



***REVISED A G E N D A**

CITY OF SEASIDE
CITY COUNCIL/SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

REGULAR MEETING
440 HARCOURT AVE (COUNCIL CHAMBER)
Thursday, March 16, 2023
5:00 PM

NOTICE: *The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

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3. To participate by phone: Please call (669) 900-9128
Enter the meeting ID 819 3683 2059 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the City Council may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

2. ROLL CALL – ESTABLISHMENT OF QUORUM

Ian N. Oglesby	Mayor/Chair
David R. Pacheco	Mayor Pro Tem/Vice Chair
Alexis Garcia-Arrazola	Council/Agency Member
Rita Burks	Council/Agency Member
Alex Miller	Council/Agency Member

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments for "Presentations" on this agenda are also taken at this time; comments on specific agenda items are heard under that item. For the public record, please state your name.

6. PUBLIC AGENCY COMMUNICATIONS

This is a time specifically set aside for representatives of public agencies to make brief comments of general interest to the City Council and the community.

7. PRESENTATIONS

A. PRESENTATION OF CONCEPTUAL EXTERIOR DESIGN OF FIRE STATION 2 BY RRM DESIGN GROUP (FIRE CHIEF MARY GUTIERREZ)

B. FRIENDS OF SEASIDE PARKS ASSOCIATION UPDATE AND STATUS OF POLLINATOR GARDENS PROJECT (EMILY HOWARD)

C. CITYWIDE EVENTS AND COMMUNITY ANNOUNCEMENTS (ASSISTANT CITY MANAGER ASHLEY COLLICK)

8. CONSENT AGENDA

A. APPROVE MINUTES FROM MARCH 2, 2023

RECOMMENDATION: Approve minutes as presented in the agenda packet.

B. ADOPT A RESOLUTION AUTHORIZING THE CLOSURE OF BROADWAY AVENUE TO THROUGH TRAFFIC FROM FREMONT BOULEVARD TO DEL MONTE AVENUE, AND ASSOCIATED SIDE STREETS AS WELL AS THE WEST BOUND LANES OF FREMONT BOULEVARD FROM CLEMENTINA AVENUE TO AMADOR STREET, FOR THE EXOTICS ON BROADWAY EVENT ON AUGUST 19, 2023

RECOMMENDATION: Adopt a resolution permitting the closure of Broadway Avenue to through traffic from Fremont Boulevard to Del Monte Boulevard, and associated side streets, as well as the west bound lanes of Fremont Boulevard from Clementina Avenue to Amador Street to ensure public safety during the Exotics on Broadway event on Saturday, August 19, 2023.

C. ADOPT A RESOLUTION AUTHORIZING THE CLOSURE OF CANYON DEL REY BOULEVARD FOR THE CITY OF SEASIDE'S RED, WHITE, AND BLUES EVENT ON JULY 4, 2023

RECOMMENDATION: Adopt a resolution authorizing the closure of Canyon Del Rey Boulevard for the City of Seaside's community event on July 4, 2023.

D. ADOPT A RESOLUTION AUTHORIZING THE CLOSURE OF CANYON DEL REY BOULEVARD FOR THE ACTION COUNCIL BUILDING HEALTHY COMMUNITIES "JUNETEENTH FESTIVAL JUBILEE" EVENT ON JUNE 17, 2023, AND APPROVING A CO-SPONSORSHIP TO WAIVE ALL FEES AND ASSOCIATED COSTS FOR THE EVENT ON THE CITY HALL LAWN AND LAGUNA GRANDE PARK.

RECOMMENDATION: Adopt a resolution authorizing the closure of Canyon Del Rey Boulevard for the Action Council Building Healthy Communities "Juneteenth Festival Jubilee" event on June 17, 2023.

E. ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH LA NETA MURALS FOR AN AMOUNT NOT TO EXCEED \$3,000.00

RECOMMENDATION: Adopt a resolution authorizing an amendment to the professional services agreement with La Neta Murals for an amount not to exceed \$3,000.00

F. *ADOPT RESOLUTION RATIFYING DECLARATION OF LOCAL EMERGENCY DUE TO THE PINEAPPLE EXPRESS ATMOSPHERIC RIVER STORMS

RECOMMENDATION: Adopt a resolution ratifying a declaration of Local Emergency.

G. APPROVE REQUEST FOR CO-SPONSORSHIP AND FEE WAIVER FOR 2023 HOT CARS COOL NITES CAR SHOWS

RECOMMENDATION: Approve a request from Gold Coast Rods for Co-

Sponsorship and to waive fees associated with four nights of the Hot Cars Cool Nites Classic Car Shows in the amount of \$12,259.28.

H. APPROVE CO-SPONSORSHIP AND WAIVE ALL FEES RELATED TO THE ITS ONLY US, INC. FOOTBALL CAMP AT CUTINO PARK ON APRIL 8, 2023

RECOMMENDATION: Consider approving the request from itsOnlyUs Inc. to co-sponsor their Football Camp at Cutino Park on April 8, 2023, from 9:00 a.m. to 1:00 p.m. and waive of all fees and costs in the approximate amount of \$389.00.

I. APPROVE APPOINTMENTS TO THE ENVIRONMENTAL, NEIGHBORHOOD IMPROVEMENT, COMMUNITY SAFETY ADVISORY COMMISSIONS AND THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

RECOMMENDATION: Approve the appointment of Miguel Alvarado III to the Environmental Commission, Joan Costello to the Neighborhood Improvement Commission, Francisco Rojas to the Community Development Advisory Committee, and Amir Chapel to the Community Safety Advisory Commission.

9. BUSINESS ITEMS

A. ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT FOR CONTRACTOR SERVICES WITH DISASTER KLEENUP SPECIALISTS FOR ON-CALL PROPERTY CLEAN-UP SERVICES FOR AN AMOUNT NOT TO EXCEED \$100,000.00

RECOMMENDATION: Adopt a resolution authorizing the City Manager to execute an Amendment to the Agreement for Contractor Services with Disaster Kleenup Specialists to perform on-call property clean-up services for an amount not to exceed \$100,000.00.

10. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

B. FOLLOW UP ON PREVIOUS COUNCIL MEMBER REQUESTS

1. Explore options for vacant buildings in the downtown area on Broadway (Miller)
2. Discuss the option of establishing a new City Commission (Miller)
3. Discuss holding a special meeting to conduct a tour of City streets (Pacheco)

11. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

This is a time specifically set aside for members of the City Council, the City Manager and City Attorney to make brief comments of general interest to the community and report on committee assignments.

12. CLOSED SESSION

Pursuant to Government Code Section 54956 et seq., the City Council and Successor

Agency to Redevelopment Agency may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the City Attorney. Public comments on these items are taken after being read by the City Attorney. For the public record, please state your name.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8

Property: A portion of APN 031-151-055 is generally located east of General Jim Moore Blvd, south of Lightfighter and north of Gigling, commonly known as the Presidio of Monterey (POM) Firestation

Agency Negotiators: City Manager, et. al

Negotiating Parties: United States Army and City of Seaside

Under Negotiation: Price, Terms of Payment, or Both

B. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9 - POTENTIAL LITIGATION

Potential Litigation (2 Matters)

13. ADJOURNMENT

Next Regularly Scheduled Meeting:

April 6, 2023

5:00 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



DRAFT MINUTES

CITY OF SEASIDE
CITY COUNCIL/ SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

REGULAR MEETING
440 HARCOURT AVE
Thursday, March 2, 2023
5:00 PM

1. CALL TO ORDER

Mayor/Chair Oglesby called the meeting to order at 5:00 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM

PRESENT: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco
ABSENT: None

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation was given by Principal Jacob Voyce (Monterey Bay Christian School). The pledge was led by Council/Agency Member Garcia-Arrazola.

4. REVIEW OF AGENDA

No changes.

5. PUBLIC COMMENT

Charles Williams, Lynda Cunningham, Peter Kaiser, Bobby Maxwell, Tanya Roos

6. PUBLIC AGENCY COMMUNICATIONS

Monterey Peninsula School District Superintendent PK Diffenbaugh spoke to Engineering reducing speeds around school zones. Congratulated Rita Burks on being named Principal of the Year for District 10.

Alvin Edwards, Director, Division 1 – Monterey Peninsula Water Management District. Reported MPWMD will be having a couple closed door sessions to discuss "Measure J". Mr. Edwards also listened in on Monterey 1 Water meeting on March 20, 2023 and advised the Monterey 1 proposed adding water charges to property taxes.

7. PRESENTATIONS

A. PRESENTATION OF MAYOR'S KEY TO THE CITY AWARDED TO MELVIN T. MASON (MAYOR IAN N. OGLESBY)

Mayor Oglesby presented Mr. Mason with the proclamation and the key to the City.

Mr. Mason thanked the mayor and members of the council for the award. Thanked Pastor and First Lady Dunn from Greater Victory Baptist Church.

**B. CENTRAL COAST COMMUNITY ENERGY ANNUAL PRESENTATION
(SOPHIA SCHWIRZKE, CUSTOMER ACCOUNTS MANAGER)**

Ms. Schwirzke provided the presentation and responded to questions and comments from the Council.

**C. PRESENTATION OF THE FEBRUARY 2023 HOUSE OF THE MONTH
(NEIGHBORHOOD IMPROVEMENT COMMISSION)**

Commissioner Tiffinie Meyer and Mayor Oglesby presented the February 2023 House of the Month Award to Martha Allen, who resides at 1762 Mendocino Street.

**D. FAMILY AND COMMUNITY SUPPORT PROGRAM UPDATE (FAMILY &
COMMUNITY SUPPORT PRACTITIONER DERRICK ELDER)**

Mr. Elder provided the presentation and responded to questions and comments from the Council.

**E. PRESENTATION OF THE ANNUAL INDEPENDENT AUDITOR'S REPORT
(FINANCE DIRECTOR VICTOR DAMIANI)**

Mr. Damiani introduced Grace Zhang from Maze & Associates who provided the presentation. Mr. Damiani then provided a presentation to provide the results of the audit.

F. CITYWIDE EVENTS AND COMMUNITY ANNOUNCEMENTS

Assistant City Manager Ashley Collick provided the presentation and there were no questions from the Council.

8. CONSENT AGENDA

Mayor/Chair Oglesby read the Consent Agenda items. Item 8F was pulled by Diane Nielson. Item 8K was pulled by Susan Schiavone.

PUBLIC COMMENT: Peter Kaiser, Jodi Litz, Diane Nielson

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola and carried by the following vote, the City Council/Successor Agency moved to approve the consent agenda as presented.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

A. APPROVE MINUTES FROM FEBRUARY 16, 2023

ACTION: APPROVED

B. ACCEPT AND FILE THE CASH AND INVESTMENTS REPORT FOR THE CITY OF SEASIDE AND THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE FOR THE QUARTER ENDING DECEMBER 31, 2022

ACTION: ACCEPTED AND FILED

C. ACCEPT AND FILE THE FISCAL YEAR ENDING JUNE 30, 2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT, THE GOVERNANCE LETTER AND THE GANN LIMIT REPORT

ACTION: ACCEPTED AND FILED

D. APPROVE A PROCLAMATION RECOGNIZING RAMADAN FROM MARCH 22, 2023, TO APRIL 21, 2023

ACTION: APPROVED

E. APPROVE A FEE WAIVER FROM COMMUNITY HUMAN SERVICES FOR THE "2023 RECOVERY RUN - MEMORIAL FLAG EVENT AND NARCAN DISTRIBUTION" ON THE SEASIDE CITY HALL LAWN ON MAY 6, 2023

ACTION: APPROVED

F. ADOPT A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR CUTINO PARK IMPROVEMENTS PART 2 PHASE 1 PROJECT, APPROPRIATING \$495,000.00 FROM THE GENERAL FUND TO THE PROJECT, AWARDING A CONSTRUCTION AGREEMENT TO GRANITE ROCK COMPANY FOR AN AMOUNT NOT TO EXCEED \$1,251,353.50 AND A TOTAL PROJECT CONSTRUCTION COST INCLUDING CONTINGENCY OF \$1,376,488.30

PUBLIC COMMENT: Diane Nielson, Peter Kaiser

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola the City Council/Successor Agency moved to adopt a resolution approving the plans and specifications for Cutino Park Improvements Part 2 Phase 1 Project, appropriating \$495,000.00 from the General Fund to the project, awarding a construction agreement to Granite Rock Company for an amount not to exceed \$1,251,353.50, establishing a 10% contingency for a total project construction amount of \$1,376,488.30, and authorizing the City Manager to execute the construction agreement and any amendments, extensions, and change orders until completion of the project in accordance with the plans and specifications up to the total project construction amount.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: ADOPTED RESO #23-45

- G. ADOPT A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH RINCON CONSULTANTS, INC. TO PREPARE A CALIFORNIA ENVIRONMENTAL QUALITY ACT INITIAL STUDY/ MITIGATED NEGATIVE DECLARATION FOR FIRE STATION NO. 2 PROJECT FOR AN AMOUNT NOT TO EXCEED \$114,765.78, AND APPROPRIATING \$126,242.36 TO THE PROJECT FROM THE GENERAL FUND**

ACTION: ADOPTED RESO #23-46

- H. ADOPT A RESOLUTION AUTHORIZING A BUDGET TRANSFER OF \$90,000.00 FROM THE NEIGHBORHOOD IMPROVEMENT COMMISSION (NIC) BUDGET TO THE FERNANDO PARK IMPROVEMENT PROJECT AND \$20,000.00 FROM THE NEIGHBORHOOD IMPROVEMENT COMMISSION TO PACHETTI DOG PARK AND MESCAL NEIL PARK**

ACTION: ADOPTED RESO #23-47

- I. ADOPT A RESOLUTION AUTHORIZING THE AMENDMENT AND RESUBMITTAL OF THE 2020 HOUSING ELEMENT ANNUAL PROGRESS REPORT TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH**

ACTION: ADOPTED RESO #23-48

- J. CONSIDER THE TRAFFIC ADVISORY COMMITTEE RECOMMENDATION TO DENY EXEMPTION TO 2-HOUR PARKING RULES ON SANTA BARBARA STREET FOR EMPLOYEES OF OTHER BROTHER BEER CO.**

ACTION: DENIED

- K. AUTHORIZE THE CITY ATTORNEY TO SUBMIT AN ONLINE PUBLIC COMMENT TO THE CALIFORNIA PUBLIC UTILITIES COMMISSION (CPUC) ON BEHALF OF THE CITY OF SEASIDE IN CALIFORNIA PUBLIC UTILITIES COMMISSION PROCEEDING A-2111024 REQUESTING THAT THE CPUC COMPEL CALIFORNIA-AMERICAN WATER COMPANY (CAL-AM) TO EXECUTE THE AMENDED AND RESTATED WATER PURCHASE AGREEMENT WITH MONTEREY PENINSULA WATER MANAGEMENT DISTRICT (NOT A PROJECT UNDER CEQA PER ARTICLE 20, SECTION 15378 AND GENERAL RULE ARTICLE 5 SECTION 15061)**

PUBLIC COMMENT: Susan Schiavone

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola the City Council/Successor Agency moved to authorize the City Attorney to submit the attached letter as an online public comment to the California Public Utilities Commission (CPUC) Public Comment to the California Public Utilities Commission (CPUC) on Behalf of the City of Seaside in California Public Utilities Commission Proceeding A-2111024 Requesting that the CPUC Compel California-American Water Company (Cal- Am) to Execute the Amended and Restated Water Purchase Agreement with Monterey Peninsula Water Management District.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: AUTHORIZED

L. ADOPT A RESOLUTION TERMINATING THE PROCLAMATIONS OF LOCAL EMERGENCY AND RELATED COVID-19 RESOLUTIONS AND ORDINANCES

ACTION: ADOPTED RESO #23-49

M. ADOPT A RESOLUTION ADDING THE CLASSIFICATION OF PROJECT MANAGER TO THE CLASSIFICATION PLAN AND MODIFYING THE POSITION ALLOCATION LIST

ACTION: ADOPTED RESO #23-50

Recess at 7:17 p.m., meeting resumed at 7:35 p.m.

9. PUBLIC HEARING

A. ADOPT AN ORDINANCE APPROVING THE PART-TIME (REGULAR, TEMPORARY, AND SEASONAL) DEFINITION AND CLASSIFICATION TO MONITOR THE ALLOWED NUMBER OF HOURS WORKED PER FISCAL YEAR (SECOND READING - ROLL CALL VOTE)

There were no questions from the Council and there were no comments from the public.

On motion by Council/Agency Member Miller and second by Council/Agency Member Garcia-Arrazola and carried by the following roll call vote, City Council/Successor Agency moved to adopt an ordinance defining part-time classifications (regular and temporary/seasonal part-time) and maximum hours worked, per fiscal year.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: ADOPTED ORD #2022

B. ADOPT AN ORDINANCE AMENDING TITLE 17 (ZONING ORDINANCE OF THE SEASIDE MUNICIPAL CODE MODIFYING SECTION 17.52.230 (ACCESSORY DWELLING UNITS) TO IMPLEMENT RECENT HOUSING BILLS - THE CALIFORNIA ENVIRONMENTAL QUALITY ACT DOES NOT APPLY (SECOND READING - ROLL CALL VOTE)

There were no questions from the Council.

PUBLIC COMMENT: Peter Kaiser

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Burks the City Council/Successor Agency moved to adopt an ordinance to amend Title 17 (Zoning Ordinance of the Seaside Municipal Code modifying Section 17.52.230 (Accessory Dwelling Units) to implement recent housing bills.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: ADOPTED ORD #2023

C. ADOPT A RESOLUTION ADOPTING THE INITIAL STUDY AND NEGATIVE DECLARATION AND APPROVING THE BROADWAY AVENUE COMPLETE STREETS PROJECT

Public Works Director/Engineer Nisha Patel introduced Molly Tremblay and Tad Stearn from Kimley-Horn who provided the presentation and responded to questions from the Council. The Council also had questions for Fire Chief Mary Gutierrez and Police Chief Nicholas Borges.

PUBLIC COMMENT: Peter Kaiser, Pastor Ronald Britt, Tanya Roos

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Miller and carried by the following vote, the City Council/Successor Agency moved to adopt a resolution adopting the Initial Study and Negative Declaration under the California Environmental Quality Act and approve the Project.

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: ADOPTED RESO #23-51

10. BUSINESS ITEMS

A. ADOPT A RESOLUTION ACCEPTING THE ANNUAL MID-YEAR FINANCIAL REPORT AND ADOPTING PROPOSED CHANGES TO THE BUDGET OF THE CITY OF SEASIDE FOR THE FISCAL YEAR 2022-2023

Finance Director, Victor Damiani, presented the item and responded to questions from the Council.

PUBLIC COMMENT: Peter Kaiser

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola the City Council/Successor Agency moved to adopt a resolution accepting the annual mid-year financial report and adopting proposed changes to the budget for the Fiscal Year 2022- 2023.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: ADOPTED RESO #23-52

B. ADOPT A RESOLUTION AUTHORIZING THE SUBMITTAL OF THE 2022 HOUSING ELEMENT ANNUAL PROGRESS REPORT TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH

Housing program Manager, Alexia Garcia, presented the item and responded to questions from the Council.

PUBLIC COMMENT: Peter Kaiser

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola the City Council/Successor Agency moved to adopt a resolution authorizing the submittal of the 2022 Housing Element Annual Progress Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research, satisfying the reporting requirements of Government Code section 65400.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None
ABSTAIN: None
ABSENT: None

ACTION: ADOPTED RESO #23-53

11. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

Mayor Oglesby would like to discuss the changes to family and community support program. He would also like to organize an Ad-Hoc Committee to provide a recommendation on family and community support program.

Mayor Pro Tem Pacheco would like to have a special meeting to tour city streets.

B. FOLLOW UP ON PREVIOUS COUNCIL MEMBER REQUESTS

Explore options for vacant buildings in the downtown area on Broadway Avenue

12. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

Council Member Miller reported that it was an honor to attend the Cal Cities New Mayors and Council Members Conference and also disclosed that the City paid for the travel expenses according to policy. Council Member Burks reported the same.

Mayor Pro Tem Pacheco reported that he, Mayor Oglesby and Council Member Miller participated in a park clean up. Starting March 25, 2023, there will be a fire extinguisher installation service for Seaside's residents.

13. CLOSED SESSION

City Attorney Damon read the closed session items and did not anticipate a read out. There were no comments from the public on closed session items.

A. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9

Potential Litigation (2 Matters)

Upon return from closed session, City Attorney Damon did not have any announcements to report.

14. ADJOURNMENT

With no further business, the meeting adjourned at 10:39 p.m. in memory of Ron Eastman and Loretta Cox.

Respectfully submitted,

Dominique L. Davis, City Clerk

Ian N. Oglesby, Mayor



CITY OF SEASIDE STAFF REPORT

Item No.: 8.B.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dan Meewis, Recreation Director

DATE: March 16, 2023

SUBJECT: **ADOPT A RESOLUTION AUTHORIZING THE CLOSURE OF BROADWAY AVENUE TO THROUGH TRAFFIC FROM FREMONT BOULEVARD TO DEL MONTE AVENUE, AND ASSOCIATED SIDE STREETS AS WELL AS THE WEST BOUND LANES OF FREMONT BOULEVARD FROM CLEMENTINA AVENUE TO AMADOR STREET, FOR THE EXOTICS ON BROADWAY EVENT ON AUGUST 19, 2023**

RECOMMENDATION

Adopt a resolution permitting the closure of Broadway Avenue to through traffic from Fremont Boulevard to Del Monte Boulevard, and associated side streets, as well as the west bound lanes of Fremont Boulevard from Clementina Avenue to Amador Street to ensure public safety during the Exotics on Broadway event on Saturday, August 19, 2023.

BACKGROUND

Exotics on Cannery Row, LLC, has submitted an application to hold an Exotics on Broadway Event on Broadway Avenue on Saturday, August 19, 2023 from 1:00 p.m. to 6:00 p.m., with setup and clean up hours as 5:00 a.m. to 12:00 a.m. They are requesting the closure of Broadway Avenue from Fremont Boulevard to Del Monte Boulevard and associated side streets, including Calaveras Street, Alhambra Street, Hillsdale Street and Contra Costa Street from the alleyways, both north and south of Broadway, towards Broadway Avenue, as well as the west-bound lanes of Fremont Boulevard from Clementina Avenue to Amador Street for their display of exotic cars. The closure of Broadway Avenue from Fremont Boulevard to Del Monte Boulevard, as well as the west-bound lanes of Fremont from Broadway Avenue to Amador Street will allow 200-300 exotic cars to be shown, as well as amenities to complement the event, like a stage, bands, vendors, porta-potties, etc.

In 2018, Exotics on Cannery Row outgrew its former location, with crowds estimated in the thousands. However, in 2019, Exotics on Cannery Row LLC held their first annual Exotics on Broadway in Seaside with great success. In 2020 Exotics on Broadway, was poised to come back to Seaside. However, that was at the height of the pandemic, and the show was canceled. Exotics on Broadway made their return to Seaside in 2022, and that show saw some of the largest crowds out of any of the shows during car week, and it featured an extension that utilized the west bound lanes of Fremont Avenue. It is expected that the 2023 show will exceed the attendance of 2022, as it is known as the best free car show on the peninsula.

Typically, during Car Week, Seaside has been a low-key destination for tourists. Exotics on Broadway now offers an opportunity for a free high quality show, which is very popular with locals and tourists, and it has made Seaside a premier destination during Car Week. This event would enhance exposure of Broadway and other Seaside businesses to generate revenue, particularly from food and beverage sales. Several Broadway businesses have mentioned support of this type of event.

