



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVENUE SEASIDE, CA 93955

REGULAR MEETING
BOARD OF DIRECTORS
Tuesday, December 9, 2025, 9:30 AM
CITY OF SEASIDE COUNCIL CHAMBER

BOARD MEMBERS

John Uy
Chair
City of Del Rey Oaks
650 Canyon Del Rey
Del Rey Oaks, CA 93940
(831) 394-8511

Ian N. Oglesby
First Vice Chair
City of Seaside
440 Harcourt Ave
Seaside, CA 93955
(831) 899-6825

Jerry Blackwelder
Second Vice Chair
City of Sand City
1 Pendergrass Way
Sand City, CA 93955
(831) 394-3054

DISTRICT STAFF

Greg McDanel
District Manager
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6701

Thomas M. Korman
District Engineer
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6884

Reed W. Gallogly
Legal Counsel
County Counsel
168 West Alisal Street
Third Floor
Salinas, CA 93901
(831) 755-5266

Rosa Salcedo
District Clerk
440 Harcourt Avenue
Seaside, CA 93955
(831) 899-6707

To view or participate in this meeting: Using the Zoom application on your smart phone, laptop, tablet or desktop and click on this link: <https://ci-seaside-ca-us.zoom.us/j/88922218260> **WEBINAR ID: 889 2221 8260**

To listen or participate by phone: Please call (669) 900-9128
Enter the **WEBINAR ID: 889 2221 8260** when prompted. There is no participate code – press the pound sign # after the recording prompts you.

1. CALL TO ORDER

2. ROLL CALL - SANITATION DISTRICT BOARD OF DIRECTORS

John Uy	Chair
Ian N. Oglesby	First Vice Chair
Jerry Blackwelder	Second Vice Chair

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to two minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. CONSENT AGENDA

A. APPROVE MINUTES FROM OCTOBER 14, 2025, REGULAR MEETING

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR OCTOBER AND NOVEMBER 2025

PURPOSE: Receive Seaside County Sanitation District operations report for October and November 2025.

RECOMMENDATION: Accept reports. This item is presented for information only.

C. APPROVE A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH MONTEREY ONE WATER FOR PARTICIPATION IN THE ANNUAL FOG PUBLIC EDUCATION PROGRAM FOR FISCAL YEAR 2025-2026

PURPOSE: The purpose of this item is to have the District Board consider continuing its participation in the FOG Public Education Program for the Southern Monterey Bay Dischargers Group administered by the Monterey One Water (formerly Monterey Regional Water Pollution Control District) for the Fiscal Year 2025-2026.

RECOMMENDATION: Sign a Memorandum of Understanding with Monterey One Water for participation in the Annual FOG Public Education Program for Fiscal Year 2025-2026.

D. ADOPT A RESOLUTION AMENDING THE CAPITAL PROGRAM TO INCLUDE THE BROADWAY AVENUE SEWER LINE UPGRADE PROJECT FOR FISCAL YEAR 2025-2026 AND APPROPRIATING A BUDGET OF \$115,000.00 TO THE PROJECT FROM GENERAL FUND

PURPOSE: The purpose of this item is to have the District Board adopt a resolution amending the FY 2025-2026 Capital Improvement Program to include the Broadway Avenue Sewer Line Upgrade Project and appropriating \$115,000.00 into the project account from the General Fund.

RECOMMENDATION: Approve the resolution.

6. UPDATES FROM STAFF

This is a time specifically set aside for Staff to provide updates on non-agendized requests from the Board, and to provide brief information on topics under the purview of the Board. The Board may wish to ask questions or discuss a staff update, but no action is appropriate other

than referral to staff, or request that a matter be set as a future Agenda item.

7. COMMENTS FROM BOARD MEMBERS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
January 13, 2026
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. This agenda is posted in compliance with Pursuant to Governor Newsom's Executive Orders [N-29-20](#) and [N-33-20](#) Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, October 14, 2025 9:30 AM
REGULAR MEETING
Seaside Council Chamber

1. CALL TO ORDER

Chair Uy called the meeting to order at 9:30 a.m.

2. ROLL CALL - SANITATION DISTRICT

Present: Carbone (Sand City's Alternate), Oglesby, Uy

3. REVIEW OF AGENDA

None

4. PUBLIC COMMENT

None

5. CONSENT AGENDA

On motion by First Vice Chair Oglesby, and seconded by Alternate Second Vice Chair Carbone, and passed by the following vote, the Seaside County Sanitation District Board moved to approve the Consent Agenda as presented.

RESULT: 3-0-0-0

AYES: Mary Ann Carbone (Alternate District Member), Ian N. Oglesby, John Uy

NOES: None

ABSTAIN: None

ABSENT: None

A. APPROVE MINUTES FROM SEPTEMBER 9, 2025, REGULAR MEETING

Action: **Approved**

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR SEPTEMBER 2025

Action: **Received**

C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT QUARTERLY FOG INSPECTION REPORT

Action: **Received**

D. APPROVAL OF APRIL 2025 THROUGH JUNE 2025 EXPENDITURES REPORT FOR SEASIDE COUNTY SANITATION DISTRICT AND APPROVE A DRAWDOWN REQUEST OF \$765,118.70.

