



**AGENDA**  
CITY OF SEASIDE  
COMMUNITY DEVELOPMENT  
ADVISORY COMMITTEE

SPECIAL MEETING  
440 HARCOURT AVE  
Friday, April 14, 2023  
6:00 PM

---

**NOTICE:** *The City Council and the City's Boards, Commissions and Committees, will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

---

---

### **VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS**

- 1.** To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/82431022209>  
**WEBINAR ID:** 824 3102 2209
  
- 2.** To participate by phone: Please call (669) 900-9128  
Enter the webinar ID **824 3102 2209** when prompted. There is no participate code – press the pound sign # after the recording prompts you.
  
- 3.** To make public comment, the following options are available:
  - Before the Meeting via Email: Written comments can be emailed to [hnoori@ci.seaside.ca.us](mailto:hnoori@ci.seaside.ca.us) Include the following subject line: "Public Comment Item #\_\_\_" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the meeting time on the day of the meeting.
  
  - During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press \*9.

### **IN PERSON PARTICIPATION INSTRUCTIONS**

Members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

**1. CALL TO ORDER**

**2. ROLL CALL**

Tina Cormier	Chair
Trent Parker	Committee Member
Dayana Bergman	Committee Member

**3. PUBLIC COMMENT FOR COMMISSIONS**

*Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.*

**4. APPROVAL OF MINUTES**

**5. NEW BUSINESS**

**A. AGENCY PRESENTATIONS**

**RECOMMENDATION:** Receive agency presentations.

**B. RECEIVE CDBG ACTIVITY/PROJECT AND EXPENSE REPORTS (Q1-Q3, FY22/23)**

**RECOMMENDATION:** Receive information.

**C. DRAFT 2023-2024 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

**6. REPORTS FROM COMMITTEE MEMBERS**

**7. REPORTS BY STAFF**

**8. ADJOURNMENT**

Next Regularly Scheduled Meeting:  
TBD

---

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.:5.A.**

**TO:** Community Development Advisory Committee

**BY:** Haroon Noori, Administrative Analyst II

**DATE:** April 14, 2023

**SUBJECT:** **AGENCY PRESENTATIONS**

---

**PURPOSE**

Receive agency presentations in the following order:

**PUBLIC SERVICE:**

1. Greater Victory Temple
2. Legal Services for Seniors, Monterey County
3. Meals on Wheels Monterey Peninsula, Inc
4. Eden Council for Hope and Opportunity
5. Gathering for Women - Monterey
6. Girls Inc. of the Central Coast

**PUBLIC FACILITIES AND INFRASTRUCTURE:**

1. City of Seaside Engineering Department - Cutino Park Improvements
2. Community Human Services - Genesis House Facility Improvements
3. Boys & Girls Clubs of Monterey County - Seaside Clubhouse Kitchen & Exterior Door Project

**BACKGROUND**

The Community Development Advisory Committee (CDAC) held a public hearing on Thursday, March 30, 2023 at 6pm to receive the Fiscal Year 2023-2024 Annual Action Plan (AAP) for the Community Development Block Grant (CDBG) program and to recommend its approval to the Seaside City Council. In order for CDAC to recommend approval of the proposed FY23/24 AAP to the City Council, CDAC directed staff to request all Seaside CDBG grant sub-recipients to provide oral presentations on the progress of their current year activities as well as provide a summary of proposed projects and activities in next fiscal year.

To assist the CDAC in its consideration of the FY2023-2024 Annual Action Plan and

monitoring the performance of the City’s CDBG subrecipients, staff have requested all CDBG subrecipients to provide oral presentations on Friday, 4/14/23, at 6-8pm, via Zoom, or in person. The CDAC will have the opportunity to ask specific, performance-related questions of each subrecipient.

Staff has advised agencies that their presentations must be brief and must focus specifically on their current year accomplishments/progress and their proposed project/activity for next fiscal year.

**FISCAL IMPACT**

None.

**ATTACHMENTS**

None.

---



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.:5.B.**

**TO:** Community Development Advisory Committee

**BY:** Haroon Noori, Administrative Analyst II

**DATE:** April 14, 2023

**SUBJECT:** **RECEIVE CDBG ACTIVITY/PROJECT AND  
EXPENSE REPORTS (Q1-Q3, FY22/23)**

---

**PURPOSE**

Receive information.

**BACKGROUND**

The City of Seaside Community Development Block Grant (CDBG) program requires its subrecipients, to be considered for reimbursement under the contract, to submit quarterly activity and expense reports through the City's online grant management portal - [www.citydataservices.net](http://www.citydataservices.net). To assist the CDAC in monitoring the performance of CDBG grant recipients, City staff have attached herein the quarterly activity and expense reports for public service subrecipients and project status reports for the Public Facilities and Infrastructure projects.

**FISCAL IMPACT**

None.

**ATTACHMENTS**

- A. Project Status Report - Boys and Girls Club
- B. Project Status Report - Seaside Engineering Department - Cutino Park
- C. Project Status Report - Community Human Services - Genesis House Facility
- D. Activity Report - Greater Victory Temple
- E. Activity Report - Legal Services for Seniors, Monterey County
- F. CDBG Reports - Meals on Wheels Monterey Peninsula, Inc
- G. CDBG Reports - Eden Council for Hope and Opportunity
- H. CDBG Reports - Gathering for Women – Monterey

I. CDBG Reports - Girls Inc. of the Central Coast

---



Report to City of Seaside, Community & Economic Development Department

FY22-23 Kitchen Floor Tile Project: The project is on schedule to have all funds completed expenses in advance of the June 30, 2023 grant period concluding. We are scheduled to enter contract and commence work in early May. The project should be finished in late May; however, we anticipate there will be some residual repairs addressed as the existing hoses, lines, and drainpipes are all original from the 1993 construction. Given the age and opportunity to replace with the appliances and equipment being moved for the job, we anticipate there will be some auxiliary costs associated with the project that could dip into the second year of the grant. Here is a link to the bid packet and posting: [www.bgcmc.org/kitchenfloor](http://www.bgcmc.org/kitchenfloor).

FY23-24 Currently, the Gymnasium at the Boys & Girls Club is used on a daily basis to improve the academic success, physical fitness and health of over 325 youth annually, ranging from 6 to 18 years of age. It is also used as a practice and game facility by numerous public and city sports groups. To make the facilities safer and more user friendly BGCMC would like to replace the doors on the eastside and access and replace key hardware and mechanisms for the west and northsides. These improvements ensure the facility and be adequately locked, alarmed and secure. In drafting the scope of work for the bid process, we are learning more about digital access that provides more safety/security when assessing possible scenarios such as lock down and/or armed intruder.

CDBG Grant Outcomes for Beneficiaries: The FY22-23 project is integral as over 40,000 meals are served annual through the Seaside Kitchen. This includes critical meal service for all youth in the community 0-18 during the summer food program (breakfast and lunch). Additionally, last Fiscal Year's 2021-2022 project included a new score board. So far over 270 youth and adults have participated in a sports league, camp, or facility use involving the gymnasium and new scoreboard.



**City of Seaside – Engineering Department**

**Cunito Park Improvement Project**

**Project Status Report**

**April 7, 2023**

Cutino Park is located at the corner of Noche Buena Street and San Pablo Avenue. The City of Seaside is entering into Part 2, Phase 1 of the Cutino Park Improvement Project which includes the demolition of existing concrete structures; removal of trees; installation of new lawn and irrigation, benches, and visitor bleachers and concrete pad; and construction of ADA-compliant pathways, a new parking lot with lighting, and playground with new equipment.

The design is complete and a Professional Service Agreement was awarded to Wallace Group on February 16, 2023 for construction management of the project. The construction contract was awarded to Granite Rock Company on March 2, 2023 for \$1,251,353.50. The CDBG funds will provide \$500,000.00 towards the project cost, \$250,000.00 in Fiscal Year 2022-2023 and \$250,000.00 in Fiscal Year 2023-2024, the remaining costs will be funded through the Cutino Park Bond and General Fund. Construction is scheduled to begin on April 13, 2023 and continue for 6 months with an anticipated completion date of October 13th.

**Community Human Services**  
**Genesis House Facility Improvements**  
**Project Status Report**

**April 7, 2023**

FY 2022-23: The exterior painting project at Genesis House has gone out to bid. A mandatory bidder's conference was held last week attended by five painting contractors. Bids are due on Tuesday, April 11<sup>th</sup>. The CHS Facilities Committee will then review the bids and, if there is an acceptable bid, recommend approval to the CHS board on Thursday, April 20<sup>th</sup>. We are requiring the selected contractor to complete the project no later than Friday, June 9<sup>th</sup>. We anticipate all \$40,000 of the grant will be expended before June 30<sup>th</sup>, 2023. Through March 31, 2023 (Q3), 207 individuals received 6,188 units of drug treatment services at Genesis House, including 8 pregnant women.

FY 2023-24: The project next year is to replace the shower/tubs units in each of the apartments at Genesis House. A few of them have already been replaced, based on emergent issues; however, most of them still need to be replaced. We are finding that the subfloors under the tubs need work, so we do anticipate all \$40,000 of the grant will be expended by June 30<sup>th</sup>, 2024.

**City of Seaside**  
**Jan-Mar 2023 Activity Data Collection Form**  
**Fiscal Year 2022-23**  
**CDBG (Community Development Block Grant) - Community Services**

Agency: [Greater Victory Temple](#)  
 Program: [Afternoon Community Program](#)  
 IDIS Act#: [1347](#)

Prepared By: [Angelia Britt](#)  
 Phone #: [831-394-2774](#)  
 E-mail: [gvteducation1@yahoo.com](mailto:gvteducation1@yahoo.com)  
 Approved By: [Haroon Noori](#)  
 Date: [04/07/2023](#)

**1. ACCOMPLISHMENTS**

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
<b>Total Unduplicated Persons:</b>	100	50	23	73	48%
students	100	50	23	73	73%

**2. DEMOGRAPHIC DATA**

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	44	22	19	19	63	41
Black/African American	0	0	0		0	0
Asian	0	0	0		0	0
American Indian/Alaskan Native	0	0	0		0	0
Native Hawaiian/Pacific Islander	0	0	0		0	0
American Indian/Alaskan Native & White	0	0	0		0	0
Asian & White	0	0	0		0	0
Black/African American & White	6	3	4	0	10	3
American Indian/Alaskan Native & Black/African American	0	0	0		0	0
Other	0	0	0		0	0
<b>TOTAL</b>	<b>50</b>	<b>25</b>	<b>23</b>	<b>19</b>	<b>73</b>	<b>44</b>

**3. INCOME LEVEL**

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	10	5	15
Very Low Income (31-50% of Median)	0	1	1
Low Income (51-80% of Median)	26	13	39
Non-Low/Mod Income (Above 80% of Median)	14	4	18
<b>TOTALS</b>	<b>50</b>	<b>23</b>	<b>73</b>

**4. COMMUNITY SERVICES/PUBLIC FACILITIES**

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
<b>OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:</b>			
Have new access to this service/benefit	50	23	48
Have improved access to this service/benefit	0	0	0
Receive a service/benefit that is no longer substandard	0	0	0
<b>TOTAL</b>	<b>50</b>	<b>23</b>	<b>73</b>

Were there any changes to your Board or Organization during this period? No

**Previous Activities and Impediments:**

Activity	Description of Activity/Impediment
Activity - 2022 Q2 After School Tutoring	provide tutoring to children, the use of I Ready used by the school system. Also snack and dinner provided
Impediment None	None
Activity - 2022 Q1 After School Tutoring	provide tutoring to children, the use of I Ready used by the school system. Also snack and dinner provided
Impediment none	none

Activity	Description of Activity/Impediment
Activity - 2022 Q3 Afterschool Tutoring Program	Provide tutoring to children, the use of I Ready used by the school system. Also snack and dinner provides
Impediment	None

**Uploaded Documents:**

---

Program Manager Signature	Angelia Britt
Date Signed	04/06/2023

---

on Approval Signature	Haroon Noori
Date Signed	04/07/2023

---

Initially submitted: Apr 6, 2023 - 13:14:12

**City of Seaside CDBG Expense Report  
Program Year FY2022/23  
Report Period 3 QTR**

Agency: Greater Victory Temple  
 Program: Afternoon Community Program  
 Program Year: FY2022/23  
 Invoice Amount: \$1,538.13

**Personnel Expense Summary**

Program Staff	Position	Period End	Total Hours Worked	Hours Charged to City of Seaside CDBG	% Hours for CDBG	Hourly Rate	Full Expense Amt	CDBG Cost	FICA	Other Fringe Benefit	Total CDBG Cost
	Program Director	March 31, 2023	55.25	55.25	100%	\$6.0000	\$331.50	\$331.50			\$331.50
	Site Director	March 31, 2023	64.50	64.50	100%	\$6.0000	\$387.00	\$387.00			\$387.00
	Tutor	March 31, 2023	61.50	61.50	100%	\$4.5000	\$276.75	\$276.75			\$276.75
	cook	March 31, 2023	35.50	35.50	100%	\$4.2500	\$150.88	\$150.88			\$150.88
	Executive Director	March 31, 2023	49.00	49.00	100%	\$8.0000	\$392.00	\$392.00			\$392.00
<b>TOTALS</b>			265.75	265.75	100%		\$1,538.13	\$1,538.13	\$0.00	\$0.00	\$1,538.13

**Total Expenses Claimed for Reimbursement** \$1,538.13

IDIS # 1347  
 PO Number:  
 Request Period: 3 QTR

For City of Seaside Use Only	
Reviewed By:	
Date:	
Approved By:	Haroon Noori
Date:	04/07/2023
Request Amount:	\$1,538.13

Line Item:	Approved Budget	This Month's Expenditures	Year-to-Date Expenditures	Balance
Executive Director	\$3,574.00	\$392.00	\$2,464.00	\$1,110.00
Program Director	\$2,543.00	\$331.50	\$2,542.50	\$0.50
Site Director	\$2,542.00	\$387.00	\$1,107.00	\$1,435.00
Tutor	\$1,858.80	\$276.75	\$1,041.75	\$817.05
cook	\$1,826.45	\$150.88	\$622.63	\$1,203.82
<b>TOTAL</b>	<b>\$12,344.25</b>	<b>\$1,538.13</b>	<b>\$7,777.88</b>	<b>\$4,566.37</b>

Prepared By: [Angelia Britt](#) Phone: 831-394-2774 Email: [gvteducation1@yahoo.com](mailto:gvteducation1@yahoo.com)

**REQUEST FOR PARTIAL PAYMENT**

Vendor Code: <a href="#">Seaside</a>	Date: <b>04/06/2023</b>						
Vendor Name: <a href="#">Greater Victory Temple</a>	Purchase Order:						
Address: <a href="#">1620 Broadway Ave Seaside, CA. 93955</a>	<table border="1"> <tr> <td>Payment Number</td> <td>Last Payment</td> <td>Final Or 10% Ret.</td> </tr> <tr> <td align="center">3</td> <td align="center">August</td> <td></td> </tr> </table>	Payment Number	Last Payment	Final Or 10% Ret.	3	August	
Payment Number	Last Payment	Final Or 10% Ret.					
3	August						
Remittance Address:							
Date	Inv. No.	Description	Account Number	Amount			
04/06/2023		Afternoon Community Program Program Services For:					
		Executive Director - 3 Qtr-		\$392.00			
		Program Director - 3 Qtr-		\$331.50			

	Site Director - 3 Qtr-		\$387.00
	Tutor - 3 Qtr-		\$276.75
	cook - 3 Qtr-		\$150.88
	Afternoon Community Program TOTAL:		\$1,538.13

	Account Number	Account Number	Account Number
Original Purchase Order	\$12,344.25		
Change Orders	\$0.00		
Less Payments # 1 to # 2	\$6,239.75		
Old Encumbrance	\$6,104.50		
Less this Payment # 3	\$1,538.13		
New Outstanding Encumbrance	\$4,566.37		

REQUESTED BY: \_\_\_\_\_  
Haroon Noori

Date \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
Haroon Noori


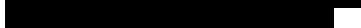

Date \_\_\_\_\_

Department: Community Development

Return Check To:

All reimbursement request must include support documentation.  
If support documentation is not submitted, the Expense Report will not be approved

**Uploaded Documents:**

Signed Employee Timesheets:   
Copies of Prevailing Wage monitor reports:   
Vendor invoices and copies of checks: Reason not attached: n/a  
Completed mileage: Reason not attached: n/a  
Other Attachments: 

Program Manager Signature                      Angelia Britt  
Date Signed    04/06/2023

Approved By:    Haroon Noori  
Date Signed    04/07/2023

Initially submitted: Apr 6, 2023 - 12:48:59

**City of Seaside**  
**Jan-Mar 2023 Activity Data Collection Form**  
**Fiscal Year 2022-23**  
**CDBG (Community Development Block Grant) - Community Services**

Agency: [Legal Services for Seniors, Monterey County](#)  
 Program: [Legal Services for Seniors](#)  
 IDIS Act#:

Prepared By: [Kellie D. MORGantini](#)  
 Phone #: [831-899-0492](#)  
 E-mail: [kellie@lssmc.net](mailto:kellie@lssmc.net)  
 Approved By: [Haroon Noori](#)  
 Date: [04/10/2023](#)

**1. ACCOMPLISHMENTS**

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
<b>Total Unduplicated Persons:</b>	225	68	54	122	40%
legal representation	175	7	17	24	14%
Superior Court Representation	2	0	0	0	0%

**2. DEMOGRAPHIC DATA**

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	49	8	47	3	96	11
Black/African American	13	0	4	0	17	0
Asian	5	0	3	0	8	0
American Indian/Alaskan Native	0	0	0	0	0	0
Native Hawaiian/Pacific Islander	1	0	0	0	1	0
American Indian/Alaskan Native & White	0	0	0	0	0	0
Asian & White	0	0	0	0	0	0
Black/African American & White	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>TOTAL</b>	<b>68</b>	<b>8</b>	<b>54</b>	<b>3</b>	<b>122</b>	<b>11</b>

**3. INCOME LEVEL**

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	6	2	8
Very Low Income (31-50% of Median)	20	12	32
Low Income (51-80% of Median)	28	35	63
Non-Low/Mod Income (Above 80% of Median)	14	5	19
<b>TOTALS</b>	<b>68</b>	<b>54</b>	<b>122</b>

**4. COMMUNITY SERVICES/PUBLIC FACILITIES**

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
<b>OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:</b>			
Have new access to this service/benefit	68	54	90
Have improved access to this service/benefit	0	0	0
Receive a service/benefit that is no longer substandard	0	0	0
<b>TOTAL</b>	<b>68</b>	<b>54</b>	<b>122</b>

