



AGENDA

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE

REGULAR MEETING
VIRTUAL ONLY
Thursday, August 11, 2022
6:00 PM

Pursuant to California Government Code section 54953(e)(1)(A) and (C) and the Seaside City Council's resolution authorizing virtual participation in public meetings given the COVID-19 pandemic; meetings of the Seaside City Council and its Boards, Commissions and Committees are being conducted with a hybrid format providing both in person and virtual (electronic) participation in order to promote social distancing and protect the health and safety of attendees.

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

- 1.** To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
- 2.** To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/88931120494>
WEBINAR ID: 889 3112 0494
- 3.** To participate by phone: Please call (669) 900-9128
Enter the meeting ID 889 3112 0494 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
- 4.** To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to hnoori@ci.seaside.ca.us Include the following subject line: "Public Comment Item # ___" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the scheduled meeting time.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

1. CALL TO ORDER

2. ROLL CALL

Tina Cormier
Trent Parker
Dayana Bergman

Chair
Committee Member
Committee Member

3. PUBLIC COMMENT FOR COMMISSIONS

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. APPROVAL OF MINUTES

A. March 24, 2022 Minutes

5. BUSINESS ITEMS

A. FY21/22 CDBG YEAR-END REPORT FOR PUBLIC SERVICE ACTIVITIES AND CAPITAL IMPROVEMENT PROJECTS

6. REPORTS FROM COMMITTEE MEMBERS

7. REPORTS BY STAFF

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
TBD

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



DRAFT MINUTES
CITY OF SEASIDE
COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE

REGULAR MEETING
HYBRID (VIRTUAL & IN PERSON)
Thursday, March 24, 2022, 6:00 PM

THIS MEETING WAS HELD VIRTUALLY IN COMPLIANCE WITH THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT. THIS MEETING WAS MADE ACCESSIBLE VIA THE FOLLOWING:

City of Seaside Recreation YouTube channel:
https://www.youtube.com/channel/UC8Y_aD_dLjYsqZYtSwnaKNg

Zoom meeting link:
<https://us02web.zoom.us/j/83310254079?pwd=cytITm9wWldESWF3dWM3Y1M3MVdwQT09>

Or call in phone number: 669-900-9128
Meeting ID: 833 1025 4079
Passcode: 703916

1. CALL TO ORDER

Meeting called to order at 6:13pm.

2. ROLL CALL

Committee members present: Dayana Bergman, Tina Cormier, Trent Parker

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

- A.** FEBRUARY 10, 2022 MINUTES
- B.** FEBRUARY 16, 2022 MINUTES
- C.** FEBRUARY 17, 2022 MINUTES
- D.** FEBRUARY 24, 2022 MINUTES

On a motion by Vice-Chair Bergman, seconded by Member Parker, the Committee voted 3-0-0, to approve CDAC meetings minutes of February 10th, 16th, 17th, and 24th.

5. NEW BUSINESS

A. DISCUSS AND DEVISE A WORK PLAN AND SCHEDULE OF MEETINGS

Haroon Noori, Administrative Analyst II, provided a staff report and overview of the typical CDBG events that take place in a given year to help the Committee discuss and determine the number and frequency of CDAC meetings.

Committee members asked clarifying questions and discussed CDAC work plan and schedule of meetings.

The Committee approved the schedule of meetings as follows:

- Regular meetings to be held quarterly on the fourth Thursday of January, April, July, and October with the purpose to review CDBG activities for preceding quarters.
- Special meetings and community workshops to be called on as needed basis.

6. REPORTS FROM COMMITTEE MEMBERS

None.

7. REPORTS FROM STAFF

None.

8. ADJOURNMENT

On a motion by Vice-Chair Bergman, seconded by Parker, the Committee voted 3-0-0 to adjourn the meeting at 7:23pm.

APPROVED BY THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Secretary

Date



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.A.

TO: Community Development Advisory Committee

BY: Haroon Noori, Administrative Analyst II

DATE: August 11, 2022

**SUBJECT: FY21/22 CDBG YEAR-END REPORT FOR PUBLIC SERVICE
ACTIVITIES AND CAPITAL IMPROVEMENT PROJECTS**

PURPOSE & RECOMMENDATION

1. Receive FY21/22 CDBG year-end report for Public Service Activities and Capital Improvement projects; and
2. Direct staff to prepare the Consolidated Annual Performance and Evaluation Report (CAPER) for City Council review and submission to HUD by September 30, 2022.

BACKGROUND

The City of Seaside is a recipient of federal entitlement grant funding from HUD for the CDBG program. As a recipient of these funds, HUD requires the City to prepare and submit a CAPER for the CDBG program within 90 days of the close of the fiscal year. The CAPER evaluates the City's overall progress and performance in meeting the goals identified within its five-year Consolidated Plan and the Annual Action Plan.

DISCUSSION:

In FY2021-22, which began on July 1, 2021 and ended on June 30, 2022, the City of Seaside received \$378,038 in CDBG allocation and \$104,507 in program income for a total of \$482,545. The City also had additional funds carried over from previous program years. The table below provides a summary and breakdown of the total funds available and spent during FY2021-22:

	Revenue	Expense	Balance
FY2021-22 CDBG Allocation	\$378,038	\$175,765	\$202,273
FY2021-22 Program Income	\$104,507	\$74,915	\$29,592
Carry-Over Balance - FY2020-21 CDBG	\$134,629	\$26,913	\$107,716
Carry-Over Balance - FY2020-21 CDBG-CV	\$231,335	\$172,412	\$58,923
GRANT TOTAL	\$848,509	\$450,005	\$398,504

Consistent with the strategic goals and priorities of the 2020-2024 Consolidated Plan and the 2021-22 Annual Action Plan (AAP), the City carefully evaluated and determined its community

and housing needs. The City collaborated with local non-profits to carry out various projects and activities, which benefitted over 2,183 low- and moderate-income Seaside residents. A summary of the FY2021-22 activities and accomplishments is included in the table below. Detailed information on these projects will be included in the FY2021-22 CAPER.

Table 1: FY2020-21 Projects and Accomplishments					
Organization	Service /Project	Budget	Disbursed	Status	# of persons Assisted
Public Service Activities					
Palenke Arts	Youth Services	\$10,518.00	\$10,518.00	Complete	200
Community Partnership for Youth	Youth Services	\$10,518.00	\$10,518.00	Complete	31
Girls, Inc. of the Central Coast	Youth Services	\$5,609.00	\$5,609.00	Complete	69
Greater Victory Temple	Youth Services	\$10,518.00	\$10,510.41	Complete	74
Legal Services for Seniors	Legal Services	\$10,518.00	\$10,518.00	Complete	182
Meals on Wheels of the Monterey Peninsula	Senior Services	\$7,012.00	\$7,012.00	Complete	150
The Village Project	Youth Services	\$10,167.00	\$10,166.85	Complete	58
Eden Council for Hope and Opportunity	Fair Housing Activities	\$6,640.00	\$5,420.95	Complete	46
Coronavirus Response Public Service Activities					
Central Coastal VNA and Hospice Inc	Health Services	\$200,328.00	\$155,280.00	Underway	904 vaccines administered 34 clinics held
City of Seaside – COVID-19 Outreach	Other Public Services	\$22,718.51	\$15,935.02	Underway	City-wide
Capital Improvement Projects					
Boys and Girls Club of Monterey County	Boys and Girls Clubhouse - Gymnasium and Kitchen Improvements	\$20,000.00	\$20,000.00	Complete	365
Community Human Services	Genesis House Facility Improvements	\$56,913.00	\$56,913.00	Complete	104
City of Seaside – Public Works	Ellis Park Improvements	\$378,532.30	\$71,323.00	Underway	--
Veterans Transition Center	Transitional Housing HVAC upgrade	\$83,974.33	--	Underway	--

Program planning and administration					
CDBG		\$95,000.00	\$59,083.25	Complete	N/A
CDBG-CV		\$8,288.90	\$1,197.66	Complete	N/A

All activities marked "underway" in the table above are on track for completion and closeout in the current fiscal year. Accomplishments for these activities will be reported in the FY2022-23 CAPER.

FY2021-22 was one of new insights, significant adjustments, skill building, and organizational improvements for the City and its subrecipients. Despite the disruption of the COVID pandemic and its devastating impact on our community, the City and its subrecipients continued to serve Seaside residents through innovative programming and activities. While some subrecipients were able to pivot their approach to virtual platforms to deliver their programs, others continued their activities in-person while following CDC guidelines.

CITIZEN PARTICIPATION AND PUBLIC OUTREACH:

The FY2021-22 CAPER will be made available for public review and comment for at least a 15-day period, from September 1, 2021, through September 16, 2021. The CAPER will also be posted on the City website at www.ci.seaside.ca.us/CDBG and available at the following locations:

- Seaside City Hall
- Seaside Public Library
- Seaside Fire Station
- Oldemeyer Community Center
- Community Development Department

All public comments received during the 15-day public review period or at the public hearing will be incorporated into the FY2021-22 CAPER and submitted to HUD.

FISCAL IMPACT

There is no fiscal impact on the General Fund.

ENVIRONMENTAL REVIEW:

For purposes of the National Environmental Policy Act (NEPA) and the California Environmental Quality Act (CEQA), budgeting is not a project. Prior to commitment or release of funds for each of the proposed projects, staff will carry out the required environmental reviews or assessments and certify that the review procedures under HUD, CEQA and NEPA regulations have been satisfied for each project.

ATTACHMENTS

- A. Public Service Year-End Activity Reports
- B. Capital Improvement Year-End Project Reports

QUARTERLY PROGRESS REPORT

Activity Schedule/ Progress Report

SUBRECIPIENT INFORMATION	
Grantee:	Boys & Girls Clubs of Monterey County
Project Name:	Gymnasium and Kitchen Club House Improvements
Contact Person:	Andrew Vie
Telephone No.:	831-394-5171 x212
E-Mail Address:	avie@bgcmc.org
Multi-YR Project:	
HOME FY:	
CDBG FY:	
IDIS No.:	
CIP No.:	
Project No.:	
QUARTERLY PROJECT BUDGET	
Total CDBG allocation:	\$20,000.00
CDBG funds spent THIS QUARTER:	\$6,420.00
CDBG funds spent previous quarters:	\$83,463.98
Total unspent CDBG funds:	-\$69,883.98

REPORTING PERIOD	
Fiscal Year:	2021-22
Per 4: April 1-June 30:	Per 4: April 1-June 30:
Date QPR Submitted:	07/01/2022
Quarterly Report Due Date:	7/10/2022

PROJECT STATUS	
Design Status: % Complete:	100%
Bidding Process Status:% Complete:	100%
Construction Contract Date:	05/24/2021
Construction Status:% Complete:	100%
Overall % of Total Project Completed:	100%
Anticipated Project Completion Date:	06/30/2022
If applicable, Certificate of Occupancy Date:	
If applicable, Notice of Completion Date:	
Project is Complete	<input checked="" type="checkbox"/>
Project is Cancelled	<input type="checkbox"/>
If applicable, Date of Cancellation:	

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - Q1 Gym Panels Received and Installed	30 gym panels were picked up from Rivero Upholstery and installed by BGCMC staff member Steve Murray.
Impediment	
Activity - Q1 Gym Restroom Tile Work	Follow up needed in Quarter Two to close up the foot print of the lockers, including sealing and tiling the area.
Impediment	The City inspector came out on 8/23 and required removal of the lockers in the boy's restrooms.
Activity - Q2 Gym restroom tile work completed	Both restroom tile work completed. Fixtures re installed and the change order completed to tile the area exposed from the removed lockers. Photos uploaded.
Impediment	
Activity - Q3 Gym restroom tile work completed	Replacement furnishings for the lockers ordered and built/installed. Photos uploaded.
Impediment	

Activity	Description of Activity/Impediment
Activity - Q4 Gym Scoreboard replacement	After research and initial vetting OES and Spectrum were the two primary vendors to work with. I met with John Marinovich from OES at the Seaside Clubhouse Gym on June 15, 2022 and again with John and the OES installer on June 27, 2022. We received written quotes in from Spectrum, OES and Arrow Sign Company and our Operations Team made the final selection based on our needs and the lowest responsible quote. We placed the order with Spectrum on June 29, 2022.
Impediment	Installation and delivery lead time is 4-12 weeks out due to supply chain challenges.

