



**A G E N D A**  
CITY OF SEASIDE  
PARKS AND RECREATION

REGULAR MEETING  
440 HARCOURT AVE (COUNCIL CHAMBER)  
Monday, October 20, 2025  
5:30 PM

---

***NOTICE:*** *The City Council and the City’s Boards, Commissions and Committees, will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

---

1. To view this meeting: Please click on the following link to the City of Seaside’s Recreation YouTube Channel: [https://www.youtube.com/channel/UC8Y\\_aD\\_dLjYsqZYtSwnaKNg](https://www.youtube.com/channel/UC8Y_aD_dLjYsqZYtSwnaKNg)
2. To view or participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link:  
<https://us02web.zoom.us/j/81754708643?pwd=RjNEU2xNMDhlNFFpWjB6b0pGSGgzdz09>  
**WEBINAR ID:** 817 5470 8643  
**PASSCODE:** 417485
3. To listen or participate by phone: Please call (669) 900-6833  
Enter the **WEBINAR ID:** 817 5470 8643 and **PASSCODE:** 417485 when prompted.  
There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:

**Before the Meeting via Email:** Written comments can be emailed to [dmeewis@ci.seaside.ca.us](mailto:dmeewis@ci.seaside.ca.us) Include the following subject line: “Public Comment Item # \_\_\_” (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

**During the Meeting via Oral Comments:** When the Chair calls for public comment, members of the public participating in person and wishing to address the Commission may approach the podium when the Chair calls for public comment.

When the Chair calls for public comment, members of the public participating on Zoom and wishing to address the City Council can queue to speak with the “Raise Hand” feature. On the Zoom application, click the “Raise Hand” button. On the phone, press \*9 to “Raise Hand”; press \*6 to unmute.

5. In accordance with the City’s Remote Meeting Participation Policy for Public Comment: The City of Seaside reserves the right to refuse, limit, and/or revoke use of video conferencing technology and the option for virtual public participation. Granting use of the virtual

participation in no way constitutes an endorsement of any person or group to display hateful conduct, including sending or posting hateful images, making violent threats, or targeting others with hateful or abusive speech. The City may remove any participate that violates its agreement or applicable policy with proper notice as outlined in the conditions of use/meeting access.

**1. CALL TO ORDER**

**2. ROLL CALL - PARKS AND RECREATION**

Bobby Maxwell	Chair
Alicia Louise Gaines	Vice Chair
Jeanette Walton	Commissioner
Christy Pappas	Commissioner

**3. REVIEW OF AGENDA**

*If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).*

**4. PUBLIC COMMENT**

*Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.*

**5. APPROVAL OF MINUTES**

**A. SEPTEMBER 15, 2025 MINUTES**

**6. BUSINESS ITEMS**

**A. RECEIVE A PRESENTATION FROM FRIENDS OF SEASIDE PARKS ASSOCIATION (FOSPA)**

**RECOMMENDATION:** Receive a presentation.

**B. DISCUSS IDEAS FOR THE POTENTIAL ALLOCATION OF FUNDS FROM THE NEIGHBORHOOD IMPROVEMENT COMMISSION**

**RECOMMENDATION:** Discuss ideas for the potential allocation of funds from the Neighborhood Improvement Commission.

**C. DISCUSS AND MAKE RECOMMENDATIONS FOR SWAG TO PURCHASE FOR TABLING AT FUTURE CITY EVENTS**

**RECOMMENDATION:** Discuss and make the final recommendations for Parks & Recreation swag.

**D. DISCUSSION ON HOLIDAY LIGHTS CONTEST AND POTENTIAL COLLABORATE WITH THE NEIGHBORHOOD IMPROVEMENT COMMISSION**

**RECOMMENDATION:** Discuss this year's holiday lights contest and collaborate with the Neighborhood Improvement Commission.

**7. REPORTS FROM RECREATION STAFF**

**8. REPORTS FROM PARKS STAFF**

**9. REPORTS FROM COMMISSIONERS**

**10. ADJOURNMENT**

Next Regularly Scheduled Meeting:  
November 17, 2025  
5:30 PM

---

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



**MINUTES**  
CITY OF SEASIDE  
PARKS AND RECREATION  
COMMISSION

**REGULAR MEETING**  
440 Harcourt Ave (Council Chamber)  
Monday, September 15, 2025  
5:30 p.m.

**1. CALL TO ORDER:**

The meeting was called to order at: 5:40 p.m.

**2. ROLL CALL – ESTABLISHMENT OF QUORUM:**

**PARKS & RECREATION COMMISSION:**

Bobby Maxwell	Chair	<u>  X  </u>	
Alicia Louise Gaines	Commissioner	<u>  X  </u>	
James White	Commissioner	<u>      </u>	(Excused Absence)
Jeanette Walton	Commissioner	<u>  X  </u>	
Christy Pappas	Commissioner	<u>  X  </u>	

**STAFF:**

Dan Meewis   X   Thomas Korman   X  

**GUEST:**

- \* Dan Pacheco – City Councilman
- \* Robert Brown
- \* Karla Lobo – Zoom
- \* Dianne Nielson – Zoom
- \* Juliana Fiala - Zoom

**3. REVIEW OF AGENDA:**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required)

\* None

**4. PUBLIC COMMENTS:**

\* Robert Brown wanted to know how to get a proposal for a Sport Complex or football field for the kids in this area. He stated that they have to take their kids out of town to do anything. He stated they need a football field with the lines and goal post so kids can practice. He stated that in the last 50 years there has not been a field for the kids to practice on with the lines and goal posts. He stated that Seaside needs a Sports Complex for the kids to play football, basketball, baseball, soccer and golf. He stated he needs to know how to get this started.

\* Karla Lobo wanted to reflect on the time that she was on the Parks & Recreation Commission. She stated that in the last couple of years they have worked together on the Parks & Recreation Master Plan and Work Plan. She feels that a Sport Complex is incredibly important for a safe and accessible place for the local youth

and their family to go. Karla also stated that for those who continue to serve on the Commission needs to show up prepared, address the issues that come to them and think about how each decision will impact the present and in the future. She stated she has resigned from the Parks & Recreation Commission as a Commissioner, however, she will remain actively committed as a resident to holding this Commission accountable. She thanked the Commissioners for allowing her to serve alongside of them and will continue to support the Commission.

\* Dianne Nielson wanted to suggest that they should start the pre give away for the Tree Giveaway Program in January or February. That way the trees are planted in the Spring not the Summer. She stated that Spring time is a more successful time to plant trees. She is hoping that there is \$5,000.00 for this program.

\* Staff spoke to answer a few questions during public comment. Staff stated that they are aware of the need for a space for a Sports Complex. There are a variety of factors that comes into play when looking at this. The main pieces are location and funding. They are talking about Seaside East as a location for a facility like that. In regards to the Tree Program, they have talked about opening it up earlier with Public Works. Hana Gardens stated they were not ready to roll out the program until April. They will follow up to see if they can get the trees earlier. Staff confirmed that there is \$5,000.00 for the Tree Program.

