



AGENDA

CITY OF SEASIDE
CITY COUNCIL/SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

SPECIAL MEETING
440 HARCOURT AVE (COUNCIL CHAMBER)
Tuesday, June 11, 2024
5:00 PM

NOTICE: *The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
2. To view or participate this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/81936832059>
WEBINAR ID: 819 3683 2059
3. To listen or participate by phone: Please call (669) 900-9128
Enter the **WEBINAR ID:** 819 3683 2059 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:
Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting: When the Chair calls for public comment, members of the public participating in person and wishing to address the City Council may approach the podium when the Chair calls for public comment.

When the Chair calls for public comment, members of the public participating on Zoom and wishing to address the City Council can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9 to "Raise Hand"; press *6 to unmute.

5. In accordance with the City's Remote Meeting Participation Policy for Public Comment: The City of Seaside reserves the right to refuse, limit, and/or revoke use of video conferencing technology and the option for virtual public participation. Granting use of the virtual participation in no way constitutes an endorsement of any person or group to display hateful conduct, including sending or posting hateful images, making violent threats, or targeting others with hateful or abusive speech. The City may remove any participant that violates its agreement or applicable policy with proper notice as outlined in the conditions of use/meeting access.

1. CALL TO ORDER

2. ROLL CALL – ESTABLISHMENT OF QUORUM

Ian N. Oglesby	Mayor/Chair
David R. Pacheco	Mayor Pro Tem/Vice Chair
Alexis Garcia-Arrazola	Council/Agency Member
Rita Burks	Council/Agency Member
Alex Miller	Council/Agency Member

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments for "Presentations" on this agenda are also taken at this time; comments on specific agenda items are heard under that item. For the public record, please state your name.

5. BUDGET STUDY SESSION

A. RECEIVE PRESENTATION OF THE DRAFT FISCAL YEAR 2024-2025 OPERATING BUDGET, CAPITAL IMPROVEMENT PROGRAM, FEE SCHEDULE, POSITION CONTROL LIST, SALARY SCHEDULE, INVESTMENT POLICY AND RESERVE AMOUNTS AND PROVIDE DIRECTION TO STAFF AS TO ANY CHANGES TO BE MADE PRIOR TO ADOPTION

6. ADJOURNMENT

Next Regularly Scheduled Meeting:
June 20, 2024
5:00 p.m.

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.

DRAFT FISCAL YEAR 2024-2025 OPERATING BUDGET

<https://www.ci.seaside.ca.us/DocumentCenter/View/15322/Draft-Budget-FY-24-25>

City of SEASIDE



Proposed 2024-2025 Annual Budget



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June 20, 2024

Honorable Mayor and Members of the City Council:

I am pleased to submit to you this Proposed operating and capital budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025. This budget message outlines a balanced budget that addresses the community's immediate service needs, while positioning the City to enhance services and progress.

Economic Conditions

The fiscal year 2024-25 budget has been developed in an economic environment that is showing an increased risk of recession despite continued elevated levels of inflation in the national, state and local economy. After two years of exceptional and unexpected growth, the City's revenue streams have begun to flatten out, while at the same time the City's costs continue to rise. Headwinds that the City continues to monitor and plan for include:

- The nation continues to see inflation above the 2% target rate. According to the U.S Labor Department the annual inflation rate for the United States was 3.4% for the 12 months ending April 2024.
- Expenses are likely to increase (due to inflation as well as increased cost of labor) and revenues are likely to flatten out.
- PERS unfunded liabilities continue to grow.
- Geopolitical unrest continues.

Within the confines of these conditions, I am pleased to deliver the Council a proposed budget that balances ongoing operating revenues with ongoing operating costs.

Summary of Service Level Changes

The Proposed Budget continues to fund staff and programs designed to enrich the lives of the residents of Seaside, including ongoing park, street, and facility maintenance, parks and recreation programs, police and fire safety programs, a continuation of the new parking enforcement program, and Muni Water billing services. Preventative public works maintenance programs include the ongoing "See,Click,Fix" program. After increasing initiatives to make the City's Code Enforcement more proactive, the City was able to legally eliminate a home deemed to be a drug house and the City received a substantial portion of the sale to help reimburse the legal efforts.

In 2021, the City was awarded a state of California, CalHome grant in the amount of \$1M to be used to fund loans to residents for the purpose of building accessory dwelling units. The program is restricted to low income applicants. The City's Housing Program was one of only two organizations in the state that successfully issued a CalHome ADU loan in addition to becoming the second jurisdiction in the County to receive state certification of our Housing Element. City staff in collaboration with the City Council have also begun the process of setting up a Housing non-profit. The non-profit will originally be supported by City funds and City staff. The long term goal will be for the non-profit to stand on its own, with diversified revenue streams and a staff of its own. This will be a long process, but one the City believes will be fruitful in terms of creating affordable housing in the City of Seaside.

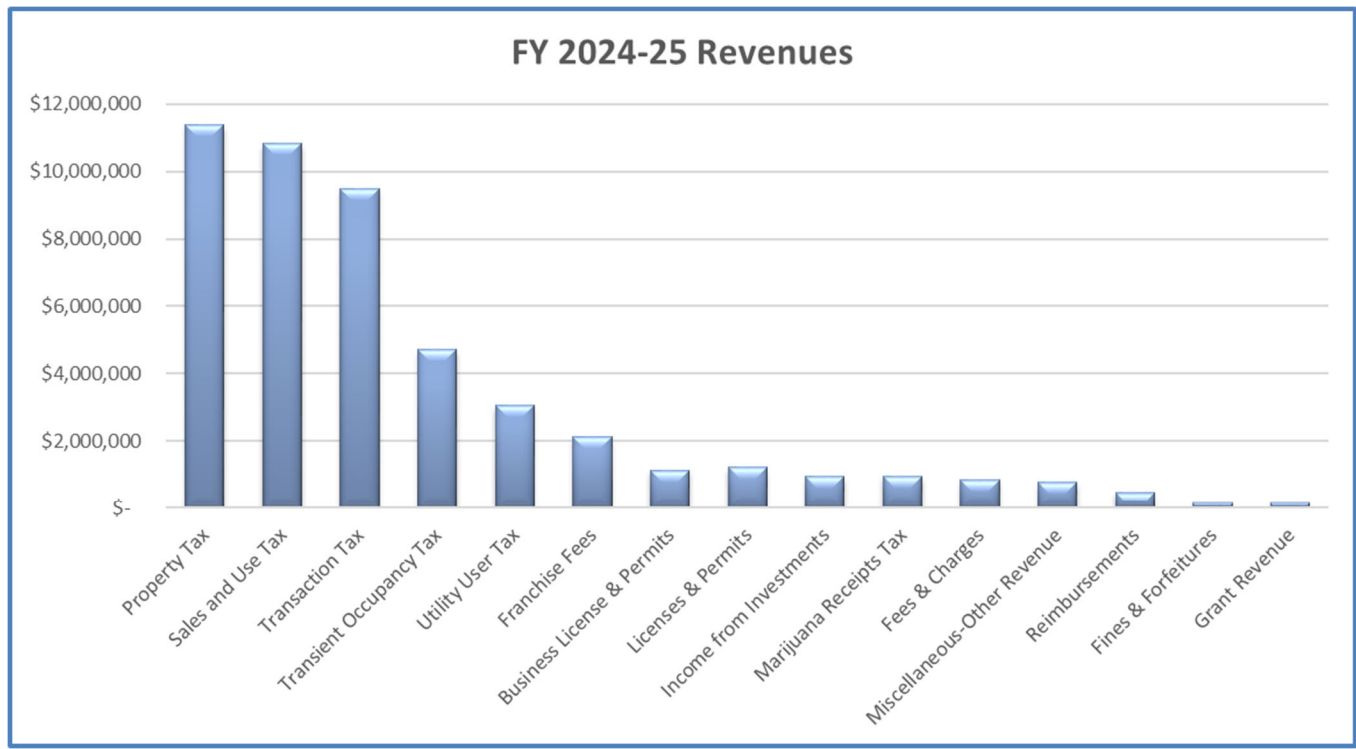
We launched a community based project called HIGH-5 (Helping Improve Gardens and High Wees 5 homes a year). This program will help our seniors, disabled and low income families who struggle in keeping their yards maintained. The CIP also includes continued street and sidewalk improvements (\$6.6M), funding multiple park and downtown enhancement projects (\$3.5M), completing necessary maintenance on Fire Station #1 (\$570k) and the purchase of portable office space to be used as a "Fab Lab" (a computer, internet and other technology lab) by the community (\$350k).

These are but a few of the exciting new initiatives that the City is working on. Many more are incorporated into the City's Strategic Plan, which will be discussed subsequently.

Budget Summary

With \$48.2 million of budgeted operating revenue and \$48.1 million of budgeted operating expenditures (including transfers), the 2024-2025 Proposed General Fund Budget, shows an operating surplus of \$133 thousand. In addition, \$4.3 million of available fund balance has been set aside to pay for the annual Capital Improvement Program (CIP) projects. Despite this spend down of fund balance, the City's rainy day reserves are fully funded for fiscal year 2024-25.

GENERAL FUND REVENUES



The key revenue sources to the City's General Fund are Sales Tax, Property Tax, Transaction Tax, Transient Occupancy Tax (TOT), and Utility User Tax (UUT). These five revenues account for 81%, or approximately \$39.5 million, of the \$48.2 million in ongoing General Fund revenues. The City continues to move the Seaside Grand Hyatt and the Campus Town development projects forward. Both of these developments have the potential to increase City revenues significantly.

GENERAL FUND EXPENDITURES

Total 2024-2025 proposed general fund operating expenditures (including operating transfers) are \$46.1 million with an additional assignment of \$4.3 million to pay the City's Capital Improvement Program (CIP). The CIP is funded from existing unassigned fund balance. This adopted expenditure level results in a small operating surplus of projected revenues over proposed expenditures in the General Fund in the amount of \$133 thousand. As noted, the 2024-2025 budgeted expenditures reflect each department's effort to improve community service delivery and move Council priorities forward, all while maintaining a balanced budget.

Personnel costs continue to be the City's largest cost at \$35 million or 75% of total costs. While the City has a few critical positions that are currently vacant (City Manager, Assistant Public Works Director, Human Resources Director) staff also proposes budgetary freeze for several positions (Risk Management Technician, Police Deputy Chief, 1 of 2 Senior Civil Engineers, 1 of 2 Building Inspectors, 1, Administrative Assistant, 1 Maintenance Field Supervisor, and 1 Maintenance Worker III).

The freezing of these positions is one of the tools used to balance the budget and on a year over year basis, the position control list is in fact showing a net decrease of 4 positions. Overall, while the City has made a few reorganizational choices, staffing levels have been held level.

Fiscal Year 2024-25	Actual	Projected Budget as of Q3	Budget
<i>Expenditures By Category:</i>	2023	2024	2025
<u>Personnel Services</u>			
Salaries	17,455,433	18,768,131	20,491,245
Overtime	1,381,881	1,374,444	1,161,542
Health Insurance	2,534,127	2,567,735	3,002,814
Dental/Vision Insurance	145,622	143,867	152,531
Other Benefits	1,867,361	2,286,203	2,189,010
Retirement	6,419,239	6,194,476	7,120,360
Retiree Health Insurance	619,217	580,372	610,448
Total Personnel Services	30,422,880	31,915,229	34,727,950
<u>Non Personnel Services</u>			
Services & Supplies	10,230,038	9,383,560	9,878,642
Internal Service Charge	2,528,925	2,406,017	3,095,134
Debt Service	414,531	560,273	532,514
Capital Outlay	566,360	1,263,152	677,127
Administrative Allocation	(1,421,225)	(2,205,198)	(2,768,493)
Transfers	5,024,669	8,759,918	6,356,394
Total Non- Personnel Services	17,343,298	20,167,721	17,771,319
Total Expenditures	47,766,178	52,082,950	52,499,268

Ongoing in the annual budget review is a Long Term Forecast prepared by the City's Acting Finance Director. The forecast, which serves as a guide to the City's financial future, shows that the City has the opportunity to maintain adequate financial performance over the course of the next five years. In order to do so, the City will have to make challenging choices between alternatives. By making difficult choices, the City can reduce its rate of spending and maintain policy level reserves.

Community Social Services Funding

The City of Seaside supports and works with many local non-profit organizations with a focus on social welfare and social justice programming. The City also provides social welfare programs “in-house” as City services. The fiscal year 2024-25 budget includes the following funding for social welfare and social justice programs: Community Social Services Grant Program (\$500k), Summer Youth Intern Grant Program (\$50k), CDBG (\$600k), and City Council Community Support (\$50k).

In fiscal year 2024-25 the City donated \$53k from the Mayor’s Youth Fund and is likely to donate a similar amount in fiscal year 2024-25. The City also contributes to various non-profits in the form of fee waivers. Since fees are designed to offset City costs, these may be thought of as a donation even though there is no transfer of cash. Across all programs, the total amount the City is likely to spend on Community Social Services in fiscal year 2024-25 is approximately \$1.0 million.

Closing & Acknowledgement

This document represents the continuation of an extraordinary joint effort from staff, employees and the Council to maintain the lowest costs possible while still providing core services to our community. This approach reflects the City’s continued commitment for future fiscal sustainability and is in keeping with stated City Council policies. The City will need to hold costs down in the next few years including operating costs, non-profit donations and capital project funding, or risk cutting into our rainy day reserves. The City is certainly up to the challenge.

The proposed budget has been developed and assembled by the City’s budget team under the direction of Ms. Jessica Riley, Acting Finance Director, with assistance from Juan Carlos Amaya-Hernandez, Financial Analyst. I would also like to thank the entire executive team for their assistance in helping us to reach our fiscal goals of a balanced budget. Thank you all for a job well done.

Sincerely,

Acting City Manager

Nicholas Borges

RESOLUTION NO. 24-XX and 24-XX SA**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE
AND THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY
OF SEASIDE****ADOPTING THE ANNUAL OPERATING BUDGET, OTHER FUNDS BUDGETS, THE
CAPITAL OUTLAY BUDGET, THE CAPITAL IMPROVEMENT BUDGET AND FIVE
YEAR PLAN, THE FEE SCHEDULE, THE INVESTMENT POLICY, THE POSITION
CONTROL LIST AND SALARY SCHEDULE, THE ANNUAL APPROPRIATIONS
LIMIT, AND THE RESERVE BALANCES OF THE CITY OF SEASIDE FOR THE
FISCAL YEAR 2024-2025 AND AUTHORIZING ACTIONS AS NECESSARY FOR
BUDGET IMPLEMENTATION**

WHEREAS, the City Council of the City of Seaside and the Agency Board of the Successor Agency to the Redevelopment Agency of the City of Seaside has considered the Proposed 2024-2025 Annual Operating Budget, Other Funds Budgets, Capital Outlay Budget, Capital Improvement Budget and Plan, the Annual Fee Schedule, the Investment Policy, the Position Control List and Salary Schedule, the Annual Appropriations Limit, and the Reserve Balances; and

WHEREAS, the City Council and the Agency Board has reviewed the aforementioned documents and made desired modifications; and

WHEREAS, the City Council and the Agency Board is required to adopt a balanced budget in which total appropriations do not exceed estimated revenues and/or other available funds; and

WHEREAS, the City Council is required to adopt an Annual Appropriations Limit and Reserve Balances.

NOW, THEREFORE BE IT RESOLVED, that the City Council and the Agency Board of the City of Seaside adopts the following:

1. The 2024-2025 General Fund Operating Budget, as may be modified;
2. The 2024-2025 Other Funds Budgets, as may be modified;
3. The 2024-2025 Capital Outlay Budget, as may be modified;
4. The 2024-2025 Capital Improvement Budget, as may be modified and the 2024-2025 through 2029-2030 Capital Improvement Plan;
5. The 2024-2025 Fee Schedule, as may be modified;
6. The 2024-2025 Investment Policy, as may be modified;

7. The 2024-2025 Position Control List and Salary Schedule;
8. Authorize other actions as necessary to implement the 2024-2025 Budget.
9. The 2024-2025 Adopted Budget will be published as required by the Municipal Code and City Ordinance.
10. The appropriations limit for the Fiscal Year 2024-2025, in accordance with Article XIII B of the California State Constitution, calculated as follows:

2024-2025 Appropriations Limit Adjustment Factors:

Increase in Per Capita Personal Income Factor	1.0379
Population Change Factor (City Factor)	<u>1.0004</u>
Combined Factor	<u>1.03831516</u>

2024-2025 Appropriations Limit	\$ 44,691,473
2024-2025 Appropriations Subject to the Limit	<u>\$ 41,170,792</u>
2024-2025 Limit in Excess of Appropriations	<u>\$ 3,520,680</u>

13. In accordance with Section 3.12 of the City of Seaside Municipal Code and Government Accounting Standard #54, the City Council is required to set Reserve amounts each fiscal year. The Proposed 2024-2025 Budget establishes Reserves at 100% of the Municipal Code minimums.

PASSED AND ADOPTED at a meeting of the City Council of the City of Seaside and the Agency Board of the Successor Agency to the Redevelopment Agency of the City of Seaside duly held on the 20th day of June, 2024 by the following vote:

AYES:	0	COUNCILMEMBERS:
NOES:	0	COUNCILMEMBERS: None
ABSENT:	0	COUNCILMEMBERS: None
ABSTAIN:	0	COUNCILMEMBERS: None

Ian N. Oglesby, Mayor

ATTEST:

Dominique Davis, City Clerk



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INTRODUCTION

VISION STATEMENT

Seaside is a vibrant, proudly diverse, energetic and safe community, with extraordinary natural beauty, quality of life and economic opportunities.



City Officials

CITY COUNCIL

Ian N. Oglesby, Mayor
David Pacheco, Mayor Pro-Tem
Alexis Garcia-Arrazola
Rita Burks
Alex Miller

Acting City Manager
Nicholas Borges

City Attorney
Sheri Damon

Acting Assistant City Manager Jose Bazua
City Clerk.....Dominique Davis
Acting Finance Director Jessie Riley
Acting Human Resources Director/Risk Manager .Samantha Sakhrani
Police Chief.....Nick Borges
Fire Chief Mary Gutierrez
Recreation Services Director Dan Meewis
Public Works Director/City EngineerNisha Patel
Chief Building Official.....Vacant



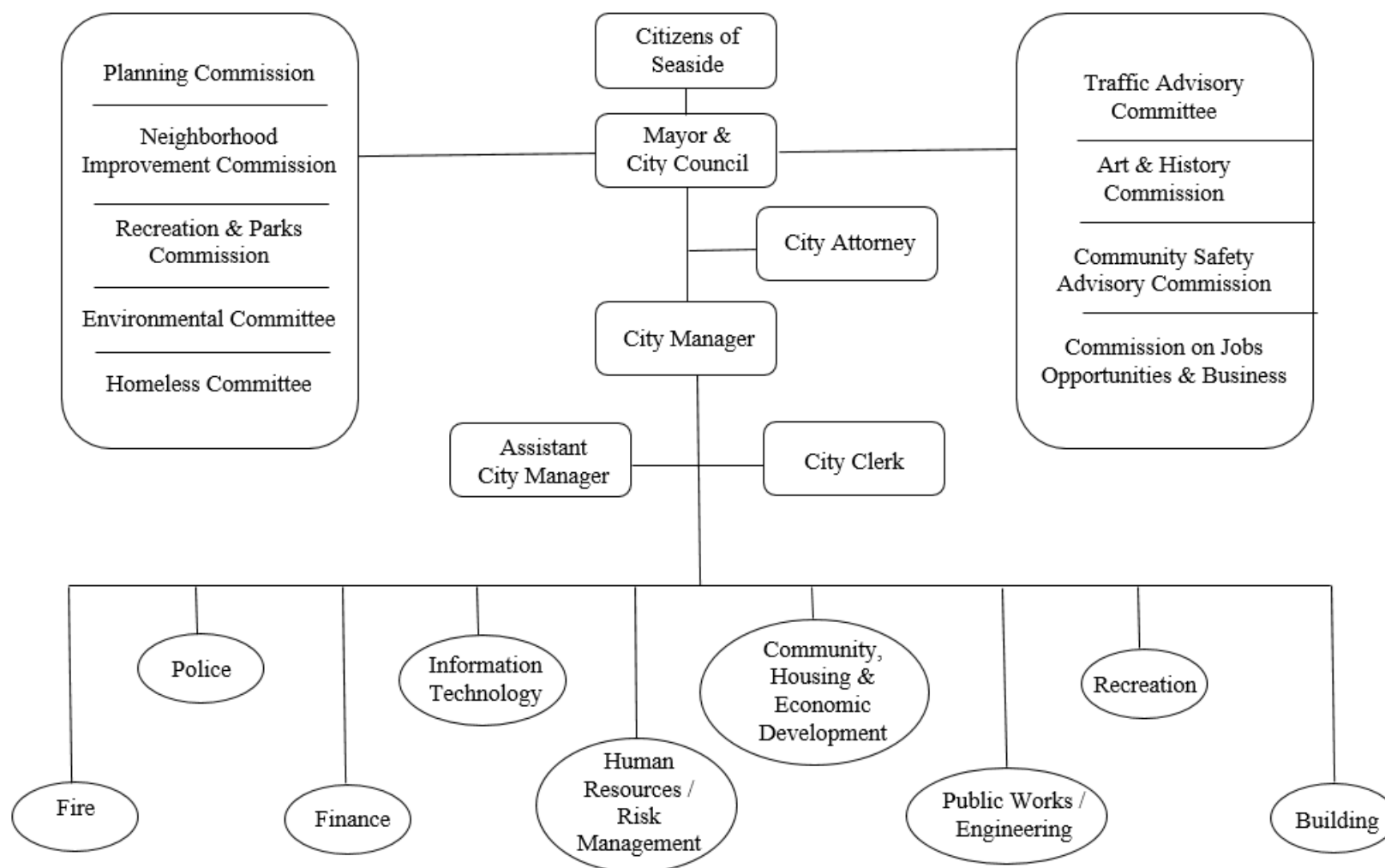
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MISSION STATEMENT

Include Innovate Inspire



City of Seaside Organizational Chart



CITY OF SEASIDE PROFILE



HISTORY & CITY GEOGRAPHY

Seaside is a city in Monterey County, California, United States, with a population of 32,121 according to 2021 California Department of Finance data. The City of Seaside is a general-law City incorporated on October 13, 1954. Seaside is located on Monterey Bay at an elevation of 33 feet. The elevation in Seaside increases to the east, affording views of the Monterey Bay from multiple areas within the City. Seaside is known for its views of the bay from streets, private property and the golf courses.

The climate is a cool Mediterranean type, strongly influenced by the prevailing winds from the west/northwest, which blow over the Pacific Coast's cool ocean currents. At the nearest National Weather Service Climate Station, the coldest month is January, with an average daily high of 59.9 °F; the warmest month is September, with an average daily high of 72 °F.

Seaside is the home of California State University, Monterey Bay (CSUMB) and the Monterey College of Law, which are located on the site of the former Fort Ord military base. It is also home to the Bayonet and Black Horse golf courses also once part of the Fort Ord military base, now open to the public, and host to PGA Tour events, including the 45th PGA Professional National Championship in 2012, the 26th Senior PGA Professional National Championship in 2015 and the 51st PGA Professional National Championship in 2018.

The City works with the Monterey County Convention & Visitors Bureau and the Seaside-Sand City Chamber of Commerce and other agencies to encourage the expansion of businesses that generate local revenues and employment opportunities. The City also works with these organizations to develop and market Seaside as a tourist destination.

CITY AUTHORITY

Seaside is a general law city under California state law and its rights, powers, privileges, authority, and functions are established through the State constitution. These statutory rights include the power to: sue and be sued; purchase, receive by gift or bequest and hold land, make contracts and purchases and hold personal property necessary to the exercise of its powers; manage, sell, lease, or otherwise dispose of its property as the interest of its inhabitants require; levy and collect taxes authorized by law and exercise such other and further powers as may be especially conferred by law or as may be necessarily implied from those expressed.

CITY COUNCIL

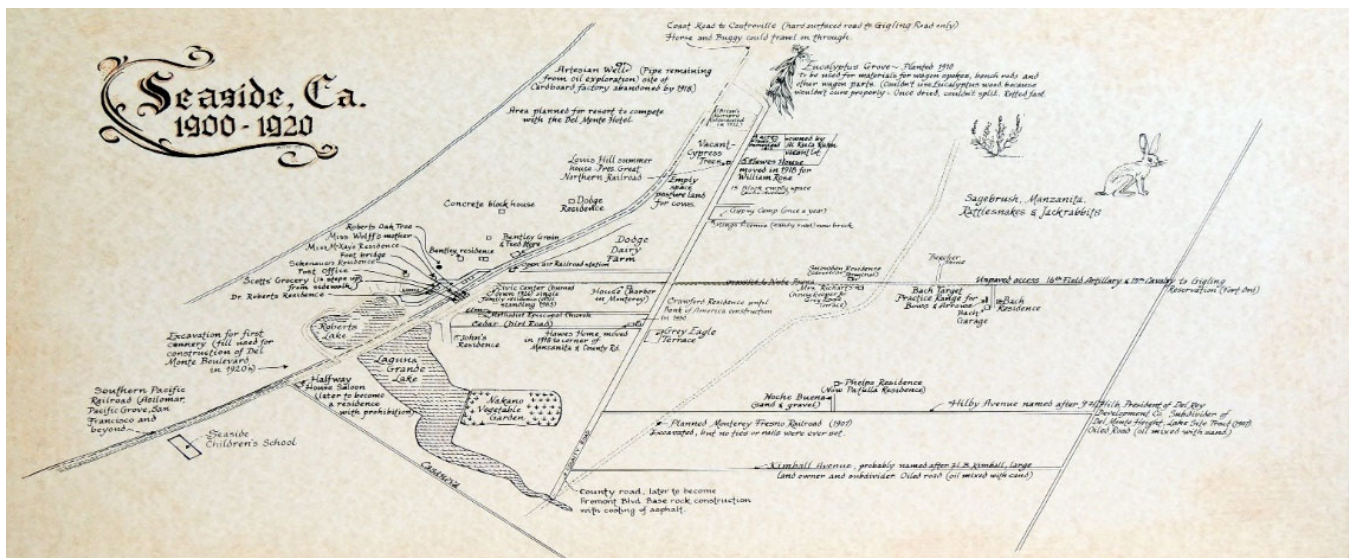
Members of the Seaside City Council are elected by the voters every two years in a general election in November of even-numbered years. The Mayor serves 2-year terms and the four members of the City Council have rotating 4-year terms; every two years, two members of the City Council are also selected by the voters through a general election. Seaside elected officials do not have term limits. The Council sets policy and exercises the legislative authority of the City. The Council holds meetings on the first and third Thursdays of each month and at such other times as necessary.

ADMINISTRATION AND MANAGEMENT

Seaside operates under the Council-Manager form of government. The City Council appoints the City Manager who appoints other City staff and is charged with overseeing the City's daily operations. Several boards, commissions, and committees assist the City Council and administration in carrying out various aspects and functions of city government.

CITY SERVICES

The City provides municipal services including police and fire protection, community and economic development, planning, building and code enforcement, recreation, parks and street maintenance, water service to part of the City, and general City administration. Gas and electricity are provided by Pacific Gas & Electric; water services are provided by the City, California American Water, and Marina Coast Water District; sewer services are provided by Seaside County Sanitation District, Marina Coast Water District, and Monterey Regional Water Pollution Control Agency.



USER'S GUIDE TO THE BUDGET

The functions of local government stem from three levels of policy direction: federal, state and local. Within this intergovernmental system, local government is responsible for providing basic public services such as maintaining streets and roadways, providing traffic management systems, maintaining parks, providing community services, and ensuring public safety. Local government must also fulfill certain state and national policy objectives such as transportation and environmental protection while addressing the expectations and values of its citizens. For local governments, the primary tool used to coordinate the provision of governmental services and to provide legal authorization for the expenditure of funds is the annual budget. A local government budget is a financial plan that matches existing resources with the needs of the community.

The City of Seaside's budget is developed and adopted by the City Council and provides Seaside residents and City staff with a plan for implementation of the services, goals and objectives specified by the City Council. The budget of the Seaside County Sanitation District (District) has been included in the presented budget. Although it is a legally separate entity, the Seaside County Sanitation District is included because the district's operations are managed by City staff.

The Operating Budget is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The Five-Year Capital Improvement Program (CIP) and Capital Projects Budget provide citizens and City officials with detailed information about capital projects that are planned for near- or mid-term implementation.

This budget outlines the many municipal services, programs and projects provided by the City of Seaside over the course of the fiscal year. It identifies revenue projections and specific expenditures necessary to deliver services to the community. The budget is intended to provide transparency to City residents about programs and services as well as the policies underlying the City Council's spending decisions.

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) awards a Distinguished Budget Presentation Award to a select few cities each year. Achievement of the award reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the City must satisfy nationally-recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- **A Policy Document** – to describe financial and operating policies, goals, and priorities for the organization.
- **A Financial Plan** – to provide revenue and expenditure information by fund, department, division, and category.
- **An Operations Guide** – to describe activities and objectives for the fiscal year.
- **A Communications Tool** – to provide information on budgetary trends, planning processes, and integration of the operating and capital budgets.

The City's Finance Staff is honored to have won this prestigious award for the third time with the Fiscal Year 2023-24 Budget document:



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Seaside
California**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morill

Executive Director

BUDGET ORGANIZATION

The FY 2024/25 Budget includes seven basic sections as follows:

1. **Introduction.** Includes the City's Vision Statement, The City's Mission Statement, a directory of elected and appointed City officials, this Users' Guide, a Citywide organization chart, an profile of the City of Seaside, a definition of the funds included in the financial reporting model of the City, and the City's budget guidelines and fiscal policies. This section provides the reader with the policies and documents that guide the City's financial practices.
2. **Summary.** Includes a comprehensive overview of fund balance projections (Fund Analysis) and individual summaries of revenues and expenditures for All Funds and the General Fund. The fund analysis table also demonstrates the relationship between the City's various funds and its operating departments. Also included is a summary of all interfund transfers and the City's Gann Appropriations Limit.
3. **Departmental Detail.** Presents detailed information on the City's operating departments, governmental funds, internal service funds, enterprise funds, custodial and agency funds. City departments may manage both general fund departments as well as other non-general fund departments. For example the City Water fund budget may be found in the Public Works department and the Management Information Systems budget may be found in the Finance department.

Additional information about services provided by the City is included in each departmental section. Department summary information includes a departmental services description, summaries of strategic goals, a comparison of the total adopted budget to the prior fiscal year, and a summary of the revenue sources used to fund the department's work. More specific information about the current year appropriations is provided in the budget detail section.

4. **Other Funds.** Several sections of the budget provide additional information on funds other than the general fund, including; Enterprise funds, special revenue and grant funds, internal service funds and debt service funds.
5. **Capital Improvement Program (CIP) and Capital Projects Budget.** The Multi-Year CIP includes descriptions of individual projects and details the acquisition, construction or rehabilitation of major capital facilities and infrastructure. The Capital Projects Budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years.
6. **Master Fee Schedule.** Provides a comprehensive listing of each of the City's fees. The schedule shows the current year fee amounts as well as the previous year fee amounts for reference.
7. **Statistics and other Schedules.** Presents historical information for the past 10 years regarding the City's finances, operations, constituents and the local economy. Also included is a list of all city personnel positions and the city's most up to date salary schedule.
8. **Glossary.** A list of specialized words and acronyms used in the budget document and their definitions.

BUDGET PROCESS & ADOPTION

The City develops an annual budget according to legal and policy direction which includes:

- Prepare a budget for all funds of the City.
- Adopt a budget that is balanced as to resources and appropriations.
- Adopt a budget that does not exceed State constitutional limits.
- Adopt a budget prior to the beginning of the fiscal year in which it is to take effect.
- Allow for adjustments to the budget with proper approvals.
- Strive to maintain reserves in accordance with established Council policies.
- Utilize encumbrances of appropriations as a budgetary control technique.
- Adopt the budget through City Council resolutions.
- Exercise budgetary controls at the department level.

The City of Seaside operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department under the supervision of the City Manager. Copies of the preliminary budget are made available to the general public prior to the City Council's budget study session. After providing opportunities for public review and comment at the budget study session(s), the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by City Council resolution.

2024-2025 Budget Process: The Adopted Budget for the 2024-2025 Fiscal Year for the City of Seaside is based on the City Council's direction to focus resources on the City's Vision Statement through accomplishment of the current strategic direction.

In February, staff began a mid-year review of the 2023-2024 Budget for presentation to City Council. The presentation was made on April 18, 2024.

Schedule for Development of the FY 2024-25 Budget:	
Activity	Deadline
Mid - Year Budget Review	4/4/2024
Finance Provides Initial revenue forecasts to CM	4/8/2024
Finance provides payroll cost projections	4/8/2024
Finance Provides Budget Spreadsheets to Departments as well as instructions re: Narratives & Appropriation requests	4/12/2024
Finance requests updates to Fee Schedule from Departments	4/19/2024
Depts submit proposed departmental expense budgets and narratives to finance (including special revenue, grants and capital projects)	5/2/2024
CM, HR & Finance meet with all Depts; review appropriations requests, department summaries and staffing	5/6/2024 thru 5/10/2024
Finance posts revised budget worksheets in budget folder for review by Depts.; Report any discrepancies to Finance	5/15/2024
Finance reviews total revenues vs Expenditures with CM - adjust as necessary - Finalize #s for document preparation	5/16/2024
Department Narratives & Org Charts Due	5/21/2024
Internal review/quality control/draft budget document	5/21/2024 thru 5/28/2024
Finalize draft budget document	6/4/2024
CM completes budget transmittal letter	6/5/2024
Finance distributes proposed budget	6/7/2024
City Council budget review and direction (study session) 5pm to 9pm	6/11/2024 & 6/12/2024
Finance distributes revised budget	6/7/2024
Present Draft Budget to Council (consideration of adoption)	6/20/2024

In April, each department was provided information on the prior year actuals, the 2024-2025 Adopted and Amended Budget amounts, and current expenditures to date. The departments reviewed their expenditures in prior years, their current expenditure levels, and their direction for the upcoming year. Based on this strategy, the departments prepared and submitted their draft budgets to the Finance Department and City Manager for compilation. The Human Resources Department provided information on recruitment for vacant positions, negotiated increases to salaries, and benefit costing information that was incorporated into the personnel budgeted cost.

The Finance Department prepared revenue estimates using a variety of projection techniques, i.e. prior year collections, economic trend analysis, knowledge of program changes, etc. Additionally the Finance department partners with revenue forecasting experts to assist with projections. Using the revenue estimates and the departments' initial requests, the Finance Department assembled a draft of the budget for review by the City Manager. The Draft Budget was finalized after this review

The 2024-2025 Draft Budget was presented to the City Council on June 11th & June 12th, 2024 for initial review, discussion and direction. The Draft Budget was then updated according to Council direction and presented again to the City Council on June 20, 2024 for consideration of adoption.

BASIS OF ACCOUNTING AND FUND DEFINITIONS

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service and Capital Projects Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

To demonstrate fiscal accountability, various funds are established in accordance with objectives of special regulations, restrictions, and/or limitations. Each fund is considered a separate accounting entity with a self-balancing set of accounts. The funds that are used in the financial reporting model for the City of Seaside are as follows:

The **General Fund** is the City's primary operating fund. It is used to account for resources traditionally associated with general government activities which are not required (legally or by sound fiscal management) to be accounted for in another fund.

Special Revenue Funds are used to account for revenues that are legally restricted for a particular purpose. The City has several Special Revenue Funds including Supplemental Law Enforcement, Asset Forfeiture, FORA Blight Removal, Gas Taxes and Measure X. Special Revenue Funds are also used to account for grants obtained to fund City projects and activities.

Capital Project Funds are used to account for financial resources to be used for construction or acquisition of fixed assets, such as buildings, equipment, or roads.

Debt Service Funds are used to account for the repayment of debt.

Internal Service Funds are used by the City to account for the financing of goods and services provided by one department to other departments within a government organization on a cost-reimbursement basis. They are set up to take advantage of economies of scale, to avoid duplication of effort, and to accurately identify costs of specific governmental services. The City utilizes three Internal Service Funds: Equipment Maintenance, Self-Insurance and Management Information Systems.

Enterprise Funds are used to account for operations that are supported by a fee charged to external users for services, similar to a private business. The City has two Enterprise Funds: the Water fund and the Golf fund.

Component Unit Funds are used to account for legally separate organizations for which the City is financially accountable or other organizations whose nature and significant relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The City reclassified the Seaside County Sanitation District in Fiscal Year 2021-22 from a component unit to a custodial fund.

Private-Purpose Trust Funds Private-purpose trust funds are used to report trust arrangements, other than pension and investment trusts, under which principal and income benefit individuals, private organizations, or other governments. The resources held under this type of fund are not available to support the government's own programs. The City has one private purpose trust fund: the Successor Agency. The Successor Agency operates under auspices of the legislatively formed Oversight Board comprised of representatives of local agencies that serve the redevelopment project area. The sole purpose of this fund is to retire debt of the former redevelopment agency.

Custodial Funds account for resources held by the City in a custodial capacity for other governments, private organizations, or individuals. The resources held under this type of fund are not available to support the government's own programs. The City reclassified the Seaside County Sanitation District in Fiscal Year 2021-22 from a component unit to a custodial fund. Although it is a legally separate entity, the Seaside County Sanitation District's operations are managed by City staff.

COST ALLOCATION PLAN AND INDIRECT CHARGES

Costs of the City's central service departments are allocated through the City's Cost Allocation Plan (CAP). The CAP allocates costs that originate in one department but benefit one or more other departments. By way of example; the City Clerk Department performs the function of "Records Management" which benefits multiple other departments within the City organization. The costs associated with "Records Management" are allocated from the City Clerk Department to the multiple other departments that benefit from the service.

The City employs a multi-step process for distributing the indirect costs of central service departments and the City's Internal Service Funds to various departments and funds. A double step-down allocation methodology is used to distribute costs among central services and to programs that receive benefits. The double step-down method initially requires a sequential ordering of central service departments. Department indirect cost allocations are then made in the order elected to all benefiting programs, including cross allocations to other central services. The CAP is prepared using costs from the previous fiscal year. This results in a timing "disconnect" between the costs being allocated and the budgeted costs in each respective department. The benefit of this system, however, is that the cost allocation plan is not required to be "trued up" to actual costs at the end of the budget year – as would be required if the CAP were developed on a budgeted cost basis.

The City's Cost Allocation Plan is prepared by an outside consultant and is available upon request from the City's Finance department.

CONCLUSION

Financial forecasting is, at best, an inexact science. Many experts and studies offer varied opinions and forecasts, each completely logical and reasonable. Staff has developed revenue and expenditure estimates based on trends and forecasts available as of April and May of 2024. These estimates take into account what has happened in the local economy, current revenue and expenditure experiences, and, to the extent possible, what is projected to happen over the next 14 months.





BUDGET GUIDELINES & FISCAL POLICIES

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICY

The City of Seaside receives an independent audit annually and maintains an internal audit capacity. The City prepares an ACFR (Annual Comprehensive Financial Report) and all other annual financial reports in compliance with Generally Accepted Accounting Procedures (GAAP), as outlined by the Governmental Accounting Standards Board (GASB). The City maintains a strong system of internal controls, which has resulted in an unqualified audit opinion for many years.

RESERVE POLICY

The City Council has established three general fund reserve policies as listed below:

Capital Reserve: The general fund capital reserve is to be used to fund capital purchases or projects. This reserve is funded by the City Council setting aside funds to be deposited into this

reserve. This fund is to have a year-end balance of not less than five percent of operating expenditures.

Special Reserve: The general fund special reserve is established to be used for extraordinary items that may arise from time to time. This reserve is funded by the City Council setting aside funds to be deposited into this reserve. This fund is to have a year-end balance of not less than ten percent of operating expenditures.

Emergency Reserve: The general fund emergency/contingency reserve is to be maintained to have a year-end minimum balance of not less than fifteen percent of any given year's general fund operating expenditures. This reserve is to be used for non-budgeted emergencies that may occur, including weather emergencies, economic emergencies, equipment breakdown emergencies, and other unforeseen emergencies.

BUDGET POLICIES, INCLUDING BALANCED BUDGET POLICY:

- The City's policy is to adopt a balanced budget, which means that planned expenditures do not exceed planned funds available. Available funds may include the use of fund balances on hand, provided that in the case of the General Fund, the available fund balance does not drop below the reserve levels required by the City Council Reserve policy detailed above.
- The City will set fees and user charges for enterprise fund activities at a level that fully supports the total direct and indirect program costs.
- The City will establish fees for service based upon an awareness of the total direct and indirect costs of offering the service. It is recognized that certain services may be subsidized by general taxes as determined by the City Council.
- The identification of funding sources will be required for new or expanded programs.
- The City will provide for maintenance and replacement of fixed assets and equipment, as appropriate.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).
- The City shall maintain budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual budget approved by the City Council. The legal level of budgetary control (i.e. the level at which expenditures cannot exceed the budgeted amount) is established at the fund and department level. The Adopted Budget may be adjusted from time to time during the fiscal year as needed to accomplish the goals of the City Council. Adjustments within a department that do not impact the total departmental budget may be proposed by the Department Head and approved by the City Manager and Finance Director. Budget adjustments that will impact the departmental total require City Council approval.
- Outstanding encumbrances at prior fiscal year-end will automatically be carried over to current year's budgets. Unspent appropriations that are authorized and funded by grant revenues from prior fiscal year will automatically be carried over to current year's budget. Incomplete multiple year project balances will be automatically carried over to the current

year's budget. All other appropriations are subject to review and approval by the City Council with each successive budget and are not considered automatically recurring.

- The Finance Department will prepare a quarterly budget report including actual expenditures and encumbrances for distribution to the City Council, City Manager, and Department Heads to facilitate monitoring of the budget. The proposed budget document will serve as the third quarter budget report.
- The City's General, Special Revenue, Capital Project and Trust Funds are budgeted and accounted for using the modified accrual basis of accounting. The revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are accrued when collected within 90 days following year-end. Other revenues that are accrued include sales taxes, transaction taxes, utility users and transient occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenue. Expenditures are generally recognized when the liability is incurred, except that interest and principal on general long-term obligations are recognized when due. Enterprise and Internal Service Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when earned, and their expenses are recognized when incurred.
- The draft and adopted Budget will be presented in a form which is sufficient to allow the City Council to determine and review:
 - Provision of City Council priorities;
 - Projected revenues by major category;
 - Operating expenditures by department or program, and by fund;
 - Staffing by department;
 - Service levels;
 - Statements of objectives and accomplishments;
 - Recommendations for policy changes;
 - Capital improvement appropriations by project.
- The draft and adopted Budget will provide a comparison with the preceding year's actual results and current year's projected results for each category of revenue and expenditure shown in the budget. Descriptions of service levels to be provided under the draft and adopted Budget will be included along with statements of services reduced or eliminated and services improved or added, as compared to the current year.
- Cost allocations will be made for internal service charges as follows: Equipment Maintenance is allocated based on the number of vehicles a department uses. Weight is added according to age and type of vehicle. Management Information Services is allocated based on the number of user accounts a department uses. Insurance is allocated based on the department budget. Administrative charges are allocated to activities based on the City's annually prepared Cost Allocation Plan.

STREET REPAIR FUNDING POLICY:

Each year, at the mid-year budget review a projected year-end operating surplus or deficit will be calculated for the City's general fund. Twenty five percent (25%) of any projected surplus will be committed to the following year's pavement rehabilitation project. This amount will be in addition to any Maintenance of Effort (MOE) imposed upon the City by any outside agency.

GANN APPROPRIATIONS LIMIT (PROPOSITION 4) POLICY:

In 1980, the State Legislature added Section 9710 to the Government Code requiring each local jurisdiction to establish, by resolution, an annual appropriations limit. Informally known as Proposition 4, or the “Gann Initiative”, it restricts the total amount of appropriations allowed in any given fiscal year from the “proceeds of taxes.” The Code was modified by two subsequent initiatives in 1988 and in 1990. Proposition 98 established the return of tax revenues in excess of the limit, with limited exceptions, to the taxpayers within two years by refund or reduction in tax rates unless extensions of the limit are approved by majority popular vote. Proposition 111 allowed new adjustment formulas for the required appropriation limit, that are more responsive to local growth issues. The proposition also now requires an annual review of the limit calculations, i.e. reviewed by the independent auditor in conjunction with the annual financial audit. The City monitors the Limit. Staff reviews calculation methodology and alternative factors each year.

STAFFING POLICY:

The number of staff City-wide may not exceed the number of positions detailed in the Position Control list. The City Manager may, however, opt to fill certain positions at a lower classification than designated in the position control list, when deemed strategically advantageous. The Position Control list may be found in a later section of this budget document and is approved by the City Council at the time of budget adoption. Staff levels are continuously reviewed to identify over/understaffing so that appropriate changes may be requested either during the annual budget process or during the mid-year review.

PERFORMANCE MEASURES POLICY:

The budget document has been formatted to detail the operational goals, objectives and performance measurements of each department. The goal of the organization is to establish a comprehensive reporting system which will give the public, the City Council, and the City staff the ability to evaluate the level and value of service provided to the community.

CAPITAL IMPROVEMENT PROGRAM POLICY:

The budget document has been formatted to include a section on the City’s Five-Year Capital Improvement Program (CIP). This program provides a multi-year plan for capital improvements which is updated annually to ensure compliance with the program. Capital Projects in the CIP should have a project cost of at least \$50,000.00 and a project duration of more than one year. Capital projects with a projected cost of less than \$50,000.00 and a duration of less than one year are budgeted in the appropriate departmental operating budget and are considered part of the operating budget even though they may be capitalized for accounting purposes.

CASH MANAGEMENT AND INVESTMENT POLICY:

In accordance with Government Code Sections 53601 through 53659, the City of Seaside annually reviews and approves the Investment Policy. The policy identifies the rules and procedures that apply to investment instruments that may be used to invest idle cash. It is

important to note that the City does not invest in high risk investments such as derivatives and reverse purchase agreements. All investments are made within the parameters of the Government Code and the City of Seaside Investment Policy.

DEBT POLICY:

In accordance with SB 1029, the City has adopted a Debt Policy. The policy states the purposes for which debt proceeds may be used, the types of debt that may be issued, the relationship of the debt to, and integration with, the capital improvement program or budget, the policy goals related to the City's planning goals and objectives, and the internal control procedures implemented to ensure the proceeds of a proposed debt issuance will be directed to the intended use.





FUND ANALYSIS

FUND ANALYSIS

CITY OF SEASIDE
FUND BALANCE ANALYSIS
FISCAL YEAR 2024-2025 BUDGET

Fund #	Fund Name	Fund Type	Managing Department	Beginning Balance July 1, 2023	2023/24 Estimated Revenues	2023/24 Net Transfers	2023/24 Estimated Expenditures	Estimated June 30, 2024 Fund Balance	2024/25 Budgeted Revenues	2024/25 Net Transfers	2024/25 Budgeted Expenditures	Estimated June 30, 2025 Fund Balance
Governmental Funds (continued)												
100	General Fund	General Fund	All	\$ 44,753,707	\$ 46,945,630	\$ (8,759,918)	\$ 43,289,829	\$ 39,649,590	\$ 48,208,077	\$ (6,356,394)	\$ 46,086,231	\$ 35,415,041
246-297	Housing	Special Revenue	Community, Housing & Economic Development	7,500,108	188,596	390,871	320,705	7,758,871	79,478	256,598	515,031	7,579,916
247	Housing Non-Profit	Special Revenue	Community, Housing & Economic Development	(7,813)	-	-	21,277	(29,090)	-	79,090	50,000	1
271	Stormwater	Special Revenue	Public Works & Engineering	(358,228)	138,285	1,599,844	1,563,770	(173,870)	11,034	2,038,989	2,038,989	(162,836)
329	FORA Bond	Special Revenue	Public Works & Engineering	4,931,940	-	-	605,050	4,326,890	-	-	75,968	4,250,922
357	Measure X Debt Service	Debt Service	Finance	(2,357)	741	641,450	641,845	(2,011)	3,496	642,150	666,124	(22,489)
103	Laguna Grande Project	Special Revenue	Public Works & Engineering	-	-	-	-	-	-	-	-	-
113	POMA	Special Revenue	Public Works & Engineering	679,986	1,013,811	-	1,288,159	405,638	1,514,417	-	1,509,588	410,467
200	CDBG	Special Revenue	Community, Housing & Economic Development	520,941	453,646	(284,497)	445,597	244,493	600,000	(340,000)	268,427	236,066
210	Streets; Gas Tax Fund	Special Revenue	Public Works & Engineering	(359,297)	1,060,712	771,486	1,857,288	(384,387)	874,171	-	2,830,067	(2,340,283)
211	Transportation Safety & Investment	Special Revenue	Public Works & Engineering	1,668,801	1,266,172	(1,150,351)	5,495	1,779,127	1,302,455	(1,944,605)	5,494	1,131,483
212	Transportation Capital Projects	Special Revenue	Public Works & Engineering	(403,618)	-	4,198,133	3,401,195	393,320	-	12,875,086	12,875,432	392,974
214	SB1-RMPA	Special Revenue	Police/Fire	2,417,074	783,084	(1,961,263)	-	1,238,895	837,075	(837,075)	-	1,238,895
220	Proposition 172	Special Revenue	Police/Fire	98,222	153,657	-	231,711	20,167	155,229	-	230,914	(55,518)
2xx	Public Safety	Special Revenue	Police/Fire	236,457	68,709	-	66,633	238,533	47,208	-	74,564	211,177
221	Supplemental Law Enforcement	Special Revenue	Police	330,467	148,019	-	53,743	424,743	152,478	-	162,150	415,071
106-231	SAFER FEMA Grant	Special Revenue	Police/Fire	(167,017)	-	-	-	(167,017)	-	-	-	(167,017)
251- 257	Community Services	Special Revenue	Recreation	199,954	23,012	27,699	56,629	194,036	23,444	50,000	58,057	209,424
225	State of California Grants	Special Revenue	All	-	317,235	(317,235)	-	-	9,943,708	(9,943,708)	-	-
226	Other Federal Grants	Special Revenue	All	-	-	-	-	-	1,872,000	(1,872,000)	-	-
261	Impact Fees	Special Revenue	Finance	883,547	80,673	(541,608)	-	422,612	-	-	-	422,612
262	Disability Access	Special Revenue	Finance	3,415	-	-	-	3,415	-	-	-	3,415
291	PEG Access	Special Revenue	Finance	28,353	50,000	-	50,000	28,353	50,000	-	50,000	28,353
332-335	FORA Non-Bond	Special Revenue	Public Works & Engineering	3,088,256	273,077	-	567,072	2,794,260	703,750	-	2,861,202	636,808
304-348	General Capital Projects	Capital Projects	Public Works & Engineering	(508,030)	-	5,769,388	4,913,476	347,882	-	4,644,292	5,149,768	(157,594)
602	Recreation Endowment	Special Revenue	Recreation	159,891	1,325	(57,699)	-	103,517	1,728	(50,000)	-	55,246

FUND ANALYSIS

CITY OF SEASIDE
FUND BALANCE ANALYSIS
FISCAL YEAR 2024-2025 BUDGET

Fund #	Fund Name	Fund Type	Managing Department	Beginning Balance July 1, 2023	2023/24 Estimated Revenues	2023/24 Net Transfers	2023/24 Estimated Expenditures	Estimated June 30, 2024 Fund Balance	2024/25 Budgeted Revenues	2024/25 Net Transfers	2024/25 Budgeted Expenditures	Estimated June 30, 2025 Fund Balance
Governmental Funds (continued)												
997	Housing Settlement	Special Revenue	Community, Housing & Economic Development	1,186,011	5,731	-	-	1,191,742	7,203	-	-	1,198,945
355	Pension Obligation Bond	Debt Service	Finance	37,007	761,622	-	761,267	37,362	793,943	-	795,345	35,960
356	Cutlino Park Debt Service	Debt Service	Finance	1,116,235	146	(326,300)	378,535	411,546	1,487	375,869	387,839	401,064
Subtotal Governmental Funds:				\$ 68,034,012	\$ 53,733,883	\$ (0)	\$ 60,509,276	\$ 61,258,619	\$ 67,182,382	\$ (381,708)	\$ 76,691,190	\$ 51,368,102
*Internal Service Funds:												
501	Equipment Maintenance	Internal Service	Public Works & Engineering	\$ (111,881)	\$ 1,055,042	\$ -	\$ 962,713	\$ (19,552)	\$ 1,513,475	\$ -	\$ 1,193,825	\$ 300,098
502	Self Insurance	Internal Service	Human Resources & Risk Management	1,232,902	3,988,899	-	3,843,995	1,377,806	3,942,235	-	3,619,490	1,700,551
503	Management Information Systems	Internal Service	City Manager	299,261	633,135	-	783,650	148,746	1,115,514	-	1,009,408	254,852
Subtotal Internal Service Funds:				\$ 1,420,282	\$ 5,677,076	\$ -	\$ 5,590,358	\$ 1,507,000	\$ 6,571,224	\$ -	\$ 5,822,723	\$ 2,555,501
*Enterprise Funds:												
401	Seaside Municipal Water System	Enterprise	Public Works & Engineering	\$ (6,134,496)	\$ 1,225,017	\$ -	\$ 1,052,795	\$ (5,962,274)	\$ 4,084,213	\$ -	\$ 4,616,810	\$ (6,494,870)
354-405	Golf Course Enterprise	Enterprise	Finance	(170,088)	304,440	-	358,047	(223,694)	25	-	353,938	(577,607)
Subtotal Enterprise Funds:				\$ (6,304,584)	\$ 1,529,458	\$ -	\$ 1,410,842	\$ (6,185,968)	\$ 4,084,238	\$ -	\$ 4,970,747	\$ (7,072,478)
Private Purpose Trust Funds:												
951-954	**Sanitation District	Custodial	Public Works & Engineering	\$ 4,543,667	\$ 3,782,934	\$ -	\$ 1,526,711	\$ 6,799,890	\$ 2,945,078	\$ -	\$ 2,121,059	\$ 7,623,909
961-973	Successor Agency Funds	Trust	Finance	12,965,168	6,865	-	230,640	12,741,394	9,079	-	225,734	12,524,739
Subtotal Component Unit & Trust Funds:				\$ 17,508,835	\$ 3,789,799	\$ -	\$ 1,757,350	\$ 19,541,284	\$ 2,954,157	\$ -	\$ 2,346,792	\$ 20,148,649
City-wide Total				\$ 80,658,545	\$ 64,730,216	\$ (0)	\$ 69,267,827	\$ 76,120,934	\$ 80,792,001	\$ (381,708)	\$ 89,831,453	\$ 66,599,774



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BUDGET SUMMARY –ALL FUNDS

BUDGET BACKGROUND

On April 18, 2024, The City's annual mid-year budget review was presented to the City Council. At the meeting, the Council was informed of an estimated FY 2024-25 operating budget surplus of \$3.3M. That night Council approved a transfer of \$830,556 per the established Street Repair funding policy that was established at mid-year in fiscal year 2022-23. Council also approved multiple budget amendments including an additional transfer to the street pavement rehabilitation program, various professional services, capital outlay, contributions to park improvements and supplies and services. Total budget amendments resulting from the mid-year budget review totaled \$1.9M.

The process for developing the fiscal year 2024-25 budget began internally in early March and with a draft budget expected to be presented to the City Council at a special meeting on June 11 and June 12, 2024. Staff will receive direction from the City Council at the June budget meetings and then plans to bring a revised budget to the next regularly scheduled City Council meeting on June 20, 2024. Staff may receive further input and direction from Council at that meeting or Council may adopt the budget on that night. If further direction is given, staff will present a revised budget accordingly for adoption at a special meeting (likely to be scheduled for June 28, 2024).

OVERVIEW

The City of Seaside has a combined annual budgeted appropriations request for FY 2024-25 of \$89.8M. This amount includes appropriations from all funds (\$89.8M). Appropriations for FY 2024-25 are \$20.5M more than projected for FY 2023-24, primarily due to grant supported Capital Improvement Projects.

The City's appropriations budget includes the General Fund, Water & Golf Enterprise Funds, as well as Special Revenue Funds, Grant Funds, Debt Service and Capital Project funds. Core City services such as police, fire, community development, recreation and parks are budgeted in the General Fund and are supported primarily by sales tax, property tax, transient occupancy tax (TOT) and charges for services rendered. The City's Water and Golf Enterprise funds are supported by user fee revenues, which are charged for services provided to the City's residents. Activities supported by funds received by the City that are restricted in their use are included in Special Revenue Funds and Grant Funds. Construction activities associated with capital projects are accounted for in Capital Project Funds.

Included in the \$89.8M total annual budget amount are the City's Internal Service Funds. These expenditures are found in the budget twice, because the revenue to the Internal Service Funds is a budgeted expenditure in the City's other funds.

Included in the \$89.8M total annual appropriations budget amount is the City's Custodial Fund (Seaside County Sanitation District). Although the district is a separate entity from the City, the district budget is included in the budget document because City staff manage the district's operations.

Private Purpose Trust Funds are used to account for resources that a government holds as a trustee or agent on behalf of an outside party and therefore cannot be used to support the

government's own programs. The City has one private purpose trust fund: Successor Agency to Seaside Redevelopment Agency.

Throughout the budget document, reference is made to interfund transfers. An interfund transfer is a transfer of funds from one City fund to another City fund. These transfers appear as a resource in the fund receiving the transfer and as an appropriation in the fund that is sending the transfer. While this results in the revenue and expenditure being "double counted" in the annual budget at the "all funds level", this presentation is necessary to provide a transparent picture of actual expenditures for both the funding and receiving funds. Transfers-out for FY 2024-25 are budgeted at \$21.5M. At the all funds level, however, all interfund transfers net to zero.

When Internal Service Funds, the Custodial Fund, and the Private Purpose Trust Fund are excluded from the total, the adjusted total Annual Appropriations Budget amounts to \$81.7M.

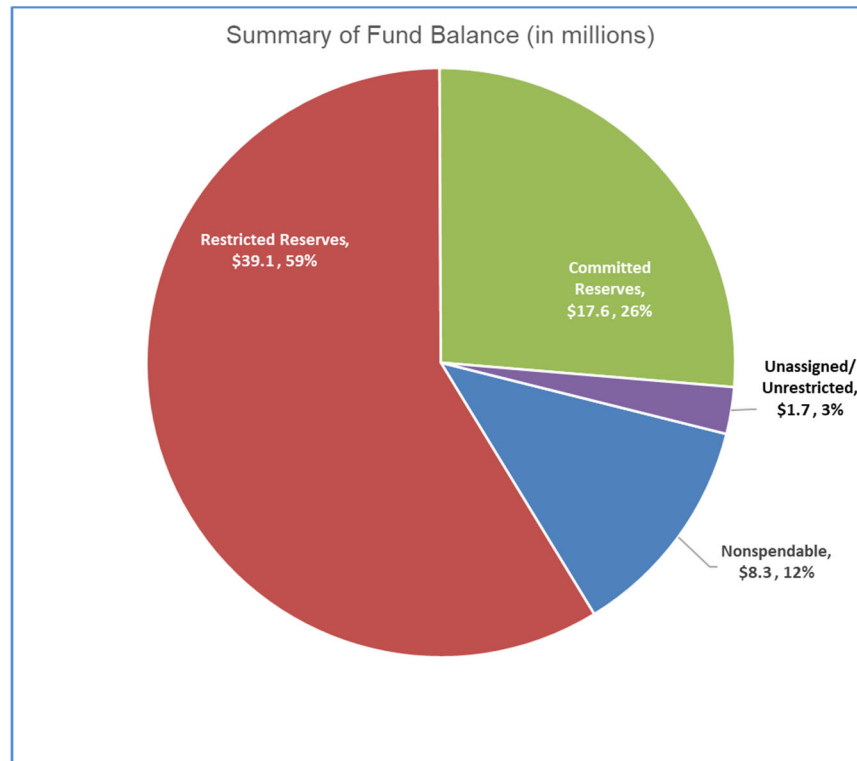
CHANGES IN OBLIGATIONS & INTERFUND LOANS

The FY 2024-25 Budget includes certain debt obligations for the City. The obligations included in the budget represent the annual installment payments of principal and interest to be paid on City promissory notes or bond obligations existing at July 1, 2024. Additionally, late in FY 2021-22 the City's general fund loaned the City's water enterprise \$7.5M to connect to the Marina Coast Water District's recycled water distribution system. By watering the City's Golf Course with recycled water rather than drawing from the ground water basin, the Seaside Municipal Water System will accumulate water credits in an equal amount. This is a significant asset for the Seaside Municipal Water System that may enable it to grow in size over the coming years. The loan includes a two year deferral period and thereafter is payable in twenty (20) annual installments of \$394,838. Interest will be charged at the then-current LAIF rate of 0.37%. More detail on the City's debt obligations may be found in the "Debt Service" section of the budget.

ALL FUNDS - FUND BALANCE

The FY 2023-24 projected "all funds" year-end fund balance is \$76.1M and the FY 2024-25 all funds combined balance is projected at \$66.7M. Of this balance, the City has several reserves as noted below. These reserves are committed in accordance with the City's Fund Balance & Reserve Policies, which are intended to ensure the continued financial well-being of the City by planning for emergencies, economic uncertainties, unforeseen operating or capital needs, and cash flow requirements. The City Council annually reviews and updates the reserve policies. As shown below, the "unrestricted or unassigned fund balance" at fiscal year-end 2024-25 is estimated at approximately \$1.7M.

	FY 2024/25 Proposed
Total All Funds Balance	\$ 66,699,774
Less Nonspendable (interagency receivables etc.)	8,261,037
Less Restricted Reserves (externally enforceable)	
Special Revenue Funds	15,008,839
Debt Service Reserves	414,534
Pension Trust	3,500,000
Recreation Endowment	55,246
Sanitation District	7,623,909
Successor Agency Funds	12,524,739
Less Committed Reserves (Set by Council resolution)	
Capital Reserve	2,403,739
Special Reserve	4,807,478
Emergency Reserve	7,211,217
Loan to Muni Water Seaside	7,522,232
Capital Projects in Process	(157,594)
Community Services	209,424
Impact Fees	422,612
Internal Service Fund balances	2,255,501
Enterprise Fund balances	(7,072,478)
Subtotal	64,990,434
Unassigned/Unrestricted Balance	\$ 1,709,339



FUND BALANCE TRENDS

		FY 2022/23	FY 2023/24	FY 2024/25
		Actual	Projected	Proposed
Total All Funds Balance	\$	80,658,545	\$ 76,120,934	\$ 66,699,774

Year over year, the City's All Funds balance is likely to decrease in FY 2024-25 by approximately \$9.4M. The decrease is the result of several factors including: \$4.3M in new Capital Improvement Program expenditures, a spend-down of FORA Non-Bond funds (\$2.2M), and end of Measure X Bond Funds to support street maintenance operations. Fund balance decreases are offset increases in the Gas Tax Fund (\$874k) and the Sanitation District Fund (\$824k).

ALL FUNDS - REVENUE DISCUSSION

Overall, City revenues are projected to increase 25% or \$16M. The increase is largely because of increases in special revenue and grant revenue. The Streets fund expects a \$9.3M ATP grant as well as \$175k from a separate the RSTP grant. Additionally, the City applied for a \$4.7M in federal grants to repair the San Pablo Bridge and for repairs to the Seaside Municipal Water Well.

Budget Comparison by Budget Year**ALL FUNDS****Revenue Summary by Fund Type**

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Proposed
	Actual	Actual	Actual	Projected	Proposed	vs. FY 24
	Revenues	Revenues	Revenues	Budget	Budget	+/- (%)
Revenues						
General Fund	\$ 42,468,338	\$ 45,908,062	\$ 49,704,755	\$ 46,945,630	\$ 48,208,077	3%
Special Revenue Funds	7,034,296	\$ 14,484,378	\$ 7,656,431	6,024,419	18,173,651	202%
Internal Service Funds	4,884,657	\$ 4,829,074	\$ 5,326,063	5,677,076	6,571,224	16%
Sanitation District	2,678,115	\$ 2,708,613	\$ 2,918,081	3,782,934	2,945,078	-22%
Enterprise Funds	1,370,288	\$ 1,642,259	\$ 1,443,075	1,529,458	4,084,238	167%
Debt Service Funds	3,013	\$ 778,293	\$ 831,010	762,509	798,926	5%
Successor Agency Funds	416,186	\$ 129,608	\$ 164,286	6,865	9,079	32%
Capital Projects	1,400	\$ 184	\$ 143,058	-	-	
Trust Funds	3,559	\$ 2,963	\$ 14,321	1,325	1,728	30%
Total Revenues - All Funds	\$ 58,859,852	\$ 70,483,433	\$ 68,201,079	\$ 64,730,216	\$ 80,792,001	25%

As discussed at the mid-year budget review, actual tax revenue collections are flattening compared to the prior year. Indications are that FY 2024-25 will see tax revenues continue to plateau. General Fund revenue is expected to increase a modest 3% or approximately \$1.2M over the previous fiscal year. With inflation remaining high, tax revenues might be expected to increase. However, the inflationary pressure has the potential to curb consumer spending, therefore offsetting any gains.

Some funds derive revenue on a reimbursement basis from other funds. For example, the Stormwater Fund receives substantially all of its revenue in the form of reimbursement from the General Fund. This is true also of the City's Internal Service Funds. Since revenue in these funds is generally equal to budgeted expenditures, revenue increases can be thought of more

as a result of increasing costs. The Stormwater fund shows a projected revenue increase of \$312k, due to increased capital project work. The Internal Service Funds (combined) show a projected increase of \$894k.

The final rate increase in the Council and voter approved Seaside Municipal Water System rate schedule went into effect on January 1 of 2023. A fee study is being assessed, but no rate increases are currently scheduled for fiscal year 2024-25. The department does, however, expect revenue collection to continue to improve post-pandemic and therefore Water Enterprise revenue is expected to increase slightly. The large increase in revenue is mostly attributed to an application for a federal grant in the amount of \$2.8M to support a new well project for the Seaside Municipal Water System.

Income from Investments is expected to increase due to rising interest rates and increasing the interest income on the City's fund balance. A decrease is expected in fees and charges, as reimbursements related to permits and inspections received from development projects return to normal operating levels. Lastly, miscellaneous revenue is expected to decrease on a year-over-year basis due to the discontinuation of the water release permit program for ADUs.

Discussion of Significant Revenue Sources

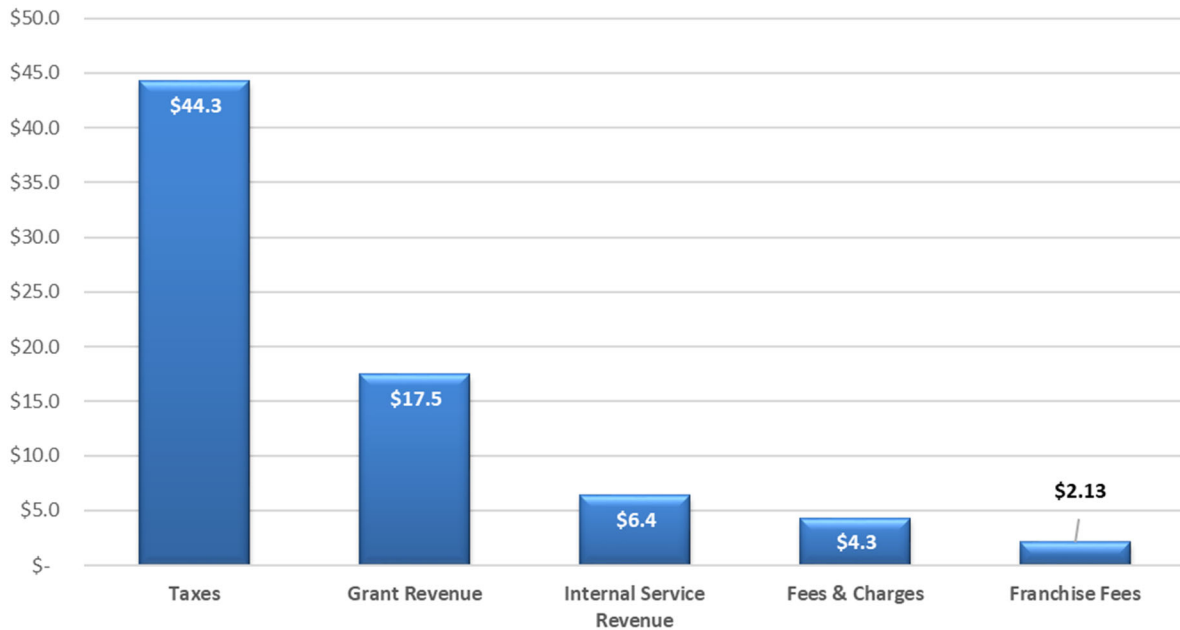
Budget Comparison by Budget Year

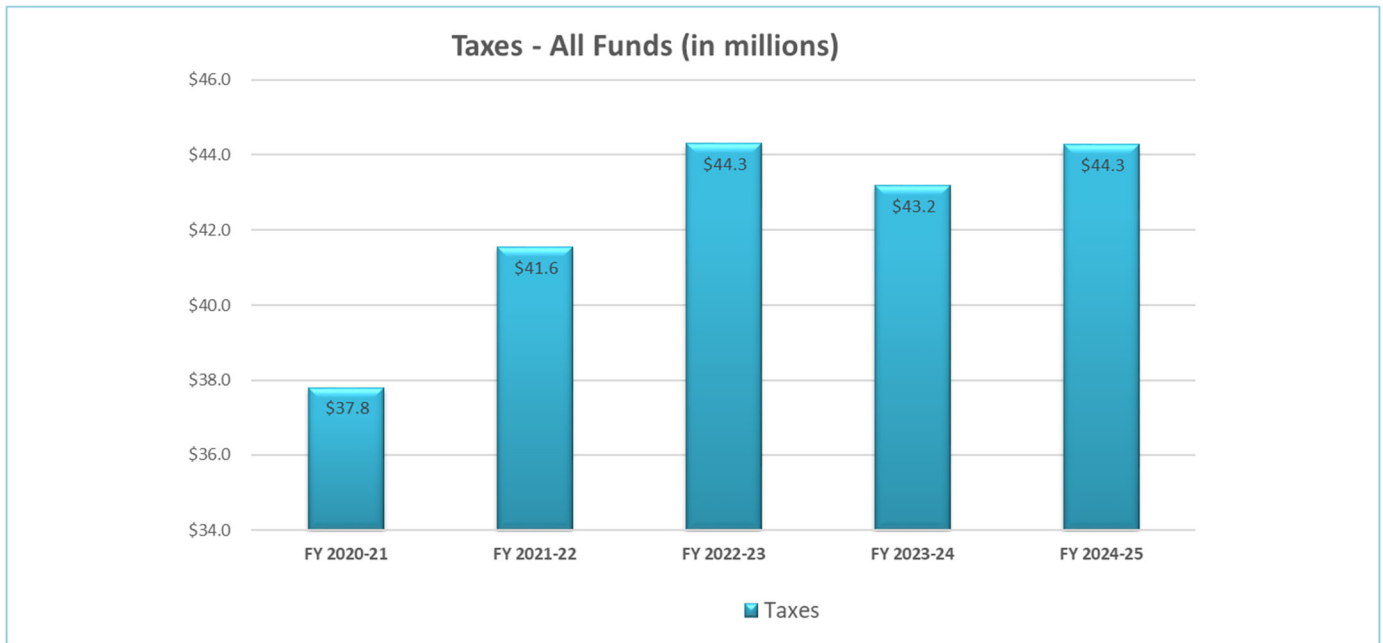
ALL FUNDS

Revenue Summary by Category

	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Actual Revenues	FY 2023-24 Projected Budget	FY 2024-25 Proposed Budget	Proposed vs. FY 24 +/- (%)
Revenues						
Taxes	\$ 37,811,605	\$ 41,558,746	\$ 44,314,389	\$ 43,193,444	\$ 44,271,791	2%
Grant Revenue	4,521,509	12,368,769	4,312,293	2,852,850	17,476,046	513%
Internal Service	4,582,331	4,575,989	5,132,686	5,567,916	6,355,515	14%
Fees & Charges	3,536,572	4,311,534	4,327,623	5,296,946	4,301,306	-19%
Franchise Fees	1,764,355	1,899,159	1,928,742	1,977,733	2,126,063	8%
Reimbursements	295,353	1,134,315	1,089,995	1,117,788	1,301,324	16%
Income from Investments	2,745,805	1,151,123	2,612,560	1,332,459	1,455,668	9%
Business License & Permits	630,058	710,672	798,448	1,092,230	1,135,868	4%
Miscellaneous-Other	1,134,780	1,338,388	2,786,510	975,790	1,016,641	4%
Licenses & Permits	517,163	1,033,729	747,722	1,163,337	1,212,013	4%
Fines & Forfeitures	89,791	79,310	150,112	159,722	139,766	-12%
Other Agency Revenue	1,230,530	321,698	-	-	-	n/a
Total Revenues - All Funds	\$ 58,859,852	\$ 70,483,433	\$ 68,201,079	\$ 64,730,216	\$ 80,792,001	25%

Top 5 Revenue Sources by Category (in millions)



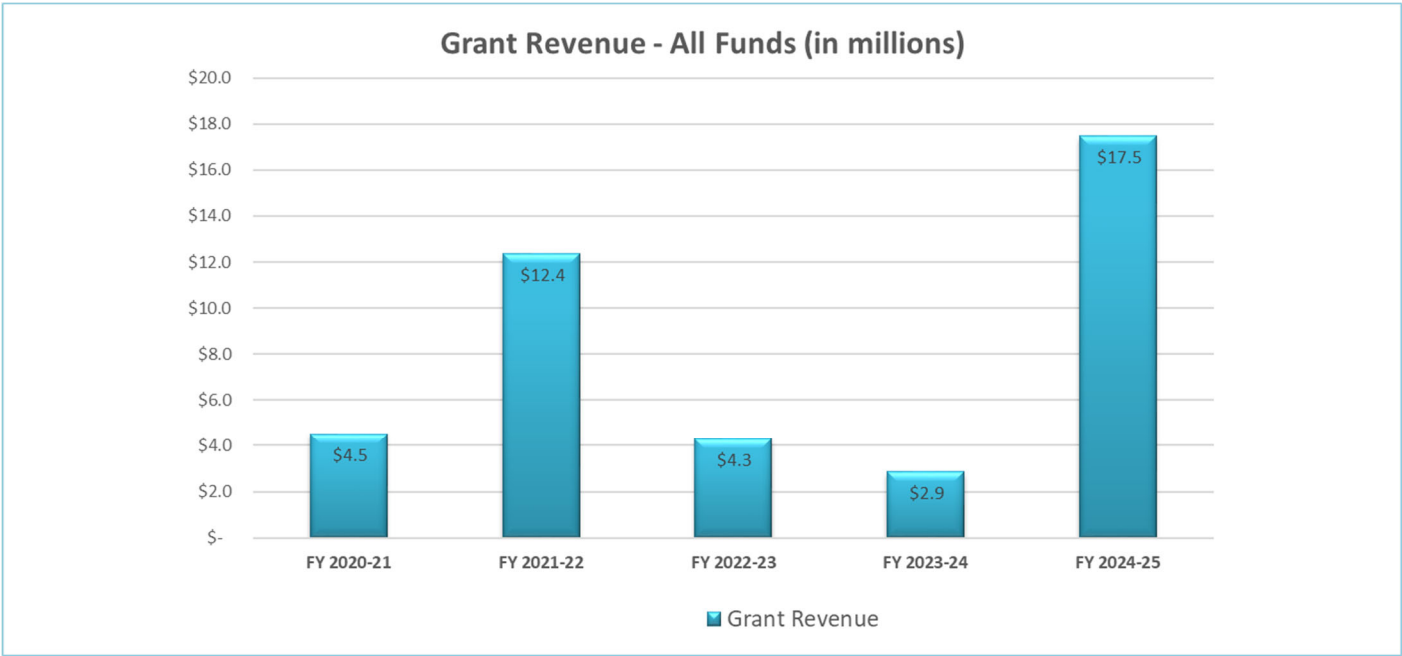
Taxes:

At the “All Funds” level, taxes include Property Tax, Vehicle License Fees, Sales and Use Tax, Transaction Tax, Transient Occupancy Tax, Marijuana Receipts Tax, Utility Users Tax, Highway User’s Tax, Measure X Tax, as well as several smaller taxes. Almost all of these revenues are also revenues for the City’s General Fund. A few, however, are not; For instance the Highway User’s Tax and Measure X Taxes are not revenue sources for the General Fund.

Sales and Use tax revenues include the City’s 1 cent general sales tax. Transaction taxes are comprised of a 1 cent tax approved by the voters in 2008 (Measure R) and a ½ cent transaction tax approved by the voters in 2017 (Measure L). Based on an analysis of trends in year-to-date tax receipts, macroeconomic conditions and an examination of local business data, it is anticipated that the City will receive combined sales, use and transaction tax revenue of \$20.0M in FY 2023-24 and \$20.3M in FY 2024-25 (46% of total taxes City Wide).

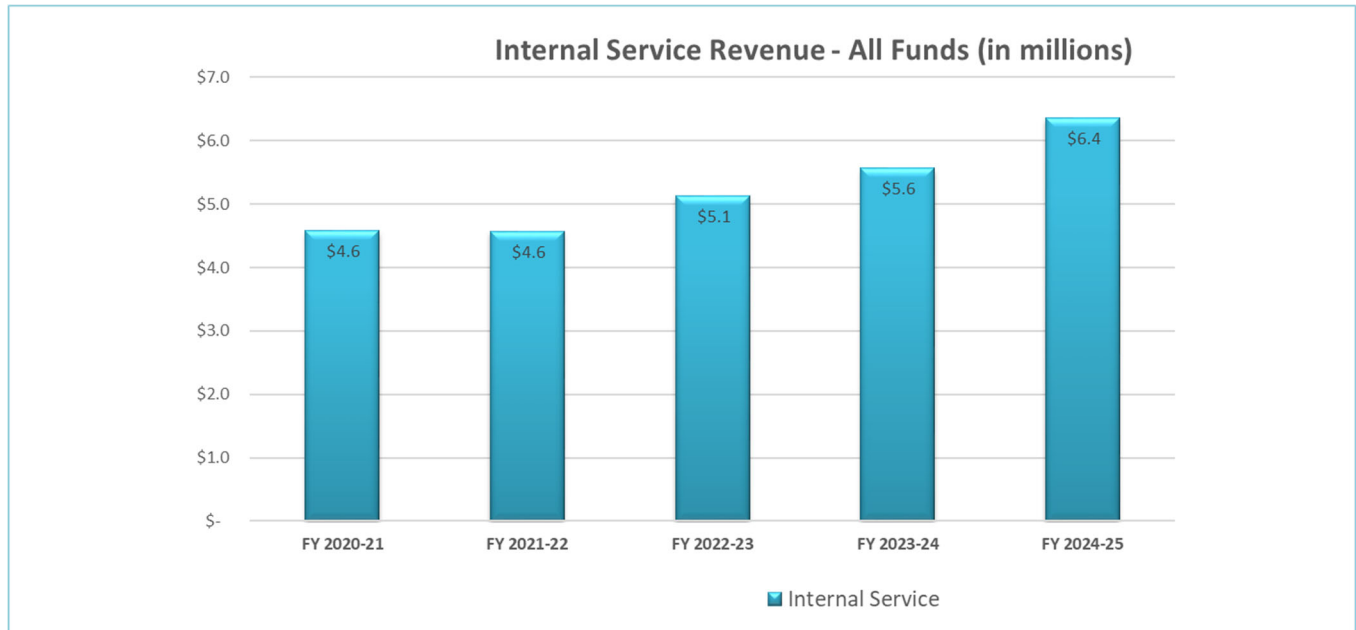
Property Taxes are expected to flatten out with a 1% increase forecast; going from \$11.2M to \$11.4M. Increasing mortgage interest rates may slow the pace of real estate sales in the year to come, but while home prices remain high and inventory low, tax collections are likely to stay strong as homes in the Enclave development area are sold.

Grant Revenue:



As might be expected grant revenues historically show wide fluctuations year over year as they are dependent on availability and submission of successful grant applications. Notable grants expected in FY 2024-245 include a \$318K RSTP grant for the recreation trail program, a \$9.5M ATP grant for Broadway Corridor improvements, and a \$1.9M federal grant for the San Pablo Bridge repairs. Additionally the City continues to realize nearly \$1M per year in grant funds from the United State Army for maintenance activities on the Presidio of Monterey Authority (POMA). Lastly, the City expects \$600k in Community Development Block Grants from the federal government.

Internal Service Revenue:

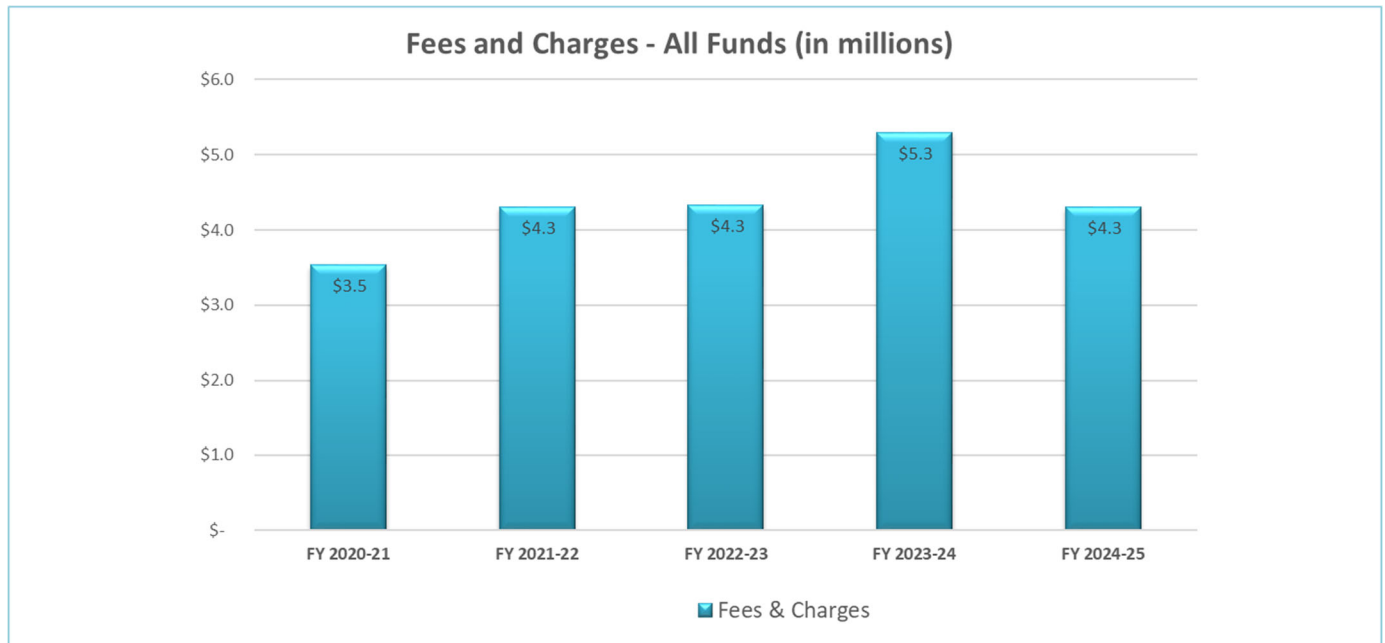


The revenue to the Internal Service Funds has a direct correlation to budgeted expenditures in the City's other funds. This is because the City's other funds must pay for the services provided by the Internal Service Funds on a cost recovery basis. Internal Service revenue shows a steady increase over the years demonstrating the steady increase in the cost to provide services. Revenue across the three internal services funds is expected to grow as a whole by 14% or roughly \$788k.

The City's Vehicle & Equipment Maintenance fund is budgeted to increase \$231k due to increasing costs of fuel and repair equipment.

