



AGENDA
CITY OF SEASIDE
TRAFFIC
ADVISORY COMMITTEE

MEETING
440 HARCOURT AVE (CONF. ROOM)
Tuesday, May 16, 2023
5:00 PM

NOTICE: *The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/83054885120>
Webinar ID: 830 5488 5120
3. To participate by phone: Please call (669) 900-9128
Enter the **Webinar ID: 830 5488 5120** when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to pwinfo@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the Committee may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

TRAFFIC ADVISORY COMMITTEE

David R. Pacheco	Committee Member
Nick Borges	Police Chief
Mary Gutierrez	Fire Chief
Nisha Patel	City Engineer
Andrew Myrick	Econ. Dev. & Comm. Plan. Manager

2. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

3. PUBLIC COMMENT FOR COMMISSIONS

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM MARCH 21, 2022 SPECIAL MEETING

5. BUSINESS ITEMS

A. REMOVE THE 2-HOUR PARKING SIGNS IN FRONT OF THE JAGUAR - LAND ROVER - VOLVO DEALERSHIP AT 1711 DEL MONTE BOULEVARD

B. REVIEW AND DISCUSS FISCAL YEAR 2023/ 2024 WORK PLAN AND DIRECT STAFF TO FORWARD RECOMMENDATION TO CITY COUNCIL FOR APPROVAL

6. STAFF COMMUNICATION

7. ADJOURNMENT

Next Regularly Scheduled Meeting:

to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. Live streamed meeting videos as well as videos of past meetings are available on the City's website at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



DRAFT MINUTES

CITY OF SEASIDE
TRAFFIC ADVISORY COMMITTEE

SPECIAL MEETING
CONFERENCE ROOM
Tuesday, March 21, 2023 5:00 PM

1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

TRAFFIC ADVISORY COMMITTEE

Present: Pacheco, Borges, Blaha, Sterbenz
Late Arrival (Items 5 - 7): Myrick

2. REVIEW OF AGENDA

3. PUBLIC COMMENT FOR COMMISSIONS

None

4. APPROVAL OF MINUTES

On motion by Deputy Fire Chief Blaha and seconded by Police Chief Borges and passed by the following vote, the Traffic Advisory Committee approved the minutes as presented.

RESULTS: 4-0-0-1

AYES: Pacheco, Blaha, Borges, Sterbenz

NOES: None

ABSTAIN: None

ABSENT: Myrick

A. APPROVE MINUTES FROM THE JANUARY 17, 2023 REGULAR MEETING

ACTION: APPROVED

5. BUSINESS ITEMS

A. REVIEW AND PROVIDE COMMENTS ON THE 30% DESIGN LAYOUT FOR THE ORD TERRACE ELEMENTARY SCHOOL TRAFFIC SAFETY IMPROVEMENTS PROJECT ON THE 1700 BLOCK OF LA SALLE AVENUE

Assistant Engineer Leslie Llantero provided a presentation and responded to questions from the Committee. The Committee also had questions for David Parisi from Parisi Transportation Consulting, the design consultant on the project.

PUBLIC COMMENT: Joy Junsay, Gretchen Griener, Dave Charlis, Amy Sheehan, Robert Edwards

6. STAFF COMMUNICATION

Assistant Engineer Leslie Llantero gave a brief update on the reduced speed school signs project.

7. ADJOURNMENT

This meeting was adjourned at 5:37 p.m.

Respectfully submitted,

Kirstin van Gend

Dave R. Pacheco, Chair



CITY OF SEASIDE STAFF REPORT

Item No.: 5.A.

TO: Traffic Advisory Committee

BY: Leslie Llantero, Assistant Engineer

DATE: May 16, 2023

**SUBJECT: REMOVE THE 2-HOUR PARKING SIGNS IN FRONT OF THE
JAGUAR - LAND ROVER - VOLVO DEALERSHIP AT 1711 DEL
MONTE BOULEVARD**

PURPOSE & RECOMMENDATION

Consider the request to remove the 2 hour limited time parking designation in front of 1711 Del Monte Boulevard.

BACKGROUND

The General Manager of the Jaguar - Land Rover - Volvo Dealership (Dealership), located at 1711 Del Monte Boulevard, is requesting the removal of the 2-hour parking signs along the frontage of the property. The area zoned for 2 hour limited timed parking is 165 feet long, providing parking for approximately 7-8 vehicles. If removed, this area will revert to unlimited timed parking.

The Dealership is located on the 1700 block of Del Monte Boulevard near the intersection of Clementina Avenue. Del Monte Boulevard is a 4 lane, 2 lanes in either direction, arterial roadway with parking permitted on both sides of the street. The posted speed limit on Del Monte Boulevard is 35 miles per hour. The remainder of the corridor from Celmentina Avenue to Auto Center Parkway/Tioga Avenue does not have time-limited parking restrictions. The 2 hour parking limit sign designation was originally requested by the owner in 2006 to prevent vehicles from parking all day.

