



AGENDA

CITY OF SEASIDE
NEIGHBORHOOD IMPROVEMENT
COMMISSION

REGULAR MEETING
440 HARCOURT AVE
Tuesday, June 3, 2025
5:00 PM

NOTICE: *The City Council and the City's Boards, Commissions and Committees, will hold its public meetings in person, with a view option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

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1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
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Enter the **WEBINAR ID:** 814 0330 1073 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

Before the Meeting via Email: Written comments can be emailed to dmeewis@ci.seaside.ca.us Include the following subject line: "Public Comment Item # ___" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting: When the Chair calls for public comment, members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

When the Chair calls for public comment, members of the public participating on Zoom and wishing to address the City Council can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9 to "Raise Hand"; press *6 to unmute.

5. In accordance with the City's Remote Meeting Participation Policy for Public Comment: The City of Seaside reserves the right to refuse, limit, and/or revoke use of video conferencing technology and the option for virtual public participation. Granting use of the virtual

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1. CALL TO ORDER

2. ROLL CALL - HOMELESS COMMISSION

Ray Riordan	Chair
Tiffinie Meyer	Vice Chair
Ramona Olaeta-Reed	Commissioner
Joan Costello	Commissioner
Shanda LeBeouf	Commissioner
Dennis Alexander	Commissioner

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM MAY 6, 2025

6. BUSINESS ITEMS

A. DISCUSSION ON THE COMMUNITY EMERGENCY RESPONSE TEAM (CERT) PROGRAM AND CONSIDER RECOMMENDATIONS FOR STAFF

RECOMMENDATION: Have discussion and consider recommendations for staff.

B. DISCUSSION ON THE ESTABLISHMENT OF EMERGENCY SUPPLY BOXES

RECOMMENDATION: Discuss the concept and feasibility of establishing "Emergency Supply Box" program.

C. REVIEW PROPOSED PROJECTS FOR FISCAL YEAR 25/26 AND REVIEW FINAL RECOMMENDATIONS

RECOMMENDATION: Review identified projects and make any necessary changes prior to budget sessions.

D. DISCUSSION ON POTENTIAL PROJECTS FOR FY 26/27

RECOMMENDATION: Review and discuss potential project ideas for Fiscal Year 2026–2027, provide feedback on priorities.

7. REPORTS FROM COMMISSIONERS

8. REPORTS FROM STAFF

This is a time specifically set aside for the Staff Liaison to provide updates on non-agendized requests from the Commission, and to provide brief information on topics under the purview of the Commission.

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
July 1, 2025
5:00 PM

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Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the Office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



FINAL MINUTES

CITY OF SEASIDE
NEIGHBORHOOD
IMPROVEMENT
COMMISSION

SPECIAL MEETING
COUNCIL CHAMBERS
Tuesday May 6, 2025
5:00 PM

1. **CALL TO ORDER**

Chair Riordan called the meeting to order at 5:00 p.m.

2. **ROLL CALL - NEIGHBORHOOD IMPROVEMENT COMMISSION**

PRESENT: Meyer, Alexander, Olaeta Reed, Riordin, Costello
ABSENT: LeBoeuf

3. **REVIEW OF AGENDA**

Commissioner Meyer proposed to to add Item 5D. discuss the City marketing company advertise for vacant NIC seats. Jennifer suggested a correction to the Approval of Minutes. Approval of Minutes for April 1, 2025.

On motion by Commissioner Alexander, and second by Commissioner Meyer, and carried by the following vote, the Neighborhood Improvement Commission moved to approve adding Item 5 D. and updating 4. Approval of Minutes to be Approve Minutes from April 1, 2025.

RESULTS: 5, 0, 0, 1

AYES: Meyer, Alexander, Olaeta Reed, Riordin, Costello

NOES: None

ABSTAIN: None

ABSENT: LeBoeuf

PUBLIC COMMENT:

Nielson

4. **APPROVAL OF MINUTES**

APPROVE MINUTES FROM MARCH 13, 2025-APRIL 1, 2025

On motion by Commissioner Alexander, and second by Costello, and carried by the following vote, the Neighborhood Improvement Commission moved to approve April 1, 2025 Minutes

RESULTS: 5, 0, 0, 1

AYES: Meyer, Alexander, Olaeta Reed, Riordin, Costello

NOES: None

ABSTAIN: None

ABSENT: LeBoeuf

5. BUSINESS

A. REVIEW AND SELECT THE HOUSE OF THE MONTH FOR APRIL & MAY

RECOMMENDATION: Select the house of the month

Thomas Korman, Public Works Director, provided a presentation on April Homes of the Month for Ord Terrace and May Home of the Month for Ord Grove. The Commissioners voted and the results are as follows. April Home of the Month for Ord Terrace is 1705 Military. May Home of the Month for Ord Grove is 1925 Grandview.

