



AGENDA

CITY OF SEASIDE
CITY COUNCIL/SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

REGULAR MEETING
440 HARCOURT AVE (COUNCIL CHAMBER)
Thursday, November 20, 2025
5:00 PM

NOTICE: *The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Seaside utilizes Zoom tele-conferencing technology for virtual public participation; however, we make no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of public through this means is at their own risk.*

1. To view this meeting: Please click on the following link to the City of Seaside YouTube Channel: <https://www.youtube.com/c/CityofSeasideCalifornia>
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3. To listen or participate by phone: Please call (669) 900-9128
Enter the **WEBINAR ID:** 819 3683 2059 when prompted. There is no participate code – press the pound sign # after the recording prompts you.
4. To make public comment, the following options are available:
Before the Meeting via Email: Written comments can be emailed to CityClerk@ci.seaside.ca.us Include the following subject line: "Public Comment Item #____" (insert the agenda item number relevant to your comment). Written comments must be received by 2:00 p.m. on the day of the meeting.

During the Meeting: When the Chair calls for public comment, members of the public participating in person and wishing to address the City Council may approach the podium when the Chair calls for public comment.

When the Chair calls for public comment, members of the public participating on Zoom and wishing to address the City Council can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9 to "Raise Hand"; press *6 to unmute.

5. In accordance with the City's Remote Meeting Participation Policy for Public Comment: The City of Seaside reserves the right to refuse, limit, and/or revoke use of video conferencing technology and the option for virtual public participation. Granting use of the virtual participation in no way constitutes an endorsement of any person or group to display hateful conduct, including sending or posting hateful images, making violent threats, or targeting others with hateful or abusive speech. The City may remove any participant that violates its agreement or applicable policy with proper notice as outlined in the conditions of use/meeting access.

1. CALL TO ORDER

2. ROLL CALL – ESTABLISHMENT OF QUORUM

Ian N. Oglesby	Mayor/Chair
David R. Pacheco	Mayor Pro Tem/Vice Chair
Alexis Garcia-Arrazola	Council/Agency Member
Rita Burks	Council/Agency Member
Alex Miller	Council/Agency Member

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments for "Presentations" on this agenda are also taken at this time; comments on specific agenda items are heard under that item. For the public record, please state your name.

6. PUBLIC AGENCY COMMUNICATIONS

This is a time specifically set aside for representatives of public agencies to make brief comments of general interest to the City Council and the community.

A. SEASIDE CITY NEWS BROADCAST OF UPCOMING CITYWIDE EVENTS AND COMMUNITY ANNOUNCEMENTS

7. CONSENT AGENDA

A. APPROVE MINUTES FROM NOVEMBER 6, 2025, REGULAR MEETING

RECOMMENDATION: Approve minutes as presented in the agenda packet.

B. APPROVE A PROCLAMATION RECOGNIZING DECEMBER 10, 2025, AS WORLD HUMAN RIGHTS DAY

RECOMMENDATION: Approve the proclamation.

C. APPROVE AND DECLARE A VACANCY ON THE PLANNING COMMISSION

RECOMMENDATION: Approve the declaration of a vacancy on the Planning Commission, as recommended by the Chair.

D. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST OF \$3,000.00 FROM GREATER VICTORY TEMPLE CHURCH OF GOD IN CHRIST TO HELP WITH COSTS ASSOCIATED FOR THEIR HOLIDAY MEAL AND CHILDREN'S TOY GIVEAWAY PROGRAM

RECOMMENDATION: Approve the request.

E. ADOPT A RESOLUTION AUTHORIZING THE PURCHASE OF SPORTS LIGHTING UTILIZING SOURCEWELL FOR CUTINO PARK IN THE AMOUNT OF \$62,741.18, AND AUTHORIZING A \$25,000.00 TRANSFER FROM CAPITAL RESERVES FOR INSTALLATION

RECOMMENDATION: Authorize the purchase and fund transfer.

8. PUBLIC HEARING

A. ADOPTION OF AN ORDINANCE AMENDING CHAPTER 15 OF THE SEASIDE MUNICIPAL CODE ADOPTING THE 2025 EDITIONS OF THE CALIFORNIA BUILDING, RESIDENTIAL, PLUMBING, ELECTRICAL, MECHANICAL, ENERGY, GREEN BUILDING STANDARDS, FIRE CODES, AND RELATED MODEL CODES WITH AMENDMENTS (SECOND READING - ROLL CALL VOTE)

RECOMMENDATION: Adoption of an ordinance amending Chapter 15 of the Seaside Municipal Code relating to buildings and construction.

9. BUSINESS ITEMS

A. DISCUSS THE WHEELER STREET TENNIS AND PICKLEBALL COURTS

RECOMMENDATION: Conduct discussion regarding the operations at Wheeler Street Tennis Courts and Pickleball courts, receive staff recommendations, and provide direction to staff.

B. DISCUSS THE MAYOR'S YOUTH FUND POLICY

RECOMMENDATION: Conduct discussion regarding the existing Mayor's Youth Fund Policy, receive staff recommendations, and provide direction to staff.

C. ADOPT A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO APPROPRIATE \$4,000,000.00 IN 2025 MID-CYCLE REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) GRANT FUNDING TO THE BROADWAY AVENUE COMPLETE STREETS CORRIDOR IMPROVEMENT PROJECT BUDGET

RECOMMENDATION: Approve the appropriation.

10. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

1. Community Social Services Grant Process (Pacheco)

B. FOLLOW UP ON PREVIOUS REQUESTS

**11. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR
COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS**

This is a time specifically set aside for members of the City Council, the City Manager and City Attorney to make brief comments of general interest to the community and report on committee assignments.

12. CLOSED SESSION

Pursuant to Government Code Section 54956 et seq., the City Council and Successor Agency to Redevelopment Agency may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the City Attorney. Public comments on these items are taken after being read by the City Attorney. For the public record, please state your name.

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO
GOVERNMENT CODE SECTION 54957**

Title: City Attorney

**B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO
GOVERNMENT CODE 54956.8**

Property: The property commonly referred to as Main Gate (Property Bounded By Lightfighter, Divarty, Second Street And Highway 1).

Agency Negotiators: City Manager, City Attorney, et. al.

Negotiating Parties: City of Seaside and City Ventures; KB Bakewell; Montierre Development; or Shea Homes

Under Negotiation: Price, terms of payment, or both

**C. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE
54956.9 (D)(2)**

Two matters of potential litigation

13. ADJOURNMENT

Next Regularly Scheduled Meeting:
December 4, 2025
5:00 PM

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<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection

during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



DRAFT MINUTES

CITY OF SEASIDE
CITY COUNCIL/ SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

REGULAR MEETING
440 HARCOURT AVE
Thursday, November 6, 2025
5:00 PM

1. CALL TO ORDER

Mayor/Chair Oglesby called the meeting to order at 5:00 p.m.

2. ROLL CALL – ESTABLISHMENT OF QUORUM

PRESENT: Garcia-Arrazola, Miller, Oglesby, Pacheco

ABSENT: Burks

3. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Pastor Harold Lusk (Bethel Missionary Baptist Church).
The pledge was led by Council/Agency Member Garcia-Arrazola.

4. REVIEW OF AGENDA

Remove item 12D.

5. PUBLIC COMMENT

Lisa Lewis, Mel Mason, Bobby Maxwell, Peter Kaiser, Karla Lobo, Nina Beatty,
Michael Enriquez

6. PUBLIC AGENCY COMMUNICATIONS

A. MONTEREY REGIONAL AIRPORT UPDATE (CHRISTINE MORELLO, EXECUTIVE DIRECTOR)

The presentation provided a background of the airport, its benefits to the region, air service overview and statistics, and a review of the airport master plan.

B. SEASIDE CITY NEWS BROADCAST OF UPCOMING CITYWIDE EVENTS AND COMMUNITY ANNOUNCEMENTS

The following announcements were provided:

- Calling all artists! The City of Seaside is inviting creative minds to submit proposals for the Postcard Program!
- Chosen artists will receive a \$500 stipend for their work. Don't miss your chance to showcase your art — the deadline to apply is December 3rd, 2025, by 5 PM. For more details, visit bit.ly/seaside-bids. Get inspired, get creative, and help celebrate Seaside through art!
- Get ready to shake, shimmy, and celebrate! The Older Adults Program invites you to the Thanksgiving Dance at the Oldemeyer Center on Wednesday, November 20th. Doors open at 10:45, lunch served at 11:30,

and the dancing kicks off at 12:30 PM! Tickets are just \$4 for lunch and dancing, or \$2 if you just want to dance. Groove to live music by One Too Many and make this Thanksgiving a celebration to remember! Don't miss out!

- The Seaside Recreation Department invites you to Movies in the Park on Friday, November 21st at 7 p.m.! Bring your blankets, family, and friends for a fun evening under the stars. And don't forget—you get to help choose the movie! Cast your vote now at bit.ly/MITP2025. Voting closes November 14th.
- Thursdays in Seaside means it's time for the Seaside Farmers' Market at Laguna Grande Park. The Winter Market runs from 3 to 6 p.m., with box distribution happening from 4:30 to 6 p.m., or until the boxes run out.
- Come after 3 p.m. to pick up a ticket and reserve your spot — it's first come, first served! Don't miss it — fresh food, friendly faces, and community connection — every Thursday in Seaside!
- The City of Seaside is looking for vendors for this year's Winter Wonderland celebration. For more information, please call 831-899-6803. See you there!
- Join FOSPA on Saturday, November 8th at Highland Oaks Park, and, on the 15th at Durant Park for a day of service and outdoor fun! For more information, including future workdays and locations, visit [Friends of Seaside Parks.org](https://FriendsOfSeasideParks.org).
- In advance of this year's rainy season, the City of Seaside has set up two sandbag filling stations for residents. The first filling station is located at the Seaside Fire Station at 1635 Broadway Avenue, behind the station at the Broadway entrance. The second station is in the empty lot on Canyon Del Rey, between Chili's Restaurant and Laguna Grande Park. Residents may take up to 10 sandbags per household. Due to possible weather conditions and staff dispatching, city staff may not be available to assist in filling sandbags. For more information, contact the Public Works Department at (831) 899-6835
- As part of the Campus Town construction project, improvements are coming to the intersection of Lightfighter Drive and General Jim Moore Boulevard. Construction is expected to begin in November 2025 and will take about a year to complete. The work will happen in phases, so traffic will still move through the area—but drivers should expect changing traffic patterns and some delays along the way. Please drive carefully, follow posted signs, and stay alert for construction crews. Thank you for your patience as we work to improve Seaside's roadways!
- The City of Seaside is introducing a new Rental Assistance Program (RAP) to help residents overcome housing barriers by providing up to six months of rental assistance, including security deposits. The program is open to current Seaside residents and households moving into Seaside whose income does not exceed 30% of the Area Median Income (AMI) for Monterey County. To help the community learn more, the City will host a public workshop on Wednesday, November 12, at 5:00 p.m. in the Laguna Grande Room at the Oldemeyer Center. City staff will review

program guidelines and explain the application process. Landlords, tenants, and members of the general public are encouraged to attend.

7. PRESENTATIONS

A. LEGISLATIVE UPDATE (JOHN ARRIAGA, PRESIDENT, JEA & ASSOCIATES)

The presentation provided advocacy highlights, the 2025 legislative update, an update on the state budget, key state policy issues impacting cities, local projects & relationship building highlights, federal advocacy highlights and review of deliverables forthcoming that include annual report, fall engagement, planning for 2026 legislative visits and the 2026 legislative workshop.

8. CONSENT AGENDA

PUBLIC COMMENT: None

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola and carried by the following vote, the City Council/Successor Agency moved to approve the consent agenda as presented.

RESULT: 4-0-0-1

AYES: Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: Burks

A. APPROVE MINUTES FROM OCTOBER 16, 2025, REGULAR MEETING

ACTION: APPROVED

B. APPROVE AND FILE CITY CHECKS

ACTION: APPROVED

C. APPROVE AND FILE SUCCESSOR AGENCY CHECKS

ACTION: APPROVED & FILED

D. ADOPT A RESOLUTION AUTHORIZING THE RECLASSIFICATION OF ADMINISTRATIVE ASSISTANT TO SENIOR ADMINISTRATIVE ASSISTANT AND MODIFY THE POSITION CONTROL LIST TO REFLECT THIS CHANGE

ACTION: ADOPTED RESO #25-123

E. ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$135,650.00 FOR ADDITIONAL

BIOLOGICAL MONITORING SERVICES FOR PHASE 1B OF CAMPUS TOWN, TO BE PAID FOR BY THE FORT ORD REUSE AUTHORITY BONDS

ACTION: ADOPTED RESO #25-124

F. ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONSTRUCTION CONTRACT WITH AMERICAN INTEGRATED RESOURCES IN AN AMOUNT NOT TO EXCEED \$185,150.00 FOR ADDITIONAL DEMOLITION WORK COMPLETED UNDER THE FORT ORD MILITARY RESERVATION PROPERTY DEMOLITION PROJECT PHASE 1B (Re-Bid).

ACTION: ADOPTED RESO #25-125

G. ADOPT A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN IN AN AMOUNT NOT TO EXCEED \$37,500.00 FOR ADDITIONAL DEMOLITION WORK AND ENGINEERING SUPPORT TO BE PAID FOR BY THE FORT ORD REUSE AUTHORITY BONDS

ACTION: ADOPTED RESO #25-126

9. PUBLIC HEARING

A. ADOPTION OF AN ORDINANCE AMENDING CHAPTER 15 OF THE SEASIDE MUNICIPAL CODE ADOPTING THE 2025 EDITIONS OF THE CALIFORNIA BUILDING, RESIDENTIAL, PLUMBING, ELECTRICAL, MECHANICAL, ENERGY, GREEN BUILDING STANDARDS, FIRE CODES, AND RELATED MODEL CODES WITH AMENDMENTS (FIRST READING - ROLL CALL VOTE)

Interim Building Official, Albert Salvador, provided a presentation that reviewed the codes being adopted and will be implemented January 1, 2026.

PUBLIC COMMENT: None

On motion by Mayor Pro Tem/Vice Chair Pacheco and second by Council/Agency Member Garcia-Arrazola and carried by the following vote, the City Council/Successor Agency moved to pass to conduct second reading of an ordinance amending chapter 15 for the 2025 editions of the California Building Codes.

RESULT: 4-0-0-1

AYES: Garcia-Arrazola, Miller, Oglesby, Pacheco

NOES: None

ABSTAIN: None

ABSENT: Burks

10. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

1. Consider revisions to the community social services grant goals and purpose (Pacheco).

B. FOLLOW UP ON PREVIOUS REQUESTS

1. The City Manager reported that at the November 20 meeting, staff will present on the Mayor's Youth Fund and Wheeler Street Pickleball courts.

11. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

Reports provided.

12. CLOSED SESSION

City Attorney Sheri Damon read the closed session items and did not anticipate a report.

PUBLIC COMMENT: Karla Lobo

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54956.8

Property: APN 031-151-024 generally located on the south west corner of the intersection with Colonel Durham and 7th Avenue

Agency Negotiators: City Manager, City Attorney, et. al.

Negotiating Parties: Monterey-Salinas Transit and City of Seaside

Under Negotiation: Price, terms of payment, or both

No report.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54956.8

Property: 1 McClure Way, commonly known as the Blackhorse and Bayonet Golf Course and Grand Hyatt Hotel site

Agency Negotiators: City Manager, et. al.

Negotiating Parties: Seaside Acquisition Group et. al. and City of Seaside

Under Negotiation: Price, terms of payment or both

No report.

C. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9 - EXISTING LITIGATION

Monterey County Superior Court Case No. 24CV002483
Case Name: Landwatch and Center for Biological Diversity v. City of Seaside, et al.

The hearing on the matter will be on December 18, 2025 in department 15.

D. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9 (d)(2)

Two matters of potential litigation

This item was removed from the agenda.

13. ADJOURNMENT

With no further business, the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Dominique L. Davis, City Clerk

Ian N. Oglesby, Mayor



CITY OF SEASIDE STAFF REPORT

Item No.: 7.B.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dominique Davis, City Clerk

DATE: November 20, 2025

SUBJECT: APPROVE A PROCLAMATION RECOGNIZING DECEMBER 10, 2025, AS WORLD HUMAN RIGHTS DAY

RECOMMENDATION

Approve the proclamation.

BACKGROUND

Human Rights Day is observed annually on December 10 to commemorate the adoption of the Universal Declaration of Human Rights (UDHR) by the United Nations General Assembly in 1948. The UDHR affirms the inherent dignity, equal worth, and inalienable rights of all people. Celebrated globally, this day emphasizes the importance of freedom, justice, and peace as universal values transcending borders, identities, and ideologies.

In recent years, local jurisdictions across the United States have increasingly used Human Rights Day to reaffirm community commitments to equity, inclusion, and respect for all. Seaside—recognized for its cultural diversity, strong community partnerships, and long-standing advocacy for civil and social rights—is well-positioned to join this global observance with an official proclamation.

The City of Seaside remains committed to advancing equity, civic engagement, and community well-being. The principles outlined in the Universal Declaration of Human Rights align closely with the City's core values and strategic goals, including:

- Promoting inclusive community engagement across Seaside’s diverse population;
- Ensuring equitable access to city services, resources, and opportunities;
- Supporting public safety, housing stability, and community resilience;
- Fostering cultural understanding and partnerships that strengthen social cohesion.

Adopting this proclamation publicly acknowledges Seaside’s dedication to human dignity and reinforces the City’s ongoing efforts to cultivate a community where every resident—regardless of background—feels safe, valued, and empowered.

Human Rights Day also presents an opportunity to highlight and uplift the work of local organizations, faith-based institutions, youth groups, educators, and community leaders who advance social justice both within Seaside and throughout the Monterey Peninsula.

FISCAL IMPACT

None.

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

1. Human Rights Day

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

City of Seaside PROCLAMATION



Human Rights Day December 10, 2025

WHEREAS, the Universal Declaration of Human Rights was adopted by the United Nations General Assembly on December 10, 1948, affirming the inherent dignity and equal and inalienable rights of all members of the human family as the foundation of freedom, justice, and peace in the world; and

WHEREAS, Human Rights Day provides an opportunity for communities around the world to reflect on the progress made toward equality, justice, and human dignity, while recommitting to the ongoing work of ensuring that every individual—regardless of race, gender, nationality, religion, sexual orientation, or socioeconomic status—is treated with fairness, respect, and compassion; and

WHEREAS, the City of Seaside is a community built on diversity, equity, and inclusion—values that strengthen our civic fabric and affirm that our collective progress depends on protecting and uplifting the rights of every resident; and

WHEREAS, Seaside's ongoing initiatives, including efforts to expand affordable housing, promote cultural understanding, enhance community engagement, and ensure equitable access to public services, reflect the City's deep and enduring commitment to the principles enshrined in the Universal Declaration of Human Rights; and

WHEREAS, on this day, we recognize the tireless work of individuals, organizations, and public servants who advance human rights in our community and around the world, and we reaffirm Seaside's role as a city where compassion, justice, and opportunity are the birthrights of all who call it home.

NOW, THEREFORE, BE IT PROCLAIMED, that I, The Honorable Ian N. Oglesby, Mayor of the City of Seaside, on behalf of the City Council, do hereby proclaim **December 10, 2025** as **HUMAN RIGHTS DAY** in the City of Seaside, and encourage all residents to join in recognizing and protecting the dignity and rights of every individual, standing united in the pursuit of equality, justice, and peace.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 20th day of November, 2025.

Ian N. Oglesby, Mayor



CITY OF SEASIDE STAFF REPORT

Item No.: 7.C.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dominique Davis, City Clerk

DATE: November 20, 2025

**SUBJECT: APPROVE AND DECLARE A VACANCY ON THE PLANNING
COMMISSION**

RECOMMENDATION

Approve the declaration of a vacancy on the Planning Commission, as recommended by the Chair.

BACKGROUND

Pursuant to Seaside Municipal Title 2, Section 2.14.090, a vacancy on an advisory body may be declared if a member fails to attend three consecutive regular meetings thereof without first having obtained permission for such absence in advance from the staff liaison or chairperson of the advisory body, or if any member fails to attend fifty percent of all such meetings during a six-month period.

On October 10, 2025, the Planning Commission chairperson and staff liaison requested the removal of one member due to their consecutive absences: more than three. Subsequently, the City Clerk was notified of the request to remove the following appointed Commissioners:

1. Danny Huynh — Absent for more than three consecutive meetings.

As a result, the membership of the aforementioned Commissioner has been requested to be terminated and a vacancy declared by the City Council.

Upon approval of the declaration of this vacancy, the process of recruiting a new member to fill the vacancy will begin.

FISCAL IMPACT

No fiscal impact

STRATEGIC PRIORITY

Effective Accessible Governance

ATTACHMENTS

None

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager



CITY OF SEASIDE STAFF REPORT

Item No.: 7.D.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager
Kee Hyon Higgins, Recreation Supervisor

DATE: November 20, 2025

SUBJECT: APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST OF \$3,000.00 FROM GREATER VICTORY TEMPLE CHURCH OF GOD IN CHRIST TO HELP WITH COSTS ASSOCIATED FOR THEIR HOLIDAY MEAL AND CHILDREN'S TOY GIVEAWAY PROGRAM

RECOMMENDATION

Approve the request.

BACKGROUND

Greater Victory Temple Church of God in Christ (COGIC) is requesting a donation of \$3,000.00 from the Mayor's Youth Fund to help assist with the costs associated with their holiday meal and Children's Toy Giveaway Program. This free community event is open to all children and families in the community and has been an annual tradition for Great Victory Temple COGIC to host. This year they are expecting over five hundred attendees. Greater Victory Temple COGIC has also received donations from The Bakewell Company, Emmanuel COGIC, Carmel Presbyterian Church, and Colonel Al Glover for this event. Even with these donations, the applicant wants to make sure they are able to meet the growing needs of the community with the rising cost of food and toys.

Greater Victory Temple COGIC will have onsite recycling bins and will ensure that all recyclables are properly separated and placed in the appropriate bins. In addition, they will ensure that all leftover food is also properly placed in a compostable Greenwaste container to help maintain a clean and healthy environment.

Based on the information provided in the application, the request meets the criteria for the Mayor's Youth Fund Policy. They received their last donation at the November 21, 2024, City Council meeting. They submitted their 2024 Mayor's Youth Fund Closing Report within the 60-day time frame.

Greater Victory Temple COGIC received the Mayor's Youth Fund for their holiday meal and Children's Toy Giveaway Program in 2024.

FISCAL IMPACT

This request would be funded by a donation from the Green Waste Recovery's donation to the Mayor's Youth Fund. The current balance of the Mayor's Youth Fund account (601-2106) is \$41,122.20. If the City Council approves this request, the balance will decrease to \$38,122.20. This is for fiscal year 2025/26.

In the event that all the funds in the Mayor's Youth Fund become exhausted, staff will keep a file of all applications. Once Green Waste issues the next round of funding, all applications on file will be processed at the next available City Council meeting.

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

1. MYF Greater Victory Temple Church of God 2025
2. 501(c)(3) Greater Victory Temple Church of God - We Worship Collective
3. Mayor's Youth Fund Closing Report - Greater Victory Temple Church of God 2024

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

Terry Navarro - Online Form Submittal: Mayor Youth's Contribution Request

From: "noreply@civicplus.com" <noreply@civicplus.com>
To: <cityclerk@ci.seaside.ca.us>, <dmeewis@ci.seaside.ca.us>, <tnavarro@ci.s...
Date: 10/20/2025 3:14 PM
Subject: Online Form Submittal: Mayor Youth's Contribution Request

Mayor Youth's Contribution Request

Purpose

The Mayor's Youth Fund was created to provide supplemental financial assistance to students and non-profit groups that provide services to improve the lives of young people living in the City of Seaside. A policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applications

Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving a majority of Seaside residents (50%) that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth Fund if the funding is not used to support religious activities such as: Religious instruction, Sunday School, and Worship. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Submittal of Contribution Requests

In order to request a contribution, the following information must be provided in writing:

- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed or fundraising goal.*

- Description of other methods being used to raise funds and/or other contributors.*

- An explanation of how the group, activity, or event will benefit Seaside youth.*

- Written description of how the use of the funds will be specifically used for youth group activities/events and has a nexus to the goals related to recycle, cleanup, and "green" sustainability to ensure a healthy environment.*

- How this request will provide a municipal benefit (ie., benefit the community).

- Proof of non-profit organization status (not a taxpayer's I.D number) and a current W-9 form.

Evaluation Process & Criteria

Contributions can only be made if approved by the City Council. Funding requests will be evaluated based on their consistency with this policy, including the following criteria.

- Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.

- Evidence of activities/events related to "reduce, reuse and recycle" to ensure a healthy environment.

- Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.

- Contributions are only paid to organizations, such as non-profit groups and schools.

- Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided in the following area.)

- Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.

- How this request will provide a municipal benefit (ie., benefit the community).

Contribution Limits

In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council. In addition, funding will be limited to one contribution per year (every 12 months).

- Individuals - 25% of the total cost of the activity (not to exceed \$1,000)

- Groups up to 20 people - up to \$1,500

- Groups of 21 or more people - up to \$3,000

Payment Process

If a contribution is approved by the City Council, payment will be made to the authorized organization or directly to the vendor selected by the authorized organization after submittal of a receipt or the presentation of actual invoices. No funding can go directly to an individual. This process is required in order to provide documentation required to meet municipal auditing standards.

Funding Requirements

Funding is limited to one contribution per year (every 12 months). The Mayor's Youth Fund Closing Report Form must be submitted to staff at least 60 days upon completion of the event, activity or program. Applicants that do not furnish the form may not apply for funds for the following year. A representative from the organization is required to be at the Council meeting for their application to be heard. If no representative is present then the agenda item will be postponed to another City Council meeting upon notification by the applicant. Incomplete applications will not be forwarded for Council consideration; applications not answering the question related to reduce, reuse or recycle are considered incomplete.

Individual Requests

Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000. Applications that are incomplete will be returned.

Name of Organization	Greater Victory Temple Church
Name	Dexter Kennedy
Email Address	dkennedy06@gmail.com
Address	1620 Broadway Avenue / P.O.Box 1070
City	Seaside
State	California
Zip Code	93955
Phone Number	831-394-2774
Additional Phone Number	831-601-9150
Percentage of Residents or Students of Seaside	80%

Number of Participants	500
Ages of Participants	1 - 18 years old
Criteria	
Applicants must meet at least one of the following criteria to be eligible for funding. Please select one or more from the following list:	Environmental, Scholastic
Are you funding a reward for one of these activities?	Yes
Description of event, activity or program funding pertains to:	We are hosting a Community Children's Christmas Toy Giveway which is open to all school aged children in the city of Seaside. We will be providing meals to the children and families who attend. We are expecting approximately 500+ attendees.
Attach Additional Information as Necessary	<i>Field not completed.</i>
Description of how the funds will be specifically used for youth groups activities/events and has a nexus to the goals of recycling, cleanup and "green" sustainability to insure a healthy environment:	Funds will help with the increased costs on food to ensure that we are able to provide meals for all children and families in the community. We have onsite recycling bins and we will ensure that all recyclables are properly separated and placed in their rightful bins, as well as ensure that leftover food will be properly disposed of in food waster bins to maintain a clean and healthy environment.
What other fundraising activities are you participating in to fund your event, program or activity and what other funding sources will supplement your request?	Donations have been pledged from Danny Bakewell, Greater Victory Temple COGIC, Emammuel COGIC, Carmel Presbyterian Church, and Mr. Glover
Total Amount Requested:	\$3,000
Electronic Signature Agreement	I agree.
Electronic Signature	Dexter J. Kennedy
Date	10/20/2025

Email not displaying correctly? [View it in your browser.](#)



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

GREATER VICTORY TEMPLE CHURCH OF GOD
IN CHRIST INC
C/O RONALD BRITT
1620 BROADWAY AVE
SEASIDE, CA 93955

Date:
02/09/2021
Employer ID number:
77-0333113
Person to contact:
Name: Sheila M Robinson
ID number: 31220
Telephone: (877)829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(i)
Form 990 / 990-EZ / 990-N required:
No
Effective date of exemption:
March 20, 1974
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053674001800

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 35152P

MAYOR'S YOUTH FUND CLOSING REPORT *

Date Mayor's Youth Fund was approved by council: November 21, 2024

Name of Organization: Greater Victory Temple C61C

Contact: Amanda Kennedy

Address: P.O Box 1070, Seaside, CA 93955

Email/Phone: gvtcogic@gmail.com

Amount of Donation Received: \$3,000.00

What Items were purchased with Mayor's Youth Fund Donation:

Food to distribute to the families in the form of a boxed meal and snack bags for the children who came to our 5th Annual Christmas Gift Giveaway.

Please describe the activities and the date the group/individual participated in related to reduce, reuse and recycle? Please provide written description, brief City Council presentation, and/or photos.

Our church purchased, wrapped and distributed approximately 600 gifts, 150 boxed meals and 150 snack bags for local families. * see bottom

Signature: Amanda A. Kennedy

Date: 1/13/25

*This form is due 60 days upon receipt of funding by the applicant. Organizations that do not comply within the 60 day time period may not apply for funding for the following year.

*Reduce, Reuse, Recycle:

We also reused decorative bags, recycled cardboard packaging, carefully planned the meals to avoid waste and reused decorations for this event.





CITY OF SEASIDE STAFF REPORT

Item No.: 7.E.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Kirstin van Gend, Administrative Analyst II
Thomas Korman, Public Works Director/City Engineer

DATE: November 20, 2025

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE PURCHASE OF
SPORTS LIGHTING UTILIZING SOURCEWELL FOR CUTINO
PARK IN THE AMOUNT OF \$62,741.18, AND AUTHORIZING A
\$25,000.00 TRANSFER FROM CAPITAL RESERVES FOR
INSTALLATION**

RECOMMENDATION

Authorize the purchase and fund transfer.

BACKGROUND

During the winter storms in early 2025, one of the sports lighting poles at Cutino Park was damaged and remains inoperable. Staff plan to conduct an evaluation of all the remaining poles and the estimated cost of replacement. In the adopted FY 2025/2026 budget, \$75,000.00 was allocated to immediately replace the downed sports light pole at Cutino Park. In October 2025, staff requested a quote through Sourcewell for the purchase of a sports lighting pole. On November 4, 2025, Sourcewell submitted a quote totaling \$62,741.18 for the purchase of the pole. Staff find the cost reasonable and recommend proceeding with the purchase.

Bear Electrical Solutions was approved by Council on February 1, 2025, as an On-Call Traffic Signal and Streetlight Maintenance contractor and will complete the installation for \$35,690.00. The cost of the pole and installation is \$98,431.18 which exceeds the adopted budget amount of \$75,000 by \$23,431.18. Staff is requesting an appropriation of \$25,000.00 from the Capital Reserve to cover the additional costs with contingency.

