



AMENDED A G E N D A

CITY OF SEASIDE
CITY COUNCIL/SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

REGULAR MEETING
440 HARCOURT AVE (COUNCIL CHAMBER)
Thursday, May 16, 2024
5:00 PM

NOTICE: *The City Council will hold its public meetings in person, with options for viewing and listening virtually or telephonically, based on availability.*

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
2. To view this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/81936832059>
WEBINAR ID: 819 3683 2059
3. To listen by phone: Please call (669) 900-9128
Enter the meeting ID 819 3683 2059 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting via Oral Comments: When the Chair calls for public comment, members of the public participating in person and wishing to address the City Council may approach the podium when the Chair calls for public comment.

1. CALL TO ORDER

2. ROLL CALL – ESTABLISHMENT OF QUORUM

Ian N. Oglesby
David R. Pacheco
Alexis Garcia-Arrazola
Rita Burks
Alex Miller

Mayor/Chair
Mayor Pro Tem/Vice Chair
Council/Agency Member
Council/Agency Member
Council/Agency Member

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments for "Presentations" on this agenda are also taken at this time; comments on specific agenda items are heard under that item. For the public record, please state your name.

6. PUBLIC AGENCY COMMUNICATIONS

This is a time specifically set aside for representatives of public agencies to make brief comments of general interest to the City Council and the community.

A. SEASIDE CITY NEWS BROADCAST OF UPCOMING CITYWIDE EVENTS AND COMMUNITY ANNOUNCEMENTS COVERING EVENTS BETWEEN MAY 16 THROUGH JUNE 8

7. CONSENT AGENDA

A. APPROVE MINUTES FROM MAY 2, 2024

RECOMMENDATION: Approve minutes as presented in the agenda packet.

B. APPROVE PROCLAMATION RECOGNIZING MAY 19 - 25, 2024, AS "NATIONAL PUBLIC WORKS WEEK"

RECOMMENDATION: Recognition of National Public Works Week in the City of Seaside.

C. APPROVE A PROCLAMATION RECOGNIZING MAY 15, 2024, AS "NATIONAL PEACE OFFICERS MEMORIAL DAY", AND MAY 12-18, 2024, AS "NATIONAL POLICE WEEK"

RECOMMENDATION: Approve a proclamation recognizing May 15, 2024, as National Peace Officers Memorial Day, and May 12-18, 2024, as National Police Week.

D. APPROVE PROCLAMATION RECOGNIZING MAY 5TH-11TH, 2024 AS NATIONAL CORRECTIONAL OFFICERS AND EMPLOYEE APPRECIATION WEEK

RECOMMENDATION: Approve a proclamation recognizing May 5th-11th, 2024 as National Correctional Officers and Employee Appreciation Week in Seaside.

E. APPROVE A PROCLAMATION RECOGNIZING LENORA SHERMAN BEAN AS A RECIPIENT OF THE MAYORS KEY TO THE CITY

RECOMMENDATION: Approve a proclamation recognizing Lenora Sherman Bean

as a recipient of the Mayor's Key to the City.

- F. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM SEASIDE HIGH SCHOOL BLACK STUDENT ALLIANCE FOR COST ASSOCIATED WITH THEIR TRIP TO VISIT HISTORICALLY BLACK COLLEGES AND UNIVERSITIES, AFRICAN AMERICAN CIVIL RIGHTS AND HISTORY MUSEUMS, AND PEACE AND JUSTICE MEMORIAL IN LOUISIANA, MISSISSIPPI, AND ALABAMA**

RECOMMENDATION: Approve a request from Seaside High School Black Student Alliance for a donation of \$3000.00 from the Mayor's Youth Fund to assist with the costs associated with their educational trip to Louisiana, Mississippi, and Alabama to visit historically black colleges and universities, and a variety of museums.

- G. APPROVE A FEE WAIVER FROM MONTEREY PENINSULA RAMAYAN MANDALI FOR THE USE OF THE LAGUNA GRANDE HALL AND KITCHEN FOR THEIR DIWALI NIGHT EVENT ON OCTOBER 12, 2024**

RECOMMENDATION: Approve the fee waiver request from the Monterey Peninsula Ramayan Mandali for the use of Laguna Grande Hall and kitchen to hold their Diwali Celebration Night in the amount of \$618.75, the Organization to provide the City with the non-refundable portion of the deposit of \$98.25, and provide the City with their insurance.

- H. APPROVE THE SALE OF SAFE AND SANE FIREWORKS IN THE CITY OF SEASIDE JUNE 28 - JULY 5 BY MONTEREY CONDORS CLUB, SEASIDE AQUATIC CLUB INC., MONTEREY BAY CHRISTIAN CENTER, WORLD OUTREACH SERVICES INC., IGLESIA VIDA CAMINO VERDAD OF THE ASSEMBLES OF GOD, THE VILLAGE PROJECT AND RECOGNIZING MILITARY SERVICE CENTER**

RECOMMENDATION: Approve the non-profit vendor list and locations for the sale of safe and sane fireworks in the City of Seaside from June 28-July 5.

- I. APPROVE A MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM WE WORSHIP COLLECTIVE FOR COST ASSOCIATED WITH THEIR YOUTH SUMMER CAMP**

RECOMMENDATION: Approve a request from We Worship Collective for a donation of \$3,000.00 from the Mayor's Youth Fund for the costs associated with their summer youth camp.

- J. ADOPT A RESOLUTION AUTHORIZING FISCAL YEAR 2024-2025 STREET REPAIR PROJECT LIST TO BE FUNDED IN PART WITH SB1: THE ROAD MAINTENANCE REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS, AND AUTHORIZING STAFF TO SUBMIT TO THE CALIFORNIA TRANSPORTATION COMMISSION**

RECOMMENDATION: Adopt a resolution authorizing staff to submit a SB 1 Project List to the California Transportation Commission (CTC), and authorizing the SB1 Project List to be funded in part with fiscal year (FY) 2024-25 Road Maintenance Repair and Accountability (RMRA) Revenues.

K. ADOPT A RESOLUTION AUTHORIZING THE AMENDMENT AND SUBMISSION OF THE REGIONAL EARLY ACTION PLANNING (REAP 2.0) GRANT APPLICATION FOR HOUSING ELEMENT IMPLEMENTATION ACTIVITIES

RECOMMENDATION: Adopt a resolution authorizing the amendment of the City's Regional Early Action Planning Grant (REAP 2.0) application and authorizing the City Manager to complete its submission to the Association of Monterey Bay Area Governments (AMBAG) and the California Department of Housing and Community Development (HCD).

L. ADOPT A RESOLUTION APPROVING AN ON-CALL CONSULTANT LIST FOR HAZARDOUS MATERIALS INVESTIGATION, WASTE CHARACTERIZATION, AND REMEDIATION DESIGN AND INSPECTION SERVICES

RECOMMENDATION: Adopt a Resolution approving the following firms as qualified to provide On-Call Hazardous Materials Investigation, Waste Characterization, and Remediation Design and Inspection Services:

1. Geosyntec Consultants
2. West Environmental Services & Technology, Inc. (WEST)
3. Farallon Consulting, L.L.C.
4. Millennium Consulting Associates
5. Vista Environmental Consulting, Inc.

M. ADOPT A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE A USE AGREEMENT WITH THE SEASIDE AQUATICS CLUB FOR A FIREWORKS BOOTH ON A CITY-OWNED PARKING LOT LOCATED AT 490 BROADWAY AVENUE

RECOMMENDATION: Approve the request and authorize the Acting City Manager to execute a Use Agreement with the Seaside Aquatics Club. in accordance with the Draft Resolution.

N. ADOPT A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE A USE AGREEMENT WITH THE VILLAGE PROJECT INC. FOR A FIREWORKS BOOTH ON A CITY-OWNED PROPERTY LOCATED AT 1271 CANYON DEL REY BOULEVARD

RECOMMENDATION: Approve the request and authorize the Acting City Manager to execute a Use Agreement with The Village Project Inc. in accordance with the Draft Resolution.

O. ADOPT A RESOLUTION CREATING THE POSITION OF INFORMATION TECHNOLOGY DIRECTOR, AMENDING THE FISCAL YEAR 2023-24 BUDGET AND MODIFYING THE POSITION ALLOCATION LIST TO REFLECT ORGANIZATIONAL CHANGES

RECOMMENDATION: Adopt a resolution creating the position of Information Technology Director, amending the fiscal year 2023-24 fund budget and modifying the position allocation list to reflect organizational changes. This action does not

delete the Information Services Manager from the classification plan.

P. ADOPT A RESOLUTION APPROVING THE REMOTE MEETING PARTICIPATION POLICY AND REINSTATING THE ACCEPTANCE OF PUBLIC COMMENT VIA VIRTUAL TELE-CONFERRING PLATFORM (CURRENTLY ZOOM) EFFECTIVE JUNE 6, 2024

RECOMMENDATION: Adopt a resolution approving the remote meeting participation policy and reinstating the use of Zoom for public comments.

Q. ADOPT A RESOLUTION CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 5, 2024, FOR THE SUBMISSION TO THE QUALIFIED VOTERS A QUESTION "SHALL THE TERM OF OFFICE FOR MAYOR BE FOUR YEARS?" COMMENCING WITH THE 2026 GENERAL MUNICIPAL ELECTION

RECOMMENDATION: Adopt a resolution placing the question on the November 5, 2024, general election ballot.

R. REVIEW AND TAKE ACTION ON THE TRAFFIC ADVISORY COMMITTEE RECOMMENDATION FOR 2 HOUR PARKING IN FRONT OF 1424-1444 FREMONT BOULEVARD

RECOMMENDATION: Consider the Traffic Advisory Committee's recommendation to remove existing 20 minute parking signs and replace them with 2 hour parking signs in front of 1424 through 1444 Fremont Boulevard.

8. PUBLIC HEARING

A. GENERAL PLAN AMENDMENT GPA-24-01: AN AMENDMENT TO THE GENERAL PLAN OF THE CITY OF SEASIDE TO REPEAL AND REPLACE THE ENTIRETY OF THE GENERAL PLAN, EXCLUDING THE HOUSING ELEMENT, WITH A NEW GENERAL PLAN, ENTITLED SEASIDE 2040; AND CERTIFYING AN ENVIRONMENTAL IMPACT REPORT PREPARED FOR THE PROJECT

RECOMMENDATION: Staff recommends that the City Council do the following:

1) Adopt the attached Resolution certifying the Final Environmental Impact Report for the Seaside 2040 General Plan Update Project, making California Environmental Quality Act Findings, and adopting a Mitigation Monitoring and Reporting Program; and then

2) Adopt the attached Resolution amending the Seaside General Plan to repeal and replace the entirety of the Seaside General Plan, excluding the Housing Element, with a new General Plan entitled Seaside 2040.

9. BUSINESS ITEMS

A. ADOPT A RESOLUTION APPROVING THE UPDATED SIDEWALK INSPECTION AND REPAIR PROGRAM; RECEIVE AN UPDATE ON

SIDEWALK MAINTENANCE; AND APPROVING AN ENCROACHMENT PERMIT FEE WAIVER FOR PROPERTY OWNERS REQUIRED TO REPAIR OR REPLACE THE SIDEWALK FRONTING THEIR PROPERTY

RECOMMENDATION: Adopt a resolution:

- 1) approving the updated Sidewalk Inspection and Repair Program
- 2) approving an encroachment permit fee waiver for property owners required to repair or replace the sidewalk fronting their property.

B. RECEIVE A PRESENTATION AND CONSIDER ADOPTING A RESOLUTION APPROVING THE CITY OF SEASIDE PARKS AND RECREATION MASTER PLAN

RECOMMENDATION: Adopt a resolution approving the Parks and Recreation Master Plan prepared by Conservation Technix.

10. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

B. FOLLOW UP ON PREVIOUS REQUESTS

11. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

This is a time specifically set aside for members of the City Council, the City Manager and City Attorney to make brief comments of general interest to the community and report on committee assignments.

12. CLOSED SESSION

Pursuant to Government Code Section 54956 et seq., the City Council and Successor Agency to Redevelopment Agency may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the City Attorney. Public comments on these items are taken after being read by the City Attorney. For the public record, please state your name.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54956.8

Property: The Property Commonly Referred to As Campus Town (Property bounded by Highway 1/1st Avenue, 7th Avenue, Lightfighter/Colonel Durham Street, and Gigling)

Agency Negotiators: City Manager, et al.

Negotiating Parties: KBB Seaside Venture, et al. and City of Seaside

Under Negotiation: price, terms of payment or both

B. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9-EXISTING LITIGATION

Monterey County Superior Court
Case Name: Arzadon, et al. v. City of Seaside, et al.
Case Number: Case # 20CV003118

C. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9 (D)(2)

Potential Litigation (2 Matters)

13. ADJOURNMENT

Next Regularly Scheduled Meeting:
June 6, 2024
5:00 p.m.

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



DRAFT MINUTES

CITY OF SEASIDE
CITY COUNCIL/ SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

REGULAR MEETING
440 HARCOURT AVE
Thursday, May 2, 2024
5:00 PM

1. CALL TO ORDER

Mayor/Chair Oglesby called the meeting to order at 5:00 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM

PRESENT: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco
ABSENT: None

3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held. The pledge was led by Council/Agency Member Burks.

4. REVIEW OF AGENDA

No changes.

5. PUBLIC COMMENT

Roger Blankenburg, Catherine Crockett, Peter Kaiser, Karla Lobo, Ben Strickland, Ruthie Watts, Joe Cabbage

6. PUBLIC AGENCY COMMUNICATIONS

A. SEASIDE CITY NEWS BROADCAST OF UPCOMING CITYWIDE EVENTS AND COMMUNITY ANNOUNCEMENTS COVERING EVENTS BETWEEN MAY 4 THROUGH MAY 19

Citywide Events and Community Announcements Video reviewed the following upcoming events:

Carol McKibbon provided an announcement regarding Cal State Parks African-American History Project and its work to showcase African-American history in Seaside as it relates to Fort Ord State Dunes Park. Draft work is available for review at City Clerk's office.

7. PRESENTATIONS

A. RECEIVE A PRESENTATION FROM CALIFORNIA STATE UNIVERSITY MONTEREY BAY FOR A POTENTIAL PARTNERSHIP FOR STUDENT SCHOLARSHIP AND INTERNSHIP PROGRAM (DIANE WILSON, SENIOR DIRECTOR OF DEVELOPMENT & JAMES HUSSAR, PHD, ACTING DEAN, ASSOCIATE DEAN COLLEGE OF ARTS, HUMANITIES, & SOCIAL

SCIENCES)

Dr. James Hussar, Acting Dean, Associate Dean College of Arts, Humanities, & Social Sciences, provided a presentation regarding a potential partnership for a CSUMB-Seaside Internship Program.

8. CONSENT AGENDA

Items 8D, 8G, 8K, 8L were pulled.

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Miller and carried by the following vote, the City Council moved to approve the consent agenda as presented except for the items pulled.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

A. APPROVE MINUTES FROM APRIL 18, 2024

ACTION: APPROVED

B. APPROVE A FEE WAIVER FROM SARANGSAM PRISON MINISTRY FOR THE USE OF THE LAGUNA GRANDE HALL AND KITCHEN FOR THEIR MUSIC FESTIVAL ON OCTOBER 26, 2024

ACTION: APPROVED

C. APPROVE PROCLAMATION RECOGNIZING MAY 2024, AS NATIONAL WATER SAFETY MONTH

ACTION: APPROVED

D. APPROVE PROCLAMATION RECOGNIZING MAY 5-11, 2024, AS PROFESSIONAL MUNICIPAL CLERK'S WEEK

PUBLIC COMMENT: None

On motion by Council/Agency Member Garcia-Arrazola and second by Mayor Pro Tem/Vice Chair Pacheco and carried by the following vote, the City Council/Successor Agency moved to approve the proclamation recognizing May 5-11, 2024, as Professional Municipal Clerk's Week.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: APPROVED

- E. ADOPT RESOLUTION AUTHORIZING CITY MANAGER PURCHASE OF 10 YEAR POLLUTION AND LEGAL LIABILITY INSURANCE FOR FORMER FORT ORD PROPERTY AT A COVERAGE LEVEL OF \$4,000,000 AT COST OF \$210,572.16 OF WHICH THE ARMY WILL REIMBURSE SEASIDE \$117,000 RESULTING IN FINAL SEASIDE OUTLAY OF \$93,572.16**

ACTION: ADOPTED RESO

- F. ADOPT A RESOLUTION EXTENDING 180.6 ACRE FEET ALLOCATION OF WATER AND 45.83 RECYCLED WATER PER YEAR FOR THE KB BAKEWELL SEASIDE VENTURE II RESIDENTIAL AND COMMERCIAL DEVELOPMENT LOCATED WITHIN THE CAMPUS TOWN SPECIFIC PLANNING AREA**

ACTION: ADOPTED RESO

- G. ADOPT A RESOLUTION AMENDING THE CAPITAL PROGRAM TO INCLUDE THE COURTHOUSE PROJECT, APPROPRIATING A BUDGET OF \$1,150,000.00 TO THE PROJECT FROM THE GENERAL FUND, AND AUTHORIZING A COST REIMBURSEMENT AGREEMENT WITH MARINA COMMUNITY PARTNERS, LLC FOR CONSTRUCTION OF IMPROVEMENTS ALONG DIVARTY STREET AND IMPROVEMENTS FOR THE COURTHOUSE PROJECT**

PUBLIC COMMENT: Karla Lobo, Nola

On motion by Council/Agency Member Miller and second by Mayor Pro Tem/Vice Chair Pacheco and carried by the following vote, the City Council/Successor Agency moved to adopt a resolution amending the CIP to include the courthouse project.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: ADOPTED RESO

- H. ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH SCHAAF & WHEELER TO PROVIDE STAFF SUPPORT SERVICES FOR AN AMOUNT NOT TO EXCEED \$30,000.00**

ACTION: ADOPTED RESO

- I. ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN TO**

**PROVIDE CIVIL ENGINEERING SUPPORT SERVICES FOR AN AMOUNT
NOT TO EXCEED \$30,000.00**

ACTION: ADOPTED RESO

- J. ADOPT A RESOLUTION AUTHORIZING THE ASSISTANT FINANCE
DIRECTOR AND ACTING FINANCE DIRECTOR JESSICA RILEY TO
ESTABLISH, MAINTAIN AND CONTROL THE CITY'S BANK ACCOUNTS**

ACTION: ADOPTED RESO

- K. ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN
AGREEMENT WITH THE UNIVERSITY CORPORATION AT MONTEREY BAY
FOR A DONATION TO CALIFORNIA STATE UNIVERSITY, MONTEREY BAY
(CSUMB) FOR THE ESTABLISHMENT OF THE CITY OF SEASIDE
SCHOLARSHIP & INTERNSHIP FUND**

PUBLIC COMMENT: Joe Cubbage

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Burks and carried by the following vote, the City Council/Successor Agency moved to adopt a resolution authorizing an agreement with University Corporation at Monterey Bay for the establishment of a scholarship and internship fund program.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: ADOPTED RESO

- L. NOTICE OF REJECTION OF CLAIM OF SEASIDE HIGHLANDS
HOMEOWNERS ASSOCIATION**

PUBLIC COMMENT: Roger Blankenburg, Marcia Blankenburg

On motion by Mayor Pro Tem/Vice Mayor Pacheco and second by Council/Agency Member Burks and carried by the following vote, the City Council/Successor Agency moved to reject the claim of Seaside Highlands Homeowners Association.

RESULT: 4-0-1-0

AYES: Burks, Garcia-Arrazola, Oglesby, Pacheco

NOES: None

ABSTAIN: Miller

ABSENT: None

ACTION: CLAIM REJECTED

9. **BUSINESS ITEMS**

SECOND GENERAL PUBLIC COMMENT: Amy, Alicia Ragland, No name given

A. CONSIDER PLACING A QUESTION ON NOVEMBER 5, 2024, BALLOT REGARDING THE TERM LENGTH OF THE POSITION OF MAYOR TO 4 YEARS EFFECTIVE FOR THE 2026 GENERAL ELECTION

Dominique Davis, City Clerk, provided a presentation and reviewed the process for the City Council to place a question on the ballot regarding the term length for the position of mayor. The question form is determined by Government Code 34901 and shall read as follows: "Shall the term of office of mayor be four years?"

PUBLIC COMMENT: Pastor Ronald Britt, Joe Cubbage, Rosalyn Green, Peter Kaiser, Ruthie Watts

On motion by Mayor Pro Tem/Vice-Chair Pacheco and second by Council/Agency Members Burks and carried by the following vote, the City Council/Successor Agency moved to place a question on the November 5, 2024, ballot regarding the term length of Mayor.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: APPROVED

B. APPROVE THE PLACEMENT OF A SINGLE-SIDED ELECTRONIC MESSAGE CENTER ON HILBY AVE IN FRONT OF OLDEMEYER CENTER FACING WEST FOR EASTBOUND TRAFFIC

Nisha Patel, Public Works Director/City Engineer, provided a presentation and reviewed the proposed project and alternatives to a single-sided electronic message center on Hilby Avenue in front of the Oldemeyer center. The cost estimate for the single-sided message center is \$25,000 for the sign, installation, and shipping.

PUBLIC COMMENT: Pastor Ronald Britt, Karla Lobo, Joe Cubbage

On motion by Mayor Pro Tem Pacheco and second by Council/Agency Member Miller to approve the placement of a single-sided electronic message center.

RESULT: 2-3-0-0

AYES: Miller, Pacheco

NOES: Burks, Garcia-Arrazola, Oglesby

ABSTAIN: None

ABSENT: None

ACTION: Motion Failed

C. ANNUAL REPORT OF THE ORDINANCE REGARDING THE POLICE DEPARTMENT'S ACQUISITION AND USE OF MILITARY EQUIPMENT IN ACCORDANCE WITH STATE LAW (AB 481); AND APPROVE THE MILITARY USE POLICY

Police Commander Matt Doza provided a presentation and reviewed the annual report, military equipment definitions and the equipment owned by the Police Department as defined by AB481. The deployments of the AB481 equipment for 2023 was also provided.

PUBLIC COMMENT: Karla Lobo, Peter Kaiser, Robert Daniels, Joe Cubbage

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Burks and carried by the following vote, the City Council/Successor Agency moved to accept the annual report and approve the military use policy.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: ACCEPTED & APPROVED

D. CONSIDER THE DRAFT REMOTE MEETING PARTICIPATION POLICY FOR THE USE OF ZOOM FOR PUBLIC COMMENTS

Dominique Davis, City Clerk, provided a presentation and reviewed the policy, sections and the key points. The process for removal of users that violate the policy is "Stop/Mute – Warn – Second Chance – Eject".

PUBLIC COMMENT: Peter Kaiser, Joe Cubbage, Robert Daniels, Karla Lobo

On motion by Council/Agency Member Garcia-Arrazola and second by Council/Agency Member Burks and carried by the following vote, the City Council/Successor Agency moved to approve the remote meeting participation policy with edits as finalized.

RESULT: 5-0-0-0

AYES: Burks, Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: None

ACTION: APPROVED

10. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

None.

B. FOLLOW UP ON PREVIOUS REQUESTS

None.

11. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

Reports provided.

12. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54956.8

Property: The Property Commonly Referred to As Campus Town (Property bounded by Highway 1/1st Avenue, 7th Avenue, Lightfighter/Colonel Durham Street, and Gigling)

Agency Negotiators: City Manager, et al.

Negotiating Parties: KBB Seaside Venture, et al. and City of Seaside

Under Negotiation: price, terms of payment or both

No report.

B. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9-EXISTING LITIGATION

Monterey County Superior Court

Case Name: Arzadon, et al. v. City of Seaside, et al.

Case Number: Case # 20CV003118

No report.

C. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9-EXISTING LITIGATION

Monterey County Superior Court

Case Name: Petrovich Development, et al. v. City of Seaside, et al.

Case Number: Case # 21CV003630

No report.

D. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9 (d)(2)

Potential Litigation (2 Matters)

No report.

13. ADJOURNMENT

With no further business, the meeting adjourned at 10:29 p.m.

Respectfully submitted,

Dominique L. Davis, City Clerk

Ian N. Oglesby, Mayor



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 7.B.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Nisha Patel, Public Works Director/City Engineer
Paul Ensley, Administrative Assistant

DATE: May 16, 2024

**SUBJECT: APPROVE PROCLAMATION RECOGNIZING MAY 19 - 25, 2024,
AS "NATIONAL PUBLIC WORKS WEEK"**

RECOMMENDATION

Recognition of National Public Works Week in the City of Seaside.

BACKGROUND

Public Works professionals, engineers, managers, and employees within government and the private sector perform important work to rebuild, improve, and protect our nation's transportation, water supply, water treatment, and solid waste systems, public buildings, and other structures and facilities essential for our citizens. The health, safety, and comfort of our community greatly depends on these facilities and services. Therefore, the City should proclaim May 19 - 25, 2024 as National Public Works Week.

FISCAL IMPACT

None

ATTACHMENTS

1. 2024 Public Works Week Proclamation
-

Reviewed for Submission to the City Council by:

A handwritten signature in black ink, which appears to read "Nick Borges".

Nicholas Borges, Acting City Manager

City of Seaside
PROCLAMATION



National Public Works Week
May 19 – 25, 2024

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of this community; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Seaside, California to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association,

NOW THEREFORE, BE IT PROCLAIMED, that I, the Honorable Ian N. Oglesby, Mayor of the City of Seaside, do hereby proclaim the week May 19-25, 2024 as National Public Works Week; and I urge all our people to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they have made to our national health, safety, welfare and quality of life.

Ian N. Oglesby, Mayor
May 16, 2024



CITY OF SEASIDE STAFF REPORT

Item No.: 7.C.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Dominique Davis, City Clerk

DATE: May 16, 2024

SUBJECT: APPROVE A PROCLAMATION RECOGNIZING MAY 15, 2024, AS "NATIONAL PEACE OFFICERS MEMORIAL DAY", AND MAY 12-18, 2024, AS "NATIONAL POLICE WEEK"

RECOMMENDATION

Approve a proclamation recognizing May 15, 2024, as National Peace Officers Memorial Day, and May 12-18, 2024, as National Police Week.

BACKGROUND

National Police Week occurs every May, and in 2024, and is often commemorated with many live and in-person events. The National Law Enforcement Officers Memorial Fund will hold ceremonies, including the 36th Annual Candlelight Vigil, to honor the fallen officers whose names have recently been added to the Memorial.

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community.

FISCAL IMPACT

None.

ATTACHMENTS

1. National Police Week Proclamation
-

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nick Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

City of Seaside PROCLAMATION



NATIONAL POLICE WEEK

May 12 - 18, 2024

WHEREAS, there are approximately 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Seaside Police Department; and

WHEREAS, since the first recorded death in 1786, there are currently 24,067 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, 282 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 118 officers killed in 2023 and 164 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 36th Candlelight Vigil, on the evening of May 13, 2024; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 12th-18th; and

WHEREAS, May 15 is designated as National Peace Officers Memorial Day in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Ian N. Oglesby, Mayor of the City of Seaside, on behalf of the City Council, do hereby proclaim May 12 - 18, 2024, as "**National Police Week**" and call upon the citizens of Seaside to publicly salute the service of law enforcement officers in our community and in communities across the nation.

Ian N. Oglesby, Mayor
May 16, 2024



CITY OF SEASIDE STAFF REPORT

Item No.: 7.D.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Dominique Davis, City Clerk

DATE: May 16, 2024

**SUBJECT: APPROVE PROCLAMATION RECOGNIZING MAY 5TH-11TH,
2024 AS NATIONAL CORRECTIONAL OFFICERS AND EMPLOYEE
APPRECIATION WEEK**

RECOMMENDATION

Approve a proclamation recognizing May 5th-11th, 2024 as National Correctional Officers and Employee Appreciation Week in Seaside.

BACKGROUND

The first week of May is designated as National Correctional Officers and Employee Appreciation Week by the American Correctional Association. This week is dedicated to honoring the dedicated professionals who work in our nation's jails, prisons, and correctional facilities. These men and women play a vital role in maintaining safety and security, as well as providing rehabilitation and reintegration programs for incarcerated individuals.

The proclamation acknowledge the importance of National Correctional Officers and Employee Appreciation Week and expresses the city's appreciation for the hard work and dedication of the correctional officers and employees.

FISCAL IMPACT

None

ATTACHMENTS

1. National Correctional Officer Week 2024
-

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nick Borges", written in a cursive style.

Nicholas Borges, Acting City Manager

CITY OF SEASIDE PROCLAMATION



40th NATIONAL CORRECTIONAL OFFICERS and EMPLOYEE APPRECIATION WEEK May 5-11, 2024

WHEREAS, In 1984, President Ronald Reagan issued Proclamation 5187 declaring the week beginning May 6, 1984, as "National Correctional Officers Week." "In recognition of the contributions of correctional officers to our nation," he noted that (the work they do) "is essential to the day-to-day operations of these institutions [prisons and jails]; without them it would be impossible to achieve the foremost institutional goals of security and control"; and

WHEREAS, In 1996, Congress expanded National Correction Officers Week to include all correctional employees, giving a long overdue "Thank You" to the women and men who serve by working in corrections. A special week to celebrate and highlight the importance and significance of the profession now recognized during the first full week of May as the "National Correctional Officers and Employee Appreciation Week"; and

WHEREAS, Correctional officers are trained law enforcement professionals dedicated to preserving safe correctional facilities that ensure public safety. Their position is essential to the control and rehabilitation of offenders. Correctional employees serve admirably in many different capacities, including jail administrators, wardens, chaplains, nurses, doctors, mental health, and social workers, teachers, culinary, supervisors and managers to name a few; and

WHEREAS, For over a century, correctional employees have dedicated themselves to the mission of public safety and rehabilitation, while fostering relationships in the communities where they live. All correctional employees teach, train, mentor, counsel, and provide offenders with direction, hope and a new focus while assisting with reentry and life inside and outside corrections; and

WEHERAS, Our community is far safer because of their work. Today we salute all correctional employees and remember those who have made the ultimate sacrifice to serve and protect our communities. Correctional employees deserve the recognition for their service and should be commended by the public and our elected officials for the tremendous job they do and exceptional performance.

NOW THEREFORE BE IT PROCLAIMED, that I, The Honorable Ian N. Oglesby Mayor of the City of Seaside, on behalf of the City Council, do hereby proclaim May 6-11 2024, as National Correctional Officer and Employee Appreciation Week in the City of Seaside.

Ian N. Oglesby, Mayor
May 16, 2024

City of Seaside



Proclamation

In Celebration of Lenora Sherman Bean 100th Birthday

WHEREAS, *Lenora Sherman Bean was born May 5, 1924, in Stafford, Texas, to Bennie Sherman and Lucille Scoby; and*

WHEREAS, *Lenora was a member of New Hope Baptist Church in Stafford, Texas. She moved from Texas to Los Angeles, California in 1957 where she met and married the love of her life, John Bean, who was the first black realtor in Monterey County. After marriage, she moved to Monterey where John had an established business; and*

WHEREAS, *for many years, Lenora owned and worked in her own business as a professional beautician in Seaside; and*

WHEREAS, *in addition to her career, Lenora generously volunteered her talents and time in convalescent homes, where she uplifted the spirits of residents with her hairstyling skills; and*

WHEREAS, *at the encouragement of Pastor Joseph Paige St., Lenora became a member of New Hope Baptist Church and assumed the role of financial secretary. She was instrumental in helping the church secure the loan to build the current Educational building which was built in 1994; and*

WHEREAS, *after retiring from her business, Lenora became New Hope's church secretary, a position she faithfully held until her retirement in 2020; and*

WHEREAS, *while at New Hope, she served in various ministries to include: Deaconess Board, WMU (Women's Mission Union), Paige Circle where she was the architect of the yearly Paige Scholarship Fund, and other committees. Her tenure spanned over fifty years of devoted service to God and New Hope Baptist Church.*

NOW THEREFORE, BE IT PROCLAIMED, *that I, The Honorable Ian N. Oglesby, Mayor of the City of Seaside, on behalf of the City Council and residents, do hereby bestow **Lenora Sherman Bean with the Mayor's Key to the City of Seaside** for her manifold accomplishments, outstanding leadership with decades of opening the "doors of hope" for a healthier community.*

*Ian N. Oglesby, Mayor
Presented May 5, 2024*



CITY OF SEASIDE STAFF REPORT

Item No.: 7.F.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Dan Meewis, Recreation Director

DATE: May 16, 2024

SUBJECT: APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM SEASIDE HIGH SCHOOL BLACK STUDENT ALLIANCE FOR COST ASSOCIATED WITH THEIR TRIP TO VISIT HISTORICALLY BLACK COLLEGES AND UNIVERSITIES, AFRICAN AMERICAN CIVIL RIGHTS AND HISTORY MUSEUMS, AND PEACE AND JUSTICE MEMORIAL IN LOUISIANA, MISSISSIPPI, AND ALABAMA

RECOMMENDATION

Approve a request from Seaside High School Black Student Alliance for a donation of \$3000.00 from the Mayor's Youth Fund to assist with the costs associated with their educational trip to Louisiana, Mississippi, and Alabama to visit historically black colleges and universities, and a variety of museums.

BACKGROUND

Seaside High School Black Student Alliance is requesting a donation of \$3000.00 from the Mayor's Youth Fund to assist with the cost associated with their trip to Louisiana, Mississippi, and Alabama. This trip is not just a journey: it's an educational odyssey. Students will be visiting historically black colleges and universities, so they can witness the legacy of trailblazers who fought for equal access to education. They will learn about African American contributions to society and the ongoing quest for social justice. This experience is directly aligned with their curriculum, promoting academic enrichment and cultural awareness. Students will also be visiting multiple museums that hold historical and current cultural relevance, including the Mississippi Civil Rights Museum, The McKenna Museum of African American Art, and the Peace and Justice (Lynching) Memorial.

Seaside High School Black Student Alliance School teaches their students to use the recycling bins for recycling bottles and cans and encourages them to use reusable water bottles.

Based on the information provided in the application, the request meets the criteria for the Mayor's Youth Fund Policy. They received their last donation at the March 21, 2019 City Council meeting. They also submitted their 2019 Mayor's Youth Fund closing report within the 60-day time frame.

FISCAL IMPACT

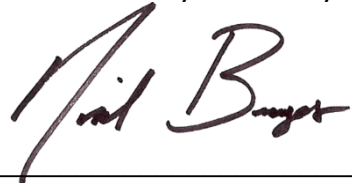
This request would be funded by a donation from the Green Waste Recovery's donation to the Mayor's Youth Fund. The current balance is the Mayor's Youth Fund account (601-2106) is \$41,107.02. If the City Council approves this request, the balance will decrease to \$38,107.02. This is for fiscal year 2023/24.

In the event that all of the funds in the Mayor's Youth Fund become exhausted, staff will keep a file of all applications. Once Green Waste issues the next round of funding, all applications on file will be processed at the next available City Council meeting.

ATTACHMENTS

1. MYF Seaside High School Black Student Alliance 2024
2. W-9 - MPUSD Seaside High Black Student Alliance 2024
3. Mayors Youth Fund Closing Report 2019

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

Terry Navarro - Online Form Submittal: Mayor Youth's Contribution Request

From: <noreply@civicplus.com>
To: <cityclerk@ci.seaside.ca.us>, <dmeewis@ci.seaside.ca.us>, <tnavarro@ci.s...>
Date: 4/25/2024 2:48 PM
Subject: Online Form Submittal: Mayor Youth's Contribution Request

Mayor Youth's Contribution Request

Purpose

The Mayor's Youth Fund was created to provide supplemental financial assistance to students and non-profit groups that provide services to improve the lives of young people living in the City of Seaside. A policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applications

Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving a majority of Seaside residents (50%) that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth Fund if the funding is not used to support religious activities such as: Religious instruction, Sunday School, and Worship. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Submittal of Contribution Requests

In order to request a contribution, the following information must be provided in writing:

- *Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed or fundraising goal.*
- *Description of other methods being used to raise funds and/or other contributors.*
- *An explanation of how the group, activity, or event will benefit Seaside youth.*
- *Written description of how the use of the funds will be specifically used for youth group activities/events and has a nexus to the goals related to recycle, cleanup, and "green" sustainability to ensure a healthy environment.*

- *How this request will provide a municipal benefit (ie., benefit the community).*

- *Proof of non-profit organization status (not a taxpayer's I.D number) and a current W-9 form.*

Evaluation Process & Criteria

Contributions can only be made if approved by the City Council. Funding requests will be evaluated based on their consistency with this policy, including the following criteria.

- *Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.*

- *Evidence of activities/events related to "reduce, reuse and recycle" to ensure a healthy environment.*

- *Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.*

- *Contributions are only paid to organizations, such as non-profit groups and schools.*

- *Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided in the following area.)*

- *Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.*

- *How this request will provide a municipal benefit (ie., benefit the community).*

Contribution Limits

In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council. In addition, funding will be limited to one contribution per year (every 12 months).

- *Individuals - 25% of the total cost of the activity (not to exceed \$1,000)*

- Groups up to 20 people - up to \$1,500

- Groups of 21 or more people - up to \$3,000

Payment Process

If a contribution is approved by the City Council, payment will be made to the authorized organization or directly to the vendor selected by the authorized organization after submittal of a receipt or the presentation of actual invoices. No funding can go directly to an individual. This process is required in order to provide documentation required to meet municipal auditing standards.

Funding Requirements

Funding is limited to one contribution per year (every 12 months). The Mayor's Youth Fund Closing Report Form must be submitted to staff at least 60 days upon completion of the event, activity or program. Applicants that do not furnish the form may not apply for funds for the following year. A representative from the organization is required to be at the Council meeting for their application to be heard. If no representative is present then the agenda item will be postponed to another City Council meeting upon notification by the applicant. Incomplete applications will not be forwarded for Council consideration; applications not answering the question related to reduce, reuse or recycle are considered incomplete.

Individual Requests

Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000. Applications that are incomplete will be returned.

Name of Organization	Seaside High School - Black Student Alliance
Name	rikee ross
Email Address	rross@mpusd.k12.ca.us
Address	2200 noche buena ave
City	Seaside
State	California
Zip Code	93955
Phone Number	8319152935
Additional Phone Number	Field not completed.
Percentage of Residents or Students of Seaside	80%

Number of Participants 24

Ages of Participants 16-18

Criteria

Applicants must meet at least one of the following criteria to be eligible for funding. Please select one or more from the following list:

Art, Athletic, Scholastic

Are you funding a reward for one of these activities? No

Description of event, activity or program funding pertains to:

Introduction & Purpose:

Every student deserves the opportunity to explore their heritage, embrace their identity, and aspire to greatness. The purpose of this field trip is to empower our African-American students with a profound educational experience that connects them with their history, heritage, and the vital role of higher education in shaping their futures.

Educational Value:

This field trip is not just a journey; it's an educational odyssey. By visiting historically black colleges and universities, our students will witness the legacy of trailblazers who fought for equal access to education. They will learn about African American contributions to society and the ongoing quest for social justice. This experience is directly aligned with our curriculum, promoting academic enrichment and cultural awareness.

