



AGENDA

CITY OF SEASIDE
ART AND HISTORY
COMMISSION

ZOOM MEETING MEETING
VIRTUAL ONLY
Tuesday, November 9, 2021
5:45 PM

Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20, and to do all we can to help slow the spread of COVID-19 (coronavirus) City of Seaside meetings will be adapted in the following ways:

Meetings of the Seaside City Council and its Boards and Commissions will be conducted with virtual (electronic) participation only. Members of the public may watch the live stream of the City Council and Boards and Commission meetings at <https://bit.ly/SeasideYouTube>

REMOTE PUBLIC COMMENTS To make a public comment, the following options are available:

- Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)". Written comments must be received by 4:00 p.m. on the day of the meeting. All submitted comments will be provided to the City Council or the Board for consideration and compiled as part of the record.
- During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Clerk will call speaker names and unmute speaker microphones (on the phone, press *6). You will have up to 3 minutes to provide your comments, with time set by the discretion of the Mayor. ***Please note, written comments will not be read but will be included in the final record.***

VIRTUAL MEETING ACCESS

This meeting can be watched via the City of Seaside You Tube channel

https://www.youtube.com/channel/UC1Cu7854Ohtjpr_XV1tDvRg

Or by joining the Zoom webinar link

<https://us02web.zoom.us/j/89130259341?pwd=bTVMSGM1MWQ1aU9MRytIc3E5eDBFdz09>

Or call in phone number: 669-900-9128

Webinar ID 891 3025 9341 Webinar Passcode 006766

1. CALL TO ORDER

2. ROLL CALL - ESTABLISHMENT OF QUORUM

ART AND HISTORY COMMISSION

Hamish Tyler
Emerson Brown

Chair
Vice Chair

Francoise Avery
Yollette Merritt
Janie Silveria
Steven Russell

Commissioner
Commissioner
Commissioner
Commissioner

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

A. August 8th 2021

6. BUSINESS ITEMS

A. NEIGHBORHOOD IMPROVEMENT COMMISSION POSSIBLE COLLABORATION

B. DISCUSS AND REVIEW ART AND HISTORY COMMISSION MEETING SCHEDULE

C. 2022 WORK PLAN DISCUSSION

D. REVIEW ARCHIVE ACCESS AND COPY POLICIES

E. TRANSFERRING MAILING LIST TO EMAIL LIST

F. DISCUSS RECOMMENDATIONS FOR ART AND HISTORY ORDINANCE

7. COMMISSIONER REPORTS

8. STAFF COMMUNICATION

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
TBD
5:45PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:
<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



MINUTES

**CITY OF SEASIDE
ART & HISTORY COMMISSION**

**ZOOM MEETING
Oldemeyer Center
986 Hilby Avenue
August 10th, 2021
5:45 p.m.**

1. CALL TO ORDER:

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

Hamish Tyler	Chair	X
Emerson Brown	Vice Chair	X
Francoise Avery	Commissioner	X
Steven Russell	Commissioner	Excused Absence
Yollette Merritt	Commissioner	X
Janie Silveria	Commissioner	5:57

3. PUBLIC COMMENTS:

4. APPROVAL OF MINUTES: May 11th, 2021 & July 9th 2021 (Joint Meeting)

Motion to approve May 11th minutes:

Motion: Commissioner Tyler, 2nd: Commissioner Brown

Hamish Tyler	Chair	yes
Emerson Brown	Vice Chair	yes
Francoise Avery	Commissioner	yes
Yollette Merritt	Commissioner	yes

Motion to approve July 9th minutes as amended:

Motion: Commissioner Tyler, 2nd: Commissioner Brown

- Change: Book is called Beach Head, not Beach Hub, will be changed

Hamish Tyler	Chair	yes
Emerson Brown	Vice Chair	yes
Francoise Avery	Commissioner	yes
Yollette Merritt	Commissioner	abstain

5. REVIEW OF AGENDA:

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required)

6. BUSINESS ITEMS:

A. Discuss and make recommendations to update Art and History Ordinance

A. Discuss and make recommendations to update Art and History Ordinance

Commissioner Tyler would like to change the ordinance to include performing arts, music, dance, media arts and the filming, and theater

- Commissioner Brown would like to see a write up draft of the new ordinance before approving a change
- Staff clarifies that the ordinance was written long ago, and the reasons for the combination of the History and Art commissions
- Commissioner Brown asks for clarification, that the commission needs to make a recommendation to the council to change the ordinance, a commissioner would need to go in front of the City Council with the wording requesting them to approve it
- Commissioner Tyler has gone to look at the ordinances of other cities to see how they are wording it
- Commissioner Tyler suggest the next phase be drafting the change to the ordinance
- Commissioner Avery suggests we include a portion of the proposal to explain why it needs to be changed.
- Commissioner Merritt suggests that we have something concrete in hand to accomplish the work plan as is before there is a change to the ordinance that would bring more to the commissions' plate.
- Commissioner Tyler points out that there are things that would be directly affected by the inclusion of the Performing Arts on the work plan.
- Commissioner Tyler wants to host a special meeting to craft the language of what will be sent to the council.
- Motion to accept Commissioner Tyler's idea to add performing arts to the commission ordinance and the commission will review it in a special meeting, to take it to council:
- Motion: Commissioner Brown 2nd: Commissioner Avery

