



A G E N D A

CITY OF SEASIDE

CITY COUNCIL/SUCCESSOR

AGENCY TO THE

REDEVELOPMENT AGENCY

REGULAR MEETING

440 HARCOURT AVE (COUNCIL CHAMBER)

Thursday, February 15, 2024

5:00 PM

NOTICE: *The City Council will hold its public meetings in person, with options for viewing and listening virtually or telephonically, based on availability.*

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
2. To view this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/81936832059>
WEBINAR ID: 819 3683 2059
3. To listen by phone: Please call (669) 900-9128
Enter the meeting ID 819 3683 2059 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, members of the public participating in person and wishing to address the City Council may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

2. ROLL CALL – ESTABLISHMENT OF QUORUM

Ian N. Oglesby

David R. Pacheco

Alexis Garcia-Arrazola

Rita Burks

Alex Miller

Mayor/Chair

Mayor Pro Tem/Vice Chair

Council/Agency Member

Council/Agency Member

Council/Agency Member

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments for "Presentations" on this agenda are also taken at this time; comments on specific agenda items are heard under that item. For the public record, please state your name.

6. PUBLIC AGENCY COMMUNICATIONS

This is a time specifically set aside for representatives of public agencies to make brief comments of general interest to the City Council and the community.

A. AN UPDATE ON THE TRANSIT-ORIENTED (TOD) PLANNING STUDY BY MONTEREY-SALINAS TRANSIT (MICHELLE OVERMEYER, DIRECTOR OF PLANNING/INNOVATION)

B. SEASIDE CITY NEWS BROADCAST OF UPCOMING CITYWIDE EVENTS AND COMMUNITY ANNOUNCEMENTS

7. PRESENTATIONS

A. RECEIVE A PRESENTATION FROM PALENKE ARTS ON THE 2023 COMMUNITY SOCIAL SERVICES GRANT PROGRAM

B. RECEIVE A PRESENTATION FROM BUILDING HEALTHY COMMUNITIES ON THE 2023 COMMUNITY SOCIAL SERVICES GRANT PROGRAM

C. RECEIVE A PRESENTATION FROM COMMUNITY HUMAN SERVICES ON THE 2023 COMMUNITY SOCIAL SERVICES GRANT PROGRAM

D. RECEIVE A PRESENTATION FROM VILLAGE PROJECT INC. ON THE 2023 COMMUNITY SOCIAL SERVICES GRANT PROGRAM

E. RECEIVE PRESENTATION FROM KOSMONT ON THE INTRODUCTION TO THE SURPLUS LAND ACT FOR MAIN GATE

8. CONSENT AGENDA

A. APPROVE MINUTES FROM FEBRUARY 1, 2024

RECOMMENDATION: Approve minutes as presented in the agenda packet.

B. ACCEPT AND FILE THE CASH AND INVESTMENTS REPORT FOR THE CITY OF SEASIDE AND THE SUCCESSOR AGENCY OF THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE FOR THE QUARTER ENDING DECEMBER 31, 2023

RECOMMENDATION: Accept and file the City of Seaside and the Successor Agency to the Redevelopment Agency of the City of Seaside Cash and Investment Report for the quarter ending December 31, 2023.

C. APPROVE A PROCLAMATION RECOGNIZING MARCH AS IRISH-AMERICAN HERITAGE MONTH

RECOMMENDATION: Approve a proclamation recognizing March as Irish-American heritage month in the City of Seaside.

D. APPROVE A PROCLAMATION RECOGNIZING MARCH AS WOMEN'S HISTORY MONTH

RECOMMENDATION: Approve a proclamation recognizing March as Women's History Month.

E. APPROVE A PROCLAMATION RECOGNIZING THE COMMENCEMENT OF RAMADAN FROM MARCH 10 - APRIL 9, 2024

RECOMMENDATION: Approve a proclamation recognizing the Muslim holy month of fasting and spiritual renewal from sundown on March 10 to sunup April 9 in the City of Seaside.

F. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM SEASIDE RAIDERS YOUTH FOOTBALL FOR THE 2024 SEASON

RECOMMENDATION: Approve a request from Seaside Raiders Youth Football for a donation of \$3,000.00 from the Mayor's Youth Fund to help cover the costs associated with purchasing safety equipment and uniforms for their football program.

G. APPROVE CO-SPONSORSHIP OF SUSTAINABLE SEASIDE'S 2024 SUSTAINABLE SEASIDE EARTH DAY CELEBRATION AND ELECTRIC VEHICLE TEST DRIVE/DEMO FAIR AT SEASIDE CITY HALL LAWN ON APRIL 21, 2024

RECOMMENDATION: Approve a request from Sustainable Seaside to co-sponsor their Seaside Earth Day Celebration and Electric Vehicle Test Drive/Demo Fair on the City Hall Lawn, on April 21, 2024, from 1:00 p.m. to 4:00 p.m. Approval of this item will result in a waiver of all fees and staff costs in the approximate amount of \$3,130.00.

H. ADOPT A RESOLUTION APPROVING THE SOUTH END OF GENERAL JIM MOORE BOULEVARD AS THE LOCATION OF THE CITY OF SEASIDE SIGN PROJECT AS RECOMMENDED BY THE NEIGHBORHOOD IMPROVEMENT COMMISSION

RECOMMENDATION: Adopt a resolution approving the south end of General Jim

Moore Boulevard as the location for the City of Seaside Sign Project.

- I. ADOPT RESOLUTION OF THE SUCCESSOR AGENCY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE QUITCLAIM DEEDS TRANSFERRING PROPERTY FROM SUCCESSOR AGENCY TO THE CITY TO IMPLEMENT THE LONG RANGE PROPERTY MANAGEMENT PLAN AND A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPERTIES (EXEMPT FROM CEQA 15038(B)(5))**

RECOMMENDATION: Adopt resolutions authorizing the execution of quitclaim deeds to implement the Long Range Property Management Plan.

- J. ADOPT A RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2023 HOUSING ELEMENT ANNUAL PROGRESS REPORT TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH**

RECOMMENDATION: Adopt a resolution authorizing City Staff to submit the City of Seaside 2023 Housing Element Annual Progress Report in compliance with the reporting requirements of Government Code section 65400, subdivision (a)(2).

- K. ADOPT A RESOLUTION AUTHORIZING THE CITY ATTORNEY TO SUBMIT, SIGN AND MANAGE ANY CONTRACT, PROCESS OR OTHER INTERACTION WITH ANY REGULATORY AGENCY REGARDING THE CAMPUS TOWN PROJECT**

RECOMMENDATION: Adopt a resolution authorizing the City Attorney to submit applications, retain specialized consultants, and execute other agreements with regulatory agencies, such as the Department of Toxic Substances Control ("DTSC") to evaluate, review or process any matter related to the Campus Town project or Campus Town specific plan area.

9. BUSINESS ITEMS

- A. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM THE DREAMTEAM BASEBALL CLUB**

RECOMMENDATION: Approve a request from the Dreamteam Baseball Club for a donation of \$3,000.00 from the Mayor's Youth Fund for the costs associated with purchasing baseball specific equipment, speed and agility equipment, and uniforms for their youth baseball team.

- B. ADOPT A RESOLUTION AUTHORIZING THE APPLICATION AND AMENDING THE CITY OF SEASIDE'S PERMANENT LOCAL HOUSING ALLOCATION PLAN**

RECOMMENDATION: Adopt a resolution authorizing the application and amending the City of Seaside's Permanent Local Housing Allocation Plan for the 2020-2022 grant allocations.

- C. CONSIDER AND DISCUSS PLACING A SIGN DIRECTING TO DOWNTOWN ON BROADWAY AVE/OBAMA WAY, AND THE PLACEMENT OF WHITE**

LIGHTS ON THE BASE OF THE CYPRESS TREE LOCATED ON THE CORNER OF BROADWAY AVE AND DEL MONTE BOULEVARD

RECOMMENDATION: Receive the presentation, consider and provide direction about the placement of a downtown sign and lighting of the Cypress Tree.

10. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

B. FOLLOW UP ON PREVIOUS REQUESTS

11. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

This is a time specifically set aside for members of the City Council, the City Manager and City Attorney to make brief comments of general interest to the community and report on committee assignments.

12. CLOSED SESSION

Pursuant to Government Code Section 54956 et seq., the City Council and Successor Agency to Redevelopment Agency may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the City Attorney. Public comments on these items are taken after being read by the City Attorney. For the public record, please state your name.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54956.8

Property: The Property Commonly Referred to As Campus Town (Property bounded by Highway 1/1st Avenue, 7th Avenue, Lightfighter/Colonel Durham Street, and Gigling)

Agency Negotiators: City Manager, et. al

Negotiating Parties: KBB Seaside Venture, et. al. and City of Seaside

Under Negotiation: Price, terms of payment or both

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54956.8

Property: An approximately 5-acre site of the property commonly referred to as Main Gate (APN 031-151-013) generally located in the north-east corner bounded by Divarty and Second Avenue

Agency Negotiator: City Manager, et al.

Negotiating Parties: State of California Judicial Council and City of Seaside

Under Negotiation: Price, terms of payment or both

C. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9

Potential Litigation (2 MATTERS)

13. ADJOURNMENT

Next Regularly Scheduled Meeting:
MARCH 7, 2024
5:00 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



DRAFT MINUTES

CITY OF SEASIDE
CITY COUNCIL/ SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

REGULAR MEETING
440 HARCOURT AVE
Thursday, February 1, 2024
5:00 PM

1. CALL TO ORDER

Mayor/Chair Oglesby called the meeting to order at 5:00 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM

PRESENT: BURKS, GARCIA-ARRAZOLA, MILLER, OGLESBY, PACHECO
ABSENT: NONE

3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held for invocation. The pledge of allegiance was led by Council/Agency Member Burks.

4. REVIEW OF AGENDA

No changes.

5. PUBLIC COMMENT

Susan Schiavone, Peter Kaiser, Ann Marie Pagan, Walter Charles

6. PUBLIC AGENCY COMMUNICATIONS

A. SEASIDE CITY NEWS BROADCAST OF UPCOMING CITYWIDE EVENTS AND COMMUNITY ANNOUNCEMENTS

Citywide Events and Community Announcements Video reviewed the following upcoming events:

- National Weather Service has issued a Flood Watch in effect late Tues night (1/30) - late Thurs night (2/01) for Monterey County.
- Self-serve sandbag distribution at the Fire Station and the lot next to Chili's restaurant
- The registration window for the Affordable Connectivity Program, providing discounted internet service for residents, will close on February 7, 2024. The Affordable Connectivity Program (ACP) helps eligible households get online with a \$30 monthly discount for Home Internet as well as a one-time discount of up to \$100 for a computer or a tablet.
- The Seaside Homeless Commission invites individuals and families experiencing housing challenges to join City and County Housing Services Providers and landlords/property owners to a Listening Session on February 8 and February 22 at the Oldemeyer Center 5:30-7pm.
- Float & Flick, February 9 at Patullo Swim Center at 7:15 p.m. – movie showing

is "Gnomeo and Juliet".

- Older Adults Program, Valentine's Day Dance, February 15 at 10:30am, Oldemeyer Center
- Request for proposals, Mural for the Cutino Skate Park, apply at bit.ly/skateparkmural24

Director Alvin Edwards, Monterey Peninsula Water Management District, District 1- provided an update on the filing of the eminent domain case against Cal-Am; reported that the LAFCO lawsuit is currently in settlement; the City of Seaside had a water entitlement of 13 acre-foot annually in which the District had its first reading in January for the Ascent project on Broadway, the second reading will be on February 12; the water district worked to capture the excess winter water and ultimately pumped water and injected into the Seaside basin from Carmel basin; the pure water expansion project is moving forward and will provide the City with extra water, and the district is going through the allocation process, the EIR is complete and the district will be meeting with the City in the future to discuss the process.

Director Edwards responded to questions and comments from the Council.

7. PRESENTATIONS

A. STATUS AND EXPECTED TIMELINE FOR THE CAMPUS TOWN PROJECT (PROJECT MANAGER ADOLFO GONZALEZ)

Mr. Gonzalez provided a presentation and reviewed an overview of the project, the milestones achieved and the next steps which included:

- Obtain Regulatory clearance/Confirm residential use
- Amend documents such as Purchase and Sale Agreement, Affordable Housing Agreement
- Close Escrow for Phase 1A
- Begin Rough grading Phase 1A
- Finalize interim traffic improvement plans for GJM Bl & Light Fighter Rd
- Finalize traffic control plans for construction
- Building removal plans for future phases are in progress

Mr. Gonzalez responded to questions and comments from the Council.

B. CAPITAL IMPROVEMENT PROGRAM UPDATE (PUBLIC WORKS DIRECTOR/CITY ENGINEER NISHA PATEL)

Director Patel provided a presentation and reviewed the ongoing and new FY 2023/24 projects, and public works engineering, government facilities, parks, storm drains and clean stormwater, sanitary sewers, water (Seaside Municipal Water), and former Fort Ord projects.

C. PUBLIC SAFETY ANNUAL CRIME REPORT (POLICE CHIEF NICK BORGES)

Chief Borges provided a report and reviewed and compared the crime rates between 2022 and 2023, staffing status, highlights, and community partnerships.

D. REVIEW OF THE NOVEMBER 5, 2024, GENERAL ELECTION CALENDAR (CITY CLERK DOMINIQUE DAVIS)

Ms. Davis provided the presentation and reviewed key dates for the upcoming general election, and responded to questions from the Council.

E. COMMUNITY PARTNERSHIP FOR YOUTH ("CPY") 2023 COMMUNITY SOCIAL SERVICES GRANT PROGRAM REPORT

Ben Bruce, Jorge Torres and Ray Adams provided a verbal report, reviewed their work with the funds received from the Community Social Services grant program, and responded to questions from the Council. A written report was provided to the Council.

F. MEALS ON WHEELS 2023 COMMUNITY SOCIAL SERVICES GRANT PROGRAM REPORT

Esther Hobbs, Development Director, provided a report of the work of the Meals on Wheels program which served 251 homebound residents in Seaside. Ms. Hobbs responded to questions from the Council.

G. SUN STREET CENTERS 2023 COMMUNITY SOCIAL SERVICES GRANT PROGRAM REPORT

Anna Foglia, CEO, provided a presentation that reviewed the services provided to 2,487 people that were served in Seaside in 2023. Ms. Foglia responded to questions and comments from the Council.

8. CONSENT AGENDA

Item 8J was pulled by Council/Agency Member Miller.

PUBLIC COMMENT: None

On motion by Council/Agency Member Miller and second by Mayor ProTem/Vice Chair Pacheco and carried by the following vote, the City Council/Successor Agency moved to approve the consent agenda, except for item 8J.

RESULT: 5-0-0-0

AYES: BURKS, GARCIA-ARRAZOLA, MILLER, OGLESBY, PACHECO

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

A. APPROVE MINUTES FROM JANUARY 4 AND 18, 2024

ACTION: APPROVED

- B. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM DELTA SIGMA THETA SORORITY, INC FOR THE YOUTH COLLEGE EXPO FIELD TRIP IN OAKLAND CALIFORNIA ON FEBRUARY 17, 2024**

ACTION: APPROVED

- C. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM THE SEASIDE HIGH SCHOOL BOYS BASKETBALL PROGRAM**

ACTION: APPROVED

- D. APPROVE REQUEST FOR CO-SPONSORSHIP AND FEE WAIVER FOR 2024 HOT CARS COOL NITES CAR SHOWS**

ACTION: APPROVED

- E. APPROVE A PROCLAMATION RECOGNIZING FEBRUARY AS AFRICAN AMERICAN ("BLACK") HISTORY MONTH**

ACTION: APPROVED

- F. ADOPT A RESOLUTION APPROVING AMENDMENTS TO THE POLICIES AND PROCEDURES MANUAL FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

ACTION: ADOPTED RESO #24-04

- G. ADOPT A RESOLUTION AUTHORIZING THE CLOSURE OF BROADWAY AVENUE FROM CONTRA COSTA TO CALAVERAS STREETS FOR THE SEASIDE STARS 2ND ANNUAL UNVEILING EVENT ON SATURDAY, MARCH 2, 2024**

ACTION: ADOPTED RESO #24-05

- H. ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A FACILITY USE AGREEMENT WITH SEASIDE PONY BASEBALL AND SOFTBALL FOR 2024 SEASON, AND AUTHORIZE WAIVING THE FEES ASSOCIATED WITH THE USE OF THE FIELDS**

ACTION: ADOPTED RESO #24-06

- I. ADOPT A RESOLUTION APPROVING AN ON CALL LIST FOR BUILDING AND SAFETY CONSULTANT SERVICES**

ACTION: ADOPTED RESO #24-07

- J. ADOPT A RESOLUTION TO ENTER INTO AN AGREEMENT WITH JACOB GREEN & ASSOCIATES FOR THE PREPARATION OF A CLIMATE ACTION AND ADAPTATION PLAN (CAAP) FOR AN AMOUNT NOT TO EXCEED**

\$149,500.00

Council/Agency Member Miller pulled the item from the consent, and Jacob Green, Consultant and Economic & Community Development Planning Manager, Andrew Myrick responded to questions to Council.

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola, and carried by the following, the City Council/Successor Agency moved to enter into an agreement with Jacob Green & Associates for the preparation of a CAAP.

RESULT: 4-1-0-0

AYES: BURKS, GARCIA-ARRAZOLA, OGLESBY, PACHECO

NOES: MILLER

ABSTAIN: NONE

ABSENT: NONE

PUBLIC COMMENT: None

ACTION: ADOPTED RESO #24-08

K. ADOPT A RESOLUTION AUTHORIZING AMENDMENT #4 TO INCREASE THE PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES BY AN AMOUNT NOT TO EXCEED \$607,644.44 FOR A TOTAL AGREEMENT AMOUNT OF \$1,162,844.44 TO BE REIMBURSED BY THE DEVELOPER OR PAID FOR OUT OF THE FORT ORD REUSE AUTHORITY DEMOLITION BONDS

ACTION: ADOPTED RESO #24-09

9. PUBLIC HEARING

A. AMEND SEASIDE MUNICIPAL CODE CHAPTER 8.32 FIREWORKS; ADDING SECTION 8.32.211 - CURFEW FOR USE OF SAFE AND SANE FIREWORKS (SECOND READING - ROLL CALL VOTE)

Fire Chief Gutierrez provided an overview of the proposed amendments and responded to questions from the Council regarding when fireworks could begin. City Attorney Sheri Damon clarified that the language of the code to indicate that fireworks can be used in the City between the hours of 12:00 noon to 10:00 p.m. The start time is in accordance with the start in which fireworks can be sold.

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Garcia-Arrazola, and carried by the following roll call vote, the City Council/Successor Agency moved to amend the Seaside Municipal Code Chapter 8.32 fireworks.

RESULT: 4-1-0-0

AYES: BURKS, GARCIA-ARRAZOLA, OGLESBY, PACHECO

NOES: MILLER
ABSTAIN: NONE
ABSENT: NONE

ACTION: ADOPTED ORD #2026

10. BUSINESS ITEMS

**A. REVIEW AND TAKE ACTION ON THE TRAFFIC ADVISORY COMMITTEE
RECOMMENDATION TO DENY AN ADDITIONAL DRIVEWAY AT 1251
PHOENIX AVENUE**

Patrick Grogan, Associate Civil Engineer, provided a presentation reviewing the application and staffs recommendation to deny the resident's application.

The property owner, Dan Rosa, shared the purpose of his request and the impact the project would have on the practicality of the property.

PUBLIC COMMENT: Mr. Rosa's spouse (no name given), Ann Marie Pagan, Beverly, Charles

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola, and carried by the following vote, the City Council/Successor Agency moved to approve the installation of an additional driveway approach at 1251 Phoenix Avenue.

RESULT: 5-0-0-0
AYES: BURKS, GARCIA-ARRAZOLA, MILLER, OGLESBY, PACHECO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

ACTION: APPROVED

11. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

1. Consider placing a sign on Broadway Ave/Obama Way indicating the direction to downtown (Pacheco)
2. Consider placing white lights on the base of the cypress trees on Broadway Ave (Pacheco)

Mayor Pro Tem/Vice Chair provided a presentation and the Council agreed to add both items that should be combined into one item on a future agenda.

B. FOLLOW UP ON PREVIOUS REQUESTS

1. CalFresh Enrollment Update

Recreation Director Dan Meewis provided a presentation and responded to questions from the Council.

12. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

Reports provided.

13. CLOSED SESSION

City Attorney Sheri Damon read the closed session items and did not expect any announcements.

PUBLIC COMMENT: None

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54956.8

Agency Negotiators: City Manager, et. al

Negotiating Parties: KBB Seaside Venture, et. al. and City of Seaside

Under Negotiation: Price, terms of payment or both

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54956.8

Property: 1 McClure Way, commonly known as the Blackhorse and Bayonet Golf Course and Grand Hyatt Hotel site

Agency Negotiators: City Manager, et. al

Negotiating Parties: Seaside Acquisition Group et. al. and City of Seaside

Under Negotiation: Price, terms of payment or both

C. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9

Potential Litigation (3 MATTERS)

D. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9-EXISTING LITIGATION

Case Name: Petrovich Development Company, et al. v. City of Seaside, et al.

Case Number: Monterey County Superior Court Case # 21CV003630

14. ADJOURNMENT

With no further business, the meeting adjourned at 11:38 p.m.

Respectfully submitted,

Dominique L. Davis, City Clerk

Ian N. Oglesby, Mayor



CITY OF SEASIDE STAFF REPORT

Item No.: 8.B.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Jessica Riley, Assistant Finance Director

DATE: February 15, 2024

**SUBJECT: ACCEPT AND FILE THE CASH AND INVESTMENTS REPORT FOR
THE CITY OF SEASIDE AND THE SUCCESSOR AGENCY OF THE
REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE FOR THE
QUARTER ENDING DECEMBER 31, 2023**

RECOMMENDATION

Accept and file the City of Seaside and the Successor Agency to the Redevelopment Agency of the City of Seaside Cash and Investment Report for the quarter ending December 31, 2023.

BACKGROUND

Section 53646 of the California State Government code requires the fiscal officer to prepare a quarterly report detailing the City's and the Agency's cash and investments. The City of Seaside's and the Successor Agency's Investment Policy requires a quarterly report. This report covers the Fiscal Year 2023-2024 2nd quarter beginning October 1, 2023 and ending December 31, 2023.

The December 31, 2023 report shows that approximately 95.4% of the portfolio is City of Seaside funds and 4.6% is Successor Agency Funds. 44% of the funds are invested in the Local Agency Investment Fund with the State of California.

FISCAL IMPACT

None.

ATTACHMENTS

1. LAIF Program Description
-

2. LAIF Quarterly Apportionment Rates
 3. PMIA Performance Report 20231231
 4. Quarterly Investment Exhibits - 2Q quarter ended 12-31-23
-

Reviewed for Submission to the City Council by:

A handwritten signature in blue ink, reading "Jaime M. Fontes", is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jaime M. Fontes, City Manager



LOCAL AGENCY INVESTMENT FUND

Program Description

The Local Agency Investment Fund (LAIF), a voluntary program created by statute, began in 1977 as an investment alternative for California's local governments and special districts and it continues today under Treasurer Fiona Ma's administration. The enabling legislation for the LAIF is Section 16429.1 et seq. of the California Government Code.

This program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the State Treasurer's Office professional investment staff at no additional cost to the taxpayer.

The LAIF is part of the Pooled Money Investment Account (PMIA). The PMIA began in 1955 and oversight is provided by the Pooled Money Investment Board (PMIB) and an in-house Investment Committee. The PMIB members are the State Treasurer, Director of Finance, and State Controller.

The Local Investment Advisory Board (LIAB) provides oversight for LAIF. The Board consists of five members as designated by statute. The State Treasurer, as Chair, or her designated representative, appoints two members qualified by training and experience in the field of investment or finance, and two members who are treasurers, finance or fiscal officers or business managers employed by any county, city or local district or municipal corporation of this state. The term of each appointment is two years or at the pleasure of the Treasurer.

All securities are purchased under the authority of Government Code Section 16430 and 16480.4. The State Treasurer's Office takes delivery of all securities purchased on a delivery versus payment basis using a third party custodian. All investments are purchased at market and a market valuation is conducted monthly.

Additionally, the PMIA has Policies, Goals and Objectives for the portfolio to make certain that our goals of Safety, Liquidity and Yield are not jeopardized and that prudent management prevails. These policies are formulated by Investment Division staff and reviewed by both the PMIB and the LIAB on an annual basis.

The State Treasurer's Office is audited by the Bureau of State Audits on an annual basis and the resulting opinion is posted to the State Treasurer's Office website following its publication. The Bureau of State Audits also has a continuing audit process throughout the year. All investments and LAIF claims are audited on a daily basis by the State Controller's Office as well as an internal audit process.

Under Federal Law, the State of California cannot declare bankruptcy, thereby allowing the Government Code Section 16429.3 to stand. This Section states that "moneys placed with the Treasurer for deposit in the LAIF by cities, counties, special districts, nonprofit corporations, or qualified quasi-governmental agencies shall not be subject to either of the following: (a) transfer or loan pursuant to Sections 16310, 16312, or 16313, or (b) impoundment or seizure by any state official or state agency."