Were there any changes to your Board or Organization during this period? No

**Previous Activities and Impediments:**

Activity	Description of Activity/Impediment
<p><b>Activity - 2022 Q2</b> Provision of Legal Services to City of Seaside residents.</p>	<p>Provision of no-cost legal services to City of Seaside seniors. Legal Services for Seniors staff has been slowly able to return to outreach activities and limited in-office assistance after the worst of the pandemic's threats 'seem' to have passed. We are continuing to provide service to our clients with a hybrid phone and limited in-person legal assistance. Still of a concern is the increased level of tenant abuse by bad-acting landlords. We believe this situation will continue, given the low number of available housing units in the area.</p> <p>We are constantly monitoring the Covid-19 'new strains' issues - we want to make sure any in-person legal assistance or community presentations are as free from that health threat as possible - for our clients and staff as well.</p>
<p><b>Impediment</b> As always, funding for legal staff (attorneys and advocates) at our non-profit (non-competitive) rate.</p>	<p>As always, funding for staff is always a bar to drawing more staff to the profession of law in our non-profit salary range. It is difficult to compete with salaries offered by the private bar when law students and new attorneys graduate with great educations but even greater debt. In the past year we have had an advocate and an attorney move on to other work because they could make greater salaries in the private sector.</p>
<p><b>Activity - 2022 Q1</b> Provision of Legal Services to City of Seaside residents.</p>	<p>Provision of no-cost legal services to City of Seaside seniors. With the pandemic finally waning at least a bit, Legal Services for Seniors staff has been able to provide service to our clients with a hybrid phone and limited in-person legal assistance. Concerning us is the increased level of tenant abuse by bad-acting landlords. We believe this situation will continue, given the low number of available housing units in the area.</p>
<p><b>Impediment</b> As always, funding for legal staff (attorneys and advocates) at our non-profit (non-competitive) rate.</p>	<p>As always, funding for staff is always a bar to drawing more staff to the profession of law in our non-profit salary range. It is difficult to compete with salaries offered by the private bar when law students and new attorneys graduate with great educations but even greater debt.</p>

Activity	Description of Activity/Impediment
<p><b>Activity - 2022 Q3</b> Provision of Legal Services to City of Seaside residents.</p>	<p>Provision of no-cost legal services to City of Seaside seniors. Our advocates are moving back to both in-person, phone and outreach assistance to seniors after the worst of the pandemic has passed.</p> <p>Landlord-Tenant and end-of-life planning/health planning are currently the most common legal problems brought to us from the community. We are preparing Advance Health Care Directives, Wills and Springing Financial Powers of Attorney to many individuals.</p> <p>Still a huge threat to our seniors are the increasing threats to seniors housing. The housing market is very tight - making landlords more likely to attempt to evict low-income seniors so landlords can charge higher market rates to tenants.</p> <p>///</p>
<p><b>Impediment</b> Staff funding (attorneys and advocates) at our non-profit (non-competitive) rate.</p>	<p>As always, staff funding is a bar to drawing more staff to the profession of legal aid law in our non-profit salary range. It is difficult to compete with salaries offered by the private bar when law students and new attorneys graduate with great educations but even greater debt.</p> <p>///</p>

**Uploaded Documents:**

Program Manager Signature  
Date Signed

Kellie D. MORGANTINI  
04/10/2023

---

on Approval Signature  
Date Signed

Haroon Noori  
04/10/2023

---

Initially submitted: Apr 10, 2023 - 10:04:32

**City of Seaside CDBG Expense Report  
Program Year FY2022/23  
Report Period 3 QTR**

Agency: Legal Services for Seniors, Monterey County  
 Program: Legal Services for Seniors  
 Program Year: FY2022/23  
 Invoice Amount: **\$3,086.06**

**Personnel Expense Summary**

Program Staff	Position	Period End	Total Hours Worked	Hours Charged to City of Seaside CDBG	% Hours for CDBG	Hourly Rate	Full Expense Amt	CDBG Cost	FICA	Other Fringe Benefit	Total CDBG Cost
	Attorney	03/31/2023	434.00	16.54	4%	\$35.4285	\$15,375.97	\$585.99	\$0.07		\$586.06
	Legal Advocate 1	03/31/2023	420.00	48.07	11%	\$26.0000	\$10,920.00	\$1,249.82	\$0.18		\$1,250.00
	Legal Advocate 2	03/31/2023	434.00	48.54	11%	\$25.7500	\$11,175.50	\$1,249.91	\$0.09		\$1,250.00
<b>TOTALS</b>			1,288.00	113.15	9%		\$37,471.47	\$3,085.72	\$0.34	\$0.00	\$3,086.06

**Total Expenses Claimed for Reimbursement** **\$3,086.06**

IDIS #  
  
 PO Number:  
 Request Period: **3 QTR**

For City of Seaside Use Only	
Reviewed By:	
Date:	
Approved By:	Haroon Noori
Date:	04/10/2023
Request Amount:	<b>\$3,086.06</b>

Line Item:	Approved Budget	This Month's Expenditures	Year-to-Date Expenditures	Balance
Attorney	\$2,344.25	\$586.06	\$1,758.19	\$586.06
Legal Advocate 1	\$5,000.00	\$1,250.00	\$3,750.00	\$1,250.00
Legal Advocate 2	\$5,000.00	\$1,250.00	\$3,750.00	\$1,250.00
<b>TOTAL</b>	<b>\$12,344.25</b>	<b>\$3,086.06</b>	<b>\$9,258.19</b>	<b>\$3,086.06</b>

Prepared By: Nancy Miccoli Phone: 831-899-0492 Email: nmiccoli@legalservicesforseniors.org

**REQUEST FOR PARTIAL PAYMENT**

Vendor Code:	Date:	<b>04/06/2023</b>
Vendor Name: Legal Services for Seniors, Monterey County	Purchase Order:	
Address: 11 Thomas Owens Way, Suite 101 Monterey, CA 93940-5816	Payment Number: 3	Last Payment: August
Remittance Address: 11 Thomas Owens Way, Suite 101 Monterey, CA 93940-5816	Final Or 10% Ret.:	

Date	Inv. No.	Description	Account Number	Amount
04/06/2023		Legal Services for Seniors Program Services For:		
		Attorney - 3 Qtr-		\$586.06
		Legal Advocate 1 - 3 Qtr-		\$1,250.00
		Legal Advocate 2 - 3 Qtr-		\$1,250.00
		Legal Services for Seniors TOTAL:		\$3,086.06

	Account Number	Account Number	Account Number
Original Purchase Order	\$12,344.25		
Change Orders	\$0.00		

Less Payments # 1 to # 2	\$6,172.13		
Old Encumbrance	\$6,172.12		
Less this Payment # 3	\$3,086.06		
New Outstanding Encumbrance	\$3,086.06		

REQUESTED BY: \_\_\_\_\_  
Haroon Noori

Date \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
Haroon Noori

Date \_\_\_\_\_


Department: Community Development

Return Check To:

All reimbursement request must include support documentation.  
If support documentation is not submitted, the Expense Report will not be approved

**Uploaded Documents:**

Signed Employee Timesheets: 

Copies of Prevailing Wage monitor reports: Reason not attached: [n/a](#)  
Vendor invoices and copies of checks: Reason not attached: [n/a](#)  
Completed mileage: Reason not attached: [n/a](#)  
Other Attachments: 

Program Manager Signature Nancy Miccoli  
Date Signed 04/06/2023

Approved By: Haroon Noori  
Date Signed 04/10/2023

Initially submitted: Apr 6, 2023 - 10:40:24

**City of Seaside**  
**Jan-Mar 2023 Activity Data Collection Form**  
**Fiscal Year 2022-23**  
**CDBG (Community Development Block Grant) - Community Services**

Agency: [Meals on Wheels Monterey Peninsula Inc.](#) Prepared By: [Jacob Shafer](#)  
 Program: [Home Delivered Meals](#) Phone #: [831-375-4454](#)  
 IDIS Act#: [1336](#) E-mail: [jshafer@mowmp.org](mailto:jshafer@mowmp.org)  
 Approved By: [Haroon Noori](#)  
 Date: [04/07/2023](#)

**1. ACCOMPLISHMENTS**

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
<b>Total Unduplicated Persons:</b>	230	200	10	210	17%
Deliveries of 2.5 meals	230	200	10	210	91%

**2. DEMOGRAPHIC DATA**

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	114	51	5	4	119	55
Black/African American	39	1	3		42	1
Asian	20	1			20	1
American Indian/Alaskan Native	6	0			6	0
Native Hawaiian/Pacific Islander	7	0			7	0
American Indian/Alaskan Native & White	6	0			6	0
Asian & White	6	0	2		8	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	2	0			2	0
<b>TOTAL</b>	<b>200</b>	<b>53</b>	<b>10</b>	<b>4</b>	<b>210</b>	<b>57</b>

**3. INCOME LEVEL**

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	90	2	92
Very Low Income (31-50% of Median)	72	2	74
Low Income (51-80% of Median)	30	4	34
Non-Low/Mod Income (Above 80% of Median)	8	2	10
<b>TOTALS</b>	<b>200</b>	<b>10</b>	<b>210</b>

**4. COMMUNITY SERVICES/PUBLIC FACILITIES**

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
<b>OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:</b>			
Have new access to this service/benefit	200	10	40
Have improved access to this service/benefit	0		0
Receive a service/benefit that is no longer substandard	0		0
<b>TOTAL</b>	<b>200</b>	<b>10</b>	<b>210</b>

Were there any changes to your Board or Organization during this period? No

**Previous Activities and Impediments:**

Activity	Description of Activity/Impediment
Activity - 2022 Q2 Clients Served	MOWMP served 200 unduplicated clients in Seaside in Q2- 30 new clients.
Impediment	
Activity - 2022 Q2 Deliveries Made	MOWMP made 13,800 deliveries to 200 clients in Seaside in Q2.
Impediment	
Activity - 2022 Q2 Wellness Checks/Socialization	MOWMP made 13,800 wellness checks/socialization checks to 200 clients in Seaside in Q2.
Impediment	
Activity - 2022 Q1 Clients Served	MOWMP served 170 clients in Seaside in Q1
Impediment	
Activity - 2022 Q1 Deliveries Made	MOWMP made 11,730 deliveries in Seaside in Q1
Impediment	
Activity - 2022 Q1 Wellness Checks/Socialization	MOWMP made 11,730 wellness/socialization checks in Seaside in Q1
Impediment	

Activity	Description of Activity/Impediment
Activity - 2022 Q3 Clients Served	MOWMP served 210, 10 unduplicated, clients in Seaside in Q3.
Impediment	
Activity - 2022 Q3 Deliveries Made	MOWMP made 14,490 deliveries in Seaside in Q3.
Impediment	
Activity - 2022 Q3 Wellness Checks/Socialization	MOWMP made 14,490 wellness/socialization checks in Seaside in Q3.
Impediment	

**Uploaded Documents:**

---

Program Manager Signature	Jacob Shafer
Date Signed	03/31/2023

---

on Approval Signature	Haroon Noori
Date Signed	04/07/2023

---

**City of Seaside**  
**Jan-Mar 2023 Activity Data Collection Form**  
**Fiscal Year 2022-23**  
**CDBG (Community Development Block Grant) - Community Services**

Agency: [Eden Council for Hope and Opportunity](#)

Prepared By: [Marjorie A. Rocha](#)

Program: [Fair Housing and Tenant/Landlord Services](#)

Phone #: [510-581-9380](#)

IDIS Act#: [1345](#)

E-mail: [margie@echofairhousing.org](mailto:margie@echofairhousing.org)

Approved By: [Haroon Noori](#)

Date: [04/10/2023](#)

**1. ACCOMPLISHMENTS**

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
<b>Total Unduplicated Persons:</b>	40	36	6	42	70%
Inquiries	5	5	1	6	120%
Investigations	5	4	0	4	80%
Site Audits	5	0	0	0	0%
Inquiries	25	22	15	37	148%
Conciliations/Mediations	5	5	1	6	120%
Outreach	12	7	4	11	92%

**2. DEMOGRAPHIC DATA**

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	35	27	4	1	39	28
Black/African American	1	0	1	0	2	0
Asian	0	0	1	0	1	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	0	0			0	0
<b>TOTAL</b>	<b>36</b>	<b>27</b>	<b>6</b>	<b>1</b>	<b>42</b>	<b>28</b>

**3. INCOME LEVEL**

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	4	2	6
Very Low Income (31-50% of Median)	27	1	28
Low Income (51-80% of Median)	5	3	8
Non-Low/Mod Income (Above 80% of Median)	0	0	0
<b>TOTALS</b>	<b>36</b>	<b>6</b>	<b>42</b>

**4. COMMUNITY SERVICES/PUBLIC FACILITIES**

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
<b>OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:</b>			

Have new access to this service/benefit	36	6	28
Have improved access to this service/benefit	0	0	0
Receive a service/benefit that is no longer substandard	0	0	0
<b>TOTAL</b>	<b>36</b>	<b>6</b>	<b>42</b>

Were there any changes to your Board or Organization during this period? Yes

Please briefly discuss any changes to your Board or Organization.

We have 2 new Board Member, Corean Todd and Tammy Adams

**Previous Activities and Impediments:**

Activity	Description of Activity/Impediment
Activity - 2022 Q2 Fair Housing Inquiries: 5	When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy animal? The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches an answer for the client.
Impediment Fair Housing Inquiries: 5 = 100%	The Housing Counselor did meet fiscal service goals.
Activity - 2022 Q2 Fair Housing Investigations: 5	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred.  Fair housing complaints may be conciliated, or resolved by ECHO by providing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.
Impediment Fair Housing Investigations: 4 = 80%	The Housing Counselor did meet quarterly service goals.
Activity - 2022 Q2 Site Audits: 5	Auditing measures compliance with federal and state fair housing laws. An audit test generally uses two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education.  Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.
Impediment Site Audits: 0	The systemic site audits do not commence until Quarter 4 of the fiscal year.
Activity - 2022 Q2 Tenant/Landlord Inquiries: 25	Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights.
Impediment Tenant/Landlord Inquiries: 22 = 88%	The Housing Counselor did meet quarterly service goals.
Activity - 2022 Q2 Conciliations/Mediations: 5	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a negotiated settlement.  Because of the pandemic, tenants will be unable to pay their rent until the Shelter in Place is lifted and they are able to return to work. ECHO will provide conciliation and mediation to cooperating parties to negotiate payment plans, rent

	forgiveness, or re-negotiate rental agreements in order to provide housing stability for the tenant.
Impediment Conciliations/Mediations: 5 = 100%.	The Housing Counselor did meet fiscal service goals.
Activity - 2022 Q2 Presentations: 4 Mass Media: 1 Flyer outreach: 12	Outreach will also consists of radio or television interviews, and a newspaper article or social media ads to the general public on tenant/landlord and fair housing rights. Efforts will be targeted to property owners and managers to insure their awareness of and compliance with the laws. ECHO will also identify groups who are at risk of being discriminated against and inform them of their rights.
Impediment Presentations: 2 Flyer outreach: 5	Presentations: 8/05/22 - Regional Fair Housing training 12/09/22 - Regional Fair Housing training  Flyer outreach: 7/26/22: 240 flyers to 25 CBO 8/24/22: 240 flyers to 25 CBO 9/29/22: 240 flyers to 25 CBO 1p/16/22: 240 flyers to 25 CBO 11/18/22: 240 flyers to 25 CBO
Activity - 2022 Q1 Fair Housing Inquiries: 5	When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy animal? The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches an answer for the client.
Impediment Fair Housing Inquiries: 0 = 0%	The Housing Counselor did not meet quarterly service goals.
Activity - 2022 Q1 Fair Housing Investigations: 5	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred.  Fair housing complaints may be conciliated, or resolved by ECHO by providing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.
Impediment Fair Housing Investigations: 4 = 80%	The Housing Counselors meet quarterly service goals.
Activity - 2022 Q1 Site Audits: 5	Auditing measures compliance with federal and state fair housing laws. An audit test generally uses two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education.  Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process.
Impediment Site Audits: 0	The systemic site audits do not commence until Quarter 4 of the fiscal year.
Activity - 2022 Q1 Tenant/Landlord Inquiries: 25	Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights.
Impediment Tenant/Landlord Inquiries: 10 = 40%	The Housing Counselor has met quarterly service goals.
Activity - 2022 Q1 Conciliations/Mediations: 5	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a negotiated settlement.

	Because of the pandemic, tenants will be unable to pay their rent until the Shelter in Place is lifted and they are able to return to work. ECHO will provide conciliation and mediation to cooperating parties to negotiate payment plans, rent forgiveness, or re-negotiate rental agreements in order to provide housing stability for the tenant.
Impediment Conciliations/Mediations: 0 = 0%	The Housing Counselor did not meet quarterly service goals.
Activity - 2022 Q1 Presentations: 4 Mass Media: 1 Flyer outreach: 12	Outreach will also consists of radio or television interviews, and a newspaper article or social media ads to the general public on tenant/landlord and fair housing rights. Efforts will be targeted to property owners and managers to insure their awareness of and compliance with the laws. ECHO will also identify groups who are at risk of being discriminated against and inform them of their rights.
Impediment Presentations: 1 Mass Media: 0 Flyer outreach: 3	Presentations: 8/05/22 - Regional Fair Housing training  Flyer outreach: 7/26/22: 240 flyers to 25 CBO 8/24/22: 240 flyers to 25 CBO 9/29/22: 240 flyers to 25 CBO

Activity	Description of Activity/Impediment
Activity - 2022 Q3 Fair Housing Inquiries: 5	When a client calls ECHO with a question pertaining to a fair housing issue and does not wish any investigation, this is called an inquiry. An example of an inquiry is: Do I have to pay a pet deposit for my therapy animal? The client wants an answer to his/her inquiry and does not necessarily have a desire to have ECHO act further. The Counselor then provides or researches an answer for the client.
Impediment Fair Housing Inquiries: 6 = 120%.	The Housing Counselor has met fiscal service goals.
Activity - 2022 Q3 Fair Housing Investigations: 5	A complaint involves intensive case management. A client lodges a complaint with ECHO regarding illegal housing discrimination and wants ECHO to investigate the complaint. An investigation might take any or all of the following forms: conducting tenant or landlord interviews, conducting interviews of all parties to the discriminatory act, conducting tenant surveys, conducting a test of the property using trained testers. A test generally uses at least two testers, one a minority tester and the other, a majority tester. The data from both testers is gathered, compared and contrasted to determine if discrimination has occurred.  Fair housing complaints may be conciliated, or resolved by ECHO by providing education to tenants and landlords, or may be referred to attorneys, the Department of Fair Employment and Housing, or the Department of Housing and Urban Development.
Impediment Fair Housing Investigations: 5 = 100%	The Housing Counselor has met fiscal service goals.
Activity - 2022 Q3 Site Audits: 5	Auditing measures compliance with federal and state fair housing laws. An audit test generally uses two testers, one a minority tester and the other, a majority tester. If the data shows non-compliance with fair housing laws, the landlords are provided education.  Although most audits are educational in nature, the audit findings may be referred for litigation when the landlord is uncooperative or resistant to the educational process
Impediment Site Audits: 0	The systemic site audits do not commence until Quarter 4 of the fiscal year
Activity - 2022 Q3 Tenant/Landlord Inquiries: 25	Counseling provides clients with information and education on rental housing rights and responsibilities, such as evictions, repairs, habitability, deposits, or rent increases. The Counselor may provide counseling in the form of education and options which may help the client to assert and protect his/her rights.

