



AGENDA
CITY OF SEASIDE
PARKS AND RECREATION

SPECIAL MEETING
HYBRID (VIRTUAL & IN-PERSON)
986 HILBY AVE (SEAHORSE ROOM)
Monday, June 13, 2022
5:30 PM

NOTICE: *The City of Seaside utilizes Zoom tele-conferencing technology pursuant to California Government Code Section 54953(e)(1)(A) and (C). The City Council resolution authorizing virtual participation in public meetings given the rise in COVID-19 cases and the ongoing pandemic, Seaside City Council and its Boards, Commissions and Committees public meetings are being conducted in a hybrid format providing both in person and virtual (electronic) participation in order to promote social distancing and protect the health and safety of attendees.*

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

1. To view this meeting: Please click on the following link to the City of Seaside's Recreation YouTube Channel: https://www.youtube.com/channel/UC8Y_aD_dLjYsqZYtSwnaKNg
2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://us02web.zoom.us/j/89130428445>
WEBINAR ID: 891 3042 8445
3. To participate by phone: Please call (669) 900-9128
Enter the meeting ID 891 3042 8445 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to dmeewis@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the meeting time on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

PARKS AND RECREATION

Franco Pacheco	Chair
Bobby Maxwell	Vice Chair
Rich Cadigan	Commissioner
James White	Commissioner
Alicia Louise Gaines-Lynch	Commissioner
Dianne Nielson	Commissioner
Chris Moulton	Commissioner
Robert Daniels	Commissioner
Jeanette Walton	Commissioner

2. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

3. APPROVAL OF MINUTES

A. MAY 16, 2022 MINUTES

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. BUSINESS ITEMS

A. ADOPT A PRIORITY LIST FOR THE UPCOMING PARK TOURS

B. DISCUSS THE SCOPE OF RESPONSIBILITIES FOR PARKS & RECREATION COMMISSIONERS AND STAFF

C. DISCUSS AND CONSIDER HAVING A SPECIAL MEETING IN JULY 2022

6. REPORTS FROM RECREATION STAFF

7. REPORTS FROM PARKS STAFF

8. REPORTS FROM COMMISSIONERS

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
August 15, 2022
5:30 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



**MINUTES
CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION**

REGULAR MEETING
Oldemeyer Center (Seahorse Room)
986 Hibly Avenue, Seaside
Monday, May 16, 2022
5:30 p.m.

1. CALL TO ORDER:

The meeting was called to order at: 5:30 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Franco Pacheco	Chair	<u> X </u>	
Bobby Maxwell	Vice Chair	<u> X </u>	
Rich Cadigan	Commissioner	<u> </u>	(Excused Absence)
James White	Commissioner	<u> X </u>	
Alicia Louise Gaines-Lynch	Commissioner	<u> X </u>	
Dianne Nielson	Commissioner	<u> X </u>	
Chris Moulton	Commissioner	<u> X </u>	
Robert Daniels	Commissioner	<u> X </u>	
Jeanette Walton	Commissioner	<u> X </u>	

STAFF:

Dan Meewis X Terry Navarro X Nisha Pastel X

3. GUESTS:

* None

4. PUBLIC COMMENTS:

* None

5. APPROVAL OF February 28, 2022 MINUTES:

* Dianne Nielson/Jeanette Walton M/S/P

6. REVIEW OF AGENDA:

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required)

*None

7. BUSINESS ITEMS

A. REVIEW AND DISCUSS THE REVISED TREE PLANTING NOTIFICATION AND QUESTIONNAIRE:

* Commissioner Nielson went over the handouts of the tree planting notification, questionnaire and the City of Seaside Tree Survey with the Commissioners and

staff. She stated that they are drafts and ask the Commissioners for their feedback. There was discussion on how to make the notification, questionnaire and survey available to the public. Electronic forms, mailing them out, having the information available when tabling at an event and posting the information on message boards were discussed. The forms should be in English and Spanish. The tree survey could help with getting grants. There was discussion on what should and should not be on the tree survey.