There was no public in attendance or public comment on this item

Hamish Tyler	Chair	Yes
Emerson Brown	Vice Chair	Yes
Francoise Avery	Commissioner	Yes
Yollette Merritt	Commissioner	Yes
Janie Silveria	Commissioner	Yes

B. Possible change to Youth Art Competition

Possible change to Youth Art Competition

1. Commissioner Merritt suggest changing the elementary to Seaside only and cut back the numbers how many can be submitted

2. Commissioner Tyler would like to emphasize that Martin Luther Middle School was awarded an art grant for being an outstanding art school.
3. Commissioner Avery mentions that YART is the most attended and most popular, and would like to instead scale back on the entry about vs removing Elementary

The commission will entertain the reduction in the number of entries and decrease them accordingly for each level.

Motion: Commissioner Avery 2nd: Commissioner Silvera

Hamish Tyler	Chair	Yes
Emerson Brown	Vice Chair	Yes
Francoise Avery	Commissioner	Yes
Yollette Merritt	Commissioner	Yes
Janie Silvera	Commissioner	Yes

C. 2021 Work Plan Discussion

- a. Staff points out that there has been a spreadsheet created for the commissioners to assign each work plan project
- b. Staff will be sending an alterable spreadsheet to each commissioner

D. Fire Station Mural Preservation

- a. Commissioner Tyler went by the mural and feels it is in extremely bad shape, and it would be extremely expensive to restore it.
- b. He spoke with the fire chief to see what she would recommend, and she recommends we do nothing and let the city move ahead with the restoration project which would destroy the mural
- c. Staff clarifies that Fire Chief Gutierrez asked it to be on the agenda because the fire station is in desperate need of repair. In order to repair the toxic lead and asbestos paint the whole building will need to be sandblasted. Staff recommends documenting the mural with photos, and then let the fire department repair the building. The Fire Department or the Commission can then start a dialogue about creating a new mural
- d. Commissioner Merritt asked Staff if the city has an official photographer. Staff clarifies there is no official photographer.
- e. Commissioner Brown would like to start the discussion on getting a new mural painted once the repairs are done
- f. Staff clarifies that the fire department would like to collaborate, and that there is an opportunity for the commission to spearhead a project. Staff suggests putting it on the 2022 work plan.
- g. Commissioner Tyler adds that we would need to have a plan to maintain any new mural placed in that spot.

E. Utility Box Project

- a. Commissioner Tyler asks Staff for clarification as to why this is on the agenda when it was tabled before
- b. Staff investigated if we were allowed to paint the non-city owned boxes.
- c. It was clarified that the request to paint was denied by PG&E, however there are three boxes that are city owned, and thus the commission can either follow up on painting those three boxes, or drop the project as a whole and move on
- d. Commissioner Hamish feels that three boxes would not make much of an impression
- e. He has seen the boxes and murals in Sand City.
- f. Commissioner Brown feels in terms of resources our energy could be put somewhere else, but would also like to not make a firm decision until Commissioner Russell is in attendance.
- g. Commissioner Merritt asks if they are all on Broadway.
- h. Staff says that they are all on Broadway.
- i. Commissioner Merritt feels it would still be worth looking into it, and having very strong guidelines on how and when.
- j. Commissioner Brown would like to have a document sent to the commissioners that outlines the location of the city owned boxes
- k. Staff clarifies that those addresses are in the agenda packet
- l. Topic has been tabled for a later meeting when Commissioner Russell is in attendance.

F. Meeting Format

- a. Commissioner Tyler is partial to changing the meetings to in person.
- b. Virtual Meetings are not typically allowed under the brown act, but the governor has written an executive order that will allow them during the pandemic
- c. The city has created the option to have a hybrid option where some are in person, some are via zoom.
- d. There are ways for the public to give comment digitally
- e. Staff will be discussing how a hybrid meeting would be accommodated at Oldemeyer
- f. Staff needs to know what direction the Commission would like to move to, also in regards to when the executive order might expire.
- g. Commissioner Avery, Silveria, and Merritt would like to explore the hybrid model
- h. Commission agrees to go to hybrid model.

7. REPORTS FROM COMMISSIONERS:

Commissioner Tyler: BLM Mural

- He would like to contact the arts council to see if they would support the city to create this mural
- Commissioners Avery and Brown think it is a good idea to explore this.

8. REPORTS FROM STAFF:

Commissioner Brown asks for an update on the Street Naming. The Council decided to uphold the recommendation of the joint commission. They do want to review the qualifications for street naming to possibly update that policy. Commissioner Brown made a Public Comment at the Council Meeting because he felt the current policy was in need of revision.