Were there any changes to your Development Timeline during this quarter? No

New Timeline:

Were there any changes to your Proforma during this quarter? No

New Proforma:

Was project completed during this quarter? Yes

New Notice of Completion: [CDBG_Notice_of_Project_Completion_FY21-22.docx](#)

Accomplishments for this quarter:

Purchasing the Spectrum Scoreboard Model 5218T, will have a great impact on the gymnasium use. The dimensions of the board is 8' x 4' with an additional 1ft. 9in for the BGCMC header. Model 5218T is ideal for Volleyball, Basketball. It comes with a 10 year warranty on the LED light clusters (longest Industry wide) and a 10 year warranty on the urethane based paint finish not to fade (longest warranty industry wide). The 5218T model board has 10" tall LED Digits for Clock/Score, and 7" tall LED Digits Team Fouls, Player Fouls, Period.

Were there any changes to your Board or Organization during this period? No

Please provide a brief program description:

The Gymnasium at the Boys & Girls Club is used on a daily basis to improve the physical fitness and health of over 250 club members daily ranging from 6 to 18 years of age. It is also used as a practice and game facility by numerous public and city sports groups. To make the facilities safer and more user friendly BGCMC would like to convert two staff only locker rooms to single use rooms, upgrade and expand wall padding on the north end of the Gym, and replace the non working scoreboard.

Please highlight activities that occurred during the year. List any upcoming events:

Our two small locker rooms were converted into two single use, wheelchair accessible restrooms. The final tile work for the restrooms was completed on November 19, 2021. We installed 2' x 2' light yellow porcelain tile to best match the existing discontinued color tile in the converted rooms. The cabinets for the restrooms were ordered in January 2022 and installed early February 2022. The shelving units are free standing corner units, each with two open shelves and a lower cabinet with shaker style doors. These shelving units are each 50' high x 32' wide x 17' deep.

In the spring of 2022 we resumed full activities in our gymnasium. Additionally, we are receiving facility requests for youth volleyball and adult basketball leagues.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

BGCMC Chief Operating Officer went on leave for bonding with a child during weeks of the 3rd and 4th quarters. This, caused a significant delay in the 4th quarter for acquiring a scoreboard. Additionally, vendor response times were impeded with backlog and longer lead times due to supply chain challenges.

Uploaded Documents:

[CDBG_Notice_of_Project_Completion_FY21-22.docx](#)

Program Manager Signature Andrew Vie

Date Signed 07/01/2022

Approval Signature Haroon Noori

Date Signed 07/05/2022

Initially submitted: Jul 1, 2022 - 15:17:49

QUARTERLY PROGRESS REPORT

Activity Schedule/ Progress Report

SUBRECIPIENT INFORMATION	
Grantee:	Community Human Services
Project Name:	Seaside - Genesis House Improvements (2021)
Contact Person:	Robin McCrae
Telephone No.:	(831) 658-3811
E-Mail Address:	rmccrae@chservices.org
Multi-YR Project:	
HOME FY:	
CDBG FY:	
IDIS No.:	1321
CIP No.:	
Project No.:	
QUARTERLY PROJECT BUDGET	
Total CDBG allocation:	\$30,000.00
CDBG funds spent THIS QUARTER:	\$14,546.21
CDBG funds spent previous quarters:	\$15,453.79
Total unspent CDBG funds:	\$0.00

REPORTING PERIOD	
Fiscal Year:	2021-22
Per 2: October 1-December 31:	Per 2: October 1-December 31:
Date QPR Submitted:	01/14/2022
Quarterly Report Due Date:	1/10/2022

PROJECT STATUS	
Design Status: % Complete:	100%
Bidding Process Status:% Complete:	100%
Construction Contract Date:	
Construction Status:% Complete:	100%
Overall % of Total Project Completed:	100%
Anticipated Project Completion Date:	11/30/2021
If applicable, Certificate of Occupancy Date:	
If applicable, Notice of Completion Date:	
Project is Complete	<input checked="" type="checkbox"/>
Project is Cancelled	<input type="checkbox"/>
If applicable, Date of Cancellation:	

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - Q1 Complete flooring and electrical project.	We are 95% complete and just need a few electrical fixtures installed to finish all flooring and electrical work.
Impediment	

Activity	Description of Activity/Impediment
Activity - Q2 Complete flooring and electrical project.	We are 100% complete.
Impediment	

Were there any changes to your Development Timeline during this quarter? No

New Timeline:

Were there any changes to your Proforma during this quarter? No

New Proforma:

Was project completed during this quarter? Yes

New Notice of Completion: [GH certification of completion.pdf](#)

Uploaded Documents:

[GH certification of completion.pdf](#)

Program Manager Signature Robin McCrae

Date Signed 01/14/2022

Approval Signature Haroon Noori

Date Signed 01/15/2022

City of Seaside
Apr-Jun 2022 Activity Data Collection Form
Fiscal Year 2021-22
CDBG (Community Development Block Grant) - Community Services

Agency: [Community Partnership for Youth](#) Prepared By: [Shari Hastey](#)
Program: [High School Leaders Job Skills and Training](#) Phone #: [831-394-4279](#)
IDIS Act#: [1344](#) E-mail: respect@cpy.org
Approved By: [Haroon Noori](#)
Date: [07/06/2022](#)

1. ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	25	21	10	31	56%
Hours	1016	2,008	1,526	3,534	348%

2. DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	19	18	10	10	29	28
Black/African American	0	0			0	0
Asian	1	0			1	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	1	0			1	0
TOTAL	21	18	10	10	31	28

3. INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	1	0	1
Very Low Income (31-50% of Median)	19	10	29
Low Income (51-80% of Median)	1		1
Non-Low/Mod Income (Above 80% of Median)	0		0
TOTALS	21	10	31

4. COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	21	10	14
Have improved access to this service/benefit	0		0
Receive a service/benefit that is no longer substandard	0		0
TOTAL	21	10	31

Were there any changes to your Board or Organization during this period? Yes

Please briefly discuss any changes to your Board or Organization.

Change of Officers and several new Directors added.

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2021 Q3 Obtaining Work Permit and worked in the Afterschool Mentor/Tutor Program	2 new Paid Mentors. Fulfilled their volunteer hours and maintained over 2,5 GPA
Impediment	
Activity - 2021 Q3 Volunteering in the Afterschool Mentor/Program	4 new students volunteered afterschool Total 134.61 hours Attending high school in the regular day and hurry to site to work with students.
Impediment Remembering to follow CDC Requirements	Wear masks at all times
Activity - 2021 Q3 Weekend trip with Ventana Wildness 2 overnight	5 High School Students / 2 Middle School 2 Staff
Impediment Very chilly	Great time
Activity - 2021 Q2 Obtaining Work Permit and worked in the Afterschool Mentor/Tutor Program	High School Students were assigned to assist older mentors in stable groups. They assisted homework, reviewing math, reading and playing games. All students remained in same group - able to form close relationships. Paid \$15.00 an hour for 277.72 hours. To date from July 1st they have served 583 students in 5 school sites.
Impediment Mentors flucated a little - Sports	Several of our high school students involved with sports - which we encourage.
Activity - 2021 Q2 Volunteering in the Afterschool Mentor/Program	5 students volunteered afterschool Total 265.16 hours
Impediment Remembering to follow CDC Requirements	Attending high school in the regular day and hurry to site to work with students. Wear masks at all times
Activity - 2021 Q2 Hired 3 new High School Students	Completed their volunteer hours and now working afterschool for \$15,00 an hour.
Impediment Learning the protocols of employment	Work Permits from Schools, Filling out all necessary paperwork - 1-9,,W-4's and reading and signing off on all CPY Policies and Procedures
Activity - 2021 Q2 Scan tickets for Laguna Seca Races	Worked with Seaside and Carmel Valley Rotary Clubs, Boys and Girls Club to scan tickets for Race weekends Volunteered for a total of 24 hours and then were able to enjoy the races
Impediment Needed to be 16 or older	
Activity - 2021 Q2 Weekend trip with Ventana Wildness 2 overnight	Awesome trip with high and middle schoolers. Breaks down so many barriers.
Impediment Cold - icy in the morning	
Activity - 2021 Q1 Working 8 hours a day in July	High School Students were assigned to assist older mentors in stable groups. They assisted in letter writing, reviewing math, reading and playing games. All students remained in same group - able to form close relationships.
Impediment	Rose to the challenge. Learned job requirements, keeping their time on timesheets, look

Some not used to being for something to do, no telephones to work on time and working a long day. Follow CDC requirements	
Activity - 2021 Q1 Volunteered for the July 4th Festival on Broadway in Seaside	Established several booths for children to paint rocks, make lanyards and interact with community members.
Impediment None	Volunteer hours not tabulated above
Activity - 2021 Q1 1 National Night Out - Seaside Police Department 2 Backpack Distribution - Partnership with Village Project, NAACP, Boys and Girls Club	Both Events - Established several booths for children to paint rocks, make lanyards and interact with community members.
Impediment None	Volunteer hours not tabulated above
Activity - 2021 Q1 Collect tickets for Laguna Seca Races	Worked with Seaside and Carmel Valley Rotary Clubs, Boys and Girls Club to collect and sell tickets for 4 Race weekends
Impediment Needed to be 16 or older	Volunteer hours not tabulated above
Activity - 2021 Q1 August 4th - After School Mentor Program	Serve as mentors and tutors for younger students afterschool. (5 School Sites in Seaside) Worked with over 400 students every day.
Impediment Remembering to follow CDC Requirements	Attending high school in the regular day and hurry to site to work with students. Wear masks at all times

Activity	Description of Activity/Impediment
Activity - 2021 Q4 Obtained Work Permits and worked in the Afterschool Mentor/Tutor Program and June of Summer Intersession	2 new Paid Mentors. Fulfilled their volunteer hours and maintained over 2,5 GPA 8 applied and were accepted into the High School Leadership Job Preparation Program.
Impediment	
Activity - 2021 Q4 10 High School Mentors are working 8 hours a day this June Worked 1526.33 hours @ \$15 an hour	Mentoring younger students with older more seasoned staff overseeing their efforts. Helping kiddos by writing thank you letters every morning, reading to or listening to a child read; going on field trip with the children and playing organized sports and doing art projects.
Impediment Confidential	1 young lady referred for counseling
Activity - 2021 Q4 8 are volunteering (758 Volunteer hours)	Mentoring younger students with older more seasoned staff overseeing their efforts. Helping kiddos by writing thank you letters every morning, reading to or listening to a child read; going on field trip with the children and playing organized sports and doing art projects.
Impediment Feeling Lost and Anger issues	1 young man referred for counseling

Please provide a summary of annual accomplishments, for submission to HUD:

Our High School Leadership / Life Skills / Job Preparation truly works. Students are learning to be on time, taking care of themselves, giving back to the community and have developed a sense of pride.

