,961,933	176,529	5,085,165	1,307,442	8,066,841
Business-type Activities	342,816	310,298	11,078	(17,433)	(97,876)	(250,265)	(212,120)	(252,960)	(528,930)	(5,690)
Changes in Net Position	\$ 969,084	\$ 441,070	\$ 706,266	\$ (820,670)	\$ (300,656)	\$ 1,711,668	\$ (35,591)	\$ 4,832,205	\$ 778,512	\$ 8,061,151

Source: City of Seaside

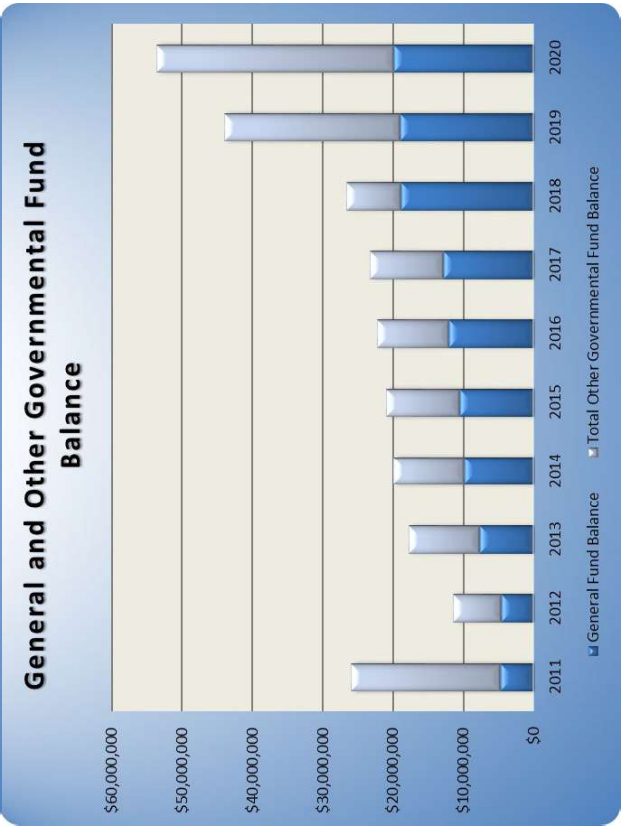
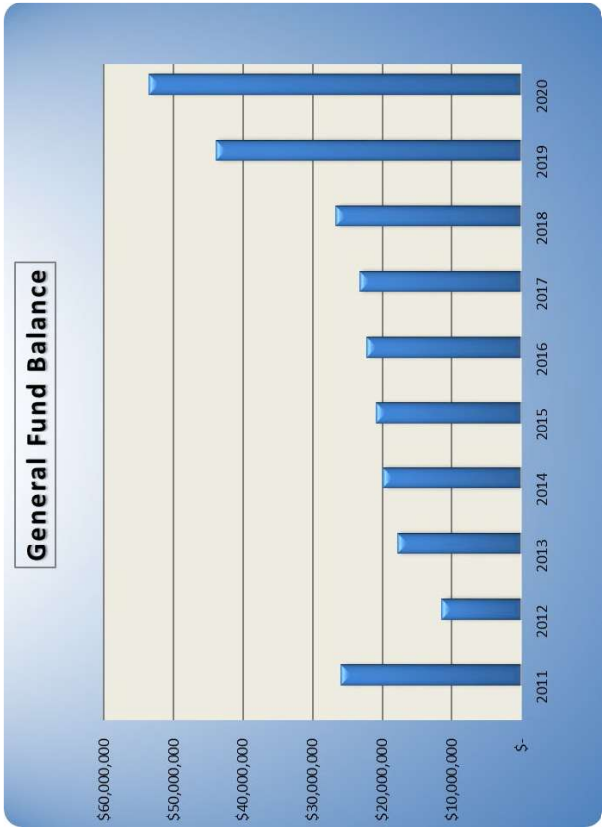
**CITY OF SEASIDE
FUND BALANCES – GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS**

**OPERATING INFORMATION
SCHEDULE 3**

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>General Fund</u>										
Nonspendable	\$ 871,098	\$ 3,254,529	\$ 3,155,729	\$ 3,156,728	\$ 3,116,562	\$ 3,089,105	\$ 3,051,630	\$ 3,002,927	\$ 2,734,701	\$ 2,425,725
Restricted	-	-	27,478	76,316	98,286	98,286	482,428	482,428	482,428	-
Committed	2,233,431	1,508,869	4,121,112	5,243,069	4,827,407	4,827,407	6,120,075	6,120,075	12,340,000	9,045,764
Assigned	1,630,604	564	569	209	4,875	4,875	4,877	4,880	4,504	-
Unassigned	-	(97,348)	396,104	1,410,727	2,464,966	4,054,668	3,144,680	9,278,725	3,413,168	8,343,680
General Fund Balance	<u>4,735,133</u>	<u>4,666,614</u>	<u>7,700,992</u>	<u>9,887,049</u>	<u>10,512,096</u>	<u>12,074,341</u>	<u>12,803,690</u>	<u>18,889,035</u>	<u>18,974,801</u>	<u>19,815,169</u>
<u>Other Governmental Funds</u>										
Nonspendable	11,621,690	8,098,096	8,084,683	49	3,867	1,980	1,980	1,980	-	-
Restricted	8,665,500	1,164,319	1,228,208	9,363,589	9,571,953	9,562,575	9,505,049	9,482,126	28,494,592	33,968,661
Committed	2,547,375	1,995,681	1,638,601	1,754,005	1,980,869	1,688,818	2,138,854	3,130,796	1,754,905	1,877,290
Assigned	3,584,347	496,003	951,671	810,726	868,616	995,008	846,784	97,300	-	-
Unassigned	(5,234,775)	(4,968,483)	(1,823,048)	(1,916,602)	(2,006,146)	(2,036,626)	(2,049,169)	(4,952,524)	(5,288,174)	(2,269,663)
Total Other Governmental Fund Balance	<u>21,184,137</u>	<u>6,785,616</u>	<u>10,080,115</u>	<u>10,011,767</u>	<u>10,419,159</u>	<u>10,211,755</u>	<u>10,443,498</u>	<u>7,759,678</u>	<u>24,961,323</u>	<u>33,576,288</u>
Total Governmental Fund Balance	<u>\$ 25,919,270</u>	<u>\$ 11,452,230</u>	<u>\$ 17,781,107</u>	<u>\$ 19,898,816</u>	<u>\$ 20,931,255</u>	<u>\$ 22,286,096</u>	<u>\$ 23,247,188</u>	<u>\$ 26,648,713</u>	<u>\$ 43,936,124</u>	<u>\$ 53,391,457</u>

CITY OF SEASIDE
FUND BALANCES – GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 3