- a. Procurement of old yearbooks from Monterey Public Library**
- b. Fall Art Competition**
- c. Utility Boxes**
- d. Thanking Sandra Gray for her years of service upon her retirement**

9. ADJOURNMENT: Move to Adjourn with an understanding there will be a special meeting next month (Sept 14th, 2021) to consider the verbage and wording for the presentation to council for the inclusion of the Performing Arts in the Ordinance: Emerson 2nd: Janie

Hamish Tyler	Chair	Yes
Emerson Brown	Vice Chair	Yes
Francoise Avery	Commissioner	Yes
Yollette Merritt	Commissioner	Yes
Janie Silveria	Commissioner	Yes

Next Regularly Scheduled Meeting

November 9th, 2021

Time: 5:45 p.m.

Zoom Meeting

The City of Seaside is an ADA accessible facility and is committed to include the disabled in all of its services, programs and activities. Any person who requires accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements.

Agenda-related writings or documents provided to the Art and History Commission are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

GOAL	COMMISSIONER	TIMELINE PROJECTION	PROJECTED COMPLETION DATE	ACTUAL COMPLETION DATE
Organize and present mini-exhibits in the Oldemeyer Center (BGCLUB)	Brown			
Help prepare and foster participation in Outdoor Arts Events.	Brown			
Update directory of historically significant houses and buildings of the city.				
Investigate ways to fund a scholarship program and mural project.	Tyler / Brown	5 Months	Jan. 2022	
Support and foster visual and performing arts as defined by the California Department of Education o Re-establish connections to MPUSD's visual and performing arts programs o Connect to visual and performing arts groups within Seaside and the Monterey Peninsula	Tyler	5 Months	Jan. 2022	
Establish coalitions within the county for performing arts.	Tyler	10 Months	Jun. 2022	
Foster and encourage collaborative undertakings with The Arts and Historical Associations and Commissions.				
Create a tri-fold brochure that includes public art and historical houses and buildings of the city.				

Collaborate with Monterey Peninsula College Library and Monterey County Free Libraries in outreach and program planning for our California Revealed Digital collections.				
Take part in every public relation opportunity to expand public awareness of Seaside's history and multi-ethnic culture.				
Expand and rotate Seaside Art and History section of City's website.				
Develop a Historic Resource Preservation ordinance-backed process as required by the 2018 General Plan that will allow grants applications to fund an inventory of Historic Resources and Historic Designations.				
Establishing a more rigorous and robust relationship with AMP to capture visual and performing arts events in Seaside.	Tyler	10 Months	Jun. 2022	
Educate through the commission our capacity to use AMP resources that are available to the city.	Tyler	10 Months	Jun. 2022	
Work with CSUMB on annual series Seaside Voices Oral Histories				
Represent Seaside on area history groups: Archives Round Table, Monterey County History Advisory Commission, and Monterey Bay Heritage Area planning group.				
Network with Monterey County Historical Society, FOAA and FOMA				

Solicit design submissions for public utility boxes art project along Broadway				
Have all oral history tapes located in Seaside archives digitized to ensure preservation.	Brown			
Work with CSUMB on more Seaside Voices oral histories and develop student capstone projects focusing on Seaside history.				
Collaborate with City, other Commissions and private groups on more public art projects				
Continue to advocate for archive storage and workspace to preserve the City's history, archives and artifacts, enabling us to accept donations of family papers and historical materials.	Avery	1-2 Years		
Continue to advocate for a building to become a City museum, art gallery and cultural center	Avery	1-2 Years		
Organize and present annual Black History Month exhibit and reception and Art exhibit the Walter Avery Gallery.				
Continue organizing and presenting art exhibits at the Walter Avery Gallery, the premier art space on the Peninsula including the largest Youth Art Competition in Monterey County, Adult Art Competition.				
Start the process of getting October designated as National Humanities Month, to celebrate history and the arts.	Avery	1 Year		

Continually support, enrich, and expand public awareness of Culture, History, and The Arts (in county, state, and nationally) with a focus on Seaside.

Tyler	10 Months	Jun. 2022	



SEASIDE ART AND HISTORY COMMISSION

986 Hilby Avenue
Seaside, CA 93955
www.ci.seaside.ca.us

Telephone 831-899-6800
Fax 831-899-6274

Archive Procedures

Access:

- All public must be accompanied by Art Department Staff or a Commissioner.
- Art Department Staff and Commissioners are the only persons permitted to access the archives unaccompanied.
- No member of the public is to be left unattended in the Archives at any time, even if previously escorted in to the archives by the appropriate personnel.

Check Out:

Commissioners:

- 1) Fill out an Archive Request Form.
- 2) Take request form to Art Department Staff for signature, and documentation of request with archive inventory.
- 3) Return to archive with Art Department Staff to retrieve item.
- 4) Art Department Staff will visually assess the item. If deemed in safe condition to leave the archives, Art Department Staff will sign off on your Archive Request Form.
- 5) Return to office with your item(s), Art Department Staff will make a copy of your Archive Request Form for your own records.
- 6) Return item within two (2) business week from date of check out, before 2pm, due date will be listed on your check out form.

Public:

- 1) Fill out an Archive Request Form.
- 2) Take form to Art Department Staff.
- 3) Art Department Staff or Commissioner will accompany the person to the archives.
- 4) Art Department Staff or Commissioner will access the item.
- 5) Art Department Staff or Commissioner will provide needed services (i.e. Scanning, or Photocopy) for item to the person making the request.
- 6) Item(s) being requested will not leave the Oldemeyer premises.
- 7) Any storage for digital reproduction formats must be provided by person making the request (i.e. USB Drive.)