Action: **Approved**

E. ADOPT A RESOLUTION APPROVING THE SPECIFICATIONS FOR THE 2025 GENERAL ENGINEERING ON CALL CONTRACT, AWARDED A

NOT-TO-EXCEED CONSTRUCTION CONTRACT TO THE THREE (3) LOW BIDDERS THE DON CHAPIN CO INC., MONTEREY PENINSULA ENGINEERING, INC., AND A TEICHERT & SON, INC. WITH AN ANNUAL FUNDING LIMIT OF \$1,000,000.00 AND DIRECTING THE DISTRICT ENGINEER TO AUTHORIZE INDIVIDUAL WORK ORDERS

Action: **Adopted**

6. UPDATES FROM STAFF

District Engineer, Thomas Korman, provided the following updates:

- The Request for Proposals (RFP) for the Sanitary Sewer Master Plan Update is currently open.
- Proposals will be received at the end of October.
- Staff will review submissions and bring a recommendation for contract award to a future Board meeting.

7. COMMENTS FROM BOARD MEMBERS

Chair Uy thanked staff for their dedication, ongoing work, and continued support of district operations on behalf of the community.

8. ADJOURNMENT

The meeting was adjourned at 9:36 a.m.

Respectfully Submitted,

Rosa Salcedo, District Clerk

John Uy, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Thomas Korman, Public Works Director/City Engineer
Patrick Grogan, Associate Engineer
Aaron Hahn, Junior Engineer

DATE: December 9, 2025

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR OCTOBER AND NOVEMBER 2025**

PURPOSE

Receive Seaside County Sanitation District operations report for October and November 2025.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and flush map for october and November 2025.

FISCAL IMPACT

There is no fiscal impact associated with this item.