City of Seaside
Apr-Jun 2022 Activity Data Collection Form
Fiscal Year 2021-22
CDBG (Community Development Block Grant) - Community Services

Agency: [Girls Inc. of the Central Coast](#)
 Program: [After School Program](#)
 IDIS Act#: [1346](#)

Prepared By: [Patty Fernandez](#)
 Phone #: [\(831\) 772-0882](#)
 E-mail: pfernandez@girlsinccc.org
 Approved By: [Haroon Noori](#)
 Date: [06/24/2022](#)

1. ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	47	28	41	69	114%
Sessions Will Power/Wont Power	15	15	0	15	100%
Sessions Friendly PEERSuasion	12	13	0	13	108%
Sessions Friendly PEERSuasion Part II	20	0	41	41	205%

2. DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	28	28	41	41	69	69
Black/African American	0	0			0	0
Asian	0	0			0	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	0	0			0	0
TOTAL	28	28	41	41	69	69

3. INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	0		0
Very Low Income (31-50% of Median)	12	15	27
Low` Income (51-80% of Median)	14	14	28
Non-Low/Mod Income (Above 80% of Median)	2	12	14
TOTALS	28	41	69

4. COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	28	41	54
Have improved access to this service/benefit	0		0
Receive a service/benefit that is no longer substandard	0		0
TOTAL	28	41	69

Were there any changes to your Board or Organization during this period? No

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
<p>Activity - 2021 Q3 Friendly PEERsuasion Phase I: Workshop topics include communication, stress management, recognizing and resisting peer and media pressures, harmful and illegal substances, combating bullying, and developing leadership skills.</p>	<p>In January we recruited 13, 7th grade girls from Seaside middle school.</p> <p>January (Session 1,2) During Session 1, participants learned about the importance of having good communication, which are important in helping other understand that you don't have to use drugs. In the Session 2, the girls learned that stress is unavoidable and too much stress can be dangerous and can lead to poor decisions. Participants also learned how to handle stress in a healthy and responsible way.</p> <p>February (Sessions 3,4) For session 3, participants learned how to recognize potentially harmful media messages and how to resist peer and media pressure through building their own self-confidence and developing friendly refusal skills. In session 4, they learned that many substances can be dangerous, whether or not they are legal. Participants learned the reasons to avoid tobacco, alcohol use and other drugs.</p> <p>March (Sessions 5,6) During session 5, girls learned how to responsibly and correctly use prescription and over-the-counter medicines. In session 6, girls had the opportunity to practice their communication skills by working in teams, facilitating activities, and teaching their peers better methods of effective communication.</p>
Impediment	
<p>Activity - 2021 Q3 Friendly PEERsuasion Phase II: Similar topics as in Activity 2, without the focus on developing leadership skills</p>	<p>We have been working with school administrators and began recruitment at Ord Terrace Elementary School in Seaside. The program will begin in April.</p>
Impediment	
<p>Activity - 2021 Q3 Growing Together. Offered in English and Spanish, the program is designed to increase positive communication between mothers and their 9 -12 year old daughters, and helps them discuss questions about sexual behavior and puberty without embarrassment, establish mutual trust, and allows them to spend quality time together while learning about open communication, decision-making and physical life changes.</p>	<p>We have been working with school administrators and began recruitment at Martin Luther King Academy in Seaside The program will begin in April.</p>
Impediment	

<p>Activity - 2021 Q3 Youth Leaders are ECHO graduates, who are hired and trained to deliver programs to younger girls in middle and high school; they plan, facilitate and evaluate programs, train new youth leaders and adult mentors, give presentations to school boards, city councils, and at public events.</p>	<p>The Youth Leaders are currently facilitating the Friendly PEERsuasion Program to the 7th grade girls as Seaside Middle School.</p>
<p>Impediment</p>	
<p>Activity - 2021 Q2 Will Power/Won't Power Program</p> <p>8th grade girls</p> <p>A series of interactive assertive communication workshops, whose topics include: learning age-appropriate information about their bodies and how to stay healthy, identifying sexual pressures and how to resist them, exploring personal values and their importance in decision-making, defending your decisions, identifying values about sexual behavior and abstinence, and avoiding risks.</p>	<p>Final Report: We served 11, 8th-grade girls from Seaside Middle School in Seaside. We had a retention rate of 81%. The participants met once a week after school and participated in 5 interactive 1 ½ hour sessions that included the following information: educational activities on values and assertiveness skills; relationship building and resisting peer and media pressure; bullying, dreams & goals, the importance of voting, and making good decisions about friendships and romantic relationships and avoiding risky situations.</p> <p>Here are the results, which demonstrated a significant change in knowledge and attitudes after completing the program:</p> <ul style="list-style-type: none"> • 60% Learned how to communicate clearly and effectively • 88% Has the ability to make good choices for their self • 90% Can stand up for themselves in an assertive way • 81% Feels more comfortable expressing themselves to others • 91% Can identify bullying when they see it • 75% Has identified a goal/ dream they want to achieve • 75% Know they can achieve their goals/ dreams • 80% Understands and feels more comfortable talking and learning about their bodies • 89% Learned more information about women's health, hygiene and reproductive health • 95% Learned the difference between healthy and unhealthy relationships, including romantic relationships • 72% said the program helped them resist or ignore pressures to do things they don't want to do • 100% Rated this program very helpful • 100% Would like to be in another program like this one • 100% Would recommend this program to their friends
<p>Impediment</p>	
<p>Activity - 2021 Q2 Youth Leaders are ECHO graduates, who are hired and trained to deliver programs to younger girls in middle and high school; they plan, facilitate and evaluate programs, train new youth leaders and adult mentors, give presentations to school boards, city councils, and at public events.</p>	<p>In November, the Youth Leaders were trained in the Friendly PEERsuasion Program. The Youth Leaders reviewed the curriculum, prepared all newsprints, agendas, and checked their material boxes for the program.</p>
<p>Impediment</p>	
<p>Activity - 2021 Q2 Friendly PEERsuasion Phase I The Friendly PEERsuasion program</p>	<p>In the month of December, we meet with school administrators to begin the recruitment of 7th-grade girls.</p> <p>The program is set to begin for the 7th-grade girls in January 2022</p>

<p>is a unique response to girls' needs because it approaches drug-abuse prevention as a peer issue, using the positive influence of young people modeling healthy behavior. Part I: Girls ages 11 to 14 go through a series of workshops that train them as facilitators to provide programming on decision-making, assertiveness, and communication skills. They also practice walking away from situations where they feel pressured to use alcohol or drugs.</p>	
<p>Impediment</p>	
<p>Activity - 2021 Q2 Friendly PEERsuasion Phase II: Similar topics as in Activity 2, without the focus on developing leadership skills</p>	<p>The recruitment will begin in mid February. The program will begin in April.</p>
<p>Impediment</p>	
<p>Activity - 2021 Q2 Growing Together. Offered in English and Spanish, the program is designed to increase positive communication between mothers and their 9 -12 year old daughters, and helps them discuss questions about sexual behavior and puberty without embarrassment, establish mutual trust, and allows them to spend quality time together while learning about open communication, decision-making and physical life changes.</p>	<p>The recruitment will begin in mid-February. The program will begin in April.</p>
<p>Impediment</p>	
<p>Activity - 2021 Q1 Will Power/Won't Power Program 8th grade girls A series of interactive assertive communication workshops, whose topics include: learning</p>	<p>In the month of August, we began meetings with school administrators to set up recruiting dates for new participants. The meetings will be held on Mondays, once a week, after school.</p>

<p>age-appropriate information about their bodies and how to stay healthy, identifying sexual pressures and how to resist them, exploring personal values and their importance in decision-making, defending your decisions, identifying values about sexual behavior and abstinence, and avoiding risks.</p>	
<p>Impediment</p>	
<p>Activity - 2021 Q1 Youth Leaders Internship Program</p> <p>Youth Leaders are ECHO graduates, who are hired as interns and trained to deliver programs to middle and high school girls.</p>	<p>In July, were hired and trained 4 Youth Leaders to facilitate and implement the Middle School Programs. We had our returning Youth Leaders from last year plan and conduct the training. The goals of the training were to become familiar with the Will Power/Won't Power sessions, learn how to implement the program and understand each of their roles and responsibilities, build team relationships and communication, and practice facilitating the session</p> <p>During the month of July-August the Youth Leaders came into the office to prepare all handouts and materials they would need for their school sites This gives the Youth Leaders the chance to become more familiar with their activities while reviewing their sessions and also work with their partner. The Youth Leaders had their first staff meeting on Saturday, July 10, 2021 and as receive training on public speaking and facilitation.</p>
<p>Impediment</p>	
<p>Activity - 2021 Q1 Friendly PEERsuasion Phase I: Workshop topics include communication, stress management, recognizing and resisting peer and media pressures, harmful and illegal substances, combating bullying, and developing leadership skills.</p>	<p>The recruitment will begin in late November. The program will begin in December.</p>
<p>Impediment</p>	
<p>Activity - 2021 Q1 Friendly PEERsuasion Phase II: Similar topics as in Activity 2, without the focus on developing leadership skills</p>	<p>The recruitment will begin in mid February. The program will begin in April.</p>
<p>Impediment</p>	
<p>Activity - 2021 Q1 Growing Together. Offered in English and Spanish, the program is designed to increase positive communication between mothers and their 9 -12 year old daughters, and helps them discuss questions about sexual behavior</p>	<p>The recruitment will begin in mid-February. The program will begin in April.</p>

and puberty without embarrassment, establish mutual trust, and allows them to spend quality time together while learning about open communication, decision-making and physical life changes.	
Impediment	

