



AGENDA
CITY OF SEASIDE
PARKS AND RECREATION

REGULAR MEETING
440 HARCOURT AVE (CHAMBER)
Monday, December 18, 2023
5:30 PM

NOTICE: *The City Council and the City's Boards, Commissions and Committees, will hold its public meetings in person, with a virtual option for public view based on availability.*

PUBLIC PARTICIPATION INSTRUCTIONS

1. To view this meeting: Please click on the following link to the City of Seaside's Recreation YouTube Channel: https://www.youtube.com/channel/UC8Y_aD_dLjYsqZYtSwnaKNg

2. To participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link:
<https://us02web.zoom.us/j/81754708643?pwd=RjNEU2xNMDhlNFFpWjB6b0pGSgGgzdz09>
WEBINAR ID: 817 5470 8643

3. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to dmeewis@ci.seaside.ca.us Include the following subject line: "Public Comment Item # ____" (insert the agenda item number relevant to your comment). Written comments must be received at least two (2) hours prior to the meeting time on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

1. **CALL TO ORDER**

2. **ROLL CALL - PARKS AND RECREATION**

Alicia Louise Gaines-Lynch
Bobby Maxwell
James White
Dianne Nielson
Chris Moulton
Robert Daniels
Jeanette Walton
Karla Lobo

Chair
Vice Chair
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

3. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. APPROVAL OF MINUTES

A. NOVEMBER 20, 2023 MINUTES

5. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

6. BUSINESS ITEMS

A. PRELIMINARY DISCUSSION ON THE POTENTIAL LOCATIONS FOR A PUMP-TRACK

B. DISCUSS AND REVIEW THE ARBOR DAY CEREMONY PROPOSAL THAT THE PARKS & RECREATION SUBCOMMITTEE WILL PRESENT FOR CONSIDERATION (COMMISSIONER NIELSON)

C. DISCUSS CHANGING THE JANUARY 15, 2024 SPECIAL MEETING AND THE FEBRUARY 19, 2024 REGULAR MEETING DUE TO THE CITY OBSERVED HOLIDAYS

D. PROVIDE UPDATE OF REINSTATEMENT OF THE YOUTH COMMISSION

E. HOLIDAY LIGHTS CONTEST JUDGING - BUS TOUR

7. REPORTS FROM RECREATION STAFF

8. REPORTS FROM PARKS STAFF

9. REPORTS FROM COMMISSIONERS

10. ADJOURNMENT

Next Regularly Scheduled Meeting:
TBD
5:30 PM

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<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



MINUTES
CITY OF SEASIDE
PARKS AND RECREATION
COMMISSION

SPECIAL MEETING
440 Harcourt Avenue (Chamber)
Monday, November 20, 2023
5:30 p.m.

1. CALL TO ORDER:

The meeting was called to order at: 5:30 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

PARKS & RECREATION COMMISSION:

Alicia Louise Gaines-Lynch	Chair	<u>X</u>	
Bobby Maxwell	Vice Chair	<u>X</u>	
James White	Commissioner		(Excused Absence)
Dianne Nielson	Commissioner	<u>X</u>	
Chris Moulton	Commissioner		(Excused Absence)
Robert Daniels	Commissioner	<u>X</u>	
Jeanette Walton	Commissioner	<u>X</u>	
Karla Lobo	Commissioner	<u>X</u>	

STAFF:

Dan Meewis X Terry Navarro X Carolyn Burke X

3. GUESTS:

- * Dennis Alexander – Vice Chair of the Neighbor Improvement Commission
- * Jeannie Reese - FOSPA

4. PUBLIC COMMENTS:

- * Dennis Alexander stated that Neighborhood Improvement Commission has been in charge of the holiday house decorating contest in Seaside in the past. This year they was told that it would be a joint effort between the Parks & Recreation Commission and the Neighborhood Improvement Commission. He was told that the details could be discussed at this meeting.

5. APPROVAL OF SEPTEMBER 21, 2023 MINUTES:

- * Karla Lobo/Bobby Maxwell (with 2 corrections) M/S/P

APPROVAL OF OCTOBER 02, 2023 MINUTES:

- * Karla Lobo/Bobby Maxwell M/S/P

APPROVAL OF OCTOBER 16, 2023 MINUTES:

- * Karla Lobo/Bobby Maxwell M/S/P

6. REVIEW OF AGENDA:

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required)

- * Discuss the collaboration with the Neighborhood Improvement Commission for the partnership and reviewing the holiday house decorating contest and determining the winner for the contest. This item would be moved to item B under business items. The current item B would move to item C and item C would move to item D. Dianne Nielson/Karla Lobo M/S/P (A roll call vote was taken and the motion passed).

