



AGENDA
CITY OF SEASIDE
PARKS AND RECREATION

SPECIAL MEETING
HYBRID (VIRTUAL & IN-PERSON)
440 HARCOURT AVE (CHAMBER)
Monday, June 12, 2023
5:30 PM

NOTICE: *The City Council and the City's Boards, Commissions and Committees, will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

1. To view this meeting: Please click on the following link to the City of Seaside's Recreation YouTube Channel: https://www.youtube.com/channel/UC8Y_aD_dLjYsqZYtSwnaKNg
2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: **Zoom Information Corrected:** <https://us02web.zoom.us/j/81754708643?pwd=RjNEU2xNMDhlNFFpWjB6b0pGSgGgzdz09>
WEBINAR ID: 817 5470 8643
3. To participate by phone: Please call (669) 900-6833
Enter the meeting ID 817 5470 8643 and passcode 417485 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to dmeewis@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the meeting time on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

2. ROLL CALL - PARKS AND RECREATION

Alicia Louise Gaines-Lynch	Chair
Bobby Maxwell	Vice Chair
James White	Commissioner
Dianne Nielson	Commissioner
Chris Moulton	Commissioner
Robert Daniels	Commissioner
Jeanette Walton	Commissioner
Karla Lobo	Commissioner

3. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. APPROVAL OF MINUTES

A. MAY 15, 2023 MINUTES

5. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

6. BUSINESS ITEMS

A. WELCOME NEW COMMISSIONER

B. RECEIVE UPDATE AND HAVE A DISCUSSION ON THE TREE GIVEAWAY PROGRAM (COMMISSIONER NIELSON)

C. DISCUSS POTENTIAL PROJECTS AND MAKE RECOMMENDATIONS TO THE NEIGHBORHOOD IMPROVEMENT COMMISSION FOR 2023/2024 FUNDING OPPORTUNITIES (COMMISSIONER NIELSON)

D. DISCUSS AND ASSIGN COMMISSIONERS TO BE LIAISONS FOR OTHER CITY COMMISSIONS (COMMISSIONER DANIELS)

E. TOUR OF SEASIDE PARKS

- Martin Park
- Beta Park
- Capra Park
- Durant Park

F. DISCUSS HAVING A SPECIAL MEETING FOR ANOTHER PARK TOUR

7. REPORTS FROM RECREATION STAFF

8. REPORTS FROM PARKS STAFF

9. REPORTS FROM COMMISSIONERS

10. ADJOURNMENT

Next Special Meeting:
July 17, 2023
5:30 PM

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<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

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MINUTES

CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION

REGULAR MEETING

HYBRID (VIRTUAL & IN PERSON)
440 Harcourt Avenue (Chamber)
Monday, May 15, 2023
5:30 p.m.

1. **CALL TO ORDER:**

The meeting was called to order at: 5:34 p.m.

2. **ROLL CALL – ESTABLISHMENT OF QUORUM:**

PARKS & RECREATION COMMISSION:

Alicia Louise Gaines-Lynch	Chair	<u> X </u>
Bobby Maxwell	Vice Chair	<u> X </u>
James White	Commissioner	<u> X </u>
Dianne Nielson	Commissioner	<u> X </u>
Chris Moulton	Commissioner	<u> X </u>
Robert Daniels	Commissioner	<u> X </u>
Jeanette Walton	Commissioner	<u> X </u>

STAFF:

Dan Meewis X

3. **GUESTS:**

- * Dennis Alexander – NIC
- * Karla Lobo (on Zoom)

4. **PUBLIC COMMENTS:**

* Dennis Alexander stated that he is the Vice Chair of the Neighborhood Improvement Commission (NIC). He wanted to let the Parks & Recreation Commission know that at the April 04, 2023 NIC meeting David Little, Staff Liaison, reported the NIC revenue projection for fiscal year 2023/24 was about \$200,000 and NIC should consider projects for the upcoming year. Dennis stated they decided to talk to other Commissions to see if they wanted to do some projects with the Neighborhood Improvement Commission. He would like to invite the Parks & Recreation Commission to attend one of the NIC meetings to explore doing a project with them. Their meetings are on the first Tuesday of each month at 6:00 p.m. at City Hall.

