

SEASIDE COUNTY SANITATION DISTRICT

AGENDA

REGULAR MEETING

Seaside Council Chamber

440 Harcourt Avenue

Tuesday, January 13, 2026

9:30 AM

Virtual Participation Guide: <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>
<https://ci-seaside-ca-us.zoom.us/j/88922218260> | Webinar ID 889 2221 8260 | 1-669-900-9128

1. ROLL CALL - SANITATION DISTRICT BOARD OF DIRECTORS

John Uy

Chair

Ian N. Oglesby

First Vice Chair

Jerry Blackwelder

Second Vice Chair

2. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

3. PUBLIC COMMENT

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to two minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. CONSENT AGENDA

A. APPROVE MINUTES FROM DECEMBER 9, 2025, REGULAR MEETING

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR DECEMBER 2025

PURPOSE: Receive Seaside County Sanitation District operations report for December 2025.

RECOMMENDATION: Accept reports. This item is presented for information only.

C. APPROVAL OF JULY 2025 THROUGH SEPTEMBER 2025 EXPENDITURES REPORT FOR SEASIDE COUNTY SANITATION DISTRICT.

PURPOSE: Approval of July 2025 through September 2025 Expenditures for the Seaside County Sanitation District.

RECOMMENDATION: Approve July 2025 through September 2025 Expenditures for the Seaside County Sanitation District.

D. ADOPT A RESOLUTION ADOPTING THE SEASIDE COUNTY SANITATION DISTRICT STANDARD CONDITIONS FOR THE FATS, OILS AND GREASE (FOG) CONTROL PROGRAM

PURPOSE: Adopt a resolution adopting the Standard Conditions.

RECOMMENDATION: Adopt a resolution adopting the Standard Conditions.

E. ADOPT A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH THE WALLACE GROUP TO PREPARE AN UPDATE TO A SANITARY SEWER SYSTEM MASTER PLAN FOR AN AMOUNT NOT TO EXCEED \$247,125

RECOMMENDATION: Authorize a Professional Services Agreement Group to prepare an update to a Sanitary Sewer Master Plan.

5. NEW BUSINESS

A. ELECTION OF OFFICERS FOR 2026

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT QUARTERLY FOG INSPECTION REPORT

PURPOSE: Receive Seaside County Sanitation District quarterly FOG inspection report

RECOMMENDATION: Accept report. This item is presented for information only.

6. UPDATES FROM STAFF

This is a time specifically set aside for Staff to provide updates on non-agendized requests from the Board, and to provide brief information on topics under the purview

of the Board. The Board may wish to ask questions or discuss a staff update, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. COMMENTS FROM BOARD MEMBERS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
FEBRUARY 10, 2026
9:30 AM

The Laguna Grande Regional Joint Powers Authority is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the Seaside City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, December 9, 2025 9:30 AM
REGULAR MEETING
Seaside Council Chamber

1. CALL TO ORDER

Chair Uy called the meeting to order at 9:34 a.m.

2. ROLL CALL - SANITATION DISTRICT

Present: Blackwelder, Oglesby, Uy

3. REVIEW OF AGENDA

None

4. PUBLIC COMMENT

None

5. CONSENT AGENDA

On motion by First Vice Chair Oglesby, and seconded by Alternate Second Vice Chair Blackwelder, and passed by the following vote, the Seaside County Sanitation District Board moved to approve the Consent Agenda as presented.

RESULT: 3-0-0-0

AYES: Jerry Blackwelder, Ian N. Oglesby, John Uy

NOES: None

ABSTAIN: None

ABSENT: None

A. APPROVE MINUTES FROM OCTOBER 14, 2025, REGULAR MEETING

Action: **Approved**

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR OCTOBER AND NOVEMBER 2025

Action: **Received**

C. APPROVE A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH MONTEREY ONE WATER FOR PARTICIPATION IN THE ANNUAL FOG PUBLIC EDUCATION PROGRAM FOR FISCAL YEAR 2025-2026

Action: **Approved**

D. ADOPT A RESOLUTION AMENDING THE CAPITAL PROGRAM TO INCLUDE THE BROADWAY AVENUE SEWER LINE UPGRADE PROJECT FOR FISCAL YEAR 2025-2026 AND APPROPRIATING A BUDGET OF \$115,000.00 TO THE PROJECT FROM GENERAL FUND

Action: **Adopted**

6. UPDATES FROM STAFF

Staff provided an update regarding upcoming project coordination:

- Staff planned to meet December 10, 2025 with Don Chapin to review the Sand City manhole repairs and lining project.
- The work will address repairs to older brick manholes located in planned paving areas in Sand City, with the goal of future-proofing the system and minimizing issues during the paving no-cut moratorium.
- Staff will utilize the JPEA recently authorized by the Board to use the on-call contract with Don Chapin.
- Work is anticipated to begin within approximately the next month.

7. COMMENTS FROM BOARD MEMBERS

- Second Vice Chair Blackwelder shared that he had received treatment over the past six months and expressed appreciation for being back. Board members welcomed him back and noted he was missed.
- Chair Uy expressed appreciation to SCSD staff for their hard work throughout the year, commitment to keeping communities safe/clean/healthy, and extended holiday well-wishes.

8. ADJOURNMENT

Respectfully Submitted,

Rosa Salcedo, District Clerk

John Uy, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Thomas Korman, Public Works Director/City Engineer
Patrick Grogan, Associate Engineer
Aaron Hahn, Junior Engineer

DATE: January 13, 2026

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR DECEMBER 2025**

PURPOSE

Receive Seaside County Sanitation District operations report for December 2025.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and flush map for December 2025.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

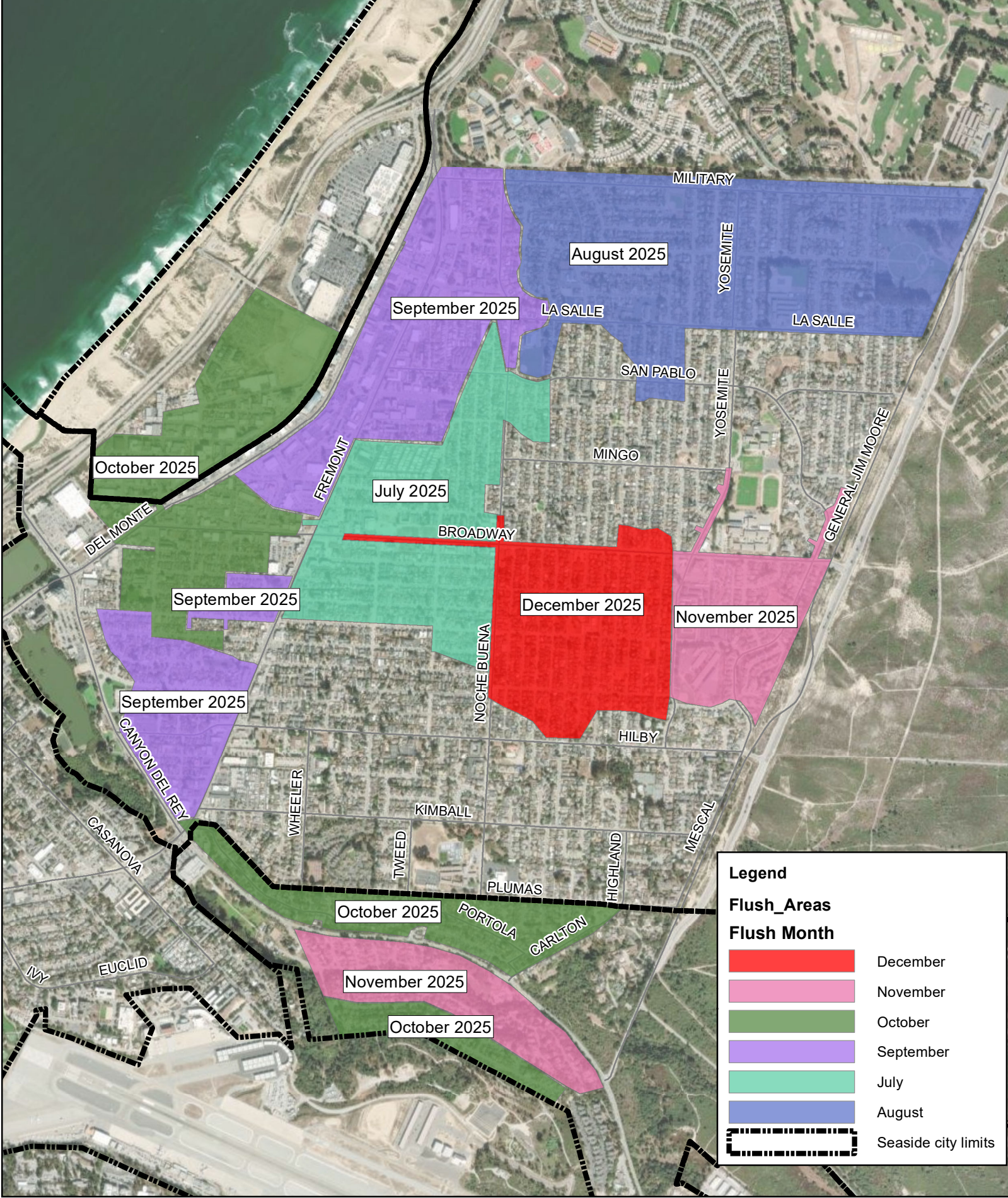
1. Flush_map_December_2025-2026
-

2. Monthly Sanitation Report December_25-26

Reviewed for Submission to the
Board by:










Greg McDanel, District Manager

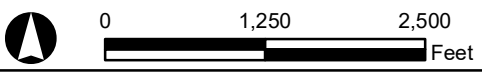


Legend

Flush_Areas

Flush Month

	December
	November
	October
	September
	July
	August
	Seaside city limits



Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map: 2025-2026

**Seaside County Sanitation District
Operations Report**

Fiscal Year 2025/2026 Month of December

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0		0	0	0
Main Line Jetted	1,925	34,741	277	15,876	39,719	227,131	41,921	277,748
Main Line Video	575	1,301	0	190	5,375	11,196	5,950	13,681
Main Lines Treated for Grease Control (Jet Power II)	530	2,376	277	1,662	6,383	39,621	7,190	43,659
Mainline Root Treatment	0	232	0	0	0	5,324	0	4,524
Stoppages & Overflows								
Main Line	0	1	0	0		0	0	1
Laterals	0	0	0	0	2	4	2	4
SSO's	0	1	0	0		2	0	3

Sewer Repairs

None

Sewer Video (Outside of regular maintenance work)

None

Stoppage Locations

Del Rey Oaks

None

Sand City

None

Seaside

1558 Flores
1216 Circle

Overflow/SSO Locations

Del Rey Oaks

None

Sand City

None

Seaside



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Jessica Riley, Finance Director
Juan Amaya Hernandez, Assistant Finance Director

DATE: January 13, 2026

**SUBJECT: APPROVAL OF JULY 2025 THROUGH SEPTEMBER 2025
EXPENDITURES REPORT FOR SEASIDE COUNTY SANITATION
DISTRICT.**

PURPOSE

Approval of July 2025 through September 2025 Expenditures for the Seaside County Sanitation District..

RECOMMENDATION

Approve July 2025 through September 2025 Expenditures for the Seaside County Sanitation District.

BACKGROUND

The expenditures breakdown from July 2025 through September 2025 were as follows: July 2025 \$77,575.20; August 2025 \$116,930.50; September 2025 \$82,046.56. The local cash balance as of September 30, 2025 was \$1,238,503.91 and the cash balance with the County was \$5,958,981.18.

FISCAL IMPACT

No Fiscal impact

ATTACHMENTS

1. July 2025 expenditure spreadsheet
 2. August 2025 expenditure spreadsheet
 3. September 2025 expenditure spreadsheet
-

Reviewed for Submission to the
Board by:



Greg McDanel, District Manager

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
JULY 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8110-1045	STATE WASTE DISCHARGE FEE	-	-	-
951-8420-0001	SALARIES	-	-	-
951-8810-0001	SALARIES	1,266.60	-	1,266.60
951-8810-0002	OVERTIME	-	-	-
951-8810-0004	UNIFORM ALLOWANCE	-	-	-
951-8810-0006	WORKERS COMPENSATION	136.75	-	136.75
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	-	-	-
951-8810-0012	VACATION/COMP TIME PAYOFF	-	-	-
951-8810-0016	DEFERRED COMPENSATION	16.42	-	16.42
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	8.44	-	8.44
951-8810-0031	PERS PENSION	112.38	-	112.38
951-8810-0032	PARS PENSION	-	-	-
951-8810-0033	LIUNA PENSION	5.02	-	5.02
951-8810-0041	MEDICAL INSURANCE	209.33	-	209.33
951-8810-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8810-0043	FLEX ONE-PLAN FEE	-	-	-
951-8810-0044	RETIREE MEDICAL INSURANCE	-	-	-
951-8810-0051	DENTAL INSURANCE-GUARDIAN	12.69	-	12.69
951-8810-0061	VISION INSURANCE	1.23	-	1.23
951-8810-0071	LTD	2.09	-	2.09
951-8810-0081	LIFE INSURANCE	1.53	-	1.53
951-8810-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8810-0092	MEDICARE TAX	18.04	-	18.04
951-8810-1022	LEGAL SERVICES	-	-	-
951-8810-1025	CITY AUDIT	-	-	-
951-8810-1026	MEDICAL EXAMS	-	-	-
951-8810-1029	TRAINING AND EDUCATION	-	-	-
951-8810-1030	CONSULTANT	4,975.00	-	4,975.00
951-8810-1033	FITNESS PROGRAM	1.29	-	1.29
951-8810-1040	PROPERTY TAX ADMIN FEES	-	-	-
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	-	-	-
951-8810-2044	COPIER SERVICES	-	-	-
951-8810-2045	MAIL MACHINE MAINTENANCE	-	-	-
951-8810-2052	RADIO REPAIR	-	-	-
951-8810-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8810-2066	COMPUTER MAINTENANCE	-	-	-
951-8810-2076	CITY OVERHEAD	-	-	-
951-8810-2078	OTHER EXPENSE	-	-	-
951-8810-2090	LIABILITY INSURANCE	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
JULY 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-3092	STATIONARY SUPPLIES	-	-	-
951-8810-3095	DEPARTMENT CONSUMABLES	-	-	-
951-8810-3104	COMPUTER SOFTWARE	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	-	-	-
951-8810-4124	MAIL SERVICES	-	-	-
951-8810-5132	TELEPHONE	-	-	-
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	-	-	-
951-8810-9395	VEHICLE MAINTENANCE	5,944.50	-	5,944.50
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	70.22	-	70.22
951-8810-9398	CENTRAL SERVICE CHARGES	30,938.36	-	30,938.36
951-8810-9702	SRAF TRANSFER	-	-	-
951-8820-0001	SALARIES	16,929.97	-	16,929.97
951-8820-0002	OVERTIME	1.63	-	1.63
951-8820-0004	UNIFORM ALLOWANCE	-	-	-
951-8820-0005	PERS	-	-	-
951-8820-0006	WORKERS COMPENSATION	3,120.78	-	3,120.78
951-8820-0008	UNEMPLOYMENT INSURANCE	-	-	-
951-8820-0009	SICK LEAVE PAYOFF	-	-	-
951-8820-0010	MANAGEMENT LEAVE PAYOFF	-	-	-
951-8820-0012	VACATION/COMP TIME PAYOFF	-	-	-
951-8820-0013	SOCIAL SECURITY TAX	-	-	-
951-8820-0014	LIUNA PENSION	-	-	-
951-8820-0015	PARS PENSION	-	-	-
951-8820-0016	DEFERRED COMPENSATION	144.90	-	144.90
951-8820-0017	PARS-ARS 457	-	-	-
951-8820-0020	PART-TIME HOURLY WAGES	-	-	-
951-8820-0030	PERS PENSION OB BOND	185.37	-	185.37
951-8820-0031	PERS PENSION	1,057.28	-	1,057.28
951-8820-0032	PARS PENSION	-	-	-
951-8820-0033	LIUNA PENSION	-	-	-
951-8820-0041	MEDICAL INSURANCE	2,729.14	-	2,729.14
951-8820-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8820-0043	FLEX ONE-PLAN FEE	-	-	-
951-8820-0044	RETIREE MEDICAL INSURANCE	2,182.80	-	2,182.80
951-8820-0051	DENTAL INSURANCE-GARDIAN	8.94	-	8.94
951-8820-0061	VISION INSURANCE	3.66	-	3.66
951-8820-0071	LTD	8.48	-	8.48
951-8820-0081	LIFE INSURANCE	6.71	-	6.71
951-8820-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8820-0092	MEDICARE TAX	245.79	-	245.79
951-8820-0094	PW-LABOR COST ADJUSTMENT	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
JULY 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0095	OPEB ANNUAL COST	-	-	-
951-8820-0099	TUITION REIMBURSEMENT	-	-	-
951-8820-1028	COMPUTER PROGRAMMING	-	-	-
951-8820-1029	TRAINING AND EDUCATION	-	-	-
951-8820-1030	CONSULTANT	-	-	-
951-8820-1033	FITNESS PROGRAM	0.51	-	0.51
951-8820-2044	COPY MACHINE MAINTENANCE	-	-	-
951-8820-2049	UNIFORM SERVICE / LAUNDRY	181.26	-	181.26
951-8820-2052	RADIO REPAIR	-	-	-
951-8820-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8820-2054	EQUIPMENT REPAIR	-	-	-
951-8820-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8820-2066	COMPUTER MAINTENANCE	-	-	-
951-8820-2068	REFUSE DISPOSAL	-	-	-
951-8820-2073	SUBCONTRACTED WORK	-	-	-
951-8820-2074	SUBCONTRACT - GREASE PROGRAM	-	-	-
951-8820-2087	EQUIPMENT RENTAL	-	-	-
951-8820-3092	STATIONARY SUPPLIES	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	109.71	-	109.71
951-8820-3097	SAFETY EQUIPMENT	250.00	-	250.00
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	-	-	-
951-8820-4122	DUES AND MEMBERSHIPS	3,521.03	-	3,521.03
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	787.90	-	787.90
951-8820-5132	TELEPHONE	-	-	-
951-8820-5133	WATER	-	-	-
951-8820-6143	VEHICLE MAINTENANCE	-	-	-
951-8820-8183	VIDEO INSPECTION	-	-	-
951-8820-8184	FOG PROGRAM	-	-	-
951-8820-8185	GIS MAINTENANCE & MAPPING	-	-	-
951-8820-8186	PUBLIC WORKS EQUIPMENT	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	-	-	-
951-8820-8198	FOG PROGRAM	-	-	-
951-8820-9395	VEHICLE MAINTENANCE	-	-	-
951-8820-9397	COMPUTER SYSTEM	2,379.45	-	2,379.45
951-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8820-9399	INTERFUND TRANSFERS OUT	-	-	-
951-8820-9602	PRINCIPAL	-	-	-
951-8820-9605	INTEREST EXPENSE	-	-	-
951-8820-9607	LEASE - SEWER TRUCK	-	-	-
951-8820-9608	LEASE - BACKHOE	-	-	-
951-8820-9999	INTERFUND TRANSFERS OUT	-	-	-
		77,575.20	-	77,575.20