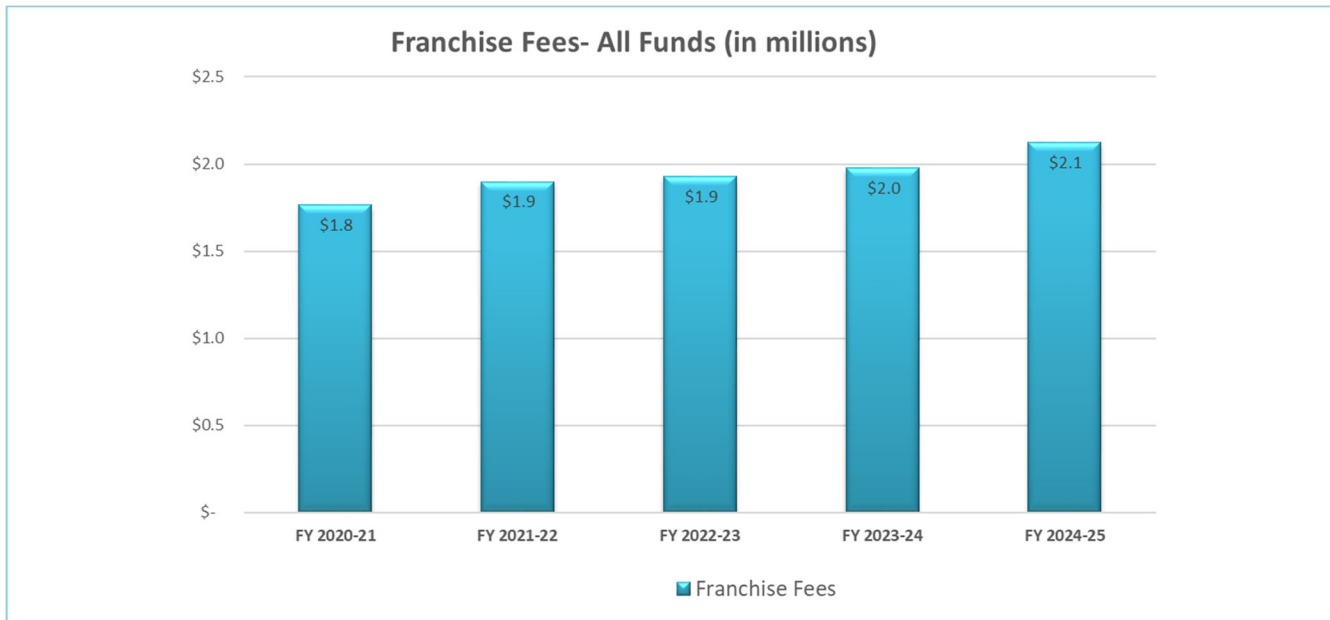
The Insurance fund, including liability insurance and worker's compensation insurance is budgeted to decrease \$225k due largely to a decline in worker's compensation insurance. With rising costs, the fund must charge the participating funds and departments accordingly. Worker's compensation insurance is budgeted to decline 9% from \$2.4M to \$2.2M. Similarly, liability insurance declined from \$1.0M to \$0.9M.

The Management Information Systems fund revenue is budgeted to increase by \$482k reflecting augmented staffing and increased costs of software used city-wide.

Fees and Charges:

Programs that usually generate revenue such as the community center, swim center and recreational day camps are expected to continue to recover from the decline in activity caused by the COVID-19 pandemic in fiscal year 20-21 and increase in fiscal year 24-25 consistent with the 4% inflation adjustment to most fees in the master fee schedule. During fiscal year 23-24 the City received \$1M in one-time fees related to development projects in the form of sanitation connection fees and development impact fees. The decline in revenue from fees and charges in fiscal year 2024-25 reflects the former one-time development project related fees received in the previous year. With no water rate increases schedule, revenue from the Seaside Municipal Water system are expected to be flat.

Franchise Fees:



Franchise fees are a fee imposed on certain businesses operating within the City. For many years, Cities have defined Franchise Fees as a fee “imposed for entrance or use of local government property, or the purchase, rental, or lease of local government property”. This definition has been challenged, however, in court. The challengers allege that the fee is not a fee at all, but rather a tax. If the courts ultimately decide that the fee is in fact a tax, the City would have two options; 1) Prepare detailed analysis demonstrating the nexus between the amount of the fee and the cost to the city, or 2) Complete a proposition 218 procedure establishing the fee as a tax.

Over the years, franchise fees have been a very steady source of income for the City. As may be seen in the chart, this source of revenue has been essentially flat for the past three years. The City expect franchise fees to continue to increase at the same rate as the previous year to \$2.1M in fiscal year 2024-25.

Interfund Transfers In

At the All Funds level, all transfers in have an equal and corresponding transfer out which is shown as an expenditure. Therefore, at the All Funds level, all transfers net to zero. A majority of the City’s interfund transfers involve funding of capital projects, whether from grant funds, special revenue funds, capital reserves or operating funds. A detailed schedule of interfund transfers is provided in a later section of the budget.

ALL FUNDS – EXPENDITURE DISCUSSION

The FY 2024-25 Budget proposes appropriations totaling \$89.7M when Internal Service Funds and Fiduciary Fund are included in the total and \$81.6M when these items are excluded. The budget includes a robust capital improvement budget (\$22.3M) with much of the financing coming from grants and special revenue funds (\$14.4M).

Budget Comparison by Budget Year

ALL FUNDS

Expenditures by Function/Program

	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Projected	FY 2024-25 Proposed	Proposed vs. FY 24
	Expenditures	Expenditures	Expenditures	Budget	Budget	+/- (%)
Expenditures						
Legislative Body	\$ (130,223)	\$ 102,268	\$ 274,352	\$ 1,218,048	\$ 777,355	-36%
City Manager	(28,865)	421,990	\$ 882,854	\$ 710,568	\$ (178,065)	-125%
City Clerk	236,416	121,163	\$ 95,974	120,956	\$ 589,212	387%
City Attorney	92,015	350,575	\$ 480,021	218,917	\$ 638,555	192%
Human Resources & Risk Management	2,610,243	3,479,180	\$ 4,157,617	4,527,745	\$ 3,663,258	-19%
Finance Department	2,997,272	3,096,690	\$ 3,491,517	2,713,938	\$ 2,888,830	6%
IT Department	729,321	774,516	\$ 888,354	783,650	\$ 1,009,408	29%
Community, Housing & Economic Development						
Community Development	1,262,613	1,293,182	\$ 549,368	565,105	\$ 1,475,773	161%
Economic Development	1,030,643	3,028,153	\$ 3,544,274	918,620	\$ 946,973	3%
Planning	552,925	512,069	\$ 784,955	731,099	\$ 1,041,955	43%
Building and Code Enforcement	875,053	1,009,534	\$ 989,930	1,317,488	\$ 1,532,480	16%
Police Department	13,891,210	14,762,540	\$ 15,090,155	15,829,553	\$ 17,811,840	13%
Fire Department	8,217,122	9,614,618	\$ 10,369,271	10,966,454	\$ 11,339,501	3%
Public Works/Engineering	16,871,666	15,441,255	\$ 21,623,313	22,477,149	\$ 40,189,526	79%
Recreation	2,746,135	4,111,529	\$ 5,122,035	6,168,537	\$ 6,104,853	-1%
Total Expenditures- All Funds	\$ 51,953,547	\$ 58,119,261	\$ 68,343,991	\$ 69,267,827	\$ 89,831,453	30%

Discussion of Significant Variances - Expenditures by Function/Program

Overall, for fiscal year 2024-25 most departments/functions declined on a year over year basis, or increased at a moderate rate, compared to fiscal year 2023-24 as city staff made a concerted effort to reduce expenditures in the face of flattening revenue available to the city. After the City cut its workforce in fiscal year 2022-21 in response to the COVID-19 pandemic, the City focused on rebuilding the workforce through fiscal year 2023-34. The effort to rebuild the workforce has unfortunately been setback as a partial hiring freeze for non-essential positions was necessary to achieve an operating surplus for fiscal year 2024-25.

It is important to keep in mind that at the “all funds” level, the various departments may manage expenditures in other funds in addition to the general fund. To avoid repetition, variances for departments that only manage general funds are discussed later in the general fund section of the budget document. Discussion of the variances for the **Legislative Body, City Manager’s Office, City Clerk’s Office, Building Department, City Attorney’s Office, Police Department, and Fire Department** may be found in the **General Fund Expenditures by Function/Program** section of the budget.

Community, Housing & Economic Development is expected to increase 56% or \$2.3M in FY 2024-25. The year over year increase is largely due to the continuing successful operating activities of the City's Housing Program and Community Development Block Grant (CDBG) program. Additional cost increases stem from consultant services related to the Maingate development project and for other projects that include updating the City's zoning ordinance and performing a city-wide parking study.

Human Resources & Risk Management is slated to decrease 19% (\$864K) in fiscal year 2024-25 primarily driven by a decline in the City's worker's compensation and general liability insurance premium. There was a small decline in personnel, as the savings from vacant positions will be partially offset by the 4% cost of living adjustment and increased pension liability costs. The remainder of the variance comes from the fluctuation in central service charges. The City's cost allocation plan is based on actual costs one year in arrears. This arrearage often causes a disconnect between allocated costs and current budget requests.

The **Finance Department** is budgeted to increase 6% or \$174K in FY 2024-25. The increase was due to cost allocation plan fluctuations (\$9K) and an increase in consultant costs to pursue a city-wide fee study in fiscal year 2024-25. Additionally, the IT department (which will be moved from the Finance Department to the City Manager budget in fiscal year 2024-25) will increase \$226K due increased cost of city-wide software and the strategic decision to augment the IT staff by one full-time employee.

Public Works/Engineering expenditures are budgeted to increase by 79% or \$17.7M in FY 2024-25 due to several factors. Capital spending can be irregular due to project timing and funding availability. Overall, capital outlay will increase \$9.1M on a year over year basis. Capital spending is budgeted to increase in the following categories; Storm water (\$244K), Parks (\$1.5M), Streets (\$9.5M), and FORA (1.1M). Contrastingly, Government Facility projects are budgeted to decrease by \$0.2M and sanitation projects are budgeted to decrease \$89K. On the operating side, personnel costs are expected to increase \$1.2M as the department ramps back up.

Recreation expenditures are budgeted to decline by \$63K or 1% in FY 2024-25. Personnel costs are projected to increase \$210K on a year over year basis as the department continues to ex[and the youth summer intern program and cost of living adjustments take effect. Cost allocation plan fluctuations will decrease \$410k.

The Community Social Services grant has again been funded at \$500k as well as grants for outside entity internship programs at \$50k.

Budget Comparison by Budget Year

ALL FUNDS

Expenditures by Category

	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Projected	FY 2024-25 Proposed	Proposed vs. FY 24
	Expenditure	Expenditure	Expenditure	Budget	Budget	+/- (%)
Expenditures						
Personnel Services	\$26,494,183	\$30,575,884	\$34,530,651	\$36,112,755	\$40,177,806	11%
Services & Supplies	11,485,584	14,376,490	18,481,620	16,508,574	22,776,175	38%
Capital Outlay-Projects	7,542,782	6,828,150	8,295,665	10,968,301	20,050,331	83%
Debt Service	2,936,792	3,058,522	3,283,187	2,913,198	2,956,259	1%
Internal Service Charge	2,965,727	2,750,165	3,003,638	2,886,244	3,867,982	34%
Other	344,126	341,697	546,619	3,050	3,008	n/a
Depreciation	184,354	188,353	202,611	-	-	n/a
Administrative Allocation	-	-	-	(124,294)	(107)	-100%
Total Expenditures- All Funds	\$51,953,547	\$58,119,261	\$68,343,991	\$69,267,827	\$89,831,454	30%

Discussion of Significant Variances - Expenditures by Category

The **Personnel Services** category is budgeted to increase 11% or \$4.0M in FY 2024-25. As mentioned previously, the City agreed to 4% cost of living adjustments for all of the labor groups. Salaries and overtime are budgeted to increase \$1.7M. Normally, with the increase in base pay, the City would also expect a corresponding increase in pension costs. Following a rare time when PERS costs decreased (\$241k) in fiscal year 2023-24 due to exceptionally strong CalPERS investment returns in 2021 the estimated PERS liability increased due to investment losses in 2022. Healthcare cost are projected to increase 8% (\$435k) As was mentioned previously, Worker's Compensation Insurance is budgeted to decrease \$200k.

Despite ongoing efforts, the City currently has approximately 40 vacant positions. In an effort to present Council with a balanced proposed budget, several positions were frozen, including; 1 Risk Manager, 1 Senior Administrative Assistant, 1 Senior Civil Engineer, 1 building inspector, 1 police officer and 1 Deputy Police Chief. On the other hand, staff proposes reclassifying 1 Human Resources Analyst to an Assistant Human Resources Director.

The **Services & Supplies** category is budgeted to increase 38% or \$6.2M in FY 2024-25. \$1M of the variance is due to the FORA Eucalyptus road repair (\$1.1M). A notable increase is the budget is for the Neighborhood Improvement Commission (NIC) (\$398k). The NIC budget is based on 50% of projected short term rental TOT. Also increasing is the cost of watering the City golf course using recycled water (\$1.2M). Additionally the City's Municipal Water System is planning to undertake a \$3.5M project for work related to a new potable water well in fiscal year 2024-25 if grant funding applications are successful.

The **Capital Outlay-Projects** category is budgeted to increase 83% from \$10.9M in FY 2023-24 to \$20.1M in FY 2024-25. Capital spending is budgeted to decrease in the following categories; Sanitation (\$89k), and Government Facilities (\$0.2M). Contrastingly, Street projects are budgeted to increase by \$9.5M and Parks are expected to increase \$1.5M.

Fund Summaries

General Fund:

A detailed summary of the general fund is provided in a later section of the budget.

Other Funds:

The City's budget document contains sections that provide fund summaries for funds other than the general fund. Please refer to the Enterprise Funds section, the Special Revenue Funds section, and the Internal Service Funds section for summaries of other funds.

Fee Schedule:

Presented in the budget is an updated annual fee schedule for Council approval. Several years back the City hired a consultant to conduct an in depth fee study. The study set fees at a level to allow the City to recover its cost of providing each specific service. In the years since the study was conducted, fees have been increased annually at amount equal to the change in the consumer price index (CPI). This year the change in CPI is 4.0%.

Because it has been several years since the last study was conducted, staff recommends that the City again undertake an in depth fee study at some point in the next few years.



BUDGET SUMMARY – GENERAL FUND



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OVERVIEW

The City of Seaside's fiscal year (FY) 2024-25 General Fund operating appropriations budget (including transfers) is proposed at \$48.1M. Core city services such as police, fire, community development, park maintenance, and recreation are budgeted in the General Fund. General Fund resources are closely linked to economic and development activity in the City and expenditures fund essential front line and "quality of life" services that our citizens expect.

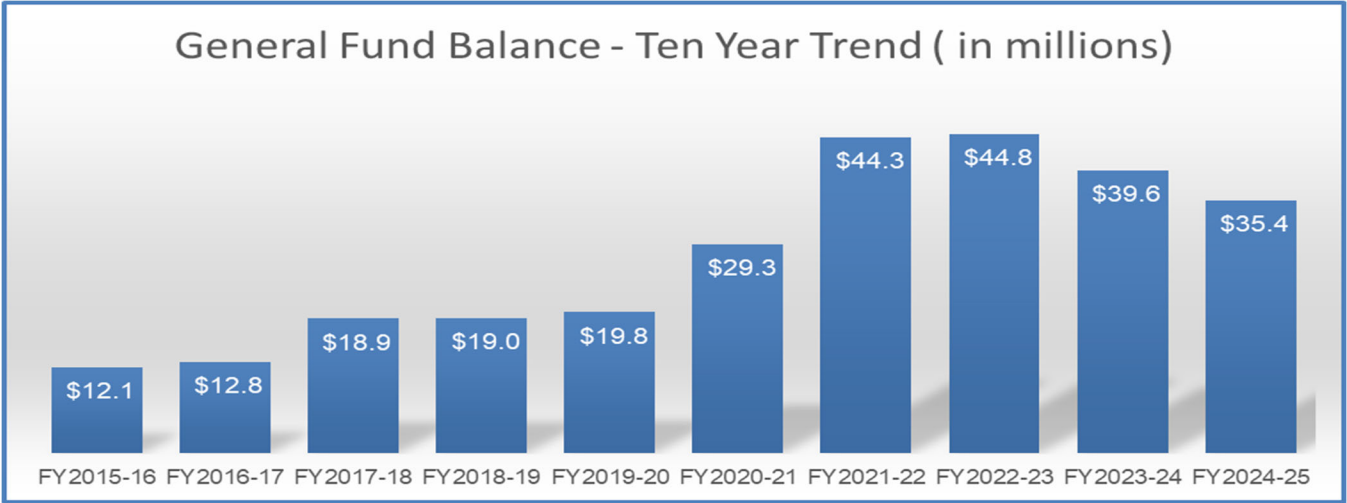
The FY 2024-25 budget is showing a \$133.3k operating surplus. In addition, the City's general fund will fund \$4.4M of capital projects using existing fund balance.

FY 2024/25 Proposed	Operating Budget	Non-Operating Budget	Total Budget
Revenue	\$ 48,208,077	\$ -	\$ 48,208,077
Fund Balance		4,367,848	4,367,848
Expenditures	(48,074,777)	(4,367,848)	(52,442,625)
Surplus(Deficit)	\$ 133,300	\$ -	\$ 133,300

Although staff is pleased to propose a balanced General Fund budget for FY 2024-25, it is always important that the City continue enhancing General Fund revenue streams and containing costs. Cost pressure is likely due to persistent inflation in the national economy. Additional cost pressure will continue on the City's General Fund due to substantial pension cost increases, which are expected to continue beyond FY 2024-25 as a result of CalPERS lowering the actuarial discount rate for their investment portfolio and changing actuarial assumptions regarding mortality. A five-year forecast is presented in a later section of the budget.

GENERAL FUND - FUND BALANCE

The year-end General Fund balance for FY 2015-16 through FY 2024-25 is shown below. General Fund balance has been steadily increasing as shown in the graph. The spike in fund balance in fiscal year 2021-22 was largely driven by American Rescue Plan Act revenue backfill. The decline in fiscal year 2023-24 is the result of multiple transactions, including various capital improvement projects at a cost of over \$6.4M. The balance is expected to decrease approximately \$4.2M in FY 2024-25 due to funding of capital projects with use of fund balance.



GENERAL FUND RESERVES

The City’s General Fund reserves are established in accordance with the “Fiscal Policies” which are intended to ensure the continued financial well-being of the City by planning for unanticipated emergency and contingency needs. The City Council annually reviews and updates the reserve policies and budgeted reserve funds to ensure that the City has sufficient resources to adequately address emergencies, economic uncertainties, unforeseen operating or capital needs, economic development opportunities, and cash flow requirements. The FY 2024-25 budget commits fund balance in the General Fund to the following reserves:

- \$2.4M to the Capital Reserve
- \$4.8M to the Special Reserve
- \$7.2M to the Emergency Reserve

As shown below, the General Fund’s “unassigned fund balance” in FY 2023-24 is estimated at about \$1.7M.

	FY 2024/25 Proposed
Total General Fund Balance	\$ 35,415,041
Less Nonspendable (interagency receivables etc.)	8,261,037
Less Restricted Reserves (externally enforceable)	
Pension Trust	3,500,000
Less Committed Reserves (Set by Council Resolution)	
Capital Reserve	2,403,739
Special Reserve	4,807,478
Emergency Reserve	7,211,217
Loan to Muni Water Seaside	7,522,232
Subtotal	33,705,702
Unassigned Balance	\$ 1,709,339

GENERAL FUND REVENUE

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Summary

	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Actual Revenues	FY 2023-24 Projected Budget	FY 2024-25 Proposed Budget	Proposed vs. FY 24 +/- (%)
Revenues						
Property Tax	\$ 9,407,980	\$ 10,030,828	\$ 12,078,650	\$ 11,249,306	\$ 11,387,579	1%
Sales and Use Tax	9,700,113	10,524,058	10,535,132	10,537,411	10,822,003	3%
Transaction Tax	8,094,864	9,379,567	9,752,158	9,393,000	9,497,000	1%
Transient Occupancy Tax	2,662,172	4,121,251	4,171,851	4,384,080	4,702,854	7%
Utility User Tax	2,803,550	2,744,471	3,071,788	2,935,843	3,053,277	4%
Franchise Fees	1,764,355	1,899,159	1,928,742	1,977,733	2,126,063	8%
Marijuana Receipts Tax	1,416,668	1,198,045	984,095	983,736	951,821	-3%
Business License & Permits	630,058	710,672	798,448	1,092,230	1,135,868	4%
Licenses & Permits	517,163	1,033,729	747,722	1,163,337	1,212,013	4%
Fees & Charges	414,590	731,727	781,364	840,458	846,462	1%
Miscellaneous-Other Revenue	812,516	1,128,221	2,516,405	792,253	775,353	-2%
Reimbursements	262,000	341,261	238,223	277,533	468,697	69%
Income from Investments	1,450,347	616,358	1,534,734	731,608	946,799	29%
Fines & Forfeitures	89,791	79,310	150,112	159,722	139,766	-12%
Grant Revenue	2,442,171	1,369,404	415,332	427,379	142,521	-67%
Subtotal Revenues	42,468,338	45,908,062	49,704,755	46,945,630	48,208,077	3%
Transfer In	-	-	-	-	-	
Total Revenues - General Fund	\$ 42,468,338	\$ 45,908,062	\$ 49,704,755	\$ 46,945,630	\$ 48,208,077	3%

Seaside's General Fund is reliant on sales tax, transaction tax, Transient Occupancy Tax (TOT), property tax, utility user's tax, marijuana receipts tax and fees charged for services rendered to fund operations. As discussed in detail below, General Fund revenues are expected to increase modestly in FY 2024-25 with the total annual revenue projected at \$48.2M, a 3% year over year increase.

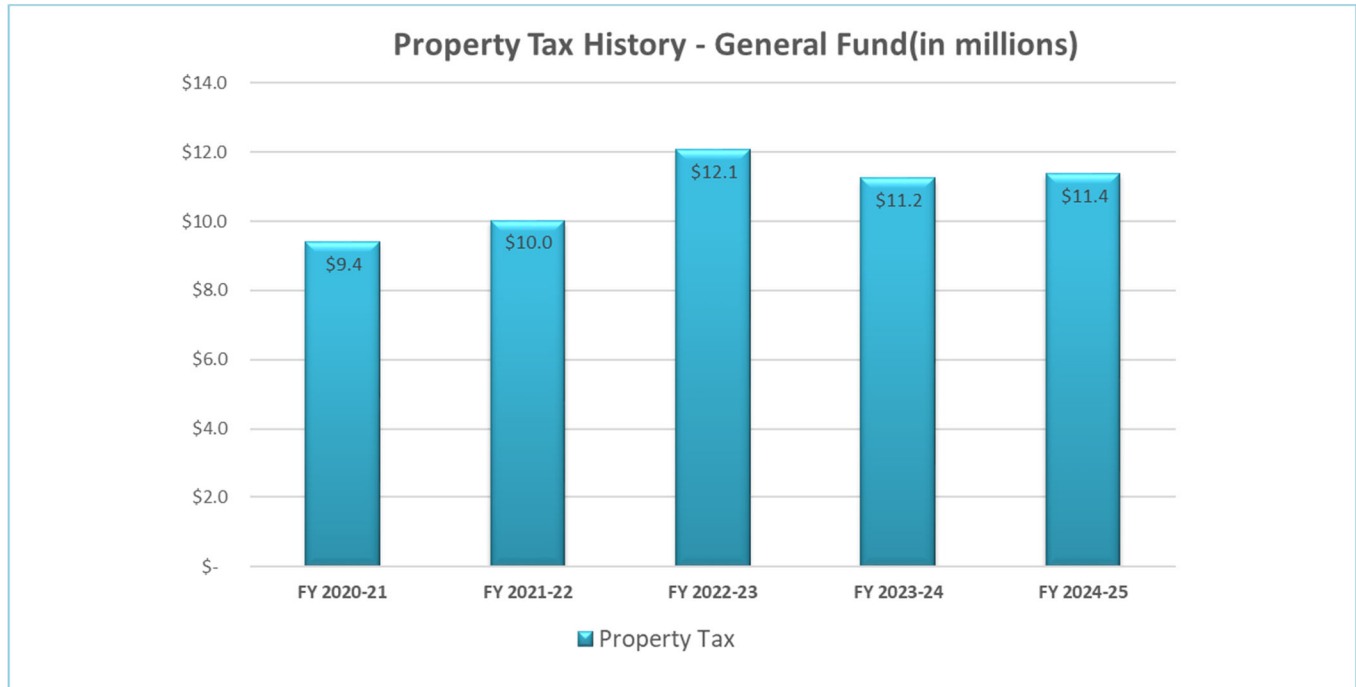
Taxes remain the largest resource supporting General Fund operations in the FY 2023-24 Operating Budget. Taxes represent 90% of all General Fund revenues with the primary taxes comprised of sales and use tax, transaction tax, and property tax.

Other revenue sources include licenses and permits, fees and charges, fines and forfeitures, grant revenue, reimbursements and income from investments (including one-time land sales).

There are no funds budgeted to be transferred in to the general fund from other funds for fiscal year 2024-25.

Discussion of Significant General Fund Revenue Sources

Property Tax

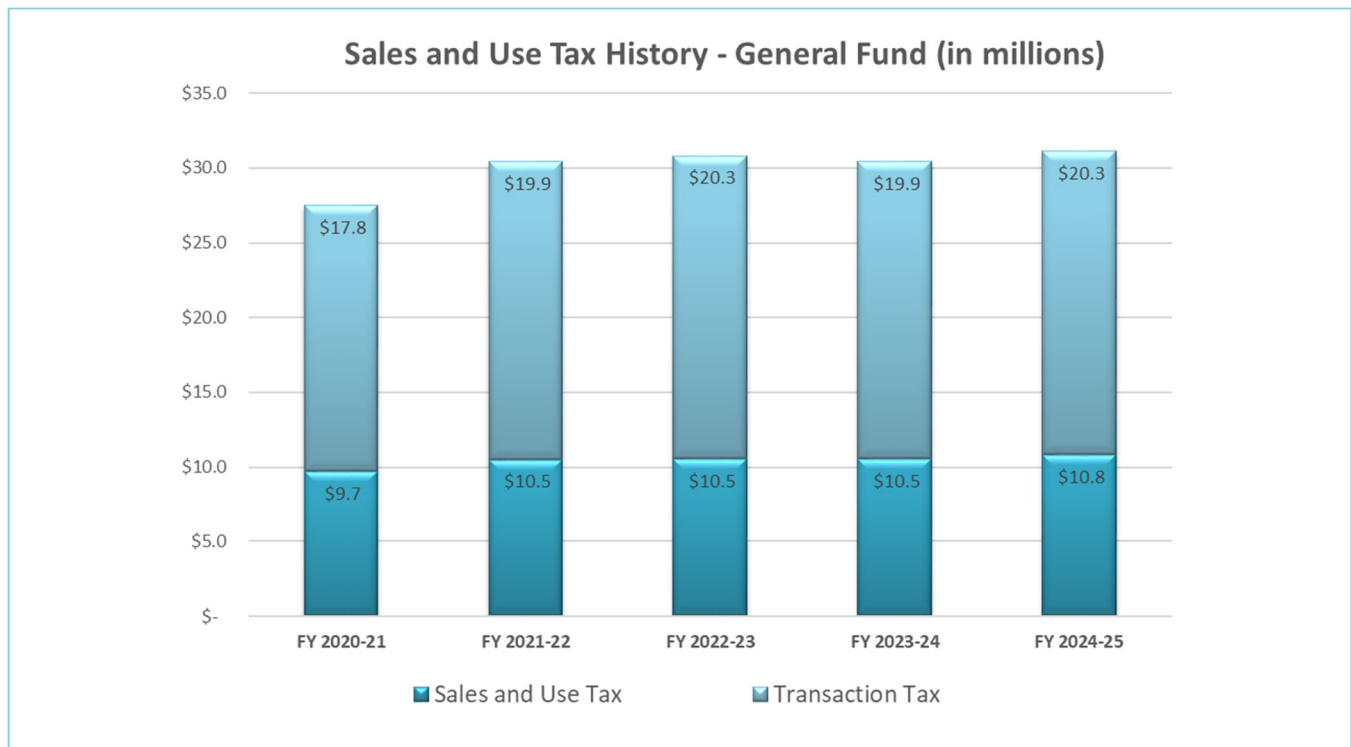


Over the last few years, the City of Seaside has seen a steady increase in property tax receipts. In recent years, sales prices and number of sales have increased. FY 2024-25 is showing an increase in this revenue source of \$138k or 1% over the previous fiscal year.

Although mortgage interest rates have rapidly increased, a short supply of housing inventory has led to home values remaining elevated. Homes which were sold at a higher value the last few years result in taxable valuation increases. Thus far, the market has declined in the number of sales, but not necessarily in the price of the properties sold. Additionally, as the recognized obligations of the previous Redevelopment Agency are paid down or settled, more property tax becomes available for excess distribution.

Overall, property tax revenues are expected to increase 1% in FY 2024-25 to \$11M (including the Vehicle License in Lieu Fee). While still solid growth, the rate of increase appears to be flattening. With home prices remaining elevated, however, affordable housing remains problematic in the community.

Sales, Use & Transaction Tax

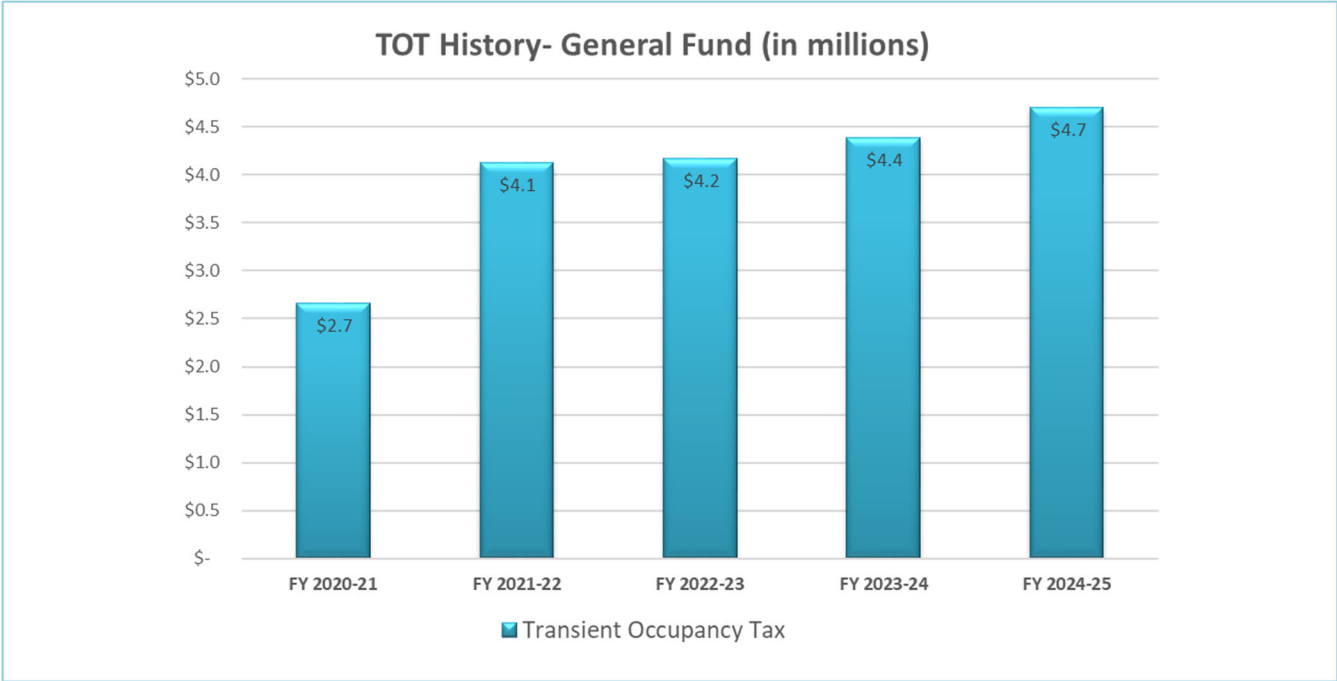


Sales tax revenues include the City's 1 cent general sales tax as well as a 1 cent transaction tax approved by the voters in 2008 (Measure R) and a ½ cent transaction tax approved by the voters in 2017 (Measure L). Based on an analysis of trends in year-to-date tax receipts, macroeconomic conditions and an examination of local business data, it is anticipated that the City will receive sales tax revenue of \$19.9M in FY 2023-24 and \$20.3M in FY 2024-25.

Sales and Use Tax projections are provided to the City by HdI, which is a revenue enhancement consultant used widely by Cities throughout California.

The City's sales and use tax showed a flattening in FY 2023-24 predominantly in the areas of auto sales. However, the city saw strong results in the areas of Building and Construction and Food and Drugs and in its share of County aggregated online sales tax. This fiscal year also saw gas prices decline which has compressed service station profits. The growth in Sales tax revenue for fiscal year 2024-25 is expected to continue to flatten out. With persistent inflation driving prices up, it could be presumed that sales tax revenue will increase. On the other hand, if persistent inflation leads to lower spending by consumers, those gains may be offset.

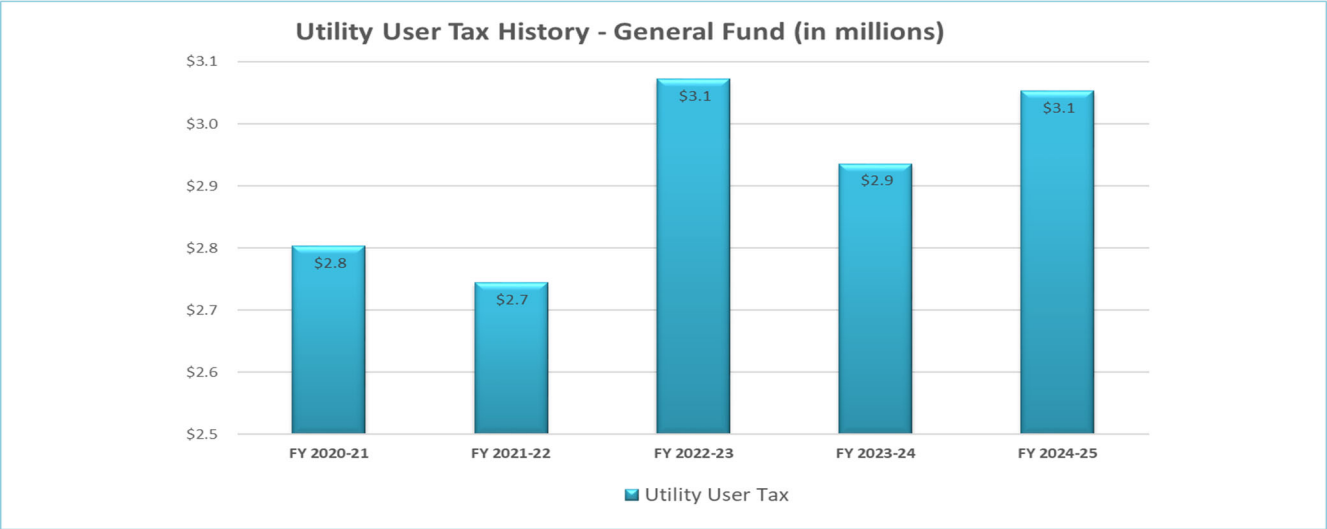
Transient Occupancy Tax



Transient Occupancy Tax (TOT) is a local tax that is applied to the cost of hotel or other lodging stays of less than 30 days. The City’s TOT rate is 12% and is a revenue source solely for the General Fund. TOT is collected by the City’s 13 lodging establishments and remitted to the City on a monthly basis. Factors influencing TOT revenues include vacancy rates, changes in business and leisure travel, new hotels, hotel expansion, and room rate increases. The effects of the COVID-19 pandemic can be plainly seen in the historical chart presented above with revenues dropping steeply in FY 2019-20 and FY 2020-21. The outlook for the hospitality sector began to improve in FY 2021-22 with reduced restrictions on travel and gatherings. With the pandemic now moving to an endemic phase, the City expects TOT receipts to grow again in FY 2024-25.

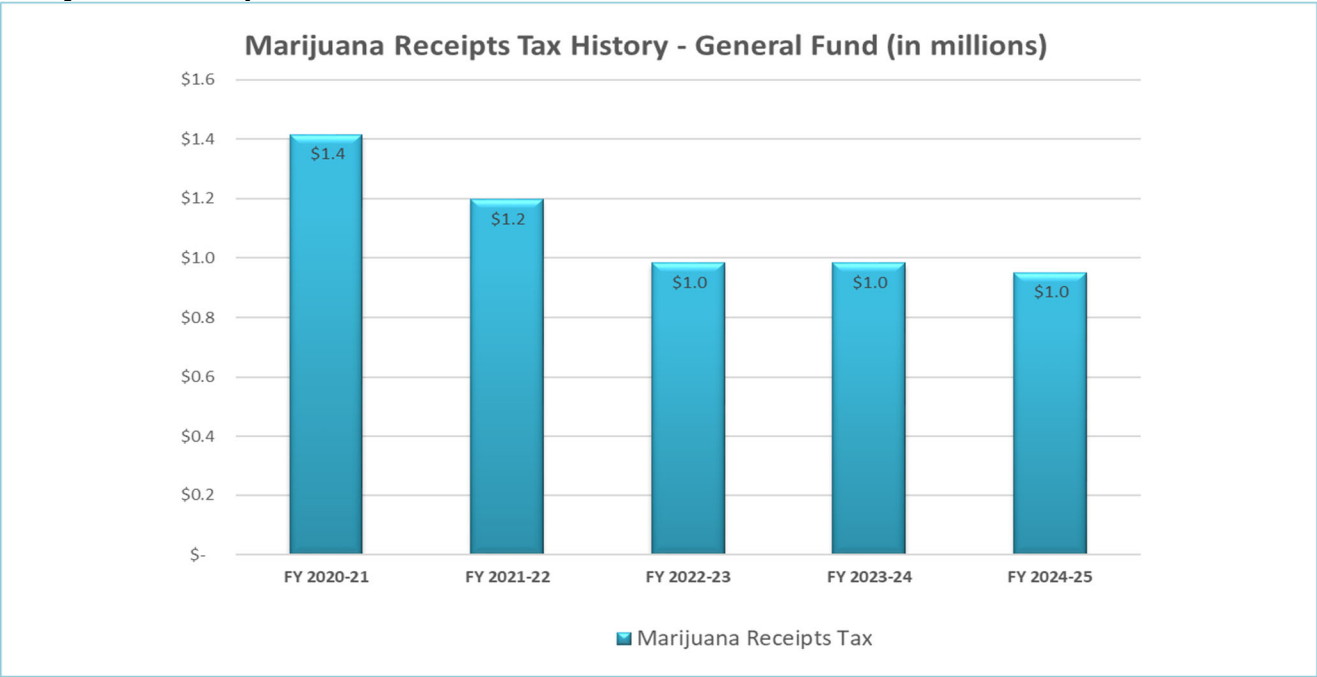
Based on year-to-date receipts, FY 2023-24 year-end TOT revenues are projected to be approximately \$4.4M. Staff is projecting a 7% increase to \$4.7M in TOT revenue for FY 2024-25.

Utility User Tax



Over the years, the City’s Utility User’s Tax has been a stable source of revenue. FY 2024-25 may see an increase of \$117k or 4% on a year over year basis. The increase is due to increasing utility rates and an improved ability to pay on the part of customers as they transition out of the pandemic.

Marijuana Receipts Tax



The Marijuana Receipts Tax was a new tax revenue for the City beginning in FY 2019-20. The first two years were clearly growth years as the local operators first got under way. This revenue source appears to be flattening out as and is expected to be \$1.0M in fiscal year 2024-25.

General Fund Revenue Detail

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Summary

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Proposed
	Actual	Actual	Actual	Projected	Proposed	vs. FY 24
	Revenues	Revenues	Revenues	Budget	Budget	+/- (%)
Revenues (continued)						
3101 PROPERTY TAX SECURED	\$ 1,982,751	\$ 2,054,060	\$ 2,184,619	\$ 2,204,112	\$ 2,344,757	6%
3104 PROPERTY TRANSFER TAX	99,361	155,462	105,982	100,000	114,773	15%
3105 VEHICLE LICENSE FEE IN-LIEU	3,991,924	4,216,229	4,468,083	4,790,265	4,933,973	3%
3108 SUPPLEMENTAL ROLL	122,347	148,197	165,887	193,741	209,240	8%
3109 PROPERTY TAX UNSECURED	73,991	90,277	91,729	100,190	116,413	16%
3110 RESIDUAL CO RPTTF DISTRIBUTION	2,174,133	2,297,507	3,482,441	2,647,918	2,490,293	-6%
3111 TRANSACTION TAX - MEASURE R	5,162,732	6,560,976	6,516,871	6,264,000	6,331,000	1%
3112 PENALTIES AND INTEREST	-	-	-	30	-	-100%
3113 SA PASS THROUGH DISTRIBUTION	955,155	1,021,802	1,519,891	1,149,868	1,083,125	-6%
3114 TRANSACTION TAX - MEASURE L	2,932,132	2,818,592	3,235,287	3,129,000	3,166,000	1%
3115 PROPOSITION 172 SALES TAX	-	2,008	-	-	-	n/a
3116 SAND CITY SETTLEMENT PAYMENT	364,522	364,522	364,522	364,522	364,522	0%
3117 CARES ACT REIMBURSEMENT	630,178	-	68,934	21,009	62,521	198%
3119 ROPS FORA SURPLUS H&S 33492.71D	-	41,829	51,880	55,000	88,000	60%
3118 GREAT PLATES ACCRUAL	1,391,086	(48,406)	-	149,187	-	-100%
3120 STR TRANSIENT OCCUPANCY TAX	526,170	699,617	689,917	781,741	797,376	2%
3121 SALES & USE TAX	9,700,113	10,522,050	10,669,585	10,628,107	10,822,003	2%
3122 TRANSIENT OCCUPANCY TAX	2,136,002	3,421,635	3,439,501	3,592,339	3,885,478	8%
3123 FRANCHISE-PG&E	239,829	260,545	295,829	301,746	324,376	8%
3124 FRANCHISE-TELEVISION	229,324	265,725	198,693	202,667	217,867	8%
3125 FRANCHISE-TRASH COLLECTION	1,088,740	1,029,623	1,078,082	1,099,644	1,182,117	8%
3126 FRANCHISE-WATER	103,929	110,699	117,987	120,347	129,373	8%
3127 FRANCHISE-SANITATION	102,531	232,567	238,150	253,330	272,329	8%
3128 BUSINESS LICENSE TAX	630,058	710,672	798,448	1,092,180	1,135,868	4%
3129 TRANSIENT OCCUPANCY TAX - SHORT-	-	-	-	-	-	n/a
3130 MARIJUANA RECEIPTS TAX	1,416,668	1,198,045	967,985	961,436	951,821	-1%
3131 UTILITY USER - ELECTRIC & GAS	1,452,001	1,539,727	1,807,254	1,597,892	1,661,808	4%
3132 UTILITY USER TELEPHONE	273,752	278,123	217,222	268,220	278,949	4%
3133 UTILITY USER CAL AM WATER	669,519	550,494	701,760	655,596	681,820	4%
3134 UTILITY USER-CITY WATER	48,137	148,189	50,317	84,819	88,212	4%
3135 UTILITY USER-CABLE	263,659	208,974	241,306	227,534	236,635	4%
3137 LATE TAX PAYMENT PENALTY	-	-	16,110	22,300	-	-100%
3136 UTILITY USERS - MARINA COAST	96,483	28,598	73,291	101,782	105,853	4%
3140 FINANCE ADMIN RECOVERY	1,730	2,129	1,835	2,123	2,093	-1%
3201 BINGO PERMIT	-	-	-	50	-	-100%
3202 ANIMAL LICENSE	3,686	3,851	3,277	3,707	3,855	4%
3204 COUNCIL CHAMBERS RENTAL	-	-	-	-	-	n/a
3210 PLAN CHECK FEES	128,656	151,226	128,145	161,444	167,902	4%
3211 BUILDING PERMIT	298,006	757,639	419,165	859,722	894,111	4%
3212 ELECTRICAL PERMIT	67,018	99,234	109,985	82,917	86,234	4%
3213 PLUMBING PERMIT	31,689	32,573	37,062	37,813	39,325	4%
3214 CERTIFICATE OF OCCUPANCY	4,410	6,042	4,627	6,172	6,419	4%
3215 SEWER PERMIT	(797)	(32)	153	-	-	n/a
3216 ABANDONED RESIDENTIAL PROP. FE	289	583	59	183	288	57%
3220 STR PROGRAM FEES	-	-	42,433	10,000	20,000	100%
3221 SIGN PERMIT	1,623	1,301	3,059	2,995	3,115	4%
3222 WATER RELEASE PERMIT	151,000	374,250	277,962	32,500	-	-100%
3223 HOME OCCUPATION/GARAGE SALES	4,183	4,547	5,133	5,345	5,558	4%
3224 USE PERMIT	-	-	-	-	-	n/a
3225 USE PERMIT	5,963	12,300	7,600	15,520	16,140	4%
3231 STREET OPENING/ENCR PERMIT	97,212	95,624	117,313	132,540	137,841	4%

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Summary

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Proposed
	Actual	Actual	Actual	Projected	Proposed	vs. FY 24
	Revenues	Revenues	Revenues	Budget	Budget	+/- (%)
3232 TREE PERMITS	11,298	12,525	10,580	10,097	10,501	4%
3233 WATER ALLOCATION PERMIT	(8,000)	-	21,244	750	-	-100%
3242 OTHER LICENSES & PERMITS	308	80	213	259	269	4%
3245 SB 1473 ADMINISTRATIVE 10%	-	-	-	-	-	n/a
3246 AB 717 ADMINISTRATIVE 4%	16,611	33,584	21,969	40,010	22,979	-43%
3247 SB1186 ADMINISTRATIVE 5%	-	-	-	-	-	n/a
3301 REVENUE/RECOVERY	19,528	13,391	25,958	18,779	19,029	1%
3302 PARKING FINES	12,094	22,697	90,867	62,738	75,000	20%
3303 OTHER COURT FINES	75,553	40,974	49,165	52,645	52,781	0%
3304 PROPERTY MAINTENANCE FINES	-	2,840	100	5,506	1,514	-73%
3350 ADMINISTRATIVE CITATION	2,144	12,800	9,980	38,833	10,471	-73%
3401 INTEREST INCOME	41,735	60,452	478,080	165,973	734,942	343%
3405 LAND/CHAMBERS/EQUIP RENTAL INC	62,062	80,639	78,474	85,912	79,556	-7%
3406 PROPERTY RENT	7,500	6,005	1,995	5,635	5,635	0%
3407 RENT- CITY PROPERTIES	-	5,537	25,000	-	-	n/a
3408 GOLF COURSE RENTAL (GENERAL FUND)	100,000	121,674	136,480	200,000	200,000	0%
3409 STARBUCKS RENTAL INCOME	4,667	6,222	6,222	-	6,222	n/a
3502 HOMEOWNER PROPERTY TAX RELIEF	8,318	5,465	8,136	8,212	7,005	-15%
3504 POLICE OFFICER TRAINING STDS.	9,335	12,149	40,963	49,929	51,427	3%
3505 LAND/CHAMBERS/EQUIP RENTAL INC	15,003	-	-	-	-	n/a
3506 SB90 REIMBURSEMENT	281	12,018	30,410	15,787	50,768	222%
3509 TRAFFIC SAFETY FINES	588	380	512	1,674	459	-73%
3510 CSA 74 EMS - MONTEREY COUNTY	27,792	27,003	26,845	39,878	27,303	-32%
3541 GRANT REVENUE	173,968	54,058	25,000	257,183	-	-100%
3545 GRANT REVENUE - RENTAL ASSISTANCE	246,939	1,363,752	159,617	-	-	n/a
3547 GRANT REVENUE - REAP	-	-	161,782	-	80,000	n/a
3551 MISCELLANEOUS INCOME	329	1,742	2,591	2,474	2,166	-12%
3563 OTHER REVENUES	-	-	2,508	447	-	-100%
3601 DRUG/DUI POLICE	-	-	-	-	-	n/a
3602 VEHICLE ABATEMENT FEE	22,979	17,620	16,033	8,062	16,615	106%
3603 FIXIT TICKET FEE	1,602	1,791	2,520	2,706	2,401	-11%
3605 FINGERPRINT FEE	-	-	-	-	-	n/a
3606 ANIMAL SHELTER FEE	2,579	4,204	3,118	3,516	3,661	4%
3608 POLICE FALSE ALARM	-	1,220	240	10,839	8,339	-23%
3613 FIRE-FIREWORKS FEE	17,588	18,177	21,083	20,586	19,630	-5%
3614 FIRE CONTRACTS	156,413	271,441	164,327	224,711	227,515	1%
3623 FIRE INSPECTION-BUSINESS	3,982	6,995	8,690	10,712	13,172	23%
3628 PLAN CHECK-BLDG/FIRE SPRINKLRR	15,667	32,243	25,618	53,710	31,417	-42%
3629 FIRE FALSE ALARM	-	-	-	-	-	n/a
3652 REAL PROPERTY CERTIFICATION	32,325	40,260	22,248	22,702	30,016	32%
3653 BAR REVIEW	7,275	6,265	12,892	19,000	8,313	-56%
3654 SALE OF MAPS,PUBS,RPTS	1,174	1,160	305	9,263	885	-90%
3657 VARIANCE APPLI. FILING FEE	4,237	10,923	6,271	5,503	4,941	-10%
3658 ENVIRONMENTAL REVIEW FEE	-	-	-	5,331	-	-100%
3659 PLAN CHECK INSPECTION	7,039	5,499	10,448	10,079	6,005	-40%
3660 APPEALS/PLANNING/BAR	1,500	900	936	2,466	1,642	-33%
3661 SUBDIVISION MAP FEE	-	-	1,724	-	-	n/a
3662 MARIJUANA PERMIT APPLICATION	-	-	-	-	-	n/a
3664 PLANNING APPLICATION REVIEW	500	500	-	-	-	n/a
3665 TRAFFIC ADVISORY COMMITTEE FEE	122	1,804	408	429	583	36%
3666 ENGINEERING PLAN CHECK	25,710	15,314	28,276	12,098	19,317	60%
3667 SITE PLAN REVIEW	-	-	-	-	-	n/a
3668 ZONING/PLAN AMENDMENTS	1,091	2,763	250	4,096	2,536	-38%

Budget Comparison by Budget Year

GENERAL FUND

100 - Revenues Summary

	FY 2020-21 Actual Revenues	FY 2021-22 Actual Revenues	FY 2022-23 Actual Revenues	FY 2023-24 Projected Budget	FY 2024-25 Proposed Budget	Proposed vs. FY 24 +/- (%)
3670 JAZZ ART SHOW	-	-	-	-	-	n/a
3672 CENTER RENTALS/DEPOSITS	(3,051)	38,581	50,007	52,470	54,569	4%
3673 PRE-SCHOOL FEE	2,743	18,500	20,956	3,984	20,320	410%
3674 OTHER COMMUNITY CLASSES	5,209	25,563	32,058	25,715	29,675	15%
3675 ART COMMISSION	-	359	730	-	-	n/a
3676 SWIMMING POOL REVENUE	15,069	91,672	138,128	142,273	147,964	4%
3677 SWIMMING POOL RENT	-	924	-	1,602	1,762	10%
3679 RECREATION DAY CAMP	24,468	61,797	51,593	62,355	58,396	-6%
3683 SUMMER CONCERTS	-	1,223	206	2,693	2,800	4%
3685 PROGRAM DONATIONS- RECREATION	100	10,182	16,275	10,553	10,975	4%
3691 PARK RENTAL FEES	9,082	53,042	59,574	45,783	57,997	27%
3694 NSF FEE	-	62	-	91	93	2%
3695 SPECIAL EVENT APPLICATION	564	8,045	8,311	5,502	8,644	57%
3699 POLICE SERVICE CHARGES	24,293	29,942	43,645	42,810	44,523	4%
3709 SALE OF REAL PROPERTY	700,000	-	-	-	-	n/a
3720 MISCELLANEOUS REVENUE	57,964	33,942	102,077	45,331	68,010	50%
3721 ONE TIME REVENUE	379,167	416,467	440,000	360,000	-	-100%
3722 PROCEEDS - LRPMP	217,279	-	-	-	-	n/a
3754 OTHER FINANCING SOURCES	-	-	1,508,132	-	-	n/a
3755 LEASE PROCEEDS	-	-	483,566	-	-	n/a
3759 CAL RECYCLE	8,564	8,280	8,326	9,000	8,000	-11%
3762 REIMBURSEMENTS-CITY MANAGER	-	46,298	-	-	-	n/a
3764 REIMBURSEMENTS - ADMIN SERVICES	55,348	3,015	4,614	6,860	11,450	67%
3765 REIMBURSEMENTS - POLICE	3,396	8,424	11,147	49,944	30,545	-39%
3766 REIMBURSEMENTS - FIRE	161,762	221,694	131,753	76,665	180,000	135%
3767 REIMBURSEMENTS - PUBLIC WORKS	11,329	15,556	8,179	34,522	36,810	7%
3768 REIMBURSEMENTS - OTHER	6,000	110	-	2,500	2,500	0%
3769 REIMBURSEMENTS- PLNG&ECON DEV	4,975	-	27,643	15,000	15,000	0%
3770 REIMBURSEMENTS-CITY CLERK	2,298	-	-	250	500	100%
3771 REIMBURSEMENTS - FIREWORKS	-	-	-	-	-	n/a
3772 REIMBURSEMENTS-POLICE SRO	-	563	-	18,103	-	-100%
3773 REIMBURSEMENTS-BUILDING DEPT	-	-	-	-	-	n/a
3775 EMPLOYEE HOME LOAN PAYMENT	-	-	-	-	-	n/a
3777 LOAN REVENUE 2020 eMERGENCY	-	-	22,500	-	-	n/a
3778 REIMBURSEMENTS-CITY ATTORNEY	-	-	-	17,447	18,145	4%
3779 REIMBURSEMENTS-RECREATION	-	-	-	-	100,000	n/a
3790 DONATIONS	-	4,000	-	2,694	5,000	86%
3795 UNCLAIMED REVENUE	-	14,222	(7,111)	-	-	n/a
3799 CASH OVER/SHORT	48	569	(81)	100	-	-100%
3800 CONTRA REVENUE - UUT ADMIN COSTS	-	(9,635)	(19,362)	-	-	n/a
3801 CONTRA REVENUE - SALES & USE TAX	-	-	(134,453)	(90,696)	-	-100%
3802 CONTRA REVENUE - INVESTMENT INCOME	-	-	(59,109)	-	-	n/a
Total	\$ 42,468,338	\$ 45,908,062	\$ 49,704,755	\$ 46,945,630	\$ 48,208,077	3%

GENERAL FUND EXPENDITURES

Budget Comparison by Budget Year

GENERAL FUND

Expenditures by Function/Program

	FY 2020-21 Actual Expenditures	FY 2021-22 Actual Expenditures	FY 2022-23 Actual	FY 2023-24 Projected Budget	FY 2024-25 Proposed Budget	Proposed vs. FY 24 +/- (%)
Expenditures						
Legislative Body	\$ 284,898	\$ 439,308	\$ 490,458	\$ 1,434,250	\$ 979,613	-32%
City Manager	400,275	895,947	\$ 1,293,521	1,532,417	934,578	-39%
City Clerk	392,290	298,376	\$ 302,895	320,539	796,080	148%
City Attorney	456,201	890,936	\$ 905,893	1,043,467	1,173,508	12%
Human Resources & Risk Management	550,317	761,560	\$ 935,056	934,514	910,902	-3%
Finance Department	1,017,516	1,219,368	\$ 1,422,150	1,419,965	1,615,760	14%
Community, Housing & Economic Development						
Community Development	237,579	295,179	\$ 313,524	441,937	594,098	34%
Economic Development	1,030,643	2,965,812	\$ 3,498,446	860,887	740,864	-14%
Planning	372,463	399,899	\$ 770,349	699,405	965,821	38%
Building and Code Enforcement	580,112	773,571	\$ 893,578	1,198,816	1,433,337	20%
Police Department	12,288,972	13,208,895	\$ 13,668,362	14,107,660	15,895,759	13%
Fire Department	7,522,040	8,836,530	\$ 9,741,617	10,081,470	10,449,859	4%
Public Works/Engineering	4,492,292	3,880,285	\$ 5,378,616	6,152,644	6,774,450	10%
Recreation	2,121,105	3,462,808	\$ 4,548,270	5,300,261	5,646,739	7%
Subtotal Expenditures	31,746,704	38,328,473	44,162,734	45,528,230	48,911,367	7%
Administrative Allocation	(1,344,047)	(1,331,538)	(1,421,376)	(2,238,401)	(2,825,136)	26%
Transfer Out	1,657,365	5,024,669	5,110,935	8,759,918	6,356,394	-27%
Total Expenditures- General Fund	\$ 32,060,022	\$ 42,021,604	\$ 47,852,293	\$ 52,049,747	\$ 52,442,625	1%

General Fund expenditures (excluding transfers-out and administrative allocations) in FY 2023-24 are projected at \$48.5M. Expenditures are proposed to increase to \$48.9M in FY 2024-25. Overall, the General Fund appropriations budget is proposed to increase \$3.4M or 7% over the previous fiscal year. When transfers-out and administrative allocations are included, the City budget is approximately \$52.4M. Transfers out are comprised of \$4.3M in Capital Improvement Program funding and \$2.0M in operating transfers. Specific details of expenditures are presented in the Department Details sections of the Budget.

Discussion of Significant Variances - Expenditures by Function/Program

The **Legislative Body** is budgeted to decrease 32% or \$454k in FY 2024-25. Most of this decline is the result of \$850,000 legal settlement payment that took place in fiscal year 2023-24. By controlling for this payment, the legislative budget increased \$400k. One significant budget increase is the Neighborhood Improvement Committee budget, which is forecast to be \$398k, which is \$300k higher than actual spending in the previous year. The NIC budget is estimated at 50% of the City's short-term rental transient occupancy tax.

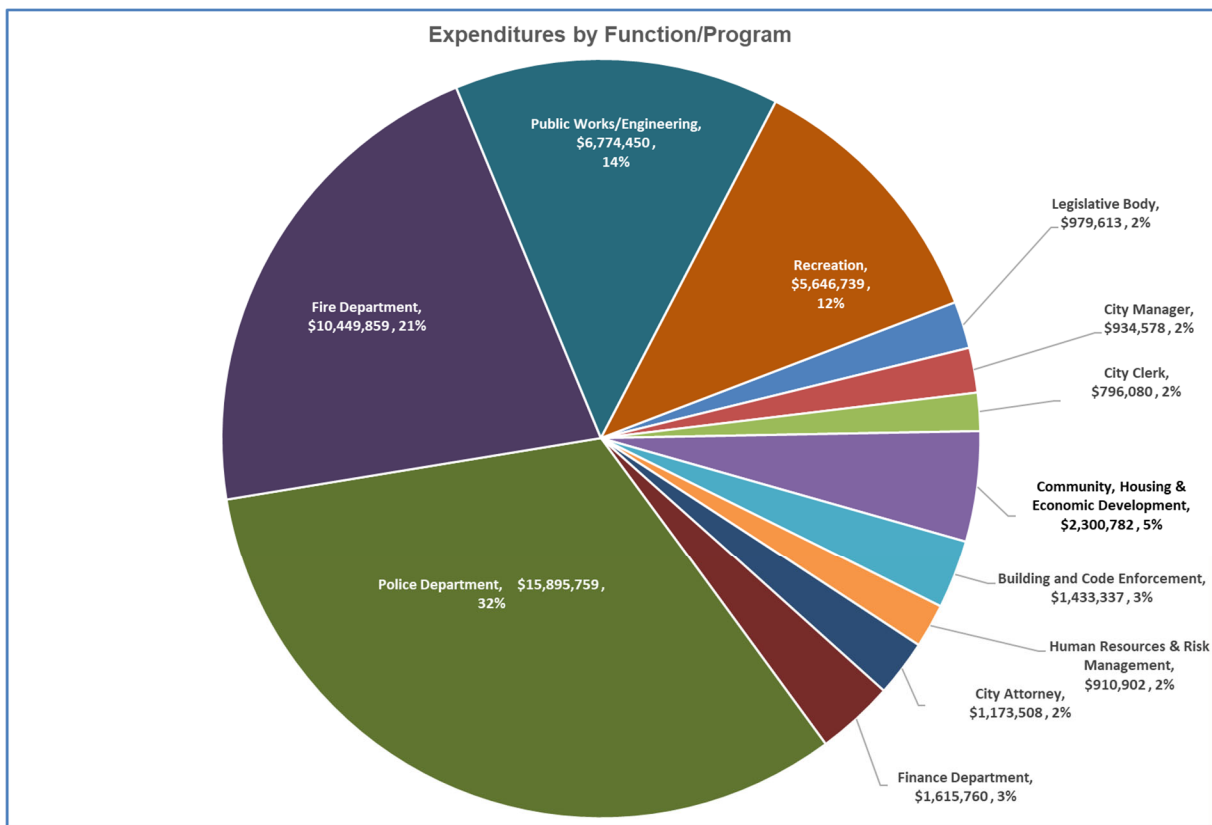
The **City Manager's** office is expected to decrease 39% or \$597k in FY 2024-25. This decline was due to a technical reclassification of 2 full-time positions to the City Clerk budget. Personnel costs are budgeted to decline \$444k due to vacancies in the City Manager and Assistant City Manager positions. The Declines in the City Manager budget were augmented by a significant offset from the cost allocation plan allocation.

The **City Clerk's** budget increased 148% or \$475,542 due to a technical reclassification of two full-time positions, as mentioned previously. Furthermore, an increase of 176k was due to costs associated for the 2024 election.

The **Police Department** is budgeted to increase \$1.8M or 13%. Nearly all of the variance may be attributed to personnel costs, which are expected to increase by \$1.3M as the department continues to rebuild its police force and cost of living adjustments take effect. It should be noted that the Police Department continues to struggle filling vacancies. These struggles are by no means unique to the City of Seaside. Police Departments throughout the state and the nation continue to struggle filling vacancies. The fiscal year budget includes amounts for the following vacant positions: Five Police Officers and one Records Technician. In an effort to present the Council with a balanced budget, the Police Department opted to freeze the Deputy Chief position, 1 Police Officer position, and 1 Administrative Analyst position.

The **Fire Department** is budgeted to increase \$368k or 4%. Personnel costs are expected to increase by \$585k as cost of living adjustments take effect. The overall increase in the Fire Department budget is due to large capital purchases in fiscal year 2023-24, which included a fire engine and 2 incident command vehicles. This year, the department expects to have an increased budget for contract services (\$100k) related to development permits. This cost, however is offset by reimbursement revenue which will be attributed to the department.

Significant variances for other departments, such as **Human Resources**, **Finance**, **Public Works/Engineering** and **Recreation**, are discussed in the "All Funds" section of the budget.



Budget Comparison by Budget Year

10,000

484,082

GENERAL FUND

Expenditures by Category

	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Projected Budget	FY 2024-25 Proposed Budget	Proposed vs. FY 24 +/- (%)
Expenditures						
Personnel Services	\$23,233,852	\$27,153,691	\$30,422,880	\$31,915,229	\$34,738,950	9%
Services & Supplies	5,553,931	7,899,860	10,230,038	9,383,560	9,867,642	5%
Internal Service Charge	2,411,946	2,135,415	2,528,925	2,406,017	3,095,134	29%
Capital Outlay-Projects	357,059	901,620	566,360	1,263,152	677,127	-46%
Debt Service	189,914	237,888	414,531	560,273	532,514	-5%
Administrative Allocation	(1,344,047)	(1,331,538)	(1,421,376)	(2,238,401)	(2,825,136)	26%
Subtotal Expenditures	30,402,657	36,996,935	42,741,358	43,289,829	46,086,231	6%
Transfer Out	1,657,365	5,024,669	5,110,935	8,759,918	6,356,394	-27%
Total Expenditures- General Fund	\$32,060,022	\$42,021,604	\$47,852,293	\$52,049,747	\$52,442,625	1%

Discussion of Significant Variances - Expenditures by Category

Personnel Services costs are the largest category of expenditures in the General Fund, representing 76% of the expenses for FY 2024-25. Overall, personnel costs will increase \$2.8M on a year over year basis or 9%. Personnel turnover in key positions has unfortunately offset many of the City's recruiting successes during the fiscal year 2023-24. The effort to recruit management positions, including a City Manager, therefore will continue into fiscal year 2024-25. Positions proposed to be frozen include a Police Deputy Chief, a Police Officer, a Building Inspector, a Senior Engineer, a Maintenance Field Supervisor, a Building Maintenance Specialist, a Maintenance Worker III, an Administrative Analyst, an Administrative Assistant, a Communications and Public Engagement Coordinator, and a Risk Management Technician.

The **Services & Supplies** category is budgeted to increase 5% or \$484K in FY 2024-25. The year over year increase is largely due the increase costs of supplies due to inflation. To balance the impact of inflations, department's limited additional supplies and equipment purchases to help maintain an operating surplus. Also, the rental assistance program that was funded by a grant from the United Way will not continue into FY2024-25. Notable increases also include the continued contribution to the Neighborhood Improvement Commission (\$398k).

The **Capital Outlay-Projects** category is budgeted to decrease 46% or \$586k in FY 2024-25. Capital spending can be irregular due to project timing and funding availability. The Fire Department completed the purchase of 2 incident command vehicles and 1 fire engine in 2023-24. With no similar purchase budgeted in fiscal year 2024-25 the department shows a budget decrease for capital outlay.

Transfers-Out are budgeted at \$6.3M. Transfers out are comprised of \$4.3M in Capital Improvement Program funding and \$2.0M in operating transfers. The proposed funding source for the general fund CIP costs in FY 2024-25 is from fund balance. For a complete list of capital improvement projects see the Capital Improvement (CIP) section of the budget.

Long Term Forecast

On the following pages may be found the City's five year long-term forecast (LTF). The forecast provides 5 years of historical data as context, the projected results for FY 2023-24 and five years of forward looking projections. The LTF was developed at a high level (low level of detail). The City's major sources of revenue were grouped into categories and projected. Likewise, the City's major expenditures were grouped into categories and projected. The majority of the assumptions used in the report were based on a five-year historical trend or provided by outside consultants. Some projections however are based on known payment or increase percentages. Pension costs for example are expected to increase 14% each year for the next four years. This is due to the decreased discount rate adopted by CalPERS. Likewise, the City's capital costs were input according to the five-year CIP.

The following updates were made to the LTF for the fiscal year 2024-25 budget:

- FY2023-24 budget amendments were added
- FY2023-24 projected results were updated
- Added trend line for actual Rainy Day Reserves v. Policy Level

OPERATING OUTLOOK

Late in fiscal year 2021-22, the City agreed to three year labor agreements with all labor groups. This provides more accurate long term forecasting in the area of personnel costs, which is the City's largest cost. Personnel costs are expected to increase steadily over the next several years, particularly pension costs. One mitigation effort the City has adopted to offset rising pension costs, was establishment of a Section 115 Trust on December 1 of 2022. The initial Trust funding and investment returns are expected to provide a modest \$2.86M in pension saving over the next 23 years.

Fire Department personnel costs are expected to push personnel costs up significantly in FY 2027 as Fire Station #2 is planned to come online. Increasing costs will of course also result in increased rainy day reserve levels.

Overall, operating results are expected to produce small increases over the next few years. Those surpluses, however are not large enough to support the current level of capital spending, while at the same time increasing the balance in the City's 115 Pension Trust and keeping pace with increased rainy day reserve levels.

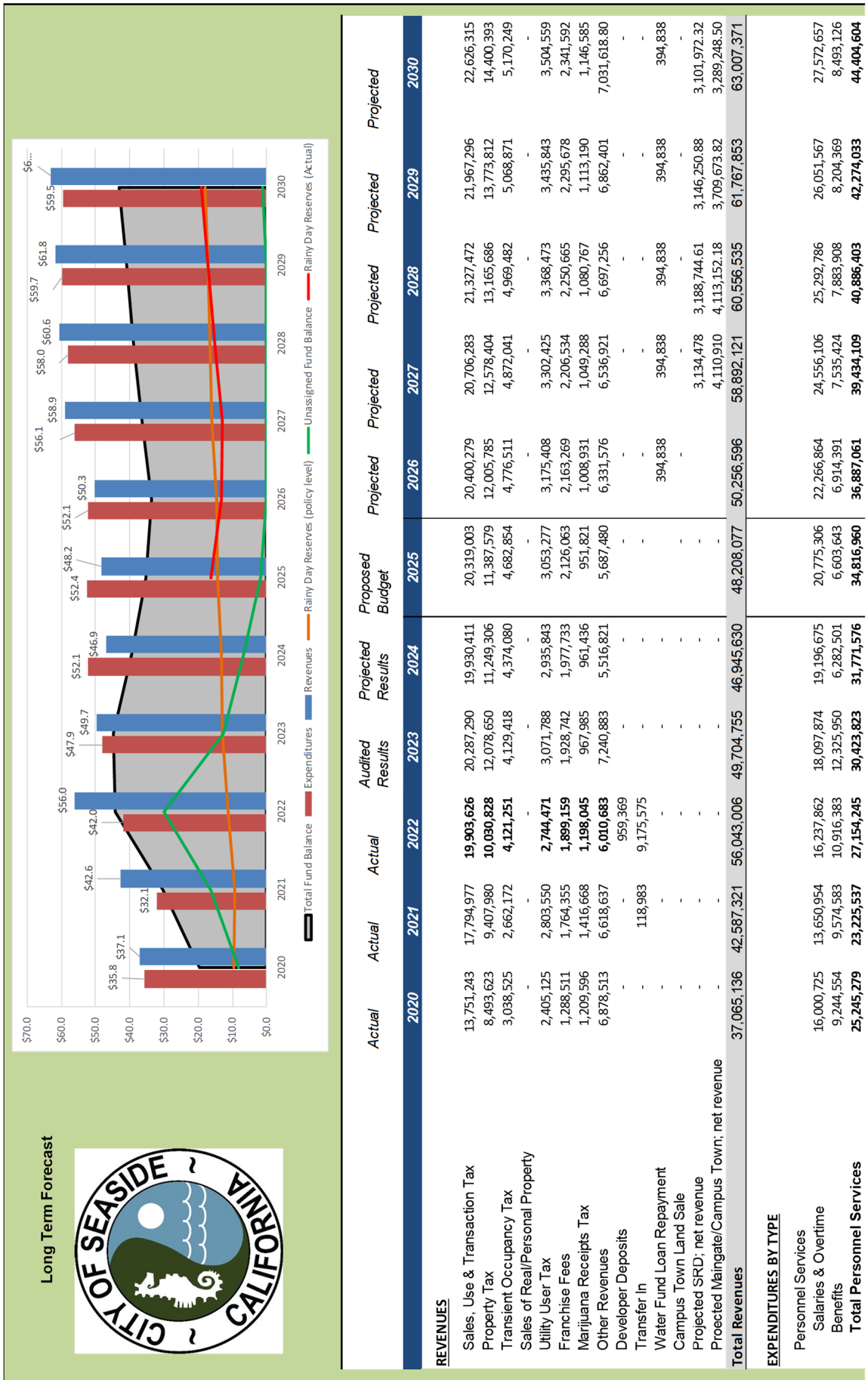
The City Council has appropriated or committed various and significant amounts of fund balance in the first half of fiscal year 2024-25. Those amounts are reflected in the long term forecast in terms of decreasing "unassigned" fund balance.

DEVELOPMENT OUTLOOK

Three notable development projects are expected to increase City costs for services and infrastructure, as well as generating revenue; Seaside Resort Development, Campus Town and Main Gate. All three of the projects are expected to increase sales tax and property tax. The Seaside Resort Development and Campus Town Project will also generate significant transient occupancy taxes. The long term forecast uses results of Fiscal Impact Analyses (prepared by outside consultants) where possible and nets revenue and expense so as to make the net effect easier to discern. The City is committed to seeing these projects through and the fiscal impact for the City's operations is likely to be a net positive.

OVERALL OUTLOOK

The LTF indicates that the City may be in a good financial position for the next five years. Substantial capital outlays and other transactions over the course of fiscal year 2024 and proposed for fiscal year 2025 have far outpaced assumptions used in the long term forecast. The net result is that years 2026 thru 2029 are showing a negative unassigned fund balance. Negative fund balance equates to the amount by which the City's rainy day reserves are below policy levels (see the red trend line in the LTF chart). To avoid dipping below Rainy Day policy levels, the City will have to prioritize spending and make challenging choices over the next few years.



BUDGET SUMMARY – GENERAL FUND

Services & Supplies	4,474,898	5,591,334	7,918,652	10,230,038	9,383,560	9,892,642	8,361,823	10,134,461	10,438,495	10,647,265	10,860,210
Internal Service Charge	2,024,982	2,414,863	2,135,415	2,528,925	2,406,017	3,095,134	3,249,891	3,379,886	3,481,283	3,550,909	3,621,927
Operating Transfer Out	2,517,092	810,540	1,426,159	3,316,459	2,366,834	1,987,528	1,301,279	1,328,012	1,353,389	1,384,515	1,414,066
Debt Service	710,915	189,914	237,888	414,531	560,273	532,514	663,429	698,415	731,297	751,833	714,473
Non-project Capital	1,207,323	282,296	888,962	566,360	1,253,152	677,127	341,698	355,366	366,027	373,348	380,814
Debt Service Fire Station #2	-	-	-	-	-	-	-	825,000	825,000	825,000	825,000
Administrative Allocation	(1,304,327)	(1,344,047)	(1,331,538)	(1,421,376)	(2,238,401)	(2,825,136)	(2,938,141)	(3,055,667)	(3,147,337)	(3,241,757)	(3,339,010)
Total Operating Expenditures	34,876,163	31,170,438	38,429,783	46,058,761	45,659,263	48,074,777	47,867,039	53,099,583	54,934,557	56,565,145	61,652,636
Operating Surplus/(Deficit)	2,188,974	11,416,883	17,613,223	3,645,995	1,286,367	133,300	2,389,558	5,792,539	5,621,978	5,202,709	6,763,889
Capital Outlay	931,830	940,757	3,598,510	1,794,473	6,393,084	4,367,848	4,231,271	3,040,522	3,086,737	3,118,472	3,150,841
Net Change in Fund Balance	1,257,144	10,476,126	14,014,713	1,851,522	(5,106,717)	(4,234,548)	(1,841,713)	2,752,017	2,535,241	2,084,237	2,102,120
End of Year Fund Balance	19,815,169	30,291,295	44,306,008	44,753,707	39,646,990	35,412,441	33,570,728	36,322,745	38,857,986	40,942,222	43,210,184
Less Rainy Day Reserves	9,045,764	11,459,000	11,759,718	13,079,195	13,832,422	14,422,433	14,748,661	16,094,062	16,661,244	17,167,212	17,880,364
Less Restricted Balances	2,425,725	2,655,428	2,651,869	18,860,969	19,155,304	19,280,669	20,174,101	23,424,101	23,674,101	23,924,101	24,174,101
Unassigned Fund Balance	8,343,680	16,176,867	29,894,421	12,813,543	6,659,264	1,709,339	(1,352,034)	(3,195,417)	(1,477,359)	(149,090)	1,155,719



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INTERFUND TRANSFERS

Summary Schedule of Transfers:

Fund #	Fund Name	Net Transfers
100	General Fund	6,356,394
200	CDBG	340,000
210	Streets Fund	-
211	Measure X non-bond	1,944,605
212	Transportation Capital Projects	(13,215,086)
214	Streets Fund	837,075
225	State Grants	9,943,708
226	Federal Grants	1,872,000
246	City Affordable Housing	(335,688)
247	Housing Non-profit	(79,090)
251	Senior Programs	(50,000)
256	Swimming Pool Fund	-
271	Stormwater	(2,038,989)
297	Merged Housing	79,090
342	Parks Improvements	(2,961,000)
344	Government Facilities Capital	(1,725,000)
356	Cutino Bond Fund	(375,869)
357	Measure X Debt Service	(642,150)
602	Recreation Endowment	50,000
		<u>(0)</u>

SCHEDULE OF INTERFUND TRANSFERS

Detail Schedule of Transfers

Purpose	Class	Fund #	Fund Name	Transfer Out	Fund #	Fund Name	Transfer In
CIP - Streets (City MOE)	Capital	100	General Fund	1,110,556	212	Transportation Capital Projects	(1,110,556)
Short Term Rental Revenue	Operating	100	General Fund	398,688	246	City Affordable Housing	(398,688)
Stormwater Funding	Operating	100	General Fund	1,213,989	271	Stormwater	(1,213,989)
CIP - Stormwater Funding	Capital	100	General Fund	825,000	271	Stormwater	(825,000)
CIP -Parks Improvements	Capital	100	General Fund	770,292	342	Parks Improvements	(770,292)
CIP Funding - various projects	Capital	100	General Fund	1,662,000	344	Government Facilities Capital	(1,662,000)
Bond payment	Operating	100	General Fund	375,869	356	Cutino Park Bond Fund	(375,869)
Cutino Park Capital Project	Capital	200	CDBG	340,000	212	Transportation Capital Projects	(340,000)
Streets Capital Projects - RSTP	Capital	210	Streets Fund	-	212	Transportation Capital Projects	-
Streets Capital Projects - Measure X	Capital	211	Measure X non-bond	1,302,455	212	Transportation Capital Projects	(1,302,455)
Measure X bond payment	Operating	211	Measure X non-bond	642,150	357	Measure X Debt Service	(642,150)
Streets Capital Projects - SB1	Capital	214	Streets Fund	837,075	212	Transportation Capital Projects	(837,075)
Capital Improvement Affordable Housing	Capital	225	State Grants	9,625,000	212	Transportation Capital Projects	(9,625,000)
Capital Improvement Affordable Housing	Capital	225	State Grants	318,708	342	Parks	(318,708)
Capital Improvement Affordable Housing	Capital	226	Federal Grants	1,872,000	342	Parks	(1,872,000)
Capital Improvement Affordable Housing	Capital	246	Affordable Housing Fund	63,000	344	Government Facilities Capital	(63,000)
Pool Repairs	Capital	256	Swimming Pool Fund	-	344	Government Facilities Capital	-
Support for Housing Non-profit	Capital	297	Merged Housing Fund	79,090	247	Housing Non-profit	(79,090)
Funding for Senior Programs	Operating	602	Recreation Endowment	50,000	251	Senior Programs	(50,000)
				<u>\$ 21,485,872</u>			<u>\$ (21,485,872)</u>



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APPROPRIATIONS LIMIT

CITY OF SEASIDE
APPROPRIATION LIMIT
FOR FISCAL YEAR 2024-25

2023-24 Appropriation Limit		\$ 43,042,300
2024-25 Appropriations Limit Adjustment Factors		
Increase in per Capita Personal Income	1.0379	
Population Change (City Factor)	1.0004	
Combined Factor		1.03831516
2024-25 Appropriation Limit		<u>\$ 44,691,473</u>
2024-25 Appropriations Subject to Limit		<u>\$ 41,170,792</u>
2024-25 Limit in Excess of Appropriations		<u>\$ 3,520,680</u>



THE MAYOR & CITY COUNCIL

Mayor & City Council

Divisions

City Council | Council Commissions

Who We Are:

The City of Seaside is a General Law City with a Council / Manager form of government. The five-member City Council is a legislative and policy-making body that is elected (nonpartisan) to represent the residents of Seaside. Policy decisions are made at City council meetings, which are held the first and third Thursday of each month at 5:00 p.m. At these public meetings, the City Council makes policy determinations; approves agreements and contracts; adopts ordinances (local laws) and regulations; and authorizes the expenditure of city funds.

Members of the City council also develop and maintain significant intergovernmental relations with local, state and federal agencies in order to enhance economic vitality of Seaside. The City Council also serves as the Board of Directors for the Successor Agency of the Redevelopment Agency of the City of Seaside.

Boards and Commissions are advisory bodies made up of Seaside Citizens appointed by the city council that serve as an important link between the city and community by providing direct involvement in policy-making and communication of vital information.

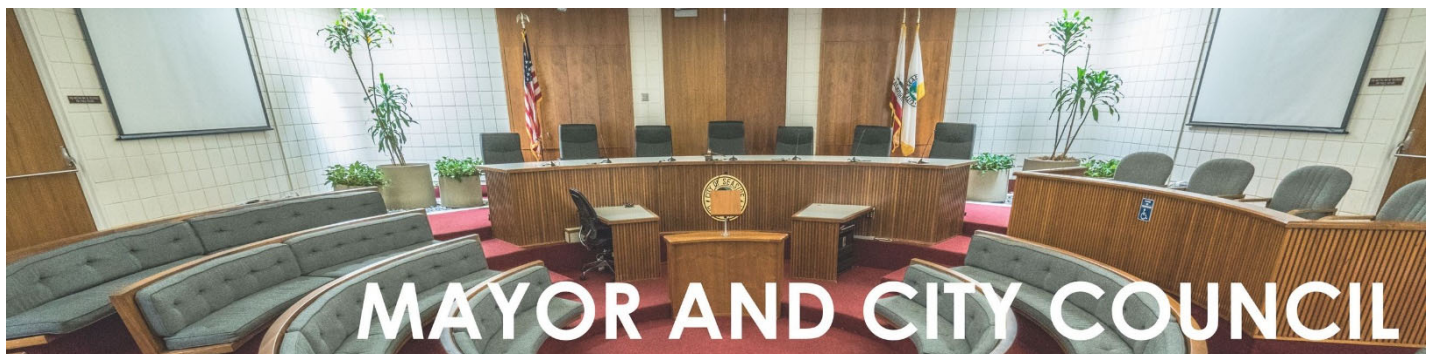
Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

The Seaside City Council's 2024 fiscal year was one of significant accomplishment and community impact. The Council spearheaded numerous initiatives that enhanced the city's quality of life, safety, and economic vitality.

One of the Council's standout achievements was the reinstatement of the beloved Farmer's Market, which celebrated its one-year anniversary in June 2024. The market has not only provided a vibrant space for local vendors and businesses but also fostered a sense of community connection and access to fresh, local produce.

Addressing the critical need for affordable housing, the Council secured requirements for 21 affordable dwelling units at 1620 Broadway through a Density Bonus Agreement. This initiative is a significant step towards creating a more inclusive and accessible community.

The Seaside City Council's accomplishments in the 2024 fiscal year reflect a commitment to progress, inclusivity, and the well-being of all residents. Through their various initiatives and policies, the Council has laid a strong foundation for a brighter future for Seaside.



