



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

REGULAR MEETING BOARD OF DIRECTORS

Tuesday, January 14, 2025, 9:30 AM
CITY OF SEASIDE CONFERENCE ROOM

BOARD MEMBERS

Jerry Blackwelder **Chair**

*City of Sand City
1 Pendergrass Way
Sand City, CA 93955
(831) 394-3054*

John Uy **First Vice Chair**

*City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511*

Ian N. Oglesby **Second Vice Chair**

*City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6825*

DISTRICT STAFF

Craig Malin

*District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6701*

Thomas Korman

*District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6884*

Reed W. Gallogly

*Legal Counsel
County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5266*

Dominique L. Davis

*District Clerk
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6707*

1. CALL TO ORDER BOARD OF DIRECTORS

Jerry Blackwelder	Chair
John Uy	First Vice Chair
Ian N. Oglesby	Second Vice Chair

2. ROLL CALL - SANITATION DISTRICT BOARD OF DIRECTORS

Jerry Blackwelder	Chair
John Uy	First Vice Chair
Ian N. Oglesby	Second Vice Chair

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to two minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. CONSENT AGENDA

A. PROVIDE DIRECTION TO STAFF TO DRAFT AN ORDINANCE TO MAKE CHANGES TO THE SEASIDE COUNTY SANITATION DISTRICT CODE TITLE 1, TITLE 4, AND TITLE 5

PURPOSE: Receive report and direct staff to draft ordinances revising Titles 1, 4, & 5 of the Seaside

County Sanitation District Code, to bolster enforcement of the Fats Oils & Grease Program, to set forth sewer capacity fees for ADUs and JADUs, to add an appeals process for fee assessments, and to update uniform code references and revise outdated references appearing in the code.

RECOMMENDATION: Direct staff to draft ordinances for necessary changes to Title 1, Title 4, and Title 5 of the Seaside County Sanitation District Code.

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR DECEMBER 2024

PURPOSE: Receive Seaside County Sanitation District operations report for December 2024.

RECOMMENDATION: Accept reports. This item is presented for information only.

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. BOARD MEMBERS COMMENTS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
February 11, 2025
9:30 a.m.

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. This agenda is posted in compliance with Pursuant to Governor Newsom's Executive Orders [N-29-20](#) and [N-33-20](#). Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, Interim District Manager

BY: Patrick Grogan, Associate Engineer
Thomas Korman, Public Works Director/City Engineer

DATE: January 14, 2025

**SUBJECT: PROVIDE DIRECTION TO STAFF TO DRAFT AN ORDINANCE TO
MAKE CHANGES TO THE SEASIDE COUNTY SANITATION
DISTRICT CODE TITLE 1, TITLE 4, AND TITLE 5**

PURPOSE

Receive report and direct staff to draft ordinances revising Titles 1, 4, & 5 of the Seaside County Sanitation District Code, to bolster enforcement of the Fats Oils & Grease Program, to set forth sewer capacity fees for ADUs and JADUs, to add an appeals process for fee assessments, and to update uniform code references and revise outdated references appearing in the code.

RECOMMENDATION

Direct staff to draft ordinances for necessary changes to Title 1, Title 4, and Title 5 of the Seaside County Sanitation District Code.

BACKGROUND

Staff have encountered several difficulties while carrying out the typical duties involved in enforcing the District's FOG Program and administering capacity fee assessments to current and past projects. Staff requests that the Board direct staff to draft necessary changes to the Seaside County Sanitation District Code (SCSDC) in the following areas.

Title 1:

- SCSDC Title 1 General Provisions is currently blank. Staff request the addition of Chapter 1.10, Penalties, Enforcement, Administration and Legal Procedures. See attachment 1 for specific code language.

Title 4:

- SCSDC Title 4 Chapter 4.05 General Provisions, contains limited definitions. Staff request that the definitions be updated to define land use type categories used to assess capacity fees. See attachment 2 for specific code language.
- SCSDC Title 4 Chapter 4.15 Permits and Inspections. Staff request that an appeal process for Chapter 4.15 be added. See attachment 2 for specific code language.
- SCSDC Title 4 Sewer Connection and Use. Staff requests to update references to Monterey Regional Water Pollution Control Agency and Monterey One Water throughout.

Title 5:

- SCSDC Title 5 Chapter 5.10 Prohibited and/or Restricted Equipment. Bring the code section regarding prohibited and/or restricted equipment in line with the California Plumbing Code.
- SCSDC Title 5 Chapter 5.10 Maintenance. Add numerical limits to allowed FOG accumulation in grease interceptors.
- SCSDC Title 5 Regulation of Discharge. Staff requests to update Monterey Regional Water Pollution Control Agency name to Monterey One Water throughout.

If so directed by the Board, staff will draft an ordinance to revise the code sections discussed above. Ordinances must be read at two publicly noticed meetings, the second of which must be a regular meeting, before adoption.

FISCAL IMPACT

There is no fiscal impact associate with this item.