Activity	Description of Activity/Impediment
<p>Activity - 2021 Q4 Friendly PEERsuasion Phase I: Workshop topics include communication, stress management, recognizing and resisting peer and media pressures, harmful and illegal substances, combating bullying, and developing leadership skills.</p>	<p>In April, the 7th grade girls completed the last two sessions of the Friendly PEERsuasion program.</p> <p>The participants got to set goals and look forward to their futures and imagine their lives as adults and identify the impact of substance addictions.</p> <p>Program Outcomes for the 7th graders in Phase 1: 89% Identified safe and unsafe practices for using over-the-counter drugs and dietary supplements, the effects of drugs and alcohol on the body 92% where able to examine the messages in the media and where able to identify how ads influence behavior 98% Learned and understood effective communication skills and techniques 96% Recognized stress, its physical symptoms, and learned healthy stress management tools 90% understand more about bullying and know what to do when they see it happening</p>
Impediment	
<p>Activity - 2021 Q4 Friendly PEERsuasion Phase II: Elementary School girls in the 4th and 5th grade will participate in phase two of the Friendly PEERsuasion – the teaching phase. The 7th grade middle schoolers plan and deliver activities on these same topics to 4th and 5th grade (activities and discussions on communications, stress management, peer and media pressures, harmful and illegal substances, and leadership skills). Looked up to as leaders, the older girls' commitment to stay drug- and alcohol-free is reinforced</p>	<p>In April we began the 2nd phase of the Friendly PEERsuasion Program at Ord Terrace Elementary School in Seaside.</p> <p>We served 41, 4th and 5th grade girls.</p> <p>April- May The elementary girls participated in six sessions: Session 1: communication: they learned about the importance of good communication, including asking questions, speaking clearly, and listening carefully. These skills are importance to help participants refuse the use of harmful drugs and alcohol. In Session 2 Stress Management, they learned that stress is unavoidable, but too much stress can be dangerous and can lead to poor decisions. They learned ways to handle stress in a healthy and responsible way. In Session 3 Bullying, they learned about the different type of bullying, the effects and ways to help prevent bulling. They also learned the different characteristics of a good and bad friendship. Session 4 the girls learned responsible methods of using prescription and over the counter medications as well as the danger of improper use. In Session 5 & 6 they learned to how to resist negative peer pressure by practicing friendly refusal skills, girls who are strong, smart, and bold make up their minds instead of believing everything they see or hear in the media.</p> <p>The elementary school girls achieved the following outcomes: 82% Learned the effects of different substances and tips for staying healthy 85% Learned to resist negative peer pressure by practicing friendly refusal skills 89% Recognized stress is unavoidable, but too much stress can lead to poor decisions</p>

	<p>90% Describe the harmful effects of bullying and what to do when someone is being bullied</p> <p>87% Demonstrated the importance of good communication — asking questions, speaking clearly, and listening carefully.</p>
Impediment	
<p>Activity - 2021 Q4</p> <p>Growing Together. Offered in English and Spanish, the program is designed to increase positive communication between mothers and their 9 -12 year old daughters, and helps them discuss questions about sexual behavior and puberty without embarrassment, establish mutual trust, and allows them to spend quality time together while learning about open communication, decision-making and physical life changes.</p>	<p>In late April, we worked with school administrator from Ord Terrace Elementary School in Seaside and served 24 pairs of mothers and daughters.</p> <p>We served 12 mother and 12 daughters. They participated in 4 interactive sessions, once a week that promote the importance of assuming personal responsibility for one's health, including the ability to differentiate between healthy and risky behaviors – and to act accordingly. Participation also encourages families to access available health information and seek appropriate health care when needed.</p> <p>Program Outcomes:</p> <ul style="list-style-type: none"> • 100% of moms felt more confident exploring their feelings and expectations with their daughter • 100% of participants felt that Growing Together helped them increase positive communication between mom and daughter • 100% of moms felt more confident about talking to their daughters about health and hygiene • 100% of participants felt more confident using problem solving strategies if any conflicts arise
Impediment	

Please provide a summary of annual accomplishments, for submission to HUD:

We are pleased to share with you our progress since the start of the fiscal year July 2021 to June 2022. Your support and generosity has made it possible for us to help girls excel and grow.

We served 69 girls, ages 9-14, and hired trained 4 Youth Leaders from Seaside High school.

Worked at two school sites:
 Seaside Middle School, Seaside
 Ord Terrace Elementary School, Seaside

In August we implemented the Will Power/Won't Power program at Seaside Middle School and served 15, 8th-grade girls. The participants met once a week after school and participated in 5 interactive 1 ½ hour sessions that included the following information: educational activities on values and assertiveness skills; relationship building and resisting peer and media pressure; bullying, dreams & goals, the importance of voting, and making good decisions about friendships and romantic relationships and avoiding risky situations.

In November we began the first phase of the Friendly PEERsuation program at Seaside Middle school and served 13, 7th grade girls.
 Phase I: Workshop topics include communication, stress management, recognizing and resisting peer and media pressures, harmful and illegal substances, combating bullying, and developing leadership skills.

In April we implemented the 2nd phase of the Friendly PEERsasion program at Ord Terrace Elementary School and served 41 4th and 5th grade girls.
 Elementary School girls in the 4th and 5th grade will participate in phase two of the Friendly PEERsuation – the teaching phase. The 7th grade middle schoolers plan and deliver activities on these same topics to 4th and 5th grade (activities and discussions on communications, stress management, peer and media pressures, harmful and illegal substances, and leadership skills).

We also hired and trained 4 Youth Leaders from Seaside High School to co-facilitate the middle school and elementary school program at Seaside Middle School and Ord Terrace Elementary School, in Seaside.

Please highlight activities that occurred during the year:

Program activities and outcomes:

1. Will Power/Won't Power Program

We served 15 8th-grade girls from Seaside Middle School and had a retention rate of 81%. The participants met once a week after school and participated in 5 interactive 1 ½ hour sessions that included the following information: educational activities on values and assertiveness skills; relationship building and resisting peer and media pressure; bullying, dreams & goals, the importance of voting, and making good decisions about friendships and romantic relationships and avoiding risky situations.

Here are the results, which demonstrated a significant change in knowledge and attitudes after completing the program:

- 60% Learned how to communicate clearly and effectively
- 88% Has the ability to make good choices for their self
- 90% Can stand up for themselves in an assertive way
- 81% Feels more comfortable expressing themselves to others
- 91% Can identify bullying when they see it
- 75% Has identified a goal/ dream they want to achieve
- 75% Know they can achieve their goals/ dreams
- 80% Understands and feels more comfortable talking and learning about their bodies
- 89% Learned more information about women's health, hygiene and reproductive health
- 95% Learned the difference between healthy and unhealthy relationships, including romantic relationships
- 72% said the program helped them resist or ignore pressures to do things they don't want to do
- 100% Rated this program very helpful
- 100% Would like to be in another program like this one
- 100% Would recommend this program to their friends

2. Friendly PEERsuasion Phase I

In phase I of the Friendly PEERsuasion program, we served 13 7th grade girls at Seaside Middle School. We had a retention rate of 100%.

The participants met once a week after school and participated in 8 interactive 1 ½ hour sessions that included the following topics: communication, stress management, recognizing and resisting peer and media pressures, harmful and illegal substances, combating bullying, and developing leadership skills.

Program Outcomes for the 7th graders in Phase 1:

- 89% Identified safe and unsafe practices for using over-the-counter drugs and dietary supplements, the effects of drugs and alcohol on the body
- 92% were able to examine the messages in the media and were able to identify how ads influence behavior
- 98% Learned and understood effective communication skills and techniques
- 96% Recognized stress, its physical symptoms, and learned healthy stress management tools
- 90% understand more about bullying and know what to do when they see it happening

3. Friendly PEERsuasion Phase II

In phase II of the Friendly PEERsuasion program we served 41, 4th and 5th grade girls at Ord Terrace Elementary School, Seaside. We had a retention rate of 100%.

The participants met once a week after school and participated in 8 interactive 1 ½ hour sessions that included the following topics: communication, stress management, recognizing and resisting peer and media pressures, harmful and illegal substances, combating bullying, and developing leadership skills.

The elementary school girls achieved the following outcomes:

- 82% Learned the effects of different substances and tips for staying healthy
- 85% Learned to resist negative peer pressure by practicing friendly refusal skills
- 89% Recognized stress is unavoidable, but too much stress can lead to poor decisions

90% Describe the harmful effects of bullying and what to do when someone is being bullied
87% Demonstrated the importance of good communication — asking questions, speaking clearly, and listening carefully.

4. Youth Leaders

In July, we hired and trained 4 Youth Leaders to facilitate the middle school and elementary school programs. The Youth Leaders received training on how to read a curriculum, public speaking, facilitation, classroom management, conflict resolution, team building, how to work in a Youth-Adult partnership, job readiness, and mandatory reporting to Child Protective Services. The Youth Leaders met monthly for staff meetings to discuss, exchange information, and collaborate—providing the necessary information, tools, and engagement that Youth Leaders need to deliver the best programs to their participants. The Youth Leaders also motivate each other to do their best work by sharing ideas and offering feedback to improve the sessions and curricula.

Program outcomes

100% demonstrated facilitation and public speaking skills
95% demonstrated skills in team building and decision-making
95% demonstrated skills in working in partnership with others
100% articulated the value of being role models to other girls and of giving back to their communities

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

Quote from one of our Youth Leader

'The program has helped me with my leadership skills. I feel confident speaking in public, working in a team, and helping each other out. I enjoy our sisterhood and collaborate-learning. Because of Girls Inc., I am looking forward to attending college'

Fernanda Ayala, 15 - See picture 2

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG/GF programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Attached please find photos.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

We had to deal with behavior issues: As a result of the 18-month pandemic isolation, the girls had a hard time communicating with each other and working together. We worked with them and put together ground rules that helped with their behaviors.

It is clear from the numbers of girls who participated in the Spring semester of the programs, that in-person recruiting really makes a difference, compared to earlier in the school year, when recruiting had to be done virtually.

We will pay special attention to behavioral and emotional issues that impact the girls' ability to pay attention and interact, utilizing the ground rules we developed because of this program, and adding new elements when needed to help the girls reduce their stress.

Do you have any program adjustment suggestions for FY 2022-2023 based upon your reflections on the successes and challenges of the FY 2021-2022 Activities?

None at this moment.

Any additional comments or information you would like to share that is not covered above?

Thank you for all the support! We truly appreciated.