CITY OF SEASIDE CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS

OPERATING INFORMATION SCHEDULE 4

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Revenues										
Taxes	\$ 26,842,715	\$ 22,313,408	\$ 19,790,958	\$ 20,732,419	\$ 22,531,390	\$ 25,029,799	\$ 25,527,624	\$ 29,245,956	\$ 32,136,232	\$ 32,163,050
Licenses and permits	229,037	276,758	298,160	435,167	569,497	453,758	547,258	746,988	603,923	685,435
Fines and penalties	111,886	91,140	134,837	91,877	125,689	116,750	191,194	91,341	110,728	108,119
Use of money and property	425,941	368,560	303,882	306,163	279,813	302,797	337,310	468,163	544,684	569,931
Intergovernmental	4,657,812	5,651,665	3,542,999	3,099,137	3,576,581	3,097,446	2,715,012	7,497,261	3,206,397	11,818,608
Charges for services	575,969	652,951	669,340	682,744	2,054,044	1,768,547	1,478,879	1,707,356	1,458,410	1,823,977
Other Revenues	1,204,493	1,200,698	3,417,864	1,780,351	808,305	767,762	1,340,461	809,075	496,874	3,847,936
Total Revenues	34,047,853	30,555,180	28,158,040	27,127,858	29,945,319	31,536,859	32,137,738	40,566,140	38,557,248	51,017,056
Expenditures										
Current										
General Government	760,246	248,923	935,513	1,056,694	984,027	810,614	1,031,050	1,213,228	1,167,310	730,687
Public Safety	14,847,469	16,314,604	15,762,303	15,804,070	17,012,057	17,612,637	19,006,092	20,498,579	20,987,803	23,067,859
Recreation	1,435,530	1,394,662	1,478,233	1,705,813	2,086,340	2,323,397	2,554,317	2,504,953	2,921,316	2,448,648
Public Works	4,915,940	4,454,361	4,086,506	4,427,655	6,489,481	4,941,280	5,097,142	5,454,110	5,035,819	6,442,551
Community Development	5,281,772	2,639,973	1,394,631	1,105,985	1,323,926	2,007,029	2,086,472	2,306,086	3,295,662	3,027,532
Capital Outlay	2,800,823	2,869,732	258,027	421	89,241	1,129,436	1,174,740	6,896,281	3,863,946	2,709,517
Debt Service										
Principal	2,404,388	2,427,813	570,518	756,217	1,077,674	995,703	986,801	701,459	835,188	1,656,624
Interest and Fiscal Charges	1,639,358	981,233	389,537	380,166	364,445	323,882	326,786	306,648	1,042,479	887,916
Total Expenditures	34,085,526	31,331,301	24,875,268	25,237,021	29,427,191	30,143,978	32,263,400	39,881,344	39,149,523	40,971,334
Revenues over (under) Expenditures	(37,673)	(776,121)	3,282,772	1,890,837	518,128	1,392,881	(125,662)	684,796	(592,275)	10,045,722
Other Financing Sources (Uses)										
Debt Issuance	-	-	-	-	-	-	-	-	16,110,000	-
Premium on Bonds Issued	-	-	-	-	-	-	-	-	288,670	-
Sale of Capital Assets	-	-	-	-	-	-	-	1,075,080	-	-
Capital Leases	34,126	155,760	397,749	218,772	567,814	28,477	1,127,047	1,610,960	-	-
Transfer In	7,491,547	5,264,711	2,178,123	2,562,025	2,664,936	1,986,367	3,084,350	1,180,794	3,810,797	9,021,030
Transfer Out	(7,500,156)	(5,264,711)	(2,166,033)	(2,553,925)	(2,718,439)	(2,052,884)	(3,124,643)	(1,150,105)	(3,806,999)	(9,016,855)
Total Other Financing Sources (Uses)	25,517	155,760	409,839	226,872	514,311	(38,040)	1,086,754	2,716,729	16,402,468	4,175
Net Change in Fund Balance	(12,156)	(620,361)	3,692,611	2,117,709	1,032,439	1,354,841	961,092	3,401,525	15,810,193	10,049,897
Debt Service as a percentage of non-capital expenditures	14.84%	13.61%	4.06%	4.72%	5.17%	4.76%	4.41%	3.15%	5.62%	7.12%

Source: City of Seaside

**CITY OF SEASIDE
GOVERNMENTAL FUNDS – REVENUES BY SOURCE
LAST TEN FISCAL YEARS**

**OPERATING INFORMATION
SCHEDULE 5**

Fiscal Year Ending June 30	Total Taxes	Licenses and Permits	Fines and Forfeitures	Use of Money & Property	Inter- governmental	Charges for Services	Other Revenues	Total Governmental Revenues
2011	\$ 26,842,715	229,037	111,886	425,941	4,657,812	575,969	1,204,493	\$ 34,047,853
2012	\$ 22,313,408	276,758	91,140	368,560	5,651,665	652,951	1,200,698	\$ 30,555,180
2013	\$ 19,790,958	298,160	134,837	303,882	3,542,999	669,340	3,417,864	\$ 28,158,040
2014	\$ 20,732,419	435,167	91,877	306,163	3,099,137	682,744	1,780,351	\$ 27,127,858
2015	\$ 22,531,390	569,497	125,689	279,813	3,576,581	2,054,044	808,305	\$ 29,945,319
2016	\$ 25,029,799	453,758	116,750	302,797	3,097,446	1,768,547	767,762	\$ 31,536,859
2017	\$ 25,527,624	547,258	191,194	337,310	2,715,012	1,478,879	1,340,461	\$ 32,137,738
2018	\$ 29,245,956	746,988	91,341	468,163	7,497,261	1,707,356	1,884,155	\$ 41,641,220
2019	\$ 32,136,232	603,923	110,728	544,684	3,206,397	1,458,410	496,874	\$ 38,557,248
2020	\$ 32,163,050	685,435	108,119	569,931	11,818,608	1,823,977	3,847,936	\$ 51,017,056

