



A G E N D A
CITY OF SEASIDE
ENVIRONMENTAL
COMMISSION

REGULAR MEETING
440 Harcourt Avenue, Seaside
Tuesday, March 8, 2022
5:30 PM

PUBLIC COMMENTS:

To make a public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to

CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item #" (insert the agenda item number relevant to your comment). Written comments are due at

least two (2) hours prior to the start of the scheduled meeting time. All submitted comments are provided to the Commission for consideration.

VIRTUAL MEETING ACCESS

This meeting can be watched via the City of Seaside You Tube channel

<https://bit.ly/SeasideYouTube>

1. CALL TO ORDER

2. ROLL CALL - ESTABLISHMENT OF QUORUM

3. ENVIRONMENTAL COMMITTEE

Lacey Raak	Chair
Kristin Molle	Vice Chair
Laura Murphy	Commissioner
Mariana Del Val Prieto Cervantes	Commissioner
Chelsea Tu	Commissioner
Michelle Overmeyer	Commissioner
Timothy Randazzo	Student Representative

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

6. APPROVAL OF MINUTES

A. APPROVE MINUTES OF FEBRUARY 8, 2022

7. BUSINESS ITEMS

A. ANNUAL WORK PLAN

RECOMMENDATION: Discuss goals, objective and potential modifications to the Environmental Commission's previously approved Annual Work Plan for City Council review and approval.

8. REPORTS FROM COMMISSIONERS

9. REPORTS FROM STAFF

10. ADJOURNMENT

Next Regularly Scheduled Meeting:

April 12, 2022

5:30 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Live streamed meeting videos as well as videos of past meetings are available on the City's website at: <http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



DRAFT MINUTES
CITY OF SEASIDE
ENVIRONMENTAL COMMITTEE

SPECIAL MEETING
Council Chamber
Tuesday, February 8, 2022
5:30 PM

1. CALL TO ORDER

5:31PM

2. ROLL CALL - ESTABLISHMENT OF QUORUM

PRESENT: Raak, Randazzo, Molle, Overmeyer

ABSENT: Del Valle (joined 5:33pm, excused: 6:13pm), Murphy (joined 5:38)

EXCUSED: Tu

3. REVIEW OF AGENDA

4. PUBLIC COMMENT

Catherine Crockett of Sustainable Seaside shared information regarding an Earth Day event at City Hall and invited the Environmental Commission to be in touch regarding participation ideas.

Lydia C. shared information on atmospheric water collectors: SkySource and WeDew <https://reasonstobecheerful.world/water-from-air-technology-skysource/>
Suggests the city pursues this option of water supply.

5. APPROVAL OF MINUTES

Motion to approve: Overmeyer, Second: Molle; unanimous approval by all commissioners.

6. BUSINESS ITEMS

A. PRESENTATION ON THE CENTRAL COAST COMMUNITY ACTION CAMPAIGN BY KIRSTEN LISKE.

Kirsten, VP of Community Programs at Ecology Action, provided a brief intro of the work Ecology Action, the Community Action Campaign, and the BrightAction platform: <https://www.brightaction.com/>

Goal: Is to set up the BrightAction platform for each agency. Monterey county and other cities are being asked to contribute funding for the platform. Every year it will cost \$27k for Monterey County. The data can be used by cities to satisfy Climate Action Plan reporting requirements. The Commissioners asked detail questions regarding the platform to gain a better understanding of its value. The savings are based on EPA equivalents and the system was developed and approved by UC Berkeley. It's being used in 45 cities and organizations

Public Comment: None

B. GRANT PROPOSAL DISCUSSION

Chair Raak introduced the topic and provided details on “community-based social marketing” grant focuses on sustainable behavior change is most effective when it involves direct contact with people and is carried out at the community level. SL Rocha informed the commission about the grant consultant that will be working for Seaside. Commissioner Murphy asked questions about how coordination, implementation, and role assignment would work if awarded a grant. Asked the coordinator to present to the commissioners.

Commissioners to continue sharing grant opportunities.

Public Comment: None

C. PIP4 UPDATE

Chair Raak provided an overview of what’s been accomplished to date:

1. City website
2. Flyer
3. Raak will present to Council on 2.17
4. Environmental Innovations continues to meet and bring together community partners

Commissioners will be provided with details on how to participate.
Interest expressed in Earth Day event.

Public Comment: None

7. REPORTS FROM COMMISSIONERS

Murphy: working on BeeCity Renewal application with SL Rocha and Sustainable Seaside.