The General Manager indicated that there is limited customer and staff parking on-site and is aware, if the request is granted, the area will revert back to unlimited timed parking.

Staff recommends removing the 2 hour parking signs in front of 1711 Del Monte

Boulevard and having this area reverted back to unlimited timed parking.

ATTACHMENTS

1. TAC Application Request
-



APPLICATION FEE PER THE CURRENT ADOPTED FEE SCHEDULE

Traffic Advisory Committee Request Application

The following information is required to process all Traffic Advisory Committee requests. This information will be used to contact the applicant should staff have questions or needs clarification on the request. This information will also appear in the staff report presented to the Traffic Advisory Committee and/or City Council.

The Traffic Advisory Committee meets the 3rd Tuesday of every month at 5:00 PM in the City of Seaside's City Hall Conference room. This meeting is open to the public and applicants are encouraged to attend.

Name: Andrew Jennings Date: 2/27/23

Address: 1711 Del Monte Blvd Phone: _____

Type of Request (check all that apply):

- ☒ Parking Designations ☐ Crosswalk ☐ Curb Markings (White, Yellow, etc.)
☐ Warning Sign ☐ Traffic Signal/Stop Sign ☐ Signing/Striping
☐ Other _____

FEES WILL APPLY FOR PARKING AND CURB MARKING REQUESTS

Request: Remove the 2-hour parking
designation in front of the Jaguar
Land Rover Volvo dealership.
Parking is primarily used for staff

- Andrew Jennings
- General Manager

Request Procedures are outlined on the back of this form. For any questions regarding the Traffic Advisory Committee (TAC) please contact 899-6825.

TAC REQUEST PROCEDURE

The Traffic Advisory Committee (TAC) acts as an advisory board to the City Council per Chapter 2.37 of the Municipal Code. Recommendations made by the TAC are to be ratified by the City Council prior to implementation. The TAC consists of five members: a Council Member; Director of Public Works; Chief of Police; Director of Community Development; and the Fire Chief. The TAC reviews all requests for traffic safety regulatory or control devices, signs and markings, and conducts studies as well as offers recommendations to the City Council, Planning Commission or appropriate City department.

Upon submittal of a request, staff will place the request on the next available TAC agenda for a future scheduled meeting. All TAC's action will be forwarded for City Council consideration at their next available scheduled meeting.

Fees

Fees will be collected prior to installation of any approved requests that directly benefits the applicant, such as limited timed parking, white zones, etc. Prior to any required maintenance of the improvement, the same fee will apply and be billed to the applicant. The following fees have been determined based upon the cost of staff time and material for installation:

Description	Fee*
Marking curb – per curb (20' maximum length)	Per current adopted fee schedule
Installation of one sign	

* Fees subject to change per City Council approved fee schedule. Fee determined by date of application.

PLEASE COMPLETE FOR PARKING AND CURB MARKING REQUESTS

TAC REQUEST ACKNOWLEDGEMENT STATEMENT

I, Andrew Jennings understand that should my request be approved by the Traffic Advisory Committee and City Council, I will be responsible for the fee prior to the installation of my request. I also understand that if approved by City Council the improvements will be reviewed annually or whenever deemed appropriate by the Public Works Department for any required maintenance and I will be charged the corresponding fee.


Applicant Signature

2/17/23
Date



CITY OF SEASIDE STAFF REPORT

Item No.: 5.B.

TO: Traffic Advisory Committee

BY: Kirstin van Gend, Administrative Analyst II

DATE: May 16, 2023

**SUBJECT: REVIEW AND DISCUSS FISCAL YEAR 2023/ 2024 WORK PLAN
AND DIRECT STAFF TO FORWARD RECOMMENDATION TO CITY
COUNCIL FOR APPROVAL**

PURPOSE & RECOMMENDATION

Review, provide input and approve the Traffic Advisory Committee Fiscal year 2023 - 2024 Work Plan.

BACKGROUND

Boards and Committees are required to provide an update to the City Council about its past and planned activities through the preparation and adoption of an Annual Work Plan. Attached to this report is the draft fiscal year 2023-2024 Traffic Advisory Committee Work Plan.

Primary goals of the Work Plan are:

1. Continue to participate and provide input for the planning & design for FORTAG projects. (Ongoing)
2. Provide input on the Broadway Avenue Complete Street Corridor project funded by Active Transportation Program (ATP) grant. *Strategic Goal: 16.23 - Public Works/Engineering. Broadway Avenue Corridor Improvements*
3. Provide input for the design of Coe and General Jim Moore Boulevard Intersection. *Strategic Goal: 16.37- Public Works/Engineering. Coe and General Jim Moore Boulevard Intersection.*
4. Evaluate traffic calming applications for implementation. (Ongoing)
5. Provide input on future traffic safety improvements around schools. *Strategic Goal: 6.01- City Manager. City & MPUSD partnership Initiatives (i.e. Safe routes to school program)*