FISCAL IMPACT

The Cutino Park – Parks Improvements project (Account No. 348-8910-9570) currently has \$75,000.00 allocated in the FY 2025/2026 Adopted Budget. The additional Twenty-Five Thousand (\$25,000.00) would need to be appropriated from the City's General Fund Capital Reserve to fund the proposed amendment to the CIP and purchase and installation of the sports lighting totaling \$98,431.18.

The Capital Reserve is designed to provide flexibility in covering unplanned expenditures and is currently set at 5% of the budgeted expenditures for the year. As of this time, the reserve stands at \$2.4 million. This level of reserve provides sufficient cushion to address unforeseen budgetary needs while maintaining the overall fiscal health of the organization. By drawing \$25,000 from the reserve, staff is confident that the remaining balance will continue to be robust enough to support future needs without compromising financial stability.

STRATEGIC PRIORITY

Effective Accessible Governance, Enhanced Physical Infrastructure & Abundant Water Supply

ATTACHMENTS

1. Resolution
2. Sourcewell Quote with Tax
3. Bear Electrical Quote

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

RESOLUTION NO. 25-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**AUTHORIZING THE PURCHASE OF SPORTS LIGHTING UTILIZING
SOURCEWELL FOR CUTINO PARK IN THE AMOUNT OF \$62,741.18, AND
AUTHORIZING A \$25,000.00 TRANSFER FROM CAPITAL RESERVES FOR
INSTALLATION.**

WHEREAS, during the Winter Storms that occurred in early 2025 one of the sports lights at Cutino Park came down during a storm; and

WHEREAS, Council approved \$75,000.00 be allocated to the replacement of the pole in the FY 2025/2026 Adopted Budget; and

WHEREAS, staff received a quotes from Sourcewell and Bear Electrical for the material and installation of the pole for an amount totalling \$98,431.18; and

WHEREAS, staff found the quotes reasonable; and

WHEREAS, an appropriation of \$25,000 to the Project is needed to complete the Project; and

WHEREAS, there are sufficient funds in the Capital Reserve for the additional budget request.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby approves appropriating \$25,000 to the Cutino Park – Parks Improvements project (Account No. 348-8910-9570) from the Capital Reserves and authorizes staff to move forward and appropriates \$25,000 from the General Fund Capital Reserve; and

BE IT FURTHER RESOLVED, that the City Council of the City of Seaside does hereby authorizes the City Manager to approve the purchase and installation of sports lighting at Cutino Park for an amount not to exceed \$98,431.18.

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of Seaside duly held on the 20th day of November, 2025, by the following vote:

AYES: COUNCIL MEMBERS
NOES: COUNCIL MEMBERS
ABSENT: COUNCIL MEMBERS
ABSTAIN: COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

Quote

Date: 11/04/2025
Expiration date: 12/04/2025

Cutino Park in Seaside, CA
Musco Project No. 189555

Sourcewell

Master Project: 199030, Contract Number: 041123-MSL, Expiration: 06/16/2027
Category: Sports lighting with related supplies and services

All purchase orders should note the following:
Sourcewell Purchase – Contract Number: 041123-MSL
Sourcewell Member Number: 17733

Quotation Price – Materials Only Delivered to Job Site

Baseball Field – C1 pole only (No Controls)	\$ 57,429.00
*Estimated Sales Tax (9.25%)	\$ 5,312.18

Bonding, labor, installation, and unloading of the equipment are not included.
This Quote is confidential.

Light-Structure System™ with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description

- (7) Factory aimed and assembled luminaires, including BallTracker® luminaires
- (1) 70' Galvanized steel pole
- (1) Pre-cast concrete base with integrated lightning grounding
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- UL listed assemblies
- Enhanced corrosion protection

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Warranty starts on the date of shipment

Responsibilities of Buyer

- Confirm pole or luminaire locations, supply voltage and phase required for lighting system prior to production
- Provide electrical design and materials for electrical distribution system
- Provide labor and equipment for installation of electrical distribution system
- Provide labor and equipment for installation of bases and poles
- Buyer is responsible for getting electrical power to the site, coordination with the utility, and power company fees
- The unloading and storage of the material on site is the responsibility of the buyer

Payment Terms

Final payment terms are subject to approval by Musco credit department. Final payment shall not be withheld by Buyer on account of delays beyond the control of Musco.

Email a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Attn: Musco Contracts
Email: musco.contracts@musco.com

All Purchase orders should note the following:
Sourcewell Purchase – Contract Number: 041123-MSL
Sourcewell Member Number: 17733



Quote

Delivery Timing

8 - 10 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- Structural code and wind speed = 2022 CBC, 95 mi/h, Exposure C, Importance Factor 1.0.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Bob Crookham
CA Sales Representative
Musco Sports Lighting, LLC
Phone: 530-672-9500
E-mail: Bob.Crookham@musco.com



Contractors License No. 982079
A - General Engineering
C-10 High Voltage Electrical
C-31 - Work Zone Traffic Control
D-31 Pole Installation and Maintenance
DIR# 1000002158

1252 State Street, PO Box 924, Alviso, CA 95002-0924
Tel: 408-449-5178 Fax: 408-449-5147

Created Date	11/6/2025	Contact Name	Thomas Korman
Prepared By	Brittney Morgan	Account Name	City of Seaside
Phone	(408) 449-5178	Phone	14082044220
Bid/Project	Cutino Park Baseball Field Musco Pole Replacement	Quote Expiration	12/6/2025
Quote Number	00003639		

We are pleased to offer our quotation for the above referenced project as follows:

Location OTHER SEASIDE SL

Scope Summary

Quote Includes:

- Mobilize to site. to unload delivery of Musco pole and base
- Furnish & install (1) Musco pole foundation per details provided
- Subcontract Biggie Crane to hoist 70' pole from Luxton St.
- Furnish & install Musco C1 pole only (No Controls)
- Wire pole
- Test and verify operations

Exclusions Foundation- Nights- Weekends- Holidays-Bonds- Permits

Product	Line Item Description	Quantity	Sales Price	Total Price
Labor & Equipment	Labor for installation & crane	1.00	\$27,250.00	\$27,250.00
Miscellaneous	Biggie Crane Quote	1.00	\$8,440.00	\$8,440.00

Subtotal \$35,690.00

Customer Signature: _____

Date: _____

Terms And Conditions

Terms and Conditions of this proposal are per the existing maintenance agreement.

BES would like to thank you for the opportunity to provide you with this proposal.

Please give us a call with any questions or concerns.



CITY OF SEASIDE STAFF REPORT

Item No.: 8.A.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager

DATE: November 20, 2025

SUBJECT: ADOPTION OF AN ORDINANCE AMENDING CHAPTER 15 OF THE SEASIDE MUNICIPAL CODE ADOPTING THE 2025 EDITIONS OF THE CALIFORNIA BUILDING, RESIDENTIAL, PLUMBING, ELECTRICAL, MECHANICAL, ENERGY, GREEN BUILDING STANDARDS, FIRE CODES, AND RELATED MODEL CODES WITH AMENDMENTS (SECOND READING - ROLL CALL VOTE)

RECOMMENDATION

Adoption of an ordinance amending Chapter 15 of the Seaside Municipal Code relating to buildings and construction.

BACKGROUND

Every 3 years the State of California updates and amends the California Code of Regulations (CCR-Title 24) commonly known as building and related codes. The State of California Building Standards Commission adopts and publishes amendments to national model codes and updates codes specific to the State of California. Cities and counties that do not adopt updated state codes locally by reference are required to follow State Codes only as written. The updated code version codified in the Seaside Municipal Code (SMC) prior to January 1, 2026, will enable the City of Seaside to enforce building and related codes through local methods and processes contained in the SMC.

FISCAL IMPACT

There is no financial impact associated with the adoption of the Ordinance. This Ordinance does not modify any of the City's building or development fees.

STRATEGIC PRIORITY

Community Safety & Quality of Life

ATTACHMENTS

1. 2025 Building Code Adoption Ordinance
-

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

ORDINANCE NO. XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE ADOPTING THE 2025 EDITIONS OF THE CALIFORNIA BUILDING, RESIDENTIAL, PLUMBING, ELECTRICAL, MECHANICAL, ENERGY, EXISTING BUILDING, GREEN BUILDING STANDARDS AND FIRE CODES, AND RELATED MODEL CODES, WITH APPENDICES AND AMENDMENTS THERETO AND AMENDING TITLE 15 OF THE SEASIDE MUNICIPAL CODE

WHEREAS, Pursuant to Sections 17922, 17958, 17958.5 and 17958.7 of the California Health and Safety Code, the City may adopt the provisions of the California Building, Residential, Plumbing, Mechanical, Electrical, Energy, Existing Building, Green Building Standards, Fire Codes, and the International Property Maintenance Code, with certain amendments to the provisions of the California codes which are reasonably necessary to protect the health, welfare and safety of the citizens of Seaside because of local climatic, geological and topographical conditions; and

WHEREAS, the City Council hereby makes factual findings set forth in respective sections of Chapter 15.04 of the Seaside Municipal Code relating to the amendments made to the California codes; and

WHEREAS, the factual findings made are valid and relate to the amendments made to the California codes in this adoption.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEASIDE:

SECTION 1. Chapter 15.04 “Building and International Codes Adopted” of Title 15 “Buildings and Construction” of the Seaside Municipal Code, adopting by reference the “latest editions” of the California Building Code, the California Residential Code, the California Plumbing Code, the California Mechanical Code, the California Electrical Code, the California Green Building Standards Code, the California Energy Code, the California Existing Building Code, the International Property Maintenance Code and the California Fire Code and amendments thereto, is hereby repealed; provided, however, that such repeal shall not affect or excuse any violation of any of said codes occurring prior to the effective date of this ordinance.

Chapter 15.04 BUILDING AND CONSTRUCTION

15.04.010 Adoption of the 2025 California Code of Regulations.

15.04.020 Adoption of the 2025 California Building Code.

15.04.025 Adoption of the California Building Code Appendix Chapters.

- 15.04.030 Adoption of Administrative Provisions of the California Building Code.
- 15.04.040 Section 1705.3 of the 2025 California Building Code – Amended.
- 15.04.050 Section 1905.1.8 of the 2025 California Building Code – Amended.
- 15.04.060 Adoption of the 2025 California Residential Code.
- 15.04.065 Adoption of the California Residential Code Appendix Chapters.
- 15.04.070 Section R105.3.1 Expiration of Plan Review – Amended.
- 15.04.080 Section R105.5.1 Expiration of Permit- Amended
- 15.04.090 Section R105.2 of Chapter 1 of the California Residential Code – Amended.
- 15.04.100 Section R108.1 of the 2025 California Residential Code – Added.
- 15.04.110 Section R302.1 of the 2025 California Residential Code – Deleted.
- 15.04.120 Table R302.6 of the 2025 California Residential Code – Amended.
- 15.04.130 Section R313.1 “exception” of the 2025 California Residential Code – Deleted.
- 15.04.140 Section R313.2 “exception” of the 2025 California Residential Code – Deleted.
- 15.04.150 Section 403.1.3 Seismic Reinforcing of the 2025 California Residential Code – Amended.
- 15.04.160 Section R602.10.4 and Table R602.10.3(3) of the 2025 California Residential Code– Amended.
- 15.04.170 Section R602.10.4.3 of the 2025 California Residential Code Limits on Methods GP and PCP– Amended.
- 15.04.180 Section R902.1.1 of the 2025 California Residential Code Roof Coverings– Amended.
- 15.04.200 Adoption of the 2025 California Plumbing Code.
- 15.04.205 Adoption of the California Plumbing Code Appendix Chapters.
- 15.04.220 Adoption of the 2025 California Mechanical Code.
- 15.04.225 Adoption of the California Mechanical Code Appendix Chapters.
- 15.04.230 Adoption of the 2025 California Electrical Code.
- 15.04.240 Adoption of the 2025 California Green Building Standards Code.
- 15.04.245 Adoption of the California Green Building Standards Code Appendix Chapters.
- 15.04.260 Adoption of the 2025 California Energy Code.
- 15.04.265 Adoption of the California Energy Code Appendix Chapters.
- 15.04.280 Adoption of the 2025 California Existing Building Code.
- 15.04.285 Adoption of the California Existing Building Code Appendix Chapters.
- 15.04.300 Adoption of the 2024 International Property Maintenance Code.
- 15.04.310 Amendments of the 2024 International Property Maintenance Code.
- 15.04.320 Section [A] 102.7.1 of the 2024 International Property Maintenance Code – Amended.
- 15.04.330 Section [A] 103 of the 2024 International Property Maintenance Code – Amended.
- 15.04.340 Section [A] 104 of the 2024 International Property Maintenance Code – Amended.
- 15.04.350 Section [A] 108 of the 2024 International Property Maintenance Code – Amended.
- 15.04.360 Section [A] 109 of the 2024 International Property Maintenance Code – Amended.
- 15.04.370 Section [A] 110 of the 2024 International Property Maintenance Code – Amended.

- 15.04.380 Section [A] 111 of the 2024 International Property Maintenance Code – Amended.
- 15.04.390 Section [A] 112 of the 2024 International Property Maintenance Code – Amended.
- 15.04.400 Definitions Section 201 of the 2024 International Property Maintenance Code – Amended.
- 15.04.410 Section 302 of the 2024 International Property Maintenance Code – Amended.
- 15.04.420 Swimming Pools, Spas and Hot Tubs Section 303.2 of the 2024 International Property Maintenance Code – Amended.
- 15.04.430 Section 304 of the 2024 International Property Maintenance Code – Amended.
- 15.04.440 Pest Elimination Section 309 of the 2024 International Property Maintenance Code – Amended.
- 15.04.450 Section 505 of the 2024 International Property Maintenance Code – Amended.
- 15.04.460 Section 602 of the 2024 International Property Maintenance Code amended.
- 15.04.470 Section 604 of the 2024 International Property Maintenance Code – Amended.
- 15.04.480 Means of Egress Section 702 of the 2024 International Property Maintenance Code – Amended.
- 15.04.500 Adoption of the 2025 California Fire Code.
- 15.04.510 Bureau of Fire Prevention Established.
- 15.04.520 Section 307.3 of the California Fire Code – Amended.
- 15.04.530 Section 307.4.3 of the California Fire Code – Added.
- 15.04.540 Section 507.5.1.1 Fire Hydrant System of the California Fire Code – Amended.
- 15.04.550 Section 903.2 Fire Sprinkler Systems Non-Residential of the California Fire Code – Amended.
- 15.04.560 Section 903.3.1.3 Fire Sprinkler Systems One- and Two-Family Dwellings of the California Fire Code – Amended.
- 15.04.570 Section 903.6 Fire Sprinkler Systems Existing Buildings of the California Fire Code – Amended.
- 15.04.580 Section 3103.2 Tents and Membrane Structures of the California Fire Code – Amended.