ATTACHMENTS

1. Draft Title 1 Addition
 2. Draft Title 4 Revisions
 3. Draft Title 5 Revisions
-

Reviewed for Submission to the
Board by:



Craig Malin, Interim District Manager

ADDITION OF TITLE 1 CHAPTER 1.10 PENALTIES, ENFORCEMENT, ADMINISTRATION AND LEGAL PROCEDURES

Add Section 1.10.010 Violation – Infraction or misdemeanor

1.10.010 Violation – Infraction or misdemeanor.

The violation of any provision or section of this code, or any code adopted herein by reference, or the failing to comply with any mandatory requirement of an ordinance of the district, shall be an infraction or misdemeanor.

Add Section 1.10.020 Violation – Continuing offense

1.10.020 Violation – Continuing offense.

Any person violating any provision or section of this code, or any code adopted herein by reference, or an ordinance of the district shall be charged with a separate offense for each and every day during any portion of which any violation of any provision or section of this code, or any code adopted herein by reference, or an ordinance of the district is committed, continued or permitted by such person, and shall be punishable accordingly.

Add Section 1.10.030 Punishment – Penalties

1.10.030 Punishment – Penalties.

A. Any person convicted of a misdemeanor for violation of this code, or any code adopted herein by reference, or an ordinance of the district shall be punishable by a fine of not more than one thousand dollars or by imprisonment not to exceed six months, or by both such fine or imprisonment.

B. Any person convicted of an infraction for violation of this code, or any code adopted herein by reference, or an ordinance of the district shall be punishable by:

1. A fine not exceeding one hundred dollars for the first violation;
2. A fine not exceeding two hundred dollars for the second violation of the same provision or section within one year;
3. A fine not exceeding five hundred dollars for each additional violation of the same provision or section within one year; provided, however, that this section shall not deprive the municipal court of jurisdiction to impose a term of imprisonment not to exceed three months when imposed by the court as a suspended sentence as a term of probation following a conviction of any provision or section of this code or ordinance of the district.

Add Section 1.10.040 Civil action enforcement

1.10.040 Civil action enforcement.

A. In addition to the penalties provided for in this chapter, any violation of this code or district ordinance may be redressed by civil action. Any condition existing in violation of this code or a district ordinance is deemed to be a public nuisance.

B. The district attorney may bring civil suit or other action to enforce any provision or section of this code, enjoin or prevent any violation of this code or to abate any public nuisance as defined or declared by this code.

C. This remedy by civil action to enforce this code is in addition to any other remedies available under ordinance, this code, or statute and does not replace or support any other remedy but is cumulative thereto.

Add Section 1.10.050 Liability for costs

1.10.050 Liability for costs.

Any person against whom such civil action is filed shall be liable for the costs thereof, which shall include but not be limited to the costs of investigation, court costs, attorney's fees, and costs of monitoring compliance.

Add Section 1.10.060 Enforcement by administrative process – Powers of enforcing officer

1.10.060 Enforcement by administrative process – Powers of enforcing officer.

A. Nothing in this code or any other district enactment is intended, or shall be deemed or construed, to impose a liability upon the district, or any of its officers, agents or employees, for any injury to persons or damage to property alleged to result from any act or omission by the district, or any of its officers, agents or employees, beyond the liability imposed by the state of California or by the United States. Nothing in this code or any other district enactment is intended, or shall be deemed or construed, to impose a mandatory duty on the district, or any of its officers, agents or employees, for the purpose of determining entitlement to equitable relief or liability to any injury to persons or damage to property alleged to result from the failure of the district or any of its officers, agents or employees to discharge a mandatory duty imposed by this code or any district enactment.

B. Every enforcing officer may use administrative processes such as notices of violation, stop work orders, or warning letters, in lieu of or prior to seeking judicial enforcement of any provision of this code or district ordinance if the officer determines that the process may result in compliance with this code at less cost to the district. Failure of any enforcing officer to use an administrative process shall not affect the validity of any judicial proceeding undertaken pursuant to this code or other district ordinance.

C. Every enforcing officer is authorized to appear as a complaining witness in any criminal proceeding brought for an alleged violation of this code, and in every administrative or civil proceeding brought to abate any violation of this code or to enjoin any present or future violation of this code.

D. Whenever there is cause to suspect a violation of any provision of SCSDC Title 5; or other district ordinance relating to real property; or whenever necessary to investigate either an application for granting, extension or modification of any application described in said code or ordinances, or an action to revoke or modify a discretionary permit, the enforcing officers or their duly authorized representatives may enter any site for the purpose of investigation, provided they shall do so in a reasonable manner. No owner, occupant or agent thereof shall, after reasonable notice and opportunity to comply, refuse to permit such entry. In the course of such inspection, no enclosed building or structure shall be entered without the express permission of the owner or occupant. When necessary and with the prior approval of the district attorney, the enforcing officers may apply to the court for an inspection warrant.

E. No person shall give either orally or in writing information to an enforcing officer which the person knows to be false.