Overmeyer: shared her experience of participating in the Blue Zones clean-up event. In addition, Monterey-Salinas Transit will be voting on Monday re. the network redesign. Changes in Seaside will be higher frequencies on Fremont, line 11 to Carmel will be cut, but can transfer at the Monterey transit hub.

Raak: CAP study session is on-hold for the moment.

8. REPORTS FROM STAFF

Introduction of Heather Matchulat, Administrative Assistant, to the Commission.

9. ADJOURNMENT

6:40PM

Environmental Commission

Annual Work Plan

Looking Ahead: FY 2021-2022

Reviewing Accomplishments: FY 2019-2020

Lacey Raak: Chair

Kristin Molle: Vice Chair

Kera Abraham-Panni

Mariana Del Valle

Laura Murphy

Timothy Randazzo: Student

Chelsea Tu

Vacant

Mission Statement

The Environmental Commission investigates and advocates sound environmental policy and action in the areas of air quality, water quality, energy and waste management, flora and fauna protection and community planning.

General Duties

The Environmental Commission shall conduct public hearings and prepare recommendations to the City Council on matters regarding the environment to include without limitation unless otherwise noted:

- Draft, review and comment on City ordinances, policies and programs and state mandates related to: air and energy; flora, fauna and biome protection; environmental justice; and community planning topics expressly beyond the realm of the Planning Commission (The Planning Commission typically approves/denies resolutions to the City Council re. proposed ordinances. Also, they are a discretionary body that can issue Use Permits, variances, and a few other "exceptions" to Title 17: Zoning.)
- Serve in advisory capacity to the City Council, commissions, committees, and boards on related issues.
- Identify strategic environmental goals for the City and estimate resources needed to accomplish these goals, including investigating funding for programs that will benefit the community.
- Develop policies and plans for increasing environmental awareness and stewardship, in cooperation with other public and private agencies including school districts.

Responsibilities

The Environmental Commission shall:

- Meet not less than four times a year, with subcommittee work occurring during off-meeting months; and
- Monitor the City's progress and comply with principles established in Resolution 17-47; and
- Prepare an annual recommended work plan to the City Council no later than three months in advance of each fiscal year; and

- Work collaboratively with community partners to promote continued progress towards achieving Seaside's environmental goals and responsibilities; and
- Increase staffing or volunteer capacity to support the work of the Environmental Commission.

Fiscal Year Work Plan

1. Review for PIPPP for relevance and value during COVID-19.

2. Planning and Infrastructure

- a. The Environmental Commission will provide comments during the review periods for Environmental Impact Reports and as needed following staff presentations.
- b. Review and comments on relevant water Conservation, Utilization and Infrastructure, including water pollution prevention projects and proposals
- c. Energy, Transportation and Climate Planning - The Environmental Commission will engage and participate in relevant conversation or issues related to energy and climate planning as they arise.

3. Habitat (Flora, fauna and biome protection)

- a. Provide support and increase education and awareness of pollinator habitats in various Seaside parks cared for by members of the Environmental Commission, Friends of Seaside Parks Association, and Sustainable Seaside.
- b. Continue to meet the obligations of Seaside's designation as a BEE CITY USA Affiliate and prepare for filing a renewal application.
- c. Trees
 - i. Clarify roles and responsibilities of the EC and the Parks and Rec Commission, working with them to support trees within our community.
 - ii. Review existing tree policies for possible enhancements

4. Support a "green" economic recovery and explore areas for progress during COVID-19.

Subcommittees:

1. Priority Impact Plastic Pollution Prevention Policy (Kera, Mariana, Lacey, Beth)
2. Habitat Subcommittee (Laura, Kristin, Lacey, Beth)

3. Green Economic Recovery Subcommittee (Chelsea, Timothy, Beth - alt. Kera)

Background and Progress:

In 2018, the City Council approved the creation of the Environmental Committee. Once the committee was fully formed, their duties and responsibilities approved, the city proposed an ordinance to codify the committee, including the creation, composition, term and duties into the Municipal Code in perpetuity. The draft ordinance was introduced at the May 2, 2019 Regular City Council meeting and there was concern that more input was needed from the Commissions directly regarding the expansion as well as the naming of the commissions. The proposed draft was passed to print at the October 17, 2019 City Council meeting and the Environmental Committee became the Environmental Commission.

During 2019-2020, the Environmental Commission made progress and achievements related to the following:

- Goal: The Environmental Commission will conduct community and business outreach as well as provide input to the city regarding the content of Seaside Municipal Code (SMC) 8.28: Solid Waste.