7. BUSINESS ITEMS

A. RECEIVE UPDATE FROM FOSPA:

- * Jeannie Reese stated she is FOSPA's secretary and she is the lead at Lincoln Cunningham Park and she helps out at the Havana Soliz garden. She thought it would be efficient for FOSPA to come to the Parks & Recreation Commission meetings quarterly to give an update on what FOSPA is doing in the parks.
- * Jeannie stated that FOSPA mission is to foster a sense of community unity and civic pride by volunteering together to improve city parks and neighborhoods. There are eleven FOSPA parks. They are currently rotating between eight parks. They meet every Saturday from 10:00 a.m. to 12:00 p.m. Jeannie went over the requirements to become a FOSPA park, however, they have put a hold on accepting new park so they can be efficient on keeping up with the parks they currently have. She gave an update on Farrallones Park, Lincoln Cunningham Park, Mescal Neil Park, Highland Otis Park, Capra Park, Fernando Park, Havana Soliz Park, and Beta Park. Please see the enclosed presentation for more details.
- * Commissioner Lobo asked if the goals that was discussed are for the remaining of the year and will they be trailing into the next year. She also asked if there are new goals or objectives that they want to accomplish throughout the eight parks. Jeannie stated the planting will go on until about February 2024. Then they will be doing weeding and watering to keep up of what was planted. A lot of sheet mulching has been done this year to hopefully control the weeds. Jeannie also stated that the big goals that are in the presentation is what FOSPA has on their agenda at this time.
- * Commissioner Nielson thanked Jeannie for the presentation because it gave them the visual of how much work is going on.
- * Commissioner Walton thanked Jeannie for the presentation and for the work at Fernando Park. She said it looked great.
- * Vice Chair Maxwell thanked Jeannie for the presentation. He stated that FOSPA is greatly appreciated in the community.
- * No Public Comment

B. DISCUSS THE COLLABORATION WITH THE NEIGHBORHOOD IMPROVEMENT COMMISSION FOR THE PARTNERSHIP AND REVIEWING THE HOLIDAY HOUSE DECORATING CONTEST AND DETERMINING THE WINNER FOR THE CONTEST:

- * Staff stated that they received a request from the Chair of the Neighborhood Improvement Commission who want to see if the Parks & Recreation Commission would be willing to collaborate with the annual holiday lights judging competition that they do throughout the community. It could be a sub-committee that could work with them.
- * Dennis Alexander, Vice Chair of the Neighbor Improvement Commission, thanked the Parks & Recreation Commission for putting this on the agenda. In the past, they did the contest every year with a criteria which had several different things and there was one winner that got a prize. Then they changed it to a first, second, and third place with a criteria. This contest stopped during COVID and now they want to bring it back.
- * Dennis stated they would like to have a Neighborhood Improvement Commission meeting on December 05, 2023 so they can talk about the contest with the help of the Parks & Recreation Commission.
- * Chair Gaines-Lynch asked about what kind of prizes were given. Dennis stated that in the past they gave out plaques. The city is in a better position now and can give monetary prizes now.
- * Commissioner Walton asked if the Commissions drove around the city and looked at the decorated houses or if people filled out applications to enter the contest. Dennis stated that in the past, people filled out applications to enter the contest.
- * Commissioner Nielson stated the surprise idea concerns her. It would be a surprise for the winner, however, it might not be a good idea for other people. She asked about how the application would be given out. Dennis stated in the past they received the filled out applications and then they would drive around and looked at the houses. They advertised the contest on the city's website and word of mouth in the past, and they can do that again now. It would be kind of late, however, it would work.
- * Commissioner Lobo asked about the details about the December 05, 2023 meeting and the information about December 15, 2023. Dennis stated that the meeting on December 05, 2023 would be where they discuss the details about the contest. It has been recommended that December 15, 2023 would be where they would meet and view the houses.
- * Staff stated they could use Google Doc to put the application and information out, so the participants can fill out the application. The recreation will be providing the van or bus to go view the houses.
- * Commissioner Lobo and Commissioner Maxwell will go to the Neighborhood Improvement Commission meeting on Tuesday, December 05, 2023.
- * Commissioner voted on the motion: "To collaborate with the Neighborhood Improvement Commission for the Holiday Home Decorating Contest."
Dianne Nielson/Bobby Maxwell M/S/P
- * No Public Comment

C. REVIEW AND DISCUSS CHAPTER 2.32 “YOUTH COMMISSION” OF THE SEASIDE MUNICIPAL CODE (COMMISSIONER LOBO):

- * Commissioner Lobo wants to recommend changes to Chapter 2.32 “Youth Commission. She was not sure if everyone was prepared to make updates or if they need additional time to do this. She stated that she has several changes that she wants to recommend to take to present to the City Council.
- * Commissioner Walton stated she did read all of Chapter 2.32 “Youth Commission” and she did not see any changes that need to be made. She asked Commissioner Lobo to go over what her recommended changes are.
- * Commissioner Lobo went over her recommended changes and why she feels the changes should be made. Chair Gaines-Lynch asked Commissioner Lobo to write up a list of what her recommended charges are and bring it back to the Commission at the next meeting for review.
- * No public comment.

