



A G E N D A

CITY OF SEASIDE
HOMELESS COMMISSION

MEETING
440 HARCOURT AVE (COUNCIL CHAMBER)
Thursday, April 28, 2022
5:30 PM

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2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/83465428740>
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3. To participate by phone: Please call (669) 900-9128
Enter the meeting ID 883 2842 5690 when prompted. There is no participate code – press the pound sign # after the recording prompts you.

4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to mgutierrez@ci.seaside.ca.us Include the following subject line: "Public Comment Item #___" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the meeting time on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

ROLL CALL - ESTABLISHMENT OF QUORUM

Benjamin Strickland	Chair
Stacey Fiess	Vice Chair
Kenneth Murray	Commissioner
Leslie Mugan	Commissioner
Lynda Cunningham	Commissioner
Gwen Nash	Commissioner

2. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

3. PUBLIC COMMENT FOR COMMISSIONS

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. PRESENTATIONS

**A. COALITION OF HOMELESS SERVICE PROVIDERS 5 YEAR PLAN
PRESENTATION BY ROXANNE WILSON, EXECUTIVE OFFICER**

RECOMMENDATION: Accept Presentation

**B. SALVATION ARMY PROGRAM / HOUSING DEPARTMENT PRESENTATION
BY YESENIA LOPEZ RUBIO, HOUSING PROGRAM MANAGER AND LACEY
BALDRIGE, RESIDENT SERVICE COORDINATOR**

RECOMMENDATION: Accept Presentation

**C. PRESENTATION BY MARISSA KOBYLENSKI AND MITCH DAVIS, I-HELP
BOARD MEMBERS**

RECOMMENDATION: Accept Presentation

**D. PRESENTATION VIDEO "HAVEN OF HOPE ON WHEELS" - PORTABLE
HYGIENE UNIT**

RECOMMENDATION:

5. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM APRIL 12, 2022

RECOMMENDATION: Approve minutes as presented in the agenda packet.

6. BUSINESS ITEMS

7. REPORTS FROM COMMISSIONERS

8. REPORTS FROM STAFF

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
July 28, 2022

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<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

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DRAFT MINUTES

CITY OF SEASIDE
HOMELESS COMMISSION

SPECIAL MEETING
440 HARCOURT AVE
Tuesday, April 12, 2022
5:30 PM

1. CALL TO ORDER

Chair Strickland called the meeting to order at 6:00 p.m. (meeting started late due to technical difficulties)

ROLL CALL - ESTABLISHMENT OF QUORUM

PRESENT: Strickland, Mugan, Cunningham, Murray

ABSENT: Fiess, Nash

2. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

3. PUBLIC COMMENT FOR COMMISSIONS

There were no comments from the public.

4. PRESENTATIONS

There were no presentations at this time.

5. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM JANUARY 27, 2022

On motion by Commissioner Cunningham and second by Commissioner Mugan and carried by the following roll call vote, the Homeless Commission moved to approve the minutes from the January 27, 2022 meeting.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Murray

NOES: None

ABSTAIN: None

ABSENT: Fiess, Nash

ACTION: APPROVED

6. **BUSINESS ITEMS**

A. SUPPORT A \$1,500 DONATION REQUEST BY PASTOR LUSK TO PURCHASE FOOD FOR THE "HOPEFUL FOOD MINISTRY AT BETHEL MISSIONARY BAPTIST CHURCH TO SUPPORT 3X PER WEEK HOT MEAL PROGRAM TO COMMUNITY MEMBERS IN NEED.

Pastor Lusk spoke in regards to the "Hopeful Food Ministry" at Bethel Missionary Baptist Church and responded to questions from the Homeless Commission.

PUBLIC COMMENT: None

On motion by Commissioner Mugan and second by Commissioner Cunningham and carried by the following roll call vote, the Homeless Commission moved to support a \$1,500 donation request by Pastor Lusk to purchase food for the "Hopeful Food Ministry" at Bethel Missionary Baptist Church to support their hot meal program to community members in need.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Murray

NOES: None

ABSTAIN: None

ABSENT: Fiess, Nash

ACTION: APPROVED

B. DEVELOP FISCAL YEAR 2022/2023 HOMELESS COMMISSION ANNUAL WORK PLAN

RECOMMENDATION: The Homeless Commission is meeting to develop and approve the Homeless Commission 2022/2023 work plan, and to request through city council at upcoming city budget meetings an increase in their community relations budget in order to serve the programs and services in the community that support the unhoused. The current budget is \$3,000 per year. Last year the program had a \$5,500 budget. The request is to increase the community relations budget to \$9,000.

The commission reviewed the annual work plan for 2022 – 2023 and made changes as needed for the new fiscal year. Their recommendation is to increase the 2022/2023 budget to \$75,000 to support Homeless Advocacy programs in the city of Seaside.

PUBLIC COMMENT: None

On motion by Commissioner Mugan and second by Commissioner Murray and carried by the following roll call vote, the Homeless Commission moved to accept the proposed changes to the 2022-2023 Homeless Commission Work Plan.

RESULT: 4-0-0-2

AYES: Strickland, Mugan, Cunningham, Murray

NOES: None

ABSTAIN: None
ABSENT: Fiess, Nash

ACTION: APPROVED

7. REPORTS FROM COMMISSIONERS

Commissioner Cunningham reported on a program for the homeless to care for pets.

8. REPORTS FROM STAFF

There were no reports from staff at this time.

9. ADJOURNMENT

With no further business, the meeting adjourned at 7:35 p.m.