Impediment Tenant/Landlord Inquiries: 37 = 148%.	The Housing Counselor has met fiscal service goals.
Activity - 2022 Q3 Conciliations/Mediations: 5	Conciliation and mediation are dispute resolution processes where renters and landlords attempt to resolve their differences. The Counselor facilitates this by improving communication, reinterpreting issues, exploring solutions, and bringing about a negotiated settlement.  Because of the pandemic, tenants will be unable to pay their rent until the Shelter in Place is lifted and they are able to return to work. ECHO will provide conciliation and mediation to cooperating parties to negotiate payment plans, rent forgiveness, or re-negotiate rental agreements in order to provide housing stability for the tenant.
Impediment Conciliations/Mediations: 6 = 120%.	The Housing Counselor has met fiscal service goals.
Activity - 2022 Q3 Presentations: 4 Mass Media: 1 Flyer outreach: 1	Outreach will also consists of radio or television interviews, and a newspaper article or social media ads to the general public on tenant/landlord and fair housing rights. Efforts will be targeted to property owners and managers to insure their awareness of and compliance with the laws. ECHO will also identify groups who are at risk of being discriminated against and inform them of their rights.
Impediment Presentations: 5 Flyer outreach: 6	Presentations: 8/05/22 - Regional Fair Housing training 12/09/22 - Regional Fair Housing training 12/16/22 - Fair Housing Tester Training 1/18/23 - Fair Housing Training 2/10/23 - Fair Housing Training  Flyer outreach: 7/26/22: 240 flyers to 25 CBO 8/24/22: 240 flyers to 25 CBO 9/29/22: 240 flyers to 25 CBO 1p/16/22: 240 flyers to 25 CBO 11/18/22: 240 flyers to 25 CBO 3/14/23: 240 flyers to 25 CBO

**Uploaded Documents:**

---

Program Manager Signature	Marjorie A. Rocha
Date Signed	04/10/2023

---

on Approval Signature	Haroon Noori
Date Signed	04/10/2023

---

Initially submitted: Apr 7, 2023 - 16:12:25

**City of Seaside CDBG Expense Report  
Program Year FY2022/23  
Report Period 3 QTR**

Agency: Eden Council for Hope and Opportunity  
 Program: Fair Housing and Tenant/Landlord Services  
 Program Year: FY2022/23  
 Invoice Amount: **\$1,608.29**

**Personnel Expense Summary**

Program Staff	Position	Period End	Total Hours Worked	Hours Charged to City of Seaside CDBG	% Hours for CDBG	Hourly Rate	Full Expense Amt	CDBG Cost	FICA	Other Fringe Benefit	Total CDBG Cost
	Housing Counselor	01/31/2023	165.50	15.23	9%	\$22.8700	\$3,784.99	\$348.31	\$44.09	\$62.28	\$454.68
	Executive Director	01/31/2023	154.00	1.98	1%	\$36.0400	\$5,550.16	\$71.36	\$6.76	\$9.05	\$87.17
	Office Manager	01/31/2023	155.25	1.99	1%	\$20.8700	\$3,240.07	\$41.53	\$5.09	\$8.90	\$55.52
	Accounting Specialist	01/31/2023	152.50	1.96	1%	\$27.0000	\$4,117.50	\$52.92	\$6.40	\$8.96	\$68.28
	Housing Programs Coordinator	01/31/2023	72.00	0.92	1%	\$26.2300	\$1,888.56	\$24.13	\$8.70	\$8.68	\$41.51
	Housing Counselor	02/28/2023	158.00	13.19	8%	\$22.8700	\$3,613.46	\$301.66	\$26.13	\$44.26	\$372.05
	Executive Director	02/28/2023	154.00	2.04	1%	\$36.0400	\$5,550.16	\$73.52	\$5.55	\$19.29	\$98.36
	Office Manager	02/28/2023	141.50	1.88	1%	\$20.8700	\$2,953.11	\$39.24	\$4.04	\$6.99	\$50.27
	Accounting Specialist	02/28/2023	140.50	1.86	1%	\$27.4100	\$3,851.11	\$50.98	\$4.29	\$13.95	\$69.22
	Housing Programs Coordinator	02/28/2023	64.00	0.85	1%	\$26.2300	\$1,678.72	\$22.30	\$2.12	\$0.00	\$24.42
	Housing Counselor	03/31/2023	0.00	0.00		\$22.8700	\$0.00	\$0.00			\$0.00
	Executive Director	03/31/2023				\$36.0400	\$0.00	\$0.00			\$0.00
	Office Manager	03/31/2023				\$20.4600	\$0.00	\$0.00			\$0.00
	Accounting Specialist	03/31/2023				\$0.0000	\$0.00	\$0.00			\$0.00
	Housing Programs Coordinator	03/31/2023				\$26.2300	\$0.00	\$0.00			\$0.00
<b>TOTALS</b>			1,357.25	41.90	3%		\$36,227.82	\$1,025.95	\$113.17	\$182.36	\$1,321.48

**Operating Expense Summary**

Budget Line	Vendor	Invoice/Receipt Date	Invoice/Receipt Number	Full Expense Amt	CDBG Amount	Check Number	Payment Date
Consumable Supplies	Office Depot	01/11/2023	N/A	\$36.02	\$0.46	29266	01/30/2023
Consumable Supplies	KBA Copier usage/supplies	01/19/2023	55Y1338906	\$373.11	\$4.79	29272	01/30/2023
Non-Consumable Supplies	Microsoft	01/01/2023	E0500LNJWJ	\$12.00	\$0.15	VISA	01/02/2023
Non-Consumable Supplies	Microsoft	01/01/2023	E0500LNOUI	\$82.50	\$1.06	VISA	01/02/2023
Non-Consumable Supplies	Adobe	01/01/2023	N/A	\$34.98	\$0.45	VISA	01/02/2023
Non-Consumable Supplies	Convey This Paddenet	12/27/2022	N/A	\$59.45	\$0.76	VISA	12/28/2022
Non-Consumable Supplies	WebNetwork Solutions	01/14/2023	N/A	\$52.99	\$0.68	VISA	01/16/2023
Non-Consumable Supplies	McAfee	01/13/2023	N/A	\$104.99	\$1.35	VISA	01/13/2023
Non-Consumable Supplies	Intuit	01/06/2023	P1-80127838	\$110.00	\$1.41	VISA	01/18/2023
Non-Consumable Supplies	Ace	01/01/2023	281367A	\$147.00	\$1.89	VISA	01/03/2023

Non-Consumable Supplies	Registry Charitable	10/01/2022	FY21-22	\$200.00	\$2.57	29261	01/30/2023
Non-Consumable Supplies	CA Sec of State	12/28/2022	N/A	\$5.00	\$0.06	VISA	12/29/2022
Rent	Extra Space Storage Rent	01/06/2023	N/A	\$94.13	\$1.21	29249	01/09/2023
Rent	SG Real Estate	01/01/2023	N/A	\$1,976.80	\$25.36	OL0007	01/03/2023
Telephone	Comcast (Hayward Ofc)	12/27/2022	N/A	\$180.00	\$2.31	29265	01/30/2023
Telephone	Nextiva Phone Svs	01/03/2023	N/A	\$457.07	\$5.86	Visa	01/04/2023
Accounting Consultant	Beyond Financial	01/31/2023	N/A	\$2,800.00	\$35.91	29274	02/03/2023
Indirect Costs	AMS Liability Insurance	12/29/2022	Install #4	\$815.51	\$10.46	OL0007	01/31/2023
Indirect Costs	Robert L Hicks CPA	10/11/2022	FY21-22	\$4,500.00	\$57.72	29273	01/30/2023
Indirect Costs	US Bank	12/29/2022	490716552	\$572.38	\$7.34	29264	01/30/2023
Indirect Costs	Dell (Admin Bkkpr)	01/17/2023	2348428	\$25.35	\$0.33	OL0007	01/26/2023
Indirect Costs	Dell (Admin ED/HPC)	01/06/2023	2348421	\$63.53	\$0.81	OL0007	01/26/2023
Indirect Costs	Dell (Admin EA)	01/17/2023	2348427	\$31.28	\$0.40	OL0007	01/26/2023
Indirect Costs	Dell (Admin OM)	01/17/2023	2376235	\$22.09	\$0.28	OL0007	02/01/2023
Indirect Costs	Dell (Admin ExD)	01/06/2023	2376234	\$28.58	\$0.37	OL0007	02/01/2023
Consumable Supplies	Office Depot	02/15/2023	N/A	\$99.58	\$1.32	29296	02/28/2023
Non-Consumable Supplies	Microsoft	02/06/2023	E0500M1S4V	\$12.00	\$0.16	VISA	02/02/2023
Non-Consumable Supplies	Microsoft	02/06/2023	E0500M1I2R	\$82.50	\$1.10	VISA	02/02/2023
Non-Consumable Supplies	Adobe	02/06/2023	N/A	\$34.98	\$0.47	VISA	02/02/2023
Non-Consumable Supplies	Boardsource	01/19/2023	N/A	\$1,250.00	\$16.60	VISA	01/20/2023
Non-Consumable Supplies	HDL Web	02/06/2023	N/A	\$40.25	\$0.53	VISA	01/25/2023
Non-Consumable Supplies	Intuit	02/06/2023	P1-80127838	\$110.00	\$1.46	VISA	01/18/2023
Non-Consumable Supplies	Ace	02/06/2023	286646A	\$147.00	\$1.95	VISA	02/03/2023
Non-Consumable Supplies	City of Pleasanton	02/06/2023	N/A	\$4.00	\$0.05	VISA	01/23/2023
Travel (Mileage)	R Kuwamoto	02/06/2023	Oak Ofc	\$20.40	\$0.27	29287	02/23/2023
Rent	Extra Space Storage Rent	02/06/2023	N/A	\$105.90	\$1.41	29271	02/06/2023
Rent	SG Real Estate	02/06/2023	N/A	\$2,223.90	\$29.53	OL0008	02/05/2023
Telephone	Comcast (Hayward Ofc)	02/06/2023	N/A	\$206.37	\$2.74	29285	02/22/2023
Telephone	Nextiva Phone Svs	02/06/2023	N/A	\$457.07	\$6.07	VISA	02/02/2023
Telephone	Zoom	02/06/2023	N/A	\$84.40	\$1.12	VISA	02/11/2023
Accounting Consultant	Beyond Financial	02/28/2023	N/A	\$2,800.00	\$37.34	29292	02/28/2023
Indirect Costs	AMS Liability Insurance	02/06/2023	Install #5	\$815.53	\$10.83	OL0008	02/22/2023
Indirect Costs	US Bank	02/06/2023	493042634	\$572.38	\$7.60	29283	02/22/2023
Indirect Costs	Dell (Admin Bkkpr)	02/06/2023	2409600	\$25.35	\$0.34	OL0008	02/17/2023
Indirect Costs	Dell (Admin ED/HPC)	02/06/2023	2430551	\$63.53	\$0.84	OL0008	02/17/2023
Indirect Costs	Dell (Admin EA)	02/06/2023	2409599	\$31.28	\$0.42	OL0008	02/17/2023
Indirect Costs	Dell (Admin OM)	02/06/2023	2441732	\$22.09	\$0.29	OL0008	03/01/2023
Indirect Costs	Dell (Admin ExD)	02/06/2023	2441731	\$28.58	\$0.38	OL0008	03/01/2023
Consumable Supplies	Office Depot Ofc Supplies	03/17/2023	N/A	\$17.55		29311	03/31/2023
Non-Consumable Supplies	Microsoft	03/06/2023	E0500MFUN4	\$12.00		VISA	03/31/2023
Non-Consumable Supplies	Microsoft	03/06/2023	E0500MFUN5	\$82.50		VISA	03/31/2023
Non-Consumable Supplies	Adobe	03/06/2023	N/A	\$14.99		VISA	03/02/2023
Non-Consumable Supplies	Adobe	03/06/2023	2400785165	\$19.99		VISA	03/11/2023

Non-Consumable Supplies	Intuit	03/06/2023	P1-81113532	\$110.00		VISA	02/18/2023
Non-Consumable Supplies	Ace	03/06/2023	292470A	\$147.00		VISA	03/01/2023
Fair Housing Audit	Natl Fair Housing Alliance	03/13/2023	072279251059	\$200.00		Visa	03/13/2023
Rent	Extra Space Storage	03/06/2023	N/A	\$105.90		29299	03/06/2023
Rent	SG Real Estate	03/06/2023	N/A	\$2,223.90		OL0009	03/07/2023
Telephone	Comcast (Hayward Ofc)	03/06/2023	N/A	\$206.37		29306	03/31/2023
Telephone	Nextiva Phone Svs	03/06/2023	N/A	\$457.07		Visa	03/02/2023
Telephone	Zoom	03/11/2023	N/A	\$42.20		Visa	03/11/2023
Accounting Consultant	Beyond Financial	03/28/2023	N/A	\$2,800.00		29292	03/28/2023
Indirect Costs	AMS Liability Insurance	03/06/2023	Install #6	\$815.52		OL0009	03/15/2023
Indirect Costs	US Bank	03/06/2023	495376360	\$572.38		29304	03/22/2023
Choose	Dell (Admin Bkkpr)	03/06/2023	2409600	\$25.35		OL0008	03/17/2023
Choose	Dell (Admin ED/HPC)	03/06/2023	2430551	\$62.01		OL0008	03/17/2023
Choose	Dell (Admin EA)	03/06/2023	2409599	\$31.28		OL0008	03/17/2023
Choose	Dell (Admin OM)	03/06/2023	2441732	\$22.09		OL0008	04/01/2023
Choose	Dell (Admin ExD)	03/06/2023	2441731	\$28.58		OL0008	04/01/2023
Choose							
Choose							
Choose							
<b>Operating Expenses Claimed for Reimbursement</b>						<b>\$286.81</b>	

**Total Expenses Claimed for Reimbursement** **\$1,608.29**

IDIS # 1345  
 PO Number: 2020-00001070  
 Request Period: 3 QTR

**For City of Seaside Use Only**

Reviewed By:  
 Date:  
 Approved By:  
 Date:  
 Request Amount: **\$1,608.29**

Line Item:	Approved Budget	This Month's Expenditures	Year-to-Date Expenditures	Balance
Executive Director	\$706.00	\$185.53	\$649.83	\$56.17
Executive Assistant	\$27.28	\$0.00	\$27.28	\$0.00
Accounting Specialist	\$555.00	\$137.50	\$507.11	\$47.89
Office Manager	\$450.00	\$105.79	\$383.77	\$66.23
Housing Programs Coordinator	\$323.00	\$65.93	\$243.28	\$79.72
Housing Counselor	\$4,813.00	\$826.73	\$2,969.56	\$1,843.44
<b>TOTAL</b>	<b>\$12,092.00</b>	<b>\$1,608.29</b>	<b>\$5,761.95</b>	<b>\$6,330.05</b>

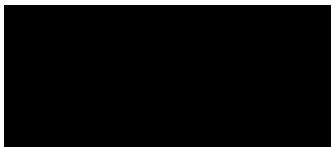
Prepared By: [Marjorie A. Rocha](#) Phone: 510-581-9380 Email: [margie@echofairhousing.org](mailto:margie@echofairhousing.org)

All reimbursement request must include support documentation.  
 If support documentation is not submitted, the Expense Report will not be approved

**Uploaded Documents:**

Signed Employee Timesheets:

Copies of Prevailing Wage monitor reports:  
 Vendor invoices and copies of checks:



Completed mileage:  
 Other Attachments:

Reason not attached:

DRAFT

**City of Seaside**  
**Jan-Mar 2023 Activity Data Collection Form**  
**Fiscal Year 2022-23**  
**CDBG (Community Development Block Grant) - Community Services**

Agency: [Gathering for Women - Monterey](#) Prepared By: [Mary Snyder](#)  
 Program: [Case Management - Casa de Noche Buena](#) Phone #: [831-241-6154 ext 6](#)  
 IDIS Act#: E-mail: [Mary@gatheringforwomen.org](mailto:Mary@gatheringforwomen.org)  
 Approved By: [Haroon Noori](#)  
 Date: [04/10/2023](#)

**1. ACCOMPLISHMENTS**

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
<b>Total Unduplicated Persons:</b>	16	33	13	46	200%
16	52	0		0	0%

**2. DEMOGRAPHIC DATA**

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	26	5	8	0	34	5
Black/African American	4	0			4	0
Asian	0	0			0	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	3	1	5	5	8	6
<b>TOTAL</b>	<b>33</b>	<b>6</b>	<b>13</b>	<b>5</b>	<b>46</b>	<b>11</b>

**3. INCOME LEVEL**

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	33	13	46
Very Low Income (31-50% of Median)	0		0
Low Income (51-80% of Median)	0		0
Non-Low/Mod Income (Above 80% of Median)	0		0
<b>TOTALS</b>	<b>33</b>	<b>13</b>	<b>46</b>

**4. COMMUNITY SERVICES/PUBLIC FACILITIES**

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
<b>OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:</b>			
Have new access to this service/benefit	33	6	25
Have improved access to this service/benefit	0	7	7
Receive a service/benefit that is no longer substandard	0		0
<b>TOTAL</b>	<b>33</b>	<b>13</b>	<b>46</b>

## Homeless Activities

	Q1 # Served	Q2 # Served	Q3 # Served	Q4 # Served	Year To Date
Homeless Persons Given Overnight Shelter	33	33	13	32	
Beds Created in Overnight Shelter or Other Emergency Housing	0	0		0	
First-Time Homebuyers	0	0		0	
Of the Number of First-Time Homebuyers, Number Receiving Housing Counseling	0	0		0	
Down payment Assistance/Closing Costs	0	0		0	
Short-term Rental Assistance (Less than or equal to 3 months)	0	0		0	
Number of Households Previously Homeless	0	0		0	
Of Previously Homeless, Number of Chronically Homeless	0	0		0	
Receiving Emergency Financial Assistance to Prevent Homelessness	0	0		0	
Receiving Emergency Legal Assistance to Prevent Homelessness	0	0		0	

Were there any changes to your Board or Organization during this period? **Yes**

Please briefly discuss any changes to your Board or Organization.

Amy Sands left the Board in February 2023.