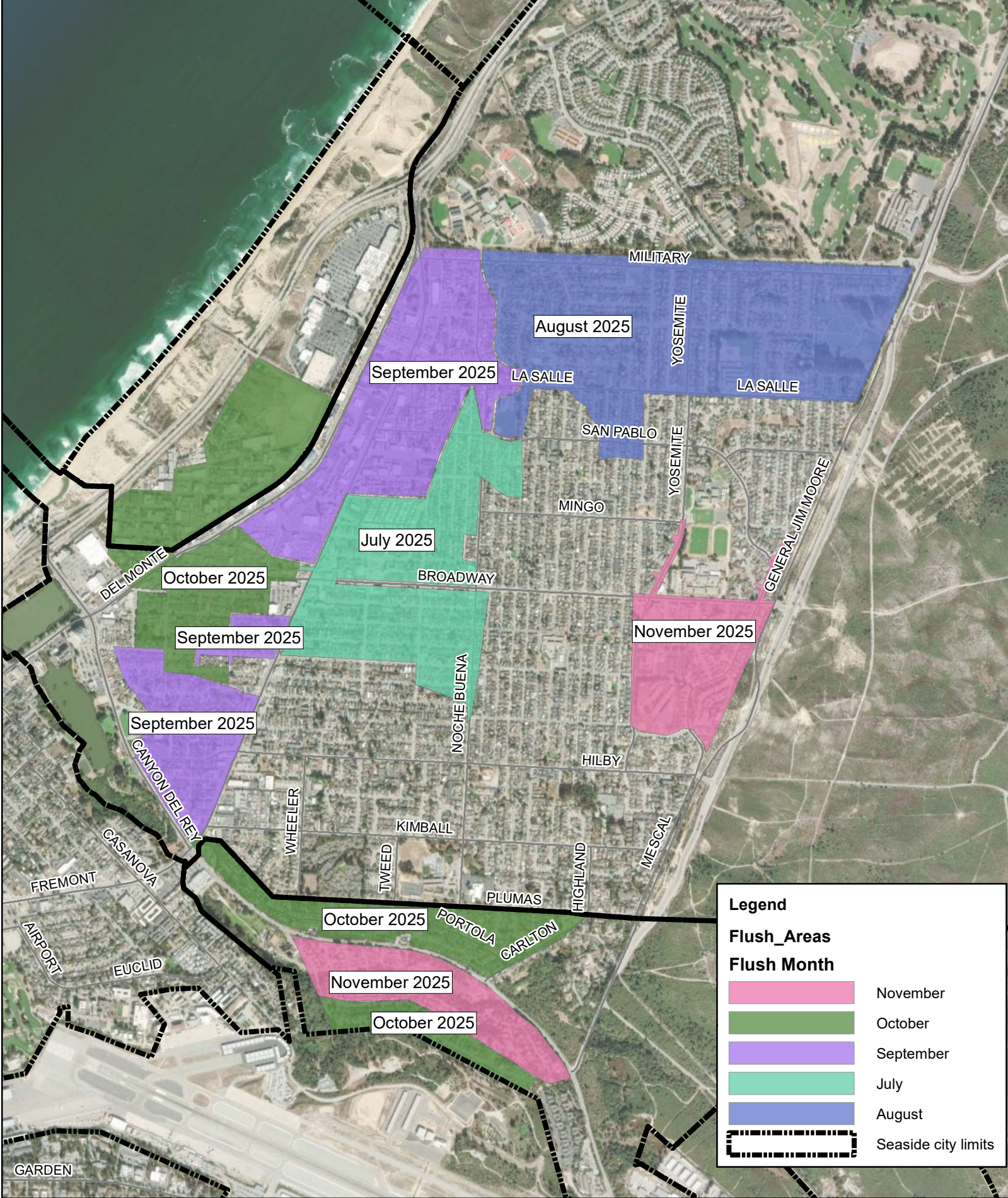
ATTACHMENTS

1. Flush map November 2025-2026
 2. Monthly Sanitation Report October_25-26
 3. Monthly Sanitation Report November_25-26
-

Reviewed for Submission to the
Board by:









Greg McDanel, District Manager

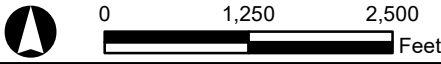


Legend

Flush_Areas

Flush Month

	November
	October
	September
	July
	August
	Seaside city limits



Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map: 2025-2026

**Seaside County Sanitation District
Operations Report**

Fiscal Year 2025/2026 Month of October

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0	0	0	0	0
Main Line Jetted	18,374	20,090	14,491	15,322	23,196	166,378	56,061	201,790
Main Line Video	464	726	190	190	1,788	5,821	2,442	6,737
Main Lines Treated for Grease Control (Jet Power II)	530	1,584	277	1,108	6,512	26,855	7,319	29,547
Mainline Root Treatment	232	232	0	0	1,032	4,292	1,264	4,524
Stoppages								
Main Line	1	1	0	0	0	0	0	1
Laterals	0	0	0	0	2	2	0	2
SSO's	1	1	0	0	2	2	0	3

Sewer Repairs

None

Sewer Video (Outside of regular maintenance work)

Stoppage Locations

Del Rey Oaks
2 SAUCITO AVE

Sand City
None

Seaside
1744 HELENA
1817 YOSEMITE

Overflow/SSO Locations

Del Rey Oaks
2 SAUCITO AVE

Sand City
None

Seaside
None

**Seaside County Sanitation District
Operations Report**

Fiscal Year 2025/2026 Month of November

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0	0	0	0	0
Main Line Jetted	12,726	32,816	277	15,599	21,034	187,412	34,037	235,827
Main Line Video		726		190	994	6,815	994	7,731
Main Lines Treated for Grease Control (Jet Power II)	262	1,846	277	1,385	6,383	33,238	6,922	36,469
Mainline Root Treatment		232	0	0		4,292	0	4,524
Stoppages								
Main Line	0	1	0	0	0	0	0	1
Laterals	0	0	0	0	0	2	0	2
SSO's	0	1	0	0	0	2	0	3

Sewer Repairs
None

Sewer Video (Outside of regular maintenance work)
None

Stoppage Locations

Del Rey Oaks
None

Sand City
None

Seaside
None

Overflow/SSO Locations



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.C.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Thomas Korman, Public Works Director/City Engineer
Kirstin van Gend, Administrative Analyst II

DATE: December 9, 2025

SUBJECT: APPROVE A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH MONTEREY ONE WATER FOR PARTICIPATION IN THE ANNUAL FOG PUBLIC EDUCATION PROGRAM FOR FISCAL YEAR 2025-2026

PURPOSE

The purpose of this item is to have the District Board consider continuing its participation in the FOG Public Education Program for the Southern Monterey Bay Dischargers Group administered by the Monterey One Water (formerly Monterey Regional Water Pollution Control District) for the Fiscal Year 2025-2026.

RECOMMENDATION

Sign a Memorandum of Understanding with Monterey One Water for participation in the Annual FOG Public Education Program for Fiscal Year 2025-2026.

BACKGROUND

On May 2, 2006, the Seaside County Sanitation District (the District) was issued Water Quality Order No. 2006-0003-DWQ from the State Water Resources Control Board. This order adopted statewide general waste discharge requirements for sanitary sewer systems. In 2008, the monitoring and reporting program (MRP) portion of this Order was revised as Order No. 2008-0002-EXEC. Water Quality Orders No. 2006-0003-DWQ and 2008-0002-EXEC are referred to as the Sanitary Sewer System Waste Discharge

Requirements (SSS WDRs or WDRs). Water Quality Order No. 2022-0103-DWQ was adopted by the State Water Resources Control Board on December 6, 2022, and was effective June 5, 2023. Water Quality Order No. 2022-0103-DWQ supersedes Water Quality Order No. 2006-0003-DWQ and amendments thereafter.

