



AGENDA

CITY OF SEASIDE
TRAFFIC
ADVISORY COMMITTEE

SPECIAL MEETING
440 HARCOURT AVE (MAIN CONFERENCE ROOM)
Tuesday, February 20, 2024
5:00 PM

NOTICE: *The City Council will hold its public meetings in person, with a virtual option for public participation based on availability.*

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>

2. To view this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/83054885120>
Webinar ID: 830 5488 5120

3. To listen by phone: Please call (669) 900-9128

Enter the **Webinar ID: 830 5488 5120** when prompted. There is no participate code – press the pound sign # after the recording prompts you.

4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to pwinfo@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, Members of the public participating in person may approach the podium.

1. **CALL TO ORDER**

ROLL CALL - TRAFFIC ADVISORY COMMITTEE

David R. Pacheco	Committee Member
Nick Borges	Police Chief
Mary Gutierrez	Fire Chief
Nisha Patel	City Engineer
Andrew Myrick	Economic Development & Community Planning Manager

2. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

3. PUBLIC COMMENT FOR COMMISSIONS

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM THE NOVEMBER 21, 2023 AND THE JANUARY 16, 2024 REGULAR MEETINGS

5. BUSINESS ITEMS

A. PRESENTATION ON TRAFFIC CALMING STRATEGIES FOR BAKER STREET BETWEEN SAN LUCAS STREET TO PHOENIX AVENUE

B. REVIEW AND DISCUSS FISCAL YEAR 2024/2025 WORK PLAN AND DIRECT STAFF TO FORWARD RECOMMENDATION TO CITY COUNCIL FOR APPROVAL

C. UPDATE ON THE HILBY AVENUE TRAFFIC CALMING IMPROVEMENTS PROJECT DESIGN INCLUDING LOWER HILBY AVENUE TRAFFIC CALMING MEASURES

6. STAFF COMMUNICATION

7. ADJOURNMENT

Next Regularly Scheduled Meeting:
TBD

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. Live streamed meeting videos as well as videos of past meetings are available on the City's website at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



DRAFT MINUTES

CITY OF SEASIDE
TRAFFIC ADVISORY COMMITTEE

REGULAR MEETING
CITY COUNCIL CHAMBERS
Tuesday, January 16, 2024 5:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 5:00 P.M.

ROLL CALL - TRAFFIC ADVISORY COMMITTEE

Present:

David R. Pacheco, Committee Chair

Nick Borges, Police Chief

Mary Gutierrez, Fire Chief

Nisha Patel, Public Works Director/City Engineer

Andrew Myrick, Economic Development and Community Planning Manager

2. **REVIEW OF AGENDA**

3. **PUBLIC COMMENT**

None

4. **BUSINESS ITEMS**

A. CONSIDER ADDITIONAL DRIVEWAY APPROACH AT 1251 PHOENIX AVENUE

Public Comment: Chance Freeman, Daniel Rosa (Homeowner)

On motion by Borges and seconded by Patel and passed by the following vote of the Traffic Advisory Committee approves the item as follows:

Staff recommends denying the request for an additional driveway approach at 1251 Phoenix Avenue.

ACTION: APPROVED

RESULTS: 4-1-0-0

AYES: Pacheco, Borges, Gutierrez, Patel

NOES: Myrick

ABSTAIN: None

ABSENT: None

5. STAFF COMMUNICATION

Chair Pacheco recommended a discussion, based on a public comment received after the deadline, regarding parking at San Lucas and Noche Buena at/near stop signs, and requested that this item be brought back to the next meeting.

6. ADJOURNMENT

This meeting was adjourned at 5:31 P.M.

Respectfully submitted,

Paul Ensley, Sr. Administrative Assistant

David R. Pacheco, Chair



FINAL MINUTES

CITY OF SEASIDE
COMMITTEE CONFERENCE ROOM

REGULAR MEETING TRAFFIC ADVISORY

Tuesday, November 21, 2023 5:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 5:00 P.M.