Budget Summary Mayor & Council

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	5	5	5
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 65,231	\$ 58,866	\$ 51,112
Services & Supplies	\$ 386,990	\$ 1,335,907	\$ 878,110
Internal Services & Central Support Charges	\$ (183,486)	\$ (191,725)	\$ (166,867)
Total Expenditures	<u>\$274,352</u>	<u>\$1,218,048</u>	<u>\$ 777,355</u>
DEPARTMENTAL REVENUES			
General Taxes	<u>\$274,352</u>	<u>\$1,218,048</u>	<u>\$777,355</u>
Total Revenues	<u>\$ 274,352</u>	<u>\$ 1,218,048</u>	<u>\$ 777,355</u>

MANAGING DEPARTMENT: Legislative Body
The Mayor & City Council

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1010-0001	SALARIES	\$ 24,428	\$ 24,000	\$ 17,000	\$ 22,368	\$ 24,000
	BENEFITS	40,648	48,591	14,776	36,276	928
100-1010-0006	WORKERS COMPENSATION	154	222	222	222	184
100-1010-0020	PART-TIME HOURLY WAGES	-	-	-	-	26,000
100-1010-1036	LAFCO ANNUAL CHARGES	46,967	52,465	35,187	39,349	55,100
100-1010-1043	STATE LOBBYIST	-	84,000	24,500	84,000	80,000
100-1010-3095	DEPARTMENT CONSUMABLES	14,015	14,000	7,101	8,776	12,000
100-1010-4114	MEETINGS & TRAINING - CM MILLER	1,714	2,500	675	-	2,500
100-1010-4115	MEETINGS & TRAINING - MAYOR OGLESBY	5,364	6,000	2,207	4,524	6,000
100-1010-4116	MEETINGS & TRAINING - CM BURKE	-	-	-	-	2,500
100-1010-4117	MEETINGS & TRAINING - MPT PACHECO	140	2,500	100	1,350	2,500
100-1010-4118	MEETINGS & TRAINING - CM GARCIA-ARRAZOLA	1,344	2,500	-	1,250	2,500
100-1010-4119	MEETINGS & TRAINING - PRIOR CM	2,478	2,500	-	1,250	-
100-1010-4122	DUES & MEMBERSHIP	3,249	2,500	1,576	1,250	2,500
100-1010-7151	MNTRY BAY AIR RESOURCES DIST	16,034	16,034	15,491	15,491	16,100
100-1010-7160	COMMISSIONER APPRECIATION	-	-	-	-	8,000
100-1010-7161	LEAGUE OF CALIFORNIA CITIES	13,949	14,220	-	14,220	14,220
100-1010-7164	ASSOC. OF MNTRY BAY AREA GOVT	5,676	5,676	5,663	5,663	5,800
100-1010-7165	COMMUNITY EVENT SUPPORT	6,447	10,000	50	10,000	10,000
100-1010-7166	MCCVB	120,162	100,662	51,726	100,662	117,202
100-1010-7167	COMMUNITY FIREWORKS EVENT	17,138	-	-	-	-
100-1010-7170	COMMUNITY SUPPORT	78,322	80,000	39,145	80,000	50,000
100-1010-7176	FAMILY CARE - COUNCIL MEMBERS	19	-	-	-	-
100-1010-7186	PETROVICH SETTLEMENT	-	-	-	850,000	-
100-1010-8127	CITY HALL IMPROVEMENTS	5,617	30,000	11,615	15,000	15,000
	CENTRAL SERVICES AND INTERNAL CHARGES	(184,165)	(195,552)	(85,538)	(195,552)	(170,249)
Total		\$ 219,703	\$ 302,818	\$ 141,496	\$ 1,096,099	\$ 282,785

**MANAGING DEPARTMENT: City Manager
Art & History Commission**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1320-3095	DEPARTMENT CONSUMABLES	\$ 3,157	\$ 3,500	\$ 125	\$ 1,777	\$ 3,500
100-1320-7171	COMMISSION ACTIVITIES	-	-	-	-	7,500
100-1320-7301	ART INSTALLATION/MURAL	-	5,000	-	5,000	5,000
Total		\$ 3,157	\$ 8,500	\$ 125	\$ 6,777	\$ 16,000

**MANAGING DEPARTMENT: Recreation
Recreation & Parks Commission**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1330-3095	DEPARTMENT CONSUMABLES	\$ 2,431	\$ 3,500	\$ 877	\$ 2,502	\$ 20,000
Total		\$ 2,431	\$ 3,500	\$ 877	\$ 2,502	\$ 20,000

**MANAGING DEPARTMENT: Fire
Homeless Committee**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1340-1024	COMMUNITY SUPPORT	\$ -	\$ 3,500	\$ 3,500	\$ 3,500	\$ 2,500
100-1340-3095	DEPARTMENT CONSUMABLES	-	-	-	-	40,000
Total		\$ -	\$ 3,500	\$ 3,500	\$ 3,500	\$ 42,500

**MANAGING DEPARTMENT: Building and Code Enforcement
Neighborhood improvement Commission**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1350-2053	OUTSIDE PRINTING SERVICE	\$ 127	\$ -	\$ 190	\$ 190	\$ -
100-1350-3095	DEPARTMENT CONSUMABLES	344	-	193	193	-
100-1350-7169	NEIGHBORHOOD IMPROVEMENTS	46,769	97,959	10,148	97,959	398,688
	CENTRAL SERVICES AND INTERNAL CHARGES	679	3,827	1,913	3,827	3,382
Total		\$ 47,919	\$ 101,786	\$ 12,444	\$ 102,169	\$ 402,070

**MANAGING DEPARTMENT: Community Development
Environmental Committee**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1360-3095	DEPARTMENT CONSUMABLES	\$ -	\$ 3,500	\$ -	\$ 1,750	\$ 3,500
Total		\$ -	\$ 3,500	\$ -	\$ 1,750	\$ 3,500

**MANAGING DEPARTMENT: Planning
Planning Commission**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1370-3095	CONSUMABLES	\$ -	\$ 3,500	\$ -	\$ 1,750	\$ 3,500
Total		\$ -	\$ 3,500	\$ -	\$ 1,750	\$ 3,500

**MANAGING DEPARTMENT: Economic Development
Commission on Jobs Opportunities & Business (C-Jobs)**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1385-3095	DEPARTMENT CONSUMABLES	\$ 1,143	\$ 3,500	\$ -	\$ 1,750	\$ 3,500
Total		\$ 1,143	\$ 3,500	\$ -	\$ 1,750	\$ 3,500

**MANAGING DEPARTMENT: Police
Citizen / Police Committee**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-1390-3095	DEPARTMENT CONSUMABLES	\$ -	\$ 3,500	\$ -	\$ 1,750	\$ 3,500
Total		\$ -	\$ 3,500	\$ -	\$ 1,750	\$ 3,500



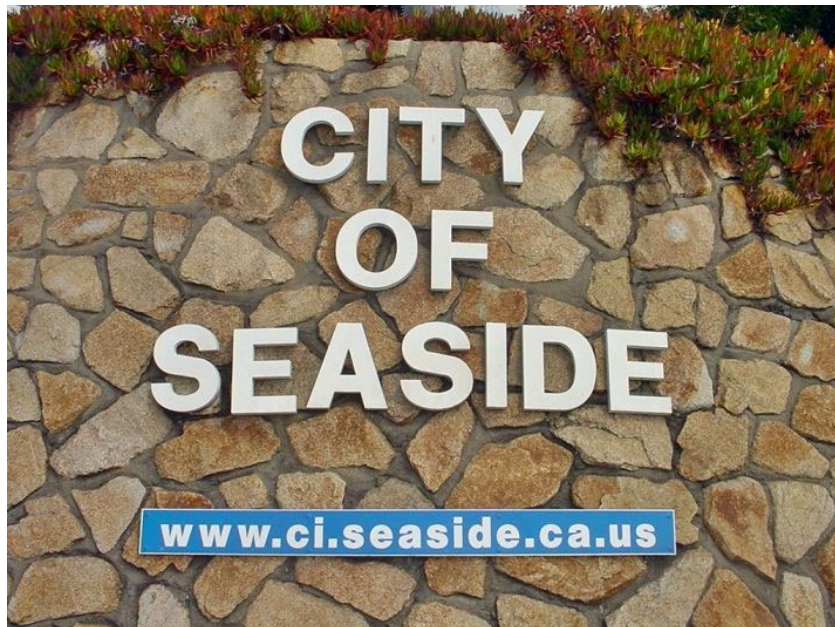
CITY MANAGER

City Manager

Divisions City Manager

Who We Are:

The City Manager acts as the policy principal advisor to the City Council. Making recommendations on items placed before the City Council for action. Follows up on City Council decisions and implements City Council Policy; directs the operations of the City and supervises the Department Heads; presents a recommended budget, and serves as the Executive Director of the Successor Agency and Seaside County Sanitation District.

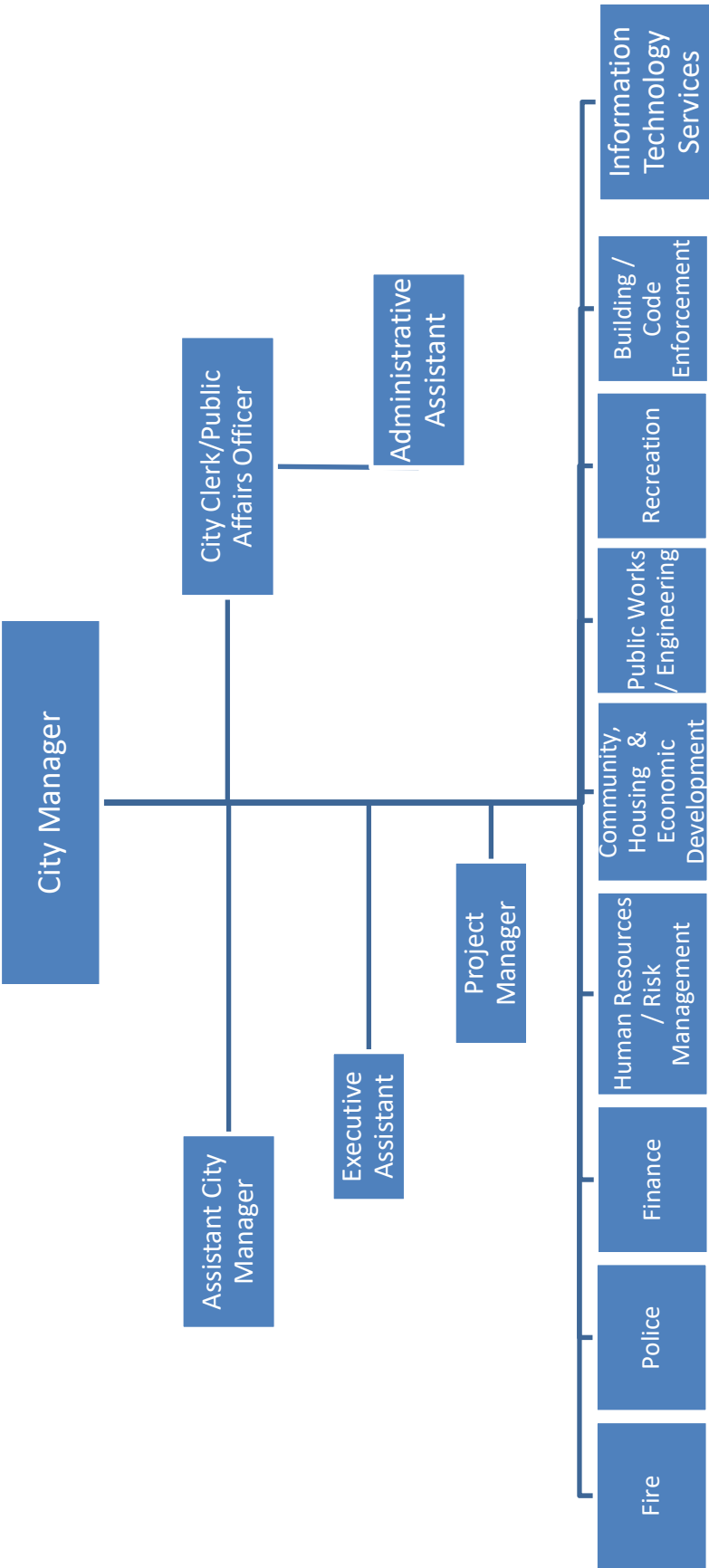


Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

The City Manager focused on moving key projects forward and keeping them on track. Those projects include the Grand Hyatt Hotel, Campus Town development and The Main Gate development. The City Manager's Office strengthened the partnership with MPUSD with continued work on the safe routes program, facilitated an internship student program with CSUMB and created a community program to assist seniors, disabled and low-income families with keeping their yards maintained (HIGH-5 program).

The strategic goals for 2025 include, continued efforts to secure water for future City development; creating a jobs training program; finalizing the general plan, and continuing to undertake programmatic enhancements to downtown. Additionally, the Grand Hyatt Hotel Project and Campus Town Project continue to press forward and remain immediate and future goals of the City Manager.

City Manager's Office



Budget Summary City Manager

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	4	5	4
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 1,002,108	\$ 1,248,727	\$ 804,415
Services & Supplies	\$ 230,167	\$ 244,015	\$ 64,000
Capital Outlay and Debt	\$ 10,301	\$ 480	\$ 10,000
Internal Services & Central Support Charges	<u>\$ (359,722)</u>	<u>\$ (782,655)</u>	<u>\$ (1,056,480)</u>
Total Expenditures	<u>\$882,854</u>	<u>\$710,568</u>	<u>\$ (178,065)</u>
	Strategic Plan		<u>\$0</u>
	Regular Operations		<u>(\$178,065)</u>
DEPARTMENTAL REVENUES			
General Taxes	<u>\$882,854</u>	<u>\$710,568</u>	<u>(\$178,065)</u>
Total Revenues	<u>\$ 882,854</u>	<u>\$ 710,568</u>	<u>\$ (178,065)</u>

MANAGING DEPARTMENT: City Manager
City Manager Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-2010-0001	SALARIES	\$ 605,853	\$ 774,569	\$ 382,892	\$ 774,569	\$ 523,924
100-2010-0002	OVERTIME	2,566	-	5,991	4,571	2,225
	BENEFITS	390,542	377,350	216,061	384,394	273,986
100-2010-0006	WORKERS COMPENSATION	1,888	2,716	2,716	2,716	2,254
100-2010-0020	PART-TIME HOURLY WAGES	889	-	52,300	80,452	-
100-2010-1024	COMMUNITY RELATIONS	46,100	68,000	2,156	68,000	5,000
100-2010-1029	TRAINING & EDUCATION	2,688	5,000	2,025	5,000	1,000
100-2010-1030	CONSULTANT	145,032	134,553	103,631	143,631	50,000
100-2010-1033	FITNESS PROGRAM	370	2,025	562	2,025	2,025
100-2010-2044	COPIER SERVICES	2,030	2,000	2,055	3,907	1,000
100-2010-2053	OUTSIDE PRINTING SERVICE	784	1,000	5,330	2,502	-
100-2010-2074	BANK FEES & MISC CHARGES	652	-	-	-	-
100-2010-3095	DEPARTMENT CONSUMABLES	11,697	15,000	5,207	15,000	5,000
100-2010-4121	MEETINGS & TRAVEL	203	4,000	1,311	2,474	1,000
100-2010-4122	DUES & MEMBERSHIP	900	3,000	-	3,000	1,000
100-2010-4123	BOOKS & PERIODICALS	14	500	-	250	-
100-2010-4124	MAIL SERVICES	-	500	-	250	-
100-2010-7171	COMMISSION ACTIVITIES	20,067	-	-	-	-
100-2010-8187	DEPARTMENT EQUIPMENT	10,301	8,500	240	480	10,000
	CENTRAL SERVICES AND INTERNAL CHARGES	(359,722)	(782,655)	(371,730)	(782,655)	(1,056,480)
Total		\$ 882,854	\$ 616,058	\$ 410,747	\$ 710,568	(\$ 178,065)



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***PUBLIC AFFAIRS &
CITY CLERK***

City Clerk

Divisions City Clerk | Elections

Who We Are:

The City Clerk is the information and affairs liaison between the public and the City. Our mission is to build trust and confidence through the promotion of transparency, community engagement and accessibility to the work of local government while ensuring regulatory compliance. This office oversees the support of the Mayor and City Council, manages the City records, and serves as the City's Public Affairs Officer by overseeing and working with the Communications team, distributes information about the City to the public and makes all efforts to inform, engage and serve our citizens.

The City Clerk's office also facilitates the democratic process by ensuring the City's legislative processes are open and transparent. This office offers friendly customer service, knowledgeable staff, and easy accessibility through technology; manages elections administration, coordinates with all city departments through the agenda management program, processing all legislative actions, preserving of Seaside's legislative history, and is the compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.

Our Service Delivery Framework:

Transparency • Accountability • Simplicity • Consistency

Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

During fiscal year 2023-2024, the City Clerk/Public Affairs officer made significant contributions to the City of Seaside: the production of the Seaside City News broadcast, ensuring residents have access to important information. Recognizing the need for inclusivity, they initiated and established Spanish translation services for City Council meetings via Zoom, along with Spanish translations of the agenda. Committed to professional development, they provided training support to over 200 California City Clerks at the Technical Training for Clerks Institute at UC Riverside. Their work extended beyond the City as they maintained strong intergovernmental affairs by coordinating with agencies like Monterey 1 Water, CSUMB, the Monterey Bay Football Club, and Monterey Peninsula College. To enhance internal efficiency, they cross-trained eight administrative assistants to clerk for board and commission meetings. Additionally, they authored the remote meeting participation policy, ensuring clear guidelines for virtual participation. Finally, they played a pivotal role in facilitating the process for two ballot measures scheduled for the upcoming November 5, 2024 general election.

City Clerk/Public Affairs Officer's goals for fiscal year 2024-2025:

Enhance Communication and Access: Oversee the redesign of the City's website by October 2024 to improve user experience and information accessibility; establish the Public Affairs Office as the central hub for City communications, ensuring consistent messaging across departments; Develop an internal standard operating procedures manual to streamline citywide systems and processes.

Foster Community Engagement: Organize and host a board and commission appreciation event to acknowledge their contributions; Implement internship programs in collaboration with high schools, community colleges, universities, and community service organizations.

Ensure Election Integrity:

Conduct the upcoming November 5, 2024 general election efficiently and securely.

Budget Summary City Clerk

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	2	2	2
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 174,259	\$ 170,953	\$ 339,102
Services & Supplies	\$ 112,598	\$ 137,309	\$ 442,600
Capital Outlay and Debt	\$ 222	\$ -	\$ -
Internal Services & Central Support Charges	\$ (191,105)	\$ (187,306)	\$ (192,490)
Total Expenditures	\$95,974	\$120,956	\$ 589,212
	Strategic Plan		\$0
	Regular Operations		\$589,212
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ -	\$ 250	\$ 500
General Taxes	\$95,974	\$120,706	\$ 588,712
Total Revenues	\$ 95,974	\$ 120,956	\$ 589,212

MANAGING DEPARTMENT: City Clerk
City Clerk Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-2021-0001	SALARIES	\$ 131,088	\$ 124,251	\$ 107,144	\$ 124,251	\$ 226,172
100-2021-0002	OVERTIME	-	-	-	-	2,500
	BENEFITS	42,002	46,987	31,217	45,019	108,494
100-2021-0006	WORKERS COMPENSATION	1,169	1,682	1,682	1,682	1,396
100-2021-1029	TRAINING AND EDUCATION	6,408	5,000	4,155	5,000	6,000
100-2021-1033	FITNESS PROGRAM	-	540	-	-	540
100-2021-2043	TEMPORARY CONTRACT SERVICES	-	-	-	-	20,000
100-2021-2044	COPIER SERVICES	83	500	333	-	-
100-2021-2053	OUTSIDE PRINTING SERVICE	1,279	2,000	790	1,417	-
100-2021-2063	PUBLISHING & LEGAL ADVERTISING	12,597	25,000	12,974	25,000	10,000
100-2021-2067	CITY CODE UPDATE	13,151	2,000	16,698	2,000	-
100-2021-2075	CONTRACT SERVICES	62,278	91,500	65,641	91,500	225,000
100-2021-3095	DEPARTMENT CONSUMABLES	9,390	4,000	4,047	7,892	2,500
100-2021-4121	MEETINGS AND TRAVEL	5,681	3,000	1,008	3,000	3,000
100-2021-4122	DUES AND MEMBERSHIPS	1,273	1,000	525	1,000	1,000
100-2021-4123	BOOKS & PERIODICALS	458	500	216	500	100
100-2021-8187	DEPARTMENT EQUIPMENT	222	750	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	(192,579)	(188,073)	(87,898)	(188,073)	(193,255)
Total		\$ 94,500	\$ 120,638	\$ 158,533	\$ 120,189	\$ 413,447

MANAGING DEPARTMENT: City Clerk
Elections

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-2022-2043	TEMPORARY CONTRACT SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 175,000
	CENTRAL SERVICES AND INTERNAL CHARGES	1,474	767	383	767	765
Total		\$ 1,474	\$ 767	\$ 383	\$ 767	\$ 175,765



CITY ATTORNEY

City Attorney

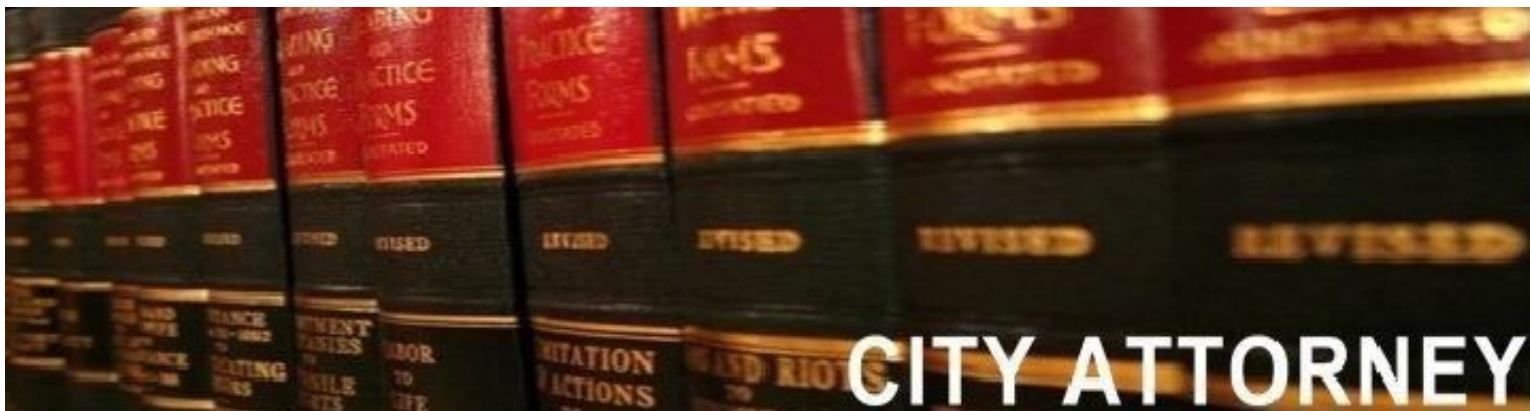
Divisions

City Attorney | Legal Assistant

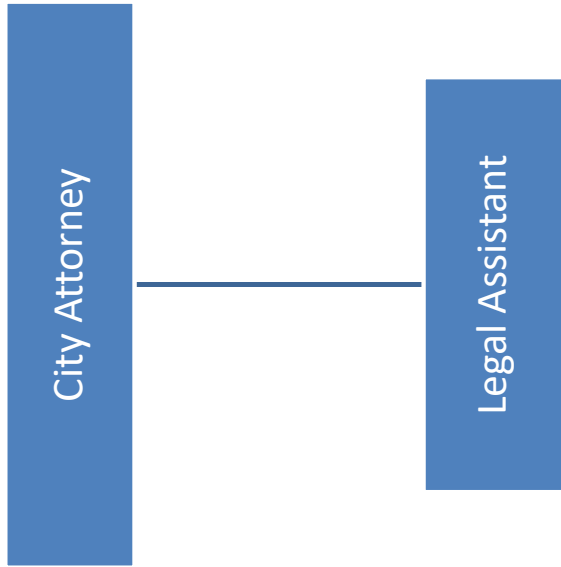
The City Attorney's office is a small but dynamic office that provides advisory and litigation services to the City. Our mission is to provide excellent and ethical legal advice, zealous legal representation for the City Council, City officers and City employees to help a growing city succeed. In furtherance of that mission the City Attorney's office reviews and advises on resolutions and ordinances, reviews all types of legal documents, supervises and coordinates outside counsel and performs such activities as the City Council may direct. The City Attorney's office also supervises and manages the Environmental Services Clean-Up Agreement team which is funded primarily by an Army contract and regionally helps to encourage the safe use of the former Fort Ord military base.

Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

- Fiscal Year 2023-24 the City Attorney received a favorable order of attorneys' fees and costs in a drug house abatement action. Additionally, this past fiscal year saw the implementation of water documents moving the Ascent project into construction.
- Fiscal Year 2024-25 will see the City Attorney continuing to provide excellent advisory advice and review of documents, defending the City in litigation, promoting ongoing professional skill for staff in the City Attorney's office, assisting with the Seaside Housing Collaborative and increasing public participation in community events.



City Attorney's Office



Budget Summary City Attorney

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	2	2	2
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 466,561	\$ 437,064	\$ 506,233
Services & Supplies	\$ 394,126	\$ 571,304	\$ 626,700
Internal Services & Central Support Charges	<u>\$ (380,666)</u>	<u>\$ (789,450)</u>	<u>\$ (494,378)</u>
Total Expenditures	<u>\$480,021</u>	<u>\$218,917</u>	<u>\$ 638,555</u>
	Strategic Plan		<u>\$0</u>
	Regular Operations		<u><u>\$638,555</u></u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ -	\$ -	\$ 100,000
General Taxes	<u>\$480,021</u>	<u>\$218,917</u>	<u>\$ 538,555</u>
Total Revenues	<u>\$ 480,021</u>	<u>\$ 218,917</u>	<u>\$ 638,555</u>

MANAGING DEPARTMENT: City Attorney
City Attorney

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-3010-0001	SALARIES	\$ 300,739	\$ 323,832	\$ 200,282	\$ 292,221	\$ 323,378
	BENEFITS	164,898	158,241	91,325	143,513	180,672
100-3010-0006	WORKERS COMPENSATION	924	1,329	1,329	1,329	1,103
100-3010-1022	LEGAL SERVICES	223,798	450,000	270,970	450,000	500,000
100-3010-1023	LEGAL SERVICES - SPECIAL	151,864	100,000	58,029	104,177	100,000
100-3010-1029	TRAINING	-	3,200	-	1,600	3,200
100-3010-1030	CONSULTANT	7,200	20,000	8,800	8,800	10,000
100-3010-1033	FITNESS PROGRAM	-	1,080	-	-	1,080
100-3010-3095	DEPARTMENT CONSUMABLES	3,286	6,000	886	903	4,500
100-3010-4121	MEETINGS & TRAVEL	1,000	2,000	625	-	1,500
100-3010-4122	DUES & MEMBERSHIPS	5,974	7,000	6,159	5,824	7,000
100-3010-4123	BOOKS & PERIODICALS	1,004	500	-	-	500
	CENTRAL SERVICES AND INTERNAL CHARGES	(380,666)	(789,450)	(377,175)	(789,450)	(494,378)
Total		\$ 480,021	\$ 283,732	\$ 261,232	\$ 218,917	\$ 638,555



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HUMAN RESOURCES & RISK MANAGEMENT

Human Resources

Divisions

Human Resources | Risk Management

Who We Are:

The Human Resources Department is a pivotal component of the municipal government's operations, responsible for managing and supporting the city's diverse and dedicated workforce. Committed to fostering a dynamic and inclusive work environment, the HR department serves as a hub for talent acquisition, employee development, and labor relations. The department plays a vital role in ensuring the recruitment of top-tier staff, administering employee benefits, training, and maintaining compliance with labor laws and regulations.

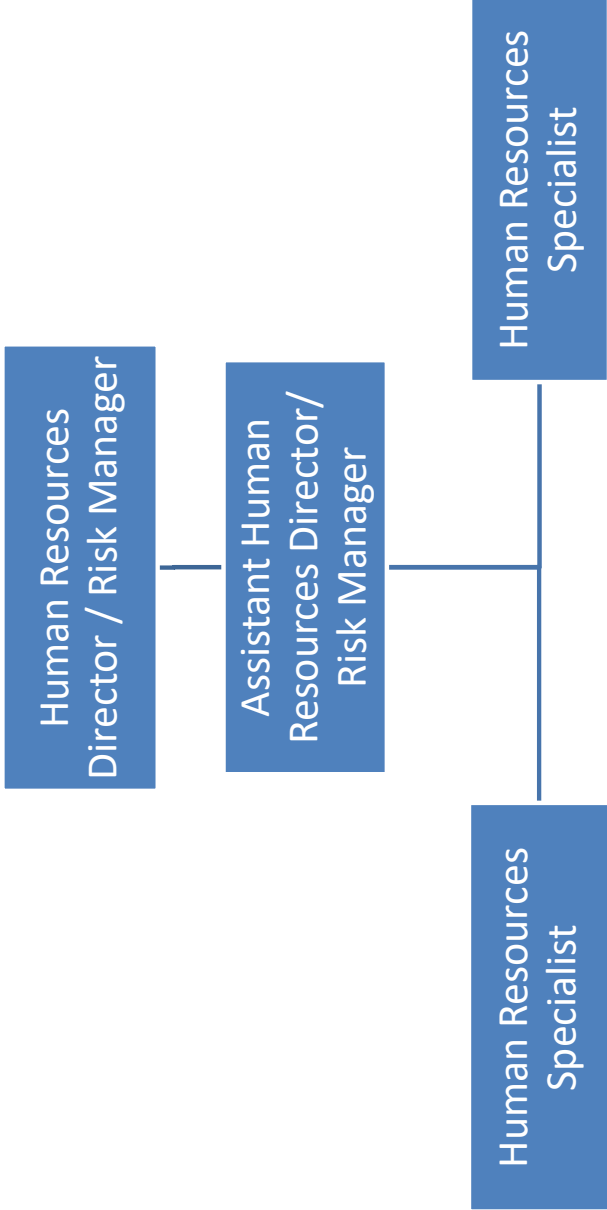
Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

In fiscal year 2023-2024, the HR Department received over 750 applications; administrated 14 in-house and outside recruitments; processed over 55 new employees including volunteers and student interns; and managed over 50 worker's compensation claims.

The fiscal year 2024-25 work plan is robust. The department will focus on maximizing HR services with the implementation of many new programs, positions, and training opportunities.



Human Resources / Risk Management Department



Budget Summary Human Resources & Risk Management

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	5	4	4
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 747,463	\$ 694,086	\$ 687,323
Services & Supplies	\$ 3,372,216	\$ 3,811,067	\$ 3,608,555
Capital Outlay and Debt	\$ -	\$ 710	\$ 800
Internal Services & Central Support Charges	\$ 37,938	\$ 21,882	\$ (633,420)
Total Expenditures	<u>\$4,157,617</u>	<u>\$4,527,745</u>	<u>\$ 3,663,258</u>
		Regular Operations	<u>\$3,663,258</u>
DEPARTMENTAL REVENUES			
General Taxes	<u>\$4,157,617</u>	<u>\$4,527,745</u>	<u>\$3,663,258</u>
Total Revenues	<u>\$ 4,157,617</u>	<u>\$ 4,527,745</u>	<u>\$ 3,663,258</u>

MANAGING DEPARTMENT: Human Resources & Risk Management**Human Resources**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-2031-0001	SALARIES	\$ 476,918	\$ 445,274	\$ 446,121	\$ 458,808	\$ 454,567
100-2031-0002	OVERTIME	643	500	1,670	3,269	3,000
	BENEFITS	264,905	223,514	167,051	227,486	225,697
100-2031-0006	WORKERS COMPENSATION	2,143	3,082	3,082	3,082	2,558
100-2031-0020	PART-TIME HOURLY WAGES	1,824	-	-	-	-
100-2031-1028	TRAINING (CITYWIDE)	6,522	15,000	9,528	10,063	15,000
100-2031-1029	TRAINING AND EDUCATION	8,863	3,500	3,287	3,500	3,500
100-2031-1030	CONSULTANT	76,097	50,000	77,631	87,127	77,000
100-2031-1033	FITNESS PROGRAM	1,030	675	820	1,440	1,500
100-2031-1037	EMPLOYEE RECOGNITION	4,848	8,000	4,220	8,439	9,000
100-2031-1038	EMPLOYEE ASSISTANCE PROGRAM	15,102	10,000	14,212	17,650	17,000
100-2031-2064	PERSONNEL RECRUITMENT	14,934	90,000	29,308	67,500	40,000
100-2031-2065	POLICE & FIRE EXAMS	391	2,200	347	693	600
100-2031-2074	BANK FEES & MISC CHARGES	19	-	-	-	-
100-2031-3092	STATIONARY SUPPLIES	61	-	138	138	500
100-2031-3095	DEPARTMENT CONSUMABLES	4,200	1,000	278	557	600
100-2031-3102	COMPUTER SUPPLIES	2,308	3,500	2,695	4,214	9,000
100-2031-4121	MEETINGS AND TRAVEL	536	1,000	(87)	-	1,500
100-2031-4122	DUES AND MEMBERSHIPS	2,135	1,000	244	1,000	2,000
100-2031-4123	BOOKS AND PERIODICALS	1,507	1,500	-	-	-
100-2031-4124	MAIL SERVICES	105	150	19	38	200
100-2031-7207	VOLUNTEER PROGRAM	-	1,500	-	-	1,500
100-2031-7208	SAFETY COMMITTEE	-	500	-	250	-
100-2031-8187	DEPARTMENT EQUIPMENT	-	500	355	710	800
	CENTRAL SERVICES AND INTERNAL CHARGES	(127,447)	(212,215)	(86,833)	(212,215)	(821,755)
Total		\$ 757,644	\$ 650,181	\$ 674,086	\$ 683,750	\$ 43,768

MANAGING DEPARTMENT: Human Resources & Risk Management**Insurance**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
502-5120-1022	LEGAL SERVICES	\$ -	\$ 1,000	\$ -	\$ -	\$ -
502-5120-1029	TRAINING AND EDUCATION	-	2,500	-	-	5,000
502-5120-1030	CONSULTANT	-	1,000	-	-	-
502-5120-2088	JUDGEMENTS/DAMAGES	19,092	-	39,284	51,689	-
502-5120-2090	INSURANCE	1,094,111	1,031,411	1,031,812	1,031,812	1,119,925
502-5120-2091	WORKERS COMPENSATION DEPOSIT	2,092,274	2,454,080	2,454,080	2,454,080	2,220,913
502-5120-2097	TAIL CLAIMS	29,111	30,000	54,961	72,317	85,317
	CENTRAL SERVICES AND INTERNAL CHARGES	165,385	234,097	117,049	234,097	188,335
Total		\$ 3,399,973	\$ 3,754,088	\$ 3,697,185	\$ 3,843,995	\$ 3,619,490



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FINANCE DEPARTMENT

Finance

Divisions

Finance

Who We Are:

The Finance Department provides a variety of support services to the residents of Seaside, city employees, and departments.

Residents: Our priority....

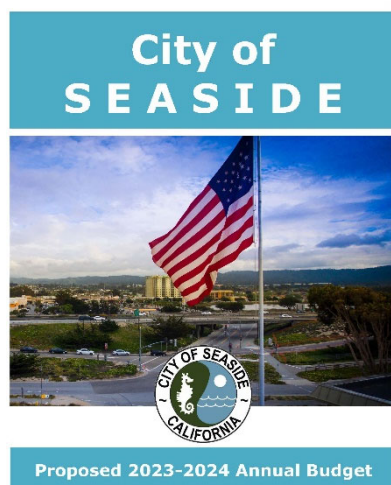
Our staff ensures accuracy and time efficiency in paying City employees, assisting departments in acquiring services, equipment, and supplies and documenting and processing payments.

We are responsible for the financial management, reporting, budgeting, accounting, grant management, debt management, payroll, purchasing, and auditing services for all the City funds. Our responsibility is to ensure fiscal resources are accounted for in accordance with established procedures in order to make informed decisions in a precise and prompt manner.

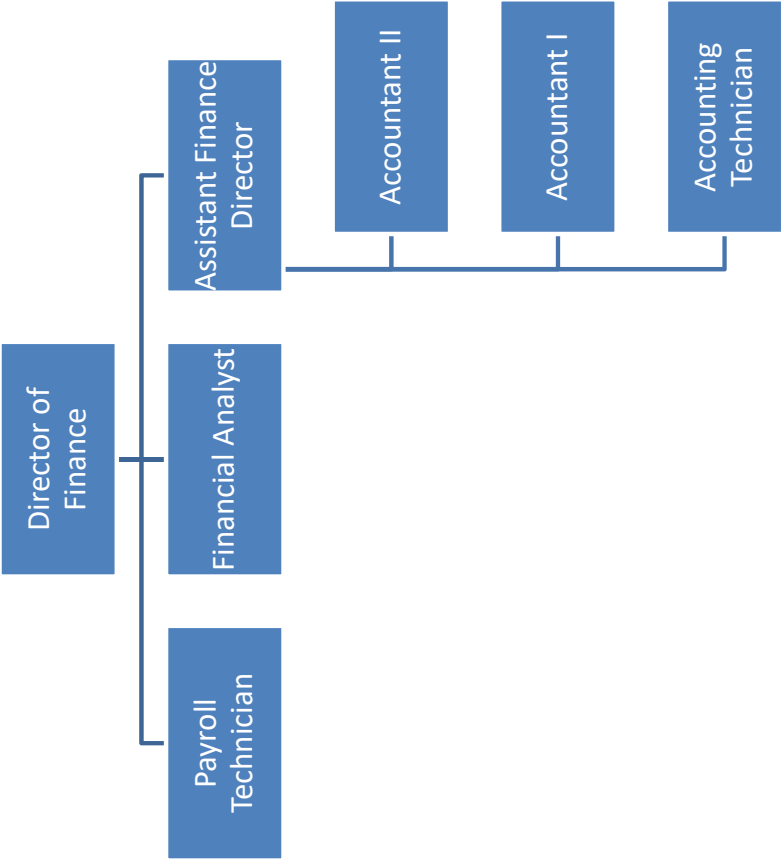
Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

The Finance department had a successful year with many accomplishments: The department relocated to a new office located in a modular trailer outside of City Hall, provided finance training to new non-finance department hires, provided data for a municipal water rate study, engaged in extensive cross-training within the finance department, and received the GFOA budget award for the FY 2023-24 budget. The department achieved full staffing, achieved a goal for daily deposits and achieved a goal for a 30 day turnaround on the bank reconciliation.

Goals for fiscal year 2023-24 include: Developing a Budget in Brief document, increasing the City's investment portfolio diversity, and issuing an RFP for a services to perform a city-wide fee study.



Finance Department



Budget Summary Finance Department

AUTHORIZED POSITIONS	FY2022 Actual	FY2023 Projected	FY2024 Proposed
Number of Full-Time Employees	8	9	9
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 1,286,873	\$ 1,499,127	\$ 1,717,966
Services & Supplies	\$ 640,375	\$ 623,689	\$ 798,100
Capital Outlay and Debt	\$ 2,785,887	\$ 2,313,574	\$ 2,330,028
Internal Services & Central Support Charges	\$ (776,516)	\$ (938,802)	\$ (947,856)
Total Expenditures	<u>\$3,936,619</u>	<u>\$3,497,588</u>	<u>\$3,898,238</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ 652,392	\$ 378,468	\$ 958,250
Special Revenue Fund	\$ 41,139	\$ 50,000	\$ 50,000
Debt Service Fund	\$ 831,010	\$ 762,509	\$ 798,926
Enterprise Fund	\$ 338,784	\$ 304,440	\$ 25
Internal Service Fund	\$ 836,086	\$ 633,135	\$ 1,115,514
Successor Agency Funds	\$ 164,286	\$ 6,865	\$ 9,079
Grants and Other Revenue	\$ 125,270	\$ 68,807	\$ 91,298
General Taxes	<u>\$947,653</u>	<u>\$1,293,364</u>	<u>\$875,146</u>
Total Revenues	<u>\$ 3,936,619</u>	<u>\$ 3,497,588</u>	<u>\$ 3,898,238</u>

MANAGING DEPARTMENT: Finance

Finance Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-5110-0001	SALARIES	\$ 688,785	\$ 832,491	\$ 598,527	\$ 804,408	\$ 795,167
100-5110-0002	OVERTIME	2,606	1,500	1,850	2,891	3,000
	BENEFITS	203,845	301,213	203,668	285,486	364,734
100-5110-0006	WORKERS COMPENSATION	3,746	5,389	5,389	5,389	4,472
100-5110-1015	BENEFITS ADMINISTRATION	22,403	24,000	17,733	23,508	26,000
100-5110-1025	CITY AUDIT	39,425	51,600	35,006	51,600	53,000
100-5110-1029	TRAINING & EDUCATION	6,346	6,800	6,338	6,800	7,800
100-5110-1030	CONSULTANT	60,672	81,146	31,798	39,500	130,000
100-5110-1033	FITNESS PROGRAM	984	3,240	1,173	1,572	3,240
100-5110-1040	PROPERTY TAX ADMIN FEES	24,370	24,000	159	24,000	25,000
100-5110-2043	TEMPORARY CONTRACT SERVICES	2,352	-	-	-	-
100-5110-2044	COPIER SERVICES	6,984	8,200	7,770	11,282	12,000
100-5110-2053	OUTSIDE PRINTING SERVICE	3,684	5,000	2,714	5,000	5,000
100-5110-2074	BANK FEES & MISC CHARGES	88,510	29,800	49,932	67,028	67,800
100-5110-2078	OTHER EXPENSE	20,894	2,500	1,382	1,992	3,000
100-5110-3095	DEPARTMENT CONSUMABLES	10,294	10,000	5,271	10,304	12,000
100-5110-3102	COMPUTER SUPPLIES	1,235	5,000	2,170	4,340	5,000
100-5110-4121	MEETINGS & TRAVEL	259	-	-	-	-
100-5110-4122	DUES & MEMBERSHIP	550	2,000	605	1,605	2,200
100-5110-4123	BOOKS & PERIODICALS	-	250	65	250	250
100-5110-4124	MAIL SERVICES	19,001	15,000	17,064	22,461	24,000
100-5110-9101	CAPITAL OUTLAY	1,508,132	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	(901,631)	(1,075,811)	(512,631)	(1,075,811)	(1,133,812)
100-5110-9999	TRANSFER OUT	1,500,000	-	-	-	-
Total		\$ 3,313,447	\$ 333,318	\$ 475,981	\$ 293,605	\$ 409,852

MANAGING DEPARTMENT: Finance Department**AMP PEG Fees**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
291-2010-1047	AMP - PRODUCTION & BROADCAST	\$ 20,985	\$ -	\$ -	\$ 50,000	\$ 50,000
Total		\$ 20,985	\$ -	\$ -	\$ 50,000	\$ 50,000

MANAGING DEPARTMENT: Finance Department**POB**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 179	\$ 220	\$ 110	\$ 220	\$ 6,589
355-5110-9602	PRINCIPAL PAYMENTS	690,000	680,000	-	680,000	745,000
355-5110-9605	INTEREST PAYMENTS	115,987	78,147	39,074	78,147	40,856
355-5110-9606	OTHER DEBT SERVICE EXPENSES	2,817	2,900	214	2,900	2,900
Total		\$ 808,983	\$ 761,267	\$ 39,397	\$ 761,267	\$ 795,345

MANAGING DEPARTMENT: Finance Department**Cutino Bond**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 114	\$ 241	\$ 121	\$ 241	\$ 9,845
356-5110-9602	PRINCIPAL PAYMENTS	200,000	200,000	-	210,000	220,000
356-5110-9605	INTEREST PAYMENTS	174,369	174,369	83,184	166,369	155,869
356-5110-9606	OTHER DEBT SERVICE EXPENSES	3,249	1,750	1,925	1,925	2,125
Total		\$ 377,732	\$ 376,360	\$ 85,230	\$ 378,535	\$ 387,839

MANAGING DEPARTMENT: Finance Department**Measure X Bond**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 114	\$ 220	\$ 110	\$ 220	\$ 22,049
357-5110-9602	PRINCIPAL PAYMENTS	245,000	245,000	-	245,000	270,000
357-5110-9605	INTEREST PAYMENTS	394,700	394,700	192,450	394,700	372,150
357-5110-9606	OTHER DEBT SERVICE EXPENSES	3,249	1,750	1,925	1,925	1,925
Total		\$ 643,063	\$ 641,670	\$ 194,485	\$ 641,845	\$ 666,124

MANAGING DEPARTMENT: Finance Department

Golf Course

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 10,014	\$ 11,917	\$ 5,959	\$ 11,917	\$ 21,247
405-5110-9602	PRINCIPAL PAYMENTS	(2,568)	130,000	130,000	130,000	135,000
405-5110-9603	DEPRECIATION EXPENSE	145,089	-	-	-	-
405-5110-9605	INTEREST PAYMENTS	215,605	213,038	104,381	213,038	194,691
405-5110-9606	OTHER EXPENSES	2,866	2,100	2,350	3,092	3,000
Total		\$ 371,006	\$ 357,055	\$ 242,690	\$ 358,047	\$ 353,938

MANAGING DEPARTMENT: Moved to City Manager's Office

IT

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
503-4010-0001	SALARIES	\$ 243,151	\$ 247,380	\$ 180,188	\$ 237,089	\$ 336,179
	BENEFITS	144,059	119,041	110,937	158,936	210,209
503-4010-0006	WORKERS COMPENSATION	2,334	3,357	3,357	3,357	3,020
503-4010-1029	TRAINING & EDUCATION	235	2,500	1,285	1,690	2,500
503-4010-1030	CONSULTANT	6,000	6,500	3,000	6,500	7,500
503-4010-1033	FITNESS PROGRAM	-	-	-	-	945
503-4010-3095	DEPARTMENT CONSUMABLES	414	500	400	500	500
503-4010-3102	COMPUTER SUPPLIES	207,794	185,000	119,300	170,000	205,000
503-4010-5132	TELEPHONE	36,547	36,000	32,709	43,038	50,000
503-4010-5135	MOBILE COMMUNICATIONS	5,225	5,000	1,936	2,548	3,500
503-4010-5138	DATA COMMUNICATION	68,093	70,000	44,878	70,000	65,000
503-4010-8182	COMPUTER EQUIPMENT	42,311	-	402	402	-
503-4010-8187	DEPARTMENT EQUIPMENT	4,475	40,000	3,997	5,259	30,000
	CENTRAL SERVICES AND INTERNAL CHARGES	80,194	84,332	54,916	84,332	95,055
503-4010-9603	DEPRECIATION EXPENSE	47,522	-	-	-	-
Total		\$ 888,354	\$ 799,609	\$ 557,303	\$ 783,650	\$ 1,009,408

MANAGING DEPARTMENT: Finance Department**SA Capital**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
961-9610-1022	LEGAL SERVICES	\$ -	\$ -	\$ 743	\$ 977	\$ 2,000
961-9610-1041	PROPERTY TAXES/ASSESSMENTS	1,569	4,000	1,838	1,838	4,000
	CENTRAL SERVICES AND INTERNAL CHARGES	532	226	113	226	116
Total		\$ 2,101	\$ 4,226	\$ 2,693	\$ 3,041	\$ 6,116

MANAGING DEPARTMENT: Finance Department**LMIHF**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	-	3	2	3	-
Total		\$ -	\$ 3	\$ 2	\$ 3	\$ -

MANAGING DEPARTMENT: Finance Department**SA Merged Capital Project**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	BENEFITS	\$ 350	\$ -	\$ -	\$ -	\$ -
971-9710-1023	LEGAL SRVCS - OVERSIGHT BOARD	-	-	1,238	1,628	2,000
971-9710-1041	PROPERTY TAXES/ASSESSMENTS	42	-	42	42	50
	CENTRAL SERVICES AND INTERNAL CHARGES	604	13	7	13	140
971-9710-9599	RENTAL PROPERTY EXP & MAINT	1,383	-	2,223	2,223	2,500
971-9710-9604	AMORTIZATION EXPENSE	108,830	-	-	-	-
Total		\$ 111,209	\$ 13	\$ 3,510	\$ 3,907	\$ 4,690

MANAGING DEPARTMENT: Finance Department**SA Merged Debt Service**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ 33,364	\$ 39,481	\$ 19,741	\$ 39,481	\$ 30,768
972-9710-9603	DEPRECIATION EXPENSE	518,765	-	-	-	-
972-9710-9604	FEES & EXPENSES	3,301	-	1,875	2,467	-
972-9710-9807	2014 BOND PRINCIPAL PAYMENT	-	120,000	120,000	120,000	125,000
972-9710-9809	2014 BOND INTEREST EXPENSE	63,387	57,513	30,256	57,513	54,513
Total		\$ 618,816	\$ 216,994	\$ 171,872	\$ 219,461	\$ 210,281

MANAGING DEPARTMENT: Finance Department**SA Merged LMIHF**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	BENEFITS	\$ 13	\$ -	\$ -	\$ -	\$ -
	CENTRAL SERVICES AND INTERNAL CHARGES	-	356	178	356	147
973-9710-9526	AFFORDABLE HOUSING	1,902	1,500	2,469	2,752	3,000
973-9710-9599	RENTAL PROPERTY EXP & MAINT	735	1,000	620	1,121	1,500
Total		\$ 2,650	\$ 2,856	\$ 3,267	\$ 4,229	\$ 4,647



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***COMMUNITY, HOUSING, &
ECONOMIC DEVELOPMENT***

Economic Development & Community Planning

Divisions

Economic Development | Community Development | Housing

Who We Are:

The Economic Development Department stimulates business and development activity, to provide employment and tax revenue opportunities for Seaside. Community Development aligns land use policies to meet the needs of the community. CDBG federal grant funds are utilized for public service and eligible capital projects. Housing works with developers on affordable housing matters, promotes ADUs, affordable housing programs, and works to secure grant funding as available.

Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

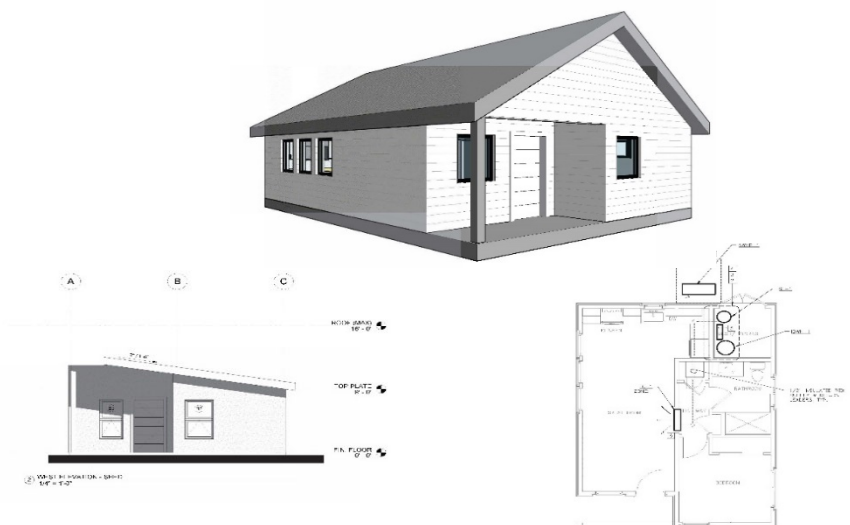
Notable accomplishments achieved during Fiscal Year 2024 include becoming the second jurisdiction in Monterey County to achieve a state-certified 6th Cycle Housing Element, commencing construction of the Grand Hyatt Hotel and Ascent mixed-use development, proceeding with the General Plan Update, initiating implementation of the CalHome ADU Loan Program and issuing the second CalHOME ADU Loan in the state.

Fiscal Year 2025's strategic goals include the implementation of the City's 2023-2031 Housing Element along with robust community engagement, continuing to support the Seaside Housing Collaborative, and exploring new housing programs and grants to expand the availability and affordability of Seaside's housing.

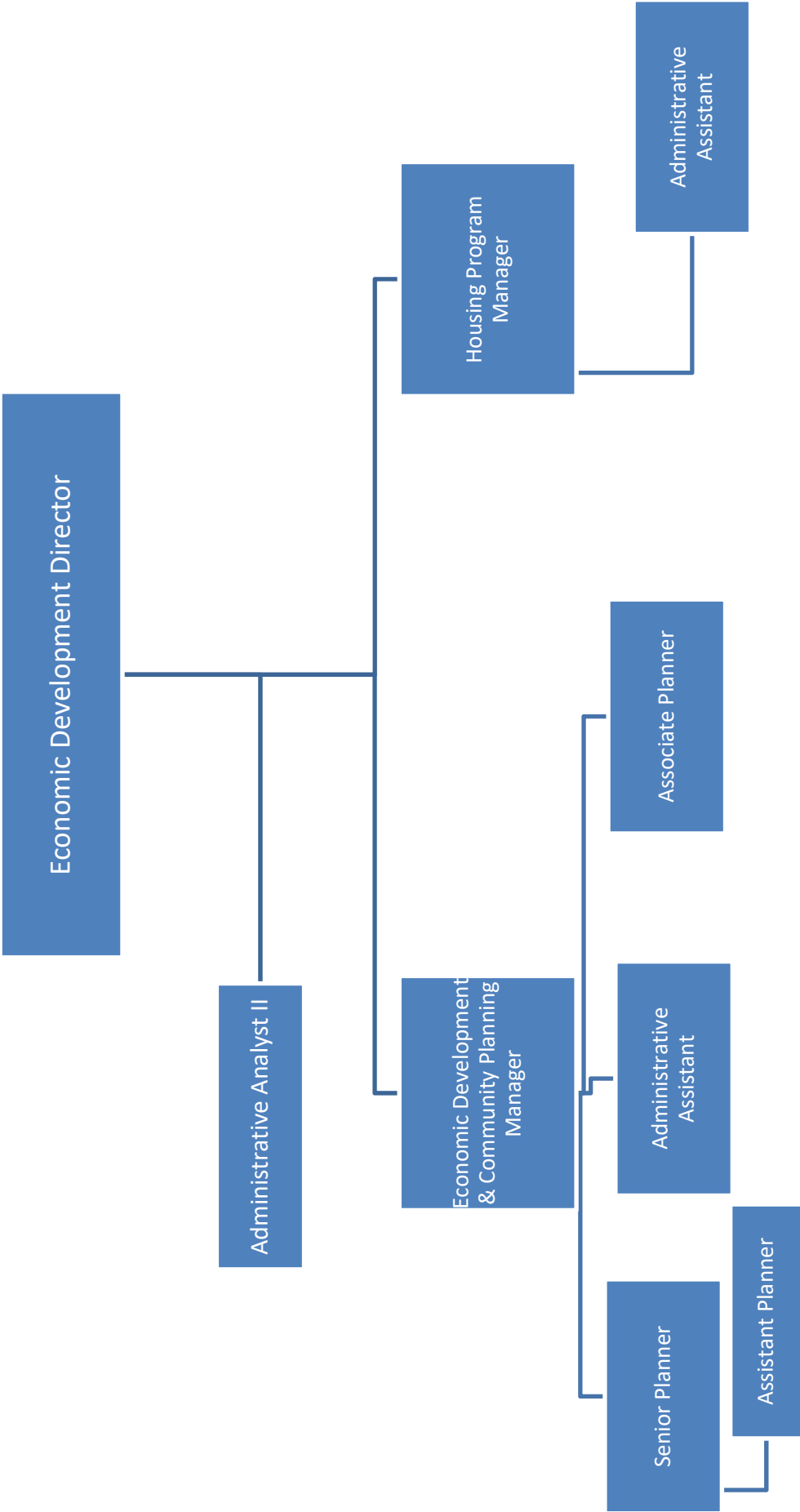


DESIGN OPTIONS

OPTION ONE: GABLE ROOF WITH STORAGE LOFT



Economic Development & Community Planning Department



Budget Summary Economic & Community Development

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	10	10	10
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 1,301,261	\$ 1,350,533	\$ 1,700,479
Services & Supplies	\$ 3,433,102	\$ 885,520	\$ 1,022,363
Capital Outlay and Debt	\$ 450,453	\$ 377,529	\$ 219,273
Internal Services & Central Support Charges	\$ (314,031)	\$ (420,033)	\$ 472,586
Total Expenditures	<u>\$4,870,785</u>	<u>\$2,193,548</u>	<u>\$ 3,414,700</u>
		Strategic Plan	<u>\$0</u>
		Regular Operations	<u>\$3,414,700</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ 83,125	\$ 93,869	\$ 69,921
Special Revenue Fund	\$ 1,336,329	\$ 728,647	\$ 686,681
Grants and Other Revenue	\$ 354,724	\$ 266,183	\$ 88,000
General Taxes	<u>\$3,096,607</u>	<u>\$1,104,849</u>	<u>\$2,570,099</u>
Total Revenues	<u>\$ 4,870,785</u>	<u>\$ 2,193,548</u>	<u>\$ 3,414,700</u>

MANAGING DEPARTMENT: Community, Housing, & Economic Development
Community development Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-7110-0001	SALARIES	\$ 115,729	\$ 135,537	\$ 76,918	\$ 108,935	\$ 58,096
100-7110-0002	OVERTIME	194	-	213	64	-
	BENEFITS	140,089	102,698	87,104	110,675	61,590
100-7110-0006	WORKERS COMPENSATION	1,308	1,881	1,881	1,881	3,123
100-7110-0020	PART-TIME HOURLY WAGES	18,996	112,840	-	-	-
100-7110-1029	TRAINING & EDUCATION	1,912	15,000	703	3,500	15,000
100-7110-1030	CONSULTANT	6,853	165,000	11,122	165,000	315,000
100-7110-1033	FITNESS PROGRAM	-	1,080	-	-	1,080
100-7110-2044	COPIER SERVICES	-	4,000	1,567	884	4,000
100-7110-2053	OUTSIDE PRINTING SERVICE	-	5,000	-	2,500	5,000
100-7110-2063	PUBLISHING & LEGAL ADVERTISIN	-	-	-	-	3,000
100-7110-2073	SUBCONTRACTED WORK	1,096	-	-	-	-
100-7110-3092	STATIONARY SUPPLIES	-	2,000	-	1,000	2,000
100-7110-3095	DEPARTMENT CONSUMABLES	1,951	2,000	2,059	4,118	20,000
100-7110-3102	COMPUTER SUPPLIES	2,884	10,000	-	5,000	55,000
100-7110-4121	MEETINGS & TRAVEL	-	8,000	-	4,000	20,000
100-7110-4122	DUES & MEMBERSHIP	-	25,000	9,286	17,080	15,000
	CENTRAL SERVICES AND INTERNAL CHARGES	(509,213)	(647,111)	(314,906)	(647,111)	64,426
Total		(\$ 218,201)	(\$ 57,074)	(\$ 124,052)	(\$ 222,473)	\$ 642,315

MANAGING DEPARTMENT: Community, Housing, & Economic Development

Planning & Zoning

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-7310-0001	SALARIES	\$ 263,429	\$ 309,619	\$ 151,615	\$ 204,822	\$ 478,786
	BENEFITS	144,639	152,039	80,090	112,072	244,791
100-7310-0006	WORKERS COMPENSATION	15,486	22,278	22,278	22,278	18,491
100-7310-0020	PART-TIME HOURLY WAGES	38,629	119,573	25,289	32,284	59,737
100-7310-1029	TRAINING & EDUCATION	1,653	-	-	-	-
100-7310-1030	CONSULTANT	-	-	-	-	125,000
100-7310-1033	FITNESS PROGRAM	897	1,620	383	495	1,620
100-7310-1035	CONSULTANT - GENERAL PLAN	50,000	40,000	-	-	-
100-7310-1046	CONSULTANT - HOUSING ELEMENT	177,389	241,045	197,989	281,045	-
100-7310-2040	MARKETING MATERIALS	-	2,500	-	-	-
100-7310-2063	PUBLISHING & LEGAL ADVERTISIN	1,371	2,000	371	742	-
100-7310-3092	STATIONARY SUPPLIES	32	-	-	-	-
100-7310-3095	DEPARTMENT CONSUMABLES	550	10,000	2,717	4,623	-
100-7310-3102	COMPUTER SUPPLIES	977	20,000	264	10,195	-
100-7310-4122	DUES & MEMBERSHIP	455	-	-	-	-
100-7310-8185	PLASTICS ORDINANCE SMALL BUSINESS SUPPORT	34,776	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	54,671	62,543	46,696	62,543	113,530
Total		\$ 784,955	\$ 983,218	\$ 527,692	\$ 731,099	\$ 1,041,955

MANAGING DEPARTMENT: Community, Housing, & Economic Development

Economic Development

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-7410-0001	SALARIES	\$ 297,866	\$ 398,366	\$ 297,105	\$ 394,797	\$ 309,891
	BENEFITS	140,737	144,362	93,789	141,526	116,097
100-7410-0006	WORKERS COMPENSATION	1,888	2,716	2,716	2,716	2,254
100-7410-0020	PART-TIME HOURLY	-	61,580	761	1,522	8,246
100-7410-1029	TRAINING AND EDUCATION	2,423	-	-	-	-
100-7410-1030	CONSULTANT	42,780	25,000	976	-	150,000
100-7410-1033	FITNESS PROGRAM	356	1,215	531	495	1,215
100-7410-2040	MARKETING MATERIALS	-	10,000	197	5,197	55,000
100-7410-2044	COPIER SERVICES	2,384	-	1,019	2,465	-
100-7410-2074	BANK FEES & MISC CHARGES	4	-	-	-	-
100-7410-2085	PROPERTY EXPENSE	2,745,699	-	-	-	-
100-7410-3095	DEPARTMENT CONSUMABLES	2,743	4,000	1,893	2,874	-
100-7410-3102	COMPUTER SUPPLIES	-	100,000	-	-	10,000
100-7410-4121	MEETINGS AND TRAVEL	283	-	-	-	-
100-7410-4122	DUES & MEMBERSHIPS	9,535	-	-	-	-
100-7410-4201	UTILITY ASSISTANCE PRGM	9,904	-	19,572	19,572	-
100-7410-4202	RENTAL ASSISTANCE PGRM	136,104	-	175,393	175,393	-
100-7410-4203	BUSINESS DEV PRGM	(5,000)	-	-	-	-
100-7410-4207	SATELLITE OFFICE	31,964	42,000	26,992	42,070	42,000
100-7410-4208	FACADE IMPROVEMENT PRGM	30,664	35,000	32,758	35,000	-
100-7410-7185	BROADWAY EVENTS	-	35,000	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	93,939	94,993	66,126	94,993	252,270
Total		\$ 3,544,274	\$ 954,231	\$ 719,828	\$ 918,620	\$ 946,973

MANAGING DEPARTMENT: Community, Housing, & Economic Development
Community Development Block Grant

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
200-5410-0001	SALARIES	\$ 20,405	\$ -	\$ 13,781	\$ 18,133	\$ 31,607
	BENEFITS	561	3,049	398	524	11,286
200-5410-0006	WORKERS COMPENSATION	257	370	370	370	614
200-5410-0020	PART-TIME HOURLY WAGES	-	41,053	507	668	5,497
200-5410-1025	CITY AUDIT	10,000	5,000	2,882	5,000	5,000
200-5410-1030	CONSULTANT	9,898	26,000	9,596	12,627	45,000
200-5410-2063	PUBLISHING & LEGAL ADVERTISIN	1,477	2,000	553	728	5,000
200-5410-7180	CV3 - All programs	44,628	-	-	-	-
200-5410-7192	LEGAL SERVICES FOR SENIORS	12,217	12,086	4,681	6,160	11,273
200-5410-7197	GIRLS, INC.	12,344	12,086	9,639	12,086	11,273
200-5410-7400	GREATER VICTORY TEMPLE - COMMUNITY PROJECT	12,343	12,086	4,816	12,086	11,273
200-5410-7402	ECHO	9,390	9,390	3,819	9,390	11,273
200-5410-7403	MEALS ON WHEELS OF THE MONT PENIN	12,344	12,086	6,040	12,086	11,273
	CENTRAL SERVICES AND INTERNAL CHARGES	7,401	5,740	5,740	5,740	6,787
200-5410-9814	PARKS IMPRV TRANS TO FUND 342	307,209	284,497	-	250,000	-
200-5410-9819	BOYS & GIRLS CLUB FAC IMPROV	49,949	50,000	-	50,000	50,000
200-5410-9820	COMMUNITY HUMAN SVCS FAC IMPRO	40,000	40,000	-	40,000	40,000
200-5410-9827	GATHERING FOR WOMEN - MONTEREY	10,000	10,000	5,269	10,000	11,273
Total		\$ 560,424	\$ 525,443	\$ 68,093	\$ 445,597	\$ 268,427

MANAGING DEPARTMENT: Community, Housing, & Economic Development

Affordable Housing

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
246-2010-0001	SALARIES	\$ 80,272	\$ 167,713	\$ 105,025	\$ 138,190	\$ 192,392
	BENEFITS	19,524	65,243	40,386	58,083	94,066
246-2010-4208	PROGRAM COSTS	13,963	20,000	10,029	20,000	20,000
	CENTRAL SERVICES AND INTERNAL CHARGES	10,853	23,050	15,700	23,050	26,391
Total		\$ 124,612	\$ 276,005	\$ 171,140	\$ 239,324	\$ 332,849

MANAGING DEPARTMENT: Community, Housing, & Economic Development

Merged Housing

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
297-7993-1030	CONSULTANT	\$ -	\$ 15,000	\$ 1,200	\$ 10,000	\$ 50,000
297-7993-1041	PROPERTY TAXES/ASSESSMENT	63	100	100	100	-
297-7993-2078	OTHER EXPENSE	263	500	-	-	2,000
297-7993-3102	COMPUTER SUPPLIES	2,783	3,000	1,443	3,000	3,000
297-7993-7603	AFF HSNG LOW INTEREST LOAN	-	750,000	-	-	35,000
297-7993-8187	DEPARTMENT EQUIPMENT	115	500	368	368	8,000
297-7993-8202	HOUSING NON-PROFIT	-	50,000	-	-	50,000
297-7993-8203	ADU PROJECTS	25,000	80,000	20,390	20,390	10,000
	CENTRAL SERVICES AND INTERNAL CHARGES	28,317	40,752	20,376	40,752	9,182
297-7993-9599	RENTAL PROPERTY EXP & MAINT	18,180	5,500	6,524	6,770	15,000
Total		\$ 74,721	\$ 945,352	\$ 50,401	\$ 81,381	\$ 182,182



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BUILDING & CODE ENFORCEMENT

Building & Code Enforcement

Divisions

Building | Code Enforcement

Who We Are:

Building & Code Enforcement's primary responsibility is to protect the health, safety and general welfare of all Seaside residents and visitors. Our approach reflects a fundamental respect for individuals and property rights.

The Department oversees adherence to all applicable building codes and regulations in order to ensure the safe occupancy of all residential and commercial structures within the City of Seaside. The permitting, plan review and inspection process helps us ensure the health, safety and well-being of all who visit, and live in our community.

Code Enforcement is responsible for responding and abating code violations. Unabated violations can pose serious threats to public safety. To help prevent and minimize the effects of structure fires and other hazards, our staff strive to educate persons about regulations and provide options to remedy code violations. Where abatement of a public nuisance or other violations cannot be achievable through voluntary compliance, our staff is required to heighten enforcement strategies to abate the nuisance through legal remedies.

Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

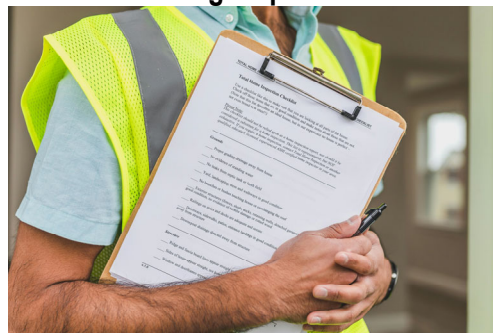
Fiscal year 2024 has been an exciting time for the Building & Code Enforcement Department! To date, we have issued 509 permits and conducted 2,169 field inspections. The Ascent Project is the city's newest retail and residential development; foundation, utilities and framing inspections are well underway. The residential development, "The Enclave", situated on the Bayonet & Blackhorse Golf Course has moved to phase 3 of the 4 phases. The Grand Hyatt Seaside Resort Hotel is in the midst of breaking ground. The "Community Enhancement Specialist" continues proactive patrols through the city for nuisance and unsightly conditions, and personally works with our community on resolution. This fiscal year, Code Enforcement has opened 1,127 new cases and closed 665 of them.

The Building Department currently has administrative and inspection vacancies. Our goal for fiscal year 2025 is a fully staffed department to serve our community the best we can. Staff training & certification will remain a priority in fiscal year 2025.

Plan Reviews



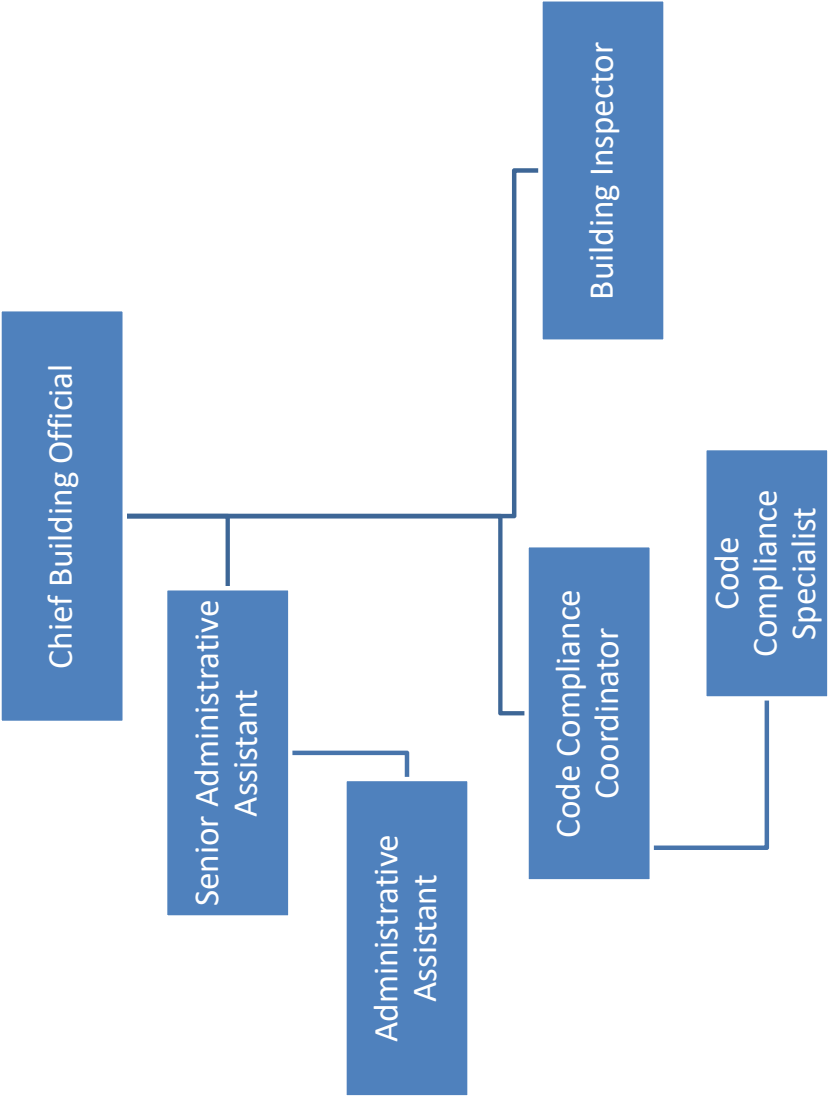
Building Inspections



Code Enforcement



Building Department



Budget Summary Building & Code Enforcement

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	8	7	6
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 782,290	\$ 880,778	\$ 1,032,992
Services & Supplies	\$ 17,801	\$ 219,141	\$ 260,850
Capital Outlay and Debt	\$ 16,911	\$ 20,584	\$ 35,447
Internal Services & Central Support Charges	<u>\$ 172,928</u>	<u>\$ 196,984</u>	<u>\$ 203,192</u>
Total Expenditures	<u>\$989,930</u>	<u>\$1,317,488</u>	<u>\$ 1,532,480</u>
		Strategic Plan	<u>\$0</u>
		Regular Operations	<u>\$1,532,480</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ 714,237	\$ 1,187,620	\$ 1,200,998
General Taxes	<u>\$275,634</u>	<u>\$129,685</u>	<u>\$331,194</u>
Total Revenues	<u>\$ 989,930</u>	<u>\$ 1,317,488</u>	<u>\$ 1,532,480</u>

MANAGING DEPARTMENT: Building and Code Enforcement**Building**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-7210-0001	SALARIES	\$ 279,136	\$ 366,395	\$ 155,600	\$ 329,756	\$ 421,366
100-7210-0002	OVERTIME	-	-	201	333	-
	BENEFITS	166,180	186,065	166,303	202,791	191,601
100-7210-0006	WORKERS COMPENSATION	11,415	16,421	16,421	16,421	14,748
100-7210-0020	PART-TIME HOURLY WAGES	321	-	-	-	-
100-7210-1029	TRAINING & EDUCATION	1,065	2,500	4,762	4,454	6,000
100-7210-1033	FITNESS PROGRAM	540	1,485	-	-	2,500
100-7210-2073	SUBCONTRACTED WORK	155	100,000	24,038	100,000	116,500
100-7210-2074	BANK FEES & MISC CHARGES	6	100	39	77	-
100-7210-3095	DEPARTMENT CONSUMABLES	7,171	5,000	5,978	7,006	10,000
100-7210-3102	COMPUTER SUPPLIES	1,000	20,000	1,260	11,260	40,000
100-7210-4121	MEETINGS & TRAVEL	-	500	527	1,425	4,500
100-7210-4122	DUES & MEMBERSHIP	409	600	1,086	3,600	3,600
100-7210-4123	BOOKS & PERIODICALS	4,031	3,500	-	-	3,500
100-7210-8187	DEPARTMENT EQUIPMENT	921	8,800	1,262	2,524	20,000
	CENTRAL SERVICES AND INTERNAL CHARGES	122,410	130,097	101,355	130,097	154,295
100-7210-9602	PRINCIPAL PAYMENTS	14,342	16,461	11,604	18,060	15,447
100-7210-9605	INTEREST EXPENSE	1,647	-	-	-	-
Total		\$ 610,749	\$ 857,924	\$ 490,435	\$ 827,802	\$ 1,004,056

MANAGING DEPARTMENT: Building and Code Enforcement**Code Enforcement**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-7220-0001	SALARIES	\$ 212,535	\$ 195,224	\$ 141,803	\$ 188,307	\$ 216,100
100-7220-0002	OVERTIME	-	-	101	-	-
	BENEFITS	96,468	112,543	77,422	108,083	145,029
100-7220-0006	WORKERS COMPENSATION	4,393	6,320	6,320	6,320	5,245
100-7220-0020	PART-TIME SALARIES	7,517	31,729	16,072	25,505	31,729
100-7220-1029	TRAINING AND EDUCATION	2,206	2,200	3,450	2,600	3,500
100-7220-0092	MEDICARE TAX	3,120	3,291	2,259	3,037	3,594
100-7220-1033	FITNESS PROGRAM	665	1,080	113	226	1,080
100-7220-2073	SUBCONTRACTED WORK	-	40,000	65,211	87,018	65,250
100-7220-3095	DEPARTMENT CONSUMABLES	890	500	301	602	1,000
100-7220-4121	MEETINGS AND TRAVEL	127	500	-	250	4,000
100-7220-4122	DUES AND MEMBERSHIP	100	200	200	100	500
100-7220-4123	BOOKS AND PERIODICALS	-	-	-	-	1,000
100-7220-8187	DEPARTMENT EQUIPMENT	643	1,500	-	750	1,500
	CENTRAL SERVICES AND INTERNAL CHARGES	50,518	66,888	36,294	66,888	48,897
Total		\$ 379,181	\$ 461,975	\$ 349,545	\$ 489,685	\$ 528,424



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POLICE DEPARTMENT

Police

Divisions

Police | Patrol, Investigations, Parking, Animal Control, Police Services, Records

Who We Are:

As the most visible symbol of government, the Seaside Police Department provides ethical, procedurally just, and compassionate law enforcement serves through the highest standards of performance and conduct. Our Motto is TRUST; Transparency, Resect, Unity Service & Training.

Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

During the 23/24 fiscal year, the Seaside Police Department established the CHAMP program, a program to youth leaders from the community. The police department has also established a traffic enforcement team comprising of four motor officers. The police department also worked with Flock Safety to install fireworks detecting devices to help curb firework violations. Crime was reduced at an all-time low of 37%, exceeding our goal of a 10% crime reduction.

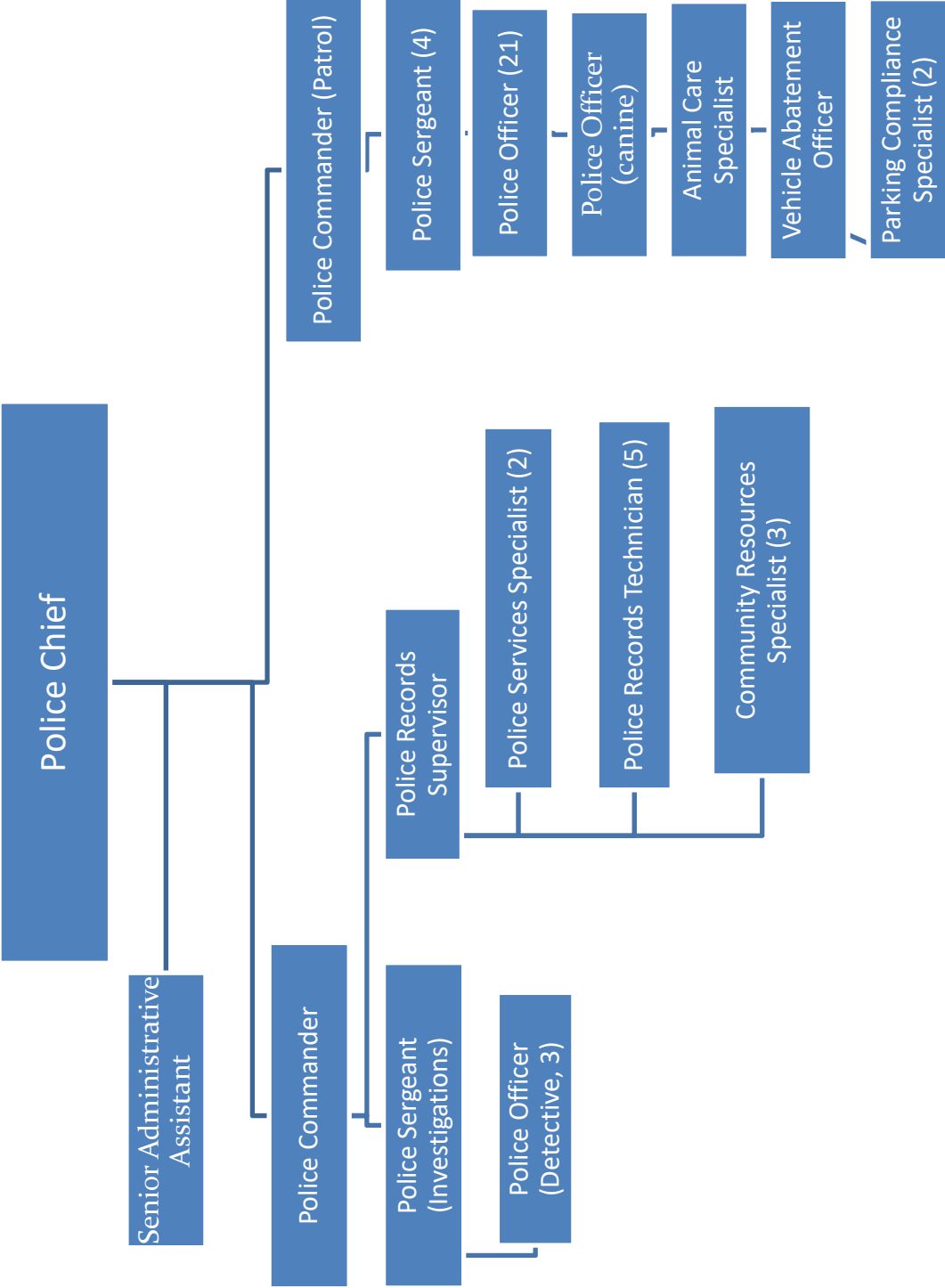
The goals of the Seaside Police Department for this upcoming fiscal year is to increase the investigations division staffing, add a lead records technician position, add reserve officer positions, continue to expand the traffic enforcement team, expand the Flock Safety camera network, and expand the police department drone team.