Agenda

October 1 - Departure

- Morning: Depart from San Jose, CA to New Orleans, LA

- Evening: Welcome dinner in New Orleans, LA.

October 2 - Aspiring Minds

9:30-11 am Visit Xavier University (1 Drexel Dr, New Orleans, LA 70125)

11:15 am - 12:15 pm Visit MCKENNA MUSEUM Of AFRICAN AMERICAN ART (2003 Carondelet St. New Orleans, LA)

12:30 - 1:30 pm Lunch in New Orleans French Quarters

3 - 4:30 pm Visit Southern University A&M (801 Harding Blvd, Baton Rouge, LA)

5 - 9pm Dinner and Bonding Activity

October 3 - Illuminating History

9:15-10:45 am Visit Alcorn State University (1000 Asu Dr,

Lorman, MS)
 12:15-1:30 pm Visit Mississippi Civil Rights Museum (222 North St #2205, Jackson, MS)
 1:30-2:30 pm Lunch in Jackson, MS
 3-4:30 pm Visit Jackson State University (1400 John R. Lynch St, Jackson, MS)
 6:30-7:30 pm Dinner and Bonding Activity in Meridian, MS
 October 4 - Illuminating History
 8:30 am Depart Hotel, Meridian, MS
 12 - 1:30 pm Visit Tuskegee University (1200 W Montgomery Rd, Tuskegee, AL)
 1:30 -2:15 Lunch in Tuskegee, AL
 3-5pm Visit Peace and Justice (Lynching) Memorial (414 Caroline St, Montgomery, AL)
 5 - 6:30 pm Dinner and Museum Debrief
 7 - 9 pm Skating Activity
 October 5 - Celebration of Culture
 10 am Tour Alabama State University (915 S Jackson St, Montgomery, AL)
 11:30 am Attend Homecoming Football Game
 Dinner
 October 6 - Return & Reflection
 Return Flight from Montgomery, AL to San Jose, CA

Attach Additional Information as Necessary *Field not completed.*

Description of how the funds will be specifically used for youth groups activities/events and has a nexus to the goals of recycling, cleanup and "green" sustainability to insure a healthy environment: Students will be visiting multiple museums that hold historical and current cultural relevance including the Mississippi Civil Rights Museum, the MCKENNA MUSEUM Of AFRICAN AMERICAN ART, and the Peace and Justice (Lynching) Memorial. We are visiting these museums to give students an understanding of their culture from a historical perspective as well as to get them forward thinking of how they can continue to help support their culture in a positive and impactful way and contribute to the advancement of black people in their own communities.

What other fundraising activities are you participating in to fund your event, program or activity and what other funding sources will supplement your request? We are requesting donations from private businesses, we will be hosting fundraisers at local events this summer, students will be completing individual fundraisers as well

Total Amount Requested: \$3,000

Electronic Signature Agreement I agree.

Electronic Signature

Rikee P Ross

Date

4/25/2024

Email not displaying correctly? [View it in your browser.](#)

JUN-18-2008 14:07

P.001

W-9
Form
(Rev. October 2007)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific instructions on page 4

Name (as shown on your income tax return)
Monterey Peninsula Unified School District

Business name, if different from above

Check appropriate box: ☐ Individual sole proprietor ☐ Corporation ☐ Partnership
☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ☐ Exempt payee
☐ Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
700 PACIFIC ST

City, state, and ZIP code
MONTEREY CA 93940

List account number(s) here (optional)

Requester's name and address (optional)

TIN Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number
7710320712

Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payment other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign
Here

Signature of
U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

MAYOR'S YOUTH FUND CLOSING REPORT *

Date Mayor's Youth Fund was approved by council: 3/21/19

Name of Organization: Seaside High Black Student Alliance

Contact: Rikae Ross

Address: 2200 Noche Buena Ave

Email/Phone: 831 392 3530 rross@mpsd.net

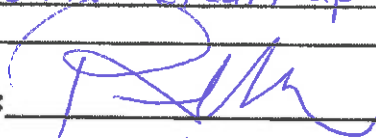
Amount of Donation Received: \$3000

What Items were purchased with Mayor's Youth Fund Donation:

Food, hotel, gas, escape room, parking

Please describe the activities and the date the group/individual participated in related to reduce, reuse and recycle? Please provide written description, brief City Council presentation, and/or photos.

Our group went to Venice Beach and completed a beach clean-up for 2 hours

Signature: 

Date: 5/9/19

*This form is due 60 days upon receipt of funding by the applicant. Organizations that do not comply within the 60 day time period may not apply for funding for the following year.

IHOP Store # 758

202 Nicholson Ave.
Santa Maria, CA 93454
Phone: (805) 925-1513

201 CRISTAL

TL: 26/10 Chk 9042 Gst 1
Apr11'19 08:39AM

1 s/Potato Cakes \$3.69
1 s/2 Eggs \$2.99
15 %
15% Gratuity \$1.00

We Want Your Feedback!
ON YOUR NEXT VISIT
Receive one (1) Free
Short Stack of
Buttermilk Pancakes
when you complete our survey.

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
within 3 days

2) Enter the following code:
0758041190428

3) Complete the brief survey

4) Fill in the coupon code you
receive here: _____

5) Bring this receipt to IHOP
and Enjoy!

Limit one coupon per check.
Expires 30 days after visit.

Subtotal \$6.68
Tax \$0.58
Svc Chg \$1.00
9:04AM Total **\$8.26**

To receive the latest news and
offers right to your computer
go to www.IHOP.com and
click on "Receive our E-mails"

PLEASE PAY CASHIER

000000090421



000000090421

For a Chance to WIN

See Back of Receipt

Survey Code: 1764-6021-2623-2013

(Díganos en Español)

Taco Bell 026126

6 Broadway Circle
King City, CA 93930
(831)385-8151

4/13/2019

9:06:11 PM

Order: 245767

Cashier: JACQUELINE

G

Chila Crving Bx 5.00
Chalupa Beef Sup 6.00
5-Layer Burrito 6.00
Crunchy Taco 6.00
Cinnamon Twist 6.00
Med Drink 6.00

SubTotal 5.00
Tax 0.42
Total 5.42
Cash 10.00
Change 4.58

TO GO

Thank you for visiting!
Your Order Number is

267

Total Items in Order: 5

Now Hiring
Dreams do come true

Work at your happy place,
But wait, there's more!
Scholarship opportunities.
Flexible hours. Competitive pay.
Work with friends.

EAWAY ON BACK | \$500 CASH GIVEAWAY ON BACK | \$500 CASH GIVEAWAY ON BACK | \$500 CASH GIVEAWAY ON BACK | \$500 CASH GIVEAWAY ON BACK

394

Panda Express #1811
Culver City, CA
(310)390-8986

4/11/2019 8:32:09 PM -TO GO-
Order: 154293 Server: Jocelyn V

- 1 PANDA BOWL 7.00
- CHOW MEIN-1/2
- CHOW MEIN-1/2
- HNY WLT SHRIMP 1.25
- 1 MEDIUM DRINK 2.00

SubTotal 10.25
TAX 1.05
Total 11.30

Cash 20.30
Change 9.00

X FREE ENTREE ITEM! X
X Tell us about your visit and X
X receive a free entree item on us. X
X See back for details. X
X Survey Code: X
X 1119-5429-1113-0184-0022-02 X

Questions or Comments?
pandaexpress.com/connect

BUY ONE GET ONE FREE SANDWICH
OF EQUAL OR LESSER VALUE
Go to www.mcvoice.com within 7 days
and tell us about your visit.
Validation Code: _____
Expires 30 days after receipt date:
Valid at participating US McDonald's.

Survey Code:
07605-03940-41319-21007-00038-9

McDonald's Restaurant #7605
1350 BROADWAY CIR
KING CITY, CA 93930-3528
TEL# 831 385 4323

KS# 3 04/13/2019 09:00 PM
Side1 Order 94
2 McChicken 3.58
Subtotal 3.58
Tax 0.31
Take-Out Total 3.89
Cash Tendered 10.00
Change 6.11

McDonald's Restaurant
Comments or concerns
Please call
(831) 385-4323 -Store
(831) 262-7694 - Office
Apply Online
tinyurl.com/kingcity7605

To Go
1267
Jiro Hawaiian BBQ
6000 Sepulveda Blvd., Suite # 3212
Culver City, CA 90230
Phone (310)390-6888
www.JiroBBQ.com

Pub. Apr 11, 2019 Time: 08:47PM
CP 3.01567

and Fire Chicken 9.59
Subtotal 9.59
Sales Tax 0.98

Total 10.57
Cash 20.00
Change (9.43)

For a Chance to WIN

See Back of Receipt

Survey Code: 1264-6021-2323-2015
(Diganos en Espanol)

Taco Bell 026126

6 Broadway Circle
King City, CA 93930
(831)385-8151

19
245772

9:13:58 PM
Cashier: JACQUELINE

Unchy Taco

1.49

SubTotal

1.49

Tax

0.13

Total

1.62

Cash

1.75

Change

0.13

TO GO

Thank you for visiting!
Your Order Number is

272

Total Items in Order: 1

Now Hiring

Dreams do come true

Work at your happy place,
But wait, there's more!
Scholarship opportunities.
Flexible hours. Competitive pay.
Work with friends.

ON BACK | \$500 CASH GIVEAWAY ON BACK |

\$500 CASH GIVEAWAY ON BACK |

\$500 CASH GIVEAWAY ON BACK | \$5

For a Chance to WIN

See Back of Receipt

Survey Code: 1664-6021-2523-2015
(Diganos en Espanol)

Taco Bell 026126

6 Broadway Circle
King City, CA 93930
(831)385-8151

4/13/2019
Order 245766
G

9:05:11 PM
Cashier: JACQUELINE

Combo 4

8.39

Mexican Pizza

0.00

2 Taco Supreme

0.00

Lrg Drink

0.00

SubTotal

8.39

Tax

0.73

Total

9.12

Cash

20.00

Change

10.88

TO GO

Thank you for visiting!
Your Order Number is

266

Total Items in Order: 4

Now Hiring

Dreams do come true

Work at your happy place,
But wait, there's more!
Scholarship opportunities.
Flexible hours. Competitive pay.
Work with friends.

ON BACK | \$500 CASH GIVEAWAY ON BACK |



BURGERIM
1201 University Ave #110
Riverside, CA 92507
951-783-9555

Server: Robin T
Check #53

04/13/19 2:55
Jay

Big Burgerim
1/3 Angus Beef

\$0.
\$9.

Subtotal

\$9.

Tax

\$0.

Total

\$10.

2:55 PM CASH
Cash Tendered
Change

\$15.
\$4.

Powered by Toast

AFTERS ICE CREAM Riverside

1201 UNIVERSITY 106
RIVERSIDE, CA 92507
9517341138

TO GO

Cashier: Daniela P
13-Apr-2019 3:31:59P

1 Single

\$4.

Cake Cone \$0.

1 Toppings

\$0.

Total

\$5.

CASH SALE

\$5.

Cash tendered

\$10

Change

\$4

Online: <https://clover.com/p/R88NTSDCJSF96>



R88NTSDCJSF96

Order 1YW1F7.I08G2A4

397

IHOP Store # 758
 202 Nicholson Ave.
 Santa Maria, CA 93454
 Phone: (805) 925-1513

IHOP Store # 758
 202 Nicholson Ave.
 Santa Maria, CA 93454
 Phone: (805) 925-1513

201 CRISTAL

Tbl 26/9 Chk 9041 Gst 1
 Apr11'19 08:39AM

1 Poblano Omelette \$14.49
 15 %
 15% Gratuity \$2.17

 We Want Your Feedback!
 ON YOUR NEXT VISIT
 Receive one (1) Free
 Short Stack of
 Buttermilk Pancakes
 when you complete our survey.

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
 within 3 days

2) Enter the following code:
0758041190419

3) Complete the brief survey

4) Fill in the coupon code you
 receive here: _____

5) Bring this receipt to IHOP
 and Enjoy!

Limit one coupon per check.
 Expires 30 days after visit.

Subtotal \$14.49
 Tax \$1.27
 Svc Chg \$2.17

09:03AM Total **\$17.93**

 To receive the latest news and
 offers right to your computer
 go to www.IHOP.com and
 click on "Receive our E-mails"

PLEASE PAY CASHIER



201 CRISTAL

Tbl 26/1 Chk 9030
 Apr11'19 08:39AM

1 s/4oz Fruit \$3
 1 s/2Toast \$1
 15 %
 15% Gratuity \$C

 We Want Your Feedback!
 ON YOUR NEXT VISIT
 Receive one (1) Free
 Short Stack of
 Buttermilk Pancakes
 when you complete our survey

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
 within 3 days

2) Enter the following code:
0758041190302

3) Complete the brief survey

4) Fill in the coupon code you
 receive here: _____

5) Bring this receipt to IHOP
 and Enjoy!

Limit one coupon per check
 Expires 30 days after visit

Subtotal
 Tax
 Svc Chg
 09:00AM Total **\$7**

 To receive the latest news
 offers right to your computer
 go to www.IHOP.com and
 click on "Receive our E-mail"

PLEASE PAY CASHIER



BUY ONE GET ONE FREE SANDWICH
 OF EQUAL OR LESSER VALUE
 valid to www.mcdvoice.com within 7 days
 and tell us about your visit.
 Validation Code: _____

Expires 30 days after receipt date.
 valid at participating US McDonald's.
 Survey Code:
07605-03970-41319-21026-00041-2

McDonald's Restaurant #7605
 1350 BROADWAY CIR
 KING CITY, CA 93930-3528
 TEL# 831 385 4323

3 04/13/2019 09:02 PM
 le1 Order 97

enders 4pc 3.79
 BBQ Sauce
 spicy Buffalo Cup 0.00
 total 3.79
 tax 0.33
 e-Out Total 4.12

hless 4.12
 nge 0.00

203140
 ISSUER ACCOUNT#
 SE VISA SALE *****9990
 TRANSACTION AMOUNT 4.12
 READ
 AUTHORIZATION CODE - 00104C
 # 116652
 A0000000031010

McDonald's Restaurant
 Comments or concerns
 Please call
 (831) 385-4323 -Store
 (831) 262-7694 - Office
 Apply Online
tinyurl.com/kingcity7605

RED LOBSTER 6327

3400 W. Century Blvd
Inglewood, CA 90301

Check # :83867

Page 11

W 04/12/2019

Gst 12

Guest No.1

Water 2.99
1M Raspberry Lemonade 2.99
1M Raspberry Lemonade 2.99
Sprite 2.99
Sprite 2.99
Classic Lemonade 3.79
Classic Lemonade 3.79
CYO 2 Selections 19.99
Sirloin 3.99

Shrimp Pasta
Water
Water
Seaside Shrimp T 21.49
CYO 2 Selections 19.99

Shrimp Pasta
Shrimp Pasta
Bar Harbor Lobster Bake 31.49
Salmon New Orleans 21.29
Tomato Caprese 2.99
Sirloin + Shrimp 20.99

Guest No.2

Water
1/2 Shrimp Linguini Alfredo 14.99
Guest No.3

Water
Shrimp Linguini Alfredo 19.49
Water
CYO 2 Selections 19.99

Wood Grilled Tilapia
Shrimp Pasta
French Fries

Guest No.4

Water
Non-Alc Berry Mango Daq 5.79
CYO 2 Selections 19.99

Jumbo Coconut Shrimp
Shrimp Pasta
French Fries

Water
Water
Sirloin + Shrimp 20.99
Snow Crab Legs 1.5 lb 32.48

Duplicate Receipt Stored Order

Subtotal 295.48
Sales Tax 29.55

23:09:53 04/12/2019

Total 325.03

Cash 325.03

Amount Due 0.00

Change 0.00

Dine In

Get rewarded! Scan the QR code below with your My Red Lobster Rewards app to earn 295 points (excludes tax, tip and alcohol where prohibited).

Visit the Apple App Store or Google Play today to download My Red Lobster Rewards.



S84A 45D7 J665

Thank you for dining with us.
Come back again soon and Sea Food Differently! Find us on
www.facebook.com/redlobster

Please pay your server.

Comments or Suggestions?

Please speak to Michelle Martine General Manager before leaving or call (310) 677-8430.

SUSHIYA

1201 University Ave. Ste #117
Riverside, CA 92507
951-534-0702

04/13/19 15:14:37 GST: 1 Haotian

26-2

DINE IN 2 (Dine In)

1 Bento A 3 \$13.6

Subtotal: \$13.6

Tax: \$1.2

Total: \$15.0

Paid

CASH (\$15.10, Change: \$0.04)

Tips Suggestions

15%: \$2.08

18%: \$2.49

20%: \$2.77

Thank You!

Please Come Again!

REPRINT: 2019-04-13 15:19:17

POWERED BY MENUSIFU

DINE IN

SUSHIYA

1201 University Ave. Ste #117
Riverside, CA 92507
951-534-0702

04/13/19 15:14:37 GST: 1 Haotian

26-1

DINE IN 2 (Dine In)

1 Philadelphia Roll \$10.85

Japano \$1.00

Subtotal: \$11.85

Tax: \$1.04

Total: \$12.89

Paid

CASH (\$15.00, Change: \$2.11)

Tips Suggestions

15%: \$1.78

18%: \$2.13

20%: \$2.37

Thank You!

Please Come Again!

REPRINT: 2019-04-13 15:17:51

POWERED BY MENUSIFU



FILLING AND THRILLING SINCE 1993

6000 Sepulveda Blvd., Suite
Culver City CA 90230
(310) 773-9047

Post: Susana 04/11/2019
ORDER #526 8:51 PM
10432

Chicken Quesadilla 6.20
Mexican Coca Cola 2.80

How're we doing? Let us know at
chipotlefeedback.com. Unique code:

402 004 100 012 120 122 13

Subtotal 9.00
Tax 0.92
AKE PUT Total 9.92
Cash 20.00
Change 10.08

Order online at chipotle.com

--- Check Closed ---



Juice It Up!
1201 University Ave. #114
Riverside, CA 92507
(951) 328-9113
Store #522

Server: Larissa W 04/13/19 3:04 PM
Check #91 Ariana

Small Chili Lime Mango \$3.99

Subtotal \$3.99
Total \$3.99

Cash -\$3.99
Amount Due \$0.00

Live Life Juiced



BURGERIM
1201 University Ave #110
Riverside, CA 92507
951-783-9555

Server: Robin T 04/13/19 2:57 PM
Check #54 Hala

Big Burgerim \$0.00
1/3 Dry Age \$10.98
Set Potato Fries \$0.79

Subtotal \$11.77
Tax \$1.03
Total \$12.80

Cash Tendered \$15.00
Change \$2.20

Powered by Toast

396

BUY ONE GET ONE FREE SANDWICH
OF EQUAL OR LESSER VALUE
Go to www.mcdvoice.com within 7 days
and tell us about your visit.

Validation Code: _____
Expires 30 days after receipt date.
Valid at participating US McDonald's.

Survey Code:
07605-03950-41319-21010-00080-3

McDonald's Restaurant #7605
1350 BROADWAY CIR
KING CITY, CA 95330-3528
TEL# 831 385 4323

KS# 3 04/13/2019 09:01 PM
Side1 Order 96

1 Sau Egg Ch McGriddle 4.49
1 Hash Brown 1.89
1 M Coke 1.00

Subtotal 7.38
Tax 0.65
Take-Out Total 8.03

Cash Tendered 10.00
Change 1.97

McDonald's Restaurant
Comments or concerns
Please call
(831) 385-4323 -Store
(831) 262-7694 - Office
Apply Online
tinyurl.com/kingcity7605

IHOP Store # 758

202 Nicholson Ave.
Santa Maria, CA 93454
Phone: (805) 925-1513

201 CRISTAL

Tbl 26/2 Chk 9034 Gst
Apr11'19 08:39AM

1 Short \$7.29
15%
15% Gratuity \$1.09

We Want Your Feedback!
ON YOUR NEXT VISIT
Receive one (1) Free
Short Stack of
Buttermilk Pancakes
when you complete our survey.

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
within 3 days

2) Enter the following code:
0758041190348

3) Complete the brief survey

4) Fill in the coupon code you
receive here: _____

5) Bring this receipt to IHOP
and Enjoy!

Limit one coupon per check.
Expires 30 days after visit.

Subtotal \$7.29
Tax \$0.64
Svc Chg \$1.09
09:00AM Total \$9.02

To receive the latest news and
offers right to your computer
go to www.IHOP.com and
click on "Receive our E-mails"

PLEASE PAY CASHIER

000000090346



000000090346

IHOP Store # 758

202 Nicholson Ave.
Santa Maria, CA 93454
Phone: (805) 925-1513

201 CRISTAL

Tbl 26/8 Chk 9040 Gst 1
Apr11'19 08:39AM

1 Dr. Pepper \$3.29
1 Tres Leches Pan \$9.99
15%
15% Gratuity \$1.99

We Want Your Feedback!
ON YOUR NEXT VISIT
Receive one (1) Free
Short Stack of
Buttermilk Pancakes
when you complete our survey.

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
within 3 days

2) Enter the following code:
0758041190400

3) Complete the brief survey

4) Fill in the coupon code you
receive here: _____

5) Bring this receipt to IHOP
and Enjoy!

Limit one coupon per check.
Expires 30 days after visit.

Subtotal \$13.28
Tax \$1.16
Svc Chg \$1.99
09:03AM Total \$16.43

To receive the latest news and
offers right to your computer
go to www.IHOP.com and
click on "Receive our E-mails"

PLEASE PAY CASHIER

000000090407



000000090407

IHOP Store # 758

202 Nicholson Ave.
Santa Maria, CA 93454
Phone: (805) 925-1513

201 CRISTAL

Tbl 26/4 Chk 9036
Apr11'19 08:39AM

1 Chx/Waffle \$1
15%
15% Gratuity \$

We Want Your Feedback!
ON YOUR NEXT VISIT
Receive one (1) Free
Short Stack of
Buttermilk Pancakes
when you complete our survey

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
within 3 days

2) Enter the following code:
0758041190366

3) Complete the brief survey

4) Fill in the coupon code you
receive here: _____

5) Bring this receipt to IHOP
and Enjoy!

Limit one coupon per check.
Expires 30 days after visit.

Subtotal \$13.
Tax \$1.
Svc Chg \$1.
09:01AM Total \$16.4

To receive the latest news and
offers right to your computer
go to www.IHOP.com and
click on "Receive our E-mails"

PLEASE PAY CASHIER

000000090360



000000090360

VENICE BAKERY
10943 VENICE BLVD
LOS ANGELES, CA 90034
(310) 839-3478

Merchant ID: 1600806020
Term ID: 5851

Sale

Application Label: US DEBIT

VISA

XXXXXXXXXX4743

AID: A000000980040

Authorizing Network: VISA

Entry Method: Chip Read

Approved: Online Batch: 000003

04/12/19 10:14:29

Invt: 00000052 Appr Code: 183159

Total: US\$ 40.75

Model: Issuer

TVR: 000000000

IAD: 06010A0360000

TSI: 6800

ARC: 00

Customer Copy
NO SIGNATURE REQUIRED

THANK YOU

360

BUY ONE SANDWICH AND GET ANOTHER ONE

FREE OF EQUAL OR LESSER VALUE

Go to www.mcdonalds.com within 7 days

and tell us about your visit.

Validation Code:

Expires 30 days after receipt date.

Valid at participating US McDonald's.

Survey Code:

07889-03600-41219-16042-01000-0

McDonald's Restaurant #7889

5223 W FULMILY BLVD

LOS ANGELES, CA 90045

TEL# 310 410 1707

KS# 3 04/12/20 3 04:04 PM
Side1 Order 80

1 S MangoPin Smoothie 2.00

1 M French Fries 2.49

1 McChicken 1.59

Subtotal 6.08

Tax 0.58

Take-Out Total 6.66

Cash Tendered 10.00

Change 3.34

McDonald's Restaurant
Queremos escuchar tu opinion
en McDonalds.com
Disponible en Espanol

For a Chance to Win

See Back of Receipt

Survey Code: 164-602-273-2112

(Orange and Espresso)

Taco Bell

6 Broadway Circle

King City, CA 95030

(931)385-8151

4/13/2019 9:15:38 PM
Order 245771 Cashier: JACOL L1

5 Crunchy Taco

Subtotal 7.4

Tax 0.1

Total 7.5

Cash 7.5

Change 0.0

10.00

Thank you for visiting!
Your Order Number is

271

Total Items in Order: 5

Server: Larissa W
Check #90

Large Raspberry Craze

Now Hiring

Dreams do come true

Work at your happy place

BURGERIM

BURGERIM
1201 University Ave #110
Riverside, CA 92507
951-783-9555

Server: Rob'n T
Check #56

04/13/2019

Page 43

Big Burgerim
Classic Style
Avocado
Bacon
Fried Egg Overhard
1/3 Angus Beef
Burgerim Fries

Subtotal

Tax

Total

Cash Tendered

Change

Powered by Toast

JUGELTUPS
smoothies, juices, bowls

Juice It Up!
1201 University Ave. #114
Riverside, CA 92507
(951)328-9113
Store #522

04/13/19 3:04 PM
Renée

\$6.99

Subtotal \$6.99

Total \$6.99

Cash Tendered

Change \$7.00

For a Chance to WIN

See Back of Receipt

Survey Code: 1864-6021-2623-2012
(Diganos en Espanol)

Taco Bell 026126
6 Broadway Circle
King City, CA 93930
(831)385-8151

4/13/2019
Order 245768
G

9:06:45 PM
Cashier: JACQUELINE

2 Nacho Cheese DLT 3.98
SubTotal 3.98
Tax 0.35
Total 4.33
Cash 5.00
Change 0.67

TO GO

Thank you for visiting!
Your Order Number is
268

Total Items in Order: 2

Now Hiring
Dreams do come true

Work at your happy place,
But wait, there's more!
Scholarship opportunities.
Flexible hours. Competitive pay.
Work with friends.

Panda Express #1811

Culver City, CA
(310)390-8986

4/11/2019 8:30:57 PM -TO GO-
Order: 154292 Server: Jocelyn V

1 PANDA BOWL 7.00
CHOW MEIN-1/2
FRIED RICE-1/2
ORANGE CKN
1 MEDIUM DRINK 2.00
Panda Cares Donation 0.08

SubTotal 9.08
TAX 0.92
TAX 0.00
Donation Total 0.08
Total 10.00

Cash 10.00

* FREE ENTREE ITEM! *
* Tell us about your visit and *
* receive a free entree item on us. *
* See back for details. *
* *
* Survey Code: *
* 1119-5429-1112-0184-0022-03 *

Questions or Comments?
pandaexpress.com/connect

THANK YOU FOR YOUR DONATION!
This serves as your official tax receipt.
Please keep it for future reference.
No goods or services were provided in
exchange for this contribution.
For more information about the donation
program, please go to pandacares.org

04-12-19

01 *7.79 TX 1
*7.79 ST
*0.74 TX 1

*8.53 TL
*10.00 CA.
*1.47 CG

000-0078 1
* 2-25

SUBTOTAL 12.67
TAX 1 1.30
CASH 20.00
CHANGE 6.03

BILL 1328986
#132 HX4000 Pos-1 001 04/11/2019 08:45 PM

For Customer Care, Please Call
1-888-612-7551

ORDER No. 414
1 x COMBO 4 CHICKEN/SHRIMP 8.29
1 x NO VEGGIE
1 x BOTTLED WATER 1.59
1 x DUMPLINGS

SARKU JAPAN
Westfield Culver City
8000 Sepulveda Blvd., Suite 3248
Culver City CA 90230

592952

Keys will be at location designated by posted sign. Operating hours and rates posted. Not responsible for articles left in car unless checked with the management.

THIS CONTRACT LIMITS OUR LIABILITY-READ IT

Customer and Company agree: All claimed damage or loss must be reported and itemized by customer to attendant in writing before car is taken from park after loss occurs and if not so made is waived. Company has option to make repairs at its expense of any claimed damage within 48 hours after filing of claim. In all court actions burden of proof to establish claim remains with customer. Court actions by customer for any claim must be filed within 90 days from date of parking, in court of jurisdiction where claim loss occurred. Company not responsible for damage by fire, or defective brakes, or parts. Total liability of Company limited to \$250 for all damages or loss to customer. Company not responsible for loss of use. Company not responsible for cars after closing time. Customer must set emergency brake before leaving car. This is the entire contract and no employee can modify it. It is not assignable. Customer waives all laws in conflict with the foregoing.

WHEN YOU PARK YOUR CAR IN UNOCCUPIED STALL YOU AGREE THAT IT IS AT YOUR SOLE RISK. THAT YOU WILL LOCK SAME AND THAT POSSESSION AND CONTROL OF CAR AND CONTENTS ARE YOURS.

DIGITAL PRINTING SYSTEMS, AZUSA, CA

Hotel Parking
\$25 per night
per vehicle

2 vans x 2 nights x \$25

\$100 parking @
Hotel

WELCOME TO
EXP

Exposition Park

DAILY PARKING

THIS CONTRACT LIMITS OUR
LIABILITY-READ IT

VALID FOR ONE DAY ONLY

This ticket LICENSES the holder to park ONE VEHICLE as directed. The management hereby declares itself NOT RESPONSIBLE for and assumes no liability arising from fire, theft, damage to or loss of the vehicle or any article left therein. ONLY A LICENSE OF SPACE IS GRANTED HEREBY AND NO BAILMENT IS CREATED. Acceptance of this ticket constitutes acknowledgement by holder that he/she has read and agrees to the provisions of the foregoing contract.

LOCK VEHICLE-NO IN & OUT PRIVILEGES

THANK YOU!

Parking lots close 30 minutes after end of event.

TICKET MUST BE PLACED ON DASHBOARD

103300

DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM

CA African American
Museum
Parking \$12
x 2 vans
= \$24

Welcome to Shell

McKinley Shell & Car Wash
175 N. McKinley St.
Corona, Ca. 92879
(951) 735-4051

SHELL
175 NORTH MCKINLEY
CORONA, CA 92879
57442726006

04/13/2019 12:43:51 PM
Register: 1 Trans #: 4157 Op ID: 1991
Your cashier: adnan

*** PREPAID RECEIPT ***

Ruffles
Regular CA PUMP# 1 \$1.89 99
\$60.00 99

Subtotal = \$61.89
Tax = \$0.00

Total = \$61.89

Change Due = \$-0.11

Cash \$62.00

CASHIER NEEDED
15 CENTS OFF PER GALLON
WHEN YOU BUY DELUXE PLUS OR DELUXE CARMA
Car Wash Code Does Not Expire

Please come again

Welcome to Shell

McKinley Shell & Car Wash
175 N. McKinley St.
Corona, Ca. 92879
(951) 735-4051

SHELL
175 NORTH MCKINLEY
CORONA, CA 92879
57442726006

04/13/2019 12:44:31 PM
Register: 1 Trans #: 4158 Op ID: 1991
Your cashier: adnan

*** PREPAID RECEIPT ***

Regular CA PUMP# 11 \$60.00 99

Subtotal = \$60.00
Tax = \$0.00

Total = \$60.00

Change Due = \$0.00

Cash \$60.00

CASHIER NEEDED
15 CENTS OFF PER GALLON
WHEN YOU BUY DELUXE PLUS OR DELUXE CARMA
Car Wash Code Does Not Expire

Please come again

Eagle Energy Country Store, 1

EAGLE ENERGY COUNTRY STORE
2400 GOLDEN HILL RD.
PASO ROBLES, CA. 93446
(805) 239-2190

04/13/2019 7:59:54 PM
Register: 3 Trans #: 9826 Op ID: 14
Your cashier: Kameron

*** REPRINT *** REPRINT *** REPRINT ***

*** PREPAID RECEIPT ***

REGULAR CA PUMP# 4 \$25.00 99

Subtotal = \$25.00
Tax = \$0.00

Total = \$25.00

*** REPRINT *** REPRINT *** REPRINT ***

Change Due = \$-75.00

Cash \$100.00

How did we do today?
Visit WWW.GASYTST.COM for
your chance to win one
of 60 Gas Gift Cards
Just for taking a survey!!!

EAGLE ENERGY COUNTRY STORE
2400 GOLDEN HILL RD.
PASO ROBLES, CA. 93446
(805) 239-2190

Eagle Energy Country Store, 1

ARCO GASOLINE

ARCO #63020
10801 SANTA MONICA
LOS ANGELES, CA
ARCO63020001

PREPAID RECEIPT

Description	Qty	Amount
PREPAY CA #06		80.00
Subtotal		80.00
Tax		0.00
TOTAL		80.00
CASH \$		80.00

04/13/2019 8:00:09 PM
Register: 3 Trans #: 9827 Op ID: 14
Your cashier: Kameron

*** PREPAID RECEIPT ***

REGULAR CA PUMP# 8 \$25.00 99

Subtotal = \$25.00
Tax = \$0.00

Total = \$25.00

Change Due = \$0.00

Cash \$25.00

How did we do today?
Visit WWW.GASVISIT.COM for
your chance to win one
of 60 Gas Gift Cards
Just for taking a survey!!!

WELCOME TO UCSB VISITOR / STUDENT PERMIT

DISPLAY FACE UP ON DASH
No Visitor Parking from
12 AM to 5 AM Sat / Sun
Expiration Date/Time

12:37 PM
APR 11, 2019

Purchase Date/Time: 10:37am Apr 11, 2019
Total Due: \$5.00 Rate: Hourly
Total Paid: \$5.00 Pmt Type: Cash
Ticket #: 00018776
S/N #: 520117311259
Setting: 16 Parking
Machine #: 1602

PERMIT NOT VALID IN
Faculty/Staff Lot/Spaces
Mon-Fri 7:30am-4pm
SEE REVERSE FOR DETAILS

ARCO GASOLINE

ARCO #63020
10801 SANTA MONICA
LOS ANGELES, CA
ARCO63020001

PREPAID RECEIPT

Description	Qty	Amount
PREPAY CA #10		80.00
Subtotal		80.00
Tax		0.00
TOTAL		80.00
CASH \$		80.00

THANK YOU FOR
CHOOSING ARCO
COMMENTS?

CALL 1-800-322-2726

ST# 63020 TILL XXXX DR# 1 TRAN# 1010600
CSH: 4 04/11/19 14:51:08

WELCOME TO UCSB VISITOR / STUDENT PERMIT

DISPLAY FACE UP ON DASH
No Visitor Parking from
12 AM to 5 AM Sat / Sun
Expiration Date/Time

12:35 PM
APR 11, 2019

Purchase Date/Time: 10:35am Apr 11, 2019
Total Due: \$5.00 Rate: Hourly
Total Paid: \$5.00 Pmt Type: Cash
Ticket #: 00018776
S/N #: 520117311259
Setting: 16 Parking
Machine #: 1602

PERMIT NOT VALID IN
Faculty/Staff Lot/Spaces
Mon-Fri 7:30am-4pm
SEE REVERSE FOR DETAILS

PERMIT & RECEIPT UCLA

Parking Structure 08
Do Not Park
In Reserved Spaces
License Plate Number

1501851

Expiration Date/Time

05:22 PM
APR 11, 2019

Purchase Date/Time: 03:22pm Apr 11, 2019
Total Due: \$6.00 Rate: 2 Hrs \$6.00
Total Paid: \$6.00 Pmt Type: Cash
Ticket #: 00225237
S/N #: 520014371361
Setting: Structure 08
Mch Name: 8-3

PERMIT & RECEIPT UCLA

Parking Structure 08
Do Not Park
In Reserved Spaces
License Plate Number

1501853

Expiration Date/Time

05:24 PM

APR 11, 2019

IHOP Store # 758

202 Nicholson Ave.
Santa Maria, CA 93454
Phone: (805) 925-1513

TABLE# 3
SERVER 30020/CASHIER
CHECK# 9035
TYPE PRE AUTH
ACCOUNT TYPE Visa
CARD NUMBER *****2711
DATE/TIME 04/11/2019 09:23
REC 091444
INV/CHK 9035
REFERENCE MT0108753498
SEQUENCE 818
AUTH. 067385
ENTRY METHOD CHIP
TOTAL \$17.93

TIP: _____

TOTAL:
APPROVED - THANK YOU

JONES/ RENEE
MODE Issuer
APP VISA DEBIT
AID A0000000031010
TVR 8080008000
TSI 6800
ARC 00

IMPORTANT -- retain this copy
for your records.
CUSTOMER COPY

We Want Your Feedback!
ON YOUR NEXT VISIT
Receive one (1) Free
Short Stack of
Buttermilk Pancakes
when you complete our survey.

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
within 3 days

2) Enter the following code:
0758041190357

3) Complete the brief survey

4) Fill in the coupon code you
receive here: _____

5) Bring this receipt to IHOP
and Enjoy!

Limit one coupon per check.
Expires 30 days after visit.

IHOP Store # 758

202 Nicholson Ave.
Santa Maria, CA 93454
Phone: (805) 925-1513

201 CRISTAL

Tbl 26/3 Chk 9035 Gst 1
Apr11'19 08:39AM

1 Country \$14.49
15 %
15% Gratuity \$2.17

We Want Your Feedback!
ON YOUR NEXT VISIT
Receive one (1) Free
Short Stack of
Buttermilk Pancakes
when you complete our survey.

Follow these easy steps:

1) Call 1-800-852-9076 or visit
www.talktoihop.com
within 3 days

2) Enter the following code:
0758041190357

3) Complete the brief survey

4) Fill in the coupon code you
receive here: _____

5) Bring this receipt to IHOP
and Enjoy!

Limit one coupon per check.
Expires 30 days after visit.

Subtotal \$14.49
Tax \$1.27
Svc Chg \$2.17
09:01AM Total **\$17.93**

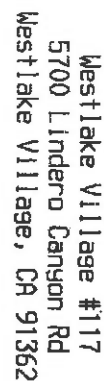
To receive the latest news and
offers right to your computer
go to www.IHOP.com and
click on "Receive our E-mails"

PLEASE PAY CASHIER

000000090353



000000090353



138203 CHICKEN BAKE	2.99	A
SUBTOTAL	2.99	
TAX	0.28	
TOTAL	3.27	

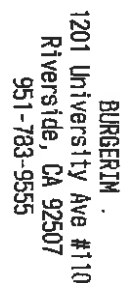
XXXXXXXXXXXX7465 CHIP Read
AID: A000000980840 VERIFIED BY PIN
Seq# 504935 App# 874839
EF1/Dab1 Resp: APPROVED
Trans ID#: 910100504935....
Merchant ID: 990117

APPROVED - Purchase
AMOUNT: \$3.27
04/11/2019 13:35 117 504 207 112

EFT/Debit	3.27
CHANGE	0.00

A 9.5% Tax	0.28
TOTAL TAX	0.28
TOTAL NUMBER OF ITEMS SOLD =	1
03/11/2015 13:35 117 504 207 112	
OP#: 112 Name: PAUL G	

Thank You!
Please Come Again
117 Trm:504 Trn:207 OP:112



Server: Robin T	04/13/19 2:59 PM
Check #55	Nia
Big Burger™	\$0.00
1/3 Angus Beef	\$9.98
Subtotal	\$9.98
Tax	\$0.87
Total	\$10.85
Cash Tendered	\$11.00
Change	\$0.15

Fueled by Toast

1201 UNIVERSITY 106
RIVERSIDE, CA 92507
9517341138

TO GO

Cashier: Daniela P
13-Apr-2019 3:27:56P

1	Single	\$4.50
	Waffle Cone	\$0.50

Total	\$5.00
CASH SALE	\$5.00
<i>Cash tendered</i>	\$10.00
<i>Change</i>	\$5.00

Online: <https://clover.com/p/JEEF6MRJ68A5G>



JEEF6MRJ68A5G

Order B8QT11CE0ESS8

University of California, Irvine
Starbucks Student Center
109203962 JUSTICE SEGURA

6844

13 APR '19 11:01 AM

1 STR ACAI RF LN V	4.75
SUBTOTAL	4.75
PAYMENT	4.75
AT090014 XXX7465	
VISA	4.75
-109203962 Closed APR13 11:01AM-	

THANK YOU!

