



AGENDA
CITY OF SEASIDE
PARKS AND RECREATION

SPECIAL MEETING
HYBRID (VIRTUAL & IN-PERSON)
440 HARCOURT AVE (CHAMBER)
Monday, October 17, 2022
5:30 PM

NOTICE: *The City Council and the City's Boards, Commissions and Committees, will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

1. To view this meeting: Please click on the following link to the City of Seaside's Recreation YouTube Channel: https://www.youtube.com/channel/UC8Y_aD_dLjYsqZYtSwnaKNg

2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-zoom.us/j/89130428445?pwd=V0Y1Zk12TkXaFICZnpGWnh2OTE4dz09>

WEBINAR ID: 891 3042 8445

3. To participate by phone: Please call (669) 900-9128
Enter the meeting ID 891 3042 8445 and passcode 343311 when prompted. There is no participate code – press the pound sign # after the recording prompts you.

4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to dmeewis@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the meeting time on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

PARKS AND RECREATION

Franco Pacheco	Chair
Bobby Maxwell	Vice Chair
James White	Commissioner
Alicia Louise Gaines-Lynch	Commissioner
Dianne Nielson	Commissioner
Chris Moulton	Commissioner
Robert Daniels	Commissioner
Jeanette Walton	Commissioner

2. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

3. APPROVAL OF MINUTES

A. SEPTEMBER 19, 2022 MINUTES

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. BUSINESS ITEMS

A. DISCUSS THE COMMUNITY GARDEN FUNDS ALLOCATED BY THE NEIGHBORHOOD IMPROVEMENT COMMISSION

B. DISCUSS THE PLAN FOR THE NEIGHBORHOOD IMPROVEMENT COMMISSION FUNDING FOR THE TREE PROJECT

C. RECEIVE UPDATE ON THE STATUS OF THE SAN PABLO BRIDGE

D. TOUR OF SEASIDE PARKS

- Sabado Park
- Highland Otis Park

6. REPORTS FROM RECREATION STAFF

7. REPORTS FROM PARKS STAFF

8. REPORTS FROM COMMISSIONERS

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
November 21, 2022
5:30 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:
<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



**MINUTES
CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION**

**SPECIAL MEETING
HYBRID (VIRTUAL & IN-PERSON)
440 Harcourt Avenue (Chamber)
Monday, September 19, 2022
5:30 p.m.**

1. CALL TO ORDER:

The meeting was called to order at: 5:31 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Franco Pacheco	Chair	<u> </u>	(Excused Absence)
Bobby Maxwell	Vice Chair	<u> X </u>	
James White	Commissioner	<u> </u>	(Excused Absence)
Alicia Louise Gaines-Lynch	Commissioner	<u> X </u>	
Dianne Nielson	Commissioner	<u> X </u>	
Chris Moulton	Commissioner	<u> X </u>	
Robert Daniels	Commissioner	<u> X </u>	
Jeanette Walton	Commissioner	<u> X </u>	

STAFF:

Dan Meewis X Terry Navarro X Nisha Pastel X Melissa Savage X
David Little X

3. GUESTS:

* None

4. PUBLIC COMMENTS:

* None

5. APPROVAL OF AUGUST 16, 2022 MINUTES:

* Dianne Nielson/Jeanette Walton M/S/P

6. REVIEW OF AGENDA:

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required)

* None

7. BUSINESS ITEMS

A. DISCUSS AND REVIEW THE HAVANA SOLIZ PARK REVITALIZATION PROJECT (MELISSA SAVAGE):

* Melissa Savage gave a presentation to the Parks & Recreation Commission. She stated that Havana Soliz Park is located in Del Monte Heights area between Lincoln Street and Havana Street. At the west end of the park there is a rock wall structure. In the center of the park has a sandy area with dry

vegetation and there is an existing barbeque area. At the east end of the park is the community garden. There are also pathways throughout the park. The park conditions are deteriorating in a lot of the areas. The preliminary recommendations are to remove the existing barbeques, benches, and picnic tables. They want to install new barbeques, benches, picnic tables, water tank, pump, landscaping, lawn, and irrigation. See attached presentation for more information.

