DRAFT MINUTES
CITY OF SEASIDE
HOMELESS COMMISSION

REGULAR MEETING
Council Chamber
Wednesday, April 2, 2025
5:30 PM

1. CALL TO ORDER

Due to quorum delay, Chair Strickland called the 5:30 PM meeting to order at 5:39 PM.

2. ROLL CALL - HOMELESS COMMISSION

PRESENT: Strickland, Mugan, Cunningham, Ruffin
ABSENT: Hughes,

3. REVIEW OF AGENDA

4. PUBLIC COMMENT

5. PRESENTATIONS

A. RECEIVE PRESENTATION FROM ARNOLD WESTPHAL, EXECUTIVE DIRECTOR OF BREAKTHROUGH FOR MEN

6. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM THE MARCH 5, 2025, REGULAR MEETING

On motion by Commissioner Cunningham and second by Commissioner Mugan and carried by the following roll call vote, the Homeless Commission moved to approve the minutes for the March 5, 2025 Regular Meeting.

RESULT: 4-0-0-1

AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None

ABSENT: Hughes

ACTION: Passed

7. BUSINESS ITEMS

A. DISCUSS CREATION OF HOMELESS COMMISSION AGENDIZED ITEMS HOUSEKEEPING LIST FOR PURPOSE OF TRACKING TABLED MOTIONS

The commission explored methods to improve tracking of tabled items and enhance accountability. They plan to research best practices from other commissions and implement a scorecard, managed by Chair Strickland, to monitor agenda items, motions, and follow-up actions.

PUBLIC COMMENT: None

On motion by Commissioner Cunningham and second by Commissioner Mugan and carried by the following roll call vote, the Homeless Commission moved to authorizing Chair Strickland to develop an agenda item scorecard to comprehensively track tabled motions from all future meeting agendas.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Hughes, Ruffin, Freeman
NOES: None
ABSTAIN: None
ABSENT: None

ACTION: Passed

On motion by Commissioner Cunningham and second by Commissioner Mugan and carried by the following roll call vote, the Homeless Commission moved to create a follow up list to monitor items requiring future action.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

B. DISCUSS FEASIBILITY OF CHANGING THE NAME OF THE SEASIDE HOMELESS COMMISSION

The commission discussed to table the agenda item until June due to not all commissioners being there. The commissioners will bring name change proposals for the commission to discuss in the June meeting.

PUBLIC COMMENT: None

On motion by Commissioner Cunningham and second by Commissioner Ruffin and carried by the following roll call vote, the Homeless Commission moved to able agenda item for the June meeting.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

C. DISCUSS PROCESS OF DESIGNING, APPROVING, AND COMMISSIONING NAME TAGS FOR COMMISSIONERS AND STAFF AND FOR THE CREATION OF A CHALLENGE COIN TO SUPPORT COMMUNITY ENGAGEMENT ACTIVITIES

The commission discussed tabling agenda item for the June regular meeting, due to the potential renaming of the commission. However, a subcommittee was formed to provide estimates for new nametags and challenge coins.

PUBLIC COMMENT: None

On motion by Commissioner Cunningham and second by Commissioner Mugan and carried by the following roll call vote, the Homeless Commission moved to approving the creation of a subcommittee for the designing of the name tags for the commissioners and staff and the developing a challenge coin to support community engagement activities.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

On motion by Commissioner Cunningham and second by Commissioner Strickland and carried by the following roll call vote, the Homeless Commission moved to approving the creation of a subcommittee, chair Strickland and commissioner Cunningham to present a logo design and cost estimate in the June regular meeting.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

D. DISCUSS DEVELOPMENT OF COLLABORATIVE PARTNERSHIP WITH CITY OF SEASIDE NEIGHBORHOOD IMPROVEMENT COMMISSION FOR CONSIDERATION OF SEEKING FUNDING SUPPORT OF FUTURE SEASIDE HOMELESS COMMISSION WORK PLAN PROJECT

The commission discussed its desire to continue to work with the NIC on future projects. They formed a subcommittee to identify locations for lockers and solar panel charging stations. The library was mentioned as a potential site for the lockers, and Stephen E. Ross Park was identified as a planned location for the phone chagrining station. The commission was granted for two sets of lockers, each costing $1,000 (totaling $2,000) and a charging station with a budget of up to $7,000. The commission also tabled discussing on a dual meeting with the NIC.