Archive Additions:

Commissioners and Public:

- Documentation in hard copy list form, and digital version emailed to Art Department Staff, of all items being donated must be provided before dropping off any physical items, in order to discern if items are appropriate to go in Archives.
- No unsorted boxes of papers will be accepted.
- Review of physical items to be donated by the commission for acceptance or rejection.
- Filled out Deed of Gift with inventory list attached.

Glossary of Terms:

Access: Ability to enter the archive space in the Oldemeyer attic.

Check Out: Taking an item from the Archive, regardless of if it leaves the Oldemeyer premises or not.

Public: Anyone who is not a Seaside Art and History Commissioner, or a City of Seaside Staff Member. This includes members of other commissions in the City.



CITY OF SEASIDE STAFF REPORT

Item No.: 6.A.

TO: Art and History Commission

BY: Ashley Collick, Assistant City Manager

DATE: September 14, 2021

SUBJECT: REVIEW AND DISCUSS ORDINANCE 986 "AN ORDINANCE OF THE CITY OF SEASIDE REVISING THE MUNICIPAL CODE TO COMBINE THE HISTORICAL COMMISSION AND ART COMMISSION INTO ONE COMMISSION NAMED THE ART AND HISTORY COMMISSION"

PURPOSE & RECOMMENDATION

To review, discuss and modify ordinance 986 to align with the SAHC work plan and expand the definition of "arts and crafts".

BACKGROUND

On August 10, 2021, the Art and History Commission (SAHC) discussed updating ordinance 986. The SAHC desire to expand the definition of "arts and crafts" to include the performing arts, music, dance, media arts, film and theater, in order to align their work plan objectives with the definition outlined in the ordinance. The SAHC voted to update ordinance 986 and hold a special meeting on September 14, 2021 to draft the recommendations that will be sent to the City Council.

ATTACHMENTS

1. Ordinance 986
 2. SAHC 2021 work plan
 3. City of Monterey Code- Colton Hall Museum and Cultural Arts Commission
 4. DRAFT Recommended updates Ord986
 5. Ord 986 Presentation
-

CITY OF SEASIDE
CITY COUNCIL

ORDINANCE No. 986

AN ORDINANCE OF THE CITY OF SEASIDE REVISING THE MUNICIPAL CODE TO COMBINE THE HISTORICAL COMMISSION AND ART COMMISSION INTO ONE COMMISSION NAMED THE ART AND HISTORY COMMISSION

THE CITY COUNCIL OF THE CITY OF SEASIDE DOES ORDAIN AS FOLLOWS:

Section 1. FINDINGS AND PURPOSES.

- A. Two separate commissions were established, the Art Commission and the Historical Commission;
- B. The community and the City would be more efficiently served by combining the Art Commission and the Historical Commission because there would only be the necessity to staff one commission instead of two, and to ensure consistency for applicants in how the City interprets and applies standards and criteria for artistic as well as historical artifacts.

Section 2. DELETION OF SUB-SECTIONS 2.16 AND 2.20 OF THE SEASIDE MUNICIPAL CODE

- A. Sub-sections 2.16 entitled Art Commission and 2.20 entitled Historical Commission of the Seaside Municipal Code are deleted in their entirety.

Section 3. ADDITION OF SECTION OF THE SEASIDE MUNICIPAL CODE

Section _____ is hereby added to the City of Seaside Municipal Code and shall read as follows:

_____ **Created.**

There is created an Art and History Commission for the city.

_____ **Composition and terms of office.**

The Art and History Commission shall consist of seven regular members. The appointed members shall hold office for four years.

_____ **Duties.**

Ordinance No. 986

The Art and History Commission shall have the power, and it shall be the duty of the commission, to make recommendations to the City Council and to advise the Council in the following matters:

A. Pertaining to the encouragement of arts and crafts and historical activities;

B. Pertaining to the promotion of programs of artistic merit within the City.

C. Pertaining to the collection, promotion, display and preservation of Seaside's historical artifacts;

D. Designate, protect, preserve, enhance and perpetuate those structures and areas of historical, architectural and engineering significance;

E. Encourage the City systematic collection and preservation of Seaside's historic records and manuscripts.

Responsibilities.

The Art and History Commission shall:

A. Protect the City's cultural resources by developing an historical inventory and, if deemed appropriate, a preservation plan. The inventory shall include, but not be limited to, assets, artifacts, manuscripts, areas, building, structures and sites which are historically, architecturally, archaeologically or culturally significant to the City. The inventory listing for each item should include its exact location, a statement of its significance to the community with appropriate documentation, a current photograph, and name of donor if available;

B. Recommend properties worthy to be certified as an historical or architectural landmark for listing on the National Register of Historic Places, state landmark or, if appropriate, a local register.