- * Commissioner voted and accepted the motion "That the Commission accepts the City of Seaside Tree Survey with adding the SeeClickFix link on it and the notification with any necessary additions or subtractions."
Alicia Gaines-Lynch/Jeanette Walton M/S/P (A roll call vote was taken and the motion passed.)

- * There was no public comment.

B. DISCUSS SCHEDULING A PARK TOUR:

- * Commission Maxwell stated that having Park tours will be the best way to get proper idea of what conditions are at all the parks. It will help everyone to know where all the parks are. Commissioner Gaines-Lynch thinks that the park tours are a good idea.
- * Commissioner will explore how the park tours will work and bring their ideas and what will work for everyone. Commissioners will create a priority list of parks to tour.
- * There was no public comment.

C. DISCUSS PURCHASING ELEVATED BOXES FOR HAVANA SOLIZ PARK:

- * Commissioner Maxwell had an opportunity to speak to several people at the Earth Day Event. He stated that some of the seniors would like to do some gardening in the park, however, they have trouble bending over. Commissioner Maxwell thought it would be a good idea to put some elevated boxes at the park would help. Commissioner Daniels agreed and supported the idea.
- * Staff provided a handout showing several self-watering elevated garden planters. See attached handout for details. Staff and Commissioners discussed how to secure them permanently so no one would take them. Staff stated that the elevated boxes may have to be moved some time in the future.
- * There was no public comment.

D. DISCUSS ADDITIONAL IMPROVEMENTS AT LINCOLN CUNNINGHAM PARK:

- * This business item was removed due to it was not agendaized.

E. DISCUSS AND CONSIDER HAVING A SPECIAL MEETING IN JUNE 2022:

- * Have a Special Parks & Recreation Commission meeting on Monday, June 13,

2022 at 5:30 p.m. Bobby Maxwell/Alicia Gaines-Lynch M/S/P (A roll call vote was taken and the motion passed.

8. REPORTS FROM RECREATION STAFF:

- * Staff report that Registration was today, May 16, 2022 for residents and May 18, 2022 for non-residents. Swim classes filled up very fast. Fall registration for swim lesson is in August 2022.
- * Staff reported that they have a busy weekend coming up. The Eucalyptus Road Road Ribbon Cutting and opening is on Saturday, May 21, 2022 at 9:30 a.m. This is a new access to the Fort Ord National Monument. The Seaside Community Resource Fair is on Saturday, May 21, 2022 from 10:00 a.m. to 12:00 p.m. at the Oldmeyer Center. There will be free tacos and bounce houses for the kids. The International Day Event is on Sunday, May 22, 2022 from 12:30 p.m. to 5:00 p.m. at City Hall lawn. The Parks & Recreation Commission can have a table there if they want. The summer kickoff at Patullo Swim Center is on May 28, 2022. There will be free swimming, bounce houses and games. There will be summer camps at the Oldmeyer Center and at Soper. There will be Sports Camp, Full Day Camp, Half Day Camp and Steam Camp. The Father's Day Luncheon and Dance is on June 16, 2022.
- * Staff reported that they would be discussing next year City budget on May 18, 2022 at Seaside City Hall starting at 10:00 a.m. The Commissions are welcome to attend if they would like. Staff will be highlighting parts of the Parks & Recreation Work Plan.

9. REPORTS FROM PARKS STAFF:

- * Nisha Patel gave an update on the park projects to the Parks & Recreation Commission. See attached documentation for more information.
- * The Oldmeyer emergency generator installation was completed in January 2022 and the Oldmeyer termite abatement was completed in late December 2021. The Oldmeyer Auditorium doors are in construction and the repairs are mostly completed.
- * Highland Otis Park is in construction and they have installed the swing set, seahorse bobble rocker, ADA compliant parking space, pathway, and benches. This project is 100% completed. They had a ribbon cutting on April 30, 2022. On May 10, 2022 the NIC approved designating \$35,000.00 of their FY 2021-2022 funds for additional improvements at the bottom area of the park.
- * Laguna Grande Park is still in construction for the inclusive merry-go-round and accessible instruments, accessible pathway, water fountain, and benches. The estimated completion is the last week of June 2022.
- * Ellis Park is in construction for the multi-use synthetic turf sports field (volleyball, basketball, and soccer), picnic area, playground, and grass fields/landscaping. The estimated completion is September 2022. The project is partially grant funded with Prop 68 and CDBG funds.