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
JULY 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8186	EQUIPMENT - VACTOR TRUCK	-	-	-
952-8820-8187	DEPARTMENT EQUIP - GENERATOR	-	-	-
952-8820-8188	DEPARTMENT EQUIP - CAMERA	-	-	-
952-8820-8189	RATE STUDY	-	-	-
952-8820-8190	VIDEO INSPECTION	-	-	-
952-8820-8191	PICKUP TRUCK WITH CMS	-	-	-
952-8820-8192	PICKUP TRUCK	-	-	-
952-8820-8193	CONNECTION FEE STUDY	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	-	-	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-
952-8820-8197	GENERATOR	-	-	-
952-8820-8198	SCSD STANDARDS PLAN	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	-	-	-
952-8820-9606	OTHER DEBT SERVICE FEES	-	-	-
952-8820-9608	LEASE PYMTS-VACTOR (PRINCIPAL)	-	-	-
952-8820-9609	LEASE PAYMENTS 2009	-	-	-
952-8820-9901	LOSS (GAIN) ON ASSET DISPOSAL	-	-	-
<hr/>				
953-8820-0016	DEFERRED COMPENSATION	-	-	-
953-8820-0031	PERS PENSION	-	-	-
953-8820-0032	PARS PENSION	-	-	-
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	-	-	-
953-8820-0051	DENTAL INSURANCE	-	-	-
953-8820-0061	VISION INSURANCE	-	-	-
953-8820-0071	LTD	-	-	-
953-8820-0081	LIFE INSURANCE	-	-	-
953-8820-0092	MEDICARE TAX	-	-	-
953-8820-1030	CONSULTANT	-	-	-
953-8820-2054	EQUIPMENT REPAIR	-	-	-
953-8820-9193	STA 321 UPGRADES	-	-	-
953-8820-9194	PRIME CONTRACTOR	-	-	-
953-8820-9195	AMEND MASTER PLAN	-	-	-
953-8820-9196	TRUNK LINE CLEANING	-	-	-
953-8820-9197	HARCOURT AVE.	-	-	-
953-8820-9198	ORTIZ AVE SEWER LINE CLEANING	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	-	-	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	-	-	-
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
JULY 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	-	-	-
953-8820-9208	LUZERN ST SEWR MAIN UPGRADE	-	-	-
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9210	TIOGA LIFT STN FEASIBILITY	-	-	-
953-8820-9211	BIRCH AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9212	LAFCO APPLICATION	-	-	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	-	-	-
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	-	-
953-8820-9216	SEWER MASTER PLAN	-	-	-
953-8820-9217	SUTTER ST SEWER MAIN REPLACE	-	-	-
953-8820-9218	SEWER LINE REPLACEMENTS	-	-	-
953-8820-9219	SEWER LATERAL PROGRAM	-	-	-
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	-	-
953-8820-9315	SEWER PIPE REPLACEMENT PROGRAM	-	-	-
953-8820-9316	MANHOLE IMPROVEMENT PROJECTS	-	-	-
953-8820-9317	HILBY AVENUE SEWER UPGRADE	-	-	-
953-8820-9318	BIRCH AVENUE SEWER UPGRADE	-	-	-
953-8820-9319	BROADWAY AVENUE SEWER LINE UPGR	-	-	-
953-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
953-8820-9603	DEPRECIATION EXPENSE	-	-	-
953-8820-9604	AMORTIZATION EXPENSE	-	-	-
953-8820-9605	INTEREST EXPENSE	-	-	-
953-8930-2078	OTHER EXPENSE	-	-	-
		-	-	-
954-2010-0044	RETIREE MEDICAL INSURANCE	-	-	-
954-8810-2088	JUDGEMENTS/DAMAGES	-	-	-
954-8810-2090	INSURANCE	-	-	-
954-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
954-8810-9605	INTEREST EXPENSE	-	-	-
		-	-	-
			951-1009	77,575.20
			952-1009	-
			953-1009	-
			954-1009	-
JULY 2025 DRAWDOWN				77,575.20

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
AUGUST 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8110-1045	STATE WASTE DISCHARGE FEE	-	-	-
951-8420-0001	SALARIES	-	-	-
951-8810-0001	SALARIES	2,724.00	1,266.60	1,457.40
951-8810-0002	OVERTIME	-	-	-
951-8810-0004	UNIFORM ALLOWANCE	-	-	-
951-8810-0006	WORKERS COMPENSATION	273.50	136.75	136.75
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	-	-	-
951-8810-0012	VACATION/COMP TIME PAYOFF	-	-	-
951-8810-0016	DEFERRED COMPENSATION	40.31	16.42	23.89
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	16.87	8.44	8.43
951-8810-0031	PERS PENSION	242.63	112.38	130.25
951-8810-0032	PARS PENSION	-	-	-
951-8810-0033	LIUNA PENSION	6.86	5.02	1.84
951-8810-0041	MEDICAL INSURANCE	544.26	209.33	334.93
951-8810-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8810-0043	FLEX ONE-PLAN FEE	-	-	-
951-8810-0044	RETIREE MEDICAL INSURANCE	-	-	-
951-8810-0051	DENTAL INSURANCE-GUARDIAN	28.40	12.69	15.71
951-8810-0061	VISION INSURANCE	2.69	1.23	1.46
951-8810-0071	LTD	6.91	2.09	4.82
951-8810-0081	LIFE INSURANCE	6.48	1.53	4.95
951-8810-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8810-0092	MEDICARE TAX	39.11	18.04	21.07
951-8810-1022	LEGAL SERVICES	1,944.00	-	1,944.00
951-8810-1025	CITY AUDIT	-	-	-
951-8810-1026	MEDICAL EXAMS	-	-	-
951-8810-1029	TRAINING AND EDUCATION	-	-	-
951-8810-1030	CONSULTANT	4,975.00	4,975.00	-
951-8810-1033	FITNESS PROGRAM	5.79	1.29	4.50
951-8810-1040	PROPERTY TAX ADMIN FEES	-	-	-
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	-	-	-
951-8810-2044	COPIER SERVICES	-	-	-
951-8810-2045	MAIL MACHINE MAINTENANCE	-	-	-
951-8810-2052	RADIO REPAIR	-	-	-
951-8810-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8810-2066	COMPUTER MAINTENANCE	-	-	-
951-8810-2076	CITY OVERHEAD	-	-	-
951-8810-2078	OTHER EXPENSE	-	-	-
951-8810-2090	LIABILITY INSURANCE	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
AUGUST 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-3092	STATIONARY SUPPLIES	-	-	-
951-8810-3095	DEPARTMENT CONSUMABLES	-	-	-
951-8810-3104	COMPUTER SOFTWARE	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	-	-	-
951-8810-4124	MAIL SERVICES	-	-	-
951-8810-5132	TELEPHONE	-	-	-
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	-	-	-
951-8810-9395	VEHICLE MAINTENANCE	11,889.00	5,944.50	5,944.50
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	140.41	70.22	70.19
951-8810-9398	CENTRAL SERVICE CHARGES	61,876.60	30,938.36	30,938.24
951-8810-9702	SRAF TRANSFER	-	-	-
951-8820-0001	SALARIES	35,387.15	16,929.97	18,457.18
951-8820-0002	OVERTIME	898.09	1.63	896.46
951-8820-0004	UNIFORM ALLOWANCE	-	-	-
951-8820-0005	PERS	-	-	-
951-8820-0006	WORKERS COMPENSATION	6,241.28	3,120.78	3,120.50
951-8820-0008	UNEMPLOYMENT INSURANCE	-	-	-
951-8820-0009	SICK LEAVE PAYOFF	-	-	-
951-8820-0010	MANAGEMENT LEAVE PAYOFF	-	-	-
951-8820-0012	VACATION/COMP TIME PAYOFF	-	-	-
951-8820-0013	SOCIAL SECURITY TAX	-	-	-
951-8820-0014	LIUNA PENSION	-	-	-
951-8820-0015	PARS PENSION	-	-	-
951-8820-0016	DEFERRED COMPENSATION	343.67	144.90	198.77
951-8820-0017	PARS-ARS 457	-	-	-
951-8820-0020	PART-TIME HOURLY WAGES	-	-	-
951-8820-0030	PERS PENSION OB BOND	370.71	185.37	185.34
951-8820-0031	PERS PENSION	2,514.66	1,057.28	1,457.38
951-8820-0032	PARS PENSION	-	-	-
951-8820-0033	LIUNA PENSION	-	-	-
951-8820-0041	MEDICAL INSURANCE	6,706.69	2,729.14	3,977.55
951-8820-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8820-0043	FLEX ONE-PLAN FEE	-	-	-
951-8820-0044	RETIREE MEDICAL INSURANCE	4,365.60	2,182.80	2,182.80
951-8820-0051	DENTAL INSURANCE-GARDIAN	57.84	8.94	48.90
951-8820-0061	VISION INSURANCE	8.23	3.66	4.57
951-8820-0071	LTD	44.05	8.48	35.57
951-8820-0081	LIFE INSURANCE	34.74	6.71	28.03
951-8820-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8820-0092	MEDICARE TAX	526.38	245.79	280.59
951-8820-0094	PW-LABOR COST ADJUSTMENT	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
AUGUST 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0095	OPEB ANNUAL COST	-	-	-
951-8820-0099	TUITION REIMBURSEMENT	-	-	-
951-8820-1028	COMPUTER PROGRAMMING	-	-	-
951-8820-1029	TRAINING AND EDUCATION	-	-	-
951-8820-1030	CONSULTANT	-	-	-
951-8820-1033	FITNESS PROGRAM	2.31	0.51	1.80
951-8820-2044	COPY MACHINE MAINTENANCE	-	-	-
951-8820-2049	UNIFORM SERVICE / LAUNDRY	436.70	181.26	255.44
951-8820-2052	RADIO REPAIR	-	-	-
951-8820-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8820-2054	EQUIPMENT REPAIR	-	-	-
951-8820-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8820-2066	COMPUTER MAINTENANCE	-	-	-
951-8820-2068	REFUSE DISPOSAL	-	-	-
951-8820-2073	SUBCONTRACTED WORK	-	-	-
951-8820-2074	SUBCONTRACT - GREASE PROGRAM	-	-	-
951-8820-2087	EQUIPMENT RENTAL	-	-	-
951-8820-3092	STATIONARY SUPPLIES	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	3,867.85	109.71	3,758.14
951-8820-3097	SAFETY EQUIPMENT	250.00	250.00	-
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	-	-	-
951-8820-4122	DUES AND MEMBERSHIPS	3,772.03	3,521.03	251.00
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	2,210.91	787.90	1,423.01
951-8820-5132	TELEPHONE	-	-	-
951-8820-5133	WATER	-	-	-
951-8820-6143	VEHICLE MAINTENANCE	-	-	-
951-8820-8183	VIDEO INSPECTION	-	-	-
951-8820-8184	FOG PROGRAM	-	-	-
951-8820-8185	GIS MAINTENANCE & MAPPING	-	-	-
951-8820-8186	PUBLIC WORKS EQUIPMENT	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	-	-	-
951-8820-8198	FOG PROGRAM	-	-	-
951-8820-9395	VEHICLE MAINTENANCE	-	-	-
951-8820-9397	COMPUTER SYSTEM	4,758.99	2,379.45	2,379.54
951-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8820-9399	INTERFUND TRANSFERS OUT	-	-	-
951-8820-9602	PRINCIPAL	-	-	-
951-8820-9605	INTEREST EXPENSE	-	-	-
951-8820-9607	LEASE - SEWER TRUCK	-	-	-
951-8820-9608	LEASE - BACKHOE	-	-	-
951-8820-9999	INTERFUND TRANSFERS OUT	-	-	-
		157,560.70	77,575.20	79,985.50

