SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

REGULAR MEETING
Board of Directors
Tuesday, June 14, 2022, 9:30 AM
VIRTUAL ONLY MEETING

Pursuant to California Government Code section 54953(e)(1)(A) and (C) and the Seaside County Sanitation District's resolution authorizing virtual participation in public meetings given the COVID-19 pandemic; meetings are being conducted in a virtual format providing in order to promote social distancing and protect the health and safety of attendees.

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: https://www.youtube.com/c/CityofSeasideCalifornia

2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: https://us02web.zoom.us/j/83946789270

   WEBINAR ID: **839 4678 9270**

3. To participate by phone: Please call (669) 900-9128. Enter the meeting ID **839 4678 9270** when prompted. There is no participate code – press the pound sign # after the recording prompts you.

4. To make public comment, the following options are available:

   - Before the Meeting via Email: Written comments can be emailed to pwinfo@ci.seaside.ca.us Include the following subject line: "Public Comment Item #___" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the meeting time on the day of the meeting.

   - During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

1. CALL TO ORDER

BOARD OF DIRECTORS

Jerry Blackwelder	Chair
Pat Lintell	First Vice Chair
Jon Wizard	Second Vice Chair

2. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

3. PUBLIC COMMENT

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to two minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. CONSENT AGENDA

A. APPROVE MINUTES FROM THE MAY 10, 2022 REGULAR MEETING

B. APPROVE MINUTES FROM THE JUNE 7, 2022 SPECIAL MEETING.

C. ADOPT A RESOLUTION MAKING FINDINGS IN ACCORDANCE WITH AB361 AND GOVERNMENT CODE SECTION 54953(E) AUTHORIZING REMOTE TELECONFERENCE MEETINGS.

PURPOSE: Adopt a resolution making the findings in accordance with AB361 and Government Code section 54953(e) authorizing remote teleconference (Zoom) meetings.

RECOMMENDATION: Adopt a resolution making findings under AB361 and Government Code section 54953(e) authorizing continued teleconference (Zoom) hybrid meetings.

D. RECIEVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR MAY, 2022.

PURPOSE: Receive Seaside County Sanitation District Operations Report for May, 2022.

RECOMMENDATION: Accept reports. This item is presented for information only.

E. APPROVAL OF MARCH & APRIL 2022 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT

PURPOSE: Approval of March 2022 expenditures in the amount of $349,373.54 and April 2022 expenditures in the amount of $539,064.50 for the Seaside County Sanitation District.

RECOMMENDATION: Approve the expenditures for March & April 2022 and approve a drawdown of $888,438.04 for expenses from March 2022 through April 2022. The total expenditures for March 2022 were $349,373.54 and expenditures for April 2022 were $539,064.50.

5. NEW BUSINESS

A. CONSIDER, TAKE PUBLIC COMMENT AND ADOPT THE FISCAL YEAR 2022-2023 PROPOSED SEASIDE COUNTY SANITATION DISTRICT ANNUAL OPERATING BUDGET

PURPOSE: To give the District Board the opportunity to consider, take public comment and take action on the Proposed Fiscal Year 2022-2023 Operating Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION: Approve the attached resolution approving the Proposed FY 2022-2023 Budget.

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. BOARD MEMBERS COMMENTS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
July 12, 2022
9:30 a.m.

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. This agenda is posted in compliance with Pursuant to Governor Newsom's Executive Orders N-29-20 and N-33-20
Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.

DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, May 10, 2022 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

PRESENT: BLACKWELDER, WIZARD, LINTELL
ABSENT: NONE.

2. REVIEW OF AGENDA

3. PUBLIC COMMENT

None.

4. CONSENT AGENDA

On motion by First Vice Chair Pat Lintell and seconded by Second Vice Chair Jon Wizard and passed by the following vote, the Seaside County Sanitation District Board approved the consent agenda as presented.

RESULT: ***Approved.***
AYES: Jerry Blackwelder, Jon Wizard, Pat Lintell
NOES: None.
ABSENT: None.

A. APPROVE MINUTES FROM THE MARCH 8, 2022 MEETING

B. APPROVE MINUTES FROM THE APRIL 12, 2022 MEETING

C. ADOPT A RESOLUTION MAKING FINDINGS IN ACCORDANCE WITH AB361 AND GOVERNMENT CODE SECTION 54953(E) AUTHORIZING REMOTE TELECONFERENCE MEETINGS

D. ACCEPT AND FILE THE SEASIDE COUNTY SANITATION DISTRICT JUNE 30, 2021 AUDITED FINANCIAL STATEMENTS

E. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR APRIL, 2022.

5. NEW BUSINESS

6. STAFF REPORTS

District Engineer Nisha Patel gave an update that the Fremont, Broadway, Ortiz sewer project is still ongoing and expected to be completed at the end of August. Finance Director Victor Damiani gave an update and expects to bring the budget to the board in June.

7. BOARD MEMBERS COMMENTS

None.

8. ADJOURNMENT

The meeting adjourned at 9:37 AM.

Respectfully Submitted,

Jasmine Dolan for
Dominique L. Davis, District Clerk

Jerry Blackwelder, Chair

DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, June 7, 2022 9:00 AM
SPECIAL MEETING MEETING
Seaside Conference Room

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m.
PRESENT: BLACKWELDER,LINTELL
ABSENT:WIZARD

2. ROLL CALL

3. REVIEW OF AGENDA

4. PUBLIC COMMENT

None.

5. CONSENT AGENDA

On motion by First Vice Chair Pat Lintell and seconded by Chair Jerry Blackwelder and passed by the following vote, the Seaside County Sanitation District Board approved the consent agenda as presented.
RESULT: ***Approved.***
AYES: Jerry Blackwelder,Pat Lintell
NOES: None.
ABSENT:Jon Wizard

A. ADOPT A RESOLUTION MAKING FINDINGS IN ACCORDANCE WITH AB361 AND GOVERNMENT CODE SECTION 54953(E) AUTHORIZING REMOTE TELECONFERENCE MEETINGS

6. NEW BUSINESS

None.

7. STAFF REPORTS

None.

8. BOARD MEMBERS COMMENTS

None.

9. ADJOURNMENT

The meeting adjourned at 9:05 a.n.

Respectfully Submitted,

Jasmine Dolan for **Dominique L. Davis, District Clerk**	**Jerry Blackwelder, Chair**

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: Jaime M. Fontes, District Manager

BY: Nisha Patel, Public Works Director/City Engineer

DATE: June 14, 2022

SUBJECT: **ADOPT A RESOLUTION MAKING FINDINGS IN ACCORDANCE WITH AB361 AND GOVERNMENT CODE SECTION 54953(E) AUTHORIZING REMOTE TELECONFERENCE MEETINGS**

PURPOSE

Adopt a resolution making the findings in accordance with AB361 and Government Code section 54953(e) authorizing remote teleconference (Zoom) meetings.

RECOMMENDATION

Adopt a resolution making findings under AB361 and Government Code section 54953(e) authorizing continued teleconference (Zoom) hybrid meetings.

BACKGROUND

At the Seaside County Sanitation meeting of February 8, 2022, the Board considered and authorized continuing teleconference meetings to conduct the business of the District in accordance with the provisions of AB 361 which adds Government Code section 54953(e) to the Brown Act and provides for remote teleconferencing subject to the existence of certain conditions. Government Code section 54953(e) provides that when there is a proclaimed State of Emergency declared by the Governor, a local body may make a determination to authorize a meeting remotely via teleconference as a result of the emergency, within the first 30 days after the first meeting. To do so, a resolution would need to be adopted in which the legislative body finds that a meeting in person would present imminent risks to the health or safety of attendees, or that state or local officials have imposed or recommended measures to promote social

distancing. Importantly, the resolution to continue teleconference meetings must be renewed every 30 days.

