



LAGUNA GRANDE REGIONAL JOINT POWERS AGENCY

A G E N D A

REGULAR MEETING
Seaside Council Chamber
440 Harcourt Avenue
Monday, January 13, 2025
6:00 PM

1. To view this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/89088524048>
WEBINAR ID: 890 8852 4048
2. To listen by phone: Please call (669) 900-9128
Enter the meeting ID 890 8852 4048 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
3. To make a public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item #" (insert the agenda item number relevant to your comment). Written comments must be received at least 2 hours prior to the meeting. All submitted comments will be provided to the City Council or the Board for consideration.

During the Meeting: When the Chair calls for public comment, members of the public attending in person and wishing to address the Board may approach the podium when the Chair calls for public comment.

1. **CALL TO ORDER**

2. **ROLL CALL – ESTABLISHMENT OF QUORUM**

David R. Pacheco
Kevin Raskoff
Gino Garcia

Chair
Board Member
Board Member

3. **PUBLIC COMMENT**

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments for "Presentations" on this agenda are also taken at this time; comments on specific agenda items are heard under that item. For the public record, please state your name.

4. BUSINESS ITEMS

A. PROVIDE AN UPDATE ON THE PERMITTING PROCESS FOR THE IMPLEMENTATION OF THE TRAIL MAINTENANCE AND VEGETATION STRATEGY

RECOMMENDATION: Receive the update on the permitting process.

B. ADOPT A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BELLINGER FOSTER STEINMETZ FOR THE TRAIL MAINTENANCE STRATEGY FOR PERMITS AND CONTINGENCY AND AUTHORIZING THE CONTRACT VALUE TO BE INCREASED BY TWENTY ONE THOUSAND FOUR HUNDRED EIGHTY NINE DOLLARS (\$21,489.00) TO BE FUNDED BY THE MONTEREY PENINSULA REGIONAL PARK DISTRICT (\$7,163.00), CITY OF SEASIDE (\$7,163.00), AND THE CITY OF MONTEREY (\$7,163.00)

RECOMMENDATION: Adopt a resolution approving an amendment to the Professional Services Agreement with Bellinger Foster Steinmetz for the trail maintenance strategy to include obtaining the necessary permits required to start the work identified in the project.

5. REPORTS FROM BOARD MEMBERS

6. REPORTS FROM STAFF

7. ADJOURNMENT

Next Regularly Scheduled Meeting:
April 14, 2025
6:00 p.m.

The Laguna Grande Regional Joint Powers Authority is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the Seaside City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



LAGUNA GRANDE REGIONAL JOINT POWERS AGENCY

AGENDA REPORT

ITEM: 4.A.
TO: Agency Members
FROM: Dan Meewis, Recreation Director
DATE: January 13, 2025
SUBJECT: **PROVIDE AN UPDATE ON THE PERMITTING PROCESS FOR THE IMPLEMENTATION OF THE TRAIL MAINTENANCE AND VEGETATION STRATEGY**

PURPOSE & RECOMMENDATION

Receive the update on the permitting process.

BACKGROUND

At the February 12, 2024, Laguna Grande Joint Powers Agency meeting, the Board requested to have a special meeting on March 11, 2024, to receive an update on the permitting process. During that meeting, JPA staff presented the process where the City of Seaside would be taking the lead in obtaining the permits. Staff recommended amending the contract with Belliniger Foster Stiemz (BFS) for the trail maintenance and vegetation strategy to include obtaining all the necessary permits to implement the plan. The JPA board did approve a recommendation to amend the contract with the additional costs for the permitting services.

Since the City of Seaside will be taking the lead on this portion of the project, the amended contract needed to go to the City of Seaside City Council for approval of the contract amendment. The item was placed on the March 7, 2024, City Council Agenda and was approved. The amendment was signed by (BFS) on March 18, 2024, and submitted to the City of Seaside for execution, and was then submitted through the City of Seaside's routing system. The contract was executed on March 28, 2024, and submitted to (BFS).

The City of Seaside staff has issued invoices to the City of Monterey and The Monterey Peninsula Regional Park District for the additional funds needed for the permitting process, and have received the funds and has made the initial payments to get the project started. Prior to the approval of the contract amendment, JPA staff met with BFS, and their consultant EMC to review a preliminary timeline for the permitting process. Each permit has its own specific timeline. However, the estimated completion of this process is February 2025.