- * Commissioner Daniels wanted to know the location of where the water tank and pump may go. Staff stated that has not been determined yet. They are planning to try and connect it with the irrigation system. Commissioner Daniels is hoping there will be some coordination with the landscaping with Parks & Recreation, FOSPA and the other groups that help with the planting. He agrees that the benches in the park should be replaced. He feels that the lawn is not acceptable and is a waste of water. Staff stated they were going to use recycle water. Commissioner Daniels stated that the water can be used in a more beneficial way. He asked for some infrastructure to support the community garden and the raised garden beds. He agrees with the exercise equipment. He asked for the landscaping that they use native non-invasive plant species in the future.
- * Commissioner Nielson stated she thought that having some raised garden beds is a good idea. She stated that the barbeque area will be used. She also feels that at least one piece of playground equipment should be installed instead of lawn. Commissioner Nielson feels that the top priority is the pathways in the park.
- * Commissioner Moulton wanted to know if they were going to use the existing pathways in the park and make them safe. Staff stated that hopefully they will be using the existing pathways. He thinks the benches are a great idea. He stated having a few benches and a water fountain on the pathways would be a good idea. Commissioner Moulton wanted to make sure that there will be good signage on the pathways for walking and bikes. He asked about the width of the pathways. Staff stated that the pathways will be the width that is ADA accessible, which is about ten feet.
- * Commissioner Walton wanted clarification of this topic. Staff stated that they have been asked by Commissioner Nielson to come to the Parks & Recreation Commission for their input on what should be included in the design before the design is started.
- * Commissioner Maxwell stated he liked the barbeque and table ideas to enhance the park. He is questioning in putting in a lawn. He feels that the water can be better utilized for the trees, other landscaping and the community garden. He is all for the raised garden beds, especially for the older adults that work at that park.
- * Commissioner Gaines-Lynch wanted to know if any exercise equipment will be install at any of the parks. The exercise equipment could be for toddlers, children, young adults or older adults. Staff stated it can be looked at in the next phase.
- * There was no public comment.

B. DISCUSS DETAILS OF THE NEIGHBORHOOD IMPROVEMENT COMMISSION FUNDS FOR THE TREE PROGRAM (DAVID LITTLE):

- * David Little gave a presentation to the Parks & Recreation Commission. He stated he is the staff liaison of the Neighborhood Improvement Commission. He reported that on June 16, 2022 the recommendations from the Neighborhood Improvement Commission for the funding was presented to the City Council. There were four recommended items and they were approved by the City Council. The first item was \$35,000.00 for playground equipment at Highland Otis Park. Some older playground equipment was removed from Highland Otis Park for safety concerns, leaving the lower playground area void of equipment. The second item was \$15,000.00 for water bottle filling stations at Laguna Grande Park and Soper Field Park. The third item was \$5,000.00 for a Community Garden at Havana Soliz Park in collaboration with FOSPA and the Parks and Recreation Commission. The fourth item was \$10,000.00 for the City Tree Program. A program designed to help Seaside's future tree canopy could provide residents with a free tree to plant on their property along with planting and care instructions. See attached presentation for more information.
- * Commissioner Daniels asked for clarification on how to get access to the \$5,000.00 for the Community Garden. Staff stated that he would need to go through the Public Works department and Engineer department. The funds needs to be used by June 2023.
- * Commissioner Nielson stated she spoke to someone at Watsonville Wetlands Watch about their free Fruit Tree Program. She stated that Watsonville Wetlands Watch are giving away fruit trees for backyards and shade trees for front yards and public places for people who are residents of Watsonville city limits. They have workshops on Saturday, September 24, 2022 at Kearney Park and on Saturday, October 15, 2022 to show people how to plant a tree and how to care for it. Commissioner Nielson feels it is important that they set up something similar for their program. Staff stated they appreciated her input just give a tree and comments. Staff also stated that there could be a huge disconnect if they away with a piece of paper. Staff thinks they can create a video for people to watch. They will need to educate people about the Seaside Municipal Code about planting a tree within five feet of a public driveway. Tree should not be planted too close together or too close to public driveway to avoid lifted sideways and other damage in the future. Commissioner Nielson reported that this fiscal year they had \$4,000.00 for the tree project and they planted a little under 40 trees.
- * Commissioner Walton stated she loves the idea about the trees. She wanted to know how they came up with the \$10,000.00 budget for the trees and is the project ongoing. Staff stated he was not sure how the amount was determined. He think that would be a question for the Neighborhood Improvement. It could be a future recommendation.
- * Commissioner Gaines-Lynch wanted to know who is responsible for the upkeep of a tree after a homeowner adopts one. Staff stated that the homeowner would be responsible for the upkeep.
- * There was no public comment.