15.04.010 Adoption of the 2025 California Code of Regulations and Related Model Codes.

There is hereby adopted by reference by the City Council, for the purpose of prescribing regulations for the erection, construction, enlargement, alteration, repair, improvement, removal, conversion, demolition, occupancy, equipment use, height, and area of buildings and structures, the following codes:

the California Building Code, 2025 Edition, (Part 2 of Title 24 based on the 2024 International Building Code), as published by the International Code Council; the California Residential Code, 2025 Edition, (Part 2.5 of Title 24 based on the 2024 International Residential Code), as published by the International Code Council; the California Plumbing Code, 2025 Edition, (Part 5 of Title 24 based on the 2024 Uniform Plumbing Code), as published by the

International Association of Plumbing and Mechanical Officials; the California Mechanical Code, 2025 Edition, (Part 4 of Title 24 based on the 2024 Uniform Mechanical Code), as published by the International Association of Plumbing and Mechanical Officials; the California Electrical Code, 2025 Edition, (Part 3 of Title 24 based on the 2023 National Electrical Code), as published by the National Fire Protection Association; the California Green Building Standards Code, 2025 Edition, (Part 11 of Title 24) as published by the California Building Standards Commission; the California Energy Code, 2025 Edition, (Part 6 of Title 24) as published by the California Building Standards Commission; the California Existing Building Code, 2025 Edition (Part 10 of Title 24) as published by the California Building Standards Commission; the International Property Maintenance Code, 2024 Edition, as published by the International Code Council; and the California Fire Code, 2025 Edition, (Part 9 of Title 24 based on the 2021 International Fire Code), as published by the International Code Council, together with omissions, amendments, exceptions and additions thereto as set forth in this Chapter. The provisions of the foregoing codes, as amended by this Chapter shall constitute the Building Regulations of the City of Seaside. Where the California Code of Regulations and/or California Building Standards Code differ from any provisions of the Building Regulations of the City, said stricter State regulations shall govern.

15.04.020 Adoption of the 2025 California Building Code.

- A. Except as otherwise provided for in this Chapter, the California Building Code, 2025 edition, Volumes I, II, and specified Appendices together with those omissions, amendments, exceptions and additions thereto as set forth in Title 24 Part 2 of the California Code of Regulations are approved and adopted by reference, and made a part hereof as if fully set forth herein.
- B. One copy (1) of each volume of the California Building Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.025 Adoption of the California Building Code Appendix Chapters.

All the appendices with the exception of the following from the 2025 California Building Code are hereby adopted.

- Appendix H, Signs.
- Appendix I, Patio Covers.
- Appendix J, Grading.

15.04.030 Adoption of Administrative Provision of the California Building Code.

The following Administrative Provisions from the 2025 California Building Code are hereby adopted.

Amend Section [A] 105.2 of the 2025 California Building Code as follows:

105.2 Work exempt from a permit. Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

1. One-story detached accessory structures and portable structures used as tool and storage sheds, playhouses and other similar uses, accessory to single-family dwellings if less than one hundred twenty square feet in gross floor area.

Exempt structures shall comply with the front, side, and rear setback requirements, lot coverage, maximum height and minimum clearances from the main residence and other structures. Unpermitted accessory structures shall not be equipped with electrical, plumbing or mechanical features that would otherwise require a permit. Land/sea cargo containers do not qualify as residential accessory structures.

2. Residential retaining walls not exceeding four feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
3. Residential decks, platforms, on-site paths, and driveways that do not exceed (18") eighteen inches above natural grade, are not part of an accessible route, do not serve as a required landing at a door, do not exceed the allowable lot coverage for impermeable surfaces, and comply with front, side and rear setback requirements where applicable.
4. Residential painting, papering, tiling, carpeting, cabinets and countertops, other than kitchen countertops having electrical receptacle spacing requirements.
5. Nonfixed and movable fixtures, cases, racks, counters and partitions not over 5 feet 9 inches (1753 mm) in height.

Amend Section [A] 105.3.2 of the 2025 California Building Code as follows:

105.3.2 Expiration of Plan Review. Applications for which no permit is issued within 180 days following the date of the application shall expire, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by

the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on written request by the applicant showing that circumstances beyond control of the applicant have prevented action from being taken and the extension has been submitted in writing prior to the expiration date.

If a permit has not been obtained after the first extension, additional extensions of 90 days may be granted provided the applicant submits this request in writing prior to the expiration date AND pays a fee as established by resolution of the City Council for each requested 90 day extension, provided a new code has not been adopted and the project has not changed in scope.

Exception: If a project has been approved by the City pending an outside agency approval prior to expiration, written extensions will not be required.

Amend Section [A] 105.5 of the 2025 California Building Code as follows:

105.5 Expiration of Permits. Every permit issued by the building official under the provisions of the technical codes shall expire and become null and void, if the project authorized by such permit has not achieved an approval for one of the required inspections identified in section 110.3 of the 2025 California Building Code within twelve (12) months of issuance of such permit.

The building official may grant a one-time permit extension of one-hundred eighty (180) days provided the applicant submits a request in writing prior to the permit expiration and the project has not changed in scope. Additional extension requests of one hundred and eighty (180) days may be granted by the building official if the request is made in writing prior to the expiration date, the project has not changed in scope, the project has obtained at least one inspection approval AND the applicant pays a fee as established by resolution of the City Council for each one hundred and eighty (180) day extension provided a new code has not been adopted.

If an extension is not granted, a new permit application must be submitted and a permit obtained to meet all current state and local codes along with all applicable fees as a new project before work can commence or recommence.

Amend Section [A] 109.4 of the 2025 California Building Code as follows:

109.4 Work commencing before permit issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system

before obtaining the necessary permits shall be subject to an investigation fee as set forth in the latest resolution adopted by the City.

The payment of such investigation fee shall not exempt an applicant from compliance with all other provisions of either this code or the technical codes nor from the penalty prescribed by law.

15.04.040 Section 1705.3 of the 2025 California Building Code – Amended.

Amend Section 1705.3 of the 2025 California Building Code as follows:

1705.3 Concrete construction. The special inspections and verifications for concrete construction shall be as required by this section and Table 1705.3.

Exception: Special inspections shall not be required for:

1. Isolated spread concrete footings of buildings three stories or less above grade plane that are fully supported on earth or rock, where the structural design of the footing is based on a specified compressive strength, f'_c , no greater than 2,500 pound per square inch (psi) (17.2 Mpa).

15.04.050 Section 1905.1.8 of the 2025 California Building Code – Amended.

Amend Section 1905.1 of the 2025 California Building Code as follows:

1905.1.8 ACI 318, section 22.10. Delete ACI 318, Section 22.10, and replace with the following:

22.10 - Plain concrete in structures assigned to Seismic Design Category C, D, E or F.

22.10.1- Structures assigned to Seismic Design Category C, D, E or F shall not have elements of structural plain concrete, except as follows:

- (a) Isolated footings of plain concrete supporting pedestals or columns are permitted, provided the projection of the footing beyond the face of the supported member does not exceed the footing thickness.

Exception: In detached one- and two-family dwelling three stories or less in height, the projection of the footing beyond the face of the supported member is permitted to exceed the footing thickness.

- (b) Plain concrete footing supporting walls are permitted, provided the footings have at least two continuous longitudinal reinforcing bars. Bars shall not be smaller than No. 4 and shall have a total area of not less than 0.002 times the gross cross-sectional area of the footing. A minimum of one bar shall be provided at the top and bottom of the footing. Continuity of reinforcement shall be provided at corners and intersections.

Exception:

In detached one- and two-family dwellings three stories or less in height and constructed with stud bearing walls, plain concrete footings with at least two continuous longitudinal reinforcing bars not smaller than No. 4 are permitted to have a total area of less than 0.002 times the gross cross-sectional area of the footing.

15.04.060 Adoption of the 2025 California Residential Code.

- A. Except as otherwise provided for in this Chapter, the California Residential Code, 2025 edition and specified Appendices together with those omissions, amendments, exceptions and additions thereto as set forth in Title 24 Part 2.5 of the California Code of Regulations are approved and adopted by reference, and made a part hereof as if fully set forth herein.
- B. One (1) copy of the California Residential Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.065 Adoption of the California Residential Code Appendix Chapters.

All the appendices with the exception of the following from the 2025 California Residential Code are hereby adopted:

– Appendix G, Swimming Pools and Hot Tubs.

15.04.070 Section R105.3.1 Expiration of Permit – Amended.

Amend Section R105.3.1 of the 2025 California Residential Code as follows:

R105.3.1 Expiration of Plan Review. Applications for which no permit is issued within 180 days following the date of the application shall expire, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on written request by the applicant

showing that circumstances beyond control of the applicant have prevented action from being taken and the extension has been submitted in writing prior to the expiration date.

If a permit has not been obtained after the first extension, additional extensions of 90 days may be granted provided the applicant submits this request in writing prior to the expiration date AND pays a fee as established by resolution of the City Council for each requested 90 day extension, provided a new code has not been adopted and the project has not changed in scope.

Exception: If a project has been approved by the City pending an outside agency approval prior to expiration, written extensions will not be required.

15.04.080 Section R105.5.1 Expiration of Permit – Amended

Amend Section R105.5.1 of the 2025 California Residential Code as follows:

R105.5.1 Expiration of Permit. Every permit issued by the building official under the provisions of the technical codes shall expire and become null and void, if the project authorized by such permit has not achieved an approval for one of the required inspections identified in section R109.1 of the 2025 California Building Code within 180 days of issuance of such permit.

The building official may grant a one-time permit extension of one hundred eighty (180) days provided the applicant submits a request in writing prior to the permit expiration and the project has not changed in scope. Additional extension requests of one hundred and eighty (180) days may be granted by the building official if the request is made in writing prior to the expiration date, the project has not changed in scope, the project has obtained at least one inspection approval AND the applicant pays a fee as established by resolution of the City Council for each one hundred and eighty (180) day extension provided a new code has not been adopted.

Before work can commence or recommence under an expired permit, a new permit application must be submitted and permit obtained along with all applicable fees as a new project.

All existing projects are subject to this section and will be subject to the conditions listed above.

15.04.090 Section R105.2 of Chapter 1 of the California Residential Code – Amended.

Amend Section R105.2 of the 2025 California Residential Code as follows:

R105.2 Work exempt from permit. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

1. One-story detached accessory structures, provided that the floor area does not exceed 120 square feet (11.15 m²), and complies with section 15.04.031 (1).

Exempt structures shall comply with the front, side, and rear setback requirements, lot coverage, maximum height and minimum clearances from the main residence and other structures. Unpermitted accessory structures shall not be equipped with electrical, plumbing or mechanical features that would otherwise require a permit. Land/sea cargo containers do not qualify as residential accessory structures.

2. Fences not over 7 feet (2134 mm) high.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Painting, papering, tiling, carpeting, cabinets and countertops, other than kitchen countertops and similar finish work.

15.04.100 Section R108.1 of the 2025 California Residential Code – Added.

Add Section R108.1 of the 2025 California Residential Code as follows:

R108.1 Payment of fees. Fees shall be paid to the City as set forth in the latest resolution adopted by the City.

15.04.110 Chapter 3 - Section R302.1 of the 2025 California Residential Code – Deleted.

Delete Section R302.1 “exceptions” in its entirety. (Seaside Municipal Code is more restrictive.)

15.04.120 Table R302.6 of the 2025 California Residential Code – Amended.

Amend Table R302.6 of the 2025 California Residential Code as follows:

“Not less than 5/8” type X” in all columns in the table.

Amend Section R311.1 of the 2025 California Residential Code as follows:

R311.1 Means of egress. Dwellings shall be provided with a means of egress in accordance with this section. The means of egress shall provide a continuous and unobstructed path of vertical and horizontal egress travel from all portions of the dwelling to the required egress door without requiring travel through a garage. If a dwelling provides a direct passage door between the dwelling and an attached garage, the attached garage shall provide an egress door to prevent entrapment. The required egress door shall open directly into a public way or to a yard or court that opens to a public way.

15.04.130 Section R313.1 “exception” of the 2025 California Residential Code – Deleted.

Delete Section R313.1 “exception” in its entirety. (Seaside’s amended Fire Code is more restrictive.)

15.04.140 Section R313.2 “exception” of the 2025 California Residential Code – Deleted.

Delete Section R313.2 “exception” in its entirety (Seaside’s amended Fire Code is more restrictive.)

15.04.150 Section R403.1.3 Seismic Reinforcing of the 2025 California Residential Code – Amended.

Amend Section R403.1.3 of the 2025 California Residential Code as follows:

R403.1.3 Seismic reinforcing. Concrete footings located in Seismic Design Categories D0, D1 and D2, as established in Table R301.2(1), shall have minimum reinforcement of at least two continuous longitudinal reinforcing bars not smaller than No. 4 bars. Bottom reinforcement shall be located a minimum of 3 inches (76 mm) clear from the bottom of the footing.

In Seismic Design Categories D0, D1 and D2 where a construction joint is created between a concrete footing and a stem wall, a minimum of one No. 4 bar shall be installed at not more than 4 feet (1219 mm) on center. The vertical bar shall extend to 3 inches (76 mm) clear of the bottom of the footing, have a standard hook and extend a minimum of 14 inches (357 mm) into the stem wall.

In Seismic Design Categories D0, D1 and D2 where a grouted masonry stem wall is supported on a concrete footing and stem wall, a minimum of one No. 4 bar

shall be installed at not more than 4 feet (1219 mm) on center. The vertical bar shall extend to 3 inches (76 mm) clear of the bottom of the footing and have a standard hook.

In Seismic Design Categories D0, D1 and D2 masonry stem walls without solid grout and vertical reinforcing are not permitted.

Exception: In detached one- and two-family dwellings which are three stories or less in height and constructed with stud bearing walls, isolated plain concrete footings supporting columns or pedestals are permitted.

15.04.160 Section R602.10.4 and Table R602.10.3(3) of the 2025 California Residential Code – Amended.

Section R602.10.4 and Table R602.10.3(3) are hereby amended to read as follows:
2025 CRC Section R602.10.4 and Table R602.10.3(3).

Add a new footnote “e” to the end of CRC Table R602.10.3(3), to read:

e. In Seismic Design Categories D0, D1, and D2, Method GB is not permitted and the use of Method PCP is limited to one-story single family dwellings and accessory structures.

Add the “e” footnote notation in the title of Table R602.10.3(3) to read:
TABLE R602.10.3(3)e

15.04.170 Section R602.10.4.3 of the 2025 California Residential Code Limits on Methods GP and PCP – Amended.

Add a new subsection R602.10.4.4, to read:

R602.10.4.4 Limits on methods GB and PCP. In Seismic Design Categories D0, D1, and D2, Method GB is not permitted for use as intermittent braced wall panels, but gypsum board is permitted to be installed when required by this Section to be placed on the opposite side of the studs from other types of braced wall panel sheathing. In Seismic Design Categories D0, D1, and D2, the use of Method PCP is limited to one-story single family dwellings and accessory structures.

15.04.180 Section R902.1.1 of the 2025 California Residential Code Roof Coverings – Amended.

Amend Section R902.1.1 of the 2025 California Residential Code as follows:

R902.1.1 Roof coverings within ALL fire hazard severity zones. Any new roof on a new or existing structure, and any re-roofing of an existing structure of 50% or more of the total roof area within a one-year period shall be of a fire retardant roof or class A roof

15.04.200 Adoption of the 2025 California Plumbing Code.

- A. Except as otherwise provided for in this Chapter, the California Plumbing Code, 2025 edition, and specified Appendices together with those omissions, amendments, exceptions and additions thereto as set forth in Title 24 Part 5 of the California Code of Regulations are approved and adopted by reference, and made a part hereof as if fully set forth herein.
- B. One (1) copy of the California Plumbing Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.205 Adoption of the California Plumbing Code Appendix Chapters.

All of the appendices with the exception of the following appendices are hereby adopted:

- Appendix G, Graywater Systems.
- Appendix I, Installation Standards.

15.04.220 Adoption of the California Mechanical Code.

- A. Except as otherwise provided for in this Chapter, the California Mechanical Code, 2025 edition and specified Appendices together with those omissions, amendments, exceptions and additions thereto as set forth in Title 24 part 4 of the California Code of Regulations are approved and adopted by reference, and made a part hereof as if fully set forth herein.
- B. One (1) copy of the California Mechanical Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.225 Adoption of the California Mechanical Code Appendix Chapters.