Since February 8, 2022, the State of California remains in a State of Emergency as a result of the threat posed by the COVID-19 pandemic. Although the FDA and CDC have approved boosters and a vaccination for Children 5 - 11, the SARS-CoV-2 virus continues to mutate and there continues to be break-through infections. Finally, renewing this resolution to continue with the option to participate remotely by teleconference (Zoom) to be in the health, safety and welfare of its citizenry during the continuing COVID-19 crisis.

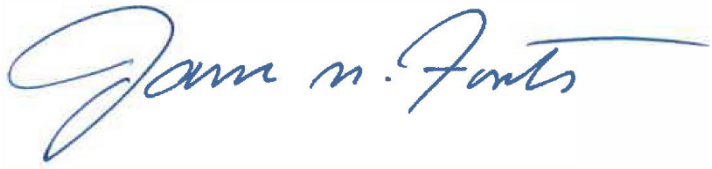
FISCAL IMPACT

Zoom account and on-line services are already included in the budget.

ATTACHMENTS

1. Resolution

Reviewed for Submission to the Board by:



Jaime M. Fontes, District Manager

RESOLUTION NO. 22-XX

A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT

MAKING FINDINGS FOR HOLDING REMOTE TELECONFERENCE/ZOOM MEETINGS IN ACCORDANCE WITH AB361 AND GOVERNMENT CODE SECTION 54953(e)

WHEREAS, on or about March 4, 2020, Governor Newsom declared a State of Emergency in the State of California pursuant to Government Code section 8625 as a result of the COVID-19 pandemic; and

WHEREAS, Governor Newsom issued Executive Orders N-25-20 and N-29-20. These orders suspended certain elements of the Brown Act and specifically allowed for legislative bodies to hold their meetings entirely electronically with no physical meeting place. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which provided that the emergency provisions suspending the Brown Act provisions would expire on September 30, 2021; and

WHEREAS, there have been continued transmission of the COVID-19 cases and most hospitalizations in Monterey County primarily due to the Delta and Omicron variants of the SARS-CoV-2, the virus that causes COVID-19. Emerging evidence indicates that the Omicron variant is far more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others; and

WHEREAS, Monterey County Health Officer continues to recommend social distancing measures for meetings of legislative bodies, or the state of emergency continues to directly impact the ability of the members to meet in person.

WHEREAS, on or about September 16, 2021, Governor Newsom signed AB361 into law which creates a new section of the Brown Act, Government Code section 54953(e), which authorizes the continuation of remote teleconference meetings without complying with provisions of noticing requirements of 54953(b) and physical location, so long as the local agency has made appropriate findings and the state continues to be in a state of emergency; and

WHEREAS, the District did not have sufficient business to conduct meetings in October and November. In January, the City of Seaside had a COVID outbreak which necessitated closing City Hall, and the District was unable to hold its January meeting; and

WHEREAS, on February 8, 2022, the Seaside County Sanitation District Board adopted a Resolution making findings in accordance with AB 361 to hold their meetings remotely, and

WHEREAS, the Seaside County Sanitation District desires to again adopt a Resolution finding that the requisite conditions exist for the legislative bodies of the Seaside County Sanitation District of Seaside, to continue to conduct remote electronic/teleconference meetings without compliance with Government Code section 54953 (b)(3).

NOW, THEREFORE, BE IT RESOLVED that the Board of the Seaside County Sanitation District hereby makes the following findings:

1. The above recitals are true and correct and are incorporated herein by this reference.

2. The District Board determines that as a result of the proclaimed state of emergency in California due to COVID-19, and in particular the continued spread of the virus in Monterey County, along with the limited of vaccine for children under the age of 12 and the increased transmissibility of the Delta, Omicron, and other variants of the SARS-CoV-2a virus require the continuation of remote teleconference participation in the conduct of the Seaside County Sanitation District's business.

3. The District Manager and District Counsel shall ensure that all Seaside County Sanitation bodies are authorized to conduct their meetings via teleconference hybrid method, including in person and/or fully remote Zoom/teleconference meetings and are directed to take all steps to implement this Resolution including, continuing to conduct open and public remote meetings in accordance with the requirements of Government Code section 54953(e) and other applicable provisions of the Brown Act.

This Resolution shall take effect immediately upon its adoption and shall be effective for thirty (30) days, unless extended by the District Board.

PASSED AND ADOPTED at a meeting of the Seaside County Sanitation District duly held on the 14th day of June, 2022, by the following vote:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

_____
Jerry Blackwelder, Chair

ATTEST:

_____
Dominique Davis, District Clerk

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.D.

TO: Seaside County Sanitation District

FROM: Jaime M. Fontes, District Manager

BY: Nisha Patel, Public Works Director/City Engineer
Billy Thomas, Junior Engineer

DATE: June 14, 2022

SUBJECT: **RECIEVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR MAY, 2022.**

PURPOSE

Receive Seaside County Sanitation District Operations Report for May, 2022.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Map for May, 2022.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Flush Map_May_21-22

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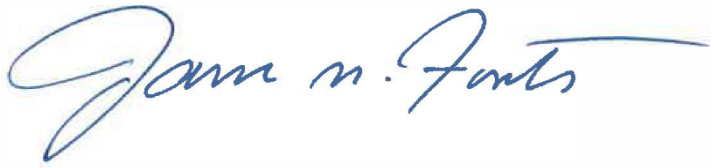
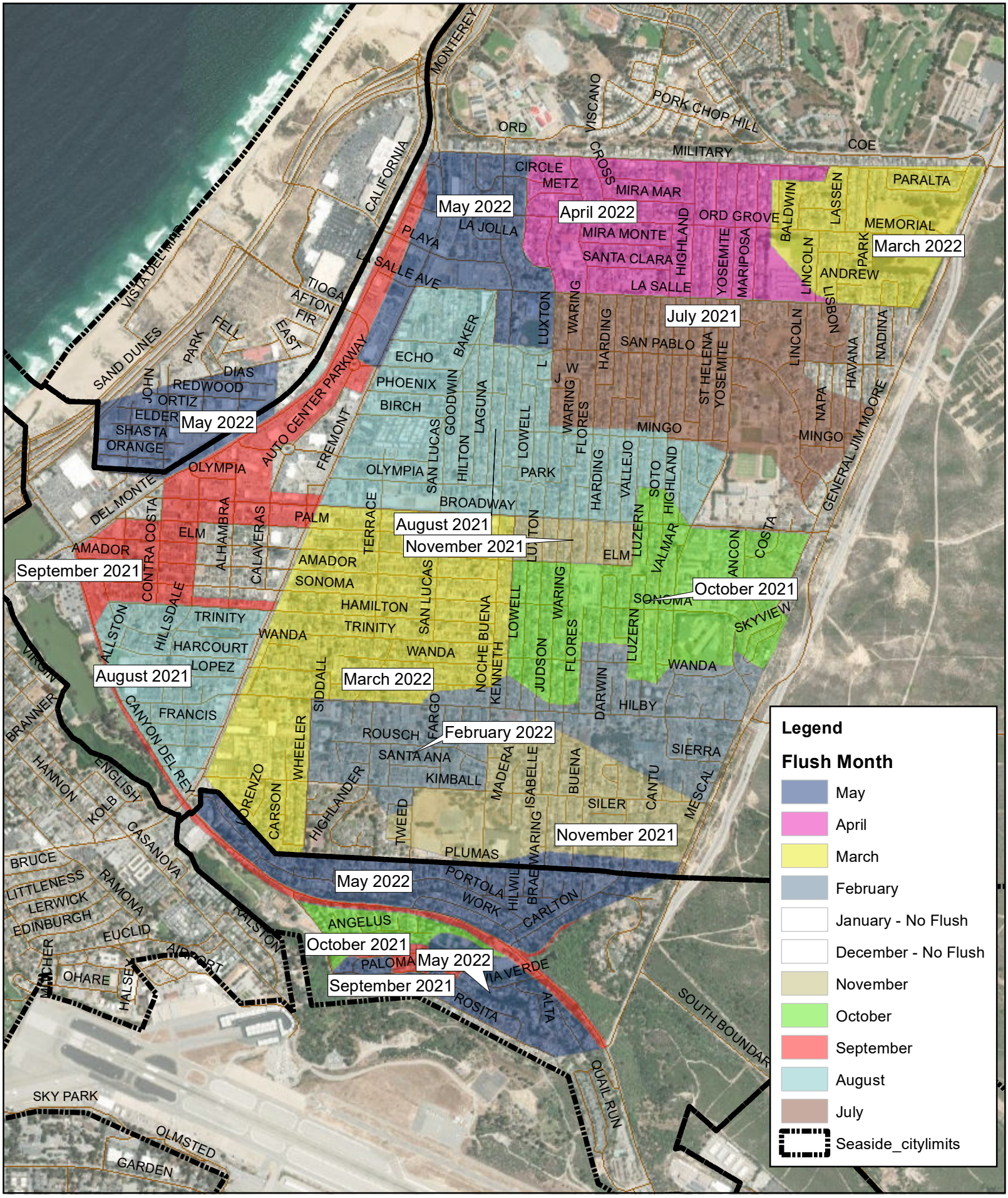
2. Monthly Sanitation Report May_21-22