C. DISCUSS AND CONSIDER HAVING A SPECIAL MEETING IN OCTOBER 2022:

- * Have a Special Parks & Recreation Commission meeting on Monday, October 17, 2022 at 5:30 p.m. Alicia Gaines-Lynch/Robert Daniels M/S/P

D. TOUR OF SEASIDE PARK:

- o Sabado Park
- o Highland Otis Park
- o Portola Leslie Park
- o Mescal Neil Park

- * The Commissioners voted and accepted to approve to table this business item for a future date. Chris Moulton/Dianne Nielson M/S/P

8. **ADJOURNMENT:** The meeting was adjourned at: 6:26 p.m.

RESPECTFULLY SUBMITTED,

Terry Navarro, PRC Clerk

Franco Pacheco, PRC Chair

Next Special Scheduled Meeting
October 17, 2022
Time: 5:30 p.m.
HYBRID (Virtual & In-Person)



Item 5.A

Havana Soliz Revitalization Project

September 19, 2022

Presenter: Melissa Savage

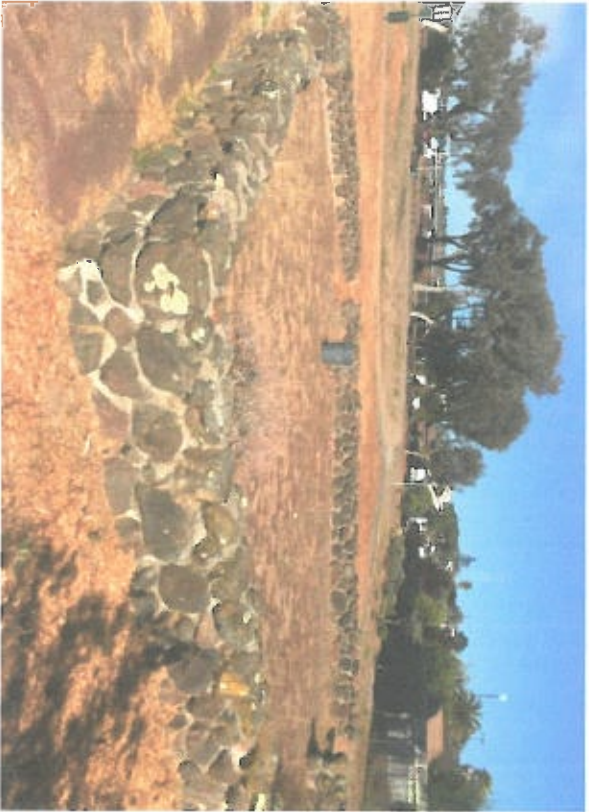
Location



Location



Existing Conditions



Existing Conditions



Preliminary Recommendations

- Remove existing barbecues, benches, & picnic tables
- Install new barbecues, benches, & picnic tables
- Install water tank & pump
- Install landscaping, lawn, & irrigation





THE NEIGHBORHOOD IMPROVEMENT COMMISSION'S RECOMMENDATIONS FOR THE USE OF ALLOCATED FUNDING FOR COMMUNITY AND PARK IMPROVEMENTS

David Little, NIC Staff Liaison

June 16, 2022

1. **\$35,000** for playground equipment at Highland Otis Park. Some older playground equipment was removed from Highland Otis Park for safety concerns, leaving the lower playground area void of equipment.