All the appendices from the 2025 California Mechanical Code are hereby adopted.

15.04.230 Adoption of the 2025 California Electrical Code.

- A. Except as otherwise provided for in this Chapter, the California Electrical Code, 2025 edition, together with those omissions, amendments, exceptions and additions thereto as set forth in Title 24 Part 3 of the California Code of Regulations are approved and adopted by reference, and are hereby incorporated in this Chapter by reference and made a part hereof as if fully set forth herein.
- B. One (1) copy of the California Electrical Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.240 Adoption of the 2025 California Green Building Standards.

- A. Except as otherwise provided for in this Chapter, the California Green Building Standards, 2025 edition, and specified together with those omissions, amendments, exceptions and additions thereto as set forth in Title 24 part 11 of the California Code of Regulations are approved and adopted by reference, and made a part hereof as if fully set forth herein.
- B. One (1) copy of the California Green Building Standards Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.245 Adoption of the California Green Building Standards Code Appendix Chapters.

All the appendices from the 2025 California Green Building Standards Code are hereby adopted.

15.04.260 Adoption of the 2025 California Energy Code.

- A. Except as otherwise provided for in this Chapter, the California Energy Code, 2025 edition, and specified Appendices together with those omissions, amendments, exceptions and additions thereto as set forth in Title 24 part 6 of the California Code of Regulations are approved and adopted by reference, and made a part hereof as if fully set forth herein.
- B. One (1) copy of the California Energy Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.265 Adoption of the California Energy Code Appendix Chapters.

All the appendices from the 2025 California Energy Code are hereby adopted.

15.04.280 Adoption of the 2025 California Existing Building Code.

- A. Except as otherwise provided for in this Chapter, the California Energy Code, 2025 edition, and specified Appendices together with those omissions, amendments, exceptions and additions thereto as set forth in Title 24 part 10 of the California Code of Regulations are approved and adopted by reference, and made a part hereof as if fully set forth herein.
- B. One (1) copy of the California Existing Building Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.285 Adoption of the California Existing Building Code Appendix Chapters.

All the appendices from the 2025 California Existing Building Code are hereby adopted.

15.04.300 Adoption of the International Property Maintenance Code.

- A. The International Property Maintenance Code, 2024 edition, is hereby adopted by reference and made a part hereof as if fully set forth herein.
- B. One (1) copy of the International Property Maintenance Code has been filed for use and examination by the public in the Office of the Building Official of the City of Seaside.

15.04.310 Amendments of the 2024 International Property Maintenance Code.

The text of the 2024 International Property Maintenance Code, as adopted and amended by Section 15.04.130, is further amended to conform to the current California Building Standards Code and as recommended by the building official as follows:

Delete the following references	Insert the following references
International Building Code and International Residential Code	Current California Building Code and current California Residential Code
International Mechanical Code	Current California Mechanical Code
International Electrical Code	Current California Electrical Code
International Fire Code	Current California Fire Code
International Plumbing Code	Current California Plumbing Code
International Existing Building Code	Current California Existing Building Code
International Zoning Code	City of Seaside – Zoning Ordinance
International Fuel Gas Code	Current California Plumbing Code
Name of jurisdiction	City of Seaside
Jurisdiction to insert appropriate schedule	Current fees established by resolution of the city council.

Board of appeals	Hearing officer appointed by the city manager
Code Official or Health Official	Building Official or his/her designee

15.04.320 Section [A] 102.7.1 of the 2024 International Property Maintenance Code – Amended.

Amend Section [A] 102.7.1 of the 2024 International Property Maintenance Code as follows:

[A] 102.7.1 Conflicts. Where conflicts occur between provisions of this code and the referenced standards, the provisions of this code shall apply. Where conflicts occur between the provisions of this code and California Statutes, the provisions of the latter shall apply.

15.04.330 Section [A] 103 of the 2024 International Property Maintenance Code – Amended.

Amend Section [A] 103 of the 2024 International Property Maintenance Code as follows:

[A] 103.1 General. The Building Official in charge of the Seaside Building & Code Department shall be known as the code official in this chapter.

[A] 103.3 Deputies. The code official shall have the authority to appoint one or more deputies. Such employees shall have the powers as delegated by the code official.

[A] 103.4 Liability. The code official or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered liable personally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of an act or omission in the discharge of official duties. Any suit institute against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the jurisdiction until the final termination of the proceedings. The code official or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code.

15.04.340 Section [A] 104 of the 2024 International Property Maintenance Code – Amended.

Amend Section [A] 104 of the 2024 International Property Maintenance Code as follows:

[A] 104.3 Right of entry. Where it is necessary to make an inspection to enforce the provisions of this code, or whenever the code official has reasonable cause to believe that there exists in a structure or upon a premises a condition in violation of this code, the code official is authorized to enter the structure or premises at reasonable times to inspect or perform the duties imposed by the code, provided that if such structure or premises is occupied the code official shall present credentials to the occupant and request entry. If such structure or premises is unoccupied, the code official shall first make a reasonable effort to locate the owner, owner's authorized agent, or other person having charge or control of the structure or premises and request entry. If entry is refused, the code official shall have recourse to the remedies provided by law to secure entry.

15.04.350 Section [A] 108 of the 2024 International Property Maintenance Code – Amended.

Amend Section [A] 108 of the 2024 International Property Maintenance Code as follows:

[A] 108.1 General. When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned and shall be posted and vacated in accordance with this section and declared to be a public nuisance and the violations shall be abated by repair, rehabilitation, demolition or removal pursuant to the provisions of this code.

[A] 108.1.4 Unlawful structure. An unlawful structure is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered, occupied or maintained contrary to Title 15; or one that is partially constructed, reconstructed or demolished upon which work is abandoned. Work is deemed abandoned when there is no valid building or demolition permit.

[A] 108.2 Closing of vacant structures. If the structure is vacant and unfit for human habitation and occupancy, and is not in danger of structural collapse, the code official is authorized to post a placard of condemnation on the premises and order the structure boarded according to Appendix A or fenced, so as not to be an attractive nuisance and/or to prevent entry. Upon failure of the owner or owner's authorized agent to board the premises within the time specified in the order, the code official shall cause the premises to be boarded and secured through any available public agency or by contract or arrangement by private persons and the cost for such boarding shall be a debt owed by the owner, shall be charged against the real property upon which the structure is located, and shall be a lien upon such real property and shall be collected by any legal means.

[A] 108.3 Notice. Whenever the code official has condemned a structure or equipment under the provisions of this section, the code official shall obtain a preliminary or survey

title report as to the building, structure, or premises, which shall identify all owners of record, holders of mortgages, deeds of trust or other liens and encumbrances of record. In accordance with section 107.3 of this code, the code official shall serve the persons listed in the preliminary or survey title report with notice described in section 107.2 of this code. In addition, the notice shall be posted in a conspicuous place on in or about the structure or premises affected by such notice. If the notice pertains to equipment, it shall be placed on the condemned equipment.

[A] 108.4.1 Placard removal. The code official shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action was based has been eliminated. Any person who defaces or removes a condemnation placard without the approval of the code official shall be subject to the penalties provided by this code and applicable state law and Title 15.

[A] 108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who occupies a placarded premises or operates placarded equipment, and any owner, owner's authorized agent or person responsible for the premises who lets anyone occupy a condemned premises or operate condemned equipment shall be liable for the penalties provided by this code and Title 15.

15.04.360 Section [A] 109 of the 2024 International Property Maintenance Code – Amended.

Amend Section [A] 109 of the 2024 International Property Maintenance Code as follows:

[A] 109.5 Costs of emergency repairs. Cost incurred in the performance of emergency work may be paid by the city. Such costs shall be a debt owed to the city by the owner. The city attorney may institute appropriate legal action against the owner of the premises or the owner's authorized agent where the unsafe structure is or was located for the recovery of such costs.

[A] 109.6 Appeal. Once the emergency work has been completed, the owner may appeal the need for the emergency repairs and/or the costs for such work, in the manner provided in Sections 17.36.120 and 17.36.130 within seven calendar days after service according to Section 107 of this code of the statement of costs.

15.04.370 Section [A] 110 of the 2024 International Property Maintenance Code – Amended.

Amend Section [A] 110 of the 2024 International Property Maintenance Code as follows:

[A] 110.3 Failure to comply. If the owner of a premises or owner's authorized agent fails to comply with a demolition order within the time prescribed, the code official may cause the structure to be demolished and removed according to the procedure set forth in Seaside Municipal Code section 2.58.040(A.)(3.)(c.)

15.04.380 Section [A] 111 of the 2024 International Property Maintenance Code – Amended.

Amend Section [A] 111 of the 2024 International Property Maintenance Code as follows:

[A] 111.1 Application for appeal. Any person directly affected by a decision of the code official or a notice or order issued under this code may appeal that decision, notice or order by filing an appeal with the city clerk within seven calendar days of the date of service of that decision, notice, or order. The appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means. The appeal shall identify the real property, state the grounds for the appeal, and state all material facts in support of the appeal.

[A] 111.2 Notice of Hearing. Notice of hearing shall be conducted as provided for in Seaside Municipal Code section 17.36.080(C.).

[A] 111.7 Court review. Judicial review of the hearing officer's decision shall be commenced in accordance with Cal. Code of Civil Procedure § 1094.6 no later than 90 calendar days after the decision is signed. Cal. Code of Civil Procedure § 1094.6 is hereby adopted for purposes of this Title. Review shall be in accordance with Cal. Code of Civil Procedure § 1094.5.

[A] 111.8 Stays of enforcement. Appeals of notices and/or orders issued pursuant to this chapter, other than those issued pursuant to section 109 and 112.3, shall stay the enforcement of the notice and order until the appeal is heard by the hearing officer.

15.04.390 Section [A] 112 of the 2024 International Property Maintenance Code – Amended.

Amend Section [A] 112 of the 2024 International Property Maintenance Code as follows:

[A] 112.4 Failure to comply. Any person who continues any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for penalties pursuant to Seaside Municipal Code section 1.16.030

15.04.400 Definitions of the 2024 International Property Maintenance Code – Amended.

Amend the following Definitions in Section 201 of the 2024 International Property Maintenance Code as follows:

GARBAGE. Garbage shall be defined pursuant to Seaside Municipal Code Section 8.28.030 (Solid Waste, defined)

INOPERABLE MOTOR VEHICLE. A vehicle which cannot be driven upon the public streets for reason including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, incapable of being moved under its own power or is prohibited from being operated on a public street or highway for any reason pursuant to the provisions of the California Vehicle Code.

RUBBISH. Rubbish shall be defined pursuant to Seaside Municipal Code Section 8.45.045 (Municipal Solid Waste, defined)

[A] STRUCTURE. That which is built or constructed or a portion thereof.

TEMPORARY. Temporary shall mean buildings, facilities, or structures intended for use at one location for not more than six months for the purpose of this code only.

15.04.410 Section 302 of the 2024 International Property Maintenance Code – Amended.

Amend Section 302 of the 2024 International Property Maintenance Code as follows:

302.1 Sanitation. The owner or authorized agent shall maintain the property exterior and premises in a clean, safe and sanitary condition. Such owner or authorized agent shall remain liable for violations thereof regardless of any contract or agreement with any third party regarding such property. The occupant may also be held jointly and severally liable for causing or contributing violations of this section.

302.2 Grading and drainage. All premises shall be graded and maintained to prevent the erosion of soil and prevent the accumulation of stagnant water thereon, or within any structure located thereon. Excess or concentrated drainage shall be contained on site or directed to the nearest practicable drainage facility approved by the code official.

Exception: *Approved* retention areas and reservoirs.

302.3 Sidewalks and driveways. Sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in proper state of repair, and maintained free from hazardous conditions. The owner or owner's authorized agent of any building, lot or

premises within the city shall maintain the sidewalks and/or walkways located upon such premises that are accessible to the general public and the public sidewalks between such premises and any adjacent public street or alley in a clean, safe sanitary, and in a proper state of repair, free from hazardous conditions. Maintenance shall include the removal and proper disposal of any unsightly or unsanitary conditions such as accumulations of garbage, refuse, rubbish, litter, dirt, gum or other sticky substances or items, which have been dropped or spilled upon the sidewalks.

302.4 Weeds. No owner, authorized agent, lessee or occupant or other person having charge or control of any building, lot or premises within the city shall permit weeds exceeding twelve inches (12") in height to remain or accumulate upon such premises or upon public sidewalks adjoining such premises.

Upon failure of the owner or authorized agent having charge of a property to cut and destroy weeds after service of a warning notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the city. Upon failure to comply with the warning notice of violation, any duly authorized employee of the city or contractor hired by the city shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or authorized agent responsible for the property.

302.8 Motor vehicles. Refer to Seaside Municipal Code Section 17.34.150. Painting of vehicles is prohibited unless conducted inside an *approved* spray booth.

Exception: An owner, authorized agent, lessee, or occupant of the property may repair, wash, clean, or service personal property, provided they comply with Seaside Municipal Code and any other applicable requirements.

15.04.420 Swimming Pools, Spas, and Hot Tubs Section 303.2 of the 2024 International Property Maintenance Code – Amended.

Amend Section 303.2 of the 2024 International Property Maintenance Code as follows:

303.2 Enclosures. Except as provided for in other regulations, private swimming pools, hot tubs, spas and ponds, containing water more than 18 inches (457 mm) in depth shall be completely surrounded by a fence or barrier 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released

from an open position of 6 inches (152 mm) from the gatepost. No existing pool enclosure shall be removed, replaced, changed or maintained in a manner that reduces its effectiveness as a safety barrier.

15.04.430 Section 304 of the 2024 International Property Maintenance Code – Amended.

Amend Section 304.14 of the 2024 International Property Maintenance Code as follows:

304.14 Insect screens. Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of minimum 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

Exception: Screens shall not be required where other approved means, such as air curtains or insect repellent fans, are employed.

Amend Section 304.15 of the 2024 International Property Maintenance Code as follows:

304.15 Doors. All exterior doors, door assemblies, including weather stripping, thresholds and hardware, shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall be tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3.

Amend Section 304.16 of the 2024 International Property Maintenance Code as follows:

304.16 Under-Floor areas. Under-floor access doors and ventilation openings shall be maintained to prevent the entrance of rodents, rain and surface drainage water. Doors shall be tight fitting and ventilation openings shall be properly screened with corrosion-resistant wire mesh having openings not exceeding 1/4 inch in any dimension or alternate approved materials pursuant to current CBC 1203.4.1.

Amend Section 304.18.2 of the 2024 International Property Maintenance Code as follows:

304.18.2 Windows. Operable windows located in whole or in part within 12 feet above ground level or a walking surface below that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with a window sash locking device. Vacant/abandoned buildings shall provide internal window coverings to prevent easy view of the building interior.

15.04.440 Pest Elimination Section 309 of the 2024 International Property Maintenance Code – Amended.

Amend Section 309.1 of the 2024 International Property Maintenance Code as follows:

309.1 Infestation. All structures shall be kept free from insect, rodent and vermin infestation. When an insect, rodent or vermin infestation is brought to the attention of the code official, he or she may require the owner or agent having charge or control of the building, lot or premise to hire a licensed exterminator or other qualified professional to inspect the building, lot or premise and provide a written report verifying the presence and severity of such infestation including in the report a recommendation for proper extermination of the infestation. All structures in which insect, rodent or vermin infestations are found shall be promptly exterminated by approved processes that will not be injurious to human health. After the extermination of the infestation is complete, the code official may request a written notice from the licensed exterminator or other qualified professional attesting to the completion and success of the recommended extermination procedures. After the infestation is eliminated, proper precautions shall be taken to prevent reinfestation.