Add Section 1.10.070 Notice of violation recordation

1.10.070 Notice of violation recordation.

If in the course of fulfilling their responsibilities under SCSDC Title 5; or other district ordinance relating to real property, the enforcing officer has knowledge that there is a violation thereof, the enforcing officer shall cause to be mailed to the owner, as reported on the latest equalized assessment roll, and/or the occupant if different from the owner, a notice of intention to record a notice of violation. The notice shall include a description of the property, a description of the violation, the action necessary to abate the violation, the time limit for compliance, the intent to record the notice of violation, and state a time, date and place for a meeting with the enforcing officer at which the occupant or owner may present evidence as to why the notice shall not be recorded.

If the occupant or the owner of the real property fails to inform the enforcing officer of his objections to the recordation of the notice of violation and the violation has not been cured within the time limit set for compliance, the enforcing officer may record a notice of violation with the county recorder. If the owner or occupant has presented evidence and it is determined that there has been no violation, the enforcing officer shall not record the notice of violation. If, however, after the owner or occupant has presented evidence, the enforcing officer determines that a violation does exist, the enforcing officer shall record a notice of violation after the expiration of the time for compliance.

Add Section 1.10.080 Removal of notice of violation

1.10.080 Removal of notice of violation.

If the owner, occupant or authorized agent disagrees with the determination that a violation of SCSDC Title 5; or other district ordinance relating to real property, exists on the property, said individual may apply for a "removal of notice of violation" by submitting evidence to the enforcing officer that there is no violation or that the work to abate the violation has been completed. An adverse decision of the enforcing officer may be appealed by the property owner to the planning commission.

Appeals to the planning commission shall be in writing and shall be filed within ten days after written notice of the decision of the enforcing officer has been mailed to the applicant.

The enforcing officer shall remove the notice of violation when:

- A. It is determined by the enforcing officer or appeal body that no violation exists; or
- B. All required work to abate the violation has been completed and approved by the enforcing officer.

The fee for the submittal of the "removal of notice of violation" shall be set from time to time by resolution of the district board.

Add Section 1.10.090 Refusal to issue permits, licenses or other entitlements

1.10.090 Refusal to issue permits, licenses or other entitlements.

No department, commission or public employee of the district which is vested with the duty or authority to issue or approve permits, licenses or other entitlements shall issue or approve such permits, licenses or other entitlements where there is an outstanding violation involving the property upon which there is a pending application for such permit, license or other entitlement. The authority to deny shall apply whether the applicant for the permit was the owner of record at the time of such violation or whether the applicant is either the current owner of record or an agent or successor in interest of the current owner of record pursuant to a contract of sale of the real property, with or without actual or constructive knowledge of the violation at the time of his or her interest in such real property.

Upon notification that a violation exists by the enforcing officer, all departments, commissions and public employees shall refuse to issue permits, licenses or entitlements involving the property except those necessary to abate the violation, if such are obtainable.

Written notice of the refusal to issue shall be mailed to the applicant for the permit, license or entitlement and to the property owner. Such written notice shall include

information regarding the specific violation and the action necessary to abate the violation.

If the applicant for a permit, license or other entitlement disagrees with the determination that a violation exists, the applicant may follow the procedure set forth in SCSDC 1.10.080.

The refusal to issue shall be rescinded when the department, commission or employee has been notified that:

- A. It has been determined by the enforcing officer or appeal body, after review, that no violation exists; or
- B. All required work to abate the violation has been completed and approved by the enforcing officer or his designee.

The District Manager may waive the provisions of this section for remedial, protective or preventative work needed to deal with an emergency situation.

Add Section 1.10.100 Fees for retroactive permit application

1.10.100 Fees for retroactive permit application.

Application for permits for any use for which a permit is required and where the use has been constructed, placed on the property, operated or has been otherwise established or initiated prior to the application for the permit, in violation of district ordinance, shall require a fee of twice the amount normally charged for the application.

REVISIONS TO TITLE 4 SEWER CONNECTION AND USE

Replace Section 4.05.010 Definitions

4.05.010 Definitions.

"Accessory Dwelling Unit" (ADU) shall mean an attached or detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated. An accessory dwelling unit also includes the following: (A) An efficiency unit. [and] (B) A manufactured home, as defined in Section 18977 of the Health and Safety Code.

"Animal Hospital" shall mean all animal care facilities, including veterinary offices, animal boarding facilities and hospitals.

"Bakery" shall mean all businesses whose principal activity involves the production of baked goods on premise for resale.

"Bar" shall mean all bars and taverns, which are, separate from or do not include restaurant facilities, and which may or may not include entertainment. Water consumption shall not exceed 634 gpd.

"Bed and Breakfast Inn" shall mean hotel/motel facilities that use less than sixty-seven (66) gpd (gallons per day), per room. This is a residential living unit(s) where the establishment is primarily engaged in renting rooms, with or without meals, on a fee basis.

"Board" means the board of directors of the Seaside County Sanitation District.

"Bowling Center" shall mean a business whose principal activity is to provide facilities for bowling, even though incidental food and beverage services are also provided.

"Business/Government" shall mean all businesses, offices, governmental agency offices and any other similar user not otherwise included in another category herein, including grocery stores not defined as "supermarkets" herein below.