ROLL CALL - TRAFFIC ADVISORY COMMITTEE

Present:

David R. Pacheco, Committee Chair

Nick Borges, Police Chief

Paul Blaha, Deputy Fire Chief

Nisha Patel, Public Works Director/City Engineer

Andrew Myrick, Economic Development and Community Planning Manager

2. **REVIEW OF AGENDA**

3. **PUBLIC COMMENT**

None

4. **APPROVAL OF MINUTES**

On motion by Borges and seconded by Blaha and passed by the following vote, the Traffic Advisory Committee approved the minutes as presented.

RESULTS: 4-0-1-0

AYES: Pacheco, Blaha, Patel, Borges

NOES: None

ABSTAIN: Myrick

ABSENT: None

A. APPROVE MINUTES FROM SEPTEMBER 19, 2023 MEETING

ACTION: APPROVED

5. **BUSINESS ITEMS**

A. CONSIDER TRAFFIC CALMING APPLICATIONS AND EVALUATIONS FOR 1) SAN PABLO AVENUE BETWEEN MESCAL STREET AND GENERAL JIM

MOORE BLVD AND 2) BAKER STREET BETWEEN SAN LUCAS STREET AND PHOENIX AVENUE

Public Comment: Jeanie, Guadalupe, Kathleen Main, Malbra Watts, Thomas Main, Gundy Rettke, Kim Enos, Victoria King

On motion by Myrick and seconded by Borges and passed by the following vote of the Traffic Advisory Committee approve the item as follows:

Evaluate and design for traffic-calming on San Pablo Avenue between Mescal Street and General Jim Moore Boulevard. Staff to come back to a future TAC meeting to give us some recommendations for what could be done to alleviate some of the issues that Baker Street is facing.

ACTION: APPROVED

RESULTS: 5-0-0-0

AYES: Pacheco, Borges, Blaha, Patel, Myrick

NOES:None

ABSTAIN: None

ABSENT:None

6. STAFF COMMUNICATION

None

7. ADJOURNMENT

This meeting was adjourned at 5:50 P.M.

Respectfully submitted,

Kirstin van Gend, Administrative Analyst II

David R. Pacheco, Chair



CITY OF SEASIDE STAFF REPORT

Item No.: 5.A.

TO: Traffic Advisory Committee

BY: Leslie Llantero, Assistant Engineer

DATE: February 20, 2024

**SUBJECT: PRESENTATION ON TRAFFIC CALMING STRATEGIES FOR
BAKER STREET BETWEEN SAN LUCAS STREET TO PHOENIX
AVENUE**

PURPOSE & RECOMMENDATION

The purpose of this item is to present traffic calming strategies on Baker Street between San Lucas Street to Phoenix Avenue.

BACKGROUND

Two traffic calming applications were received during the Traffic Calming Program application period. The applications were reviewed, evaluated, and presented to TAC at the November 21, 2023 TAC meeting. The Committee recommended the San Pablo Avenue traffic calming application move forward for further evaluation and design and requested staff return at a later TAC meeting with traffic calming strategies to address the concerns of the residents on Baker Street.

The requested section of Baker Street is a two-way north/south bound roadway approximately 450 feet long, between San Lucas Street/Birch Avenue and Phoenix Avenue. Along this corridor there are 4 1/2 foot wide sidewalks adjacent to the roadway with parking permitted on both sides. The roadway is classified as residential with a speed limit of 25 miles per hour. Traffic counts were taken and revealed the average daily traffic (ADT) was 1,922 vehicles per day with an 85th percentile speed of 28 miles per hour. Reported traffic collision records were reviewed from 2018 to 2020 with one collision reported within that time frame.