During the 2002 legislative session, California Government Code Section 16429.4 was added to the LAIF's enabling legislation. This Section states that "the right of a city, county, city and county, special district, nonprofit corporation, or qualified quasi-governmental agency to withdraw its deposited moneys from the LAIF, upon demand, may not be altered, impaired, or denied in any way, by any state official or state agency based upon the state's failure to adopt a State Budget by July 1 of each new fiscal year."

The LAIF has grown from 293 participants and \$468 million in 1977 to 2,362 participants and \$26.7 billion at the end of December 2019.



LOCAL AGENCY INVESTMENT FUND

Quarterly Apportionment Rates

	March	June	September	December
1977	5.68	5.78	5.84	6.45
1978	6.97	7.35	7.86	8.32
1979	8.81	9.10	9.26	10.06
1980	11.11	11.54	10.01	10.47
1981	11.23	11.68	12.40	11.91
1982	11.82	11.99	11.74	10.71
1983	9.87	9.64	10.04	10.18
1984	10.32	10.88	11.53	11.41
1985	10.32	9.98	9.54	9.43
1986	9.09	8.39	7.81	7.48
1987	7.24	7.21	7.54	7.97
1988	8.01	7.87	8.20	8.45
1989	8.76	9.13	8.87	8.68
1990	8.52	8.50	8.39	8.27
1991	7.97	7.38	7.00	6.52
1992	5.87	5.45	4.97	4.67
1993	4.64	4.51	4.44	4.36
1994	4.25	4.45	4.96	5.37
1995	5.76	5.98	5.89	5.76
1996	5.62	5.52	5.57	5.58
1997	5.56	5.63	5.68	5.71
1998	5.70	5.66	5.64	5.46
1999	5.19	5.08	5.21	5.49
2000	5.80	6.18	6.47	6.52
2001	6.16	5.32	4.47	3.52
2002	2.96	2.75	2.63	2.31
2003	1.98	1.77	1.63	1.56
2004	1.47	1.44	1.67	2.00
2005	2.38	2.85	3.18	3.63
2006	4.03	4.53	4.93	5.11
2007	5.17	5.23	5.24	4.96
2008	4.18	3.11	2.77	2.54
2009	1.91	1.51	0.90	0.60
2010	0.56	0.56	0.51	0.46
2011	0.51	0.48	0.38	0.38
2012	0.38	0.36	0.35	0.32
2013	0.28	0.24	0.26	0.26
2014	0.23	0.22	0.24	0.25
2015	0.26	0.28	0.32	0.37
2016	0.46	0.55	0.60	0.68

	March	June	September	December
2017	0.78	0.92	1.07	1.20
2018	1.51	1.90	2.16	2.40
2019	2.55	2.57	2.45	2.29
2020	2.03	1.47*	0.84	0.63
2021	0.44	0.33	0.24	0.23
2022	0.32	0.75	1.35	2.07
2023	2.74	3.15*	3.59	4.00

*Revised per State Controller's Office



PMIA/LAIF Performance Report as of 1/17/24



Quarterly Performance Quarter Ended 12/31/23

LAIF Apportionment Rate ⁽²⁾ :	4.00
LAIF Earnings Ratio ⁽²⁾ :	0.00010932476863589
LAIF Administrative Cost ^{(1)*} :	0.29
LAIF Fair Value Factor ⁽¹⁾ :	0.993543131
PMIA Daily ⁽¹⁾ :	3.96
PMIA Quarter to Date ⁽¹⁾ :	3.81
PMIA Average Life ⁽¹⁾ :	230

PMIA Average Monthly Effective Yields⁽¹⁾

December	3.929
November	3.843
October	3.670
September	3.534
August	3.434
July	3.305**

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 12/31/23 \$158.0 billion

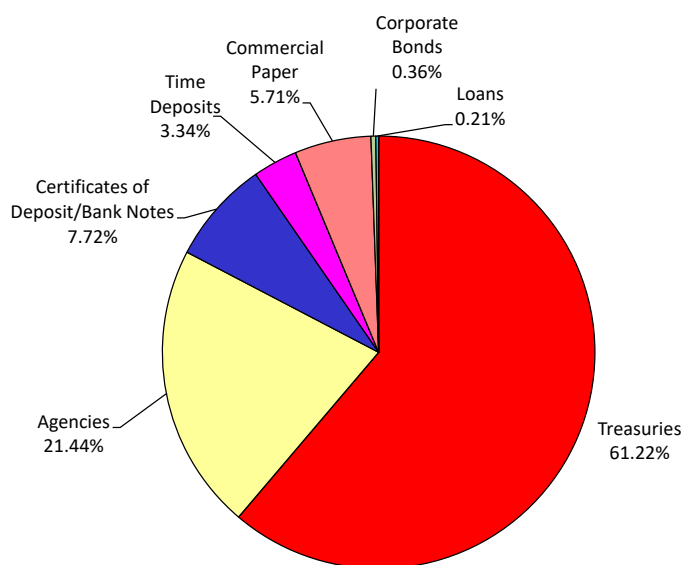


Chart does not include \$2,164,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

** Revised

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller

**CITY OF SEASIDE and THE SUCCESSOR AGENCY
SUMMARY OF POOLED CASH AND INVESTMENTS
AS OF DECEMBER 31, 2023**

DESCRIPTION	INSTITUTION	VALUATION	AMOUNT
LAIF - City Funds	State Treasurer	Market	\$ 24,423,562.14
General Checking	BMO	Market	\$ 15,955,491.86
Money Market	BMO	Market	\$ 6,876,558.17
Safe Keeping	BMO	Market	\$ 3,017,721.04
2022 Lease Escrow Account	Webster Bank	Market	\$ 10,176.38
PARS Retirement Account	US Bank	Market	\$ 15,675.38
PARS 115 Trust	PARS	Market	\$ 3,808,388.16
York Tail Claims	Bank of America	Market	\$ 29,629.80
Bond 2018 Cutino Reserve account	US Bank	Market	\$ 326,364.61
Bond 2018 Measure X Reserve account	US Bank	Market	\$ 0.95
Bond 2014 Reserve account	US Bank	Market	\$ 234.99
Bond 2006 Reserve & Installment accounts	US Bank	Market	\$ 439,277.33
Pension Obligation Bond Program Reserve account	Wells Fargo Bank	Market	\$ 770,081.31
Total			\$ 55,673,162.12

I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's and the Agency's anticipated expenditure requirements for the next six months.
(California Code Section 53646)

Investments in this report meet the requirements of the City of Seaside's and the Successor Agency's Investment Policy.

Respectfully submitted,

Jaime Fontes
City Manager

**CITY OF SEASIDE and THE SUCCESSOR AGENCY
SUMMARY OF POOLED CASH AND INVESTMENTS
AS OF DECEMBER 31, 2023**

	Yield	Book Value	% of Total	Market Value
<u>Investments</u>				
State Treasurer LAIF - City Account	1.82%	24,423,562.14	43.89%	24,423,562.14
<u>Checking Account</u>				
BMO - General Checking	0.00%	15,955,491.86	28.67%	15,955,491.86
BMO - Money Market	2.30%	6,876,558.17	12.36%	6,876,558.17
BMO - Safe Keeping	1.49%	2,976,000.00	5.35%	3,017,721.04
Webster Bank - 2022 Lease	0.59%	29,159.31	0.05%	10,176.38
PARS Retirement Account	2.44%	15,675.38	0.03%	15,675.38
PARS 115 Trust	19.21%	3,808,388.16	6.84%	3,808,388.16
Bank of America-York Checking	0.00%	29,629.80	0.05%	29,629.80
<u>US Bank - Cutino Revenue 2018 Bonds</u>				
Installment Payment, Reserve	0.00%	326,364.61	0.59%	326,364.61
<u>US Bank - Measure X Revenue 2018 Bonds</u>				
Installment Payment, Reserve	0.00%	0.95	0.00%	0.95
<u>US Bank - Redevelopment Agency Merged Area Refunding 2014 Bonds</u>				
Installment Payment, Reserve	2.43%	234.99	0.00%	234.99
<u>US Bank - Golf Course 2006 Bonds</u>				
Installment Payment, Reserve	0.00%	439,277.33	0.79%	439,277.33
<u>Wells Fargo Bank</u>				
Pension Obligation Bond Program Reserve Account	2.55%	770,081.31	1.38%	770,081.31
Total Cash and Investments		55,650,424.01	100.00%	55,673,162.12

**CITY OF SEASIDE and THE SUCCESSOR AGENCY
CASH AND INVESTMENT ACTIVITY REPORT FOR THE PERIOD
OCTOBER 1, 2023 THROUGH DECEMBER 31, 2023**

<u>INSTITUTION</u>	<u>ACCOUNT STATUS</u>	<u>BEGINNING BALANCE</u>	<u>DEPOSITED</u>	<u>EXPENDED or TRANSFERRED</u>	<u>INTEREST EARNED</u>	<u>ENDING BALANCE</u>
INVESTMENTS						
LAIF - City	OPEN	\$ 24,205,288.58	-		218,273.56	\$ 24,423,562.14
CHECKING ACCOUNT						
BMO - General Checking	OPEN	\$ 15,614,547.17	16,467,378.23	16,126,433.54		\$ 15,955,491.86
BMO - Payroll Checking	OPEN	\$ -	7,464,133.15	7,464,133.15		\$ -
BMO - Money Market	OPEN	\$ 6,799,147.17	-	-	77,411.00	\$ 6,876,558.17
BMO - Athens Tail Claims	OPEN	\$ 0.00	39,897.32	39,897.32	-	\$ 0.00
BMO - Safe Keeping	OPEN	\$ -	2,976,000.00	10,987.42	10,987.42	\$ 2,976,000.00
Webster Bank - 2022 Lease	OPEN	\$ 29,159.31	-	19,040.94	58.01	\$ 10,176.38
PARS Retirement Account	OPEN	\$ 20,270.25	9,560.00	14,370.44	215.57	\$ 15,675.38
PARS 115 Trust	OPEN	\$ 3,499,432.19	-	5,144.13	314,100.10	\$ 3,808,388.16
Bank of America York Tail Claims	OPEN	\$ 29,629.80	-	-	-	\$ 29,629.80
<i>BOND RESERVE ACCOUNT - HELD BY TRUSTEES</i>						
Bond 2018 Cutino Accounts - Reserve, Interest	OPEN	\$ 1,111,955.53	-	785,604.16	13.24	\$ 326,364.61
Bond 2018 Meas X Accounts - Reserve, Interest	OPEN	\$ 192,450.01	-	192,450.01	0.95	\$ 0.95
Bond 2014 Accounts - Reserve, Interest	OPEN	\$ 232.19	-	-	2.80	\$ 234.99
Bond 2006 Accounts - Reserve, Installment	OPEN	\$ 339,564.22	99,708.66	-	4.45	\$ 439,277.33
Wells F Pension Obligation Bond Prog-Reserve Acct.	OPEN	\$ 799,318.22	39,073.50	78,147.00	9,836.59	\$ 770,081.31
		\$ 52,640,994.64	30,071,750.86	24,705,474.49	641,891.11	\$ 58,649,162.12

**CITY OF SEASIDE and THE SUCCESSOR AGENCY
SUMMARY OF SECURITIES HELD
AS OF DECEMBER 31, 2023**

Asset Type	CUSIP / ISIN	Security Description	Issue Date	Maturity Date	Market Value (\$)	Par Value (\$ / Unit)
Certificates of Deposit	00832KBR9	AFFINITY FED CRED UNION CERTIFICATE OF DEPOSIT M 10/31/24 5.800% D 11/01/23	11/1/2023	10/31/2024	\$ 249,341.68	\$ 248,000.00
Certificates of Deposit	09644EAQ5	BLUPEAK CREDIT UNION CERTIFICATE OF DEPOSIT M 11/01/24 5.750% D 11/03/23	11/3/2023	11/1/2024	\$ 249,247.44	\$ 248,000.00
Certificates of Deposit	01664MAG1	ALL IN FEDERAL CREDIT UN CERTIFICATE OF DEPOSIT M 04/30/25 5.600% D 10/31/23	10/31/2023	4/30/2025	\$ 249,909.60	\$ 248,000.00
Certificates of Deposit	949764HA5	WELLS FARGO BANK NA CERTIFICATE OF DEPOSIT M 04/30/25 5.500% D 10/31/23	10/31/2023	4/30/2025	\$ 249,589.68	\$ 248,000.00
Certificates of Deposit	32026U2T2	FIRST FOUNDATION BANK CERTIFICATE OF DEPOSIT M 10/31/25 5.400% D 10/31/23	10/31/2023	10/31/2025	\$ 250,499.84	\$ 248,000.00
Certificates of Deposit	42728JAB7	HERITAGE USA FEDERAL CU CERTIFICATE OF DEPOSIT M 05/01/26 5.450% D 11/01/23	11/1/2023	5/1/2026	\$ 251,613.36	\$ 248,000.00
Certificates of Deposit	108622PH8	BRIDGEWATER BK BLOOM MN CERTIFICATE OF DEPOSIT M 08/03/26 5.150% D 11/03/23	11/3/2023	8/3/2026	\$ 249,971.60	\$ 248,000.00
Certificates of Deposit	01882MAG7	ALLIANT CREDIT UNION/IL CERTIFICATE OF DEPOSIT M 11/16/26 5.500% D 11/15/23	11/15/2023	11/16/2026	\$ 252,287.92	\$ 248,000.00
Certificates of Deposit	16141BAT8	CHARTWAY FED CREDIT UN CERTIFICATE OF DEPOSIT SERIES CD M 11/03/27 5.200% D 11/03/23	11/3/2023	11/3/2027	\$ 252,317.68	\$ 248,000.00
Certificates of Deposit	913065AD0	UNITED TELETECH FIN FCU CERTIFICATE OF DEPOSIT M 11/08/27 5.100% D 11/08/23	11/8/2023	11/8/2027	\$ 251,481.92	\$ 248,000.00
Certificates of Deposit	8562854D0	STATE BANK OF INDIA CERTIFICATE OF DEPOSIT M 10/30/28 5.000% D 10/30/23	10/30/2023	10/30/2028	\$ 254,572.00	\$ 248,000.00
Certificates of Deposit	98138MCA6	WORKERS FED CREDIT UNION CERTIFICATE OF DEPOSIT SERIES CD M 10/30/28 5.200% D 10/30/23	10/30/2023	10/30/2028	\$ 256,888.32	\$ 248,000.00
Total					\$ 3,017,721.04	\$ 2,976,000.00



CITY OF SEASIDE STAFF REPORT

Item No.: 8.C.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dominique Davis, City Clerk

DATE: February 15, 2024

SUBJECT: APPROVE A PROCLAMATION RECOGNIZING MARCH AS IRISH-AMERICAN HERITAGE MONTH

RECOMMENDATION

Approve a proclamation recognizing March as Irish-American heritage month in the City of Seaside.

BACKGROUND

In 1991, President George H.W. Bush issued the first proclamation designating March as Irish-American Heritage Month. Congress followed with action in 1992, by passing Public Law 102-253, which designated March of that year as Irish-American Heritage Month. Since 1997, presidents have issued annual proclamations for the observance and celebration of Irish-American Month. Originally a religious holiday to honor St. Patrick, has evolved into a celebration of all things Irish.

On July 1, 2021, the City Council adopted resolution 21-60, establishing a commemorative observances and flag policy, which included the observance of Irish-American Heritage Month in the City of Seaside.

FISCAL IMPACT

None.

ATTACHMENTS

1. Proclamation Irish-American Heritage Month
-

Reviewed for Submission to the City Council by:

A handwritten signature in blue ink, reading "Jaime M. Fontes", is positioned above a horizontal line. Below the line, the text "Jaime M. Fontes, City Manager" is printed in a black, sans-serif font.

Jaime M. Fontes, City Manager

City of Seaside PROCLAMATION



Irish-American Heritage Month 2024

Commemorative Observance

WHEREAS, *Irish-American Heritage Month is celebrated by proclamation of the President and Congress in the United States to honor the achievements and contributions of Irish immigrants and their descendants living in the United States; and*

WHEREAS, *Irish-American Heritage Month was first celebrated in 1991; and*

WHEREAS, *Irish-American descendants have greatly influenced all aspects of life, including education, the arts, public safety, firefighting, the military, science, agriculture, business, industry, athletics, and public service, including the presidency; and*

WHEREAS, *the month of March provides many excellent opportunities to acknowledge the outstanding achievements of our thriving Irish-American community; and*

WHEREAS, *The City of Seaside will observe Irish-American Heritage Month by flying a commemorative flag from March 1st and March 31st at City Hall; and*

NOW THEREFORE, BE IT PROCLAIMED, *that I, The Honorable Ian N. Oglesby, Mayor of the City of Seaside, on behalf of the City Council, do hereby proclaim March 2024 as Irish-American Heritage Month.*

Ian N. Oglesby, Mayor
February 15, 2024



CITY OF SEASIDE STAFF REPORT

Item No.: 8.D.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY:

DATE: February 15, 2024

**SUBJECT: APPROVE A PROCLAMATION RECOGNIZING MARCH AS
WOMEN'S HISTORY MONTH**

RECOMMENDATION

Approve a proclamation recognizing March as Women's History Month.

BACKGROUND

Women's History Month is observed in March to commemorate, encourage the study, observance and celebration of the vital role of women in American history. Women's History Month had its origins as a national celebration in 1981 when Congress passed Pub. L. 97-28, which authorized and requested the President to proclaim the week beginning March 7, 1982, as "Women's History Week". Over the following five years, Congress continued to pass joint resolutions designating a week in March as "Women's History Week". In 1987, the National Women's History Project petitioned to admonish Congress to pass Pub L. 100-9, to designate the month of March 1987 as Women's History Month.

On July 1, 2021, the City Council adopted resolution 21-60, establishing commemorative observances and flag policy, which included the observance of Women's History Month in March for the City of Seaside.

FISCAL IMPACT

None.

ATTACHMENTS

1. Womens History Month Proclamation
-

Reviewed for Submission to the City Council by:

A handwritten signature in blue ink, reading "Jaime M. Fontes", written over a horizontal line.

Jaime M. Fontes, City Manager

City of Seaside PROCLAMATION



Women's History Month March 2024

WHEREAS, *Seaside women of every race, class and ethnic background have made historic contributions to the growth and strength of our City, County, and State in countless recorded and unrecorded way; and*

WHEREAS, *Seaside women have played and continue to play critical political, economic, cultural, religious, and social roles in every sphere of the life of the City by their work and volunteer service, including serving as Seaside elected official including Mayor pro tem Helen Rucker, Councilwomen Pearl Carey, Nancy Amos, Ira Lively, Kayla Jones and Alissa Kispersky; and*

WHEREAS, *many Seaside women have served our community as educators, working in the schools, colleges, and universities of our community; and*

WHEREAS, *Seaside women were particularly important in the establishment of charitable, philanthropic, religious, cultural, health, and social support organizations; and*

WHEREAS, *Seaside women of every race, class, and ethnic background contributed and served as leaders in bringing about social change and improvement within and without the City, often in volunteer service; and*

WHEREAS, *many Seaside women have served our country courageously in the military in direct service and/or as wives of military officers and personnel; and*

WHEREAS, *Seaside women have been leaders, not only in securing their own rights to equal opportunity, but also in the civil rights and peace movements, which create a more fair and just society for all.*

NOW, THEREFORE BE IT RESOLVED, *that I, The Honorable Ian N. Oglesby, Mayor of the City of Seaside, on behalf of the City Council, do hereby recognize the women and all members of the community who work and serve to make Seaside an inclusive and supportive community for all, known for its historic legacy and on-going contributions to our overall quality of life and hereby do proclaim the month of March 2024 in the City of Seaside as **Women's History Month**.*

Ian N. Oglesby, Mayor
February 15, 2024



CITY OF SEASIDE STAFF REPORT

Item No.: 8.E.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dominique Davis, City Clerk

DATE: February 15, 2024

**SUBJECT: APPROVE A PROCLAMATION RECOGNIZING THE
COMMENCEMENT OF RAMADAN FROM MARCH 10 - APRIL 9,
2024**

RECOMMENDATION

Approve a proclamation recognizing the Muslim holy month of fasting and spiritual renewal from sundown on March 10 to sunup April 9 in the City of Seaside.

BACKGROUND

The City of Seaside has a diverse, involved and active Muslim community with many cultural backgrounds.

Ramadan is a sacred month of fasting, praying, and reflecting, and is one of the Five Pillars of Islam, dating back to the seventeenth century.

Ramadan is a time to reflect spiritually, build communally, and aid those in need, and marks an annual spiritual renewal for each individual, a reason to celebrate and express gratitude this month.

FISCAL IMPACT

None.

ATTACHMENTS

1. Ramadan Proclamation
-

Reviewed for Submission to the City Council by:

A handwritten signature in blue ink, reading "Jaime M. Fontes", is positioned above a horizontal line. Below the line, the text "Jaime M. Fontes, City Manager" is printed in a black, sans-serif font.

Jaime M. Fontes, City Manager

City of Seaside PROCLAMATION



RAMADAN Commemorative Observance

WHEREAS, The City of Seaside has a diverse, involved, and active Muslim community with many cultural backgrounds; and

WHEREAS, Muslims have a long history in the United States, spanning back to the transatlantic slave trade, in which 10 to 15 percent of the enslaved African people were said to be Muslim; and

WHEREAS, Muslims have been key and essential staff, from the medical field to the service industry, in helping Seaside move through the COVID-19 pandemic and have been key contributors to the social movement in order to work toward justice and fair inclusion for all; and

WHEREAS, Muslim residents of Seaside, with their hard work and contributions to medicine, science, information technology, education, police, military, and many other fields, have benefitted from and enriched the City's open, tolerant, and economically vibrant environment; and

WHEREAS, Ramadan is from sundown March 10, 2024, lasting 30 days and ending at sundown on April 9, 2024; and

WHEREAS, Ramadan is a time to reflect spiritually, build communally, and aid those in need and marks an annual spiritual renewal for each individual, a reason to celebrate and express gratitude in this month; and

WHEREAS, Ramadan is a sacred month of fasting, praying, and reflecting, and is one of the Five Pillars of Islam, dating back to the seventeenth century; and

WHEREAS, Our Seaside Muslim community is experiencing a month of spiritual purification; and

WHEREAS, Ramadan draws to a close with Eid al-Fitr (Festival of Breaking the Fast), a three-day celebration commemorating a month and spiritual growth.

NOW THEREFORE, BE IT PROCLAIMED, that I, The Honorable Ian N. Oglesby, Mayor of the City of Seaside, on behalf of the City Council, do hereby proclaim "The Holy Month of Ramadan" from sundown of March 10th thru the sundown of April 9, 2024 in the City of Seaside.

Ian N. Oglesby, Mayor
February 15, 2024



CITY OF SEASIDE STAFF REPORT

Item No.: 8.F.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dan Meewis, Recreation Director

DATE: February 15, 2024

**SUBJECT: APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST
FROM SEASIDE RAIDERS YOUTH FOOTBALL FOR THE 2024
SEASON**

RECOMMENDATION

Approve a request from Seaside Raiders Youth Football for a donation of \$3,000.00 from the Mayor's Youth Fund to help cover the costs associated with purchasing safety equipment and uniforms for their football program.

BACKGROUND

The Seaside Raiders Youth Football organization is requesting a \$3,000.00 donation from the Mayor's Youth Fund to help cover the costs associated with purchasing safety equipment and uniforms for their football program. The goal of the Seaside Raiders is to provide a quality program that teaches and instills values, leadership, sportsmanship, and team work. They provide an outlet that gives the youth in our community an opportunity to be active and physical at a time where physical education and other physical programs are lacking. The leadership team of the Seaside Raiders encourage recycling at all times. In the past, they have collected and saved all of the recyclables after each game and practice, and then gave them to families in need who use the funds that they get from recycling for household expenses.

Based on the information provided in the application, the request meets the criteria for the Mayor's Youth Fund Policy. They received their last donation at the August 18, 2022, City Council meeting. They also submitted their 2022 Mayor's Youth Fund closing report within the 60-day time frame.

FISCAL IMPACT

This request would be funded by a donation from the Green Waste Recovery's donation to the Mayor's Youth Fund. The current balance is the Mayor's Youth Fund account (601-2106) is \$45,107.02. If the City Council approves this request, the balance will decrease to \$42,107.02. This is for fiscal year 2023/24.

In the event that all of the funds in the Mayor's Youth Fund become exhausted, staff will keep a file of all applications. Once Green Waste issues the next round of funding, all applications on file will be processed at the next available City Council meeting.

ATTACHMENTS

1. MYF - Seaside Raiders - 2024
 2. Seaside Raiders - 501(c)(3)
 3. Seaside Raiders - W-9 2024
 4. Mayor's Youth Fund Closing Report - Seaside Raiders Football 2022
-

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager



MAYOR'S YOUTH FUND POLICY

Purpose: The Mayor's Youth Fund was created to provide supplemental financial assistance to students and non-profit groups that provide services to improve the lives of young people living in the City of Seaside. A policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applicants: Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving a majority of Seaside residents (50%) that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth Fund if the funding is not used to support religious activities such as worship, Sunday School, or religious instruction. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Submittal of Contribution Requests: In order to request a contribution, the following information must be provided in writing:

- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed or fundraising goal.
- Description of other methods being used to raise funds and/or other contributors.
- An explanation of how the group, activity, or event will benefit Seaside youth.
- Written description of how the use of the funds will be specifically used for youth group activities/events and/or has a nexus to the goals related to recycle, cleanup, and "green" sustainability to ensure a healthy environment.
- How this request will provide a municipal benefit (ie., benefit the community).
- Proof of non-profit organizations status (not a taxpayer's I.D> number) and a current W-9 form.