### Previous Activities and Impediments:

Activity	Description of Activity/Impediment
Activity - 2022 Q2 Case Management	Each guest was seen at least twice a month by the Case Manager/Housing Navigator.
Impediment None	
Activity - 2022 Q1 Case Management	Each guest was seen twice a month by the Case Manager/Housing Navigator.
Impediment None	

Activity	Description of Activity/Impediment
Activity - 2022 Q3 Case Management	Each guest was seen at least twice a month by the Case Manager/Housing Navigator.
Impediment None	

### Uploaded Documents:

---

Program Manager Signature                      Mary Snyder  
Date Signed    04/10/2023

---

on Approval Signature                              Haroon Noori  
Date Signed    04/10/2023

---

Initially submitted: Apr 10, 2023 - 13:02:19

**City of Seaside CDBG Expense Report  
Program Year FY2022/23  
Report Period 3 QTR**

Agency: [Gathering for Women - Monterey](#)  
 Program: [Case Management - Casa de Noche Buena](#)  
 Program Year: [FY2022/23](#)  
 Invoice Amount: [\\$2,622.50](#)

**Personnel Expense Summary**

Program Staff	Position	Period End	Total Hours Worked	Hours Charged to City of Seaside CDBG	% Hours for CDBG	Hourly Rate	Full Expense Amt	CDBG Cost	FICA	Other Fringe Benefit	Total CDBG Cost
	<a href="#">CDNB shelter Case Manager</a>	<a href="#">03/31/2023</a>	349.00	87.25	25%	\$27.6418	\$9,646.99	\$2,411.75	\$184.50	\$26.25	\$2,622.50
<b>TOTALS</b>			349.00	87.25	25%		\$9,646.99	\$2,411.75	\$184.50	\$26.25	\$2,622.50

**Total Expenses Claimed for Reimbursement** [\\$2,622.50](#)

IDIS #  
  
 PO Number:  
 Request Period: **3 QTR**

For City of Seaside Use Only
Reviewed By:
Date:
Approved By: <a href="#">Haroon Noori</a>
Date: <a href="#">04/10/2023</a>
Request Amount: <a href="#">\$2,622.50</a>

Line Item:	Approved Budget	This Month's Expenditures	Year-to-Date Expenditures	Balance
<a href="#">CDNB shelter Case Manager</a>	\$10,000.00	\$2,622.50	\$7,547.89	\$2,452.11
<b>TOTAL</b>	\$10,000.00	\$2,622.50	\$7,547.89	\$2,452.11

Prepared By: [Janette Cate](#)

Phone: [831-915-3176](#)

Email: [janette@gatheringforwomen.org](mailto:janette@gatheringforwomen.org)

**REQUEST FOR PARTIAL PAYMENT**

Vendor Code:	Date: <a href="#">04/10/2023</a>
Vendor Name: <a href="#">Gathering for Women - Monterey</a>	Purchase Order:
Address: <a href="#">147 El Dorado Street Monterey, CA 93940</a>	Payment Number: <a href="#">3</a>
	Last Payment: <a href="#">August</a>
	Final Or 10% Ret.:

Remittance Address:

Date	Inv. No.	Description	Account Number	Amount
04/10/2023		Case Management - Casa de Noche Buena		
		Program Services For:		
		CDNB shelter Case Manager - 3 Qtr-		\$2,622.50
		Case Management - Casa de Noche Buena TOTAL:		\$2,622.50

	Account Number	Account Number	Account Number
<b>Original Purchase Order</b>	\$10,000.00		
<b>Change Orders</b>	\$0.00		
<b>Less Payments # 1 to # 2</b>	\$4,925.39		
<b>Old Encumbrance</b>	\$5,074.61		
<b>Less this Payment # 3</b>	\$2,622.50		
<b>New Outstanding Encumbrance</b>	\$2,452.11		

REQUESTED BY: \_\_\_\_\_  
Haroon Noori

Date \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
Haroon Noori

Date \_\_\_\_\_

Department: Community Development

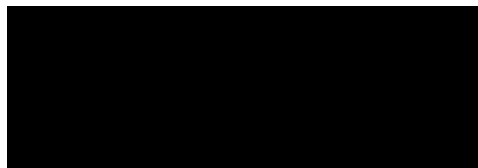
Return Check To:

---

All reimbursement request must include support documentation.  
If support documentation is not submitted, the Expense Report will not be approved

**Uploaded Documents:**

- Signed Employee Timesheets:
- Copies of Prevailing Wage monitor reports:
- Vendor invoices and copies of checks:
- Completed mileage:
- Other Attachments:



---

Program Manager Signature  
Date Signed

Staci Alziebler-Perkins  
04/10/2023

---

Approved By:  
Date Signed

Haroon Noori  
04/10/2023

---

Initially submitted: Apr 10, 2023 - 12:58:02

**City of Seaside**  
**Jan-Mar 2023 Activity Data Collection Form**  
**Fiscal Year 2022-23**  
**CDBG (Community Development Block Grant) - Community Services**

Agency: [Girls Inc. of the Central Coast](#)  
 Program: [After School Program](#)  
 IDIS Act#: [1346](#)

Prepared By: [Patty Fernandez](#)  
 Phone #: [\(831\) 772-0882](#)  
 E-mail: [pfernandez@girlsinccc.org](mailto:pfernandez@girlsinccc.org)  
 Approved By: [Haroon Noori](#)  
 Date: [04/09/2023](#)

**1. ACCOMPLISHMENTS**

Clients Served	Annual Goal	Previous Qtrs	Current Qtr	Y.T.D.	% of Goal
<b>Total Unduplicated Persons:</b>	71	22	11	33	30%
Sessions Will Power/Wont Power	12	11		11	92%
Sessions Friendly PEERsuasion Phase 1	15	0	11	11	73%
Sessions Friendly PEERsuasion Phase II	20	0		0	0%
Session Growing Together	24	0		0	0%

**2. DEMOGRAPHIC DATA**

Unduplicated Count	Previous Qtrs		This Qtr		Y.T.D.	
	# Served	Hisp	# Served	Hisp	# Served	Hisp
White	22	22	11	11	33	33
Black/African American	0	0			0	0
Asian	0	0			0	0
American Indian/Alaskan Native	0	0			0	0
Native Hawaiian/Pacific Islander	0	0			0	0
American Indian/Alaskan Native & White	0	0			0	0
Asian & White	0	0			0	0
Black/African American & White	0	0			0	0
American Indian/Alaskan Native & Black/African American	0	0			0	0
Other	0	0			0	0
<b>TOTAL</b>	<b>22</b>	<b>22</b>	<b>11</b>	<b>11</b>	<b>33</b>	<b>33</b>

**3. INCOME LEVEL**

Presumed Beneficiary: No

Unduplicated Count	Previous Qtrs	This Qtr	Y.T.D.
Extremely Low Income (<30% of Median)	0		0
Very Low Income (31-50% of Median)	12	8	20
Low` Income (51-80% of Median)	10	3	13
Non-Low/Mod Income (Above 80% of Median)	0		0
<b>TOTALS</b>	<b>22</b>	<b>11</b>	<b>33</b>

**4. COMMUNITY SERVICES/PUBLIC FACILITIES**

Unduplicated Count	Previous Qtrs	Current Qtr	Y.T.D.
<b>OF THE PERSONS ASSISTED, REPORT THE NUMBER THAT:</b>			
Have new access to this service/benefit	11	11	11
Have improved access to this service/benefit	11		11

Receive a service/benefit that is no longer substandard	0		0
<b>TOTAL</b>	22	11	33

Were there any changes to your Board or Organization during this period? No

**Previous Activities and Impediments:**

Activity	Description of Activity/Impediment
<p><b>Activity - 2022 Q2</b>  Will Power/Won't Power is a series of interactive assertive communication workshops for girls ages 12-14, focuses on values and healthy relationships, helps girls identify and avoid risky situations, provides factual information on female health and the reproductive system, and encourages girls to value and support each other.</p>	<p>The middle schools girls participated in seven sessions October-November: Session 4: Identifying Media Pressures Session, Session 5: Looking at Values, Session B: She votes, and in November, Session 6: The Cases Of Communication, Session 7: Defending Your decision, and Session 8: Sister-Support System.</p> <p>Final Report. In September we began the program with 11 8th grade girls from Seaside Middle School. At the end of the program in a total of 11 girls completed the program. We had a retention rate of 100%. The participants met once a week after school and participated in 10 interactive two-hour sessions that included the following information: educational activities on values and assertiveness skills; relationship building and resisting peer and media pressure; Bullying, the importance of voting, and making good decisions about friendships and romantic relationships.</p> <p>Program outcomes</p> <ul style="list-style-type: none"> <li>• 82% have the ability to make good choices for themselves and understand the importance of assuming responsibility for personal health behaviors</li> <li>• 89% Demonstrated the ability to communication assertively</li> <li>• 90% Learned factual information on women's health, hygiene and reproductive health</li> <li>• 86% Can distinguish between safe and risky behaviors in relationships</li> <li>• 91% Identified some dreams and goals and how to achieve them</li> <li>• 88% Understand and can identify bullying and how to handle bullying situations for themselves and others</li> </ul>
Impediment	
<p><b>Activity - 2022 Q2</b>  Sessions Friendly PEERsuasion Phase 1:</p> <p>Middle School girls in the 7th grade will participate in the Friendly PEERsuasion. Phase One – the learning phase – will participate in activities and discussions on communications, stress management, peer and media pressures, harmful and illegal substances, and leadership skills.</p>	<p>In the month of November we began meetings with school administrators to set up recruiting dates for new participants.</p> <p>Youth Leaders also participated in a training on the Friendly PEERsuasion program on Saturday, November 19th. The Youth Leaders learned about the Friendly PEERsuasion curriculum and activities, practiced facilitating the program, prepared all newsprints, agendas, and checked their material boxes for the program.</p> <p>The program is scheduled to begin in January 2023.</p>
Impediment	
<p><b>Activity - 2022 Q2</b>  Sessions Friendly PEERsuasion Phase II:</p> <p>Elementary School girls in the 4th and 5th grade will participate in phase two of the Friendly PEERsuasion – the teaching phase. The 7th grade</p>	<p>Will begin recruitment in March. The program will begin in April 2023.</p>

<p>middle schoolers plan and deliver activities on these same topics to 4th and 5th grade (activities and discussions on communications, stress management, peer and media pressures, harmful and illegal substances, and leadership skills). Looked up to as leaders, the older girls' commitment to stay drug- and alcohol-free is reinforced</p>	
<p>Impediment</p>	
<p><b>Activity - 2022 Q2</b> Sessions Growing Together Program:</p> <p>Offered in English and Spanish, the program is designed to increase positive communication between mothers and their 9 -12 year old daughters, and helps them discuss questions about sexual behavior and puberty without embarrassment, establish mutual trust, and allows them to spend quality time together while learning about open communication, decision-making and physical life changes.</p>	<p>Will begin recruitment in January. The program will begin in February 2023.</p>
<p>Impediment</p>	
<p><b>Activity - 2022 Q1</b> Will Power/Won't Power is a series of interactive assertive communication workshops for girls ages 12-14, focuses on values and healthy relationships, helps girls identify and avoid risky situations, provides factual information on female health and the reproductive system, and encourages girls to</p>	<p>In the month of August we began meetings with school administrators to set up recruiting dates for new participants.</p> <p>In September we had our first three sessions (Intro. Will Power/Won't Program, Healthy relationships, and Bullying.)</p> <p>The meetings are held at Seaside middle schools, once a week, from 3:00pm-5:00pm</p>
<p>Impediment</p>	
<p><b>Activity - 2022 Q1</b> Sessions Friendly PEERsuasion Phase 1:</p> <p>Middle School girls in the 7th grade will participate in the Friendly PEERsuasion. Phase One – the learning phase – will participate in activities and discussions on communications, stress management, peer and media pressures, harmful and illegal substances, and leadership skills.</p>	<p>Will begin recruitment in November. The program will begin in December 2022</p>

Impediment	
<b>Activity - 2022 Q1</b> Sessions Friendly PEERsuasion Phase II:  Elementary School girls in the 4th and 5th grade will participate in phase two of the Friendly PEERsuasion – the teaching phase. The 7th grade middle schoolers plan and deliver activities on these same topics to 4th and 5th grade (activities and discussions on communications, stress management, peer and media pressures, harmful and illegal substances, and leadership skills). Looked up to as leaders, the older girls' commitment to stay drug- and alcohol-free is reinforced	Will begin recruitment in March. The program will begin in April 2023
Impediment	
<b>Activity - 2022 Q1</b> Sessions Growing Together Program:  Offered in English and Spanish, the program is designed to increase positive communication between mothers and their 9 -12 year old daughters, and helps them discuss questions about sexual behavior and puberty without embarrassment, establish mutual trust, and allows them to spend quality time together while learning about open communication, decision-making and physical life changes.	Will begin recruitment in Spring 2023
Impediment	

Activity	Description of Activity/Impediment
<b>Activity - 2022 Q3</b> Sessions Friendly PEERsuasion Phase 1:  Middle School girls in the 7th grade will participate in the Friendly PEERsuasion. Phase One – the learning phase – will participate in activities and discussions on communications, stress management, peer and media pressures, harmful and illegal substances, and leadership skills	In late November early December we began meetings with school administrators to set up recruiting dates for new participants.  In January we recruited and started working with 11, 7th grade girls at Seaside Middle School. The 7th grade girls have participated in five sessions (Session 1: Communication, Session 2: Stress Management and Session 3 Team building including the Bullying presentation, Session 4: Substance Awareness and Session 5: Practice Communication) of the Friendly PEERsuasion Program.

Impediment	
<p><b>Activity - 2022 Q3</b> Sessions Friendly PEERsuasion Phase II:</p> <p>Elementary School girls in the 4th and 5th grade will participate in phase two of the Friendly PEERsuasion – the teaching phase. The 7th grade middle schoolers plan and deliver activities on these same topics to 4th and 5th grade (activities and discussions on communications, stress management, peer and media pressures, harmful and illegal substances, and leadership skills). Looked up to as leaders, the older girls' commitment to stay drug- and alcohol-free is reinforced</p>	Working with school administrators, recruitment began in March and the program will begin Wednesday, April 26.
Impediment	
<p><b>Activity - 2022 Q3</b> Sessions Growing Together Program:</p> <p>Offered in English and Spanish, the program is designed to increase positive communication between mothers and their 9 -12 year old daughters, and helps them discuss questions about sexual behavior and puberty without embarrassment, establish mutual trust, and allows them to spend quality time together while learning about open communication, decision-making and physical life changes.</p>	Working with school administrators, recruitment began in March. The program began on Wednesday, April 5.
Impediment	

**Uploaded Documents:**

Program Manager Signature	Patty Fernandez
Date Signed	04/07/2023
on Approval Signature	Haroon Noori
Date Signed	04/09/2023

Initially submitted: Apr 7, 2023 - 14:27:14

**City of Seaside CDBG Expense Report  
Program Year FY2022/23  
Report Period 3 QTR**

Agency: [Girls Inc. of the Central Coast](#)  
 Program: [After School Program](#)  
 Program Year: [FY2022/23](#)  
 Invoice Amount: [\\$1,899.52](#)

**Personnel Expense Summary**

Program Staff	Position	Period End	Total Hours Worked	Hours Charged to City of Seaside CDBG	% Hours for CDBG	Hourly Rate	Full Expense Amt	CDBG Cost	FICA	Other Fringe Benefit	Total CDBG Cost
█	Program Coordinator	January-March	21.58	21.57	100%	\$42.1200	\$908.95	\$908.53		\$0.37	\$908.90
█	Middle School Program Facilitator	January-March	44.03	44.02	100%	\$22.5000	\$990.68	\$990.45		\$0.17	\$990.62
<b>TOTALS</b>			<b>65.61</b>	<b>65.59</b>	<b>100%</b>		<b>\$1,899.62</b>	<b>\$1,898.98</b>	<b>\$0.00</b>	<b>\$0.54</b>	<b>\$1,899.52</b>

**Total Expenses Claimed for Reimbursement** **\$1,899.52**

IDIS # [1346](#)  
  
 PO Number:  
 Request Period: **3 QTR**

**For City of Seaside Use Only**

Reviewed By:  
 Date:  
 Approved By: [Haroon Noori](#)  
 Date: [04/09/2023](#)  
 Request Amount: **\$1,899.52**

Line Item:	Approved Budget	This Month's Expenditures	Year-to-Date Expenditures	Balance
Middle School Program Facilitator	\$4,000.00	\$990.62	\$4,000.00	-\$0.00
Program Coordinator	\$8,344.25	\$908.90	\$8,344.25	-\$0.00
<b>TOTAL</b>	<b>\$12,344.25</b>	<b>\$1,899.52</b>	<b>\$12,344.25</b>	<b>\$0.00</b>

Prepared By: [Patty Fernandez](#)

Phone: (831) 772-0882      Email: [pfernandez@girlsinccc.org](mailto:pfernandez@girlsinccc.org)

**REQUEST FOR PARTIAL PAYMENT**

Vendor Code:	Date: <b>04/07/2023</b>
Vendor Name: <a href="#">Girls Inc. of the Central Coast</a>	Purchase Order:
Address: <a href="#">318 Cayuga St. Suite 209 Salinas, CA 93901</a>	Payment Number: <b>3</b> Last Payment: <b>August</b> Final Or 10% Ret.
Remittance Address: <a href="#">318 Cayuga St Suite 206 Salinas, CA 93901</a>	

Date	Inv. No.	Description	Account Number	Amount
04/07/2023		After School Program Program Services For:		
		Middle School Program Facilitator - 3 Qtr-		\$990.62
		Program Coordinator - 3 Qtr-		\$908.90
		After School Program TOTAL:		\$1,899.52

	Account Number	Account Number	Account Number
Original Purchase Order	\$12,344.25		
Change Orders	\$0.00		
Less Payments # 1 to # 2	\$10,444.73		

Old Encumbrance	\$1,899.52		
Less this Payment # 3	\$1,899.52		
New Outstanding Encumbrance	-\$0.00		

REQUESTED BY: \_\_\_\_\_  
Haroon Noori

Date \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
Haroon Noori

Date \_\_\_\_\_

Department: Community Development

Return Check To:

All reimbursement request must include support documentation.  
If support documentation is not submitted, the Expense Report will not be approved

**Uploaded Documents:**

Signed Employee Timesheets: [REDACTED]  
Copies of Prevailing Wage monitor reports: [REDACTED]  
Vendor invoices and copies of checks: Reason not attached: [N/A](#)  
Completed mileage: Reason not attached: [N/A](#)  
Other Attachments: Reason not attached: [N/A](#)

Program Manager Signature: Patty Fernandez  
Date Signed: 04/07/2023

Approved By: Haroon Noori  
Date Signed: 04/09/2023

Initially submitted: Apr 7, 2023 - 14:27:34



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.:5.C.**

**TO:** Community Development Advisory Committee

**BY:** Haroon Noori, Administrative Analyst II

**DATE:** April 14, 2023

**SUBJECT:**  
**DRAFT 2023-2024 ANNUAL ACTION PLAN (AAP)  
FOR THE COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG) PROGRAM**

---

**PURPOSE**

Consider the draft Fiscal Year 2023-2024 Annual Action Plan (AAP) for the Community Development Block Grant (CDBG) Program and recommend its adoption to the City Council

**BACKGROUND**

The City of Seaside is a recipient of federal Community Development Block Grant funding and is a designated Entitlement City. As required under U.S. Department of Housing and Urban Development (HUD) regulations, the City of Seaside has prepared its Fiscal Year 2023-2024 Annual Action Plan for its community development programs (FY23-24 Action Plan). The FY23-24 Action Plan, which covers the period of July 1, 2023 through June 30, 2024, encapsulates the fourth year of the 2020–2024 Consolidated Plan. The FY23-24 Action Plan for the City of Seaside satisfies federal requirements to receive Community Development Block Grant (CDBG) funds from HUD for Fiscal Year 2023-2024 (FY23-24).

