



A G E N D A

CITY OF SEASIDE
HOMELESS COMMISSION

SPECIAL MEETING
440 HARCOURT AVE
Tuesday, April 12, 2022
5:30 PM

NOTICE: *The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

- 1.** To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
- 2.** To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/83465428740>
WEBINAR ID: 834 6542 8740
- 3.** To participate by phone: Please call (669) 900-9128
Enter the meeting ID 834 6542 8740 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
- 4.** To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to mgutierrez@ci.seaside.ca.us Include the following subject line: "Public Comment Item #___" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the meeting time on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

ROLL CALL - ESTABLISHMENT OF QUORUM

Benjamin Strickland	Chair
Stacey Fiess	Vice Chair
Kenneth Murray	Commissioner
Leslie Mugan	Commissioner
Lynda Cunningham	Commissioner
Gwen Nash	Commissioner

2. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

3. PUBLIC COMMENT FOR COMMISSIONS

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. PRESENTATIONS

5. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM JANUARY 27, 2022

6. BUSINESS ITEMS

A. SUPPORT A \$1,500 DONATION REQUEST BY PASTOR LUSK TO PURCHASE FOOD FOR THE "HOPEFUL FOOD MINISTRY AT BETHEL MISSIONARY BAPTIST CHURCH TO SUPPORT 3X PER WEEK HOT MEAL PROGRAM TO COMMUNITY MEMBERS IN NEED.

B. DEVELOP FISCAL YEAR 2022/2023 HOMELESS COMMISSION ANNUAL WORK PLAN

RECOMMENDATION: The Homeless Commission is meeting to develop and approve the Homeless Commission 2022/2023 work plan, and to request through city council at upcoming city budget meetings an increase in their community relations budget in order to serve the programs and services in the community that

support the unhoused. The current budget is \$3,000 per year. Last year the program had a \$5,500 budget. The request is to increase the community relations budget to \$9,000.

7. REPORTS FROM COMMISSIONERS

8. REPORTS FROM STAFF

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
April 28, 2022
5:30 PM

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DRAFT MINUTES

CITY OF SEASIDE
HOMELESS COMMISSION

REGULAR MEETING
VIRTUAL ONLY
Thursday, January 27, 2022
5:30 PM

1. CALL TO ORDER

Chair Strickland called the meeting to order at 5:30 p.m.

ROLL CALL - ESTABLISHMENT OF QUORUM

PRESENT: Strickland, Mugan, Cunningham, Nash

ABSENT: Fiess, Murray

2. REVIEW OF AGENDA

The Commission determined that no additional items or issues have arisen after the posting of the agenda to require that anything be added to the agenda after it was posted 72 hours prior to the meeting.

3. PUBLIC COMMENT

There were no comments from the public.

4. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES FROM DECEMBER 9, 2021

On motion by Commissioner Cunningham and second by Commissioner Nash and carried by the following roll call vote, the Homeless Commission moved to approve the minutes from the December 9, 2021 meeting.

Unfortunately Commissioner Murray was unable to stay on due to connectivity problems.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Nash

NOES: None

ABSTAIN: None

ABSENT: Fiess, Murray

ACTION: APPROVED

5. PRESENTATIONS

A. STATUS OF ACCESSORY DWELLING UNITS AND POTENTIAL FOR TINY HOMES IN THE CITY OF SEASIDE - PRESENTATION BY BEN NURSE;

HOUSING PROGRAM MANAGER FOR THE CITY OF SEASIDE

Ben Nurse, Housing Program Manager for the City of Seaside, presented information regarding the status of accessory dwelling units and potential for tiny homes in the City of Seaside and responded to questions from the Commission.

On motion carried by the following roll call vote, the Homeless Commission moved to receive the presentation by Ben Nurse on the status of accessory dwelling units and potential for tiny homes in the City of Seaside.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Nash

NOES: None

ABSTAIN: None

ABSENT: Fiess, Murray

ACTION: APPROVED

6. BUSINESS ITEMS

A. DISCUSS THE FEASIBILITY OF PURCHASING A 2-STALL MOBILE SHOWER TO SERVE THE UNHOUSED IN THE COMMUNITY AND ALTERNATIVES FOR THESE SERVICES SUCH AS THE SALVATION ARMY FACILITIES

The commission discussed different options and alternatives for mobile hygiene units. Commissioner Nash presented information on the Haven of Hope on wheels, a program operated by Oroville Southside Community Improvement Association. This nonprofit program provides showers and laundry services to the homeless based out of mobile hygiene units. A representative has offered to come and give a visual/physical presentation on their mobile hygiene unit and how the same program would work and benefit our community.