C. Record historical information received from interviews with seniors and other community resource persons;

D. Identify appropriate storage and display areas for historical artifacts;

Ordinance No.986

E. Recommend a records management policy to preserve public records of historical value and earmark documents for archival collection;

F. Coordinate with the community development department any findings which might be of paleontological or historic value;

G. Prepare a summary of the history of the growth and development of the City;

H. Make recommendations for the integration of preservation goals and objectives into the Seaside general plan;

I. Suggest restoration or maintenance of historically significant properties owned by the City;

J. Place markers on inventoried properties in the community to increase community awareness of local history and development;

K. Work with local news media to help publicize the work and findings of the commission.

_____ **Art Award Program**

The Art and History Commission may annually supervise and hold an award competition for arts and crafts of individual merit

_____ **Contributions.**

With the approval of the City Council the commission may solicit and accept gifts, artifacts, manuscripts, and monetary contributions and bequests of funds from individuals and foundations for the purpose of furthering the commission's programs. The commission may seek financial support from state and other governmental bodies to protect, preserve and enhance the City's historic resources.

_____ **Annual Report.**

In addition to the requirements of Section 2.14.160 of the Seaside Municipal Code the annual report shall contain an inventory of historical items.

Ordinance No. 986

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 5. SEVERABILITY.

- A. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable.
- B. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be held unconstitutional, invalid or unenforceable.

Section 6. EFFECTIVE DATE.

This Ordinance shall become effective thirty (30) days after its final passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Seaside this 18th day of February 2010 by the following roll call vote:

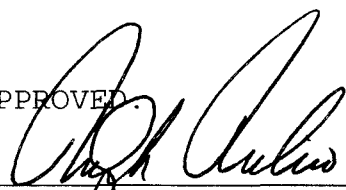
AYES: Council Members: Alexander, Mancini, Oglesby, Bloomer, Rubio

NOES: Council Members: None

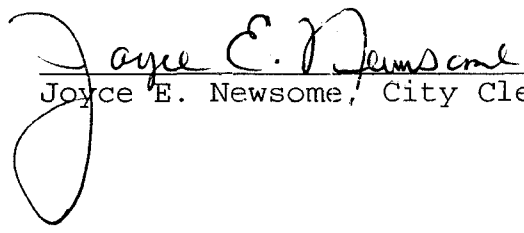
ABSENT: Council Members: None

Abstain: Council Members: None

APPROVED.


Ralph Rubio, Mayor

ATTEST:


Joyce E. Newsome, City Clerk

**CITY OF SEASIDE
STAFF REPORT**

TO: Honorable Mayor and City Council

FROM: Ray Corpuz, City Manager

BY: Jill Anderson, Assistant City Manager
Nancy Towne, Recreation Services Manager

DATE: February 18, 2010

SUBJECT: **ADOPTION OF ORDINANCE NO. 986 AMENDING SECTION 2.16
AND 2.20 OF THE CITY OF SEASIDE MUNICIPAL CODE** (*Second
Reading – Roll Call Vote*)

PURPOSE

It is requested that the City Council consider approval of the second reading of Ordinance No. 986 which amends Sections 2.16 and 2.20 of the Municipal Code in order to merge the Seaside Art and Historical Commissions.

RECOMMENDATION

It is recommended that the City Council adopt Ordinance No. 986.

BACKGROUND

On November 18, 2009, members of the Seaside Historical and Art Commission met to discuss the potential merger of both entities into one advisory body. The merger was proposed based upon the fact that the separate bodies have compatible missions and combining them would help to streamline processes related to Art and Historical issues affecting the City of Seaside. Merging the two Commissions would also help to minimize the amount of staff time required to oversee two commissions.

Members of both Commissions voted unanimously to pursue this merger in order to form the Seaside Art and History Commission and in turn, the item was introduced for a first reading at the February 4, 2010 City Council meeting.

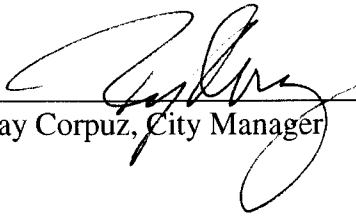
COORDINATION

This item was coordinated with the members of Seaside Art and Historical Commissions.

ATTACHMENTS

Ordinance No. 986 amending Sections 2.16 and 2.20 of the Seaside Municipal Code is attached for your reference.

Reviewed for Submission to the
City Council by:



Ray Corpuz, City Manager

**City of Seaside
Art and History Commission
2021 WORK PLAN AND FISCAL YEAR 2020 ACCOMPLISHMENTS**

MISSION STATEMENT:

To advise the City of Seaside in the advancement, preservation and protection of Historical and Cultural heritage so that this and future generations may know and appreciate the historical resources, places, people, events and the arts which represent the City of Seaside.

HISTORICAL BACKGROUND:

The Seaside Art Commission was created by Ordinance 70, on May 17, 1956, two years after the City of Seaside was incorporated.

The Seaside History Commission was established by the adoption of Ordinance 593 on October 15, 1981.

These two Commissions were combined to form the Seaside Art & History Commission in 2010 by ordinance number 986.