2023 UCR PART I CRIME



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Police Department



Budget Summary Police Department

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	51	51	49
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 11,326,429	\$ 11,723,183	\$ 13,108,806
Services & Supplies	\$ 1,475,776	\$ 1,447,412	\$ 1,814,647
Capital Outlay and Debt	\$ 198,482	\$ 361,836	\$ 255,191
Internal Services & Central Support Charges	<u>\$ 2,061,257</u>	<u>\$ 2,278,784</u>	<u>\$ 2,609,632</u>
Total Expenditures	<u>\$15,061,943</u>	<u>\$15,811,214</u>	<u>\$ 17,788,276</u>
		Strategic Plan	<u>\$0</u>
		Regular Operations	<u>\$17,788,276</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ 272,903	\$ 312,540	\$ 311,926
Special Revenue Fund	\$ 341,556	\$ 357,884	\$ 342,915
Grants and Other Revenue	\$ 40,963	\$ 49,929	\$ 51,427
General Taxes	<u>\$14,406,521</u>	<u>\$15,090,861</u>	<u>\$17,082,008</u>
Total Revenues	<u>\$ 15,061,943</u>	<u>\$ 15,811,214</u>	<u>\$ 17,788,276</u>

MANAGING DEPARTMENT: Police Department

Police Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6110-0001	SALARIES	\$ 942,054	\$ 1,134,122	\$ 710,028	\$ 1,020,709	\$ 1,056,959
100-6110-0002	OVERTIME	29,661	33,000	15,401	23,173	30,000
	BENEFITS	685,261	728,469	441,079	620,128	682,897
100-6110-0003	HOLIDAY OVERTIME	19,563	61,068	12,325	31,416	47,018
100-6110-0006	WORKERS COMPENSATION	74,810	107,622	107,622	96,860	96,795
100-6110-0020	PART-TIME HOURLY WAGES	22,132	-	21,767	14,472	-
100-6110-1024	COMMUNITY RELATIONS	15,214	15,000	21,613	23,962	20,000
100-6110-0099	TUITION REIMBURSEMENTS	6,327	3,000	4,142	4,632	6,000
100-6110-1026	MEDICAL EXAMS	6,509	10,000	4,104	8,208	10,000
100-6110-1027	BACKGROUND INVESTIGATION	41,225	50,000	28,308	26,857	50,000
100-6110-1029	TRAINING & EDUCATION	11,053	50,000	19,431	23,930	50,000
100-6110-1030	CONSULTANT	23,085	10,000	5,900	10,600	10,000
100-6110-1033	FITNESS PROGRAM	1,367	5,400	1,132	1,194	5,400
100-6110-1037	EMPLOYEE RECOGNITION	2,130	1,000	1,000	2,000	5,000
100-6110-1040	BSCC WELLNESS GRANT	-	-	-	-	25,000
100-6110-1041	CHAMP PROGRAM	-	-	-	-	5,000
100-6110-2041	COUNTY COMMUNICATIONS	558,629	533,557	496,111	533,557	533,557
100-6110-2042	AUTOMATED CRIMINAL JUSTICE	132,929	110,000	-	110,000	180,000
100-6110-2043	TEMPORARY CONTRACT SERVICES	-	5,000	-	-	-
100-6110-2044	COPIER SERVICES	9,448	10,000	1,287	2,573	5,000
100-6110-2049	UNIFORM SERVICE/LAUNDRY	3,029	3,500	1,077	2,154	3,500
100-6110-2053	OUTSIDE PRINTING SERVICE	5,952	3,000	3,542	3,164	3,000
100-6110-2054	EQUIPMENT REPAIR	1,060	1,000	125	625	1,000
100-6110-2057	PEST CONTROL	1,800	1,800	1,350	1,800	1,800
100-6110-2064	PERSONNEL RECRUITMENT	3,947	10,000	570	1,140	8,000
100-6110-2066	COMPUTER MAINTENANCE	42,847	42,847	46,275	46,275	45,000
100-6110-2074	BANK FEES & MISC CHARGES	118	-	-	-	-
100-6110-2078	OTHER EXPENSE	15,690	20,000	13,781	22,566	22,000
100-6110-3092	STATIONARY SUPPLIES	-	3,000	19	37	3,000
100-6110-3095	DEPARTMENT CONSUMABLES	29,108	25,000	14,321	22,064	25,000
100-6110-3102	COMPUTER SUPPLIES	55,118	54,298	51,951	46,568	68,500
100-6110-4121	MEETINGS & TRAVEL	2,164	3,000	4,019	2,793	4,000
100-6110-4122	DUES & MEMBERSHIP	3,912	4,000	985	1,080	4,000
100-6110-4123	BOOKS & PERIODICALS	1,111	-	262	-	-
100-6110-4124	MAIL SERVICES	684	1,200	412	596	1,200
100-6110-4201	SRU ANNUAL CONTRIBUTION	5,000	5,000	5,000	5,000	5,000
100-6110-5132	TELEPHONE	21,729	25,000	18,221	35,082	35,000
100-6110-8187	DEPARTMENT EQUIPMENT	29,591	25,000	18,717	25,000	25,000
	CENTRAL SERVICES AND INTERNAL CHARGES	1,158,104	1,129,436	828,140	1,129,436	1,270,990
100-6110-9602	PRINCIPAL PAYMENTS	-	6,515	-	-	-
100-6110-9605	INTEREST-COPIER LEASE	-	1,728	-	-	-
Total		\$ 3,962,363	\$ 4,232,563	\$ 2,900,012	\$ 3,899,651	\$ 4,344,616

MANAGING DEPARTMENT: Police Department
Police Field Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6120-0001	SALARIES	\$ 2,992,724	\$ 3,849,568	\$ 2,340,933	\$ 3,191,150	\$ 3,601,784
100-6120-0002	OVERTIME	452,944	350,000	356,195	480,000	350,000
	BENEFITS	2,714,034	2,954,692	1,855,449	2,615,956	2,935,507
100-6120-0003	HOLIDAY OVERTIME	96,792	200,894	73,852	127,029	165,423
100-6120-0006	WORKERS COMPENSATION	917,095	1,234,202	1,234,202	1,141,637	1,045,696
100-6120-0022	BONUS	30,000	-	20,000	-	-
100-6120-1029	TRAINING & EDUCATION	91,723	55,000	34,821	55,021	65,000
100-6120-0099	TUITION REIMBURSEMENTS	3,975	-	6,825	3,825	15,000
100-6120-1033	FITNESS PROGRAM	1,315	11,340	1,193	1,245	11,340
100-6120-2049	UNIFORM SERVICE/LANUDRY	3,992	5,000	1,960	3,920	3,500
100-6120-2052	RADIO REPAIR	1,003	3,500	-	1,750	2,500
100-6120-2060	BLOOD ALCOHOL	3,008	2,000	5,775	864	2,000
100-6120-2061	PRISONER MEALS	100	1,500	61	811	1,500
100-6120-3091	CANINE MAINTENANCE	23,267	12,000	8,581	11,824	12,000
100-6120-3096	CSA74 APPROVED MEDICAL SUPP	5,428	5,000	1,793	2,718	5,000
100-6120-3097	SAFETY EQUIPMENT	3,904	5,000	2,931	4,698	5,000
100-6120-3103	AMMUNITION	5,254	17,500	12,082	17,500	17,500
100-6120-5135	MOBILE COMMUNICATION	10,264	11,000	6,722	11,763	11,000
100-6120-8128	PD OFFICE SPACE	-	10,000	10,000	10,000	10,000
100-6120-8134	BODY CAMERAS	-	94,349	-	94,349	91,627
100-6120-8187	DEPARTMENT EQUIPMENT	28,452	60,000	47,284	60,000	30,000
100-6120-9101	CAPITAL ASSET	45,772	44,374	44,374	44,374	-
	CENTRAL SERVICES AND INTERNAL CHARGES	726,143	945,096	639,063	945,096	1,116,999
100-6120-9602	PRINCIPAL PAYMENTS	-	55,510	14,470	-	-
Total		\$ 8,157,189	\$ 9,927,524	\$ 6,718,569	\$ 8,825,529	\$ 9,498,375

MANAGING DEPARTMENT: Police Department

Police Support

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6130-0001	SALARIES	\$ 931,023	\$ 759,987	\$ 644,204	\$ 805,007	\$ 1,107,490
100-6130-0002	OVERTIME	163,961	90,000	114,984	143,476	145,000
	BENEFITS	685,432	640,577	499,602	673,285	1,086,909
100-6130-0003	HOLIDAY OVERTIME	38,070	37,298	24,528	27,408	57,162
100-6130-0006	WORKERS COMPENSATION	261,890	376,754	376,754	376,754	312,699
100-6130-1024	COMMUNITY RELATIONS	-	4,600	-	-	4,600
100-6130-1029	TRAINING & EDUCATION	12,736	25,000	8,140	12,649	15,000
100-6130-1033	FITNESS PROGRAM	820	4,320	450	585	4,320
100-6130-2070	ALARM SERVICE	1,000	758	789	1,033	2,000
100-6130-2074	BANK FEES & MISC CHARGES	-	-	1,039	1,039	-
100-6130-4125	INVESTIGATION EXPENSE	7,102	20,000	6,677	13,950	20,000
100-6130-8187	EQUIPMENT	2,234	10,000	4,372	10,000	10,000
	CENTRAL SERVICES AND INTERNAL CHARGES	148,803	169,874	84,937	169,874	182,856
100-6130-9602	PRINCIPAL PAYMENTS	6,276	27,938	42,294	115,545	75,564
100-6130-9605	INTEREST	851	-	-	-	-
Total		\$ 2,260,198	\$ 2,167,106	\$ 1,808,771	\$ 2,350,603	\$ 3,023,600

MANAGING DEPARTMENT: Police Department

Police Vehicle Abatement

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6150-0001	SALARIES	\$ 106,506	\$ 102,645	\$ 77,440	\$ 104,609	\$ 105,725
100-6150-0002	OVERTIME	-	5,000	183	340	5,000
	BENEFITS	94,153	74,528	59,197	83,199	98,777
100-6150-0003	HOLIDAY OVERTIME	-	-	-	-	5,000
100-6150-0006	WORKERS COMPENSATION	4,575	6,582	6,582	6,582	5,463
100-6150-1029	TRAINING	-	1,500	-	-	1,500
100-6150-1033	FITNESS PROGRAM	-	540	-	-	540
100-6150-8187	DEPARTMENT EQUIPMENT	84,270	3,000	1,025	2,050	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	12,589	16,817	8,408	16,817	22,164
Total		\$ 302,093	\$ 210,612	\$ 152,835	\$ 213,597	\$ 247,169

MANAGING DEPARTMENT: Police Department
Police Animal Control

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6160-0001	SALARIES	\$ 29,052	\$ 67,650	\$ 50,013	\$ 67,559	\$ 74,078
100-6160-0002	OVERTIME	1,255	2,000	-	-	-
	BENEFITS	13,619	40,001	33,118	45,982	48,389
100-6160-0003	HOLIDAY OVERTIME	-	-	-	-	3,989
100-6160-0006	WORKERS COMPENSATION	16,287	23,430	23,430	23,430	19,447
100-6160-1029	TRAINING & EDUCATION	9,439	3,500	200	1,950	3,300
100-6160-1033	FITNESS PROGRAM	32	-	-	-	-
100-6160-2051	VETERINARY SERVICES	-	13,000	10,446	20,370	30,000
100-6160-2073	SUBCONTRACTED WORK	81,285	70,000	49,357	68,170	80,000
100-6160-3095	DEPARTMENT CONSUMABLES	-	400	464	811	2,000
100-6160-8187	DEPARTMENT EQUIPMENT	1,036	4,000	259	518	10,000
	CENTRAL SERVICES AND INTERNAL CHARGES	9,246	10,848	5,424	10,848	11,449
Total		\$ 161,251	\$ 234,829	\$ 172,711	\$ 239,638	\$ 282,652

MANAGING DEPARTMENT: Police Department
BJA Grant

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
203-6120-3097	SAFETY EQUIPMENT-B.P. VESTS	\$ 3,536	\$ 4,800	\$ -	\$ 4,000	\$ 4,800
Total		\$ 3,536	\$ 4,800	\$ -	\$ 4,000	\$ 4,800

MANAGING DEPARTMENT: Police Department
County Grant Domestic Violence

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
207-6180-2073	SUBCONTRACTED WORK	\$ 12,074	\$ 14,000	\$ 6,000	\$ 12,000	\$ 14,000
Total		\$ 12,074	\$ 14,000	\$ 6,000	\$ 12,000	\$ 14,000

MANAGING DEPARTMENT: Police Department**Prop 172 Sales Tax**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
220-6110-2041	COUNTY COMMUNICATIONS	\$ 78,396	\$ -	\$ 205,740	\$ 205,740	\$ 205,740
	CENTRAL SERVICES AND INTERNAL CHARGES	6,372	6,713	3,356	6,713	5,174
Total		\$ 84,768	\$ 6,713	\$ 209,096	\$ 212,453	\$ 210,914

MANAGING DEPARTMENT: Police Department**CA Supplemental Law Enforcement**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
221-6120-8184	POLICE EQUIPMENT	\$ 118,471	\$ 102,150	\$ 7,999	\$ 53,743	\$ 162,150
Total		\$ 118,471	\$ 102,150	\$ 7,999	\$ 53,743	\$ 162,150

MANAGING DEPARTMENT: Police Department**PRVNT**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
243-6110-3095	DEPARTMENT CONSUMABLES	\$ 4,574	\$ -	\$ 3,522	\$ 4,635	\$ 5,000
243-6110-4125	INVESTIGATION EXPENDITURE	-	-	2,100	2,763	5,000
243-6110-8184	PRVNT EQUIPMENT	21,845	-	9,864	9,864	12,000
	CENTRAL SERVICES AND INTERNAL CHARGES	1,793	1,637	818	1,077	1,564
Total		\$ 28,212	\$ 1,637	\$ 16,305	\$ 18,339	\$ 23,564



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FIRE DEPARTMENT

Fire

Divisions

Administration / Operations/ Training and EMS / Prevention

Who We Are:

The Seaside Fire Department is an "All Hazards" organization serving the residents and visitors of the cities of Seaside and Del Rey Oaks. The Fire Department had a busy year running 3,469 calls for service from a single fire station. The department ran an additional 230 calls for service in 2023, having run 3,239 calls for service in 2022. The Seaside Fire Department takes pride in serving our diverse communities through professional services, and efficient response. It is the "vision" of the Seaside Fire Department to be a leader in the fire service industry through technical programs such as our Hazardous Materials Response and Drone Teams. Seaside Fire is proud to have worked alongside the police department to launch a Fire / Police Cadet Program called CHAMP in 2023. The program allows community youth to explore and learn about a future in becoming a firefighter or police officer. CHAMP = Change / Hope / Accountability / Mentorship /

Fiscal Year 2023/2024 Accomplishments

- 90% Design and Development of Fire Station 2 / CEQA for 1st & Gigling Fire Station Parcel Completed
- Host Sister City of Oaxaca & provide essential donations of surplus fire equipment
- Hired 2 Additional Firefighters (October 2023 & May 2024)
- Hosted 2023 Fire Prevention Week Open House at the Fire Station
- Collect and Deliver Toy during Christmas to 8 non-profit agencies serving over 500 children
- Conducted Fire Engineer Promotion and New Firefighter Badge Pinning
- Acknowledge FF of the Year Lee Whitney, Reserve FF of the Year Kelsey Kutter, Drone Operator of the Year Jared Apperson and Admin of the Year Rosalinda Barrios Chavez at City Council
- Design / Award Construction Bid / Remodel Fire Station Kitchen
- Receive New Type 1 Fire Engine (May 1, 2024)
- Conduct Extensive Firefighter Recruitment & Outreach Campaign
- Receive Tactical Firefighter of the Year for 2nd year in a row from MCPOA
- Host Table-Top Emergency Operations Exercise with Executive Mgt. Team and City Council

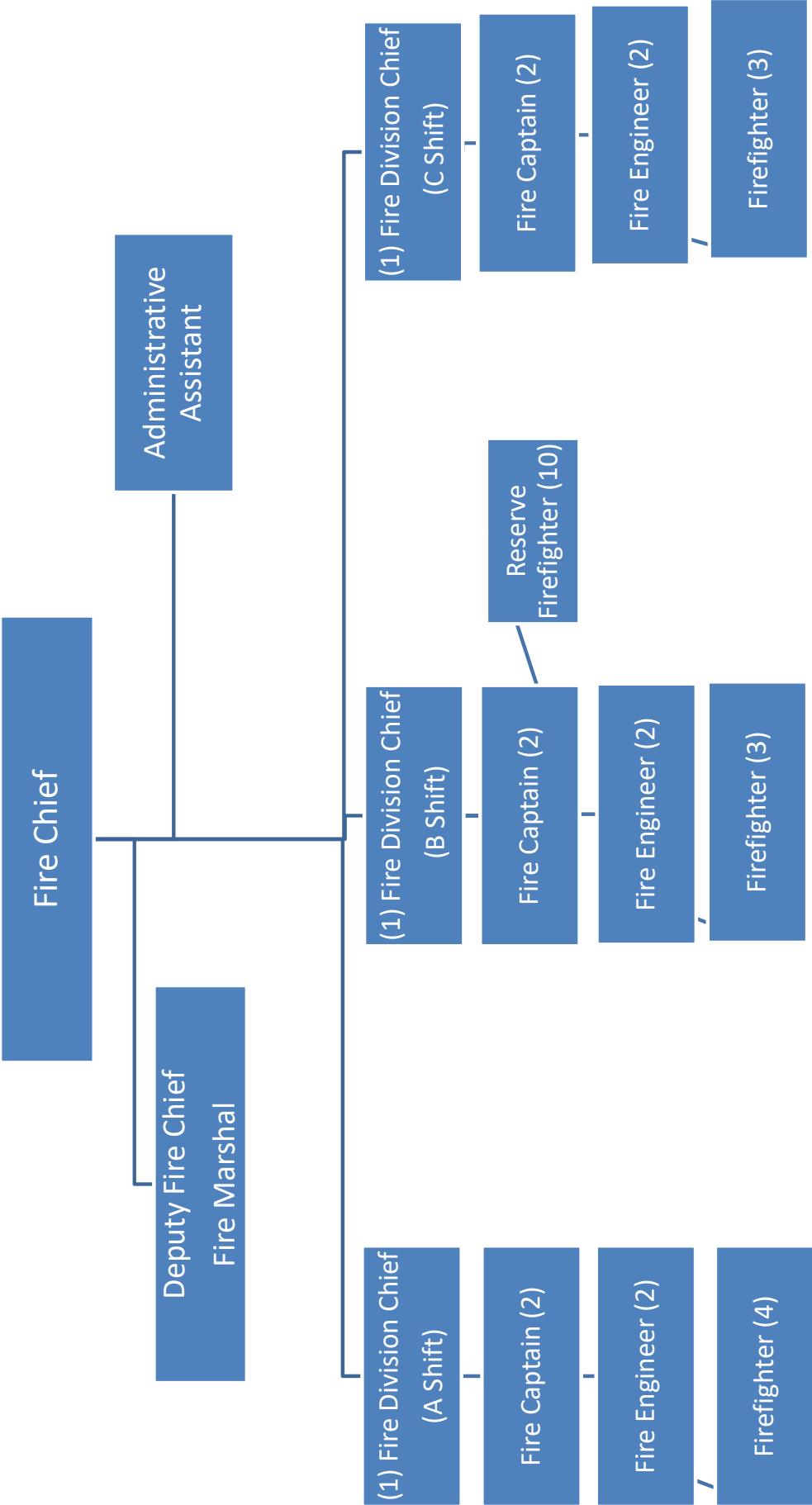
Fiscal Year 2024/2025 GOALS

Train 3 new Firefighters, Promote 1 Fire Engineer, Hire 6-10 Reserve FF Kitchen Remodel completed, Install new Emergency Fire Station Alert System, Renovate Fire Station Locker Rooms, Order Type 1 Engine, Receive Type 3



	2019	2020	2021	2022	2023
Fires	73	68	78	87	100
EMS	1642	1,406	1,485	1641	1648
Hazmat	133	145	163	122	150
Service Calls	386	341	300	392	336
Good Intent	710	764	778	820	1003
False Alarms	188	131	148	142	229
Miscellaneous	14	2	13	35	3
TOTAL ALL INCIDENTS	3,146	2,857	2,965	3,239	3,469
Additional Data Included in the Incident Totals Above					
Mutual Aid Received	135	67	62	67	77
Mutual Aid Provided	52	28	35	39	70
Del Rey Oaks Calls	216	136	129	151	163
Drone Deployments	7	7	7	17	14

FIRE DEPARTMENT



Budget Summary Fire Department

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	27	28	28
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 8,295,164	\$ 8,056,118	\$ 8,641,695
Services & Supplies	\$ 456,924	\$ 516,035	\$ 752,840
Capital Outlay and Debt	\$ 521,182	\$ 1,083,916	\$ 532,589
Internal Services & Central Support Charges	<u>\$ 1,096,000</u>	<u>\$ 1,310,385</u>	<u>\$ 1,412,378</u>
Total Expenditures	<u>\$10,369,271</u>	<u>\$10,966,454</u>	<u>\$ 11,339,501</u>
		Strategic Plan	<u>\$0</u>
		Regular Operations	<u>\$11,339,501</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ 187,143	\$ 161,764	\$ 244,311
Special Revenue Fund	\$ 1,264	\$ -	\$ -
General Taxes	<u>\$9,989,692</u>	<u>\$10,540,101</u>	<u>\$10,840,372</u>
Total Revenues	<u>\$ 10,369,271</u>	<u>\$ 10,966,454</u>	<u>\$ 11,339,501</u>

MANAGING DEPARTMENT: Fire

Fire Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6610-0001	SALARIES	\$ 281,902	\$ 309,798	\$ 210,218	\$ 283,545	\$ 309,503
100-6610-0002	OVERTIME	-	1,000	171	-	500
	BENEFITS	232,071	166,836	106,822	153,389	176,311
100-6610-0006	WORKERS COMPENSATION	15,473	22,259	22,259	22,259	20,025
100-6610-1029	TRAINING & EDUCATION	(75)	1,000	1,000	1,000	2,000
100-6610-1033	FITNESS PROGRAM	273	-	387	532	-
100-6610-2041	COUNTY COMMUNICATIONS	110,541	101,000	85,583	101,000	138,906
100-6610-2043	TEMPORARY CONTRACT SERVICES	15,389	23,400	14,346	17,000	16,000
100-6610-2044	COPIER SERVICES	2,795	2,600	2,199	3,727	4,000
100-6610-2045	ACCREDITATION	600	-	-	-	-
100-6610-2053	OUTSIDE PRINTING SERVICE	-	100	-	-	200
100-6610-2074	BANK FEES & MISC CHARGES	27	27	16	31	35
100-6610-3095	DEPARTMENT CONSUMABLES	8,839	10,000	6,136	5,202	6,000
100-6610-3102	COMPUTER SUPPLIES	-	5,000	868	3,368	15,000
100-6610-4121	MEETINGS & TRAVEL	102	1,200	31	631	2,000
100-6610-4122	DUES & MEMBERSHIP	317	300	175	300	400
100-6610-4123	BOOKS & PERIODICALS	33	-	-	-	100
100-6610-5133	WATER	5,106	-	1,757	1,757	2,000
100-6610-8187	DEPARTMENT EQUIPMENT	1,046	2,000	-	2,000	1,000
	CENTRAL SERVICES AND INTERNAL CHARGES	537,114	517,958	419,727	517,958	570,438
100-6610-9602	PRINCIPAL PAYMENTS	4,458	4,636	3,641	4,567	4,716
100-6610-9605	INTEREST EXPENSE	1,521	1,582	1,247	1,816	1,263
Total		\$ 1,217,532	\$ 1,170,696	\$ 876,584	\$ 1,120,083	\$ 1,270,398

MANAGING DEPARTMENT: Fire

Fire Prevention

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6620-1029	TRAINING & EDUCATION	\$ 1,710	\$ 1,000	\$ 650	\$ 1,300	\$ 2,500
100-6620-2043	TEMPORARY CONTRACT SERVICES	19,811	100,000	21,023	70,011	100,000
100-6620-2053	OUTSIDE PRINTING SERVICE	-	200	-	100	100
100-6620-4121	MEETINGS & TRAVEL	424	2,000	-	500	2,000
100-6620-4122	DUES & MEMBERSHIP	175	1,925	-	-	300
100-6620-4123	BOOKS & PERIODICALS	542	600	30	500	500
100-6620-8187	DEPARTMENT EQUIPMENT	583	2,000	792	2,000	1,500
Total		\$ 23,245	\$ 107,725	\$ 22,495	\$ 74,411	\$ 106,900

MANAGING DEPARTMENT: Fire

Fire Training

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ 10,000
100-6630-1029	TRAINING & EDUCATION	22,003	13,000	2,515	9,015	40,400
100-6630-3095	DEPARTMENT CONSUMABLES	10,700	10,069	582	1,165	10,000
100-6630-4121	MEETINGS & TRAVEL	51	6,000	1,315	3,316	-
100-6630-4122	DUES & MEMBERSHIP	30	120	136	136	150
100-6630-4123	BOOKS & PERIODICALS	-	250	208	208	500
Total		\$ 32,785	\$ 29,439	\$ 4,756	\$ 13,839	\$ 61,050

MANAGING DEPARTMENT: Fire

Fire Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6640-0001	SALARIES	\$ 3,356,953	\$ 3,489,260	\$ 2,494,917	\$ 3,294,430	\$ 3,571,686
100-6640-0002	OVERTIME	639,981	420,000	403,835	603,172	450,000
	BENEFITS	3,324,529	3,212,088	2,168,058	3,169,495	3,548,519
100-6640-0003	HOLIDAY OVERTIME	155,716	186,851	118,917	155,802	152,288
100-6640-0006	WORKERS COMPENSATION	287,165	324,234	324,234	311,265	290,438
100-6640-1026	MEDICAL EXAMS	19,749	36,225	31,028	33,748	27,000
100-6640-1027	BACKGROUND INVESTIGATION	5,100	5,000	2,000	4,500	9,000
100-6640-1033	FITNESS PROGRAM	2,094	11,340	1,989	2,280	11,340
100-6640-2043	TEMPORARY CONTRACT SERVICES	-	45,000	24,413	39,045	52,520
100-6640-2049	UNIFORM SERVICE/LAUNDRY	1,422	4,000	1,115	1,752	2,000
100-6640-2055	FIRE EQUIPMENT REPAIR	26,144	30,000	10,417	25,189	18,000
100-6640-2074	BANK FEES & MISC CHARGES	-	250	22	147	250
100-6640-3093	JANITORIAL SUPPLIES	4,613	4,300	3,090	4,572	4,500
100-6640-3095	DEPARTMENT CONSUMABLES	26,086	27,000	17,660	30,562	20,000
100-6640-3096	CSA 74 PURCHASES	16,656	21,000	10,149	17,000	15,000
100-6640-3097	SAFETY EQUIPMENT	60,298	60,000	35,173	60,000	137,500
100-6640-5135	MOBILE COMMUNICATIONS	12,996	15,000	10,535	14,148	15,000
100-6640-8180	INCIDENT COMMAND VEHICLES	-	340,000	-	340,000	-
100-6640-8187	DEPARTMENT EQUIPMENT	233,672	545,172	97,613	545,172	243,700
	CENTRAL SERVICES AND INTERNAL CHARGES	558,886	792,427	473,942	792,427	841,940
100-6640-9602	PRINCIPAL PAYMENTS	133,977	142,391	(25,542)	71,196	94,494
100-6640-9605	INTEREST ON LEASE	39,845	-	13,527	-	81,578
100-6640-9609	LEASE PRINCIPAL-PNC	96,629	100,494	99,133	100,494	104,337
100-6640-9610	LEASE PRINCIPAL	-	16,672	-	16,672	-
Total		\$ 9,002,511	\$ 9,828,703	\$ 6,316,225	\$ 9,633,067	\$ 9,691,090

MANAGING DEPARTMENT: Fire Fire Public Education & Relations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6650-3095	DEPARTMENT CONSUMABLES	\$ 10,458	\$ 15,000	\$ 8,890	\$ 10,777	\$ 16,500
Total		\$ 10,458	\$ 15,000	\$ 8,890	\$ 10,777	\$ 16,500

MANAGING DEPARTMENT: Fire Fire Reserves

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6660-0006	WORKERS COMPENSATION	\$ 494	\$ 710	\$ 710	\$ 710	\$ 590
100-6660-0020	PART-TIME HOURLY WAGES	-	2,700	272	994	19,215
	BENEFITS	-	-	4	8	279
100-6660-1026	MEDICAL EXAMS	529	2,400	-	-	5,000
100-6660-1027	BACKGROUND INVESTIGATION	300	500	-	250	5,600
100-6660-1029	TRAINING & EDUCATION	17,731	8,000	346	4,346	8,000
100-6660-2064	PERSONNEL RECRUITMENT	-	500	-	-	754
100-6660-3097	SAFETY EQUIPMENT	3,487	10,000	5,527	11,055	8,000
Total		\$ 22,541	\$ 24,810	\$ 6,860	\$ 17,363	\$ 47,438

MANAGING DEPARTMENT: Fire Fire Hazardous Materials

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6670-1029	TRAINING & EDUCATION	\$ -	\$ -	\$ 6,000	\$ -	\$ 5,610
100-6670-3095	DEPARTMENT CONSUMABLES	125	-	-	362	500
100-6670-9610	BAD DEBT - WRITE OFF	9,451	-	-	-	-
Total		\$ 9,576	\$ -	\$ 6,000	\$ 362	\$ 6,110

MANAGING DEPARTMENT: Fire Fire Emergency Services

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6680-1029	TRAINING & EDUCATION	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,815
100-6680-1030	CONSULTANT	1,356	-	-	-	-
100-6680-2043	TEMPORARY CONTRACT SERVICES	5,000	5,000	5,000	5,000	5,000
100-6680-3095	DEPARTMENT CONSUMABLES	-	250	-	-	-
Total		\$ 6,356	\$ 6,250	\$ 5,000	\$ 5,000	\$ 6,815

MANAGING DEPARTMENT: Fire
Fire - OES

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-6690-0002	OVERTIME - OES	\$ -	\$ 80,000	\$ -	\$ 40,000	\$ 80,000
100-6690-3095	STRIKE TEAM CONSUMABLES	-	1,200	-	-	1,000
Total		\$ -	\$ 81,200	\$ -	\$ 40,000	\$ 81,000

MANAGING DEPARTMENT: Fire Department
Haz Mat Grants

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
218-6670-0002	OVERTIME - CSTI BACKFILL	\$ 5,794	\$ 60,000	\$ 9,757	\$ 20,000	\$ 10,000
	BENEFITS	1,338	-	2,563	3,372	-
218-6670-1026	MEDICAL EXAMS	3,204	3,600	-	-	6,000
218-6670-1029	TRAINING (CSTI)	14,745	30,000	845	1,112	10,000
218-6670-2073	SUBCONTRACTED WORK	787	5,000	91	2,500	1,200
218-6670-4121	MEETING AND TRAVEL (CSTI)	6,690	12,000	1,706	5,310	5,000
Total		\$ 32,558	\$ 110,600	\$ 14,962	\$ 32,294	\$ 32,200

MANAGING DEPARTMENT: Fire Department
Prop 172 Sales Tax

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
220-6610-2041	COUNTY COMMUNICATION	\$ 8,602	\$ -	\$ 19,258	\$ 19,258	\$ 20,000
Total		\$ 8,602	\$ -	\$ 19,258	\$ 19,258	\$ 20,000

MANAGING DEPARTMENT: Fire Department
SAFER

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
231-6660-0020	PART-TIME HOURLY WAGES	\$ 3,063	\$ -	\$ 368	\$ -	\$ -
	BENEFITS	44	-	5	-	-
Total		\$ 3,107	\$ -	\$ 373	\$ -	\$ -



PUBLIC WORKS

Public Works

Divisions

Engineering | Maintenance and Utilities

Who We Are:

Maintenance & Utilities:

Parks, Streets, Water, Sewer, Storm Drains, Government Buildings, Vehicle Maintenance, Municipal & Professional Services Contracts with Local and Federal Agencies

Engineering:

Capital Project Management, Environmental Review, Regulatory Compliance, Permit Issuance, and Development Review.

Fiscal Year 2023/24 Accomplishments and Fiscal Year 2024/25 Goals:

Achievements:

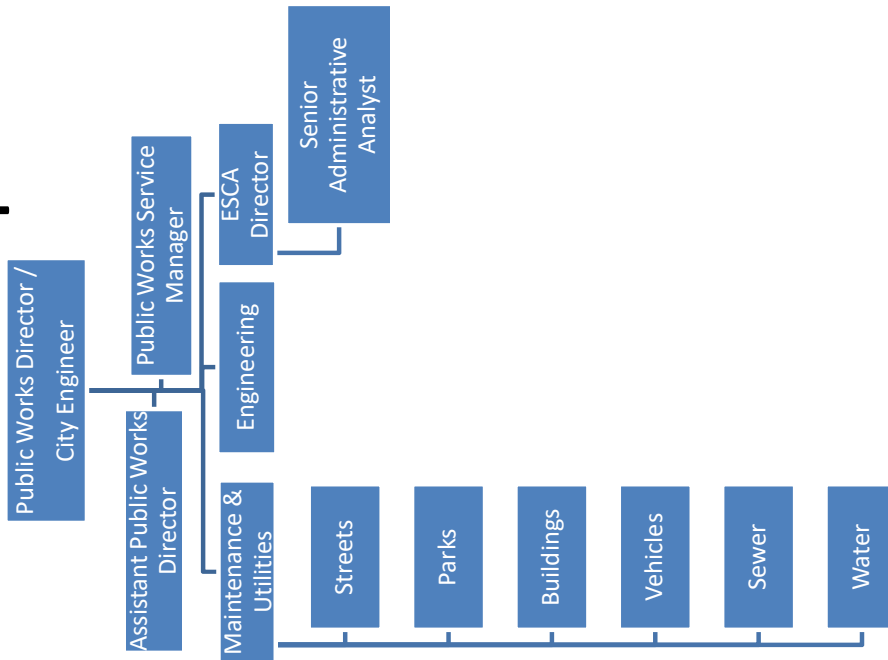
Patullo Swim Center Flooring, City Hall and Library Parking lot, 1583/ 1579 Del Monte Boulevard Improvements, Soper Community Center Flooring, City Facilities Plan, Corporation Yard Reroof, Highland Otis Park – Lower Area, Lincoln Cunningham - Park Basketball Court, Sabado Park, Fernando Park, Cutino Park – Part 2 Phase 1, Havana Soliz Park Revitalization, Wheeler Street Tennis Court Resurfacing and Screen, Hot Spot Pavement Repair Program, Yosemite Storm Drain Inlet Improvement, Stormwater Master Plan Update, Street Regulatory Sign Upgrades, Ord Terrace School Crossing Improvements, Arch Flash Hazard Mitigation, Minor Miscellaneous Well Upgrades, and Sutter Street Sewer Rehabilitation.

Objectives for FY 24/25:

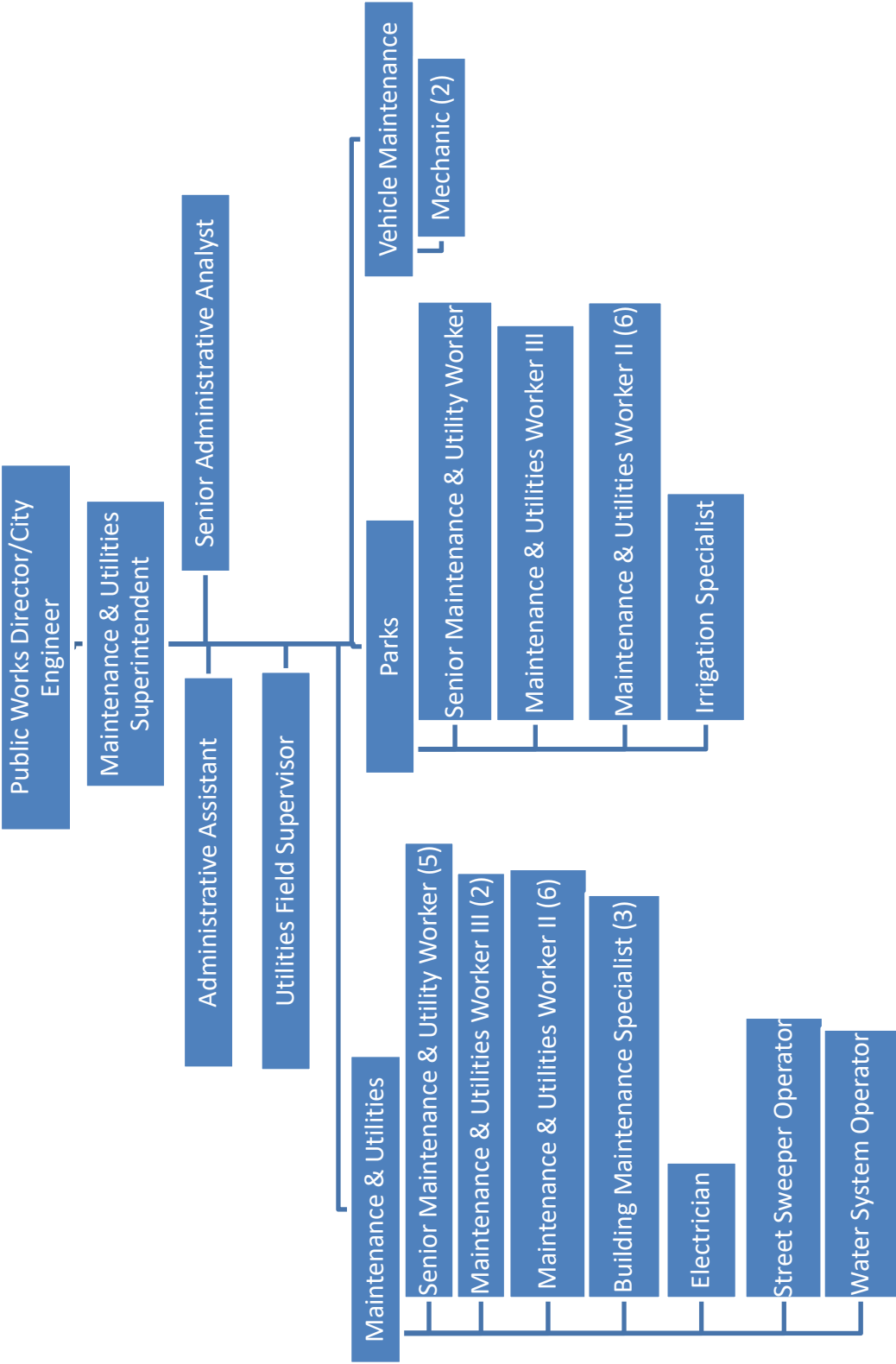
Police Department Parking Lot Upgrades, Fire Station Kitchen Renovation, City Hall Staff Trailer Improvements, Trailer for Fab Lab, Fort Ord Building Demolition and Soil Abatement (Phase 1B), Oldemeyer Building Refurbishment, Fire Station 1 Alert System, Corporation Yard Repairs, 1124 Wheeler Street Repairs, City of Seaside Welcome Sign, Cutino Park Mural, Oldemeyer Center Mural, Utility Box Artwork, San Pablo Avenue Bridge Demolition, Laguna Grande Regional Park Trails, Fremont Center Medians, Pump Track Concept Plan, Lincoln Cunningham Park Trail, Courthouse Project, SMWS Back-up Water Well, 90" Storm Drain Outfall Repair, Eucalyptus Road Storm Drain Infiltrator Project, Mingo Avenue Storm Drain Replacement, Local Roadway Safety Plan, 2023 Pavement Rehabilitation, Bike Safe Grate Upgrades, Traffic Calming Projects, Pavement Management Program Update, MCWD Intertie, Water Rate Study, Sewer Main Replacement Project, Sewer Master Plan, and Sewer Lateral Program



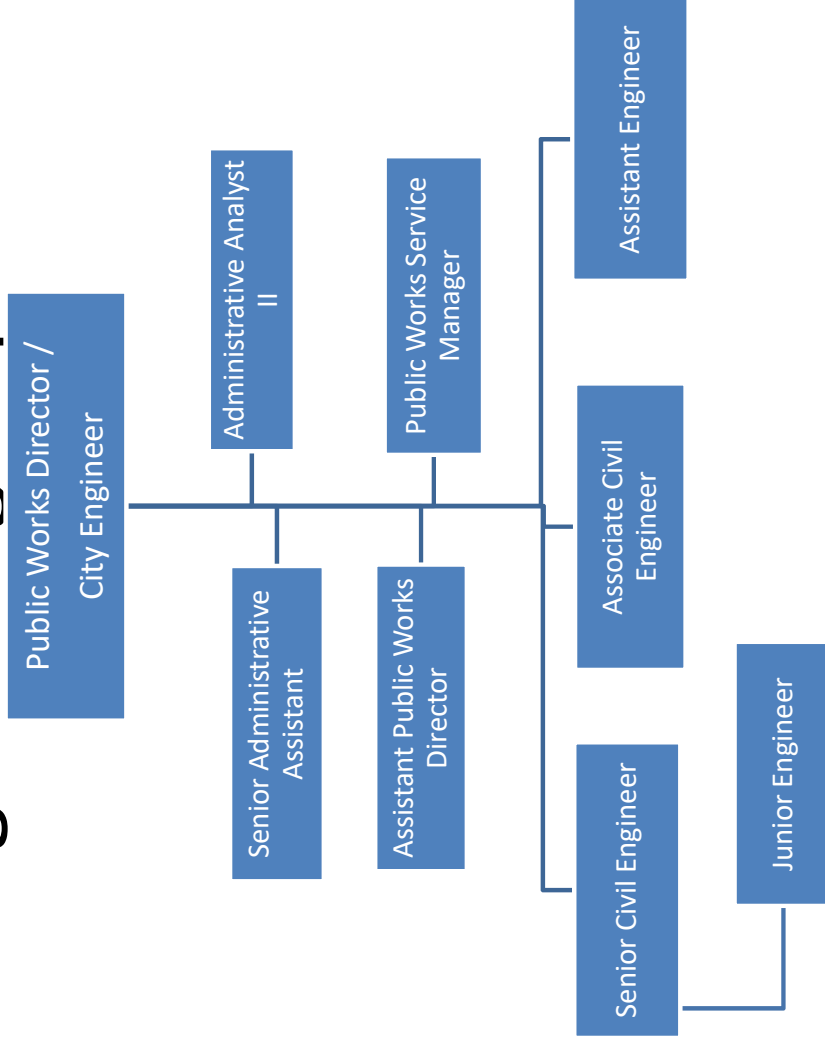
Public Works Department



Maintenance & Utilities Department



Engineering Department



Budget Summary Public Works & Engineering

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	48	47	46
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 5,470,764	\$ 5,642,400	\$ 6,862,126
Services & Supplies	\$ 6,481,370	\$ 5,352,891	\$ 10,819,592
Capital Outlay and Debt	\$ 7,342,121	\$ 9,133,987	\$ 19,204,490
Internal Services & Central Support Charges	\$ 546,439	\$ 724,878	\$ 1,181,913
Total Expenditures	\$19,840,694	\$20,854,156	\$ 38,068,121
	Strategic Plan		\$0
	Regular Operations		\$38,068,121
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ 2,126,015	\$ 2,196,644	\$ 2,360,593
Special Revenue Fund	\$ 5,898,800	\$ 4,852,376	\$ 14,867,902
Enterprise Fund	\$ 1,104,291	\$ 1,225,017	\$ 4,084,213
Internal Service Fund	\$ 651,543	\$ 1,055,042	\$ 1,513,475
Sanitation District	\$ 2,918,681	\$ 3,782,934	\$ 2,945,078
Grants and Other Revenue	\$ 853,380	\$ 418,031	\$ 427,043
General Taxes	\$6,287,984	\$7,324,111	\$11,869,816
Total Revenues	\$ 19,840,694	\$ 20,854,156	\$ 38,068,121

MANAGING DEPARTMENT: Public Works/Engineering

Public Works - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-8110-2074	BANK FEES & MISC CHARGES	\$ 5	\$ -	\$ -	\$ -	\$ -
100-8110-3095	DEPT CONSUMABLES - CV RESPONSE	305	-	-	-	-
100-8110-9814	PARKS IMPROVEMENTS	-	10,000	-	-	-
100-8110-9992	TRANSFER OUT STR-AFF HOUSING	310,462	-	-	-	-
Total		\$ 310,772	\$ 10,000	\$ -	\$ -	\$ -

MANAGING DEPARTMENT: Public Works/Engineering

Government Buildings

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-8310-0001	SALARIES	\$ 134,103	\$ 277,086	\$ 87,778	\$ 158,649	\$ 110,682
100-8310-0002	OVERTIME	34,436	24,000	16,949	21,365	26,564
	BENEFITS	120,972	168,884	90,652	132,459	102,253
100-8310-0006	WORKERS COMPENSATION	51,791	47,959	47,959	47,959	83,317
100-8310-0097	UNALLOCATED PAGER	-	-	13,151	52,588	-
100-8310-1029	TRAINING & EDUCATION	-	2,000	702	1,125	2,000
100-8310-1033	FITNESS PROGRAM	18	594	-	-	594
100-8310-2044	COPIER SERVICES	1,579	2,200	424	603	2,000
100-8310-2049	UNIFORM SERVICE / LAUNDRY	4,375	4,000	3,526	5,337	5,000
100-8310-2057	PEST CONTROL	5,153	7,000	3,127	4,394	7,000
100-8310-2070	ALARM SERVICE	10,703	13,000	10,653	20,740	14,000
100-8310-2073	SUBCONTRACTED WORK	221,812	160,000	138,419	160,000	160,000
100-8310-2074	BANK FEES & MISC CHARGES	-	-	24	24	-
100-8310-2078	OTHER EXPENSE	114	1,000	1,704	1,704	1,000
100-8310-2087	EQUIPMENT RENTAL	929	1,000	1,799	500	1,000
100-8310-3093	JANITORIAL SUPPLIES	-	2,000	400	799	2,000
100-8310-3095	DEPARTMENT CONSUMABLES	76,543	80,000	41,343	72,394	70,000
100-8310-3097	SAFETY EQUIPMENT	594	1,500	-	1,500	1,500
100-8310-3099	CHEMICALS	8,969	26,000	6,123	4,777	22,000
100-8310-5131	GAS & ELECTRIC	362,585	319,000	257,332	355,075	350,000
100-8310-5133	WATER	97,465	97,000	74,830	114,113	100,000
100-8310-5136	SEWER SERVICE CHARGE	19,961	19,000	17,187	25,610	21,000
100-8310-8124	CAPITAL IMPROVEMENTS	4,935	6,000	-	3,000	4,000
100-8310-8137	FACILITIES REPAIR/MAINTENANCE	20,564	80,000	-	30,000	60,000
100-8310-8187	DEPARTMENT EQUIPMENT	3,827	-	-	-	50,000
	CENTRAL SERVICES AND INTERNAL CHARGES	(832,906)	(900,434)	(316,289)	(900,434)	(972,407)
100-8310-9602	PRINCIPAL PAYMENTS	27,308	28,482	67,816	113,058	46,429
100-8310-9605	INTEREST EXPENSE	9,422	9,716	6,421	8,675	7,756
100-8310-9616	LOAN PAYMENT	21,954	22,832	14,636	21,954	18,557
Total		\$ 407,205	\$ 499,819	\$ 586,667	\$ 457,967	\$ 296,246

**MANAGING DEPARTMENT: Public Works/Engineering
Parks - Administration**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-8410-0001	SALARIES	\$ 53,476	\$ 29,453	\$ 37,728	\$ 55,610	\$ 33,536
100-8410-0002	OVERTIME	-	-	1	1	-
	BENEFITS	32,855	18,789	21,623	31,884	28,515
100-8410-0006	WORKERS COMPENSATION	2,077	2,987	2,987	2,987	2,479
100-8410-1033	FITNESS PROGRAM	36	-	-	-	-
100-8410-2049	UNIFORM SERVICE/LAUNDRY	22	-	-	-	-
100-8410-2074	SUBCONTRACTED WORK	-	-	91	91	-
100-8410-3095	DEPARTMENT CONSUMABLES	-	-	65	65	-
100-8410-7185	FOSPA MATCH	27,413	-	2,509	1,725	-
100-8410-7186	LAGUNA GRANDE TRAIL MAINTENANCE	6,200	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	(71,115)	23,391	13,196	23,391	(167,887)
100-8410-9602	PRINCIPAL PAYMENTS	22,723	58,900	29,382	46,675	38,902
100-8410-9605	INTEREST	3,233	-	-	-	-
Total		\$ 76,920	\$ 133,520	\$ 107,582	\$ 162,429	(\$ 64,455)

MANAGING DEPARTMENT: Public Works/Engineering Parks - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-8420-0001	SALARIES	\$ 335,701	\$ 382,028	\$ 234,811	\$ 319,856	\$ 423,000
100-8420-0002	OVERTIME	10,311	17,000	6,075	6,962	16,564
	BENEFITS	202,305	178,841	112,802	166,251	226,697
100-8420-0006	WORKERS COMPENSATION	56,057	62,712	62,712	62,712	73,379
100-8420-0020	PART-TIME HOURLY WAGES	-	-	91	182	-
100-8420-1029	TRAINING & EDUCATION	870	1,000	299	1,000	1,000
100-8420-0092	MEDICARE TAX	4,820	5,539	3,410	4,674	6,134
100-8420-1033	FITNESS PROGRAM	911	4,077	357	386	4,077
100-8420-2041	COUNTY COMMUNICATIONS	-	7,000	-	14,269	7,000
100-8420-2049	UNIFORM SERVICE/LAUNDRY	12,716	12,000	9,514	14,269	14,000
100-8420-2068	REFUSE DISPOSAL	760	1,500	-	-	-
100-8420-2073	SUBCONTRACTED WORK	170,332	205,000	118,610	190,229	180,550
100-8420-2087	EQUIPMENT RENTAL	3,431	3,000	2,204	3,806	3,000
100-8420-3095	DEPARTMENT CONSUMABLES	78,008	70,000	42,149	54,745	70,000
100-8420-3097	SAFETY EQUIPMENT	6,475	5,250	3,425	3,040	4,000
100-8420-3099	CHEMICALS	-	1,000	-	-	-
100-8420-3106	ROCK/SAND/GRAVEL	-	1,000	-	1,000	1,000
100-8420-3107	TOOLS	4,551	3,000	1,483	2,825	3,000
100-8420-4121	MEETINGS & TRAVEL	200	1,000	80	580	1,000
100-8420-4122	DUES & MEMBERSHIPS	700	750	300	300	500
100-8420-4123	BOOKS & PERIODICALS	-	500	-	-	500
100-8420-5131	GAS & ELECTRIC	29,317	22,000	15,175	21,202	22,750
100-8420-5133	WATER	151,611	1,100,000	900,427	1,100,000	1,200,000
100-8420-7185	FOSPA MATCH	-	50,000	9,977	1,509	50,000
100-8420-8187	DEPARTMENT EQUIPMENT	63,689	50,000	19,151	50,000	76,000
	CENTRAL SERVICES AND INTERNAL CHARGES	126,178	44,351	36,639	44,351	358,675
100-8420-9602	PRINCIPAL PAYMENTS	1,760	1,831	-	-	-
100-8420-9605	LEASE INTEREST	11	11	-	-	-
100-8420-9616	LOAN PAYMENT	847	881	565	847	-
Total		\$ 1,261,560	\$ 2,231,271	\$ 1,580,255	\$ 2,064,995	\$ 2,742,826

MANAGING DEPARTMENT: Public Works/Engineering

Community Projects

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-8430-0001	SALARIES	\$ 26,039	\$ 14,341	\$ 20,595	\$ 34,071	\$ 15,132
100-8430-0002	OVERTIME	7,511	13,000	9,789	11,693	13,000
	BENEFITS	46,464	10,928	13,220	20,382	13,153
100-8430-0006	WORKERS COMPENSATION	12,534	18,031	18,031	18,031	14,966
100-8430-1033	FITNESS PROGRAM	9	648	-	-	-
100-8430-2073	SUBCONTRACTED WORK	209,538	193,816	121,613	206,435	140,000
100-8430-2087	EQUIPMENT RENTAL	854	4,000	1,136	2,273	3,000
100-8430-3095	DEPARTMENT CONSUMABLES	6,977	50,000	49,309	98,012	55,000
100-8430-7168	CHRISTMAS DECORATIONS	46,357	21,505	12,984	12,984	-
100-8430-7175	SUMMER PARK CONCERTS	1,250	3,000	-	-	2,000
100-8430-7185	BROADWAY EVENTS	-	-	-	-	500
	CENTRAL SERVICES AND INTERNAL CHARGES	161,725	259,849	129,925	259,849	39,836
Total		\$ 519,257	\$ 589,119	\$ 376,603	\$ 663,730	\$ 296,587

MANAGING DEPARTMENT: Public Works/Engineering

Irrigation

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-8440-0001	SALARIES	\$ 115,957	\$ 132,331	\$ 104,657	\$ 144,012	\$ 139,541
100-8440-0002	OVERTIME	2,814	-	6,123	12,245	-
	BENEFITS	93,218	101,214	63,452	95,437	114,125
100-8440-0006	WORKERS COMPENSATION	13,708	19,720	19,720	19,720	16,367
100-8440-2049	UNIFORM SERVICE / LAUNDRY	40	-	-	-	-
100-8440-5133	WATER	580,350	-	7,194	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	38,272	39,501	19,751	39,501	136,844
Total		\$ 844,358	\$ 292,765	\$ 220,896	\$ 310,914	\$ 406,877

MANAGING DEPARTMENT: Public Works/Engineering Trees

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-8450-0001	SALARIES	\$ 26,868	\$ -	\$ 15,773	\$ 13,422	\$ -
100-8450-0002	OVERTIME	1,554	2,500	396	-	2,500
	BENEFITS	33,234	-	7,254	6,144	-
100-8450-0006	WORKERS COMPENSATION	10,768	15,490	15,490	15,490	12,857
100-8450-2049	UNIFORM SERVICE / LAUNDRY	1,097	1,000	856	1,283	1,000
100-8450-2073	SUBCONTRACTED WORK	50,050	60,000	44,400	73,800	69,960
100-8450-3095	DEPARTMENT CONSUMABLES	1,980	2,000	1,741	3,278	2,000
100-8450-3097	SAFETY EQUIPMENT	-	500	-	250	500
100-8450-3107	TOOLS	900	3,000	2,759	1,500	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	62,043	103,207	51,604	103,207	31,925
Total		\$ 188,493	\$ 187,697	\$ 140,272	\$ 218,374	\$ 123,742

MANAGING DEPARTMENT: Public Works/Engineering

Engineering

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-8910-0001	SALARIES	\$ 623,606	\$ 1,028,669	\$ 570,889	\$ 790,427	\$ 1,066,504
100-8910-0002	OVERTIME	16,898	5,000	1,412	2,371	10,000
	BENEFITS	361,692	472,881	253,675	379,627	503,217
100-8910-0006	WORKERS COMPENSATION	19,058	27,417	27,417	27,417	22,755
100-8910-0022	BONUS	7,500	-	-	-	-
100-8910-1029	TRAINING & EDUCATION	-	5,000	-	-	5,000
100-8910-1030	CONSULTANT	184,657	399,078	42,329	227,840	275,000
100-8910-1033	FITNESS PROGRAM	1,092	2,376	851	965	2,376
100-8910-2044	COPIER SERVICES	6,821	7,000	6,793	8,568	9,000
100-8910-2053	OUTSIDE PRINTING SERVICE	74	1,200	-	600	1,200
100-8910-2074	BANK FEES & MISC CHARGES	-	-	25	25	50
100-8910-2078	OTHER EXPENSE	986	-	-	-	-
100-8910-3095	DEPARTMENT CONSUMABLES	13,787	14,222	8,285	13,198	14,000
100-8910-3097	SAFETY EQUIPMENT	229	1,000	172	500	500
100-8910-3102	COMPUTER SUPPLIES	1,824	2,000	1,575	2,000	2,000
100-8910-3104	COMPUTER SOFTWARE	5,715	5,000	-	500	500
100-8910-4121	MEETINGS & TRAVEL	75	500	-	-	-
100-8910-4122	DUES & MEMBERSHIP	1,146	2,000	522	1,044	1,075
100-8910-4123	BOOKS & PERIODICALS	-	1,000	-	-	-
100-8910-4124	MAIL SERVICES	-	200	-	-	-
100-8910-8187	DEPARTMENT EQUIPMENT	1,589	12,000	1,084	12,000	5,000
	CENTRAL SERVICES AND INTERNAL CHARGES	(93,177)	(613,583)	(273,931)	(613,583)	(788,523)
100-8910-9602	PRINCIPAL PAYMENTS	8,679	10,243	7,399	11,516	9,849
100-8910-9605	INTEREST-COPIER LEASE	1,170	-	-	-	-
Total		\$ 1,163,424	\$ 1,383,203	\$ 648,496	\$ 865,014	\$ 1,139,503

MANAGING DEPARTMENT: Public Works/Engineering

POMA

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
113-8730-0001	SALARIES	\$ 427,113	\$ 434,733	\$ 320,117	\$ 421,206	\$ 456,377
113-8730-0002	OVERTIME	10,098	8,500	5,622	370	9,064
	BENEFITS	170,412	220,655	145,156	208,830	237,891
113-8730-0006	WORKERS COMPENSATION	43,183	62,123	62,123	62,123	51,561
113-8730-1029	TRAINING AND EDUCATION	1,605	7,200	1,688	2,220	7,000
113-8730-1033	FITNESS PROGRAM	278	100	295	389	100
113-8730-2049	UNIFORM SERVICE / LAUNDRY	7,921	6,500	5,820	7,658	7,000
113-8730-2068	REFUSE DISPOSAL	268	250	-	-	250
113-8730-2071	POMA SPECIAL PROJECTS	64,769	25,000	30,676	40,363	25,000
113-8730-2073	SUBCONTRACTED WORK	70,282	76,000	104,507	137,510	139,000
113-8730-2075	CONTRACT SERVICES - NOT BILLED	249	1,500	-	-	1,500
113-8730-2087	EQUIPMENT RENTAL	160	4,000	375	493	500
113-8730-3094	CONSUMABLES-NOT BILLED	(3,858)	750	179	750	750
113-8730-3095	DEPARTMENT CONSUMABLES	70,916	68,000	36,694	70,916	71,000
113-8730-3097	SAFETY EQUIPMENT	839	1,500	593	780	1,500
113-8730-3102	COMPUTER SUPPLIES	375	25,000	1,377	1,812	25,000
113-8730-3107	TOOLS & EQUIP - NOT BILLED	530	1,000	276	363	1,000
113-8730-4121	MEETINGS & TRAVEL	301	2,000	-	-	2,000
113-8730-8186	PUBLIC WORKS EQUIPMENT	-	1,500	13	1,500	1,500
113-8730-8187	DEPARTMENT EQUIPMENT	96,968	220,000	-	96,968	120,000
	CENTRAL SERVICES AND INTERNAL CHARGES	216,391	233,908	141,923	233,908	351,595
Total		\$ 1,178,800	\$ 1,400,219	\$ 857,434	\$ 1,288,159	\$ 1,509,588

MANAGING DEPARTMENT: Public Works/Engineering
Streets Fund - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
210-8110-0001	SALARIES	\$ 317,948	\$ 303,059	\$ 231,657	\$ 304,811	\$ 520,500
210-8110-0002	OVERTIME	16,776	17,000	14,681	19,318	18,564
	BENEFITS	200,259	172,514	126,694	180,851	297,379
210-8110-0006	WORKERS COMPENSATION	40,565	58,356	58,356	58,356	48,435
210-8110-1029	TRAINING & EDUCATION	-	10,000	267	352	10,000
210-8110-1030	CONSULTANT	-	50,000	-	-	50,000
210-8110-1033	FITNESS PROGRAM	70	200	19	25	200
210-8110-2049	UNIFORM SERVICE/LAUNDRY	4,409	4,000	3,428	4,511	5,000
210-8110-2068	REFUSE DISPOSAL	3,916	8,000	2,093	2,753	8,000
210-8110-2073	SUBCONTRACTED WORK	7,476	40,000	4,265	34,388	40,000
210-8110-3095	DEPARTMENT CONSUMABLES	80,220	80,000	42,950	56,513	80,000
210-8110-3097	SAFETY EQUIPMENT	2,580	2,000	2,399	3,157	2,000
210-8110-4122	DUES & MEMBERSHIP	55	1,350	-	-	-
210-8110-5131	GAS & ELECTRIC	150	500	122	339	500
210-8110-8187	DEPARTMENT EQUIPMENT	422,656	20,000	19,151	20,000	50,000
	CENTRAL SERVICES AND INTERNAL CHARGES	321,902	522,985	325,183	522,985	847,762
210-8110-9602	PRINCIPAL PAYMENTS	23,819	23,819	16,918	23,819	16,976
210-8110-9605	INTEREST EXPENSE	1,094	14,467	438	577	37
210-8110-9616	LOAN PAYMENT	-	6,184	-	-	-
Total		\$ 1,443,894	\$ 1,334,434	\$ 848,623	\$ 1,232,755	\$ 1,995,354

MANAGING DEPARTMENT: Public Works/Engineering
Streets Fund - Maintenance

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
210-8210-2059	STREET LIGHTINGS	\$ 321,067	\$ 250,000	\$ 185,494	\$ 244,072	\$ 265,000
210-8210-2073	SUBCONTRACTED WORK	-	65,000	-	-	65,000
210-8210-2077	TRAFFIC SIGNAL MAINTENANCE	45,270	100,000	63,793	83,938	100,000
210-8210-2080	CONGESTION MANAGEMENT PROGRAM	10,819	11,500	10,715	11,500	11,500
210-8210-9602	PRINCIPAL PAYMENTS	38,233	47,002	-	-	34,904
210-8210-9605	INTEREST PAYMENTS	8,770	-	-	-	-
Total		\$ 424,158	\$ 473,502	\$ 260,002	\$ 339,510	\$ 476,404

MANAGING DEPARTMENT: Public Works/Engineering
Streets Fund - Parks Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
210-8420-0001	SALARIES	\$ 56,335	\$ 165,279	\$ 49,406	\$ 65,008	\$ 118,742
210-8420-0002	OVERTIME	626	1,500	3,374	4,439	3,000
	BENEFITS	38,702	119,785	45,504	59,253	104,466
210-8420-0006	WORKERS COMPENSATION	5,989	8,615	8,615	8,615	7,151
210-8420-2049	UNIFORM SERVICE/LAUNDRY	768	700	599	788	700
210-8420-2093	SUBCONTRACTED WORK	16,200	15,000	9,113	11,990	15,000
210-8420-3095	DEPARTMENT CONSUMABLES	1,598	250	-	-	250
210-8420-3107	TOOLS	141	1,000	-	-	1,000
210-8420-5131	GAS & ELECTRIC	1,681	3,000	5,046	6,640	3,000
210-8420-5133	WATER	99,320	105,000	97,501	128,291	105,000
Total		\$ 221,358	\$ 420,129	\$ 219,157	\$ 285,024	\$ 358,309

MANAGING DEPARTMENT: Public Works/Engineering
Transportation Improvement - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
211-8110-1025	AUDIT	\$ 5,000	\$ -	\$ 5,150	\$ 5,150	\$ 5,200
211-8110-1030	CONSULTANT	-	5,000	-	-	-
Total		\$ 5,000	\$ 5,000	\$ 5,150	\$ 5,150	\$ 5,200

MANAGING DEPARTMENT: Public Works/Engineering
Transportation Improvement - Engineering

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	316	345	173	345	294
Total		\$ 316	\$ 345	\$ 173	\$ 345	\$ 294

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - CIP

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
212-8920-9600	CONSTRUCTION IN PROGRESS-RESURFACING	\$ 2,050,797	\$ 4,636,420	\$ 818,313	\$ 1,064,675	\$ 1,167,631
212-8930-9600	CONSTRUCTION IN PROGRESS-SAFE GRATES	14,859	585,141	18,088	181,767	150,000
212-8940-9600	COE & GEN JIM MOORE BLVD INTERSECTION	-	860,000	-	-	-
212-8950-9600	BROADWAY AVE CORRIDOR IMPROVEMENTS	586,011	1,608,602	118,276	1,590,329	9,450,000
212-8960-9578	SIDEWALK IMPROVEMENTS	-	175,000	-	-	300,000
212-8960-9580	TRAFFIC CALMING PROJECT	133,331	922,309	300,182	402,447	1,539,646
212-8960-9600	STREET SIGN UPGRADES	85,619	167,510	54,931	61,255	-
212-8970-9600	STREET STRIPING	-	175,000	-	-	175,000
212-8985-9600	CIP- TRAFFIC CALMING	49,910	80,000	-	-	80,000
212-8990-9600	PAVEMENT MANAGEMENT PROJECT	1,530	57,915	3,000	4,440	12,809
Total		\$ 2,922,056	\$ 9,267,897	\$ 1,312,789	\$ 3,304,913	\$ 12,875,086

MANAGING DEPARTMENT: Public Works/Engineering

Storm Water - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
271-8110-0001	SALARIES	\$ 233,076	\$ 267,919	\$ 173,499	\$ 228,288	\$ 355,255
271-8110-0002	OVERTIME	9,521	7,500	7,221	9,502	9,064
	BENEFITS	153,100	225,432	144,454	205,830	305,603
271-8110-0006	WORKERS COMPENSATION	28,460	40,943	40,943	40,943	33,982
271-8110-1030	CONSULTANT	440	10,790	-	-	-
271-8110-1033	FITNESS PROGRAM	434	500	335	441	-
271-8110-1044	MRWPCA NPDES FEE	96,103	90,000	17,666	96,103	70,000
271-8110-1045	STATE WASTE DISCHARGE FEE	-	22,000	-	22,000	22,000
271-8110-2049	UNIFORM SERVICE/LAUNDRY	2,601	2,500	1,971	2,594	2,500
271-8110-2053	OUTSIDE PRINTING SERVICES	-	1,000	-	-	1,000
271-8110-2068	REFUSE DISPOSAL	417	4,000	-	-	4,000
271-8110-2073	SUBCONTRACTED WORK	151,250	-	-	-	8,000
271-8110-3095	CONSUMABLES	8,081	10,000	11,799	12,000	10,000
271-8110-3102	COMPUTER SUPPLIES	1,313	2,000	1,365	1,796	2,000
271-8110-5133	WATER	-	2,500	-	-	2,500
271-8110-8187	DEPARTMENT EQUIPMENT	37,041	20,000	19,151	20,000	-
	CENTRAL SERVICES AND INTERNAL CHARGES	123,669	269,327	137,941	269,327	361,866
271-8110-9602	PRINCIPAL PAYMENTS	61,415	61,415	46,879	61,682	26,118
271-8110-9605	INTEREST EXPENSE	3,004	3,004	1,214	1,598	102
Total		\$ 909,926	\$ 1,040,830	\$ 604,439	\$ 972,104	\$ 1,213,989

MANAGING DEPARTMENT: Public Works/Engineering

Storm Water - Engineering

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
271-8910-8000	STORM WATER TRASH AMENDMENT	\$ -	\$ 1,000	\$ -	\$ -	-
271-8910-9961	DEL MONTE MANOR STORM DRN IMPR	668,996	256,911	29,485	36,611	-
271-8910-9963	90-INCH STORM DRAIN IMPROVEMENTS	-	250,000	-	-	255,000
271-8910-9964	LAGUNA GRANDE TRASH CAPTURE	-	35,000	-	-	-
271-8910-9965	CMP REPLACEMENT PROGRAM	350,181	203,625	40,379	53,989	200,000
271-8910-9967	STORMWATER MASTER PLAN	42,497	307,504	58,258	307,562	-
271-8910-9968	DRY WELL INFILTRATION PROJECT	-	118,375	98,356	103,504	-
271-8910-9969	STORMWATER AUDIT CORRECTIONS	-	80,000	-	80,000	-
271-8910-9970	STORM DRAIN CLEANING	-	-	-	-	95,000
271-8910-9971	HILBY AVENUE STORM DRAIN IMPROVEMENT	-	-	-	-	275,000
Total		\$ 1,061,673	\$ 1,252,415	\$ 226,478	\$ 581,666	\$ 825,000

MANAGING DEPARTMENT: Public Works/Engineering
FORA Blight Removal - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
329-8110-1030	CONSULTANT	\$ 168,505	\$ 608,630	\$ 23,463	\$ 270,856	\$ -
329-8110-2073	SUBCONTRACTED WORK	1,106,323	4,510,383	211,436	295,523	-
Total		\$ 1,274,827	\$ 5,119,013	\$ 234,899	\$ 566,379	\$ -

MANAGING DEPARTMENT: Public Works/Engineering
FORA Blight Removal - Engineering

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	13,678	24,586	12,293	24,586	71,375
Total		\$ 13,678	\$ 24,586	\$ 12,293	\$ 24,586	\$ 71,375

MANAGING DEPARTMENT: Public Works/Engineering
FORA Habitat - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
332-8110-1030	CONSULTANT	\$ 20,695	\$ 200,000	\$ -	\$ -	\$ 200,000
332-8110-2073	SUBCONTRACTED WORK	59,950	801,348	-	-	801,348
	CENTRAL SERVICES AND INTERNAL CHARGES	-	14,085	7,043	14,085	4,593
Total		\$ 80,645	\$ 1,015,433	\$ 7,043	\$ 14,085	\$ 1,005,941

MANAGING DEPARTMENT: Public Works/Engineering
FORA LRA - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
333-8910-1022	LEGAL SERVICES	\$ 27,225	\$ 30,000	\$ 2,375	\$ 3,125	\$ 30,000
333-8910-2073	SUBCONTRACTED WORK	5,556	25,000	134	20,000	10,000
	CENTRAL SERVICES AND INTERNAL CHARGES	2,018	2,117	1,058	2,117	1,926
Total		\$ 34,799	\$ 57,117	\$ 3,567	\$ 25,242	\$ 41,926

MANAGING DEPARTMENT: Public Works/Engineering
ESCA - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
335-2010-0001	SALARIES	\$ 245,172	\$ 254,224	\$ 185,177	\$ 243,654	\$ 274,363
	BENEFITS	75,371	108,874	68,380	104,435	110,796
335-2010-1022	LEGAL SERVICES	-	70,000	6,802	50,000	50,000
335-2010-1025	CITY AUDIT	-	-	1,431	1,431	-
335-2010-1029	TRAINING & EDUCATION	1,979	2,000	699	1,329	4,000
335-2010-1033	FITNESS PROGRAM	-	-	-	-	270
335-2010-2073	SUBCONTRACTED WORK	42,960	25,000	9,740	15,000	30,000
335-2010-2074	BANK FEES & MISC CHARGES	-	82,592	20	1,000	1,000
335-2010-2075	POLLUTION LEGAL LIABILITY INSURANCE	-	-	-	-	117,000
335-2010-2087	EQUIPMENT RENTAL	5,280	8,000	1,977	2,601	8,500
335-2010-3095	DEPARTMENT CONSUMABLES	1,619	25,000	6,396	23,000	10,000
335-2010-3102	COMPUTER SUPPLIES	-	8,000	-	1,000	8,000
335-2010-4121	MEETINGS & TRAVEL	-	2,000	64	2,000	2,000
335-2010-4207	DESIGN CENTER	2,497	2,000	6,023	7,925	5,000
335-2010-8187	DEPARTMENT EQUIPMENT	-	1,000	2,943	3,000	5,000
	CENTRAL SERVICES AND INTERNAL CHARGES	54,735	48,012	33,456	48,012	69,914
335-2010-9602	PRINCIPAL	648	-	1,328	1,747	7,907
335-2010-9605	INTEREST PAYMENTS	1,211	-	-	-	-
Total		\$ 431,472	\$ 636,702	\$ 324,435	\$ 506,134	\$ 703,750

MANAGING DEPARTMENT: Public Works/Engineering
FORA Eucalyptus Road Repairs - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
336-8110-1030	CONSULTANT	\$ 13,370	\$ 30,000	\$ -	\$ 30,000	\$ 30,000
336-8110-2073	SUBCONTRACTED WORK	-	1,089,837	3,900	5,132	1,083,409
	CENTRAL SERVICES AND INTERNAL CHARGES	531	565	283	565	769
Total		\$ 13,901	\$ 1,120,402	\$ 4,183	\$ 35,697	\$ 1,114,178

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - Parks Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	151	33,203	16,601	33,203	56,643
Total		\$ 151	\$ 33,203	\$ 16,601	\$ 33,203	\$ 56,643

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - Parks

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
342-8910-9544	HIGHLAND OTIS PARK IMPROVEMENT	\$ 5,608	\$ 125,889	\$ 96,799	\$ 107,847	\$ -
342-8910-9569	LAGUNA GRANDE PARK IMPROV	23,049	29,931	-	29,931	21,000
342-8910-9570	PARKS IMPROVEMENTS - HAVANA SOLIZ	-	50,000	2,500	2,500	-
342-8910-9571	#N/A	20,570	-	-	-	-
342-8910-9573	PORTAL PROJECT	-	70,000	119	119	-
342-8910-9574	ELLIS PARK	797,247	6,218	-	6,218	-
342-8910-9575	SAN PABLO PEDESTRIAN BRIDGE	36,942	853,172	2,009	556,000	2,680,000
342-8910-9576	PARK MASTER PLAN	38,987	101,013	82,859	91,893	-
342-8910-9577	RECREATION TRAILS PROGRAM	-	-	-	-	360,000
342-8910-9578	LINCOLN CUNNINGHAM IMPROVEMENTS	29,323	452,337	407,044	435,304	-
342-8910-9579	FREMONT CENTER MEDIANS	12,487	545,514	7,759	20,114	120,000
342-8910-9580	PUMP TRACK	-	25,000	-	-	25,000
342-8910-9581	PHASE I TRAILS	32,314	1,816,786	75,282	142,086	-
342-8910-9582	FERNANDO PARK IMPROVEMENT	25,890	282,673	267,997	282,640	-
342-8910-9599	SABADO PARK IMPROVEMENTS	-	82,141	82,134	82,134	10,000
342-8910-9600	WHEELER TENNIS COURTS IMPROVEMENTS	-	80,000	-	-	60,000
Total		\$ 1,022,417	\$ 4,520,672	\$ 1,024,501	\$ 1,756,784	\$ 3,276,000

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - Special Projects

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ -	\$ 6,196	\$ 3,098	\$ 6,196	\$ 6,710
343-8910-9550	NEW WELL PROJECT STUDY	121,131	55,903	8,272	55,903	-
343-8910-9552	COURT HOUSE PROJECT	-	1,150,000	-	-	-
Total		\$ 121,131	\$ 1,212,099	\$ 11,370	\$ 62,099	\$ 6,710

MANAGING DEPARTMENT: Public Works/Engineering
Capital Projects - Government Facilities

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ -	\$ 70,083	\$ 35,042	\$ 70,083	\$ 65,814
344-8910-9550	OLDEMEYER CENTER	-	-	-	-	60,000
344-8910-9551	PATTULLO SWIM CENTER	-	30,000	-	-	-
344-8910-9552	CITY HALL/LIBRARY PARKING LOT	47,651	671,134	546,592	647,948	-
344-8910-9553	DEL MONTE BLVD IMPROVEMENTS	-	125,000	-	-	-
344-8910-9555	POLICE DEPARTMENT	35,827	764,173	17,624	20,424	260,000
344-8910-9556	FIRE STATION 1	351,484	357,046	100,249	149,070	570,000
344-8910-9557	FIRE STATION 2	282,433	1,059,241	272,394	796,026	-
344-8910-9559	SEASIDE STARS	56,556	105,288	92,631	92,631	55,000
344-8910-9561	CORP YARD AND AUTO SHOP CAPITAL REPAIRS	10,950	60,000	51	60,051	185,000
344-8910-9562	CITY HALL ADDITION	357,551	16,473	17,956	17,956	162,000
344-8910-9563	CITY FACILITIES PLAN	45,689	104,311	47,679	52,859	-
344-8910-9564	SOPER COMMUNITY CENTER IMPROVEMENTS	-	30,000	-	-	-
344-8910-9565	FABLAB	-	350,000	-	-	370,000
Total		\$ 1,188,140	\$ 3,742,749	\$ 1,130,219	\$ 1,907,049	\$ 1,727,814

MANAGING DEPARTMENT: Public Works/Engineering
Cutino Park - Capital Project

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	\$ -	\$ 1,363	\$ 682	\$ 1,363	\$ 27,599
348-8910-9570	PARKS IMPROVEMENTS	498,276	1,400,713	1,084,899	1,152,977	25,000
Total		\$ 498,276	\$ 1,402,076	\$ 1,085,580	\$ 1,154,340	\$ 52,599

MANAGING DEPARTMENT: Public Works/Engineering
Water - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
401-8610-0001	SALARIES	\$ 12,179	\$ 7,363	\$ 9,056	\$ 11,916	\$ 7,658
401-8610-0002	OVERTIME	3,215	-	67	88	-
	BENEFITS	249,307	4,697	5,675	8,433	6,096
401-8610-0006	WORKERS COMPENSATION	4,143	5,960	5,960	5,960	4,947
401-8610-1033	FITNESS PROGRAM	9	-	-	-	-
401-8610-2074	BANK FEES & MISC CHARGES	25	-	-	-	-
401-8610-4122	DUES & MEMBERSHIP	7,540	-	7,952	7,952	-
401-8610-4124	POSTAGE	40	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	256,533	374,873	205,790	374,873	459,473
401-8610-9603	DEPRECIATION EXPENSE	78,321	-	-	-	-
401-8610-9610	BAD DEBT - WRITE OFF	(82)	-	(42)	(42)	-
Total		\$ 611,230	\$ 392,894	\$ 234,457	\$ 409,180	\$ 478,174

MANAGING DEPARTMENT: Public Works/Engineering

Water - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
401-8620-0001	SALARIES	\$ 194,232	\$ 281,734	\$ 170,211	\$ 223,962	\$ 208,895
401-8620-0002	OVERTIME	8,818	7,000	9,791	12,882	12,564
	BENEFITS	120,987	175,102	91,670	126,182	142,129
401-8620-0006	WORKERS COMPENSATION	12,459	17,923	17,923	17,923	14,876
401-8620-1029	TRAINING & EDUCATION	579	11,500	4,963	9,000	10,000
401-8620-1033	FITNESS PROGRAM	346	500	268	352	500
401-8620-2049	UNIFORM SERVICE/LAUNDRY	3,775	4,500	2,570	3,382	4,000
401-8620-2053	OUTSIDE PRINTING SERVICE	2,715	1,800	1,866	2,455	2,000
401-8620-2072	WATER SAMPLING	7,044	7,500	2,735	7,000	7,000
401-8620-2073	SUBCONTRACTED WORK	53,690	20,000	22,600	29,737	31,000
401-8620-2078	OTHER EXPENSE	457	1,000	-	-	1,000
401-8620-3095	DEPARTMENT CONSUMABLES	33,696	24,919	16,435	21,626	25,000
401-8620-3097	SAFETY EQUIPMENT	1,132	1,000	36	48	1,000
401-8620-3104	COMPUTER SOFTWARE	2,155	2,100	1,668	2,195	2,500
401-8620-3107	TOOLS	622	1,000	1,527	2,010	2,000
401-8620-4121	MEETINGS & TRAVEL	200	1,500	-	-	1,500
401-8620-4122	DUES & MEMBERSHIP	866	6,000	391	1,000	1,000
401-8620-4123	BOOKS & PERIODICALS	161	500	-	-	500
401-8620-4124	POSTAGE	4,278	4,000	3,241	4,265	4,000
401-8620-5131	GAS & ELECTRIC	53,265	56,000	40,346	53,087	56,000
401-8620-7110	WATER PURCHASES	191,826	-	-	-	-
401-8620-8187	DEPARTMENT EQUIPMENT	22,649	81,074	30,813	40,543	30,000
	CENTRAL SERVICES AND INTERNAL CHARGES	14,825	11,257	11,257	11,257	19,932
401-8620-9602	PRINCIPAL PAYMENTS	1,348	39,460	-	-	10,231
401-8620-9603	DEPRECIATION EXPENSE	3,579	-	-	-	-
401-8620-9605	INTEREST EXPENSE	45,959	8	-	-	8
Total		\$ 781,662	\$ 757,378	\$ 430,313	\$ 568,906	\$ 587,636

MANAGING DEPARTMENT: Public Works/Engineering
Water - Engineering

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
401-8910-9125	WATERMASTER ASSESSMENT	\$ 27,957	\$ 36,358	\$ -	\$ -	\$ 26,000
401-8910-9214	SCADA SECURITY UPGRADES	12,131	-	-	-	-
401-8910-9558	CAPITAL IMPROVEMENT	-	38,143	-	-	-
401-8910-9566	WATER MASTER PLAN	83,875	86,125	20,873	46,000	-
401-8910-9567	WATER SECURITY UPDATES	6,852	-	-	-	-
401-8910-9568	ARC FLASH HAZARD MITIGATION	-	120,000	-	-	-
401-8910-9569	WELL REPLACEMENT	-	1,500,000	-	-	3,500,000
401-8910-9570		0	325,000	21,819	28,710	25,000
401-8910-9571		0	30,000	-	-	-
Total		\$ 130,815	\$ 2,135,625	\$ 42,692	\$ 74,710	\$ 3,551,000

MANAGING DEPARTMENT: Public Works/Engineering
Maintenance - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
501-8510-0001	SALARIES	\$ 15,804	\$ 14,727	\$ 12,413	\$ 16,333	\$ -
501-8510-0002	SALARIES	-	-	1	1	-
	BENEFITS	12,181	9,395	8,295	11,684	-
501-8510-0006	WORKERS COMPENSATION	632	909	909	909	-
501-8510-1029	TRAINING & EDUCATION	450	-	-	-	-
501-8510-1033	FITNESS PROGRAM	18	100	-	-	-
501-8510-2074	BANK FEES & MISC CHARGES	-	-	18	23	-
501-8510-3095	DEPARTMENT CONSUMABLES	-	-	33	43	-
501-8510-5131	GAS & ELECTRIC	4,546	-	2,263	2,978	-
	CENTRAL SERVICES AND INTERNAL CHARGES	142,226	149,280	96,494	149,280	182,047
501-8510-9602	PRINCIPAL PAYMENTS	1,959	16,127	(31,004)	(40,795)	7,127
501-8510-9603	#N/A	16,075	-	-	-	-
501-8510-9605	INTEREST EXPENSE	1,021	-	-	-	-
Total		\$ 194,912	\$ 190,537	\$ 89,421	\$ 140,456	\$ 189,174

**MANAGING DEPARTMENT: Public Works/Engineering
Maintenance - Operations**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
501-8520-0001	SALARIES	\$ 164,288	\$ 168,777	\$ 125,708	\$ 165,406	\$ 199,814
501-8520-0002	OVERTIME	1,245	-	1,217	1,601	1,000
	BENEFITS	108,682	123,498	79,990	115,977	149,898
501-8520-0006	WORKERS COMPENSATION	27,890	40,123	40,123	40,123	66,602
501-8520-1029	TRAINING & EDUCATION	311	1,000	-	-	1,000
501-8520-1033	FITNESS PROGRAM	-	-	-	-	100
501-8520-2049	UNIFORM SERVICE/LAUNDRY	2,748	2,600	2,143	2,820	2,800
501-8520-2068	REFUSE DISPOSAL	3,935	7,000	4,918	6,471	7,000
501-8520-2078	OTHER EXPENSE	1,364	1,300	684	901	1,300
501-8520-3095	DEPARTMENT CONSUMABLES	2,630	4,500	1,774	2,334	5,000
501-8520-3097	SAFETY EQUIPMENT	742	500	250	500	500
501-8520-3107	TOOLS	3,664	2,000	1,633	2,148	2,000
501-8520-4121	MEETINGS & TRAVEL	704	1,000	-	-	1,000
501-8520-4122	DUES & MEMBERSHIP	92	500	-	-	500
501-8520-4123	BOOKS & PERIODICALS	2,123	2,100	1,392	1,832	2,500
501-8520-5131	GAS & ELECTRIC	436	1,500	-	-	1,500
501-8520-6144	VEHICLE PARTS	98,057	84,000	81,697	107,496	80,000
501-8520-6145	VEHICLE FUEL	254,069	250,000	157,701	207,501	280,000
501-8520-6146	OIL & LUBRICANTS	5,606	12,500	3,126	12,500	12,000
501-8520-6147	TIRES	31,001	20,000	22,162	29,160	25,000
501-8520-6148	OUTSIDE REPAIRS	130,825	130,000	78,304	103,031	110,000
501-8520-6149	BODY REPAIR & PAINTING	11,700	20,000	12,193	16,044	20,000
501-8520-8187	DEPARTMENT EQUIPMENT	-	20,000	-	-	20,000
	CENTRAL SERVICES AND INTERNAL CHARGES	8,444	6,412	6,412	6,412	15,138
Total		\$ 860,553	\$ 899,310	\$ 621,427	\$ 822,257	\$ 1,004,651

Budget Summary Public Works & Engineering

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
The employees for the Sanitation District are included in the	5	5	5
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 576,232	\$ 572,383	\$ 736,197
Services & Supplies	\$ 166,713	\$ 151,046	\$ 407,000
Capital Outlay and Debt	\$ 644,776	\$ 427,612	\$ 350,314
Internal Services & Central Support Charges	\$ 394,598	\$ 375,671	\$ 627,547
Total Expenditures	<u>\$1,782,319</u>	<u>\$1,526,711</u>	<u>\$ 2,121,059</u>
		Strategic Plan	<u>\$0</u>
		Regular Operations	<u>\$2,121,059</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ 2,126,015	\$ 2,196,644	\$ 2,360,593
Special Revenue Fund	\$ 5,898,800	\$ 4,852,376	\$ 14,867,902
Enterprise Fund	\$ 1,104,291	\$ 1,225,017	\$ 4,084,213
Internal Service Fund	\$ 651,543	\$ 1,055,042	\$ 1,513,475
Sanitation District	\$ 2,918,681	\$ 3,782,934	\$ 2,945,078
Grants and Other Revenue	\$ 853,380	\$ 418,031	\$ 427,043
General Taxes	<u>(\$11,770,391)</u>	<u>(\$12,003,334)</u>	<u>(\$24,077,246)</u>
Total Revenues	<u>\$ 1,782,319</u>	<u>\$ 1,526,711</u>	<u>\$ 2,121,059</u>

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
951-8810-0001	SALARIES	\$ 23,710	\$ 14,727	\$ 13,263	\$ 17,451	\$ 15,316
951-8810-0002	OVERTIME	-	500	84	111	500
	BENEFITS	20,287	9,395	8,468	12,362	12,192
951-8810-0006	WORKERS COMPENSATION	2,641	3,799	3,799	3,799	3,153
951-8810-1022	LEGAL SERVICES	9,302	34,990	20,747	27,299	60,000
951-8810-1025	CITY AUDIT	7,500	7,500	10,444	10,444	10,000
951-8810-1029	TRAINING AND EDUCATION	433	3,000	225	2,000	3,000
951-8810-1030	CONSULTANT	400	80,010	1,176	1,548	80,000
951-8810-1033	FITNESS PROGRAM	18	100	-	-	100
951-8810-1040	PROPERTY TAX ADMIN FEES	3,075	2,600	-	-	2,600
951-8810-1045	WASTE DISCHARGE FEE	3,453	3,700	3,746	4,929	4,000
951-8810-3092	STATIONARY SUPPLIES	82	150	31	41	200
951-8810-3095	DEPARTMENT CONSUMABLES	500	800	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	257	-	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	298	2,000	-	-	-
951-8810-5132	TELEPHONE	1,867	2,000	481	633	2,000
951-8810-9196	IMPACT FEES	269,809	265,000	287,659	287,659	300,000
	CENTRAL SERVICES AND INTERNAL CHARGES	318,922	423,331	244,054	300,668	542,680
Total		\$ 662,555	\$ 853,601	\$ 594,179	\$ 668,944	\$ 1,035,740

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
951-8820-0001	SALARIES	\$ 280,793	\$ 367,470	\$ 186,858	\$ 245,866	\$ 358,320
951-8820-0002	OVERTIME	36,671	30,000	19,752	25,990	42,514
	BENEFITS	175,750	222,527	154,004	214,550	260,596
951-8820-0006	WORKERS COMPENSATION	36,271	52,179	52,179	52,179	43,307
951-8820-1029	TRAINING AND EDUCATION	1,196	21,000	239	315	21,000
951-8820-1033	FITNESS PROGRAM	93	200	57	75	200
951-8820-2049	UNIFORM SERVICE / LAUNDRY	3,648	3,600	2,830	3,723	4,000
951-8820-2054	EQUIPMENT REPAIR	75	5,000	-	-	5,000
951-8820-2068	REFUSE DISPOSAL	461	8,000	119	157	8,000
951-8820-2073	SUBCONTRACTED WORK	85,726	70,000	19,453	25,596	70,000
951-8820-2087	EQUIPMENT RENTAL	-	1,500	-	-	-
951-8820-3092	STATIONARY SUPPLIES	-	100	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	18,487	35,000	6,670	20,000	35,000
951-8820-3097	SAFETY EQUIPMENT	2,135	3,200	2,210	2,908	3,200
951-8820-3102	COMPUTER SUPPLIES	3,500	3,500	1,365	3,000	3,000
951-8820-4121	MEETINGS AND TRAVEL	3,519	4,000	2,775	4,000	4,000
951-8820-4122	DUES AND MEMBERSHIPS	7,397	7,000	5,394	7,098	7,000
951-8820-5131	GAS AND ELECTRIC	11,766	12,500	11,457	15,075	16,000
951-8820-5133	WATER	-	3,000	-	-	3,000
951-8820-8187	DEPARTMENT EQUIPMENT	-	20,000	19,151	20,000	20,000
951-8820-8198	FOG PROGRAM	1,635	5,000	1,733	2,280	26,000
	CENTRAL SERVICES AND INTERNAL CHARGES	16,513	12,539	12,539	12,539	22,404
951-8820-9602	PRINCIPAL PAYMENTS	(578)	313	-	313	313
951-8820-9605	INTEREST EXPENSE	2	2	-	2	2
Total		\$ 685,059	\$ 887,629	\$ 498,785	\$ 655,665	\$ 952,855

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Outlay - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
952-8820-9603	DEPRECIATION EXPENSE	99,341	-	-	-	-
Total		\$ 99,341	\$ 20,000	\$ -	\$ -	\$ 20,000

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Improvement - Operations

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	\$ 3,413	\$ -	\$ -	\$ -	\$ -
953-8820-9205	CANYON DEL REY SEWER LINE REPLACEMENT	47,363	-	-	-	-
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	-	30,887	-	30,887	-
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	359,566	7,323	13,807	-
953-8820-9216	SEWER MASTER PLAN	-	500,000	49,452	94,944	-
953-8820-9219	SEWER LATERAL PROGRAM	-	50,000	-	-	50,000
953-8820-9603	DEPRECIATION EXPENSE	225,427	-	-	-	-
Total		\$ 276,202	\$ 940,453	\$ 56,776	\$ 139,638	\$ 50,000

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Insurance Reserve - Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
954-8810-2090	LIABILITY INSURANCE	\$ 59,162	\$ 62,463	\$ 54,413	\$ 62,463	\$ 62,463
Total		\$ 59,162	\$ 62,463	\$ 54,413	\$ 62,463	\$ 62,463



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RECREATION DEPARTMENT

Recreation

Divisions

**Youth & Education Center | Youth Resource Center | Patullo Swim Center | Oldemeyer Center
Soper Community Center | Family and Community Support**

Who We Are:

The Recreation Department provides high-quality park and recreation facilities, programs, services, and natural areas that meet the needs of the diverse community we serve. These essential assets connect people to place, self, and others. The department is responsible for the management of four major recreation facilities and the provision of recreation programs for families, youth, and senior citizens.