**5. APPROVAL OF JULY 21, 2025 MINUTES:**

\* Alicia Louisa Gaines/Christy Pappas M/S/P

**6. BUSINESS ITEMS:**

**A. NOMINATION AND ELECTION OF A VICE CHAIR FOR THE PARKS & RECREATION COMMISSION:**

\* Chair Maxwell nominated Commissioner Gaines for Vice Chair and she accepted the role as Vice Chair.

\* No Public Comment:

\* Commissioner voted on the motion: "To nominate Commissioner Gaines for Vice Chair." Bobby Maxwell/Christy Pappas M/S/P

**B. RECEIVE AN UPDATE ON THE TRAILS AT LINCOLN CUNNINGHAM, HAVANA SOLIZ, MANZANITA STUART, AND LAGUNA GRANDE PARKS:**

\* Staff stated they are still working on the project at Lincoln Cunningham Park. The trails through the park are open. The landscaping is still under way. The playground equipment should arrive by the end of this week. The construction will begin next week and should take about 30 days. The work will be done by City staff. There were no new updates on Havana Soliz Park at this time.

\* Staff stated that Havana Soliz Park and Manzanita Stuart Park are intertwined with Lincoln Cunningham Park as they look at the trails. However, they knew the cost for Lincoln Cunningham was quite extensive and that is why they focused on that park because it was the largest. When the City gets more funds they will look on working on Havana Soliz Park and Manzanita Stuart Park. At

the last City Council meeting there was an update on the San Pablo Bridge which is the crucial connection between Manzanita Stuart Park and Lincoln Cunningham Park. They are waiting for funding for the superstructure of the San Pablo Bridge. That would be the next piece of the puzzle for connecting the trails. In regards to Laguna Grande Park, they have been notified that the environmental from Nebo has passed. They are waiting for the State to send them the actual grant agreement, and they should be receiving that soon. They will be receiving a report for the Laguna Grande JPA at a meeting in November 2025 which they should have secure all the required permits to do the work. There is a proposal that is being worked on for the design of the trails. The process is moving forward.

\* No Public Comment

**C. HAVE A DISCUSSION ON HOW TO ADVOCATE FOR ADDITIONAL PARKS STAFF IN NEXT YEARS PUBLIC WORKS OPERATION BUDGET:**

- \* Chair Maxwell suggests that they should show up at all the City Council meeting and advocate the need for additional parks staff. He feels it is important that the additional parks staff be in the next years Public Works budget. The City Council meetings are on the first and third Thursdays of the month at 5:00 p.m.
- \* Staff stated they have reached out to their on-call consultant to do a proposal to look at all the parks in Seaside and compare the staffing in other cities with similar number of parks as Seaside. When they get that report, they can present that to the City Council. They do get a lot of help from FOSPA. The parks have the most of the staff. Staff stated they asked their on-call consultant where they can look for more grants.
- \* Commissioner Pappas asked about the training of the Public Works staff. Staff spoke about the different levels and training for the staff.
- \* Public Comment:
- \* Juliana Fiala asked if there were opportunities for volunteers or part-time employment for the parks. She will be going to the City Council meetings to advocate for worker.
- \* Dianne Nielson stated that when she was on the Parks & Recreation Commission they did park tours and assessments about a year-and-a-half ago. They created a list, and she is not sure if everything on the list was addressed. She agrees that the Seaside needs more park staff because Seaside probably has more parks than any other city. She stated that she has been involved with Seaside since 2018, and they have been short staff since then. She feels it is important to keep the storm drains, plants, streets, and things leading up to the parks in good condition. She stated that FOSPA and Public Works should be working closely together. She also feels it is extremely important to maintain what they have instead of building out more and spreading them out thinner.

**D. 2025-2026 WORK PLAN PROGRESS REVIEW:**

- \* Staff did a short presentation that went over the mission statement; the FY 2025/26 work plan objectives; the advisory role to city council; program, fees & collaborations; staff support & community enrichment; capital improvement projects; ongoing projects and progress review as of September 2025. Please see the attached presentation for more information.
- \* Commissioner Gaines stated that Sabado Park was support to get new playground equipment installed and this has not been done. There are a lot of children that lives by that park. Staff stated that there might not be enough room to put playground equipment in that park. Staff stated they would look into what exactly happened.
- \* No Public Comment

**E. DISCUSS PURCHASING ADDITIONAL SWAG FOR TABLING AT FUTURE CITY EVENTS:**

- \* Commissioner Pappas suggested cooling towel, insect repellent, hand fans, hats, visors, cooling headbands, little fanny packs, bubble wands, street chalk, jump ropes, beach items, mini first aid kits, little flashlights, and blankets.
- \* Staff and the Commissioners discussed the Parks & Recreation Commission budget and what swag they already have.
- \* No Public Comment
- \* Commissioner voted on the motion: "To allocate \$2,000.00 to purchase Parks & Recreation swag for future city events." Jeanette Walton/Alicia Gaines M/S/P

**F. DISCUSS UPCOMING CITY EVENTS AND CALENDAR PLANNING:**

- \* Chair Maxwell stated that there are several city events. Oaxaca By the Sea is on Sunday, September 28, 2025; Movies in the Park is on Friday, October 03, 2025; the Seaside Stars event is on Saturday, October 11, 2025; the City's 71<sup>st</sup> Birthday is on Monday, October 13, 2025; Halloween Bonanza is on Friday, October 31, 2025; Tree Lighting is on Friday, December 05, 2025; Cereal with Santa is on Saturday, December 13, 2025; Annual Holiday Luncheon is on Saturday, December 20, 2025; and Annual New Years Eve Dance is on Wednesday, December 31, 2025.
- \* Commissioners discussed what events that they should table. Chair Maxwell stated he could table at Oaxaca by the Sea. Commissioner Gaines stated she could table at the City 71<sup>st</sup> Birthday. Commissioner Pappas stated she could table at Movies in the Park and the Tree Lighting.
- \* Public Comment:
- \* Juliana Fiala asked how to get involved or volunteering for tabling or if it open to the public. Staff stated that individuals or groups can table at events and they have a form they can fill out. You can call the Oldemeyer Center for more info.

**7. REPORTS FROM RECREATION STAFF:**

\* Staff reported that Oaxaca by the Sea is on Sunday, September 28, 2025. Movies in the Park is on Friday, October 03, 2025. The Seaside Stars event is on Saturday, October 11, 2025. The City's 71<sup>st</sup> Birthday is on Monday, October 13, 2025. The Halloween Bonanza is on Friday, October 31, 2025. They are finalizing their Winter Spring Activity Guide and should be released on October 31, 2025. The City of Seaside is Blue Zones certified. Monterey County is the first county to be Blue Zones certified.

**8. REPORTS FROM PARKS STAFF:**

\* Staff stated that the playground equipment at Lincoln Cunningham Park is coming. There will be a clean-up at Laguna Grande Park on Thursday, September 18, 2025 from 4:00 p.m. to 5:00 p.m.

**9. REPORTS FROM COMMISSIONERS:**

\* Commissioner Gaines stated she is happy she to be back to attend the meeting again.

\* Chair Maxwell stated the Neighborhood Improvement Commission will be doing their annual work plan and they are asking all of the Commissions to come up with some project ideas to submitted to them by November 07, 2025 so they can take it to their retreat on November 15, 2025 to discuss.