[illegible]

HOURS OF OPERATIONS
M-F: 7:00 AM - 9:00 PM
Sat-Sun: Closed

FR:04/13/19 11:01:17
GU:W0b0i1BVk0K5+50T

Packet Page 50



Westlake Village #117
5700 Lindero Canyon Rd
Westlake Village, CA 91362



Westlake Village #117
5700 Lindero Canyon Rd
Westlake Village, CA 91362

138203 CHICKEN BAKE	2.00 A
138203 CHICKEN BAKE	2.00 A
138177 SLICE PEP	1.99 A
138200 CHURRO	1.00 AF
SUBTOTAL	8.97
TAX	0.85
**** TOTAL	9.82
CASH	10.00
CHANGE	0.18

A 9.5% Tax 0.85
TOTAL TAX 0.85
TOTAL NUMBER OF ITEMS SOLD = 4
04/13/2019 13:33 117 504 205 112
OP#: 112 Name: PAUL G
Thank You!
Please Come Again
Whse:117 Trm:504 Trn:205 OP:112

138200 CHURRO	1.00 AF
138179 SLICE COMBO	1.99 A
SUBTOTAL	2.99
TAX	0.20
**** TOTAL	3.19
CASH	20.00
CH	16.75

A 9.5% Tax 0.28
TOTAL TAX 0.28
TOTAL NUMBER OF ITEMS SOLD = 2
04/13/2019 13:33 117 504 209 112
OP#: 112 Name: PAUL G
Thank You!
Please Come Again
Whse:117 Trm:504 Trn:209 OP:112

HEIDI FOOD
1713 OCEAN FRONT WALK
VENICE, CA 90291

01/12/2019 14:25

Sale

Trans #: 13 Batch #: 380

MASTERCARD CHIP
*****1152 **/**

AMOUNT: \$13.96

SUB TOTAL: \$13.96

SVC Fee \$0.52

TOTAL AMT: \$14.48

Resp: APPROVAL 142957
Code: 142957
Ref #: 910221201197
TransID: 0412MDJPKQFA1

App Name: DEBIT
MASTERCARD
AID: A0000000011010
TVR: 8000008800
TSI: 6800

Thank You!

CUSTOMER COPY



BURGERIM
1201 University Ave #110
Riverside, CA 92507
951-783-9555



BURGERIM
1201 University Ave #110
Riverside, CA 92507
951-783-9555

Server: Robin T 04/13/19 3:03 PM
Check #57 Jemica

6 wings	\$6.99
Milkshake	\$3.99
Slim Fries	\$2.95
Subtotal	\$13.93
Tax	\$1.22
Total	\$15.15

3:04 PM CASH
Cash Tendered \$16.00
Change \$0.85

Powered by Toast

Server: Robin T 04/13/19 3:05 PM
Check #58 Rikee

Big Burgerim	\$0.00
1/3 Angus Beef	\$9.98
Classic Style	
Avocado	\$0.79
Subtotal	\$10.77
Tax	\$0.94
Total	\$11.71

Cash Tendered \$12.00
Change \$0.29

Powered by Toast

04-12-19

01 *6.99 TX 1
*6.99 ST
*0.66 TX 1

*7.65 TL
*10.00 CA
*2.35 CG

000-0080 1
* 2-26



60out.com

4/11/2019

From
West LA
1560 Corinth Avenue,
Los Angeles, CA,
Phone: (310) 478-
4444,
Email: info@60out.com

To
Rikee P
Phone: (831) 915-2935
Email: rikeephoenix@gmail.com

Order ID:
#21904112216204

Order ID	Service	Cost
21904112216204	Casino Heist game on 11 Apr 10:00 pm in West LA	\$185.40

Cost	\$185.40
-------------	-----------------

Paid	\$185.40
-------------	-----------------

Due upon arrival	\$0.00
-------------------------	---------------

* If the amount of people in your game changes the remaining balance is subject to change as well.



60out.com

4/11/2019

From
West LA
 1560 Corinth Avenue,
 Los Angeles, CA,
 Phone: (310) 478-
 4444,
 Email: info@60out.com

To
Rikee P
 Phone: (831) 915-2935
 Email: rikeephoenix@gmail.com

Order ID:
#11904112216321

Order ID	Service	Cost
11904112216321	The Mystery Of Senator Payne game on 11 Apr 10:30 pm in West LA	\$185.40

Cost	\$185.40
-------------	-----------------

Paid	\$185.40
-------------	-----------------

Due upon arrival	\$0.00
-------------------------	---------------

* If the amount of people in your game changes the remaining balance is subject to change as well.



LA QUINTA BY WYNDHAM LAX
5249 W CENTURY BOULEVARD
LOS ANGELES, CA 90045 US
Phone: 3106452200
Fax: 3106418214
Email: lq2005ops@laquinta.com
Printed: 4/13/2019 7:33:22 AM

Folio

Name: ROSS, RIKKE
Address: 1200 WOODRUFF RD STE E1

Confirmation Number: 001-055646

GREENVILLE, SC 29607-5732 US

Room: 947 Room Type: NDD2
Rate Plan: RACK Daily Rate: \$147.00 + \$22.79 Tax
Arrival: 4/11/2019 Departure: 4/13/2019 Nights: 2 Guests: 2/0

Room Rate:

4/11/2019 - 4/12/2019

\$147.00 + \$22.79Tax per night.

Date	Code	Description	Amount	Balance
4/11/2019	RM	ROOM CHARGE	\$147.00	\$147.00
4/11/2019	OCTXCI	TAX - OCCUPANCY - CITY	\$20.58	\$167.58
4/11/2019	OCTXCO	TAX - TOURISM ASSESSMENT	\$2.21	\$169.79
4/12/2019	RM	ROOM CHARGE	\$147.00	\$316.79
4/12/2019	OCTXCI	TAX - OCCUPANCY - CITY	\$20.58	\$337.37
4/12/2019	OCTXCO	TAX - TOURISM ASSESSMENT	\$2.21	\$339.58
4/13/2019	CA	CASH	(\$339.58)	\$0.00

Guest Signature: _____

I agree that my liability for this bill is not waived.

THANK YOU FOR STAYING AT AMERICA'S BEST VALUE INN. WE HOPE YOU HAVE ENJOYED YOUR STAY AND CHOOSE US FOR YOUR FUTURE STAYS. PLEASE CALL AGAIN ANY TIME TO MAKE RESERVATIONS HERE.



LA QUINTA BY WYNDHAM LAX
5249 W CENTURY BOULEVARD
LOS ANGELES, CA 90045 US
Phone: 3106452200
Fax: 3106418214
Email: lq2005ops@laquinta.com
Printed: 4/13/2019 7:31:48 AM

Folio

Name: RAMOS, KEANU
Address: ADDRESS NOT AVAILABLE

Confirmation Number: 001-053010

Los Angeles, CA 90045 US

Room: 921 Room Type: NDD2
Rate Plan: SOEP Daily Rate: \$147.00 + \$22.79 Tax
Arrival: 4/11/2019 Departure: 4/13/2019 Nights: 2 Guests: 2/0

Room Rate:

4/11/2019 - 4/12/2019

\$147.00 + \$22.79 Tax per night.

Date	Code	Description	Amount	Balance
4/11/2019	RM	ROOM CHARGE	\$147.00	\$147.00
4/11/2019	OCTXCI	TAX - OCCUPANCY - CITY	\$20.58	\$167.58
4/11/2019	OCTXCO	TAX - TOURISM ASSESSMENT	\$2.21	\$169.79
4/12/2019	RM	ROOM CHARGE	\$147.00	\$316.79
4/12/2019	OCTXCI	TAX - OCCUPANCY - CITY	\$20.58	\$337.37
4/12/2019	OCTXCO	TAX - TOURISM ASSESSMENT	\$2.21	\$339.58
4/13/2019	CA	CASH	(\$339.58)	\$0.00

Guest Signature: _____

I agree that my liability for this bill is not waived.

THANK YOU FOR STAYING AT AMERICA'S BEST VALUE INN. WE HOPE YOU HAVE ENJOYED YOUR STAY AND CHOOSE US FOR YOUR FUTURE STAYS. PLEASE CALL AGAIN ANY TIME TO MAKE RESERVATIONS HERE.



LA QUINTA BY WYNDHAM LAX
 5249 W CENTURY BOULEVARD
 LOS ANGELES, CA 90045 US
 Phone: 3106452200
 Fax: 3106418214
 Email: lq2005ops@laquinta.com
 Printed: 4/13/2019 7:30:18 AM

Folio

Name: DEWITT, BRADEN
 Address: 172 seeno st

Confirmation Number: 001-053008

Monterey, CA 93940 US

Room: 917 Room Type: NDD2
 Rate Plan: SOEP Daily Rate: \$147.00 + \$22.79 Tax
 Arrival: 4/11/2019 Departure: 4/13/2019 Nights: 2 Guests: 1/3

Room Rate:

4/11/2019 - 4/12/2019

\$147.00 + \$22.79Tax per night.

Date	Code	Description	Amount	Balance
4/11/2019	RM	ROOM CHARGE	\$147.00	\$147.00
4/11/2019	OCTXCI	TAX - OCCUPANCY - CITY	\$20.58	\$167.58
4/11/2019	OCTXCO	TAX - TOURISM ASSESSMENT	\$2.21	\$169.79
4/12/2019	RM	ROOM CHARGE	\$147.00	\$316.79
4/12/2019	OCTXCI	TAX - OCCUPANCY - CITY	\$20.58	\$337.37
4/12/2019	OCTXCO	TAX - TOURISM ASSESSMENT	\$2.21	\$339.58
4/13/2019	CA	CASH	(\$339.58)	\$0.00

Guest Signature: _____

I agree that my liability for this bill is not waived.

THANK YOU FOR STAYING AT AMERICA'S BEST VALUE INN. WE HOPE YOU HAVE ENJOYED YOUR STAY AND CHOOSE US FOR YOUR FUTURE STAYS. PLEASE CALL AGAIN ANY TIME TO MAKE RESERVATIONS HERE.



LA QUINTA BY WYNDHAM LAX
5249 W CENTURY BOULEVARD
LOS ANGELES, CA 90045 US
Phone: 3106452200
Fax: 3106418214
Email: lq2005ops@laquinta.com
Printed: 4/13/2019 7:28:19 AM

Folio

Name: JONES, RENEE
Address: 301 9th

Confirmation Number: 001-053009

EL VERGEL, VER 93399 MX
Room: 905 Room Type: NDD2
Rate Plan: SOEP Daily Rate: \$147.00 + \$22.79 Tax
Arrival: 4/11/2019 Departure: 4/13/2019 Nights: 2 Guests: 1/3

Room Rate:

4/11/2019 - 4/12/2019

\$147.00 + \$22.79Tax per night.

Date	Code	Description	Amount	Balance
4/11/2019	RM	ROOM CHARGE	\$147.00	\$147.00
4/11/2019	OCTXCI	TAX - OCCUPANCY - CITY	\$20.58	\$167.58
4/11/2019	OCTXCO	TAX - TOURISM ASSESSMENT	\$2.21	\$169.79
4/12/2019	RM	ROOM CHARGE	\$147.00	\$316.79
4/12/2019	OCTXCI	TAX - OCCUPANCY - CITY	\$20.58	\$337.37
4/12/2019	OCTXCO	TAX - TOURISM ASSESSMENT	\$2.21	\$339.58
4/13/2019	CA	CASH	(\$339.58)	\$0.00

Guest Signature: _____

I agree that my liability for this bill is not waived.

THANK YOU FOR STAYING AT AMERICA'S BEST VALUE INN. WE HOPE YOU HAVE ENJOYED YOUR STAY AND CHOOSE US FOR YOUR FUTURE STAYS. PLEASE CALL AGAIN ANY TIME TO MAKE RESERVATIONS HERE.



CITY OF SEASIDE STAFF REPORT

Item No.: 7.G.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Dan Meewis, Recreation Director

DATE: May 16, 2024

**SUBJECT: APPROVE A FEE WAIVER FROM MONTEREY PENINSULA
RAMAYAN MANDALI FOR THE USE OF THE LAGUNA GRANDE
HALL AND KITCHEN FOR THEIR DIWALI NIGHT EVENT ON
OCTOBER 12, 2024**

RECOMMENDATION

Approve the fee waiver request from the Monterey Peninsula Ramayan Mandali for the use of Laguna Grande Hall and kitchen to hold their Diwali Celebration Night in the amount of \$618.75, the Organization to provide the City with the non-refundable portion of the deposit of \$98.25, and provide the City with their insurance.

BACKGROUND

The Monterey Peninsula Ramayan Mandali is a non-profit organization, and they are requesting a fee waiver to help cover the costs associated with their Diwali Night celebration on Saturday, October 12, 2024, from 12:00 p.m. to 11:00 p.m. in the Laguna Grande Hall at the Oldemeyer Center. The Monterey Peninsula Ramayan Mandali is a Seaside base organization.

Staff recommends that the fees be waived for the rental cost of the facility and that the organization provide liability coverage and pay only the non-refundable portion of the deposit of \$98.25 to go towards the building maintenance fund.

FISCAL IMPACT

The approximate fees which are applicable to this request are:

Laguna Grande Hall Fee	11 Hours @ \$56.25 \$618.75
------------------------	-----------------------------

Deposit Non-Refundable Portion

\$ 98.25

TOTAL

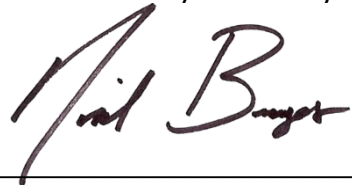
\$717.00

Should the City Council approve the request with the staff recommendation to waive all rental fees but require payment for the insurance and the non-refundable deposit only, the fiscal impact is \$618.75.

ATTACHMENTS

1. Monterey Peninsula Ramayan Mandali - Fee Waiver 2024
2. 501(c)(3) - Monterey Peninsula Ramayan Mandali

Reviewed for Submission to the City Council by:



Nicholas Borges, Acting City Manager



**SEASIDE
CALIFORNIA**

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: MONTEREY PENINSULA RAMAYAN BHAJAN MANDALI
Name of Applicant: SHIU SEN
Address: 1627 VALLEJO ST. City: SEASIDE State: CA
Phone: 831-4027246 Email: SHIU.SEN@YAHOO.COM

EVENT INFORMATION:

Event Title: DIWALI NIGHT CELEBRATION
Event Description: CELEBRATE YEARLY RELIGIOUS CEREMONY
Event Date: 10 - 12 - 2024 Room(s) Requested: _____
Time (including set-up): _____ - _____ Approximate Number of Guests: 250-300

ADDITIONAL INFORMATION:

Reason for Requesting Fee Waiver: NON PROFIT RELIGIOUS ORGANISATION

Have you received a Fee Waiver in the past? ☒ Yes, the event was on 9/19/2023 ☐ No

What is your organization's tax identification number? _____

What percentage of your members or participants resides in Seaside? 75%

Is your organization based in Seaside? ☒ Yes ☐ No

Is your organization able to provide liability insurance? ☒ Yes ☐ No

Will alcohol be served or sold at your event? ☐ Yes ☒ No

Applicant Signature: Shiu Sen Date: 4-30-24

(For Office Use Only)

Fee Waiver Request: ☐ Approved ☐ Denied ☐ Appealed

Security Deposit Required? ☐ Yes ☐ No

Staff Signature: _____ Date: _____

Notes: _____



SEASIDE CALIFORNIA

Facility Use Rental Request Form
Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

ROOM: LAGUNA GRANDE

Organization: MONTEREY PENINSULA RAMAYAN BHATTAN MANDALI

Name of Applicant: SHIU SEN

Address: 1627 VALLEJO STREET City: SEASIDE Zip: 93955

Phone: 831-4027246 Email: ronaldsen@yahoo.com

Day of Event Contact Name and Phone: SHIU SEN 831-4027246

☒ Resident ☐ Non-Resident

EVENT INFORMATION:

Event Title: DIWALI CELEBRATION 2024

**Please attach invitation or flyer if available.*

Event Date: 10-12-2024 Approximate Number of Guests: 300

Reservation Time: 12-00 AM Event Time: 6-00 PM - 11-00 PM

**Laguna Grande Hall & Soper: Security guard(s) must be present for entire event time. See next page.*

Special Instructions: _____

Request to use the City's: ☒ Podium ☐ Microphone ☐ Projector Screen

**Subject to availability*

***Projectors and other electronic equipment will not be provided*

	Yes	No		Yes	No
Is the event open to the public?	☒	☐	Will refreshments be served?	☒	☐
Will admission be charged?	☐	☒	Will refreshments be sold?	☐	☒
Are you a non-profit organization?	☒	☐	Will you be using the kitchen?	☒	☐
Will there be music?	☒	☐	Will alcohol be served?	☐	☒
Will there be live music and/or DJ?	☒	☐	Will alcohol be sold?	☐	☒
Name of band or DJ: _____			<i>*Alcohol is prohibited at youth oriented events</i>		

APPLICANT WILL PROVIDE THE FOLLOWING ITEMS 30 DAYS PRIOR TO THE EVENT:

1. Full payment of all applicable fees
2. Copy of event security contract by licensed company (if applicable)
3. Proof of liability insurance
4. Copy of ABC license (if applicable)

I have read and agree to all pages in the rental agreement forms.

Applicant Signature: C Shiu Sen Date: 10-23-23

(For Office Use Only)

Permit Fee: _____ Authorized Agent: _____ Date: _____

Note: Original to Resource Management/Recreation Department



SEASIDE CALIFORNIA

Facility Use Rental Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

FACILITY SELECTION

☐ LAGUNA GRANDE HALL

Capacity: Dining: 225 / Theatre: 300
Dimensions: 128' X 120'

	Resident	Non-Res
Hourly Rate	\$56.25	\$154.00
Deposit	\$655.00	\$819.00
(Refundable)	(\$556.75)	(\$696.15)
Alcohol Deposit	\$638.00	\$798.00
(Refundable)	(\$414.70)	(\$518.70)

Liability Insurance: \$87 - \$222 (2023)

Alcohol Premium: \$63.00 (2023)

Security Guards: required 1 per 50 guests

- ☐ I will be using Hall only
- ☐ I will be using Hall & Kitchen only
- ☐ I will be using Hall, Kitchen & Dance Studio

☐ BAYONET MEETING ROOM

Capacity: Classroom: 30 / Theatre: 40
Dimensions: 24' X 20'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$43.75 /hr.	\$61.00 /hr.
After 3 hrs.	\$20 /hr.	\$28.00 /hr.

☐ BLACKHORSE MEETING ROOM

Capacity: Classroom: 40 / Theatre: 50
Dimensions: 28' X 26'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hrs.	\$43.75 /hr.	\$76.00 /hr.
After 3 hrs.	\$20 /hr.	\$33.00 /hr.

☐ DANCE STUDIO

Capacity: Classroom: 35 / Theatre: 70
Dimensions: 26' X 24'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$43.75 /hr.	\$94.00 /hr.
After 3 hrs.	\$20.00 /hr.	\$44.00 /hr.

☐ SEAHORSE CONFERENCE ROOM

Capacity: 20 / Dimensions: 28' X 16'

	Resident	Non-Res
Rate 0-3 hrs.	\$43.75 /hr.	\$61.00 /hr.
After 3 hrs.	\$20 /hr.	\$28.00 /hr.

☐ SEASIDE MEETING ROOM

Capacity: Classroom: 40 / Theatre: 60
Dimensions: 32' X 26'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$43.75 /hr.	\$61.00 /hr.
After 3 hrs.	\$20 /hr.	\$28.00 /hr.

☐ SEASIDE COMMUNITY CENTER (SOPER)

Capacity: Dining: 85 / Theatre: 100
Dimensions: 128' X 120'

	Resident	Non-Res
Hourly Rate	\$59.25	\$83.00
Deposit	\$348.00	\$436.00
(Refundable)	(\$295.80)	(\$370.60)
Alcohol Deposit	\$638.00	\$798.00
(Refundable)	(\$414.70)	(\$518.70)

Liability Insurance: \$87 - \$222 (2023)

Alcohol Premium: \$63.00 (2023)

Security Guards: required 1 per 50 guests

- ☐ I will be using the Large Room only
- ☐ I will be using the Kitchen only
- ☐ I will be using the Large Room & Kitchen

☐ YOUTH EDUCATION CENTER

Two hour rentals: available Fridays and Saturdays
7:30-9:30 PM, and Sundays for any two hours
between 8 AM - 9 PM.

	Resident	Non-Res
Deposit	\$83	\$103.50
(Non Refundable)	(\$21)	(\$26)
0-25 Guests	\$172	\$215
26-50 Guests	\$187.00	\$234
51-75 Guests	\$205.00	\$257.00
Mini Golf	\$25	\$31
Extra 1/2 Hour	\$38	\$47.50

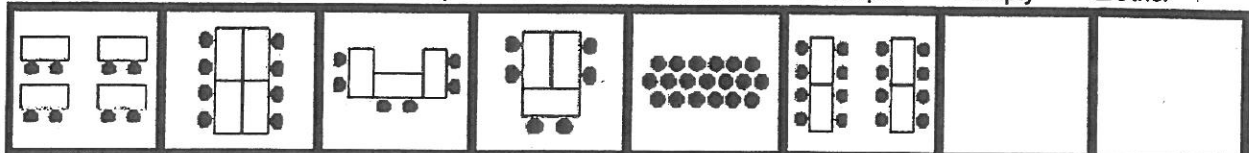
Non-Profit Rate: For Laguna Grande Hall, Seaside Community Center, and the Youth Education & Resource Center, non-profits may use the resident rate. For all other meeting rooms, non-profits may have up to 4 hours for \$37.00/\$47.00. Proof of 501(c)(3) required.

Security Guards: If required, security guards must be present for entire duration of event. Failure to comply or late security guards may result in deposit forfeited or event shut down completely.

SEATING CONFIGURATION

Review and select a seating configuration below. If you would like a different layout, please sketch your preferred layout in the box marked "other" or on the back of this sheet.

☐ Classroom ☐ Conference ☐ U-Shaped ☐ Pods ☐ Theater ☐ Banquet ☐ Empty ☐ Other





**SEASIDE
CALIFORNIA**

Facility Use Rental Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

RULES, REGULATIONS & CONDITIONS OF USE

1. **OVERTIME:** Use of the facilities in excess of the time set forth above may result in overtime fee being charged.
2. **CANCELATION BY PERMITTEE:** Permittee must submit written notice of cancellation to the calendaring agent in order to be eligible for a refund. Refund requests made forty-five (45) days in advance will receive a full refund less a seven dollar (\$7) surcharge. Refund requests made thirty (30) - forty-five (45) days in advance will receive a full refund less the non-refundable portion of the security deposit. Refund requests made less than thirty (30) days in advance will receive a full refund less the entire security deposit.
3. **CANCELATION BY CITY:** This permit may be canceled without liability to the City under any of the following conditions: a) It is found to contain false or misleading information, (b) The Department finds that the proposed use will be detrimental to the public's health, (c) Any individual or group (members or guests) willfully or through negligence mistreats the equipment or violates any of the regulations, terms, and conditions established for use of the facilities, (d) Average attendance of scheduled activities falls below the standard established for each use area with the Center, (e) For failure to notify Center of cancellation of any date or dates covered by this permit, (f) Permittee defaults on or has not completed all conditions and requirements for use of facilities, (g) In case the Center or any part thereof shall be destroyed or damaged by fire or any other cause, or if other unforeseen occurrence, including strikes, labor disputes, war, or acts of military authorities shall render fulfillment of the permit difficult or impossible of performance, (h) The facility is needed by public necessity or emergency use, (i) Upon thirty (30) calendar days written notice to Permittee. Refund of rental fees shall be made where City cancels permit at least thirty (30) days prior to the date reserved, except when cancellation occurs under items (g) or (h) above.
4. **TRANSFERRING PERMIT:** Permit cannot be transferred, assigned, or sublet unless approved by the City in writing.
5. **ADVERTISING, SOLICITATION AND SALES:** No advertising or signs shall be exhibited and no sales made at the Center without the written permission of the City.
6. **COMPLETION OF REQUIREMENTS FOR USE OF FACILITIES:** Permittee must complete all requirements relating to use of the facilities within the time requirements specified.
7. **COMPLIANCE TO CONDITIONS OF USE:** The Permittee shall observe, obey, and comply with all applicable City, County, and Federal laws; and the policies, rules, regulations, terms, and conditions governing use of Center facilities. Permittee will forfeit all rents or other fees paid if evicted from premises for violation of it. Eviction shall not release Permittee from any obligations for the payment of the rents or other fees required to be paid under this permit for the term thereof.
8. **CONCESSION SALES:** Permittee will not engage in concession operations unless authorized in writing by Director/authorized staff.
9. **CONDUCT OF PERSONS:** Permittee shall be solely responsible for the orderly conduct of all persons using the premises by its invitation, either express or implied, during all times covered by the permit. The Department reserves the right to eject or cause to be ejected from the premises any person or persons objectionable due to unlawful conduct.
10. **DAMAGE TO FACILITY OR EQUIPMENT:** All property, equipment, and furnishings must be kept clean and undamaged, fair wear and tear accepted. Permittee causing damage or loss will be required to pay for same at current costs.
11. **EXITS:** At no time shall exits be covered or obstructed.
12. **FACILITIES CAPACITY:** Permittee shall not admit a larger number of persons than can be safely and freely moved about therein as determined by Building and Fire Codes.
13. **FLAMMABLE MATERIALS:** No flammable materials will be permitted to be used for decorations. All materials used for decorative purposes must be treated with flame proofing and be approved by the Fire Department.
14. **INDEMNITY:** Permittee shall indemnify and hold harmless by the City, its officers, employees, and agents, against any and all claims, demands, causes of action, personal injuries or death, damages whatsoever, directly or proximately resulting or caused by the use and occupation of the facilities described in the permit, whether such use is authorized or not or from act or omission of Permittee or any of its officers, agents, employees, guests, patrons, or invitees, and the Permittee shall, at its sole risk and expense, defend any and all suits, actions, or other legal proceedings which may be brought or instituted against City, its officers and employees, on any such claim, demand, or cause of action, and the Permittee shall pay any judgment or decree which may be rendered against the city, its officers, employees, and agents in any suit, action or other legal proceedings, and Permittee shall pay for any and all damages to the property of the City or of others, the loss or theft of such property, done or caused by Permittee, its officers, agents, employees, guests, patrons, and invitees.
15. **PAYMENT OF TAXES:** Payment of all Federal, and City taxes in connection with the event shall be the liability and responsibility of the Permittee.
16. **PERMITTEE RESPONSIBLE FOR CLEANLINESS OF FACILITY:** Facilities used by Permittee must be left in a clean and orderly condition. If additional maintenance is required, other than normal cleaning process, the Permittee will be charged for same.
17. **PERMITTEE RESPONSIBLE FOR PERMITS AND LICENSES:** The Permittee shall procure at his own expense all the required licenses and permits necessary for the intended use or activity covered by this permit.
18. **ALCOHOL:** No alcohol can be served to minors or at any youth-related event at the Oldemeyer Center or Seaside Community Center and can result in immediate closure of the event and loss of deposit. ALL alcohol is prohibited at ALL youth oriented events.
19. **SMOKING:** Smoking is prohibited within twenty (20) feet of entrances, exits and windows.
20. **USE OF RESERVED FACILITIES AND EQUIPMENT:** Permittee may use only those facilities and equipment specifically designated on this permit.
21. **CONSTRUCTION OF PERMIT:** In case of any doubts as to the interpretation of any provisions of this permit, the interpretation by the Recreation and Community Activities Director shall prevail. In addition, the Recreation and Community Activities Director shall have the sole power to decide and resolve matters not covered by this permit.
22. **SEVERABILITY:** If any part of this permit is for any reason held to be illegal, inapplicable, unenforceable, or unconstitutional, such decision shall not affect the validity of the remaining portions of the permit.



SEASIDE CALIFORNIA

Facility Use Rental Request Form

Parks and Recreation Division

986 Hilby Avenue, Seaside CA 93955

831-899-6800

23. **SECURITY AND CLEANING DEPOSIT:** A deposit is required from any person or organization renting a room at the Center (according to current fees and charges). A portion of the deposit is non-refundable (according to current fees and charges) and the remaining deposit is refundable in whole or in part depending upon the condition of the room, walls, floors, carpets; whether any breakage occurred or whether overtime was incurred beyond stated setup, cleanup or activity time. The City reserves the right to close down any party or activity that may in any way endanger the health or safety of any person or property. Any early closure of the facility may result in loss of deposits. Refundable deposits will be returned within thirty (30) days following the event date.
24. **SUPPLIES:** City staff is not authorized to provide supplies for your event.
25. **SECURITY GUARDS:** One guard per fifty participants is required for events that serve alcohol and/or have live/DJ music or dancing. The City reserves the right to require security for events.

IMPORTANT THINGS TO NOTE

- ✓ In order to secure a reservation, this form must be completed and submitted along with full payment to the Oldemeyer Center front desk.
 - ✓ Reservations for the conference rooms must be made at least 7 days in advance and 30 days in advance for all other facilities.
 - ✓ Please include a sketch of how you would like the room to be set up if it is different than the diagrams provided on this form. Our facility staff will do their best to prepare the room as shown in your diagram. Do not write "same as before."
 - ✓ Food and beverage are allowed in certain rooms; please ask staff prior to providing refreshments.
 - ✓ Do not move furniture from one room to another. If you have additional needs, please contact the facility staff.
 - ✓ Please do not change rooms. If a different room is preferred and empty upon arrival, please check with the facility staff.
 - ✓ Come prepared. Our staff is not authorized to provide supplies for your meeting.
 - ✓ If you tape signs up regarding your meeting, please remove them upon your departure.
 - ✓ Smoking is prohibited within 20 feet of entrances, exits and windows.
 - ✓ In case of cancelation, please notify the Oldemeyer Center Front Office as soon as possible. Please see refund policy schedule below:
- | | |
|-------------------------------|---|
| 45 days in advance | Full refund, less a \$7 surcharge |
| 30-45 days in advance | Full refund, less the non-refundable part of security deposit |
| Less than 30 days in advance | Full refund, less the entire security deposit |
| Less than 48 hours in advance | No refund |
- ✓ *If alcohol is found on the premises (including the parking lot, stage, kitchen, etc.) and your contract prohibits the consumption of alcohol, the City of Seaside has the right to cancel your event and deposits and fees will NOT be refunded.
 - ✓ *A one million dollar (two million aggregate) liability insurance policy is required. You can either purchase it through the city, or through another insurance company and provide us a copy of the policy naming the City of Seaside as co-insured.
 - ✓ Use of our facilities requires you to provide licensed and bonded security guards. You must hire one guard per every fifty guests. A copy of the contract must be provided to the city at least 30 days prior to your event. Renters exceeding their stated attendance risk losing their deposit.

Food Sales and Prohibited Goods & Materials:

- ❖ All food providers within the city utilizing disposable food service ware shall use certified compostable products, or recyclable non-plastic products. This includes but is not limited to plates, napkins, straws, cups, bottles, lids, utensils, bowls, stirrers, beverage plugs, trays and hinged or lidded containers. Non-plastic single-use products shall be allowed only if they are currently accepted for composting or recycling by the designated waste hauler and the Monterey Regional Waste Management District.
- ❖ Vendors are prohibited: to use any PLASTIC water bottles, use Styrofoam/polystyrene packaging, and provide plastic straws unless requested by the customer self-identifying a need for a plastic straw.
- ❖ The use of all types of balloons is prohibited at all City of Seaside parks and facilities.

Initials: *Allen*

Updated 04/23

*Oct 12th 2024
Reserved.*

Page 4 of 4

Packet Page 64

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 30 2018**

MONTEREY PENINSULA RAMAYAN BHAJAN
MANDALI
1627 VALLEJO STREET
SEASIDE, CA 93955-0000

Employer Identification Number:
93-1225183

DLN:
26053618005478

Contact Person:
CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Public Charity Status:
509(a)(2)

Form 990/990-EZ/990-N Required:
Yes

Effective Date of Exemption:
August 3, 2018

Contribution Deductibility:
Yes

Addendum Applies:
Yes

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

Letter 947

-2-

MONTEREY PENINSULA KAMAYAN BHAJAN

To view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities,
which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

Enclosure:
Addendum



CITY OF SEASIDE STAFF REPORT

Item No.: 7.H.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Mary Gutierrez, Fire Chief

DATE: May 16, 2024

SUBJECT: **APPROVE THE SALE OF SAFE AND SANE FIREWORKS IN THE CITY OF SEASIDE JUNE 28 - JULY 5 BY MONTEREY CONDORS CLUB, SEASIDE AQUATIC CLUB INC., MONTEREY BAY CHRISTIAN CENTER, WORLD OUTREACH SERVICES INC., IGLESIA VIDA CAMINO VERDAD OF THE ASSEMBLES OF GOD, THE VILLAGE PROJECT AND RECOGNIZING MILITARY SERVICE CENTER**

RECOMMENDATION

Approve the non-profit vendor list and locations for the sale of safe and sane fireworks in the City of Seaside from June 28-July 5.

BACKGROUND

The purpose of this item is for the City Council to discuss and consider allowing seven (7) non-profit organizations to sell "safe and sane" fireworks in the City of Seaside from 12:00 p.m. June 28, 2024 (after a fire inspection) through 10:00 July 5, 2024. If the non-profits pass the inspection, they will be issued a permit to sell.

Five of the fireworks stands will be located on private property and two have requested to be on city-owned property pending City Council Approval. The sale of safe and sane fireworks on city-owned property is a separate agenda item for this council meeting.

"Safe and sane" firework sales are regulated under Seaside Municipal Code Chapter 8.32 (Ordinance No. 1014). Exception 8.32.050 is titled "Safe and Sane Fireworks."

The Ordinance states, "the sale, display for sale, and use of "safe and sane" fireworks shall be permitted only during that period beginning at noon on June 28 and ending at

10:00 p.m. July 5 of the same year. It shall be unlawful for any person to sell "safe and sane" fireworks within the City of Seaside without having first applied for and received a permit from the city as required in this chapter. Only "safe and sane" fireworks certified by the State of California Fire Marshal can be sold.

This ordinance allows non-profit agencies based in the City of Seaside (and or serving residents in the city of Seaside) to sell "safe and sane" fireworks in order to benefit the youth and adults that live in the City of Seaside. A pre-requisite of this ordinance includes certification by the Secretary of State of California or the Internal Revenue Service along with a current mailing address within the City of Seaside.

The following non-profit organizations have submitted an application for approval to sell "safe and sane" fireworks, listed in the order they were submitted:

Monterey Condors Club
Location: 1391 Fremont Blvd

Seaside Aquatics Club, Inc.
500 Broadway Ave (Parking Lot)

Monterey Bay Christian Center
Location: 1510 Fremont Blvd

World Outreach Services, Inc.
Location: 1340 Fremont Blvd

Iglesia Vida, Camino, Verdad of the Assemblies of God
1349 Canyon Del Rey

The Village Project
1271 Canyon Del Rey (Dirt Lot)

Recognizing Military Service Center
2087 Del Monte Blvd

If the council approves of the sale of "safe and sane" fireworks, each booth is thoroughly inspected by the Fire Department prior to the booth opening for sales.

FISCAL IMPACT

The City will receive 7% of gross sales.

ATTACHMENTS

1. Ord. 2026 Fireworks Ordinance
 2. Ord. 2026 Fire Works Ordinance chapter 8.32
-

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nick Borges", written in a cursive style.

Nicholas Borges, Acting City Manager

ORDINANCE NO. 2026

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE

AMENDING SEASIDE MUNICIPAL CODE SECTION 8.32 FIREWORKS TO ADD A NEW SECTION 8.32.211 DAILY CURFEW FOR USE OF SAFE AND SANE FIREWORKS

WHEREAS, the City of Seaside has regulated fireworks since 1970; and

WHEREAS, in 2014 the City added Chapter 8.32 to the Seaside Municipal Code to prohibit all fireworks, but provided a narrow exception to allow the sale, use and possession of safe and sane fireworks during the period of June 28 through noon on July 5; and

WHEREAS, in 2019 and 2020, the City adopted Urgency Ordinances establishing a daily curfew for the use of safe and sane fireworks at 10:00 p.m.; and

WHEREAS, there continue to be multiple complaints of noise and abuses related to the use of fireworks; and

WHEREAS, during the 2023 fireworks season, Seaside Police Department reported that use of safe and sane fireworks inhibited and obscured their ability to enforce against illegal fireworks users; and

WHEREAS, on or about October 5, 2023, the Seaside Police Department and Fire Department made a series of recommendations to assist in the enforcement against illegal fireworks, including that a daily curfew be imposed on the use of safe and sane fireworks and the City Council directed staff to pursue certain of those recommendations; and

WHEREAS, it is appropriate to amend Seaside Municipal Code (SMC) Chapter 8.32 to create a daily curfew for the use of safe and sane fireworks; and

WHEREAS, amendments to SMC Chapter 8.32 adding a new provision for a curfew on the use of safe and sane fireworks. This item is not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SEASIDE DOES ORDAIN AS FOLLOWS:

SECTION 1. GENERAL PURPOSE AND FINDINGS

The purpose of this Ordinance is to add a new Section to Chapter 8.32 Fireworks, establishing a curfew for the use of safe and sane during the time period June 28 through July 5.

SECTION 2. PROPOSED TEXT AMENDMENT

The Seaside Municipal Code Section 8.32 shall add a new section and reference to the same as follows:

8.32.211 Daily Curfew for use of Safe and Sane Fireworks.

There will be a 10:00 p.m. curfew each evening for the use of Safe and Sane Fireworks beginning the first day of sane and sane fireworks sales at 12:00 p.m. June 28 and ending 10:00 p.m. on July 5 (the final day of sales).