At the April 8, July 22, and October 14 meetings, BFS provided a brief update on the project status, and reviewed the tentative timeline which will take the project into the early part of 2025. There has been a good process on the project. However, there is a slight delay in getting meetings with outside agencies.

BFS will provide an update on the project status and the milestones that have been completed since the October 14, 2024, meeting.

ATTACHMENTS

None



LAGUNA GRANDE REGIONAL JOINT POWERS AGENCY

AGENDA REPORT

ITEM: 4.B.

TO: Agency Members

FROM: Dan Meewis, Recreation Director

DATE: January 13, 2025

SUBJECT: **ADOPT A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BELLINGER FOSTER STEINMETZ FOR THE TRAIL MAINTENANCE STRATEGY FOR PERMITS AND CONTINGENCY AND AUTHORIZING THE CONTRACT VALUE TO BE INCREASED BY TWENTY ONE THOUSAND FOUR HUNDRED EIGHTY NINE DOLLARS (\$21,489.00) TO BE FUNDED BY THE MONTEREY PENINSULA REGIONAL PARK DISTRICT (\$7,163.00), CITY OF SEASIDE (\$7,163.00), AND THE CITY OF MONTEREY (\$7,163.00)**

PURPOSE & RECOMMENDATION

Adopt a resolution approving an amendment to the Professional Services Agreement with Bellinger Foster Steinmetz for the trail maintenance strategy to include obtaining the necessary permits required to start the work identified in the project.

BACKGROUND

The Laguna Grande Regional Park Joint Powers Agency (JPA) approved a contract with Bellinger Foster Steinmetz (BFS) to create a Trail Maintenance Strategy and Conduct Environmental Review for Laguna Grande Regional Park on April 21, 2021. Prior to the award of the contract, staff met with the various City Managers and Executive Director and it was determined that there was inadequate funding to pay for a full park plan, but recommended moving forward with the Trail Maintenance Strategy. The proposed Trail Maintenance Strategy was proposed to include the following steps:

1. Inventory existing trail network and biotic communities.
2. Prepare a draft trail maintenance strategy and vegetation management recommendations.
3. Review maintenance strategy with stakeholders such as the California Department of Fish and Wildlife, Coastal Commission, Regional Water Quality Control Board, and interested parties such as the Audubon Society and residents.

4. Revise the maintenance strategy based on public and stakeholders interest.
5. Present maintenance strategy to the JPA and finalize the project description.
6. Prepare the required environment document.
7. Present maintenance strategy and environmental document to the JPA for certification.

Once the document was certified by the JPA, the JPA would then pursue permits for the project from various resource agencies such as the Regional Water Quality Control Board, etc. Work could commence after all permits are obtained and appropriate resources and funding are identified and secured. .

In the contract under section 5.0 Additional Services it states:

5.10 Any Permitting: Obtain necessary permits (Fish & Wildlife, Regional Water Quality, Coastal Commission) for project implementation. This task is budgeted as an additional service. Scope and service details will be refined as permit requirements are identified.

Initially, staff considered working through the permitting process internally. However, given the lengthy process and limited staff resources, it has been determined that the best course of action would be to amend BFS's contract to include the permitting process. BFS would work with EMC Planning Group on this project, as EMC was a consultant for BFS for the Vegetation and Trail Maintenance Strategy, and they have a intricate knowledge of the project, and working with these permitting agencies falls in their scope of services.

At the February 12, 2024, Laguna Grande JPA meeting the Board approved and amendment to the contract with BFS to increase the contract by \$89,792.50 to start the process of obtaining the necessary permits required to start the work of the Trail Maintenance Strategy. Over the last year, BFS has been working with EMC Planning group to work with the various jurisdictions to obtain the permits that are required. However, during this time we have been notified by multiple jurisdictions that there was added costs with obtaining the permits. The estimated additional costs is approximately \$18,703.50, However, staff would like to included a fifteen percent contingency to cover any additional expenses that may incur. The total cost of the amended contract would be \$21,508.50 Staff recommends dividing this costs between the three member agencies which would be \$7,169.00 per agency.

