



AGENDA

CITY OF SEASIDE
TRAFFIC
ADVISORY COMMITTEE

REGULAR MEETING
440 HARCOURT AVE (COUNCIL CHAMBER)
Tuesday, July 18, 2023
5:00 PM

NOTICE: *The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

VIRTUAL PUBLIC PARTICIPATION INSTRUCTIONS

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/83054885120>
Webinar ID: 830 5488 5120
3. To participate by phone: Please call (669) 900-9128
Enter the **Webinar ID: 830 5488 5120** when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to pwinfo@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9.

IN PERSON PARTICIPATION INSTRUCTIONS

Members of the public participating in person and wishing to address the Committee may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

ROLL CALL - TRAFFIC ADVISORY COMMITTEE

David R. Pacheco	Committee Member
Nick Borges	Police Chief
Mary Gutierrez	Fire Chief
Nisha Patel	City Engineer
Andrew Myrick	Economic Development and Community Planning Manager

2. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

3. PUBLIC COMMENT FOR COMMISSIONS

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM JUNE 20, 2023 MEETING

5. BUSINESS ITEMS

A. CONSIDER ADDITIONAL DRIVEWAY APPROACH AT 1240 KENNETH STREET

6. STAFF COMMUNICATION

7. ADJOURNMENT

Next Regularly Scheduled Meeting:
Tuesday, August 15, 2023
5:00 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. Live streamed meeting videos as well as videos of past meetings are available on the City's website at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



DRAFT MINUTES

CITY OF SEASIDE
TRAFFIC ADVISORY COMMITTEE

REGULAR MEETING
CONFERENCE ROOM
Tuesday, June 20, 2023 5:00 PM

1. CALL TO ORDER

The meeting was called to order at 5:01 P.M.

ROLL CALL - TRAFFIC ADVISORY COMMITTEE

Present:

David R. Pacheco, Committee Chair
Paul Blaha, Deputy Fire Chief
Nisha Patel, Public Works Director/City Engineer
Andrew Myrick, Economic Development and Community Planning Manager

Absent:

Nick Borges, Police Chief

2. REVIEW OF AGENDA

3. PUBLIC COMMENT FOR COMMISSIONS

None

4. APPROVAL OF MINUTES

On motion by Blaha and seconded by Patel and passed by the following vote, the Traffic Advisory Committee approved the minutes as presented.

RESULTS: 4-0-0-1

AYES: Pacheco, Blaha, Myrick, Patel

NOES: None

ABSTAIN: None

ABSENT: Borges

A. APPROVE MINUTES FROM MAY 16, 2023 MEETING

ACTION: APPROVED

5. BUSINESS ITEMS

A. CONSIDER ADDITIONAL DRIVEWAY APPROACH AT 1240 KENNETH STREET

Public Comment: Amir Ronaghi

On motion by Myrick and seconded by Blaha and passed, the Traffic Advisory Committee directed staff to conduct further research and return with more information at the next committee meeting.

ACTION: ITEM SCHEDULED FOR NEXT MEETING, TBD.

RESULTS: 4-0-0-1

AYES: Pacheco, Blaha, Myrick, Patel

NOES: None

ABSTAIN: None

ABSENT: Borges

6. STAFF COMMUNICATION

Associate Engineer Patrick Grogan provided an update on the evaluation of abandoned MST bus stops in the City of Seaside.

7. ADJOURNMENT

This meeting was adjourned at 5:29 P.M.

Respectfully submitted,

Kirstin van Gend, Administrative Analyst II

Dave R. Pacheco, Chair



CITY OF SEASIDE STAFF REPORT

Item No.: 5.A.

TO: Traffic Advisory Committee

BY: Patrick Grogan, Associate Engineer

DATE: July 18, 2023

**SUBJECT: CONSIDER ADDITIONAL DRIVEWAY APPROACH AT 1240
KENNETH STREET**

PURPOSE & RECOMMENDATION

The purpose of this item is to have the Traffic Advisory Committee (TAC) consider the addition of a second driveway at 1240 Kenneth Street.

BACKGROUND

The property owner of 1240 Kenneth Street is requesting a second driveway approach, to be located on the north side of the property off of Kenneth Street to allow parking on the property.