The FY23-24 Action Plan describes the projects and activities that the City of Seaside is proposing to undertake utilizing funds made available by HUD under the CDBG program. The plan also describes community development projects and activities that will be implemented utilizing federal and non-federal funding sources.

In FY23-24, the City anticipates receiving approximately \$348,646 (\$8,001 less than last year) in fiscal year 2023-2024 in CDBG funds from the U.S. Department of Housing and Urban Development (HUD). The City has also received \$102,920 in program income, which will be available for allocation during FY23-24. Because the City of Seaside operates its CDBG program on a two-year application and funding cycle, all projects, activities, and funding included in this Annual Action Plan were approved by the Seaside

City Council on March 17, 2022 as part of the 2022-2024 CDBG application and funding cycle.

In FY23-24, the City of Seaside intends to fund the following activities. As a result of the decrease in the City’s annual CDBG allocation, the Public Service and CDBG Program Planning and Administration amounts have been adjusted in accordance with the approved Contingency Plan outlined below.

<b>Public Facilities and Infrastructure</b>			
1	Boys and Girls Club	Gymnasium improvements	\$50,000
2	Community Human Services	Genesis House improvements	\$40,000
3	City of Seaside, Engineering Department	Cutino Park improvements	\$250,000
<b>Subtotal</b>			<b>\$340,000</b>
<b>Public Services (capped at 15%)</b>			
1	Legal Services for Seniors	Legal services for seniors	\$12,086
2	Greater Victory Temple	After school tutoring program	\$12,086
3	Girls Inc of Central Coast	Youth services	\$12,086
4	Meals On Wheels of Monterey Peninsula	Home delivered meals program	\$12,086
5	Gathering for Women Monterey	Case management	\$10,000
6	Eden Council for Hope and Opportunity	Fair housing services	\$9,390
<b>Subtotal</b>			<b>\$67,734</b>
<b>CDBG Program Planning and Administration (capped at 20%)</b>			
1	City of Seaside	CDBG Planning and Administration	\$43,832
<b>Grant Total</b>			<b>\$451,566</b>

**CONTINGENCY PLAN**

As part of the FY22-24 application cycle, the City of Seaside City Council also approved the following contingency plan in the event of a decrease or increase in actual CDBG allocation:

- 1. Public Services:** In the event of a decrease or increase in the CDBG allocation, the City will maintain the current approved amount of funding for Eden Council of Hope and Opportunity and Gathering for Women, and will proportionally increase or decrease budgets of the Greater Victory Temple, Legal Services for Seniors, Meals on Wheels of Monterey Peninsula, and Girls Inc of the Central Coastal.

The total amount of funding for public service activities shall not exceed 15% of the actual allocation plus prior year program income.

**2. Public Facilities and Infrastructure:** In the event of a substantial decrease (i.e. \$30,000 or more than what is estimated) in actual CDBG allocation, the City will proportionately decrease the amounts for the three approved public facilities and infrastructure projects.

If the actual CDBG allocation is less than \$30,000 from the estimated amount, or if the actual allocation comes in higher than what is estimated, the City will maintain the City-Council approved funding allocations, which are as follows:

- a. \$250,000 per year to the City of Seaside Engineering Department for the Cutio Park improvement project;
- b. \$40,000 per year to Community Human Services for the Genisis House facility improvements; and
- c. \$50,000 per year to the Boys and Girls Club of Monterey County for the Seaside Clubhouse improvements.

**3. CDBG Program Administration and Planning:** CDBG program administration budget will be proportionally adjusted in the event of a decrease or increase in actual allocation. The total amount of funding for program administration shall not exceed 20% of the actual allocation plus current year program income.

#### **CITIZEN PARTICIPATION AND PUBLIC OUTREACH:**

The draft FY2023-24 Annual Action Plan was posted on the CDBG Program webpage on March 19, 2023 for public review. A Public Notice (in English and Spanish) regarding the proposed FY2023-24 Annual Action Plan was also circulated in the Monterey County Weekly on March 16, 2023. The City will allow for a 30-day public comment period effective Monday, March 20, 2023 through Tuesday, April 18, 2023. All public comments received during the 30-day public review period or at the public hearing will be incorporated into the FY2023-24 Annual Action Plan and submitted to HUD.

#### **ENVIRONMENTAL REVIEW**

For purposes of the National Environmental Policy Act (NEPA) and the California Environmental Quality Act (CEQA), budgeting in itself is not a project. Prior to commitment or release of funds for each of the proposed projects, staff will carry out the required environmental reviews or assessments and certify that the review procedures under CEQA, HUD and NEPA regulations have been satisfied for each particular project.

**FISCAL IMPACT**

No fiscal impact on the General Fund.

**ATTACHMENTS**

- A. Draft FY2023-24 Annual Action Plan
  - B. Public Notice
-



# **CITY OF SEASIDE**

## **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

### **DRAFT 2023-2024 ANNUAL ACTION PLAN**

**Public Comment Period: March 20 – April 18, 2023**

Submit Comments to [CDBG@ci.seaside.ca.us](mailto:CDBG@ci.seaside.ca.us)

#### **Prepared by:**

Community Development Department  
440 Harcourt Ave, Seaside, CA 93955  
(831) 899-6726



## Table of Contents

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b) .....	3
PR-05 Lead & Responsible Agencies – 91.200(b).....	7
AP-10 Consultation – 91.100, 91.200(b), 91.215(l).....	8
AP-12 Participation – 91.105, 91.200(c) .....	20
AP-15 Expected Resources – 91.220(c)(1,2).....	40
AP-20 Annual Goals and Objectives.....	42
AP-35 Projects – 91.220(d).....	44
AP-38 Project Summary.....	45
AP-50 Geographic Distribution – 91.220(f).....	50
AP-55 Affordable Housing – 91.220(g) .....	51
AP-60 Public Housing – 91.220(h).....	52
AP-65 Homeless and Other Special Needs Activities – 91.220(i) .....	53
AP-75 Barriers to affordable housing – 91.220(j).....	57
AP-85 Other Actions – 91.220(k).....	58
AP-90 Program Specific Requirements – 91.220(l)(1,2,4).....	61

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Seaside is a recipient of federal Community Development Block Grant funding and is a designated Entitlement City. As required under U.S. Department of Housing and Urban Development (HUD) regulations, the City of Seaside has prepared its Fiscal Year 2023-2024 Annual Action Plan for its community development programs (FY23-24 Action Plan). The FY23-24 Action Plan, which covers the period of July 1, 2023 through June 30, 2024, encapsulates the fourth year of the 2020–2024 Consolidated Plan. The FY23-24 Action Plan for the City of Seaside satisfies federal requirements to receive Community Development Block Grant (CDBG) funds from HUD for Fiscal Year 2023-2024 (FY23-24).

The FY23-24 Action Plan describes the projects and activities that the City of Seaside is proposing to undertake utilizing funds made available by HUD under the CDBG program. The plan also describes community development projects and activities that will be implemented utilizing federal and non-federal funding sources.

In FY23-24, the City anticipates receiving approximately \$348,646 (\$8,001 less than last year) in fiscal year 2023-2024 in CDBG funds from the U.S. Department of Housing and Urban Development (HUD). The City has also received \$102,920 in program income, which will be available for allocation during FY23-24. Because the City of Seaside operates its CDBG program on a two-year application and funding cycle, all projects, activities, and funding included in this Annual Action Plan were approved by the Seaside City Council on March 17, 2022 as part of the 2022-2024 CDBG application and funding cycle.

In FY23-24, the City of Seaside intends to fund the following activities. As a result of the decrease in the City’s annual CDBG allocation, the Public Service and CDBG Program Planning and Administration amounts have been adjusted in accordance with the approved Contingency Plan outlined below.

<b>Public Facilities and Infrastructure</b>			
1	Boys and Girls Club	Gymnasium improvements	\$50,000
2	Community Human Services	Genesis House improvements	\$40,000
3	City of Seaside, Engineering Department	Cutino Park improvements	\$250,000
<b>Subtotal</b>			<b>\$340,000</b>
<b>Public Services (capped at 15%)</b>			
1	Legal Services for Seniors	Legal services for seniors	\$12,086
2	Greater Victory Temple	After school tutoring program	\$12,086
3	Girls Inc of Central Coast	Youth services	\$12,086
4	Meals On Wheels of Monterey Peninsula	Home delivered meals program	\$12,086
5	Gathering for Women Monterey	Case management	\$10,000
6	Eden Council for Hope and Opportunity	Fair housing services	\$9,390
<b>Subtotal</b>			<b>\$67,734</b>

<b>CDBG Program Planning and Administration (capped at 20%)</b>			
1	City of Seaside	CDBG Planning and Administration	\$43,832
<b>Grant Total</b>			<b>\$451,566</b>

## CONTINGENCY PLAN

As part of the FY22-24 application cycle, the City of Seaside City Council also approved the following contingency plan in the event of a decrease or increase in actual CDBG allocation:

1. **Public Services:** In the event of a decrease or increase in the CDBG allocation, the City will maintain the current approved amount of funding for Eden Council of Hope and Opportunity and Gathering for Women, and will proportionally increase or decrease budgets of the Greater Victory Temple, Legal Services for Seniors, Meals on Wheels of Monterey Peninsula, and Girls Inc of the Central Coastal.

The total amount of funding for public service activities shall not exceed 15% of the actual allocation plus prior year program income.

2. **Public Facilities and Infrastructure:** In the event of a substantial decrease (i.e. \$30,000 or more than what is estimated) in actual CDBG allocation, the City will proportionately decrease the amounts for the three approved public facilities and infrastructure projects.

If the actual CDBG allocation is less than \$30,000 from the estimated amount, or if the actual allocation comes in higher than what is estimated, the City will maintain the City-Council approved funding allocations, which are as follows:

- a. \$250,000 per year to the City of Seaside Engineering Department for the Cutio Park improvement project;
  - b. \$40,000 per year to Community Human Services for the Genisis House facility improvements; and
  - c. \$50,000 per year to the Boys and Girls Club of Monterey County for the Seaside Clubhouse improvements.
3. **CDBG Program Administration and Planning:** CDBG program administration budget will be proportionally adjusted in the event of a decrease or increase in actual allocation. The total amount of funding for program administration shall not exceed 20% of the actual allocation plus current year program income.

## 2. Summarize the objectives and outcomes identified in the Plan

The five-year CDBG program objectives identified in the 2020-2024 Consolidated Plan are summarized below. FY23-24 objectives and outcomes are described in the "Annual Goals and Objectives" section of this document.

- Access to community and social services
- Improve accessibility to persons with disabilities

- Provide quality facilities and infrastructure
- Promote beautification
- Assist microbusinesses
- Prevent, prepare for, and respond to the coronavirus pandemic

### **3. Evaluation of past performance**

Each year, the City is required to submit a Consolidated Annual Performance Evaluation Report (CAPER) to HUD, which reports on the activities that were funded with CDBG funds. The CAPER reports the amount spent on each project activity and the number of beneficiaries assisted. The City has submitted the required reports each year, and HUD has accepted the reports each year. The City of Seaside evaluates past performance and makes adjustments as needed to better serve the needs of the community. Additionally, all projects funded with CDBG funds are subject to annual monitoring to ensure compliance with HUD standards.

Year-end totals are not available for FY22-23; therefore, FY21-22 will be the primary source used to evaluate past performance.

In FY 2021-22, which began on July 1, 2021 and ended on June 30, 2022, the City of Seaside received \$378,038.00 in CDBG allocation and \$104,507.00 in program income for a total of \$482,545.00. The City also had additional funds carried over from previous program years.

Consistent with the strategic goals and priorities of the 2020-2024 Consolidated Plan and the 2021-22 Annual Action Plan (AAP), the City carefully evaluated and determined its community and housing needs. The City collaborated with local non-profits to carry out various projects and activities. During FY2021-22, the City expended \$450,005, which benefitted over 2,522 low and moderate-income seaside residents. Detailed summary of the FY2021-22 activities and accomplishments is included in the FY2021-22 CAPER, which is available at [www.ci.seaside.ca.us/CDBG](http://www.ci.seaside.ca.us/CDBG).

### **4. Summary of Citizen Participation Process and consultation process**

The City of Seaside has embraced a comprehensive Citizen Participation and consultation process that includes broad participation from the community. At each step in the process, the City ensures that low-and-moderate-income residents, members of minority groups, agencies involved in the provision of services to these populations, and others who are directly impacted by the programs and projects supported by the Consolidated Plan programs are actively involved. The Community and Economic Development Department staff conducted extensive outreach to engage a wide range of agencies, groups, organizations, and residents in the process of developing the 2020-2024 Five-Year Consolidated Plan and the 2022-24 funding cycle. This process included widespread public participation and input through postcards, workshops, community meetings, and public hearings. A comprehensive narrative and timeline of the Citizen Participation and Consultation processes are described in the subsequent sections of the document.

A draft of the FY23-24 Action Plan was publicized and made available for public comment for a 30-day public comment period that began on March 20, 2023 and will conclude on April 18, 2023. A public notice (in English and Spanish) was also circulated in the Monterey County Weekly to inform the public regarding the proposed FY23-24 Action Plan, the corresponding public review period, and City Council public hearing. The City will accept and consider all comments and submit to HUD. A summary of the public comments will be included in this document after the 30-day public review period has concluded.

**5. Summary of public comments**

This section will be completed once the 30-day public review period has concluded.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

This section will be completed once the 30-day public review period has concluded.

**7. Summary**

Each year, the City of Seaside is required to prepare an Annual Action Plan specifying how resources will be allocated to address the priorities established in the Consolidated Plan. The 2023-2024 Annual Action Plan addresses three Strategic Plan Goals from the 2020-2024 Consolidated Plan by allocating approximately \$451,566 of CDBG funds to projects and activities to be implemented from July 1, 2023 to June 30, 2024.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Grantee	City of Seaside	Community Development

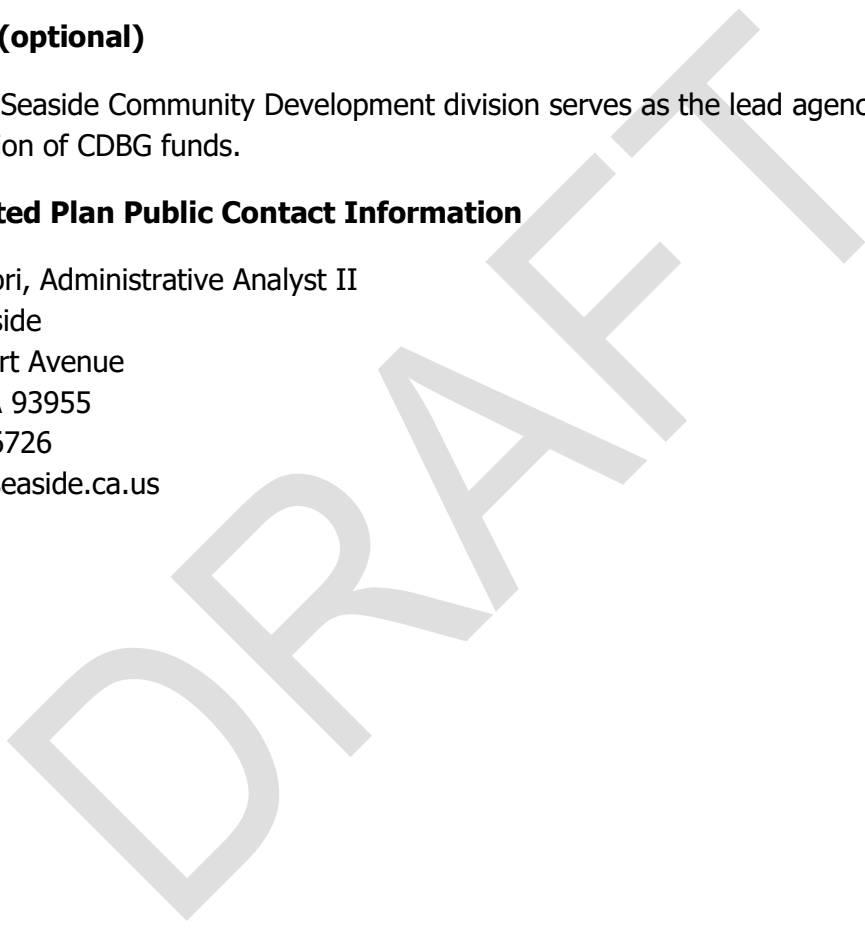
**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Seaside Community Development division serves as the lead agency for the administration of CDBG funds.

**Consolidated Plan Public Contact Information**

Haroon Noori, Administrative Analyst II  
City of Seaside  
440 Harcourt Avenue  
Seaside, CA 93955  
(831) 899-6726  
hnoori@ci.seaside.ca.us



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City contacts and consults with public agencies, private agencies and city residents to get a better understanding of community needs for the plan year during the development of the FY 2023-24 Action Plan. For the Action Plan, the city consulted with the entities that are identified in the following sections.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Seaside works collaboratively in all of its housing and community development efforts with other local governments, nonprofits, advocacy groups, and citizens. This collaboration takes place through the City’s cooperation with the Monterey County Continuum of Care (CoC) lead agency Coalition of Homeless Services Providers (CHSP), planning processes such as the City’s Housing Element and Consolidated Plan, and the CoC 10-Year Strategy to End Homelessness. Additionally, the City consulted a variety of agencies, including local and regional nonprofits, government organizations, faith-based organizations, and other organizations involved in the development of affordable housing, creation of job opportunities for low- and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. To facilitate this consultation, the City solicited feedback through the following methods:

- Individual stakeholder consultations
- Community meetings
- Public hearings
- Receipt of written comments

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City also intends to strengthen its collaboration with the Coalition of Homeless Services Providers (CHSP), which is the primary nonprofit organization for homeless support in Monterey and San Benito Counties. CHSP is a coalition of 11 service provider agencies for homeless persons, persons with AIDS/HIV, and other persons with special needs. The Coalition is the County’s designated Continuum of Care (CoC) Coordinator.