Chief Gutierrez discussed pricing on renting mobile shower units and the maintenance. Will be looking into how much it would cost for the City to purchase one instead of renting and potentially have it available the city for the unhoused.

PUBLIC COMMENT: Karla Lobo

On motion by Commissioner Cunningham and second by Commissioner and carried the following roll call vote, the Homeless Commission moved to have Haven of Hope on Wheels give a presentation at the next Homeless Commission meeting, scheduled for April 28, 2022.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Nash

NOES: None

ABSTAIN: None

ABSENT: Fiess, Murray

ACTION: APPROVED

B. REVIEW PROJECTS TO SPEND THE REMAINING BALANCE OF \$2,850 FOR FISCAL YEAR 2021/2022 BUDGET. TOTAL BUDGET FOR FY2021/2022 IS \$5,500. A TOTAL OF \$2,650 WAS ALLOCATED TO CASA DE NOCHE BUENA FAMILY SHELTER AND ONE HOMELESS FAMILY FROM "ALL IN MONTEREY" DURING CHRISTMAS

The commission discussed different options for spending the remaining balance of the 2021/2022 fiscal year budget.

PUBLIC COMMENT: None

C. DISCUSS HOTEL VOUCHER PROGRAM TO SERVE UNHOUSED

The commission discussed the viability of a hotel voucher program and the qualifications. At the moment, the only motels in Seaside accepting vouchers are Gateway and the Economy Inn. Roxanne Wilson, from the Coalition of Homeless Service Providers, will be presenting at the next meeting to speak on more information regarding the voucher program and the services offered by the coalition.

PUBLIC COMMENT: None

On motion by Commissioner Nash and second by Commissioner Mugan and carried by the following roll call vote, the Homeless Commission moved to table this item until further research has been completed regarding hotel vouchers.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Nash

NOES: None

ABSTAIN: None

ABSENT: Fiess, Murray

ACTION: APPROVED

D. RECEIVE UPDATE ON THE STATUS OF PURCHASING A SHED FROM HOME DEPOT FOR CASA DE NOCHE BUENA FAMILY SHELTER

Commissioner Mugan gave an update on the status of purchasing a shed from Home Depot for Casa de Noche Buena Family Shelter and responded to questions from the Commission. Commissioner Mugan has been in contact with Home Depot staff to see if they would be willing to donate a shed. Commissioner Mugan and Commissioner Cunningham will visit the family shelter to determine sizing needs.

PUBLIC COMMENT: Karla Lobo

On motion by Commissioner Cunningham and second by Commissioner Nash and carried by the following roll call vote, the Homeless Commission moved to follow up with Casa de Noche Buena Family Shelter on the dimensions needed for the shed as well as what opportunities we may have with Home Depot.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Nash

NOES: None

ABSTAIN: None
ABSENT: Fiess, Murray

ACTION: APPROVED

E. WORK WITH CITY OF SEASIDE FAMILY AND COMMUNITY SUPPORT PROGRAM TO ENSURE THE MONTEREY COUNTY SOCIAL SERVICES RESOURCES GUIDE IS AVAILABLE AT ALL CITY OF SEASIDE HOTELS, MOTELS, AND GOVERNMENT BUILDINGS IN AN EFFORT TO PREVENT FURTHER UNSHELTERED HOMELESSNESS IN THE CITY OF SEASIDE

The Commission discussed different ways to support the City of Seaside Family and Community Support Program in ensuring the Monterey County Social Services resource guide is being distributed throughout the City.

PUBLIC COMMENT: None

On motion by Commissioner Cunningham and second by Commissioner Nash and carried by the following roll call vote, the Homeless Commission moved to support the Seaside Family and Community Support Program with up to \$500 for printing brochures and marketing of their homelessness resources.

