



AGENDA

CITY OF SEASIDE

CITY COUNCIL/SUCCESSOR

AGENCY TO THE

REDEVELOPMENT AGENCY

SPECIAL MEETING

440 HARCOURT AVE (COUNCIL CHAMBER)

Wednesday, May 31, 2023

6:00 PM

NOTICE: *The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/81936832059>
WEBINAR ID: 819 3683 2059
3. To participate by phone: Please call (669) 900-9128
Enter the meeting ID 819 3683 2059 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the City Council may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

2. ROLL CALL – ESTABLISHMENT OF QUORUM

Ian N. Oglesby	Mayor/Chair
David R. Pacheco	Mayor Pro Tem/Vice Chair
Alexis Garcia-Arrazola	Council/Agency Member
Rita Burks	Council/Agency Member
Alex Miller	Council/Agency Member

3. PLEDGE OF ALLEGIANCE

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments for "Presentations" on this agenda are also taken at this time; comments on specific agenda items are heard under that item. For the public record, please state your name.

6. BUDGET STUDY SESSION

A. RECEIVE A PRESENTATION ON THE DRAFT FISCAL YEAR 2023-2024 OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, FEE SCHEDULE, POSITION CONTROL LIST, SALARY SCHEDULE, INVESTMENT POLICY AND RESERVE AMOUNTS AND PROVIDE DIRECTION TO STAFF AS TO ANY CHANGES TO BE MADE PRIOR TO ADOPTION

7. ADJOURNMENT

Next Regularly Scheduled Meeting:
June 1, 2023
5:00 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:
<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection

during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



CITY OF SEASIDE STAFF REPORT

Item No.: 6.A.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Victor Damiani, Finance Director

DATE: May 31, 2023

SUBJECT: RECEIVE A PRESENTATION ON THE DRAFT FISCAL YEAR 2023-2024 OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, FEE SCHEDULE, POSITION CONTROL LIST, SALARY SCHEDULE, INVESTMENT POLICY AND RESERVE AMOUNTS AND PROVIDE DIRECTION TO STAFF AS TO ANY CHANGES TO BE MADE PRIOR TO ADOPTION

RECOMMENDATION

Receive presentation of the fiscal year 2023-24 draft budget and provide direction to staff as to any changes to be made prior to adoption.

BACKGROUND

The purpose of this item is to give the City Council and the Successor Agency Board the opportunity to receive a presentation and provide direction to staff on the Proposed 2023-2024 City operating budget, capital improvement program, fee schedule, position control list, investment policy, salary schedule, and reserve amounts.

Staff began preparations for the proposed budget in March of 2023, immediately after the fiscal year 2022-23 mid-year budget review. Once further input and direction is received from the City Council, the budget will be revised accordingly. The revised budget will be brought forward to the Council on June 15th, 2023 with the option to adopt it or provide further directions. If necessary, a second revised budget will be presented to the Council at a special meeting, yet to be scheduled, prior to June 30, 2023.

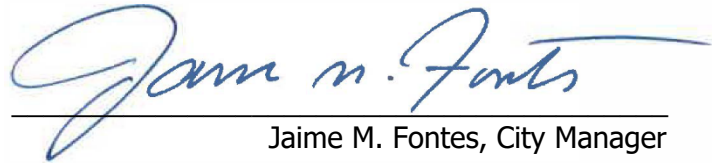
FISCAL IMPACT

To be presented.

ATTACHMENTS

1. Draft Proposed Budget
-

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager

City of SEASIDE



Proposed 2023-2024 Annual Budget



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May 30, 2023

Honorable Mayor and Members of the City Council:

I am pleased to submit to you this Proposed operating and capital budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024. This budget message outlines a balanced budget that addresses the community's immediate service needs, while positioning the City to enhance services and progress.

Economic Conditions

The fiscal year 2023-24 budget has been developed in a somewhat difficult national, state and local economy. After two years of exceptional and unexpected growth, the City's revenue streams have begun to flatten out, while at the same time the City's costs continue to rise. Headwinds that the City continues to monitor and plan for include:

- The nation is currently experiencing high inflation rates. Economists are now split on whether a recession is likely to hit in 2023 or if we will only see a slowdown.
- Expenses are likely to increase (due to inflation as well as increased cost of labor) and revenues are likely to flatten out.
- PERS unfunded liabilities continue to grow.
- Regional bank failures
- Looming deadline for the U.S. Government to raise its debt limit or face possible default.

Within the confines of these conditions, I am pleased to deliver the Council a proposed budget that balances ongoing operating revenues with ongoing operating costs.

Summary of Service Level Changes

The Proposed Budget continues to fund staff and programs designed to enrich the lives of the residents of Seaside, including ongoing park, street, and facility maintenance, parks and recreation programs, police and fire safety programs, a continuation of the new parking enforcement program, and Muni Water billing services. Preventative public works maintenance programs include the ongoing "See, Click, Fix" program, but also plans for a new pot hole repair program. In an effort to make the City's code enforcement more proactive, the City hired a new part time Community Enhancement Specialist. This employee is tasked with driving the City's streets and documenting code violations to the Code Officers for investigation and possible citation. The City rolled out an automated license plate reading system in 2023 and has already found success with this program. The City also plans to roll out a gunshot detection program in

June or July of 2023. Both of these programs are funded for fiscal year 2024. The City is also proud to have spearheaded a regional taskforce with a mission to eliminate the sale and use of illegal fireworks in Seaside and surrounding communities. The taskforce formed in 2023 and expects to continue the mission into 2024 and beyond.

In 2021, the City was awarded a state of California, CalHome grant in the amount of \$1M to be used to fund loans to residents for the purpose of building accessory dwelling units. The program is restricted to low income applicants. Unfortunately, due to staffing turnover the City has been slow to roll this program out. Now, with the hiring of a new Housing Manager, the program is ready to roll out in June of 2023 and continue into fiscal year 2024. City staff in collaboration with the City Council have also begun the process of standing up a Housing non-profit. The non-profit will originally be supported by City funds and City staff. The long term goal will be for the non-profit to stand on its own, with diversified revenue streams and a staff of its own. This will be a long process, but one the City believes will be fruitful in terms of creating affordable housing in the City of Seaside.

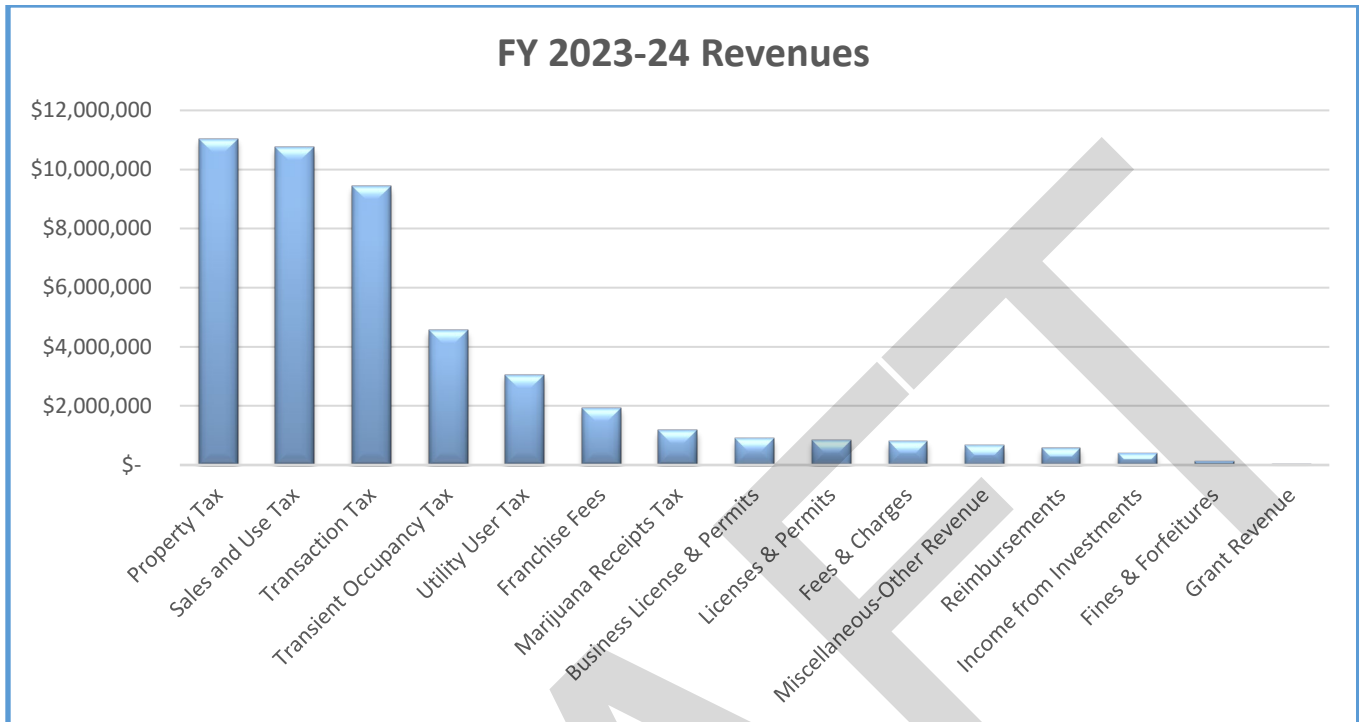
The Proposed Budget includes a Capital Improvement Program (CIP) that will remove the remaining blighted former Fort Ord buildings within Phase 1 of the Campus Town project (\$5M), thus clearing the way for that project to begin. The CIP also includes continued street and sidewalk improvements (\$4.1M), funding multiple park and downtown enhancement projects (\$1.2M), completing necessary maintenance on Fire Station #1 (\$250k) and the purchase of portable office space to be used as a “Fab Lab” (a computer, internet and other technology lab) by the community (\$350k).

These are but a few of the exciting new initiatives that the City is working on. Many more are incorporated into the City’s Strategic Plan, which will be discussed subsequently.

Budget Summary

With \$46.2 million of budgeted operating revenue and \$46.1 million of budgeted operating expenditures (including transfers), the 2023-2024 Proposed General Fund Budget, shows an operating surplus of \$66 thousand. In addition, \$4.2 million of available fund balance has been set aside to pay for the annual Capital Improvement Program (CIP) projects. Despite this spend down of fund balance, the City’s rainy day reserves are fully funded for fiscal year 2023-24.

GENERAL FUND REVENUES



The key revenue sources to the City's General Fund are Sales Tax, Property Tax, Transaction Tax, Transient Occupancy Tax (TOT), and Utility User Tax (UUT). These five revenues account for 84%, or approximately \$38.8 million, of the \$46.2 million in ongoing General Fund revenues. The City continues to move the Seaside Grand Hyatt and the Campus Town development projects forward. Both of these developments have the potential to increase City revenues significantly.

GENERAL FUND EXPENDITURES

Total 2023-2024 proposed general fund operating expenditures (including operating transfers) are \$46.1 million with an additional assignment of \$4.1 million to pay the City's Capital Improvement Program (CIP). The CIP is funded from existing unassigned fund balance. This adopted expenditure level results in a small operating surplus of projected revenues over proposed expenditures in the General Fund in the amount of \$66 thousand. As noted, the 2023-2024 budgeted expenditures reflect each department's effort to improve community service delivery and move Council priorities forward, all while maintaining a balanced budget.

Personnel costs continue to be the City's largest cost at \$34 million or 68% of total costs. While the City added a few critical positions to the proposed position control list this year (Project Manager, Assistant Public Works Director, Public Works Senior Services Manager/City Engineer and Firefighter) staff also proposes budgetary freeze for several positions (Risk Management Technician, Police Deputy Chief, 1 of 2 Senior Civil Engineers, 1 of 2 Building Inspectors, 1 Maintenance Field Supervisor, and 1 Maintenance Worker II).

The freezing of these positions is one of the tools used to balance the budget and on a year over year basis, the position control list is in fact showing a net increase of 1 position. Overall, while the City has made a few reorganizational choices, staffing levels have been held level.

Fiscal Year 2023-24	Actual	Projected Budget as of Q3	Budget
Expenditures By Category:	2022	2023	2024
<u>Personnel Services</u>			
Salaries	15,085,784	18,861,094	20,208,481
Overtime	1,555,438	1,325,658	1,084,500
Health Insurance	2,048,235	2,850,762	2,820,241
Dental/Vision Insurance	127,398	169,598	164,736
Other Benefits	1,925,580	1,872,478	2,578,270
Retirement	5,806,992	7,189,507	6,594,348
Retiree Health Insurance	603,818	602,731	617,468
Total Personnel Services	27,153,244	32,871,828	34,068,044
<u>Non Personnel Services</u>			
Services & Supplies	7,900,306	11,189,869	8,698,572
Internal Service Charge	2,135,415	2,526,484	2,406,017
Debt Service	237,888	503,848	524,002
Capital Outlay	901,620	1,273,816	862,785
Administrative Allocation	(1,331,538)	(1,422,090)	(2,238,401)
Operating Transfers	5,024,669	8,872,812	5,967,951
Total Non- Personnel Services	14,868,360	22,944,739	16,220,926
Total Expenditures	42,021,604	55,816,566	50,288,970

Ongoing in the annual budget review is a Long Term Forecast prepared by the City's Finance Director. The forecast, which serves as a guide to the City's financial future, shows that the City has the opportunity to maintain adequate financial performance over the course of the next five years. In order to do so, the City will have to make challenging choices between alternatives. By making difficult choices, the City can reduce its rate of spending and maintain policy level reserves.

Strategic Plan

On November 21, 2022, the Mayor, City Council, City Manager and the City's entire Executive Management team met with the Community to finalize a strategic plan. The strategic plan model is built to focus the City's efforts on five overarching priorities:

1. Effective, Accessible Governance
2. Vibrant Local Economy
3. Diverse & Inclusive Community
4. Enhanced Physical Infrastructure & Abundant Water Supply
5. Community Safety & Quality of Life

With these five overarching priorities in mind, Executive staff prepared a two year work plan designed to implement strategies to achieve these priorities. The work plan will be updated and further developed on a two year rolling basis. With the strategic plan fully integrated into the annual budget, the budget study session will now serve as an opportunity to review the current work plan, make changes and begin discussions on potential efforts for the following year. Understanding the fiscal commitment to each of the Council's strategic priorities is a powerful tool that has the potential to transform the City's budgeting process and hone the Council's ability to pursue its goals

SEASIDE CITY COUNCIL PRIORITY WORKPLAN - COST SUMMARY FISCAL YEAR 2023-24						
Dept	Effective, Accessible Governance	Vibrant Local Economy	Diverse & Inclusive Community	Enhanced Physical Infrastructure & Abundant Water Supply	Community Safety & Quality of Life	Total
City Manager	\$ 38,912	\$ 63,607	\$ 23,469	\$ -	\$ 19,660	145,648
City Attorney	84,767	-	-	-	-	84,767
City Clerk	69,378	-	-	-	-	69,378
CHED	863,754	417,941	-	-	178,462	1,460,157
Fire Department	2,263,378	-	549,443	-	-	2,812,821
Police Department	2,850,820	-	-	-	-	2,850,820
Human Resources & Risk Management	269,170	-	-	-	-	269,170
Recreation	-	-	159,019	-	126,153	285,172
Public Works/Engineering	55,441	-	-	43,121	-	98,562
Finance Department	95,639	-	-	-	-	95,639
Building and Code Enforcement	283,729	-	-	-	-	283,729
Total	\$ 6,874,989	\$ 481,548	\$ 731,932	\$ 43,121	\$ 324,275	\$ 8,455,864

As may be seen, the City's work plan is heavily weighted towards the first priority, Effective, Accessible Governance. While this is a good starting point, I look forward to working with the Council to direct resources to the other priorities in the coming years.

Community Social Services Funding

The City of Seaside supports and works with many local non-profit organizations with a focus on social welfare and social justice programming. The City also provides social welfare programs “in-house” as City services. The fiscal year 2023-24 budget includes the following funding for social welfare and social justice programs: Community Social Services Grant Program (\$500k) Family and Community Support Division (\$554k) Summer Youth Intern Grant Program (\$50k), CDBG (\$158k), and City Council Community Support (\$80k).

In fiscal year 2022-23 the City donated \$57k from the Mayor’s Youth Fund and is likely to donate a similar amount in fiscal year 2023-24. The City also contributes to various non-profits in the form of fee waivers. In fiscal year 2023-24, the City waived approximately \$121k of fees. Since fees are designed to offset City costs, these may be thought of as a donation even though there is no transfer of cash. Across all programs, the total amount the City is likely to spend on Community Social Services in fiscal year 2023-24 is approximately \$1.5 million.

Closing & Acknowledgement

This document represents the continuation of an extraordinary joint effort from staff, employees and the Council to maintain the lowest costs possible while still providing core services to our community. This approach reflects the City’s continued commitment for future fiscal sustainability and is in keeping with stated City Council policies, the 2023 Strategic Plan and the fiscal realities, as we understand them. The City will need to hold costs down in the next few years including operating costs, non-profit donations and capital project funding, or risk cutting into our rainy day reserves. The City is certainly up to the challenge.

The proposed budget has been developed and assembled by the City’s budget team under the direction of Mr. Victor Damiani, Finance Director, with assistance from Ms. Jessica Riley, Assistant Finance Director, and Juan Carlos Amaya-Hernandez, Financial Analyst. I would also like to thank the entire executive team for their assistance in helping us to reach our fiscal goals of a balanced budget. Thank you all for a job well done.



Jaime M. Fontes
City Manager

Sincerely,

RESOLUTION NO. 22-XX and 22-XX SA

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE
AND THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
SEASIDE**

**ADOPTING THE ANNUAL OPERATING BUDGET, OTHER FUNDS BUDGETS, THE
CAPITAL OUTLAY BUDGET, THE CAPITAL IMPROVEMENT BUDGET AND FIVE YEAR
PLAN, THE FEE SCHEDULE, THE POSITION CONTROL LIST AND SALARY SCHEDULE,
THE ANNUAL APPROPRIATIONS LIMIT, AND THE RESERVE BALANCES OF THE CITY
OF SEASIDE FOR THE FISCAL YEAR 2022-2023 AND AUTHORIZING ACTIONS AS
NECESSARY FOR BUDGET IMPLEMENTATION**

RESOLUTION PLACE HOLDER

RESOLUTION PLACE HOLDER

RESOLUTION PLACE HOLDER



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INTRODUCTION

VISION STATEMENT

Seaside is a vibrant, proudly diverse, energetic and safe community, with extraordinary natural beauty, quality of life and economic opportunities.



City Officials

CITY COUNCIL

Ian N. Oglesby, Mayor
David Pacheco, Mayor Pro-Tem
Alexis Garcia-Arrazola
Rita Burks
Alex Miller

City Manager
Jaime Fontes

City Attorney
Sheri Damon

Assistant City Manager..... Ashley Collick
City Clerk.....Dominique Davis
Finance Director Victor Damiani
Human Resources Director/Risk Manager..... Vacant
Police Chief Nick Borges
Fire Chief.....Mary Gutierrez
Recreation Services DirectorDan Meewis
Public Works Director/City Engineer Nisha Patel
Chief Building Official.....David Little



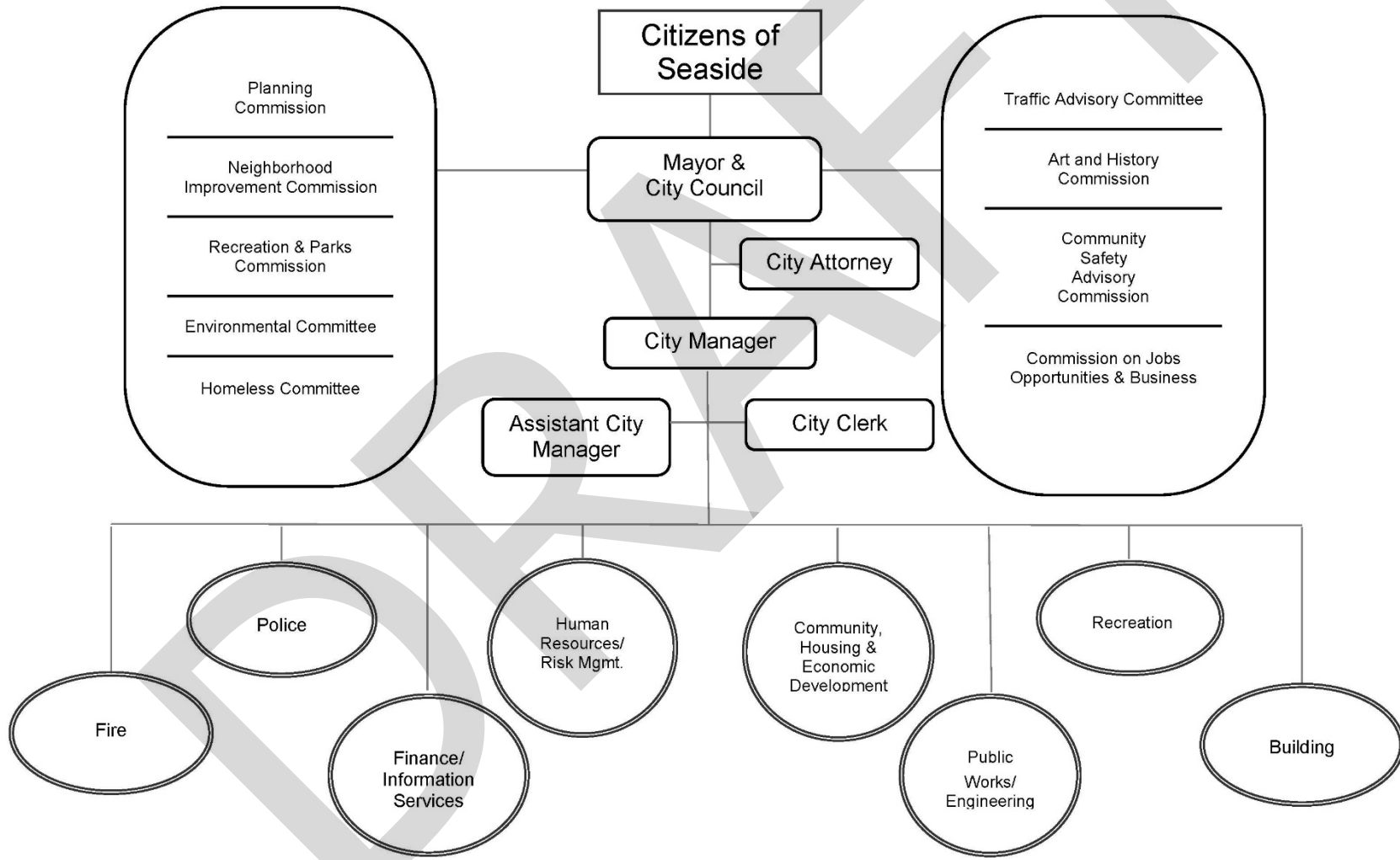
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MISSION STATEMENT

Include Innovate Inspire



City of Seaside Organizational Chart



CITY OF SEASIDE PROFILE



HISTORY & CITY GEOGRAPHY

Seaside is a city in Monterey County, California, United States, with a population of 32,121 according to 2021 California Department of Finance data. The City of Seaside is a general-law City incorporated on October 13, 1954. Seaside is located on Monterey Bay at an elevation of 33 feet. The elevation in Seaside increases to the east, affording views of the Monterey Bay from multiple areas within the City. Seaside is known for its views of the bay from streets, private property and the golf courses.

The climate is a cool Mediterranean type, strongly influenced by the prevailing winds from the west/northwest, which blow over the Pacific Coast's cool ocean currents. At the nearest National Weather Service Climate Station, the coldest month is January, with an average daily high of 59.9 °F; the warmest month is September, with an average daily high of 72 °F.

Seaside is the home of California State University, Monterey Bay (CSUMB) and the Monterey College of Law, which are located on the site of the former Fort Ord military base. It is also home to the Bayonet and Black Horse golf courses also once part of the Fort Ord military base, now open to the public, and host to PGA Tour events, including the 45th PGA Professional National Championship in 2012, the 26th Senior PGA Professional National Championship in 2015 and the 51st PGA Professional National Championship in 2018.

The City works with the Monterey County Convention & Visitors Bureau and the Seaside-Sand City Chamber of Commerce and other agencies to encourage the expansion of businesses that generate local revenues and employment opportunities. The City also works with these organizations to develop and market Seaside as a tourist destination.

CITY AUTHORITY

Seaside is a general law city under California state law and its rights, powers, privileges, authority, and functions are established through the State constitution. These statutory rights include the power to: sue and be sued; purchase, receive by gift or bequest and hold land, make contracts and purchases and hold personal property necessary to the exercise of its powers; manage, sell, lease, or otherwise dispose of its property as the interest of its inhabitants require; levy and collect taxes authorized by law and exercise such other and further powers as may be especially conferred by law or as may be necessarily implied from those expressed.

CITY COUNCIL

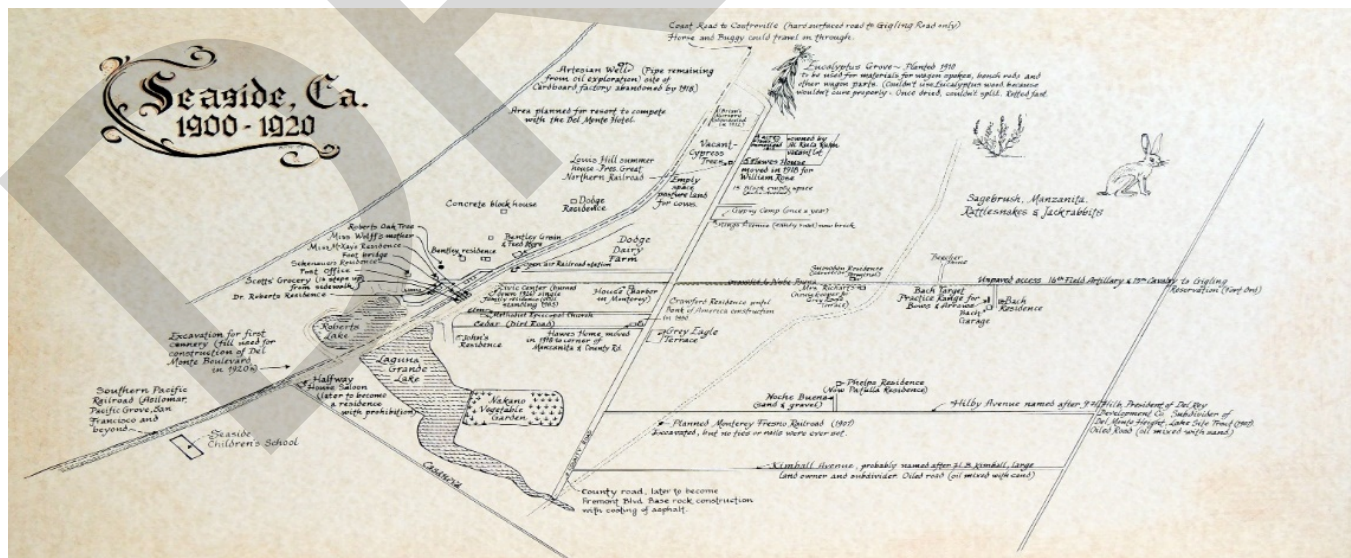
Members of the Seaside City Council are elected by the voters every two years in a general election in November of even-numbered years. The Mayor serves 2-year terms and the four members of the City Council have rotating 4-year terms; every two years, two members of the City Council are also selected by the voters through a general election. Seaside elected officials do not have term limits. The Council sets policy and exercises the legislative authority of the City. The Council holds meetings on the first and third Thursdays of each month and at such other times as necessary.

ADMINISTRATION AND MANAGEMENT

Seaside operates under the Council-Manager form of government. The City Council appoints the City Manager who appoints other City staff and is charged with overseeing the City's daily operations. Several boards, commissions, and committees assist the City Council and administration in carrying out various aspects and functions of city government.

CITY SERVICES

The City provides municipal services including police and fire protection, community and economic development, planning, building and code enforcement, recreation, parks and street maintenance, water service to part of the City, and general City administration. Gas and electricity are provided by Pacific Gas & Electric; water services are provided by the City, California American Water, and Marina Coast Water District; sewer services are provided by Seaside County Sanitation District, Marina Coast Water District, and Monterey Regional Water Pollution Control Agency.



USER'S GUIDE TO THE BUDGET

The functions of local government stem from three levels of policy direction: federal, state and local. Within this intergovernmental system, local government is responsible for providing basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while addressing the expectations and values of its citizens. For local governments, the primary tool used to coordinate the provision of governmental services and to provide legal authorization for the expenditure of funds is the annual budget. A local government budget is a financial plan that matches existing resources with the needs of the community.

The City of Seaside's budget is developed and adopted by the City Council and provides Seaside residents and City staff with a plan for implementation of the services, goals and objectives specified by the City Council. The budget of the Seaside County Sanitation District (District) has been included in the presented budget. Although it is a legally separate entity, the Seaside County Sanitation District is included because the district's operations are managed by City staff.

The Operating Budget is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The Five-Year Capital Improvement Program (CIP) and Capital Projects Budget provide citizens and City officials with detailed information about capital projects that are planned for near- or mid-term implementation.

This budget outlines the many municipal services, programs and projects provided by the City of Seaside over the course of the fiscal year. It identifies revenue projections and specific expenditures necessary to deliver services to the community. The budget is intended to provide transparency to City residents about programs and services as well as the policies underlying the City Council's spending decisions.

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) awards a Distinguished Budget Presentation Award to a select few cities each year. Achievement of the award reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the City must satisfy nationally-recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- **A Policy Document** – to describe financial and operating policies, goals, and priorities for the organization.
- **A Financial Plan** – to provide revenue and expenditure information by fund, department, division, and category.
- **An Operations Guide** – to describe activities and objectives for the fiscal year.
- **A Communications Tool** – to provide information on budgetary trends, planning processes, and integration of the operating and capital budgets.

The City's Finance Staff is honored to have won this prestigious award for the second time with the Fiscal Year 2022-23 Budget document:



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Seaside
California**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

BUDGET ORGANIZATION

The FY 2023/24 Budget includes seven basic sections as follows:

1. **Introduction.** Includes the City's Vision Statement, The City's Mission Statement, a directory of elected and appointed City officials, this Users' Guide, a Citywide organization chart, an profile of the City of Seaside, a definition of the funds included in the financial reporting model of the City, and the City's budget guidelines and fiscal policies. This section provides the reader with the policies and documents that guide the City's financial practices.
2. **Summary.** Includes a comprehensive overview of fund balance projections (Fund Analysis) and individual summaries of revenues and expenditures for All Funds and the General Fund. The fund analysis table also demonstrates the relationship between the City's various funds and its operating departments. Also included is a summary of all interfund transfers and the City's Gann Appropriations Limit.
3. **Departmental Detail.** Presents detailed information on the City's operating departments, governmental funds, internal service funds, enterprise funds, custodial and agency funds. City departments may manage both general fund departments as well as other non-general fund departments. For example the City Water fund budget may be found in the Public Works department and the Management Information Systems budget may be found in the Finance department.

Additional information about services provided by the City is included in each departmental section. Department summary information includes a departmental services description, summaries of strategic goals, a comparison of the total adopted budget to the prior fiscal year, and a summary of the revenue sources used to fund the department's work. More specific information about the current year appropriations is provided in the budget detail section.

4. **Other Funds.** Several sections of the budget provide additional information on funds other than the general fund, including; Enterprise funds, special revenue and grant funds, internal service funds and debt service funds.
5. **Capital Improvement Program (CIP) and Capital Projects Budget.** The Multi-Year CIP includes descriptions of individual projects and details the acquisition, construction or rehabilitation of major capital facilities and infrastructure. The Capital Projects Budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years.
6. **Master Fee Schedule.** Provides a comprehensive listing of each of the City's fees. The schedule shows the current year fee amounts as well as the previous year fee amounts for reference.
7. **Statistics and other Schedules.** Presents historical information for the past 10 years regarding the City's finances, operations, constituents and the local economy. Also included is a list of all city personnel positions and the city's most up to date salary schedule.
8. **Glossary.** A list of specialized words and acronyms used in the budget document and their definitions.

BUDGET PROCESS & ADOPTION

The City develops an annual budget according to legal and policy direction which includes:

- Prepare a budget for all funds of the City.
- Adopt a budget that is balanced as to resources and appropriations.
- Adopt a budget that does not exceed State constitutional limits.
- Adopt a budget prior to the beginning of the fiscal year in which it is to take effect.
- Allow for adjustments to the budget with proper approvals.
- Strive to maintain reserves in accordance with established Council policies.
- Utilize encumbrances of appropriations as a budgetary control technique.
- Adopt the budget through City Council resolutions.
- Exercise budgetary controls at the department level.

The City of Seaside operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department under the supervision of the City Manager. Copies of the preliminary budget are made available to the general public prior to the City Council's budget study session. After providing opportunities for public review and discussion at the budget study session(s), the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by City Council resolution.

2023-2024 Budget Process: The Adopted Budget for the 2023-2024 Fiscal Year for the City of Seaside is based on the City Council's direction to focus resources on the City's Vision Statement through accomplishment of the current strategic direction.

In February, staff began a mid-year review of the 2022-2023 Budget for presentation to City Council. The presentation was made on March 2, 2023.

Schedule for Development of the FY 2023-24 Budget:	
Activity	Deadline
Finance Provides Initial revenue forecasts to CM	3/9/2023
Finance provides payroll cost projections	3/9/2023
Finance Provides Budget Spreadsheets to Departments as well as instructions re: Narratives & Appropriation requests	3/13/2023
Finance requests updates to Fee Schedule from Departments	3/29/2023
Depts submit proposed departmental expense budgets and narratives to finance (including special revenue, grants and capital projects)	4/3/2023
CM, HR & Finance meet with all Depts; review appropriations requests, department summaries and staffing	4/10/2023 thru 4/14/2023
Finance posts revised budget worksheets in budget folder for review by Depts.; Report any discrepancies to	4/18/2023
Finance reviews total revenues vs Expenditures with CM - tweak as necessary - Finalize #s for document	4/25/2023
Department Narratives & Org Charts Due	4/28/2023
Internal review/quality control/draft budget document	4/25/2023 thru 5/16/2023
Finalize draft budget document	5/17/2023
CM completes budget transmittal letter	5/18/2023
Finance distributes proposed budget	5/22/2023
City Council budget review and direction (study session) 5pm to 9pm	5/30/2023 & 5/31/2023
Finance distributes revised budget	6/9/2023
Present Draft Budget to Council (consideration of adoption)	6/15/2023
Finance distributes revised budget (if needed)	6/22/2023
Present Final Budget to Council (consideration of adoption)(if needed)(special meeting)	6/29/2023

In March, each department was provided information on the prior year actuals, the 2022-2023 Adopted and Amended Budget amounts, and current expenditures to date. The departments reviewed their expenditures in prior years, their current expenditure levels, and their direction for the upcoming year. Based on this strategy, the departments prepared and submitted their draft budgets to the Finance Department and City Manager for compilation. The Human Resources Department provided information on recruitment for vacant positions, negotiated increases to salaries, and benefit costing information that was incorporated into the personnel budgeted cost.

The Finance Department prepared revenue estimates using a variety of projection techniques, i.e. prior year collections, economic trend analysis, knowledge of program changes, etc. Additionally the Finance department partners with revenue forecasting experts to assist with projections. Using the revenue estimates and the departments' draft appropriations, the Finance Department assembled a draft of the budget for review by the City Manager. The Draft Budget was finalized after this review

The 2023-2024 Draft Budget was presented to the City Council on May 30th & May 31st, 2023 for initial review, discussion and direction. The Draft Budget was then updated according to Council direction and presented again to the City Council on June 15, 2023 for consideration of adoption.

BASIS OF ACCOUNTING AND FUND DEFINITIONS

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service and Capital Projects Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

To demonstrate fiscal accountability, various funds are established in accordance with objectives of special regulations, restrictions, and/or limitations. Each fund is considered a separate accounting entity with a self-balancing set of accounts. The funds that are used in the financial reporting model for the City of Seaside are as follows:

The **General Fund** is the City's primary operating fund. It is used to account for resources traditionally associated with general government activities which are not required (legally or by sound fiscal management) to be accounted for in another fund.

Special Revenue Funds are used to account for revenues that are legally restricted for a particular purpose. The City has several Special Revenue Funds including Supplemental Law Enforcement, Asset Forfeiture, FORA Blight Removal, Gas Taxes and Measure X. Special Revenue Funds are also used to account for grants obtained to fund City projects and activities.

Capital Project Funds are used to account for financial resources to be used for construction or acquisition of fixed assets, such as buildings, equipment, or roads.

Debt Service Funds are used to account for the repayment of debt.

Internal Service Funds are used by the City to account for the financing of goods and services provided by one department to other departments within a government organization on a cost-reimbursement basis. They are set up to take advantage of economies of scale, to avoid duplication of effort, and to accurately identify costs of specific governmental services. The City utilizes three Internal Service Funds: Equipment Maintenance, Self-Insurance and Management Information Systems.

Enterprise Funds are used to account for operations that are supported by a fee charged to external users for services, similar to a private business. The City has two Enterprise Funds: the Water fund and the Golf fund.

Component Unit Funds are used to account for legally separate organizations for which the City is financially accountable or other organizations whose nature and significant relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The City reclassified the Seaside County Sanitation District in Fiscal Year 2021-22 from a component unit to a custodial fund.

Private-Purpose Trust Funds Private-purpose trust funds are used to report trust arrangements, other than pension and investment trusts, under which principal and income benefit individuals, private organizations, or other governments. The resources held under this type of fund are not available to support the government's own programs. The City has one private purpose trust fund: the Successor Agency. The Successor Agency operates under auspices of the legislatively formed Oversight Board comprised of representatives of local agencies that serve the redevelopment project area. The sole purpose of this fund is to retire debt of the former redevelopment agency.

Custodial Funds account for resources held by the City in a custodial capacity for other governments, private organizations, or individuals. The resources held under this type of fund are not available to support the government's own programs. The City reclassified the Seaside County Sanitation District in Fiscal Year 2021-22 from a component unit to a custodial fund. Although it is a legally separate entity, the Seaside County Sanitation District's operations are managed by City staff.

COST ALLOCATION PLAN AND INDIRECT CHARGES

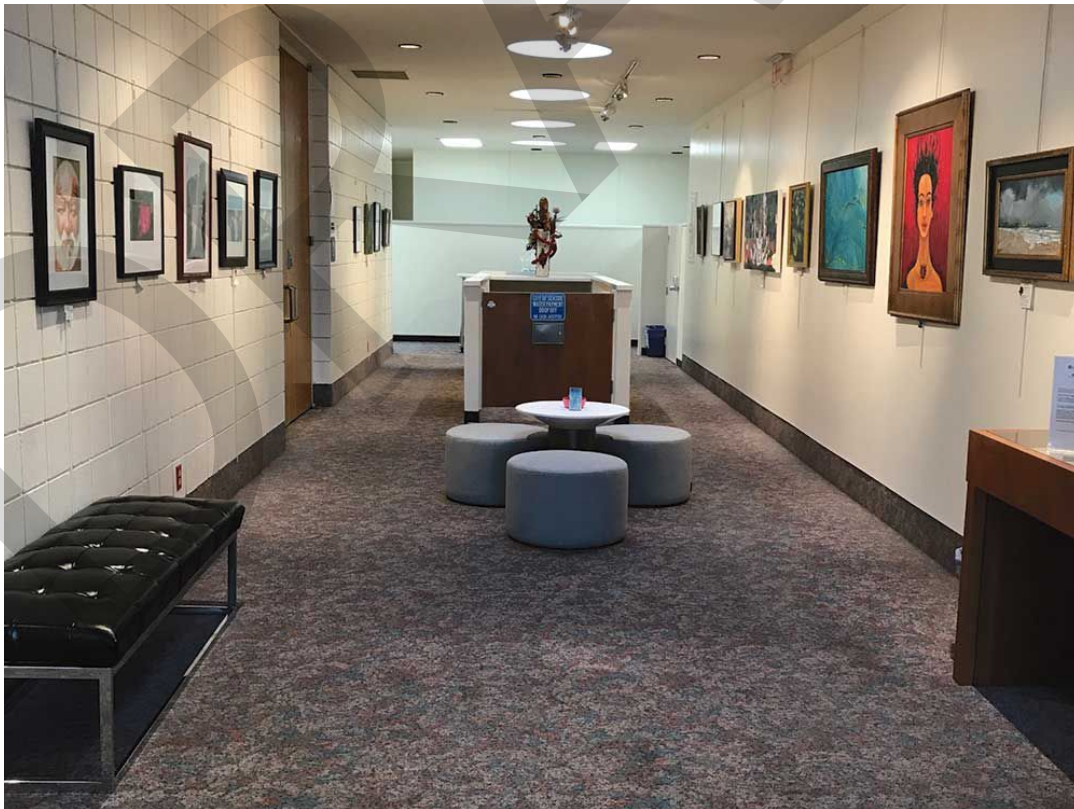
Costs of the City's central service departments are allocated through the City's Cost Allocation Plan (CAP). The CAP allocates costs that originate in one department but benefit one or more other departments. By way of example; the City Clerk Department performs the function of "Records Management" which benefits multiple other departments within the City organization. The costs associated with "Records Management" are allocated from the City Clerk Department to the multiple other departments that benefit from the service.

The City employs a multi-step process for distributing the indirect costs of central service departments and the City's Internal Service Funds to various departments and funds. A double step-down allocation methodology is used to distribute costs among central services and to programs that receive benefits. The double step-down method initially requires a sequential ordering of central service departments. Department indirect cost allocations are then made in the order elected to all benefiting programs, including cross allocations to other central services. The CAP is prepared using costs from the previous fiscal year. This results in a timing "disconnect" between the costs being allocated and the budgeted costs in each respective department. The benefit of this system, however, is that the cost allocation plan is not required to be "trued up" to actual costs at the end of the budget year – as would be required if the CAP were developed on a budgeted cost basis.

The City's Cost Allocation Plan is prepared by an outside consultant and is available upon request from the City's Finance department.

CONCLUSION

Financial forecasting is, at best, an inexact science. Many experts and studies offer varied opinions and forecasts, each completely logical and reasonable. Staff has developed revenue and expenditure estimates based on trends and forecasts available as of April and May of 2023. These estimates take into account what has happened in the local economy, current revenue and expenditure experiences, and, to the extent possible, what is projected to happen over the next 14 months.





BUDGET GUIDELINES & FISCAL POLICIES

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICY

The City of Seaside receives an independent audit annually and maintains an internal audit capacity. The City prepares an ACFR (Annual Comprehensive Financial Report) and all other annual financial reports in compliance with Generally Accepted Accounting Procedures (GAAP), as outlined by the Governmental Accounting Standards Board (GASB). The City maintains a strong system of internal controls, which has resulted in an unqualified audit opinion for many years.

RESERVE POLICY

The City Council has established three general fund reserve policies as listed below:

Capital Reserve: The general fund capital reserve is to be used to fund capital purchases or projects. This reserve is funded by the City Council setting aside funds to be deposited into this

reserve. This fund is to have a year-end balance of not less than five percent of operating expenditures.

Special Reserve: The general fund special reserve is established to be used for extraordinary items that may arise from time to time. This reserve is funded by the City Council setting aside funds to be deposited into this reserve. This fund is to have a year-end balance of not less than ten percent of operating expenditures.

Emergency Reserve: The general fund emergency/contingency reserve is to be maintained to have a year-end minimum balance of not less than fifteen percent of any given year's general fund operating expenditures. This reserve is to be used for non-budgeted emergencies that may occur, including weather emergencies, economic emergencies, equipment breakdown emergencies, and other unforeseen emergencies.

BUDGET POLICIES, INCLUDING BALANCED BUDGET POLICY:

- The City's policy is to adopt a balanced budget, which means that planned expenditures do not exceed planned funds available. Available funds may include the use of fund balances on hand, provided that in the case of the General Fund, the available fund balance does not drop below the reserve levels required by the City Council Reserve policy detailed above.
- The City will set fees and user charges for enterprise fund activities at a level that fully supports the total direct and indirect program costs.
- The City will establish fees for service based upon an awareness of the total direct and indirect costs of offering the service. It is recognized that certain services may be subsidized by general taxes as determined by the City Council.
- The identification of funding sources will be required for new or expanded programs.
- The City will provide for maintenance and replacement of fixed assets and equipment, as appropriate.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).
- The City shall maintain budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual budget approved by the City Council. The legal level of budgetary control (i.e. the level at which expenditures cannot exceed the budgeted amount) is established at the fund and department level. The Adopted Budget may be adjusted from time to time during the fiscal year as needed to accomplish the goals of the City Council. Adjustments within a department that do not impact the total departmental budget may be proposed by the Department Head and approved by the City Manager and Finance Director. Budget adjustments that will impact the departmental total require City Council approval.
- Outstanding encumbrances at prior fiscal year-end will automatically be carried over to current year's budgets. Unspent appropriations that are authorized and funded by grant revenues from prior fiscal year will automatically be carried over to current year's budget. Incomplete multiple year project balances will be automatically carried over to the current

year's budget. All other appropriations are subject to review and approval by the City Council with each successive budget and are not considered automatically recurring.

- The Finance Department will prepare a quarterly budget report including actual expenditures and encumbrances for distribution to the City Council, City Manager, and Department Heads to facilitate monitoring of the budget. The proposed budget document will serve as the third quarter budget report.
- The City's General, Special Revenue, Capital Project and Trust Funds are budgeted and accounted for using the modified accrual basis of accounting. The revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are accrued when collected within 90 days following year-end. Other revenues that are accrued include sales taxes, transaction taxes, utility users and transient occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenue. Expenditures are generally recognized when the liability is incurred, except that interest and principal on general long-term obligations are recognized when due. Enterprise and Internal Service Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when earned, and their expenses are recognized when incurred.
- The draft and adopted Budget will be presented in a form which is sufficient to allow the City Council to determine and review:
 - Provision of City Council priorities;
 - Projected revenues by major category;
 - Operating expenditures by department or program, and by fund;
 - Staffing by department;
 - Service levels;
 - Statements of objectives and accomplishments;
 - Recommendations for policy changes;
 - Capital improvement appropriations by project.
- The draft and adopted Budget will provide a comparison with the preceding year's actual results and current year's projected results for each category of revenue and expenditure shown in the budget. Descriptions of service levels to be provided under the draft and adopted Budget will be included along with statements of services reduced or eliminated and services improved or added, as compared to the current year.
- Cost allocations will be made for internal service charges as follows: Equipment Maintenance is allocated based on the number of vehicles a department uses. Weight is added according to age and type of vehicle. Management Information Services is allocated based on the number of user accounts a department uses. Insurance is allocated based on the department budget. Administrative charges are allocated to activities based on the City's annually prepared Cost Allocation Plan.

STREET REPAIR FUNDING POLICY:

Each year, at the mid-year budget review a projected year-end operating surplus or deficit will be calculated for the City's general fund. Twenty five percent (25%) of any projected surplus will be committed to the following year's pavement rehabilitation project. This amount will be in addition to any Maintenance of Effort (MOE) imposed upon the City by any outside agency.

GANN APPROPRIATIONS LIMIT (PROPOSITION 4) POLICY:

In 1980, the State Legislature added Section 9710 to the Government Code requiring each local jurisdiction to establish, by resolution, an annual appropriations limit. Informally known as Proposition 4, or the “Gann Initiative”, it restricts the total amount of appropriations allowed in any given fiscal year from the “proceeds of taxes.” The Code was modified by two subsequent initiatives in 1988 and in 1990. Proposition 98 established the return of tax revenues in excess of the limit, with limited exceptions, to the taxpayers within two years by refund or reduction in tax rates unless extensions of the limit are approved by majority popular vote. Proposition 111 allowed new adjustment formulas for the required appropriation limit, that are more responsive to local growth issues. The proposition also now requires an annual review of the limit calculations, i.e. reviewed by the independent auditor in conjunction with the annual financial audit. The City monitors the Limit. Staff reviews calculation methodology and alternative factors each year.

STAFFING POLICY:

The number of staff City-wide may not exceed the number of positions detailed in the Position Control list. The City Manager may, however, opt to fill certain positions at a lower classification than designated in the position control list, when deemed strategically advantageous. The Position Control list may be found in a later section of this budget document and is approved by the City Council at the time of budget adoption. Staff levels are continuously reviewed to identify over/understaffing so that appropriate changes may be requested either during the annual budget process or during the mid-year review.

PERFORMANCE MEASURES POLICY:

The budget document has been formatted to detail the operational goals, objectives and performance measurements of each department. The goal of the organization is to establish a comprehensive reporting system which will give the public, the City Council, and the City staff the ability to evaluate the level and value of service provided to the community.

CAPITAL IMPROVEMENT PROGRAM POLICY:

The budget document has been formatted to include a section on the City’s Five-Year Capital Improvement Program (CIP). This program provides a multi-year plan for capital improvements which is updated annually to ensure compliance with the program. Capital Projects in the CIP should have a project cost of at least \$50,000.00 and a project duration of more than one year. Capital projects with a projected cost of less than \$50,000.00 and a duration of less than one year are budgeted in the appropriate departmental operating budget and are considered part of the operating budget even though they may be capitalized for accounting purposes.

CASH MANAGEMENT AND INVESTMENT POLICY:

In accordance with Government Code Sections 53601 through 53659, the City of Seaside annually reviews and approves the Investment Policy. The policy identifies the rules and procedures that apply to investment instruments that may be used to invest idle cash. It is

important to note that the City does not invest in high risk investments such as derivatives and reverse purchase agreements. All investments are made within the parameters of the Government Code and the City of Seaside Investment Policy.

DEBT POLICY:

In accordance with SB 1029, the City has adopted a Debt Policy. The policy states the purposes for which debt proceeds may be used, the types of debt that may be issued, the relationship of the debt to, and integration with, the capital improvement program or budget, the policy goals related to the City's planning goals and objectives, and the internal control procedures implemented to ensure the proceeds of a proposed debt issuance will be directed to the intended use.





FUND ANALYSIS

FUND ANALYSIS

CITY OF SEASIDE
FUND BALANCE ANALYSIS
FISCAL YEAR 2023-2024 BUDGET

Fund #	Fund Name	Fund Type	Managing Department	Beginning Balance July 1, 2022	Estimated June 30, 2023 Fund Balance	2023/24 Budgeted Revenues	2023/24 Net Transfers	2023/24 Budgeted Expenditures	Estimated June 30, 2024 Fund Balance
Governmental Funds									
100	General Fund	General Fund	All	\$ 44,304,380	\$ 34,414,455	\$ 46,194,122	\$ (5,967,951)	\$ 44,321,019	\$ 30,319,607
246-297	Housing	Special Revenue	Community, Housing & Economic Development	7,204,437	7,251,191	802,814	402,959	1,141,331	7,315,633
271	Stormwater	Special Revenue	Public Works & Engineering	(18,773)	(33,374)	259,943	1,577,844	1,615,754	188,658
329	FORA Bond	Special Revenue	Public Works & Engineering	6,149,113	5,144,685	-	-	5,110,584	34,101
357	Measure X Debt Service	Debt Service	Finance	1,236,422	667,015	741	641,450	641,670	667,536
103	Laguna Grande Project	Special Revenue	Public Works & Engineering	(5,369)	-	-	-	-	-
113	POMA	Special Revenue	Public Works & Engineering	557,105	509,664	960,533	-	1,369,555	100,642
200	CDBG	Special Revenue	Community, Housing & Economic Development	379,927	38,645	453,646	(250,000)	237,946	4,344
210	Streets, Gas Tax Fund	Special Revenue	Public Works & Engineering	(31,615)	(805,686)	4,071,341	(1,035,000)	2,223,946	6,707
211	Transportation Safety & Investment	Special Revenue	Public Works & Engineering	1,871,557	981,844	1,329,480	(1,556,450)	5,345	749,529
212	Transportation Capital Projects	Special Revenue	Public Works & Engineering	(41,316)	931,529	-	4,135,734	4,135,734	931,529
214	SB1-RMRA	Special Revenue	Police/Fire	1,582,957	2,342,934	808,550	(800,000)	-	2,351,484
220	Proposition 172	Special Revenue	Police/Fire	52,574	114,657	160,709	-	6,713	268,653
2xx	Public Safety	Special Revenue	Police/Fire	260,146	242,152	66,182	-	131,037	177,297
221	Supplemental Law Enforcement	Special Revenue	Police	287,018	192,827	148,019	-	-	340,846
106;231	SAFER FEMA Grant	Special Revenue	Police/Fire	(165,174)	(167,226)	-	-	-	(167,226)
251- 257	Community Services	Special Revenue	Recreation	176,196	194,140	20,256	27,699	57,699	184,397
261	Impact Fees	Special Revenue	Finance	837,014	157,014	-	-	-	157,014
262	Disability Access	Special Revenue	Finance	3,415	3,415	-	-	-	3,415
291	PEG Access	Special Revenue	Finance	8,199	10,199	50,000	-	50,000	10,199
332-335	FORA Non-Bond	Special Revenue	Public Works & Engineering	3,234,546	2,855,227	252,599	-	2,809,095	298,731
304-348	General Capital Projects	Capital Projects	Public Works & Engineering	538,184	111,334	-	2,505,295	2,366,346	250,283
602	Recreation Endowment	Special Revenue	Recreation	212,920	163,980	1,325	(57,699)	-	107,607

CITY OF SEASIDE
FUND BALANCE ANALYSIS
FISCAL YEAR 2023-2024 BUDGET

Fund #	Fund Name	Fund Type	Managing Department	Beginning Balance July 1, 2022	Estimated June 30, 2023 Fund Balance	2023/24 Budgeted Revenues	2023/24 Net Transfers	2023/24 Budgeted Expenditures	Estimated June 30, 2024 Fund Balance
Governmental Funds (continued)									
997	Housing Settlement	Special Revenue	Community, Housing & Economic Development	1,170,590	1,175,175	5,731	-	-	1,180,906
355	Pension Obligation Bond	Debt Service	Finance	15,119	17,298	765,575	-	761,267	21,606
356	Cutino Park Debt Service	Debt Service	Finance	1,028,710	16,595	146	376,119	376,360	16,500
Subtotal Governmental Funds:				\$ 70,848,282	\$ 56,529,689	\$ 56,351,712	\$ -	\$ 67,361,402	\$ 45,519,997

***Internal Service Funds:**

501	Equipment Maintenance	Internal Service	Public Works & Engineering	\$ 281,249	\$ 116,517	\$ 1,055,042	\$ -	\$ 962,795	\$ 208,764
502	Self Insurance	Internal Service	Human Resources & Risk Management	788,939	923,276	3,893,470	-	3,754,088	1,062,658
503	Management Information Systems	Internal Service	Finance	353,496	362,606	633,135	-	799,549	196,192
Subtotal Internal Service Funds:				\$ 1,423,684	\$ 1,402,399	\$ 5,581,648	\$ -	\$ 5,516,432	\$ 1,467,615

***Enterprise Funds:**

401	Seaside Municipal Water System	Enterprise	Public Works & Engineering	\$ 340,979	\$ 274,087	\$ 1,260,316	\$ -	\$ 1,528,721	\$ 5,683
354-405	Golf Course Enterprise	Enterprise	Finance	(157,229)	(173,328)	334,559	-	357,055	(195,823)
Subtotal Enterprise Funds:				\$ 183,750	\$ 100,760	\$ 1,594,875	\$ -	\$ 1,885,775	\$ (190,140)

Private Purpose Trust Funds:

951-954	**Sanitation District	Custodial	Public Works & Engineering	\$ 3,004,534	\$ 3,691,131	\$ 2,870,990	\$ -	\$ 2,593,596	\$ 3,968,524
961-973	Successor Agency Funds	Trust	Finance	13,494,797	13,551,462	6,865	-	224,092	13,334,236
Subtotal Component Unit & Trust Funds:				\$ 16,499,331	\$ 17,242,593	\$ 2,877,855	\$ -	\$ 2,817,688	\$ 17,302,761

City-wide Total

\$ 88,955,047	\$ 75,275,441	\$ 66,406,090	\$ -	\$ 77,581,297	\$ 64,100,232
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* Internal Service & Enterprise Fund balances equate to Unrestricted Net Position

** Sanitation District balances equate to Unrestricted Net Position less Capital Assets



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BUDGET SUMMARY –ALL FUNDS

BUDGET BACKGROUND

On March 2, 2023, The City's annual mid-year budget review was presented to the City Council. At the meeting, the Council was informed of a likely FY 2022-23 budget surplus. That night Council approved multiple budget amendments including various professional services, capital outlay, contributions to community groups and supplies and services. Total budget amendments resulting from the mid-year budget review totaled \$2.7M. Additionally, the Council approved a new Street Repair funding policy, which has been included in the policies section of this budget.

Immediately following the mid-year review, staff began work on the fiscal year 2023-24 budget preparation. The process began in early March and culminated with a draft budget presented to the City Council at a special meeting on May 30 and May 31, 2023. Staff anticipates receiving direction from the City Council at the first budget meeting and then plans to bring a revised budget to the next regularly scheduled City Council meeting on June 15, 2023. Staff may receive further input and direction from Council at that meeting or Council may adopt the budget on that night. If further direction is given, staff will present a revised budget accordingly for adoption at a special meeting on June 29, 2023.

OVERVIEW

The City of Seaside has a combined annual budgeted appropriations request for FY 2023-24 of \$87.3M. This amount includes appropriations from all funds (\$77.6) and transfers (\$9.7M). Combined appropriations and transfers for FY 2023-24 are \$2.7M less than projected for FY 2022-23.

The City's appropriations budget includes the General Fund, Water & Golf Enterprise Funds, as well as Special Revenue Funds, Grant Funds, Debt Service and Capital Project funds. Core city services such as police, fire, community development, recreation and parks are budgeted in the General Fund and are supported primarily by sales tax, property tax, transient occupancy tax (TOT) and charges for services rendered. The City's Water and Golf Enterprise funds are supported by user fee revenues, which are charged for services provided to the City's residents. Activities supported by funds received by the City that are restricted in their use are included in Special Revenue Funds and Grant Funds. Construction activities associated with capital projects are accounted for in Capital Project Funds.

Included in the \$87.3M total annual budget amount are the City's Internal Service Funds. These expenditures are found in the budget twice, because the revenue to the Internal Service Funds is a budgeted expenditure in the City's other funds.

Included in the \$87.3M total annual appropriations budget amount is the City's Custodial Fund (Seaside County Sanitation District). Although the district is a separate entity from the City, the district budget is included in the budget document because City staff manage the district's operations.

Private Purpose Trust Funds are used to account for resources that a government holds as a trustee or agent on behalf of an outside party and therefore cannot be used to support the government's own programs. The City has one private purpose trust fund: Successor Agency to Seaside Redevelopment Agency.

Throughout the budget document, reference is made to interfund transfers. An interfund transfer is a transfer of funds from one City fund to another City fund. These transfers appear as a resource in the fund receiving the transfer and as an appropriation in the fund that is sending the transfer. While this results in the revenue and expenditure being “double counted” in the annual budget at the “all funds level”, this presentation is necessary to provide a transparent picture of actual expenditures for both the funding and receiving funds.

When Internal Service Funds, the Custodial Fund, Private Purpose Trust Fund, and transfers between funds are excluded from the total, the adjusted total Annual Appropriations Budget amounts to \$69.3M.

CHANGES IN OBLIGATIONS & INTERFUND LOANS

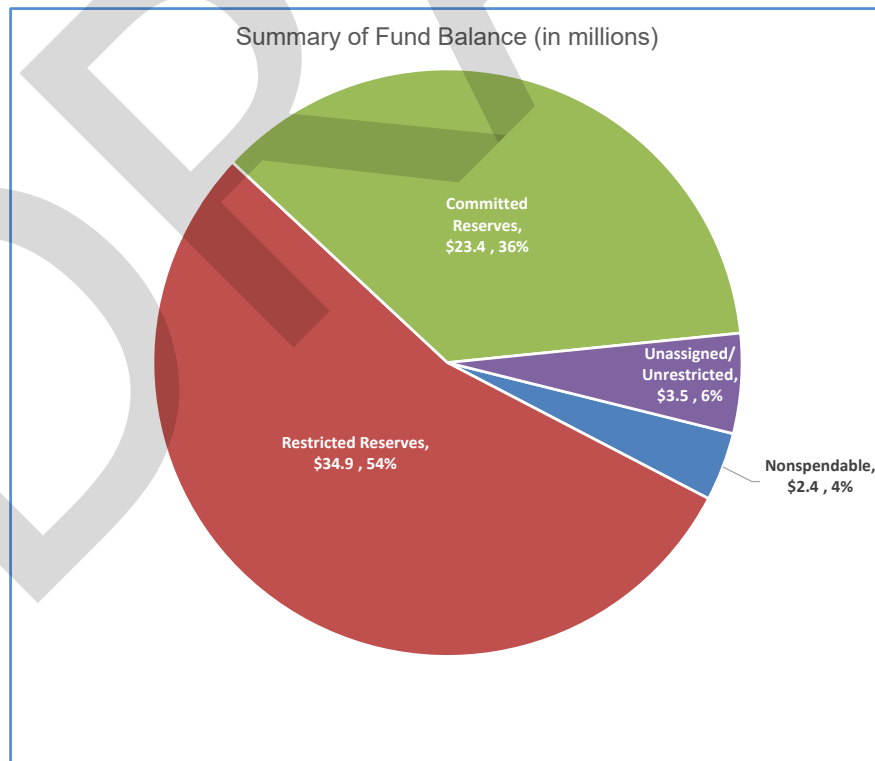
The FY 2023-24 Budget includes certain debt obligations for the City. The obligations included in the budget represent the annual installment payments of principal and interest to be paid on City promissory notes or bond obligations existing at July 1, 2023. Additionally, late in FY 2021-22 the City’s general fund loaned the City’s water enterprise \$7.5M to connect to the Marina Coast Water District’s recycled water distribution system. By watering the City’s Golf Course with recycled water rather than drawing from the ground water basin, the Seaside Municipal Water System will accumulate water credits in an equal amount. This is a significant asset for the Seaside Municipal Water System that may enable it to grow in size over the coming years. The loan includes a two year deferral period and thereafter is payable in twenty (20) annual installments of \$394,838. Interest will be charged at the then-current LAIF rate of 0.37%. More detail on the City’s debt obligations may be found in the “Debt Service” section of the budget.

ALL FUNDS - FUND BALANCE

The FY 2022-23 projected “all funds” year-end fund balance is \$75.3M and the FY 2023-24 all funds combined balance is projected at \$64.1M. Of this balance, the City has several reserves as noted below. These reserves are committed in accordance with the City’s Fund Balance & Reserve Policies, which are intended to ensure the continued financial well-being of the City by planning for emergencies, economic uncertainties, unforeseen operating or capital needs, and cash flow requirements. The City Council annually reviews and updates the reserve policies. As shown below, the “unrestricted or unassigned fund balance” at fiscal year-end 2023-24 is estimated at approximately \$3.5M.

FY 2023/24**Proposed**

Total All Funds Balance	<u>\$ 64,100,232</u>
Less Nonspendable (interagency receivables etc.)	2,425,725
Less Restricted Reserves (externally enforceable)	
Special Revenue Funds	13,795,242
Debt Service Reserves	705,642
Pension Trust	3,000,000
Recreation Endowment	107,607
Sanitation District	3,968,524
Successor Agency Funds	13,334,236
Less Committed Reserves (Set by Council resolution)	
Capital Reserve	2,306,397
Special Reserve	4,612,794
Emergency Reserve	6,919,191
Loan to Muni Water Seaside	7,522,232
Capital Projects in Process	250,489
Community Services	184,397
Impact Fees	157,014
Internal Service Fund balances	1,467,615
Enterprise Fund balances	(190,140)
Subtotal	<u>60,566,965</u>
Unassigned/Unrestricted Balance	<u><u>\$ 3,533,268</u></u>



FUND BALANCE TRENDS

Year over year, the City's All Funds balance is likely to decrease in FY 2023-24 by approximately \$11.2M. The decrease is the result of several factors including: \$4.2M in Capital Improvement

	FY 2021/22 Actual	FY 2022/23 Projected	FY 2023/24 Proposed
Total All Funds Balance	\$ 88,955,047	\$ 75,275,441	\$ 64,100,232
Program expenditures, a spend-down of FORA Bond funds (\$5.1M) and a spend-down of FORA Non-Bond funds (\$2.6M). Fund balance decreases are offset increases in the Gas Tax Fund (\$812k) and the Sanitation District Fund (\$278k).			

ALL FUNDS - REVENUE DISCUSSION

Overall, City revenues are projected to increase 7% or \$4.4M. The increase is largely because of increases in special revenue and grant revenue. The Streets gas tax fund expects a \$1.6M ATP grant as well as \$600k from a separate the RSTP grant. Additionally, the City was awarded \$1M for an ADU program in the City's Housing fund.

Budget Comparison by Budget Year

ALL FUNDS

Revenue Summary by Fund Type

	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	Proposed vs. FY 23 +/- (%)
Revenues							
General Fund	\$ 33,227,725	\$ 37,065,136	\$ 42,468,338	\$ 45,908,062	\$ 45,876,642	\$ 46,194,122	1%
Special Revenue Funds	4,196,525	13,377,295	7,034,296	14,484,378	5,460,131	9,389,803	72%
Internal Service Funds	3,857,323	3,857,902	4,884,657	4,829,074	5,203,683	5,581,648	7%
Sanitation District	2,599,639	2,874,491	2,678,115	2,708,613	2,827,545	2,870,990	2%
Enterprise Funds	1,012,663	1,130,796	1,370,288	1,642,259	1,537,153	1,594,875	4%
Debt Service Funds	16,330,423	25,700	3,013	778,293	812,155	766,462	-6%
Successor Agency Funds	4,334,742	2,664,144	416,186	129,608	282,452	6,865	-98%
Capital Projects	2,559,513	539,456	1,400	184	-	-	
Trust Funds	23,696	11,398	3,559	2,963	1,060	1,325	25%
Total Revenues - All Funds	\$ 68,142,248	\$ 61,546,317	\$ 58,859,852	\$ 70,483,433	\$ 62,000,821	\$ 66,406,090	7%

As discussed at the mid-year budget review, actual tax revenue collections are flattening compared to the prior year. Indications are that FY 2023-24 will see tax revenues continue to plateau. General Fund revenue is expected to increase a modest 1% or approximately \$317k over the previous fiscal year. With inflation remaining high, tax revenues might be expected to increase. However, the inflationary pressure has the potential to curb consumer spending, therefore offsetting any gains.

Some funds derive revenue on a reimbursement basis from other funds. For example, the Stormwater Fund receives substantially all of its revenue in the form of reimbursement from the General Fund. This is true also of the City's Internal Service Funds. Since revenue in these funds is generally equal to budgeted expenditures, revenue increases can be thought of more

as a result of increasing costs. The Stormwater fund shows a projected revenue increase of \$302k while the Internal Service Funds (combined) show a projected increase of \$378k.

The final rate increase in the Council and voter approved Seaside Municipal Water System rate schedule went into effect on January 1 of 2023. No rate increases are planned for fiscal year

2023-24. The department does, however, expect revenue collection to improve post-pandemic and therefore Water Enterprise revenue is expected to increase slightly. The approved rate increases have stabilized the Water Enterprise financial condition with expected net revenues sufficient to fund \$380k of Capital improvements in the coming fiscal year. The fiscal year 2022-23 budget provided funding for the municipal water system to conduct a new water rate study. The request for proposal is currently being finalized and the study is expected to be conducted early in fiscal year 2023-24.

Reimbursements are expected to increase for the City's Fire Department related to permits and inspections linked to development projects. Income from Investments is expected to decrease on a year-over-year basis due to a decrease in on-time property sales. Lastly, miscellaneous revenue is expected to decrease on a year-over-year basis due to the discontinuation of the water release permit program for ADUs.

Discussion of Significant Revenue Sources

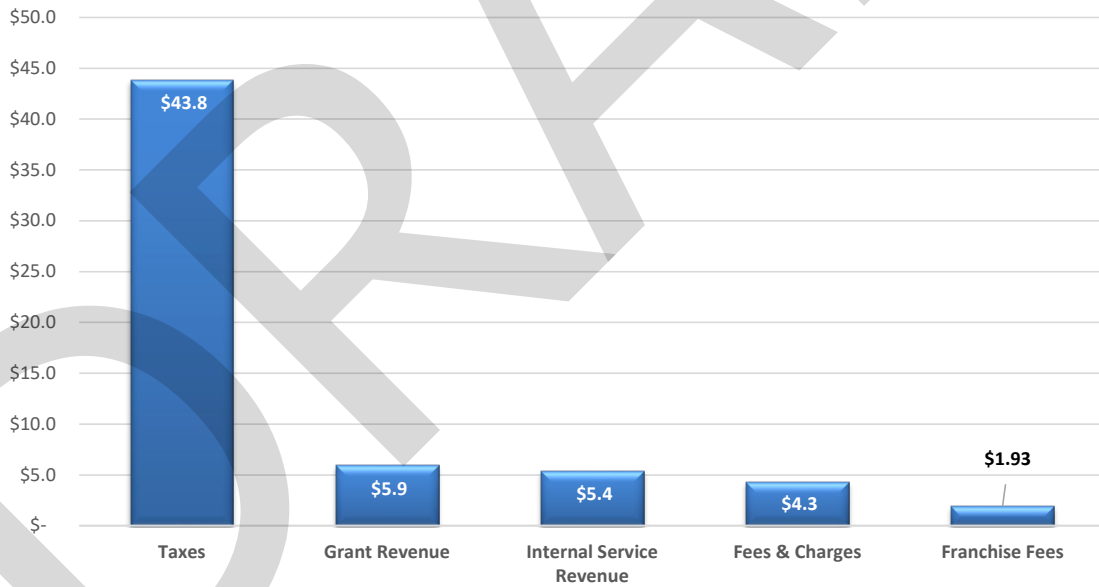
Budget Comparison by Budget Year

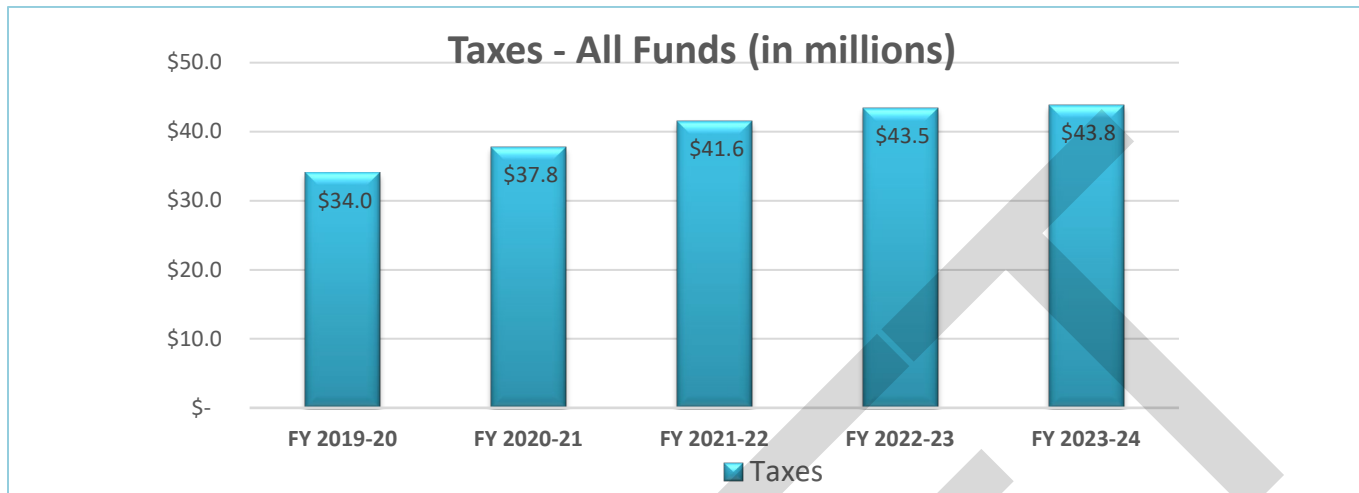
ALL FUNDS

Revenue Summary by Category

	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	Proposed vs. FY 23 +/- (%)
Revenues							
Taxes	\$ 34,198,666	\$ 34,032,087	\$ 37,811,605	\$ 41,558,746	\$ 43,450,829	\$ 43,848,049	1%
Grant Revenue	3,775,022	8,913,991	4,521,509	12,368,769	2,439,825	5,944,713	144%
Internal Service	3,602,785	3,696,604	4,582,331	4,575,989	5,000,900	5,374,005	7%
Fees & Charges	3,343,011	3,353,001	3,536,572	4,311,534	4,121,803	4,279,283	4%
Franchise Fees	1,725,050	1,288,511	1,764,355	1,899,159	1,846,209	1,928,878	4%
Reimbursements	1,667,307	803,613	295,353	1,134,315	1,098,357	1,368,889	25%
Income from Investments	1,338,538	4,486,209	2,745,805	1,151,123	1,192,475	956,446	-20%
Business License & Permits	820,067	843,833	630,058	710,672	839,661	890,041	6%
Miscellaneous-Other	17,101,800	1,268,719	1,134,780	1,338,388	1,084,434	861,866	-21%
Licenses & Permits	484,697	545,334	517,163	1,033,729	784,127	831,175	6%
Fines & Forfeitures	85,306	72,272	89,791	79,310	142,200	122,746	-14%
Other Agency Revenue	-	2,242,142	1,230,530	321,698	-	-	n/a
Total Revenues - All Funds	\$ 68,142,248	\$ 61,546,317	\$ 58,859,852	\$ 70,483,433	\$ 62,000,821	\$ 66,406,090	7%

Top 5 Revenue Sources by Category (in millions)



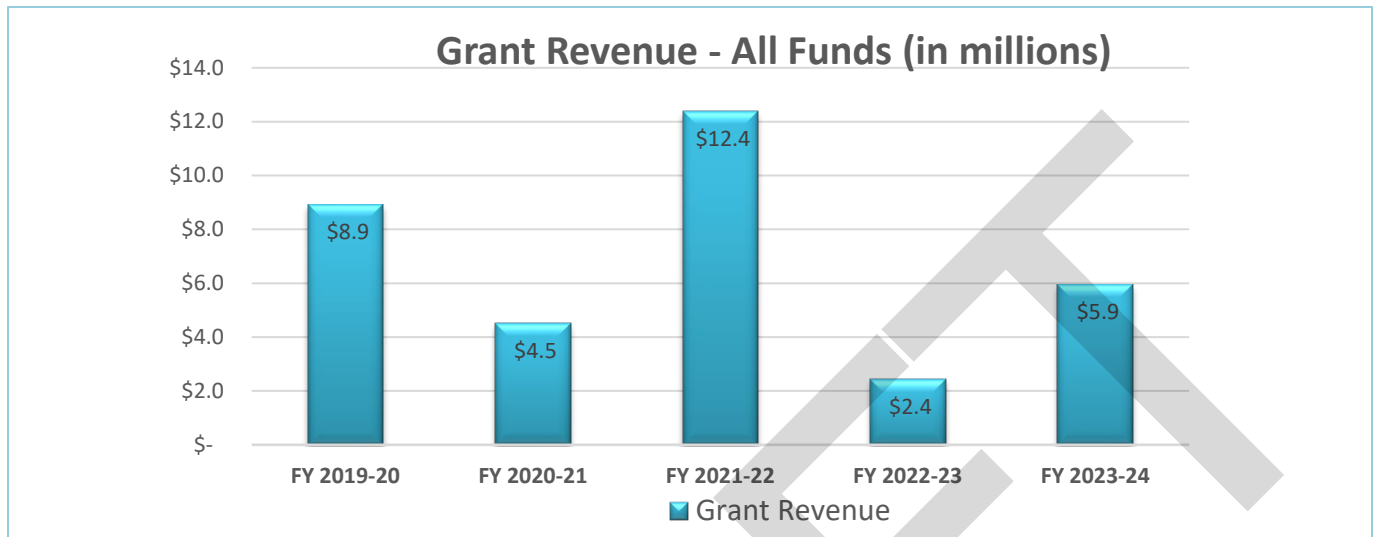
Taxes:

At the “All Funds” level, taxes include Property Tax, Vehicle License Fees, Sales and Use Tax, Transaction Tax, Transient Occupancy Tax, Marijuana Receipts Tax, Utility Users Tax, Highway User’s Tax, Measure X Tax, as well as several smaller taxes. Almost all of these revenues are also revenues for the City’s General Fund. A few, however, are not; For instance the Highway User’s Tax and Measure X Taxes are not revenue sources for the General Fund.

Sales and Use tax revenues include the City’s 1 cent general sales tax. Transaction taxes are comprised of a 1 cent tax approved by the voters in 2008 (Measure R) and a ½ cent transaction tax approved by the voters in 2017 (Measure L). Based on an analysis of trends in year-to-date tax receipts, macroeconomic conditions and an examination of local business data, it is anticipated that the City will receive combined sales, use and transaction tax revenue of \$20.3M in FY 2022-23 and \$20.2M in FY 2023-24 (46% of total taxes City Wide).

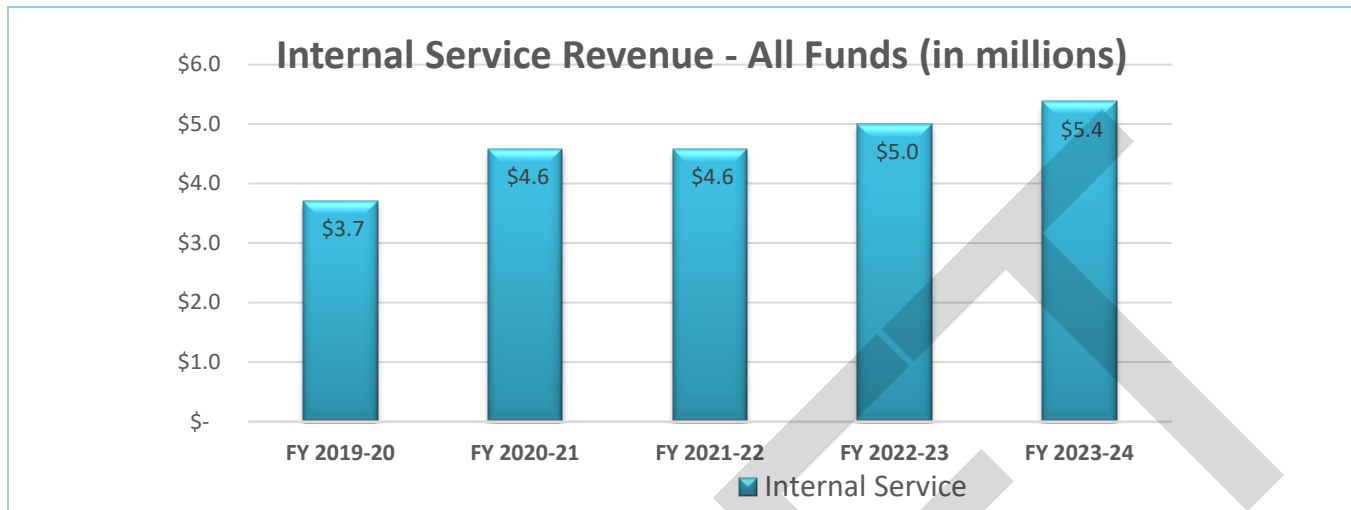
Property Taxes are expected to flatten out with a 1% increase forecast; going from \$11.5M to \$11.7M. Increasing mortgage interest rates may slow the pace of real estate sales in the year to come, but while home prices remain high and inventory low, tax collections are likely to stay strong.

Highway User Tax (HUTA) is a sales tax collected when consumers purchase fuel in California. During the COVID-19 pandemic, gas prices dropped and this revenue source dropped in tandem. With gas prices recovering in 2022 and into 2023, this revenue source is expected to increase by 3% from \$2.9M to \$3.0M.

Grant Revenue:

As might be expected grant revenues historically show wide fluctuations year over year as they are dependent on availability and submission of successful grant applications. Notable grants expected in FY 2023-24 include a \$1.6M ATP grant for street improvements, a \$600k RSTP grant for street improvements and a \$1M CalHome grant for development of ADUs. Additionally the City continues to realize nearly \$1M per year in grant funds from the United State Army for maintenance activities on the Presidio of Monterey Authority (POMA). Lastly, the City expects \$348k in Community Development Block Grants from the federal government.

The City applied for a \$1.6M grant from the State of California Recreation Trails Program (RTP) for an “Urban Greening” project at Lincoln Cunningham Park in fiscal year 2022-23, which unfortunately was unsuccessful.

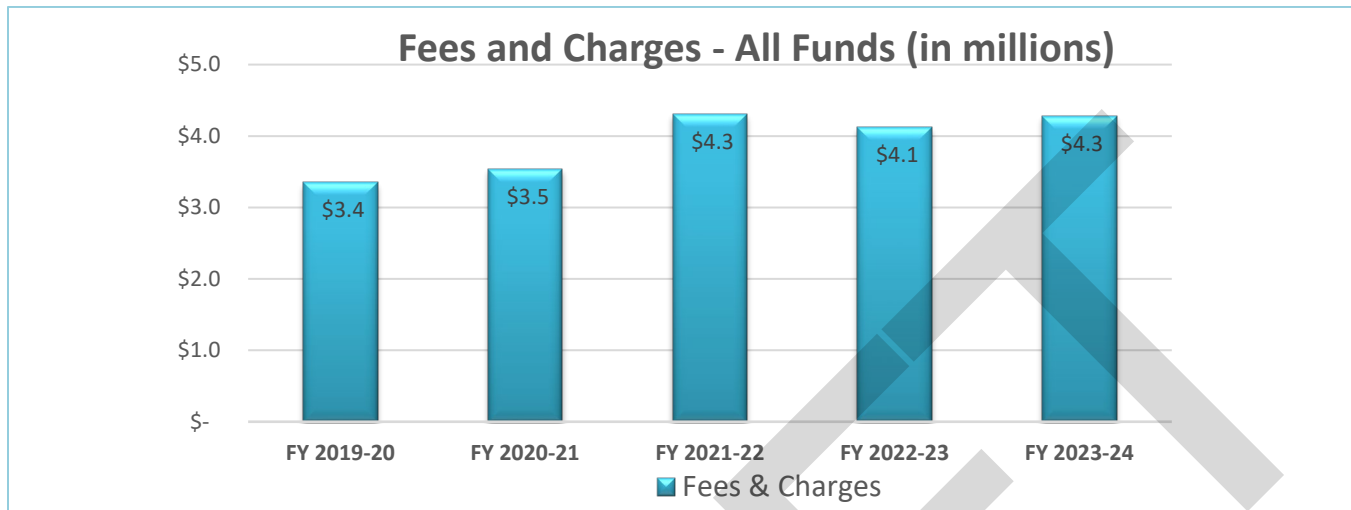
Internal Service Revenue:

The revenue to the Internal Service Funds has a direct correlation to budgeted expenditures in the City's other funds. This is because the City's other funds must pay for the services provided by the Internal Service Funds on a cost recovery basis. Internal Service revenue shows a steady increase over the years demonstrating the steady increase in the cost to provide services. Revenue across the three internal services funds is expected to grow as a whole by 7% or roughly \$373k.

The City's Vehicle & Equipment Maintenance fund is budgeted to increase \$403k because an analysis of the fund balance in the previous year indicated resources sufficient to decrease participating fund contributions. The decrease was a one-time savings and now costs have returned to "normal".

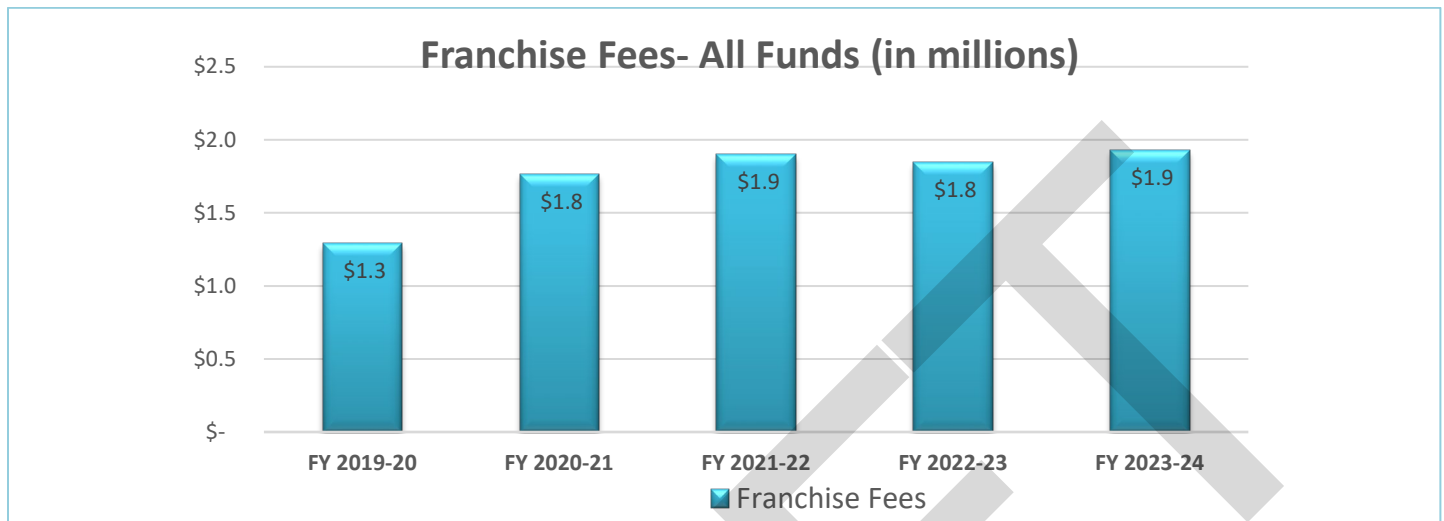
The Insurance fund, including liability insurance and worker's compensation insurance is budgeted to increase \$170k due largely to increases in worker's compensation insurance. With rising costs, the fund must charge the participating funds and departments accordingly. Worker's compensation insurance is budgeted to increase 29% from \$2.1M to \$2.7M. The increase in worker's compensation insurance is offset somewhat by a decrease in liability insurance from \$1.5M to \$1.1M.

The Management Information Systems fund revenue is budgeted to decrease by \$200k reflecting prior year cost savings being passed on to the participating funds and departments.

Fees and Charges:

During the COVID-19 pandemic, the City experienced revenue losses in the Fees and Charges category. This was largely due to restrictions on gatherings. Programs that usually generate revenue such as the community center, swim center and recreational day camps generated almost no revenue. Losses for this category as a whole however were offset at the all funds level by increases in Water utility rates. With the expected recovery of revenues that were lost due to health and safety restrictions coupled with implemented increases in Water Utility rates, the City expects to realize \$4.1M in fiscal year 2022-23. Fiscal year 2023-24 is expected to be flat at approximately \$4.3M with no water rate increases scheduled.

Franchise Fees:



Franchise fees are a fee imposed on certain businesses operating within the City. For many years, Cities have defined Franchise Fees as a fee “imposed for entrance or use of local government property, or the purchase, rental, or lease of local government property”. This definition has been challenged, however, in court. The challengers allege that the fee is not a fee at all, but rather a tax. If the courts ultimately decide that the fee is in fact a tax, the City would have two options; 1) Prepare detailed analysis demonstrating the nexus between the amount of the fee and the cost to the city, or 2) Complete a proposition 218 procedure establishing the fee as a tax.

Over the years, franchise fees have been a very steady source of income for the City. As may be seen in the chart, this source of revenue has been essentially flat for the past three years. The City expect franchise fees to remain flat in fiscal year 2023-24 as well at about \$1.9M.

Interfund Transfers In

At the All Funds level, all transfers in have an equal and corresponding transfer out which is shown as an expenditure. Therefore, at the All Funds level, all transfers net to zero. A majority of the City’s interfund transfers involve funding of capital projects, whether from grant funds, special revenue funds, capital reserves or operating funds. A detailed schedule of interfund transfers is provided in a later section of the budget.

ALL FUNDS – EXPENDITURE DISCUSSION

The FY 2023-24 Budget proposes appropriations totaling \$87.3M when Internal Service Funds, Fiduciary Funds and Interfund Transfers are included in the total and \$69.3M when these items are excluded. The budget includes a robust capital improvement budget (\$13.2M) with much of the financing coming from grants and special revenue funds (\$7.9M).

Budget Comparison by Budget Year

ALL FUNDS

Expenditures by Function/Program

	FY 2019-20 Actual Expenditures	FY 2020-21 Actual Expenditures	FY 2021-22 Actual Expenditures	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	Proposed vs. FY 23 +/- (%)
Expenditures						
Legislative Body	\$ (229,830)	\$ (130,223)	\$ 102,268	\$ 418,749	\$ 642,022	53%
City Manager	11,401	(28,865)	421,990	770,719	615,883	-20%
City Clerk	200,807	236,416	121,163	72,314	121,389	68%
City Attorney	247,425	92,015	350,575	698,843	283,632	-59%
Human Resources & Risk Management	2,527,947	2,610,243	3,479,180	4,423,507	4,404,150	0%
Finance Department	4,049,492	3,726,593	3,914,767	3,643,492	3,485,129	-4%
Community, Housing & Economic Development						
Community Development	498,098	1,262,613	1,293,182	317,329	1,322,175	317%
Economic Development	777,492	1,030,643	3,028,153	3,797,931	954,160	-75%
Planning	810,165	552,925	512,069	1,176,766	792,109	-33%
Building and Code Enforcement	854,798	875,053	1,009,534	1,336,866	1,438,646	8%
Police Department	14,526,271	13,891,210	14,762,540	16,426,786	16,748,204	2%
Fire Department	9,116,302	8,217,122	9,614,618	10,840,271	10,955,040	1%
Public Works/Engineering	12,155,177	16,871,666	15,441,255	26,198,423	29,798,815	14%
Recreation	3,052,124	2,746,135	4,111,529	5,558,431	6,019,943	8%
Total Expenditures- All Funds	\$ 48,597,669	\$ 51,953,547	\$ 58,162,822	\$ 75,680,427	\$ 77,581,297	3%

Discussion of Significant Variances - Expenditures by Function/Program

Overall, many departments/functions will continue to see steep increases on a year over year basis in fiscal year 2023-24 as compared to fiscal year 2022-23. This is due to the fact that the City cut its workforce in fiscal year 2020-21 in response to the COVID-19 pandemic. Fiscal year 2021-22 saw the City begin to reverse those cuts as the City again ramped up its workforce and the effort continued in fiscal year 2022-23. Personnel turnover has unfortunately offset many of the City's recruiting successes. The effort to rebuild the workforce therefore will continue into fiscal year 2023-24.

It is important to keep in mind that at the "all funds" level, the various departments may manage expenditures in other funds in addition to the general fund. To avoid repetition, variances for departments that only manage general funds are discussed later in the general fund section of the budget document. Discussion of the variances for the **Legislative Body, City Manager's Office, City Clerk's Office, Building Department, City Attorney's Office, Police Department, and Fire Department** may be found in the **General Fund Expenditures by Function/Program** section of the budget.

Community, Housing & Economic Development is expected to decrease 42% or \$2.2M in FY 2023-24. The year over year decrease is largely due to two property purchases in fiscal year

2022-23. First was the purchase of 1271 Canyon Del Rey for \$1.6M. The second purchase was for 1579 & 1583 Del Monte Blvd for \$1.2M. On the other hand, personnel services are projected to increase \$217k as this department continues to rebuild its workforce and the City agreed to a 4% cost of living adjustment for the upcoming year. Lastly, the CalHome ADU grant has been re-budgeted and is expected to get under way in the coming year. Personnel turnover in the crucial Housing Manager position has caused a delay in this program.

Human Resources & Risk Management is slated to remain flat with a small decrease of \$19k. Of note, worker's compensation insurance is slated to increase \$362k. On the other hand, personnel services are budgeted to decrease \$80k with the freezing of the Risk Management Technician position. The remainder of the variance comes from the fluctuation in central service charges. The City's cost allocation plan is based on actual costs one year in arrears. This arrearage often causes a disconnect between allocated costs and current budget requests.

The **Finance Department** is budgeted to decrease 4% or \$159k in FY 2023-24. Decreases are due to cost allocation plan fluctuations (\$164k) and a reduction in software cost with a delay to the purchase of city-wide budgeting software (\$70k). Additionally, the IT department (which is managed by the Finance Department at the all funds level will decrease by \$24k largely due to the successful roll out of new servers in fiscal year 2022-23. Lastly the City's Pension Obligation Bond payment will decrease by \$37k according to the predetermined amortization schedule. Offsetting increases include personnel cost increases (\$154k) due to the department nearing full staff and the previously mentioned cost of living adjustment.

Public Works/Engineering expenditures are budgeted to increase by 14% or \$3.6M in FY 2023-24 due to several factors. Capital spending can be irregular due to project timing and funding availability. Overall, capital outlay will decrease \$3.3M on a year over year basis. Capital spending is budgeted to decrease in the following categories; Storm water (\$1.3M), Parks (\$2.3M), Government Facilities (\$1.8M) and Sanitation District (\$139k). Contrastingly, Street projects are budgeted to increase by \$2M and grant funded FORA projects are budgeted to increase \$5.8M. On the operating side, personnel costs are expected to increase \$453k as the department ramps back up. Lastly, purchase of recycled water for use on the City golf course is budgeted at \$1.1M.

Recreation expenditures are budgeted to increase by \$461k or 8% in FY 2023-24. Personnel costs are projected to increase \$288k on a year over year basis as the department continues to rebuild and cost of living adjustments take effect. Cost allocation plan fluctuations will increase \$296k. Additionally internal charges for insurance, computer support and fleet support will decline \$72k.

The Community Social Services grant has been budgeted for a second year at \$500k as well as grants for outside entity internship programs at \$50k.

Budget Comparison by Budget Year

ALL FUNDS

Expenditures by Category

	FY 2019-20 Actual Expenditures	FY 2020-21 Actual Expenditures	FY 2021-22 Actual Expenditures	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	Proposed vs. FY 23 +/- (%)
Expenditures						
Personnel Services	\$ 27,452,174	\$ 26,494,183	\$ 30,575,884	\$ 36,354,562	\$ 38,776,562	7%
Services & Supplies	9,938,178	11,485,584	14,420,051	20,065,452	22,876,610	14%
Capital Outlay-Projects	4,925,497	7,542,782	6,828,150	13,301,555	10,004,814	-25%
Debt Service	3,493,444	2,936,792	3,058,522	3,053,320	3,034,961	-1%
Internal Service Charge	2,505,179	2,965,727	2,750,165	2,958,629	2,886,244	-2%
Other	268,278	344,126	341,697	-	2,108	n/a
Depreciation	179,441	184,354	188,353	-	-	n/a
Administrative Allocation	(164,522)	-	-	(53,091)	-	-100%
Total Expenditures- All Funds	\$ 48,597,669	\$ 51,953,547	\$ 58,162,822	\$ 75,680,427	\$ 77,581,298	3%

Discussion of Significant Variances - Expenditures by Category

The **Personnel Services** category is budgeted to increase 7% or \$2.4M in FY 2023-24. As mentioned previously, the City agreed to 4% cost of living adjustments for all of the labor groups. Salaries and overtime are budgeted to increase \$1M. Normally, with the increase in base pay, the City would also expect a corresponding increase in pension costs. Since unfunded liabilities are calculated using prior year data, however, this is a rare time when PERS costs are budgeted to decrease (\$241k). This is due to exceptionally strong CalPERS investment returns in 2021. The respite is likely to be short lived however since the positive investment returns of 2021 will be offset with investment losses in 2022. Healthcare cost are projected to increase 7% (\$98k). As was mentioned previously, Worker's Compensation Insurance is budgeted to increase \$600k.

Despite ongoing efforts, the City currently has approximately 30 vacant positions. In an effort to present Council with a balanced proposed budget, several positions were frozen; 1 Risk Manager, 1 Senior Administrative Assistant, 1 Senior Civil Engineer and 1 Deputy Police Chief. On the other hand, staff proposes 1 new Firefighter – to be substantially funded with a reduction in Fire Department overtime.

The **Services & Supplies** category is budgeted to increase 14% or \$2.8M in FY 2023-24. \$4M of the variance is due to the FORA Blight Removal. Also related to FORA is the scheduled Eucalyptus repair (\$1.1M) and various ESCA projects (\$1M). Another notable increase is the budget for the Neighborhood Improvement Commission (NIC) (\$254k). The NIC budget is based on 50% of projected short term rental TOT. Also increasing is the cost of watering the City golf course using recycled water (\$940k). The proposed budget includes a decrease of \$2.7M in one-time property purchases. Additionally the City's Municipal Water System undertook a \$1.5M project for the planning and design work related to a new potable water well in fiscal year 2022-23. No such project is budgeted in fiscal year 2023-24.

The **Capital Outlay-Projects** category is budgeted to decrease 25% from \$13.3M in FY 2022-23 to \$10M in FY 2023-24. Capital spending can be irregular due to project timing and funding availability. Capital spending is budgeted to decrease in the following categories; Storm water (\$1.3M), Parks (\$2.3M), Government Facilities (\$1.8M) and Sanitation District (\$139k). Contrastingly, Street projects are budgeted to increase by \$2M.