Kenneth Street is classified as a residential street, with posted speed limits of 25 miles per hour (mph) and one lane of traffic in the north bound direction. Kenneth Street is approximately 21 ft. wide, measured from face of curb to face of curb, with parallel parking on both sides. A sidewalk measuring approximately 4 feet wide is present on the opposite side of the street, across from the applicant's parcel. No sidewalk is present on the applicants side of the street, but an unpaved area behind the rolled curb is approximately 4 ft wide. 1240 Kenneth Street is a single parcel with one residence and a detached one car garage on the south side of the property. The property has approximately 75 ft of street frontage from Kenneth Street, with an existing driveway, with approximately 550 square feet of paved surface area. Off street parking is provided by the one car garage and driveway.

This TAC application was previously discussed at the June 20th TAC meeting. During the meeting, committee members requested additional information on Seaside Municipal Code section 17.34.120, pertaining to driveways and site access.

STAFF ANALYSIS

The City of Seaside's Municipal (SMC) code Section 17.34.120 Driveways and Site Access, outlines the requirements for driveways of Single Family Dwellings as follows:

A. Number of driveways. The number and placement of driveways shall be limited as follows; provided, that second driveways or additional curb cuts may be approved by the Traffic Advisory Committee:

1. Single dwellings and duplexes. A single dwelling or duplex shall be allowed one driveway, except that:

a. A circular driveway may be allowed on a parcel with 70 feet or more of street frontage;

and

b. A parcel within the RS-8 or RS-12 zones with a frontage of 200 feet or more may have two separate driveways; provided, that they are separated by a minimum of 100 feet, or lesser distance as approved by the City Engineer based on considerations of site topography and traffic safety.

C. Driveway Spacing. Driveways shall be separated along a street frontage as follows:

1. Single-Family and duplex residential developments. Driveways on abutting properties shall be separated by six feet, unless the City Engineer approves a shared, single driveway. The six-foot separation shall not include the transition or wing sections on each side of the driveway.

Since the June 20 TAC meeting, Public Works Engineering staff conducted a review of past City ordinances and discussed shared driveways and driveway approaches with a Traffic Engineer from the City's on-call list for Traffic Engineering. A review of City ordinances pertaining to SMC Title 17 did not reveal any additional information pertaining to the above referenced code sections.

The traffic engineer analyzed shared driveway conditions for potential safety and traffic flow concerns, as well as several municipal codes from other jurisdictions. The traffic engineer stated that they were not aware of any safety issues that are unique to shared driveways. When reviewing other municipal codes, they also found that a number of other municipalities have similar driveway spacing restrictions to those present in the SMC, but may provide requirements for shared driveway approval which include formalized agreements between property owners, easements, and/or covenants to be recorded with the County Recorder.

Per the above stated code sections, 1240 Kenneth Street is not eligible for a second driveway, as its frontage is only 75 feet of the required 200 feet, and the driveway would be located less than 6 feet from the driveway of the abutting property to the north.

Additionally, the approval of this application would remove one public parking spot from

Kenneth Street to make room for the driveway approach, and convert that spot into a private parking spot in the driveway.

Staff recommends denying the resident's application (attachment 1) for an additional driveway off of Kenneth Street, (attachment 2 & 3) as the property does not meet the minimum requirements as stated in SMC Section Section 17.34.120.

ATTACHMENTS

1. Application
 2. Aerial View
 3. Photo Exhibit
-



APPLICATION FEE PER THE CURRENT ADOPTED FEE SCHEDULE

Traffic Advisory Committee Request Application

The following information is required to process all Traffic Advisory Committee requests. This information will be used to contact the applicant should staff have questions or needs clarification on the request. This information will also appear in the staff report presented to the Traffic Advisory Committee and/or City Council.

The Traffic Advisory Committee meets the 3rd Tuesday of every month at 5:00 PM in the City of Seaside's City Hall Conference room. This meeting is open to the public and applicants are encouraged to attend.

Name: Amir Bonaghi Date: 4/27/23
Address: 1240 Kenneth st Phone: [REDACTED]

Type of Request (check all that apply):

- | | | |
|--|---|--|
| ☒ Parking Designations | ☐ Crosswalk | ☐ Curb Markings (White, Yellow, etc.) |
| ☐ Warning Sign | ☐ Traffic Signal/Stop Sign | ☐ Signing/Striping |
| ☐ Other _____ | | |

FEES WILL APPLY FOR PARKING AND CURB MARKING REQUESTS

Request: I want to add a second parking/space/driveway
to my property located at 1240 Kenneth st.
The second driveway will be 12 ft wide and 20 ft long.