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
AUGUST 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8186	EQUIPMENT - VACTOR TRUCK	-	-	-
952-8820-8187	DEPARTMENT EQUIP - GENERATOR	-	-	-
952-8820-8188	DEPARTMENT EQUIP - CAMERA	-	-	-
952-8820-8189	RATE STUDY	-	-	-
952-8820-8190	VIDEO INSPECTION	-	-	-
952-8820-8191	PICKUP TRUCK WITH CMS	-	-	-
952-8820-8192	PICKUP TRUCK	-	-	-
952-8820-8193	CONNECTION FEE STUDY	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	-	-	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-
952-8820-8197	GENERATOR	-	-	-
952-8820-8198	SCSD STANDARDS PLAN	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	-	-	-
952-8820-9606	OTHER DEBT SERVICE FEES	-	-	-
952-8820-9608	LEASE PYMTS-VACTOR (PRINCIPAL)	-	-	-
952-8820-9609	LEASE PAYMENTS 2009	-	-	-
952-8820-9901	LOSS (GAIN) ON ASSET DISPOSAL	-	-	-
<hr/>				
953-8820-0016	DEFERRED COMPENSATION	-	-	-
953-8820-0031	PERS PENSION	-	-	-
953-8820-0032	PARS PENSION	-	-	-
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	-	-	-
953-8820-0051	DENTAL INSURANCE	-	-	-
953-8820-0061	VISION INSURANCE	-	-	-
953-8820-0071	LTD	-	-	-
953-8820-0081	LIFE INSURANCE	-	-	-
953-8820-0092	MEDICARE TAX	-	-	-
953-8820-1030	CONSULTANT	-	-	-
953-8820-2054	EQUIPMENT REPAIR	-	-	-
953-8820-9193	STA 321 UPGRADES	-	-	-
953-8820-9194	PRIME CONTRACTOR	-	-	-
953-8820-9195	AMEND MASTER PLAN	-	-	-
953-8820-9196	TRUNK LINE CLEANING	-	-	-
953-8820-9197	HARCOURT AVE.	-	-	-
953-8820-9198	ORTIZ AVE SEWER LINE CLEANING	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	-	-	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	-	-	-
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
AUGUST 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	-	-	-
953-8820-9208	LUZERN ST SEWR MAIN UPGRADE	-	-	-
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9210	TIOGA LIFT STN FEASIBILITY	-	-	-
953-8820-9211	BIRCH AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9212	LAFCO APPLICATION	-	-	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	-	-	-
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	-	-
953-8820-9216	SEWER MASTER PLAN	-	-	-
953-8820-9217	SUTTER ST SEWER MAIN REPLACE	-	-	-
953-8820-9218	SEWER LINE REPLACEMENTS	-	-	-
953-8820-9219	SEWER LATERAL PROGRAM	-	-	-
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	-	-
953-8820-9315	SEWER PIPE REPLACEMENT PROGRAM	-	-	-
953-8820-9316	MANHOLE IMPROVEMENT PROJECTS	-	-	-
953-8820-9317	HILBY AVENUE SEWER UPGRADE	-	-	-
953-8820-9318	BIRCH AVENUE SEWER UPGRADE	-	-	-
953-8820-9319	BROADWAY AVENUE SEWER LINE UPGR	-	-	-
953-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
953-8820-9603	DEPRECIATION EXPENSE	-	-	-
953-8820-9604	AMORTIZATION EXPENSE	-	-	-
953-8820-9605	INTEREST EXPENSE	-	-	-
953-8930-2078	OTHER EXPENSE	-	-	-
		-	-	-
954-2010-0044	RETIREE MEDICAL INSURANCE	-	-	-
954-8810-2088	JUDGEMENTS/DAMAGES	-	-	-
954-8810-2090	INSURANCE	36,945.00	-	36,945.00
954-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
954-8810-9605	INTEREST EXPENSE	-	-	-
		36,945.00	-	36,945.00
			951-1009	79,985.50
			952-1009	-
			953-1009	-
			954-1009	36,945.00
AUGUST 2025 DRAWDOWN				116,930.50