The approval of this request for Exotics on Broadway will support the City Council Strategic Priorities of:

- Diverse and Inclusive Community
- Community Safety & Quality of Life

FISCAL IMPACT

Cost Estimate for staff time and resources:

Medical Standby - Three personnel	\$2,882.88
Police Department - Three Officers Assigned to Event	\$2,089.50
<u>Public Works</u>	<u>\$6,300.00</u>
<u>Labor & Vehicles, Rental of City Traffic control, UBER.Bus sign</u>	
TOTAL	\$11,272.38

RECOMMENDATION

If the City Council approves the request for closure of Broadway Avenue from Fremont Boulevard to Del Monte Boulevard, and associated side streets, as well as the west-bound lanes of Fremont Boulevard from Clemintina Avenue to Amador Street on Saturday, August 19, 2023 between the hours of 5:00 a.m. to 12:00 a.m. staff recommends the following conditions be met:

1. Submit a temporary traffic control plan and temporary traffic detour plan prepared by a registered traffic engineer. Reviewed and approved by Public Works.
2. Submit an encroachment permit.
3. No parking signs, morning closure and opening of the roadway in the evening need to be set out 3 days in advance.
4. NO PARKING in the alley on the North and South side of Broadway Avenue between Santa Barbara Street and Del Monte Avenue and Calaveras Street and Contra Costa and they shall provide security to enforce it.
5. Provide information on restrooms and trash control.
6. Organization to provide insurance coverage of the event in the amount of \$3 million per occurrence and \$5 million in the aggregate.
7. Pay all city-related costs associated with the event.
8. Invite Seaside businesses to participate and provide priority vendor spaces for Seaside businesses who are interested in vending at the event.
9. Provide a minimum of 15 security guards for the duration of the event.
10. Due to limited access and medical emergencies that occurred during last year's event, we are requesting to staff a first aid tent (canopy) with members of Seaside Fire Department from the hours of 0745-1945 hours.

Exotics on Broadway will pay all associated fees for their event.

ATTACHMENTS

1. Special Event Application - Exotics on Broadway 2023
2. Exotic on Broadway, LLC -Seaside Encroachment Permit 2023
3. Exotics on Broadway, LLC - Seaside Tent Permit 2023
4. Exotics on Broadway - Signed & Completed Temporary Street Closure Policy 2023
5. Resolution

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Date: 1/30/23

Dear Event Sponsor:

Welcome to the City of Seaside. The following pages include the City of Seaside's Special Events Application and accompanying instructions developed to guide you through the application process.

Effective July 01, 2020 a \$110.00 permit fee was approved by the Seaside City Council. Please enclose a check made out to the City of Seaside with your completed application. Once the completed form is received it will be distributed to all City departments and agencies affected by your event. You will then be notified of the status of your request. On behalf of the City of Seaside we thank you for contributing to the spirit and vitality of our City through the staging of your event. **Best wishes for a successful event!**

Terry Navarro
City of Seaside
986 Hilby Avenue
Seaside, CA 93955
(831) 899-6805 (Office)
(831) 718-8603 (Fax)
Email: tnavarro@ci.seaside.ca.us



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Exotics on Broadway, LLC
Name of Applicant: Johnny Valencia
Address: 1990 Jefferson St City: San Francisco State: CA
Phone: 954.415.1198 Email: Johnny@ExoticsOnBroadway.com
Day of Event Contact Name and Phone: Johnny Valencia 954.415-1198

EVENT INFORMATION:

Event Title: Exotics on Broadway

Event Category:

- | | | |
|---|--|---------------------------------|
| ☐ Athletic / Recreation | ☐ Concert / Performance | ☐ Circus |
| ☐ Celebration / Festival | ☐ Parade / March / Procession | ☐ Dance |
| ☐ Carnival | ☒ Other: <u>Car Show</u> | |

Event Date and Time: 8/19/23
Setup: 8/19/23 5am Event Start: 8/19/23 1pm Event End: 8/19/23 6pm Clean up: 8/19/23 12am

Event Location: Broadway Ave, Seaside, CA - Between Delmar Ave Blvd and Fremont Blvd

EVENT DESCRIPTION:

Please provide detailed description of your event. Include details regarding any components of your event such as the use of vehicles, animals, rides, sanitation provisions or any other pertinent information about the event.

Automotive Car Show that compliments Monterey Car Week. Free to the Public. Static event to include registered show cars, vendors, entertainment stage, VIP tent area, opportunity for local businesses regarding vendor space. Please see Exotics on Broadway 2022 for examples of the event.

Number of Participants:
Public attendance - 20-30K

Event Benefiting:

Federal ID # (if applicable):



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

☐ 501 C(3) ☐ 501 C(6) ☐ Commercial-For Profit ☐

Other: _____

Will admission be charged? ☐ Yes, tickets cost: _____ ☒ No

Is the event open to the public? ☒ Yes ☐ No

If no, how will the event be restricted? Indicate plan on detailed schematics:

How will the event be advertised and promoted? Digital media, social media, website, local Monterey Car Week event websites

Signs posted: As wanted/needed by the city. In the past there was a banner placed near Broadway a week before the event

Special equipment to be used for proposed event: (List all electrical needs you may require)

☒ P.A. System	☒ Generator(s)	☒ Amplified sound / music
☐ Booths	☐ Bleachers	☐ Cooking fuel
☒ Tents	☒ Banners	☒ Barricades
☐ Other: _____		

Will the event include music or live performances? ☒ Yes ☐ No

Will film, video, or photography be involved with the production of event? ☒ Yes ☐ No

Do you intend to sell food or beverage? ☐ Yes ☒ No

(If yes, please attach Health Department Food Vendor Certificate)

Do you intend to sell other merchandise? ☒ Yes ☐ No

Number of Vendors? 40-50 (For-profit vendors must have business license on file with the City)

Vendor Name

Vendor Address

Variety of automotive industry type vendors and exhibitors
that can range from auto dealerships, manufacturers, wheel companies,
performance shops, and local businesses -



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Describe Merchandise

Exotics on Broadway t-shirts, hats, bracelets, stickers

Will alcohol be served?

☒ Yes ☐ No

Will alcohol be sold? (if yes, please attach ABC license)

☐ Yes ☒ No

Parking arrangements: Coe Ave off of Gen. J. in Moore Blvd. We will run
shuttles (Free) all day during event

Safety / Security / Accessibility (please describe your procedures for crowd control and internal security):

We will have a staff of 25 in addition to 20+ security

Security Organization (if required - please attach security contract):

Will be provided as we near the event.

What City services do you anticipate you will need? (i.e. Police, Fire, Public Works, etc.)

Police and Public Works

Method of trash collection/disposal and provision for additional sanitary facilities:

Rented trash and recycle receptacles placed throughout event space.

Other pertinent information or special requests: Insurance info to be provided
30 days before the event

APPLICANT AGREEMENT



SEASIDE
CALIFORNIA

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

All applicable fees must be paid 30 days prior to event date. No permit revisions will be accepted less than 14 days prior to the event date. The City of Seaside retains the right to terminate the event at any time should a responsible city official determine any activity related to the event is a threat to public safety and/or property. I (we) agree to abide by all laws, rules and regulations which may apply to this area. I (we) accept specific responsibility for other members of my group and for any damage done to city property and/or facilities, and agree to clean and restore the site to the condition in which it was found prior to the holding of the specific event. I certify under penalty of perjury that all the preceding information is true to the best of my knowledge. **Completed and signed special event form must be submitted to Recreation and Community Activities Director within seven working days of receipt of form.**

Applicant Signature: *John Velin*

Date: 1/30/23



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

APPLICATION MUST INCLUDE: Detailed schematic of event location indicating specific activity sites. For non-profit organizations, a copy of non-profit status must be submitted.

Attach to application and mail to:

**City of Seaside Recreation Services
Attn: Recreation Director
986 Hilby Avenue
Seaside, CA 93955**

SPECIFIC EVENT CONDITIONS OF APPROVAL

- ✓ Event organizers must clean up any event-related trash.
- ✓ All event noise or sound must be kept to a minimum, particularly before 9:00 a.m. and must not create an annoyance to co-existing events.
- ✓ Permittee is responsible for the actions of all vendors and participants during the event.
- ✓ No activities are permitted onsite that are not included on your permit application.
- ✓ All City ordinances will be strictly enforced (alcohol, dogs, etc.).
- ✓ Permit must be kept on location at all times.

Failure to comply with the above conditions may result in immediate closure of the event and a ban on future events by the organizer in the City of Seaside.

PROVISIONS

Permittee waives all claims against the City, its officers, agents and employees, for loss or damage caused by, arising out of, or in any way connected with, the exercise of this permit and permittee agrees to save harmless, indemnify and defend City, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby granted, except those arising out of the sole negligence of the City.

City shall have the privilege of inspecting the premises covered by this permit any and all time. This permit shall not be assigned. City may terminate this permit at any time if permittee fails to perform and covenant herein contained at the time and in the manner herein provided. City agrees it will not unreasonably exercise this right of termination.

The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the City. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto.

Permittee will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, sexual orientation, age national origin or physical handicaps. Permittee agrees to comply with the terms and conditions contained herein and all rules and regulation of the City subject to this permit.

Applicant Signature: _____

Date: _____

1/30/23



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

INDEMNIFICATION, DEFENSE, HOLD HARMLESS

Applications must furnish the city with a certificate of insurance in an amount no less than \$1 million naming the City of Seaside as an additional insured. The amount of insurance is subject to increase at the discretion of the Finance Director who is the Risk Manager, depending upon the nature of the event. Such insurance must be primary to any city insurance and the city must have at least ten days' notice of cancellation.

For final event approval, you will need commercial general liability insurance that names "the City of Seaside, its officers, employees and agents" as an additional insured and any other public entities impacted by this event. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact Risk Manager. Please obtain the required insurance and mail an original insurance certificate to City of Seaside, Recreation and Community Activities Department, 986 Hilby Ave., Seaside, CA 93955.

Insurance Agency: _____ Insurance Agent: _____

Phone Number: _____

Policy Number: _____

PERMIT HOLDER hereby agrees to protect, defend, indemnify and hold and save harmless **CITY**, its officers, and employees against any and all liability, claims, judgements, costs and demands, however caused, including those resulting from death or injury to **PERMIT HOLDER'S** employees and damage to **PERMIT HOLDER'S** property, arising directly or indirectly out of the obligations or operations herein undertaken by **PERMIT HOLDER**, including those arising from the passive concurrent negligence of **CITY** but save and except those which arise out of the active concurrent negligence, sole negligence, or the sole willful misconduct of **CITY**. **PERMIT HOLDER** will conduct all defense at its sole cost and expense. **CITY** shall be reimbursed by **PERMIT HOLDER** for all costs or attorney's fees incurred by **CITY** in enforcing this obligation.

Applicant Signature: _____

Date: _____

1/30/23

(For Office Use Only)

Authorization

☐ Building _____

☐ Recreation _____

☐ Planning _____

☐ Redevelopment _____



SEASIDE
CALIFORNIA

Special Event Application

Parks and Recreation Division

986 Hilby Avenue, Seaside CA 93955

831-899-6800

☐ Police _____

☐ Public Works

☐ Fire _____

☐ County Health

☐ Finance _____

Comments: _____

CITY OF SEASIDE
440 Harcourt Avenue, Seaside, CA 93955
831-899-6825
831-899-6211 Fax

ENCROACHMENT PERMIT

Administrative Use:

Permit Number: _____	Permit Fee: _____
Date Issued: _____	Receipt No: _____
Expiration Date: _____	Bond Amount: _____
	Receipt No: _____

Applicant/Permittee (May be Contractor):

Phone:

Exotics on Broadway LLC

954-415-1198

Address:

1990 Jefferson St, San Francisco, CA 92605

Contact Person:

Johnny Valencia

Contact Phone:

954-415-1198

Job Address/Location:

Broadway Ave between Del Monte Blvd and Fremont

Cross Streets:

Broadway / Fremont S. to Amador Ave

Assessor Parcel No:

Tract No:

Contractor:

Phone:

Address:

State Contractor's License No:

Seaside Business License No:

Type of Work: ☐ Street Improvement ☐ Street Excavation ☐ Driveway ☐ Sidewalk ☒ Other (describe below)

Project Description: *Automotive Car Show that compliments Monterey Car Week. Static event to include show cars, vendors, entertainment stage, Vip area. Free to the public*

Traffic Control/Lane Drop Required: ☐ no
☒ yes, explain below

Sidewalk Closure Required: ☐ no
☐ yes

Closures at Del Monte / Broadway, Broadway / Fremont, Fremont S + Amador

Permittee to Notify the Following:

Underground Service Alert 1-800-227-2600

Seaside Police 831-899-6748

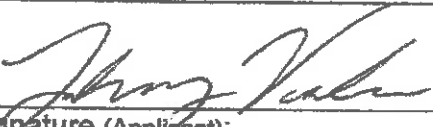
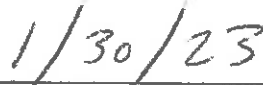
Seaside Fire 831-899-6790

Monterey-Salinas Transit, FAX work location to 831-899-7789

AMR Ambulance 831-718-9555

Applicant/Permittee hereby agrees to comply with the Standard Conditions attached to this application, any special provisions which may be attached to this application and all City Ordinances, Resolutions, Standards and Specifications currently in force. Execution below shall confirm that Applicant/Permittee has received and reviewed the Standard Conditions, understands the same and agrees to be bound thereby.

Specific Standards for Permit # _____:

 
Signature (Applicant): Date:

Johnny Valencia
Please type or handwrite name:

Signature (Contractor): Date:

Please type or handwrite name:

PERMIT ISSUED BY:

SEASIDE PUBLIC WORKS/ENGINEERING DEPARTMENT DATE

I have examined the work covered by this permit and find that it is accordance with the standards of the City of Seaside and recommend acceptance.

Encroachment Inspector Date

Date Bond Released /Reimbursed Amount Check No.

CITY OF SEASIDE PERMIT TO ENCROACH

I. STANDARD CONDITIONS

- A. Permittee or Permittee's authorized representative must notify the City of Seaside (the City) at least 48 hours before starting any work under this Permit. Failure to so notify is cause for revocation of Permit. Should Permittee fail to commence the work or project for which this permit was issued within 180 days from the date of issuance set forth above or fail to actively and diligently exercise the privileges of this Permit, the Permit becomes null and void.
- B. The City shall not be responsible for monitoring the Permittee's compliance with any laws or regulations. If the Permittee performs any work knowing or having reason to know that it is contrary to laws or regulations, the Permittee shall bear all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such work.
- C. Permittee or Permittee's authorized representative shall notify (underground service alert) at least 24 hours before commencing any excavation necessary to perform the work authorized by this Permit. Permittee agrees to contact and obtain an Inquiry ID Number from (underground service alert) 800 - 422 - 4133 at least two (2) working days prior to commencing work. By signing this Permit application, Permittee acknowledges that Permittee understands the statutes and regulations pertaining to excavation near or in the vicinity of underground utilities and agrees to strictly conform all of Permittee's activities to such requirements. And failure on the part of Permittee to comply with such requirements shall be grounds for the immediate revocation of this Permit.
- D. A copy of this Permit shall be kept at the site of the work throughout the period of operations within the jurisdictional limits of the City and any right-of-way therein and shall be shown to any City employee, agent or duly authorized representative or any law enforcement officer upon demand.
- E. This Permit is valid only for the purpose specified herein. No change to the scope of work as identified in the application and/or drawings submitted therewith is permitted except upon written permission of the City Engineer or his/her duly authorized representative.
- F. Compliance with the American with Disabilities Act (ADA): All work shall be conducted in compliance with all applicable Federal, State, and Local Access Laws, regulations and guidelines including but not limited to the Americans with Disabilities Act Accessibility Guidelines (ADAAG), the Public Rights-of-Way Guidelines (PROWG), Design Information Bulletin 82-05, "Pedestrian Accessibility Guidelines for Highway Projects" and the City's encroachment permit and encroachment permit packet shall be approved by the City's California Licensed Professional Engineer, Licensed Architect, or Licensed Landscape Architect. Activities and uses authorized under this Permit are subject to any instruction of the City Engineer or his/her designated representative, including but not limited to the Public Works Inspector. All instructions must be strictly observed.
- G. Any damage caused to City structures by reason of exercise of this Permit shall be replaced or repaired by Permittee at his/her/its sole expense to the satisfaction of the City. Upon notice of damage to City structures arising from the exercise of this Permit, should Permittee fail to promptly make repairs or replaced the damaged item, the City may make any and all

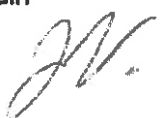


repairs or replacement or have repairs/replacement made and Permittee will be billed and shall reimburse City for all costs incurred.

- H. Unless otherwise specified herein, this Permit may be revoked or canceled at any time by the City Engineer or his/her duly authorized representative at the sole discretion of the City Engineer or his/her duly authorized representative.
- I. Upon written notice of cancellation or revocation of this Permit for any cause whatsoever, Permittee shall promptly restore City right-of-way and structures to their condition prior to the issuance of the Permit and then shall vacate City property. Should Permittee fail to promptly restore the premises or structures to a condition satisfactory to the City Engineer or his/her duly authorized representative, the City may make any and all repairs or have repairs made and Permittee will be billed and shall reimburse City for all costs incurred.
- J. Unless otherwise specifically provided, all costs incurred by Permittee as a result of the conditions of the Permit or the exercise by City of any right, authority, or reservation contained therein shall be the sole responsibility of and shall be borne entirely by the Permittee.
- K. Issuance of this Permit shall not be construed as an obligation on the part of the City to assume responsibility for any damages incurred to the Permittee's improvements and/or for any injury or death to person(s) or damage to property arising out of the permitted work.
- L. This permit is non-transferable.
- M. The City Engineer or his/her designated representative may cancel the permit if the work authorized herein is not commenced within sixty (60) days of issuance and thereafter, in the opinion of the City Engineer, is not diligently prosecuted to completion. Cancellation may be effected by giving written notice thereof by sending the same to the applicant by ordinary mail to the address shown on the application.
- N. The permittee or permittee's authorized representative shall notify the City Engineer when all work is completed.

II. INSURANCE

- A. Permittee shall maintain and provide commercial general liability insurance, with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$2,000,000 per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include coverage for contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. *Any insurance proceeds available to Permittee in excess of the minimum limits and coverage set forth in this Permit and which is applicable to a given loss or claim shall be deemed by this Permit to be applicable to the City.* A certificate of insurance evidencing this coverage shall be provided to the City prior to the start of any work under this Encroachment Permit. The City's Risk Manager may from time to time increase the limits of the required insurance coverage.
- B. The City is to be named as an additional insured with an endorsement in favor of the City.
- C. Coverage provided by Permittee shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain, or be endorsed to contain



a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

- D. A severability of interests provision must apply for all additional insureds ensuring that Permittee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.
- E. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved in writing.
- F. If Permittee maintains higher limits than the minimums shown above, City requires and shall be entitled to coverage for the higher limits maintained by Permittee. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.
- G. Permittee must also maintain worker's compensation insurance as required by State law.

III. INDEMNITY AGREEMENT

- A. Permittee shall indemnify, defend, and hold harmless City, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Permittee's authorized activities under the terms of this permit unless solely caused by the gross negligence or willful misconduct of City, its officers, employees, or agents.
- B. It is expressly understood and agreed between the parties to this Permit that this is an agreement and permit for access to and for certain events to occur or work to take place on City property. This Agreement and permit is not a construction contract or an agreement for design professional services as those terms are defined or used under Title 12 of the California Civil Code (§§ 2772 et. seq.).

IV. DUTY TO DEFEND

- A. As an express and material term of City's issuance of this Permit, Permittee agrees to defend, at its sole expense, the Indemnitees from and against any and all Claims arising out of or related to the permitted encroachment. Permittee's duty to defend shall apply immediately upon demand from the Indemnitees for any injury or death to persons or damage to property occasioned by reason of or arising out of the acts or omissions of the City, its officers, employees and/or agents and the acts or omissions of Permittee, his/her/its agents, employees, contractors and subcontractors and/or any other person or entity performing work authorized by this Permit.
- B. In the event of any controversy, claim or dispute arising out of or relating to this Permit or the violation of any covenant contained herein, the prevailing party shall be entitled to receive from the losing party reasonable expenses, including attorney's fees and costs.
- C. The City Engineer or his/her designated representative may, either at the time of the issuance of this permit or at any time thereafter until the completion of the work, prescribe such additional conditions as he/she may deem necessary for the protection of the public property or for the prevention of undue interference with traffic or to assure public safety.

V. OTHER CONDITIONS

- A. **Progress of Work** Work shall proceed as expeditiously as possible. If the work consists of multiple phases, each phase of work must be approved the City before proceeding with the next phase. The City Engineer or his/her designated representative may cancel the permit if the work authorized herein is not commenced within sixty (60) days of issuance and thereafter, in the opinion of the City Engineer, is not diligently prosecuted to completion. Cancellation may be effected by giving written notice thereof by sending the same to the Permittee by ordinary mail to the address shown on the application.
- B. **Care of Drainage** If the proposed work alters surface runoff or interferes with established drainage, ample provisions shall be made by the Permittee to provide adequate drainage and erosion control as approved by the City Engineer. Construction waste or excavated materials will not be allowed to be washed into the storm drain or sewer system.
- C. **Maintenance** The Permittee agrees by acceptance of this permit to exercise reasonable care to properly maintain utilities within the City right of way and to inspect for and immediately repair any damage to any improvement within the right of way which occurs as a result of the Permittee activities.
- D. **Test Results** If necessary, the Permittee shall provide the City Engineer with soil compaction test results. Compliance with compaction requirements shall be certified by a City-approved materials testing laboratory with local experience.
- E. **Pavement Replacement** All pavement that is removed or damaged shall be replaced in accordance with current City of Seaside standards.
- F. **Protection of Traffic** Provide protection for the traveling public. Barricades shall be placed with flashing amber lights at night. Flag persons shall be provided if necessary. Warning signs, lights and temporary traffic control devices shall be placed in conformance with the requirements of the City Engineer or Inspector and the Caltrans Manual of Traffic Control.
- G. **Storage of Materials** No material shall be stored within two (2) feet of the edge of the pavement, sidewalk or traveled way or within the shoulder line where the shoulders are wider than five (5) feet. No supplies or equipment shall be stored on the City Street or right of way.
- H. **Cleanup** Immediately, upon completion of work and after each work day, all material and debris shall be entirely removed. The right of way shall be left in the same or better condition as before work started.
- I. **Conformance of Construction** All construction shall conform to the most current Caltrans and City of Seaside standards and specifications.
- J. **Bond** Prior to permit issuance, the Permittee is required to provide a bond in the form of a Letter of Credit, Cashier's Check, Money Order, Cash, or Surety Bond in an amount determined by the City Engineer. The bond will be in the name of the City of Seaside and be held by or deposited to the City. The bond will be released or refunded to the individual submitting it upon satisfactory completion of the improvements, acceptance of the project by the City, and written request by the Permittee [SMC 12.04.020].
- K. Permittee or Permittee's authorized representative must notify City of Seaside, herein referred to as "City", at least 48 hours before starting any work under this Permit. Failure to so notify is cause for revocation of Permit. Should Permittee fail to commence the work or project for which this permit was issued within 180 days from the date of issuance set forth above or fail to actively and diligently exercise the privileges of this Permit, the Permit becomes null and void.



- L. The City of Seaside shall not be responsible for monitoring the Permittee's compliance with any laws or regulations. If the Permittee performs any work knowing or having reason to know that it is contrary to laws or regulations, the Permittee shall bear all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such work.
- M. Permittee or Permittee's authorized representative shall notify (underground service alert) at least 24 hours before commencing any excavation necessary to perform the work authorized by this Permit. Permittee agrees to contact and obtain an Inquiry ID Number from (underground service alert) 800 - 422 - 4133 at least two (2) working days prior to commencing work. By signing this Permit application, Permittee acknowledges that Permittee understands the statutes and regulations pertaining to excavation near or in the vicinity of underground utilities and agrees to strictly conform all of Permittee's activities to such requirements. And failure on the part of Permittee to comply with such requirements shall be grounds for the immediate revocation of this Permit.
- N. A copy of this Permit shall be kept at the site of the work throughout the period of operations within the jurisdictional limits of the City of Seaside and any right-of-way therein and shall be shown to any City of Seaside employee, agent or duly authorized representative or any law enforcement officer upon demand.
- O. This Permit is valid only for the purpose specified herein. No change to the scope of work as identified in the application and/or drawings submitted therewith is permitted except upon written permission of the City of Seaside Engineer or his/her duly authorized representative.

VI. DOCUMENTS INCORPORATED BY REFERENCE

- A. The following documents are incorporated into this encroachment permit.
 - a. City Standard Plans
 - b. Caltrans Standard Plans
 - c. Caltrans Standard Specifications
- B. In the event of conflict in the referenced documents for this encroachment permit, the order of precedence from highest to lowest shall be as follows;
 - i. Permits and Licenses
 - ii. Project Specific Conditions found in Exhibit B to the Encroachment Permit
 - iii. Standard Conditions found in Exhibit A to the Encroachment Permit
 - iv. Project Plans
 - v. Revised Standard Specifications
 - vi. Standard Specifications
 - vii. Revised Standard Plans
 - viii. Standard Plans
 - ix. Supplemental project information.