Uploaded Documents:

[Photos.pdf](#)

Program Manager Signature	Patty Fernandez
Date Signed	06/13/2022

on Approval Signature	Haroon Noori
Date Signed	06/24/2022

Initially submitted: Jun 13, 2022 - 16:28:10

City of Seaside
Apr-Jun 2022 Activity Data Collection Form
Fiscal Year 2021-22
CDBG (Community Development Block Grant) - Community Services

Agency: [Greater Victory Temple](#)
 Program: [Afternoon Community Program](#)
 IDIS Act#: [1347](#)

Prepared By: [Angelia Britt](#)
 Phone #: [831-394-2774](#)
 E-mail: gvteducation1@yahoo.com
 Approved By: [Haroon Noori](#)
 Date: [06/24/2022](#)

1. ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	100	74		74	29%
students	100	74		74	74%
Students	100	0		0	0%
Meals	100	74		74	74%

2. DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	64	20			64	20
Black/African American	0	0			0	0
Asian	0	0			0	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	10	0			10	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	0	0			0	0
TOTAL	74	20	0	0	74	20

3. INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	6		6
Very Low Income (31-50% of Median)	68		68
Low Income (51-80% of Median)	0		0
Non-Low/Mod Income (Above 80% of Median)	0		0
TOTALS	74	0	74

4. COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	74		29
Have improved access to this service/benefit	0		0
Receive a service/benefit that is no longer substandard	0		0
TOTAL	74	0	74

Homeless Activities

	Q1 # Served	Q2 # Served	Q3 # Served	Q4 # Served	Year To Date
Homeless Persons Given Overnight Shelter	0	0	0		0
Beds Created in Overnight Shelter or Other Emergency Housing	0	0	0		0

Were there any changes to your Board or Organization during this period? No

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2021 Q3 Afterschool tutoring	Tutoring, provide snacks and meals to students and family members
Impediment COVID 19	COVID 19
Activity - 2021 Q2	Tutoring, provide snacks and meals to students and family members
Impediment COVID 19	COVID 19
Activity - 2021 Q1 Afterschool tutoring	Tutoring, provide snacks and meals to students and family members
Impediment COVID 19	COVID 19

Activity	Description of Activity/Impediment
Activity - 2021 Q4 afterschool tutoring	Provided tutoring, snacks and dinner meals to students and family members
Impediment COVID 19	COVID 19

Please provide a summary of annual accomplishments, for submission to HUD:

The Greater Victory Temple after school program offered a safe, learning and enriched environment for all students regardless of their race, social and economic status. The program provided academia help, increase students' confidence and social skills. The afterschool program contributes to the academic growth of students specifically in the areas of reading and math. The program also provided snacks and dinner to students and family members.

Please highlight activities that occurred during the year:

The program worked with students of various abilities in math and reading on several levels. Tutoring and homework assistance was provided to the students Monday through Thursdays. Also, science was incorporated into the program to increase the students' knowledge base. Social skills were incorporated into the program to increase students' knowledge base in proper table manners, ordering from a menu and appropriate behavior when dining out in a public place.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

The return of students to the program indicated that they had fallen behind in academics and social skills. After communicating with the teachers and parents, a plan was developed to help students grow. We were pleased to

learn that the students improved by the fourth quarter.

a student would not eat during meal time and would ask to take it with him. we discussed about the 3rd day that he was saving it for his little brother. we sent food home everyday for his little brother alone with the snack of the day.

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG/GF programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Photos attached of students .during the program.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

Program adjustments were made at the beginning of the school year. as it related to COVID 19 and keeping children safe. Masks were provided to students and family members, also resources for COVID 19 testing and other supplies needed related to the pandemic. Our After-school program continued to provide services to low to moderate income families. Snack and dinner meals were also provided to students who were at risk for hunger and failure to thrive. Family members were invited to share in meals with students in our program.

A staff member resigned during the 4th quarter.

Do you have any program adjustment suggestions for FY 2022-2023 based upon your reflections on the successes and challenges of the FY 2021-2022 Activities?

Our program will continue to provide services to the very low to moderate income families. We will continue to support families in the program and the community.

Increase out volunteer staff for our program.

Any additional comments or information you would like to share that is not covered above?

Families are grateful for the program. There is no charge for our program for these families.

Uploaded Documents:

[pictures_4thn_quater_202.PDF](#)

[4th_quarter_student_sign_in_2022.pdf](#)

Program Manager Signature	Angelia Britt
Date Signed	06/15/2022

on Approval Signature	Haroon Noori
Date Signed	06/24/2022

Initially submitted: Jun 15, 2022 - 16:02:14

City of Seaside
Apr-Jun 2022 Activity Data Collection Form
Fiscal Year 2021-22
CDBG (Community Development Block Grant) - Community Services

Agency: [Legal Services for Seniors, Monterey County](#) Prepared By: [Kellie D. Morgantini](#)
 Program: [Legal Services for Seniors](#) Phone #: [831-899-0492](#)
 IDIS Act#: E-mail: kellie@lssmc.net;
nmiccoli@legalservicesforseniors.org
 Approved By: [Haroon Noori](#)
 Date: [07/08/2022](#)

1. ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	293	145	37	182	30%
legal representation	350	108	10	118	34%
Superior Court Representation	4	3	0	3	75%

2. DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	109	18	21	7	130	25
Black/African American	18	0	6		24	0
Asian	13	0	5		18	0
American Indian/Alaskan Native	2	0			2	0
Native Hawaiian/Pacific Islander	3	0	5		8	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	0	0			0	0
TOTAL	145	18	37	7	182	25

3. INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	14	5	19
Very Low Income (31-50% of Median)	89	11	100
Low Income (51-80% of Median)	41	20	61
Non-Low/Mod Income (Above 80% of Median)	1	1	2
TOTALS	145	37	182

4. COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	145	37	89
Have improved access to this service/benefit	0		0
Receive a service/benefit that is no longer substandard	0		0
TOTAL	145	37	182

Were there any changes to your Board or Organization during this period? Yes

Please briefly discuss any changes to your Board or Organization.

Our previous Executive Director, Creighton Mendivil, left Legal Services for Seniors at the end of January 2022. Our previous Executive Director, Kellie D. Morgantini, returned and serves now as our Interim Executive Director.

No other significant changes during this time.

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2021 Q3 Individual Client Assistance, especially for landlord/tenant relations.	The lifting of many pandemic-related tenant protection laws has created an atmosphere of landlords taking advantage of our senior low-income clients who now are facing evictions at a record rate.
Impediment Pandemic restrictions on client interactions.	With many pandemic restrictions being lifted, we are still seeing clients who are reticent to call Legal Services for Seniors.
Activity - 2021 Q2 Individual client assistance	45 individual clients helped with 63 distinct legal matters. LSS helped senior clients with eviction defepowresof attorney, advanced health care directives, wills and elder buse restraining orders.
Impediment Shelter-in-Place	The lifting of the eviction protections have made keeping seniors housed more challenging. LSS had started to see more clients in person before limiting clients in the office to quick signatures,
Activity - 2021 Q1 Individual client assistance	48 individual clients helped with 64 distinct legal matters. LSS is helping senior clients with reasonable accommodations in housing, powers of Attorney and wills.
Impediment Shelter-in-Place	LSS expects the lifting of the eviction ban to start to bring in more clients from Seaside with eviction issues.

Activity	Description of Activity/Impediment
Activity - 2021 Q4 Individual client assistance	Of our 37 Seaside seniors served this quarter, almost 30% were directly related to landlord/tenant issues in which our senior was in threat of an immediate loss of their home. Of those, four were cases heard in court (because our client contacted us only after receiving an Unlawful Detainer lawsuit. Other clients contacted LSS before their cases came to that level, in all those cases we were able to get to an acceptable resolution for everyone - 'soft landings' for a client to move, others who had health and safety issues (which we 'convinced' the landlord to fix).... Two of our other cases were domestic violence restraining orders - also which we helped with in court. In one of those cases, the domestic violence was a direct result of a client allowing a child to move back into the senior's home after their child lost their job because of pandemic layoffs (so we consider that case a direct relation to homelessness).
Impediment lingering covid-19 impacts	Clients are either 1) still a bit wary about calling us with claims or 2) insist on meeting our staff with no masks and no vaccination status. However, we are well able to assist all clients with either phone assistance or via short client meetings.

Please provide a summary of annual accomplishments, for submission to HUD:

As we mention below we had many seniors come to us for health and safety violations in their apartment and housing complexes. These ranged from bedbugs to non-working heaters in winter and no fans for summer.

We noticed a large trend with landlords who 'confused' the covid-19 pandemic tenant protections with older protections which did NOT dissolve when the covid-19 eviction restrictions were lifted. When we realized this, our advocates were able to 'cut to the chase' with many landlords who should have known better.

Being able to keep track of these attempted eviction trends helped us identify and deal with many housing issues in a short length of time - which resulted in virtually all of our landlord interactions leading not to a filed Unlawful Detainer, but out-of-court settlements which kept our seniors in their homes with a clean rental record.

Please highlight activities that occurred during the year:

We were able to return to our in-person fundraiser - Ciao! Cioppino! This helped us begin to rebuild our fundraising efforts which had been languishing for the past two years.

We were also able to hone our staff's skills and expanded legal assistance while working from home in what we now see as a permanent hybrid working (home and office) arrangement.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

As a whole, we had many seniors come to us for health and safety violations in their apartment and housing complexes. One individual, 92 years old, had lived in a home for the past twenty years. His landlord (who was as old as he was) unfortunately succumbed to Covid-19 just recently, so the landlord's family now were taking over the deceased landlord's rentals. Not only was our client sad he had lost a good friend in his landlord, but he was also frightened he would be asked to move from his home. Our advocate discussed with the client what the required processes were to be evicted (given the 2020 Tenant's Protection Act. After that talk, our advocate called the family member now tasked with running the rentals. In a rare instance of understanding from the new landlord - the family member said they knew of our client's circumstances - his age, low income and inability to easily move. The landlord said 'I know my grandad and your client were good friends. Your client is 92 years old and we have no intention of making him move.' We need more landlords like this in Seaside and the entire County.

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG/GF programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

n/a

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

Our previous Executive Director, Creighton Mendivil, left Legal Services for Seniors at the end of January 2022. Our previous Executive Director, Kellie D. Morgantini, returned and serves now as our Interim Executive Director.

Kellie D. Morgantini had served as our Executive Director for more than 12 years, so her return was seamless and made no ripples in our operations.

Do you have any program adjustment suggestions for FY 2022-2023 based upon your reflections on the successes and challenges of the FY 2021-2022 Activities?

We still struggle with being able to educate every senior in Seaside (who needs our service) that we are here. We are attorneys, not media folk so are always struggling with how we can most successfully get our name and services out to the community.

Any additional comments or information you would like to share that is not covered above?

none at this time.