PUBLIC COMMENT:

None

On motion by Commissioner Meyer, and second by Costello, and carried by the following vote, the Neighborhood Improvement Commission moved to approve April Home of the Month for Ord Terrace-1705 Military. May Home of the Month for Ord Grove-1925 Grandview

RESULTS: 5, 0, 0, 1

AYES: Meyer, Alexander, Olaeta Reed, Riordin, Costello

NOES: None

ABSTAIN: None

ABSENT: LeBoeuf

B. DEBRIEF ON THE NEIGHBORHOOD CLEAN UP EVENT THAT TOOK PLACE ON SATURDAY, APRIL 26, 2025.

RECOMMENDATION: Have a discussion and provide feedback.

Commissioners discussed the Citywide Clean-up event that took place on April 26, 2025. There was no motion or vote. Commissioner Alexander asked to have this be on the August 5th Agenda and have a representative from Greenwaste speak at the NIC meeting. Commissioner Meyer asked about the old screen being replaced at the Oldemeyer center. Are the bike racks all different designs? Are the water fountains filtered? It is a water fill station and unsure what water district.

PUBLIC COMMENT:

None

C. RECEIVE AN UPDATE ON THE FISCAL YEAR 24/25 RECOMMENDED PROJECTS

RECOMMENDATION: Receive status update on fiscal year 24/25 projects

Thomas Korman, Public Works Director provided a presentation on the Fiscal Year 24/25 Recommended Projects

PUBLIC COMMENT:

None

D. RECEIVE AN UPDATE ON THE CITY'S MARKETING COMPANY ADVERTISING FOR NIC VACANT SEATS

Dan Meewis, Assistant City Manager reached out to the Citys Marketing Company Group and City Clerk wants to do it for all Commissions. Continued discussion at the next NIC meeting.

PUBLIC COMMENT:

None

6. REPORTS FROM COMMISSIONERS

Commissioner Alexander would like to know what the Council wants to see as far as projects. What are the guidelines that City Council can propose to the NIC? Commissioner Costello wanted to know about the tables for Oldemeyer center. Dan Meewis said that there is a budget challenge with the City and he is checking Recreations budget. Costello reached out to the DLI for the Quilt show. 7 soldiers showed up to help move. Commissioner Meyer appreciates the business cards

Commissioner Riordan thanked everyone for a great day at the Citywide Clean-up.

7. REPORTS FROM STAFF

Dan Meewis, Assistant City Manager, new activity guides are out. And the Annual Mother's Day Brunch is at the Oldemeyer Center on May 10, 2025

8. ADJOURNMENT

With no further business the meeting adjourned at 6:31 p.m.

On motion by Commissioner Alexander, and second by Costello, and carried by the following vote, the Neighborhood Improvement Commission moved to adjourn.

Respectfully submitted,

Jennifer Hancock, Committee Clerk

Ray Riordan, Chair



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.A.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: June 3, 2025

**SUBJECT: DISCUSSION ON THE COMMUNITY EMERGENCY RESPONSE
TEAM (CERT) PROGRAM AND CONSIDER RECOMMENDATIONS
FOR STAFF**

RECOMMENDATION

Have discussion and consider recommendations for staff.

BACKGROUND

The Community Emergency Response Team (CERT) program is a nationally recognized initiative designed to educate and train volunteers in basic disaster response skills, including fire safety, light search and rescue, team organization, and disaster medical operations. The program empowers residents to assist their neighbors and support professional responders during emergencies when resources may be limited.

The Neighborhood Improvement Commission would like to discuss the potential of establishing one within the City of Seaside. Generally, CERT programs are in coordination with local fire departments, emergency management agencies, or regional partners. While the CERT program has historically played a role in enhancing local emergency preparedness, the COVID-19 pandemic and other recent events have affected participation rates, training schedules, and volunteer engagement.

FISCAL IMPACT

No fiscal impact with this item

ATTACHMENTS

None



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.B.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: June 3, 2025

**SUBJECT: DISCUSSION ON THE ESTABLISHMENT OF EMERGENCY
SUPPLY BOXES**

RECOMMENDATION

Discuss the concept and feasibility of establishing "Emergency Supply Box" program.

BACKGROUND

Recent natural disasters and emergency events—such as wildfires, earthquakes, and public safety power shutoffs—have underscored the importance of local emergency preparedness. In many neighborhoods, access to basic emergency supplies during the initial hours or days following a disaster can be critical, especially when first responders are overwhelmed or delayed.

Emergency Supply Boxes (ESBs) are secure, accessible containers stocked with essential emergency materials, such as first-aid kits, flashlights, water, radios, and basic tools. These boxes are typically placed in public or semi-public spaces—such as parks, community centers, or neighborhood hubs—and are intended to serve residents in the immediate aftermath of a disaster.