Source: City of Seaside

**CITY OF SEASIDE
GOVERNMENTAL FUNDS – TAXES BY TYPE
LAST TEN FISCAL YEARS**

**OPERATING INFORMATION
SCHEDULE 6**

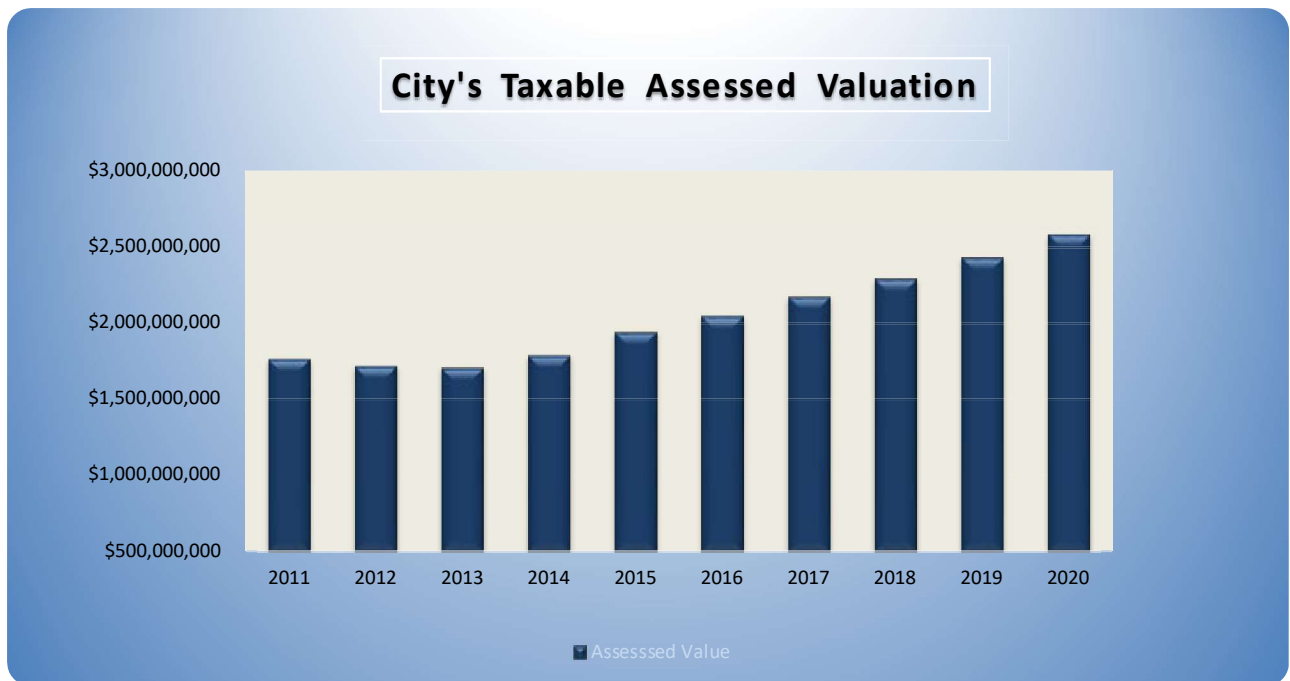
Fiscal Year Ending June 30	Transient										Total Governmental Funds	
	Transaction		Occupancy	Franchise		Business License		Utility		Property Tax		
	Sales Taxes	Taxes	Tax	Taxes	Taxes	Taxes	Users Tax	Secured	Unsecured	Transfer Tax		Other
2011	4,807,310	2,760,419	1,886,332	1,173,530	578,375	2,344,891	4,299,329	53,716	51,268	8,887,546	4,404,312	26,842,715
2012	4,571,913	2,856,186	2,024,924	1,196,856	543,596	2,210,756	3,912,641	50,942	49,988	4,895,606	4,013,570	22,313,408
2013	5,307,695	3,304,931	2,092,390	1,231,440	591,619	2,360,028	4,793,222	50,635	48,317	10,680	4,892,173	19,790,958
2014	5,902,317	3,435,136	2,419,935	1,175,730	673,048	2,302,678	4,720,196	51,917	49,573	1,889	4,821,686	20,732,419
2015	6,260,528	3,632,758	2,665,733	1,220,294	538,658	2,205,568	5,891,501	58,141	56,930	1,278	6,006,572	22,531,390
2016	7,404,844	3,781,475	2,902,459	1,438,068	770,258	2,236,406	3,181,669	58,670	64,252	3,191,699	3,304,590	25,029,799
2017	7,647,430	3,899,854	2,701,621	1,423,017	585,551	2,484,448	3,451,307	58,697	81,486	3,194,213	3,591,490	25,527,624
2018	9,037,749	4,002,221	2,922,110	1,428,148	733,249	2,512,175	3,892,665	62,706	82,029	4,572,904	4,037,400	29,245,956
2019	10,675,832	4,341,215	3,424,302	1,725,050	820,067	2,415,132	3,384,957	64,457	101,750	5,183,470	3,551,164	32,136,232
2020	9,486,312	4,629,453	3,038,525	1,288,512	843,833	2,405,126	4,513,232	73,274	111,308	5,773,475	4,697,814	32,163,050

Source: City of Seaside

**CITY OF SEASIDE
ASSESSED VALUATION, TAX RATES, AND TAX LEVIES
LAST TEN FISCAL YEARS**

**OPERATING INFORMATION
SCHEDULE 7**

<u>Fiscal Year Ending June 30</u>	<u>Secured</u>	<u>Unsecured</u>	<u>City's Taxable Assessed Value</u>	<u>% of Change - from Prior Year</u>	<u>Total Direct Tax Rate</u>
2011	1,687,082,396	80,273,450	\$ 1,767,355,846		1.0%
2012	1,647,777,306	81,714,834	\$ 1,729,492,140	-2.14%	1.0%
2013	1,628,649,432	84,740,441	\$ 1,713,389,873	-0.93%	1.0%
2014	1,712,430,411	84,070,907	\$ 1,796,501,318	4.85%	1.0%
2015	1,863,691,605	84,264,758	\$ 1,947,956,363	8.43%	1.0%
2016	1,963,429,698	91,618,504	\$ 2,055,048,202	5.50%	1.0%
2017	2,077,816,415	96,677,133	\$ 2,174,493,548	5.81%	1.0%
2018	2,194,201,642	93,618,524	\$ 2,287,820,166	5.21%	1.0%
2019	2,329,642,423	97,782,873	\$ 2,427,425,296	6.10%	1.0%
2020	2,480,057,663	99,712,200	\$ 2,579,769,863	6.28%	1.0%



Source: Hinderliter de Llamas, Monterey County Assessor

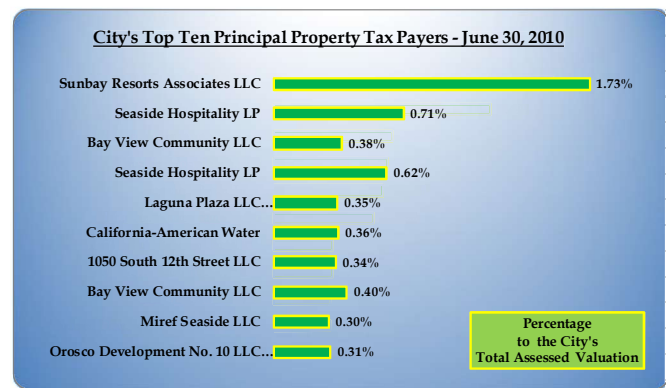
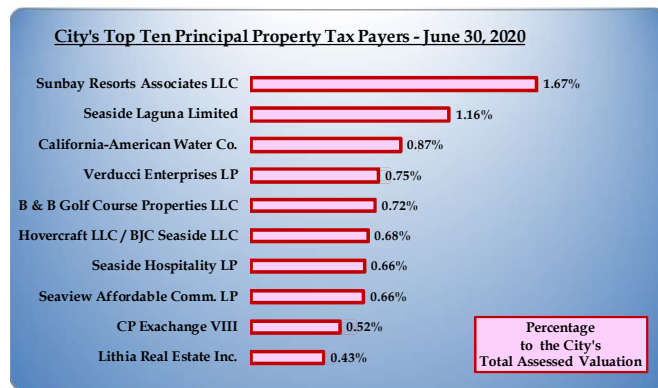
Notes:

In 1978, the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only re-assessed at the time that it is sold to a new owner. At that point, the new assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

**CITY OF SEASIDE
PRINCIPAL PROPERTY TAX PAYERS FISCAL YEAR
2009-2010 AND FISCAL YEAR 2019-2020**

**OPERATING INFORMATION
SCHEDULE 8**

FY 2019 - 2020				FY 2009-2010			
<u>Property Owner</u>	<u>Rank</u>	<u>Taxable Assessed Value</u>	<u>Ratio to Total City's Assessed Valuation</u>	<u>Property Owner</u>	<u>Rank</u>	<u>Taxable Assessed Value</u>	<u>Ratio to Total City's Assessed Valuation</u>
Sunbay Resorts Associates LLC	1	\$ 38,488,850	1.49%	Sunbay Resorts Associates LLC	1	\$ 34,430,616	1.91%
Seaside Laguna Limited	2	27,570,600	1.07%	Seaside Hospitality LP	2	26,846,598	1.49%
California-American Water Co.	3	25,092,516	0.97%	Bay View Community LLC	3	14,722,689	0.82%
Verducci Enterprises LP	4	20,769,521	0.81%	Seaside Hospitality LP	4	14,099,254	0.78%
B & B Golf Course Properties LLC	5	17,566,452	0.68%	Laguna Plaza LLC (pending appeals on parcels)	5	13,449,215	0.75%
Hovercraft LLC / BJC Seaside LLC	6	17,238,260	0.67%	California-American Water	6	12,307,178	0.68%
Seaside Hospitality LP	7	16,244,919	0.63%	1050 South 12th Street LLC	7	7,360,814	0.41%
Seaview Affordable Comm. LP	8	15,994,689	0.62%	Bay View Community LLC	8	7,335,681	0.41%
CP Exchange VIII	9	15,687,873	0.61%	Miref Seaside LLC	9	7,066,115	0.39%
Lithia Real Estate Inc.	10	12,355,457	0.48%	Orosco Development No. 10 LLC (pending appeals on parcels)	10	7,049,069	0.39%
Total Top 10 Taxpayers' Totals		\$ 207,009,137	8.02%	Total Top 10 Taxpayers' Totals		\$ 144,667,229	8.03%
City's Total Assessed Valuation		\$ 2,579,769,863	100%	City's Total Assessed Valuation		\$ 1,801,257,448	100%



Source:
Monterey County Tax Roll
HdL, Coren Cone

**CITY OF SEASIDE
TOP 25 SALES TAX
PRODUCERS (IN
ALPHABETICAL ORDER)
2010-2011 AND 2019-2020**

**OPERATING INFORMATION
SCHEDULE 9**

**Top 25 Sales Tax Producers
(In Alphabetical Order)**

<u>2019 - 2020</u>		<u>2010 - 2011</u>	
Audi Monterey Peninsula	Porsche Monterey	Audi Monterey Peninsula	Land Rover Monterey
BMW of Monterey	Quick Lane	BMW of Monterey	Pdq Food Mart
Built-In Distributors	The Reef	Built In Distributors	Porsche Monterey
Cardinale Nissan	Rodros Gas	Butts Acura	Quick Lane
Cypress Coast Subaru	Seaside Arco	Butts Chevrolet Cadillac	Rod & Ros Gas & Food Mart
Ferguson Enterprises	Seaside Chrysler Dodge Jeep Ram	Cardinale Nissan	Seaside Shell
Financial Services Vehicle Trust	Seaside Shell	Chilis	Seaside Union 76
Granite Rock	Seaside Union 76	Cost Plus World Market	Smart & Final
Higher Level Of Care Seaside	Smart & Final	Cypress Coast Subaru	Staples
Home Depot	Tesla Motors	Ferguson Enterprises	Val Strough Honda Mazda
In N Out Burger	Val Strough Honda Mazda	Financial Services Vehicle Trust	Victory Toyota Lexus
JP Morgan Chase Bank	Victory Toyota Lexus	Granite Rock	Walgreens
Land Rover Monterey	Walgreens	Home Depot	

Source: HdL

CITY OF SEASIDE DIRECT AND OVERLAPPING PROPERTY TAX RATES LAST TEN FISCAL YEARS

OPERATING INFORMATION SCHEDULE 10

(Per \$100 Assessed Valuation)

City Basic Levy (1)

Overlapping Rates:

Monterey Peninsula College Series A, B, & C

Monterey Peninsula Unified 2010 Series A

Total Overlapping Rates

Total Direct and Overlapping (2) Rates

City's Share of 1% Levy per Proposition 13 (3)

Voter Approved City Debt Rate

Redevelopment Rate (4)

Total Direct Rate (5)

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%
0.02146%	0.02146%	0.02357%	0.02237%	0.01577%	0.03247%	0.02304%	0.02234%	0.02166%	0.02119%	0.02048%
0.00000%	0.00000%	0.02879%	0.02797%	0.02131%	0.02277%	0.03000%	0.03000%	0.02890%	0.09196%	0.11707%
0.02146%	0.02146%	0.05236%	0.05034%	0.03708%	0.05524%	0.05304%	0.05234%	0.05056%	0.11315%	0.13755%
1.02146%	1.02146%	1.05236%	1.05034%	1.03708%	1.05524%	1.05304%	1.05234%	1.05056%	1.11315%	1.13755%

Notes:

¹In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.

²Overlapping rates are those of local and county governments that apply to property owners within the City. Not all overlapping rates apply to all city property owners.

³City's Share of 1% Levy is based on the City's share of the general fund tax rate area with the largest net taxable value within the City. The ERAF portion of the City's Levy has been subtracted where known.

⁴Redevelopment Rate is based on the largest RDA tax rate area and only includes rate(s) from indebtedness adopted prior to 1989 per California State statute. RDA direct and overlapping rates are applied only to the incremental property values. The approval of ABX1 26 eliminated Redevelopment from the State of California for the fiscal year 2012/13 and years thereafter.