SECTION 3. SEVERABILITY

- A. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances, shall not be affected thereby and shall continue in full force and effect. To this end, provision of this Ordinance are severable.
- B. The City Council hereby declares that it would have passed each section subsection, subdivision, paragraph, sentence, clause or phase thereof irrespective of the fact that any one or more sections, subsections, subdivision, paragraphs, sentences clause or phrases be held unconstitutional, invalid or unenforceable.

SECTION 4. EFFECTIVE DATE

This Ordinance shall become effective thirty (30) days after its final passage and adoption.

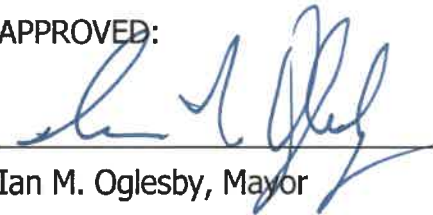
INTRODUCED AND PASSED TO PRINT at a regular meeting of the City Council of the City of Seaside, State of California, on the 16th day of November, 2023.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside, State of California, on the 1st day of February 2024, by the following vote:

AYES:	4	COUNCIL MEMBERS:	Burks, Garcia-Arrazola, Oglesby, Pacheco
NOES:	1	COUNCIL MEMBERS:	Miller
ABSENT:	0	COUNCIL MEMBERS:	None
ABSTAIN:	0	COUNCIL MEMBERS:	None



APPROVED:


Ian M. Oglesby, Mayor

ATTEST:


Dominique L. Davis, City Clerk

APPROVED AS TO FORM:


Sheri L. Damon, City Attorney

Chapter 8.32

FIREWORKS

Sections:

- 8.32.010 Purpose.
- 8.32.020 Definitions.
- 8.32.030 General prohibition against possession, use, or sale of fireworks.
- 8.32.040 Exception – Public displays and special events – Agricultural and wildlife fireworks – Model rockets.
- 8.32.050 *Repealed.*
- 8.32.060 *Repealed.*
- 8.32.070 *Repealed.*
- 8.32.080 *Repealed.*
- 8.32.090 *Repealed.*
- 8.32.100 *Repealed.*
- 8.32.110 *Repealed.*
- 8.32.120 Revocation of permit.
- 8.32.130 Seizure of fireworks.
- 8.32.140 Police and fire department illegal fireworks operation plan and after action report.
- 8.32.150 *Repealed.*
- 8.32.160 *Repealed.*
- 8.32.170 *Repealed.*
- 8.32.180 Manufacture of fireworks prohibited.
- 8.32.190 Administrative fines and penalties.
- 8.32.200 Concurrent authority.
- 8.32.210 Fees deemed debt to the city.

8.32.211 Curfew for use of Safe and Sane Fireworks.

* Prior legislation: Ords. 368, 369, 589, 760 and 884, and prior code §§ 8-100 – 8-109.

8.32.010 Purpose.

The purpose of this chapter is to regulate the possession, use, storage, sale and display of fireworks within the city of Seaside. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.020 Definitions.

When used in this chapter, the following words shall have the meanings ascribed to them in this section:

“Affiliated organizations,” for purposes of this chapter, shall be presumed to be the following:

1. Organizations incorporated under the same charter or organization and their auxiliaries if the auxiliary is incorporated under the same charter;
2. Organizations sharing the same officers and/or place of meetings and/or national parent organization;
3. Subdivisions and/or fractional divisions however named or delineated of organizations.

“Citation” means an administrative citation issued pursuant to this section to remedy a violation.

“Citee” means any person served with an administrative citation charging him or her as a responsible person for violation.

“City” means the city of Seaside.

“Code” means the city of Seaside Municipal Code.

“Code enforcement officer” or “CEO” means any employee or agent of the city of Seaside designated by the city council to enforce any provision of this code.

“Dangerous fireworks” means fireworks as listed and defined in California Health and Safety Code Sections 12505 and 12561 and the relevant sections of Title 19 of the California Code of Regulations, as the same may be amended from time to time.

“Eligible nonprofit organization” means a duly organized nonprofit, tax exempt charitable, religious, civic, patriotic, or community service association, organization, or corporation (collectively “the organization”) which has met all the following criteria continuously for a minimum period of one year immediately preceding the filing of an application for a permit to display for sale or to sell safe and sane fireworks.

1. The organization must be a duly organized nonprofit entity which has tax exempt status from the Internal Revenue Service or the Franchise Tax Board, or which is an organization affiliated with and operating solely in support of an elementary school, junior high school, high school, university or community college that is located within the city of Seaside and that serves, in whole or in part, residents of the city of Seaside.
2. The organization must have its principal place of business and principal meeting place within the city of Seaside and must hold its regularly scheduled meetings within the city of Seaside.
3. The organization must be one which provides direct and regular community services and benefits to the residents of the city of Seaside.
4. The organization must not have had a permit to sell revoked within twenty-four months prior to the organization’s submittal of an application for a permit to sell.

“Exempt fireworks” means any special item containing pyrotechnic compositions which the state Fire Marshal, with the advice of the state fire advisory board, has investigated and determined to be limited to industrial, commercial, and agricultural use, or religious ceremonies when authorized by a permit granted by the authority having jurisdiction.

“Fireworks” means any device containing chemical elements and chemical compounds capable of burning independently of the oxygen of the atmosphere and producing audible, visual, mechanical, or thermal effects which are useful as pyrotechnic devices or for entertainment. These items include, but are not limited to, devices designated by the manufacturer as fireworks, torpedoes, skyrockets, roman candles, rockets, Daygo bombs, sparklers, party poppers, paper caps, chasers, fountains, smoke sparks, aerial bombs, and fireworks kits. These terms include both “dangerous fireworks” and “safe and sane fireworks.”

“Fireworks sales permit” or “permit” means a permit issued pursuant to this chapter authorizing the display for sale and the sale of state-approved fireworks.

“Fireworks stand” means any building, counter, or other structure of a temporary nature used in the sale, the offering for sale, or display for sale of “safe and sane fireworks.”

“Fireworks wholesaler” and “fireworks distributor” means a person, other than an importer, exporter, or manufacturer selling only to wholesalers, who sells fireworks to a retailer or any other person for resale. It also includes any person who sells dangerous fireworks to public display permittees.

“Hearing officer” means the person appointed by the city manager to serve as the hearing officer for administrative hearings hereunder.

“Issuance” or “issued” means:

1. The preparation and service of an administrative fine citation to a citee in the same manner as a summons in a civil action in accordance with Article III (commencing with Section 415.10) of Chapter 4 of Title 5 of Part 2 of the Code of Civil Procedures; or

2. Mailing of administrative fine citation to the citee by certified mail with return receipt, to the address shown on the official records of the county assessor; or

3. By personally serving the responsible party by personal delivery of the administrative fine citation or by substituted service. Substituted service may be accomplished as follows:

a. By leaving a copy at the recipient's dwelling or usual place of abode, in the presence of a competent member of the household, and thereafter mailing by first class mail, postage prepaid, a copy to the recipient at the address where the copy was left; or

b. In the event the responsible party cannot be served by first class mail, postage prepaid, or cannot be personally served and has a property manager or rental agency overseeing the premises, substituted service may be made upon the property manager or rental agency or may be effected by posting the property with the administrative fine citation and mailing a copy by first class mail, postage prepaid, to the responsible party in violation at the address of the property where the violation exists.

"Permittee" means an eligible nonprofit organization to which a permit has been issued pursuant to this chapter.

"Person" means any person, partnership, organization, firm, corporation, association or any combination thereof, or any city, county, city and county, and state, and shall include any of their employees and authorized representatives.

"Principal place of business" and "principal meeting place" includes, but is not limited to, a permanent structure, playing field, geographic area, or service population which resides in or is located within the city of Seaside.

"Public display of fireworks" means an entertainment feature where the public is admitted or permitted to view the display or discharge of fireworks, including but not limited to those defined in this chapter.

"Responsible person" means a person who causes a violation of this chapter to occur or allows a violation to exist or continue, by his or her action or failure to act, or whose agent, employee or independent contractor causes a violation to occur, or allows a violation to exist or continue. There is a rebuttable presumption that the record owner of a residential parcel, as shown on the county's latest equalized property taxes assessment rolls, and a lessee of a residential parcel has a notice of any violation existing on said property. For purposes of this chapter, there may be more than one responsible person for a violation. Any person, irrespective of age, found in violation of any provision of this chapter may be issued a citation in accordance with the provisions of this chapter. Every parent, guardian or other person, having the legal care, custody or control of any person under the age of eighteen years, who knows or responsibly should know that a minor is in violation of this chapter, may be issued a citation in accordance with the provisions of this chapter, in addition to any citation that may be issued to the offending minor.

"Violation" or "violates" means any violation of any provision of this chapter. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.030 General prohibition against possession, use, or sale of fireworks.

Except as otherwise provided in this chapter, no person shall possess, sell, use, display, explode, or discharge any fireworks within the city of Seaside. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.040 Exception – Public displays and special events – Agricultural and wildlife fireworks – Model rockets.

A. The display of fireworks shall be permitted as a part of an entertainment feature which is either a city-sponsored or co-sponsored event or for which a special event permit has been issued pursuant to SMC 17.62.040(E)(3) and to which the general public is admitted.

B. It shall be unlawful for any person to possess, sell, furnish, or give away, or offer or expose for sale, or fire, discharge, or explode, any agricultural and wildlife fireworks within the city of Seaside without first obtaining a permit to do so from the fire chief. The permit shall not be transferable and shall particularly describe the place where agricultural and wildlife fireworks are to be stored, sold, or discharged. Such permit shall be for such length of time as the fire chief shall determine, but in any event, not to exceed twelve months.

C. The sale, purchase, storage, firing or discharge of model rockets may be allowed by written permit from the fire chief or his/her designee which shall include, but not be limited to, the conditions contained in Title 19 of the California State Administrative Code and any other conditions the fire chief may deem reasonably necessary for the safety and welfare of the public and the community. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.050 Exception – Safe and sane fireworks.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.060 Permit to sell safe and sane fireworks – Application – Qualified applicants.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.070 Limitation on permits to sell safe and sane fireworks – Selection of eligible nonprofit organizations.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.080 Operator safety seminar.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.090 Operation of fireworks stand.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.100 Fireworks stands.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.110 General requirements for permittees.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.120 Revocation of permit.

A. The city fire chief or his/her designee or the city fire marshal or his/her designee may revoke, immediately and without notice or hearing, the permit of any permittee who violates any provision of this chapter. In the event of any such revocation the permittee must immediately cease operations and shall no longer display for sale or sell any fireworks. Any permittee whose permit has been revoked shall be prohibited from applying for or from receiving a permit under this chapter for a period of two years from the date of revocation.

B. Any revocation made pursuant to this section may be appealed by the permittee to the city manager on the next business day following such revocation. The city's fire chief and/or fire marshal or his/her designee shall provide the city manager with written notice of the revocation, including the name of the permittee and a brief statement on the grounds for revocation. The city manager shall consider the appeal at his/her earliest convenience and may, in his/her sole discretion, meet with the permittee to review the revocation and may, in his/her discretion, support or overturn the revocation. The city manager's decision shall be final and dispositive of the matter. In the event the city manager overturns the revocation the permittee may immediately resume operations pursuant to the originally issued permit and shall remain eligible for participation in the next year's application selection process. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.130 Seizure of fireworks.

The fire chief or the fire marshal may seize, take, remove, or cause to be removed, at the expense of the permittee or owner thereof, all stocks of fireworks displayed or available for sale, stored, or held in violation of this chapter. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.140 Police and fire department illegal fireworks operation plan and after action report.

A. On or before the first regular city council meeting in May of every year, both the city's police and fire departments must present to the city council an operation plan for the thirty-day period surrounding the 4th of July (June 17th through July 16th) for that year. Said operation plan should include, but not be limited to, the following information:

1. Identification of areas within the city where illegal fireworks were a problem in the previous year;
2. A general explanation of the supplemental fire and law enforcement personnel deployed within the city;

3. A report on the additional apparatus and personnel who'll be on duty for the period of June 17th through July 16th of that year;
4. Recommendations on and discussion of what, if any, dedicated illegal fireworks enforcement patrols there should be for that year and all other relevant information and statistics deemed necessary by the city council;
5. A detailed discussion of the costs that will be incurred by the city that year to be delivered in the operation plan; what, if any, of these costs will be covered by existing fees levied on the permittees, and unexpended surcharge revenue from prior years;
6. A proposed recommendation for a surcharge resolution establishing the surcharge amount to be levied that year on each retail sale of safe and sane fireworks in an amount not to exceed seven percent.

B. On or about September 1st of that same year, both police and fire departments must report back to the city council with an after action report. That report should include, but is not limited to:

1. An evaluation of the effectiveness of that department's operation plan for that year including a listing of any significant fireworks-related incidents, both "dangerous fireworks" and "safe and sane fireworks";
2. Relevant incident statistics for the period of June 17th through July 16th, and identification of fireworks related incidents;
3. A report on how many calls there were regarding suspected "dangerous fireworks," how many of those calls either of the departments responded to, how many of those calls resulted in seizures and/or administrative fine citations. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.150 Fireworks surcharge.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.160 Wholesale storage of safe and sane fireworks.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.170 Fireworks wholesaler public education plan.

Repealed by Ord. 1095. (Ord. 1014 § 2, 2014)

8.32.180 Manufacture of fireworks prohibited.

No person, firm, or corporation shall manufacture fireworks of any type within the city of Seaside. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.190 Administrative fines and penalties.

A. *Repealed by Ord. 1095.*

B. Any person or entity who possesses, uses, stores, sells, and/or displays safe and sane fireworks on or at dates, times, and/or locations other than those permitted under this chapter are subject to an administrative fine, together with all costs of enforcement, of an amount not to exceed one thousand dollars for each such offense. Administrative fines shall be subject to the procedures established in Chapter 2.56 SMC.

C. The remedies set forth in this chapter are in addition to all other legal and equitable remedies, administrative, criminal or civil, that may be pursued by the city to address violations of this chapter.

D. The imposition of administrative fines under this section related to the use, possession, sale, or display for sale of dangerous fireworks shall be limited to persons who possess, sell, use, and/or display, or the seizure of, less than twenty-five pounds of dangerous fireworks measured by gross weight. Any person or entity who possesses, uses, stores, sells, and/or displays less than twenty-five pounds of dangerous fireworks is subject to an administrative fine, together with all costs of enforcement, of not less than one thousand dollars for each such offense.

E. Administrative fines collected pursuant to this section and related to dangerous fireworks shall not be subject to the restrictions of California Health and Safety Code Sections 12500 through 12759; however, the city shall provide

cost reimbursement to the state Fire Marshal pursuant to regulations adopted by the state Fire Marshal addressing the state Fire Marshal's cost for the transportation and disposal of dangerous fireworks seized by the city, which costs will be part of any administrative fine imposed. Unless and until said regulations have been adopted, the city shall hold in trust two hundred fifty dollars, or twenty-five percent of administrative fines collected, to cover the cost reimbursement to the state Fire Marshal for the cost of transportation and disposal of the dangerous fireworks.

F. Because of the serious threat of fire or injury posed by the use of "dangerous fireworks" that can result from persistent or repeated failures to comply with the provisions of this code and the effect of such conditions or activities on the safety and the use and enjoyment of surrounding properties and to the public health, safety and welfare, this chapter imposes strict civil liability upon the owners of residential real property for all violations of this code existing on their residential real property. Each contiguous use, display and/or possession shall constitute a separate violation and shall be subject to a separate administrative fine. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.200 Concurrent authority.

This chapter is not the exclusive regulation of fireworks within the city. It shall supplement and be in addition to other state, local, or federal laws, regulations, or ordinances and any other legal entity or agency having jurisdiction. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.210 Fees deemed debt to the city.

The amount of any fine, fee, cost or charge imposed by this chapter shall be deemed a debt to the city that is recoverable in any court of competent jurisdiction. (Ord. 1095 § 3, 2020; Ord. 1014 § 2, 2014)

8.32.211 Curfew for use of Safe and Sane Fireworks.

There will be a 10:00 p.m. curfew each evening for the use of Safe and Sane Fireworks beginning the first day of sane and sane fireworks sales at 12:00 June 28 and ending 10:00 p.m. on July 5 (the final day of sales).

Per Ordinance No. 1014 – Ordinance of the City Council of the City of Seaside. The use of Safe and Sane fireworks is permitted during that period beginning at 12:00 p.m. on June 28 and ending at 10:00 p.m. July 5 of the same year.



CITY OF SEASIDE STAFF REPORT

Item No.: 7.I.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Dan Meewis, Recreation Director

DATE: May 16, 2024

**SUBJECT: APPROVE A MAYOR'S YOUTH FUND CONTRIBUTION REQUEST
FROM WE WORSHIP COLLECTIVE FOR COST ASSOCIATED
WITH THEIR YOUTH SUMMER CAMP**

RECOMMENDATION

Approve a request from We Worship Collective for a donation of \$3,000.00 from the Mayor's Youth Fund for the costs associated with their summer youth camp.

BACKGROUND

We Worship Collective is requesting a donation of \$3,000.00 from the Mayor's Youth Fund to cover the costs associated with their summer youth camp, which is open to all youth in the community. We Worship Collective is in partnership with Greater Victory Temple Church of God. Their local creative instructors will be providing lessons for instruments such as drums, piano and guitar. They will also provide sessions in other areas of the arts, such as dance, creative writing and poetry.

The funds will be used to help cover some of the tuition expenses for the camp, such as; scholarships/grants for students, lesson supplies, instructional materials, lunch, access to all instruments needed, the cost associated with the recital, and purchase of any additional instruments needed. Their lunch program will recycle all recyclable materials to help their footprint.

Based on the information provided in the application, the request meets the criteria for the Mayor's Youth Fund Policy. They received their last donation at the May 04, 2023 City Council meeting. They submitted their 2023 Mayor's Youth Fund Closing Report within the 60-day time frame.

FISCAL IMPACT

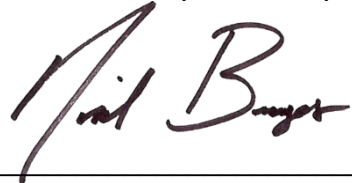
This request would be funded by a donation from the Green Waste Recovery's donation to the Mayor's Youth Fund. The current balance is the Mayor's Youth Fund account (601-2106) is \$38,107.02. If the City Council approves this request, the balance will decrease to \$35,107.02. This is for fiscal year 2023/24.

In the event that all of the funds in the Mayor's Youth Fund become exhausted, staff will keep a file of all applications. Once Green Waste issues the next round of funding, all applications on file will be processed at the next available City Council meeting.

ATTACHMENTS

1. MYF We Worship Collective 2024
 2. W-9 We Worship Collective 2024
 3. 501(c)(3) Information - We Worship Collective
-

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

Terry Navarro - Online Form Submittal: Mayor Youth's Contribution Request

From: <noreply@civicplus.com>
To: <cityclerk@ci.seaside.ca.us>, <dmeewis@ci.seaside.ca.us>, <tnavarro@ci.s...>
Date: 5/2/2024 8:26 AM
Subject: Online Form Submittal: Mayor Youth's Contribution Request

Mayor Youth's Contribution Request

Purpose

The Mayor's Youth Fund was created to provide supplemental financial assistance to students and non-profit groups that provide services to improve the lives of young people living in the City of Seaside. A policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applications

Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving a majority of Seaside residents (50%) that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth Fund if the funding is not used to support religious activities such as: Religious instruction, Sunday School, and Worship. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Submittal of Contribution Requests

In order to request a contribution, the following information must be provided in writing:

- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed or fundraising goal.*
- Description of other methods being used to raise funds and/or other contributors.*
- An explanation of how the group, activity, or event will benefit Seaside youth.*
- Written description of how the use of the funds will be specifically used for youth group activities/events and has a nexus to the goals related to recycle, cleanup, and "green" sustainability to ensure a healthy environment.*

- *How this request will provide a municipal benefit (ie., benefit the community).*

- *Proof of non-profit organization status (not a taxpayer's I.D number) and a current W-9 form.*

Evaluation Process & Criteria

Contributions can only be made if approved by the City Council. Funding requests will be evaluated based on their consistency with this policy, including the following criteria.

- *Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.*

- *Evidence of activities/events related to "reduce, reuse and recycle" to ensure a healthy environment.*

- *Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.*

- *Contributions are only paid to organizations, such as non-profit groups and schools.*

- *Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided in the following area.)*

- *Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.*

- *How this request will provide a municipal benefit (ie., benefit the community).*

Contribution Limits

In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council. In addition, funding will be limited to one contribution per year (every 12 months).

- *Individuals - 25% of the total cost of the activity (not to exceed \$1,000)*

- Groups up to 20 people - up to \$1,500

- Groups of 21 or more people - up to \$3,000

Payment Process

If a contribution is approved by the City Council, payment will be made to the authorized organization or directly to the vendor selected by the authorized organization after submittal of a receipt or the presentation of actual invoices. No funding can go directly to an individual. This process is required in order to provide documentation required to meet municipal auditing standards.

Funding Requirements

Funding is limited to one contribution per year (every 12 months). The Mayor's Youth Fund Closing Report Form must be submitted to staff at least 60 days upon completion of the event, activity or program. Applicants that do not furnish the form may not apply for funds for the following year. A representative from the organization is required to be at the Council meeting for their application to be heard. If no representative is present then the agenda item will be postponed to another City Council meeting upon notification by the applicant. Incomplete applications will not be forwarded for Council consideration; applications not answering the question related to reduce, reuse or recycle are considered incomplete.

Individual Requests

Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000. Applications that are incomplete will be returned.

Name of Organization	We Worship Collective
Name	Jordan Garnett
Email Address	TheWeWorshipCollective@gmail.com
Address	1342 E. Rhode Island Street
City	Salinas
State	CA
Zip Code	93905
Phone Number	8315214461
Additional Phone Number	Field not completed.
Percentage of Residents or Students of Seaside	75

Number of Participants 50

Ages of Participants 8-15

Criteria

Applicants must meet at least one of the following criteria to be eligible for funding. Please select one or more from the following list:

Art, Music

Are you funding a reward for one of these activities? Yes

Description of event, activity or program funding pertains to:

This is a summer camp where we will feature our local creative instructors providing lessons for instruments such as Drums, Piano and Guitar. We're also providing sessions in other areas of the arts, such as Dance, Creative Writing and Spoken Word. At the end of the two-week intensive, we'll extend the opportunity to our campers to share what they've learned at our recital.

Attach Additional Information as Necessary [WWC W-9 and 501c3 Letter.pdf](#)

Description of how the funds will be specifically used for youth groups activities/events and has a nexus to the goals of recycling, cleanup and "green" sustainability to insure a healthy environment:

Funds will be used to cover the tuition expenses for camp as scholarships/grants for students, which includes lesson supplies, instructional materials, lunch, access to all instruments needed, the costs associated with the recital, and the purchase of any additional instruments needed. Our breakfast and lunch program will recycle all recyclable materials to help minimize our footprint.

What other fundraising activities are you participating in to fund your event, program or activity and what other funding sources will supplement your request?

In addition to the Mayor's Fund, we also are utilizing a combination of partnerships, such as with Greater Victory Temple church for the use of the facilities, in-kind donations (our instructors are donating their time and we are also receiving in-kind donations from other arts-related nonprofits). We have also reached out to local small businesses and the community at large for donations, sponsors, and sponsorship of students to make this opportunity as widely available as possible.

Total Amount Requested: 3,000

I agree.

Electronic Signature
Agreement

Electronic Signature Jordan Garnett

Date 4/26/2024

Email not displaying correctly? [View it in your browser.](#)

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

We Worship Collective

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

- ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate
☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

5 Address (number, street, and apt. or suite no.). See instructions.

1342 Rhode Island Street

6 City, state, and ZIP code

Salinas, CA 93905

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number								
				-				

or

Employer identification number								
8	7	-	3	3	5	8	2	7

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person

Jordan Garrett

Date **5/2/24**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

WE WORSHIP COLLECTIVE
1342 RHODE ISLAND STREET
SALINAS, CA 93905-4629

Date:
07/06/2023
Employer ID number:
87-3358227
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
July 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
November 24, 2021
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053577003613

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 35152P



CITY OF SEASIDE STAFF REPORT

Item No.: 7.J.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Nisha Patel, Public Works Director/City Engineer
Kirstin van Gend, Administrative Analyst II

DATE: May 16, 2024

SUBJECT: ADOPT A RESOLUTION AUTHORIZING FISCAL YEAR 2024-2025 STREET REPAIR PROJECT LIST TO BE FUNDED IN PART WITH SB1: THE ROAD MAINTENANCE REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS, AND AUTHORIZING STAFF TO SUBMIT TO THE CALIFORNIA TRANSPORTATION COMMISSION

RECOMMENDATION

Adopt a resolution authorizing staff to submit a SB 1 Project List to the California Transportation Commission (CTC), and authorizing the SB1 Project List to be funded in part with fiscal year (FY) 2024-25 Road Maintenance Repair and Accountability (RMRA) Revenues.

BACKGROUND

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide.

SB1 places accountability and compliance requirements on jurisdictions in order to exhibit the effectiveness of the program. The City must adopt, by resolution, a list of projects proposed to receive fiscal year funding in part from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1. As part of this year's project list update, the City is submitting the 2025 Pavement Rehabilitation Project (design only) and the San Pablo Avenue Traffic Calming Improvements Project (construction). During preliminary design of the 2025 Pavement Rehabilitation Project staff return to Council with recommended streets for inclusion in the project.

Staff recommends that the City Council adopt a resolution approving the attached SB1 Project List in order to update the project list with the CTC for continuation of SB1 funding.

ENVIRONMENTAL COMPLIANCE

Per Title 14 of the California Code of Regulations, Chapter 3, "Guidelines for Implementation of California Environmental Quality Act (CEQA)," Article 19, "Categorical Exemptions," Section 15301.c, "Existing Facilities", repair, maintenance or minor alterations involving negligible or no expansion of existing or former use of "Existing highway and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety)" are categorically exempt from CEQA (California Environmental Quality Act)."

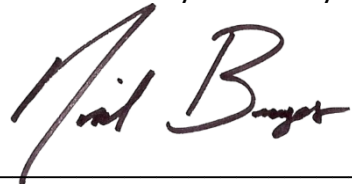
FISCAL IMPACT

The City of Seaside RMRA revenues generated from SB1 are budgeted to be \$837,075 in FY 2024-2025. The proposed project list (Exhibit A) will be partially funded from the budgeted RMRA SB1 revenues accounted for in #210-3526 and expended from budgeted amounts in the Pavement Resurfacing Account (212-8920-9600) and the Traffic Calming Project Account (212-8960-9580).

ATTACHMENTS

1. Resolution
2. Exhibit A - Project List

Reviewed for Submission to the City Council by:



Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

AUTHORIZING FISCAL YEAR 2024/2025 STREET REPAIR PROJECT LIST TO BE FUNDED IN PART WITH SB1: THE ROAD MAINTENANCE REPAIR AND ACCOUNTABILITY ACT OF 2017 FUNDS, AND AUTHORIZING STAFF TO SUBMIT THE LIST TO THE CALIFORNIA TRANSPORTATION COMMISSION

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Seaside (City) must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, attached hereto as Exhibit A, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvements; and

WHEREAS, the City could receive an estimated \$837,075 in RMRA funding in Fiscal Year 2024-2025 from SB 1; and

WHEREAS, this is the eighth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities, including City Council Meetings, Traffic Advisory Committee Meetings, and Council's direction to focus on rehabilitating residential roadways and traffic calming measure for city streets; and.

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate approximately 8 street segments throughout the City as part of the 2025 Pavement

Rehabilitation Improvements Project and San Pablo Avenue between Mescal Avenue and General Jim Boulevard as part of the San Pablo Traffic Calming Improvement Project; and

WHEREAS, the 2021 California Statewide Local Streets and Roads Needs Assessment found that the City/ County streets and roads are in an “at risk” condition and this revenue will help us improve the overall quality of our road system; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby approve the Fiscal Year 2024-2025 Street Repair Project List (Exhibit A) to be funded in part with SB1: The Road Maintenance Repair and Accountability Act of 2017 funds, to allocate these funds to the Pavement Resurfacing Account (212-8920-9600) and the Traffic Calming Project Account (212-8960-9580), and authorize staff to submit the list to the California Transportation Commission.

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of Seaside duly held on the 16th day of May 2024, by the following vote:

AYES:	COUNCIL MEMBERS
NOES:	COUNCIL MEMBERS
ABSENT:	COUNCIL MEMBERS
ABSTAIN:	COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

Exhibit A: Senate Bill (SB) 1 Proposed Project List for Fiscal Year 2024-25

Title	Description	New or Carried Over Project for SB1 Reporting	Location	Estimated Project Completion	Est Useful Life Min	Est Useful Life Max	FY24/25 Estimated SB1 Funding
2025 Pavement Rehabilitation Improvements Project	Evaluate the road network and determine failed road sections and design for the best applicable selected pavement rehabilitation treatment types as determined during design.(Design)	<u>New</u>	Citywide	December 2024 (Design)	5	30	\$ 337,075
San Pablo Traffic Calming Improvements Project	This project aims to reduce vehicle speeds and increase safety and quality of life for all residents along San Pablo Avenue between Mescal Street and General Jim Moore Boulevard. The Project improvements include red curbing at intersections, centerline and edgeline striping, median islands, high visibility crosswalks, painted curb extensions, a speed feedback sign, slurry seal, and speed cushions. (Construction)	<u>New</u>	San Pablo Avenue between Mescal Street and General Jim Moore Boulevard	June 2025	5	20	\$ 500,000.00
Total Estimated Budget:							\$ 837,075.00



CITY OF SEASIDE STAFF REPORT

Item No.: 7.K.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Alexia Rapoport, Housing Program Manager

DATE: May 16, 2024

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE AMENDMENT AND
SUBMISSION OF THE REGIONAL EARLY ACTION PLANNING
(REAP 2.0) GRANT APPLICATION FOR HOUSING ELEMENT
IMPLEMENTATION ACTIVITIES**

RECOMMENDATION

Adopt a resolution authorizing the amendment of the City's Regional Early Action Planning Grant (REAP 2.0) application and authorizing the City Manager to complete its submission to the Association of Monterey Bay Area Governments (AMBAG) and the California Department of Housing and Community Development (HCD).

BACKGROUND

In 2021, California Assembly Bill 140 established the Regional Early Action Planning Grant Program 2021 (REAP 2.0) to accelerate infill housing development, reduce Vehicle Miles Traveled (VMT), increase housing supply at all affordability levels, and affirmatively further fair housing. The California Department of Housing and Community Development (HCD) administers the REAP 2.0 program in collaboration with the Governor's Office of Planning and Research (OPR), the Strategic Growth Council (SGC), and the California Air Resources Board (CARB). Applications are submitted to the Association of Monterey Bay Area Governments (AMBAG).

Projects soliciting REAP 2.0 funding must achieve the following objectives:

- Accelerate infill development that facilitates housing supply, choice, and affordability,
- Affirmatively Further Fair Housing,
- Reduce VMT,

- Advance 6th Cycle Housing Element Compliance, and
- Advance Implementation of AMBAG's Sustainable Communities Strategy

On August 3rd, 2023, the Seaside City Council approved the submittal of an \$85,000 REAP 2.0 grant application, the maximum allocation the City of Seaside is eligible for under the REAP 2.0 Local Suballocation Grant Program. The application approved on August 3rd, 2023 proposed to conduct pre-development activities associated with a proposed affordable housing development located on two adjacent city-owned parcels-- 956 and 962 Hilby Avenue. On September 1st, 2023, the City was notified of its application's approval and awarded a REAP 2.0 grant in the amount of \$85,000.

However, on January 10, 2024, Governor Newsom's proposed budget was released. The Governor's proposed budget is predicated on a \$30 billion deficit and \$1.2 billion in cuts to housing programs including a 50% reversion (\$300 million) to the REAP 2.0 program. City Staff were directed by the grant funder to halt all project activity. On January 11, 2024, City Staff was also informed that the development partner it previously identified for the proposed development no longer intended to participate in the project. The status of the REAP 2.0 funds and state housing budget remain uncertain. This, along with the loss of the City's development partner and the grant's March 2026 deadline, has rendered the previous grant project infeasible.

However, though the status of the REAP 2.0 program and available funding remains uncertain, the City has the opportunity to amend its REAP 2.0 application and utilize any remaining program funds. On March 27th, 2024, the City of Seaside became the second city in Monterey County to receive HCD certification of its 6th Cycle Housing Element. Implementation of the City's 6th Cycle Housing Element constitutes an eligible REAP 2.0 activity and achieves all aforementioned REAP 2.0 objectives. As such, Staff recommends adopting a resolution (Attachment 1) authorizing the amendment of the City's Regional Early Action Planning Grant (REAP 2.0) application (Attachment 2) and authorizing the City Manager to complete its submission to the Association of Monterey Bay Area Governments (AMBAG) and the California Department of Housing and Community Development (HCD).

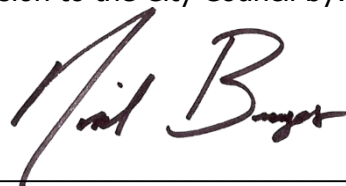
FISCAL IMPACT

None

ATTACHMENTS

1. Resolution
2. Amended REAP 2.0 Application

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nick Borges", written in a cursive style.

Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE
AUTHORIZING THE AMENDMENT OF THE REGIONAL EARLY ACTION PLANNING
GRANT (REAP 2.0) AND ITS SUBMISSION TO THE ASSOCIATION OF MONTEREY
BAY AREA GOVERNMENTS (AMBAG) AND THE CALIFORNIA DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT (HCD)**

WHEREAS, the California Legislature enacted Assembly Bill 140 in 2021, thereby establishing the Regional Early Action Planning Grant Program 2021, also known as REAP 2.0, and

WHEREAS, REAP 2.0 seeks to accelerate infill housing development, reduce Vehicle Miles Traveled (VMT), increase housing supply at all affordability levels, affirmatively further fair housing, and facilitate the implementation of regional and local plans to achieve these goals, and

WHEREAS, the City of Seaside is eligible for a maximum award of \$85,000 under the REAP 2.0 Local Suballocation Grant Program, and

WHEREAS, the City of Seaside 6th Cycle Regional Housing Need Allocation totals 616 units and includes 86 very low, 55 low, and 156 moderate income units, and

WHEREAS, the City of Seaside continues to seek and enact proactive solutions to address its community's housing needs, and

WHEREAS, on August 3rd, 2023 the Seaside City Council approved the submittal of a REAP 2.0 grant application in the amount of \$85,000 for the purpose of carrying out pre-development activities for the development of affordable housing upon two adjacent city-owned parcels located at 956 and 962 Hilby Ave; and

WHEREAS, on September 1st, 2023, the City of Seaside was awarded a REAP 2.0 grant in the amount of \$85,000; and

WHEREAS, on January 10, 2024, Governor Newsom released a proposed state budget which included a 50% reversion to the REAP 2.0 program and other key state housing programs and on January 11, 2024, the City's lost its previously-identified development partner for the proposed development, rendering the proposed grant activity infeasible; and

WHEREAS, the City has the opportunity to amend its grant activity to utilize REAP 2.0 grant funding; and

WHEREAS, while the status of the REAP 2.0 program and amount of funding which will be available remains uncertain, the City seeks its maximum allocation under REAP 2.0 to implement the programs outlined in the City's adopted and state-certified 6th Cycle Housing Element.

NOW, THEREFORE, BE IT RESOLVED, that the Seaside City Council hereby accepts and approves the amended City of Seaside REAP 2.0 Local Suballocation Grant Program Application and authorizes the City Manager to complete its submission to the Association of Monterey Bay

Area Governments and the California Department of Housing and Community Development.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside, State of California, on 16th day of May, 2024, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Ian N. Oglesby, Mayor

ATTEST:

Dominique Davis, City Clerk

AS TO FORM:

Sheri Damon, City Attorney



Regional Early Action Planning Grants of 2021 (REAP 2.0) LOCAL SUBALLOCATION GRANT PROGRAM (LSGP) APPLICATION

Application for Jurisdictions

Deadline: August 15, 2023

This application to the Association of Monterey Bay Area Governments (AMBAG) is for **the Local Suballocation Grant Program**, a grant authorized under the Regional Early Action Planning Grants (REAP 2.0) provisions. The REAP 2.0 program was established through AB 140 (July 2021) for transformative and innovative projects that implement a region's Sustainable Communities Strategy (SCS) and help achieve the objectives of more housing and transportation options that reduce reliance on cars. REAP 2.0 builds on actions completed through the REAP 1 grant program but expands the focus by integrating housing and vehicle miles travelled (VMT) reduction, and by allowing for broader planning and implementation investments, including infrastructure investments supporting housing development. This includes accelerating housing production and facilitating compliance with the 6th Cycle of the housing element.

REAP 2.0 is specifically designed to provide Eligible Entities with tools and resources to help implement and advance plans, primarily including Sustainable Communities Strategies (SCS) as part of Regional Transportation Plans to pursue greenhouse gas emission reduction targets through land use and transportation changes.

The REAP 2.0 Program Framework includes three core components:

1. Regional Competitive Grant Program
2. Local Suballocation Grant Program
3. AMBAG SCS Implementation, Technical Assistance, REAP 2.0 Program Development and Administration

This is the application for the REAP 2.0 Local Suballocation Grant Program. The Local Suballocation Grant Program sets aside \$2,625,000 for jurisdictions throughout the region for eligible projects which meet all REAP 2.0 goals and objectives. The goal of this suballocation program is to provide all cities and counties with an opportunity to propose REAP 2.0 eligible projects while allowing for both implementation and planning uses. All projects or programs must achieve all REAP 2.0 goals, objectives, and pass thresholding criteria. Full guidance and requirements for this grant program can be found in the [AMBAG REAP 2.0: Local Suballocation Grant Program Final Guidelines](#).

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

REAP 2.0 Program Goals:

Invest in housing, planning, and Infill Housing-supportive infrastructure across the entire state in a manner that reduces VMT, increases Housing affordability, and advances equity, consistent with all of the following:

- Advances the State Planning Priorities, as described in Section 65041.1 of the Government Code;
- Affirmatively Furthering Fair Housing;
- Facilitating Housing Element compliance and progress for the sixth cycle RHNA;
- Advancing and implementing the region's SCS.

REAP 2.0 Program Objectives:

- Accelerating Infill Development that Facilitates Housing Supply, Choice, and Affordability
- Affirmatively Furthering Fair Housing (AFFH)
- Reducing Vehicle Miles Traveled (VMT)

To apply for project funding, eligible applicants must submit a REAP 2.0 LSGP Application. All sections of this application, including Attachment 1, must be complete and accurate. A jurisdiction may submit multiple applications through the final due date for eligible projects and activities until it has reached its funding maximum.

Timeline:

Below is a tentative schedule and is subject to change in the final guidelines.