D. RECEIVE AND DISCUSS THE TREE GIVEAWAY PROGRAM SURVEY RESULTS (DIANNE NIELSON):

- * Commissioner Nielson and staff reported the 137 applications were completed and 125 participants picked up their tree vouchers.
- * Commissioner Nielson went over the follow-up survey of the free Tree Giveaway Program with the Commission. Please see the attached follow-up survey for more information.
- * No public comment

8. REPORTS FROM RECREATION STAFF:

- * Staff reported that they had the Parks Master Plan Open House. They had about 35 to 40 people show up to give their input. They took all the information that they got and now they are at the stage of developing the final plan. They will be coming back to the Parks & Recreation Commission one more time with the final plan and then to the Planning Commission and City Council.
- * Staff reported that the Pumpkin Plunge was on October 21, 2023 at the Pattullo Swim Center. They had several Movies in the Park events. The Halloween Bonanza was on October 31, 2023. They gave out over 500 bags of candy and Had a costume contest for the different ages. They had help from Monterey Bay FC. They are starting to develop a really good partnership with the Monterey Bay FC.
- * Staff reported that Cereal with Santa is on Saturday, December 02, 2023 at the Oldemeyer Center from 9:00 a.m. to 11:00 a.m. The Annual Winter Wonderland and Tree Lighting is on Friday, December 08, 2023 at City Hall lawn from 6: 00 p.m. to 9:00 p.m. There will be snow, carriage rides, photos with Santa, and free hot chocolate. The Parks & Recreation Commission could have a table at this event. The Holiday Luncheon for the older adults is on Saturday, December 16,

2023 at the Oldemeyer Center. Doors open at 10:30 a.m. Lunch is served at 12:00 p.m. Volunteers are always welcomed. The new activity guide is out and available. Registration opens on Monday, December 04, 2023 for residents and on Wednesday, December 06, 2023 for non-residents. They need life guards for the Pattullo Swim Center.

9. REPORTS FROM PARKS STAFF:

- * Staff reported that Highland Otis Park and Fernando Park are both in construction and both will be receiving their playground equipment soon. They are working on the pathways at Fernando Park. At Pacchetti Park the last bench has been installed and at Mescal Neil Park the last picnic bench has been installed. The conceptual master plan for Lincoln Cunningham Park and Havana Soliz Park went to the City Council on November 16, 2023 and was approved. The contract for the engineering of the construction plans for the arterial trail for Lincoln Cunningham Park was also approved. The playground at Cutino Park has been installed and The engineering staff is working on the change order for the picnic areas. The change order should be approved in the next several weeks. At Sabado Park, the landscaping work should begin around November 27, 2023 and be completed by December 14, 2023. Cal Am will not be able to fund the play equipment, however, the City has put up funds for the play equipment. Blues Zone has ordered two picnic tables and a bench and the City will also provide a BBQ. The installation will be in the fourth quarter which is around April through June 2024. They are looking into the total cost for Wheeler Street Tennis Courts. They are targeting the completion of that work in the fourth quarter which is around April through June 2024. Tree Give-Away was talked about.

10. REPORTS FROM COMMISSIONERS:

- * Vice Chair Maxwell stated attended the Lincoln Cunningham Park ribbon cutting for the basketball court, the Parks Master Plan presentation, and the Halloween Bonanza. He stated that they are doing the sign up for PAL basketball season now and then in the spring there will be soccer activities and Junior Giants baseball.
- * Chair Gaines-Lynch stated she attended the Parks Master Plan presentation at the Oldemeyer Center.
- * Commissioner Nielson stated she has been working in the parks every Saturday.
- * Commissioner Lobo stated she attended the Halloween Bonanza. She recommended some changed to the haunted house and it should be bigger. She attended the Parks Master Plan presentation.

11. ADJOURNMENT: The meeting was adjourned at: 7:19 p.m.

RESPECTFULLY SUBMITTED,

Terry Navarro, PRC Clerk

Alicia Louise Gaines-Lynch, PRC Chair

Next Special Scheduled Meeting
December 18, 2023
Time: 5:30 p.m.
Oldemeyer Center

Attachments from
the November 20, 2023
Meeting



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.A.

TO: Parks and Recreation Commission
BY: Dan Meewis, Recreation Director
DATE: November 20, 2023
SUBJECT: RECEIVE UPDATE FROM FOSPA

PURPOSE & RECOMMENDATION

Recieve presentation from Friends for Seaside Parks Association.

BACKGROUND

The Friends of Seaside Parks Association would like to give quarterly updates to the Parks and Recreation Commission on the programs and efforts throughout the Seaside Community.

ATTACHMENTS

None

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager



Friends of Seaside Parks Association (FOSPA)

November, 2023 Update

FOSPA Mission

To foster a sense of community unity and civic pride by volunteering together to improve city parks and neighborhoods.



Current FOSPA Parks

- Beta
- Capra
- Durant
- Farallones
- Fernando
- Havana Soliz
- Highland Otis
- Lincoln Cunningham
- Martin
- Mescal Neil
- Pacchetti Dog Park



Requirements to become a FOSPA Park



- Form a Neighborhood Park Association and submit application to FOSPA board
- Five neighbors committed to supporting their park improvement projects
- One member to become a FOSPA board member and attend monthly meetings
- FOSPA is not currently accepting new parks

Many Hands Make Light Work

We meet every Saturday, from
10am to 12 noon - rotating between 8 parks.