Evaluation Process and Criteria: Contributions can only be made if approved by the City Council. Funding requests will be evaluated based on their consistency with this policy, including the following criteria.

- Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.
- Evidence of activities/events related to "reduce, reuse and recycle" to ensure a healthy environment.
- Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.
- Contributions are only paid to organizations, such as non-profit groups and schools.
- Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided below.)
- Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.
- How this request will provide a municipal benefit (ie., benefit the community).



SEASIDE CALIFORNIA

Mayor's Youth Fund

986 Hilby Avenue, Seaside CA 93955
831-899-6800 | FAX: 831-718-8603

Contribution Limits: In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council.

Individuals	25% of total cost of activity (not to exceed \$1,000)
Groups up to 20 people	up to \$1,500
Groups of 21+ people	up to \$3,000

In addition, funding will be limited to one contribution per year (every 12 months).

Funding Requirements:

- Funding is limited to one contribution per year (every 12 months).
- The Mayor's Youth Fund Closing Report Form must be submitted to staff at least 60 days upon completion of the event, activity or program. Applicants that do not furnish the form may not apply for funds for the following year.
- A representative from the organization is required to be at the Council meeting for their application to be heard. If no representative is present then the agenda item will be postponed to another City Council meeting upon notification by the applicant.
- Incomplete applications will not be forwarded for Council consideration; applications not answering the question related to reduce, reuse or recycle are considered incomplete.

Individual Requests: Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000. Applications that are incomplete will be returned.

Payment Process: If a contribution is approved by the City Council, payment will be made to the authorized organization or directly to the vendor selected by the authorized organization after submittal of a receipt or the presentation of actual invoices. No funding can go directly to an individual. This process is required in order to provide documentation required to meet municipal auditing standards.

All requests will be considered before the City Council and you will be notified of the specific date your item is placed on the agenda. Please return this completed form with necessary attachments to:

Dan Meewis
City of Seaside Recreation Services
440 Harcourt Avenue
Seaside, CA 93955



**SEASIDE
CALIFORNIA**

Mayor's Youth Fund

986 Hilby Avenue, Seaside CA 93955
831-899-6800 | FAX: 831-718-8603

MAYOR'S YOUTH FUND CONTRIBUTION REQUEST

CONTACT INFORMATION:

Organization: SEASIDE RAIDERS YOUTH FOOTBALL
Name of Applicant: CLAUDIA LINK WASHINGTON
Address: 1575 MIRA MAR AVE. City: SEASIDE State: CA
Phone: 217-9091 Email: claudiajlink@hotmail.com
Number of Participants: 200+ Seaside Residents / Students: 90 % Ages: 4-14

CRITERIA:

Applicants must meet at least one of the following criteria to be eligible for funding.

Please select one or more from the following list:

☒ Scholastic ☒ Athletic ☐ Music ☐ Environmental ☐ Art

Is funding a reward for one of these activities? ☐ No ☒ Yes, _____

Description of event, activity, or program funding pertains to: (Attach additional information as necessary)

YOUTH FOOTBALL & CHEER PROGRAM

Description of how funds will be specifically used for youth groups, activities and events, and has a nexus to the goals of recycling, cleanup or "green" sustainability to insure a healthy environment:

FUNDS WILL BE USED TO PURCHASE SAFETY EQUIPMENT AND UNIFORMS FOR MEMBERS OF THE TEAM. WE WILL PLACE RECYCLE BINS AT HOME GAMES

What other fundraising activities are you participating in to fund your event, program, or activity?

What other funding sources will supplement your requests? RAFFLE TICKETS
FUNDRAISER

Total Amount Requested: (See contribution limits) \$ 3,000.00

Applicant Signature: _____

Date: 4/20/2024



MAYOR'S YOUTH FUND CLOSING REPORT

CONTACT INFORMATION:

Organization: _____

Name of Applicant: _____

Address: _____ City: _____ State: _____

Phone: _____ Email: _____

DONATION INFORMATION:

Date the Mayor's Youth Fund was approved by City Council: _____

What Items were purchased with Mayor's Youth Fund Donation?

Describe the activities and the date the group or individual participated in related to reduce, reuse and recycle? Please provide written description, brief City Council presentation, and/or photos: _____

Applicant Signature: _____

Date: _____

*This form is due 60 days upon receipt of funding by the applicant. Organizations that do not comply within the 60 day time period may not apply for funding for the following year.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 27 2017

SEASIDE RAIDERS YOUTH FOOTBALL
PO BOX 813.
SEASIDE, CA 93955-0000

Employer Identification Number:
82-2225417
DLN:
26053605002707
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
June 30, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

SEASIDE RAIDERS YOUTH FOOTBALL

Sincerely,

Stephen a. martin

Director, Exempt Organizations
Rulings and Agreements



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0540

Entity Status Letter

Date: 7/15/2021

ESL ID: 3128656965

Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 4042056

Entity Name: SEASIDE RAIDERS YOUTH FOOTBALL

- ☒ 1. The entity is in good standing with the Franchise Tax Board.
- ☐ 2. The entity is **not** in good standing with the Franchise Tax Board.
- ☐ 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 .
- ☐ 4. We do not have current information about the entity.
- ☐ 5. The entity was administratively dissolved/cancelled on _____ through the Franchise Tax Board Administrative Dissolution process.

Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

Connect With Us

Web: ftb.ca.gov

Phone: 800.852.5711 from 7 a.m. to 5 p.m. weekdays, except state holidays
916.845.6500 from outside the United States

TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank
Seaside Raiders Youth Football

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C corporation, S corporation, Partnership, etc.) _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 2).

Exempt payer code (if any): 1

Exemption from FATCA reporting code (if any): _____

5 Address (number, street and apt. or suite, no.) See instructions.
PO BOX 813

6 City, state, and ZIP code.
Seaside CA 93955

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to Get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

or

Employer identification number

8	2	-	2	2	2	5	4	1	7
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

Margaret Jones

Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

MAYOR'S YOUTH FUND CLOSING REPORT *

Date Mayor's Youth Fund was approved by council: AUG 18, 2022

Name of Organization: SEASIDE YOUTH FOOTBALL & CHEER

Contact: CLAUDIA LINK WASHINGTON

Address: 1365 SKYVIEW DRIVE, SEASIDE, CA 93955

Email/Phone: claudialink@hotmail.com / 831-277-9091

Amount of Donation Received: \$300.00

What Items were purchased with Mayor's Youth Fund Donation:

HELMETS, TROPHIES

Please describe the activities and the date the group/individual participated in related to reduce, reuse and recycle? Please provide written description, brief City Council presentation, and/or photos.

WE PLACE RECYCLE BINS AT OUR EVENTS.

Signature: Claudia Link Washington

Date: NOV. 4, 2022

*This form is due 60 days upon receipt of funding by the applicant. Organizations that do not comply within the 60 day time period may not apply for funding for the following year.



CITY OF SEASIDE STAFF REPORT

Item No.: 8.G.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dan Meewis, Recreation Director

DATE: February 15, 2024

**SUBJECT: APPROVE CO-SPONSORSHIP OF SUSTAINABLE SEASIDE'S
2024 SUSTAINABLE SEASIDE EARTH DAY CELEBRATION AND
ELECTRIC VEHICLE TEST DRIVE/DEMO FAIR AT SEASIDE CITY
HALL LAWN ON APRIL 21, 2024**

RECOMMENDATION

Approve a request from Sustainable Seaside to co-sponsor their Seaside Earth Day Celebration and Electric Vehicle Test Drive/Demo Fair on the City Hall Lawn, on April 21, 2024, from 1:00 p.m. to 4:00 p.m. Approval of this item will result in a waiver of all fees and staff costs in the approximate amount of \$3,130.00.

BACKGROUND

Sustainable Seaside is requesting co-sponsorship to waive all fees and staff costs related to their annual Seaside Earth Day Celebration and Electric Vehicle Test Drive/Demo Fair on the City Hall Lawn on April 21, 2024. A Special Event application was submitted and reviewed by staff and the Special Event Committee.

This annual community celebration of the arts, nature, and sustainability focuses our attention on how we all can be more environmentally friendly in our neighborhoods, the City, and the world. It is not only a celebration, but an educational opportunity for the community, meant to raise awareness of and foster sustainability locally and towards a healthy planet. In addition, the Parks & Recreation Commission will be hosting an Arbor Day celebration in conjunction with Sustainable Seaside during this event, and will be providing information on improving our tree canopy in the City.

They are requesting the use of a portable stage, electrical access, 34 tables, 64 chairs, and a sound system. This is the sixth request from Sustainable Seaside for co-sponsorship of this event. The last fee waiver and co-sponsorship request was approved

at the January 19, 2023, City Council meeting.

FISCAL IMPACT

Should the City Council approve the request for co-sponsorship of the Seaside Sustainable Earth Day Celebration and Electric Vehicle Test Drive/Demo Fair to waive all fees and staff costs, the approximate fiscal impact is as follows:

Public Works Staff/Set-up and Tear Down	\$2,701.00
Special Event Application Fee	\$ 110.00
Insurance Coverage	\$ 207.00
<u>Rental Fee</u>	<u>\$ 112.00</u>
TOTAL	\$3,130.00

ATTACHMENTS

1. Sustainable Seaside Special Event Application 2024
 2. Sustainable Seaside Fee Waiver Request 2024
 3. Sustainable Seaside Layout Map on City Hall Lawn 2024
 4. Seaside Earth Day EV Test Drive Map 2024
-

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Date:

Dear Event Sponsor:

Welcome to the City of Seaside. The following pages include the City of Seaside's Special Events Application and accompanying instructions developed to guide you through the application process.

Effective July 01, 2020 a \$110.00 permit fee was approved by the Seaside City Council. Please enclose a check made out to the City of Seaside with your completed application. Once the completed form is received it will be distributed to all City departments and agencies affected by your event. You will then be notified of the status of your request. On behalf of the City of Seaside we thank you for contributing to the spirit and vitality of our City through the staging of your event. **Best wishes for a successful event!**

Terry Navarro
City of Seaside
986 Hilby Avenue
Seaside, CA 93955
(831) 899-6805
(831) 718-8603
Email: tnavarro@ci.seaside.ca.us



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Sustainable Seaside

Name of Applicant: Catherine Crockett

Address: 1739 Havana St. City: Seaside State: CA

Phone: 831-915-7257 Email: cm_crockett@sbcglobal.net

Day of Event Contact Name and Phone: Catherine Crockett (831) 915-7257

EVENT INFORMATION:

Event Title: 2024 Seaside Earth Day Celebration and Electric Vehicle Test Drive/Ride/Display Fair

Event Category:

☐ Athletic / Recreation

☐ Concert / Performance

☐ Circus

☒ Celebration / Festival

☐ Parade / March / Procession

☐ Dance

☐ Carnival

☐ Other: _____

Event Date and Time: 4/21/2024, 1 pm to 4 pm

Setup: 11 am Event Start: 1 pm Event End: 4 pm Clean up: 4:30-5 pm

Event Location: Seaside City Hall Lawn and adjacent parking lot (Harcourt Ave.)

EVENT DESCRIPTION:

Please provide detailed description of your event. Include details regarding any components of your event such as the use of vehicles, animals, rides, sanitation provisions or any other pertinent information about the event.

See attachment A

Number of Participants: 200 to 250 Event Benefiting: Free event

Federal ID # (if applicable): 26-1183384 Communities for Sustainable Monterey County, a 501c3

☒ 501 C(3) ☐ 501 C(6) ☐ Commercial-For Profit ☐ Other: _____

Will admission be charged? ☐ Yes, tickets cost: No tickets, free event ☐ No



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Is the event open to the public? ☒ Yes ☐ No

If no, how will the event be restricted? Indicate plan on detailed schematics:

No restrictions. Open to the general public.

How will the event be advertised and promoted? Sustainable Seaside's email calendar, social media, website, online community calendars, and press release to local media

Signs posted: A banner will be provided to the City to be displayed temporarily on the City Hall Lawn at the intersection of Harcourt Ave. and Canyon Del Rey Blvd. a week in advance of the event.

Special equipment to be used for proposed event: *(List all electrical needs you may require)*

- | | | |
|---------------------------------------|---------------------------------------|--|
| ☐ P.A. System | ☐ Generator(s) | ☐ Amplified sound / music |
| ☐ Booths | ☐ Bleachers | ☐ Cooking fuel |
| ☐ Tents | ☐ Banners | ☐ Barricades |
| ☐ Other: _____ | | |

We will require a raised stage for speakers and musical performances.

The stage will require electrical connection from the City Hall power source to the stage.

Will the event include music or live performances? ☒ Yes ☐ No

Will film, video, or photography be involved with the production of event? ☒ Yes ☐ No

Do you intend to sell food or beverage? ☒ Yes ☐ No

(If yes, please attach Health Department Food Vendor Certificate)

Do you intend to sell other merchandise? ☐ Yes ☒ No

Number of Vendors? _____ *(For-profit vendors must have business license on file with the City)*

Vendor Name

Vendor Address

We will invite Big Sur Taco food truck to park on Harcourt Ave. alongside the event to sell food.

Describe Merchandise

Fresh, Mexican fast food.

Will alcohol be served? ☐ Yes ☒ No

Will alcohol be sold? *(If yes, please attach ABC license)* ☐ Yes ☒ No

Parking arrangements: Visitors will park in the City Hall parking lot areas not used by



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Safety / Security / Accessibility (please describe your procedures for crowd control and internal security):

N/A

Security Organization (if required - please attach security contract):

N/A

What City services do you anticipate you will need? (i.e. Police, Fire, Public Works, etc.)

Will coordinate with Seaside Recreation Department and Public Works to stage the event

Given the proliferation of mass shootings at public event, the presence of at least one Seaside Police officer would be reassuring to visitors and event organizers.

Method of trash collection/disposal and provision for additional sanitary facilities:

Will coordinate with the City of Seaside to put out trash and recycle bins. Sustainable

Seaside will rent an ADA-compliant portable toilet with a wash station for the afternoon.

Other pertinent information or special requests: We request that the City Public

Works Department place NO PARKING on 4-21-24 along Harcourt Blvd on the previous Friday.

The City Hall parking lot will be required for the Electric Vehicle Test Drive & Ride Fair and for event parking. Visitors will also park on city streets surrounding Seaside City Hall.

APPLICANT AGREEMENT

All applicable fees must be paid 30 days prior to event date. No permit revisions will be accepted less than 14 days prior to the event date. The City of Seaside retains the right to terminate the event at any time should a responsible city official determine any activity related to the event is a threat to public safety and/or property. I (we) agree to abide by all laws, rules and regulations which may apply to this area. I (we) accept specific responsibility for other members of my group and for any damage done to city property and/or facilities, and agree to clean and restore the site to the condition in which it was found prior to the holding of the specific event. I certify under penalty of perjury that all the preceding information is true to the best of my knowledge. **Completed and signed special event form must be submitted to Recreation and Community Activities Director within seven working days of receipt of form.**

Applicant Signature: _____

Catherine Crockett

Date: 1-22-2024



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

APPLICATION MUST INCLUDE: Detailed schematic of event location indicating specific activity sites. For non-profit organizations, a copy of non-profit status must be submitted.

Attach to application and mail to:

**City of Seaside Recreation Services
Attn: Recreation Director
986 Hilby Avenue
Seaside, CA 93955**

SPECIFIC EVENT CONDITIONS OF APPROVAL

- ✓ Event organizers must clean up any event-related trash.
- ✓ All event noise or sound must be kept to a minimum, particularly before 9:00 a.m. and must not create an annoyance to co-existing events.
- ✓ Permittee is responsible for the actions of all vendors and participants during the event.
- ✓ No activities are permitted onsite that are not included on your permit application.
- ✓ All City ordinances will be strictly enforced (alcohol, dogs, etc.).
- ✓ Permit must be kept on location at all times.

Failure to comply with the above conditions may result in immediate closure of the event and a ban on future events by the organizer in the City of Seaside.

PROVISIONS

Permittee waives all claims against the City, its officers, agents and employees, for loss or damage caused by, arising out of, or in any way connected with, the exercise of this permit and permittee agrees to save harmless, indemnify and defend City, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby granted, except those arising out of the sole negligence of the City.

City shall have the privilege of inspecting the premises covered by this permit any and all time. This permit shall not be assigned. City may terminate this permit at any time if permittee fails to perform and covenant herein contained at the time and in the manner herein provided. City agrees it will not unreasonably exercise this right of termination.

The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the City. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto.

Permittee will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, sexual orientation, age national origin or physical handicaps. Permittee agrees to comply with the terms and conditions contained herein and all rules and regulation of the City subject to this permit.

Applicant Signature: Catherine Crockett

Date: 1-22-2024



SEASIDE CALIFORNIA

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

INDEMNIFICATION, DEFENSE, HOLD HARMLESS

Applications must furnish the city with a certificate of insurance in an amount no less than \$1 million naming the City of Seaside as an additional insured. The amount of insurance is subject to increase at the discretion of the Finance Director who is the Risk Manager, depending upon the nature of the event. Such insurance must be primary to any city insurance and the city must have at least ten days' notice of cancellation.

For final event approval, you will need commercial general liability insurance that names "the City of Seaside, its officers, employees and agents" as an additional insured and any other public entities impacted by this event. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact Risk Manager. Please obtain the required insurance and mail an original insurance certificate to City of Seaside, Recreation and Community Activities Department, P.O. box 810, Seaside, CA 93955.

Insurance Agency: _____ Insurance Agent: _____
Phone Number: _____ Policy Number: _____

PERMIT HOLDER hereby agrees to protect, defend, indemnify and hold and save harmless **CITY**, its officers, and employees against any and all liability, claims, judgements, costs and demands, however caused, including those resulting from death or injury to **PERMIT HOLDER'S** employees and damage to **PERMIT HOLDER'S** property, arising directly or indirectly out of the obligations or operations herein undertaken by **PERMIT HOLDER**, including those arising from the passive concurrent negligence of **CITY** but save and except those which arise out of the active concurrent negligence, sole negligence, or the sole willful misconduct of **CITY** **PERMIT HOLDER** will conduct all defense at its sole cost and expense. **CITY** shall be reimbursed by **PERMIT HOLDER** for all costs or attorney's fees incurred by **CITY** in enforcing this obligation.

Applicant Signature: Catherine Crockett Date: 1/22/2024

(For Office Use Only)

Authorization

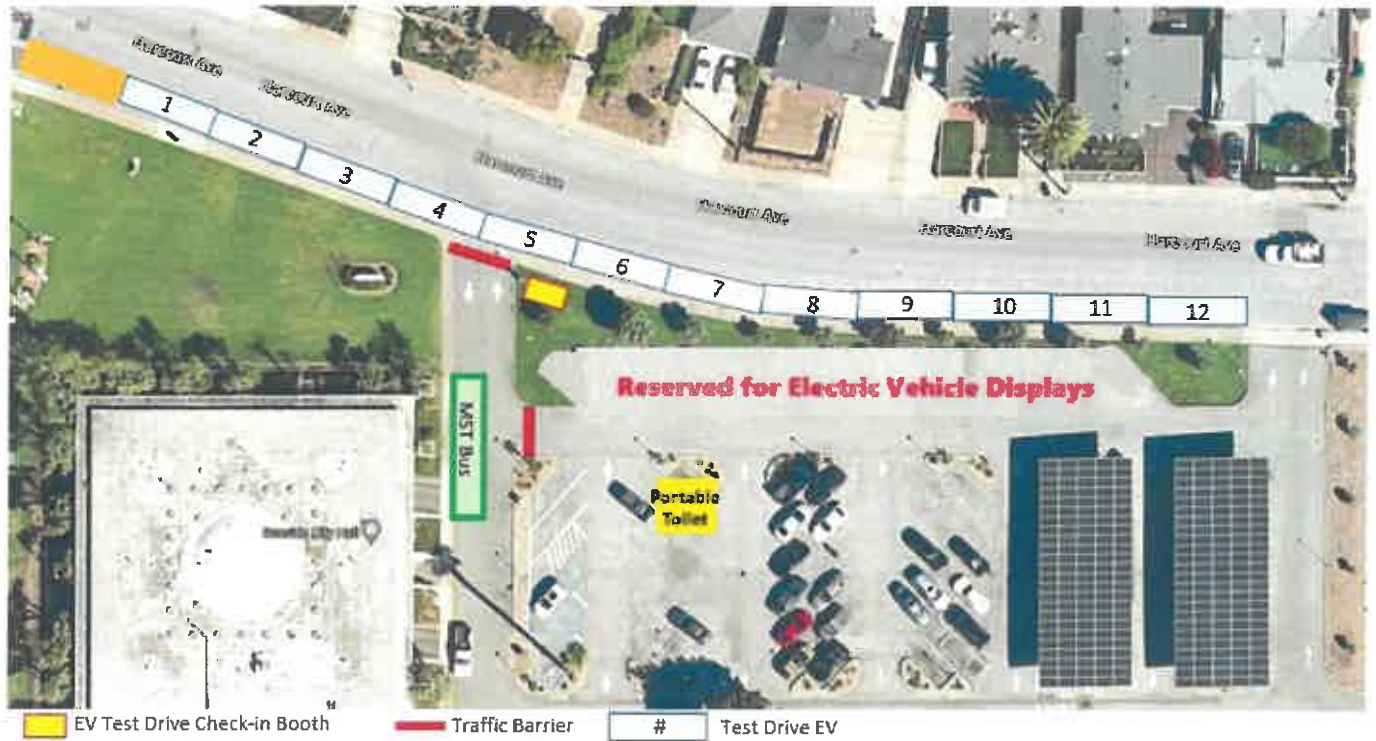
- | | |
|---|--|
| ☐ Building _____ | ☐ Recreation _____ |
| ☐ Planning _____ | ☐ Redevelopment _____ |
| ☐ Police _____ | ☐ Public Works _____ |
| ☐ Fire _____ | ☐ County Health _____ |
| ☐ Finance _____ | |

Comments: _____

Electric Vehicle Test Drive, Ride, and Display Fair
Seaside City Hall Lawn



Electric Vehicle Test Drive, Ride, and Display Fair Seaside City Hall Lawn





SEASIDE EARTH E.V TEST DRIVE



City of Seaside

FEE WAIVER REQUEST

Name of Applicant: Catherine Crockett Organization: Sustainable

Seaside

Address: 1739 Havana Street Seaside CA 93955
Street City State Zip

Home Phone: (831) 394-1915 Cell Phone (831) 915-7257 Email Address cm_crockett@sbcglobal.net

Room(s) Requested: Seaside City Hall Lawn

Day(s) and Date(s) Requested: Sunday, April 21, 2024

Hours Requested (include set-up time): 1pm - 5pm. Event: 2pm - 4pm Estimated Attendance: 200 to 250

Description of Event Seaside Earth Day Celebration + Electric Vehicle Test Drive/Ride/Display Fair

Special Instructions or Equipment to Be Brought In See attached instructions

Reason for Requesting Fee Waiver:

This event is a community celebration that seeks to raise awareness about how we all can help preserve and protect our planet through local actions. With performances, information tables, demonstrations and speakers, the event will highlight the many ways individuals and organizations in our community are working to become more sustainable.

Have you received a Fee Waiver in the past? Yes ☒ No ☐

If so, what was the date of your event? April 23, 2023 – Earth Day Event

Is your organization based in Seaside? Yes ☒ No ☐

What percentage of your members or participants resides in Seaside? 90 %

Are you a registered non-profit organization? Yes ☒ No ☐

What is your organization's non-profit number? EIN26-1183384 for Communities for Sustainable Monterey County, Sustainable Seaside's fiduciary sponsor.

Is organization able to provide liability insurance? If the City of Seaside co-sponsors, insurance will be covered, otherwise CSMC will also provide an insurance rider.

Will alcohol be served or sold at your event? Yes ☐ No ☒

Applicant Signature Catherine Crockett

Date 1/22/2024

FOR OFFICE USE ONLY

Approved: _____

Denied: _____

Appealed: _____

Security Required? Yes ☐ No ☐

Staff Approval: _____

Date: _____

Notes: _____

POLICY REGARDING ROOM RENTAL FEES AND WAIVERS

Fees may be waived for activities that benefit the majority of Seaside residents. Any new organizations requesting fee waivers are required to submit a letter of intent and complete the Fee Waiver Request form to the Recreation Services Department. The application will be submitted to the City Manager or his designee for review and approval. In the event that the fee waiver request is denied by the City Manager, the request can be appealed to the City Council. Applicants must demonstrate that the following criteria are satisfied:

1. At least 60% of the organization's membership must consist of Seaside residents. The organization must provide documentation verifying membership residency.
2. The organization must be a 501© 3 non-profit or public benefit organization and provide proof of non-profit status and a current W9 form.
3. The organization must provide an in-kind service/donation to benefit and augment the City of Seaside. A written statement must be submitted with the application outlining specific donations and/or services provided by the organization to the City of Seaside.
4. Faith based organizations may apply for fee waivers as long as the fee waiver is not directly involved to support inherently religious activities such as worship or religious instruction. Organizations must also serve all eligible beneficiaries without regard to religion.