Additionally, the City has established a Homeless Commission to devise strategies and priority

actions to expand homeless services and provide supportive housing opportunities to elderly persons, disabled veterans, and other persons with special needs. Some of the specific strategies the City’s Homeless Commission and City staff have implemented include:

- Collaborative engagement with homeless persons during outreach efforts and campaigns to assess needs
  - Encampments, Mobile Crisis Response, Vaccine Clinics, Food Distribution Sites
- Participation in local and County meetings in which some homeless individuals attend for opportunities to advocate for needs if accessibility is possible

The City continues its partnership with the Community Human Services and Veterans Transition Center, which provide transitional and permanent housing to homeless. Additionally, the City recruited a full time Family & Community Support Practitioner who seeks out homeless individuals and families to provide outreach services, which include connecting clients with immediate resources such as mental health services, general health services, substance abuse services, income services, identification documents and other documents necessary to help homeless persons meet the ultimate goal of finding shelter and housing.

In program year 2023, the City will provide public service funding to Gathering for Women for case management. Gathering for Women provides homeless women with supportive resources and a caring community.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Seaside does not receive ESG funds from HUD. The City relies on the County of Monterey and nonprofit groups to perform these social service functions.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Community Partnership for Youth
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Community Partnership for Youth (CPY) was consulted to understand the needs of children and youth in Seaside. This included an estimate of the number of youth in need of services. The City will strive to work with CPY to make after-school enrichment programs available for children and youth. CPY has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings
2	<b>Agency/Group/Organization</b>	Salvation Army Monterey Peninsula Corps
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Families with children
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Salvation Army was consulted to understand the needs of their transitional housing program in Seaside and services they provide. This included an estimate of the number of families in need of services including financial counseling. The Salvation Army has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings. They are a previous Seaside CDBG subrecipient and did not apply for funding for the upcoming AAP cycle.
3	<b>Agency/Group/Organization</b>	ACTION COUNCIL OF MONTEREY COUNTY
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Market Analysis

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Action Council of Monterey County/Palenke Arts program was consulted to understand the needs of children and youth in Seaside. This included an estimate of the number of youth in need of services provided in their multi-cultural arts programs . The City will strive to work with Palenke Arts to make after-school enrichment programs available for children and youth. Palenke Arts has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings
4	<b>Agency/Group/Organization</b>	Meals on Wheels of the Monterey Peninsula
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meals on Wheels (MOW) was consulted to understand the needs of homebound elderly frail seniors in Seaside. This included an estimate of the number of youth in need of services. The City will strive to work with MOW to make meal delivery programs available for homebound Seaside residents. MOW has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings
5	<b>Agency/Group/Organization</b>	Legal Services for Seniors
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Legal Services for Seniors (LSS) was consulted to understand the needs of seniors desiring legal assistance in Seaside. This included an estimate of the number of seniors in need of services. The City will strive to work with LSS senior legal programs available. LSS has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings

6	<b>Agency/Group/Organization</b>	Eden Housing for Council for Hope and Opportunity (ECHO)
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Eden Housing Council for Hope and Opportunity (ECHO) was consulted to understand the needs of fair housing in Seaside. This included an estimate of the number of residents in need of fair housing or tenant/landlord services. The City will strive to work with ECHO to make fair housing programs available. CPY has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings and Analysis of Impediments to Fair Housing outreach sessions.
7	<b>Agency/Group/Organization</b>	Girls Inc. of the Central Coast
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Girls, Inc. was consulted to understand the needs of children and youth in Seaside. This included an estimate of the number of youth in need of services. The City will strive to work with Girls, Inc. to make after-school enrichment programs available for children and youth. Girls, Inc. has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings
8	<b>Agency/Group/Organization</b>	Greater Victory Temple Church of God in Christ
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Greater Victory Temple (GVT) was consulted to understand the needs of children, and families in need in Seaside. This included an estimate of the number of persons in need of services. The City will strive to work with GVT to make after-school programs available for youth and their families including some that may be experiencing homelessness. GVT has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings
9	<b>Agency/Group/Organization</b>	The Village Project, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Village Project (TVP) was consulted to understand the needs of children and youth in Seaside. This included an estimate of the number of youth in need of services. The City will strive to work with TVP to make after-school enrichment programs available for children and youth. TVP has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings
10	<b>Agency/Group/Organization</b>	Boys and Girls Club of Monterey County
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Boys and Girls Club was consulted to understand the needs of children and youth in Seaside. This included an estimate of the number of youth in need of services. The City will strive to work with the Boys and Girls Club to make programs available for children and youth and coordinates activities with adjoining Cutino Park. The Boys and Girls Club has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings

11	<b>Agency/Group/Organization</b>	Community Human Services
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Community Human Services (CHS) was consulted to understand the needs of persons experiencing substance abuse and homelessness in Seaside. This included an estimate of the number of persons in need of services. The City will strive to work with CHS to make facilities and programs available for persons experiencing these special needs. CHS has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings
12	<b>Agency/Group/Organization</b>	Veterans Transition Center
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Veterans
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Community Partnership for Youth (VTC) was consulted to understand the needs of veterans in Seaside. This included an estimate of the number of veterans in need of services. The City will strive to work with VTC to make housing available for homeless veterans. VTC has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings.
13	<b>Agency/Group/Organization</b>	County of Monterey
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City partnered with Monterey County (Urban County) to prepare a joint Analysis of Impediments. Collaboration included conference calls, meetings and outreach events.
14	<b>Agency/Group/Organization</b>	City of Salinas
	<b>Agency/Group/Organization Type</b>	Other government - Local Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City partnered with the City of Salinas to prepare a joint Analysis of Impediments. Collaboration included conference calls, meetings and outreach events.
15	<b>Agency/Group/Organization</b>	City of Monterey
	<b>Agency/Group/Organization Type</b>	Other government - Local Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City partnered with Monterey to prepare a joint Analysis of Impediments. Collaboration included conference calls, meetings and outreach events.
16	<b>Agency/Group/Organization</b>	Alliance on Aging
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Alliance on Aging has participated in CDAC workshops and indicated a need for services for seniors.
17	<b>Agency/Group/Organization</b>	SUN STREET CENTERS
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Sun Street Centers has participated in CDAC workshops and indicated a need for substance abuse treatment services and associated homeless/employment challenges.
19	<b>Agency/Group/Organization</b>	Monterey Peninsula Unified School District
	<b>Agency/Group/Organization Type</b>	Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Monterey Peninsula Unified School District (MPUSD) was consulted to understand the needs of persons experiencing educational challenges in Seaside, particularly with the adult school. This included an estimate of the number of persons in need of services. The City will strive to work with MPUSD to make facilities and programs available for persons experiencing these special needs. MPUSD has participated in the CDAC's Community Needs Workshop, many Seaside Creates community outreach events and NOFA potential applicant meetings
20	<b>Agency/Group/Organization</b>	Monterey Peninsula Chamber of Commerce
	<b>Agency/Group/Organization Type</b>	Business Leaders Business and Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Several teams of participants canvassed Seaside Businesses on November 8, 2019 as part of the Chamber's Business Walk. The short in-person survey was able to reach many businesses at their own facility and check in with them, finding their needs and promoting community good will. Many businesses surveyed were non-English speakers.
21	<b>Agency/Group/Organization</b>	Gathering for Women
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Families with children
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Gathering for Women is working with CHS and the City working toward opening a homeless shelter in HUD qualified census tract 137. They have been participating in CDAC activities .
22	<b>Agency/Group/Organization</b>	CASA of Monterey County
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services - Victims Child Welfare Agency Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CASA was consulted to understand the needs of foster youth and advocacy in Seaside. This included an estimate of the number of persons in need of services. The City will strive to work with CASA to make facilities and programs available for persons experiencing these special needs. CASA has participated in the CDAC's Community Needs Workshop and NOFA potential applicant meetings

23	<b>Agency/Group/Organization</b>	FOOD BANK OF MONTEREY COUNTY
	<b>Agency/Group/Organization Type</b>	Services-Health Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Food Bank of Monterey County not only serves persons directly, they also work with many non-profits receiving grant funds. The City participated in a regional organization tour of their facility in fall 2019 and has reached out to them for coordination of food drives since the inception of the COVID-19 shelter in place impacts. The City will be coordinating with the Food Bank with CDBG-CV activity.
24	<b>Agency/Group/Organization</b>	Monterey Bay Economic Partnership
	<b>Agency/Group/Organization Type</b>	Housing Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homelessness Needs - Veterans Non-Homeless Special Needs Economic Development Market Analysis

<p><b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Seaside is a member of the Monterey Bay Economic Partnership and participates in their twice yearly regional conferences addressing housing, water, transportation and technology. The COVID-19 pandemic has highlighted the need for broadband improvement and MBEP created a white paper on the topic.  <a href="https://mbep.biz/wp-content/uploads/2020/04/MBEP-COVID-19-Response_Broadband.pdf">https://mbep.biz/wp-content/uploads/2020/04/MBEP-COVID-19-Response_Broadband.pdf</a> The MBEP and Monterey Peninsula Unified School District encouraged students to use the mobile Bus hotspots internet connectivity for digital learning if connections were not available in homes in Seaside.</p>
---	---

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Seaside encourages consultation.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Leadership Council	The "Lead Me Home" 10-Year Plan to End Homelessness Goals overlaps with the Seaside Strategic Plan in the SP-40 Institutional Delivery Structure and the goal of Access to Social Services.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

In developing the 2020-2024 Consolidated Plan and processing the 2022-2024 funding cycle applications, the City conducted extensive outreach to ensure broaden citizen participation. The following a schedule of events that led to the adoption of the 2020-2024 Consolidated Plan as well as approval of the 2022-2024 funding cycle applications.

- September 2018: Held a community needs session to review the existing plan.
- September 2019: Held a public workshop at the Seaside Creates Office to conduct a SWOT analysis, review Opportunity Zones, difficult development areas and individual census tracts.
- September 2019: Online survey - 28 stakeholders responded.
- October 2019: CDAC met to review the results of the online survey and found the results were statistically significant; however, noted that the results were consistent with the workshop.
- November 7, 2019: A presentation agendized for the City Council to review needs recommended by CDAC for interested applicants for the 2020-2022 funding cycle.
- January 2020: The CDAC received online access to review the applications. A meeting was scheduled for February to provide recommendations to Council. Due to unexpected vacancies on the CDAC, in accordance with the Homeless Committee's workplan and the Citizen Participation Plan a CDAC joint meeting with the Homeless Commission considered the applications for funding for recommendations to Council.
- March 11, 2020: The eight citizen volunteers of the joint committee discussed the applications. As in 2018, the deliberations were verbal and conducted in a noticed and recorded public meeting. The agenda packet can be accessed at <https://seasideca.civicclerk.com/Web/UserControls/DocPreview.aspx?p=1&aoid=1936>. The meeting can be viewed at <https://www.youtube.com/watch?v=4uKhXZvupFo&t=12s>
- March 19, 2020: Following recommendations from the joint committee, a report was prepared for consideration at City Council on March 19 for direction to staff for items to be included in the Consolidated Plan/AAP. Due to the COVID-19 pandemic, the item was postponed.

- On April 6, 2020: Seaside submitted a waiver to HUD to extend deadlines for submittal of the CON/AAP per official guidance using the HUD suggested template. The CON/AAP would contain the CDBG-CV funding so a substantial amendment to 2019 AAP would not be necessary.
- May 21, 2020: The Council discussed the recommendations on during a virtual City Council meeting. The video link at [https://www.youtube.com/watch?v=K\\_PVnWYDkA](https://www.youtube.com/watch?v=K_PVnWYDkA). Starting at 2:05 through 3:47. Written public comment received by the City Clerk via email was read into the record. CDBG-CV was discussed on the immediately following item 3:47 through 4:31. Written public comment received by the City Clerk via email was read into the record. These two topics concerning the CDBG program were discussed for a total of 2 hours and 26 minutes during the May 21 virtual City Council meeting.
- June 25, 2020: Public notice was printed in the Monterey County Weekly (advance copy online on 6/24 for the Public Hearing of the Consolidated Plan, Annual Action Plan and the amended Citizen Participation Plan). The plans were available for viewing when the notice was posted, although the stated time to start the review period was June 28.
- July 2, 2020: Council held a public hearing and approved a resolution to approve all items and authorize the City Manager to sign all forms and certifications to submit to HUD.
- January 7, 2021: The Seaside City Council convened a discussion on the conceptual review of the CDBG-CV3 funds and allocations.
- March 4, 2021: The Seaside City Council held a public hearing to discuss a Substantial Amendment to the 2020-21 Annual Action Plan to add CDBG-CV3 funds.
- March 11, 2021: A public notice was published in the Monterey County Weekly regarding the 2021-2022 Annual Action Plan being available for public review and comment during March 15, 2021 to April 15, 2021.
- March 18, 2021: The Seaside City Council approved a Substantial Amendment to the 2020-21 Annual Action Plan to add CDBG-CV3 funds.
- April 15, 2021: City Council held a public hearing to adopt the FY2021-22 Annual Action Plan
- September 16, 2021: The City Council received and approved the FY2020 CAPER
- October 21, 2021: The City Council held a public hearing to consider amendments to the Citizen Participation Plan
- October 28 - November 29, 2021: The City made its amended Citizen Participation Plan available for public review and comment
- December 2, 2021: The City Council held a public hearing to adopt the amended Citizen Participation Plan
- December 1, 2021: The City issued a comprehensive NOFA for the FY2022-2024 Funding Cycle
- February 10, 2022: CDAC held its first public hearing and received a staff report along with all submitted applications.

- February 16, 2022: CDAC received public service agency presentations as well as from the City of Seaside Engineering department regarding their proposed Cutino Park Improvement project.
- February 17, 2022: CDAC received presentations from the remaining public facilities and infrastructure project applicants.
- 02/18/2022 to 02/24/2022: CDAC members individually evaluated and scored each application using the City’s online CDBG application evaluation tool on www.citydataservices.net. A minimum of 70% score was required to be considered for funding.
- March 17, 2022: The City Council held a public hearing to consider the Community Development Advisory Committee’s funding recommendations for fiscal year 2022-23 and fiscal year 2023-24.
- March 20, 2023: The City circulated draft FY23-24 Action Plan for a 30-day public review and comment period.
- March 30, 2023: The Community Development Advisory Committee considered the FY23-24 Action Plan.
- April 20, 2023: The City of Seaside City Council will consider and adopt the draft FY23-24 Action Plan.

**Citizen Participation Outreach**

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	Newspaper ad was placed on September 5, 2019 for both the CAPER document and the September 18, 2019 Community Needs Workshop. The ad was placed in both English and Spanish in the Monterey County Weekly	over two dozen people attended the Community Needs workshop which included a brainstorming board/SWOT analysis, placement of dots and comments to show how current needs are met and future needs in each census tract	All participation was welcomed.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Community Needs workshop held in September 2018 at Oldemeyer Center and 2019 at Seaside Creates downtown satellite office to review past goals and set new goals. Interactive activities included brainstorming, dots, consideration of past, present and future.	Comments were positive and thoughtful considering the needs of our diverse community.	All comments are appreciated.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	The City of Seaside/Seaside Creates Twitter page highlights activities of the Community and Economic Development teams, including the CDBG program. CDAC meetings are promoted and reported	In general, comments are supportive of City's outreach efforts		<a href="https://twitter.com/SeasideCreates">https://twitter.com/SeasideCreates</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community	The City of Seaside/Seaside Creates facebook page highlights activities of the Community and Economic Development teams, including the CDBG program. CDAC meetings are promoted and reported	In general, comments are supportive of City's outreach efforts	N/A	<a href="https://www.facebook.com/SeasideCreates/?ref=aymt_homepage_panel&amp;id=ARBj-ZgudXbDNKO7PGrAJm--2G6ZPbZfG7FR9D2J6swYqZQKxboQNT49NRXjh1JlawulZpTbFMxdUK24">https://www.facebook.com/SeasideCreates/?ref=aymt_homepage_panel&amp;id=ARBj-ZgudXbDNKO7PGrAJm--2G6ZPbZfG7FR9D2J6swYqZQKxboQNT49NRXjh1JlawulZpTbFMxdUK24</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Community Development Advisory Committee Meetings are held the third Wednesday of the Month at 6:30 PM. Due to openings on the CDAC, a joint meeting with the Homeless Commission was held on 3/11/2020 to make sub recipient recommendations to City Council.	Public comment is welcomed for all topics at all meetings.	N/A	<a href="http://www.ci.seaside.ca.us/160/Community-Development-Advisory-Committee">http://www.ci.seaside.ca.us/160/Community-Development-Advisory-Committee</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The Seaside City Council determines the funding for subrecipients using the recommendations from the Council directs staff to use the determination for the Annual Action Plan, then holds a Public Hearing on the AAP. The Council meeting was a virtual meeting Zoom/YouTube . See narrative above for link to video	Emailed comments were received by the City Clerk and read into the record of the Virtual meeting held on May 21, 2020 (delayed due to COVID-19 shelter in place and Emergency declarations)	N/A	<a href="http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas">http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A Public Hearing on the CON/AAP on July 2, 2020. Council Meetings have gone to a virtual format due to COVID_19. Meetings are conducted via Zoom and live streamed on the City's YouTube Channel	All comments in virtual meetings must be submitted via email to the City Clerk and read into the record during the meeting. Staff Report and agenda may be accessed in link above. City of Seaside YouTube channel is linked below.	N/A	<a href="https://www.youtube.com/channel/UC1Cu7854Ohtjpr_XV1tDvRg">https://www.youtube.com/channel/UC1Cu7854Ohtjpr_XV1tDvRg</a>