According to the City ordinance, "The Art and History Commission shall have the power, and it shall be the duty of the commission to make recommendations to the City Council and to advise the council in the following matters:

- A. Pertaining to the encouragement of the arts, crafts and historical activities;
- B. Pertaining to the promotion of programs of artistic merit within the city;
- C. Pertaining to the collection, promotion, display and preservation of Seaside's historical artifacts;
- D. Designate, protect, preserve, enhance and perpetuate those structures and areas of historical, architectural and engineering significance;
- E. Encourage the city systematic collection and preservation of Seaside's historic records and manuscripts. (Ord. 986 § 3, 2010)"

1

Due to the Coronavirus pandemic, a multitude of tasks from the SAHC 2020 work plan is on hold or moved to the 2021 work plan. The City of Seaside with guidance from the County and State has instituted social distancing protocols and closed City Buildings to the public until such time it's been deemed "safe" to re-open. An asterisk will delineate which items are on hold until next year.

**City of Seaside
Art and History Commission
2021 WORK PLAN AND FISCAL YEAR 2020 ACCOMPLISHMENTS**

GOALS:

1. Explore funding possibilities for commission goals.
2. Maintain a professional, active & educated Art & History Commission for the City of Seaside.
3. Identify, protect, preserve & enhance historic & art resources.
4. Continually support & expand public awareness of Seaside's history, culture and the arts.
5. Recruit, support and promote the exhibition of the arts within the City of Seaside

ACCOMPLISHMENTS (March 2020 – March 2021):

- For California Revealed project, created metadata and submitted physical copies of Seaside newspapers 1970-75 to be digitized.
- Held first annual Knitstravaganza, which publically exhibited textile art by Seaside citizens from February 2020- November 2020.
- Approved collaborating with San Jose State University Archives Management Program to catalogue the archive for preservation.
 - o Received archival shelving, donated by the Monterey Symphony. Transferred archival materials into those shelves for proper and long-term storage.
- Organized and presented annual Black History Month program, reception and Art exhibit at the Walter Avery Gallery. The exhibit for 2020 was entitled "Honoring Our Elders and Celebrating our Youth" and displayed curated art from seaside residents.
- Presented two art exhibits at the Walter Avery Gallery, before the pandemic shout down prevented further exhibitions.
 - o Black History Month Exhibit
 - o Youth Art Exhibit.

2

Due to the Coronavirus pandemic, a multitude of tasks from the SAHC 2020 work plan is on hold or moved to the 2021 work plan. The City of Seaside with guidance from the County and State has instituted social distancing protocols and closed City Buildings to the public until such time it's been deemed "safe" to re-open. An asterisk will delineate which items are on hold until next year.

**City of Seaside
Art and History Commission
2021 WORK PLAN AND FISCAL YEAR 2020 ACCOMPLISHMENTS**

2021 Work Plan

- * Organize and present mini-exhibits in the Oldemeyer Center (BGCLUB)
- Help prepare and foster participation in Outdoor Arts Events.
- Update directory of historically significant houses and buildings of the city.
- Update directory of historically significant public art in the city.
- Investigate ways to fund a scholarship program and mural project.
- Support and foster visual and performing arts as defined by the California Department of Education
 - o Re-establish connections to MPUSD's visual and performing arts programs
 - o Connect to visual and performing arts groups within Seaside and the Monterey Peninsula
- Establish coalitions within the county for performing arts.
- Foster and encourage collaborative undertakings with The Arts and Historical Associations and Commissions.
- Create a tri-fold brochure that includes public art and historical houses and buildings of the city.
- Collaborate with Monterey Peninsula College Library and Monterey County Free Libraries in outreach and program planning for our California Revealed Digital collections.
- Take part in every public relation opportunity to expand public awareness of Seaside's history and multi-ethnic culture.
- Expand and rotate Seaside Art and History section of City's website.

3

Due to the Coronavirus pandemic, a multitude of tasks from the SAHC 2020 work plan is on hold or moved to the 2021 work plan. The City of Seaside with guidance from the County and State has instituted social distancing protocols and closed City Buildings to the public until such time it's been deemed "safe" to re-open. An asterisk will delineate which items are on hold until next year.

**City of Seaside
Art and History Commission
2021 WORK PLAN AND FISCAL YEAR 2020 ACCOMPLISHMENTS**

- Develop a Historic Resource Preservation ordinance-backed process as required by the 2018 General Plan that will allow grants applications to fund an inventory of Historic Resources and Historic Designations.
- Establishing a more rigorous and robust relationship with AMP to capture visual and performing arts events in Seaside.
- Educate through the commission our capacity to use AMP resources that are available to the city.
- Work with CSUMB on annual series Seaside Voices Oral Histories.
- Represent Seaside on area history groups: Archives Round Table, Monterey County History Advisory Commission, and Monterey Bay Heritage Area planning group.
- Network with Monterey County Historical Society, FOAA and FOMA
- Solicit design submissions for public utility boxes art project along Broadway
- Have all oral history tapes located in Seaside archives digitized to ensure preservation.
- Work with CSUMB on more Seaside Voices oral histories and develop student capstone projects focusing on Seaside history.
- Collaborate with City, other Commissions and private groups on more public art projects.
- Continue to advocate for archive storage and workspace to preserve the City's history, archives and artifacts, enabling us to accept donations of family papers and historical materials.
- Continue to advocate for a building to become a City museum, art gallery and cultural center.
- Organize and present annual Black History Month exhibit and reception and Art exhibit the Walter Avery Gallery.