Progress: The Environmental Commission created a subcommittee to draft code amendments. The proposed amendments to SMC 8.28: Solid Waste will be considered by the city council in the near future along with amendments to SMC 8.60: Environmentally Preferable Food Packaging and 8.62: Use of Single-Use Carryout Bags, Recycled Paper Bags, and Reusable Bags by Retail Establishments.

- Goal: Provide input regarding code amendments to SMC 8.60: Environmentally Preferable Food Packaging.

Progress: The subcommittee that was formed to work on amendments to 8.28 and 8.62 also drafted a complete revision to 8.60. The following was accomplished regarding business outreach and associated work related to the draft amendments: the Environmental Commission discussed the proposed ordinance, conducted outreach, and discussed the proposed changes at 13 monthly commission public hearings over a period of 17 months. Additionally, 198 businesses were mailed letters about the proposed changes and targeted communications were sent to all 54 restaurants in the city. Two restaurant-

specific stakeholder meetings were held at Seaside Creates and two different surveys were completed by approximately 22 businesses.

A Study Session with the City Council occurred on 2.6.2020. In March of 2020 the Committee determined to withdraw this agenda item from the City Council's April meeting in response to the COVID-19 Public Health Emergency.

- Goal: The Environmental Commission will support water and energy conservation efforts within the community and encourage best practices in City operations. Address Title 17: Zoning Ordinance, including various sections limiting sustainable installations, such as rainwater capture devices, on private property.

Progress: The Environmental Commission began to clarify a code interpretation that categorized rainwater capture devices as accessory structures.

Conversations with planning staff may lead to a reinterpretation that would not view rainwater collection devices as accessory structures and potentially lessening the discretionary review process for approval of installing such a device. Conversations with the Building Official have clarified the building code strapping requirements for devices over a certain height.

Staff Liaison Rocha has been in frequent contact with Public Works staff on behalf of the Environmental Commission as related to the pollinator habitat plantings. EC members and community partners continue to care for plantings at various parks throughout the community

No significant action was taken on Title 17.

ANNUAL WORK PLAN TEMPLATE AND INSTRUCTIONS

This is a standard template for use by Boards and Commissions in completing their annual Work Plans. Work Plans are based on a fiscal year rather than a calendar year. Work Plans are to be completed by each Board and Commission and approved at a regular Board or Commission meeting no later than April 1 of each year. The Office of the Clerk will then transmit the Work Plans to the City Council for approval in May.

PLEASE USE THE FOLLOWING INSTRUCTIONS WHEN COMPLETING THE WORK PLAN:

- ✓ **Cover Sheet (Page 1)**

This area should include the name of the Board or Commission, the timeframe covered by the Work Plan (i.e. Fiscal Year 2016, July 1, 2015 – June 30, 2016), members' names, Chairperson's name, and vacancies as of April 1. Do not list Commissioner addresses or phone numbers on the Work Plan. This page will need to be updated each year.
- ✓ **Mission Statement (Page 2)**

This area of the Work Plan should clearly state the mission of the Board or Commission. The mission may be extracted from the enabling legislation (i.e. Ordinance, Board action, Resolution) that formed the Board or Commission or may be a purpose statement approved by the Board or Commission and derived from the enabling legislation. This section may also contain the roles and responsibilities of the Board or Commission. This page may not need to be updated each year.
- ✓ **Historical Background (Page 2)**

This area should provide the reader with some historical information about the Board or Commission (i.e. when it was formed, issues of focus in years' past, significant outcomes of work by the Board or Commission). NOTE: Accomplishments from the previous year should not be discussed here – there is another area on the Work Plan where this is done. This page may not need to be updated each year.
- ✓ **Fiscal Year Work Plan (Page 3)**

This area should provide the goals/objectives (no more than five) of the Work Plan, the activities planned to accomplish the goals, the priority ranking of each goal and the timeline anticipated to accomplish the goal. This page will need to be updated each year.
- ✓ **Prior Year Accomplishments (Page 4)**

This area should address the prior year Work Plan accomplishments including each goal/objective, activities that supported the successful completion of the goal and the status of the goal. The status column should inform the reader whether the goal was a) completed, b) not started and why, c) in process and expected completion date, or d) eliminated and why. This page will need to be updated each year.
- ✓ **Ongoing Projects (Page 5)**

This area provides the Board or Commission with an opportunity to inform the reader of ongoing projects that the Board or Commission is continuing to work on. This page may not need to be updated each year.