FEE WAIVERS FOR MEETING ROOMS

1. Meetings are limited to four hours.
2. All organizations receiving fee waivers must give seven days notice of cancellation. If no notice is given of cancellation, the City reserves the right to deny further fee waiver requests.
3. Due to limited space, organizations may not request fee waivers for any more than one meeting room use per year; fee waivers are not intended to provide for ongoing weekly or monthly meeting use.

AUDITORIUM RENTAL FEE WAIVER

Organizations requesting the use of the Auditorium must:

1. Pay the non-refundable portion of the deposit per event.
 2. An organization requesting use of the auditorium for a special event or meeting may receive no more than one fee waiver request within a 90-day period.
 3. Provide special event liability insurance. The following is required:
 - a. Provide an "Occurrence Made" liability insurance policy, naming the city as additionally insured, with limits of \$1 million per occurrence and \$2 million aggregate. A copy of that policy must be provided to the Recreation Services Department.
- OR
- b. Purchase Special Event Liability insurance through the Recreation Services Department at the time of fee waiver request. This insurance covers not only the city, but also those renting the facility.
4. Fundraising activities of any nature do not qualify for fee waivers.
 5. Special events may be required to provide security at renter's expense. A photocopy of the contract must be on file with the Recreation Services Department. The number of security guards required is determined by the nature of the event and the numbers in attendance.

***A City-sanctioned organization is defined as “any community-based group or organization that in cooperation with the Recreation Services Department, provides an entertainment, recreation and/educational service benefiting the citizens of Seaside.”**

****All deposits are placed in the maintenance and janitorial fund designated for the upkeep and repair of the Oldemeyer Center.**



**SEASIDE
CALIFORNIA**

Parks and Picnics Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Name of Applicant: Catherine Crockett
Address: 1739 Havana St. City: Seaside Zip: 93955
Phone: 831-915-7257 (cell) Email: cm_crockett@sbcglobal.net
☒ Resident ☐ Non-Resident Organization: Sustainable Seaside

FACILITY RESERVATION:

Intended Use/Activity: 2024 Earth Day Celebration and Electric Vehicle Test Drive/Ride/Display
Reservation Date(s): Sunday, April 21, 2024 Times: (Available 8 AM-Dusk) 10 am - 4:30 pm
Location Requested: (All fees per current adopted fee schedule) Event times: 1 pm - 4 pm

Soper

- ☐ BBQ Area 1 ☐ BBQ Area 2 ☐ BBQ Area 3
☐ Large BBQ Area ☐ Entire BBQ Areas

Laguna Grande Park

- ☐ Lakeside BBQ Area 1 ☐ Lakeside BBQ Area 2 ☐ Entire Lakeside BBQ Areas
☐ Eucalyptus BBQ Area ☐ Hillside BBQ Area 1 ☐ Hillside BBQ Area 2
☐ Hillside BBQ Area 3 ☐ Hillside BBQ Area 4 ☐ Hillside BBQ Area 5
☐ Hillside BBQ Area 6

Other

- ☐ Metz BBQ Area ☐ Ellis Park BBQ Area ☐ Robert's Lake
☒ City Hall Lawn

Do you intend to play music? (No amplified, live music, or bands allowed) ☒ Yes ☐ No
Do you intend to use the BBQ pits? ☐ Yes ☒ No

☐ Bounce House (additional fee)

Estimated Attendance: 200-250

(For Office Use Only)

Permit Fee: _____

Authorized Agent: _____ Date: _____

Note: - Original to Resource Management/Recreation Department
- Copy to Police Department - Copy to Parks Division



**SEASIDE
CALIFORNIA**

Parks and Picnics Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

I, the undersigned, hereby certify that I will be personally responsible for any damage sustained to the grounds, buildings, furniture, or equipment occurring through the occupancy of said facilities. I will also be responsible for the enforcement of the Department rules and regulations. City Ordinance 9.12020 makes it unlawful for any person to knowingly make, continue or cause to be made or continue any excessive, unnecessary or unusually loud noise. City Ordinance 9.08.060(B)(1) makes it unlawful for any person using a park to consume or have in his/her possession an open container of any alcoholic beverage. **Please be aware that the City does not provide electricity for any park reservation other than a reservation made for a City Function.**

For rentals on Nights/Weekends or Holidays please call 831-394-6811 for police matters. For rental concerns or restroom issues, please call 831-760-2236. If no one responds within 15 minutes, then call 831-860-2336. It is also recommend that you have a copy of your receipt on hand during your rental.

Initials: CC

Food Sales and Prohibited Goods & Materials:

- ❖ All food providers within the city utilizing disposable food service ware shall use certified compostable products, or recyclable non-plastic products. This includes but is not limited to plates, napkins, straws, cups, bottles, lids, utensils, bowls, stirrers, beverage plugs, trays and hinged or lidded containers. Non-plastic single-use products shall be allowed only if they are currently accepted for composting or recycling by the designated waste hauler and the Monterey Regional Waste Management District.
- ❖ Applicant is prohibited: to use any PLASTIC water bottles, use Styrofoam/polystyrene packaging, and provide plastic straws.
- ❖ The use of balloons is prohibited at all City of Seaside parks and facilities.

Initials: CC

IT IS DISTINCTLY UNDERSTOOD AND AGREE, that the applicant assumes all risk for loss, damage, liability, injury, and costs or expenses that may arise during or because of such use or occupancy of the facility of the city of Seaside and its Public Works Department. The applicant further agrees that in consideration of being permitted to use said facilities, he/she will save and hold the City of Seaside and said Public Works Department and/or its employees, free and harmless from any loss claims liability, damage and/or injuries to persons or property that in any way may be caused by applicants use or occupancy of said facilities.

NOTE: All Park Rental Fees Are Non-Refundable

75% of cleaning deposits will be refunded within 14 -21 working days after use of facility.

The remaining 25% of the deposit will be kept in the Janitorial/Maintenance account.

(Rental Area Must Be Clean In Order To Receive a Refund)

Signature of Applicant: Catherine Crockett

Date: 11/22/24

ATTACHMENT – INSTRUCTIONS

Sustainable Seaside Special Event Application: Earth Day Celebration & EV Test Drive/Ride/Display Fair, April 21, 2024

DESCRIPTION OF EVENT-PLEASE ATTACH SITE/ROUTE MAP

Please provide detailed description of your event. Include details regarding any components of your event such as the use of vehicles, animals, rides, sanitation provisions or any other pertinent information about the event.

Description:

This event is a community celebration that seeks to raise awareness about how we all can help preserve and protect our planet through local actions. With performance art, information tables, demonstrations and speakers, the event will highlight the many ways individuals and organizations in our community are working to become more sustainable

The event will feature an Electric Vehicle Test Drive/Ride/Display Fair on the City Hall parking lot.

This a non-political event, and we will not be endorsing political candidates, nor will we allow any campaigning at this event.

The event will feature information tables, performance art, and speakers. This will require:

- 34 six-foot long folding tables, with a chair at each table
- 64 folding chairs; a chair at each of the 34 folding tables, and 30 chairs in front of the stage for the audience
- a raised stage, (same as was used for the 2022 Earth Day event on the City Hall Lawn)
- Electrical connection between the City Hall's power source and the event stage

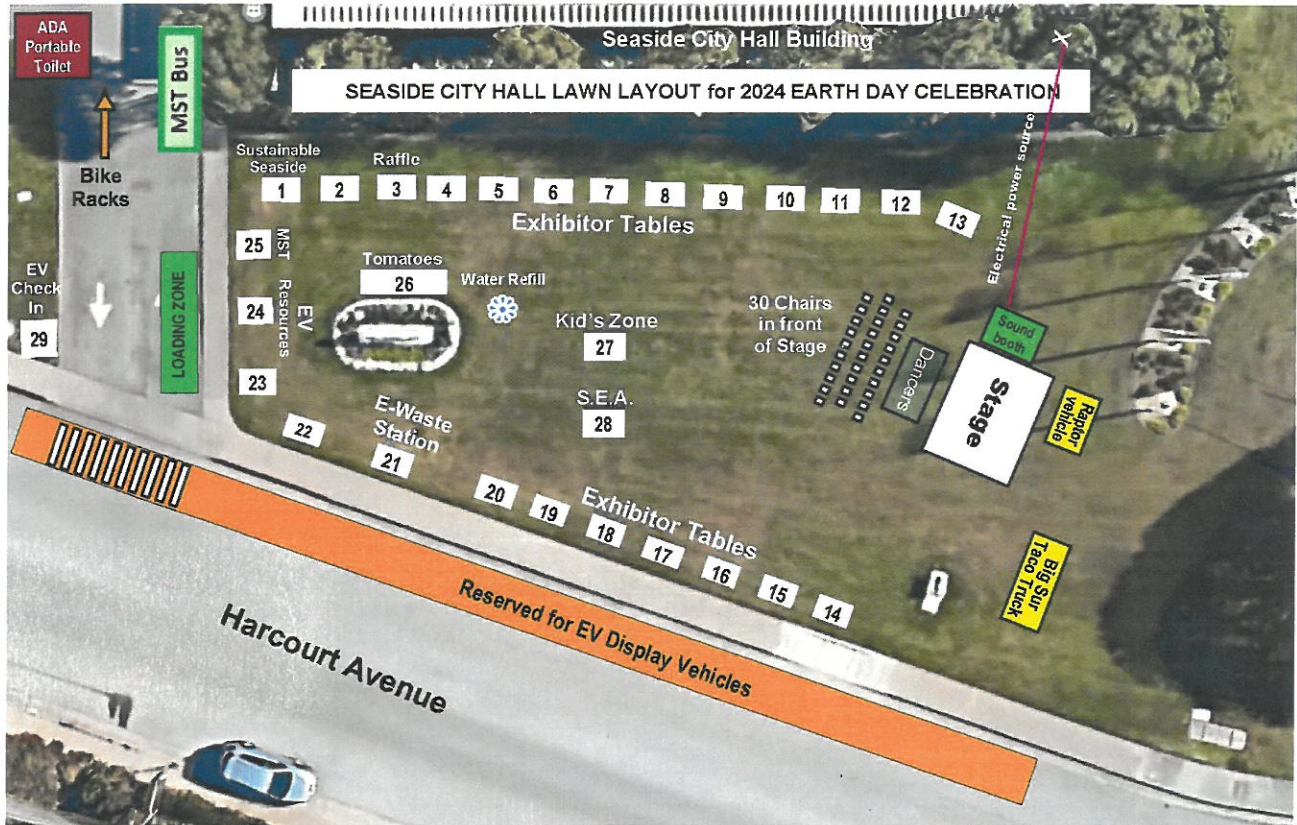
Sustainable Seaside will rent an ADA-compliant portable toilet with handwashing station for the afternoon. This will be placed on the parking lot in a parking slot nearest the City Hall Lawn entrance. The unit will be delivered Friday, April 19, 2024 and picked by on Monday, April 22, 2024.

See the attached map of City Hall Lawn for more details.

Layout for the Seaside City Hall Lawn

ATTACHMENT A

Sustainable Seaside Special Event Application:
Earth Day Celebration, April 21, 2024



Earth Day event, Sunday, April 21, 2024, 1 - 4 pm

Event Contact:
Catherine Crockett, Sust. Seaside
831-915-7257

EV Show Contact
Jordynn Dorado, Ecology Action

ATTACHMENT A: 2024 CITY LAWN LAYOUT (SUBJECT TO REVISION)



Earth Day event, Sunday, April 21, 2024, 1 - 4 pm

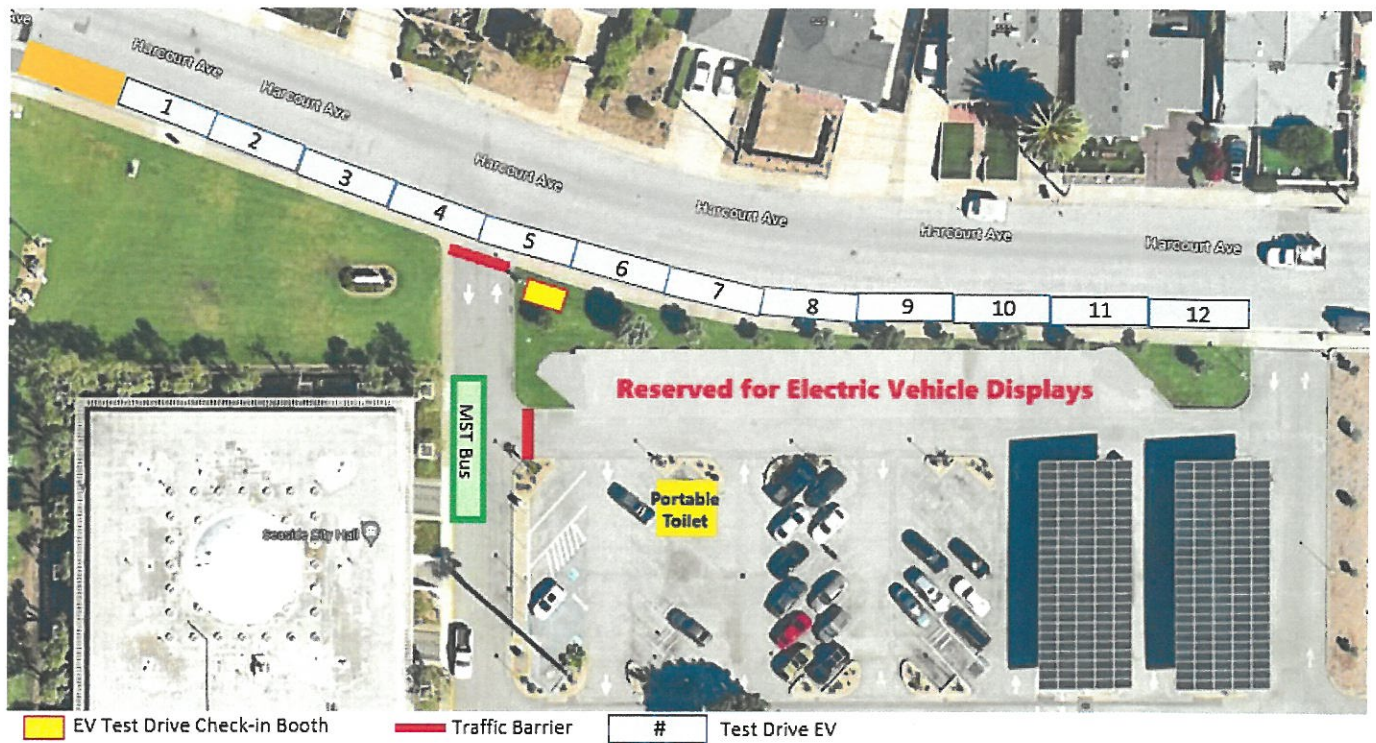
Event Contact: Catherine Crockett, Sust. Seaside 831-915-7257

EV Show Contact Jordynn Dorado, Ecology Action

Electric Vehicle Test Drive, Ride, and Display Fair
Seaside City Hall Lawn



Electric Vehicle Test Drive, Ride, and Display Fair Seaside City Hall Lawn





SEASIDE EARTH

E.V TEST DRIVE



CITY OF SEASIDE STAFF REPORT

Item No.: 8.H.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Nisha Patel, Public Works Director/City Engineer
Kirstin van Gend, Administrative Analyst II

DATE: February 15, 2024

**SUBJECT: ADOPT A RESOLUTION APPROVING THE SOUTH END OF
GENERAL JIM MOORE BOULEVARD AS THE LOCATION OF THE
CITY OF SEASIDE SIGN PROJECT AS RECOMMENDED BY
THE NEIGHBORHOOD IMPROVEMENT COMMISSION**

RECOMMENDATION

Adopt a resolution approving the south end of General Jim Moore Boulevard as the location for the City of Seaside Sign Project.

BACKGROUND

At the November 2, 2023 meeting, the Seaside City Council approved the Neighborhood Improvement Commission (NIC) recommendation for an additional Welcome to City of Seaside sign for an amount up to \$70,000.00 to be allocated from transient occupancy tax (TOT) from short term rentals (STRs). The NIC proposed location was within the landscaped median island between Fremont Boulevard and Del Monte Boulevard in the triangle parcel.

At the January 2, 2024, NIC meeting, staff presented several other locations as options for Commission review. The Commission recommended the Lightfighter Drive and General Jim Moore Boulevard intersection as the first choice location (Attachment 1) and the landscaped median island between Fremont Boulevard and Del Monte Boulevard as the second choice location (Attachment 2). Staff completed additional review of the first location and found the project not feasible due to the upcoming Campus Town development and improvements at that intersection. The second location only 800 feet south of the City of Seaside wall sign, located on Fremont Boulevard and Monterey Road (Attachment 2).

At the February 6, 2024, NIC meeting, staff returned to the Neighborhood Improvement Commission recommending that the new Seaside Sign project be located at the South End of General Jim Moore (GJM) Boulevard (Attachment 3) for the following reasons:

1. There is no decorative Seaside sign here, only a city limit sign.
2. The General Plan notes this entryway to the City has no Gateway and needs considerable enhancements.
3. GJM connects residents and visitors to the Fort Ord National Monument trails and the Bayonet & Black Horse Golf Course.
4. GJM will connect residents and visitors to new developments in the coming years, including The Enclave housing community and the Grand Hyatt Hotel.
5. NIC funded the placement of four benches along GJM facing the ocean. A sign will help celebrate the views that Seaside offers.
6. GJM feeds into other important Seaside roadways, including Hilby Avenue and Broadway Avenue.
7. The South End of GJM is the entry point of the City for those traveling North from Del Rey Oaks and Highway 68.

The exact location where the sign will be placed at the South end of General Jim Moore will be further determined through a biological assessment and the design process.

FISCAL IMPACT

None.

ATTACHMENTS

1. Resolution
2. Attachment 1 - Lightfigher Dr and GJM Blvd
3. Attachment 2 - Fremont Blvd
4. Attachment 3 - S End of GJM

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**APPROVING THE SOUTH END OF GENERAL JIM MOORE BOULEVARD AS THE
LOCATION FOR THE CITY OF SEASIDE SIGN PROJECT**

WHEREAS, the primary objective of the Neighborhood Improvement Commission is to make recommendations to the City Council on ways to improve the appearance of the city and elicit voluntary cooperation to beautify and minimize vandalism in the city; and

WHEREAS, in July of 2018, the City Council adopted Ordinance 1054 which directed 50% of all transient occupancy tax (TOT) generated by short-term rentals (STR's) to be directed toward community and park improvements, with the Neighborhood Improvement Commission (NIC) providing the recommendations for the use of these funds to the Council for consideration and approval; and

WHEREAS, on October 3, 2023, the NIC held a special meeting to decide on their recommendations to the City Council for expenditure of 50% of STR TOT funds; and

WHEREAS, at the October 3, 2023 special meeting, the NIC unanimously approved to recommend to Council to spend 50% of STR TOT funds on ten (10) projects including \$70,000 on a City of Seaside welcome sign at the north end of the City; and

WHEREAS, the NIC recommended a sign location at Fremont Boulevard and Del Monte Boulevard; and

WHEREAS, at the November 2, 2023 meeting, the City Council approved the NIC recommendations; and

WHEREAS, at the January 2, 2024 meeting, the NIC approved the selection of Lightfighter Drive and General Jim Moore Boulevard as the first choice sign location with the Fremont Boulevard and Del Monte Boulevard as a second choice location; and

WHEREAS, staff completed additional review of the first choice location and found the project not feasible due to the upcoming Campus Town development and improvements at that intersection.; and

WHEREAS, the second choice location is only 800 feet south of the City of Seaside wall sign, located on Fremont Boulevard and Monterey Road; and

WHEREAS, at the February 6, 2024 meeting, the NIC approved the selection of the south end of General Jim Moore Boulevard as the sign location after additional research found the originally recommended locations to be undesirable; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby approving the south end of General Jim Moore Boulevard as the location for the City of Seaside Sign Project.

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of Seaside duly held on the 15th day of February, 2024, by the following vote:

AYES:	COUNCIL MEMBERS
NOES:	COUNCIL MEMBERS
ABSENT:	COUNCIL MEMBERS
ABSTAIN:	COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

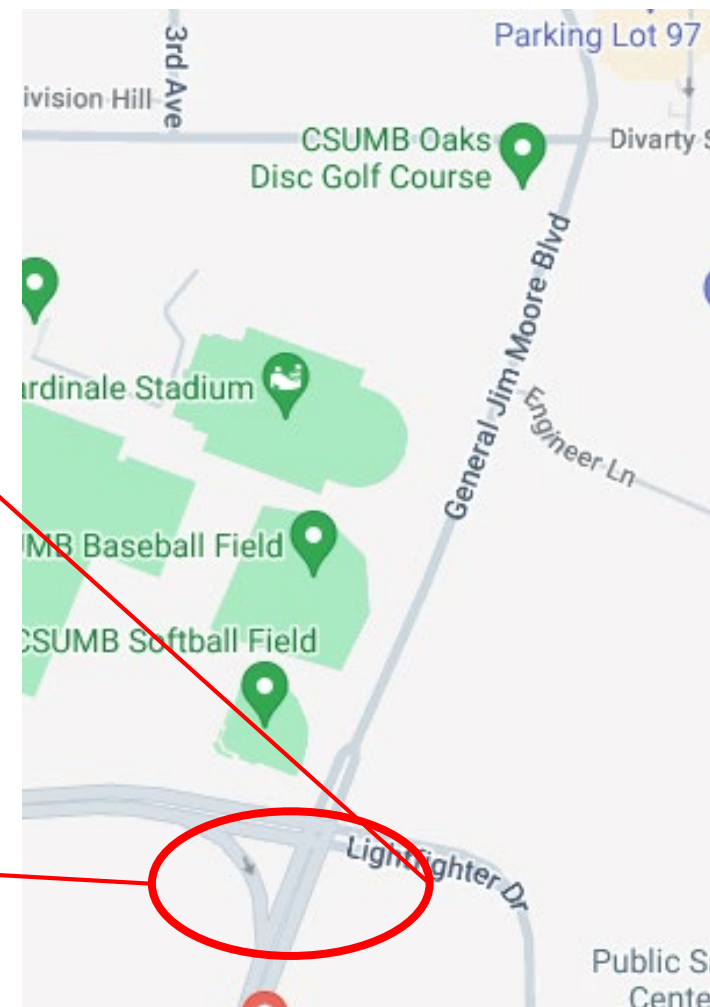
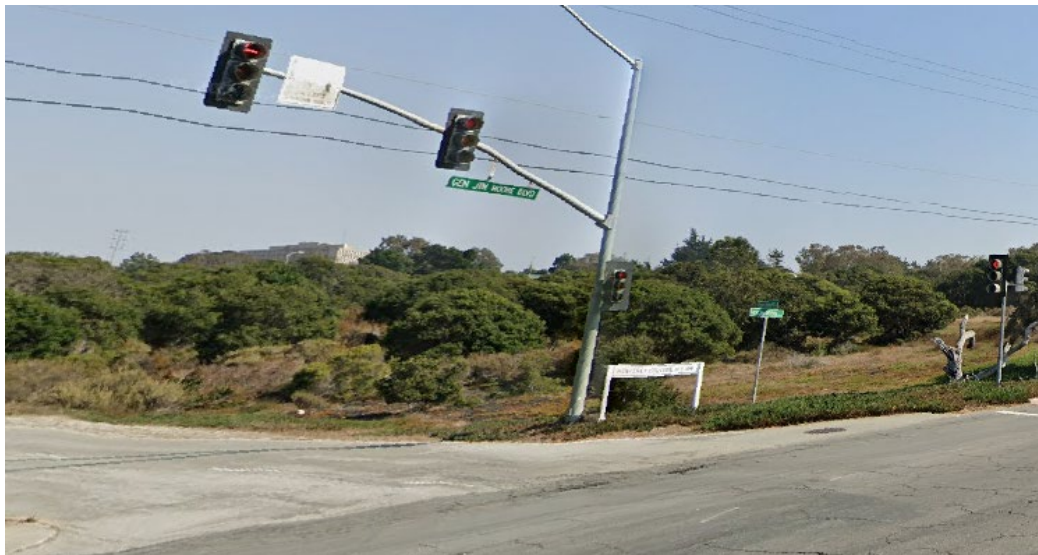
Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