**FIRE DEPARTMENT**1635 Broadway Avenue
Seaside, CA 93955Telephone (831) 899-6790
FAX (831) 899-6261**APPLICATION FOR PERMIT AND INSPECTION TO OPERATE A TEMPORARY TENT,
CANOPY OR MEMBRANE STRUCTURE OF 200 SQUARE FEET OR MORE**GENERAL INFORMATION

Name of Event: Exotics on Broadway Location: Seaside, CA
Start Date/Time: 8/19/23 1pm End Date/Time: 8/19/23 6pm
Event Coordinator/Applicant Name: Johnny Valencia Phone: 954-415-1198

- A. In signing this application, I understand that I am responsible for all aspects of Title 19 and Chapter 31 of the California Fire Code relating to Tents, Canopies and other Membrane Structures. I also agree to contact the Fire Department with at least 24 hours notice so they can conduct any inspections prior to the Tent or Canopy being used. **(Call 831-899-6790 to schedule your inspection with the Fire Department.)**
- B. Submit a site plan showing the size and locations of the Tents/Canopies with this application.
- C. Submit payment of \$179.00 along with this application. This fee covers permit approval and tent inspection. Submit application and payment to:

Seaside Fire Department
1635 Broadway Avenue
Seaside, CA 93955
(cash or check only)Seaside City Hall
440 Harcourt Avenue
Seaside, CA 93955
(cash, check or credit card)

In signing this application, I understand that I am responsible for all aspects as stipulated by the California Fire Code, Title 19 and all applicable fire ordinances pertaining to assembly tents (see attachments). Failure to comply with these requirements at any time will result in suspension/revocation/refusal to issue assembly tent permit.

Signature of Owner/Applicant: Johnny ValenciaDate: 1/30/23

The following comments are based on the applicable edition of the California Codes and should be resolved before a permit is issued.

Tent/Membrane Structure Requirements:

- ☐ A minimum of 20 ft. clear width shall be provided around the tent, and shall be no closer than 20 ft. to lot lines, buildings, other temporary structures, vehicles. Support ropes and guy wires are not included.
- ☐ The structure shall not be located within a fire lane or public street.
- ☐ Fire apparatus access roads shall be provided of minimum of 26 ft. wide.
- ☐ Smoking, cooking or use of open flames in the tent shall not be permitted. If cooking is to be used, a separate dedicated cooking tent operation shall be used. Additional requirements shall apply.
- ☐ Approved "No Smoking" signs shall be conspicuously posted.
- ☐ Exits, with a minimum width of 6 ft. each, shall be provided and kept clear at all times. The number of exits required shall be determined by the occupant load and CFC Table 3103.12.2. Exit signs shall be self-luminous or shall be internally or externally illuminated.

Exiting Requirement:

Occupant Load	Minimum Number of Exits	Minimum Width of Tent or Canopy	Each Exit (inches) Membrane Structure
10 to 199	2	72 inches	36 inches
200 to 499	3	72 inches	72 inches
500 to 999	4	96 inches	72 inches
1,000 to 1,999	5	120 inches	96 inches
2,000 to 2,999	6	120 inches	96 inches
Over 3,000	7	120 inches	96 inches

- ☐ Emergency Lighting may be required.
- ☐ Hay, straw, shaving or similar combustibles shall not be located within any tent structure.
- ☐ Open flame or other devices emitting flames, fire or heat or any flammable or combustible liquids, gas, or charcoal shall not be permitted under the tent or located within 20 ft. unless specifically approved and permitted.
- ☐ Warming of foods and similar operations using solids flammables or other similar devices that do not pose a fire hazard, shall be permitted.
- ☐ If heating and cooking devices are approved, they shall not be located within 10 ft. of an exit or combustible material. These distances may be increased based upon the type and hazard of the cooking.
- ☐ A minimum of one 2A-10BC fire extinguisher shall be provided for each tent less than 3,000 sq. ft. or less than 75 ft. across. The fire extinguisher shall be currently serviced & tagged by a certified company and readily accessible.
- ☐ Other: _____

Flame Resistance:

- ☐ The sidewalls, drops and tops of tents and canopies shall be composed of flame-resistant material or shall be treated with a flame retardant in an approved manner. Temporary membrane structures, tents or canopies shall have a permanently affixed label bearing the following information:
 1. Tent size and fabric or material type.
 2. Date materials were last treated with an approved flame retardant.
 3. The trade name and type of flame retardant utilized in the treatment.
 4. The name of the person and firm that applied the flame retardant.

**Generators:**

- ☐ Generators and other internal combustion power sources shall be separated from temporary membrane structures, tents, and canopies by a minimum of 20' and be isolated from contact with the public by fencing, enclosure or other approved means.
- ☐ Other: _____

LP-Gas:

- ☐ Equipment such as tanks, valves, tubing and other related components shall be approved and in accordance with Article 82 and the Mechanical Code. LP-gas containers up to 125 gallon water capacity shall be located outside tents and canopies a minimum 5 feet. Container shall be adequately protected to prevent tampering, damage by vehicles or other hazards.
- ☐ Other: _____

Floor Plan, specifying the following:

- ☐ Location of exits (including size, type, and etc.).
- ☐ Location of fire extinguishers.
- ☐ Location of "No Smoking" signs.
- ☐ Location of emergency lighting (if required).
- ☐ Location of chairs, tables, merchandise and exhibits.
- ☐ Other: _____

Inspection Requirements:

- ☐ The permit shall be valid only for the dates specifically requested and indicated on the issued permit.
- ☐ Verification of compliance and inspection by the Seaside Fire Department shall be required PRIOR to use.
- ☐ Re-submit application / plans
- ☐ Other: _____

Questions can be directed to the Seaside Fire Department at (831) 899-6790

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OFFICIAL USE: DO NOT WRITE BELOW THIS LINE

NOTES:

Inspector's Name: _____ Date: _____

Inspector's Signature _____



TEMPORARY STREET CLOSURE POLICY

I. Purpose

- A. It is the policy of the City of Seaside to encourage neighborhood, business, and community activities that promote the health, welfare, safety, and harmony of its citizens. Temporary street closures for such activities will be authorized when those closures are not anticipated to cause harm to or be a significant disruption to the general public.
- B. The purpose of this policy to the define parameters under which requests for temporary street closures for community and special events will be considered and processed. Except as otherwise provided by law, it shall be unlawful to close any public street unless a Street Closing Permit has been issued by the City of Seaside in accordance with this policy.

II. Scope

This policy applies to all roads and streets in the City of Seaside road system.

- A. City Manager's Administrative Approval: The City Manager, with recommendation of City staff, is authorized to approve:
 - 1. City sponsored events and community events that occur on an annual or routine basis, and have been previously approved by the City Council (i.e., Hot Cars Cool Nights, Red White and Blues, Farmer's Market, Fire Department Open House, etc.); and
 - 2. Closures lasting for eight hours or less where the majority of residents / businesses within 500 feet of the proposed closure support the closure (i.e. a neighborhood block party).
- B. City Council Approval: City Council approval is required for:
 - 1. Special events of a non-routine nature;
 - 2. Events lasting longer than eight hours; and
 - 3. Requests for closure of traffic arteries or streets with a speed limit that exceeds 30 miles per hour.

III. Policy Criteria

- A. Disposition of Temporary Street Closure Requests is administrative in nature under the authority of the City Manager and the Seaside City Council.
- B. A notice of application for street closure must be distributed to residents and business affected by the potential closure sample form attached.
- C. Fire hydrants on the specified street closure shall not be obstructed by vehicles, temporary structures, tents or other obstacles that impede the fire departments ability to access the hydrant in the event of an emergency. A minimum of 20-foot unobstructed path must be maintained for emergency vehicle access to the street if the event is not a complete, hard closure. If the event plans on having a hard closure, both the fire and police departments must be made aware of the closure in advance so alternative routes of response can be planned. An Emergency Access plan must be submitted and approved by the Fire Department and Police Department.



- D. The applicant shall conduct all activities in such a manner that the health and safety of the public are not negatively impacted.
- E. Promptly following the conclusion of the event, the applicant shall clean the right-of-way equivalent to its condition prior to the temporary closure.
- F. Approval of the request is subject to other conditions that may be specified by the City Manager or City Council.
- G. Conditions considered for all street closures include (but are not limited to):
 - 1. Impact of the proposed closure on residents, occupants, or businesses.
 - 2. Impact of the proposed closure on the accessibility of emergency vehicles into the closure areas.
 - 3. Impact of the proposed closure on vehicular traffic such as circulation, site lines, traffic movement, and availability of alternate routes for traffic.
 - 4. Potential interference with commercial and business activities in the immediate vicinity.
 - 5. Conditions existing within the surrounding area that, when occurring in conjunction with a street closure, might create a hardship or an unnecessary inconvenience to the public or persons residing in the area.
- H. The applicant is responsible for all costs associated with establishing, running, or maintaining the closure, including reimbursing the City for any costs associated with the closure, unless a fee waiver is approved by the City Council.
- I. The proposed street closure must be compatible with the neighborhood / commercial area of the requested street or road.
- J. The location must be large enough for the anticipated the crowd capacity as determined by the City's Police Chief, Fire Chief, City Engineer, and Risk Manager.
- K. The temporary street closure shall be for a period less than eight (8) hours, including any set up time and breakdown time, unless approved by City Council.
- L. The City of Seaside maintains the right to cancel approval of the street closure at any time.
- M. The City reserves the right to limit the number of street closures in particular areas in order to limit disruption to residents and businesses.
- N. The City Manager will maintain and update the application and other forms to support this policy.

IV. Application Procedure

- A. The applicant shall submit a Seaside Application for Temporary Street Closing Permit at least 90 days prior to the date of the proposed street closure. Applications submitted less than 90 days cannot be guaranteed a response for approval or denial.
- B. A site map must be included with the application detailing a 20-foot emergency vehicle access lane through closure, or alternative emergency vehicle access in accordance with an approved Emergency Access Plan.



- C. All applicable documents shall be attached to the Application for Temporary Street Closing Permit (consult with City staff to determine which documents are required):
 - 1. Special Event Application;
 - 2. Detailed site map;
 - 3. Traffic control plan;
 - 4. Emergency Access Plan;
 - 5. Temporary detour plan;
 - 6. Petition with signatures of affected residents / businesses; and
 - 7. Proof of insurance.
- D. Incomplete applications will be denied.
- E. The City's Police Chief, Fire Chief, City Engineer, and Risk Manager will review application materials and make recommendations regarding the closure to the City Manager and/or City Council.
- F. In the event an application is denied by the City Manager, the applicant may appeal to the City Council.

V. Road Closure / Barricade Equipment:

- A. Barricade equipment is required and can be provided by the City. City Staff will contact the Maintenance & Utilities Superintendent to schedule the delivery of the barricade equipment.
- B. Barricades will be delivered by the Maintenance & Utilities Division the last working day before the event and will be picked up the first working day after the event.
- C. Depending on the proposed closure, the City may require City staff or a bonded and insured traffic control company to be responsible for opening and closing the roadway.

VI. Public Notification

- A. At the applicant's expense, and prior to approval of the potential closure, the City will notify all residents/tenants directly affected by the street closure and provide them with the means to comment on the proposed closure.
- B. At a minimum, notices will be distributed to all who live or own/manage businesses within a 500-foot radius of the event location.
- C. The applicant may submit a petition demonstrating support of the affected residences / businesses which may be accepted in lieu of the City's noticing process. Upon request, the City will provide the applicant of a list of businesses and residences within the 500-foot radius.



VII. Fees and Charges

- A. The applicant will be responsible for all applicable fees and costs associated with the street closure, including but not limited to:
 - 1. Public Noticing;
 - 2. Use of City barricades;
 - 3. Staff time to shut down and reopen the street;
 - 4. Permit fee as established by the City Council in the adopted fee schedule;
 - 5. Cost of any required traffic plans and Emergency Access Plans; and
 - 6. Police, Fire, and other staff time as deemed necessary by the City
- B. The City Council may waive the fees associated with street closures.

VIII. Additional Event Requirements

- A. No stakes or penetrations may be made through the street surface.
- B. No disposal of anything in storm sewers.
- C. Any marking on the street can be done in chalk or washable material. No paint or permanent markings can be used.
- D. No loud speaker system shall be used which is audible beyond the designated event location. Event organizers and guests shall be in compliance with public peace statutes and ordinances.
- E. Alcoholic beverages are prohibited on City streets or public right of way unless the applicant has obtained a permit from the City. Proof of ABC license must be submitted to the City prior to the event in accordance with the Special event application.
- F. If alcoholic beverages are dispensed, event organizers may be subject to criminal penalties if under-aged persons are consuming or possessing such beverages.

IX. Damages & Insurance

- A. Any person or persons to whom a Street Closing Permit has been issued shall be liable for any loss or damage to any City of Seaside property arising out of the issuance or exercise of said permit.
- B. As a condition to the issuance of any Street Closing Permit, the permittee or permittees may be required to provide insurance to indemnify the City from any and all damages and costs of litigation arising out of the issuance and use of such permit.
- C. As a condition to the issuance of any Street Closing Permit, the City may require the permittee to indemnify and hold the City harmless from any claims for damages arising out of the street closing.



February 2022

STREET CLOSURE NOTIFICATION (SAMPLE)

Notice Application for Street Closure

This notice serves as notification that a request for street closure has been submitted to the City of Seaside and includes a request to close a portion of: (insert street)

Noticing Date:

1/30/2023

Name of Applicant:

Johnny Valencia

Name of the Event / Purpose of Closure:

Exotics On Broadway

Date of Closure:

8/19/2023

Start Time of Closure:

5:00am

End Time of Closure:

12:00am

Streets to be closed:

A: Broadway Avenue from to Del Monte to Fremont

B: West bound lanes of Fremont from to Broadway to Amador Street

C: _____ from to _____

Map of Closure:

Map of Street Closure:



To provide input on this application:

Provide written comment to city clerk@ci.seaside.ca.us, include the following in the subject line "Public comment item # (insert the agenda item number relevance to your comment). Written comments must be received by 3pm of the day of the meeting

Provide public comment in person at the meeting.

Meeting Date/Time:

March 16, 2023 at 5:00 pm

Meeting Information:



February 2022

TEMPORARY STREET CLOSURE APPLICATION

Applicant Information	
Name of Applicant: <u>Johnny Valencia</u>	Date: <u>1/30/23</u>
Mailing Address: <u>1990 Jefferson St.</u>	City/ State: <u>San Francisco, CA 94605</u>
Email: <u>Johnny@gearagency.com</u>	Phone: <u>954-415-1198</u>

Street Closure Details	
Name of the Event / Purpose of Closure: <u>Exotics on Broadway</u>	
General Description: <u>Automatic Car Show that compliments Monterey Car Week static event that includes show cars, vendors, entertainment stage, VIP area. Free to the public</u>	
Event Start and End Time: <u>8/19/23 1pm - 8/19/23 6pm</u>	Estimated number of people in attendance: <u>15-20k</u>
Date of Event: <u>8/19/23</u>	Total Number of streets to be closed: <u>2</u>
Will alcohol be served? <u>No</u>	Will the event include live or amplified music? <u>Yes</u>
Streets to be closed (please attach a detailed site map of closure location):	
A: <u>Broadway Avenue</u> from to <u>Del Monte to Fremont</u>	
B: <u>West Bound lanes of Fremont</u> from to <u>Broadway to Amador Street</u>	
C: _____ from to _____	
Street close time: <u>5am 8/19/23</u>	Street opening time: <u>12am 8/20/23</u>
Supplementary questions	Yes No
Will vehicles be allowed inside the closure?	☒
If yes, please explain why and provide their locations: <u>Car show on the street</u>	
Are you planning to hire a security company for the planned closure?	☒
If yes, provide the Company name, phone number, name of Supervisor, and locations for where security will be placed: <u>As the event is in August, this is not yet known we have used Gordon in the past</u>	
I certify that the information provided in the application is true and correct to the best of my knowledge.	
Applicant Signature: <u>Johnny Valencia</u>	Date: <u>1/30/23</u>

**For Official Use Only****Engineering / Public Works Department**

Application Review Questions	Yes	No
Has the traffic control plan been submitted?		
Is the traffic control plan approved?		
Per the approved traffic control plan, is security being required for traffic control?		
Is the street closure application approved by the Engineering / Public Works Dept?		
If no, what is the reason for denial:		
Is the street closure approved with conditions?		
If yes, what are the approval conditions?		
Name of Dept. Head:	Title:	
Signature:		

Police Department

Application Review Questions	Yes	No
Based on the information provided, does the applicant need to have Security assigned to assist traffic around the street closure?		
If yes, please identify the areas where security is required:		
Is the street closure application approved by the Police Dept?		
If no, what is the reason for denial:		
Is the street closure approved with conditions?		
If yes, what are the approval conditions?		
Name of Dept. Head:	Title:	
Signature:		



February 2022

Fire Department		
Application Review Questions	Yes	No
Does the site plan show obstructions on the road way?	X	
Does the site plan does provide for a 20' wide fire lane for emergency vehicle access?		X
Is the street closure application approved by the Fire Dept?	X	
If no, what is the reason for denial:		
Is the street closure approved with conditions?	X	
If yes, what are the approval conditions? THE ALLEYS ON BOTH SIDE'S OF BROADWAY SHALL BE ACCESSIBLE		
Name of Dept. Head: Paul BLAHA	Title: DEPUTY FIRE CHIEF	
Signature: [Signature]		
Risk Management		
Application Review Questions	Yes	No
Does the proposed street closure meet the requirements of this policy with respect to size, compatibility, etc.?		
If required, has the applicant submitted Liability Insurance?		
Is the street closure application approved by Risk Management?		
If no, what is the reason for denial:		
Is the street closure approved with conditions?		
If yes, what are the approval conditions?		
Name of Dept. Head:	Title:	
Signature:		

Status of Application

The street closure request is: APPROVED _____ DENIED _____ DATE: _____

City Manager's Signature / Date: _____

If applicable, scheduled for City Council consideration on: _____

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE APPROVING THE CLOSURE OF CLOSURE OF BROADWAY AVENUE TO THROUGH TRAFFIC FROM FREMONT BOULEVARD TO DEL MONTE BOULEVARD AND ASSOCIATED SIDE STREETS, AS WELL AS THE WEST-BOUND LANES OF FREMONT BOULEVARD FROM BROADWAY AVENUE TO AMADOR STREET

WHEREAS, Exotics on Broadway, LLC will be holding their Exotics on Broadway event that is open to the public;

WHEREAS, the closing of Broadway Avenue from Fremont Boulevard to Del Monte and associated side streets, as well as the west-bound lanes of Fremont Boulevard from Broadway Avenue to Amador Street is necessary between the hours of 5:00 a.m. on Saturday, August 19, 2023 and 12:00 a.m. on Sunday August 20, 2023 to ensure the safety of the public;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby approves the closure of Broadway Avenue from Fremont Boulevard to Del Monte and associated side streets, as well as the west-bound lanes of Fremont Boulevard From Broadway Avenue to Amador Street to ensure the safety of the public using this portion of roadway during this event.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 16th day of March 2023 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk



CITY OF SEASIDE STAFF REPORT

Item No.: 8.C.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dan Meewis, Recreation Director

DATE: March 16, 2023

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE CLOSURE OF
CANYON DEL REY BOULEVARD FOR THE CITY OF SEASIDE'S
RED, WHITE, AND BLUES EVENT ON JULY 4, 2023**

RECOMMENDATION

Adopt a resolution authorizing the closure of Canyon Del Rey Boulevard for the City of Seaside's community event on July 4, 2023.

BACKGROUND

The City of Seaside will be holding the 4th annual Red, White, and Blues Event on Monday, July 4, 2022, on the lawn at City Hall. This event will need to utilize Canyon Del Rey for the activities of the event. The closure of Canyon Del Rey will greatly enhance the event and will allow for greater safety for participants and staff. This year's event will feature live music, bounce houses, a variety of carnival games, local food and craft vendors, and other activities for families.

The approval of this request for the road closure for the 4th of July Celebration "Red, White, and Blues", will support the City Council Strategic Priorities of:

- Diverse and Inclusive Community
- Community Safety & Quality of Life

FISCAL IMPACT

The approximate fiscal impact for this item is \$1000.00 in Public Works staff time to open and close the road.

ATTACHMENTS

1. Resolution

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**APPROVING THE CLOSURE OF HIGHWAY 218 (CANYON DEL REY),
HARCOURT AVENUE, ALLSTON STREET AND HILLSDALE AVENUE TO
THROUGH TRAFFIC ON JULY 4, 2023**

WHEREAS, the City of Seaside sponsors the Community Event "Red, White & Blues" on July 4, 2023, on the lawn at Seaside City Hall that is open to the public; and

WHEREAS, it is necessary to close Highway 218 (Canyon Del Rey), Harcourt Avenue, Hillsdale Street, and Allston Street to through traffic between the hours of 10:00 a.m. and 11:00 p.m. on July 4, 2023, to insure the safety of the public and staff; and

WHEREAS, the California Department of Transportation requires a City Council resolution approving closure of state highways and city roadways.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby approves the closure of Highway 218 (Canyon Del Rey) from Hilby Avenue to Sonoma Avenue; Harcourt Avenue from Canyon Del Rey to Hillsdale Street; Allston Street and Hillsdale Street at Harcourt Avenue, between the hours of 10:00 a.m. and 11:00 p.m. on July 4, 2023, to ensure the safety of the public using this portion of roadway during this event.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 16th day of March 2023, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk



CITY OF SEASIDE STAFF REPORT

Item No.: 8.D.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dan Meewis, Recreation Director

DATE: March 16, 2023

SUBJECT: **ADOPT A RESOLUTION AUTHORIZING THE CLOSURE OF CANYON DEL REY BOULEVARD FOR THE ACTION COUNCIL BUILDING HEALTHY COMMUNITIES "JUNETEENTH FESTIVAL JUBILEE" EVENT ON JUNE 17, 2023, AND APPROVING A CO-SPONSORSHIP TO WAIVE ALL FEES AND ASSOCIATED COSTS FOR THE EVENT ON THE CITY HALL LAWN AND LAGUNA GRANDE PARK.**

RECOMMENDATION

Adopt a resolution authorizing the closure of Canyon Del Rey Boulevard for the Action Council Building Healthy Communities "Juneteenth Festival Jubilee" event on June 17, 2023.

BACKGROUND

The Action Council Building Healthy Communities is requesting to hold their annual "Juneteenth Festival Jubilee" on Saturday, June 17, 2023. Juneteenth is the oldest nationally celebrated commemoration of the ending of slavery in the United States. This day is celebrated with performances (speakers, singers, dancers, etc.). They will also have a barbecue with watermelon and red soda. The organizers are requesting co-sponsorship, and a fee waiver to waive all fees and use of the City's stage. The Juneteenth Festival Jubilee is open to the public and no fees will be charged.

This event will also need to utilize Canyon Del Rey for the activities of the event. The closure of Canyon Del Rey will greatly enhance the event, and will allow for greater safety for participants, volunteers, and the organizing team.

The approval of this request for the fee waiver and the road closure for the Juneteenth Festival Jubilee will support the City Council Strategic Priorities of:

- Diverse and Inclusive Community
- Community Safety & Quality of Life

FISCAL IMPACT

Should the City Council approve the request for the fee waiver and the road closure, the approximate fiscal impact is as follows:

Special Event Application	\$110.00
Laguna Grande Park Rental Fee	\$121.00
City Hall Lawn Rental Fee	\$121.00
Laguna Grande Park & City Hall Lawn Deposit	\$396.00
Bounce House Fee	\$34.00
<u>Public Works Staff Time</u>	<u>\$1,752.00</u>
TOTAL	\$2,534.00

ATTACHMENTS

1. Resolution
2. Juneteenth 831 Fee Waiver Request & Special Event Application 2023
3. Temporary Street Closure Policy- Juneteenth 831 2023

Reviewed for Submission to the City Council by:


 Jaime M. Fontes, City Manager

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**APPROVING THE CLOSURE OF HIGHWAY 218 (CANYON DEL REY),
HARCOURT AVENUE, ALLSTON STREET AND HILLSDALE AVENUE TO
THROUGH TRAFFIC ON JUNE 17, 2023**

WHEREAS, the City of Seaside co-sponsors the Community Event "Juneteenth Festival Jubilee" on June 17, 2023, on the lawn at Seaside City Hall and Laguna Grande Park that is open to the public; and

WHEREAS, it is necessary to close Highway 218 (Canyon Del Rey), Harcourt Avenue, Hillsdale Street, and Allston Street to through traffic between the hours of 11:00 a.m. and 9:00 p.m. on June 17, 2023, to insure the safety of the public and staff; and

WHEREAS, the California Department of Transportation requires a City Council resolution approving closure of state highways and city roadways.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby approves the closure of Highway 218 (Canyon Del Rey) from Hilby Avenue to Sonoma Avenue; Harcourt Avenue from Canyon Del Rey to Hillsdale Street; Allston Street and Hillsdale Street at Harcourt Avenue, between the hours of 11:00 a.m. and 9:00 p.m. on June 17, 2023, to ensure the safety of the public using this portion of roadway during this event.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 16th day of March 2023, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk



**SEASIDE
CALIFORNIA**

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Action Council - Building Healthy Communities
Name of Applicant: Rosalyn Green
Address: P.O. Box 327 City: Seaside State: CA
Phone: 831 901 9180 Email: rosalynbhc@actioncouncil.org

EVENT INFORMATION:

Event Title: Juneteenth Jubilee
Event Description: celebration of black culture commemorating emancipation
Event Date: 6.17.23 Room(s) Requested: Laguna Grande Park
Time (including set-up): 8am - 8pm Approximate Number of Guests: open to the public

ADDITIONAL INFORMATION:

Reason for Requesting Fee Waiver: city co. sponsored ^{annual} event

Have you received a Fee Waiver in the past? ☒ Yes, the event was on 12/18/22 ☐ No

What is your organization's tax identification number? _____

What percentage of your members or participants resides in Seaside? _____

Is your organization based in Seaside?