Average volunteer count each workday has
increased over the last year from 19 to 24



Pollinator Habitats

- We are in the planting season right now; designated areas in FOSPA parks are being planted with California Natives.
- Plants are purchased through FOSPA grants and donations from Hana Gardens.
- We work the soil to prevent erosion and capture as much water as possible.



Why Native Plants?

- Drought tolerant
- Support native pollinators like native bees, butterfly and moth species, and all kinds of birds
- Pollinators are threatened by habitat loss, pesticide use, climate change
- Pollinators are vital to healthy ecosystems that support food production and biodiversity in cities as well as in natural and agricultural areas
- Beautiful, revitalizing, and educational



Black Sage



Black Sage



California Poppy



Ceanothus



Buckwheat



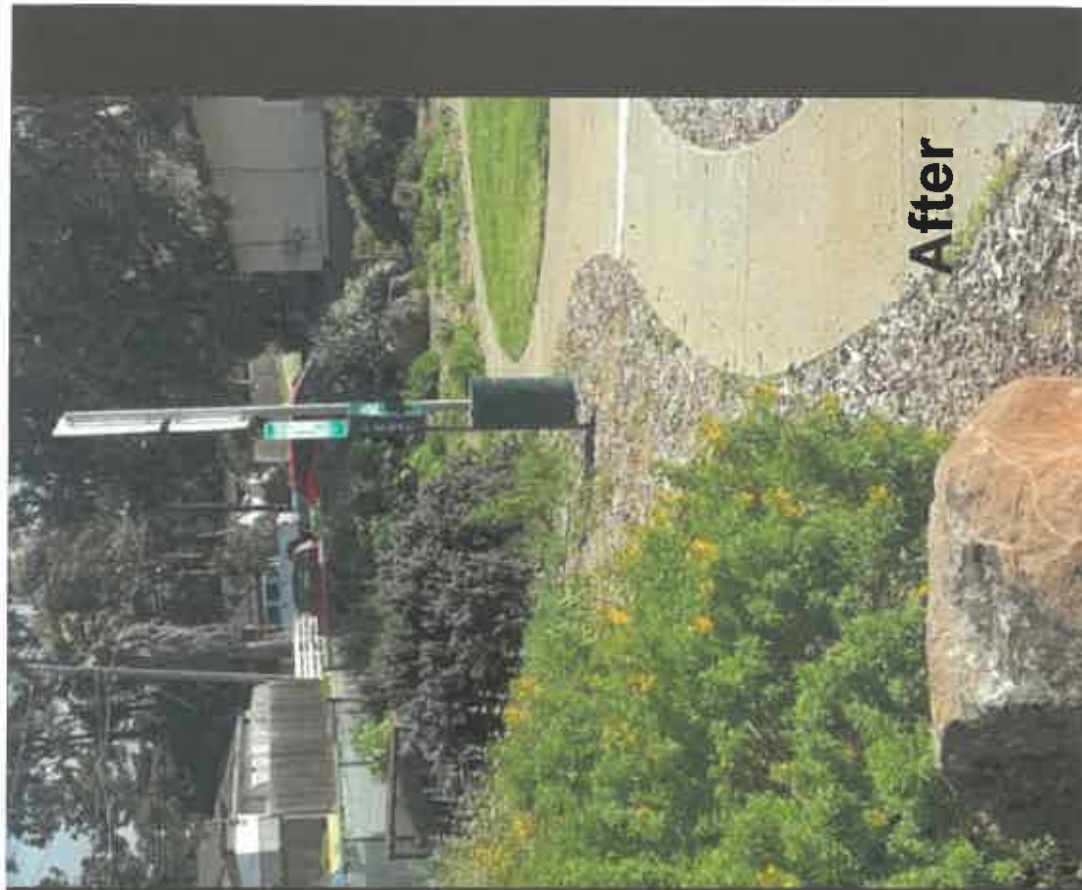
Aster

Recent Seaside City/FOSPA Fund Project Improvements!





Before



After

Lincoln Cunningham



Before



After

Mescal Neil Park

FOSPA received a \$5,000 grant from the Monterey Bay Aquarium Employee Action Fund for a new in-ground water tank with solar powered pump, to be installed in early 2024.



Student volunteers from Stevenson High School cleared a large area of ice plant in September, 2023.

FOSPA volunteers planted the area a month later with California Natives.