Reviewed for Submission to the
Board by:



Jaime M. Fontes, District Manager



SEASIDE COUNTY SANITATION DISTRICT

Flush Map: 2021-2022

Seaside County Sanitation District
Operations Report

Fiscal Year 2021/2022 Month of May

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0	0	0	0	0
Main Line Jetted	22,577	37,221	9,798	10,075	34,741	293,258	67,116	340,554
Main Line Video	0	0	0	0	0	31,714	0	35,927
Main Lines Treated for Grease Control (Jet Power II)	262	3,653	0	1,939	5,636	67,744	5,898	73,336
Mainline Root Treatment	0	0	0	0	0	0	0	0
Stoppages								
Main Line	0	1	0	0	1	9	1	10
Laterals	0	0	0	0	0	13	0	13
SSO's	0	1	0	0	0	9	0	10

Sewer Repairs
None

Sewer Video due to blockage/repairs
None

Stoppage Locations

Del Rey Oaks	Sand City	Seaside
None	None	1425 Plumas Ave - ML - Roots

Overflow Locations

Del Rey Oaks	Sand City	Seaside
None	None	None

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 4.E.

TO: Seaside County Sanitation District

FROM: Jaime M. Fontes, District Manager

BY: Victor Damiani, Finance Director
Jessica Riley, Assistant Finance Director

DATE: June 14, 2022

SUBJECT: **APPROVAL OF MARCH & APRIL 2022 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT**

PURPOSE

Approval of March 2022 expenditures in the amount of $349,373.54 and April 2022 expenditures in the amount of $539,064.50 for the Seaside County Sanitation District.

RECOMMENDATION

Approve the expenditures for March & April 2022 and approve a drawdown of $888,438.04 for expenses from March 2022 through April 2022. The total expenditures for March 2022 were $349,373.54 and expenditures for April 2022 were $539,064.50.

BACKGROUND

The total expenditure was $349,373.54 during March 2022 and $539,064.50 during April 2022. The local cash balance as of April 31, 2022 was -$231,980.92 and the cash balance with the County was $4,258,875.95. A draw-down in the amount of $233,483.76 was approved for January - February 2022 expenses. A draw-down in the amount of $888,438.04 is being requested for March-April 2022 expenses. The local cash balance will be $889,940.88 after all draw-down requests are received and the adjusted cash balance with the County will be $3,370,437.91.

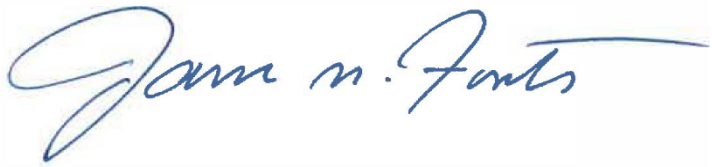
FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

1. MARCH 22 expenditure spreadsheet - for June meeting
2. APRIL 22 expenditure spreadsheet - for June meeting
3. EFT Form - June 2022 Meeting

Reviewed for Submission to the Board by:



Jaime M. Fontes, District Manager

Seaside County Sanitation District
Year-to-Date 2021-2022 Expenses
MARCH 2022

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8110-1045	STATE WASTE DISCHARGE FEE	-	-	-
951-8420-0001	SALARIES	-	-	-
951-8810-0001	SALARIES	42,521.38	38,584.69	3,936.69
951-8810-0002	OVERTIME	-	-	-
951-8810-0006	WORKERS COMPENSATION	1,827.21	1,218.12	609.09
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	275.94	275.94	-
951-8810-0012	VACATION\COMP TIME PAYOFF	836.35	275.52	560.83
951-8810-0016	DEFERRED COMPENSATION	694.26	622.18	72.08
951-8810-0017	PARS-ARS 457	71.28	71.28	-
951-8810-0020	PART-TIME HOURLY WAGES	5,482.23	5,482.23	-
951-8810-0030	PERS PENSION OB BOND	216.81	144.54	72.27
951-8810-0031	PERS PENSION	8,061.04	6,471.12	1,589.92
951-8810-0032	PARS PENSION	1,627.66	1,519.50	108.16
951-8810-0033	LIUNA PENSION	-	-	-
951-8810-0041	MEDICAL INSURANCE	11,451.67	10,127.99	1,323.68
951-8810-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8810-0043	FLEX ONE-PLAN FEE	-	-	-
951-8810-0044	RETIREE MEDICAL INSURANCE	-	-	-
951-8810-0051	DENTAL INSURANCE-GUARDIAN	726.62	646.64	79.98
951-8810-0061	VISION INSURANCE	62.64	55.23	7.41
951-8810-0071	LTD	89.48	80.90	8.58
951-8810-0081	LIFE INSURANCE	91.49	82.70	8.79
951-8810-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8810-0092	MEDICARE TAX	652.29	593.59	58.70
951-8810-1022	LEGAL SERVICES	1,861.25	557.25	1,304.00
951-8810-1025	CITY AUDIT	2,329.30	2,329.30	-
951-8810-1026	MEDICAL EXAMS	-	-	-
951-8810-1029	TRAINING AND EDUCATION	2,060.00	2,060.00	-
951-8810-1030	CONSULTANT	400.00	-	400.00
951-8810-1033	FITNESS PROGRAM	13.43	13.43	-
951-8810-1040	PROPERTY TAX ADMIN FEES	-	-	-
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	-	-	-
951-8810-2044	COPIER SERVICES	-	-	-
951-8810-2045	MAIL MACHINE MAINTENANCE	-	-	-
951-8810-2052	RADIO REPAIR	-	-	-
951-8810-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	708.75	708.75	-
951-8810-2066	COMPUTER MAINTENANCE	-	-	-
951-8810-2076	CITY OVERHEAD	-	-	-
951-8810-2078	OTHER EXPENSE	-	-	-
951-8810-2090	LIABILITY INSURANCE	-	-	-