☒ Yes ☐ No

Is your organization able to provide liability insurance?

☒ Yes ☐ No

Will alcohol be served or sold at your event?

☐ Yes ☒ No

Applicant Signature: _____

Date: 3.10.23

(For Office Use Only)

Fee Waiver Request: ☐ Approved ☐ Denied ☐ Appealed

Security Deposit Required? ☐ Yes ☐ No

Staff Signature: _____

Date: _____

Notes: _____



**SEASIDE
CALIFORNIA**

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

POLICY REGARDING ROOM RENTAL FEES AND WAIVERS

Fees may be waived for activities that benefit the majority of Seaside residents. Any new organizations requesting fee waivers are required to submit a letter of intent and complete the Fee Waiver Request form to the Recreation Services Department. The application will be submitted to the City Manager or his designee for review and approval. In the event that the fee waiver request is denied by the City Manager, the request can be appealed to the City Council. Applicants must demonstrate that the following criteria are satisfied:

1. At least 60% of the organization's membership must consist of Seaside residents. The organization must provide documentation verifying membership residency.
2. The organization must be a 501(C)3 non-profit or public benefit organization and provide taxpayer identification number.
3. The organization must provide an in-kind service/donation to benefit and augment the City of Seaside. A written statement must be submitted with the application outlining specific donations and/or services provided by the organization to the City of Seaside.

FEE WAIVERS FOR MEETING ROOMS

1. Meetings are limited to four hours.
2. All organizations receiving fee waivers must give seven days notice of cancellation. If no notice is given of cancellation, the City reserves the right to deny further fee waiver requests.
3. Due to limited space, organizations may not request fee waivers for any more than one meeting room use per year; fee waivers are not intended to provide for ongoing weekly or monthly meeting use.
4. No faith based organizations may apply for fee waivers due to the separation of church and state.

AUDITORIUM RENTAL FEE WAIVER

Organizations requesting the use of the Auditorium must:

1. Pay the non-refundable portion of the deposit per event.
2. An organization requesting use of the auditorium for a special event or meeting may receive no more than one fee waiver request within a 90-day period.
3. Provide special event liability insurance. The following is required:
 - a. Provide an "Occurrence Made" liability insurance policy, naming the city as additionally insured, with limits of \$1 million per occurrence and \$2 million aggregate. A copy of that policy must be provided to the Recreation Services Department.

OR

 - b. Purchase Special Event Liability insurance through the Recreation Services Department at the time of fee waiver request. This insurance covers not only the city, but also those renting the facility.
4. Fundraising activities of any nature do not qualify for fee waivers.
5. Special events may be required to provide security at renter's expense. A photocopy of the contract must be on file with the Recreation Services Department. The number of security guards required is determined by the nature of the event and the numbers in attendance.

***A City-sanctioned organization is defined as "any community based group or organization that in cooperation with the Recreation Services Department, provides an entertainment, recreation and/educational service benefiting the citizens of Seaside."**

****All deposits are placed in the maintenance and janitorial fund designated for the upkeep and repair of the Oldemeyer Center.**



SEASIDE CALIFORNIA

Parks and Picnics Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Name of Applicant: Rosalyn Green / Tinisha Dunn

Address: PO Box 327 City: Seaside CA Zip: 93955

Phone: 831 909 9180 Email: rosalynbhc@actioncouncil.org

☒ Resident

☐ Non-Resident

Organization: Monterey County

Black Caucus / Juneteenth 83

FACILITY RESERVATION:

Intended Use/Activity: Juneteenth Festival Jubilee

Reservation Date(s): 6/17/23 Times: (Available 8 AM-Dusk) 8am - Dusk

Location Requested: (All fees per current adopted fee schedule)

Soper

☐ BBQ Area 1

☐ BBQ Area 2

☐ BBQ Area 3

☐ Large BBQ Area

☐ Entire BBQ Areas

Laguna Grande Park

☐ Lakeside BBQ Area 1

☐ Lakeside BBQ Area 2

☒ Entire Lakeside BBQ Areas

☐ Eucalyptus BBQ Area

☐ Hillside BBQ Area 1

☐ Hillside BBQ Area 2

☐ Hillside BBQ Area 3

☐ Hillside BBQ Area 4

☐ Hillside BBQ Area 5

☐ Hillside BBQ Area 6

Other

☐ Metz BBQ Area

☐ Ellis Park BBQ Area

☐ Robert's Lake

☐ City Hall Lawn

Do you intend to play music? (No amplified, live music, or bands allowed)

☒ Yes

☐ No

Do you intend to use the BBQ pits?

☐ Yes

☒ No

☒ Bounce House (additional fee)

Estimated Attendance: Community

(For Office Use Only)

Permit Fee: _____

Authorized Agent: _____ Date: _____

Note: - Original to Resource Management/Recreation Department
- Copy to Police Department - Copy to Parks Division



**SEASIDE
CALIFORNIA**

**Parks and Picnics
Facility Use Request Form**
Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

I, the undersigned, hereby certify that I will be personally responsible for any damage sustained to the grounds, buildings, furniture, or equipment occurring through the occupancy of said facilities. I will also be responsible for the enforcement of the Department rules and regulations. City Ordinance 9.12020 makes it unlawful for any person to knowingly make, continue or cause to be made or continue any excessive, unnecessary or unusually loud noise. City Ordinance 9.08.060(B)(1) makes it unlawful for any person using a park to consume or have in his/her possession an open container of any alcoholic beverage. **Please be aware that the City does not provide electricity for any park reservation other than a reservation made for a City Function.**

For rentals on Nights/Weekends or Holidays please call 831-394-6811 for police matters. For rental concerns or restroom issues, please call 831-760-2236. If no one responds within 15 minutes, then call 831-860-2336. It is also recommend that you have a copy of your receipt on hand during your rental.

Initials: RGJ

Food Sales and Prohibited Goods & Materials:

- ❖ All food providers within the city utilizing disposable food service ware shall use certified compostable products, or recyclable non-plastic products. This includes but is not limited to plates, napkins, straws, cups, bottles, lids, utensils, bowls, stirrers, beverage plugs, trays and hinged or lidded containers. Non-plastic single-use products shall be allowed only if they are currently accepted for composting or recycling by the designated waste hauler and the Monterey Regional Waste Management District.
- ❖ Applicant is prohibited: to use any PLASTIC water bottles, use Styrofoam/polystyrene packaging, and provide plastic straws.
- ❖ The use of balloons is prohibited at all City of Seaside parks and facilities.

Initials: RGJ

IT IS DISTINCTLY UNDERSTOOD AND AGREE, that the applicant assumes all risk for loss, damage, liability, injury, and costs or expenses that may arise during or because of such use or occupancy of the facility of the city of Seaside and its Public Works Department. The applicant further agrees that in consideration of being permitted to use said facilities, he/she will save and hold the City of Seaside and said Public Works Department and/or its employees, free and harmless from any loss claims liability, damage and/or injuries to persons or property that in any way may be caused by applicants use or occupancy of said facilities.

NOTE: All Park Rental Fees Are Non-Refundable
75% of cleaning deposits will be refunded within 14 -21 working days after use of facility.
The remaining 25% of the deposit will be kept in the Janitorial/Maintenance account.

(Rental Area Must Be Clean In Order To Receive a Refund)

Signature of Applicant: _____

Date: _____

12/22/22



SEASIDE CALIFORNIA

Parks and Picnics Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Name of Applicant: Rosalyn Green/Tinisha Dean
Action/Building Healthy Communities
Address: PO Box 327 City: Seaside CA Zip: 93955
Phone: 831 901 9180 Email: rosalynbhc@actioncouncil.org

☐ Resident

☐ Non-Resident

Organization: Monterey County
Black Caucus/June 16th

FACILITY RESERVATION:

Intended Use/Activity: June 16th Festival Jubilee

Reservation Date(s): 6/17/23 Times: (Available 8 AM-Dusk) 8am - Dusk

Location Requested: (All fees per current adopted fee schedule)

Soper

☐ BBQ Area 1

☐ BBQ Area 2

☐ BBQ Area 3

☐ Large BBQ Area

☐ Entire BBQ Areas

Laguna Grande Park

☐ Lakeside BBQ Area 1

☐ Lakeside BBQ Area 2

☐ Entire Lakeside BBQ Areas

☐ Eucalyptus BBQ Area

☐ Hillside BBQ Area 1

☐ Hillside BBQ Area 2

☐ Hillside BBQ Area 3

☐ Hillside BBQ Area 4

☐ Hillside BBQ Area 5

☐ Hillside BBQ Area 6

Other

☐ Metz BBQ Area

☐ Ellis Park BBQ Area

☐ Robert's Lake

☒ City Hall Lawn

☐ Sports Complex

Do you intend to play music? (No amplified, live music, or bands allowed)

☒ Yes

☐ No

Do you intend to use the BBQ pits?

☐ Yes

☒ No

☒ Bounce House (additional fee)

Estimated Attendance: Community

(For Office Use Only)

Permit Fee: _____

Authorized Agent: _____ Date: _____

Note: - Original to Resource Management/Recreation Department
- Copy to Police Department - Copy to Parks Division



SEASIDE CALIFORNIA

Parks and Picnics Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

I, the undersigned, hereby certify that I will be personally responsible for any damage sustained to the grounds, buildings, furniture, or equipment occurring through the occupancy of said facilities. I will also be responsible for the enforcement of the Department rules and regulations. City Ordinance 9.12020 makes it unlawful for any person to knowingly make, continue or cause to be made or continue any excessive, unnecessary or unusually loud noise. City Ordinance 9.08.060(B)(1) makes it unlawful for any person using a park to consume or have in his/her possession an open container of any alcoholic beverage. **Please be aware that the City does not provide electricity for any park reservation other than a reservation made for a City Function.**

For rentals on Nights/Weekends or Holidays please call 831-394-6811 for police matters. For rental concerns or restroom issues, please call 831-760-2236. If no one responds within 15 minutes, then call 831-860-2336. It is also recommend that you have a copy of your receipt on hand during your rental.

Initials: RA

Food Sales and Prohibited Goods & Materials:

- ❖ All food providers within the city utilizing disposable food service ware shall use certified compostable products, or recyclable non-plastic products. This includes but is not limited to plates, napkins, straws, cups, bottles, lids, utensils, bowls, stirrers, beverage plugs, trays and hinged or lidded containers. Non-plastic single-use products shall be allowed only if they are currently accepted for composting or recycling by the designated waste hauler and the Monterey Regional Waste Management District.
- ❖ Applicant is prohibited: to use any PLASTIC water bottles, use Styrofoam/polystyrene packaging, and provide plastic straws.
- ❖ The use of balloons is prohibited at all City of Seaside parks and facilities.

Initials: RA

IT IS DISTINCTLY UNDERSTOOD AND AGREE, that the applicant assumes all risk for loss, damage, liability, injury, and costs or expenses that may arise during or because of such use or occupancy of the facility of the city of Seaside and its Public Works Department. The applicant further agrees that in consideration of being permitted to use said facilities, he/she will save and hold the City of Seaside and said Public Works Department and/or its employees, free and harmless from any loss claims liability, damage and/or injuries to persons or property that in any way may be caused by applicants use or occupancy of said facilities.

NOTE: All Park Rental Fees Are Non-Refundable

75% of cleaning deposits will be refunded within 14 –21 working days after use of facility.

The remaining 25% of the deposit will be kept in the Janitorial/Maintenance account.

(Rental Area Must Be Clean In Order To Receive a Refund)

Signature of Applicant: [Signature]

Date: 3/10/22



SEASIDE CALIFORNIA

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Action Council - Building Healthy Communities

Name of Applicant: Rosalyn Green : Tinisha Dunn

Address: PO Box 327 City: Seaside State: CA

Phone: 831 901 9180 Email: rosalynbhc@actioncouncil.org

Day of Event Contact Name and Phone: 6/17/23 Rosalyn Green 831 901 9180

EVENT INFORMATION:

Event Title: Annual Juneteenth Festival Jubilee

Event Category:

- | | | |
|--|---|---------------------------------|
| ☐ Athletic / Recreation | ☐ Concert / Performance | ☐ Circus |
| ☒ Celebration / Festival | ☒ Parade / March / Procession | ☐ Dance |
| ☐ Carnival | ☐ Other: _____ | |

Event Date and Time: Saturday 6/17/23

Setup: 8am Event Start: _____ Event End: _____ Clean up: _____

Event Location: Laguna Grande Park & City Hall lawn
& Road Closure on Canyon Del Rey Blvd. from
Hilby Ave to Sonoma Avenue.

EVENT DESCRIPTION:

Please provide detailed description of your event. Include details regarding any components of your event such as the use of vehicles, animals, rides, sanitation provisions or any other pertinent information about the event.

annual juneteenth jubilee: speakers,
performances, vendors, kids zone to include,
jump houses

Number of Participants: Community Event Benefiting: Community

Federal ID # (if applicable): _____

- ☒ 501 C(3) ☐ 501 C(6) ☐ Commercial-For Profit ☐ Other: _____

Will admission be charged? ☐ Yes, tickets cost: _____ ☒ No



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Is the event open to the public? ☒ Yes ☐ No

If no, how will the event be restricted? Indicate plan on detailed schematics:

How will the event be advertised and promoted? Social media, Flyers

Commercial

Signs posted: _____

Special equipment to be used for proposed event: *(List all electrical needs you may require)*

- | | | |
|---|--|---|
| ☒ P.A. System | ☒ Generator(s) | ☒ Amplified sound / music |
| ☒ Booths | ☐ Bleachers | ☒ Cooking fuel |
| ☒ Tents | ☐ Banners | ☒ Barricades |
| ☐ Other: _____ | | |

Will the event include music or live performances? ☒ Yes ☐ No

Will film, video, or photography be involved with the production of event? ☒ Yes ☐ No

Do you intend to sell food or beverage? ☒ Yes ☐ No

(If yes, please attach Health Department Food Vendor Certificate)

Do you intend to sell other merchandise? ☐ Yes ☐ No

Number of Vendors? _____ *(For-profit vendors must have business license on file with the City)*

Vendor Name

Vendor Address

Describe Merchandise

Will alcohol be served? ☐ Yes ☒ No

Will alcohol be sold? *(If yes, please attach ABC license)* ☐ Yes ☒ No

Parking arrangements: _____



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Safety / Security / Accessibility (please describe your procedures for crowd control and internal security):

Seaside PD

Security Organization (if required - please attach security contract):

What City services do you anticipate you will need? (i.e. Police, Fire, Public Works, etc.)

Public works (Police & Fire are participants)

Method of trash collection/disposal and provision for additional sanitary facilities:

Pick up team established

Other pertinent information or special requests:

APPLICANT AGREEMENT

All applicable fees must be paid 30 days prior to event date. No permit revisions will be accepted less than 14 days prior to the event date. The City of Seaside retains the right to terminate the event at any time should a responsible city official determine any activity related to the event is a threat to public safety and/or property. I (we) agree to abide by all laws, rules and regulations which may apply to this area. I (we) accept specific responsibility for other members of my group and for any damage done to city property and/or facilities, and agree to clean and restore the site to the condition in which it was found prior to the holding of the specific event. I certify under penalty of perjury that all the preceding information is true to the best of my knowledge. **Completed and signed special event form must be submitted to Recreation and Community Activities Director within seven working days of receipt of form.**

Applicant Signature: _____

Date: _____

12/22/22



SEASIDE CALIFORNIA

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

APPLICATION MUST INCLUDE: Detailed schematic of event location indicating specific activity sites. For non-profit organizations, a copy of non-profit status must be submitted.

Attach to application and mail to:

**City of Seaside Recreation Services
Attn: Recreation Director
986 Hilby Avenue
Seaside, CA 93955**

SPECIFIC EVENT CONDITIONS OF APPROVAL

- ✓ Event organizers must clean up any event-related trash.
- ✓ All event noise or sound must be kept to a minimum, particularly before 9:00 a.m. and must not create an annoyance to co-existing events.
- ✓ Permittee is responsible for the actions of all vendors and participants during the event.
- ✓ No activities are permitted onsite that are not included on your permit application.
- ✓ All City ordinances will be strictly enforced (alcohol, dogs, etc.).
- ✓ Permit must be kept on location at all times.

Failure to comply with the above conditions may result in immediate closure of the event and a ban on future events by the organizer in the City of Seaside.

PROVISIONS

Permittee waives all claims against the City, its officers, agents and employees, for loss or damage caused by, arising out of, or in any way connected with, the exercise of this permit and permittee agrees to save harmless, indemnify and defend City, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby granted, except those arising out of the sole negligence of the City.

City shall have the privilege of inspecting the premises covered by this permit any and all time. This permit shall not be assigned. City may terminate this permit at any time if permittee fails to perform and covenant herein contained at the time and in the manner herein provided. City agrees it will not unreasonably exercise this right of termination.

The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the City. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto.

Permittee will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, sexual orientation, age national origin or physical handicaps. Permittee agrees to comply with the terms and conditions contained herein and all rules and regulation of the City subject to this permit.

Applicant Signature: _____

Date: 12/22/22



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

INDEMNIFICATION, DEFENSE, HOLD HARMLESS

Applications must furnish the city with a certificate of insurance in an amount no less than \$1 million naming the City of Seaside as an additional insured. The amount of insurance is subject to increase at the discretion of the Finance Director who is the Risk Manager, depending upon the nature of the event. Such insurance must be primary to any city insurance and the city must have at least ten days' notice of cancellation.

For final event approval, you will need commercial general liability insurance that names "the City of Seaside, its officers, employees and agents" as an additional insured and any other public entities impacted by this event. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact Risk Manager. Please obtain the required insurance and mail an original insurance certificate to City of Seaside, Recreation and Community Activities Department, 986 Hilby Ave., Seaside, CA 93955.

Insurance Agency: _____ Insurance Agent: _____
Phone Number: _____ Policy Number: _____

PERMIT HOLDER hereby agrees to protect, defend, indemnify and hold and save harmless **CITY**, its officers, and employees against any and all liability, claims, judgements, costs and demands, however caused, including those resulting from death or injury to **PERMIT HOLDER'S** employees and damage to **PERMIT HOLDER'S** property, arising directly or indirectly out of the obligations or operations herein undertaken by **PERMIT HOLDER**, including those arising from the passive concurrent negligence of **CITY** but save and except those which arise out of the active concurrent negligence, sole negligence, or the sole willful misconduct of **CITY**. **PERMIT HOLDER** will conduct all defense at its sole cost and expense. **CITY** shall be reimbursed by **PERMIT HOLDER** for all costs of attorney's fees incurred by **CITY** in enforcing this obligation.

Applicant Signature: *Rosalyn J. [Signature]*

Date: 12/20/22

(For Office Use Only)

Authorization

- ☐ Building _____
- ☐ Planning _____
- ☐ Police _____
- ☐ Fire _____
- ☐ Finance _____

- ☐ Recreation _____
- ☐ Redevelopment _____
- ☐ Public Works _____
- ☐ County Health _____

Comments: _____



TEMPORARY STREET CLOSURE POLICY

I. Purpose

- A. It is the policy of the City of Seaside to encourage neighborhood, business, and community activities that promote the health, welfare, safety, and harmony of its citizens. Temporary street closures for such activities will be authorized when those closures are not anticipated to cause harm to or be a significant disruption to the general public.
- B. The purpose of this policy to the define parameters under which requests for temporary street closures for community and special events will be considered and processed. Except as otherwise provided by law, it shall be unlawful to close any public street unless a Street Closing Permit has been issued by the City of Seaside in accordance with this policy.

II. Scope

This policy applies to all roads and streets in the City of Seaside road system.

- A. City Manager's Administrative Approval: The City Manager, with recommendation of City staff, is authorized to approve:
 - 1. City sponsored events and community events that occur on an annual or routine basis, and have been previously approved by the City Council (i.e., Hot Cars Cool Nights, Red White and Blues, Farmer's Market, Fire Department Open House, etc.); and
 - 2. Closures lasting for eight hours or less where the majority of residents / businesses within 500 feet of the proposed closure support the closure (i.e. a neighborhood block party).
- B. City Council Approval: City Council approval is required for:
 - 1. Special events of a non-routine nature;
 - 2. Events lasting longer than eight hours; and
 - 3. Requests for closure of traffic arteries or streets with a speed limit that exceeds 30 miles per hour.

III. Policy Criteria

- A. Disposition of Temporary Street Closure Requests is administrative in nature under the authority of the City Manager and the Seaside City Council.
- B. A notice of application for street closure must be distributed to residents and business affected by the potential closure sample form attached.
- C. Fire hydrants on the specified street closure shall not be obstructed by vehicles, temporary structures, tents or other obstacles that impede the fire departments ability to access the hydrant in the event of an emergency. A minimum of 20-foot unobstructed path must be maintained for emergency vehicle access to the street if the event is not a complete, hard closure. If the event plans on having a hard closure, both the fire and police departments must be made aware of the closure in advance so alternative routes of response can be planned. An Emergency Access plan must be submitted and approved by the Fire Department and Police Department.



- D. The applicant shall conduct all activities in such a manner that the health and safety of the public are not negatively impacted.
- E. Promptly following the conclusion of the event, the applicant shall clean the right-of-way equivalent to its condition prior to the temporary closure.
- F. Approval of the request is subject to other conditions that may be specified by the City Manager or City Council.
- G. Conditions considered for all street closures include (but are not limited to):
 - 1. Impact of the proposed closure on residents, occupants, or businesses.
 - 2. Impact of the proposed closure on the accessibility of emergency vehicles into the closure areas.
 - 3. Impact of the proposed closure on vehicular traffic such as circulation, site lines, traffic movement, and availability of alternate routes for traffic.
 - 4. Potential interference with commercial and business activities in the immediate vicinity.
 - 5. Conditions existing within the surrounding area that, when occurring in conjunction with a street closure, might create a hardship or an unnecessary inconvenience to the public or persons residing in the area.
- H. The applicant is responsible for all costs associated with establishing, running, or maintaining the closure, including reimbursing the City for any costs associated with the closure, unless a fee waiver is approved by the City Council.
- I. The proposed street closure must be compatible with the neighborhood / commercial area of the requested street or road.
- J. The location must be large enough for the anticipated the crowd capacity as determined by the City's Police Chief, Fire Chief, City Engineer, and Risk Manager.
- K. The temporary street closure shall be for a period less than eight (8) hours, including any set up time and breakdown time, unless approved by City Council.
- L. The City of Seaside maintains the right to cancel approval of the street closure at any time.
- M. The City reserves the right to limit the number of street closures in particular areas in order to limit disruption to residents and businesses.
- N. The City Manager will maintain and update the application and other forms to support this policy.

IV. Application Procedure

- A. The applicant shall submit a Seaside Application for Temporary Street Closing Permit at least 90 days prior to the date of the proposed street closure. Applications submitted less than 90 days cannot be guaranteed a response for approval or denial.
- B. A site map must be included with the application detailing a 20-foot emergency vehicle access lane through closure, or alternative emergency vehicle access in accordance with an approved Emergency Access Plan.