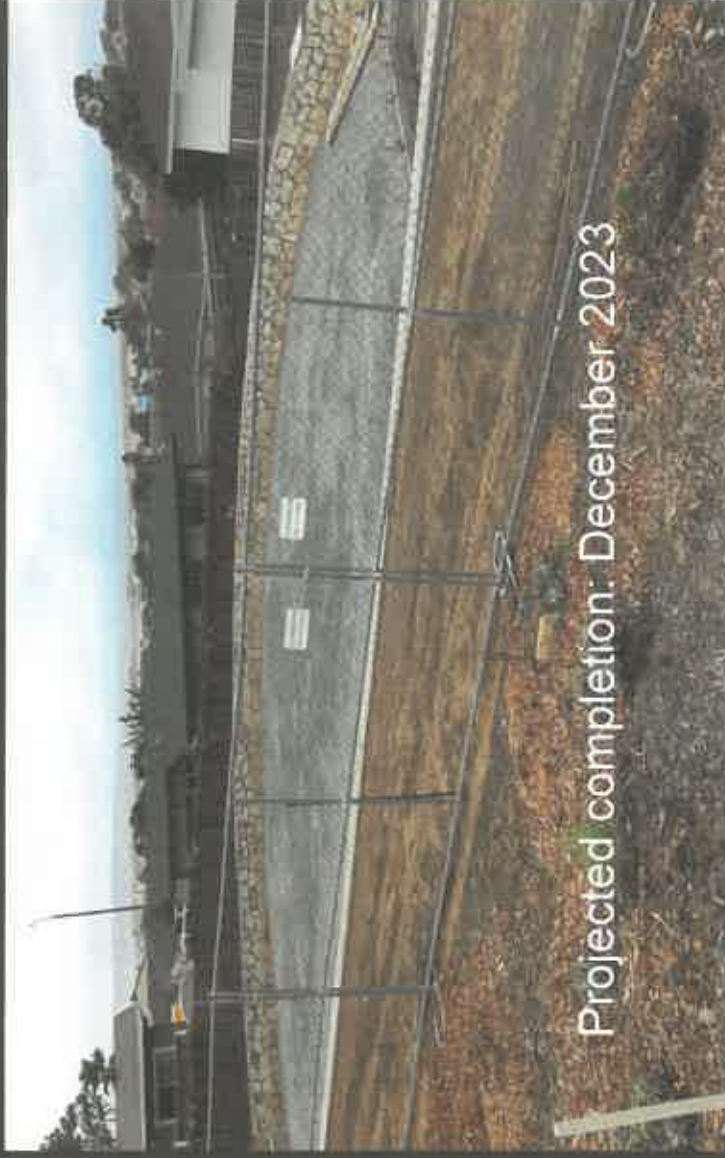


New picnic table installed this fall



Highland Otis Park has seen huge improvements in its greenery and infrastructure over the last 10 years; at present, the area adjacent to Highland Street will see new playground equipment.