Seaside County Sanitation District
Year-to-Date 2021-2022 Expenses
MARCH 2022

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-3092	STATIONARY SUPPLIES	12.50	12.50	-
951-8810-3095	DEPARTMENT CONSUMABLES	204.03	204.03	-
951-8810-3104	COMPUTER SOFTWARE	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	468.00	468.00	-
951-8810-4124	MAIL SERVICES	-	-	-
951-8810-5132	TELEPHONE	1,396.02	1,238.52	157.50
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	-	-	-
951-8810-9395	VEHICLE MAINTENANCE	58,311.59	38,874.38	19,437.21
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	483.71	322.46	161.25
951-8810-9398	CENTRAL SERVICE CHARGES	132,480.00	-	132,480.00
951-8810-9702	SRAF TRANSFER	-	-	-
951-8820-0001	SALARIES	192,626.15	171,773.15	20,853.00
951-8820-0002	OVERTIME	26,328.94	17,748.32	8,580.62
951-8820-0004	UNIFORM ALLOWANCE	-	-	-
951-8820-0005	PERS	-	-	-
951-8820-0006	WORKERS COMPENSATION	25,097.26	16,731.52	8,365.74
951-8820-0008	UNEMPLOYMENT INSURANCE	-	-	-
951-8820-0009	SICK LEAVE PAYOFF	-	-	-
951-8820-0010	MANAGEMENT LEAVE PAYOFF	258.45	178.24	80.21
951-8820-0012	VACATION\COMP TIME PAYOFF	-	-	-
951-8820-0013	SOCIAL SECURITY TAX	-	-	-
951-8820-0014	LIUNA PENSION	-	-	-
951-8820-0015	PARS PENSION	-	-	-
951-8820-0016	DEFERRED COMPENSATION	2,810.74	2,503.02	307.72
951-8820-0017	PARS-ARS 457	-	-	-
951-8820-0020	PART-TIME HOURLY WAGES	-	-	-
951-8820-0030	PERS PENSION OB BOND	1,807.51	1,205.02	602.49
951-8820-0031	PERS PENSION	46,541.96	34,917.09	11,624.87
951-8820-0032	PARS PENSION	-	-	-
951-8820-0033	LIUNA PENSION	1,483.90	1,327.81	156.09
951-8820-0041	MEDICAL INSURANCE	49,584.15	43,640.41	5,943.74
951-8820-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8820-0043	FLEX ONE-PLAN FEE	-	-	-
951-8820-0044	RETIREE MEDICAL INSURANCE	15,733.94	10,979.00	4,754.94
951-8820-0051	DENTAL INSURANCE-GARDIAN	1,840.44	1,611.04	229.40
951-8820-0061	VISION INSURANCE	181.01	157.75	23.26
951-8820-0071	LTD	286.89	249.47	37.42
951-8820-0081	LIFE INSURANCE	267.72	233.38	34.34
951-8820-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8820-0092	MEDICARE TAX	2,661.57	2,357.92	303.65
951-8820-0094	PW-LABOR COST ADJUSTMENT	-	-	-

Seaside County Sanitation District
Year-to-Date 2021-2022 Expenses
MARCH 2022

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0095	OPEB ANNUAL COST	-	-	-
951-8820-0099	TUITION REIMBURSEMENT	-	-	-
951-8820-1028	COMPUTER PROGRAMMING	-	-	-
951-8820-1029	TRAINING AND EDUCATION	598.52	598.52	-
951-8820-1030	CONSULTANT	-	-	-
951-8820-1033	FITNESS PROGRAM	198.00	139.50	58.50
951-8820-2044	COPY MACHINE MAINTENANCE	-	-	-
951-8820-2049	UNIFORM SERVICE / LAUNDRY	2,695.60	2,162.08	533.52
951-8820-2052	RADIO REPAIR	-	-	-
951-8820-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8820-2054	EQUIPMENT REPAIR	4,318.44	4,318.44	-
951-8820-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8820-2066	COMPUTER MAINTENANCE	-	-	-
951-8820-2068	REFUSE DISPOSAL	144.50	144.50	-
951-8820-2073	SUBCONTRACTED WORK	32,428.56	16,862.46	15,566.10
951-8820-2074	SUBCONTRACT - GREASE PROGRAM	-	-	-
951-8820-2087	EQUIPMENT RENTAL	680.50	-	680.50
951-8820-3092	STATIONARY SUPPLIES	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	5,138.66	3,989.65	1,149.01
951-8820-3097	SAFETY EQUIPMENT	1,232.38	1,232.38	-
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	1,500.00	1,000.00	500.00
951-8820-4122	DUES AND MEMBERSHIPS	4,829.07	4,729.07	100.00
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	7,399.09	6,497.26	901.83
951-8820-5132	TELEPHONE	-	-	-
951-8820-5133	WATER	-	-	-
951-8820-6143	VEHICLE MAINTENANCE	-	-	-
951-8820-8183	VIDEO INSPECTION	-	-	-
951-8820-8184	FOG PROGRAM	-	-	-
951-8820-8185	GIS MAINTENANCE & MAPPING	-	-	-
951-8820-8186	PUBLIC WORKS EQUIPMENT	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	61,830.06	61,830.06	-
951-8820-8198	FOG PROGRAM	1,644.75	1,644.75	-
951-8820-9395	VEHICLE MAINTENANCE	-	-	-
951-8820-9397	COMPUTER SYSTEM	11,872.44	7,914.96	3,957.48
951-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8820-9399	INTERFUND TRANSFERS OUT	-	-	-
951-8820-9602	PRINCIPAL	919.27	919.27	-
951-8820-9605	INTEREST EXPENSE	24.14	24.14	-
951-8820-9607	LEASE - SEWER TRUCK	-	-	-
951-8820-9608	LEASE - BACKHOE	-	-	-
951-8820-9999	INTERFUND TRANSFERS OUT	-	-	-
		780,381.54	**532,660.97**	**247,720.57**

Seaside County Sanitation District
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Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8186	EQUIPMENT - VACTOR TRUCK	-	-	-
952-8820-8187	DEPARTMENT EQUIP - GENERATOR	-	-	-
952-8820-8188	DEPARTMENT EQUIP - CAMERA	-	-	-
952-8820-8189	RATE STUDY	-	-	-
952-8820-8190	VIDEO INSPECTION	-	-	-
952-8820-8191	PICKUP TRUCK WITH CMS	-	-	-
952-8820-8192	PICKUP TRUCK	-	-	-
952-8820-8193	CONNECTION FEE STUDY	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	-	-	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-
952-8820-8197	GENERATOR	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	-	-	-
952-8820-9606	OTHER DEBT SERVICE FEES	-	-	-
952-8820-9608	LEASE PYMTS-VACTOR (PRINCIPAL)	-	-	-
952-8820-9609	LEASE PAYMENTS 2009	-	-	-
952-8820-9901	LOSS (GAIN) ON ASSET DISPOSAL	-	-	-
		-	-	-
953-8820-0016	DEFERRED COMPENSATION	5.79	5.79	-
953-8820-0031	PERS PENSION	66.31	66.31	-
953-8820-0032	PARS PENSION	22.36	22.36	-
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	60.06	60.06	-
953-8820-0051	DENTAL INSURANCE	3.32	3.32	-
953-8820-0061	VISION INSURANCE	0.36	0.36	-
953-8820-0071	LTD	0.81	0.81	-
953-8820-0081	LIFE INSURANCE	0.85	0.85	-
953-8820-0092	MEDICARE TAX	4.38	4.38	-
953-8820-1030	CONSULTANT	-	-	-
953-8820-2054	EQUIPMENT REPAIR	-	-	-
953-8820-9193	STA 321 UPGRADES	-	-	-
953-8820-9194	PRIME CONTRACTOR	-	-	-
953-8820-9195	AMEND MASTER PLAN	-	-	-
953-8820-9196	TRUNK LINE CLEANING	-	-	-
953-8820-9197	HARCOURT AVE.	-	-	-
953-8820-9198	ORTIZ AVE SEWER LINE CLEANING	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	-	-	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	267,540.32	175,865.75	91,674.57
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	133,409.69	124,563.79	8,845.90