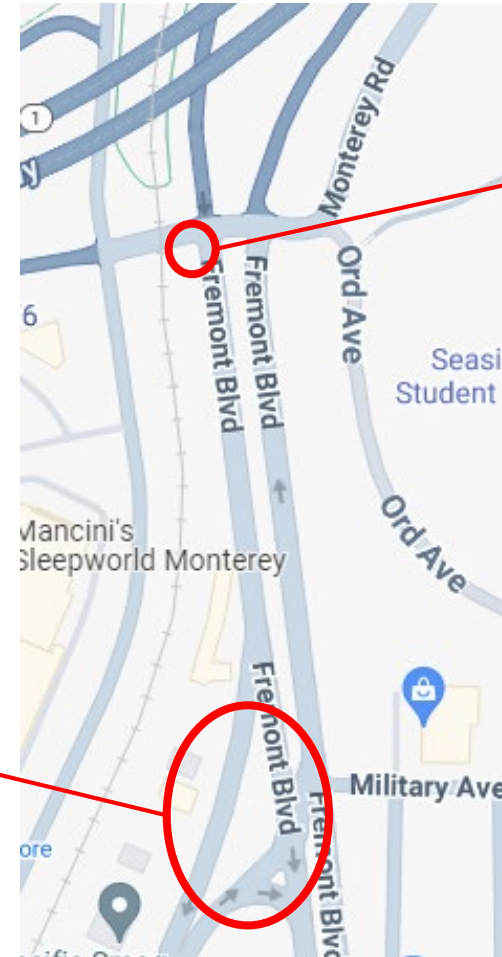
Attachment 1

First NIC Selected Location - Lightfighter Drive and General Jim Moore Boulevard



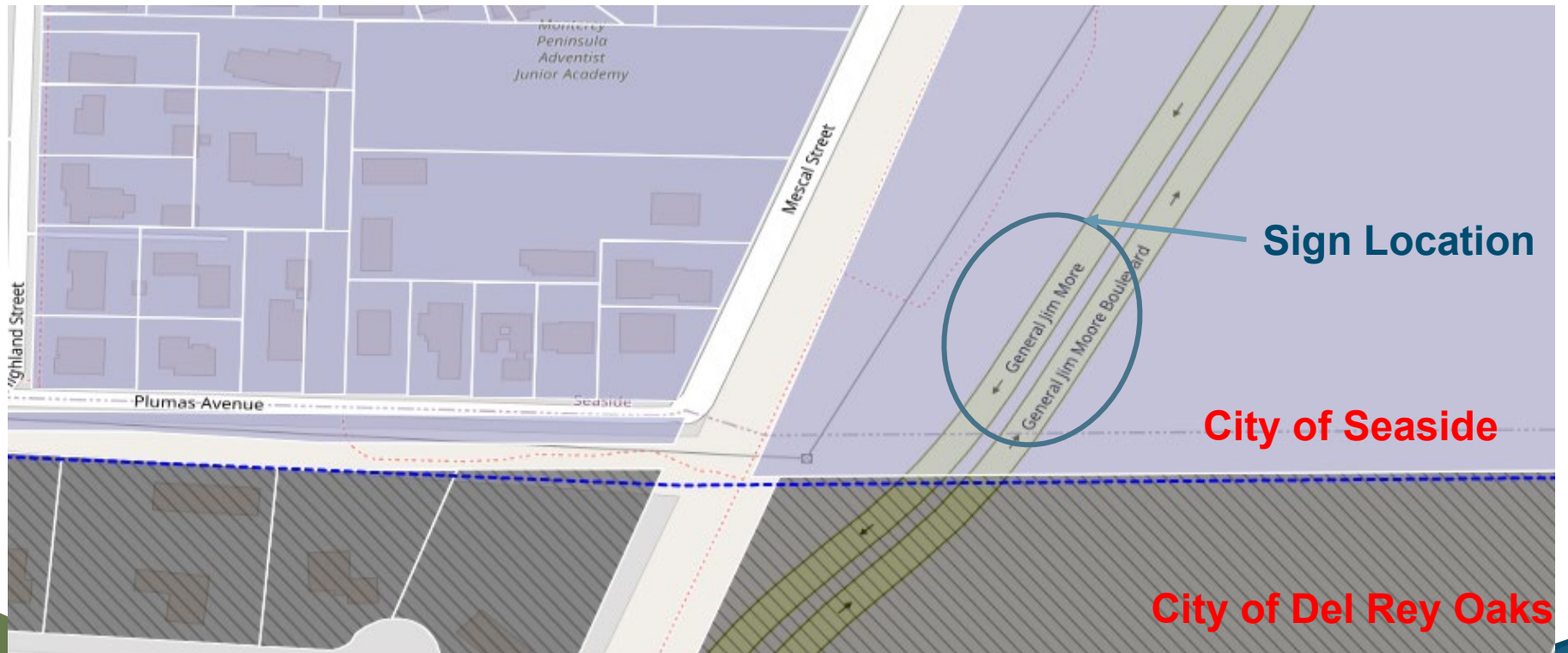
Attachment 2

Second NIC Selected Location - Fremont Boulevard & Del Monte Boulevard



Recommended Location

General Jim Moore Boulevard, south end



Recommended Location

General Jim Moore Boulevard, south end



Sign Location

Recommended Location

General Jim Moore Boulevard, south end







CITY OF SEASIDE STAFF REPORT

Item No.: 8.I.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY:

DATE: February 15, 2024

SUBJECT: **ADOPT RESOLUTION OF THE SUCCESSOR AGENCY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE QUITCLAIM DEEDS TRANSFERRING PROPERTY FROM SUCCESSOR AGENCY TO THE CITY TO IMPLEMENT THE LONG RANGE PROPERTY MANAGEMENT PLAN AND A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPERTIES (EXEMPT FROM CEQA 15038(B)(5))**

RECOMMENDATION

Adopt resolutions authorizing the execution of quitclaim deeds to implement the Long Range Property Management Plan.

BACKGROUND

The Successor Agency to the Redevelopment Agency of the City of Seaside adopted a Long Range Property Management Plan (LRPMP) which was certified and approved by the Department of Finance on May 29, 2015. Generally, certain parts of the LRPMP are overseen by the Finance Department and parts are overseen by Economic Development. A part of that approved plan authorized the Successor to the Redevelopment Agency to transfer certain properties to the City for future development.

However, over the years, the staffing has changed in Finance and the Economic Development departments and the technical transfer of the properties has not occurred.

The properties requested to be transferred are all former Fort Ord properties, that up until 2020 were subject to the Fort Ord Reuse Authority's jurisdiction. The request tonight includes broad authority for the City Manager in his capacity as the Executive Director of the Successor Agency to quitclaim the properties to the City and the City Manager the authority to accept them. The properties requested to be transferred include the Surplus II portion of the Campus Town project, the Courthouse project at

the Main Gate, and the Firehouse #2 project. The Successor Agency and City are pursuing a tax agreement to outlines how the revenues will be split on any future sales of these properties. This action tonight and the authorization by the Successor Agency and the acceptance by the City implement the approved direction in the City's LRPMP.

The action tonight is an administrative action and will not result in any physical changes to the environment and therefore is exempt from the California Environmental Quality Act.

FISCAL IMPACT

Fiscal: Neutral

Strategic Plan: Implements the LRPMP and a part of the Campus Town Project

ATTACHMENTS

1. Successor Agency Resolution LRPMP-Property Transfer
 2. DRAFT QUITCLAIM DEED
 3. EXH A - Firestation Parcel legal description 031-151-012
 4. EXH B - Projects at main gate legal description 031-151-013
 5. EXH C (1) - Surplus 2 legal description 031-151-029
 6. EXH C (2) - Surplus 2 legal description 031-151-031
 7. EXH C (3) - Surplus 2 legal description 031-151-032
 8. EXH C (4) - Surplus 2 legal description 031-151-039-000 and 031-151-040
 9. EXH C (5) - Surplus 2 legal description 031-261-003 and 031-261-004
 10. City Council Resolution LRPMP-Property Acceptance
-

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager

RESOLUTION NO. 2024-XX

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE AUTHORIZING THE TRANSFER OF PROPERTIES TO THE CITY OF SEASIDE IN ACCORDANCE WITH THE LONG RANGE PROPERTY MANAGEMENT PLAN AND FINDING THAT SAID TRANSFERS ARE EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, Pursuant to AB Xl 26 (as enacted in June 2011 and subsequently modified and amended, the "Dissolution Act"), the Redevelopment Agency of the City of Seaside ("Former Agency") was dissolved as of February 1, 2012, and the Successor Agency to the Redevelopment Agency of the City of Seaside ("Successor Agency") was established. Pursuant to California Health and Safety Code ("HSC") Section 34175(b), on February 1, 2012, properties of the Former Agency transferred to the control of the Successor Agency by operation of law.

WHEREAS, Pursuant to HSC Section 34191.50, the Successor Agency prepared a long-range property management plan which addresses the disposition and use of the properties of the Former Agency, including the Site. By letter dated May 29, 2015, the DOF approved the LRPMP, as revised ("LRPMP"). Accordingly, the properties identified in the LRPMP, including the Site, were transferred to the Community Redevelopment Property Trust Fund (the "Trust Fund") of the Successor Agency.

WHEREAS, Pursuant to HSC Section 34191.3, the LRPMP shall govern and shall supersede all other provisions of the Dissolution Act relating to the disposition of the real property assets of the Former Agency.

WHEREAS, Pursuant to the LRMP, Lightfighter Drive between First and Second Avenues (The Projects at Main Gate) (Site 14), First Avenue and Lightfighter Drive (Site 15) and Surplus II Planning Area (Site 16) were to be transferred to the City and retained for future development.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE, HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are a substantive part of this Resolution.

SECTION 2. Pursuant to the requirements of the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) ("CEQA") and the State CEQA Guidelines (14 Cal Code Regs 15000, et seq.) ("Guidelines"), the Successor Agency to the Redevelopment Agency of the City of Seaside determines that conveying these sites to the City in accordance with the LRMP are not a project pursuant to CEQA and are exempt therefrom because they are merely procedural steps required by the Dissolution Act and constitute organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment (Guidelines

Section 15378(b)(5)). The Executive Director of the Successor Agency, or his designee, is directed to file a CEQA notice of exemption with respect to the actions approved under this Resolution in accordance with CEQA.

SECTION 3. The Executive Director of the Successor Agency is hereby authorized to execute and deliver, for and in the name of the Successor Agency, a quitclaim deed, in substantially the same form as attached hereto as finally approved by the City Attorney, transferring Sites 14, 15, and 16, to effect and evidence such conveyance and all other appropriate instruments to complete such conveyance from the Successor Agency to the City.

SECTION 4. The officers and staff of the Successor Agency are hereby authorized and directed, jointly and severally, to execute such other instruments and do any and all things which they may deem necessary or advisable to effectuate this Resolution and take any such actions previously taken by such members, officers, and staff are hereby ratified and confirmed.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 15th day of February 2024, by the following vote:

AYES:	COUNCIL MEMBERS
NOES:	COUNCIL MEMBERS
ABSENT:	COUNCIL MEMBERS
ABSTAIN:	COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Seaside
440 Harcourt Avenue, Seaside, CA 93955
Attn: City Clerk

Exempt from recording fees per
Government Code Section 27383

(Space Above This Line for Recorder's Use Only)

QUIT CLAIM DEED

For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE, a public body ("Grantor" or "Successor Agency"), acting to carry out the disposition of certain real property in accordance with the Long Range Property Management Plan adopted by Grantor pursuant to Health and Safety Code Section 34191.5 ("LRPMP"), hereby quitclaims to the CITY OF SEASIDE, a municipal corporation ("Grantee" or "City"), all right, title, and interest held by Grantor in the following real property:

1. First Avenue and Lightfighter Drive (Commercial/Recreation Parcel) Assessors Parcel Number 031-151-012-000, also known as Site 15 in the LRPMP, more specifically described in Exhibit A, attached hereto and incorporated herein by reference;
2. Lightfighter Drive between First and Second Avenue, APN 031-151-013-000, also known as Site 14 in the LRPMP, more specifically described in Exhibit B, attached hereto and incorporated herein by reference;
3. Surplus II Planning Area consisting of seven parcels, APNs 031-151-029, -031, -032, 039, -040, and 031-261-003 and 004, also known collectively as Site 16 in the LRPMP and more specifically described in Exhibit C, attached hereto and incorporated herein by reference.
4. Pursuant to Assembly Bill XI 26 (Chapter 5, Statutes of 2011-12 First Ex. Session), enacted in late June 2011, as amended (the "Redevelopment Dissolution Act"), the RDA was dissolved as of February 1, 2012, and the Successor Agency succeeded to the interests of the RDA. Section 34167.5 of the Redevelopment Dissolution Act retroactively invalidated transfers of assets from redevelopment agencies to their sponsoring jurisdictions occurring after January 1, 2011, and directed the State Controller to order assets that were not committed to a third party to be returned to the former redevelopment agency or to the successor agency, if established.

5. The LRPMP provides, among other things, for the transfer of the First Avenue and Lightfighter Drive Property, Lightfighter Drive between First and Second Avenue Property, and the Surplus II Planning Area Property by Successor Agency to the City for retention and future development pursuant to an approved redevelopment plan under Section 34191.5(c)(2) of the Redevelopment Dissolution Act. In accordance with Sections 34181 (a) and 34181 (f) of the Redevelopment Dissolution Act. The LRPMP was approved by the Oversight Board for the Successor Agency ("Oversight Board") by Resolution No. 15-04 dated May 11, 2015, and the DOF subsequently approved the LRPMP by letter dated May 29, 2015.

6. This Quitclaim Deed has been prepared and executed to implement the transfer of the First Avenue and Lightfighter Drive Property, Lightfighter Drive between First and Second Avenue Property, and the Surplus II Planning Area Property to the City and memorialize such approvals.

IN WITNESS WHEREOF, Grantor has caused this instrument to be executed on its behalf by its duly authorized officer as of _____.

GRANTOR

SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE
CITY OF SEASIDE, a public body

BY: _____
Executive Director
(notary acknowledgement required)

DRAFT

Legal Description of Parcel E15.2

SITUATE in a portion of the former Fort Ord Military Reservation as it is shown on that certain map recorded in Volume 19 of Surveys at Page 1, Official Records of Monterey County, being within Monterey City Lands Tract No. 1 and Rancho Noche Buena, the City of Seaside, County of Monterey, State of California; being all of "Parcel 1" 28.74 acres as it is shown on that certain map recorded in Volume 23 of Surveys at Page 93 being more particularly described as follows:

BEGINNING at an angle point on the northerly boundary line of "Seaside II", as it is shown on the map recorded in Volume 23 of Surveys at Page 93 being also a point on the south boundary line of Parcel 1 as it is shown on that certain map recorded on June 15, 2000 in Volume 23 of Surveys at Page 93, and running thence from said Point of Beginning along the southerly line of said Parcel 1

1. North 87° 33' 00" West for a distance of 1151.61 feet to an angle point in said boundary of said "Parcel 1" being also the northeasterly corner of Parcel 2 as it is shown on that certain map recorded in Volume 21 of Surveys at Page 83; thence along the common boundary line of said Parcel 2 and said "Parcel 1"
2. North 87° 33' 00" West for a distance of 544.80 feet to an angle point in said boundary of said "Parcel 1"; thence leaving the northerly boundary line of said Parcel 2
3. North 52° 03' 27" East for a distance of 561.84 feet to an angle point in said boundary of said "Parcel 1"; thence
4. North 62° 43' 31" East for a distance of 265.04 feet to an angle point in said boundary of said "Parcel 1"; thence
5. North 50° 58' 13" East for a distance of 219.31 feet to an angle point in said boundary of said "Parcel 1"; thence
6. North 38° 29' 39" East for a distance of 210.00 feet to an angle point in said boundary of said "Parcel 1"; thence
7. North 47° 58' 50" East for a distance of 424.00 feet to an angle point in said boundary of said "Parcel 1"; thence
8. North 77° 02' 10" East for a distance of 471.84 feet to an angle point in said boundary of said "Parcel 1"; thence

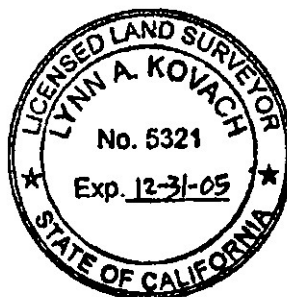
EDC Parcel E15.2
FOST 8 & 9
Fort Ord Military Reservation
City of Seaside
Monterey County, California

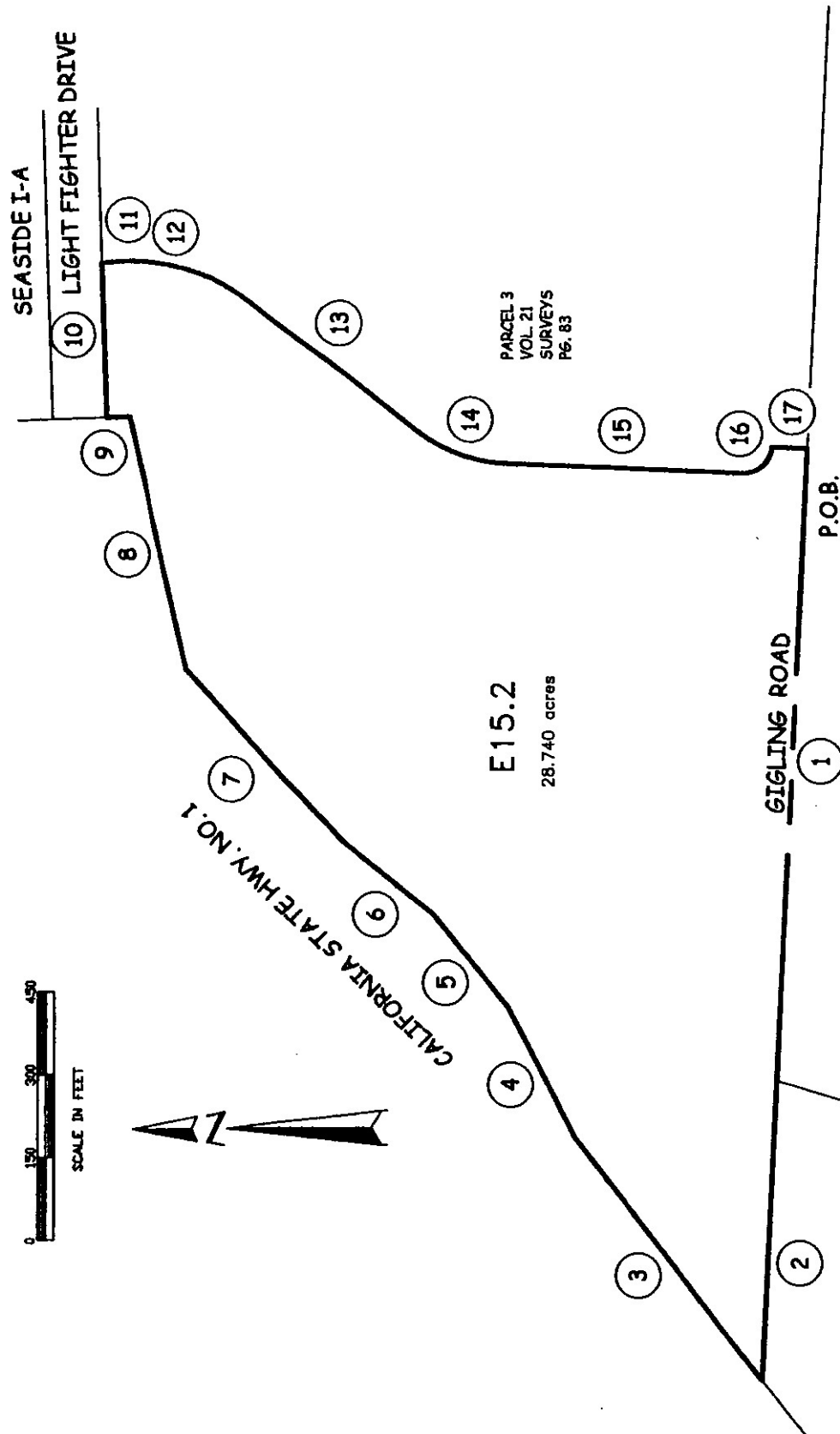
9. North 02° 00' 00" West for a distance of 42.70 feet to an angle point in said boundary of said "Parcel 1"; thence
10. North 88° 00' 00" East for a distance of 280.50 feet to an angle point in said boundary of said "Parcel 1"; thence
11. South 05° 40' 29" East for a distance of 18.97 feet to the beginning of a curve in said boundary of said "Parcel 1"; thence
12. Along a curve to the right through an angle of 43° 30' 35", having a radius of 357.00 feet, for an arc distance of 271.10 feet, and whose long chord bears South 16° 04' 48" West for a distance of 264.63 feet to a point of intersection with a tangent line; thence
13. South 37° 50' 06" West for a distance of 387.00 feet to the beginning of a curve; thence
14. Along a curve to the left through an angle of 35° 23' 06", having a radius of 268.00 feet, for an arc distance of 165.51 feet, and whose long chord bears South 20° 08' 33" West for a distance of 162.89 feet to a point of intersection with a tangent line; thence
15. South 02° 27' 00" West for a distance of 436.66 feet to the beginning of a curve; thence
16. Along a curve to the left through an angle of 90° 00' 00", having a radius of 50.00 feet, for an arc distance of 78.54 feet, and whose long chord bears South 42° 33' 00" East for a distance of 70.71 feet to a point of intersection with a non-tangential line; thence
17. South 02° 27' 00" West a distance of 63.99 feet to the POINT OF BEGINNING.

Containing an area of 28.740 acres, more or less.

This legal description was prepared by


Lynn A. Kovach L. S. 5321
My license expires December 31, 2005





Note: Course Numbers Refer to the Legal Description

EXHIBIT OF

PARCEL E15.2
Seaside Jurisdiction, Fort Ord, FOST 9 EDC
Lying within "Seaside I-B"

as shown on Vol. 23 of Surveys at Page 93

Being also within Fort Ord Military Reservation and Monterey City Lands Tract No. 1
Monterey County, California

EXHIBIT B

March 21, 2000

(ARMY C.O.E. PARCEL E15.1)

**49.18 ACRE PARCEL OF LAND KNOWN AS "SEASIDE 1A" FOR
ECONOMIC DEVELOPMENT CONVEYANCE.**

All that certain real property situate in Rancho Noche Buena, Monterey City Lands Tract No. 1, City of Seaside, County of Monterey, State of California described as follows;

A portion of Parcel 1, as said Parcel 1 is shown and so designated on map filed for record in Volume 19 of "Surveys" at Page 1, records of Monterey County, California, said portion being more particularly described as follows;

Beginning at the southwesterly corner of Parcel 8, as said Parcel 8 is shown and so designated on map filed for record in Volume 19 of "Surveys" at Page 15, records of Monterey County, California, said corner being shown as (1) on said map; thence along the boundaries of said Parcel 8 and Parcels 4 and 6, as said Parcels are shown on said map, with the following three, (3) courses

- (1) North $88^{\circ} 00' 00''$ East, 999.19 feet to point (88), as said point (88) is shown and so designated on said map; thence
- (2) Easterly along the arc of a tangent circular curve, concave to the South, having a radius of 1000.00 feet, through a central angle of $14^{\circ} 22' 30''$, for an arc distance of 250.89 feet to point (89), as said point (89) is shown and so designated on said map; thence tangentially
- (3) South $77^{\circ} 37' 30''$ East, 619.58 feet, at 529.31 feet point (83) as said point (83) is shown and so designated on said map; thence leave said boundaries and run across said Parcel 1
- (4) South $02^{\circ} 10' 30''$ West, 106.69 feet to the northeasterly corner of Parcel 3, as said Parcel 3 is shown and so designated on map filed for record in Volume 21 of "Surveys" at Page 83, records of Monterey County, California, said northeasterly corner being shown as (77) on said map; thence along the boundaries of said Parcel 3 and across said Parcel 1 with the following three (3) courses

- (5) North $77^{\circ} 37' 30''$ West, 638.47 feet; thence
- (6) Westerly along the arc of a tangent circular curve, concave to the South, having a radius of 895.00 feet, through a central angle of $14^{\circ} 22' 30''$, for an arc distance of 224.55 feet; thence tangentially
- (7) South $88^{\circ} 00' 00''$ West, 1754.48 feet to the easterly line of California State Highway 1, at 1473.98 feet the most northwesterly corner of said Parcel 3, said corner being designated (74) on said map; thence along said easterly line of California State Highway 1
- (8) North $02^{\circ} 00' 00''$ West, 117.00 feet; thence leave said line of California State Highway 1 and continue across said Parcel 1 with the following eight (8) courses
- (9) North $87^{\circ} 53' 39''$ East, 201.53 feet; thence
- (10) Northerly along the arc of a tangent circular curve concave to the northwest, having a radius of 30.00 feet; through a central angle of $90^{\circ} 05' 03''$, for an arc distance of 47.17 feet; thence tangentially
- (11) North $02^{\circ} 11' 24''$ West, 60.79 feet; thence
- (12) Northwesterly along the arc of a tangent circular curve, concave to the southwest, having a radius of 1000.00 feet, through a central angle of $34^{\circ} 40' 23''$, for an arc distance of 605.15 feet; thence tangentially
- (13) North $36^{\circ} 51' 47''$ West, 259.45 feet; thence
- (14) Northwesterly along the arc of a tangent circular curve, concave to the northeast, having a radius of 1250.00 feet, through a central angle of $38^{\circ} 27' 04''$, for an arc distance of 838.87 feet; thence
- (15) North $01^{\circ} 35' 17''$ East, 196.37 feet; thence
- (16) South $87^{\circ} 47' 30''$ East, 1401.00 feet to a point in the westerly boundary of said Parcel 8, from which point the most northwesterly corner of said Parcel 8 bears North $01^{\circ} 40' 00''$ East, 4.43 feet distant along said line; thence along said westerly boundary of said Parcel 8 with the following three (3) courses

- (17) South $01^{\circ} 40' 00''$ West, 280.86 feet to the point shown as (3) in the boundary of said Parcel 8; thence
- (18) Southerly along the arc of a tangent circular curve, concave to the West, having a radius of 1350.00 feet, through a central angle of $09^{\circ} 00' 00''$, for an arc distance of 212.06 feet to the point in the boundary of said Parcel 8 shown as (2) on said map; thence tangentially
- (19) South $10^{\circ} 40' 00''$ West, 1312.33 feet to the point of beginning.