Uploaded Documents:

Program Manager Signature	Kellie D. Morgantini
Date Signed	07/08/2022

Approval Signature	Haroon Noori
Date Signed	07/08/2022

City of Seaside
Apr-Jun 2022 Activity Data Collection Form
Fiscal Year 2021-22
CDBG (Community Development Block Grant) - Community Services

Agency: [Meals on Wheels Monterey Peninsula, Inc.](#) Prepared By: [Jacob Shafer](#)
 Program: [Home Delivered Meals](#) Phone #: [831-375-4454](#)
 IDIS Act#: [1336](#) E-mail: jshafer@mowmp.org
 Approved By: [Haroon Noori](#)
 Date: [07/11/2022](#)

1. ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	125	143	7	150	24%
Deliveries of 2.5 meals	125	6,835	375	7,210	5,768%

2. DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	89	40	3		92	40
Black/African American	31	0	1		32	0
Asian	11	1	2		13	1
American Indian/Alaskan Native	2	0			2	0
Native Hawaiian/Pacific Islander	3	0	1		4	0
American Indian/Alaskan Native & White	1	0			1	0
Asian & White	4	0			4	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	2	2			2	2
TOTAL	143	43	7	0	150	43

3. INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	67	3	70
Very Low Income (31-50% of Median)	54	2	56
Low Income (51-80% of Median)	19	1	20
Non-Low/Mod Income (Above 80% of Median)	3	1	4
TOTALS	143	7	150

4. COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	48	7	17
Have improved access to this service/benefit	1		1
Receive a service/benefit that is no longer substandard	94		13
TOTAL	143	7	150

Were there any changes to your Board or Organization during this period? No

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2021 Q3 Clients Served	MOWMP served 24 unduplicated clients in Seaside in Q3 of FY2021-22.
Impediment	
Activity - 2021 Q3 Meals Served	MOWMP served 4,500 meals to unduplicated Seaside clients in Q3 of FY2021-22.
Impediment	
Activity - 2021 Q3 Wellness Checks/ Socialization	MOWMP conducted daily wellness checks and socialization from a caring volunteer to all 24 unduplicated clients in Seaside in Q3 of FY2021-22.
Impediment	
Activity - 2021 Q2 Clients Served	MOWMP served 20 unduplicated clients in Seaside in Q2 of FY2021-22.
Impediment	
Activity - 2021 Q2 Meals Served	MOWMP served 1,135 meals to Seaside unduplicated clients in Q2 of FY2021-22.
Impediment	
Activity - 2021 Q2 Wellness Checks/Socialization	MOWMP conducted daily wellness checks and socialization from a caring volunteer to all 20 unduplicated clients in Seaside in Q2 of FY2021-22.
Impediment	
Activity - 2021 Q1 Clients Served	MOWMP served 99 clients in Seaside in Q1 of FY2021-22.
Impediment	
Activity - 2021 Q1 Meals Served	MOWMP served 5,676 meals to Seaside clients in Q1 of FY2021-22.
Impediment	
Activity - 2021 Q1 Wellness Checks/Socialization	MOWMP conducted daily wellness checks and socialization from a caring volunteer to all 99 clients in Seaside in Q1 of FY2021-22.
Impediment	

Activity	Description of Activity/Impediment
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Please provide a summary of annual accomplishments, for submission to HUD:

MOWMP served a total of 150 unduplicated clients in Seaside for FY 2021-22. 7,210 deliveries were made in Seaside for a total of 18,025 meals served in Seaside.

Please highlight activities that occurred during the year:

MOWMP conducted daily wellness checks and socialization from a caring volunteer to 150 clients in Seaside throughout FY 2021-22.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

We received this letter from a family in Seaside:

Do you have any photos of program events and activities? If yes please upload them. We would like to

use them in our annual CAPER and any other public information materials about the City's CDBG/ESG/GF programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

[two are uploaded here.](#)

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

[Volunteers make what we do possible. Due to Covid and gas prices getting volunteer drivers has been an ongoing challenge this year.](#)

Do you have any program adjustment suggestions for FY 2022-2023 based upon your reflections on the successes and challenges of the FY 2021-2022 Activities?

[N/a](#)

Any additional comments or information you would like to share that is not covered above?

[Thank you for your support!](#)

Uploaded Documents:

[PXL_20220321_164755874.jpg](#)

[PXL_20220321_165758453.jpg](#)

Program Manager Signature

Jacob Shafer

Date Signed

07/08/2022

on Approval Signature

Haroon Noori

Date Signed

07/11/2022

Initially submitted: Jul 8, 2022 - 14:10:59

City of Seaside
Apr-Jun 2022 Activity Data Collection Form
Fiscal Year 2021-22
CDBG (Community Development Block Grant) - Community Services

Agency:	Palenke Arts	Prepared By:	Juan L. Sanchez
Program:	Transformative multicultural arts classes and events in Seaside	Phone #:	831-333-6612
IDIS Act#:	1343	E-mail:	juansanchez@hotmail.com, info@palenkearts.org
		Approved By:	Haroon Noori
		Date:	07/11/2022

1. ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	120	200	0	200	50%
90 minutes	40	104		104	260%
90 minutes	40	86		86	215%
90 minutes	40	0		0	0%
30 minutes	120	0		0	0%
1 hour	30	10		10	33%

2. DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	176	163	0		176	163
Black/African American	11	0			11	0
Asian	8	0			8	0
American Indian/Alaskan Native	4	0			4	0
Native Hawaiian/Pacific Islander	1	0			1	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	0	0			0	0
TOTAL	200	163	0	0	200	163

3. INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	119		119
Very Low Income (31-50% of Median)	50		50
Low Income (51-80% of Median)	28		28
Non-Low/Mod Income (Above 80% of Median)	3		3
TOTALS	200	0	200

4. COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	135	0	60

Have improved access to this service/benefit	45		0
Receive a service/benefit that is no longer substandard	20		0
TOTAL	200	0	200

Were there any changes to your Board or Organization during this period? No

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2021 Q3 Hip Hop Dance Classes - MLKSOA students	Hip Hop Dance Classes - MLKSOA students
Impediment Lack of access to affordable dance classes	
Activity - 2021 Q3 Hip Hop Dance Classes - After-school	Hip Hop Dance Classes - After-school
Impediment Lack of access to affordable dance classes	
Activity - 2021 Q3 Ballet Folklórico Class	Ballet Folklórico Class
Impediment Lack of access to affordable dance classes	
Activity - 2021 Q3 Jazz Class	Jazz Class
Impediment Lack of access to affordable Jazz classes after school	
Activity - 2021 Q3 Visual Arts Class	Visual Arts Class
Impediment Lack of access to affordable visual arts classes for youth after school	
Activity - 2021 Q2 Hip Hop Dance Classes - MLKSOA students	ip Hop Dance Classes - MLKSOA students
Impediment Lack of access to affordable dance classes	
Activity - 2021 Q2 Hip Hop Dance Classes - After-school	Hip Hop Dance Classes - After-school
Impediment Lack of access to affordable dance classes	
Activity - 2021 Q2 Ballet Folklórico Classes After school	Ballet Folklórico Classes After school
Impediment Lack of access to	

affordable dance classes	
Activity - 2021 Q2 Jazz Classes	Jazz Classes
Impediment Lack of access to affordable Jazz classes after school	
Activity - 2021 Q2 Visual Arts Classes - after school	Visual Arts Classes - after school
Impediment Lack of access to affordable visual arts classes for youth after school	
Activity - 2021 Q1 Hip Hop Dance Classes - MLKSOA students	Hip Hop Dance Classes - MLKSOA students
Impediment Lack of access to affordable dance classes	
Activity - 2021 Q1 Hip Hop Dance Classes - After-school	Hip Hop Dance Classes - After-school
Impediment Lack of access to affordable dance classes after school	
Activity - 2021 Q1 Ballet Folklórico Classes After school	Ballet Folklórico Classes After school
Impediment Lack of access to affordable dance classes after school	
Activity - 2021 Q1 Jazz Classes	Jazz Classes
Impediment Lack of access to affordable Jazz classes after school	
Activity - 2021 Q1 Visual Arts Classes - after school	Visual Arts Classes - after school
Impediment Lack of access to affordable visual arts classes for youth after school	

Activity	Description of Activity/Impediment
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Please provide a summary of annual accomplishments, for submission to HUD:

Over the last 12 months, our small but mighty organization managed to reopen its doors, expanding our weekly schedule from 3 to 5 days a week, offering in-person classes in 13 different artistic disciplines to more than 200 unduplicated youth. Palenke Arts now provides to our youth five different beginning instrument classes: piano, violin, trumpet, clarinet and guitar, as well as Afro-Caribbean percussion, a Latin Jazz combo workshop, and a

bilingual chorus class. We also host three sections of ballet folklórico, and hip hop dance, (both after-school and during regular school hours), two visual arts classes, a beginning film class and a literary club in Spanish.

Please highlight activities that occurred during the year:

In addition to our classes and workshops, Palenke Arts once again presented this year an inspiring monthly World Music and community concert series that featured artists such as Jesús Díaz y su QBA, poets Jamey Williams and Porsche Veu, Mariachi California, Carlos Tottress, Elie Mabanza, Calpulli Tonalehqueh, Orquesta Rumba Café, Cheza Nami and Trami Nguyen-Cron. In all, we presented performers from Cuba, México, the US, Congo, Vietnam, India, Spain, Senegal, Kenya, Brazil and Cameroon. Our final event of the season was our 6th Annual Palenke Arts Festival held on June 5, 2022 at the Laguna Grande Park in Seaside, a wonderful celebration of art, music, dance and culture that featured professional and student performances.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

I would like to acknowledge some of the wonderful partners, funders and supporters that made it possible for us to carry out our ambitious programming this year: the City of Seaside, MPUSD, Community Foundation for Monterey County, Arts Council of Monterey County, California Arts Council, Nancy Buck Ransom Foundation, Packard Foundation, Cleo Foundation, Williamson Music Foundation, the Epicenter, Watsonville Film Festival, Cheza Nami Foundation, Chopstix Alley Art, CSUMB's CAHSS, CPY, Sustainable Seaside and hundreds of individual funders and supporters. I am beyond thankful for your partnership and support!

I would also be remiss not to mention the truly special recognition our executive director, Juan L. Sánchez received on behalf of Palenke Arts from the Arts Council of Monterey County at their annual Gala: the 2022 Champion of the Arts Award. This award represents a wonderful acknowledgment of the tireless efforts that our board, staff, teachers, volunteers, supporters, friends, families and students have carried out over the years to create a truly inclusive and vibrant multicultural arts center in the heart of Seaside.

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG/GF programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

As we close the 2021-22 Fiscal Year, I can't help but reflect on the remarkable effort that has taken for our Palenke Arts' familia to regain a sense of normalcy in the midst of a devastating pandemic. This process involved restarting in-person classes and events, while establishing new safety protocols, opening new communication channels with our families, securing sufficient PPE's from our partners and training our staff and teachers on ways to keep everyone safe. Furthermore, we hired a new full time Program Manager and a total of 13 teaching artists. Our board lost 2 members due to illness but recruited 2 other members to take their place.

Do you have any program adjustment suggestions for FY 2022-2023 based upon your reflections on the successes and challenges of the FY 2021-2022 Activities?

Finally, I would like to share with you how incredibly excited I am for next year, as we seek to establish a second physical site for our programs, expand our services to more middle-school and high-school students, and launch our planning process to create the forever home for Palenke Arts.

Any additional comments or information you would like to share that is not covered above?

Thank you for the continued support by the City of Seaside and the CBDG program!