Highland Otis



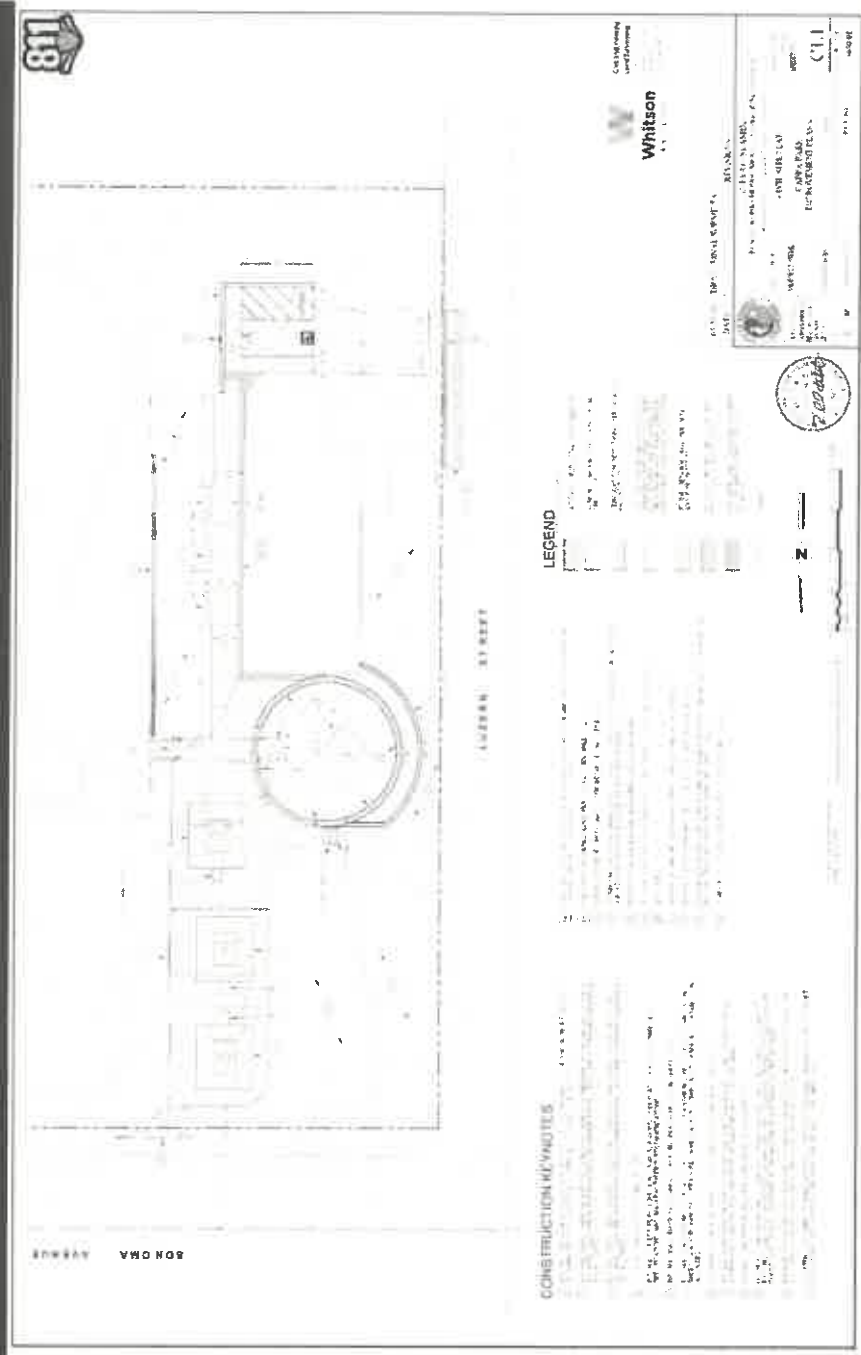
Projected completion: December 2023

Capra Park

Capra community garden will benefit from a Blue Zones Project grant for signage.



FOSPA is advocating for **Capra Park** to realize infrastructure improvements from the Master Plan completed in 2020.



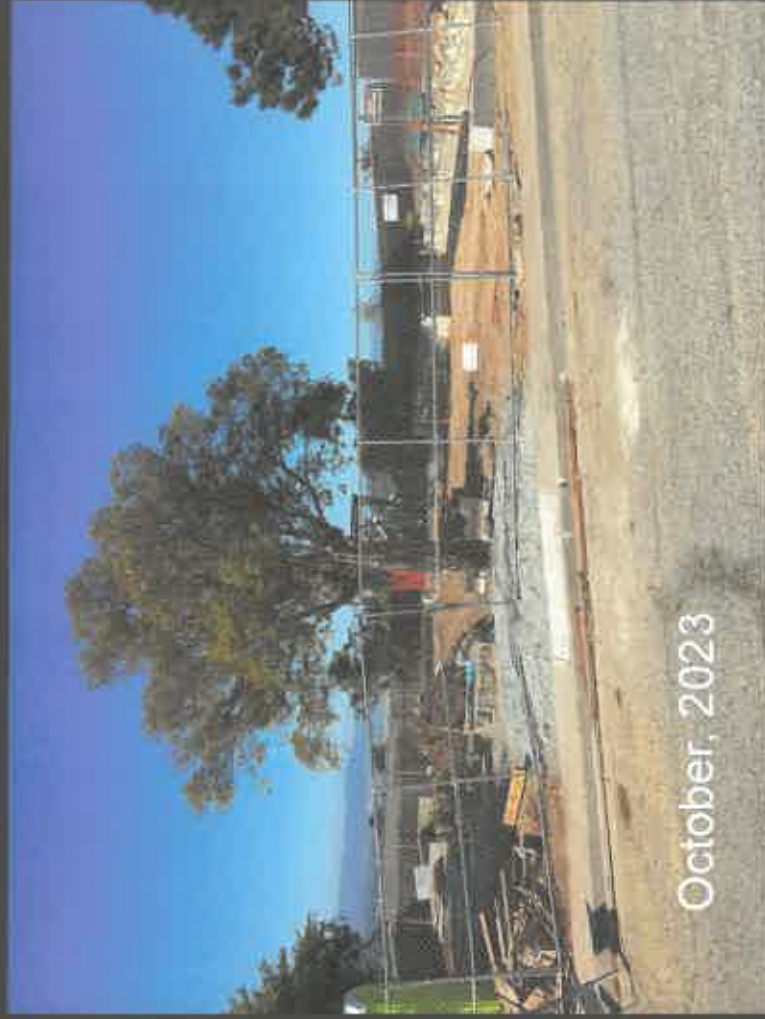
FOSPA
obtained a
grant for
playground
equipment
from Sunlight
Giving in Fall,
2022.

Fernando Park



Thanks to the Seaside City Council, Engineering and Public Works Department, along with the Neighborhood Improvement Commission, the park will have new walkways, new retaining walls, and a variety of playground equipment.

Fernando Park



Estimated Completion:
December 15, 2023

Fernando Park



November 15, 2023

The City allocated funds for park improvement.

The City reached out to park representatives to get ideas about possible projects.

As a result, a revitalized picnic area for family gatherings and community groups will be created in 2024 with six new picnic tables and three new barbeques.

Havana Soliz



Havana Soliz Park

Working with a grant obtained by the Blue Zones Project, FOSPA is coordinating the addition of a storage shed, much needed signage, and irrigation for the Community Garden.



Beta Park

In 2024, new concrete and a bench will revitalize this area at the top of Beta Park.



Thank you!





**CITY OF SEASIDE
STAFF REPORT**

Item No.:6.B.