* Karla Lobo wanted to thank Dan for going over and beyond helping her get her tree. There are still a lot of trees to be given away to the community through the Tree Give Away program. She thanked staff for the new shower outside the women's locker room. She also wanted to thank the Parks & Recreation Commission for being on top of the community requests and having them done in a timely matter.

5. APPROVAL OF APRIL 17, 2023 MINUTES:

* Bobby Maxwell/Dianne Nielson M/S/P

* No public comment

6. REVIEW OF AGENDA:

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required)

* None

7. BUSINESS ITEMS

A. DISCUSS AND APPROVE PROMOTIONAL ITEMS FOR THE PARKS & RECREATION COMMISSION:

* Vice Chair Maxwell suggested dog poop bag holders and H2O bottles.

* Chair Gaines- Lynch suggested cell phone card holder pockets for the back of the cell phone, magnets, and chip bag clips.

* Commissioner Nielson suggested pens, dog poop bag holders, and note pads.

* Commissioner Daniels suggested t-shirts.

* Staff suggested reusable silverware and clear bags.

* Commission Moulton suggested that they get the promotional items from a local Seaside business. He thinks that is a good idea to give that money back to the community.

* Commissioner White suggested magnets and pens with the Seaside Parks & Recreation Commission logo on them.

* Staff suggested reusable silverware and clear bags. Staff stated they have some good suggestion and will do some research on the items and cost.

* Public Comment:

** Karla Lobo stated she thinks it is a good idea that the Parks & Recreation Commission is talking about giving away promotional items at different social events.

B. DISCUSS CHANGING THE JUNE 19, 2023 SPECIAL MEETING DUE TO THE CITY OBSERVED HOLIDAY:

* Change June's Parks & Recreation Commission meeting to June 12, 2023 and if it is necessary to move the meeting to the Oldemeyer Center. Chris Moulton/James White M/S/P (Motion passed – 7 Yes)

* Public Comment:

** Karla Lobo suggested that in the near future she would like to be given an itemized calendar that has all the observed holidays so that the Parks & Recreation Commission can structure their meeting around that. She stated it would be nice to have that calendar ahead of time to pre-plan.

C. DISCUSS HAVING A SPECIAL MEETING FOR ANOTHER PARK TOUR:

* Commissioner voted on the motion: "To have the next park tour at the special Parks & Recreation meeting on June 12, 2023. However, if there is a lot of business items on the agenda, it will be discussed and moved to another day." Chris Moulton/James White M/S/P (Motion passed - 6 Yes to 1 No).

* The next park tour will be Martin Park, Beta Park, Capra Park, and Durant Park.

* Public Comment:

** Karla Lobo asked for clarification about the motion. Staff went over the motion for Karla.

D. TOUR OF SEASIDE PARKS:

- Sabado Park
- Highland Otis Park
- Portola Park
- Mescal Neil Park

* Public Comment:

** Karla Lobo asked for the names of the parks that are being toured and how long do they anticipate to be in each individual park. She wanted this information so she will know when the estimated time of return. Staff stated the first park they are going to is Sabado Park and the estimated time will be about 15 to 20 minutes in each park. Mescal Neil Park is a larger park and may take longer. Staff stated they should be back at City Hall in about an hour to an hour and fifteen minutes to finish the rest of the meeting.

* Meeting was adjourned at 6:05 p.m.

* The Commissioners and staff walked through each park and made notes of what was currently at each park, and what amenities needs to be added or upgraded.

* Meeting reconvene at 7:36 p.m.

* Chair Gaines-Lynch asked the Commissioners for comments after their tour of Sabado Park, Highland Otis Park, Portola Park, and Mescal Neil Park.

* Commissioner Walton stated she would like to know what would be required to move forward or looking at selling some of the parks in Seaside. She would like to agendize this or have the appropriate discussion about this.

- * Commissioner Nielson asked if the people who are doing the Parks Master Plan could look into selling some of the parks in Seaside. It would be nice to focus on fewer amount of parks that are really being used and that are in more strategic areas that can serve more people.
- * Chair Gaines-Lynch agrees with Commissioner Nielson request.
- * Commission White stated that it is no harm in looking into the question about selling some of the parks in Seaside that are not being used.
- * Commission Daniels stated he agrees to selling some of the parks in Seaside. He stated that Seaside does have a lot of parks and there are not a lot of resources to maintain all of them. Having a discussion with the people that are doing the Parks Master Plan would be a good idea.