**10. ADJOURNMENT:** The meeting was adjourned at: 6:56 p.m.

**RESPECTFULLY SUBMITTED,**

---

**Terry Navarro, PRC Clerk**

---

**Bobby Maxwell, PRC Chair**

**Next Regular Scheduled Meeting**

**October 20, 2025**

**Time: 5:30 p.m.**

**HYBRID (Virtual & In-Person)**

Attachments from  
September 15, 2025  
Meeting



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.A.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** September 15, 2025

**SUBJECT: NOMINATION AND ELECTION OF A VICE CHAIR FOR THE  
PARKS & RECREATION COMMISSION**

---

**RECOMMENDATION**

Selection of a new Vice Chair of the commission.

**BACKGROUND**

The Vice Chair of the Parks & Recreation Commission submitted their resignation on August 13, 2025. This has created a vacancy in the Commission's leadership that must be filled to ensure continued effective governance and compliance with Commission procedures. The Commission's bylaws state that vacancies in officer positions shall be filled by a vote of the Commission members. The newly elected Vice Chair will serve for the remainder of the current term.

**FISCAL IMPACT**

None

**ATTACHMENTS**

None

---

---



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.B.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** September 15, 2025

**SUBJECT: RECEIVE AN UPDATE ON THE TRAILS AT LINCOLN  
CUNNINGHAM, HAVANA SOLIZ, MANZANITA STUART, AND  
LAGUNA GRANDE PARKS**

---

**RECOMMENDATION**

It is recommended that the Parks and Recreation Commission receive a staff update on the condition, recent improvements, and planned maintenance of the trails at Lincoln Cunningham, Havana Soliz, Manzanita Stuart, and Laguna Grande Parks. No formal action is required.

**BACKGROUND**

The City of Seaside maintains multiple trail systems that provide residents and visitors with safe, accessible opportunities for recreation, exercise, and nature appreciation. These trails connect neighborhoods, enhance park usability, and support community wellness goals.

Recent community input and park observations have identified areas for trail surface repair, improved wayfinding, and enhanced accessibility.

**TRAIL UPDATES**

**1. Lincoln Cunningham Park**

- **Condition:** Trails in generally good condition with some wear on decomposed granite surfaces.
- **Recent Work:** Minor grading and replenishment of surface material completed in Spring 2025.
- **Planned Improvements:** Installation of trail markers and distance signage by

Fall 2025.

## 2. Havana Soliz Park

- **Condition:** Paved loop trail remains in good shape; some edge cracking observed.
- **Recent Work:** Vegetation trimming along trail edges for improved visibility.
- **Planned Improvements:** Seal coating and crack repair scheduled for Winter 2025–26.

## 3. Manzanita Stuart Park

- **Condition:** Compact dirt and gravel trail; erosion visible on north slope following winter rains.
- **Recent Work:** Volunteer clean-up and invasive plant removal in April 2025.
- **Planned Improvements:** Erosion control measures and regrading in partnership with Public Works. In addition, City Staff are looking at the feasibility of repairing the San Pablo bridge, and there is a earmark request of \$800K through Congressman Pannetta's office, which is waiting for approval.

## 4. Laguna Grande Park (*Joint Jurisdiction Laguna Grande JPA*)

- **Condition:** Multi-use trails with mixed surfaces; some pond-side segments show water damage.
- **Recent Work:** Clearing of storm debris and brush along main access paths.
- **Planned Improvements:** The City was awarded a grant through California State Parks in the amount of \$1.6 million to renovate the trails along the Seaside side of the lake. It is estimated that the work will begin in 2026.

## ATTACHMENTS

None

---

Reviewed for Submission to the City Council by:



---

Greg McDanel, City Manager



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.C.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** September 15, 2025

**SUBJECT: HAVE A DISCUSSION ON HOW TO ADVOCATE FOR ADDITIONAL  
PARKS STAFF IN NEXT YEARS PUBLIC WORKS OPERATION  
BUDGET**

---

**RECOMMENDATION**

It is recommended that the Parks and Recreation Commission discuss strategies and approaches to advocate for the inclusion of additional parks staffing resources in the FY 2026–27 Public Works Operations budget, and provide direction to staff on next steps.

**BACKGROUND**

The City of Seaside's Parks Division is currently staffed through the Public Works Department and is responsible for maintaining all parkland, athletic fields, playgrounds, and landscaped public areas.

In recent years, the number of parks, amenities, and public events has grown significantly, while staffing levels have remained largely unchanged and or have diminished. This has resulted in:

- Increased maintenance workload per staff member
- Deferred maintenance on certain amenities and landscaped areas

- Reduced flexibility for seasonal or special project work
- Limited ability to expand programming or amenities in high-use parks

Community feedback has highlighted the importance of **well-maintained, safe, and attractive parks** as a key quality-of-life feature in Seaside.

### **Advocacy Approaches**

- Inclusion in the Commission's annual recommendations to Council
- Public comment during budget hearings and study sessions
- Letters of support from community groups and partner organizations
- Presentation of data linking staffing levels to maintenance outcomes, safety, and user satisfaction

### **ATTACHMENTS**

None

---

Reviewed for Submission to the City Council by:



---

Greg McDanel, City Manager



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.D.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** September 15, 2025

**SUBJECT: 2025-2026 WORK PLAN PROGRESS REVIEW**

---

**RECOMMENDATION**

It is recommended that the Parks and Recreation Commission review the progress made on the FY 2025–26 Work Plan, provide feedback on completed and ongoing objectives, and identify any adjustments or priorities for the remainder of the fiscal year.

**BACKGROUND**

The Parks and Recreation Commission adopted its FY 2025–26 Work Plan to guide priorities, activities, and advisory efforts for the year. The plan outlines objectives in areas such as:

- Advising the City Council on parks and recreation matters
- Reviewing budgets, fees, and programs
- Supporting staff in the delivery of parks and recreation services
- Reviewing and recommending capital improvement projects
- Collaborating with other commissions and community partners
- Monitoring ongoing park projects and trail improvements

The Commission also identified ongoing community engagement and program promotion as integral to its mission.

**PROGRESS TO DATE**

**1. Advisory Role to City Council**

- Reviewed and provided recommendations on naming requests, parks program

updates, and trail projects.

## **2. Programs, Fees, and Collaborations**

- Supported Blues in the Park.
- Continued collaboration with partners, including Environmental, NIC, and other commissions.

## **3. Capital Improvement Plans and Projects**

- Monitored and discussed CIP items, Laguna Grande trail, Lincoln Cunningham trail, and received a presentation about the process for indoor facility feasibility .

## **5. Ongoing Projects**

- Continued promotion of events and park facility use..

## **ATTACHMENTS**

1. Parks & Recreation Commissions Work Plan 2025-26 updated 6.2.25
- 

Reviewed for Submission to the City Council by:



---

Greg McDanel, City Manager

# FY 2025–26 Work Plan & Progress Review

Parks & recreation Commission

Dan Meewis, Assistant City Manager



# Mission Statement

- The mission of the Seaside Recreation and Parks Commission is to promote and advocate for parks and recreation services, advance and preserve facilities, and ensure safe, accessible parks and recreation for all residents and visitors.