TO: Parks and Recreation Commission

BY: Dan Meewis, Recreation Director

DATE: November 20, 2023

SUBJECT: **REVIEW AND DISCUSS CHAPTER 2.23 "YOUTH COMMISSION" OF THE SEASIDE MUNICIPAL CODE (COMMISSIONER LOBO)**

PURPOSE

BACKGROUND

The City of Seaside Youth Commission was established in 1990. The commission did meet regularly for the first 15 years after it's inception. However, the commission has been dormant for over ten years. There is interest in revitalizing the Youth Commission, but prior to doing so, there needs to be a review of Chapter 2.32 of the Seaside Municipal Code "Youth Commission" as there have been significant changes to the City structure since this code was established.

Since the Youth Commission falls under the Recreation Department's purview, the Parks and Recreation Commission has taken the lead to review the code and recommend possible amendments to Chapter 2.32 which would bring the code online with the City's current structure.

FISCAL IMPACT

No impact with this item.

ATTACHMENTS

Chapter 2.32 YOUTH COMMISSION

Sections:

2.32.010 Created.

2.32.020 Composition and terms of office.

2.32.030 Eligibility and selection of members.

2.32.040 Duties.

2.32.010 Created.

There is created a youth commission for the city. (Ord. [773](#) § 1 (Exh. A), 1990)

2.32.020 Composition and terms of office.

The commission shall consist of eleven members. The appointed members of the commission shall hold office for one year. The commission shall also include one nonvoting adult over the age of twenty-one years who shall act in a supporting capacity to the commission to facilitate the meetings and activities of the commission. (Ord. [787](#) § 1, 1991; Ord. [773](#) § 1 (Exh. A), 1990)

2.32.030 Eligibility and selection of members.

A. Any resident of Seaside in grade six or higher, and under the age of twenty-one, is eligible to serve on the youth commission. A minimum of one commissioner shall be appointed by the city council from each of the following schools: Seaside High School, Monterey High School, King Middle School, Walter Colton Middle School, and Cypress High School. The remaining members shall be at large.

B. At-large members shall be citizens of Seaside, and may be students at Monterey Peninsula College, or any of the schools identified in this section. Affiliation with a school is not a prerequisite for appointment as an at-large member.

C. Nomination of student candidates to the youth commission shall be made by the president of the student body of the school represented. The president may nominate him/herself, or any other member of the elected student body, provided said candidate is otherwise qualified to serve. If there are no student body representatives able or willing to serve on the commission, the president of the student body may nominate any qualified student for appointment. (Ord. [787](#) § 2, 1991)

2.32.040 Duties.

The duties of the youth commission shall be to:

A. Advise and consult with the mayor, city council, and all city advisory bodies and city officials on matters pertinent to youth and the city;

B. Inform youth in the community of governmental activities, decisions and civic actions;

- C. Ensure, to the extent possible, that the various needs of the youth in the community are satisfied;
- D. Establish and maintain a positive relationship between police and youth by promoting better understanding of police duties and functions of the law enforcement process within the youth community;
- E. Provide an easily accessible channel of communication between police and youth so that complaints may be heard and acted upon;
- F. Conduct workshops, seminars and rap sessions concerning the need for better understanding between individuals;
- G. Take appropriate measures to ensure the participation of all youth of the city so that a more humane society may evolve in the future. (Ord. [773](#) § 1 (Exh. A), 1990)

[Mobile Version](#)



**CITY OF SEASIDE
STAFF REPORT**

Item No.:6.C.

TO: Parks and Recreation Commission

BY: Dan Meewis, Recreation Director

DATE: November 20, 2023

SUBJECT:

**RECEIVE AND DISCUSS THE TREE GIVEAWAY
PROGRAM SURVEY RESULTS (DIANNE NIELSON)**

PURPOSE

Discussion on the survey results for the Tree Giveaway program.

BACKGROUND

In April 2023 the Recreation Department, in conjunction with Public Works and the Parks and Recreation Commission, launched the inaugural Tree Giveaway program for Seaside residents. Staff received 137 applications for free trees, and distributed 125 vouchers. Residents were able to take their voucher to Hana Gardens and use it to redeem a free tree. Residents had the option of selecting a native tree, or a fruit-bearing tree.

During the application period, the "Friends of Seaside Parks Association" (FOSPA) held multiple tree planting workshops to teach residents the basic fundamentals of how to plant their trees, as well as basic tree care. There were also a variety of videos uploaded to the Tree Giveaway web page that were an added resource for residents to utilize. After the conclusion of the program, staff sent out a survey for all recipients that received a tree to see how their trees were faring.

FISCAL IMPACT

No fiscal impact for this item.

ATTACHMENTS

October 30, 2023

**FOLLOW-UP SURVEY
4-MONTH POST FREE TREE GIVEAWAY PROGRAM**

This past September an electronic followup survey was sent to residents that participated in the inaugural Residential Free Tree Giveaway Program in FY 22-23.

The survey results and feedback will provide important information for continued success for future tree giveaway programs and guide us in improving aspects of the program where needed.