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ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
953-8820-9208	LUZERN ST SEWR MAIN UPGRADE	-	-	-
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9210	TIOGA LIFT STN FEASIBILITY	-	-	-
953-8820-9211	BIRCH AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9212	LAFCO APPLICATION	-	-	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	97,318.74	96,186.24	1,132.50
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	-	-
953-8820-9216	SEWER MASTER PLAN	-	-	-
953-8820-9217	SUTTER ST SEWER MAIN REPLACE	-	-	-
953-8820-9218	SEWER LINE REPLACEMENTS	-	-	-
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	-	-
953-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
953-8820-9603	DEPRECIATION EXPENSE	-	-	-
953-8820-9604	AMORTIZATION EXPENSE	-	-	-
953-8820-9605	INTEREST EXPENSE	-	-	-
953-8930-2078	OTHER EXPENSE	-	-	-
		498,432.99	**396,780.02**	**101,652.97**
954-2010-0044	RETIREE MEDICAL INSURANCE	-	-	-
954-8810-2088	JUDGEMENTS/DAMAGES	-	-	-
954-8810-2090	INSURANCE	61,806.00	61,806.00	-
954-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
954-8810-9605	INTEREST EXPENSE	-	-	-
		61,806.00	**61,806.00**	**-**
			951-1009	**247,720.57**
			952-1009	**-**
			953-1009	**101,652.97**
			954-1009	**-**
MARCH 2022 DRAWDOWN				**349,373.54**

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ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8110-1045	STATE WASTE DISCHARGE FEE	-	-	-
951-8420-0001	SALARIES	-	-	-
951-8810-0001	SALARIES	45,444.37	42,521.38	2,922.99
951-8810-0002	OVERTIME	-	-	-
951-8810-0006	WORKERS COMPENSATION	2,030.24	1,827.21	203.03
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	275.94	275.94	-
951-8810-0012	VACATION\COMP TIME PAYOFF	1,618.66	836.35	782.31
951-8810-0016	DEFERRED COMPENSATION	746.10	694.26	51.84
951-8810-0017	PARS-ARS 457	71.28	71.28	-
951-8810-0020	PART-TIME HOURLY WAGES	5,482.23	5,482.23	-
951-8810-0030	PERS PENSION OB BOND	240.90	216.81	24.09
951-8810-0031	PERS PENSION	8,379.14	8,061.04	318.10
951-8810-0032	PARS PENSION	1,706.42	1,627.66	78.76
951-8810-0033	LIUNA PENSION	-	-	-
951-8810-0041	MEDICAL INSURANCE	12,425.70	11,451.67	974.03
951-8810-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8810-0043	FLEX ONE-PLAN FEE	-	-	-
951-8810-0044	RETIREE MEDICAL INSURANCE	-	-	-
951-8810-0051	DENTAL INSURANCE-GUARDIAN	802.04	726.62	75.42
951-8810-0061	VISION INSURANCE	68.19	62.64	5.55
951-8810-0071	LTD	96.56	89.48	7.08
951-8810-0081	LIFE INSURANCE	98.59	91.49	7.10
951-8810-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8810-0092	MEDICARE TAX	701.28	652.29	48.99
951-8810-1022	LEGAL SERVICES	2,323.65	1,861.25	462.40
951-8810-1025	CITY AUDIT	7,499.98	2,329.30	5,170.68
951-8810-1026	MEDICAL EXAMS	-	-	-
951-8810-1029	TRAINING AND EDUCATION	2,060.00	2,060.00	-
951-8810-1030	CONSULTANT	400.00	400.00	-
951-8810-1033	FITNESS PROGRAM	13.43	13.43	-
951-8810-1040	PROPERTY TAX ADMIN FEES	2,921.00	-	2,921.00
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	-	-	-
951-8810-2044	COPIER SERVICES	-	-	-
951-8810-2045	MAIL MACHINE MAINTENANCE	-	-	-
951-8810-2052	RADIO REPAIR	-	-	-
951-8810-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	708.75	708.75	-
951-8810-2066	COMPUTER MAINTENANCE	-	-	-
951-8810-2076	CITY OVERHEAD	-	-	-
951-8810-2078	OTHER EXPENSE	-	-	-
951-8810-2090	LIABILITY INSURANCE	-	-	-

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ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-3092	STATIONARY SUPPLIES	12.50	12.50	-
951-8810-3095	DEPARTMENT CONSUMABLES	204.03	204.03	-
951-8810-3104	COMPUTER SOFTWARE	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	468.00	468.00	-
951-8810-4124	MAIL SERVICES	-	-	-
951-8810-5132	TELEPHONE	1,553.52	1,396.02	157.50
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	-	-	-
951-8810-9395	VEHICLE MAINTENANCE	64,790.66	58,311.59	6,479.07
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	537.46	483.71	53.75
951-8810-9398	CENTRAL SERVICE CHARGES	147,200.00	132,480.00	14,720.00
951-8810-9702	SRAF TRANSFER	-	-	-
951-8820-0001	SALARIES	212,248.93	192,626.15	19,622.78
951-8820-0002	OVERTIME	26,433.20	26,328.94	104.26
951-8820-0004	UNIFORM ALLOWANCE	-	-	-
951-8820-0005	PERS	-	-	-
951-8820-0006	WORKERS COMPENSATION	27,885.84	25,097.26	2,788.58
951-8820-0008	UNEMPLOYMENT INSURANCE	-	-	-
951-8820-0009	SICK LEAVE PAYOFF	-	-	-
951-8820-0010	MANAGEMENT LEAVE PAYOFF	258.45	258.45	-
951-8820-0012	VACATION\COMP TIME PAYOFF	-	-	-
951-8820-0013	SOCIAL SECURITY TAX	-	-	-
951-8820-0014	LIUNA PENSION	-	-	-
951-8820-0015	PARS PENSION	-	-	-
951-8820-0016	DEFERRED COMPENSATION	3,111.22	2,810.74	300.48
951-8820-0017	PARS-ARS 457	-	-	-
951-8820-0020	PART-TIME HOURLY WAGES	-	-	-
951-8820-0030	PERS PENSION OB BOND	2,008.34	1,807.51	200.83
951-8820-0031	PERS PENSION	48,293.29	46,541.96	1,751.33
951-8820-0032	PARS PENSION	-	-	-
951-8820-0033	LIUNA PENSION	1,643.46	1,483.90	159.56
951-8820-0041	MEDICAL INSURANCE	54,932.97	49,584.15	5,348.82
951-8820-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8820-0043	FLEX ONE-PLAN FEE	-	-	-
951-8820-0044	RETIREE MEDICAL INSURANCE	15,733.94	15,733.94	-
951-8820-0051	DENTAL INSURANCE-GARDIAN	2,074.18	1,840.44	233.74
951-8820-0061	VISION INSURANCE	201.14	181.01	20.13
951-8820-0071	LTD	321.75	286.89	34.86
951-8820-0081	LIFE INSURANCE	299.90	267.72	32.18
951-8820-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8820-0092	MEDICARE TAX	2,926.80	2,661.57	265.23
951-8820-0094	PW-LABOR COST ADJUSTMENT	-	-	-