# FY 2025–26 Work Plan

## Objectives

- Advisory role to City Council
- Programs, fees, and collaborations
- Staff support & community enrichment
- Review CIP, projects, and budget
- Advisory role for Active Transportation Plan
- Promote ongoing community engagement

# Advisory Role to City Council

- Review proposals and recommendations before City Council review
- Monitor emerging parks & recreation issues
- Provide informed input and policy guidance

# Programs, Fees & Collaborations

- Annual review of programs, fees, and rental policies
- Collaborate with city partners and commissions
- Support events: Blues in the Park, community activities
- Request annual budget updates

# Staff Support & Community Enrichment

- Assist staff in prioritizing limited resources
- Participate in field user group meetings
- Support youth engagement in parks
- Attend annual Parks & Recreation Conference

# Capital Improvement Projects

- Dog Park location/design
- Laguna Grande Pathway (lighting, trails grant)
- Feasibility study for indoor facility
- ADA playground equipment
- Irrigation improvements & community gardens
- Replace Cutino Park light towers
- Explore Seaside trail system

# Ongoing Projects

- Trail systems: Manzanita Stuart, Lincoln Cunningham, Havana Soliz Parks
- Promote use of parks, recreation center, pool, and facilities
- Support Blues in the Park & youth/adult programs
- Monitor park improvements (Laguna Grande, Capra, Highland Otis, Manzanita Stuart)
- Collaborate with other commissions on landscaping and trees

# Progress Review (as of Sept 2025)

- Advisory Role: Reviewed naming requests, program updates, trail projects
- Programs & Fees: Supported Blues in the Park, collaborated with commissions
- CIP: Discussed Laguna Grande & Lincoln Cunningham trails, indoor facility feasibility
- Ongoing: Promoted events and park facility use



<http://www.ci.seaside.ca.us/>

# CITY OF SEASIDE

## Parks and Recreation Commission

### FY 2025-2026 Work Plan & Prior Accomplishments

#### Members

Bobby Maxwell, Chair  
Karla Lobo, Vice Chair  
Alicia Louise Gaines  
James White  
Jeanette Walton

2 vacancies

#### Staff Liaisons

Dan Meewis, Recreation Director  
Thomas Korman, Public Works Director/City Engineer

## MISSION STATEMENT

The mission of the Seaside Recreation and Parks Commission is to promote and advocate for parks and recreation services in an advisory capacity, to advance and preserve parks and recreation services, and to ensure safe parks and recreation facilities are available for all residents and visitors to the City of Seaside.

## HISTORICAL BACKGROUND

The City of Seaside Recreation and Park Commission consists of nine appointed members who hold office for three years. The Commission was established by Ordinance No. 1 on October 13, 1954. At that time SECTION 1-218 authorized the creation of three special committees of three members each; Recreation and Parks Committee, Public Works Committee and Financial Committee. Since then the committee structure was replaced by a Commission structure. Currently the duties of the Recreation and Park Commission are:

1. To act in an advisory capacity to the City Council, Recreation Director and the boards of trustees of the school districts and to cooperate with other governmental agencies and civic groups in the advancement of sound park and recreation planning and programming.
2. Recommend policies on recreational services and facilities to the Recreation Director and the City Council;
3. Consult with the Recreation Director on matters relating to the administration and development of recreation areas, facilities, programs and improvements.
4. Make periodic inventories of recreation services that exist or may be needed and interpret the needs of the public to the City Council, the school boards of trustees and to the Recreation Director.
5. Aid in coordinating recreation services with the programs of other public agencies and voluntary organizations.
6. Advise the Recreation Director in the preparation of the annual budget and a long-range recreation capital improvement program.
7. Advise the City Council on matters regarding trees, plants, landscape, etc.

8. Develop, keep current, and aid in the facilitation of a plan for the development, conservation and care of trees, trails, and parks.
9. Develop and review annually a long-range plan for trees and parks, both naturally occurring and planned.
10. Review, in cooperation with other City Commissions, plans for landscape, planting, trails, etc.
11. Coordinate or conduct planned projects for the advancement of trees, parks, and other outdoor recreational areas.
12. In collaboration with other City Commissions, inform residents regarding landscape projects and care.

## FY 24-25 WORK PLAN

The Seaside Recreation and Parks Commission desires and encourages community participation in the decision making process.

## Work Plan Objectives

### **1. Advisory Body to the City Council**

As an on-going activity, serve as the recommending body for all matters as defined in the Municipal Code. All proposals and recommendations to come through the commission prior to presenting to the council. Keep abreast of current and emerging issues in parks and recreation. Use information to amend work plans if needed or save projects for future work plans.

#### **Areas of Interest**

- Budget review
- Department policies
- Current city and outside proposals for parks and recreation to review
- Current city council proposal considerations

**Timeline:** Ongoing

**Cost Estimate: (\$250.00)** Supplies budget for copying, noticing, and educational materials.

**Participants:** Parks and Recreation Commission Members and staff.

**Staff Lead:** Recreation Director

## **2. Programs, Fees, Operating Budget, Collaborations**

Annually review recreation programs and fees. If any, the Parks and Recreation Commission will make recommendations to the City Council regarding Parks and Recreation operation, programming, fees for service, development impact fees, and rental fees. On request by Council and/or staff, or as the Commission deems appropriate, conduct an evaluation of Parks and Recreation Programs and Fees. Provide consideration and recommendations to the City Council. Work with city partners to collaboratively on projects that focus on our current work plan goals.

### **Areas of interest:**

- The Commission will request operating budget from the Recreation and Park Directors for the January meetings.
- Presentation on current projects list being worked on
- January 2025- Review the recreation and parks program and fees at the January meeting.
- Review current city partners and commissions requests to collaborate on projects that align with our work plan goals. These collaborations include other commissions like Environmental, NIC, and city partners.
- Parks & Recreation Commission community event
- Blues in the Park collaboration

**Timeline:** Ongoing

**Cost Estimate: (\$1,500)** Supplies budget for copying, noticing, and educational materials, promotional items for events and activities.

**Staff Lead:** Recreation Director

## **3. Staff Support and Community Enrichment.**

Provide support to Parks and Recreation staff in managing the prioritization of demand for limited park and recreation resources. Recommend and support staff in enhancing the City's events, parks, playgrounds, and other recreation programs and facilities.

### **Areas of interest:**

- Participating in Field User Group Meetings
- Attend workshops (1 yearly state/federally or locally funded, recommendations be prior to the beginning of the year.
- Seek yearly Input for needs within Recreation Department and funding for those needs
- Youth involvement in parks

**Timeline:** August 2024- May 2025

**Cost Estimate: (\$5,000)** Staff time and supplies budget for copying materials. Attend the California Parks and Recreation Conference in Sacramento of March

2025.