Amend Section 309.2 of the 2024 International Property Maintenance Code as follows:

309.2 Owner. The owner of any structure shall be responsible for extermination within the structure prior to renting or leasing the structure. The owner of a structure or premise containing a dwelling unit, multiple occupancy, rooming house or a nonresidential structure shall be responsible for maintaining the structure and premise in a rodent or pest-free condition. If an infestation is caused by an occupant substantially failing to properly maintain their occupied area of the structure or premise as clean and sanitary as the condition of the structure or premise permits. For as long as the occupants failure either substantially causes an unlivable condition to occur, or substantially interferes with the owners ability to remedy the condition, the owner does not have to remedy the condition. Where the infestation is caused by defects in the structure, the owner shall be responsible for extermination.

15.04.450 Section 505 of the 2024 International Property Maintenance Code – Amended.

Amend Section 505.4 of the 2024 International Property Maintenance Code as follows:

505.4 Water heating facilities. Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathtub, shower and laundry facility at a minimum temperature of 110° F (43°C). A gas-burning water heater shall not be located in any bathroom, toilet

room, bedroom or other occupied room normally kept closed, unless the installation complies with Chapter 5 of the current California Plumbing Code and Section 904.0 of the current California Mechanical Code. An approved combination temperature and pressure-relief valve discharge pipe shall be properly installed and maintained on water heaters.

15.04.460 Section 602 of the 2024 International Property Maintenance Code – Amended.

Amend Section 602.2 of the 2024 International Property Maintenance Code as follows:

602.2 Residential occupancies. Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet rooms as measured per IPMC section 602.5. Cooking appliances or fireplaces shall not be used, nor shall portable space heaters be used, as a means to provide required heating.

Exception: In areas where the average monthly temperature is above 30°F (-1°C), a minimum temperature of 65°F (18°C) shall be maintained.

Amend Section 602.3 of the 2024 International Property Maintenance Code as follows:

602.3 Heat supply. Every owner and operator of any building who rents, leases or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat to maintain a minimum temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet rooms.

Exceptions:

When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature for the locality shall be 32°F.

15.04.470 Section 604 of the 2024 International Property Maintenance Code – Amended.

Amend Section 604 of the 2024 International Property Maintenance Code as follows:

604.3 Electrical system hazards. Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation including the improper use of extension cords as permanent wiring, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

15.04.480 Means of Egress Section 702 of the 2024 International Property Maintenance Code – Amended.

Amend Section 702 of the 2024 International Property Maintenance Code as follows:

[F] 702.1 General. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the current California Building Code.

15.04.500 Adoption of 2025 California Fire Code.

- A. The California Fire Code, 2025 edition, including all Appendices, is hereby adopted by reference and made part hereof as if fully set forth herein reference and made part hereof as if fully set forth herein.
- B. One (1) copy of the California Fire Code has been filed in the filed for use and examination by the public in the office of the Building Official of the City of Seaside.
- C. The following are definitions as used in this chapter or in any other uniform codes or other nationally recognized fire safety standard, made a part of this chapter, unless otherwise apparent from the context:
 - 1. “City” means the City of Seaside when it refers to a political entity, and means the incorporated area of the City of Seaside when it refers to an area.
 - 2. “City Council” means the city council of Seaside.
 - 3. “Fire Chief” means the chief of the fire department serving the City of Seaside.
 - 4. “Mayor” means the mayor of the City of Seaside.
 - 5. “Municipality” means the City of Seaside.

15.04.510 Bureau of Fire Prevention Established.

The City of Seaside Bureau of Fire Prevention is hereby established to enforce the California Fire Code and shall be presided over by the Fire Chief or his/her designee.

15.04.520 Section 307.3 of the California Fire Code – Amended.

Section 307.3. of Chapter 3 of the California Fire Code is amended by adding subsection 307.3.1 to read as follows:

Except as otherwise provided in this Section, all outdoor rubbish fires are prohibited. No waste matter shall be disposed of by burning within the City of Seaside.

15.04.530 Section 307.4.3 of the California Fire Code – Added.

Chapter 3 of the California Fire Code is amended by adding Section 307.4.3 to read as follows:

Permit Required. No person shall kindle or maintain any open pit fire or authorize any such open pit fire to be kindled or maintained for the purpose of preparation of food, such as in the case of a Luau or barbecue or recreational fire without a permit from the Seaside Fire Department.

15.04.540 Section 507.5.1.1 Fire Hydrant of the California Fire Code – Amended.

Section 507.5.1.1 of Chapter 5 of the California Fire Code is amended by adding subsection 507.5.1.1.1 to read as follows:

Buildings equipped with a standpipe system installed in accordance with Section 905 shall have a fire hydrant within 50 feet of the fire department connections.

15.04.550 Section 903.2 Fire Sprinkler Systems Non-Residential of the California Fire Code – Amended.

Amend Section 903.2 of the 2025 California Fire Code to read as follows:

903.2 Where required. An approved automatic sprinkler system shall be installed and maintained in all new non-residential construction where the total floor area is five hundred square feet (500 sq. ft.) or more.

Exceptions:

- a. When sprinklers are considered undesirable because of the nature of the contents or in rooms or areas which are of noncombustible construction with wholly noncombustible contents and which are not exposed by other areas. Sprinklers shall not be omitted from any room merely because it is damp, of fire-resistive construction or contains electrical equipment.
- b. Temporary Buildings under 1,000 sq. ft.
- c. Airport control towers.
- d. One story detached accessory buildings to a group R-3 dwelling units.
- e. Open parking structures.
- f. Sprinklers shall not be installed when the application of water or flame and water to the contents may constitute a serious life or fire hazard, as in the manufacture or storage of quantities of aluminum powder, calcium carbide, calcium phosphide,

metallic sodium and potassium, quicklime, magnesium powder and sodium peroxide.

- g. Existing mobile home parks within the City regulated by the Department of Housing and Community Development are exempt: Health and Safety Code, Mobile Home Parks Act, Section 18300.

15.04.560 Section 903.3.1.3 Fire Sprinkler Systems One- and Two-Family Dwellings of the California Fire Code – Amended.

Amend Section 903.3.1.3 of the 2025 California Fire Code to read as follows:

903.3.1.3 NFPA 13D Sprinkler Systems. Where allowed, automatic sprinkler systems installed in one- and two-family dwellings shall be installed throughout in accordance with NFPA 13D.

903.3.1.3.1 All fire sprinkler systems installed in one- and two-family dwellings shall be tested for leakage by undergoing a hydrostatic test made at 200 psi for a two-hour duration.

903.3.1.3.2 Each water system supplying both domestic and fire protection systems shall have a single indicating-type control valve, arranged to shut off both the domestic and sprinkler systems. A separate shut-off valve for the domestic system only shall be permitted to be installed. The location of the control valve shall be approved by the fire code official.

903.3.1.3.3 Local water flow alarms shall be provided on all sprinkler systems. Local water flow alarms shall be powered from the main kitchen refrigerator circuit. The local water flow alarm shall be clearly audible from within the master bedroom at an audibility level of not less than 75 dBa. Where no kitchen exists in the building, the water flow alarm shall be powered from the bathroom lighting circuit.

15.04.570 Section 903.6 Fire Sprinkler Systems Existing Buildings of the California Fire Code – Amended.

Amend Section 903.6 of the 2025 California Fire Code to read as follows:

903.6 Existing buildings – Where repairs, alterations, and/or additions intensify and/or change the use of an existing building, where the total floor area is twenty-five hundred square feet (2500 s.f.) or more, or the building is forty feet (40') or more in height, or is

three or more stories in height, it shall be equipped with an automatic sprinkler system and made to comply with the provisions of this Section.

In all buildings where the total floor area is twenty-five hundred square feet (2500 s.f.) or more, or which are forty feet (40') or more in height, or which are three or more stories in height, if the repairs or alterations are made exceeding twenty-five percent of the current market value of the building and property as shown in the records of the County Assessor within any three hundred sixty (360) day period shall be made to comply with the provisions of this section.

Exception:

Valuation may also be determined by the replacement costs of the existing structure based upon the most recent "Building Valuation Data" contained in the "Building Standards" magazine published by the International Conference of Building Officials. The intent of this exception is to allow the use of a less restrictive application (if applicable) to determine if repair, alterations or additions are twenty-five percent (25%) or more of the value of the building.

Definitions

Repair. It is the reconstruction or renewal of any part of an existing building or structure for the purpose of its maintenance.

Alteration. It is any change, addition, or modification in construction or occupancy.

Exception: Projects where the sole purpose is for seismic upgrade.

Existing Group R, Division 3 buildings to which additions, alterations, or repairs are made that involve the removal or replacement of 50 percent or more of the linear length of exterior walls of the building within a one-year period, shall require the installation of an automatic sprinkler system as specified in the California Residential Code for new construction.

15.04.580 Section 3103.2 Tents and Membrane Structures of the California Fire Code – Amended.

Amend Section 3103.2 of the 2025 California Fire Code to read as follows:

3103.2 Approval required. Tents and membrane structures having an area in excess of 200 square feet shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the fire code official.

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Tents open on all sides that comply with all of the following:
 - 2.1. Individual tents having a maximum size of 700 square feet (65 m²).
 - 2.2. The aggregate area of multiple tents placed side by side without a fire break clearance of 12 feet (3658 mm), not exceeding 700 square feet (65 m²) total.
 - 2.3. A minimum clearance of 12 feet (3658 mm) to all structures and other tents.

SECTION 2. Findings.

- A. The amendments to California Building and Residential Codes set forth in this ordinance are reasonably necessary because of the following local geological conditions:
 1. CBC Section 1905.1.8 & CRC Section R403.1.3 Plain Concrete. Seaside is within a very active seismic area (Seismic Design Category D). Severe seismic action could disrupt structural integrity and damage unreinforced footings. The proposed amendments to the California Building and Residential Codes address the problem of poor performance of plain or under-reinforced concrete footings during a seismic event. This amendment reflects the recommendations by the Structural Engineers Association of Southern California (SEAOSC) and the Los Angeles City Joint Task Force that investigated the poor performance of plain and under-reinforced concrete footings observed in 1994 Northridge earthquake.
 2. CBC Section 1705.3. Results from studies after the 1994 Northridge earthquake indicated that a lot of the damages were attributed to lack of quality control during construction. The proposed amendment improves quality control during construction and therefore needs to be incorporated into the Code. Revise CBC Section 1705.3 exception No. 1 to allow special inspection not to be required for isolated spread footing where the structural design of the footing is based on a specified compressive strength, f'_c , no greater than 2,500 psi.
 3. CRC Section R602.10.4.4. The proposed amendments to the California Residential Code address the problem of poor performance of Gypsum Wallboard and Portland Cement Plaster as wall bracing materials in high seismic areas. This amendment reflects the recommendations by the Structural Engineers Association of Southern California (SEAOSC) and the Los Angeles City Joint Task Force that investigated the poor performance of these bracing materials that were observed in 1994 Northridge earthquake.

B. The amendments to California Fire Code Section set forth in this ordinance are reasonably necessary because of the following local climatic, geological and topographical conditions:

1. Climatic

The climate weather patterns within the city of Seaside are considered to be moderately affected by the ocean bodies of the Pacific Ocean and Monterey Bay, which extend the year round growing season of vegetation. The normal year's rainfall is approximately eighteen (18) inches on the average yearly calendar. Summer conditions with the prevalent Pacific High Cell create the mid-day fog normally associated with Seaside. This climactic fog assists the natural vegetation in growth.

Later in the year, the winds and drying vegetation mix to create a hazardous fuel condition, which has caused grassland and brushland fires in recent years. While normal temperatures usually do not exceed 75-80 degrees, during late summer and early fall (August, September, October) the temperatures can climb to 90 degrees plus. The afternoon winds can move a fire quickly in the city limits and outlying areas that once were Fort Ord.

Because of weather patterns and population increases, the City of Seaside has experienced water rationing and water allocation. Due to storage capacities and consumption, as well as climatic conditions, limited water resources are an issue.

While sound management of the water resources is possible, actual demands on an already stressed water supply can most assuredly be predicted.

2. Geological

Seismic activity within the City occurs yearly with little or no damage, although real potential for damage does exist with four local active faults. New construction may be limited by its respective distance to such faults, and replacement of existing structures could be costly. The city of Seaside has a start at sea level and extends to areas in excess of 300 feet above sea level. The elevation change caused by the hills creates the geological foundation on which the City has built and will continue to build. The region is located in an area of high seismic activity as indicated by the United States Geological Survey. Recent earthquake activity has indicated the lack of flexibility of materials and building systems has been a contributing factor to damages that reduced the protection of the life-safety of building occupants and increased the cost of rehabilitation of structures. Activities have indicated the need for increased levels of safety in building systems, including but not limited to means of egress, wiring systems, and fire protection systems.

3. Topographical

The findings in this section are caused by the construction and design of the City of Seaside due to the elevation changes, as well as the mountains, hills, and canyons that dissect the City with the addition of portions of the former Fort Ord Military

Base that are now considered Seaside. The water supply (domestic and fire flow) is directly affected by the topographical layout. The distribution system consists of water lines that carry the water from storage tanks to the public via pipes. These street mains create lift-zones where the pressure and flows are adequate at lower elevations and minimal, sometimes critical supplies at the top. Water supplies within the City of Seaside vary from less than 250 gallons-per-minute to flows in excess of 4,000 gallons-per-minute. This wide variation causes major problems to development, as well as fire suppression forces.

The topography also has affected the way buildings are built in Seaside. The existing structures are being removed and replaced with larger, more cost effective buildings. Those existing structures which remain cause concern to the Fire Department because of their lack of adequate fire protection. It is not uncommon to see a single or two-story building torn down and replaced with a two, three, or four story building typically also built with wood (Type V). The potential for conflagration exists with the high buildout in certain sections of Seaside. The concentrated commercial as well as residential occupancies cause concern regarding the exposure elements of building-to-building and the future building-to-grassland development on portions of the former Fort Ord Military Base now Seaside.

These Findings of Fact, which identify the various climatic, geological, and topographical conditions are considered reasonably necessary to modify the requirements established pursuant to Health and Safety Code Section 17922 based on local conditions.

SECTION 4. Effective Date. This ordinance shall be in full force and effect 30 days after its final passage and adoption but no sooner than January 1, 2026.

SECTION 5. The City Clerk shall certify to the adoption of this ordinance. Within fifteen (15) days after the passage of this ordinance, the City Clerk shall cause it to be posted in three (3) public places designated by resolution of the City Council. Immediately upon this ordinance becoming effective, the City Clerk shall forward a certified copy of the same to the California Building Standards Commission.

INTRODUCED AND PASSED TO PRINT at a Regular Meeting of the City Council duly held on _____; and

PASSED AND ADOPTED at a regular meeting of the City council of the City of Seaside, State of California, on the ____ day of_____, 2025, by the following vote:

AYES: 0 COUNCILMEMBERS: Pacheco, Miller, Burks, Garcia-Arrazola, Oglesby
NOES: 0 COUNCILMEMBERS: None
ABSENT: 0 COUNCILMEMBERS: None
ABSTAIN: 0 COUNCILMEMBERS: None

APPROVED:

ATTEST:

Ian Oglesby, Mayor
City of Seaside

Dominique Davis, City Clerk

I, Dominique Davis, City Clerk of the City of Seaside, hereby certify that the forgoing ordinance was introduced at a regular meeting of the City Council of the City of Seaside duly held on _____, 2025 and was passed and adopted at a regular meeting duly held on _____, 2025, by the following votes:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:

ATTEST:

Dominique Davis, City Clerk



CITY OF SEASIDE STAFF REPORT

Item No.: 9.A.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Greg McDanel, City Manager
Dan Meewis, Assistant City Manager

DATE: November 20, 2025

**SUBJECT: DISCUSS THE WHEELER STREET TENNIS AND PICKLEBALL
COURTS**

RECOMMENDATION

Conduct discussion regarding the operations at Wheeler Street Tennis Courts and Pickleball courts, receive staff recommendations, and provide direction to staff.