Fund Summaries

General Fund:

A detailed summary of the general fund is provided in a later section of the budget.

Other Funds:

The City's budget document contains sections that provide fund summaries for funds other than the general fund. Please refer to the Enterprise Funds section, the Special Revenue Funds section, and the Internal Service Funds section for summaries of other funds.

Fee Schedule:

Presented in the budget is an updated annual fee schedule for Council approval. Several years back the City hired a consultant to conduct an in depth fee study. The study set fees at a level to allow the City to recover its cost of providing each specific service. In the years since the study was conducted, fees have been increased annually at amount equal to the change in the consumer price index (CPI). This year the change in CPI is 4.9%.

Because it has been several years since the last study was conducted, staff recommends that the City again undertake an in depth fee study at some point in the next few years.



BUDGET SUMMARY – GENERAL FUND



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OVERVIEW

The City of Seaside’s fiscal year (FY) 2023-24 General Fund operating appropriations budget (including transfers) is proposed at \$46.1M. Core city services such as police, fire, community development, park maintenance, and recreation are budgeted in the General Fund. General Fund resources are closely linked to economic and development activity in the City and expenditures fund essential front line and “quality of life” services that our citizens expect.

The FY 2022-23 budget is showing a \$66k operating surplus. In addition, the City’s general fund will fund \$4.2M of capital projects using existing fund balance.

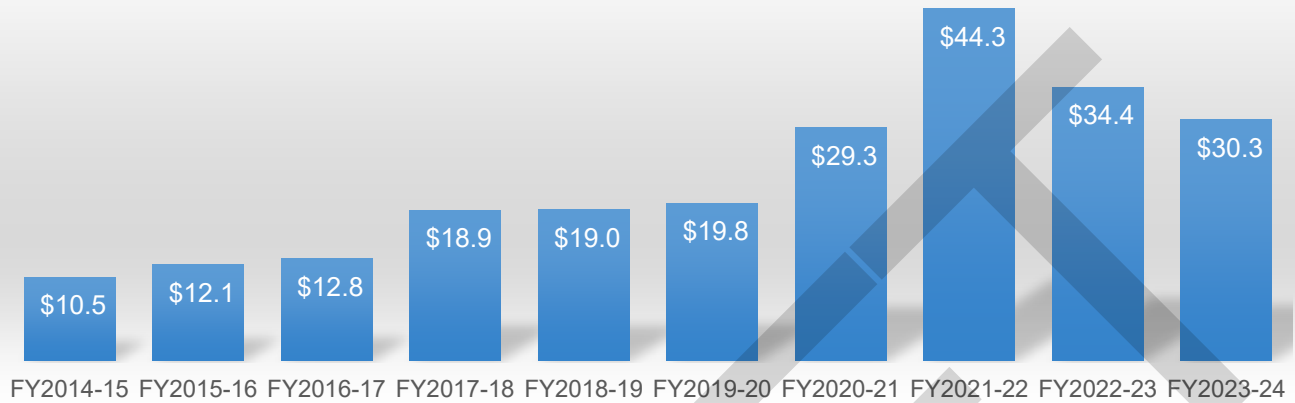
FY 2023/24 Proposed	Operating Budget	Non-Operating Budget	Total Budget
Revenue	\$ 46,194,122	\$ -	\$ 46,194,122
Expenditures	46,127,941	4,161,029	50,288,970
Surplus(Deficit)	\$ 66,181	\$ (4,161,029)	\$ (4,094,848)

Although staff is pleased to propose a balanced General Fund budget for FY 2023-24, it is always important that the City continue enhancing General Fund revenue streams and containing costs. Cost pressure is likely due to persistent inflation in the national economy. Additional cost pressure will continue on the City’s General Fund due to substantial pension cost increases, which are expected to continue beyond FY 2023-24 as a result of CalPERS lowering the actuarial discount rate for their investment portfolio and changing actuarial assumptions regarding mortality. A five-year forecast is presented in a later section of the budget.

GENERAL FUND - FUND BALANCE

The year-end General Fund balance for FY 2014-15 through FY 2023-24 is shown below. General Fund balance has been steadily increasing as shown in the graph. The spike in fund balance in fiscal year 2021-22 was largely driven by American Rescue Plan Act revenue backfill. The decline in fiscal year 2022-23 is the result of multiple transactions, including the connection fee to the Marina Coast Water District recycled water line at a cost of \$7.5M and the purchase of two properties at a cost of \$2.8M. The balance is expected to decrease approximately \$4.1M in FY 2023-24 due to funding of capital projects with use of fund balance.

General Fund Balance - Ten Year Trend (in millions)

**GENERAL FUND RESERVES**

The City's General Fund reserves are established in accordance with the "Fiscal Policies" which are intended to ensure the continued financial well-being of the City by planning for unanticipated emergency and contingency needs. The City Council annually reviews and updates the reserve policies and budgeted reserve funds to ensure that the City has sufficient resources to adequately address emergencies, economic uncertainties, unforeseen operating or capital needs, economic development opportunities, and cash flow requirements. The FY 2023-24 budget commits fund balance in the General Fund to the following reserves:

- \$2.3M to the Capital Reserve
- \$4.6M to the Special Reserve
- \$6.9M to the Emergency Reserve

As shown below, the General Fund's "unassigned fund balance" in FY 2023-24 is estimated at about \$3.5M.

	FY 2023/24 Proposed
Total General Fund Balance	<u>\$ 30,319,607</u>
Less Nonspendable (interagency receivables etc.)	2,425,725
Less Restricted Reserves (externally enforceable)	
Pension Trust	3,000,000
Less Committed Reserves (Set by Council Resolution)	
Capital Reserve	2,306,397
Special Reserve	4,612,794
Emergency Reserve	6,919,191
Loan to Muni Water Seaside	7,522,232
Subtotal	<u>26,786,339</u>
Unassigned Balance	<u><u>\$ 3,533,268</u></u>

GENERAL FUND REVENUE

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues

	FY 2018-19 Actual Revenues	FY 2019-20 Actual Revenues	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	Proposed vs. FY 23 +/- (%)
Revenues							
Property Tax	\$ 7,118,845	\$ 8,493,623	\$ 9,407,980	\$ 10,030,828	\$ 10,586,353	\$ 11,032,222	4%
Sales and Use Tax	8,354,999	7,544,612	9,700,113	10,524,058	10,756,822	10,753,116	0%
Transaction Tax	6,479,786	6,206,631	8,094,864	9,379,567	9,498,000	9,437,000	-1%
Transient Occupancy Tax	3,424,302	3,038,525	2,662,172	4,121,251	4,438,457	4,552,226	3%
Utility User Tax	2,415,132	2,405,125	2,803,550	2,744,471	2,933,061	3,050,383	4%
Franchise Fees	1,725,050	1,288,511	1,764,355	1,899,159	1,846,209	1,928,878	4%
Marijuana Receipts Tax	514,565	1,209,596	1,416,668	1,198,045	1,205,246	1,172,483	-3%
Business License & Permits	820,067	843,833	630,058	710,672	839,661	890,041	6%
Licenses & Permits	484,697	545,334	517,163	1,033,729	784,127	831,175	6%
Fees & Charges	746,003	592,904	414,590	731,727	716,299	783,946	9%
Miscellaneous-Other Revenue	549,064	760,915	812,516	1,128,221	878,701	654,366	-26%
Reimbursements	274,053	625,019	262,000	341,261	246,882	572,389	132%
Income from Investments	149,437	3,244,712	1,450,347	616,358	643,546	388,195	-40%
Fines & Forfeitures	85,306	72,272	89,791	79,310	142,200	122,746	-14%
Grant Revenue	86,419	193,524	2,442,171	1,369,404	361,078	24,956	-93%
Subtotal Revenues	33,227,725	37,065,136	42,468,338	45,908,062	45,876,642	46,194,122	1%
Transfer In	135	-	-	-	-	-	
Total Revenues - General Fund	\$ 33,227,860	\$ 37,065,136	\$ 42,468,338	\$ 45,908,062	\$ 45,876,642	\$ 46,194,122	1%

Seaside's General Fund is reliant on sales tax, transaction tax, Transient Occupancy Tax (TOT), property tax, utility user's tax, marijuana receipts tax and fees charged for services rendered to fund operations. As discussed in detail below, General Fund revenues are expected to increase modestly in FY 2023-24 with the total annual revenue projected at \$46.2M, a 1% year over year increase.

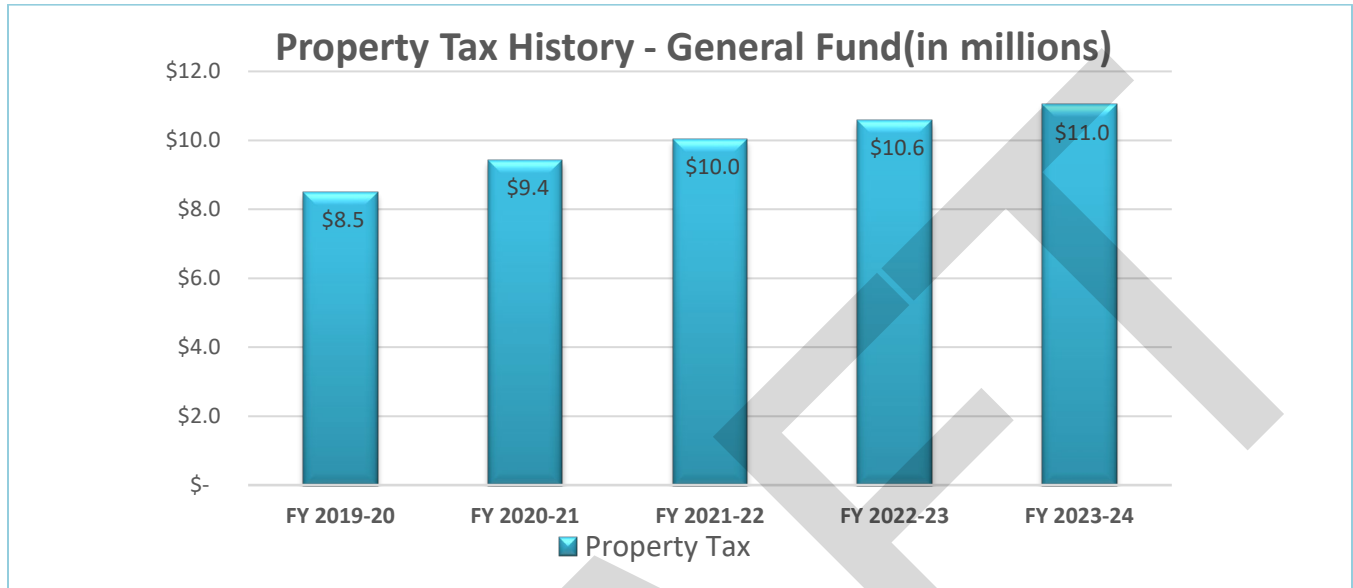
Taxes remain the largest resource supporting General Fund operations in the FY 2022-23 Operating Budget. Taxes represent 90% of all General Fund revenues with the primary taxes comprised of sales and use tax, transaction tax, and property tax.

Other revenue sources include licenses and permits, fees and charges, fines and forfeitures, grant revenue, reimbursements and income from investments (including one-time land sales).

There are no funds budgeted to be transferred in to the general fund from other funds for fiscal year 2023-24.

Discussion of Significant General Fund Revenue Sources

Property Tax

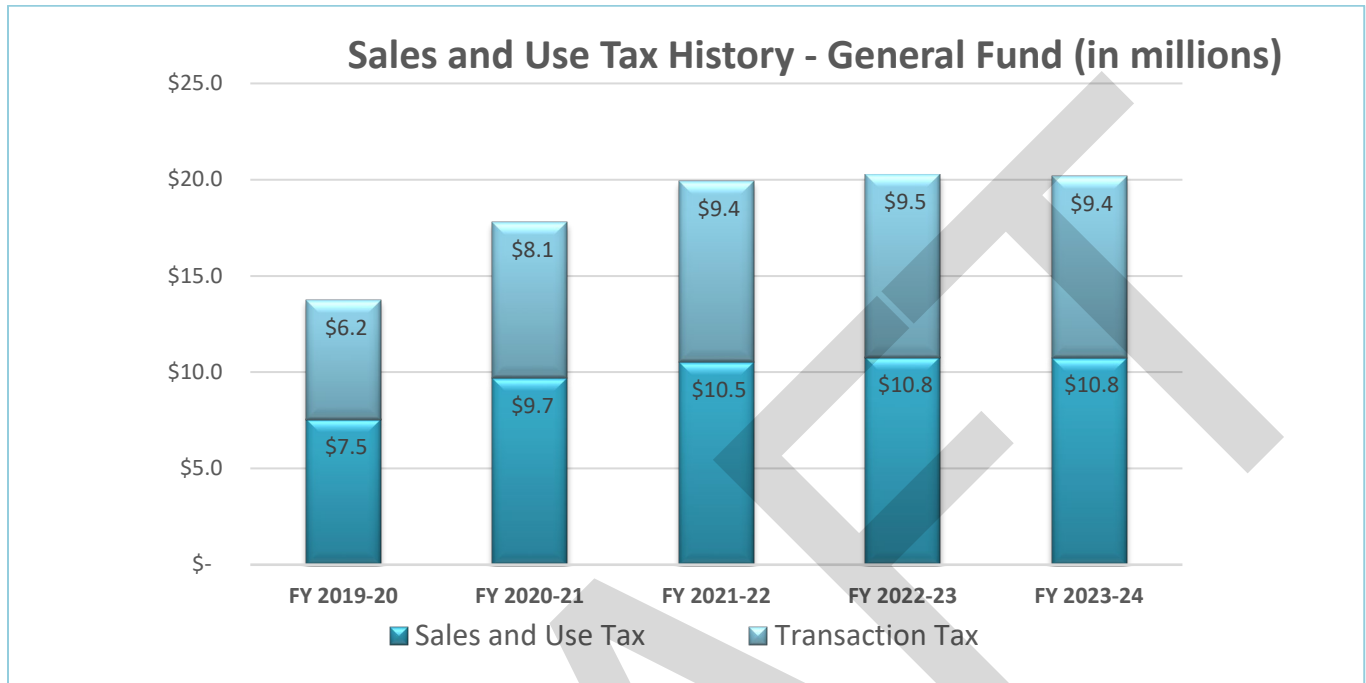


Over the last few years, the City of Seaside has seen a steady increase in property tax receipts. In recent years, sales prices and number of sales have increased. FY 2022-23 is showing an increase in this revenue source of \$556k or 6% over the previous fiscal year.

Although mortgage interest rates have rapidly increased, a short supply of housing inventory has led to home values remaining elevated. Homes which were sold at a higher value the last few years result in taxable valuation increases. Thus far, the market has declined in the number of sales, but not necessarily in the price of the properties sold. Additionally, as the recognized obligations of the previous Redevelopment Agency are paid down or settled, more property tax becomes available for excess distribution.

Overall, property tax revenues are expected to increase 4% in FY 2023-24 to \$11M (including the Vehicle License in Lieu Fee). While still solid growth, the rate of increase appears to be flattening. With home prices remaining elevated, however, affordable housing remains problematic in the community.

Sales, Use & Transaction Tax

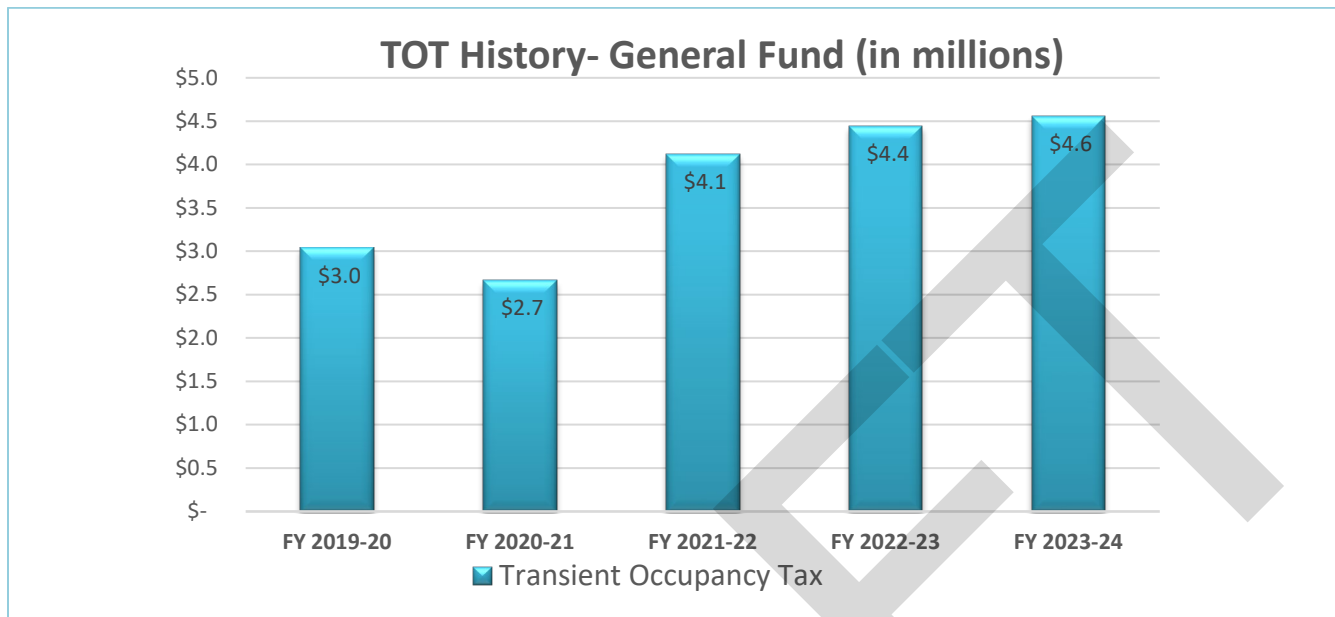


Sales tax revenues include the City's 1 cent general sales tax as well as a 1 cent transaction tax approved by the voters in 2008 (Measure R) and a ½ cent transaction tax approved by the voters in 2017 (Measure L). Based on an analysis of trends in year-to-date tax receipts, macroeconomic conditions and an examination of local business data, it is anticipated that the City will receive sales tax revenue of \$20.3M in FY 2022-23 and \$20.2M in FY 2023-24.

Sales and Use Tax projections are provided to the City by HdI, which is a revenue enhancement consultant used widely by Cities throughout California.

The City's sales and use tax has outperformed budget in FY 2022-23 predominantly in the areas of auto sales, cannabis retail and online sales. The City also saw strong results in the areas of Building and Construction and Food and Drugs and in its share of County aggregated online sales tax. This fiscal year also saw gas prices recover and then increase to pre-pandemic levels so that this sector of sales tax increased significantly. Although the City saw nearly two years for very strong sales tax growth, it can be seen the rate of growth will flatten out in FY 2023-24. With persistent inflation driving prices up, it could be presumed that sales tax revenue will increase. On the other hand, if persistent inflation leads to lower spending by consumers, those gains may be offset.

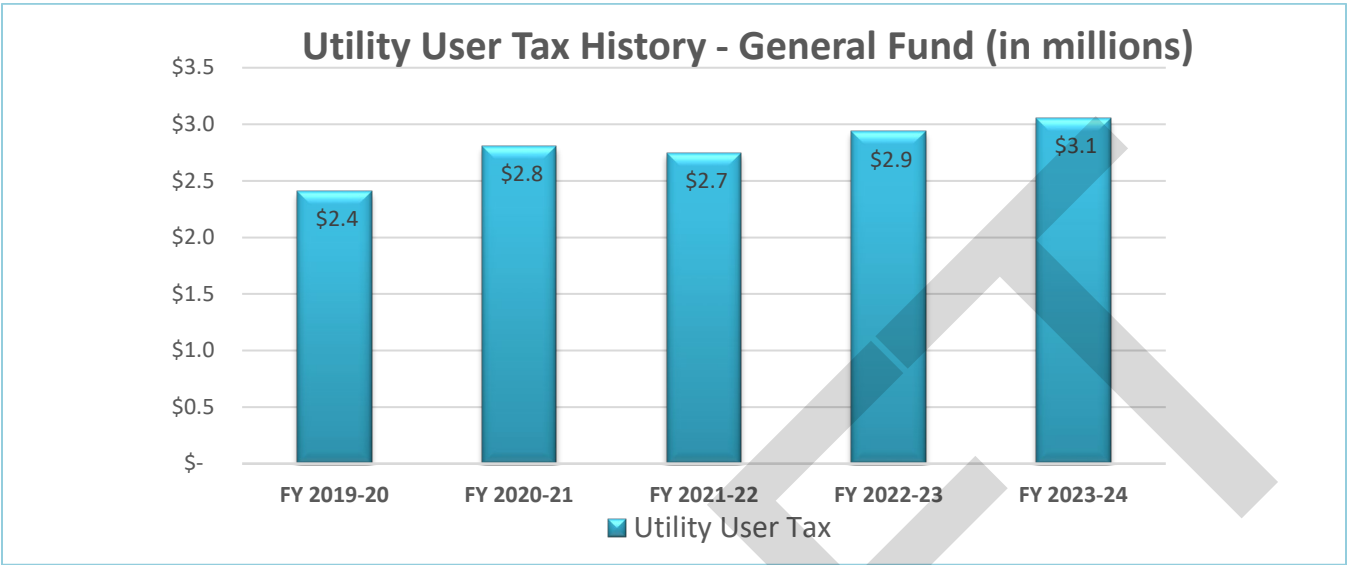
Transient Occupancy Tax



Transient Occupancy Tax (TOT) is a local tax that is applied to the cost of hotel or other lodging stays of less than 30 days. The City's TOT rate is 12% and is a revenue source solely for the General Fund. TOT is collected by the City's 13 lodging establishments and remitted to the City on a monthly basis. Factors influencing TOT revenues include vacancy rates, changes in business and leisure travel, new hotels, hotel expansion, and room rate increases. The effects of the COVID-19 pandemic can be plainly seen in the historical chart presented above with revenues dropping steeply in FY 2019-20 and FY 2020-21. The outlook for the hospitality sector began to improve in FY 2021-22 with reduced restrictions on travel and gatherings. With the pandemic now moving to an endemic phase, the City expects TOT receipts to grow again in FY 2023-24 although at a slower rate.

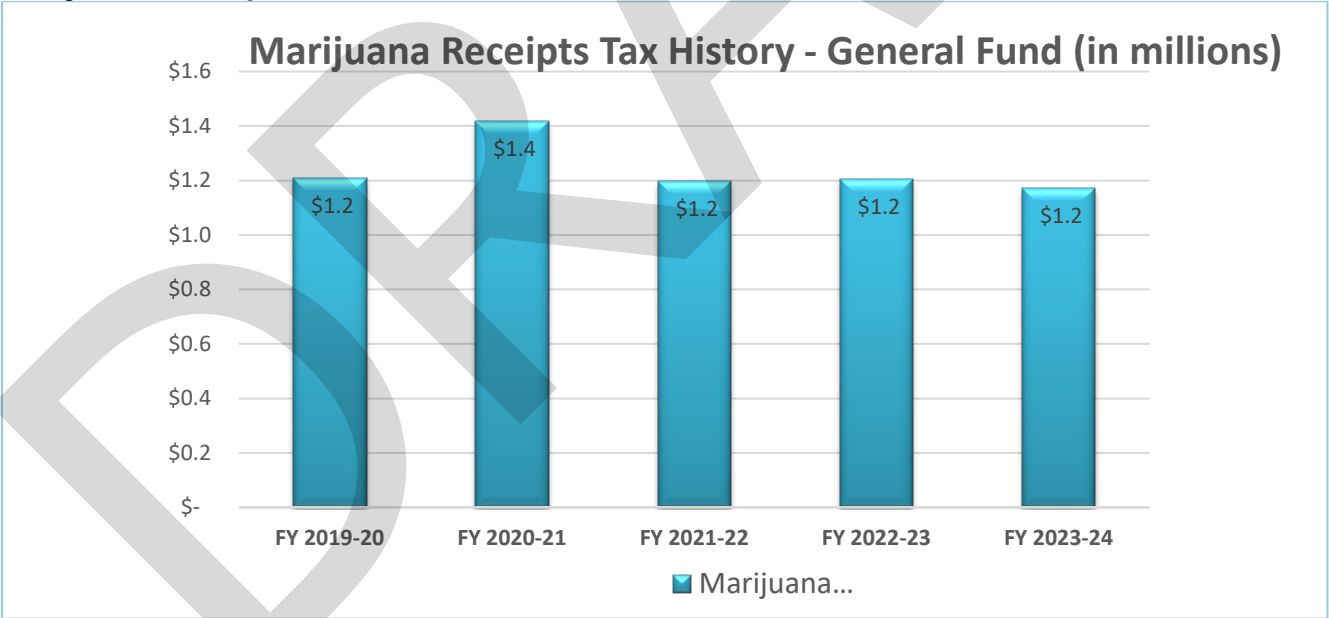
Based on year-to-date receipts, FY 2022-23 year-end TOT revenues are projected to be approximately \$4.4M. Staff is projecting a 3% increase to \$4.6M in TOT revenue for FY 2023-24.

Utility User Tax



Over the years, the City’s Utility User’s Tax has been a stable source of revenue. FY 2022-23 may see an increase of \$178k or 6% on a year over year basis. The increase is due to increasing utility rates and an improved ability to pay on the part of customers as they transition out of the pandemic. The City is forecasting a 4% increase in FY 2023-24.

Marijuana Receipts Tax



The Marijuana Receipts Tax was a new tax revenue for the City beginning in FY 2019-20. The first two years were clearly growth years as the local operators first got under way. This revenue source has clearly leveled out and appears to produce approximately \$1.2M on a consistent basis. The City is projecting a slight decrease of 1%.

General Fund Revenue Detail

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Summary

	FY 2019-20 Actual Revenues	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	vs. FY +/-
Revenues						
3101 PROPERTY TAX SECURED	\$ 1,832,771	\$ 1,982,751	\$ 2,054,060	\$ 2,220,940	\$ 2,229,804	0%
3104 PROPERTY TRANSFER TAX	111,308	99,361	155,462	108,654	114,087	5%
3105 VEHICLE LICENSE FEE IN-LIEU	3,787,457	3,991,924	4,216,229	4,434,557	4,709,500	6%
3108 SUPPLEMENTAL ROLL	90,387	122,347	148,197	108,505	113,931	5%
3109 PROPERTY TAX UNSECURED	73,274	73,991	90,277	94,591	100,190	6%
3110 RESIDUAL CO RPTTF DISTRIBUTION	1,703,454	2,174,133	2,297,507	2,482,742	2,582,052	4%
3111 TRANSACTION TAX - MEASURE R	4,629,453	5,162,732	6,560,976	6,334,000	6,291,000	-1%
3113 SA PASS THROUGH DISTRIBUTION	886,620	955,155	1,021,802	1,077,703	1,120,811	4%
3114 TRANSACTION TAX - MEASURE L	1,577,178	2,932,132	2,818,592	3,164,000	3,146,000	-1%
3115 PROPOSITION 172 SALES TAX	-	-	2,008	-	-	n/a
3116 SAND CITY SETTLEMENT PAYMENT	364,522	364,522	364,522	364,522	364,522	0%
3117 CARES ACT REIMBURSEMENT	-	630,178	-	-	-	n/a
3119 ROPS FORA SURPLUS H&S 33492.71D	-	-	41,829	51,880	55,000	6%
3118 GREAT PLATES ACCRUAL	-	1,391,086	(48,406)	-	-	n/a
3120 STR TRANSIENT OCCUPANCY TAX	376,453	526,170	699,617	790,116	805,918	2%
3121 SALES & USE TAX	7,544,612	9,700,113	10,522,050	10,856,526	10,753,116	-1%
3122 TRANSIENT OCCUPANCY TAX	2,662,072	2,136,002	3,421,635	3,648,341	3,721,308	2%
3123 FRANCHISE-PG&E	231,150	239,829	260,545	244,859	263,223	8%
3124 FRANCHISE-TELEVISION	222,411	229,324	265,725	243,502	261,765	8%
3125 FRANCHISE-TRASH COLLECTION	623,682	1,088,740	1,029,623	1,115,937	1,143,835	2%
3126 FRANCHISE-WATER	91,739	103,929	110,699	83,783	90,067	8%
3127 FRANCHISE-SANITATION	119,530	102,531	232,567	158,128	169,987	8%
3130 MARIJUANA RECEIPTS TAX	1,209,596	1,416,668	1,198,045	1,184,326	1,172,483	-1%
3131 UTILITY USER - ELECTRIC & GAS	1,278,240	1,452,001	1,539,727	1,597,681	1,661,589	4%
3132 UTILITY USER TELEPHONE	320,064	273,752	278,123	214,665	223,251	4%
3133 UTILITY USER CAL AM WATER	481,884	669,519	550,494	712,932	741,449	4%
3134 UTILITY USER-CITY WATER	36,083	48,137	148,189	65,759	68,389	4%
3135 UTILITY USER-CABLE	232,402	263,659	208,974	241,608	251,272	4%
3137 LATE TAX PAYMENT PENALTY	-	-	-	20,920	-	-100%
3136 UTILITY USERS - MARINA COAST	56,453	96,483	28,598	100,416	104,433	4%
3140 FINANCE ADMIN RECOVERY	1,918	1,730	2,129	2,000	2,123	6%
3202 ANIMAL LICENSE	4,433	3,686	3,851	3,759	3,985	6%
3204 COUNCIL CHAMBERS RENTAL	4,700	-	-	-	-	n/a
3210 PLAN CHECK FEES	122,111	128,656	151,226	136,676	144,877	6%
3211 BUILDING PERMIT	382,315	298,006	757,639	530,152	561,961	6%
3212 ELECTRICAL PERMIT	47,268	67,018	99,234	78,151	82,840	6%
3213 PLUMBING PERMIT	16,490	31,689	32,573	27,245	28,879	6%
3214 CERTIFICATE OF OCCUPANCY	4,494	4,410	6,042	5,108	5,414	6%
3215 SEWER PERMIT	(1,236)	(797)	(32)	-	-	n/a
3216 ABANDONED RESIDENTIAL PROP. FE	-	289	583	369	366	-1%
3220 STR PROGRAM FEES	-	-	-	-	25,000	n/a
3221 SIGN PERMIT	3,248	1,623	1,301	2,589	2,744	6%
3222 WATER RELEASE PERMIT	-	151,000	374,250	215,000	-	-100%
3223 HOME OCCUPATION/GARAGE SALES	3,649	4,183	4,547	4,841	5,131	6%
3225 USE PERMIT	8,450	5,963	12,300	8,686	9,207	6%
3231 STREET OPENING/ENCR PERMIT	68,002	97,212	95,624	101,309	107,388	6%
3232 TREE PERMITS	4,429	11,298	12,525	13,108	13,894	6%
3233 WATER ALLOCATION PERMIT	-	(8,000)	-	-	-	n/a
3242 OTHER LICENSES & PERMITS	112	308	80	307	326	6%
3246 AB 717 ADMINISTRATIVE 4%	16,970	16,611	33,584	27,300	27,846	2%
3301 REVENUE/RECOVERY	12,939	19,528	13,391	16,823	17,481	4%

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Summary

	FY 2019-20 Actual Revenues	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	vs. FY +/-
Revenues (continued)						
3302 PARKING FINES	15,575	12,094	22,697	54,838	65,805	20%
3303 OTHER COURT FINES	46,725	75,553	40,974	51,600	48,154	-7%
3304 PROPERTY MAINTENANCE FINES	-	-	2,840	701	1,012	44%
3350 ADMINISTRATIVE CITATION	9,972	2,144	12,800	35,061	7,775	-78%
3401 INTEREST INCOME	137,396	41,735	60,452	132,778	165,973	25%
3405 LAND/CHAMBERS/EQUIP RENTAL INC	59,993	62,062	80,639	71,690	60,340	-16%
3406 PROPERTY RENT	4,000	7,500	6,005	1,495	-	-100%
3407 RENT- CITY PROPERTIES	-	-	5,537	16,000	16,000	0%
3408 GOLF COURSE RENTAL (GENERAL FUND)	100,000	100,000	121,674	127,050	200,000	57%
3409 STARBUCKS RENTAL INCOME	7,778	4,667	6,222	6,222	6,222	0%
3502 HOMEOWNER PROPERTY TAX RELIEF	8,351	8,318	5,465	6,780	6,848	1%
3504 POLICE OFFICER TRAINING STDs.	44,866	9,335	12,149	33,146	15,610	-53%
3505 LAND/CHAMBERS/EQUIP RENTAL INC	-	15,003	-	-	-	n/a
3506 SB90 REIMBURSEMENT	31,025	281	12,018	6,937	31,573	355%
3509 TRAFFIC SAFETY FINES	1,083	588	380	1,474	2,500	70%
3510 CSA 74 EMS - MONTEREY COUNTY	28,043	27,792	27,003	40,965	27,918	-32%
3541 GRANT REVENUE	193,524	173,968	54,058	61,078	24,956	-59%
3545 GRANT REVENUE - RENTAL ASSISTANCE	-	246,939	1,363,752	300,000	-	-100%
3551 MISCELLANEOUS INCOME	-	329	1,742	-	-	n/a
3563 OTHER REVENUES	110,000	-	-	-	-	n/a
3602 VEHICLE ABATEMENT FEE	19,006	22,979	17,620	8,197	15,000	83%
3603 FIXIT TICKET FEE	2,381	1,602	1,791	1,740	2,500	44%
3606 ANIMAL SHELTER FEE	3,547	2,579	4,204	1,842	4,000	117%
3608 POLICE FALSE ALARM	(2,435)	-	1,220	10,247	5,000	-51%
3613 FIRE-FIREWORKS FEE	15,621	17,588	18,177	18,647	17,000	-9%
3614 FIRE CONTRACTS	200,850	156,413	271,441	162,732	165,986	2%
3623 FIRE INSPECTION-BUSINESS	19,366	3,982	6,995	11,295	13,693	21%
3628 PLAN CHECK-BLDG/FIRE SPRINKLRR	14,095	15,667	32,243	29,997	21,650	-28%
3652 REAL PROPERTY CERTIFICATION	26,490	32,325	40,260	22,188	30,004	35%
3653 BAR REVIEW	6,550	7,275	6,265	5,092	6,035	19%
3654 SALE OF MAPS,PUBS,RPTS	1,024	1,174	1,160	295	883	199%
3657 VARIANCE APPLI. FILING FEE	500	4,237	10,923	5,167	4,720	-9%
3659 PLAN CHECK INSPECTION	6,009	7,039	5,499	6,359	5,187	-18%
3660 APPEALS/PLANNING/BAR	2,959	1,500	900	1,135	1,682	48%
3664 PLANNING APPLICATION REVIEW	1,516	500	500	5,313	6,628	25%
3665 TRAFFIC ADVISORY COMMITTEE FEE	415	122	1,804	404	582	44%
3666 ENGINEERING PLAN CHECK	25,819	25,710	15,314	21,691	18,000	-17%
3667 SITE PLAN REVIEW	4,338	-	-	1,776	1,223	-31%
3668 ZONING/PLAN AMENDMENTS	8,574	1,091	2,763	8,054	4,096	-49%
3670 JAZZ ART SHOW	-	-	-	450	212	-53%
3672 CENTER RENTALS/DEPOSITS	29,779	(3,051)	38,581	36,613	48,847	33%
3673 PRE-SCHOOL FEE	14,749	2,743	18,500	18,979	33,995	79%
3674 OTHER COMMUNITY CLASSES	20,568	5,209	25,563	30,232	50,702	68%
3675 ART COMMISSION	-	-	359	1,460	271	-81%
3676 SWIMMING POOL REVENUE	92,491	15,069	91,672	118,991	128,011	8%
3677 SWIMMING POOL RENT	3,194	-	924	5,941	16,348	175%
3679 RECREATION DAY CAMP	20,329	24,468	61,797	45,048	81,496	81%
3683 SUMMER CONCERTS	-	-	1,223	1,643	5,385	228%
3685 PROGRAM DONATIONS- RECREATION	10,242	100	10,182	12,794	7,419	-42%
3691 PARK RENTAL FEES	22,414	9,082	53,042	35,724	12,762	-64%
3694 NSF FEE	125	-	62	110	91	-17%
3695 SPECIAL EVENT APPLICATION	3,680	564	8,045	8,873	9,405	6%
3699 POLICE SERVICE CHARGES	35,351	24,293	29,942	39,032	32,808	-16%
3709 SALE OF REAL PROPERTY	-	700,000	-	-	-	n/a

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Summary

	FY 2019-20 Actual Revenues	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	vs. FY +/-
Revenues (continued)						
3720 MISCELLANEOUS REVENUE	95,559	57,964	33,942	29,193	46,229	58%
3721 ONE TIME REVENUE	-	379,167	416,467	360,000	-	-100%
3722 PROCEEDS - LRPMP	2,995,538	217,279	-	-	-	n/a
3759 CAL RECYCLE	-	8,564	8,280	9,000	9,000	0%
3762 REIMBURSEMENTS-CITY MANAGER	-	-	46,298	-	-	n/a
3764 REIMBURSEMENTS - ADMIN SERVICES	225	55,348	3,015	6,995	5,000	-29%
3765 REIMBURSEMENTS - POLICE	12,445	3,396	8,424	44,058	20,000	-55%
3766 REIMBURSEMENTS - FIRE	286,428	161,762	221,694	80,923	309,969	283%
3767 REIMBURSEMENTS - PUBLIC WORKS	125,869	11,329	15,556	62,919	45,000	-28%
3768 REIMBURSEMENTS - OTHER	-	6,000	110	2,500	2,500	0%
3769 REIMBURSEMENTS- PLNG&ECON DEV	42,058	4,975	-	15,000	30,000	100%
3770 REIMBURSEMENTS-CITY CLERK	-	2,298	-	250	500	100%
3772 REIMBURSEMENTS-POLICE SRO	-	-	563	-	-	n/a
3773 REIMBURSEMENTS-BUILDING DEPT	-	-	-	-	100,000	n/a
3790 DONATIONS	12,250	-	4,000	5,000	5,000	0%
3795 UNCLAIMED REVENUE	-	-	14,222	-	-	n/a
3799 CASH OVER/SHORT	(31)	48	569	(48)	132	-375%
3800 CONTRA REVENUE - UUT ADMIN COSTS	-	-	(9,635)	-	-	n/a
3801 CONTRA REVENUE - SALES & USE TAX	-	-	-	(99,704)	-	n/a
Total	\$ 37,065,136	\$ 42,468,338	\$ 45,908,062	\$ 45,876,642	\$ 46,194,122	1%

GENERAL FUND EXPENDITURES

Budget Comparison by Budget Year

GENERAL FUND

Expenditures by Function/Program

	FY 2019-20 Actual Expenditures	FY 2020-21 Actual Expenditures	FY 2021-22 Actual Expenditures	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	Proposed vs. FY 23 +/- (%)
Expenditures						
Legislative Body	\$ 455,133	\$ 284,898	\$ 439,308	\$ 634,855	\$ 858,224	35%
City Manager	488,631	400,275	895,947	1,181,386	1,437,732	22%
City Clerk	360,789	392,290	298,376	279,235	320,972	15%
City Attorney	584,184	456,201	890,936	1,124,715	1,108,182	-1%
Human Resources & Risk Management	648,498	550,317	761,560	1,016,125	900,826	-11%
Finance Department	1,168,791	1,017,516	1,219,368	1,328,833	1,401,497	5%
Community, Housing & Economic Development						
Community Development	216,097	237,579	295,179	396,234	607,307	53%
Economic Development	726,359	1,030,643	2,965,812	3,752,103	896,427	-76%
Planning	667,204	372,463	399,899	1,162,160	760,415	-35%
Building and Code Enforcement	536,157	580,112	773,571	1,240,514	1,319,974	6%
Police Department	12,737,744	12,288,972	13,208,895	14,871,207	15,299,695	3%
Fire Department	8,413,815	7,522,040	8,836,530	10,201,124	10,011,008	-2%
Public Works/Engineering	4,196,806	4,492,292	3,880,285	6,187,734	6,486,563	5%
Recreation	2,374,943	2,121,105	3,462,808	4,989,619	5,150,597	3%
Subtotal Expenditures	33,575,153	31,746,704	38,328,473	48,365,844	46,559,420	-4%
Administrative Allocation	(1,304,327)	(1,344,047)	(1,331,538)	(1,422,090)	(2,238,401)	57%
Transfer Out	3,448,922	1,657,365	5,024,669	8,872,812	5,967,951	-33%
Total Expenditures- General Fund	\$ 35,719,748	\$ 32,060,022	\$ 42,021,604	\$ 55,816,566	\$ 50,288,970	-10%

General Fund expenditures (excluding transfers-out and administrative allocations) in FY 2022-23 are projected at \$48.4M. Expenditures are proposed to decrease to \$46.6M in FY 2023-24. Overall, the General Fund appropriations budget is proposed to decrease \$1.8M or 4% over the previous fiscal year. When transfers-out and administrative allocations are included, the City budget is approximately \$50.3M. Transfers out are comprised of \$4.2M in Capital Improvement Program funding and \$1.8M in operating transfers. Specific details of expenditures are presented in the Department Details sections of the Budget.

Discussion of Significant Variances - Expenditures by Function/Program

The **Legislative Body** is budgeted to increase 35% or \$223k in FY 2023-24. One significant budget increase is the Neighborhood Improvement Committee budget, which is forecast to be \$403k, which is \$254k higher than the previous year. The NIC budget is estimated at 50% of the City's short term rental transient occupancy tax. As of the writing of this document, the NIC has not provided recommendations to the Council for the use of these funds. Another increase is a budget request for a Lobbyist to represent the City. The budgeted amount is \$25k. Notable decreases include the Fireworks Event being moved from the Council budget to the Recreation department budget (\$15k) and the completion of City Hall improvements (\$40k).

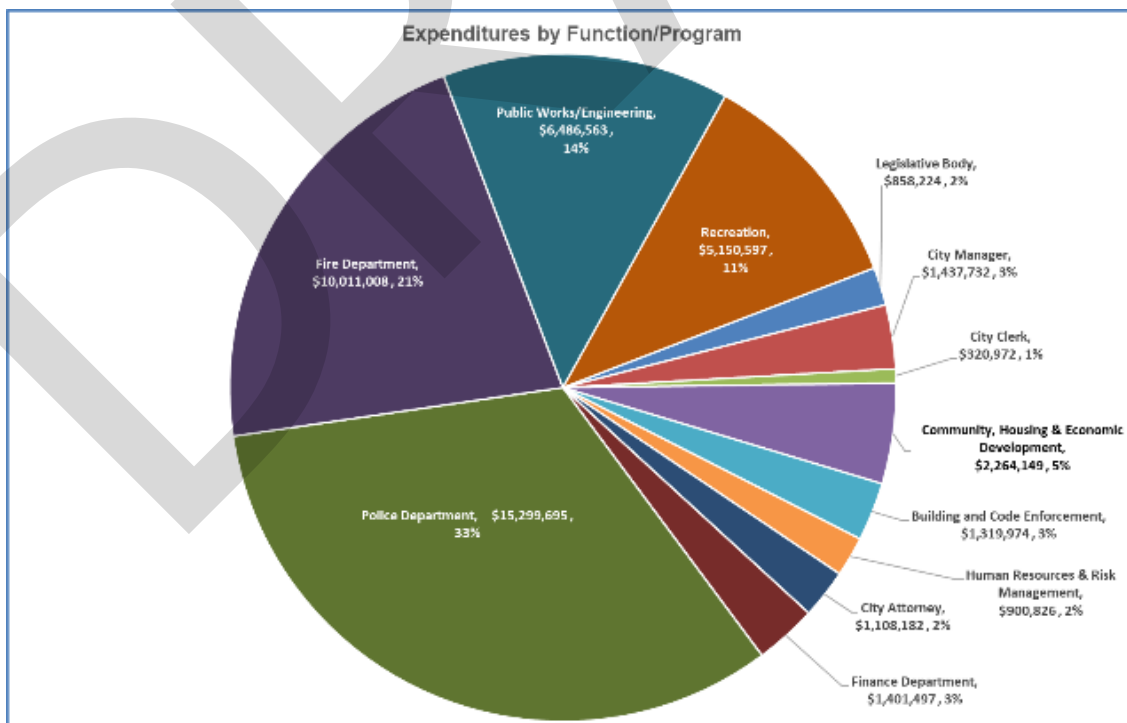
The **City Manager's** office is expected to increase 22% or \$256k in FY 2023-24. Personnel costs are budgeted to increase \$244k and includes the addition of a Project Manager as well as cost of living adjustment for current staff. The line item for Community Relations is budgeted to increase \$25k from \$42k to \$68k and includes funds to support the City's Sister City program,

increased communications consulting support and miscellaneous city promotion. Cost increases are offset by decreases in the liability insurance allocation and the IT Internal Service fund allocation.

The **Police Department** is budgeted to increase \$429k or 3%. Nearly all of the variance may be attributed to personnel costs, which are expected to increase by \$431k as the department continues to rebuild its police force and cost of living adjustments take effect. It should be noted that the Police Department continues to struggle filling vacancies. These struggles are by no means unique to the City of Seaside. Police Departments throughout the state and the nation continue to struggle filling vacancies. The fiscal year budget includes amounts for the following vacant positions: Seven Police Officers, one Animal Care Specialist, one Administrative Analyst, one Records Technician and one Police Services Specialist. In an effort to present the Council with a balanced budget, the Police Department opted to freeze the Deputy Chief position.

The **Fire Department** is budgeted to decrease \$190k or 2%. Personnel costs are expected to increase by \$65k as cost of living adjustments take effect. The increase in personnel cost is relatively low and reflects the Department's plan to add an additional Firefighter. The addition of one more Firefighter has allowed the department to reduce its overtime budget significantly (\$253k). The department is confident that with the additional Firefighter, overtime cost can be reduced on an ongoing basis. This year, the department expects to have an increased budget for contract services (\$76k) related to development permits. This cost, however is offset by reimbursement revenue which will be attributed to the department. Also of note, the department plans to purchase two new incident command vehicles at a cost of \$340k.

Significant variances for other departments, such as **Community, Housing and Economic Development, Human Resources, Finance, Public Works/Engineering** and **Recreation**, are discussed in the "All Funds" section of the budget.



Budget Comparison by Budget Year

GENERAL FUND

Expenditures by Category

	FY 2019-20 Actual Expenditures	FY 2020-21 Actual Expenditures	FY 2021-22 Actual Expenditures	FY 2022-23 Projected Budget	FY 2023-24 Proposed Budget	Proposed vs. FY 23 +/- (%)
Expenditures						
Personnel Services	\$ 25,194,146	\$ 23,233,852	\$ 27,153,691	\$ 32,871,828	\$ 34,068,794	4%
Services & Supplies	4,446,417	5,553,931	7,899,860	11,189,869	8,697,822	-22%
Internal Service Charge	2,022,632	2,411,946	2,135,415	2,526,484	2,406,017	-5%
Capital Outlay-Projects	1,201,043	357,059	901,620	1,273,816	862,785	-32%
Debt Service	710,915	189,914	237,888	503,848	524,002	4%
Administrative Allocation	(1,304,327)	(1,344,047)	(1,331,538)	(1,422,090)	(2,238,401)	57%
Subtotal Expenditures	32,270,826	30,402,657	36,996,935	46,943,754	44,321,019	-6%
Transfer Out	3,448,922	1,657,365	5,024,669	8,872,812	5,967,951	-33%
Total Expenditures- General Fund	\$ 35,719,748	\$ 32,060,022	\$ 42,021,604	\$ 55,816,566	\$ 50,288,970	-10%

Discussion of Significant Variances - Expenditures by Category

Personnel Services costs are the largest category of expenditures in the General Fund, representing 77% of the expenses for FY 2023-24. Overall, personnel costs will increase \$1.2M on a year over year basis or 4%. The adopted fiscal year 2022-23 continued reversing cuts made in response to the COVID-19 pandemic. Personnel turnover has unfortunately offset many of the City's recruiting successes. The effort to rebuild the workforce therefore will continue into fiscal year 2023-24. Notable additions of new positions for fiscal year 2023-24 include a Project Manager in the City Manager's Office and a 10th Firefighter. Positions proposed to be frozen include a Police Deputy Chief and a Risk Management Technician.

The **Services & Supplies** category is budgeted to decrease 22% or \$2.5M in FY 2023-24. The year over year decrease is largely due to two property purchases in fiscal year 2022-23. First was the purchase of 1271 Canyon Del Rey for \$1.6M. The second purchase was for 1579 & 1583 Del Monte Blvd for \$1.2M. There is no similar purchase planned in fiscal year 2023-24 and therefore the year over year variance. Also, the rental assistance program that was funded by a grant from the United Way, winding down in FY2022-23 and will not continue into FY2023-24 (\$300k). These decreases were offset by the purchase of recycled water for use on the City golf course is budgeted at \$1.1M and an increase in the appropriation for the Neighborhood Improvement Commission (\$254k).

The **Capital Outlay-Projects** category is budgeted to decrease 32% or \$411k in FY 2023-24. Capital spending can be irregular due to project timing and funding availability. Although the Fire Department plans to buy two Command Vehicles at a cost of \$340k, this is a reduction (\$332k) in capital spending as compared to the previous year. Also the Police Department purchased a parking control vehicle in fiscal year 2022-23 at a cost of \$80k. With no similar purchase budgeted in fiscal year 2023-24 the department shows a budget decrease for capital outlay.

Transfers-Out are budgeted at \$6M. Transfers out are comprised of \$4.2M in Capital Improvement Program funding and \$1.8M in operating transfers. The proposed funding source for the general fund CIP costs in FY 2023-24 is from fund balance. For a complete list of capital improvement projects see the Capital Improvement (CIP) section of the budget.

Long Term Forecast

On the following pages may be found the City's five year long-term forecast (LTF). The forecast provides 5 years of historical data as context, the projected results for FY 2022-23 and five years of forward looking projections. The LTF was developed at a high level (low level of detail). The City's major sources of revenue were grouped into categories and projected. Likewise, the City's major expenditures were grouped into categories and projected. The majority of the assumptions used in the report were based on a five-year historical trend or provided by outside consultants. Some projections however are based on known payment or increase percentages. Pension costs for example are expected to increase 14% each year for the next four years. This is due to the decreased discount rate adopted by CalPERS. Likewise, the City's capital costs were input according to the five-year CIP.

The following updates were made to the LTF since the Q2 FY 2023 report was presented:

- FY2022-23 budget amendments were added
- FY2022-23 projected results were updated
- Added trend line for actual Rainy Day Reserves v. Policy Level

OPERATING OUTLOOK

Late in fiscal year 2021-22, the City agreed to three year labor agreements with all labor groups. This provides more accurate long term forecasting in the area of personnel costs, which is the City's largest cost. Personnel costs are expected to increase steadily over the next several years, particularly pension costs. One mitigation effort the City has adopted to offset rising pension costs, was establishment of a Section 115 Trust on December 1 of 2022. The initial Trust funding and investment returns are expected to provide a modest \$2.86M in pension saving over the next 23 years.

Fire Department personnel costs are expected to push personnel costs up significantly in FY 2026 as Fire Station #2 is anticipated to come online. Increasing costs will of course also result in increased rainy day reserve levels.

Overall, operating results are expected to produce small increases over the next few years. Those surpluses, however are not large enough to support the current level of capital spending, while at the same time increasing the balance in the City's 115 Pension Trust and keeping pace with increased rainy day reserve levels.

The City Council has appropriated or committed various and significant amounts of fund balance in the first half of fiscal year 2022-23. Those amounts are reflected in the long term forecast in terms of decreasing "unassigned" fund balance.

DEVELOPMENT OUTLOOK

Three notable development projects are expected to increase City costs for services and infrastructure, as well as generating revenue; Seaside Resort Development, Campus Town and

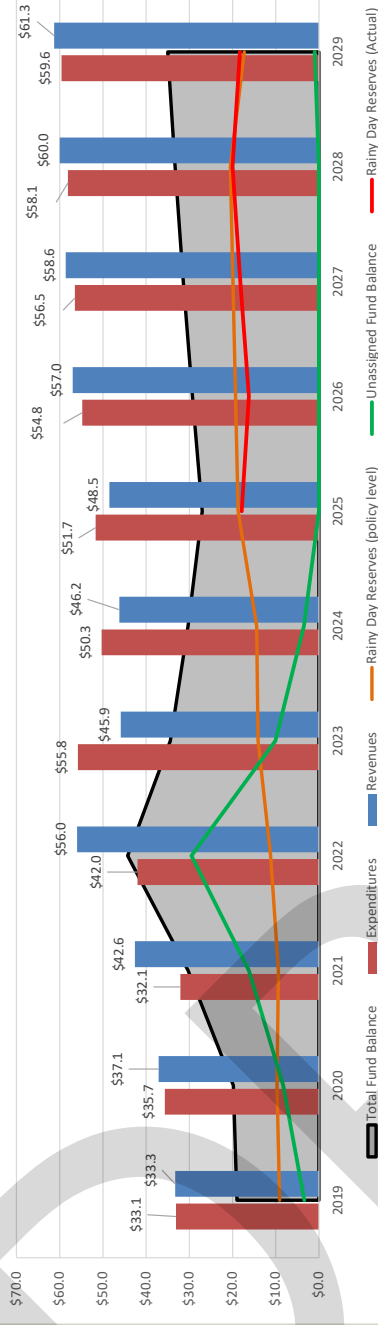
Main Gate. All three of the projects are expected to increase sales tax and property tax. The Seaside Resort Development and Campus Town Project will also generate significant transient occupancy taxes. The long term forecast uses results of Fiscal Impact Analyses (prepared by outside consultants) where possible and nets revenue and expense so as to make the net effect easier to discern. The City is committed to seeing these projects through and the fiscal impact for the City's operations is likely to be a net positive.

OVERALL OUTLOOK

The LTF indicates that the City may be in a good financial position for the next five years. Substantial capital outlays and other transactions over the course of fiscal year 2023 and proposed for fiscal year 2024 have far outpaced assumptions used in the long term forecast. The net result is that years 2025 thru 2028 are showing a negative unassigned fund balance. Negative fund balance equates to the amount by which the City's rainy day reserves are below policy levels (see the red trend line in the LTF chart). To avoid dipping below Rainy Day policy levels, the City will have to prioritize spending and make challenging choices over the next few years.

BUDGET SUMMARY – GENERAL FUND

Long Term Forecast



	Actual	Actual	Actual	Actual	Audited Results	Projected Results	Adjusted Budget	Projected	Projected	Projected	Projected	Projected
	2019	2020	2021	2022	2022	2023	2024	2025	2026	2027	2028	2029
REVENUES												
Sales, Use & Transaction Tax	14,834,786	13,751,243	17,794,977	19,903,626	19,903,626	20,254,822	20,190,116	20,270,876	20,574,940	21,192,188	21,827,953	22,482,792
Property Tax	7,118,845	8,493,623	9,407,980	10,030,828	10,030,828	10,586,353	11,032,222	11,663,281	12,219,564	12,790,091	13,380,867	13,989,573
Transient Occupancy Tax	3,424,302	3,038,525	2,662,172	4,121,251	4,121,251	4,438,457	4,527,226	4,617,771	4,710,126	4,804,329	4,900,415	4,998,424
Sales of Real/Personal Property	-	-	-	-	-	-	-	-	-	-	-	-
Utility User Tax	2,415,132	2,405,125	2,803,550	2,744,471	2,744,471	2,933,061	3,050,383	3,172,398	3,299,294	3,365,280	3,432,586	3,501,237
Franchise Fees	1,725,050	1,288,511	1,764,355	1,899,159	1,899,159	1,846,209	1,928,878	1,962,633	2,001,886	2,041,924	2,082,762	2,124,417
Marijuana Receipts Tax	514,565	1,209,596	1,416,668	1,198,045	1,198,045	1,184,326	1,172,483	1,242,832	1,292,545	1,331,321	1,371,261	1,412,399
Other Revenues	3,219,237	6,878,513	6,618,636	6,010,683	6,010,683	4,633,414	4,292,814	5,129,714	5,285,628	5,407,365	5,532,754	5,661,905
Developer Deposits	-	-	-	959,369	959,369	-	-	-	-	-	-	-
Transfer In	135	-	118,983	9,175,575	9,175,575	-	-	-	-	-	-	-
Water Fund Loan Repayment	-	-	-	-	-	-	-	394,838	394,838	394,838	394,838	394,838
Projected SRD; net revenue	-	-	-	-	-	-	-	-	3,134,478	3,189,486.00	3,163,314.32	3,136,465.11
Projected Maingate/Campus Town; net revenue	-	-	-	-	-	-	-	-	4,110,910	4,120,191.71	3,871,691.38	3,616,757.90
Total Revenues	33,252,052	37,065,136	42,587,320	56,043,006	56,043,006	45,876,642	46,194,122	48,454,343	57,024,209	58,637,013	59,958,442	61,318,807
EXPENDITURES BY TYPE												
Personnel Services	15,138,471	15,949,592	13,659,269	16,236,861	16,236,861	19,618,733	20,719,632	21,547,446	24,420,850	25,153,470	25,908,068	26,685,304
Salaries & Overtime	7,992,470	9,192,128	9,574,493	10,915,815	10,915,815	13,250,498	6,712,307	7,078,411	7,659,917	8,005,697	8,325,008	8,614,724
Benefits	23,130,940	25,141,720	23,233,762	27,152,676	27,152,676	32,869,231	34,063,724	35,755,771	38,819,812	40,235,165	41,592,113	42,953,427
Total Personnel Services												

BUDGET SUMMARY – GENERAL FUND

Services & Supplies	4,506,135	4,532,224	5,591,424	7,913,532	11,192,466	8,712,892	8,809,539	9,072,775	9,253,531	9,437,901	9,625,959
Internal Service Charge	2,387,516	2,024,982	2,414,863	2,135,415	2,526,484	2,406,017	2,627,370	2,706,191	2,760,315	2,815,522	2,871,832
Operating Transfer Out	1,281,860	2,517,092	810,540	1,426,159	2,855,655	1,806,922	1,752,196	1,778,551	1,810,693	1,841,289	1,840,129
Debt Service	318,773	710,915	189,914	237,888	503,848	524,002	700,929	745,488	771,675	761,277	732,808
Debt Service Fire Station #2	-	-	-	-	-	-	-	825,000	835,000	825,000	825,000
Administrative Allocation	(1,004,152)	(1,304,327)	(1,344,047)	(1,331,538)	(1,422,090)	(2,238,401)	(2,421,055)	(2,493,686)	(2,568,497)	(2,645,552)	(2,724,918)
Total Operating Expenditures	30,621,072	33,622,607	30,896,457	37,534,132	48,525,593	45,275,166	47,224,751	51,454,132	53,087,882	54,627,550	56,124,236
Operating Surplus/(Deficit)	2,630,980	3,442,530	11,690,863	18,508,874	(2,648,951)	918,966	1,229,593	5,570,077	5,549,131	5,330,893	5,194,571
Capital Outlay	2,524,156	2,108,745	1,223,053	4,487,472	7,240,973	5,013,814	4,519,748	3,340,538	3,395,754	3,433,669	3,472,342
Net Change in Fund Balance	106,824	1,333,784	10,467,810	14,021,402	(9,889,925)	(4,094,848)	(3,290,155)	2,229,539	2,153,378	1,897,224	1,722,229
End of Year Fund Balance	18,974,801	19,815,169	30,282,979	44,304,381	34,414,456	30,319,607	27,029,452	29,258,991	31,412,369	33,309,593	35,031,822
Less Rainy Day Reserves	12,340,000	9,045,764	11,459,000	11,231,853	14,127,608	13,838,382	14,368,083	18,747,673	19,336,721	19,894,961	20,452,660
Less Restricted Balances	3,221,633	2,425,725	2,655,428	3,614,797	10,177,660	12,947,957	13,447,957	13,656,401	13,788,390	13,919,013	13,548,265
Unassigned Fund Balance	3,413,168	8,343,680	16,168,551	29,457,731	10,109,188	3,533,268	(786,587)	(3,145,082)	(1,712,742)	(504,381)	1,030,897



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INTERFUND TRANSFERS

Summary Schedule of Transfers:

Fund #	Fund Name	Net Transfers
100	General Fund	5,967,951
200	CDBG	250,000
210	Streets Fund	1,035,000
211	Measure X non-bond	1,556,450
212	Transportation Capital Projects	(4,385,734)
214	Streets Fund	800,000
246	City Affordable Housing	(402,959)
251	Senior Programs	(57,699)
256	Swimming Pool Fund	30,000
271	Stormwater	(1,577,844)
342	Parks Improvements	(1,235,000)
344	Government Facilities Capital	(1,020,295)
356	Cutino Bond Fund	(376,119)
357	Measure X Debt Service	(641,450)
602	Recreation Endowment	57,699
		-

SCHEDULE OF INTERFUND TRANSFERS

Detail Schedule of Transfers

Purpose	Class	Fund #	Fund Name	Transfer Out	Fund #	Fund Name	Transfer In
CIP - Streets (City MOE)	Capital	100	General Fund	1,385,734	212	Transportation Capital Projects	(1,385,734)
Short Term Rental Revenue	Operating	100	General Fund	402,959	246	City Affordable Housing	(402,959)
Stormwater Funding	Operating	100	General Fund	1,027,844	271	Stormwater	(1,027,844)
CIP - Stormwater Funding	Capital	100	General Fund	550,000	271	Stormwater	(550,000)
CIP -Parks Improvements	Capital	100	General Fund	1,235,000	342	Parks Improvements	(1,235,000)
CIP Funding - various projects	Capital	100	General Fund	990,295	344	Government Facilities Capital	(990,295)
Bond payment	Operating	100	General Fund	376,119	356	Cutino Park Bond Fund	(376,119)
Cutino Park Capital Project	Capital	200	CDBG	250,000	212	Transportation Capital Projects	(250,000)
Streets Capital Projects - RSTP	Capital	210	Streets Fund	1,035,000	212	Transportation Capital Projects	(1,035,000)
Streets Capital Projects - Measure X	Capital	211	Measure X non-bond	915,000	212	Transportation Capital Projects	(915,000)
Measure X bond payment	Operating	211	Measure X non-bond	641,450	357	Measure X Debt Service	(641,450)
Streets Capital Projects - SB1	Capital	214	Streets Fund	800,000	212	Transportation Capital Projects	(800,000)
Pool Repairs	Capital	256	Swimming Pool Fund	30,000	344	Government Facilities Capital	(30,000)
Funding for Senior Programs	Operating	602	Recreation Endowment	57,699	251	Senior Programs	(57,699)
				<u>\$ 9,697,100</u>			<u>\$ (9,697,100)</u>



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APPROPRIATIONS LIMIT

CITY OF SEASIDE
APPROPRIATION LIMIT
FOR FISCAL YEAR 2023-24

2022-23 Appropriation Limit		\$ 41,313,544
2023-24 Appropriations Limit Adjustment Factors		
Increase in per Capita Personal Income	1.0407	
Population Change (City Factor)	1.0011	
Combined Factor		1.04184477
2023-24 Appropriation Limit		<u>\$ 43,042,300</u>
2023-24 Appropriations Subject to Limit		<u>\$ 40,142,993</u>
2023-24 Limit in Excess of Appropriations		<u>\$ 2,899,307</u>



THE MAYOR & CITY COUNCIL

Mayor & City Council

Divisions

City Council | Council Commissions

Who We Are:

The City of Seaside is a General Law City with a Council / Manager form of government. The five-member City Council is a legislative and policy-making body that is elected (nonpartisan) to represent the residents of Seaside. Policy decisions are made at City council meetings, which are held the first and third Thursday of each month at 5:00 p.m. At these public meetings, the City Council makes policy determinations; approves agreements and contracts; adopts ordinances (local laws) and regulations; and authorizes the expenditure of city funds.

Members of the City council also develop and maintain significant intergovernmental relations with local, state and federal agencies in order to enhance economic vitality of Seaside. The City Council also serves as the Board of Directors for the Successor Agency of the Redevelopment Agency of the City of Seaside.

Boards and Commissions are advisory bodies made up of Seaside Citizens appointed by the city council that serve as an important link between the city and community by providing direct involvement in

Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

Adoption of the 2023 Strategic Plan that outlines city projects through 2024. Recruiting and hiring City Manager Fontes. Continued support of current and future development approving the Community Facilities District, Fire Station 2, adopting a 5-year pavement rehabilitation policy and street list for the fiscal year 2022/23. Support of community nonprofits by continually funding the community social services grant, and the family and community support program.

The strategic goals for fiscal year 2024 include, continuing efforts push for a healthier community, increase affordable housing, improve public facilities, improve economic vitality and enhance community safety.



2022 Walk of Fame Honorees with the City Council, City Manager & City Attorney

Budget Summary Mayor & Council

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	5	5	5
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$76,494	\$88,472	\$72,481
Services & Supplies	\$345,828	\$473,955	\$761,266
Capital Outlay and Debt	\$0	\$40,500	\$0
Internal Services & Central Support Charges	(\$320,054)	(\$184,178)	(\$191,725)
Total Expenditures	<u>\$102,268</u>	<u>\$418,749</u>	<u>\$642,022</u>
DEPARTMENTAL REVENUES			
General Taxes	<u>\$102,268</u>	<u>\$418,749</u>	<u>\$642,022</u>
Total Revenues	<u>\$102,268</u>	<u>\$418,749</u>	<u>\$642,022</u>

MANAGING DEPARTMENT: Legislative Body
The Mayor & City Council

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1010-0001	SALARIES	\$ 28,187	\$ 36,956	\$ 17,428	\$ 36,336	\$ 24,000
	BENEFITS	48,307	52,924	29,211	52,137	48,481
100-1010-1036	LAFCO ANNUAL CHARGES	30,048	31,851	46,967	46,967	52,465
100-1010-1043	STATE LOBBYIST	-	-	-	-	25,000
100-1010-3095	DEPARTMENT CONSUMABLES	5,690	7,000	8,355	7,000	14,000
100-1010-4114	TRAVEL - CM MILLER	-	-	685	-	-
100-1010-4115	TRAVEL - MAYOR OGLESBY	1,770	3,000	3,156	3,000	3,000
100-1010-4116	TRAVEL - PRIOR CM	-	1,500	-	1,500	1,500
100-1010-4117	TRAVEL - MPT PACHECO	111	1,500	60	1,500	1,500
100-1010-4118	TRAVEL - CM GARCIA-ARRAZOLA	1,484	1,500	1,344	1,500	1,500
100-1010-4119	TRAVEL - CM BURKS	-	-	1,128	-	-
100-1010-4120	TRAVEL - CM CAMPBELLBURKER	-	1,500	-	1,500	1,500
100-1010-4122	DUES & MEMBERSHIP	-	2,500	-	1,500	2,500
100-1010-7151	MNTRY BAY AIR RESOURCES DIST	15,418	16,189	16,034	16,034	16,034
100-1010-7161	LEAGUE OF CALIFORNIA CITIES	13,543	14,220	13,949	14,220	14,220
100-1010-7164	ASSOC. OF MNTRY BAY AREA GOVT	5,746	5,800	5,676	5,676	5,676
100-1010-7165	COMMUNITY EVENT SUPPORT	4,569	7,000	4,662	7,000	10,000
100-1010-7166	MCCVB	58,500	100,662	94,997	100,662	100,662
100-1010-7167	COMMUNITY FIREWORKS EVENT	13,884	15,000	9,293	24,159	-
100-1010-7170	COMMUNITY SUPPORT	143,390	81,715	78,081	78,581	80,000
100-1010-7176	FAMILY CARE - COUNCIL MEMBERS	-	-	19	19	-
100-1010-8127	CITY HALL IMPROVEMENTS	-	73,000	4,798	40,000	-
	CENTRAL SERVICES AND INTERNAL CHARGES	(328,497)	(184,857)	15,964	(184,857)	(195,552)
Total		\$ 42,151	\$ 268,961	\$ 351,807	\$ 254,434	\$ 206,486

**MANAGING DEPARTMENT: City Manager
Art & History Commission**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1320-3095	DEPARTMENT CONSUMABLES	\$ -	\$ 3,500	\$ 457	\$ 3,500	\$ 3,500
100-1320-7301	ART INSTALLATION/MURAL	1,260	-	-	-	5,000
	CENTRAL SERVICES AND INTERNAL CHARGES	730	-	-	-	-
Total		\$ 1,990	\$ 3,500	\$ 457	\$ 3,500	\$ 8,500

**MANAGING DEPARTMENT: Recreation
Recreation & Parks Commission**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1330-3095	DEPARTMENT CONSUMABLES	\$ 1,636	\$ 3,500	\$ -	\$ 1,750	\$ 3,500
Total		\$ 1,636	\$ 3,500	\$ -	\$ 1,750	\$ 3,500

**MANAGING DEPARTMENT: Fire
Homeless Committee**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1340-1024	COMMUNITY SUPPORT	\$ 4,331	\$ 3,000	\$ -	\$ 1,500	\$ 3,500
100-1340-3095	DEPARTMENT CONSUMABLES	850	500	-	250	-
100-1340-9398	CENTRAL SERVICE CHARGES	1,104	-	-	-	-
Total		\$ 6,285	\$ 3,500	\$ -	\$ 1,750	\$ 3,500

**MANAGING DEPARTMENT: Building and Code Enforcement
Neighborhood Improvement Commission**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1350-3095	DEPARTMENT CONSUMABLES	\$ -	\$ 500	\$ 53	\$ 303	\$ -
100-1350-7169	NEIGHBORHOOD IMPROVEMENTS	43,566	148,083	24,650	148,083	402,959
	CENTRAL SERVICES AND INTERNAL CHARGES	6,609	679	-	679	3,827
Total		\$ 50,175	\$ 149,262	\$ 24,704	\$ 149,066	\$ 406,786

**MANAGING DEPARTMENT: Community Development
Environmental Committee**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1360-3095	DEPARTMENT CONSUMABLES	\$ 31	\$ 3,500	\$ -	\$ 1,750	\$ 3,500
Total		\$ 31	\$ 3,500	\$ -	\$ 1,750	\$ 3,500

**MANAGING DEPARTMENT: Planning
Planning Commission**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1370-1029	TRAINING & EDUCATION	\$ -	\$ 2,500	\$ -	\$ 1,250	\$ -
100-1370-3095	CONSUMABLES	-	500	-	250	3,500
100-1370-8187	DEPARTMENT EQUIPMENT	-	500	-	500	-
Total		\$ -	\$ 3,500	\$ -	\$ 2,000	\$ 3,500

**MANAGING DEPARTMENT: Economic Development
Commission on Jobs Opportunities & Business (C-Jobs)**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1385-3095	DEPARTMENT CONSUMABLES	\$ -	\$ 3,500	\$ 1,143	\$ 2,750	\$ 2,750
Total		\$ -	\$ 3,500	\$ 1,143	\$ 2,750	\$ 2,750

**MANAGING DEPARTMENT: Police
Citizen / Police Committee**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-1390-3095	DEPARTMENT CONSUMABLES	\$ -	\$ 3,500	\$ -	\$ 1,750	\$ 3,500
Total		\$ -	\$ 3,500	\$ -	\$ 1,750	\$ 3,500



CITY MANAGER

City Manager

Divisions City Manager

Who We Are:

The City Manager acts as the policy principal advisor to the City Council. Making recommendations on items placed before the City Council for action. Follows up on City Council decisions and implements City Council Policy; directs the operations of the City and supervises the Department Heads; presents a recommended budget, and serves as the Executive Director of the Successor Agency and Seaside County Sanitation District.

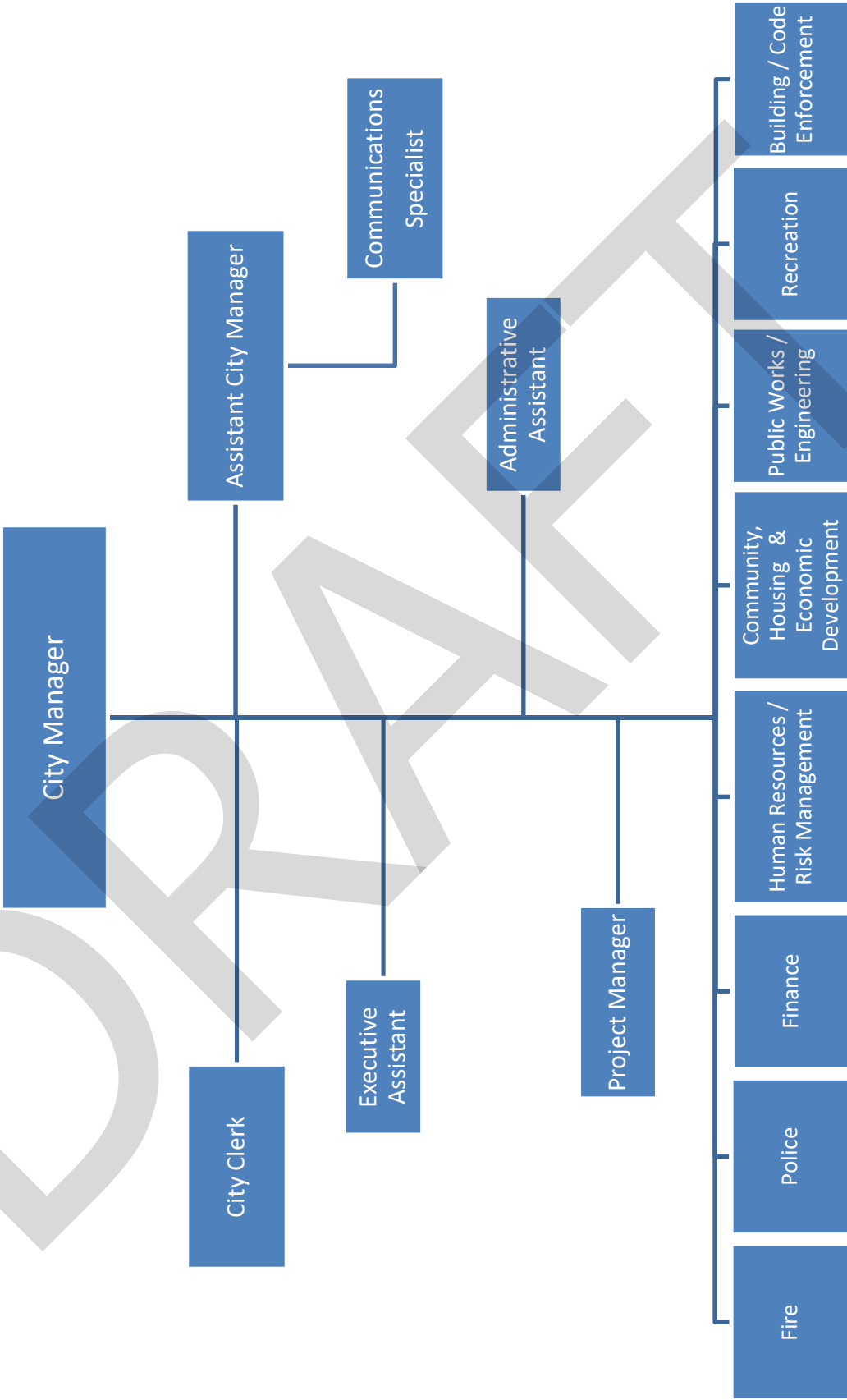


Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

The City Manager facilitated the Sister City agreement between the City of Seaside and Oaxaca de Juarez, Oaxaca Mexico. Installed the first six stars on the Broadway Walk of fame. Facilitated the first meeting of the Housing Collaborative. Strengthened the partnership with MPUSD with continued work on the safe routes program. Created the West Broadway Urban Village Parking program securing two municipal parking lots.

The strategic goals for 2024 include, continued efforts to secure water for future City development; creating a jobs training program; finalizing the general plan, and continuing to undertake programmatic enhancements to downtown.

City Manager's Office



Budget Summary City Manager

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	4	5	6
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$732,926	\$910,928	\$1,156,485
Services & Supplies	\$144,588	\$211,085	\$233,553
Capital Outlay and Debt	\$2,700	\$8,426	\$8,500
Internal Services & Central Support Charges	(\$458,224)	(\$359,722)	(\$782,655)
Total Expenditures	<u>\$421,990</u>	<u>\$770,719</u>	<u>\$615,883</u>
		Strategic Plan	<u>\$145,648</u>
		Regular Operations	<u>\$470,234</u>
DEPARTMENTAL REVENUES			
General Taxes	<u>\$375,692</u>	<u>\$770,719</u>	<u>\$615,883</u>
Total Revenues	<u>\$ 421,990</u>	<u>\$ 770,719</u>	<u>\$ 615,883</u>

MANAGING DEPARTMENT: City Manager
City Manager Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-2010-0001	SALARIES	\$ 460,515	\$ 575,578	\$ 408,448	\$ 565,908	\$ 774,569
100-2010-0002	OVERTIME	310	-	1,651	-	-
	BENEFITS	271,390	345,957	242,180	343,885	379,891
100-2010-1024	COMMUNITY RELATIONS	21,889	40,000	44,264	42,671	68,000
100-2010-1029	TRAINING & EDUCATION	6,222	7,500	-	3,750	5,000
100-2010-1030	CONSULTANT	104,792	201,012	36,834	130,547	134,553
100-2010-1033	FITNESS PROGRAM	710	2,025	212	1,135	2,025
100-2010-2044	COPIER SERVICES	332	2,000	1,718	1,346	2,000
100-2010-2053	OUTSIDE PRINTING SERVICE	-	1,000	-	500	1,000
100-2010-2074	BANK FEES & MISC CHARGES	784	-	419	334	-
100-2010-3095	DEPARTMENT CONSUMABLES	2,182	5,000	8,554	7,395	15,000
100-2010-4121	MEETINGS & TRAVEL	4,672	7,500	203	3,893	4,000
100-2010-4122	DUES & MEMBERSHIP	4,499	3,000	900	2,400	3,000
100-2010-4123	BOOKS & PERIODICALS	-	500	14	250	500
100-2010-4124	MAIL SERVICES	-	1,000	-	500	500
100-2010-7171	COMMISSION ACTIVITIES	-	17,500	-	17,500	-
100-2010-8187	DEPARTMENT EQUIPMENT	1,328	8,000	10,169	8,426	8,500
	CENTRAL SERVICES AND INTERNAL CHARGES	(458,224)	(359,722)	25,473	(359,722)	(782,655)
100-2010-9602	PRINCIPAL	1,335	-	-	-	-
100-2010-9605	INTEREST	37	-	-	-	-
Total		\$ 422,774	\$ 857,851	\$ 781,038	\$ 770,719	\$ 615,883

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	CITY MANAGER'S OFFICE					LEAD: JAIME FONTES							
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
1.00	GOAL: Facilitate Economic Development Projects	\$ 63,607	\$ 63,607	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
1.01	Secure new water sources	38,164	38,164	-	in process	x	x	x	x	x	x	x	x
1.02	Complete analysis of water utility and feasibility of expanded Seaside Municipal water system	5,782	5,782	-	to do					x			
1.03	Complete capital amenities and undertake programmatic enhancements to downtown	19,660	19,660	-	in process	x	x	x	x	x	x	x	x
1.04	Complete the General Plan update	-	-	-	in process	x	x	x	x	x	x	x	x
1.05	Develop a parking program for West Broadway Urban Village	-	-	-	to do					x	x		
GOAL ACTIONS	CC PRIORITY: DIVERSE AND INCLUSIVE COMMUNITY	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
2.00	GOAL: Facilitate Programs that Celebrate and Acknowledge and Community	\$ 23,469	\$ 3,469	\$ 20,000		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
2.01	Art and History Commission Archives Project	13,469	3,469	10,000	to do			x		x	x	x	x
2.02	Create a STEM Program	10,000	-	10,000	to do					x	x		
GOAL ACTIONS	CC PRIORITY: EFFECTIVE ACCESSIBLE GOVERNMENT	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
3.00	GOAL: Create a vibrant and inclusive work environment	\$ 19,252	\$ 9,252	\$ 10,000		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
3.01	Create a Jobs Training Program	10,000	-	10,000	to do					x			
3.02	Develop a workforce Labor agreement	9,252	9,252	-	to do				x				
GOAL ACTIONS	CC PRIORITY: EFFECTIVE ACCESSIBLE GOVERNMENT	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
4.00	GOAL: Improve Citywide Internal and External Community Communications	\$ 19,660	\$ 19,660	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
4.01	Website Upgrade in coordination with City Clerk/Public Affairs Office	19,660	19,660	-	to do				x				
4.02	Identify how to close the Digital Divide	-	-	-	to do					x			
4.03	City Subsidy - Utility (study session)	-	-	-	to do					x			
GOAL ACTIONS	CC PRIORITY: EFFECTIVE ACCESSIBLE GOVERNMENT	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
5.00	GOAL: Establish & Facilitate Nonprofit Housing Collaborative	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
5.01	Conduct first Board meeting	-	-	-	to do				x				

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	CITY MANAGER'S OFFICE	LEAD: JAIME FONTES											
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
6.00	GOAL: Reimagining Community Safety PURPOSE/OBJECTIVE:	\$ 19,660	\$ 19,660	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
6.01	City & MPUSD Partnership Initiatives (i.e. Safe routes to school program)	19,660	19,660	-	in process				x			x	x



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***PUBLIC AFFAIRS &
CITY CLERK***

City Clerk

Divisions
City Clerk | Elections

Who We Are:

The City Clerk is the information and affairs liaison between the public and the City. Our mission is to build trust and confidence through the promotion of transparency, community engagement and accessibility to the work of local government while ensuring regulatory compliance. This office oversees the support of the Mayor and City Council, manages the City records, and serves as the City's Public Affairs Officer by overseeing and working with the Communications team, distributes information about the City to the public and makes all efforts to inform, engage and serve our citizens.

The City Clerk's office also facilitates the democratic process by ensuring the City's legislative processes are open and transparent. This office offers friendly customer service, knowledgeable staff, and easy accessibility through technology; manages elections administration, coordinates with all city departments through the agenda management program, processing all legislative actions, preserving of Seaside's legislative history, and is the compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.

Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

The City Clerk completed the certification program to earn the Certified Municipal Clerk (CMC) designation, and graduate studies earning a certificate as a California Professional Municipal Clerk. This office also completed transition of public meetings for the Council, Committees, and Commission to hold "hybrid" meetings for the benefit of increased public participation. Successfully formed and advanced cross training between departmental administrative staff for all citywide systems and processes. Completed an audit of over 100 boxes of legislative records in the City Clerk's office. Acquisition and configuration of a public records portal, campaign and Form 700 filing; and prepared the City's first communications plan, and facilitated the strategic planning documentation and authored the final report.

The City Clerk's office has outlined strategic goals aligned with the City's Council priority of administering **Effective, Accessible Governance**. Delivering service to the Council, staff and community through standard reference tools, civic engagement and education, content creation and dissemination, promoting inclusivity and supporting policies and procedures that achieve success for all priorities.



BOARDS, COMMISSIONS & COMMITTEES HANDBOOK



Innovate - Include - Inspire

WWW.CITYOFSEASIDE.CA.US



Budget Summary City Clerk

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	1	1	1
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$188,170.38	\$173,112.61	\$173,444.57
Services & Supplies	\$89,097.24	\$89,306.65	\$134,500.00
Capital Outlay and Debt	\$641.76	\$1,000.00	\$750.00
Internal Services & Central Support Charges	<u>(\$156,746.83)</u>	<u>(\$191,104.99)</u>	<u>(\$187,305.66)</u>
Total Expenditures	<u>\$121,163</u>	<u>\$72,314</u>	<u>\$121,389</u>
		Strategic Plan	<u>\$69,378</u>
		Regular Operations	<u>\$52,011</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$0.00	\$250.00	\$500.00
General Taxes	<u>\$121,163</u>	<u>\$72,064</u>	<u>\$120,889</u>
Total Revenues	<u>\$ 121,163</u>	<u>\$ 72,314</u>	<u>\$ 121,389</u>

MANAGING DEPARTMENT: City Clerk
City Clerk Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-2021-0001	SALARIES	\$ 118,390	\$ 128,948	\$ 78,606	\$ 126,782	\$ 124,251
	BENEFITS	69,780	46,585	29,259	46,061	48,654
100-2021-1029	TRAINING AND EDUCATION	3,470	5,000	4,838	5,000	5,000
100-2021-1033	FITNESS PROGRAM	-	540	-	270	540
100-2021-2044	COPIER SERVICES	153	500	-	250	500
100-2021-2053	OUTSIDE PRINTING SERVICE	-	1,000	-	500	2,000
100-2021-2063	PUBLISHING & LEGAL ADVERTISING	10,561	15,000	10,061	13,247	25,000
100-2021-2067	CITY CODE UPDATE	-	4,000	1,787	4,000	2,000
100-2021-2075	CONTRACT SERVICES	61,015	56,500	57,208	53,341	91,500
100-2021-3095	DEPARTMENT CONSUMABLES	9,899	4,000	8,107	5,969	4,000
100-2021-4121	MEETINGS AND TRAVEL	675	3,000	2,675	3,000	3,000
100-2021-4122	DUES AND MEMBERSHIPS	3,208	3,000	898	3,000	1,000
100-2021-4123	BOOKS & PERIODICALS	1	1,000	440	1,000	500
100-2021-8187	DEPARTMENT EQUIPMENT	642	1,000	-	1,000	750
	CENTRAL SERVICES AND INTERNAL CHARGES	(156,747)	(192,579)	7,908	(192,579)	(188,073)
Total		\$ 121,046	\$ 77,495	\$ 201,787	\$ 70,840	\$ 120,622

MANAGING DEPARTMENT: City Clerk
Elections

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-2022-2043	TEMPORARY CONTRACT SERVICES	\$ 117	\$ 75,000	\$ -	\$ -	\$ -
	CENTRAL SERVICES AND INTERNAL CHARGES	-	1,474	-	1,474	767
Total		\$ 117	\$ 76,474	\$ -	\$ 1,474	\$ 767

SEASIDE CITY COUNCIL PRIORITY WORKPLAN

DEPT:	CITY MANAGER'S OFFICE/CITY CLERK & PUBLIC AFFAIRS				LEAD: DOMINIQUE DAVIS								
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
						Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1.00	GOAL: Develop and Enhance City Council & Public Meeting Modernization PURPOSE/OBJECTIVE:	\$ 10,407	\$ 10,407	\$ -									
1.01	Modernization of Council Chamber design & functionality for public meetings	\$ 8,672		8,672	to do					x	x	x	x
1.02	Collect data for effective Council & Administrative governance	\$ 1,734		1,734	to do					x			x
2.00	GOAL: Expand use of Technology for Increased Transparency, Accessibility & Accountability PURPOSE/OBJECTIVE:	\$ 15,610	\$ 15,610	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
2.01	Create policy and procedure for electronic records management and electronic signatures	\$ 1,734		1,734	to do					x	x		
2.02	Update retention schedule	\$ 13,876		13,876	to do					x	x	x	
3.00	GOAL: Develop and Enhance Public Affairs/Communications Strategy PURPOSE/OBJECTIVE:	\$ 5,203	\$ 5,203	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
3.01	Expand the use of social media and traditional media to reach a wider and more diverse audience	\$ 1,734		1,734	to do					x			
3.02	Establish Citizens Municipal Government Academy	\$ 3,469		3,469	to do						x	x	x
4.00	GOAL: Administer Excellent Council and Commission Care PURPOSE/OBJECTIVE:	\$ 29,486	\$ 29,486	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
4.01	Regular Recurring Board and Commission Training	\$ 8,672		8,672	to do					x	x	x	x
4.02	Implement NetFile - FPPC Filing System	\$ 8,672		8,672	in process				x				
4.03	Establish Boards, Commission, Committee and Council Appreciation/Recognition	\$ 5,203		5,203	to do					x			
4.04	Regular Recurring Staff Liaison Training and Development	\$ 6,938		6,938	to do					x	x	x	x
5.00	GOAL: Develop and Maintain Community Relations PURPOSE/OBJECTIVE:	\$ 3,469	\$ 3,469	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
5.01	Collaborations with high school, community college, university students & Community Service Organizations for civic engagement	\$ 3,469		3,469	to do			x		x		x	
6.00	GOAL: Implement Inclusive Policies and Procedures PURPOSE/OBJECTIVE:	\$ 5,203	\$ 5,203	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
6.01	Translation Accommodations - Public Meetings & Written Materials (top 3 languages: English, Spanish, Taglog)	\$ 3,469		3,469	to do			x		x			
6.02	Expanded Community Services (Passport Administration, Notary Public, ETC)	\$ 1,734		1,734	to do					x	x	x	x



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CITY ATTORNEY

City Attorney

Divisions

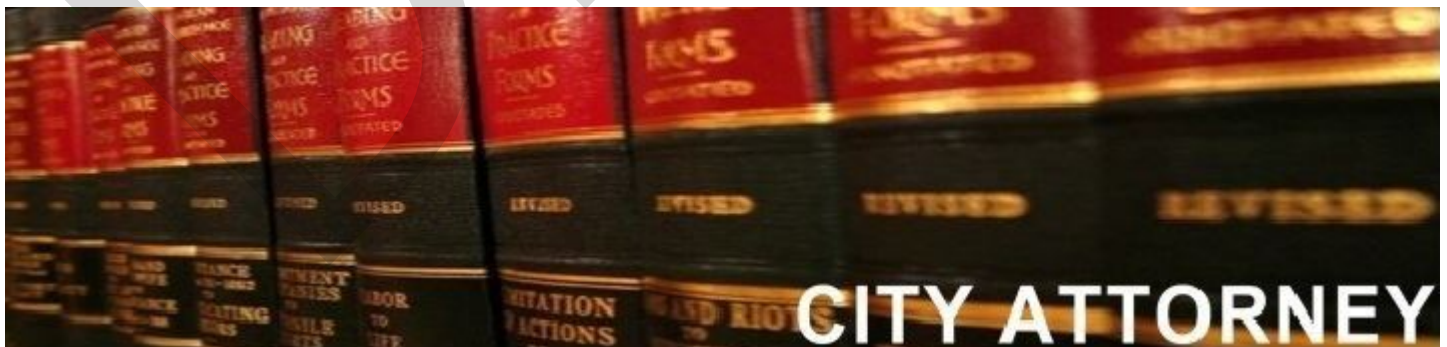
City Attorney | Legal Assistant

Who We Are:

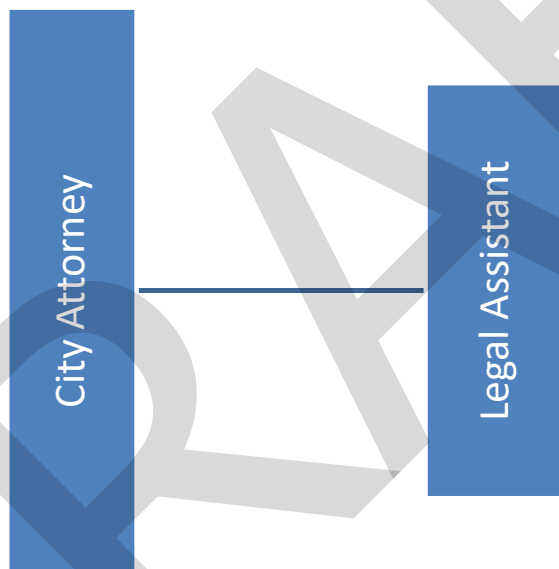
The City Attorney's office is a small but dynamic office that provides advisory and litigation services to the City. Our mission is to provide excellent and ethical legal advice, zealous legal representation for the City Council, City officers and City employees to help a growing city succeed. In furtherance of that mission the City Attorney's office reviews and advises on resolutions and ordinances, reviews all types of legal documents, supervises and coordinates outside counsel and performs such activities as the City Council may direct. The City Attorney's office also supervises and manages the Environmental Services Clean-Up Agreement team which is funded primarily by an Army contract and regionally helps to encourage the safe use of the former Fort Ord military base. Finally, the City Attorney monitors and assists in moving multiple development projects. The City Attorney participates in the League of California Cities Brown Act Committee.

Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

- Fiscal Year 2022-23 the City Attorney received a beneficial decision in the Committee v. City of Seaside, et al. (Campus Town) case and a successful abatement decision and Court receiver. The City Attorney's office additionally is implementing a water strategy to move projects such as Campus Town, Ascent and Nurse's Barracks forward.
- Fiscal Year 2023-24 will see the City Attorney continuing to provide excellent advisory advice and review of documents, defend the City in litigation, promoting ongoing professional skill for staff in the City Attorney's office, assisting with the Seaside Housing Collaborative and increasing public participation in community events.



City Attorney's Office



Budget Summary City Attorney

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	2	2	2
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$393,534.95	\$440,042.10	\$484,382.48
Services & Supplies	\$477,273.58	\$639,467.06	\$588,700.00
Internal Services & Central Support Charges	(\$520,233.86)	(\$380,665.89)	(\$789,450.28)
Total Expenditures	<u>\$350,575</u>	<u>\$698,843</u>	<u>\$283,632</u>
		Strategic Plan	<u>\$84,767</u>
		Regular Operations	<u>\$198,865</u>
DEPARTMENTAL REVENUES			
General Taxes	<u>\$350,575</u>	<u>\$698,843</u>	<u>\$283,632</u>
Total Revenues	<u>\$ 350,575</u>	<u>\$ 698,843</u>	<u>\$ 283,632</u>

MANAGING DEPARTMENT: City Attorney
City Attorney

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-3010-0001	SALARIES	\$ 268,085	\$ 293,077	\$ 200,335	\$ 288,154	\$ 323,832
	BENEFITS	125,450	152,089	103,464	151,349	159,470
100-3010-1022	LEGAL SERVICES	353,097	500,000	179,160	500,000	450,000
100-3010-1023	LEGAL SERVICES - SPECIAL	111,527	100,000	74,234	100,000	100,000
100-3010-1029	TRAINING	-	3,200	-	3,200	3,200
100-3010-1030	CONSULTANT	-	25,000	-	25,000	20,000
100-3010-1033	FITNESS PROGRAM	-	1,080	-	540	1,080
100-3010-2074	#N/A	4	-	-	-	-
100-3010-3095	DEPARTMENT CONSUMABLES	5,931	5,000	2,657	3,767	6,000
100-3010-4121	MEETINGS & TRAVEL	1,079	2,000	-	1,000	2,000
100-3010-4122	DUES & MEMBERSHIPS	5,400	6,000	4,351	6,000	7,000
100-3010-4123	BOOKS & PERIODICALS	240	1,000	-	500	500
	CENTRAL SERVICES AND INTERNAL CHARGES	(520,234)	(380,666)	22,603	(380,666)	(789,450)
Total		\$ 350,579	\$ 707,780	\$ 586,804	\$ 698,843	\$ 283,632

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	CITY ATTORNEY'S OFFICE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	LEAD: SHERI DAMON								
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE				STATUS	FY 2022-2023				FY 2023-2024			
1.00	GOAL: TIMELY LEGAL ADVICE TO SUPPORT COUNCIL GOALS AND PRIORITIES	\$ -	\$ -	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
1.01		\$ -	\$ -	\$ -	in process				x	x	x	x	x
2.00	GOAL: ZEALOUSLY REPRESENT THE CITY IN LEGAL PROCEEDINGS	\$ -	\$ -	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
2.01		\$ -	\$ -	\$ -	in process				x	x	x	x	x
3.00	GOAL: ENSURE UP TO DATE TRAINING FOR CAO	\$ 65,392	\$ 65,392	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
3.01	Cross-Training with City Clerk's office (Assistant)	60,548	60,548	-	in process	x	x	x	x	x			
3.02	Legal Assistant to take Public Records Act Training	-	-	-	to do			x	x				
3.03	Attend Human Resources Training	2,422	2,422	-	to do			x	x				
3.04	Attend League of Cities City Attorney Training	2,422	2,422	-	to do			x	x				
4.00	GOAL: CONTINUED MANAGEMENT OF ESCA TEAM	\$ 9,688	\$ 9,688	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
4.01	Training for ESCA Team	-	-	-	in process				x	x	x		
4.02	Ensure ESCA Team coordinates and prepares City Departments for long term management obligations	9,688	9,688	-	in process				x	x	x		
5.00	GOAL: DEVELOP AND MAINTAIN EXTERNAL COUNSEL AND COMMUNITY RELATIONS	\$ 9,688	\$ 9,688	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
5.01	Establish a list of subject matter experts to assist CAO	2,422	2,422	-	in process			x	x				
5.02	Participate in League of Cities City Attorney Brown Act Committee	2,422	2,422	-	in process				x	x	x	x	x
5.03	Attend a minimum of twelve (12) Community Events/Activities	4,844	4,844	-	in process			x	x	x	x	x	x



HUMAN RESOURCES & RISK MANAGEMENT

Human Resources

Divisions

Human Resources | Risk Management

Who We Are:

The Human Resources & Risk Management Department administers a centralized, merit personnel system, including recruitment, testing, selection, and placement of employees and volunteers; classification of positions; employee relations, which includes, negotiations, grievances, disciplines and complaints; employee engagement, recognition, development and training; employee benefits administration; workers' compensation, general liability claims, contracts, and the City's insurance programs.

Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

In fiscal year 2022-23, the HR Department received over 750 applications; administrated over 40 in-house and outside recruitments; processed over 55 new employees including volunteers and student interns; and managed over 50 worker's compensation claims. New Year = New Beginnings; the HR Department updated policies/requirements to reflect the 2023 changes such as, New Ordinances, Assisted in allocating more Safety, general and management positions; Successfully completed the annual Underwriting Reports for Risk Management and Seaside Sanitation District.

The fiscal year 2023-24 work plan is robust. The department will focus on maximizing HR services with the implementation of many new programs, including; HR Advantage for succession planning, Employee Talent Search, initiation has begun to become a Blue Zones Worksite. The department also plans to focus on community orientation projects and provide volunteer/free resource services. On the risk management side, the City's Cap Loss Program, done every 4 years, is underway. This audit will evaluate the City as a whole to address specific loss/liability concerns in an effort to reduce costs.

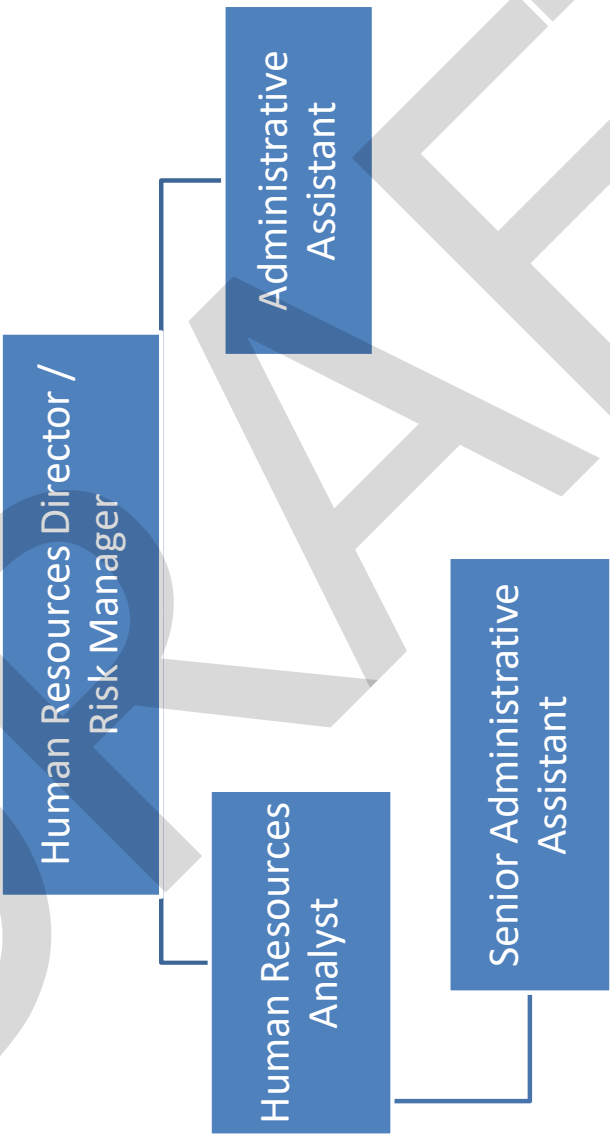


JOB OPENINGS



Salary and Benefits

Human Resources / Risk Management Department



Budget Summary Human Resources & Risk Management

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	4	5	4
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$426,154.07	\$753,575.53	\$672,926.23
Services & Supplies	\$3,285,012.75	\$3,441,433.21	\$3,708,841.00
Capital Outlay and Debt	\$0.00	\$3,000.00	\$500.00
Internal Services & Central Support Charges	<u>(\$231,986.95)</u>	<u>\$225,498.22</u>	<u>\$21,882.31</u>
Total Expenditures	<u>\$3,479,180</u>	<u>\$4,423,507</u>	<u>\$4,404,150</u>
		Strategic Plan	<u>\$269,170</u>
		Regular Operations	<u>\$4,134,979</u>
DEPARTMENTAL REVENUES			
Internal Service Fund	\$3,238,103.38	\$3,719,130.94	\$3,893,470.17
General Taxes	<u>\$241,076</u>	<u>\$704,376</u>	<u>\$510,679</u>
Total Revenues	<u>\$ 3,479,180</u>	<u>\$ 4,423,507</u>	<u>\$ 4,404,150</u>

MANAGING DEPARTMENT: Human Resources & Risk Management

Human Resources

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-2031-0001	SALARIES	\$ 217,919	\$ 457,784	\$ 347,890	\$ 450,094	\$ 445,274
100-2031-0002	OVERTIME	38	500	448	492	500
	BENEFITS	207,845	304,718	177,219	302,008	226,477
100-2031-1028	TRAINING (CITYWIDE)	17,612	50,000	4,941	25,294	15,000
100-2031-1029	TRAINING AND EDUCATION	1,404	6,000	6,286	6,190	3,500
100-2031-1030	CONSULTANT	143,730	105,000	50,665	87,764	50,000
100-2031-1033	FITNESS PROGRAM	353	675	745	983	675
100-2031-1037	EMPLOYEE RECOGNITION	3,562	5,000	3,926	3,784	8,000
100-2031-1038	EMPLOYEE ASSISTANCE PROGRAM	9,133	10,000	8,403	12,040	10,000
100-2031-2064	PERSONNEL RECRUITMENT	119,222	120,000	8,564	63,998	90,000
100-2031-2065	POLICE & FIRE EXAMS	4,082	3,500	391	3,500	2,200
100-2031-2074	BANK FEES & MISC CHARGES	19	-	19	19	-
100-2031-3092	STATIONARY SUPPLIES	326	-	35	-	-
100-2031-3095	DEPARTMENT CONSUMABLES	2,320	3,500	306	1,985	1,000
100-2031-3102	COMPUTER SUPPLIES	728	3,500	639	2,389	3,500
100-2031-4121	MEETINGS AND TRAVEL	-	1,000	258	758	1,000
100-2031-4122	DUES AND MEMBERSHIPS	575	1,000	920	1,000	1,000
100-2031-4123	BOOKS AND PERIODICALS	1,104	1,500	1,152	750	1,500
100-2031-4124	MAIL SERVICES	112	150	39	114	150
100-2031-7207	VOLUNTEER PROGRAM	-	1,500	-	-	1,500
100-2031-7208	SAFETY COMMITTEE	-	2,000	-	-	500
100-2031-8187	DEPARTMENT EQUIPMENT	-	6,000	-	3,000	500
	CENTRAL SERVICES AND INTERNAL CHARGES	(574,652)	(127,447)	24,983	(127,447)	(212,215)
Total		\$ 155,430	\$ 955,881	\$ 637,829	\$ 838,713	\$ 650,062

MANAGING DEPARTMENT: Human Resources & Risk Management

Insurance

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
502-5120-1022	LEGAL SERVICES	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
502-5120-1029	TRAINING AND EDUCATION	2,028	2,500	-	-	2,500
502-5120-1030	CONSULTANT	-	1,000	-	-	1,000
502-5120-2086	TAIL CLAIMS RESERVE	123,949	-	-	-	-
502-5120-2088	JUDGEMENTS/DAMAGES	934	21,300	15,426	23,140	-
	CENTRAL SERVICES AND INTERNAL CHARGES	2,806,581	3,185,517	3,186,385	3,186,385	3,485,491
502-5120-2097	TAIL CLAIMS	47,612	75,000	14,883	22,324	30,000
502-5120-9398	CENTRAL SERVICE CHARGES	342,665	352,945	-	352,945	234,097
Total		\$ 3,323,769	\$ 3,639,262	\$ 3,216,694	\$ 3,584,794	\$ 3,754,088

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	HUMAN RESOURCES/RISK MANAGEMENT					LEAD: SAMANTHA ALCARAZ SAKHRANI							
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
1.00	GOAL: Focus on maximizing HR services; PURPOSE/OBJECTIVE:	\$ 161,502	\$ 161,502	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
					to do					x			
1.01	Create and Implement HR Advantage (aka Succession Planning)	10,767	10,767	-	to do					x			
1.02	Implement an Employee Onboarding Plan (For Department Heads)	21,534	21,534	-	to do					x			
1.03	Become a Blue Zone Worksite	10,767	10,767	-	to do					x			
1.04	Create & Build an Approach to Strategic Management & Strategic Fit	21,534	21,534	-	to do					x			
1.05	Create & Implement an Internal Talent Search Strategy Plan	21,534	21,534	-	to do					x			
1.06	Implement Extensive & relevant training and Management Development activities and Performance Management processes	21,534	21,534	-	to do					x			
1.07	Create and Implement high-involvement work practices	10,767	10,767	-	to do					x			
1.08	Provide a Learning & Development Program	21,534	21,534	-	to do					x			
1.09	Create & Implement Employee Well Being	21,534	21,534	-	to do					x			
2.00	GOAL: Manage a Robust Risk Management Program PURPOSE/OBJECTIVE:	\$ 64,601	\$ 64,601	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
2.01	Implement Training to Address Specific Loss Concerns	21,534	21,534	-	to do						x		
2.02	Address Capital Action Items	21,534	21,534	-	to do							x	
2.03	Develop Crisis Communication Action Plan	21,534	21,534	-	to do								x
3.00	GOAL: Streamline Business Processes & Practices PURPOSE/OBJECTIVE:	\$ 43,067	\$ 43,067	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
3.01	Evaluate Electronic Personal Records Systems	21,534	21,534	-	to do					x			
3.02	Re-Evaluate Current Job Descriptions, Salary and FLSA Status	21,534	21,534	-	to do					x			



FINANCE DEPARTMENT

Finance

Divisions

Finance | Information Services

Who We Are:

The Finance Department is divided into two divisions: Finance and Management Information Services. The department provides a variety of support services to the residents of Seaside, city employees, and departments.

Residents: Our priority....

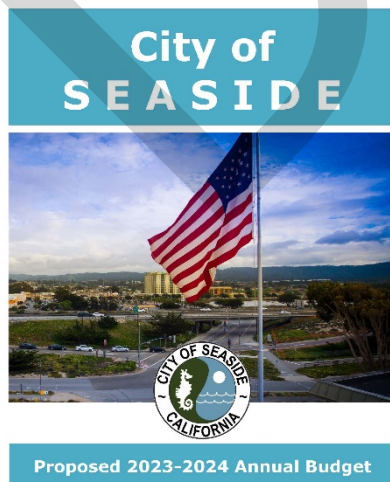
Our staff ensures accuracy and time efficiency in paying City employees, assisting departments in acquiring services, equipment, and supplies and documenting and processing payments.

We are responsible for the financial management, reporting, budgeting, accounting, grant management, debt management, payroll, purchasing, and auditing services for all the City funds. Our responsibility is to ensure fiscal resources are accounted for in accordance with established procedures in order to make informed decisions in a precise and prompt manner.

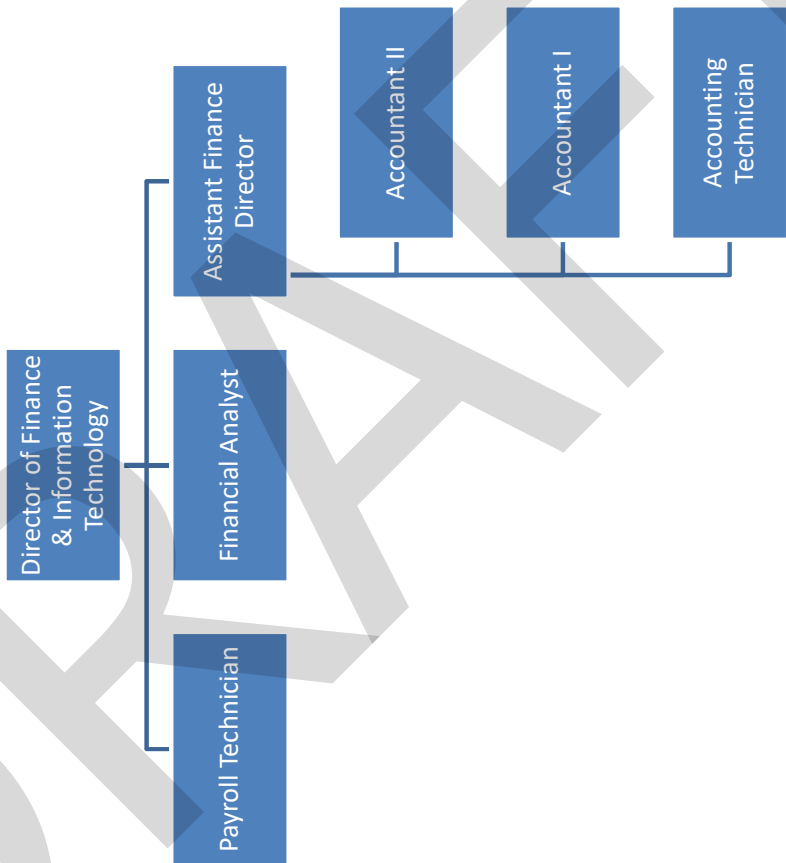
Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

The Finance department had a successful year with many accomplishments: The department issued an RFP and transitioned to a new external audit firm, implemented a 115 Trust and funding policy, integrated the Strategic Plan into the budget document, and received the GFOA budget award for the FY 2022-23 budget. The department successfully financed a fire engine and street sweeper with favorable terms. The department achieved full staffing, achieved a goal for daily deposits and achieved a goal for a 30 day turnaround on the bank reconciliation.

Goals for fiscal year 2023-24 include: Developing a Budget in Brief document, increasing the City's investment portfolio diversity, facilitating bond financing discussions for the planned second Fire Station and exploring options for management of the newly formed CFD.



Finance Department



Budget Summary Finance Department

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	8	9	9
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$1,092,357.41	\$1,271,224.51	\$1,469,015.46
Services & Supplies	\$639,349.02	\$724,106.32	\$651,150.00
Capital Outlay and Debt	\$2,771,819.74	\$2,400,761.58	\$2,303,765.76
Depreciation Expense	\$178,352.73	\$0.00	\$0.00
Internal Services & Central Support Charges	(\$916,399.23)	(\$752,600.25)	(\$938,802.24)
Total Expenditures	<u>\$3,587,127</u>	<u>\$3,643,492</u>	<u>\$3,485,129</u>
		Strategic Plan	<u>\$95,639</u>
		Regular Operations	<u>\$3,389,490</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$202,906.42	\$290,540.30	\$393,195.18
Special Revenue Fund	\$52,875.25	\$52,000.00	\$50,000.00
Debt Service Fund	\$778,292.83	\$812,155.24	\$766,461.55
Enterprise Fund	\$337,334.04	\$338,809.75	\$334,559.06
Internal Service Fund	\$751,376.36	\$832,814.30	\$633,135.38
Successor Agency Funds	\$129,607.55	\$282,451.78	\$6,865.32
Grants and Other Revenue	\$65,994.01	\$47,968.11	\$65,964.80
General Taxes	<u>\$1,268,740</u>	<u>\$986,753</u>	<u>\$1,234,948</u>
Total Revenues	<u>\$ 3,587,127</u>	<u>\$ 3,643,492</u>	<u>\$ 3,485,129</u>

MANAGING DEPARTMENT: Finance

Finance Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-5110-0001	SALARIES	\$ 568,635	\$ 710,373	\$ 456,234	\$ 698,439	\$ 798,137
100-5110-0002	OVERTIME	544	1,500	1,810	1,475	1,500
	BENEFITS	196,099	232,198	147,990	229,302	299,421
100-5110-1015	BENEFITS ADMINISTRATION	21,094	22,000	13,415	24,415	24,000
100-5110-1025	CITY AUDIT	44,388	44,500	38,925	44,500	51,600
100-5110-1029	TRAINING & EDUCATION	3,128	8,800	4,493	8,800	6,800
100-5110-1030	CONSULTANT	121,797	110,000	36,928	110,000	64,500
100-5110-1033	FITNESS PROGRAM	495	3,240	520	1,985	3,240
100-5110-1040	PROPERTY TAX ADMIN FEES	23,064	-	-	-	24,000
100-5110-2043	TEMPORARY CONTRACT SERVICES	39,202	22,000	2,352	2,352	-
100-5110-2044	COPIER SERVICES	6,972	8,500	4,753	7,864	8,200
100-5110-2053	OUTSIDE PRINTING SERVICE	2,011	3,000	3,684	5,184	5,000
100-5110-2074	BANK FEES & MISC CHARGES	53,542	12,000	36,703	31,476	29,800
100-5110-2078	OTHER EXPENSE	3,789	2,500	62	1,312	2,500
100-5110-3095	DEPARTMENT CONSUMABLES	7,921	10,000	7,178	9,458	10,000
100-5110-3102	COMPUTER SUPPLIES	-	68,000	738	68,000	5,000
100-5110-4121	MEETINGS & TRAVEL	649	2,000	159	1,159	-
100-5110-4122	DUES & MEMBERSHIP	1,445	1,400	550	1,400	2,000
100-5110-4123	BOOKS & PERIODICALS	-	500	-	250	250
100-5110-4124	MAIL SERVICES	15,134	15,000	12,126	15,990	15,000
	CENTRAL SERVICES AND INTERNAL CHARGES	(1,059,607)	(901,631)	32,736	(901,631)	(1,075,811)
Total		\$ 50,301	\$ 375,881	\$ 801,355	\$ 361,731	\$ 275,137

MANAGING DEPARTMENT: Finance Department**AMP PEG Fees**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
291-2010-1047	AMP - PRODUCTION & BROADCAST	\$ 43,561	\$ 50,000	\$ -	\$ 50,000	\$ 50,000
Total		\$ 43,561	\$ 50,000	\$ -	\$ 50,000	\$ 50,000

MANAGING DEPARTMENT: Finance Department**POB**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
355-5110-9398	CENTRAL SERVICE CHARGES	\$ 200	\$ 206	\$ -	\$ 206	\$ 220
355-5110-9602	PRINCIPAL PAYMENTS	625,000	690,000	-	690,000	680,000
355-5110-9605	INTEREST PAYMENTS	150,262	115,987	57,993	115,987	78,147
355-5110-9606	OTHER DEBT SERVICE EXPENSES	2,911	3,074	-	3,074	2,900
Total		\$ 778,373	\$ 809,267	\$ 57,993	\$ 809,267	\$ 761,267

MANAGING DEPARTMENT: Finance Department**Cutino Bond**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 392	\$ 404	\$ -	\$ 404	\$ 241
356-5110-9602	PRINCIPAL PAYMENTS	195,000	200,000	-	200,000	200,000
356-5110-9605	INTEREST PAYMENTS	182,169	174,369	87,184	174,369	174,369
356-5110-9606	OTHER DEBT SERVICE EXPENSES	3,003	1,750	1,925	1,750	1,750
Total		\$ 380,564	\$ 376,523	\$ 89,109	\$ 376,523	\$ 376,360

MANAGING DEPARTMENT: Finance Department**Measure X Bond**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 119	\$ 123	\$ -	\$ 123	\$ 220
357-5110-9602	PRINCIPAL PAYMENTS	235,000	245,000	-	245,000	245,000
357-5110-9605	INTEREST PAYMENTS	404,100	394,700	197,350	394,700	394,700
357-5110-9606	OTHER DEBT SERVICE EXPENSES	3,003	1,750	1,925	1,750	1,750
Total		\$ 642,222	\$ 641,573	\$ 199,275	\$ 641,573	\$ 641,670

MANAGING DEPARTMENT: Finance Department

Golf Course

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
405-5110-9398	CENTRAL SERVICE CHARGES	\$ 11,525	\$ 11,871	\$ -	\$ 11,871	\$ 11,917
405-5110-9602	PRINCIPAL PAYMENTS	-	130,000	120,000	130,000	130,000
405-5110-9603	DEPRECIATION EXPENSE	145,089	-	-	-	-
405-5110-9605	INTEREST PAYMENTS	226,297	213,038	108,656	213,038	213,038
405-5110-9606	OTHER EXPENSES	2,588	2,100	2,350	-	2,100
Total		\$ 385,500	\$ 357,008	\$ 231,006	\$ 354,908	\$ 357,055

MANAGING DEPARTMENT: Finance Department

IT

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
503-4010-0001	SALARIES	\$ 219,047	\$ 224,725	\$ 161,545	\$ 233,342	\$ 247,380
503-4010-0002	OVERTIME	123	-	-	-	-
	BENEFITS	110,140	121,901	81,817	109,682	122,337
503-4010-1029	TRAINING & EDUCATION	-	3,200	-	-	2,500
503-4010-1030	CONSULTANT	6,748	27,000	1,500	2,250	6,500
503-4010-1033	FITNESS PROGRAM	-	1,080	-	-	-
503-4010-3095	DEPARTMENT CONSUMABLES	8	500	390	585	500
503-4010-3102	COMPUTER SUPPLIES	163,263	225,000	124,522	158,258	185,000
503-4010-5132	TELEPHONE	36,934	35,000	23,896	35,844	36,000
503-4010-5135	MOBILE COMMUNICATIONS	11,364	12,000	3,588	5,382	5,000
503-4010-5138	DATA COMMUNICATION	69,687	70,000	45,504	68,256	70,000
503-4010-8182	COMPUTER EQUIPMENT	79,791	50,000	35,328	50,000	-
503-4010-8187	DEPARTMENT EQUIPMENT	(45,761)	60,000	43,983	65,975	40,000
	CENTRAL SERVICES AND INTERNAL CHARGES	89,908	94,131	16,453	94,131	84,332
503-4010-9603	DEPRECIATION EXPENSE	33,263	-	-	-	-
Total		\$ 774,516	\$ 924,538	\$ 538,527	\$ 823,705	\$ 799,549

MANAGING DEPARTMENT: Finance Department**SA Capital**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
961-9610-1022	LEGAL SERVICES	\$ -	\$ 5,000	\$ -	\$ -	\$ -
961-9610-1041	PROPERTY TAXES/ASSESSMENTS	2,023	4,000	1,569	2,353	4,000
	CENTRAL SERVICES AND INTERNAL CHARGES	1,167	1,202	-	1,202	226
Total		\$ 3,190	\$ 10,202	\$ 1,569	\$ 3,555	\$ 4,226

MANAGING DEPARTMENT: Finance Department**LMIHF - Fund 963**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 38	\$ 39	\$ -	\$ 39	\$ 3
Total		\$ 38	\$ 39	\$ -	\$ 39	\$ 3

MANAGING DEPARTMENT: Finance Department**SA Merged Capital Project**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	BENEFITS	\$ 64	\$ -	\$ -	\$ -	\$ -
971-9710-1022	LEGAL SERVICES	4,345	-	-	-	-
971-9710-1041	PROPERTY TAXES/ASSESSMENTS	42	-	42	42	-
	CENTRAL SERVICES AND INTERNAL CHARGES	1,104	1,137	-	1,137	13
971-9710-9599	RENTAL PROPERTY EXP & MAINT	642	-	146	293	-
971-9710-9604	AMORTIZATION EXPENSE	108,830	-	-	-	-
Total		\$ 115,027	\$ 1,137	\$ 188	\$ 1,472	\$ 13

MANAGING DEPARTMENT: Finance Department**SA Merged Debt Service**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
972-9710-9398	CENTRAL SERVICE CHARGES	\$ 38,732	\$ 39,894	\$ -	\$ 39,894	\$ 39,481
972-9710-9603	DEPRECIATION EXPENSE	518,765	-	-	-	-
972-9710-9604	FEES & EXPENSES	3,049	-	1,875	-	-
972-9710-9807	2014 BOND PRINCIPAL PAYMENT	-	245,000	115,000	115,000	120,000
972-9710-9809	2014 BOND INTEREST EXPENSE	28,152	63,388	33,131	63,388	57,513
Total		\$ 588,698	\$ 348,281	\$ 150,006	\$ 218,281	\$ 216,994

MANAGING DEPARTMENT: Finance Department**SA Merged LMIHF**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	BENEFITS	\$ 209	\$ -	\$ 13	\$ -	\$ -
	CENTRAL SERVICES AND INTERNAL CHARGES	23	24	-	24	356
973-9710-9526	AFFORDABLE HOUSING	2,818	2,500	727	1,455	1,500
973-9710-9599	RENTAL PROPERTY EXP & MAINT	441	250	480	960	1,000
Total		\$ 3,491	\$ 2,774	\$ 1,221	\$ 2,438	\$ 2,856

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	FINANCE					LEAD: VICTOR DAMIANI							
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
1.00	GOAL: Improve Budget Document	\$ 21,986	\$ 21,986	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
1.01	Improve budget document to include budget in brief	21,986	21,986	-	to do			x	x				
1.02	Integrate Strategic Plan into budget document	-	-	-	ongoing			x	x				
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
2.00	GOAL: Long Term Financial Management	\$ 18,688	\$ 18,688	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
2.01	Increase Investment portfolio diversity	18,688	18,688	-	to do					x	x		
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
3.00	GOAL: Provide Financing Solutions	\$ 54,965	\$ 54,965	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
3.01	Fire Station # 2 Bond Financing	46,171	46,171	-	to do					x	x	x	
3.02	Hire consultant for CFD management	8,794	8,794	-	to do						x	x	



***COMMUNITY, HOUSING, &
ECONOMIC DEVELOPMENT***

Economic Development & Community Planning

Divisions

Economic Development | Community Development | Housing

Who We Are:

The Economic Development stimulates business and development activity, to provide employment and tax revenue opportunities for Seaside. Community development aligns land use policies to meet the needs of the community. CDBG federal grant funds are utilized for public service, eligible capital projects, and new as of 2020, to help the community respond to COVID. Housing works with developers on affordable housing issues, promotes ADUs and other affordable housing programs, as well as rental assistance programs.

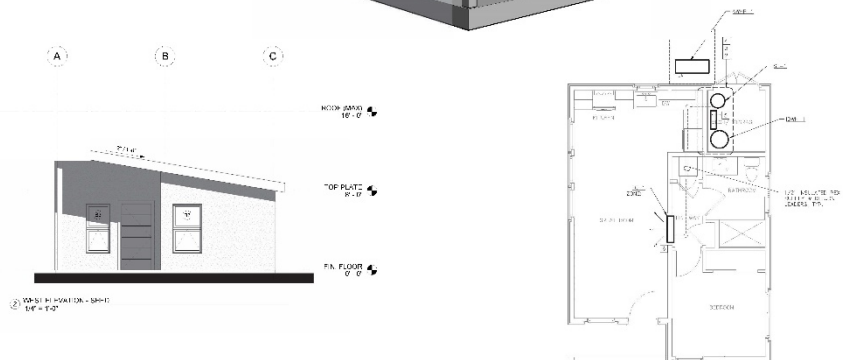
Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

Notable accomplishments achieved during Fiscal Year 2023 include convening the Seaside Housing Collaborative, initiating implementation of the CalHome ADU Loan Program, commencing the disbursement of the last round of Emergency Rental and Utility Assistance Program funds, and increasing the Housing Division's capacity by hiring a Housing Program Manager.

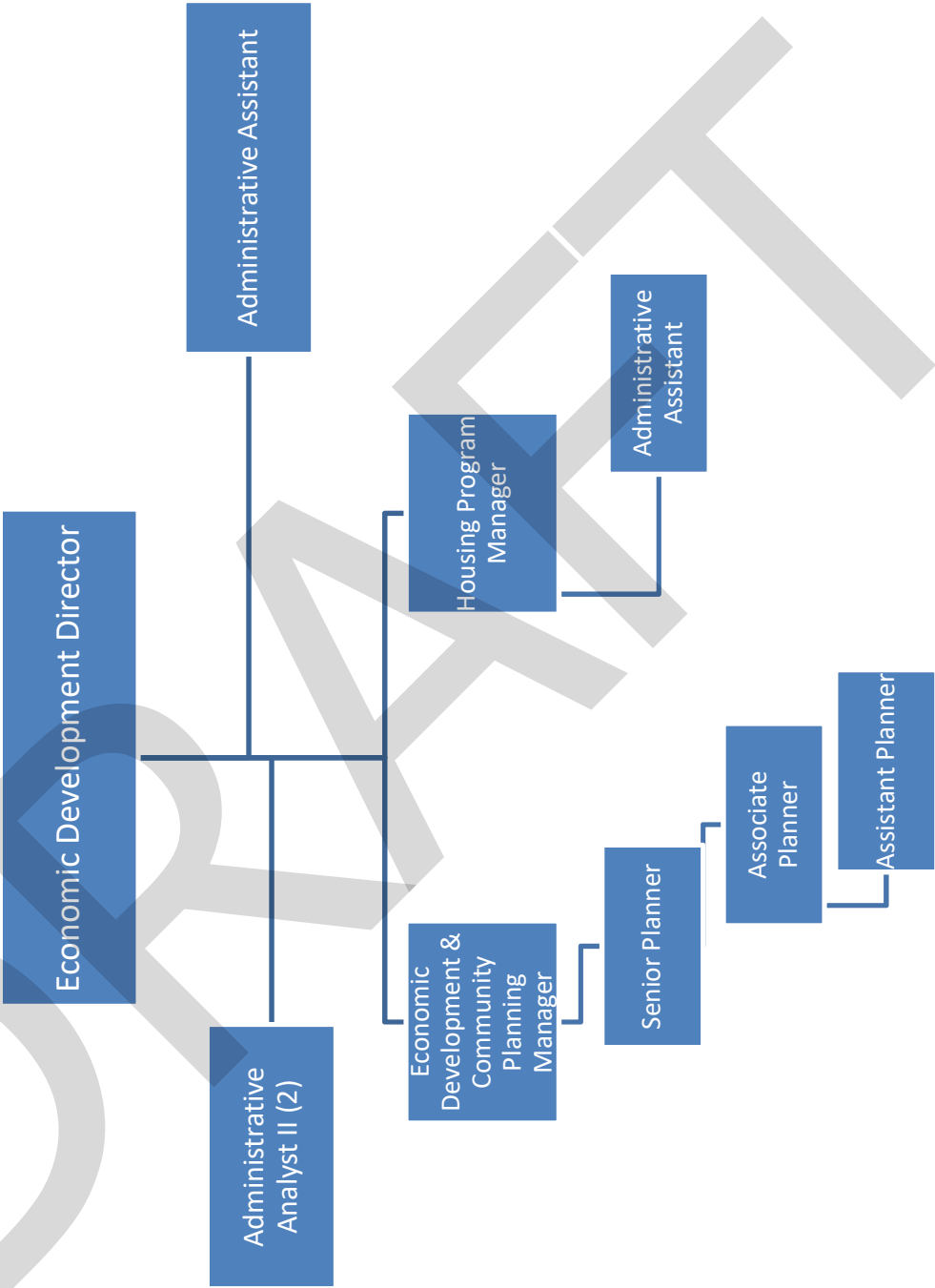
Fiscal Year 2024's strategic goals include the completion of the City's 2023-2031 Housing Element along with robust community engagement. The Housing Division also looks forward to issuing ten CalHome ADU Loans to ten qualifying households for the production or rehabilitation of ten ADUs. Likewise, the Housing Division will continue to support the Seaside Housing Collaborative, explore new housing programs and grants to expand the availability and affordability of Seaside's housing.

DESIGN OPTIONS

OPTION ONE - GABLE ROOF WITH STORAGE LOFT



Economic Development & Community Planning Department



Budget Summary Economic & Community Development

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	9	10	10
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$1,131,859.65	\$1,625,163.36	\$1,844,642.96
Services & Supplies	\$2,897,583.53	\$3,767,082.15	\$737,834.00
Capital Outlay and Debt	\$744,087.75	\$235,747.34	\$906,000.00
Internal Services & Central Support Charges	<u>\$59,740.55</u>	<u>(\$335,967.39)</u>	<u>(\$420,032.93)</u>
Total Expenditures	<u>\$4,833,271</u>	<u>\$5,292,025</u>	<u>\$3,068,444</u>
		Strategic Plan	<u>\$1,460,157</u>
		Regular Operations	<u>\$1,608,287</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$70,073.50	\$69,008.86	\$89,817.20
Special Revenue Fund	\$665,011.87	\$530,955.99	\$1,262,191.25
Grants and Other Revenue	\$1,426,090.34	\$370,078.00	\$33,956.00
General Taxes	<u>\$2,672,096</u>	<u>\$4,321,983</u>	<u>\$1,682,480</u>
Total Revenues	<u>\$ 4,833,271</u>	<u>\$ 5,292,025</u>	<u>\$ 3,068,444</u>

MANAGING DEPARTMENT: Community, Housing, & Economic Development
Community development Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-7110-0001	SALARIES	\$ 92,005	\$ 115,829	\$ 72,899	\$ 113,883	\$ 135,537
100-7110-0002	OVERTIME	68	-	125	-	-
	BENEFITS	136,682	203,489	100,384	200,226	217,391
100-7110-1029	TRAINING & EDUCATION	-	2,600	-	-	15,000
100-7110-1030	CONSULTANT	-	25,000	-	25,000	165,000
100-7110-1033	FITNESS PROGRAM	-	1,080	-	-	1,080
100-7110-2044	COPIER SERVICES	-	-	-	-	4,000
100-7110-2053	OUTSIDE PRINTING SERVICE	-	-	-	-	5,000
100-7110-2073	SUBCONTRACTED WORK	-	30,000	-	30,000	-
100-7110-3092	STATIONARY SUPPLIES	-	-	-	-	2,000
100-7110-3095	DEPARTMENT CONSUMABLES	2,030	2,000	1,652	2,000	2,000
100-7110-3102	COMPUTER SUPPLIES	1,041	3,500	738	2,488	10,000
100-7110-4121	MEETINGS & TRAVEL	20	250	-	125	8,000
100-7110-4122	DUES & MEMBERSHIP	-	-	-	-	25,000
100-7110-4123	BOOKS & PERIODICALS	1	-	-	-	-
100-7110-8185	PLASTICS ORDINANCE SMALL BUSINESS SUPPORT	25,032	-	-	-	-
100-7110-8187	DEPARTMENT EQUIPMENT	30,300	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	(203,163)	(509,213)	11,256	(509,213)	(647,111)
Total		\$ 84,016	(\$ 125,465)	\$ 187,055	(\$ 135,491)	(\$ 57,103)

MANAGING DEPARTMENT: Community, Housing, & Economic Development

Planning & Zoning

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-7310-0001	SALARIES	\$ 187,187	\$ 439,226	\$ 196,519	\$ 431,847	\$ 309,619
	BENEFITS	164,861	285,717	137,542	282,127	293,826
100-7310-1029	TRAINING & EDUCATION	2,000	7,500	149	7,500	-
100-7310-1033	FITNESS PROGRAM	656	1,620	739	1,459	1,620
100-7310-1035	CONSULTANT - GENERAL PLAN	-	60,000	-	60,000	40,000
100-7310-1046	CONSULTANT - HOUSING ELEMENT	-	180,000	99,015	180,000	20,000
100-7310-2040	MARKETING MATERIALS	3,430	5,430	-	2,715	2,500
100-7310-2044	COPIER SERVICES	197	500	-	250	-
100-7310-2053	OUTSIDE PRINTING SERVICE	-	500	-	250	-
100-7310-2063	PUBLISHING & LEGAL ADVERTISIN	1,586	1,903	1,051	2,003	2,000
100-7310-3092	STATIONARY SUPPLIES	58	300	32	182	-
100-7310-3095	DEPARTMENT CONSUMABLES	1,326	1,929	317	1,199	10,000
100-7310-3102	COMPUTER SUPPLIES	9,115	1,250	820	1,325	20,000
100-7310-4121	MEETINGS & TRAVEL	-	500	-	250	-
100-7310-4122	DUES & MEMBERSHIP	1,719	1,725	-	863	-
100-7310-4123	BOOKS AND PERIODICALS	32	250	-	125	-
100-7310-8184	SUSTAINABILITY & CLIMATE ACTION PLAN	-	120,000	-	120,000	-
100-7310-8185	PLASTICS ORDINANCE SMALL BUSINESS SUPPORT	-	30,000	17,693	30,000	30,000
	CENTRAL SERVICES AND INTERNAL CHARGES	139,902	54,671	20,033	54,671	62,543
Total		\$ 512,069	\$ 1,193,022	\$ 473,910	\$ 1,176,766	\$ 792,109

MANAGING DEPARTMENT: Community, Housing, & Economic Development

Economic Development

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-7410-0001	SALARIES	\$ 258,429	\$ 316,584	\$ 210,881	\$ 311,265	\$ 398,366
	BENEFITS	105,402	204,317	92,982	202,410	208,586
100-7410-1029	TRAINING AND EDUCATION	2,392	2,500	2,246	2,500	-
100-7410-1030	CONSULTANT	96,781	60,000	34,780	60,000	25,000
100-7410-1033	FITNESS PROGRAM	180	1,215	198	671	1,215
100-7410-1041	PROPERTY EXPENSE	446	-	-	-	-
100-7410-2040	MARKETING MATERIALS	7,343	8,000	-	-	10,000
100-7410-2044	COPIER SERVICES	3,064	3,000	1,578	2,684	-
100-7410-2074	BANK FEES & MISC CHARGES	-	-	4	4	-
100-7410-2085	PROPERTY EXPENSE	1,245,154	2,767,300	2,739,547	2,767,300	-
100-7410-3095	DEPARTMENT CONSUMABLES	3,323	4,000	715	2,715	4,000
100-7410-3102	COMPUTER SUPPLIES	523	1,000	-	500	100,000
100-7410-4121	MEETINGS AND TRAVEL	289	1,500	143	893	-
100-7410-4122	DUES & MEMBERSHIPS	9,138	9,000	3,865	9,000	-
100-7410-4123	BOOKS & PERIODICALS	6	300	-	150	-
100-7410-4201	UTILITY ASSISTANCE PRGM	55,968	-	1,098	53,861	-
100-7410-4202	RENTAL ASSISTANCE PGRM	1,035,436	-	45,812	276,139	-
100-7410-4204	LANDMARK SIGNAGE	-	15,000	-	-	-
100-7410-4207	SATELLITE OFFICE	44,179	42,000	20,780	13,900	42,000
100-7410-4208	FACADE IMPROVEMENT PRGM	59,792	90,208	8,164	-	35,000
100-7410-5133	WATER	21	-	-	-	-
100-7410-7185	BROADWAY EVENTS	-	36,492	-	-	35,000
	CENTRAL SERVICES AND INTERNAL CHARGES	100,287	93,939	24,056	93,939	94,993
Total		\$ 3,028,153	\$ 3,656,354	\$ 3,186,848	\$ 3,797,931	\$ 954,160

MANAGING DEPARTMENT: Community, Housing, & Economic Development
Community Development Block Grant

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
200-5410-0001	SALARIES	\$ 23,266	\$ -	\$ 13,436	\$ -	\$ -
	BENEFITS	7,970	22,945	498	720	44,472
200-5410-1025	CITY AUDIT	-	4,350	5,500	4,350	5,000
200-5410-1030	CONSULTANT	17,445	20,000	3,825	20,000	20,000
200-5410-2063	PUBLISHING & LEGAL ADVERTISIN	2,604	2,000	1,091	1,636	5,000
200-5410-7167	COMMUNITY PARTNERSHP FOR YOUTH	10,518	-	-	-	-
200-5410-7180	CV3 - All programs	172,413	110,000	44,628	-	-
200-5410-7192	LEGAL SERVICES FOR SENIORS	10,518	13,152	6,172	13,152	12,086
200-5410-7194	VILLAGE PROJECT	10,167	-	-	-	-
200-5410-7197	GIRLS, INC.	5,609	13,152	10,445	13,152	12,086
200-5410-7400	GREATER VICTORY TEMPLE - COMMUNITY PROJECT	10,510	13,152	6,240	13,152	12,086
200-5410-7401	ACTION COUNCIL (PALENKE)	10,518	-	-	-	-
200-5410-7402	ECHO	5,421	9,390	4,154	9,390	9,390
200-5410-7403	MEALS ON WHEELS OF THE MONT PENIN	7,012	13,152	8,081	13,152	12,086
200-5410-7600	VETERANS TRANSITION RENOVATION	-	83,974	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	8,253	7,401	3,701	7,401	5,740
200-5410-9814	PARKS IMPRV TRANS TO FUND 342	71,323	625,177	1,320	-	-
200-5410-9819	BOYS & GIRLS CLUB FAC IMPROV	20,000	50,000	-	50,000	50,000
200-5410-9820	COMMUNITY HUMAN SVCS FAC IMPRO	56,913	40,000	-	40,000	40,000
200-5410-9827	GATHERING FOR WOMEN - MONTEREY	-	10,000	4,925	10,000	10,000
Total		\$ 450,460	\$ 1,037,846	\$ 114,016	\$ 196,105	\$ 237,946

MANAGING DEPARTMENT: Community, Housing, & Economic Development

Affordable Housing

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
246-2010-0001	SALARIES	\$ 120,317	\$ 125,879	\$ 45,143	\$ 65,207	\$ 167,713
	BENEFITS	34,837	28,081	11,540	15,349	65,217
246-2010-1033	FITNESS PROGRAM	-	540	-	-	-
246-2010-4208	PROGRAM COSTS	11,044	20,000	10,783	20,000	20,000
	CENTRAL SERVICES AND INTERNAL CHARGES	13,866	10,853	5,427	10,853	23,050
Total		\$ 180,064	\$ 185,353	\$ 72,893	\$ 111,409	\$ 275,979

MANAGING DEPARTMENT: Community, Housing, & Economic Development

Merged Housing

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
297-7993-1030	CONSULTANT	\$ 3,200	\$ -	\$ -	\$ -	\$ 15,000
297-7993-1041	PROPERTY TAXES/ASSESSMENT	330	100	63	100	100
297-7993-2078	OTHER EXPENSE	244	500	126	500	500
297-7993-2085	PROPERTY EXPENSE	501,360	-	-	-	-
297-7993-3102	COMPUTER SUPPLIES	2,989	5,000	1,718	2,577	3,000
297-7993-7603	AFF HSNG LOW INTEREST LOAN	-	750,000	-	-	750,000
297-7993-8187	DEPARTMENT EQUIPMENT	842	2,000	115	500	500
297-7993-8202	HOUSING NON-PROFIT	2,649	500,000	-	50,000	50,000
297-7993-8203	ADU PROJECTS	-	80,000	-	80,000	-
	CENTRAL SERVICES AND INTERNAL CHARGES	6,195	6,381	-	6,381	40,752
297-7993-9599	RENTAL PROPERTY EXP & MAINT	60,702	60,000	2,624	5,247	5,500
Total		\$ 578,509	\$ 1,403,981	\$ 4,645	\$ 145,305	\$ 865,352

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																			
DEPT:	COMMUNITY & ECONOMIC DEVELOPMENT/HOUSING				LEAD: ANDREW MYRICK														
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE				TOTAL FISCAL IMPACT - FY 23-24		PERSONNEL COSTS		NON-PERSONNEL COSTS		STATUS	FY 2022-2023		FY 2023-2024					
1.00	GOAL: Complete 2040 General Plan				\$	94,954	\$	54,954	\$	40,000		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																		
1.01	Develop Climate Action Plan					94,954		54,954		40,000	to do							x	
2.00	GOAL: Continuously Review and Update City Regulations to Reflect Council Priorities and Changes in State Law				\$	768,800	\$	18,800	\$	750,000		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																		
2.01	Request adoption of the ADU Ordinance					768,800		18,800		750,000	to do				x				
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY				TOTAL FISCAL IMPACT - FY 23-24		PERSONNEL COSTS		NON-PERSONNEL COSTS		STATUS	FY 2022-2023				FY 2023-2024			
3.00	GOAL: Ensure Efficient Processing of Planning Development Permit Applications				\$	27,477	\$	27,477	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																		
3.01	Relocate Planning Staff to City Hall from Seaside Creates Office					27,477		27,477		-	to do				x				
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE				TOTAL FISCAL IMPACT - FY 23-24		PERSONNEL COSTS		NON-PERSONNEL COSTS		STATUS	FY 2022-2023				FY 2023-2024			
4.00	GOAL: Support Housing Availability and Affordability				\$	92,308	\$	72,308	\$	20,000		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																		
4.01	Update Housing Element and Obtain Approval from HCD (Includes funding, CalHOME ADU Loan & PHLA funding for Affordable housing)					92,308		72,308		20,000	to do				x				x
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE				TOTAL FISCAL IMPACT - FY 23-24		PERSONNEL COSTS		NON-PERSONNEL COSTS		STATUS	FY 2022-2023				FY 2023-2024			
5.00	GOAL: Identify City-Owned Properties Suitable for Housing Development				\$	86,154	\$	36,154	\$	50,000		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																		
5.01	Identify City-Owned Properties Suitable for Housing Development					86,154		36,154		50,000	to do							x	
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY				TOTAL FISCAL IMPACT - FY 23-24		PERSONNEL COSTS		NON-PERSONNEL COSTS		STATUS	FY 2022-2023				FY 2023-2024			
6.00	GOAL: Support Efforts to Maintain a Vibrant Downtown				\$	235,724	\$	235,724	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																		
6.01	Reestablish Business Outreach Program with Economic Development focus					99,785		99,785		-	to do				x				
6.02	Review and Implement as Appropriate Recommendations from Downtown Parking Study					54,954		54,954		-	to do					x			
6.03	Identify Potential Reuse/Redevelopment of City-Owned Parcels					80,985		80,985		-	in process					x			

SEASIDE CITY COUNCIL PRIORITY WORKPLAN														
DEPT:	COMUNITY & ECONOMIC DEVELOPMENT/HOUSING								LEAD: ANDREW MYRICK					
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024				
7.00	GOAL: Support the Future Growth of Seaside PURPOSE/OBJECTIVE:	\$ 80,985	\$ 80,985	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
7.01	Complete remediation & sell Campus Town Phase 1a properties to KB Bakewell Co.	18,800	18,800	-	to do			x						
7.02	Begin remediation on Campus Town Phase 2	8,677	8,677	-	to do			x						
7.03	Facilitate Potential Courthouse Project	8,677	8,677	-	to do									x
7.04	Initiate Visioning Process for the Main Gate Parcel	44,831	44,831	-	to do					x				
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024				
8.00	GOAL: Support Economic Growth Within the City of Seaside PURPOSE/OBJECTIVE:	\$ 73,754	\$ 73,754	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
8.01	Identify Partners and Resources to Support Workforce Development, with a Focus on Job Skills Training	27,477	27,477	-	to do					x				
8.02	Review Water Credit Allocation Program and Prepare Recommendations to Facilitate Continued Business Growth in the City	18,800	18,800	-	to do				x					
8.03	Establish Business Ambassador Program	27,477	27,477	-	to do				x					



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***BUILDING & CODE
ENFORCEMENT***

Building & Code Enforcement

Divisions

Building | Code Enforcement

Who We Are:

Building & Code Enforcement's primary responsibility is to protect the health, safety and general welfare of all Seaside residents and visitors. Our approach reflects a fundamental respect for individuals and property rights.

The Department oversees adherence to all applicable building codes and regulations in order to ensure the safe occupancy of all residential and commercial structures within the City of Seaside. The permitting, plan review and inspection process helps us ensure the health, safety and well-being of all who visit, and live in our community.

Code Enforcement is responsible for responding and abating code violations. Unabated violations can pose serious threats to public safety. To help prevent and minimize the effects of structure fires and other hazards, our Code Specialists strive to educate persons about regulations and provide options to remedy code violations. Where abatement of a public nuisance or other violations cannot be achievable through voluntary compliance, our staff is required to heighten enforcement strategies to abate the nuisance through legal remedies.

Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

Fiscal year 2023 has been very active for the Building & Code Enforcement Department. To date, 564 permits were issued and 2,124 field inspections completed. The city's newest residential development, "The Enclave", situated on the Bayonet & Blackhorse Golf Course is 75% completed. The department has gained a Community Enhancement Specialist, who proactively seeks unsightly or unsafe conditions throughout Seaside. Enforcement staff continues to engage with community members in seeking voluntary compliance. To date, Code Enforcement has opened 616 new cases and resolved 402 of them. In addition, new Code Enforcement Safety Standards were implemented.

The Building Department currently has vacancies in administrative and inspection staff. A priority for fiscal year 2024 is to be fully staffed to better serve our community. As education is fundamental to staff efficiency and effectiveness, more training & certification opportunities will be provided in fiscal year 2024.

Plan Reviews



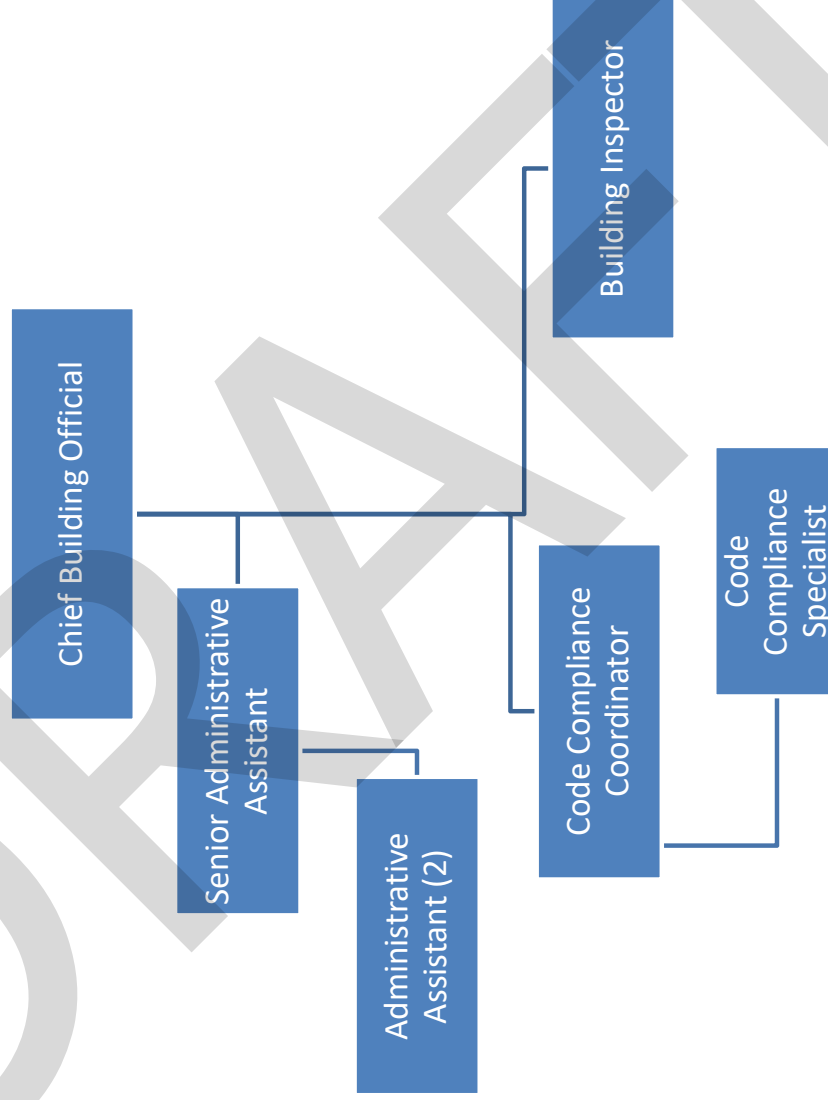
Building Inspections



Code Enforcement



Building Department



Budget Summary Building & Code Enforcement

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	8	8	7
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$698,495.49	\$1,016,364.96	\$1,039,300.61
Services & Supplies	\$12,257.14	\$130,959.48	\$177,100.00
Capital Outlay and Debt	\$7,126.70	\$16,613.45	\$25,261.37
Internal Services & Central Support Charges	<u>\$291,654.91</u>	<u>\$172,928.20</u>	<u>\$196,984.47</u>
Total Expenditures	<u>\$1,009,534</u>	<u>\$1,336,866</u>	<u>\$1,438,646</u>
		Strategic Plan	<u>\$283,729</u>
		Regular Operations	<u>\$1,154,917</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$1,024,980.18	\$794,149.04	\$912,677.35
Grants and Other Revenue	\$583.00	\$368.80	\$365.80
General Taxes	<u>(\$16,029)</u>	<u>\$542,348</u>	<u>\$525,603</u>
Total Revenues	<u>\$ 1,009,534</u>	<u>\$ 1,336,866</u>	<u>\$ 1,438,646</u>

MANAGING DEPARTMENT: Building and Code Enforcement**Building**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-7210-0001	SALARIES	\$ 298,906	\$ 504,687	\$ 185,110	\$ 496,209	\$ 451,534
	BENEFITS	179,240	269,190	106,860	266,737	236,136
100-7210-1029	TRAINING & EDUCATION	95	6,000	650	6,000	2,500
100-7210-1033	FITNESS PROGRAM	810	1,485	405	968	1,485
100-7210-2043	TEMPORARY CONTRACT SERVICES	2,597	-	-	-	-
100-7210-2073	SUBCONTRACTED WORK	1,661	100,000	155	100,000	100,000
100-7210-2074	BANK FEES & MISC CHARGES	1,062	-	6	6	100
100-7210-3095	DEPARTMENT CONSUMABLES	4,300	5,200	3,679	5,193	5,000
100-7210-3102	COMPUTER SUPPLIES	-	10,000	-	7,500	20,000
100-7210-4121	MEETINGS & TRAVEL	-	500	-	250	500
100-7210-4122	DUES & MEMBERSHIP	911	1,200	264	1,200	600
100-7210-4123	BOOKS & PERIODICALS	-	3,330	3,762	3,330	3,500
100-7210-8187	DEPARTMENT EQUIPMENT	1,213	-	785	785	8,800
	CENTRAL SERVICES AND INTERNAL CHARGES	266,763	122,410	34,535	122,410	130,097
100-7210-9602	PRINCIPAL PAYMENTS	4,739	15,828	10,727	15,828	16,461
100-7210-9605	INTEREST EXPENSE	1,175	-	-	-	-
Total		\$ 763,471	\$ 1,039,831	\$ 346,939	\$ 1,026,415	\$ 976,713

MANAGING DEPARTMENT: Building and Code Enforcement**Code Enforcement**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-7220-0001	SALARIES	\$ 144,538	\$ 174,711	\$ 150,732	\$ 171,776	\$ 195,224
100-7220-0002	OVERTIME	66	-	-	-	-
	BENEFITS	74,888	80,918	75,286	79,794	153,842
100-7220-1029	TRAINING AND EDUCATION	669	3,200	2,054	3,200	2,200
100-7220-1033	FITNESS PROGRAM	47	1,080	489	882	1,080
100-7220-2073	SUBCONTRACTED WORK	-	1,800	-	1,800	40,000
100-7220-3095	DEPARTMENT CONSUMABLES	815	500	360	581	500
100-7220-4121	MEETINGS AND TRAVEL	-	500	127	377	500
100-7220-4122	DUES AND MEMBERSHIP	95	200	100	100	200
100-7220-8187	DEPARTMENT EQUIPMENT	53	1,560	643	1,423	1,500
	CENTRAL SERVICES AND INTERNAL CHARGES	24,892	50,518	3,753	50,518	66,888
Total		\$ 246,064	\$ 314,988	\$ 233,543	\$ 310,451	\$ 461,934

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	BUILDING & CODE ENFORCEMENT	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	LEAD: DAVID LITTLE	FY 2022-2023				FY 2023-2024			
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE				STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1.00	GOAL: Community Enhancement & Blight Reduction	\$ 139,266	\$ 139,266	\$ -	STATUS								
	PURPOSE/OBJECTIVE:												
1.01	Proactive inspections for early identification of violations & complaint reduction	60,279	60,279	-	ongoing	x	x	x	x	x	x	x	x
1.02	Eliminate anonymous reporting - maintain confidentiality & discretion	-	-	-	to do					x			
1.03	Remove anonymous feature from See, Click, Fix reporting	-	-	-	to do					x			
1.04	Hire a "Community Enhancement Specialist"	-	-	-	done								
1.05	Define position - part-time field person to compile & verify code violations	-	-	-	to do					x			
1.06	Position recommendation request - memo - funding - equipment	-	-	-	to do					x			
1.07	Implement CARE Program - Community Action Response & Enhancement	3,118	3,118	-	to do								x
1.08	Improve response times to investigate & notice neighborhood complaints	25,983	25,983	-	to do								x
1.09	Create abatement fund to manage cost to bring properties into compliance	3,118	3,118	-	to do						x		
1.10	Review all abatement costs of previous city actions and prepare action report	20,786	20,786	-	to do					x			
1.11	Program research / establish process / review existing ordinance	-	-	-	to do								x
1.12	Implement recovery of cost program through special assessments	-	-	-	to do								x
1.13	Conduct Council Study Session on Community Enhancements & blight reduction	25,983	25,983	-	to do					x			
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
2.00	GOAL: Department Improvements	\$ 144,463	\$ 144,463	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
2.01	Hire Admin. Assistant to fill current vacancy	-	-	-	to do					x			
2.02	Recruit and hire	8,314	8,314	-	to do					x			
2.03	Increase training & certification opportunities for staff	8,314	8,314	-	ongoing	x	x	x	x	x	x	x	x
2.04	Improve Code Enforcement Consistency & Efficiencies	25,983	25,983	-	ongoing	x	x	x	x	x	x	x	x
2.05	Improve annual percentage of resolved code violations by 25%	8,314	8,314	-	to do								
2.06	Implement response strategies to resolve 70% of new cases within 21 days	-	-	-	to do					x			
2.07	Improve initial case research & reduce resources expended on low-priorities	8,314	8,314	-	to do					x			
2.08	Ensure training & performance monitoring of process response time & goals	-	-	-	to do	x	x	x	x	x	x	x	x
2.09	Across the board consistency in fines, penalties & warnings	17,668	17,668	-	ongoing	x	x	x	x	x	x	x	x
2.10	Preserve & enhance inspection staff safety	20,786	20,786	-	ongoing	x	x	x	x	x	x	x	x
2.11	Identify specifics health & safety risks - environmental - interactions	20,786	20,786	-	to do					x			
2.12	Evaluate safety equipment needs, inventory & condition assessment	23,904	23,904	-	to do					x			
2.13	Pepper spray training & availability for field staff use	2,079	2,079	-	to do					x			
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
3.00	GOAL: Implement 2022 Title 24 CA Code of Regulations	\$ -	\$ -	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
3.01	Ordinance to Council for 1st & 2nd reading	-	-	-	done			x					



POLICE DEPARTMENT

Police

Divisions

Police | Patrol, Investigations, Parking, Animal Control, Police Services, Records

Who We Are:

As the most visible symbol of government, the Seaside Police Department provides ethical, procedurally just, and compassionate law enforcement services through the highest standards of performance and conduct. We remain one of the most progressive and innovative police organizations in our region. Our motto is TRUST: Transparency, Respect, Unity, Service & Training.



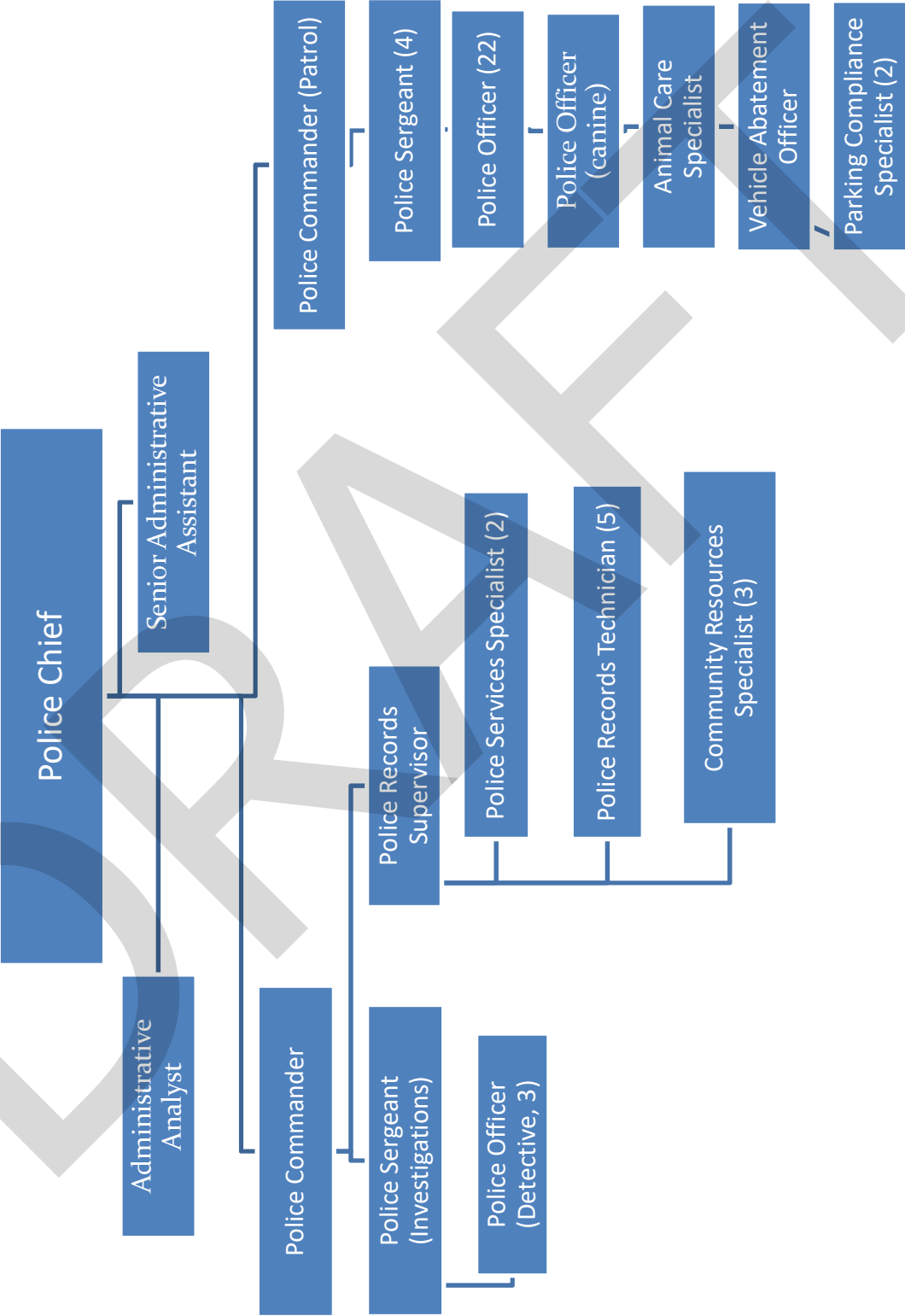
Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

This past fiscal year, the Seaside Police Department fully staffed our parking enforcement team, and most recently, filled our Animal Control Officer position. We increased our traffic enforcement and parking violation efforts substantially. Most notable, we decreased overall crime in Seaside by 13%. We also launched our Lights On program to enhance community relations and trust.

Strategic goals for fiscal year 2024 include: establishing a youth explorer/mentoring program. Establish a traffic enforcement team. Establish a citizens' police academy hosted in English and Spanish. Reduce illegal fireworks activity.



Police Department



Budget Summary Police Department

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	51	51	52
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$10,690,478.03	\$12,468,120.67	\$12,899,638.84
Services & Supplies	\$1,500,400.46	\$1,572,126.66	\$1,260,962.00
Capital Outlay and Debt	\$487,069.85	\$308,102.04	\$307,182.62
Internal Services & Central Support Charges	<u>\$2,070,698.08</u>	<u>\$2,063,436.62</u>	<u>\$2,280,420.97</u>
Total Expenditures	<u>\$14,748,646</u>	<u>\$16,411,786</u>	<u>\$16,748,204</u>
		Strategic Plan	<u>\$2,850,820</u>
		Regular Operations	<u>\$13,897,384</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$177,265.51	\$251,024.08	\$259,171.86
Special Revenue Fund	\$376,362.43	\$370,566.45	\$362,409.52
Grants and Other Revenue	\$12,148.64	\$33,145.78	\$15,609.87
General Taxes	<u>\$14,182,870</u>	<u>\$15,757,050</u>	<u>\$16,111,013</u>
Total Revenues	<u>\$ 14,748,646</u>	<u>\$ 16,411,786</u>	<u>\$ 16,748,204</u>

MANAGING DEPARTMENT: Police Department

Police Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6110-0001	SALARIES	\$ 803,761	\$ 1,133,800	\$ 623,407	\$ 1,114,752	\$ 945,398
100-6110-0002	OVERTIME	37,837	32,000	20,631	31,462	33,000
100-6110-0003	HOLIDAY OVERTIME	21,672	51,516	14,806	50,651	50,906
	BENEFITS	563,692	827,971	480,216	822,125	760,453
100-6110-1024	COMMUNITY RELATIONS	10,086	15,000	14,608	15,000	15,000
100-6110-1026	MEDICAL EXAMS	11,886	12,000	4,292	9,196	10,000
100-6110-1027	BACKGROUND INVESTIGATION	54,148	60,000	20,451	48,665	50,000
100-6110-1029	TRAINING & EDUCATION	29,501	75,000	5,407	75,000	50,000
100-6110-1030	CONSULTANT	5,016	30,000	12,640	17,100	10,000
100-6110-1033	FITNESS PROGRAM	1,696	5,400	911	3,515	5,400
100-6110-1037	EMPLOYEE RECOGNITION	800	1,000	982	1,000	1,000
100-6110-2041	COUNTY COMMUNICATIONS	550,786	541,838	558,629	541,838	533,557
100-6110-2042	AUTOMATED CRIMINAL JUSTICE	113,959	110,000	60,580	110,000	110,000
100-6110-2043	TEMPORARY CONTRACT SERVICES	440	-	-	-	5,000
100-6110-2044	COPIER SERVICES	7,745	8,000	5,729	7,378	10,000
100-6110-2049	UNIFORM SERVICE/LAUNDRY	2,657	3,200	1,660	3,061	3,500
100-6110-2053	OUTSIDE PRINTING SERVICE	3,137	3,000	4,410	3,000	3,000
100-6110-2054	EQUIPMENT REPAIR	1,918	2,000	775	1,000	1,000
100-6110-2057	PEST CONTROL	1,800	1,800	1,200	1,650	1,800
100-6110-2064	PERSONNEL RECRUITMENT	1,521	20,000	3,551	13,551	10,000
100-6110-2066	COMPUTER MAINTENANCE	39,130	-	42,847	42,847	42,847
100-6110-2074	BANK FEES & MISC CHARGES	225	-	118	12	-
100-6110-2078	OTHER EXPENSE	14,972	5,000	14,087	6,589	20,000
100-6110-3092	STATIONARY SUPPLIES	731	-	-	-	3,000
100-6110-3095	DEPARTMENT CONSUMABLES	19,764	25,000	16,494	25,000	25,000
100-6110-3102	COMPUTER SUPPLIES	51,364	89,000	45,789	34,597	50,000
100-6110-4121	MEETINGS & TRAVEL	978	2,000	380	2,000	3,000
100-6110-4122	DUES & MEMBERSHIP	2,544	4,500	3,250	4,500	4,000
100-6110-4123	BOOKS & PERIODICALS	967	500	1,111	300	-
100-6110-4124	MAIL SERVICES	740	1,200	604	1,200	1,200
100-6110-4201	SRU ANNUAL CONTRIBUTION	5,000	5,000	5,000	5,000	5,000
100-6110-4202	CALEA PROGRAM	3,670	10,000	-	3,500	-
100-6110-5132	TELEPHONE	22,576	25,000	12,585	21,391	25,000
100-6110-8187	DEPARTMENT EQUIPMENT	4,904	30,000	7,034	21,849	25,000
	CENTRAL SERVICES AND INTERNAL CHARGES	976,919	1,158,104	340,100	1,158,104	1,129,436
100-6110-9602	PRINCIPAL PAYMENTS	-	6,265	-	6,265	6,515
100-6110-9605	INTEREST-COPIER LEASE	-	1,662	-	1,662	1,728
Total		\$ 3,368,541	\$ 4,296,755	\$ 2,324,286	\$ 4,204,758	\$ 3,950,741

MANAGING DEPARTMENT: Police Department

Police Field Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6120-0001	SALARIES	\$ 2,977,501	\$ 4,067,572	\$ 1,992,917	\$ 3,999,556	\$ 3,623,549
100-6120-0002	OVERTIME	381,073	350,000	309,513	344,120	350,000
100-6120-0003	HOLIDAY OVERTIME	93,487	183,299	73,074	180,219	187,439
	BENEFITS	3,603,578	4,129,730	2,060,545	4,097,072	3,937,142
100-6120-0099	TUITION REIMBURSEMENTS	544	-	2,475	953	-
100-6120-1029	TRAINING & EDUCATION	43,263	50,000	53,634	50,000	55,000
100-6120-1033	FITNESS PROGRAM	1,300	11,340	830	6,350	11,340
100-6120-2049	UNIFORM SERVICE/LANUDRY	1,521	5,000	2,956	3,353	5,000
100-6120-2052	RADIO REPAIR	839	5,000	1,003	3,503	3,500
100-6120-2060	BLOOD ALCOHOL	1,825	2,000	540	1,216	2,000
100-6120-2061	PRISONER MEALS	62	2,000	87	1,087	1,500
100-6120-3091	CANINE MAINTENANCE	14,324	12,000	8,308	12,000	12,000
100-6120-3096	CSA74 APPROVED MEDICAL SUPP	3,271	5,000	2,418	4,478	5,000
100-6120-3097	SAFETY EQUIPMENT	10,049	10,000	3,904	6,782	5,000
100-6120-3103	AMMUNITION	12,144	17,500	5,254	17,500	17,500
100-6120-5135	MOBILE COMMUNICATION	10,537	11,000	6,063	9,883	11,000
100-6120-8128	PD OFFICE SPACE	-	-	-	-	10,000
100-6120-8134	BODY CAMERAS	59,116	-	-	-	59,116
100-6120-8187	DEPARTMENT EQUIPMENT	40,026	60,000	23,944	53,410	60,000
100-6120-9101	CAPITAL ASSET	354,317	-	44,374	44,374	44,374
	CENTRAL SERVICES AND INTERNAL CHARGES	849,724	726,143	99,976	726,143	945,096
100-6120-9602	PRINCIPAL PAYMENTS	-	53,375	-	53,375	55,510
Total		\$ 8,458,499	\$ 9,700,959	\$ 4,691,817	\$ 9,615,375	\$ 9,401,066

MANAGING DEPARTMENT: Police Department

Police Support

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6130-0001	SALARIES	\$ 926,102	\$ 437,417	\$ 669,158	\$ 430,068	\$ 1,174,729
100-6130-0002	OVERTIME	154,407	90,000	113,127	88,488	90,000
100-6130-0003	HOLIDAY OVERTIME	39,194	19,770	28,611	19,438	60,915
	BENEFITS	845,862	732,352	579,495	725,868	1,345,716
100-6130-1024	COMMUNITY RELATIONS	-	-	-	-	4,600
100-6130-1029	TRAINING & EDUCATION	3,481	25,000	3,418	25,000	25,000
100-6130-1033	FITNESS PROGRAM	568	4,320	662	2,597	4,320
100-6130-2070	ALARM SERVICE	645	550	742	758	758
100-6130-2074	BANK FEES & MISC CHARGES	642	-	-	-	-
100-6130-4125	INVESTIGATION EXPENSE	14,685	25,000	5,161	13,607	20,000
100-6130-8187	EQUIPMENT	2,588	2,000	1,506	2,277	10,000
	CENTRAL SERVICES AND INTERNAL CHARGES	196,919	148,803	-	148,803	169,874
100-6130-9602	PRINCIPAL PAYMENTS	3,195	26,864	4,752	26,864	27,938
100-6130-9605	INTEREST	567	-	-	-	-
Total		\$ 2,188,854	\$ 1,512,076	\$ 1,406,630	\$ 1,483,769	\$ 2,933,850

MANAGING DEPARTMENT: Police Department

Police Vehicle Abatement

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6150-0001	SALARIES	\$ 100,840	\$ 261,526	\$ 71,935	\$ 257,133	\$ 102,645
100-6150-0002	OVERTIME	592	5,000	-	4,916	5,000
	BENEFITS	84,900	174,219	57,589	172,482	81,083
100-6150-1029	TRAINING	885	5,000	-	5,000	1,500
100-6150-1033	FITNESS PROGRAM	-	540	-	270	540
100-6150-3095	CONSUMABLES	3,032	-	-	-	-
100-6150-8187	DEPARTMENT EQUIPMENT	-	30,000	84,270	80,526	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	15,634	12,589	-	12,589	16,817
Total		\$ 205,883	\$ 488,875	\$ 213,793	\$ 532,915	\$ 210,585

MANAGING DEPARTMENT: Police Department

Police Animal Control

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6160-0001	SALARIES	\$ 13,238	\$ 64,422	\$ 8,112	\$ 63,340	\$ 67,650
100-6160-0002	OVERTIME	-	200	1,255	197	2,000
	BENEFITS	41,908	55,749	12,186	54,978	63,415
100-6160-1029	TRAINING & EDUCATION	709	5,000	4,521	5,000	3,500
100-6160-1033	FITNESS PROGRAM	58	-	32	32	-
100-6160-2051	VETERINARY SERVICES	1,189	5,000	-	2,500	3,000
100-6160-2073	SUBCONTRACTED WORK	68,742	75,000	46,195	71,129	70,000
100-6160-3095	DEPARTMENT CONSUMABLES	247	400	-	200	400
100-6160-8187	DEPARTMENT EQUIPMENT	-	5,000	275	2,500	4,000
	CENTRAL SERVICES AND INTERNAL CHARGES	20,786	9,246	-	9,246	10,848
Total		\$ 146,877	\$ 220,017	\$ 72,577	\$ 209,122	\$ 224,813

MANAGING DEPARTMENT: Police Department
BJA Grant

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
203-6120-3097	SAFETY EQUIPMENT-B.P. VESTS	\$ 2,122	\$ 4,800	\$ 3,536	\$ 4,800	\$ 4,800
Total		\$ 2,122	\$ 4,800	\$ 3,536	\$ 4,800	\$ 4,800

MANAGING DEPARTMENT: Police Department
County Grant Domestic Violence

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
207-6180-2073	SUBCONTRACTED WORK	\$ 13,715	\$ -	\$ 6,000	\$ 6,000	\$ 14,000
Total		\$ 13,715	\$ -	\$ 6,000	\$ 6,000	\$ 14,000

MANAGING DEPARTMENT: Police Department
Prop 172 Sales Tax

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
220-6110-2041	COUNTY COMMUNICATIONS	\$ 78,396	\$ 78,396	\$ 78,396	\$ 78,396	\$ -
220-6110-9398	CENTRAL SERVICE CHARGES	8,303	8,552	-	8,552	6,713
Total		\$ 86,699	\$ 86,948	\$ 78,396	\$ 86,948	\$ 6,713

MANAGING DEPARTMENT: Police Department
CA Supplemental Law Enforcement

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
221-6120-8181	VEHICLE PURCHASE	\$ 142,499	\$ -	\$ -	\$ -	\$ -
221-6120-8184	POLICE EQUIPMENT	94,027	250,000	6,778	250,000	-
Total		\$ 236,526	\$ 250,000	\$ 6,778	\$ 250,000	\$ -

MANAGING DEPARTMENT: Police Department**Asset Forfeiture**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
241-6130-8184	POLICE EQUIPMENT	\$ 17,917	\$ -	\$ -	\$ -	\$ -
Total		\$ 17,917	\$ -	\$ -	\$ -	\$ -

MANAGING DEPARTMENT: Police Department**PRVNT**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
243-6110-3095	DEPARTMENT CONSUMABLES	\$ 2,556	\$ -	\$ 3,099	\$ 3,099	\$ -
243-6110-4125	INVESTIGATION EXPENDITURE	13,829	-	-	-	-
243-6110-8184	PRVNT EQUIPMENT	4,440	15,000	4,932	15,000	-
	CENTRAL SERVICES AND INTERNAL CHARGES	2,413	-	-	-	1,637
Total		\$ 23,238	\$ 15,000	\$ 8,031	\$ 18,099	\$ 1,637

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	POLICE DEPARTMENT								LEAD: NICHOLAS BORGES				
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
1.00	GOAL: Secure & pave Police parking lot at City Hall	\$ 528,885	\$ 528,885	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:				to do					x			
1.01	Secure & pave Police parking lot at City Hall	528,885	528,885	-									
2.00	GOAL: Purchase License Plate Readers (LPR)	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:							x					
2.01	Request purchase approval from Council	-	-	-	to do								
3.00	GOAL: Re-establish Peninsula Regional Violence & Narcotics Team	\$ 464,387	\$ 464,387	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:		-	-									
3.01	Train assigned staff in specialty enforcement areas	464,387	464,387	-	to do				x				
GOAL ACTIONS	CC PRIORITY:	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
4.00	GOAL: Recruit Deputy Chief	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
4.01	Open recruitment for Deputy Chief				in process			x					
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
5.00	GOAL: Collaborate with Fire Department to Fireworks Task Force	\$ 928,774	\$ 928,774	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
5.01	Pilot efforts New Year's Eve	696,580	696,580	-	to do			x					
5.02	Launch Task Force July 4th, 2023	232,193	232,193	-	to do				x				
6.00	GOAL: Reestablish Citizen Academy	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
6.01	Identify positions needed and hire admin support to run academy	-	-	-	to do			x					
6.02	Community engagement	-	-	-	to do				x				
7.00	GOAL: Reestablish Explorer program	\$ 154,796	\$ 154,796	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
7.01	Increase Community Resource Division	51,599	51,599	-	in process			x					
7.03	Establish policy and procedures	51,599	51,599	-	to do				x				
7.04	Engage community youth for participation	51,599	51,599	-	to do				x				
8.00	GOAL: Establish Traffic Units	\$ 141,896	\$ 141,896	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
8.01	Establish Traffic Units	141,896	141,896	-									
9.00	GOAL: Reestablish Reserve Program	\$ 206,394	\$ 206,394	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4

SEASIDE CITY COUNCIL PRIORITY WORKPLAN

DEPT:	POLICE DEPARTMENT				LEAD: NICHOLAS BORGES							
	PURPOSE/OBJECTIVE:											
9.01	Identify positions needed and seek approval to add part-time positions		206,394	206,394	-	to do			x			
										x		
10.00	GOAL: Establish Volunteer Program	\$ 425,688	\$ 425,688	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3 Q4
	PURPOSE/OBJECTIVE:											
10.01	Identify positions needed and seek approval to add part-time positions		141,896	141,896	-	to do						
10.02	Establish policy and procedures		141,896	141,896	-	to do			x			
10.03	Open recruitment		141,896	141,896	-	to do				x		



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FIRE DEPARTMENT

Fire

Divisions

Administration / Operations/ Training and EMS / Prevention

Who We Are:

The Seaside Fire Department is an "All Hazards" organization serving the residents and visitors of the cities of Seaside and Del Rey Oaks. The department also serves the greater Monterey Peninsula through Auto Aid and Mutual Aid and the State of California through Mutual Aid. The Fire Department had a busy year running 3,239 calls for service from a single fire station, balancing the needs of the community during an ongoing pandemic. The department ran an additional 274 calls per service this year, having run 2,965 calls for service in 2021. The fire department is proud to be fully staffed with 26 full-time uniformed personnel, and 5 reserve volunteer firefighters. The Seaside Fire Department takes pride in serving our diverse communities through professional services, and efficient response. It is the "vision" of the Seaside Fire Department to be a leader in the fire service industry through technical programs such as our Hazardous Materials Response and Drone Teams.

Fiscal Year 2022 Highlights

The fire department hired and trained five new firefighters in 2022. All five are due to be off probation by June 2023. Five new volunteer reserve firefighters were hired and trained by on duty personnel. The department is proud to be moving forward on design of a second fire station. The fire station had a full exterior renovation in 2022 which included installation of top of the line, fast and efficient apparatus doors which allow confidence in quickly responding to emergency incidents.

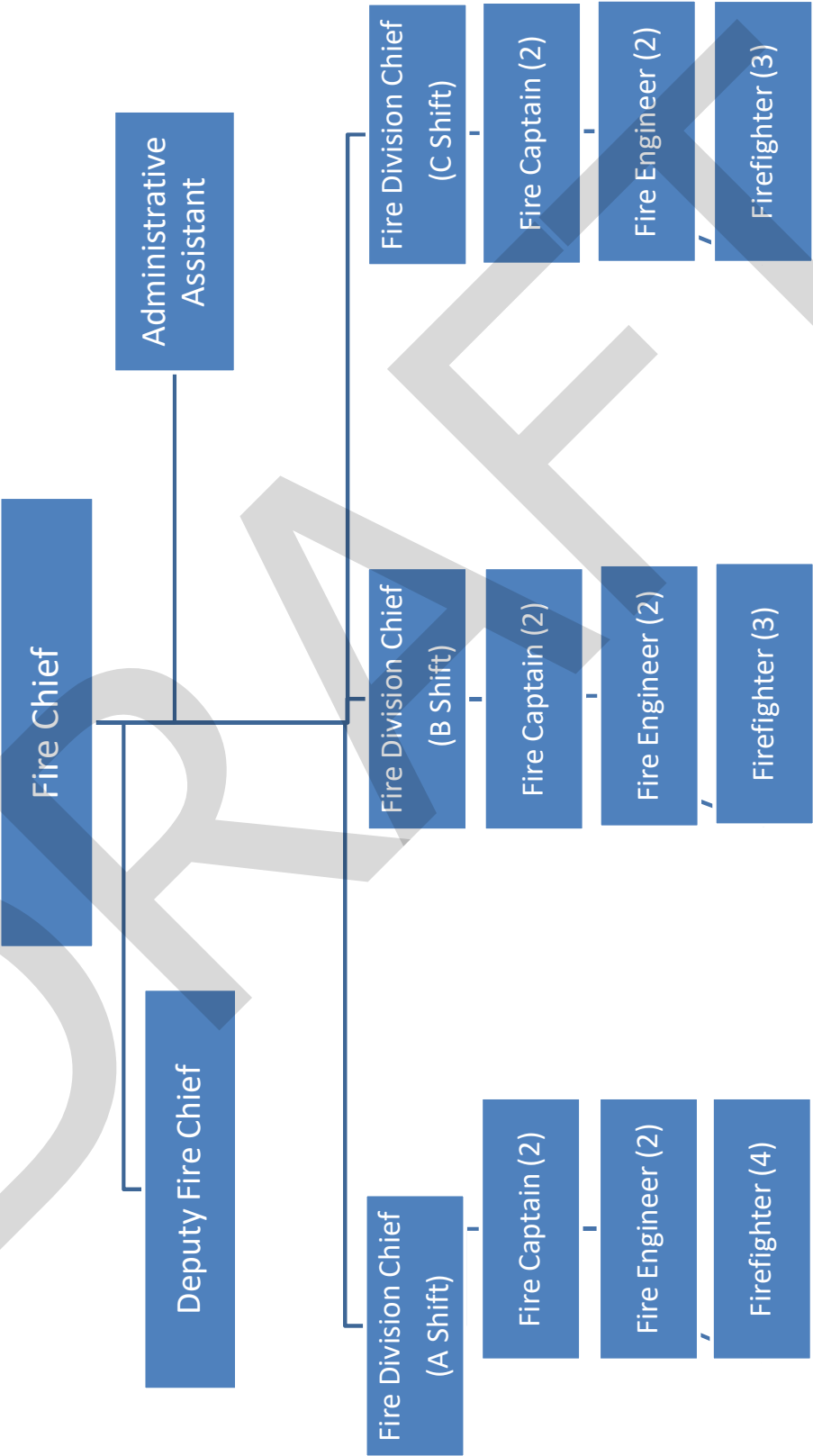
Fiscal Year 2023/2024 Goals:

1. Work with RRM architectural design group to complete full design of Fire Station 2.
2. Budget Development in regards to construction and staffing of Fire Station 2.
3. Receive one new Type 1 Fire Engine.
4. Receive a new Type III Fire Engine for Wildland Responses.
5. Receive one new command vehicle for a future fleet total of 4 new command vehicles.
6. Receive two additional new command vehicles to reach "safe cab" health and safety initiatives.
7. Remodel fire station 1 kitchen & installation of security gates.
8. New roof on the fire station.
9. Manage project for installation of a new "Fire Station Alert System"



Emergency Incidents:	2019	2020	2021	2022
Fires	73	68	78	87
EMS	1642	1,406	1,485	1641
Hazmat	133	145	163	122
Service Calls	386	341	300	392
Good Intent	710	764	778	820
False Alarms	188	131	148	142
Miscellaneous	14	2	13	35
TOTAL ALL INCIDENTS	3,146	2,857	2,965	3,239
Additional Data Included in the Incident Totals Above				
Mutual Aid Received	135	67	62	67
Mutual Aid Provided	52	28	35	39
Del Rey Oaks Calls	216	136	129	151
Drone Deployments	7	7	7	17

FIRE DEPARTMENT



Budget Summary Fire Department

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	27	27	28
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$7,670,410.23	\$8,144,006.60	\$8,260,644.12
Services & Supplies	\$404,192.41	\$520,950.39	\$622,991.00
Capital Outlay and Debt	\$325,151.17	\$1,081,063.79	\$761,019.91
Internal Services & Central Support Charges	<u>\$1,214,864.16</u>	<u>\$1,094,249.90</u>	<u>\$1,310,385.13</u>
Total Expenditures	<u>\$9,614,618</u>	<u>\$10,840,271</u>	<u>\$10,955,040</u>
		Strategic Plan	<u>\$2,812,821</u>
		Regular Operations	<u>\$8,142,219</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$279,170.76	\$140,971.55	\$362,403.37
Special Revenue Fund	\$24,372.00	\$1,264.00	\$0.00
Grants and Other Revenue	\$298,443.53	\$203,696.61	\$193,903.79
	\$ -	\$ -	\$ -
General Taxes	<u>\$9,012,632</u>	<u>\$10,494,339</u>	<u>\$10,398,733</u>
Total Revenues	<u>\$ 9,614,618</u>	<u>\$ 10,840,271</u>	<u>\$ 10,955,040</u>

MANAGING DEPARTMENT: Fire Fire Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6610-0001	SALARIES	\$ 239,566	\$ 447,514	\$ 189,061	\$ 439,996	\$ 295,342
100-6610-0002	OVERTIME	-	2,000	-	1,966	2,000
	BENEFITS	119,353	323,533	138,832	323,894	188,521
100-6610-1029	TRAINING & EDUCATION	-	4,800	(75)	2,325	1,000
100-6610-1033	FITNESS PROGRAM	15	1,080	114	654	1,080
100-6610-2041	COUNTY COMMUNICATIONS	102,131	107,000	110,541	109,341	101,000
100-6610-2043	TEMPORARY CONTRACT SERVICES	37,272	17,000	11,256	15,618	23,400
100-6610-2044	COPIER SERVICES	1,507	1,200	1,596	1,994	2,600
100-6610-2045	ACCREDITATION	11,980	12,000	600	12,000	12,000
100-6610-2053	OUTSIDE PRINTING SERVICE	294	450	-	225	100
100-6610-2074	BANK FEES & MISC CHARGES	20	-	27	27	27
100-6610-3095	DEPARTMENT CONSUMABLES	7,105	8,000	7,422	9,223	10,000
100-6610-3102	COMPUTER SUPPLIES	-	-	-	-	5,000
100-6610-4121	MEETINGS & TRAVEL	64	500	-	250	1,200
100-6610-4122	DUES & MEMBERSHIP	251	1,000	175	1,000	300
100-6610-4123	BOOKS & PERIODICALS	-	200	-	100	200
100-6610-5133	WATER	4,250	4,000	2,886	4,000	-
100-6610-8187	DEPARTMENT EQUIPMENT	-	1,000	1,046	1,046	2,000
	CENTRAL SERVICES AND INTERNAL CHARGES	481,952	537,114	207,443	537,114	517,958
100-6610-9602	PRINCIPAL PAYMENTS	4,317	4,458	3,330	4,458	4,636
100-6610-9605	INTEREST EXPENSE	1,662	1,521	1,154	1,521	1,582
Total		\$ 1,011,738	\$ 1,474,369	\$ 675,408	\$ 1,466,751	\$ 1,169,946

MANAGING DEPARTMENT: Fire Fire Prevention

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6620-1029	TRAINING & EDUCATION	\$ 402	\$ 4,000	\$ 529	\$ 4,000	\$ 1,000
100-6620-2043	TEMPORARY CONTRACT SERVICES	1,320	25,000	16,388	23,409	100,000
100-6620-2053	OUTSIDE PRINTING SERVICE	-	350	-	175	200
100-6620-4121	MEETINGS & TRAVEL	1,994	500	424	674	2,000
100-6620-4122	DUES & MEMBERSHIP	175	350	-	350	1,925
100-6620-4123	BOOKS & PERIODICALS	394	1,500	542	1,292	600
100-6620-8187	DEPARTMENT EQUIPMENT	1,377	2,000	297	1,297	2,000
Total		\$ 5,662	\$ 33,700	\$ 18,180	\$ 31,197	\$ 107,725

MANAGING DEPARTMENT: Fire

Fire Training

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6630-1029	TRAINING & EDUCATION	\$ 9,774	\$ 30,000	\$ 1,614	\$ 30,000	\$ 13,000
100-6630-3095	DEPARTMENT CONSUMABLES	8,134	13,000	2,240	8,044	10,069
100-6630-4121	MEETINGS & TRAVEL	1,544	500	-	250	6,000
100-6630-4122	DUES & MEMBERSHIP	131	100	-	50	120
100-6630-4123	BOOKS & PERIODICALS	75	500	-	250	250
Total		\$ 19,658	\$ 44,100	\$ 3,854	\$ 38,594	\$ 29,439

MANAGING DEPARTMENT: Fire

Fire Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6640-0001	SALARIES	\$ 3,005,293	\$ 3,063,070	\$ 2,287,176	\$ 3,011,610	\$ 3,489,260
100-6640-0002	OVERTIME	830,719	682,000	454,615	673,600	420,000
100-6640-0003	HOLIDAY OVERTIME	143,032	143,414	114,572	141,005	186,851
	BENEFITS	3,215,797	3,435,945	2,126,429	3,418,470	3,490,541
100-6640-1026	MEDICAL EXAMS	22,657	37,500	13,244	37,500	20,000
100-6640-1027	BACKGROUND INVESTIGATION	11,400	14,000	-	7,000	5,000
100-6640-1033	FITNESS PROGRAM	4,144	11,340	1,497	6,717	11,340
100-6640-2043	TEMPORARY CONTRACT SERVICES	19,241	-	-	-	45,000
100-6640-2049	UNIFORM SERVICE/LAUNDRY	6,554	3,500	829	2,201	4,000
100-6640-2055	FIRE EQUIPMENT REPAIR	6,079	27,000	4,678	17,476	30,000
100-6640-2074	BANK FEES & MISC CHARGES	244	-	-	-	250
100-6640-3093	JANITORIAL SUPPLIES	3,320	4,000	2,998	4,080	4,300
100-6640-3095	DEPARTMENT CONSUMABLES	10,582	25,000	14,047	29,654	27,000
100-6640-3096	CSA 74 PURCHASES	19,353	20,600	11,827	19,537	21,000
100-6640-3097	SAFETY EQUIPMENT	17,542	65,000	41,677	66,677	60,000
100-6640-5135	MOBILE COMMUNICATIONS	14,133	14,262	8,579	14,061	15,000
100-6640-8180	INCIDENT COMMAND VEHICLES	-	-	-	-	340,000
100-6640-8187	DEPARTMENT EQUIPMENT	200,894	823,168	65,368	823,168	151,245
	CENTRAL SERVICES AND INTERNAL CHARGES	732,912	557,136	47,989	557,136	792,427
100-6640-9602	PRINCIPAL PAYMENTS	3,641	136,915	37,576	136,915	142,391
100-6640-9605	INTEREST ON LEASE	19,072	-	16,031	-	-
100-6640-9609	LEASE PRINCIPAL-PNC	94,188	96,629	96,629	96,629	100,494
100-6640-9610	LEASE PRINCIPAL	-	16,031	-	16,031	16,672
Total		\$ 8,380,794	\$ 9,176,509	\$ 5,345,760	\$ 9,079,467	\$ 9,372,770

MANAGING DEPARTMENT: Fire Fire Public Education & Relations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6650-3095	DEPARTMENT CONSUMABLES	\$ 7,692	\$ 12,500	\$ 5,232	\$ 10,826	\$ 15,000
Total		\$ 7,692	\$ 12,500	\$ 5,232	\$ 10,826	\$ 15,000

MANAGING DEPARTMENT: Fire Fire Reserves

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	BENEFITS	(\$ 424)	\$ 2,929	\$ 247	\$ 2,879	\$ 710
100-6660-1026	MEDICAL EXAMS	4,636	3,800	-	1,900	2,400
100-6660-1027	BACKGROUND INVESTIGATION	-	5,100	-	2,550	500
100-6660-1029	TRAINING & EDUCATION	-	20,000	7,801	20,000	8,000
100-6660-2064	PERSONNEL RECRUITMENT	-	-	-	-	500
100-6660-3097	SAFETY EQUIPMENT	-	5,000	2,179	5,000	10,000
Total		\$ 4,212	\$ 36,829	\$ 10,226	\$ 32,329	\$ 22,110

MANAGING DEPARTMENT: Fire Fire Hazardous Materials

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6670-3095	DEPARTMENT CONSUMABLES	\$ 501	\$ 550	\$ 125	\$ 362	\$ -
100-6670-9610	BAD DEBT - WRITE OFF	-	-	9,451	-	-
Total		\$ 501	\$ 550	\$ 9,576	\$ 362	\$ -

MANAGING DEPARTMENT: Fire Fire Emergency Services

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6680-1029	TRAINING & EDUCATION	\$ -	\$ 500	\$ -	\$ 250	\$ 1,000
100-6680-1030	CONSULTANT	-	-	1,356	-	-
100-6680-2043	TEMPORARY CONTRACT SERVICES	7,500	5,000	5,000	5,000	5,000
100-6680-3095	DEPARTMENT CONSUMABLES	2,510	1,000	-	500	250
Total		\$ 10,010	\$ 6,500	\$ 6,356	\$ 5,750	\$ 6,250

MANAGING DEPARTMENT: Fire Fire - OES

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-6690-0001	SALARIES - OES	\$ 13,773	\$ -	\$ -	\$ -	\$ -
100-6690-0002	OVERTIME - OES	76,021	120,000	-	117,984	120,000
	BENEFITS	18,185	-	-	-	-
100-6690-3095	STRIKE TEAM CONSUMABLES	1,317	2,500	-	1,250	1,200
Total		\$ 109,295	\$ 122,500	\$ -	\$ 119,234	\$ 121,200

MANAGING DEPARTMENT: Fire Department

Haz Mat Grants

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
218-6670-0002	OVERTIME - CSTI BACKFILL	\$ 3,355	\$ 60,000	\$ 3,530	\$ 5,099	\$ 60,000
218-6670-0016	DEFERRED COMPENSATION	24	-	36	-	-
218-6670-0031	PERS PENSION	289	-	307	-	-
218-6670-0041	MEDICAL INSURANCE	329	-	305	-	-
218-6670-0051	DENTAL INSURANCE	-	-	6	-	-
218-6670-0061	VISION INSURANCE	1	-	1	-	-
218-6670-0081	LIFE INSURANCE	-	-	1	-	-
218-6670-0092	MEDICARE TAX	48	-	50	-	-
218-6670-1026	MEDICAL EXAMS	-	3,600	3,204	3,600	3,600
218-6670-1029	TRAINING (CSTI)	27,031	-	14,745	14,745	30,000
218-6670-2073	SUBCONTRACTED WORK	-	5,000	787	5,000	5,000
218-6670-4121	MEETING AND TRAVEL (CSTI)	5,955	12,000	2,469	12,000	12,000
Total		\$ 37,031	\$ 80,600	\$ 25,442	\$ 40,444	\$ 110,600

MANAGING DEPARTMENT: Fire Department

Prop 172 Sales Tax

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
220-6610-2041	COUNTY COMMUNICATION	\$ 8,604	\$ 12,000	\$ 8,602	\$ 12,000	\$ -
Total		\$ 8,604	\$ 12,000	\$ 8,602	\$ 12,000	\$ -

MANAGING DEPARTMENT: Fire Department

SAFER

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	BENEFITS	\$ 2,074	\$ 1,461	\$ 2,296	\$ 3,316	\$ -
231-6660-2043	TEMPORARY CONTRACT SERVICES	3,734	1,500	-	-	-
231-6660-3097	SAFETY EQUIPMENT	13,634	10,000	-	-	-
Total		\$ 19,442	\$ 12,961	\$ 2,296	\$ 3,316	\$ -