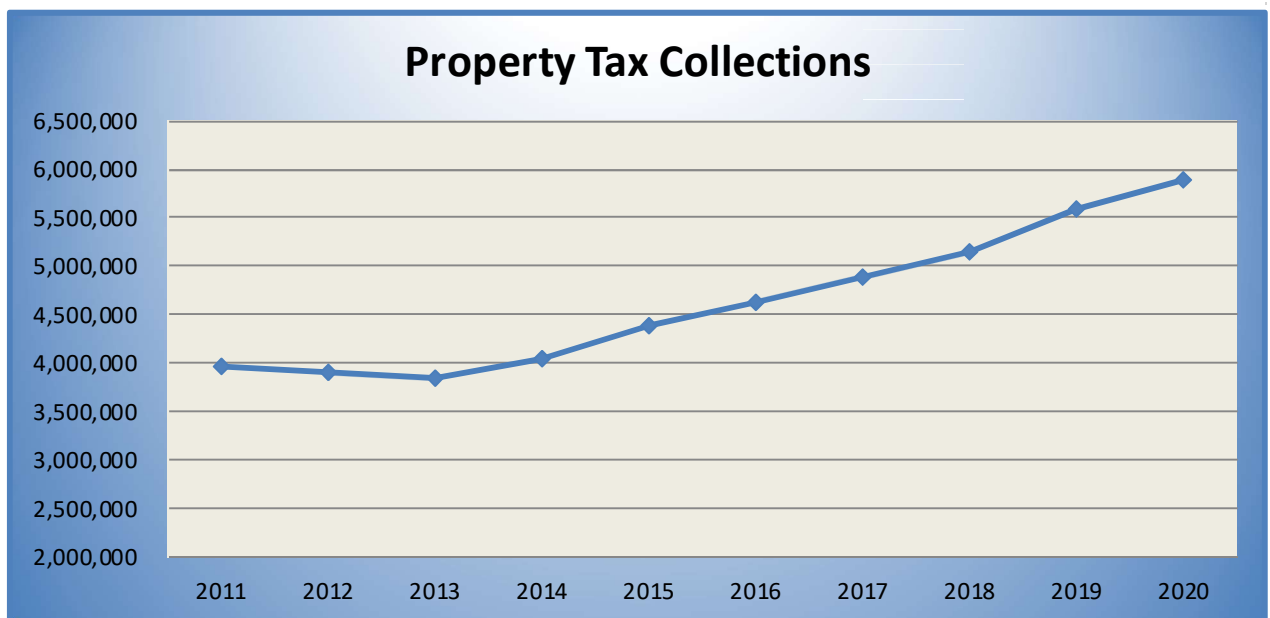
⁵Total Direct Rate is the weighted average of all individual direct rates applied by the City/Agency preparing the statistical section information and excludes revenues derived from aircraft. Beginning in 2013-14 the Total Direct Rate no longer includes revenue generated from the former redevelopment tax rate areas. Challenges to recognized enforceable obligations are assumed to have been resolved during 2012-13. For the purposes of this report, residual revenue is assumed to be distributed to the City/Agency in the same proportions as general fund revenue.

Data Source: HdL, Coren & Cone and Monterey County Assessor 2010/2011 - 2019/2020 Tax Rate Table

**CITY OF SEASIDE
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS**

**OPERATING INFORMATION
SCHEDULE 11**

<u>Fiscal Year Ending June 30</u>	<u>Taxable Assessed Valuation</u>	<u>Property Tax Levies</u>	<u>Property Tax Collections</u>	<u>Collections in Subsequent Years</u>	<u>Percentage of Collections</u>
2011	1,767,355,846	4,074,816	3,964,361	42,081	97.29%
2012	1,729,492,140	3,987,517	3,896,417	28,074	97.72%
2013	1,713,389,873	3,950,392	3,851,877	26,976	97.51%
2014	1,796,501,318	4,142,013	4,041,845	21,222	97.58%
2015	1,947,956,363	4,491,208	4,386,410	25,288	97.67%
2016	2,055,048,202	4,738,119	4,630,765	23,528	97.73%
2017	2,174,493,548	5,013,295	4,892,145	17,984	97.58%
2018	2,287,820,166	5,274,798	5,154,972	16,052	97.73%
2019	2,427,425,296	5,597,643	5,596,120	12,775	99.97%
2020	2,579,769,863	5,947,917	5,888,949	6,247	99.01%



Source:

City of Seaside and County of Monterey, Property Tax Revenue

**CITY OF SEASIDE
LEGAL DEBT MARGIN INFORMATION
JUNE 30, 2020**

**OPERATING INFORMATION
SCHEDULE 12**

Total Assessed Value of Property	\$ 2,579,769,863
Debt limit percentage (per Government Code)	<u>15%</u>
Total Debt Limit	\$ 386,965,479
Amount of Debt Applicable to Debt Limit	<u>-</u>
Legal Debt Margin	<u><u>\$ 386,965,479</u></u>

Section 43605 of the Government Code of the State of California limits the amount of general bonded indebtedness for public improvements to 15% of the assessed valuation of all real and personal property in the City.

The City of Seaside has no general bonded indebtedness.

Source: HdL, City of Seaside

**CITY OF SEASIDE
DIRECT AND OVERLAPPING BONDED DEBT
JUNE 30, 2020**

**OPERATING INFORMATION
SCHEDULE 14**

2019-20 Assessed Valuation: \$2,579,769,863

	Total Debt 6/30/2020	% Applicable (1)	City's Share of Debt 6/30/20
<u>DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT:</u>			
Monterey Peninsula Community College District	\$117,618,522	6.669%	\$7,843,979
Monterey Peninsula Unified School District	224,481,514	18.563%	<u>41,670,503</u>
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT			\$49,514,482
<u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>			
Monterey County General Fund Obligations	\$148,222,616	3.620%	\$5,365,659
Monterey County Board of Education Certificates of Participation	1,335,000	3.620%	48,327
City of Seaside General Fund Obligations	15,670,000	100%	15,670,000
City of Seaside Pension Obligation Bonds	3,310,000	100%	3,310,000
City of Seaside Unamortized Premiums	275,082	100%	275,082
City of Seaside Capital Leases	1,604,155	100%	1,604,155
Monterey County Water Resources Agency General Fund Obligations	21,130,000	3.620%	<u>764,906</u>
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$27,038,129
Less: Monterey County supported obligations			126,726
City of Seaside supported obligations			<u>10,795,000</u>
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$16,116,403
<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency):</u>			
Fort Ord Reuse Authority Tax Allocation Bonds	\$30,705,000	46.372%	\$14,238,523
City of Seaside Tax Allocation Bonds	\$1,950,000	100%	<u>\$1,950,000</u>
			\$16,188,523
TOTAL GROSS DIRECT DEBT			\$20,859,237
TOTAL NET DIRECT DEBT			\$10,064,237
TOTAL GROSS OVERLAPPING DEBT			\$71,881,897
TOTAL NET OVERLAPPING DEBT			\$71,755,171
 GROSS COMBINED TOTAL DEBT			 \$92,741,134 (2)
NET COMBINED TOTAL DEBT			\$81,819,408

- (1) The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.
- (2) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligation

Ratios to 2019-20 Assessed Valuation:

Total Direct and Overlapping Tax and Assessment Debt	1.92%
Total Gross Direct Debt (\$18,980,000)	74.00%
Total Net Direct Debt (\$8,185,000)	0.32%
Gross Combined Total Debt	3.52%
Net Combined Total Debt	3.10%

Ratios to Redevelopment Successor Agency Incremental Valuation (\$1,520,435,405):

Total Overlapping Tax Increment Debt	1.06%
--------------------------------------	-------

Source: California Municipal Statistics, Inc.