The additional fees are as follows:

California Department of Fish and Wildlife Permit Fee - \$6,580.50
Regional Water Quality Board - \$1,123.00
Coastal Commission Restoration Plan - \$10,983.75
15% Contingency - \$2,802

Total - \$21,489.00

ATTACHMENTS

1. 20240107_Laguna Grande Regional Park -Additional Project Cost
 2. Resolution - JPA_TMS amedment (3)
-

January 07, 2025
(831) 899-6821 ph
Dmeewis.ci.seaside.ca.us em



MEMO TO: Dan Meewis – City of Seaside
Karen Larson – City of Monterey
Jake Smith – Monterey Peninsula Regional Park District

FROM: Beth Matz – BFS Landscape Architects

RE: **Laguna Grande Regional Park -Trail and Vegetation Maintenance Plan
Permitting**
Current Additional Cost Breakout

1. Preparation and Submittal of the Restoration Planting Plan by EMC Planning Group
 - At the request of the California Coastal Commission, EMC Planning Group has prepared and submitted a Restoration Planting Plan.
 - The Restoration Planting Plan was not originally included in the scope and fee prepared by BFS and EMC Planning Group.
 - Verbal authorization was provided by JPA staff in October 2024 for EMC to proceed with the preparation of the Restoration Planting Plan. BFS authorized EMC to proceed with the additional work, by amending their subconsultant contract
 - The Restoration Planting Plan was submitted to JPA staff in late November 2024 and submitted with the following applications: California Coastal Commission, Regional Water Quality Control Board, California Department of Fish and Wildlife, U.S. Army Corp of Engineers

Subtotal Cost: \$10,983.75

Status: To Be Invoiced by BFS to JPA Staff

2. Permit Application Fees
 - California Coastal Commission
 - i. Permit Fees: Pending, Unknown at this Time
 - Regional Water Quality Control Board:
 - i. Permit Fees: \$1,123
 1. Status: Paid by City of Seaside, to be reimbursed by JPA
 - ii. Annual Fee (over 5-year period): \$650/year
 1. Status: Not Applicable

- California Department of Fish and Wildlife:
 - i. Permit Fee: \$6,580.50
 - 1. Status: Outstanding, to be Paid by JPA
- U.S. Army Corp of Engineers Permit Fees:
 - i. Permit Fees:\$0.00

Subtotal Cost: \$7,703.50

Status: Pending Payment by JPA Staff

3. Contingency

- 15%
 - i. \$2,802

Total Cost Added to Project Budget: \$21,489.00

–END–

RESOLUTION NO. 25-XX

A RESOLUTION OF THE LAGUNA GRANDE REGIONAL PARK JOINT POWERS AGENCY

ADOPT A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BELLINGER FOSTER STEINMETZ FOR THE TRAIL MAINTENANCE STRATEGY FOR PERMITS AND CONTINGENCY AND AUTHORIZING THE CONTRACT VALUE TO BE INCREASED BY TWENTY ONETHOUSAND FOUR HUNDRED EIGHTY NINE DOLLARS (\$21,489.00) TO BE FUNDED BY THE MONTEREY PENINSULA REGIONAL PARK DISTRICT (\$7,163.00), CITY OF SEASIDE (\$7,163.00), AND THE CITY OF MONTEREY (\$7,163.00)

WHEREAS, the existing Laguna Grande Regional Joint Power Agency desires to continue its work on implementing the trail maintenance strategy for Laguna Grande Park and pursue obtaining the necessary permits; and

WHEREAS, the permits are needed before any work in conjunction with the trail maintenance strategy before commencement of the project; and

WHEREAS, Bellinger Foster Steinmetz already had the permitting included in the original contract as an additional services; and

WHEREAS, Bellinger Foster Steinmetz has worked diligently during the permitting process, and worked with multiple permitting agencies; and

WHEREAS, the project requires additional funding from the JPA members for unforeseen requests from the Coastal Commission, California Department of Fish and Wildlife, and the Regional Water Quality Control Board; and

NOW, THEREFORE, BE IT RESOLVED, that the Laguna Grande Regional Joint Powers Agency:

1. Amends a contract to Bellinger Foster Steinmetz for \$21,489.00 to obtain the necessary permits required to start the work identified in the trail maintenance strategy for Laguna Grande Regional Park funded by the Monterey Peninsula Regional Park District (\$7,163.00), the City of Seaside (\$7,163.00), and the City of Monterey (\$7,163.00)

2. Authorizes the JPA Chair to sign the amended agreement with the contractor upon confirmation that the funding has been deposited with the City of Seaside by all entities.

PASSED AND ADOPTED at a regular meeting of the Laguna Grande Joint Powers Agency duly held on the 12th day of February by the following vote:

AYES:	MEMBERS
NOES:	MEMBERS
ABSENT:	MEMBERS
ABSTAIN:	MEMBERS

APPROVED:

JPA Chair

ATTEST:

City Clerk thereof