SEASIDE CITY COUNCIL PRIORITY WORKPLAN

DEPT:		FIRE DEPARTMENT				LEAD: MARY GUTIERREZ											
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE					NON-PERSONNEL COSTS	PERSONNEL COSTS	TOTAL FISCAL IMPACT - FY 23-24	STATUS	FY 2022-2023				FY 2023-2024			
1.00	GOAL: Fire Station 2 located at 1st and Gigling					-	\$ 467,437	\$ 467,437		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1.01	PURPOSE/OBJECTIVE: Fire Station Finished and Moved into June 2025					-	467,437		to do								
2.00	GOAL: Fire Station Kitchen remodel					-	\$ 328,026	\$ 328,026		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
2.01	PURPOSE/OBJECTIVE: Contractor Hired and Work Begins					-	82,006		to do				x				
2.02	Kitchen Remodel Complete					-	246,019		to do				x				
3.00	GOAL: Automatic Gate Install at West and North Entrances					-	\$ 237,819	\$ 237,819		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
3.01	PURPOSE/OBJECTIVE: Installation of Gates					-	237,819		to do				x				
4.00	GOAL: Upgrade Landscaping around North and West side of Fire Station					-	\$ 492,039	\$ 492,039		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
4.01	PURPOSE/OBJECTIVE: Work Begins					-	246,019		to do			x					
4.02	Project Complete					-	246,019		to do			x					
5.00	GOAL: Fire Station Alerting System Upgrade					-	\$ 385,430	\$ 385,430		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
5.01	PURPOSE/OBJECTIVE: PO to purchase equipment					-	246,019		to do			x					
5.02	Receive equipment and installation June 2023					-	139,411		to do				x				
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE					NON-PERSONNEL COSTS	PERSONNEL COSTS	TOTAL FISCAL IMPACT - FY 23-24	STATUS	FY 2022-2023				FY 2023-2024			
6.00	GOAL: Fire Department Accreditation					-	\$ 172,214	\$ 172,214		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
6.01	PURPOSE/OBJECTIVE: Receive Accreditation					-	172,214		to do								x
GOAL ACTIONS	CC PRIORITY: DIVERSE AND INCLUSIVE COMMUNITY					NON-PERSONNEL COSTS	PERSONNEL COSTS	TOTAL FISCAL IMPACT - FY 23-24	STATUS	FY 2022-2023				FY 2023-2024			
7.00	GOAL: Public Safety Collaboration with Sister City of Oaxaca					-	\$ 196,815	\$ 196,815		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
7.01	PURPOSE/OBJECTIVE: Request Council Approval / Resolution					-	196,815		to do				x				
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE					NON-PERSONNEL COSTS	PERSONNEL COSTS	TOTAL FISCAL IMPACT - FY 23-24	STATUS	FY 2022-2023				FY 2023-2024			
8.00	GOAL: Purchase Type I & III Engine					-	\$ 172,214	\$ 172,214		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
8.01	PURPOSE/OBJECTIVE: Receive Type I apparatus and estimate of Type III					-	172,214		to do								x

Item	Item Description	Item Category	Item Status	Item Date	Item Location	Item Notes
1	SEASIDE CITY COUNCIL PRIORITY WORKPLAN					
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PUBLIC WORKS

Public Works

Divisions

Engineering | Maintenance and Utilities

Who We Are:

Maintenance & Utilities:

Parks, Streets, Water, Sewer, Storm Drains, Government Buildings, Vehicle Maintenance, Municipal & Professional Services Contracts with Local and Federal Agencies

Engineering:

Capital Project Management, Environmental Review, Regulatory Compliance, Permit Issuance, and Development Review

Fiscal Year 2022/23 Accomplishments and Fiscal Year 2023/24 Goals:

Achievements:

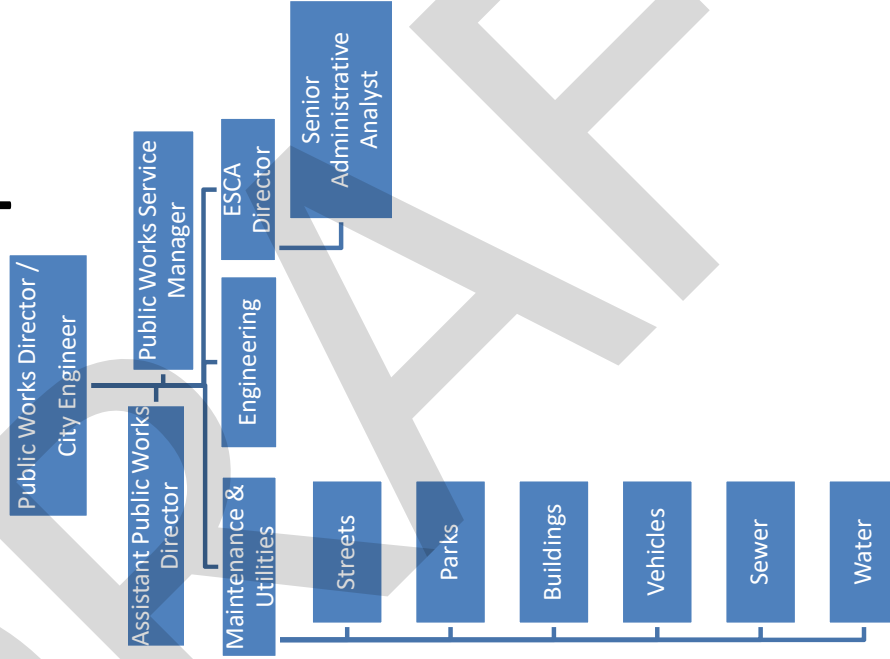
Broadway Lighting, Trailer for City Hall Staff, Fire Station #1 – Exterior and Doors, Ellis Park Improvements, Vehicle Maintenance Roof Replacement, San Pablo Bridge Assessment, Pavement Management Program Report, Traffic Calming Program, FY 21/22 Pavement Rehabilitation, Slower Speeds in School Zones Signs, Del Monte Manor LID Storm Drain, Noche Buena Emergency Storm Drain, Replacement, Fremont Broadway Ortiz Sewer Main Replacement, SCADA Security Upgrades, Water Master Plan, and Phase 1A Campus Town Building and Soils Removal

Objectives for FY 23/24:

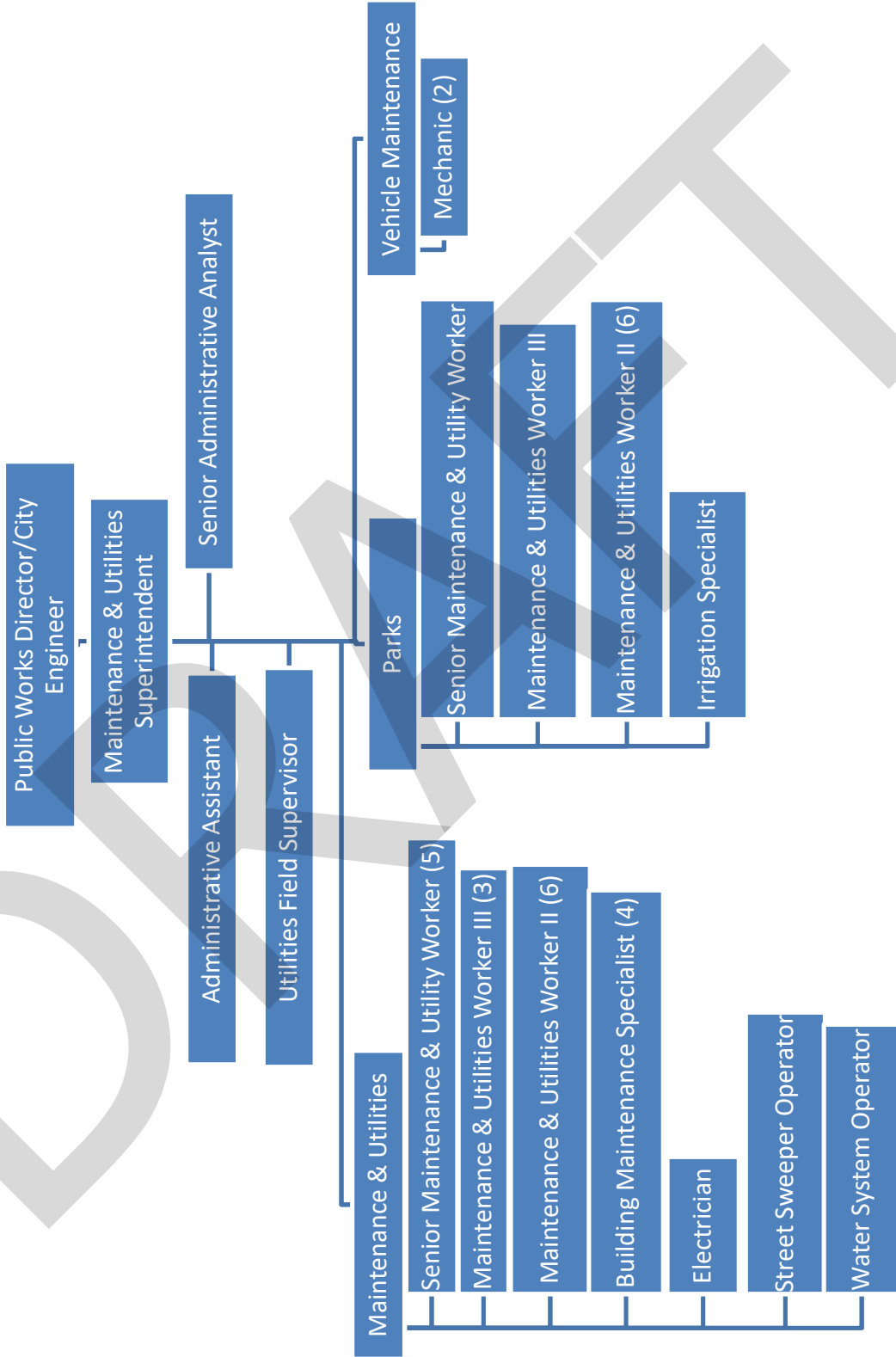
City Hall and Library Parking Lot, Police Department Parking Lot, City Facilities Plan, Fire Station 1 Kitchen, Fire Station 2 Design, Corp Yard Roof Replacement, Soper Community Building Carpet, Trailer for Fab Lab, 1583 and 1579 Del Monte Blvd Improvements, San Pablo Bridge Design,, Highland Otis Park (Lower Portion), Parks Master Plan, Lincoln Cunningham Park Basketball Park Basketball Court, Fremont Center Medians, Fernando Park, Lincoln Cunningham and Havana Solis Concepts, Ord Terrace School Crossing Improvements, Hilby Avenue Traffic Calming Concepts, Bike Safe Grates, Coe, Street Sign Upgrades, Ave & General Jim Moore Blvd Intersection, FY 22/23 Pavement Rehabilitation Design, Sidewalk Improvements, Storm Drain Master Plan, 90" Storm Drain Outfall, CMP Replacement, Sutter Street Sewer Replacement, Sewer Master Plan, Well Replacement Design, and Phase 2 Campus Town Buildings



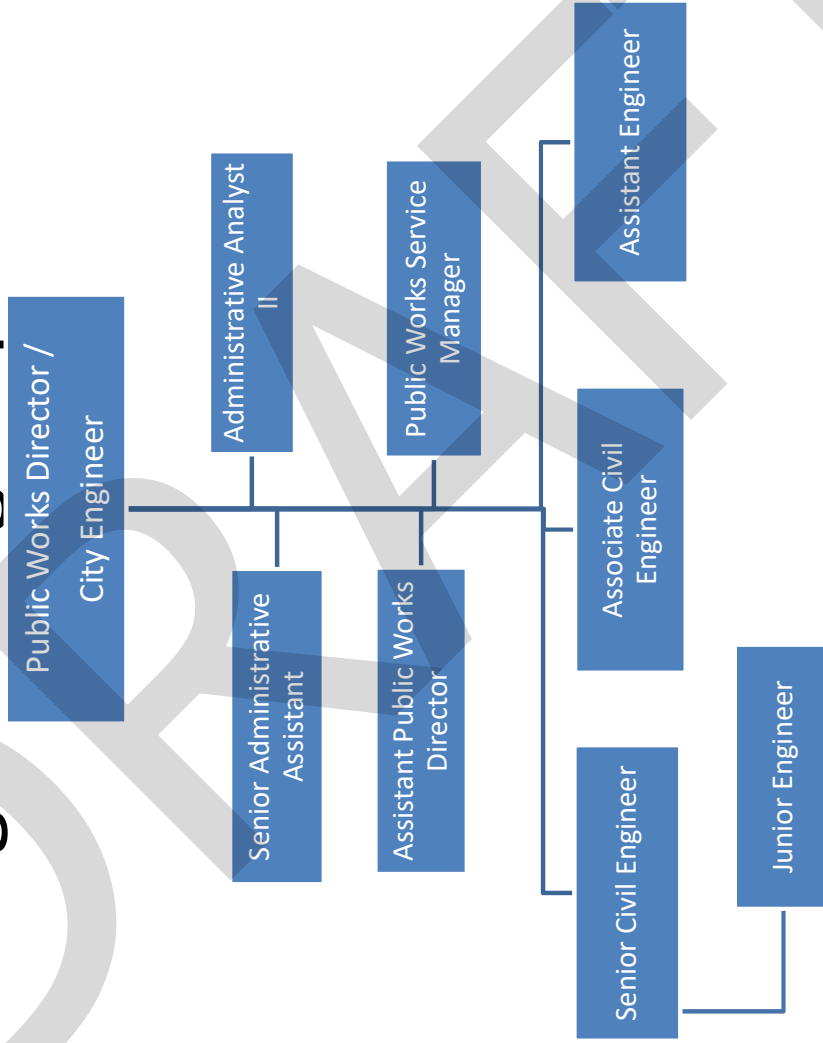
Public Works Department



Maintenance & Utilities Department



Engineering Department



Budget Summary Public Works & Engineering

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	39	48	46
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$4,318,537.49	\$5,622,650.50	\$6,380,667.00
Services & Supplies	\$3,827,742.74	\$7,065,158.82	\$12,438,762.50
Capital Outlay and Debt	\$5,276,422.71	\$11,026,501.86	\$7,660,911.21
Internal Services & Central Support Charges	<u>\$502,887.09</u>	<u>\$343,164.24</u>	<u>\$724,878.38</u>
Total Expenditures	<u>\$13,925,590</u>	<u>\$24,057,475</u>	<u>\$27,205,219</u>
		Strategic Plan	<u>\$98,562</u>
		Regular Operations	<u>\$27,106,657</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$2,093,931.97	\$2,082,380.42	\$2,151,871.93
Special Revenue Fund	\$4,336,570.30	\$4,472,577.27	\$7,682,445.68
Enterprise Fund	\$1,304,925.33	\$1,198,343.15	\$1,260,316.43
Internal Service Fund	\$828,594.39	\$651,737.92	\$1,055,042.15
Grants and Other Revenue	\$739,572.00	\$579,522.00	\$364,522.00
General Taxes	<u>\$4,621,996</u>	<u>\$15,072,915</u>	<u>\$14,691,021</u>
Total Revenues	<u>\$ 13,925,590</u>	<u>\$ 24,057,475</u>	<u>\$ 27,205,219</u>

MANAGING DEPARTMENT: Public Works/Engineering**Public Works - Operations**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-8110-1030	CONSULTANT - CV RESPONSE	\$ 33,207	\$ -	\$ -	\$ -	\$ -
100-8110-2073	SUBCONTRACTED WORK - CV RESPONSE	37,869	-	-	-	-
100-8110-2074	BANK FEES & MISC CHARGES	-	-	5	5	-
100-8110-3095	DEPT CONSUMABLES - CV RESPONSE	92,753	-	305	53	-
100-8110-8187	DEPT EQUIPMENT - CV RESPONSE	12,658	-	-	-	-
Total		\$ 176,488	\$ -	\$ 310	\$ 58	\$ -

MANAGING DEPARTMENT: Public Works/Engineering**Government Buildings**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-8310-0001	SALARIES	\$ 102,067	\$ 236,630	\$ 92,784	\$ 232,655	\$ 277,086
100-8310-0002	OVERTIME	33,685	20,000	24,885	19,664	20,000
	BENEFITS	135,401	152,546	104,396	150,797	216,772
100-8310-0097	UNALLOCATED PAGER	-	-	10,289	-	-
100-8310-1029	TRAINING & EDUCATION	-	2,000	-	1,000	2,000
100-8310-1033	FITNESS PROGRAM	13	594	18	310	594
100-8310-2044	COPIER SERVICES	863	2,200	1,229	2,078	2,200
100-8310-2049	UNIFORM SERVICE / LAUNDRY	3,395	4,000	2,662	4,008	4,000
100-8310-2057	PEST CONTROL	6,596	7,000	3,391	6,100	7,000
100-8310-2070	ALARM SERVICE	8,645	13,000	7,147	11,833	13,000
100-8310-2073	SUBCONTRACTED WORK	174,036	202,693	117,812	202,693	160,000
100-8310-2078	OTHER EXPENSE	778	1,100	114	664	1,000
100-8310-2087	EQUIPMENT RENTAL	78	1,000	929	1,000	1,000
100-8310-3092	STATIONARY SUPPLIES	13	-	-	-	-
100-8310-3093	JANITORIAL SUPPLIES	1,682	3,000	-	1,500	2,000
100-8310-3095	DEPARTMENT CONSUMABLES	33,083	78,842	58,021	78,842	80,000
100-8310-3097	SAFETY EQUIPMENT	344	1,500	232	982	1,500
100-8310-3099	CHEMICALS	8,774	26,000	3,625	16,625	26,000
100-8310-5131	GAS & ELECTRIC	299,788	270,000	204,873	266,234	280,000
100-8310-5133	WATER	83,997	83,000	53,442	85,995	83,000
100-8310-5136	SEWER SERVICE CHARGE	19,699	18,000	13,285	18,947	19,000
100-8310-8124	CAPITAL IMPROVEMENTS	31,102	4,935	4,935	4,935	6,000
100-8310-8137	FACILITIES REPAIR/MAINTENANCE	-	85,000	-	85,000	50,000
100-8310-8187	DEPARTMENT EQUIPMENT	35,026	3,761	3,761	5,642	-
	CENTRAL SERVICES AND INTERNAL CHARGES	(894,544)	(833,620)	92,406	(833,620)	(900,434)
100-8310-9602	PRINCIPAL PAYMENTS	27,321	27,387	20,457	27,387	28,482
100-8310-9605	INTEREST EXPENSE	10,540	9,342	7,090	9,342	9,716
100-8310-9616	LOAN PAYMENT	20,124	21,954	12,806	21,954	22,832
Total		\$ 142,506	\$ 441,864	\$ 840,590	\$ 422,567	\$ 412,747

**MANAGING DEPARTMENT: Public Works/Engineering
Parks - Administration**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-8410-0001	SALARIES	\$ 38,028	\$ 32,572	\$ 34,177	\$ 32,024	\$ 29,453
	BENEFITS	25,754	27,915	20,747	27,670	21,769
100-8410-1029	TRAINING & EDUCATION	575	-	-	-	-
100-8410-1033	FITNESS PROGRAM	27	-	36	27	-
100-8410-2049	UNIFORM SERVICE/LAUNDRY	1,139	-	22	22	-
100-8410-2074	SUBCONTRACTED WORK	5,688	-	-	-	-
100-8410-3092	STATIONARY SUPPLIES	42	-	-	-	-
100-8410-3095	DEPARTMENT CONSUMABLES	760	-	-	-	-
100-8410-3097	SAFETY EQUIPMENT	138	-	-	-	-
100-8410-4121	MEETINGS & TRAVEL	411	-	-	-	-
100-8410-4122	DUES & MEMBERSHIP	150	-	-	-	-
100-8410-7185	FOSPA MATCH	8,841	57,570	1,547	57,570	-
100-8410-7186	LAGUNA GRANDE TRAIL MAINTENANCE	24,983	6,200	-	6,200	-
	CENTRAL SERVICES AND INTERNAL CHARGES	(120,325)	(71,115)	1,900	(71,115)	23,391
100-8410-9602	PRINCIPAL PAYMENTS	28,356	56,634	16,398	56,634	58,900
100-8410-9605	INTEREST	1,466	-	-	-	-
Total		\$ 16,031	\$ 109,776	\$ 74,827	\$ 109,032	\$ 133,513

MANAGING DEPARTMENT: Public Works/Engineering
Parks - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-8420-0001	SALARIES	\$ 263,746	\$ 527,702	\$ 231,965	\$ 518,836	\$ 382,028
100-8420-0002	OVERTIME	10,851	17,000	6,832	16,714	17,000
	BENEFITS	237,373	329,166	159,546	325,589	247,011
100-8420-1029	TRAINING & EDUCATION	60	1,000	700	1,000	1,000
100-8420-1033	FITNESS PROGRAM	349	4,077	702	2,560	4,077
100-8420-2041	COUNTY COMMUNICATIONS	2,151	7,000	-	7,000	7,000
100-8420-2049	UNIFORM SERVICE/LAUNDRY	5,749	11,100	7,961	11,697	12,000
100-8420-2068	REFUSE DISPOSAL	-	1,500	760	1,510	1,500
100-8420-2073	SUBCONTRACTED WORK	88,579	162,450	112,053	162,450	180,000
100-8420-2087	EQUIPMENT RENTAL	2,188	3,000	2,657	3,000	3,000
100-8420-3093	JANITORIAL SUPPLIES	53	-	-	-	-
100-8420-3095	DEPARTMENT CONSUMABLES	46,605	65,000	55,808	65,000	70,000
100-8420-3097	SAFETY EQUIPMENT	2,324	5,250	3,538	5,250	5,250
100-8420-3099	CHEMICALS	-	-	-	-	1,000
100-8420-3106	ROCK/SAND/GRAVEL	161	1,000	-	500	1,000
100-8420-3107	TOOLS	1,749	2,500	3,768	2,500	3,000
100-8420-4121	MEETINGS & TRAVEL	-	1,000	-	500	1,000
100-8420-4122	DUES & MEMBERSHIPS	120	750	60	750	750
100-8420-4123	BOOKS & PERIODICALS	-	500	-	250	500
100-8420-5131	GAS & ELECTRIC	24,228	14,000	19,067	18,555	22,000
100-8420-5133	WATER	-	160,000	98,224	160,000	1,100,000
100-8420-7185	FOSPA MATCH	-	-	-	-	50,000
100-8420-8187	DEPARTMENT EQUIPMENT	51,093	54,145	28,878	54,145	50,000
	CENTRAL SERVICES AND INTERNAL CHARGES	353,530	126,178	19,047	126,178	44,351
100-8420-9602	PRINCIPAL PAYMENTS	6,926	1,760	1,760	1,760	1,831
100-8420-9605	LEASE INTEREST	157	11	11	11	11
100-8420-9616	LOAN PAYMENT	777	847	494	847	881
Total		\$ 1,098,770	\$ 1,496,935	\$ 753,832	\$ 1,486,601	\$ 2,206,190

MANAGING DEPARTMENT: Public Works/Engineering

Community Projects

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-8430-0001	SALARIES	\$ 35,562	\$ 93,470	\$ 22,190	\$ 91,899	\$ 14,341
100-8430-0002	OVERTIME	9,344	13,000	5,346	12,782	13,000
	BENEFITS	38,066	96,823	34,353	95,936	28,955
100-8430-1033	FITNESS PROGRAM	7	648	9	331	648
100-8430-2073	SUBCONTRACTED WORK	100,124	310,621	23,169	310,621	175,000
100-8430-2087	EQUIPMENT RENTAL	2,693	4,000	854	2,854	4,000
100-8430-3095	DEPARTMENT CONSUMABLES	1,514	10,000	6,977	10,000	50,000
100-8430-7168	CHRISTMAS DECORATIONS	-	46,203	39,852	39,852	15,000
100-8430-7175	SUMMER PARK CONCERTS	4,575	3,000	1,250	2,750	3,000
100-8430-7185	BROADWAY EVENTS	5,533	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	61,618	161,725	-	161,725	259,849
Total		\$ 259,034	\$ 739,489	\$ 134,000	\$ 728,750	\$ 563,794

MANAGING DEPARTMENT: Public Works/Engineering

Irrigation

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-8440-0001	SALARIES	\$ 113,160	\$ 126,535	\$ 80,999	\$ 124,409	\$ 132,331
100-8440-0002	OVERTIME	793	-	2,113	-	-
	BENEFITS	93,489	119,789	65,680	118,778	120,888
100-8440-2049	UNIFORM SERVICE / LAUNDRY	2,098	-	40	40	-
100-8440-2073	SUBCONTRACTED WORK	930	-	-	-	-
100-8440-3095	DEPARTMENT CONSUMABLES	16,870	-	-	-	-
100-8440-5133	WATER	175,375	541,633	34,625	543,372	-
	CENTRAL SERVICES AND INTERNAL CHARGES	51,110	38,272	-	38,272	39,501
Total		\$ 453,824	\$ 826,228	\$ 183,458	\$ 824,872	\$ 292,720

MANAGING DEPARTMENT: Public Works/Engineering**Trees**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-8450-0001	SALARIES	\$ 33,816	\$ 64,968	\$ 11,334	\$ 63,877	\$ -
100-8450-0002	OVERTIME	1,120	2,500	1,554	2,458	2,500
	BENEFITS	51,107	74,467	21,276	73,731	15,490
100-8450-2049	UNIFORM SERVICE / LAUNDRY	1,087	1,000	670	1,006	1,000
100-8450-2073	SUBCONTRACTED WORK	68,050	60,000	28,550	60,000	60,000
100-8450-3095	DEPARTMENT CONSUMABLES	720	2,000	-	1,000	2,000
100-8450-3097	SAFETY EQUIPMENT	-	500	-	250	500
100-8450-3107	TOOLS	-	500	366	250	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	22,204	62,043	-	62,043	103,207
Total		\$ 178,105	\$ 267,978	\$ 63,750	\$ 264,615	\$ 187,697

MANAGING DEPARTMENT: Public Works/Engineering

Engineering

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-8910-0001	SALARIES	\$ 422,229	\$ 731,612	\$ 441,704	\$ 719,321	\$ 1,028,669
100-8910-0002	OVERTIME	6,716	3,500	16,837	3,441	5,000
	BENEFITS	355,138	447,797	244,111	444,066	500,078
100-8910-0099	TUITION REIMBURSEMENT	-	3,000	-	-	-
100-8910-1029	TRAINING & EDUCATION	-	5,000	-	2,500	5,000
100-8910-1030	CONSULTANT	34,203	310,050	29,781	310,050	300,000
100-8910-1033	FITNESS PROGRAM	889	2,376	785	1,530	2,376
100-8910-2044	COPIER SERVICES	6,662	7,000	3,550	5,924	7,000
100-8910-2053	OUTSIDE PRINTING SERVICE	502	600	74	374	1,200
100-8910-2074	BANK FEES & MISC CHARGES	1,011	-	-	-	-
100-8910-2078	OTHER EXPENSE	-	-	986	-	-
100-8910-3092	STATIONARY SUPPLIES	425	-	-	-	-
100-8910-3095	DEPARTMENT CONSUMABLES	5,321	11,000	3,031	7,759	11,000
100-8910-3097	SAFETY EQUIPMENT	176	1,000	229	500	1,000
100-8910-3102	COMPUTER SUPPLIES	1,396	500	1,824	1,824	2,000
100-8910-3104	COMPUTER SOFTWARE	4,382	4,500	127	4,500	5,000
100-8910-4121	MEETINGS & TRAVEL	36	500	25	275	500
100-8910-4122	DUES & MEMBERSHIP	1,349	3,000	1,146	1,500	2,000
100-8910-4123	BOOKS & PERIODICALS	-	1,000	-	500	1,000
100-8910-4124	MAIL SERVICES	223	-	-	-	200
100-8910-8187	DEPARTMENT EQUIPMENT	383	12,700	1,079	12,700	12,000
	CENTRAL SERVICES AND INTERNAL CHARGES	(62,977)	(93,177)	40,701	(93,177)	(613,583)
100-8910-9602	PRINCIPAL PAYMENTS	4,419	9,849	6,566	9,849	10,243
100-8910-9605	INTEREST-COPIER LEASE	780	-	-	-	-
Total		\$ 783,263	\$ 1,461,807	\$ 792,558	\$ 1,433,436	\$ 1,280,683

**MANAGING DEPARTMENT: Public Works/Engineering
Administration**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
103-8710-0001	SALARIES	\$ 46	\$ -	\$ -	\$ -	\$ -
	BENEFITS	30	-	-	-	-
Total		\$ 76	\$ -	\$ -	\$ -	\$ -

**MANAGING DEPARTMENT: Public Works/Engineering
POMA**

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
113-8730-0001	SALARIES	\$ 375,632	\$ 386,996	\$ 269,006	\$ 388,564	\$ 408,284
113-8730-0002	OVERTIME	7,569	6,600	5,890	8,508	8,500
	BENEFITS	190,908	168,017	127,714	184,987	278,564
113-8730-1029	TRAINING AND EDUCATION	1,921	2,200	1,605	2,408	7,200
113-8730-1033	FITNESS PROGRAM	79	2,214	18	26	100
113-8730-2049	UNIFORM SERVICE / LAUNDRY	6,193	5,500	4,238	6,357	6,500
113-8730-2068	REFUSE DISPOSAL	-	250	-	-	250
113-8730-2071	POMA SPECIAL PROJECTS	10,798	25,000	20,146	25,000	25,000
113-8730-2073	SUBCONTRACTED WORK	94,319	76,000	49,299	76,000	76,000
113-8730-2075	CONTRACT SERVICES - NOT BILLED	-	1,500	192	288	1,500
113-8730-2087	EQUIPMENT RENTAL	315	4,000	160	240	4,000
113-8730-3094	CONSUMABLES-NOT BILLED	4,078	750	(3,858)	750	750
113-8730-3095	DEPARTMENT CONSUMABLES	64,631	68,000	40,185	60,277	68,000
113-8730-3097	SAFETY EQUIPMENT	630	1,500	459	689	1,500
113-8730-3102	COMPUTER SUPPLIES	-	25,000	375	563	25,000
113-8730-3107	TOOLS & EQUIP - NOT BILLED	-	1,000	530	795	1,000
113-8730-4121	MEETINGS & TRAVEL	252	2,000	301	451	2,000
113-8730-8186	PUBLIC WORKS EQUIPMENT	-	1,500	-	750	1,500
113-8730-8187	DEPARTMENT EQUIPMENT	-	20,000	-	10,000	220,000
	CENTRAL SERVICES AND INTERNAL CHARGES	223,978	178,678	26,692	125,293	233,908
Total		\$ 981,303	\$ 976,705	\$ 542,953	\$ 891,947	\$ 1,369,555

MANAGING DEPARTMENT: Public Works/Engineering
Streets Fund - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
210-8110-0001	SALARIES	\$ 233,702	\$ 440,192	\$ 202,109	\$ 291,936	\$ 303,059
210-8110-0002	OVERTIME	13,122	13,000	11,655	16,835	13,000
	BENEFITS	191,530	275,066	141,403	201,693	230,800
210-8110-1029	TRAINING & EDUCATION	-	1,000	-	-	10,000
210-8110-1030	CONSULTANT	-	50,000	-	-	50,000
210-8110-1033	FITNESS PROGRAM	78	2,430	62	89	200
210-8110-2049	UNIFORM SERVICE/LAUNDRY	3,128	4,000	2,696	4,044	4,000
210-8110-2068	REFUSE DISPOSAL	9,530	8,000	2,616	3,924	8,000
210-8110-2073	SUBCONTRACTED WORK	212,099	40,000	3,256	4,885	40,000
210-8110-3092	STATIONARY SUPPLIES	8	-	-	-	-
210-8110-3095	DEPARTMENT CONSUMABLES	31,624	80,000	41,619	62,428	80,000
210-8110-3097	SAFETY EQUIPMENT	1,419	2,000	1,381	2,072	2,000
210-8110-4121	MEETINGS & TRAVEL	-	1,500	-	-	-
210-8110-4122	DUES & MEMBERSHIP	140	1,350	55	1,350	1,350
210-8110-5131	GAS & ELECTRIC	269	1,700	89	133	500
210-8110-8187	DEPARTMENT EQUIPMENT	8,347	38,761	7,325	10,988	20,000
	CENTRAL SERVICES AND INTERNAL CHARGES	319,376	267,926	59,832	267,926	522,985
210-8110-9602	PRINCIPAL PAYMENTS	28,855	23,819	18,251	23,819	23,819
210-8110-9605	INTEREST EXPENSE	1,370	1,094	876	1,094	14,467
210-8110-9616	LOAN PAYMENT	5,669	6,184	-	6,184	6,184
Total		\$ 1,060,267	\$ 1,258,023	\$ 493,226	\$ 899,399	\$ 1,330,365

MANAGING DEPARTMENT: Public Works/Engineering
Streets Fund - Maintenance

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
210-8210-2059	STREET LIGHTINGS	\$ 283,554	\$ 250,000	\$ 212,521	\$ 250,000	\$ 250,000
210-8210-2073	SUBCONTRACTED WORK	-	60,000	-	-	65,000
210-8210-2077	TRAFFIC SIGNAL MAINTENANCE	51,717	100,000	6,983	50,000	100,000
210-8210-2080	CONGESTION MANAGEMENT PROGRAM	10,958	11,500	10,819	11,500	11,500
210-8210-2083	INTERSECTION PLANNING	18,312	23,828	-	-	-
210-8210-9571	PAVEMENT MANAGEMENT PROJECT	7	-	-	-	-
210-8210-9576	BICYCLE SAFE STORM GRATE	3	-	-	-	-
210-8210-9577	SB1 CAPITAL PROJECTS	51,745	-	-	-	-
210-8210-9602	PRINCIPAL PAYMENTS	-	50,000	-	50,000	47,002
Total		\$ 416,296	\$ 495,328	\$ 230,324	\$ 361,500	\$ 473,502

MANAGING DEPARTMENT: Public Works/Engineering
Streets Fund - Parks Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
210-8420-0001	SALARIES	\$ 31,024	\$ 41,546	\$ 44,587	\$ 64,404	\$ 165,279
210-8420-0002	OVERTIME	867	1,500	387	560	1,500
	BENEFITS	31,110	42,805	29,257	42,412	128,350
210-8420-1033	FITNESS PROGRAM	-	270	-	-	-
210-8420-2049	UNIFORM SERVICE/LAUNDRY	720	700	468	703	700
210-8420-2093	SUBCONTRACTED WORK	16,200	15,000	8,100	15,000	15,000
210-8420-3095	DEPARTMENT CONSUMABLES	474	250	-	-	250
210-8420-3107	TOOLS	-	1,000	141	211	1,000
210-8420-5131	GAS & ELECTRIC	2,831	3,600	1,114	1,671	3,000
210-8420-5133	WATER	85,803	98,000	68,674	103,011	105,000
Total		\$ 169,029	\$ 204,671	\$ 152,728	\$ 227,971	\$ 420,079

MANAGING DEPARTMENT: Public Works/Engineering
Transportation Improvement - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
211-8110-1025	AUDIT	\$ 4,553	\$ -	\$ 5,000	\$ 5,000	\$ -
211-8110-1030	CONSULTANT	-	5,000	-	-	5,000
Total		\$ 4,553	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

MANAGING DEPARTMENT: Public Works/Engineering
Transportation Improvement - Engineering

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 339	\$ 349	\$ -	\$ 349	\$ 345
Total		\$ 339	\$ 349	\$ -	\$ 349	\$ 345

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - CIP

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
212-8920-9600	CONSTRUCTION IN PROGRESS-RESURFACING	2,867,674	4,583,591	279,082	500,000	2,020,734
212-8930-9600	CONSTRUCTION IN PROGRESS-SAFE GRATES	-	500,000	-	500,000	100,000
212-8940-9600	COE & GEN JIM MOORE BLVD INTERSECTION	-	-	-	-	860,000
212-8950-9600	BROADWAY AVE CORRIDOR IMPROVEMENTS	-	2,176,000	193,321	289,982	-
212-8960-9578	SIDEWALK IMPROVEMENTS	-	150,000	-	150,000	150,000
212-8960-9579	INTERSECTION PLANNING	-	50,000	-	-	-
212-8960-9580	TRAFFIC CALMING PROJECT	-	315,702	-	315,702	640,000
212-8960-9600	STREET SIGN UPGRADES	-	138,977	7,119	138,977	100,000
212-8970-9600	STREET STRIPING	-	175,000	-	175,000	175,000
212-8980-9600	SPEED SURVEY	52,598	-	-	-	-
212-8985-9600	CIP- TRAFFIC CALMING	-	50,000	49,910	50,000	80,000
212-8990-9600	PAVEMENT MANAGEMENT PROJECT	50,555	15,085	4,900	15,085	10,000
Total		\$ 2,970,827	\$ 8,154,355	\$ 534,332	\$ 2,134,746	\$ 4,135,734

MANAGING DEPARTMENT: Public Works/Engineering
Storm Water - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
271-8110-0001	SALARIES	\$ 186,366	\$ 165,396	\$ 159,715	\$ 230,700	\$ 267,919
271-8110-0002	OVERTIME	5,095	5,000	7,124	10,290	7,500
	BENEFITS	173,103	145,563	112,808	160,467	266,296
271-8110-1030	CONSULTANT	-	20,790	440	10,395	-
271-8110-1033	FITNESS PROGRAM	90	1,215	254	367	500
271-8110-1044	MRWPCA NPDES FEE	71,935	90,000	17,666	90,000	90,000
271-8110-1045	STATE WASTE DISCHARGE FEE	20,992	22,000	-	22,000	22,000
271-8110-2049	UNIFORM SERVICE/LAUNDRY	2,457	2,300	1,616	2,424	2,500
271-8110-2053	OUTSIDE PRINTING SERVICES	-	1,000	-	-	1,000
271-8110-2068	REFUSE DISPOSAL	-	4,000	-	-	4,000
271-8110-2073	SUBCONTRACTED WORK	1,438	-	-	-	-
271-8110-3095	CONSUMABLES	11,764	8,000	7,180	10,771	10,000
271-8110-3102	COMPUTER SUPPLIES	-	3,600	1,313	1,969	2,000
271-8110-5133	WATER	-	2,500	-	-	2,500
271-8110-8187	DEPARTMENT EQUIPMENT	12,282	38,761	4,041	6,062	20,000
	CENTRAL SERVICES AND INTERNAL CHARGES	109,886	112,172	4,316	112,172	269,327
271-8110-9602	PRINCIPAL PAYMENTS	60,731	61,415	45,987	61,415	61,415
271-8110-9605	INTEREST EXPENSE	4,573	3,004	2,400	3,004	3,004
Total		\$ 660,710	\$ 686,716	\$ 364,861	\$ 722,035	\$ 1,029,960

MANAGING DEPARTMENT: Public Works/Engineering
Storm Water - Engineering

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	BENEFITS	\$ 1,510	\$ -	\$ -	\$ -	\$ -
271-8910-8000	STORM WATER TRASH AMENDMENT	197	1,000	-	5,000	1,000
271-8910-9961	DEL MONTE MANOR STORM DRN IMPR	122,958	1,395,424	438,205	1,395,424	-
271-8910-9963	90-INCH STORM DRAIN IMPROVEMENTS	-	250,000	-	-	250,000
271-8910-9964	LAGUNA GRANDE TRASH CAPTURE	-	35,000	-	-	35,000
271-8910-9965	CMP REPLACEMENT PROGRAM	17,100	458,082	270,567	458,082	300,000
271-8910-9967	STORMWATER MASTER PLAN	-	350,000	-	-	-
Total		\$ 141,764	\$ 2,489,506	\$ 708,772	\$ 1,858,506	\$ 586,000

MANAGING DEPARTMENT: Public Works/Engineering
MPWMD - Local Water Project

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
325-8910-9398	CENTRAL SERVICE CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -
325-8910-9573	MPWMD LOCAL WATER PROJECT	2,908	3,000	-	-	-
Total		\$ 2,908	\$ 3,000	\$ -	\$ -	\$ -

MANAGING DEPARTMENT: Public Works/Engineering
FORA Blight Removal - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
329-8110-1030	CONSULTANT	\$ 188,078	\$ 1,660,609	\$ 93,296	\$ 139,944	\$ 608,630
329-8110-2073	SUBCONTRACTED WORK	160,987	4,574,854	576,323	864,484	4,463,283
Total		\$ 349,066	\$ 6,235,463	\$ 669,619	\$ 1,004,428	\$ 5,071,913

MANAGING DEPARTMENT: Public Works/Engineering
FORA Blight Removal - Engineering

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
329-8910-9398	CENTRAL SERVICE CHARGES	\$ -	\$ -	\$ -	\$ -	\$ 24,586
Total		\$ -	\$ -	\$ -	\$ -	\$ 24,586

MANAGING DEPARTMENT: Public Works/Engineering
FORA Habitat - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
332-8110-1030	CONSULTANT	\$ 199,456	\$ 243,142	\$ 20,534	\$ 30,801	\$ 200,000
332-8110-2073	SUBCONTRACTED WORK	512	-	59,950	59,950	801,348
332-8110-9398	CENTRAL SERVICE CHARGES	-	-	-	-	14,085
Total		\$ 199,968	\$ 243,142	\$ 80,484	\$ 90,751	\$ 1,015,433

MANAGING DEPARTMENT: Public Works/Engineering
FORA LRA - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
333-8910-1022	LEGAL SERVICES	\$ 28,830	\$ 30,000	\$ 8,145	\$ 12,218	\$ 30,000
333-8910-2073	SUBCONTRACTED WORK	1,245	25,000	4,498	6,748	25,000
333-8910-9398	CENTRAL SERVICE CHARGES	-	-	-	-	2,117
Total		\$ 30,075	\$ 55,000	\$ 12,643	\$ 18,965	\$ 57,117

MANAGING DEPARTMENT: Public Works/Engineering
ESCA - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
335-2010-0001	SALARIES	\$ 165,782	\$ 235,893	\$ 163,376	\$ 235,988	\$ 254,224
	BENEFITS	58,687	67,374	54,157	74,204	108,828
335-2010-1022	LEGAL SERVICES	9,482	138,556	-	69,278	70,000
335-2010-1029	TRAINING & EDUCATION	6,375	5,900	1,979	5,900	2,000
335-2010-1033	FITNESS PROGRAM	-	1,080	-	-	-
335-2010-2073	SUBCONTRACTED WORK	65,010	119,064	20,293	30,440	25,000
335-2010-2074	BANK FEES & MISC CHARGES	51	-	-	-	82,592
335-2010-2087	EQUIPMENT RENTAL	712	7,500	2,644	3,967	8,000
335-2010-3095	DEPARTMENT CONSUMABLES	19,063	20,464	1,265	1,897	25,000
335-2010-3102	COMPUTER SUPPLIES	31	8,000	-	-	8,000
335-2010-4121	MEETINGS & TRAVEL	-	3,000	-	-	2,000
335-2010-4207	DESIGN CENTER	4,511	33,050	2,070	3,105	2,000
335-2010-8187	DEPARTMENT EQUIPMENT	511	1,000	-	-	1,000
	CENTRAL SERVICES AND INTERNAL CHARGES	41,682	25,694	12,203	25,694	48,012
335-2010-9602	PRINCIPAL	-	-	1,859	-	-
Total		\$ 371,896	\$ 666,575	\$ 259,847	\$ 450,472	\$ 636,656

MANAGING DEPARTMENT: Public Works/Engineering
FORA Eucalyptus Road Repairs - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
336-8110-1030	CONSULTANT	\$ 8,024	\$ 177,756	\$ 5,720	\$ 8,580	\$ 30,000
336-8110-2073	SUBCONTRACTED WORK	-	675,000	-	-	1,083,409
336-8110-9398	CENTRAL SERVICE CHARGES	-	-	-	-	565
Total		\$ 8,024	\$ 852,756	\$ 5,720	\$ 8,580	\$ 1,113,974

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - Parks Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
342-6120-9398	CENTRAL SERVICE CHARGES	\$ -	\$ -	\$ -	\$ -	\$ 33,203
Total		\$ -	\$ -	\$ -	\$ -	\$ 33,203

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - Parks

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
342-8910-9544	HIGHLAND OTIS PARK IMPROVEMENT	\$ 163,598	\$ 33,419	\$ 3,755	\$ 33,419	\$ 30,000
342-8910-9569	LAGUNA GRANDE PARK IMPROV	162,793	22,565	23,049	22,565	-
342-8910-9570	PARKS IMPROVEMENTS - HAVANA SOLIZ	-	100,000	-	50,000	50,000
342-8910-9574	ELLIS PARK	145,019	933,027	689,330	933,027	-
342-8910-9575	SAN PABLO PEDESTRIAN BRIDGE	-	39,960	-	39,960	750,000
342-8910-9576	PARK MASTER PLAN	-	200,000	-	200,000	-
342-8910-9577	RECREATION TRAILS PROGRAM	-	1,800,000	-	-	-
342-8910-9578	LINCOLN CUNNINGHAM IMPROVEMENTS	-	250,000	8,656	250,000	-
342-8910-9579	FREMONT CENTER MEDIANS	-	300,000	-	-	-
342-8910-9580	PUMP TRACK	-	-	-	-	25,000
342-8910-9581	PHASE I TRAILS	-	269,100	-	269,100	380,000
Total		\$ 471,410	\$ 3,948,071	\$ 724,789	\$ 1,798,071	\$ 1,235,000

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - Special Projects

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
343-8910-9398	CENTRAL SERVICE CHARGES	\$ -	\$ -	\$ -	\$ -	\$ 6,196
343-8910-9550	NEW WELL PROJECT STUDY	87,968	176,920	77,524	176,920	-
343-8910-9551	MOBILE HYGIENE UNIT	-	148,000	-	-	-
Total		\$ 87,968	\$ 324,920	\$ 77,524	\$ 176,920	\$ 6,196

MANAGING DEPARTMENT: Public Works/Engineering Capital Projects - Government Facilities

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ -	\$ -	\$ -	\$ -	\$ 70,083
344-8910-9550	OLDEMEYER CENTER	297,280	70,000	-	-	-
344-8910-9551	PATTULLO SWIM CENTER	-	25,000	-	-	30,000
344-8910-9552	CITY HALL/LIBRARY PARKING LOT	-	555,000	25,001	555,000	-
344-8910-9553	DEL MONTE BLVD IMPROVEMENTS	-	-	-	-	125,000
344-8910-9555	POLICE DEPARTMENT	-	350,000	28,652	57,305	150,000
344-8910-9556	FIRE STATION 1	564,807	568,076	291,464	568,076	250,000
344-8910-9557	FIRE STATION 2	34,568	1,226,242	24,913	1,226,242	-
344-8910-9559	BROADWAY WALK OF FAME	2,235	76,492	53,059	53,059	25,295
344-8910-9560	BROADWAY LIGHTS	52,050	-	-	-	-
344-8910-9561	CORP YARD AND AUTO SHOP CAPITAL REPAIRS	44,115	-	-	-	60,000
344-8910-9562	CITY HALL ADDITION	-	382,800	286,895	382,800	350,000
344-8910-9563	CITY FACILITIES PLAN	-	150,000	59	59	-
344-8910-9564	SOPER COMMUNITY CENTER IMPROVEMENTS	-	-	-	-	30,000
Total		\$ 995,056	\$ 3,403,610	\$ 710,043	\$ 2,842,541	\$ 1,090,378

MANAGING DEPARTMENT: Public Works/Engineering Engineering

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
345-8910-2078	OTHER EXPENSE	\$ 17	\$ -	\$ -	\$ -	\$ -
Total		\$ 17	\$ -	\$ -	\$ -	\$ -

MANAGING DEPARTMENT: Public Works/Engineering Cutino Park - Capital Project

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ -	\$ -	\$ -	\$ -	\$ 1,363
348-8910-9570	PARKS IMPROVEMENTS	19,146	1,713,658	62,529	1,713,658	-
Total		\$ 19,146	\$ 1,713,658	\$ 62,529	\$ 1,713,658	\$ 1,363

MANAGING DEPARTMENT: Public Works/Engineering
Water - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
401-8610-0001	SALARIES	\$ 14,035	\$ 24,412	\$ 8,250	\$ 11,916	\$ 7,363
401-8610-0002	OVERTIME	2,218	-	1,753	-	-
	BENEFITS	11,173	11,441	6,831	9,894	10,656
401-8610-1022	LEGAL COSTS	770	-	-	-	-
401-8610-1029	TRAINING & EDUCATION	160	-	-	-	-
401-8610-1033	FITNESS PROGRAM	7	-	9	-	-
401-8610-2053	OUTSIDE PRINTING SERVICE	2,132	-	-	-	-
401-8610-2074	BANK FEES & MISC CHARGES	841	-	25	25	-
401-8610-3092	STATIONARY SUPPLIES	233	-	-	-	-
401-8610-3095	DEPARTMENT CONSUMABLES	453	-	-	-	-
401-8610-3097	SAFETY EQUIPMENT	385	-	-	-	-
401-8610-3104	COMPUTER SOFTWARE	684	-	-	-	-
401-8610-4122	DUES & MEMBERSHIP	8,114	-	7,540	7,540	-
401-8610-4124	POSTAGE	3,786	-	40	40	-
	CENTRAL SERVICES AND INTERNAL CHARGES	286,478	280,821	17,363	280,821	374,873
401-8610-9603	DEPRECIATION EXPENSE	62,367	-	-	-	-
401-8610-9610	BAD DEBT - WRITE OFF	(278)	-	(82)	-	-
Total		\$ 393,557	\$ 316,674	\$ 41,728	\$ 310,236	\$ 392,892

MANAGING DEPARTMENT: Public Works/Engineering

Water - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
401-8620-0001	SALARIES	\$ 184,091	\$ 222,065	\$ 133,026	\$ 192,148	\$ 281,734
401-8620-0002	OVERTIME	6,974	7,000	4,704	6,795	7,000
	BENEFITS	137,998	150,935	81,092	111,044	192,969
401-8620-1029	TRAINING & EDUCATION	-	3,500	80	3,500	11,500
401-8620-1030	CONSULTANT	4,000	45,000	-	45,000	-
401-8620-1033	FITNESS PROGRAM	320	972	274	396	500
401-8620-1045	STATE AND AGENCY FEES	-	500	-	-	-
401-8620-2049	UNIFORM SERVICE/LAUNDRY	2,915	3,000	2,490	3,736	4,500
401-8620-2053	OUTSIDE PRINTING SERVICE	137	6,000	1,188	1,782	1,800
401-8620-2056	LOCKBOX SERVICE	-	2,500	-	-	-
401-8620-2072	WATER SAMPLING	5,547	11,000	6,234	11,000	7,500
401-8620-2073	SUBCONTRACTED WORK	23,812	32,500	47,021	32,500	20,000
401-8620-2078	OTHER EXPENSE	1,897	1,000	457	686	1,000
401-8620-3095	DEPARTMENT CONSUMABLES	15,238	16,000	9,495	14,242	16,000
401-8620-3097	SAFETY EQUIPMENT	-	1,000	406	609	1,000
401-8620-3104	COMPUTER SOFTWARE	-	2,100	1,130	1,695	2,100
401-8620-3107	TOOLS	1,805	1,000	-	-	1,000
401-8620-4121	MEETINGS & TRAVEL	-	1,500	-	-	1,500
401-8620-4122	DUES & MEMBERSHIP	-	10,300	796	10,300	6,000
401-8620-4123	BOOKS & PERIODICALS	-	200	161	241	500
401-8620-4124	POSTAGE	350	4,000	2,351	3,526	4,000
401-8620-5131	GAS & ELECTRIC	47,863	50,000	32,356	48,534	50,000
401-8620-5610	WATER REBATES	-	1,000	-	-	-
401-8620-7110	WATER PURCHASES	-	-	191,826	191,826	-
401-8620-8187	DEPARTMENT EQUIPMENT	25,000	61,000	71,524	71,524	20,000
	CENTRAL SERVICES AND INTERNAL CHARGES	-	14,825	7,412	14,825	11,257
401-8620-9602	PRINCIPAL PAYMENTS	(8)	39,460	1,348	39,460	39,460
401-8620-9603	DEPRECIATION EXPENSE	7,402	-	-	-	-
401-8620-9605	INTEREST EXPENSE	548	8	8	-	8
Total		\$ 465,889	\$ 688,365	\$ 595,378	\$ 805,368	\$ 681,329

MANAGING DEPARTMENT: Public Works/Engineering

Water - Engineering

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
401-8910-9125	WATERMASTER ASSESSMENT	\$ 30,400	\$ -	\$ -	\$ -	\$ 36,358
401-8910-9214	SCADA SECURITY UPGRADES	-	-	12,131	12,131	-
401-8910-9556	WATER TANK RECOATING	123,358	-	-	-	-
401-8910-9558	CAPITAL IMPROVEMENT	(123,358)	35,000	-	17,500	38,143
401-8910-9566	WATER MASTER PLAN	-	170,000	-	-	-
401-8910-9567	WATER SECURITY UPDATES	-	90,000	-	90,000	-
401-8910-9568	ARC FLASH HAZARD MITIGATION	-	30,000	-	30,000	-
401-8910-9569	WELL REPLACEMENT	-	1,500,000	-	1,500,000	-
401-8910-9570	MCWD INTERTIE	-	-	-	-	325,000
401-8910-9571	MINOR MISC WELL UPGRADES	-	-	-	-	55,000
Total		\$ 30,400	\$ 1,825,000	\$ 12,131	\$ 1,649,631	\$ 454,501

MANAGING DEPARTMENT: Public Works/Engineering

Maintenance - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
501-8510-0001	SALARIES	\$ 14,276	\$ 18,824	\$ 10,596	\$ 15,306	\$ 14,727
	BENEFITS	10,218	15,228	7,699	11,174	10,299
501-8510-1029	TRAINING & EDUCATION	2,458	-	450	-	-
501-8510-1033	FITNESS PROGRAM	13	-	18	-	100
501-8510-2074	BANK FEES & MISC CHARGES	3,091	-	-	-	-
501-8510-2078	OTHER EXPENSE	1,059	-	-	-	-
501-8510-3092	STATIONARY SUPPLIES	40	-	-	-	-
501-8510-3095	DEPARTMENT CONSUMABLES	59	-	-	-	-
501-8510-4121	MEETINGS & TRAVEL	288	-	-	-	-
501-8510-4122	DUES & MEMBERSHIP	100	-	-	-	-
501-8510-4123	BOOKS & PERIODICALS	2,541	-	-	-	-
501-8510-5131	GAS & ELECTRIC	2,503	-	1,687	1,687	-
501-8510-8187	DEPARTMENT EQUIPMENT	(80,374)	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	102,265	117,335	20,605	117,335	149,280
501-8510-9602	PRINCIPAL PAYMENTS	32,604	16,127	5,887	16,127	16,127
501-8510-9605	INTEREST EXPENSE	1,274	-	-	-	-
Total		\$ 92,415	\$ 167,514	\$ 46,943	\$ 161,630	\$ 190,533

MANAGING DEPARTMENT: Public Works/Engineering

Maintenance - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
501-8520-0001	SALARIES	\$ 153,452	\$ 160,626	\$ 110,336	\$ 159,374	\$ 168,777
501-8520-0002	OVERTIME	634	-	1,245	-	-
	BENEFITS	105,611	121,409	78,103	113,168	163,573
501-8520-1029	TRAINING & EDUCATION	-	1,000	311	1,000	1,000
501-8520-1033	FITNESS PROGRAM	-	1,134	-	-	-
501-8520-2049	UNIFORM SERVICE/LAUNDRY	2,757	2,500	1,677	2,515	2,600
501-8520-2068	REFUSE DISPOSAL	5,200	4,000	374	560	4,000
501-8520-2078	OTHER EXPENSE	-	1,300	871	1,307	1,300
501-8520-3095	DEPARTMENT CONSUMABLES	1,266	4,500	1,292	1,938	4,500
501-8520-3097	SAFETY EQUIPMENT	478	500	240	361	500
501-8520-3107	TOOLS	1,855	2,000	1,639	2,000	2,000
501-8520-4121	MEETINGS & TRAVEL	-	1,000	450	1,000	1,000
501-8520-4122	DUES & MEMBERSHIP	-	500	-	500	500
501-8520-4123	BOOKS & PERIODICALS	-	2,000	1,351	2,027	2,100
501-8520-5131	GAS & ELECTRIC	-	2,500	436	653	1,500
501-8520-6144	VEHICLE PARTS	90,732	75,000	53,634	75,000	70,000
501-8520-6145	VEHICLE FUEL	225,471	150,000	152,443	150,000	150,000
501-8520-6146	OIL & LUBRICANTS	2,581	2,000	2,456	2,000	2,500
501-8520-6147	TIRES	25,580	20,000	11,164	16,747	20,000
501-8520-6148	OUTSIDE REPAIRS	155,049	140,000	73,520	110,280	130,000
501-8520-6149	BODY REPAIR & PAINTING	14,828	20,000	3,977	5,966	20,000
501-8520-8187	DEPARTMENT EQUIPMENT	-	-	-	-	20,000
	CENTRAL SERVICES AND INTERNAL CHARGES	8,266	8,444	4,222	8,444	6,412
Total		\$ 793,763	\$ 720,414	\$ 499,740	\$ 654,840	\$ 772,262

Budget Summary Public Works & Engineering

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
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The employees for the Sanitation District are included in the Public Works & Engineering Summary Table

DEPARTMENTAL EXPENDITURES

Personnel Services	\$590,737.30	\$506,775.45	\$700,797.79
Services & Supplies	\$147,564.78	\$148,749.53	\$359,150.00
Capital Outlay and Debt	\$444,692.71	\$1,174,406.76	\$1,035,314.47
Internal Services & Central Support Charges	<u>\$332,669.68</u>	<u>\$311,016.24</u>	<u>\$498,334.06</u>

Total Expenditures	<u>\$1,515,664</u>	<u>\$2,140,948</u>	<u>\$2,593,596</u>
		Strategic Plan	<u>\$0</u>
		Regular Operations	<u>\$2,593,596</u>

DEPARTMENTAL REVENUES

Sanitation District	\$2,707,412.89	\$2,827,544.62	\$2,870,990.00
General Taxes	<u>(\$1,191,748)</u>	<u>(\$686,597)</u>	<u>(\$277,394)</u>

Total Revenues	<u>\$ 1,515,664</u>	<u>\$ 2,140,948</u>	<u>\$ 2,593,596</u>
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MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
951-8810-0001	SALARIES	\$ 53,893	\$ 101,892	\$ 18,502	\$ 26,725	\$ 14,727
951-8810-0002	OVERTIME	125	500	-	-	500
	BENEFITS	40,164	59,096	15,014	21,808	13,190
951-8810-1022	LEGAL SERVICES	2,976	25,000	3,998	5,998	15,000
951-8810-1025	CITY AUDIT	7,500	-	7,500	7,500	7,500
951-8810-1029	TRAINING AND EDUCATION	1,667	3,000	-	-	3,000
951-8810-1030	CONSULTANT	400	100,000	400	50,000	100,000
951-8810-1033	FITNESS PROGRAM	13	54	18	26	100
951-8810-1040	PROPERTY TAX ADMIN FEES	2,921	2,600	-	-	2,600
951-8810-1045	WASTE DISCHARGE FEE	-	3,200	3,453	3,453	3,700
951-8810-2053	OUTSIDE PRINTING SERVICE	130	-	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	709	800	-	-	-
951-8810-2078	OTHER EXPENSE	121	-	-	-	-
951-8810-3092	STATIONARY SUPPLIES	41	150	18	27	150
951-8810-3095	DEPARTMENT CONSUMABLES	204	500	500	750	800
951-8810-4121	MEETINGS AND TRAVEL	(62)	1,000	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	660	2,000	96	144	2,000
951-8810-5132	TELEPHONE	1,869	2,000	1,260	1,890	2,000
951-8810-9196	IMPACT FEES	263,616	264,251	-	264,251	265,000
	CENTRAL SERVICES AND INTERNAL CHARGES	255,034	224,524	21,292	224,524	423,331
Total		\$ 631,980	\$ 790,567	\$ 72,052	\$ 607,095	\$ 853,597

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
951-8820-0001	SALARIES	\$ 263,565	\$ 334,380	\$ 173,322	\$ 250,354	\$ 367,470
951-8820-0002	OVERTIME	35,877	30,000	20,093	29,023	30,000
	BENEFITS	196,556	225,268	123,582	178,728	274,612
951-8820-1029	TRAINING AND EDUCATION	1,274	1,000	1,000	1,000	21,000
951-8820-1033	FITNESS PROGRAM	377	2,376	77	111	200
951-8820-2049	UNIFORM SERVICE / LAUNDRY	3,697	3,300	2,234	3,351	3,600
951-8820-2054	EQUIPMENT REPAIR	7,764	5,000	75	113	5,000
951-8820-2068	REFUSE DISPOSAL	145	8,000	-	-	8,000
951-8820-2073	SUBCONTRACTED WORK	68,774	70,000	22,936	34,404	70,000
951-8820-2087	EQUIPMENT RENTAL	681	1,500	-	-	1,500
951-8820-3092	STATIONARY SUPPLIES	-	100	-	-	100
951-8820-3095	DEPARTMENT CONSUMABLES	19,656	35,000	8,268	12,401	35,000
951-8820-3097	SAFETY EQUIPMENT	1,513	3,200	1,265	1,898	3,200
951-8820-3102	COMPUTER SUPPLIES	2,350	3,500	1,313	1,969	3,500
951-8820-4121	MEETINGS AND TRAVEL	2,601	4,000	2,520	3,780	4,000
951-8820-4122	DUES AND MEMBERSHIPS	6,339	7,000	4,940	7,411	7,000
951-8820-5131	GAS AND ELECTRIC	11,082	12,500	6,806	10,209	12,500
951-8820-5133	WATER	-	3,000	-	-	3,000
951-8820-8187	DEPARTMENT EQUIPMENT	1,032	80,000	-	-	20,000
951-8820-8198	FOG PROGRAM	1,645	5,000	1,635	2,453	5,000
	CENTRAL SERVICES AND INTERNAL CHARGES	15,830	16,513	8,257	16,513	12,539
951-8820-9602	PRINCIPAL PAYMENTS	(2)	313	313	313	313
951-8820-9605	INTEREST EXPENSE	28	2	2	2	2
Total		\$ 640,782	\$ 850,952	\$ 378,637	\$ 554,032	\$ 887,535

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Outlay - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	\$ -	\$ -	\$ -	\$ -	\$ 20,000
952-8820-9603	DEPRECIATION EXPENSE	91,542	-	-	-	-
Total		\$ 91,542	\$ -	\$ -	\$ -	\$ 20,000

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Improvement - Operations

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	BENEFITS	\$ 166	\$ -	\$ -	\$ -	\$ -
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	2,889	-	-	-	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	-	848,362	780,347	848,362	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	-	61,480	9,333	61,480	-
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	150,000	-	-	220,000
953-8820-9216	SEWER MASTER PLAN	-	500,000	-	-	500,000
953-8820-9219	SEWER LATERAL PROGRAM	-	-	-	-	50,000
953-8820-9603	DEPRECIATION EXPENSE	86,620	-	-	-	-
Total		\$ 89,675	\$ 1,559,841	\$ 789,680	\$ 909,841	\$ 770,000

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Insurance Reserve - Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
954-8810-2090	LIABILITY INSURANCE	\$ 61,806	\$ 69,979	\$ 59,162	\$ 69,979	\$ 62,463
Total		\$ 61,806	\$ 69,979	\$ 59,162	\$ 69,979	\$ 62,463

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																	
DEPT:	PUBLIC WORKS/ENGINEERING						LEAD: NISHA PATEL										
GOAL ACTIONS	CC PRIORITY: ENHANCED PHYSICAL INFRASTRUCTURE				TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024				
1.00	GOAL: Preserve Existing Pavement Condition				\$	-	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																
1.01	Pavement Cut Moratorium				-	-	-	to do					x				
1.02	Pavement Rehabilitation Policy				-	-	-	in process			x						
1.03	Pavement Rehabilitation 5 Year Plan				-	-	-	in process			x						
1.04	Pavement Rehabilitation 1 Year Plan Street Selection Approval				-	-	-	in process				x					
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE				TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024				
2.00	GOAL: Provide Utilities to Future Courthouse site				\$	-	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																
2.01	Create Underground Utility District				-	-	-	in process						x			
2.02	Design and construct utility stub-outs				-	-	-	in process									
3.00	GOAL: Fire Station No. 2 Design				\$	-	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																
3.01	Construction				-	-	-	to do									
GOAL ACTIONS	CC PRIORITY: ENHANCED PHYSICAL INFRASTRUCTURE				TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024				
4.00	GOAL: Continue Sidewalk Improvement Program				\$	-	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																
4.01	Update to ADA Transition Plan				-	-	-	to do							x		
4.02	Design and repair City owned facilities				-	-	-	to do									
5.00	GOAL: Construct Backup Well				\$	-	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																
5.01	Locate optimal area for well based on hydrology and other wells				-	-	-	to do					x				
5.02	Construction				-	-	-	to do									
6.00	GOAL: Create Comprehensive City Facilities Improvement & Maintenance Plan				\$	-	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																
6.02	Approve contract for preparation of City Facilities Plan				-	-	-	in process			x						
6.03	done Facilities Plan				-	-	-	to do							x		
6.04	Construction of first prioritized projects				-	-	-	to do									
7.00	GOAL: Create New Water Source to Serve Former Fort Ord in Seaside				\$	-	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:																
7.01	Release RFP and Approve Consultant Contract to Create Well Near Reservoir and Piping to M				-	-	-	to do								x	
7.02	Construction				-	-	-	to do									
8.00	GOAL: Create Sustainable Funding Source for Seaside Municipal Water System				\$	-	\$	-		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																
DEPT:	PUBLIC WORKS/ENGINEERING															LEAD: NISHA PATEL
	PURPOSE/OBJECTIVE:															
8.01	done Update of the Water Master Plan	-														
8.02	done Water Rate Study	-														
8.03	Apply for Grants	-														
9.00	GOAL: Create Sustainable Funding Source for Seaside County Sanitation District (SCSD)	\$	-	\$	-	\$	-									
	PURPOSE/OBJECTIVE:															
9.01	done New Sewer Master Plan	-														
9.02	done Sewer Rate Study	-														
10.00	GOAL: Develop Local Roadway Safety Plan (LRSP)	\$	-	\$	-	\$	-									
	PURPOSE/OBJECTIVE:															
10.01	Apply for Grant for LRSP	-														
10.02	Approve Consultant Contract to Develop LRSP	-														
10.03	Develop LRSP	-														
11.00	GOAL: done Cutino Park Improvements	\$	-	\$	-	\$	-									
	PURPOSE/OBJECTIVE:															
	Part 2 - Phase 1															
11.01	Construction	-														
	Part 2 - Phase 2															
11.02	Finalize Design Concept	-														
11.03	Apply for Clean CA Grant and Additional CDBG Funds for Phase 2 Improvements	-														
11.04	Construction	-														
12.00	GOAL: Establish Private Sewer Lateral Repair Program/ Policy (SCSD)	\$	-	\$	-	\$	-									
	PURPOSE/OBJECTIVE:															
12.01	Approve Consultant Contract	-														
12.02	Prepare Private Sewer Lateral Policy and SCSD Code Updates	-														
12.03	Board Approval of Updates	-														
12.04	Outreach and implementation	-														
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024						
13.00	GOAL: Create Improved Contract Tracking System for Capital Projects	\$ 55,441	\$ 55,441	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:															
13.01	Request for Purchase Orders Before Start of Consultant or Contractor Work, or Purchase of Goods	18,480	18,480	-	to do					x						
13.02	Request Insurance before Contract Execution	12,320	12,320	-	to do					x						
13.03	Track insurance expiration	12,320	12,320	-	to do					x						
13.04	Track PO balance, contract balance, and contract expiration	12,320	12,320	-	to do					x						
14.00	GOAL: Improve Recovery of Developer Driven Costs to Public Works and SCSD	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:															

SEASIDE CITY COUNCIL PRIORITY WORKPLAN

DEPT:	PUBLIC WORKS/ENGINEERING			TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023								FY 2023-2024							
								Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4								
14.01	Contract with Consultant for Plan Review	-	-	-	-	-	in process																
14.02	Request for Developer Deposit Before Review of any Project	-	-	-	-	-	in process																
14.03	Create Tracking Spreadsheet for Developer Costs for Every Private Project	-	-	-	-	-	to do																
14.04	Staff to Charge all Staff Time Worked on Private Development Projects	-	-	-	-	-	in process																
14.05	Charge SCSD Capacity Fees ***	-	-	-	-	-	in process																
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY/EFFECTIVE, ACCESSIBLE GOVERNANCE			TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023								FY 2023-2024							
								Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4								
15.00	GOAL: Create Outreach Protocol with Public Affairs Office for Capital and Private Project V			\$ -	\$ -	\$ -																	
	PURPOSE/OBJECTIVE:																						
15.01	Coordination with Affected Property Owners during Design	-	-	-	-	-	to do																
15.02	Construction Notices to all residents within 250 feet of project before Bidding	-	-	-	-	-	to do																
15.03	Construction Notices to all residents within 250 feet of project right before Construction	-	-	-	-	-	in process																
15.04	Update Construction Update Website Weekly	-	-	-	-	-	to do																
15.05	Post construction notice and roadmap updates on multiple platforms**	-	-	-	-	-	to do																
15.06	Notice of Construction and Major Roadway Impacts for Council Meetings	-	-	-	-	-	to do																
GOAL ACTIONS	CC PRIORITY: ENHANCED PHYSICAL INFRASTRUCTURE			TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023								FY 2023-2024							
								Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4								
16.00	GOAL: Advance Key Capital Improvement Projects			\$ 43,121	\$ 43,121	\$ -																	
	PURPOSE/OBJECTIVE:																						
16.01	Ellis Park - Construction	-	-	-	-	-	done																
16.02	Fire Station No. 1 - Construction	-	-	-	-	-	in process																
16.03	Del Monte Manor Drainage - Construction	-	-	-	-	-	done																
16.04	Fremont, Broadway, Ortiz Sewer Main Upgrades - Construction	-	-	-	-	-	done																
16.05	Fort Ord Phase 1 Building and Soil Removal - Construction	-	-	-	-	-	done																
16.06	Noche Buena Emergency Storm Drain - Construction	-	-	-	-	-	in process																
16.07	Trailer for City Hall Staff - Construction	-	-	-	-	-	done																
16.08	FY 2021/22 Street Rehabilitation - Construction	-	-	-	-	-	in process																
16.09	Pavement Management Program Update	-	-	-	-	-	in process																
16.10	Lincoln Cunningham Park - Basketball Court - Construction	-	-	-	-	-	in process																
16.11	Phase 1 Trails - Lincoln Cunningham and Havana Solis Parks Concepts	-	-	-	-	-	in process																
16.12	Recreation Trails Program (Rec)	-	-	-	-	-	in process																
16.13	Havana Soliz Park Revitalization - Construction	-	-	-	-	-	in process																
16.14	Parks Master Plan (Rec)	-	-	9,240	9,240	-	in process																
16.15	Fremont Center Medians - Construction	-	-	-	-	-	in process																
16.16	Highland Otis Park - Lower Playground Area - Construction	-	-	18,480	18,480	-	in process																
16.17	City Hall and Library Parking Lot - Construction	-	-	-	-	-	in process																
16.18	Police Department Parking Lot - Construction	-	-	-	-	-	in process																
16.19	Fire Station No. 2 - Construction	-	-	-	-	-	in process																
16.20	Broadway Walk of Fame - Construction	-	-	-	-	-	in process																
16.21	San Pablo Bridge Assessment	-	-	-	-	-	in process																
16.22	Ord Terrace Elementary School Safety Improvements - Construction	-	-	-	-	-	in process																
16.23	Broadway Avenue Corridor Improvements - Construction	-	-	-	-	-	in process																

SEASIDE CITY COUNCIL PRIORITY WORKPLAN												
DEPT:	PUBLIC WORKS/ENGINEERING					LEAD: NISHA PATEL						
16.24	FY 2022/23 Pavement Rehabilitation Improvements - Construction	-	-	-	-	-	-	-	-	-	-	-
16.25	Slower Speeds in School Zones - Construction	-	-	-	-	-	-	-	-	-	-	-
16.26	Eucalyptus Road Infiltration System Repairs - Construction	-	-	-	-	-	-	-	-	-	-	-
16.27	Recycled Water In-Lieu - plumbing for recycled water - Construction	-	-	-	-	-	-	-	-	-	-	-
16.28	Fort Ord Phase 1A Building and Soil Removal - Construction	-	-	-	-	-	-	-	-	-	-	-
16.29	Oldemeyer Doors	9,240	-	-	-	-	9,240	-	-	-	-	-
16.30	Patullo Swim Center Flooring	6,160	-	-	-	-	6,160	-	-	-	-	-
16.31	Fire Station No. 1 Improvements Part 2 (kitchen and gate)	-	-	-	-	-	-	-	-	-	-	-
16.32	90 Inch Storm Drain Outfall Repair - Construction	-	-	-	-	-	-	-	-	-	-	-
16.33	Fort Ord Phase 2 Building and Soil Removal - Construction	-	-	-	-	-	-	-	-	-	-	-
16.34	Stormwater Master Plan	-	-	-	-	-	-	-	-	-	-	-
16.35	Trash Capture Projects - Construction	-	-	-	-	-	-	-	-	-	-	-
16.36	Bike Safe Grates - Construction	-	-	-	-	-	-	-	-	-	-	-
16.37	Coe and General Jim Moore Boulevard Intersection	-	-	-	-	-	-	-	-	-	-	-
16.38	Sewer Main Replacement (SCSD) - Construction	-	-	-	-	-	-	-	-	-	-	-
16.39	Arch Flash Mitigation	-	-	-	-	-	-	-	-	-	-	-
16.40	Fernando Park - Construction	-	-	-	-	-	-	-	-	-	-	-

GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
17.00	GOAL: Create New City and SCSD Standards and Specifications PURPOSE/OBJECTIVE:	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
17.01	Request Approval of Consultant Contract	-	-	-	to do								
17.02	Consultant Development of Standards and Specs. for work in City ROW & Private Development	-	-	-	to do					x			
17.03	Post Standards and Specs. and Outreach	-	-	-	to do								x

GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
18.00	GOAL: Update Development Review Tracking PURPOSE/OBJECTIVE:	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
18.01	Assess current system, determine tracking method	-	-	-									

GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
19.00	GOAL: Preserve Existing Storm Drain System PURPOSE/OBJECTIVE:	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
19.01	Approve contract for preparation of Stormwater Master Plan- Phase 1	-	-	-	in process								
19.02	done Phase 1 of Stormwater Plan Development - CCTV of entire system, survey, and research	-	-	-	to do							x	
19.03	Approve contract for preparation of Stormwater Master Plan- Phase 2	-	-	-	to do					x			
19.04	done Phase 2 of Stormwater Plan Development - hydrology, hydraulics modeling/ calcs., report prep	-	-	-	to do								x

SEASIDE CITY COUNCIL PRIORITY WORKPLAN												
DEPT:	PUBLIC WORKS/ENGINEERING						LEAD: NISHA PATEL					
19.05	Prioritize, budget, design and bid on selected projects	-	-	-	-	-	to do					x
19.06	Construction of first prioritized projects	-	-	-	-	-	to do					x
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024		
20.00	GOAL: Provide Water to Existing Parks	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3
	PURPOSE/OBJECTIVE:											Q4
20.01	Identify other underground/holding tank locations	-	-	-	in process			x				



RECREATION DEPARTMENT

Recreation

Divisions

Youth & Education Center | Youth Resource Center | Pattullo Swim Center | Oldemeyer Center
Soper Community Center | Family and Community Support

Who We Are:

The Recreation Department provides high-quality park and recreation facilities, programs, services, and natural areas that meet the needs of the diverse community we serve. These essential assets connect people to place, self, and others. The department is responsible for the management of four major recreation facilities and the provision of recreation programs for families, youth, and older adults.

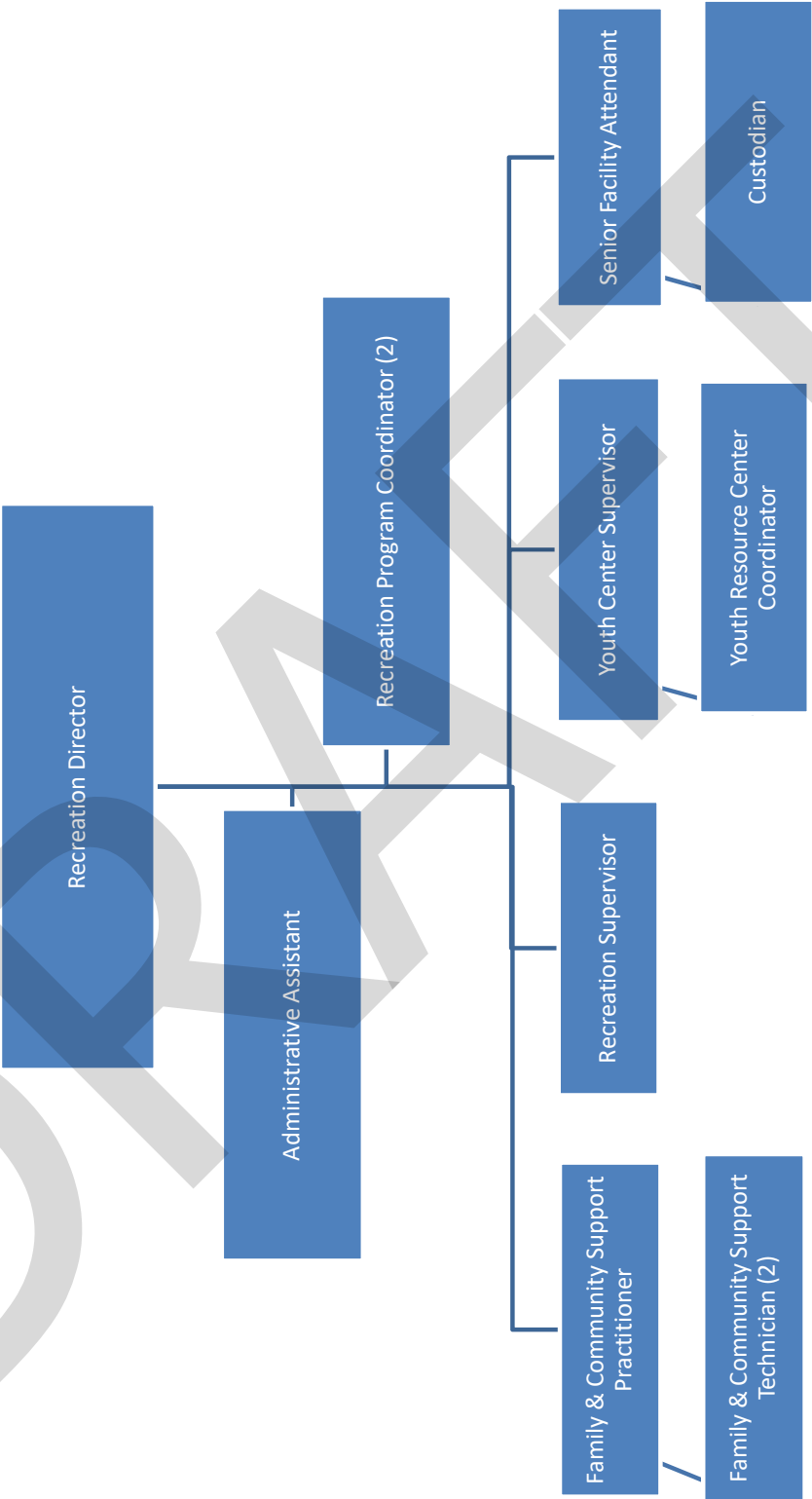
Fiscal Year 2023 Accomplishments and Fiscal Year 2023 Goals:

This past fiscal year, the Recreation Department hosted a number of significant events such as at the 2nd Annual Oaxaca By The Sea, Survivor of the Game (New), Evening with My Gal, Black History Month Program, International Day (New) and 6th Annual Parent University. The Art and History assisted in the re-design of the Fire Station Mural, and we had the re-opening of Ellis Park, which has been renovated and now a multi-use park. Finally, our Youth Employment Program was highlighted in the National Recreation and Park Association's (NRPA) monthly publication for February 2023.

For 2024, we hope to expand our current programs and community services and adding multiple new programs and events throughout the year. The Department will also focus on the following strategic priorities: Work with Conservation Technix to complete the Parks Master Plan. Reinstate the Farmer's Market. Continue our work towards becoming Blues Zones Project certified community by, identifying a demonstration project, becoming a healthy worksite, updating the City's Smoking Ordinance, and working on our Marquee Project, which is the trail network through Manzanita Stuart, Lincoln-Cunningham, and Havana- Soliz parks. Work with the community to identify the needs of our youth and teens. Finally, work in conjunction with our Parks and Recreation Commission to roll-out the free tree program.



Recreation Department



Budget Summary Recreation Department

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	8	12	12
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$2,556,615.88	\$3,334,125.70	\$3,622,136.74
Services & Supplies	\$600,651.43	\$1,281,071.45	\$1,201,800.00
Capital Outlay and Debt	\$77,748.30	\$43,752.07	\$32,677.26
Internal Services & Central Support Charges	<u>\$876,513.80</u>	<u>\$899,481.99</u>	<u>\$1,163,328.87</u>
Total Expenditures	<u>\$4,111,529</u>	<u>\$5,558,431</u>	<u>\$6,019,943</u>
		Strategic Plan	<u>\$285,172</u>
		Regular Operations	<u>\$5,734,771</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$310,368.82	\$317,808.91	\$396,178.05
Special Revenue Fund	\$16,637.85	\$20,145.19	\$20,256.49
Grants and Other Revenue	(\$48,406.00)	\$0.00	\$0.00
General Taxes	<u>\$3,832,929</u>	<u>\$5,220,477</u>	<u>\$5,603,508</u>
Total Revenues	<u>\$ 4,111,529</u>	<u>\$ 5,558,431</u>	<u>\$ 6,019,943</u>

MANAGING DEPARTMENT: Recreation

Administration

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9100-0001	SALARIES	\$ 242,703	\$ 428,425	\$ 213,519	\$ 421,227	\$ 341,535
100-9100-0002	OVERTIME	155	-	70	-	-
	BENEFITS	167,258	244,114	91,289	240,666	137,212
100-9100-1029	TRAINING & EDUCATION	-	4,500	-	2,250	4,000
100-9100-1033	FITNESS PROGRAM	-	1,080	630	810	1,080
100-9100-2043	TEMPORARY CONTRACT SERVICES	5,475	-	-	-	2,000
100-9100-2049	UNIFORM SERVICE/LAUNDRY	952	500	150	315	500
100-9100-2053	OUTSIDE PRINTING SERVICE	8,669	10,000	4,935	8,860	10,000
100-9100-2054	EQUIPMENT REPAIR	-	1,000	66	566	1,000
100-9100-2073	SUBCONTRACTED WORK	3,661	4,000	3,042	4,000	2,500
100-9100-2074	BANK FEES & MISC CHARGES	11,985	7,500	5,521	8,178	7,500
100-9100-2087	EQUIPMENT RENTAL	692	2,000	260	1,260	1,000
100-9100-3095	DEPARTMENT CONSUMABLES	14,385	15,000	6,430	10,256	10,000
100-9100-3102	COMPUTER SUPPLIES	11,381	8,000	3,274	6,221	5,500
100-9100-3104	COMPUTER SOFTWARE	761	2,500	1,275	2,195	10,000
100-9100-3107	TOOLS	720	500	-	250	500
100-9100-4121	MEETINGS & TRAVEL	495	500	149	399	500
100-9100-4122	DUES & MEMBERSHIP	1,181	2,000	870	2,000	2,000
100-9100-4124	MAIL SERVICES	-	1,000	250	750	1,000
100-9100-5135	MOBILE COMMUNICATIONS	-	10,000	4,754	8,187	10,000
100-9100-8192	EQUIPMENT	2,947	5,000	1,285	3,440	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	404,431	302,354	139,716	302,354	307,253
100-9100-9602	PRINCIPAL PAYMENTS	2,609	16,517	4,540	16,517	17,177
100-9100-9605	INTEREST EXPENSE	486	-	-	-	-
Total		\$ 880,943	\$ 1,066,490	\$ 482,023	\$ 1,040,699	\$ 875,257

MANAGING DEPARTMENT: Recreation

Janitorial Services

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9105-0001	SALARIES	\$ 66,716	\$ 105,332	\$ 74,079	\$ 103,563	\$ 112,302
100-9105-0002	OVERTIME	2,288	-	1,491	-	-
	BENEFITS	201,999	262,149	170,417	258,328	216,958
100-9105-1029	TRAINING & EDUCATION	139	2,000	45	1,045	1,000
100-9105-1033	FITNESS PROGRAM	13	540	437	572	540
100-9105-2049	UNIFORM SERVICE/LAUNDRY	9,366	15,000	5,054	10,774	12,500
100-9105-2073	SUBCONTRACTED WORK	-	-	-	-	2,500
100-9105-3093	JANITORIAL SUPPLIES	34,318	35,000	26,725	39,066	40,000
100-9105-3097	SAFETY EQUIPMENT	3,125	5,000	9	2,509	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	25,519	225,825	-	225,825	330,831
Total		\$ 343,481	\$ 650,846	\$ 278,257	\$ 641,682	\$ 719,631

MANAGING DEPARTMENT: Recreation

Community Center

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9200-0001	SALARIES	\$ 49,317	\$ -	\$ 36,554	\$ -	\$ 67,262
100-9200-0002	OVERTIME	542	-	717	-	-
	BENEFITS	203,318	210,193	142,004	207,010	216,318
100-9200-1029	TRAINING & EDUCATION	3,106	7,500	2,426	5,084	5,000
100-9200-1033	FITNESS PROGRAM	-	540	-	270	540
100-9200-2043	TEMPORARY CONTRACT SERVICES	2,568	4,000	4,001	4,000	4,000
100-9200-2044	COPIER SERVICES	3,610	6,200	2,986	5,609	6,200
100-9200-2053	OUTSIDE PRINTING SERVICE	1,878	1,500	-	750	1,000
100-9200-2063	PUBLISHING & LEGAL ADVERTISING	2,349	10,000	2,272	7,272	35,000
100-9200-2070	ALARM SERVICE	4,197	8,000	3,724	6,370	10,000
100-9200-2075	CONTRACT INSTRUCTORS	-	20,000	4,138	20,000	20,000
100-9200-3092	STATIONARY SUPPLIES	-	-	150	-	-
100-9200-3095	DEPARTMENT CONSUMABLES	13,286	14,000	7,242	11,786	10,000
100-9200-4121	MEETINGS & TRAVEL	2,160	500	60	310	500
100-9200-7132	SENIOR EXCURSIONS	487	14,000	6,002	14,000	10,000
100-9200-7176	EVENTS	4,854	-	-	-	-
100-9200-7190	ART PROGRAM	3,025	4,000	2,648	4,000	5,000
100-9200-8192	EQUIPMENT PURCHASE	70,246	40,000	2,751	22,546	10,000
	CENTRAL SERVICES AND INTERNAL CHARGES	40,877	6,813	-	6,813	30,058
Total		\$ 405,818	\$ 347,246	\$ 217,674	\$ 315,820	\$ 430,878

MANAGING DEPARTMENT: Recreation

Community Events

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9220-7130	MOVIES IN THE PARK	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
100-9220-7131	FATHER DAUGHTER DANCE	-	1,600	350	1,600	1,600
100-9220-7134	FARMER'S MARKET	-	47,000	250	23,750	25,000
100-9220-7135	ART & HISTORY COMMISSION PROJECTS	-	35,000	11,000	35,000	5,000
100-9220-7172	CITY BIRTHDAY	9,997	15,000	8,097	15,000	8,000
100-9220-7174	BLACK HISTORY/ETHNIC MONTH	-	500	-	500	1,000
100-9220-7175	SUMMER PARK CONCERTS	28,112	30,000	22,753	30,000	32,000
100-9220-7176	4th OF JULY	-	-	-	-	20,000
100-9220-7181	HALLOWEEN PARTY	5,374	7,000	2,980	2,598	6,000
100-9220-7182	HOLIDAY SNOW FESTIVAL	12,967	16,000	11,931	9,187	12,000
100-9220-7185	BROADWAY EVENTS	3,720	20,000	2,330	20,000	5,000
100-9220-7186	EASTER EGG HUNT	5,107	7,000	-	7,000	6,000
100-9220-7187	INTERNATIONAL DAY	2,031	8,000	1,889	8,000	8,000
100-9220-7188	GUELAGUETZA DAY	15,264	20,000	23,763	23,780	30,000
100-9220-7190	SYRC EVENTS	-	-	-	-	6,000
100-9220-9398	CENTRAL SERVICE CHARGES	-	-	-	-	5,817
Total		\$ 82,572	\$ 210,100	\$ 85,343	\$ 179,415	\$ 174,417

MANAGING DEPARTMENT: Recreation

Family & Community Support

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9250-0001	SALARIES	\$ 176,470	\$ 221,164	\$ 115,258	\$ 217,448	\$ 238,899
100-9250-0002	OVERTIME	1,072	-	97	-	-
	BENEFITS	74,763	77,234	44,208	76,234	114,347
100-9250-1029	TRAINING & EDUCATION	2,730	5,000	-	2,500	5,000
100-9250-1033	FITNESS PROGRAM	-	1,620	-	810	1,620
100-9250-2049	UNIFORM SERVICE/LAUNDRY	-	-	-	-	750
100-9250-2054	EQUIPMENT REPAIR	-	-	-	-	500
100-9250-3095	DEPARTMENT CONSUMABLES	8,465	73,500	30,160	56,252	25,000
100-9250-4203	COMM SOCIAL SRV GRT	189,887	500,000	235,950	610,000	500,000
100-9250-4207	SATELLITE OFFICE	26,479	-	12,946	2,516	-
	CENTRAL SERVICES AND INTERNAL CHARGES	126,713	161,384	50,666	161,384	167,618
Total		\$ 606,580	\$ 1,039,902	\$ 489,285	\$ 1,127,144	\$ 1,053,734

MANAGING DEPARTMENT: Recreation
Youth Education & Resource Center

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9310-0001	SALARIES	\$ 77,391	\$ 153,539	\$ 114,892	\$ 150,960	\$ 165,975
100-9310-0002	OVERTIME	1,720	1,500	4,396	1,475	1,500
	BENEFITS	456,517	707,436	475,330	695,876	1,096,642
100-9310-1027	BACKGROUND INVESTIGATION	4,713	-	481	481	5,000
100-9310-1029	TRAINING & EDUCATION	277	-	103	103	1,000
100-9310-1033	FITNESS PROGRAM	-	540	-	270	540
100-9310-2049	UNIFORM SERVICE/LAUNDRY	979	2,000	581	1,581	2,000
100-9310-2054	EQUIPMENT REPAIR	-	500	-	250	500
100-9310-2073	SUBCONTRACTED WORK	2,710	4,000	1,344	4,000	4,000
100-9310-3095	DEPARTMENT CONSUMABLES	11,461	10,000	4,751	7,579	8,000
100-9310-3102	COMPUTER SUPPLIES	1,637	9,100	6,529	9,100	6,000
100-9310-7132	EXCURSIONS	994	2,000	991	2,000	2,000
100-9310-7133	TEEN EVENTS	2,571	4,000	2,418	4,000	3,000
100-9310-7135	MUSIC & ART	227	500	25	500	1,000
100-9310-7170	COMMUNITY SUPPORT	-	54,000	52,050	54,000	50,000
100-9310-8187	DEPARTMENT EQUIPMENT	1,461	2,500	-	1,250	2,500
	CENTRAL SERVICES AND INTERNAL CHARGES	75,914	60,535	-	60,535	88,754
Total		\$ 638,571	\$ 1,012,150	\$ 663,890	\$ 993,959	\$ 1,438,410

MANAGING DEPARTMENT: Recreation After School & Intercession Services

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9320-0001	SALARIES	\$ 44	\$ -	\$ -	\$ -	\$ -
100-9320-0002	OVERTIME	1,665	-	3,137	-	-
	BENEFITS	57,007	266,231	129,072	261,857	141,822
100-9320-1029	TRAINING & EDUCATION	-	5,000	-	2,500	5,000
100-9320-2043	TEMPORARY CONTRACT SERVICES	1,025	2,500	1,104	2,500	2,500
100-9320-2049	UNIFORM SERVICE/LAUNDRY	1,768	8,500	902	-	7,500
100-9320-2063	PUBLISHING & LEGAL ADVERTISING	-	2,000	-	-	2,000
100-9320-2073	SUBCONTRACTED WORK	-	6,000	4,291	6,000	6,000
100-9320-3092	STEAM PROGRAM SUPPLIES	-	7,500	2,846	7,500	8,500
100-9320-3095	DEPARTMENT CONSUMABLES	7,364	24,000	7,757	16,531	24,000
100-9320-3102	COMPUTER SUPPLIES	1,879	1,500	-	750	1,500
100-9320-7136	CAMP EVENTS	-	2,000	2,285	2,285	2,000
	CENTRAL SERVICES AND INTERNAL CHARGES	6,216	3,064	-	3,064	6,506
Total		\$ 76,969	\$ 328,295	\$ 151,396	\$ 302,987	\$ 207,328

MANAGING DEPARTMENT: Recreation School Intersessional Services

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9330-0002	OVERTIME	\$ 2,160	\$ 3,000	\$ 2,501	\$ 2,950	\$ -
	BENEFITS	133,536	6,173	3,087	6,070	25,821
100-9330-2049	UNIFORM SERVICE/LAUNDRY	1,456	-	-	-	-
100-9330-2073	SUBCONTRACTED WORK	760	-	-	-	-
100-9330-3095	DEPARTMENT CONSUMABLES	10,231	-	1,654	-	-
100-9330-7136	CAMP EVENTS	840	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	10,080	4,113	-	4,113	13,015
Total		\$ 159,064	\$ 13,286	\$ 7,242	\$ 13,132	\$ 38,836

MANAGING DEPARTMENT: Recreation
Athletics Services

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9340-0001	SALARIES	\$ 5,587	\$ 15,000	\$ 46,707	\$ 15,000	\$ 73,547
100-9340-0002	OVERTIME	357	1,500	490	1,475	1,500
100-9340-0006	WORKERS COMPENSATION	2,734	2,963	1,482	2,913	4,263
100-9340-0016	DEFERRED COMPENSATION	14	-	836	-	1,200
100-9340-0017	PARS-ARS 457	929	1,463	328	1,438	1,385
100-9340-0020	PART-TIME HOURLY WAGES	114,252	112,509	24,918	110,619	106,502
100-9340-0030	PERS PENSION OB BOND	317	41	20	41	403
100-9340-0031	PERS PENSION	5,907	1,422	3,568	1,422	16,023
100-9340-0041	MEDICAL INSURANCE	8,203	-	7,196	-	12,502
100-9340-0051	DENTAL INSURANCE	12	-	370	-	514
100-9340-0061	VISION INSURANCE	1	-	43	-	64
100-9340-0071	LTD	-	-	-	-	262
100-9340-0081	LIFE INSURANCE	-	-	-	-	97
100-9340-0092	MEDICARE TAX	1,713	1,631	1,060	1,604	2,611
100-9340-1029	TRAINING & EDUCATION	-	1,500	-	750	1,000
100-9340-2049	UNIFORM SERVICE/LAUNDRY	1,304	2,500	-	1,250	1,500
100-9340-2063	PUBLISHING & LEGAL ADVERTISIN	-	1,000	-	500	500
100-9340-2073	SUBCONTRACTED WORK	2,355	7,500	6,774	7,500	8,000
100-9340-3095	DEPARTMENT CONSUMABLES	4,586	7,000	1,795	4,597	7,500
100-9340-7136	SUPPORT SEASIDE RAIDERS	7,500	7,500	7,500	7,500	7,500
100-9340-7137	RENTAL - INDOOR FACILITIES	5,615	6,000	1,630	6,000	3,000
100-9340-9398	CENTRAL SERVICE CHARGES	7,732	5,665	-	5,665	13,945
Total		\$ 169,117	\$ 175,194	\$ 104,716	\$ 168,274	\$ 263,818

MANAGING DEPARTMENT: Recreation

Pre School Services

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9350-0002	OVERTIME	\$ 370	\$ -	\$ 180	\$ -	\$ -
	BENEFITS	92,045	137,339	56,145	135,233	61,352
100-9350-1029	TRAINING & EDUCATION	246	2,500	250	1,250	1,500
100-9350-2049	UNIFORM SERVICE/LAUNDRY	353	1,000	-	500	750
100-9350-2073	SUBCONTRACTED WORK	982	1,000	80	580	1,500
100-9350-3095	DEPARTMENT CONSUMABLES	7,495	7,500	2,683	5,916	5,500
	CENTRAL SERVICES AND INTERNAL CHARGES	5,844	2,169	-	2,169	9,109
Total		\$ 107,334	\$ 151,508	\$ 59,338	\$ 145,648	\$ 79,711

MANAGING DEPARTMENT: Recreation

Swim Center

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9400-0001	SALARIES	\$ -	\$ -	\$ 476	\$ -	\$ -
100-9400-0002	OVERTIME	1,018	-	602	-	-
	BENEFITS	294,460	421,489	215,257	414,810	454,353
100-9400-1029	TRAINING & EDUCATION	2,448	10,000	1,826	5,625	8,000
100-9400-2049	UNIFORM/LAUNDRY SERVICE	1,835	3,500	1,639	3,389	2,500
100-9400-2054	EQUIPMENT REPAIR	704	1,000	262	762	1,000
100-9400-2063	PUBLISHING & LEGAL ADVERTISIN	-	1,000	-	500	1,000
100-9400-2073	SUBCONTRACTED WORK	79	2,000	639	2,000	2,000
100-9400-3095	DEPARTMENT CONSUMABLES	7,662	10,000	3,915	7,932	8,000
100-9400-3097	SAFETY EQUIPMENT	3,226	5,000	520	2,678	4,000
100-9400-7138	LIFEGUARD	120	1,000	132	1,000	1,000
100-9400-7140	SHARKS	624	1,000	-	1,000	1,000
100-9400-7141	SWIM LESSONS	341	8,500	61	8,500	5,000
	CENTRAL SERVICES AND INTERNAL CHARGES	164,609	121,706	-	121,706	176,734
Total		\$ 477,126	\$ 586,195	\$ 225,328	\$ 569,902	\$ 664,587

MANAGING DEPARTMENT: Recreation
Senior/Human Services

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9500-0001	SALARIES	\$ 5,139	\$ -	\$ -	\$ -	\$ -
100-9500-0002	OVERTIME	979	-	-	-	-
	BENEFITS	101,320	3,231	1,615	3,176	4,648
100-9500-1029	TRAINING & EDUCATION	-	-	-	101	-
100-9500-3095	DEPARTMENT CONSUMABLES	116	-	-	544	-
100-9500-7132	EXCURSIONS	1,322	-	566	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	5,744	3,737	-	3,737	9,824
Total		\$ 114,621	\$ 6,968	\$ 2,182	\$ 7,558	\$ 14,472

MANAGING DEPARTMENT: Recreation
Contract Classes

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
100-9603-2075	RECREATION CONTRACT SERVICES	\$ 5,600	\$ -	\$ -	\$ -	\$ -
	CENTRAL SERVICES AND INTERNAL CHARGES	790	10	-	10	1,166
Total		\$ 6,390	\$ 10	\$ -	\$ 10	\$ 1,166

MANAGING DEPARTMENT: Recreation
CalVIP Grant

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
	BENEFITS	\$ 4,606	\$ -	\$ -	\$ -	\$ -
Total		\$ 4,606	\$ -	\$ -	\$ -	\$ -

MANAGING DEPARTMENT: Recreation
Senior/Human Services

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
251-9500-7125	SENIOR ACTIVITIES	\$ 35,986	\$ 50,000	\$ 41,618	\$ 50,000	\$ 55,000
251-9500-7187	SENIOR TRIPS	192	-	-	-	-
251-9500-8187	EQUIPMENT	114	-	94	94	-
	CENTRAL SERVICES AND INTERNAL CHARGES	2,045	2,106	-	2,106	2,699
Total		\$ 38,337	\$ 52,106	\$ 41,712	\$ 52,201	\$ 57,699

MANAGING DEPARTMENT: Recreation
Community Center

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
252-9200-8187	DEPARTMENT EQUIPMENT	\$ -	\$ 2,500	\$ -	\$ -	\$ -
Total		\$ -	\$ 2,500	\$ -	\$ -	\$ -

MANAGING DEPARTMENT: Recreation
Swim Center

Account	Account Name	FY2022 Actual	FY2023 Adjusted Budget	Activity thru 03/08/2023	FY 2023 Projected	FY 2024 Request
256-9400-2078	OTHER EXPENSE	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Total		\$ -	\$ 5,000	\$ -	\$ -	\$ -

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	RECREATION							LEAD: DAN MEEWIS					
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
1.00	GOAL: Complete the Parks Master Plan	\$ 36,221	\$ 36,221	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
1.01	City Council consideration of agreement with firm to provide master plan services	18,111	18,111	-	to do			x					
1.02	City Council Consideration of Final Parks' Master Plan	18,111	18,111	-	to do					x	x		
GOAL ACTIONS	CC PRIORITY: DIVERSE AND INCLUSIVE COMMUNITY	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
2.00	GOAL: Revitalize trail network at Manzanita-Stuart Park, Lincoln Cunningham Park, and Havana Solis Park in coordination with Public Works	\$ -	\$ -	\$ -		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:					refer to Public Works/Engineering Work Plan							
2.01	Revitalize trail network	-	-	-									
3.00	GOAL: Continue working towards Blue Zones Project Certification	\$ 159,019	\$ 134,019	\$ 25,000		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:	-	-	-									
3.01	Update Smoking Ordinance	68,821	68,821	-	to do					x			
3.02	Reinstate Farmer's Market	61,221	36,221	25,000	to do				x				
3.03	Identify demonstration projects according to Blue Zones	10,866	10,866	-	to do						x		
3.04	Create Healthy worksites in coordination with Human Resources Dept. & Blue Zones	18,111	18,111	-	to do						x		
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
4.00	GOAL: Create Teen Center 360	\$ 39,221	\$ 36,221	\$ 3,000	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
4.01	Conduct a City Council Study session on needs for teen and youth programs	39,221	36,221	3,000	to do					x			
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE	TOTAL FISCAL IMPACT - FY 23-24	PERSONNEL COSTS	NON-PERSONNEL COSTS	STATUS	FY 2022-2023				FY 2023-2024			
5.00	GOAL: Implement City's Tree Program	\$ 50,710	\$ 50,710	\$ -	STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	PURPOSE/OBJECTIVE:												
5.01	Develop plan based on Parks and Recreation Commission feedback	25,355	25,355	-	to do					x			
5.02	Determine timeline to implement plan	25,355	25,355	-	to do						x	x	



ENTERPRISE FUNDS

ENTERPRISE FUNDS OVERVIEW

Enterprise Funds are used to account for operations that are supported by a fee charged to external users for services, similar to a private business. The accrual basis of accounting is utilized by all Enterprise funds and therefore ending balances are referred to as “Net Position” rather than “Fund Balance”.