Request Procedures are outlined on the back of this form. For any questions regarding the Traffic Advisory Committee (TAC) please contact 899-6825.

STATE OF NEW YORK
JULIE A. ADAMS, C. S. J.
JULIE A. ADAMS, C. S. J.



IN SENATE,
January 12, 1909.

REPORT
OF THE
COMMISSIONERS OF THE LAND OFFICE
IN RESPONSE TO A RESOLUTION PASSED BY THE SENATE
JANUARY 12, 1909.

ALBANY:
J. B. LEECH, STATE PRINTER,
1909.

THE COMMISSIONERS OF THE LAND OFFICE
HON. J. B. LEECH, STATE PRINTER,
ALBANY, N. Y.

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TAC REQUEST PROCEDURE

The Traffic Advisory Committee (TAC) acts as an advisory board to the City Council per Chapter 2.37 of the Municipal Code. Recommendations made by the TAC are to be ratified by the City Council prior to implementation. The TAC consists of five members: a Council Member; Director of Public Works; Chief of Police; Director of Community Development; and the Fire Chief. The TAC reviews all requests for traffic safety regulatory or control devices, signs and markings, and conducts studies as well as offers recommendations to the City Council, Planning Commission or appropriate City department.

Upon submittal of a request, staff will place the request on the next available TAC agenda for a future scheduled meeting. All TAC's action will be forwarded for City Council consideration at their next available scheduled meeting.

Fees

Fees will be collected prior to installation of any approved requests that directly benefits the applicant, such as limited timed parking, white zones, etc. Prior to any required maintenance of the improvement, the same fee will apply and be billed to the applicant. The following fees have been determined based upon the cost of staff time and material for installation:

Description	Fee*
Marking curb – per curb (20' maximum length)	Per current adopted fee schedule
Installation of one sign	

* Fees subject to change per City Council approved fee schedule. Fee determined by date of application.

PLEASE COMPLETE FOR PARKING AND CURB MARKING REQUESTS

TAC REQUEST ACKNOWLEDGEMENT STATEMENT

I, Amir Bonaghi understand that should my request be approved by the Traffic Advisory Committee and City Council, I will be responsible for the fee prior to the installation of my request. I also understand that if approved by City Council the improvements will be reviewed annually or whenever deemed appropriate by the Public Works Department for any required maintenance and I will be charged the corresponding fee.

Amir Bonaghi
Applicant Signature

4/27/23
Date

TAC REQUEST

The TAC is a committee of the Board of Directors of the City of Los Angeles. It is responsible for the management of the City's financial resources. The TAC is composed of representatives from the various departments of the City, including the Office of the City Clerk, the Office of the City Controller, the Office of the City Attorney, and the Office of the City Manager. The TAC meets regularly to discuss and recommend to the Board of Directors the City's budget and other financial matters.

The TAC is also responsible for the management of the City's capital resources. It reviews and recommends to the Board of Directors the City's capital budget and other capital matters. The TAC also oversees the City's capital projects and ensures that they are completed on time and within budget.

The TAC is a key part of the City's financial management system. It provides the Board of Directors with the information it needs to make informed decisions about the City's financial future. The TAC's recommendations are binding on the Board of Directors, and the Board of Directors is responsible for implementing the TAC's recommendations.

Item	Amount
1. City Clerk's Office	\$1,000,000
2. City Controller's Office	\$2,000,000
3. City Attorney's Office	\$3,000,000
4. City Manager's Office	\$4,000,000

The TAC is also responsible for the management of the City's personnel resources. It reviews and recommends to the Board of Directors the City's personnel budget and other personnel matters. The TAC also oversees the City's personnel projects and ensures that they are completed on time and within budget.

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TAC REQUEST

The TAC is a committee of the Board of Directors of the City of Los Angeles. It is responsible for the management of the City's financial resources. The TAC is composed of representatives from the various departments of the City, including the Office of the City Clerk, the Office of the City Controller, the Office of the City Attorney, and the Office of the City Manager. The TAC meets regularly to discuss and recommend to the Board of Directors the City's budget and other financial matters.

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Install an additional driveway approach for 1240 Kenneth St.



Area of requested driveway approach for 1240 Kenneth.



Front of residence off Kenneth.



Existing driveway on Kenneth.