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
8	Public Hearing	Non-targeted/broad community	On March 4, 2021, the City Council held a public hearing to consider the first substantial amendment to the 2020-2025 Consolidated Plan and the 2020-2021 Annual Action Plan at a regularly scheduled City Council meeting.	All comments were supportive of the recommended allocation. Some residents wished the City would allocate some funds to rental and other form of economic assistance program.	All comments were received and accepted.	<a href="https://www.youtube.com/watch?v=Iy0A09OLjNM">https://www.youtube.com/watch?v=Iy0A09OLjNM</a>
9	Newspaper Ad	Non-targeted/broad community  Non-English Speaking - Specify other language: Spanish	On March 11, 2021, the City published a notice in the Monterey County Weekly regarding the Substantial Amendment to the Consolidated Plan and Annual Action Plan available for public comment	No comments were received.	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
10	Public Review Period	Non-targeted/broad community  Non-English Speaking - Specify other language: Spanish	Public review period from March 12, 2021 to March 18, 2021	No comments were received.	N/A	
11	Public Hearing	Non-targeted/broad community	On March 18, 2021, the City Council held a public hearing to consider the first substantial amendment to the 2020-2025 Consolidated Plan and the 2020-2021 Annual Action Plan at a regularly scheduled City Council meeting.	No comments were received.	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
12	Newspaper Ad	Non-targeted/broad community  Non-English Speaking - Specify other language: Spanish	On March 11, 2021, the City published a Public Notice in the Monterey County Weekly regarding the draft 2021-2022 Annual Action Plan available for public comment	No comments were received.	N/A	
13	Public Review Period	Non-targeted/broad community  Non-English Speaking - Specify other language: Spanish	Public review period from March 15, 2021 to April 15, 2021	No comments were received.	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
14	Public Hearing	Non-targeted/broad community	On April 15, 2021, the City Council held a public hearing to adopt the 2021-2022 Annual Action Plan at a regularly scheduled City Council meeting.	No comments were received.	N/A	
15	Public Review Period	Non-targeted/broad community	On August 26, 2021, the City published a Public Notice in the Monterey County Weekly regarding the draft 2020-2021 CAFER available for public comment	No comments were received.	N/A	
16	Public Hearing	Non-targeted/broad community	September 16, 2021: The City Council received and approved the FY2020 CAPER	No comments were received.	N/A	
17	Public Hearing	Non-targeted/broad community	October 21, 2021: The City Council held a public hearing to consider amendments to the Citizen Participation Plan	No comments were received.	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
18	Newspaper Ad	Non-targeted/broad community	the City published a Public Notice in the Monterey County Weekly regarding the draft Citizen Participation Plan for public comment	No comments were received.	N/A	
19	Public Review Period	Non-targeted/broad community	October 28 - November 29, 2021: The City made its amended Citizen Participation Plan available for public review and comment	No comments were received.	N/A	
20	Document release	Non-targeted/broad community	December 1, 2021: The City issued a comprehensive NOFA for the FY2022-2024 Funding Cycle	No comments were received.	N/A	
21	Public Hearing	Non-targeted/broad community	December 2, 2021: The City Council held a public hearing to adopt the amended Citizen Participation Plan	No comments were received.	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
22	Public meeting	Non-targeted/broad community	February 10, 2022: CDAC held its first public hearing and received a staff report along with all submitted applications.	No comments were received.	N/A	
23	Public meeting	Non-targeted/broad community	February 16, 2022: CDAC received public service agency presentations as well as from the City of Seaside Engineering department regarding their proposed Cutino Park Improvement project.	No comments were received.	N/A	
24	Public meeting	Non-targeted/broad community	February 17, 2022: CDAC received presentations from the remaining public facilities and infrastructure project applicants.	No comments were received.	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
25	Public review period	Non-targeted/broad community	02/18/2022 to 02/24/2022: CDAC members individually evaluated and scored each application using the City's online CDBG application evaluation tool on <a href="http://www.citydataservices.net">www.citydataservices.net</a> . A minimum of 70% score was required to be considered for funding.	No comments were received.	N/A	

DRAFT

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
26	Public Hearing	Non-targeted/broad community	02/24/2022: CDAC met to discuss staff recommendations. After careful consideration and thoughtful deliberation, CDAC concurred with the following staff recommendation and directed staff to forward the following funding recommendations to the City Council for consideration and approval.	One comment was received from Shari Hasti regarding the City's allocation methodology. City CDBG staff provided clarification at the meeting.	N/A	
27	Public Hearing	Non-targeted/broad community	March 17, 2022: The City Council held a public hearing to consider the Community Development Advisory Committee's funding recommendations for fiscal year 2022-23 and fiscal year 2023-24.	One comment received from one of the CDAC members. It was stated that the Committee enjoyed reviewing the proposed projects.	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
28	Newspaper ad	Non-targeted/broad community	On March 17, 2022, the City published a Public Notice in the Monterey County Weekly regarding the draft 2022-2023 AAP available for public comment	No comments received	N/A	
29	Public Review and Comment period	Non-targeted/broad community	March 21 – April 20, 2022: The City will make the draft FY2022 AAP available for public review and comment. A Notice was published in the Monterey County Weekly.	No comments received	N/A	
30	Public Hearing	Non-targeted/broad community	On April 21, 2022, the City Council will hold a public hearing to adopt the FY2022-23 AAP	No comments received	N/A	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
31	Newspaper ad	Non-targeted/broad community	On March 16, 2023, the City published a Public Notice in the Monterey County Weekly regarding the draft 2023-2024 AAP available for public comment	TBD	TBD	
32	Public Review and Comment period	Non-targeted/broad community	March 20 – April 18, 2023: The City will make the draft FY23-24 AAP available for public review and comment. A Notice was published in the Monterey County Weekly.	TBD	TBD	
33	Public Hearing	Non-targeted/broad community	On March 30, 2023, the CDAC will hold a public hearing to consider the FY2023-24 AAP	TBD	TBD	

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
34	Public Hearing	Non-targeted/broad community	On April 20, 2023, the City Council will hold a public hearing to adopt the FY2023-24 AAP	TBD	TBD	

**Table 4 – Citizen Participation Outreach**

DRAFT

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

In program year 2023-2024, the City anticipates receiving approximately \$348,646 in Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD). The City has also anticipates having \$102,920 in program income, which will be available for spending during the 2023-2024 program year.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	348,646	102,920	-	451,566	480,450	

**Table 5 - Expected Resources – Priority Table**

#### **Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG program has no matching requirement. Applicants for funding are asked to provide financial information in their application to indicate capacity to carry out the activity/project. Applications are submitted on the City Data Services data management portal and the attachments are housed on their server. On occasion, there are projects utilizing a variety of funding

sources such as the Veterans Transition Center utilizing a combination of funding for their regional project. The City is actively pursuing grants and awards for projects not otherwise funded with CDBG monies.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City does not anticipate that the sale of publicly owned lands or properties would be used to acquire lands to achieve CDBG goals. Upgrading of infrastructure including publicly owned roads, sidewalks and public parks may address the needs in the plan particularly to improve accessibility.

**Discussion**

Faced with reduced resources, the City has made the choice to focus CDBG resources where the need is greatest. The community-identified areas of need are infrastructure and facilities improvements in low-income areas, including street and park accessibility improvements, and providing essential public services for youth and seniors. Activities such as the development of affordable housing and rental housing subsidy are beyond the scope of available resources. The City of Seaside paid off a Section 108 Loan during the last Consolidated Plan and has no Section 108 funds outstanding.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Access to Community and Social Services	2023	2024	Homeless and Non-Homeless Special Needs Non-Housing Community Development Public Services	City of Seaside Qualified Census Tract 137	Access to community services	CDBG: \$67,734	Public service activities other than Low/Moderate Income Housing Benefit: 778 Persons Assisted
2	Improve accessibility to persons with disabilities	2023	2024	Non-Homeless Special Needs Non-Housing Community Development	City of Seaside	Improve accessibility	CDBG: \$250,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7060 Persons Assisted
3	Provide Quality Facilities and Infrastructure	2023	2024	Non-Homeless Special Needs Non-Housing Community Development	City of Seaside	Provide quality facilities and infrastructure	CDBG: \$90,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 525 Persons Assisted
4	Program Administration	2023	2024	Planning and Administration	City of Seaside, program administration		CDBG: \$43,832	Other

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Access to Community and Social Services
	<b>Goal Description</b>	Seaside's public services component of the CDBG program serves a diverse client base and include provision of a broad range of community and social services including multiple youth enrichment programs, fair housing education, tenant-landlord assistance and counseling, and Meals on Wheels and Legal Services for Seniors.
2	<b>Goal Name</b>	Improve accessibility to persons with disabilities
	<b>Goal Description</b>	During FY2023-24, the City of Seaside will fund and commence the Cutino Park improvement project (Year 2).
3	<b>Goal Name</b>	Provide Quality Facilities and Infrastructure
	<b>Goal Description</b>	The CDBG program identifies publicly owned facilities and infrastructure such as, streets, playgrounds, and underground utilities, and buildings owned by non-profits that are open to the public. During 2023-2024, upgrades are scheduled for the Boys and Girls clubhouse and the Genesis House, which is a residential substance treatment center.
4	<b>Goal Name</b>	Program planning and administration
	<b>Goal Description</b>	CDBG Program planning and administration. City staff will provide overall management, coordination, and evaluation to the CDBG program, and the project delivery costs associated with bringing projects to completion

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

As part of the 2023-2024 funding cycle, on March 17, 2022, the Seaside City Council approved the following projects for the FY2023-2024 Annual Action Plan.

#### Projects

#	Project Name
1	2023 Boys and Girls Club Facility improvements (Year 2)
2	2023 Community Human Services-Genesis House facility upgrades (Year 2)
3	2023 Cutino Park Improvements (Year 2)
4	2023 Public Services
5	2023 CDBG Planning and Administration

**Table 7 - Project Information**

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Given the limited CDBG allocation, it is difficult to address all community needs. Both request for public services and public facilities and infrastructure projects far exceed the available funding. The City has made the choice to focus CDBG resources where the need is greatest. The community-identified areas of need are infrastructure and facilities improvements in low-income areas, including street and park accessibility improvements, and providing essential public services for youth and seniors. Activities such as the development of affordable housing and rental housing subsidy are beyond the scope of available resources.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Boys and Girls Club Facility improvements
	<b>Target Area</b>	City of Seaside
	<b>Goals Supported</b>	Provide Quality Facilities and Infrastructure
	<b>Needs Addressed</b>	Provide quality facilities and infrastructure
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Capital improvements to the Kitchen include replacement of the grease trap, modernizing all waste receptacles, evaluating current lighting, and replacing the 30-year-old flooring. Exterior door improvements include replacement of full doors and hardware at the east side of the facility and addressing all dated and worn mechanisms and handles, ensuring the Club is safe and exterior doors secure.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	325 low/moderate income youth regularly use the Boys and Girls Club.
	<b>Location Description</b>	1332 LaSalle Avenue, Seaside, CA
	<b>Planned Activities</b>	Replace grease trap, modernize all waste receptacles, evaluate current lighting, replace the 30-year-old flooring, and fix exterior doors.
2	<b>Project Name</b>	Community Human Services-Genesis House facility upgrades
	<b>Target Area</b>	City of Seaside Qualified Census Tract 137

	<b>Goals Supported</b>	Provide Quality Facilities and Infrastructure
	<b>Needs Addressed</b>	Provide quality facilities and infrastructure
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	This grant will be used to paint the exterior of the three buildings that comprise the treatment facility.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 persons will benefit per year. Genesis House is a state-licensed, residential substance abuse treatment program for adults 18 years of age and older. The co-ed program offers 28 beds for stays of 3 to 6 months. The perinatal program offers 8 beds for stays of 6 to 10 months. Children ages 0 to 5 may live with their mothers in treatment. Genesis House is accredited by CARF International.
	<b>Location Description</b>	Genesis House is located in three adjacent buildings at 1152 Sonoma Avenue in Seaside, CA 93955. It is located on the border of Census Block Group 1, 0136 and Census Block Group 2, 0137.
	<b>Planned Activities</b>	Paint the exterior of the facility
3	<b>Project Name</b>	Cutino Park Improvements (Year 2)
	<b>Target Area</b>	City of Seaside Qualified Census Tract 137
	<b>Goals Supported</b>	Improve accessibility to persons with disabilities Provide Quality Facilities and Infrastructure
	<b>Needs Addressed</b>	Improve accessibility Provide quality facilities and infrastructure
	<b>Funding</b>	CDBG: 250,000

	<b>Description</b>	The proposed improvements include installation of a parking lot with ADA accessible parking space, accessible pathway from the sidewalk to the playground, new playground structure including accessible play features at ground level, accessible bleachers, new lighting, and landscaping.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Census data indicates that 7060 Seaside residents can benefit from this project. Cutino Park is located on the corner of San Pablo and Noche Buena adjacent to the Boys and Girls Club. The park is centrally located and highly visible. The patrons will benefit through improved access and enhanced facilities. The improved ADA access and facility parking, new playground with accessible pathways will provide an outdoor recreation space to this demographic that previously was not accessible before.
	<b>Location Description</b>	Although the Park is located within census track 138, it bordering census track 137 and 139. The percentage of combined low and moderate income persons for these census tracks are 54%, see attachment. The park is less than a quarter mile from residents within census tract 137 and 139. In addition Cutino Park is a public park and will provide access to all members of the community, including those within track 137,139, which some can travel less than a quarter mile to visit the proposed project location.
	<b>Planned Activities</b>	The proposed upgrades include wheel chair accessible ramps, pathways, play features and access to the park facilities, construction and installation of a new parking lot, new structure/equipment, bleachers and accessible pathways.
<b>4</b>	<b>Project Name</b>	Public Services
	<b>Target Area</b>	City of Seaside
	<b>Goals Supported</b>	Access to Community and Social Services
	<b>Needs Addressed</b>	Access to community services
	<b>Funding</b>	CDBG: \$67,734

	<p><b>Description</b></p> <p>Public Services activities for Seaside's CDBG program. These activities are capped at 15% of the available grant and program income. All projects are LMC and the sub recipients track demographic and income data. Public Services activities approved by the City Council to be included in the Annual Action Plan include participation by:</p> <ul style="list-style-type: none"> <li>• \$12,086 - Legal Services for Seniors</li> <li>• \$12,086 - Greater Victory Temple</li> <li>• \$12,086 - Girls Inc of Central Coast</li> <li>• \$9,390- Eden Council for Hope and Opportunity</li> <li>• \$12,086 - Meals On Wheels of Monterey Peninsula</li> <li>• \$10,000– Gathering for Women</li> </ul>
	<p><b>Target Date</b></p> <p>6/30/2024</p>
	<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p> <p>An estimated 778 low and moderate income level persons are expected to benefit from the proposed activities.</p>
	<p><b>Location Description</b></p> <p>These activities will be located throughout the City of Seaside.</p>
	<p><b>Planned Activities</b></p> <p>Planned activities include after school programs (including tutoring, self-esteem, mentoring younger students), community meals/after school, legal services for seniors, meals on wheels for homebound, tenant/landlord fair housing services, and case management services for homeless women.</p>
<p><b>5</b></p>	<p><b>Project Name</b></p> <p>General Administration of Seaside CDBG program</p>
	<p><b>Target Area</b></p> <p>City of Seaside</p>
	<p><b>Goals Supported</b></p> <p>Access to Community and Social Services</p>
	<p><b>Needs Addressed</b></p> <p>Access to community services</p>
	<p><b>Funding</b></p> <p>CDBG: \$43,832</p>

<b>Description</b>	General administration costs to administer the CDBG program. Includes staffing, legal notices, supplies (including outreach meetings and public review documents), data management services and reimbursable overhead costs. Capped per HUD at 20% of Grant and Program income. (21A) PROGRAM ADMIN
<b>Target Date</b>	6/30/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
<b>Location Description</b>	City of Seaside
<b>Planned Activities</b>	Administration of CDBG program including citizen participation activities.

DRAFT

**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The assistance will be directed to low/moderate needs throughout the City of Seaside. Should projects be proposed in HUD Qualified Census Tract 137, they will receive higher priority.

**Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City of Seaside	74
Qualified Census Tract 137	26

**Table 8 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

All of Seaside is considered a difficult development area by HUD, and Census Tract 137 is an Opportunity Zone and a Qualified Census Tract. Note that census tract is within the City of Seaside, but we are counting that percentage separately so that the total does not exceed 100%

**Discussion**

The City received requests for twice as much funding for public services projects as funding available. The COVID-19 shelter in place emergency has forced all applicants to adjust their programs and created a need for food distribution which the City addressed with CDBG-CV funds.

## **Affordable Housing**

### **AP-55 Affordable Housing – 91.220(g)**

#### **Introduction**

The Community and Economic Development Services staff is charged with the continuing responsibility to forge new partnerships with other public agencies at the federal, state, and local level as well as with private housing developers and nonprofit organizations. Additionally, the City works closely with a diverse group of nonprofit organizations to provide CDBG public service subrecipient funding.

Some of the currently underway housing initiatives and projects are as follows:

#### ***Accessory Dwelling Units (ADU) Efforts***

The City of Seaside encourages the development of Accessory Dwelling Units (ADUs) in existing residential neighborhoods. Building ADUs is seen as a way to increase the City's housing supply, aid in addressing the current housing crisis, and assist existing homeowners by providing an avenue for additional rental income.

To encourage ADU development, the City Council has removed some ADU building permit fees, streamlined the plan check process and set aside a water allocation to be provided exclusively to ADU applicants. From January 2020 to August 2021, forty-two (42) property owners have applied for building permits to create new or legalize existing ADUs. Forty (40) applicants have been approved for water allocations for their new ADU projects, and five (5) ADU building permits have been finalized and received occupancy certificates.

#### ***Campus Town***

The Campus Town project would allow for the development of 1,485 housing units, 250 hotel rooms, 150,000 square feet (sf) of Retail, Dining, and Entertainment, and 50,000 SF of Office, Flex, Makerspace (collaborative workspace) and Light Industrial, as well as park/recreational areas (including approximately nine acres of public open space and 3.3 acres of private open space), roadways, parking and supporting infrastructure, on approximately 122.23 acres generally located south of the California State University, Monterey Bay campus. Of the 1,485 housing units, 297 will be designated as affordable housing units. The project is proceeding through the planning process may break ground in early 2022.

#### ***Ascent***

The Ascent project will be the first new multi-family housing project to be built in Seaside in over 20 years, and will include a significant amount of affordable housing. Seaside City Council approved the project in November of 2019. The project is a ten building workforce rental housing development consisting of 106 one bedroom, two bedroom, three bedroom units and

townhouses along Olympia Ave and Broadway Ave, with 16 of those being affordable units. The project is also proposing 4,000 square feet of retail space, a shared vehicular court and green space areas for residents. This development will accelerate the City's improvements for the Downtown district and realize the City priorities of growing upward, increasing our affordable housing supply and becoming more transit and pedestrian-friendly. The developer recently submitted project plans for permit approval. The project should break ground by fall of 2021.

***Parker Flats Apartments***

The Parker Flats Apartments project consists of the rehabilitation and renovation of two (2) existing former military nursing barracks on the former Fort Ord to create a total of forty (40) two-bedroom multi-family residential units. The Developer will restrict eight (8) rental housing units to occupancy by low-income households for a period of thirty (30) years. The project has been approved by City Council and in the process of developing plans for submission for planning approval.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

**Table 10 - One Year Goals for Affordable Housing by Support Type**

**Discussion**

There continues to be a need for housing units for extremely low-, very low- and low- income households. In response, the City will continue to explore opportunities with regional public service providers, local nonprofit housing developers, and neighboring jurisdictions for the development of new housing units in the region.

**AP-60 Public Housing – 91.220(h)**

**Introduction**

The primary public organization for affordable housing and supportive services in the City is the

Housing Authority of the County of Monterey (HACM), a public housing authority whose mission is to develop and operate affordable housing and implement supportive programs. The Housing Authority manages a Section 8 Housing Choice Voucher (HCV) program and Family Self Sufficiency programs. Both programs are essential in meeting Seaside's housing needs.