Parametrix, the City's transportation consultants, reviewed the data and roadway characteristics and developed traffic calming strategies for Baker Street. The traffic calming strategies include centerline striping, red curb at the intersections, a speed

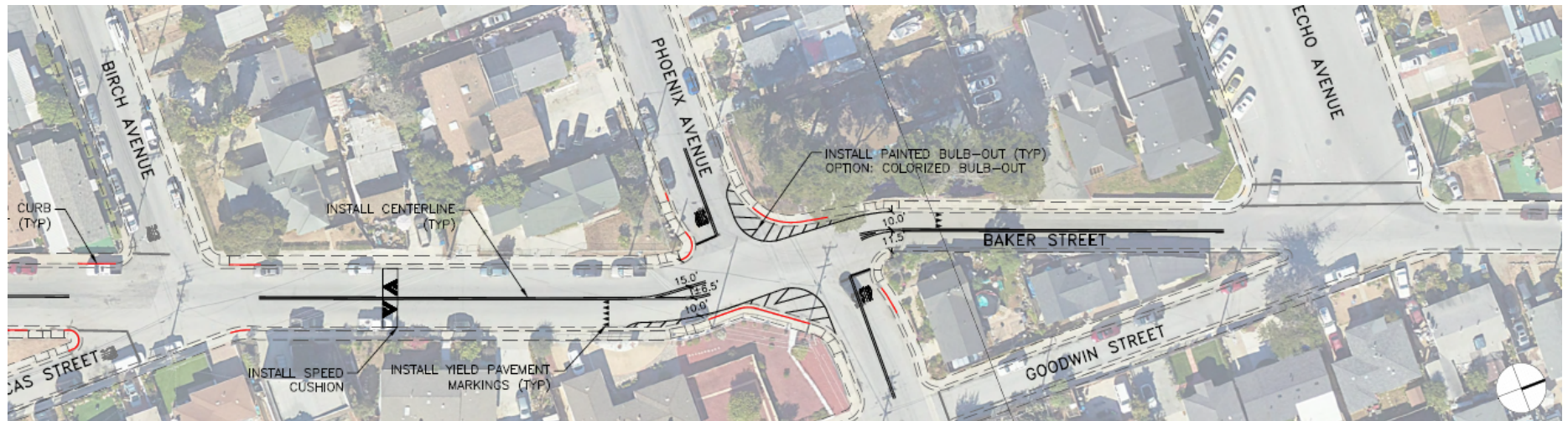
cushion between Phoenix Ave. and Birch Ave., and painted curb extensions at the intersection of Baker St. and Phoenix Ave. Design and construction of these improvements is estimated to cost \$32,000.

The intent of the Traffic Calming Program was to select the highest ranked application to move forward with design and implementation. San Pablo Avenue traffic calming application, recommended by the TAC and approved by City Council, is currently under design. At this time, the applicant for Baker Street can reapply for the next application cycle of the Traffic Calming Program.

ATTACHMENTS

1. Baker Street Traffic Calming Strategies
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ATTACHMENT 1
Baker Street from Birch Avenue to Echo Avenue





CITY OF SEASIDE STAFF REPORT

Item No.: 5.B.

TO: Traffic Advisory Committee

BY: Paul Ensley, Administrative Analyst II
Leslie Llantero, Assistant Engineer

DATE: February 20, 2024

**SUBJECT: REVIEW AND DISCUSS FISCAL YEAR 2024/2025 WORK PLAN
AND DIRECT STAFF TO FORWARD RECOMMENDATION TO CITY
COUNCIL FOR APPROVAL**

PURPOSE & RECOMMENDATION

Review, provide input and approve the Traffic Advisory Committee Fiscal Year 2024 - 2025 Work Plan.

BACKGROUND

Boards and Committees are required to provide an update to the City Council about its past and planned activities through the preparation and adoption of an Annual Work Plan. Attached to this report is the draft fiscal year 2024-2025 Traffic Advisory Committee Work Plan.