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951-8820-0095	OPEB ANNUAL COST	-	-	-
951-8820-0099	TUITION REIMBURSEMENT	-	-	-
951-8820-1028	COMPUTER PROGRAMMING	-	-	-
951-8820-1029	TRAINING AND EDUCATION	598.52	598.52	-
951-8820-1030	CONSULTANT	-	-	-
951-8820-1033	FITNESS PROGRAM	256.50	198.00	58.50
951-8820-2044	COPY MACHINE MAINTENANCE	-	-	-
951-8820-2049	UNIFORM SERVICE / LAUNDRY	2,967.41	2,695.60	271.81
951-8820-2052	RADIO REPAIR	-	-	-
951-8820-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8820-2054	EQUIPMENT REPAIR	4,318.44	4,318.44	-
951-8820-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8820-2066	COMPUTER MAINTENANCE	-	-	-
951-8820-2068	REFUSE DISPOSAL	144.50	144.50	-
951-8820-2073	SUBCONTRACTED WORK	35,193.95	32,428.56	2,765.39
951-8820-2074	SUBCONTRACT - GREASE PROGRAM	-	-	-
951-8820-2087	EQUIPMENT RENTAL	680.50	680.50	-
951-8820-3092	STATIONARY SUPPLIES	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	5,509.33	5,138.66	370.67
951-8820-3097	SAFETY EQUIPMENT	1,232.38	1,232.38	-
951-8820-3102	COMPUTER SUPPLIES	2,350.00	-	2,350.00
951-8820-4121	MEETINGS AND TRAVEL	1,500.00	1,500.00	-
951-8820-4122	DUES AND MEMBERSHIPS	5,117.07	4,829.07	288.00
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	7,399.09	7,399.09	-
951-8820-5132	TELEPHONE	-	-	-
951-8820-5133	WATER	-	-	-
951-8820-6143	VEHICLE MAINTENANCE	-	-	-
951-8820-8183	VIDEO INSPECTION	-	-	-
951-8820-8184	FOG PROGRAM	-	-	-
951-8820-8185	GIS MAINTENANCE & MAPPING	-	-	-
951-8820-8186	PUBLIC WORKS EQUIPMENT	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	61,830.06	61,830.06	-
951-8820-8198	FOG PROGRAM	1,644.75	1,644.75	-
951-8820-9395	VEHICLE MAINTENANCE	-	-	-
951-8820-9397	COMPUTER SYSTEM	13,191.60	11,872.44	1,319.16
951-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8820-9399	INTERFUND TRANSFERS OUT	-	-	-
951-8820-9602	PRINCIPAL	919.27	919.27	-
951-8820-9605	INTEREST EXPENSE	24.14	24.14	-
951-8820-9607	LEASE - SEWER TRUCK	-	-	-
951-8820-9608	LEASE - BACKHOE	-	-	-
951-8820-9999	INTERFUND TRANSFERS OUT	-	-	-
		854,131.54	**780,381.54**	**73,750.00**

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ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8186	EQUIPMENT - VACTOR TRUCK	-	-	-
952-8820-8187	DEPARTMENT EQUIP - GENERATOR	-	-	-
952-8820-8188	DEPARTMENT EQUIP - CAMERA	-	-	-
952-8820-8189	RATE STUDY	-	-	-
952-8820-8190	VIDEO INSPECTION	-	-	-
952-8820-8191	PICKUP TRUCK WITH CMS	-	-	-
952-8820-8192	PICKUP TRUCK	-	-	-
952-8820-8193	CONNECTION FEE STUDY	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	-	-	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-
952-8820-8197	GENERATOR	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	-	-	-
952-8820-9606	OTHER DEBT SERVICE FEES	-	-	-
952-8820-9608	LEASE PYMTS-VACTOR (PRINCIPAL)	-	-	-
952-8820-9609	LEASE PAYMENTS 2009	-	-	-
952-8820-9901	LOSS (GAIN) ON ASSET DISPOSAL	-	-	-
		-	-	-
953-8820-0016	DEFERRED COMPENSATION	5.79	5.79	-
953-8820-0031	PERS PENSION	66.31	66.31	-
953-8820-0032	PARS PENSION	22.36	22.36	-
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	60.06	60.06	-
953-8820-0051	DENTAL INSURANCE	3.32	3.32	-
953-8820-0061	VISION INSURANCE	0.36	0.36	-
953-8820-0071	LTD	0.81	0.81	-
953-8820-0081	LIFE INSURANCE	0.85	0.85	-
953-8820-0092	MEDICARE TAX	4.38	4.38	-
953-8820-1030	CONSULTANT	-	-	-
953-8820-2054	EQUIPMENT REPAIR	-	-	-
953-8820-9193	STA 321 UPGRADES	-	-	-
953-8820-9194	PRIME CONTRACTOR	-	-	-
953-8820-9195	AMEND MASTER PLAN	-	-	-
953-8820-9196	TRUNK LINE CLEANING	-	-	-
953-8820-9197	HARCOURT AVE.	-	-	-
953-8820-9198	ORTIZ AVE SEWER LINE CLEANING	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	-	-	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	267,540.32	267,540.32	-
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	596,924.19	133,409.69	463,514.50

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ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
953-8820-9208	LUZERN ST SEWR MAIN UPGRADE	-	-	-
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9210	TIOGA LIFT STN FEASIBILITY	-	-	-
953-8820-9211	BIRCH AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9212	LAFCO APPLICATION	-	-	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	99,118.74	97,318.74	1,800.00
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	-	-
953-8820-9216	SEWER MASTER PLAN	-	-	-
953-8820-9217	SUTTER ST SEWER MAIN REPLACE	-	-	-
953-8820-9218	SEWER LINE REPLACEMENTS	-	-	-
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	-	-
953-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
953-8820-9603	DEPRECIATION EXPENSE	-	-	-
953-8820-9604	AMORTIZATION EXPENSE	-	-	-
953-8820-9605	INTEREST EXPENSE	-	-	-
953-8930-2078	OTHER EXPENSE	-	-	-
		963,747.49	**498,432.99**	**465,314.50**
954-2010-0044	RETIREE MEDICAL INSURANCE	-	-	-
954-8810-2088	JUDGEMENTS/DAMAGES	-	-	-
954-8810-2090	INSURANCE	61,806.00	61,806.00	-
954-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
954-8810-9605	INTEREST EXPENSE	-	-	-
		61,806.00	**61,806.00**	**-**
			951-1009	**73,750.00**
			952-1009	**-**
			953-1009	**465,314.50**
			954-1009	**-**
APRIL 2022 DRAWDOWN				**539,064.50**

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
Account Number : Wells Fargo Bank
Account Name : Monterey County Treasurer

CREDIT : **CITY OF SEASIDE PUBLIC INTEREST CHECKING**

Pay to Bank : **Bank of the West**
1050 Del Monte Ctr, Monterey, CA 93940

Account No. [redacted]
Routing No. [redacted]
Customer Name: CITY OF SEASIDE

Amount : $ **888,438.04**

AUTHORIZED SIGNATURES: 1
2
3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR		**TREASURER**	
Ana Estrada			
Deputy Auditor	Date	Deputy Treasurer	Date of Transfer

For Auditor-Controller Office use only

Period _____ JV Number _____
Budget Yr. _____ Date _____
Total _____

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP CT	DEBIT	CREDIT
Special District Exp.		603			2530			
Cash		603			1001			

Victor Damiani, Finance Director / Administrative Services (831) 899-6721; SCSD
Expenses for March - April 2022

Prepared By: Date:
Approved By:_____ Date:_____ Keyed By:_____ Date:_____

SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: Jaime M. Fontes, District Manager

BY: Jessica Riley, Assistant Finance Director

DATE: June 14, 2022

SUBJECT: **CONSIDER, TAKE PUBLIC COMMENT AND ADOPT THE FISCAL YEAR 2022-2023 PROPOSED SEASIDE COUNTY SANITATION DISTRICT ANNUAL OPERATING BUDGET**

PURPOSE

To give the District Board the opportunity to consider, take public comment and take action on the Proposed Fiscal Year 2022-2023 Operating Budget for the Seaside County Sanitation District (SCSD).