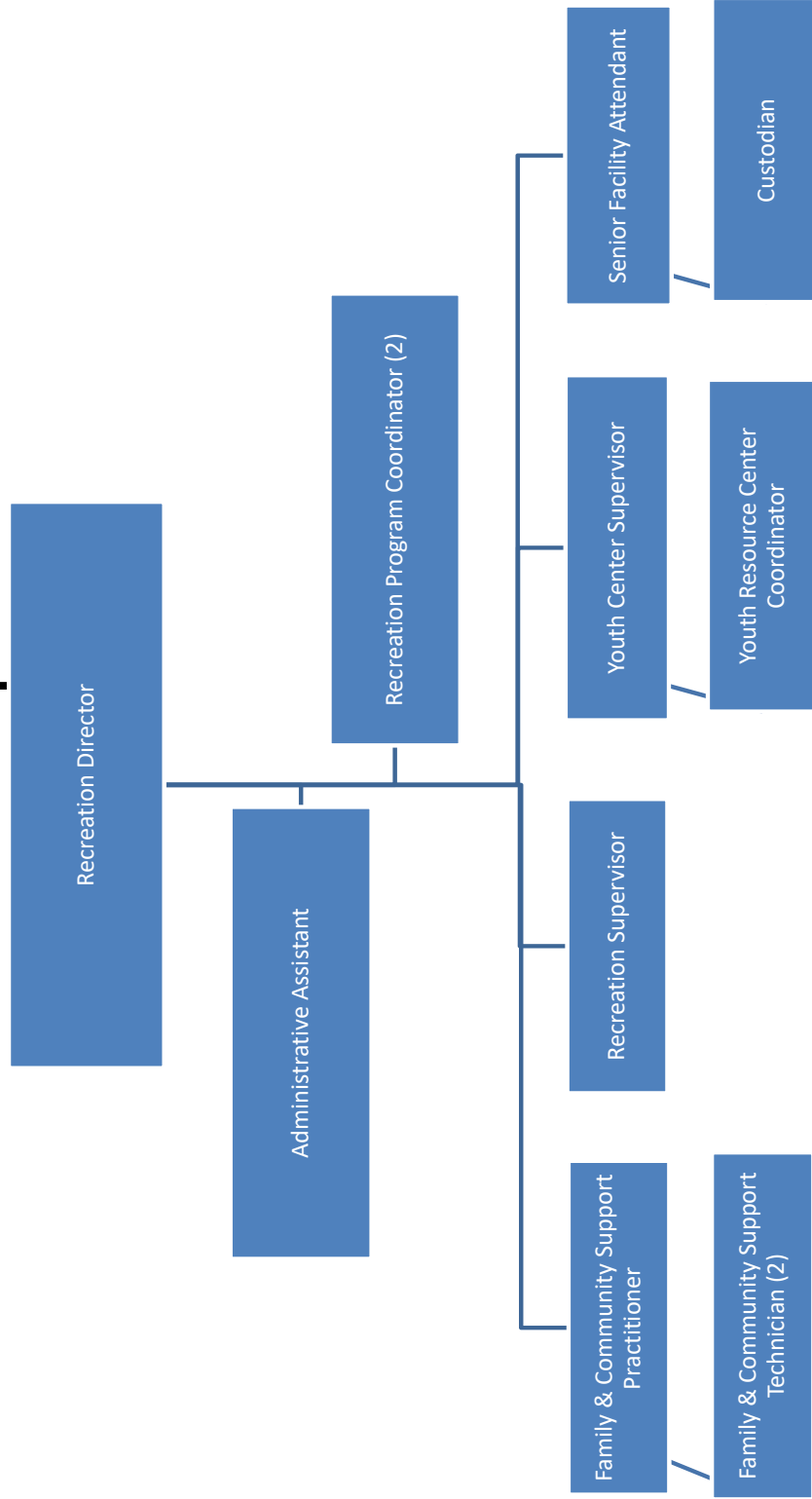
Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

This past fiscal year, the Recreation Department hosted a number of significant events such as the 3rd Annual Oaxaca by the Sea, 7th Annual Parent University, Grandparents Day, Fentanyl Awareness Symposium, PAL Soccer Program and HEM Plaza Afterschool Program. The Art and History Commission assisted in two art-focused projects—Utility Box Program and Cutino Skate Park Mural. The Recreation Department helped distribute 140 trees during our tree giveaway program, reinstated the Farmer's Market, and completed the Parks and Recreation Master Plan.

For 2025, we hope to expand our current programs and community services and adding multiple new programs and events throughout the year. The Department will also focus on the following strategic priorities: Continue our work towards becoming Blues Zones Project certified community by becoming a healthy worksite, updating the City's Smoking Ordinance, and working on our Marquee Project, which is the trail network through Manzanita Stuart, Lincoln Cunningham, and Havana Soliz parks. We will continue to work with the community to identify the needs of our youth and teens. Finally, work in conjunction with Chevron for the implementation of the Fab Lab.



Recreation Department



Budget Summary Recreation Department

AUTHORIZED POSITIONS	FY2023 Actual	FY2024 Projected	FY2025 Proposed
Number of Full-Time Employees	12	12	12
DEPARTMENTAL EXPENDITURES			
Personnel Services	\$ 3,036,016	\$ 3,778,539	\$ 3,989,361
Services & Supplies	\$ 1,151,343	\$ 1,184,564	\$ 1,221,250
Capital Outlay and Debt	\$ 36,465	\$ 43,175	\$ 44,122
Internal Services & Central Support Charges	\$ 898,211	\$ 1,162,259	\$ 850,120
Total Expenditures	<u>\$5,122,035</u>	<u>\$6,168,537</u>	<u>\$ 6,104,853</u>
		Strategic Plan	<u>\$0</u>
		Regular Operations	<u>\$6,104,853</u>
DEPARTMENTAL REVENUES			
Fees, Fines and Reimbursements	\$ 380,568	\$ 371,702	\$ 412,975
Special Revenue Fund	\$ 25,268	\$ 23,012	\$ 2,214,152
General Taxes	<u>\$4,716,199</u>	<u>\$5,624,636</u>	<u>\$3,477,727</u>
Total Revenues	<u>\$ 5,122,035</u>	<u>\$ 6,168,537</u>	<u>\$ 6,104,853</u>

MANAGING DEPARTMENT: Recreation

Administration

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9100-0001	SALARIES	\$ 322,180	\$ 341,535	\$ 271,964	\$ 362,818	\$ 402,776
100-9100-0002	OVERTIME	70	-	-	-	1,000
	BENEFITS	84,263	111,521	83,989	115,157	168,285
100-9100-0006	WORKERS COMPENSATION	17,892	25,739	25,739	25,739	22,661
100-9100-0020	PART-TIME HOURLY WAGES	35,975	-	25,544	36,350	39,803
100-9100-1029	TRAINING & EDUCATION	228	4,000	1,606	3,212	5,000
100-9100-1033	FITNESS PROGRAM	923	1,080	523	810	1,080
100-9100-2043	TEMPORARY CONTRACT SERVICES	-	2,000	1,472	2,000	3,000
100-9100-2049	UNIFORM SERVICE/LAUNDRY	150	500	-	-	1,000
100-9100-2053	OUTSIDE PRINTING SERVICE	8,529	10,000	4,067	8,135	10,000
100-9100-2054	EQUIPMENT REPAIR	738	1,000	-	-	-
100-9100-2073	SUBCONTRACTED WORK	3,497	2,500	1,534	3,069	-
100-9100-2074	BANK FEES & MISC CHARGES	10,932	7,500	14,872	25,007	-
100-9100-2087	EQUIPMENT RENTAL	260	1,000	-	-	-
100-9100-3092	STATIONARY SUPPLIES	179	-	346	346	-
100-9100-3093	JANITORIAL SUPPLIES	28	-	-	-	-
100-9100-3095	DEPARTMENT CONSUMABLES	15,095	10,000	4,942	9,332	12,500
100-9100-3102	COMPUTER SUPPLIES	6,750	5,500	3,695	2,479	4,000
100-9100-3104	COMPUTER SOFTWARE	2,265	10,000	8,962	8,871	12,500
100-9100-3107	TOOLS	-	500	-	-	500
100-9100-4121	MEETINGS & TRAVEL	149	500	923	247	2,000
100-9100-4122	DUES & MEMBERSHIP	1,345	2,000	307	-	2,000
100-9100-4124	MAIL SERVICES	250	1,000	-	-	1,000
100-9100-5135	MOBILE COMMUNICATIONS	8,462	10,000	6,065	9,046	12,000
100-9100-8192	EQUIPMENT	1,285	3,000	349	3,000	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	302,354	307,253	289,645	307,253	562,420
100-9100-9602	PRINCIPAL PAYMENTS	7,321	17,177	20,192	29,201	33,622
100-9100-9605	INTEREST EXPENSE	1,105	-	-	-	-
Total		\$ 832,225	\$ 875,305	\$ 766,737	\$ 952,073	\$ 1,300,147

MANAGING DEPARTMENT: Recreation

Janitorial Services

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9105-0001	SALARIES	\$ 110,764	\$ 112,302	\$ 82,951	\$ 112,040	\$ 116,791
100-9105-0002	OVERTIME	1,605	-	783	1,229	2,000
100-9105-0020	PART-TIME HOURLY WAGES	169,408	128,225	112,194	143,653	183,729
	BENEFITS	82,734	88,769	63,422	85,986	95,124
100-9105-1029	TRAINING & EDUCATION	795	1,000	-	-	1,000
100-9105-1033	FITNESS PROGRAM	595	540	248	495	540
100-9105-2049	UNIFORM SERVICE/LAUNDRY	10,499	12,500	9,754	11,505	13,000
100-9105-2073	SUBCONTRACTED WORK	-	2,500	-	-	5,000
100-9105-3093	JANITORIAL SUPPLIES	50,146	40,000	40,290	64,192	67,000
100-9105-3097	SAFETY EQUIPMENT	90	3,000	-	-	5,000
	CENTRAL SERVICES AND INTERNAL CHARGES	225,825	330,831	165,416	330,831	(319,379)
Total		\$ 652,460	\$ 719,667	\$ 475,058	\$ 749,932	\$ 169,805

MANAGING DEPARTMENT: Recreation

Community Center

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9200-0001	SALARIES	\$ 57,593	\$ 67,262	\$ 34,640	\$ 48,106	\$ 69,648
100-9200-0002	OVERTIME	936	-	313	433	1,000
	BENEFITS	51,524	60,750	41,887	52,061	51,514
100-9200-0006	WORKERS COMPENSATION	3,704	5,329	5,329	5,329	4,423
100-9200-0020	PART-TIME HOURLY WAGES	149,054	150,279	116,784	163,183	196,393
100-9200-1029	TRAINING & EDUCATION	3,550	5,000	879	1,758	5,000
100-9200-1033	FITNESS PROGRAM	-	540	-	-	540
100-9200-2043	TEMPORARY CONTRACT SERVICES	4,385	4,000	3,078	3,078	5,000
100-9200-2044	COPIER SERVICES	4,109	6,200	5,744	9,281	10,000
100-9200-2053	OUTSIDE PRINTING SERVICE	642	1,000	-	-	1,000
100-9200-2063	PUBLISHING & LEGAL ADVERTISIN	8,839	10,000	5,326	8,902	7,500
100-9200-2070	ALARM SERVICE	4,723	10,000	3,973	6,136	8,000
100-9200-2075	CONTRACT INSTRUCTORS	7,728	20,000	8,943	11,344	20,000
100-9200-3092	STATIONARY SUPPLIES	150	-	109	109	-
100-9200-3095	DEPARTMENT CONSUMABLES	15,744	10,000	11,992	24,015	25,000
100-9200-4121	MEETINGS & TRAVEL	60	500	86	336	1,000
100-9200-7132	SENIOR EXCURSIONS	9,108	11,000	11,000	10,545	12,500
100-9200-7176	EVENTS	2,950	-	-	-	-
100-9200-7190	ART PROGRAM	4,303	5,000	2,803	4,264	5,000
100-9200-8192	EQUIPMENT PURCHASE	24,813	10,000	7,516	10,000	7,500
	CENTRAL SERVICES AND INTERNAL CHARGES	6,813	30,058	15,029	30,058	27,940
Total		\$ 360,728	\$ 406,917	\$ 275,431	\$ 388,936	\$ 458,958

MANAGING DEPARTMENT: Recreation

Community Events

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9220-7130	MOVIES IN THE PARK	\$ 2,000	\$ 3,000	\$ 965	\$ 2,465	\$ 3,000
100-9220-7131	FATHER DAUGHTER DANCE	817	1,600	2,132	1,600	2,000
100-9220-7134	FARMER'S MARKET	6,154	68,296	24,210	27,442	25,000
100-9220-7135	ART & HISTORY COMMISSION PROJECTS	27,430	5,000	-	5,000	-
100-9220-7172	CITY BIRTHDAY	14,267	8,000	3,856	2,809	15,000
100-9220-7174	BLACK HISTORY/ETHNIC MONTH	-	1,000	900	1,000	2,000
100-9220-7175	SUMMER PARK CONCERTS	32,122	35,000	21,696	34,671	35,000
100-9220-7176	4th OF JULY	-	20,000	7,860	17,860	18,000
100-9220-7181	HALLOWEEN PARTY	2,980	6,000	7,898	7,898	8,000
100-9220-7182	HOLIDAY SNOW FESTIVAL	13,691	12,000	16,850	15,596	14,000
100-9220-7185	BROADWAY EVENTS	4,630	5,000	-	5,000	5,000
100-9220-7186	EASTER EGG HUNT	7,903	6,000	5,387	6,000	6,000
100-9220-7187	INTERNATIONAL DAY	3,225	8,000	-	8,000	-
100-9220-7188	GUELAGUETZA DAY	28,023	30,000	31,059	31,059	18,000
100-9220-7190	SYRC EVENTS	-	6,000	2,171	6,000	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	-	5,817	2,909	5,817	7,936
Total		\$ 143,242	\$ 220,713	\$ 127,893	\$ 178,218	\$ 161,936

MANAGING DEPARTMENT: Recreation
Family & Community Support

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9250-0001	SALARIES	\$ 167,375	\$ 238,899	\$ 134,384	\$ 162,120	\$ 253,205
100-9250-0002	OVERTIME	97	-	690	211	1,000
100-9250-0010	MANAGEMENT LEAVE PAYOFF	-	-	1,359	-	2,116
100-9250-0012	VACATION/COMP TIME PAYOFF	-	-	-	-	5,455
100-9250-0016	DEFERRED COMPENSATION	136	-	200	-	1,200
100-9250-0030	PERS PENSION OB BOND	496	1,103	1,103	1,103	1,162
100-9250-0031	PERS PENSION	11,951	43,737	22,060	37,225	52,623
100-9250-0041	MEDICAL INSURANCE	45,242	61,107	36,074	42,747	61,155
100-9250-0051	DENTAL INSURANCE	2,364	3,346	1,456	1,890	2,064
100-9250-0061	VISION INSURANCE	218	367	142	187	97
100-9250-0071	LTD	373	882	362	419	935
100-9250-0081	LIFE INSURANCE	407	383	346	410	396
100-9250-0092	MEDICARE TAX	2,343	3,464	1,900	2,276	3,671
100-9250-1029	TRAINING & EDUCATION	707	5,000	-	-	5,000
100-9250-1033	FITNESS PROGRAM	-	1,620	-	-	1,620
100-9250-2049	UNIFORM SERVICE/LAUNDRY	-	750	-	-	1,000
100-9250-2054	EQUIPMENT REPAIR	-	500	-	250	500
100-9250-3095	DEPARTMENT CONSUMABLES	37,378	25,000	13,740	19,520	15,000
100-9250-4203	COMM SOCIAL SRV GRT	474,003	500,000	238,159	500,000	500,000
100-9250-4207	SATELLITE OFFICE	23,964	-	10,274	10,274	-
100-9250-9397	COMPUTER SERVICE	101,332	76,946	76,946	76,946	146,335
100-9250-9398	CENTRAL SERVICE CHARGES	60,052	90,672	45,336	90,672	97,199
Total		\$ 928,437	\$ 1,053,776	\$ 584,531	\$ 946,249	\$ 1,151,733

MANAGING DEPARTMENT: Recreation

Youth Education & Resource Center

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9310-0001	SALARIES	\$ 172,211	\$ 165,975	\$ 120,275	\$ 162,672	\$ 177,673
100-9310-0002	OVERTIME	4,791	1,500	3,936	7,873	3,000
	BENEFITS	70,046	114,762	73,191	111,520	119,328
100-9310-0006	WORKERS COMPENSATION	8,332	11,987	11,987	11,987	10,295
100-9310-0020	PART-TIME HOURLY WAGES	669,653	969,941	662,254	1,019,459	768,088
100-9310-1027	BACKGROUND INVESTIGATION	496	5,000	-	500	4,000
100-9310-1029	TRAINING & EDUCATION	294	1,000	421	543	3,000
100-9310-1033	FITNESS PROGRAM	-	540	-	-	540
100-9310-2049	UNIFORM SERVICE/LAUNDRY	2,187	2,000	-	-	3,500
100-9310-2054	EQUIPMENT REPAIR	-	500	58	308	-
100-9310-2073	SUBCONTRACTED WORK	7,497	4,000	2,555	4,217	9,000
100-9310-3095	DEPARTMENT CONSUMABLES	8,978	8,000	4,214	6,123	8,000
100-9310-3102	COMPUTER SUPPLIES	6,548	6,000	1,283	4,209	3,500
100-9310-7132	EXCURSIONS	4,078	2,000	981	2,000	2,000
100-9310-7133	TEEN EVENTS	4,418	4,000	2,373	4,000	3,000
100-9310-7135	MUSIC & ART	25	1,000	104	1,000	1,000
100-9310-7170	COMMUNITY SUPPORT	102,050	50,000	-	50,000	50,000
100-9310-8187	DEPARTMENT EQUIPMENT	1,941	2,500	1,247	975	-
	CENTRAL SERVICES AND INTERNAL CHARGES	60,535	88,754	44,377	88,754	117,616
Total		\$ 1,124,080	\$ 1,439,459	\$ 929,256	\$ 1,476,138	\$ 1,283,540

MANAGING DEPARTMENT: Recreation

After School & Intercession Services

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9320-0001	SALARIES	\$ 154	\$ -	\$ -	\$ -	\$ -
100-9320-0002	OVERTIME	3,162	-	3,804	7,607	3,000
	BENEFITS	18,845	11,566	24,541	34,509	47,147
100-9320-0006	WORKERS COMPENSATION	4,445	6,394	6,394	6,394	5,307
100-9320-0020	PART-TIME HOURLY WAGES	190,463	123,870	258,666	362,194	362,510
100-9320-1029	TRAINING & EDUCATION	191	5,000	-	-	2,500
100-9320-2043	TEMPORARY CONTRACT SERVICES	1,104	2,500	-	-	2,000
100-9320-2049	UNIFORM SERVICE/LAUNDRY	6,597	7,500	3,000	6,000	6,000
100-9320-2063	PUBLISHING & LEGAL ADVERTISING	-	2,000	-	-	1,000
100-9320-2073	SUBCONTRACTED WORK	4,387	6,000	-	3,000	4,500
100-9320-3092	STEAM PROGRAM SUPPLIES	6,409	20,000	6,922	10,000	10,000
100-9320-3095	DEPARTMENT CONSUMABLES	21,042	24,000	18,664	27,752	22,500
100-9320-3102	COMPUTER SUPPLIES	-	1,500	117	-	1,500
100-9320-7136	CAMP EVENTS	2,285	2,000	-	2,000	2,000
	CENTRAL SERVICES AND INTERNAL CHARGES	3,064	6,506	3,253	6,506	21,368
Total		\$ 262,147	\$ 218,836	\$ 325,361	\$ 465,963	\$ 491,332

MANAGING DEPARTMENT: Recreation

School Intersessional Services

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9330-0002	OVERTIME	\$ 2,501	\$ -	\$ -	\$ -	\$ -
	BENEFITS	-	453	-	-	-
100-9330-0006	WORKERS COMPENSATION	6,173	8,881	8,881	8,881	7,371
100-9330-0020	PART-TIME HOURLY WAGES	-	16,486	-	-	-
100-9330-3095	DEPARTMENT CONSUMABLES	1,654	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	4,113	13,015	6,508	13,015	1,586
Total		\$ 14,441	\$ 38,836	\$ 15,388	\$ 21,896	\$ 8,957

MANAGING DEPARTMENT: Recreation

Athletics Services

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9340-0001	SALARIES	\$ 69,580	\$ 73,547	\$ 41,154	\$ 54,915	\$ -
100-9340-0002	OVERTIME	591	1,500	173	347	1,500
	BENEFITS	20,279	35,076	18,452	24,421	3,389
100-9340-0006	WORKERS COMPENSATION	2,963	4,263	4,263	4,263	3,538
100-9340-0020	PART-TIME HOURLY WAGES	40,303	106,502	52,525	48,926	54,270
100-9340-1029	TRAINING & EDUCATION	-	1,000	-	-	1,000
100-9340-2049	UNIFORM SERVICE/LAUNDRY	2,500	1,500	-	-	2,000
100-9340-2063	PUBLISHING & LEGAL ADVERTISIN	1,000	500	-	-	1,000
100-9340-2073	SUBCONTRACTED WORK	6,774	8,000	7,155	5,520	9,000
100-9340-3095	DEPARTMENT CONSUMABLES	2,724	7,500	6,473	12,453	9,000
100-9340-7136	SUPPORT SEASIDE RAIDERS	7,500	7,500	-	7,500	7,500
100-9340-7137	RENTAL - INDOOR FACILITIES	1,630	3,000	3,000	3,000	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	5,665	13,945	6,973	13,945	13,248
Total		\$ 161,509	\$ 263,833	\$ 140,167	\$ 175,289	\$ 108,445

MANAGING DEPARTMENT: Recreation

Pre School Services

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9350-0002	OVERTIME	\$ 180	\$ -	\$ 104	\$ 208	\$ -
	BENEFITS	12,798	10,280	9,012	13,411	21,391
100-9350-0006	WORKERS COMPENSATION	4,445	6,394	6,394	6,394	5,307
100-9350-0020	PART-TIME HOURLY WAGES	63,860	44,686	65,369	86,207	113,424
100-9350-1029	TRAINING & EDUCATION	250	1,500	1,338	2,675	1,500
100-9350-2049	UNIFORM SERVICE/LAUNDRY	575	750	135	-	750
100-9350-2073	SUBCONTRACTED WORK	80	1,500	901	682	14,000
100-9350-3095	DEPARTMENT CONSUMABLES	7,347	5,500	2,617	3,741	6,000
100-9350-3102	COMPUTER SUPPLIES	-	-	-	-	1,000
	CENTRAL SERVICES AND INTERNAL CHARGES	2,169	9,109	4,555	9,109	8,065
Total		\$ 91,704	\$ 79,720	\$ 90,424	\$ 122,428	\$ 171,437

MANAGING DEPARTMENT: Recreation

Swim Center

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
100-9400-0001	SALARIES	\$ 476	\$ -	\$ 2,629	\$ -	\$ 72,632
100-9400-0002	OVERTIME	711	-	577	1,154	1,200
	BENEFITS	25,191	25,366	18,891	26,379	47,837
100-9400-0006	WORKERS COMPENSATION	15,083	21,699	21,699	21,699	19,346
100-9400-0020	PART-TIME HOURLY WAGES	300,947	401,487	248,676	345,467	359,755
100-9400-1029	TRAINING & EDUCATION	4,456	8,000	3,138	4,232	6,500
100-9400-0092	MEDICARE TAX	4,381	5,822	3,649	5,030	6,270
100-9400-2049	UNIFORM/LAUNDRY SERVICE	1,639	2,500	1,974	3,350	4,000
100-9400-2054	EQUIPMENT REPAIR	534	1,000	-	500	3,000
100-9400-2063	PUBLISHING & LEGAL ADVERTISIN	1,000	1,000	-	-	-
100-9400-2073	SUBCONTRACTED WORK	639	2,000	-	1,000	1,000
100-9400-3095	DEPARTMENT CONSUMABLES	5,234	11,420	8,010	14,815	10,000
100-9400-3097	SAFETY EQUIPMENT	3,515	4,000	635	349	3,000
100-9400-7138	LIFEGUARD	791	1,000	164	500	1,000
100-9400-7140	SHARKS	-	1,000	-	1,000	1,000
100-9400-7141	SWIM LESSONS	61	13,000	8,433	16,865	10,000
	CENTRAL SERVICES AND INTERNAL CHARGES	121,706	176,734	88,367	176,734	160,917
Total		\$ 486,365	\$ 676,028	\$ 406,841	\$ 619,074	\$ 707,457

MANAGING DEPARTMENT: Recreation

Senior/Human Services

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ 5,735
100-9500-0006	WORKERS COMPENSATION	3,231	4,648	4,648	4,648	4,006
100-9500-0020	PART-TIME HOURLY WAGES	-	-	-	-	21,497
100-9500-3095	DEPARTMENT CONSUMABLES	-	-	76	76	-
100-9500-7132	EXCURSIONS	566	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	3,737	9,824	4,912	9,824	1,068
Total		\$ 7,534	\$ 14,472	\$ 9,636	\$ 14,548	\$ 32,306

MANAGING DEPARTMENT: Recreation**Contract Classes**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
	CENTRAL SERVICES AND INTERNAL CHARGES	10	1,166	583	1,166	744
Total		\$ 10	\$ 1,166	\$ 583	\$ 1,166	\$ 744

MANAGING DEPARTMENT: Recreation**Senior/Human Services**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
251-9500-7125	SENIOR ACTIVITIES	\$ 54,242	\$ 55,000	\$ 36,228	\$ 55,000	\$ 55,000
251-9500-8187	EQUIPMENT	94	-	-	-	-
	CENTRAL SERVICES AND INTERNAL CHARGES	835	2,699	1,349	1,629	3,057
Total		\$ 55,172	\$ 57,699	\$ 37,578	\$ 56,629	\$ 58,057

MANAGING DEPARTMENT: Recreation**Community Center**

Account	Account Name	FY2023 Actual	FY2024 Adjusted Budget	Activity thru 04/03/2024	FY 2024 Projected	FY 2025 Request
252-9200-8187	DEPARTMENT EQUIPMENT	\$ 1,981	\$ -	\$ -	\$ -	\$ -
Total		\$ 1,981	\$ -	\$ -	\$ -	\$ -



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ENTERPRISE FUNDS

ENTERPRISE FUNDS OVERVIEW

Enterprise Funds are used to account for operations that are supported by a fee charged to external users for services, similar to a private business. The accrual basis of accounting is utilized by all Enterprise funds and therefore ending balances are referred to as “Net Position” rather than “Fund Balance”.

The City has two Enterprise Funds: the Water fund and the Golf fund.

Seaside Municipal Water System

The City of Seaside's Municipal Water System (SMWS) provides water service to approximately 800 accounts within a portion of Seaside, California. The SMWS is one of three water providers to Seaside residents, including California American Water Company and Marina Coast Water District.

The SMWS is a self-sustaining enterprise, meaning revenues (mostly sourced from water rates) aim to recover the cost to operate and maintain the water system. The water fund receives revenues from user charges based on water usage. All expenditures for the operation of the water system including maintenance, capital outlay, debt service, and depreciation are charged to this fund.

Rates were last increased in 2019. Primary cost factors impacting water rates include the increasing cost of operations and maintenance as well as over \$3 million of capital improvement projects needed to repair aging infrastructure. Although the rate increases between 2019 and 2022 increased revenues as planned, debt financing for capital needs was not pursued as outlined in the plan.

The Seaside Municipal Water System is managed by the City's Public Works and Engineering department.

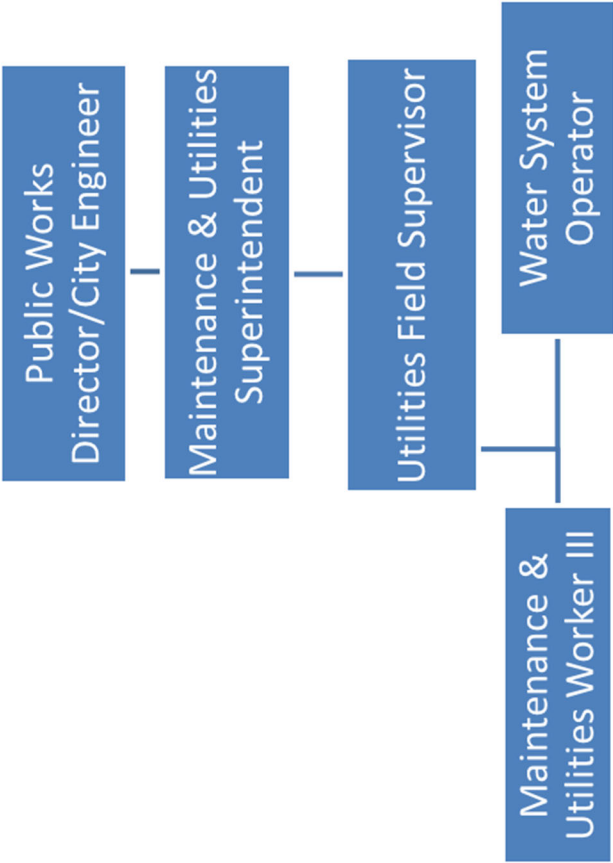
Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

In Fiscal Year 2023-24 the Seaside Municipal Water system provided service to 798 customers. A water rate study was also completed to in order assess potential rate increases that may take place in 2024-25.

In Fiscal Year 2024-25, Seaside Muni plans to implement a new water rate based on study developed in previous years. In addition, the Water Enterprise plans to complete an Intertie project with Marina Coast Water District, a Well Replacement completion of the design phase and start construction, and complete a Water Master Assessment to reimburse the Seaside Groundwater Basin Watermaster for their administration and operations cost.



Water Utility



WATER RATES:

**Monthly Meter Charges
(Fixed Rates)**

Meter Size	Effective 1/1/2022
3/4" or less	\$39.67
1 Inch Meter	\$66.12
1.5 Inch Meter	\$132.24
2 Inch Meter	\$211.59
3 Inch Meter	\$396.73
4 Inch Meter	\$661.21
6 Inch Meter	\$1,322.42

MONTHLY CONSUMPTION CHARGES

Effective 4/30/2023	Tier 1 \$10.60 per unit	Tier 2 \$17.80 per unit
Single Family Residential (per dwelling)	0 - 3.7	3.7 +
Multifamily #1 (per meter) - Del Monte Manor	0 - 618.2	618.2 +
Multifamily #2 (per meter) - Villa Del Monte	0 - 156.5	156.5 +
School #1 (per student) - Martin Luther King	0 - .4327	.4327 +
School #2 (per student) - Highland Elementary	0 - .4440	.4440 +
School #3 (per student) - International School of Monterey	0 - .4056	.4056 +
Church #1 (per meter) - Greater Victory Temple	0 - 19.8	19.8 +
Church #2 (per meter) - Seventh Day Adventist	0 - 3.7	3.7 +
Fire Department	0 - 3.7	3.7 +

1 unit = 748 gallons

Budget Outlook: As will be seen on the following pages the Seaside Municipal Water System expects revenues of \$4.1M in FY 2024-25 as compared with expenditures of \$4.6M. A decrease in net position (\$533k) is budgeted. The decrease is primarily due to capital project work planned in the upcoming year, most notably a Well Replacement Project and related improvements for \$3.5M. This project will drill and install the screen and casing for the well. It will also install a pump, discharge piping and appurtenances, transmission main, well site work, well house, and electrical for the well. The fund has sufficient resources projected at FY 2024-25 year-end, in the form of net position, available to absorb the decrease.

As described before, the significant increase in both revenue and expenditures in the following year is related to the planning, design, and construction phases of a capital project for the new well. The preliminary estimated overall cost of the project has been revised down from \$15.5M to \$5.0M. One part of the downward revision is due to the removal of the water line necessary to deliver water to the Campus Town development project from the scope of the project. The planning and design phase began in fiscal year 2022-23 and 2023-24 respectively. A roll-forward budget amount of \$1.5M is estimated and the budget request for FY 2024-25 is for \$3.5M.

The City will continue looking for any infrastructure grant fund available from the Federal Government and/or low interest loans from the State of California. The City feels that once the design phase is complete and the project is “shovel ready” many more grant dollars will become obtainable for the construction phase of the project.

Budget Comparison by Budget Year

SEASIDE MUNICIPAL WATER

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
	Actual	Actual	Actual	Actual	Projected	Proposed
	Results	Results	Results	Results	Budget	Budget
Beginning Balance	\$ 896,757	\$ 968,562	\$ 849,249	\$1,264,328	\$2,344,912	\$2,517,134
Revenues						
Fees & Charges	761,556	1,029,925	1,267,780	1,079,871	1,221,301	1,270,153
Grant Revenue	-	-	32,304	-	-	2,800,000
Reimbursements	-	-	-	-	-	-
Miscellaneous-Other	26,993	3,487	4,162	(231)	1,850	7,275
Income from Investments	4,885	1,842	680	24,651	1,866	6,785
Transfers In	-	-	-	1,500,000	-	-
Sub-Total Revenue	793,434	1,035,253	1,304,925	2,604,291	1,225,017	4,084,213
Expenses						
Personnel Services	231,475	167,529	356,817	605,695	407,700	397,665
Services & Supplies	157,574	584,715	176,521	517,530	259,008	3,729,500
Other	63,548	70,096	70,039	127,776	(42)	8
Internal Service Charge	42,561	46,841	47,551	49,550	47,964	53,636
Administrative Allocation	226,470	285,386	238,927	221,807	338,166	425,769
Debt Service	-	(0)	(8)	1,348	-	10,231
Sub-Total Expenses	721,629	1,154,567	889,846	1,523,707	1,052,795	4,616,810
Change in Net Position	71,805	(119,313)	415,079	1,080,585	172,222	(532,597)
Ending Net Position- Seaside Municipal Water	\$ 968,562	\$ 849,249	\$1,264,328	\$2,344,912	\$2,517,134	\$1,984,538



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Golf Course Enterprise

The City of Seaside is home to the Bayonet and Black Horse golf courses, once part of the Fort Ord military base. These courses are now open to the public and host PGA Tour events, including the 2012 PGA Professional National Championship. This fund is used to account for the operations of the golf courses.

The Golf courses are operated according to a Ground Lease by and between the City of Seaside and Seaside Golf Acquisition Group, LLC. The operator pays an annual percentage rent to the City's general fund based on a calculation of Gross Revenue. The minimum annual rent payment was initially \$100,000 and increases when certain gross revenue thresholds are met. With the Golf Course now being watered with Recycled Water, the minimum annual rent has increased to \$200,000. The City is required to provide up to four hundred acre feet of water per lease year. Any amount used above that threshold is paid by the lessee.

Further, an annual payment is received from the operator, and is used by the City's Golf Enterprise fund to retire debt. The outstanding capital as of June 30, 2023 will be \$2,800,000. Retirement of debt is the only operational activity conducted by the City.

Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

In fiscal year 2023-24, the Golf Enterprise made a debt service payment for \$334k. The Enterprise also continues to use recycled water from Marina Coast Water District rather than potable water from the Seaside Groundwater Basin.

In Fiscal Year 2024-25, the Golf Enterprise expects to continue making debt service payments on the irrigation infrastructure. Additionally, a new hotel development is expected to get under way at the Golf Course.



Golf Courses Fund

Finance Director



SPECIAL REVENUE & GRANTS

Special Revenue & Grants

Special Revenue Funds account for revenues received that have restrictions placed on their use or are committed for specified purposes either through statute or by City Council policy. The City has a number of different special revenue funds, including grants received from Federal, State, and other Agencies.

The City of Seaside actively seeks grants to augment ongoing revenue sources. Over the years, the City has been very successful in obtaining grant funding for a wide variety of projects, ranging from planning activities to community services and capital projects. Historically, all City departments have been involved in seeking and administering grants.

The City expects to apply for additional grants for which awards have not yet been announced, and any awards could provide additional funding for activities in the FY 2024/25 budget year. If additional funds are awarded, budget amendments will be processed, as needed, to reflect grant revenues and expenditures.

To review a fund balance analysis for each fund please refer to page 32 of this budget document.

Current Year Highlights

- CDBG grant; \$454K
- FEMA Emergency Storm Reimbursement; \$231K
- Gas Tax receipts; \$855K
- SB1-RMRA; \$783K
- Measure X funds; \$1.3M
- POMA maintenance funds; \$1.0M

Note: Current year highlights are year-end projections, unaudited and subject to change.



Grants staff are pursuing

- RTP Funds for Design and Construct trails within Laguna Grande Park.
- Grant Funds for Road Diet, Roundabouts, and SRTS Improvements at Broadway Avenue.
- Federal and/or ATP Grant Funds for Design, Environmental, Demolition, and Construction of San Pablo Ave. Bridge.

Special Revenue Fund Descriptions

Fund No.	Fund Name/Managing Dept.	Description
246;297	<u>Housing</u> Managing Dept: Community, Housing & Economic Development	This fund accounts for City Housing activities and was created as a result of the Dissolution of the Redevelopment Agency.
247	<u>Housing Non-Profit</u> Managing Dept: Community, Housing & Economic Development	This fund was established to account for the Housing Non-Profit which is supported by Merged Housing Funds.
271	<u>Stormwater</u> Managing Dept: Public Works & Engineering	This fund was established to account for revenues and expenditures related to the operation and maintenance of the City's storm drain and stormwater management system. Currently the only funding source for this fund is the City's general fund.
329	<u>FORA Bond</u> Managing Dept: Public Works & Engineering	Grant funds for the removal of blight and remediation activity on former Ft. Ord properties within Seaside.
113	<u>POMA</u> Managing Dept: Public Works & Engineering	Presidio of Monterey Authority fund is used to account for the revenues and expenditures associated with the maintenance of facilities and infrastructure at the Presidio of Monterey Annex.
200	<u>CDBG</u> Managing Dept: Community, Housing & Economic Development	This fund is used to account for any grants from the Federal Community Development Act.
210	<u>Streets; Gas Tax Fund</u> Managing Dept: Public Works & Engineering	The City's Gas Tax allocations are recorded in this fund. The use of these funds is restricted to the maintenance, repair, and design of streets by State and Federal legislation.
211	<u>Transportation Safety & Investment</u> Managing Dept: Public Works & Engineering	This fund accounts for revenues and expenditures related to the Measure X sales tax measure.

Special Revenue Fund Descriptions (continued)

Fund No.	Fund Name/Managing Dept.	Description
212	<u>Transportation Capital Project</u> Managing Dept: Public Works & Engineering	This fund accounts for all of the City's Transportation capital projects. All costs are accounted for in this fund and revenue is received in the form of inter-fund transfers from various other special revenue funds as well as the general fund.
214	<u>SB1-RMRA</u> Managing Dept: Public Works & Engineering	This fund is used to account for the state allocations to the City for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.
220	<u>Proposition 172</u> Managing Dept: Police/Fire	This fund is used to account for the sales tax designated to be spent by cities only for public safety services.
2xx	<u>Public Safety</u> Managing Dept: Police/Fire	This fund accounts for various grants related to Public Safety, including; DOJ safety equipment, Public Safety courses taught by City of Seaside personnel, Asset Forfeiture funds and Peninsula Regional Violence and Narcotics Task Force funds.
221	<u>Supplemental Law Enforcement</u> Managing Dept: Police	The California Supplemental Law Enforcement fund is used to track State revenues distributed through the County of Monterey. The funds are restricted to specific uses in the Police Department.
106;231	<u>SAFER FEMA Grant</u> Managing Dept: Police/Fire	This fund is used to account for any grants received by the City for emergency preparedness as well as the revenue and expenditures related to a FEMA grant for additional staffing of firefighters.

Special Revenue Fund Descriptions (continued)

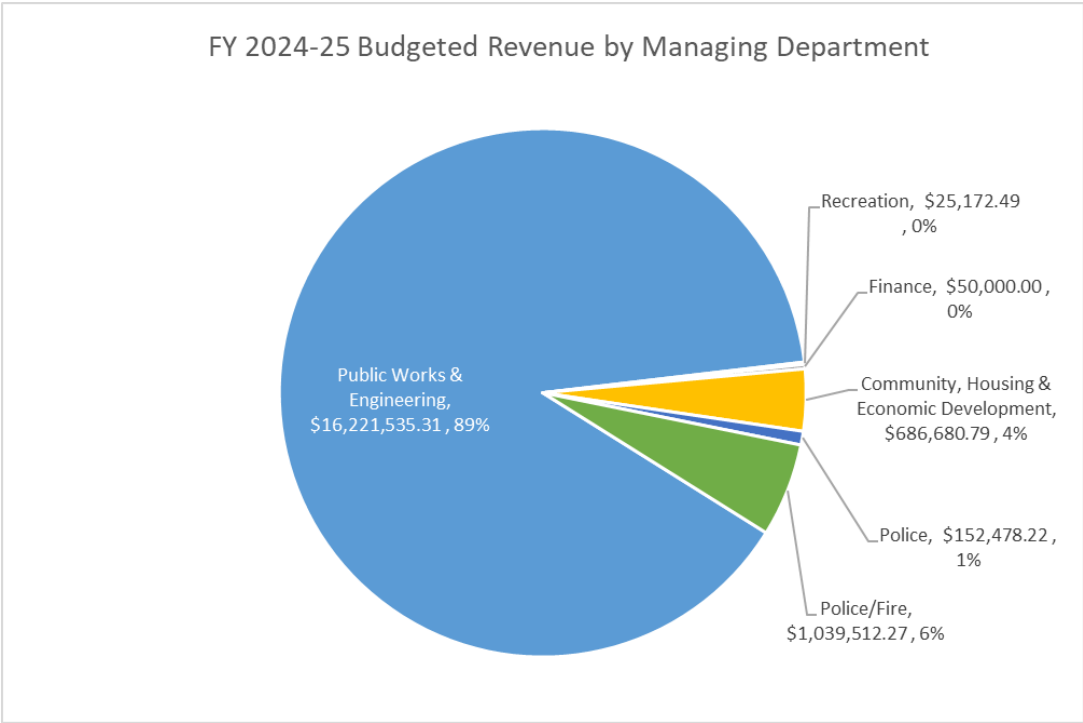
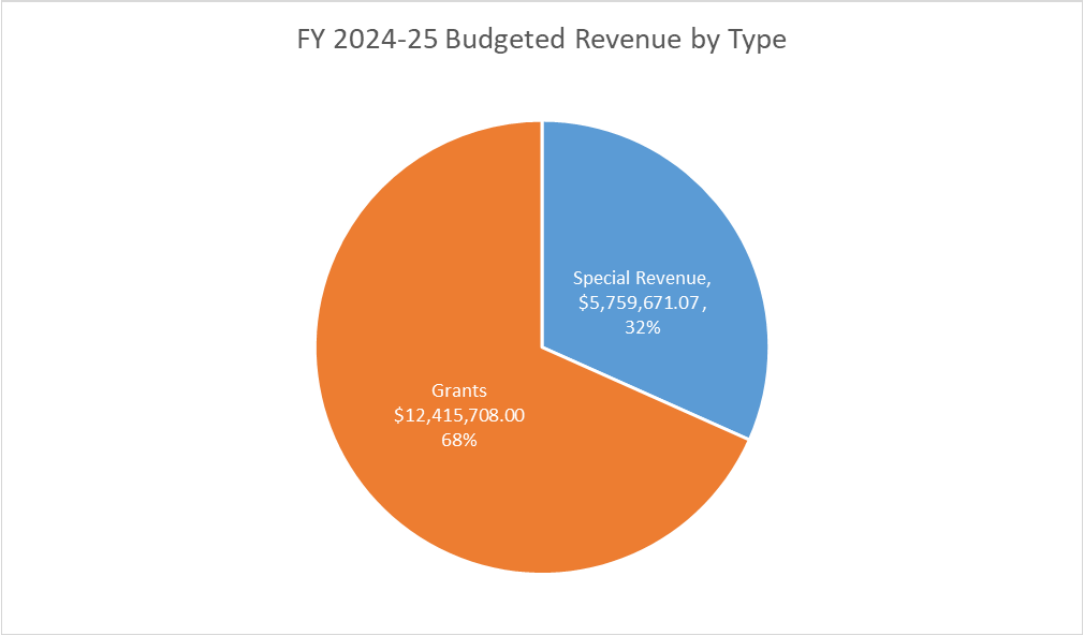
Fund No.	Fund Name/Managing Dept.	Description
251- 257	<u>Community Services</u> Managing Dept: Recreation	This fund accounts for various grants related to Community Services, including; Found Property, Senior Programs, Oldemeyer Center Maintenance, Youth Center Maintenance, Soper Field Community Center Maintenance, Swimming Pool Maintenance and Parks Maintenance. Funding is largely provided by Recreation activity fees.
225	<u>State of California Grants</u> Managing Dept: Public Works & Engineering	This fund accounts for Grant funds awarded by State agencies in accordance to Grant Agreements.
226	<u>Other Federal Grants</u> Managing Dept: Public Works & Engineering	This fund accounts for Grant funds awarded by Federal agencies in accordance to Grant Agreements.
261	<u>Impact Fees</u> Managing Dept: Finance	This fund accounts for funds provided to the City from the Seaside Highlands developer in accordance with the developer agreement.
262	<u>Disability Access</u> Managing Dept: Finance	This fund accounts for a \$4 collected from each business license, as required by SB1186. A portion of the amount collected is retained for restricted use by the Building Division and a portion is remitted to the State on an annual basis.
291	<u>PEG Access</u> Managing Dept: Finance	This fund accounts for <u>P</u> ublic <u>E</u> ducation & <u>G</u> overnment <u>A</u> cces fees collected on resident's cable bills. The expenditures are restricted to use for televising public meetings.

Special Revenue Fund Descriptions (continued)

Fund No.	Fund Name/Managing Dept.	Description
332-335	<u>FORA Non-Bond</u> Managing Dept: Public Works & Engineering	Funds for the preservation and maintenance of natural habitat within designated areas of the former Ft. Ord. and activities related to the Environmental Services Cooperative Agreement with the US Army for activity related to property within the former Ft. Ord.
602	<u>Recreation Endowment</u> Community Services Managing Dept: Recreation	This fund is used to account for the funds received from the Gardner Trust which are restricted to use for Senior Programs
997	<u>Housing Settlement</u> Managing Dept: Community, Housing & Economic Development	This fund is used to account for funds set aside for affordable housing and the RDA low and moderate income housing fund.

Budget Outlook: As will be seen on the following pages, the City expects to receive \$18.2M in special revenue and grants for fiscal year 2024-25. This is a significant portion of the City’s projected revenue, at 22% of total revenue. When excluding Internal Service Funds, Enterprise Funds, the City’s Custodial (SCSD) and Trust Funds, the percentage increases to 27%.

Grants are expected at \$12.4M or 68%, while special revenue will contribute \$5.8M or 32%. The City’s Public Works & Engineering department receives the highest amount of grants and special revenue at \$16.2M or 89% of total.



Fund #	Fund Name	Beginning Balance July 1, 2023	Estimated June 30, 2024 Fund Balance	2024/25 Budgeted Revenues	2024/25 Net Transfers	2024/25 Budgeted Expenditures	Estimated June 30, 2025 Fund Balance
Special Revenue & Grants							
246/297	Housing	7,500,108	7,758,871	79,478	256,598	515,031	7,579,916
	Special Revenue						
	Community, Housing & Economic Development						
247	Housing Non-Profit	(7,813)	(29,090)	-	79,090	50,000	1
	Special Revenue						
	Community, Housing & Economic Development						
271	Stormwater	(358,228)	(173,870)	11,034	2,038,989	2,038,989	(162,836)
	Special Revenue						
	Public Works & Engineering						
329	FORA Bond	4,931,940	4,326,890	-	-	75,968	4,250,922
	Special Revenue						
	Public Works & Engineering						
113	POMA	679,986	405,638	1,514,417	-	1,509,588	410,467
	Special Revenue						
	Public Works & Engineering						
200	CDBG	520,941	244,493	600,000	(340,000)	268,427	236,066
	Grants						
	Community, Housing & Economic Development						
210	Streets; Gas Tax Fund	(359,297)	(394,387)	874,171	-	2,830,067	(2,340,283)
	Special Revenue						
	Public Works & Engineering						
211	Transportation Safety & Investment	1,668,801	1,779,127	1,302,455	(1,944,605)	5,494	1,131,483
	Special Revenue						
	Public Works & Engineering						
212	Transportation Capital Projects	(403,618)	393,320	-	12,875,086	12,875,432	392,974
	Special Revenue						
	Public Works & Engineering						
214	SB1-RMRA	2,417,074	1,238,895	837,075	(837,075)	-	1,238,895
	Special Revenue						
	Police/Fire						
220	Proposition 172	98,222	20,167	155,229	-	230,914	(55,518)
	Special Revenue						
	Police/Fire						
2xx	Public Safety	236,457	238,533	47,208	-	74,564	211,177
	Special Revenue						
	Police/Fire						
221	Supplemental Law Enforcement	330,467	424,743	152,478	-	162,150	415,071
	Special Revenue						
	Police						
106/231	SAFER FEMA Grant	(167,017)	(167,017)	-	-	-	(167,017)
	Special Revenue						
	Police/Fire						
251- 257	Community Services	199,954	194,036	23,444	50,000	58,057	209,424
	Special Revenue						
	Recreation						
225	State of California Grants	-	-	9,943,708	(9,943,708)	-	-
	Grants						
	Public Works & Engineering						
226	Other Federal Grants	-	-	1,872,000	(1,872,000)	-	-
	Grants						
	Public Works & Engineering						
261	Impact Fees	883,547	422,612	-	-	-	422,612
	Special Revenue						
	Finance						
262	Disability Access	3,415	3,415	-	-	-	3,415
	Special Revenue						
	Finance						
291	PEG Access	28,353	28,353	50,000	-	50,000	28,353
	Special Revenue						
	Finance						
332-335	FORA Non-Bond	3,088,256	2,794,260	703,750	-	2,861,202	636,808
	Special Revenue						
	Public Works & Engineering						
602	Recreation Endowment	159,891	103,517	1,728	(50,000)	-	55,246
	Special Revenue						
	Recreation						
997	Housing Settlement	1,186,011	1,191,742	7,203	-	-	1,188,945
	Special Revenue						
	Community, Housing & Economic Development						
Special Revenue & Grants		\$ 22,637,450	\$ 20,814,250	\$ 18,175,379	\$ 312,376	\$ 23,605,884	\$ 15,696,121



INTERNAL SERVICES FUNDS

INTERNAL SERVICE FUNDS OVERVIEW

Internal Service Funds are used by the City to account for the financing of goods and services provided by one department to other departments within a government organization. Fees are set on a cost-reimbursement basis. Internal Service Funds are set up to take advantage of economies of scale, to avoid duplication of effort, and to accurately identify costs of specific governmental services.

The City utilizes three Internal Service Funds:

- Equipment Maintenance
- Self-Insurance
- Management Information Systems.

Vehicle Maintenance

The Vehicle Maintenance division is responsible for ensuring functional, reliable and economical vehicles and equipment necessary for the conduct of City operations. This division provides vehicle and equipment specifications for bidding purposes, assists with vehicle and equipment auctions, and prepares and administers the annual fleet budget. In addition, Fleet & Equipment Services coordinates the following external services: paint and body repair, engine and transmission repair/rebuild, heavy-duty suspension service, air conditioning service, providing fuel and glass replacement.

The Vehicle Maintenance division also works with the Department of Consumer Affairs, Bureau of Automotive Repair on the smog program for the city's fleet of 75 Vehicles required to be smog tested. The new program is a continuous monitoring of the vehicle electronically which allows the Vehicle Maintenance staff to not have to physically take the vehicles in for bi-annual smog checks, thus saving time for other repairs on emergency vehicles.

The State of California requires mechanics be certified to work on fire apparatus vehicles. The department currently has one certified mechanic and the second mechanic attended training in March of 2022 to work on obtaining certification. This program saves the city money on allowing staff to work on the apparatus vehicles and not have to send out of county to the nearest dealer/s.

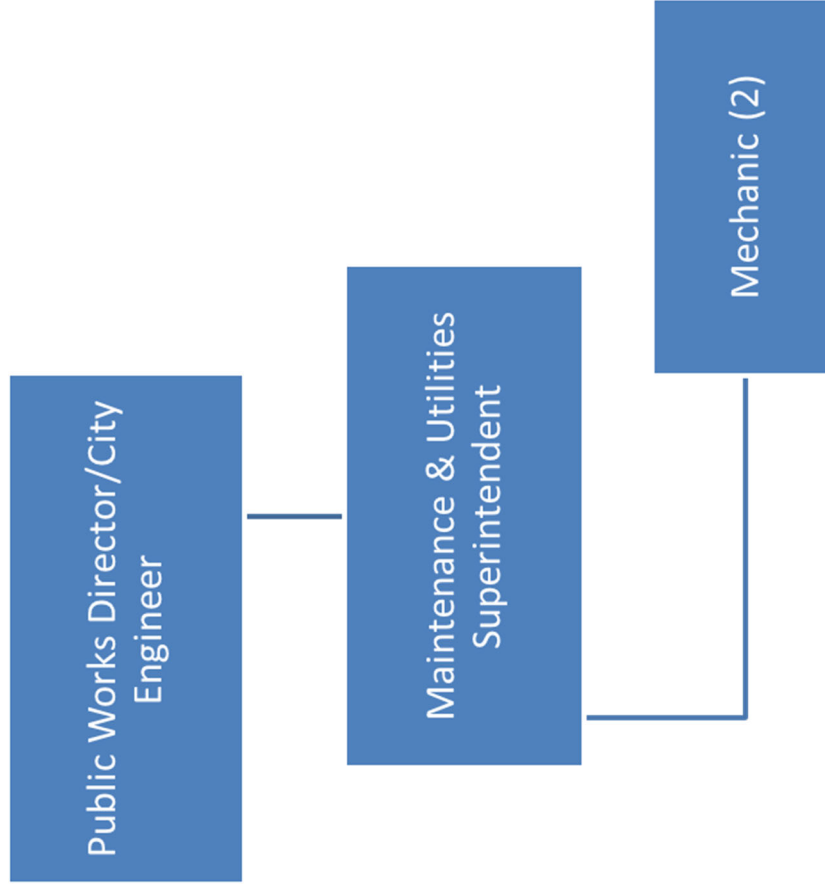
Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

Accomplishments for fiscal year 2024-25 include replacement of heavy equipment and vehicles for the Fire Dept. (fire apparatus) replacement of an additional 3 vehicles of the aging fleet with more cost effective vehicles where possible and training of staff to become certified to work on fire apparatus vehicles.

Goals for fiscal year 2024-25 include replacement of a 17 year old fire engine and continuing to replace other aging vehicles in the fleet with more cost effective vehicles and electrifying the fleet where possible. Also, upgrading antiquated shop equipment/tools.



Vehicle Maintenance



Self-Insurance

Risk management activities of a governmental entity can be accounted for in either the General Fund or an Internal Service Fund, if one fund is used. The City uses the Insurance Internal Service Fund for budgeting such costs. Under this model, operating departments in the various City funds receive a charge from the Risk Management fund, and all costs (premiums, claims, and related) are reflected in a single fund. This allows for better accounting and monitoring of the City's risk management costs. Costs accounted for in this fund include premiums and claims costs for the following:

- General Liability insurance
- Excess Liability insurance
- Property/casualty insurance
- Auto Physical Damage insurance
- Employment Practices Liability insurance
- Worker's Compensation insurance

Fiscal Year 2024 Accomplishments and Fiscal Year 2025 Goals:

Accomplishments for fiscal year 20223-24 include: Maintain membership in the California Joint Powers Insurance Authority (CalJPJA), Serve as board member on the Municipalities, Colleges, Schools Insurance Group (MCSIG) board and, began the

Goals for fiscal year 2024-25 include: Maintain membership in the California Joint Powers Insurance Authority (CalJPJA), Serve as board member on the Municipalities, Colleges, Schools Insurance Group (MCSIG) board, Keep abreast of current issues effecting risk management and pursue mitigation techniques designed to reduce the number of Workers' Compensation claims.



CALIFORNIA
J , P , I , A



MCSIG

Insurance

Human Resources
Director /
Risk Manager

Management Information Systems

Who We Are:

The Management Information Systems Division is now under the City Manager's Office, and consists of three full time employees, and provides technology support services to all City departments and staff.

Our staff ensures that all City departments have the most efficient and effective technology to perform their duties and provide service to the public.

We are responsible for ensuring maximum uptime and security of all City data information systems.

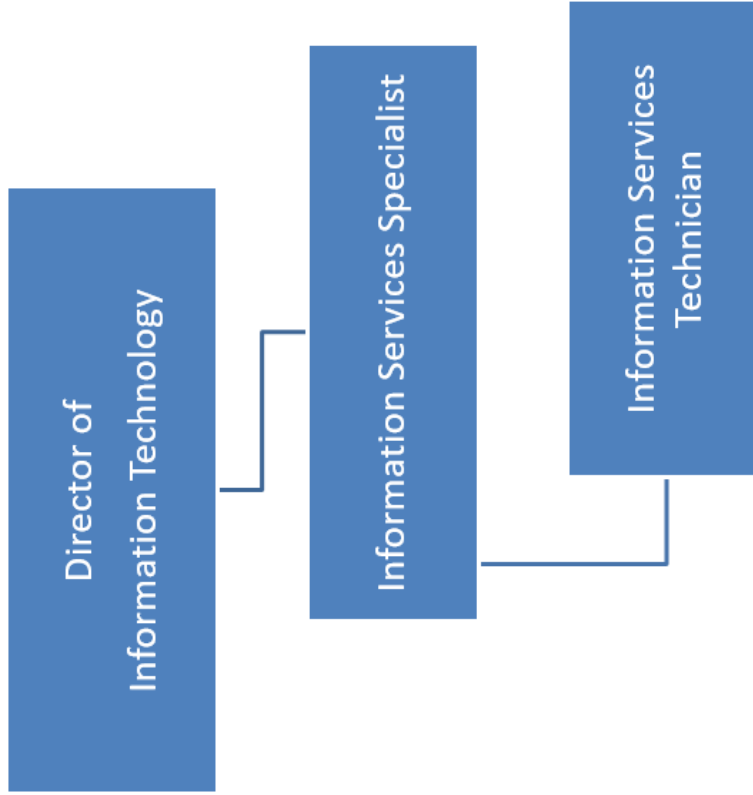


Fiscal Year 2024 Accomplishments and Fiscal Year 20245 Goals:

For fiscal year 2024, the Management Information Systems Division successfully upgraded the City network security system to provide security enhancements to the City's network infrastructure. The MIS Division was also able to upgrade the server hardware supporting all staff, which enhanced speeds and capacity of all staff desktops and servers, while also providing for future growth and software support.

For the fiscal year 2025 the MIS division is expanding from 2 full-time employees to 3 full-time employees and plans to continue enhancing services to City staff, enabling more efficient and effective customer service to the public. Priorities for fiscal year 2025 will focus on cybersecurity initiatives to ensure data security and on developing long-term technology roadmaps and succession planning.

Management Information Services



Budget Outlook: As may be seen on the following page the City's Internal Service Funds have budgeted user charges sufficient to fund the coming year's operations as well as maintain fund balances equal to approximately 25% of the fiscal year 2024-25 operating expenditures.

As was mentioned previously, revenues for the internal service funds are paid by the departments that participate in the services provided.

Equipment Maintenance: With the fiscal year 2021-22 budget, the equipment maintenance department began a vehicle-leasing program with Enterprise Fleet Management. The first year encountered some setbacks as vehicle availability remained strained due to supply chain issues and demand for vehicles in the market place remained high. These conditions continued in to fiscal year 2023-24. Ultimately, replacing the City's aging fleet with new lease vehicles will reduce vehicle maintenance costs. The leasing program also allows the City to remain flexible so that when new electric vehicles come to market, staff can act quickly to procure them, without being locked into long-term assets. Equipment maintenance costs are allocated to participating departments based on the number of vehicles owned with extra weight given based on the age and type of vehicle. Included in the budget is \$280k for fuel costs and \$417k for personnel costs. The department has two dedicated mechanics.

Self-Insurance: Projected increases in health care costs remain high and are forecast for fiscal year 2024-25 to increase by 8%. Dental and Vision rates are projected to remain flat. After doubling over the past few years from \$1M in fiscal year 2018-2019 to \$2.4M projected for fiscal year 2023-24, worker's compensation insurance is expected to decrease to \$2.2M for fiscal year 2024-25. This decline represents the successful efforts to reduce workers compensations. Liability insurance is allocated to participating departments based on relative operating budgets. Worker's compensation insurance is allocated to the participating departments based on the number of employees with extra weight given based on position type and recent departmental trends.

Management Information Systems: The Management Information Systems (IT) fiscal year 2024-25 budget is set to increase \$226k or over the previous fiscal year's projected expenditures. The increase is being driven by a strategic decision to augment the MIS division staff and increased costs of city software that exceed the increase in inflation. Projects for fiscal year 24-25 include beginning work on city-wide email domain name changes and software updates for the City's operations system. Included in the budget is \$205k for software renewal costs and \$336k in personnel costs. The department has three dedicated IT employees. IT costs are allocated to participating departments based on the number of network user accounts.

INTERNAL SERVICE FUNDS

CITY OF SEASIDE
FUND BALANCE ANALYSIS
FISCAL YEAR 2024-2025 BUDGET

Fund #	Fund Name	Fund Type	Managing Department	Beginning Balance July 1, 2023	2023/24 Estimated Revenues	2023/24 Net Transfers	2023/24 Estimated Expenditures	Estimated June 30, 2024 Fund Balance	2024/25 Budgeted Revenues	2024/25 Net Transfers	2024/25 Budgeted Expenditures	Estimated June 30, 2025 Fund Balance
*Internal Service Funds:												
501	Equipment Maintenance	Internal Service	Public Works & Engineering	\$ (111,881)	\$ 1,055,042	\$ -	\$ 962,713	\$ (19,552)	\$ 1,513,475	\$ -	\$ 1,193,825	\$ 300,088
502	Self Insurance	Internal Service	Human Resources & Risk Management	1,232,902	3,988,899	-	3,843,995	1,377,806	3,942,235	-	3,619,490	1,700,551
503	Management Information Systems	Internal Service	City Manager	299,261	633,135	-	783,650	148,746	1,115,514	-	1,009,408	254,852
Subtotal Internal Service Funds:				\$ 1,420,282	\$ 5,677,076	\$ -	\$ 5,590,358	\$ 1,507,000	\$ 6,571,224	\$ -	\$ 5,822,723	\$ 2,255,501



<i>DEBT SERVICE</i>

Debt Service & Debt Service Funds

Summary of Services: The City uses Debt Service Funds to account for the payment and accumulation of resources related to general long-term debt principal and interest. The City currently maintains three Debt Service Funds. Additionally, the City has long-term debt that is accounted for within the fund that issued the debt.

In accordance with SB 1029, the City has adopted a Debt Policy. The policy states the purposes for which debt proceeds may be used, the types of debt that may be issued, the relationship of the debt to, and integration with, the capital improvement program or budget, the policy goals related to the City's planning goals and objectives, and the internal control procedures implemented to ensure the proceeds of a proposed debt issuance will be directed to the intended use.

Current Long-Term Debt:

- Pension Obligation Bonds
- Measure X Bonds
- Cutino Park Improvement Bond
- Golf Course Lease Revenue Bonds
- Capital Leases

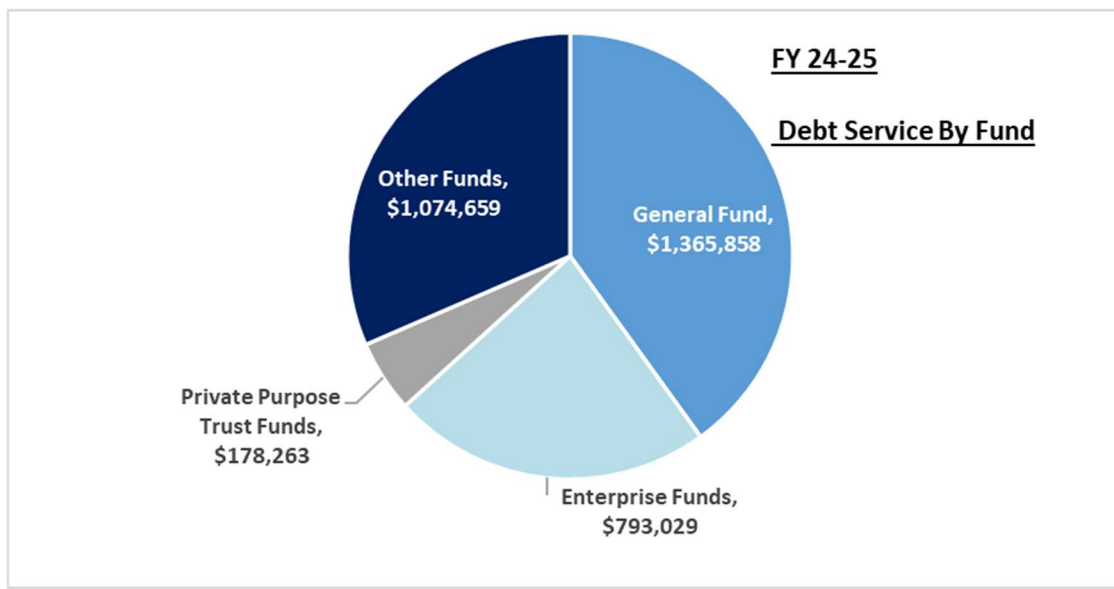
Anticipated Long-Term Debt for 2024-25:

- Financing for a Fire Engine



Debt Service Summary

Funding Source	Issue Date	Maturity Date	Interest Rate	Balance 6/30/2024	Principal Payment FY 24/25	Interest Expense FY 24/25	Est. Fees FY 24/25	Total Due FY 24/25	Balance 6/30/2025
GENERAL FUND									
Tax Pension Obligation Bond	12/1/2007	6/1/2025	5.06 - 5.50%	\$ 745,000.00	\$ 745,000.00	\$ 40,855.80	\$ 2,900.00	\$ 788,755.80	\$ -
PGE On Bill Financing	7/1/2019	4/1/2030	0	\$ 72,153.44	\$ 18,557.29	\$ -	\$ -	\$ 18,557.29	\$ 53,596.15
Capital Lease - Energy Project	12/14/2016	12/14/2031	3.23%	\$ 291,777.35	\$ 33,689.24	\$ 9,019.08	\$ -	\$ 42,708.32	\$ 258,088.11
Capital Lease - Ladder Truck	12/27/2017	12/27/2027	2.591%	\$ 321,190.66	\$ 104,336.61	\$ 51,387.50	\$ -	\$ 155,724.11	\$ 216,854.05
Capital Lease - 2017 Vactor	8/8/2017	8/8/2024	2.567%	\$ 15,928.60	\$ 15,928.60	\$ 102.17	\$ -	\$ 16,030.77	\$ -
Capital Lease - 2021 Enterprise Fleet	11/31/2021	8/31/2027	1.350%	\$ 557,167.52	\$ 153,271.56	\$ 39,810.60	\$33,710.28	\$ 226,792.44	\$ 403,895.96
Capital Lease - 2022 Fire Engine	6/1/2023	6/1/2023	3.790%	\$ 796,576.05	\$ 90,400.44	\$ 26,889.16	\$ -	\$ 117,289.61	\$ 706,175.60
Total General Fund Debt				\$ 2,799,793.61	\$ 1,161,183.74	\$ 168,064.32		\$ 1,365,858.34	\$ 1,638,610
WATER ENTERPRISE FUND									
Interfund loan from General Fund - Water Capacity	9/1/2022	6/30/2044	0.37%	\$ 7,578,150.64	\$ 366,722.67	\$ 84,033.44	\$ -	\$ 450,756.11	\$ 7,211,427.97
Capital Lease - 2021 Enterprise Fleet	3/31/2024	3/31/2028	1.350%	\$ 32,988.08	\$ 6,825.12	\$ 2,034.36	\$ 1,373.16	\$ 10,232.64	\$ 26,162.96
Total Enterprise Fund Debt				\$10,411,139	\$508,548	\$280,758	\$723.16	\$793,029	\$ 9,902,591
PRIVATE PURPOSE TRUST FUNDS									
2014 Tax Allocation Bond	12/23/2014	8/1/2033	3.25 - 5.00%	\$ 1,505,000.00	\$ 125,000.00	\$ 51,387.50	\$ 1,875.00	\$ 178,262.50	\$ 1,380,000.00
Total Private Purpose Trust Fund Debt				\$1,505,000	\$125,000	\$51,388		\$178,263	\$1,380,000
OTHER FUNDS									
Measure X Bond	10/10/2018	5/1/2047	3.00 - 5.00%	\$ 9,830,000.00	\$ 270,000.00	\$ 372,150.00	\$ 1,925.00	\$ 644,075.00	\$ 9,560,000.00
Cutino Park Improvement Bond	10/10/2018	5/1/2038	3.00 - 5.00%	\$ 4,080,000.00	\$ 220,000.00	\$ 155,868.76	\$ 1,925.00	\$ 377,793.76	\$ 3,860,000.00
Capital Lease - 2017 Patch Truck (Streets)	8/8/2017	8/8/2024	2.567%	\$5,749	\$5,749	\$37	\$ -	\$ 5,785.74	\$ -
Capital Lease - 2022 Street Sweeperr (Streets)	6/1/2023	6/1/2023	3.790%	\$319,233	\$36,229	\$10,776	\$0	\$ 47,004.56	\$ 283,004.40
Total Other Fund Debt				\$14,234,982	\$531,977	\$538,832		\$1,074,659	\$13,703,004
Total Debt				\$28,950,914	\$2,326,709	\$1,039,042		\$3,411,809	\$26,624,205



GENERAL FUND: 2007 TAX PENSION OBLIGATION BOND**\$6,880,000.00****City of Seaside 2007 A****Taxable Pension Obligation Bonds****SEAS407ATPO**

Date: December 1, 2007

Interest: Semiannual each December and June, commencing December 1, 2007. Interest accrues at 5.06 – 5.50%.

Maturity: June 1, 2025

Rating: Moody's Investors Service, Inc. and Standard & Poor's Rating Services have assigned the ratings of "Aaa" and "AAA", respectively, to the Bonds

Purpose: To fund the City's unfunded pension obligation to the California Public Employee's Retirement System.

Security: The obligation is secured and payable primarily from the City's General Fund and is taxable.

Covenants*: Optional Redemption: The Series A-1 Current Interest Bonds maturing on or before June 1, 2017, will not be subject to optional redemption. The bonds maturing on June 1, 2022 are subject to optional redemption prior to maturity at the option of the Authority, or in part on any date at a redemption price equal to the greater of (1) 100% of principal to be redeemed or (2) present value of the remaining debt service discounted at Treasury Rate plus 12.5 basis points, plus accrued and unpaid interest on the redeemable Term Bonds being redeemed to the date fixed for redemption.

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 745,000.00	\$ 40,855.80	\$ 785,855.80	\$ 2,900.00	\$ 788,755.80

Fiscal Year	Principal	Sinking Fund	Interest	Total
FY 07-08	\$ 55,000.00		\$ 414,453.61	\$ 469,453.61
FY 08-09	\$ 120,000.00		\$ 366,449.60	\$ 486,449.60
FY 09-10	\$ 140,000.00		\$ 360,377.60	\$ 500,377.60
FY 10-11	\$ 170,000.00		\$ 353,279.60	\$ 523,279.60
FY 11-12	\$ 195,000.00		\$ 344,626.60	\$ 539,626.60
FY 12-13	\$ 225,000.00		\$ 334,623.10	\$ 559,623.10
FY 13-14	\$ 260,000.00		\$ 323,013.10	\$ 583,013.10
FY 14-15	\$ 295,000.00		\$ 309,519.10	\$ 604,519.10
FY 15-16	\$ 335,000.00		\$ 293,943.10	\$ 628,943.10
FY 16-17	\$ -	\$ 375,000.00	\$ 276,188.10	\$ 651,188.10
FY 17-18	\$ -	\$ 420,000.00	\$ 256,050.60	\$ 676,050.60
FY 18-19	\$ -	\$ 465,000.00	\$ 233,496.60	\$ 698,496.60
FY 19-20	\$ -	\$ 515,000.00	\$ 208,526.10	\$ 723,526.10
FY 20-21	\$ 570,000.00		\$ 180,870.60	\$ 750,870.60
FY 21-22	\$ -	\$ 625,000.00	\$ 150,261.60	\$ 775,261.60
FY 22-23	\$ -	\$ 690,000.00	\$ 115,986.60	\$ 805,986.60
FY 23-24		\$ 680,000.00	\$ 78,147.00	\$ 758,147.00
FY 24-25	\$ 745,000.00		\$ 40,855.80	\$ 785,855.80
	\$ 3,110,000.00	\$ 3,770,000.00	\$ 4,640,668.41	\$ 11,520,668.41

*Additional Covenants may apply. Please contact the City Finance Department for more information.

STREETS FUND: 2018 MEASURE X BOND**\$11,050,000****City of Seaside****2018 Lease Revenue Bond****Measure X Road Improvements**

Date: October 10, 2018

Interest: Semiannual each April and December, commencing April 15, 2019. Interest accrues at 3.00% - 5.00%.

Maturity: May 1, 2047

Rating: Standard & Poor's Rating Services have assigned the ratings of "AA-" to the Bonds.

Purpose: Proceeds from the bond will be used to (1) finance the costs of rehabilitation, reconstruction, preservation, and improvement of public streets and roadways within the corporate limits of the City and (2) pay costs of issuance of Measure X Bonds. The final phase of projects using bond proceeds was fiscal year 2021-2022.

Security: The funding source for debt service payments is Measure X tax revenue received by the City.

Covenants*: N/A

Debt Service:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Est. Fees</u>	<u>Total Payment</u>
FY 2024/25 Payments	\$ 270,000.00	\$ 372,150.00	\$ 642,150.00	\$ 1,925.00	\$ 644,075.00

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 18-19	\$ 30,000.00	\$ 233,746.25	\$ 263,746.25
FY 19-20	\$ 225,000.00	\$ 417,750.00	\$ 642,750.00
FY 20-21	\$ 230,000.00	\$ 411,000.00	\$ 641,000.00
FY 21-22	\$ 235,000.00	\$ 404,100.00	\$ 639,100.00
FY 22-23	\$ 245,000.00	\$ 394,700.00	\$ 639,700.00
FY 23-24	\$ 255,000.00	\$ 384,900.00	\$ 639,900.00
FY 24-25	\$ 270,000.00	\$ 372,150.00	\$ 642,150.00
FY 25-26	\$ 285,000.00	\$ 358,650.00	\$ 643,650.00
FY 26-27	\$ 295,000.00	\$ 344,400.00	\$ 639,400.00
FY 27-28	\$ 310,000.00	\$ 329,650.00	\$ 639,650.00
FY 28-29	\$ 325,000.00	\$ 314,150.00	\$ 639,150.00
FY 29-30	\$ 345,000.00	\$ 297,900.00	\$ 642,900.00
FY 30-31	\$ 355,000.00	\$ 287,550.00	\$ 642,550.00
FY 31-32	\$ 365,000.00	\$ 276,900.00	\$ 641,900.00
FY 32-33	\$ 375,000.00	\$ 265,493.76	\$ 640,493.76
FY 33-34	\$ 390,000.00	\$ 253,306.26	\$ 643,306.26
FY 34-35	\$ 400,000.00	\$ 240,143.76	\$ 640,143.76
FY 35-36	\$ 415,000.00	\$ 226,643.76	\$ 641,643.76
FY 36-37	\$ 430,000.00	\$ 212,118.76	\$ 642,118.76
FY 37-38	\$ 445,000.00	\$ 197,068.76	\$ 642,068.76
FY 38-39	\$ 460,000.00	\$ 180,937.50	\$ 640,937.50
FY 39-40	\$ 475,000.00	\$ 163,687.50	\$ 638,687.50
FY 40-41	\$ 495,000.00	\$ 145,875.00	\$ 640,875.00
FY 41-42	\$ 515,000.00	\$ 127,312.50	\$ 642,312.50
FY 42-43	\$ 535,000.00	\$ 108,000.00	\$ 643,000.00
FY 43-44	\$ 555,000.00	\$ 87,937.50	\$ 642,937.50
FY 44-45	\$ 575,000.00	\$ 67,125.00	\$ 642,125.00
FY 45-46	\$ 595,000.00	\$ 45,562.50	\$ 640,562.50
FY 46-47	\$ 620,000.00	\$ 23,250.00	\$ 643,250.00
	\$ 11,050,000.00	\$ 7,172,008.81	\$ 18,222,008.81

*Additional Covenants may apply. Please contact the City Finance Department for more information.

CUTINO PARK FUND: 2018 CUTINO PARK BOND**\$5,060,000.00****City of Seaside****2018 Lease Revenue Bond****Cutino Park Improvement Project**

Date: October 10, 2018

Interest: Semiannual each April and December, commencing April 15, 2019. Interest accrues at 3.00% - 5.00%.

Maturity: May 1, 2038

Rating: Standard & Poor's Rating Services have assigned the ratings of "AA-" to the Bonds.

Purpose: Proceeds from the bond will be used to (1) finance the costs of acquisition, construction, improvement, rehabilitation, and renovation of Cutino Park, (2) fund capitalized interest on the Cutino Park Bonds through and including November 1, 2019, and (3) pay costs of issuance of the Cutino Park Bonds.

Security: The lease payments received by the City are pledged to pay the scheduled principal and interest payments on the lease revenue bonds.

Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 220,000.00	\$ 155,868.76	\$ 375,868.76	\$ 1,925.00	\$ 377,793.76

Fiscal Year	Principal	Interest	Total
FY 18-19	-	\$ 107,992.14	\$ 107,992.14
FY 19-20	\$ 185,000.00	\$ 193,418.76	\$ 378,418.76
FY 20-21	\$ 190,000.00	\$ 187,868.76	\$ 377,868.76
FY 21-22	\$ 195,000.00	\$ 182,168.76	\$ 377,168.76
FY 22-23	\$ 200,000.00	\$ 174,368.76	\$ 374,368.76
FY 23-24	\$ 210,000.00	\$ 166,368.76	\$ 376,368.76
FY 24-25	\$ 220,000.00	\$ 155,868.76	\$ 375,868.76
FY 25-26	\$ 230,000.00	\$ 144,868.76	\$ 374,868.76
FY 26-27	\$ 240,000.00	\$ 133,368.76	\$ 373,368.76
FY 27-28	\$ 255,000.00	\$ 121,368.76	\$ 376,368.76
FY 28-29	\$ 265,000.00	\$ 108,618.76	\$ 373,618.76
FY 29-30	\$ 280,000.00	\$ 95,368.76	\$ 375,368.76
FY 30-31	\$ 290,000.00	\$ 86,968.76	\$ 376,968.76
FY 31-32	\$ 300,000.00	\$ 78,268.76	\$ 378,268.76
FY 32-33	\$ 305,000.00	\$ 68,893.76	\$ 373,893.76
FY 33-34	\$ 315,000.00	\$ 58,981.26	\$ 373,981.26
FY 34-35	\$ 325,000.00	\$ 48,350.00	\$ 373,350.00
FY 35-36	\$ 340,000.00	\$ 37,381.26	\$ 377,381.26
FY 36-37	\$ 350,000.00	\$ 25,481.26	\$ 375,481.26
FY 37-38	\$ 365,000.00	\$ 13,231.26	\$ 378,231.26
	\$ 5,060,000.00	\$ 2,189,204.82	\$ 7,249,204.82

*Additional Covenants may apply. Please contact the City Finance Department for more information.

ENTERPRISE FUND: 2006 GOLF COURSE BOND**\$4,000,000****City of Seaside****2006 Lease Revenue Bond****Golf Course**

Date: December 14, 2006

Interest: Semiannual each February and August, commencing December 14, 2006. Interest accrues at 6.70% - 7.125%.

Maturity: August 1, 2037

Rating: Standard & Poor's Rating Services have assigned the ratings of "A" to the Bonds.

Purpose: Proceeds from the bond will be used to finance the costs of capital improvements to the irrigation system of the City's Bayonet and Black Horse Golf Courses.

Security: The lease payments received by the City are pledged to pay the scheduled principal and interest payments on the lease revenue bonds.

Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 135,000.00	\$ 194,690.63	\$ 329,690.63	\$ 2,350.00	\$ 332,040.63

Fiscal Year	Principal	Interest	Total
FY 06-07	\$ -	\$ 36,918.83	\$ 36,918.83
FY 07-08	\$ -	\$ 282,782.50	\$ 282,782.50
FY 08-09	\$ -	\$ 282,782.50	\$ 282,782.50
FY 09-10	\$ -	\$ 282,782.50	\$ 282,782.50
FY 10-11	\$ 55,000.00	\$ 280,940.00	\$ 335,940.00
FY 11-12	\$ 55,000.00	\$ 277,255.00	\$ 332,255.00
FY 12-13	\$ 60,000.00	\$ 273,372.50	\$ 333,372.50
FY 13-14	\$ 65,000.00	\$ 269,122.50	\$ 334,122.50
FY 14-15	\$ 70,000.00	\$ 264,532.50	\$ 334,532.50
FY 15-16	\$ 75,000.00	\$ 259,602.50	\$ 334,602.50
FY 16-17	\$ 80,000.00	\$ 254,332.50	\$ 334,332.50
FY 17-18	\$ 85,000.00	\$ 248,637.50	\$ 333,637.50
FY 18-19	\$ 90,000.00	\$ 242,512.50	\$ 332,512.50
FY 19-20	\$ 100,000.00	\$ 235,862.50	\$ 335,862.50
FY 20-21	\$ 105,000.00	\$ 228,687.50	\$ 333,687.50
FY 21-22	\$ 110,000.00	\$ 221,162.50	\$ 331,162.50
FY 22-23	\$ 120,000.00	\$ 213,037.50	\$ 333,037.50
FY 23-24	\$ 130,000.00	\$ 204,131.25	\$ 334,131.25
FY 24-25	\$ 135,000.00	\$ 194,690.63	\$ 329,690.63
FY 25-26	\$ 145,000.00	\$ 184,715.63	\$ 329,715.63
FY 26-27	\$ 160,000.00	\$ 173,850.00	\$ 333,850.00
FY 27-28	\$ 170,000.00	\$ 162,093.75	\$ 332,093.75
FY 28-29	\$ 180,000.00	\$ 149,625.00	\$ 329,625.00
FY 29-30	\$ 195,000.00	\$ 136,265.63	\$ 331,265.63
FY 30-31	\$ 210,000.00	\$ 121,837.51	\$ 331,837.51
FY 31-32	\$ 225,000.00	\$ 106,340.63	\$ 331,340.63
FY 32-33	\$ 240,000.00	\$ 89,775.00	\$ 329,775.00
FY 33-34	\$ 255,000.00	\$ 72,140.63	\$ 327,140.63
FY 34-35	\$ 275,000.00	\$ 53,259.38	\$ 328,259.38
FY 35-36	\$ 295,000.00	\$ 32,953.13	\$ 327,953.13
FY 36-37	\$ 315,000.00	\$ 11,221.88	\$ 326,221.88
	\$ 4,000,000.00	\$ 5,847,223.88	\$ 9,847,223.88

*Additional Covenants may apply. Please contact the City Finance Department for more information.

PRIVATE PURPOSE TRUST FUND: 2014 TAX ALLOCATION REFUNDING

\$9,140,000

City of Seaside Successor Agency to the Redevelopment Agency

2014 Tax Allocation Refunding Bond

Successor Agency

Date: December 23, 2014

Interest: Semiannual each February and August, commencing December 23, 2014. Interest accrues at 3.25% - 5.00%.

Maturity: August 1, 2033

Rating: Series 2014

Purpose: On September 24, 2003, the Agency issued the Merged Project Area, Tax Allocation Bonds, Series 2003. The bond proceeds are used in the Merged Project Area. On February 1, 2012, after the Redevelopment Dissolution Act, this debt was transferred to the Redevelopment Successor Agency of the City. On December 23, 2014, the 2003 series bonds were refunded and are now series 2014.

Security: The tax revenues received by the Successor Agency to the Redevelopment Agency of the City of Seaside are pledged to pay the scheduled principal and interest payments on the bond.

Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 125,000.00	\$ 51,387.50	\$ 176,387.50	\$ 1,875.00	\$ 178,262.50

Fiscal Year	Principal	Interest	Total
FY 14-15	\$ -	\$ 42,608.82	\$ 42,608.82
FY 15-16	\$ 1,675,000.00	\$ 370,162.50	\$ 2,045,162.50
FY 16-17	\$ 1,585,000.00	\$ 304,962.50	\$ 1,889,962.50
FY 17-18	\$ 1,650,000.00	\$ 232,012.50	\$ 1,882,012.50
FY 18-19	\$ 1,730,000.00	\$ 147,512.50	\$ 1,877,512.50
FY 19-20	\$ 550,000.00	\$ 90,512.50	\$ 640,512.50
FY 20-21	\$ 100,000.00	\$ 74,262.50	\$ 174,262.50
FY 21-22	\$ 110,000.00	\$ 69,012.50	\$ 179,012.50
FY 22-23	\$ 115,000.00	\$ 63,387.50	\$ 178,387.50
FY 23-24	\$ 120,000.00	\$ 57,512.50	\$ 177,512.50
FY 24-25	\$ 125,000.00	\$ 51,387.50	\$ 176,387.50
FY 25-26	\$ 135,000.00	\$ 44,887.50	\$ 179,887.50
FY 26-27	\$ 135,000.00	\$ 38,137.50	\$ 173,137.50
FY 27-28	\$ 145,000.00	\$ 32,587.50	\$ 177,587.50
FY 28-29	\$ 145,000.00	\$ 28,237.50	\$ 173,237.50
FY 29-30	\$ 155,000.00	\$ 23,737.50	\$ 178,737.50
FY 30-31	\$ 160,000.00	\$ 18,912.50	\$ 178,912.50
FY 31-32	\$ 165,000.00	\$ 13,731.25	\$ 178,731.25
FY 32-33	\$ 170,000.00	\$ 8,287.50	\$ 178,287.50
FY 33-34	\$ 170,000.00	\$ 2,762.50	\$ 172,762.50
	\$ 9,140,000.00	\$ 1,714,615.07	\$ 10,854,615.07

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND & STREETS FUND: 2022 EQUIPMENT LEASE**\$1,367,000****City of Seaside****2022 Street Sweeper & Fire Engine**

Date: October 28, 2022
Interest: 3.79%
Maturity: June 1, 2032
Rating: N/A
Purpose: Equipment lease purchase agreement with Webster Bank, for the purposes of acquiring a fire engine and street sweeper.
Security: 29% of the debt is secured by the streets fund. The remaining obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 126,629.00	\$ 37,665.17	\$ 164,294.17	\$ -	\$ 164,294.17

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 22-23	\$ 133,641.00	\$ 30,653.84	\$ 164,294.84
FY 23-24	\$ 117,550.00	\$ 46,774.31	\$ 164,324.31
FY 24-25	\$ 122,005.00	\$ 42,289.16	\$ 164,294.16
FY 25-26	\$ 126,629.00	\$ 37,665.17	\$ 164,294.17
FY 26-27	\$ 131,429.00	\$ 32,865.93	\$ 164,294.93
FY 27-28	\$ 136,410.00	\$ 27,884.77	\$ 164,294.77
FY 28-29	\$ 141,580.00	\$ 22,714.83	\$ 164,294.83
FY 29-30	\$ 146,946.00	\$ 17,348.95	\$ 164,294.95
FY 30-31	\$ 152,515.00	\$ 11,779.70	\$ 164,294.70
FY 31-32	\$ 158,295.00	\$ 5,999.38	\$ 164,294.38
	\$ 1,367,000.00	\$ 275,976.04	\$ 1,642,976.04

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND: 2021 ENTERPRISE FLEET**\$374,837.84****City of Seaside****2021 Vehicle Fleet**

Date: November 30, 2021
Interest: 1.35%
Maturity: August 31, 2027
Rating: N/A
Purpose: Financing to support the purchase of 13 vehicles used City-wide, including the Police Department, Fire Department, ESCA, Public Works, Recreation, and Building Department.
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 165,378.48	\$ 42,695.76	\$ 208,074.24	\$17,417.40	\$ 258,538.44

Fiscal Year	Principal	Interest	Total
FY 21-22	\$ 61,143.17	\$ 6,348.18	\$ 67,491.35
FY 22-23	\$ 66,515.45	\$ 12,430.34	\$ 78,945.79
FY 23-24	\$ 216,770.83	\$ 35,437.22	\$ 252,208.05
FY 24-25	\$ 165,378.48	\$ 42,695.76	\$ 208,074.24
FY 25-26	\$ 165,378.48	\$ 42,695.76	\$ 208,074.24
FY 26-27	\$ 131,407.99	\$ 37,043.60	\$ 168,451.59
FY 27-28	\$ 99,535.87	\$ 31,058.97	\$ 130,594.84
FY 28-29	\$ 41,219.13	\$ 12,888.15	\$ 54,107.28
	\$ 947,349.40	\$ 220,597.98	\$ 1,167,947.38

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND: PG&E ON-BILL FINANCING

\$211,516.06
City of Seaside
2019 On-bill financing

Date: July 1, 2019
Interest: 0%
Maturity: April 1, 2029
Rating: N/A
Purpose: On-bill financing to upgrade government facility lighting to be more energy efficient.
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 18,557.29	\$ -	\$ 18,557.29	\$ -	\$ 18,557.29

Fiscal Year	Principal	General Fund	Fund 210	Total
FY 19-20	\$ 21,924.14	\$ 18,831.86	\$ 3,092.28	\$ 21,924.14
FY 20-21	\$ 38,822.76	\$ 32,638.20	\$ 6,184.56	\$ 38,822.76
FY 21-22	\$ 33,013.56	\$ 26,829.28	\$ 6,184.28	\$ 33,013.56
FY 22-23	\$ 22,801.08	\$ 22,801.08	\$ -	\$ 22,801.08
FY 23-24	\$ 22,801.08	\$ 22,801.08	\$ -	\$ 22,801.08
FY 24-25	\$ 18,557.29	\$ 18,557.29	\$ -	\$ 18,557.29
FY 25-26	\$ 15,018.32	\$ 15,018.32	\$ -	\$ 15,018.32
FY 26-27	\$ 14,242.20	\$ 14,242.20	\$ -	\$ 14,242.20
FY 27-28	\$ 14,242.20	\$ 14,242.20	\$ -	\$ 14,242.20
FY 28-29	\$ 10,093.43	\$ 10,093.43	\$ -	\$ 10,093.43
	\$ 211,516.06	\$ 196,054.94	\$ 15,461.12	\$ 211,516.06

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND: ENERGY MANAGEMENT PROJECT CAPITAL LEASE

\$1,075,000
City of Seaside
2017 PNC Lease
Lease No. 201789000

Date: December 14, 2016
Interest: 3.230% nominal annual rate compounded quarterly.
Maturity: December 14, 2031
Rating: N/A
Purpose: This lease is to finance the Energy Management Project & Energy Conservation and Renewable Energy Project, to include, but not limited to HVAC, Roof Replacement, Window Replacement and Generators as defined in the Energy Services Agreement (fully described in the scope of work).
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 33,689.24	\$ 9,019.08	\$ 42,708.32	\$ -	\$ 42,708.32

Fiscal Year	Principal	Interest	Total
FY 16-17	\$ 28,105.67	\$ 17,248.23	\$ 45,353.90
FY 17-18	\$ 57,585.95	\$ 33,121.85	\$ 90,707.80
FY 18-19	\$ 59,468.62	\$ 31,239.18	\$ 90,707.80
FY 19-20	\$ 513,638.57	\$ 21,005.31	\$ 534,643.88
FY 20-21	\$ 29,621.41	\$ 13,086.91	\$ 42,708.32
FY 21-22	\$ 30,589.83	\$ 12,118.49	\$ 42,708.32
FY 22-23	\$ 31,589.92	\$ 11,118.40	\$ 42,708.32
FY 23-24	\$ 32,622.68	\$ 10,085.64	\$ 42,708.32
FY 24-25	\$ 33,689.24	\$ 9,019.08	\$ 42,708.32
FY 25-26	\$ 34,790.66	\$ 7,917.66	\$ 42,708.32
FY 26-27	\$ 35,928.08	\$ 6,780.24	\$ 42,708.32
FY 27-28	\$ 37,102.68	\$ 5,605.64	\$ 42,708.32
FY 28-29	\$ 38,315.70	\$ 4,392.62	\$ 42,708.32
FY 29-30	\$ 39,568.37	\$ 3,139.95	\$ 42,708.32
FY 30-31	\$ 40,861.98	\$ 1,846.34	\$ 42,708.32
FY 31-32	\$ 31,520.64	\$ 510.60	\$ 32,031.24
	\$ 1,075,000.00	\$ 188,236.14	\$ 1,263,236.14

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND: LADDER TRUCK CAPITAL LEASE**\$981,371****City of Seaside****2017 PNC Lease****Lease No. 21936700**

Date: December 27, 2017
Interest: 2.591% nominal annual rate compounded annually.
Maturity: December 27, 2027
Rating: N/A
Purpose: This lease is to finance the purchase of one (1) E-One 1,500 G.P.M. Seventy-Five Foot Aluminum Ladder Track.
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 104,336.61	\$ 51,387.50	\$ 155,724.11	\$ -	\$ 155,724.11

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 17-18	\$ 87,230.01	\$ 232,012.50	\$ 319,242.51
FY 18-19	\$ 89,490.32	\$ 147,512.50	\$ 237,002.82
FY 19-20	\$ 91,809.19	\$ 90,512.50	\$ 182,321.69
FY 20-21	\$ 94,188.15	\$ 74,262.50	\$ 168,450.65
FY 21-22	\$ 96,628.75	\$ 69,012.50	\$ 165,641.25
FY 22-23	\$ 99,132.60	\$ 63,387.50	\$ 162,520.10
FY 23-24	\$ 101,701.32	\$ 57,512.50	\$ 159,213.82
FY 24-25	\$ 104,336.61	\$ 51,387.50	\$ 155,724.11
FY 25-26	\$ 107,040.18	\$ 44,887.50	\$ 151,927.68
FY 26-27	\$ 109,813.87	\$ 38,137.50	\$ 147,951.37
	\$ 981,371.00	\$ 868,625.00	\$ 1,849,996.00

*Additional Covenants may apply. Please contact the City Finance Department for more information.

GENERAL FUND & OTHER FUNDS: 2017 VACTOR & PATCH TRUCKS

\$557,492.99
City of Seaside
2017 PNC Lease
Lease No. 21936700

Date: August 8, 2017
Interest: 2.567% nominal annual rate compounded quarterly.
Maturity: August 8, 2024
Rating: N/A
Purpose: This lease is to finance the purchase of one (1) vactor truck and one (1) patch truck.
Security: The obligation is secured and payable primarily from the City's General Fund. The streets funds (210) supports 26.52% of the lease obligation.
Covenants*: N/A

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 21,677.46	\$ 139.05	\$ 21,816.51	\$ -	\$ 21,816.51

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
FY 17-18	\$ 55,068.29	\$ 10,381.24	\$ 65,449.53
FY 18-19	\$ 75,087.76	\$ 12,178.28	\$ 87,266.04
FY 19-20	\$ 77,033.90	\$ 10,232.14	\$ 87,266.04
FY 20-21	\$ 79,030.47	\$ 8,235.57	\$ 87,266.04
FY 21-22	\$ 81,078.80	\$ 6,187.24	\$ 87,266.04
FY 22-23	\$ 83,180.22	\$ 4,085.82	\$ 87,266.04
FY 23-24	\$ 85,336.09	\$ 1,929.95	\$ 87,266.04
FY 24-25	\$ 21,677.46	\$ 139.05	\$ 21,816.51
	\$ 557,492.99	\$ 53,369.29	\$ 610,862.28

*Additional Covenants may apply. Please contact the City Finance Department for more information.

WATER FUND: 2022 INTERFUND LOAN

**General Fund loan to Water Utility Fund
\$7,522,232.14**

City of Seaside Water Utility

Date: September 1, 2022
Interest: 0.371%
Maturity: June 30, 2044
Rating: N/A
Purpose: To provide funds for use by the Seaside Municipal Water System to pay a capacity fee to the Marina Coast Water District which will facilitate the purchase of 407 acre feet (AF) of recycled water and result in 407 AF of potable water credits for the Seaside Municipal Water System.
Security: The obligation is secured and payable primarily from the City's General Fund.
Covenants: Borrower must maintain positive cash balance of at least 10% of its operating expense/expenditure budget to be able to repay the loan.

Debt Service:

	Principal	Interest	Total	Est. Fees	Total Payment
FY 2024/25 Payments	\$ 366,722.67	\$ 84,033.44	\$ 450,756.11	\$ -	\$ 450,756.11

Fiscal Year	Principal	Interest	Total
FY 22-23	deferred	\$ 27,907.48	\$ 27,907.48
FY 23-24	deferred	\$ 28,011.02	\$ 28,011.02
FY 24-25	\$ 366,722.67	\$ 28,114.94	\$ 394,837.61
FY 25-26	\$ 368,083.21	\$ 26,754.40	\$ 394,837.61
FY 26-27	\$ 369,448.80	\$ 25,388.81	\$ 394,837.61
FY 27-28	\$ 370,819.46	\$ 24,018.15	\$ 394,837.61
FY 28-29	\$ 372,195.20	\$ 22,642.41	\$ 394,837.61
FY 29-30	\$ 373,576.04	\$ 21,261.57	\$ 394,837.61
FY 30-31	\$ 374,962.01	\$ 19,875.60	\$ 394,837.61
FY 31-32	\$ 376,353.12	\$ 18,484.49	\$ 394,837.61
FY 32-33	\$ 377,749.39	\$ 17,088.22	\$ 394,837.61
FY 33-34	\$ 379,150.84	\$ 15,686.77	\$ 394,837.61
FY 34-35	\$ 380,557.49	\$ 14,280.12	\$ 394,837.61
FY 35-36	\$ 381,969.35	\$ 12,868.26	\$ 394,837.61
FY 36-37	\$ 383,386.46	\$ 11,451.15	\$ 394,837.61
FY 37-38	\$ 384,808.82	\$ 10,028.79	\$ 394,837.61
FY 38-39	\$ 386,236.47	\$ 8,601.14	\$ 394,837.61
FY 39-40	\$ 387,669.40	\$ 7,168.21	\$ 394,837.61
FY 40-41	\$ 389,107.66	\$ 5,729.95	\$ 394,837.61
FY 41-42	\$ 390,551.25	\$ 4,286.36	\$ 394,837.61
FY 42-43	\$ 392,000.19	\$ 2,837.42	\$ 394,837.61
FY 43-44	\$ 372,802.83	\$ 1,383.10	\$ 374,185.93
	\$ 7,578,150.64	\$ 353,868.38	\$ 7,932,019.02



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CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

The City of Seaside's Five-Year Capital Improvement Program (CIP) outlines current and future infrastructure needs and capital funding priorities in the following areas:

- (i) Government Facilities,
- (ii) Parks,
- (iii) Special Projects,
- (iv) Stormwater Projects,
- (v) Transportation Projects,
- (vi) Municipal Water Fund Projects
- (vii) Sanitation District Projects

The CIP is an important planning tool that identifies and prioritizes all major capital projects in the City. It helps determine funding sources and needs.

In general, the CIP provides funding for infrastructure construction and non-routine maintenance, while funding for routine infrastructure maintenance is appropriated in the operating budget. CIP projects, including streets, buildings, recreational facilities, and parks are defined as assets with an individual cost of at least \$50k and an estimated useful life of greater than two years. Acquisitions of other capital assets (such as machinery, furniture, and vehicles) are generally accounted for in an internal service fund or departmental account that is responsible for financing each expenditure. Cost estimates are prepared for each capital project using current year dollars.

The projects planned for FY 2024-25 include expenditures that will be appropriated through the FY 2024-25 Budget adoption process. Projected expenditures shown for FY 2025-26 through FY 2029-30 and "Out Years" are provided primarily for project planning and long-range financial planning purposes and do not reflect a commitment of funds. Expenditure approval will be sought for these projects during the appropriate fiscal year. Projects are categorized as outlined above and listed by line number. The line numbers are listed for convenience only and do not reflect order of project priority.

The CIP is comprised of 107 projects with a total cost of approximately \$183.4 million across all years. The estimated carryover balance is about \$23 million which includes projected FY 2023-24 project encumbrances and remaining balances. For FY 2024-25 33 projects totaling approximately \$22.3 million are recommended for appropriation. Of this amount, \$4.4 million is requested from the City's general fund unassigned fund balance. The remainder is funded with grant revenue and other special revenue sources.

FY 2023-2024 CAPITAL PROJECTS STATUS REPORT

The City, its staff and consultants continue to be challenged with a very robust construction schedule, coupled with ongoing staffing shortages. These challenges led to several projects not getting underway in fiscal year 2023-24. Management is hopeful to fully staff the City's Engineering department in fiscal year 2024-25 and undertake many of the projects that were delayed, as well as complete a sizable number of new projects.

The status of the projects from the FY 2023/24 Capital Improvements Projects is as follows:

- **Local Roadway Safety Plan (\$121.7K):** In Design - The LRSP is a crash data driven safety evaluation of the City's roadway network, which develops and prioritizes systemic safety improvements for all modes of transportation, including pedestrians and cyclists. The goal of the LRSP is to reduce traffic related fatalities and severe injuries on the City's roadways and intersections. The plan will target pedestrian, bicycle, and vehicular safety improvements where they are needed the most.
- **Pavement Rehabilitation Phase 5 and Ongoing (\$4.6M):** Bidding – the Hot Spot Project completed construction in Fall 2023. The 2023 Pavement Rehabilitation (Phase 5) completed design and is currently out to bid for construction contractor proposals.
- **Bike-Safe Grate Upgrades (\$585.1K):** Bidding – this project replaces drainage inlet grates which are not safe for bicycles to ride over.
- **Coe & General Jim Moore Blvd Intersection Improvements (\$860K):** Cancelled - This project will prepare intersection analysis and construct evaluated improvements such as a roundabout at General Jim Moore and Coe. Staff applied for a grant for the project and did not receive it, so the City is not moving forward with the project at this time.
- **Broadway Avenue Corridor Improvements (\$1.6M):** In Design – This project transforms a 4-lane roadway to 2-lane roadway with curb extensions, and will add class II bike lanes, roundabouts, and Safe Routes to School improvements including off-set crosswalks, rectangular rapid

flashing beacons and accessibility improvements. The project will reduce Broadway Avenue to a single lane in each direction between Fremont Boulevard to General Jim Moore Boulevard, and it continues the road diet from West Broadway (Del Monte Boulevard to Fremont Boulevard).

- **Sidewalk Improvements (\$175K):** Not Started - This project will make sidewalk repairs for uplifts greater than or equal to 2" which cannot be shaved. The locations of repair were to be at locations of City responsibility.
- **Traffic Calming - Ord Terrace Elementary Area (\$922.3K):** Completed - This project constructed a school crosswalk on La Salle Avenue in front of Ord Terrace Elementary School. The school crosswalk includes curb extensions, median refuge island, rectangular rapid flashing beacons, flexible delineators, and modifying the corresponding pavement markings and striping.
- **Street Sign Upgrades (\$167.5K):** In Construction - This project replaces regulatory signs to include stop signs, 2 hour parking signs, among other signs.
- **Street Striping (\$175K):** Not started – this project restripes City owned maintained streets in the Former Fort Ord and northern Seaside such as: Lightfighter Drive from General Jim Moore Boulevard to Highway 1; Coe Avenue from General Jim Moore Boulevard to Monterey Road; Seaside Highlands Development; Normandy Road from General Jim Moore Boulevard to Parker Flats Cur Off Road; Parker Flats Cut Off Road from Normandy Road to Carentan Road, and Auto Mall Parkway
- **Traffic Calming Project - On-Call Transportation Engineering Contract (\$80K):** On-going – this funds an on-call transportation engineering contract for striping, traffic control, and traffic calming request reviews. City does not have a traffic engineer on staff. Last year they reviewed the traffic calming applications and San Pablo Traffic Calming Project was selected.
- **Pavement Management Program (\$57.9K):** Not started - The Pavement Management Program Report will be updated to reflect the recent paving performed. The report will need to be updated every two years.

- **Storm Water Program Support (\$10.8K):** Not started – This was to fund a consultant to assist with the storm water annual report. Staff did not need the support after all.
- **Del Monte Manor Storm Drain Improvements (\$256.9K):** Completed – This project reconstructed the existing drainage detention basin on the Del Monte Manor parcel, and it also constructed new stormwater capture and treatment facilities.
- **90-inch Storm Drain Outfall Repair (\$250K):** In Design – this project designs improvements to improve the situation at the outfall and upstream during large storms.
- **Laguna Grande Trash Capture (\$35K):** Not started - this project is to design & install retrofits for the existing trash capture device at Laguna Grande 60” outfall.
- **CMP Replacement Program (\$203.6K):** In Design – this project designs and constructs replacement of corroded bottom corrugated metal pipe storm drains to allow proper stormwater conveyance and avoid a sink hole.
- **Stormwater Master Plan Update (\$307.5K):** In Design – this project videos the City storm drain system, creates the stormwater model of the City storm drain system, and identifies and prioritizes maintenance and CIP projects. The plan is its final phase of completion.
- **Drain Inlet Improvement Project (\$118.4K):** Completed – This project constructed a “bubble-up” catch basin at the south east corner of San Pablo Avenue and Saint Helena Street, and connected it to the 30” RCP storm drain located in San Pablo Avenue to allow the existing 30” storm drain flow to “bubble-up” onto the south side of San Pablo Avenue instead of at the catch basin in front of 1817 Yosemite Street.
- **Storm Water Audit Corrections (\$80K):** In Design - This project will grade and create a treatment area for the corp yard laydown area which is used store equipment and trash.
- **Surplus II Buildings (Campus Town Blvd. Removals) (\$5.1M):** Phase 1A - Completed, Phase 1B - Design completed and ready for bidding,

Phase 2 – In Design– this project demolishes buildings and removes soil in the former Fort Ord in the area of the future Campus Town Development.

- **Eucalyptus Storm Drain Infiltrator Repair (\$1.1M):** In Design – This project is replacing the infiltrators along Eucalyptus Road.
- **Highland Otis Park (\$125.9K):** Completed – This project constructs and spiral slide and monkey bars in the lower portion of the park.
- **Laguna Grande Park Improvements (\$29.9K):** In Environmental Permitting – This will provide funding for environmental and legal consulting costs associated with trail improvements in the Laguna Grande Park.
- **Havana Soliz Park Revitalization (\$50K):** In Construction – This project will revitalize Havana Soliz Park. It will also install new barbecues and a water tank so that the lawn and plants can be watered or irrigated. Its funding was partially transferred to Lincoln Cunningham Park Basketball Court in order to move that project forward in FY 22/23.
- **City of Seaside Welcome Sign at End of the City (\$70K):** In Design – This project will provide an additional welcome sign along General Jim Moore Boulevard to be seen by motorists traveling north from Del Rey Oaks.
- **Ellis Park (\$6.2K):** Completed – This project removed existing play structures; conform paved; and installed landscaping, irrigation, fencing, benches, walkways, curbs, multiuse sports court, gates, and new playground equipment.
- **San Pablo Ave. Bridge (\$853.2K):** In Design – this project will demolish the existing bridge which crosses over San Pablo Avenue and connects Lincoln Cunningham Park and Manzanita Stuart Park, and constructs a new bridge.
- **Parks Master Plan (\$101.0K):** Completed - the Parks and Recreation Master Plan will develop a community-supported plan that provides guidance for future development of the City's recreation facilities and programs. It will guide policy development, prioritize demands and

opportunities, and generate a strategic action plan that should be updated every five to ten years.

- **Lincoln Cunningham Park Improvements (\$452.3K):** Completed - this project constructed a basketball court and poles with backboard and hoops, a bio-swale, benches, and trash cans.
- **Fremont Center Medians (\$545.5K):** Bidding - This project will revitalize the center medians of Fremont Boulevard from Kimball Avenue to La Salle Avenue.
- **Pump Track (\$25K):** Not started - This project will determine the prime location for a pump track in a City park, and develop a concept plan
- **Phase 1 Trails (\$1.8M):** In Design – This project obtains community input and creates design concepts for both parks to include their amenities and ADA compliant pathways. The project is expected to bid out for construction contractor proposals before the end of the fiscal year.
- **Fernando Park Improvements (\$282.7K):** Completed - This project constructed a new playground at the park with a hand sanitizer station, a seahorse rocker, climbing rock, see-saw, and flywheel spinner, and a swing set.
- **Sabado Park Improvements (\$82.1K):** Completed – This project installed a climbing rock, rocker, and new landscaping and irrigation to reduce water usage. The project in the next fiscal year will replace the swing set which was removed.
- **Wheeler Tennis Courts Improvements (\$29.6K):** Not started - this project will resurface the tennis courts off Wheeler Street. A few of the courts will be restriped to be pickleball courts. Work is expected to start construction before the end of this fiscal year.
- **New Well Project Study (\$55.9K):** In Design – This project was to complete a well siting study. The latest results will be discussed with City leadership before progressing to the next step of the project.
- **Court House (\$1.2M):** In Design - This project will install potable, recycled, and fire water; sanitary sewer; electric; and communications service to the

Courthouse site as required per the transfer of property agreement with the Judicial Council of California. The agreement also requires the City to underground the overhead dry utilities (electric, phone, cable, and fiber) in front of the Courthouse site and across 2nd Avenue. The City will perform or manage the design, project management, construction, construction management, and acquisition of all required permits.

- **Pattullo Swim Center (\$30K):** Completed – This project replaced the flooring at the entrance of Pattullo Swim Center. It also installed non-slip mats in the locker rooms.
- **City Hall/ Library Parking Lot (\$671.1K):** Completed – This project provided pavement rehabilitation and striping of the City Hall and Library parking lots.
- **1583 and 1579 Del Monte Blvd Improvements (\$125K):** Completed - This project made ADA improvements and interior upgrades to the buildings at 1583/ 1579 Del Monte Boulevard to create offices. Economic Development, Housing, and ESCA staff moved into the buildings in August 2023.
- **PD Parking Lot Upgrades (\$764.2K):** In Design - This project will rehabilitate the asphalt pavement of the Police Department parking lot; relocate the kennels; relocate the antenna; install lighting; install a security fence around the lot; pave the upper dirt lot; and construct storm water improvements. The project is expected to bid out for construction contractor proposals before the end of the fiscal year.
- **Fire Station #1 Improvements (\$357.1K):** Bidding – the project for the kitchen remodel is out to bid for construction contractor bids/ Earlier this fiscal year the administrative office was painted and landscaping was installed. constructing a retaining wall; and rehabilitating the parking lot.
- **Fire Station #2 Design and Construction (\$1.1M):** In Design – The current project provides environmental review, design, bidding, and construction of a new Fire Station with a training facility at the northwest corner of Gigling and 1st street. Environmental review has completed and

a construction cost estimate has been. Design is being finalized to be ready for bidding once funding of the new station has been identified and secured.

- **Seaside Stars (\$105.3K):** Completed - This project installed Stars in the sidewalk of West Broadway Avenue to honor new selected respected residents of the City. It also replaced previously placed Stars to conform to a new design. The current fiscal year project is completed, but this is a project that is delivered annually.
- **Corporation Yard Re-Roof (\$60K):** Completed – This project replaced the roof of the corporation building.
- **Trailer for City Hall Staff (City Hall addition) (\$16.5K):** Completed – This project installed a trailer to provide a work space for 10 employees currently working in City Hall.
- **City Facilities Plan (\$104.3K):** Completed – This project provided a comprehensive plan laying out City building maintenance and repairs necessary
- **Soper Community Building Refurbishment (\$30K):** Completed – this project replaced the flooring from carpet to vinyl tile at Soper Community Building
- **Trailer for Fab Lab (City Hall addition) (\$350K):** Not Started - This project will purchase and install a new trailer for a "fab lab" (a computer, internet, and other technology lab).
- **Cutino Park Improvements (\$1.4M):** Completed – This project constructs a playground area, paved parking lot, benches, landscape improvements, and irrigation.
- **Department Equipment (Municipal Water Tank Rehab.) (\$81.1K):** Completed – this project removed the exterior coating of both of the Seaside Municipal Water Tanks and recoated them. It also spot treated the coating of the interior of the tank.
- **Water Master Plan (\$86.1K):** Completed – This project developed a new potable water master plan for the Seaside Municipal Water System. The plan prioritized water system improvements for the next several years.

Current and future demand were considered. This plan assists in determining a rate study. The Water Rate Study is being paid from the same project account as the Water Master Plan, it is currently underway, and it is being performed from a different consultant as the Water Master Plan. Also, it was installed a mag meter and appurtenances related to the recycled water connection.

- **Arch Flash Hazard Mitigation (\$120K):** Completed – This project evaluated the existing electrical panels and provided labeling indicating risk and required protective equipment before working in it. It also provided safety training.
- **Well Replacement (\$1.5M):** In Design - This project will drill and install the screen and casing for the well. It will also install a pump, discharge piping and appurtenances, transmission main, well site work, well house, and electrical for the well.
- **MCWD Intertie (\$325K):** Completed - This project will develop a new potable water master plan for the Seaside Municipal Water System. The plan will prioritize water system improvements for the next several years. Current and future demand will be considered. This plan will assist in determining a rate study.
- **Minor Misc. Well Upgrades (\$30K):** Completed – This project removes unneeded equipment and piping from the Well #3 building, allowing space for other uses. It also adds an automatic level sensor in Well No. 3, replacing the current practice of using a manual one. An automatic sensor would provide a more complete record of groundwater levels in real time.
- **Fremont, Broadway, & Ortiz Sewer Main Rehabilitation (\$30.9K):** Completed – This project upsizes or reroutes existing sewer mains within Broadway Avenue (crossing Fremont Boulevard), Alhambra Street, Del Monte Boulevard in Seaside and Ortiz Avenue and Holly Street in Sand City
- **Root Intrusion Sewer Main Replacement (\$359.6K):** Completed – This project replaced the corroded corrugated metal sewer pipe with plastic pipe and rerouted it from between two residential lots to within the library parking

lot, and connected it to the main on Harcourt Avenue. It also reconnected the sewer service of the two residential lots to the sewer main in Harcourt Avenue.

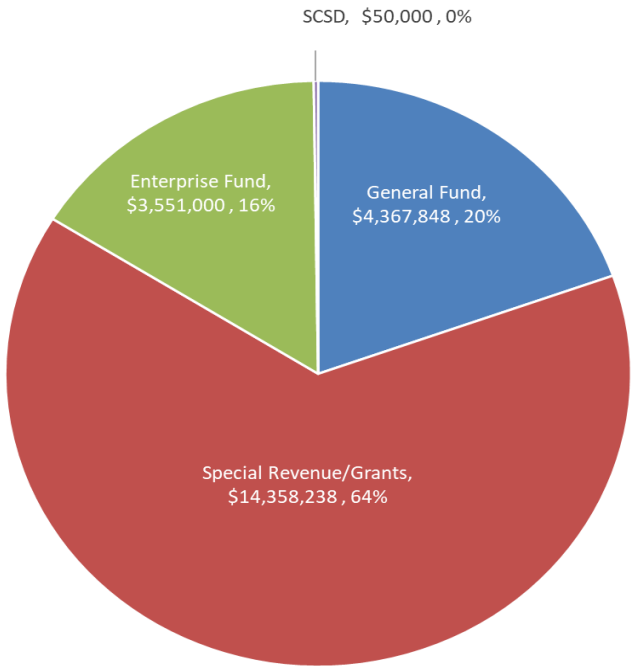
- **Sewer Master Plan (\$500K):** Not started - This project will develop a new sewer master plan for the City. The plan will prioritize sewer improvement projects for the next several years based on the condition and capacity of the existing sewer mains. This will include videoing any sewer mains which have not been CCTV'd in the last 5 years. The plan will also assist in the determining a rate study and increase.
- **Sewer Lateral Program (\$50K):** Not started - This project will develop a sewer lateral policy and ordinance.

CAPITAL IMPROVEMENT PROGRAM –FISCAL YEAR 2024-25 APPROPRIATIONS:

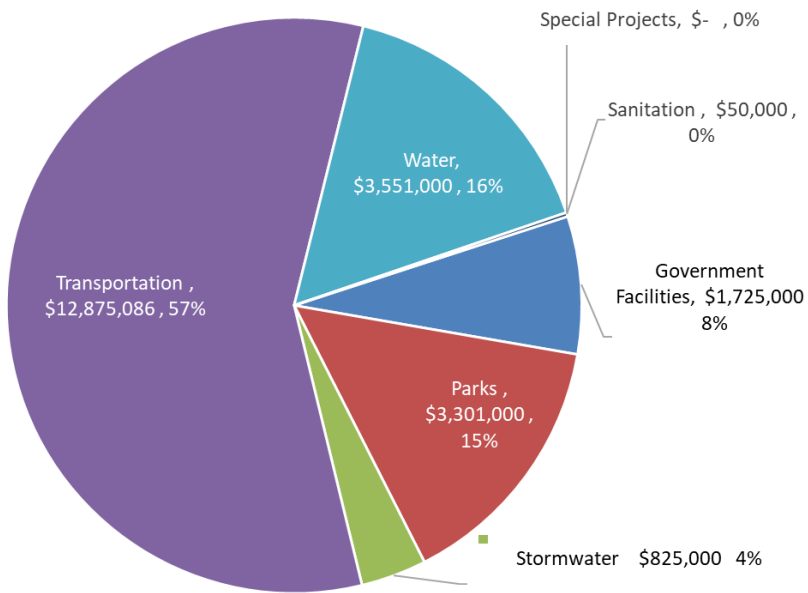
The following table shows the projects recommended for appropriation in fiscal year 2024-25:

Project	Funding Source/s	2023/2024				
		General Fund	Special Revenue/Grants	Enterprise Fund	SCSD	Total
GOVERNMENT FACILITIES						
PD Parking Lot Upgrades	General Fund	\$ 260,000	\$ -	\$ -	\$ -	\$ 260,000
Fire Station #1 Improvements	General Fund	570,000	-	-	-	570,000
Seaside Stars	General Fund	55,000	-	-	-	55,000
Corp Yard Repairs	General Fund	185,000	-	-	-	185,000
Trailer for City Hall Staff	General Fund	162,000	-	-	-	162,000
Trailer for Fab Lab	General Fund	370,000	-	-	-	370,000
Oldemeyer Reburishment	General Fund	60,000	-	-	-	60,000
1124 Wheeler	Fund 246 Housing		63,000			63,000
Subtotals - Government Facilities Projects		\$ 1,662,000	\$ 63,000	\$ -	\$ -	\$ 1,725,000
PARKS						
Laguna Grande Park Improvements	General Fund, RTP Grant	\$ 21,000	\$ -	\$ -	\$ -	\$ 21,000
San Pablo Ave. Bridge	General Fund, FED, & CDBG Grant	468,000	2,212,000	-	-	2,680,000
Recreation Trails Program	General Fund , RTP Grant	41,292	318,708	-	-	360,000
Fremont Center Medians	General Fund	120,000	-	-	-	120,000
Pump Track	General Fund	25,000	-	-	-	25,000
Sabado Park Improvements	General Fund	10,000	-	-	-	10,000
Wheeler St. Tennis Courts	General Fund	60,000	-	-	-	60,000
Cutino Park Improvements	General Fund	25,000	-	-	-	25,000
Subtotals - Parks Projects		\$ 770,292	\$ 2,530,708	\$ -	\$ -	\$ 3,301,000
SPECIAL PROJECTS						
		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotals - Special Projects		\$ -	\$ -	\$ -	\$ -	\$ -
STORMWATER						
90-inch Storm Drain Outfall Repair	General Fund	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000
CMP Replacement Program	General Fund	200,000	-	-	-	200,000
Storm Drain Cleaning	General Fund	95,000	-	-	-	95,000
Hilby Avenue Storm Drain Improvement	General Fund	275,000	-	-	-	275,000
Subtotals - Stormwater Projects		\$ 825,000	\$ -	\$ -	\$ -	\$ 825,000
TRANSPORTATION						
Pavement Rehabilitation	SB1, Meas X & General Fund per Fiscal Policy	\$ 830,556	\$ 337,075	\$ -	\$ -	\$ 1,167,631
Bike-Safe Grate Upgrades	General Fund (MOE)	150,000	-	-	-	150,000
Broadway Avenue Corridor Improvements	ATP Grant, RSTP Fair Share	-	9,450,000	-	-	9,450,000
Sidewalk Improvements	Measure X, General Fund (MOE)	50,000	250,000	-	-	300,000
Traffic Calming Projects	Measure X, SB1, & General Fund	-	1,539,646	-	-	1,539,646
Street Striping	RSTP Fair Share	-	175,000	-	-	175,000
Traffic Engineering Services	General Fund (MOE)	80,000	-	-	-	80,000
Pavement Management Program	Measure X	-	12,809	-	-	12,809
Subtotals - Transportation Projects		\$ 1,110,556	\$ 11,764,530	\$ -	\$ -	\$ 12,875,086
WATER						
Water Master Assessment	Water Funds	\$ -	\$ -	\$ 26,000	\$ -	\$ 26,000
Well Replacement	Water Funds	-	-	3,500,000	-	3,500,000
MCWD Interie	Water Funds	-	-	25,000	-	25,000
Subtotals - Water Projects		\$ -	\$ -	\$ 3,551,000	\$ -	\$ 3,551,000
SANITATION DISTRICT						
Sewer Lateral Program	SCSD	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Subtotals - Sanitation Projects		\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
Totals		\$ 4,367,848	\$ 14,358,238	\$ 3,551,000	\$ 50,000	\$ 22,327,086

The City's Engineering department uses a ranking system that considers ten factors such as Council Priority, Public Health and Safety, and Available Funding in determining which projects to recommend for appropriation. Each recommended project includes scoring sheets, cost details, and related funding sources which serves as justification for the recommendation. Total recommended appropriations are \$22.3M with the majority funded with special revenue and grants \$14.4M (64%). The City's general fund (fund balance) is the second largest funding source at 20%.The largest category of Capital Improvements is transportation (Streets) at 57% followed by water at 16% and parks at 15%.



Capital Improvement Program,Fiscal Year 2024-25; By Funding Source



Capital Improvement Program,Fiscal Year 2024-25; By Category

CIP: Fiscal Years 2024-2025 through 2029-2030

Line #	Project	Estimated Carry Over	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	Out Years	Project Total
GOVERNMENT FACILITIES										
1	Patullo Swim Center	30,000	\$ -		\$ 190,000.00		\$ 150,000.00	\$ 45,000.00	\$ 63,000.00	\$ 478,000.00
2	City Hall/Library Parking Lot	124,542	-							124,542
3	1583 and 1579 Del Monte Blvd Improvements	-	-	37,000	8,000		42,500		17,000	104,500
4	PD Parking Lot Upgrades	746,550	260,000							1,006,550
5	Fire Station #1 Improvements	253,017	570,000		10,000		90,000	20,000	30,000	973,017
6	Fire Station #2 Design and Construction	764,762	-							764,762
7	Seaside Stars	10,586	55,000	55,120	57,325	59,618	62,003	64,483		364,133
8	Corp Yard Repairs	-	185,000		30,000		255,000			470,000
9	Trailer for City Hall Staff	-	162,000	5,000	45,000			5,000		217,000
10	City Facilities Plan	56,632	-							56,632
11	Soper Community Building Refurbishment	30,000	-	20,000	15,000		255,000			320,000
12	Trailer for Fab Lab	-	370,000							370,000
13	Surplus II Buildings Campus Town Blvd. Removals	4,863,815	-	10,025,000						14,888,815
14	Oakenweaver Reburishment	-	60,000	8,000	150,000	90,000	455,000		131,000	894,000
15	1372 Canyon Del Rey Repairs	-	-	48,000		3,500				51,500
16	956 Hilby Repairs	-	-	12,000	37,000			4,000		53,000
17	Library Repairs	-	-							
18	City Hall/ Police Station Repairs	-	-	148,500	18,000	30,000	475,000		7,500	132,500
19	Vehicle Maintenance Shop	-	-	15,000	135,000	35,000				155,000
20	1124 Wheeler	-	63,000	109,000					125,000	310,000
21	Soper Community ADA Upgrades	-	-		2,200,000					172,000
Subtotals - Government Facilities Projects		\$ 6,879,904	\$ 1,725,000	\$ 10,482,620	\$ 2,895,325	\$ 218,118	\$ 1,784,503	\$ 298,483	\$ 528,500	\$ 24,812,451
PARKS										
22	Highland Otis Park	-	\$ -							\$ -
23	Manzanita Stuart Park Improvements	-	-		250,000	50,000	1,500,000			1,800,000
24	Laguna Grande Park Improvements	-	21,000		15,000		15,000	10,000		61,000
25	Havana Soliz Park Revitalization	26,217	-							26,217
26	Pacchetti Dog Park and Mescal Nell Park	-	-			500,000				500,000
27	City of Seaside Welcome Sign	69,881	-							69,881
28	Elle Park	-	-							-
29	San Pablo Ave. Bridge	847,391	2,680,000	240,000						3,767,391
30	Parks Master Plan	-	-							-
31	Recreation Trails Program	-	360,000	1,440,000						1,800,000
32	Lincoln Cunningham Park Improvements	-	-							-
33	Fremont Center Medians	534,265	120,000							654,265
34	Pump Track	-	25,000	360,000	1,280,000					1,665,000
35	Phase 1 Trails (Lincoln Cunningham)	1,725,411	-	1,200,000	1,980,000	1,980,000	1,980,000	1,980,000	1,980,000	12,825,411
36	Fernando Park Improvements	3,031	-							3,031
37	Sabado Park Improvements	(130)	10,000							9,870
38	Wheeler St. Tennis Courts	29,600	60,000	200,000						289,600
39	Cutino Park Improvements	301,824	25,000		\$ 1,220,000		\$ 20,000			1,566,824
40	Metz Park	-	\$ -	3,000	10,000		\$ 15,000	\$ 35,000		63,000
41	YEC	-	-				\$ 50,000	\$ 70,000	20,000	140,000
42	Kinball Family & Community Support Center	-	-	10,000						30,000
43	Recreation Facilities east of General Jim Moore	-	-	42,000			20,000		300,000	342,000
Subtotals - Parks Projects		\$ 3,537,492	\$ 3,301,000	\$ 3,495,000	\$ 4,755,000	\$ 2,530,000	\$ 3,600,000	\$ 2,095,000	\$ 2,300,000	\$ 25,613,492

CIP Detail (continued):

[illegible]

CIP Detail (continued):

Water (Continued)												
	WATER											
78	Municipal Water Tank Rehabilitation	\$ 49,982.70	\$ -									
79	Water Master Assessment	11,614	26,000									
80	Water Master Plan	62,742	-									
81	Water Security Updates	(0)	-									
82	Arch Flash Hazard Mitigation	-	-									(0)
83	Well Replacement	1,500,000	3,500,000									5,000,000
84	MCWD Interie	303,181	25,000									328,181
85	Minor Misc. Well Upgrades	30,000	-								10,000	40,000
86	Destroy Well No. 1	-	-	100,000								100,000
87	Well #3 Misc. Improvements	-	-									-
88	New Fire Hydrant on San Pablo Avenue	-	-	25,500								25,500
89	Well #1 Building Restoration	-	-				50,000			10,000		60,000
90	Motorized Valve Turner	-	-									70,753
91	Fernando St. 6" Connection	-	-	26,000								26,000
92	180 kVA Emergency Generator	-	-									
	Subtotals - Water Projects	\$ 1,957,520	\$ 3,551,000	\$ 151,500	\$ 50,000	\$ -	\$ 10,000	\$ 10,000	\$ 111,183	\$ 1,529,976	\$ 7,259,996	
	SANITATION DISTRICT											
93	Fremont, Broadway, & Ortiz Sewer Main Rehabilitation	\$ -	\$ -									\$ -
94	Del Rey Park Sewer Upgrade	-	-	130,000			150,000		370,000			650,000
95	Birch Ave. Sewer Upgrade	-	-	108,000			729,000					837,000
96	Del Monte Sewer Main Replacement	-	-									-
97	Luzern St. Sewer Upgrade	-	-	88,000			594,000					682,000
98	La Salle Ave. Sewer Upgrade	-	-	130,000			878,000					1,008,000
99	Sewer Main Replacement	352,243	-	50,000			50,000		50,000			300,000
100	Brack Manhole Inspection	-	-									802,243
101	Drop Manhole Inspections	-	-									512,000
102	Rod Hole Replacement	-	-									620,000
103	New Manhole Installations	-	-									1,457,000
104	Sutter Street Sewer Main Replacement	-	-									3,720,000
105	SSMP	-	-									698,000
106	Sewer Master Plan	449,246	-				40,000					738,000
107	Sewer Lateral Program	-	-									449,246
	Subtotals - Sanitation Projects	\$ 801,489	\$ 50,000	\$ 506,000	\$ 2,441,000	\$ 420,000	\$ -	\$ -	\$ 8,005,000	\$ 12,223,489	\$ 206,397,591	
	Totals	\$ 23,029,481	\$ 22,327,086	\$ 22,315,120	\$ 20,671,325	\$ 27,222,118	\$ 6,844,503	\$ 4,028,483	\$ 79,959,476	\$ 206,397,591		

**CAPITAL IMPROVEMENT PROGRAM –FISCAL YEAR 2024-25 PROJECT
DESCRIPTIONS:**

The following pages contain project descriptive sheets and scoring worksheets
for each of the projects selected for appropriation in fiscal year 2024-25:

City of Seaside

CIP Line Item #4 - Police Department Parking Lot Upgrades**Project Location:****Description:**

This project will: rehabilitate the asphalt of the Police Department parking lot; relocate the kennels; relocate the antenna; install lighting; install a security fence around the lot; pave the upper dirt lot; regrade and repave the lower parking lot, and construct stormwater improvements.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	Lighting
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
Advance Key Capital Projects - 16.18 PD Parking Lot

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 260,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 260,000		\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 260,000						
Grant							
Total Funding	\$ 260,000		\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

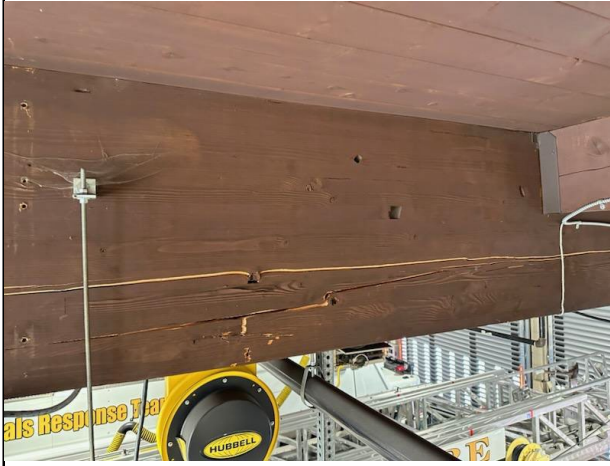
Project Name: CIP Line Item #4 - Police Department Parking Lot Upgrades

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							55

City of Seaside

CIP Line Item #5 - Fire Station #1 Improvements

Project Location:



Description:

This project will: replace a deteriorated beam (\$110k) above the entrance to the Fire Station on Yosemite St. and install a fire station alert system (\$160K). The remodel of the womens and mens restroomm (\$150k) and dorm redesign and upgrade (\$150k) will be worked on when new Engineering staff are hired.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Design (beam only)
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	None
Project Manager:	Patrick Grogran

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical infrastructure - 6.00
Create Comprehensive City Facilities Improvement & Maintenance Plan - 6.04 Construction of First prioritized projects

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (15%)	\$ 70,000						
Construction Services	\$ 500,000		\$ 10,000		\$ 90,000	\$ 20,000	\$ 30,000
Contingencies (10%)							
Staff Time (Min. 10%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 570,000	\$ -	\$ 10,000	\$ -	\$ 90,000	\$ 20,000	\$ 30,000
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 570,000		\$ 10,000		\$ 90,000	\$ 20,000	\$ 30,000
Grant							
Total Funding	\$ 570,000	\$ -	\$ 10,000	\$ -	\$ 90,000	\$ 20,000	\$ 30,000

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #5 - Fire Station #1 Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							28

City of Seaside
CIP Line Item #7 - Seaside Stars



Description:
 This project will install Seaside Stars in the sidewalk of West Broadway Avenue to honor selected respected residents of the City. This project is put out annually.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Construction
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	Recreation
Project Type:	Government Facilities
Annual Operating Impact:	None
Project Manager:	Dan Meewis

PRIOR YEAR

Life to Date Budget	n/a
Life to Date Actual Expenditures	n/a
PY Budget	\$0
PY Actuals	\$0

COUNCIL PRIORITY:

Goal Action CC Priority: enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.20 Broadway Walk of Fame

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 55,000	\$ 56,650	\$ 58,350	\$ 60,100	\$ 61,903	\$ 63,760	
Contingencies							
Staff Time (Min. 15%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 55,000	\$ 56,650	\$ 58,350	\$ 60,100	\$ 61,903	\$ 63,760	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 55,000	\$ 55,120	\$ 57,325	\$ 59,618	\$ 62,003	\$ 64,483	
Grant							
Bond							
Total Funding	\$ 55,000	\$ 55,120	\$ 57,325	\$ 59,618	\$ 62,003	\$ 64,483	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #7 - Seaside Stars

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	0	0
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	0	0
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	0	0
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							21

City of Seaside
CIP Line Item #8 - Corporation Yard Repairs

Project Location:**Description:**

This project will perform the structural study for the tower and repair it, and electrical repairs and improvements.

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	none
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical infrastructure - 6.00
 Create Comprehensive City Facilities Improvement & Maintenance Plan - 6.04 Construction of First prioritized projects

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (1%)							
Construction Services	\$ 185,000		\$ 30,000		\$ 255,000		
Contingencies							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 185,000		\$ 30,000	\$ -	\$ 255,000	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 185,000		\$ 30,000		\$ 255,000		
Grant							
Bond							
Total Funding	\$ 185,000		\$ 30,000	\$ -	\$ 255,000	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #8- Corporation Yard Repairs

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							50

City of Seaside
CIP Line Item #9 - Trailer for City Hall Staff

Project Location:**Description:**

This project will repair the air conditioning in the Engineering Trailer, install a bathroom in Finance Trailer, and install a sanitary sewer line to the Police Investigative Unit, Finance, and Engineering Trailers.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Bidding
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	none
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.07 Trailer for City Hall Staff

FUTURE FINANCIAL REQUIREMENTS

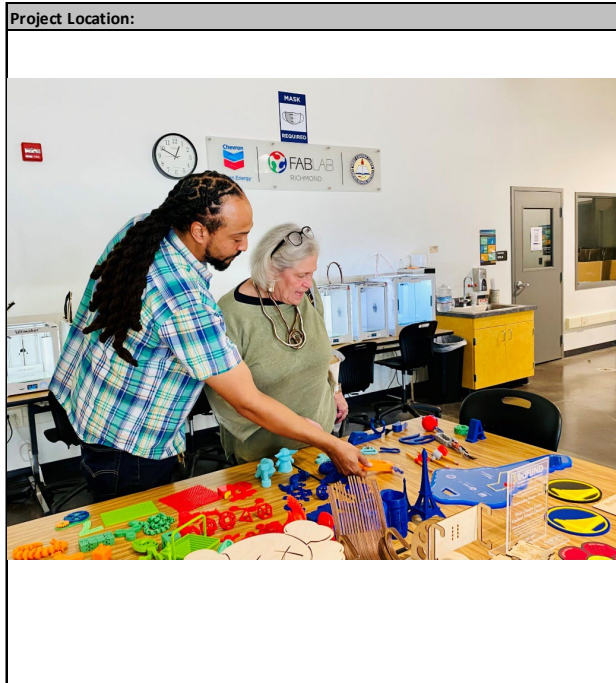
	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (10%)							
Construction Services	\$ 145,800	\$ 5,000	\$ 45,000			\$ 5,000	
Contingencies	\$ 16,200						
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 162,000		\$ 45,000	\$ -	\$ -	\$ 5,000	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 162,000	\$ 5,000	\$ 45,000			\$ 5,000	
Grant							
Bond							
Total Funding	\$ 162,000		\$ 45,000	\$ -	\$ -	\$ 5,000	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #9 - Trailer for City Hall Staff

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							37

City of Seaside
CIP Line Item #12 - Trailer for Fab Lab

**Description:**

This project will purchase and install a new trailer for a "fab lab" (a computer, internet, and other technology lab)

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	Recreation
Project Type:	Government Facilities
Annual Operating Impact:	none
Project Manager:	Dan Meewis

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:**FUTURE FINANCIAL REQUIREMENTS**

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (1%)	\$ 3,700						
Construction Services	\$ 366,300						
Contingencies							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 370,000		\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 370,000						
Grant							
Bond							
Total Funding	\$ 370,000		\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #12 -Trailer for Fab Lab

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	0	0
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	0	0
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	0	0
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							10

City of Seaside
CIP Line Item #14 - Oldemeyer Refurbishment

Project Location:**Description:**

This project will replace the chiller for the air conditioning unit

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	
Percent Life to Date Spent	
Managing Dept./ Division:	PW/ Maintenance
Project Type:	Government Facilities
Annual Operating Impact:	None
Project Manager:	Monty

PRIOR YEAR

Life to Date Budget
 Life to Date Actual Expenditures
 PY Budget
 PY Actuals

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical infrastructure - 6.00 Create Comprehensive City Facilities Improvement & Maintenance Plan - 6.04 Construction of First prioritized projects

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 60,000	\$ 8,000	\$ 150,000	\$ 90,000	\$ 455,000		\$ 131,000
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 60,000	\$ 8,000	\$ 150,000	\$ 90,000	\$ 455,000	\$ -	\$ 131,000
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 60,000	\$ 8,000	\$ 150,000	\$ 90,000	\$ 455,000	\$ -	\$ 131,000
Grant							
Total Funding	\$ 60,000	\$ 8,000	\$ 150,000	\$ 90,000	\$ 455,000	\$ -	\$ 131,000

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 14 - Oldemeyer Refurbishment

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	0	0
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	0	0
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							26

City of Seaside
CIP Line Item #20 - 1124 Wheeler St.

Project Location:**Description:**

This project will replace the shingled roof and make electrical upgrades to the Building at 1124 Wheeler St.

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Government Facilities
Annual Operating Impact:	none
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 6.00
 Create Comprehensive City Facilities Improvement & Maintenance Plan - 6.04 Construction of ifrst prioritized projects

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design (1%)							
Construction Services	\$ 63,000	\$ 109,000					
Contingencies							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 63,000	\$ 109,000	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund							
Grant							
Affordable Housing Fund	63,000	109,000					
Total Funding	\$ 63,000	\$ 109,000	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #20 - 1124 Wheeler St. Building

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	2	8
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							52

City of Seaside

CIP Line Item #24 - Laguna Grande Park Improvements

**Description:**

This project will secure the environmental permits and or pay for legal consulting services for the Laguna Grande Recreation Trails Project.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Environmental
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	Recreation
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Dan Meewis

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 4.00
Continue Sidewalk Improvement Program - 4.02 Design and repair City owned facilities

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)	\$ 21,000		\$ 15,000		\$ 15,000	\$ 10,000	
Architectural							
Right of Way Acquisition							
Design							
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 21,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ 10,000	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 21,000		\$ 15,000		\$ 15,000	\$ 10,000	
Grant							
Total Funding	\$ 21,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ 10,000	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #24 - Laguna Grande Park Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	2	12
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	3	12
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							62

City of Seaside
CIP Line Item #29 - San Pablo Bridge



Description:

This project will demolish and reconstruct the bridge over San Pablo Avenue that connects the Manzanita Stuart Park and Lincoln Cunningham Park. Design of demolition of the bridge is underway, and demolition is expected to start in September. Staff has applied for federal and ATP grants. If the City does not receive those grants, we will not go forward with the bridge reconstruction in FY 24/25.

CIP FACTS:	
New or Continuing:	Continuing
Current Project Status:	In Design
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	Public Works
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Patrick Grogan

PRIOR YEAR	
Life to Date Budget	\$x
Life to Date Actual Expenditures	\$x
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:
Goal Action CC Priority: enhance Physical Infrastructure - 16.00
Advance Key Capital Projects - 16.21 San Pablo Bridge

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 2,270,000	\$ 240,000					
Contingencies (10%)	\$ 227,000						
Staff Time (Min. 5%)							
Contract Administration	\$ 183,000						
Other							
Total Estimated Project Cost	\$ 2,680,000	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Federal Grant and or ATP Grant	\$ 1,872,000						
General Fund (match for Fed. or ATP grants)	\$ 468,000		\$ -	\$ -	\$ -	\$ -	
CDBG	\$ 340,000	\$ 240,000					
Total Funding	\$ 2,680,000	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #29 -San Pablo Bridge

Itemization	3	2	1	0	Multiplier	Rating	Score
Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	2	10
Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							76

City of Seaside
CIP Line Item #31 - Recreation Trails Program



Description:
 This project will design and construct trails within Laguna Grande Park.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Environmental
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	Recreation
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Dan Meewis

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 4.00
 Continue Sidewalk Improvement Program - 4.02 Design and repair
 City owned facilities; and Goal Action CC Priority: Enhance Physical
 Infrastructure - 16.00 Advance Key Capital Projects - 16.12
 Recreational Trails Program

FUTURE FINANCIAL REQUIREMENTS

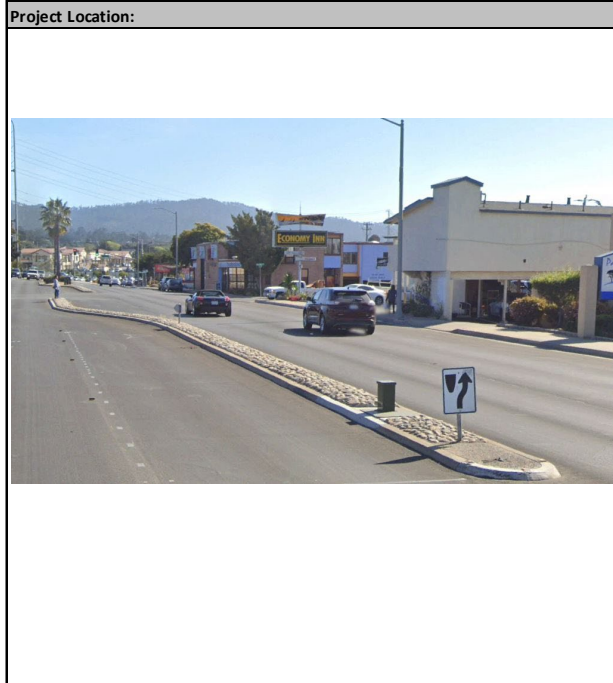
	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 360,000						
Construction Services		\$ 1,296,000					
Contingencies (10%)		\$ 144,000					
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 360,000	\$ 1,440,000	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 41,292	\$ 165,168					
Grant	\$ 318,708	\$ 1,274,832					
Total Funding	\$ 360,000	\$ 1,440,000	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #31 - Recreation Trails Program

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	2	12
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	3	12
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							62

City of Seaside
CIP Line Item #33 - Fremont Center Medians



Description:
 This project will revitalize the center medians of Fremont Boulevard from Kimball Avenue to La Salle Avenue.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Bidding
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.15 Fremont Center Medians

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 120,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 120,000						
Grant							
Total Funding	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #33 - Fremont Center Medians

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	0	0
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							13

City of Seaside
CIP Line Item #34 - Pump Track

Project Location:**Description:**

This project will construct a pump track and install benches at park with the space for it, such as Laguna Grande Park. Park selection and outreach would be the first step.

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not Started
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Not Assigned

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

This project was accidentally removed from the strategic plan.

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)		\$ 57,600					
Architectural							
Right of Way Acquisition							
Design	\$ 25,000	\$ 280,000	\$ 1,113,044				
Construction Services			\$ 111,304				
Contingencies (10%)			\$ 55,652				
Staff Time (Min. 5%)		\$ 22,400					
Contract Administration							
Other							
Total Estimated Project Cost	\$ 25,000	\$ 360,000	\$ 1,280,000	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 25,000	\$ 360,000	\$ 1,280,000				
Grant							
Total Funding	\$ 25,000	\$ 360,000	\$ 1,280,000	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #34 - Pump Track

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	1	6
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	0	0
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							26

City of Seaside
CIP Line Item #37 - Sabado Park Improvements

Project Location:**Description:**

This project will install a swing set and mulch at the park to make it more usable.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Started
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Monty Miller/ Leslie L.

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:**FUTURE FINANCIAL REQUIREMENTS**

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 10,000						
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 10,000	\$ -	\$ -				
Grant							
Total Funding	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #37 - Sabado Park Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	0	0
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	2	6
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							17

City of Seaside
CIP Line Item #38 - Wheeler St. Tennis Courts

Project Location:**Description:**

This project will construct an ADA compliant parking stall along the east side of Wheeler north of the tennis courts

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not Started
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Maintenance
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Monty Miller/ Leslie L.

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:**FUTURE FINANCIAL REQUIREMENTS**

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 10,000						
Construction Services	\$ 50,000	\$ 200,000					
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 60,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 60,000	\$ 200,000	\$ -				
Grant							
Total Funding	\$ 60,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #38 - Wheeler Street Tennis Courts

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	0	0
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	0	0
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							42

City of Seaside

CIP Line Item #39 - Cutino Park Improvements

Project Location:



Description:

This project is for overage in costs for multiple concept designs to fit a pickleball court, overage in construction management due to additional improvement, and sandblasting of concrete near conex boxes, and painting of the conex boxes.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Construction Close Out
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Leslie Llantaro

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: enhance Physical Infrastructure - 11.00
Cutino Park Improvements - 11.01 Part 2 - Phase 1 Construction

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 3,000						
Construction Services	\$ 14,000		\$ 1,220,000		\$ 20,000		
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration	\$ 8,000						
Other							
Total Estimated Project Cost	\$ 25,000	\$ -	\$ 1,220,000	\$ -	\$ 20,000	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 25,000	\$ -	\$ 1,220,000	\$ -	\$ 20,000	\$ -	
Grant							
Total Funding	\$ 25,000	\$ -	\$ 1,220,000	\$ -	\$ 20,000	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #39 - Cutino Park Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	0	0
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	2	8
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	2	6
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	1	2
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							30

City of Seaside

CIP Line Item #52 - 90" Storm Drain Outfall Repair

Project Location:



Description:

This project will design of improvements to the 90 inch outfall in the first year. Subsequent years would be construction of the improvements

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Conceptual Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Stormwater
Annual Operating Impact:	reduced
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
Advance Key Capital Projects - 16.32 - 90 inch Storm Drain Outfall
Repair and Goal Action CC Priority: Effective, Accessible
Governance, 19.00 Goal: Preserve Existing Storm Drain System -
19.06 construction of first prioritized projects

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 255,000	\$ 1,500,000	\$ 1,500,000				
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 255,000	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 255,000	\$ 1,500,000	\$ 1,500,000				
Grant (IRWMP)							
Total Funding	\$ 255,000	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #52 - 90" Storm Drain Outfall Repair

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	2	10
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							66

City of Seaside

CIP Line Item #54 - CMP Replacement Program

Description:

This project is to design and construct repairs for corrugated metal pipe storm drain pipe in an effort to prevent other destruction. The first year, repairs will be designed and constructed for the storm drain on Mingo Avenue from Noche Buena St. to Kenneth St. Also, the replacement of corroded CMP on Kenneth St. and Fremont Blvd. will be designed. The following years CMP replacement on Kenneth St. and Fremont Blvd. will be constructed.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Stormwater
Annual Operating Impact:	unknown
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Effective, Accessible Governance, 19.00
Goal: Preserve Existing Storm Drain System - 19.06 construction of first prioritized projects

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 20,000		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
Construction Services	\$ 180,000	\$ 250,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 200,000	\$ 250,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 200,000	\$ 250,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	
Grant							
Total Funding	\$ 200,000	\$ 250,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 54 - CMP Replacement Program

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							63

City of Seaside
CIP Line Item #60 - Storm Drain Cleaning



Description:
 This project will clean 1000 LF storm drain pipes blocked or partially blocked.

CIP FACTS:	
New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Stormwater
Annual Operating Impact:	none
Project Manager:	Patrick Grogan

PRIOR YEAR	
Life to Date Budget	\$x
Life to Date Actual Expenditures	\$x
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:
Goal Action CC Priority: Effective, Accessible Governance, 19.00
Goal: Preserve Existing Storm Drain System - 19.06 construction of first prioritized projects

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 95,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Grant							
Total Funding	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 60 - Storm Drain Cleaning

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							59

City of Seaside

CIP Line Item #61 - Hilby Avenue Storm Drain Improvement

Project Location:



Description:

This project will design and construct storm drain on Hilby Avenue from Harding St. to Wheeler St. connecting current system to existing outfall with 3,550 feet of 3-foot diameter pipe.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Stormwater
Annual Operating Impact:	TBD
Project Manager:	Patrick Grogan

PRIOR YEAR

Life to Date Budget	\$x
Life to Date Actual Expenditures	\$x
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Effective, Accessible Governance, 19.00
Goal: Preserve Existing Storm Drain System - 19.06 construction of first prioritized projects

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 275,000	\$ 2,600,000					
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 275,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund	\$ 275,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	
Grant							
Total Funding	\$ 275,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item # 61 - Hilby Avenue Storm Drain Improvement

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							63

City of Seaside

CIP Line Item # 63- Pavement Rehabilitation Improvements**Project Location:****Description:**

This project will rehabilitate the pavement of several streets as determined by the latest Pavement Management Program, recommendation of the City Engineer, and City Council approval. In addition, the 2024 Hot Spot Pavement Repair Project will focus on pavement repair of frequently requested locations and See Click Fix reported pothole locations.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Ulantero

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	\$X
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
Advance Key Capital Projects - 16.24 FY 2022/23 Pavement Rehabilitation Improvements

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 125,561	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	
Construction Services	\$ 875,306	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration	\$ 166,764	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
Other							
Total Estimated Project Cost	\$ 1,167,631	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -

Funding Source

General Fund (25% Mid Yr Surplus)	\$ 830,556						
General Fund (MOE)							
Measure X		\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	
SB1	\$ 337,075	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	
RSTP Fair Share							
Measure X Bond							
Total Funding	\$ 1,167,631	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item # 63 - Pavement Rehabilitation Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	2	12
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	2	10
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	3	12
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							82

City of Seaside
CIP Line Item #64 - Bike Safe Grate Upgrades

Project Location:**Description:**

This project will replace drainage inlet grates which are not safe for bicycles to ride over.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.36 Bike Safe Grates

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 150,000						
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund	\$ 150,000						
Grant							
Total Funding	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #64 - Bike Safe Grate Upgrades

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							69

City of Seaside

CIP Line Item #66 - Broadway Avenue Corridor Improvements

Project Location:



Description:

The proposed Broadway Avenue Corridor Completes Streets project will transform a 4-lane roadway to 2-lane roadway with curb extensions, and will add class II bike lanes, roundabouts, and Safe Routes to School improvements including off-set crosswalk, rectangular rapid flashing beacons and accessibility improvements. The project will reduce Broadway Avenue to a single lane in each direction between Fremont Boulevard to General Jim Moore Boulevard, and it continues the road diet from West Broadway (Del Monte Blvd to Fremont Blvd).

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	In Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
Advance Key Capital Projects - 16.23 Broadway Avenue Corridor Improvements

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 8,977,500						
Contingencies (10%)							
Staff Time (Min. 2.5%)							
Contract Administration	\$ 472,500						
Other							
Total Estimated Project Cost	\$ 9,450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund							
Grant (ATP)	\$ 9,450,000	\$ -					
TAMC RSTP							
Total Funding	\$ 9,450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #66 -Broadway Avenue Corridor Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	2	10
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	3	12
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							71

City of Seaside
CIP Line Item #67 - Sidewalk Improvements

Project Location:**Description:**

This project will make: 1. sidewalk repairs for uplifts greater than or equal to 2" which cannot be shaved and are the responsibility of the city, 2.) sidewalk repairs that are the responsibility of the homeowner (city will recover the costs from the homeowner), and 3.) design and construct a sidewalk gap closure at Fremont Boulevard and Monterey Road.

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Kirten Van Gend/ Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$x
Life to Date Actual Expenditures	\$x
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 4.00
 Continue Sidewalk Improvement Program - 4.02 Design and repair
 City owned facilities

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 30,000						
Construction Services	\$ 270,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 300,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ -
Funding Source							
Gax Tax							
Measure X	\$ 250,000						
General Fund	\$ 50,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000		
Grant							
Total Funding	\$ 300,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #67 - Sidewalk Improvements

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	2	8
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							83

City of Seaside
CIP Line Item #69 - Traffic Calming Project

Project Location:**Description:**

Hilby Avenue Traffic Calming Improvements, San Pablo Avenue Traffic Calming Improvements, and Baker Street Traffic Calming Improvements will be designed and constructed under this project.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	In Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:**FUTURE FINANCIAL REQUIREMENTS**

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 15,000						
Construction Services	\$ 1,514,646						
Contingencies (10%)	\$ 10,000						
Staff Time (Min. 2%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 1,539,646		\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
SB1	\$ 500,000						
Measure X	\$ 1,039,646						
General Fund							
Grant (ATP)							
TAMC RSTP							
Total Funding	\$ 1,539,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #69 -Traffic Calming Project

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	3	12
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							64

City of Seaside
CIP Line Item # 71 - Street Striping

Project Location:**Description:**

This project is to restripe at:

- o Lightfighter Drive from General Jim Moore Boulevard to Highway 1.
- o Coe Avenue from General Jim Moore Boulevard to Monterey Road.
- o Seaside Highlands Development.
- o Normandy Road from General Jim Moore Boulevard to Parker Flats Cur Off Road.
- o Parker Flats Cut Off Road from Normandy Road to Carentan Road.
- o Auto Mall Parkway, and
- o other areas.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Not started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$X
Life to Date Actual Expenditures	\$X
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 16.00
 Advance Key Capital Projects - 16.08 FY 2021/22 Street
 Rehabilitation - was to include the Former Fort Ord area and
 northern Seaside striping

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services	\$ 175,000			\$ 300,000			
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 175,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund							
Grant							
RSTP Fair Share	\$ 175,000			\$ 300,000			
Total Funding	\$ 175,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 71 - Street Striping

Itemization	3	2	1	0	Multiplier	Rating	Score
Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	1	4
Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	2	4
Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	1	1
Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	2	2
Total Score = Multiplier x Rating							59

City of Seaside

CIP Line Item #72 - CIP - Traffic Engineering Services

Project Location:



Description:

On-call transportation engineering contract for striping, traffic control, and traffic calming request reviews. City does not have a traffic engineer on staff.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	In Design
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 80,000	\$ 80,000					
Construction Services							
Contingencies (10%)							
Staff Time (Min. 2%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
SB1							
Measure X							
General Fund	\$ 80,000	\$ 80,000					
Grant (ATP)							
TAMC RSTP							
Total Funding	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #72 -CIP- Traffic Calming

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	2	10
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							45

City of Seaside
CIP Line Item #73 -Pavement Management Program

Project Location:**Description:**

The Pavement Management Program Report will be updated to reflected to include recent paving performed. The report will need to be updated every two years.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Bidding
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Transportation
Annual Operating Impact:	None
Project Manager:	Leslie Llantero

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 1.00 Preserve Existing Pavement Condition - 1.03

FUTURE FINANCIAL REQUIREMENTS

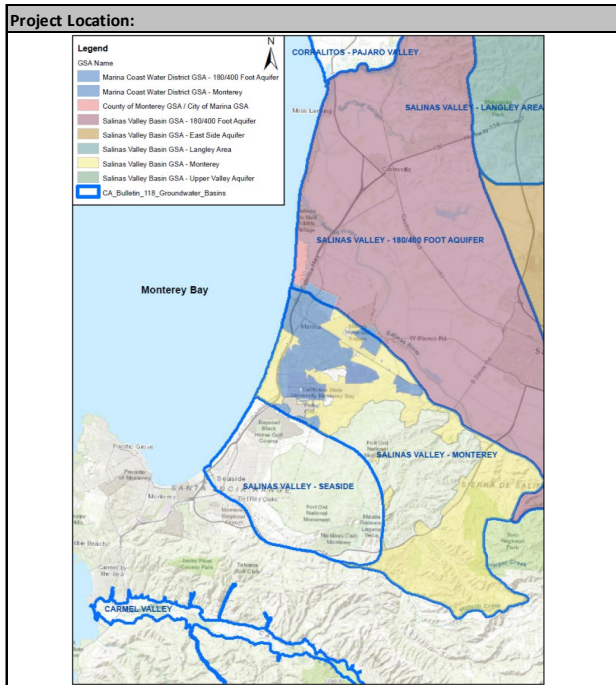
	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 12,809	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ 75,000	
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 12,809	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ 75,000	\$ -
Funding Source							
General Fund							
Measure X	\$ 12,809	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ 75,000	\$ -
SB1							
RSTP Fair Share							
Measure X Bond							
Total Funding	\$ 12,809	\$ 50,000	\$ -	\$ 60,000	\$ -	\$ 75,000	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #73 -Pavement Management Program

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	2	12
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	2	8
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	3	9
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							73

City of Seaside
CIP Line Item #79 - Watermaster Assessment

**Description:**

This reimburses the Seaside Groundwater Basin Watermaster for their administration and operations costs. The administration work is for the contract administrative services, legal services, and items related to the public awareness committee. The operations costs are for: program administration; production, water level and quality monitoring; basin management; and seawater intrusion contingency plan.

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Maintenance
Project Type:	Stormwater
Annual Operating Impact:	none
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$x
Life to Date Actual Expenditures	\$x
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - Goal 5.00 Construct Back-Up Well, and Goal 7.00 Create New Water Source to Serve Former Fort Ord in Seaside

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services							
Contingencies (10.7%)							
Staff Time (Min. 5%)							
Contract Administration (7.1%)							
Other	\$ 26,000						
Total Estimated Project Cost	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund			\$ -	\$ -	\$ -	\$ -	
Grant							
Water Enterprise (Fund 401)	\$ 26,000						
Total Funding	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item # 79 - Watermaster Assessment

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	2	12
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	2	10
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	0	0
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	0	0
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	0	0
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							34

City of Seaside
CIP Line Item #83 - Well Replacement

Project Location:**Description:**

This project will drill and install the screen and casing for the well. It will also install a pump, discharge piping and appurtenances, transmission main, well site work, and structure and electrical for the well.

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not started
Percent of Project Budget Spent	x%
Percent Life to Date Spent	x%
Managing Dept./ Division:	PW/ Maintenance
Project Type:	Stormwater
Annual Operating Impact:	none
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$x
Life to Date Actual Expenditures	\$x
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - Goal 5.00 Construct Back-Up Well, and Goal 7.00 Create New Water Source to Serve Former Fort Ord in Seaside

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 200,000						
Construction Services	\$ 2,800,000						
Contingencies (10.7%)	\$ 300,000						
Staff Time (Min. 5%)							
Contract Administration (7.1%)	\$ 200,000						
Other							
Total Estimated Project Cost	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Source

Gax Tax							
Measure X							
General Fund			\$ -	\$ -	\$ -	\$ -	
Grant							
Water Enterprise (Fund 401)	\$ 3,500,000						
Total Funding	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item # 83 - Well Replacement

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	3	18
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	3	15
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	2	8
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	0	0
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	3	3
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	3	3
Total Score = Multiplier x Rating							73

City of Seaside
CIP Line Item #84 - MCWD Intertie

Project Location:**Description:**

This project will design and construct an interconnection to the MCWD waterline in case potable water is needed by the Seaside Municipal Water System in an emergency. The project will involve constructing around 400-LF of 8-inch water main in San Pablo Avenue from Nadina St. to General Jim Moore Blvd., and connect to MCWD's water main. Project also includes installing a 4-inch water meter and 4-inch pressure reducing valve station.

CIP FACTS:

New or Continuing:	Continuing
Current Project Status:	Design and Construction
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Water
Annual Operating Impact:	unknown
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 8.00 Create Sustainable Funding Source for Seaside Municipal Water System

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design							
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration	\$ 25,000						
Other							
Total Estimated Project Cost	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund							
Grant							
Water Enterprise (Fund 401)	\$ 25,000						
Total Funding	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Program Project Scoring Worksheet

Project Name: CIP Line Item #84 - MCWD Intertie

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	2	12
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	1	6
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	1	5
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	0	0
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	0	0
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	1	1
Total Score = Multiplier x Rating							31

City of Seaside
CIP Line Item #107 - Sewer Lateral Policy

Project Location:**Description:**

This project will develop a sewer lateral policy and ordinance

CIP FACTS:

New or Continuing:	New
Current Project Status:	Not Started
Percent of Project Budget Spent	0%
Percent Life to Date Spent	0%
Managing Dept./ Division:	PW/ Engineering
Project Type:	Park
Annual Operating Impact:	None
Project Manager:	Nisha Patel

PRIOR YEAR

Life to Date Budget	\$0
Life to Date Actual Expenditures	\$0
PY Budget	n/a
PY Actuals	n/a

COUNCIL PRIORITY:

Goal Action CC Priority: Enhance Physical Infrastructure - 12:00
 Establish Private Sewer Lateral Repair Program/ Policy 12.01, 12.02, 12.03, & 12.04 - Approve a consultant contract, prepare sewer lateral policy and code updates, board approval of updates, and outreach and implementation.