"Car Wash" shall be defined as a business, whose principal activity involves motor vehicle washing, including automatic and self-service washing. This category is considered a special user.

"Dental Offices" shall mean all offices of dentists.

"District" means the Seaside County Sanitation District, in the county of Monterey, state of California.

"Dry Cleaners" shall mean a business where dry cleaning services are performed on premise, and laundry services are not provided.

"Engineer" means the engineer of the district, or his authorized representative.

"General Hospital" shall be defined as a health care facility, which provides inpatient bed facilities and surgical services or other major medical services with flows of more than 117 gpd per bed.

"Grocery store" shall mean all businesses whose principal activity involves the retail sale of groceries that are prepackaged and where there is no on premise bakery, produce, fish, seafood, poultry, or meat preparation. A grocery store shall be charged as a general commercial user as defined in "Business/Government".

"Hotel/Motel" shall mean all living units of a transient nature including hotel and motel rental room units, and also living units of a permanent nature, which do not contain any kitchen facilities. Excluded from the category are major, full-service hotels, which are defined as a special user herein below.

"House drain" means that part of the horizontal sewer beginning at the plumbing or drainage outlets and running two feet beyond the building foundation.

"House sewer" means a sewer line beginning two feet outside the foundation of any building and running to the property line.

"Inspector" means an authorized representative of the board or the district.

"Junior Accessory Dwelling Unit" (JADU) shall mean a unit that is no more than 500 square feet in size and contained entirely within a single family residence. A junior accessory dwelling unit may include separate sanitation facilities or may share sanitation facilities with the existing structure.

"Lateral sewer" means that portion of a sewer between a building and collecting main which lies within a public street.

"Laundromats" shall be defined as all self-service clothes washing establishments.

"Laundry" shall mean all laundries or combination laundries/dry cleaners that are considered special users. An "Industrial Laundry" is one which is primarily engaged in supplying businesses or industries with laundered or dry-cleaned work uniforms, wiping towels, table linens, bed linens and similar items on a contract basis. A "Commercial

Laundry” is one, which is primarily engaged in supplying residences or businesses with laundered shirts, pants, household linen and similar items on an over-the-counter basis.

“M1W” means Monterey One Water, successor agency to the Monterey Regional Water Pollution Control Agency.

“Major Hotel” shall mean a full-service facility having rooms, restaurant(s), and/or bar, and which provide room service. This category is considered to be a special user.

“Medical Offices” shall be defined as all offices of physicians, surgeons, optometrists, chiropractors, and other similar professionals practicing in the medical field.

“Mortuary” shall mean all establishments principally involved in preparing the dead for burial and cremating the dead.

“MRWPCA” means the Monterey Regional Water Pollution Control Agency.

“Nightclub” shall mean all bars and taverns, which are, separate from or do not include restaurant facilities, and which may or may not include entertainment. Water consumption must exceed 634 gpd.

“Parcel of land” means an area of land in one ownership which is surrounded by a continuous boundary.

“Person” includes an individual, firm, association, organization, partnership, corporation, or company.

“Restaurant” shall mean all establishments whose principal activity involves on premise preparation and service of meals and food, including coffee shops and cafes. Includes restaurants serving one, two, or three meals per day.

“Restaurant with a Bar” shall mean any retail establishment selling food prepared on premise and with a full-service bar on premise.

“Residential” shall refer to all living or dwelling units (as defined by the Uniform Building Code) of a permanent, rather than a transient nature, including single-family residences, apartments, mobile homes, townhouses, and condominiums. A living unit shall be defined as any structure containing sleeping, eating, cooking, and sanitation facilities.

“Rest Home (7 or more beds)/Convalescent Hospital” shall mean all health care facilities which provide in-patient bed facilities, but do not perform surgeries or other major medical services, and hospitals with less than 117 gpd, per bed.

“School” shall mean an educational facility in which instruction takes place, including public, private, and religious schools and colleges.

DRAFT Title 4 Sewer Connection and Use

"Service Provider" shall mean Monterey One Water, Monterey Regional Water Pollution Control Agency, or any successor agency which provides billing, administration, and other services to the District.

"Service Station/Repair" shall mean all facilities who are primarily engaged in performing repair work on automobiles, boats, recreational vehicles, motorcycles, etc. Can include gasoline service stations that sell gas and perform repair work.

"Special User" shall mean any establishment, which cannot be classified in any other category, based on their individual flow. The special user charge is determined based on applying the formula contained in SCSDC 4.15.010 B.2, herein below. Actual water usage is ordinarily the basis for the special user's average daily sewage flow.

"Supermarket" shall mean all businesses whose principal activity involves the retail sale of all sorts of canned foods and dry goods, such as tea, coffee, spices, sugar, and flour; fresh fruits and vegetables; and fresh meats, fish, seafood, and/or poultry, which are prepared on premise. This category also contains fish, seafood, and/or meat markets primarily engaged in preparing fresh and raw or cooked fish, seafood, or meat for resale. This shall not include "grocery store", as defined in this chapter.