- April 2023: Released draft LSGP Guidelines for public review
- June 2023: AMBAG adopts final LSGP Program guidelines.
- August 15, 2023: Final application from eligible applicants due to AMBAG.
- September 2023: Grant applications are reviewed and evaluated
- October/November: AMBAG approves applications and awards REAP 2.0
- December 2023 – February 2024: Execute grant agreements with REAP 2.0 awardees
- June 30, 2024: Deadline to encumber REAP 2.0 funds
- March 31, 2026: All REAP projects and activities must be completed; final activity reports due to AMBAG; final project invoices due to AMBAG

All applicants must submit the following to AMBAG by August 15, 2023 to be considered for the award:

1. A completed REAP 2.0 LSGP application along with all required supporting documents within the application period.
2. A fully executed Government Agency Taxpayer ID Form (see Attachment 1).

All applications must be submitted electronically to AMBAG by email to phierling@ambag.org. No hard copies will be accepted.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

Contact:

If you have questions regarding this application or the REAP 2.0 program, contact Paul Hierling at phierling@ambag.org or 831-264-5092.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

A. Applicant Information

Complete the following Applicant information			
Agency Name		City of Seaside	
Agency Type		City	
Applicant's Mailing Address*		440 Harcourt Avenue	
City		Seaside	
State	California	Zip Code	93955
County		Monterey	
Website		www.ci.seaside.ca.us	
Authorized Representative Name		Nicholas Borges	
Authorized Representative Title		Acting City Manager	
Phone	831-899-6700	Fax	
Email	nborges@ci.seaside.ca.us		
Contact Person Name		Alexia Rapoport	
Contact Person Title		Housing Program Manager	
Phone	831-899-6772	Fax	
Email	Algarcia@ci.seaside.ca.us		
Grant Amount (See program guidelines, Section 2a for amount which your jurisdiction is eligible to apply)	\$	85,000	

*Ensure the Government Agency Taxpayer ID Form matches the Applicants Mailing Address listed above exactly. (See Attachment 1, "Government Agency Taxpayer ID Form")

B. Threshold Requirements

Project elements will be rated on a pass or fail basis. Any project that fails one or more of the REAP 2.0 objectives or primary factors will be rejected. Projects that meet all REAP 2.0 objectives and goals will be considered for approval as eligible projects. In the box below, indicate whether your project meets each thresholding criteria.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

Thresholding Criteria		
REAP 2.0 Objectives – Does the project:	Yes	No
1. Accelerate Infill Development? (see Section D [1] for more detail)	x	
2. Affirmatively Further Fair Housing? (see Section D [2] for more detail)	x	
3. Reduce VMT?	x	
Primary Factors – Does the project:		
1. Advance Housing Element Compliance?	x	
2. Result in Transformative Planning and Implementation Activities? (see Section D [5] for more detail)	x	
3. Benefit to Disadvantaged and Historically Underserved Populations? (See section D [6] for more detail)	x	
4. Have Significant Beneficial Impacts? (See section D [7] for more detail)	x	
5. Advance California Planning Priorities per Government Code 65041.1 ?	x	

As the official designated by the governing body, I hereby certify that the proposed project is consistent with the [AMBAG REAP 2.0 Local Suballocation Final Program Guidelines](#) and meets all program requirements.

I further certify that, if approved by AMBAG for a suballocation of funding through the REAP 2.0 program, the **[Insert Agency Name Here]** assumes the responsibilities specified in this application and certifies that the information statements and other content contained in this application are true and correct.

Signature: _____ Name: _____

Date: _____ Title: _____

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

C. Eligible Activities Categories Checklist

REAP 2.0 funds are focused on implementation of policies, programs, and projects, rather than only the planning processes that were the focus of REAP 1.0. Eligible LSGP projects must accelerate infill development, affirmatively further fair housing, reduce vehicles miles traveled, support housing element implementation and creates expanded opportunities for local efforts to align with AMBAG's regional plans, implement the infill and VMT reduction goals of the [AMBAG 2045 MTP/SCS](#), and support state planning goals.

Check one or more eligible activity category that will be implemented by the project. Proposed projects falling under these general project categories below must be shown to meet all criteria in Section B through the project narrative section of this application to be approved for funding. If project doesn't fall into these main categories, check the "other" option at the end of this list:

x	Projects or programs leading to or supporting affordable housing development programs or unit production or preservation;
x	Planning activities that lead to increased residential and/or mixed-use zoned capacity in areas identified as infill (see Section D [1] for infill definition), or land use planning, related studies and/or programs that result in implementable/adoptable programs and policies (meaning subject to adoption or approval of the legislative body) required to meet the programs, projects, and commitments in draft, adopted and/or compliant 6 th Cycle Housing Elements;
	Program-level environmental clearance for infill projects (see Section D [1] for infill definition) with AFFH component (See Section D [2] for more detail on AFFH) s;
	Upgrading infrastructure for sewer, water, and dry utility systems that may serve affordable infill housing;
	Housing mobility strategies that serve affordable housing;
	Housing mobility strategies that serve affordable housing;
	Reductions to barriers to higher density Housing, buildings with four or more units, and accessibility;
	Outreach strategies to address local opposition to Proposed Use;
	Anti-displacement protections;
x	Expanded Housing options;
	Housing-supportive infrastructure;
	Activities that develop, support, or implement land use planning, policies, or investment strategies that result in substantial changes to travel behavior from increasing population and employment densities, land use mix, street network connectivity, linkages and pathways with active transportation infrastructure, accessibility between destinations, and/or contiguousness of land uses and transportation networks; Activities, subject to applicable program funding requirements, that would develop, support, or implement transportation planning, policies, and investment strategies that support Infill development that facilitates housing supply, choice, and affordability such as n. Increasing transit services and access;

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

	Building at walkable community scales;
	Enhancing pedestrian and bicycling safety measures;
	Protecting pedestrian and bicycling amenities;
	Multimodal infrastructure connections with multimodal-mobility transportation systems.
	Other Eligible Activity consistent the program guidelines.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

D. Project Description and Narrative

Provide a description of the project including a description of the project's impact on accelerating housing production, affirmatively furthering fair housing, and reducing vehicle miles traveled. Describe how your project implements the eligible activities indicated in section C. Eligible Activities Checklist. Indicate how your project addresses regional housing issues that affect the Central Coast. Include whether plans will be adopted. If consultants are used, identify what tasks they will be responsible for. This box will overflow to add additional pages if additional space is needed.

The City of Seaside will utilize REAP 2.0 funds to implement concrete programming goals outlined in the City's 6th Cycle Housing Element (2023-2031) which received state certification on March 27th, 2024. REAP 2.0 funds will be used to implement programs which assist housing production within infill areas, affirmatively further fair housing, and reduce vehicle miles traveled by encouraging development near existing transit. A number of these programs were identified through the community engagement process throughout the Housing Element Update period and in collaboration with the California Department of Housing and Community Development (HCD).

Programs that have been identified that meet these various goals include but are not limited to:

- Program 9, Accessory Dwelling Units (ADUs): The City adopted a comprehensive update of its ADU provisions in April 2022 and again in March 2023 to ensure compliance with changes to Government Code Sections 65852.2 and 65852.22. The City website has a page providing an ADU Guide, which provides a step-by-step building permit process and made available three pre-approved ADU plans. Actions the City will take to further implement its ADU program include: inform ADU applicants that ADU units are subject to SB 329 and SB 222 (rental cannot be denied due to source of income), upon review of HCD of the City's Updated ADU Ordinance adopted April 2023, the City will amend its ADU ordinance if necessary to be consistent with ADU law.
- Program 10, Housing on Faith-Based Properties: AB 1851, approved in 2020, encourages religious institutions to pursue housing development by allowing these institutions to eliminate up to 50% of their parking spaces for housing. Cities may not require churches to replace that parking. The City will work to facilitate affordable housing in faith-based properties by creating a packet outlining land use and development information for affordable housing production on faith-based organization sites and provide that information, along with staff contact details, to owners and occupants of faith-based sites within the City at least every two years. The City will target outreach to faith-based properties in higher median income areas to promote increased housing opportunities.
- Program 15, Affordable Housing Development: The proposed General Plan introduces higher density mixed use development opportunities in the community. Actions include: As part of the comprehensive update to the Zoning Ordinance and through a form-based code approach establish appropriate development standards and incentives to facilitate mixed use developments and residential development in mixed use neighborhoods; consider other incentives and concessions such as reduced parking requirements and increased FAR; establish objective standards to accommodate SB 35 streamlining of affordable housing

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

projects, outreach to affordable housing developers, assist developers in identifying available sites for affordable housing; other related tasks.

- Program 16, Density Bonus Ordinance: The City's Density Bonus Ordinance works with the City's Inclusionary Housing Program to facilitate affordable housing development. The City's Density Bonus Ordinance needs to be updated to reflect recent changes in state law including: AB 2222, AB 2501, AB 2556, AB 2442, AB 1934, AB 1763, AB 1227.
- Program 25, Fair Housing Outreach and Education: The City will undertake a series of actions to further fair housing in the community. Action include: conducting outreach in partnership with fair housing agencies, updating the City's website to provide bilingual information regarding fair housing rights and resources, updating the Zoning Ordinance by 2024 to comply with State housing laws regarding housing for special needs, and other related tasks.
- Program 26, Anti-Displacement Strategy: The City is committed to preserving housing stability and affordability for its renter households and providing assistance to businesses so that they can stay and thrive in Seaside. Actions include: creating a listing of affordable units available citywide and posting on the City website, creating a portal for providers to report vacancies, partnering with nonprofits that serve underserved residents within the City to share information on fair housing and tenant rights, and establishing procedures to implement SB 330, including replacement requirements, and other related tasks.

Completion of these programs will assist in removing barriers to providing greater housing opportunities throughout the City of Seaside, facilitate the development of multiple housing types, promote infill development, reduce VMT, and address fair housing issues. In doing so, the City of Seaside will directly address its housing needs and further work towards meeting its 6th Cycle RHNA. Implementation of these programs is anticipated to begin upon approval of this grant and execution of grant contracts.

Please respond to the following questions demonstrating how your project is located in a valid infill area and accelerates infill development (600-word limit):

Explain how the project accelerates infill development near jobs and other key destinations to support housing choice and affordability that effectively reduces VMT and greenhouse gas emissions. "Accelerating Infill Housing Production" or "Accelerating Infill Development, Including Housing" means planning, infrastructure, and other investment and actions that improve the affordability, timing, cost,

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

feasibility, approval, and amount of Housing development. “Infill”, for the purposes of the REAP 2.0 Program, is defined as the following: *Projects within Cities:*

Projects comply with REAP 2.0 Program goals and objectives and are in areas within an Existing/Planned Opportunity Area or Potential Opportunity Area as defined by the AMBAG 2045 MTP/SCS (Moving Forward Monterey Bay 2045) AND comply with the State infill definition in the REAP 2.0 Guidelines as detailed below.

Projects within Counties:

Projects comply with REAP 2.0 Program goals and objectives and are within an Existing/Planned Opportunity Area or Potential Opportunity Area as defined by the AMBAG 2045 MTP/SCS (Moving Forward Monterey Bay 2045) AND comply with the State infill definition in the REAP 2.0 Guidelines as detailed below. For more about these areas, see: [AMBAG 2045 MTP/SCS](#).

All Projects:

In addition to the above, all projects must meet the State REAP 2.0 infill definition. The State REAP 2.0 infill definition pursuant to State guidelines provides that:

“Infill”, for the purposes of the REAP 2.0 Program, means areas where all the following apply: (1) the area consists of unused or underutilized lands (2) within existing development patterns (3) that is or will be accessible to destinations and daily services by transit, walking, or bicycling and located in either:

- a. An urban center, urban corridor, or area with transit-supportive densities, or*
- b. An established community that meets all the following criteria:*
 - i. The area consists or previously consisted of qualified urban uses*
 - ii. The area is predominantly surrounded (approximately 75 percent of the perimeter) by parcels that are developed or previously developed with qualified urban uses. In counting this, perimeters bordering navigable bodies of water and improved parks shall not be included, and*
 - iii. No parcel within or adjoining the area is classified as agricultural or natural and working lands.*
- c. Under unique circumstances, applicants may propose an alternative definition of “Infill” subject to approval by the Department and State Collaborative Partners.*

Also explain how the project will further the SCS in focusing future development within transit corridors (within ½ mile of transit), actionize the [Infill Housing Toolkit](#) for SCS implementation with densities beyond single family housing preferred, and support other SCS investments.

Include the address(es) of the project area(s), satellite map (Google Maps or similar) of the project site(s) including surrounding parcels so AMBAG can verify that the project is not adjacent to natural or agricultural lands, and is in an appropriate infill site. If a zoning map is available to show the project

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

location and associated land use designation, that will help assist in confirming the project is in an eligible infill area.

Response:

The City's project to fund program implementation of its 6th Cycle Housing Element is a city-wide project, not limited to a single parcel of property. As such, it will address infill issues within the entire city, with a focus on areas that are in opportunity areas defined by AMBAG.

Program implementation that will specifically address infill issues include but are not limited to:

- Program 9, Accessory Dwelling Units (ADUs): The City adopted a comprehensive update of its ADU provisions in April 2022 and again in March 2023 to ensure compliance with changes to Government Code Sections 65852.2 and 65852.22.
- Program 10, Housing on Faith-Based Properties: AB 1851, approved in 2020, encourages religious institutions to pursue housing development by allowing these institutions to eliminate up to 50% of their parking spaces for housing. Cities may not require churches to replace that parking. The City will work to facilitate affordable housing in faith-based properties by creating a packet outlining land use and development information for affordable housing production on faith-based organization sites and provide that information, along with staff contact details, to owners and occupants of faith-based sites within the City at least every two years. The City will target outreach to faith-based properties in higher median income areas to promote increased housing opportunities.
- Program 15, Affordable Housing Development: The proposed General Plan introduces higher density mixed use development opportunities in the community.
- Program 16, Density Bonus Ordinance: The City's Density Bonus Ordinance works with the City's Inclusionary Housing Program to facilitate affordable housing development. The City's Density Bonus Ordinance needs to be updated to reflect recent changes in state law.

Please respond to the following questions demonstrating how your projects fulfills each REAP 2.0 objective (200-word limit per response):

1. Explain how the project affirmatively furthers fair housing. "Affirmatively Furthering Fair Housing", pursuant to Government Code section 8899.50 means taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, Affirmatively Furthering Fair Housing means taking meaningful actions that, taken together, address significant disparities in Housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with Civil Rights and Fair Housing Laws. HCD provides an [AFFH Data Viewer](#) which may assist the applicant in identifying the project's AFFH impacts.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

Within the program commitments identified by the City of Seaside, several of the programs are specific to Affirmatively Furthering Fair Housing. These address issues such as A) making available a comprehensive matrix of available affordable housing and fair housing resources, in addition to actively outreaching into the community to promote said resources; B) educating landlords and community members regarding fair housing issues and state laws pertaining to non-discrimination based on income source; C) actively promoting fair housing agencies on the City's website; D) assist developers in identifying suitable sites for affordable housing development, including faith-based institutions.

2. Explain how the project reduces Vehicle Miles Travelled (VMT) and is consistent with the [AMBAG 2045 MTP/SCS](#) strategies.

Response: Implementation of the programs identified in the City's 6th Cycle Housing Element will reduce VMT by encouraging development of additional affordable housing units, needed services, and mixed use development. Specific program implementation that directly address VMT reduction include but are not limited to:

- Program 9, Accessory Dwelling Units (ADUs): The City adopted a comprehensive update of its ADU provisions in April 2022 and again in March 2023 to ensure compliance with changes to Government Code Sections 65852.2 and 65852.22.
- Program 10, Housing on Faith-Based Properties: AB 1851, approved in 2020, encourages religious institutions to pursue housing development by allowing these institutions to eliminate up to 50% of their parking spaces for housing. Cities may not require churches to replace that parking. The City will work to facilitate affordable housing in faith-based properties by creating a packet outlining land use and development information for affordable housing production on faith-based organization sites and provide that information, along with staff contact details, to owners and occupants of faith-based sites within the City at least every two years. The City will target outreach to faith-based properties in higher median income areas to promote increased housing opportunities.
- Program 15, Affordable Housing Development: The proposed General Plan introduces higher density mixed use development opportunities in the community.
- Program 16, Density Bonus Ordinance: The City's Density Bonus Ordinance works with the City's Inclusionary Housing Program to facilitate affordable housing development. The City's Density Bonus Ordinance needs to be updated to reflect recent changes in state law.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

3. Explain how the project advances compliance with your jurisdiction's draft 6th Cycle Housing Element.

Response: The entire project consists of implementing the City's 6th Cycle Housing Element which received HCD certification on March 27, 2024. Securing this grant funding is key to advancing implementation and adherence to the goals outlined within the City's 6th Cycle Housing Element by providing both direct funding and expanding capacity.

4. Explain how the project will result in Transformative Planning and Implementation Activities. "Transformative planning and implementation activities" means housing, planning, infrastructure investments supporting infill housing, and other actions that enable meeting housing goals that also result in per capita vehicle miles traveled reductions, including accelerating infill development, supporting residents through realizing Multimodal Communities, shifting travel behavior through reducing driving, and increasing transit ridership.

Response: As discussed in the previous narrative, the project consists entirely of Housing Element implementation. This will directly advance the City's 6th Cycle RHNA targets, improve infill housing opportunities and Accessory Dwelling Units, bringing units and facilities closer to transit opportunities, and reduce Vehicle Miles Traveled by improving access to jobs and services within the City of Seaside and reducing the need for travel outside of the community.

5. Explain how the project has a Benefit to Disadvantaged and Historically Underserved Communities. "Disadvantaged and Historically Underserved Communities" includes concentrated areas of poverty; Areas of High Segregation and Poverty and areas of low to moderate access to opportunity ([TCAC/HCD Opportunity Area Maps](#)); Communities of Concern, Disadvantaged Communities ([SB 535 Disadvantaged Communities Map](#)), and Low-Income Communities pursuant to Senate Bill 535 (De León, Chapter 830, Statutes of 2012) and Assembly Bill 1550 (Gomez, Chapter 369, Statutes of 2016); areas of high Housing cost burdens; areas with high vulnerability of displacement; areas related to Tribal Entities; and other areas experiencing disproportionate impacts of California's Housing and climate crisis.

Response: The Housing Element housing programs, such as Program 25: Fair Housing Outreach and Education, that specifically target historically underserved communities such as Census Tract 137. Likewise, programs, such as Program 26: Anti-Displacement Strategy, outlined in the Housing Element specifically address issues of displacement and affordability which directly address the issues facing disadvantaged and historically underserved communities. Finally, implementation of programs that promote affordability and

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

expanded access to affordable housing options, such as the facilitation of affordable housing upon faith-based sites, directly benefit said communities by expanding housing mobility and opportunities.

6. Explain how your project has Significant Beneficial Impacts? Significant beneficial impacts must lead to substantial changes in land use patterns and travel behaviors. In demonstrating significant beneficial impacts, applicants may consider rates of change (e.g., percent increase over a baseline), the magnitude of impact relative to variables or targets, the proportion of need achieved, and the impact relative to past trends, policies, and practices. Variables or targets may include but are not limited to benefitting households by income group; Regional Housing Needs Assessment; Housing units (new construction, preservation/conservation, and rehabilitation); density; infrastructure; infrastructure capacity and accessibility; public space; community amenities; investments; Vehicle Miles Traveled reduction goals or targets; regional or local equity policies and programs included in an adopted RTP/SCS; and GHG reduction goals or targets.

Response: The implementation of the 6th Cycle Housing Element programs in the City of Seaside will assist in meeting the City's 6th Cycle RHNA obligations, assist in the rehabilitation of housing, increase opportunities for infill and higher-density housing, and Affirmatively Further Fair Housing. As a whole, the project will meet multiple local and state policy goals. The project's advancement of infill housing will reduce VMT and advance the RTP/SCS. This project will accelerate housing production in the Monterey-Seaside metropolitan area, providing low income housing to residents and access to high quality jobs.

7. Explain how your project Advances California Planning Priorities per [Government Code 65041.1](#).

Response: Implementation of the City's 6th Cycle Housing Element funded by the REAP 2.0 program is meant to meet the planning priorities outlined in Government Code 65041.1, specifically the mandates to promote infill development and equity and that the City actively promotes development near existing transit, services and infrastructure.

9. Explain how the project supports promotion of infill development and equity by rehabilitating, maintains, and improves existing infrastructure that supports infill development and appropriate reuse and redevelopment of previously developed, underutilized land that is presently served by transit, streets, water, sewer, and other essential services, particularly in underserved areas, and to preserve cultural and historic resources.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

Response: Implementation of the Housing Element promotes infill development and equity by addressing programs specific to these goals. As listed earlier in the application, several programs directly address infill development. These programs assist housing goals throughout the City of Seaside to expand housing mobility and access for historically underserved communities.

10. Explain how the project supports protection of environmental and agricultural resources by protecting, preserving, and enhancing the state's most valuable natural resources, including working landscapes such as farm, range, and forest lands, natural lands such as wetlands, watersheds, wildlife habitats, and other wildlands, recreation lands such as parks, trails, greenbelts, and other open space, and landscapes with locally unique features and areas identified by the state as deserving special protection.

Response: As specified in the adopted and certified Housing Element, the City addresses its 6th Cycle RHNA entirely through infill development, thereby directly protecting natural resources. Implementation of the City's Housing Element would facilitate such infill development.

11. Explain how the project encourages efficient development patterns by ensuring that any infrastructure associated with development does all of the following (150-word limit per question/sub-question):

a. Uses land efficiently; and

The programs outlined in the City's 6th Cycle Housing Element encourage more effective land use through the facilitation of infill development.

b. Is built adjacent to existing developed areas; and

All suitable sites identified in the 6th Cycle Housing Element are infill parcels. Moreover, several programs outlined within the Housing Element directly facilitate the creation of infill housing.

c. Explain how the project is located in an area appropriately planned for growth; and

The project area consists of the City of Seaside which was been allocated a 6th Cycle RHNA of 616 units, as approved by AMBAG.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

- d. How the project location is served by adequate transportation and other essential utilities and services; and

The project area spans the City of Seaside and does not contemplate development upon greenfield space. Its programs directly promote infill development near existing transit, jobs and services.

- e. Explain how the project minimizes ongoing costs to taxpayers?

Utilization of REAP 2.0 grant funding to meet previously unfunded state Housing Element mandates will ensure that the City minimizes its use of General Fund dollars for this project; which will allow the City to maximize taxpayer dollars for daily quality-of-life services such as public safety, roads, and parks and recreation.

E. Project Schedule and Budget

All tasks, budget amounts, dates and deliverables should be included under one line item. Do not add additional rows to the table below. Indicate what tasks will be completed by the consultant and include dates for draft and final deliverables if applicable. Budget must account for the full amount the jurisdiction is eligible to apply for. Include project location(s). All tasks and spending must be completed by March 31, 2026.

Regional Early Action Planning Grants 2021 (REAP 2.0)
LOCAL SUBALLOCATION GRANT PROGRAM APPLICATION

Project Title:

Tasks	Budget	Start Date	End Date	Description and Deliverables
Implementation of Identified 6 th Cycle Housing Element Programs	\$85,000	10/1/23	3/31/2026	The City of Seaside will utilize REAP 2.0 funds to focus on pursuing tangible commitments by implementing its HCD certified 6 th Cycle Housing Element. Deliverables will be the completion of various program commitments identified within the Housing Element. Implementation will commence and continue upon issuance of grant funding.
Total:	\$85,000			

Attachment 1: Government Agency Taxpayer ID Form

Financial Information System for California (FI\$Cal)

GOVERNMENT AGENCY TAXPAYER ID FORM

2000 Evergreen Street, Suite 215

Sacramento, CA 95815

www.fiscal.ca.gov

1-855-347-2250



The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields bordered in red are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name	City of Seaside		
Remit-To Address (Street or PO Box)	440 Harcourt Ave		
City	Seaside	State	CA
		Zip Code+4	93955
Government Type:	☒ City	☐ County	Federal Employer Identification Number (FEIN)
	☐ Special District	☐ Federal	94-6022439
	☐ Other (Specify)		

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	

Contact Person	Nicholas Borges	Title	City Manager
Phone number	831-899-6700	Email Address	nborges@ci.seaside.ca.us
Signature		Date	



CITY OF SEASIDE STAFF REPORT

Item No.: 7.L.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Nisha Patel, Public Works Director/City Engineer
Kirstin van Gend, Administrative Analyst II

DATE: May 16, 2024

SUBJECT: ADOPT A RESOLUTION APPROVING AN ON-CALL CONSULTANT LIST FOR HAZARDOUS MATERIALS INVESTIGATION, WASTE CHARACTERIZATION, AND REMEDIATION DESIGN AND INSPECTION SERVICES

RECOMMENDATION

Adopt a Resolution approving the following firms as qualified to provide On-Call Hazardous Materials Investigation, Waste Characterization, and Remediation Design and Inspection Services:

1. Geosyntec Consultants
2. West Environmental Services & Technology, Inc. (WEST)
3. Farallon Consulting, L.L.C.
4. Millennium Consulting Associates
5. Vista Environmental Consulting, Inc.

BACKGROUND

The City is in negotiations for the development of approximately 122 acres of city-owned property on the former Fort Ord known as Campus Town. For the closing of the sale of the property, the City is required to demolish buildings the Army left remaining on the property, to include eight troop barracks, a former chapel, a fast food restaurant, fire station, several single-story administrative buildings and their associated parking lots. The buildings are known to contain hazardous materials that require remediation. To meet our obligations, Engineering staff require the services of hazardous materials consultants to perform the specialized skills of hazardous materials

investigation, waste characterization and remediation design. Outside of Campus Town, there will be a continued need for these specialized services associated with land development and building improvements planned throughout Seaside over the next several years.

City staff released a Request for Qualifications (RFQ) on March 28, 2024 seeking qualified firms or individuals to provide Hazardous Materials Investigation, Waste Characterization, and Remediation Design and Inspection Services within the City of Seaside. By the April 18, 2024 deadline, the City received Statement of Qualifications (SOQs) from five firms. City staff reviewed the SOQs based upon criteria presented in the RFQ and selected the all five firms as qualified firms to meet the City's needs:

1. Geosyntec Consultants of Oakland, CA
2. West Environmental Services & Technology, Inc. (WEST) of San Rafael, CA
3. Farallon Consulting, L.L.C. of Oakland, CA
4. Millennium Consulting Associates of Pleasanton, CA
5. Vista Environmental Consulting, Inc. of San Leandro, CA

The On-Call list will have a term of three years with the option to issue one-year extensions twice at the discretion of the City Manager. If approved, the on-call consultant(s) may or may not be called upon by the City to provide services. To retain professional services from a consultant, staff would secure a proposal from one or more consultants and then negotiate the scope, schedule, and fee with the selected consultant based upon their hourly fee schedule and the project scope of work. Staff would bring professional services agreements with the selected consultant to the City Council for approval if the contract amount exceeds the authorization of the City Manager.

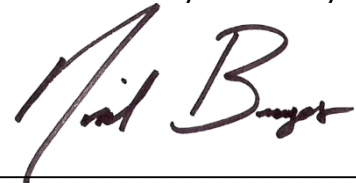
FISCAL IMPACT

There is no fiscal impact with approval of an On-Call consultant list.

ATTACHMENTS

1. Resolution

Reviewed for Submission to the City Council by:



Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

APPROVING AN ON-CALL CONSULTANT LIST FOR HAZARDOUS MATERIALS INVESTIGATION, WASTE CHARACTERIZATION, AND REMEDIATION DESIGN AND INSPECTION SERVICES

WHEREAS, Hazardous Materials Investigation, Waste Characterization, and Remediation Design and Inspection Services (Hazardous Materials Consulting Services) include vast array of skills including identification of toxic and hazardous substances, wastes characterization; preparation of reports, preliminary plans, working drawings, and cost estimates for abatement; specifications for remediation and disposal, bidding and construction support; and

WHEREAS, the City of Seaside, on occasion, is in need of consultants who specialize in hazardous materials consulting services; and

WHEREAS, on March 28, 2024, the City released a Request for Qualifications for professional services for Hazardous Materials Consulting Services; and

WHEREAS, on April 18, 2024, proposals were received from five firms offering Hazardous Materials Consulting Services; and

WHEREAS, City staff reviewed and selected the all five firms: Geosyntec Consultants, West Environmental Services & Technology, Inc. (WEST), Farallon Consulting, L.L.C., Millennium Consulting Associates, and Vista Environmental Consulting, Inc., as qualified to perform these services based on professional qualifications, similar experience and sufficient staffing capabilities to provide service in a timely manner.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby approve Geosyntec Consultants, West Environmental Services & Technology, Inc. (WEST), Farallon Consulting, L.L.C., Millennium Consulting Associates, and Vista Environmental Consulting, Inc., to provide Hazardous Materials Consulting Services on an as needed basis.

BE IT FURTHER RESOLVED, approval to provide Hazardous Materials Consulting Services is for a period of three (3) years and may be extended at the City Manager's recommendation for two (2) one-year extensions through May 16, 2029. Agreements will have a defined scope, schedule and fee arrangements that will be negotiated on a project-by-project basis.

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of Seaside duly held on the 16th day of May 2024 by the following vote:

AYES: COUNCIL MEMBERS
NOES: COUNCIL MEMBERS
ABSENT: COUNCIL MEMBERS
ABSTAIN: COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney



CITY OF SEASIDE STAFF REPORT

Item No.: 7.M.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Laura Calata, Administrative Analyst

DATE: May 16, 2024

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE ACTING CITY
MANAGER TO EXECUTE A USE AGREEMENT WITH THE SEASIDE
AQUATICS CLUB FOR A FIREWORKS BOOTH ON A CITY-OWNED
PARKING LOT LOCATED AT 490 BROADWAY AVENUE**

RECOMMENDATION

Approve the request and authorize the Acting City Manager to execute a Use Agreement with the Seaside Aquatics Club. in accordance with the Draft Resolution.

BACKGROUND

The "Seaside Dolphins" have been using the vacant lot, recently designated Municipal Parking Lot 1, located at the southwest corner of Broadway Avenue and Contra Costa Street for their annual fireworks fundraiser for the past three years. The location map is provided as Attachment 2. The site was previously owned by the Coniglio Family Trust. With the purchase of the site by the City of Seaside in 2022, the applicant is required to receive authorization from the new owner of record. The applicant's letter of request and supporting non-profit status information is provided as Attachment 3. Prior to conducting firework sales on the project site, the Seaside Dolphins had an extensive record of operating sales elsewhere in the City for over 20 years. There have been no negative comments related to the sale of fireworks by the Seaside Dolphins at the project location or other sites that have been used by the Seaside Dolphins in the City.

The sale of safe and sane fireworks will occur from June 28th through July 5th, 2024. The site plan of the fireworks sales area is provided as Attachment 4. The fireworks booth will measure approximately 12 feet wide by 20 feet in length. Set-up and breakdown of the event would occur between June 21st and July 7th, 2024. Additionally, a 12 foot by 20 foot metal storage container would be placed near the

fireworks booth for the storage of fireworks being sold on-site in accordance with State Law. The sales hours will generally occur between 10 am and 10 pm daily. Site photographs of the Fireworks Sales Area are provided as Attachment 5. The nearest residential properties are located 300 feet to the south and with the residential property being buffered by the Acme Coffee site located between the residential property and the project site. A minimum distance of 30 feet is required for residential use. Prior to receiving a clearance from the Fire Marshall to begin selling, the fireworks vendor would be responsible for providing the required Certificate of Insurance naming the City of Seaside as additional insured for \$2,000,000.00 per occurrence and \$4,000,000.00 as an aggregate minimum.

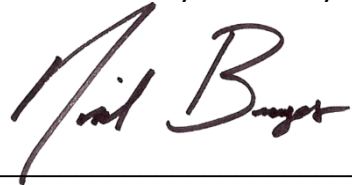
FISCAL IMPACT

There is no anticipated fiscal impact on the City of Seaside associated with this License Agreement.

ATTACHMENTS

1. Resolution - Fireworks Booth
2. Location Map
3. Letter of Request
4. Site Plan
5. Site Photographs

Reviewed for Submission to the City Council by:



Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

**A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE A
USE AGREEMENT WITH THE SEASIDE AQUATICS CLUB FOR A FIREWORKS
BOOTH ON A CITY-OWNED PARKING LOT, LOCATED AT 490 BROADWAY AVE.**

WHEREAS, Seaside Aquatics Club, a non-profit organization, filed a request for the placement of a fireworks booth and sales of fireworks at parcel APN 011-302-002, more commonly known as 490 Broadway Avenue; and

WHEREAS, on May 16, 2024, the City Council of the City of Seaside held a public hearing to consider approving the request for the retail sales of fireworks for the Seaside Aquatics Club from June 28th through July 5th, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby authorize the City Manager to execute the Use Agreement with Seaside Aquatics Club attached hereto as Exhibit A.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside, State of California, on the 16th day of May, 2024, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED AS TO FORM:

Sheri L. Damon, City Attorney

EXHIBIT A

USE AGREEMENT

THIS AGREEMENT is entered into this 16th day of May, 2024, by and between the City of Seaside, a municipal corporation, hereinafter referred to as “CITY,” and the Seaside Aquatics Club, a non-profit organization, hereinafter referred to as “TENANT.”

1. PREMISES

The City authorizes the TENANT to use a portion of the land known as Assessor’s Parcel Number 011-301- 002, located at 490 Broadway Avenue, hereafter the “PREMISES” as shown on the attached site plan (Attachment 1).

2. TERM OF AGREEMENT

The parties hereto agree that the TENANT shall have exclusive use of the PREMISES from June 28 to July 5, 2024. TENANT may make use of onsite parking not included as part of the PREMISES, provided that said use is non-exclusive and shall be upon the same terms and conditions applicable to the general public.

3. INSURANCE

The TENANT shall procure and maintain, at its own cost and expense, an insurance policy acceptable to the CITY, in the minimum amount of two million dollars (\$2,000,000.00) per occurrence and four million dollars (\$4,000,000.00) as an aggregate, insuring the TENANT and the CITY against any and all liabilities arising from the use of the PREMISES as set forth in this Agreement. The TENANT shall provide the CITY with a certificate of insurance reflecting the terms of this Paragraph. The TENANT shall maintain said insurance in full force and effect throughout the entire term of this Agreement.

4. INDEMNITY

In consideration of this Use Agreement issued by the CITY to allow the TENANT to use the PREMISES for the sales of fireworks, the TENANT hereby agrees to defend, indemnify, and hold harmless the CITY, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs including litigation costs and attorney’s fees from every cause, including but not limited to injury to person(s) or property or wrongful death arising directly or indirectly out of any act or omission of the TENANT or its agents, officers, and employees or volunteers resulting or alleged to have resulted, directly or indirectly, wholly or partially, from the TENANT’S aforementioned use of the property. In addition, the TENANT agrees to waive subrogation rights for any Workers’ Compensation related injuries. The CITY make no warranty as to the suitability of the property for the aforementioned use of the property. Therefore, the TENANT has a duty to inspect the site for potential hazards; correct any hazards discovered and warn participants of any potential for hazards.

5. CONDITIONS OF USE

Use of said PREMISES is subject to the following terms and conditions:

- (a) All temporary signs, banners, fencing and other materials used in connection with the Fireworks sales shall remain within the boundaries of the PREMISES and not encroach into a public right-of-way.
- (b) The subject property shall be cleared of all litter and Fireworks merchandise refuse materials at least once a day throughout the approved event. The subject property shall be completely cleared of litter and ancillary equipment at the end of the event.
- (c) Prior to beginning Fireworks sales, the TENANT must receive approval of a final inspection with the Fire Marshal.
- (d) Prior to installation of any temporary lights, the TENANT shall obtain approval of any and all required building permits, including electrical permits, prior to installation.
- (e) Tenant shall operate so that the maximum feasible number of onsite parking stalls remain accessible to the public. No structure shall be located outside of the PREMISES.

6. UTILITIES

The TENANT shall be solely responsible for all utilities furnished to said PREMISES.

7. RESPONSIBILITY FOR PREMISES

The TENANT shall quit and surrender the PREMISES following termination of use under this Agreement in as good a state and condition as they were at the commencement of such use, reasonable wear and tear thereof and damages by the elements accepted. The TENANT also agrees that if said PREMISES are damaged during the terms of this Agreement, by the act, default, or negligence of the TENANT, its officers, agents, employees, guests, patrons, or any person or persons permitted onto said PREMISES by the TENANT, the TENANT shall pay to the CITY upon demand such sum as shall be necessary to restore said PREMISES to the condition they were in at the commencement of use pursuant to this Agreement.

8. COMPLIANCE WITH LAWS

The TENANT shall comply with all laws, statutes, ordinances, rules or regulations of the United States, the State of California, the City of Seaside and any department or agency thereof, including such regulations now in force or to be established pertaining to the use of the PREMISES.

9. TERMINATION

The CITY and the TENANT specifically agree that any default by the TENANT shall be an immediate breach and the CITY shall have an immediate right to terminate this Agreement upon twenty-four (24) hours written notice to the TENANT.

10. LEGAL ACTION

Should either party to this Agreement bring legal action against the other, the case shall be handled in Monterey County, California, and the party prevailing in such action shall be entitled to a reasonable attorney's fees which shall be fixed by the judge hearing the case and such fee shall be included in the judgment, together with all costs.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the TENANT and the CITY. No term, provision or condition of this Agreement may be altered or amended, nor may any term, provision or condition be added to this Agreement, except by a written amendment be executed by both the TENANT and the CITY.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the 18th day of May, 2023.