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
SEPTEMBER 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8110-1045	STATE WASTE DISCHARGE FEE	-	-	-
951-8420-0001	SALARIES	-	-	-
951-8810-0001	SALARIES	4,504.17	2,724.00	1,780.17
951-8810-0002	OVERTIME	-	-	-
951-8810-0004	UNIFORM ALLOWANCE	-	-	-
951-8810-0006	WORKERS COMPENSATION	410.25	273.50	136.75
951-8810-0009	SICK LEAVE PAYOFF	-	-	-
951-8810-0010	MANAGEMENT LEAVE PAYOFF	-	-	-
951-8810-0012	VACATION/COMP TIME PAYOFF	-	-	-
951-8810-0016	DEFERRED COMPENSATION	64.83	40.31	24.52
951-8810-0017	PARS-ARS 457	-	-	-
951-8810-0020	PART-TIME HOURLY WAGES	-	-	-
951-8810-0030	PERS PENSION OB BOND	25.30	16.87	8.43
951-8810-0031	PERS PENSION	404.10	242.63	161.47
951-8810-0032	PARS PENSION	-	-	-
951-8810-0033	LIUNA PENSION	9.64	6.86	2.78
951-8810-0041	MEDICAL INSURANCE	951.54	544.26	407.28
951-8810-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8810-0043	FLEX ONE-PLAN FEE	-	-	-
951-8810-0044	RETIREE MEDICAL INSURANCE	-	-	-
951-8810-0051	DENTAL INSURANCE-GUARDIAN	46.70	28.40	18.30
951-8810-0061	VISION INSURANCE	4.45	2.69	1.76
951-8810-0071	LTD	11.44	6.91	4.53
951-8810-0081	LIFE INSURANCE	10.87	6.48	4.39
951-8810-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8810-0092	MEDICARE TAX	64.77	39.11	25.66
951-8810-1022	LEGAL SERVICES	3,045.60	1,944.00	1,101.60
951-8810-1025	CITY AUDIT	-	-	-
951-8810-1026	MEDICAL EXAMS	-	-	-
951-8810-1029	TRAINING AND EDUCATION	-	-	-
951-8810-1030	CONSULTANT	4,975.00	4,975.00	-
951-8810-1033	FITNESS PROGRAM	10.29	5.79	4.50
951-8810-1040	PROPERTY TAX ADMIN FEES	-	-	-
951-8810-1041	STATE WASTE DISCHARGE FEE	-	-	-
951-8810-1045	WASTE DISCHARGE FEE	-	-	-
951-8810-2044	COPIER SERVICES	-	-	-
951-8810-2045	MAIL MACHINE MAINTENANCE	-	-	-
951-8810-2052	RADIO REPAIR	-	-	-
951-8810-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8810-2066	COMPUTER MAINTENANCE	-	-	-
951-8810-2076	CITY OVERHEAD	-	-	-
951-8810-2078	OTHER EXPENSE	-	-	-
951-8810-2090	LIABILITY INSURANCE	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
SEPTEMBER 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8810-3092	STATIONARY SUPPLIES	-	-	-
951-8810-3095	DEPARTMENT CONSUMABLES	110.25	-	110.25
951-8810-3104	COMPUTER SOFTWARE	-	-	-
951-8810-4121	MEETINGS AND TRAVEL	-	-	-
951-8810-4122	DUES AND MEMBERSHIPS	-	-	-
951-8810-4124	MAIL SERVICES	-	-	-
951-8810-5132	TELEPHONE	-	-	-
951-8810-6141	EMPLOYEE AUTO REIMBURSEMENT	-	-	-
951-8810-9196	IMPACT FEES	-	-	-
951-8810-9395	VEHICLE MAINTENANCE	17,833.50	11,889.00	5,944.50
951-8810-9396	LIABILITY INSURANCE	-	-	-
951-8810-9397	COMPUTER SYSTEM	210.60	140.41	70.19
951-8810-9398	CENTRAL SERVICE CHARGES	92,814.84	61,876.60	30,938.24
951-8810-9702	SRAF TRANSFER	-	-	-
951-8820-0001	SALARIES	57,583.63	35,387.15	22,196.48
951-8820-0002	OVERTIME	898.09	898.09	-
951-8820-0004	UNIFORM ALLOWANCE	-	-	-
951-8820-0005	PERS	-	-	-
951-8820-0006	WORKERS COMPENSATION	9,361.78	6,241.28	3,120.50
951-8820-0008	UNEMPLOYMENT INSURANCE	-	-	-
951-8820-0009	SICK LEAVE PAYOFF	-	-	-
951-8820-0010	MANAGEMENT LEAVE PAYOFF	-	-	-
951-8820-0012	VACATION/COMP TIME PAYOFF	-	-	-
951-8820-0013	SOCIAL SECURITY TAX	-	-	-
951-8820-0014	LIUNA PENSION	-	-	-
951-8820-0015	PARS PENSION	-	-	-
951-8820-0016	DEFERRED COMPENSATION	522.39	343.67	178.72
951-8820-0017	PARS-ARS 457	-	-	-
951-8820-0020	PART-TIME HOURLY WAGES	-	-	-
951-8820-0030	PERS PENSION OB BOND	556.05	370.71	185.34
951-8820-0031	PERS PENSION	4,216.86	2,514.66	1,702.20
951-8820-0032	PARS PENSION	-	-	-
951-8820-0033	LIUNA PENSION	-	-	-
951-8820-0041	MEDICAL INSURANCE	11,636.44	6,706.69	4,929.75
951-8820-0042	MEDICAL INSURANCE-LIUNA H&W	-	-	-
951-8820-0043	FLEX ONE-PLAN FEE	-	-	-
951-8820-0044	RETIREE MEDICAL INSURANCE	6,548.40	4,365.60	2,182.80
951-8820-0051	DENTAL INSURANCE-GARDIAN	126.93	57.84	69.09
951-8820-0061	VISION INSURANCE	17.02	8.23	8.79
951-8820-0071	LTD	72.88	44.05	28.83
951-8820-0081	LIFE INSURANCE	60.18	34.74	25.44
951-8820-0090	EMPLOYEE ASSISTANCE PROGRAM	-	-	-
951-8820-0092	MEDICARE TAX	846.52	526.38	320.14
951-8820-0094	PW-LABOR COST ADJUSTMENT	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
SEPTEMBER 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-8820-0095	OPEB ANNUAL COST	-	-	-
951-8820-0099	TUITION REIMBURSEMENT	-	-	-
951-8820-1028	COMPUTER PROGRAMMING	-	-	-
951-8820-1029	TRAINING AND EDUCATION	125.00	-	125.00
951-8820-1030	CONSULTANT	-	-	-
951-8820-1033	FITNESS PROGRAM	4.11	2.31	1.80
951-8820-2044	COPY MACHINE MAINTENANCE	-	-	-
951-8820-2049	UNIFORM SERVICE / LAUNDRY	737.86	436.70	301.16
951-8820-2052	RADIO REPAIR	-	-	-
951-8820-2053	OUTSIDE PRINTING SERVICE	-	-	-
951-8820-2054	EQUIPMENT REPAIR	-	-	-
951-8820-2063	PUBLISHING & LEGAL ADVERTISING	-	-	-
951-8820-2066	COMPUTER MAINTENANCE	-	-	-
951-8820-2068	REFUSE DISPOSAL	-	-	-
951-8820-2073	SUBCONTRACTED WORK	-	-	-
951-8820-2074	SUBCONTRACT - GREASE PROGRAM	-	-	-
951-8820-2087	EQUIPMENT RENTAL	-	-	-
951-8820-3092	STATIONARY SUPPLIES	-	-	-
951-8820-3095	DEPARTMENT CONSUMABLES	4,171.30	3,867.85	303.45
951-8820-3097	SAFETY EQUIPMENT	1,972.87	250.00	1,722.87
951-8820-3102	COMPUTER SUPPLIES	-	-	-
951-8820-4121	MEETINGS AND TRAVEL	-	-	-
951-8820-4122	DUES AND MEMBERSHIPS	3,772.03	3,772.03	-
951-8820-4124	MAIL SERVICES	-	-	-
951-8820-5131	GAS AND ELECTRIC	3,730.25	2,210.91	1,519.34
951-8820-5132	TELEPHONE	-	-	-
951-8820-5133	WATER	-	-	-
951-8820-6143	VEHICLE MAINTENANCE	-	-	-
951-8820-8183	VIDEO INSPECTION	-	-	-
951-8820-8184	FOG PROGRAM	-	-	-
951-8820-8185	GIS MAINTENANCE & MAPPING	-	-	-
951-8820-8186	PUBLIC WORKS EQUIPMENT	-	-	-
951-8820-8187	DEPARTMENT EQUIPMENT	-	-	-
951-8820-8198	FOG PROGRAM	-	-	-
951-8820-9395	VEHICLE MAINTENANCE	-	-	-
951-8820-9397	COMPUTER SYSTEM	7,138.53	4,758.99	2,379.54
951-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
951-8820-9399	INTERFUND TRANSFERS OUT	-	-	-
951-8820-9602	PRINCIPAL	-	-	-
951-8820-9605	INTEREST EXPENSE	-	-	-
951-8820-9607	LEASE - SEWER TRUCK	-	-	-
951-8820-9608	LEASE - BACKHOE	-	-	-
951-8820-9999	INTERFUND TRANSFERS OUT	-	-	-
		239,607.26	157,560.70	82,046.56

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
SEPTEMBER 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
952-8820-8186	EQUIPMENT - VACTOR TRUCK	-	-	-
952-8820-8187	DEPARTMENT EQUIP - GENERATOR	-	-	-
952-8820-8188	DEPARTMENT EQUIP - CAMERA	-	-	-
952-8820-8189	RATE STUDY	-	-	-
952-8820-8190	VIDEO INSPECTION	-	-	-
952-8820-8191	PICKUP TRUCK WITH CMS	-	-	-
952-8820-8192	PICKUP TRUCK	-	-	-
952-8820-8193	CONNECTION FEE STUDY	-	-	-
952-8820-8194	SEWER SYSTEM MNGT PLAN UPDATE	-	-	-
952-8820-8195	GRAPHIC INFORMATION SYSTEM	-	-	-
952-8820-8196	LAFCO APPLICATION PROJECT	-	-	-
952-8820-8197	GENERATOR	-	-	-
952-8820-8198	SCSD STANDARDS PLAN	-	-	-
952-8820-9603	DEPRECIATION EXPENSE	-	-	-
952-8820-9605	INTEREST EXPENSE	-	-	-
952-8820-9606	OTHER DEBT SERVICE FEES	-	-	-
952-8820-9608	LEASE PYMTS-VACTOR (PRINCIPAL)	-	-	-
952-8820-9609	LEASE PAYMENTS 2009	-	-	-
952-8820-9901	LOSS (GAIN) ON ASSET DISPOSAL	-	-	-
<hr/>				
953-8820-0016	DEFERRED COMPENSATION	-	-	-
953-8820-0031	PERS PENSION	-	-	-
953-8820-0032	PARS PENSION	-	-	-
953-8820-0041	MEDICAL INSURANCE-NON LIUNA	-	-	-
953-8820-0051	DENTAL INSURANCE	-	-	-
953-8820-0061	VISION INSURANCE	-	-	-
953-8820-0071	LTD	-	-	-
953-8820-0081	LIFE INSURANCE	-	-	-
953-8820-0092	MEDICARE TAX	-	-	-
953-8820-1030	CONSULTANT	-	-	-
953-8820-2054	EQUIPMENT REPAIR	-	-	-
953-8820-9193	STA 321 UPGRADES	-	-	-
953-8820-9194	PRIME CONTRACTOR	-	-	-
953-8820-9195	AMEND MASTER PLAN	-	-	-
953-8820-9196	TRUNK LINE CLEANING	-	-	-
953-8820-9197	HARCOURT AVE.	-	-	-
953-8820-9198	ORTIZ AVE SEWER LINE CLEANING	-	-	-
953-8820-9199	942 ANGELUS WAY PIPE LINING	-	-	-
953-8820-9201	DEL MONTE LIFT STATION UPGRADE	-	-	-
953-8820-9202	ROSITA LIFT STATION UPGRADE	-	-	-
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	-	-	-
953-8820-9204	DEL REY PARK SEWR MAIN UPGRADE	-	-	-
953-8820-9205	DEL MONTE BL SEWR MAIN UPGRADE	-	-	-
953-8820-9206	MILITARY LIFT STATN REPLACEMNT	-	-	-