Primary goals of the Work Plan are:

1. Continue to participate and provide input for the planning & design for FORTAG projects. (Ongoing)
2. Provide input on the Broadway Avenue Complete Street Corridor project funded by the Active Transportation Program (ATP) grant. *Strategic Goal: 16.23 - Public Works/Engineering. Broadway Avenue Corridor Improvements*
3. Provide input for the design of Coe and General Jim Moore Boulevard Intersection. *Strategic Goal: 16.37- Public Works/Engineering. Coe and General Jim Moore Boulevard Intersection.*
4. Evaluate traffic calming applications for implementation. (Annually)
5. Provide input on future traffic safety improvements around schools. *Strategic Goal: 6.01- City Manager. City & MPUSD partnership Initiatives (i.e. Safe*

routes to school program)

ATTACHMENTS

1. Draft Work Plan FY 24/25
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**City of Seaside
Traffic Advisory Committee
Annual Work Plan
Fiscal Year 2024-2025
July 1, 2024 – June 30, 2025**

DRAFT

Members Appointed When Adopted:

Chair

David Pacheco, Council Member

Members

**Nisha Patel, Public Works Director/City Engineer
Andrew Myrick, Econ. Dev. and Comm. Planning Manager
Mary Gutierrez, Fire Chief
Nick Borges, Police Chief**

Staff

**Leslie Llantero, Assistant Engineer
Paul Ensley, Sr. Administrative Assistant**

Mission Statement

Chapter 2.37.040 of the Seaside Municipal Code establishes the Traffic Advisory Committee and identifies the Committee shall be considered advisory to the City Council, Planning Commission, or appropriate city department.

The Committee is authorized and shall have the duty as follows:

- ✓ To review all discretionary requests for traffic safety regulatory or control devices, signs and markings, and to make studies and recommendations to the City Council, Planning Commission or appropriate city department, with respect to all matters pertaining to traffic regulations, traffic circulation and traffic safety including traffic laws, parking and speed regulations, crosswalks, stop signs, traffic control devices and signals, street lights, school crossings signing, pavement marking and other related matters.
- ✓ To study any unsafe or malfunctioning traffic condition and to recommend solutions to such conditions.
- ✓ To assist staff, Planning Commission, and City Council in short and long range transportation planning within the city, including review of and recommendations concerning streets and highways master planning, capital improvements projects and related matters.
- ✓ To review and answer complaints concerning traffic safety conditions.
- ✓ To perform such other functions as the City Council may request from time to time.

Historical Background

The TAC was formed in 1988 in order to give citizens the ability to report pressing traffic and parking issues directly to the city for action. The Committee is comprised of a council member, who shall serve as the Chairperson, the City Engineer, who shall serve as the Vice Chairperson, the Police Chief, Director of Community Development, and the Fire Chief, or their designees.

Fiscal Year 2024 – 2025 Work Plan

1. Continue to participate and provide input for the planning & design for FORTAG projects. (Ongoing)
2. Provide input on the Broadway Avenue Complete Street Corridor project funded by Active Transportation Plan grant.
Strategic Goal: 16.23 - Public Works/Engineering. Broadway Avenue Corridor Improvements
3. Provide input for the design of Coe and General Jim Moore Boulevard Intersection.
Strategic Goal: 16.37- Public Works/Engineering. Coe and General Jim Moore Boulevard Intersection.
4. Evaluate traffic calming applications for implementation. (Annually)
5. Provide input on future traffic safety improvements around schools.
Strategic Goal: 6.01- City Manager. City & MPUSD partnership Initiatives (i.e. Safe routes to school program)