CITY OF SEASIDE
RATIOS OF TOTAL DEBT OUTSTANDING
LAST TEN FISCAL YEARS
(IN THOUSANDS)
JUNE 30, 2020

OPERATING INFORMATION
SCHEDULE 13

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Governmental Activities										
Lease Revenue Bonds	\$ 24,182	\$ 6,200	\$ 5,975	\$ 5,715	\$ 5,420	\$ 5,085	\$ 4,710	\$ 4,290	\$ 19,905	\$ 18,980
Notes Payable	6,423	1,447	1,199	935	650	343	35	12	4	-
HUD Obligation	-	-	-	409	272	136	-	-	-	-
Capital Leases	622	467	767	1,057	1,076	695	1,455	2,773	2,377	1,604
Total bonds and notes payable	\$ 31,227	\$ 8,114	\$ 7,941	\$ 8,116	\$ 7,418	\$ 6,259	\$ 6,200	\$ 7,075	\$ 22,286	\$ 20,584
Business Type										
Bonds Payable 3	\$ 3,880	\$ 3,827	\$ 3,770	\$ 3,707	\$ 3,640	\$ 3,567	\$ 3,490	\$ 3,455	\$ 3,365	\$ 3,275
Capital Leases	-	-	-	-	-	-	-	-	-	12
Total bonds and notes payable	3,880	3,827	3,770	3,707	3,640	3,567	3,490	3,455	3,365	3,287
Total bonds and notes payable	\$ 3,880	\$ 3,827	\$ 3,770	\$ 3,707	\$ 3,640	\$ 3,567	\$ 3,490	\$ 3,455	\$ 3,365	\$ 3,287
Total Outstanding Debt	\$ 35,107	\$ 11,941	\$ 11,711	\$ 11,823	\$ 11,058	\$ 9,826	\$ 9,690	\$ 10,530	\$ 25,651	\$ 23,871
Percentage of Personal Income	105.87%	35.85%	34.92%	35.34%	32.46%	28.76%	28.28%	31.18%	76.49%	N/A
Percentage of Assessed Value	0.0430%	0.0141%	0.0139%	0.0140%	0.0121%	0.0102%	0.0104%	0.0108%	0.0257%	0.0009%
Net outstanding debt Per Capita	\$1,058.72	\$358.46	\$349.23	\$353.39	\$324.36	\$287.60	\$282.75	\$311.76	\$764.86	N/A

Note:

1. See the Demographic Statistics Schedule for detail information on personal income and population.
2. Source - Notes to the Financial Statements, Note 3E Long Term Liabilities
3. The Business Type Bonds Payable are for Golf Course Renovations. B&B Golf Course Properties leases the golf courses from the City. The lease revenue payments received by the City are pledged to pay the scheduled principal and interest payments on the lease revenue bonds which is scheduled to occur through 2037.

**CITY OF SEASIDE
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN CALENDAR YEARS**

**OPERATING INFORMATION
SCHEDULE 15**

Calendar Year	Personal Income		City's		Median Age		% of Population		% of Population	
	<u>Population</u>	<u>(in thousands)</u>	<u>Per Capita</u>	<u>Unemployment Rate</u>	<u>Median Age</u>	<u>School Diploma</u>	<u>over 25 with High</u>	<u>over 25 with</u>	<u>Bachelor's Degree</u>	<u>over 25 with</u>
2010	34,628	\$ 748,276	\$ 21,609	7.5%	29.4	73.8%	19.5%			
2011	33,160	\$ 712,210	\$ 21,478	7.3%	30.3	71.9%	18.1%			
2012	33,312	\$ 728,733	\$ 21,876	5.8%	30.7	72.7%	19.8%			
2013	33,534	\$ 761,322	\$ 22,703	5.4%	30.9	73.2%	21.8%			
2014	33,456	\$ 753,998	\$ 22,537	9.3%	31.1	74.2%	22.5%			
2015	34,071	\$ 726,779	\$ 21,331	8.3%	31.6	72.6%	22.9%			
2016	34,165	\$ 719,671	\$ 21,064	7.8%	31.8	75.8%	22.0%			
2017	34,270	\$ 736,654	\$ 21,561	7.5%	31.2	76.1%	21.6%			
2018	33,776	\$ 782,175	\$ 23,157	2.7%	31.9	76.9%	22.6%			
2019	33,537	\$ 842,577	\$ 25,123	2.7%	32.3	80.1%	23.0%			

**CITY OF SEASIDE
PRINCIPAL EMPLOYERS
2019-2020**

OPERATING INFORMATION
SCHEDULE 16

<u>City's Principal Employers</u>	<u>Product/Function</u>	<u>Estimated Number of Employees</u>
California State University Monterey Bay	Education	1,000 31%
U.S. Defense Department	Military	1,300 40%
Monterey Peninsula Unified School District	Education	200 6%
Seaside Auto Center, and related auto services	Auto sales and service	200 6%
City of Seaside	Government	150 5%
Embassy Suites	Lodging/visitor services	150 5%
California Department of Motor Vehicles	Government	100 3%
Home Depot	Retail	100 3%
Holiday Inn Express	Lodging/visitor services	40 1%
TOTALS		3,240 100%

Source: City of Seaside Draft General Plan Update, May 2016.

CITY OF SEASIDE
FULL TIME EQUIVALENT CITY EMPLOYEES BY FUNCTION
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 17

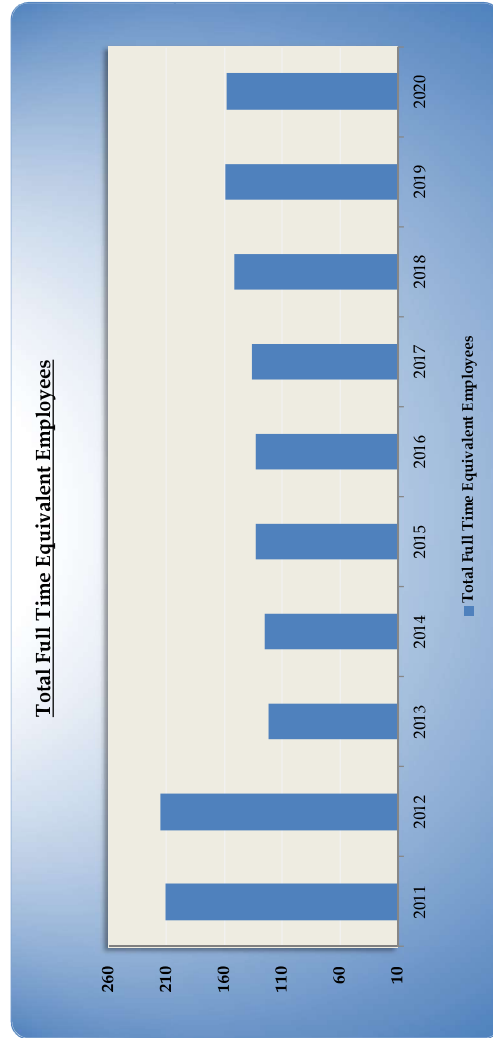
FTE by Department	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Office of the City Manager	14.00	14.00	4.00	4.00	8.00	6.00	3.00	3.00	4.00	5.00
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	1.00
Legislative Body	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Administrative Services	10.50	11.50	8.00	8.00	8.00	6.00	8.00	8.00	10.00	10.00
Human Resources*	n/a	n/a	n/a	n/a	n/a	2.00	2.00	3.00	3.00	3.00
Public Safety	73.00	73.00	46.00	47.00	51.00	50.00	50.00	53.00	54.00	54.00
Fire	34.50	34.50	23.00	24.00	23.00	25.00	25.00	26.00	28.00	28.00
Recreation**	n/a	n/a	n/a	n/a	n/a	2.00	5.00	6.00	6.00	5.00
Engineering & Public Works	n/a	n/a	n/a	n/a	n/a	n/a	29.00	37.00	37.00	37.00
Community Development	n/a	n/a	n/a	n/a	n/a	n/a	8.00	10.00	10.00	10.00
Resource Management***	73.00	76.00	35.00	36.00	37.00	36.00	n/a	n/a	n/a	n/a
Total Full Time Equivalent Employees	211.00	215.00	122.00	125.00	133.00	133.00	136.00	152.00	159.00	158.00