FISCAL IMPACT

No fiscal impact on this item

ATTACHMENTS

None



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.C.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: June 3, 2025

**SUBJECT: REVIEW PROPOSED PROJECTS FOR FISCAL YEAR 25/26 AND
REVIEW FINAL RECOMMENDATIONS**

RECOMMENDATION

Review identified projects and make any necessary changes prior to budget sessions.

BACKGROUND

On March 1, 2025, the Neighborhood Improvement Commission held their annual retreat to review project ideas to be included in their annual work-plan. The commission solicited input from other commissions and local non-profits. In addition, each commissioner suggested their own project ideas. After a lengthy discussion, the commission narrowed down their projects to a list of 34 potential projects. However, there is some overlap where the same request was submitted by multiple commissions. Staff have provided some estimates for these potential projects, and the submitter has been notified to provide any more relevant information to the NIC at their special meeting. For projects that are selected, they will need to be completed by June 30, 2026.

At the March 13, 2025, meeting, the commission reviewed the consolidated list provided by the Liaison with some estimated costs. During this meeting, the commission also heard from some of the organizations that provided recommendations to the NIC for consideration. The NIC asked staff to research more costs, and bring back the list for further discussion, so the NIC can finalize their list so they can make a recommendation to the City Council.

The NIC has already approved the final recommendations to submit to the City Council

at the April 2025 meeting. However, since that meeting, the City Council adopted a change to the ordinance that allocates the funding to the NIC which has dropped the percentage from 50% to 35% of the Short Term Rental (STR) TOT taxes. The commission would like to review the list to see if they are still within the proposed budget for recommendations.

FISCAL IMPACT

The Neighborhood Improvement Commission's work-plan is funded through their transient occupancy tax allocation. the allocation for fiscal year 25/26 has not been established yet and will be identified during the City's budget development.

ATTACHMENTS

- 1. FY 2025-2026 APPROVED NIC Projects
-
-

FY 2025-2026 Approved Projects

	Quantity	Unit Cost	Total Cost
Annual Tree Giveaway Program	1	\$10,000	\$10,000
4-6 Benches on Eucalyptus Road that ADA compliant and in neighborhoods and parks around existing playground equipment-Highland Otis, Lincoln Cunningham, Pacchetti and Capra	10	\$4,500.00	\$45,000
“Welcome” Banners in 7 languages	10	\$60.00	\$600
Electronic Bulletin Board at City Hall facing Canyon Del Rey	1	\$50,000	\$50,000
Add Wheel chair accessibility to the benches on General Jim Moore	2	\$2,000	\$4,000
More wraps on electric boxes	5	\$1,700	\$8,500
Murals (location TBD)	1	\$15,000	\$15,000
Solar powered bench charging stations at one of our parks	1	\$7,000	\$7,000
Lockers for personal items and (6 per tower)	2	\$1,000	\$2,000
Bikes Racks (Multiple Requests) include Lincoln Cunningham Park Basketball court and Havan Soliz Park BBQ area	3	\$1,300	\$3,900
Shade Structure at Lincoln-Cunningham Park 120 SQ FT	1	\$10,000	\$10,000
Art Focused Block Party	1	\$5,000	\$5,000
Laguna Grande Park Benches Replacement and Additions	10	\$5,000	\$50,000
Laguna Grande Grandstand/Gazebos	3	\$10,000	\$30,000
Canyon Del Rey Median Landscaping	1	\$25,000	\$25,000

Signage at the intersection of Lightfighter & GJM with a directional arrow pointing Southward toward the Eucalyptus Road monument gate for Fort Ord National Monument

1 \$10,000 \$10,000

Install a "Welcome to Seaside" sign on General Jim Moore Blvd on the median between City of Del Rey Oaks boundary line beyond Frog Pond

1 \$15,000 \$15,000

Commission Jackets for all Commissions

1 \$6,000 \$6,000

TOTAL

\$297,000



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.D.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: June 3, 2025

SUBJECT: DISCUSSION ON POTENTIAL PROJECTS FOR FY 26/27

RECOMMENDATION

Review and discuss potential project ideas for Fiscal Year 2026–2027, provide feedback on priorities.

BACKGROUND

Each fiscal year, the Neighborhood Improvement Commission plays a vital role in identifying, evaluating, and recommending projects that support neighborhood vitality and quality of life. In preparation for the planning for the FY 2026–2027 budget, the commission is initiating early discussions to gather input and assess community needs. Projects may be carried over projects that did not make the list in the 25/26 recommendations.

Potential projects may include physical infrastructure improvements and beautification efforts. These projects are funded through the allocation of the transient occupancy tax collected from short-term rentals.

FISCAL IMPACT

There is no fiscal impact for this item

ATTACHMENTS

None