2. **\$15,000** for water bottle filling stations at Laguna Grande Park and Soper Field Park.



3. **\$5,000** for a Community Garden at Havana Soliz Park in collaboration with FOSPA and the Parks and Recreation Commission.



4. **\$10,000** for City Tree Program. A program designed to help Seaside's future tree canopy could provide residents with a free tree to plant on their property along with planting and care instructions.



City Tree Program

Media Campaign

Do you want a free tree for your yard?

In an effort to increase our tree canopy, the Parks & Recreation Commission in partnership with the Neighborhood Improvement Commission will provide a free tree to city residents to plant in their yard.



1. Eligibility

You must be a City of Seaside resident.

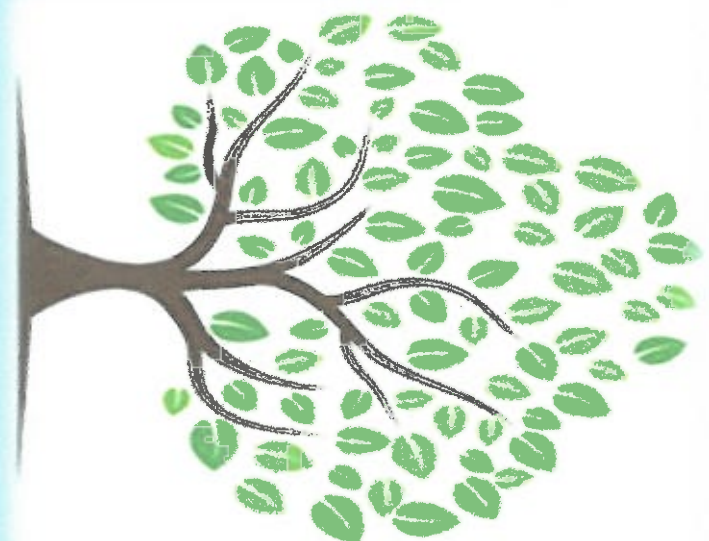
2. Choose tree type

Various native species will be available.

3. Submit your request

Obtain tree – Your tree will be available for pickup at LOCATION (local nursery).

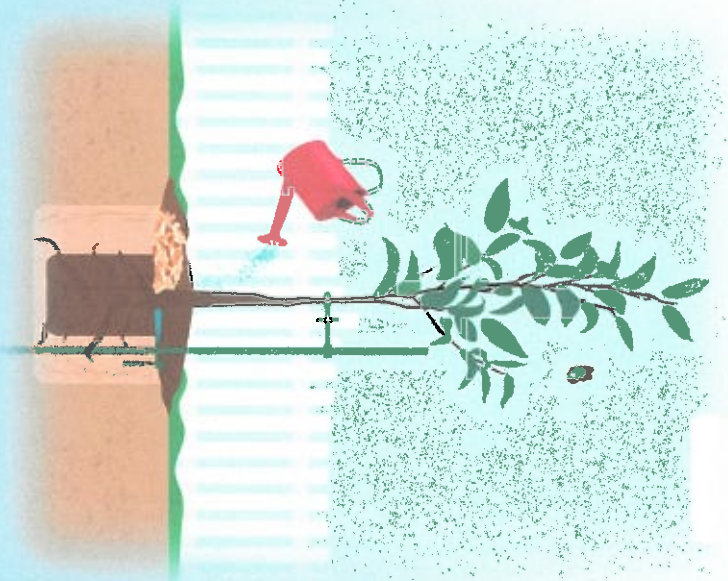
Your tree will be available for 3 days.



Planting and tree care instructions:

Example: Avoid planting tree under power lines and where it might shade existing solar panels.

How to prep the soil, water, fertilize



Questions?