Ongoing and Recently Completed Actions

Fiscal Years 2022 – 2025

Meeting Date	Location	Type	Description	TAC Action	Status
N/A	845 Broadway Avenue	Parking Designation	Requesting designated parking for business marked for their business use only	N/A	Business owner withdrew
9/27/2022	N/A	Traffic Calming	Revised Traffic Calming Program	Approved	Complete
9/27/2022	1538 Hilby Ave	Red Curb	Red curb requested east of driveway	Approved	Council Denied
9/27/2022	Noche Buena and San Pablo	Bus Stop	Request new bus stop on Noche Buena at San Pablo Ave	Approved	Council Approved
9/27/2022	700 Amador	Driveway	Request additional driveway off of Amador Ave	Denied	Council Approved
9/27/2022	1210 & 1212 San Pablo	Red Curb	Request red curb at driveway of 1210 & 1212 San Pablo	Approved	Council Approved
9/27/2022	1841 Juarez Street	Red Curb	Request red curb in front of address	Denied	Complete
1/17/2023	Santa Barbara	Exemption to 2hr Parking	Exemption of the 2hr Parking on Santa Barbara for employees of Other Brother	Denied	Complete
3/21/2023	1700 Block of La Salle	Traffic Calming	Review and comments on the 30% Design layout for the Ord Terrace Elementary School Traffic Safety Improvements Project	Report Received	Construction Complete
5/16/2023	1711 Del Monte Blvd	2-Hour Parking	Removal of 2-Hour Parking signs in front of the Jaguar-Land Rover-Volvo Dealership	Approved	Approved
7/18/2023	1240 Kenneth Street	Driveway	Request for additional driveway	Denied Request	Council Approved additional driveway

9/19/2023	Hilby Ave from Wheeler to GJM	Traffic Calming	Consider the draft traffic calming plan for Hilby Ave from Wheeler St to GJM Boulevard	Approved	Council Approved
10/19/2023	Throughout the City	Red Curb	Recommendations regarding the removal of red curbs at bus stops	Ongoing	TBD
11/21/2023	San Pablo between Mescal St and GJM Blvd & Baker Street Between San Lucas & Phoenix Ave	Traffic Calming	Consider traffic calming applications and evaluations	Approved traffic calming on San Pablo Avenue	Council Approved
1/18/2024	1251 Phoenix Avenue	Driveway	Requesting to relocate one of the two existing driveways	Denied	Council Approved
2/20/2024	Review and discuss Fiscal Year 24/25 TAC work plan		Staff direction regarding recommendation to City Council for Approval	TBD	TBD
2/20/2024	Baker St between San Lucas St to Phoenix Ave	Traffic Calming	Presentation on Traffic Calming strategies	TBD	TBD
2/20/2024	Lower Hilby Ave	Traffic Calming	Design update and comments on the design improvements to lower Hilby	TBD	TBD

At this time the TAC is not initiating any projects. The TAC responds and acts on city council, city staff, and public requests.



CITY OF SEASIDE STAFF REPORT

Item No.: 5.C.

TO: Traffic Advisory Committee

BY: Leslie Llantero, Assistant Engineer

DATE: February 20, 2024

**SUBJECT: UPDATE ON THE HILBY AVENUE TRAFFIC CALMING
IMPROVEMENTS PROJECT DESIGN INCLUDING LOWER HILBY
AVENUE TRAFFIC CALMING MEASURES**

PURPOSE & RECOMMENDATION

The purpose of this item is to provide the TAC with an update on the design of the Hilby Avenue Traffic Calming Improvements Project and provide comments on the design improvements to lower Hilby Avenue.

BACKGROUND

On November 2, 2023, the City Council approved a professional services agreement with Parametrix to design and prepare bid documents for the Hilby Avenue Traffic Calming Improvements Project (Project). The limits of the Project on Hilby Avenue span from Canyon Del Rey Boulevard (Hwy 218) to General Jim Moore Boulevard, an approximately 1.5 mile corridor. This project aims to reduce vehicle speeds and increase safety and quality of life for all residents along the roadway. The Project improvements include edge line and centerline striping, median islands, red curbing at intersections, crosswalk improvements, speed cushions, updated signage, and sharrows.

The conceptual plan that was presented to the TAC on September 21, 2023, did not incorporate traffic calming measures on lower Hilby Avenue from Fremont Boulevard to Canyon Del Rey Boulevard. The 65% design is complete, and the design for lower Hilby incorporated some of the same traffic calming measures identified in the conceptual plan for upper Hilby Avenue, see Attachment 1. Staff is requesting the TAC to receive the Project update and provide comments on the design of the traffic claiming improvements on lower Hilby Avenue.

ATTACHMENTS

1. Lower Hilby Traffic Calming Design
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