The City has two Enterprise Funds: the Water fund and the Golf fund.

Seaside Municipal Water System

The City of Seaside's Municipal Water System (SMWS) provides water service to approximately 800 accounts within a portion of Seaside, California. The SMWS is one of three water providers to Seaside residents, including California American Water Company and Marina Coast Water District.

The SMWS is a self-sustaining enterprise, meaning revenues (mostly sourced from water rates) aim to recover the cost to operate and maintain the water system. The water fund receives revenues from user charges based on water usage. All expenditures for the operation of the water system including maintenance, capital outlay, debt service, and depreciation are charged to this fund.

Rates were last increased in 2019. Primary cost factors impacting water rates include the increasing cost of operations and maintenance as well as over \$3 million of capital improvement projects needed to repair aging infrastructure. Although the rate increases between 2019 and 2022 increased revenues as planned, debt financing for capital needs was not pursued as outlined in the plan.

The Seaside Municipal Water System is managed by the City's Public Works and Engineering department.

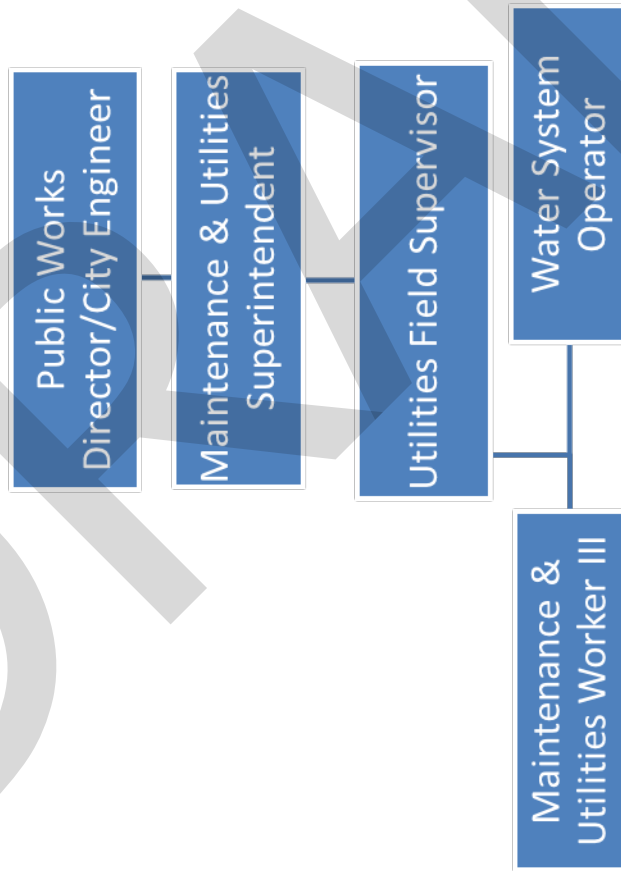
Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

In fiscal year 2022-23, Seaside Muni paid Capacity Fees to Marina Coast Water District to connect to Recycled Water line at a cost (\$7.5M). Consequently, the water system discontinued drawing potable water from the Seaside Groundwater Basin for use on the Golf Course and thereby began accumulating water credits (Valued at \$7.5M). In the coming years, the system expects to sell these water credits for development purposes and recoup the cost of the capacity fees paid.

In Fiscal Year 2023-24, Seaside Muni plans to complete the new water rate study that was begun in the previous year. Additionally, the Water Enterprise plans to complete an Intertie project with Marina Coast Water District (\$325k) as well as complete other routine capital maintenance on the system infrastructure (\$55k).



Water Utility



WATER RATES:**Monthly Meter Charges
(Fixed Rates)**

Meter Size	Effective 1/1/2022
3/4" or less	\$39.67
1 Inch Meter	\$66.12
1.5 Inch Meter	\$132.24
2 Inch Meter	\$211.59
3 Inch Meter	\$396.73
4 Inch Meter	\$661.21
6 Inch Meter	\$1,322.42

MONTHLY CONSUMPTION CHARGES

Effective 4/30/2023	Tier 1 \$10.60 per unit	Tier 2 \$17.80 per unit
Single Family Residential (per dwelling)	0 - 3.7	3.7 +
Multifamily #1 (per meter) - Del Monte Manor	0 - 618.2	618.2 +
Multifamily #2 (per meter) - Villa Del Monte	0 - 156.5	156.5 +
School #1 (per student) - Martin Luther King	0 - .4327	.4327 +
School #2 (per student) - Highland Elementary	0 - .4440	.4440 +
School #3 (per student) - International School of Monterey	0 - .4056	.4056 +
Church #1 (per meter) - Greater Victory Temple	0 - 19.8	19.8 +
Church #2 (per meter) - Seventh Day Adventist	0 - 3.7	3.7 +
Fire Department	0 - 3.7	3.7 +

1 unit = 748 gallons

Budget Outlook: As will be seen on the following pages the Seaside Municipal Water System expects revenues of \$1.3M in FY 2023-24 as compared with expenditures of \$1.5M. A small decrease in net position (\$268k) is budgeted. The decrease is primarily due to capital project work planned in the upcoming year, most notably and Intertie Project with Marina Coast Water District (\$325k). The fund has sufficient resources projected at FY 2023-24 year-end, in the form of net position, available to absorb the decrease.

As was mentioned previously, revenues are trending up due to approved and scheduled rate increases. Most of the System's operating expenditure categories are trending similar to prior years.

One significant increase in both revenue and expenditures in the following year is related to the planning phase of a capital project for a new well. The preliminary estimated overall cost of the project has been revised down from \$15.5M to \$4.1M including planning, design and construction. One part of the downward revision is due to the removal of the water line necessary to deliver water to the Campus Town development project from the scope of the project. The planning and design phase alone, which began in fiscal year 2022-23 and will continue into fiscal year 2023-24, is estimated at \$1.5M. The City has transferred ARPA grant funds for this cost from the general fund to Seaside Muni. For the construction phase, the City will apply for other infrastructure grant funds that are available from the Federal Government and low interest loans from the State of California. The City feels that once the design phase is complete and the project is "shovel ready" many more grant dollars will become obtainable for the construction phase of the project.

Budget Comparison by Budget Year

SEASIDE MUNICIPAL WATER

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	Actual	Actual	Actual	Actual	Projected	Proposed
	Results	Results	Results	Results	Budget	Budget
Beginning Balance	\$1,355,153	\$ 896,757	\$ 968,562	\$ 849,249	\$1,264,328	\$1,197,436
Revenues						
Fees & Charges	656,970	761,556	1,029,925	1,267,780	1,195,000	1,254,750
Grant Revenue	-	-	-	32,304	-	-
Reimbursements	-	-	-	-	-	-
Miscellaneous-Other	1,437	26,993	3,487	4,162	1,850	3,700
Income from Investments	13,625	4,885	1,842	680	1,493	1,866
Transfers In					1,500,000	
Sub-Total Revenue	672,033	793,434	1,035,253	1,304,925	2,698,343	1,260,316
Expenses						
Personnel Services	575,201	231,475	167,529	356,817	332,194	500,222
Services & Supplies	244,750	157,574	584,715	176,521	2,097,936	602,901
Other	71,996	63,548	70,096	70,039	-	8
Internal Service Charge	34,900	42,561	46,841	47,551	49,550	47,964
Administrative Allocation	203,581	226,470	285,386	238,927	246,095	338,166
Debt Service	-	-	(0)	(8)	39,460	39,460
Sub-Total Expenses	1,130,429	721,629	1,154,567	889,846	2,765,235	1,528,721
Change in Net Position	(458,396)	71,805	(119,313)	415,079	(66,892)	(268,404)
Ending Net Position - Seaside Municipal Water	\$ 896,757	\$ 968,562	\$ 849,249	\$1,264,328	\$1,197,436	\$ 929,032



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Golf Course Enterprise

The City of Seaside is home to the Bayonet and Black Horse golf courses, once part of the Fort Ord military base. These courses are now open to the public and host PGA Tour events, including the 2012 PGA Professional National Championship. This fund is used to account for the operations of the golf courses.

The Golf courses are operated according to a Ground Lease by and between the City of Seaside and Seaside Golf Acquisition Group, LLC. The operator pays an annual percentage rent to the City's general fund based on a calculation of Gross Revenue. The minimum annual rent payment is \$100,000 and increases when certain gross revenue thresholds are met. With the Golf Course now being watered with Recycled Water, the minimum annual rent has increased to \$200,000. The City is required to provide up to four hundred acre feet of water per lease year. Any amount used above that threshold is paid by the lessee.

Further, an annual payment is received from the operator, and is used by the City's Golf Enterprise fund to retire debt. The outstanding capital as of June 30, 2023 will be \$2,930,000. Retirement of debt is the only operational activity conducted by the City.

Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

In fiscal year 2022-23, the Golf Enterprise made a debt service payment for \$345k. The Enterprise also began using recycled water from Marina Coast Water District rather than potable water from the Seaside Groundwater Basin.

In Fiscal Year 2023-24, the Golf Enterprise expects to continue making debt service payments on the irrigation infrastructure. Additionally, a new hotel development is expected to get under way at the Golf Course.



Golf Courses Fund

Finance Director



SPECIAL REVENUE & GRANTS

Special Revenue & Grants

Special Revenue Funds account for revenues received that have restrictions placed on their use or are committed for specified purposes either through statute or by City Council policy. The City has a number of different special revenue funds, including grants received from Federal, State, and other Agencies.

The City of Seaside actively seeks grants to augment ongoing revenue sources. Over the years, the City has been very successful in obtaining grant funding for a wide variety of projects, ranging from planning activities to community services and capital projects. Historically, all City departments have been involved in seeking and administering grants. The City has approved a financial analyst position to act as a centralized grant manager, tasked with meeting fiscal monitoring and reporting requirements.

The City expects to apply for additional grants for which awards have not yet been announced, and any awards could provide additional funding for activities in the FY 2023/24 budget year. If additional funds are awarded, budget amendments will be processed, as needed, to reflect grant revenues and expenditures.

To review a fund balance analysis for each fund please refer to page 34 of this budget document.



Current Year Highlights

- CDBG grant; \$375K
- ERAP Grant; \$300K
- Gas Tax receipts; \$611K
- SB1-RMRA; \$810K
- Measure X funds; \$1.3M
- POMA maintenance funds; \$892K

Note: Current year highlights are year-end projections, unaudited and subject to change.

Grants staff are pursuing

- Water Infrastructure grants related to a new well and delivery system needed for Campus Town development
- RSTP Competitive grant for Coe and GJM Blvd Intersection improvements
- Clean CA grant program to beautify and improve local streets and roads, parks, pathways, and transit centers to clean and enhance public spaces

Special Revenue Fund Descriptions

Fund No.	Fund Name/Managing Dept.	Description
246;297	<u>Housing</u> Managing Dept: Community, Housing & Economic Development	This fund accounts for City Housing activities and was created as a result of the Dissolution of the Redevelopment Agency.
271	<u>Stormwater</u> Managing Dept: Public Works & Engineering	This fund was established to account for revenues and expenditures related to the operation and maintenance of the City's storm drain and stormwater management system. Currently the only funding source for this fund is the City's general fund.
329	<u>FORA Bond</u> Managing Dept: Public Works & Engineering	Grant funds for the removal of blight and remediation activity on former Ft. Ord properties within Seaside.
113	<u>POMA</u> Managing Dept: Public Works & Engineering	Presidio of Monterey Authority fund is used to account for the revenues and expenditures associated with the maintenance of facilities and infrastructure at the Presidio of Monterey Annex.
200	<u>CDBG</u> Managing Dept: Community, Housing & Economic Development	This fund is used to account for any grants from the Federal Community Development Act.
210	<u>Streets; Gas Tax Fund</u> Managing Dept: Public Works & Engineering	The City's Gas Tax allocations are recorded in this fund. The use of these funds is restricted to the maintenance, repair, and design of streets by State and Federal legislation.
211	<u>Transportation Safety & Investment</u> Managing Dept: Public Works & Engineering	This fund accounts for revenues and expenditures related to the Measure X sales tax measure.

Special Revenue Fund Descriptions (continued)

Fund No.	Fund Name/Managing Dept.	Description
212	<u>Transportation Capital Project</u> Managing Dept: Public Works & Engineering	This fund accounts for all of the City's Transportation capital projects. All costs are accounted for in this fund and revenue is received in the form of inter-fund transfers from various other special revenue funds as well as the general fund.
214	<u>SB1-RMRA</u> Managing Dept: Public Works & Engineering	This fund is used to account for the state allocations to the City for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.
220	<u>Proposition 172</u> Managing Dept: Police/Fire	This fund is used to account for the sales tax designated to be spent by cities only for public safety services.
2xx	<u>Public Safety</u> Managing Dept: Police/Fire	This fund accounts for various grants related to Public Safety, including; DOJ safety equipment, Public Safety courses taught by City of Seaside personnel, Asset Forfeiture funds and Peninsula Regional Violence and Narcotics Task Force funds.
221	<u>Supplemental Law Enforcement</u> Managing Dept: Police	The California Supplemental Law Enforcement fund is used to track State revenues distributed through the County of Monterey. The funds are restricted to specific uses in the Police Department.
106;231	<u>SAFER FEMA Grant</u> Managing Dept: Police/Fire	This fund is used to account for any grants received by the City for emergency preparedness as well as the revenue and expenditures related to a FEMA grant for additional staffing of firefighters.

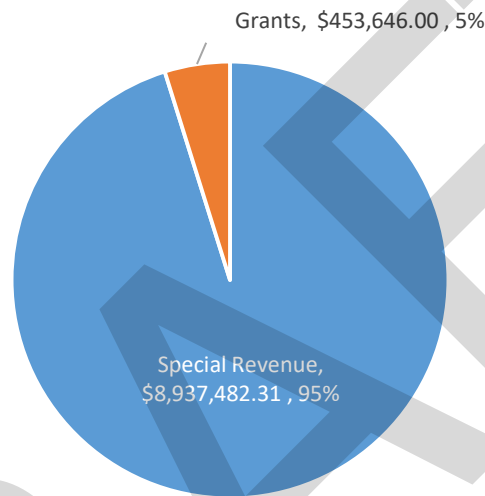
Special Revenue Fund Descriptions (continued)

Fund No.	Fund Name/Managing Dept.	Description
251- 257	<u>Community Services</u> Managing Dept: Recreation	This fund accounts for various grants related to Community Services, including; Found Property, Senior Programs, Oldemeyer Center Maintenance, Youth Center Maintenance, Soper Field Community Center Maintenance, Swimming Pool Maintenance and Parks Maintenance. Funding is largely provided by Recreation activity fees.
261	<u>Impact Fees</u> Managing Dept: Finance	This fund accounts for funds provided to the City from the Seaside Highlands developer in accordance with the developer agreement.
262	<u>Disability Access</u> Managing Dept: Finance	This fund accounts for a \$4 collected from each business license, as required by SB1186. A portion of the amount collected is retained for restricted use by the Building Division and a portion is remitted to the State on an annual basis.
291	<u>PEG Access</u> Managing Dept: Finance	This fund accounts for <u>P</u> ublic <u>E</u> ducation & <u>G</u> overnment <u>A</u> ccess fees collected on resident's cable bills. The expenditures are restricted to use for televising public meetings.
332-335	<u>FORA Non-Bond</u> Managing Dept: Public Works & Engineering	Funds for the preservation and maintenance of natural habitat within designated areas of the former Ft. Ord. and activities related to the Environmental Services Cooperative Agreement with the US Army for activity related to property within the former Ft. Ord.
602	<u>Recreation Endowment</u> Community Services Managing Dept: Recreation	This fund is used to account for the funds received from the Gardner Trust which are restricted to use for Senior Programs
997	<u>Housing Settlement</u> Managing Dept: Community, Housing & Economic Development	This fund is used to account for funds set aside for affordable housing and the RDA low and moderate income housing fund.

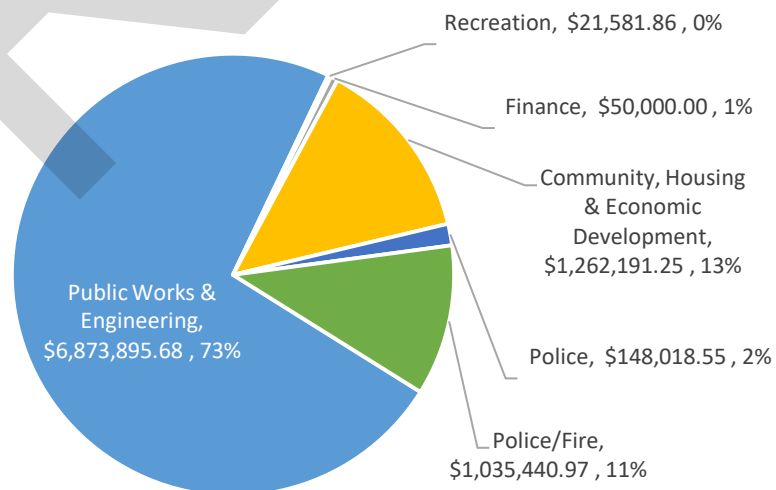
Budget Outlook: As will be seen on the following pages, the City expects to receive \$9.4M in special revenue and grants for fiscal year 2023-24. This is a significant portion of the City's projected revenue, at 14% of total revenue. When excluding Internal Service Funds, Enterprise Funds, the City's Custodial (SCSD) and Trust Funds, the percentage increases to 17%.

Grants are expected at \$454K or 5%, while special revenue will contribute \$8.9M or 95%. The City's Public Works & Engineering department receives the highest amount of grants and special revenue at \$6.9M or 73% of total.

FY 2023-24 Budgeted Revenue by Type



FY 2023-24 Budgeted Revenue by Managing Department



Fund #	Fund Name			Beginning Balance July 1, 2022	Estimated June 30, 2023 Fund Balance	2023/24 Budgeted Revenues	2023/24 Net Transfers	2023/24 Budgeted Expenditures	Estimated June 30, 2024 Fund Balance
Special Revenue & Grants									
246;297	Housing	Special Revenue	Community, Housing & Economic Development	7,204,437	7,251,191	802,814	402,959	1,141,331	7,315,633
271	Stormwater	Special Revenue	Public Works & Engineering	(18,773)	(33,374)	259,943	1,577,844	1,615,754	188,658
329	FORA Bond	Special Revenue	Public Works & Engineering	6,149,113	5,144,685	-	-	5,110,584	34,101
103	Laguna Grande Project	Special Revenue	Public Works & Engineering	(5,369)	-	-	-	-	-
113	POMA	Special Revenue	Public Works & Engineering	557,105	509,664	960,533	-	1,369,555	100,642
200	CDBG	Grants	Community, Housing & Economic Development	379,927	38,645	453,646	(250,000)	237,946	4,344
210	Streets; Gas Tax Fund	Special Revenue	Public Works & Engineering	(31,615)	(805,688)	4,071,341	(1,035,000)	2,223,946	6,707
211	Transportation Safety & Investment	Special Revenue	Public Works & Engineering	1,871,557	981,844	1,329,480	(1,556,450)	5,345	749,529
212	Transportation Capital Projects	Special Revenue	Public Works & Engineering	(41,316)	931,529	-	4,135,734	4,135,734	931,529
214	SB1-RMRA	Special Revenue	Police/Fire	1,582,957	2,342,934	808,550	(800,000)	-	2,351,484
220	Proposition 172	Special Revenue	Police/Fire	52,574	114,657	160,709	-	6,713	268,653
2xx	Public Safety	Special Revenue	Police/Fire	260,146	242,152	66,182	-	131,037	177,297
221	Supplemental Law Enforcement	Special Revenue	Police	287,018	192,827	148,019	-	-	340,846
106;231	SAFER FEMA Grant	Special Revenue	Police/Fire	(165,174)	(167,226)	-	-	-	(167,226)
251- 257	Community Services	Special Revenue	Recreation	176,196	194,140	20,256	27,699	57,699	184,397
261	Impact Fees	Special Revenue	Finance	837,014	157,014	-	-	-	157,014
262	Disability Access	Special Revenue	Finance	3,415	3,415	-	-	-	3,415
291	PEG Access	Special Revenue	Finance	8,199	10,199	50,000	-	50,000	10,199
332-335	FORA Non-Bond	Special Revenue	Public Works & Engineering	3,234,546	2,855,227	252,599	-	2,809,095	298,731
602	Recreation Endowment	Special Revenue	Recreation	212,920	163,980	1,325	(57,699)	-	107,607
997	Housing Settlement	Special Revenue	Community, Housing & Economic Development	1,170,590	1,175,175	5,731	-	-	1,180,906
Special Revenue & Grants				\$ 23,725,467	\$ 21,302,991	\$ 9,391,128	\$ 2,445,087	\$ 18,894,740	\$ 14,244,465



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INTERNAL SERVICES FUNDS

INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds are used by the City to account for the financing of goods and services provided by one department to other departments within a government organization. Fees are set on a cost-reimbursement basis. Internal Service Funds are set up to take advantage of economies of scale, to avoid duplication of effort, and to accurately identify costs of specific governmental services.

The City utilizes three Internal Service Funds:

- Equipment Maintenance
- Self-Insurance
- Management Information Systems.

Vehicle Maintenance

The Vehicle Maintenance division is responsible for ensuring functional, reliable and economical vehicles and equipment necessary for the conduct of City operations. This division provides vehicle and equipment specifications for bidding purposes, assists with vehicle and equipment auctions, and prepares and administers the annual fleet budget. In addition, Fleet & Equipment Services coordinates the following external services: paint and body repair, engine and transmission repair/rebuild, heavy-duty suspension service, air conditioning service, providing fuel and glass replacement.

The Vehicle Maintenance division also works with the Department of Consumer Affairs, Bureau of Automotive Repair on the smog program for the city's fleet of 75 Vehicles required to be smog tested. The new program is a continuous monitoring of the vehicle electronically which allows the Vehicle Maintenance staff to not have to physically take the vehicles in for bi-annual smog checks, thus saving time for other repairs on emergency vehicles.

The State of California requires mechanics be certified to work on fire apparatus vehicles. The department currently has one certified mechanic and the second mechanic attended training in March of 2022 to work on obtaining certification. This program saves the city money on allowing staff to work on the apparatus vehicles and not have to send out of county to the nearest dealer/s.

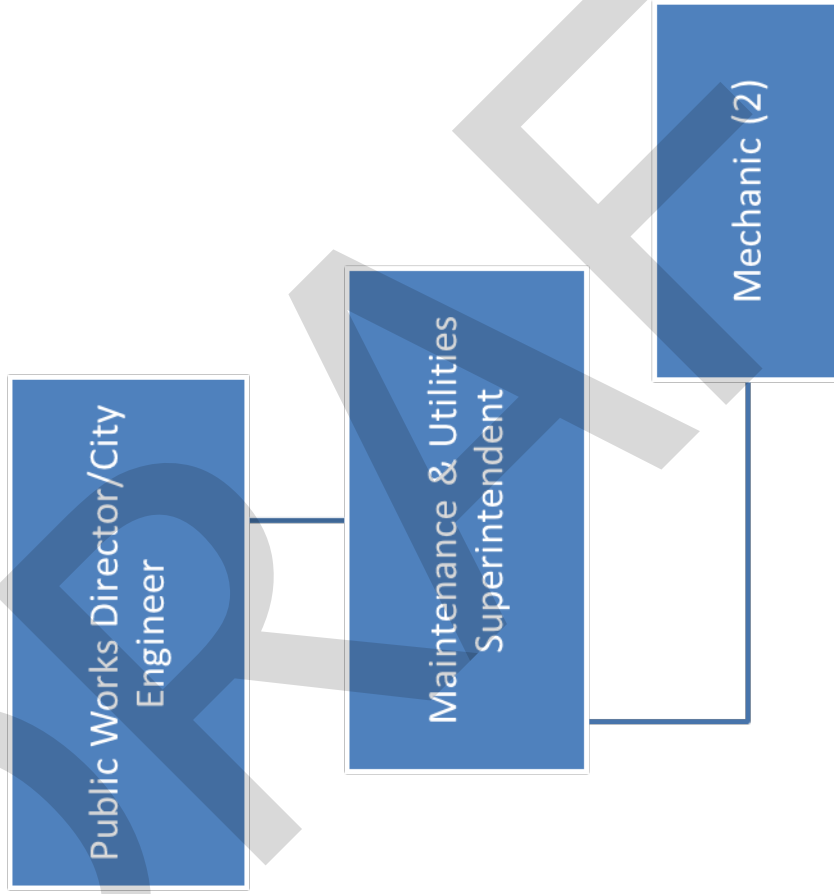
Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

Accomplishments for fiscal year 2022-23 include replacement of heavy equipment and vehicles for the Fire Dept. (fire apparatus) and Public Works (sweeper and backhoe), replacement of an additional 3 vehicles of the aging fleet with more cost effective vehicles where possible and training of staff to become certified to work on fire apparatus vehicles.

Goals for fiscal year 2023-24 include replacement of an additional 14 vehicles of the aging fleet with more cost effective vehicles and electrifying the fleet where possible. Also, upgrading antiquated shop equipment/tools.



Vehicle Maintenance



Self-Insurance

Risk management activities of a governmental entity can be accounted for in either the General Fund or an Internal Service Fund, if one fund is used. The City uses the Insurance Internal Service Fund for budgeting such costs. Under this model, operating departments in the various City funds receive a charge from the Risk Management fund, and all costs (premiums, claims, and related) are reflected in a single fund. This allows for better accounting and monitoring of the City's risk management costs. Costs accounted for in this fund include premiums and claims costs for the following:

- General Liability insurance
- Excess Liability insurance
- Property/casualty insurance
- Auto Physical Damage insurance
- Employment Practices Liability insurance
- Worker's Compensation insurance

Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

Accomplishments for fiscal year 2022-23 include: Maintain membership in the California Joint Powers Insurance Authority (CalJPJA), Serve as board member on the Municipalities, Colleges, Schools Insurance Group (MCSIG) board and, began the

Goals for fiscal year 2023-24 include: Maintain membership in the California Joint Powers Insurance Authority (CalJPJA), Serve as board member on the Municipalities, Colleges, Schools Insurance Group (MCSIG) board, Keep abreast of current issues effecting risk management and pursue mitigation techniques designed to reduce the number of Workers' Compensation claims.



CALIFORNIA
J · P · I · A



MCSIG

Insurance

Human Resources
Director /
Risk Manager

Management Information Systems

Who We Are:

The Management Information Systems Division is under the Finance Department, consists of two full time employees, and provides technology support services to all City departments and staff.

Our staff ensures that all City departments have the most efficient and effective technology to perform their duties and provide service to the public.

We are responsible for ensuring maximum uptime and security of all City data information systems.

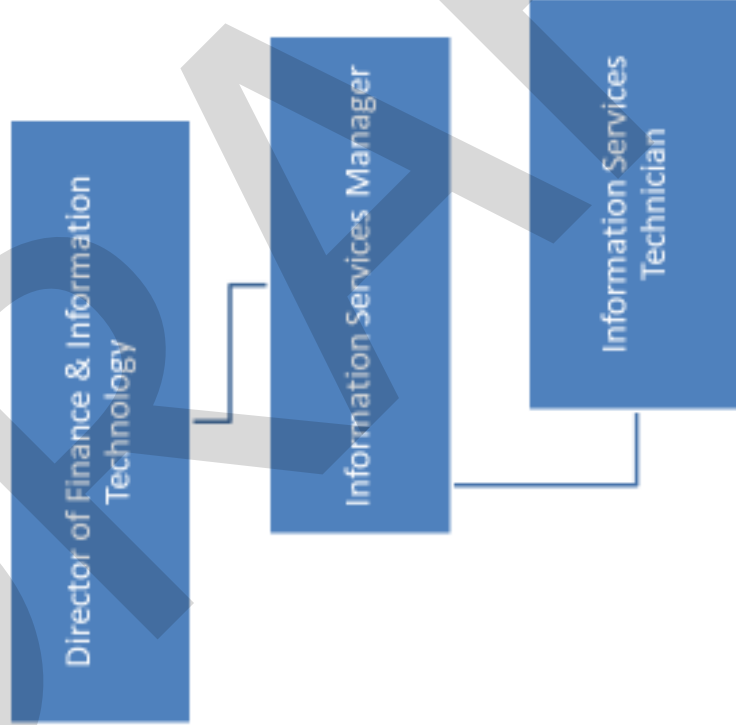


Fiscal Year 2023 Accomplishments and Fiscal Year 2024 Goals:

For fiscal year 2023, the Management Information Systems Division successfully upgraded the City email system to provide stability and usability enhancements to all City staff. The new email system provides more functionality and user interface upgrades that enhance staff productivity. The MIS Division was also able to upgrade the server hardware supporting all staff, which enhanced speeds and capacity of all staff desktops and servers, while also providing for future growth and software support.

Continue enhancing services to City staff enabling more efficient and effective customer service to the public. Focus on cybersecurity initiatives to ensure data security. Begin developing long-term technology roadmaps and succession planning.

Management Information Services



Budget Outlook: As may be seen on the following page the City's Internal Service Funds have budgeted user charges sufficient to fund the coming year's operations as well as maintain fund balances equal to approximately 25% of the fiscal year 2022-23 operating expenditures.

As was mentioned previously, revenues for the internal service funds are paid by the departments that participate in the services provided.

Equipment Maintenance: With the fiscal year 2021-22 budget, the equipment maintenance department began a vehicle-leasing program with Enterprise Fleet Management. The first year encountered some setbacks as vehicle availability remained strained due to supply chain issues and demand for vehicles in the market place remained high. These conditions continued in to fiscal year 2022-23. Ultimately, replacing the City's aging fleet with new lease vehicles will reduce vehicle maintenance costs. The leasing program also allows the City to remain flexible so that when new electric vehicles come to market, staff can act quickly to procure them, without being locked into long-term assets. Equipment maintenance costs are allocated to participating departments based on the number of vehicles owned with extra weight given based on the age and type of vehicle. Included in the budget is \$150k for fuel costs and \$357k for personnel costs. The department has two dedicated mechanics.

Self-Insurance: Projected increases in health care costs remain high and are forecast for fiscal year 2023-24 to increase by 7.1%. This represents a slightly lower increase from the previous year's 7.4%. Dental and Vision rates are projected to remain flat. Worker's compensation insurance has more than doubled over the past few years from \$1M in fiscal year 2018-2019 to \$2.1M projected for fiscal year 2022-23 and increasing again in fiscal year 2023-24 to \$2.5M. While this presents a financial strain on the City, finding ways to decrease workers compensations claims is an opportunity for the Self-Insurance fund. Liability insurance is allocated to participating departments based on relative operating budgets. Worker's compensation insurance is allocated to the participating departments based on the number of employees with extra weight given based on position type and recent departmental trends.

Management Information Systems: The Management Information Systems (IT) fiscal year 2023-24 budget is set to decrease \$24k or 3% over the previous fiscal year's projected expenditures. The decrease is being driven by two IT projects, both of which were completed in fiscal year 2022-23; a bulk replacement of police department vehicle computers and technology upgrades to the Council Chambers. No projects are scheduled for fiscal year 2023-24. Included in the budget is \$225k for software renewal costs and \$370k in personnel costs. The department has two dedicated IT employees. IT costs are allocated to participating departments based on the number of network user accounts.

INTERNAL SERVICE FUNDS

Fund #	Fund Name	Fund Type	Managing Department	Beginning Balance July 1, 2022	Estimated June 30, 2023 Fund Balance	2023/24 Budgeted Revenues	2023/24 Net Transfers	2023/24 Budgeted Expenditures	Estimated June 30, 2024 Fund Balance
*Internal Service Funds:									
501	Equipment Maintenance	Internal Service	Public Works & Engineering	\$ 281,249	\$ 116,517	\$ 1,055,042	\$ -	\$ 962,795	\$ 208,764
502	Self Insurance	Internal Service	Human Resources & Risk Management	788,939	923,276	3,893,470	-	3,754,088	1,062,658
503	Management Information Systems	Internal Service	Finance	353,496	362,606	633,135	-	799,549	196,192
Subtotal Internal Service Funds:				\$ 1,423,684	\$ 1,402,399	\$ 5,581,648	\$ -	\$ 5,516,432	\$ 1,467,615



DEBT SERVICE

Debt Service & Debt Service Funds

Summary of Services: The City uses Debt Service Funds to account for the payment and accumulation of resources related to general long-term debt principal and interest. The City currently maintains three Debt Service Funds. Additionally, the City has long-term debt that is accounted for within the fund that issued the debt.

In accordance with SB 1029, the City has adopted a Debt Policy. The policy states the purposes for which debt proceeds may be used, the types of debt that may be issued, the relationship of the debt to, and integration with, the capital improvement program or budget, the policy goals related to the City's planning goals and objectives, and the internal control procedures implemented to ensure the proceeds of a proposed debt issuance will be directed to the intended use.

Current Long-Term Debt:

- Pension Obligation Bonds
- Measure X Bonds
- Cutino Park Improvement Bond
- Golf Course Lease Revenue Bonds
- Capital Leases

Anticipated Long-Term Debt for 2023-2024:

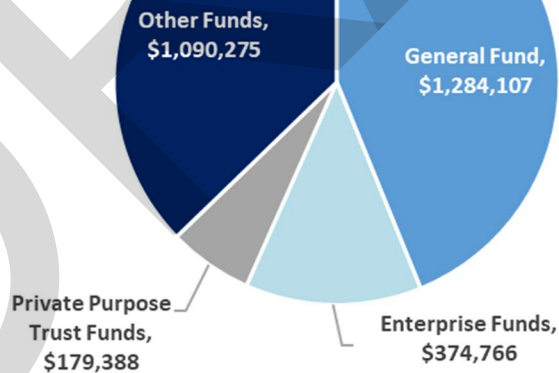
- Additional Enterprise Fleet Vehicles



Debt Service Summary

Funding Source	Issue Date	Maturity Date	Interest Rate	Balance 6/30/2023	Principal Payment FY 23/24	Interest Expense FY 23/24	Est. Fees FY 23/24	Total Due FY 23/24	Balance 6/30/2024
GENERAL FUND									
Tax Pension Obligation Bond	12/1/2007	6/1/2025	5.06 - 5.50%	\$ 1,425,000.00	\$ 680,000.00	\$ 78,147.00	\$ 2,900.00	\$ 761,047.00	\$ 745,000.00
PGE On Bill Financing	7/1/2019	4/1/2030	0	\$ 94,954.52	\$ 22,801.08	\$ -	\$ -	\$ 22,801.08	\$ 72,153.44
Capital Lease - Energy Project	12/14/2016	12/14/2031	3.23%	\$ 324,400.03	\$ 32,622.68	\$ 10,085.64	\$ -	\$ 42,708.32	\$ 291,777.35
Capital Lease - Ladder Truck	12/27/2017	12/27/2027	2.591%	\$ 422,891.98	\$ 101,701.32	\$ 57,512.50	\$ -	\$ 159,213.82	\$ 321,190.66
Capital Lease - 2017 Vactor	8/8/2017	8/8/2024	2.567%	\$ 78,633.56	\$ 62,704.96	\$ 1,418.13	\$ -	\$ 64,123.09	\$ 15,928.60
Capital Lease - 2021 Enterprise Fleet	11/31/2021	8/31/2027	1.350%	\$ 247,765.73	\$ 82,608.20	\$ 18,913.68	\$ 15,380.76	\$ 116,902.64	\$ 165,157.53
Capital Lease - 2022 Fire Engine	6/1/2023	6/1/2023	3.790%	\$ 880,494.99	\$ 83,918.95	\$ 33,392.18	\$ -	\$ 117,311.12	\$ 796,576.05
Total General Fund Debt				\$ 3,474,140.81	\$ 1,066,357.18	\$ 199,469.13		\$ 1,284,107.07	\$ 2,407,784
WATER ENTERPRISE FUND									
Interfund loan from General Fund	4/15/2021	6/30/2024	0.38%	\$ 38,000.00	\$ 38,000.00	\$ 285.00	\$ -	\$ 38,285.00	\$ -
Interfund loan from General Fund	9/1/2022	6/30/2044	0.37%	\$ 7,550,139.62	deferred	\$ 28,011.02	\$ -		\$ 7,578,150.64
GOLF COURSE FUND									
Golf Lease Revenue Bond	12/14/2006	8/1/2037	6.70 - 7.125%	\$ 2,930,000.00	\$ 130,000.00	\$ 204,131.25	\$ 2,350.00	\$ 336,481.25	\$ 2,800,000.00
Total Enterprise Fund Debt				\$10,518,140	\$168,000	\$232,427	2350	\$374,766	\$ 10,378,151
PRIVATE PURPOSE TRUST FUNDS									
2014 Tax Allocation Bond	12/23/2014	8/1/2033	3.25 - 5.00%	\$ 1,625,000.00	\$ 120,000.00	\$ 57,512.50	\$ 1,875.00	\$ 179,387.50	\$ 1,505,000.00
Total Private Purpose Trust Fund Debt				\$1,625,000	\$120,000	\$57,513		\$179,388	\$1,505,000
OTHER FUNDS									
Measure X Bond	10/10/2018	5/1/2047	3.00 - 5.00%	\$ 10,085,000.00	\$ 255,000.00	\$ 384,900.00	\$ 1,925.00	\$ 641,825.00	\$ 9,830,000.00
Cutino Park Improvement Bond	10/10/2018	5/1/2038	3.00 - 5.00%	\$ 4,290,000.00	\$ 210,000.00	\$ 166,368.76	\$ 1,925.00	\$ 378,293.76	\$ 4,080,000.00
Capital Lease - 2017 Patch Truck (Streets)	8/8/2017	8/8/2024	2.567%	\$28,380	\$22,631	\$512	\$ -	\$ 23,142.95	\$ 5,748.86
Capital Lease - 2022 Street Sweeperr (Streets)	6/1/2023	6/1/2023	3.790%	\$352,864	\$33,631	\$13,382	\$0	\$ 47,013.19	\$ 319,232.95
Total Other Fund Debt				\$14,756,244	\$521,262	\$565,163		\$1,090,275	\$14,234,982
Total Debt				\$30,373,524	\$1,875,619	\$1,054,572		\$2,928,536	\$28,525,916

FY 23-24
Debt Service By Fund



GENERAL FUND: 2007 TAX PENSION OBLIGATION BOND**\$6,880,000.00****City of Seaside 2007 A****Taxable Pension Obligation Bonds****SEAS407ATPO**

Date: December 1, 2007

Interest: Semiannual each December and June, commencing December 1, 2007. Interest accrues at 5.06 – 5.50%.

Maturity: June 1, 2025

Rating: Moody's Investors Service, Inc. and Standard & Poor's Rating Services have assigned the ratings of "Aaa" and "AAA", respectively, to the Bonds

Purpose: To fund the City's unfunded pension obligation to the California Public Employee's Retirement System.

Security: The obligation is secured and payable primarily from the City's General Fund and is taxable.

Covenants*: Optional Redemption: The Series A-1 Current Interest Bonds maturing on or before June 1, 2017, will not be subject to optional redemption. The bonds maturing on June 1, 2022 are subject to optional redemption prior to maturity at the option of the Authority, or in part on any date at a redemption price equal to the greater of (1) 100% of principal to be redeemed or (2) present value of the remaining debt service discounted at Treasury Rate plus 12.5 basis points, plus accrued and unpaid interest on the redeemable Term Bonds being redeemed to the date fixed for redemption.

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 680,000.00	\$ 78,147.00	\$ 758,147.00	\$ 2,900.00	\$ 761,047.00

Fiscal Year	Principal	Sinking Fund	Interest	Total
FY 07-08	\$ 55,000.00		\$ 414,453.61	\$ 469,453.61
FY 08-09	\$ 120,000.00		\$ 366,449.60	\$ 486,449.60
FY 09-10	\$ 140,000.00		\$ 360,377.60	\$ 500,377.60
FY 10-11	\$ 170,000.00		\$ 353,279.60	\$ 523,279.60
FY 11-12	\$ 195,000.00		\$ 344,626.60	\$ 539,626.60
FY 12-13	\$ 225,000.00		\$ 334,623.10	\$ 559,623.10
FY 13-14	\$ 260,000.00		\$ 323,013.10	\$ 583,013.10
FY 14-15	\$ 295,000.00		\$ 309,519.10	\$ 604,519.10
FY 15-16	\$ 335,000.00		\$ 293,943.10	\$ 628,943.10
FY 16-17	\$ -	\$ 375,000.00	\$ 276,188.10	\$ 651,188.10
FY 17-18	\$ -	\$ 420,000.00	\$ 256,050.60	\$ 676,050.60
FY 18-19	\$ -	\$ 465,000.00	\$ 233,496.60	\$ 698,496.60
FY 19-20	\$ -	\$ 515,000.00	\$ 208,526.10	\$ 723,526.10
FY 20-21	\$ 570,000.00		\$ 180,870.60	\$ 750,870.60
FY 21-22	\$ -	\$ 625,000.00	\$ 150,261.60	\$ 775,261.60
FY 22-23	\$ -	\$ 690,000.00	\$ 115,986.60	\$ 805,986.60
FY 23-24		\$ 680,000.00	\$ 78,147.00	\$ 758,147.00
FY 24-25	\$ 745,000.00		\$ 40,855.80	\$ 785,855.80
	\$ 3,110,000.00	\$ 3,770,000.00	\$ 4,640,668.41	\$ 11,520,668.41

*Additional Covenants may apply. Please contact the City Finance Department for more information.

STREETS FUND: 2018 MEASURE X BOND**\$11,050,000****City of Seaside****2018 Lease Revenue Bond****Measure X Road Improvements**

Date: October 10, 2018

Interest: Semiannual each April and December, commencing April 15, 2019. Interest accrues at 3.00% - 5.00%.

Maturity: May 1, 2047

Rating: Standard & Poor's Rating Services have assigned the ratings of "AA-" to the Bonds.

Purpose: Proceeds from the bond will be used to (1) finance the costs of rehabilitation, reconstruction, preservation, and improvement of public streets and roadways within the corporate limits of the City and (2) pay costs of issuance of Measure X Bonds. The final phase of projects using bond proceeds was fiscal year 2021-2022.

Security: The funding source for debt service payments is Measure X tax revenue received by the City.

Covenants*: N/A

Debt Service:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Est. Fees</u>	<u>Total Payment</u>
FY 2023/24 Payments	\$ 255,000.00	\$ 384,900.00	\$ 639,900.00	\$ 1,925.00	\$ 641,825.00

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 18-19	\$ 30,000.00	\$ 233,746.25	\$ 263,746.25
FY 19-20	\$ 225,000.00	\$ 417,750.00	\$ 642,750.00
FY 20-21	\$ 230,000.00	\$ 411,000.00	\$ 641,000.00
FY 21-22	\$ 235,000.00	\$ 404,100.00	\$ 639,100.00
FY 22-23	\$ 245,000.00	\$ 394,700.00	\$ 639,700.00
FY 23-24	\$ 255,000.00	\$ 384,900.00	\$ 639,900.00
FY 24-25	\$ 270,000.00	\$ 372,150.00	\$ 642,150.00
FY 25-26	\$ 285,000.00	\$ 358,650.00	\$ 643,650.00
FY 26-27	\$ 295,000.00	\$ 344,400.00	\$ 639,400.00
FY 27-28	\$ 310,000.00	\$ 329,650.00	\$ 639,650.00
FY 28-29	\$ 325,000.00	\$ 314,150.00	\$ 639,150.00
FY 29-30	\$ 345,000.00	\$ 297,900.00	\$ 642,900.00
FY 30-31	\$ 355,000.00	\$ 287,550.00	\$ 642,550.00
FY 31-32	\$ 365,000.00	\$ 276,900.00	\$ 641,900.00
FY 32-33	\$ 375,000.00	\$ 265,493.76	\$ 640,493.76
FY 33-34	\$ 390,000.00	\$ 253,306.26	\$ 643,306.26
FY 34-35	\$ 400,000.00	\$ 240,143.76	\$ 640,143.76
FY 35-36	\$ 415,000.00	\$ 226,643.76	\$ 641,643.76
FY 36-37	\$ 430,000.00	\$ 212,118.76	\$ 642,118.76
FY 37-38	\$ 445,000.00	\$ 197,068.76	\$ 642,068.76
FY 38-39	\$ 460,000.00	\$ 180,937.50	\$ 640,937.50
FY 39-40	\$ 475,000.00	\$ 163,687.50	\$ 638,687.50
FY 40-41	\$ 495,000.00	\$ 145,875.00	\$ 640,875.00
FY 41-42	\$ 515,000.00	\$ 127,312.50	\$ 642,312.50
FY 42-43	\$ 535,000.00	\$ 108,000.00	\$ 643,000.00
FY 43-44	\$ 555,000.00	\$ 87,937.50	\$ 642,937.50
FY 44-45	\$ 575,000.00	\$ 67,125.00	\$ 642,125.00
FY 45-46	\$ 595,000.00	\$ 45,562.50	\$ 640,562.50
FY 46-47	\$ 620,000.00	\$ 23,250.00	\$ 643,250.00
	\$ 11,050,000.00	\$ 7,172,008.81	\$ 18,222,008.81

*Additional Covenants may apply. Please contact the City Finance Department for more information.

CUTINO PARK FUND: 2018 CUTINO PARK BOND**\$5,060,000.00****City of Seaside****2018 Lease Revenue Bond****Cutino Park Improvement Project**

Date: October 10, 2018

Interest: Semiannual each April and December, commencing April 15, 2019. Interest accrues at 3.00% - 5.00%.

Maturity: May 1, 2038

Rating: Standard & Poor's Rating Services have assigned the ratings of "AA-" to the Bonds.

Purpose: Proceeds from the bond will be used to (1) finance the costs of acquisition, construction, improvement, rehabilitation, and renovation of Cutino Park, (2) fund capitalized interest on the Cutino Park Bonds through and including November 1, 2019, and (3) pay costs of issuance of the Cutino Park Bonds.

Security: The lease payments received by the City are pledged to pay the scheduled principal and interest payments on the lease revenue bonds.

Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 210,000.00	\$ 166,368.76	\$ 376,368.76	\$ 1,925.00	\$ 378,293.76

Fiscal Year	Principal	Interest	Total
FY 18-19	-	\$ 107,992.14	\$ 107,992.14
FY 19-20	\$ 185,000.00	\$ 193,418.76	\$ 378,418.76
FY 20-21	\$ 190,000.00	\$ 187,868.76	\$ 377,868.76
FY 21-22	\$ 195,000.00	\$ 182,168.76	\$ 377,168.76
FY 22-23	\$ 200,000.00	\$ 174,368.76	\$ 374,368.76
FY 23-24	\$ 210,000.00	\$ 166,368.76	\$ 376,368.76
FY 24-25	\$ 220,000.00	\$ 155,868.76	\$ 375,868.76
FY 25-26	\$ 230,000.00	\$ 144,868.76	\$ 374,868.76
FY 26-27	\$ 240,000.00	\$ 133,368.76	\$ 373,368.76
FY 27-28	\$ 255,000.00	\$ 121,368.76	\$ 376,368.76
FY 28-29	\$ 265,000.00	\$ 108,618.76	\$ 373,618.76
FY 29-30	\$ 280,000.00	\$ 95,368.76	\$ 375,368.76
FY 30-31	\$ 290,000.00	\$ 86,968.76	\$ 376,968.76
FY 31-32	\$ 300,000.00	\$ 78,268.76	\$ 378,268.76
FY 32-33	\$ 305,000.00	\$ 68,893.76	\$ 373,893.76
FY 33-34	\$ 315,000.00	\$ 58,981.26	\$ 373,981.26
FY 34-35	\$ 325,000.00	\$ 48,350.00	\$ 373,350.00
FY 35-36	\$ 340,000.00	\$ 37,381.26	\$ 377,381.26
FY 36-37	\$ 350,000.00	\$ 25,481.26	\$ 375,481.26
FY 37-38	\$ 365,000.00	\$ 13,231.26	\$ 378,231.26
	\$ 5,060,000.00	\$ 2,189,204.82	\$ 7,249,204.82

*Additional Covenants may apply. Please contact the City Finance Department for more information.

ENTERPRISE FUND: 2006 GOLF COURSE BOND**\$4,000,000****City of Seaside****2006 Lease Revenue Bond****Golf Course**

Date: December 14, 2006

Interest: Semiannual each February and August, commencing December 14, 2006. Interest accrues at 6.70% - 7.125%.

Maturity: August 1, 2037

Rating: Standard & Poor's Rating Services have assigned the ratings of "A" to the Bonds.

Purpose: Proceeds from the bond will be used to finance the costs of capital improvements to the irrigation system of the City's Bayonet and Black Horse Golf Courses.

Security: The lease payments received by the City are pledged to pay the scheduled principal and interest payments on the lease revenue bonds.

Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 130,000.00	\$ 204,131.25	\$ 334,131.25	\$ 2,350.00	\$ 336,481.25

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 06-07	\$ -	\$ 36,918.83	\$ 36,918.83
FY 07-08	\$ -	\$ 282,782.50	\$ 282,782.50
FY 08-09	\$ -	\$ 282,782.50	\$ 282,782.50
FY 09-10	\$ -	\$ 282,782.50	\$ 282,782.50
FY 10-11	\$ 55,000.00	\$ 280,940.00	\$ 335,940.00
FY 11-12	\$ 55,000.00	\$ 277,255.00	\$ 332,255.00
FY 12-13	\$ 60,000.00	\$ 273,372.50	\$ 333,372.50
FY 13-14	\$ 65,000.00	\$ 269,122.50	\$ 334,122.50
FY 14-15	\$ 70,000.00	\$ 264,532.50	\$ 334,532.50
FY 15-16	\$ 75,000.00	\$ 259,602.50	\$ 334,602.50
FY 16-17	\$ 80,000.00	\$ 254,332.50	\$ 334,332.50
FY 17-18	\$ 85,000.00	\$ 248,637.50	\$ 333,637.50
FY 18-19	\$ 90,000.00	\$ 242,512.50	\$ 332,512.50
FY 19-20	\$ 100,000.00	\$ 235,862.50	\$ 335,862.50
FY 20-21	\$ 105,000.00	\$ 228,687.50	\$ 333,687.50
FY 21-22	\$ 110,000.00	\$ 221,162.50	\$ 331,162.50
FY 22-23	\$ 120,000.00	\$ 213,037.50	\$ 333,037.50
FY 23-24	\$ 130,000.00	\$ 204,131.25	\$ 334,131.25
FY 24-25	\$ 135,000.00	\$ 194,690.63	\$ 329,690.63
FY 25-26	\$ 145,000.00	\$ 184,715.63	\$ 329,715.63
FY 26-27	\$ 160,000.00	\$ 173,850.00	\$ 333,850.00
FY 27-28	\$ 170,000.00	\$ 162,093.75	\$ 332,093.75
FY 28-29	\$ 180,000.00	\$ 149,625.00	\$ 329,625.00
FY 29-30	\$ 195,000.00	\$ 136,265.63	\$ 331,265.63
FY 30-31	\$ 210,000.00	\$ 121,837.51	\$ 331,837.51
FY 31-32	\$ 225,000.00	\$ 106,340.63	\$ 331,340.63
FY 32-33	\$ 240,000.00	\$ 89,775.00	\$ 329,775.00
FY 33-34	\$ 255,000.00	\$ 72,140.63	\$ 327,140.63
FY 34-35	\$ 275,000.00	\$ 53,259.38	\$ 328,259.38
FY 35-36	\$ 295,000.00	\$ 32,953.13	\$ 327,953.13
FY 36-37	\$ 315,000.00	\$ 11,221.88	\$ 326,221.88
	\$ 4,000,000.00	\$ 5,847,223.88	\$ 9,847,223.88

*Additional Covenants may apply. Please contact the City Finance Department for more information.

PRIVATE PURPOSE TRUST FUND: 2014 TAX ALLOCATION REFUNDING

\$9,140,000

**City of Seaside Successor Agency to the Redevelopment Agency
2014 Tax Allocation Refunding Bond
Successor Agency**

Date: December 23, 2014

Interest: Semiannual each February and August, commencing December 23, 2014. Interest accrues at 3.25% - 5.00%.

Maturity: August 1, 2033

Rating: Series 2014

Purpose: On September 24, 2003, the Agency issued the Merged Project Area, Tax Allocation Bonds, Series 2003. The bond proceeds are used in the Merged Project Area. On February 1, 2012, after the Redevelopment Dissolution Act, this debt was transferred to the Redevelopment Successor Agency of the City. On December 23, 2014, the 2003 series bonds were refunded and are now series 2014.

Security: The tax revenues received by the Successor Agency to the Redevelopment Agency of the City of Seaside are pledged to pay the scheduled principal and interest payments on the bond.

Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 120,000.00	\$ 57,512.50	\$ 177,512.50	\$ 1,875.00	\$ 179,387.50

Fiscal Year	Principal	Interest	Total
FY 14-15	\$ -	\$ 42,608.82	\$ 42,608.82
FY 15-16	\$ 1,675,000.00	\$ 370,162.50	\$ 2,045,162.50
FY 16-17	\$ 1,585,000.00	\$ 304,962.50	\$ 1,889,962.50
FY 17-18	\$ 1,650,000.00	\$ 232,012.50	\$ 1,882,012.50
FY 18-19	\$ 1,730,000.00	\$ 147,512.50	\$ 1,877,512.50
FY 19-20	\$ 550,000.00	\$ 90,512.50	\$ 640,512.50
FY 20-21	\$ 100,000.00	\$ 74,262.50	\$ 174,262.50
FY 21-22	\$ 110,000.00	\$ 69,012.50	\$ 179,012.50
FY 22-23	\$ 115,000.00	\$ 63,387.50	\$ 178,387.50
FY 23-24	\$ 120,000.00	\$ 57,512.50	\$ 177,512.50
FY 24-25	\$ 125,000.00	\$ 51,387.50	\$ 176,387.50
FY 25-26	\$ 135,000.00	\$ 44,887.50	\$ 179,887.50
FY 26-27	\$ 135,000.00	\$ 38,137.50	\$ 173,137.50
FY 27-28	\$ 145,000.00	\$ 32,587.50	\$ 177,587.50
FY 28-29	\$ 145,000.00	\$ 28,237.50	\$ 173,237.50
FY 29-30	\$ 155,000.00	\$ 23,737.50	\$ 178,737.50
FY 30-31	\$ 160,000.00	\$ 18,912.50	\$ 178,912.50
FY 31-32	\$ 165,000.00	\$ 13,731.25	\$ 178,731.25
FY 32-33	\$ 170,000.00	\$ 8,287.50	\$ 178,287.50
FY 33-34	\$ 170,000.00	\$ 2,762.50	\$ 172,762.50
	\$ 9,140,000.00	\$ 1,714,615.07	\$ 10,854,615.07

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND & STREETS FUND: 2022 EQUIPMENT LEASE**\$1,367,000****City of Seaside****2022 Street Sweeper & Fire Engine**

Date: October 28, 2022
Interest: 3.79%
Maturity: June 1, 2032
Rating: N/A
Purpose: Equipment lease purchase agreement with Webster Bank, for the purposes of acquiring a fire engine and street sweeper.
Security: 29% of the debt is secured by the streets fund. The remaining obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A
Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 117,550.00	\$ 46,774.31	\$ 164,324.31	\$ -	\$ 164,324.31

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 22-23	\$ 133,641.00	\$ 30,653.84	\$ 164,294.84
FY 23-24	\$ 117,550.00	\$ 46,774.31	\$ 164,324.31
FY 24-25	\$ 122,005.00	\$ 42,289.16	\$ 164,294.16
FY 25-26	\$ 126,629.00	\$ 37,665.17	\$ 164,294.17
FY 26-27	\$ 131,429.00	\$ 32,865.93	\$ 164,294.93
FY 27-28	\$ 136,410.00	\$ 27,884.77	\$ 164,294.77
FY 28-29	\$ 141,580.00	\$ 22,714.83	\$ 164,294.83
FY 29-30	\$ 146,946.00	\$ 17,348.95	\$ 164,294.95
FY 30-31	\$ 152,515.00	\$ 11,779.70	\$ 164,294.70
FY 31-32	\$ 158,295.00	\$ 5,999.38	\$ 164,294.38
	\$ 1,367,000.00	\$ 275,976.04	\$ 1,642,976.04

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND: 2021 ENTERPRISE FLEET**\$374,837.84****City of Seaside****2021 Vehicle Fleet**

Date: November 30, 2021
Interest: 1.35%
Maturity: August 31, 2027
Rating: N/A
Purpose: Financing to support the purchase of 13 vehicles used City-wide, including the Police Department, Fire Department, ESCA, Public Works, Recreation, and Building Department.
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 82,608.20	\$ 18,913.68	\$ 101,521.88	\$15,380.76	\$ 116,902.64

Fiscal Year	Principal	Interest	Total
FY 21-22	\$ 61,675.23	\$ 6,454.34	\$ 68,129.57
FY 22-23	\$ 65,396.88	\$ 11,907.83	\$ 77,304.71
FY 23-24	\$ 82,608.20	\$ 18,913.68	\$ 101,521.88
FY 24-25	\$ 66,069.96	\$ 12,017.88	\$ 78,087.84
FY 25-26	\$ 66,069.96	\$ 12,017.88	\$ 78,087.84
FY 26-27	\$ 32,099.47	\$ 6,278.36	\$ 38,377.83
FY 27-28	\$ 918.14	\$ 220.10	\$ 1,138.24
	\$ 374,837.84	\$ 67,810.07	\$ 442,647.91

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND: PG&E ON-BILL FINANCING

\$211,516.06
City of Seaside
2019 On-bill financing

Date: July 1, 2019
Interest: 0%
Maturity: April 1, 2029
Rating: N/A
Purpose: On-bill financing to upgrade government facility lighting to be more energy efficient.
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 22,801.08	\$ -	\$ 22,801.08	\$ -	\$ 22,801.08

Fiscal Year	Principal	General Fund	Fund 210	Total
FY 19-20	\$ 21,924.14	\$ 18,831.86	\$ 3,092.28	\$ 21,924.14
FY 20-21	\$ 38,822.76	\$ 32,638.20	\$ 6,184.56	\$ 38,822.76
FY 21-22	\$ 33,013.56	\$ 26,829.28	\$ 6,184.28	\$ 33,013.56
FY 22-23	\$ 22,801.08	\$ 22,801.08	\$ -	\$ 22,801.08
FY 23-24	\$ 22,801.08	\$ 22,801.08	\$ -	\$ 22,801.08
FY 24-25	\$ 18,557.29	\$ 18,557.29	\$ -	\$ 18,557.29
FY 25-26	\$ 15,018.32	\$ 15,018.32	\$ -	\$ 15,018.32
FY 26-27	\$ 14,242.20	\$ 14,242.20	\$ -	\$ 14,242.20
FY 27-28	\$ 14,242.20	\$ 14,242.20	\$ -	\$ 14,242.20
FY 28-29	\$ 10,093.43	\$ 10,093.43	\$ -	\$ 10,093.43
	\$ 211,516.06	\$ 196,054.94	\$ 15,461.12	\$ 211,516.06

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND: ENERGY MANAGEMENT PROJECT CAPITAL LEASE

\$1,075,000
City of Seaside
2017 PNC Lease
Lease No. 201789000

Date: December 14, 2016
Interest: 3.230% nominal annual rate compounded quarterly.
Maturity: December 14, 2031
Rating: N/A
Purpose: This lease is to finance the Energy Management Project & Energy Conservation and Renewable Energy Project, to include, but not limited to HVAC, Roof Replacement, Window Replacement and Generators as defined in the Energy Services Agreement (fully described in the scope of work).
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Est. Fees</u>	<u>Total Payment</u>
FY 2023/24 Payments	\$ 32,622.68	\$ 10,085.64	\$ 42,708.32	\$ -	\$ 42,708.32

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 16-17	\$ 28,105.67	\$ 17,248.23	\$ 45,353.90
FY 17-18	\$ 57,585.95	\$ 33,121.85	\$ 90,707.80
FY 18-19	\$ 59,468.62	\$ 31,239.18	\$ 90,707.80
FY 19-20	\$ 513,638.57	\$ 21,005.31	\$ 534,643.88
FY 20-21	\$ 29,621.41	\$ 13,086.91	\$ 42,708.32
FY 21-22	\$ 30,589.83	\$ 12,118.49	\$ 42,708.32
FY 22-23	\$ 31,589.92	\$ 11,118.40	\$ 42,708.32
FY 23-24	\$ 32,622.68	\$ 10,085.64	\$ 42,708.32
FY 24-25	\$ 33,689.24	\$ 9,019.08	\$ 42,708.32
FY 25-26	\$ 34,790.66	\$ 7,917.66	\$ 42,708.32
FY 26-27	\$ 35,928.08	\$ 6,780.24	\$ 42,708.32
FY 27-28	\$ 37,102.68	\$ 5,605.64	\$ 42,708.32
FY 28-29	\$ 38,315.70	\$ 4,392.62	\$ 42,708.32
FY 29-30	\$ 39,568.37	\$ 3,139.95	\$ 42,708.32
FY 30-31	\$ 40,861.98	\$ 1,846.34	\$ 42,708.32
FY 31-32	\$ 31,520.64	\$ 510.60	\$ 32,031.24
	\$ 1,075,000.00	\$ 188,236.14	\$ 1,263,236.14

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND: LADDER TRUCK CAPITAL LEASE**\$981,371****City of Seaside****2017 PNC Lease****Lease No. 21936700**

Date: December 27, 2017
Interest: 2.591% nominal annual rate compounded annually.
Maturity: December 27, 2027
Rating: N/A
Purpose: This lease is to finance the purchase of one (1) E-One 1,500 G.P.M. Seventy-Five Foot Aluminum Ladder Track.
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 101,701.32	\$ 57,512.50	\$ 159,213.82	\$ -	\$ 159,213.82

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 17-18	\$ 87,230.01	\$ 232,012.50	\$ 319,242.51
FY 18-19	\$ 89,490.32	\$ 147,512.50	\$ 237,002.82
FY 19-20	\$ 91,809.19	\$ 90,512.50	\$ 182,321.69
FY 20-21	\$ 94,188.15	\$ 74,262.50	\$ 168,450.65
FY 21-22	\$ 96,628.75	\$ 69,012.50	\$ 165,641.25
FY 22-23	\$ 99,132.60	\$ 63,387.50	\$ 162,520.10
FY 23-24	\$ 101,701.32	\$ 57,512.50	\$ 159,213.82
FY 24-25	\$ 104,336.61	\$ 51,387.50	\$ 155,724.11
FY 25-26	\$ 107,040.18	\$ 44,887.50	\$ 151,927.68
FY 26-27	\$ 109,813.87	\$ 38,137.50	\$ 147,951.37
	\$ 981,371.00	\$ 868,625.00	\$ 1,849,996.00

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND & OTHER FUNDS: 2017 VACTOR & PATCH TRUCKS

\$557,492.99
City of Seaside
2017 PNC Lease
Lease No. 21936700

Date: August 8, 2017
Interest: 2.567% nominal annual rate compounded quarterly.
Maturity: August 8, 2024
Rating: N/A
Purpose: This lease is to finance the purchase of one (1) vactor truck and one (1) patch truck.
Security: The obligation is secured and payable primarily from the City's General Fund. The streets funds (210) supports 26.52% of the lease obligation.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 85,336.09	\$ 1,929.95	\$ 87,266.04	\$ -	\$ 87,266.04

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 17-18	\$ 55,068.29	\$ 10,381.24	\$ 65,449.53
FY 18-19	\$ 75,087.76	\$ 12,178.28	\$ 87,266.04
FY 19-20	\$ 77,033.90	\$ 10,232.14	\$ 87,266.04
FY 20-21	\$ 79,030.47	\$ 8,235.57	\$ 87,266.04
FY 21-22	\$ 81,078.80	\$ 6,187.24	\$ 87,266.04
FY 22-23	\$ 83,180.22	\$ 4,085.82	\$ 87,266.04
FY 23-24	\$ 85,336.09	\$ 1,929.95	\$ 87,266.04
FY 24-25	\$ 21,677.46	\$ 139.05	\$ 21,816.51
	\$ 557,492.99	\$ 53,369.29	\$ 610,862.28

*Additional Covenants may apply. Please contact the City Finance Department for more information.

WATER FUND: 2021 INTERFUND LOAN**General Fund loan to Water Utility Fund****\$114,000****City of Seaside Water Utility**

Date: April 15, 2021
Interest: 0.38% nominal annual rate compounded annually.
Maturity: June 30, 2024
Rating: N/A
Purpose: This loan is to finance the interior coating for the potable water north storage reservoir (500,000 gallon steel tank).
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	\$ 38,000.00	\$ 142.50	\$ 38,142.50	\$ -	\$ 38,142.50

Fiscal Year	Principal	Interest	Total
FY 20-21	\$ -	\$ 89.01	\$ 89.01
FY 21-22	\$ 38,000.00	\$ 427.50	\$ 38,427.50
FY 22-23	\$ 38,000.00	\$ 285.00	\$ 38,285.00
FY 23-24	\$ 38,000.00	\$ 142.50	\$ 38,142.50
	\$ 114,000.00	\$ 944.01	\$ 114,944.01

*Additional Covenants may apply. Please contact the City Finance Department for more information.

WATER FUND: 2022 INTERFUND LOAN

General Fund loan to Water Utility Fund
\$7,522,232.14
City of Seaside Water Utility

Date: September 1, 2022
Interest: 0.371%
Maturity: June 30, 2044
Rating: N/A
Purpose: To provide funds for use by the Seaside Municipal Water System to pay a capacity fee to the Marina Coast Water District which will facilitate the purchase of 407 acre feet (AF) of recycled water and result in 407 AF of potable water credits for the Seaside Municipal Water System.
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants: Borrower must maintain positive cash balance of at least 10% of its operating expense/expenditure budget to be able to repay the loan.

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2023/24 Payments	deferred	\$ 28,011.02	\$ 28,011.02	\$ -	\$ 28,011.02

Fiscal Year	Principal	Interest	Total
FY 22-23	deferred	\$ 27,907.48	\$ 27,907.48
FY 23-24	deferred	\$ 28,011.02	\$ 28,011.02
FY 24-25	\$ 366,722.67	\$ 28,114.94	\$ 394,837.61
FY 25-26	\$ 368,083.21	\$ 26,754.40	\$ 394,837.61
FY 26-27	\$ 369,448.80	\$ 25,388.81	\$ 394,837.61
FY 27-28	\$ 370,819.46	\$ 24,018.15	\$ 394,837.61
FY 28-29	\$ 372,195.20	\$ 22,642.41	\$ 394,837.61
FY 29-30	\$ 373,576.04	\$ 21,261.57	\$ 394,837.61
FY 30-31	\$ 374,962.01	\$ 19,875.60	\$ 394,837.61
FY 31-32	\$ 376,353.12	\$ 18,484.49	\$ 394,837.61
FY 32-33	\$ 377,749.39	\$ 17,088.22	\$ 394,837.61
FY 33-34	\$ 379,150.84	\$ 15,686.77	\$ 394,837.61
FY 34-35	\$ 380,557.49	\$ 14,280.12	\$ 394,837.61
FY 35-36	\$ 381,969.35	\$ 12,868.26	\$ 394,837.61
FY 36-37	\$ 383,386.46	\$ 11,451.15	\$ 394,837.61
FY 37-38	\$ 384,808.82	\$ 10,028.79	\$ 394,837.61
FY 38-39	\$ 386,236.47	\$ 8,601.14	\$ 394,837.61
FY 39-40	\$ 387,669.40	\$ 7,168.21	\$ 394,837.61
FY 40-41	\$ 389,107.66	\$ 5,729.95	\$ 394,837.61
FY 41-42	\$ 390,551.25	\$ 4,286.36	\$ 394,837.61
FY 42-43	\$ 392,000.19	\$ 2,837.42	\$ 394,837.61
FY 43-44	\$ 372,802.83	\$ 1,383.10	\$ 374,185.93
	\$ 7,578,150.64	\$ 353,868.38	\$ 7,932,019.02



CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

The City of Seaside's Five-Year Capital Improvement Program (CIP) outlines current and future infrastructure needs and capital funding priorities in the following areas:

- (i) Government Facilities,
- (ii) Parks,
- (iii) Special Projects,
- (iv) Stormwater Projects,
- (v) Transportation Projects,
- (vi) Municipal Water Fund Projects
- (vii) Sanitation District Projects

The CIP is an important planning tool that identifies and prioritizes all major capital projects in the City. It helps determine funding sources and needs.

In general, the CIP provides funding for infrastructure construction and non-routine maintenance, while funding for routine infrastructure maintenance is appropriated in the operating budget. CIP projects, including streets, buildings, recreational facilities, and parks are defined as assets with an individual cost of at least \$50k and an estimated useful life of greater than two years. Acquisitions of other capital assets (such as machinery, furniture, and vehicles) are generally accounted for in an internal service fund or departmental account that is responsible for financing each expenditure. Cost estimates are prepared for each capital project using current year dollars.

The projects planned for FY 2023-24 include expenditures that will be appropriated through the FY 2023-24 Budget adoption process. Projected expenditures shown for FY 2024-25 through FY 2028-29 and "Out Years" are provided primarily for project planning and long-range financial planning purposes and do not reflect a commitment of funds. Expenditure approval will be sought for these projects during the appropriate fiscal year. Projects are categorized as outlined above and listed by line number. The line numbers are listed for convenience only and do not reflect order of project priority.

The CIP is comprised of 118 projects with a total cost of approximately \$302.8 million across all years. The estimated carryover balance is about \$12.7 million which includes projected FY 2022-23 project encumbrances and remaining balances. For FY 2023-24 30 projects totaling approximately \$13.2 million are recommended for appropriation. Of this amount, \$4.2 million is requested from the City's general fund unassigned fund balance. The remainder is funded with grant revenue and other special revenue sources.

FY 2022-2023 CAPITAL PROJECTS STATUS REPORT

The City, its staff and consultants continue to be challenged with a very robust construction schedule, coupled with ongoing staffing shortages. These challenges led to several projects not getting underway in fiscal year 2022-23. Management is hopeful to fully staff the City's Engineering department in fiscal year 2023-24 and undertake many of the projects that were delayed, as well as a sizable number of new projects.

The status of the projects from the FY 2022/23 Capital Improvements Projects is as follows:

- **Oldemeyer Auditorium Doors (\$70k):** Cancelled – This project was to replace the auditorium folding room separator doors, but it has been determined the doors can be repaired.
- **Pattullo Swim Center (\$25K):** Not started – This project was to replace the flooring in the lobby of the swim center. The work is now proposed to take next fiscal year.
- **San Pablo Bridge Assessment (\$40K):** Completed – This project assessed the condition of the bridge over San Pablo Avenue from Manzanita Stuart Park and Lincoln Cunningham Park, recommended improvements, and developed cost estimates of the bridge repair and replacement options.
- **City Hall/ Library Parking Lot (\$555K):** In Design – This project will replace the City Hall and Library parking lot pavement, restripe the lot, and construct minor ADA pathway improvements.
- **City Facilities Plan (\$150K):** In Design – This project conducts comprehensive documentation, analysis of the City's existing building facilities, and provides comprehensive reviews of the maintenance and repair needs. The analysis will be utilized to prioritize capital improvements and required maintenance activities, as well as budgeting.
- **Surplus II Buildings (Campus Town Blvd. Removals) (\$6.2M):** Phase 1A- Completed, Phase 2- In Design – this project demolishes buildings and removes soil in the former Fort Ord in the area of the future Campus Town Development.

- **PD Parking Lot Upgrades (\$350K):** In Design – This project will replace the pavement in the upper and lower Police Department lots and construct fencing, gates, and storm drain/ storm treatment improvements.
- **Fire Station #1 Improvements (FY 22/23) (\$568K adjusted budget):** Completed – This project removed and replaced the exterior stucco and paint, and apparatus doors of Fire Station No. 1 and incidentally relocated electrical and water lines, exterminated termites, and replaced select siding.
- **Fire Station #2 Design and Construction (\$1.2M adjusted budget):** In Design – This project designs a new Fire Station at Gigling Road and 1st Avenue
- **Broadway Lighting (\$35K):** Completed – This project took down the solar powered lights on the trees along both sides of Broadway Avenue from Contra Costa Street to Fremont Boulevard, and installed larger bulb string lights from street light pole to street light pole.
- **Broadway Walk of Fame (\$76K adjusted budget):** Completed – The City Manager's office had stars installed in the sidewalk of Broadway Avenue to honor selected folks in the City.
- **Trailer for City Hall Staff (\$383K):** Completed – This project installed a trailer to provide a work space for 10 employees currently working in City Hall.
- **Cutino Park Improvements (\$1.7M adjusted budget):** In Construction – This project constructs a playground area, paved parking lot, benches, landscape improvements, and irrigation.
- **Highland Otis Park (Lower Portion) (\$33K):** In Design – This project constructs and spiral slide and monkey bars in the lower portion of the park.
- **Laguna Grande Park Improvements (\$23K):** Completed – This project constructed an accessible merry go round and instruments, concrete pathway, water fountain, and relocated a bench.
- **Pacchetti Dog Park and Mescal Neil Park (\$20K):** In Construction – This project installs a bench at the dog park and a picnic table with bench at Mescal Neil Park

- **Havana Soliz Park (\$33K adjusted budget):** On Hold – This project will revitalize Havana Soliz Park. It will also install new barbecues and a water tank so that the lawn and plants can be watered or irrigated. Its funding was partially transferred to Lincoln Cunningham Park Basketball Court in order to move that project forward in FY 22/23.
- **Ellis Park (\$933K):** Completed – This project removed existing play structures; conform paved; and installed landscaping, irrigation, fencing, benches, walkways, curbs, multiuse sports court, gates, and new playground equipment.
- **Lincoln Cunningham Park (\$317K adjusted budget):** In Construction – this project constructs a basketball court and poles with backboard and hoops and benches.
- **Phase 1 Trails (Lincoln Cunningham and Havana Solis Parks Concepts (\$269K):** In Design – This project obtains community input and creates design concepts for both parks to include their amenities and ADA compliant pathways..
- **Parks Master Plan (\$200K):** In Design - This project will develop a Parks Master Plan to consider needed improvements and maintenance, and will consider disability access.
- **Pump Track (\$0 adjusted budget):** On Hold – This project was intended to design a pump track at a City park. Its funding was transferred to Cutino Park in order to move that project forward in FY 22/23.
- **Fremont Center Medians (\$300K):** In Design – This project is to revitalize the center medians of Fremont Boulevard from Kimball Avenue to La Salle Avenue.
- **Fernando Park (\$170K):** In Design – This project constructs a new playground at the park with a hand sanitizer station, a seahorse rocker, climbing rock, and a swing set.
- **Recreation Trails Program (\$0 adjusted budget):** On Hold – This project was to improve the trail around Laguna Grande Park. A grant was applied for, but the City was not able to secure it.

- **Mobile Hygiene Unit (\$148K):** On Hold – This project was to purchase a mobile bathroom and washing unit.
- **Del Monte Manor Storm Drain Improvements (\$1.4M adjusted budget):** In construction – This project reconstructs the existing drainage detention basin on the Del Monte Manor parcel, and including constructing new stormwater capture and treatment facilities.
- **Eucalyptus Storm Drain Infiltrator Repair (\$853K adjusted budget):** In Design – This project is replacing the infiltrators along Eucalyptus Road.
- **90-inch Storm Drain Outfall Repair (\$250K):** Not Started – this project replaces the Tide Flex valve at the outlet headwall.
- **CMP Replacement Program- Noche Buena Emergency Storm Drain Replacement (\$458K):** Completed – this project replaced storm drain which had caused a sink hole at Noche Buena Street and Mingo Avenue.
- **Stormwater Master Plan Update (\$350K):** In Design – this project videos the City storm drain system, creates the stormwater model of the City storm drain system, and identifies and prioritizes CIP projects.
- **Laguna Grande Trash Capture (\$35K):** Not Started – this project is to design & install retrofits for the existing trash capture device at Laguna Grande 60" outfall.
- **Intersection Planning & Implementation (\$50K):** Not Started - this project will prepare intersection analysis and construct evaluated improvements such as a roundabout at General Jim Moore and Coe.
- **Bike-safe Grate Upgrades (\$500K):** In Design – this project will replace drainage inlet grates which are not safe for bicycles to ride over.
- **Traffic Calming Project (\$50K):** Completed – This project created a traffic calming program which is program to make traffic improvements by resident application.
- **Broadway Avenue Corridor Improvements (\$2.2M):** In Design – This project transforms a 4-lane roadway to 2-lane roadway with curb extensions, and will add class II bike lanes, roundabouts, and Safe Routes to School improvements including off-set crosswalks, rectangular rapid

flashing beacons and accessibility improvements. The project will reduce Broadway Avenue to a single lane in each direction between Fremont Boulevard to General Jim Moore Boulevard, and it continues the road diet from West Broadway (Del Monte Boulevard to Fremont Boulevard).

- **Ord Terrace School Improvements (\$200K):** In Construction – This project constructs a school crosswalk on La Salle Avenue in front of Ord Terrace Elementary School. The school crosswalk includes curb extensions, median refuge island, rectangular rapid flashing beacons, flexible delineators, and modifying the corresponding pavement markings and striping.
- **Hilby Avenue Traffic Calming (\$115K):** In Design – this project evaluates the existing conditions and develop a preliminary traffic calming plan, including extensive community outreach, for the mile-long Hilby Avenue corridor between Wheeler Street to General Jim Moore Boulevard.
- **Street Sign Upgrades (\$59K adjusted budget):** In Construction – this project updated some street signs and regulatory signs/
- **Pavement Rehabilitation Phase 4 & 5 (\$4.6M adjusted budget):** Phase 4 – Completed, Phase 5 – In Design
- **Signs for Slower Speeds in School Zones (\$80K):** In Construction -
- **Street Striping (\$175K):** Completed - This project replaced any street striping within the City which had not been refreshed in the last three years, with the exception of the northern part of the City. The striping improvements were completed with the FY 21/22 Pavement Rehabilitation Project contract.
- **Sidewalk Improvements (\$150K):** Not Started - This project will make sidewalk repairs for uplifts greater than or equal to 2" which cannot be shaved. The locations of repair will be at a location of City responsibility.
- **SCADA Security Updates (\$12K):** Completed – This project XIO company installed a feature on our SCADA system to monitor our distribution system and entry intrusion alarms.

- **Water Master Plan (\$170K):** In Design – This project develops a new potable water master plan for the Seaside Municipal Water System. The plan prioritizes water system improvements for the next several years. Current and future demand will be considered. This plan will assist in developing a rate study and increase.
- **Water Security Updates (\$90K):** Cancelled – This project was to make improvements to the gate and lock to the Seaside Municipal Water Tanks. It has been determined that the improvements are no longer needed.
- **Arch Flash Hazard Mitigation (\$30K):** On Hold – this
- **Well Replacement (\$1.5M):** In Design – This project will design and construct a test well for a back-up well for Seaside Municipal Water Well No. 4.
- **Fremont, Broadway, & Ortiz Sewer Main Rehabilitation: (\$848K):** Completed -
- **Sewer Main Replacement (\$150K):** In Design – this project is replacing the deteriorated sewer line under Sutter Street.
- **Del Monte Sewer Main Replacement (\$62K):** Completed - The sewer line under Del Monte Boulevard was rehabilitated.
- **Sewer Master Plan (\$500K):** Not Started – this project will develop a new sewer master plan for the Seaside County Sanitation District. The plan will prioritize sewer improvement projects for the next several years based on the condition and capacity of the existing sewer mains. This will include videoing any sewer mains which have not been videoed in the last 5 years. The plan will also assist in the determining a rate study and increase.

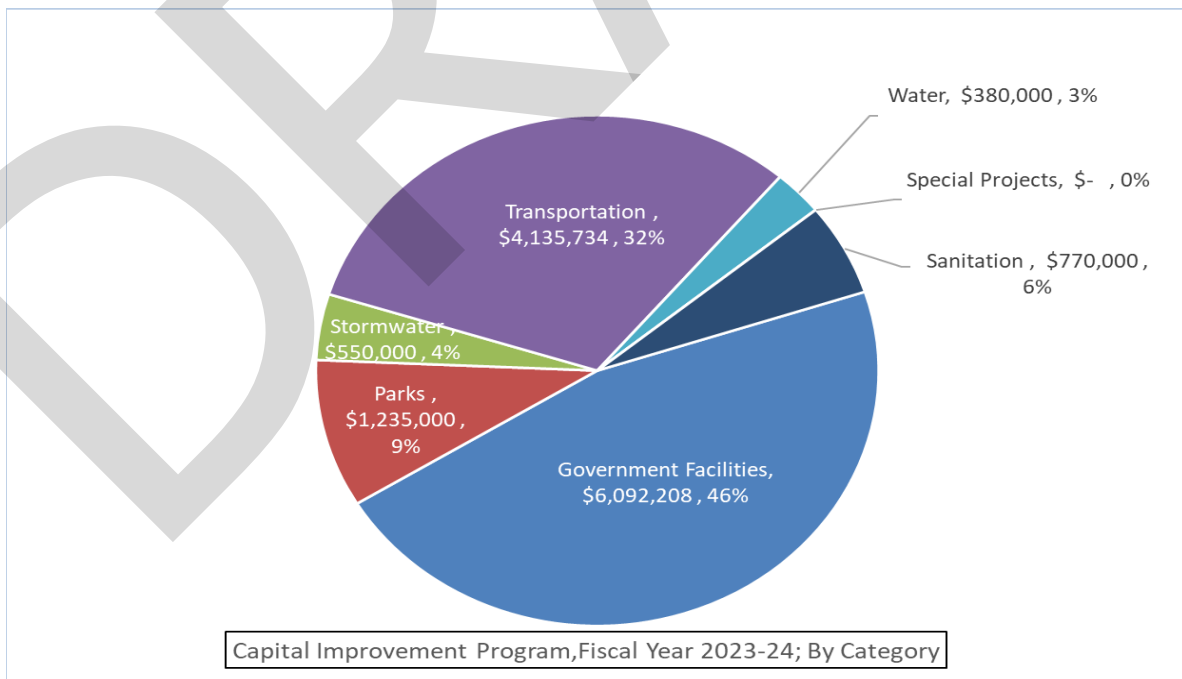
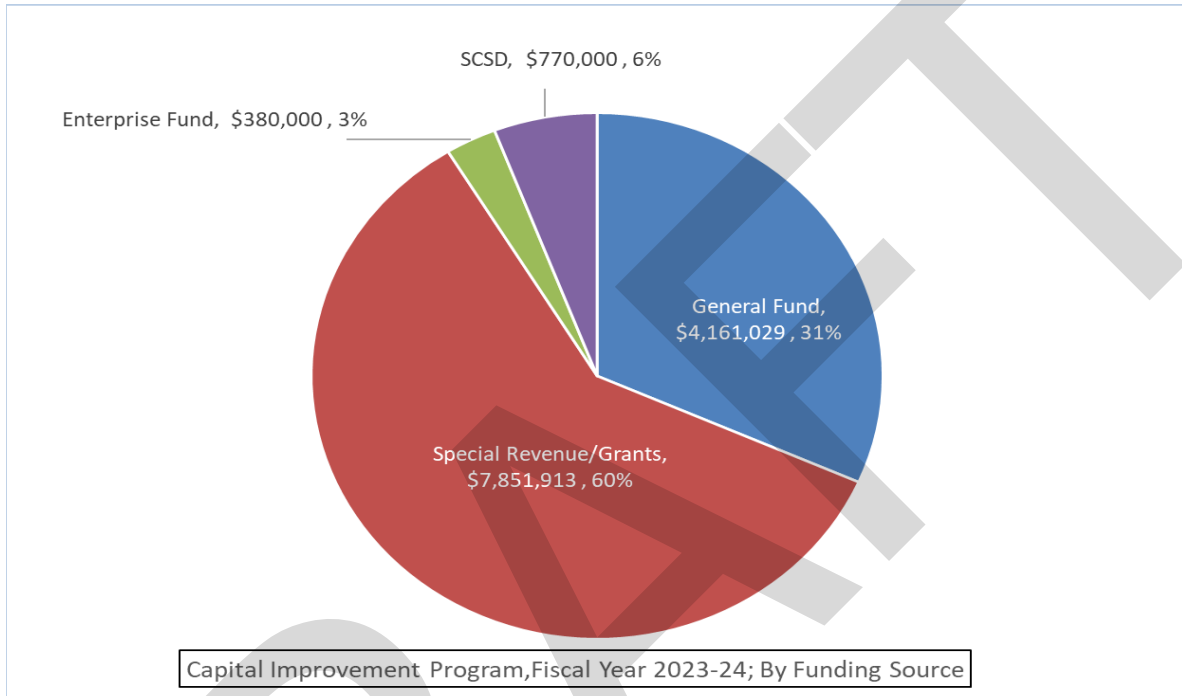
CAPITAL IMPROVEMENT PROGRAM –FISCAL YEAR 2023-24 APPROPRIATIONS:

The following table shows the projects recommended for appropriation in fiscal year 2023-24:

Project	Funding Source/s	2023/2024				
		General Fund	Special Revenue/Grants	Enterprise Fund	SCSD	Total
GOVERNMENT FACILITIES						
Pattullo Swim Center	SWIMMING POOL FUND (Fund 256)	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
Corporation Yard Re-Roof	General Fund	60,000	-	-	-	60,000
Surplus II Buildings (Campus Town Blvd. Removals)	FORA (Fund 329), Developer (Sale Proceeds)	-	5,071,913	-	-	5,071,913
PD Parking Lot Upgrades	General Fund	150,000	-	-	-	150,000
Fire Station #1 Improvements	General Fund	250,000	-	-	-	250,000
Broadway Walk of Fame	General Fund	25,295	-	-	-	25,295
Trailer for Fab Lab	General Fund	350,000	-	-	-	350,000
1583 and 1579 Del Monte Blvd	General Fund	125,000	-	-	-	125,000
Soper Community Building Refurbishment	General Fund	30,000	-	-	-	30,000
Subtotals - Government Facilities Projects		\$ 990,295	\$ 5,101,913	\$ -	\$ -	\$ 6,092,208
PARKS						
Phase I Trails	General Fund	\$ 380,000	\$ -	\$ -	\$ -	\$ 380,000
Havana Soliz Park Revitalization	General Fund	50,000	-	-	-	50,000
Pump Track	General Fund	25,000	-	-	-	25,000
San Pablo Ave. Bridge	General Fund	750,000	-	-	-	750,000
Highland Otis Park	General Fund	30,000	-	-	-	30,000
Subtotals - Parks Projects		\$ 1,235,000	\$ -	\$ -	\$ -	\$ 1,235,000
SPECIAL PROJECTS						
		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotals - Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -
STORMWATER						
90-inch Storm Drain Outfall Repair	General Fund	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
CMP Replacement Program	General Fund	300,000	-	-	-	300,000
Subtotals - Stormwater Projects		\$ 550,000	\$ -	\$ -	\$ -	\$ 550,000
TRANSPORTATION						
Bike-Safe Grate Upgrades	General Fund (MOE)	\$ 100,000		\$ -	\$ -	\$ 100,000
Traffic Calming - Ord Terrace Elementary area	Measure X, SB1	-	640,000	-	-	640,000
Coe & General Jim Moore Blvd Intersection Improvements	RSTP Fair Share (PY), RSTP Competitive	-	860,000	-	-	860,000
Street Sign Upgrades	General Fund (MOE)	100,000		-	-	100,000
Pavement Rehabilitation Phase 5 and ongoing rehab.	SB1, Meas X & General Fund per Fiscal Policy	955,734	1,065,000	-	-	2,020,734
Street Striping	RSTP Fair Share	-	175,000	-	-	175,000
Sidewalk Improvements	General Fund (MOE)	150,000		-	-	150,000
Pavement Management Program	Measure X		10,000	-	-	10,000
CIP - Traffic Calming	General Fund (MOE)	80,000		-	-	80,000
Subtotals - Transportation Projects		\$ 1,385,734	\$ 2,750,000	\$ -	\$ -	\$ 4,135,734
WATER						
MCWD Intertie	Water Funds	\$ -	\$ -	\$ 325,000	\$ -	\$ 325,000
Minor Misc. Well Upgrades	Water Funds	-	-	55,000	-	55,000
Subtotals - Water Projects		\$ -	\$ -	\$ 380,000	\$ -	\$ 380,000
SANITATION DISTRICT						
Sewer Main Replacement	SCSD	\$ -	\$ -	\$ -	\$ 220,000	\$ 220,000
Sewer Master Plan	SCSD	-	-	-	500,000	500,000
Sewer Lateral Program	SCSD	-	-	-	50,000	50,000
Subtotals - Sanitation Projects		\$ -	\$ -	\$ -	\$ 770,000	\$ 770,000
Totals		\$ 4,161,029	\$ 7,851,913	\$ 380,000	\$ 770,000	\$ 13,162,942

The City's Engineering department uses a ranking system that considers ten factors such as Council Priority, Public Health and Safety, and Available Funding in determining which projects to recommend for appropriation. Each recommended project includes scoring sheets, cost details, and related funding

sources which serves as justification for the recommendation. Total recommended appropriations are \$13.2M with the majority funded with special revenue and grants \$7.9M (60%). The City's general fund (fund balance) is the second largest funding source at 31%. The largest category of Capital Improvements is government facilities at 46% followed by transportation (streets) at 32% and parks at 9%.