RESULT: 4-0-0-2
AYES: Strickland, Mugan, Cunningham, Nash
NOES: None
ABSTAIN: None
ABSENT: Fiess, Murray

ACTION: APPROVED

F. EXPLORE WHETHER COMMUNITY PARTNERS OFFER RIDES TO HOMELESS INDIVIDUALS TO DOCTORS APPOINTMENTS, SHOWER FACILITIES AND LAUNDRY SERVICES

The commission discussed the different organizations in our community as well as extended communities that offer rides to homeless individuals to doctor appointments, shower facilities and laundry services.

PUBLIC COMMENT: None

On motion by Commissioner Mugan and second by Chair Strickland and carried by the following roll call vote, the Homeless Commission moved to delegate Commissioner Nash and Commissioner Cunningham to research community partnerships that offer rides to homeless individuals in the City of Seaside to doctors' appointments, shower facilities and laundry services.

RESULT: 4-0-0-2
AYES: Strickland, Mugan, Cunningham, Nash
NOES: None
ABSTAIN: None
ABSENT: Fiess, Murray

ACTION: APPROVED

G. DISCUSS AND EXPLORE IF COMMUNITY PARTNERS PROVIDE HOMELESS VETERINARY NEEDS FOR PET OR SERVICE ANIMALS

The commission discussed the different organizations in our community that offer pet services for the homeless and how the Homeless Commission can be of help.

PUBLIC COMMENT: None

On motion carried by Commissioner Nash and Commissioner Mugan the following roll call vote, the Homeless Commission moved to have Chair Strickland and Commissioner Cunningham partner together to gather details on how the Homeless Commission could be effective to assist pet services for the homeless.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Nash

NOES: None

ABSTAIN: None

ABSENT: Fiess, Murray

ACTION: APPROVED

7. REPORTS FROM COMMISSIONERS

Commissioners provided reports.

Commissioner Mugan: Commissioner Mugan was able to get in contact with the Transitional Housing Manager from the Salvation Army. Will see if the Transitional Housing Manager will be able to attend the next regular Homeless Commission meeting on April 28th to speak in regards to the Transitional Housing program offered through the Salvation Army.

Chair Strickland: Chair Strickland will be following up with members of local churches who reached out in regards to connecting with volunteers and others who serve the homeless in the community.

8. REPORTS FROM STAFF

Staff provided report.

Chief Gutierrez: Unfortunately Commissioner Murray was unable to stay on due to connectivity problems. Chief Gutierrez will be contacting the city clerk to see what opportunities we have to advertise for the open position on our commission.

9. ADJOURNMENT

With no further business, the meeting adjourned at 7:30 p.m.

Next Regularly Scheduled Meeting:
April 28, 2022
5:30 PM

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CITY OF SEASIDE STAFF REPORT

Item No.: 6.A.

TO: Homeless Committee

BY: Mary Gutierrez, Fire Chief

DATE: April 12, 2022

SUBJECT: SUPPORT A \$1,500 DONATION REQUEST BY PASTOR LUSK TO PURCHASE FOOD FOR THE "HOPEFUL FOOD MINISTRY AT BETHEL MISSIONARY BAPTIST CHURCH TO SUPPORT 3X PER WEEK HOT MEAL PROGRAM TO COMMUNITY MEMBERS IN NEED.

PURPOSE & RECOMMENDATION

Approval and donate \$1,500 to Bethel Missionary Baptist Church's "Hopeful Food Ministry"

BACKGROUND

Bethel Missionary Baptist Church has provided hot meals for those with food insecurities over the past three years. The donation would allow the program to buy additional food to support the program. The program serves hot meals three times per week on Tuesdays, Thursdays and Saturdays.

ATTACHMENTS

None



CITY OF SEASIDE STAFF REPORT

Item No.: 6.B.

TO: Homeless Committee

BY: Mary Gutierrez, Fire Chief

DATE: April 12, 2022

**SUBJECT: DEVELOP FISCAL YEAR 2022/2023 HOMELESS COMMISSION
ANNUAL WORK PLAN**

PURPOSE & RECOMMENDATION

The Homeless Commission is meeting to develop and approve the Homeless Commission 2022/2023 work plan, and to request through city council at upcoming city budget meetings an increase in their community relations budget in order to serve the programs and services in the community that support the unhoused. The current budget is \$3,000 per year. Last year the program had a \$5,500 budget. The request is to increase the community relations budget to \$9,000.