The purpose of the WDRs is to set specific sewer collection system operation and maintenance requirements, regulate the collection systems, and uphold State water quality standards. Section 7. of Water Quality Order No. 2022-0103-DWQ states that "The Sewer System Management Plan must include procedures for the evaluation of the Enrollee's service area to determine whether a sewer pipe blockage control program is needed to control fats, oils, grease, rags and debris....The procedures must include, at a minimum: An implementation plan and schedule for a public education and outreach program that promotes proper disposal of pipe-blocking substances;"

In order to comply with the latest WDR, the District developed a Sewer System Management Plan (SSMP), which includes a FOG Control Program (also known as the Grease Program). The two main elements of the Grease Program implemented by the District are the Public Education Outreach Program and the requirement to install grease removal devices at food serving establishments.

Public Education Program:

The District is a part of the Southern Monterey Bay Dischargers Group administered under contract by Monterey One Water. The group's goal is to facilitate WDR compliance for all Monterey One Water member entities. The Southern Monterey Bay Dischargers Group consists of the cities of Pacific Grove, Monterey, Salinas, Carmel Area Wastewater District, Castroville Community Services District, Marina Coast Water District, Pebble Beach Community Services District, California American Water and the Seaside County Sanitation District.

As in previous years, Monterey One Water has offered their assistance with the implementation of a FOG Public Education Outreach Program (the Program). The Program promotes the proper disposal of FOG by educating the public. Attachment 2 is the Final Report of FY 2024-2025 with additional details on the advertising and outreach campaigns. The proposed program consists of media advertising including print, digital, radio and social media. The Fiscal Year 2025-2026 Fats, Oil, and Grease (FOG) Public Outreach Plan, Attachment A of the MOU, outlines the type of media outlets and the number of advertisements over the course of the year.

In the past, the District supplemented the Program with its own public education outreach events. The District staffs a booth at various community functions to educate the public on the dangers of disposing FOG down the drain. Grease scrappers and refrigerator magnets are given to the public alerting them to the dangers and consequences of grease in the sewer system. District personnel also advise the public

on how to properly dispose of unwanted grease.

FISCAL IMPACT

To increase the cost-effectiveness of the FOG Public Education Outreach Program, all costs are shared based upon the population served by the member agencies. For the upcoming Program, the cost would be divided based on 2021 Census information and the total number of entities electing to continue participation. For fiscal year 2025-2026, the Program cost is not to exceed \$19,850.00 and the District’s cost-share is \$2,047.23, see Attachment B of the MOU. There is no increase from fiscal year 2024-2025.

ATTACHMENTS

- 1. Resolution
- 2. FY 24-25 Final Report
- 3. Memorandum of Understanding FY 25/26

Reviewed for Submission to the Board by:



Greg McDanel, District Manager

RESOLUTION NO. 25-___

RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT

**AUTHORIZING THE DISTRICT MANAGER TO EXECUTE A
MEMORANDUM OF UNDERSTANDING WITH MONTEREY ONE WATER
FOR COST SHARE PARTICIPATION IN THE AMOUNT OF \$2,035.66 FOR
THE FATS, OILS & GREASE PUBLIC EDUCATION PROGRAM FOR FISCAL
YEAR 2025-2026**

WHEREAS, the California Regional Water Quality Control Board issued a Waste Discharge Requirement (WDR) Order Numbers 2006-0003-DWQ and 2008-0002-EXEC; and

WHEREAS, Water Quality Order No. 2022-0103-DWQ was adopted by the State Water Resources Control Board on December 6, 2022, and was effective June 5, 2023; and

WHEREAS, Water Quality Order No. 2022-0103-DWQ supersedes Water Quality Order No. 2006-0003-DWQ and amendments thereafter; and

WHEREAS, the purpose of the WDRs is to set specific sewer collection system operation and maintenance requirements, regulate the collection systems, and uphold State water quality standards; and

WHEREAS, Section 7. of Water Quality Order No. 2022-0103-DWQ states that "The Sewer System Management Plan must include procedures for the evaluation of the Enrollee's service area to determine whether a sewer pipe blockage control program is needed to control fats, oils, grease, rags and debris....The procedures must include, at a minimum: An implementation plan and schedule for a public education and outreach program that promotes proper disposal of pipe-blocking substances;"; and

WHEREAS, Monterey One Water (formerly Monterey Regional Water Pollution Control Agency) has led a steering committee, called Southern Monterey Bay Dischargers Group, for all entities tributary to the Regional Plant to facilitate compliance by each permittee; and

WHEREAS, one of the requirements of the WRD is to conduct a Public Education Program to promote the proper disposal of grease and fats; and

WHEREAS, this program will be cost-shared among the groups entering into a Memorandum of Understanding with Monterey One Water; and

WHEREAS, this cost has been broken down by each entities population based on 2021 Census data; and

WHEREAS, the Seaside County Sanitation District portion of this program is \$2,047.23.