**Seaside County Sanitation District
Year-to-Date 2025-2026 Expenses
SEPTEMBER 2025**

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
953-8820-9207	FREMONT BL SEWR MAIN UPGRADE	-	-	-
953-8820-9208	LUZERN ST SEWR MAIN UPGRADE	-	-	-
953-8820-9209	LA SALLE AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9210	TIOGA LIFT STN FEASIBILITY	-	-	-
953-8820-9211	BIRCH AVE SEWR MAIN UPGRADE	-	-	-
953-8820-9212	LAFCO APPLICATION	-	-	-
953-8820-9213	NEW MANHOLE INSTALLATIONS	-	-	-
953-8820-9214	DEL MONTE SWR MAIN REPLACEMENT	-	-	-
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	-	-
953-8820-9216	SEWER MASTER PLAN	-	-	-
953-8820-9217	SUTTER ST SEWER MAIN REPLACE	-	-	-
953-8820-9218	SEWER LINE REPLACEMENTS	-	-	-
953-8820-9219	SEWER LATERAL PROGRAM	-	-	-
953-8820-9314	HIGHWAY 1 SEWER LINE CLEANING	-	-	-
953-8820-9315	SEWER PIPE REPLACEMENT PROGRAM	-	-	-
953-8820-9316	MANHOLE IMPROVEMENT PROJECTS	-	-	-
953-8820-9317	HILBY AVENUE SEWER UPGRADE	-	-	-
953-8820-9318	BIRCH AVENUE SEWER UPGRADE	-	-	-
953-8820-9319	BROADWAY AVENUE SEWER LINE UPGR	-	-	-
953-8820-9398	CENTRAL SERVICE CHARGES	-	-	-
953-8820-9603	DEPRECIATION EXPENSE	-	-	-
953-8820-9604	AMORTIZATION EXPENSE	-	-	-
953-8820-9605	INTEREST EXPENSE	-	-	-
953-8930-2078	OTHER EXPENSE	-	-	-
		-	-	-
954-2010-0044	RETIREE MEDICAL INSURANCE	-	-	-
954-8810-2088	JUDGEMENTS/DAMAGES	-	-	-
954-8810-2090	INSURANCE	36,945.00	36,945.00	-
954-8810-9398	CENTRAL SERVICE CHARGES	-	-	-
954-8810-9605	INTEREST EXPENSE	-	-	-
		36,945.00	36,945.00	-
			951-1009	82,046.56
			952-1009	-
			953-1009	-
			954-1009	-
SEPTEMBER 2025 DRAWDOWN				82,046.56



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.D.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Kirstin van Gend, Administrative Analyst II
Thomas Korman, Public Works Director/City Engineer

DATE: January 13, 2026

**SUBJECT: ADOPT A RESOLUTION ADOPTING THE SEASIDE COUNTY
SANITATION DISTRICT STANDARD CONDITIONS FOR THE
FATS, OILS AND GREASE (FOG) CONTROL PROGRAM**

PURPOSE

Adopt a resolution adopting the Standard Conditions.

RECOMMENDATION

Adopt a resolution adopting the Standard Conditions.

BACKGROUND

The Seaside County Sanitation District is responsible for protecting the sanitary sewer system from blockages, sanitary sewer overflows (SSOs), and system degradation caused by improper disposal of fats, oils, and grease (FOG). Food service establishments (FSEs) are a primary source of FOG entering the wastewater collection system.

To comply with Statewide General Waste Discharge Requirements (WDRs) for Sanitary Sewer Systems, SCSD implements a FOG Control Program that regulates FSEs, establishes pre-treatment expectations, and ensures consistent enforcement.

The adoption of Standard Conditions is to ensure uniform requirements for grease

control devices, maintenance, record keeping, and compliance inspections. The proposed Standard Conditions update and formalize SCSD's existing practices.

The Standard Conditions for the FOG Control Program provide clear requirements to Food Service Establishments on issues such as installation of approved grease control devices and Best Management Practices for kitchen operations. The Standards provide alignment with Regional and State Standards and improve enforcement and consistency for inspections.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

- 1. Resolution
- 2. Standard Conditions

Reviewed for Submission to the Board by:



Greg McDanel, District Manager

RESOLUTION NO. 26-___

RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT

**ADOPTING THE SEASIDE COUNTY SANITATION DISTRICT STANDARD
CONDITIONS FOR THE FATS, OILS AND GREASE (FOG) CONTROL
PROGRAM**

WHEREAS, the Statewide General Waste Discharge Requirements (WDRs) for Sanitary Sewer Systems requires implementation of a FOG Control Program that regulates Food Service Establishments, establishes pre-treatment expectations, and ensures consistent enforcement; and

WHEREAS, the District has implemented a FOG Control Program to protect the sanitary sewer system from blockages, sanitary sewer overflows (SSOs), and system degradation caused by improper disposal of fats, oils, and grease (FOG); and

WHEREAS, adoption of Standard Conditions is to ensure uniform requirements for grease control devices, maintenance, record keeping, and compliance inspections; and

WHEREAS, the Standards provide alignment with Regional and State Standards and improve enforcement and consistency for inspections.

NOW THEREFORE, BE IT RESOLVED that the Seaside County Sanitation District's Board of Directors adopt the Standard Conditions for the Fats, Oils and Grease (FOG) Control Program.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held this 13th day of January 2025 by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

John Uy, Chair

ATTEST:

Dominique Davis, District Clerk



Seaside County Sanitation District Standard Conditions Fats, Oils and Grease (FOG) Control Program

Background / Purpose

The purpose of these standard conditions is to facilitate the maximum beneficial public use of the Seaside County Sanitation District's (SCSD) sewer services and facilities while preventing sewer blockages and Sewer Spills (Spills) resulting from discharges of Fats, Oils and Grease ("FOG") to the sewer system, and to specify appropriate FOG discharge Standard Conditions for Food Service Establishments.

In 2022, the State Water Resources Control Board (SWRCB) updated Statewide General Wastewater Discharge Requirements for Sanitary Sewer Systems, Order No. 2022-0103-DWQ. The GWDRs require all public entities that own or operate sanitary sewer systems greater than one mile in length to create, implement, and maintain a Sewer System Management Plan (SSMP).

Attachment D7 of these GWDRs states:

The Sewer System Management Plan must include procedures for the evaluation of the Enrollee's service area to determine whether a sewer pipe blockage control program is needed to control fats, oils, grease, rags and debris. If the Enrollee determines that a program is not needed, the Enrollee shall provide justification in its Plan for why a program is not needed.

The procedures must include, at minimum:

- An implementation plan and schedule for a public education and outreach program that promotes proper disposal of pipe-blocking substances;
- A plan and schedule for the disposal of pipe-blocking substances generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of substances generated within a sanitary sewer system service area;
- The legal authority to prohibit discharges to the system and identify measures to prevent spills and blockages;
- Requirements to install grease removal devices (such as traps or interceptors), design standards for the removal devices, maintenance requirements, best management practices requirements, recordkeeping and reporting requirements;
- Authority to inspect grease producing facilities, enforcement authorities, and whether the Enrollee has sufficient staff to inspect and enforce the fats, oils, and grease ordinance;
- An identification of sanitary sewer system sections subject to fats, oils, and grease blockages and establishment of a cleaning schedule for each section; and
- Implementation of source control measures for all sources of fats, oils, and grease reaching the sanitary sewer system for each section identified above.



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Spills, which are often caused by discharges of wastewater containing high levels of FOG, suspended solids, pathogenic organisms, and other pollutants, may cause temporary exceedances of water quality objectives, pose a threat to the public health, adversely affect aquatic life, and impair the public recreational use and enjoyment of surface waters.

These findings indicate that a FOG Control Program and these standard conditions are required for Food Service Establishments within SCSD’s jurisdiction to comply with the RWQCB waste discharge regulations and prevent the harmful effects of sewer spills. SCSD implemented a FOG Control Program in 2023. These standard conditions, along with the FOG Control Program, shall serve to document the policies and practices of SCSD’s existing program as well as provide further detail and specific enforcement provisions to govern discharges of wastewater to SCSD's system by Food Service Establishments.