BACKGROUND

Pickleball play at the Wheeler Street Tennis & Pickleball Courts has evolved significantly since its introduction in 2019. In late 2019, the Parks and Recreation Commission began receiving public requests to allow pickleball on the existing tennis courts, initially considering temporary lines and a six-month trial period. The Commission revisited the issue multiple times in 2019 and early 2020, expressing potential concerns regarding parking, noise, and increases in overall activity. The City Council approved a six-month trial period in February 2020; however, implementation was delayed due to the COVID-19 pandemic, and the courts remained closed until September 2020.

Between 2021 and 2022, the City conducted expanded neighborhood notifications and several rounds of Commission review. Residents within both 300- and 500-foot radii cited concerns related to parking availability, blocked driveways, higher traffic volumes, noise, and litter. Following extensive public comment, the City Council approved expanded pickleball use in April 2022, including daily access from 8 a.m. to sunset, additional trash cans, and updated signage. In July 2023, the courts were resurfaced and four permanent pickleball courts were installed through the Neighborhood Improvement Commission's project funding.

Since the installation of permanent courts, the facility has become one of the most heavily used recreation amenities in Seaside. As usage has increased, staff continues to receive consistent feedback from residents living adjacent to the facility. Because court modifications were not designed with onsite parking, higher activity levels have resulted in significant spillover parking into surrounding residential streets. Residents report frequent congestion, blocked driveways, increased traffic speeds associated with drivers searching for parking, and general impacts on neighborhood livability. These issues mirror concerns raised in prior Commission and Council discussions, but the scale and frequency have intensified as pickleball activity has continued to grow.

To support an informed and productive discussion, staff will present updated Placer.ai visitation data that provides insight into peak usage periods, visitor origins, and other factors contributing to neighborhood impacts. This information is intended to help establish a shared understanding of current conditions and the pressures on the Wheeler Street neighborhood.

In parallel with the data presentation, staff will preview several concepts for Council consideration as part of a broader discussion about balancing recreational access with neighborhood livability. These concepts include exploring potential approaches to onsite parking, updating signage and facility communications, enhancing trash management, reviewing hours of operation, and continuing preliminary conversations regarding opportunities to expand pickleball court availability within the community. Staff will also highlight how regional factors—such as the pickleball ban in Carmel and the development of new courts in Del Rey Oaks—may influence future usage patterns and demand at Wheeler Street.

The purpose of this discussion is to outline these emerging concepts and receive preliminary Council guidance on how best to proceed. Based on that direction, staff will return at a subsequent meeting with more detailed analyses, conceptual designs, cost estimates, and potential policy options for Council consideration.

FISCAL IMPACT

There is no fiscal impact on this item.

STRATEGIC PRIORITY

Diverse and Inclusive Community, Community Safety & Quality of Life

ATTACHMENTS

None

Reviewed for Submission to the City Council by:

A handwritten signature in black ink, appearing to read 'GMD', is positioned above a horizontal line.

Greg McDanel, City Manager



CITY OF SEASIDE STAFF REPORT

Item No.: 9.B.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager

DATE: November 20, 2025

SUBJECT: DISCUSS THE MAYOR'S YOUTH FUND POLICY

RECOMMENDATION

Conduct discussion regarding the existing Mayor's Youth Fund Policy, receive staff recommendations, and provide direction to staff.

BACKGROUND

The Mayor's Youth Fund is a discretionary program established by the City of Seaside to provide financial assistance to students and nonprofit organizations serving local youth. Created in the early 2000s, the Fund has evolved over time through several policy updates and continues to be supported through an annual contribution of approximately \$60,000 from GreenWaste Recovery, Inc.

In keeping with GreenWaste's environmental mission, all recipients are required to demonstrate how their activities support the City's sustainability goals and align with the principles of "Reduce, Reuse, and Recycle." Over the years, the Fund has supported a wide variety of youth initiatives, including:

- Youth sports leagues & teams
- Summer job programs and youth workforce initiatives
- Scholarships and youth-focused community projects

The Fund is governed by a formal policy and application process that defines eligibility, submittal procedures, and reporting requirements. Individual requests are reviewed by City staff and approved by the City Council.

HISTORY OF POLICY REVISIONS

City records indicate that the Mayor's Youth Fund Policy has been revised on at least three occasions:

- **2011:** Strategic planning and retreat documents reference a policy update.
- **2012:** City Council staff reports mention updated policy materials
- **2018:** Successor Agency to the Redevelopment Agency of the City of Seaside discussed revisions, which was the latest revision to the policy.

Records prior to 2016 are incomplete, and earlier versions of the policy were not located in current archives. During the most recent revision in 2018, the Council approved the following changes to the policy:

- Adding activity check boxes to the application form.
- Identifying whether the fund serves as a reward or incentive
- Requiring disclosure of other funding sources and their percentage contributions
- Emphasizing participation in "Reduce, Reuse, Recycle" activities.
- Establishing a one-year ineligibility period for applicants who fail to submit the required closing report.
- Coordinating with the waste hauler to provide educational materials for applicants.

Over time, the application of the Mayor's Youth Fund has evolved, prompting recent Council discussions on how best to define eligible activities, particularly whether scholastic programs conducted during the regular school day fall within the intent of the Fund. These discussions, along with related considerations such as coordination with the school district, allowable expenditures, and funding levels, form the basis for the current policy update. The following discussion areas are presented for Council review to ensure alignment on program intent, funding direction, and future implementation.

Program Purpose and Definition of Eligible Activities:

Clarify whether the Mayor's Youth Fund is intended to support only extracurricular and community-based enrichment programs (sports, arts, civic projects, cultural and leadership activities) or whether school-based scholastic programs should remain eligible for funding. Council input is sought on defining the boundary between classroom and community enrichment.

Allowable Expenditures and Program Costs:

Review expanded eligible uses such as field rentals, supplies, uniforms, and modest payments for referees or instructors, and provide direction on any desired limitations or refinements.

Coordination with School District:

Discuss a proposed requirement for principal or district administrator sign-off on school-affiliated applications and whether additional coordination with the Monterey Peninsula Unified School District (MPUSD) is desired.

Funding Levels and Annual Allocation:

Confirm funding tiers and total program allocation levels, ensuring they reflect Council priorities and available contributions from GreenWaste.

Environmental Nexus and Community Benefit:

Discuss whether applicants are sufficiently meeting the program's environmental objectives tied to the "reduce, reuse, recycle" requirements. Council may wish to determine if this expectation remains appropriate or should be elevated to a more prominent or measurable component within the policy.

(Attached is a list of all Mayor's Youth Fund recipients since 2020)

NEXT STEPS

The Council may choose to:

1. Discuss and provide guidance on potential updates or clarifications to the current policy.
2. Schedule a follow-up report with a proposed updated policy for review and adoption.

FISCAL IMPACT

None at this time.

STRATEGIC PRIORITY

Diverse and Inclusive Community, Community Safety & Quality of Life

ATTACHMENTS

1. Mayors Youth Fund 2020_2025pdf
2. Mayors Youth Fund 2022

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

Mayor's Youth Fund Recipients January 2020 - December 2025

<u>DATE</u>	<u>ORGANIZATION</u>	<u>USE OF FUNDS</u>	<u>AMOUNT</u>
2020	13 Recipients		
	Seaside High School - Lacrosse Club	Equipment & Travel Cost	\$3,000.00
	Seaside High School - Key Club	Travel Cost & Registration	\$3,000.00
	Seaside Middle School PTSA - Fun Run	Supplies for the Fun Run	\$3,000.00
	Seaside Blade Runners - Basketball	Equipment & Uniforms	\$3,000.00
	Seaside High School - Cheer Team	Uniforms & Travel Cost	\$3,000.00
	Seaside High School - Swim Team	Swim & Safety Equipment	\$3,000.00
	Operation Second Choice - Mentor Program	Supplies, & Trips	\$3,000.00
	The Wahine Project - Beach & Soccer Camp	Supplies	\$3,000.00
	Monterey Condors Club - Soccer	Tournaments & Events	\$3,000.00
	Seaside Aquatic Club - Dolphins Swim Team	Supplies & Rental Fees	\$3,000.00
	Seaside Raiders - Football	Equipment & Uniforms	\$3,000.00
	Citizen For Action Now - Computer Science	Computers & Calculators	\$3,000.00
	<u>Palenke Arts - Music & Dance Classes</u>	<u>Music & Art Materials</u>	<u>\$3,000.00</u>
	TOTAL		\$39,000.00
2021	14 Recipients		
	Bethel Missionary Baptist - Summer Program	Food, Workshops, & Trips	\$3,000.00
	Seaside High School - Swim Team	Swim & Safety Equipment	\$3,000.00
	CPY - Summer Program	Supplies & Equipment	\$3,000.00
	Central Coast High School - Work to Learn	Supplies for Program	\$3,000.00
	Seaside High School - Football	Uniforms & Girdles	\$3,000.00
	The Village Project _ Afterschool Program	Supplies & Activities	\$3,000.00
	Seaside Raiders - Football	Equipment & Uniforms	\$3,000.00
	Monterey Condors Club - Soccer	Tournaments & Events	\$3,000.00
	Seaside Blade Runners - Basketball	Equipment & Uniforms	\$3,000.00
	Operation Second Choice - Mentor Program	Supplies & Trips	\$3,000.00
	Seaside Aquatic Club - Dolphins Swim Team	Supplies & Rental Fees	\$3,000.00
	Road 2 Reality - Educational Program	Equipment & Materials	\$3,000.00
	Seaside High School - Cheer Team	Uniforms & Travel Cost	\$3,000.00
	<u>Seaside High School - Boys Soccer</u>	<u>Uniforms & Equipment</u>	<u>\$3,000.00</u>
	TOTAL		\$36,000.00
2022	21 Recipients		
	Seaside High School - Girls Soccer	Uniforms	\$3,000.00
	Mont. County Black Caucus - Youth Photo	Supplies - Journal Project	\$3,000.00
	Seaside High School - Boys Basketball	Equipment & Travel Cost	\$3,000.00
	Seaside PAL - Sports Programs	Equipment & Uniforms	\$3,000.00
	Seaside High School - Baseball	Equipment & Uniforms	\$3,000.00
	Greater Victory Temple - Youth Day Camp	Supplies for Camp	\$3,000.00
	CPY - Summer Program	Supplies & Equipment	\$3,000.00
	Monterey High School - Sobor Grad Night	Food & Supplies	\$3,000.00
	Kindness Rocks 831 - Talent Show	Supplies for Talent Show	\$3,000.00
	The Village Project - Afterschool Program	Supplies & Activities	\$3,000.00
	Monterey Condors Club - Soccer	Tournaments & Events	\$3,000.00
	Seaside Raiders - Football	Equipment & Uniforms	\$3,000.00
<u>DATE</u>	<u>ORGANIZATION</u>	<u>USE OF FUNDS</u>	<u>AMOUNT</u>

Mayor's Youth Fund Recipients January 2020 - December 2025

Seaside Raiders - Cheer Program	Uniforms & Supplies	\$3,000.00
Seaside Blade Runners - Basketball	Equipment & Uniforms	\$3,000.00
Seaside High School - Football	Uniforms & Girdles	\$3,000.00
Central Coast High School - Work to Learn	Supplies for Program	\$3,000.00
Seaside High School - Swim Team	Swim & Safety Equipment	\$1,500.00
Seaside High School - Robotics Team	Supplies & Transportation	\$3,000.00
Seaside Aquatic Club - Dolphins Swim Team	Supplies & Rental Fees	\$3,000.00
Rebels Dream Team - Baseball	Equipment & Uniforms	\$3,000.00
<u>Seaside Tenant Asso. - HEM - Christmas Party</u>	<u>Supplies for Party</u>	<u>\$3,000.00</u>
TOTAL		\$61,500.00

2023

19 Recipients

Seaside High School - Boys Soccer	Uniforms & Equipment	\$3,000.00
Seaside High School - Girls Soccer	Uniforms & Equipment	\$3,000.00
Seaside High School - Boys Basketball	Equipment & Travel Cost	\$3,000.00
Seaside High School - Girls Basketball	Equipment & Travel Cost	\$3,000.00
Bethel Missionary Baptist - Mentoring Program	Supplies - Youth Program	\$3,000.00
Greater Victory Temple - Youth Day Camp	Supplies for Camp	\$3,000.00
Seaside High School - Cheer Team	Uniforms & Travel Cost	\$3,000.00
Seaside PAL - Sports Programs	Equipment & Uniforms	\$3,000.00
Seaside High School - Baseball	Equipment & Uniforms	\$3,000.00
The Village Project - Afterschool Program	Supplies & Activities	\$3,000.00
CPY - Summer Program	Supplies & Equipment	\$3,000.00
World Outreach Services - Financial Program	Supplies - Youth Program	\$3,000.00
Monterey Condors Club - Soccer	Tournaments & Events	\$3,000.00
Central Coast High School - Work to Learn	Supplies for Program	\$3,000.00
Seaside Blade Runners - Basketball	Equipment & Uniforms	\$3,000.00
Seaside High School - Swim Team	Swim & Safety Equipment	\$3,000.00
The Wahine Project - Beach Camp	Supplies for Camp	\$3,000.00
Seaside High School - Wood Shop	Consumable Supplies	\$3,000.00
<u>Seaside Aquatic Club - Dolphins Swim Team</u>	<u>Supplies & Rental Fees</u>	<u>\$3,000.00</u>
TOTAL		\$57,000.00

2024

27 Recipients

Seaside High School - Boys Soccer	Uniforms & Equipment	\$3,000.00
Delta Sigma Theta Sorority - College Expo	Food & Transportation	\$3,000.00
Seaside High School - Boys Basketball	Equipment & Travel Cost	\$3,000.00
Dreamteam Baseball Club - Baseball	Equipment & Uniforms	\$3,000.00
Seaside Raiders - Football	Equipment & Uniforms	\$3,000.00
Seaside Middle School - Japan Trip	Help With Cost of Trip	\$1,000.00
We Worship Collective - Youth Summer Camp	Supplies for Camp	\$3,000.00
Seaside PAL - Sports Programs	Equipment & Uniforms	\$3,000.00
Boys & Girls Club – Youth Summer Academy	Supplies	\$3,000.00
Monterey Condors Club - Soccer	Tournaments & Events	\$3,000.00
The Village Project - Afterschool Program	Supplies & Activities	\$3,000.00
World Outreach Services - Financial Program	Supplies - Youth Program	\$3,000.00
Central Coast High School - Work to Learn	Supplies for Program	\$3,000.00

DATE

ORGANIZATION

USE OF FUNDS

AMOUNT

IMS – Environmental Program	Garden Supplies	\$1,000.00
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Mayor's Youth Fund Recipients January 2020 - December 2025