"Take-out Food Business" shall be defined as all drive-ins, sandwich shops, fast-food outlets and similar businesses whose principal activity involves food service, but which do not provide on premise eating facilities or which provide only disposable eating implements (paper plates, plastic utensils, etc.). A small take-out food business shall be one with one (1) cash register or check-out line, a medium business shall have two (2) or three (3) cash registers or checkout lines, and a large business shall be one with four (4) or more cash registers or check-out lines.

"Theater" shall mean all facilities whose principal activity involves the showing of movies or moving pictures, or the presentation of plays or other forms of entertainment.

Revise Section 4.15.010 B.7 Payment of Fees

4.15.010 B.7 Payment of Fees.

All connection fees must be paid prior to issuance of the building permit. The connection fee shall be collected for the Seaside County Sanitation District by Service Provider.

Add Section 4.15.010 B.8 Request for Ruling

4.15.010 B.8 Request for Ruling.

If an applicant for a permit disputes the interpretation or application of this chapter, they may request a ruling by the district board. Requests must be made in writing to the district manager. A request for ruling on a fee assessment must be made no later than four months after the date of the assessment. A request for ruling shall be placed on the agenda of the next practical regularly scheduled board meeting.

Revise Section 4.25.010 Penalties

4.25.010 Penalties.

Every person who violates or causes or permits the violation of any of the provisions of this title is guilty of a misdemeanor.

In addition, any person who intentionally or negligently violates any provisions of this title, requirements, or conditions set forth in permits duly issued, or who discharges wastewater which causes pollution, or violates any cease and desist order, prohibition, effluent limitation, national standard of performance, pretreatment or toxicity standard, shall be liable civilly to liabilities imposed by the district or Service Provider against which the violation occurs. Said civil liability may be in a sum not to exceed \$6,000 for each day in which said violation occurs.

The district or Service Provider may petition the superior court to impose, assess and recover such sums. In determining such amount, the court shall take into consideration all relevant circumstances, including but not limited to the extent of harm caused by the violation, the nature and persistence of the violation, the length of time over which the violation occurs, and corrective action, if any.

Revise Section 4.30.025 Exemption for SSI recipients

4.30.025 Exemptions for SSI recipients.

Every person who is a SSI recipient shall be exempt from the payment of the fee imposed by SCSDC 4.30.010, upon compliance with this section.

"SSI recipient" means every person who meets the criteria of disability as established by the Social Security Administration's Supplemental Security Income (SSI) Program for the aged, blind, and disabled (Title XVI of the Social Security Act, as amended) and who currently is a SSI recipient.

To be eligible for exemption, a person must file on forms provided by the city of Seaside finance director and provide proof that they are:

- A. A SSI recipient; and
- B. Jointly or severally liable for payment of the sewer user fee; and

C. The sewer services are used only at their principal place of residence.

Upon completion of the form and qualification, the finance director shall submit the information to Service Provider. The exemption shall become effective at the next billing cycle after the Service Provider has entered the exemption into their records.

Revise Section 4.30.050 Collection of fees/delinquencies

4.30.050 Collection of fees/delinquencies.

Fees charged pursuant to this chapter shall become due and payable at the same time and in the same manner as Service Provider's fee. Any fee shall become delinquent if not paid within 30 days after mailing or delivery of notice thereof. Any fee that becomes delinquent shall have added to it a penalty charge equal to 10 percent of the fee that became delinquent.

Revise Section 4.30.060 Monterey Regional Water Pollution Control Agency authorized to collect fees

4.30.060 Service Provider authorized to collect fees.

Service Provider is hereby authorized to collect the fees assessed by this chapter. The Seaside County Sanitation District Manager is authorized to execute an agreement with Service Provider to collect said fees and to pay the Service Provider its cost of collection.

Revise Section 4.30.070 Implementation date

4.30.070 Implementation date.

The sewer service charge adopted pursuant to this chapter shall be charged from and after July 1, 2017, but in no case sooner than 30 days after the adoption of the ordinance codified in this chapter beginning on the first day of the month thereafter, and shall be billed at the next regular billing cycle, thereafter, of Service Provider.

REVISIONS TO TITLE 5 REGULATION OF DISCHARGE

Revise Section 5.05.010 In general

5.05.010 In general.

Service Provider's Ordinance No. 2008-01 known as the "Wastewater Discharge Ordinance of the Monterey Regional Water Pollution Control Agency" is hereby incorporated in its entirety by reference as if fully set forth in this chapter. The Service Provider has the responsibility and the authority to enforce the provisions of their "Wastewater Discharge Ordinance" within the Seaside County Sanitation District's jurisdiction.