4

Due to the Coronavirus pandemic, a multitude of tasks from the SAHC 2020 work plan is on hold or moved to the 2021 work plan. The City of Seaside with guidance from the County and State has instituted social distancing protocols and closed City Buildings to the public until such time it's been deemed "safe" to re-open. An asterisk will delineate which items are on hold until next year.

**City of Seaside
Art and History Commission
2021 WORK PLAN AND FISCAL YEAR 2020 ACCOMPLISHMENTS**

- Continue organizing and presenting art exhibits at the Walter Avery Gallery, the premier art space on the Peninsula including the largest Youth Art Competition in Monterey County, Adult Art Competition.
- Start the process of getting October designated as National Humanities Month, to celebrate history and the arts.
- Continually support, enrich, and expand public awareness of Culture, History, and The Arts (in county, state, and nationally,) with a focus on Seaside.

5

Due to the Coronavirus pandemic, a multitude of tasks from the SAHC 2020 work plan is on hold or moved to the 2021 work plan. The City of Seaside with guidance from the County and State has instituted social distancing protocols and closed City Buildings to the public until such time it's been deemed "safe" to re-open. An asterisk will delineate which items are on hold until next year.

**Duties and responsibilities of Colton Hall Museum and Cultural Arts Commission
as prescribed by City of Monterey Code:**

ARTICLE 4

COLTON HALL MUSEUM AND CULTURAL ARTS COMMISSION

Sec. 2-15. Established.

The Colton Hall Museum and Cultural Arts Commission is hereby created as an official advisory commission of the City.

Sec. 2-16. Composition.

The commission shall be composed of **seven members** who shall act as an **advisory commission to the City Council** on matters **affecting the operation of the Colton Hall Museum** and on matters pertaining to **Monterey history and cultural arts**. Members shall represent a variety of cultural arts-related disciplines and activities, including, but not limited to:

- (a) California history; especially as it relates to Monterey;
 - (b) Museum administration;
 - (c) Performing arts, such as drama, music, and dance;
 - (d) Visual arts, such as painting, sculpture, photography, graphics, and applied art.
- In addition to regular members, the Mayor, with the approval of the City Council, may appoint additional **ex-officio members** who have studied early California history, who are authorities on the customs or are particularly interested in preserving, collecting, and collating historical objects of Monterey, or who are particularly well versed or interested in cultural arts. Such members may not vote, however, they will give technical advice and assistance in promoting Monterey's museum and cultural arts.

Sec. 2-17. Terms; Meetings; Officers.

Members shall be appointed by the City Council in accordance with the provisions of Monterey Charter sections 4.7 and 4.8 for a term of two (2) years, and vacancies shall be filled in a like manner. Such members shall serve without compensation. The Commission shall meet regularly at least once a month at such time and place as the Commission shall fix. A majority of the Commission shall constitute a quorum for the transaction of business. At the first meeting in January of each year, the Commission shall elect a Chairperson and Vice-Chairperson for the ensuing year. The Commission shall cause a proper record of its proceedings to be kept, and may adopt rules and procedures for the orderly and proper conduct of its meetings.

Sec. 2-18. Powers and Duties.

The Colton Hall Museum and Cultural Arts Commission shall:

- (a) Recommend to the City Council **policy for administration of the Colton Hall Museum.**
- (b) Recommend to the City Council **policy for administration of the Monterey Conference Center Art Collection, including the inventory, use, placement, and maintenance of this art.** Also, the recommended funding of this program and expenditure of trust funds held by the City for this purpose.

CITY OF SEASIDE
CITY COUNCIL

ORDINANCE No. 986

AN ORDINANCE OF THE CITY OF SEASIDE REVISING THE MUNICIPAL CODE TO COMBINE THE HISTORICAL COMMISSION AND ART COMMISSION INTO ONE COMMISSION NAMED THE ART AND HISTORY COMMISSION

THE CITY COUNCIL OF THE CITY OF SEASIDE DOES ORDAIN AS FOLLOWS:

Section 1.FINDINGS AND PURPOSES.

- A. Two separate commissions were established, the Art Commission and the Historical Commission;
- B. The community and the City would be more efficiently served by combining the Art Commission and the Historical Commission because there would only be the necessity to staff one commission instead of two, and to ensure consistency for applicants in how the City interprets and applies standards and criteria for artistic as well as historical artifacts.

Section 2.DELETION OF SUB-SECTIONS 2.16 AND 2.20 OF THE SEASIDE MUNICIPAL CODE

- A. Sub-sections 2.16 entitled Art Commission and 2.20 entitled Historical Commission of the Seaside Municipal Code are deleted in their entirety.

Section 3.ADDITION OF SECTION OF THE SEASIDE MUNICIPAL CODE

Section _____ is hereby added to the City of Seaside Municipal Code and shall read as follows:

_____ **Created.**

There is created an Art and History Commission for the city.

_____ **Composition and terms of office.**

The Art and History Commission shall consist of seven regular members. The appointed members shall hold office for four years.

| _____ Duties.

