



FINAL MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, December 8, 2020 9:15 AM
SPECIAL MEETING
Seaside Conference Room

1. CALL TO ORDER

Chair Blackwelder called the meeting to order at 9:20 AM.

PRESENT: Blackwelder, Lintell, Wizard

ABSENT: None

2. REVIEW OF AGENDA

3. PUBLIC COMMENT

None.

4. CONSENT AGENDA

Item C was pulled from the consent agenda

A. APPROVAL OF MINUTES FOR THE NOVEMBER 10, 2020 REGULAR MEETING

On motion by First Vice Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District Board approved the item as presented.

*RESULT: **Approved***

AYES: Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES: None

B. Receive Seaside County Sanitation District operations report for November 2020.

On motion by First Vice Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District Board approved the item as presented.

*RESULT: **Approved***

AYES: Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES: None

C. APPROVAL OF SEPTEMBER & OCTOBER 2020 EXPENDITURE REPORT & CORRECTION TO JUNE 2020 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

First Vice Chair Lintell requested further clarification on correcting the expenditures for this item.

Finance Director Damiani reported that the sanitation district is accounted for with 4 different funds: 951 general fund, 952 capital outlay fund, 953 capital improvement fund and 954 is insurance reserve. It was discovered that in the June report there was an internal transfer between the general fund and the capital improvement fund which is normal procedure and it was accounted as an expenditure which was incorrect. This was just simply correcting that. Funds were requested at a higher amount back in June which has been accounted for in the report so that there were more expenditures in September and the request is being put in that it is lower because those funds had already been requested incorrectly previously.

Second Chair Wizard requested clarification on if the expenditures for June were bring increased by two hundred thousand dollars or reduced two hundred thousand dollars in expenditures.

Finance Director Damiani clarified that the expenditures are being reduced to two hundred thousand dollars.

On motion by First Vice Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District Board approved the item as presented.

RESULT: Approved

AYES: Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES: None

5. NEW BUSINESS

A. ADOPT AND CERTIFY THE UPDATED 2020 SEWER SYSTEM MANAGEMENT PLAN

Senior Engineer Scott Ottmar presented the staff report and background on the Sewer System Management Plan (SSMP).

Second Vice Chair Wizard questioned that 98% of our system is clay pipe and wants to know if this will cause a problem soon.

Senior Engineer Scott Ottmar reported that the District is utilizing CCTV equipment and crews have been trained to use that equipment. Clay pipes can be an issue and is dependent on the amount of trees or utilities in the area. Clay pipes can work well but they certainly are a little more prone to joints being weak. It will be attacked as the video inspection shows necessary. They get cleaned and videoed and if there are significant cracks or offsets they will be addressed as needed or program into a longer term replacement project based on the rating system. There is an inspection program that helps determine where efforts need to be spent.

Second Vice Chair Wizard reported that his version of the overflow Emergency Response Plan had some data corruption and was unable to view. Appreciates

that it is done.

Senior Engineer Scott Ottmar reported that the SSMP has a comprehensive appendix and that the Emergency Response plan that is meant to be a stand alone document as well to help guide the response.

Chair Jerry Blackwelder questioned if clay pipe was just replaced through Sand City and under the freeway last year.

Senior Engineer Scott Ottmar clarified that the pipes were cleaned and did not show immediate need of replacement. There is currently a project in design to upsize pipes in Sand City along Ortiz that is related to capacity and not damage.

Chair Jerry Blackwelder requested clarification on the notes of the SSMP on what "in varying degrees is in compliance" means.

Senior Engineer Scott Ottmar reported that when the audit was done there were audit findings that the District could do better in meeting the compliance requirements of the waste discharge requirements of the state. What was found was streamlining the SSMP would help clarify to District staff how to better meet the requirements. The District is working on better documentation as well on things like volume estimation. Update to this plan will help us avoid future findings.

On motion by First Vice Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote the Seaside County Sanitation District Board approved the item as presented.

RESULT: Approved

AYES: Jerry Blackwelder, Pat Lintell, Jon Wizard

NOES: None

6. STAFF REPORTS

None.

7. BOARD MEMBERS COMMENTS

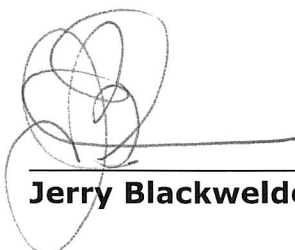
None.

8. ADJOURNMENT

Meeting adjourned at 9:37 am.

Respectfully Submitted,


Jasmine Dolan for Lesley Milton


Jerry Blackwelder, Chair