No person shall place, deposit or discharge, or cause, suffer or permit to be placed, deposited or discharged either directly or indirectly into any public sewer of this district or into any lateral connected therewith, or on or upon any street, alley or public place, or on or upon any private property or any other place in such a manner that the same will be permitted to run into any such sewer or lateral, any of the following substances:

- A. Any oil, petroleum, naphtha, liquid asphaltum or petroleum product, or other such specifically objectionable matter such as large rags, sand, earth, stone, dust, pieces of concrete, etc.
- B. Any refuse or industrial waste that will cause or tend to cause obstructions in the sewer system or the sewage treatment plant or interfere or tend to interfere with the efficient and successful operation of said system or said plant.
- C. Any chemicals or waste destructive of masonry.
- D. Grease except in quantities commonly contained in domestic sewage.
- E. Any waste matter in such quantity as to adversely affect the efficient operation of sewer lines, pumping facilities or waste treatment facilities.

Revise Section 5.05.020 B Exception, permit required.

5.05.020 B

Whenever a person, firm, or corporation desires to make or maintain any connection with any part of the sanitary sewer system for the purpose of discharging sewage or waste which contains any chemicals or other objectionable materials as above defined, such person, firm, or corporation shall apply to Service Provider for a permit for said purpose. Issuance of such a permit will be subject to the review and conditioning of the district engineer.

Revise Section 5.10.030 Definitions

5.10.030 Definitions.

"Biannual" means occurring twice per year.

"Food service establishment" means an establishment that prepares and/or sells food for consumption either on or off the premises, including, but not limited to, restaurants, sandwich shops, delicatessens, bakeries, cafeterias, markets, bed and breakfast inns, motels, hotels, meeting halls, caterers, retirement and nursing homes or pizzerias. The term, as used in this chapter, does not refer to food stores or establishments that do not prepare food on premises or process food in a manner so as to contribute grease to the sewer system.

"Grease interceptor" means a device designed and installed to separate and retain deleterious, hazardous, or undesirable matter from normal wastes and to permit normal sewage or liquid wastes to discharge into the disposal terminal by gravity.

"Grease trap" means a device designed to retain grease from one to a maximum of four fixtures.

"M1W" means Monterey One Water, successor agency to the Monterey Regional Water Pollution Control Agency.

"MRWPCA" means the Monterey Regional Water Pollution Control Agency.

"SCSD" and "district" mean the Seaside County Sanitation District.

"Service Provider" shall mean Monterey One Water, Monterey Regional Water Pollution Control Agency, or any successor agency which provides billing, administration, and other services to the District.

Revise Section 5.10.040 Requirement for grease trap, grease interceptor, or other device

5.10.040 Requirement for grease trap, grease interceptor, or other device.

A. A food service establishment or any other business discharging grease, oil or other similar material shall have an operable grease trap, grease interceptor or other comparable device(s) as determined by Service Provider and SCSD to be an adequate substitute for a grease trap or grease interceptor. A properly sized interceptor or trap shall be considered first, in conformity with the sizing chart as determined by the Service Provider's Regional Grease Program. Should space limitations or other exceptional circumstances prevent their installation, Service Provider and the district may grant exceptions to the requirement of grease traps or grease interceptors in this section.

B. All drains from food preparation and clean up areas including, but not limited to, pre-wash sinks, floor drains, food waste disposal units, pot and pan sinks, scullery sinks, and garbage can wash areas shall be connected to such trap or interceptor.

C. Sizing Formula. The size of a grease trap or grease interceptor shall be as determined by Service Provider. Notwithstanding the foregoing, grease traps required by this chapter shall be no smaller than an 80-gallon capacity trap with a 75-gallon per minute flow rate.

D. Existing Grease Traps, Grease Interceptors or Similar Devices.

1. Any food service establishment or other business that, on or after July 1, 1997, installed grease traps, grease interceptors, or other grease pretreatment equipment to comply with the requirements of the Service Provider's Regional Grease Program, shall not be required to upgrade such equipment. Replacement as stated in this chapter will be required should one or a combination of the following occur:

a. Improper maintenance or nonmaintenance of the equipment based on inspections by the district.

b. Replacement of nonoperational equipment.

c. Sewer mainline stoppage within 100 feet downstream of business sewer lateral location.

d. Failure to submit required annual report.

2. Any food service establishment shall upgrade their grease traps, grease interceptors or similar devices to meet the standards set forth in this chapter upon the change of ownership of the business in which the equipment is located, or upon the remodeling of the business facility in which the equipment is located. Remodeling of the business facility not requiring a building permit shall be exempted from the upgrade requirement. The remodeling shall not be separated into phases for the purpose of avoiding the requirement of a building permit.

Revise Section 5.10.050 General regulations and procedures

5.10.050 General regulations and procedures.

A. When waste treatment is required pursuant to this chapter, an approved grease trap or grease interceptor complying with the provision of this chapter shall be installed in the waste line leading from sinks, drains, and other fixtures or equipment.

B. A plumbing permit shall be obtained from the chief building official of the governing jurisdiction prior to the installation of a grease trap or grease interceptor.

C. Each trap, interceptor, or comparable device required by this chapter shall have an approved volume not less than required by this chapter.

D. Toilets, lavatories, and other sanitary fixtures shall not be connected to any grease trap, grease interceptor, or comparable device.