There were 48 household responses to the survey with the following findings:

Did you receive a native tree or fruit tree?	Native tree	50%
	Fruit Tree	50%
What is the current condition of your tree?	Good	67%
	Fair	23%
	Poor	8%

These are some of the comments:

3 responded their new fruit trees produced fruit already

15 responded with thank you's and/or requesting the program be offered again

1 responded that their Satsuma Plum needs a second plum to cross pollinate in order to bear fruit

1 responded they weren't aware of the training/info videos

2 responded they didn't know about the water rings

1 responded their tree is still in the pot with spider mites

Going forward, this survey can be used as a reference tool for making improvements and potential trouble shooting support to tree recipients for to future tree giveaway programs.



**CITY OF SEASIDE
STAFF REPORT**

Item No.:6.A.

TO: Parks and Recreation Commission

BY: Carolyn Burke, Assistant Public Works Director

DATE: December 18, 2023

SUBJECT: **PRELIMINARY DISCUSSION ON THE POTENTIAL
LOCATIONS FOR A PUMP-TRACK**

PURPOSE

Discussion on the potential locations for a pump-track within the City of Seaside.

BACKGROUND

For the last couple of years, the public works department has had a pump-track listed in the five-year Capitol Improvement Plan (CIP). Staff would like to get input from the Parks and Recreation Commission to see if they have any potential locations for a pump-track.

FISCAL IMPACT

No fiscal impact on this item.

ATTACHMENTS



CITY OF SEASIDE STAFF REPORT

Item No.: 6.B.

TO: Parks and Recreation Commission

BY: Dan Meewis, Recreation Director

DATE: December 18, 2023

**SUBJECT: DISCUSS AND REVIEW THE ARBOR DAY CEREMONY PROPOSAL
THAT THE PARKS & RECREATION SUBCOMMITTEE WILL
PRESENT FOR CONSIDERATION (COMMISSIONER NIELSON)**

PURPOSE & RECOMMENDATION

BACKGROUND

The Parks and Recreation Commission formed a subcommittee to discuss the plan to host an Arbor Day Celebration in 2024. This effort was lead by Commissioner Nielson, with the help of commissioners Lobo, Maxwell and Walton. The subcommittee has formulated a plan for the celebration and are ready to present it to the rest of the Parks and Recreation Commission to receive feedback and provide input on how to proceed with the event.

ATTACHMENTS

None

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager



**CITY OF SEASIDE
STAFF REPORT**

Item No.:6.C.

TO: Parks and Recreation Commission

BY: Dan Meewis, Recreation Director

DATE: December 18, 2023

SUBJECT: **DISCUSS CHANGING THE JANUARY 15, 2024
SPECIAL MEETING AND THE FEBRUARY 19, 2024
REGULAR MEETING DUE TO THE CITY OBSERVED
HOLIDAYS**

PURPOSE

BACKGROUND

The Parks and Recreation Commission typically meets on the third Monday of each month. However, during the months of January and February, the third Monday of each month is generally on a City Observed Holiday. In January, it is Martin Luther King Jr. Day, and in February it is Presidents' Day. Typically, the commission votes during the December meeting to hold meetings during these months on either the second or fourth Monday of the month. The recommended dates for the meetings are as follows:

Monday January 8, 2024
Monday January 22, 2024
Monday February 12, 2024
Monday February 26, 2024

The commission could also vote to hold a special meeting on another day of the week or they could cancel the meetings all together.

FISCAL IMPACT

No fiscal impact on this item.

ATTACHMENTS



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.D.

TO: Parks and Recreation Commission

BY: Dan Meewis, Recreation Director

DATE: December 18, 2023

**SUBJECT: PROVIDE UPDATE OF REINSTATEMENT OF THE YOUTH
COMMISSION**

PURPOSE & RECOMMENDATION

BACKGROUND

At the November the Parks and Recreation Commission discussed reinstating the Youth Commission and reviewing the ordinance associated with it. Commissioners decided to table the item until the next meeting and review the ordinance and make changes to discuss at the December meeting. Staff will be providing an update to the commission on the reinstatement process for the Youth Commission.

ATTACHMENTS

None

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager



**CITY OF SEASIDE
STAFF REPORT**

Item No.:6.E.

TO: Parks and Recreation Commission

BY: Dan Meewis, Recreation Director

DATE: December 18, 2023

SUBJECT: **HOLIDAY LIGHTS CONTEST JUDGING - BUS TOUR**

PURPOSE

Holiday Lights Judging

BACKGROUND

At the November Parks and Recreation meeting, the commission added an item to the agenda to discuss the Holiday Lights contest that was brought forward by a member of the neighborhood commission. During the meeting, the parks and recreation commission voted to partner with the neighborhood commission and provide a holiday lights contest to the community. However, the details were not fully identified as the neighborhood commission was planning on establishing the details at their November meeting. The neighborhood commission ended up not having a meeting, so recreation department staff developed a brief application online for those households in Seaside interested in entering the contest. The contest will remain open for households to enter until Friday 12/15 at 5pm.

The Parks and Recreation Commission will go on a bus tour of the City and judge all the house that have been entered into the contest. The prize will be a gift certificate to a local seaside business.

FISCAL IMPACT

The fiscal impact of this item is \$150 for prizes:

1st - \$75
2nd - \$50
3rd - \$25

ATTACHMENTS