CIP: Fiscal Years 2023-2024 through 2028-2029

Line #	Project	Carry Over	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	Out Years	Project Total
GOVERNMENT FACILITIES										
1	Library ADA Improvements	\$ -	\$ -						\$ 460,000	\$ 460,000
2	Library Roof Drain Replacement				200,000					200,000
3	Oldemeyer ADA Upgrades				420,000	1,700,000				2,120,000
4	Oldemeyer Re-Roof			200,000						200,000
5	Oldemeyer Auditorium Doors	-		70,000						70,000
6	Oldemeyer Refurbishment			60,000	100,000					160,000
7	Oldemeyer, Patullo & YFEC Parking Lot Refurbish			75,000			100,000		300,000	475,000
8	Patullo Swim Center ADA Upgrades									
9	Patullo Swim Center	-	30,000	150,000					70,000	250,000
10	City Hall ADA Improvements				120,000	180,000	260,000	1,100,000		1,660,000
11	City Hall Refurbishment				30,000	100,000	100,000	40,000		270,000
12	City Hall Reroof								300,000	300,000
13	City Hall/Library Parking Lot	524,997							50,000	574,997
14	City Facilities Plan	149,942							149,942	299,884
15	City Hall Electrical Upgrades			300,000						300,000
16	Corporation Yard Re-Roof		60,000							60,000
17	Corporation Yard Relocation			200,000						200,000
18	Surplus II Buildings (Campus Town Blvd. Removals)		5,071,913	10,025,000						15,096,913
19	PD Parking Lot Upgrades	320,048	150,000							470,048
20	PD Modular			380,000						380,000
21	Fire Station #1 Upgrades			275,000						275,000
22	Fire Station #1 Improvements	317,975	250,000	506,250	562,500	230,000			200,000	2,066,725
23	Fire Station #2 Design and Construction	1,258,995		15,700,000						16,958,995
24	Fire Station Alert System			160,000						160,000
25	Community Center Space Needs Survey			275,000						275,000
26	Broadway Walk of Fame	24,705	25,295	55,120	57,325	59,618	62,003	64,483		348,548
27	Trailer for City Hall Staff	69,826								69,826
28	City Hall Solar Array Expansion			600,000						600,000
29	YFEC Center			200,000						200,000
30	Trailer for Fish Lab		350,000							350,000
31	1583 and 1579 Del Monte Blvd Improvements		125,000							125,000
32	Soper Community Building Refurbishment		30,000							30,000
33	Soper Community ADA Upgrades			20,000	2,200,000				150,000	2,220,000
Subtotals - Government Facilities Projects										
		\$ 2,666,487	\$ 6,092,208	\$ 29,251,370	\$ 3,689,825	\$ 2,369,618	\$ 522,003	\$ 1,204,483	\$ 13,530,000	\$ 59,325,992
PARKS										
34	Cuervo Park Improvements	1,709,794								1,709,794
35	Laguna Grande Park Improvements	971								971
36	Ellis Park	72,618								72,618
37	Lincoln Cunningham Park Improvements	227,613								227,613
38	Phase 1 Trails	269,100	380,000	2,400,000	1,980,000	1,980,000	1,980,000	1,980,000	1,980,000	12,949,100
39	Urban Greening (Blue Zones Marquee Project)			1,665,550						1,665,550
40	Pacchetti Dog Park and Mescal Neil Park	20,000			500,000					520,000
41	Havana Soliz Park Revitalization	-	50,000							50,000
42	Manzanita Stuart Park Improvements			250,000	50,000	1,500,000				1,800,000
43	Parks Master Plan	200,000								200,000
44	Pump Track		25,000	360,000	1,280,000					1,665,000
45	Fremont Center Medians	292,167								292,167
46	Recreation Trails Program	-								-
47	San Pablo Ave. Bridge	11,274	750,000	2,070,000						2,831,274
48	Fernando Park Improvements	170,000								170,000
49	Wheeler St. Tennis Courts			350,000						350,000
50	Highland Otis Park	37,743	30,000							67,743
51	Recreation Facilities east of General Jim Moore		-						300,000	300,000
Subtotals - Parks Projects										
		\$ 3,011,279	\$ 1,235,000	\$ 8,295,550	\$ 3,810,000	\$ 3,480,000	\$ 1,980,000	\$ 1,980,000	\$ 2,280,000	\$ 26,071,829

[illegible]

[illegible]

CAPITAL IMPROVEMENT PROGRAM –FISCAL YEAR 2023-24 PROJECT DESCRIPTIONS:

The following pages contain project descriptive sheets and scoring worksheets for each of the projects selected for appropriation in fiscal year 2023-24:

DRAFT

City of Seaside
CIP Line Item #9 - Patullo Swim Center

Project Location:**Description:**

The initial project will replace the entrance existing vinyl flooring of the lobby and locker rooms with a more moisture tolerant vinyl flooring, and replace the roof Patullo Swim Center.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Maintenance
Project Type:	Government Buildings
Annual Operating Impact:	None
Project Manager:	Dave Fortune

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.30 Patullo Swim Center

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 30,000	\$ 150,000					
Contingencies							
Staff Time (Min. 15%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 30,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund							
Grant							
Fund 256 (Swimming Pool Fund)	\$ 30,000	150000					
Total Funding	\$ 30,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #9 - Patullo Swim Center

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							42

City of Seaside

CIP Line Item #16 - Corporation Yard Building Reroof**Project Location:****Description:**

This project will replace the roof of the corporation yard building.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Bidding
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	none
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:**FUTURE FINANCIAL REQUIREMENTS**

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (1%)							
Construction Services	\$ 60,000						
Contingencies							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 60,000		\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 60,000						
Grant							
Bond							
Total Funding	\$ 60,000		\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #16 - Corporation Yard Building Reroof

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							29

City of Seaside

CIP Line Item #18 - Surplus II Campus Town Building Removal

Project Location:



Description:

This project will remove the former visitor's center, Burger King, and chapel, and 8 hammerhead buildings at the Former Fort Ord of Seaside in support of the Campus Town Development

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Bidding
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Campus Town, City Beautification, Build More Affordable Housing, and Recreational Opportunities

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 4,057,530	\$ 8,354,167					
Contingencies (15%)	\$ 760,787	\$ 1,253,125					
Staff Time (Min. 5%)	\$ 253,596	\$ 417,708					
Contract Administration							
Other							
Total Estimated Project Cost	\$ 5,071,913	\$ 10,025,000	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund							
Land Sale Proceeds		\$ 10,025,000					
Bond (FORA Fund 329)	\$ 5,071,913						
Total Funding	\$ 5,071,913	\$ 10,025,000	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #18 - Surplus II Campus Town Building Removal

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	3	15
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	3	12
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							95

City of Seaside

CIP Line Item #19 - Police Department Parking Lot Upgrades

Project Location:



Description:

This project will: rehabilitate the asphalt of the Police Department parking lot; relocate the kennels; relocate the antenna; install lighting; install a security fence around the lot; pave the upper dirt lot; and construct stormwater improvements.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Pre-Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	Lighting
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
Advance Key Capital Projects - 16.18 PD Parking Lot

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 127,500						
Contingencies (10%)	\$ 15,000						
Staff Time (Min. 5%)	\$ 7,500						
Contract Administration							
Other							
Total Estimated Project Cost	\$ 150,000		\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 150,000						
Grant							
Total Funding	\$ 150,000		\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #19 - Police Department Parking Lot Upgrades

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							55

City of Seaside
CIP Line Item #22 - Fire Station #1 Improvements

Project Location:**Description:**

The current year improvements are the kitchen remodel and bathroom and automatic gate in the front and rear of the station. Future year projects include painting the administrative office; installing landscaping; constructing a retaining wall; and rehabilitating the parking lot.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	None
Project Manager:	Patrick Grogran

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.31 Fire Station No. 1 - Kitchen and Gate

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (15%)	\$ 37,500	\$ 56,250	\$ 62,500				
Construction Services	\$ 162,500	\$ 375,000	\$ 416,666	\$ 191,666			
Contingencies (10%)	\$ 25,000	\$ 37,500	\$ 41,667	\$ 19,167			
Staff Time (Min. 10%)	\$ 25,000	\$ 37,500	\$ 41,667	\$ 19,167			
Contract Administration							
Other							
Total Estimated Project Cost	\$ 250,000	\$ 506,250	\$ 562,500	\$ 230,000	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 250,000	\$ 506,250	\$ 562,500	\$ 230,000			\$ 200,000
Grant							
Total Funding	\$ 250,000	\$ 506,250	\$ 562,500	\$ 230,000	\$ -	\$ -	\$ 200,000

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #22 - Fire Station #1 Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	3	15
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							39

City of Seaside
CIP Line Item #26 - Broadway Walk of Fame

Project Location:**Description:**

This project will install Walk of Fame Stars in the sidewalk of West Broadway Avenue to honor selected respected residents of the City

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Construction
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	City Manager
Project Type:	Government Facilities
Annual Operating Impact:	None
Project Manager:	Ashley Collick

PRIOR YEAR

Life to Date Budget	n/a
Life to Date Actual Expenditures	n/a
PY Budget	\$0
PY Actuals	\$0

COUNCIL PRIORITY:

Goal Action CC Priority: enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.20 Broadway Walk of Fame

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 25,295	\$ 55,120	\$ 57,325	\$ 59,618	\$ 62,003	\$ 64,483	
Contingencies							
Staff Time (Min. 15%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 25,295	\$ 55,120	\$ 57,325	\$ 59,618	\$ 62,003	\$ 64,483	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 25,295	\$ 55,120	\$ 57,325	\$ 59,618	\$ 62,003	\$ 64,483	
Grant							
Bond							
Total Funding	\$ 25,295	\$ 55,120	\$ 57,325	\$ 59,618	\$ 62,003	\$ 64,483	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #26 - Broadway Walk of Fame

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	0	0
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	0	0
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	0	0
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1

Total Score = Multiplier x Rating 16

City of Seaside
CIP Line Item #30 - Trailer for Fab Lab



Description:
 This project will purchase and install a new trailer for a "fab lab" (a computer, internet, and other technology lab)

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Bidding
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	none
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (1%)	\$ 3,500						
Construction Services	\$ 330,000						
Contingencies							
Staff Time (Min. 5%)	\$ 16,500						
Contract Administration							
Other							
Total Estimated Project Cost	\$ 350,000		\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 350,000						
Grant							
Bond							
Total Funding	\$ 350,000		\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #30 - Trailer for City Hall Staff

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	0	0
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	0	0
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							12

City of Seaside
CIP Line Item #31 - 1583/ 1579 Del Monte Boulevard



Description:
 This project will make ADA improvements and interior upgrades to the buildings at 1583/ 1579 Del Monte Boulevard to create offices.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Bidding
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	none
Project Manager:	Dave Fortune

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (1%)							
Construction Services	\$ 119,000						
Contingencies							
Staff Time (Min. 5%)	\$ 6,000						
Contract Administration							
Other							
Total Estimated Project Cost	\$ 125,000		\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 125,000						
Grant							
Bond							
Total Funding	\$ 125,000		\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #31 - 1583/ 1579 Del Monte Boulevard

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1

Total Score = Multiplier x Rating 37

City of Seaside

CIP Line Item # 32 - Soper Community Building Refurbishment

Project Location:



Description:

This project will replace the flooring in the Soper Community Building.

CIP FACTS:

New or Continuing: New
Current Project Status: Not started
Percent of Project Budget Spent
Percent Life to Date Spent
Managing Dept./ Division: PW/ Maintenance
Project Type: Government Facilities
Annual Operating Impact: None
Project Manager: Dave Fortune

PRIOR YEAR

Life to Date Budget
 Life to Date Actual Expenditures
 PY Budget
 PY Actuals

COUNCIL PRIORITY:

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 30,000	\$ 20,000					\$ 150,000
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 30,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 30,000	\$ 20,000					150,000
Grant							
Total Funding	\$ 30,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 32 - Soper Community Building Refurbishment

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	0	0
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	0	0
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	0	0
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							12

City of Seaside
CIP Line Item #38 - Phase 1 Trails

**Description:**

This project will design and construct a trail connecting Manzanita Stuart Park, Lincoln Cunningham Park, and Havana Soliz Park. The project will also design and construct park improvements within Lincoln Cunningham and Havana Soliz Parks.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	Recreation
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.11 Phase 1 Trails

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)	\$ 50,000						
Architectural							
Right of Way Acquisition							
Design	\$ 330,000						
Construction Services		\$ 2,200,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000
Contingencies (10%)		\$ 200,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 380,000	\$ 2,400,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 380,000	\$ 2,400,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000
Grant (Blue Zones)							
Total Funding	\$ 380,000	\$ 2,400,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #38 -Phase 1 Trails

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	2	10
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							71

City of Seaside
CIP Line Item #41 - Havana Solis Park



Description:
 This project will revitalize Havana Solis Park. It will include installing new barbecues and a water tank to be able to water/irrigate the lawn or plants.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Maintenance
Project Type:	Park
Annual Operating Impact:	Landscaping and Irrigation
Project Manager:	Dave Fortune

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.13 Havana Solis Park Revitalization

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 50,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 50,000						
Grant							
Total Funding	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #41 - Havana Solis Park

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1

Total Score = Multiplier x Rating 25

City of Seaside
CIP Line Item #44 - Pump Track



Description:
 This project will construct a pump track and install benches at park with the space for it, such as Laguna Grande Park. Park selection and outreach would be the first step.

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

* Was accidentally removed from the strategic plan

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)		\$ 57,600					
Architectural							
Right of Way Acquisition							
Design	\$ 25,000	\$ 280,000	\$ 1,113,044				
Construction Services			\$ 111,304				
Contingencies (10%)			\$ 55,652				
Staff Time (Min. 5%)		\$ 22,400					
Contract Administration							
Other							
Total Estimated Project Cost	\$ 25,000	\$ 360,000	\$ 1,280,000	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 25,000	\$ 360,000	\$ 1,280,000				
Grant							
Total Funding	\$ 25,000	\$ 360,000	\$ 1,280,000	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #44 - Pump Track

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							31

City of Seaside
CIP Line Item #47 - San Pablo Bridge



Description:
 This project will demolish and reconstruct the bridge over San Pablo Avenue that connects the Manzanita Stuart Park and Lincoln Cunningham Park.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	Public Works
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.21 San Pablo Bridge

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)	\$ 50,000						
Architectural							
Right of Way Acquisition							
Design	\$ 500,000						
Construction Services	\$ 175,000	\$ 1,800,000					
Contingencies (10%)		\$ 180,000					
Staff Time (Min. 5%)	\$ 25,000	\$ 90,000					
Contract Administration							
Other							
Total Estimated Project Cost	\$ 750,000	\$ 2,070,000	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 750,000	\$ 2,070,000	\$ -	\$ -	\$ -	\$ -	
Grant (Blue Zones)							
Total Funding	\$ 750,000	\$ 2,070,000	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #47 -San Pablo Bridge

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	2	10
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							76

City of Seaside
CIP Line Item #50 - Highland Otis Park

Project Location:



Description:

This project will grade and prepare the area, and install already purchased spiral slide and monkey bars in the lower portion of Highland Otis Park where the old swing set was removed.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	Public Works
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.16 Highland Otis Park

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 30,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Grant (Blue Zones)							
Total Funding	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #50 -Highland Otis Park

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	2	8
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							37

City of Seaside
CIP Line Item #62 - 90" Storm Drain Outfall Repair

Project Location:**Description:**

This project will install a new duckbill valve at the 90" storm drain outfall to the ocean

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Stormwater
Annual Operating Impact:	None
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.32 - 90 inch Storm Drain Outfall Repair

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 28,846						
Construction Services	\$ 192,308						
Contingencies (10%)	\$ 19,231						
Staff Time (Min. 5%)	\$ 9,615						
Contract Administration							
Other							
Total Estimated Project Cost	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 250,000						
Grant (IRWMP)							
Total Funding	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #62 - 90" Storm Drain Outfall Repair

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							53

City of Seaside
CIP Line Item #78 - CMP Replacement Program



Description:
 Project is design and construct repairs for corrugated metal pipe storm drain pipe in an effort to prevent other destruction.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Stormwater
Annual Operating Impact:	none
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Effective, Accessible Governance, 19.00
 Goal: Preserve Existing Storm Drain System

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 75,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Construction Services	\$ 225,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 300,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 300,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	
Grant							
Total Funding	\$ 300,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item # 78 - CMP Replacement Program

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3

Total Score = Multiplier x Rating

59

City of Seaside
CIP Line Item #82 - Bike Safe Grate Upgrades

Project Location:**Description:**

This project will replace drainage inlet grates which are not safe for bicycles to ride over.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.36 Bike Safe Grates

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 100,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 100,000						
Grant							
Total Funding	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #82 - Bike Safe Grate Upgrades

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							69

City of Seaside
CIP Line Item #83 - Traffic Calming Project



Description:
 Ord Terrace Elementary School Crossing Improvements, Hilby Avenue Traffic Calming, and San Pablo Avenue Traffic Calming Projects will be designed and constructed under this project.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	In Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.22 Ord Terrace Elementary School Safety Improvements

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 70,000						
Construction Services	\$ 513,000						
Contingencies (10%)	\$ 57,000						
Staff Time (Min. 2%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 640,000		\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
SB1	\$ 100,000						
Measure X	\$ 540,000						
General Fund							
Grant (ATP)							
TAMC RSTP							
Total Funding	\$ 640,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #83 -Traffic Calming Project

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	3	12
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							64

City of Seaside

CIP Line Item #85 - Coe and GJM Blvd Intersection Improvements

Description:
This project will prepare intersection analysis and construct evaluated improvements such as a roundabout at General Jim Moore and Coe.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:**FUTURE FINANCIAL REQUIREMENTS**

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 860,000						
Construction Services			\$ 6,600,000				
Contingencies (10%)			\$ 750,000				
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 860,000	\$ -	\$ 7,350,000	\$ -	\$ -	\$ -	\$ -
Funding Source							
RSTP Competitive	\$ 836,172		\$ 7,350,000				
Measure X							
General Fund							
Grant							
RSTP Fair Share (past yr allocation)	\$ 23,828						
Total Funding	\$ 860,000	\$ -	\$ 7,350,000	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #85 - Coe and GJM Blvd Intersection Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							40

City of Seaside
CIP Line Item # 87 - Street Sign Upgrades

Project Location:**Description:**

This project will replace regulatory signs to include stop signs, 2 hour parking signs, among other signs.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Maintenance
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Dave Fortune

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

* Was accidentally removed from the strategic plan

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 27-28	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 100,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 100,000						
Grant							
Total Funding	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item # 87 - Street Sign Upgrades

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							58

City of Seaside

CIP Line Item # 89- FY 2022/23 (Phase 5) Pavement Rehabilitation Improvements

**Description:**

This project will rehabilitate the pavement of several streets as determined by the latest Pavement Management Program, recommendation of the City Engineer, and City Council approval.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
Advance Key Capital Projects - 16.24 FY 2022/23 Pavement Rehabilitation Improvements

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 2,020,734	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 2,020,734	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ -
Funding Source							
General Fund (25% Mid Yr Surplus)	\$ 613,734						
General Fund (MOE)	\$ 342,000						
Measure X	\$ 365,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	
SB1	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	
RSTP Fair Share							
Measure X Bond							
Total Funding	\$ 2,020,734	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ 1,050,000	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item # 89 - Pavement Rehabilitation Phase 5

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	2	10
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	3	12
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							70

City of Seaside
CIP Line Item # 90 - Street Striping

Project Location:**Description:**

This project is to restripe at:

- o Lightfighter Drive from General Jim Moore Boulevard to Highway 1.
- o Coe Avenue from General Jim Moore Boulevard to Monterey Road.
- o Seaside Highlands Development.
- o Normandy Road from General Jim Moore Boulevard to Parker Flats Cur Off Road.
- o Parker Flats Cut Off Road from Normandy Road to Carentan Road.
- o Auto Mall Parkway, and
- o other areas.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.08 FY 2021/22 Street Rehabilitation - was to include the Former Fort Ord area and northern Seaside striping

FUTURE FINANCIAL REQUIREMENTS

	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 175,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

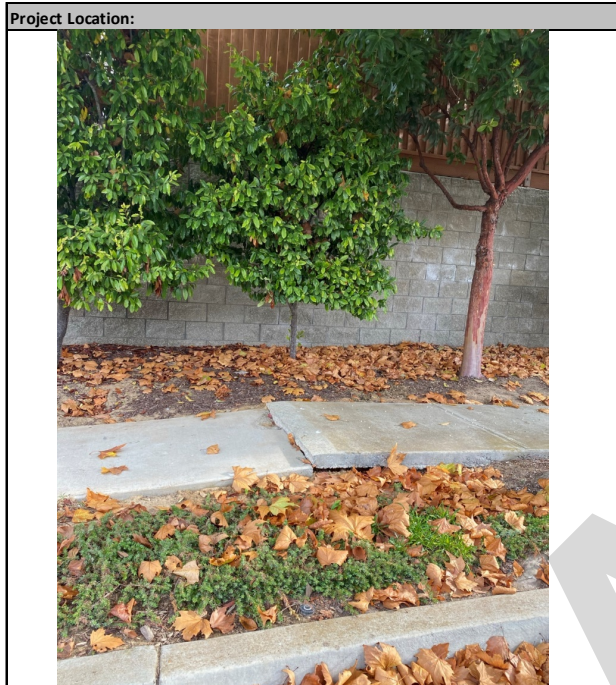
Gax Tax							
Measure X							
General Fund							
Grant							
RSTP Fair Share	\$ 175,000						
Total Funding	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 90 - Street Striping

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							59

City of Seaside
CIP Line Item #92 - Sidewalk Improvements



Description:
 This project will make sidewalk repairs for uplifts greater than or equal to 2" which cannot be shaved. The locations of repair will be at a location of City responsibility.

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	TBD

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 4.00
 Continue Sidewalk Improvement Program - 4.02 Design and repair
 City owned facilities

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000		
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	150000		
Grant							
Total Funding	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #92 - Sidewalk Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							79

City of Seaside

CIP Line Item #93 -Pavement Management Program

Project Location:



Description:

The Pavement Management Program Report will be updated to reflected to include recent paving performed. The report will need to be updated every two years.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Bidding
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 1.00 Preseve
Existing Pavement Condition - 1.03, 1.04

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 10,000	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ 75,000	
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 10,000	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ 75,000	\$ -
Funding Source							
General Fund							
Measure X	\$ 10,000	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ 75,000	\$ -
SB1							
RSTP Fair Share							
Measure X Bond							
Total Funding	\$ 10,000	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ 75,000	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #93 -Pavement Management Program

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	2	12
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	2	8
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							73

City of Seaside
CIP Line Item #95 - CIP - Traffic Calming

Project Location:

Change this picture



Description:

On-call transportation engineering contract for striping, traffic control, and traffic calming request reviews. City does not have a traffic engineer on staff.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	In Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.22 Ord Terrace Elementary School Safety Improvements

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 80,000						
Construction Services							
Contingencies (10%)							
Staff Time (Min. 2%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 80,000		\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

SB1							
Measure X							
General Fund	\$ 80,000						
Grant (ATP)							
TAMC RSTP							
Total Funding	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #95 -CIP- Traffic Calming

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							45

City of Seaside
CIP Line Item #100- MCWD Intertie

Project Location:**Description:**

This project will design and construct a new well for the Seaside Municipal Water. This will allow Seaside Muni Well No. 4 to serve as a backup well.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Design and Pre-CEQA
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Water
Annual Operating Impact:	\$0
Project Manager:	TBD

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:**FUTURE FINANCIAL REQUIREMENTS**

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 75,000						
Construction Services	\$ 250,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund							
Grant							
Water Enterprise (Fund 401)	\$ 325,000						
Total Funding	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #100 - MCWD Intertie

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	0	0
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	0	0
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							26

City of Seaside
CIP Line Item #101- Minor Misc. Well Upgrades

Project Location:**Description:**

Level sensor at Well No.3, and other small in-house items

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Design and Pre-CEQA
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Water
Annual Operating Impact:	\$150,000
Project Manager:	TBD

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:**FUTURE FINANCIAL REQUIREMENTS**

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 55,000						
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund							
Grant							
Water Enterprise (Fund 401)	\$ 55,000						
Total Funding	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #101 - Minor Misc. Well Upgrades

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							26

City of Seaside
CIP Line Item # 110 - Sewer Main Replacement



Description:
 This project will repair in an emergency a failed section of sewer main.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Sanitary Sewer
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

BOARD PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.38 Sewermain Replacement

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 24,000	\$ 4,545	\$ 4,545	\$ 4,545			\$ 24,000
Construction Services	\$ 190,000	\$ 45,455	\$ 45,455	\$ 45,455			\$ 240,000
Contingencies (10%)							\$ 24,000
Staff Time (Min. 5%)	\$ 6,000						\$ 12,000
Contract Administration							
Other							
Total Estimated Project Cost	\$ 220,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 300,000

Funding Source

Gax Tax							
Measure X							
General Fund							
Grant							
SCSD Capital (Fund 953)	\$ 220,000	\$ 50,000	\$ 50,000	\$ 50,000			\$ 300,000
Total Funding	\$ 220,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 300,000

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item # 110 - Sewer Main Replacement

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Board priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							48

City of Seaside
CIP Line Item # 117 - Sewer Master Plan

Project Location:



Description:

This project will develop a new sewer master plan for the City. The plan will prioritize sewer improvement projects for the next several years based on the condition and capacity of the existing sewer mains. This will include videoing any sewer mains which have not been CCTV'd in the last 5 years. The plan will also assist in the determining a rate study and increase.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Sanitary Sewer
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

BOARD PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 9.00
 Create Sustainable Funding Source for Seaside County Sanitation District- 9.01, 9.02 - New Sewer Master Plan and New Sewer Rate Study

FUTURE FINANCIAL REQUIREMENTS							
	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 476,191						
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)	\$ 23,809						
Contract Administration							
Other							
Total Estimated Project Cost	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund							
Grant							
SCSD Capital (Fund 953)	\$ 500,000						
Total Funding	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 117 - Sewer Master Plan

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	2	12
3 Board priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							60

City of Seaside
CIP Line Item # 118 - Sewer Lateral Program

Project Location:



Description:
 This project will develop a sewer lateral policy and ordinance

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Sanitary Sewer
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

BOARD PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 12:00
 Establish Private Sewer Lateral Repair Program/ Policy 12.01, 12.02, 12.03, & 12.04 - Approve a consultant contract, prepare sewer lateral policy and code updates, board approval of updates, and outreach and implementation.

FUTURE FINANCIAL REQUIREMENTS

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 50,000						
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund							
Grant							
SCSD Capital (Fund 953)	\$ 50,000						
Total Funding	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 118 - Sewer Master Plan

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Board priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							49



FEE SCHEDULE

CITY OF SEASIDE

Adopted MASTER FEE SCHEDULE EFFECTIVE 7/1/2023

CREDIT CARDS NOT ACCEPTED FOR DEVELOPER DEPOSITS OR TRANSIENT OCCUPANCY TAX

FEE SCHEDULE	Schedule #
Schedule of Finance/City Clerk Division Fees	2
Schedule of Building Division Fees	3-12
Schedule of Community, Housing, & Economic Development Division Fees	13-17
Schedule of Engineering Division Fees	18-21
Schedule of Water Division Rates & Fees	22-25
Schedule of Recreation Division Fees	26-29
Schedule of Fire Department Fees	30-36
Schedule of Police Department Fees	37-40
Schedule of Police Department - Animal Control Fees	41

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FINANCE & CITY CLERK FEES

	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
FINANCE		
Short Term Rental Application Fee	\$ 250	\$ 250
Late Short Term Rental Application Renewal Fee	\$ 250	\$ 250
Business License Application Fee	\$ 16	\$ 17
Business License Schedule of License Fees	Municipal Code 5.04.20 - 5.04.10	Municipal Code 5.04.20 - 5.04.10
Mailing List (per page)	\$0.25 + cost of labels	\$0.25 + cost of labels
City Budget-Paper	\$ 82	\$ 82
Bingo Permit	\$ 64	\$ 66
Delinquent Invoice-1st Notice	\$ 6	\$ 6
Delinquent Invoice-2nd Notice	\$ 12	\$ 12
Returned Check-1st	\$ 34	\$ 35
Returned Check-2nd	\$ 39	\$ 40
CITY CLERK		
Public Record Copies - standard 8.5" x 11", black and white	0.25	0.25
Public Record Copies - Color or non-standard sizes	cost of duplication	cost of duplication
Mailing copy of requested document or CD	Cost of duplication plus postage	Cost of duplication plus postage
City Council Agenda mailing subscription (annual)	\$ 55	\$ 55
City Council Agenda Packet (per packet)	\$0.10 per page	\$0.25 per page
Records on Thumb Drives	\$ 15	\$ 15
Notary Fee (State Code) per signature	\$ 15	\$ 15

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
BUILDING DIVISION FEES			
ADMINISTRATIVE CITATIONS			
First Offense		\$ 340	\$ 352
Repeated Violations		\$ 678	\$ 702
Work with out a Permit-Investigative Fee		Equal to Permit Fee- not to exceed \$500	Equal to Permit Fee- not to exceed \$500
Notice of Violation Recordation Fee		\$ 325	\$ 337
Notice of Violation Expungement Fee		\$ 325	\$ 337
New Address/Address Change		\$ 147	\$ 152
AB717 Training Fee		Cost	Cost
Certified Access Specialist (CASP) Plan Review Fee		Cost	Cost
SHORT TERM RENTAL FEES			
Inspection Fee	each	\$ 300	\$ 311
MINOR COMMERCIAL AND RESIDENTIAL IMPROVEMENT PROJECTS			
Application for Unreasonable Hardship Exceptions to Disabled Access Requirements (2 hour minimum)	per hour	\$ 1,293	\$ 1,340
Application Request for Substitution of Alternate Materials or Method (2 hour Minimum)	per hour	\$ 1,293	\$ 1,340
Board of Appeal Hearing Fee	each	Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Building-like Structures - Misc. Structures (ie, tanks, towers, silos, storage racks, etc.)	each	Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Canopy / Awning	per project	\$ 1,293	\$ 1,340
Cellular Tower / Antenna			
Attached	each	\$ 3,877	\$ 4,017
Detached	each	\$ 3,877	\$ 4,017
Equipment Shelter	each	\$ 1,938	\$ 2,008
Certification of Record	each	\$ 1,293	\$ 1,340
Commercial Accessibility Upgrade	each	\$ 1,293	\$ 1,340
Commercial Coach Installation	each	\$ 1,293	\$ 1,340
Deck or Patio (Covered) - Install/Replace/Repair		Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Non-engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Deck or Patio (Uncovered) - Install/Replace/Repair		Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Non-engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Deferred Submittal	per project		
Demolition	per project	\$ 306	\$ 317
Dry rot/Termite Repair	per project	\$ 306	\$ 317
Fence or Non-Engineered Wall	per project	\$ 306	\$ 317
Fireplace Retrofit / Chimney Repair	per project	\$ -	\$ -
Flag, Light, or Sign Pole - Install / Replace	per project	\$ 1,293	\$ 1,340
Foundation Repair / Replace (includes piles, piers, or foundation-only systems under existing or partial construction)	per project	\$ 2,584	\$ 2,677
Greenhouse or Solarium		\$ -	\$ -

Fee Schedule 3

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
< 200 sq ft	per project	\$ 1,293	\$ 1,340
200 - 1,000 sq ft	per project	\$ 2,584	\$ 2,677
> 1,000 sq ft	per project	\$ 3,232	\$ 3,348
Minor Repairs (for items otherwise not listed, for the purpose of reconstruction, renewal, or maintenance of any part of an existing structure - requiring not more than two inspections) (Includes Mechanical equipment with structural modifications)	per project	\$ 306	\$ 317
Outsourced Plan Review Processing Fee	per hour	\$ 645	\$ 668
Partition	per project	\$ 306	\$ 317
Pools and Spas - Commercial		\$ -	\$ -
Pool & Spa Combo	per project	\$ 2,584	\$ 2,677
Pool - New Install	per project	\$ 2,584	\$ 2,677
Pool - Remodel	per project	\$ 1,293	\$ 1,340
Spa - New Install	per project	\$ 1,293	\$ 1,340
Pools and Spas - Residential - Above Ground		\$ 203	\$ 210
Registration of Abandoned Property		\$ 66	\$ 68
Re-Plastering, or Wet Sand Blasting		\$ -	\$ -
< 20 sq ft	per project	\$ 968	\$ 1,003
20 - 200 sq ft	per project	\$ 968	\$ 1,003
> 200 sq ft	per project	\$ 968	\$ 1,003
Re-Roof: \$157 for 1st 10 Squares. Add \$75 for each additional Squares		\$ 203	\$ 210
Retaining Wall		\$ -	\$ -
Engineered	per project	\$ 407	\$ 422
Non-Engineered	per project	\$ 306	\$ 317
Seismic Retrofit		\$ -	\$ -
< 5,000 Sq Ft	per project	\$ 2,905	\$ 3,010
> 5,000 Sq Ft.	per project	\$ 4,198	\$ 4,349
Stair Repair / Replace	per project	\$ 306	\$ 317
Siding / Stucco	per project	\$ 306	\$ 317
Sign		\$ -	\$ -
Non-Illuminated	per project	\$ 203	\$ 210
Illuminated	per project	\$ 203	\$ 210
Monument	per project	\$ 1,293	\$ 1,340
Solar / PV System -		\$ -	\$ -
Residential Permit and Inspection-\$500 plus \$15 per kilowatt for each above 15kw	per project	Variable	Variable
Non-Residential and commercial-\$1,000 plus \$7 per kilowatt for each kilowatt between 51kw and 250 kw, plus \$5 for every kilowatt above 250 kw	per project	Variable	Variable
Substandard Structure Inspection (includes code enforcement report)	per project	\$ 1,293	\$ 1,340
Certificate of Occupancy		\$ 223	\$ 231
Temporary Certificate of Occupancy	per project	\$223 + deposit	\$231 + deposit
Trailer Coach Tiedown Inspection	per project	\$ 1,293	\$ 1,340
Garage Door Replacement		\$ 203	\$ 210
Window / Door - Non-Structural		\$ -	\$ -
First 10 windows / doors	per project	\$ 306	\$ 317
each add'l 10 windows/doors	per project	\$ 102	\$ 106
Window / Door - Structural		\$ -	\$ -
First 10 windows / doors	per project	\$ 407	\$ 422
each add'l 10 windows/doors	per project	\$ 136	\$ 141
Additional Plan Check required in excess of standard	per hour	\$307/Hour Minimum	\$318/Hour Minimum
Additional Inspection required in excess of standard / Reinspection	per hour	\$307/Hour Minimum	\$318/Hour Minimum
Plan Check outside of normal business hours or applicant requested fast-tracking (3 hour minimum)	per hour	\$ 1,938	\$ 2,008
Plan Check outside of normal business hours or applicant requested fast-tracking (4 hour minimum)	per hour	\$ 2,584	\$ 2,677

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
MECHANICAL, PLUMBING, AND ELECTRICAL PERMITS (Not associated with an existing building permit)			
Plan Review	per hour	\$ 645	\$ 668
Other Mechanical, Plumbing, or Electrical Inspections not otherwise listed below	per hour	\$ 306	\$ 317
Mechanical Permit Fees		\$ -	\$ -
Install/Relocate each forced air or gravity-type furnace or burner (including attached ducts and vents)		\$ 407	\$ 422
Repair/alteration/addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by code.		\$34/each w/ \$408 Minimum	\$35/each w/ \$423 Minimum
Install, relocate each boiler or compressor, up to and including 3 HP, or each absorption system up to and including 100,000 Btu/hr		\$ 542	\$ 562
Each air-handling unit, including attached ducts. (Note: this fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere)		\$ 542	\$ 562
Each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit.		\$ 1,615	\$ 1,673
Residential - installation of each hood which is served by mechanical exhaust, including the ducts for such hood		\$ 306	\$ 317
Commercial - installation of each hood which is served by mechanical exhaust, including the ducts for such hood		\$ 3,552	\$ 3,680
Each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in the code		\$ 306	\$ 317
Plumbing and Gas Permit Fees			
Each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping, and backflow protection therefore)		\$34/each w/ \$408 Minimum	\$35/each w/ \$423 Minimum
Each building sewer		\$ 306	\$ 317
Each water heater and/or vent		\$ 203	\$ 210
Installation, alteration, or repair of wall heater		\$ 203	\$ 210
Each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps		\$ 1,938	\$ 2,008
Installation, alteration, or repair of water piping and/or water treating equipment		\$307 - For single line	\$318 - For single line
Installation, alteration, or repair of gas piping and/or gas treating equipment		\$307 - For single line	\$318 - For single line
Repair or alteration of drainage or vent piping		\$307 - For single line	\$318 - For single line
		\$407 - For multiple lines	\$422 - For multiple lines
Each lawn sprinkler system on any one meter, including backflow protection devices		\$ 306	\$ 317
Backflow devices not included in other fee services (e.g., building sewer) each unit		\$ 306	\$ 317
Gas test		\$ 203	\$ 210
Sewer lateral test		\$ 306	\$ 317
Electrical Permit Fees			
Temporary Power Service			
Temporary service power pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances		\$307 - If not incl. w/ new permit	\$318 - If not incl. w/ new permit
Temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, etc.		\$ 306	\$ 317
15 or 20 amp - each 10 circuits		\$ 306	\$ 317
25 to 40 amp circuits		\$ 968	\$ 1,003
50 to 175 amp circuits		\$ 968	\$ 1,003

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
Receptacle, Switch and Lighting Outlets			
Receptacle, switch and lighting outlets at which current is used or controlled, except services, feeders and meters			
Each 10 (or portion thereof)		\$ 306	\$ 317
Residential Appliances			
Fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter mounted cooking tops, electric ranges, self-contained room console or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances not exceeding one horsepower (HP) in rating.		\$13.00 each w/ \$187 Minimum	\$14.00 each w/ \$194 Minimum
Non-residential Appliances			
Residential appliances and self-contained factory-wired nonresidential appliances, including medical and dental devices, food, beverage, and ice cream cabinets; illuminated show cases, drinking fountains, vending machines, laundry machines, or other		\$27.00 each w/ \$297 Minimum	\$28.00 each w/ \$308 Minimum
Power Apparatus			
Motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, as follows: Note: these fees include all switches, circuit break		\$ 306	\$ 317
Busways			
Trolley and plug-in-type busways - each 100 l.f. or fraction thereof (An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.		\$307 for each 100 feet	\$318 for each 100 feet
New Services or Additional Panels			
Services Note: An additional fee may apply (underground) or (overhead) to Power Company for reconnection or upgrade of any service		\$ 306	\$ 317
600 volts or less and not over 200 amperes in rating		\$ 306	\$ 317
600 volts or less and over 200 amperes in rating		\$ 407	\$ 422
600 volts or over 1,000 amperes in rating		\$ 306	\$ 317
Miscellaneous Apparatus, Conduits, and Conductors			
Electrical apparatus, conduits, and conductors for which a permit is required, but for which no fee is set forth. (This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs)		\$ 306	\$ 317
Plan review			
Hourly Rate		25% Original Fee	25% Original Fee
90 Day Plan Review Extension		25% Original Fee	25% Original Fee

CITY OF SEASIDE
BUILDING DEPARTMENT

2023-24 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 5,396.72	\$ 1.20	\$ 3,597.81	\$ 0.80	\$ 2,878.25	\$ 0.64
2,000	per project	\$ 7,194.80	\$ 2.00	\$ 4,796.54	\$ 1.33	\$ 3,837.23	\$ 1.07
5,000	per project	\$ 13,189.25	\$ 1.68	\$ 8,792.83	\$ 1.12	\$ 7,034.27	\$ 0.90
10,000	per project	\$ 21,586.91	\$ 0.96	\$ 14,391.27	\$ 0.64	\$ 11,513.02	\$ 0.51
25,000	per project	\$ 35,976.50	\$ 1.44	\$ 23,984.33	\$ 0.96	\$ 19,187.46	\$ 0.77
Commercial Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
1,000	per project	\$ 7,194.80	\$ 0.90	\$ 4,796.54	\$ 0.60	\$ 3,837.23	\$ 0.48
5,000	per project	\$ 10,793.46	\$ 1.08	\$ 7,195.64	\$ 0.72	\$ 5,756.51	\$ 0.58
10,000	per project	\$ 16,190.39	\$ 0.55	\$ 10,793.59	\$ 0.37	\$ 8,634.88	\$ 0.30
50,000	per project	\$ 38,373.91	\$ 0.38	\$ 25,582.60	\$ 0.26	\$ 20,466.08	\$ 0.20
100,000	per project	\$ 57,560.89	\$ 0.58	\$ 38,373.92	\$ 0.38	\$ 30,699.14	\$ 0.31
Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
100	per project	\$ 299.67	\$ 3.00	\$ 199.78	\$ 2.00	\$ 159.83	\$ 1.60
200	per project	\$ 599.35	\$ 1.50	\$ 399.56	\$ 1.00	\$ 319.65	\$ 0.80
600	per project	\$ 1,198.72	\$ 1.50	\$ 799.15	\$ 1.00	\$ 639.32	\$ 0.80
1,000	per project	\$ 1,798.06	\$ 0.60	\$ 1,198.71	\$ 0.40	\$ 958.97	\$ 0.32
1,500	per project	\$ 2,097.74	\$ 0.60	\$ 1,398.49	\$ 0.40	\$ 1,118.79	\$ 0.32
2,000	per project	\$ 2,397.41	\$ 1.20	\$ 1,598.27	\$ 0.80	\$ 1,278.62	\$ 0.64

CITY OF SEASIDE
BUILDING DEPARTMENT

2023-24 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 5,871.50	\$ 1.68	\$ 3,914.33	\$ 1.12	\$ 3,131.47	\$ 0.89
2,000	per project	\$ 8,386.85	\$ 1.40	\$ 5,591.23	\$ 0.93	\$ 4,472.99	\$ 0.75
5,000	per project	\$ 12,581.45	\$ 1.01	\$ 8,387.64	\$ 0.67	\$ 6,710.11	\$ 0.54
10,000	per project	\$ 17,614.49	\$ 0.91	\$ 11,742.99	\$ 0.61	\$ 9,394.40	\$ 0.49
25,000	per project	\$ 31,313.86	\$ 1.25	\$ 20,875.91	\$ 0.84	\$ 16,700.73	\$ 0.67
Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 3,598.65	\$ 1.20	\$ 2,399.10	\$ 0.80	\$ 1,919.28	\$ 0.64
2,000	per project	\$ 5,396.72	\$ 0.90	\$ 3,597.81	\$ 0.60	\$ 2,878.25	\$ 0.48
5,000	per project	\$ 8,093.82	\$ 0.54	\$ 5,395.88	\$ 0.36	\$ 4,316.71	\$ 0.29
10,000	per project	\$ 10,793.46	\$ 0.48	\$ 7,195.64	\$ 0.32	\$ 5,756.51	\$ 0.26
25,000	per project	\$ 17,988.24	\$ 0.72	\$ 11,992.16	\$ 0.48	\$ 9,593.73	\$ 0.38
One and Two Family Dwellings - Model Home or Custom Plan Review - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere)							
Square Footage:							
1,000	per project	\$ 9,894.41	\$ 1.80	\$ 6,596.27	\$ 1.20	\$ 5,277.02	\$ 0.96
2,500	per project	\$ 12,591.52	\$ 3.00	\$ 8,394.35	\$ 2.00	\$ 6,715.48	\$ 1.60
4,000	per project	\$ 17,089.22	\$ 4.65	\$ 11,392.81	\$ 3.10	\$ 9,114.25	\$ 2.48
6,000	per project	\$ 26,381.76	\$ 3.00	\$ 17,587.84	\$ 2.00	\$ 14,070.27	\$ 1.60
8,000	per project	\$ 32,377.85	\$ 4.05	\$ 21,585.23	\$ 2.70	\$ 17,268.18	\$ 2.16

CITY OF SEASIDE

BUILDING DEPARTMENT

2023-24 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Residential Repeat / Subsequent Lot Plan Check	per project	\$ 479.49	N/A	\$ 479.49	N/A	\$ 479.49	N/A
One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
1,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2,500	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
200	per project	\$ 1,498.39	\$ 1.50	\$ 998.93	\$ 1.00	\$ 799.14	\$ 0.80
600	per project	\$ 2,097.74	\$ 1.52	\$ 1,398.49	\$ 1.01	\$ 1,118.79	\$ 0.81
1,000	per project	\$ 2,704.65	\$ 1.19	\$ 1,803.10	\$ 0.79	\$ 1,442.48	\$ 0.63
1,500	per project	\$ 3,298.98	\$ 1.20	\$ 2,199.32	\$ 0.80	\$ 1,759.46	\$ 0.64
2,000	per project	\$ 3,898.32	\$ 1.95	\$ 2,598.88	\$ 1.30	\$ 2,079.11	\$ 1.04
Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
200	per project	\$ 1,198.72	\$ 1.50	\$ 799.15	\$ 1.00	\$ 639.32	\$ 0.80
600	per project	\$ 1,798.06	\$ 1.50	\$ 1,198.71	\$ 1.00	\$ 958.97	\$ 0.80
1,000	per project	\$ 2,397.44	\$ 1.20	\$ 1,598.29	\$ 0.80	\$ 1,278.63	\$ 0.64
1,500	per project	\$ 2,996.78	\$ 1.20	\$ 1,997.85	\$ 0.80	\$ 1,598.28	\$ 0.64
2,000	per project	\$ 3,598.65	\$ 1.80	\$ 2,399.10	\$ 1.20	\$ 1,919.28	\$ 0.96

Fee Schedule 9

CITY OF SEASIDE
BUILDING DEPARTMENT

2023-24 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT			1.5		1.25		1
Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
500	per project	\$ 5,755.84	\$ 0.91	\$ 4,796.54	\$ 2.73	\$ 3,837.23	\$ 0.60
2,000	per project	\$ 7,113.71	\$ 2.11	\$ 8,892.14	\$ 2.63	\$ 4,742.47	\$ 1.40
5,000	per project	\$ 13,431.63	\$ 3.07	\$ 16,789.54	\$ 3.84	\$ 8,954.42	\$ 2.05
10,000	per project	\$ 28,781.20	\$ 0.90	\$ 35,976.50	\$ 1.12	\$ 19,187.46	\$ 0.60
25,000	per project	\$ 42,212.81	\$ 1.69	\$ 52,766.02	\$ 2.11	\$ 28,141.87	\$ 1.13
Commercial Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
1,000	per project	\$ 7,194.29	\$ 1.08	\$ 5,995.25	\$ 2.10	\$ 4,796.20	\$ 0.72
5,000	per project	\$ 11,511.67	\$ 1.73	\$ 14,389.58	\$ 2.16	\$ 7,674.45	\$ 1.15
10,000	per project	\$ 20,146.43	\$ 0.70	\$ 25,183.04	\$ 0.87	\$ 13,430.95	\$ 0.46
50,000	per project	\$ 47,968.66	\$ 0.54	\$ 59,960.82	\$ 0.67	\$ 31,979.10	\$ 0.36
100,000	per project	\$ 74,829.89	\$ 0.75	\$ 93,537.36	\$ 0.94	\$ 49,886.59	\$ 0.50
Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
100	per project	\$ 479.50	\$ 4.79	\$ 399.58	\$ 4.00	\$ 319.66	\$ 3.20
200	per project	\$ 958.97	\$ 0.60	\$ 799.15	\$ 1.75	\$ 639.32	\$ 0.40
600	per project	\$ 1,198.71	\$ 0.60	\$ 1,498.39	\$ 0.75	\$ 799.14	\$ 0.40
1,000	per project	\$ 1,438.45	\$ 0.96	\$ 1,798.06	\$ 1.20	\$ 958.97	\$ 0.64
1,500	per project	\$ 1,917.95	\$ 0.96	\$ 2,397.44	\$ 1.20	\$ 1,278.63	\$ 0.64
2,000	per project	\$ 2,397.43	\$ 1.20	\$ 2,996.78	\$ 1.50	\$ 1,598.28	\$ 0.80

CITY OF SEASIDE
BUILDING DEPARTMENT

2023-24 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT			1.5		1.25		1
Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 8,634.76	\$ 2.88	\$ 7,195.64	\$ 6.00	\$ 5,756.51	\$ 1.92
2,000	per project	\$ 12,952.14	\$ 1.44	\$ 16,190.17	\$ 1.80	\$ 8,634.76	\$ 0.96
5,000	per project	\$ 17,269.53	\$ 0.86	\$ 21,586.91	\$ 1.08	\$ 11,513.02	\$ 0.58
10,000	per project	\$ 21,584.88	\$ 0.74	\$ 26,981.10	\$ 0.92	\$ 14,389.92	\$ 0.49
25,000	per project	\$ 32,619.09	\$ 1.30	\$ 40,773.87	\$ 1.63	\$ 21,746.06	\$ 0.87
Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 2,157.69	\$ 1.44	\$ 1,798.07	\$ 2.40	\$ 1,438.46	\$ 0.96
2,000	per project	\$ 4,317.37	\$ 0.96	\$ 5,396.72	\$ 1.20	\$ 2,878.25	\$ 0.64
5,000	per project	\$ 7,194.29	\$ 1.15	\$ 8,992.87	\$ 1.44	\$ 4,796.20	\$ 0.77
10,000	per project	\$ 12,952.14	\$ 0.48	\$ 16,190.17	\$ 0.60	\$ 8,634.76	\$ 0.32
25,000	per project	\$ 20,146.43	\$ 0.81	\$ 25,183.04	\$ 1.01	\$ 13,430.95	\$ 0.54

CITY OF SEASIDE
BUILDING DEPARTMENT

2023-24 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
1,000	per project	\$ 11,511.67	\$ 2.88	\$ 9,593.06	\$ 6.80	\$ 7,674.45	\$ 1.92
2,500	per project	\$ 15,829.06	\$ 3.84	\$ 19,786.32	\$ 4.80	\$ 10,552.71	\$ 2.56
4,000	per project	\$ 21,584.88	\$ 1.80	\$ 26,981.10	\$ 2.25	\$ 14,389.92	\$ 1.20
6,000	per project	\$ 25,183.04	\$ 1.80	\$ 31,478.80	\$ 2.25	\$ 16,788.69	\$ 1.20
8,000	per project	\$ 28,781.20	\$ 3.60	\$ 35,976.50	\$ 4.50	\$ 19,187.46	\$ 2.40
Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
200	per project	\$ 1,438.45	\$ 1.20	\$ 1,198.71	\$ 3.00	\$ 958.97	\$ 0.80
600	per project	\$ 1,917.95	\$ 1.20	\$ 2,397.44	\$ 1.50	\$ 1,278.63	\$ 0.80
1,000	per project	\$ 2,397.43	\$ 0.96	\$ 2,996.78	\$ 1.20	\$ 1,598.28	\$ 0.64
1,500	per project	\$ 2,878.92	\$ 1.92	\$ 3,598.65	\$ 2.40	\$ 1,919.28	\$ 1.28
2,000	per project	\$ 3,837.90	\$ 1.92	\$ 4,797.37	\$ 2.40	\$ 2,558.60	\$ 1.28
Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
200	per project	\$ 1,438.45	\$ 1.20	\$ 1,198.71	\$ 3.00	\$ 958.97	\$ 0.80
600	per project	\$ 1,917.95	\$ 1.20	\$ 2,397.44	\$ 1.50	\$ 1,278.63	\$ 0.80
1,000	per project	\$ 2,397.43	\$ 0.96	\$ 2,996.78	\$ 1.20	\$ 1,598.28	\$ 0.64
1,500	per project	\$ 2,878.92	\$ 1.92	\$ 3,598.65	\$ 2.40	\$ 1,919.28	\$ 1.28
2,000	per project	\$ 3,837.90	\$ 1.92	\$ 4,797.37	\$ 2.40	\$ 2,558.60	\$ 1.28

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
PLANNING DEPARTMENT FEES			
AMENDMENTS			
General Plan Amendment		\$ 8,825	\$ 9,143
Planned Unit Development Amendment (\$2,060 + \$103 per unit/lot ; used 40 unit lot for comparison) Planning PW/Eng		\$ 9,010	\$ 9,334
Zoning Map Amendment		\$ 8,825	\$ 9,143
Zoning Ordinance (text) Amendment		\$ 8,825	\$ 9,143
Local Coastal Plan Amendment		\$ 8,825	\$ 9,143
Use Permit Amendment		\$ 981	\$ 1,016
Minor Use Permit Amendment		\$ 736	\$ 762
Variance Amendment		\$ 981	\$ 1,016
Minor Variance Amendment		\$ 736	\$ 762
Design Review Amendment		\$ 736	\$ 762
Tentative Parcel Map Amendment		\$ 736	\$ 762
Tentative Subdivision (Tract) Map Amendment		\$ 3,999	\$ 4,143
Sphere of Influence Amendment		\$ 1,963	\$ 2,034
Master Sign Program Amendment		\$ 736	\$ 762
Development Agreement Amendment		\$ 12,257	\$ 12,698
Specific Plan Amendment- \$2,000 deposit		Cost	Cost
ANNEXATION			
Application		\$ 12,257	\$ 12,698
APPEALS			
Planning Commission (from ZA,BAR & Staff interpretation) PW/Eng - only if appeal involved Eng. condition, add fee		\$ 981 \$ 186	\$ 1,016 \$ 193
City Council (from Planning Commission) PW/Eng - only if appeal involved Eng. condition, add fee		\$ 714 \$ 186	\$ 740 \$ 193
DESIGN/ARCHITECTURAL REVIEW			
Residential			
One and Two Family - New Construction Planning PW/Eng Fire		\$ 1,200	\$ 1,200
One and Two Family - Addition that adds less than 50% of the structure Planning PW/Eng Fire		\$ 500	\$ 500
Multi-family - New Construction Planning PW/Eng Fire		\$ 1,200	\$ 1,200
Multi-family - Addition that adds less than 50% of the structure Planning PW/Eng		\$ 737	\$ 764

Fee Schedule 13

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
PLANNING DEPARTMENT FEES			
	Fire		
	Commercial		
	New Construction (includes shell only) Planning PW/Eng Fire	\$ 1,500	\$ 1,500
	Addition/Remodel that adds less than 50% of the structure Planning PW/Eng Fire	\$ 1,100	\$ 1,100
	Exterior Façade (ex. Window, awning, exterior color change) - Waived for FY 21-22 Planning Fire	\$ -	\$ -
	Outdoor Dining Area Planning PW/Eng	\$ 500.00	\$ 500.00
DEVELOPMENT AGREEMENTS			
	Application (includes modifications) - Deposit \$25,000 Annual Review/Monitoring	Actual Cost \$ 981	Actual Cost \$ 1,016
ECONOMIC OPPORTUNITY PLAN			
	Unsolicited Proposal Review- Deposit \$500	Actual Cost	Actual Cost
ENVIRONMENTAL REVIEW			
	Environmental Impact Report	\$ 17,159	\$ 17,777
	Initial Study and Negative Declaration/Mitigated Negative Declaration	\$ 5,146	\$ 5,331
	Mitigated Monitoring	\$ 2,943	\$ 3,049
	Environmental Addendum	\$ 5,146	\$ 5,331
FENCING			
	Fence Exceptions	\$ 500	\$ 500
HISTORIC AND CULTURAL RESOURCE PRESERVATION			
	Historic Landmark Designation	\$ 3,679	\$ 3,811
	Certificate of Appropriateness review	\$ 1,963	\$ 2,034
	Certificate of Appropriateness review - demolition	\$ 1,963	\$ 2,034
	Certificate of Appropriateness review - disaster damage		
LIMITED TERM PERMITS			
	Commercial Planning Fire	\$ 250	\$ 250
	Non-Profit Planning Fire	\$ 100	\$ 100
	Filming Permits - Actual cost currently (no deposit) Planning	\$ 932	\$ 966

Fee Schedule 14

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
PLANNING DEPARTMENT FEES			
	Fire		
	Christmas Tree/Pumpkin Lots (Profit)	\$ 932	\$ 966
	Special Events Application	\$ 122	\$ 126
	Neighborhood Block Party	\$ 25	\$ 25
MISCELLANEOUS			
	Home Occupation Permit	\$ 81	\$ 84
	Garage Sale Permit	\$ 21	\$ 22
	Planning - Building Plan Review (incl. plan review and inspection)	\$ 246	\$ 255
	Planning - Re-inspection	\$ 246	\$ 255
	Commercial Outdoor Dining Area Permit Application	\$ 500	\$ 500
	Outdoor Dining Program Annual Rental Fee (per occupied parking space)	\$ 2,000	\$ 2,000
PLANNED UNIT DEVELOPMENT			
	Planned Unit Development	\$ 8,825	\$ 9,143
PRE-APPLICATION REVIEW			
	One and Two Family Residential projects Planning PW/Eng	\$ 706	\$ 731
	Commercial and Multi-family projects (50,000 sq ft or less) Planning PW/Eng	\$ 1,107	\$ 1,147
	Commercial and Multi-family projects (> 50,000 sq ft) Planning PW/Eng	\$ 1,293	\$ 1,340
PRECISE PLAN (SPECIFIC PLAN)			
	Application	\$ 12,257	\$ 12,698
SIGN PERMITS			
	Sign Permit (BAR approval)-fixed signs	\$ 350	\$ 350
	Sign Permit (administrative approval; sign face change)	\$ 119	\$ 123
	Temporary Signs	\$ 119	\$ 123
	Master Sign Program	\$ 750	\$ 750
	Nonconforming Sign - exception request	\$ 1,227	\$ 1,271
SUBDIVISIONS			
	Tentative Parcel Map (up to 4 lots) Planning PW/Eng	\$ 5,889	\$ 6,101
	Tentative Subdivision (Tract) Map (4 or more lots) Planning PW/Eng	\$ 8,714	\$ 9,028
	Lot Line Adjustment	\$ 1,724	\$ 1,786

Fee Schedule 15

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
PLANNING DEPARTMENT FEES			
	Planning PW/Eng		
	Lot Merger Planning PW/Eng	\$ 1,233	\$ 1,277
TIME EXTENSION REVIEW			
	Administrative	\$ 981	\$ 1,016
	Planning Commission	\$ 981	\$ 1,016
	Board of Architectural Review (BAR)	\$ 981	\$ 1,016
USE PERMIT			
Residential			
	One and Two Family Residential Planning PW/Eng	\$ 800	\$ 800
	Multi-family Residential Planning PW/Eng	\$ 1,000	\$ 1,000
Commercial			
	Commercial (< 5K sq ft) Planning PW/Eng Fire	\$ 1,000	\$ 1,000
	Commercial (5K sq ft or greater) Planning PW/Eng Fire	\$ 1,500	\$ 1,500
Other			
	Minor Use Planning PW/Eng	\$ 700	\$ 700
	Day Care (Large Family child or adult day care home 7-14 capacity, as defined in the CA Code of Regulations); (* includes 2 inspections) Planning Fire	\$ 513	\$ 513
VARIANCE			
<i>Definition of a Minor Variance: a maximum reduction of up to 10% of: a. Distance between structures, b. Parcel dimension (not area), c. Setbacks, d. Structure height, e. On-site parking, loading and landscaping</i>			
Residential			
	One and Two Family Residential Planning PW/Eng	\$ 3,034	\$ 3,143
	Minor One and Two Family Residential (<i>see above for definition of minor & examples</i>) Planning PW/Eng	\$ 3,034	\$ 3,143

Fee Schedule 16

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
PLANNING DEPARTMENT FEES			
Multi-family Residential Planning PW/Eng		\$ 4,505	\$ 4,667
Minor Multi-family Residential (<i>see above for definition of minor & examples</i>) Planning PW/Eng		\$ 3,034	\$ 3,143
Commercial Commercial Planning PW/Eng		\$ 3,149	\$ 3,262
Minor Commercial (<i>see above for definition of minor & examples</i>) Planning PW/Eng		\$ 2,673	\$ 2,769
OTHER FEES			
Cannabis Dispensary Application Fee		\$ 8,000	\$ 8,000
Affordable Housing Agreement		\$ 1,963	\$ 2,034
Mobilhome Park Conversions, Closures, and Cessation of Use Fee		\$ 1,963	\$ 2,034
Deferred Completion Agreement		\$ 981	\$ 1,016
Floodplain Development Permit		\$ 981	\$ 1,016
Tentative Parcel Map Waiver		\$ 1,963	\$ 2,034
Planning Commission Interpretation		\$ 1,963	\$ 2,034
Real Property Disclosure Report		\$ 169	\$ 175
Water Release Permit (per fixture unit)		\$ 2,663	\$ 2,759
LAND USE APPEALS			
Non-Applicant		\$ 3,679	\$ 3,811
Applicant		\$ 3,922	\$ 4,063
Administrative Review for Radio, Satellite and Dish Antennas		\$ 981	\$ 1,016
Grand Opening and Promotional Banner / Temporary Sign		\$ 122	\$ 126
ADU Developments			
ZONING COMPLIANCE PLAN CHECK:			
Over the Counter (Replacement In Kind)		\$ 122	\$ 126
Over the Counter (Minor)		\$ 122	\$ 126
Zoning Confirmation Letter		\$ 981	\$ 1,016
Advanced Planning Surcharge:			
(Charged on all new construction for building plans (e.g. additions, new buildings), pw/eng, fire permits, and development applications)		0.3% of building valuation	0.3% of building valuation
HOURLY RATES			
Planning Services		\$ 246	\$ 255
For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers (e.g. Consultants) if required to process the specific application.			

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	Notes
ENGINEERING DIVISION FEES				
1.0	BUILDING PERMIT PROCESSING - see 4.1c, 9 & 10 for possible add'l fees			
1.1	Plan Review (includes grading, infrastructure, public improvements)			
a	One and Two Family Residential	\$ 94	\$ 97	
b	Commercial and Multi-family Residential up to 1 acre- (Minimum Non-Refundable Deposit of \$350)	Actual Cost	Actual Cost	d
c	Commercial and Multi-family Residential > 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Costs (Costs associated with site work, grading, drainage & sewer utility)	Actual Cost	Actual Cost	d
1.2	Inspection (includes grading, infrastructure, public improvements)			
a	One and Two Family Residential-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
b	Commercial and Multi-family Residential up to 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
c	Commercial and Multi-family Residential > 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
2.0	ENCROACHMENT PERMIT			
	Plan Check - Standard	\$ 191	\$ 198	
	Sewer Connection (each) (incl 2 visits)	\$ 380	\$ 434	
	Utility Line Installations (ex. Water,power) - Up to 200 LF (incl 2 visits)	\$ 380	\$ 394	
	Utility Line Installations - > 200 LF (each 200 LF)	\$ 283	\$ 293	
	Pavement Restoration (0-100 sf) \$30/sf with a minimum non-refundable deposit of \$750	Actual Cost	Actual Cost	a
	Pavement Restoration (>100 sf) \$20/sf with a minimum non-refundable deposit of \$2,020	Actual Cost	Actual Cost	b
	New Construction Curb/Gutter (per 200 LF)	\$ 283	\$ 293	
	Sidewalk (repair and replace) (per 200 LF) - PROPERTY OWNERS	\$ 283	\$ 293	
	Sidewalk (repair and replace) (per 200 LF) - UTILITIES	\$ 283	\$ 293	
	Driveway (repair and replace) (per opening)	\$ 283	\$ 293	
	Right-of-Way Access/Entry (ex. Roofers, scaffolding, temporary construction barrier)	\$ 283	\$ 293	
	Right-of-Way Construction/ Portable Unit (per every 2 weeks) - (ex. dumpster, storage bin)	\$ 45	\$ 45	
	Traffic Control/ Lane Closure (per set-up and per day of implementation; each set-up requires a separate inspection) - Actual Cost; Minimum \$45 + \$45 per day (except residential street)	Actual cost	Actual cost	d
	Traffic Control - Traffic Signal operation call-out	\$300/visit	\$300/visit	
	Encroachment Permit Depositor Bond- (improvements <\$25,000)	\$ 1,000	\$ 1,000	
	Public Improvements > \$25,000, 100% cost of public improvements	100%	100%	
	Outdoor Dining Parklet Fees (application and annual rental fee for each parking space)		\$500 Application + \$2,000/Parking	
2.1	Transportation Permit (maximum set by state law)			
	Single Trip	\$ 16	\$ 16	

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	Notes
	ENGINEERING DIVISION FEES			
3.0	MAPS			
	(see also Planning Subdivisions for add'l fees; see also 4.2 and 4.3)			
	Lot Line Adjustment (includes 2 reviews)- Minimum Non-Refundable Deposit of \$1200	Actual cost	Actual cost	d
	Lot Merger (includes 2 reviews)-Minimum Non-Refundable Deposit of \$1,500	Actual cost	Actual cost	d
	Tentative Parcel Map (up to 4 lots)-Minimum Non-Refundable Deposit of \$1,500	Actual cost	Actual cost	d
	Tentative Subdivision (Tract) Map-Minimum Non-Refundable Deposit of \$3,500	Actual cost	Actual cost	d
	Final Parcel Map (1-4 lots) -Minimum Non-Refundable Deposit of \$1,500	Actual cost	Actual cost	d
	Final Subdivision (Tract) Map-Minimum Non-Refundable Deposit of \$3,500	Actual cost	Actual cost	d
	Map Additional Review- Minimum Non-Refundable Deposit of \$225	Actual cost	Actual cost	d
4.0	DEVELOPMENT PLAN REVIEW AND INSPECTION			
4.1	Improvement Plan Review			
a	Improvement Plan Check (1/2 hr max)	No cost	No cost	
b	Improvement Plan Check (each additional 1/2 hr, minimum non-refundable deposit of \$151)	Hourly Rate	Hourly Rate	c
c	Improvement Inspection (Minimum Non-Refundable Deposit of \$151)	Hourly Rate	Hourly Rate	c
4.2	Hydrology/ Hydolic Studies Review			
a	Hydrology/Hydraulic Studies (0-20 acres) - Minimum Non-Refundable Deposit of \$1,200	Actual Cost	Actual Cost	d
b	Hydrology/Hydrolic Studies (>-20 acres)- Minimum Deposit of \$2,000	Actual Cost	Actual Cost	d
4.3	Sewer Studies Review			
a	Sewer Studies (0-5 units)- Minimum Non-Refundable Deposit of \$1,500	Actual Cost	Actual Cost	d
b	Sewer Studies (>5 units) - Minimum Non-Refundable Deposit of \$2,000	Actual Cost	Actual Cost	d
4.4	Boarch of Architectual Review - see 9 & 10 for possible add'l fees			
	Residential			
a	One and Two Family - New Construction	\$ 94	\$ 97	
	One and Two Family - Addition that adds less than 50% of the structure	\$ 94	\$ 97	
	Multi-family - New Construction	\$ 191	\$ 198	
	Multi-family - Addition that adds less than 50% of the structure	\$ 191	\$ 198	
	Commercial			
b	New Construction (includes shell only)	\$ 191	\$ 198	
	Addition/Remodel that adds less than 50% of the structure	\$ 191	\$ 198	

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	Notes
ENGINEERING DIVISION FEES				
5.0	OTHER FEES			
	Encroachment Agreements - Minimum Non-Refundable Deposit of \$625	Actual Cost	Actual Cost	d
	Abandonment/Vacation (Modifications/Processing) - \$3,123 Non-Refundable Deposit	Actual Cost	Actual Cost	d
	Board Up Houses	Actual Cost	Actual Cost	d
	Commemorative Sign Application	\$ 61	\$ 63	
	Monument Placement-Minimum Non-Refundable Deposit of \$2,082	Actual Cost	Actual Cost	d
6.0	TRAFFIC ADVISORY			
	Traffic Advisory Committee Request	\$ 68	\$ 70	
	Traffic Advisory Committee Request - Blue Curb Review	\$ 25	\$ 25	
7.0	SEWER SERVICES			
	Sewer Line Overflow Response - <i>(Regular Business Hours) Rate plus Materials- 1Hr Minimum</i>	228/hr	228/hr	
	(Outside Regular Business Hours) Rate plus Materials	480/hr	480/hr	
8.0	STREET MAINTENANCE			
	Marking Curb - per curb (20 ft maximum length)	\$ 485	\$ 502	
	Installation of one sign	\$ 485	\$ 502	
9.0	STORM WATER			
9.1	STORMWATER CONTROL PLAN- New or Replaced Impervious Surface			
a	Pre-review Meeting	\$ 191	\$ 198	
b	Small Project (includes 2 reviews) - 2,500 - 5,000 Sq Ft. (TIER 1)	\$ 380	\$ 394	
c	Small Project (each additional review) - 2,500 - 5,000 Sq Ft	\$ 94	\$ 97	
d	Medium Project (includes 2 reviews) - 5,000 - 15,000 Sq Ft- Minimum Non-Refundable Deposit \$4,164 (TIER 2)	Actual Cost	Actual Cost	d
e	Medium Project (each additional review) - 5,000 - 15,000 Sq Ft-	Actual Cost	Actual Cost	d
f	Large Project (includes 2 reviews) - > 15,000 Sq Ft- Minimum Non-Refundable Deposit \$14,000 (TIER 3 &4)	Actual Cost	Actual Cost	
g	Large Project (each additional review) - > 15,000 Sq Ft	Actual Cost	Actual Cost	d
h	Inspection of privately maintained post-construction treatment devices	\$ 191	\$ 198	
i	Response to clean up of a foreign material dumped or washed into a storm drain - <i>(Regular Business Hours) Rate plus Materials- 1Hr Minimum</i>	228/hr	228/hr	
	(Outside Regular Business Hours) Rate plus Materials	480/hr	480/hr	

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	Notes
ENGINEERING DIVISION FEES				
10.0	STORMWATER POLLUTION PREVENTION PLAN(SWPPP) REVIEW AND INSPECTION			
	Storm Water Pollution Prevention (SWPPP)-applies to soil disturbance greater than 1 acre - Minimum Non-Refundable Deposit \$521	Actual Cost	Actual Cost	d
	SWPPP Inspections - Minimum Non-Refundable Deposit \$293	Actual Cost	Actual Cost	d
11.0	TREE PERMITS			
	(Required on private property for trimming or removal)			
	1-5 trees	\$ 122	\$ 126	
12.0	PLANNING COMMISSION REVIEW-DEVELOPMENT APPLICATIONS			
12.1	AMENDMENTS			
	General Plan Amendment	\$ 191	\$ 198	
	Planned Unit Development Amendment	\$ 191	\$ 198	
	Zoning Map Amendment	\$ 191	\$ 198	
	Zoning Ordinance (text) Amendment	\$ 191	\$ 198	
	Local Coastal Plan Amendment	\$ 191	\$ 198	
	Use Permit Amendment	\$ 94	\$ 97	
	Minor Use Permit Amendment	\$ 94	\$ 97	
	Design Review Amendment	\$ 191	\$ 198	
	Tentative Parcel Map Amendment-Minimum Non-Refundable Deposit \$1,041	Actual Cost	Actual Cost	d
	Tentative Subdivision (Tract) Map Amendment-Minimum Non-Refundable Deposit \$1,562	Actual Cost	Actual Cost	d
12.2	APPEALS			
	Planning Commission (from ZA,BAR & Staff interpretation)	\$ 191	\$ 198	
	City Council (from Planning Commission)	\$ 191	\$ 198	
12.3	VARIANCE			
a	Residential			
	One and Two Family Residential	\$ 94	\$ 97	
	Multi-family Residential	\$ 94	\$ 97	
b	Commercial			
	Commercial (> 5,000 square feet)	\$ 386	\$ 400	
	Minor Commercial (, 5,000 square feet)	\$ 194	\$ 201	
13.0	HOURLY RATES			
	Engineering Services	\$ 347	\$ 359	
	Engineering Services - after business hours (OT, 2 hour minimum)	\$ 386	\$ 400	
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

a	Estimated cost for City to perform paving is \$30/sf. Fee is calculated by multiplying excavation area in square feet by \$30. If calculated amount is less than \$750, then the charge is \$750.			
b	Estimated cost for City to perform paving is \$20/sf. Fee is calculated by multiplying excavation area in square feet by \$20.			
c	See section 13 for Engineering Services hourly rates.			
d	The minimum non-refundable deposit is charge for City to perform initial work. If cost for staff time exceeds minimum deposit, additional charges will accrue at actual cost. See Section 13 for staff costs.			

Fee Schedule 21

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES**

Monthly Meter Charges

Effective 5/1/2023 - 4/30/2024	
Meter Size	Total Rate
3/4" or less	\$39.67
1 Inch Meter	\$66.12
1.5 Inch Meter	\$132.24
2 Inch Meter	\$211.59
3 Inch Meter	\$396.73
4 Inch Meter	\$661.21
6 Inch Meter	\$1,322.42

The Monthly meter charges are composed of two parts; a fixed rate determined by water meter size and a variable rate determined by water use. Fixed rates are increased according to capacity ratios determined by the American Water Association.

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES**

VOLUMETRIC RATES & TIER ALLOWANCES

Effective 5/1/2023 - 4/30/2024	(\$/ccf)	Tier 1 \$10.60	Tier 2 \$17.80
Single Family Residential (per dwelling)	(ccf)	0 to 3.7	3.7 +
Multifamily #1 (per meter) – Del Monte Manor	(ccf)	0 to 618.2	618.2 +
Multifamily #2 (per meter) – Villa Del Monte	(ccf)	0 to 156.5	156.5 +
School #1 (per student) – Martin Luther King	(ccf)	0.4327	0.4327 +
School #2 (per student) – Highland Elementary	(ccf)	0.4440	0.4440 +
School #3 (per student) – International School of Monterey	(ccf)	0.4056	0.4056 +
Church #1 (per meter) – Greater Victory Temple	(ccf)	0 to 19.8	19.8 +
Church #2 (per meter) – Seventh Day Adventist	(ccf)	0 to 3.7	3.7 +
Fire Department	(ccf)	0 to 3.7	3.7 +

ccf = 100 cubic feet = 748 gallons

[1]The first tier collects variable expenses from each customer class according to their Natural Safe Yield (NSY) allowance as allocated by the Seaside Basin Watermaster. The second tier of water rates recovers the cost of exceeding the NSY assessment. Each customer class is allocated Tier 1 water use according to an equitable distribution of the NSY of groundwater for the City of SEaside / Seaside Municipal Water System.

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES**

Water Fees

Water Capacity Fee Schedule

Meter Size	Capacity Fee
3/4" or less	\$10,892.26
1 Inch Meter	\$18,153.77
1.5 Inch Meter	\$36,308.80
2 Inch Meter	\$58,093.33
3 Inch Meter	\$108,926.41
4 Inch Meter	\$181,542.75
6 Inch Meter	\$363,086.76

Capacity fees are assessed with a new service connection or expansion of existing services. An expansion of existing service shall pay the difference between the existing meter size capacity fee and the larger meter size capacity fee. No credit will be given for a reduction in meter size. Capacity fees are separate from the City's rates for water service.

Fees will be adjusted by the annual change in the Engineering News Record - Construction Cost Index as of April of each year.

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES**

Water Fees			
Service		23/24 Adopted	
Reconnection Fees:			
During Business Hours		\$50.00	
After Business Hours		\$150.00	
Late Fee		\$19.00	
Deconstruction of Water Meter		Actual Cost (minimum \$282)	
Removal of Lock (cutting off)		\$112.00	
Install new water service		Actual Cost (minimum deposit \$3,000)	
Deconstruction of Curb Stop		Actual Cost (minimum \$1039.92)	
Water Meter Testing Charge		\$710.00	
Water Tank Key Card Replacement		\$111.00	

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	22/23 Adopted (6.5%)	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	23/24 Adopted (3.6%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident
Preschool Programs -No increase for 21/22				
Fees per class	\$8.25	\$10.00	\$8.25	\$10.00
Family - per month				
After School Program -No increase for 21/22				
Individual - per month	\$30.00	\$36.75	\$30.00	\$36.75
Family - per month	20% discount to siblings residing in same household	20% discount to siblings residing in same household	20% discount to siblings residing in same household	20% discount to siblings residing in same household
Intersession Day Camp Program -No increase for 21/22				
Full Day - Sports/Day Camp	\$97.00	\$120.75	\$97.00	\$120.75
3 hours Sports/Day Camp	\$21.00	\$26.25	\$21.00	\$26.25
1/2 day camp (Playland)	\$41.75	\$52.25	\$41.75	\$52.25
Youth Sports -No increase for 21/22				
Tennis per class	\$5.75	\$7.00	\$5.75	\$7.00
Adult Sports				
Team Fee (10 games per season)	\$500.00	\$500.00	\$550.00	\$550.00
Contract Classes Programs				
Classes - subjects, schedules and cost vary depending on community interests, availability of instructors, facilities and materials				
Special Events Programs				
Vendor (Flea Market/Craft)	\$61.00	\$77.00	\$61.00	\$80.00
Commercial	\$79.00	\$99.00	\$79.00	\$103.00
4th of July Vendor fees	\$103.75	\$129.50	\$103.75	\$134.00
Facility Rentals - Oldemeyer				
Oldemeyer Auditorium Per hour charge	\$56.25	\$154.00	\$56.25	\$160.00
Barbecue Facility	\$58.00	\$72.00	\$58.00	\$75.00
Room Deposit - total (15% non-refundable due day of rental)	\$655.00	\$819.00	\$655.00	\$848.00
Alcohol Deposit - 35% non refundable	\$638.00	\$798.00	\$638.00	\$827.00
VFW - Friday 5-11 pm	\$415.00	\$518.00	\$415.00	\$537.00
Avenue of Flags - Sunday 5-11 pm	\$361.00	\$450.00	\$361.00	\$466.00
Facility Rental- Soper				
Soper Field Community Center				
Large Meeting Room (3 hour minimum)	\$59.25	\$83.00	\$59.25	\$86.00
Room Deposit - total (15% non-refundable due day of rental)	\$348.00	\$436.00	\$348.00	\$452.00
Alcohol Deposit - 35% non refundable	\$638.00	\$798.00	\$638.00	\$827.00
Dance Studio				
0-3 hrs. (per hour)	\$43.75	\$94.00	\$43.75	\$97.00
Every hour over 3 (per hour)	\$20.00	\$44.00	\$20.00	\$46.00
Seahorse Room Rental				
0-3 hrs. (per hour)	\$43.75	\$61.00	\$43.75	\$63.00
Every hour over 3 (per hour)	\$20.00	\$28.00	\$20.00	\$29.00
Seaside Room				
0-3 hrs. (per hour)	\$43.75	\$61.00	\$43.75	\$63.00
Every hour over 3 (per hour)	\$20.00	\$28.00	\$20.00	\$29.00
Blackhorse Room/Senior				
0-3 hrs. (per hour)	\$43.75	\$76.00	\$43.75	\$79.00

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES**

	22/23 Adopted (6.5%)	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	23/24 Adopted (3.6%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident
Every hour over 3 (per hour)	\$20.00	\$33.00	\$20.00	\$34.00
Bayonet Room Rental				
0-3 hrs. (per hour)	\$43.75	\$61.00	\$43.75	\$63.00
Every hour over 3 (per hour)	\$20.00	\$28.00	\$20.00	\$29.00
Non-profit Organization - applies to all rooms except Laguna Grande Hall (4 hrs maximum)	\$37.00	\$47.00	\$37.00	\$49.00
Aquatics Private Rentals-Pattullo Swim Center				
2 hours - up to 50 people	\$199.00	\$249.00	\$199.00	\$258.00
2 hours - up to 100 people	\$218.00	\$274.00	\$218.00	\$284.00
2 hours - up to 125 people	\$259.00	\$323.00	\$259.00	\$335.00
Use of Slide	\$29.00	\$36.00	\$29.00	\$37.00
Additional 1/2 hour	\$44.00	\$54.00	\$44.00	\$56.00
Deposit	\$97.00	\$120.00	\$97.00	\$124.00
NP-Seaside Dolphins Swim Team	\$23.00	\$29.00	\$23.00	\$30.00
NP-CSUMB	\$23.00	\$29.00	\$23.00	\$30.00
NP-MPUSD Special Ed. Student	\$23.00	\$29.00	\$23.00	\$30.00
NP-MCOE Special Ed Student	\$23.00	\$29.00	\$23.00	\$30.00
Cypress Synchronized Club	\$36.00	\$45.00	\$36.00	\$47.00
Rental of Pool for Scuba Classes - Added in 18/19	54.00/hr	54.00/hr	54.00/hr	56.00/hr
Senior Programs-No increase for 21/22				
Senior Theme Lunches (AOA)-same for non-resident	\$4.00	\$4.00	\$4.00	\$4.00
Senior Trips				
Aquatics Programs-No increase for 21/22				
Swim Lessons	\$48.00	\$60.00	\$48.00	\$60.00
Water Exercise / 2 days wk	\$23.75	\$61.50	\$23.75	\$61.50
Water Exercise / 5 days wk	\$36.00	\$97.50	\$36.00	\$97.50
Adult Water Exercise Class Drop-in Rate	\$8.50	\$10.50	\$8.50	\$10.50
Lap Swim				
Adult Drop In	\$5.75	\$7.00	\$5.75	\$7.00
Senior / Military / College Drop-In	\$3.50	\$4.00	\$3.50	\$4.00
Recreation Swim				
Adult Drop In	\$5.75	\$7.00	\$5.75	\$7.00
Senior / College Student / Youth / Military Drop In	\$3.50	\$4.00	\$3.50	\$4.00
Commercial Rental (per hr)	\$104.75	\$130.75	\$104.75	\$130.75
Recreation Swim Card				
Youth Recreation Card (per mo.)	\$15.25	\$18.75	\$15.25	\$18.75
Youth Recreation Card (per Yr.)	\$103.75	\$129.25	\$103.75	\$129.25
Senior/College/Military Card (per mo.)	\$22.50	\$27.75	\$22.50	\$27.75
Senior/College/Military Card (per yr.)	\$134.50	\$168.00	\$134.50	\$168.00
Senior Gold Card (per mo.) for Senior Swim Only	\$16.75	\$21.00	\$16.75	\$21.00
Senior Gold Card (per yr.) for Senior Swim Only	\$109.75	\$137.00	\$109.75	\$137.00
Adult Lap Card (per mo.)	\$34.00	\$42.25	\$34.00	\$42.25
Adult Lap Card (per yr.)	\$276.25	\$345.25	\$276.25	\$345.25

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	22/23 Adopted (6.5%)	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	23/24 Adopted (3.6%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident
Adult Couple / Corporate (per mo.)	\$52.25	\$65.50	\$52.25	\$65.50
Adult Couple / Corporate (per yr.)	\$361.75	\$451.75	\$361.75	\$451.75
Family - up to 4 people / (per mo.)	\$70.00	\$87.50	\$70.00	\$87.50
Family - up to 4 people / (per yr.)	\$471.00	\$588.75	\$471.00	\$588.75
Family - up to 8 people / (per mo.)	\$86.50	\$107.75	\$86.50	\$107.75
Family - up to 8 people / (per yr.)	\$623.25	\$778.75	\$623.25	\$778.75
All military personnel and their families regardless of residency	20% discount	20% discount	20% discount	20% discount
Family discount - siblings residing in same household & enrolling in same activity	20% discount	20% discount	20% discount	20% discount
Park Reservation				
Laguna Grande				
Up to 49 People - BBQ	\$50.00	\$59.00	\$50.00	\$61.00
Cleaning Deposit - 25% is Non Refundable	\$66.00	\$66.00	\$66.00	\$68.00
50-100 People - BBQ	\$82.00	\$89.00	\$82.00	\$92.00
Cleaning Deposit - 25% is Non Refundable	\$112.00	\$112.00	\$112.00	\$116.00
101-150 People - BBQ	\$121.00	\$131.00	\$121.00	\$136.00
Cleaning Deposit - 25% is Non Refundable	\$198.00	\$198.00	\$198.00	\$205.00
Bounce House (each) No Electricity	\$34.00	\$34.00	\$34.00	\$35.00
Cancellation Fee	\$13.00	\$13.00	\$13.00	\$13.00
Soper Park				
Up to 49 People - Small BBQ	\$50.00	\$59.00	\$50.00	\$61.00
Cleaning Deposit - 25% is Non Refundable	\$66.00	\$66.00	\$66.00	\$68.00
50-100 People - Large BBQ	\$82.00	\$89.00	\$82.00	\$92.00
Cleaning Deposit - 25% is Non Refundable	\$112.00	\$112.00	\$112.00	\$116.00
101-150 People - Entire BBQ Area	\$121.00	\$131.00	\$121.00	\$136.00
Cleaning Deposit - 25% is Non Refundable	\$198.00	\$198.00	\$198.00	\$205.00
Bounce House (each) No Electricity	\$34.00	\$34.00	\$34.00	\$35.00
Cancellation Fee	\$13.00	\$13.00	\$13.00	\$13.00
Ellis Park-Oldemeyer				
Up to 49 People - BBQ	\$50.00	\$59.00	\$50.00	\$61.00
Cleaning Deposit - 25% is Non Refundable	\$66.00	\$66.00	\$66.00	\$68.00
Bounce House (each) No Electricity	\$34.00	\$34.00	\$34.00	\$35.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00
Metz Park				
Up to 49 People - BBQ	\$50.00	\$59.00	\$50.00	\$61.00
Cleaning Deposit - 25% is Non Refundable	\$66.00	\$66.00	\$66.00	\$68.00
50-100 People - BBQ	\$82.00	\$89.00	\$82.00	\$92.00
Cleaning Deposit - 25% is Non Refundable	\$112.00	\$112.00	\$112.00	\$116.00
Bounce House (each) No Electricity	\$34.00	\$34.00	\$34.00	\$35.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00
Robert's Lake Park - Outdoor Classroom				
Up to 49 People - BBQ	\$46.00	\$54.00	\$46.00	\$56.00
Cleaning Deposit - 25% is Non Refundable	\$61.00	\$61.00	\$61.00	\$63.00
Bounce House (each) No Electricity	\$32.00	\$32.00	\$32.00	\$33.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00
City Hall Lawn				
Up to 49 People - BBQ	\$46.00	\$54.00	\$46.00	\$56.00
Cleaning Deposit - 25% is Non Refundable	\$61.00	\$61.00	\$61.00	\$63.00
50-100 People - BBQ	\$76.00	\$83.00	\$76.00	\$86.00

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES**

	22/23 Adopted (6.5%)	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	23/24 Adopted (3.6%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident
Cleaning Deposit - 25% is Non Refundable	\$104.00	\$104.00	\$104.00	\$108.00
101-150 People - BBQ	\$112.00	\$121.00	\$112.00	\$125.00
Cleaning Deposit - 25% is Non Refundable	\$183.00	\$183.00	\$183.00	\$190.00
Bounce House (each) No Electricity	\$32.00	\$32.00	\$32.00	\$33.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00
Metz Basketball Court				
1-4 Hours (per hour)	\$12.00	\$17.00	\$12.00	\$18.00
All-Day Reservation	\$59.00	\$88.00	\$59.00	\$91.00
Cleaning Deposit - 25% is Non Refundable	\$70.00	\$70.00	\$70.00	\$73.00
Ballfield Field Group Usage*				
Facility Use Fee	\$212/per day or 1-4 hours \$29/hr	\$212/per day or 1-4 hours \$29/hr	\$212/per day or 1-4 hours \$29/hr	\$220/per day or 1-4 hours \$30/hr
Cleaning Deposit- nonrefundable 25%	\$198.00	\$198.00	\$198.00	\$205.00
Lighting Fee	\$32.50/hr	\$32.50/hr	\$32.50/hr	\$34/hr
*Facility Use Agreements are needed for Ballfield Field Group Usage with a term no more than 2 years.				