8. REPORTS FROM RECREATION STAFF:

- * Staff reported that today, May 15, 2023, they opened up fall registration. They had a really great turn-out. On Saturday, May 13, 2023 they had their Mother's Day Luncheon. It had a fantastic turn-out. There was good food and entertainment. On Saturday, May 20, 2023 they will be having their International Day Festival on City Hall Lawn from 1:00 p.m. to 4:00 p.m. The Parks Master Plan survey is live on the City's website. They will be hosting the Community Open House for the Parks Master Plan on Thursday, June 08, 2023 from 6:00 p.m. to 8:00 p.m. at the Oldemeyer Center. It has been on social media and they are sending out mailer to get as many people in the community to come to give their input. There will also be some stakeholder meeting. Staff and Public Works had a meeting today, May 15, 2023 with the consultant for Havana Soliz Park and Lincoln Cunningham Park. They are working on the community outreach process for that. They have finalized the band line-up for Blues in the Park. The 4th of July event will be on the City Hall Lawn.

9. REPORTS FROM PARKS STAFF:

- * Staff reported that at Ellis Park the construction is complete including the punch list items. The bid opening was earlier today, May 15, 2023 for the basketball court at Lincoln Cunningham Park. They only received one bid on the Lincoln Cunningham Park Project and the bidder for as MPE. Award will go to the City Council on June 01, 2023. The Highland Otis Park project will be out to bid in early June 2023 so that they can award a construction contract in July 2023. The Fernando Park project is in the 95% design stage. The project is expected to go out to bid in early June 2023, and start construction in August 2023. At Pacchetti Park and Mescal Neil Park, the benches and picnic tables have been ordered. They will be delivered at the end of June 2023. Whitson has completed the survey for the Lincoln Cunningham Park and Havana Soliz Park project. Staff had a meeting to discuss outreach. There will be a virtual Town Hall meeting on June 13, 2023. They are also planning to hold a site visit/community meeting on June 24, 2023. The construction started in late April 2023 at Cutino Park and the construction has been actively going on since then. The construction is expected to be completed in mid-October 2023.

10. REPORTS FROM COMMISSIONERS:

- * Commissioner Daniels wanted to know if an agenda item can be added to the next Parks & Recreation meeting about allocating liaisons for Parks & Recreation for each Commission,
- * Commissioner Moulton stated he has been communicating with staff about getting a tent at the field suite at a Union game where they can have a table. He feels it is a wonderful opportunity to have the Parks & Recreation Commission, other Commissions or the City Council to have a table there at the stadium to promote things. This would rollover to the next fiscal year due to the cost for the field suite is \$3,500.00 and the Parks & Recreation Commission budget is \$3,500.00 per fiscal year. Commissioner Moulton stated he might reach to see if some other people will help with the cost.
- * Commissioner Nielson stated she attended the Sustainable Seaside Earth Day on April 23, 2023. She was at the Parks & Recreation table with Commissioner Walton and Vice Chair Maxwell. About ten people signed up for a free tree through the Tree Give Away and there was a tree planting demonstration over by Dr. John L.D. Roberts bench. Earth Day was busy and fun. They are having another tree planting workshop on Saturday, May 20, 2023 at Beta Park. There are about 50 tree left. Staff stated that all the vouchers needs to be used by June 30, 2023.
- * Vice Chair Maxwell stated he attended the Sustainable Seaside Earth Day on April 23, 2023 and it was a great success. He stated that he is the chair of the Police Activity League (PAL). During their last meeting, they were trying to come up with some new activities for their youth. One of their ideas was to put some activities in the parks, like chess board tables and things of that nature. He like to see some activities added to the parks.

11. ADJOURNMENT: The meeting was adjourned at: 8:01 p.m.

RESPECTFULLY SUBMITTED,

**Terry Navarro, PRC Clerk
Chair**

Alicia Louise Gaines-Lynch, PRC

**Next Special Scheduled Meeting
June 12, 2023
Time: 5:30 p.m.
HYBRID (Virtual & In-Person)**