



AGENDA

CITY OF SEASIDE
NEIGHBORHOOD IMPROVEMENT
PROGRAM COMMISSION

REGULAR MEETING
CONFERENCE ROOM
440 Harcourt Avenue
Tuesday, November 3, 2015
6:00 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**
2. **ROLL CALL - ESTABLISHMENT OF QUORUM**

NEIGHBORHOOD IMPROVEMENT PROGRAM COMMITTEE

Michael Spalletta	Chair
Ray Bennett Bennett	Commissioner
Lisa Emanuelson	Commissioner
Jo-Ann Francis	Commissioner
Patty Kennedy	Commissioner
Ramona Olaeta-Reed	Commissioner

3. **PUBLIC COMMENT**
4. **APPROVAL OF MINUTES**
APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF OCTOBER 6, 2015
 - A. **APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF OCTOBER 6, 2015**
5. **REPORTS FROM STAFF**
6. **BUSINESS**

A. Review of Holiday Decorating Contest Flyer

PURPOSE: To review Holiday Decorating Contest Flyer and determine the date of judging the contest.

RECOMMENDATION: Approve the Holiday Decorating Contest Flyer and select date of contest.

B. Discussion of Potential Website Updates

PURPOSE: To review the current City of Seaside website and discuss what information items can be added to the website to better inform the community of the roles and responsibilities of the Commission.

RECOMMENDATION: Provide update and direction to staff.

C. Consideration of Selecting the November 2015 House of the Month

PURPOSE: To provide the Commission the opportunity to review and discuss the properties nominated for the November 2015 House of the Month Award and select a representative to present the award with Mayor Rubio at the November 19, 2015 City Council meeting.

RECOMMENDATION: Select the November 2015 House of the Month from the nominated list and select a representative for the City Council presentation.

D. Business of the Quarter Criteria-Shopping Centers

PURPOSE: To review and establish criteria regarding Shopping Centers for the Business of the Quarter Award.

RECOMMENDATION: Establish criteria regarding Shopping Centers for the Business of the Quarter Award.

7. COMMISSIONER REPORTS

This is a time specifically set aside for members of the Neighborhood Improvement Program Commission to make brief comments of general interest to the community, make requests that items be added to future meeting agendas as necessary and report on Committee Assignments.

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
December 1, 2015
Seaside City Hall
6:00 p.m.

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**CITY OF SEASIDE
NEIGHBORHOOD IMPROVEMENT PROGRAM COMMISSION
6:00 P.M. OCTOBER 6, 2015
ACTION MINUTES**

The Seaside Neighborhood Improvement Program Commission met in regular session at 6:00 p.m. in the Main Conference Room, Seaside City Hall, 440 Harcourt Avenue.

1. **CALL TO ORDER:** Chair Spalletta called the meeting to order at 6:00 p.m.

2. **ROLL CALL:**

Commissioners Present: Michael Spalletta, Chair
 Ramona Olaeta-Reed
 Ray Bennett
 Jo-Ann Francis
 Lisa Emanuelson
 Patty Kennedy

Commissioners Absent: N/A

Staff Present: Dave Fortune
 Mistie Wilson

Public Present: Councilmember Dave Pacheco
 Arlington La Mica

3. **PUBLIC COMMENT:** Councilmember Dave Pacheco announced the Pachetti Park Fundraiser being held on October 24, 2015 on the corner of Noche Buena and Kimball. Arlington La Mica announced the Remember Our Fallen event from October 18-31, 2015. They will be featuring pictures of deceased military since September 11, 2011 from the state of California.

4. **APPROVAL OF MINUTES** from the NIPC Regular Meeting of September 1, 2015 as presented. Approved unanimously.

5. **NEW BUSINESS:**

A. Election of Officers

Michael Spalletta was chosen unanimously to serve as Chair for the remainder of the 2015 calendar year.

Ray Bennett was chosen unanimously to serve as Vice-Chair for the remainder of the 2015 calendar year.

B. October 2015 House of the Month

1633 Mescal was selected as the October 2015 House of the Month and the award will be presented by Mayor Rubio at the November 5, 2015 City Council Meeting. Commissioner Olaeta-Reed to attend November 5, 2015 City Council meeting to present award.

C. Discuss Neighborhood Improvement Program Commission Webpage Updates

Commission discussed changes and final list to be sent to Staff Liaison from Commissioner Kennedy or Commissioner Emanuelson. List will be reviewed by Staff Liaison and forwarded for review and input to the City Clerk.

D. Presentation Of The September 2015 Neighborhood Clean Up Report

Received Clean Up Report. Commission indicated Trailer Park had a clean up the week before and the bin filled up around noon. There were two representatives from GreenWaste that attended the Clean Up.

E. Selection Of The 2015 Holiday Decorating Contest Criteria

An approved criterion for the 2015 Holiday Decorating Contest is: Most Spectacular, Commissioners Choice and Business. Was suggested Commission reach out to the Chamber of Commerce to promote the business criteria. 2015 Holiday flyer to be updated and reviewed for approval at the November Meeting.

F. Selecting Criteria For Business Of The Quarter For Shopping Centers

This item has been tabled to the November 2015 meeting.

G. Review And Consider Future Boards And Commission Open House

Staff provided Commission with list of all Boards & Commissions, and contacts. Chair Spalletta to draft a letter to send Staff Liaison for review. Commission agreed on time frame of late April, early May 2016.

7. REPORTS FROM STAFF: N/A

8. COMMISSIONER REPORTS: Commissioner Bennett inquired about landscape easement concerns on Canyon Del Rey and Del Monte. Landscape easement owned by Cal Trans and there is no ETA to date on turning over roadways to City.

9. ADJOURNMENT- 7:06 P.M..

Respectfully submitted,

Mark McClain

APPROVED:

Michael Spalletta, Chair



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.A.

TO: Neighborhood Improvement Program Commission

BY:

DATE: November 3, 2015

SUBJECT: Review of Holiday Decorating Contest Flyer

PURPOSE

To review Holiday Decorating Contest Flyer and determine the date of judging the contest.

RECOMMENDATION

Approve the Holiday Decorating Contest Flyer and select date of contest.

BACKGROUND

FISCAL IMPACT

ATTACHMENTS



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.B.

TO: Neighborhood Improvement Program Commission

BY:

DATE: November 3, 2015

SUBJECT: Discussion of Potential Website Updates

PURPOSE

To review the current City of Seaside website and discuss what information items can be added to the website to better inform the community of the roles and responsibilities of the Commission.

RECOMMENDATION

Provide update and direction to staff.

BACKGROUND

FISCAL IMPACT

ATTACHMENTS



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.C.

TO: Neighborhood Improvement Program Commission

BY:

DATE: November 3, 2015

SUBJECT: Consideration of Selecting the November 2015 House of the Month

PURPOSE

To provide the Commission the opportunity to review and discuss the properties nominated for the November 2015 House of the Month Award and select a representative to present the award with Mayor Rubio at the November 19, 2015 City Council meeting.

RECOMMENDATION

Select the November 2015 House of the Month from the nominated list and select a representative for the City Council presentation.

BACKGROUND

FISCAL IMPACT

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**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.D.

TO: Neighborhood Improvement Program Commission

BY:

DATE: November 3, 2015

SUBJECT: Business of the Quarter Criteria-Shopping Centers

PURPOSE

To review and establish criteria regarding Shopping Centers for the Business of the Quarter Award.

RECOMMENDATION

Establish criteria regarding Shopping Centers for the Business of the Quarter Award.

BACKGROUND

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