NOW THEREFORE, BE IT RESOLVED that the Seaside County Sanitation District's Board of Directors authorize the District Manager to execute the Memorandum

of Understanding with Monterey One Water to participate in the Public Education Program for fiscal year 2024-2025.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held this 9th day of December 2025 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Uy, Chair

ATTEST:

Dominique Davis, District Clerk



**WDR Sewer Pipe Blockage Control Public Education Program
FY24/25 Advertising and Outreach Campaign**

ADVERTISING CAMPAIGN

Media Type	Budget Detail Summary	% of Total Budget by Media
Television		
Estrella TV	2 weeks: 62x :15s spots	5%
Digital		
Facebook	64,207 Facebook impressions	21%
Monterey County Weekly	7 weekly email newsletters	
KSBW.com/ App	82,645 impressions	
Print		
Carmel Pine Cone	6 ads (1/5 pg)	25%
Monterey County Weekly	7 ads (1/6 pg)	
Radio		
KTOM 92.7	8 weeks: 166x :15s spots	27%
La Preciosa 100.7 & 100.9	8 weeks: 248x :15s spots	
Other		
Christmas on the Wharf	Summary detailed below	22%
iHeartPodcasts	196,078 impressions	
Creative	Updated radio ad	
TOTAL COST	\$17,375	100%

COST SHARE

Annual Sponsorship: ReGen Monterey – \$1,850

Member Cost-Share Breakdown: Determined by Population Distribution

Total Cost to be Shared: \$15,525.00 (*Total Cost less Annual Sponsorship from ReGen Monterey*)

California American Water – 2%	City of Salinas – 54%
Carmel Area Wastewater District – 1%	Marina Coast Water District – 12%
Castroville Community Services District – 3%	Pebble Beach Community Services District – 2%
City of Monterey – 10%	Seaside County Sanitation District – 11%
City of Pacific Grove – 5%	



SOUTHERN MONTEREY BAY DISCHARGERS GROUP

MEMBERS: California American Water, Carmel Area Wastewater District, Castroville Community Services District, Marina Coast Water District, City of Monterey, City of Pacific Grove, Pebble Beach Community Service District, City of Salinas, and Seaside County Sanitation District

WHAT'S NEW in FOG Outreach for FY 2024-2025

Advertising Schedule

The ClogBusters advertising program occurs routinely throughout the year. This allows critical messages to stay top of mind each month and reach more people within the same program budget. It also gives us the flexibility to place ads during key moments, such as seasonal cooking periods or major televised events, when audiences are more engaged, and messaging is especially relevant.



Spanish Television Ads

To reach Spanish-speaking audiences more effectively, we aired spots on Estrella TV reminding families to can and trash their cooking oil to help prevent clogged pipes and protect our wastewater system. Spanish-language television continues to be a powerful and cost-effective outreach tool, offering lower rates than major English-language networks while still delivering strong local visibility.

Updated Holiday Ad Design

To keep our annual holiday advertising current and unique, a new holiday ad was designed to better stand out. Creative directive was simple, direct, and festive.



SOUTHERN MONTEREY BAY DISCHARGERS GROUP

MEMBERS: California American Water, Carmel Area Wastewater District, Castroville Community Services District, Marina Coast Water District, City of Monterey, City of Pacific Grove, Pebble Beach Community Service District, City of Salinas, and Seaside County Sanitation District

Digital Ads: Local News Web and App

Due to the high minimums associated with major television networks' advertising costs, we shifted our focus to digital platforms with more substantial ROI potential. Using KSBW.com and MontereyCountyNOW.com, we could still reach local audiences through web and app impressions at a more accessible cost. Both sites allowed for flexible banner placements across devices and provided valuable visibility within our target region.



Sponsoring Local Traditions

Our sponsorship of the 2024 Christmas on the Wharf supported a popular, family-friendly event that drew thousands of visitors over three weeks. In return, we received strong visibility through signage, website placement, social media, press releases, and newsletter mentions. This sponsorship also helped strengthen our presence in the community and reinforced our commitment to local engagement.

Podcast

The goal of the ClogBusters advertising campaign is to educate as large an audience as possible to change or reinforce habits. To help diversify our reach, we introduced iHeartPodcast ads in 2023–2024 and continued with this medium in the current cycle. These ads are dynamically inserted, ensuring they remain timely and relevant across all major podcast platforms, including iHeartRadio, Apple Podcasts, Spotify, Google, Stitcher, Alexa, and more. Geotargeting and custom audience networks help us focus program dollars where they’re most effective:

City	State	Zipcode	Impressions
Monterey	CA	93940	31,477
Monterey	CA	93943	666
Monterey	CA	93944	549
Marina	CA	93933	13,352
Moss Landing	CA	95039	1,480
Carmel By The Sea	CA	93921	1,735
Salinas	CA	93908	9,520
Salinas	CA	93905	21,401
Salinas	CA	93906	41,159
Salinas	CA	93901	18,986
Salinas	CA	93907	10,576
Pacific Grove	CA	93950	6,968
Carmel	CA	93923	9,277
Seaside	CA	93955	26,293
Pebble Beach	CA	93953	3,967
Castroville	CA	95012	1,503



SOUTHERN MONTEREY BAY DISCHARGERS GROUP

MEMBERS: California American Water, Carmel Area Wastewater District, Castroville Community Services District, Marina Coast Water District, City of Monterey, City of Pacific Grove, Pebble Beach Community Service District, City of Salinas, and Seaside County Sanitation District

Sewer Pipe Blockage Control Program

In response to the new General Order 2022-0103-DWQ, we expanded the campaign to include targeted messaging about keeping non-flushable items, like rags and debris, out of the toilet to help prevent sewer blockages.