- * The Patullo Swim Center is in the planning for the installation of a new vinyl flooring at the entry of the swim center. Staff are selecting a new product by a different manufacturer. The installation is delayed until next fiscal year.
- * Cutino Park is in progress/in design for parking lot, playground, visitor's bleachers, accessible pathway, picnic tables, benches at skate park, tree removal and installation, storm water retention and treatment, and concrete structure. The design of the project is 60% complete. They are hiring a new consultant that can finish up the design and do additional design. They are asking the new consultant to design a pickleball court in the area between the Boys and Girls Club and the homes and create a picnic area too. Some of the boulders will have to be move to a different area. They have quite a bit of funding from CDBG. They have the ability to plant a lot of tree and add a lot of landscaping. They are going to try to add a fitness area with fitness equipment.

10. REPORTS FROM COMMISSIONERS:

- * Commissioner Moulton reported that he went to see the new professional Monterey Bay FC soccer team that plays at the Cardinale Stadium in Seaside California.
- * Commissioner Nielson reported that she is continuing with the opportunities to the park workdays on Saturdays from 10:00 am to 12:00 pm.
- * Commissioner Maxwell reported that he went to the Ribbon Cutting at Highland Otis Park on Saturday, April 30, 2022. It was a nice event. He also stated that he went to the Sustainable Seaside Earth Day Event on the same day and it was a great event.
- * Commissioner Pacheco reported the swim lessons at the Pattullo Swim Center are fantastic. He stated he is grateful to staff and thanked everyone.

11. ADJOURNMENT: The meeting was adjourned at: 6:58 p.m.

RESPECTFULLY SUBMITTED,

Terry Navarro, PRC Clerk

Franco Pacheco, PRC Chair

Next Special Scheduled Meeting
June 13, 2022
Time: 5:30 p.m.
HYBRID (Virtual & In-Person)

Attachments from
the May 16, 2022
Meeting

Draft

City of Seaside Tree Survey

Hello, and thank you in advance for your participation!

Thriving urban forests contribute to increased environmental quality and beautify our surroundings, as well as, contributing to improved mental and physical health of residents and our region as a whole. The City of Seaside is a Tree City USA because of the importance of tree planting benefits in our community and we would like to further develop our urban forest. Your input is essential to understanding what you currently value about this and what you would like to see accomplished with trees in Seaside. Please let us know by taking a short survey at this website _____

1. **Have you ever planted a tree in Seaside?**

____yes ____no

If yes, what kind of tree did you plant?

____fruit ____native ____flowering ____most beneficial to wildlife

2. **Would you be interested in planting a tree on your property if the City provided one at no cost to you?**

____yes ____no

If yes, what type do you prefer to plant?

____fruit ____native ____flowering ____most beneficial to wildlife

3. **What areas would you like to see more trees planted? (Mark all that apply)**

____parks ____homes ____streets/sidewalk areas ____businesses

4. **What kind of trees would you like planted in Seaside? (Mark all that apply)**

____fruit ____native ____flowering ____most beneficial to wildlife

Comments _____

Thank you so very much for your time and thoughts!

Dear Neighbor of [park],

This notification is to make you aware of tree(s) scheduled to be planted in [name] Park, which is in your immediate neighborhood. Therefore, your input is important regarding this park project.

Please provide comments by [date] to [questionnaire/opinion response] as planting is tentatively scheduled for [park] on [date].

Thank you!