**Staff Lead:** Recreation Director

#### **4. Review Capital Improvement Plans, Projects, and Budget Review**

Make recommendations to the City Council regarding CIP for Parks, Recreation facilities, review operating and CIP budgets for Parks & Recreation departments

##### **CIP recommendations/requests:**

- CIP Budget presentation
- Dog Park (identify additional location and design)
- Laguna Grande Park Pathway (explore the idea of lights)(Trails grant)
- Review locations for an indoor facility – Hire a consultant to do a feasibility study for city owned property.
- Increase the community awareness of the policy input process for parks and recreation programs and projects
- Specific grants to aid in the current CIP, project specific, bring at least 1-2 a year
- ADA Playground Equipment for all parks
- Irrigation such as underground water tanks for parks and improvements at community gardens
- Explore Trail System in Seaside at Havana Soliz Park, Lincoln Cunningham Park and Manzanita Stuart Park
- Replace fallen light tower at Cutino, and look at replacing all other towers.

**Timeline:** As needed

**Cost Estimate: (\$40,000) Facility feasibility study for an indoor Gym,** Supplies budget for copying, noticing, and educational materials. Funds for minor park projects, and trees.

**Staff Lead:** Public Works Director, Recreation Director

**(#5 ON HOLD for FY 25/26)**

#### **5. Advisory Body for Active Transportation Plan.(sub committee perhaps)(CIP)**

As an on-going activity, serve as the recommending body surrounding matters dealing with bike and pedestrian safety on the Bike and Pedestrian Advisory Committee.

##### **Areas of interest:**

- Work on recommendations for regional connection between Big Sur, Carmel, Salinas, and the BART station in the foreseeable future

- Identify connectivity locations.
- Prioritize the locations based on feasibility, need, and community interest.
- Attend FORTAG Meetings to have a better understanding of the FORTAG trail project that runs through Seaside.

**Timeline:** Ongoing

**Cost Estimate:** Supplies budget for copying, noticing, and educational materials.

**Participants:** sub-committee

**Staff Lead:** Public Works Director, Recreation Director

Estimated FY 25/26 PRC work plan budget: **\$0 (On hold for FY 25/26)**

## ONGOING PROJECTS

<i><b>PROJECT</b></i>	<i><b>ACTIVITIES</b></i>
Manzanita Stuart Park, Lincoln Cunningham Park and Havana Soliz Park trail system project	Continue to seek community input into park as required by grant.
Recreation and park facilities	Encourage attendance to all parks, recreation center, pool and facilities. Attend and promote events.
Promote recreation and park activities	Blues in the Park, youth, adult and older adult activities.
Monitor park improvements	Laguna Grande, Capra Park, Highland Otis Park, and Manzanita Stuart Park.
Work collectively with other City Commissions	Promote and recommend flora in parks and around the City. Provide solutions to ensure parks, trails, landscape, and adjacent park areas can be enjoyed by all.

## PRIOR ACCOMPLISHMENTS

<b><i>GOAL/OBJECTIVE</i></b>	<b><i>ACTIVITIES SUPPORTING GOAL</i></b>	<b><i>STATUS</i></b>
Capra Park Grant (Presented by FOSPA)		Completed – City Council approved a 5 year lease for the space located at Capra that is designated for the community garden.
Improve the condition of the Volleyball court at Highland Otis		Completed – Jan 2025
Review and update commission ordinance to catch up with current times, enlist help from city clerk office (CC will begin to update ordinances)		Completed by commission waiting for Council Adoption – FY25/26
FY 23-24 CIP and budget review	To review, consider and endorse recommended budget for FY 23-24.	Completed
Promote public input in 2023/24	Gather, review, and endorse needs.	Completed
Seek grant funds in 2023/24	Advocate and seek public funds available through the Office of Grants and Local Services and National Recreation and Park Association, etc.	Completed
Work cooperatively with FOSPA and other City Commissions: Homeless, NIC, SAHC, Environmental in 2024/25	Collaborate with other City Commissions and FOSPA.	Completed
Seek Input for needs within Recreation	Gather, review, and endorse needs and	Completed

Department & funding for those needs	funding for inclusion in FY 24-25 budget.	
Attend workshops in 2024/25	Encourage Commissioner attendance.	Completed
Work with environmental commission for tree	Goal of planting at least 30 new trees in City parks.	Completed
Signs for parks	Get signs to parks that do not have signs.	Completed
Implement a water safety program for local youth	Once per year field WSI and screened volunteers to run a drown proofing for the community.	Completed
Community garden	Work on a community garden.	Completed
Submitted SPP Grant	Submitted a competitive grant in order to encumber funds available to underserved CA communities.	Completed
Provide doggy bag stations at all parks	Allocated funding and personnel for installation.	Completed
Major renovation of Cutino Park	Opened to public August 2019.	Completed
Improve Highland Otis Park	Allocated funding for Playground structure, BBQ, ADA, volleyball court improvements.	Completed
Improve Metz Park and Rubio Field	Allocated funding for ADA improvements, Basketball and Futsal resurface and stripe.	Completed
Roberts Lake ECO Park Peace Pole	Provided funding and locations for Peace Poles.	Completed
Improve Durant Park	Allocated funding for Playground structure, ADA and BBQ improvements.	Completed
Community input regarding Manzanita Stuart Park	Public forum held regarding facility additions and	Completed

	construction.	
Community input regarding Ellis Park	Public forum held regarding park improvements.	Completed
Improve basketball court at Capra Park	Allocated funding for resurface.	Completed
Attend Parks and Recreation Workshops during FY 22-23	Five members attended various workshops.	Completed
Submit CDBG Grant	Submit a competitive grant in order encumber funds.	Completed
ADA playground equipment	Provide ADA playground equipment at Laguna Grande Park.	Completed
Review Seaside Municipal Code section 9.08	Make necessary amendments to code.	Completed
Institute Adopt a Park program	Put together policies and guidelines for a community base program.	Completed
Wheeler Street Tennis Courts and Pickleball	Relining pickleball courts, resurfacing the courts.	Completed by June 2024
Capra Park Updates through NIC funding	Picnic Tables, BBQ, ADA accessibility	Completed April 2025



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.E.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** September 15, 2025

**SUBJECT: DISCUSS PURCHASING ADDITIONAL SWAG FOR TABLING AT  
FUTURE CITY EVENTS**

---

**RECOMMENDATION**

Discuss and make recommendations for additional swag.

**BACKGROUND**

The Parks & Recreation Commission and other City departments regularly participate in community events such as **festivals, resource fairs, and special City celebrations**. Commission-branded items help with:

- Attract visitors to our booth
- Increase awareness of City services
- Create lasting impressions that extend beyond the event
- Existing inventory is **low** following recent events.

**The chair has suggested the following items:**

- Stress Balls
- Clear Backpacks
- Lanyards
- First Aid/Band Aid holders
- Frisbees
- Spray Sanitizer

**Some considerations would be:**

- Quantity & Cost:
- Storage and Distribution
- Target Audience

**FISCAL IMPACT**

Estimated budget: **\$1,500 – \$3,000** depending on quantities and mix of items. This would be funded through the commissions allocated FY25/26 budget.

**ATTACHMENTS**

None

---

---



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.F.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** September 15, 2025

**SUBJECT: DISCUSS UPCOMING CITY EVENTS AND CALENDAR PLANNING**

---

**RECOMMENDATION**

It is recommended that the Parks and Recreation Commission review the list of upcoming City events, discuss opportunities for Commissioner participation, and provide feedback on calendar planning for the remainder of 2025 and early 2026.