April 22 🌍
Have you heard of a fatberg?
When fats, oils, and grease (FOG) go down your drain, they harden and combine with items like wipes, dental floss, wrappers, and cat litter, creating massive blockages in our sewer systems.
Only flush yellow 💧, 🗑️, and 🚽. Throw everything else in the trash to protect our pipes and prevent fatbergs!
🌍 Happy Earth Day from all of us at M1W, where our team of environmental heroes is on a mission every day—treating your used water, cleaning it up, and returning it safely to the environment to help protect people and the planet.

LOOKING FORWARD

Where Should Clogbusters Go Next?!

Looking ahead to next year's outreach, we're exploring new advertising opportunities to expand our reach, including KRML radio, movie theater spots, airport placements, and potentially bus ads. We'll connect via email ahead of the next campaign to re-evaluate program needs and identify the most effective opportunities. Your input is always helpful and appreciated as we shape the direction of this work.



SOUTHERN MONTEREY BAY DISCHARGERS GROUP

MEMBERS: California American Water, Carmel Area Wastewater District, Castroville Community Services District, Marina Coast Water District, City of Monterey, City of Pacific Grove, Pebble Beach Community Service District, City of Salinas, and Seaside County Sanitation District



Monterey One Water

Providing Cooperative Water Solutions

ADMINISTRATIVE OFFICE: 5 Harris Court, Bldg D, Monterey, CA 93940-5756

MAIN: (831) 372-3367 or (831) 422-1001

FAX: (831) 372-6178

WEBSITE: www.montereyonewater.org

November 4, 2025

Greg McDanel, District Manager
Seaside County Sanitation District
440 Harcourt Avenue
Seaside, CA 93955

**SUBJECT: Memorandum of Understanding for Conducting Annual Sewer Pipe Blockage Control Program
Public Education**

Dear Greg,

Enclosed is a copy of the Memorandum of Understanding (MOU) for “Conducting a Public Education Program for the Southern Monterey Bay Dischargers Group.” Please execute and return a signed copy to Monterey One Water via:

Email: michelle@my1water.org

-OR-

Mail: Monterey One Water
Att: Michelle Bumgardner
5 Harris Ct, Bldg D
Monterey, CA 93940

This regional education program promotes the proper disposal of fats, oils, grease, rags, and debris in addition to helping members meet their issued Waste Discharge Requirements (WDR) by the California Regional Water Quality Board. Upon completion of the campaign (end of fiscal year), you will receive an invoice for your entity’s portion of the program – as described in Attachment B – and a detailed report on the program’s community reach.

If you have any questions or need additional information, please contact our Community Relations Department at 831-645-4629 or michelle@my1water.org.

Sincerely,

Paul A. Sciuto
Executive Officer

Enclosures:

- (1) MOU
- (2) Attachment A – Program Outline
- (3) Attachment B – Partnership Distribution and Budget

MEMORANDUM OF UNDERSTANDING
for
Conducting a Public Education Program
for the
Southern Monterey Bay Dischargers Group

THIS MEMORANDUM OF UNDERSTANDING is made and entered into on _____, 2025, between **MONTEREY ONE WATER** (the "Agency") and **SEASIDE COUNTY SANITATION DISTRICT** (the Discharger"), as follows:

Recitals

1. The Discharger has been issued Waste Discharge Requirements (WDR) by the California Regional Water Quality Control Board. One WDR requirement is for the Discharger to conduct a public education program promoting the proper disposal of pipe-blocking substances such as fats, oils, grease, rags, and debris.
2. The Agency has the staff and resources to conduct a public education program as described in Attachment A to this Agreement.
3. The Discharger desires to have the Agency conduct this public education program.

Terms and Conditions

In consideration of the mutual promises contained herein, the Agency and the Discharger hereby agree to the following terms and conditions:

1. Over fiscal year 2025-2026 and on behalf of the Southern Monterey Bay Dischargers Group, the Agency will conduct the public education program described in Attachment A.
2. The Discharger will compensate the Agency its portion of costs for conducting this public education program as broken down in Attachment B.
3. The Agency will invoice the Discharger for its share of the final costs, not to exceed the amount in Attachment B, and the Discharger will pay the Agency this amount within ninety (90) days of receipt of the invoice.