Containing 49.18 acres of land, more or less.

Prepared by:

Virgil L. Williams, L.S. 3304

LEGEND

- Found corner monument w/ RICE 15310 tag or as noted
 - Set 1/2" rebar tagged L.S. 3304
 - Record corner monument not located as part of this survey.
 - Record Data
 - Dimensional data (not field located)
- Distances are expressed in feet and decimals thereof.

FT. ORD MILITARY RESERVATION

PARCEL 1
19 SURVEYS 15

CITY OF MARINA

FIRST ST.

1st



LINE TABLE			
LINE	BEARING	LENGTH	
1-2	(S87°12'30"E)	(60.00')	
2-3	(S87°12'30"E)	(60.00')	

CURVE TABLE			
CURVE	RADIUS	DELTA	LENGTH
1	(60.00')	(87°12'30")	(60.00')
2	(60.00')	(87°12'30")	(60.00')

BASIS OF BEARINGS
THE BEARING N17°50'06"E ALONG FIRST AVENUE LYING IN THE WESTERN LINE OF PARCEL 3 FOR VOLUME 21 OF "SURVEYS" AT PAGE 83 WAS USED AS THE BASIS OF BEARINGS FOR THIS MAP AND WAS TAKEN FROM FOUND MONUMENTS MARKING SAID LINE.

19 SURVEYS 1

PCL. 8
19 SUR.15

PARCEL 6
19 SURVEYS 15

PARCEL 3
21 SURVEYS 83

PARCEL 4
19 SUR.15

RECORD OF SURVEY

SHOWING
BOUNDARY OF A 48.18 ACRE PARCEL OF LAND
FOR ECONOMIC DEVELOPMENT CONVEYANCE.

"SEASIDE 1A"

BEING A PORTION OF
THE FORT ORD MILITARY RESERVATION
(AS SHOWN ON VOL. 19 OF SURVEYS, PAGE 1)
MONTEREY CITY LANDS TRACT No. 1
CITY OF SEASIDE
MONTEREY COUNTY, CALIFORNIA
by



H.D. PETERS CO., INC. & ASSOC.
119 CENTRAL AVE.
SALINAS, CA
FEBRUARY 2000 SCALE: 1" = 200'

SURVEYOR'S STATEMENT

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE LAND SURVEYOR'S ACT AT THE REQUEST OF FORT ORD RESERVE AUTHORITY IN JANUARY 2000.

VIRGIL L. WILLIAMS, L.S. 3304
EXPIRES: JUNE 30, 2000

RECORDER'S STATEMENT

FILED FOR RECORD AT THE REQUEST OF ELMER ASSOCIATES, INC.
THIS DAY OF 2000 AT _____ IN THE COUNTY OF _____ CALIFORNIA.
RECORDS OF MONTEREY COUNTY.

JOSEPH F. PITTA
COUNTY RECORDER
FEE: \$ _____
DEPUTY

COUNTY SURVEYOR'S STATEMENT

THIS MAP HAS BEEN EXAMINED IN ACCORDANCE WITH SECTION 8766 OF THE LAND SURVEYOR'S ACT THIS DAY OF 2000.

COUNTY SURVEYOR _____
MICHAEL K. NELSON, L.S. 3465
DEPUTY COUNTY SURVEYOR

Legal Description:

A 16.24 ACRE PARCEL OF LAND, BEING A PORTION OF "SEASIDE V", AS DESIGNATED FOR ECONOMIC DEVELOPMENT CONVEYANCE.

All that certain real property situate in Rancho Noche Buena, Monterey City Lands Tract No. 1, City of Seaside, County of Monterey, State of California described as follows:

A portion of Parcel 1, as said Parcel 1 is shown and so designated on the map filed for record in Volume 23 of "Surveys", at Page 96, Records of Monterey County, California, said portion being more particularly described as follows:

BEGINNING at the northerly terminus of the westerlymost line of Parcel 1, as shown on said map; thence, from said Point of Beginning,

- 1) South 87° 46' 00" East, 394.96 feet to a point on the westerly line of Parcel 2, as shown on said map; thence, along the westerly and southerly lines of said Parcel 2,
- 2) South 02° 08' 23" West, 200.07 feet to a 1¼" iron pipe tagged "RCE 15310"; thence
- 3) South 87° 46' 30" East, 464.58 feet to a 1¼" iron pipe tagged "RCE 15310"; thence
- 4) South 02° 15' 21" West, 23.02 feet to a 1¼" iron pipe tagged "RCE 15310"; thence
- 5) South 87° 46' 00" East, 473.29 feet to a 1¼" iron pipe tagged "RCE 15310"; thence, leaving said boundary of said Parcel 2,
- 6) South 02° 14' 00" West, 263.17 feet to a point on the southerly boundary of said Parcel 1; thence along the southerly and westerly boundary of said Parcel 1,
- 7) North 87° 49' 30" West, 187.15 feet to a 1¼" iron pipe tagged "RCE 15310"; thence
- 8) South 02° 10' 12" West, 224.79 feet to a 1¼" iron pipe tagged "RCE 15310"; thence
- 9) North 87° 49' 37" West, 1103.28 feet to a brass tag in walk stamped "RCE 15310"; thence
- 10) North 02° 14' 12" East, 12.99 feet to a 1¼" iron pipe tagged "RCE 15310"; thence
- 11) North 87° 49' 30" West, 42.25 feet; thence
- 12) North 02° 10' 30" East, 699.39 feet to the Point of Beginning.

Containing 16.24 Acres, more or less

CITY_OF_SEASIDE.txt

Parcel name: CITY OF SEASIDE

North: 4653.0258	East : 4598.9638
Line Course: S 87-46-00 E	Length: 394.96
North: 4637.6345	East : 4993.6238
Line Course: S 02-08-23 W	Length: 200.07
North: 4437.7040	East : 4986.1539
Line Course: S 87-46-30 E	Length: 464.58
North: 4419.6672	East : 5450.3836
Line Course: S 02-15-21 W	Length: 23.02
North: 4396.6651	East : 5449.4775
Line Course: S 87-46-00 E	Length: 473.29
North: 4378.2214	East : 5922.4080
Line Course: S 02-14-00 W	Length: 263.17
North: 4115.2513	East : 5912.1525
Line Course: N 87-49-30 W	Length: 187.15
North: 4122.3540	East : 5725.1374
Line Course: S 02-10-12 W	Length: 224.79
North: 3897.7252	East : 5716.6258
Line Course: N 87-49-37 W	Length: 1103.28
North: 3939.5592	East : 4614.1392
Line Course: N 02-14-12 E	Length: 12.99
North: 3952.5393	East : 4614.6461
Line Course: N 87-49-30 W	Length: 42.25
North: 3954.1428	East : 4572.4266
Line Course: N 02-10-30 E	Length: 699.39
North: 4653.0289	East : 4598.9697

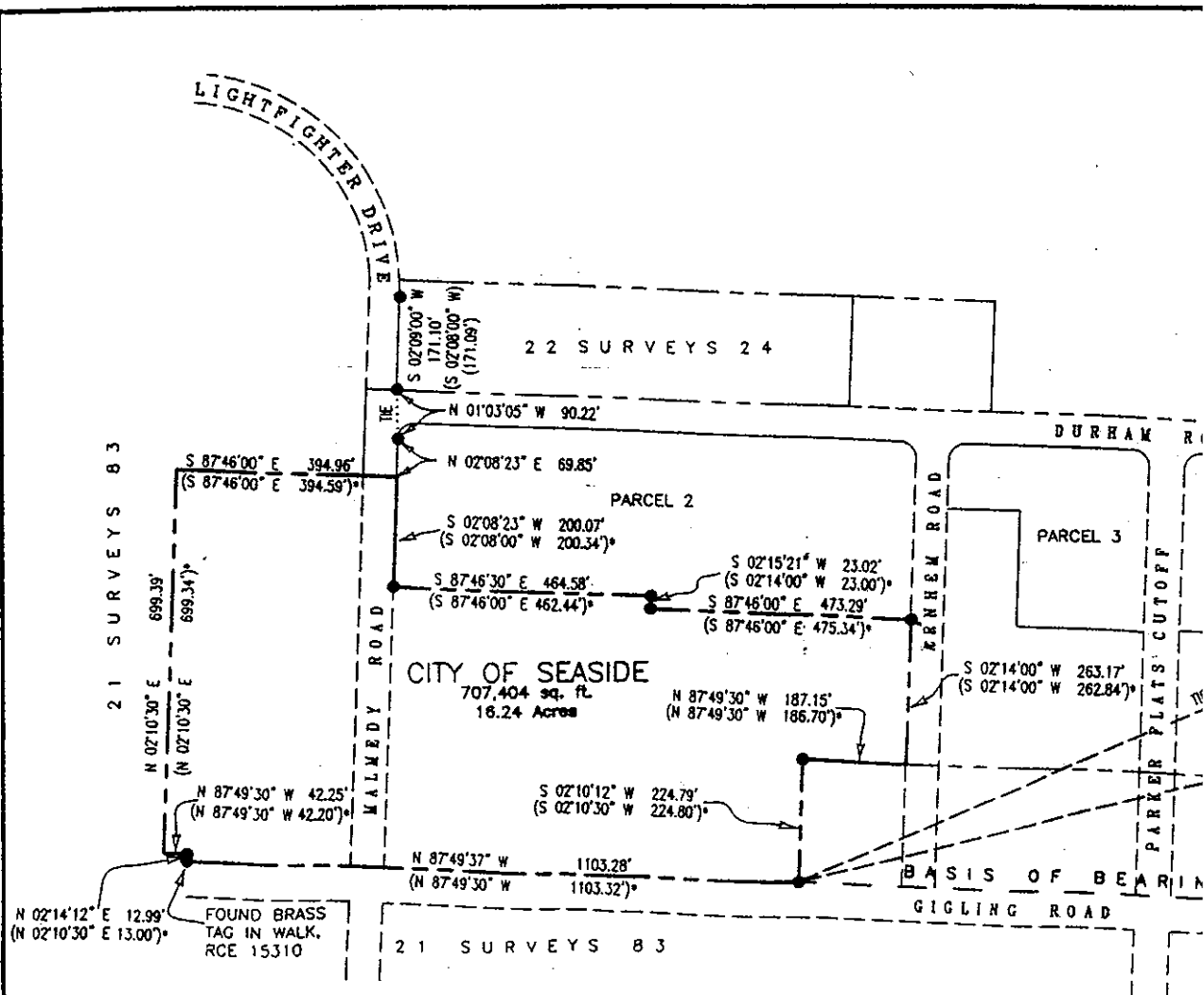
Perimeter: 4088.95 Area: 707,404 sq. ft. 16.24 acres

Mapcheck Closure - (Uses listed courses, radii, and deltas)

Error Closure: 0.0067 Course: N 61-54-05 E

Error North: 0.00313 East : 0.00587

Precision 1: 610,289.55



BASIS OF BEARINGS

THE BEARING "S 87°49'29" E" AS SHOWN BETWEEN CORNERS SHOWN ON THE RECORD OF SURVEY MAP FILED IN VOLUME 23 OF SURVEYS, PAGE 96, AS FOUND MONUMENTED AND SHOWN HEREON, WAS TAKEN AS BASIS OF BEARINGS SHOWN UPON THIS MAP.

LEGEND & NOTES

- DENOTES A FOUND 1-1/4" IRON PIPE, RCE 15310, UNLESS OTHERWISE NOTED
- () DENOTES RECORD DATA, OR CALCULATED THEREFROM
- ()* DENOTES RECORD DATA PER 23 SURVEYS 96

ALL DISTANCES SHOWN HEREON ARE EXPRESSED IN FEET AND DECIMALS THEREOF.

SURVEYOR'S STATEMENT

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE LAND SURVEYOR'S ACT AT THE REQUEST OF THE CITY OF SEASIDE

David T. Edson
DAVID T. EDSON
LS 4974
EXPIRES 12/31/01

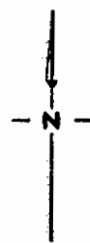


COUNTY SURVEYOR'S STATEMENT

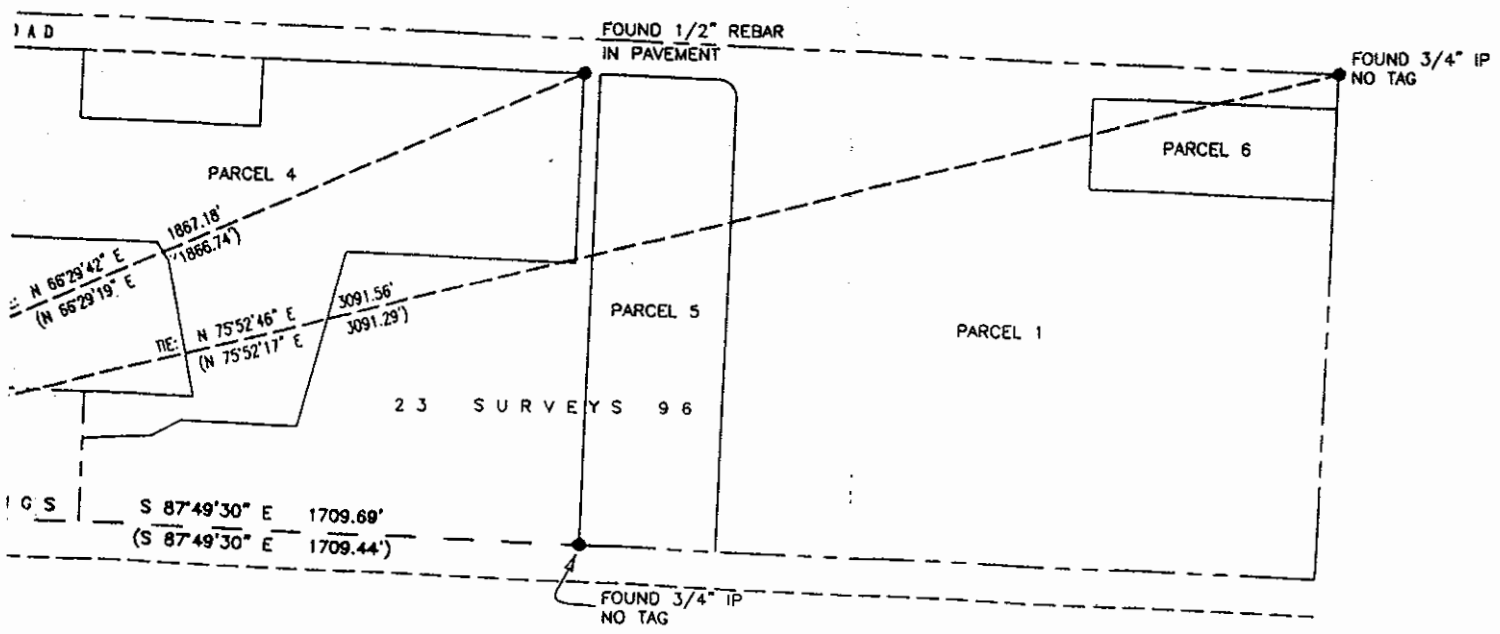
THIS MAP HAS BEEN EXAMINED IN ACCORDANCE WITH SECTION 8766 OF THE LAND SURVEYOR'S ACT THIS DAY OF _____, 2001.

COUNTY SURVEYOR

DEPUTY



SCALE: 1" = 200'



ST



COUNTY RECORDER'S STATEMENT

FILED THIS _____ DAY OF _____
2001, AT _____ M IN VOLUME _____ OF
SURVEYS MAPS, AT PAGE _____ AT THE
REQUEST OF CENTRAL COAST SURVEYORS.

COUNTY RECORDER _____
DEPUTY _____
SERIAL NO. _____
FEE _____

RECORD OF SURVEY

BOUNDARY OF A 16.24 ACRE PARCEL OF LAND
FOR ECONOMIC DEVELOPMENT CONVEYANCE,
"SEASIDE V"
BEING A PORTION OF THE FORT ORD MILITARY RESERVATION
AS RECORDED IN VOLUME 19, SURVEYS, PAGE 1
OFFICIAL RECORDS OF MONTEREY COUNTY

CITY OF SEASIDE COUNTY OF MONTEREY STATE OF CALIFORNIA

PREPARED FOR
CITY OF SEASIDE

CENTRAL COAST SURVEYORS

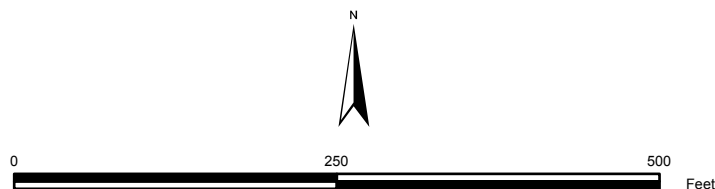
5 HARRIS COURT, SUITE N-11 MONTEREY, CALIFORNIA 93940

PHONE: (831) 394-4930
SCALE: 1" = 200' JOB No. 01-53 AUGUST 2001

ONE SHEET ONLY



TITLE: Parcel: L32.4.1.2
DEED: DACA05-9-01-605
RECIPIENT: FORA



Coordinate System:
NAD83 Stateplane California Zone IV (feet)
Lambert Conformal Conic Projection

Data: reuse_parcel database
Name: DACA05-9-01-605
Aerial: 2007

Author: B.Kowalski
Date: 4/3/2012



LEGAL DESCRIPTION:

A 3.81 ACRE PARCEL OF LAND, BEING A PORTION OF "SEASIDE V" AND MORE PARTICULARLY KNOWN AS "L.19.2", AS DESIGNATED FOR ECONOMIC DEVELOPMENT CONVEYANCE.

All that certain real property situate in Rancho Noche Buena, Monterey City Lands Tract No. 1, City of Seaside, County of Monterey, State of California, being Parcel 12, as said Parcel 12 is shown and so designated on the map filed for record in Volume 22, "Surveys", at Page 24, Records of Monterey County, California, said parcel being more particularly described as follows:

BEGINNING at the northwesterly corner of Parcel 12; thence

- 1) South $87^{\circ}45'04''$ East, 821.44 feet; thence
- 2) South $2^{\circ}15'00''$ West, 202.37 feet; thence
- 3) North $87^{\circ}46'00''$ West, 819.31 feet; thence
- 4) North $2^{\circ}09'00''$ East, 171.10 feet; thence, non-tangentially
- 5) Northwesterly, along the arc of a curve to the left, concave to the southwest, the center of which bears North $87^{\circ}56'56''$ West, 289.24 feet, through a central angle of $6^{\circ}15'08''$, a distance of 31.56 feet, to the Point of Beginning.

Containing 3.81 Acres, more or less.



LEGAL DESCRIPTION:

A 1.23 ACRE PARCEL OF LAND, BEING A PORTION OF "SEASIDE V" AND MORE PARTICULARLY KNOWN AS "L.19.3", AS DESIGNATED FOR ECONOMIC DEVELOPMENT CONVEYANCE.

All that certain real property situate in Rancho Noche Buena, Monterey City Lands Tract No. 1, City of Seaside, County of Monterey, State of California, being a portion of Parcel 1, as said Parcel 1 is shown and so designated on map filed for record in Volume 19, "Surveys", at Page 1, Records of Monterey County, California, said portion being more particularly described as follows:

BEGINNING at the northerly terminus of the most westerly line of Parcel 1, as said Parcel 1 is shown and so designated on the map filed for record in Volume 23, "Surveys", at Page 96, Records of Monterey County, California; thence, from said Point of Beginning,

- 1) South 87°46'00" East, 334.96 feet; thence
- 2) North 2°08'00" East, 159.92; thence
- 3) North 87°46'00" West, 334.84 feet; thence
- 4) South 2°10'30" West, 159.92, to the Point of Beginning.

Containing 1.23 Acres, more or less.



LEGAL DESCRIPTION:

A 7.36 ACRE PARCEL OF LAND, BEING A PORTION OF "SEASIDE V" AND MORE PARTICULARLY KNOWN AS "L. 19.4", AS DESIGNATED FOR ECONOMIC DEVELOPMENT CONVEYANCE.

All that certain real property situate in Rancho Noche Buena, Monterey City Lands Tract No. 1, City of Seaside, County of Monterey, State of California, being a portion of Parcel 4, as said Parcel 4 is shown and so designated on map filed for record in Volume 23, "Surveys", at Page 96, Records of Monterey County, California, said portion being more particularly described as follows:

BEGINNING at the northeasterly corner of Parcel 4, as shown on said map; thence, from said Point of Beginning,

- 1) South 2°14'00" West, 324.24 feet; thence
- 2) North 87°46'00" West, 392.97; thence
- 3) South 15°36'00" West, 312.79 feet; thence
- 4) North 87°23'00" West, 197.15 feet; thence
- 5) South 60°24'00" West, 56.50 feet; thence
- 6) South 87°12'30" West, 117.57 feet; thence
- 7) North 02°10'21" East, 81.94 feet; thence
- 8) South 87°49'30" East, 184.43 feet; thence
- 9) North 10°27'00" West, 236.04 feet; thence
- 10) North 30°43'16" West, 36.81 feet; thence
- 11) North 87°47'21" West, 109.80 feet; thence
- 12) North 02°14'00" East, 205.98 feet; thence
- 13) South 87°46'00" East, 274.63 feet; thence
- 14) North 02°14'00" East, 118.10 feet; thence
- 15) South 87°46'00" East, 550.23 feet, to the Point of Beginning.

Containing 7.36 Acres, more or less.



Legal Description
Parcel L7.8

Certain real property situate in the City of Seaside, County of Monterey, State of California, being a portion of the Fort Ord Military Reservation, Parcel 1, as shown on that map filed September 7, 1994, in Volume 19 Surveys at Page 1, records of Monterey County, California, being more particularly described as follows:

beginning at a point on the north side of a sixty foot wide road shown as Colonel Durham Road on that map filed August 25, 2003, in Volume 26 Surveys at Page 102, from which the southeast corner of Parcel "1" as shown on that map filed September 27, 1996, in Volume 20 of Surveys at Page 71, records of Monterey County, California, bears South 2° 13' 43" East, 672.77 feet; thence leaving said road,

- 1) North 2° 13' 43" East, 87.03 feet; thence,
- 2) South 87° 46' 17" East, 168.03 feet; thence,
- 3) South 2° 13' 43" West, 87.03 feet to a point on the north side of said road; thence,
- 4) along the north line of said road, South 87° 46' 17" East, 168.03 feet to the point of beginning.

containing 0.336 acres.



2/13/2004

EXPIRES 6/30/2007

RESOLUTION NO. 2024-XX

**A RESOLUTION OF THE CITY OF SEASIDE ACCEPTING THE
TRANSFER OF PROPERTIES FROM THE SUCCESSOR AGENCY TO
THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE TO THE
CITY OF SEASIDE IN ACCORDANCE WITH THE LONG RANGE
PROPERTY MANAGEMENT PLAN**

WHEREAS, Pursuant to AB Xl 26 (as enacted in June 2011 and subsequently modified and amended, the "Dissolution Act"), the Redevelopment Agency of the City of Seaside ("Former Agency") was dissolved as of February 1, 2012, and the Successor Agency to the Redevelopment Agency of the City of Seaside ("Successor Agency") was established. Pursuant to California Health and Safety Code ("HSC") Section 34175(b), on February 1, 2012, properties of the Former Agency transferred to the control of the Successor Agency by operation of law.

WHEREAS, Pursuant to HSC Section 34191.50, the Successor Agency prepared a long-range property management plan which addresses the disposition and use of the properties of the Former Agency, including the Site. By letter dated May 29, 2015, the Department of Finance approved the Long Range Property Management Plan ("LRPMP"). Accordingly, the properties identified in the LRPMP, including the Site, were transferred to the Community Redevelopment Property Trust Fund (the "Trust Fund") of the Successor Agency.

WHEREAS, Pursuant to HSC Section 34191.3, the LRPMP shall govern and shall supersede all other provisions of the Dissolution Act relating to the disposition of the real property assets of the Former Agency.

WHEREAS, pursuant to the LRPMP, Lightfighter Drive between First and Second Avenues (The Projects at Main Gate) (Site 14), First Avenue and Lightfighter Drive (Site 15) and Surplus II Planning Area (Site 16) were to be transferred to the City and retained for future development.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby accept the transfer of properties from the Successor Agency to the Redevelopment Agency of the City of Seaside to the City of Seaside in accordance with the Long Range Property Management Plan.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 15th day of February 2024, by the following vote:

AYES:	COUNCIL MEMBERS
NOES:	COUNCIL MEMBERS
ABSENT:	COUNCIL MEMBERS
ABSTAIN:	COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney



CITY OF SEASIDE STAFF REPORT

Item No.: 8.J.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Alexia Rapoport, Housing Program Manager

DATE: February 15, 2024

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2023 HOUSING ELEMENT ANNUAL PROGRESS REPORT TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH

RECOMMENDATION

Adopt a resolution authorizing City Staff to submit the City of Seaside 2023 Housing Element Annual Progress Report in compliance with the reporting requirements of Government Code section 65400, subdivision (a)(2).

BACKGROUND

State planning law (California Government Code Section 64500) requires that local jurisdictions submit a Housing Element Progress Report (HE APR) to the California Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR) annually by April 1st. The 2023 HE APR (Attachment 1) summarizes the City's Housing Element status, implementation of housing-related policies and programs, and annual housing production during the 2023 calendar year.