- C. All applicable documents shall be attached to the Application for Temporary Street Closing Permit (consult with City staff to determine which documents are required):
 - 1. Special Event Application;
 - 2. Detailed site map;
 - 3. Traffic control plan;
 - 4. Emergency Access Plan;
 - 5. Temporary detour plan;
 - 6. Petition with signatures of affected residents / businesses; and
 - 7. Proof of insurance.
- D. Incomplete applications will be denied.
- E. The City's Police Chief, Fire Chief, City Engineer, and Risk Manager will review application materials and make recommendations regarding the closure to the City Manager and/or City Council.
- F. In the event an application is denied by the City Manager, the applicant may appeal to the City Council.

V. Road Closure / Barricade Equipment:

- A. Barricade equipment is required and can be provided by the City. City Staff will contact the Maintenance & Utilities Superintendent to schedule the delivery of the barricade equipment.
- B. Barricades will be delivered by the Maintenance & Utilities Division the last working day before the event and will be picked up the first working day after the event.
- C. Depending on the proposed closure, the City may require City staff or a bonded and insured traffic control company to be responsible for opening and closing the roadway.

VI. Public Notification

- A. At the applicant's expense, and prior to approval of the potential closure, the City will notify all residents/tenants directly affected by the street closure and provide them with the means to comment on the proposed closure.
- B. At a minimum, notices will be distributed to all who live or own/manage businesses within a 500-foot radius of the event location.
- C. The applicant may submit a petition demonstrating support of the affected residences / businesses which may be accepted in lieu of the City's noticing process. Upon request, the City will provide the applicant of a list of businesses and residences within the 500-foot radius.



VII. Fees and Charges

- A. The applicant will be responsible for all applicable fees and costs associated with the street closure, including but not limited to:
 - 1. Public Noticing;
 - 2. Use of City barricades;
 - 3. Staff time to shut down and reopen the street;
 - 4. Permit fee as established by the City Council in the adopted fee schedule;
 - 5. Cost of any required traffic plans and Emergency Access Plans; and
 - 6. Police, Fire, and other staff time as deemed necessary by the City
- B. The City Council may waive the fees associated with street closures.

VIII. Additional Event Requirements

- A. No stakes or penetrations may be made through the street surface.
- B. No disposal of anything in storm sewers.
- C. Any marking on the street can be done in chalk or washable material. No paint or permanent markings can be used.
- D. No loud speaker system shall be used which is audible beyond the designated event location. Event organizers and guests shall be in compliance with public peace statutes and ordinances.
- E. Alcoholic beverages are prohibited on City streets or public right of way unless the applicant has obtained a permit from the City. Proof of ABC license must be submitted to the City prior to the event in accordance with the Special event application.
- F. If alcoholic beverages are dispensed, event organizers may be subject to criminal penalties if under-aged persons are consuming or possessing such beverages.

IX. Damages & Insurance

- A. Any person or persons to whom a Street Closing Permit has been issued shall be liable for any loss or damage to any City of Seaside property arising out of the issuance or exercise of said permit.
- B. As a condition to the issuance of any Street Closing Permit, the permittee or permittees may be required to provide insurance to indemnify the City from any and all damages and costs of litigation arising out of the issuance and use of such permit.
- C. As a condition to the issuance of any Street Closing Permit, the City may require the permittee to indemnify and hold the City harmless from any claims for damages arising out of the street closing.



February 2022

STREET CLOSURE NOTIFICATION (SAMPLE)

Notice Application for Street Closure

This notice serves as notification that a request for street closure has been submitted to the City of Seaside and includes a request to close a portion of: (insert street)

Noticing Date:

Name of Applicant:

Rosalyn Green / Action Council - Building Healthy Communities

Name of the Event / Purpose of Closure:

June-teenth Festival Jubilee

Date of Closure:

6/17/23

Start Time of Closure:

11:00am

End Time of Closure:

9:00pm

Streets to be closed:

A: Canyon Del Rey Blvd from to Hilby Avenue & Sonoma Avenue
B: Harcourt Avenue from to Canyon Del Rey to Hillblak Street,
C: from to Alkston Street & Hillsdale Street at Harcourt Avenue

Map of Closure:

Map of Street Closure:



To provide input on this application:

Provide written comment to city clerk@ci.seaside.ca.us, include the following in the subject line "Public comment Item # (insert the agenda item number relevance to your comment). Written comments must be received by 3pm of the day of the meeting

Provide public comment in person at the meeting.

Meeting Date/Time:

3/16/2023 5pm

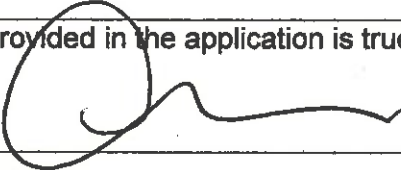
Meeting Information:



February 2022

TEMPORARY STREET CLOSURE APPLICATION

Applicant Information	
Name of Applicant: <u>Action Council - Building Healthy Communities</u>	Date: <u>3/10/23</u>
Mailing Address: <u>PO Box 327</u>	City/ State: <u>Seaside CA 93955</u>
Email: <u>rosalynbhe@actioncouncil.org</u>	Phone: <u>831-901-9180</u>

Street Closure Details	
Name of the Event / Purpose of Closure: <u>Juneteenth Festival - Jubilee</u>	
General Description: <u>Juneteenth is the oldest nationally celebrated commemoration of the ending of slavery in the U.S.</u>	
Event Start and End Time: <u>1pm - 8pm</u>	Estimated number of people in attendance: <u>200</u>
Date of Event: <u>6/17/23</u>	Total Number of streets to be closed: <u>4</u>
Will alcohol be served? <u>NO</u>	Will the event include live or amplified music? <u>yes</u>
Streets to be closed (please attach a detailed site map of closure location):	
A: <u>Canyon Del Rey Blvd</u> from to <u>Hilby Avenue & Sonoma Avenue</u>	
B: <u>Harcourt Avenue</u> from to <u>Canyon Del Rey to Hillside Street</u>	
C: <u></u> from to <u>Allston Street & Hillside Street at Harcourt Avenue</u>	
Street close time: <u>11am</u>	Street opening time: <u>9pm</u>
Supplementary questions	Yes No
Will vehicles be allowed inside the closure?	<u>X</u>
If yes, please explain why and provide their locations: <u>Vendors</u>	
Are you planning to hire a security company for the planned closure?	<u>X</u>
If yes, provide the Company name, phone number, name of Supervisor, and locations for where security will be placed:	
I certify that the information provided in the application is true and correct to the best of my knowledge.	
Applicant Signature: 	Date: <u>3/10/23</u>

**For Official Use Only****Engineering / Public Works Department**

Application Review Questions	Yes	No
Has the traffic control plan been submitted?		
Is the traffic control plan approved?		
Per the approved traffic control plan, is security being required for traffic control?		
Is the street closure application approved by the Engineering / Public Works Dept?		
If no, what is the reason for denial:		
Is the street closure approved with conditions?		
If yes, what are the approval conditions?		
Name of Dept. Head:	Title:	
Signature:		

Police Department

Application Review Questions	Yes	No
Based on the information provided, does the applicant need to have Security assigned to assist traffic around the street closure?		
If yes, please identify the areas where security is required:		
Is the street closure application approved by the Police Dept?		
If no, what is the reason for denial:		
Is the street closure approved with conditions?		
If yes, what are the approval conditions?		
Name of Dept. Head:	Title:	
Signature:		



February 2022

Fire Department		
Application Review Questions	Yes	No
Does the site plan show obstructions on the road way?	SITE PLAN WAS	NOT ATTACHED
Does the site plan does provide for a 20' wide fire lane for emergency vehicle access?	UNKNOWN	
Is the street closure application approved by the Fire Dept?	X	
If no, what is the reason for denial:		
Is the street closure approved with conditions?	X	
If yes, what are the approval conditions? MAINTAIN 20 FEET ACCESS ON CLOSED ROADWAYS FOR FD		
Name of Dept. Head: Paul Blaha	Title: DEPUTY FIRE CHIEF	
Signature: <i>Paul Blaha</i>		
Risk Management		
Application Review Questions	Yes	No
Does the proposed street closure meet the requirements of this policy with respect to size, compatibility, etc.?		
If required, has the applicant submitted Liability Insurance?		
Is the street closure application approved by Risk Management?		
If no, what is the reason for denial:		
Is the street closure approved with conditions?		
If yes, what are the approval conditions?		
Name of Dept. Head:	Title:	
Signature:		

Status of Application

The street closure request is: APPROVED _____ DENIED _____ DATE: _____

City Manager's Signature / Date: _____

If applicable, scheduled for City Council consideration on: _____



CITY OF SEASIDE STAFF REPORT

Item No.: 8.E.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Kee Hyon Higgins, Recreation Supervisor

DATE: March 16, 2023

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT WITH LA NETA
MURALS FOR AN AMOUNT NOT TO EXCEED \$3,000.00**

RECOMMENDATION

Adopt a resolution authorizing an amendment to the professional services agreement with La Neta Murals for an amount not to exceed \$3,000.00

BACKGROUND

At the January 5, 2023 Regular City Council Meeting, the proposed conceptual design of the fire station mural was presented for the first time. After the presentation, recommendations were made by the City Council regarding the proposed conceptual design. The recommendations included: Ensuring the mural encompassed the entire span of the wall, emphasizing the City of Seaside, including the City of Seaside flag or emblem, including additional history in regards to Fort Ord, and making the fire engine more prominent.

On January 11, 2023, La Neta Murals met with City Staff to discuss changes to the conceptual design. The Fire Department made additional recommendations based on the relevancy of apparatus style, personnel, and types of incidents. A depiction of Martin Luther King Jr. was also included in the recommendations. On February 13, 2023, the Fire Department and City Staff met a second time with La Neta to review the recommended changes and modifications to what was presented to City Council on January 5, 2023.

At the February 16, 2023 Regular City Council Meeting, City Council received and accepted the requested modifications to the conceptual fire station mural design.

La Neta Murals requested additional compensation for the extra time and the increased mural space from 36'x9' to 50'x9'. The amendment is for an amount not to exceed \$3,000.00, with a total Professional Services Agreement amount of \$25,000.00.

The approval of this request for the amendment to the contract and increased funds for the Fire Station Mural will support the City Council Strategic Priorities of:

- Diverse and Inclusive Community

FISCAL IMPACT

There is no fiscal impact to the Amendment to the Professional Services Agreement with La Neta Murals. \$25,000.00 has been allocated to the Fire Station Mural Redesign Account (No. 100-9220-1030). There are sufficient funds in the account for the increased cost.

ATTACHMENTS

1. La Neta Murals - Request
2. La Neta-Resolution

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager



La Neta Murals LLC
275 Monroe St. Monterey, CA 93940

February 27th, 2023

City of Seaside, Recreation Department
ATTN: Kee Hyon Higgins, Recreation Supervisor
986 Hilby Avenue
Seaside, CA 93955

Subject: Request for additional compensation

Dear Kee Hyon,

This letter is to request additional budgeting for the Seaside Fire Station Mural. Due to additional time dedicated to the expansion of design and concept development there is an additional fee of \$3,000.00.

Payments can be made to the address listed above. We appreciate the cooperation and enthusiasm.

Sincerely,

La Neta Murals

A handwritten signature in black ink that reads 'Natalia Corazza'.

Natalia Corazza
Co-Founder

RESOLUTION NO. XX-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE
PROFESSIONAL SERVICES AGREEMENT WITH LA NETA MURALS FOR AN
AMOUNT NOT TO EXCEED \$3,000.00.**

WHEREAS, At the January 5, 2023, City Council meeting, the proposed conceptual design for the Fire Station Mural was presented; and

WHEREAS, The City Council made recommendation to the proposed design, and those recommendations were, ensuring the mural encompassed the entire span of the wall, emphasizing the City of Seaside, including the City Flag or logo, including additional history in regards to Fort Ord, and making the fire engine more prominent; and

WHEREAS, with the proposed changes. La Neta Murals requested additional compensation for the extra time and the increased mural space from 36'x9' to 50'x9' for an amount not to exceed \$3,000.00; and

WHEREAS, Staff has determined the proposed scope of work and fee are reasonable; and

WHEREAS, there is funds allocated from the Fire Station Mural Redesign Account to fund La Neta Murals PSA and Amendment to the PSA; and

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside authorizes the City Manager to execute an Amendment to the Professional Services Agreement with La Neta Mural complete the Fire Station Mural for an amount not to exceed \$3,000.00, and total Professional Services Agreement amount of \$25,000.00.

BE IT FURTHER RESOLVED, that the City Council of the City of Seaside authorizes the Finance Director to pay La Neta Murals from the Fire Station Mural Redesign account (No. 100-9220-1030).

PASSED AND ADOPTED at a regular City Council meeting of the City of Seaside duly held on the 16th day of March, 2023, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk



CITY OF SEASIDE STAFF REPORT

Item No.: 8.F.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: City Manager
City Attorney

DATE: March 16, 2023

**SUBJECT: ADOPT RESOLUTION RATIFYING DECLARATION OF LOCAL
EMERGENCY DUE TO THE PINEAPPLE EXPRESS ATMOSPHERIC
RIVER STORMS**

RECOMMENDATION

Adopt a resolution ratifying a declaration of Local Emergency.

BACKGROUND

When a local emergency is proclaimed by the Director of Emergency Services, the City Code requires that it be submitted to the City Council for ratification at the earliest possible time. City staff will return to the Council on a timely basis to request any necessary extensions of the proclaimed local emergency. This item request Council approval to ratify the local state of emergency as a result of damages (known and unknown) to roads and other City property from the December 2022 and January 2023 Atmospheric River Storm events that have occurred and are ongoing.

While the City of Seaside generally has weathered the storms well, our Storm drainage system was inundated and sink-holes in our streets and roads were increased in size due to the inundation of rain. In addition, in pursuit of protection of the health and safety of our residents, the City expended staff time and overtime in storm-related preparations and made acquisitions of additional equipment and supplies, such as sand and pumps to address storm-related impacts. The City also required our contractors who were already performing emergency repairs to our storm drain system to bring in additional pumps and man power to monitor flooding conditions. There may very likely be additional costs associated with those activities. The extent of those additional costs has not yet been tabulated.

On or about March 8, 2023, the Governor of the State declared a state-wide emergency due to the 2022-2023 Atmospheric River storm systems battering California.

Additionally, on March 10, 2023, the President of the United States declared a federal emergency in California due to the Atmospheric River Storm systems. The City needs to declare a local emergency to be eligible to seek state and federal disaster funds and assistance. Typically, only a portion of damage totals are recoverable from state and federal governmental sources.

FISCAL IMPACT

To be determined.

ATTACHMENTS

1. Draft Resolution - Ratifying Local Emergency
2. Proclamation of Local Emergency

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager

RESOLUTION NO. 23-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

RATIFYING THE PROCLAMATION OF LOCAL EMERGENCY

WHEREAS, Government Code §8630 and Seaside Municipal Code Chapter 2.40 authorize the City Manager, acting as the Director of Emergency Services, to proclaim a local emergency as defined by Government Code §8558, subdivision (c) when the City of Seaside City Council is not in session; and

WHEREAS, on March 8, 2023, the Governor of the State of California issued a state wide state of emergency due to the Atmospheric River Storms; and

WHEREAS, on March 10, 2023, the President of the United States declared a federal emergency for the State of California authorizing the ability to engage federal emergency management agency, funds and services to address storm-related damages; and

WHEREAS, on March 13, 2023, the City Manager in his role as the Director of Emergency services, proclaimed the existence of a local emergency pursuant to Chapter 2.40 of the Seaside Municipal Code to ensure an effective response to the Pineapple Express 2023 atmospheric river systems bringing strong winds, substantial precipitation and river and urban flooding and cumulative damage to the City of Seaside; and

WHEREAS, as a result of the emergency and the precautions recommended by state and federal authorities, residents in Seaside have experienced or expect soon to experience sudden and unexpected flooding, loss of power and catastrophic flooding due to overwhelmed infrastructure systems; and

WHEREAS, pursuant to Seaside Municipal Code Chapter 2.40 where the Director of Emergency Services proclaims a local emergency, the City Council must ratify said declaration at the earliest possible time after such proclamation; and

WHEREAS, the City Council does hereby find that the circumstances of the Pineapple Express 2023 Atmospheric Storm events as described in the Director's Declaration of Local Emergency do constitute a risk of extreme peril and support and justify the declaration of local emergency set forth therein; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby ratifies the Director's Declaration of Local Emergency attached hereto, effective immediately upon the adoption of this resolution.

BE IT FURTHER RESOLVED, that said local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Seaside; and

BE IT FURTHER RESOLVED, that the City Manager or his designee is authorized to take whatever other action is authorized under the Seaside Municipal Code, and state and federal law, subject to authorization required from the City Council, consistent with this Resolution and its basic purposes; and

BE IT FURTHER RESOLVED, that the City Manager is authorized to enter into mutual aid and other inter-agency agreements and his contracting authority is temporarily increased to fifty thousand (\$50,000) for purposes related to the acquisition of goods and services required to timely respond to local emergency operations, subject to ratification by the City Council at its next regularly scheduled meeting.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 16th day of March, 2023 by the following vote:

AYES:	COUNCIL MEMBERS
NOES:	COUNCIL MEMBERS
ABSENT:	COUNCIL MEMBERS
ABSTAIN:	COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED AS TO FORM:

Sheri L. Damon, City Attorney



PROCLAMATION OF LOCAL EMERGENCY THE CITY OF SEASIDE (GOV. CODE §8630)

WHEREAS, Government Code §8630 and Seaside Municipal Code Chapter 2.40 authorize the City Manager, acting as the Director of Emergency Services, to proclaim a local emergency as defined by Government Code §8558, subdivision (c) when the City of Seaside City Council is not in session; and

WHEREAS, on March 8, 2023, the Governor of the State of California issued a state wide state of emergency due to the Pineapple Express 2023 Atmospheric River Storms and other weather-related events; and

WHEREAS, on March 10, 2023, the President of the United States declared a federal emergency for the State of California authorizing the ability to engage federal emergency management agency, funds and services to address storm-related damages; and

WHEREAS, on March 13, 2023, the City Manager in his role as the Director of Emergency services, proclaimed the existence of a local emergency pursuant to Chapter 2.40 of the Seaside Municipal Code to ensure an effective response to the Pineapple Express 2023 Atmospheric River Storms bringing strong winds, substantial precipitation and river and urban flooding and cumulative damage to the City of Seaside; and

WHEREAS, as a result of the emergency and the precautions recommended by state and federal authorities, residents in Seaside have experienced or expect soon to experience sudden and unexpected flooding, loss of power and catastrophic flooding due to overwhelmed infrastructure systems; and

WHEREAS, pursuant to SMC Section 2.40.060 A.6.a, the Director of Emergency Services is empowered to issue rules and regulations to be confirmed by the City Council at the earliest practicable time; and

WHEREAS, as a result of the Pineapple Express 2023 Atmospheric River Storms the City was required to address flooding from overwhelmed and damaged storm drainage systems, engage additional personnel and equipment to protect the Citizens of Seaside from storm-related damages; and

WHEREAS, in the interest of health and safety, as cumulatively affected by the emergency caused by the atmospheric river storms, it is necessary to exercise my authority to issue these rules related to the protection of life and property.

IT IS HEREBY ORDERED THAT:

- A. Conditions caused by the Pineapple Express 2023 Atmospheric River Storms in the City

of Seaside have caused damage and exacerbated damages to our storm drainage system that has yet to be identified, our emergency response radios and communication equipment, and caused increases in acquisition of equipment, staff time and resources to address flooding issues and constitute conditions of disaster and peril to the safety of persons, their property and public services and that such conditions have existing since approximately 12:00 a.m. on March 10, 2023.

- B. A local emergency as defined in Government Code section 8558(c) and Public Contract Code section 1102, now exists throughout the City of Seaside.
- C. During the existence of said local emergency the powers, functions, and duties of the City Manager or designee shall be those prescribed by state law and the ordinances, resolutions, and approved plans of the City of Seaside in order to mitigate the effects of the local emergency.
- D. Pursuant to Public Contract Code sections 20134, 20395, 22035(b) and 22050, the City's Purchasing agents are hereby authorized to engage independent contractors to complete all necessary work to mitigate the effects of said local emergency. Contracts for this work may be executed without prior Council approval of the plans, specifications, and working details and without giving notice for bids to let contracts.
- E. All expenditures made in connection with this local emergency, including but not limited to staff efforts and mutual aid activities shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the City of Seaside.
- F. Jaime N. Fontes, City Manager or his designee, is hereby designated as the authorized Agent for public and individual assistance to the City of Seaside for the purpose of receipt, processing and coordination of all inquiries and requirements necessary to obtain available State and federal assistance.
- G. The City Manager has the authority to enter into side letter agreements with the City's labor associations regarding the use of paid leave, caps on leave accrual, and advancement of paid leave during the Pineapple Express 2023 Atmospheric River Storms.
- H. The hours of operation of City Hall and staff may be adjusted by the City Manager to respond to the ongoing day to day needs caused by the Pineapple Express 2023 Atmospheric River Storms, including adjusting work schedules to ensure the safety of the public and City staff impacted by the Pineapple Express 2023 Atmospheric Storms.

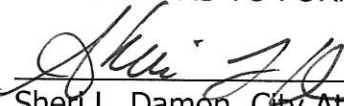
DATED: March 13, 2023

By: 
Jaime N. Fontes, City Manager
Director of Emergency Services

ATTEST:


Kanisha Davis, Acting City Clerk

APPROVED AS TO FORM:


Sheri L. Damon, City Attorney



CITY OF SEASIDE STAFF REPORT

Item No.: 8.G.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dan Meewis, Recreation Director

DATE: March 16, 2023

**SUBJECT: APPROVE REQUEST FOR CO-SPONSORSHIP AND FEE WAIVER
FOR 2023 HOT CARS COOL NITES CAR SHOWS**

RECOMMENDATION

Approve a request from Gold Coast Rods for Co-Sponsorship and to waive fees associated with four nights of the Hot Cars Cool Nites Classic Car Shows in the amount of \$12,259.28.

BACKGROUND

The City of Seaside has co-sponsored and funded the Gold Coast Rods classic car show on lower Broadway since 1998. The original car shows were fully funded for six events a year, which occurred on the last Friday of each month from May to October. During the 2005-06 budget review, the City Council voted to fund only the first three events, requiring Gold Coast Rods to cover the costs for the remaining three events for the 2005 and 2006 seasons. Funding was completely eliminated in the 2009-10 budget cuts and the organization eventually discontinued their event in the City of Seaside.

In 2014, the City reestablished their co-sponsorship of the Gold Coast Rods events, and they have continued since. The 2022 events were approved for co-sponsorship and fee waivers for costs associated with public works services, and the Fee Waiver & Special Event applications were approved to close Broadway Avenue between Calaveras and Contra Costa and detour traffic during each of the five events.

Gold Coast Rods has submitted a Special Event Application and is requesting all fees be waived for this year's events that will be held on June 23, 2023, July 28, 2023, August 25, 2023, and September 22, 2023. Gold Coast Rods will provide the insurance coverage.

The approval of the co-sponsorship and fee waiver for the Hot Cars Cool Nites Car Shows will support the City Council Strategic Priorities of:

- Diverse and Inclusive Community
- Community Safety & Quality of Life

FISCAL IMPACT

Fees that would have been credited to the General Fund will not be collected if the fee waiver is granted.