RECOMMENDATION

Approve the attached resolution approving the Proposed FY 2022-2023 Budget.

BACKGROUND

The District budget year begins on July 1, 2022. The 2022-2023 Proposed Operating Budget may be adopted as presented, or modified and adopted.

The proposed Operating Budget includes estimated operating revenues of $2,563,713. For fiscal year 2022-23, $583,713 of revenue is projected to come from property taxes and $1,950,000 is projected to be earned from sanitation user fees. The remaining amount of revenue in the coming year is from interest income. The proposed operating expenditures are $1,711,498. Total operating transfers are $3,688,463 and include $3,620,484 to support ongoing and new Capital Improvement Projects and $67,979 to the Insurance fund.

The Fiscal Year 2022-2023 Capital Improvement Program (CIP) is based on the SCSD Master Plan. Ongoing capital projects that will be completed in fiscal year 2022-23 include capital projects costs estimated to be $1,156,712 for the Fremont Broadway Ortiz Sewer Upgrade project. The cost for new capital projects is projected to be $650,000 and includes $150,000 for general Sewer Main replacements and $500,000 for the Sewer Master Plan.

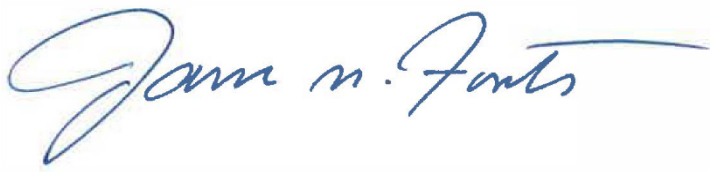
FISCAL IMPACT

The Fiscal Year 2022-2023 Operating Budget of the Seaside County Sanitation District is balanced through the use of projected revenues and available unrestricted funds.

ATTACHMENTS

1. 2022-23 Sanitation District Budget
2. SCSD FY2022-23 Budget Resolution

Reviewed for Submission to the Board by:



Jaime M. Fontes, District Manager

Seaside County Sanitation District

Proposed Budget

2022-2023 Fiscal Year

Introduction:

The Seaside County Sanitation District (SCSD) is a special district responsible for the maintenance and operation of the sanitary sewer collection system serving the Cities of Del Rey Oaks, Sand City and Seaside. The District's sanitary sewer collection system serves an area of approximately 2,400 acres with a population of about 30,000. The sewer system consists of approximately 70 miles of pipeline with 930 manholes, 475 rod holes, and 4 lift stations. The wastewater is ultimately pumped to the Monterey Regional Water Pollution Control Agency (MRWPCA) regional treatment plant. All billing for SCSD comes from MRWPCA.

Board & Staff

DISTRICT BOARD

TITLE	NAME	CITY REPRESENTING	PHONE
Chair	Jerry Blackwelder	City of Sand City	(831) 394-3054
First Vice Chair	Pat Lintell	City of Del Rey Oaks	(831) 934-8511
Second Vice Chair	Jon Wizard	City of Seaside	(831) 899-6700

DISTRICT STAFF

TITLE	NAME	PHONE
Acting District Manager	Roberta Greathouse	(831) 899-6700
Legal Counsel	Michael J. Whilden	(831) 755-5045
District Engineer	Nisha Patel	(831) 899-6884
District Clerk	Dominique Davis	(831) 899-6707
District Administrative Assistant	Jasmine Dolan	(831) 899-6835

BUDGET SUMMARY

SCSD GENERAL FUND - ADMINISTRATION / OPERATIONS

Funds 951 & 954

	2022-23 Proposed Budget
Total Revenues	2,563,713
Total Operating Expenditures	1,711,498
Operating Surplus / (Deficit)	852,216
One-Time Transfer Out to Capital Projects	3,688,463
Addition To / (Use Of) Unrestricted Net Position	(2,836,247)
Beginning Unrestricted Net Position - Estimated	**5,188,341**
Ending Unrestricted Net Position - Estimated	**2,352,094**

SCSD CAPITAL IMPROVEMENT

Funds 952 & 953

	2022-23 Proposed Budget
Total Revenues (Interest Icome)	150
Total Transfers In From General Fund	3,688,463
Total Revenues and Transfers In	3,688,613
Total Capital Expenditures	2,306,712
Addition To / (Use Of) Restricted Net Position - Capital Projects	1,381,901
Beginning Restricted Net Position - Capital Projects - Estimated	**(1,381,901)**
Ending Restricted Net Position - Capital Projects - Estimated	**0**

Budget Summary
SEASIDE COUNTY SANITATION DISTRICT

AUTHORIZED POSITIONS	FY2021 Actual	FY2022 Projected	FY2023 Proposed

The employees for the Sanitation District are included in the Public Works & Engineering Summary Table

DEPARTMENTAL EXPENDITURES			
Personnel Services	$648,361.53	$569,220.26	$753,566.05
Services & Supplies	$144,030.14	$177,004.07	$382,350.00
Capital Outlay and Debt	($1,405,226.03)	$1,784,948.13	$914,565.47
Depreciation Expense	$0.00	$0.00	$0.00
Internal Services & Central Support Charges	$346,463.50	$338,804.68	$311,016.24
Total Expenditures	**$ (266,370.86)**	**$ 2,869,977.14**	**$ 2,361,497.76**

DEPARTMENTAL REVENUES			
Sanitation District	$2,678,115.32	$2,642,513.53	$2,563,863.28
Expenditure of Fund Balance	$ (2,944,486.18)	$ 227,463.61	$ (202,365.52)
Total Revenues	**$ (266,370.86)**	**$ 2,869,977.14**	**$ 2,361,497.76**

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Administration
REVENUES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
951-3101	PROPERTY TAXES	552,562	520,153	567,292	535,517	583,713
951-3401	INTEREST INCOME	183,349	172,416	60,480	21,869	30,000
951-3692	SANITATION USER FEES	1,828,287	1,935,004	2,012,016	2,084,009	1,950,000
951-3720	MISCELLANEOUS REVENUE	-	20,978	(19,728)	197	-
951-3721	ONE TIME REVENUE	-	219,264	16,099	-	-
951-3767	REIMBURSEMENTS -PUBLIC WORKS	1,512	-	-	772	-
	Total	$ 2,565,710	$ 2,867,815	$ 2,636,159	$ 2,642,364	$ 2,563,713

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Outlay - Operations
REVENUES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
952-3401	INTEREST INCOME	1,116	73	-	25	25
952-3709	SALE OF REAL/PERSONAL PROPERTY	-	-	-	-	-
952-3999	INTERFUND TRANSFER IN	-	-	-	-	-
	Total	$ 1,116	$ 73	$ -	$ 25	$ 25

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Improvement - Operations
REVENUES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
953-3401	INTEREST INCOME	16,084	6,603	-	125	125
953-3693	SANITATION CONNECTION FEES	15,970	-	41,956	-	-
953-3999	INTERFUND TRANSFER IN	-	-	-	-	-
	Total	$ 32,054	$ 6,603	$ 41,956	$ 125	$ 125