**BACKGROUND**

The City of Seaside hosts and partners on a variety of community events throughout the year, including cultural celebrations, seasonal festivals, concerts, recreational programs, and park-focused activities. These events serve as opportunities to:

- Promote City programs and facilities
- Strengthen community engagement
- Support local partnerships and volunteerism
- Showcase City amenities

Commissioners often participate by attending events, supporting staff with on-site activities, and representing the Parks and Recreation Commission to the public.

**1. Upcoming Events (Fall/Winter 2025)**

- Oaxaca by the Sea - 9/28/25
- City Birthday - 10/13/25
- Halloween Boanza – 10/31/25

- Winter Wonderland Tree Lighting Celebration – 12/5/25
- Cereal with Santa - 12/13/25
- Older Adults Holiday Luncheon - 12/20/25

## **2. Early 2026 Event Highlights**

- Golden Egg Hunt – 4/4/26
- Earth Day/Arbor Day Celebration (Sustainable Seaside) – April (TBD)

## **3. Commissioner Roles and Opportunities**

- Event booth staffing and community outreach
- Supporting setup/tear-down or activity stations
- Promoting events via personal and professional networks
- Identifying new event ideas or collaborations

## **4. Calendar Planning Considerations**

- Aligning event participation with Commission meeting dates
- Balancing seasonal workloads and community priorities
- Incorporating training or workshops into the annual calendar
- Coordinating with other City commissions and departments

## **ATTACHMENTS**

None

---

Reviewed for Submission to the City Council by:



---

Greg McDanel, City Manager



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.A.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** October 20, 2025

**SUBJECT: RECEIVE A PRESENTATION FROM FRIENDS OF SEASIDE PARKS  
ASSOCIATION (FOSPA)**

---

**RECOMMENDATION**

Receive a presentation.

**BACKGROUND**

Friends of Seaside Parks Association (FOSPA) typically gives quarterly presentations to the Parks & Recreation Commission on their past and current activities in the parks that they are stewards of. This presentation is in line with their past practice.

**FISCAL IMPACT**

No fiscal impact with this item

**ATTACHMENTS**

1. October 20, 2025 - FOSPA Presentation
- 
-





# Friends of Seaside Parks Association (FOSPA)

Update  
October 2025



# FOSPA'S PURPOSE:

**To foster a sense of community, unity, and civic pride by volunteering together to improve Seaside city parks and**

# What's happening on Saturday work days?

Some weeding. Lots of sheet mulching.

We put down a layer of cardboard followed by a thick layer of mulch/woodchips



# What's happening on Saturday work days?



Lots of wood chips!



# Beta Park

Stewards at Beta have added a small vegetable garden on the north side of the park with squash, corn, and beans.



# Beta Park - Within the month, stewards will add fruit trees. They are preparing the soil.



**BETA PARK COMMUNITY GARDEN**

**SITE PREPARATION**

In 2025, this site will be planted with fruit trees. Learn about the techniques used to build healthy soil and prepare the site before planting.

**Sheet Mulching**

Biodegradable sheets (cardboard, newspaper or similar materials) are layered with mulch (i.e. woodchips, straw) to prevent weed growth. It also prevents evaporation, keeping moisture in the soil, builds soil carbon and enhances the soil ecosystem.

**Soil Amendment**

Amendments (i.e. compost, gypsum, manure) help develop healthy soil conditions for plant production by encouraging nutrient cycling within the soil ecosystem.

**POLLINATOR HABITAT & FOOD SECURITY**

Pollinators are essential for healthy agroecosystems! Here, diverse native plant species bloom throughout the year, providing habitat for butterflies, bees, and other pollinators. These spaces contribute to greater resilience for the local food system.

**Micro-topography & water**

Swales are depressions and berms are elevations in the landscape surface that help to "Slow, Spread, and Sink" irrigation and storm water. In this garden, downslope berms are built to capture and infiltrate water near plant roots. On large scales, this technique recharges groundwater and decreases erosion and flood risk.

**Occultation**

Controls weeds with minimal soil disturbance. A silage tarp covers the area for as long as necessary to control weeds (about 2 to 6 months). Weeds germinate in the warm, moist soil under the tarp, then die from lack of sunlight. The conditions also stimulate biological activity in the soil, cycling organic matter and nutrients to benefit plant health.

**COMMUNITY WORKDAYS**

Every Saturday, volunteers gather at one of nine Seaside neighborhood parks to establish pollinator habitat and maintain community gardens from 10 am to 12 pm. Join us! Find the schedule at: [friendsofseasideparks.org](http://friendsofseasideparks.org)



# Capra Park

Last year, FOSPA asked the NIC for funds to enhance Capra Park. The Public Works Department made improvements using NIC funds. Additions included:

- An extended picnic area
- A new picnic table and bbq
- A water refilling station



# Capra Park

- New retaining wall
- Table and chairs with an embedded game board.



# Capra Park

Earlier this year, a mural by Hanif Panni was painted.

Commissioned by Blue Zones Project.



# Capra Park

Ross Recreation  
donated a  
climbing rock to  
FOSPA.

Public Works will  
install it on the  
upper level of  
Capra, next to  
the swing sets.



# Capra Park

A new sign has been added. It was donated by Blue Zones and includes our Bee City Designation. Public Works made the frame.



# Havana Soliz Park

Last fall we prepared the space above the picnic area for planting.



# Havana Soliz Park

Now we have a new  
**pollinator garden.**

...made possible  
thanks to the  
underground water  
tank installed last year  
and stewards who  
established the garden  
by watering weekly.



# Havana Soliz Park

A mural on the garden shed was completed in January by Jess Soriano.

FOSPA and Blue Zones Project commissioned the work.



# Havana Soliz Park - Mural



**Havana  
Soliz Park  
Blue Zones  
Project donated  
a sign for the  
veggie garden  
and Public  
Works made the  
frame for us.**



# Highland Otis Park



Tree stumps have been used to build walkways in the park and to contain wood chip mulch in sloped areas.

# Highland Otis

Two improvements FOSPA requested from the City were a new volleyball court and a concrete pad for the lower picnic area.



# Lincoln Cunningham Park - Arterial Paths!

The City's Engineering Dept. made sure FOSPA stewards were able to access the pollinator garden during construction for maintenance.



# Lincoln Cunningham

Thanks to NIC funds and the resourceful Engineering Department, picnic tables and a pergola were added on the central plaza and the 5-12 yr. playground equipment is scheduled to be installed this fall.

The Engineering Department has sought the input of stewards during this process.



# Lincoln Cunningham Park

FOSPA is preparing two areas near the current pollinator garden for planting by amending the soil.

Public Works has helped by reestablishing the DG trail and moving dirt out of the three planter beds.