The City's adopted fee schedule includes the following approximate fees, which are applicable to this request:

June 23, 2023:

Public Works Staff: \$3,064.82

July 28, 2023:

Public Works Staff: \$3,064.82

August 25, 2023:

Public Works Staff: \$3,064.82

September 22, 2023:

Public Works Staff: \$3,064.82_

GRAND TOTAL FOR ALL FOUR EVENTS: \$12,259.28

ATTACHMENTS

1. Gold Coast Fee Waiver 2023
2. Temporary Street Closure Policy- Gold Coast Rods 2023
3. Gold Coast Rods Events - Insurance 2023

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager



SEASIDE CALIFORNIA

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Gold Coast Rods, Inc.
Name of Applicant: Harlan G McGinnis
Address: 419 Ramona Ave. City: Monterey State: CA
Phone: 831-601-5436 Email: mgeez65@aol.com

EVENT INFORMATION:

Event Title: Hot Cars Cool Nights
Event Description: Classic Car Show
Event Date: 4th Friday of Month June, July, August, & September Room(s) Requested: _____
Time (including set-up): 3:00PM - 8:00PM Approximate Number of Guests: 200-300

ADDITIONAL INFORMATION:

Reason for Requesting Fee Waiver: providing entertainment for the City of Seaside

Have you received a Fee Waiver in the past? ☒ Yes, the event was on Car Shows in 2022 ☐ No

What is your organization's tax identification number? 0929468 000

What percentage of your members or participants resides in Seaside? 50%

Is your organization based in Seaside? ☐ Yes ☐ No

Is your organization able to provide liability insurance? ☐ Yes ☐ No

Will alcohol be served or sold at your event? ☐ Yes ☒ No

Applicant Signature: Harlan G McGinnis Date: 10-27-2022

(For Office Use Only)

Fee Waiver Request: ☐ Approved ☐ Denied ☐ Appealed

Security Deposit Required? ☐ Yes ☐ No

Staff Signature: _____ Date: _____

Notes: _____



POLICY REGARDING ROOM RENTAL FEES AND WAIVERS

Fees may be waived for activities that benefit the majority of Seaside residents. Any new organizations requesting fee waivers are required to submit a letter of intent and complete the Fee Waiver Request form to the Recreation Services Department. The application will be submitted to the City Manager or his designee for review and approval. In the event that the fee waiver request is denied by the City Manager, the request can be appealed to the City Council. Applicants must demonstrate that the following criteria are satisfied:

1. At least 60% of the organization's membership must consist of Seaside residents. The organization must provide documentation verifying membership residency.
2. The organization must be a 501(C)3 non-profit or public benefit organization and provide taxpayer identification number.
3. The organization must provide an in-kind service/donation to benefit and augment the City of Seaside. A written statement must be submitted with the application outlining specific donations and/or services provided by the organization to the City of Seaside.

FEE WAIVERS FOR MEETING ROOMS

1. Meetings are limited to four hours.
2. All organizations receiving fee waivers must give seven days notice of cancellation. If no notice is given of cancellation, the City reserves the right to deny further fee waiver requests.
3. Due to limited space, organizations may not request fee waivers for any more than one meeting room use per year; fee waivers are not intended to provide for ongoing weekly or monthly meeting use.
4. No faith based organizations may apply for fee waivers due to the separation of church and state.

AUDITORIUM RENTAL FEE WAIVER

Organizations requesting the use of the Auditorium must:

1. Pay the non-refundable portion of the deposit per event.
2. An organization requesting use of the auditorium for a special event or meeting may receive no more than one fee waiver request within a 90-day period.
3. Provide special event liability insurance. The following is required:
 - a. Provide an "Occurrence Made" liability insurance policy, naming the city as additionally insured, with limits of \$1 million per occurrence and \$2 million aggregate. A copy of that policy must be provided to the Recreation Services Department.
 - OR
 - b. Purchase Special Event Liability insurance through the Recreation Services Department at the time of fee waiver request. This insurance covers not only the city, but also those renting the facility.
4. Fundraising activities of any nature do not qualify for fee waivers.
5. Special events may be required to provide security at renter's expense. A photocopy of the contract must be on file with the Recreation Services Department. The number of security guards required is determined by the nature of the event and the numbers in attendance.

***A City-sanctioned organization is defined as "any community based group or organization that in cooperation with the Recreation Services Department, provides an entertainment, recreation and/educational service benefiting the citizens of Seaside."**

****All deposits are placed in the maintenance and janitorial fund designated for the upkeep and repair of the Oldemeyer Center.**



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division

986 Hilby Avenue, Seaside CA 93955

831-899-6800

Date:

Dear Event Sponsor:

Welcome to the City of Seaside. The following pages include the City of Seaside's Special Events Application and accompanying instructions developed to guide you through the application process.

Effective July 01, 2020 a \$110.00 permit fee was approved by the Seaside City Council. Please enclose a check made out to the City of Seaside with your completed application. Once the completed form is received it will be distributed to all City departments and agencies affected by your event. You will then be notified of the status of your request. On behalf of the City of Seaside we thank you for contributing to the spirit and vitality of our City through the staging of your event. **Best wishes for a successful event!**

Terry Navarro
City of Seaside
986 Hilby Avenue
Seaside, CA 93955
(831) 899-6805
(831) 718-8603
Email: tnavarro@ci.seaside.ca.us



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Gold Coast Rods, Inc
Name of Applicant: Harlan G McGinnis
Address: 419 Ramona Ave City: Monterey State: CA
Phone: 831-601-5436 Email: mgeez265@aol.com
Day of Event Contact Name and Phone: Harlan G McGinnis / 831-601-5436

EVENT INFORMATION:

Event Title: Hot Cars Cool Nights

Event Category:

- ☐ Athletic / Recreation ☐ Concert / Performance ☐ Circus
☐ Celebration / Festival ☐ Parade / March / Procession ☐ Dance
☐ Carnival ☒ Other: Classic Car Show

Event Date and Time: June 23, July 28, August 25, September 22 - 2023
Setup: 3:00 PM Event Start: 4:00 PM Event End: 8:00 PM Clean up: 8:00 PM

Event Location: Broadway Avenue between Calaveras to Contra Costa

EVENT DESCRIPTION:

Please provide detailed description of your event. Include details regarding any components of your event such as the use of vehicles, animals, rides, sanitation provisions or any other pertinent information about the event.

Hot Cars Cool Nights is a classic car show.

Number of Participants: 200-300 Event Benefiting: Local Charities

Federal ID # (if applicable): _____

☐ 501 C(3) ☐ 501 C(6) ☐ Commercial-For Profit ☐ Other: _____

Will admission be charged? ☐ Yes, tickets cost: _____ ☒ No



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Is the event open to the public? ☒ Yes ☐ No

If no, how will the event be restricted? Indicate plan on detailed schematics:

How will the event be advertised and promoted? Printed flyers and internet

Signs posted: Car show flyers at local businesses

Special equipment to be used for proposed event: (List all electrical needs you may require)

- | | | |
|---|---------------------------------------|--|
| ☒ P.A. System | ☐ Generator(s) | ☐ Amplified sound / music |
| ☐ Booths | ☐ Bleachers | ☐ Cooking fuel |
| ☐ Tents | ☐ Banners | ☐ Barricades |
| ☐ Other: _____ | | |

Will the event include music or live performances?

☐ Yes ☒ No

Will film, video, or photography be involved with the production of event?

☐ Yes ☒ No

Do you intend to sell food or beverage?

☐ Yes ☒ No

(If yes, please attach Health Department Food Vendor Certificate)

Do you intend to sell other merchandise?

☐ Yes ☒ No

Number of Vendors? _____ (For-profit vendors must have business license on file with the City)

Vendor Name

Vendor Address

No Outside Vendors

Describe Merchandise

Will alcohol be served?

☐ Yes ☒ No

Will alcohol be sold? (If yes, please attach ABC license)

☐ Yes ☒ No

Parking arrangements: Gold Coast Rods members will park vehicles entered in show



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Safety / Security / Accessibility (please describe your procedures for crowd control and internal security):

Gold Coast Rods members

Security Organization (if required - please attach security contract):

What City services do you anticipate you will need? (i.e. Police, Fire, Public Works, etc.)

Public works

Method of trash collection/disposal and provision for additional sanitary facilities:

Gold Coast Rods members

Other pertinent information or special requests:

APPLICANT AGREEMENT

All applicable fees must be paid 30 days prior to event date. No permit revisions will be accepted less than 14 days prior to the event date. The City of Seaside retains the right to terminate the event at any time should a responsible city official determine any activity related to the event is a threat to public safety and/or property. I (we) agree to abide by all laws, rules and regulations which may apply to this area. I (we) accept specific responsibility for other members of my group and for any damage done to city property and/or facilities, and agree to clean and restore the site to the condition in which it was found prior to the holding of the specific event. I certify under penalty of perjury that all the preceding information is true to the best of my knowledge. Completed and signed special event form must be submitted to Recreation and Community Activities Director within seven working days of receipt of form.

Applicant Signature:

Harlan J. McGinnis

Date:

10-27-2022



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

APPLICATION MUST INCLUDE: Detailed schematic of event location indicating specific activity sites. For non-profit organizations, a copy of non-profit status must be submitted.

Attach to application and mail to:
City of Seaside Recreation Services
Attn: Recreation Director
986 Hilby Avenue
Seaside, CA 93955

SPECIFIC EVENT CONDITIONS OF APPROVAL

- ✓ Event organizers must clean up any event-related trash.
- ✓ All event noise or sound must be kept to a minimum, particularly before 9:00 a.m. and must not create an annoyance to co-existing events.
- ✓ Permittee is responsible for the actions of all vendors and participants during the event.
- ✓ No activities are permitted onsite that are not included on your permit application.
- ✓ All City ordinances will be strictly enforced (alcohol, dogs, etc.).
- ✓ Permit must be kept on location at all times.

Failure to comply with the above conditions may result in immediate closure of the event and a ban on future events by the organizer in the City of Seaside.

PROVISIONS

Permittee waives all claims against the City, its officers, agents and employees, for loss or damage caused by, arising out of, or in any way connected with, the exercise of this permit and permittee agrees to save harmless, indemnify and defend City, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby granted, except those arising out of the sole negligence of the City.

City shall have the privilege of inspecting the premises covered by this permit any and all time. This permit shall not be assigned. City may terminate this permit at any time if permittee fails to perform and covenant herein contained at the time and in the manner herein provided. City agrees it will not unreasonably exercise this right of termination.

The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the City. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto.

Permittee will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, sexual orientation, age national origin or physical handicaps. Permittee agrees to comply with the terms and conditions contained herein and all rules and regulation of the City subject to this permit.

Applicant Signature: *Andrew J. McElroy*

Date: 10-27-2022



SEASIDE CALIFORNIA

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

INDEMNIFICATION, DEFENSE, HOLD HARMLESS

Applications must furnish the city with a certificate of insurance in an amount no less than \$1 million naming the City of Seaside as an additional insured. The amount of insurance is subject to increase at the discretion of the Finance Director who is the Risk Manager, depending upon the nature of the event. Such insurance must be primary to any city insurance and the city must have at least ten days' notice of cancellation.

For final event approval, you will need commercial general liability insurance that names "the City of Seaside, its officers, employees and agents" as an additional insured and any other public entities impacted by this event. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact Risk Manager. Please obtain the required insurance and mail an original insurance certificate to City of Seaside, Recreation and Community Activities Department, 986 Hilby Ave., Seaside, CA 93955.

Insurance Agency: Clifford + Bradford

Insurance Agent: Mandie Mazer

Phone Number: 661-283-8100

Policy Number: 3EL0656

PERMIT HOLDER hereby agrees to protect, defend, indemnify and hold and save harmless CITY, its officers, and employees against any and all liability, claims, judgements, costs and demands, however caused, including those resulting from death or injury to PERMIT HOLDER'S employees and damage to PERMIT HOLDER'S property, arising directly or indirectly out of the obligations or operations herein undertaken by PERMIT HOLDER, including those arising from the passive concurrent negligence of CITY but save and except those which arise out of the active concurrent negligence, sole negligence, or the sole willful misconduct of CITY PERMIT HOLDER will conduct all defense at its sole cost and expense. CITY shall be reimbursed by PERMIT HOLDER for all costs or attorney's fees incurred by CITY in enforcing this obligation.

Applicant Signature: Harlem B. McInnis

Date: 10-27-2022

(For Office Use Only)

Authorization

- ☐ Building _____
- ☐ Planning _____
- ☐ Police _____
- ☐ Fire _____
- ☐ Finance _____

- ☐ Recreation _____
- ☐ Redevelopment _____
- ☐ Public Works _____
- ☐ County Health _____

Comments: _____



- D. The applicant shall conduct all activities in such a manner that the health and safety of the public are not negatively impacted.
- E. Promptly following the conclusion of the event, the applicant shall clean the right-of-way equivalent to its condition prior to the temporary closure.
- F. Approval of the request is subject to other conditions that may be specified by the City Manager or City Council.
- G. Conditions considered for all street closures include (but are not limited to):
 - 1. Impact of the proposed closure on residents, occupants, or businesses.
 - 2. Impact of the proposed closure on the accessibility of emergency vehicles into the closure areas.
 - 3. Impact of the proposed closure on vehicular traffic such as circulation, site lines, traffic movement, and availability of alternate routes for traffic.
 - 4. Potential interference with commercial and business activities in the immediate vicinity.
 - 5. Conditions existing within the surrounding area that, when occurring in conjunction with a street closure, might create a hardship or an unnecessary inconvenience to the public or persons residing in the area.
- H. The applicant is responsible for all costs associated with establishing, running, or maintaining the closure, including reimbursing the City for any costs associated with the closure, unless a fee waiver is approved by the City Council.
- I. The proposed street closure must be compatible with the neighborhood / commercial area of the requested street or road.
- J. The location must be large enough for the anticipated the crowd capacity as determined by the City's Police Chief, Fire Chief, City Engineer, and Risk Manager.
- K. The temporary street closure shall be for a period less than eight (8) hours, including any set up time and breakdown time, unless approved by City Council.
- L. The City of Seaside maintains the right to cancel approval of the street closure at any time.
- M. The City reserves the right to limit the number of street closures in particular areas in order to limit disruption to residents and businesses.
- N. The City Manager will maintain and update the application and other forms to support this policy.

IV. Application Procedure

- A. The applicant shall submit a Seaside Application for Temporary Street Closing Permit at least 90 days prior to the date of the proposed street closure. Applications submitted less than 90 days cannot be guaranteed a response for approval or denial.
- B. A site map must be included with the application detailing a 20-foot emergency vehicle access lane through closure, or alternative emergency vehicle access in accordance with an approved Emergency Access Plan.



- C. All applicable documents shall be attached to the Application for Temporary Street Closing Permit (consult with City staff to determine which documents are required):
 - 1. Special Event Application;
 - 2. Detailed site map;
 - 3. Traffic control plan;
 - 4. Emergency Access Plan;
 - 5. Temporary detour plan;
 - 6. Petition with signatures of affected residents / businesses; and
 - 7. Proof of insurance.
- D. Incomplete applications will be denied.
- E. The City's Police Chief, Fire Chief, City Engineer, and Risk Manager will review application materials and make recommendations regarding the closure to the City Manager and/or City Council.
- F. In the event an application is denied by the City Manager, the applicant may appeal to the City Council.

V. Road Closure / Barricade Equipment:

- A. Barricade equipment is required and can be provided by the City. City Staff will contact the Maintenance & Utilities Superintendent to schedule the delivery of the barricade equipment.
- B. Barricades will be delivered by the Maintenance & Utilities Division the last working day before the event and will be picked up the first working day after the event.
- C. Depending on the proposed closure, the City may require City staff or a bonded and insured traffic control company to be responsible for opening and closing the roadway.

VI. Public Notification

- A. At the applicant's expense, and prior to approval of the potential closure, the City will notify all residents/tenants directly affected by the street closure and provide them with the means to comment on the proposed closure.
- B. At a minimum, notices will be distributed to all who live or own/manage businesses within a 500-foot radius of the event location.
- C. The applicant may submit a petition demonstrating support of the affected residences / businesses which may be accepted in lieu of the City's noticing process. Upon request, the City will provide the applicant of a list of businesses and residences within the 500-foot radius.



VII. Fees and Charges

- A. The applicant will be responsible for all applicable fees and costs associated with the street closure, including but not limited to:
 - 1. Public Noticing;
 - 2. Use of City barricades;
 - 3. Staff time to shut down and reopen the street;
 - 4. Permit fee as established by the City Council in the adopted fee schedule;
 - 5. Cost of any required traffic plans and Emergency Access Plans; and
 - 6. Police, Fire, and other staff time as deemed necessary by the City
- B. The City Council may waive the fees associated with street closures.

VIII. Additional Event Requirements

- A. No stakes or penetrations may be made through the street surface.
- B. No disposal of anything in storm sewers.
- C. Any marking on the street can be done in chalk or washable material. No paint or permanent markings can be used.
- D. No loud speaker system shall be used which is audible beyond the designated event location. Event organizers and guests shall be in compliance with public peace statutes and ordinances.
- E. Alcoholic beverages are prohibited on City streets or public right of way unless the applicant has obtained a permit from the City. Proof of ABC license must be submitted to the City prior to the event in accordance with the Special event application.
- F. If alcoholic beverages are dispensed, event organizers may be subject to criminal penalties if under-aged persons are consuming or possessing such beverages.

IX. Damages & Insurance

- A. Any person or persons to whom a Street Closing Permit has been issued shall be liable for any loss or damage to any City of Seaside property arising out of the issuance or exercise of said permit.
- B. As a condition to the issuance of any Street Closing Permit, the permittee or permittees may be required to provide insurance to indemnify the City from any and all damages and costs of litigation arising out of the issuance and use of such permit.
- C. As a condition to the issuance of any Street Closing Permit, the City may require the permittee to indemnify and hold the City harmless from any claims for damages arising out of the street closing.



February 2022

STREET CLOSURE NOTIFICATION (SAMPLE)

Notice Application for Street Closure

This notice serves as notification that a request for street closure has been submitted to the City of Seaside and includes a request to close a portion of: (insert street)

Noticing Date:

Name of Applicant:

Harlan G McGinnis / Gold Coast Rods, Inc.

Name of the Event / Purpose of Closure:

Hot Cars-Cool Nights Car Show

Date of Closure:

June 23, 2023, July 28, 2023, August 25, 2023, & September 22, 2023

Start Time of Closure:

3:00pm

End Time of Closure:

8:00pm

Streets to be closed:

A: Broadway Ave from to Calaveras to Contra Costa

B: from to

C: from to

Map of Closure:

Map of Street Closure:



To provide input on this application:

Provide written comment to city clerk@ci.seaside.ca.us, include the following in the subject line "Public comment Item # (insert the agenda item number relevance to your comment). Written comments must be received by 3pm of the day of the meeting

Provide public comment in person at the meeting.

Meeting Date/Time:

Meeting Information:



February 2022

TEMPORARY STREET CLOSURE APPLICATION

Applicant Information	
Name of Applicant: <u>Gold Coast Rods, Inc.</u>	Date: <u>10/27/2022</u>
Mailing Address: <u>P.O. Box 2672</u>	City/ State: <u>Monterey CA. 93940</u>
Email: <u>mgee215@aol.com</u>	Phone: <u>831-601-5436</u>

Street Closure Details	
Name of the Event / Purpose of Closure: <u>Hot Cars - Cool Nights / parking of classic show cars</u>	
General Description: <u>We would like to park our show cars on the street and close the street for pedestrian access.</u>	
Event Start and End Time: <u>3:00 pm - 8:00 pm</u>	Estimated number of people in attendance: <u>200 - 300 people</u>
Date of Event: <u>June 23, 2023, July 28, 2023</u> <u>August 25, 2023 & September 22, 2023</u>	Total Number of streets to be closed:
Will alcohol be served? <u>NO</u>	Will the event include live or amplified music? <u>yes amplified</u>
Streets to be closed (please attach a detailed site map of closure location):	
A: <u>Broadway Ave</u> from to <u>Calaveras to Contra Costa</u>	
B: _____ from to _____	
C: _____ from to _____	
Street close time: <u>2pm</u>	Street opening time: <u>8pm</u>
Supplementary questions	Yes No
Will vehicles be allowed inside the closure?	<u>X</u>
If yes, please explain why and provide their locations: <u>Display classic and special interest vehicles parked on Street</u>	
Are you planning to hire a security company for the planned closure?	<u>X</u>
If yes, provide the Company name, phone number, name of Supervisor, and locations for where security will be placed:	
I certify that the information provided in the application is true and correct to the best of my knowledge.	
Applicant Signature: <u>Harlan D. McGinnis</u>	Date: <u>10-27-2022</u>



February 2022

For Official Use Only

Engineering / Public Works Department		
Application Review Questions	Yes	No
Has the traffic control plan been submitted?	X	
Is the traffic control plan approved?	X	
Per the approved traffic control plan, is security being required for traffic control?		X
Is the street closure application approved by the Engineering / Public Works Dept?	X	
If no, what is the reason for denial:		
Is the street closure approved with conditions?		X
If yes, what are the approval conditions?		
Name of Dept. Head: NISHA PATEL	Title: PW DIRECTOR / CITY BUDGETER	
Signature: For NISHA : DAVE PORTNUE		

Police Department		
Application Review Questions	Yes	No
Based on the information provided, does the applicant need to have Security assigned to assist traffic around the street closure?		X
If yes, please identify the areas where security is required:		
Is the street closure application approved by the Police Dept?	X	
If no, what is the reason for denial:		
Is the street closure approved with conditions?	X	
If yes, what are the approval conditions?		
Name of Dept. Head: JUSTIN PASCONE	Title: COMMANDER	
Signature:		



February 2022

Fire Department		
Application Review Questions	Yes	No
Does the site plan show obstructions on the road way?	X	
Does the site plan does provide for a 20' wide fire lane for emergency vehicle access?	X	
Is the street closure application approved by the Fire Dept?	X	
If no, what is the reason for denial:		
Is the street closure approved with conditions?		
If yes, what are the approval conditions?		
Name of Dept. Head: PAUL BLAHA	Title: DEPUTY FIRE CHIEF	
Signature: <i>Paul Blaha</i>		
Risk Management		
Application Review Questions	Yes	No
Does the proposed street closure meet the requirements of this policy with respect to size, compatibility, etc.?		
If required, has the applicant submitted Liability Insurance?		
Is the street closure application approved by Risk Management?		
If no, what is the reason for denial:		
Is the street closure approved with conditions?		
If yes, what are the approval conditions?		
Name of Dept. Head:	Title:	
Signature:		

Status of Application

The street closure request is: APPROVED _____ DENIED _____ DATE: _____

City Manager's Signature / Date: _____

If applicable, scheduled for City Council consideration on: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/6/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Clifford & Bradford Insurance Agency 1800 19th Street Bakersfield CA 93301-4315		CONTACT NAME: Sara Jaimes PHONE (A/C, No, Ext): 661-283-8100 FAX (A/C, No): 661-283-8111 E-MAIL ADDRESS: sjjaimes@cliffordandbradford.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Evanston Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 369219556 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:	Y	3AA558221	4/15/2022	4/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

ANY ENDORSEMENTS ATTACHED TO THIS CERTIFICATE APPLY WITH RESPECTS TO THE OPERATIONS OF THE NAMED INSURED PER WRITTEN CONTRACT IN PLACE PRIOR TO LOSS.

EVENT: CAR SHOWS

HOLDER IS ADDITIONAL INSURED REGARDING GENERAL LIABILITY PER ATTACHED FORM

CERTIFICATE HOLDER

CANCELLATION

CITY OF SEASIDE
440 HARCOURT AVENUE
SEASIDE CA 93933

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

W/S Buzza



EVANSTON INSURANCE COMPANY
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM
LIQUOR LIABILITY COVERAGE FORM
OWNERS AND CONTRACTORS PROTECTIVE LIABILITY COVERAGE FORM
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE FORM

SCHEDULE

Additional Premium: \$500 (Check box if fully earned ☒)
--

Please refer to each Coverage Form to determine which terms are defined. Words shown in quotations on this endorsement may or may not be defined in all Coverage Forms.

- A. Who Is An Insured is amended to include as an additional insured any person or entity to whom you are required by valid written contract or agreement to provide such coverage, but only with respect to "bodily injury", "property damage" (including "bodily injury" and "property damage" included in the "products-completed operations hazard"), and "personal and advertising injury" caused, in whole or in part, by the negligent acts or omissions of the Named Insured and only with respect to any coverage not otherwise excluded in the policy.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. The insurance afforded to such additional insured will not be broader than that which you are required by the valid written contract or agreement to provide for such additional insured.

Our agreement to accept an additional insured provision in a valid written contract or agreement is not an acceptance of any other provisions of such contract or agreement or the contract or agreement in total.

When coverage does not apply for the Named Insured, no coverage or defense will apply for the additional insured.

No coverage applies to such additional insured for injury or damage of any type to any "employee" of the Named Insured or to any obligation of the additional insured to indemnify another because of damages arising out of such injury or damage.

- B. With respect to the insurance afforded to these additional insured, the following is added to limits of insurance:

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the valid written contract or agreement; or
 2. Available under the applicable limits of insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable limits of insurance shown in the Declarations.

All other terms and conditions remain unchanged.



CITY OF SEASIDE STAFF REPORT

Item No.: 8.H.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dan Meewis, Recreation Director

DATE: March 16, 2023

SUBJECT: APPROVE CO-SPONSORSHIP AND WAIVE ALL FEES RELATED TO THE ITS ONLY US, INC. FOOTBALL CAMP AT CUTINO PARK ON APRIL 8, 2023

RECOMMENDATION

Consider approving the request from itsOnlyUs Inc. to co-sponsor their Football Camp at Cutino Park on April 8, 2023, from 9:00 a.m. to 1:00 p.m. and waive of all fees and costs in the approximate amount of \$389.00.