Uploaded Documents:

Program Manager Signature	Juan L. Sanchez
Date Signed	07/11/2022

on Approval Signature	Haroon Noori
Date Signed	07/11/2022

City of Seaside
Apr-Jun 2022 Activity Data Collection Form
Fiscal Year 2021-22
CDBG (Community Development Block Grant) - Community Services

Agency: [Village Project Inc.](#)
 Program: [Afterschool Program](#)
 IDIS Act#: [1338](#)

Prepared By: [Stacie Andrews](#)
 Phone #: [831-392-1500](#)
 E-mail: stacie@villageprojectinc.org
 Approved By: [Haroon Noori](#)
 Date: [07/11/2022](#)

1. ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	40	54	4	58	17%
students	40	54	4	58	145%

2. DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	6	5	0	0	6	5
Black/African American	37	4	4	0	41	4
Asian	0	0	0	0	0	0
American Indian/Alaskan Native	1	0	0	0	1	0
Native Hawaiian/Pacific Islander	2	2	0	0	2	2
American Indian/Alaskan Native & White	0	0	0	0	0	0
Asian & White	0	0	0	0	0	0
Black/African American & White	3	0	0	0	3	0
American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0
Other	5	0	0	0	5	0
TOTAL	54	11	4	0	58	11

3. INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	36	3	39
Very Low Income (31-50% of Median)	6	1	7
Low Income (51-80% of Median)	8	0	8
Non-Low/Mod Income (Above 80% of Median)	4	0	4
TOTALS	54	4	58

4. COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	28	4	7
Have improved access to this service/benefit	16	0	0
Receive a service/benefit that is no longer substandard	10	0	0
TOTAL	54	4	58

Were there any changes to your Board or Organization during this period? **No**

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2021 Q3 Tutoring	Tutoring children with homework assignments and projects.
Impediment N/A	N/A
Activity - 2021 Q2 Tutoring	Tutoring children with homework assignments and projects.
Impediment N/A	N/A
Activity - 2021 Q1 Tutoring	Tutoring children with homework assignments and projects.
Impediment N/A	N/a

Activity	Description of Activity/Impediment
Activity - 2021 Q4 Tutoring	Tutoring children with homework assignments and projects.
Impediment N/A	N/A

Please provide a summary of annual accomplishments, for submission to HUD:

The Mae C. Johnson Education and Cultural Enrichment Academy provided students with academic tutoring, educational advocacy with IEP, and other student support meetings, provided enrichment activities for youth during school breaks, and partnered with a housing complex to open up a program at their site for youth who reside there. Collaborations with other community organizations provided students with opportunities to engage with other community youth and exposure to activities they had previously not had.

Please highlight activities that occurred during the year:

Due to the COVID-19 pandemic having kept students indoors and away from their peers, much of the enrichment we provided for the youth consisted of new and/or continued exposure to outdoor activities such as surfing and ocean conservation, gardening, and healthy eating, hiking, equine, swimming, yoga, and learning experiences such as financial literacy, beginning French, Chinese calligraphy and such.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

Unfortunately, we had some students experience various traumas this school year such as the loss of a parent or homelessness. Our program provides space for students to discuss topics, and speak about what they are feeling or experiencing. This creates a close-knit group of students who rally around each other when in need.

Do you have any photos of program events and activities? If yes please upload them. We would like to use them in our annual CAPER and any other public information materials about the City's CDBG/ESG/GF programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

Yes, attached in the uploaded documents section.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

During the year, we had limited capacity at various times in staffing, due to COVID-19.

We were able to maintain a safe environment for the youth through teaching about and practicing safe social distancing, mask-wearing, proper hygiene, regular testing, and parent guardian reports if a student was exposed to or contracted COVID-19.

Do you have any program adjustment suggestions for FY 2022-2023 based upon your reflections on the successes and challenges of the FY 2021-2022 Activities?

Any additional comments or information you would like to share that is not covered above?

Uploaded Documents:

[students_on_an_outing.jpg](#)

[students_at_Wahine.jpg](#)

Program Manager Signature	Stacie Andrews
Date Signed	07/10/2022

on Approval Signature	Haroon Noori
Date Signed	07/11/2022

Initially submitted: Jul 10, 2022 - 13:56:06

City of Seaside
Apr-Jun 2022 Activity Data Collection Form
Fiscal Year 2021-22
CDBG (Community Development Block Grant) - Community Services

Agency: [Eden Council for Hope and Opportunity](#) Prepared By: [Marjorie A. Rocha](#)
 Program: [Fair Housing and Tenant/Landlord Services](#) Phone #: [510-581-9380](#)
 IDIS Act#: [1345](#) E-mail: margie@echofairhousing.org
 Approved By: [Haroon Noori](#)
 Date: [07/15/2022](#)

1. ACCOMPLISHMENTS

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
Total Unduplicated Persons:	26	34	12	46	115%
FH Inquiries	4	3	0	3	75%
FH Investigations	6	7	2	9	150%
Systemic Audits	5	0	5	5	100%
TL Inquiries	11	25	5	30	273%
TL Conciliations/Mediations	4	1	0	1	25%

2. DEMOGRAPHIC DATA

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	28	16	8	3	36	19
Black/African American	2	0	4	0	6	0
Asian	3	0			3	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	1	0			1	0
TOTAL	34	16	12	3	46	19

3. INCOME LEVEL

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	6	4	10
Very Low Income (31-50% of Median)	21	2	23
Low Income (51-80% of Median)	6	6	12
Non-Low/Mod Income (Above 80% of Median)	1	0	1
TOTALS	34	12	46

4. COMMUNITY SERVICES/PUBLIC FACILITIES

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:			
Have new access to this service/benefit	34	7	25

Have improved access to this service/benefit	0	5	5
Receive a service/benefit that is no longer substandard	0	0	0
TOTAL	34	12	46

Were there any changes to your Board or Organization during this period? Yes

Please briefly discuss any changes to your Board or Organization.

The Board seated a new member, Darice Bridges.

Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2021 Q3 Fair Housing Inquiries: 4	When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy animal?. The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches an answer for the client.
Impediment Fair Housing Inquiries: 3 = 75%	The Housing Counselor met quarterly goals.
Activity - 2021 Q3 Fair Housing Investigations/Complaints: 6	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred. Fair housing complaints may be conciliated, or resolved by ECHO by providing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.
Impediment Fair Housing Investigations/Complaints: 7 = 177%	The Housing Counselor has exceeded yearly service goals.
Activity - 2021 Q3 Site Audits: 4	Auditing measures compliance with federal and state fair housing laws. An audit test generally uses two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education. Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.
Impediment Site Audits: 0	The systemic site audits do not commence until Quarter 4 of the fiscal year.
Activity - 2021 Q3 Tenant/Landlord Inquiries: 11	Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights. ECHO recognizes that many of the City's low-income residents are also facing challenges because of the Coronavirus. Job loss or decreased hours, loss of childcare, and rising costs for basic needs, has resulted in tenants being unable to pay their rent. And, while the City of Salinas has an eviction prevention ordinance, tenants as well as landlords require counseling regarding the ordinance, the Judicial Council emergency ruling, and the Tenant Protections Act of 2019; and referrals to organizations and financial institutions to assist them with rent payments and mortgage payment deferral.
Impediment Tenant/Landlord Inquiries: 25 = 227%	The Housing Counselor has exceeded yearly service goals.
Activity - 2021 Q3 Conciliations/Mediations: 4	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a

	<p>negotiated settlement.</p> <p>Because of the pandemic, tenants will be unable to pay their rent until the Shelter in Place is lifted and they are able to return to work. ECHO will provide conciliation and mediation to cooperating parties to negotiate payment plans, rent forgiveness, or re-negotiate rental agreements in order to provide housing stability for the tenant.</p>
<p>Impediment Conciliations/Mediations: 1 = 25%</p>	<p>The Housing Counselor met quarterly goals.</p>
<p>Activity - 2021 Q3 Outreach: Presentations: 4 Flyers: 2,000 TV/radio Interview: 1</p>	<p>Outreach will also consists of radio or television interviews, and a newspaper article or social media ads to the general public on tenant/landlord and fair housing rights. Efforts will be targeted to property owners and managers to insure their awareness of and compliance with the laws. ECHO will also identify groups who are at risk of being discriminated against and inform them of their rights.</p>
<p>Impediment Presentations: 7 =175% Flyers: 690</p>	<p>8/06/21 - Fair Housing Training workshop 8/18/21 - Eviction Protections webinar (AB-832) 9/03/21 - Fair Housing Training workshop 9/22/21 - Eviction Protections webinar (AB-832)</p> <p>11/5/21 - Fair Housing Regional Training 12/3/21 - Fair Housing Regional Training 12/10/21 - Fair Housing Tester Training</p>
<p>Activity - 2021 Q2 Fair Housing Inquiries: 4</p>	<p>When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy animal?. The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches an answer for the client.</p>
<p>Impediment Fair Housing Inquiries: 1 = 25%</p>	<p>The Housing Counselor did not meet quarterly goals.</p>
<p>Activity - 2021 Q2 Fair Housing Investigations/Complaints: 6</p>	<p>A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred.</p> <p>Fair housing complaints may be conciliated, or resolved by ECHO by providing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.</p>
<p>Impediment Fair Housing Investigations/Complaints: 4 = 67%</p>	<p>The Housing Counselor did meet quarterly service goals.</p>
<p>Activity - 2021 Q2 Site Audits: 4</p>	<p>Auditing measures compliance with federal and state fair housing laws. An audit test generally uses two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education.</p> <p>Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.</p>
<p>Impediment Site Audits: 0</p>	<p>The systemic site audits do not commence until Quarter 4 of the fiscal year.</p>
<p>Activity - 2021 Q2 Tenant/Landlord Inquiries: 11</p>	<p>Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights.</p> <p>ECHO recognizes that many of the City's low-income residents are also facing challenges because of the Coronavirus. Job loss or decreased hours, loss of childcare, and rising costs for basic needs, has resulted in tenants being unable to pay their rent. And, while the City of Salinas has an eviction prevention ordinance, tenants as well as</p>

	landlords require counseling regarding the ordinance, the Judicial Council emergency ruling, and the Tenant Protections Act of 2019; and referrals to organizations and financial institutions to assist them with rent payments and mortgage payment deferral.
Impediment Tenant/Landlord Inquiries: 11 = 100%	The Housing Counselor did meet quarterly and annual service goals.
Activity - 2021 Q2 Conciliations/Mediations: 4	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a negotiated settlement. Because of the pandemic, tenants will be unable to pay their rent until the Shelter in Place is lifted and they are able to return to work. ECHO will provide conciliation and mediation to cooperating parties to negotiate payment plans, rent forgiveness, or re-negotiate rental agreements in order to provide housing stability for the tenant.
Impediment Conciliations/Mediations: 1 = 25%	The Housing Counselor did not meet quarterly goals.
Activity - 2021 Q2 Outreach: Presentations: 4 Flyers: 2,000 TV/radio Interview: 1	Outreach will also consists of radio or television interviews, and a newspaper article or social media ads to the general public on tenant/landlord and fair housing rights. Efforts will be targeted to property owners and managers to insure their awareness of and compliance with the laws. ECHO will also identify groups who are at risk of being discriminated against and inform them of their rights.
Impediment Presentations: 7 =175% Flyers: 240	8/06/21 - Fair Housing Training workshop 8/18/21 - Eviction Protections webinar (AB-832) 9/03/21 - Fair Housing Training workshop 9/22/21 - Eviction Protections webinar (AB-832) 11/5/21 - Fair Housing Regional Training 12/3/21 - Fair Housing Regional Training 12/10/21 - Fair Housing Tester Training
Activity - 2021 Q1 Fair Housing Inquiries: 4	When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy animal?. The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches an answer for the client.
Impediment Fair Housing Inquiries: 1 = 25%	The Housing Counselor met quarterly goals.
Activity - 2021 Q1 Fair Housing Investigations/Complaints: 6	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred. Fair housing complaints may be conciliated, or resolved by ECHO by providing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.
Impediment Fair Housing Investigations/Complaints: 6	The Housing Counselor did not meet quarterly goals.
Activity - 2021 Q1 Site Audits: 4	Auditing measures compliance with federal and state fair housing laws. An audit test generally uses two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education. Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.
Impediment Site Audits: 0	The systemic site audits do not commence until Quarter 4 of the fiscal year.