FUTURE FINANCIAL REQUIREMENTS

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years
Pre-Design/Study							
Environmental (CEQA)							
Architectural							
Right of Way Acquisition							
Design	\$ 50,000						
Construction Services							
Contingencies (10%)							
Staff Time (Min. 5%)							
Contract Administration							
Other							
Total Estimated Project Cost	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source							
Gax Tax							
Measure X							
General Fund		\$ -	\$ -				
Grant							
SCSD Capital (Fund 953)	\$ 50,000						
Total Funding	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Capital Improvement Program
Project Scoring Worksheet**

Project Name: CIP Line Item #107 - Sewer Lateral Policy

Prioritization	3	2	1	0	Multiplier	Rating	Score
1 Public health and safety	Project needed to alleviate existing health or safety hazard	Project needed to alleviate potential health or safety hazard	Project would promote or maintain health/safety	No health or safety impact associated with project	6	3	18
2 External requirements	Project is required by law, regulation, or mandate	Project is required by agreement with other jurisdictions	Project to be conducted in conjunction with other jurisdictions	Project is city only and not externally required	6	0	0
3 Council priority	Project will further 3 or more council priorities	Project will further 2 council priorities	Project will further 1 council priority	Council will not further any council priorities	5	1	5
4 Protection of capital facilities	Project is critical to save structural integrity of existing facility or repair significant structural deterioration. Facility is at risk of catastrophic failure.	Project will repair systems important to facility operation	Project will improve facility appearance or deter future expenditure	No existing facility involved	5	3	15
5 Availability of external financing	Grant revenues will support at least 50% of expenses	Non-city revenues have been identified and applied for	Potential for non-city revenue exists	No external financing arrangements currently exist	4	0	0
6 Relation to adopted plans (e.g. Water/Sewer Master Plan, OS Master Plan, Downtown Master, TCRP, etc)	Project is included in a formal plan which had council approval	Project is included in written plans adopted by a city commission	Project is included in written plans of city staff	Project is not included in any written plans	3	1	3
7 Operating budget	Project will result in decreased operating costs	Project will have no operating and maintenance costs	Project will have additional operating costs and/or personnel additions of \$10,000 or less per year	Project will require additions in personnel or other operating costs in excess of \$10,000 per year	2	3	6
9 Link to major system	Project provides linkage (roadway, pipeline) to major infrastructure system	Has potential for future linkage to major system	No linkage, but project will provide indirect benefits to adjoining systems	No linkage or benefits to adjoining major systems	1	2	2
10 Timeliness/External	Project will with great certainty allow the city to take advantage of favorable market pricing for land, materials, equipment, etc.	Project timing will allow for coordination with another agency with a project that will soon be underway	External influences may affect timeliness of this project	External influences do not affect the timeliness of this project	1	0	0
Total Score = Multiplier x Rating							49



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FEE SCHEDULE

CITY OF SEASIDE

Adopted MASTER FEE SCHEDULE EFFECTIVE 7/1/2024

CREDIT CARDS NOT ACCEPTED FOR DEVELOPER DEPOSITS OR TRANSIENT OCCUPANCY TAX

FEE SCHEDULE	Schedule #
Schedule of Finance/City Clerk Division Fees	2
Schedule of Building Division Fees	3-12
Schedule of Community, Housing, & Economic Development Division Fees	13-17
Schedule of Engineering Division Fees	18-21
Schedule of Water Division Rates & Fees	22-25
Schedule of Recreation Division Fees	26-29
Schedule of Fire Department Fees	30-36
Schedule of Police Department Fees	37-40
Schedule of Police Department - Animal Control Fees	41

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FINANCE & CITY CLERK FEES

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
FINANCE			
	Short Term Rental Application Fee	\$ 250	\$ 250
	Late Short Term Rental Application Renewal Fee	\$ 250	\$ 250
	Business License Application Fee	\$ 17	\$ 18
	Business License Schedule of License Fees	Municipal Code 5.04.20 - 5.04.10	Municipal Code 5.04.20 - 5.04.10
	Mailing List (per page)	\$0.25 + cost of labels	\$0.25 + cost of labels
	City Budget-Paper	\$ 82	\$ 82
	Bingo Permit	\$ 66	\$ 69
	Delinquent Invoice-1st Notice	\$ 6	\$ 6
	Delinquent Invoice-2nd Notice	\$ 12	\$ 12
	Returned Check-1st	\$ 35	\$ 36
	Returned Check-2nd	\$ 40	\$ 42
	NSF Fee		Actual Bank Fees & Employee Time
CITY CLERK			
	Public Record Copies - standard 8.5" x 11", black and white	0.25	0.25
	Public Record Copies - Color or non-standard sizes	Cost of duplication	Cost of duplication
	Mailing copy of requested document or CD	Cost of duplication plus postage	Cost of duplication plus postage
	City Council Agenda mailing subscription (annual)	\$ 55	\$ 55
	City Council Agenda Packet (per packet)	\$0.25 per page	\$0.25 per page
	Records on Thumb Drives	\$ 15	\$ 15
	Notary Fee (State Code) per signature	\$ 15	\$ 15

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	23/24 Adopted (3.6%)	24/25 Adopted (4.%)
BUILDING DIVISION FEES			
ADMINISTRATIVE CITATIONS			
First Offense		\$ 352	\$ 366
Repeated Violations		\$ 702	\$ 730
Work with out a Permit-Investigative Fee			
		Equal to Permit Fee- not to exceed \$500	Equal to Permit Fee- not to exceed \$500
Notice of Violation Recordation Fee		\$ 337	\$ 350
Notice of Violation Expungement Fee		\$ 337	\$ 350
New Address/Address Change		\$ 152	\$ 158
AB717 Training Fee		Cost	Cost
Certified Access Specialist (CASP) Plan Review Fee		Cost	Cost
SHORT TERM RENTAL FEES			
Inspection Fee	each	\$ 311	\$ 323
MINOR COMMERCIAL AND RESIDENTIAL IMPROVEMENT PROJECTS			
Application for Unreasonable Hardship Exceptions to Disabled Access Requirements (2 hour minimum)	per hour	\$ 1,340	\$ 1,394
Application Request for Substitution of Alternate Materials or Method (2 hour Minimum)	per hour	\$ 1,340	\$ 1,394
Board of Appeal Hearing Fee	each	Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Building-like Structures - Misc. Structures (ie, tanks, towers, silos, storage racks, etc.)	each	Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Canopy / Awning	per project	\$ 1,340	\$ 1,394
Cellular Tower / Antenna			
Attached	each	\$ 4,017	\$ 4,178
Detached	each	\$ 4,017	\$ 4,178
Equipment Shelter	each	\$ 2,008	\$ 2,088
Certification of Record	each	\$ 1,340	\$ 1,394
Commercial Accessibility Upgrade	each	\$ 1,340	\$ 1,394
Commercial Coach Installation	each	\$ 1,340	\$ 1,394
Deck or Patio (Covered) - Install/Replace/Repair		Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Non-engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Deck or Patio (Uncovered) - Install/Replace/Repair		Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
Engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Non-engineered, first 300 s.f.	per project		
each additional 300 s.f.	per project		
Deferred Submittal	per project		
Demolition	per project	\$ 317	\$ 330
Dry rot/Termite Repair	per project	\$ 317	\$ 330
Fence or Non-Engineered Wall	per project	\$ 317	\$ 330
Fireplace Retrofit / Chimney Repair	per project	\$ -	\$ -
Flag, Light, or Sign Pole - Install / Replace	per project	\$ 1,340	\$ 1,394
Foundation Repair / Replace (includes piles, piers, or foundation-only systems under existing or partial construction)	per project	\$ 2,677	\$ 2,784
Greenhouse or Solarium		\$ -	\$ -

CITY OF SEASIDE				
BUILDING PLAN REVIEW AND INSPECTION				
		Fee	23/24 Adopted (3.6%)	24/25 Adopted (4.%)
	< 200 sq ft	per project	\$ 1,340	\$ 1,394
	200 - 1,000 sq ft	per project	\$ 2,677	\$ 2,784
	> 1,000 sq ft	per project	\$ 3,348	\$ 3,482
	Minor Repairs (for items otherwise not listed, for the purpose of reconstruction, renewal, or maintenance of any part of an existing structure - requiring not more than two inspections) (Includes Mechanical equipment with structural modifications)	per project	\$ 317	\$ 330
	Outsourced Plan Review Processing Fee	per hour	\$ 668	\$ 695
	Partition	per project	\$ 317	\$ 330
	Pools and Spas - Commercial		\$ -	\$ -
	Pool & Spa Combo	per project	\$ 2,677	\$ 2,784
	Pool - New Install	per project	\$ 2,677	\$ 2,784
	Pool - Remodel	per project	\$ 1,340	\$ 1,394
	Spa - New Install	per project	\$ 1,340	\$ 1,394
	Pools and Spas - Residential - Above Ground		\$ 210	\$ 218
	Registration of Abandoned Property		\$ 68	\$ 71
	Re-Plastering, or Wet Sand Blasting		\$ -	\$ -
	< 20 sq ft	per project	\$ 1,003	\$ 1,043
	20 - 200 sq ft	per project	\$ 1,003	\$ 1,043
	> 200 sq ft	per project	\$ 1,003	\$ 1,043
	Re-Roof: \$157 for 1st 10 Squares. Add \$75 for each additional Squares		\$ 210	\$ 218
	Retaining Wall		\$ -	\$ -
	Engineered	per project	\$ 422	\$ 439
	Non-Engineered	per project	\$ 317	\$ 330
	Seismic Retrofit		\$ -	\$ -
	< 5,000 Sq Ft	per project	\$ 3,010	\$ 3,130
	> 5,000 Sq Ft.	per project	\$ 4,349	\$ 4,523
	Stair Repair / Replace	per project	\$ 317	\$ 330
	Siding / Stucco	per project	\$ 317	\$ 330
	Sign		\$ -	\$ -
	Non-Illuminated	per project	\$ 210	\$ 218
	Illuminated	per project	\$ 210	\$ 218
	Monument	per project	\$ 1,340	\$ 1,394
	Solar / PV System -		\$ -	\$ -
	Residential Permit and Inspection-\$500 plus \$15 per kilowatt for each above 15kw	per project	Variable	Variable
	Non-Residential and commercial-\$1,000 plus \$7 per kilowatt for each kilowatt between 51kw and 250 kw, plus \$5 for every kilowatt above 250 kw	per project	Variable	Variable
	Substandard Structure Inspection (includes code enforcement report)	per project	\$ 1,340	\$ 1,394
	Certificate of Occupancy		\$ 231	\$ 240
	Temporary Certificate of Occupancy	per project	\$231 + deposit	\$240 + deposit
	Trailer Coach Tiedown Inspection	per project	\$ 1,340	\$ 1,394
	Garage Door Replacement		\$ 210	\$ 218
	Window / Door - Non-Structural		\$ -	\$ -
	First 10 windows / doors	per project	\$ 317	\$ 330
	each add'l 10 windows/doors	per project	\$ 106	\$ 110
	Window / Door - Structural		\$ -	\$ -
	First 10 windows / doors	per project	\$ 422	\$ 439
	each add'l 10 windows/doors	per project	\$ 141	\$ 147
	Additional Plan Check required in excess of standard	per hour	\$318/Hour Minimum	\$331/Hour Minimum
	Additional Inspection required in excess of standard / Reinspection	per hour	\$318/Hour Minimum	\$331/Hour Minimum
	Plan Check outside of normal business hours or applicant requested fast-tracking (3 hour minimum)	per hour	\$ 2,008	\$ 2,088
	Plan Check outside of normal business hours or applicant requested fast-tracking (4 hour minimum)	per hour	\$ 2,677	\$ 2,784

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	23/24 Adopted (3.6%)	24/25 Adopted (4.%)
MECHANICAL, PLUMBING, AND ELECTRICAL PERMITS (Not associated with an existing building permit)			
Plan Review	per hour	\$ 668	\$ 695
Other Mechanical, Plumbing, or Electrical Inspections not otherwise listed below	per hour	\$ 317	\$ 330
		\$ -	\$ -
Mechanical Permit Fees		\$ -	\$ -
Install/Relocate each forced air or gravity-type furnace or burner (including attached ducts and vents)		\$ 422	\$ 439
Repair/alteration/addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by code.		\$35/each w/ \$423 Minimum	\$36/each w/ \$440 Minimum
Install, relocate each boiler or compressor, up to and including 3 HP, or each absorption system up to and including 100,000 Btu/hr		\$ 562	\$ 584
Each air-handling unit, including attached ducts. (Note: this fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere)		\$ 562	\$ 584
Each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit.		\$ 1,673	\$ 1,740
Residential - installation of each hood which is served by mechanical exhaust, including the ducts for such hood		\$ 317	\$ 330
Commercial - installation of each hood which is served by mechanical exhaust, including the ducts for such hood		\$ 3,680	\$ 3,827
Each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in the code		\$ 317	\$ 330
Plumbing and Gas Permit Fees			
Each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping, and backflow protection therefore)		\$35/each w/ \$423 Minimum	\$36/each w/ \$440 Minimum
Each building sewer		\$ 317	\$ 330
Each water heater and/or vent		\$ 210	\$ 218
Installation, alteration, or repair of wall heater		\$ 210	\$ 218
Each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps		\$ 2,008	\$ 2,088
Installation, alteration, or repair of water piping and/or water treating equipment		\$318 - For single line	\$331 - For single line
Installation, alteration, or repair of gas piping and/or gas treating equipment		\$318 - For single line	\$331 - For single line
Repair or alteration of drainage or vent piping		\$318 - For single line	\$331 - For single line
		\$422 - For multiple lines	\$439 - For multiple lines
Each lawn sprinkler system on any one meter, including backflow protection devices		\$ 317	\$ 330
Backflow devices not included in other fee services (e.g., building sewer) each unit		\$ 317	\$ 330
Gas test		\$ 210	\$ 218
Sewer lateral test		\$ 317	\$ 330
Electrical Permit Fees			
Temporary Power Service			
Temporary service power pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances		\$318 - If not incl. w/ new permit	\$331 - If not incl. w/ new permit
Temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, etc.		\$ 317	\$ 330
15 or 20 amp - each 10 circuits		\$ 317	\$ 330
25 to 40 amp circuits		\$ 1,003	\$ 1,043
50 to 175 amp circuits		\$ 1,003	\$ 1,043

CITY OF SEASIDE			
BUILDING PLAN REVIEW AND INSPECTION			
	Fee	23/24 Adopted (3.6%)	24/25 Adopted (4.%)
Receptacle, Switch and Lighting Outlets			
Receptacle, switch and lighting outlets at which current is used or controlled, except services, feeders and meters			
Each 10 (or portion thereof)		\$ 317	\$ 330
Residential Appliances			
Fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter mounted cooking tops, electric ranges, self-contained room console or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances not exceeding one horsepower (HP) in rating.		\$14.00 each w/ \$194 Minimum	\$15.00 each w/ \$202 Minimum
Non-residential Appliances			
Residential appliances and self-contained factory-wired nonresidential appliances, including medical and dental devices, food, beverage, and ice cream cabinets; illuminated show cases, drinking fountains, vending machines, laundry machines, or other		\$28.00 each w/ \$308 Minimum	\$29.00 each w/ \$320 Minimum
Power Apparatus			
Motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, as follows: Note: these fees include all switches, circuit break		\$ 317	\$ 330
Busways			
Trolley and plug-in-type busways - each 100 l.f. or fraction thereof (An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.		\$318 for each 100 feet	\$331 for each 100 feet
New Services or Additional Panels			
Services Note: An additional fee may apply (underground) or (overhead) to Power Company for reconnection or upgrade of any service		\$ 317	\$ 330
600 volts or less and not over 200 amperes in rating		\$ 317	\$ 330
600 volts or less and over 200 amperes in rating		\$ 422	\$ 439
600 volts or over 1,000 amperes in rating		\$ 317	\$ 330
Miscellaneous Apparatus, Conduits, and Conductors			
Electrical apparatus, conduits, and conductors for which a permit is required, but for which no fee is set forth. (This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs)		\$ 317	\$ 330
Plan review			
Hourly Rate		25% Original Fee	25% Original Fee
90 Day Plan Review Extension		25% Original Fee	25% Original Fee

CITY OF SEASIDE
BUILDING DEPARTMENT

2024-25 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 5,612.58	\$ 1.25	\$ 3,741.72	\$ 0.83	\$ 2,993.38	\$ 0.66
2,000	per project	\$ 7,482.60	\$ 2.08	\$ 4,988.40	\$ 1.39	\$ 3,990.72	\$ 1.11
5,000	per project	\$ 13,716.82	\$ 1.75	\$ 9,144.55	\$ 1.16	\$ 7,315.64	\$ 0.93
10,000	per project	\$ 22,450.39	\$ 1.00	\$ 14,966.93	\$ 0.67	\$ 11,973.54	\$ 0.53
25,000	per project	\$ 37,415.56	\$ 1.50	\$ 24,943.70	\$ 1.00	\$ 19,954.96	\$ 0.80
Commercial Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
1,000	per project	\$ 7,482.60	\$ 0.94	\$ 4,988.40	\$ 0.62	\$ 3,990.72	\$ 0.50
5,000	per project	\$ 11,225.19	\$ 1.12	\$ 7,483.46	\$ 0.75	\$ 5,986.77	\$ 0.60
10,000	per project	\$ 16,838.01	\$ 0.58	\$ 11,225.34	\$ 0.38	\$ 8,980.27	\$ 0.31
50,000	per project	\$ 39,908.86	\$ 0.40	\$ 26,605.91	\$ 0.27	\$ 21,284.73	\$ 0.21
100,000	per project	\$ 59,863.32	\$ 0.60	\$ 39,908.88	\$ 0.40	\$ 31,927.10	\$ 0.32
Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
100	per project	\$ 311.66	\$ 3.12	\$ 207.77	\$ 2.08	\$ 166.22	\$ 1.66
200	per project	\$ 623.32	\$ 1.56	\$ 415.55	\$ 1.04	\$ 332.44	\$ 0.83
600	per project	\$ 1,246.67	\$ 1.56	\$ 831.11	\$ 1.04	\$ 664.89	\$ 0.83
1,000	per project	\$ 1,869.99	\$ 0.62	\$ 1,246.66	\$ 0.42	\$ 997.33	\$ 0.33
1,500	per project	\$ 2,181.65	\$ 0.62	\$ 1,454.43	\$ 0.42	\$ 1,163.55	\$ 0.33
2,000	per project	\$ 2,493.31	\$ 1.25	\$ 1,662.20	\$ 0.83	\$ 1,329.76	\$ 0.66

CITY OF SEASIDE
BUILDING DEPARTMENT

2024-25 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 6,106.36	\$ 1.74	\$ 4,070.90	\$ 1.16	\$ 3,256.72	\$ 0.93
2,000	per project	\$ 8,722.33	\$ 1.45	\$ 5,814.88	\$ 0.97	\$ 4,651.91	\$ 0.78
5,000	per project	\$ 13,084.71	\$ 1.05	\$ 8,723.14	\$ 0.70	\$ 6,978.51	\$ 0.56
10,000	per project	\$ 18,319.07	\$ 0.95	\$ 12,212.71	\$ 0.63	\$ 9,770.17	\$ 0.51
25,000	per project	\$ 32,566.42	\$ 1.30	\$ 21,710.94	\$ 0.87	\$ 17,368.75	\$ 0.69
Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 3,742.60	\$ 1.25	\$ 2,495.07	\$ 0.83	\$ 1,996.05	\$ 0.66
2,000	per project	\$ 5,612.58	\$ 0.93	\$ 3,741.72	\$ 0.62	\$ 2,993.38	\$ 0.50
5,000	per project	\$ 8,417.58	\$ 0.56	\$ 5,611.72	\$ 0.37	\$ 4,489.37	\$ 0.30
10,000	per project	\$ 11,225.19	\$ 0.50	\$ 7,483.46	\$ 0.33	\$ 5,986.77	\$ 0.27
25,000	per project	\$ 18,707.77	\$ 0.75	\$ 12,471.84	\$ 0.50	\$ 9,977.47	\$ 0.40
One and Two Family Dwellings - Model Home or Custom Plan Review - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere)							
Square Footage:							
1,000	per project	\$ 10,290.19	\$ 1.87	\$ 6,860.13	\$ 1.25	\$ 5,488.10	\$ 1.00
2,500	per project	\$ 13,095.18	\$ 3.12	\$ 8,730.12	\$ 2.08	\$ 6,984.10	\$ 1.66
4,000	per project	\$ 17,772.78	\$ 4.83	\$ 11,848.52	\$ 3.22	\$ 9,478.82	\$ 2.58
6,000	per project	\$ 27,437.03	\$ 3.12	\$ 18,291.35	\$ 2.08	\$ 14,633.08	\$ 1.66
8,000	per project	\$ 33,672.96	\$ 4.21	\$ 22,448.64	\$ 2.81	\$ 17,958.91	\$ 2.24

CITY OF SEASIDE
BUILDING DEPARTMENT

2024-25 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Residential Repeat / Subsequent Lot Plan Check	per project	\$ 498.67	N/A	\$ 498.67	N/A	\$ 498.67	N/A
One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
1,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2,500	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
200	per project	\$ 1,558.33	\$ 1.56	\$ 1,038.88	\$ 1.04	\$ 831.11	\$ 0.83
600	per project	\$ 2,181.65	\$ 1.58	\$ 1,454.43	\$ 1.05	\$ 1,163.55	\$ 0.84
1,000	per project	\$ 2,812.84	\$ 1.24	\$ 1,875.23	\$ 0.82	\$ 1,500.18	\$ 0.66
1,500	per project	\$ 3,430.94	\$ 1.25	\$ 2,287.29	\$ 0.83	\$ 1,829.83	\$ 0.66
2,000	per project	\$ 4,054.26	\$ 2.03	\$ 2,702.84	\$ 1.35	\$ 2,162.27	\$ 1.08
Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
200	per project	\$ 1,246.67	\$ 1.56	\$ 831.11	\$ 1.04	\$ 664.89	\$ 0.83
600	per project	\$ 1,869.99	\$ 1.56	\$ 1,246.66	\$ 1.04	\$ 997.33	\$ 0.83
1,000	per project	\$ 2,493.33	\$ 1.25	\$ 1,662.22	\$ 0.83	\$ 1,329.78	\$ 0.66
1,500	per project	\$ 3,116.65	\$ 1.25	\$ 2,077.77	\$ 0.83	\$ 1,662.21	\$ 0.67
2,000	per project	\$ 3,742.60	\$ 1.87	\$ 2,495.07	\$ 1.25	\$ 1,996.05	\$ 1.00

Fee Schedule 9

CITY OF SEASIDE
BUILDING DEPARTMENT

2024-25 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
500	per project	\$ 5,986.08	\$ 0.94	\$ 4,988.40	\$ 2.84	\$ 3,990.72	\$ 0.63
2,000	per project	\$ 7,398.26	\$ 2.19	\$ 9,247.82	\$ 2.74	\$ 4,932.17	\$ 1.46
5,000	per project	\$ 13,968.90	\$ 3.19	\$ 17,461.12	\$ 3.99	\$ 9,312.60	\$ 2.13
10,000	per project	\$ 29,932.45	\$ 0.93	\$ 37,415.56	\$ 1.16	\$ 19,954.96	\$ 0.62
25,000	per project	\$ 43,901.32	\$ 1.76	\$ 54,876.66	\$ 2.20	\$ 29,267.55	\$ 1.17
Commercial Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
1,000	per project	\$ 7,482.07	\$ 1.12	\$ 6,235.06	\$ 2.18	\$ 4,988.04	\$ 0.75
5,000	per project	\$ 11,972.13	\$ 1.80	\$ 14,965.17	\$ 2.25	\$ 7,981.42	\$ 1.20
10,000	per project	\$ 20,952.29	\$ 0.72	\$ 26,190.36	\$ 0.90	\$ 13,968.19	\$ 0.48
50,000	per project	\$ 49,887.40	\$ 0.56	\$ 62,359.25	\$ 0.70	\$ 33,258.27	\$ 0.37
100,000	per project	\$ 77,823.08	\$ 0.78	\$ 97,278.85	\$ 0.97	\$ 51,882.05	\$ 0.52
Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)							
Square Footage:							
100	per project	\$ 498.68	\$ 4.99	\$ 415.56	\$ 4.16	\$ 332.45	\$ 3.32
200	per project	\$ 997.33	\$ 0.62	\$ 831.11	\$ 1.82	\$ 664.89	\$ 0.42
600	per project	\$ 1,246.66	\$ 0.62	\$ 1,558.33	\$ 0.78	\$ 831.11	\$ 0.42
1,000	per project	\$ 1,495.99	\$ 1.00	\$ 1,869.99	\$ 1.25	\$ 997.33	\$ 0.66
1,500	per project	\$ 1,994.67	\$ 1.00	\$ 2,493.33	\$ 1.25	\$ 1,329.78	\$ 0.66
2,000	per project	\$ 2,493.32	\$ 1.25	\$ 3,116.65	\$ 1.56	\$ 1,662.21	\$ 0.83

CITY OF SEASIDE
BUILDING DEPARTMENT

2024-25 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 8,980.16	\$ 2.99	\$ 7,483.46	\$ 6.24	\$ 5,986.77	\$ 2.00
2,000	per project	\$ 13,470.22	\$ 1.50	\$ 16,837.78	\$ 1.87	\$ 8,980.15	\$ 1.00
5,000	per project	\$ 17,960.31	\$ 0.90	\$ 22,450.39	\$ 1.12	\$ 11,973.54	\$ 0.60
10,000	per project	\$ 22,448.28	\$ 0.77	\$ 28,060.35	\$ 0.96	\$ 14,965.52	\$ 0.51
25,000	per project	\$ 33,923.86	\$ 1.36	\$ 42,404.82	\$ 1.70	\$ 22,615.90	\$ 0.90
Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule							
Square Footage:							
500	per project	\$ 2,243.99	\$ 1.50	\$ 1,870.00	\$ 2.50	\$ 1,496.00	\$ 1.00
2,000	per project	\$ 4,490.07	\$ 1.00	\$ 5,612.58	\$ 1.25	\$ 2,993.38	\$ 0.66
5,000	per project	\$ 7,482.07	\$ 1.20	\$ 9,352.58	\$ 1.50	\$ 4,988.04	\$ 0.80
10,000	per project	\$ 13,470.22	\$ 0.50	\$ 16,837.78	\$ 0.62	\$ 8,980.15	\$ 0.33
25,000	per project	\$ 20,952.29	\$ 0.84	\$ 26,190.36	\$ 1.05	\$ 13,968.19	\$ 0.56

CITY OF SEASIDE
BUILDING DEPARTMENT

2024-25 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT			1.5		1.25		1
One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
1,000	per project	\$ 11,972.13	\$ 2.99	\$ 9,976.78	\$ 7.07	\$ 7,981.42	\$ 2.00
2,500	per project	\$ 16,462.22	\$ 3.99	\$ 20,577.78	\$ 4.99	\$ 10,974.81	\$ 2.66
4,000	per project	\$ 22,448.28	\$ 1.87	\$ 28,060.35	\$ 2.34	\$ 14,965.52	\$ 1.25
6,000	per project	\$ 26,190.36	\$ 1.87	\$ 32,737.95	\$ 2.34	\$ 17,460.24	\$ 1.25
8,000	per project	\$ 29,932.45	\$ 3.74	\$ 37,415.56	\$ 4.68	\$ 19,954.96	\$ 2.49
Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
200	per project	\$ 1,495.99	\$ 1.25	\$ 1,246.66	\$ 3.12	\$ 997.33	\$ 0.83
600	per project	\$ 1,994.67	\$ 1.25	\$ 2,493.33	\$ 1.56	\$ 1,329.78	\$ 0.83
1,000	per project	\$ 2,493.32	\$ 1.00	\$ 3,116.65	\$ 1.25	\$ 1,662.21	\$ 0.67
1,500	per project	\$ 2,994.08	\$ 1.99	\$ 3,742.60	\$ 2.49	\$ 1,996.05	\$ 1.33
2,000	per project	\$ 3,991.41	\$ 2.00	\$ 4,989.26	\$ 2.49	\$ 2,660.94	\$ 1.33
Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule.							
Square Footage:							
200	per project	\$ 1,495.99	\$ 1.25	\$ 1,246.66	\$ 3.12	\$ 997.33	\$ 0.83
600	per project	\$ 1,994.67	\$ 1.25	\$ 2,493.33	\$ 1.56	\$ 1,329.78	\$ 0.83
1,000	per project	\$ 2,493.32	\$ 1.00	\$ 3,116.65	\$ 1.25	\$ 1,662.21	\$ 0.67
1,500	per project	\$ 2,994.08	\$ 1.99	\$ 3,742.60	\$ 2.49	\$ 1,996.05	\$ 1.33
2,000	per project	\$ 3,991.41	\$ 2.00	\$ 4,989.26	\$ 2.49	\$ 2,660.94	\$ 1.33

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
PLANNING DEPARTMENT FEES			
AMENDMENTS			
General Plan Amendment		\$ 9,143	\$ 9,509
Planned Unit Development Amendment (\$2,060 + \$103 per unit/lot ; used 40 unit lot for comparison) Planning PW/Eng		\$ 9,334	\$ 9,707
Zoning Map Amendment		\$ 9,143	\$ 9,509
Zoning Ordinance (text) Amendment		\$ 9,143	\$ 9,509
Local Coastal Plan Amendment		\$ 9,143	\$ 9,509
Use Permit Amendment		\$ 1,016	\$ 1,057
Minor Use Permit Amendment		\$ 762	\$ 792
Variance Amendment		\$ 1,016	\$ 1,057
Minor Variance Amendment		\$ 762	\$ 792
Design Review Amendment		\$ 762	\$ 792
Tentative Parcel Map Amendment		\$ 762	\$ 792
Tentative Subdivision (Tract) Map Amendment		\$ 4,143	\$ 4,309
Sphere of Influence Amendment		\$ 2,034	\$ 2,115
Master Sign Program Amendment		\$ 762	\$ 792
Development Agreement Amendment		\$ 12,698	\$ 13,206
Specific Plan Amendment- \$2,000 deposit		Cost	Cost
ANNEXATION			
Application		\$ 12,698	\$ 13,206
APPEALS			
Planning Commission (from ZA,BAR & Staff interpretation) PW/Eng - only if appeal involved Eng. condition, add fee		\$ 1,016 \$ 193	\$ 1,057 \$ 201
City Council (from Planning Commission) PW/Eng - only if appeal involved Eng. condition, add fee		\$ 740 \$ 193	\$ 770 \$ 201
DESIGN/ARCHITECTURAL REVIEW			
Residential			
One and Two Family - New Construction Planning PW/Eng Fire		\$ 1,200	\$ 1,200
One and Two Family - Addition that adds less than 50% of the structure Planning PW/Eng Fire		\$ 500	\$ 500
Multi-family - New Construction Planning PW/Eng Fire		\$ 1,200	\$ 1,200
Multi-family - Addition that adds less than 50% of the structure Planning PW/Eng		\$ 764	\$ 795

Fee Schedule 13

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
PLANNING DEPARTMENT FEES			
	Fire		
	Commercial		
	New Construction (includes shell only) Planning PW/Eng Fire	\$ 1,500	\$ 1,500
	Addition/Remodel that adds less than 50% of the structure Planning PW/Eng Fire	\$ 1,100	\$ 1,100
	Exterior Façade (ex. Window, awning, exterior color change) - Waived for FY 21-22 Planning Fire	\$ -	\$ -
	Outdoor Dining Area Planning PW/Eng	\$ 500.00	\$ 500.00
DEVELOPMENT AGREEMENTS			
	Application (includes modifications) - Deposit \$25,000 Annual Review/Monitoring	Actual Cost \$ 1,016	Actual Cost \$ 1,057
ECONOMIC OPPORTUNITY PLAN			
	Unsolicited Proposal Review- Deposit \$500	Actual Cost	Actual Cost
ENVIRONMENTAL REVIEW			
	Environmental Impact Report	\$ 17,777	\$ 18,488
	Initial Study and Negative Declaration/Mitigated Negative Declaration	\$ 5,331	\$ 5,544
	Mitigated Monitoring	\$ 3,049	\$ 3,171
	Environmental Addendum	\$ 5,331	\$ 5,544
FENCING			
	Fence Exceptions	\$ 500	\$ 500
HISTORIC AND CULTURAL RESOURCE PRESERVATION			
	Historic Landmark Designation	\$ 3,811	\$ 3,963
	Certificate of Appropriateness review	\$ 2,034	\$ 2,115
	Certificate of Appropriateness review - demolition	\$ 2,034	\$ 2,115
	Certificate of Appropriateness review - disaster damage		
LIMITED TERM PERMITS			
	Commercial Planning Fire	\$ 250	\$ 250
	Non-Profit Planning Fire	\$ 100	\$ 100
	Filming Permits - Actual cost currently (no deposit) Planning	\$ 966	\$ 1,005

Fee Schedule 14

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
PLANNING DEPARTMENT FEES			
	Fire		
	Christmas Tree/Pumpkin Lots (Profit)	\$ 966	\$ 1,005
	Special Events Application	\$ 126	\$ 131
	Neighborhood Block Party	\$ 25	\$ 25
MISCELLANEOUS			
	Home Occupation Permit	\$ 84	\$ 87
	Garage Sale Permit	\$ 22	\$ 23
	Planning - Building Plan Review (incl. plan review and inspection)	\$ 255	\$ 265
	Planning - Re-inspection	\$ 255	\$ 265
	Commercial Outdoor Dining Area Permit Application	\$ 500	\$ 500
	Outdoor Dining Program Annual Rental Fee (per occupied parking space)	\$ 2,000	\$ 2,000
PLANNED UNIT DEVELOPMENT			
	Planned Unit Development	\$ 9,143	\$ 9,509
PRE-APPLICATION REVIEW			
	One and Two Family Residential projects	\$ 731	\$ 760
	Planning		
	PW/Eng		
	Commercial and Multi-family projects (50,000 sq ft or less)	\$ 1,147	\$ 1,193
	Planning		
	PW/Eng		
	Commercial and Multi-family projects (> 50,000 sq ft)	\$ 1,340	\$ 1,394
	Planning		
	PW/Eng		
PRECISE PLAN (SPECIFIC PLAN)			
	Application	\$ 12,698	\$ 13,206
SIGN PERMITS			
	Sign Permit (BAR approval)-fixed signs	\$ 350	\$ 350
	Sign Permit (administrative approval; sign face change)	\$ 123	\$ 128
	Temporary Signs	\$ 123	\$ 128
	Master Sign Program	\$ 750	\$ 750
	Nonconforming Sign - exception request	\$ 1,271	\$ 1,322
SUBDIVISIONS			
	Tentative Parcel Map (up to 4 lots)	\$ 6,101	\$ 6,345
	Planning		
	PW/Eng		
	Tentative Subdivision (Tract) Map (4 or more lots)	\$ 9,028	\$ 9,389
	Planning		
	PW/Eng		
	Lot Line Adjustment	\$ 1,786	\$ 1,857

Fee Schedule 15

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
PLANNING DEPARTMENT FEES			
	Planning PW/Eng Lot Merger Planning PW/Eng	\$ 1,277	\$ 1,328
TIME EXTENSION REVIEW			
	Administrative	\$ 1,016	\$ 1,057
	Planning Commission	\$ 1,016	\$ 1,057
	Board of Architectural Review (BAR)	\$ 1,016	\$ 1,057
USE PERMIT			
	Residential		
	One and Two Family Residential Planning PW/Eng	\$ 800	\$ 800
	Multi-family Residential Planning PW/Eng	\$ 1,000	\$ 1,000
	Commercial		
	Commercial (< 5K sq ft) Planning PW/Eng Fire	\$ 1,000	\$ 1,000
	Commercial (5K sq ft or greater) Planning PW/Eng Fire	\$ 1,500	\$ 1,500
	Other		
	Minor Use Planning PW/Eng	\$ 700	\$ 700
	Day Care (Large Family child or adult day care home 7-14 capacity, as defined in the CA Code of Regulations); (* includes 2 inspections) Planning Fire	\$ 513	\$ 513
VARIANCE			
	<i>Definition of a Minor Variance: a maximum reduction of up to 10% of: a. Distance between structures, b. Parcel dimension (not area), c. Setbacks, d. Structure height, e. On-site parking, loading and landscaping</i>		
	Residential		
	One and Two Family Residential Planning PW/Eng	\$ 3,143	\$ 3,269
	Minor One and Two Family Residential (<i>see above for definition of minor & examples</i>) Planning PW/Eng	\$ 3,143	\$ 3,269

Fee Schedule 16

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
PLANNING DEPARTMENT FEES			
	Multi-family Residential Planning PW/Eng	\$ 4,667	\$ 4,854
	Minor Multi-family Residential (<i>see above for definition of minor & examples</i>) Planning PW/Eng	\$ 3,143	\$ 3,269
	Commercial Commercial Planning PW/Eng	\$ 3,262	\$ 3,392
	Minor Commercial (<i>see above for definition of minor & examples</i>) Planning PW/Eng	\$ 2,769	\$ 2,880
OTHER FEES			
	Cannabis Dispensary Application Fee	\$ 8,000	\$ 8,000
	Affordable Housing Agreement	\$ 2,034	\$ 2,115
	Mobilhome Park Conversions, Closures, and Cessation of Use Fee	\$ 2,034	\$ 2,115
	Deferred Completion Agreement	\$ 1,016	\$ 1,057
	Floodplain Development Permit	\$ 1,016	\$ 1,057
	Tentative Parcel Map Waiver	\$ 2,034	\$ 2,115
	Planning Commission Interpretation	\$ 2,034	\$ 2,115
	Real Property Disclosure Report	\$ 175	\$ 182
	Water Release Permit (per fixture unit)	\$ 2,759	\$ 2,869
	LAND USE APPEALS		
	Non-Applicant	\$ 3,811	\$ 3,963
	Applicant	\$ 4,063	\$ 4,226
	Administrative Review for Radio, Satellite and Dish Antennas	\$ 1,016	\$ 1,057
	Grand Opening and Promotional Banner / Temporary Sign	\$ 126	\$ 131
	ADU Developments		
	ZONING COMPLIANCE PLAN CHECK:		
	Over the Counter (Replacement In Kind)	\$ 126	\$ 131
	Over the Counter (Minor)	\$ 126	\$ 131
	Zoning Confirmation Letter	\$ 1,016	\$ 1,057
	Advanced Planning Surcharge: (Charged on all new construction for building plans (e.g. additions, new buildings), pw/eng, fire permits, and development applications)	0.3% of building valuation	0.3% of building valuation
HOURLY RATES			
	Planning Services	\$ 255	\$ 265
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers (e.g. Consultants) if required to process the specific application.		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)	Notes
ENGINEERING DIVISION FEES				
1.0	BUILDING PERMIT PROCESSING - see 4.1c, 9 & 10 for possible add'l fees			
1.1	Plan Review (includes grading, infrastructure, public improvements)			
a	One and Two Family Residential	\$ 97	\$ 101	
b	Commercial and Multi-family Residential up to 1 acre- (Minimum Non-Refundable Deposit of \$364)	Actual Cost	Actual Cost	d
c	Commercial and Multi-family Residential > 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Costs (Costs associated with site work, grading, drainage & sewer utility)	Actual Cost	Actual Cost	d
1.2	Inspection (includes grading, infrastructure, public improvements)			
a	One and Two Family Residential-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
b	Commercial and Multi-family Residential up to 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
c	Commercial and Multi-family Residential > 1 acre-Minimum Non-Refundable Deposit of 5% of Estimated Site Improvement Cost (grading, drainage, sewer)	Actual cost	Actual cost	d
2.0	ENCROACHMENT PERMIT			
	Plan Check - Standard	\$ 198	\$ 206	
	Sewer Connection (each) (incl 2 visits)	\$ 434	\$ 451	
	Utility Line Installations (ex. Water,power) - Up to 200 LF (incl 2 visits)	\$ 394	\$ 410	
	Utility Line Installations - > 200 LF (each 200 LF)	\$ 293	\$ 305	
	Pavement Restoration (0-100 sf) \$30/sf with a minimum non-refundable deposit of \$780	Actual Cost	Actual Cost	a
	Pavement Restoration (>100 sf) \$20/sf with a minimum non-refundable deposit of \$2,101	Actual Cost	Actual Cost	b
	New Construction Curb/Gutter (per 200 LF)	\$ 293	\$ 305	
	Sidewalk (repair and replace) (per 200 LF) - PROPERTY OWNERS	\$ 293	\$ 305	
	Sidewalk (repair and replace) (per 200 LF) - UTILITIES	\$ 293	\$ 305	
	Driveway (repair and replace) (per opening)	\$ 293	\$ 305	
	Right-of-Way Access/Entry (ex. Roofers, scaffolding, temporary construction barrier)	\$ 293	\$ 305	
	Right-of-Way Construction/ Portable Unit (per every 2 weeks) - (ex. dumpster, storage bin)	\$ 45	\$ 45	
	Traffic Control/ Lane Closure (per set-up and per day of implementation; each set-up requires a separate inspection) - Actual Cost; Minimum \$45 + \$45 per day (except residential street)	Actual cost	Actual cost	d
	Traffic Control - Traffic Signal operation call-out	\$300/visit	\$300/visit	
	Encroachment Permit Depositor Bond- (improvements <\$25,000)	\$ 1,000	\$ 1,000	
	Public Improvements > \$25,000, 100% cost of public improvements	100%	100%	
	Outdoor Dining Parklet Fees (application and annual rental fee for each parking space)	\$500 Application + \$2,000/Parking	\$520 Application + \$2,080/Parking	
2.1	Transportation Permit (maximum set by state law)			
	Single Trip	\$ 16	\$ 16	

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)	Notes
ENGINEERING DIVISION FEES				
3.0	MAPS			
	(see also Planning Subdivisions for add'l fees; see also 4.2 and 4.3)			
	Lot Line Adjustment (includes 2 reviews)- Minimum Non-Refundable Deposit of \$1,248	Actual cost	Actual cost	d
	Lot Merger (includes 2 reviews)-Minimum Non-Refundable Deposit of \$1,560	Actual cost	Actual cost	d
	Tentative Parcel Map (up to 4 lots)-Minimum Non-Refundable Deposit of \$1,560	Actual cost	Actual cost	d
	Tentative Subdivision (Tract) Map-Minimum Non-Refundable Deposit of \$3,640	Actual cost	Actual cost	d
	Final Parcel Map (1-4 lots) -Minimum Non-Refundable Deposit of \$1,560	Actual cost	Actual cost	d
	Final Subdivision (Tract) Map-Minimum Non-Refundable Deposit of \$3,640	Actual cost	Actual cost	d
	Map Additional Review- Minimum Non-Refundable Deposit of \$234	Actual cost	Actual cost	d
4.0	DEVELOPMENT PLAN REVIEW AND INSPECTION			
	4.1 Improvement Plan Review			
	a Improvement Plan Check (1/2 hr max)	No cost	No cost	
	b Improvement Plan Check (each additional 1/2 hr, minimum non-refundable deposit of \$157)	Hourly Rate	Hourly Rate	c
	c Improvement Inspection (Minimum Non-Refundable Deposit of \$157)	Hourly Rate	Hourly Rate	c
	4.2 Hydrology/ Hydolic Studies Review			
	a Hydrology/Hydraulic Studies (0-20 acres) - Minimum Non-Refundable Deposit of \$2,080	Actual Cost	Actual Cost	d
	b Hydrology/Hydrolic Studies (>-20 acres)- Minimum Deposit of \$2,080	Actual Cost	Actual Cost	d
	4.3 Sewer Studies Review			
	a Sewer Studies (0-5 units)- Minimum Non-Refundable Deposit of \$1,560	Actual Cost	Actual Cost	d
	b Sewer Studies (>5 units) - Minimum Non-Refundable Deposit of \$2,080	Actual Cost	Actual Cost	d
	4.4 Boarch of Architectual Review - see 9 & 10 for possible add'l fees			
	Residential			
	a One and Two Family - New Construction	\$ 97	\$ 101	
	One and Two Family - Addition that adds less than 50% of the structure	\$ 97	\$ 101	
	Multi-family - New Construction	\$ 198	\$ 206	
	Multi-family - Addition that adds less than 50% of the structure	\$ 198	\$ 206	
	Commercial			
	b New Construction (includes shell only)	\$ 198	\$ 206	
	Addition/Remodel that adds less than 50% of the structure	\$ 198	\$ 206	

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)	Notes
ENGINEERING DIVISION FEES				
5.0	OTHER FEES			
	Encroachment Agreements - Minimum Non-Refundable Deposit of \$650	Actual Cost	Actual Cost	d
	Abandonment/Vacation (Modifications/Processing) - \$3,248 Non-Refundable Deposit	Actual Cost	Actual Cost	d
	Board Up Houses	Actual Cost	Actual Cost	d
	Commemorative Sign Application	\$ 63	\$ 66	
	Monument Placement-Minimum Non-Refundable Deposit of \$2,165	Actual Cost	Actual Cost	d
6.0	TRAFFIC ADVISORY			
	Traffic Advisory Committee Request	\$ 70	\$ 73	
	Traffic Advisory Committee Request - Blue Curb Review	\$ 25	\$ 25	
7.0	SEWER SERVICES			
	Sewer Line Overflow Response - <i>(Regular Business Hours) Rate plus Materials- 1Hr Minimum</i>	228/hr	237/hr	
	(Outside Regular Business Hours) Rate plus Materials	480/hr	499/hr	
8.0	STREET MAINTENANCE			
	Marking Curb - per curb (20 ft maximum length)	\$ 502	\$ 522	
	Installation of one sign	\$ 502	\$ 522	
9.0	STORM WATER			
9.1	STORMWATER CONTROL PLAN- New or Replaced Impervious Surface			
a	Pre-review Meeting	\$ 198	\$ 206	
b	Small Project (includes 2 reviews) - 2,500 - 5,000 Sq Ft. (TIER 1)	\$ 394	\$ 410	
c	Small Project (each additional review) - 2,500 - 5,000 Sq Ft	\$ 97	\$ 101	
d	Medium Project (includes 2 reviews) - 5,000 - 15,000 Sq Ft- Minimum Non-Refundable Deposit \$4,331 (TIER 2)	Actual Cost	Actual Cost	d
e	Medium Project (each additional review) - 5,000 - 15,000 Sq Ft-	Actual Cost	Actual Cost	d
f	Large Project (includes 2 reviews) - > 15,000 Sq Ft- Minimum Non-Refundable Deposit \$14,560 (TIER 3 & 4)	Actual Cost	Actual Cost	
g	Large Project (each additional review) - > 15,000 Sq Ft	Actual Cost	Actual Cost	d
h	Inspection of privately maintained post-construction treatment devices	\$ 198	\$ 206	
i	Response to clean up of a foreign material dumped or washed into a storm drain - <i>(Regular Business Hours) Rate plus Materials- 1Hr Minimum</i>	228/hr	237/hr	
	(Outside Regular Business Hours) Rate plus Materials	480/hr	510/hr	

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)	Notes
ENGINEERING DIVISION FEES				
10.0	STORMWATER POLLUTION PREVENTION PLAN(SWPPP) REVIEW AND INSPECTION			
	Storm Water Pollution Prevention (SWPPP)-applies to soil disturbance greater than 1 acre - Minimum Non-Refundable Deposit \$542	Actual Cost	Actual Cost	d
	SWPPP Inspections - Minimum Non-Refundable Deposit \$305	Actual Cost	Actual Cost	d
11.0	TREE PERMITS			
	(Required on private property for trimming or removal)			
	1-5 trees	\$ 126	\$ 131	
12.0	PLANNING COMMISSION REVIEW-DEVELOPMENT APPLICATIONS			
12.1	AMENDMENTS			
	General Plan Amendment	\$ 198	\$ 206	
	Planned Unit Development Amendment	\$ 198	\$ 206	
	Zoning Map Amendment	\$ 198	\$ 206	
	Zoning Ordinance (text) Amendment	\$ 198	\$ 206	
	Local Coastal Plan Amendment	\$ 198	\$ 206	
	Use Permit Amendment	\$ 97	\$ 101	
	Minor Use Permit Amendment	\$ 97	\$ 101	
	Design Review Amendment	\$ 198	\$ 206	
	Tentative Parcel Map Amendment-Minimum Non-Refundable Deposit \$1,083	Actual Cost	Actual Cost	d
	Tentative Subdivision (Tract) Map Amendment-Minimum Non-Refundable Deposit \$1,624	Actual Cost	Actual Cost	d
12.2	APPEALS			
	Planning Commission (from ZA,BAR & Staff interpretation)	\$ 198	\$ 206	
	City Council (from Planning Commission)	\$ 198	\$ 206	
12.3	VARIANCE			
a	Residential			
	One and Two Family Residential	\$ 97	\$ 101	
	Multi-family Residential	\$ 97	\$ 101	
b	Commercial			
	Commercial (> 5,000 square feet)	\$ 400	\$ 416	
	Minor Commercial (, 5,000 square feet)	\$ 201	\$ 209	
13.0	HOURLY RATES			
	Engineering Services	\$ 359	\$ 373	
	Engineering Services - after business hours (OT, 2 hour minimum)	\$ 400	\$ 416	
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.			

a	Estimated cost for City to perform paving is \$30/sf. Fee is calculated by multiplying excavation area in square feet by \$30. If calculated amount is less than \$750, then the charge is \$750.			
b	Estimated cost for City to perform paving is \$20/sf. Fee is calculated by multiplying excavation area in square feet by \$20.			
c	See section 13 for Engineering Services hourly rates.			
d	The minimum non-refundable deposit is charge for City to perform initial work. If cost for staff time exceeds minimum deposit, additional charges will accrue at actual cost. See Section 13 for staff costs.			

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES**

Monthly Meter Charges

Effective 5/1/2023 - 4/30/2024	
Meter Size	Total Rate
3/4" or less	\$39.67
1 Inch Meter	\$66.12
1.5 Inch Meter	\$132.24
2 Inch Meter	\$211.59
3 Inch Meter	\$396.73
4 Inch Meter	\$661.21
6 Inch Meter	\$1,322.42

The Monthly meter charges are composed of two parts; a fixed rate determined by water meter size and a variable rate determined by water use. Fixed rates are increased according to capacity ratios determined by the American Water Association.

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES**

VOLUMETRIC RATES & TIER ALLOWANCES

Effective 5/1/2023 - 4/30/2024	(\$/ccf)	Tier 1 \$10.60	Tier 2 \$17.80
Single Family Residential (per dwelling)	(ccf)	0 to 3.7	3.7 +
Multifamily #1 (per meter) – Del Monte Manor	(ccf)	0 to 618.2	618.2 +
Multifamily #2 (per meter) – Villa Del Monte	(ccf)	0 to 156.5	156.5 +
School #1 (per student) – Martin Luther King	(ccf)	0.4327	0.4327 +
School #2 (per student) – Highland Elementary	(ccf)	0.4440	0.4440 +
School #3 (per student) – International School of Monterey	(ccf)	0.4056	0.4056 +
Church #1 (per meter) – Greater Victory Temple	(ccf)	0 to 19.8	19.8 +
Church #2 (per meter) – Seventh Day Adventist	(ccf)	0 to 3.7	3.7 +
Fire Department	(ccf)	0 to 3.7	3.7 +

ccf = 100 cubic feet = 748 gallons

[1] The first tier collects variable expenses from each customer class according to their Natural Safe Yield (NSY) allowance as allocated by the Seaside Basin Watermaster. The second tier of water rates recovers the cost of exceeding the NSY assessment. Each customer class is allocated Tier 1 water use according to an equitable distribution of the NSY of groundwater for the City of SEaside / Seaside Municipal Water System.

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES**

Water Fees

Water Capacity Fee Schedule

Meter Size	Capacity Fee
3/4" or less	\$11,426.89
1 Inch Meter	\$19,044.81
1.5 Inch Meter	\$38,090.95
2 Inch Meter	\$60,944.72
3 Inch Meter	\$114,272.84
4 Inch Meter	\$190,453.42
6 Inch Meter	\$380,908.15

Capacity fees are assessed with a new service connection or expansion of existing services. An expansion of existing service shall pay the difference between the existing meter size capacity fee and the larger meter size capacity fee. No credit will be given for a reduction in meter size. Capacity fees are separate from the City's rates for water service.

Fees will be adjusted by the annual change in the Engineering News Record - Construction Cost Index as of April of each year.

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES

Water Fees			
Service		24/25 Adopted	
Reconnection Fees:			
During Business Hours		\$50.00	
After Business Hours		\$150.00	
Late Fee		\$20.00	
Deconstruction of Water Meter		Actual Cost (minimum \$293.28)	
Removal of Lock (cutting off)		\$116.00	
Install new water service		Actual Cost (minimum deposit \$3,000)	
Deconstruction of Curb Stop		Actual Cost (minimum \$1081.52)	
Water Meter Testing Charge		\$740.00	
Water Tank Key Card Replacement		\$115.00	

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES**

	22/23 Adopted (6.5%)	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	23/24 Adopted (3.6%)	24/25 Adopted (4.%)	24/25 Adopted (4.%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident	Resident Fees	Non Resident
Preschool Programs						
Fees per class	\$8.25	\$10.00	\$8.25	\$10.00	\$8.25	\$10.00
Family - per month						
After School Program						
Individual - per month	\$30.00	\$36.75	\$30.00	\$36.75	\$30.00	\$38.00
Family - per month	20% discount to siblings residing in same household	20% discount to siblings residing in same household	20% discount to siblings residing in same household	20% discount to siblings residing in same household	20% discount to siblings residing in same household	20% discount to siblings residing in same household
Intersession Day Camp Program						
Full Day - Sports/Day Camp	\$97.00	\$120.75	\$97.00	\$120.75	\$97.00	\$126.00
3 hours Sports/Day Camp	\$21.00	\$26.25	\$21.00	\$26.25	\$21.00	\$27.00
1/2 day camp (Playland)	\$41.75	\$52.25	\$41.75	\$52.25	\$41.75	\$54.00
Youth Sports						
Tennis per class	\$5.75	\$7.00	\$5.75	\$7.00	\$5.75	\$7.00
Adult Sports						
Team Fee (10 games per season)	\$500.00	\$500.00	\$550.00	\$550.00	\$550.00	\$572.00
Contract Classes Programs						
Classes - subjects, schedules and cost vary depending on community interests, availability of instructors, facilities and materials						
Special Events Programs						
Vendor (Flea Market/Craft)	\$61.00	\$77.00	\$61.00	\$80.00	\$61.00	\$83.00
Commercial	\$79.00	\$99.00	\$79.00	\$103.00	\$79.00	\$107.00
4th of July Vendor fees	\$103.75	\$129.50	\$103.75	\$134.00	\$103.75	\$139.00
Facility Rentals - Oldemeyer						
Oldemeyer Auditorium Per hour charge	\$56.25	\$154.00	\$56.25	\$160.00	\$56.25	\$166.00
Barbecue Facility	\$58.00	\$72.00	\$58.00	\$75.00	\$58.00	\$78.00
Room Deposit - total (15% non-refundable due day of rental)	\$655.00	\$819.00	\$655.00	\$848.00	\$655.00	\$882.00
Alcohol Deposit - 35% non refundable	\$638.00	\$798.00	\$638.00	\$827.00	\$638.00	\$860.00
VFW - Friday 5-11 pm	\$415.00	\$518.00	\$415.00	\$537.00	\$415.00	\$558.00
Avenue of Flags - Sunday 5-11 pm	\$361.00	\$450.00	\$361.00	\$466.00	\$361.00	\$485.00
Facility Rental- Soper						
Soper Field Community Center						
Large Meeting Room (3 hour minimum)	\$59.25	\$83.00	\$59.25	\$86.00	\$59.25	\$89.00
Room Deposit - total (15% non-refundable due day of rental)	\$348.00	\$436.00	\$348.00	\$452.00	\$348.00	\$470.00
Alcohol Deposit - 35% non refundable	\$638.00	\$798.00	\$638.00	\$827.00	\$638.00	\$860.00
Dance Studio						
0-3 hrs. (per hour)	\$43.75	\$94.00	\$43.75	\$97.00	\$43.75	\$101.00
Every hour over 3 (per hour)	\$20.00	\$44.00	\$20.00	\$46.00	\$20.00	\$48.00
Seahorse Room Rental						
0-3 hrs. (per hour)	\$43.75	\$61.00	\$43.75	\$63.00	\$43.75	\$66.00
Every hour over 3 (per hour)	\$20.00	\$28.00	\$20.00	\$29.00	\$20.00	\$30.00
Seaside Room						
0-3 hrs. (per hour)	\$43.75	\$61.00	\$43.75	\$63.00	\$43.75	\$66.00
Every hour over 3 (per hour)	\$20.00	\$28.00	\$20.00	\$29.00	\$20.00	\$30.00
Blackhorse Room/Senior						
0-3 hrs. (per hour)	\$43.75	\$76.00	\$43.75	\$79.00	\$43.75	\$82.00

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES**

	22/23 Adopted (6.5%)	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	23/24 Adopted (3.6%)	24/25 Adopted (4.%)	24/25 Adopted (4.%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident	Resident Fees	Non Resident
Every hour over 3 (per hour)	\$20.00	\$33.00	\$20.00	\$34.00	\$20.00	\$35.00
Bayonet Room Rental						
0-3 hrs. (per hour)	\$43.75	\$61.00	\$43.75	\$63.00	\$43.75	\$66.00
Every hour over 3 (per hour)	\$20.00	\$28.00	\$20.00	\$29.00	\$20.00	\$30.00
Non-profit Organization - applies to all rooms except Laguna Grande Hall (4 hrs maximum)	\$37.00	\$47.00	\$37.00	\$49.00	\$37.00	\$51.00
Aquatics Private Rentals-Pattullo Swim Center						
2 hours - up to 50 people	\$199.00	\$249.00	\$199.00	\$258.00	\$199.00	\$268.00
2 hours - up to 100 people	\$218.00	\$274.00	\$218.00	\$284.00	\$218.00	\$295.00
2 hours - up to 125 people	\$259.00	\$323.00	\$259.00	\$335.00	\$259.00	\$348.00
Use of Slide	\$29.00	\$36.00	\$29.00	\$37.00	\$29.00	\$38.00
Additional 1/2 hour	\$44.00	\$54.00	\$44.00	\$56.00	\$44.00	\$58.00
Deposit	\$97.00	\$120.00	\$97.00	\$124.00	\$97.00	\$129.00
NP-Seaside Dolphins Swim Team	\$23.00	\$29.00	\$23.00	\$30.00	\$23.00	\$31.00
NP-CSUMB	\$23.00	\$29.00	\$23.00	\$30.00	\$23.00	\$31.00
NP-MPUSD Special Ed. Student	\$23.00	\$29.00	\$23.00	\$30.00	\$23.00	\$31.00
NP-MCOE Special Ed Student	\$23.00	\$29.00	\$23.00	\$30.00	\$23.00	\$31.00
Cypress Synchronized Club	\$36.00	\$45.00	\$36.00	\$47.00	\$36.00	\$49.00
Rental of Pool for Scuba Classes - Added in 18/19	54.00/hr	54.00/hr	54.00/hr	56.00/hr	54.00/hr	58.00/hr
Senior Programs						
Senior Theme Lunches (AOA)	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00
Senior Trips						
Aquatics Programs						
Swim Lessons	\$48.00	\$60.00	\$48.00	\$60.00	\$48.00	\$62.00
Water Exercise / 2 days wk	\$23.75	\$61.50	\$23.75	\$61.50	\$23.75	\$64.00
Water Exercise / 5 days wk	\$36.00	\$97.50	\$36.00	\$97.50	\$36.00	\$101.00
Adult Water Exercise Class Drop-in Rate	\$8.50	\$10.50	\$8.50	\$10.50	\$8.50	\$11.00
Lap Swim						
Adult Drop In	\$5.75	\$7.00	\$5.75	\$7.00	\$5.75	\$7.00
Senior / Military / College Drop-In	\$3.50	\$4.00	\$3.50	\$4.00	\$3.50	\$4.00
Recreation Swim						
Adult Drop In	\$5.75	\$7.00	\$5.75	\$7.00	\$5.75	\$7.00
Senior / College Student / Youth / Military Drop In	\$3.50	\$4.00	\$3.50	\$4.00	\$3.50	\$4.00
Commercial Rental (per hr)	\$104.75	\$130.75	\$104.75	\$130.75	\$104.75	\$136.00
Recreation Swim Card						
Youth Recreation Card (per mo.)	\$15.25	\$18.75	\$15.25	\$18.75	\$15.25	\$20.00
Youth Recreation Card (per Yr.)	\$103.75	\$129.25	\$103.75	\$129.25	\$103.75	\$134.00
Senior/College/Military Card (per mo.)	\$22.50	\$27.75	\$22.50	\$27.75	\$22.50	\$29.00
Senior/College/Military Card (per yr.)	\$134.50	\$168.00	\$134.50	\$168.00	\$134.50	\$175.00
Senior Gold Card (per mo.) for Senior Swim Only	\$16.75	\$21.00	\$16.75	\$21.00	\$16.75	\$22.00
Senior Gold Card (per yr.) for Senior Swim Only	\$109.75	\$137.00	\$109.75	\$137.00	\$109.75	\$142.00
Adult Lap Card (per mo.)	\$34.00	\$42.25	\$34.00	\$42.25	\$34.00	\$44.00
Adult Lap Card (per yr.)	\$276.25	\$345.25	\$276.25	\$345.25	\$276.25	\$359.00

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	22/23 Adopted (6.5%)	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	23/24 Adopted (3.6%)	24/25 Adopted (4.%)	24/25 Adopted (4.%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident	Resident Fees	Non Resident
Adult Couple / Corporate (per mo.)	\$52.25	\$65.50	\$52.25	\$65.50	\$52.25	\$68.00
Adult Couple / Corporate (per yr.)	\$361.75	\$451.75	\$361.75	\$451.75	\$361.75	\$470.00
Family - up to 4 people / (per mo.)	\$70.00	\$87.50	\$70.00	\$87.50	\$70.00	\$91.00
Family - up to 4 people / (per yr.)	\$471.00	\$588.75	\$471.00	\$588.75	\$471.00	\$612.00
Family - up to 8 people / (per mo.)	\$86.50	\$107.75	\$86.50	\$107.75	\$86.50	\$112.00
Family - up to 8 people / (per yr.)	\$623.25	\$778.75	\$623.25	\$778.75	\$623.25	\$810.00
All military personnel and their families regardless of residency	20% discount	20% discount	20% discount	20% discount	20% discount	20% discount
Family discount - siblings residing in same household & enrolling in same activity	20% discount	20% discount	20% discount	20% discount	20% discount	20% discount
Park Reservation						
Laguna Grande						
Up to 49 People - BBQ	\$50.00	\$59.00	\$50.00	\$61.00	\$50.00	\$63.00
Cleaning Deposit - 25% is Non Refundable	\$66.00	\$66.00	\$66.00	\$68.00	\$66.00	\$71.00
50-100 People - BBQ	\$82.00	\$89.00	\$82.00	\$92.00	\$82.00	\$96.00
Cleaning Deposit - 25% is Non Refundable	\$112.00	\$112.00	\$112.00	\$116.00	\$112.00	\$121.00
101-150 People - BBQ	\$121.00	\$131.00	\$121.00	\$136.00	\$121.00	\$141.00
Cleaning Deposit - 25% is Non Refundable	\$198.00	\$198.00	\$198.00	\$205.00	\$198.00	\$213.00
Bounce House (each) No Electricity	\$34.00	\$34.00	\$34.00	\$35.00	\$34.00	\$36.00
Cancellation Fee	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	\$14.00
Soper Park						
Up to 49 People - Small BBQ	\$50.00	\$59.00	\$50.00	\$61.00	\$50.00	\$63.00
Cleaning Deposit - 25% is Non Refundable	\$66.00	\$66.00	\$66.00	\$68.00	\$66.00	\$71.00
50-100 People - Large BBQ	\$82.00	\$89.00	\$82.00	\$92.00	\$82.00	\$96.00
Cleaning Deposit - 25% is Non Refundable	\$112.00	\$112.00	\$112.00	\$116.00	\$112.00	\$121.00
101-150 People - Entire BBQ Area	\$121.00	\$131.00	\$121.00	\$136.00	\$121.00	\$141.00
Cleaning Deposit - 25% is Non Refundable	\$198.00	\$198.00	\$198.00	\$205.00	\$198.00	\$213.00
Bounce House (each) No Electricity	\$34.00	\$34.00	\$34.00	\$35.00	\$34.00	\$36.00
Cancellation Fee	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	\$14.00
Ellis Park-Oldemeyer						
Up to 49 People - BBQ	\$50.00	\$59.00	\$50.00	\$61.00	\$50.00	\$63.00
Cleaning Deposit - 25% is Non Refundable	\$66.00	\$66.00	\$66.00	\$68.00	\$66.00	\$71.00
Bounce House (each) No Electricity	\$34.00	\$34.00	\$34.00	\$35.00	\$34.00	\$36.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Metz Park						
Up to 49 People - BBQ	\$50.00	\$59.00	\$50.00	\$61.00	\$50.00	\$63.00
Cleaning Deposit - 25% is Non Refundable	\$66.00	\$66.00	\$66.00	\$68.00	\$66.00	\$71.00
50-100 People - BBQ	\$82.00	\$89.00	\$82.00	\$92.00	\$82.00	\$96.00
Cleaning Deposit - 25% is Non Refundable	\$112.00	\$112.00	\$112.00	\$116.00	\$112.00	\$121.00
Bounce House (each) No Electricity	\$34.00	\$34.00	\$34.00	\$35.00	\$34.00	\$36.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Robert's Lake Park - Outdoor Classroom						
Up to 49 People - BBQ	\$46.00	\$54.00	\$46.00	\$56.00	\$46.00	\$58.00
Cleaning Deposit - 25% is Non Refundable	\$61.00	\$61.00	\$61.00	\$63.00	\$61.00	\$66.00
Bounce House (each) No Electricity	\$32.00	\$32.00	\$32.00	\$33.00	\$32.00	\$34.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
City Hall Lawn						
Up to 49 People - BBQ	\$46.00	\$54.00	\$46.00	\$56.00	\$46.00	\$58.00
Cleaning Deposit - 25% is Non Refundable	\$61.00	\$61.00	\$61.00	\$63.00	\$61.00	\$66.00
50-100 People - BBQ	\$76.00	\$83.00	\$76.00	\$86.00	\$76.00	\$89.00

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	22/23 Adopted (6.5%)	22/23 Adopted (6.5%)	23/24 Adopted (3.6%)	23/24 Adopted (3.6%)	24/25 Adopted (4.%)	24/25 Adopted (4.%)
Fee Service	Resident Fees	Non Resident	Resident Fees	Non Resident	Resident Fees	Non Resident
Cleaning Deposit - 25% is Non Refundable	\$104.00	\$104.00	\$104.00	\$108.00	\$104.00	\$112.00
101-150 People - BBQ	\$112.00	\$121.00	\$112.00	\$125.00	\$112.00	\$130.00
Cleaning Deposit - 25% is Non Refundable	\$183.00	\$183.00	\$183.00	\$190.00	\$183.00	\$198.00
Bounce House (each) No Electricity	\$32.00	\$32.00	\$32.00	\$33.00	\$32.00	\$34.00
Cancellation Fee	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
Metz Basketball Court						
1-4 Hours (per hour)	\$12.00	\$17.00	\$12.00	\$18.00	\$12.00	\$19.00
All-Day Reservation	\$59.00	\$88.00	\$59.00	\$91.00	\$59.00	\$95.00
Cleaning Deposit - 25% is Non Refundable	\$70.00	\$70.00	\$70.00	\$73.00	\$70.00	\$76.00
Ballfield Field Group Usage*						
Facility Use Fee	\$212/per day or 1-4 hours \$29/hr	\$212/per day or 1-4 hours \$29/hr	\$212/per day or 1-4 hours \$29/hr	\$220/per day or 1-4 hours \$30/hr	\$212/per day or 1-4 hours \$29/hr	\$229/per day or 1-4 hours \$31/hr
Cleaning Deposit- nonrefundable 25%	\$198.00	\$198.00	\$198.00	\$205.00	\$198.00	\$213.00
Lighting Fee	\$32.50/hr	\$32.50/hr	\$32.50/hr	\$34/hr	\$32.50/hr	\$35/hr
*Facility Use Agreements are needed for Ballfield Field Group Usage with a term no more than 2 years.						

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
FIRE DEPARTMENT FEES			
Annual Hazardous Materials Inspection Permit Fees			
	California Fire Code: Annual; Operational Permits	\$ 410	\$ 426
	Amusement Buildings		
	Aviation Facilities		
	Carnivals and Fairs		
	Cellulose Nitrate Film		
	Combustible dust-producing operations		
	Combustible Fibers		
	Covered Mall Buildings		
	Cryogenic Fluids		
	Cutting and Welding		
	Dry Cleaning Plants		
	Exhibits and Trade Shows		
	Explosives		
	Fire Hydrants and Valves		
	Flammable and Combustible Liquids		
	Floor Finishing		
	Fruit and Crop Ripening		
	Fumigation and Thermal Insecticide Fogging		
	Hazardous Materials		
	HPM Facilities (Hazardous Production Materials)		
	High Piled Storage		
	Hot Work Operations		
	Industrial Ovens		
	Lumber Yards and Wood Working Plants		
	Liquid- or gas-fueled vehicles or equipment in assembly buildings		
	LP GAS		
	Magnesium		
	Misc. Combustible Storage		
	Open Burning		
	Open Flames and Torches		
	Open Flames and Candles		
	Organic Coatings		
	Places of Assembly		
	Private Fire Hydrants		
	Pyrotechnic special effects material		
	Pyroxylin plastics		
	Refrigeration equipment		
	Repair garages and motor fuel-dispensing facilities		
	Rooftop heliports		
	Spraying or dipping		
	Storage of scrap tires and tire byproducts		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
FIRE DEPARTMENT FEES			
	Temporary membrane Structures		
	Tire-rebuilding plants		
	Waste handling		
	Wood Products		
Annual Short Term Rental Safety Inspections			
	Short Term Rental (includes 2 inspections)	\$ 318	\$ 331
	Re-Inspection (after initial and first reinspection)	\$ 210	\$ 218
Annual Business Fire Safety Inspections (business incl 2 inspections, excluding apartments)			
A	A Occupancies (Per Hour) (ie assembly places)	\$ 318	\$ 331
B	B Occupancies (Per Hour) - (ie bank, professional office)	\$ 318	\$ 331
F	F Occupancies (Per Hour) - (ie Factory)	\$ 632	\$ 657
H	H Occupancies (Per Hour) - (ie High Hazard)	\$ 632	\$ 657
I	I Occupancies (Per Hour) - (ie Institutional)	\$ 632	\$ 657
M	M Occupancies (Per Hour) - (ie market, department or drug store)	\$ 318	\$ 331
R-2	R-2 Occupancy (Per Hour) (ie Res Permanent 2+) 4 or less units	\$ 318	\$ 331
	5-20 units	\$ 318	\$ 331
	21-50 units	\$ 632	\$ 657
	> 50 units; each additional 50 units	\$ 844	\$ 878
S	S Occupancies (Per Hour) - (ie Storage)	\$ 632	\$ 657
U	U Occupancies (Per Hour) - (ie Accessory; Private Garage, Agriculture building, etc)	\$ 318	\$ 331
	Re-Inspection (after initial and first reinspection)	\$ 210	\$ 218
Licensed Care Facilities			
	Pre-Inspection	\$ 106	\$ 110
	Licensed Care Facility (7-49)	\$ 318	\$ 331

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
FIRE DEPARTMENT FEES			
	(State and County License Mandated)		
	Licensed Care Facility (50+)	\$ 632	\$ 657
	(State and County License Mandated)		
NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS			
	Contract fire plan check		
	Commercial Uses - Structural (All newly constructed, added, or <u>structurally remodeled</u> space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	500	\$ 210	\$ 218
	2,000	\$ 422	\$ 439
	5,000	\$ 632	\$ 657
	10,000	\$ 844	\$ 878
	25,000	\$ 1,055	\$ 1,097
	Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) (ie mixed use, hotel, motel, condo, apartment)		
	Square Footage:		
	1,000	\$ 318	\$ 331
	5,000	\$ 422	\$ 439
	10,000	\$ 632	\$ 657
	50,000	\$ 1,055	\$ 1,097
	100,000	\$ 1,479	\$ 1,538
	Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200	\$ 210	\$ 218
	600	\$ 210	\$ 218
	1,000	\$ 318	\$ 331
	1,500	\$ 318	\$ 331
	2,000	\$ 422	\$ 439

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
FIRE DEPARTMENT FEES			
	Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)		
	Square Footage:		
	500	\$ 210	\$ 218
	2,000	\$ 422	\$ 439
	5,000	\$ 632	\$ 657
	10,000	\$ 844	\$ 878
	25,000	\$ 1,055	\$ 1,097
	Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)		
	Square Footage:		
	500	\$ 210	\$ 218
	2,000	\$ 422	\$ 439
	5,000	\$ 632	\$ 657
	10,000	\$ 844	\$ 878
	25,000	\$ 1,055	\$ 1,097
	One and Two Family Dwellings - Model Home or Custom Plan Review - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)		
	Square Footage:		
	1,000	\$ 210	\$ 218
	2,500	\$ 210	\$ 218
	4,000	\$ 422	\$ 439
	6,000	\$ 422	\$ 439
	8,000	\$ 527	\$ 548

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
FIRE DEPARTMENT FEES			
	Residential Repeat / Subsequent Lot Plan Check		
	One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)		
	Square Footage:		
	1,000		
	2,500		
	4,000		
	6,000		
	8,000		
	Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200	\$ 210	\$ 218
	600	\$ 210	\$ 218
	1,000	\$ 210	\$ 218
	1,500	\$ 210	\$ 218
	2,000	\$ 210	\$ 218
11	Non-Structural Residential Remodels - (All non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200		
	600		
	1,000		
	1,500		
	2,000		
	Fire Plan Review (Per Hour)	\$ 210	\$ 218

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
FIRE DEPARTMENT FEES			
FIRE INSPECTIONS			
	Fire Hydrant Underground System/Per Fire Hydrant (incl 2 hydrants)	\$ 210	\$ 218
	Each Additional Hydrant	\$ 106	\$ 110
	Fire Hydrant - Use Permit	\$ 210	\$ 218
	Fire Sprinkler Commercial Aboveground	\$ 632	\$ 657
	Fire Sprinkler Commercial Underground	\$ 632	\$ 657
	Standpipes	\$ 632	\$ 657
	Standpipes - Each additional outlet	\$ 54	\$ 56
	Suppression System - Hood	\$ 422	\$ 439
	Suppression System - Agents	\$ 422	\$ 439
	Fire Extinguishing System Installation (incl hood,duct,agents)	\$ 632	\$ 657
	Fire Pump Installations	\$ 1,055	\$ 1,097
Certificate of Occupancy			
	Development < 2K sq ft	\$ 318	\$ 331
	Development 2K - 10K sq ft	\$ 632	\$ 657
	Development > 10K sq ft	\$ 844	\$ 878
Special Permits			
	Fireworks Stand Inspection	\$ 210	\$ 218
	Fireworks Booth Application Fee	\$ 210	\$ 218
	Christmas Tree Lot/ Pumpkin Patch	\$ 210	\$ 218
Tent Permits			
	201 to 400 square feet	\$ 210	\$ 218
	401 to 1500 square feet	\$ 210	\$ 218
	1501 - 15,000 square feet	\$ 210	\$ 218
	15,001 - 30,000 square feet	\$ 210	\$ 218
	> 30,000 square feet	\$ 210	\$ 218
Automatic Fire Sprinkler:			
	Inspections/New Systems/Repair		
	0-5,000 s.f.	\$ 632	\$ 657
	5,001-15,000 s.f.	\$ 1,055	\$ 1,097
	15,001-30,000 s.f.	\$ 1,479	\$ 1,538
	> 30,001 s.f. (each additional 10k s.f.)	\$ 1,055	\$ 1,097
	Fire Sprinkler Commercial Aboveground		
	Fire Sprinkler Commercial Underground		
	Fire Sprinkler Residential (13-D)		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
FIRE DEPARTMENT FEES			
Fire Alarm Systems:			
	Inspections/New Systems/Repair/Alterations		
	0 - 5,000 s.f.	\$ 632	\$ 657
	5,001 - 15,000 s.f.	\$ 1,055	\$ 1,097
	15,001 - 30,000 s.f.	\$ 1,479	\$ 1,538
	> 30,000 s.f. (each additional 10K s.f.)	\$ 1,055	\$ 1,097
	Fire Alarm Systems - Commercial		
	Fire Alarm Systems - Residential (req by CRC)		
Fire False Alarm Response			
	Fire False Alarm Response (Eng, truck, Bat Chief)	\$ 318	\$ 331
	Drug/DUI/Hazmat Incident Response		
	Fire Department Equipment Costs: <i>(placeholder for MFS - not analyzed as part of this scope)</i>		
	Administration Vehicle - per hour		
HOURLY RATES			
	Engineering Services		
	Policy - 200-300 percent of normal cost of permit (what is Bldg?)?		
	Fire Hourly Rate	\$ 210	\$ 218
	Enginer Company - hourly rate	\$ 632	\$ 657
	Copy Service - per page	0.11	0.11
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers, if required to process the specific application.		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
POLICE DEPARTMENT FEES			
RECORDS, DOCUMENTS AND SPECIAL SERVICES			
	Accident reports (Cost of Printing Only)	\$ 0.25	\$ 0.25
	Accident reports (Counter Report)	\$ 52	\$ 54
	Police Report - per PRA		
	DVD/CD Copy	\$ 40	\$ 42
	U-Visa Request	\$ 139	\$ -
	Sworn		
	Non-sworn		
	Outside Agency CLETS Entry (statewide database)	\$ 62	\$ 64
	Outside Agency background request	\$ 22	\$ 23
	Outside Agency background request - other City jurisdiction	\$ 22	\$ 23
	Firearms Storage Fee	\$ 373	\$ 388
	Building Security Services (secure building after a burglary)	\$ 449	\$ 467
	Sworn		
	Non-Sworn		
ALARMS / DISTURBANCE			
Alarm Use Permit			
	Residential new application	\$ 126	\$ 131
	Sworn		
	Non-Sworn		
	Residential annual renewal fee		
	Non-Sworn	\$ 40	\$ 42
	Commercial new application	\$ 126	\$ 131
	Sworn		
	Non-Sworn		
	Commercial annual renewal fee		
	Non-Sworn	\$ 40	\$ 42
False Alarm Assessment			
	First Alarm Response	\$ 215	\$ 224
	Sworn (2 units)		
	Non-sworn		
	Second Response	\$ 215	\$ 224
	Sworn		
	Non-sworn		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
POLICE DEPARTMENT FEES			
	Each Additional Response Sworn Non-sworn	\$ 215	\$ 224
	Response to Peace Disturbance		
	First Response Sworn Non-sworn	\$ 215	\$ 224
	Second Response Sworn Non-sworn	\$ 215	\$ 224
	Each Additional Response Sworn Non-sworn	\$ 215	\$ 224
VEHICULAR			
	Equipment Violation, re-inspection (written by SPD)	\$ 13	\$ 14
	Equipment Violation, re-inspection (written by non SPD)	\$ 13	\$ 14
	Vehicle Abatement Per vehicle Sworn Non-sworn	\$ 255	\$ 265
	Vehicle Abatement Appeal	\$ 123	\$ 128
	Impound Vehicle Release Fee (30 day hold) - no license Sworn Non-sworn	\$ 255	\$ 265
	Impound Vehicle Release Fee Sworn Non-sworn	\$ 223	\$ 232
	Impound Release - repo fee Regulated by State. Do Not Increase	\$ 15	\$ 15

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
POLICE DEPARTMENT FEES			
FORT ORD CODE ENFORCEMENT			
	Fine for metal detecting on Fort Ord property	\$ 575	\$ 598
ILLEGAL FIREWORKS CODE ENFORCEMENT			
	Fine for illegal fireworks	\$ 1,000	\$ 1,000
EMERGENCY RESPONSE			
	DUI Incident Recovery	\$ 386	\$ 401
	DUI Accident/Hazmat Incident/Emergency Response Recovery Hourly Rates (Full Cost Recovery)	\$ 193	\$ 201
REGULATORY PERMITS			
	Tow Service Provider Application (annual) sworn non-sworn	\$ 545	\$ 567
	Vending Vehicles-new sworn non-sworn	\$ 68	\$ 71
	Vending Vehicles-renewal sworn non-sworn	\$ 68	\$ 71
	Massage Establishment/Technician-new sworn non-sworn	\$ 117	\$ 122
	Massage Establishment/Technician-renewal sworn non-sworn	\$ 117	\$ 122
	Solicitor-new sworn non-sworn	\$ 80	\$ 83
	Solicitor-renewal sworn non-sworn	\$ 80	\$ 83
	Pawn/Secondhand/Junk-new sworn non-sworn	\$ 610	\$ 634

Fee Schedule 39

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
POLICE DEPARTMENT FEES			
	Pawn/Secondhand/Junk-renewal sworn non-sworn	\$ 610	\$ 634
	Live Entertainment/Dance (special event) sworn non-sworn	\$ 80	\$ 83
	Firearms-new sworn non-sworn	\$ 610	\$ 634
	Firearms-renewal sworn non-sworn	\$ 610	\$ 634
	ABC Permit Review sworn non-sworn	\$ 126	\$ 131
	Taxi Driver Permit (annual)	\$ 32	\$ 33
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT - ANIMAL SERVICES FEES

		23/24 Adopted (3.6%)	24/25 Adopted (4.%)
POLICE DEPARTMENT - ANIMAL SERVICES			
ANIMAL CONTROL SERVICES			
Dog License Fee			
Unaltered - Resident:			
7 months		\$ 29	\$ 29
13 months		\$ 29	\$ 29
25 months or more		\$ 29	\$ 29
Altered- Resident:			
7 months		\$ 29	\$ 29
13 months		\$ 29	\$ 29
25 months or more		\$ 29	\$ 29
Unaltered - Senior Citizen (65 years and older)			
7 months		\$ 11	\$ 11
13 months		\$ 11	\$ 11
25 months or more		\$ 11	\$ 11
Altered - Senior Citizen (65 years and older)			
7 months		\$ 11	\$ 11
13 months		\$ 11	\$ 11
25 months or more		\$ 11	\$ 11
Late Filing Fee		\$ 29	\$ 29
Replacement of Lost Dog Tag		\$ 29	\$ 29
License Transfer Fee		\$ 29	\$ 29
Animal Impound Fines			
Licensed		\$ 64	\$ 64
Unlicensed		\$ 98	\$ 99
2nd Offense (all)		\$ 132	\$ 132
3rd or more offense (all)		\$ 259	\$ 260



<i>POSITION CONTROL LIST</i>

CITY OF SEASIDE
FULL-TIME POSITION LIST (All Positions)
DRAFT Fiscal Year 2024-2025

JOB TITLE	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	
	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS	
					Active	Frozen
OFFICE OF THE CITY MANAGER						
CITY MANAGER	1	1	1	1	1	1
ASSISTANT CITY MANAGER	1	1	1	1	1	1
PROJECT MANAGER	-	-	-	-	1	1
ADMINISTRATIVE ASSISTANT	-	-	1	1	1	-
EXECUTIVE ASSISTANT	-	-	1	1	1	1
SUB TOTAL	2	2	4	5	4	-
CITY CLERK						
PUBLIC AFFAIRS OFFICER / CITY CLERK	-	-	-	-	-	1
CITY CLERK	1	1	1	1	1	-
COMMUNICATIONS AND PUBLIC ENGAGEMENT COORDINATOR	-	1	1	1	-	1
ADMINISTRATIVE ASSISTANT	-	-	-	-	-	1
SUB TOTAL	1	2	2	2	2	1
TOTAL CITY MANAGER	3	4	6	7	6	1
CITY ATTORNEY						
CITY ATTORNEY	1	1	1	1	1	1
ASSISTANT CITY ATTORNEY	-	-	-	-	-	1
LEGAL ASSISTANT (UNCLASSIFIED)	-	1	1	1	1	1
TOTAL CITY ATTORNEY	1	2	2	2	2	1
MANAGEMENT INFORMATION SYSTEMS						
INFORMATION SVCS DIRECTOR *Added FY 24-25	-	-	-	-	-	1
INFORMATION SVCS MGR	1	1	1	1	1	-
INFORMATION SVCS SPECIALIST	-	-	-	-	-	1
INFORMATION SVCS TECHNICIAN	1	1	1	1	1	1
GEOGRAPHICAL INFORMATION SYSTEMS COORD.	-	-	-	-	-	-
TOTAL MANAGEMENT INFORMATION SYSTEMS *Moved to separate department in 24-25	2	2	2	2	2	3

JOB TITLE		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	
		NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS	
						Active	Frozen
FINANCE DEPARTMENT							
	FINANCE DIRECTOR	1	1	1	1	1	
FINANCE DIVISION							
	ASST FINANCE DIRECTOR	1	1	1	1	1	
	ACCOUNTANT II	1	1	1	1	1	
	FINANCIAL ANALYST	-	-	1	1	1	
	PAYROLL TECHNICIAN	1	1	1	1	1	
	ACCOUNTANT	-	-	-	1	1	
	ACCOUNTING TECHNICIAN	2	2	2	1	1	
	SUB TOTAL	5	5	6	6	-	
TOTAL FINANCE DEPARTMENT		6	6	7	7	-	
HUMAN RESOURCES DEPARTMENT							
	HUMAN RESOURCES DIRECTOR / RISK MANAGER	1	1	1	1	1	
	ASSISTANT HUMAN RESOURCES DIRECTOR / RISK MANAGER	-	-	-	-	1	
	HUMAN RESOURCES ANALYST (reclassified FY 24-25)	-	1	1	1	-	
	ADMINISTRATIVE ANALYST (Shared with PD and Fire)	1	1	-	-	-	
	HUMAN RESOURCES SPECIALIST	1	-	-	2	2	
	RISK MANAGEMENT TECHNICIAN	-	-	1	-	1	
	SENIOR ADMINISTRATIVE ASSISTANT (reclassified FY 23-24)	-	-	1	-	-	
	ADMINISTRATIVE ASSISTANT (reclassified FY 23-24)	-	1	1	-	-	
TOTAL HUMAN RESOURCES		3	4	5	4	1	
POLICE DEPARTMENT							
	CHIEF OF POLICE	1	1	1	1	1	
	ADMINISTRATIVE ANALYST II	-	1	1	-	-	
	ADMINISTRATIVE ANALYST	-	-	-	1	-	
	SENIOR ADMINISTRATIVE ASSISTANT - POLICE	1	1	1	1	1	
	DEPUTY CHIEF	2	1	1	-	-	
	COMMANDER	-	2	2	2	2	
	POLICE SERGEANT	4	5	5	5	5	
	POLICE CORPORAL	2	2	2	-	-	
	POLICE OFFICER	23	23	23	26	25	
	VEHICLE ABATEMENT OFFICER	1	1	1	1	1	

JOB TITLE		2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	
		NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	Active	Frozen
	PARKING COMPLIANCE SPECIALIST	-	2	2	2	2	
	ANIMAL CARE SPECIALIST (TITLE CHANGE 21-22)	1	1	1	1	1	
	POLICE RECORDS SUPERVISOR	1	1	1	1	1	
	POLICE RECORDS SPECIALIST	1	-	-	-	-	
	COMMUNITY RESOURCES SPECIALIST (Title Change 21-22)	1	3	3	3	3	
	POLICE RECORDS TECHNICIAN	4	5	5	5	5	
	POLICE SERVICES SPECIALIST	2	2	2	2	2	
TOTAL POLICE		44	51	51	51	49	3
FIRE DEPARTMENT							
	FIRE CHIEF	1	1	1	1	1	
	DEPUTY FIRE CHIEF	-	-	1	1	1	
	ADMINISTRATIVE ASSISTANT	-	1	1	1	1	
	SENIOR ADMINISTRATIVE ASSISTANT	-	-	-	-	-	
	DIVISION CHIEF	3	3	3	3	3	
	FIRE CAPTAIN	6	6	6	6	6	
	FIRE ENGINEER	6	6	6	6	6	
	FIRE FIGHTER (+3 SAFER Grant 15/16, SAFER Grant ended FY 21-22)	10	10	9	10	10	
TOTAL FIRE		26	27	27	28	28	-
	¹ over hire by 2 to be eliminated through attrition						
COMMUNITY AND DEVELOPMENT DEPARTMENT							
	ASSISTANT CITY MANAGER	1	1	1	-	-	
	ECONOMIC DEVELOPMENT DIRECTOR	-	-	-	1	1	
	HOUSING PROGRAMS MANAGER	1	1	1	1	1	
	ADMINISTRATIVE ASSISTANT- HOUSING	-	-	1	1	1	
	ECONOMIC DEVELOPMENT AND COMMUNITY PLANNING MANAGER	-	-	1	1	1	
	ADMINISTRATIVE ASSISTANT	-	1	1	1	1	
	ADMINISTRATIVE ANALYST II	1	1	2	2	2	
	ADMINISTRATIVE ANALYST	-	-	-	-	-	
	SENIOR PLANNER	-	1	1	1	1	
	ASSOCIATE PLANNER	2	1	1	1	1	
	ASSISTANT PLANNER	-	1	1	1	1	
TOTAL COMMUNITY, HOUSING, AND ECONOMIC DEVELOPMENT DEPT		5	7	10	10	10	-

2020-2021						2021-2022	2022-2023	2023-2024	2024-2025	
JOB TITLE						NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS	
									Active	Frozen
BUILDING DEPARTMENT										
	CHIEF BUILDING OFFICIAL	1	1	1	1				1	
	BUILDING OFFICIAL	-	-	-	-				-	
	SENIOR ADMINISTRATIVE ASSISTANT	3	3	3	2				1	
	BUILDING INSPECTOR	1	2	2	2				1	1
	CODE COMPLIANCE COORDINATOR	-	1	1	1				1	
	CODE COMPLIANCE SPECIALIST (Title Change 21-22)	1	1	1	1				1	
	ADMINISTRATIVE ASSISTANT (+1 in FY 23-24)	-	-	1	1				1	1
TOTAL BUILDING		6	8	8	8				6	2
PUBLIC WORKS										
ENGINEERING / ADMIN										
	PUBLIC WORKS DIRECTOR / CITY ENGINEER	1	1	1	1				1	
	PUBLIC WORKS SERVICES MANAGER / CITY ENGINEER (-1 in FY 24-25)	-	-	-	-				1	
	ASSISTANT PUBLIC WORKS DIRECTOR	-	-	-	-				1	
	SENIOR ADMINISTRATIVE ASSISTANT	1	1	1	1				1	
	SENIOR CIVIL ENGINEER	1	2	2	2				1	1
	ASSOCIATE CIVIL ENGINEER	1	2	2	2				1	2
	ASSISTANT ENGINEER	1	1	1	1				1	
	JUNIOR ENGINEER	1	1	1	1				1	
	ADMINISTRATIVE ANALYST II	-	-	1	1				1	
	SUB TOTAL	6	8	8	9				9	1
ESCA										
	ESCA PROGRAM DIRECTOR	-	1	1	1				1	
	ADMINISTRATIVE ANALYST II	-	1	1	1				1	
	SUB TOTAL	-	2	2	2				2	-
MAINTENANCE										
	MAINTENANCE AND UTILITIES SUPERINTENDENT	1	1	1	1				1	
	SENIOR ADMINISTRATIVE ANALYST	-	-	-	-				1	
	ADMINISTRATIVE ANALYST II	1	1	1	1				-	
	ADMINISTRATIVE ASSISTANT	-	-	-	1				1	
	MAINTENANCE FIELD SUPERVISOR	-	-	-	1				-	1
	UTILITIES FIELD SUPERVISOR	1	1	1	1				1	
	SENIOR MAINTENANCE & UTILITIES WORKER (*1)	4	4	4	4				4	
	MAINTENANCE & UTILITIES WORKER III (*1)	2	3	3	3				2	1

2020-2021						2021-2022		2022-2023		2023-2024		2024-2025	
JOB TITLE						NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS		
											Active	Frozen	
						3	3	6	6		6		
						3	3	4	4		3		1
						1	1	1	1		1		
						1	1	1	1		1		
						17	18	24	22		21		3
						1	1	1	1		1		
						1	1	1	1		1		
						-	-	-	-		-		
						-	-	-	1		1		
						2	2	2	3		3		-
						1	1	1	1		1		
						-	-	-	-		-		
						-	-	-	-		-		
						5	9	9	9		9		-
						2	2	2	2		2		
						2	2	2	2		2		-
						32	41	48	47		46		4
						1	1	1	1		1		
						-	-	-	1		1		
						-	-	2	2		2		
						1	2	1	-		-		
						-	-	-	-		-		
						-	-	-	-		-		
						2	2	2	2		2		
						2	2	2	2		2		-

JOB TITLE	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	
	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS	NUMBER OF POSITIONS / FROZEN POSITIONS	
					Active	Frozen
SUB TOTAL	3	4	8	8	8	-
YOUTH RESOURCE CENTER						
FAMILY AND COMMUNITY SUPPORT PRACTITIONER	1	1	1	1	1	
YOUTH RESOURCE CENTER COORDINATOR	1	1	1	1	1	
FAMILY AND COMMUNITY SUPPORT TECHNICIAN	-	2	2	2	2	
SUB TOTAL	2	4	4	4	4	-
TOTAL RECREATION	5	8	12	12	12	-
TOTAL ALLOCATED POSITIONS	133	160	178	177	173	12