### **Actions planned during the next year to address the needs to public housing**

As of June 30, 2016, HACM has converted all public housing units countywide into Project-Based Rental Assistance. The City will coordinate with the Leadership Council to implement the "Lead Me Home" 10 Year Plan to End Homelessness.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Family Self Sufficiency Program is designed to help families become financially independent of cash aid assistance by obtaining employment. Successful participating families are rewarded with a savings account that is established by HACM. Additionally the HACM's commitment to the program participants is solidified by the HACM collaborating with a variety of local service providers that are equally interested in helping families reach their goal of self-sufficiency. Services may include career counseling, financial literacy, parenting skills and homeownership preparation

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

HACM is not identified as "troubled."

### **Discussion**

The Housing Authority of Monterey County, the cities of Salinas, Monterey and Seaside and the County of Monterey prepared an Analysis of Impediments approved in 2019.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Seaside works with regional homeless assistance coordination to reduce homelessness. The lead agency is the Monterey County Department of Social Services (DSS). Two local collaborative efforts are the Coalition of Homeless Services Providers (Homeless Coalition) and Leadership Council (CoC governing body). These organizations are directly responsible for funding and program decisions for Monterey County and the City of Seaside.

The City has established a Homeless Commission to devise strategies and priority actions to expand homeless services and provide supportive housing opportunities to elderly persons, disabled veterans, and other persons with special needs. Some of the specific strategies the City's Homeless Commission and City staff have implemented include:

- Collaborative engagement with homeless persons during outreach efforts and campaigns to assess needs
  - o Encampments, Mobile Crisis Response, Vaccine Clinics, Food Distribution Sites
- Participation in local and County meetings in which some homeless individuals attend for opportunities to advocate for needs if accessibility is possible

During PY2020, the City continued its partnership with the Community Human Services and Veterans Transition Center, which provide transitional and permanent housing to homeless. Additionally, the City recruited a full time Family & Community Support Practitioner who seeks out homeless individuals and families to provide outreach services, which include connecting clients with immediate resources such as mental health services, general health services, substance abuse services, income services, identification documents and other documents necessary to help homeless persons meet the ultimate goal of finding shelter and housing.

The City also intends to strengthen its collaboration with the Coalition of Homeless Services Providers (CHSP), which is the primary nonprofit organization for homeless support in Monterey and San Benito Counties. CHSP is a coalition of 11 service provider agencies for homeless persons, persons with AIDS/HIV, and other persons with special needs. The Coalition is the County's designated Continuum of Care (CoC) Coordinator.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will closely coordinate with Monterey County and the Leadership Council CoC to reach out to homeless persons. As described in the "Lead Me Home" 10 Year Plan to End Homelessness, these entities will: collaborate to develop referral agreement between outreach workers and other housing and service providers and designate priority access to housing and treatment slots for clients engaged by outreach workers, develop a centralized information and referral system, streamline referrals and improve service coordination, partner hospitals with existing services to establish respite care centers and detoxification facilities, enhance coordination with mainstream benefits programs. In these efforts, the City will act as an information and referral resource for participating housing and homeless service providers to facilitate agreements and partnerships.

Seaside participated in Analysis of Impediments outreach efforts through an MOU with the Cities of Salinas and Monterey, Monterey County and the Housing Authority of Monterey County to further find out the needs of the entire community and is currently exploring HEAP funding possibilities to address homeless concerns and open a shelter.

## **Addressing the emergency shelter and transitional housing needs of homeless persons**

In FY2020-21, Gathering for Women and Community Human Services opened Case De Noche Buena, a shelter in HUD Qualified Census Tract 137. The City will provide public service funding to Gathering for Women for case management services.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Seaside continues to collaborate with and rely on a vast network of public and nonprofit agencies in the Continuum of Care (CoC) system to provide a range of housing options and services. The CoC system strives to provide and expand housing opportunities for the homeless and formerly homeless, through emergency shelters, transitional housing, supportive housing, and permanent housing. Outreach, assessment, and case management services are also offered through this network to assist the homeless in transitioning to permanent housing.

In the City of Seaside, transitional housing services are available in Seaside through the Salvation Army. This agency has not applied for CDBG funding for the current cycle.

Additionally, in 2020, Gathering for Women and Community Human Services opened Case De Noche Buena, a shelter in HUD Qualified Census Tract 137 in the City of Seaside. The majority of the funding for the Case De Noche Buena was through HEAP. Case De Noche Buena is the first homeless shelter specifically for women and families with children on the Monterey Peninsula. The shelter is initially able to accommodate 15-18 people, depending on the number and ages of children. This number is expected to double to 30-36 once COVID-19 social distancing guidelines have been eased. Casa de Noche Buena offers shelter, meals and a variety of supportive services designed to lead to permanent housing.

Community Human Services (CHS) and the Veterans Transition Center (VTC), which receive CDBG funding from the City of Seaside, offer housing services.

CHS's Genesis House is a state-licensed, residential substance abuse treatment program for adults 18 years of age and older. The co-ed program offers 28 beds for stays of 3 to 6 months. The perinatal program offers 8 beds for stays of 6 to 10 months. Children ages 0 to 5 may live with their mothers in treatment. Genesis House is accredited by CARF International.

The VTC provides services for single male and single female Veterans, and Veterans with families. VTC's housing services and models have recently grown to include a 10-bed

Emergency Residential Shelter, a 58-bed Transitional Housing program, and 22 affordable permanent supportive housing units.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City will support projects and programs and give proposed programs and improvements that prevent homelessness higher priority. In addition, the City will promote these strategies outlined in the "Lead Me Home" plan: integration of services at the system level; enhancement and integration of services at the client level; improving access to mainstream benefits; launch Employment First (job training); strengthen job development capacity and on-site support; economic development opportunities that will create new jobs for homeless or formerly homeless persons; plan for stability prior to release from incarceration; implement alternatives to arrest and incarceration; create universal healthcare discharge policies and transition aged-out foster youth to housing and income stability.

## **Discussion**

Many seniors, even homeowners, face financial challenges due to limited incomes. Senior households, especially those on limited incomes, need affordable housing. Seniors also face housing challenges related to physical disabilities. Many of the disabilities are age related, including declining mobility and self-care issues that interfere with their ability to remain independent. Seniors have a variety of housing options, including:

- Independent living – seniors reside in their home or apartment with little support or care
- Assisted living facilities – senior maintains a level of independence, residing in an apartment, and receives varied levels of support and assistance such as light housekeeping, meals, transportation, and/or medication
- Residential care facilities – typically a smaller licensed facility, often with 6 or fewer residents, that provides services similar to those provided by assisted living facilities
- Intermediate care or skilled nursing facilities – a licensed facility that provides a higher, continuous level of professional care

Although a variety of housing options are available to seniors, and all housing options are available in Seaside, facilities providing supportive services and a higher level of care are expensive. Most affordable senior housing is classified as independent living and does not provide supportive services. Lower-income seniors cannot afford to take advantage of many of the housing options and consequently remain in independent living situations struggling with

self-care issues. The Monterey County Department of Social Services provides a Senior Information, Referral and Assistance hotline, which is initial point of contact for people seeking information about senior services. The program specializes in information related to the needs of seniors and people with disabilities. Legal Services for Seniors provides a variety of low cost legal assistance.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City's General Plan Housing Element was updated in 2019 and systemically analyzes and addresses barriers to affordable housing. These include governmental, non-governmental, and environmental constraints. That analysis leads to policies and programs to address these constraints. Please find more detailed information on affordable housing in the City's Housing Element on the City of Seaside website and at [www.seaside2040.com](http://www.seaside2040.com).

The City has undertaken a number of actions to reduce potential barriers and constraints to affordable housing and housing for special needs populations. These actions include identifying funds in support of affordable housing development and offering fee reductions, regulatory incentives, density incentives, and the operation of a home rehabilitation and repair program, as well as several other options. Details of these actions can be found in the City's 2015–2023 Housing Element. The Housing Element includes a thorough analysis of governmental and regulatory barriers to affordable housing. The City has been aggressive in pursuing affordable housing development opportunities and has mitigated regulatory barriers as effectively as possible.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In order to produce affordable housing, the City has an inclusionary housing ordinance. The ordinance requires that for all new developments, at least 20 percent of new units constructed must be restricted for occupancy by moderate, low or very low income households. For further information, refer to Chapter 17.31, Affordable Housing Requirements, of the Seaside Code of Ordinances at the following on the City of Seaside website.

To expedite project facilitation and provide internal support to project applicants, the City has also established a planning permit review process. When required, permit review takes place before any necessary building permits or business licenses are applied for and are intended to ensure that new development is compatible with surrounding neighborhoods and planned future development.

## **Discussion:**

### **AP-85 Other Actions – 91.220(k)**

#### **Introduction:**

This section describes the City's actions to address underserved needs, maintain affordable housing, reduce lead based paint hazards, reduce poverty, develop institutional structure, and enhance public-private coordination.

#### **Actions planned to address obstacles to meeting underserved needs**

Use CDBG funds targeted to public facilities and infrastructure to make ADA accessibility improvements. Use CDBG funds targeted to public services to support organizations that assisted underserved populations.

During the program year, the City will work with several organizations that focus on increasing self-sufficiency among lower-income populations. These organizations included the Legal Services for Seniors, which provides a legal services pertaining to housing, health, and finances for elderly residents; drug rehabilitation provided by Community Human Services. Services to help youth start off on the right path include Community Partnership for Youth, Boys and Girls Club of Monterey County, The Village Project, Girls, Inc. and ECHO fair housing services. CDBG funded projects include Section 3 policies to help reduce the number of poverty level families.

Housing programs have been limited as a result of a lack of resources and staffing available to the City. The city does not plan to revive façade improvement programs for homeowners or small businesses in the plan year. The City plans to support the "Lead Me Home" Plan in its efforts to build an affordable housing pipeline and coordination with HACM in rehabilitating and upgrading affordable housing units.

The Coalition's participation in HUD's Homeless Assistance Programs will pay for the development, rehabilitation, or leasing of housing for homeless persons and also for supportive services for those persons. In addition to applying for funding for the previously listed emergency and transitional housing, most all of which offer supportive services, the Coalition also assisted numerous non-profit and other agencies in applying for funding through the Homeless Assistance portion of HUD's program to provide supportive and self-sufficiency services.

These supportive and self-sufficiency services include educational and vocational services which focus on social, living, interpersonal, study and job skills. Linkage to other services and services providers is also provided. In many of the housing projects, Monterey County Behavioral Health provides case coordination and representative payees. Additional services provided in some facilities include reintegration, full case management, life skills, and substance abuse

counseling.

The City is actively encouraging the building of Accessory Dwelling Units as a means of increasing the housing stock in an affordable manner.

The City of Seaside will continue to support public and non-profit agencies in utilizing programs that assist homeless persons to make the transition to permanent housing and independent living through maintaining these existing supportive services. New development on the former Fort Ord lands will have a 20% affordable housing requirement per the Fort Ord Reuse Plan.

As part of the Consolidated Plan, the City identified several obstacles to meeting needs that are particularly difficult to achieve in the City. Below are some of the actions the City is taking to overcome the obstacles:

- Increase development, preservation, and rehabilitation of affordable housing for low-income and special needs households.
- Provide assistance for the homeless and those at risk of becoming homeless through collaborations with other agencies.
- Provided assistance to low-income and special needs households.
- Provided public facilities improvements to strengthen neighborhood revitalization.
- Cooperate with, and provide assistance to, for-profit and non-profit developers to facilitate construction of housing units through new housing development.
- Provided rental and utility assistance to hundreds of LMI Seaside households through the Rental Assistance Program, which is funded through Monterey County and United Way's SB91 Emergency Rental Assistance Program (ERAP).

The City also continued to address the lack of funding for the needs identified in the Consolidated Plan by rigorously managing HUD CPD funds through a citizen engagement process, monitoring, and providing technical assistance to subrecipients, while also pursuing new funding sources.

### **Actions planned to reduce lead-based paint hazards**

The City will mitigate lead based paint through public facilities improvements, and educate participants on the hazards of lead based paint. In addition, all rehabilitation contracts for public facilities or other rehabilitation projects funded through the City include provisions for work necessary to eliminate any existing lead based paint hazards on applicable surfaces. If lead hazards are discovered in a residential or a commercial building, the agency responsible for abatement would be the Monterey Bay Air Resources District.

Brochures bringing awareness to the lead based paint danger are available at the Seaside Creates satellite office and on the City Website.

### **Actions planned to reduce the number of poverty-level families**

Public services help the recipients of services save funds that may have been spent otherwise (such as food for homebound seniors, legal services, tutoring or childcare for youth, tenant-landlord assistance, etc).

### **Actions planned to develop institutional structure**

The City will continue to use CDBG Administration funds to implement the Consolidated Plan and Annual Action Plans, address the Analysis of Impediments to Fair Housing, complete annual CAPER reports, and comply with HUD regulations. The City will also continue to support institutions that provide housing and services for low income populations with CDBG Public Services funds, and by providing other forms of support available to the City.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to support regional planning efforts such as the Leadership Council CoC and the "Lead Me Home" 10 Year Strategy to End Homelessness as well as joining forces with the other CDBG recipient agencies in Monterey County for an analysis of impediments. During the April 5, 2018 City Council meeting, the NAACP and Legal Services for Seniors indicated that they currently provide tenant-landlord assistance in Seaside. ECHO Housing has applied for CDBG funding to institute a presence in Seaside for their tenant-landlord and fair housing services.

### **Discussion:**

The 2022-2024 application cycle increased the number of applicants for funding and the variety of projects and services offered to be provided. The requests far exceeded the funding levels expected.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The City of Seaside CDBG program is focused on low/moderate income persons and the large response to the Notice of Funding Availability serves to illustrate the need for funding to serve this population.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

- |   |     |
|---|-----|
| 1. The amount of urgent need activities   | 0   |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 95% |



**NOTICE OF PUBLIC REVIEW AND PUBLIC HEARING  
PROPOSED 2023-2024 ANNUAL ACTION PLAN  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

**NOTICE IS HEREBY GIVEN** that the City of Seaside is developing its FY2023-24 Annual Action Plan, which will be for public review and comment from March 20, 2023 to April 18, 2023 on the City's website (<https://www.ci.seaside.ca.us/CDBG>). The 2023-24 Annual Action Plan is a one-year plan to address the community development and low- and moderate-income housing needs in the City of Seaside. The 2023-2024 Annual Action Plan, which covers the period of July 1, 2023 through June 30, 2024, encapsulates the fourth year of the 2020–2024 Consolidated Plan. The 2023-2024 Annual Action Plan for the City of Seaside satisfies federal requirements to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for program year 2023-2024.

**FURTHER NOTICE IS HEREBY GIVEN** that the City of Seaside's Community Development Advisory Committee (CDAC) will hold a public hearing to consider the draft FY2023-24 Annual Action Plan on Thursday, March 30, 2023, at 6 p.m., at 656 Broadway Ave, Seaside, CA 93955.

**FURTHER NOTICE IS HEREBY GIVEN** that the City of Seaside City Council will consider the draft 2023-2024 Annual Action Plan for adoption during a public hearing on Thursday, April 20, 2023, at 5:00 p.m. The City Council meeting can be attended in person or watched online via the City's YouTube channel at <https://www.youtube.com/c/CityofSeasideCalifornia> or by joining the Zoom webinar at <https://ci-seaside-ca-us.zoom.us/j/81936832059>. The City Council meeting agenda will be available at <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>.

**PUBLIC COMMENT**

Citizens and interested parties are invited to review the draft 2023-2024 Annual Action Plan and submit comments by no later than 5pm on Tuesday, April 18, 2023. Comments may be provided by phone, regular mail, or email via the contact information listed below. The City also encourages the public to attend the City Council public hearing at 5:00 p.m. on Thursday, April 20, 2023.

CDBG Administrator  
City of Seaside  
440 Harcourt Avenue  
Seaside, CA 93955  
Phone: 831-899-6726  
Fax: 831-899-6211  
Email: [CDBG@ci.seaside.ca.us](mailto:CDBG@ci.seaside.ca.us)

**AVISO DE REVISIÓN Y AUDIENCIA PÚBLICA  
PROPUESTO PLAN DE ACCIÓN ANUAL 2023-2024  
PROGRAMA DE SUBVENCIONES EN BLOQUE PARA EL DESARROLLO COMUNITARIO**

**POR ESTE MEDIO SE DA AVISO** de que la Ciudad de Seaside está desarrollando su Plan de Acción Anual 2023-2024, que estará abierto para revisión y comentarios públicos desde el 20 de marzo de 2023 al 18 de abril de 2023 en el sitio web de la Ciudad (<https://www.ci.seaside.ca.us/CDBG>). El Plan de Acción Anual 2023-2024 es un plan de un año hecho para abordar el desarrollo de la comunidad y las necesidades de vivienda para personas de ingresos bajos o moderados en la ciudad de Seaside. El Plan de Acción Anual 2023-2024, que cubre el período del 1 de julio de 2023 al 30 de junio de 2024, encapsula el cuarto año del Plan Consolidado 2020-2024. El Plan de Acción Anual 2023-2024 para la Ciudad de Seaside satisface los requisitos federales para recibir fondos del programa de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG por sus siglas en inglés) del Departamento de Vivienda y Desarrollo Urbano de los EE. UU. (HUD por sus siglas en inglés) para el año del programa 2023-2024.

**POR ESTE MEDIO SE DA UN AVISO ADICIONAL** que el Comité Asesor de Desarrollo Comunitario (CDAC) de la Ciudad de Seaside llevará a cabo una audiencia pública el jueves 30 de marzo de 2023 a las 6 p.m. para considerar el borrador del Plan de Acción Anual 2023-2024 en 656 Broadway Ave, Seaside, CA 93955.

**POR ESTE MEDIO SE DA UN AVISO ADICIONAL** de que el Concejo Municipal considerará el borrador del Plan de Acción Anual 2023-2024 para su adopción durante una audiencia pública el jueves 20 de abril de 2023 a las 5:00 p.m. La reunión del Ayuntamiento se puede asistir en persona o ver en línea a través del canal de YouTube de la ciudad en <https://www.youtube.com/c/CityofSeasideCalifornia> o a través del servicio de videoconferencias de Zoom en <https://ci-seaside-ca-us.zoom.us/j/81936832059>. La agenda de la reunión del Concejo Municipal estará disponible en <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>.

### **COMENTARIO PÚBLICO**

Se invita a todos los ciudadanos e interesados a revisar el borrador del Plan de Acción Anual 2023-2024 y enviar sus comentarios antes de las 5 p.m. el martes 18 de abril de 2023. Los comentarios pueden enviarse por teléfono, correo postal o correo electrónico a través de la información de contacto que se indica a continuación. El gobierno de la Ciudad de Seaside invita al público a asistir a la audiencia pública del Concejo Municipal que se llevará a cabo el jueves 20 de abril de 2023 a las 5:00 p.m.

Administrador de CDBG  
Ciudad de Seaside  
440 Harcourt Avenue  
Seaside, CA 93955  
Teléfono: 831-899-6726  
Fax: 831-899-6211  
Correo electrónico: [CDBG@ci.seaside.ca.us](mailto:CDBG@ci.seaside.ca.us)