Fats, Oils and Grease Control Program Definitions

Term	Definition
Discharger	Any person who discharges or causes a discharge of wastewater directly or indirectly to a public sewer.
Fats, Oils and Grease (FOG)	Any substance such as a vegetable or animal product that is used in, or is a byproduct of, the cooking or food preparation process, and that turns or may turn viscous or solidifies with a change in temperature or other conditions.
FOG Control Program	The SCSD FOG Control Program required by and developed pursuant to SWRCB Order No. 2022-0103-DWQ. The SCSD FOG Control Program is governed by these Standard Conditions and SCSD Code Title 5, Ordinance NO 15, Ordinance No. 19 and M1W Ordinance 2008-01.
FOG Wastewater Discharge Permit	A permit issued by the SCSD subject to the requirements and conditions established by the SCSD authorizing the permittee or discharger to discharge wastewater into the SCSD’s facilities or into sewer facilities which ultimately discharge into a SCSD facility.
Food Service Establishment (FSE)	Food Service Establishment means any room, building, or place or portion thereof, located within the boundaries of SCSD, which is maintained, used or operated by any profit or non-profit entity for the purpose of storing, preparing, serving, manufacturing, packaging, transporting, salvaging or otherwise handling and distributing food and beverages (including prepackaged items), which have any process or device that uses or produces FOG. By example, Food Service Establishments shall include, but not be limited to, facilities and activities as defined above which are operated and maintained by restaurants, lunch counters, refreshment stands, bars, schools, hospitals, convalescent/health care homes, community centers, and private or public community clubhouses.
Food Grinder	Any device installed in the plumbing or sewage system for the purpose of grinding food waste or food preparation by products for the purpose of disposing it in the sewer system.
Grease Control Device (GCD)	Any grease interceptor, grease trap or other mechanism, device, or process, which attaches to, or is applied to, wastewater plumbing fixtures and lines, the purpose of which is to trap or collect or treat FOG prior to it being



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	discharged into the sewer system. “Grease control device” may also include any other proven method to reduce FOG subject to the approval of SCSD.
Grease Interceptor (Gravity Grease Interceptor)	A multi-compartment device that is constructed in different sizes and is generally required to be located, according to the California Plumbing Code, underground between a Food Service Establishment and the connection to the sewer system. These devices primarily use gravity to separate FOG from the wastewater as it moves from one compartment to the next. These devices must be cleaned, maintained, and have the FOG removed and disposed of in a proper manner on regular intervals to be effective.
Grease Trap (Hydromechanical Grease Interceptor)	A grease control device that is used to serve individual fixtures and have limited effect and should only be used in those cases where the use of a grease interceptor or other grease control device is determined to be impossible or impracticable.
Kitchen Best Management Practices (BMPs)	Schedules of activities, prohibitions of practices, maintenance procedures and other management practices to prevent or reduce the introduction of FOG to the sewer facilities.
Permittee	A person who has received a permit to discharge wastewater into SCSD's sewer facilities subject to the requirements and conditions established by SCSD.
Sanitary Sewer Spill (“Spill”)	The unauthorized discharge of wastewater from the SCSD’s designated sewer collection and conveyance facilities.
Twenty-five percent (25%) Rule	Requirement for grease interceptors to be maintained such that the combined FOG and solids accumulation does not exceed 25% of the design hydraulic depth of the grease interceptor. This is to ensure that the minimum hydraulic retention time and required available hydraulic volume is maintained to effectively intercept and retain FOG discharged to the sewer system.
Manifest	That receipt which is retained by the generator of wastes for disposing recyclable wastes or liquid wastes as required by the SCSD.
Permittee	A person who has received a permit to discharge wastewater into SCSD's sewer facilities subject to the requirements and conditions established by SCSD.
Waste Hauler	Any person licensed to carry on or engage in vehicular transport of waste as part of, or incidental to, any business for that purpose.

SECTION 1 - GENERAL LIMITATIONS, PROHIBITIONS, AND REQUIREMENTS ON FATS, OILS, AND GREASE (“FOG”) DISCHARGES

1.1 FOG DISCHARGE REQUIREMENT

No Food Service Establishment shall discharge or cause to be discharged into the sewer system Fats, Oils and Grease (FOG) that may accumulate and/or cause or contribute to blockages in the sewer system or at the sewer system lateral which connects the Food Service Establishment to the sewer system.

1.2 PROHIBITIONS

The following prohibitions shall apply to all Food Service Establishments:



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- A. Installation of food grinders in the plumbing system of new constructions of Food Service Establishments shall be prohibited.
- B. Introduction of any additives into a Food Service Establishment's wastewater system for the purpose of emulsifying FOG or biologically/chemically treating FOG for grease remediation or as a supplement to interceptor maintenance.
- C. Disposal of waste cooking oil into drainage pipes is prohibited. All waste cooking oils shall be collected and stored properly in receptacles such as barrels or drums for recycling or other acceptable methods of disposal.
- D. Discharge of wastewater from dishwashers to any grease trap or grease interceptor is prohibited.
- E. Discharge of wastewater with temperatures in excess of 140°F to any grease control device, including grease traps and grease interceptors, is prohibited.
- F. Discharge of wastes from toilets, urinals, wash basins, and other fixtures containing fecal materials to sewer lines intended for grease interceptor service, or vice versa, is prohibited.
- G. Discharge of any waste including FOG and solid materials removed from the grease control device to the sewer system is prohibited. Grease removed from grease interceptors shall be hauled periodically as part of the operation and maintenance requirements for grease interceptors by a licensed grease hauler.
- H. Operation of grease interceptors with FOG and solids accumulation exceeding 25% of the total operating depth of the grease interceptor (25% Rule)
- I. Discharge of any waste including FOG and solid materials removed from floor mats and/or kitchen appliances directly to the sewer system is prohibited.

1.3 FOG WASTEWATER DISCHARGE PERMIT REQUIRED

No person shall discharge, or cause to be discharged any wastewater from Food Service Establishments directly or indirectly into the sewer system without first obtaining a FOG Wastewater Discharge Permit pursuant to these Standard Conditions and SCSD Code.

1.4 KITCHEN BEST MANAGEMENT PRACTICES REQUIRED

All Food Services Establishments shall implement Kitchen Best Management Practices in its operation to minimize the discharge of FOG to the sewer system. Requirements for Kitchen Best Management Practices may be specified in the FOG Wastewater Discharge Permit. This may include kitchen practices and employee training that is essential in minimizing FOG discharge.

1.5 FOG PRETREATMENT REQUIRED

Food Service Establishments are required to install, operate and maintain an approved type and adequately sized grease trap or interceptor necessary to maintain compliance with the objectives of these standard conditions. The grease trap or interceptor shall be adequate to separate and remove FOG contained in wastewater discharges from Food Service Establishments prior to discharge to



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the sewer system. Fixtures, equipment, and drain lines located in the food preparation and clean up areas of Food Service Establishments that are sources of FOG discharges shall be connected to the grease trap or interceptor. Compliance shall be established as follows:

A. New Construction of Food Service Establishments

New construction of Food Service Establishments, including remodels or tenant improvements that change the classification of an establishment to a Food Service Establishment, shall include and install a grease trap or interceptor prior to commencing discharges of wastewater to the sewer system. These devices must be installed by a licensed plumber in accordance with sizing requirements found in the California Plumbing Code.

B. Existing Food Service Establishments

1. Existing Food Service Establishments, which have caused or contributed to a grease-related blockage in the sewer system, or which have been determined to contribute significant FOG to the sewer system by SCSD Public Works Director or their designee, shall be deemed to have reasonable potential to adversely impact the sewer system, and shall install a grease trap or interceptors within 60 days upon notification by SCSD.
2. Existing Food Service Establishments or Food Service Establishments that change ownership, that undergo remodeling or a change in operations shall be required to install a grease trap or interceptor.

1.6 VARIANCE AND WAIVER OF GREASE TRAP OR INTERCEPTOR REQUIREMENT

A. Conditional Variance from Installation of Grease Trap or Interceptor

An existing Food Service Establishment may obtain a conditional variance from installation of a grease trap or interceptor, if the Food Service Establishment demonstrates that it has negligible FOG discharge and insignificant impact to the sewer system. Although a waiver from installation of a grease trap or interceptor may be granted, the Food Service Establishment may be required to provide space and plumbing segregation for future installation of a grease trap or interceptor. The SCSD Public Works Director or their designee determination to grant or revoke a conditional waiver shall be based upon, but not limited to, evaluation of the following conditions:

1. Quantity of FOG discharge as measured or as indicated by the size of Food Service Establishment based on seating capacity, number of meals served, menu, water usage, amount of on-site consumption of prepared food and other conditions that may reasonably be shown to contribute to FOG discharges.



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2. Adequacy of implementation of Kitchen Best Management Practices and compliance history.
3. Sewer size, grade, condition based on visual information, FOG deposition in the sewer by the Food Service Establishment, and history of maintenance and sewage spills in the receiving sewer system.
4. Changes in operations that significantly affect FOG discharge.
5. Any other condition deemed reasonably related to the generation of FOG discharges determined by the SCSD Public Works Director or their designee.

C. Terms and conditions

A variance shall contain terms and conditions that serve as basis for its issuance. A variance may be revoked at any time when any of the terms and conditions for its issuance is not satisfied or if the conditions upon which the variance was based change so that the justification for the waiver no longer exists. The variance shall be valid so long as the Food Service Establishment remains in compliance with their terms and conditions until the expiration date specified in the variance.

SECTION 2 - FOG WASTEWATER DISCHARGE PERMITS FOR FOOD SERVICE ESTABLISHMENTS

2.1 FOG WASTEWATER DISCHARGE PERMIT REQUIRED

- A. Food Service Establishments (FSEs) proposing to discharge or currently discharging wastewater into the SCSD's sewer system shall request a FOG Wastewater Discharge Permit from the SCSD.
- B. FOG Wastewater Discharge Permits shall be subject to all provisions of these Standard Conditions and all other regulations established by the SCSD. The conditions of FOG Wastewater Discharge Permits shall be enforced by the SCSD in accordance with these standard conditions, SCSD Code and applicable State and Federal Regulations.

2.2 FOG WASTEWATER DISCHARGE PERMIT CONDITIONS

The issuance of a FOG Wastewater Discharge Permit may contain any of the following conditions or limits:

- A. Limits on discharge of FOG and other associated pollutants.
- B. Requirements for proper operation and maintenance of grease trap or interceptors and other grease control devices.
- C. Grease trap or interceptor maintenance frequency and schedule.