# Lincoln Cunningham

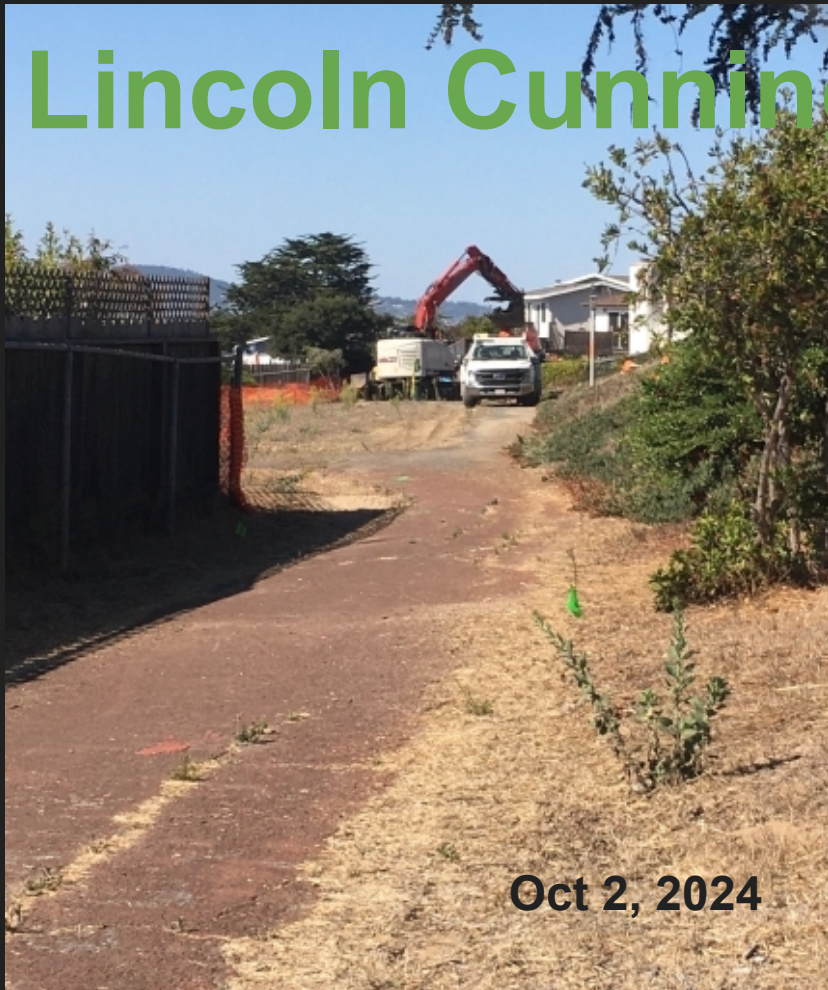


Sept 14, 2024



August 15, 2025  
Packet Page 63

# Lincoln Cunningham



**Oct 2, 2024**



**August 15, 2025**

# Mescal Neil Park

Hillsides that were covered in ice plant two years ago are now happy pollinator gardens.



# Mescal Neil Park



# Mescal Neil Park



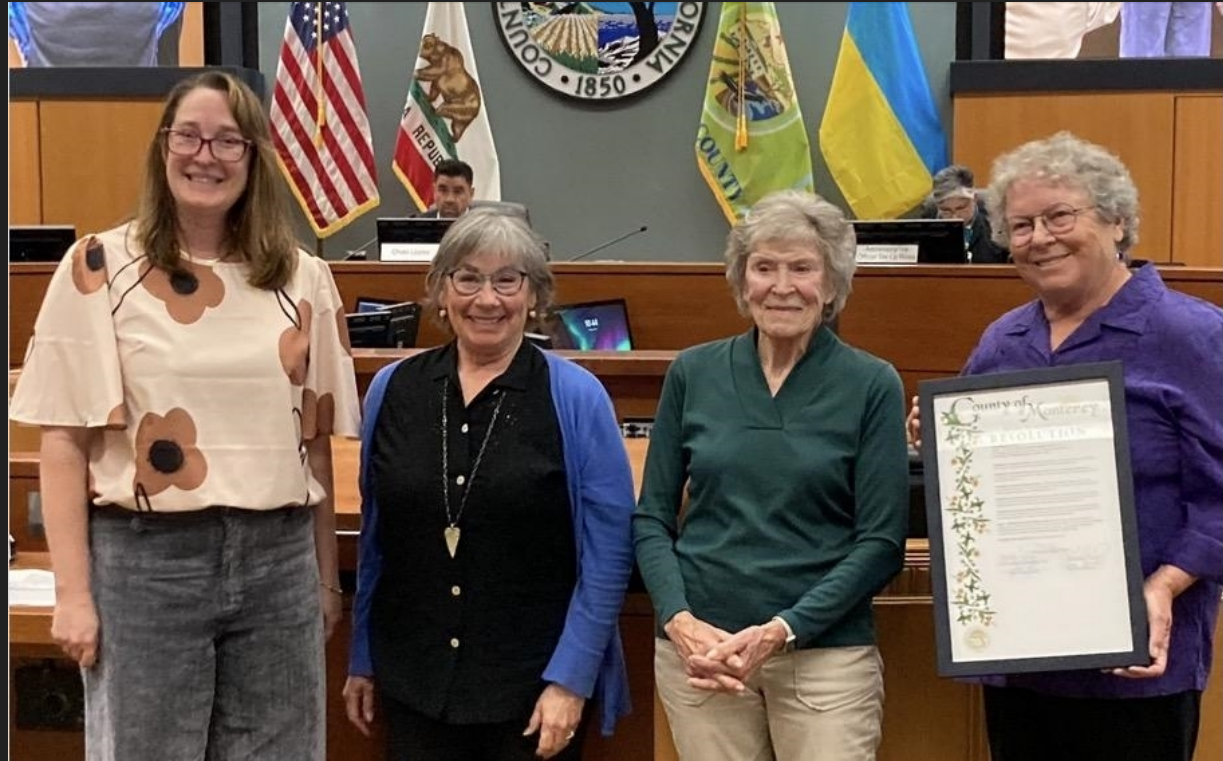
# FOSPA Collaborations

This season, on selected workdays, we have been joined by the **Green Cadre of Monterey County** and students from **Stevenson School**. These young people are assisting us in several parks on special projects .



# FOSPA Honors

On World Earthday, 2025, FOSPA was honored by the Monterey County Board of Supervisors for our environmental stewardship.



On May 8th, 2025,  
National Blue Zones  
Project  
representatives  
visited Havana Soliz  
Community Garden  
and officially made  
FOSPA a  
participating Blue  
Zones Organization.

# FOSPA Honors



# FOSPA Honors

On August 22nd, FOSPA was recognized by Blue Zones for our dedication to supporting community well-being.

The City of Seaside and Laura Murphy from the Resource Conservation District were also honored.



# FOSPA Events

On June 22, FOSPA held a Park Tour, encouraging residents and visitors to walk or ride from one park to another, to see park improvements, and learn about California Native Pollinator Gardens.

## Discover Seaside Parks TOUR

SPONSORED BY  
FRIENDS OF SEASIDE PARKS ASSOCIATION

**SUNDAY**  
**JUNE 22ND, 2025**  
**1 - 4PM**

TAKE A SELF-GUIDED TOUR  
OF YOUR NEIGHBORHOOD PARKS

CELEBRATE RECENT PARK IMPROVEMENTS!  
MEET PARK STEWARDS FROM FRIENDS OF SEASIDE PARKS  
LEARN ABOUT POLLINATOR PLANTS AND GET FREE  
RESOURCES FOR YOUR OWN GARDENS

GAMES AND ACTIVITIES!  
PRIZES FOR THE FIRST 10 VISITORS WHO VISIT ALL 9 PARKS!  
GET SOME EXERCISE AND HAVE SOME FUN!