PUBLIC COMMENT: None

On motion by Commissioner Cunningham and second by Commissioner Strickland and carried by the following roll call vote, the Homeless Commission moved to creating a subcommittee to pick the lockers, finalizing the lockers choices and solar charging choice coming back to a special meeting and deliver it to the NIC on a TBD date.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

On motion by Commissioner Cunningham and second by Commissioner Strickland and carried by the following roll call vote, the Homeless Commission moved to establishing a subcommittee which include commissioner Cunningham, with a potential of commissioner Hughes be part of it as she had express desire at a different meeting but with an option of Commissioner Ruffin.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None

ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

On motion by Commissioner Cunningham and second by Commissioner Mugan and carried by the following roll call vote, the Homeless Commission moved to tabling a dual meeting with the NIC to a future meeting in July.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

E. DISCUSS ADVOCACY PLAN FOR CITY OF SEASIDE HOMELESS COMMISSION TO DETERMINE AND EXPRESS NEEDS FOR SUPPORT REGARDING IMPACT OF HOMELESSNESS AND RELATED CHALLENGES ON COMMUNITY HEALTH, WELLNESS, AND SAFETY

The commission explored established a subcommittee organize documentation from prior listening sessions. They also highlighted their completed activates and engagement efforts. Finally, they discussed postponing the agenda item for the new fiscal year, which begins in July.

PUBLIC COMMENT: None

On motion by Commissioner Cunningham and second by Commissioner Mugan and carried by the following roll call vote, the Homeless Commission moved to creating a subcommittee for the advocacy plan for the City of Seaside. Vice chair, Mugan and Commissioner Ruffin were appointed to the subcommittee and will develop a plan for the July meeting.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

F. REVIEW FISCAL YEAR 2024/2025 HOMELESS COMMISSION WORK PLAN AND IDENTIFY CHANGES FOR DEVELOPMENT AND ADOPTION OF FISCAL YEAR 2025/2026 HOMELESS COMMISSION WORK PLAN

The commission reviewed the changes from the previous meeting. They discussed their continued interest in the mobile hygiene, despite not requesting funding for it at this time.

PUBLIC COMMENT: None

On motion by Commissioner Cunningham and carried by the following roll call vote, the Homeless Commission moved to accept the annual work plan fiscal year 2025-2026 with the changes that were made live during the meeting.

RESULT: 4-0-0-1
AYES: Strickland, Mugan, Cunningham, Ruffin
NOES: None
ABSTAIN: None
ABSENT: Hughes

ACTION: Passed

8. REPORTS FROM COMMISSIONERS

Commissioners provided reports.

Commissioner Mugan: tried to register for the Lead me Home there was no spots and was added to a waitlist.

Commissioner Cunningham: During one of the City Council meetings, the Cal Fresh Program was discussed, less than 50% of eligible Seaside residents have applied, with the application process cites as difficult. Would like to explore the possibility of advocating for or forming a subcommittee dedicating to creating an evacuation plan to assist the homeless population during a significant emergency.

Commissioner Strickland: Came across a flier that informs the community that MPUSD has a social emotions support staff member who assist student who are facing homelessness. Would like to invite someone from MPSUD to speak to the commission about the services they have. Received mail from Navy Federal/Operation Hope who offer finical literacy. Came across information on Vehicles for Veterans a resource for homeless veterans needing a vehicle. Would like a Seaside High Student or a local University Psychology major to join the commission for them to gain knowledge and increase engagement. Mayor Pro Tem Dave Pacheco invited the commission to a town hall meeting with him and Councilman Alex Miller on Monday, April 7th at 6:00 PM at the Embassy Suites, with the City Manager and Danny Bakewell Jr. to be present.

9. REPORTS FROM STAFF

Staff provided report.

Derrick: Free produce box is back and will be available weekly for the community who have low socioeconomic status (must being proof e.g. Medi-Cal, EBT card, etc.). Our program will have our annual resource Fair May 17th, 2025 from 12PM-3PM.

10. ADJOURNMENT

With no further business, the meeting adjourned at 8:44 PM

Respectfully submitted,

Denise Mejia, Commission Clerk

Ben Strickland, Commission Chair