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<i>SALARY SCHEDULE</i>

CONFIDENTIAL EXEMPT EMPLOYEES'
SALARY SCHEDULE
EFFECTIVE JULY 06, 2024

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
F26	ASSISTANT FINANCE DIRECTOR	68.129	5,450.32	71.531	5,722.48	75.112	6,008.96	78.873	6,309.84	82.811	6,624.88
F35	INFORMATION SERVICES MANAGER	63.699	5,095.92	66.882	5,350.56	70.229	5,618.32	73.743	5,899.44	77.426	6,194.08
F47	HUMAN RESOURCES ANALYST	45.665	3,653.20	47.947	3,835.76	50.344	4,027.52	52.862	4,228.96	55.505	4,440.40
F50	HUMAN RESOURCES ASSISTANT DIRECTOR/RISK MANAGER	54.815	4,385.20	57.700	4,616.00	60.738	4,859.04	63.935	5,114.80	67.300	5,384.00

NON-REPRESENTED CONFIDENTIAL EMPLOYEES'
SALARY SCHEDULE
EFFECTIVE JULY 08, 2023

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A27	SENIOR ADMINISTRATIVE ASSISTANT - CONF	31.464	2,517.12	33.038	2,643.04	34.692	2,775.36	36.427	2,914.16	38.245	3,059.60
A28	EXECUTIVE ASSISTANT	34.406	2,752.48	36.125	2,890.00	37.933	3,034.64	39.829	3,186.32	41.822	3,345.76
A33	PAYROLL TECHNICIAN	34.767	2,781.36	36.503	2,920.24	38.330	3,066.40	40.246	3,219.68	42.256	3,380.48
A42	HUMAN RESOURCES SPECIALIST	32.897	2,631.76	34.543	2,763.44	36.119	2,889.52	38.087	3,046.96	39.986	3,198.88
H17	INFORMATION SERVICES TECHNICIAN	33.103	2,648.24	34.761	2,780.88	36.495	2,919.60	38.314	3,065.12	40.236	3,218.88
H18	INFORMATION SERVICES NETWORK SPECIALIST	36.737	2,938.96	38.574	3,085.92	40.503	3,240.24	42.527	3,402.16	44.653	3,572.24
H19	LEGAL ASSISTANT	34.406	2,752.48	36.125	2,890.00	37.933	3,034.64	39.829	3,186.32	41.822	3,345.76

**EXECUTIVE MANAGERS
SALARY SCHEDULE
EFFECTIVE JULY 06, 2024**

JOB CLASS CODE	JOB CLASS DESCRIPTION	HOURLY RATE	BI-WEEKLY SALARY
H05	DEPUTY CM - RESOURCE MANAGEMENT	100.499	8,039.92
I01	CITY ATTORNEY	109.661	8,772.88
I02	CITY MANAGER	125.000	10,000.00
R01	POLICE CHIEF	117.801	9,424.08
R02	FIRE CHIEF	114.848	9,187.84
R04	ASSISTANT CITY MANAGER	108.048	8,643.84
R12	HUMAN RESOURCES DIRECTOR	93.853	7,508.24
R13	RECREATION DIRECTOR	98.594	7,887.52
R14	FINANCE DIRECTOR	100.598	8,047.84
R15	HUMAN RESOURCES DIRECTOR/RISK MANAGER	102.256	8,180.48
R17	CHIEF BUILDING OFFICIAL	87.135	6,970.80
R18	ECONOMIC DEVELOPMENT DIRECTOR	76.107	6,088.56
R19	PUBLIC WORKS DIRECTOR/CITY ENGINEER	107.002	8,560.16
R22	ASSISTANT CITY MANAGER - COMM DEV	101.263	8,101.04
R23	PROJECT MANAGER	74.812	5,984.96
R24	INFORMATION TECHNOLOGY DIRECTOR	102.256	8,180.48

EFFECTIVE JULY 06, 2024

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A09	CUSTODIAN	22.714	1,817.12	23.643	1,891.44	24.556	1,964.48	25.573	2,045.84	26.608	2,128.64
A10	ADMINISTRATIVE ASSISTANT	26.308	2,104.64	27.623	2,209.84	28.995	2,319.60	30.454	2,436.32	31.978	2,558.24
A15	MECHANICS ASSISTANT	25.579	2,046.32	26.860	2,148.80	28.203	2,256.24	29.614	2,369.12	31.095	2,487.60
A20	ACCOUNTING ASSISTANT	28.154	2,252.32	29.320	2,345.60	30.516	2,441.28	31.806	2,544.48	33.171	2,653.68
A22	EQUIPMENT OPERATOR	32.203	2,576.24	33.515	2,681.20	34.936	2,794.88	35.372	2,829.76	37.992	3,039.36
A24	SENIOR ADMINISTRATIVE ASSISTANT	33.208	2,656.64	34.624	2,769.92	36.096	2,887.68	37.654	3,012.32	39.253	3,140.24
A25	MECHANIC	35.942	2,875.36	37.491	2,999.28	39.069	3,125.52	40.747	3,259.76	42.510	3,400.80
A26	BUILDING/PLANNING TECHNICIAN	31.919	2,553.52	33.280	2,662.40	34.693	2,775.44	36.192	2,895.36	37.728	3,018.24
A27	GIS TECHNICIAN	33.171	2,653.68	34.829	2,786.32	36.571	2,925.68	38.399	3,071.92	40.319	3,225.52
A29	ENGINEERING TECHNICIAN	33.869	2,709.52	35.327	2,826.16	36.854	2,948.32	38.458	3,076.64	40.130	3,210.40
A30	CODE COMPLIANCE SPECIALIST	40.603	3,248.24	42.353	3,388.24	44.191	3,535.28	46.119	3,689.52	48.146	3,851.68
A31	JUNIOR ENGINEER	39.684	3,174.72	41.402	3,312.16	43.204	3,456.32	45.087	3,606.96	47.075	3,766.00
A32	BUILDING INSPECTOR	41.728	3,338.24	43.536	3,482.88	45.436	3,634.88	47.438	3,795.04	49.551	3,964.08
A34	ACCOUNTING TECHNICIAN	33.453	2,676.24	34.881	2,790.48	36.357	2,908.56	37.933	3,034.64	39.538	3,163.04
A41	BUILDING TECHNICIAN	31.919	2,553.52	33.280	2,662.40	34.693	2,775.44	36.192	2,895.36	37.728	3,018.24
A56	IRRIGATION SPECIALIST	34.845	2,787.60	36.267	2,901.36	37.803	3,024.24	39.426	3,154.08	41.110	3,288.80
A60	ELECTRICIAN	38.044	3,043.52	39.664	3,173.12	41.375	3,310.00	43.114	3,449.12	44.968	3,597.44
A61	HVAC SPECIALIST	34.136	2,730.88	35.587	2,846.96	37.127	2,970.16	38.686	3,094.88	40.348	3,227.84
A62	STREET SWEEPER OPERATOR	33.301	2,664.08	34.714	2,777.12	36.214	2,897.12	37.733	3,018.64	39.257	3,140.56
A63	MAINTENANCE & UTILITIES WORKER TRAINEE	22.859	1,828.72	24.003	1,920.24	25.204	2,016.32	26.466	2,117.28	27.787	2,222.96
A64	MAINTENANCE & UTILITIES WORKER I	26.070	2,085.60	27.374	2,189.92	28.740	2,299.20	30.179	2,414.32	31.688	2,535.04
A65	APPRENTICE ELECTRICIAN	27.985	2,238.80	29.382	2,350.56	30.852	2,468.16	32.392	2,591.36	34.014	2,721.12
A66	ASSISTANT ELECTRICIAN	29.825	2,386.00	31.315	2,505.20	32.884	2,630.72	34.528	2,762.24	36.253	2,900.24
A67	BUILDING MAINTENANCE SPECIALIST	35.974	2,877.92	37.502	3,000.16	39.125	3,130.00	40.763	3,261.04	42.517	3,401.36
A68	SENIOR MAINTENANCE & UTILITIES WORKER	35.010	2,800.80	36.765	2,941.20	38.604	3,088.32	40.536	3,242.88	42.562	3,404.96
A69	MAINTENANCE & UTILITIES WORKER III	31.904	2,552.32	33.499	2,679.92	35.173	2,813.84	36.932	2,954.56	38.778	3,102.24
A70	MAINTENANCE & UTILITIES WORKER II	28.914	2,313.12	30.362	2,428.96	31.880	2,550.40	33.472	2,677.76	35.149	2,811.92
A71	COMMUNICATIONS & PUBLIC ENGAGEMENT SPECIALIST	33.208	2,656.64	34.624	2,769.92	36.096	2,887.68	37.654	3,012.32	39.253	3,140.24
A72	FAMILY & COMMUNITY SUPPORT TECHNICIAN	32.366	2,589.28	33.983	2,718.64	35.682	2,854.56	37.466	2,997.28	39.339	3,147.12
A73	CODE COMPLIANCE COORDINATOR	43.317	3,465.36	45.482	3,638.56	47.756	3,820.48	50.145	4,011.60	52.651	4,212.08
A74	RISK MANAGEMENT TECHNICIAN	33.615	2,689.20	35.296	2,823.68	37.059	2,964.72	38.918	3,113.44	40.858	3,268.64
A75	WATER SYSTEM OPERATOR	37.217	2,977.36	39.079	3,126.32	41.034	3,282.72	43.085	3,446.80	45.240	3,619.20
F33	ASSISTANT ENGINEER	48.299	3,863.92	50.707	4,056.56	53.246	4,259.68	55.906	4,472.48	58.704	4,696.32
F34	ASSISTANT PLANNER	38.889	3,111.12	40.835	3,266.80	42.877	3,430.16	45.020	3,601.60	47.271	3,781.68
P50	SENIOR FACILITY ATTENDANT	24.985	1,998.80	26.234	2,098.72	27.545	2,203.60	28.923	2,313.84	30.370	2,429.60
S01	RECREATION PROGRAM COORDINATOR	32.763	2,621.04	34.173	2,733.84	35.617	2,849.36	37.149	2,971.92	38.755	3,100.40
Y02	YOUTH RESOURCE CENTER ACTIVITY COORDINATOR	33.927	2,714.16	35.393	2,831.44	36.882	2,950.56	38.468	3,077.44	40.129	3,210.32
Y04	YOUTH CENTER SUPERVISOR	38.071	3,045.68	39.711	3,176.88	41.381	3,310.48	43.160	3,452.80	45.032	3,602.56

SEASIDE FIRE FIGHTERS' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 06, 2024

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
E01	FIRE FIGHTER (112-hour)	33.312	3,730.94	34.979	3,917.65	36.726	4,113.31	38.562	4,318.94	40.489	4,534.77
E05	FIRE ENGINEER (112-hour)	36.775	4,118.80	38.612	4,324.54	40.545	4,541.04	42.572	4,768.06	44.700	5,006.40
E09	FIRE CAPTAIN (112-hour)	40.594	4,546.53	42.626	4,774.11	44.754	5,012.45	46.992	5,263.10	49.343	5,526.42
E01	FIRE FIGHTER (80-hour)	46.637	3,730.94	48.969	3,917.52	51.416	4,113.26	53.988	4,319.05	56.685	4,534.80
E05	FIRE ENGINEER (80-hour)	51.485	4,118.80	54.056	4,324.46	56.764	4,541.12	59.601	4,768.06	62.579	5,006.32
E09	FIRE CAPTAIN (80-hour)	56.832	4,546.53	59.677	4,774.19	62.657	5,012.53	65.788	5,263.03	69.079	5,526.34

SEASIDE MANAGEMENT AND SUPERVISORY EMPLOYEES' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 06, 2024

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
A38	FACILITY MAINTENANCE CREW CHIEF	33.322	2,665.76	34.742	2,779.36	36.243	2,899.44	37.766	3,021.28	39.388	3,151.04
A51	UTILITY ENGINEER	46.201	3,696.08	48.312	3,864.96	50.510	4,040.80	52.827	4,226.16	55.186	4,414.88
A96	ADMINISTRATIVE ANALYST II	45.225	3,618.00	47.487	3,798.96	49.861	3,988.88	52.354	4,188.32	54.970	4,397.60
A97	CRIME ANALYST	43.996	3,519.68	46.195	3,695.60	48.504	3,880.32	50.929	4,074.32	53.478	4,278.24
A99	ADMINISTRATIVE ANALYST	41.524	3,321.92	43.599	3,487.92	45.775	3,662.00	48.067	3,845.36	50.466	4,037.28
F10	CITY CLERK	57.328	4,586.24	58.898	4,711.84	61.452	4,916.16	64.148	5,131.84	67.026	5,362.08
F11	PUBLIC AFFAIRS OFFICER/CITY CLERK	61.104	4,888.32	64.159	5,132.72	67.367	5,389.36	70.736	5,658.88	74.272	5,941.76
F13	ACCOUNTANT	39.191	3,135.28	41.150	3,292.00	43.209	3,456.72	45.368	3,629.44	47.637	3,810.96
F16	SENIOR BUILDING INSPECTOR	40.873	3,269.84	42.706	3,416.48	44.623	3,569.84	46.633	3,730.64	48.734	3,898.72
F17	BUILDING OFFICIAL	63.325	5,066.00	66.152	5,292.16	69.149	5,531.92	72.249	5,779.92	75.549	6,043.92
F20	SENIOR PLANNER	51.152	4,092.16	53.700	4,296.00	56.395	4,511.60	59.203	4,736.24	62.177	4,974.16
F21	ASSOCIATE CIVIL ENGINEER	55.090	4,407.20	57.550	4,604.00	60.156	4,812.48	62.852	5,028.16	65.724	5,257.92
F25	GIS COORDINATOR	50.157	4,012.56	52.666	4,213.28	55.298	4,423.84	58.063	4,645.04	60.966	4,877.28
F28	PW SENIOR SERVICES MANAGER/CITY ENGINEER	72.620	5,809.60	76.251	6,100.08	80.062	6,404.96	84.069	6,725.52	88.270	7,061.60
F31	SENIOR CIVIL ENGINEER	62.937	5,034.96	65.756	5,260.48	68.716	5,497.28	71.854	5,748.32	75.164	6,013.12
F32	ASSOCIATE PLANNER	46.547	3,723.76	48.877	3,910.16	51.320	4,105.60	53.887	4,310.96	56.579	4,526.32
F36	RECREATION SUPERINTENDENT	56.965	4,557.20	59.477	4,758.16	62.122	4,969.76	64.873	5,189.84	67.816	5,425.28
F37	RECREATION SUPERINTENDENT - AQUATICS	56.965	4,557.20	59.477	4,758.16	62.122	4,969.76	64.873	5,189.84	67.816	5,425.28
F38	ACCOUNTANT II	43.906	3,512.48	46.099	3,687.92	48.408	3,872.64	50.824	4,065.92	53.366	4,269.28
F40	MAINTENANCE & UTILITIES SUPERINTENDENT	61.717	4,937.36	64.476	5,158.08	67.391	5,391.28	70.414	5,633.12	73.633	5,890.64
F41	ECONOMIC DEVELOP & COMMUNITY PLANING MANAGER	64.463	5,157.04	67.687	5,414.96	71.070	5,685.60	74.625	5,970.00	75.376	6,030.08
F42	MAINTENANCE FIELD SUPERVISOR	42.993	3,439.44	45.140	3,611.20	47.397	3,791.76	49.768	3,981.44	52.256	4,180.48
F43	UTILITIES FIELD SUPERVISOR	46.365	3,709.20	48.683	3,894.64	51.117	4,089.36	53.674	4,293.92	56.359	4,508.72
F44	HOUSING PROGRAM MANAGER	55.467	4,437.36	58.251	4,660.08	61.133	4,892.24	64.212	5,136.96	67.421	5,393.68
F45	RECREATION SUPERVISOR	41.245	3,299.60	43.309	3,464.72	45.474	3,637.92	47.747	3,819.76	50.134	4,010.72
F46	FAMILY & COMMUNITY SUPPORT PRACTITIONER	41.524	3,321.92	43.599	3,487.92	45.775	3,662.00	48.065	3,845.20	50.466	4,037.28
F47	FINANCE ANALYST	45.225	3,618.00	47.487	3,798.96	49.861	3,988.88	52.354	4,188.32	54.970	4,397.60
F49	ASSISTANT PUBLIC WORKS DIRECTOR	80.233	6,418.64	84.245	6,739.60	88.456	7,076.48	92.879	7,430.32	97.524	7,801.92

SEASIDE POLICE OFFICERS' ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 06, 2024

SWORN PERSONNEL

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
D01	POLICE OFFICER (80-HOUR)	52.478	4,198.24	55.098	4,407.84	57.855	4,628.40	60.745	4,859.60	63.769	5,101.52
D01	POLICE OFFICER (84-HOUR)	52.478	4,408.15	55.098	4,628.23	57.855	4,859.82	60.745	5,102.58	63.769	5,356.60
D07	POLICE SERGEANT (80-HOUR)	64.212	5,136.96	67.441	5,395.28	70.797	5,663.76	74.341	5,947.28	78.075	6,246.00
D07	POLICE SERGEANT (84-HOUR)	64.212	5,393.81	67.441	5,665.04	70.797	5,946.95	74.341	6,244.64	78.075	6,558.30
D09	POLICE CORPORAL (80-HOUR)	58.068	4,645.44	60.965	4,877.20	64.020	5,121.60	67.215	5,377.20	70.560	5,644.80
D09	POLICE CORPORAL (84-HOUR)	58.068	4,877.71	60.965	5,121.06	64.020	5,377.68	67.215	5,646.06	70.560	5,927.04

CIVILIAN PERSONNEL (NON-SWORN)

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
B01	POLICE SERVICES SPECIALIST	33.521	2,681.68	35.181	2,814.48	36.949	2,955.92	38.807	3,104.56	40.738	3,259.04
B02	VEHICLE ABATEMENT OFFICER	40.824	3,265.92	42.583	3,406.64	44.431	3,554.48	46.370	3,709.60	48.409	3,872.72
B06	ANIMAL CARE SPECIALIST	31.912	2,552.96	33.499	2,679.92	35.172	2,813.76	36.942	2,955.36	38.774	3,101.92
B11	POLICE RECORDS SPECIALIST	33.701	2,696.08	35.387	2,830.96	37.157	2,972.56	39.015	3,121.20	40.964	3,277.12
B12	POLICE RECORDS SUPERVISOR	40.685	3,254.80	42.741	3,419.28	44.851	3,588.08	47.108	3,768.64	49.481	3,958.48
B15	SENIOR ADMIN ASSISTANT - PO	34.405	2,752.40	35.865	2,869.20	37.393	2,991.44	39.011	3,120.88	40.666	3,253.28
B16	PARKING COMPLIANCE SPECIALIST	32.135	2,570.80	33.740	2,699.20	35.427	2,834.16	37.195	2,975.60	39.055	3,124.40
C01	POLICE RECORDS TECHNICIAN	30.318	2,425.44	31.851	2,548.08	33.420	2,673.60	35.104	2,808.32	36.873	2,949.84
D04	DETENTION OFFICER	32.135	2,570.80	33.740	2,699.20	35.427	2,834.16	37.195	2,975.60	39.055	3,124.40
D05	CSO/DETENTION OFFICER	32.135	2,570.80	33.740	2,699.20	35.427	2,834.16	37.195	2,975.60	39.055	3,124.40
D08	POLICE OFFICER RECRUIT	40.345	3,227.60	42.359	3,388.72	44.479	3,558.32	46.704	3,736.32	49.039	3,923.12

SEASIDE PUBLIC SAFETY MANAGEMENT ASSOCIATION
SALARY SCHEDULE
EFFECTIVE JULY 06, 2024

JOB CLASS CODE	JOB CLASS DESCRIPTION	STEPS									
		1		2		3		4		5	
		HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY	HOURLY RATE	BI-WEEKLY SALARY
E12	FIRE DIVISION CHIEF	51.834	5,805.41	54.425	6,095.60	57.143	6,400.02	60.004	6,720.45	63.001	7,056.11
E13	DEPUTY FIRE CHIEF	80.999	6,479.92	85.048	6,803.84	89.302	7,144.16	93.766	7,501.28	98.455	7,876.40
G13	POLICE COMMANDER	75.188	6,015.04	79.150	6,332.00	83.321	6,665.68	87.706	7,016.48	92.312	7,384.96
G19	POLICE DEPUTY CHIEF	86.508	6,920.64	91.068	7,285.44	95.854	7,668.32	100.882	8,070.56	106.209	8,496.72



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STATISTICAL SECTION

**CITY OF SEASIDE
STATISTICAL SECTION OVERVIEW
FISCAL YEAR 2022-2023**

This part of the City of Seaside's (the City) annual comprehensive financial report presents detailed information as a context to aid in understanding the information in the financial statements, note disclosures, and required supplementary information regarding the City's overall financial health.

Financial Trends

Schedule #

These schedules contain trend information to help the readers understand how the City of Seaside's financial performance and well-being have changed over time.

Net Position by Component	1
Changes in Net Position	2
Fund Balances – Governmental Funds	3
Changes in Fund Balances – Governmental Funds	4

Revenue Capacity

These schedules contain information to help the readers assess the City of Seaside's most significant local revenue resources, sales and transaction taxes and property taxes.

Governmental Funds – Revenues by Source	5
Governmental Funds – Taxes by Type	6
Assessed Valuation, Tax Rates, and Tax Levies	7
Principal Property Tax Payers	8
Top 25 Sales Tax Producers	9

Debt Capacity

These schedules present information to help the reader assess the affordability of the City of Seaside's current levels of outstanding debt and the City's ability to issue additional debt in the future.

Direct and Overlapping Property Tax Rates	10
Property Tax Levies and Collections	11
Legal Debt Service Margin Information	12
Outstanding Debt Information	13

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

Demographic and Economic Statistics	14
Principal Employers	15
Full Time Equivalent City Employees by Function	16

Operating Information

These schedules contain service and infrastructure data to help the readers understand how the information in the City's financial reports relate to the services the City provides and the activities it performs.

Capital Assets and Operating Indicators by Function/Program	17
Miscellaneous Statistics	18

CITY OF SEASIDE
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 1

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
<u>Government Activities</u>										
Net Investment in Capital Assets	\$ 51,872,826	\$ 50,954,744	\$ 50,040,441	\$ 49,022,604	\$ 54,350,475	\$ 56,622,001	\$ 54,433,656	\$ 168,453,241	\$ 159,995,200	\$ 166,930,564
Restricted	9,550,630	9,710,239	9,660,491	9,987,477	11,041,019	13,070,718	22,025,754	16,529,392	20,625,424	19,285,040
Total Unrestricted - Government Activities	4,838,270	(30,609,347)	(27,683,363)	(26,815,983)	(32,746,156)	(34,262,721)	(32,454,795)	(23,913,563)	(9,897,255)	(4,347,644)
Total Government Activities	\$ 66,261,726	\$ 30,055,636	\$ 32,017,569	\$ 32,194,098	\$ 32,645,338	\$ 35,429,998	\$ 44,004,615	\$ 161,069,070	\$ 170,723,369	\$ 181,867,960
<u>Business-Type Activities</u>										
Net Investment in Capital Assets	\$ 9,327,351	\$ 9,161,793	\$ 9,001,236	\$ 8,838,539	\$ 8,759,020	\$ 8,693,218	\$ 8,630,526	\$ 8,525,675	\$ 8,537,143	\$ 16,055,543
Restricted	543,036	545,635	545,635	550,634	550,634	550,634	550,635	550,633	568,215	573,939
Total Unrestricted - Business-Type Activities	821,517	571,472	481,764	427,342	325,542	(137,586)	(80,585)	(146,681)	183,750	(6,304,584)
Total Business-Type Activities	\$ 10,691,904	\$ 10,278,900	\$ 10,028,635	\$ 9,816,515	\$ 9,635,196	\$ 9,106,266	\$ 9,100,576	\$ 8,929,627	\$ 9,289,108	\$ 10,324,898
<u>Primary Government</u>										
Net Investment in Capital Assets	\$ 61,200,177	\$ 60,116,537	\$ 59,041,677	\$ 57,861,143	\$ 63,109,495	\$ 65,315,219	\$ 63,064,182	\$ 176,978,916	\$ 168,532,343	\$ 182,986,107
Unrestricted Net Position	5,659,787	(30,037,875)	(27,201,599)	(26,388,641)	(32,420,614)	(34,400,307)	(32,535,380)	(24,060,244)	(9,713,505)	(10,652,228)
Net Investment in Capital Assets & Unrestricted Net Position	66,859,964	30,078,662	31,840,078	31,472,502	30,688,881	30,914,912	30,528,802	152,918,672	158,818,838	172,333,879
Restricted Net Position	10,093,666	10,255,874	10,206,126	10,538,111	11,591,653	13,621,352	22,576,389	17,080,025	21,193,639	19,858,979
Total Primary Government Net Position	\$ 76,953,630	\$ 40,334,536	\$ 42,046,204	\$ 42,010,613	\$ 42,280,534	\$ 44,536,264	\$ 53,105,191	\$ 169,998,697	\$ 180,012,477	\$ 192,192,858

Source: City of Seaside

CITY OF SEASIDE
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 2

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<u>Primary Government - Program Revenues</u>										
Governmental Activities										
Charges for Services:										
General Government	\$ 40,876	\$ 106,735	\$ 188,062	\$ 217,374	\$ 297,811	\$ 252,731	\$ 968,286	\$ 196,437	\$ 500,907	\$ 1,018,195
Public Safety	711,176	726,544	1,390,208	1,390,208	899,702	704,238	613,662	306,075	360,751	294,619
Recreation	326,626	353,884	346,200	369,254	431,753	430,767	237,205	58,659	-	-
Public Works	1,040,278	1,373,881	801,450	953,293	854,113	689,194	1,248,540	890,107	3,363,814	2,830,239
Community Development	515,513	740,415	703,797	738,646	930,582	801,354	1,032,421	662,754	1,577,488	1,834,765
Operating Grants and Contributions	1,020,495	2,104,725	2,147,228	1,617,304	2,829,733	1,589,329	10,522,616	3,433,800	12,408,162	4,279,563
Capital Grants and Contributions	106,134	666,409	166,888	840,389	3,582,841	1,155,650	878,861	1,575,799	1,320,607	1,321,906
Total Governmental Activities - Program Revenues	3,761,098	6,072,593	5,743,833	5,438,404	9,826,535	5,623,263	15,501,591	7,123,631	19,531,729	11,579,287
Business - Type Activities										
Charges for Services - Water Fund	814,484	707,032	678,368	648,474	668,476	656,972	761,556	1,029,925	1,267,779	1,079,871
Charges for Services - Golf Fund	336,913	337,153	337,053	336,613	335,663	339,363	337,362	335,013	339,882	338,763
Total Business - Type Activities Program Revenues	1,151,397	1,044,185	1,015,421	985,087	1,004,139	996,335	1,098,918	1,364,938	1,607,661	1,418,634
Total Primary Government - Program Revenues	4,912,495	7,116,778	6,759,254	6,423,491	10,830,674	6,619,598	16,600,509	8,488,569	21,139,390	12,997,921
<u>General Revenues & Other Changes in Net Position</u>										
Governmental Activities										
Taxes										
Property Taxes	4,715,562	6,008,714	6,324,164	6,785,706	7,397,804	7,118,816	8,493,622	9,407,981	19,370,575	21,778,926
Gas Tax	1,054,371	843,349	699,318	616,804	706,363	576,499	705,093	707,659	752,706	798,015
Sales and Use Taxes	9,445,102	10,000,085	11,475,160	11,657,020	14,199,670	16,118,300	14,883,836	19,498,687	10,694,493	10,807,903
Transient Occupancy Tax	2,419,935	2,665,733	2,902,459	2,701,621	2,922,110	3,424,302	3,038,525	2,661,684	4,121,252	4,129,418
Other Taxes	4,984,854	3,962,379	4,434,597	4,493,014	4,726,372	4,960,249	5,747,067	6,615,147	6,561,981	6,802,434
Total Taxes	22,619,824	23,480,260	25,835,698	26,254,165	29,952,319	32,198,166	32,868,143	38,891,158	41,501,007	44,316,696
Investment Earnings	638,839	523,547	50,097	80,448	203,822	296,165	296,448	499,736	103,567	955,931
Miscellaneous	113,086	22,779	223,414	570,180	527,169	514,565	3,305,155	1,533,760	34,512	102,320
Transfers and Other	2,400	2,531	1,693	2,035	386	199,745	439	-	-	(1,500,000)
Total Governmental Activities - General Revenues	23,374,149	24,029,117	26,110,902	26,906,828	30,683,696	33,208,641	36,470,185	40,924,654	41,639,086	43,874,947
Business - type Activities										
Investment Earnings	4,507	5,554	5,410	7,132	917	14,893	4,885	1,865	(221,009)	(236,892)
Miscellaneous	23,616	11,738	-	14,065	1,565	1,437	26,993	3,487	36,466	(231)
Transfers	(2,400)	(2,531)	(1,693)	(2,035)	(386)	(399)	(439)	-	-	1,500,000
Total Business - Type Activities - General Revenues	25,723	14,761	3,717	19,162	2,096	15,931	31,439	5,352	(184,543)	1,262,877
General Revenues & Other Changes in Net Position	28,312,367	31,160,656	32,875,873	33,349,481	41,516,466	39,844,170	53,102,133	49,418,575	62,593,933	58,135,745

(continued)

**CITY OF SEASIDE
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS**

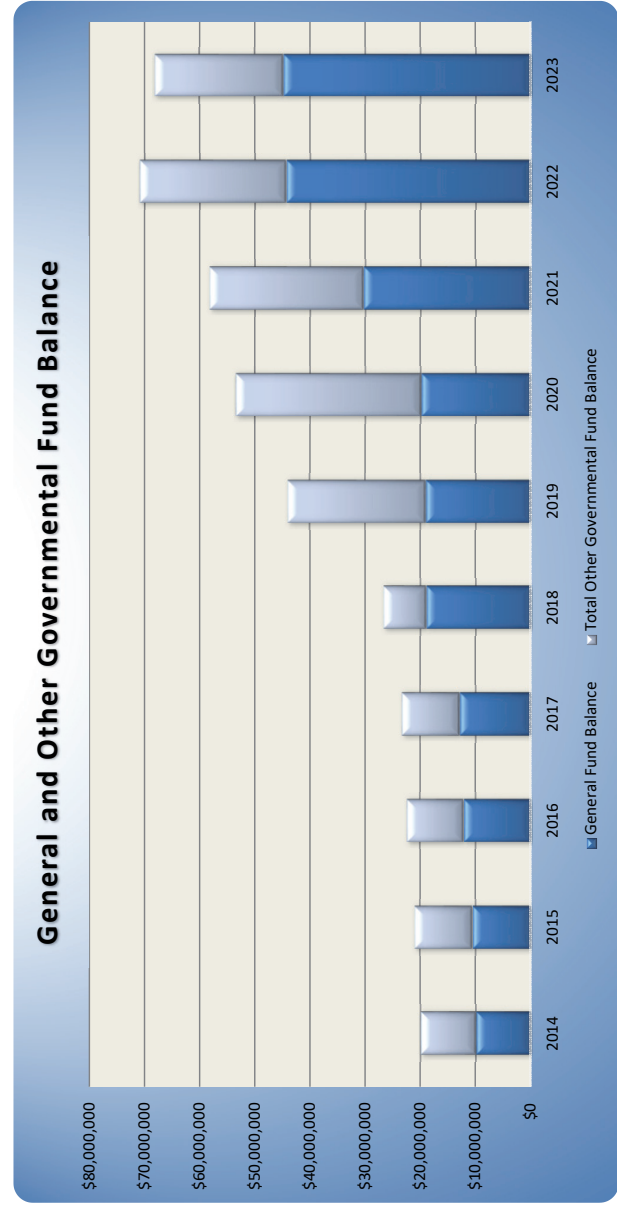
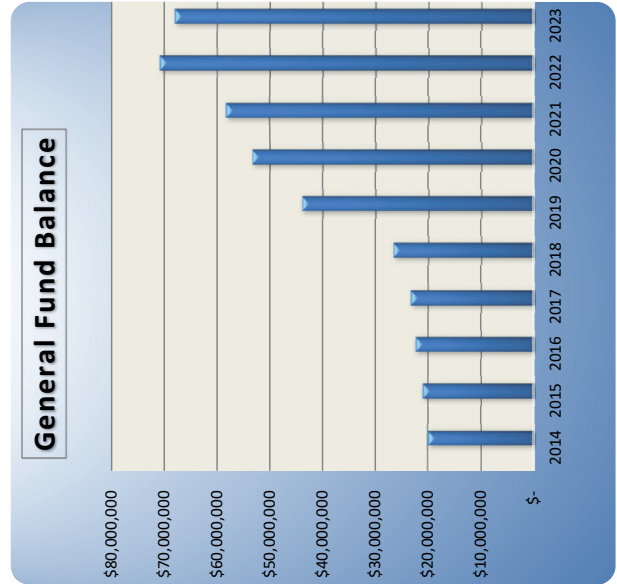
**OPERATING INFORMATION
SCHEDULE 2**

<u>Expenses</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Governmental Activities										
General Government	1,377,226	1,129,508	821,822	1,367,688	1,459,672	1,336,795	1,011,992	837,279	2,275,569	4,072,018
Public Safety	16,155,119	17,056,925	18,222,421	20,252,913	21,624,482	22,925,383	26,837,769	23,518,274	26,277,921	21,560,075
Recreation	1,837,260	2,171,171	2,382,676	2,119,933	2,795,333	3,045,073	2,756,528	2,619,777	6,314,258	7,030,452
Public Works	6,422,844	8,359,219	6,275,754	6,073,182	6,806,717	6,054,138	8,927,550	16,674,814	6,701,501	4,646,737
Community Development	1,767,207	1,222,876	1,868,761	2,026,315	2,427,146	3,005,889	3,500,840	3,423,683	8,738,315	6,191,622
Interest and fiscal charges	378,828	364,791	321,368	328,672	311,716	1,157,184	870,256	793,191	1,208,952	808,739
Total Governmental Activities Expenses	27,938,484	30,304,490	29,892,802	32,168,703	35,425,066	37,524,462	43,904,935	47,867,018	51,516,516	44,309,643
Business-Type Activities										
Water Fund	765,971	732,871	839,023	803,438	842,091	1,130,030	721,190	1,154,566	889,299	1,477,751
Golf Fund	428,582	423,951	430,380	412,931	417,104	411,166	414,857	386,673	174,338	167,970
Total Business-Type Activities Expenses	1,194,553	1,156,822	1,269,403	1,216,369	1,259,195	1,541,196	1,136,047	1,541,239	1,063,637	1,645,721
Total Primary Government Expenses	29,133,037	31,461,312	31,162,205	33,385,072	36,684,261	39,065,658	45,040,982	49,408,257	52,580,153	45,955,364
Net Revenue (Expenses)										
Governmental Activities	(24,177,386)	(24,231,897)	(24,148,969)	(26,730,299)	(25,598,531)	(31,901,199)	(28,403,344)	(40,743,387)	(31,984,787)	(32,730,356)
Business-type Activities	(43,156)	(112,637)	(253,982)	(231,282)	(255,056)	(544,861)	(37,129)	(176,301)	544,024	(227,087)
Total Net Revenue (Expenses)	(24,220,542)	(24,344,534)	(24,402,951)	(26,961,581)	(25,853,587)	(32,446,060)	(28,440,473)	(40,919,688)	(31,440,763)	(32,957,443)
Changes in Net Position										
Governmental Activities	(803,237)	(202,780)	1,961,933	176,529	5,085,165	1,307,442	8,066,841	181,267	9,654,299	11,144,591
Business-type Activities	(17,433)	(97,876)	(250,265)	(212,120)	(252,960)	(528,930)	(5,690)	(170,949)	359,481	1,035,790
Changes in Net Position	\$ (820,670)	\$ (300,656)	\$ 1,711,668	\$ (35,591)	\$ 4,832,205	\$ 778,512	\$ 8,061,151	\$ 10,318	\$ 10,013,780	\$ 12,180,381

Source: City of Seaside

CITY OF SEASIDE
FUND BALANCES - GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
OPERATING INFORMATION
SCHEDULE 3

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
General Fund										
Nonspendable	\$ 3,156,728	\$ 3,116,562	\$ 3,089,105	\$ 3,051,630	\$ 3,002,927	\$ 2,734,701	\$ 2,425,725	\$ 2,655,428	\$ 2,651,869	\$ 10,131,859
Restricted	76,316	98,286	98,286	482,428	482,428	482,428	-	482,428	-	3,172,035
Committed	5,243,069	4,827,407	4,827,407	6,120,075	6,120,075	12,340,000	9,045,764	11,459,000	11,759,718	18,860,969
Assigned	209	4,875	4,875	4,877	4,880	4,504	-	504,504	4,504	4,504
Unassigned	1,410,727	2,464,966	4,054,668	3,144,680	9,278,725	3,413,168	8,343,680	15,181,618	29,888,289	12,584,340
General Fund Balance	9,887,049	10,512,096	12,074,341	12,803,690	18,889,035	18,974,801	19,815,169	30,282,978	44,304,380	44,753,707
Other Governmental Funds										
Nonspendable	49	3,867	1,980	1,980	1,980	-	-	-	3,398	112
Restricted	9,363,589	9,571,953	9,562,575	9,505,049	9,482,126	28,494,592	33,968,661	20,179,716	18,359,433	17,929,318
Committed	1,754,005	1,980,869	1,688,818	2,138,854	3,130,796	1,754,905	1,877,290	8,062,440	8,413,349	6,797,937
Assigned	810,726	868,616	995,008	846,784	97,300	-	-	-	-	-
Unassigned	(1,916,602)	(2,006,146)	(2,036,626)	(2,049,169)	(4,952,524)	(5,288,174)	(2,269,663)	(308,738)	(232,275)	(1,447,062)
Total Other Governmental Fund Balance	10,011,767	10,419,159	10,211,755	10,443,498	7,759,678	24,961,323	33,576,288	27,933,418	26,543,905	23,280,305
Total Governmental Fund Balance	\$ 19,898,816	\$ 20,931,255	\$ 22,286,096	\$ 23,247,188	\$ 26,648,713	\$ 43,936,124	\$ 53,391,457	\$ 58,216,396	\$ 70,848,285	\$ 68,034,012



CITY OF SEASIDE

CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS

OPERATING INFORMATION

SCHEDULE 4

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Revenues										
Taxes	\$ 20,732,419	\$ 22,531,390	\$ 25,029,799	\$ 25,527,624	\$ 29,245,956	\$ 32,136,232	\$ 32,163,050	\$ 38,183,499	\$ 42,244,556	\$ 45,054,648
Licenses and permits	435,167	569,497	453,758	547,258	746,988	603,923	685,435	813,155	1,585,327	1,209,979
Fines and penalties	91,877	125,689	116,750	191,194	91,341	110,728	108,119	116,266	93,901	176,582
Use of money and property	306,163	279,813	302,797	337,310	468,163	544,684	569,931	492,918	436,002	1,341,781
Intergovernmental	3,099,137	3,576,581	3,097,446	2,715,012	7,497,261	3,206,397	11,818,608	6,623,069	14,124,632	4,740,037
Charges for services	682,744	2,054,044	1,768,547	1,478,879	1,707,356	1,458,410	1,823,977	1,045,239	1,979,120	2,106,854
Other Revenues	1,780,351	808,305	767,762	1,340,461	809,075	496,874	3,847,936	1,533,760	903,762	2,304,974
Total Revenues	27,127,858	29,945,319	31,536,859	32,137,738	40,566,140	38,557,248	51,017,056	48,807,906	61,367,300	56,994,855
Expenditures										
Current										
General Government	1,056,694	984,027	810,614	1,031,050	1,213,228	1,167,310	730,687	241,994	1,577,358	3,598,345
Public Safety	15,804,070	17,012,057	17,612,637	19,006,092	20,498,579	20,987,803	23,067,859	21,454,742	23,539,832	25,175,872
Recreation	1,705,813	2,086,340	2,323,397	2,554,317	2,504,953	2,921,316	2,448,648	2,435,607	3,938,111	4,585,761
Public Works	4,427,655	6,489,481	4,941,280	5,097,142	5,454,110	5,035,819	6,442,551	7,563,672	7,273,470	11,322,222
Community Development	1,105,985	1,323,926	2,007,029	2,086,472	2,306,086	3,295,662	3,027,532	3,708,223	7,181,769	7,776,767
Capital Outlay	421	89,241	1,129,436	1,174,740	6,896,281	3,863,946	2,709,517	7,245,880	3,093,747	4,928,465
Debt Service	756,217	1,077,674	995,703	986,801	701,459	835,188	1,656,624	1,212,175	1,352,202	1,605,389
Principal	380,166	364,445	323,882	326,786	306,648	1,042,479	887,916	824,461	784,422	764,439
Interest and Fiscal Charges										
Total Expenditures	25,237,021	29,427,191	30,143,978	32,263,400	39,881,344	39,149,523	40,971,334	44,686,754	48,740,911	59,757,260
Revenues over (under) Expenditures	1,890,837	518,128	1,392,881	(125,662)	684,796	(592,275)	10,045,722	4,121,152	12,626,389	(2,822,405)
Other Financing Sources (Uses)										
Debt Issuance	-	-	-	-	-	16,110,000	-	-	-	-
Premium on Bonds Issued	-	-	-	-	-	288,670	-	-	-	-
Proceeds from Land Held for Resale	-	-	-	-	-	-	-	700,000	-	-
Sale of Capital Assets	-	-	-	-	1,075,080	-	-	-	-	-
Capital Leases	218,772	567,814	28,477	1,127,047	1,610,960	-	-	-	-	1,508,132
Transfer In	2,562,025	2,664,936	1,986,367	3,084,350	1,180,794	3,810,797	9,021,030	11,432,724	18,798,346	7,513,013
Transfer Out	(2,553,925)	(2,718,439)	(2,052,884)	(3,124,643)	(1,150,105)	(3,806,999)	(9,016,855)	(11,428,937)	(18,792,846)	(9,013,013)
Total Other Financing Sources (Uses)	226,872	514,311	(38,040)	1,086,754	2,716,729	16,402,468	4,175	703,787	5,500	8,132
Net Change in Fund Balance	2,117,709	1,032,439	1,354,841	961,092	3,401,525	15,810,193	10,049,897	4,824,939	12,631,889	(2,814,273)
Debt Service as a percentage of non-capital expenditures	4.56%	5.11%	4.61%	4.41%	3.19%	5.48%	6.72%	4.73%	4.52%	4.79%

Source: City of Seaside

CITY OF SEASIDE

GOVERNMENTAL FUNDS - REVENUE BY SOURCE

LAST TEN FISCAL YEARS

OPERATING INFORMATION

SCHEDULE 5

<u>Fiscal Year</u> <u>Ending June 30</u>	<u>Total</u> <u>Taxes</u>	<u>Licenses</u> <u>and Permits</u>	<u>Fines and</u> <u>Forfeitures</u>	<u>Use of Money</u> <u>& Property</u>	<u>Inter-</u> <u>governmental</u>	<u>Charges for</u> <u>Services</u>	<u>Other</u> <u>Revenues</u>	<u>Total Governmental</u> <u>Revenues</u>
2014	20,732,419	435,167	91,877	306,163	3,099,137	682,744	1,780,351	\$ 27,127,858
2015	22,531,390	569,497	125,689	279,813	3,576,581	2,054,044	808,305	\$ 29,945,319
2016	25,029,799	453,758	116,750	302,797	3,097,446	1,768,547	767,762	\$ 31,536,859
2017	25,527,624	547,258	191,194	337,310	2,715,012	1,478,879	1,340,461	\$ 32,137,738
2018	29,245,956	746,988	91,341	468,163	7,497,261	1,707,356	1,884,155	\$ 41,641,220
2019	32,136,232	603,923	110,728	544,684	3,206,397	1,458,410	496,874	\$ 38,557,248
2020	32,163,050	685,435	108,119	569,931	11,818,608	1,823,977	3,847,936	\$ 51,017,056
2021	38,183,499	813,155	116,266	492,918	6,623,069	1,045,239	1,533,760	\$ 48,807,906
2022	42,244,556	1,585,327	93,901	436,002	14,124,632	1,979,120	903,762	\$ 61,367,300
2023	45,054,648	1,209,979	176,582	1,341,781	4,740,037	2,106,854	2,304,974	\$ 56,934,855

Source: City of Seaside

CITY OF SEASIDE
GOVERNMENTAL FUNDS - TAXES BY TYPE
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 6

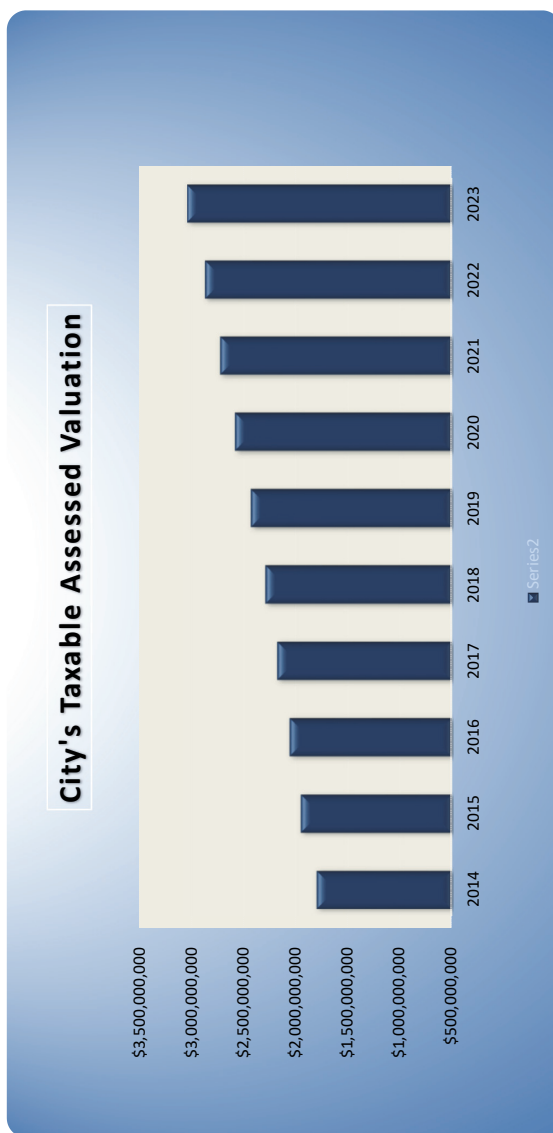
Fiscal Year Ending June 30	Transient				Business License			Utility		Property Tax			Total		Total	
	Transaction Taxes	Sales Taxes	Occupancy Tax	Franchise Taxes	Taxes	Users Tax	Secured	Unsecured	Transfer Tax	Other	Property Tax	Funds	Total	Governmental	Total	Funds
2014	3,435,136	5,902,317	2,419,935	1,175,730	673,048	2,302,678	4,720,196	51,917	49,573	1,889	4,821,686	20,732,419	4,821,686	20,732,419	4,821,686	20,732,419
2015	3,632,758	6,260,528	2,665,733	1,220,294	538,658	2,205,568	5,891,501	58,141	56,930	1,278	6,006,572	22,531,390	6,006,572	22,531,390	6,006,572	22,531,390
2016	3,781,475	7,404,844	2,902,459	1,438,068	770,258	2,236,406	3,181,669	58,670	64,252	3,191,699	3,304,590	25,029,799	3,304,590	25,029,799	3,304,590	25,029,799
2017	3,899,854	7,647,430	2,701,621	1,423,017	585,551	2,484,448	3,451,307	58,697	81,486	3,194,213	3,591,490	25,527,624	3,591,490	25,527,624	3,591,490	25,527,624
2018	4,002,221	9,037,749	2,922,110	1,428,148	733,249	2,512,175	3,892,665	62,706	82,029	4,572,904	4,037,400	29,245,956	4,037,400	29,245,956	4,037,400	29,245,956
2019	4,341,215	10,675,832	3,424,302	1,725,050	820,067	2,415,132	3,384,957	64,457	101,750	5,183,470	3,551,164	32,136,232	3,551,164	32,136,232	3,551,164	32,136,232
2020	4,629,453	9,486,312	3,038,525	1,288,512	843,833	2,405,126	4,513,232	73,274	111,308	5,773,475	4,697,814	32,163,050	4,697,814	32,163,050	4,697,814	32,163,050
2021	5,162,732	13,704,426	2,661,684	1,764,353	630,058	2,804,068	5,234,386	73,991	99,361	6,756,098	5,407,738	38,891,157	5,407,738	38,891,157	5,407,738	38,891,157
2022	6,560,976	13,707,172	4,121,251	1,899,159	710,672	2,754,105	5,521,566	90,277	155,462	6,723,916	5,767,305	42,244,556	5,767,305	42,244,556	5,767,305	42,244,556
2023	6,516,871	14,269,394	4,129,418	1,928,742	798,448	3,091,150	7,352,838	91,729	105,982	6,770,078	7,550,549	45,054,650	7,550,549	45,054,650	7,550,549	45,054,650

Source: City of Seaside

OPERATING INFORMATION SCHEDULE 7

CITY OF SEASIDE ASSESSED VALUATION, TAX RATES, AND TAX LEVIES LAST TEN FISCAL YEARS

Fiscal Year Ending June 30	Secured	Unsecured	City's Taxable Assessed Value	% of Change - from Prior Year	Total Direct Tax Rate
2014	1,712,430,411	84,070,907 \$	1,796,501,318	4.85%	1.0%
2015	1,863,691,605	84,264,758 \$	1,947,956,363	8.43%	1.0%
2016	1,963,429,698	91,618,504 \$	2,055,048,202	5.50%	1.0%
2017	2,077,816,415	96,677,133 \$	2,174,493,548	5.81%	1.0%
2018	2,194,201,642	93,618,524 \$	2,287,820,166	5.21%	1.0%
2019	2,329,642,423	97,782,873 \$	2,427,425,296	6.10%	1.0%
2020	2,480,057,663	99,712,200 \$	2,579,769,863	6.28%	1.0%
2021	2,617,417,043	104,028,528 \$	2,721,445,571	5.49%	1.0%
2022	2,760,791,036	105,221,589 \$	2,866,012,625	5.31%	1.0%
2023	2,931,795,048	110,153,788 \$	3,041,948,836	6.14%	1.0%



Source: *Hinderliter de Llanas, Monterey County Assessor*

Notes:

In 1978, the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only reassessed at the time that it is sold to a new owner. At that point, the new assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

CITY OF SEASIDE
PRINCIPAL PROPERTY TAX PAYERS
CURRENT FISCAL YEAR AND FISCAL YEAR 2013-2014

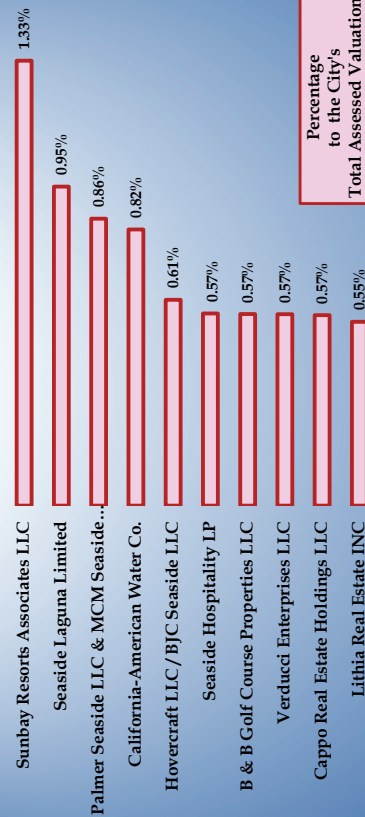
OPERATING INFORMATION
SCHEDULE 8

FY 2022-2023

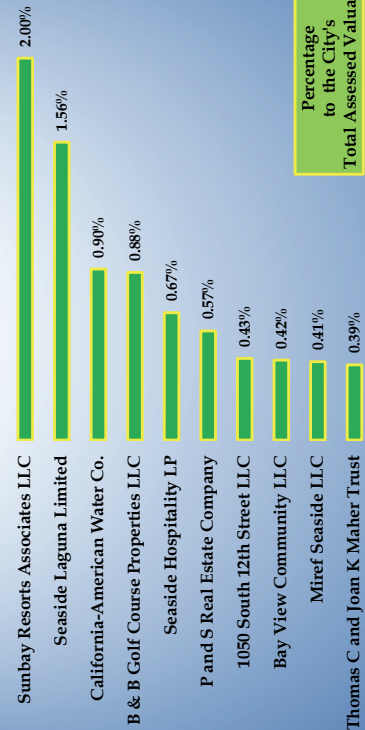
FY 2013-2014

Property Owner	Rank	Taxable Assessed Value	Ratio to Total City's Assessed Valuation	Property Owner	Rank	Taxable Assessed Value	Ratio to Total City's Assessed Valuation
Sunbay Resorts Associates LLC	1	\$ 40,426,979	1.33%	Sunbay Resorts Associates LLC	1	\$ 35,990,502	2.00%
Seaside Laguna Limited	2	\$ 28,981,621	0.95%	Seaside Laguna Limited	2	\$ 28,074,824	1.56%
Palmer Seaside LLC & MCM Seaside LP	3	\$ 26,071,418	0.86%	California-American Water Co.	3	\$ 16,110,394	0.90%
California-American Water Co.	4	\$ 25,092,516	0.82%	B & B Golf Course Properties LLC	4	\$ 15,798,967	0.88%
Hovercraft LLC / BJC Seaside LLC	5	\$ 18,704,170	0.61%	Seaside Hospitality LP	5	\$ 12,000,000	0.67%
Seaside Hospitality LP	6	\$ 17,462,410	0.57%	P and S Real Estate Company	6	\$ 10,282,891	0.57%
B & B Golf Course Properties LLC	7	\$ 17,412,645	0.57%	1050 South 12th Street LLC	7	\$ 7,695,292	0.43%
Verducci Enterprises LLC	8	\$ 17,396,657	0.57%	Bay View Community LLC	8	\$ 7,535,066	0.42%
Cappo Real Estate Holdings LLC	9	\$ 17,309,133	0.57%	Miref Seaside LLC	9	\$ 7,389,385	0.41%
Lithia Real Estate INC	10	\$ 16,704,410	0.55%	Thomas C and Joan K Maher Trust	10	\$ 7,087,098	0.39%
Total Top 10 Taxpayers' Totals		\$ 225,561,959	7.42%	Total Top 10 Taxpayers' Totals		\$ 147,964,419	8.24%
City's Total Assessed Valuation		\$ 3,041,948,836	100%	City's Total Assessed Valuation		\$ 1,796,501,318	100%

City's Top Ten Principal Property Tax Payers - June 30, 2023



City's Top Ten Principal Property Tax Payers - June 30, 2014



Source:
Monterey County Tax Roll
HdL, Coren Cone

**CITY OF SEASIDE
TOP 25 SALES TAX PRODUCERS
2013-2014 AND 2022-2023**

**OPERATING INFORMATION
SCHEDULE 9**

Top 25 Sales Tax Producers
(In Alphabetical Order)

<u>Calendar Year 2022</u>		<u>Calendar Year 2013</u>	
Audi Monterey Peninsula	Monterey Peninsula Power Sports	Arco AM PM	Granite Rock
BMW of Monterey	Pdq Food Mart	Audi Monterey Peninsula	Home Depot
Built In Distributors	Porsche Monterey	BMW of Monterey	Land Rover Monterey
Cardinale Nissan	Premier Chevrolet And Cadillac Of Seaside	Built In Distributors	Porsche Monterey
Costco	Quick Lane	Butts Acura	Quick Lane
Cypress Coast Subaru	Reef	Butts Chevrolet Cadillac	Rod & Ros Gas & Food Mart
Ferguson Enterprises	Seaside Cadillac	Cals Chrysler Dodge Jeep Ram	Seaside Shell
Granite Rock	Seaside Chrysler Dodge Jeep Ram Fiat	Cardinale Nissan	Smart & Final
Higher Level of Care Seaside	Seaside Shell	Chili's	Staples
Home Depot	Tesla Motors	Cost Plus World Market	Val Strough Honda Mazda
In N Out Burger	Val Strough Honda Mazda	Cypress Coast Subaru	Victory Toyota Lexus
Jaguar Monterey Land Rover Monterey Volvo Monterey	Victory Toyota	Ferguson Enterprises	Walgreens
Lexus Monterey Peninsula		Financial Services Vehicle Trust	

Source: HdL

CITY OF SEASIDE
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 10

(Per \$100 Assessed Valuation)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
City Basic Levy (1)	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%	1.000%
Overlapping Rates:										
Monterey Peninsula College Series A, B, & C	0.01577%	0.03247%	0.02304%	0.02234%	0.02166%	0.02119%	0.02048%	0.02017%	0.03201%	0.03034%
Monterey Peninsula Unified 2010 Series A	<u>0.02131%</u>	<u>0.02277%</u>	<u>0.03000%</u>	<u>0.03000%</u>	<u>0.02890%</u>	<u>0.09196%</u>	<u>0.11707%</u>	<u>0.04145%</u>	<u>0.06042%</u>	<u>0.05654%</u>
Total Overlapping Rates	<u>0.03708%</u>	<u>0.05524%</u>	<u>0.05304%</u>	<u>0.05234%</u>	<u>0.05056%</u>	<u>0.11315%</u>	<u>0.13755%</u>	<u>0.06162%</u>	<u>0.09243%</u>	<u>0.08688%</u>
Total Direct and Overlapping (2) Rates	<u>1.03708%</u>	<u>1.05524%</u>	<u>1.05304%</u>	<u>1.05234%</u>	<u>1.05056%</u>	<u>1.11315%</u>	<u>1.13755%</u>	<u>1.06162%</u>	<u>1.09243%</u>	<u>1.08688%</u>
City's Share of 1% Levy per Proposition 13 (3)	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%	0.178%
Voter Approved City Debt Rate	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
Redevelopment Rate (4)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Total Direct Rate (5)	18.098%	18.080%	18.064%	18.053%	18.038%	18.043%	18.012%	18.001%	17.991%	17.977%

Notes:

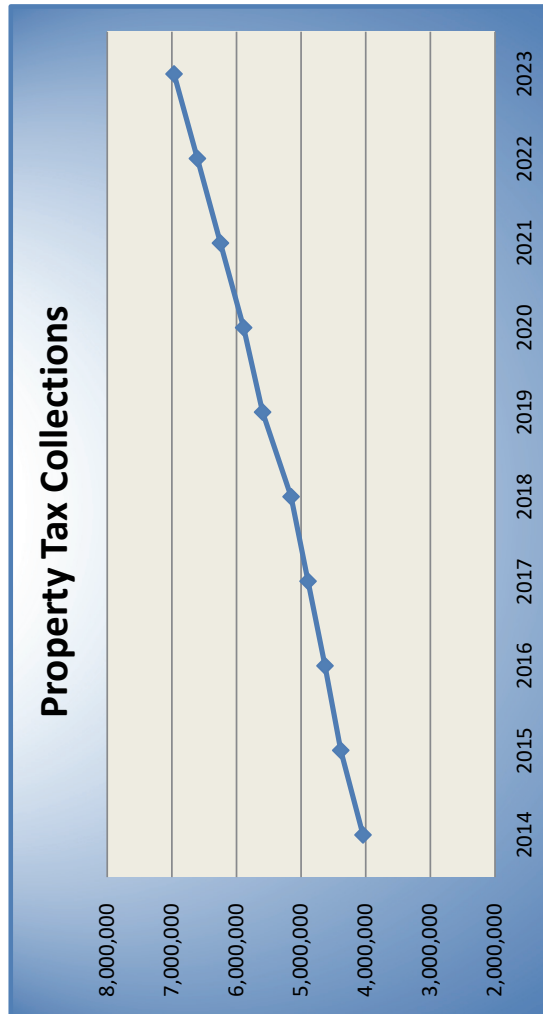
- ¹In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.
- ²Overlapping rates are those of local and county governments that apply to property owners within the City. Not all overlapping rates apply to all city property owners.
- ³City's Share of 1% Levy is based on the City's share of the general fund tax rate area with the largest net taxable value within the City. The ERAF portion of the City's Levy has been subtracted where known.
- ⁴Redevelopment Rate is based on the largest RDA tax rate area and only includes rate(s) from indebtedness adopted prior to 1989 per California State statute. RDA direct and overlapping rates are applied only to the incremental property values. The approval of ABX1 26 eliminated Redevelopment from the State of California for the fiscal year 2012/13 and years thereafter.
- ⁵Total Direct Rate is the weighted average of all individual direct rates applied by the City/Agency preparing the statistical section information and excludes revenues derived from aircraft. Beginning in 2013-14 the Total Direct Rate no longer includes revenue generated from the former redevelopment tax rate areas. Challenges to recognized enforceable obligations are assumed to have been resolved during 2012-13. For the purposes of this report, residual revenue is assumed to be distributed to the City/Agency in the same proportions as general fund revenue.

Data Source: Hdl, Coren & Cone and Monterey County Assessor 2013/2014 - 2022/2023 Tax Rate Table

OPERATING INFORMATION
SCHEDULE 11

CITY OF SEASIDE
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Fiscal Year Ending June 30	Taxable				Percentage of Collections
	Assessed Valuation	Property Tax Levies	Property Tax Collections		
2014	1,796,501,318	4,142,013	4,041,845		97.58%
2015	1,947,956,363	4,491,208	4,386,410		97.67%
2016	2,055,048,202	4,738,119	4,630,765		97.73%
2017	2,174,493,548	5,013,295	4,892,145		97.58%
2018	2,287,820,166	5,274,798	5,154,972		97.73%
2019	2,427,425,296	5,597,643	5,596,120		99.97%
2020	2,579,769,863	5,947,917	5,888,949		99.01%
2021	2,721,445,571	6,274,021	6,248,602		99.59%
2022	2,866,012,625	6,607,306	6,604,983		99.96%
2023	3,041,948,836	7,012,909	6,966,245		99.33%



Source:
City of Seaside and County of Monterey, Property Tax Revenue

CITY OF SEASIDE
LEGAL DEBT MARGIN INFORMATION
JUNE 30, 2023

OPERATING INFORMATION
SCHEDULE 12

Total Assessed Value of Property	\$	3,041,948,836
Debt limit percentage (per Government Code)		15%
Total Debt Limit	\$	456,292,325
Amount of Debt Applicable to Debt Limit		-
Legal Debt Margin	\$	456,292,325

Section 43605 of the Government Code of the State of California limits the amount of general bonded indebtedness for public improvements to 15% of the assessed valuation of all real and personal property in the City.

The City of Seaside has no general bonded indebtedness.

Source: HdL, City of Seaside

CITY OF SEASIDE
RATIOS OF TOTAL DEBT OUTSTANDING
LAST TEN FISCAL YEARS
(IN THOUSANDS)
JUNE 30, 2023

OPERATING INFORMATION
SCHEDULE 13

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Governmental Activities										
Lease Revenue Bonds	\$ 5,715	\$ 5,420	\$ 5,085	\$ 4,710	\$ 4,290	\$ 20,194	\$ 19,255	\$ 18,252	\$ 17,183	\$ 16,034
Notes Payable	935	650	343	35	12	4	-	-	-	-
HUD Obligation	409	272	136	-	-	-	-	-	-	-
Capital Leases	1,057	1,076	695	1,455	2,751	2,361	1,604	1,382	1,510	2,600
Total bonds and notes payable	\$ 8,116	\$ 7,418	\$ 6,259	\$ 6,200	\$ 7,053	\$ 22,559	\$ 20,859	\$ 19,634	\$ 18,693	\$ 18,634
Business Type										
Bonds Payable 3	3,667	3,600	3,567	3,490	3,407	3,320	3,233	3,120	3,013	2,895
Capital Leases	-	-	-	-	22	17	12	7	1	-
Total bonds and notes payable	\$ 3,667	\$ 3,600	\$ 3,567	\$ 3,490	\$ 3,429	\$ 3,337	\$ 3,245	\$ 3,127	\$ 3,014	\$ 2,895
Total Outstanding Debt	\$ 11,783	\$ 11,018	\$ 9,826	\$ 9,690	\$ 10,482	\$ 25,896	\$ 24,104	\$ 22,761	\$ 21,707	\$ 21,529
Percentage of Personal Income	35.22%	32.34%	28.76%	28.28%	31.03%	77.22%	N/A	N/A	N/A	N/A
Percentage of Assessed Value	0.0140%	0.0120%	0.0102%	0.0104%	0.0107%	0.0260%	0.0242%	0.0219%	0.0008%	0.0007%
Net outstanding debt Per Capita	\$352.19	\$323.38	\$287.60	\$282.75	\$310.34	\$772.16	N/A	N/A	N/A	N/A

Note:

1. See the Demographic Statistics Schedule for detail information on personal income and population.

2. Source - Notes to the Financial Statements, Note 3E Long Term Liabilities

3. The Business Type Bonds Payable are for Golf Course Renovations. B&B Golf Course Properties leases the golf courses from the City. The lease revenue payments received by the City are pledged to pay the scheduled principal and interest payments on the lease revenue bonds which is scheduled to occur through 2037.

4. The outstanding debt of governmental and business-type activities includes an adjustment for unamortized premiums and discounts.

**CITY OF SEASIDE
DIRECT AND OVERLAPPING DEBT
JUNE 30, 2023**

**OPERATING INFORMATION
SCHEDULE 14**

<u>2022-23 Assessed Valuation:</u>	\$3,041,948,836		
	Total Debt		City's Share of
<u>OVERLAPPING TAX AND ASSESSMENT DEBT:</u>	<u>6/30/2023</u>	<u>% Applicable (1)</u>	<u>Debt 6/30/23</u>
Monterey Peninsula Community College District	\$118,657,396	6.599%	\$7,830,202
Monterey Peninsula Unified School District	216,717,679	18.200%	<u>39,442,618</u>
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			\$47,272,820
<u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>			
Monterey County General Fund Obligations	\$119,773,645	3.655%	\$4,377,727
Monterey County Board of Education General Fund Obligation	4,534,000	3.655%	165,718
City of Seaside General Fund Obligations	14,375,000	100%	14,375,000
City of Seaside Unamortized Bond Premiums	234,321	100%	234,321 (2)
City of Seaside Capital Leases	2,600,135	100%	2,600,135
City of Seaside Pension Obligation Bonds	1,425,000	100%	1,425,000
Monterey County Water Resources Agency General Fund Obligations	18,755,000	3.655%	<u>685,495</u>
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$23,863,396
Less: Monterey County supported obligations			<u>104,263</u>
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$23,759,133
<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency):</u>			
Fort Ord Reuse Authority Tax Allocation Bonds	\$28,030,000	30.981%	\$8,683,974
City of Seaside Tax Allocation Bonds	\$1,625,000	100%	<u>\$1,625,000</u>
TOTAL OVERLAPPING TAX INCREMENT DEBT			\$10,308,974
TOTAL DIRECT DEBT			\$18,634,456
TOTAL GROSS OVERLAPPING DEBT			\$62,810,734
TOTAL NET OVERLAPPING DEBT			\$62,706,471
GROSS COMBINED TOTAL DEBT			\$81,445,190 (3)
NET COMBINED TOTAL DEBT			\$81,340,927

- (1) The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.
- (2) As of 6/30/23.
- (3) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

Ratios to 2022-23 Assessed Valuation:

Total Overlapping Tax and Assessment Debt	1.55%
Total Direct Debt (\$18,634,456)	0.61%
Gross Combined Total Debt	2.68%
Net Combined Total Debt	2.67%

<u>Ratios to Redevelopment Successor Agency Incremental Valuation:</u>	\$1,807,425,366
Total Overlapping Tax Increment Debt	0.57%

Source: California Municipal Statistics, Inc.

CITY OF SEASIDE
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 15

Calendar Year	<u>Population</u>	Personal Income (in thousands)	Personal Income Per Capita	City's Unemployment Rate	<u>Median Age</u>	% of Population	
						over 25 with High School Diploma	over 25 with Bachelor's Degree
2013	33,534	\$ 761,322	\$ 22,703	5.4%	30.9	73.2%	21.8%
2014	33,456	\$ 753,998	\$ 22,537	9.3%	31.1	74.2%	22.5%
2015	34,071	\$ 726,779	\$ 21,331	8.3%	31.6	72.6%	22.9%
2016	34,165	\$ 719,671	\$ 21,064	7.8%	31.8	75.8%	22.0%
2017	34,270	\$ 736,654	\$ 21,561	7.5%	31.2	76.1%	21.6%
2018	33,776	\$ 782,175	\$ 23,157	2.7%	31.9	76.9%	22.6%
2019	33,537	\$ 842,577	\$ 25,123	2.7%	32.3	80.1%	23.0%
2020	32,121	\$ 888,707	\$ 27,667	9.8%	32.8	80.7%	23.3%
2021	32,068	\$ 969,527	\$ 30,233	5.1%	33.8	81.0%	24.1%
2022	29,790	\$ 962,824	\$ 32,320	2.5%	33.9	80.3%	24.2%

OPERATING INFORMATION

<u>City's Principal Employers</u>	<u>Product/Function</u>	<u>Number of Employees</u>	<u>Estimated</u>
California State University Monterey Bay	Education	1,000	31%
U.S. Defense Department	Military	1,300	40%
Monterey Peninsula Unified School District	Education	200	6%
Seaside Auto Center, and related auto services	Auto sales and service	200	6%
City of Seaside	Government	150	5%
Embassy Suites	Lodging/visitor services	150	5%
California Department of Motor Vehicles	Government	100	3%
Home Depot	Retail	100	3%
Holiday Inn Express	Lodging/visitor services	40	1%
TOTALS		3,240	100%

Source: City of Seaside Draft General Plan Update, May 2016.

CITY OF SEASIDE
FULL TIME EQUIVALENT CITY EMPLOYEES BY FUNCTION
LAST TEN FISCAL YEARS

OPERATING INFORMATION
SCHEDULE 17

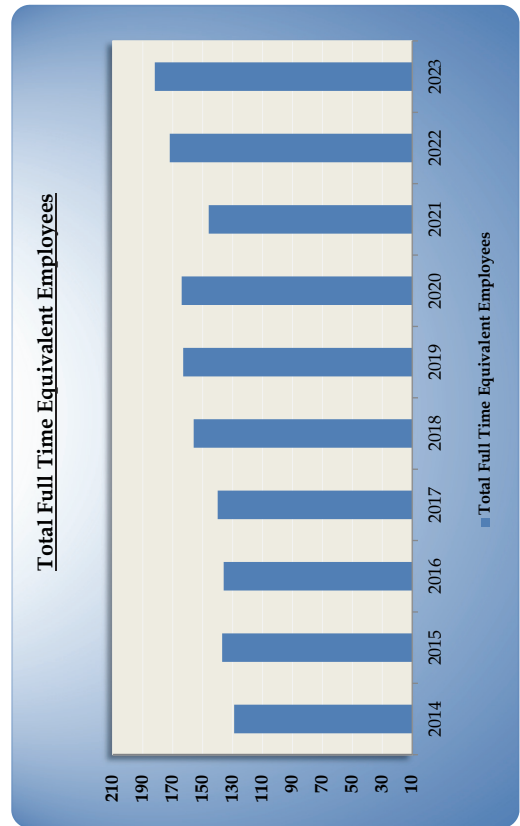
<u>FTE by Department</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Office of the City Manager	4.00	8.00	6.00	3.00	3.00	4.00	5.00	3.00	5.00	7.00
City Attorney	1.00	1.00	1.00	1.00	1.00	2.00	1.00	1.00	2.00	2.00
Legislative Body	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Administrative Services	8.00	8.00	6.00	8.00	8.00	10.00	10.00	7.00	8.00	9.00
Human Resources*	n/a	n/a	2.00	2.00	3.00	3.00	3.00	3.00	4.00	4.00
Public Safety	47.00	51.00	50.00	50.00	53.00	54.00	54.00	44.00	51.00	51.00
Fire	24.00	23.00	25.00	25.00	26.00	28.00	28.00	27.00	27.00	28.00
Recreation**	n/a	n/a	2.00	5.00	6.00	6.00	5.00	4.00	8.00	12.00
Building Department	4.00	4.00	3.00	4.00	4.00	4.00	6.00	8.00	8.00	7.00
Engineering & Public Works	n/a	n/a	n/a	29.00	37.00	37.00	37.00	33.00	39.00	47.00
Community Development	n/a	n/a	n/a	8.00	10.00	10.00	10.00	11.00	15.00	10.00
Resource Management***	36.00	37.00	36.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Total Full Time Equivalent Employees	129.00	137.00	136.00	140.00	156.00	163.00	164.00	146.00	172.00	182.00

* Human Resources was previously included in Administrative Services

** Recreation was previously included in Resource Management

*** Resource Management has been divided into two departments: Engineering & Public Works and Community Development

**** Administrative Services was amended for 2017 to include 2 FTE Information Technology employees added under the Department.



CITY OF SEASIDE
CAPITAL ASSETS AND OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST TEN FISCAL YEARS

<u>Function</u>	<u>Facility</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
											SCHEDULE 18
Public Safety	Fire calls	2572	2852	2969	2986	3068	3288	(a) 2945	3013	3239	* 3,139
	Fire Vehicles	14	14	14	12	12	12	7	11	11	12
	Police calls	47024	48606	48349	35645	41580	39122	41590	29732	39710	* 34,544
Public Works	Police Vehicles	46	39	37	35	36	37	36	40	40	41
	Streets miles	86	92	92	92	92	92	92	92	92	152
	Streetlights	652	652	652	652	652	652	652	652	652	652
	Traffic Signals	19	19	19	19	20	20	22	22	22	22
	Public Works Vehicles	25	23	24	25	29	42	44	44	44	37
Parks and Recreation	Dog Park	1	1	1	1	1	1	1	1	1	1
	Pre school - children served	483	680	440	418	434	451	(b) 300	278	275	362
	Parks	24	24	24	24	24	21	21	21	25	25
	Recreation programs - persons served	3547	5243	4971	3024	5466	5801	11274	10478	10172	10836
	Senior Center - meals served	4083	4538	3596	3381	3942	3966	2232	2453	6186	4236
	Pool Attendance	2330	2542	3216	8512	8640	8589	(b) 7963	8213	9637	9345

* YTD Numbers updated as of November 28, 2023

(a) Reduction in fire calls of 9.6% March - June 2020 (COVID-19 Shelter In Place).

(b) Reduction in programs due to COVID-19 restrictions.

Source: City of Seaside

CITY OF SEASIDE
MISCELLANEOUS STATISTICS
JUNE 30, 2023

OPERATING INFORMATION
SCHEDULE 19

Date of Incorporation: October 13, 1954

Form of Government: Council/City Manager

City Council Members: Mayor and Four Council Members

City Boards, Commissions and Committees:

Planning, Art and History, Board of Architectural Review, Parks and Recreation, Neighborhood Improvement, Community Development Advisory, Economic Advisory, Senior, Homeless, Environmental, Traffic Advisory, Zoning Administrator, Blue Ribbon Panel

Land Area in square miles: 9.375

Demographics:

Total Population	32,631	
Male	16,341	50.1%
Female	16,290	49.9%
Age 0 - 15	6,422	19.7%
Age 15 - 25	5,054	15.5%
Age 25 - 35	5,380	16.5%
Age 35 - 45	4,009	12.3%
Age 45 - 65	7,543	23.1%
Age over 65	4,223	12.9%
Median Age (years)	33.9	
White	9,955	30.51%
Hispanic	14,920	45.72%
Black or African American	2,302	7.05%
Asian	2,949	9.04%
American Indian and Alaska Native	42	0.13%
Native Hawaiian and Other Pacific Islander	710	2.18%
Other	169	0.52%
2 or More Races	1,584	4.85%
	32,631	100.0%

Housing Characteristics

Total housing units	11,096		
Occupied housing units	10,709	100%	Population by housing type:
Owner-occupied	4,230	39.5%	11,243
Renter-occupied	6,479	60.5%	20,243
			31,486

Source: California State Department of Finance, American Community Survey 2021;

U. S. Census Bureau, 2021 Demographic Profile Data



GLOSSARY

Glossary of Budget Terms

Activity: A specific and distinguishable unit of work or service performed

Annualized Cost: A full year's cost of an item or position, even though it may be utilized only in part of any year.

Appropriation: Authorization by the City Council or legislative body which permits the City or government agency to incur obligations and to make expenditures of resources.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources

Assessed Value: A value established for real property for use as a basis in levying property taxes.

Audit: A review of the City accounts by an independent certified public accountant (CPA) or accounting firm. The primary objective of an audit is to determine if the City's financial statement fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles (GAAP).

Bond: A written promise to pay a specified sum of money, (the face value or principal amount), at a specified date or dates in the future (maturity date) together with periodic interest at a specified rate. Bond are generally used to finance large capital projects such as buildings, streets, utility infrastructure and bridges.

Budget: A financial plan for a specified period of time that matches projected revenues and planned expenditures to services, goals and objectives. The City of Seaside uses a financial plan covering two fiscal years, with actual budget appropriations made annually.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the City Council or legislative body detailing the proposed budget.

Budget Message: Included in the opening section of the budget, a general discussion of the proposed budget presented in writing as a general summary of the most important aspects of the budget, an explanation of issues against the background of financial trends and a presentation of the recommendations of the City Manager.

Capital Improvement Program: Adoption of a financial plan for neighborhood improvement projects, and the means of financing them for a specified period of time. The City updates the fiscal year's Capital Improvement Program budget and reviews its five-year Capital Improvement Plan.

Capital Improvement Project (CIP): A permanent major addition or renovation to the City's real property assets. Project expenditures may include costs of design, construction, acquisition of buildings and/or facilities and significant repair, renewal or renovations to existing assets. Real property assets include streets, storm drains, sewer lines, parks and other public facilities. These expenditures are considered one-time costs.

Capital Projects: Projects which purchase or construct capital assets such as land, infrastructure, buildings, equipment and public art.

Capital Project Funds: Fund type used to account for financial resources used in acquiring or building major capital facilities other than those financed by Proprietary Funds and Trust Funds.

City Attorney: Represents the City in legal disputes and advises the Council and staff on legal matters.

City Clerk: Maintain records of City ordinances, resolutions, contracts, minutes and other important official City documents.

City Council: A part-time legislative and policy-making body, consisting of five members, elected at large on a non-partisan basis. The members enact ordinances and resolutions essential to the City. Council meetings are held on the first and third Thursday of each month at 7:00 PM in the Seaside City Hall Council Chambers.

City Manager: Responsible for supervising activities of all City departments, implements City Council policy, prepares an annual budget, conducts personnel matters and directs the day-to-day operations of City government.

Commissions and Advisory Committees: There are various commissions and advisory committees serving in a voluntary basis for the City of Seaside. The committees consist of citizens appointed by the City Council to advise the City on issues such as planning, parks and recreation. All meetings are open to the public, with public participation invited and encouraged.

Contingency: Funds set aside or approved for use. These funds could be used for unanticipated expenditure requirements, new programs or to absorb unexpected revenue losses, only with specific Council approval and authorization.

Debt Service: Payments of interest and principal on obligations resulting from the issuance of bonds, notes or certificates of indebtedness.

Debt Service Funds: Fund type used to account for the payment and accumulation of resources related to general long-term debt principal and interest.

Department: A major organizational unit of the City that has been assigned overall management responsibility for an operation or group of related operation within a functional area. A department may be comprised of one or more divisions or sub-units.

Dedicated Reserve: Money set-aside in a special account for specified purposes, such as expected or unanticipated operational costs, equipment or capital requirements.

Division: An organizational subdivision of a department

Encumbrance: A commitment of funds for goods or services on order. Earmarked funds to be expended, representing an obligation of the agency. Encumbrances outstanding at year-end are reported as reservation of fund balances since they do not constitute an expenditure or liability at that time.

Enterprise Fund: A fund established to account for the cost of those governmental facilities and services that are operated in a manner similar to private enterprises. These programs can be entirely or predominately self-supporting.

Entitlement: A grant or subvention fund available to the City on the basis of population or other established criteria, rather than based on competition or unique factors among agencies.

Equipment/Building Outlay: A budget category which includes equipment having a unit cost of more than \$1,000 and an estimated useful life of more than one year. Also referred to as capital outlay, smaller building and park projects are included in this category.

Expenditure: Under the modified accrual basis of accounting, the cost of goods received or services rendered regardless of when the invoice is actually paid.

Finance Department: Responsible for maintaining the financial records and operations, including such functions as treasurer, internal auditor, accountant, purchasing manager and financial investor.

Fire Department: Protecting life and properties from fire and fire-related damage. Investigates suspicious fires. Conducts inspections of public and

private buildings for fire hazards, and educates the public about fire and burn prevention. A full Hazardous Materials Team, serving the Monterey Peninsula.

Fiscal Year: A twelve month period of time in which the Annual Budget applies. For the City of Seaside it is July 1st through June 30th.

Fund: An independent fiscal and accounting entity used to set the financial position and results of operation related to specific purposes for which a particular fund is created. The six generic funds types used by the City are: General Fund, Special Revenue, Debt Service, Capital Project, Enterprise, and Trust & Agency Funds.

Fund Balance: The excess of assets over liabilities, representing the cumulative effect of revenues and other financing sources over expenditures. A negative fund balance is called a *fund deficit*.

Full-Time Equivalent (FTE): A standard that is used to convert part-time or temporary personnel hours to a full-time basis, allowing for comparison purposes.

General Fund: The City's principal operating fund, supported by taxes, fees and other general revenues which can be used for any legal government purpose. The fund finances the general operating programs of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

Grants: Contributions of gifts, cash or other assets from an outside governmental entity. Grants can be used or expended for a specific purpose, activity or facility. Example is the Community Development Block Grant provided by the Federal Government.

Indirect Cost Reimbursement: A General Fund budget category that shows the amount of costs that are reimbursed by other funds.

Interfund Loans: Amounts provided between funds and blended component units of the primary government with a requirement for repayment.

Interfund Transfers: Flows of assets, such as cash or goods, between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Internal Service Fund: Proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis. Examples of internal services would be Information Services, Vehicle Maintenance and Self-Insurance.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded as some future date. (Note: the term does not include encumbrances).

Long Term Debt: Borrowing of money or the issuance of bonds or other debt instruments for the financing of major capital improvements or property acquisitions, over an extended period of time. Generally Long Term Debt is spread over 20 to 30 years.

Mission Statement: A brief description of the purpose, goals and major responsibilities of an agency or organization.

Modified Accrual Basis: The method of accounting used by all government fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough to be used to pay liabilities of the current period.

Non-Departmental: Program costs that do not relate to any one specific department but represent cost of a general, City-wide nature, such as a debt service and appropriated reserve.

Operating Budget: The portion of the budget that pertains to daily operations and delivery of basic governmental services. Annual appropriation of funds for ongoing program costs, including employee services, supplies, equipment, and debt services.

Operations: A grouping of related programs within a functional area.

Ordinance: A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or a Constitutional provision.

Organization: An organizational sub-division of an agency or department. A cost center or program for which an annual operating budget or capital budget is established. Sometimes referred to as a division.

Performance Indicators: Measurements depicting the effectiveness or efficiency of services provided output produced.

Program: An activity or group of activities performed for the purpose of providing a service or a support function.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets or cost recovery, financial position, and cash flows. There

are two different types of proprietary funds: enterprise funds and internal service funds.

Public Works Department: To oversee design and construction of all City-owned facilities. Inspections of improvements and maintenance of streets, bridges, buildings, parks, sewers, water lines, etc. Analyze traffic flow/safety, maintenance of all traffic signs and markings.

Police Department: To protect and maintain order in the event of community disturbances or emergencies. To apprehend criminals, recover stolen property, assistance in traffic accident management/investigation. Education of the citizens in regards to burglary prevention, illegal narcotics, traffic laws and personal safety.

Purchase Order: A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Recreation Department: Responsible for providing recreation programs such as sports, educational, cultural, entertainment and other leisure activities.

Reserve: An account used to earmark a portion of the fund balances or equity as legally restricted for a specific use or not available for appropriation and subsequent spending.

Resolution: A special order of the City Council which requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval.

Resources: The total amount available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

Revenue Bonds: Bonds issued to construct capital facilities, repaid from revenue produced by the operation of those facilities.

Source Document: Basic evidence needed to record an accounting transaction. Journal entries, financial records and accounting reports are eventually derived from source documents. Examples of source documents are purchase orders, invoices and time sheets.

Special Assessment Fund: A fund used to account for the financing of public improvements or services from the issuance of bonds or assessments levied against the properties benefited.

Special Revenue Fund: A fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or major

capital projects) that are legally restricted to expenditure for special purchases. Examples of special revenue funds are those established for the purpose of financing streets, parks or libraries.

Subventions: Revenues collected by the State (or other level of government) that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Suspense Account: A temporary account (i.e. not included in the financial statements) for recording part of a transaction, such as those involving receipts or disbursements, prior to final analysis or identification of that transaction.

Tax: a levy or compulsory payment imposed by the City or other government agency to obtain revenue for the purpose of financing the delivery of a public good or service.

Trust and Agency Funds: Used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organization, or other government agencies. Also known as Fiduciary Funds.

Unencumbered Balance: A balance relating to a portion or the entire amount of an appropriation that has not been encumbered or expended.

Unassigned fund balance: The difference between total fund balance in a governmental fund and its nonspendable , restricted, committed and assigned components.

Warrant: An order drawn authorizing payment to a designated payee