City of Seaside

Tenant (Non-Profit Group)

Nicholas Borges, ACTING CITY MANAGER

Seaside Aquatics Club
(Name of Organization)

Print Name/Title

Signature

ATTACHMENT:

1. Attachment 1- Site Plan

Attachment 1

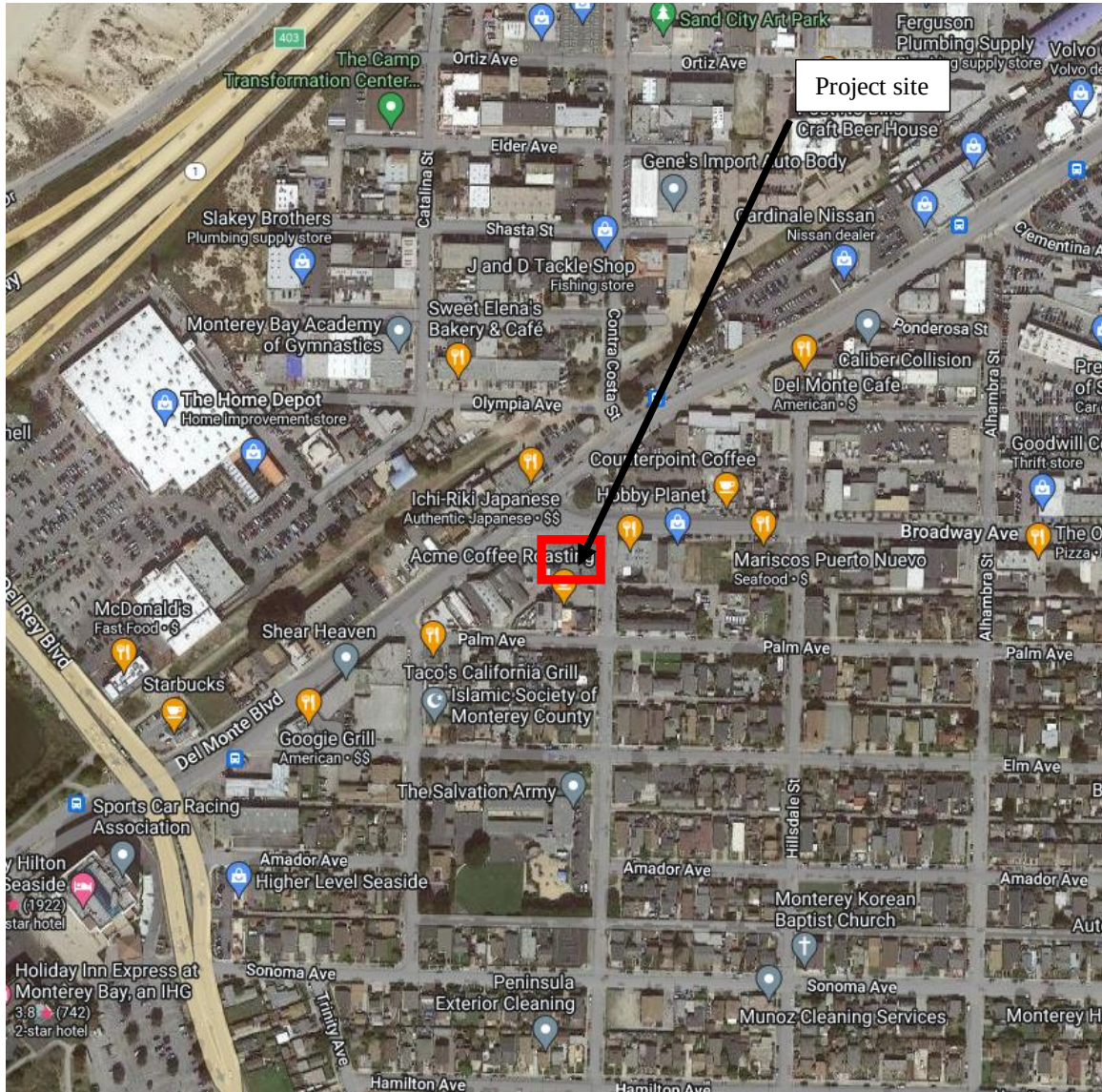
Site Plan



Attachment 2

Location Map

Project Site: 490 Broadway Avenue





SEASIDE AQUATICS CLUB

(831) 394-0533

P.O.B. 950 SEASIDE AQUATIC CLUB

March 31, 2024

Andrew Myrick
Community Development
Seaside, CA 93955

To Whom It May Concern:

Attached is a copy of the Fireworks Application and documents needed to receive a fireworks permit. The original application, letter of intent and check for all fees were submitted to Rosalina at the Fire Department on March 29, 2024.

The Seaside Aquatics Club is requesting a fee waiver for the use the parking lot space located on Broadway and Del Monte in Seaside as we have used that space for that last four years.

If you need anything further or have any questions, please do not hesitate to contact me.

On behalf of the Seaside Aquatics Club I want to thank the City and staff for your assistance and support.

Sincerely,
Kenneth Fittro – Head Coach
backstrider@aol.com (831)402-0312

INTERNAL REVENUE SERVICE
P. O. BOX 2506
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 06 2003

SEASIDE AQUATICS CLUB INC
PO BOX 950
SEASIDE, CA 93935

Employer Identification Number:
77-0474015
DLN:
17051234021022
Contact Person:
RAYMOND WILKES ID# 75105
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(c) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the

Letter 947 (DO/CG)

SEASIDE AQUATICS CLUB INC

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

for Lois G. Lerner
Director, Exempt Organizations

Letter 947 (DO/CG)

SEASIDE AQUATICS CLUB INC

part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

Letter 947 100/CAI



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 942355
SACRAMENTO CA 94267-0340

Entity Status Letter

Date: 3/17/2024

ESL ID: 1410626358

Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 2423555

Entity Name: SEASIDE AQUATICS CLUB INC.

- ☒ 1. The entity is in good standing with the Franchise Tax Board.
- ☐ 2. The entity is **not** in good standing with the Franchise Tax Board.
- ☒ 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 d.
- ☐ 4. We do not have current information about the entity.
- ☐ 5. The entity was administratively dissolved/cancelled on _____ through the Franchise Tax Board Administrative Dissolution process.

Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

Connect With Us

Web: ftb.ca.gov
Phone: 800-852-5711 from 7 a.m. to 5 p.m. weekdays, except state holidays
916-845-6500 from outside the United States

California
Relay Service 1-800-833-6343 For more information, call 1-800-833-6343

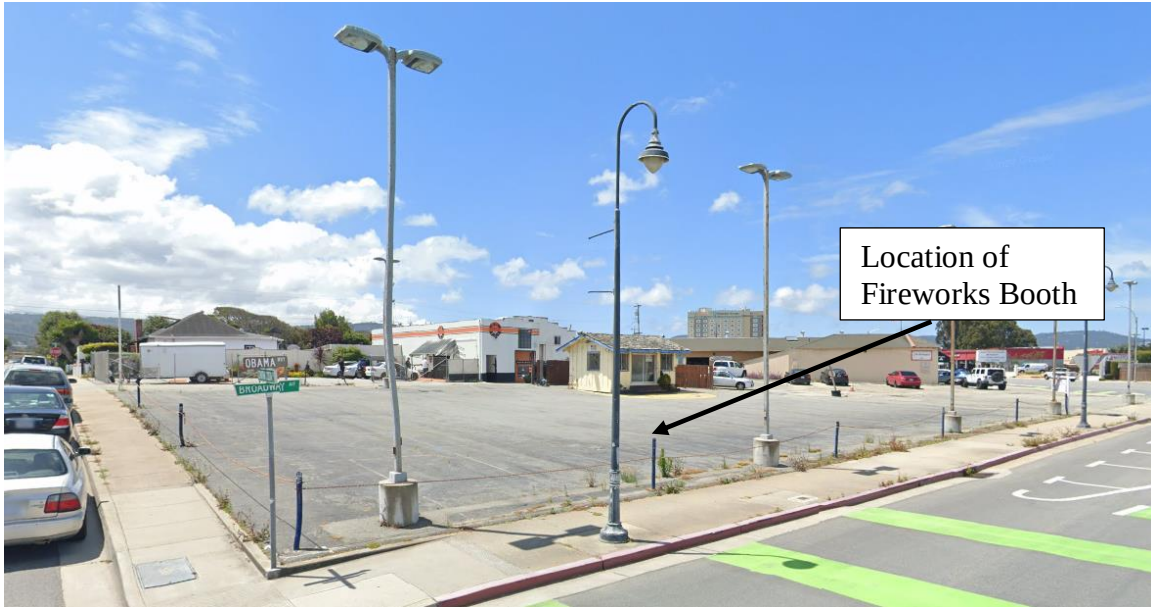
FTB 03/17/2024

Attachment 4

Project Site: 490 Broadway Avenue



Attachment 5 Site Photos



Location of
Fireworks Booth

View from corner of Contra Costa Street and Broadway Avenue



Location of
Fireworks Booth

View from Contra Costa Street



CITY OF SEASIDE STAFF REPORT

Item No.: 7.N.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Laura Calata, Administrative Analyst

DATE: May 16, 2024

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE ACTING CITY
MANAGER TO EXECUTE A USE AGREEMENT WITH THE VILLAGE
PROJECT INC. FOR A FIREWORKS BOOTH ON A CITY-OWNED
PROPERTY LOCATED AT 1271 CANYON DEL REY BOULEVARD**

RECOMMENDATION

Approve the request and authorize the Acting City Manager to execute a Use Agreement with The Village Project Inc. in accordance with the Draft Resolution.

BACKGROUND

The Village Project Inc. had been using the Home Depot parking lot at 1590 Canyon Del Rey Boulevard for their annual fireworks fundraiser for many years and will no longer be able to operate at that location. The Village Project Inc. is requesting to use a portion of city owned property at 1271 Canyon Del Rey Boulevard. City Council approved the purchase of 1271 Canyon Del Rey Boulevard during the December 21, 2022 Council Meeting and has since acquired the property. With the purchase of the site by the City of Seaside in 2022, the applicant is required to receive authorization from the owner of record. The applicant's letter of request and supporting non-profit status information is provided as Attachment 3. The Village Project has an extensive record of operating sales with no negative comments related to their sale of fireworks.

The sale of safe and sane fireworks will occur from June 28th through July 5th, 2024.

The site plan of the fireworks sales area is provided as Attachment 4. The fireworks booth will measure approximately 12 feet wide by 20 feet in length. Set-up and breakdown of the event would occur between June 21st and July 7th, 2024.

Additionally, a 12 foot by 20 foot metal storage container would be placed near the fireworks booth for the storage of fireworks being sold on-site in accordance with State

Law. The sales hours will generally occur between 10 am and 10 pm daily. Site photographs of the Fireworks Sales Area are provided as Attachment 5. The nearest residential properties are located 60 feet to the east with the residential property being buffered by four lanes of Canyon Del Rey Boulevard. A minimum distance of 30 feet is required for residential use. Prior to receiving a clearance from the Fire Marshall to begin selling, the fireworks vendor would be responsible for providing the required Certificate of Insurance naming the City of Seaside as additional insured for \$2,000,000.00 per occurrence and \$4,000,000.00 as an aggregate minimum.

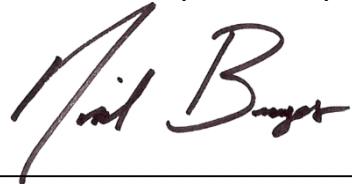
FISCAL IMPACT

There is no anticipated fiscal impact on the City of Seaside associated with this License Agreement.

ATTACHMENTS

1. Resolution - Fireworks Booth
2. Location Map
3. Letter of Request
4. Site Plan
5. Site Photographs

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

**A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO
EXECUTE A USE AGREEMENT WITH THE VILLAGE PROJECT INC. FOR A
FIREWORKS BOOTH ON A CITY-OWNED PROPERTY LOCATED AT 1271
CANYON DEL REY BOULEVARD**

WHEREAS, The Village Project, Inc., a non-profit organization , filed a request for the placement of a fireworks booth and sales of fireworks at a portion of parcel APNs 011-371-005 and 011-371-022, more commonly known as 1271 Canyon del Rey Boulevard; and

WHEREAS, on May 16, 2024, the City Council of the City of Seaside held a public hearing to consider approving the request for the retail sales of fireworks for The Village Project Inc. from June 28th through July 5th, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby authorize the Acting City Manager to execute the Use Agreement with The Village Project Inc. attached hereto as Exhibit A.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside, State of California, on the 16th day of May, 2024, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED AS TO FORM:

Sheri L. Damon, City Attorney

EXHIBIT A

USE AGREEMENT

THIS AGREEMENT is entered into this 16th day of May, 2024, by and between the City of Seaside, a municipal corporation, hereinafter referred to as “CITY” and The Village Project Inc., a non-profit organization, hereinafter referred to as “TENANT.”

1. PREMISES

The CITY authorizes the TENANT to use a portion of the land known as Assessor’s Parcel Numbers 011-371-005 and 011-371-022, located at 1271 Canyon del Rey Boulevard, hereafter the “PREMISES” shown on the attached site plan (Attachment 1).

2. TERM OF AGREEMENT

The parties hereto agree that the TENANT shall have exclusive use of the PREMISES herein described from June 28 to July 5, 2024.

3. INSURANCE

The TENANT shall procure and maintain, at its own cost and expense, an insurance policy acceptable to the CITY, in the minimum amount of two million dollars (\$2,000,000.00) per occurrence and four million dollars (\$4,000,000.00) as an aggregate, insuring the TENANT and the CITY against any and all liabilities arising from the use of the PREMISES as set forth in this Agreement. The TENANT shall provide the CITY with a certificate of insurance reflecting the terms of this Paragraph. The TENANT shall maintain said insurance in full force and effect throughout the entire term of this Agreement.

4. INDEMNITY

In consideration of this Use Agreement issued by the CITY to allow the tenant to use the PREMISES for the sales of fireworks, the TENANT hereby agrees to defend, indemnify, and hold harmless the CITY, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs including litigation costs and attorney’s fees from every cause, including but not limited to injury to person(s) or property or wrongful death arising directly or indirectly out of any act or omission of the TENANT or its agents, officers, and employees or volunteers resulting or alleged to have resulted, directly or indirectly, wholly or partially, from the TENANT’S aforementioned use of the property. In addition, the TENANT agrees to waive subrogation rights for any Workers’ Compensation related injuries. The CITY make no warranty as to the suitability of the property for the aforementioned use of the property. Therefore, the TENANT has a

duty to inspect the site for potential hazards; correct any hazards discovered and warn participants of any potential for hazards.

5. CONDITIONS OF USE

Use of said PREMISES is subject to the following terms and conditions:

- (a) All temporary signs, banners, fencing and other materials used in connection with the Fireworks sales shall remain within the boundaries of the PREMISES and not encroach into a public right-of-way.
- (b) The subject property shall be cleared of all litter and Fireworks merchandise refuse materials at least once a day throughout the approved event. The subject property shall be completely cleared of litter and ancillary equipment at the end of the event.
- (c) Prior to beginning Fireworks sales, the TENANT must receive approval of a final inspection with the Fire Marshal.
- (d) Prior to installation of any temporary lights, the TENANT shall obtain approval of any and all required building permits, including electrical permits, prior to installation.

6. UTILITIES

The TENANT shall be solely responsible for all utilities furnished to said PREMISES.

7. RESPONSIBILITY FOR PREMISES

The TENANT shall quit and surrender the PREMISES following termination of use under this Agreement in as good a state and condition as they were at the commencement of such use, reasonable wear and tear thereof and damages by the elements accepted. The TENANT also agrees that if said PREMISES are damaged during the terms of this Agreement, by the act, default, or negligence of the TENANT, its officers, agents, employees, guests, patrons, or any person or persons permitted onto said PREMISES by the TENANT, the TENANT shall pay to the CITY upon demand such sum as shall be necessary to restore said PREMISES to the condition they were in at the commencement of use pursuant to this Agreement.

8. COMPLIANCE WITH LAWS

The TENANT shall comply with all laws, statutes, ordinances, rules or regulations of the United States, the State of California, the City of Seaside and any department or agency thereof, including such regulations now in force or to be established pertaining to the use of the PREMISES.

9. TERMINATION

The CITY and the TENANT specifically agree that any default by the TENANT shall be an immediate breach and the CITY shall have an immediate right to terminate this Agreement upon twenty-four (24) hours written notice to the TENANT.

10. LEGAL ACTION

Should either party to this Agreement bring legal action against the other, the case shall be handled in Monterey County, California, and the party prevailing in such action shall be entitled to a reasonable attorney's fees which shall be fixed by the judge hearing the case and such fee shall be included in the judgment, together with all costs.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the TENANT and the CITY. No term, provision or condition of this Agreement may be altered or amended, nor may any term, provision or condition be added to this Agreement, except by a written amendment be executed by both the TENANT and the CITY.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the 16th day of May, 2024.

City of Seaside

Tenant (Non-Profit Group)

Nicholas Borges, ACTING CITY MANAGER

The Village Project, Inc.
(Name of Organization)

Print Name/Title

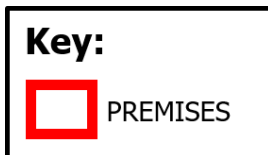
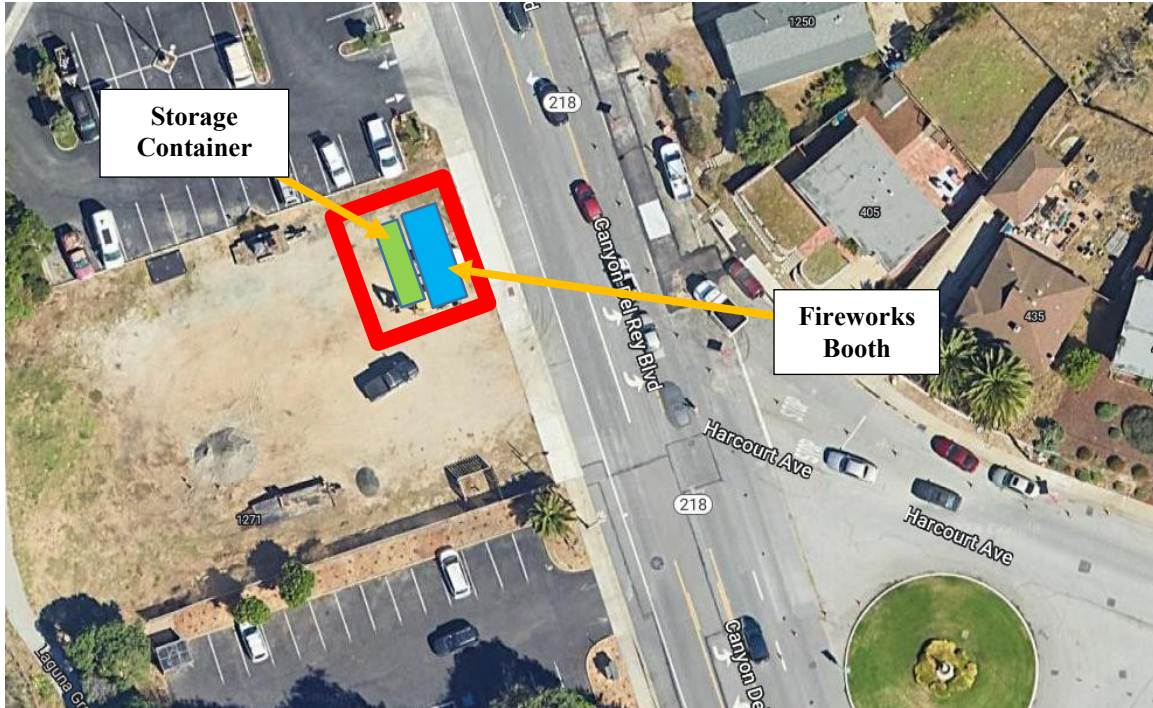
Signature

ATTACHMENT:

1. Attachment 1- Site Plan

Attachment 1

Site Plan



Attachment 2

Location Map

Project Site: 1271 Canton Del Rey Boulevard





Boa Me Na Me Mmoa Wo
Help Me and Let Me Help You

The Village Project, Inc.

1069 Broadway Ave • P.O. Box 127 • Seaside, CA 93955

Telephone: (831) 392-1500 • Fax: (831) 392-1501

www.villageprojectinc.org

BOARD OF DIRECTORS

Jeanette Walton
Chair

Karyn Johnson
Vice Chair

Ebony Glover
Secretary

Shira Diallo
Treasurer

Rev. Dr. E.B. Jones
Member

John Johnson
Member

ADMINISTRATIVE STAFF

Stacie Andrews,
MSW
Executive Director

Regina Mason,
ACSW
Co-Founder, Special Projects Manager

Monica Mapp-Smith
Operations Manager

Crystal Andon
Associate Director of Community Engagement

Jamelle Jones
After School Academy Coordinator

ADVISORY COUNCIL

Deb Busman

Caroline Haskell

Debbie Anthony

April 23, 2024

To: City of Seaside, CA
440 Harcourt Ave.
Seaside, CA 93955

Re: Fireworks Booth Location

I am writing to request the use of the lot located at 1349 Canyon Del Rey, Seaside, CA 93955 - City Lot next to Chili's Bar and Grill, Lot Location #CNM5810.

The Village Project, Inc. has been a participant in selling safe and sane fireworks for many years and used this location for the 2023 sales.

I requested the lot on March 26, 2024, and am awaiting confirmation for the use of this lot.

If you have any questions, please contact me at 831-392-1500 or Stacie@villageprojectinc.org

Sincerely,

Stacie Andrews

Stacie Andrews, MSW
Executive Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

SEP 09 2008

Date:

THE VILLAGE PROJECT INC
C/O MEL MASON
1069 BROADWAY AVE
SEASIDE, CA 93955

Employer Identification Number:
61-1562515
DLN:
17053190321048
Contact Person: KIM NGUYEN ID# 31525
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
May 14, 2008
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
June 30, 2012
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0540

Entity Status Letter

Date: 3/17/2024

ESL ID: 3621060823

Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 3100002

Entity Name: THE VILLAGE PROJECT, INC.

- ☒ 1. The entity is in good standing with the Franchise Tax Board.
- ☐ 2. The entity is **not** in good standing with the Franchise Tax Board.
- ☒ 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 d.
- ☐ 4. We do not have current information about the entity.
- ☐ 5. The entity was administratively dissolved/cancelled on _____ through the Franchise Tax Board Administrative Dissolution process.

Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

Connect With Us

Web: ftb.ca.gov
Phone: 800-852-5711 from 7 a.m. to 5 p.m. weekdays, except state holidays
916-845-6500 from outside the United States

California

Relay Service: 711 or 800-735-2929 (For persons with hearing or speech impairments)

FTB 4263A WEB (REV 12-2019)

Project Site: 1271 Canyon Del Rey Boulevard



Attachment 5 Site Photos





CITY OF SEASIDE STAFF REPORT

Item No.: 7.0.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Samantha Alcaraz, Acting Human Resources Director

DATE: May 16, 2024

**SUBJECT: ADOPT A RESOLUTION CREATING THE POSITION OF
INFORMATION TECHNOLOGY DIRECTOR, AMENDING THE
FISCAL YEAR 2023-24 BUDGET AND MODIFYING THE
POSITION ALLOCATION LIST TO REFLECT ORGANIZATIONAL
CHANGES**

RECOMMENDATION

Adopt a resolution creating the position of Information Technology Director, amending the fiscal year 2023-24 fund budget and modifying the position allocation list to reflect organizational changes. This action does not delete the Information Services Manager from the classification plan.

BACKGROUND

After a comprehensive review of the Information Technology Department, it has been determined that a more effective use of personnel will result from a realignment of the Executive Management Division. After considering historical norms, current opportunities, and future demands, it is believed to be advantageous to create this position towards achieving the Strategic Planning goal, and create a succession plan for each department. This restructure includes a recommendation to reclassify the Information Services Manager to Information Technology Director and individualize its own Department under the direction of the City Manager. This position and salary is not currently on the City's position control list. It is requested the City Council approve the updated Classification Plan and Position Allocation List and its established salary to be reflected in the Mid-year Budget Adjustment.

This classification will be an At-Will, FLSA exempt position assigned to the Department Director Compensation Plan and will be paid \$204,511.84 per year, which is equivalent

to the Human Resources Director/Risk Manager.

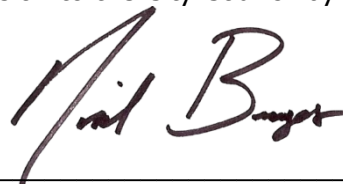
FISCAL IMPACT

The fiscal impact for the remainder of the current fiscal year FY2023-24, is \$7,585.00. Upon approval of this resolution, it will authorize the Finance Director to make adjustments to the fiscal year 2023-24 budget to include the additional cost for the remainder of the year for this reclassification.

ATTACHMENTS

1. IT Director Job Description
 2. IT Director Resolution
 3. IT Director Salary Survey_2024
-

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

INFORMATION TECHNOLOGY DIRECTOR

DEFINITION

Identifies, plans, organizes, and manages a portfolio of assigned information technology projects; works under the direction of the City Manager in developing and implementing short- and long-term strategies to meet the City's information technology infrastructure, systems, telecommunications, software, and hardware needs; manages the development and maintenance of information technology customer service program; manages the effective use of assigned resources to improve organizational productivity and customer service; provides complex and responsible support to the City Manager and Department Heads in areas of expertise; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the City Manager. The work provides for a wide variety of independent decision-making, within legal and general policy and regulatory guidelines. Exercises direction and supervision over professional, technical, and administrative support staff either directly or through subordinate levels of supervision.

CLASS CHARACTERISTICS

This is an executive management position, and a member of the City's Leadership team.

This classification oversees, directs, and participates in all activities of the Information Technology Department, including short- and long-term planning, the day-to-day computer hardware, software, networks, telecommunications, and other information and communications systems operations and maintenance. Responsibilities include performing diverse, specialized, and complex work involving significant accountability and decision-making responsibility. Successful performance of the work requires a professional background as well as skill in coordinating departmental work with that of other departments and outside agencies. This position has overall responsibility for all functions of the Information Technology Department and for developing, implementing, and interpreting public policy.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Plans, manages, and oversees the daily functions, operations, and activities of the Information Technology Department, including the installation, maintenance, and upgrade of the local area network, required hardware
- Manages the development, administration, and oversight of department budget.

- Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of assigned programs; service delivery methods, and procedures; assess and monitors workload, administrative, support systems, and internal reporting relationships; identifies opportunities for improvement.
- Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the department; establishes, within City policy, appropriate budget, service, and staffing levels.
- Plans, directs, and coordinates the Information Technology Department's work plan; meets with management staff to identify and resolve problems; assigns projects and programmatic areas of responsibility; reviews and evaluates work methods and procedures.
- Manages and participates in the development and administration of the department's annual budget; directs the forecast of additional funds needed for staffing, equipment, materials, and supplies; directs the monitoring of and approves expenditures; directs and implements adjustments as necessary.
- Selects, trains, motivates, and directs department personnel; evaluates and reviews work for acceptability and conformance with department standards, including program and project priorities and performance evaluations; works with employees on performance issues; implements discipline and termination procedures; responds to staff questions and concerns.
- Contributes to the overall quality of the department's service by developing, reviewing, and implementing policies and procedures to meet legal requirements and City needs; continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.
- Represents the Information Technology Department to other City departments, elected officials, and outside agencies; explains and interprets departmental programs, policies, and activities.
- Conducts a variety of departmental organizational and operational studies and investigations; recommends modifications to programs, policies, and procedures as appropriate.
- Makes presentations to the City Council, Successor Agency Board, and a variety of other boards and commissions if needed; attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of Information Technology Development and other services as they relate to the area of assignment.
- Maintains and directs the maintenance of working and official departmental systems.
- Monitors changes in laws, regulations, and technology that may affect City or departmental operations; implements policy and procedural changes as required.
- Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the City Manager.
- Responds to difficult and sensitive public inquiries and complaints and assists with resolutions and alternative recommendations.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation and supervision of staff either directly or through subordinate levels of supervision.

- Organizational and management practices as applied to the analysis and evaluation of projects, programs, policies, procedures, and operational needs; principles and practices of municipal government administration.
- Public agency budgetary, contract administration, administrative practices, and general principles of risk management related to the functions of the assigned area.
- Principles and practices of technology development functions.
- Federal and State regulations and guidelines pertinent to the areas of responsibility.
- Basic terminology, methods, techniques and practices of the operation and maintenance of computer servers, network systems, and personal computer hardware and software.
- Applicable Federal, State, and local laws, codes, and regulations.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
- Technical, legal, financial, and public relations issues associated with the administration of technological programs.
- Methods and techniques for the development of presentations, contract negotiations, business correspondence, and information distribution; research and reporting methods, techniques, and procedures.
- Record keeping principles and procedures.
- Modern office practices, methods, financial programs, and computer equipment and applications related to the work.
- Hardware and software characteristics of various computer systems and a general understanding of system features and their integration capabilities.
- Systems design and development process, including requirements analysis, feasibility studies, software design, programming, beta testing, installation, evaluation, and operational management.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.

Ability to:

- Develop and implement goals, objectives, policies, procedures, work standards, and internal controls for the department and assigned program areas.
- Provide administrative and professional leadership and direction for the department and the City.
- Prepare and administer large and complex budgets; allocate limited resources in a cost effective manner.
- Interpret, apply, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- Plan, organize, direct, and coordinate the work of management, supervisory, professional, and technical personnel; delegate authority and responsibility; select, motivate, and evaluate the work of staff and train staff in work procedures.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Effectively administer special projects with contractual agreements and ensure compliance with stipulations; effectively administer a variety of administrative services programs and administrative activities.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.

- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Graduation from an accredited four-year college or university with major coursework in management information systems, computer science, or a related field and seven (7) years of progressively responsible experience in application analysis, system design and development, and Information Technology management.

Licenses and Certifications:

- Possession of a valid California Driver's License and acceptable driving record is required.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, as well as to work in the field to inspect sites; to operate a motor vehicle and to visit various County and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. This is partially a sedentary office, partially a field classification, and standing in and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard, typewriter keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information.

ENVIRONMENTAL ELEMENTS

Employees partially work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to potentially hazardous physical substances. Employees also work in the field and may be exposed to hot and cold temperatures, inclement weather conditions, loud noise levels, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**APPROVING THE MODIFICATION OF THE CLASSIFICATION PLAN AND
POSITION ALLOCATION LIST TO ADD ONE INFORMATION TECHNOLOGY
DIRECTOR**

WHEREAS, the full-time Classification Plan and Position Control list may be amended upon recommendation of the City Manager and approval by the City Council; and

WHEREAS, in order to provide greater efficiency in the operation of the City and enhance service levels, the job classification and realignment has been prepared; and

WHEREAS, there is a need to remove the Information Technology Department from the Finance Division; and

WHEREAS, the Information Technology Director will be an at-will position, assigned to the Department Director Compensation Plan and paid a top step annual salary of \$204,511.84 annually, which in accordance to the Compensation Plan, this position will receive a 3.1% Equity increase at its scheduled date, which is equivalent to Human Resources Director/Risk Manager; and

WHEREAS, the Position Allocation List will be modified to:

1. Delete Information Services Manager from the Confidential Exempt Group;
2. Remove the Information Technology Department from Finance Division;
3. Add one Information Technology Director to the Department Director classification plan and direction of the City Manager.

WHEREAS, the Finance Department is authorized to make any budget adjustments that are necessary because of this change.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside hereby approve modifying the Classification Plan and modifying the Position Allocation List to reflect organizational changes as proposed.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 16th day of May 2024, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

Agency		Classification	High End Range		Proposed Increase
City of Marina					
City of El Paso De Robles					
City of Hollister	Information Systems Director		\$	230,718.28	
City of Atascadero					
City of Gilroy					
City of Watsonville	IT Director		\$	199,833.97	
City of Pacific Grove					
City of Morgan Hill					
City of Salinas					
City of Monterey					
City of Santa Cruz	IT Director		\$	227,352.00	
			Average	\$ 227,352.00	\$ 204,511.84



CITY OF SEASIDE STAFF REPORT

Item No.: 7.P.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Dominique Davis, City Clerk

DATE: May 16, 2024

SUBJECT: ADOPT A RESOLUTION APPROVING THE REMOTE MEETING PARTICIPATION POLICY AND REINSTATING THE ACCEPTANCE OF PUBLIC COMMENT VIA VIRTUAL TELE-CONFERNCEING PLATFORM (CURRENTLY ZOOM) EFFECTIVE JUNE 6, 2024

RECOMMENDATION

Adopt a resolution approving the remote meeting participation policy and reinstating the use of Zoom for public comments.

BACKGROUND

The City Council recognizes the importance of public engagement in local government. At its May 2, 2024, regular meeting, the City Council reviewed and provided feedback on the draft remote meeting participation policy. The feedback is incorporated into the revised version attached, and responds to the request of the City Council for the establishment of a policy to accompany the return of allowing public comment via zoom. The policy aims to ensure public access is available virtually to the City Council meetings, and the public meetings of its Boards, Commissions and Committees and is a commitment to addressing and preventing hate speech and other disruptive behaviors.

Restoring the ability to make public comment through zoom, has the benefit of increased accessibility for those who cannot attend meetings in person due to distance, disability, or scheduling conflicts; encourages broader public participation in local government; and provides a convenient alternative for public comment. With approval and adoption of the resolution and policy, public comments are slated to be reinstated at the City Council's June 6, 2024, regular meeting.

The remote option complements the existing in-person attendance and public comment

process.

Policy Overview

Access: Meeting links and access codes will be included in the public meeting agenda at least 72 hours prior to regular meetings and 24 hours before special meetings. Participants can join via computer, tablet, or phone.

Testing: The City encourages participants to test their Zoom connection beforehand, but technical assistance won't be available during meetings.

Public Comment Procedures: Participants will be muted upon joining. During designated comment periods, the City Clerk will un-mute speakers in the order they joined the queue. Each speaker will have 3 minutes (or a designated time) to comment. The Mayor and City Clerk can mute or remove disruptive participants.

Comment Guidelines: Comments must be respectful, relevant to the agenda item, and avoid personal attacks, threats, or hateful speech. The City reserves the right to enforce these guidelines using a "Stop/Mute-Warn-Second Chance-Eject" process aligned with SB1100 amendments to the Brown Act.

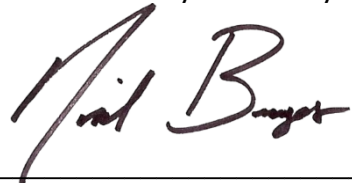
FISCAL IMPACT

None.

ATTACHMENTS

1. Resolution
2. FINAL Zoom Remote Participation Policy

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

ADOPTING THE REMOTE MEETING PARTICIPATION POLICY

WHEREAS, the City Council of the City of Seaside recognizes the importance of public engagement in local government; and

WHEREAS, on May 2, 2024, the City Council established a "Remote Meeting Participation Policy for Public Comment via Video Tele-conferencing Technology" policy (hereinafter referred to as "policy") to accompany the return of allowing public comment via video teleconferencing technology (currently Zoom); and

WHEREAS, the policy is to ensure public access is available virtually to City Council meetings, and the public meetings of its Boards, Commissions and Committees; and

WHEREAS, this policy is a commitment to addressing and preventing hate speech and other disruptive behaviors; and

WHEREAS, restoring the ability to make public comment through Zoom has the benefit of increased accessibility, encourages broader public participation, and provides a convenient alternative for public comment; and

WHEREAS, the remote option complements the existing in-person attendance and public comment process.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Seaside as follows:

Section 1. Adoption of Remote Meeting Participation Policy.

The City Council hereby adopts the Remote Meeting Participation Policy, as attached hereto and incorporated herein by reference, to govern public participation in City Council meetings, and the public meetings of its Boards, Commissions and Committees, conducted remotely via Zoom.

Section 2. Severability.

If any provision of this Resolution or its application to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable.

Section 3. Effective Date.

This Resolution shall take effect at the next regular meeting of the City Council on June 6, 2024, upon its passage and adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on this 16th day of May 2024, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED AS TO FORM:

Sheri L. Damon, City Attorney



SEASIDE CALIFORNIA

POLICY GOVERNING REMOTE MEETING PARTICIPATION POLICY FOR PUBLIC COMMENT VIA VIDEO TELECONFERENCING TECHNOLOGY

The Seaside City Council recognizes the importance of public participation in the local government process. This policy outlines the procedures for providing public comment remotely via video teleconferencing technology during public meetings.

PRINCIPLES OF USE

The City Council, and its Boards, Commissions and Committees holds its public meetings in person, with a virtual option through video conferencing technology (currently Zoom).

Zoom tele-conferencing technology can be utilized for virtual public participation; however, it's important to note that the City of Seaside makes no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.

The City of Seaside reserves the right to refuse, limit, and/or revoke use of video conferencing technology and the option for virtual public participation. Granting use of the virtual participation in no way constitutes an endorsement of any person or group to display hateful conduct, including sending or posting hateful images, making violent threats, or targeting others with hateful or abusive speech. The City may remove any participant that violates its agreement or applicable policy with proper notice as outlined in the conditions of use/meeting access.

Within this policy also includes a code of conduct for meetings that encourages participants to be considerate, respectful, and collaborative.

CONDITIONS OF USE/MEETING ACCESS

The Zoom meeting link and any access codes will be included in the public meeting agenda posted on the City's website at least 72 hours prior to a regular meeting, and/or 24 hours prior to a special meeting. Participants may join the meeting via computer, tablet, or phone. The City encourages participants to test their Zoom connection prior to the meeting.

Testing and technical assistance is not available for virtual meeting participants.

PUBLIC COMMENT PROCEDURES

- Participants will be muted upon joining the meeting.
- During the designated public comment period for each agenda item, the Mayor (or Chair or designee) will unmute participants wishing to speak in the order they joined the queue.
- Participants will be called upon by name, username, number or as designated by the clerk.

- Each speaker will be allotted three (3:00) minutes to deliver their comment, or for a time determined by the Mayor (or Chair or designee).
- The Mayor, and City Clerk (or Chair or designee) will have the authority to mute or remove participants who violate these procedures or disrupt the meeting.

COMMENT GUIDELINES

- Comments should be respectful and relevant to the agenda item being discussed.
- Personal attacks on any individual will not be tolerated.
- Threats, including threats of violence, shall not be tolerated.
- Derogatory racial, sexual, ethnic, and similar slurs shall not be tolerated.
- No person attending a public meeting shall engage in disorderly or boisterous conduct, including, but not limited to applause, whistling, stamping of feet, booing, or other loud noises.
- If a sign, placard, banner, and/or other similar item disturbs, disrupts, or otherwise impedes the orderly conduct of a City Council, or its Board, Commission or Committee meeting, it shall not be permitted.
- Comments exceeding the time limit may be cut short.
- If any person or group to display hateful conduct, including sending or posting hateful images, making violent threats, or targeting others with hateful or abusive speech, the City Council, and its Boards, Commissions and Committees will employ the "Stop/Mute-Warn-Second Chance-Eject" process.
 - Implementing the process would be in accordance with the SB1100 amendments to the Brown Act. These were based upon research about the City Council meeting being a "designated public forum" (i.e. designated for speech only on matters within the subject-matter jurisdiction of the City), which allows reasonable time, place and manner regulations set to achieve a significant public purpose and a review of other agencies "public decorum rules and regulations". Potential Rules for Public Comment (Zoom and In-Person)

"STOP/MUTE-WARN-SECOND CHANCE-EJECT" PROCESS

1. Stop/mute participant
2. Warn [must be specific what's disruptive/not allowed]
3. Second chance – participant is provided another opportunity to conduct themselves appropriately
4. Eject/remove from meeting if disruption continues

ALTERNATIVES TO REMOTE PUBLIC COMMENT

Written comments may be submitted electronically via email as detailed on the agenda or by mail to the City Clerk's Office, 440 Harcourt Avenue, Seaside, CA 93955 prior to the meeting. Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments will be included in the official record of the meeting.

During the Meeting via Oral Comments: When the Mayor (or Chair or designee) calls for public comment, members of the public participating in person and wishing to address the City Council may approach the podium when public comment is opened.

RECORDING AND ARCHIVING

When available, the City Council, and its Board, Commission and Committee meetings are routinely recorded and archived on the City's YouTube Channel. Recordings will include remote public comments. The adopted meeting minutes serves as the final and official record of meeting action.

DISCLAIMER

The City Council reserves the right to modify this policy at any time.