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Insurance Reserve - Administration
REVENUES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
954-3401	INTEREST INCOME	759	-	-	-	-
954-3999	INTERFUND TRANSFER IN	-	-	-	-	-
	Total	$ 759	$ -	$ -	$ -	$ -

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Administration
EXPENDITURES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
951-8810-0001	SALARIES	$ 24,373	$ 19,318	$ 38,585	$ 59,012	$ 101,892
951-8810-0002	OVERTIME	52	500	-	-	500
951-8810-0020	PART-TIME HOURLY WAGES	2,475	-	5,482	8,385	-
	BENEFITS	19,461	17,295	22,185	33,930	59,096
951-8810-1022	LEGAL SERVICES	7,304	20,000	557	7,157	25,000
951-8810-1025	CITY AUDIT	7,500	7,500	2,329	4,804	-
951-8810-1029	TRAINING AND EDUCATION	159	1,500	2,010	2,505	3,000
951-8810-1030	CONSULTANT	-	120,000	-	-	100,000
951-8810-1033	FITNESS PROGRAM	-	100	13	21	54
951-8810-1040	PROPERTY TAX ADMIN FEES	2,949	2,600	-	-	2,600
951-8810-1045	WASTE DISCHARGE FEE	2,848	3,200	-	-	3,200
951-8810-2053	OUTSIDE PRINTING SERVICE	-	100	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	-	250	709	791	800
951-8810-2078	OTHER EXPENSE	(899)	-	-	-	-
951-8810-3092	STATIONARY SUPPLIES	107	150	13	62	150
951-8810-3095	DEPARTMENT CONSUMABLES	446	500	204	369	500
951-8810-4121	MEETINGS AND TRAVEL	-	1,000	-	330	1,000
951-8810-4122	DUES AND MEMBERSHIPS	1,886	2,000	468	1,128	2,000
951-8810-5132	TELEPHONE	1,847	2,050	1,239	1,915	2,000
951-8810-9196	IMPACT FEES	132,342	215,777	-	-	264,251
	CENTRAL SERVICES AND INTERNAL CHARGES	277,425	255,034	39,197	255,034	224,524
	Total	$ 480,274	$ 668,874	$ 112,991	$ 375,443	$ 790,567

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Operations
EXPENDITURES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
951-8820-0001	SALARIES	$ 304,392	$ 317,844	$ 171,773	$ 262,712	$ 334,380
951-8820-0002	OVERTIME	36,297	29,726	17,748	27,144	30,000
951-8820-0020	PART-TIME HOURLY WAGES	751	-	-	-	-
	BENEFITS	257,162	232,674	116,092	177,552	225,268
951-8820-1029	TRAINING AND EDUCATION	158	500	599	764	1,000
951-8820-1033	FITNESS PROGRAM	32	61	140	213	2,376
951-8820-2049	UNIFORM SERVICE / LAUNDRY	2,813	3,200	2,229	3,285	3,300
951-8820-2054	EQUIPMENT REPAIR	2,308	5,000	4,318	5,968	5,000
951-8820-2068	REFUSE DISPOSAL	1,615	15,000	145	5,095	8,000
951-8820-2073	SUBCONTRACTED WORK	54,370	70,000	16,862	39,962	70,000
951-8820-2087	EQUIPMENT RENTAL	-	1,500	-	495	1,500
951-8820-3092	STATIONARY SUPPLIES	105	150	-	-	100
951-8820-3095	DEPARTMENT CONSUMABLES	22,111	35,000	4,088	15,638	35,000
951-8820-3097	SAFETY EQUIPMENT	1,284	3,200	1,232	2,288	3,200
951-8820-3102	COMPUTER SUPPLIES	1,750	2,400	-	-	3,500
951-8820-4121	MEETINGS AND TRAVEL	2,605	4,000	1,000	2,320	4,000
951-8820-4122	DUES AND MEMBERSHIPS	5,162	5,000	4,729	6,379	7,000
951-8820-5131	GAS AND ELECTRIC	8,652	12,500	6,497	10,622	12,500
951-8820-5133	WATER	-	3,000	-	-	3,000
951-8820-8187	DEPARTMENT EQUIPMENT	5,067	65,000	61,830	61,830	80,000
951-8820-8198	FOG PROGRAM	1,613	5,000	1,645	3,295	5,000
	CENTRAL SERVICES AND INTERNAL CHARGES	880	15,830	7,915	15,830	16,513
951-8820-9602	PRINCIPAL PAYMENTS	(0)	60,328	919	60,328	313
951-8820-9605	INTEREST EXPENSE	51	1,435	24	1,435	2
	Total	$ 709,176	$ 888,348	$ 419,786	$ 703,157	$ 850,952

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Outlay - Operations
EXPENDITURES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	$ 10,273	$ -	$ -	$ -	$ -
952-8820-9603	DEPRECIATION EXPENSE	91,542	-	-	-	-
952-8820-9605	INTEREST EXPENSE	2,859	-	-	-	-
	Total	$ 104,674	$ -	$ -	$ -	$ -

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Improvement - Operations
EXPENDITURES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
	BENEFITS	$ 3,366	$ -	$ 164	$ 251	$ -
953-8820-2054	EQUIPMENT REPAIR	-	500	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	107	-	-	-	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	2,889	-	-	-	-
953-8820-9204	LIFT STATION UPGRADES	(1,724,019)	-	175,866	175,866	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	1,785	2,900,000	129,895	1,450,000	-
953-8820-9208	SEWER MAIN UPGRADE	598	-	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	-	-	97,319	97,319	-
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	150,000	-	-	150,000
953-8820-9216	SEWER MASTER PLAN	-	15,000	-	-	500,000
953-8820-9603	DEPRECIATION EXPENSE	86,620	-	-	-	-
	Total	($ 1,628,655)	$ 3,065,500	$ 403,244	$ 1,723,436	$ 650,000

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Insurance Reserve - Administration
EXPENDITURES

Account	Account Name	FY2021 Actual	FY2022 Adjusted Budget	Activity thru 03/10/2022	FY 2022 Projected	FY 2023 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	68,159	67,941	61,806	67,941	69,979
	Total	$ 68,159	$ 67,941	$ 61,806	$ 67,941	$ 69,979

RESOLUTION NO. 22-XX

A RESOLUTION OF THE SEASIDE COUNTY SANTITATION DISTRICT

ADOPTING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR 2022-2023

WHEREAS, the proposed 2022-2023 fiscal year budget has been prepared for consideration by the Seaside County Sanitation District Board and the Board has received public comment and reviewed the budget; and

WHEREAS, the proposed budget covers revenue and expenditures for the operating fund, the capital outlay fund, the capital improvement fund, and the insurance fund; and

WHEREAS, the proposed 2022-2023 fiscal year budget provides for a balanced budget as prescribed by law; and

WHEREAS, the Seaside County Sanitation District Board has received public comment this date on the proposed 2022-2023 budget.

NOW, THEREFORE BE IT RESOLVED that the Seaside County Sanitation District hereby adopts the proposed operating budget for fiscal year 2022-2023, a copy of which is attached hereto and by reference made a part hereof. The District Manager is authorized to adjust the 2022-2023 Adopted Budget in accordance with modifications made to the Capital Improvement Program by the Board.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Seaside County Sanitation District duly held this 14th day of June 2022 by the following vote:

AYES:	**BOARD MEMBERS:**
NOES:	**BOARD MEMBERS:**
ABSENT:	**BOARD MEMBERS:**
ABSTAIN:	**BOARD MEMBERS:**

_____
Jerry Blackwelder, Chair

Attest:

_____
Dominique Davis, District Clerk