HCD establishes specific reporting metrics outlined in the HE APR, changing annually to align with changes in state legislation. The 2023 HE APR consists of the following data tables:

1. Table A: Housing Development Applications Submitted
2. Table A2: Annual Building Activity Report Summary--New Construction, Entitled, Permits, and Completed Units
3. Table B: Regional Housing Needs Allocation Progress
4. Table C: Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law

5. Table D: Program Implementation
6. Table E: Commercial Development Bonus Approved
7. Table F: Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites
8. Table F2: Above Moderate Income Units Converted to Moderate Income Units
9. Table G: Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of
10. Table H: Locally Owned Surplus Sites
11. Table J: Student housing development for lower income students for which was granted a density bonus
12. Table K: Tenant Preference Policy
13. (Local Early Action Planning) LEAP Reporting

As units cannot be counted towards more than one housing element cycle, some housing-related activity will be accounted for in City's 6th Cycle Housing Element. Moreover, key housing-related activity that took place in 2023 and is reflected in the 2023 HE APR includes:

- ADU Production: 23 ADUs were issued building permits, 111 ADUs were finalized.
- Enclave Construction Continued: 28 building permits issued.

FISCAL IMPACT

None

ATTACHMENTS

1. Resolution
2. Seaside 2023 APR

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager

RESOLUTION NO. 24-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE
ACCEPTING AND AUTHORIZING THE SUBMISSION OF THE 2023 HOUSING
ELEMENT ANNUAL PROGRESS REPORT TO THE CALIFORNIA DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE
OF PLANNING AND RESEARCH**

WHEREAS, Government Code sections 64500 and 65700 mandate that all cities and counties submit an annual report on the status of the Housing Element portion of its General Plan and progress to their legislative bodies, the Governor's Office of Planning and Research (OPR) and the California Department of Housing and Community Development (HCD) annually by April 1st; and

WHEREAS, the annual progress report provides local legislative bodies and the public with an update regarding the implementation of the Housing Element and progress in meeting its Regional Housing Needs Allocation (RHNA) goals; and

WHEREAS, annual progress reports must be presented to the local legislative body, usually as a consent or discussion item on a regular meeting agenda for review and acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby accept and authorize City Staff to submit the 2023 Housing Element Annual Progress Report to HCD and OPR.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 15th day of February, 2024, by the following vote:

AYES: COUNCIL MEMBERS
NOES: COUNCIL MEMBERS
ABSENT: COUNCIL MEMBERS
ABSTAIN: COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

Please Start Here

General Information	
Jurisdiction Name	Seaside
Reporting Calendar Year	2023
Contact Information	
First Name	Alexia
Last Name	Rapoport
Title	Housing Program Manager
Email	algarcia@ci.seaside.ca.us
Phone	8318996772
Mailing Address	
Street Address	440 Harcourt Ave
City	Seaside
Zipcode	93955

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

[Click here to download APR Instructions](#)

Click here to add rows to a table. If you add too many rows, you may select a cell in the row you wish to remove and type ctrl + d.

Optional: This runs a macro which checks to ensure all required fields are filled out. The macro will create two files saved in the same directory this APR file is saved in. One file will be a copy of the APR with highlighted cells which require information. The other file will be list of the problematic cells, along with a description of the nature of the error.

Optional: Save before running. This copies data on Table A2, and creates another workbook with the table split across 4 tabs, each of which can fit onto a single page for easier printing. Running this macro will remove the comments on the column headers, which contain the instructions. Do not save the APR file after running in order to preserve comments once it is reopened.

Optional: This macro identifies dates entered that occurred outside of the reporting year. RHNA credit is only given for building permits issued during the reporting year.

Link to the online system: <https://apr.hcd.ca.gov/APR/login.do>

Submittal Instructions

Please save your file as Jurisdictionname2022 (no spaces). Example: the city of San Luis Obispo would save their file as SanLuisObispo2022

Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:

1. Online Annual Progress Reporting System - Please see the link to the online system to the left. This allows you to upload the completed APR form into directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. *Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.*

2. Email - If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables.

Jurisdiction	Seaside	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Housing Element Planning Period	5th Cycle	12/31/2015 - 12/31/2023

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		55
Total Units		55

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	0	30	0
2 to 4 units per structure	0	0	0
5+ units per structure	0	0	0
Accessory Dwelling Unit	0	25	0
Mobile/Manufactured Home	0	0	0
Total	0	55	0

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	26	26
Not Indicated as Infill	29	29

Housing Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions - Applications	
Number of SB 35 Streamlining Applications	0
Number of SB 35 Streamlining Applications Approved	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	0	0
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 35 (2017)	0	0

Ministerial and Discretionary Applications	# of Applications	Units
Ministerial	0	0
Discretionary	0	0

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	0
Number of Units in Applications Submitted Requesting a Density Bonus	0
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	24
Sites Rezoned to Accommodate the RHNA	0

Packet Page 111

Notes: * indicates an optional field
Cells in www.xcelite.com calculation formulas

This image shows a full page of graph paper. It features a uniform grid of small squares. Three vertical columns are highlighted with a darker gray shading, spaced evenly across the width of the page. The rest of the grid consists of thin, light gray lines. There are no margins, text, or other markings on the page.

Notes: * indicates an optional field
Cells in www.xcelite.com calculation formulas

[illegible]

[illegible]

Jurisdiction	Seaside	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Planning Period	5th Cycle	12/31/2015 - 12/31/2023

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1		2									3	4
Income Level		RHNA Allocation by Income Level		2015	2016	2017	2018	2019	2020	2021	2022	2023	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	95	-	-	-	-	-	-	-	-	-	-	-	95
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	62	-	-	-	-	-	-	-	-	-	-	-	62
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Moderate	Deed Restricted	72	-	-	-	-	-	-	-	-	-	-	-	72
	Non-Deed Restricted		-	1	1	1	-	-	-	-	-	-	3	69
Above Moderate		164	-	-	-	-	3	5	13	71	63	55	210	-
Total RHNA		393												
Total Units			-	1	1	1	3	5	13	71	63	55	213	226
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5											6	7
		Extremely low-income Need		2015	2016	2017	2018	2019	2020	2021	2022	2023	Total Units to Date	Total Units Remaining
Extremely Low-Income Units*		48		-	-	-	-	-	-	-	-	-	-	48

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		Seaside	
Reporting Year		2023 (Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Code Enforcement/Neighborhood Improvement Commission (NIC):	Continue to convene and implement the Neighborhood Improvement Commission and focus code enforcement efforts in areas with a concentration of code violations. Conduct periodic housing conditions surveys in targeted neighborhoods. Promote the "See Click Fix" app which allows community members to report issues to the City via their smartphone. Pursue funding available at the state and federal levels to assist in code corrections and rehabilitation. Ensure Code Enforcement Officers provide information on resources available for making code corrections.	2019-2023	The Neighborhood Improvement Commission continues to convene regularly, producing recommendations to City Council and identifying
Abandoned Residential Property Registration	The City adopted Ordinance No. 996, establishing an abandoned Residential Property Registration Program as a mechanism to protect residential neighborhoods from blight	2019-2023	This program is ongoing and residents continue to participate using the "See Click Fix" app.

Acquisition/Rehabilitation	Partner with non-profit organizations to acquire and rehabilitate deteriorating multifamily housing units. Annually explore and pursue appropriate funding resources available at all levels of government to assist with rental and owner-occupied housing.	2019-2023	This program is ongoing.
Adequate Sites for RHNA	Monitor and update the City's suitable sites inventory annually to ensure that adequate capacity is available to accommodate future housing developments and meet the City's RhNA allocation. Review the City's sites inventory with interested developers.	2015-2023	This program is ongoing.
Replacement Housing	Seaside will require replacement housing units on sites identified in the sites inventory when any new development occurs on a site that has been occupied by or restricted for the use of lower income households at any time in the previous five years, pursuant to Government Code, Section 65915, subdivision (c)(3).	2015-2023	This program is ongoing.
Monitoring of Residential Capacity (No Net Loss)	Should a housing development result in a reduction of capacity below the residential capacity needed to accommodate the remaining RHNA by income level, the City will ensure adequate capacity is provided in existing Seaside neighborhoods and future development areas.	2015-2023	This program is ongoing.

Lot Consolidation	Encourage lot consolidatoin by assisting interested developers in identifying sites with consolidtation potential. As part of the comprehensive update to the Zoning Ordinance to implement the general Plan, modify the lot consolidation requirements and establish incentives for consolidation.	2019-2023	This program is ongoing.
Accessory Dwelling Units	Maintain a variety of housing types, sizes, and prices throughout the City to increase housing choice and ensure that households of all types and income levels have the opportunity to find suitable ownership or rental housing. Update the City website with ADU development information. Adopt policies and activities to facilitate the development of ADUs.	2019-2023	This program is ongoing. The City website has been updated with ADU development information. The City engaged an architect in Fall 2023 to update the pre-approved ADU plans in compliance with the state's updated code cycle. The City also continues working on administering its CalHome ADU Loan Program, having held three informational workshops in 2023.
CA Senate Bill 9	CA Senate Bill 9 allows for ministerial approval of at least two units on a single-family zoned parcel. The bill also provides for minsterial approval of qualifying urban lot splits.	2019-2023	X
Homebuyer Assistance	Update the City website on a regular basis, promoting resources available to first-time homebuyers.	2019-2023	The City maintains a dedicated hosuing page on its website to provide links to available housing resources.
Housing Assistance	Utilize public-private partnerships to ensure that all community members have access to safe and dignified housing.	2019-2023	The City partnered with United Way Monterey County and the County of Monterey to implement the Emergency Rent and Utility Assistance Relief Program and provided \$1.5 million in assistance to residents impacted by the Covid-19 pandemic. Program funds were fully disbursed as of October 2023.

Preservation of Publicly Assisted Low Income Housing	Monitor units at risk to ensure that no affordable rental unit is allowed to convert to a condominium without meeting the requirements of the City's adopted condominium conversion ordinance in Chapter 17.42 of the Zoning Ordinance	2019-2023	The program is ongoing. The City created an affordable housing non-profit called Seaside Housing Collaborative to design, produce, and maintain affordable housing within Seaside. The non-profit started convening in 2023.
Provide and Conserve	Provide First-Time Homebuyer	2019-2023	The City has continued to contract with AmeriNat, professional loan servicing
Affordable Housing Development	In addition to the state-mandated density bonus, the City may consider other incentives and concessions, such as increased lot coverage, reduced setback requirements, reduced parking requirements, increased permissible building heights, increased FAR, and reduced impact fees. As part of the comprehensive update to the Zoning Ordinance, establish objective standards to accommodate SB 35 streamlining of affordable housing projects. Annually contact affordable housing developers to promote new opportunities and incentives for affordable housing development in the City. Facilitate the development of 50 affordable housing units for lower income households, including extremely low income and those with special housing needs. Support funding applications for affordable housing by private developers provided the proposed projects are consistent with the City's General Plan and other specific plans. As funding permits, provide financial assistance to affordable housing development using the City's Inclusionary Housing In-Lieu fee and Transient Occupancy Tax collected from short-term rentals within	2019-2023	This program is ongoing. The City established the Seaside Housing Collaborative, an aligned non-profit affordable housing developer, expanding its capacity to conceptualize, develop, and maintain affordable housing.

Density Bonus Ordinance	As part of the comprehensive update to the Zoning Ordinance, the City will	2019-2023	The Comprehensive Zoning Ordinance Update is underway.
Inclusionary Housing Program	Continue to implement the Inclusionary Housing program. Review the Inclusionary Housing Program with the Density Bonus Ordinance (Program 13) to ensure consistency with State Law. If inconsistencies are identified, initiate Zoning Ordinance revisions. Annually monitor development trends and market conditions to assess the effectiveness of the Inclusionary Housing program.	2019-2023	This program is ongoing.
Multifamily and Mixed-Use Design Guidelines	Establish design guidelines regarding site planning, massing, and scale, and architecture features for multifamily and mixed use development. Adopt a form based code to address site planning.	2019-2023	This program is ongoing.
Affordable Attached Single Family Unit	As part of the comprehensive update to the Zoning Ordinance, provide consistent treatment for market-rate and affordable attached single family homes.	2019-2023	This program is ongoing.

Adequate Water Supply for the Development of New Housing	Support efforts by the MPWMD to expand the water supply with the new water sources being earmarked for development. Continue to work to have the MPWMD and MCWD reverse its policy decision of prohibiting the transfer of water credits from one property to another. Continue to work with MPWMD and MCWD to develop water conservation methods to augment water for new development projects. Seek to provide water for affordable housing within larger, mixed use developments and larger residential subdivisions and provide water as an incentive for development which includes additional affordable housing as a density bonus request. Upon adoption of the Housing Element, provide a copy of the Element to MPWMD and MCWD for greater awareness of affordable housing priorities and collaboration in compliance with AB 1087. Pursue various strategies to secure water for Seaside's future development starting in 2019, including.	2019-2023	These efforts are ongoing. Stormwater reclamation and other conservation methods are being pursued to increase the availability of water for housing in Seaside.
Childcare Costs	Following housing costs, single female-headed families must allocate a large portion of their incomes towards childcare costs as reliable child care is often necessary to retain stable employment.	2019-2023	Amended the Municipal Code to reduce discretion for both small and large family daycare homes, allowing them by-right in all residential and commercial zones.

Housing for Extremely Low Income and Special Needs Households	As part of the comprehensive update to the Zoning Ordinance, address the following housing-related code amendments: transitional and supportive housing, reasonable accommodations, single-room occupancy (SRO), Employee Housing, Low Barrier Navigation Center (LBNC)	2019-2023	This work is ongoing.
Housing Facilities and Services for the Homeless	Annually, evaluate the homeless needs and gaps in services and facilities and allocate funding via the homelessness subcommittee and CDBG program.	2019-2023	These activities are ongoing with annual review and budgeting.

Affirmatively Furthering Fair Housing	Coordinate with the Housing Authority of Monterey County to provide brochures and other pertinent fair housing materials bilingually at City Hall, the library, Oldemeyer Center, and at the public counter. Annually allocate CDBG funds to public and supportive service programs that benefit the geographically underserved communities. Implement the Economic Development policies of the General Plan to promote economic development activities to improve employment skills and create high-paying jobs throughout the County. Work with MST to expand transit services in areas with limited public transit services, especially the frequency of services. Annually promote the portability of Housing Choice Vouchers to help tenants move to communities of opportunity. Annually promote the benefits of the HCV program to landlords to expand the inventory of rental properties accepting HCVs. Through the fair housing service providers, connect residents with financial literacy and homebuyer education. Annually monitor lending patterns and potentially discriminatory practices and work with lenders to address identified issues. On an	2019-2023	The City continues to partner with ECHO Housing to provide fair housing services for residents, landlords, property managers, and housing professionals, as well as first-time homebuyer counseling for residents.
Land Use Pattern and Compatibility	Policy LU-4.1: Require that all new development funds its share of community services and facilities and is compatible with surrounding uses, the site, and available infrastructure.	2019-2023	Contracted with NBS to assist in the creation of a Community Facilities District (CFD).

General Comments

Jurisdiction	Seaside	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	5th Cycle	12/31/2015 - 12/31/2023

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F									
Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)									
Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.									
Activity Type	Units that Do Not Count Towards RHNA ⁺ Listed for Informational Purposes Only				Units that Count Towards RHNA ⁺ Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 ⁺ . For detailed reporting requirements, see the chcklist here :
	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Seaside	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	5th Cycle	12/31/2015 - 12/31/2023

For up to 25 percent of a jurisdiction’s moderate-income regional housing need allocation, the p			
Project Identifier			
1			
Prior APN⁺	Current APN	Street Address	Project Name⁺
Summary Row: Start Data Entry Below			

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain :

Table F2

Above Moderate Income Units Converted to Moderate Income Pursua

Planning agency may include the number of units in an existing multifamily building that were converted to de
table, please ensure housing developments meet the requirements describ

[illegible]

auto-calculation formulas

ant to Government Code section 65400.2

ed-restricted rental housing for moderate-income households by the imposition of affordability covenants ar
bed in Government Code 65400.2(b).

[illegible]

NOTE: This table surplus/excess la

ANNUAL ELEMENT PROGRESS

Housing Element Implementer

For Monterey County jurisdictions, please format the APN

Table H

must contain an inventory of ALL assets and the reporting jurisdiction owns

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

S REPORT

ntation

It's as follows:999-999-999-999

es

Designation	Size	Notes
5	6	7
Surplus Designation	Parcel Size (in acres)	Notes

[illegible]

Jurisdiction	Seaside	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	5th Cycle	12/31/2015 - 12/31/2023

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code 65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Not
Cells in g

Table J												
Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915												
Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved						
1				2	3	4						
APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Unit Category (SH - Student Housing)	Date	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income
Summary Row: Start Data Entry Below												

Jurisdiction	Seaside	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	5th Cycle	12/31/2015 - 12/31/2023

ANNU,

Local governments are required to inform HCD about any local tenant preference ordinance the local government has adopted. Effective January 1, 2023, local governments adopting a tenant preference are required to create a v

Does the Jurisdiction have a local tenant preference policy?	No	
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage on their internet website containing authorizing local ordinance and supporting materials.		
Notes		

AL ELEMENT PROG

Table 1	
Tenent Preference	
Government maintains when the jurisdiction is transferred	10
webpage on their internet website (http://www.usdoj.gov/	10

RESS REPORT

K

nce Policy

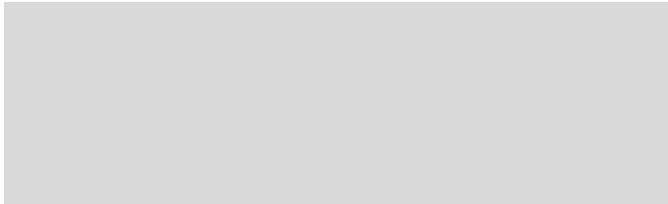
ction submits their annual progress report on housing approvals and production, pe
containing authorizing local ordinance and supporting materials, no more than 90 d



--

--

er Government Code 7061 (SB 649, 2022, Cortese).
lays after the ordinance becomes operational.



Jurisdiction	Seaside	
Reporting Year	2023	(Jan. 1 - Dec. 31)

--

Please update the status of the proposed uses listed in the entity's application for funding a or 50515.03, as applicable.

Total Award Amount	\$
---------------------------	----

Task	\$ Amount Awarded	\$ Cumulative Reimbursement Requested
6th Cycle Housing Element Update	\$150,000.00	\$85,000.00

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Tak

Completed Entitlement Issued by Affordability Summary	
Income Level	
Very Low	Deed Restricted
	Non-Deed Restricted
Low	Deed Restricted
	Non-Deed Restricted
Moderate	Deed Restricted
	Non-Deed Restricted
Above Moderate	
Total Units	

Building Permits Issued by Affordability Summary	
Income Level	
Very Low	Deed Restricted

Very Low	Non-Deed Restricted
Low	Deed Restricted
	Non-Deed Restricted
Moderate	Deed Restricted
	Non-Deed Restricted
Above Moderate	
Total Units	

Certificate of Occupancy Issued by Affordability Summary	
Income Level	
Very Low	Deed Restricted
	Non-Deed Restricted
Low	Deed Restricted
	Non-Deed Restricted
Moderate	Deed Restricted
	Non-Deed Restricted
Above Moderate	
Total Units	

ANNUAL ELEMENT PROGRESS REPORT

Local Early Action Planning (LEAP) Reporting

(CCR Title 25 §6202)

and the corresponding impact on housing within the region or jurisdiction, as applicable, categor

150,000.00

Total award amount is auto-populated based on amounts entered in rows 15-26.

Task Status
In Progress

ole A2)

Current Year
0
0
0
0
0
0
0
0
0

Current Year
0

0
0
0
0
0
55
55

Current Year
0
0
0
0
0
0
0
0

ized based on the eligible uses specified in Section 50515.02

Other Funding	Notes
REAP	



CITY OF SEASIDE STAFF REPORT

Item No.: 8.K.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Sheri Damon, City Attorney

DATE: February 15, 2024

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE CITY ATTORNEY TO SUBMIT, SIGN AND MANAGE ANY CONTRACT, PROCESS OR OTHER INTERACTION WITH ANY REGULATORY AGENCY REGARDING THE CAMPUS TOWN PROJECT

RECOMMENDATION

Adopt a resolution authorizing the City Attorney to submit applications, retain specialized consultants, and execute other agreements with regulatory agencies, such as the Department of Toxic Substances Control ("DTSC") to evaluate, review or process any matter related to the Campus Town project or Campus Town specific plan area.

BACKGROUND

The Campus Town project is one of the biggest and most important projects in the City of Seaside. One pre-requisite to closing on Phase 1A, and subsequent phases, is receiving regulatory confirmation of residential reuse suitability. Regulatory confirmation is a form of legal compliance, in which a regulatory agency, will take action in accordance with its rules and regulations. The regulatory process includes submitting applications, executing agreements and reimbursement agreements with the regulatory agency to process the application. In this case, the Department of Substance Control will evaluate whether the City's removal of buildings and soils in the Phase 1A portion of the Campus Town project legally comply with their rules and regulations for residential reuse. As a general rule and even in this case, interactions with regulatory agencies are extremely complex with overlapping regulations, laws and intimate knowledge of the documentary and other aspects of the project. Accordingly, the City Attorney is requesting authority to submit, manage, and execute any contract with any regulatory agency and, in particular DTSC, affecting the Campus Town Project. This includes budgetary and other authority to sign contracts on behalf of the City and committing funds to the process, so long as the contracts are either within her

already budgeted litigation funds, reimbursed by the Developer for Campus Town or paid for out of the FORA demolition bond funds.

FISCAL IMPACT

FISCAL: Reimbursed for by Developer or from FORA Demolition Bond funds.

Strategic Plan: Campus Town is a Strategic priority for the City

ATTACHMENTS

1. Resolution-City Attorney Authority Campus Town

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE ADOPTING A RESOLUTION AUTHORIZING THE CITY ATTORNEY TO SUBMIT, SIGN AND MANAGE ANY CONTRACT, PROCESS OR OTHER INTERACTION WITH ANY REGULATORY AGENCY REGARDING THE CAMPUS TOWN PROJECT

WHEREAS, the Campus Town project was approved by the City Council on March 5, 2020 and is one of the highest priority projects in the City to get underway; and

WHEREAS, the office of the City Attorney has been involved in the Campus Town project since 2019 and is familiar with the state and federal overlapping legal issues and documentation issues relative to that project; and

WHEREAS, the City Council determines and declares that the City Attorney may enter into agreements with the California Department of Toxic Substance Control and take any and all actions necessary to ensure legal compliance and that are consistent with state and federal laws to remedy or remove a release of hazardous substances on, under, or from a property located in a Project Area if certain conditions are met; and

WHEREAS, as a condition precedent to the closing for the purchase of Phase 1A, the City must obtain regulatory clearance from the Department of Toxic Substances Control related to confirmation of the residential use of the Phase 1A Campus Town project, including any removal of hazardous substances on or under the property; and

WHEREAS, regulatory clearance requires the City to enter into an agreement with the Department of Toxic Substances Control for their review and oversight of information and documents relative to the Phase 1A portion of the Campus Town property to make determinations related to the property; and

WHEREAS, interactions with regulatory agencies require sensitive communications and a sophisticated knowledge of the project and the underlying documents, state and federal laws and procedures; and

WHEREAS, the City Council has confirmed that the City Attorney, in consultation with the City Manager, is to be responsible for submitting applications, executing any regulatory agreements or reimbursement agreements with the Department of Toxic Substance Control or other contracts for regulatory clearance, so long as all costs are either reimbursed by the Developer, paid for out of the Fort Ord Demolition bonds or within the budget authority established for the City Attorney's litigation funds, as appropriate, and in accordance with Resolution 20-87; and

WHEREAS, the Municipal Code does not specifically address the execution of regulatory agreements such as the one outlined above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby authorizes the City Attorney, in consultant with the City Manager, to submit applications, execute and manage any contract, process or other interaction with any regulatory agency,

including the Department of Toxic Substances Control, together with the concomitant budgetary authority outlined above, regarding the Campus Town project.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 15th day of February, 2024 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

Ian N. Oglesby, Mayor

ATTEST:

Dominique Davis, City Clerk

APPROVED AS TO FORM:

CITY ATTORNEY



CITY OF SEASIDE STAFF REPORT

Item No.: 9.A.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Dan Meewis, Recreation Director

DATE: February 15, 2024

**SUBJECT: APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST
FROM THE DREAMTEAM BASEBALL CLUB**

RECOMMENDATION

Approve a request from the Dreamteam Baseball Club for a donation of \$3,000.00 from the Mayor's Youth Fund for the costs associated with purchasing baseball specific equipment, speed and agility equipment, and uniforms for their youth baseball team.

BACKGROUND

The Dreamteam Baseball Club is requesting a donation of \$3000.00 from the Mayor's Youth Fund to cover the costs associated with purchasing baseball specific equipment, speed and agility equipment, and uniforms. The baseball team is for youth ages 10 - 15 years old. The Dreamteam Baseball Club is an independent non-profit program based out of Marina, California. The organization first began in 2017 for a local travel softball team. It was recently reactivated at the end of 2022 and morphed into a youth travel baseball organization. The goal of the Club is to help facilitate local players to train and help prepare them to be contenders in highly competitive baseball environments (travel tournaments, high school teams, college teams, and possibly beyond). The hope is to evolve into a program that helps ease any financial burdens on the players and their families while pursuing their dreams of the game.