* Human Resources was previously included in Administrative Services

** Recreation was previously included in Resource Management

*** Resource Management has been divided into two departments: Engineering & Public Works and Community Development

**** Administrative Services was amended for 2017 to include 2 FTE Information Technology employees added under the Department.



CITY OF SEASIDE
CAPITAL ASSETS AND OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 18

<u>Function</u>	<u>Facility</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Public Safety	Fire calls	2,289	2,421	2,585	2,572	2,852	2,969	2,986	3,068	3,288	(c) 2945
	Fire Vehicles	13	13	12	14	14	14	12	12	12	7
	Police calls	48,291	48,795	47,475	47,024	48,606	48,349	35,645	41,580	39,122	41,590
	Police Vehicles	34	34	39	46	39	37	35	36	37	36
Public Works	Streets miles	66	66	66	86	92	92	92	92	92	92
	Streetlights	334	334	334	652	652	652	652	652	652	652
	Traffic Signals	19	19	19	19	19	19	19	20	20	22
	Public Works Vehicles	25	26	23	25	23	24	25	29	42	44
Parks and Recreation	Dog Park (a)	0	0	0	1	1	1	1	1	1	1
	Pre school - children served	444	366	532	483	680	440	418	434	451	(d) 300
	Parks	24	24	24	24	24	24	24	24	21	21
	Recreation programs - persons served	3,660	3,597	3,190	3,547	5,243	4,971	3,024	5,466	5,801	11,274
	Senior Center - meals served	3,160	3,291	3,475	4,083	4,538	3,596	3,381	3,942	3,966	2,232
	Pool Attendance	(b) 602	2,330	2,835	2,330	2,542	3,216	8,512	8,640	8,589	(d) 7,963
(a) Moved from Parks to Public Works (b) Pool was closed for part of the year for major repairs. (c) Reduction in fire calls of 9.6% March - June 2020 (COVID-19 Shelter In Place). (d) Reduction in programs due to COVID-19 restrictions.											

Source: City of Seaside

**CITY OF SEASIDE
MISCELLANEOUS STATISTICS
JUNE 30, 2020**

**OPERATING INFORMATION
SCHEDULE 19**

Date of Incorporation: October 13, 1954

Form of Government: Council/City Manager

City Council Members: Mayor and Four Council Members

City Boards, Commissions and Committees: Planning, Art and History, Board of Architectural Review, Parks and Recreation, Neighborhood Improvement, Community Development Advisory, Economic Advisory, Senior, Homeless, Environmental, Traffic Advisory, Zoning Administrator, Blue Ribbon Panel

Land Area in square miles: 9.375

Demographics:

Total Population	<u>33,537</u>	
Male	16,567	49.4%
Female	16,970	50.6%
Age 0 - 15	7,177	21.4%
Age 15 - 25	4,997	14.9%
Age 25 - 35	6,070	18.1%
Age 35 - 45	4,293	12.8%
Age 45 - 65	7,512	22.4%
Age over 65	3,488	10.4%
Median Age	32.4	
White	9,625	28.70%
Hispanic	14,522	43.30%
Black or African American	3,152	9.40%
Asian	4,460	13.30%
American Indian and Alaska Native	637	1.90%
Native Hawaiian and Other Pacific Islander	1,140	3.40%
	<u>33,537</u>	<u>100.0%</u>

Housing Characteristics

Total housing units	11,057		
Occupied housing units	10,274	100%	Population
Owner-occupied	4,140	40.3%	by housing type:
Renter-occupied	6,134	59.7%	
			<u>33,537</u>

Source: California State Department of Finance, American Community Survey 2018;
U. S. Census Bureau, 2010 Demographic Profile Data



GLOSSARY

Glossary of Budget Terms

Activity: A specific and distinguishable unit of work or service performed

Annualized Cost: A full year's cost of an item or position, even though it may be utilized only in part of any year.

Appropriation: Authorization by the City Council or legislative body which permits the City or government agency to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources

Assessed Value: A value established for real property for use as a basis in levying property taxes.

Audit: A review of the City accounts by an independent certified public accountant (CPA) or accounting firm. The primary objective of an audit is to determine if the City's financial statement fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles (GAAP).

Bond: A written promise to pay a specified sum of money, (the face value or principal amount), at a specified date or dates in the future (maturity date) together with periodic interest at a specified rate. Bond are generally used to finance large capital projects such as buildings, streets, utility infrastructure and bridges.

Budget: A financial plan for a specified period of time that matches projected revenues and planned expenditures to services, goals and objectives. The City of Seaside uses a financial plan covering two fiscal years, with actual budget appropriations made annually.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the City Council or legislative body detailing the proposed budget.

Budget Message: Included in the opening section of the budget, a general discussion of the proposed budget presented in writing as a general summary of the most important aspects of the budget, an explanation of issues against the background of financial trends and a presentation of the recommendations of the City Manager.

Capital Improvement Program: Adoption of a financial plan for neighborhood improvement projects, and the means of financing them for a specified period of time. The City updates the fiscal year's Capital Improvement Program budget and reviews its five-year Capital Improvement Plan.

Capital Improvement Project (CIP): A permanent major addition or renovation to the City's real property assets. Project expenditures may include costs of design, construction, acquisition of buildings and/or facilities and significant repair, renewal or renovations to existing assets. Real property assets include streets, storm drains, sewer lines, parks and other public facilities. These expenditures are considered one-time costs.

Capital Projects: Projects which purchase or construct capital assets such as land, infrastructure, buildings, equipment and public art.

Capital Project Funds: Fund type used to account for financial resources used in acquiring or building major capital facilities other than those financed by Proprietary Funds and Trust Funds.

City Attorney: Represents the City in legal disputes and advises the Council and staff on legal matters.

City Clerk: Maintain records of City ordinances, resolutions, contracts, minutes and other important official City documents.

City Council: A part-time legislative and policy-making body, consisting of five members, elected at large on a non-partisan basis. The members enact ordinances and resolutions essential to the City. Council meetings are held on the first and third Thursday of each month at 7:00 PM in the Seaside City Hall Council Chambers.

City Manager: Responsible for supervising activities of all City departments, implements City Council policy, prepares an annual budget, conducts personnel matters and directs the day-to-day operations of City government.