ATTACHMENTS

1. TAC Work Plan FY 23-24
-



**City of Seaside
Traffic Advisory Committee
Annual Work Plan
Fiscal Year 2023-2024
July 1, 2023 – June 30, 2024**

DRAFT

Members Appointed When Adopted:

Chair

David Pacheco, Council Member

Members

**Nisha Patel, Public Works Director/City Engineer
Andrew Myrick, Econ. Dev. and Comm. Planning Manager
Mary Gutierrez, Fire Chief
Nick Borges, Police Chief**

Staff

**Leslie Llantero, Assistant Engineer
Kirstin van Gend, Admin Analyst II**

Mission Statement

Chapter 2.37.040 of the Seaside Municipal Code establishes the Traffic Advisory Committee and identifies the Committee shall be considered advisory to the City Council, Planning Commission, or appropriate city department.

The Committee is authorized and shall have the duty as follows:

- ✓ To review all discretionary requests for traffic safety regulatory or control devices, signs and markings, and to make studies and recommendations to the City Council, Planning Commission or appropriate city department, with respect to all matters pertaining to traffic regulations, traffic circulation and traffic safety including traffic laws, parking and speed regulations, crosswalks, stop signs, traffic control devices and signals, street lights, school crossings signing, pavement marking and other related matters.
- ✓ To study any unsafe or malfunctioning traffic condition and to recommend solutions to such conditions.
- ✓ To assist staff, Planning Commission, and City Council in short and long range transportation planning within the city, including review of and recommendations concerning streets and highways master planning, capital improvements projects and related matters.
- ✓ To review and answer complaints concerning traffic safety conditions.
- ✓ To perform such other functions as the City Council may request from time to time.

Historical Background

The TAC was formed in 1988 in order to give citizens the ability to report pressing traffic and parking issues directly to the city for action. The Committee is comprised of a council member, who shall serve as the Chairperson, the City Engineer, who shall serve as the Vice Chairperson, the Police Chief, Director of Community Development, and the Fire Chief, or their designees.

Fiscal Year 2023 - 2024 Work Plan

1. Continue to participate and provide input for the planning & design for FORTAG projects. (Ongoing)
2. Provide input on the Broadway Avenue Complete Street Corridor project funded by Active Transportation Plan grant.
Strategic Goal: 16.23 - Public Works/Engineering. Broadway Avenue Corridor Improvements
3. Provide input for the design of Coe and General Jim Moore Boulevard Intersection.
Strategic Goal: 16.37- Public Works/Engineering. Coe and General Jim Moore Boulevard Intersection.
4. Evaluate traffic calming applications for implementation. (Ongoing)
5. Provide input on future traffic safety improvements around schools.
Strategic Goal: 6.01- City Manager. City & MPUSD partnership Initiatives (i.e. Safe routes to school program)

Ongoing and Recently Completed Actions

Fiscal Years 2021 – 2023

Meeting Date	Address	Type	Description	TAC Action	Status
11/30/2021	1049 Broadway Avenue	Signs	2 Hour timed parking signs	Approved	Complete
N/A	845 Broadway Avenue	Parking Designation	Requesting designated parking for business marked for their business use only	N/A	Business owner withdrew
9/27/2022	N/A	Traffic Calming	Revised Traffic Calming Program	Approved	Complete
9/27/2022	1538 Hilby Ave	Red Curb	Red Curb requested east of driveway	Approved	Council Denied
9/27/2022	Noche Buena and San Pablo	Bus Stop	Removal of bus stop on San Pablo and new bus stop on Noche Buena	Approved	Council Approved
9/27/2022	700 Amador	Driveway	Additional driveway off of Amador Ave	Denied	Council Approved
9/27/2022	1210 & 1212 San Pablo	Red Curb	Red curb at driveway of 1210 & 1212 San Pablo	Approved	Council Approved
9/27/2022	1841 Juarez Street	Red Curb	Red curb in front of address	Denied	Complete
1/17/2023	Santa Barbara	Exemption to 2hr Parking	Exemption to 2hr Parking on Santa Barbara for employees of Other Brother	Denied	Complete
3/21/2023	1700 Block of La Salle	Traffic Calming	Review and comments on the 30% Design layout for the Ord Terrace Elementary School Traffic Safety Improvements Project	Received	Construction
5/16/2023	1711 Del Monte Blvd	2-Hour Parking	Removal of 2-Hour Parking signs in front of the Jaguar-Land Rover-Volvo Dealership	Pending	Pending
TBD	1251 Phoenix Avenue	Driveway	Requesting to relocate one of the two existing driveways	TBD	Applicant asking to continue item

TBD	1800 Block of Waring	Traffic Calming	Traffic calming measures requested on Waring between La Salle and San Pablo	TBD	Pending Consultant Review
TBD	San Pablo Avenue between General Jim Moore Blvd and Mescal Street	Traffic Calming	Traffic calming measures requested on San Pablo between General Jim Moore and Mescal Street	TBD	Pending Consultant Review