BACKGROUND

itsOnlyUs Inc. is requesting a co-sponsorship to waive all fees and staff costs related to hosting a Football Camp for the youth at Cutino Park on April 08, 2023 from 9:00 a.m. to 1:00 p.m.

itsOnlyUs Inc plans to host a free event for ages 6-12 from 9:00 a.m. to 10:30 a.m. and ages 13-18 from 10:45 a.m. to 12:30 p.m. There will be a combination of football workouts and physical training provided by the organizer as well as Seaside High School Football Coaches and other local talent. There will also be guest speakers from the NFL and other college athletes to share their stories with the youth about their personal journeys and give insight and information on how they've accomplished making it out of small cities like Seaside and thrive. This will be the first of many camps and events they would like to be a part of to help grow and provide value to the City of Seaside and Monterey County.

The approval of this request for a fee waiver to host a free youth football camp will support the City Council Strategic Priorities of:

- Diverse and Inclusive Community

FISCAL IMPACT

Should the City Council approve the request for co-sponsorship of the itsOnlyUs Football Camp to waive all fees and staff costs, the approximate fiscal impact is as follows:

Cutino Baseball Field Rental Fee	\$29.00 X 4 Hours	\$116.00
Deposit		\$186.00
<u>Insurance Coverage</u>		<u>\$ 87.00</u>
TOTAL		\$389.00

ATTACHMENTS

1. itsOnlyUs Inc. - Football Camp - Fee Waiver 2023
 2. itsOnlyUs Inc. - Football Camp - 501(c)(3) Information
-

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager



SEASIDE CALIFORNIA

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: itsOnlyUs Inc.
Name of Applicant: Joseph Jakubowsky
Address: 2965 Carpenter Ct City: Marina State: CA
Phone: 831-869-0903 Email: jakubowsky3@gmail.com

EVENT INFORMATION:

Event Title: itsOnlyUs Football Camp
Event Description: Free event for ages 6-18 to be trained on proper football techniques and exercise.
Event Date: 4/8/23 Room(s) Requested: Cutino Park
Time (including set-up): 9:00 am - 1:00 pm Approximate Number of Guests: 50

ADDITIONAL INFORMATION:

Reason for Requesting Fee Waiver: Free event for the youth and hoping to collaborate with the city of Seaside to give back.

Have you received a Fee Waiver in the past? ☐ Yes, the event was on _____ ☒ No

What is your organization's tax identification number? TBA will receive in 5-7 business days

What percentage of your members or participants resides in Seaside? 80%

Is your organization based in Seaside? ☒ Yes ☐ No

Is your organization able to provide liability insurance? ☒ Yes ☐ No

Will alcohol be served or sold at your event? ☐ Yes ☒ No

Applicant Signature: Joseph Jakubowsky Date: 2-22-2023

(For Office Use Only)

Fee Waiver Request: ☐ Approved ☐ Denied ☐ Appealed

Security Deposit Required? ☐ Yes ☐ No

Staff Signature: _____ Date: _____

Notes: _____



POLICY REGARDING ROOM RENTAL FEES AND WAIVERS

Fees may be waived for activities that benefit the majority of Seaside residents. Any new organizations requesting fee waivers are required to submit a letter of intent and complete the Fee Waiver Request form to the Recreation Services Department. The application will be submitted to the City Manager or his designee for review and approval. In the event that the fee waiver request is denied by the City Manager, the request can be appealed to the City Council. Applicants must demonstrate that the following criteria are satisfied:

1. At least 60% of the organization's membership must consist of Seaside residents. The organization must provide documentation verifying membership residency.
2. The organization must be a 501(C)3 non-profit or public benefit organization and provide taxpayer identification number.
3. The organization must provide an in-kind service/donation to benefit and augment the City of Seaside. A written statement must be submitted with the application outlining specific donations and/or services provided by the organization to the City of Seaside.

FEE WAIVERS FOR MEETING ROOMS

1. Meetings are limited to four hours.
2. All organizations receiving fee waivers must give seven days notice of cancellation. If no notice is given of cancellation, the City reserves the right to deny further fee waiver requests.
3. Due to limited space, organizations may not request fee waivers for any more than one meeting room use per year; fee waivers are not intended to provide for ongoing weekly or monthly meeting use.
4. No faith based organizations may apply for fee waivers due to the separation of church and state.

AUDITORIUM RENTAL FEE WAIVER

Organizations requesting the use of the Auditorium must:

1. Pay the non-refundable portion of the deposit per event.
2. An organization requesting use of the auditorium for a special event or meeting may receive no more than one fee waiver request within a 90-day period.
3. Provide special event liability insurance. The following is required:
 - a. Provide an "Occurrence Made" liability insurance policy, naming the city as additionally insured, with limits of \$1 million per occurrence and \$2 million aggregate. A copy of that policy must be provided to the Recreation Services Department.
 - OR
 - b. Purchase Special Event Liability insurance through the Recreation Services Department at the time of fee waiver request. This insurance covers not only the city, but also those renting the facility.
4. Fundraising activities of any nature do not qualify for fee waivers.
5. Special events may be required to provide security at renter's expense. A photocopy of the contract must be on file with the Recreation Services Department. The number of security guards required is determined by the nature of the event and the numbers in attendance.

***A City-sanctioned organization is defined as "any community based group or organization that in cooperation with the Recreation Services Department, provides an entertainment, recreation and/educational service benefiting the citizens of Seaside."**

****All deposits are placed in the maintenance and janitorial fund designated for the upkeep and repair of the Oldemeyer Center.**

itsOnlyUs Football Camp

"The organization must provide an in-kind service/donation to benefit and augment the City of Seaside. A written statement must be submitted with the application outlining specific donations and/or services provided by the organization to the City of Seaside"

To Whom It May Concern,

My name is Joseph Jakubowsky I am a local music artist by the name of J2. I am a Seaside High alumni and graduate from the University of San Diego where I played Football and graduated with a Bachelors in Interdisciplinary Humanities. I plan to host a free event for ages 6-12, 9:00 am to 10:30 am and ages 13-18 from 10:45 to 12:30 pm. There will be a combination of football workouts and physical training provided by myself as well as Seaside High School Football Coaches and other local talent. There will also be guest speakers from NFL & College Athletes to speak to the youth about their journey and give insight and information on how they've accomplished to make it out of small cities like Seaside and make big achievements. I would like to provide water and snacks if possible as well. This will be the first of many camps and events I would like to be a part of to help grow and provide value to Seaside and the Monterey County. Please reach out if you have any questions or concerns.

Thank you so much,

Joseph Jakubowsky
831-869-0903
jakubowsky3@gmail.com



SEASIDE CALIFORNIA

Sports and Fields Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: itsOnlyUs Inc.

Name: Joseph Jakubowsky

Address: 2965 Carpenter Ct City: Marina, CA Zip: 93933

Phone: 831-869-0903 Email: jakubowsky3@gmail.com

☒ Resident ☐ Non-Resident

FACILITY RESERVATION:

Intended Use/Activity: Football Camp for the youth

Location Requested: (All fees per current adopted fee schedule)

☐ Soper Baseball Field ☒ Cutino Baseball Field ☐ Metz Baseball Field
☐ Metz Basketball Court ☐ Cutino Basketball (Half) Court

Do you intend to play music? (No amplified, live music, or bands allowed) ☐ Yes ☒ No

☐ Lights ☐ Bounce House (additional fee) ☐ Cleaning Deposit*

Estimated Attendance: 50 Total Rental Fee Due: \$

Total Deposit Due: \$

Date	Time Start – Finish <i>Available 8 AM-Dusk</i>	Lights Number of hours needed <i>*2 hour minimum</i>	Code T= Tournament G= Game P = Practice RD= Rain Date
April 8, 2023	9:00 am - 1:00 pm	n/a	P



**SEASIDE
CALIFORNIA**

Sports and Fields Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

I, the undersigned, hereby certify that I will be personally responsible for any damage sustained to the grounds, buildings, furniture, or equipment occurring through the occupancy of said facilities. I will also be responsible for the enforcement of the Department rules and regulations. City Ordinance 9.12020 makes it unlawful for any person to knowingly make, continue or cause to be made or continue any excessive, unnecessary or unusually loud noise. City Ordinance 9.08.060(B)(1) makes it unlawful for any person using a park to consume or have in his/her possession an open container of any alcoholic beverage. **Please be aware that the City does not provide electricity for any park reservation other than a reservation made for a City Function/Event.**

*For rentals on Nights/Weekends or Holidays please call **831-394-6811** for police matters. For rental concerns or restroom issues, please call **831-760-2236**. If no one responds within 15 minutes, then call **831-860-2336**. It is also recommend that you have a copy of your receipt on hand during your rental.*

*In case of inclement weather, please call **831-718-8600**. The weather line will be updated weekly on Mondays, unless we get bad weather mid-week. In that event, the line will be updated by 3 PM. For weekend use, in the event of bad weather, the line will be updated by 7:30 AM.*

JJ
Initials: _____

I am aware that I am responsible for any damages caused by objects leaving the field of play (i.e. homerun balls hitting cars, etc.) during my rental time.

JJ
Initials: _____

IT IS DISTINCTLY UNDERSTOOD AND AGREE, that the applicant assumes all risk for loss, damage, liability, injury, and costs or expenses that may arise during or because of such use or occupancy of the facility of the city of Seaside and its Public Works Department. The applicant further agrees that in consideration of being permitted to use said facilities, he/she will save and hold the City of Seaside and said Public Works Department and/or its employees, free and harmless from any loss claims liability, damage and/or injuries to persons or property that in any way may be caused by applicants use or occupancy of said facilities.

NOTE: All Park Rental Fees Are Non-Refundable
75% of cleaning deposits will be refunded within 14 –21 working days after use of facility.
The remaining 25% of the deposit will be kept in the Janitorial/Maintenance account.

(Rental Area Must Be Clean In Order To Receive a Refund)

Signature of Applicant: Joseph Jakubowsky Date: 2-22-2023

(For Office Use Only)

Permit Fee: _____

Authorized Agent: _____ Date: _____

Note: - Original to Resource Management/Recreation Department
- Copy to Police Department - Copy to Parks Division

Order #
76105540

Date Ordered
02/22/2023

Delivered to
Joseph Jakubowsky
(831) 869-0903
jakubowsky3@gmail.com
2965 Carpenter Ct
Marina, CA 93933

Your order details

Economy Nonprofit Corporation	\$99.00
Filed Articles of Incorporation	Included
Non-Customized Membership Certificates (10)	Included
State Filing Fee - CA	\$0.00
Standard Shipping	\$9.95
EIN Obtainment	\$79.00
Essential Compliance Package	See below*
Annual Reports	Included
Compliance Calendar	Included
Business Advantage Member Center Access	Included
Company Minutes Manager	Included



CITY OF SEASIDE STAFF REPORT

Item No.: 8.I.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dominique Davis, City Clerk

DATE: March 16, 2023

**SUBJECT: APPROVE APPOINTMENTS TO THE ENVIRONMENTAL,
NEIGHBORHOOD IMPROVEMENT, COMMUNITY SAFETY
ADVISORY COMMISSIONS AND THE COMMUNITY
DEVELOPMENT ADVISORY COMMITTEE**

RECOMMENDATION

Approve the appointment of Miguel Alvarado III to the Environmental Commission, Joan Costello to the Neighborhood Improvement Commission, Francisco Rojas to the Community Development Advisory Committee, and Amir Chapel to the Community Safety Advisory Commission.

BACKGROUND

The Mayor appoints members to the City's Boards, Commissions and Committees, which serve as advisory boards to the City Council. The purpose of the advisory boards is to supplement the City Council's skills and abilities to help guide the organization toward its mission. They also serve as an important link between the City Council and the Community by providing direct involvement in policy-making and communication of vital information.

The Mayor makes appointments to these advisory boards, while the City Manager designates Department Heads or other staff members to serve as staff liaisons that regularly attend meetings and provide technical support.

The Mayor has made the following appointments:

APPLICANT

Miguel Alvarado III
Joan Costello

ADVISORY BODY

Environmental Commission
Neighborhood Improvement Commission

Francisco Rojas
Amir Chapel

Community Development Advisory Committee
Community Safety Advisory Commission

FISCAL IMPACT

None.

ATTACHMENTS

1. Appointee Application - Miguel Alvarado III
 2. Appointee Application - Joan Costello
 3. Appointee Application - Francisco Rojas
 4. Appointee Application - Amir Chapel
-

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager

Dominique Davis - Online Form Submittal: Application for Appointment to a City Board/Commission/Committee

From: <noreply@civicplus.com>
To: <cityclerk@ci.seaside.ca.us>
Date: 8/25/2022 5:47 PM
Subject: Online Form Submittal: Application for Appointment to a City Board/Commission/Committee

Application for Appointment to a City Board/Commission/Committee

I'd like to serve on:	Environmental Commission
Name	Miguel Alvarado III
Email Address	miguelanthonyalvarado739@gmail.com
Address	8 Arkwright Ct. Apt #A1
City	Pacific Grove
State	CA
Zip Code	93950
Phone Number	424-236-0736
Alternate Phone Number	<i>Field not completed.</i>
Please list your background, education, experience, and special skills:	Background: - Hispanic born in Lynwood, CA and raised in Hawthorne CA. - I hope to set up forms of educational programs for various population there are always second chances or even first chances for people like long-term goal is to set up free programs that will create networking opportunities for individuals such as myself so there is a community of rather than an unsupported education system. A goal is to pursue bec advocate for the environment and the individuals in underserved comr by obtaining a position in policy-making. Education: - Environmental Science Technology and Policy Major at California St University, Monterey Bay - Undergraduate Research Opportunities Center Scholar Competitive 2-year program for students aiming to obtain higher educ:

within their specific field of study. Fosters professional development, interconnections, and specialty skills through research.

Classes in relation to position:

- ENSTU 375 Sustainability systems

Explored common structural characteristics and archetypes associated with natural and anthropogenic systems and how such characteristics can be applied to understanding and decision making. Concepts applied include feedback, stocks and flows, delays, and causal loops. Used the Stella programming environment for modeling. Applied projective geometric constructions as a manifestation of some of the systems concepts described.

- ENSTU 280 Environmental Economics

Examined the principles of government and economics and was applied to policies, economics, and management of natural resources. Informative structure, process and dynamics of governmental systems. Economic concepts are applied at local, national, and international scales, to cover a broad range of uses for ecological resources, and explore how decisions about these resources can lead to conservation or to over-exploitation.

- FYS 111 Environmental Communication

This course was designed to provide students with foundations in effective communication and will aid in student's understanding and development of stating, organizing and researching ideas, and presenting them to an audience. Through this process, I strengthened the faculties of active and critical thinking abilities and problem solve about topics in environmental and marine science as well as deepened my understanding of my goals as I develop my career pathway while at CSUMB. A source of improving ocean literacy into a form of communication that can be easily accessible to the public in order for a better understanding of the complexities that impede on it.

Job Experiences:

- Monterey Audubon Society (May 2022-Present)

As an intern I am observing the local shorebird, the Black Oystercatcher, in order to collect progressive data in addition to the previous 10 years of data. This would entail observing multiple areas of the public in association with the birds to find inhibiting factors to their nesting patterns. I educate the public as well about the birds and the local regulations while creating a more hands-on experience for them. I was honored the experience to participate in Asan member meetings with Laura Friedman for further Audubon Advocacy.

- Target Electronics Team Member (October 2020-Present)

Facilitate the electronics area of Target which includes: stocking, sales, customer communication, and possible floor plan planning. Duties are not tethered to solely electronics, I have volunteered as a global associate for the

store.

Volunteer Experiences:

- Los Angeles Food Bank Volunteer

As a volunteer, I participated in multiple days packing, organizing, and foods that were donated. This was to serve the underprivileged with pi and necessities.

- Homeless Assistance Club

In the creation of the Homeless Assistance Club, we took the initiative provide an educational outreach to the public as well as a way to give temporal alleviation to the underprivileged in the area with the assistar Hawthorne Police Department. This required fundraising for several m order to create care packages that would amount to the number of per needing assistance.

- Inside-Out Mentor Program

Assisted children in reaching higher confidence, acting skills, relations motivation, and being a more open person. This required personal cor setting an example figure, and traits of patience as well as leadership. management is also required during the school year due to balancing planning and scheduling wisely and effectively.

- College Corps Program

As a volunteer, participating in school systems within Seaside for the t of the community and understanding of the youth. This entailed empov through education and outreach to historically underserved communiti deserve equity.

- Los Angeles Marathon Volunteer

Participated in providing provisions to participants within the marathon complete the journey.

- San Pedro Catholic Church

Distributed life sustaining provisions to veterans within a community of underserved individuals.

- Deer Hill Expeditions Volunteer

Spent a week as a guest to the Hopi Nation in Arizona learning their c and traditions. Assisted in building a water distribution system and app leadership skills to creating a work system for the volunteers present. Yuca for traditional basket weaving for the local community.

- Heal the Bay

Cleaned the coastal areas of Santa Monica in order to provide the res and local community with a safer environment to enjoy. This pertained dealing with hazardous materials as well as providing an educational c

of the coast.

Specialty Skills:

- Life Sciences
- Interpersonal Communication
- Statistical Data Analysis (Javascript and R)
- Community Outreach
- Time Management
- Excel
- Public Speaking

Are you willing to file Statements of Economic Interest (Form 700)?	Yes
---	-----

Are you able to attend meetings during business hours? (Most Boards and Commissions meet after 5 pm)	Yes
--	-----

Comments:	<i>Field not completed.</i>
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Electronic Signature Agreement	I agree.
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Electronic Signature	Miguel A. Alvarado III
----------------------	------------------------

Date	8/25/2022
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Dear Applicant: As an employer with an Affirmative Action Program, we comply with Federal and St government record keeping, reports and other legal requirements. The completion of this data is vol and in no way affects your application to participate on any City Board, Commission or Committee. . data is kept in a separate confidential file by the Affirmative Action Office.

Name	Miguel Alvarado III
------	---------------------

Ethnic Origin	
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Email not displaying correctly? [View it in your browser.](#)

Dominique Davis - Online Form Submittal: Application for Appointment to a City Board/Commission/Committee

From: <noreply@civicplus.com>
To: <cityclerk@ci.seaside.ca.us>
Date: 1/12/2023 6:40 PM
Subject: Online Form Submittal: Application for Appointment to a City Board/Commission/Committee

Application for Appointment to a City Board/Commission/Committee

I'd like to serve on:	Neighborhood Improvement Commission
Name	Joan Costello
Email Address	beachbreak1250@gmail.com
Address	1250 Allston Street
City	Seaside
State	CA
Zip Code	93955
Phone Number	831-247-1907
Alternate Phone Number	<i>Field not completed.</i>
Please list your background, education, experience, and special skills:	Credentialed and retired 7th and 8th grade math and science teacher. Member of Seaside Artists Association Vice President of Monterey Peninsula Quilters Guild Volunteer tutor with the Seaside Adult Literacy program Member of Housing for Kids
Are you willing to file Statements of Economic Interest (Form 700)?	Yes
Are you able to attend meetings during business hours? (Most Boards and Commissions meet after 5 pm)	Yes
Comments:	<i>Field not completed.</i>

Electronic Signature
Agreement

I agree.

Electronic Signature

Joan Costello

Date

11/12/2023

Dear Applicant: As an employer with an Affirmative Action Program, we comply with Federal and State government record keeping, reports and other legal requirements. The completion of this data is voluntary and in no way affects your application to participate on any City Board, Commission or Committee. All data is kept in a separate confidential file by the Affirmative Action Office.

Name

Joan Costello

Ethnic Origin

White

Email not displaying correctly? [View it in your browser.](#)

Dominique Davis - Online Form Submittal: Application for Appointment to a City Board/Commission/Committee

From: <noreply@civicplus.com>
To: <cityclerk@ci.seaside.ca.us>
Date: 1/4/2023 4:37 PM
Subject: Online Form Submittal: Application for Appointment to a City Board/Commission/Committee

Application for Appointment to a City Board/Commission/Committee

I'd like to serve on:	Community Development Advisory Committee
Name	Francisco Rojas
Email Address	frojas961@gmail.com
Address	1459 Plumas Lane, B
City	Seaside
State	CA`
Zip Code	93955
Phone Number	9513152757
Alternate Phone Number	<i>Field not completed.</i>

Please list your background, education, experience, and special skills:

EDUCATION

Master of Business Administration | California Baptist University | [1/2019 – 12/2019](#)

Bachelor of Arts in Psychology | California State University Monterey Bay | [8/2013 – 12/2017](#)

Dean's List- Fall 2015, Fall 2017

*Academic Distinction in the Department of Psychology

EXPERIENCE

Foresight Mental Health

Strategic Staffing and Scheduling Lead | [1/2022-12/2022](#)

- Developed reports and dashboards using Salesforce to forecast the arrival of mental health providers, support cross-functional teams, and communicate internal changes to providers.

- Led the clinical scheduling team to maximize provider

utilization in Athenahealth through cross-functional communication, strategic planning, and targeted expansion, improving provider and member experiences.

- Analyzed over 5 scheduling processes and communications, launching streamlined operations and clinical procedures through automated and consolidated workflows, increasing productivity and aligning team goals.

Accenture [Mountain View, CA]

Corporate Trainer | [7/2021 – 1/2022](#)

- Customized training decks to enhance member content and maximize training time for new and current employees.
- Organized scheduling for all implementation standards and led training in more than 5 policy guidelines.
- Monitored training for different workflows and reported to quality, team, and production managers for cross-functional updates.

Content Moderator | [3/2020 – 6/2021](#)

- Analyzed trends to improve decision making and critical thinking skills while viewing content for clients.
- Processed 550-600 (average/day) tickets to assess problems or restore accounts, following content guidelines.
- Stayed updated on community standards to share information with teammates and other stakeholders.

Graduate Student Worker | California Baptist University
[Riverside, CA]

5/ [2019 – 12/ 2019](#)

- Reviewed and recorded information regarding new professors at California Baptist University (CBU) and created faculty accounts, recorded faculty experience, and activities, and confirmed faculty research and tasks by using Microsoft Suite.
- Completed administrative tasks for Director of Faculty Development and Director of Institutional Technology; duties included researching relevant material for specific topics, scheduling events, and tracking faculty activities.

SKILLS

- Qualitative data analysis, inter-rater reliability qualitative research, basic descriptive and inferential statistics.
- Knowledge and experience with MS-Office, Adobe, Jira, SPSS, Tableau, Slack, Salesforce, Asana, • Analyze and interpret mixed methods research.
- Fluency in Spanish
- Python, SQL- Code Academy

Are you willing to file
Statements of Economic
Interest (Form 700)?

Yes

Yes

Are you able to attend meetings during business hours? (Most Boards and Commissions meet after 5 pm)

Comments: *Field not completed.*

Electronic Signature Agreement I agree.

Electronic Signature Francisco A Rojas

Date 1/4/2023

Dear Applicant: As an employer with an Affirmative Action Program, we comply with Federal and State government record keeping, reports and other legal requirements. The completion of this data is voluntary and in no way affects your application to participate on any City Board, Commission or Committee. All data is kept in a separate confidential file by the Affirmative Action Office.

Name Francisco Rojas

Ethnic Origin [REDACTED]

Email not displaying correctly? [View it in your browser.](#)



City of Seaside
City Clerk's Office

Application for Appointment
to a City Board/Commission/Committee

City Clerk's Date Stamp

FORM IS FILLABLE ONLINE - IF FILLING BY HAND, PLEASE PRINT CLEARLY

Dear Applicant: As an employer with an Affirmative Action Program, we comply with Federal and State government record keeping, reports and other legal requirements. The completion of this data is VOLUNTARY and in no way affects your application to participate on any City Board, Commission or Committee. All data is kept in a separate confidential file by the Affirmative Action Office.

Name : Amir Chapel

To serve on: Community Safety Advisory Commission

Board/Commission/
Committee

Ethnic Origin (Please check one of the following):

Are you a registered voter in the City of Seaside?