MONTEREY ONE WATER

SEASIDE COUNTY SANITATION DISTRICT

By _____
Signature

Paul A. Sciuto, Executive Officer
Name/Title

By _____
Signature

Greg McDanel, District Manager
Name/Title

Attachment A

WDR Sewer Pipe Blockage Control Program Public Education Outline FY 2025-2026

Program Goals

- Educate our communities about the proper disposal of substances that block pipes, such as fats, oils, grease, rags, and debris, through advertising and public resources
- Help members meet the issued Waste Discharge Requirements (WDR) by the California Regional Water Quality Board

Program Timeframe

July 2025 – June 2026

Sample Media Types

- Print
- Digital
- Broadcast TV
- Live Radio
- On-demand Radio
- Social Media

-Digital copies of all advertisements will be provided to entities to continue using beyond this campaign

Costs

Total advertising across all media not to exceed \$19,850



Attachment B

**Southern Monterey Bay Dischargers Sewer Pipe Blockage Control Program Outreach
Partnership Distribution and Budget
FY 2025-2026**

Shared Budget for FY 2025-2026			
Not to Exceed \$19,850			
Entity	Population within area to be covered by regional WDR program¹	% of budget to be paid	Contribution not to exceed
California American Water ²	6,400	2%	\$382.18
Carmel Area Wastewater District	4,000	1%	\$238.86
Castroville Community Services District ³	8,129	3%	\$485.43
City of Monterey	30,218	10%	\$1,804.48
City of Pacific Grove	15,090	5%	\$901.11
City of Salinas	163,542	54%	\$9,766.00
Marina Coast Water District ⁴	35,258	12%	\$2,105.45
Pebble Beach Community Services District	4,509	2%	\$269.26
Seaside County Sanitation District ⁵	34,283	11%	\$2,047.23
Sub Total	301,429	100%	\$18,000
ReGen Monterey Sponsorship	--	--	\$1,850
TOTAL	--	--	\$19,850

Notes

1. Source: U.S. Census Bureau, 2021 Census of Population
2. Combined data for Oak Hills, Indian Springs, Las Palmas, Spreckels, Pasadera, White Oaks, Village Green, Carmel Valley Ranch provide by Cal Am
3. Combined data for Castroville, Moss Landing, and, provided by CCSD, the Moro Cojo area population
4. Combined data for Marina and, provided by MCWD, the Ord Community
5. Combined data for Seaside, Sand City, and Del Rey Oaks



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.D.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Kirstin van Gend, Administrative Analyst II
Leslie Llantero, Assistant Engineer
Thomas Korman, Public Works Director/City Engineer

DATE: December 9, 2025

SUBJECT: ADOPT A RESOLUTION AMENDING THE CAPITAL PROGRAM TO INCLUDE THE BROADWAY AVENUE SEWER LINE UPGRADE PROJECT FOR FISCAL YEAR 2025-2026 AND APPROPRIATING A BUDGET OF \$115,000.00 TO THE PROJECT FROM GENERAL FUND

PURPOSE

The purpose of this item is to have the District Board adopt a resolution amending the FY 2025-2026 Capital Improvement Program to include the Broadway Avenue Sewer Line Upgrade Project and appropriating \$115,000.00 into the project account from the General Fund.

RECOMMENDATION

Approve the resolution.

BACKGROUND

The Broadway Avenue Sewer Line Upgrade project was identified in the 2011 Sewer Master Plan which proposed an upgrade to approximately 3,960 feet of 6-inch sewer main and 2,460 feet of 8-inch sewer main to 10-inch, from General Jim Moore Boulevard to Fremont Boulevard. The Project would increase collection system capacity to provide sanitary sewer service for future development. A portion of the upgrade was

completed, from Fremont Boulevard to Terrace Street, during the Fremont, Broadway, Ortiz project completed in 2023.

The City of Seaside is advancing the Broadway Avenue Corridor Improvement Project, which includes implementing a road diet along Broadway Avenue between Fremont Boulevard and General Jim Moore Boulevard. Construction is anticipated to begin in August 2026. To achieve cost efficiencies, staff recommends coordinating the District's sewer line upgrades within this same project corridor. Staff is requesting Board approval to amend the Fiscal Year 2025–2026 Capital Improvement Program to add the Broadway Avenue Sewer Line Upgrade Project and to appropriate \$115,000 from the General Fund for project design. Additional funding for construction will be requested upon completion of the design. A reimbursement agreement will be considered at a future meeting once the sewer line upgrade construction cost estimate is determined.

FISCAL IMPACT

There is sufficient General Funds to appropriate \$115,000.00 to the Broadway Avenue Sewer Line Upgrade Project Budget.