Estimado Vecino del [fecha],

Esta notificación es para informarle sobre los árboles programados para ser plantados en [name] Park, que se encuentra en su vecindario inmediato.

Por lo tanto, su opinión es importante con respecto a este proyecto de parque.

Proporcione comentarios antes del [fecha] a las [respuesta al cuestionario/opinión] ya que la siembra está programada tentativamente para [parque] el [fecha].

¡Gracias!



TREE PLANTING LOCATION(S)

This questionnaire is provided to make it easier for you to provide your input regarding the tree(s) scheduled to be planted in [name] Park, which is in your immediate neighborhood.

If you would, please complete this questionnaire and/or provide your comments by [date] as planting is tentatively scheduled for on [date].

Thank you for your help to further tree planting efforts in our city!

1. I am happy with the tree planting planned location.

_____yes _____no

If no, what are you concerned about?

_____location in park _____root growth _____leaf shed

_____Other, Please explain

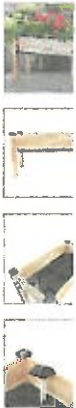
My Warehouse

Delivery Location

Sand City

93940

Open until 8:30 PM

[Lists / Reorder](#)[Home](#) / [Patio, Lawn & Garden](#) / [Lawn Care & Gardening Supplies](#) / [Raised Garden Beds](#)

+3



Self-watering Elevated Garden Planter

Item 1133342

★★★★★ 4.7 (1157)

Your Price

\$199.99

Shipping & Handling Included*

Features:

- Canadian Western Red Cedar
- Dimensions: 23in. x 49in. x 30in.
- Made in Canada

Option : Without Greenhouse Cover

Without Greenhouse Cover

[Share](#) [Print](#)

Delivery

[Add to Cart](#)

Arrives approximately 10 - 15 business days from time of order.

Same-Day Delivery

This item is currently not available for Same-Day Delivery.

[Add to List](#)
☐ Compare Product Reviews

Product Details

Specifications

Shipping & Returns

Product Details

Product details have been supplied by the Manufacturer, and are hosted by a third party



CedarCraft Self Watering Elevated Garden Planter

Canadian rescued western red cedar; Made in Canada

Combining the flexibility and utility of elevated planters with the convenience and benefit of an innovative self watering reservoir system, this planter will help you grow herbs, vegetable and plants that thrive. The roots received moisture from underneath through the wicking and evaporation process which is a more efficient method of feeding. Self watering planters use less water due to the reservoir capturing and retaining water when needed. Overflow valves in the reservoir ensure that the root systems will not become waterlogged.

Rescued Western Red Cedar is an engineered material that is eco-friendly because it utilizes trim end pieces from the milling process that are finger jointed and edge glued into beautiful panels that have a unique mosaic pattern. Because we rescue these trim ends, no trees are specifically harvested to produce CedarCraft planters.

Features:

Members also bought



\$179.99

CedarCraft Self-watering Planter 21"x47"x32"

★★★★★ (96)



\$179.99



Item 8

Parks and Recreation Commission Meeting

Current Parks Projects Update

May 16, 2022

Completed Projects

- Oldemeyer Emergency Generator
 - Installation completed in January 2022
- Oldemeyer Termite Abatement
 - Work was completed in late December 2021

In Construction

- Oldemeyer Auditorium Doors
 - Repairs or replaces auditorium doors
 - Status: started replacing some doors.
 - Repair is mostly complete
- Highland Otis Park
 - Swing set, bobble rocker, ADA compliant parking space and pathway, and benches
 - Status: 90% complete.
 - Was completed at the end of March as expected
 - On May 10th, the NIC approved designating \$35K of their FY 21-22 funds to improvements