E. Location of Grease Traps and Grease Interceptors.

1. Grease traps and grease interceptors shall be located outside buildings, unless a finding is made by the chief building official that the location of the building on the site or some other aspect of the use prevents an outside location and that placement within a building is not hazardous to public health and safety;

2. Grease traps and grease interceptors shall be located and maintained at all times so as to prevent the entrance of foreign materials, shall be easily accessible for cleaning, inspection and removal of intercepted grease, and shall pose no hazard to public health or safety;

3. Grease traps and grease interceptors shall be located on private property. If this is found to be impossible, the owner must apply for approval from the department of public works for an encroachment within the public right-of-way;

4. If grease traps and grease interceptors are not designed in accordance with Uniform Plumbing Code (UPC) Section 711 and/or Appendix H, they must be designed by a professional engineer, must be consistent with the standards of this chapter, and must be approved by Service Provider and the district.

F. Related Equipment.

1. Grease traps and grease interceptors shall be fitted with a standard service access cover or manholes. If manholes are required, they shall be brought to grade and finished with standard manhole cover and ring.

G. All discharging fixtures shall be individually trapped and vented in accordance with the UPC.

H. Grease traps and grease interceptors shall be constructed of durable materials and shall have a full-size gas-tight cover which can easily be removed.

I. Grease traps and grease interceptors shall not be installed until the type and/or model has been subjected to, and has fully complied with, tests acceptable to the district.

Where an existing grease trap or grease interceptor is found acceptable by the district, such equipment will be allowed to remain in use. Whenever a grease trap or grease interceptor does not comply with the provisions of this chapter, the district shall require corrective measures.

J. Prohibited and/or Restricted Equipment.

1. The installation and use of garbage grinders (disposals) in commercial food establishments is prohibited, except where a 1,000-gallon-plus interceptor is in use;
2. The connection of dishwashers to a grease trap is prohibited;
3. The use of enzymes or bacterial cultures designed to disperse grease is prohibited unless specifically approved in writing by the Monterey County health department, the Service Provider, and the district.

K. Maintenance.

1. Traps and interceptors shall be maintained in efficient operating condition by periodic removal of the accumulated grease. FOG may not exceed twenty-five percent (25%) of the material depth of the trap or interceptor. If FOG accumulation exceeds twenty-five percent (25%) of the material depth, the unit shall be pumped or cleaned immediately. The minimum pumping frequency for grease interceptors shall be every three (3) months. No collected grease shall be introduced into any public or private drainage piping.
2. Any grease trap or grease interceptor required by this chapter shall be readily accessible for inspection and properly maintained to assure that accumulations of grease or oil do not impair its efficiency or transport grease or oil into the sewer system.
3. All food service establishments or businesses required under this chapter to install and maintain a grease trap or grease interceptor shall maintain a maintenance record for the grease trap or grease interceptor, which shall be transmitted to the Seaside County Sanitation District on an annual basis. This record shall include the date, the name of the person who performed the cleaning, and the disposal site of the waste. The record shall be posted in a conspicuous location and be available for review by the district's inspector at each routine inspection and at such other time as necessary for the district to determine whether a particular establishment may be performing maintenance contrary to the provisions of this chapter. Records shall be kept on the premises for a period of five (5) years.

4. The district or its designee may perform grease trap and grease interceptor inspections biannually, or more often at the discretion of the district should maintenance reports not be received or should a grease trap or grease interceptor fail to operate properly as indicated by a mainline stoppage within 100 feet downstream of said business.

5. In the event the district determines that a food service establishment or business required to install and maintain a grease trap either fails to maintain the maintenance records required by this section, or fails to maintain the grease trap as required by this section, the district may require the immediate installation of a grease interceptor.

L. Suspension or Termination of Health Permit. The district shall have the discretion to request the Monterey County health department (the district's health officer) to terminate or cause to be terminated the health permit of any user if a violation of any provision of this chapter is found to cause a condition of contamination, pollution, nuisance, or other threat to public health or safety.

M. Request for Ruling. If an applicant for a permit or the owner of a grease trap or grease interceptor disputes the interpretation or application of this chapter, he/she may request a written ruling by the district manager. The decision of the district manager shall be final for all purposes.



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, Interim District Manager

BY: Thomas Korman, Public Works Director/City Engineer
Billy Thomas, Junior Engineer

DATE: January 14, 2025

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR DECEMBER 2024**

PURPOSE

RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR DECEMBER 2024.

RECOMMENDATION

ACCEPT REPORTS. THIS ITEM IS PRESENTED FOR INFORMATION ONLY.

BACKGROUND

ATTACHED IS THE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT AND FLUSH MAP FOR DECEMBER 2024.

FISCAL IMPACT

THERE IS NO FISCAL IMPACT ASSOCIATED WITH THIS ITEM.