Seaside High School - Robotics Team	Supplies & Transportation	\$3,000.00
Seaside Middle School - Soccer & Volleyball	Equipment & Uniforms	\$3,000.00
Seaside High - Black Student Alliance Trip	Transportation	\$3,000.00
CPY - Visual & Performing Arts	Supplies & Transportation	\$3,000.00
MLK School of the Arts - Sports and Activities	Equipment & Uniforms	\$3,000.00
Action Council - Wellness Wednesdays	Transportation & Food	\$3,000.00
Ord Terrance - Basketball Program	Cost of Sessions	\$3,000.00
Ord Terrance - Music Program	Transportation & Food	\$3,000.00
Greater Victory Temple - Holiday Meal & Toys	Supplies	\$3,000.00
Seaside Aquatic Club - Dolphins Swim Team	Supplies & Rental Fees	\$3,000.00
Seaside Middle School - Drama Club	Supplies & Materials	\$3,000.00
Seaside Tenant Asso. - HEM - Christmas Party	Supplies for Party	\$3,000.00
<u>Dual Language Academy – Music Program</u>	<u>Supplies & Transportation</u>	<u>\$3,000.00</u>
TOTAL		\$77,000.00

2025

21 Recipients

Seaside High School - Boys Soccer	Uniforms & Equipment	\$3,000.00
Seaside High School - Music Department	Transportation	\$3,000.00
Central Coast Bombers - Baseball	Transportation & Food	\$1,500.00
The Wahine Project - Skateboard Project	Food & Supplies	\$3,000.00
Kindness Rocks 831 - Annual Easter Egg Hunt	Supplies	\$3,000.00
Seaside High School – Pacific Islanders Club	Transportation	\$1,500.00
Seaside Middle School - National History Day	Transportation & Supplies	\$3,000.00
LULAC 2095 - Youth Group	Transportation	\$1,500.00
Village Project - Emanyatta Saturday School	Transpiration	\$3,000.00
Cali Legends – Travel Basketball	Transportation	\$3,000.00
Boosters At Rising Star - Gymnastics	Transportation	\$3,000.00
Boys & Girls Club - Youth Summer Academy	Supplies	\$3,000.00
Seaside Raiders - Cheer Program	Uniforms & Supplies	\$3,000.00
Seaside Raiders - Football	Equipment & Uniforms	\$3,000.00
Central Coast High School - Auto Detailing	Supplies for Program	\$3,000.00
Seaside PAL - Sports Programs	Equipment & Uniforms	\$3,000.00
Central Coast High School - Work to Learn	Supplies for Program	\$3,000.00
Monterey Condors Club - Soccer	Tournaments & Events	\$3,000.00
International School of Monterey – Soccer	Equipment & Supplies	\$3,000.00
Greater Victory Temple - Holiday Meal & Toys	Supplies	\$3,000.00
<u>Seaside Tenant Asso. - HEM - Christmas Party</u>	<u>Supplies for Party</u>	<u>\$3,000.00</u>
TOTAL		\$58,500.00



MAYOR'S YOUTH FUND POLICY

Purpose: The Mayor's Youth Fund was created to provide supplemental financial assistance to students and non-profit groups that provide services to improve the lives of young people living in the City of Seaside. A policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applicants: Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving a majority of Seaside residents (50%) that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth Fund if the funding is not used to support religious activities such as worship, Sunday School, or religious instruction. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Submittal of Contribution Requests: In order to request a contribution, the following information must be provided in writing:

- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed or fundraising goal.
- Description of other methods being used to raise funds and/or other contributors.
- An explanation of how the group, activity, or event will benefit Seaside youth.
- Written description of how the use of the funds will be specifically used for youth group activities/events and/or has a nexus to the goals related to recycle, cleanup, and "green" sustainability to ensure a healthy environment.
- How this request will provide a municipal benefit (ie., benefit the community).
- Proof of non-profit organizations status (not a taxpayer's I.D> number) and a current W-9 form.

Evaluation Process and Criteria: Contributions can only be made if approved by the City Council. Funding requests will be evaluated based on their consistency with this policy, including the following criteria.

- Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.
- Evidence of activities/events related to "reduce, reuse and recycle" to ensure a healthy environment.
- Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.
- Contributions are only paid to organizations, such as non-profit groups and schools.
- Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided below.)
- Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.
- How this request will provide a municipal benefit (ie., benefit the community).



**SEASIDE
CALIFORNIA**

Mayor's Youth Fund

986 Hilby Avenue, Seaside CA 93955
831-899-6800 | FAX: 831-718-8603

Contribution Limits: In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council.

Individuals	25% of total cost of activity (not to exceed \$1,000)
Groups up to 20 people	up to \$1,500
Groups of 21+ people	up to \$3,000

In addition, funding will be limited to one contribution per year (every 12 months).

Funding Requirements:

- Funding is limited to one contribution per year (every 12 months).
- The Mayor's Youth Fund Closing Report Form must be submitted to staff at least 60 days upon completion of the event, activity or program. Applicants that do not furnish the form may not apply for funds for the following year.
- A representative from the organization is required to be at the Council meeting for their application to be heard. If no representative is present then the agenda item will be postponed to another City Council meeting upon notification by the applicant.
- Incomplete applications will not be forwarded for Council consideration; applications not answering the question related to reduce, reuse or recycle are considered incomplete.

Individual Requests: Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000. Applications that are incomplete will be returned.

Payment Process: If a contribution is approved by the City Council, payment will be made to the authorized organization or directly to the vendor selected by the authorized organization after submittal of a receipt or the presentation of actual invoices. No funding can go directly to an individual. This process is required in order to provide documentation required to meet municipal auditing standards.

All requests will be considered before the City Council and you will be notified of the specific date your item is placed on the agenda. Please return this completed form with necessary attachments to:

Dan Meewis
City of Seaside Recreation Services
440 Harcourt Avenue
Seaside, CA 93955



**SEASIDE
CALIFORNIA**

Mayor's Youth Fund

986 Hilby Avenue, Seaside CA 93955
831-899-6800 | FAX: 831-718-8603

MAYOR'S YOUTH FUND CONTRIBUTION REQUEST

CONTACT INFORMATION:

Organization: _____

Name of Applicant: _____

Address: _____ City: _____ State: _____

Phone: _____ Email: _____

Number of Participants: _____ Seaside Residents / Students: _____% Ages: _____

CRITERIA:

Applicants must meet at least one of the following criteria to be eligible for funding.

Please select one or more from the following list:

☐ Scholastic ☐ Athletic ☐ Music ☐ Environmental ☐ Art

Is funding a reward for one of these activities? ☐ No ☐ Yes, _____

Description of event, activity, or program funding pertains to: *(Attach additional information as necessary)*

Description of how funds will be specifically used for youth groups, activities and events, and has a nexus to the goals of recycling, cleanup or "green" sustainability to insure a healthy environment: _____

What other fundraising activities are you participating in to fund your event, program, or activity?
What other funding sources will supplement your requests? _____

Total Amount Requested: *(See contribution limits)* \$ _____

Applicant Signature: _____

Date: _____



**SEASIDE
CALIFORNIA**

Mayor's Youth Fund

986 Hilby Avenue, Seaside CA 93955
831-899-6800 | FAX: 831-718-8603

MAYOR'S YOUTH FUND CLOSING REPORT

CONTACT INFORMATION:

Organization: _____

Name of Applicant: _____

Address: _____ City: _____ State: _____

Phone: _____ Email: _____

DONATION INFORMATION:

Date the Mayor's Youth Fund was approved by City Council: _____

What Items were purchased with Mayor's Youth Fund Donation?

Describe the activities and the date the group or individual participated in related to reduce, reuse and recycle? Please provide written description, brief City Council presentation, and/or photos: _____

Applicant Signature: _____

Date: _____

*This form is due 60 days upon receipt of funding by the applicant. Organizations that do not comply within the 60 day time period may not apply for funding for the following year.



CITY OF SEASIDE STAFF REPORT

Item No.: 9.C.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Kirstin van Gend, Administrative Analyst II
Leslie Llantero, Assistant Engineer
Thomas Korman, Public Works Director/City Engineer

DATE: November 20, 2025

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR
TO APPROPRIATE \$4,000,000.00 IN 2025 MID-CYCLE
REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP)
GRANT FUNDING TO THE BROADWAY AVENUE COMPLETE
STREETS CORRIDOR IMPROVEMENT PROJECT BUDGET**

RECOMMENDATION

Approve the appropriation.

BACKGROUND

In 2020, the City applied for and received grant funds from the Active Transportation Program (ATP), the Regional Surface Transportation Program (RSTP) and Measure X for the design and construction of the Broadway Avenue Corridor Improvements Project (Project). The Project will implement a road diet on Broadway Avenue from Fremont Boulevard to General Jim Boulevard, reducing Broadway Avenue from a 4-lane roadway to a 2-lane roadway with curb extensions, bike lanes, roundabouts, and crosswalks. Improvements on Yosemite Street will include bicycle pavement markings and signage.

In July 2025, City staff was notified by the Transportation Agency for Monterey County (TAMC) that there were unaccounted Regional Surface Transportation Program (RSTP) interest reserves, and that there was an opportunity to fund active projects exceeding their budgets. Staff requested additional funding for the Broadway Avenue Complete Streets Corridor Improvements Project in order to construct all phases of the project.

On August 27, 2025, the TAMC Board approved the City of Seaside's funding request,

awarding \$4,000,000.00 in RSTP grant funds for the Broadway Avenue Complete Streets Corridor Improvements Project. The funds must be expended by August 28, 2028.

Staff requests that the City Council authorize the Finance Director to appropriate the awarded funds into the Project budget. The Project is anticipated to go out to bid in Spring 2026, with construction expected to begin in fall 2026.

FISCAL IMPACT

The current total FY 25/26 Budget for the Broadway Avenue Corridor Improvements Project (Account No. 212-8950-9600) is \$9,971,259.83. After the budget appropriation, the Project would have a total budget of \$13,971,259.83.

STRATEGIC PRIORITY

Enhanced Physical Infrastructure & Abundant Water Supply

ATTACHMENTS

1. Resolution
2. TAMC Master Funding Agreement Exhibit A - Seaside - signed

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

RESOLUTION NO. 25-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

**AUTHORIZING THE FINANCE DIRECTOR TO APPROPRIATE \$4,000,000.00 IN
2025 MID-CYCLE REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP)
GRANT FUNDING TO THE BROADWAY AVENUE CORRIDOR IMPROVEMENT
PROJECT BUDGET**

WHEREAS, the Broadway Avenue Corridor Improvement Project will implement a road diet on Broadway Avenue from Fremont Boulevard to General Jim Boulevard; and

WHEREAS, the Project is funded through the Transportation Program (ATP), the Regional Surface Transportation Program (RSTP) and Measure X; and

WHEREAS, in July 2025, City staff was notified by the Transportation Agency for Monterey County (TAMC) that there were unaccounted Regional Surface Transportation Program (RSTP) interest reserves, and that there was an opportunity to fund active projects exceeding their budgets; and

WHEREAS, staff requested additional funding for the Broadway Avenue Corridor Improvements Project in order to complete all phases of the project; and

WHEREAS, on August 27, 2025, the TAMC Board approved the funding request, awarding the City of Seaside and the Broadway Avenue Corridor Improvements Project \$4,000,000.00 in RSTP grant funding to be expended by August 28, 2028.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby authorize the Finance Director to appropriate \$4,000,000.00 in 2025 mid-cycle Regional Surface Transportation Program (RSTP) Grant funding to the Broadway Avenue Corridor Improvement Project Budget (Account No. 212-8950-9600).

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of Seaside duly held on the 20th day of November, 2025, by the following vote:

AYES: COUNCIL MEMBERS
NOES: COUNCIL MEMBERS
ABSENT: COUNCIL MEMBERS
ABSTAIN: COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

Transportation Agency for Monterey County
 Master State and Federal Funding Agreement
 Exhibit A

City of Seaside								
Agency	Board Approval Date	Fund Expiration Date	Type	Active Projects	Budget	Paid	Balance Outstanding	
Seaside	3/22/2017	3/22/2020	RSTP Fair Share	Intersection Control Evaluation & Corridor Studies Project	\$ 221,900.96	\$ 196,172.50	\$ 25,728.46	
Seaside	8/27/2025	8/26/2028	RSTP Fair Share	San Pablo Traffic Calming Improvement Project	\$ 201,391.43	\$ -	\$ 201,391.43	
Seaside	8/27/2025	8/26/2028	RSTP Mid-Cycle 2025	Broadway Corridor Improvements	\$ 4,000,000.00	\$ -	\$ 4,000,000.00	
					\$ 4,423,292.39	\$ 196,172.50	\$ 4,227,119.89	

Agency	Board Approval Date	Fund Expiration Date	Type	Completed Projects	Budget	Paid	Balance Outstanding	
Seaside	3/26/2014	Completed	RSTP Competitive	Broadway Ave. Improvements	\$ 500,000.00	\$ 500,000.00	\$ -	
Seaside	8/27/2014	Completed	RSTP Fair Share	Broadway Ave. Improvements	\$ 542,962.00	\$ 542,962.00	\$ -	
Seaside	8/27/2014	Completed	RSTP Fair Share	Final Design & Construction of Coe Avenue Bikeway	\$ 606.00	\$ 606.00	\$ -	
Seaside	8/27/2014	Completed	TDA 2%	West Broadway Urban Village Infrastructure Improvements Project	\$ 251,250.00	\$ 251,250.00	\$ -	
Seaside	8/27/2014	Completed	RSTP Competitive	West Broadway Urban Village Infrastructure Improvements Project	\$ 3,359,801.29	\$ 3,359,801.29	\$ -	
Seaside	9/28/2016	Completed	RSTP Fair Share	West Broadway Urban Village Infrastructure Improvements Project	\$ 1,588.00	\$ 1,588.00	\$ -	
Seaside	12/4/2019	Completed	RSTP Safe Streets	Pedestrian Intersection Improvements Project	\$ 200,000.00	\$ 200,000.00	\$ -	
Seaside	8/26/2020	Completed	RSTP Competitive	Broadway Avenue Corridor Improvements	\$ 600,000.00	\$ 600,000.00	\$ -	
Seaside	3/24/2021	Completed	RSTP Fair Share	Pavement Management Program Update	\$ 50,000.00	\$ 50,000.00	\$ -	
Seaside	3/24/2021	Completed	RSTP Fair Share	ATP Grant Application Assistance - Broadway Avenue Complete Streets	\$ 9,435.00	\$ 9,435.00	\$ -	
Seaside	3/24/2021	Completed	RSTP Fair Share	Engineering and Traffic Survey	\$ 74,953.75	\$ 74,953.75	\$ -	
Seaside	3/24/2021	Completed	RSTP Fair Share	Pavement Rehabilitation Phase 4 - Design and Construction	\$ 70,286.24	\$ 70,286.24	\$ -	
					\$ 5,660,882.28	\$ 5,660,882.28	\$ -	

Last Revised:
 8/27/2025

Approved by:

Todd Muck

Todd Muck, Executive Director

2025-0827 TAMC Master Funding Agreement Exhibit A - Seaside

Final Audit Report

2025-09-08

Created:	2025-09-04
By:	Janneke Strause (janneke@tamcmonterey.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMBjV9GdZffacwvnB0MUtnuyGWIFe0KJZ

"2025-0827 TAMC Master Funding Agreement Exhibit A - Seaside" History

-  Document created by Janneke Strause (janneke@tamcmonterey.org)
2025-09-04 - 10:03:36 PM GMT
-  Document emailed to Todd Muck (todd@tamcmonterey.org) for signature
2025-09-04 - 10:03:38 PM GMT
-  Email viewed by Todd Muck (todd@tamcmonterey.org)
2025-09-08 - 6:02:20 PM GMT
-  Document e-signed by Todd Muck (todd@tamcmonterey.org)
Signature Date: 2025-09-08 - 6:03:36 PM GMT - Time Source: server
-  Agreement completed.
2025-09-08 - 6:03:36 PM GMT