For More Information:

Please contact the City Clerk's Office at 831-899-6707 or cityclerk@ci.seaside.ca.us

Revised: May 2, 2024



CITY OF SEASIDE STAFF REPORT

Item No.: 7.Q.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Dominique Davis, City Clerk

DATE: May 16, 2024

**SUBJECT: ADOPT A RESOLUTION CALLING FOR THE HOLDING OF A
GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 5,
2024, FOR THE SUBMISSION TO THE QUALIFIED VOTERS A
QUESTION "SHALL THE TERM OF OFFICE FOR MAYOR BE FOUR
YEARS?" COMMENCING WITH THE 2026 GENERAL MUNICIPAL
ELECTION**

RECOMMENDATION

Adopt a resolution placing the question on the November 5, 2024, general election ballot.

BACKGROUND

At the April 4 City Council meeting, during public comment, it was requested that the City Council consider a ballot question to pose to the voters regarding changing the position of Mayor's term to 4 years, instead of 2 years.

At its April 18 meeting, in response to Mayor Pro-Tem/Vice-Chair Pacheco's request, the City Council agreed to add the item to the agenda. Based on directions given, the Elections Official was tasked with presenting proposed ballot question measures for the November 5, 2024, general election.

On May 2, 2024, the Council considered and voted 5-0, to move forward with placing a question on the ballot regarding the length of the position of mayor to four years.

In California, the city council can submit whether the mayor should serve a two-year or four-year term to the electors at a general municipal election or a special election. In accordance with the Government Code 34900, at any general municipal election, or at a special election held for that purpose, the city council may submit to the electors

whether electors shall thereafter elect a mayor and four city council members, and whether the mayor shall serve a two-year or four-year term.

In accordance with Government Code 34901, the question that shall be printed on the ballots as it relates to the term of office of mayor, must appear in the following form: "Shall the term of office of mayor be four years?" The words "Yes" and "No" and "two years" and "four years" shall be so printed on the ballots that the voters may express their choice. The term of office of mayor shall be determined by a majority vote.

In accordance with Government Section 34902, if a majority of the votes cast on the proposition is for it then the term length would go into effect at the next succeeding general municipal election. For the mayoral seat in Seaside, the mayoral candidates would be running for a 4-year term in 2026.

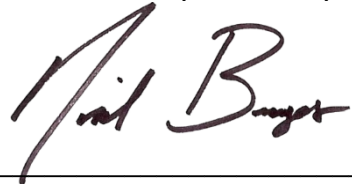
FISCAL IMPACT

None.

ATTACHMENTS

1. Resolution

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 5, 2024 FOR THE SUBMISSION TO THE QUALIFIED VOTERS A QUESTION "SHALL THE TERM OF OFFICE FOR MAYOR BE FOUR YEARS?" COMMENCING WITH THE 2026 GENERAL MUNICIPAL ELECTION

WHEREAS, the City Council of the City of Seaside, California desires to submit to the voters at a General Municipal Election a question, "Shall the term of office of mayor be four years"; and

WHEREAS, the City Council is authorized by statute, including Government Code 34900, to submit the question to the voters;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SEASIDE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of Seaside, California, on Tuesday, November 5, 2024, a General Municipal Election for submitting the following proposed ballot question:

Shall the term of office for Mayor be four years?	YES
	NO

SECTION 2. That the commencement of this action would occur with the 2026 general municipal election and the area within which it will apply is attached as Exhibit A.

SECTION 3. That the vote requirement for the measure to pass is a majority (50%+1) of the votes cast.

SECTION 4. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 5. The City shall prepare and deliver to Registrar of Voters the Voters Guide information containing, as applicable, candidates' statements of qualifications, ballot measure, tax rate statements impartial analysis, arguments for or against and rebuttals thereto. The last day for the submission of primary arguments (300 words) is August 9, 2024, and impartial analysis shall be no later than August 15, 2024. The last day for the submission of rebuttal arguments (250 words) is August 22, 2024.

SECTION 6. That the City Clerk is authorized, instructed and directed to coordinate with the County of Monterey Elections to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 7. That the polls shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Elections Code §10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 8. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 9. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 10. That the City of Seaside has requested the Board of Supervisors of the County of Monterey to consolidate this election with the November 5, 2024, General Election, and that the City of Seaside recognizes that additional costs will be incurred by the County by reason of this consolidation, and agrees to reimburse the County for any costs.

SECTION 11. That the County Elections Department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 12. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County Election Department of the County of Monterey.

SECTION 13. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, AND ADOPTED this 16th day of May 2024.

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, Elections Official

APPROVED AS TO FORM:

Sheri L. Damon, City Attorney



CITY OF SEASIDE STAFF REPORT

Item No.: 7.R.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Nisha Patel, Public Works Director/City Engineer
Leslie Llantero, Assistant Engineer

DATE: May 16, 2024

**SUBJECT: REVIEW AND TAKE ACTION ON THE TRAFFIC ADVISORY
COMMITTEE RECOMMENDATION FOR 2 HOUR PARKING IN
FRONT OF 1424-1444 FREMONT BOULEVARD**

RECOMMENDATION

Consider the Traffic Advisory Committee's recommendation to remove existing 20 minute parking signs and replace them with 2 hour parking signs in front of 1424 through 1444 Fremont Boulevard.

BACKGROUND

Mr. Arturo Cardenas requested to replace the 20-minute parking signs with 2 hour parking signs in front of 1424 - 1444 Fremont Boulevard. Customers of the businesses at those addresses often park longer than 20 minutes to shop and conduct business.

There are four businesses and a vacant lot along the east side of Fremont Boulevard between Sonoma Avenue and Amador Avenue. The businesses include a retail boot shop, an income tax services business, a custom embroidery shop, and a liquor store. The curb is painted green along the entire frontage of this block. The Public Works maintenance crew recently installed four 20-minute parking signs. The twenty-minute parking designation along this block was approved in 1998. At that time, the curb was painted green without the 20-minute parking signs. The Seaside Municipal Code (SMC 10.35.240) defines green curb markings to mean "no standing or parking for longer than twenty minutes at any time between 8 AM and 6 PM of any day except Sundays and holidays."

Fremont Boulevard is within the Central Traffic District (SMC 10.04.05). The Central

Traffic District allows 2 hour parking designations per SCM 10.32.010 as follows: "when authorized signs are in place giving notice thereof, no person shall stop, stand, or park any vehicles between the hours of eight a.m. and six p.m. of any day except Sundays and holidays for a period longer than two hours". This allows the City to time restrict parking in this area for 2 hours.

The Traffic Advisory Committee recommends replacing three 20-minute parking signs with 2 hour parking signs along the frontage of 1424 through 1444 Fremont Boulevard. Green curb markings and a 20-minute parking sign will remain along the frontage of the vacant lot and liquor store.

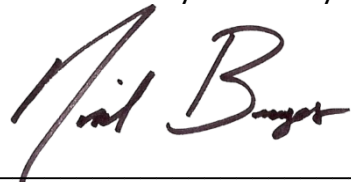
FISCAL IMPACT

The cost for installation of the 2-hour signs and graying out the green curb will be borne by the applicant. The work is estimated to cost \$1,500.

ATTACHMENTS

1. Aerial & Street views
2. TAC Application

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

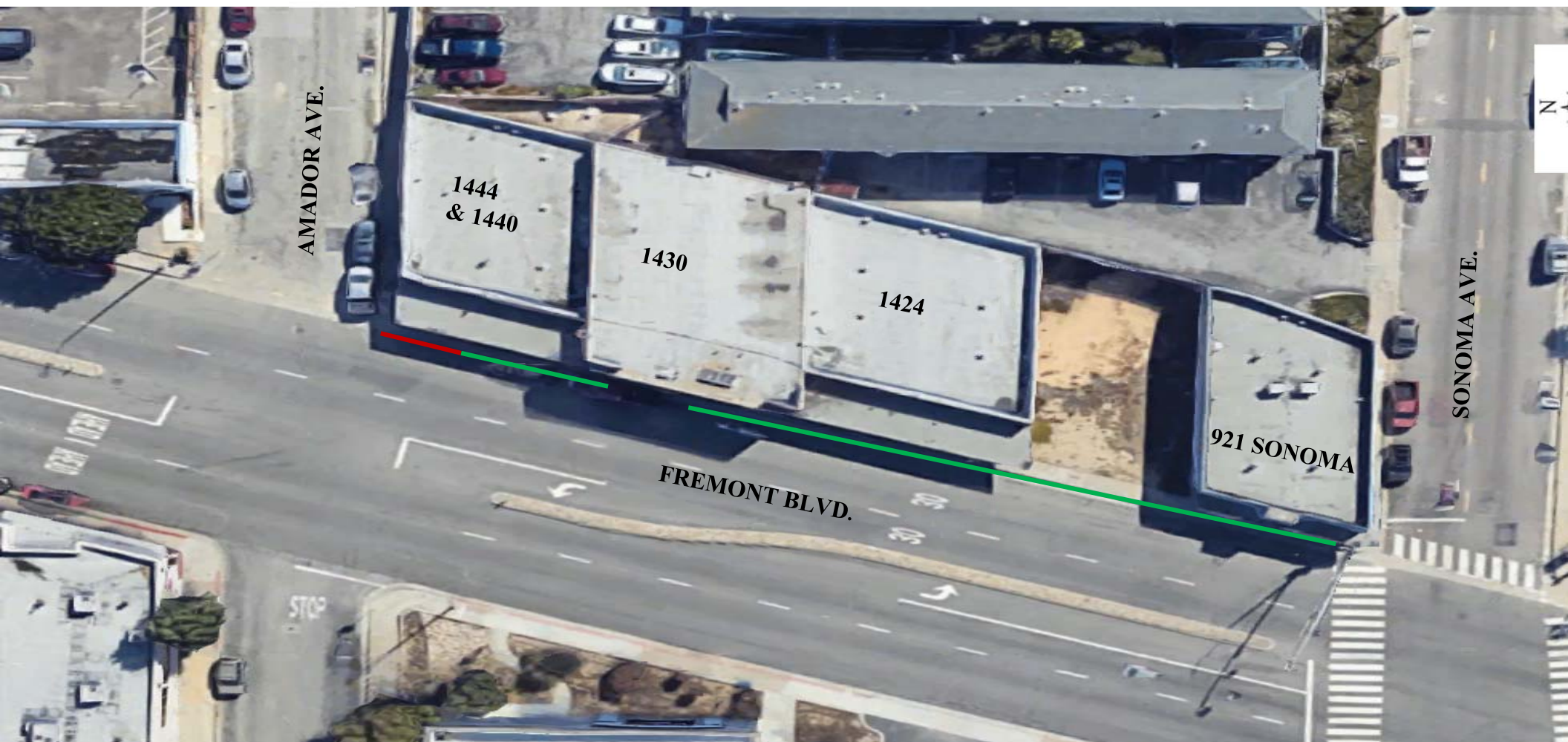
1400 Block of Fremont Boulevard
East side of the street between Amador Avenue and Sonoma Avenue

20 Minute Parking signs



Existing conditions

Aerial View





APPLICATION FEE PER THE CURRENT ADOPTED FEE SCHEDULE

Traffic Advisory Committee Request Application

The following information is required to process all Traffic Advisory Committee requests. This information will be used to contact the applicant should staff have questions or needs clarification on the request. This information will also appear in the staff report presented to the Traffic Advisory Committee and/or City Council.

The Traffic Advisory Committee meets the 3rd Tuesday of every month at 5:00 PM in the City of Seaside's City Hall Conference room. This meeting is open to the public and applicants are encouraged to attend.

Name: ARTURO CARDENAS Date: 03/28/2024
1444, 1430, 1440, 1424
 Address: FREMONT BLVD, SEASIDE CA Phone: [REDACTED]

Type of Request (check all that apply):

- ☒ Parking Designations ☐ Crosswalk ☐ Curb Markings (White, Yellow, etc.)
☐ Warning Sign ☐ Traffic Signal/Stop Sign ☐ Signing/Striping
☐ Other _____

FEES WILL APPLY FOR PARKING AND CURB MARKING REQUESTS

Request: This is in reference to the new signs posted on our block stating it is only a 20 min parking. This has come to affect us as the services offered can take over 20 min. They average from 1 hour to two hours. For example preparing taxes can run from 15 min to hour in a half even more based on the scenario. CA Logo clients require over an hour depending the project those clients are looking into. Also Retail depending the group of people as we also offer different services. This new parking requirement has affected our traffic income. This is a request to raise the parking time to two hrs please

Request Procedures are outlined on the back of this form. For any questions regarding the Traffic Advisory Committee (TAC) please contact 899-6825.

TAC REQUEST PROCEDURE

The Traffic Advisory Committee (TAC) acts as an advisory board to the City Council per Chapter 2.37 of the Municipal Code. Recommendations made by the TAC are to be ratified by the City Council prior to implementation. The TAC consists of five members: a Council Member; Director of Public Works; Chief of Police; Director of Community Development; and the Fire Chief. The TAC reviews all requests for traffic safety regulatory or control devices, signs and markings, and conducts studies as well as offers recommendations to the City Council, Planning Commission or appropriate City department.

Upon submittal of a request, staff will place the request on the next available TAC agenda for a future scheduled meeting. All TAC's action will be forwarded for City Council consideration at their next available scheduled meeting.

Fees

Fees will be collected prior to installation of any approved requests that directly benefits the applicant, such as limited timed parking, white zones, etc. Prior to any required maintenance of the improvement, the same fee will apply and be billed to the applicant. The following fees have been determined based upon the cost of staff time and material for installation:

Description	Fee*
Marking curb – per curb (20' maximum length)	Per current adopted fee schedule
Installation of one sign	

* Fees subject to change per City Council approved fee schedule. Fee determined by date of application.

PLEASE COMPLETE FOR PARKING AND CURB MARKING REQUESTS

TAC REQUEST ACKNOWLEDGEMENT STATEMENT

I, Arturo Cardenas Chaver understand that should my request be approved by the Traffic Advisory Committee and City Council, I will be responsible for the fee prior to the installation of my request. I also understand that if approved by City Council the improvements will be reviewed annually or whenever deemed appropriate by the Public Works Department for any required maintenance and I will be charged the corresponding fee.


Applicant Signature

3/29/2024
Date



CITY OF SEASIDE STAFF REPORT

Item No.: 8.A.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Andrew Myrick, Economic Development & Community Planning Manager

DATE: May 16, 2024

SUBJECT: GENERAL PLAN AMENDMENT GPA-24-01: AN AMENDMENT TO THE GENERAL PLAN OF THE CITY OF SEASIDE TO REPEAL AND REPLACE THE ENTIRETY OF THE GENERAL PLAN, EXCLUDING THE HOUSING ELEMENT, WITH A NEW GENERAL PLAN, ENTITLED SEASIDE 2040; AND CERTIFYING AN ENVIRONMENTAL IMPACT REPORT PREPARED FOR THE PROJECT

RECOMMENDATION

Staff recommends that the City Council do the following:

- 1) Adopt the attached Resolution certifying the Final Environmental Impact Report for the Seaside 2040 General Plan Update Project, making California Environmental Quality Act Findings, and adopting a Mitigation Monitoring and Reporting Program; and then
- 2) Adopt the attached Resolution amending the Seaside General Plan to repeal and replace the entirety of the Seaside General Plan, excluding the Housing Element, with a new General Plan entitled Seaside 2040.

BACKGROUND

Overview

In 2015, the City began the process of creating a comprehensive General Plan Update, intended to provide a vision for the City through 2040. The update process includes a comprehensive update of the General Plan and preparation of an Environmental Impact Report (EIR). Extensive public outreach occurred in the preparation of this document.

The effort was put on hold during the COVID-19 pandemic, and was reinitiated in late 2022. The document has now been updated to reflect changes to California law that have occurred over the past few years.

The Planning Commission adopted a Resolution and made findings recommending that the City Council adopt the Seaside 2040 General Plan Update and certify the associated Environmental Impact Report on April 10, 2024.

The 2040 General Plan Update is presented for formal consideration by the City Council for adoption, and the Final Environmental Impact Report (FEIR) is also presented for formal consideration by the City Council for certification. Action on the FEIR must precede action on the General Plan.

In addition to being attached to this Staff Report as a part of the proposed Resolutions, the Seaside 2040 General Plan and FEIR may be viewed at the following links:

Seaside 2040 General Plan:

seaside2040.com/wp-content/uploads/2024/05/Seaside2040-Proposed-Final-Draft-May-2024.pdf

FEIR:

[Seaside-2040 Final-EIR.pdf \(seaside2040.com\)](https://seaside2040.com/wp-content/uploads/2024/05/Seaside-2040-Final-EIR.pdf)

General Plan

A General Plan, colloquially referred to as a local government's constitution, is a document which guides long-term development - it represents a once-in-a-generation opportunity to define the vision and goals of a community. This is accomplished by outlining city goals and policies within distinct chapters called "Elements." California Government Code Section 65300 requires that all cities and counties adopt and maintain a General Plan. The City of Seaside's last comprehensive update of its General Plan occurred in 2004.

Per state law, the general plan includes the following mandatory elements - land use, circulation, housing, conservation, environmental justice, air quality, open space, noise, and safety. The general plan also addresses the following additional topics - community design, mobility, parks, community health, community services, economic development, and sustainability.

General Plan Chapters

The City of Seaside's General Plan consists of the following chapters (note that Chapter 5 is the Housing Element, which was previously adopted by the City on December 7, 2023, and is not included in this project):

The *Introduction* (Chapter 1) and the *Vision and Guiding Principles* (Chapter 2) for what

Seaside is striving to become and provides a framework for how it will get there. The vision is intended to be realized over the course of 20 years and is intended to be guided, well-planned, phased growth and development.

The *Land Use and Community Design* chapter (Chapter 3) presents the approach to land use and urban design, providing clear parameters for future development and change in the city. Within this element are the distribution of existing land uses and detailed General Plan land use designations for each sub-area.

The *Economic Development* chapter (Chapter 4) element presents a summary of existing economic and market conditions, in addition to providing goals and policies related to: 1) business attraction and retention, and 2) jobs and workforce development. It highlights the city's unique economic position and addresses the potential for economic growth, new jobs, and the need for fiscal stability.

The *Mobility* chapter (Chapter 6) presents the approach to mobility, addressing the circulation system, complete streets, and coordination with land use decisions in the city. Included in this element are descriptions of street types and the circulation network map, as well as goals and policies addressing existing and future transportation facilities in Seaside for pedestrians, bicycles, and transit.

The *Parks and Open Space* chapter (Chapter 7) presents the community's desire for safe, accessible, high-quality green spaces, including parks, open spaces, and recreational facilities. Within this element are the distribution of existing park and recreational areas, including details on facility types and needs. The element additionally provides information on recreational programming.

Conservation (Chapter 8) addresses the conservation, development, and sustainable use of Seaside's natural resources, including, but not limited to, environmentally sensitive species, habitat areas, and scenic and visual resources. Strategies to manage the adverse impacts of stormwater runoff and climate change to the environment are also discussed. In addition, this element provides guidance to enhance and protect cultural and historic resources, including tribal resources, former Fort Ord sites, and significant people, places, and events in the city.

The *Healthy and Sustainable Community* chapter (Chapter 9) presents the community's vision for promoting a healthy and sustainable environment in Seaside. It acts as the City's environmental justice element, identifying disadvantaged populations and establishing goals and policies related to health care access, neighborhood design and safety, workforce training, community engagement, and healthy food access, among others. It also includes goals and policies that address greenhouse emissions, renewable energy, conservation, and green waste and recycling.

Community Facilities and Infrastructure (Chapter 10) presents the community's interest

in maintaining efficient and well-managed community facilities and infrastructure, including water, energy, waste, and telecommunications networks. The element also includes goals and policies that address the provision of public facilities and services, including city facilities and schools.

The *Safety* chapter (Chapter 11) presents public safety challenges in the city, including emergency services, seismic hazards, flooding, wildfire, climate change, and hazardous materials. This chapter also includes identifies potential safety risks and describes how climate change will alter that risk profile.

Noise (Chapter 12) addresses the community's approach for minimizing noise levels in the city and contributing to a higher quality of life. The element analyzes and quantifies existing and future noise levels.

The General Plan *Implementation* chapter (Chapter 13) provides strategic steps for attaining the vision for the future of Seaside and guidance about how to attain that future. This chapter provides a list of actions with a brief description, level of priority, time frame for accomplishing the tasks, and responsible parties for each action.

The Draft General Plan was published for public review and comment on May 22, 2023. Several community meetings (both virtual and in person) as well as meetings with the Planning Commission and other boards and commissions were conducted to receive comments on the Draft General Plan. The final General Plan is included as Exhibit A to the General Plan Resolution recommending City Council adoption of the 2040 General Plan Update.

Community Outreach

The General Plan process was begun in 2015, and the document underwent significant public review prior to the COVID-19 pandemic. The City Council approved a Community Engagement Plan that included public hearings, workshops, and open houses, along with various forms of direct outreach to the community. Events included:

- City Council – March 17, 2016. Input on Community Engagement Plan
- General Plan Task Force (GPAC) – May 23, 2016. Key issues and opportunities; engagement plan
- Community Workshop – June 6, 2016. Visioning; key issues and opportunities
- GPAC – June 26, 2016. Vision and Guiding Principles
- Community Open House – August 2, 2016. Vision and Guiding Principles
- GPAC – October 10, 2016. Areas of change in the city
- Joint City Council and Planning Meeting – October 27, 2016. General Plan Vision and Guiding Principles
- Community Workshop – December 5, 2016. Visualizing development in Seaside
- GPAC – January 31, 2017. General Plan land use designations and circulation networks
- GPAC – February 21, 2017. Park, recreation, conservation, arts, and cultural and

historic resources

- Community Open House – February 27, 2017. Community health and sustainability
- Joint City Council and Planning Meeting – March 30, 2017. General Plan vision and intent for sub-areas
- GPAC – April 18, 2017. Land use and community design policy
- GPAC – May 23, 2017. Sustainability, climate change, and economic development policy
- GPAC – June 8, 2017. Housing and transportation policy
- Joint City Council and Planning Meeting – January 24, 2018. Draft General Plan
- City Council – May 18, 2023. Update on General Plan
- Virtual Community Workshop – June 20, 2023. Input on Public Review Draft General Plan
- Planning Commission – June 21, 2023. Input on Public Review Draft General Plan and Housing Element
- Community Workshop – June 23, 2023. Draft General Plan
- Environmental Commission – June 27, 2023. Input on Public Review Draft General Plan
- Commission on Jobs, Opportunities, and Business (C-JOBS) – July 10, 2023. Input on Public Review Draft General Plan
- Parks Commission – July 10, 2023. Input on Public Review Draft General Plan
- Art and History Commission – July 11, 2023. Input on Public Review Draft General Plan
- Neighborhood Improvement Commission – July 11, 2023. Input on Public Review Draft General Plan
- Parks and Recreation Commission – July 10, 2023. Input on Public Review Draft General Plan
- Planning Commission – April 10, 2024. Proposed Final Draft General Plan

Final Environmental Impact Report

The General Plan FEIR provides a complete evaluation of the 2040 General Plan Update as the proposed “Project,” and the cumulative impacts of the Project along with other existing and proposed uses and alternatives to the Project. The purpose of an Environmental Impact Report (EIR) is to disclose information to the public and to decision makers about the potential environmental effects of a proposed project. An EIR does not recommend either approval or denial of a proposed project; rather, it is intended to provide a source of independent and impartial analysis of the foreseeable environmental impacts of a proposed course of action.

Pursuant to CEQA Guidelines Section 15168, the FEIR is a program-level FEIR. Specifically, the FEIR provides a program-level analysis of the potential effects on the environment that could occur from implementation of the proposed project, which comprises buildout of the proposed General Plan. This FEIR serves as a master CEQA document that will provide environmental clearance for the future developments consistent with the 2040 General Plan Update or will allow those projects to tier-off this

Final EIR if further site-specific analysis is warranted.

The Final EIR consists of:

1. The Draft EIR
2. Comment letters received during the review period for the Draft EIR
3. Responses to the comment letters
4. Changes to the Draft EIR and relevant changes to the Draft General Plan
5. A Mitigation Monitoring and Reporting Program

Evaluation of the Project

The Environmental Impact Report evaluates the impact of implementation of the 2040 General Plan Update. The 2040 General Plan Update anticipates approximately 4,050 net new housing units and approximately 4,571 net new employment opportunities by 2040. The project incorporates Specific Plans that were previously adopted, such as the West Broadway Urban Village Specific Plan and the Campus Town Specific Plan.

Significant Impacts Identified & Mitigated

The FEIR identifies potential significant impacts that with implementation of identified mitigation measures, can be reduced to less than significant impacts. The mitigation measures are included in the Mitigation Monitoring and Reporting Program as attached to the Resolution.

The following CEQA categories have impacts that can be reduced through mitigation:

- Aesthetics
- Air Quality
- Biological Resources
- Energy
- Geology and Soils
- Greenhouse Gas Emissions
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Noise
- Population and Housing
- Public Services and Recreation
- Transportation
- Utilities and Service Systems

Significant Unavoidable Impacts

The FEIR identifies the proposed Project would result in several significant unavoidable adverse impacts as feasible mitigation measures have either not been identified, have uncertain feasibility, or may not be effective in reducing the impacts to a less than significant level. These impacts include the following:

- *Historical Resources.* Future development activities that could be facilitated by adoption of Seaside 2040 would have a significant impact on historical resources if such activities would cause a substantial adverse change in the significance of a historical resource. General areas proposed for future development under Seaside 2040 include locations of known resources. The General Plan, however, includes policies and implementation programs requiring that development proposals be assessed for impacts to cultural resources and appropriate measures to address potential impacts applied. In addition, future discretionary developments would be subject to the California Environmental Quality Act, which includes environmental review of specific development projects within the City's borders, and mitigation to the extent feasible.

- *Unique Archaeological Resources.* Development facilitated by Seaside 2040 has the potential to impact historical and unique archaeological resources. Impacts would be significant and unavoidable despite the implementation of Mitigation Measure CR-2.

- *Surface Excavation and Tribal Cultural Resources.* Development facilitated by Seaside 2040 may involve surface excavation, which has the potential to impact previously unidentified tribal cultural resources. Impacts to tribal cultural resources would be significant and unavoidable despite the implementation of Mitigation Measure TC-1.

- *Wildfire Emergency Response and Evacuation.* Seaside 2040 General Plan policies address emergency access, response, and preparedness and maintaining an emergency management plan. However, Seaside 2040 would facilitate development within a Very High Fire Hazard Severity Zone, an area for which emergency response plans and evacuation routes have not been established. Because no specific development is proposed at this time, it would be speculative to determine that specific emergency response plans and emergency evacuation plans would be adequate. Therefore, Seaside 2040 would potentially impair an emergency response plan or emergency evacuation plan. Impacts are conservatively concluded as significant and unavoidable.

- *Wildfire Exposure.* Compliance with local, State, and federal rules and regulations and local General Plan policies would minimize the potential for adverse wildfire impacts to result from buildout of Seaside 2040. Furthermore, reasonably foreseeable development facilitated by Seaside 2040 would be required to implement additional mitigation if project-specific analysis identifies the potential for wildfire impacts. However, even with mitigation, it is not possible to prevent a significant risk of wildfires or fully protect people and structures from the risks of wildfires. Therefore, the operational impact of Seaside 2040 related to wildfire exposure and exacerbation risk would be significant and unavoidable.

Alternatives Analysis

An EIR is required to assess a range of reasonable alternatives to the proposed project that would feasibly attain most of the basic objectives of the project while avoiding or substantially lessening any of the significant impacts of the project and evaluate the

comparative merits of each alternative.

Four alternatives to the proposed project were evaluated and are discussed in detail in the DEIR. The four alternatives are:

- *Alternative 1:* No Project Continue using 2004 General Plan under Buildout Conditions. This alternative is comprised of a land use pattern that reflects the land use identified in the existing Seaside 2004 General Plan. Under this alternative, the proposed Seaside 2040 would not be adopted and the existing General Plan, including the land use map and all of the 2004 General Plan goals and policies, would remain in place through the horizon year of 2040. Thus, any new development in Seaside would occur consistent with the existing land use designations and the allowed uses within each designation. Similarly, any new infrastructure would occur as envisioned in the existing 2004 General Plan. Compared with Seaside 2040, the current 2004 General Plan places less emphasis on infill development in proximity to transit. Future development would be consistent with the population density and land use intensity set out in the existing 2004 General Plan; however, the estimates for population, households, and employment have been updated assuming a 2040 buildout. Based on a 2040 buildout of the 2004 General Plan, Seaside would have the capacity for 43,278 residents, 13,169 households, and 11,791 jobs. Under this alternative, the current goals, policies, and zoning would remain in place through the horizon year.

- *Alternative 2:* Proposed Seaside 2040 with Reduced Density. This alternative develop the future Seaside East Specific Plan area with new and diverse neighborhoods while preserving natural areas and resources, consistent with the strategy contained in Seaside 2040. However, this alternative would build on the preservation of natural areas within the future Seaside East Specific Plan area by reducing the amount and density of new development compared to the proposed Seaside 2040. Under Alternative 2, a total of approximately 1,690 residential dwelling units would be constructed within Seaside by 2040. This would be approximately 2,360 fewer units that would be constructed under implementation of the proposed Seaside 2040. Additionally, fewer hotel rooms and employment (i.e., retail and commercial space) would be constructed as compared to the proposed Seaside 2040.

- *Alternative 3:* Multi-Family Residential Focused. Alternative 3 would develop the future Seaside East Specific Plan area with new and diverse neighborhoods while preserving natural areas and resources, consistent with the strategy contain in the proposed Seaside 2040. However, this alternative would build on the preservation of natural areas within the future Seaside East Specific Plan area by reducing the amount of new development compared to the proposed Seaside 2040. This alternative would also focus residential development within the future Seaside East Specific Plan area on multi-family dwelling units. Generally, multi-family residential units allow for more compact development compared to single-family residential units. Therefore, this alternative would further maximize the preservation of natural areas within the future Seaside East

Specific Plan area. Under Alternative 3, a total of approximately 1,690 residential dwelling units would be constructed within Seaside by 2040. This would be approximately 2,360 fewer units than would be constructed under implementation of the proposed Seaside 2040. However, under Alternative 3, the approximately 1,390 residential dwelling units would consist of approximately 1,014 multi-family residential dwelling units and approximately 676 single-family residential dwelling units. This alternative would construct 220 hotel and temporary lodging rooms, which is the same number of rooms that would be constructed under the proposed Seaside 2040. Additionally, less employment would be constructed as compared to Seaside 2040 because less commercial and retail space would be constructed.

· *Alternative 4: Increased Residential and Commercial Density.* Seaside 2040 encourages infill and mixed-use development, locating homes near other uses, such as employment and retail. Alternative 4 would build on this concept and facilitate the growth of new housing units in Seaside to achieve approximately 75 percent more residential density than that of Seaside 2040. Under Alternative 4, a total of approximately 7,163 residential dwelling units would be constructed within Seaside by 2040, which would be an increase of approximately 3,113 units compared with Seaside 2040. This alternative would also increase the density of employment (i.e., retail and commercial space) such that total jobs in the City increases by 50 percent above jobs created under Seaside 2040.

Where significant and unavoidable impacts are identified, findings and a statement of overriding considerations are required to be made at the City Council level. The findings would indicate that the decision makers have weighed the economic, legal, social, technological, and other benefits of the 2040 General Plan against significant and unavoidable environmental impacts and determined that the potential adverse environmental effects may be considered acceptable. These findings and statement of overriding considerations is included as an Exhibit to the proposed Resolution certifying the FEIR.

Planning Commission Recommendation

The Planning Commission is the official recommending body to the City Council on amendments to the General Plan following the occurrence of a duly noticed public hearing. The Planning Commission considered the 2040 General Plan Update at its April 10, 2024 meeting. Planning Commissioners expressed their appreciation for the comprehensive public process, incorporation of community feedback into the final documents, and discussed the history and future use of former Fort Ord lands. One member of the public spoke at the end of the meeting regarding biological resources on former Fort Ord lands. The Planning Commission recommended that the City Council adopt the 2040 General Plan Update and certify the FEIR.

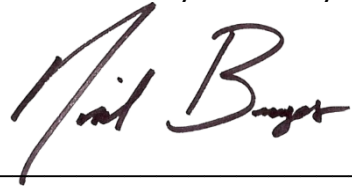
FISCAL IMPACT

There is no immediate fiscal impact associated with this item. Implementation of the provisions of the General Plan is expected to have an unknown positive fiscal impact.

ATTACHMENTS

1. FEIR Resolution
 2. FEIR Resolution Exhibit A - FEIR
 3. FEIR Resolution Exhibit B - Findings and SOC
 4. GPA Resolution
 5. GPA Resolution Exhibit A - Seaside 2040 GP
-

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT FOR THE SEASIDE 2040 GENERAL PLAN UPDATE PROJECT, MAKING CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS, AND ADOPTING A MITIGATION MONITORING AND REPORTING PROGRAM

WHEREAS, the City of Seaside ("City") initiated the Seaside 2040 General Plan Update (the "Project"), which establishes the community's vision for future development through 2040, and covers the entirety of the City of Seaside, approximately 7.94 square miles; and

WHEREAS, on July 12, 2017, pursuant to CEQA Guidelines § 15082(a), the City distributed to responsible and trustee agencies, the State Office of Planning and Research, and members of the public who had requested such noticing a Notice of Preparation ("NOP") of an Environmental Impact Report ("EIR") for the Project; and

WHEREAS, on July 26, 2017, the City conducted a public scoping meeting to provide information on the Project and to receive comments on issues to be addressed in the EIR; and

WHEREAS, the City subsequently prepared a Draft Environmental Impact Report (the "Draft EIR") (SCH #2017071021) for the Project, including all necessary technical studies and reports in support of the Draft EIR, and the City independently reviewed the Draft EIR; and

WHEREAS, the City published and distributed a Notice of Availability of the Draft EIR in accordance with CEQA Guidelines § 15087 on October 26, 2023; and

WHEREAS, the City circulated the Draft EIR to the public, responsible and trustee agencies, and other interested parties for a 45-day comment period from October 26, 2023 to December 11, 2023 and received six comment letters, and:

WHEREAS, the Draft EIR was made available on the City's website, as well as at four locations in the City open to the public, including (1) City of Seaside, Planning Division, 440 Harcourt Avenue, Seaside, California, and (2) Seaside Branch Library, 550 Harcourt Avenue, Seaside, California, and;

WHEREAS, the City complied with AB 52 and SB 18 tribal consultation requirements for the EIR (Public Resources Code § 21080.3.1), as documented in Final EIR pages 4.15-1 through 4.15-3; and

WHEREAS, the City prepared written responses to all comments timely received on the Draft EIR, and those responses to comments are included in the Final Environmental Impact Report (the "Final EIR"); and

WHEREAS, the City provided written proposed responses to all public agencies on comments made by those agencies in an electronic format on April 5, 2024, more than 10 days prior to certification of the Final EIR in accordance with CEQA Guidelines § 15088(b); and

WHEREAS, on April 10, 2024, at a duly noticed public hearing, the Planning Commission held a public hearing on the Project; received presentations from staff and City consultants; asked questions and received answers and information and heard and considered additional public testimony; and adopted a Resolution, which recommended that City Council adopt a comprehensive update to its general plan, entitled Seaside 2040, and certify a Final EIR for Seaside 2040, and;

WHEREAS, the City published a Notice of Public Hearing of the Final EIR on May 2, 2024 in the Monterey County Weekly. On May 2, 2024 the City emailed copies of this notice to individuals who requested notice. On May 6, 2024, the Final EIR was posted on the Seaside 2040 webpage, and on May 10, 2024 it was made available in hard copy at Seaside City Hall.

WHEREAS, the Final EIR is comprised of the Draft EIR, all appendices thereto, Responses to Comments, and Mitigation Monitoring and Reporting Program, in one combined Final EIR volume dated March 2024; and

WHEREAS, on May 16, 2024, a duly noticed public hearing was held by the City, in which the City Council considered Final EIR certification, adoption of CEQA findings of fact ("CEQA findings"), and adoption of the Mitigation Monitoring and Reporting Program ("MMRP").

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby find that the above recitals are true and correct, and hereby incorporates them herein by reference as though set forth in full.

BE IT FURTHER RESOLVED that, pursuant to CEQA Guidelines § 15090(a), the City Council, as lead agency for the EIR, hereby certifies that:

1. The Final EIR has been completed in compliance with CEQA;
2. The Final EIR, attached hereto as Exhibit A, was presented to the City Council of the City of Seaside, and that the City Council has reviewed and considered the information contained in the Final EIR prior to approving the Project; and

3. The Final EIR reflects the City of Seaside's independent judgment and analysis.

BE IT FURTHER RESOLVED that, pursuant to Public Resources Code § 21081(a) and CEQA Guidelines § 15091, the City Council adopts the CEQA findings set forth in Exhibit B.

BE IT FURTHER RESOLVED that, pursuant to Public Resources Code § 21081.6 and CEQA Guidelines § 15097, the City Council adopts the MMRP set forth in Section 9 of the Final EIR.

BE IT FURTHER RESOLVED that, the City hereby selects the "Proposed Project" as identified in Final EIR Section 2, which will be implemented through the project's entitlements.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 16th day of May 2024 by the following vote:

AYES:	COUNCIL MEMBERS
NOES:	COUNCIL MEMBERS
ABSENT:	COUNCIL MEMBERS
ABSTAIN:	COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

Exhibit "A" – Final Environmental Impact Report for Seaside 2040 General Plan
Exhibit "B" – CEQA Findings and Statement of Overriding Considerations

FEIR RESOLUTION
EXHIBIT A

<https://seasidecityca.documents-on-demand.com/document/76eef2bf-e80e-ef11-a401-000c29a59557/May%202016,%202024%20City%20Council%20Item%208A%20-%20FEIR%20Resolution%20Exhibit%20A%20-%20FEIR>

FEIR RESOLUTION
EXHIBIT B

FINDINGS AND STATEMENT OF OVERRIDING CONDITIONS

<https://seasidecityca.documents-on-demand.com/document/8305b5d4-ea0e-ef11-a401-000c29a59557/May%202016,%202024%20City%20Council%20Item%208A%20-%20FEIR%20Resolution%20Exhibit%20B%20-%20Findings%20and%20SOC>

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE AMENDING THE SEASIDE GENERAL PLAN TO REPEAL AND REPLACE THE ENTIRETY OF THE SEASIDE GENERAL PLAN, EXCLUDING THE HOUSING ELEMENT, WITH A NEW GENERAL PLAN ENTITLED SEASIDE 2040

WHEREAS, in 2015 the City Council of the City of Seaside initiated the comprehensive update to the General Plan, including preparation of the 2040 General Plan Update and preparation of an Environmental Impact Report; and

WHEREAS, the City held numerous community workshops, both in person and virtually, including community meetings and pop-up meetings to discuss community issues, vision, guiding principles, to receive comments on the Draft 2040 General Plan Update; and

WHEREAS, the Planning Commission and City Council held several Study Sessions at key milestones to guide the preparation of the 2040 General Plan Update; and

WHEREAS, the Draft 2040 General Plan Update was published for public review and comment on May 21, 2023 and public comments have been received and incorporated into the Proposed Final General Plan; and

WHEREAS, a Draft Environmental Impact Report (DEIR) was prepared to evaluate the 2040 General Plan Update and the DEIR was published on October 26, 2023 for public review and comment; and

WHEREAS, pursuant to the California Environmental Quality Act ("CEQA"), the City Council by separate resolution certified a Final Environmental Impact Report ("FEIR") for the 2040 General Plan Update; made findings relating to significant impacts, mitigation measures and alternatives, and adopted a Statement of Overriding Considerations; and adopts a Mitigation Monitoring and Reporting Program; and

WHEREAS, on April 10, 2024 the Planning Commission conducted a properly noticed public hearing and recommended that the City Council adopt the 2040 General Plan Update; and

WHEREAS, the City Council conducted a duly noticed public hearing on May 16, 2024 to consider adoption of the 2040 General Plan Update and take public testimony.