Commissions and Advisory Committees: There are various commissions and advisory committees serving in a voluntary basis for the City of Seaside. The committees consist of citizens appointed by the City Council to advise the City on issues such as planning, parks and recreation. All meetings are open to the public, with public participation invited and encouraged.

Contingency: Funds set aside or approved for use. These funds could be used for unanticipated expenditure requirements, new programs or to absorb unexpected revenue losses, only with specific Council approval and authorization.

Debt Service: Payments of interest and principal on obligations resulting from the issuance of bonds, notes or certificates of indebtedness.

Debt Service Funds: Fund type used to account for the payment and accumulation of resources related to general long-term debt principal and interest.

Department: A major organizational unit of the City that has been assigned overall management responsibility for an operation or group of related operation within a functional area. A department may be comprised of one or more divisions or sub-units.

Dedicated Reserve: Money set-aside in a special account for specified purposes, such as expected or unanticipated operational costs, equipment or capital requirements.

Division: An organizational subdivision of a department

Encumbrance: A commitment of funds for goods or services on order. Earmarked funds to be expended, representing an obligation of the agency. Encumbrances outstanding at year-end are reported as reservation of fund balances since they do not constitute an expenditure or liability at that time.

Enterprise Fund: A fund established to account for the cost of those governmental facilities and services that are operated in a manner similar to private enterprises. These programs can be entirely or predominately self-supporting.

Entitlement: A grant or subvention fund available to the City on the basis of population or other established criteria, rather than based on competition or unique factors among agencies.

Equipment/Building Outlay: A budget category which includes equipment having a unit cost of more than \$1,000 and an estimated useful life of more than one year. Also referred to as capital outlay, smaller building and park projects are included in this category.

Expenditure: Under the modified accrual basis of accounting, the cost of goods received or services rendered regardless of when the invoice is actually paid.

Finance Department: Responsible for maintaining the financial records and operations, including such functions as treasurer, internal auditor, accountant, purchasing manager and financial investor.

Fire Department: Protecting life and properties from fire and fire-related damage. Investigates suspicious fires. Conducts inspections of public and

private buildings for fire hazards, and educates the public about fire and burn prevention. A full Hazardous Materials Team, serving the Monterey Peninsula.

Fiscal Year: A twelve month period of time in which the Annual Budget applies. For the City of Seaside it is July 1st through June 30th.

Fund: An independent fiscal and accounting entity used to set the financial position and results of operation related to specific purposes for which a particular fund is created. The six generic funds types used by the City are: General Fund, Special Revenue, Debt Service, Capital Project, Enterprise, and Trust & Agency Funds.

Fund Balance: The excess of assets over liabilities, representing the cumulative effect of revenues and other financing sources over expenditures. A negative fund balance is called a *fund deficit*.

Full-Time Equivalent (FTE): A standard that is used to convert part-time or temporary personnel hours to a full-time basis, allowing for comparison purposes.

General Fund: The City's principal operating fund, supported by taxes, fees and other general revenues which can be used for any legal government purpose. The fund finances the general operating programs of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

Grants: Contributions of gifts, cash or other assets from an outside governmental entity. Grants can be used or expended for a specific purpose, activity or facility. Example is the Community Development Block Grant provided by the Federal Government.

Indirect Cost Reimbursement: A General Fund budget category that shows the amount of costs that are reimbursed by other funds.

Interfund Loans: Amounts provided between funds and blended component units of the primary government with a requirement for repayment.

Interfund Transfers: Flows of assets, such as cash or goods, between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Internal Service Fund: Proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis. Examples of internal services would be Information Services, Vehicle Maintenance and Self-Insurance.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded as some future date. (Note: the term does not include encumbrances).

Long Term Debt: Borrowing of money or the issuance of bonds or other debt instruments for the financing of major capital improvements or property acquisitions, over an extended period of time. Generally Long Term Debt is spread over 20 to 30 years.

Mission Statement: A brief description of the purpose, goals and major responsibilities of an agency or organization.

Modified Accrual Basis: The method of accounting used by all government fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period or soon enough to be used to pay liabilities of the current period.

Non-Departmental: Program costs that do not relate to any one specific department but represent cost of a general, City-wide nature, such as a debt service and appropriated reserve.

Operating Budget: The portion of the budget that pertains to daily operations and delivery of basic governmental services. Annual appropriation of funds for ongoing program costs, including employee services, supplies, equipment, and debt services.

Operations: A grouping of related programs within a functional area.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or a Constitutional provision.

Organization: An organizational sub-division of an agency or department. A cost center or program for which an annual operating budget or capital budget is established. Sometimes referred to as a division.

Performance Indicators: Measurements depicting the effectiveness or efficiency of services provided output produced.

Program: An activity or group of activities performed for the purpose of providing a service or a support function.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets or cost recovery, financial position, and cash flows. There

are two different types of proprietary funds: enterprise funds and internal service funds.

Public Works Department: To oversee design and construction of all City-owned facilities. Inspections of improvements and maintenance of streets, bridges, buildings, parks, sewers, water lines, etc. Analyze traffic flow/safety, maintenance of all traffic signs and markings.

Police Department: To protect and maintain order in the event of community disturbances or emergencies. To apprehend criminals, recover stolen property, assistance in traffic accident management/investigation. Education of the citizens in regards to burglary prevention, illegal narcotics, traffic laws and personal safety.

Purchase Order: A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Recreation Department: Responsible for providing recreation programs such as sports, educational, cultural, entertainment and other leisure activities.

Reserve: An account used to earmark a portion of the fund balances or equity as legally restricted for a specific use or not available for appropriation and subsequent spending.

Resolution: A special order of the City Council which requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval.

Resources: The total amount available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

Revenue Bonds: Bonds issued to construct capital facilities, repaid from revenue produced by the operation of those facilities.

Source Document: Basic evidence needed to record an accounting transaction. Journal entries, financial records and accounting reports are eventually derived from source documents. Examples of source documents are purchase orders, invoices and time sheets.

Special Assessment Fund: A fund used to account for the financing of public improvements or services from the issuance of bonds or assessments levied against the properties benefited.

Special Revenue Fund: A fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or major

capital projects) that are legally restricted to expenditure for special purchases. Examples of special revenue funds are those established for the purpose of financing streets, parks or libraries.

Subventions: Revenues collected by the State (or other level of government) that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Suspense Account: A temporary account (i.e. not included in the financial statements) for recording part of a transaction, such as those involving receipts or disbursements, prior to final analysis or identification of that transaction.

Tax: a levy or compulsory payment imposed by the City or other government agency to obtain revenue for the purpose of financing the delivery of a public good or service.

Trust and Agency Funds: Used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organization, or other government agencies. Also known as Fiduciary Funds.

Unencumbered Balance: A balance relating to a portion or the entire amount of an appropriation that has not been encumbered or expended.

Unassigned fund balance: The difference between total fund balance in a governmental fund and its nonspendable , restricted, committed and assigned components.

Warrant: An order drawn authorizing payment to a designated payee