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
FIRE DEPARTMENT FEES			
Annual Hazardous Materials Inspection Permit Fees			
	California Fire Code: Annual; Operational Permits	\$ 396	\$ 410
	Amusement Buildings		
	Aviation Facilities		
	Carnivals and Fairs		
	Cellulose Nitrate Film		
	Combustible dust-producing operations		
	Combustible Fibers		
	Covered Mall Buildings		
	Cryogenic Fluids		
	Cutting and Welding		
	Dry Cleaning Plants		
	Exhibits and Trade Shows		
	Explosives		
	Fire Hydrants and Valves		
	Flammable and Combustible Liquids		
	Floor Finishing		
	Fruit and Crop Ripening		
	Fumigation and Thermal Insecticide Fogging		
	Hazardous Materials		
	HPM Facilities (Hazardous Production Materials)		
	High Piled Storage		
	Hot Work Operations		
	Industrial Ovens		
	Lumber Yards and Wood Working Plants		
	Liquid- or gas-fueled vehicles or equipment in assembly buildings		
	LP GAS		
	Magnesium		
	Misc. Combustible Storage		
	Open Burning		
	Open Flames and Torches		
	Open Flames and Candles		
	Organic Coatings		
	Places of Assembly		
	Private Fire Hydrants		
	Pyrotechnic special effects material		
	Pyroxylin plastics		
	Refrigeration equipment		
	Repair garages and motor fuel-dispensing facilities		
	Rooftop heliports		
	Spraying or dipping		
	Storage of scrap tires and tire byproducts		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
FIRE DEPARTMENT FEES			
	Temporary membrane Structures		
	Tire-rebuilding plants		
	Waste handling		
	Wood Products		
Annual Short Term Rental Safety Inspections			
	Short Term Rental (includes 2 inspections)	\$ 307	\$ 318
	Re-Inspection (after initial and first reinspection)	\$ 203	\$ 210
Annual Business Fire Safety Inspections (business incl 2 inspections, excluding apartments)			
A	A Occupancies (Per Hour) (ie assembly places)	\$ 307	\$ 318
B	B Occupancies (Per Hour) - (ie bank, professional office)	\$ 307	\$ 318
F	F Occupancies (Per Hour) - (ie Factory)	\$ 610	\$ 632
H	H Occupancies (Per Hour) - (ie High Hazard)	\$ 610	\$ 632
I	I Occupancies (Per Hour) - (ie Institutional)	\$ 610	\$ 632
M	M Occupancies (Per Hour) - (ie market, department or drug store)	\$ 307	\$ 318
R-2	R-2 Occupancy (Per Hour) (ie Res Permanent 2+) 4 or less units	\$ 307	\$ 318
	5-20 units	\$ 307	\$ 318
	21-50 units	\$ 610	\$ 632
	> 50 units; each additional 50 units	\$ 815	\$ 844
S	S Occupancies (Per Hour) - (ie Storage)	\$ 610	\$ 632
U	U Occupancies (Per Hour) - (ie Accessory; Private Garage, Agriculture building, etc)	\$ 307	\$ 318
	Re-Inspection (after initial and first reinspection)	\$ 203	\$ 210
Licensed Care Facilities			
	Pre-Inspection	\$ 102	\$ 106
	Licensed Care Facility (7-49)	\$ 307	\$ 318

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
FIRE DEPARTMENT FEES			
	(State and County License Mandated)		
	Licensed Care Facility (50+)	\$ 610	\$ 632
	(State and County License Mandated)		
NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS			
	Contract fire plan check		
	Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	500	\$ 203	\$ 210
	2,000	\$ 407	\$ 422
	5,000	\$ 610	\$ 632
	10,000	\$ 815	\$ 844
	25,000	\$ 1,018	\$ 1,055
	Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) (ie mixed use, hotel, motel, condo, apartment)		
	Square Footage:		
	1,000	\$ 307	\$ 318
	5,000	\$ 407	\$ 422
	10,000	\$ 610	\$ 632
	50,000	\$ 1,018	\$ 1,055
	100,000	\$ 1,428	\$ 1,479
	Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200	\$ 203	\$ 210
	600	\$ 203	\$ 210
	1,000	\$ 307	\$ 318
	1,500	\$ 307	\$ 318
	2,000	\$ 407	\$ 422

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
FIRE DEPARTMENT FEES			
	Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)		
	Square Footage:		
	500	\$ 203	\$ 210
	2,000	\$ 407	\$ 422
	5,000	\$ 610	\$ 632
	10,000	\$ 815	\$ 844
	25,000	\$ 1,018	\$ 1,055
	Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)		
	Square Footage:		
	500	\$ 203	\$ 210
	2,000	\$ 407	\$ 422
	5,000	\$ 610	\$ 632
	10,000	\$ 815	\$ 844
	25,000	\$ 1,018	\$ 1,055
	One and Two Family Dwellings - Model Home or Custom Plan Review - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)		
	Square Footage:		
	1,000	\$ 203	\$ 210
	2,500	\$ 203	\$ 210
	4,000	\$ 407	\$ 422
	6,000	\$ 407	\$ 422
	8,000	\$ 509	\$ 527

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
FIRE DEPARTMENT FEES			
	Residential Repeat / Subsequent Lot Plan Check		
	One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)		
	Square Footage:		
	1,000		
	2,500		
	4,000		
	6,000		
	8,000		
	Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200	\$ 203	\$ 210
	600	\$ 203	\$ 210
	1,000	\$ 203	\$ 210
	1,500	\$ 203	\$ 210
	2,000	\$ 203	\$ 210
11	Non-Structural Residential Remodels - (All non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200		
	600		
	1,000		
	1,500		
	2,000		
	Fire Plan Review (Per Hour)	\$ 203	\$ 210

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
FIRE DEPARTMENT FEES			
FIRE INSPECTIONS			
	Fire Hydrant Underground System/Per Fire Hydrant (incl 2 hydrants)	\$ 203	\$ 210
	Each Additional Hydrant	\$ 102	\$ 106
	Fire Hydrant - Use Permit	\$ 203	\$ 210
	Fire Sprinkler Commercial Aboveground	\$ 610	\$ 632
	Fire Sprinkler Commercial Underground	\$ 610	\$ 632
	Standpipes	\$ 610	\$ 632
	Standpipes - Each additional outlet	\$ 52	\$ 54
	Suppression System - Hood	\$ 407	\$ 422
	Suppression System - Agents	\$ 407	\$ 422
	Fire Extinguishing System Installation (incl hood,duct,agents)	\$ 610	\$ 632
	Fire Pump Installations	\$ 1,018	\$ 1,055
Certificate of Occupancy			
	Development < 2K sq ft	\$ 307	\$ 318
	Development 2K - 10K sq ft	\$ 610	\$ 632
	Development > 10K sq ft	\$ 815	\$ 844
Special Permits			
	Fireworks Stand Inspection	\$ 203	\$ 210
	Fireworks Booth Application Fee	\$ 203	\$ 210
	Christmas Tree Lot/ Pumpkin Patch	\$ 203	\$ 210
Tent Permits			
	201 to 400 square feet	\$ 203	\$ 210
	401 to 1500 square feet	\$ 203	\$ 210
	1501 - 15,000 square feet	\$ 203	\$ 210
	15,001 - 30,000 square feet	\$ 203	\$ 210
	> 30,000 square feet	\$ 203	\$ 210
Automatic Fire Sprinkler:			
	Inspections/New Systems/Repair		
	0-5,000 s.f.	\$ 610	\$ 632
	5,001-15,000 s.f.	\$ 1,018	\$ 1,055
	15,001-30,000 s.f.	\$ 1,428	\$ 1,479
	> 30,001 s.f. (each additional 10k s.f.)	\$ 1,018	\$ 1,055
	Fire Sprinkler Commercial Aboveground		
	Fire Sprinkler Commercial Underground		
	Fire Sprinkler Residential (13-D)		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
FIRE DEPARTMENT FEES			
Fire Alarm Systems:			
	Inspections/New Systems/Repair/Alterations		
	0 - 5,000 s.f.	\$ 610	\$ 632
	5,001 - 15,000 s.f.	\$ 1,018	\$ 1,055
	15,001 - 30,000 s.f.	\$ 1,428	\$ 1,479
	> 30,000 s.f. (each additional 10K s.f.)	\$ 1,018	\$ 1,055
	Fire Alarm Systems - Commercial		
	Fire Alarm Systems - Residential (req by CRC)		
Fire False Alarm Response			
	Fire False Alarm Response (Eng, truck, Bat Chief)	\$ 307	\$ 318
	Drug/DUI/Hazmat Incident Response		
	Fire Department Equipment Costs: <i>(placeholder for MFS - not analyzed as part of this scope)</i>		
	Administration Vehicle - per hour		
HOURLY RATES			
	Engineering Services		
	Policy - 200-300 percent of normal cost of permit (what is Bldg?)?		
	Fire Hourly Rate	\$ 203	\$ 210
	Engineer Company - hourly rate	\$ 610	\$ 632
	Copy Service - per page	0.11	0.11
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
POLICE DEPARTMENT FEES			
RECORDS, DOCUMENTS AND SPECIAL SERVICES			
	Accident reports (Cost of Printing Only)	\$ 25.00	\$ 0.25
	Accident reports (Counter Report)	\$ 50	\$ 52
	Police Report - per PRA		
	DVD/CD Copy	\$ 39	\$ 40
	U-Visa Request	\$ 134	\$ 139
	Sworn		
	Non-sworn		
	Outside Agency CLETS Entry (statewide database)	\$ 60	\$ 62
	Outside Agency background request	\$ 21	\$ 22
	Outside Agency background request - other City jurisdiction	\$ 21	\$ 22
	Firearms Storage Fee	\$ 360	\$ 373
	Building Security Services (secure building after a burglary)	\$ 433	\$ 449
	Sworn		
	Non-Sworn		
ALARMS / DISTURBANCE			
Alarm Use Permit			
	Residential new application	\$ 122	\$ 126
	Sworn		
	Non-Sworn		
	Residential annual renewal fee		
	Non-Sworn	\$ 39	\$ 40
	Commercial new application	\$ 122	\$ 126
	Sworn		
	Non-Sworn		
	Commercial annual renewal fee		
	Non-Sworn	\$ 39	\$ 40
False Alarm Assessment			
	First Alarm Response	\$ 208	\$ 215
	Sworn (2 units)		
	Non-sworn		
	Second Response	\$ 208	\$ 215
	Sworn		
	Non-sworn		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
POLICE DEPARTMENT FEES			
	Each Additional Response Sworn Non-sworn	\$ 208	\$ 215
	Response to Peace Disturbance		
	First Response Sworn Non-sworn	\$ 208	\$ 215
	Second Response Sworn Non-sworn	\$ 208	\$ 215
	Each Additional Response Sworn Non-sworn	\$ 208	\$ 215
VEHICULAR			
	Equipment Violation, re-inspection (written by SPD)	\$ 13	\$ 13
	Equipment Violation, re-inspection (written by non SPD)	\$ 13	\$ 13
	Parking Citation Admin Review Sworn	\$ 32	\$ -
	Parking Citation Hearing (appeal) Sworn	\$ 94	\$ -
	Vehicle Abatement Per vehicle Sworn Non-sworn	\$ 246	\$ 255
	Vehicle Abatement Appeal	\$ 119	\$ 123
	Impound Vehicle Release Fee (30 day hold) - no license Sworn Non-sworn	\$ 246	\$ 255
	Impound Vehicle Release Fee Sworn Non-sworn	\$ 215	\$ 223
	Impound Release - repo fee Regulated by State. Do Not Increase	\$ 15	\$ 15

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
POLICE DEPARTMENT FEES			
FORT ORD CODE ENFORCEMENT			
	Fine for metal detecting on Fort Ord property	\$ 555	\$ 575
ILLEGAL FIREWORKS CODE ENFORCEMENT			
	Fine for illegal fireworks	\$ 1,000	\$ 1,000
EMERGENCY RESPONSE			
	DUI Incident Recovery	\$ 373	\$ 386
	DUI Accident/Hazmat Incident/Emergency Response Recovery Hourly Rates (Full Cost Recovery)	\$ 186	\$ 193
REGULATORY PERMITS			
	Tow Service Provider Application (annual) sworn non-sworn	\$ 526	\$ 545
	Vending Vehicles-new sworn non-sworn	\$ 66	\$ 68
	Vending Vehicles-renewal sworn non-sworn	\$ 66	\$ 68
	Massage Establishment/Technician-new sworn non-sworn	\$ 113	\$ 117
	Massage Establishment/Technician-renewal sworn non-sworn	\$ 113	\$ 117
	Solicitor-new sworn non-sworn	\$ 77	\$ 80
	Solicitor-renewal sworn non-sworn	\$ 77	\$ 80
	Pawn/Secondhand/Junk-new sworn non-sworn	\$ 589	\$ 610

Fee Schedule 39

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
POLICE DEPARTMENT FEES			
	Pawn/Secondhand/Junk-renewal sworn non-sworn	\$ 589	\$ 610
	Live Entertainment/Dance (special event) sworn non-sworn	\$ 77	\$ 80
	Firearms-new sworn non-sworn	\$ 589	\$ 610
	Firearms-renewal sworn non-sworn	\$ 589	\$ 610
	ABC Permit Review sworn non-sworn	\$ 122	\$ 126
	Taxi Driver Permit (annual)	\$ 31	\$ 32
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT - ANIMAL SERVICES FEES

		22/23 Adopted (6.5%)	23/24 Adopted (3.6%)
POLICE DEPARTMENT - ANIMAL SERVICES			
ANIMAL CONTROL SERVICES			
Dog License Fee			
Unaltered - Resident:			
7 months		\$ 28	\$ 29
13 months		\$ 28	\$ 29
25 months or more		\$ 28	\$ 29
Altered- Resident:			
7 months		\$ 28	\$ 29
13 months		\$ 28	\$ 29
25 months or more		\$ 28	\$ 29
Unaltered - Senior Citizen (65 years and older)			
7 months		\$ 11	\$ 11
13 months		\$ 11	\$ 11
25 months or more		\$ 11	\$ 11
Altered - Senior Citizen (65 years and older)			
7 months		\$ 11	\$ 11
13 months		\$ 11	\$ 11
25 months or more		\$ 11	\$ 11
Late Filing Fee		\$ 28	\$ 29
Replacement of Lost Dog Tag		\$ 28	\$ 29
License Transfer Fee		\$ 28	\$ 29
Animal Impound Fines			
Licensed		\$ 62	\$ 64
Unlicensed		\$ 95	\$ 98
2nd Offense (all)		\$ 127	\$ 132
3rd or more offense (all)		\$ 250	\$ 259



POSITION CONTROL LIST

CITY OF SEASIDE
FULL-TIME POSITION LIST (All Positions)
ADOPTED Fiscal Year 2023-2024

JOB TITLE	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	
	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS	
					Active	Frozen
OFFICE OF THE CITY MANAGER						
CITY MANAGER	1	1	1	1	1	1
ASSISTANT CITY MANAGER	1	1	1	1	1	1
PROJECT MANAGER	-	-	-	-	-	1
COMMUNICATIONS AND PUBLIC ENGAGEMENT COORDINATOR	-	-	1	1	1	1
ADMINISTRATIVE ASSISTANT	1	-	-	1	1	1
EXECUTIVE ASSISTANT	1	-	-	1	1	1
SUB TOTAL	4	2	3	5	6	-
CITY CLERK						
PUBLIC AFFAIRS OFFICER / CITY CLERK	-	-	-	-	-	-
CITY CLERK	-	1	1	1	1	1
ADMINISTRATIVE ASSISTANT	1	-	-	-	-	-
SUB TOTAL	1	1	1	1	1	1
TOTAL CITY MANAGER	5	3	4	6	7	-
CITY ATTORNEY						
CITY ATTORNEY	1	1	1	1	1	1
LEGAL ASSISTANT (UNCLASSIFIED)	-	-	1	1	1	1
TOTAL CITY ATTORNEY	1	1	2	2	2	-
FINANCE DEPARTMENT						
FINANCE DIVISION	1	1	1	1	1	1
ASST FINANCE DIRECTOR	1	1	1	1	1	1
ACCOUNTANT II	2	1	1	1	1	1
FINANCIAL ANALYST	-	-	-	-	-	1
PAYROLL TECHNICIAN	1	1	1	1	1	1
ACCOUNTANT	-	-	-	-	-	1
ACCOUNTING TECHNICIAN	2	2	2	2	2	1
SUB TOTAL	6	5	5	6	6	-

JOB TITLE	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	
	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS	
					Active	Frozen
MANAGEMENT INFORMATION SYSTEMS						
INFORMATION SVCS MGR	1	1	1	1	1	1
INFORMATION SVCS SPECIALIST	1	-	-	-	-	-
INFORMATION SVCS TECHNICIAN	-	1	1	1	1	1
GEOGRAPHICAL INFORMATION SYSTEMS COORD.	1	-	-	-	-	-
SUB TOTAL	3	2	2	2	2	2
TOTAL FINANCE DEPARTMENT	10	8	8	9	9	-
HUMAN RESOURCES DEPARTMENT						
HUMAN RESOURCES DIRECTOR / RISK MANAGER	1	1	1	1	1	1
HUMAN RESOURCES ANALYST	-	-	1	1	1	1
ADMINISTRATIVE ANALYST (Shared with PD and Fire)	-	1	1	1	-	-
HUMAN RESOURCES SPECIALIST	2	1	-	-	-	-
RISK MANAGEMENT TECHNICIAN	-	-	-	-	1	1
SENIOR ADMINISTRATIVE ASSISTANT	-	-	-	-	1	1
ADMINISTRATIVE ASSISTANT	-	-	-	1	1	1
TOTAL HUMAN RESOURCES	3	3	4	5	4	1
POLICE DEPARTMENT						
CHIEF OF POLICE	1	1	1	1	1	1
ADMINISTRATIVE ANALYST II	-	-	1	1	1	-
ADMINISTRATIVE ANALYST	-	-	-	-	-	1
SENIOR ADMINISTRATIVE ASSISTANT - POLICE	1	1	1	1	1	1
DEPUTY CHIEF	2	2	1	1	1	1
COMMANDER	-	-	2	2	2	2
POLICE SERGEANT	7	4	5	5	5	5
POLICE CORPORAL	4	2	2	2	2	-
POLICE OFFICER	28	23	23	23	23	26
VEHICLE ABATEMENT OFFICER	1	1	1	1	1	1
PARKING COMPLIANCE SPECIALIST	-	-	2	2	2	2
ANIMAL CARE SPECIALIST (TITLE CHANGE 21-22)	1	1	1	1	1	1
POLICE RECORDS SUPERVISOR	1	1	1	1	1	1
POLICE RECORDS SPECIALIST	1	1	-	-	-	-
COMMUNITY RESOURCES SPECIALIST (Title Change 21-22)	1	1	3	3	3	3

JOB TITLE	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	
	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS	
					Active	Frozen
POLICE RECORDS TECHNICIAN	4	4	5	5	5	
POLICE SERVICES SPECIALIST	2	2	2	2	2	
TOTAL POLICE	54	44	51	51	51	1
FIRE DEPARTMENT						
FIRE CHIEF	1	1	1	1	1	1
DEPUTY FIRE CHIEF	-	-	-	-	-	1
ADMINISTRATIVE ASSISTANT	-	-	1	1	1	1
SENIOR ADMINISTRATIVE ASSISTANT	1	-	-	-	-	-
DIVISION CHIEF	3	3	3	3	3	3
FIRE CAPTAIN	6	6	6	6	6	6
FIRE ENGINEER	6	6	6	6	6	6
FIREFIGHTER (+3 SAFER Grant 15/16, SAFER Grant ended FY 21-22)	11	10	10	9	10	10
TOTAL FIRE	28	26	27	27	28	-
COMMUNITY AND DEVELOPMENT DEPARTMENT						
ASSISTANT CITY MANAGER	1	1	1	1	1	-
ASSISTANT TO THE CITY MANAGER - ECONOMIC DEVELOPMENT	-	-	-	-	-	1
HOUSING PROGRAMS MANAGER	1	1	1	1	1	1
ADMINISTRATIVE ASSISTANT- HOUSING	-	-	-	-	-	1
ECONOMIC DEVELOPMENT AND COMMUNITY PLANNING MANAGER	-	-	-	-	-	1
ADMINISTRATIVE ASSISTANT	-	-	-	-	-	1
ADMINISTRATIVE ANALYST II	1	1	1	1	1	2
ADMINISTRATIVE ANALYST	-	-	-	-	-	-
SENIOR PLANNER	1	-	1	1	1	1
ASSOCIATE PLANNER	2	2	1	1	1	1
ASSISTANT PLANNER	-	-	1	1	1	1
TOTAL COMMUNITY, HOUSING, AND ECONOMIC DEVELOPMENT DEPT	6	5	7	10	10	-
BUILDING DEPARTMENT						
CHIEF BUILDING OFFICIAL	1	1	1	1	1	1
BUILDING OFFICIAL	-	-	-	-	-	-
SENIOR ADMINISTRATIVE ASSISTANT	1	3	3	2	1	1
BUILDING INSPECTOR	1	1	2	2	1	1

		2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
JOB TITLE		NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS
						ActiveFrozen
	CODE COMPLIANCE COORDINATOR	-	-	1	1	1
	CODE COMPLIANCE SPECIALIST (Title Change 21-22)	1	1	1	1	1
	ADMINISTRATIVE ASSISTANT (*1 in FY 23-24)	-	-	-	1	2
TOTAL BUILDING		4	6	8	8	7
						1
PUBLIC WORKS						
ENGINEERING / ADMIN						
	PUBLIC WORKS DIRECTOR / CITY ENGINEER	1	1	1	1	1
	PUBLIC WORKS SERVICES MANAGER / CITY ENGINEER (*1 in FY 23-24)	-	-	-	-	1
	ASSISTANT PUBLIC WORKS DIRECTOR	-	-	-	-	1
	SENIOR ADMINISTRATIVE ASSISTANT	1	1	1	1	1
	SENIOR CIVIL ENGINEER	1	1	2	2	1
	ASSOCIATE CIVIL ENGINEER	1	1	2	2	1
	ASSISTANT ENGINEER	1	1	1	1	1
	JUNIOR ENGINEER	1	1	1	1	1
	ADMINISTRATIVE ANALYST II	-	-	-	1	1
	SUB TOTAL	6	6	8	9	9
ESCA						1
	ESCA PROGRAM DIRECTOR	-	-	1	1	1
	ADMINISTRATIVE ANALYST II	-	-	1	1	1
	SUB TOTAL	-	-	2	2	2
MAINTENANCE						
	MAINTENANCE AND UTILITIES SUPERINTENDENT	1	1	1	1	1
	SENIOR ADMINISTRATIVE ANALYST					1
	ADMINISTRATIVE ANALYST II	1	1	1	1	-
	ADMINISTRATIVE ASSISTANT	-	-	-	1	1
	MAINTENANCE FIELD SUPERVISOR	1	-	-	1	-
	UTILITIES FIELD SUPERVISOR	1	1	1	1	1
	SENIOR MAINTENANCE & UTILITIES WORKER (*1)	4	4	4	4	4
	MAINTENANCE & UTILITIES WORKER III (*1)	3	2	3	3	2
	MAINTENANCE & UTILITIES WORKER II	1	3	3	6	6
	BUILDING MAINTENANCE SPECIALIST	4	3	3	4	4
	ELECTRICIAN	1	1	1	1	1
	STREET SWEEPER OPERATOR	1	1	1	1	1
	SUB TOTAL	18	17	18	24	22
						2

		2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
JOB TITLE		NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS
						ActiveFrozen
WATER						
	SENIOR MAINTENANCE & UTILITIES WORKER*	1	1	1	1	1
	MAINTENANCE & UTILITIES WORKER III*	1	1	1	1	1
	MAINTENANCE & UTILITIES WORKER II	1	-	-	-	-
	WATER SYSTEM OPERATOR					1
	SUB TOTAL	3	2	2	2	3
PARKS						
	SENIOR MAINTENANCE & UTILITIES WORKER	1	1	1	1	1
	MAINTENANCE & UTILITIES WORKER III	2	-	1	1	1
	MAINTENANCE & UTILITIES WORKER II	5	3	6	6	6
	PARKS MAINTENANCE CREW CHIEF	-	-	-	-	-
	IRRIGATION SPECIALIST	1	1	1	1	1
	PARKS MAINTENANCE WORKER I	-	-	-	-	-
	PARKS MAINTENANCE WORKER II	-	-	-	-	-
	SUB TOTAL	9	5	9	9	9
VEHICLE MAINTENANCE						
	MECHANIC	2	2	2	2	2
	SUB TOTAL	2	2	2	2	2
	* currently being underfilled by a lower job class					
TOTAL PUBLIC WORKS		38	32	41	48	47
						3
RECREATION & COMMUNITY SERVICES						
	RECREATION DIRECTOR	1	1	1	1	1
	RECREATION SUPERINTENDENT	-	-	-	-	-
	RECREATION PROGRAM COORDINATOR	-	-	-	2	2
	RECREATION SUPERVISOR	2	1	2	1	1
	ADMINISTRATIVE ASSISTANT	-	-	-	1	1
	SENIOR FACILITY ATTENDANT	1	1	1	1	1
	CUSTODIAN	-	-	-	1	1
	YOUTH CENTER SUPERVISOR	-	-	-	1	1
	SUB TOTAL	4	3	4	8	8
YOUTH RESOURCE CENTER						
	FAMILY AND COMMUNITY SUPPORT PRACTITIONER	-	1	1	1	1
	YOUTH RESOURCE CENTER COORDINATOR	1	1	1	1	1
	FAMILY AND COMMUNITY SUPPORT TECHNICIAN	-	-	2	2	2

JOB TITLE		2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	
		NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	Active	Frozen
	SUB TOTAL	1	2	4	4	4	-
	TOTAL RECREATION	5	5	8	12	12	-
	TOTAL ALLOCATED POSITIONS	154	133	160	178	177	6



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SALARY SCHEDULE

CONFIDENTIAL EXEMPT EMPLOYEES'
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS											
		1		2		3		4		5			
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
F26	ASSISTANT FINANCE DIRECTOR	64.879	5,190.32	68.125	5,450.00	71.528	5,722.24	75.110	6,008.80	78.860	6,308.80		
F35	INFORMATION SERVICES MANAGER	60.660	4,852.80	63.692	5,095.36	66.879	5,350.32	70.225	5,618.00	73.733	5,898.64		
F47	HUMAN RESOURCES ANALYST	43.487	3,478.96	45.660	3,652.80	47.942	3,835.36	50.340	4,027.20	52.857	4,228.56		

NON-REPRESENTED CONFIDENTIAL EMPLOYEES'
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A27	SENIOR ADMINISTRATIVE ASSISTANT - CONF	31.464	2,517.12	33.038	2,643.04	34.692	2,775.36	36.427	2,914.16	38.245	3,059.60
A28	EXECUTIVE ASSISTANT	34.406	2,752.48	36.125	2,890.00	37.933	3,034.64	39.829	3,186.32	41.822	3,345.76
A33	PAYROLL TECHNICIAN	34.767	2,781.36	36.503	2,920.24	38.330	3,066.40	40.246	3,219.68	42.256	3,380.48
A42	HUMAN RESOURCES SPECIALIST	32.897	2,631.76	34.543	2,763.44	36.119	2,889.52	38.087	3,046.96	39.986	3,198.88
H17	INFORMATION SERVICES TECHNICIAN	33.103	2,648.24	34.761	2,780.88	36.495	2,919.60	38.314	3,065.12	40.236	3,218.88
H18	INFORMATION SERVICES NETWORK SPECIALIST	36.737	2,938.96	38.574	3,085.92	40.503	3,240.24	42.527	3,402.16	44.653	3,572.24
H19	LEGAL ASSISTANT	34.406	2,752.48	36.125	2,890.00	37.933	3,034.64	39.829	3,186.32	41.822	3,345.76

**EXECUTIVE MANAGERS
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023**

JOB CLASS CODE	JOB CLASS DESCRIPTION	HOURLY RATE	BI-WEEKLY SALARY
H05	DEPUTY CM - RESOURCE MANAGEMENT	96.634	7,730.72
I01	CITY ATTORNEY	109.661	8,772.88
I02	CITY MANAGER	120.192	9,615.36
R01	POLICE CHIEF	113.270	9,061.60
R02	FIRE CHIEF	110.431	8,834.48
R04	ASSISTANT CITY MANAGER	97.368	7,789.44
R12	HUMAN RESOURCES DIRECTOR	90.243	7,219.44
R13	RECREATION DIRECTOR	90.546	7,243.68
R14	FINANCE DIRECTOR	94.739	7,579.12
R15	HUMAN RESOURCES DIRECTOR/RISK MANAGER	95.367	7,629.36
R17	CHIEF BUILDING OFFICIAL	78.303	6,264.24
R18	ECONOMIC DEVELOPMENT DIRECTOR	73.180	5,854.40
R19	PUBLIC WORKS DIRECTOR/CITY ENGINEER	97.708	7,816.64
R22	ASSISTANT CITY MANAGER - COMM DEV	97.680	7,814.40
R23	PROJECT MANAGER	71.935	5,754.80

SEASIDE CITY EMPLOYEES' ASSOCIATION (SCEA)
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS											
		1			2			3			4		
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A09	CUSTODIAN	21.840	1,747.20	22.734	1,818.72	23.612	1,888.96	24.589	1,967.12	25.585	2,046.80		
A10	ADMINISTRATIVE ASSISTANT	24.727	1,978.16	25.964	2,077.12	27.253	2,180.24	28.625	2,290.00	30.057	2,404.56		
A15	MECHANICS ASSISTANT	24.595	1,967.60	25.827	2,066.16	27.118	2,169.44	28.475	2,278.00	29.899	2,391.92		
A20	ACCOUNTING ASSISTANT	27.071	2,165.68	28.192	2,255.36	29.342	2,347.36	30.583	2,446.64	31.895	2,551.60		
A22	EQUIPMENT OPERATOR	30.964	2,477.12	32.226	2,578.08	33.592	2,687.36	34.012	2,720.96	36.531	2,922.48		
A24	SENIOR ADMINISTRATIVE ASSISTANT	31.305	2,504.40	32.639	2,611.12	34.027	2,722.16	35.496	2,839.68	37.003	2,960.24		
A25	MECHANIC	33.982	2,718.56	35.446	2,835.68	36.938	2,955.04	38.525	3,082.00	40.192	3,215.36		
A26	BUILDING/PLANNING TECHNICIAN	30.691	2,455.28	32.000	2,560.00	33.359	2,668.72	34.800	2,784.00	36.277	2,902.16		
A27	GIS TECHNICIAN	31.895	2,551.60	33.489	2,679.12	35.164	2,813.12	36.922	2,953.76	38.768	3,101.44		
A29	ENGINEERING TECHNICIAN	32.566	2,605.28	33.968	2,717.44	35.437	2,834.96	36.979	2,958.32	38.587	3,086.96		
A30	CODE COMPLIANCE SPECIALIST	37.904	3,032.32	39.538	3,163.04	41.253	3,300.24	43.053	3,444.24	44.946	3,595.68		
A31	JUNIOR ENGINEER	37.300	2,984.00	38.915	3,113.20	40.608	3,248.64	42.378	3,390.24	44.246	3,539.68		
A32	BUILDING INSPECTOR	38.954	3,116.32	40.643	3,251.44	42.416	3,393.28	44.284	3,542.72	46.257	3,700.56		
A34	ACCOUNTING TECHNICIAN	30.722	2,457.76	32.033	2,562.64	33.390	2,671.20	34.837	2,786.96	36.310	2,904.80		
A41	BUILDING TECHNICIAN	30.691	2,455.28	32.000	2,560.00	33.359	2,668.72	34.800	2,784.00	36.277	2,902.16		
A56	IRRIGATION SPECIALIST	33.505	2,680.40	34.872	2,789.76	36.349	2,907.92	37.910	3,032.80	39.529	3,162.32		
A60	ELECTRICIAN	35.864	2,869.12	37.390	2,991.20	39.004	3,120.32	40.643	3,251.44	42.390	3,391.20		
A61	HVAC SPECIALIST	32.823	2,625.84	34.218	2,737.44	35.699	2,855.92	37.198	2,975.84	38.796	3,103.68		
A62	STREET SWEEPER OPERATOR	32.020	2,561.60	33.379	2,670.32	34.821	2,785.68	36.282	2,902.56	37.747	3,019.76		
A63	MAINTENANCE & UTILITIES WORKER TRAINEE	21.980	1,758.40	23.080	1,846.40	24.235	1,938.80	25.448	2,035.84	26.718	2,137.44		
A64	MAINTENANCE & UTILITIES WORKER I	24.648	1,971.84	25.881	2,070.48	27.173	2,173.84	28.533	2,282.64	29.960	2,396.80		
A65	APPRENTICE ELECTRICIAN	26.909	2,152.72	28.252	2,260.16	29.665	2,373.20	31.146	2,491.68	32.706	2,616.48		
A66	ASSISTANT ELECTRICIAN	28.678	2,294.24	30.111	2,408.88	31.619	2,529.52	33.200	2,656.00	34.859	2,788.72		
A67	BUILDING MAINTENANCE SPECIALIST	34.012	2,720.96	35.457	2,836.56	36.991	2,959.28	38.540	3,083.20	40.199	3,215.92		
A68	SENIOR MAINTENANCE & UTILITIES WORKER	33.105	2,648.40	34.760	2,780.80	36.499	2,919.92	38.325	3,066.00	40.241	3,219.28		
A69	MAINTENANCE & UTILITIES WORKER III	30.075	2,406.00	31.579	2,526.32	33.157	2,652.56	34.816	2,785.28	36.556	2,924.48		

SEASIDE CITY EMPLOYEES' ASSOCIATION (SCEA) CONTINUED
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A70	MAINTENANCE & UTILITIES WORKER II	27.257	2,180.56	28.622	2,289.76	30.053	2,404.24	31.554	2,524.32	33.134	2,650.72
A71	COMMUNICATIONS & PUBLIC ENGAGEMENT SPECIALIST	31.305	2,504.40	32.639	2,611.12	34.027	2,722.16	35.496	2,839.68	37.003	2,960.24
A72	FAMILY & COMMUNITY SUPPORT TECHNICIAN	31.121	2,489.68	32.676	2,614.08	34.310	2,744.80	36.025	2,882.00	37.826	3,026.08
A73	CODE COMPLIANCE COORDINATOR	40.556	3,244.48	42.583	3,406.64	44.712	3,576.96	46.948	3,755.84	49.295	3,943.60
A74	RISK MANAGEMENT TECHNICIAN	32.322	2,585.76	33.938	2,715.04	35.634	2,850.72	37.421	2,993.68	39.287	3,142.96
F33	ASSISTANT ENGINEER	45.088	3,607.04	47.337	3,786.96	49.707	3,976.56	52.190	4,175.20	54.802	4,384.16
F34	ASSISTANT PLANNER	37.393	2,991.44	39.264	3,141.12	41.228	3,298.24	43.288	3,463.04	45.453	3,636.24
P50	SENIOR FACILITY ATTENDANT	24.024	1,921.92	25.225	2,018.00	26.486	2,118.88	27.811	2,224.88	29.202	2,336.16
S01	RECREATION PROGRAM COORDINATOR	30.795	2,463.60	32.120	2,569.60	33.477	2,678.16	34.917	2,793.36	36.426	2,914.08
Y02	YOUTH RESOURCE CENTER ACTIVITY COORDINATOR	32.622	2,609.76	34.032	2,722.56	35.463	2,837.04	36.988	2,959.04	38.586	3,086.88
Y04	YOUTH CENTER SUPERVISOR	36.607	2,928.56	38.184	3,054.72	39.789	3,183.12	41.500	3,320.00	43.300	3,464.00

**SEASIDE FIRE FIGHTERS' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023**

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
E01	FIREFIGHTER (112-hour)	32.031	3,587.47	33.634	3,767.01	35.313	3,955.06	37.079	4,152.85	38.932	4,360.38
E05	FIRE ENGINEER (112-hour)	35.361	3,960.43	37.127	4,158.22	38.986	4,366.43	40.935	4,584.72	42.981	4,813.87
E09	FIRE CAPTAIN (112-hour)	39.033	4,371.70	40.988	4,590.63	43.033	4,819.70	45.185	5,060.72	47.445	5,313.84
E01	FIREFIGHTER (80-hour)	44.843	3,587.47	47.088	3,767.01	49.438	3,955.06	51.911	4,152.85	54.505	4,360.38
E05	FIRE ENGINEER (80-hour)	49.505	3,960.43	51.978	4,158.22	54.580	4,366.43	57.309	4,584.72	60.173	4,813.87
E09	FIRE CAPTAIN (80-hour)	54.646	4,371.70	57.383	4,590.63	60.246	4,819.70	63.259	5,060.72	66.423	5,313.84

**SEASIDE MANAGEMENT AND SUPERVISORY EMPLOYEES' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023**

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A38	FACILITY MAINTENANCE CREW CHIEF	32.040	2,563.20	33.406	2,672.48	34.849	2,787.92	36.313	2,905.04	37.873	3,029.84
A51	UTILITY ENGINEER	44.424	3,553.92	46.454	3,716.32	48.567	3,885.36	50.795	4,063.60	53.063	4,245.04
A96	ADMINISTRATIVE ANALYST II	43.486	3,478.88	45.661	3,652.88	47.943	3,835.44	50.340	4,027.20	52.856	4,228.48
A97	CRIME ANALYST	42.304	3,384.32	44.418	3,553.44	46.638	3,731.04	48.970	3,917.60	51.421	4,113.68
A99	ADMINISTRATIVE ANALYST	39.927	3,194.16	41.922	3,353.76	44.014	3,521.12	46.218	3,697.44	48.525	3,882.00
F10	CITY CLERK	55.123	4,409.84	56.633	4,530.64	59.088	4,727.04	61.681	4,934.48	64.448	5,155.84
F11	PUBLIC AFFAIRS OFFICER/CITY CLERK	58.754	4,700.32	61.691	4,935.28	64.776	5,182.08	68.015	5,441.20	71.415	5,713.20
F13	ACCOUNTANT	37.684	3,014.72	39.567	3,165.36	41.547	3,323.76	43.623	3,489.84	45.805	3,664.40
F16	SENIOR BUILDING INSPECTOR	39.301	3,144.08	41.063	3,285.04	42.907	3,432.56	44.839	3,587.12	46.860	3,748.80
F17	BUILDING OFFICIAL	60.889	4,871.12	63.608	5,088.64	66.489	5,319.12	69.470	5,557.60	72.643	5,811.44
F20	SENIOR PLANNER	49.185	3,934.80	51.635	4,130.80	54.226	4,338.08	56.926	4,554.08	59.786	4,782.88
F21	ASSOCIATE CIVIL ENGINEER	52.971	4,237.68	55.337	4,426.96	57.842	4,627.36	60.435	4,834.80	63.196	5,055.68
F25	GIS COORDINATOR	48.228	3,858.24	50.640	4,051.20	53.171	4,253.68	55.830	4,466.40	58.621	4,689.68
F28	PW SENIOR SERVICES MANAGER/CITY ENGINEER	69.827	5,586.16	73.318	5,865.44	76.983	6,158.64	80.836	6,466.88	84.875	6,790.00
F31	SENIOR CIVIL ENGINEER	60.516	4,841.28	63.227	5,058.16	66.073	5,285.84	69.090	5,527.20	72.273	5,781.84
F32	ASSOCIATE PLANNER	44.757	3,580.56	46.997	3,759.76	49.346	3,947.68	51.814	4,145.12	54.403	4,352.24
F36	RECREATION SUPERINTENDENT	54.774	4,381.92	57.189	4,575.12	59.733	4,778.64	62.378	4,990.24	65.208	5,216.64
F37	RECREATION SUPERINTENDENT - AQUATICS	54.774	4,381.92	57.189	4,575.12	59.733	4,778.64	62.378	4,990.24	65.208	5,216.64
F38	ACCOUNTANT II	42.217	3,377.36	44.326	3,546.08	46.546	3,723.68	48.869	3,909.52	51.313	4,105.04
F40	MAINTENANCE & UTILITIES SUPERINTENDENT	59.343	4,747.44	61.996	4,959.68	64.799	5,183.92	67.706	5,416.48	70.801	5,664.08
F41	ECONOMIC DEVELOP. & COMMUNITY PLANING MANAGER	61.984	4,958.72	65.084	5,206.72	68.337	5,466.96	71.755	5,740.40	72.477	5,798.16
F42	MAINTENANCE FIELD SUPERVISOR	41.339	3,307.12	43.404	3,472.32	45.574	3,645.92	47.854	3,828.32	50.246	4,019.68
F43	UTILITIES FIELD SUPERVISOR	44.582	3,566.56	46.811	3,744.88	49.151	3,932.08	51.610	4,128.80	54.191	4,335.28
F44	HOUSING PROGRAM MANAGER	53.334	4,266.72	56.001	4,480.08	58.801	4,704.08	61.742	4,939.36	64.828	5,186.24
F45	RECREATION SUPERVISOR	39.659	3,172.72	41.643	3,331.44	43.725	3,498.00	45.911	3,672.88	48.206	3,856.48
F46	FAMILY & COMMUNITY SUPPORT PRACTITIONER	39.927	3,194.16	41.922	3,353.76	44.014	3,521.12	46.216	3,697.28	48.525	3,882.00
F47	FINANCE ANALYST	37.684	3,014.72	39.567	3,165.36	41.547	3,323.76	43.623	3,489.84	45.805	3,664.40
F48	WATER SYSTEM OPERATOR	36.860	2,948.80	38.704	3,096.32	40.639	3,251.12	42.671	3,413.68	44.805	3,584.40
F49	ASSISTANT PUBLIC WORKS DIRECTOR	72.521	5,801.68	76.148	6,091.84	79.954	6,396.32	83.952	6,716.16	88.150	7,052.00

**SEASIDE POLICE OFFICERS' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023**

SWORN PERSONNEL

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
D01	POLICE OFFICER (80-HOUR)	50.460	4,036.80	52.979	4,238.32	55.630	4,450.40	58.409	4,672.72	61.316	4,905.28
D01	POLICE OFFICER (84-HOUR)	50.460	4,238.64	52.979	4,450.24	55.630	4,672.92	58.409	4,906.36	61.316	5,150.54
D07	POLICE SERGEANT (80-HOUR)	61.742	4,939.36	64.847	5,187.76	68.074	5,445.92	71.482	5,718.56	75.072	6,005.76
D07	POLICE SERGEANT (84-HOUR)	61.742	5,186.33	64.847	5,447.15	68.074	5,718.22	71.482	6,004.49	75.072	6,306.05
D09	POLICE CORPORAL (80-HOUR)	55.835	4,466.80	58.620	4,689.60	61.558	4,924.64	64.630	5,170.40	67.846	5,427.68
D09	POLICE CORPORAL (84-HOUR)	55.835	4,690.14	58.620	4,924.08	61.558	5,170.87	64.630	5,428.92	67.846	5,699.06

CIVILIAN PERSONNEL (NON-SWORN)

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
B01	POLICE SERVICES SPECIALIST	32.232	2,578.56	33.828	2,706.24	35.528	2,842.24	37.314	2,985.12	39.171	3,133.68
B02	VEHICLE ABATEMENT OFFICER	39.254	3,140.32	40.945	3,275.60	42.722	3,417.76	44.587	3,566.96	46.547	3,723.76
B06	ANIMAL CARE SPECIALIST	30.685	2,454.80	32.211	2,576.88	33.819	2,705.52	35.521	2,841.68	37.283	2,982.64
B11	POLICE RECORDS SPECIALIST	32.405	2,592.40	34.026	2,722.08	35.728	2,858.24	37.514	3,001.12	39.388	3,151.04
B12	POLICE RECORDS SUPERVISOR	39.120	3,129.60	41.097	3,287.76	43.126	3,450.08	45.296	3,623.68	47.578	3,806.24
B15	SENIOR ADMIN ASSISTANT - PO	33.082	2,646.56	34.486	2,758.88	35.955	2,876.40	37.511	3,000.88	39.102	3,128.16
B16	PARKING COMPLIANCE SPECIALIST	30.899	2,471.92	32.442	2,595.36	34.064	2,725.12	35.764	2,861.12	37.553	3,004.24
C01	POLICE RECORDS TECHNICIAN	29.152	2,332.16	30.626	2,450.08	32.135	2,570.80	33.754	2,700.32	35.455	2,836.40
D04	DETENTION OFFICER	30.899	2,471.92	32.442	2,595.36	34.064	2,725.12	35.764	2,861.12	37.553	3,004.24
D05	CSO/DETENTION OFFICER	30.899	2,471.92	32.442	2,595.36	34.064	2,725.12	35.764	2,861.12	37.553	3,004.24
D08	POLICE OFFICER RECRUIT	38.793	3,103.44	40.730	3,258.40	42.768	3,421.44	44.908	3,592.64	47.153	3,772.24

**SEASIDE PUBLIC SAFETY MANAGEMENT ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023**

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS											
		1			2			3			4		
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	HOURLY RATE	BI-WEEKLY SALARY	BI-WEEKLY SALARY
E12	FIRE DIVISION CHIEF	49.840	5,582.08	52.332	5,861.18	54.945	6,153.84	57.696	6,461.95	60.578	6,784.74	7,100.96	7,427.16
E13	DEPUTY FIRE CHIEF	77.884	6,230.72	81.777	6,542.16	85.867	6,869.36	90.160	7,212.80	94.668	7,573.44	7,934.08	8,294.72
G13	POLICE COMMANDER	72.296	5,783.68	76.106	6,088.48	80.116	6,409.28	84.333	6,746.64	88.762	7,100.96	7,455.28	7,809.60
G19	POLICE DEPUTY CHIEF	83.181	6,654.48	87.565	7,005.20	92.167	7,373.36	97.002	7,760.16	102.124	8,169.92	8,579.76	9,000.00



STATISTICAL SECTION

**CITY OF SEASIDE
STATISTICAL SECTION OVERVIEW
FISCAL YEAR 2021-2022**

This part of the City of Seaside's (the City) annual comprehensive financial report presents detailed information as a context to aid in understanding the information in the financial statements, note disclosures, and required supplementary information regarding the City's overall financial health.

Financial Trends

Schedule #

These schedules contain trend information to help the readers understand how the City of Seaside's financial performance and well-being have changed over time.

Net Position by Component	1
Changes in Net Position	2
Fund Balances – Governmental Funds	3
Changes in Fund Balances – Governmental Funds	4

Revenue Capacity

These schedules contain information to help the readers assess the City of Seaside's most significant local revenue resources, sales and transaction taxes and property taxes.

Governmental Funds – Revenues by Source	5
Governmental Funds – Taxes by Type	6
Assessed Valuation, Tax Rates, and Tax Levies	7
Principal Property Tax Payers	8
Top 25 Sales Tax Producers	9

Debt Capacity

These schedules present information to help the reader assess the affordability of the City of Seaside's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Direct and Overlapping Property Tax Rates	10
Property Tax Levies and Collections	11
Legal Debt Service Margin Information	12
Outstanding Debt Information	13

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

Demographic and Economic Statistics	14
Principal Employers	15
Full Time Equivalent City Employees by Function	16

Operating Information

These schedules contain service and infrastructure data to help the readers understand how the information in the City's financial reports relate to the services the City provides and the activities it performs.

Capital Assets and Operating Indicators by Function/Program	17
Miscellaneous Statistics	18

CITY OF SEASIDE

NET POSITION BY COMPONENT
LAST TEN FISCAL YEARSOPERATING INFORMATION
SCHEDULE 1

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
<u>Government Activities</u>										
Net Investment in Capital Assets	\$ 54,478,451	\$ 51,872,826	\$ 50,954,744	\$ 50,040,441	\$ 49,022,604	\$ 54,350,475	\$ 56,622,001	\$ 54,433,656	\$ 168,453,241	\$ 159,995,200
Restricted	1,282,916	9,550,630	9,710,239	9,660,491	9,987,477	11,041,019	13,070,718	22,025,754	16,529,392	20,625,424
Total Unrestricted - Government Activities	11,603,796	4,838,270	(30,609,347)	(27,683,363)	(26,815,983)	(32,746,156)	(34,262,721)	(32,454,795)	(23,913,563)	(9,897,255)
Total Government Activities	\$ 67,365,163	\$ 66,261,726	\$ 30,055,636	\$ 32,017,569	\$ 32,194,098	\$ 32,645,338	\$ 35,429,998	\$ 44,004,615	\$ 161,069,070	\$ 170,723,369
<u>Business-Type Activities</u>										
Net Investment in Capital Assets	\$ 9,384,853	\$ 9,327,351	\$ 9,161,793	\$ 9,001,236	\$ 8,838,539	\$ 8,759,020	\$ 8,693,218	\$ 8,630,526	\$ 8,525,675	\$ 8,537,143
Restricted	540,257	543,036	545,635	545,635	550,634	550,634	550,634	550,635	550,633	568,215
Total Unrestricted - Business-Type Activities	784,227	821,517	571,472	481,764	427,342	325,542	(137,586)	(80,585)	(146,681)	183,750
Total Business-Type Activities	\$ 10,709,337	\$ 10,691,904	\$ 10,278,900	\$ 10,028,635	\$ 9,816,515	\$ 9,635,196	\$ 9,106,266	\$ 9,100,576	\$ 8,929,627	\$ 9,289,108
<u>Primary Government</u>										
Net Investment in Capital Assets	\$ 63,863,304	\$ 61,200,177	\$ 60,116,537	\$ 59,041,677	\$ 57,861,143	\$ 63,109,495	\$ 65,315,219	\$ 63,064,182	\$ 176,978,916	\$ 168,532,343
Unrestricted Net Position	12,388,023	5,659,787	(30,037,875)	(27,201,599)	(26,388,641)	(32,420,614)	(34,400,307)	(32,535,380)	(24,060,244)	(9,713,505)
Net Investment in Capital Assets & Unrestricted Net Position	76,251,327	66,859,964	30,078,662	31,840,078	31,472,502	30,688,881	30,914,912	30,528,802	152,918,672	158,818,838
Restricted Net Position	1,823,173	10,093,666	10,255,874	10,206,126	10,538,111	11,591,653	13,621,352	22,576,389	17,080,025	21,193,639
Total Primary Government Net Position	\$ 78,074,500	\$ 76,953,630	\$ 40,334,536	\$ 42,046,204	\$ 42,010,613	\$ 42,280,534	\$ 44,536,264	\$ 53,105,191	\$ 169,998,697	\$ 180,012,477

Source: City of Seaside

CITY OF SEASIDE

CHANGES IN NET POSITION

LAST TEN FISCAL YEARS

OPERATING INFORMATION

SCHEDULE 2

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Primary Government - Program Revenues										
Charges for Services:										
General Government	\$ 31,681	\$ 40,876	\$ 106,735	\$ 188,062	\$ 217,374	\$ 297,811	\$ 252,731	\$ 968,286	\$ 196,437	\$ 500,907
Public Safety	892,514	711,176	726,544	1,390,208	702,144	899,702	704,238	613,662	306,075	360,751
Recreation	318,484	326,626	353,884	346,200	369,254	431,753	430,767	237,205	58,659	-
Public Works	1,333,210	1,040,278	1,373,881	801,450	953,293	854,113	689,194	1,248,540	890,107	3,363,814
Community Development	358,813	515,513	740,415	703,797	738,646	930,582	801,354	1,032,421	662,754	1,577,488
Operating Grants and Contributions	994,437	1,020,495	2,104,725	2,147,228	1,617,304	2,829,733	1,589,329	10,522,616	3,433,800	12,408,162
Capital Grants and Contributions	393,635	106,134	666,409	166,888	840,389	3,582,841	1,155,650	878,861	1,575,799	1,320,607
Total Governmental Activities - Program Revenues	4,322,774	3,761,098	6,072,593	5,743,833	5,438,404	9,826,535	5,623,263	15,501,591	7,123,631	19,531,729
Business - Type Activities										
Charges for Services - Water Fund	863,888	814,484	707,032	678,368	648,474	668,476	656,972	761,556	1,029,925	1,267,779
Charges for Services - Golf Fund	336,333	366,913	337,153	337,053	336,613	335,663	339,363	337,362	335,013	339,882
Total Business - Type Activities Program Revenues	1,200,221	1,181,397	1,044,185	1,015,421	985,087	1,004,139	996,335	1,098,918	1,364,938	1,607,661
Total Primary Government - Program Revenues	5,522,995	4,942,495	7,116,778	6,759,254	6,423,491	10,830,674	6,619,598	16,600,509	8,488,569	21,139,390
General Revenues & Other Changes in Net Position										
Governmental Activities										
Taxes										
Property Taxes	4,899,753	4,715,562	6,008,714	6,324,164	6,785,706	7,397,804	7,118,816	8,493,622	9,407,981	19,370,575
Gas Tax	756,186	1,054,371	843,349	699,318	616,804	706,363	576,499	705,093	707,659	752,706
Sales and Use Taxes	8,709,129	9,445,102	10,000,085	11,475,160	11,657,020	14,199,670	16,118,300	14,883,836	19,498,687	10,694,493
Transient Occupancy Tax	2,092,390	2,419,935	2,665,733	2,902,459	2,701,621	2,922,110	3,423,302	3,038,525	2,661,684	4,121,252
Other Taxes	6,793,409	4,984,854	3,962,379	4,434,597	4,493,014	4,726,372	4,960,249	5,747,067	6,615,147	6,561,981
Total Taxes	23,250,867	22,619,824	23,480,260	25,835,698	26,254,165	29,952,319	32,198,166	32,868,143	38,891,158	41,501,007
Investment Earnings	436,500	638,839	523,547	50,097	80,448	203,822	296,165	296,448	499,736	103,567
Miscellaneous	151,842	113,086	22,779	223,414	570,180	527,169	514,565	3,305,155	1,533,760	34,512
Transfers and Other	2,860	2,400	2,531	1,693	2,035	386	199,745	439	-	-
Total Governmental Activities - General Revenues	23,842,069	23,374,149	24,029,117	26,110,902	26,906,828	30,683,696	33,208,641	36,470,185	40,924,654	41,639,086
Business - type Activities										
Investment Earnings	6,541	4,507	5,554	5,410	7,132	917	14,893	4,885	1,865	(221,009)
Miscellaneous	1,128	23,616	11,738	-	14,065	1,565	1,437	26,993	3,487	36,466
Transfers	(2,860)	(2,400)	(2,531)	(1,693)	(2,035)	(386)	(399)	(439)	-	-
Total Business - Type Activities - General Revenues	4,809	25,723	14,761	3,717	19,162	2,096	15,931	31,439	5,352	(184,543)
General Revenues & Other Changes in Net Position	29,369,873	28,312,367	31,160,656	32,873,873	33,349,481	41,516,466	39,844,170	53,102,133	49,418,575	62,593,933

(continued)

CITY OF SEASIDE
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 2

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Expenses										
Governmental Activities										
General Government	1,542,274	1,377,226	1,129,508	821,822	1,367,688	1,459,672	1,336,795	1,011,992	837,279	2,275,569
Public Safety	16,093,559	16,155,119	17,056,925	18,222,421	20,252,913	21,624,482	22,925,383	26,837,769	23,518,274	26,277,921
Recreation	1,647,702	1,837,260	2,171,171	2,382,676	2,119,933	2,795,333	3,045,073	2,756,528	2,619,777	6,314,258
Public Works	6,245,585	6,422,844	8,359,219	6,275,754	6,073,182	6,806,717	6,054,138	8,927,550	16,674,814	6,701,501
Community Development	1,557,164	1,767,207	1,222,876	1,868,761	2,026,315	2,427,146	3,005,889	3,500,840	3,423,683	8,738,315
Interest and fiscal charges	383,371	378,828	364,791	321,368	328,672	311,716	1,157,184	870,256	793,191	1,208,952
Total Governmental Activities Expenses	27,469,655	27,938,484	30,304,490	29,892,802	32,168,703	35,425,066	37,524,462	43,904,935	47,867,018	51,516,516
Business-Type Activities										
Water Fund	763,486	765,971	732,871	839,023	803,438	842,091	1,130,030	721,190	1,154,566	889,299
Golf Fund	430,466	428,582	423,951	430,380	412,931	417,104	411,166	414,857	386,673	174,338
Total Business-Type Activities Expenses	1,193,952	1,194,553	1,156,822	1,269,403	1,216,369	1,259,195	1,541,196	1,136,047	1,541,239	1,063,637
Total Primary Government Expenses	28,663,607	29,133,037	31,461,312	31,162,205	33,385,072	36,684,261	39,065,658	45,040,982	49,408,257	52,580,153
Net Revenue (Expenses)										
Governmental Activities	(23,146,881)	(24,177,386)	(24,231,897)	(24,148,969)	(26,730,299)	(25,598,531)	(31,901,199)	(28,403,344)	(40,743,387)	(31,984,787)
Business-type Activities	6,269	(43,156)	(112,637)	(253,982)	(231,282)	(255,056)	(544,861)	(37,129)	(176,301)	544,024
Total Net Revenue (Expenses)	(23,140,612)	(24,220,542)	(24,344,534)	(24,402,951)	(26,961,581)	(25,853,587)	(32,446,060)	(28,440,473)	(40,919,688)	(31,440,763)
Changes in Net Position										
Governmental Activities	695,188	(803,237)	(202,780)	1,961,933	176,529	5,085,165	1,307,442	8,066,841	181,267	9,654,299
Business-type Activities	11,078	(17,433)	(97,876)	(250,265)	(212,120)	(252,960)	(528,930)	(5,690)	(170,949)	359,481
Changes in Net Position	\$ 706,266	\$ (820,670)	\$ (300,656)	\$ 1,711,668	\$ (35,591)	\$ 4,832,205	\$ 778,512	\$ 8,061,151	\$ 10,318	\$ 10,013,780

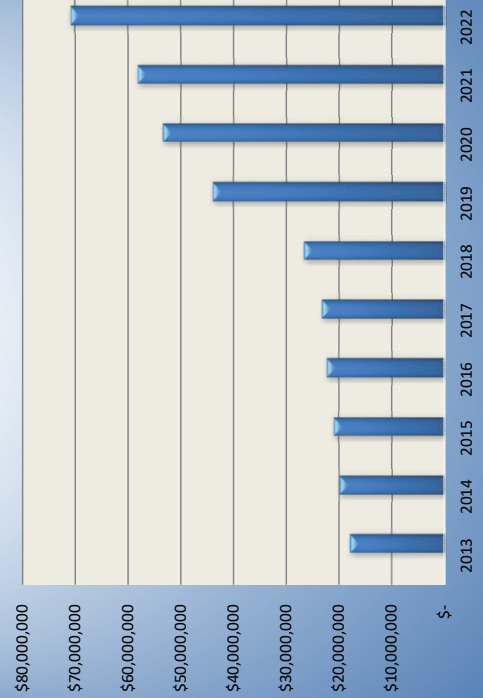
Source: City of Seaside

CITY OF SEASIDE
FUND BALANCES - GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS

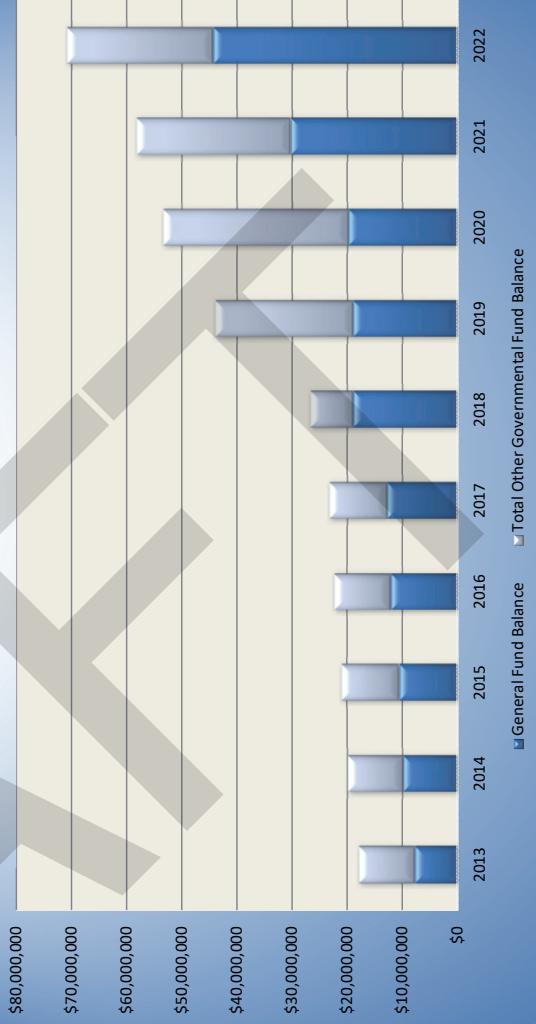
OPERATING INFORMATION
SCHEDULE 3

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
General Fund										
Nonspendable	\$ 3,155,729	\$ 3,156,728	\$ 3,116,562	\$ 3,089,105	\$ 3,051,630	\$ 3,002,927	\$ 2,734,701	\$ 2,425,725	\$ 2,655,428	\$ 2,651,869
Restricted	27,478	76,316	98,286	98,286	482,428	482,428	482,428	-	482,428	-
Committed	4,121,112	5,243,069	4,827,407	4,827,407	6,120,075	6,120,075	12,340,000	9,045,764	11,459,000	11,759,718
Assigned	569	209	4,875	4,875	4,877	4,880	4,504	-	504,504	4,504
Unassigned	396,104	1,410,727	2,464,966	4,054,668	3,144,680	9,278,725	3,413,168	8,343,680	15,181,618	29,888,289
General Fund Balance	7,700,992	9,887,049	10,512,096	12,074,341	12,803,690	18,889,035	18,974,801	19,815,169	30,282,978	44,304,380
Other Governmental Funds										
Nonspendable	8,084,683	49	3,867	1,980	1,980	1,980	-	-	-	3,398
Restricted	1,228,208	9,363,589	9,571,953	9,562,575	9,505,049	9,482,126	28,494,592	33,968,661	20,179,716	18,359,433
Committed	1,638,601	1,754,005	1,980,869	1,688,818	2,138,854	3,130,796	1,754,905	1,877,290	8,062,440	8,413,349
Assigned	951,671	810,726	868,616	995,008	846,784	97,300	-	-	-	-
Unassigned	(1,823,048)	(1,916,602)	(2,006,146)	(2,036,626)	(2,049,169)	(4,952,524)	(5,288,174)	(2,269,663)	(308,738)	(232,275)
Total Other Governmental Fund Balance	10,080,115	10,011,767	10,419,159	10,211,755	10,443,498	7,759,678	24,961,323	33,576,288	27,933,418	26,543,905
Total Governmental Fund Balance	\$ 17,781,107	\$ 19,898,816	\$ 20,931,255	\$ 22,286,096	\$ 23,247,188	\$ 26,648,713	\$ 43,936,124	\$ 53,391,457	\$ 58,216,396	\$ 70,848,285

General Fund Balance



General and Other Governmental Fund Balance



CITY OF SEASIDE

CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS

OPERATING INFORMATION

SCHEDULE 4

Revenues	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Taxes	19,790,958	20,732,419	22,531,390	25,029,799	25,527,624	29,245,956	32,136,232	32,163,050	38,183,499	42,244,556
Licenses and permits	298,160	435,167	569,497	453,758	547,258	746,988	603,923	685,435	813,155	1,585,327
Fines and penalties	134,837	91,877	125,689	116,750	191,194	91,341	110,728	108,119	116,266	93,901
Use of money and property	303,882	306,163	279,813	302,797	337,310	468,163	544,684	569,931	492,918	436,002
Intergovernmental	3,542,999	3,099,137	3,576,581	3,097,446	2,715,012	7,497,261	3,206,397	11,818,608	6,623,069	14,124,632
Charges for services	669,340	682,744	2,054,044	1,768,547	1,478,879	1,707,356	1,458,410	1,822,977	1,045,239	1,979,120
Other Revenues	3,417,864	1,780,351	808,305	767,762	1,340,461	809,075	496,874	3,847,936	1,533,760	903,762
Total Revenues	28,158,040	27,127,858	29,945,319	31,536,659	32,137,738	40,566,140	38,557,248	51,017,056	48,807,906	61,367,300
Expenditures										
Current										
General Government	935,513	1,056,694	984,027	810,614	1,031,050	1,213,228	1,167,310	730,687	241,994	1,577,358
Public Safety	15,762,303	15,804,070	17,012,057	17,612,637	19,006,092	20,498,579	20,987,803	23,067,859	21,454,742	23,539,832
Recreation	1,478,233	1,705,813	2,086,340	2,323,397	2,554,317	2,504,953	2,921,316	2,448,648	2,435,607	3,938,111
Public Works	4,086,506	4,422,655	6,489,481	4,941,280	5,097,142	5,454,110	5,035,819	6,442,551	7,563,672	7,273,470
Community Development	1,394,631	1,105,985	1,323,926	2,007,029	2,086,472	2,306,086	3,295,662	3,027,532	3,708,223	7,181,769
Capital Outlay	258,027	421	89,241	1,129,436	1,174,740	6,896,281	3,863,946	2,709,517	7,245,880	3,093,747
Debt Service	570,518	756,217	1,077,674	995,703	986,801	701,459	835,188	1,656,624	1,212,175	1,352,202
Principal	389,537	380,166	364,445	323,882	326,786	306,648	1,042,479	887,916	824,461	784,422
Interest and Fiscal Charges										
Total Expenditures	24,875,268	25,237,021	29,427,191	30,143,978	32,263,400	39,881,344	39,149,523	40,971,334	44,686,754	48,740,911
Revenues over (under) Expenditures	3,282,772	1,890,837	518,128	1,392,681	(125,662)	684,796	(592,275)	10,045,722	4,121,152	12,626,389
Other Financing Sources (Uses)										
Debt Issuance	-	-	-	-	-	-	16,110,000	-	-	-
Premium on Bonds Issued	-	-	-	-	-	-	288,670	-	-	-
Proceeds from Land Held for Resale	-	-	-	-	-	-	-	-	700,000	-
Sale of Capital Assets	-	-	-	-	-	1,075,080	-	-	-	-
Capital Leases	397,749	218,772	567,814	28,477	1,127,047	1,610,960	-	-	-	-
Transfer In	2,178,123	2,562,025	2,664,936	1,986,367	3,084,350	1,180,794	3,810,797	9,021,030	11,432,724	18,798,346
Transfer Out	(2,166,033)	(2,553,925)	(2,718,439)	(2,052,884)	(3,124,643)	(1,150,105)	(3,806,999)	(9,016,855)	(11,428,937)	(18,792,846)
Total Other Financing Sources (Uses)	409,839	226,872	514,311	(38,040)	1,086,754	2,716,729	16,402,468	4,175	703,787	5,500
Net Change in Fund Balance	3,692,611	2,117,709	1,032,439	1,354,641	961,092	3,401,525	15,810,193	10,049,897	4,824,939	12,631,889
Debt Service as a percentage of non-capital expenditures	4.01%	4.56%	5.11%	4.61%	4.41%	3.19%	5.48%	6.72%	4.73%	4.52%

Source: City of Seaside

CITY OF SEASIDE
GOVERNMENTAL FUNDS - REVENUE BY SOURCE
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 5

Fiscal Year Ending June 30	Total Taxes	Licenses and Permits	Fines and Forfeitures	Use of Money & Property	Inter- governmental	Charges for Services	Other		Total Governmental Revenues
							Revenues	Revenues	
2013	19,790,958	298,160	134,837	303,882	3,542,999	669,340	3,417,864	\$	28,158,040
2014	20,732,419	435,167	91,877	306,163	3,099,137	682,744	1,780,351	\$	27,127,858
2015	22,531,390	569,497	125,689	279,813	3,576,581	2,054,044	808,305	\$	29,945,319
2016	25,029,799	453,758	116,750	302,797	3,097,446	1,768,547	767,762	\$	31,536,859
2017	25,527,624	547,258	191,194	337,310	2,715,012	1,478,879	1,340,461	\$	32,137,738
2018	29,245,956	746,988	91,341	468,163	7,497,261	1,707,356	1,884,155	\$	41,641,220
2019	32,136,232	603,923	110,728	544,684	3,206,397	1,458,410	496,874	\$	38,557,248
2020	32,163,050	685,435	108,119	569,931	11,818,608	1,823,977	3,847,936	\$	51,017,056
2021	38,183,499	813,155	116,266	492,918	6,623,069	1,045,239	1,533,760	\$	48,807,906
2022	42,244,556	1,585,327	93,901	436,002	14,124,632	1,979,120	903,762	\$	61,367,300

Source: City of Seaside

CITY OF SEASIDE
GOVERNMENTAL FUNDS - TAXES BY TYPE
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 6

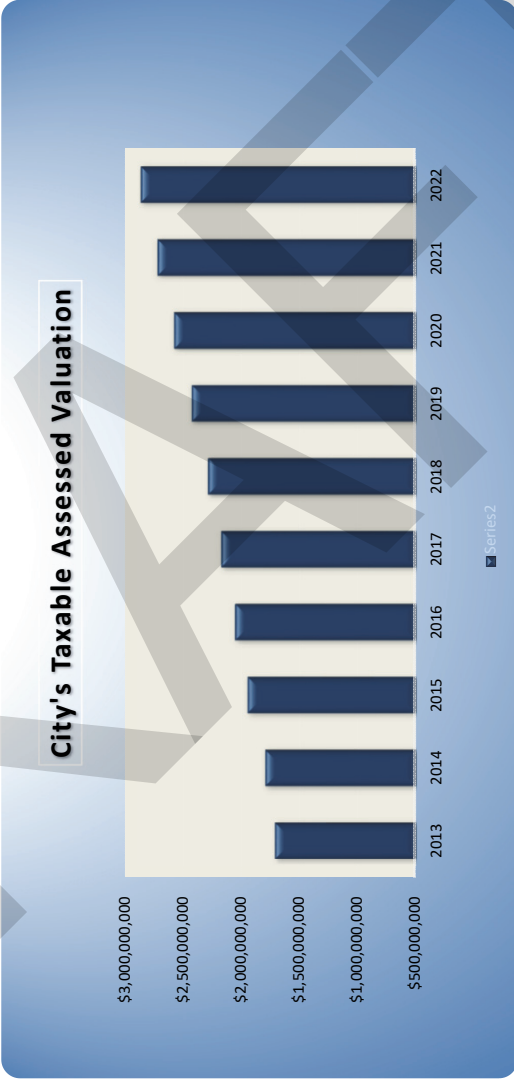
Fiscal Year Ending June 30	Sales Taxes		Transaction Taxes		Transient Occupancy Tax		Franchise Taxes		Business License Taxes		Utility Users Tax		Property Tax		Other	Total Property Tax	Total Governmental Funds
													Secured	Unsecured			
2013	5,307,695	3,304,931	2,092,390	1,231,440	591,619	2,360,028	4,793,222	50,635	48,317	10,680	4,892,173	19,790,958					
2014	5,902,317	3,435,136	2,419,935	1,175,730	673,048	2,302,678	4,720,196	51,917	49,573	1,889	4,821,686	20,732,419					
2015	6,260,528	3,632,758	2,665,733	1,220,294	538,658	2,205,568	5,891,501	58,141	56,930	1,278	6,006,572	22,531,390					
2016	7,404,844	3,781,475	2,902,459	1,438,068	770,258	2,236,406	3,181,669	58,670	64,252	3,191,699	3,304,590	25,029,799					
2017	7,647,430	3,899,854	2,701,621	1,423,017	585,551	2,484,448	3,451,307	58,697	81,486	3,194,213	3,591,490	25,527,624					
2018	9,037,749	4,002,221	2,922,110	1,428,148	733,249	2,512,175	3,892,665	62,706	82,029	4,572,904	4,037,400	29,245,956					
2019	10,675,832	4,341,215	3,424,302	1,725,050	820,067	2,415,132	3,384,957	64,457	101,750	5,183,470	3,551,164	32,136,232					
2020	9,486,312	4,629,453	3,038,525	1,288,512	843,833	2,405,126	4,513,232	73,274	111,308	5,773,475	4,697,814	32,163,050					
2021	13,704,426	5,162,732	2,661,684	1,764,353	630,058	2,804,068	5,234,386	73,991	99,361	6,756,098	5,407,738	38,891,157					
2022	13,707,172	6,560,976	4,121,251	1,899,159	710,672	2,754,105	5,521,566	90,277	155,462	6,723,916	5,767,305	42,244,556					

Source: City of Seaside

CITY OF SEASIDE
ASSESSED VALUATION, TAX RATES, AND TAX LEVIES
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 7

<u>Fiscal Year</u> <u>Ending June 30</u>	<u>Secured</u>	<u>Unsecured</u>	<u>City's Taxable</u> <u>Assessed Value</u>	<u>% of Change -</u> <u>from Prior Year</u>	<u>Total Direct</u> <u>Tax Rate</u>
2013	1,628,649,432	84,740,441 \$	1,713,389,873	-0.93%	1.0%
2014	1,712,430,411	84,070,907 \$	1,796,501,318	4.85%	1.0%
2015	1,863,691,605	84,264,758 \$	1,947,956,363	8.43%	1.0%
2016	1,963,429,698	91,618,504 \$	2,055,048,202	5.50%	1.0%
2017	2,077,816,415	96,677,133 \$	2,174,493,548	5.81%	1.0%
2018	2,194,201,642	93,618,524 \$	2,287,820,166	5.21%	1.0%
2019	2,329,642,423	97,782,873 \$	2,427,425,296	6.10%	1.0%
2020	2,480,057,663	99,712,200 \$	2,579,769,863	6.28%	1.0%
2021	2,617,417,043	104,028,528 \$	2,721,445,571	5.49%	1.0%
2022	2,760,791,036	105,221,589 \$	2,866,012,625	5.31%	1.0%



Source: *Hinderliter de Llamas, Monterey County Assessor*

Notes:

In 1978, the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1 % based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only reassessed at the time that it is sold to a new owner. At that point, the new assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

CITY OF SEASIDE
PRINCIPAL PROPERTY TAX PAYERS
CURRENT FISCAL YEAR AND FISCAL YEAR 2012-2013

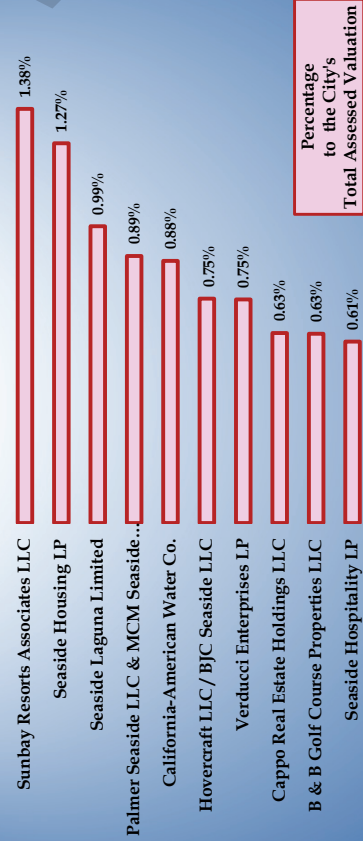
OPERATING INFORMATION
SCHEDULE 8

FY 2021-2022

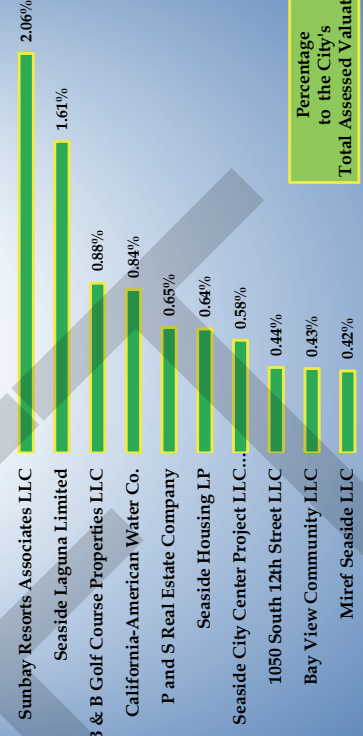
FY 2012-2013

Property Owner	Rank	Taxable Assessed Value	Ratio to Total City's Assessed Valuation	Property Owner	Rank	Taxable Assessed Value	Ratio to Total City's Assessed Valuation
Sunbay Resorts Associates LLC	1	\$ 39,646,428	1.38%	Sunbay Resorts Associates LLC	1	\$ 35,282,854	2.06%
Seaside Housing LP	2	\$ 36,355,158	1.27%	Seaside Laguna Limited	2	\$ 27,524,338	1.61%
Seaside Laguna Limited	3	\$ 28,413,355	0.99%	B & B Golf Course Properties LLC	3	\$ 15,000,710	0.88%
Palmer Seaside LLC & MCM Seaside LP	4	\$ 25,561,190	0.89%	California-American Water Co.	4	\$ 14,432,720	0.84%
California-American Water Co.	5	\$ 25,092,516	0.88%	P and S Real Estate Company	5	\$ 11,083,365	0.65%
Hovercraft LLC / BJC Seaside LLC	6	\$ 21,477,183	0.75%	Seaside Housing LP	6	\$ 10,956,010	0.64%
Verducci Enterprises LP	7	\$ 21,404,376	0.75%	Seaside City Center Project LLC (pending appeals on parcels)	7	\$ 9,959,951	0.58%
Cappo Real Estate Holdings LLC	8	\$ 18,186,478	0.63%	1050 South 12th Street LLC	8	\$ 7,545,379	0.44%
B & B Golf Course Properties LLC	9	\$ 18,112,602	0.63%	Bay View Community LLC	9	\$ 7,445,702	0.43%
Seaside Hospitality LP	10	\$ 17,370,110	0.61%	Miref Seaside LLC	10	\$ 7,244,496	0.42%
Total Top 10 Taxpayers' Totals		\$ 251,619,396	8.78%	Total Top 10 Taxpayers' Totals		\$ 146,475,525	8.55%
City's Total Assessed Valuation		\$ 2,866,012,625	100%	City's Total Assessed Valuation		\$ 1,713,389,873	100%

City's Top Ten Principal Property Tax Payers - June 30, 2022



City's Top Ten Principal Property Tax Payers - June 30, 2013



Source:
Monterey County Tax Roll
Hdl., Coren Cone

**CITY OF SEASIDE
TOP 25 SALES TAX PRODUCERS
2012-2013 AND 2021-2022**

**OPERATING INFORMATION
SCHEDULE 9**

**Top 25 Sales Tax Producers
(In Alphabetical Order)**

<u>2021 -2022</u>		<u>2012 - 2013</u>	
Audi Monterey Peninsula	Monterey Peninsula Power Sports	Arco AM PM	Granite Rock
BMW of Monterey	Pdq Food Mart	Audi Monterey Peninsula	Home Depot
Built In Distributors	Porsche Monterey	BMW of Monterey	Land Rover Monterey
Cardinale Nissan	Premier Chevrolet And Cadillac Of Seaside	Built In Distributors	Porsche Monterey
Costco	Quick Lane	Butts Acura	Quick Lane
Cypress Coast Subaru	Reef	Butts Chevrolet Cadillac	Rod & Ros Gas & Food Mart
Ferguson Enterprises	Seaside Cadillac	Cals Chrysler Dodge Jeep Ram	Seaside Shell
Granite Rock	Seaside Chrysler Dodge Jeep Ram Fiat	Cardinale Nissan	Smart & Final
Higher Level of Care Seaside	Seaside Shell	Chili's	Staples
Home Depot	Tesla Motors	Cost Plus World Market	Val Strough Honda Mazda
In N Out Burger	Val Strough Honda Mazda	Cypress Coast Subaru	Victory Toyota Lexus
Jaguar Monterey Land Rover Monterey Volvo Monterey	Victory Toyota	Ferguson Enterprises	Walgreens
Lexus Monterey Peninsula		Financial Services Vehicle Trust	

Source: HdL

CITY OF SEASIDE

DIRECT AND OVERLAPPING PROPERTY TAX RATES

LAST TEN FISCAL YEARS

OPERATING INFORMATION

SCHEDULE 10

(Per \$100 Assessed Valuation)

City Basic Levy (1)

Overlapping Rates:

Monterey Peninsula College Series A, B, & C

Monterey Peninsula Unified 2010 Series A

Total Overlapping Rates

Total Direct and Overlapping (2) Rates

City's Share of 1% Levy per Proposition 13 (3)

Voter Approved City Debt Rate

Redevelopment Rate (4)

Total Direct Rate (5)

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%
0.02237%	0.01577%	0.03247%	0.02304%	0.02234%	0.02166%	0.02119%	0.02048%	0.02017%	0.02017%	0.03201%
0.02797%	0.02131%	0.02277%	0.03000%	0.03000%	0.02890%	0.09196%	0.11707%	0.04145%	0.04145%	0.06042%
0.05034%	0.03708%	0.05524%	0.05304%	0.05234%	0.05056%	0.11315%	0.13755%	0.06162%	0.06162%	0.09243%
1.05034%	1.03708%	1.05524%	1.05304%	1.05234%	1.05056%	1.11315%	1.13755%	1.06162%	1.06162%	1.09243%
0.776%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%
0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
64.206%	18.098%	18.080%	18.064%	18.053%	18.038%	18.043%	18.012%	18.001%	18.001%	17.991%

Notes:

¹In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.

²Overlapping rates are those of local and county governments that apply to property owners within the City. Not all overlapping rates apply to all city property owners.

³City's Share of 1% Levy is based on the City's share of the general fund tax rate area with the largest net taxable value within the City. The ERAF portion of the City's Levy has been subtracted where known.

⁴Redevelopment Rate is based on the largest RDA tax rate area and only includes rate(s) from indebtedness adopted prior to 1989 per California State statute. RDA direct and overlapping rates are applied only to the incremental property values. The approval of ABX1 26 eliminated Redevelopment from the State of California for the fiscal year 2012/13 and years thereafter.

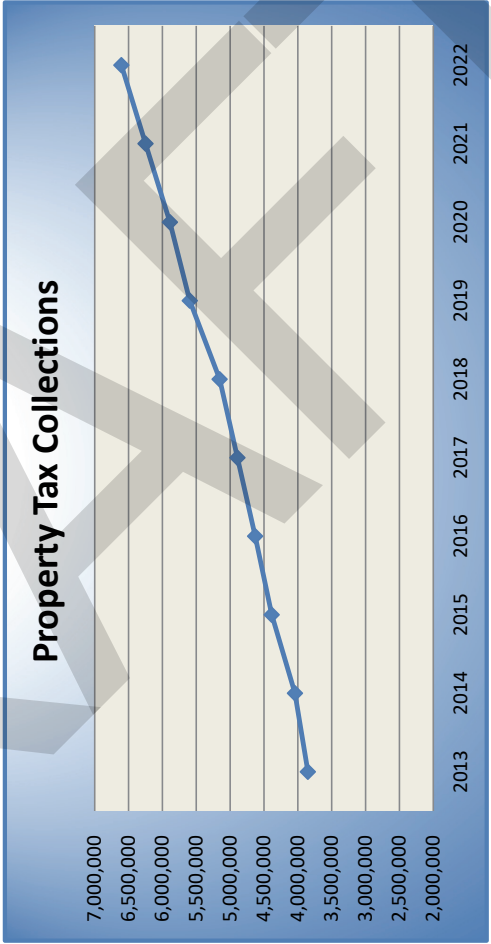
⁵Total Direct Rate is the weighted average of all individual direct rates applied by the City/ Agency preparing the statistical section information and excludes revenues derived from aircraft. Beginning in 2013-14 the Total Direct Rate no longer includes revenue generated from the former redevelopment tax rate areas. Challenges to recognized enforceable obligations are assumed to have been resolved during 2012-13. For the purposes of this report, residual revenue is assumed to be distributed to the City/ Agency in the same proportions as general fund revenue.

Data Source: HdL, Coren & Cone and Monterey County Assessor 2012/2013 - 2021/2022 Tax Rate Table

CITY OF SEASIDE
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 11

Fiscal Year Ending June 30	Taxable Assessed Valuation	Property Tax Levies	Property Tax Collections	Percentage of Collections
2013	1,713,389,873	3,950,392	3,851,877	97.51%
2014	1,796,501,318	4,142,013	4,041,845	97.58%
2015	1,947,956,363	4,491,208	4,386,410	97.67%
2016	2,055,048,202	4,738,119	4,630,765	97.73%
2017	2,174,493,548	5,013,295	4,892,145	97.58%
2018	2,287,820,166	5,274,798	5,154,972	97.73%
2019	2,427,425,296	5,597,643	5,596,120	99.97%
2020	2,579,769,863	5,947,917	5,888,949	99.01%
2021	2,721,445,571	6,274,021	6,248,602	99.59%
2022	2,866,012,625	6,607,306	6,604,983	99.96%



Source:
City of Seaside and County of Monterey, Property Tax Revenue

**CITY OF SEASIDE
LEGAL DEBT MARGIN INFORMATION
JUNE 30, 2022**

**OPERATING INFORMATION
SCHEDULE 12**

Total Assessed Value of Property	\$ 2,866,012,625
Debt limit percentage (per Government Code)	<u>15%</u>
Total Debt Limit	\$ 429,901,894
Amount of Debt Applicable to Debt Limit	<u>-</u>
Legal Debt Margin	<u><u>\$ 429,901,894</u></u>

Section 43605 of the Government Code of the State of California limits the amount of general bonded indebtedness for public improvements to 15% of the assessed valuation of all real and personal property in the City.

The City of Seaside has no general bonded indebtedness.

Source: HdL, City of Seaside

CITY OF SEASIDE
RATIOS OF TOTAL DEBT OUTSTANDING
LAST TEN FISCAL YEARS
(IN THOUSANDS)
JUNE 30, 2022

OPERATING INFORMATION
SCHEDULE 13

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Governmental Activities										
Lease Revenue Bonds	\$ 5,975	\$ 5,715	\$ 5,420	\$ 5,085	\$ 4,710	\$ 4,290	\$ 20,194	\$ 19,255	\$ 18,252	\$ 17,183
Notes Payable	1,199	935	650	343	35	12	4	-	-	-
HUD Obligation	-	409	272	136	-	-	-	-	-	-
Capital Leases	767	1,057	1,076	695	1,455	2,751	2,361	1,604	1,382	1,510
Total bonds and notes payable	\$ 7,941	\$ 8,116	\$ 7,418	\$ 6,259	\$ 6,200	\$ 7,053	\$ 22,559	\$ 20,859	\$ 19,634	\$ 18,693

Business Type										
Bonds Payable 3	3,770	3,667	3,600	3,567	3,490	3,407	3,320	3,233	3,120	3,013
Capital Leases	-	-	-	-	-	22	17	12	7	1

Total bonds and notes payable	\$ 3,770	\$ 3,667	\$ 3,600	\$ 3,567	\$ 3,490	\$ 3,429	\$ 3,337	\$ 3,245	\$ 3,127	\$ 3,014
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Total Outstanding Debt	\$ 11,711	\$ 11,783	\$ 11,018	\$ 9,826	\$ 9,690	\$ 10,482	\$ 25,896	\$ 24,104	\$ 22,761	\$ 21,707
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Percentage of Personal Income	34.92%	35.22%	32.34%	28.76%	28.28%	31.03%	77.22%	N/A	N/A	N/A
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Percentage of Assessed Value	0.0139%	0.0140%	0.0120%	0.0102%	0.0104%	0.0107%	0.0260%	0.0242%	0.0219%	0.0008%
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Net outstanding debt Per Capita	\$349.23	\$352.19	\$323.38	\$287.60	\$282.75	\$310.34	\$772.16	N/A	N/A	N/A
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Note:

1. See the Demographic Statistics Schedule for detail information on personal income and population.
2. Source - Notes to the Financial Statements, Note 3E Long Term Liabilities
3. The Business Type Bonds Payable are for Golf Course Renovations. B&B Golf Course Properties leases the golf courses from the City. The lease revenue payments received by the City are pledged to pay the scheduled principal and interest payments on the lease revenue bonds which is scheduled to occur through 2037.
4. The outstanding debt of governmental and business-type activities includes an adjustment for unamortized premiums and discounts.

**CITY OF SEASIDE
DIRECT AND OVERLAPPING DEBT
JUNE 30, 2022**

**OPERATING INFORMATION
SCHEDULE 14**

2021-22 Assessed Valuation: \$2,866,012,625

	Total Debt <u>6/30/2022</u>	<u>% Applicable (1)</u>	City's Share of <u>Debt 6/30/22</u>
<u>OVERLAPPING TAX AND ASSESSMENT DEBT:</u>			
Monterey Peninsula Community College District	\$131,478,522	6.735%	\$8,855,078
Monterey Peninsula Unified School District	217,095,903	18.489%	<u>40,138,862</u>
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			\$48,993,940
<u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>			
Monterey County General Fund Obligations	\$129,741,182	3.727%	\$4,835,454
Monterey County Board of Education General Fund Obligation	4,772,000	3.727%	177,852
City of Seaside General Fund Obligations	14,820,000	100%	14,820,000
City of Seaside Unamortized Bond Premiums	247,908	100%	247,908
City of Seaside Capital Leases	1,509,787	100%	1,509,787
City of Seaside Pension Obligation Bonds	2,115,000	100%	2,115,000
Monterey County Water Resources Agency General Fund Obligations	19,580,000	3.727%	<u>729,747</u>
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$24,435,748
Less: Monterey County supported obligations			<u>114,795</u>
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$24,320,953
<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency):</u>			
Fort Ord Reuse Authority Tax Allocation Bonds	\$29,445,000	32.426%	\$9,547,836
City of Seaside Tax Allocation Bonds	\$1,740,000	100%	<u>\$1,740,000</u>
TOTAL OVERLAPPING TAX INCREMENT DEBT			\$11,287,836
TOTAL DIRECT DEBT			\$18,692,695
TOTAL GROSS OVERLAPPING DEBT			\$66,024,829
TOTAL NET OVERLAPPING DEBT			\$65,910,034
GROSS COMBINED TOTAL DEBT			\$84,717,524 (2)
NET COMBINED TOTAL DEBT			\$84,602,729

(1) The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.

(2) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

Ratios to 2021-22 Assessed Valuation:

Total Overlapping Tax and Assessment Debt	1.71%
Total Gross Direct Debt (\$18,692,695)	0.65%
Gross Combined Total Debt	2.96%
Net Combined Total Debt	2.95%

Ratios to Redevelopment Successor Agency Incremental Valuation (\$1,707,023,623):

Total Overlapping Tax Increment Debt	0.66%
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Source: California Municipal Statistics, Inc.

CITY OF SEASIDE
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 15

Calendar Year	Personal Income		City's		Median Age		% of Population over 25 with High School Diploma		% of Population over 25 with Bachelor's Degree	
	Population	(in thousands)	Per Capita	Unemployment Rate						
2012	33,312	\$ 728,733	\$ 21,876	5.8%	30.7		72.7%		19.8%	
2013	33,534	\$ 761,322	\$ 22,703	5.4%	30.9		73.2%		21.8%	
2014	33,456	\$ 753,998	\$ 22,537	9.3%	31.1		74.2%		22.5%	
2015	34,071	\$ 726,779	\$ 21,331	8.3%	31.6		72.6%		22.9%	
2016	34,165	\$ 719,671	\$ 21,064	7.8%	31.8		75.8%		22.0%	
2017	34,270	\$ 736,654	\$ 21,561	7.5%	31.2		76.1%		21.6%	
2018	33,776	\$ 782,175	\$ 23,157	2.7%	31.9		76.9%		22.6%	
2019	33,537	\$ 842,577	\$ 25,123	2.7%	32.3		80.1%		23.0%	
2020	32,121	\$ 888,707	\$ 27,667	9.8%	32.8		80.7%		23.3%	
2021	32,068	\$ 969,527	\$ 30,233	5.1%	33.8		81.0%		24.1%	

Source: HdL, Coren & Cone

CITY OF SEASIDE
PRINCIPAL EMPLOYERS
2021-2022

OPERATING INFORMATION
SCHEDULE 16

<u>City's Principal Employers</u>	<u>Product/Function</u>	<u>Estimated Number of Employees</u>
California State University Monterey Bay	Education	1,000
U.S. Defense Department	Military	1,300
Monterey Peninsula Unified School District	Education	200
Seaside Auto Center, and related auto services	Auto sales and service	200
City of Seaside	Government	150
Embassy Suites	Lodging/visitor services	150
California Department of Motor Vehicles	Government	100
Home Depot	Retail	100
Holiday Inn Express	Lodging/visitor services	40
TOTALS		3,240
		100%

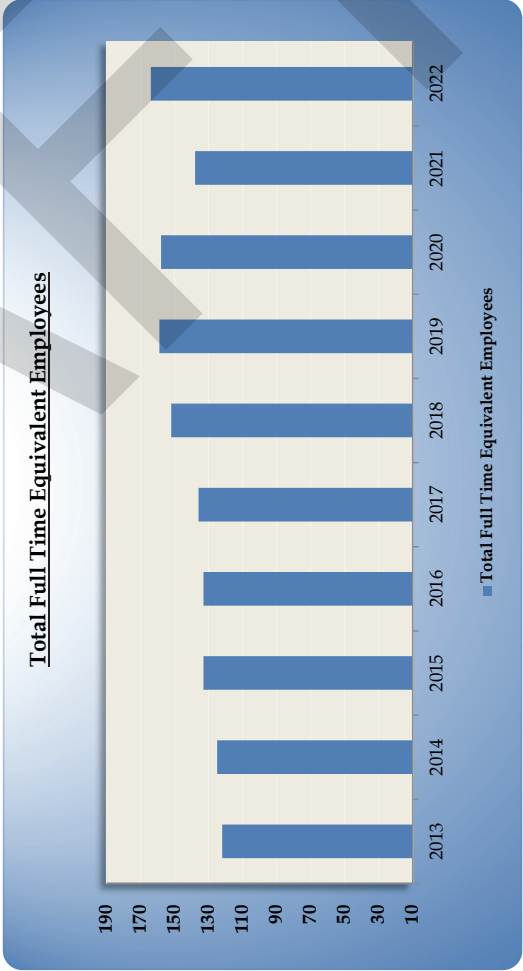
Source: City of Seaside Draft General Plan Update, May 2016.

CITY OF SEASIDE
FULL TIME EQUIVALENT CITY EMPLOYEES BY FUNCTION
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 17

FTE by Department	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Office of the City Manager	4.00	4.00	8.00	6.00	3.00	3.00	4.00	5.00	3.00	5.00
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	2.00	1.00	1.00	2.00
Legislative Body	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Administrative Services	8.00	8.00	8.00	6.00	8.00	8.00	10.00	10.00	7.00	8.00
Human Resources*	n/a	n/a	n/a	2.00	2.00	3.00	3.00	3.00	3.00	4.00
Public Safety	46.00	47.00	51.00	50.00	50.00	53.00	54.00	54.00	44.00	51.00
Fire	23.00	24.00	23.00	25.00	25.00	26.00	28.00	28.00	27.00	27.00
Recreation**	n/a	n/a	n/a	2.00	5.00	6.00	6.00	5.00	4.00	8.00
Engineering & Public Works	n/a	n/a	n/a	n/a	29.00	37.00	37.00	37.00	33.00	39.00
Community Development	n/a	n/a	n/a	n/a	8.00	10.00	10.00	10.00	11.00	15.00
Resource Management***	35.00	36.00	37.00	36.00	n/a	n/a	n/a	n/a	n/a	n/a
Total Full Time Equivalent Employees	122.00	125.00	133.00	133.00	136.00	152.00	159.00	158.00	138.00	164.00

* Human Resources was previously included in Administrative Services
** Recreation was previously included in Resource Management
*** Resource Management has been divided into two departments: Engineering & Public Works and Community Development
**** Administrative Services was amended for 2017 to include 2 FTE Information Technology employees added under the Department.



CITY OF SEASIDE

CAPITAL ASSETS AND OPERATING INDICATORS BY FUNCTION/PROGRAM

LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 18

<u>Function</u>	<u>Facility</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Public Safety	Fire calls	2,585	2,572	2,852	2,969	2,986	3,068	3,288	(a) 2945	3,013	3,239
	Fire Vehicles	12	14	14	14	12	12	12	7	11	11
Public Works	Police calls	47,475	47,024	48,606	48,349	35,645	41,580	39,122	41,590	29,732	39,710
	Police Vehicles	39	46	39	37	35	36	37	36	40	40
	Streets miles	66	86	92	92	92	92	92	92	92	* 92
	Streetlights	334	652	652	652	652	652	652	652	652	* 652
Parks and Recreation	Traffic Signals	19	19	19	19	19	20	20	22	22	* 22
	Public Works Vehicles	23	25	23	24	25	29	42	44	44	* 44
	Dog Park (a)	0	1	1	1	1	1	1	1	1	* 1
	Pre school - children served	532	483	680	440	418	434	451	(b) 300	278	275
	Parks	24	24	24	24	24	24	21	21	21	25
	Recreation programs - persons served	3,190	3,547	5,243	4,971	3,024	5,466	5,801	11,274	10,478	10,172
	Senior Center - meals served	3,475	4,083	4,538	3,596	3,381	3,942	3,966	2,232	2,453	6,186
	Pool Attendance	2,835	2,330	2,542	3,216	8,512	8,640	8,589	(b) 7963	8,213	9,637

* Numbers not updated for 2021-2022

(a) Reduction in fire calls of 9.6% March - June 2020 (COVID-19 Shelter In Place).

(b) Reduction in programs due to COVID-19 restrictions.

Source: City of Seaside

CITY OF SEASIDE
MISCELLANEOUS STATISTICS
JUNE 30, 2022

OPERATING INFORMATION
SCHEDULE 19

Date of Incorporation: October 13, 1954

Form of Government: Council/City Manager

City Council Members: Mayor and Four Council Members

City Boards, Commissions and Committees:

Planning, Art and History, Board of Architectural Review, Parks and Recreation, Neighborhood Improvement, Community Development Advisory, Economic Advisory, Senior, Homeless, Environmental, Traffic Advisory, Zoning Administrator, Blue Ribbon Panel

Land Area in square miles: 9.375

Demographics:

Total Population	<u>34,063</u>	
Male	17,039	50.0%
Female	17,024	50.0%
Age 0 - 15	6,622	19.4%
Age 15 - 25	5,325	15.6%
Age 25 - 35	5,646	16.6%
Age 35 - 45	3,986	11.7%
Age 45 - 65	8,265	24.3%
Age over 65	4,219	12.4%
Median Age	33.8	
White	10,368	30.44%
Hispanic	15,265	44.81%
Black or African American	2,449	7.19%
Asian	3,317	9.74%
American Indian and Alaska Native	52	0.15%
Native Hawaiian and Other Pacific Islander	847	2.49%
Other	173	0.51%
2 or More Races	<u>1,592</u>	<u>4.67%</u>
	<u>34,063</u>	<u>100.0%</u>

Housing Characteristics

Total housing units	11,594		
Occupied housing units	10,709	100%	Population
Owner-occupied	4,209	39.3%	by housing type:
Renter-occupied	6,500	60.7%	11,971
			<u>20,806</u>
			<u>32,777</u>

Source: California State Department of Finance, American Community Survey 2020;
U. S. Census Bureau, 2020 Demographic Profile Data



GLOSSARY

Glossary of Budget Terms

Activity: A specific and distinguishable unit of work or service performed

Annualized Cost: A full year's cost of an item or position, even though it may be utilized only in part of any year.

Appropriation: Authorization by the City Council or legislative body which permits the City or government agency to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources

Assessed Value: A value established for real property for use as a basis in levying property taxes.

Audit: A review of the City accounts by an independent certified public accountant (CPA) or accounting firm. The primary objective of an audit is to determine if the City's financial statement fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles (GAAP).

Bond: A written promise to pay a specified sum of money, (the face value or principal amount), at a specified date or dates in the future (maturity date) together with periodic interest at a specified rate. Bond are generally used to finance large capital projects such as buildings, streets, utility infrastructure and bridges.

Budget: A financial plan for a specified period of time that matches projected revenues and planned expenditures to services, goals and objectives. The City of Seaside uses a financial plan covering two fiscal years, with actual budget appropriations made annually.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the City Council or legislative body detailing the proposed budget.

Budget Message: Included in the opening section of the budget, a general discussion of the proposed budget presented in writing as a general summary of the most important aspects of the budget, an explanation of issues against the background of financial trends and a presentation of the recommendations of the City Manager.

Capital Improvement Program: Adoption of a financial plan for neighborhood improvement projects, and the means of financing them for a specified period of time. The City updates the fiscal year's Capital Improvement Program budget and reviews its five-year Capital Improvement Plan.

Capital Improvement Project (CIP): A permanent major addition or renovation to the City's real property assets. Project expenditures may include costs of design, construction, acquisition of buildings and/or facilities and significant repair, renewal or renovations to existing assets. Real property assets include streets, storm drains, sewer lines, parks and other public facilities. These expenditures are considered one-time costs.

Capital Projects: Projects which purchase or construct capital assets such as land, infrastructure, buildings, equipment and public art.

Capital Project Funds: Fund type used to account for financial resources used in acquiring or building major capital facilities other than those financed by Proprietary Funds and Trust Funds.

City Attorney: Represents the City in legal disputes and advises the Council and staff on legal matters.

City Clerk: Maintain records of City ordinances, resolutions, contracts, minutes and other important official City documents.

City Council: A part-time legislative and policy-making body, consisting of five members, elected at large on a non-partisan basis. The members enact ordinances and resolutions essential to the City. Council meetings are held on the first and third Thursday of each month at 7:00 PM in the Seaside City Hall Council Chambers.

City Manager: Responsible for supervising activities of all City departments, implements City Council policy, prepares an annual budget, conducts personnel matters and directs the day-to-day operations of City government.

Commissions and Advisory Committees: There are various commissions and advisory committees serving in a voluntary basis for the City of Seaside. The committees consist of citizens appointed by the City Council to advise the City on issues such as planning, parks and recreation. All meetings are open to the public, with public participation invited and encouraged.

Contingency: Funds set aside or approved for use. These funds could be used for unanticipated expenditure requirements, new programs or to absorb unexpected revenue losses, only with specific Council approval and authorization.

Debt Service: Payments of interest and principal on obligations resulting from the issuance of bonds, notes or certificates of indebtedness.

Debt Service Funds: Fund type used to account for the payment and accumulation of resources related to general long-term debt principal and interest.

Department: A major organizational unit of the City that has been assigned overall management responsibility for an operation or group of related operation within a functional area. A department may be comprised of one or more divisions or sub-units.

Dedicated Reserve: Money set-aside in a special account for specified purposes, such as expected or unanticipated operational costs, equipment or capital requirements.

Division: An organizational subdivision of a department

Encumbrance: A commitment of funds for goods or services on order. Earmarked funds to be expended, representing an obligation of the agency. Encumbrances outstanding at year-end are reported as reservation of fund balances since they do not constitute an expenditure or liability at that time.

Enterprise Fund: A fund established to account for the cost of those governmental facilities and services that are operated in a manner similar to private enterprises. These programs can be entirely or predominately self-supporting.

Entitlement: A grant or subvention fund available to the City on the basis of population or other established criteria, rather than based on competition or unique factors among agencies.

Equipment/Building Outlay: A budget category which includes equipment having a unit cost of more than \$1,000 and an estimated useful life of more than one year. Also referred to as capital outlay, smaller building and park projects are included in this category.

Expenditure: Under the modified accrual basis of accounting, the cost of goods received or services rendered regardless of when the invoice is actually paid.

Finance Department: Responsible for maintaining the financial records and operations, including such functions as treasurer, internal auditor, accountant, purchasing manager and financial investor.

Fire Department: Protecting life and properties from fire and fire-related damage. Investigates suspicious fires. Conducts inspections of public and

private buildings for fire hazards, and educates the public about fire and burn prevention. A full Hazardous Materials Team, serving the Monterey Peninsula.

Fiscal Year: A twelve month period of time in which the Annual Budget applies. For the City of Seaside it is July 1st through June 30th.

Fund: An independent fiscal and accounting entity used to set the financial position and results of operation related to specific purposes for which a particular fund is created. The six generic funds types used by the City are: General Fund, Special Revenue, Debt Service, Capital Project, Enterprise, and Trust & Agency Funds.

Fund Balance: The excess of assets over liabilities, representing the cumulative effect of revenues and other financing sources over expenditures. A negative fund balance is called a *fund deficit*.

Full-Time Equivalent (FTE): A standard that is used to convert part-time or temporary personnel hours to a full-time basis, allowing for comparison purposes.

General Fund: The City's principal operating fund, supported by taxes, fees and other general revenues which can be used for any legal government purpose. The fund finances the general operating programs of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

Grants: Contributions of gifts, cash or other assets from an outside governmental entity. Grants can be used or expended for a specific purpose, activity or facility. Example is the Community Development Block Grant provided by the Federal Government.

Indirect Cost Reimbursement: A General Fund budget category that shows the amount of costs that are reimbursed by other funds.

Interfund Loans: Amounts provided between funds and blended component units of the primary government with a requirement for repayment.

Interfund Transfers: Flows of assets, such as cash or goods, between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Internal Service Fund: Proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis. Examples of internal services would be Information Services, Vehicle Maintenance and Self-Insurance.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded as some future date. (Note: the term does not include encumbrances).

Long Term Debt: Borrowing of money or the issuance of bonds or other debt instruments for the financing of major capital improvements or property acquisitions, over an extended period of time. Generally Long Term Debt is spread over 20 to 30 years.

Mission Statement: A brief description of the purpose, goals and major responsibilities of an agency or organization.

Modified Accrual Basis: The method of accounting used by all government fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough to be used to pay liabilities of the current period.

Non-Departmental: Program costs that do not relate to any one specific department but represent cost of a general, City-wide nature, such as a debt service and appropriated reserve.

Operating Budget: The portion of the budget that pertains to daily operations and delivery of basic governmental services. Annual appropriation of funds for ongoing program costs, including employee services, supplies, equipment, and debt services.

Operations: A grouping of related programs within a functional area.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or a Constitutional provision.

Organization: An organizational sub-division of an agency or department. A cost center or program for which an annual operating budget or capital budget is established. Sometimes referred to as a division.

Performance Indicators: Measurements depicting the effectiveness or efficiency of services provided output produced.

Program: An activity or group of activities performed for the purpose of providing a service or a support function.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets or cost recovery, financial position, and cash flows. There

are two different types of proprietary funds: enterprise funds and internal service funds.

Public Works Department: To oversee design and construction of all City-owned facilities. Inspections of improvements and maintenance of streets, bridges, buildings, parks, sewers, water lines, etc. Analyze traffic flow/safety, maintenance of all traffic signs and markings.

Police Department: To protect and maintain order in the event of community disturbances or emergencies. To apprehend criminals, recover stolen property, assistance in traffic accident management/investigation. Education of the citizens in regards to burglary prevention, illegal narcotics, traffic laws and personal safety.

Purchase Order: A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Recreation Department: Responsible for providing recreation programs such as sports, educational, cultural, entertainment and other leisure activities.

Reserve: An account used to earmark a portion of the fund balances or equity as legally restricted for a specific use or not available for appropriation and subsequent spending.

Resolution: A special order of the City Council which requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval.

Resources: The total amount available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

Revenue Bonds: Bonds issued to construct capital facilities, repaid from revenue produced by the operation of those facilities.

Source Document: Basic evidence needed to record an accounting transaction. Journal entries, financial records and accounting reports are eventually derived from source documents. Examples of source documents are purchase orders, invoices and time sheets.

Special Assessment Fund: A fund used to account for the financing of public improvements or services from the issuance of bonds or assessments levied against the properties benefited.

Special Revenue Fund: A fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or major

capital projects) that are legally restricted to expenditure for special purchases. Examples of special revenue funds are those established for the purpose of financing streets, parks or libraries.

Subventions: Revenues collected by the State (or other level of government) that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Suspense Account: A temporary account (i.e. not included in the financial statements) for recording part of a transaction, such as those involving receipts or disbursements, prior to final analysis or identification of that transaction.

Tax: a levy or compulsory payment imposed by the City or other government agency to obtain revenue for the purpose of financing the delivery of a public good or service.

Trust and Agency Funds: Used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organization, or other government agencies. Also known as Fiduciary Funds.

Unencumbered Balance: A balance relating to a portion or the entire amount of an appropriation that has not been encumbered or expended.

Unassigned fund balance: The difference between total fund balance in a governmental fund and its nonspendable , restricted, committed and assigned components.

Warrant: An order drawn authorizing payment to a designated payee

Seaside Planning Commission Annual Work Plan

2023-2024

William Silva, Chair

Keith Dodson

Dave Evans

Danny Huynh

Arlington La Mica

Elizabeth Madrigal

John Owens

Mission Statement

The Planning Commission is a seven-member body of community representatives appointed by the City Council. The appointed members shall hold office for four years. The Planning Commission is the primary decision-making authority for certain development applications, and it advises the City Council on various land-use policy matters. Additionally, the Commission is the decision-making body of the architectural review process and is responsible for the review of various residential and commercial design proposals, including second-story residential additions, commercial facade changes, and other design related projects.