Next Regularly Scheduled Meeting:
April 28, 2022
5:30 PM

Respectfully submitted,

Rosalinda B. Chavez, Commission Clerk

Ben Stickland, Committee Chair



City of Seaside Homeless Commission

Annual Work Plan

FY 2022-2023

**Adopted by the Commission
April 12, 2022**

Commission Members

Benjamin Strickland – Chair

Stacey Fiess– Vice Chair

Lynda Cunningham

Gwen Nash

Leslie Mugan

Pastor Kenneth Murray

Vacancy

Staff Liaison – Mary Gutierrez, Fire Chief

Liaison Assistant – Rosalinda Barrios Chavez, Fire Department

Mission Statement

To plan, advocate, support and collaborate with those affected by homelessness and the organizations that serve them.

Historic Background

The Seaside City Council created the Homeless Commission on November 2, 2017. The Commission will have completed its fourth full year as of November 2, 2022.

General duties of the Homeless Commission

The Commission on the Status of Homelessness shall have the power, and it shall be the duty of the commission to make recommendations to the City Council and to advise the Council in the following matters:

- Review and comment on City ordinances, programs and policies and state mandates related to housing, CDBG grants and programs, and other poverty mitigation programs;
- Monitor and assist the City's progress in implementing needed homeless services and facilities;
- Develop policy recommendations and processes to measure the effectiveness of new and existing policies in ending and preventing homelessness and coordinate with the CDAC for their required reporting in the HUD mandated Annual Action Report;
- Identify strategic goals for the City and estimate resources needed to accomplish these goals; investigate funding to implement programs to benefit the homeless community.
- Identify partnerships with County, City and other community programs that achieve the goals of ending or preventing homelessness in the City of Seaside.

Responsibilities

The commission on the status of homelessness shall:

- Hold public meetings on matters related to homelessness;
- Investigate best and contemporary practices with regard to eliminating and preventing homelessness;
- Serve in advisory capacity to the City Council, commissions, committees, and boards on related issues;
- Prepare an annual report to the City Council on progress and effectiveness of various programs and policies.
- Ensure regular maintenance of homeless commission resources on the City website.

Fiscal Year 2022-2023 Work Plan

A. Cultivate a “Housing First” culture which includes bold and innovative ideas and activities:

- Identify additional City properties to utilize as transitional housing
- Advocate for rental assistance programs
- Advocate for viable emergency housing programs and emergency temporary housing
- In the event of a vacancy, ensure a member of the City Staff is appointed as the Homeless Commission Liaison
- Collaborate with the City of Seaside Family and Community Support Program Staff whose job duties include address housing and homelessness

B. Engage, amplify and collaborate with organizations that work with our Seaside community members who are at risk of homelessness:

- Identify, participate and collaborate with food programs that serve the community
- Amplify support and improve current safe parking programs in the community through partnerships
- Engage, collaborate and participate with Monterey Peninsula Unified School District (MPUSD) programs that serve at risk and homeless youth
- Identify and collaborate with agencies that provide supportive services for young children
- Increase awareness of homelessness solutions and outreach by participating in a public outreach campaign. Examples include:
 - Speak at school assemblies
 - Neighboring city council meetings
 - School board meetings

C. Invite all voices to the table and in our conversations; especially our Seaside community members who are at risk of homelessness:

- Receive regular updates from local organizations that serve those at risk of homelessness to include:
 - Casa De Noche Buena Family Center
 - Gathering for Women
 - Salvation Army
 - IHelp for Women and Men
 - Coalition of Homeless Service Providers
- Partner with the City of Seaside Family and Community Support Program to host community forums where neighbors can share their ideas for addressing housing and homelessness

D. Investigate options to provide additional services to the unhoused to include:

- Lockers for storage of personal items
- Phone charging station
- Mobile hygiene station

Fiscal Year 2021-2022 Homeless Commission Accomplishments:

- Toured Casa De Noche Buena Family Shelter with Shelter Staff
- Provided new toys, blankets and clothing to Casa De Noche Buena Family Shelter
- Provided \$2,250 in visa gift cards to “Casa De Noche Buena Family Shelter” to distribute to their residents during the holidays
- Provided \$400 in visa gift cards to “All In Monterey” to assist an unhoused family during the holidays
- Provided \$1,500 to Bethel Missionary Baptist Church to feed those with food insecurities (Helpless to Hopeful Food Ministry)
- Received a presentation from Ben Nurse, Housing Program Manager for the City of Seaside regarding Tiny Homes
- Received a presentation from Derrick Elder, Family and Community Support Program Manager for the City of Seaside
- Received a presentation from Roxanne Wilson, from the Coalition of Homeless Service Providers
- Received a presentation from Yesenia Rubio, Housing Program Manager and Lacey Baldrige, Resident Service Coordinator of the Salvation Army
- Received a presentation from Marissa Kobylenski and Mitch Davis of IHelp for Women and Men. (Board Members)
- Received a presentation from Haven of Hope on Wheels regarding mobile shower/restroom and washer/dryer program
- Filled one commission vacancy - Pastor Kenneth Murray

- Updated the Homeless Resource page on the City website
- Facilitated the donation of a Home Depot storage shed to Casa De Noche Buena (PENDING)

Expected Expenditures for Projects and Programs - Budget Request

\$12,000 a year (1,000 a month) - City of Seaside food insecurity programs

\$2,500 Presentations for Homelessness solutions (Travel expenditures for consultants etc.)

\$2,500 - Support / Facilitate a minimum of one community homeless outreach forum (advertising costs etc.)

\$5,000 - Holiday Donations to local homeless advocacy organizations and non-profits

\$5,000 - Backpacks, school supplies and clothing for at risk and homeless students

\$48,000 - Mobile Hygiene Unit (Showers, Laundry, Toilets and Handwashing) in cooperation with a local faith based organization to manage

Total: \$75,000