Activity - 2021 Q1 Tenant/Landlord Inquiries: 11	Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights. ECHO recognizes that many of the City's low-income residents are also facing challenges because of the Coronavirus. Job loss or decreased hours, loss of childcare, and rising costs for basic needs, has resulted in tenants being unable to pay their rent. And, while the City of Salinas has an eviction prevention ordinance, tenants as well as landlords require counseling regarding the ordinance, the Judicial Council emergency ruling, and the Tenant Protections Act of 2019; and referrals to organizations and financial institutions to assist them with rent payments and mortgage payment deferral.
Impediment Tenant/Landlord Inquiries: 4 = 36%	The Housing Counselor did not meet quarterly goals.
Activity - 2021 Q1 Conciliations/Mediations: 4	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a negotiated settlement. Because of the pandemic, tenants will be unable to pay their rent until the Shelter in Place is lifted and they are able to return to work. ECHO will provide conciliation and mediation to cooperating parties to negotiate payment plans, rent forgiveness, or re-negotiate rental agreements in order to provide housing stability for the tenant.
Impediment Conciliations/Mediations: 1 = 25%	The Housing Counselor did not meet quarterly goals.
Activity - 2021 Q1 Outreach: Presentations: 4 Flyers: 2,000 TV/radio Interview: 1	Outreach will also consists of radio or television interviews, and a newspaper article or social media ads to the general public on tenant/landlord and fair housing rights. Efforts will be targeted to property owners and managers to insure their awareness of and compliance with the laws. ECHO will also identify groups who are at risk of being discriminated against and inform them of their rights.
Impediment Presentations: 4 =100% Flyers: 240	8/06/21 - Fair Housing Training workshop 8/18/21 - Eviction Protections webinar (AB-832) 9/03/21 - Fair Housing Training workshop 9/22/21 - Eviction Protections webinar (AB-832)

Activity	Description of Activity/Impediment
Activity - 2021 Q4 Fair Housing Inquiries: 4	When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy animal?. The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches an answer for the client.
Impediment Fair Housing Inquiries: 3 = 75%	The Housing Counselor did not meet fiscal service goals.
Activity - 2021 Q4 Fair Housing Investigations/Complaints: 6	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred. Fair housing complaints may be conciliated, or resolved by ECHO by providing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.
Impediment Fair Housing Investigations/Complaints: 9 = 150%	The Housing Counselor did meet yearly service goals.

Activity - 2021 Q4 Site Audits: 5	Auditing measures compliance with federal and state fair housing laws. An audit test generally uses two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education. Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.
Impediment Site Audits: 5 = 100%.	The Housing Counselor did meet yearly service goals.
Activity - 2021 Q4 Tenant/Landlord Inquiries: 11	Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights. ECHO recognizes that many of the City's low-income residents are also facing challenges because of the Coronavirus. Job loss or decreased hours, loss of childcare, and rising costs for basic needs, has resulted in tenants being unable to pay their rent. And, while the City of Salinas has an eviction prevention ordinance, tenants as well as landlords require counseling regarding the ordinance, the Judicial Council emergency ruling, and the Tenant Protections Act of 2019; and referrals to organizations and financial institutions to assist them with rent payments and mortgage payment deferral.
Impediment Tenant/Landlord Inquiries: 30 = 273%	The Housing Counselor did meet yearly service goals.
Activity - 2021 Q4 Conciliations/Mediations: 4	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a negotiated settlement. Because of the pandemic, tenants will be unable to pay their rent until the Shelter in Place is lifted and they are able to return to work. ECHO will provide conciliation and mediation to cooperating parties to negotiate payment plans, rent forgiveness, or re-negotiate rental agreements in order to provide housing stability for the tenant
Impediment Conciliations/Mediations: 1 = 25%	The Housing Counselor did not meet fiscal service goals.
Activity - 2021 Q4 Outreach: Presentations: 4 Flyers: 2,000 TV/radio Interview: 1	Outreach will also consists of radio or television interviews, and a newspaper article or social media ads to the general public on tenant/landlord and fair housing rights. Efforts will be targeted to property owners and managers to insure their awareness of and compliance with the laws. ECHO will also identify groups who are at risk of being discriminated against and inform them of their rights.
Impediment Presentations: 9 =225% Flyers: 1170 TV/radio Interview: 0	8/06/21 - Fair Housing Training workshop 8/18/21 - Eviction Protections webinar (AB-832) 9/03/21 - Fair Housing Training workshop 9/22/21 - Eviction Protections webinar (AB-832) 11/5/21 - Fair Housing Regional Training 12/3/21 - Fair Housing Regional Training 12/10/21 - Fair Housing Tester Training 6/03/22 - Fair Housing Regional Training 6/07/22 - Fair Housing Tester Training ECHO has engaged Facebook as a mass media marketing tool in the second half of the fiscal the year. Because of its success in reaching Monterey residents, we will continue the year-long campaign for fiscal year 2022-23.

Please provide a summary of annual accomplishments, for submission to HUD:

We opened cases and acquired outcomes, as follows:

Fair Housing:

Disability - 8 cases opened: 3 cases counseling to tenant; 5 case tested; 5 case no evidence of discrimination.

Race - 2 cases opened: 2 cases tested; 2 cases no evidence of discrimination.

Source of Income: - 1 case opened: 1 case tested; 1 case no evidence of discrimination.
National Origin - 1 case opened: 1 case counseling to tenant.

Five systemic audits have been completed. Data analysis is commencing, and the reports will be published in September 2022.

Tenant/Landlord:

Eviction: Counseling provided to 9 households; 4 cases referred to attorney.

Entry: Counseling provided to 2 households.

Deposits: Counseling provided to 3 households; 1 case referred to small claims.

Harassment: Counseling provided to 1 household.

Repairs: Counseling provided to 2 households.

Rent Increase: Counseling provided to 2 households.

Rights and Responsibilities: Counseling provided to 14 households; 1 case successfully mediated.

Other: Counseling provided to 3 households.

TOTAL: 38 households.

Presentations:

8/06/21 - Fair Housing Training workshop

8/18/21 - Eviction Protections webinar (AB-832)

9/03/21 - Fair Housing Training workshop

9/22/21 - Eviction Protections webinar (AB-832)

11/5/21 - Fair Housing Regional Training

12/3/21 - Fair Housing Regional Training

12/10/21 - Fair Housing Tester Training

6/03/22 - Fair Housing Regional Training

6/07/22 - Fair Housing Tester Training

Please highlight activities that occurred during the year:

As ECHO's fourth year in Seaside wraps up, we are happy to announce that the response and support we received from residents, City Staff and officials was exceptional.

This fiscal year began at the tail of of the COVID-19 pandemic. As a result, traditional methods of providing outreach to the community was still not feasible. However, housing issues were heightened as a result of several factors including; loss of income leading to inability to pay rent, higher Fair Housing complaints, high frequency of inquirers related to rights and responsibilities, and many more. The outreach goals for this fiscal year was to provide Zoom-based webinars for the residents of Seaside as direct outreach efforts have continued to be halted. Furthermore, as a HUD-approved Fair Housing agency, we increased Fair Housing investigations to reach 150% of the fiscal goals, which was higher than the year prior. In addition, we have seen an increased in tenant/landlord counseling services resulting in 273% of fiscal goals being completed.

We are continuing to ensure the community is aware of the services ECHO provides in the City through flyer outreach, conducting service provider presentations, and webinars. Considering that the state of emergency has impacted the year's outreach efforts, we will continue to provide Zoom-based presentations to the public. We appreciate the City of Seaside for its continued support in helping us to access its residents.

Please provide any personal stories to put faces behind statistics without compromising confidentiality:

When tenants decide not to move into a unit, they are not always reimbursed for all the money they invested. This is just one example: A tenant applied for a unit and was approved to move in in 6 weeks. To hold the unit, she gave a holding deposit to management. A month later, she gave first month's rent and the deposit. She decided that she no longer wanted to move in because the process was taking too long. She found and was approved for another unit. The first property owner gave her the rent and deposit that she had paid, but not the holding deposit.

Unfortunately, this was one case where the tenant was not entitled to her full investment. The counselor explained that a holding deposit can only be returned when the landlord rejects the tenant or there is some other default on the part of the landlord. Since she decided not to move in, she was unable to get her holding deposit back.

Do you have any photos of program events and activities? If yes please upload them. We would like to

use them in our annual CAPER and any other public information materials about the City's CDBG/ESG/GF programs. We understand you need releases signed by members of the public and also need to maintain confidentiality of clients.

No photographs are available at this time.

Please describe any program or organizational changes, staffing issues, or challenges that occurred during the year:

Program challenges within our organization was halting all in-person activities including presentations, outreach events, and counseling sessions due to the state of emergency related to COVID-19. However, given the success of this fiscal year, the Housing Counselors will continue with provided web-based webinars and presentations.

Do you have any program adjustment suggestions for FY 2022-2023 based upon your reflections on the successes and challenges of the FY 2021-2022 Activities?

Based on the challenges faced during the pandemic, ECHO will continue to incorporate web-based services to the residents of the Seaside including presentations and counseling sessions during the FY 2021-2022. In addition, in-person events and activities will resume during the new fiscal year to increase visibility among the City's residents.

Any additional comments or information you would like to share that is not covered above?

N/A

Uploaded Documents:

Program Manager Signature	Marjorie A. Rocha
Date Signed	07/13/2022

on Approval Signature	Haroon Noori
Date Signed	07/15/2022

Initially submitted: Jul 13, 2022 - 16:04:57