☒ YES ☐ NO

Please return Application to: Seaside City Clerk, 440 Harcourt Avenue, Seaside, CA 93955

City Clerk Office Hours: 8:00 am to 5:00 pm Monday thru Friday

♦ Telephone (831) 899-6707 ♦ Fax (831) 899-6201



City of Seaside

City Clerk's Office

Application for Appointment to a City Board/Commission/Committee

City Clerk's Date Stamp

FORM IS FILLABLE ONLINE - IF FILLING BY HAND, PLEASE PRINT CLEARLY

To serve on: Community Safety Advisory Commission Board/Commission/Committee

Name: Amir Chapel

Address: 1130 Fremont Blvd #105220 Seaside CA, 93955

Occupation: Principal Consultant - Research Evaluation Policing and Community Violence Intervention

Telephone: 831-257-6634

Primary

Email:

mr.a.chapel@gmail.com

Alternate

Background/Education/Experience/Special Skills : I have over 20 years of combined personal and professional experience

as a justice impacted individual conducting high level quantitative and qualitative analysis, evaluation research, and policy analysis. in the

criminal legal system. Masters in Criminology and Statistics. Area of expertise policing and community violence intervention and prevention.

Are you willing to file Statements of Economic Interest (Form 700)?

☒ YES

☐ NO

Are you able to attend meetings during business hours?

☒ YES

☐ NO

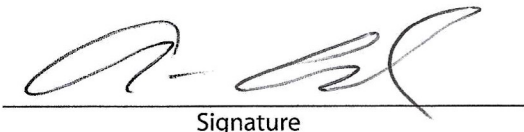
(NOTE: Most Boards and Commissions meet **after 5:00 p.m.**)

Other information or comments : I am able to meet for boards and commissions during business hours on some occasions, but am

able to meet after hours particularly on Mondays, Thursdays, and Fridays. On Tuesday and Wednesday evenings I am in class at the

Monterey College of Law.

I will accept the office in the event I am appointed.


Signature

3-9-2023
Date

Please return Application to: Seaside City Clerk, 440 Harcourt Avenue, Seaside, CA 93955

City Clerk Office Hours: 8:00 am to 5:00 pm Monday thru Friday

◆ Telephone (831) 899-6707 ◆ Fax (831) 899-6201



CITY OF SEASIDE STAFF REPORT

Item No.: 9.A.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Kirstin van Gend, Administrative Analyst II
Nisha Patel, Public Works Director/City Engineer

DATE: March 16, 2023

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE
AGREEMENT FOR CONTRACTOR SERVICES WITH DISASTER
KLEENUP SPECIALISTS FOR ON-CALL PROPERTY CLEAN-UP
SERVICES FOR AN AMOUNT NOT TO EXCEED \$100,000.00**

RECOMMENDATION

Adopt a resolution authorizing the City Manager to execute an Amendment to the Agreement for Contractor Services with Disaster Kleenup Specialists to perform on-call property clean-up services for an amount not to exceed \$100,000.00.

BACKGROUND

In May 2019, the City issued a Request for Proposals for On-Call Property Clean-up Services for a qualified and responsible company or contractor available to provide on-call clean-up services to remove personal property stored on public property including homeless encampments, alley ways, and other public property as needed. Disaster Kleenup Specialists (DKS) was selected for this contract by the selection committee based on their competitive pricing, staff availability, and experience.

On July 18, 2019, the City Council awarded an Agreement for Contractor Services with Disaster Kleenup Specialists (DKS) in the amount of \$100,000.00. Amendments to the agreement were issued on July 28, 2020, June 25, 2021, and May 5, 2022, each extending the agreement by a year and increasing the agreement's value. Since the execution of their contract, DKS has completed over 80 assignments which resulted in the disposal of many tons of waste and over hundreds of hours of specialized labor. Many of these on-call clean-up assignments consist of potential biohazards, which DKS is capable of disposing of properly.

The total amount spent on work completed by DKS thus far is about \$199,840.00, leaving an amount of approximately \$140.00 of budget remaining in their contract. On average, DKS performs between 3-4 clean ups per month for the City, and the average charge for one clean-up is between \$2,500 to \$3,500, depending on the size of the location and quantity of items for pick-up. Examples of larger homeless encampment clean-up locations include homeless encampments at Laguna Grande Park, Christian Memorial Tabernacle, and 1st and Lightfighter, as well as blight removal at 335 and 355 Sonoma Avenue. These larger clean-ups can cost between \$8,000 to over \$20,000 for one job, although the blight removal costs may be reimbursable by special tax assessment through the process outlined in Municipal Code sections 17.36.170 or 8.30.110. The average amount billed by DKS per month ranges from \$8,000 to \$11,000.

With the proposed Amendment, DKS will continue to support the City with on-call clean-up work including the removal and disposal of items such as furniture, shopping carts, mattresses and other waste. They will no longer survey the City for large dumping of litter, which includes weekly checks of the City known hot-spots. For DKS to continue to support the City with large litter and hazardous waste clean-up through July 31, 2023, staff has determined an additional \$100,000.00 is required for the Agreement for Contractor Services with DKS. In addition, authorization for the City Manager to approve additional amendments up to \$50,000.00 for large blight removal pick-ups is required so that unforeseeable large clean-ups can be made as quickly as necessary.

FISCAL IMPACT

The cost of increasing the contract was approved by the City Council at the mid-year budget review. The additional funds will be paid by the City's general fund.

ATTACHMENTS

1. Resolution
2. Amendment 6 to the PSA

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager

RESOLUTION NO. 23-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

AUTHORIZING AN AMENDMENT TO THE AGREEMENT FOR CONTRACTOR SERVICES WITH DISASTER KLEENUP SPECIALISTS FOR ON-CALL PROPERTY CLEAN-UP SERVICES FOR AN AMOUNT NOT TO EXCEED \$100,000.00

WHEREAS, the On-Call Property Clean-Up Project (Project) was adopted in the fiscal year 2019/2020 annual budget; and

WHEREAS, Disaster Kleenup Specialists (DKS) was selected to perform on-call clean-up services based on their proposal submitted in response to a request for proposals issued by the City in May 2019; and

WHEREAS, on July 18, 2019, the City awarded an Agreement for Contractor Services with Disaster Kleenup Specialists in the amount of \$100,000.00 to perform on-call clean-up services; and

WHEREAS, based upon the amount of agreement services used prior to the Fiscal Year 2021/2022 and the on-going property cleanup services required in Fiscal Year 2021/2022, the City staff determined an additional \$50,000.00 was required for the Agreement with DKS through the end of the Fiscal Year 2021/2022; and

WHEREAS, on October 7, 2021, the City Council approved an amendment to the Agreement for Contractor Services with Disaster Kleenup Specialists in the amount of \$50,000.00; and

WHEREAS, based upon the amount of agreement services used prior to Fiscal Year 2022/2023 and the on-going property cleanup services required in the Fiscal Year 2022/2023, the City staff determined an additional \$50,000.00 was required for the Agreement with DKS through the end of the Fiscal Year 2022/2023; and

WHEREAS, on July 7, 2022, the City Council approved an amendment to the Agreement for Contractor Services with Disaster Kleenup Specialists in the amount of \$50,000.00; and

WHEREAS, based upon the amount of agreement services used to date and the on-going property cleanup services required in this Fiscal Year 2022/2023, the City staff have determined an additional \$100,000.00 is required for the Agreement with DKS through the end of the Fiscal Year; and

WHEREAS, Staff has determined the total required amount for the Agreement for Contractor Services with DKS is \$300,000.00 to be funded out of Account No. 100-8430-2073.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Seaside authorizes the City Manager to execute an Amendment in the amount of \$100,000.00 to the Agreement for Contractor Services with Disaster Kleanup Specialists to perform on-call property clean-up services for a total not to exceed agreement amount of \$300,000.00.

BE IT FURTHER RESOLVED, the City Council of the City of Seaside authorizes the City Manager to approve any additional amendments up to \$50,000.00 for large blight removal pick-ups to be paid out of Account No. 100-3010-1022 (Legal Services).

PASSED AND ADOPTED at a regular City Council meeting of the City of Seaside duly held on the 16th day of March, 2023 by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

CONTRACT AMENDMENT #6
ON-CALL PROPERTY CLEAN-UP SERVICES
CITY OF SEASIDE

Date: March 6, 2023

Change Requested by: X City Consultant

Contract Date

July 30, 2019

Project Name

On-Call Property Clean-up Services

To (Consultant): Disaster Kleenup Specialist, P.O. Box 1340, Seaside, CA 93955

You are directed to make the following changes to the Contract Documents or amend the following described work not included in the contract documents for this project.

The purpose of this addendum is to provide additional professional services related to the project named above. The contract terms and conditions shall not be modified except for as stated herein.

MODIFY the following text in **Section 1, "Term"**

This Agreement shall commence on 7-30-19 and shall remain and continue in effect until tasks described herein are completed, but in no event later than July 31, 2023, unless terminated sooner pursuant to the provisions of this Agreement

MODIFY the following text in **Section 7, "Payment"**

City agrees to pay Contractor on a time and material basis, in accordance with the payment rates as set forth in Exhibit D, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed three hundred thousand dollars (\$300,000) which sum shall include all costs, if any, for the total term of the Agreement unless additional payment is approved as provided in this Agreement.

Original Contract Amount	Previous CCO Total (Not including this CCO)	This CCO Total	Revised Contract Amount
\$100,000.00	\$100,000.00	\$100,000.00	\$300,000.00
Original Contract Time	Original Completion Date	CCO Months To Add (Including This CCO)	Revised Completion Date
12 Months	June 30, 2020	48	July 31, 2023

SUBMITTED BY:		
	Nisha Patel City Engineer/Public Works Director	3-6-23
Signature	Name and Title	Date
CITY APPROVAL BY:		
	Jaime M. Fontes City Manager	
Signature	Name and Title	Date

CONSULTANT ACCEPTANCE:		
	Jess Lizama, General Manager Disaster Kleenup Specialist	3-9-23
Signature	Name and Title	Date



Disaster Kleenup Specialists

"Premier Full Service Restoration."

On-Call Property Clean-Up Services Proposal

- A. Disaster Kleenup Specialists Inc. is a corporate business that's been established since 1981. We offer services such as fire damage restoration, water damage repair, flood cleanup, mold remediation, emergency board up services, wind and storm restoration, hazmat cleanup, plus much more. We are license and certified to perform work (see attachment of all licenses & certs).
- B. We are a 24 emergency service company and can respond day or night if required. Once a job site has been inspected we can mobilize that day or within 24hrs from time of inspection. Project manager will walk the site and determine correct course of action required as each site will be different and may require specialized equipment. Photos will be taken of all sites and an estimate can be completed and submitted with in 24hours. All team members are trained in PPE (Personal Protective equipment). Hour Company has a 24hr answering services so all calls will be taken and sent out to all teams. We can also supply a list of main contacts with direct cell phone lines.
- C. Disaster Kleenup Specialists will do the clean-up encampment sites for the city, we will supply all labor, materials, tools and equipment. Supervision of the crew will be on site to ensure safety procedures are followed; this will be done by Michael Maguire who's our superintendent. Our crew will do the before and after photos to document the clean-up site. Vicki Leal is our Project Manager who will oversee the clean-up scheduling and planning with the city. If any solid waste and hazardous waste in needed, Disaster Kleenup Specialists will property dispose it. Crew on site will be Graciela Gonzales, Joseline Narciso, Julian Martinez, Justice Ramirez, Michael Olivio and Zachary Mckenzie. <details of fees to charge/hourly rates for employees and equipment costs> (See Attachment)
- D. Proof of Insurability. SEE ATTACHMENT.
- E. Previous clean-up services performed; California state parks of Recreation, County of Monterey and City of Del Rey Oaks, City of Pacific Grove. (See Attachment of work)

LICENSES & CERTIFICATIONS

*Indicates Disaster Kleenup Specialists Exclusive

- **B, ASB, HIC, C-15 Classification, General Contractors License – #458398 State of California – Contractors State License Board**
- ***Registered Asbestos Contractor – DOSH Certification – #794 State of California – Division of Occupational Safety and Health**
- **Certified:** Water Damage Technician, Odor Control Technician, Fire Damage Technician, Carpet Cleaning, Upholstery & Fabric Cleaning
- **IICRC Certified – #25822 – International Institute of Cleaning and Restoration Certification, Washington, D.C.**
- **IICRC Certified – See certification list below.**
- **WMBE Certified**
- **Certified Microbial Remediation Supervisor (CMRS)**
- **American Indoor Air Quality Council**
- **Mold Remediation Technician Training**
- **Restoration Consultants**
- **HAZWOPER First Responder, Hazardous Material Technician Certification, NATEC International, Inc.**
- **Certified in Applications of Infrared Thermography in the Inspection and Diagnosis of Low Slope Commercial Roofing Systems; Infrared Training Center, N. Billerica, MA**
- **Certified in Applications of Infrared Thermography in Building Sciences for Inspection of Residential and Commercial Buildings; Infrared Training Center, N. Billerica, MA**
- **Asbestos 40 Hr Contractor/Supervisor Course**
- **NATEC International, Inc.**
- ***Lead Hazard & Maintenance Training**
- **Benchmark Environmental Engineering**
- **Advanced Commercial Ventilation Training**

II CRC Certifications

- Water Damage Restoration
- Fire & Smoke Restoration
- Applied Microbial Remediation
- Applied Structural Drying
- Carpet Cleaning
- Upholstery & Fabric Cleaning
- Odor Control
- Cpt. Repair & Reinstallation
- Master Textile Cleaner
- Journeyman Textile Cleaner
- Journeyman Water Restorer

- Mechanical Systems Hygiene Institute
- Certified as a Women Owned Business by the SBA and by the Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission
- White Stag Leadership Development



REAMC-1 OP ID: ML

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bozzuto & Associates Insurance 34 S. Second St Campbell, CA 95008 Andrea Hering		CONTACT NAME: Melissa Sykes PHONE (A/C, No, Ext): 800-989-8712 FAX (A/C, No): 408-429-8460 E-MAIL ADDRESS: melissas@dbinsurance.com		
INSURED Disaster Kleenup Specialist Inc. Monterey Bay, Inc. P. O. Box 1340 Seaside, CA 93955		INSURER(S) AFFORDING COVERAGE		NAC #
		INSURER A: Tokio Marine Specialty Ins Srv		23850
		INSURER B: Philadelphia Indemnity Insuran		18058
		INSURER C: State Comp Ins Fund of CA		35076
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Professional Liab ☒ CPL/Mold GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			PPK1845798 PPK1845803 PPK1845803	07/01/2018 07/01/2018	07/01/2019 07/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 PROF/CPL \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
B	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			PHPK1845749	07/01/2018	07/01/2019	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTIONS \$ 0			PUB637199	07/01/2018	07/01/2019	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	9213559-18	07/01/2018	07/01/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment			PPK1845798	07/01/2018	07/01/2019	Bailees 1,000,000
A	Rented/Leased Equi			PHPK1845749	07/01/2018	07/01/2019	Limit/Ded 30,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

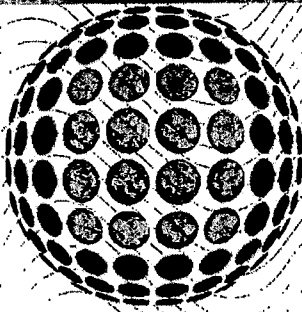
CANCELLATION

ON-Call Property Clean-up Services City of Seaside 440 Harcourt Avenue Seaside, CA 93955	ONCALLP
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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Item	Hourly Labor Rates	Unit	No. of Hours	Hourly Price Rate	Amount
1	Project Manager	Hr	1	85.-	85.-
2	Superintendent	Hr	1	65.-	65.-
3	Foreman	Hr	1	55.-	55.-
4	Laborer group 4 Final Clean	Hr	1	51.-	51.-
5	Laborer Demolition	Hr	1	50.-	50.-
6	Mitigation/ Remediation Supervisor	Hr	1	71.-	71.-
7	Certified Trauma Cleaner	Hr	1	105.-	105.-
8	Mitigation/ Remediation Technician	Hr	1	67.83	67.83
				SUB TOTAL A	\$ 557.83
	Equipment Schedule/ Misc. Charges		Quantity	Daily Rate/Eac h	Amount
9	Air Mover	Day	1	25.-	25.-
10	Multiport adapter cavity drying	Day	1	30.-	30.-
11	Vane Axial	Day	1	25.-	25.-
12	Dehumidifier 70 pints AHAM	Day	1	51.-	51.-
13	Dehumidifier 130 pints AHAM	Day	1	71.-	71.-
14	Electric Heat Dryer 31,000 BTU	Day	1	460.-	460.-
15	Negative Air Machine Small 500 CFM	Day	1	70.-	70.-
16	Negative Air Machine Large 2000 CFM	Day	1	105.-	105.-
17	Submersible Pump	Day	1	55.-	55.-
18	Percent Reduction for Weekly Rental	%	100	10%	-()
19	Filter for Negative Air Small (HEPA Filters)	Ea	1	94.-	94.-
20	Filter for Negative Air Large (HEPA Filters)	Ea	1	121.-	121.-
21	Emergency Mobilization Fee during Normal Hours	Ea	1	150	150
22	Emergency Mobilization Fee After Hours	Ea	1	220	220
				SUB TOTAL B	\$ 1,477.-
23	Sub-Contractor Markup	% 20	100		
	Total Base Bid A & B			\$ 2034.83	

-50
-65
-25



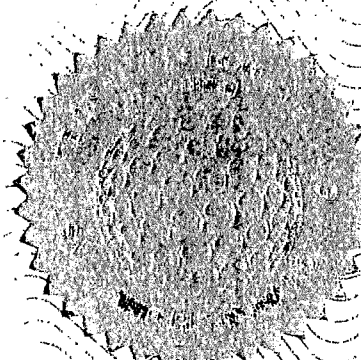
ICRC

Institute of Inspection Cleaning
and Restoration Certification

VICKI LEAL

is a registrant in good standing with the ICRC, and has qualified by service and examination for certification in the following areas:

FIRE & SMOKE RESTORATION



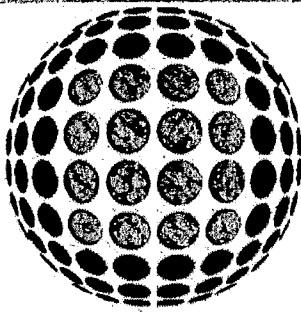
this registrant has pledged to perform services in these areas
with skill, honesty and integrity to provide the consumer
with the highest standard of care and expertise

6561896

REGISTER NUMBER

11/30/2019

EXPIRATION DATE



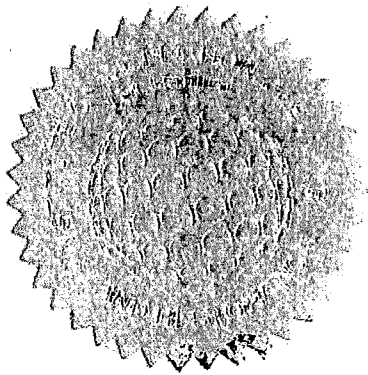
IICRC

Institute of Inspection Cleaning
and Restoration Certification

MICHAEL J. MAGUIRE

is a registrant in good standing with the IICRC, and has qualified by service and examination for certification in the following areas:

FIRE & SMOKE RESTORATION



this registrant has pledged to perform services in these areas
with skill, honesty and integrity to provide the consumer
with the highest standard of care and expertise.

6561639

REGISTER NUMBER

11/30/2019

EXPIRATION DATE

Environmental Safety Training Professionals, Ltd

3140 Gold Camp Drive #130
Rancho Cordova, CA 95670
916 638-5550



Zachary D. McKenzie

Has successfully completed 8 hours
Section 29 CFR 1910.120 & 8 e2R 3192

Haz Waste Ops & Emerg Response Refresher

Course Date: 03/30/18

Exp. Date: 03/30/19

ID #: 3708
CERT. #: 08/77

Frank Stauder
Authorized Signature



Disaster Kleenup Specialists

567 Ortiz Avenue, Sand City, Ca 93955 P: (831)899-3938
2105 S 10th Street, San Jose, Ca 95112 P:(408) 564-7261
Tax ID# 770029015 Fax: (831) 899-2784
License# 458398 DOSH# 794 PSP# 5600256

Client: Manzanetta Park - C/O County of Monterey
Property: 17100 Castroville Blvd
Salinas, CA

Operator: JESS

Estimator: Jesse Lizama
Position: Senior Project Manager
Company: Disaster Kleenup Specialist
Business: P.O. Box 1340
Seaside, CA 93955

Business: (831) 899-3938

Type of Estimate: Bio Hazard Clean up
Date Entered: 4/6/2017 Date Assigned: 4/6/2017
Date Est. Completed: 4/6/2017 Date Job Completed:

Price List: CASB8X_APR17
Labor Efficiency: Restoration/Service/Remodel
Estimate: 19246CLN
File Number: PO# 92678

THIS INVOICE IS FOR CLEANING AND HANDLING OF BIO-HAZARDOUS MATERIAL: The following invoice is for the cleaning, hauling and handling of any Bio-Hazardous material and contents. Should you have any questions regarding this invoice please feel free to contact our office at (831) 899-3938. Thank you for giving Disaster Kleenup Specialists the opportunity to complete this project.

Purchase order# 92678



Disaster Kleenup Specialists

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License# 458398 DOSH# 794 PSP# 5600256

19246CLN

General

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Hazardous Waste/Mold Cleaning- Supervisory/Admin- per hour	2.00 HR @	104.71 =	209.42
2. Add for personal protective equipment - Heavy duty	18.00 EA @	18.42 =	331.56
Personal Protective equipment coveralls for Hazardous Technicians. Technician will use 3 suits per day, as PPE cannot be re-used or taken out of containment.			
3. Personal protective gloves - Disposable (per pair)	12.00 EA @		NO CHARGE
Disposable gloves. Technicians will wear 2 pairs at a time for safety, as gloves will rip during demolition.			
4. Haul debris - per pickup truck load - including dump fees	5.00 EA @	191.76 =	958.80
5. 4 Wheel Drive - Loader	1.00 WK @	1,240.85 =	1,240.85
6. Materials and Supplies	1.00 EA @	385.00 =	385.00
7. Diesel Fuel charge	80.00 GL @	4.25 =	340.00
8. Equipment delivery and pick up	2.00 TO @	95.00 =	190.00

Homeless site

DESCRIPTION	QTY	UNIT PRICE	TOTAL
9. Hazardous Waste/Mold Cleaning Technician - per hour	160.00 HR @	65.00 =	10,400.00
Due to the terrain and accessibility to get to all the trash, debris and bio hazards and a human waste, we will have to go through poison oak to get access to some homeless camp sites. Tree stumps and large branches will need to be cut using chain saws in order to have an easier path.			
10. Plastic bag - used for disposal of contaminated items	120.00 EA @	2.89 =	346.80



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License# 458398 DOSH# 794 PSP# 5600256

Summary

Line Item Total	14,402.43
Material Sales Tax	50.88
Replacement Cost Value	\$14,453.31
Net Claim	\$14,453.31

Jesse Lizama
Senior Project Manager



Disaster Kleenup Specialists

567 Ortiz Ave, Sand City, CA 93955 Ph: (831) 899-3938
2105 S 10th Street, San Jose, CA 95112 Ph: (408) 564-7261
Tax ID: 77-0029015 Fx: (831) 899-2784
License # 458398 DOSH #794 PSP# 560256

Client: City of Pacific Grove - C/O Daniel Gho
Property: 2100 Sunset Dr
Pacific Grove, CA 93950

Business: (831) 648-5722 x 203

Operator: JESS

Estimator: Jesse Lizama

Business: (831) 899-3938

Type of Estimate: Debris Removal

Date Entered: 11/28/2018

Date Assigned: 11/27/2018

Date Est. Completed: 11/28/2018

Date Job Completed:

Price List: CASW8X_DEC18

Labor Efficiency: Restoration/Service/Remodel

Estimate: 18-21662CLN

This Invoice represents labor and materials for homeless camp debris removal and disposal of 2 separate site. Please contact our office if you have any questions.



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License # 458398 DOSH #794 PSP# 560256

18-21662CLN

General

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Single axle dump truck - per load - including dump fees	2.00 EA @	285.93 =	571.86
2. Materials and Supplies	1.00 TO @	225.00 =	225.00

Debris Removal

DESCRIPTION	QTY	UNIT PRICE	TOTAL
3. General Labor for debris removal	1.00 TO @	3,850.00 =	3,850.00
Technician to remove all homeless camp site debris along with any bio hazards that may be left behind, caution will be used do to possibility of health and safety hazards.			



Disaster Kleenup Specialists

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Tax ID: 77-0029015 Fx: (831) 899-2784
License # 458398 DOSH #794 PSP# 560256

Summary

Line Item Total	4,646.86
Replacement Cost Value	\$4,646.86
Net Claim	\$4,646.86

Jesse Lizama