BACKGROUND

The Homeless Committee meets annually to discuss, develop and adopt an annual work plan to guide the commission in its efforts to plan, advocate, collaborate and support programs and services that serve those impacted by homelessness.

This year the commission will meet to develop their 2022/2023 work plan and request an increase in their budget. The 2021/2022 budget allocation was \$5,500. The commission would like to request a budget of \$9,000 for FY 2022/2023. The allocation of the funds will be developed in the FY 2022/2023 work plan. The increase would be in the amount of \$3,500.

ATTACHMENTS

1. Homeless Committee Workplan 2021_2022_ FINAL
-



City of Seaside Homeless Commission

Annual Work Plan

**Looking Ahead to
FY 2021-2022**

**Adopted by the Commission
July 30, 2021**

Members Appointed When Adopted:

Benjamin Strickland – Chair

Vacant – Vice Chair

Merrilyn Mancini

Lynda Cunningham

Gwen Nash

Leslie Mugan

Stacey Fiess

Staff Liaison – Mary Gutierrez, Fire Chief

Mission Statement

To plan, advocate, support and collaborate with those affected by homelessness.

Historic Background

The Homeless Commission was created by the City Council on November 2, 2017. The Commission completed its third full year as of April 25, 2021.

General duties of the Homeless Commission

The Commission on the Status of Homelessness shall have the power, and it shall be the duty of the commission to make recommendations to the City Council and to advise the Council in the following matters:

- Review and comment on City ordinances, programs and policies and state mandates related to housing, CDBG grants and programs, and other poverty mitigation programs;
- Monitor and assist the City's progress in implementing needed homeless services and facilities;
- Develop policy recommendations and processes to measure the effectiveness of new and existing policies in ending and preventing homelessness and coordinate with the CDAC for their required reporting in the HUD mandated Annual Action Report;
- Identify strategic goals for the City and estimate resources needed to accomplish these goals; investigate funding to implement programs to benefit the homeless community.
- Identify partnerships with County, City and other community programs that can be leveraged to achieve the goals of ending or preventing homelessness in the City of Seaside.

Responsibilities

The commission on the status of homelessness shall:

- Hold public meetings on matters related to homelessness;
- Investigate best and contemporary practices with regard to eliminating and preventing homelessness;
- Serve in advisory capacity to the City Council, commissions, committees, and boards on related issues;
- Prepare an annual report to the City Council on progress and effectiveness of various programs and policies.

Fiscal Year 2021-2022 Work Plan

A. Cultivate a “Housing First” culture which includes bold and innovative ideas and activities:

- Identify additional parcels of land to utilize as transitional housing
- Advocate for rental assistance programs
- Advocate for viable emergency housing programs and emergency temporary housing
- Consider asking council to adopt a “Housing First Policy”
- Ensure a member of the City Staff is appointed as the Homeless Commission Liaison
- Collaborate with City “Family and Community Support Practitioner” and other City Staff whose job duties include address housing and homelessness
- Work with City staff to develop an Accessory Dwelling Unit education program and City webpage

B. Engage, amplify and collaborate with organizations that work with our neighbors who do not have permanent housing:

- Identify, participate and collaborate with food programs that serve the community
- Identify appropriate vacant lots for additional safe parking programs
- Partner with Monterey Peninsula Unified School District (MPUSD) programs that serve homeless youth
- Identify and collaborate with agencies that provide supportive services for young children

C. Invite all voices to the table and in our conversations; especially our neighbors who do not have permanent housing:

- Receive regular updates from Casa De Noche Buena Family Center, Gathering for Women, and other relevant organizations
- Consider hosting events or listening sessions where neighbors can share their ideas for addressing housing and homelessness

D. Investigate options to provide additional services to the un-housed to include:

- Lockers for storage of personal items
- Phone charging station
- Mobile Hygiene station
- Utilize the \$5,500 budget allotted for this fiscal year

Fiscal Year 2020-2021 Accomplishments:

- Instituted several food pantries in the community
- Received a tiny homes presentation from a CSUMB student
- Received an update and presentation from Casa De Noche Buena Family Center
- Rebuilt the homeless commission with new members and appointed new Chair Benjamin Strickland and Co-Chair Stacey Fiess
- Developed a Homeless Resource page on the City website