As a newly formed non-profit organization, they are currently composed of families and athletes who mostly reside in Monterey County. Their goal as they grow is to accept and promote the participation of all interested athletes, regardless of their age, race, or gender, to participate in their inclusive program. They have team community service projects that include community clean-up days. They also recycle all cans and bottles at practices and games.

Based on the information provided in the application, the request meets the criteria for the Mayor's Youth Fund Policy. The Dreamteam Baseball Club has provided documentation showing that they serve a majority of Seaside residents. This is the first time that Monterey Condors Club is requesting a donation.

FISCAL IMPACT

This request would be funded by a donation from the Green Waste Recovery's donation to the Mayor's Youth Fund. The current balance is the Mayor's Youth Fund account (601-2106) is \$48,107.02. If the City Council approves this request, the balance will decrease to \$45,107.02. This is for fiscal year 2023/24.

In the event that all of the funds in the Mayor's Youth Fund become exhausted, staff will keep a file of all applications. Once Green Waste issues the next round of funding, all applications on file will be processed at the next available City Council meeting.

ATTACHMENTS

1. Dreamteam Baseball Mayor's Youth Fund Request 2024
2. 501(c)(3) Information - Dreamteam Baseball
3. W-9 - Dreamteam Baseball 2024

Reviewed for Submission to the City Council by:


Jaime M. Fontes, City Manager

Terry Navarro - Online Form Submittal: Mayor Youth's Contribution Request

From: <noreply@civicplus.com>
To: <cityclerk@ci.seaside.ca.us>, <dmeewis@ci.seaside.ca.us>, <tnavarro@ci.s...>
Date: 1/11/2024 7:55 PM
Subject: Online Form Submittal: Mayor Youth's Contribution Request

Mayor Youth's Contribution Request

Purpose

The Mayor's Youth Fund was created to provide supplemental financial assistance to students and non-profit groups that provide services to improve the lives of young people living in the City of Seaside. A policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applications

Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving a majority of Seaside residents (50%) that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth Fund if the funding is not used to support religious activities such as: Religious instruction, Sunday School, and Worship. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Submittal of Contribution Requests

In order to request a contribution, the following information must be provided in writing:

- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed or fundraising goal.*
- Description of other methods being used to raise funds and/or other contributors.*
- An explanation of how the group, activity, or event will benefit Seaside youth.*
- Written description of how the use of the funds will be specifically used for youth group activities/events and has a nexus to the goals related to recycle, cleanup, and "green" sustainability to ensure a healthy environment.*

- How this request will provide a municipal benefit (ie., benefit the community).

- Proof of non-profit organization status (not a taxpayer's I.D number) and a current W-9 form.

Evaluation Process & Criteria

Contributions can only be made if approved by the City Council. Funding requests will be evaluated based on their consistency with this policy, including the following criteria.

- Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.

- Evidence of activities/events related to "reduce, reuse and recycle" to ensure a healthy environment.

- Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.

- Contributions are only paid to organizations, such as non-profit groups and schools.

- Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided in the following area.)

- Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.

- How this request will provide a municipal benefit (ie., benefit the community).

Contribution Limits

In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council. In addition, funding will be limited to one contribution per year (every 12 months).

- Individuals - 25% of the total cost of the activity (not to exceed \$1,000)

- Groups up to 20 people - up to \$1,500

- Groups of 21 or more people - up to \$3,000

Payment Process

If a contribution is approved by the City Council, payment will be made to the authorized organization or directly to the vendor selected by the authorized organization after submittal of a receipt or the presentation of actual invoices. No funding can go directly to an individual. This process is required in order to provide documentation required to meet municipal auditing standards.

Funding Requirements

Funding is limited to one contribution per year (every 12 months). The Mayor's Youth Fund Closing Report Form must be submitted to staff at least 60 days upon completion of the event, activity or program. Applicants that do not furnish the form may not apply for funds for the following year. A representative from the organization is required to be at the Council meeting for their application to be heard. If no representative is present then the agenda item will be postponed to another City Council meeting upon notification by the applicant. Incomplete applications will not be forwarded for Council consideration; applications not answering the question related to reduce, reuse or recycle are considered incomplete.

Individual Requests

Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000. Applications that are incomplete will be returned.

Name of Organization	Dreamteam Baseball
Name	Edwin Santos
Email Address	dtbaseballclub@gmail.com
Address	PO Box 1218
City	Marina
State	CA
Zip Code	93933
Phone Number	8312366900
Additional Phone Number	Field not completed.
Percentage of Residents or Students of Seaside	65

Number of Participants	30
Ages of Participants	10-15
Criteria	
Applicants must meet at least one of the following criteria to be eligible for funding. Please select one or more from the following list:	Athletic
Are you funding a reward for one of these activities?	No
Description of event, activity or program funding pertains to:	The Dream Team Baseball club is a competitive, independent and non-profit youth baseball program that serves the towns in Monterey County. The mission of the Dream Team Baseball Club is to provide athletic training in a highly competitive environment while shaping the athlete's character. We are requesting funds to help purchase new game day uniforms, baseball specific equipment, and training equipment.
Attach Additional Information as Necessary	Dream Team Budget.pdf
Description of how the funds will be specifically used for youth groups activities/events and has a nexus to the goals of recycling, cleanup and "green" sustainability to insure a healthy environment:	These funds will be used to buy much needed baseball specific equipment, speed and agility equipment and uniforms for our baseball team. We aim to teach our players how to be involved members of their community. To do this, we have team community service projects that include community clean up days. We also recycle all cans and bottles at practices and games.
What other fundraising activities are you participating in to fund your event, program or activity and what other funding sources will supplement your request?	We are applying for another grant locally. We also plan on holding several fundraisers throughout the year, which include a Super bowl square fundraiser, a community letter drive, a rummage sale, and a raffle.
Total Amount Requested:	\$3000
Electronic Signature Agreement	I agree.

Electronic Signature Edwin Santos

Date 1/11/2024

Email not displaying correctly? [View it in your browser.](#)



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

DREAMTEAM BASEBALL
3118 FLOWER CIRCLE
MARINA, CA 93933

Date: 12/13/2023
Employer ID number: 93-4475486
Person to contact: Name, Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending: December 31
Public charity status: 170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required: Yes
Effective date of exemption: November 17, 2023
Contribution deductibility: Yes
Addendum applies: No
DLN: 26053738009263

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 351524

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line, do not leave this line blank.
DREAM TEAM BASEBALL

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

☒ Other (see instructions) ► **501 (c) 3 TAX EXEMPT**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).
Exempt payee code (if any):
Exemption from FATCA reporting code (if any):

5 Address (number, street, and apt. or suite no.) See instructions.
2118 Flower Cir

6 City, state, and ZIP code
MARINA CA 93933

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

or

Employer identification number

93-4475486

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► 

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



CITY OF SEASIDE STAFF REPORT

Item No.: 9.B.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Alexia Rapoport, Housing Program Manager

DATE: February 15, 2024

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE APPLICATION AND AMENDING THE CITY OF SEASIDE'S PERMANENT LOCAL HOUSING ALLOCATION PLAN

RECOMMENDATION

Adopt a resolution authorizing the application and amending the City of Seaside's Permanent Local Housing Allocation Plan for the 2020-2022 grant allocations.

BACKGROUND

In 2017, Governor Brown signed a 15-bill package aimed at addressing the state's housing shortage and high housing costs. As part of the package, Senate Bill 2 (SB 2) established a \$75 recording fee on real estate documents to increase the supply of affordable homes in California. The proceeding program, called the Permanent Local Housing Allocation (PLHA), was designed to offer an ongoing source of funding to local governments for housing-related projects. Because the number of real estate transactions recorded in each county will vary from year to year, revenues and PLHA funding fluctuate, and cities must apply annually to receive the previous year's allocation. The PLHA program is administered by the California Department of Housing and Community Development (HCD).

On August 17, 2023, the Seaside City Council adopted a resolution approving an amendment to the City's existing PLHA plan. Specifically, the amendment sought to consolidate grant funding for pre-development activities related to a proposed affordable housing development located at two adjacent, city-owned parcels: 956 and 962 Hilby Ave. As part of this effort, the City leveraged an \$85k Regional Early Action Planning (REAP 2.0) grant and a development partner that was previously identified. However, on January 9, 2024, Governor Newsom released his proposed state budget consisting of a \$30 billion deficit and \$1.2 billion in cuts to housing programs including a

\$300 million reversion to the REAP 2.0 program. On January 11, 2024, City Staff was also informed that the development partner it previously identified for the potential project no longer intended to participate in the project. Because of the cuts to matching funds and the loss of its development partner, the City is not able to meet the grant's threshold requirements for pre-development activities nor meet the grants' deadline to complete pre-development and construction by 2026.

The City has the opportunity to rescope its existing PLHA allocations and apply for its 2023 PLHA allocation. Upon further review of the grant's eligible activities, City Staff recommends adopting a resolution (Attachment 1) authorizing the amendment of existing PLHA funds and the submission of an application for the City's 2023 PLHA funds to be used for a rental assistance program (Attachment 2). Beginning in 2020, the City of Seaside administered an Emergency Rental Assistance Program (ERAP) with the use of Federal Covid-19 funds administered by the United Way of Monterey County. As of October 2023, the City's ERAP program concluded, with the City having fully disbursed \$1,657,483.27 in ERAP funds to almost 400 Seaside households facing housing instability. City Staff continue to regularly receive inquiries from residents seeking emergency rental assistance, in part due to high rental costs in Seaside.

Should City Council approve Staff's recommendation, City Staff will leverage the existing programmatic infrastructure and processes developed during the administration of the ERAP program. Per PLHA Guidelines, households earning at or below 30% Area Median Income (AMI) would be eligible to receive the assistance. Over 30% of the households served by the ERAP program earned at or below 30% Area Median Income (AMI).

Existing PLHA Allocation:

2020: \$300,175

2021: \$330,334

Forthcoming Allocation:

2022: \$165,564

Total: \$796,073

FISCAL IMPACT

None

ATTACHMENTS

1. Resolution
 2. Amendment & Application
-

Reviewed for Submission to the City Council by:



Jaime M. Fontes, City Manager

THE CITY OF SEASIDE

AUTHORIZING RESOLUTION OF THE CITY OF SEASIDE

**AUTHORIZING THE APPLICATION AND AMENDING THE PLHA PLAN FOR THE
PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**

ALL OR A NECESSARY QUORUM AND MAJORITY _____ of the
COUNCIL MEMBERS _____ of
THE MUNICIPALITY OF _____
THE CITY OF SEASIDE _____ hereby consents to, adopts, and ratifies the following
resolution:

- A. WHEREAS, the Department is authorized to provide up to \$296 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2))).
- B. WHEREAS, the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") dated 12/29/2023 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS, THE CITY OF SEASIDE _____ is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS, the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.

2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix B of the current NOFA 2023 in accordance with all applicable rules and laws.
3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules, and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.
4. **Pursuant to Sections 302(c)(4) and 302(c)(5) of the Guidelines, Applicant's PLHA Plan Amendment for the 2020-2023 Allocations is attached to this resolution, and Applicant hereby adopts this PLHA Plan Amendment and certifies compliance with all public notice, public comment, and public hearing requirements in accordance with the Guidelines.**
5. **If applicable:** Applicant certifies that it was delegated by [Not Applicable] to submit an application on its behalf and administer the PLHA grant award for the formula allocation of PLHA funds, pursuant to Guidelines Section 300(c) and 300(d), and the legally binding agreement between the recipient of the PLHA funds and the Applicant is submitted with the PLHA application.
6. **If applicable:** Applicant certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation.
7. **If applicable:** Applicant certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
8. **If applicable:** Pursuant to Applicant's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
9. **If applicable:** Applicant certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A), (B) and (C).
10. **If applicable:** Applicant certifies that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project, and such loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with a Local government-approved underwriting of the Project for a term of at least 55 years.

11. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.

12. City Manager and/or his designee is/are authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED at a regular meeting of the THE CITY OF SEASIDE this
15th day of, February 2024, by the following vote:

AYES: _____ ABSTENTIONS: _____ NOES: _____ ABSENT: _____

Signature of Approving Officer: _____

***INSTRUCTION:** The attesting officer cannot be the person identified in the resolution as the authorized signor.*

CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, Officer of _____ does hereby attest and certify that the _____ Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the _____ which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed, or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST: _____
Signature of Attesting Officer

Print Name and Title of Attesting Officer

PLHA Formula - Amendment for years 2020, 2021, 2022, 2023										Rev. 02/01/24	
Eligible Applicant Type:		Entitlement									
Local Government Recipient of PLHA Formula Allocation:								Seaside			
2021 PLHA NOFA Formula Allocation Amount:				2021 NOFA Allowable Local Admin (5%):				Admin requested?		Yes	
2022 PLHA NOFA Formula Allocation Amount:				2022 NOFA Allowable Local Admin (5%):				Admin requested?		Yes	
2023 PLHA NOFA Formula Allocation Amount:				2023 NOFA Allowable Local Admin (5%):				Admin requested?		Yes	
Instructions: If the Local Government Recipient of the PLHA Formula Allocation delegated its PLHA formula allocation to a Local Housing Trust Fund or to another Local Government, the Applicant (for which information is required below) is the Local Housing Trust Fund or administering Local Government. The PLHA award will be made to the Applicant (upon meeting threshold requirements) and the Applicant is responsible for meeting all program requirements throughout the term of the Standard Agreement. The 302(c)(4) Plan template worksheet requires first choosing one or more of the Eligible Activities listed below. If "Yes" is clicked, the 302(c)(4) Plan worksheet opens a series of questions about what precise activities are planned. Some specific activities, such as providing downpayment assistance to lower-income households for acquisition of an affordable home, could be included under either Activity 2 or 9. Please only choose one of those Activities; don't list the downpayment assistance under both Activities. If the PLHA funds are used for the same Activity but for different Area Median Income (AMI) level, select the same Activity twice (or more times) and the different AMI level the Activity will serve. Please enter the percentage of funds allocated to the Activity in only the first Activity listing to avoid double counting the funding allocation. For each year (2020-2023), allocations must equal 100% annually including the allowable administrative costs of up to 5%.											
§300 Eligible Applicants											
§300(a) and (b) Eligible Applicants for the Entitlement and Non-Entitlement formula component described in Section §100(b)(1) and (2) are limited to the metropolitan cities and urban counties allocated a grant for the federal fiscal year 2017 pursuant to the federal CDBG formula specified in 42 USC, Section §5306 and Non-entitlement local governments.											
Applicant:		City of Seaside									
Address:		440 Harcourt Ave.									
City:	Seaside	State:	CA	Zip:	93955	County:	Monterey				
Auth Rep Name:		Jaime M. Fontes		Title:		City Manager		Auth Rep. Email:		jfontes@ci.seaside.ca.us	
Phone:				831-682-1363							
Address:		440 Harcourt Ave.		City:	Seaside	State:	CA	Zip Code:	93955		
Contact Name:		Alexia Rapoport		Title:		Housing Program Manager		Contact Email:		algarcia@ci.seaside.ca.us	
Contact Phone:				831-899-6772							
Address:		440 Harcourt Ave.		City:	Seaside	State:	CA	Zip Code:	93955		
§300(d) Is Applicant delegated by another Local government to administer on its behalf its formula allocation of program funds?										No	
§300(d) If Applicant answered "Yes" above, has the Applicant attached the legally binding agreement required by §300(c) and (d)?								A sample agreement can be found by double clicking on the icon to the right		 Document	
File Name:	Application and/or Adopting the PLHA Plan (2020-2023 Allocations) Reso		Pursuant to section 302(c)(4) of the Guidelines, Applicant's PLHA Plan for 2020-2023 allocations is attached to this resolution, and Applicant certifies compliance with all public notice, comment, and hearing requirements in accordance with the Guidelines.					Yes	Uploaded to HCD?		Yes
File Name:	Gov TIN		Provide a signed Gov't TIN Form					Uploaded to HCD?		Yes	
File Name:	Applicant Delegation Agreement		Legally binding agreement between Delegating and Administering Local Governments (sample provided—just click on icon in row 19, column AH)					Uploaded to HCD?		N/A	
§301 Eligible Activities											
§301(a) Eligible activities are limited to the following:										Select below:	
§301(a)(1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to Extremely low-, Very low-, Low-, or Moderate-income households, including necessary operating subsidies.											
§301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.											
§301(a)(3) Matching portions of funds placed into Local or Regional Housing Trust Funds.											
§301(a)(4) Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.											
§301(a)(5) Capitalized Reserves for services connected to the preservation and creation of new permanent supportive housing.											
§301(a)(6) Assisting persons who are experiencing or At-risk of homelessness, including, but not limited to, providing rapid re-housing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.										Yes	
§301(a)(7) Accessibility modifications in Lower-income Owner-occupied housing.											
§301(a)(8) Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.											
§301(a)(9) Homeownership opportunities, including, but not limited to, down payment assistance.											

§301(a)(10) Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing Projects, or matching funds invested by a county in an affordable housing development Project in a city within the county, provided that the city has made an equal or greater investment in the Project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an affordable housing Project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the affordable housing Project.	
--	--

§302(c)(4) Plan														Rev. 02/01/24	
§302(c)(4)(A) Describe the manner in which allocated funds will be used for eligible activities. The City of Seaside administered an Emergency Rental Assistance Program from 2020-2023, funded by Covid-19 grant funding from the County of Monterey. Over \$1.6 million in assistance was dispersed and almost 400 households facing housing instability were served. Despite grant funding having been fully expended in October 2023 and the conclusion of the Covid-19 state of emergency, Seaside residents continue to regularly contact City Staff to request rental assistance, demonstrating a clear and pressing need for such a program. Additionally, more than a third of the households served by the City's Emergency Rental Assistance Program earned at or below 30% AMI.															
§302(c)(4)(B) Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI). In compliance with PLHA guidelines, the City's PLHA-funded rental-assistance program would be available for households earning at or below 30% Area Median Income. As previously stated, the City has a demonstrated need for rental assistance for households earning at or below 30% AMI.															
§302(c)(4)(C) Provide a description of how the Plan is consistent with the programs set forth in the Local Government's Housing Element. Goal H-5 of the City of Seaside's Housing Element states: "A City that preserves and enhances housing affordability in the community, with an emphasis on promoting affordable housing for extremely low, low and moderate income households." Goal H-6 states: "A City that protects Seaside households from the risks of displacement." This plan and its corresponding program directly aligns with the goals outlined in the Housing Element by preventing the displacement of households earning at or below 30% AMI.															
Activities Detail (Activities Detail (Must make a selection on Formula Allocation Application worksheet under Eligible Activities, §301))															
§301(a)(6) Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.															
§302(c)(4)(E)(i) Provide a detailed and complete description of how allocated funds will be used for the proposed Activity. The City intends to utilize its PLHA allocations to administer a rental assistance program. It will leverage existing programmatic infrastructure from the rental assistance program it recently administered, while ensuring that it adhered to all PLHA guidelines. The program will be administered by bilingual staff. Outreach and program materials will also be available in English and Spanish. City Staff will collaborate closely with local community based organizations, service providers, and other partners to ensure that the program is advertised and qualifying households can access the assistance.															
Complete the table below for each proposed Activity to be funded with 2020-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).															
Funding Allocation Year	2021	2022	2023												
Type of Activity for Persons Experiencing or At Risk of Homelessness	Rental Assistance	Rental Assistance	Rental Assistance												
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	95%	95%	95%												
§302(c)(4)(E)(ii) Area Median Income Level Served	30%	30%	30%												TOTAL
§302(c)(4)(E)(iii) Unmet share of the RHNA at AMI Level Note: complete for years 2020, 2021, 2022 only	0	48	n/a												48
§302(c)(4)(E)(iv) Projected Number of Households Served	50	50	50												150
§302(c)(4)(E)(v) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	n/a	n/a	n/a												
§302(c)(4)(E)(vi) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity. Upon receipt of the fully executed Standard Agreement, City Staff will begin implementing the rental assistance program. Concerted outreach efforts will be undertaken, program documents will be finalized and disbursement of assistance could occur within a month of the Standard Agreement.															
File Name:	Plan Adoption Reso			§302(c)(4)(D) Evidence that the Plan was authorized and adopted by resolution by the Local jurisdiction and that the public had an adequate opportunity to review and comment on its content.							Uploaded to HCD?		Yes		

Total Percentage of Funds Allocated Calculator (2020 - 2023)

2020 Allocation		2021 Allocation		2022 Allocation		2023 Allocation	
Admin	0%	Admin	5%	Admin	5%	Admin	5%
Funds Allocated	0%	Funds Allocated	95%	Funds Allocated	95%	Funds Allocated	95%
Total Percentage of Funds Allocated for 2020	0%	Total Percentage of Funds Allocated for 2021	100%	Total Percentage of Funds Allocated for 2022	100%	Total Percentage of Funds Allocated for 2023	100%



CITY OF SEASIDE STAFF REPORT

Item No.: 9.C.

TO: City Council

FROM: Jaime M. Fontes, City Manager

BY: Jose Bazua, Economic Development Director

DATE: February 15, 2024

**SUBJECT: CONSIDER AND DISCUSS PLACING A SIGN DIRECTING TO
DOWNTOWN ON BROADWAY AVE/OBAMA WAY, AND THE
PLACEMENT OF WHITE LIGHTS ON THE BASE OF THE CYPRESS
TREE LOCATED ON THE CORNER OF BROADWAY AVE AND DEL
MONTE BOULEVARD**

RECOMMENDATION

Receive the presentation, consider and provide direction about the placement of a downtown sign and lighting of the Cypress Tree.

BACKGROUND

At the February 1, 2024, City Council meeting, Mayor Pro Tem Pacheco asked the Council to consider for a future agenda, a "Welcome to Downtown Seaside" sign. The presentation included the project's goal to "make residents and tourists aware there is a downtown Seaside and to create a landmark that would grow awareness through social currency and sharing". The presentations from the February 1 meeting are attached to this report.

The staff intends to seek the direction of the City Council regarding the design, placement, and desired timeline for this project. Following Council direction, staff will develop design concepts based on Council guidance, research potential funding options, prepare a cost estimate for the chosen design and installation, and present a final proposal to the Council for approval.

FISCAL IMPACT

None.

ATTACHMENTS

1. Feb 1 2024 Presentation 1_Pacheco
 2. Feb 1 2024 Presentation 2_Pacheco
-

Reviewed for Submission to the City Council by:

A handwritten signature in blue ink, reading "Jaime M. Fontes", written over a horizontal line.

Jaime M. Fontes, City Manager



Welcome to Downtown Seaside Sign

Presented by Dave Pacheco
City Councilperson

Project Goal

The goal is to make residents and tourists aware there is a Downtown Seaside and to create a landmark that would grow awareness through social currency and sharing.

Recommendation

1. Keep it Simple and Effective

2. Site Location

- Recommend placing the sign by the Cypress Tree angled for visibility by residents and tourists.

3. Sign Dimensions

- Size of 4' height by 6' width.

4. Sign Material

- Sandblasted wood with raised lettering, City emblem, and color.

5. Price Estimate

- Based on local business conversations, estimate the cost to be under \$10,000 to align with City Manager approval.

6. Time Efficiency

- With the simplicity of this project, it could be done and effectively benefitting Seaside quickly

Visual Mockup



Business Support

- *DeJa Blue*
- *The Covenant*
- *Seaside Chamber of Commerce*
- *CounterPoint Coffee*
- *Rare Earth*
- *Sportsman Club*
- *Side Effects*
- *MPVS*
- *Salvation Army*
- *The Oven*
- *The Hem*
- *Maligne*

100% of businesses asked, supported idea.

Conclusion

The proposed City of Seaside Downtown Welcome Sign is an impactful initiative aimed at enhancing community identity and attracting both residents and tourists to downtown Seaside. With its strategic placement, visually appealing design, and cost-effective approach, the sign serves as a beacon that communicates a warm welcome while promoting local businesses and the vibrant atmosphere of the area.

Beacon of Lights for Downtown Seaside



SEASIDE
CALIFORNIA



Project Goal

The goal is for the Cypress Tree to serve as a beacon for residents and tourists in downtown Seaside.

Recommendations

1. Lighting Concept: Small white lights on the Cypress Tree's base.
1. Light Placement: Lights starting 10 feet from the ground, extending into the branch area.
1. Cost Expectation: Cost aligns with City Manager's approval, parallel with Broadway lights.
1. Effectiveness and Efficiency: Project is effective and cost-efficient with a meaningful implementation in reach.

Visual Concept

Visual Concept



Business Support



- *DeJa Blue*
- *The Covenant*
- *Seaside Chamber of Commerce*
- *CounterPoint Coffee*
- *Rare Earth*
- *Sportsman Club*
- *Side Effects*
- *MPVS*
- *Salvation Army*
- *The Oven*
- *The Hem*
- *Maligne*

100% of businesses asked, supported idea.

Conclusion

This project is a palpable, achievable method to successfully meet two important goals:

- 1. Elevate Community Identity:** The Downtown Welcome Sign is a pivotal project designed to strengthen Seaside's sense of community and identity.
- 2. Attract Residents and Tourists:** Strategically placed, visually appealing, and cost-effective, the tree will serve as a welcoming beacon, attracting both residents and tourists to explore the vibrant offerings of downtown Seaside.