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED that based on the entirety of the record before it, which includes without limitation, the California Environmental Quality Act, Public Resources Code §21000, et seq. ("CEQA") and the CEQA Guidelines, 14 California Code of Regulations §15000, et seq.; the 2040 General Plan Update; the Final EIR prepared for the 2040 General Plan Update,

Statement of Overriding Considerations and a Mitigation Monitoring and Reporting Program for the EIR and all appendices thereto; all reports, minutes, and public testimony submitted as part of the Planning Commission's duly noticed April 10, 2024 meeting; all reports, minutes, and public testimony submitted as part of the City Council's duly noticed May 16, 2024 meeting; and any other evidence (within the meaning of Public Resources Code §21080(e) and §21082.2), the City Council of the City of Seaside hereby finds as follows:

SECTION 1. FINDINGS

A. General Findings

1. The foregoing recitals are true and correct and made a part of this Resolution.
2. The 2040 General Plan Update (Exhibit A) is attached to this Resolution by reference and made a part of this Resolution, as if set forth fully herein.
3. Pursuant to the California Environmental Quality Act ("CEQA"), the City Council by separate resolution certified a Final Environmental Impact Report ("FEIR") for the 2040 General Plan Update; made findings relating to significant impacts, mitigation measures and alternatives, and adopted a Statement of Overriding Considerations; and adopts a Mitigation Monitoring and Reporting Program.
4. The documents and other material constituting the record for these proceedings are located at the Community and Economic Development Department for the City of Seaside, 440 Harcourt Avenue Seaside, California 93955 and in the custody of the Economic Development and Community Planning Manager.

B. General Plan Amendment Findings

1. The 2040 General Plan Update constitutes a comprehensive, long-term document capable of guiding the future development of the City.
2. The 2040 General Plan Update meets all the requirements for such plans as contained in the Planning and Zoning Law (Government Code sections 65300-65303.4).
3. The 2040 General Plan Update contains all of the elements mandated by Section 65302 of the Government code; land use, circulation, housing, conservation, open space, noise, safety elements and environmental justice. These mandatory elements and the optional elements are represented in the 2040 General Plan as: Land Use and Community Design, Economic Development, Mobility, Parks and Open Space, Conservation, Healthy and Sustainable Community, Community Facilities and Infrastructure, Safety, Noise, and Implementation.
4. The 2040 General Plan Update has been prepared and adopted in accordance with the requirements of Planning and Zoning Law (Government Code, sections 65350-65362).
5. The West Broadway Downtown Specific Plan and the Campus Town Specific Plan have been incorporated into the 2040 General Plan Update by reference.

SECTION 2. DECISION

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Seaside hereby makes the findings contained in this Resolution and adopts the 2040 General Plan Update.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 16th day of May, 2024 by the following vote:

AYES:	COUNCIL MEMBERS
NOES:	COUNCIL MEMBERS
ABSENT:	COUNCIL MEMBERS
ABSTAIN:	COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

Exhibit A – Seaside 2040 General Plan Update (GPA-24-01)

GENERAL PLAN AMENDMENT (GPA) RESOLUTION
EXHIBIT A

SEASIDE 2040 GENERAL PLAN

<https://seasidecityca.documents-on-demand.com/document/d6721e47-eb0e-ef11-a401-000c29a59557/May%202016,%202024%20City%20Council%20Item%208A%20-%20GPA%20Resolution%20Exhibit%20A%20-%20Seaside%202040%20GP>



CITY OF SEASIDE STAFF REPORT

Item No.: 9.A.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Nisha Patel, Public Works Director/City Engineer
Kirstin van Gend, Administrative Analyst II

DATE: May 16, 2024

SUBJECT: ADOPT A RESOLUTION APPROVING THE UPDATED SIDEWALK INSPECTION AND REPAIR PROGRAM; RECEIVE AN UPDATE ON SIDEWALK MAINTENANCE; AND APPROVING AN ENCROACHMENT PERMIT FEE WAIVER FOR PROPERTY OWNERS REQUIRED TO REPAIR OR REPLACE THE SIDEWALK FRONTING THEIR PROPERTY

RECOMMENDATION

Adopt a resolution:

- 1) approving the updated Sidewalk Inspection and Repair Program
- 2) approving an encroachment permit fee waiver for property owners required to repair or replace the sidewalk fronting their property.

BACKGROUND

Well-maintained street trees, sidewalks, and curb ramps (ADA accessibility ramps) provide safe and desirable travel ways for pedestrians and others to enjoy neighborhoods, commercial centers, and other areas of the City. Maintaining street trees and sidewalks requires the efforts of residents, property owners, and the City.

On August 16, 2012, the City Council approved a Sidewalk Inspection and Repair Program which implemented a systematic inspection of the City's sidewalk network, with a goal to inspect the entire City every 5 years. Inspections document locations of unsafe sidewalks and identify the party responsible for implementing repairs. As allowed by the Street and Highway Code, section 5610, and following the notification and implementation procedures codified in sections 5611 through section 5618, the City notifies abutting property owners to implement repairs to the sidewalk. Should a

property owner fail to respond or refuse to implement the repairs, the City may perform the repairs and place a lien on the property. Should an unsafe condition be attributed to the underground utility structure, the City will contact the appropriate utility company and require repairs be made immediately.

The Program has been updated to expand on the Documentation and Maintenance Process to clarify the steps taken when the City is made aware, by complaint, of a sidewalk in need of repair that fronts private property, and to include an option for residents to request the City make the repairs to bill the property owners.

UPDATE ON SIDEWALK MAINTENANCE

In 2016, the City contracted with DACTrak to conduct a sidewalk conditions assessment of the sidewalk within the public right of way as part of our ADA transition plan. Sidewalks fronting private property are the responsibility of the private property owner. In 2019, the City contracted with Precision Concrete Cutting for sidewalk maintenance and repair services to cut sidewalks at locations with uplifts that measure between ¼" and 2" in height that were reported in the assessment conducted in 2016. Over 3000 repairs were completed between 2019 and 2022 and benefited property owners by preventing tripping hazards and saving many property owners the cost of repair.

Moving forward, the City will contract with an on-call concrete contractor to repair the identified sidewalk requiring maintenance and repair, which is the responsibility of the City. Staff will continue to notify property owners of their responsibility to repair sidewalks fronting their property. Should the property owner request the City to complete the repair, or should they be unresponsive to the notices to repair, the City will coordinate the repairs and recover the costs by placing a lien on the property.

WAIVING OF ENCROACHMENT PERMIT FEES

To the extent the sidewalks are located within the City's public right of way, the homeowner is required to obtain an encroachment permit (including payment of all requisite fees), submit plans for the sidewalk repair and show proof of insurance naming the City as an additional insured. In some circumstances, a traffic control plan might be required. Property owners are then required to hire a licensed contractor at their own expense to remove and replace the displaced/damaged/uplifted sidewalk. Property owners should contact their insurance provider to determine if repairs are covered and to confirm the deductible amount, as sidewalk repairs may be less costly than the deductible.

To alleviate some of the financial burdens of sidewalk repair and replacement for residents, the staff is requesting that encroachment permit fees be waived. The fee waiver would apply to property owners who are required to repair or replace the sidewalk fronting their property when the sidewalk is located within the City's public

right of way.

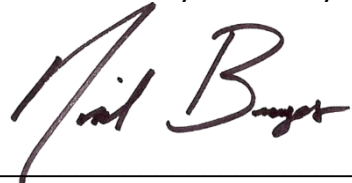
FISCAL IMPACT

There is no fiscal impact on updating the Sidewalk Inspection and Repair Program. An On-Call Concrete Contractor contract would be paid for from the Sidewalk Improvements Account (212-8960-9578) which is \$175,000 in 2023/2024. The encroachment permit fee is \$293 (Fiscal Year 23/24 Adopted Fee Schedule). On average, the City receives 7 to 10 sidewalk repair complaints per year, which would be an average cost of \$2051 to \$2930 of encroachment fees waived per year for property owners who receive a sidewalk repair notice.

ATTACHMENTS

1. Resolution
 2. DRAFT Sidewalk Inspection and Repair Program
 3. California Streets and Highway Code
-

Reviewed for Submission to the City Council by:

A handwritten signature in dark ink, appearing to read "Nick Borges", is written over a horizontal line.

Nicholas Borges, Acting City Manager

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**APPROVING THE UPDATED SIDEWALK INSPECTION AND REPAIR PROGRAM;
AND APPROVING AN ENCROACHMENT PERMIT FEE WAIVER FOR PROPERTY
OWNERS REQUIRED TO REPAIR OR REPLACE THE SIDEWALK FRONTING
THEIR PROPERTY**

WHEREAS, City Council approved a Sidewalk Inspection and Repair Program on August 16, 2012; and

WHEREAS, the program has now been updated to expand on the Documentation and Maintenance Process to clarify the steps taken when the City is made aware, by complaint, of a sidewalk that fronts private property in need of repair including an option for property owners to request the City repair the sidewalk and bill the property owner; and

WHEREAS, to the extent the sidewalks are located within the City's public right of way, the homeowner is required to obtain an encroachment permit (including payment of all requisite fees), submit plans for the sidewalk repair and show proof of insurance naming the City as an additional insured; and

WHEREAS, in order to elevate some of the financial burden of sidewalk repair and replacement for residents, staff is requesting that encroachment permit fees be waived; and

WHEREAS, the fee waiver would apply to property owners who are required to repair or replace the sidewalk fronting their property when the sidewalk is located within the City's public right of way.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby approve the updated Sidewalk Inspection and Repair Program in substantially similar language as finally approved by the City Attorney.

BE IT FURTHER RESOLVED, that the City Council of the City of Seaside does hereby approve an encroachment permit fee waiver for property owners required to repair or replace the sidewalk front their property.

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of Seaside duly held on the 16th day of May, 2024, by the following vote:

AYES:	COUNCIL MEMBERS
NOES:	COUNCIL MEMBERS
ABSENT:	COUNCIL MEMBERS
ABSTAIN:	COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney



Sidewalk Inspection and Repair Program

CITY OF SEASIDE



Sidewalk Inspection and Repair Program

May 2024

PURPOSE

The purpose of this program is to identify potential trip hazards in order to minimize the possibility of injury to pedestrians. This policy provides standard instructions for conducting and documenting sidewalk inspections.

BACKGROUND

A successful Sidewalk Inspection and Repair Program is just as important as a Street Maintenance Program. The sidewalks serve as the streets and highways for the pedestrians that travel through our community. The Sidewalk Inspection and Repair Program is intended to prevent trip and fall incidents due to the deterioration of aging sidewalks, expansion of roots, and ground settlements. By effectively implementing a Sidewalk Inspection and Repair Program, a city will limit liability and harm to its residents.

An average vertical displacement between sidewalk abutments that is used to evaluate a "trivial defect" is $\frac{3}{4}$ inch. Vertical displacements less than $\frac{3}{4}$ inch should not be excused for non-hazardous situations. All hazards must be evaluated whether the hazards are critical or not. For example, a $\frac{1}{2}$ inch displacement could be hazardous in an area near a retirement home.

Sidewalks are the avenues and streets of pedestrian traffic. A city and its residents should maintain the sidewalks as best they can.

INSPECTION SCHEDULE

- A. Sidewalks are inspected as part of building, occupancy, and encroachment permit process.
- B. Reports from the public. City staff will inspect reports of trip hazard reported by member of the public.
- C. City personnel will audit a segment of the city each year. See map for locations and description of the segments. The goal is to complete an audit of the entire city every 5 years.

IDENTIFICATION AND REPAIR PROCESS:

- A. Vertical or horizontal displacements that exceed $\frac{3}{4}$ of an inch should be documented, the responsible party identified and steps taken to correct the hazard. Any displacement between a $\frac{3}{4}$ inch and $\frac{1}{4}$ inch should be evaluated for possible hazards.
 1. If a portion of the sidewalk buckles, rises or falls, and causes a slope greater than 5:1, remove and replace the effected portions of the sidewalk.
- B. Procedures for private property owner trip hazards.
 1. Section 5610 of the California Streets and Highways Code states that owners of lots or portions of lots fronting on any portion of a public street "shall maintain the sidewalk in such condition that the sidewalk will not endanger persons or property and maintain it in a condition which will not interfere with public convenience." Sections 5611 and 5612 require the City to notify property owner of the problem in writing and require repair of the sidewalk. Section 5613 allows 10 (ten) days after the mailing of this letter for appropriate repairs to be made to the sidewalk.
 2. During inspection for occupancy or building permit, or from a complaint from the public, if a hazard is identified, city will notify property owner of hazard and request repairs.
 - i. Repairs not completed within a timely manner will be completed by the city and a lien placed on the property.
- C. If sidewalk is damaged during encroachment permit process, contractor will be required to repair the sidewalk.
- D. Sidewalks damaged from trees or landscaping in the public right of way, and required to be maintained by the City, will be the responsibility of the city.
 1. Hazard will be reported to the Streets Maintenance Supervisor for appropriate repairs.
- E. If sidewalk damage is attributed to underground utility structures, the City will contact the appropriate utility company and require immediate repairs.
 1. Underground structures include but are not limited to meter boxes, junction boxes, and other utility vaults.

REPAIR SOLUTIONS

- A. The preferred solution is to replace full sections of effected sidewalk, curb and gutter as needed. Except as allowed herein, sidewalks are replaced in full sections.
- B. It is acceptable to grind down vertical displacement if less than $1\frac{3}{4}$ "
- C. Vertical displacement greater than $1\frac{3}{4}$ " will require replacement of effected sections of sidewalk, curb and gutter as appropriate.
- D. Cracks and holes $\frac{3}{4}$ " or greater in depth or width should be filled with concrete epoxy.
- E. If the buckled sidewalk has numerous large cracks, remove and replace concrete as directed by the city inspector.
- F. If tree roots cause sidewalk, curb and gutter to buckled or be displaced, remove the root and replace the effected sidewalk curb and gutter as needed.

DOCUMENTATION AND MAINTENANCE PROCESS

- A. When the City is made aware, by complaint, of a sidewalk that fronts private property in need of repair, staff will conduct an inspection. When an inspection reveals a displacement greater than 3/4", the city will notify the property owner in writing and request repairs.
 - a. Property Owner will be mailed a notification to repair the sidewalk within 14 days (SHC 5612; 5613; 5614) or request the City to make the repairs at the cost of the Property Owner.
 - b. Second notice will be mailed after 7 days to remind the property owner of the 14 day deadline. (SHC 5612; 5613; 5614)
- B. City will maintain a copy of the letter requesting repairs and any correspondence from the property owner.
- C. An encroachment permit is issued to the contractor performing repairs.
- D. If repair of the sidewalk has not commenced by the 14 day deadline, including requesting the City to make the repairs, the property owner will be issued a Notice of Violation.
- E. The City may coordinate and make the repairs, and recover the costs by placing a lien on the property.

DRAFT

STREETS AND HIGHWAYS CODE - SHC

DIVISION 7. THE IMPROVEMENT ACT OF 1911 [5000 - 6794] (Division 7 added by Stats. 1941, Ch. 79.)

PART 3. PERFORMING THE WORK [5100 - 5954] (Part 3 added by Stats. 1941, Ch. 79.)

CHAPTER 22. Maintenance of Sidewalks [5600 - 5630] (Chapter 22 added by Stats. 1941, Ch. 79.)

ARTICLE 2. Repairs [5610 - 5618] (Article 2 added by Stats. 1941, Ch. 79.)

5610. The owners of lots or portions of lots fronting on any portion of a public street or place when that street or place is improved or if and when the area between the property line of the adjacent property and the street line is maintained as a park or parking strip, shall maintain any sidewalk in such condition that the sidewalk will not endanger persons or property and maintain it in a condition which will not interfere with the public convenience in the use of those works or areas save and except as to those conditions created or maintained in, upon, along, or in connection with such sidewalk by any person other than the owner, under and by virtue of any permit or right granted to him by law or by the city authorities in charge thereof, and such persons shall be under a like duty in relation thereto.

(Added by Stats. 1941, Ch. 79.)

5611. When any portion of the sidewalk is out of repair or pending reconstruction and in condition to endanger persons or property or in condition to interfere with the public convenience in the use of such sidewalk, the superintendent of streets shall notify the owner or person in possession of the property fronting on that portion of such sidewalk so out of repair, to repair the sidewalk.

(Added by Stats. 1941, Ch. 79.)

5612. Notice to repair may be given by delivering a written notice personally to the owner or to the person in possession of the property facing upon the sidewalk so out of repair, or by mailing a postal card, postage prepaid, to the person in possession of such property, or to the owner thereof at his last known address as the same appears on the last equalized assessment rolls of such city or to the name and address of the person owning such property as shown in the records of the office of the clerk.

(Added by Stats. 1941, Ch. 79.)

5613. The postal card shall contain a notice to repair the sidewalk so out of repair, and the superintendent of streets shall, immediately upon the mailing of the notice, cause a copy thereof printed on a card of not less than 8 inches by 10 inches in size, to be posted in a conspicuous place on the property. In lieu of posting a copy of the mailed notice on the property as provided in this section, the superintendent of streets may, not less than seven days nor more than 10 days after the mailing of the first postal card notice, mail an additional postal card, postage prepaid, marked "Second Notice," to the person to whom the first postal card notice was addressed. The second notice shall otherwise contain the material required by this article, but shall not extend the time for commencing repairs specified in Section 5614.

(Amended by Stats. 1969, Ch. 211.)

5614. The notice shall particularly specify what work is required to be done, and how it is to be done, and what materials shall be used in the repair and shall further specify that if the repair is not commenced within two weeks after notice is given and diligently and without interruption prosecuted to completion, the superintendent of streets shall make such repair, and the cost of the same shall be a lien on the property.

(Amended by Stats. 1953, Ch. 798.)

5614.1. The legislative body may adopt a resolution determining that bonds shall be issued and assessments collected and enforced pursuant to Part 5 of this division. In such event, the notice to repair shall specify that bonds shall be issued to represent the security of the unpaid assessments, payable over a period of not to exceed six years, and shall further recite a maximum rate of interest to be paid on the indebtedness, which shall not exceed 7 percent a year, payable semiannually.

(Amended by Stats. 1968, Ch. 986.)

5615. If the repair is not commenced and prosecuted to completion with due diligence, as required by the notice, the superintendent of streets shall forthwith repair the sidewalk. Upon the written request of the owner of the property facing the sidewalk so out of repair, as ascertained from the last equalized assessment roll of the city, or as shown in the records of the office of the clerk, the superintendent may repair any other portion of the sidewalk fronting on the property that is designated by the owner. The superintendent shall have power to prescribe the form of the written request. The cost of repair work done by request pursuant to this section shall be a part of the cost of repairs for which, pursuant to this chapter, subsequent notices are given, hearings held and assessment and collection procedures are conducted.

(Amended by Stats. 1963, Ch. 648.)

5616. Upon the completion of the repair, the superintendent of streets shall cause notice of the cost of the repair to be given in the manner specified in this article for the giving of notice to repair, which notice shall specify the day, hour and place when the legislative body will hear and pass upon a report by the superintendent of streets of the cost of the repair together with any objections or protests, if any, which may be raised by any property owner liable to be assessed for the cost of such repair and any other interested persons. If bonds are to be issued, the notice shall also contain the information required by Section 5614.1.

(Amended by Stats. 1967, Ch. 615.)

5617. Upon the completion of the repair, the superintendent of streets shall prepare and file with the legislative body a report specifying the repairs which have been made, the cost of the repairs, a description of the real property in front of which the repairs have been made and the assessment against each lot or parcel of land proposed to be levied to pay the cost thereof. Any such report may include repairs to any number of parcels of property, whether contiguous to each other or not.

(Added by Stats. 1941, Ch. 79.)

5618. Upon the day and hour fixed for the hearing the legislative body shall hear and pass upon the report of the superintendent of streets, together with any objections or protests which may be raised by any of the property owners liable to be assessed for the work of making such repair and any other interested persons. Thereupon the legislative body may make such revision, correction or modifications in the report as it may deem just, after which, by motion or resolution, the report as submitted, or as revised, corrected or modified, shall be confirmed. The legislative body may adjourn the hearings from time to time. The decisions of the legislative body on all protests and objections which may be made, shall be final and conclusive.

(Added by Stats. 1941, Ch. 79.)

hidden



CITY OF SEASIDE STAFF REPORT

Item No.: 9.B.

TO: City Council

FROM: Nicholas Borges, Acting City Manager

BY: Dan Meewis, Recreation Director

DATE: May 16, 2024

**SUBJECT: RECEIVE A PRESENTATION AND CONSIDER ADOPTING A
RESOLUTION APPROVING THE CITY OF SEASIDE PARKS AND
RECREATION MASTER PLAN**

RECOMMENDATION

Adopt a resolution approving the Parks and Recreation Master Plan prepared by Conservation Technix.

BACKGROUND

On January 30, 2023, the City Council adopted a resolution authorizing the City manager to enter into an agreement with Conservation Technix to complete the Parks and Recreation Master Plan with the goal of developing a community-supported plan that provides guidance for future development of the City's recreation facilities and programs. The Master Plan will guide policy development, prioritize demands and opportunities, and generate a strategic action plan that should be updated every five to ten years. The plan will seek to incorporate energy efficient strategies and environmental remediation opportunities, and will include elements that ensure the consideration of racial equity in resource allocation and service development. The last City of Seaside Parks and Recreation Master Plan was completed in 2005.

From March 2023 to February 2024, the City, in collaboration with Conservation Technix, engaged community residents and stakeholders to develop plan content. Over the eleven-month period over 2000 residents and stakeholders participated in an online/paper survey, two community open houses, multiple community meetings and popup events at City-sponsored events and programs and individualized stakeholder meetings. Throughout the community engagement effort, residents and stakeholders were asked to provide their vision for what a vibrant park and recreation system would

look like. Residents identified priorities for Seasides' parks, recreation facilities and programs. In addition, they also identified a which criterion by which the recommended infrastructure projects could be ranked.

Over the last eleven months, the consultant team has conducted a full assessment of our facilities to include all parks and recreation facilities. Following this assessment and the community engagement process, the consultant team then proceeded to develop chapter content, key project recommendations, implementation strategies and capital investment plan. The capital investment plan is significant, totaling over \$44 million.

Staff received the draft Master Plan in sections for review at the start of 2024, and have been providing comments and feed back as the chapters were submitted to staff. The draft plan was presented to the Parks and Recreation Commission for review and to provide comments at the February 26, 2024, meeting and all the comments from staff and the commission have been included in the final document.

Throughout the Master Plan process, the Recreation Department has coordinated and collaborated with the Public Works and Planning departments, and it shall be included in the City's General Plan update.

At the April 18, 2024, City Council meeting there was discussion on the process for the public to weigh in on the draft document to provide additional feedback. During this meeting, the City Council directed staff to open up one final opportunity for the public to provide comments on the draft Parks and Recreation Master Plan. Staff posted the opportunity for feedback on social media and on the website. In addition, staff reached out to numerous stakeholder groups, to share with their networks to solicit input. During the review time, staff received multiple comments and input for suggestions for the plan. The consultant reviewed all the input that was received and made the necessary changes where applicable. The specific changes can be found in (Exhibit A).

Adopting the Parks and Recreation Master Plan supports the City Council's Strategic Priorities of:

- Diverse and Inclusive Community
- Community Safety and Quality of Life

FISCAL IMPACT

The authorized agreement was not to exceed One Hundred Thirty Three Thousand Eight Hundred Eighty dollars (\$130,880.00). The consultant has remained on schedule

and within the budget that was allocated for the project.

ATTACHMENTS

1. Parks & Recreation Master Plan
 2. Resolution
 3. Seaside PRMP Comments_revised050724
-

Reviewed for Submission to the City Council by:

A handwritten signature in black ink, appearing to read "Nicholas Borges", written over a horizontal line.

Nicholas Borges, Acting City Manager

Parks & Recreation Master Plan

<https://seasidecityca.documents-on-demand.com/document/5c6e3900-f30e-ef11-a401-000c29a59557/May%2016,%202024%20City%20Council%20Item%209B%20-%20Parks%20&%20Recreation%20Master%20Plan>

RESOLUTION NO. XX-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

ADOPTING THE CITY OF SEASIDE PARKS AND RECREATION MASTER PLAN

WHEREAS, in January 2023, the City Council authorized the City Manager to enter in to a professional services agreement with Conservation Technix for the development of a Parks and Recreation Master Plan; and

WHEREAS, Conservation Technix conducted a thorough review and assessment of parks and recreation facilities including the programs contained therein; and

WHEREAS, over 600 residents were engaged through a robust and equitable outreach effort to include on-line and paper survey, multiple community meetings including two open-houses, pop-up community engagement opportunities at events, and stakeholder discussions; and

WHEREAS, the data received through the community outreach was used to develop goals, key project recommendations, implementation strategies and a capital investment plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the current draft of the Parks and Recreation Master Plan.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 16th day of May by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

Seaside PRMP Comments & Plan Edits (Exhibit A)

Environmental Benefits

Page 7 - The benefits of parks, recreation and open space should include environmental benefits. Currently the plan only includes: physical activity, community and economic benefits. The environment has intrinsic value separate from its value to humans.

Recommendation: Amend the benefits to directly include the Environment or Conservation
Modified layout and text on page 7 to include "Environmental Benefits"

Park Equity - Needs

The survey results indicate investing in existing parks to be a top priority. However, what was noted during the 2nd community meeting, but not included in the plan, is that these survey responses had a disproportionately low response rate from the Latino population (despite being more than 40% of the community population). Because of this it is critical that we recognize and acknowledge the bias in the responses should be accounted for.

Recommendation: Clearly articulate that the voices that are under-represented in the survey are also predominantly located in the geographic areas without park access.

Added language on page 16 at end of survey summary, as follows. "Although the survey was intended to represent a general sampling of the Seaside community, responses from the Latino population appear under-represented relative to the demographics of Seaside."

Added language to page 45 in gap analysis, as follows. "...especially in these neighborhoods that include a higher percentage of multi-family, lower income and/or Latino households whose views may not be sufficiently represented in the survey data for this Plan."

Park Equity - Capital Improvement Plan

The Capital Improvement Plan references acquisition projects A, B, C, etc. It is very unclear what these correspond back to. The more direct and specific this plan can be described the greater the increase in funding support from outside partners/grants.

Recommendation: More clearly define mini-park acquisition locations. Including directly referencing the map where the corresponding letters are shown. As well as specific parcel locations.

Added bulleted list on page 45 with reference to Map 16 (Acquisition Targets) and added reference to Map 16 on all listed acquisitions noted in Capital Improvements Plan list

Boundaryless Parks / Open Space

The value of Parks, Rec and Open Space do not need to be constrained only to the land-use designated parks area. Trees, native plants, bioswales, etc. provide the same benefits as parks when they are distributed throughout neighborhoods all over the community.

Recommendation: Include goals statements that support this in Goal sections 3 and/or 4. Language example might be: Integrate the elements of parks and open space throughout the community, this includes but is not limited to, increasing trees, native plants and water

retention features on city streets and boulevards and through encouragement of private property owners to add trees and native vegetation.

No change – per staff recommendation due to the difficulty unless it's a development condition requirement.

Connectivity

It is wonderful to incorporate the idea of integrating public/open space into alleyways. This is an important opportunity to meet connectivity goals and reclaim public space for positive public use. This is a new idea and might not be easily accepted.

Recommendation: Include pictures and specific examples of other community projects that have reclaimed public alleyways for parks/open space. Identify specific locations and/or also show alleys as opportunities for improvements to park connectivity maps.

No change – this comment is covered by indication of acquisition target Area C on map 16

Recommendation: Publish the document in Spanish, reach out to the Spanish speaking community. That would give equitable access to the final document, and give Spanish/English speakers more time to review and give comments.

No change – not part of the scope of work from Conservation Technix

Page 7: Add small section: Environmental & Educational Benefits: A line or two to add that parks provide environmental benefits such as creating habitat for pollinators and other insects and animals. Reinforce that parks play a role in climate change resilience by cooling the air and countering the "heat island" effect of pavement/development, that they improve air quality, help divert storm water, and can serve as cooling stations on extraordinarily hot days. The educational value of natural habitat can be emphasized (as on page 42, paragraph 8 "On their own, pollinator gardens provide a destination for many types of parks users. On one of the park assessment visits, an entire class of school children walked from the nearby school to "study" the pollinator garden in Beta Park. The excited children were armed with bug cages, magnifying lens, and butterfly nets ready to engage in nature.")

Modified layout and text on page 7 to include "Environmental Benefits"

Page 7: Under "Community Benefits," add a line about the **community food gardens**—at both Capra and Havanna-Soliz, food is being grown that anyone can harvest. This is unique on the peninsula, where other community gardens require you to sign up, tend, and harvest only from your own plot. Community food gardens connect communities not only in the planting, labor and harvest activities, but eating from a community garden connects individuals to the land itself. Growing food locally is also good for food security, food equity, and passing on the knowledge of how to grow food.

Added "such as community food gardens" in description of community benefits on page 7

Page 38—minor typo—paragraph 2 "The following conditions assessment matrix (Figure __)" with the figure # missing.

Corrected missing figure number

Page 39—spell out “Acres” rather than using “Ac.” for that column on the conditions assessment matrix. Since some may be reading online, adding a line (key to matrix follows on page 40) may be prudent.

Spelled out “Acres” in Conditions Assessment Matrix

Page 40— “Site Furnishings” I believe you are saying that Site Furnishings are “trash receptacles, drinking fountain, picnic tables, benches on paved surface.” Or are those only in the #1 category, parks missing them are #2? Clarity on what Site Furnishings are.

Added footnote below Conditions Assessment Matrix to define site furnishings

Pages 39-40: Where do food gardens fit in? Could they be a category under “Vegetation?” Or would they considered under “Landscaped Beds?” If the latter, then a mention of that in the key would be helpful. A note to say that the special use parks are not included in the matrix would be helpful. (have not read whole document yet, but matrix for special use parks would be helpful)

Excluded – food gardens were not specifically assessed during the site inventory and are not part of the matrix as a unique amenity

Page 41: Highland Otis Park and Mescal Neil parks photos are labeled, I recommend **labeling all photos** in a similar manner. Because a similar photo naming protocol was not used in previous park images, the reader may think the conditions summary on this page applies only to those two parks.

No change – the image labels on page 41 are included to provide specific examples of parks that demonstrate limited playground access or park pathways, as described in the text on that page

Page 41: typo edit—this sentence in paragraph 5 appears to lack spaces between the words: “Where newer play equipment has been installed,playgrounds provided safe and valuable recreational value.”

Adjusted word spacing in this sentence on page 41

Page 55: Figure 11—add to title “Acreage per 1,000 Population,” similar to figure 12 to clarify what we are looking at.

Spelled out “acreage per 1000 population” as part of figure 11 heading

Es de suma importancia tener zonas verdes , mantener plantas en la zona central calle Fremont y como hasta hora hacer participe a la comunidad en su mantenimiento.

It is of utmost importance to have green areas, maintain plants in the central area of Fremont Street and, as in the past, involve the community in its maintenance.

No change

Es muy importante hacer otro parque más cerca de los departamentos ya que la mayoría están hacia arriba de seaside una opción es en Fremont al lado de chiquita market es un terreno grande pero abseccible

It is very important to make another park closer to the apartments since most of them are up seaside, one option is in Fremont next to chiquita market, it is a large but accessible lot.

No change – this comment is covered by indication of acquisition target Area C on map 16

I am a resident of Seaside CA. In reviewing your master plan, I see that there are plans for improvement of Sabado park. Although we appreciate the efforts the city has made, I would like to ask that you consider re-installing at least swings in this park. We had two swings--very outdated--- but they served their purpose. I live not even a block away and my daughters 5 & 8 greatly enjoyed the swings. We would take short breaks to go over and play, now the new items do not provide entertainment for them. If we need to use a park we must walk half a mile up to Lincoln or Manzanita Park, as a working parent sometimes that is difficult. My mother watches them after school and she has limited walking capabilities, Sabado Park was an ideal park for her. I would like to please request that we install a play structure (I know limited because of the size of the park) but even just swings would be great. My daughter even asked who we could call to bring the swings back. I write this short email in hopes that you consider their needs. I know our next door neighbor also has a 5 year old who would be swinging too, and there are two other children I regularly saw using Sabado Parks swings, now everytime I look that way it is empty. My kids do not even entertain the idea of visiting anymore. Please bring our swings back. I would appreciate the consideration.

No change – Sabado Park is identified in the plan and capital project list for a site master plan and playground upgrade. This would be a public process, and I assume a swing would be part of that future park improvement project. Master plan for Sabado included on page 44.

1.The City's Parks & Recreation Survey lacks the participation of the Latinx community, which is over 40% of Seaside's population. I know and appreciate that the City is aware of this and is working to engage this segment of our community.

Suggestion: Note this in the Master Plan so that it is evident that our City is aware of the gap and is making an effort to increase engagement from this segment of our community and with nonetheless, work to provide an equitable offering of services.

No change – previously addressed comments (pages 16 & 45); also Goal 1 addresses need for City to be inclusive and engage and serve all members of the community

2.Under Goals & Actions: Conservation, Health and Wellness, and Social Equity are highlighted.

Suggestion: This would be a place to state the benefits and the importance of biodiversity in our parks to both people, (which is covered), and to natural systems. Biodiversity is essential to mitigating climate change. Our greenspaces have the potential to support eco-habitats that are more resilient to climate change. Biodiversity supports the natural cycles of soil regeneration, promoting water cycling and purification, and mitigates the amount of carbon in our atmosphere. All of this will make our city more resilient in the face of Climate Change.

No change – the reference to conservation, health & wellness, and social equity are from the NRPA's 'Three Pillars'. Native plant, sustainability and resiliency are addressed in Goals 3 and 4.

1.It is my understanding that we do not use hyphens in the Park names. i.e. Lincoln Cunningham, Havana Soliz etc. We made this decision before we had the new signs made.

Hyphens removed from park names

2.The non profit Sustainable Seaside has played a huge part in sustainable issues within Seaside the last 10 years and so I'd like them to be added as helping in developing this General Plan in the parts of the plan that mention participants. Members of Sustainable Seaside were in attendance at all of the public meetings and spoke at length to the consultants for this plan. They used their 750 person contact list and Facebook page to get the word out about participating. They instigated the Bee City designation and established the first pollinator garden at Lincoln Cunningham. (As planned, FOSPA has continued the pollinator projects in the Parks.)

Sustainable Seaside, FOSPA, and Blue Zones Project added in list under 'Other Outreach' on page 18. Sustainable Seaside added to the pollinator garden description on page 42.

3.Blue Zones have been deeply involved in encouraging the connector trails and food gardens in our Parks. I suggest they be added as a strong participant as well.

No change – noted on page 3

4.There were several spots in the General Plan where I noticed redundant sentences and/or words. Also I noticed words in a sentence that didn't make sense. It appears the document needs a good proofreading to clean up the errors.

Reviewed document; removed one duplicate sentence

Page 7 of 208 (or page 3 on document) - Recent Accomplishments

Add Seaside Earth Day to 3rd bullet point.

Earth Day added to bulleted list

Page 9 of 208 (or page 5 on document)

Use photo of FOSPA pollinator park sign

Photo changed

I would say that the plan is woefully lacking in 'management considerations' for many/most parks, given the length of the document and cost to produce it. Is this realistically going to serve as a supportive tool for seeking implementation funding to make improvements and support ongoing maintenance of park facilities? I think that one universal management consideration that should have been included in all park areas with any landscaping would be to transition those spaces to climate-appropriate native plant habitat spaces, where there is not otherwise a functional landscaping elements (such as a lawn area for sports). What I mean is that all areas currently overrun by ice plant, annual grasses and other non-native weedy vegetation should be deemed high value for transition to habitat spaces - this would align well with climate adaptation, beautification and other goals espoused in various City planning documents. This is specifically an important theme for me, but there are many other improvements that should have been readily identified and described in Appendix E 'Park Site Assessments'.

No change – the site assessments were intended as preliminary visual assessments to provide a baseline impression of each park and the park system as a whole. Where significant opportunities exist for renovation or upgrade, they are noted in the body of the plan on pages 43-44 (site master plans) and 59-60 (native plantings, rewilding, etc.)

I am amazed that Appendix H (Implementation Tools and Tactics) does not provide links to solicitations or descriptive program websites for those potential funding sources that are identified. A table that identifies the typical grant cycles for these resources and how they align with the Capital Improvement Plan table on Page 101 would probably be very supportive to staff or consultants who are tasked with pursuing funding for implementation. Can that be included?

No change – grant programs and their webpages change over time, and links break. The listed programs and funding tactics are intended as a sampling of potential avenues to pursue.

I would like to see the city of Seaside implementing and promoting the BLUE ZONE life-style. Active life-style, eating healthy and socializing are key factors. Why not set money aside to have paid ambassadors that will take the message, promote and transmit it at events in our city, to businesses and arrange present this to large audiences? I would like to propose edible parks with fruit trees, herb and vegetable gardens. Monterey and Salinas have blue zone office space and we at Seaside should too. I would love to participate in this.

No change – the Blue Zone Project is a key partner and supporter of the PRMP

Add content to explore development of a recreation center to support City programs.

Line item for feasibility study added to Capital Improvement Plan list. Also the following content added to page 71:

Indoor Recreation Facility

Interest in the City providing expanded recreation programs appears to be strong; however, due to the lack of indoor facility capacity, the City should pursue the construction of a multi-use indoor recreation facility to enable comprehensive recreation programs for Seaside residents. The facility should include gymnasiums, classrooms, multi-functional rooms, and fitness rooms. The development of an indoor recreation facility requires extensive planning, including a feasibility analysis, appropriate site, and management and operation plans, as well as exploration of potential financial and programming partnerships. Additionally, the City should seek private construction capital and sponsorship opportunities, such as naming rights, to lessen the total funding request of voters. While public sentiment exists for expanded recreation services, a cautious approach should be taken and consideration given prior to the acquisition and development of such a facility.