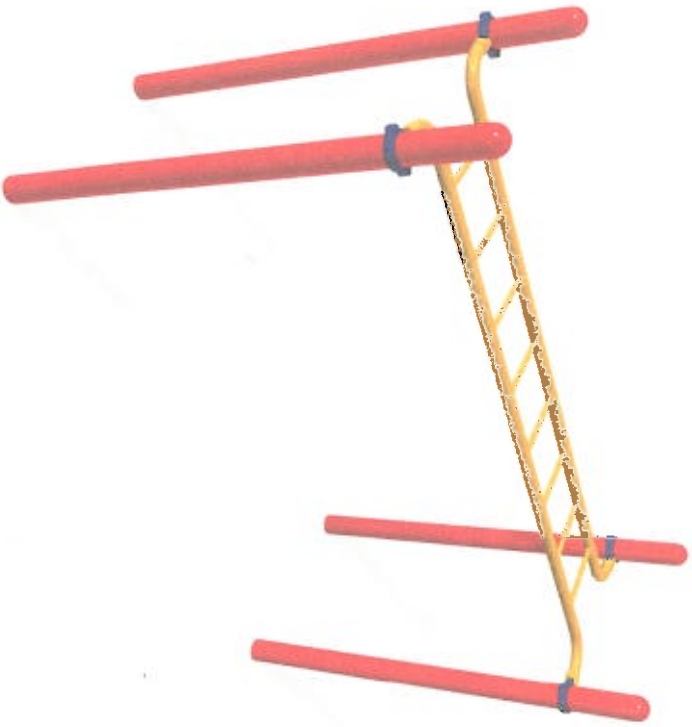
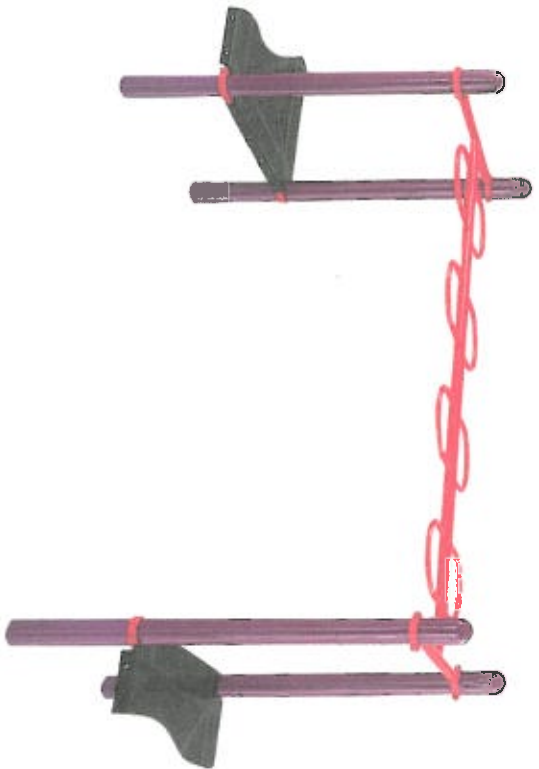
Highland Otis Park



Highland Otis Park



Highland Otis Park



Highland Otis Park



In Construction

- Laguna Grande Park
 - Inclusive merry go round and instruments, pathway, water fountain, and benches
 - Status: Notice to Proceed issued on Feb. 11, 2022
 - Estimated construction completion – last week of June 2022

- Ellis Park

- The project is partially grant funded with Prop 68 (\$177,952) and CDBG Funds (\$378,532)
- Multi-use synthetic turf sports field (volleyball, basketball, and soccer), picnic area, playground, and grass fields/ landscaping
- Status: Project awarded, and broke ground in mid-April
- Estimated construction completion – September 2022

Laguna Grande Park



Laguna Grande Park



Ellis Park



In Progress/ In Design

- Patullo Swim Center
 - Installs new vinyl flooring at entry of swim center
 - Staff are selecting a new product by a different manufacturer
 - The installation is delayed until next fiscal year
- Cutino Park
 - Parking lot, playground, visitor's bleachers, accessible pathway, picnic tables, benches at skate park, tree removal and installation, stormwater retention and treatment, and concrete structure and tree removal
 - Design of the project is 60% complete.

THANK YOU