Historical Background

State law and local ordinance prescribe the roles and responsibilities of the Planning Commission. In general, state law defines a planning commission as a committee appointed by the elected legislative body (City Council) to review matters related to planning and development and a general advisory body on land use planning.

Powers and Duties of the Planning Commission include:

- The Planning Commission shall have all the powers and perform duties as provided in Government Code Section 65103 (See Link to Government Code)
http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV§ionNum=65103
- It shall be the function and duty of the Planning Commission to prepare, periodically review and revise, as necessary, the general plan of the city and to implement the general plan through actions including, but not limited to, the administration of specific plans and zoning and subdivision ordinances. (Ord. 773 § 1 (Exh. A), 1990)

Annual Work Plan

I. Provide Recommendation to the City Council on Legislative Items

Section 17.60.020 (Table 5-1) of the City's Zoning Ordinance specifies the role of the Planning Commission when reviewing applications submitted pursuant to the Zoning Ordinance. As presently written, the Planning Commission's role with regards to legislative items (including General Plan Amendments, Precise/Specific Plans [including Amendments], and Zoning Ordinance or Map Amendments) is to provide a recommendation to the City Council regarding the adoption of the item. Staff will work with the Commission to draft sound policies that incorporate elements that will benefit the community and guide development.

II. Make Decisions on Discretionary Planning Permits

The Planning Commission shall make decisions to approve or deny permit applications, such as Use Permits, Variances, and Planned Development Permits, when such authority is assigned to the Commission within the City's Zoning Ordinance (Table 5-1).

III. Serve as an Appellate Body for Zoning Administrator Decisions

When a decision of the Zoning Administrator is made pursuant to the Zoning Ordinance, a party may appeal that decision. The Planning Commission serves as the appellate body for decisions of the Zoning Administrator.

Commission on Jobs, Opportunity, and Business in Seaside (C-JOBS) Annual Work Plan 2023-2024

Joy Anderson: Chair

Sharon Coggin

Avneesh Kumar

Mark Bryant

Alfredo Valdez Jr.

Vacant

Vacant

Mission Statement

C-JOBS is a nine-member body of community representatives appointed by the by the Mayor and approved by the City Council. Members are representatives from the community selected for their business knowledge and interest in economic development issues. The appointed members shall hold office for two years. The Mission of the Commission is to support economic development in the City of Seaside.

General Duties

C-JOBS performs the following duties:

- Provide recommendations to the city council on policies, programs, and projects which may encourage investment, increase job creation, improve workforce training and other opportunities, or otherwise expand business opportunities in Seaside.
- Act as an Advisory Body to the Council in the categories of:
 - o Economic and Business Development
 - o Business Communication
 - o Business Attraction
 - o Business Retention and Expansion
- While C-JOBS has no purview over land use or zoning, it may advocate for and recommend economic development projects to the City Council.

Historical Background

In 2016, the City had adopted an ordinance creating an Economic Development Commission. Due to staffing challenges and other concerns, the Commission was never fully functional and was discontinued. As Seaside began offering more citizen involvement in areas of policy development and implementation—the City Council desired to see more input into the development of our strong regional economy. The Council re-established a commission that focuses on job creation, economic viability, and the health and success of our local businesses on September 05, 2019, named the Commission on Jobs, Opportunities, and Businesses (C-JOBS) in Seaside.

Annual Work Plan

I. Assist in the Formation and Reintroduction of Business Retention and Expansion Program

The City of Seaside presently has only a nascent Business Retention and Expansion Program. The Commission will assist by providing input and advice as the City's program is further developed.

II. Assist in the Development of a Business Ambassador Program

The Commission will assist in the development and operation of a Business Ambassador Program. This will involve identifying key members of the community that will be able to assist with business outreach and education.

III. Provide Feedback on Economic-Development Related Projects

The Commission will assist in providing input on economic-development related items on an as-needed basis. Topics may include, but not be limited to, workforce development, business attraction, and entrepreneurial development.

Community Safety Advisory Commission

Annual Work Plan

2022-2023

Eugene Jones, Chair

Yvonne Thomas, Vice-Chair

Anthony Amarante

Silia Foliaki

Marvin Green

Ann Marie Pagan

Guadalupe Perez

Hufemia Ruiz-Perez

Maiaika Velazquez

Vacancy #1

Vacancy #2

Mission Statement

To provide input and suggestions and create a collaborative partnership between public safety departments, the residents and visitors of Seaside it is sworn to protect.

Also to share information, with the Seaside community, on various aspects of our local law enforcement.

Historical Background

Due to ongoing and ever rising tensions nationwide between communities and municipal public safety departments, many cities have sought to create commissions to assist with addressing these tensions and improving community relations. This done in an effort to take a holistic and equitable approach to public safety, with the goal of creating a safe, dignified and human experience for all. On May 20, 2021 the Seaside City Council passed and adopted Ordinance NO. 2003 establishing the Community Advisory Safety Commission to fulfill the city's duty to ensure the safety and well-being of its residents and visitors. The Commission acting as a medium for the sharing of judicious advice and other concerns, from a citizen perspective, with the local city government and public safety departments.

Fiscal Year Work Plan

The Fiscal Year Work plan will help the Seaside Community Safety Advisory Commission (CSAC) determine how best to respond to community issues and ensure positive, actionable outcomes. The workplan is a living document that captures the initiatives, activities, milestones, and partnerships needed to achieve public safety goals. It serves as a roadmap for effective partnership between the Seaside Police Department and the community and may be updated by the CSAC as needed.

KEY ACTIVITY	MILESTONES 2023-2024	MILESTONES 2024-2025
1. Utilize specialized divisions for community partnerships.	• Deploy Seaside Police officers and the CSAC to attend community engagement events in Seaside.	• Expand partnerships and outreach efforts of Seaside Police Department and the CSAC.
2. Provide transparency of the review for Use of Force incidents as permitted.	• Create an online electronic version of police activity and the Use of Force Year-End Review report.	• Make the electronic Use of Force Year-End Review report interactive by providing hyperlinks to Department policy and procedures.
3. Enhance transparency initiative through critical incident community briefings.	• Develop critical incident briefings on social media platforms and other in person town hall meetings.	• Measure user-ship on existing media platforms and explore other platforms for possible expansion.
4. Enhance community relations through community outreach programs.	• To create a citizen's police academy and Change Hope Accountability Mentoring Program (CHAMP)	• Measure the effectiveness of current programs and evaluate whether to enhance and/or expand.
5. Explore ongoing community suggestions for police training.	• Create new trainings for community members and police.	• Measure the effectiveness of current programs and evaluate whether to enhance and/or expand.

Prior Year Accomplishments

N/A; 2022-2023 is the startup year.

Ongoing Projects

- Assembly Bill 481
 - Work hand-in-hand with the police department's use and acquisition of approved military equipment, by informing and soliciting feedback from the community
- CHAMP youth outreach program
 - Change Hope Accountability Mentoring Program
- Cold case homicides
- Enhancing TRUST between the commission and the police department
 - Transparency Respect Unity Service Training

Environmental Commission Annual Work Plan

Looking Ahead: FY 2023-2024

Reviewing Accomplishments: FY 2022-2023

Kristin Molle: Chair

Michelle Overmeyer: Vice Chair

Miguel Alvarado

Mariana Del Valle

Emily Gottlieb

Laura Murphy

Vacant

Vacant

Vacant

Mission Statement

The Environmental Commission investigates and advocates sound environmental policy and action in the areas of air quality, water quality, energy and waste management, flora and fauna protection and community planning.

General Duties

The Environmental Commission shall conduct public hearings and prepare recommendations to the City Council on matters regarding the environment to include without limitation unless otherwise noted:

- Review and comment on City ordinances, policies and programs, and state mandates related to: environmental regulations; risks and pollution abatement; clean water; air and energy; flora, fauna and biome protection; and community planning topics expressly beyond the realm of the Planning Commission.
- Serve in advisory capacity to the City Council, commissions, committees, and boards on related issues.
- Identify strategic environmental goals for the City and estimate resources needed to accomplish these goals, including investigating funding for programs that will benefit the community.
- Develop policies and plans for increasing environmental awareness and stewardship, in cooperation with other public and private agencies including school districts.

Responsibilities

The Environmental Commission shall:

- Meet not less than six times a year, with subcommittee work occurring during off-meeting months; and
- Monitor the City's progress and comply with principles established in Resolution 17-47; and
- Prepare an annual recommended work plan to the City Council no later than three months in advance of each fiscal year; and

Fiscal Year Work Plan

- 1. Support Effective Implementation of the Priority Impact Plastic Pollution Prevention Policy (PIP4) (Chapter 8.60 of Municipal Code), with outreach conducted by Environmental Innovations**

- a. Follow up with every food facility at least a second time to provide compliance assistance
- b. Meet district managers for fast food restaurants and chains
- c. Collaborate with stakeholders (non-profit, business)
- d. Include culturally appropriate outreach and with Spanish translation

2. Planning and Infrastructure

- a. Collaborate with city staff in development of a comprehensive Climate Action Plan.
- b. Review and comments on relevant water conservation, utilization and infrastructure, including water pollution prevention projects and proposals

3. Habitat (Flora, fauna and biome protection)

- a. Pollinator Protection
 - i. Increase education and awareness of pollinator habitats in various Seaside parks cared for by members of the Environmental Commission, Friends of Seaside Parks Association, and Sustainable Seaside.
 - ii. Continue to meet the obligations of Seaside's designation as a BEE CITY USA Affiliate and prepare for filing a renewal application.
- b. Trees
 - i. Review existing tree policies and make recommendations to better support community and habitat health.
 - ii. Research historic tree cover and explore potential justice and equity considerations.

4. Directly Connect the Work of the Environmental Commission to People

- a. Engage thoughtfully with all community members, including persons of color and/or economically disadvantaged persons.
- b. Collaborate with other committees and commission to align efforts and improve communication and collaboration

5. Integrate Sustainability into Existing Events

Subcommittees: (TBD)

Administrative Considerations:

- Request a meeting with all community/commissions to share work plans and identify areas of mutual interest or collaboration
- Have EC members attend meetings of other commissions/committees
- Anticipate and prepare for grant opportunities with staff

Background and Progress:

In 2018, the City Council approved the creation of the Environmental Committee. Once the committee was fully formed, their duties and responsibilities approved, the city proposed an ordinance to codify the committee, including the creation, composition, term and duties into the Municipal Code in perpetuity. The draft ordinance was introduced at the May 2, 2019 Regular City Council meeting and there was concern that more input was needed from the Commissions directly regarding the expansion as well as the naming of the commissions. The proposed draft was passed to print at the October 17, 2019 City Council meeting and the Environmental Committee became the Environmental Commission.

During 2022-2023, the Environmental Commission made progress and achievements related to the following:

- PIP4 business outreach conducted by Environmental Innovations
 - o Incorporated some adjustments for COVID
 - o Included funding to initiate outreach and engagement, the consultant team has provided great value and effective implementation efforts
 - o Collaboration with stakeholders (non-profit, business,)
 - o Outreach was culturally appropriate and included Spanish translation
- Saturday Park Work Days
 - o Provided incredible value for both habitat improvement and community building.
 - o Collaboration with Blue Zones
 - o City Support from Facilities
 - o Continuing to meet Bee City requirements

Environmental Commission

Annual Work Plan

Looking Ahead: FY 2023-2024

Reviewing Accomplishments: FY 2022-2023

Kristin Molle: Chair

Michelle Overmeyer: Vice Chair

Laura Murphy

Emily Gottlieb

Mariana Del Valle

Miguel Alvarado

Vacant

Vacant

Vacant: Student

Mission Statement

The Environmental Commission investigates and advocates sound environmental policy and action in the areas of air quality, water quality, energy and waste management, flora and fauna protection and community planning.

General Duties

The Environmental Commission shall conduct public hearings and prepare recommendations to the City Council on matters regarding the environment to include without limitation unless otherwise noted:

- Review and comment on City ordinances, policies and programs, and state mandates related to: environmental regulations; risks and pollution abatement; clean water; air and energy; flora, fauna and biome protection; and community planning topics expressly beyond the realm of the Planning Commission.
- Serve in advisory capacity to the City Council, commissions, committees, and boards on related issues.
- Identify strategic environmental goals for the City and estimate resources needed to accomplish these goals, including investigating funding for programs that will benefit the community.
- Develop policies and plans for increasing environmental awareness and stewardship, in cooperation with other public and private agencies including school districts.

Responsibilities

The Environmental Commission shall:

- Meet not less than six times a year; and
- Monitor the City's progress and comply with principles established in Resolution 17-47; and
- Prepare an annual recommended work plan to the City Council no later than three months in advance of each fiscal year.

Fiscal Year Work Plan

1. Support Effective Implementation of the Priority Impact Plastic Pollution Prevention Policy (PIP4) (Chapter 8.60 of Municipal Code), with outreach conducted by Environmental Innovations.

- a. Follow up with every food facility at least a second time to provide compliance assistance, such as information about incentives, grants, and partnerships.
- b. Meet district managers for fast food restaurants and chains
- c. Collaborate with stakeholders (non-profit, business)
- d. Include culturally appropriate outreach, including Spanish translation for published materials.
- e. Advocate for allocation of City funds toward this program.

2. Support an Active Transportation Network

- a. Continue to advocate for the City to adopt a Draft General Plan including an Active Transportation Plan, including concepts such as but not limited to:
 - i. Bus and bike lanes,
 - ii. Road diets,
 - iii. First mile/last mile transportation plan,
 - iv. Docked and dockless e-bike and micro mobility solutions at key activity nodes.
- b. Support developing a dynamic pricing plan for parking in the Broadway corridor as a pilot program

3. Planning and Infrastructure

- a. Collaborate with city staff in development of a comprehensive Climate Action Plan.
- b. Review and provide comments on water conservation, utilization and infrastructure, including water pollution prevention, and other projects and proposals related to the general duties of this commission.
- c. Track policies and available funding for public Electric Vehicle charging stations.

4. Habitat (Flora, fauna and biome protection)

a. Pollinator Protection

- i. Increase education and awareness of pollinator habitats in Seaside parks cared for by volunteer members of Friends of Seaside Parks Association, Sustainable Seaside, and other community groups, by:
 1. Responding to community member requests for information,
 2. Representing this subject at EC meetings via Commissioner Reports.

b. BEE CITY USA

- i. Continue to meet the obligations of Seaside's designation as a BEE CITY USA Affiliate, including:
 1. Communicating with nonprofit partners to obtain necessary information about activities and accomplishments,
 2. Assisting city staff to complete the annual report,
 3. Preparing to file the annual renewal application.

c. Trees

- i. Assist the Parks and Recreation Commission in their responsibilities and efforts to support environmentally sound policies and programs related to trees within our community, by:
 1. Maintaining a working-relationship with the Parks and Recreation Commission,
 2. Attending Parks and Recreation meetings as appropriate,
 3. Providing comments on relevant subjects,
 4. Sharing information from these meetings via Commissioner Reports, to develop action items as necessary.
- ii. Identify consultant, student, or other suitable entity to research historic tree cover and explore potential justice and equity considerations in the first quarter of the fiscal year. Aim to incorporate findings in relevant agenized items.
- iii. Review and update existing tree policies to better support community and habitat health. Present recommendations on tree policy updates to City Council by end of calendar year.

5. Directly Connect the Work of the Environmental Commission to People

- a. Engage thoughtfully with BIPOC community members that demographically represent our community.
- b. Assist other commissions in their responsibilities and efforts to support environmentally sound policies and programs, by:
 - i. Attending other commission meetings as appropriate,
 - ii. Providing comments on relevant subjects,
 - iii. Sharing information from these meetings via Commissioner Reports, to develop action items as necessary.
- c. Promote at public events, and on Social Media Platforms, rebates and incentives including but not limited to:
 - i. Home energy,
 - ii. Residential / personal transportation.
- d. Identify underserved residential areas, such as Terrace West, Terrace East, and Olympia, and work to ensure equitable access to parks, open space, and natural resources.
- e. Encourage community participation and feedback by actively participating in community events.

6. Integrate Sustainability into Existing Events

Subcommittees: (TBD)

Administrative Considerations:

- Request a meeting with all commissions to share work plans and identify areas of mutual interest or collaboration.
- Have Environmental Commissioners attend meetings of other commissions/committees.
- Anticipate and prepare for grant opportunities with staff.

Background and Progress:

In 2018, the City Council approved the creation of the Environmental Committee. Once the committee was fully formed, their duties and responsibilities approved, the city proposed an ordinance to codify the committee, including the creation, composition, term and duties into the Municipal Code in perpetuity. The draft ordinance was introduced at the May 2, 2019 Regular City Council meeting and there was concern that more input was needed from the Commissions directly regarding the expansion as well as the naming of the commissions. The proposed draft was passed to print at the October 17, 2019 City Council meeting and the Environmental Committee became the Environmental Commission.

During 2022-2023, the Environmental Commission made progress and achievements related to the following:

❖ **PIP4 business outreach conducted by Environmental Innovations**

- Incorporated some adjustments for COVID
- Included funding to initiate outreach and engagement. The consultant team has provided great value and effective implementation efforts.
- Collaboration with stakeholders (non-profit & business).
- Outreach was culturally appropriate and included Spanish translation.

❖ **Saturday Park Work Days**

- Provided incredible value for both habitat improvement and community building.
- Collaboration with Blue Zones Project of Monterey County, as well as Friends of Seaside Parks Association, Sustainable Seaside, and other City Commissions.
- Engaged professional resources and brought additional recognition to the City of Seaside for environmental and community building initiatives. This was accomplished in part through external outreach events as provided by the Grizzly Corps Fellow hosted by the RCD of Monterey County, with partial funding from FOSPA and City of Seaside – presentation to council on 3/16/23.
- City Support from Facilities.
- Continuing to meet Bee City USA requirements.

❖ **Connecting**

- Cosponsored events with FOSPA, Sustainable Seaside, and Blue Zones Project. Including commissioner involvement cosponsoring Seaside City Earth Day celebration.
- Saw increased public participation thanks to remote meeting access.

❖ **Planning and Infrastructure**

- Reviewed initial stages of the Climate Action Plan development, reviewed examples of other communities elsewhere in the USA for examples of sustainability plans.



Art and History Commission Work Plan

Fiscal Year: July 1, 2023 – June 30, 2024

Commission Members

Madison Parker, Chair

Francoise Avery, Vice Chair

Janie Silveria, Commissioner

Yollette Merritt, Commissioner

Emerson Brown, Commissioner

Vacancies as of April 1, 2022:



MISSION STATEMENT:

To advise the City of Seaside in the advancement, preservation and protection of Historical and Cultural heritage so that this and future generations may know and appreciate the historical resources, places, people, events and the arts which represent the City of Seaside.

HISTORICAL BACKGROUND:

The Seaside Art Commission was created by Ordinance 70, on May 17, 1956, two years after the City of Seaside was incorporated.

The Seaside History Commission was established by the adoption of Ordinance 593 on October 15, 1981.

These two Commissions were combined to form the Seaside Art & History Commission in 2010 by ordinance number 986.

According to the City ordinance, "The Art and History Commission shall have the power, and it shall be the duty of the commission to make recommendations to the City Council and to advise the council in the following matters:

- A. Pertaining to the encouragement of the arts, crafts and historical activities;
- B. Pertaining to the promotion of programs of artistic merit within the city;
- C. Pertaining to the collection, promotion, display and preservation of Seaside's historical artifacts;
- D. Designate, protect, preserve, enhance and perpetuate those structures and areas of historical, architectural and engineering significance;
- E. Encourage the city systematic collection and preservation of Seaside's historic records and manuscripts. (Ord. 986 § 3, 2010)"



FISCAL YEAR 2023 - 2024 WORK PLAN

ARTS FOCUSED PROJECTS

- Art exhibitions: organize and present art exhibits at the Walter Avery Gallery, the premier art space on the Peninsula
 - Black History Month Exhibit (January – February 2024)
 - Youth Art Competition (March - May 2024)
 - Adult Art Competition (Fall 2023)
 - Mini exhibits (Dates TBD)
 - Local Art Organization Exhibits 3x per year.
- Public Art: Pair building owners and artists
 - Recommend to City Council that Seaside send out solicitations to city building owners interested in hosting public art
 - Once inventory established, recommend to City Council that funds allocated and RFP process developed for artists to propose art projects for available sites
 - Collaborate with NIC on new mural projects.
 - Create a plan to restore or preserve old murals within Seaside
 - Create a plan to have local artists apply to an RFP to paint city owned utility boxes along main roads

HISTORY FOCUSED PROJECTS

- Collaborate with Monterey Peninsula College Library and Monterey County Free Libraries in outreach and program planning for our California Revealed Digital collections.
- Work with CSUMB on annual series Seaside Voices Oral Histories.
- Represent Seaside on area history groups: Archives Round Table, Monterey County History Advisory Commission, and Monterey Bay Heritage Area planning group.
- Have all oral history tapes located in Seaside archives digitized to ensure preservation.
- Continue to advocate for a building to become a City museum, art gallery, or cultural center, archive storage and workspace to preserve the City's



history, archives and artifacts, enabling us to accept donations of family papers and historical materials.

ARTS & HISTORY PROJECTS

- Submit recommendations to the City Council for proclamations related to Arts and History including but not limited to:
 - Proclamations honoring the work of retired Art and History Commissioners.
 - Black History Month
 - World Art Day (April 15th)

ARTS & HISTORY GOALS:

1. Explore funding possibilities for commission goals.
2. Maintain a professional, active & educated Art & History Commission for the City of Seaside.
3. Identify, protect, preserve, enhance historic & art resources.
4. Continually support & expand public awareness of Seaside's history, culture and the arts.
5. Recruit, support and promote the exhibition of the arts within the City of Seaside.
6. Develop and launch Art Utility Box Program

ACCOMPLISHMENTS (March 2022 – March 2023):

- Successful RFP and creation of a new Mural on the Fire Station
- Annual Youth Art and Fall Art Competitions
- Newspapers from Seaside's history were digitized by CA Revealed
- Zach Weston's Pop Up Exhibit which took place during Oaxaca By The Sea, at Oldemeyer Center
- Arts and Healing Exhibit at Avery Gallery
- Commissioners made presentation to City Council regarding the City Archives



City of Seaside Homeless Commission

Annual Work Plan FY 2023-2024

**Adopted by the Commission
March 28, 2023**

Commission Members

Benjamin Strickland – Chair

Stacey Fiess– Vice Chair (LOA)

Lynda Cunningham

Gwen Nash

Leslie Mugan

Vacancy

Vacancy

Staff Liaison – Derrick Elder, Family & Community Support Practitioner

Liaison Assistant – Denise Mejia, Family & Community Support Technician

Mission Statement

To plan, advocate, support and collaborate with those affected by homelessness and the organizations that serve them.

Historic Background

The Seaside City Council created the Homeless Commission on November 2, 2017. The Commission will have completed its fourth full year as of November 2, 2022.

General duties of the Homeless Commission

The Commission on the Status of Homelessness shall have the power, and it shall be the duty of the commission to make recommendations to the City Council and to advise the Council in the following matters:

- Review and comment on City ordinances, programs and policies and state mandates related to housing, CDBG grants and programs, and other poverty mitigation programs;
- Monitor and assist the City's progress in implementing needed homeless services and facilities;
- Develop policy recommendations and processes to measure the effectiveness of new and existing policies in ending and preventing homelessness and coordinate with the CDAC for their required reporting in the HUD mandated Annual Action Report;
- Identify strategic goals for the City and estimate resources needed to accomplish these goals; investigate funding to implement programs to benefit the homeless community.
- Identify partnerships with County, City and other community programs that achieve the goals of ending or preventing homelessness in the City of Seaside.

Responsibilities

The commission on the status of homelessness shall:

- Hold public meetings on matters related to homelessness;
- Investigate best and contemporary practices with regard to eliminating and preventing homelessness;
- Serve in advisory capacity to the City Council, commissions, committees, and boards on related issues;
- Prepare an annual report to the City Council on progress and effectiveness of various programs and policies.
- Ensure regular maintenance of homeless commission resources on the City website.

Fiscal Year 2023-2024 Work Plan

A. Cultivate a “Housing First” culture which includes bold and innovative ideas and activities:

- Identify additional City properties to utilize as transitional housing
- Advocate for rental assistance programs
- Advocate for viable emergency housing programs and emergency temporary housing
- In the event of a vacancy, ensure a member of the City Staff is appointed as the Homeless Commission Liaison
- Collaborate with the City of Seaside Family and Community Support Program Staff whose job duties include address housing and homelessness

B. Engage, amplify and collaborate with organizations that work with our Seaside community members who are at risk of homelessness:

- Identify, participate and collaborate with food programs that serve the community
- Amplify support and improve current safe parking programs in the community through partnerships
- Engage, collaborate and participate with Monterey Peninsula Unified School District (MPUSD) programs that serve at risk and homeless youth
- Identify and collaborate with agencies that provide supportive services for young children
- Increase awareness of homelessness solutions and outreach by participating in a public outreach campaign. Examples include:
 - Speak at School Assemblies
 - Neighboring City Council Meetings
 - School Board Meetings

C. Invite all voices to the table and in our conversations; especially our Seaside community members who are at risk of homelessness:

- ☐ Receive regular updates from local organizations that serve those at risk of homelessness to include:
 - Casa De Noche Buena Family Center
 - Gathering for Women
 - Salvation Army
 - I-Help for Women and Men
 - Coalition of Homeless Service Providers

- ☐ Partner with the City of Seaside Family and Community Support Program to host community forums where neighbors can share their ideas for addressing housing and homelessness

D. Investigate options to provide additional services to the unhoused to include:

- Lockers for storage of personal items
- Phone charging station
- Mobile hygiene station

Fiscal Year 2022-2023 Homeless Commission Accomplishments:

- Collaborated with Bethel Missionary Baptist Church to pass out backpacks at "National Night Out" community event
- Provided \$1,000 in funds to "Casa De Noche Buena Family Shelter" to support the needs of their residents during the holidays
- Provided \$1,000 in funds to "Community Partnership for Youth" to support the needs of their families during the holidays
- Provided \$1,000 in funds to "The Salvation Army – Adopt a Family Program" to support the needs of their families during the holidays
- Provided \$1,000 in funds to "A Gathering for Women" to support the needs of their clients during the holidays
- Provided \$500 in funds to "Outreach Unlimited (I-HELP)" to support their efforts to transport and shelter unhoused women and men during the holidays
- Provided \$500 in funds to "The Village Project, Inc." to support the needs of their clients during the holidays
- Provided \$2,500 to Bethel Missionary Baptist Church to feed those with food insecurities (Helpless to Hopeful Food Ministry)

- **Provided \$3,500 to "The Veteran's Transition Center of Monterey County" to feed Veterans with food insecurities**
- **Provided \$3,000 to "Greater Victory Temple Church of God & Christ" to feed those with food insecurities**
- **Provided \$3,000 to "AI & Friends Sunday Breakfast" to feed those with food insecurities**
- **City of Seaside – Family and Community Support Program assumed role of liaison to the Homeless Commission**
- **Completed the donation of a Home Depot storage shed to Casa De Noche**

Expected Expenditures for Projects and Programs - Budget Request

***Work Plan Part B - Engage, amplify and collaborate with organizations that work with our Seaside community members who are at risk of homelessness**

\$15,000 a year - City of Seaside food insecurity programs

\$5,000 - Holiday Donations to local homeless advocacy organizations and non-profits

\$5,000 - Backpacks, school supplies and clothing for at risk and homeless students

\$10,000 – Funding to support local homeless advocacy organizations and non-profits in efforts to provide supportive services (minor car/bike repairs, gas, spay/neuter needs for pets, first month's rent/deposit, bus passes, laundry)

***Work Plan Part C - Invite all voices to the table and in our conversations; especially our Seaside community members who are at risk of homelessness:**

\$2,500 Presentations for Homelessness solutions (Travel expenditures for consultants etc.)

\$2,500 - Support / Facilitate a minimum of one community homeless outreach forum (advertising costs etc.)

***Work Plan Part D - Investigate options to provide additional services to the unhoused to include:**

\$48,000 - Mobile Hygiene Unit (Showers, Laundry, Toilets and Handwashing) in cooperation with a local faith based organization to manage

Total: \$85,000

City of Seaside
Neighborhood Improvement Commission (NIC)



Annual Work Plan July 1, 2022 to June 30, 2023

Commission Membership:

Shanda LaBoeuf
Dennis Alexander
Alex Miller
Ramona Olaeta-Reed
Veronica Velasco
Ray Riordan
Vacant

Chairman
Vice-Chairman
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Neighborhood Improvement Commission

The Neighborhood Improvement Commission (NIC) consists of seven individual members appointed by the City Council to serve a three-year term. Each member resides within the City of Seaside and serves on a voluntary basis.

Purpose:

The purpose of the NIC is to make recommendations to the City Council and advising the Council in matters pertaining to the general improvement of neighborhoods in the City.

Objectives:

1. Encourage citizens to beautify and upgrade their property and landscaping, and to remove items that adversely influence property values;
2. Encourage citizens to voluntarily comply with the various city codes relating to the general appearance of the City;
3. Make recommendations to the City Council on ways to improve the appearance of the City and to elicit voluntary cooperation to beautify and minimize vandalism in the City;
4. Work with service clubs and civic organizations, as appropriate, to help clean up the City and to promote and implement programs which help achieve this goal;
5. Work towards the establishment of neighborhood organizations including Neighborhood Watch groups to encourage beautification and reduce vandalism in the neighborhoods;
6. Encourage citizens and merchants to decorate their homes and businesses with decorations during the holiday season and to appropriately display the United States flag on national holidays;
7. Conduct administrative hearings relating to property maintenance.

Neighborhood Improvement Commission

Historical Information:

On December 3rd, 1981, the Neighborhood Improvement Commission (NIC), originally known as the “Neighborhood Improvement Program Commission” was first introduced under Ordinance 596 and adopted by the City Council on December, 7th, 1982.

One of the original commission objective is “To make recommendations to the City Council on ways to improve the appearance of the city and elicit voluntary cooperation to beautify and minimize vandalism in the city.”

In July of 2018, the City Council adopted Ordinance 1054 which directed 50% of all transient occupancy tax (TOT) generated by short term rentals (STRs) to be directed toward community and park improvements, with recommendations to the City Council by the Neighborhood Improvement Commission.

The work plan of the Neighborhood Improvement Commission aligns with their recommendations to the City Council for use of STR TOT.

Fiscal Year Work Plan:

- 1. Highland Otis Park – playground equipment;**
- 2. (4) Informational touch Screen Kiosks – located at City Hall, Seaside Creates (656 Broadway Ave), Oldemeyer Center, and city owned parking lot (490 Broadway Ave);**
- 3. Art Murals (including Fire Department mural replacement);**
- 4. Community Garden;**
- 5. City Tree Program;**
- 6. Water bottle filling stations at parks with water service;**
- 7. New sidewalk along Contra Costa Street adjacent to the Sonoma Sports Court;**
- 8. Holiday Decorations.**

Neighborhood Improvement Commission

RECENT AND ONGOING ACCOMPLISHMENTS:

Fire Station Beautification

The 2019-20 NIC work plan included repainting Seaside Fire Station. Beautification efforts currently underway are directly attributable to sustained efforts by NIC and the City Council's support.

Neighborhood Park Improvements

NIC recommended projects:

- ADA Merry-Go-Round at Laguna Grande Park
- (20) Trees at city parks
- Signage at city parks and Sonoma Sports Court

Sidewalk Improvements

NIC recommended project:

- Grinding lifted transitions between neighborhood streets and sidewalks.

Sonoma Sports Court

The 2019-20 NIC work plan included acquiring a dilapidated fenced area at Contra Costa and Sonoma from MPUSD, "so it can be upgraded and possibly become a basketball court for the neighborhood." Accomplished.

PG&E Manzanita Substation Fence

Collaborated with PG&E to beautify their sub-station fence at San Pablo and Flores, which included the removal of razor wire, and the repairing and repainting of the fence.

Neighborhood Watch Signs

An NIC work project included the replacement of 200+ faded-out, vandalized, mismatched, and otherwise illegible neighborhood watch signs. NIC also sponsored several organizational meetings in order to restore community interest and participation in neighborhood watch programs. The Commission intends to continue promoting this important program.

Public Nuisance Hearings:

Commissioners recently participated in Public Nuisance hearings as outlined in Section 17.36.110 of the Seaside Municipal Code.

- Commercial business – 1100 block of Broadway – accumulation of junk
- (2) Houses – 300 block of Sonoma – accumulation of junk/debris
- (1) House – 1200 block of Canyon Del Rey – accumulation of junk/debris

Neighborhood Improvement Commission

Neighborhood cleanups:

Several times per year, the Commission provides a dumpster to a neighborhood selected by the Commission. Residents of that neighborhood can dispose of approved waste free of charge. All neighborhood residents are thus encouraged to clean up their property to help beautify their neighborhood and the City.

House of the Quarter:

The Commission selects a House of each quarter from a rotating list of neighborhoods. The winners receive a plaque with their name and address plus a \$50 gift certificate for a Seaside business of their choice. Winners receive awards at City Council meetings as circumstances permit.

Business of the Quarter:

Four times per year, the Commission selects a Seaside Business of the Quarter where improvements have occurred or the overall visual appeal maintained of the business is exceptional. Winners receive a plaque at City Council meetings as circumstances permit.

Holiday Decoration Contest:

To encourage holiday cheer and a sense of community pride, the Commission sponsors a decorating contest each December. Participants are eligible to receive prizes as the Commission selects winners.

End of Work Plan

Dated: May 10, 2022

Shanda LeBoeuf, NIC Chair

Dennis Alexander, NIC Vice-Chair

Neighborhood Improvement Commission



Neighborhood Improvement Commission

The Portal Project





<http://www.ci.seaside.ca.us/>

CITY OF SEASIDE

Parks and Recreation Commission

FY 2022-2023 Work Plan & FY 2021-2022 Accomplishments

Members

Franco Pacheco, Chair
Bobby Maxwell, Vice Chair
Rich Cadigan
James White
Alicia Louise Gaines-Lynch
Dianne Nielson
Chris Moulton
Robert Daniels
Jeanette Walton

Staff Liaisons

Dan Meewis, Recreation Director
Nisha Patel, City Engineer
David Fortune, Public Works Superintendent

MISSION STATEMENT

The mission of the Seaside Recreation and Parks Commission is to promote and advocate for parks and recreation services in an advisory capacity, to advance and preserve parks and recreation services, and to ensure safe parks and recreation facilities are available for all residents and visitors to the City of Seaside.

HISTORICAL BACKGROUND

The City of Seaside Recreation and Park Commission consists of seven appointed members who hold office for three years. The Commission was established by Ordinance No. 1 on October 13, 1954. At that time SECTION 1-218 authorized the creation of three special committees of three members each; Recreation and Parks Committee, Public Works Committee and Financial Committee. Since then the committee structure was replaced by a Commission structure. Currently the duties of the Recreation and Park Commission are:

1. To act in an advisory capacity to the City Council, Recreation Director and the boards of trustees of the school districts and to cooperate with other governmental agencies and civic groups in the advancement of sound park and recreation planning and programming.
2. Recommend policies on recreational services and facilities to the Recreation Director and the City Council;
3. Consult with the Recreation Director on matters relating to the administration and development of recreation areas, facilities, programs and improvements.
4. Make periodic inventories of recreation services that exist or may be needed and interpret the needs of the public to the City Council, the school boards of trustees and to the Recreation Director.
5. Aid in coordinating recreation services with the programs of other public agencies and voluntary organizations.
6. Advise the Recreation Director in the preparation of the annual budget and a long-range recreation capital improvement program.

7. Advise the Recreation Director in the preparation of the annual budget and a long-range recreation capital improvement program.
8. Advise the City Council on matters regarding trees, plants, landscape, etc.
9. Develop, keep current, and aid in the facilitation of a plan for the development, conservation and care of trees, trails, and parks.
10. Develop and review annually a long-range plan for trees and parks, both naturally occurring and planned.
11. Review, in cooperation with other City Commissions, plans for landscape, planting, trails, etc.
12. Coordinate or conduct planned projects for the advancement trees, parks, and other outdoor recreational areas.
13. In collaboration with other City Commissions, inform residents regarding landscape projects and care.

FY 21-22 WORK PLAN

The Seaside Recreation and Parks Commission desires and encourages community participation in the decision making process.

<i>GOAL/OBJECTIVE</i>	<i>PROPOSED ACTIVITIES</i>	<i>PRIORITY RANKING</i>	<i>TIMELINE FOR COMPLETION</i>
FY 22-23 CIP and budget review	To review, consider and endorse recommended budget for FY 22-23.	High	April 2023
Promote public input	Gather, review, and endorse needs.	High	Ongoing
Seek grant funds	Advocate and seek public funds available through the Office of Grants and Local Services and National Recreation and Park Association, etc.	High	Ongoing
Work cooperatively with FOSPA and other City Commissions: Homeless, NIC, SAHC, Environmental	Collaborate with other City Commissions and FOSPA.	Medium	Ongoing
Seek Input for needs within Recreation Department & funding for those needs	Gather, review, and endorse needs and funding for inclusion in FY 21-22 budget.	High	March 2023
Attend workshops	Encourage Commissioner attendance.	Medium	Ongoing
Explore Trail System in Seaside at Havana Soliz Park, Lincoln Cunningham Park and Manzanita Stuart Park	Look for areas of improvement and connectivity.	Medium	Ongoing
Review greenspace area along GJM Blvd	Research possible uses for area.	Low	March 2023

Park Clean up	Have commission lead park clean up days collaborating with outside groups.	High	Monthly
Review Seaside Municipal Code section 9.08	Make necessary amendments to code.	High	June 2022
Blues in the Park collaboration	Have commission have more of a hands on approach with.	Low	Spring/Summer 2022
Institute Adopt a Park program	Put together policies and guidelines for a community base program.	Low	June 2022
Work with environmental commission for tree plantings	Goal of planting at least 15 new trees in City parks.	Medium	2023
Implement a water safety program for local youth	Once per year field WSI and screened volunteers to run a drown proofing for the community.	High	Summer2022/Winter 2023
ADA Playground Equipment	Add ADA Playground equipment to the parks.	High	Ongoing
Irrigation for parks	Look into long-term irrigation for the parks.	Medium	Ongoing
Community garden	Work on a community garden.	Medium	Ongoing
Wheeler Street Tennis Courts and Pickleball	Work on relining the pickleball courts and resurfacing all the Courts. Adding porta-potties and more trashcans.	High	Ongoing
Youth involvement in parks	Advocate having youth interns assist in parks.	Medium	Ongoing

PRIOR YEARS ACCOMPLISHMENTS

<i>GOAL/OBJECTIVE</i>	<i>ACTIVITIES SUPPORTING GOAL</i>	<i>STATUS</i>
FY 21-22 CIP and budget review	To review, consider and endorse recommended budget for FY 21-22.	Completed
Promote public input in 2021/22	Gather, review, and endorse needs.	Completed
Seek grant funds in 2021/22	Advocate and seek public funds available through the Office of Grants and Local Services and National Recreation and Park Association, etc.	Completed
Work cooperatively with FOSPA and other City Commissions: Homeless, NIC, SAHC, Environmental in 2021/22	Collaborate with other City Commissions and FOSPA.	Completed
Seek Input for needs within Recreation Department & funding for those needs	Gather, review, and endorse needs and funding for inclusion in FY 21-22 budget.	Completed
Attend workshops in 2021/22	Encourage Commissioner attendance.	Completed
Work with environmental commission for tree	Goal of planting at least 30 new trees in City parks.	Completed
Implement a water safety program for local youth	Once per year field WSI and screened volunteers to run a drown proofing for the community.	Completed
Signs for parks	Get signs to parks that do not have signs.	Completed
Community garden	Work on a community garden.	Completed
Submitted SPP Grant	Submitted a competitive grant in order to encumber funds available to underserved CA communities.	Completed
Provide doggy bag stations at all parks	Allocated funding and personnel for installation.	Completed

Major renovation of Cutino Park	Opened to public August 2019.	Completed
Improve Highland Otis Park	Allocated funding for Playground structure, BBQ, ADA, volleyball court improvements.	Completed
Improve Metz Park and Rubio Field	Allocated funding for ADA improvements, Basketball and Futsal resurface and stripe.	Completed
Roberts Lake ECO Park Peace Pole	Provided funding and locations for Peace Poles.	Completed
Improve Durant Park	Allocated funding for Playground structure, ADA and BBQ improvements.	Completed
Community input regarding Manzanita Stuart Park	Public forum held regarding facility additions and construction.	Completed
Community input regarding Ellis Park	Public forum held regarding park improvements.	Completed
Improve basketball court at Capra Park	Allocated funding for resurface.	Completed
Attend Parks and Recreation Workshops during FY 19-20	Five members attended various workshops.	Completed
Submit CDBG Grant	Submit a competitive grant in order encumber funds.	Completed

ONGOING PROJECTS

<i>PROJECT</i>	<i>ACTIVITIES</i>
Manzanita Stuart Park	Continue to seek community input into park as required by grant.
Recreation and park facilities	Encourage attendance to all parks, recreation center, pool and facilities. Attend and promote events.
Promote recreation and park activities	Blues in the Park, youth, adult and senior activities.
Monitor park improvements	Ellis Park, Laguna Grande, Capra Park, Highland Otis Park, and Manzanita Stuart Park.
Work collectively with Environmental Commission	Promote and recommend flora in parks and around the City.
Work collectively with Homeless Commission	Provide solutions to ensure parks, trails, landscape, and adjacent park areas can be enjoyed by all.
ADA playground equipment	Provide ADA playground equipment at Laguna Grande Park.

March 2022

CITY OF SEASIDE AND THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE

INVESTMENT POLICY

Adopted ~~June 15, 2023~~ ~~November 17, 2022~~

I. Introduction

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment process and to organize and formalize investment-related activities. Related activities which comprise sound cash management include accurate cash flow projections, control of disbursements, expedient collection of revenues, cost effective banking relations and a short term borrowing program which coordinates investment opportunity with working capital requirements. The ultimate goal is to enhance the economic status of the City of Seaside while protecting its pooled cash resources.

The investment policies and practices of the City of Seaside are based on state law and prudent money management. All funds will be invested in accordance with the City's Investment Policy and the authority governing investments for municipal governments as set forth in the California Government Code, Sections 53601 through 53659. The investment of bond proceeds are to be restricted by the provisions of relevant bond documents.

II. Scope

It is intended that this policy cover all short-term operating funds and investment activities of the City. These funds are accounted for in the annual audit report, and include:

- ◇ General Fund
- ◇ Special Revenue Funds
- ◇ Debt Service Funds
- ◇ Capital Projects Funds
- ◇ Enterprise Funds
- ◇ Internal Service Funds
- ◇ Fiduciary Funds

This investment policy applies to all City transactions involving the financial assets and related activity of the above mentioned funds. Any additional funds that may be created from time to time shall also be administered with the provisions of this policy and comply with current State Government Code.

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III. Prudence (Standard of Care)

The City of Seaside operates its pooled idle cash investments under the prudent man rule (Civil Code Section 2261, et. seq.). In addition, Government Code Section 53600.3 provides that those persons to whom investment decisions have been delegated are trustees with a fiduciary responsibility to act as a prudent investor.

Investments shall be made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. This affords a broad spectrum of investment opportunities as long as the investment is deemed prudent under current law.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. All persons investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds shall act with care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City.

It is the City's intent at the time of purchase to hold all investments until maturity to ensure the return of all invested principal dollars but sales prior to maturity are permitted.

IV. Objectives

A. Investment Criteria:

Government Code Section 53600.5 states: "When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objective of the trustee shall be to safeguard the principal of funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control".

Simply stated, safety of principal is the foremost objective, followed by liquidity and return on investment (known as yield). Each investment transaction shall seek to first ensure the capital losses are avoided, whether they are from market erosion or

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security defaults.

The primary objectives, in priority order, of the City's investment activities shall be:

1. **Safety** - Safety of principal is the foremost objective of the investment program. The City's investments shall be undertaken in a manner that seeks to ensure preservation of capital in the portfolio. The City shall seek to preserve principal by mitigating the two types of risk, credit risk and market risk. Investment decisions should not incur unreasonable credit or market risks in order to obtain current investment income.
 - a. Credit Risk: Defined as the risk of loss due to failure by the issuer of a security.
 - b. Market Risk: Defined as the risk of market value fluctuations due to overall changes in the general level of interest rates.
2. **Liquidity** - The City's investment portfolio will remain sufficiently liquid to enable the City to meet its cash flow requirements. An adequate portion of the portfolio should be maintained in liquid short term securities which can be converted to cash and guarantee the City's ability to meet operating expenditures.
3. **Return on Investment (Yield)** - The City's investment portfolio shall be designed with the objective of attaining a market rate of return on its' investments consistent with the constraints imposed by its safety objective and cash flow considerations. Yield is to be a consideration only after the basic requirements of adequate safety and liquidity have been met.

B. Market Rate of Return

The investment portfolio shall be managed to attain a market average rate of return throughout budgetary and economic cycles. This takes into account the City's cash flow requirements and investment risk constraints, state and local laws and ordinances or resolutions that restrict the placement of short term funds.

C. Performance Standards

The investment portfolio shall be managed with the objective of producing a yield meeting or exceeding the average return on the one year U.S. Treasury. This index is considered a benchmark for low to moderate risk investment transactions.

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Therefore, they comprise a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles. This benchmark will be reviewed thoroughly and may be adjusted as required by market conditions to prevent incurring unreasonable risks to attain yield.

D. Diversification

The investment portfolio shall be diversified to prevent incurring unreasonable and avoidable risks regarding specific security types, individual financial institutions or maturity segments.

E. Public Trust

Public Trust - All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

V. Delegation of Authority

The management and oversight responsibility for the investment program is hereby delegated to the Treasurer who shall monitor and review all investments for consistency with this investment policy. The City Manager and Treasurer shall jointly establish procedures to implement and monitor this investment policy. Such procedures shall include explicit delegation of persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the limits of this policy.

VI. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or that could impair their ability to make impartial decisions.

VII. Selection of Financial Institutions and Broker/Dealers

To provide for the optimum yield in the City's portfolio, the City's procedures shall be

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designed to encourage multiple bids and offers on investment transactions from an approved list of broker/dealers. The Treasurer shall maintain a list of authorized broker/dealers and financial institutions which are approved for investment purposes, in the State of California, and it shall be the policy of the City to purchase securities only from authorized institutions or firms. The investment guidelines and procedures shall identify the criteria under which brokers and dealers may qualify to conduct business with the City.

In order to assist in identifying qualified financial institutions, the Treasurer shall forward copies of the City's investment policy to those financial institutions with which the City is interested in doing business and will require written acknowledgment of the policy. In addition, all dealers approved to do business with the City shall receive a copy of the Investment Policy annually. Confirmation of receipt of this policy shall signify that the dealer understands the Investment Policy and intends to present only appropriate investments.

VIII. Permitted Investment Instruments

Allowable investment instruments are defined in the California Government Code Section 53600 et. seq., as amended. If the Code is further revised to allow additional investments or is changed regarding the limits on certain categories of investments, the City is authorized to conform to these changes, excluding those changes that may be prohibited by this policy. Where Government Code Section specifies a percentage limitation for a particular category of investments, that percentage is only applicable only at the date of purchase.

Investments may be made in the following instruments:

1. Government obligations pledged by the full faith and credit of the United States for the payment of principal and interest.
2. Obligations issued by Agencies or Instrumentalities of the U.S. Government.
3. Repurchase Agreements used solely as short term investments not to exceed one year.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities will be acceptable collateral. All securities underlying Repurchase Agreements must be delivered to the City's custodian bank versus

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payment. The market value of securities that underlay a Repurchase Agreement shall be valued at 102 percent or greater of the funds borrowed against those securities and the value shall be reviewed on a regular basis and adjusted no less than quarterly. Since the market value of the underlying securities is subject to daily market fluctuations, the investment in repurchase agreements shall be in compliance if the value of the underlying securities is brought back to 102 percent no later than the next business day.

4. Banker's Acceptances issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System, the short term paper of which is rated in the highest category by Moody's Investors Services or by Standard & Poor's Corporation.

Purchases of Banker's Acceptances may not exceed 180 days maturity or 40 percent of the City's surplus money. However, no more than \$2,000,000 of the City's surplus funds may be invested in the Banker's Acceptance of any one commercial bank.

5. Commercial paper rated in the highest short term rating category, as provided by Moody's Investors Service, Inc. (P-1) or Standard & Poor's Corporation (A-1) provided that the issuing corporation is organized and operating within the United States, has total assets in excess of \$500 million, and has an "A" or higher rating for its long term debt, (if any, as provided by Moody's or Standard & Poor's).

Purchases of eligible commercial paper may not exceed 270 days maturity nor represent more than \$1,000,000 from an issuing corporation.

Purchases of commercial paper may not exceed 15 percent of the City's surplus money that may be invested.

6. Medium term corporate notes of a maximum of five years maturity issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Medium term corporate notes shall be rated in a rating category of "A" or its equivalent or better by a nationally recognized rating agency.

Investments will be limited to a maximum of 30% of the City's portfolio. The maximum principal amount in any one company will not exceed \$1,000,000.

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7. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California, including United States branches of foreign banks licensed to do business in California. The maximum maturity of a time deposit shall not exceed 180 days. All time deposits must be collateralized in accordance with California Government Code section 53651 and 53652, either using:
 - a) 150% of promissory notes secured by first mortgages and first trust deeds upon improved residential property in California eligible under Section 53601 (m), or
 - b) 110% of eligible marketable securities listed in subsections (a) through (l) and (n).

8. Negotiable certificates of deposit or deposit notes issued by a nationally or state chartered bank or a state or federal savings and loan association or by a state licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's surplus money.

9. State of California's Local Agency Investment Fund. (LAIF)

Investment in LAIF may not exceed limits as set forth by the LAIF Board and adjusted from time to time. The current per account limit is \$75 million per account.

10. Shares of beneficial interest issued by diversified management companies (Money Market Mutual Funds) investing in the securities and obligations authorized by sections a through l of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 10 percent of the City's surplus money.

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Table A summarizes the maximum percentage and maturity limits, plus other constraints, by instrument, established for the City's total pooled funds portfolio.

IX. Safekeeping of Securities

To protect against fraud or embezzlement or losses caused by collapse of an individual securities dealer, all securities owned by the City shall be held in safekeeping by a third party bank trust department. Designated third parties shall act as agent for the City under the terms of a custody agreement or PSA agreement (repurchase agreement collateral). All trades executed by a dealer will settle **delivery vs. payment (DVP)** through the City's safekeeping agent. Original copies on non-negotiable certificates of deposit and confirming copies (safekeeping receipts) of all other investment transactions must be delivered to the City. Investment officials shall be bonded to protect the public against possible embezzlement or malice.

Securities held in custody for the City shall be independently audited on an annual basis to verify investment holdings.

X. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Investments that mature more than five years from the date of purchase can not occur without prior approval of the City Council. As defined in Government Code Section 53601, "no investment shall be made in any security... that at the time of investment has a term remaining to maturity in excess of five years, unless the legislative body has granted express authority to make that investment either specifically or as a part of an investment approved by the legislative body no less than three months prior to the investment."

XI. Ineligible Investments

Certain investments are prohibited under Government Code Sections 53601.6 and 53631.5. Security types which are prohibited include, but are not limited to:

- (a) "Complex" derivative structures such as range notes, dual index notes, inverse floaters, leveraged or deleveraged floating rate notes, or any other complex variable rate or structured note.
- (b) Interest only strips that are derived from a pool of mortgages or any

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security that could result in zero interest accrual if held to maturity.

(c) Reverse Repurchase Agreements.

Purchasing these types of instruments does not coincide with this Policy's objectives and would require a thorough review and monitoring of the underlying security. Although some of these transactions are legal under Government Code, they do not meet the objectives contained herein.

By virtue of the allowable investment in the State Pool, the City is investing idle cash with a large number of government agencies. The Pool is managed by outside administrators and are subject of the Government Codes as well as policies put in place by their governing boards. The Pool's investment policy may allow for investment in some of the prohibitions noted above for Seaside. Investment in the State and County Pools is permitted, assuming a diminutive portion of their portfolio's (10% or less) are tied to the high-risk products noted above. The Treasurer is responsible to monitor and review the Pool's portfolio on an ongoing basis. The City shall take any necessary action should the Pool exceed the allowable 10% limit.

XII. Reporting Requirements

Pursuant to Government Code Section 53646, the Treasurer shall render to the City Council a separate quarterly investment report, which shall include, at a minimum, the following information for each individual investment:

- Type of investment instruments (i.e. Treasury Bill, medium term note)
- Issuer names (i.e., General Electric)
- Purchase date (trade and settlement date)
- Maturity date
- Par value
- Current rate of interest
- Purchase price
- Current market value and the source of the valuation
- Overall portfolio yield based on cost
- Weighted average days to maturity

The quarterly report also shall (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the

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management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

Market value adjustments, as required under Government Accounting Standards Board (GASB) Statement No. 31, are treated as year-end accounting adjustments to the financial records of the City. quarterly investment reports will demonstrate market fluctuations and continue to compare purchase price versus market value status. Accounting adjustments under GASB Statement No. 31, which compare changes to beginning and ending par market value in each fiscal year, are not included as part of the quarterly investment reports.

This quarterly report shall be submitted to the City Council within 45 days following the end of the quarter. Reporting to the California Debt and Investment Advisory Commission (CDIAC) commenced January 2001. Seaside will comply with CDIAC or any other oversight agency reporting requirements.

XIII. Policy Adopting Changes and Updates

The Treasurer shall annually render to the Council a statement of investment policy, which the Council shall consider at a public meeting.

The policy shall be reviewed annually by the City Manager and Treasurer to ensure its consistency with the global objective of preservation of investment principal, sufficient liquidity, rate of return and relevance to current laws and financial trends. Any modifications to the policy must be approved by the City Council.

XIV. Internal Controls

The Treasurer shall establish and implement a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets or imprudent actions by employees and officers of the City.

XV. Depositories

The Treasurer shall establish selection criteria for pre-approval of institutions that do business with the City of Seaside. To qualify for consideration, an institution must have an

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office in California ~~and that office must perform the transactions with the City.~~ The Treasurer will maintain a listing of approved institutions.

XVI. Risk Tolerance

The City recognizes that investment risk can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize and control these risks.

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GLOSSARY OF TERMS

Bankers' Acceptances - negotiable time drafts or bills of exchange drawn on and accepted by a commercial bank. Acceptance of the draft obligates the bank to pay the bearer the face amount of the draft at maturity. In addition to the guarantee by the accepting bank, the transaction is identified with a specific commodity. The sale of the underlying goods will generate the funds necessary to liquidate the indebtedness. Banker's Acceptances are usually created to finance the import and export of goods, the shipment of goods within the United States and the storage of readily marketable staple commodities. Banker's Acceptances are sold at a discount from par and the amount and maturity dates are fixed. Bankers' Acceptances have the backing of both the bank and the pledged commodities with no known principal loss in over 70 years. State law permits cities to invest up to 40% in bankers' acceptances.

Certificate of Deposit - A deposit insured up to \$100,000 by the FDIC at a set rate for a specified period of time.

Collateral - Securities, evidences of deposit or pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public moneys.

Corporate Medium Term Notes - Unsecured promissory notes issued by corporations operating within the United States. The notes mature in one to five year periods. Purchase of these notes may not exceed 30% of the City's portfolio and the notes must have at least an "A" rating by a nationally recognized rating service.

Commercial Paper - An unsecured promissory note of industrial corporations, utilities and bank holding companies having assets in excess of \$500 million and an "A" or higher rating for the issuer's debentures. Interest is discounted from par and calculated using the actual number of days on a 360-day year. The notes are in bearer form, mature from one to 270 days and generally start at \$100,000. There is a secondary market for commercial paper and an investor may sell them prior to maturity. Unused lines of credit back commercial paper from major banks. State law permits cities to invest up to 30% in commercial paper.

Credit Risk - Defined as the risk of loss due to failure of the issuer of a security. This loss shall be mitigated by investing in investment grade securities and by diversifying the investment portfolio so that the failure of any one issuer does not unduly harm the City's capital base and cash flow.

Current Yield - The interest paid on an investment expressed as a percentage of the current

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price of the security.

Custody - A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the principal.

Delivery vs. Payment (DVP) - Delivery of securities with a simultaneous exchange of money for the securities.

Fannie Mae - Trade name for the Federal National Mortgage Association (FNMA), a United States sponsored corporation.

Federal Reserve System - The central bank of the United States which consists of a seven member Board of Governors, 12 regional banks and 5,700 commercial banks that are members.

Federal Deposit Insurance Corporation (FDIC) - Insurance provided to customers of a subscribing bank that guarantees deposits to a set limit (currently \$250,000) per account.

Freddie Mac - Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a United States sponsored corporation.

Ginnie Mae - Trade name for the Government National Mortgage Association (GNMA), a direct obligation bearing the full faith and credit of the United States Government.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Liquidity - Refers to the ability to rapidly convert an investment into cash.

Local Agency Investment Fund (LAIF) Demand Deposit - Was established by the state to enable treasurers to place idle funds in a pool for investment. Each agency is currently limited by LAIF to an investment of \$75 million plus any bond proceeds.

Market Risk - Defined as market value fluctuations due to overall changes in the general level of interest rates. Adverse fluctuation possibilities shall be mitigated by limiting the maximum maturity of any one security to five years, structuring the portfolio based on historic and current cash flow analysis, and eliminating the need to sell securities prior to maturity. Also, avoiding the purchase of long term securities for the sole purpose of short-term speculation mitigates marker risk.

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Market Value - The price at which a security is trading and could presumably be purchased or sold.

Maturity - the date the principal or stated value of an investment becomes due and payable.

Portfolio - Collection of securities held by an investor.

Purchase Date - The date in which a security is purchased for settlement on that or a later date.

Rate of Return - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Repurchase Agreement (REPO) - Are contractual arrangements between a financial institution or dealer and an investor. The investor puts up their funds for a certain number of days at a stated yield. In return, they take title to a given block of securities as collateral. At maturity, the securities are repurchased and the funds are repaid with interest.

Reverse Repurchase Agreement (Reverse REPO) - A transaction where the seller (City) agrees to buy back from the buyer (bank) the securities at an agreed upon price after a stated period of time.

Sallie Mae - Trade name for the Student Loan Marketing Association (SLMA), a United States sponsored corporation.

Treasury Bills - United States Treasury Bills which are short term, direct obligations of the United States Government issued with original maturities of 13 weeks, 26 weeks and 52 weeks; sold in minimum amounts of \$10,000 in multiples of \$5,000 above the minimum. Issued in book entry form only. T-bills are sold on a discount basis.

United States Government Agencies - Instruments issued by various United States Government Agencies most of which are secured only by the credit worthiness of the particular agency.

**CITY OF SEASIDE AND THE SUCCESSOR AGENCY TO THE
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INVESTMENT POLICY

**Permitted Investments
Table A**

Permitted Investments	Legal Limit (% or \$)	City Policy Legal Limit (% or \$)	Maximum Maturity Constraints	City Policy Other Constraints
U.S. Government Obligations	Unlimited	Unlimited	5 years *	None
U.S. Government Agencies & Instruments	Unlimited	Unlimited	5 years *	None
Repurchase Agreements	Unlimited	Unlimited	1 year	102% Market value on underlying securities
Bankers Acceptances	40%	40%	<i>180 days</i>	No more than \$2,000,000 invested in any one commercial bank
Commercial Paper	30%	30%	<i>270 days</i>	U.S. Corporations with assets in excess of \$500,000,000; "A" debt rating; maximum of \$1,000,000 from an issuing corporation
Medium Term Corporate Notes	30%	30%	5 years	U.S. Corporations; "A" debt rating maximum of \$1,000,000 per issuing company

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Certificates of Deposit	Unlimited	Unlimited	5 years *	Must be collateralized to 110% of the CD value by other eligible securities or 150% by promissory notes secured by California Deeds & Mortgages
Negotiable Certificates of Deposit	30%	30%	5 years *	State and Federally chartered banks and savings institutions, "AA" rating by one agency
LAIF State Pool	\$75,000,000 **	\$75,000,000 **	N/A	Limited to 15 transactions per month, per account, per State Policy - last changed 11/16/09.
Mutual Funds	15%	10%	N/A	Funds invested as defined in Section 53601 (a) to (l); highest debt rating from 2 of top 3 national rating services OR investment advisor registered with SEC for at least 5 years and assets under management in excess of \$500,000,000.

* Maximum terms unless the City Council expressly authorizes longer maturities and within the prescribed time frame for said approval.

** Not set by Government Code, but instead by LAIF Governing Board.

2023

STRATEGIC PLAN



PREPARED FOR

City Council

PREPARED BY

Jaime M. Fontes, City Manager

Dominique L. Davis, City Clerk

Voler Strategic Advisors

JANUARY 2023

Seaside City Council



Mayor
Ian N. Oglesby



Mayor Pro Tem
David R. Pacheco



Council Member
Alexis Garcia-Arrazola



Council Member
Alex Miller



Council Member
Rita Burks

www.seaside.ca.us

Include - Innovate - Inspire

CITY COUNCIL VISION

Seaside is a vibrant, proudly diverse, energetic and safe community, with extraordinary natural beauty, quality of life and economic opportunities.

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PARTICIPANTS

City Council

Mayor Ian N. Oglesby
Mayor Pro Tem David R. Pacheco
Council Member Jon Wizard
Council Member Alexis Garcia-Arrazola
Council Member Jason Campbell

Executive Staff

Jaime M. Fontes, City Manager
Sheri L. Damon, City Attorney
Ashley Collick, Assistant City Manager
Dominique L. Davis, City Clerk
Rosa Salcedo, Executive Assistant
Roberta Greathouse, Human Resources Director/Risk Manager
Dan Meewis, Recreation Director
David Little, Chief Building Official
Nicholas Borges, Police Chief
Mary Gutierrez, Fire Chief
Nisha Patel, Public Works Director/City Engineer
Victor Damiani, Finance Director
Andrew Myrick, Community & Economic Development Planning Manager

Support Staff

Melissa Failauga, Human Resources Sr. Administrative Assistant



CITY MANAGER

440 Harcourt Avenue
Seaside, CA 93955

Telephone (831) 899-6700
FAX (831) 718-8594

February 13, 2023

The Honorable Mayor and Members of the City Council:

The months long City of Seaside Strategic Planning effort reached an impressive crescendo on November 21, 2022, when under the leadership of our Mayor and City Council the 2023 Strategic Plan was completed. What you have before you is the recently adjusted and enhanced final product.

A wise man once said, "You must expect great things of yourself before you can do them."

As a city, Seaside must do the same.

The City of Seaside Strategic Plan carefully details how our planned expectations are to be achieved over the next two years.

In summation, I would personally like to thank our Mayor and City Council for their leadership and ceaseless support of staff efforts, as well as the hard working and dedicated staff "team" that made this happen.

Sincerely,

A handwritten signature in black ink, reading "Jaime M. Fontes". The signature is written in a cursive, flowing style.

Jaime M. Fontes
City Manager

STRATEGIC PLANNING REPORT

The City of Seaside held a City Council Strategic Planning Session on November 21, 2022 at 9:00 a.m. at Embassy Suites Monterey Bay (1441 Canyon Del Rey Blvd., Seaside). The Strategic Planning Session provided an opportunity for the City Council and Executive Staff to review, discuss and refine the priorities, goals and objectives for the upcoming years, celebrate accomplishments, and to take a step back from the day-to-day operations and ask where is Seaside is headed? What are our key priorities? This report contains a summary of the result of the session.

Perla Rodríguez, Chief Executive Officer of Voler Strategic Advisors, facilitated the session.



STRATEGIC PLANNING OVERVIEW

Strategic Plan Meeting Format

The work in 2018 and 2020 resulted in twelve (12) strategic priorities, each with several concepts listed to help define success. Included in the review were the accomplishments, goals and objectives for 2023-2025.

By using this format, the Council re-aligned and reviewed the goals as a package of concurrent objectives that are occurring at the same time.

Shared Accomplishments and Challenges

The City Manager reviewed the City's accomplishments, and shared some of the challenges and opportunities.

CHALLENGES	OPPORTUNITIES
COVID-19 Pandemic Recovery & Economic Impacts	Expansion in Voting
Housing Affordability	Building & Planning Permitting Transformation
Homelessness	Digital Transformation
Jobs & Economic Opportunities	Increased Citizen Engagement
Staffing Changes (Human Capital)	Alternative Sources of Revenue
Demands for Equity & Police Reform	Emergency Response Coordination
Semi-permanent changes in many sectors of the economy (restaurants, bars, social venues)	Progress in Environmental Sustainability

Departmental Work Plan Alignment

Each Department identified strategic plan goals and objectives for the 2023-2025 planning cycle. Each goal aligned with the existing results of the 2020 strategic planning session. The Council priorities, goals and objectives defined as:

- City Council Priority (Strategic outcomes)
- Goal (Method utilized to achieve the priority)
- Objectives (Tasks/deliverables necessary to achieve the goal)

Included, were the status and the completion timeline for each item. Each department provided clarification and justification for each of the objectives listed.

The progress stages:

- To do (When the project is estimated to begin)
- On-going (Actively progressing towards completion)
- Done (Already completed)

Wrap Up and Next Steps

City Manager and staff scheduled to return a revised report and strategic work plans before the budget cycle (estimated to occur in May/June 2023), and will incorporate the feedback provided during the session.

RECENT ACCOMPLISHMENTS



PEOPLE.COM > CRIME

Calif. Police Reopen Cold Case of Kindergartner Abducted During Walk to School, Later Found Dead on Army Base

"Whoever is responsible for this is an abhorrent monster," Seaside Police Chief Nicholas Borges tells PEOPLE.



Achieved Budget Awards for FY 21/22 & FY 22/23

Completed Street Sign Replacement
Formed the Seaside Housing Collaborative
Awarded \$1.2M in Community Social Services Grants

Purchased New Fire Engine
Activated Use of Police Tesla Vehicles
79% of Residents Received COVID vaccine
Hosted 90+ COVID vaccine clinics
Adoption of the Plastics Ordinance
Renovated Ellis, Highland Otis and Havana Soliz Parks

Filled 123 Employment Positions
Completed Lights on Broadway Project
Updated the Short Term Rental Policy



HOUSING COLLABORATIVE

The City Council formed an aligned nonprofit to focus on providing more affordable housing within the City of Seaside and is recruiting 5 Community Members to join its Board of Directors.

Requirements and Duties include:

- Directors shall:
 - Be no less than eighteen (18) years of age
 - Board members do not have to be Seaside residents if they have some technical expertise determined necessary for the Collaborative to attain its purpose.
 - Serve for a term of three (3) years, or such longer time as permitted by law.
 - Attend regular meetings and special meetings.
 - Support the purpose of the Seaside Housing Collaborative, which is to manage City-owned housing properties and to increase access to and develop affordable housing for moderate, low and very low income households.
 - Work to provide housing for households falling into specific



SEASIDE AP
POLICE CHI
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Nick Borges
Seaside Police

www.ci.sea

PUBLIC COMMENT OVERVIEW

The strategic planning session was open to the public, and community members exercised their opportunity to provide comments to the City Council on several topics, expressed concerns and considerations.

Council Member Jason Campbell provided a written statement in his absence that sought support for the Fort Ord Regional Trail and Greenway, parks and reserving water supply for parks. [Read the full comment.](#)

Public Comment Topics:

Sustainable economic growth

Consideration of the young working population and the income to cost of living ratio

Fair opportunities for future generations

Sustainable jobs

Establishing a master plan for the City

Returning lands to indigenous tribes

Take care of parks

Create an interactive dashboard for code enforcement

Supply crime data

Address inequities

Recruit kids for Fire and Police Departments

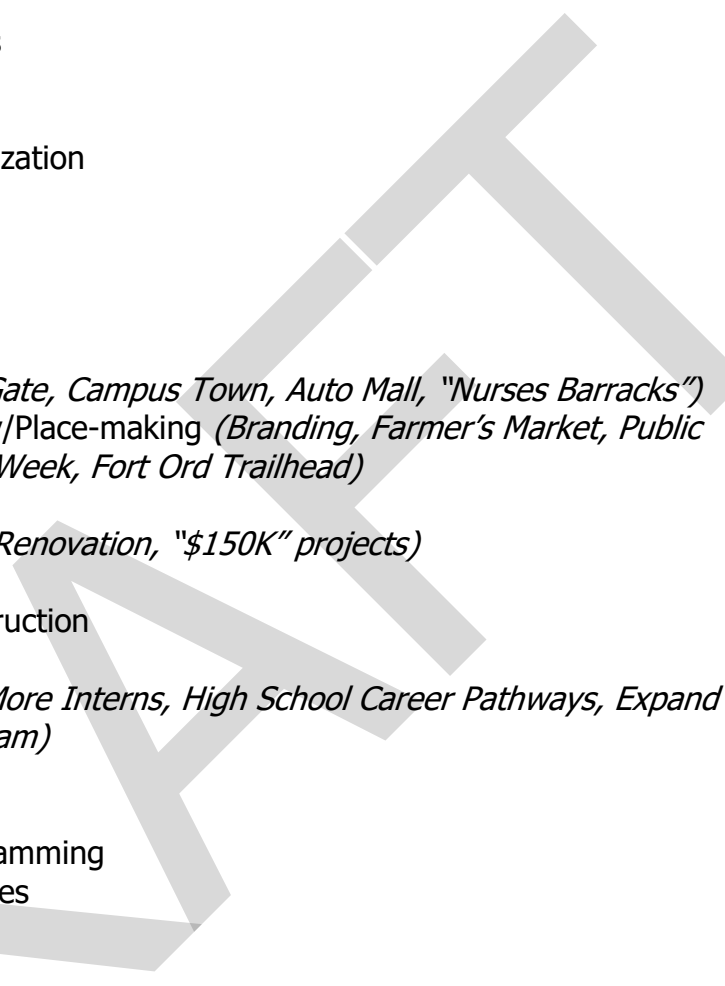
Find more ways to engage the community

Conduct more outreach to other communities

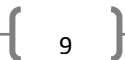
Encourage staff to attend citywide & community events;

Invest in staff

2018 City Council Brainstorming Results



- Economic Development & Jobs
 - Modernizing Operations
 - Long Range Fiscal Planning
 - Revenue Diversification/Optimization
- Public Safety
- Stewardship
- Community Investment
- 21st Century Engagement
- Repairing/Rebuilding Roads
- Fort Ord Development (*Main Gate, Campus Town, Auto Mall, "Nurses Barracks"*)
- High Value/Low Cost Econ Dev/Place-making (*Branding, Farmer's Market, Public Art, Bike Share, CSUMB Spirit Week, Fort Ord Trailhead*)
- Water
 - Improving Parks (*Cutino Park Renovation, "\$150K" projects*)
- Affordable Housing
- Begin Golf Course Hotel Construction
- Expand Early Education
- "Grow Our Own" Workforce (*More Interns, High School Career Pathways, Expand Fire Reserves, Recruitment Team*)
- Code Enforcement
- Police Retention
- Broadway Completion & Programming
- Improve Development Processes
- General Plan Update
- City Hall Solar Project



CITY COUNCIL PRIORITIES 3 YEAR COMPARISON - 2020

2020 City Council Brainstorming Results

Effective, Accessible Governance
Synergistic Educational Relationships
Improved City Facilities
Financially Stable
Diverse and Inclusive Community
Vibrant Local Economy
Healthy Respect for the Environment
Housing Opportunities for ALL
Caring, Committed Workforce
Abundant Water Supply
Quality Transportation Network
Recreational Opportunities



2023 City Council Priorities

[illegible]

The strategic simplifies the complexity of balancing numerous projects. The 2023 /2024, City Council strategic priorities are a concise statement of the overarching priorities that are relevant to the City's vision and mission. This plan also supports staff's goals to include, innovate and inspire.

2022-2024 SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	CITY MANAGER'S OFFICE		LEAD: JAIME FONTES										
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
1.00	GOAL: Facilitate Economic Development Projects		in process	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
1.01	Secure new water sources		in process	x	x	x	x	x	x	x	x		
1.02	Complete analysis of water utility and feasibility of expanded Seaside Municipal water system		to do					x					
1.03	Complete capital amenities and undertake programmatic enhancements to downtown		in process	x	x	x	x	x	x	x	x		
1.04	Complete the General Plan update		in process	x	x	x	x	x	x	x	x		
1.05	Develop a parking program for West Broadway Urban Village		to do				x	x					
GOAL ACTIONS	CC PRIORITY: DIVERSE AND INCLUSIVE COMMUNITY	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
2.00	GOAL: Facilitate Programs that Celebrate and Acknowledge and Community			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
2.01	Art and History Commission Archives Project		to do			x		x	x	x	x		
2.02	Create a STEM Program		to do					x	x				
GOAL ACTIONS	CC PRIORITY: EFFECTIVE ACCESSIBLE GOVERNMENT	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
3.00	GOAL: Create a vibrant and inclusive work environment			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
3.01	Create a Jobs Training Program		to do					x					
3.02	Develop a workforce Labor agreement		to do				x						
GOAL ACTIONS	CC PRIORITY: EFFECTIVE ACCESSIBLE GOVERNMENT	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
4.00	GOAL: Improve Citywide Internal and External Community Communications			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
4.01	Website Upgrade in coordination with City Clerk/Public Affairs Office		to do				x						
4.02	Identify how to close the Digital Divide		to do					x					
4.03	City Subsidy - Utility (study session)		to do					x					
GOAL ACTIONS	CC PRIORITY: EFFECTIVE ACCESSIBLE GOVERNMENT	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
5.00	GOAL: Establish & Facilitate Nonprofit Housing Collaborative			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
5.01	Conduct first Board meeting		to do				x						
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
6.00	GOAL: Reimagining Community Safety			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
6.01	City & MPUSD Partnership Initiatives (i.e. Safe routes to school program)		in process				x		x		x		

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																					
DEPT:	CITY ATTORNEY'S OFFICE										LEAD: SHERI DAMON										
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
1.00	GOAL: TIMELY LEGAL ADVICE TO SUPPORT COUNCIL GOALS AND PRIORITIES											STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
												in process					x	x	x	x	x
2.00	GOAL: ZEALOUSLY REPRESENT THE CITY IN LEGAL PROCEEDINGS											STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
												in process					x	x	x	x	x
3.00	GOAL: ENSURE UP TO DATE TRAINING FOR CAO											STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
3.01	Cross-Training with City Clerk's office (Assistant)											in process	x	x	x	x	x				
3.02	Legal Assistant to take Public Records Act Training											to do			x	x					
3.03	Attend Human Resources Training											to do			x	x					
3.04	Attend League of Cities City Attorney Training											to do			x	x					
4.00	GOAL: CONTINUED MANAGEMENT OF ESCA TEAM											STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
4.01	Training for ESCA Team											in process					x	x	x		
4.02	Ensure ESCA Team coordinates and prepares City Departments for long term management obligations											in process					x	x	x		
5.00	GOAL: DEVELOP AND MAINTAIN EXTERNAL COUNSEL AND COMMUNITY RELATIONS											STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
5.01	Establish a list of subject matter experts to assist CAO											in process				x	x				
5.02	Participate in League of Cities City Attorney Brown Act Committee											in process					x	x	x	x	x
5.03	Attend a minimum of twelve (12) Community Events/Activities											in process				x	x	x	x	x	x

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																					
DEPT:	CITY MANAGER'S OFFICE/CITY CLERK & PUBLIC AFFAIRS										LEAD: DOMINIQUE DAVIS										
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
1.00	GOAL: Develop and Enhance City Council & Public Meeting Modernization												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
1.01	Modernization of Council Chamber design & functionality for public meetings											to do					x	x	x	x	
1.02	Collect data for effective Council & Administrative governance											to do					x			x	
2.00	GOAL: Expand use of Technology for Increased Transparency, Accessibility & Accountability												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
2.01	Create policy and procedure for electronic records management and electronic signatures											to do					x	x			
2.02	Update retention schedule											to do					x	x	x		
3.00	GOAL: Develop and Enhance Public Affairs/Communications Strategy												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
3.01	Expand the use of social media and traditional media to reach a wider and more diverse audience											to do					x				
3.02	Establish Citizens Municipal Government Academy											to do						x	x	x	
4.00	GOAL: Administer Excellent Council and Commission Care												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
4.01	Regular Recurring Board and Commission Training											to do				x	x	x	x	x	
4.02	Implement NetFile - FPPC Filing System											in process			x	x					
4.03	Establish Boards, Commission, Committee and Council Appreciation/Recognition											to do					x				
4.04	Regular Recurring Staff Liaison Training and Development											to do				x	x	x	x	x	
5.00	GOAL: Develop and Maintain Community Relations												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
5.01	Collaborations with high school, community college, university students & Community Service Organizations for civic engagement											to do			x		x		x		
6.00	GOAL: Implement Inclusive Policies and Procedures												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
6.01	Translation Accomodations - Public Meetings & Written Materials (top 3 languages: English, Spanish, Taglog)											to do			x	x	x				
6.02	Expanded Community Services (Passport Administration, Notary Public, ETC)											to do					x	x	x		

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																					
DEPT:	COMMUNITY & ECONOMIC DEVELOPMENT/HOUSING										LEAD: ANDREW MYRICK										
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
1.00	GOAL: Complete 2040 General Plan												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
1.01	Develop Climate Action Plan											to do						x			
2.00	GOAL: Continuously Review and Update City Regulations to Reflect Council Priorities and Changes in State Law												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
2.01	Request adoption of the ADU Ordinance											to do			x						
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
3.00	GOAL: Ensure Efficient Processing of Planning Development Permit Applications												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
3.01	Relocate Planning Staff to City Hall from Seaside Creates Office											to do				x					
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
4.00	GOAL: Support Housing Availability and Affordability												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
4.01	Update Housing Element and Obtain Approval from HCD (includes funding, CalHOME ADU Loan & PHLA funding for Affordable housing)											to do				x				x	
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
5.00	GOAL: Identify City-Owned Properties Suitable for Housing Development												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
												to do						x			
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
6.00	GOAL: Support Efforts to Maintain a Vibrant Downtown												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
6.01	Reestablish Business Outreach Program with Economic Development focus											to do			x						
6.02	Review and Implement as Appropriate Recommendations from Downtown Parking Study											to do				x					
6.03	Identify Potential Reuse/Redevelopment of City-Owned Parcels											in process				x					
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
7.00	GOAL: Support the Future Growth of Seaside												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
7.01	Complete remediation and sell Campus Town Phase 1a properties to KB Bakewell Co.											to do			x						
7.02	Begin remediation on Campus Town Phase 2											to do			x						
7.03	Facilitate Potential Courthouse Project											to do							x		
7.04	Initiate Visioning Process for the Main Gate Parcel											to do				x					
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
8.00	GOAL: Support Economic Growth Within the City of Seaside												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
8.01	Identify Partners and Resources to Support Workforce Development, with a Focus on Job Skills Training											to do					x				
8.02	Review Water Credit Allocation Program and Prepare Recommendations to Facilitate Continued Business Growth in the City											to do				x					
8.03	Establish Business Ambassador Program											to do				x					

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																						
DEPT:	FIRE DEPARTMENT											LEAD: MARY GUTIERREZ										
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE											FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
1.00	GOAL: Fire Station 2 located at 1st and Gigling													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
1.01	Fire Station Finished and Moved into June 2025												to do									x
2.00	GOAL: Fire Station Kitchen remodel													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
2.01	Contractor Hired and Work Begins												to do				x					
2.02	Kitchen Remodel Complete												to do				x					
3.00	GOAL: Automatic Gate Install at West and North Entrances													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
3.01	Installation of Gates												to do				x					
4.00	GOAL: Upgrade Landscaping around North and West side of Fire Station													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
4.01	Work Begins												to do				x					
4.02	Project Complete												to do				x					
5.00	GOAL: Fire Station Alerting System Upgrade													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
5.01	PO to purchase equipment												to do				x					
5.02	Receive equipment and installation June 2023												to do				x					
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE											FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
6.00	GOAL: Fire Department Accreditation													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
6.01	Receive Accreditation												to do								x	
GOAL ACTIONS	CC PRIORITY: DIVERSE AND INCLUSIVE COMMUNITY											FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
7.00	GOAL: Public Safety Collaboration with Sister City of Oaxaca													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
7.01	Request Council Approval / Resolution												to do				x					
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE											FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
8.00	GOAL: Purchase Type I & III Engine													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
8.01	Receive Type I apparatus and estimate of Type III												to do								x	
9.00	GOAL: Recruitment Forum to Establish Entry Level Firefighter List & Hire Full Time Firefighter													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
9.01	Hire 1-2 Full Time Firefighters												to do					x				
GOAL ACTIONS	CC PRIORITY: DIVERSE AND INCLUSIVE COMMUNITY											FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
10.00	GOAL: Oversight of Fire Station Mural Project													Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																					
10.01	Mural Complete												to do				x					

10.02	Unveling and Community Event to unveil artwork		to do				x							
GOAL ACTIONS	CC PRIORITY: DIVERSE AND INCLUSIVE COMMUNITY	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024		
11.00	GOAL: City of Seaside Fireworks Task Force (multi-jurisdictional led by Seaside PD)			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:													
11.01	Establish regular Meetings leading to New Year & 4th of July		to do				x		x		x			

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																					
DEPT:	POLICE DEPARTMENT										LEAD: NICHOLAS BORGES										
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
1.00	GOAL: Secure & pave Police parking lot at City Hall												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:											to do					x				
2.00	GOAL: Purchase License Plate Readers (LPR)												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
2.01	Request purchase approval from Council											to do		x	x						
3.00	GOAL: Re-establish Peninsula Regional Violence & Narcotics Team												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
3.01	Train assigned staff in specialty enforcement areas											to do				x					
GOAL ACTIONS	CC PRIORITY:										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
4.00	GOAL: Recruit Deputy Chief												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
4.01	Open recruitment for Deputy Chief											in process			x						
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE										FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
5.00	GOAL: Collaborate with Fire Department to Fireworks Task Force												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
5.01	Pilot efforts New Year’s Eve											to do			x						
5.02	Launch Task Force July 4th, 2023											to do				x					
6.00	GOAL: Reestablish Citizen Academy												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
6.01	Identify positions needed and hire admin support to run academy											to do			x						
6.02	Community engagement											to do				x					
7.00	GOAL: Reestablish Explorer program												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
7.01	Increase Community Resource Division											in process			x						
7.03	Establish policy and procedures											to do				x					
7.04	Engage community youth for participation											to do				x					
8.00	GOAL: Establish Traffic Units												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
																x					
9.00	GOAL: Reestablish Reserve Program												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
9.01	Identify positions needed and seek approval to add part-time postions											to do			x						
																x					
10.00	GOAL: Establish Volunteer Program												Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																				
10.01	Identify positions needed and seek approval to add part-time postions											to do			x						
10.02	Establish policy and procedures											to do				x					
10.03	Open recruitment											to do				x					

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																									
DEPT:	HUMAN RESOURCES/RISK MANAGEMENT																								
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE														FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
1.00	GOAL: Focus on maximizing HR services; develop a strategy that prioritizes the talent of its employees in order to create workforce resilience															STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:															to do					x				
1.01	Create and Implement HR Advantage (aka Succession Planning)															to do					x				
1.02	Implement an Employee Onboarding Plan (For Department Heads)															to do					x				
1.03	Become a Blue Zone Worksite															to do					x				
1.04	Create & Build an Approach to Strategic Management & Strategic Fit															to do					x				
1.05	Create & Implement an Internal Talent Search Strategy Plan (Developing, training, and extend their skills base)															to do					x				
1.06	Create & Implement Extensive & relevant training and Management Development activities and Performance Management processes															to do					x				
1.07	Create and Implement high-involvement work practices (provide ee's with the opportunity, skills and motivation to contribute to success, which leads to greater levels of commitment and involvement)															to do					x				
1.08	Provide a Learning & Development Program (employees are encouraged to learn and develop)															to do					x				
1.09	Create & Implement Employee Well Being (meeting the needs of employees for a healthy, safe and supportive work environment)															to do					x				
2.00	GOAL: Manage a Robust Risk Management Program															STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																								
2.01	Implement Training to Address Specific Loss Concerns															to do						x			
2.02	Address Capital Action Items															to do							x		
2.03	Develop Crisis Communication Action Plan															to do								x	
3.00	GOAL: Streamline Business Processes & Practices															STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:																								
3.01	Evaluate Electronic Personal Records Systems															to do					x				

SEASIDE CITY COUNCIL PRIORITY WORKPLAN																											
DEPT:	RECREATION																										
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE														FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024		
1.00	GOAL: Complete the Parks Master Plan															STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:																										
1.01	City Council consideration of agreement with firm to provide master plan services															to do		x									
1.02	City Council Consideration of Final Parks' Master Plan															to do					x	x					
GOAL ACTIONS	CC PRIORITY: DIVERSE AND INCLUSIVE COMMUNITY														FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024		
2.00	GOAL: Revitalize trail network at Manzanita-Stuart Park, Lincoln Cunningham Park, and Havana Solis Park in coordination with Public Works																Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:																refer to Public Works/Engineering Work Plan										
3.00	GOAL: Continue working towards Blue Zones Project Certification																Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:																										
3.01	Update Smoking Ordinance															to do					x						
3.02	Reinstate Farmer's Market															to do				x							
3.03	Identify demonstration projects according to Blue Zones															to do						x					
3.04	Create Healthy worksites in coordination with Human Resources Dept. & Blue Zones															to do							x				
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE														FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024		
4.00	GOAL: Create Teen Center 360															STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:																										
4.01	Conduct a City Council Study session on needs for teen and youth programs															to do					x						
GOAL ACTIONS	CC PRIORITY: COMMUNITY SAFETY & QUALITY OF LIFE														FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024		
5.00	GOAL: Implement City's Tree Program															STATUS	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:																										
5.01	Develop plan based on Parks and Recreation Commission feedback															to do					x						
5.02	Determine timeline to implement plan															to do						x	x				

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	PUBLIC WORKS/ENGINEERING										LEAD: NISHA PATEL		
GOAL ACTIONS	CC PRIORITY: ENHANCED PHYSICAL INFRASTRUCTURE										FISCAL IMPACT	STATUS	FY 2022-2023 Q1 Q2 Q3 Q4 FY 2023-2024 Q1 Q2 Q3 Q4 Beyond FY 2024
1.00	GOAL: Preserve Existing Pavement Condition												
	PURPOSE/OBJECTIVE:												
1.01	Pavement Cut Moratorium											to do	
1.02	Pavement Rehabilitation Policy											in process	
1.03	Pavement Rehabilitation 5 year Plan											in process	
1.04	Pavement Rehabilitation 1 Year Plan Street Selection Approval											in process	
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE										FISCAL IMPACT	STATUS	FY 2022-2023 Q1 Q2 Q3 Q4 FY 2023-2024 Q1 Q2 Q3 Q4 Beyond FY 2024
2.00	GOAL: Provide Utilities to Future Courthouse site												
	PURPOSE/OBJECTIVE:												
2.01	Create Underground Utility District											in process	
2.02	Design and construct utility stub-outs											in process	
3.00	GOAL: Fire Station No. 2 Design												
	PURPOSE/OBJECTIVE:												
3.01	Construction											to do	
GOAL ACTIONS	CC PRIORITY: ENHANCED PHYSICAL INFRASTRUCTURE										FISCAL IMPACT	STATUS	FY 2022-2023 Q1 Q2 Q3 Q4 FY 2023-2024 Q1 Q2 Q3 Q4 Beyond FY 2024
4.00	GOAL: Continue Sidewalk Improvement Program												
	PURPOSE/OBJECTIVE:												
4.01	Update to ADA Transition Plan											to do	
4.02	Design and repair City owned facilities											to do	
5.00	GOAL: Construct Backup Well												
	PURPOSE/OBJECTIVE:												
5.01	Locate optimal area for well based on hydrology and other wells											to do	
5.02	Construction											to do	
6.00	GOAL: Create Comprehensive City Facilities Improvement & Maintenance Plan												
	PURPOSE/OBJECTIVE:												
6.02	Approve contract for preparation of City Facilities Plan											in process	
6.03	done Facilities Plan											to do	
6.04	Construction of first prioritized projects											to do	
7.00	GOAL: Create New Water Source to Serve Former Fort Ord in Seaside												
	PURPOSE/OBJECTIVE:												
7.01	Release RFP and Approve Consultant Contract to Create Well Near Reservoir and Piping to MCWD											to do	
7.02	Construction											to do	
8.00	GOAL: Create Sustainable Funding Source for Seaside Municipal Water System												
	PURPOSE/OBJECTIVE:												
8.01	done Update of the Water Master Plan											to do	
8.02	done Water Rate Study											to do	
8.03	Apply for Grants											to do	
9.00	GOAL: Create Sustainable Funding Source for Seaside County Sanitation District (SCSD)												
	PURPOSE/OBJECTIVE:												
9.01	done New Sewer Master Plan											to do	
9.02	done Sewer Rate Study											to do	

10.00	GOAL: Develop Local Roadway Safety Plan (LRSP)			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:											
10.01	Apply for Grant for LRSP		in process			x						
10.02	Approve Consultant Contract to Develop LRSP		to do				x					
10.03	Develop LRSP		to do							x		
11.00	GOAL: done Cutino Park Improvements			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:											
	Part 2 - Phase 1											
11.01	Construction		to do								x	
	Part 2 - Phase 2											
11.02	Finalize Design Concept		in process		x							
11.03	Apply for Clean CA Grant and Additional CDBG Funds for Phase 2 Improvements		in process		x	x						
11.04	Construction		to do							x	x	
12.00	GOAL: Establish Private Sewer Lateral Repair Program/ Policy (SCSD)			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:											
12.01	Approve Consultant Contract		to do					x				
12.02	Prepare Private Sewer Lateral Policy and SCSD Code Updates		to do						x			
12.03	Board Approval of Updates		to do							x		
12.04	Outreach and implementation		to do								x	
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
13.00	GOAL: Create Improved Contract Tracking System for Capital Projects			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:											
13.01	Request for Purchase Orders Before Start of Consultant or Contractor Work, or Purchase of Goods		to do					x				
13.02	Request Insurance before Contract Execution		to do					x				
13.03	Track insurance expiration		to do					x				
13.04	Track PO balance, contract balance, and contract expiration		to do					x				
14.00	GOAL: Improve Recovery of Developer Driven Costs to Public Works and SCSD			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:											
14.01	Contract with Consultant for Plan Review		in process				x					
14.02	Request for Developer Deposit Before Review of any Project		in process				x					
14.03	Create Tracking Spreadsheet for Developer Costs for Every Private Project		to do				x					
14.04	Staff to Charge all Staff Time Worked on Private Development Projects		in process				x					
14.05	Charge SCSD Capacity Fees ***		in process				x					
GOAL ACTIONS	CC PRIORITY: VIBRANT LOCAL ECONOMY/EFFECTIVE, ACCESSIBLE GOVERNANCE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
15.00	GOAL: Create Outreach Protocol with Public Affairs Office for Capital and Private Project Work			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:											
15.01	Coordination with Affected Property Owners during Design		to do				x					
15.02	Construction Notices to all residents within 250 feet of project before Bidding		to do				x					
15.03	Construction Notices to all residents within 250 feet of project right before Construction		in process				x					
15.04	Update Construction Update Website Weekly		to do				x					
15.05	Post construction notice and roadwork updates on multiple platforms**		to do				x					
15.06	Notice of Construction and Major Roadway Impacts for Council Meetings		to do				x					
GOAL ACTIONS	CC PRIORITY: ENHANCED PHYSICAL INFRASTRUCTURE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024
16.00	GOAL: Advance Key Capital Improvement Projects			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
	PURPOSE/OBJECTIVE:											
16.01	Ellis Park - Construction		done			x						
16.02	Fire Station No. 1 - Construction		in process				x					

16.03	Del Monte Manor Drainage - Construction	done			x								
16.04	Fremont. Broadway, Ortiz Sewer Main Upgrades - Construction	done			x								
16.05	Fort Ord Phase 1 Building and Soil Removal - Construction	done		x	x								
16.06	Noche Buena Emergency Storm Drain - Construction	in process			x								
16.07	Trailer for City Hall Staff - Construction	done				x							
16.08	FY 2021/22 Street Rehabilitation - Construction	in process						x					
16.09	Pavement Management Program Update	in process			x								
16.10	Lincoln Cunningham Park - Basketball Court - Construction	in process					x						
16.11	Phase 1 Trails - Lincoln Cunningham and Havana Solis Parks Concepts	in process				x							
16.12	Recreation Trails Program (Rec)	in process										x	
16.13	Havana Soliz Park Revitalization - Construction	in process							x		x		
16.14	Parks Master Plan (Rec)	in process						x					
16.15	Fremont Center Medians - Construction	in process					x						
16.16	Highland Otis Park - Lower Playground Area - Construction	in process				x							
16.17	City Hall and Library Parking Lot - Construction	in process				x							
16.18	Police Department Parking Lot - Construction	in process					x						
16.19	Fire Station No. 2 - Construction	in process										x	
16.20	Broadway Walk of Fame - Construction	in process				x							
16.21	San Pablo Bridge Assessment	in process				x							
16.22	Ord Terrace Elementary School Safety Improvements - Construction	in process						x					
16.23	Broadway Avenue Corridor Improvements - Construction	in process							x				
16.24	FY 2022/23 Pavement Rehabilitation Improvements - Construction	in process									x		
16.25	Slower Speeds in School Zones - Construction	in process				x							
16.26	Eucalyptus Road Infiltration System Repairs - Construction	in process					x						
16.27	Recycled Water In-Lieu - plumbing for recycled water - Construction	in process				x							
16.28	Fort Ord Phase 1A Building and Soil Removal - Construction	in process				x							
16.29	Oldemeyer Doors	to do									x		
16.30	Patullo Swim Center Flooring	in process									x		
16.31	Fire Station No. 1 Improvements Part 2 (kitchen and gate)	in process									x		
16.32	90 Inch Storm Drain Outfall Repair - Construction	in process						x					
16.33	Fort Ord Phase 2 Building and Soil Removal - Construction	in process									x		
16.34	Stormwater Master Plan	in process									x		
16.35	Trash Capture Projects - Construction	in process									x		
16.36	Bike Safe Grates - Construction	in process									x		
16.37	Coe and General Jim Moore Boulevard Intersection	to do									x		
16.38	Sewer Main Replacement (SCSD) - Construction	in process					x						
16.39	Arch Flash Mitigation	to do								x			
16.40	Fernando Park - Construction	in process						x					
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
17.00	GOAL: Create New City and SCSD Standards and Specifications			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
17.01	Request Approval of Consultant Contract		to do				x						
17.02	Consultant Development of Standards and Specs. for work in City ROW & Private Development		to do					x	x				
17.03	Post Standards and Specs. and Outreach		to do								x		
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
18.00	GOAL: Update Development Review Tracking			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
18.01	Assess current system, determine tracking method								x	x	x		
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
19.00	GOAL: Preserve Existing Storm Drain System			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		

	PURPOSE/OBJECTIVE:													
19.01	Approve contract for preparation of Stormwater Master Plan- Phase 1		in process				x							
19.02	done Phase 1 of Stormwater Plan Development - CCTV of entire system, survey, and research		to do							x				
19.03	Approve contract for preparation of Stormwater Master Plan- Phase 2		to do				x					x		
19.04	done Phase 2 of Stormwater Plan Development - hydrology, hydraulics modeling/ calcs., report prep		to do									x		
19.05	Prioritize, budget, design and bid on selected projects		to do									x		
19.06	Construction of first prioritized projects		to do									x		
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024		
20.00	GOAL: Provide Water to Existing Parks			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	PURPOSE/OBJECTIVE:													
20.01	Identify other underground/holding tank locations		in process			x								

SEASIDE CITY COUNCIL PRIORITY WORKPLAN													
DEPT:	FINANCE		LEAD: VICTOR DAMIANI										
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
1.00	GOAL: Improve Budget Document			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
1.01	Improve budget document to include budget in brief		to do			x	x						
1.02	Integrate Strategic Plan into budget document		to do			x	x						
GOAL ACTIONS	CC PRIORITY:	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
2.00	GOAL: Long Term Financial Management			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
2.01	Increase Investment portfolio diversity		to do					x	x				
GOAL ACTIONS	CC PRIORITY: EFFECTIVE, ACCESSIBLE GOVERNANCE	FISCAL IMPACT	STATUS	FY 2022-2023				FY 2023-2024				Beyond FY 2024	
3.00	GOAL: Provide Financing Solutions			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	PURPOSE/OBJECTIVE:												
3.01	Fire Station # 2 Bond Financing		to do					x	x	x			
3.02	Hire consultant for CFD management		to do						x	x			