ATTACHMENTS

1. Resolution
2. Long Term No.9_Broadway Ave Sewer Line Upgrade

Reviewed for Submission to the
Board by:



Greg McDanel, District Manager

RESOLUTION NO. 25-XX

A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT

**AMENDING THE FISCAL YEAR CAPITAL IMPROVEMENT PROGRAM TO
INCLUDE THE BROADWAY AVENUE SEWER LINE UPGRADE PROJECT AND
APPROPRIATING \$115,000.00 TO THE PROJECT FROM THE GENERAL FUND**

WHEREAS, the 2011 Sewer Master Plan identified the Broadway Avenue Sewer Line Upgrade Project, which proposed replacing approximately 3,960 feet of 6-inch sewer main and 2,460 feet of 8-inch sewer main with a 10-inch sewer main between General Jim Moore Boulevard and Fremont Boulevard to increase system capacity for future development; and

WHEREAS, a portion of this upgrade—from Fremont Boulevard to Terrace Street—was completed as part of the Fremont, Broadway, Ortiz Project in 2023; and

WHEREAS, the City of Seaside is advancing the Broadway Avenue Corridor Improvement Project, which includes implementing a road diet, installing roundabouts, constructing new medians, installing bicycle lanes, and improving lighting and signage along Broadway Avenue between Fremont Boulevard and General Jim Moore Boulevard, with construction anticipated to begin in August 2026; and

WHEREAS, coordinating the District’s sewer line upgrade with the City’s project will result in cost efficiencies and reduced construction-related impacts; and

WHEREAS, the design cost for the Broadway Avenue Sewer Line Upgrade Project is estimated to be \$115,000 and the District’s sewer line upgrade project must be added to the Fiscal Year 2025/2026 Capital Improvement Program; and

WHEREAS, additional funding for construction will be requested upon completion of design and once project cost estimates are finalized; and

WHEREAS, a reimbursement agreement with the City of Seaside will be required to authorize the City’s contractor to construct the sewer line upgrade as part of the Broadway Avenue Corridor Improvement Project once construction costs are known.

NOW, THEREFORE, BE IT RESOLVED, that the District Board of the Seaside County Sanitation District does hereby amends the Fiscal Year 2025–2026 Capital Improvement Program to include the Broadway Avenue Sewer Line Upgrade Project and appropriates \$115,000.00 from the General Fund for project design.

PASSED AND ADOPTED at a Regular meeting of the District Board of the Seaside County Sanitation District duly held on the 9th day of December, 2025, by the following vote:

AYES: BOARD MEMBERS
NOES: BOARD MEMBERS
ABSENT: BOARD MEMBERS
ABSTAIN: BOARD MEMBERS

APPROVED:

John Uy, Chair

ATTEST:

Rosa Salcedo, District Clerk

APPROVED TO FORM:

Reed W. Gallogly, Legal Council



Long Term Project No. 9: Broadway Avenue Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet
2010 Sewer Collection System Master Plan

Project Trigger

- Existing Condition
- Future Condition

Jurisdiction

- City of Seaside
- City of Del Rey Oaks
- Sand City

Project Benefit

Existing Customers	0%
New Development	100%
Region A	0%
Region B	0%
Region C	100%
Region D1	0%
Region D2	0%

Project Components

- Upgrade Gravity Pipeline
- New Gravity Pipeline
- Upgrade Lift Station
- Upgrade Force Main
- Rehabilitation/Repair
- Inspection and/or analysis
- Replace Manhole or Rodhole

Project Scheduling

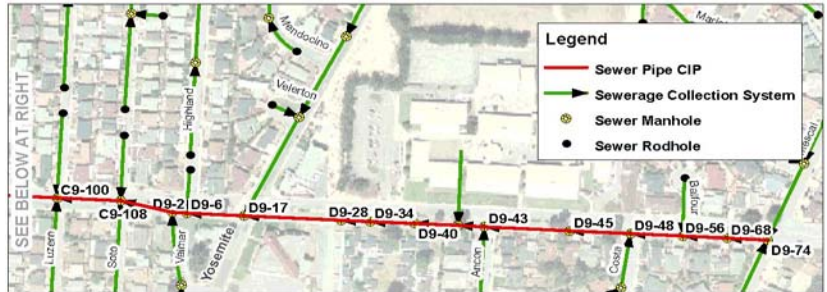
Est. Construction Duration: 18 weeks

Project Need

- Insufficient capacity for existing flow
- Insufficient capacity for future flow
- Existing condition limits O&M
- Reduction of I/I & sand infiltration

Project Description

The Broadway Avenue project proposes to upgrade approximately 3,690 feet of 6-inch sewer main and 2,460 feet of 8-inch sewer main to 10-inch, from General Jim Moore Boulevard to Fremont Avenue. This project would increase collection system capacity to provide sanitary sewer service to potential development in Region C.



Project Cost Breakdown

Construction Cost ¹	\$1,199,250
Planning, Engineering, CM, Legal/Admin (40%)	\$479,700
Total Project Cost	\$1,678,950

1. Construction costs are expressed in Year 2009 dollars, using an ENR construction Cost Index of 8592, and will need to be escalated to the year or years scheduled for the work.

PREPARED BY:
Wallace Group
www.wallacegroup.us
San Luis Obispo, CA

LONG TERM PROJECT NO. 9 BROADWAY AVENUE SEWER LINE UPGRADE

NOTES:
Wallace Group did not perform boundary survey services for this map. Not a legal document.