Ordinance No. 986

The Art and History Commission shall have the power, and it shall be the duty of the commission, to make recommendations to the City Council and to advise the Council in the following matters:

A. Pertaining to the encouragement of the visual arts, performing arts —and— crafts and historical activities (Performing arts defined according to the California Department of education as music, dance, drama, and media arts;

B. Pertaining to the promotion of programs of artistic merit within the City.

C. Pertaining to the collection, promotion, display and preservation of Seaside's historical artifacts;

D. Designate, protect, preserve, enhance and perpetuate those structures and areas of historical, architectural and engineering significance;

E. Encourage the City systematic collection and preservation of Seaside's historic records and manuscripts.

Responsibilities.

The Art and History Commission shall:

A. Protect the City's cultural resources by developing an historical inventory and, if deemed appropriate, a preservation plan. The inventory shall include, but not be limited to, assets, artifacts, manuscripts, areas, building, structures and sites which are historically, architecturally, archaeologically or culturally significant to the City. The inventory listing for each item should include its exact location, a statement of its significance to the community with appropriate documentation, a current photograph, and name of donor if available;

B. Recommend properties worthy to be certified as an historical or architectural landmark for listing on the National Register of Historic Places, state landmark or, if appropriate, a local register.

C. Record historical information received from interviews with seniors and other community resource persons;

D. Identify appropriate storage and display areas for historical artifacts;

Ordinance No. 986

E. ~~Recommend a records management policy to preserve public records of historical value and earmark documents for archival collection~~ Encourage, enhance and coordinate performing arts performance venues, including but excluding the Oldemeyer Center, Laguna Grande Park, Campus Town and any other city owned sites deemed appropriate for performance based productions;

F. ~~Coordinate with the community development department any findings which might be of paleontological or historic value~~ Supervise and coordinate all of Seaside's Public Access Educational and Governmental (PEG) television contracts as part of the City's commitment to the media arts;

G. Prepare a summary of the history of the growth and development of the City;

H. Make recommendations for the integration of preservation goals and objectives into the Seaside general plan;

I. Suggest restoration or maintenance of historically significant properties owned by the City;

J. Place markers on inventoried properties in the community to increase community awareness of local history and development;

K. Work with local news media and the city's own PEG television station to help publicize the work and findings of the commission.

_____ Art Award Program

The Art and History Commission may annually supervise and hold an award competition for arts and crafts of individual merit

_____ Contributions.

With the approval of the City Council the commission may solicit and accept gifts, artifacts, manuscripts, and monetary contributions and bequests of funds from individuals and foundations for the purpose of furthering the commission's programs. The commission may seek financial support from state and other governmental bodies to protect, preserve and enhance the City's historic and artistic resources.

_____ Annual Report.

In addition to the requirements of Section 2.14.160 of the Seaside Municipal Code the annual report shall contain an inventory of historical items.

Ordinance No. 986

DRAFT

Ordinance No. 986

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section S.SEVERABILITY.

- A. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable.
- B. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be held unconstitutional, invalid or unenforceable.

Section 6.EFFECTIVE DATE.

This Ordinance shall become effective thirty (30) days after its final passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Seaside this 18th day of February 2010 by the following roll call vote:

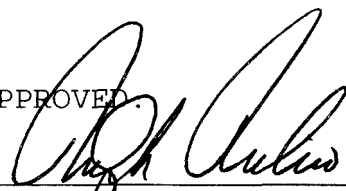
AYES: Council Members: Alexander, Mancini, Oglesby, Bloomer, Rubio

NOES: Council Members: None

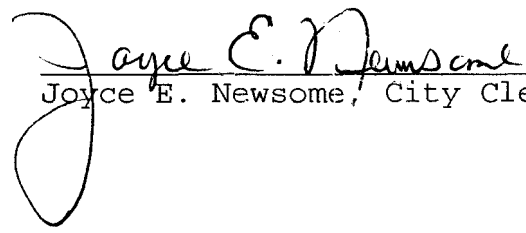
ABSENT: Council Members: None

Abstain: Council Members: None

APPROVED


Ralph Rubio, Mayor

ATTEST:


Joyce E. Newsome, City Clerk



Ordinance 986

"AN ORDINANCE OF THE CITY OF SEASIDE REVISING THE MUNICIPAL CODE TO COMBINE THE HISTORICAL COMMISSION AND ART COMMISSION INTO ONE COMMISSION NAMED THE ART AND HISTORY COMMISSION"



The Art and History Commission shall have the power, and it shall be the duty of the commission, to make recommendations to the City Council and to advise the Council in the following matters:

Pertaining to the encouragement of arts and crafts and historical activities;

Pertaining to the promotion of programs of artistic merit within the City.



Pertaining to the collection, promotion, display and preservation of Seaside's historical artifacts;

Designate, protect, preserve, enhance and perpetuate those structures and areas of historical, architectural and engineering significance;

Encourage the City systematic collection and preservation of Seaside's historic records and manuscripts.

Recommended Updates

2.16.030- Duties

2.16.040 – Responsibilities

2.16.060 - Contributions

Goal:

Expand on “encouragement of arts and crafts”. The inclusion of performing arts, music, dance, media arts, film and theater.