ATTACHMENTS

1. Monthly Sanitation Report December_24-25
-

2. Flush_map_December_2024-2025

Reviewed for Submission to the
Board by:



Craig Malin, Interim District Manager

Seaside County Sanitation District Operations Report

Fiscal Year 2024/2025 Month of December

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0	0	0	0	0
Main Line Jetted	530	2,526	277	1,662	35,319	273,216	36,126	277,404
Main Line Video	0	135	0	0	0	6,707	0	6,842
Main Lines Treated for Grease Control (Jet Power II)	530	2,526	277	1,662	7,006	37,877	7,813	42,065
Mainline Root Treatment	0	0	0	0	986	6,700	986	7,686
Stoppages & Overflows								
Main Line	0	0	0	0	1	1	1	1
Laterals	0	0	0	0	0	1	0	1
SSO's	0	0	0	0	1	1	1	1

Sewer Repairs

None

Sewer Video (Outside of regular maintenance work)

None

Stoppage Locations

Del Rey Oaks

None

Sand City

None

Seaside

440 Harcourt - Rags, Grease, Debris - ML

Overflow/SSO Locations

Del Rey Oaks

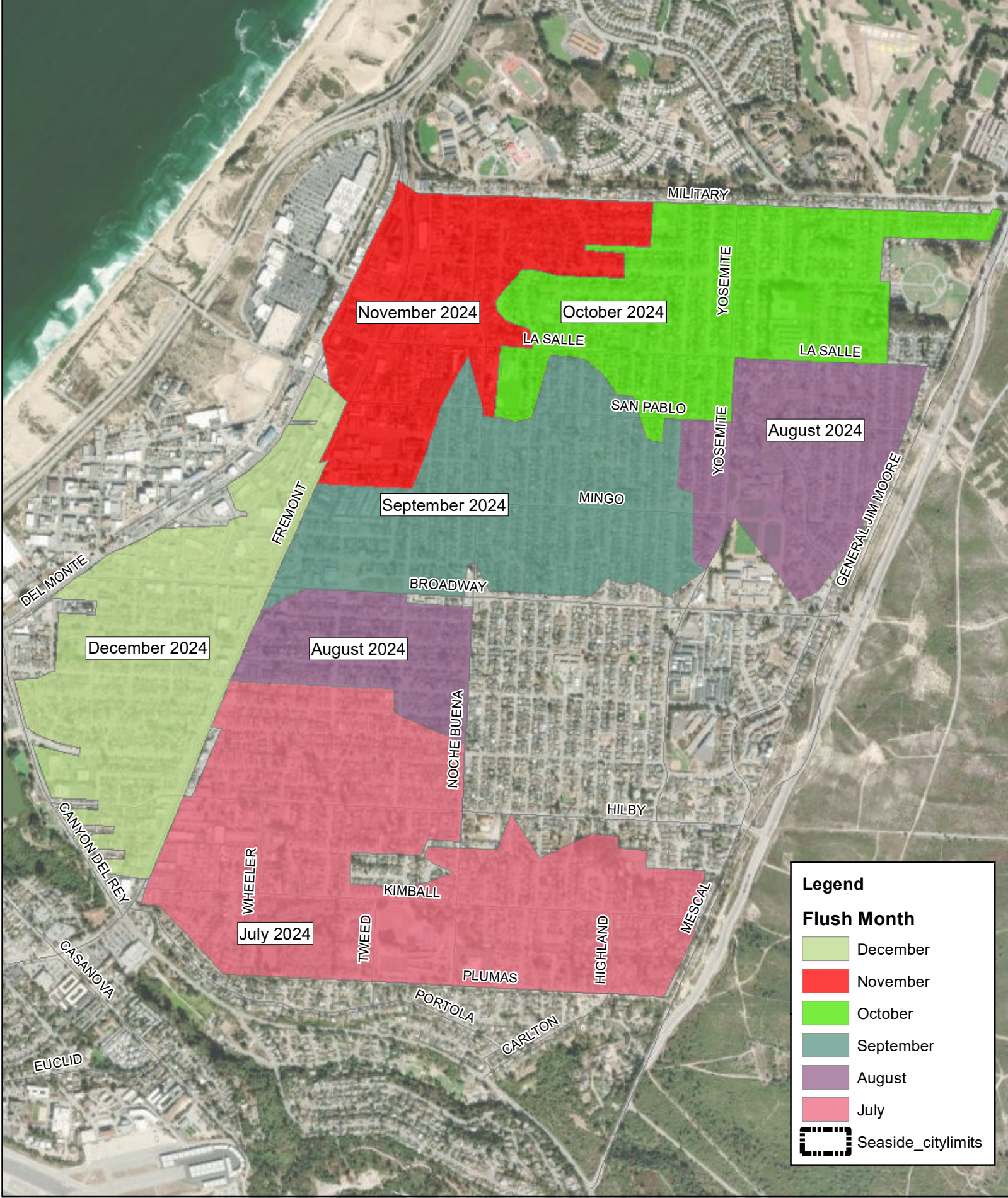
None

Sand City

None

Seaside

440 Harcourt - Rags, Grease, Debris - ML

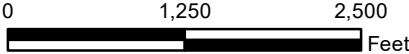


Legend

Flush Month

- December
- November
- October
- September
- August
- July

Seaside_citylimits



Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map: 2024-2025