**Visit one park or visit them all!**

**Participating Parks:**  
Beta, Capra, Durant, Farallones,  
Havana Soliz, Highland Otis, Lincoln Cunningham,  
Martin, Mescal Neil

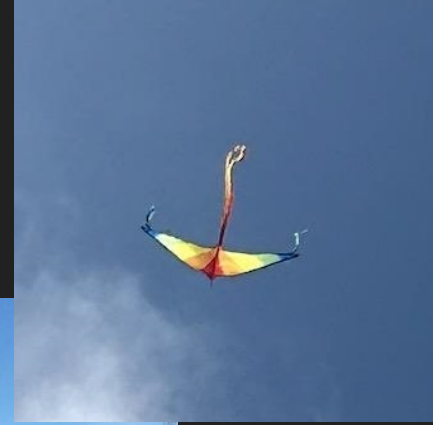


For more information  
on park locations, visit  
[friendsofseasideparks.org](http://friendsofseasideparks.org)  
Questions: [fospa.info@gmail.com](mailto:fospa.info@gmail.com)



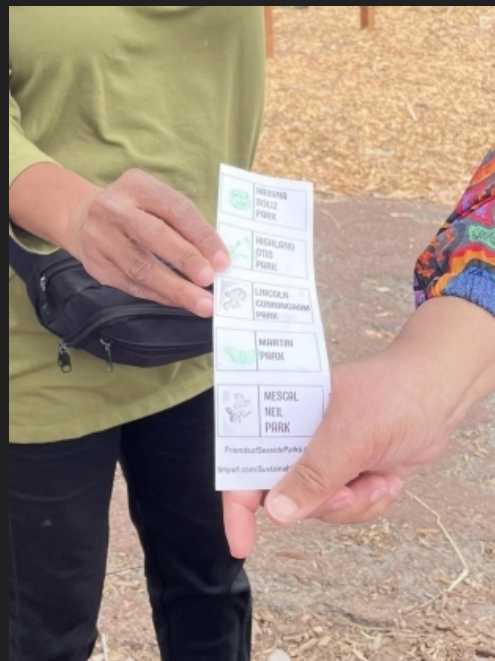
# FOSPA Events - Park Tour

Activities at different parks included painting rocks, telescope viewing, planting sunflowers and flying kites.



# FOSPA Events

## Park Tour



Participants who visited all nine parks on the tour earned a prize... a FOSPA tote bag.

MONTEREYCOUNTYNOW.COM

**HOT PICKS** Send ideas to  
calendar@montereycountynow.com  
SUNDAY, JUNE 22, 2025



Meet the guardians of the Seaside parks. Friends of Seaside Parks Association volunteers keep them clean and thriving. A walking tour on Sunday, June 22 is a chance to visit nine of the 11 parks they care for.

**FOSPA will be participating again this year in MC Gives!**

**MONTEREY COUNTY GiVES!**

**NOVEMBER 13 THROUGH DECEMBER  
31, 2025**

# Join us at Saturday Park Workdays



Every Saturday 10am - 12pm, rotating each week through nine parks.

<http://friendsofseasideparks.org/>



Thank you!



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.B.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** October 20, 2025

**SUBJECT: DISCUSS IDEAS FOR THE POTENTIAL ALLOCATION OF FUNDS  
FROM THE NEIGHBORHOOD IMPROVEMENT COMMISSION**

---

**RECOMMENDATION**

Discuss ideas for the potential allocation of funds from the Neighborhood Improvement Commission.

**BACKGROUND**

Each year the Neighborhood Improvement Commission receives funds from the Transient Occupancy Tax for their work plan. Last year, the Neighborhood Improvement Commission allocated funds to the Parks & Receptions Commission for their Residential Free Tree Giveaway Program.

In addition, they allocated funding to other City Commissions for projects to be completed prior to the end of the fiscal year. The Commissioners would like to discuss different ideas for the potential allocation of funds from the Neighborhood Improvement Commission for future projects.

**FISCAL IMPACT**

No fiscal impact on this item.

**ATTACHMENTS**

None

---





**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.C.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** October 20, 2025

**SUBJECT: DISCUSS AND MAKE RECOMMENDATIONS FOR SWAG TO  
PURCHASE FOR TABLING AT FUTURE CITY EVENTS**

---

**RECOMMENDATION**

Discuss and make the final recommendations for Parks & Recreation swag.

**BACKGROUND**

The Parks & Recreation Commission and other City departments regularly participate in community events such as **festivals, resource fairs, and special City celebrations**. Commission-branded items help with:

- Attract visitors to our booth
- Increase awareness of City services
- Create lasting impressions that extend beyond the event
- Existing inventory is **low** following recent events

**Some considerations would be:**

- Quantity & Cost
- Storage and Distribution
- Target Audience

**FISCAL IMPACT**

The estimated budget is **\$2,000.00**. This would be funded through the commissions

allocated to the FY2025/26 budget.

**ATTACHMENTS**

None

---

---



**CITY OF SEASIDE  
STAFF REPORT**

**Item No.: 6.D.**

**TO:** Parks and Recreation Commission

**BY:** Dan Meewis, Assistant City Manager

**DATE:** October 20, 2025

**SUBJECT: DISCUSSION ON HOLIDAY LIGHTS CONTEST AND POTENTIAL COLLABORATE WITH THE NEIGHBORHOOD IMPROVEMENT COMMISSION**

---

**RECOMMENDATION**

Discuss this year's holiday lights contest and collaborate with the Neighborhood Improvement Commission.

**BACKGROUND**

In November 2023, the Parks & Recreation Commission received a request from the Neighborhood Improvement Commission (NIC) to collaborate with the Annual Holiday Lights contest that is done throughout the community. At the November 20, 2023, Parks & Recreation Commission meeting, the Commissioners voted on the Holiday Home Decorating Contest, and they agreed to collaborate with the Neighborhood Improvement Commission. On December 18, 2023, the Parks & Recreation Commissioners and staff went on a bus tour and judged 13 houses in Seaside that entered the holiday lights contest. They pick first, second, and third place winners. The winners were announced at the December 21, 2023, City Council meeting.

During the November 6, 2024, Neighborhood Improvement Commission's special meeting, a request was made to collaborate with the Parks and Recreation Commission again for this year's contest. The Parks and Recreation Commission's staff liaison was present at that meeting, and stated during public comment that he would add it to the agenda for the November 18, 2024, Parks and Recreation Commission meeting for discussion.

At the October 2025 Neighborhood Improvement Commission, the commission recommended collaborating with the PRC once again for the contest. They will be discussing the parameters and the date at the November meeting.

It is recommended that the commission collaborate with the NIC for the judging of the 2025 Holiday Lights Contest.

**FISCAL IMPACT**

No fiscal impact on this item.

**ATTACHMENTS**

None

---

---