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- D. Requirements for implementation of Kitchen Best Management Practices and installation of adequate grease trap or interceptor and/or grease control device.
- E. Requirements for maintaining and reporting status of Kitchen Best Management Practices
- F. Requirements for maintaining and submitting logs and records, including waste hauling records and waste manifests.
- G. Requirements to self-monitor.
- H. Requirements for the Food Service Establishment to construct operate and maintain, at its own expense, FOG control device and sampling facilities.
- I. Additional requirements as otherwise determined to be reasonably appropriate by the SCSD Public Works Director or their designee to protect the SCSD's system or as specified by other Regulatory Agencies.
- J. Other terms and conditions, which may be reasonably applicable to ensure compliance with these Standard Conditions.

2.3 FOG WASTEWATER DISCHARGE PERMIT MODIFICATION OF TERMS AND CONDITIONS

- A. The terms and conditions of an issued permit may be subject to modification and change by the sole determination of the SCSD Public Works Director or their designee during the life of the permit based on:
 - 1. The discharger's current or anticipated operating data;
 - 2. The SCSD's current or anticipated operating data;
 - 3. Changes in the requirements of Regulatory Agencies which affect the SCSD; or
 - 4. A determination by the SCSD Public Works Director or their designee that such modification is appropriate to further the objectives of the SCSD's FOG Program.
- B. The Permittee may request a modification to the terms and conditions of an issued permit. The request shall be in writing stating the requested change, and the reasons for the change. The SCSD Public Works Director or their designee shall review the request, make a determination on the request, and respond in writing.
- C. The Permittee shall be informed of any change in the permit limits, conditions, or requirements during routine compliance inspections. Any changes or new conditions in the permit shall include a reasonable time schedule for compliance.



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2.4 NON-TRANSFERABILITY OF PERMITS

FOG Wastewater Discharge Permits issued under these Standard Conditions are for a specific Food Service Establishment, for a specific operation and create no vested rights.

- A. No permit holder shall assign, transfer, or sell any FOG Wastewater Discharge Permit issued under these standard conditions nor use any such permit for or on any premises or for facilities or operations or discharges not expressly encompassed within the underlying permit.
- B. Any permit that is transferred to a new owner or operator or to a new facility is void.

SECTION 3 - FACILITIES REQUIREMENTS

3.1 GREASE INTERCEPTOR REQUIREMENTS

- A. All Food Service Establishments shall provide wastewater acceptable to the SCSD, under the requirements and standards established herein before discharging to any public sewer. Any Food Service Establishment required to provide FOG pretreatment shall install, operate, and maintain an approved type and adequately sized grease interceptor necessary to maintain compliance with the objectives of these standard conditions.
- B. Grease interceptor sizing and installation shall conform to the current edition of the California Plumbing Code. Grease interceptors shall be constructed in accordance with the design approved by the SCSD Building Department.
- C. The grease interceptor shall be installed at a location where it shall be at all times easily accessible for inspection, cleaning, and removal of accumulated grease.
- D. Grease interceptors shall be maintained in efficient operating conditions by removing accumulated fats, oils, and grease so that the accumulation of Fats, Oils, and Grease is always less than 25% of the total liquid operating depth.
- E. Grease interceptors shall be inspected periodically to check for influent crossover and effluent T's, and for effective operation of the baffles and flow regulating device. Grease interceptors and their baffles shall be maintained free of all deposits of FOG and waste.



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3.2 GREASE TRAP REQUIREMENTS

- A. Food Service Establishments may be required to install grease traps in the waste line leading from drains, sink, and other fixtures or equipment where fats, oils, and grease may be introduced into the sewer system in quantities that can cause blockage.
- B. Sizing and installation of grease traps shall conform to the current edition of the California Plumbing Code subject to approval by the SCSD Building Department.
- C. Grease traps shall be maintained in efficient operating conditions by removing accumulated fats, oils, and grease so that the accumulation of Fats, Oils, and Grease is always less than 25% of the total liquid operating depth.
- D. Grease traps shall be maintained free of all food residues and any FOG waste removed during the cleaning and scraping process.
- E. Grease traps shall be inspected periodically to check for leaking seams and pipes, and for effective operation of the baffles and flow regulating device. Grease traps and their baffles shall be maintained free of all deposits of FOG and waste. Removable baffles shall be removed and cleaned during the maintenance process.
- F. Dishwashers and garbage grinders shall not be connected to or discharged into any grease trap.

3.3 REQUIREMENTS FOR KITCHEN BEST MANAGEMENT

- A. All Food Service Establishments shall implement Kitchen Best Management Practices in accordance with the requirements and guidelines established by SCSD under its FOG Control Program in an effort to minimize the discharge of FOG to the sewer system.
- B. All Food Service Establishments shall be required, at a minimum, to comply with the following Kitchen Best Management Practices, when applicable:
 - 1. Installation of drain screens. Drain screens shall be installed on all drainage pipes in food preparation areas.
 - 2. Segregation and collection of waste cooking oil. All waste cooking oil shall be collected and stored properly in recycling receptacles such as barrels or drums. Such recycling receptacles shall be maintained properly to ensure that they do not leak. Licensed waste haulers or an approved recycling facility must be used to dispose of waste cooking oil.
 - 3. Disposal of food waste. All food waste shall be disposed of directly into the trash, garbage, or Food Waste Recycling Bin, and not in sinks.
 - 4. Employee training. Employees of the food service establishment shall be trained by ownership/management periodically as specified in the permit, on the following subjects:



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- a) How to “dry wipe” pots, pans, dishware and work areas before washing to remove grease.
- b) How to properly dispose of food waste and solids in enclosed plastic bags prior to disposal in trash bins or containers to prevent leaking and odors.
- c) How to properly dispose of waste cooking oil in recycling receptacles and proper “dry” clean-up methods for spilled waste cooking oil.
- d) Prohibition of the use of emulsifiers, degreasers or chemical/biological additives that may negatively impact the performance of a Grease Trap or Interceptor. These items are prohibited for discharge to a FOG Control Device.

3.4 GREASE INTERCEPTOR MAINTENANCE REQUIREMENTS

- A. Grease Interceptors shall be maintained in efficient operating condition by periodic removal of the full content of the interceptor which includes wastewater, accumulated FOG, floating materials, sludge and solids.
- B. All existing and newly installed grease interceptors shall be maintained in a manner consistent with a maintenance frequency approved by the SCSD Public Works Director or their designee pursuant to this section.
- C. No FOG that has accumulated in a grease interceptor shall be allowed to pass into any sewer lateral, sewer system, storm drain, or public right of way during maintenance activities.
- D. Food Service Establishments with grease interceptors are required to submit data and information necessary to establish the maintenance frequency grease interceptors during regular compliance inspections or as requested for compliance with the SCSD’s FOG Control Program requirements.
- E. The maintenance frequency for all Food Service Establishments with a grease interceptor shall be determined in one of the following methods:
 - 1. Grease interceptors shall be fully pumped out and cleaned at a frequency such that the combined FOG and solids accumulation does not exceed 25% of the total design hydraulic depth of the grease interceptor. This is to ensure that the minimum hydraulic retention time and required available hydraulic volume is maintained to effectively intercept and retain FOG discharged to the sewer system.
 - 2. All Food Service Establishments with a Grease Interceptor shall maintain their grease interceptor not less than every 90 days.



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3. Grease interceptors shall be fully pumped out and cleaned quarterly at a minimum when the frequency described in the FOG Discharge Permit has not been established. The maintenance frequency shall be adjusted when sufficient data have been obtained to establish an average frequency based on the requirements described in FOG Discharge Permit and guidelines adopted pursuant to the FOG Control Program. The SCSD Public Works Director or their designee may change the maintenance frequency at any time to reflect changes in actual operating conditions in accordance with the FOG Control Program. Based on the actual generation of FOG from the Food Service Establishment, the maintenance frequency may increase or decrease.
 4. The owner/operator of a Food Service Establishment may submit a request to the SCSD Public Works Director or their designee requesting a change in the maintenance frequency at any time. The Food Service Establishment has the burden of responsibility to demonstrate that the requested change in frequency reflects actual operating conditions based on the average FOG accumulation over time and meets the requirements described in the FOG Discharge Permit and that it is in full compliance with the conditions of these Standard Conditions. Upon determination by the SCSD Public Works Director or their designee that requested revision is justified, the permit shall be revised accordingly to reflect the change in maintenance frequency.
 5. If the grease interceptor, at any time, contains FOG and solids accumulation that does not meet the requirements described in the FOG Discharge Permit, the Food Service Establishment shall be required to have the grease interceptor serviced immediately such that all fats, oils, grease, sludge, and other materials are completely removed from the grease interceptor. If deemed necessary, the SCSD Public Works Director or their designee may also increase the maintenance frequency of the grease interceptor from the current frequency.
- F. Wastewater, accumulated FOG, floating materials, sludge/solids, and other materials removed from the grease interceptor shall be disposed of properly by waste haulers in accordance with federal, state and/or local laws. FSEs are required to obtain and maintain a copy of the waste hauler's documentation which must include:
- Name of Hauling Company
 - Name and Signature of Operator performing the pump out
 - Documentation of full pump out with volume of water and FOG removed (e.g. 1,500 gallons)
 - Documentation of the level of floating FOG and Solids (to determine if volume exceeds 25% capacity of grease removal equipment)
 - Method of determination used to assess level of FOG and Solids
 - Documentation if repairs to the Grease Interceptor are required
 - Identification of the facility where the waste hauler disposes of the waste.



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Section 4 - ENFORCEMENT

4.1 PURPOSES AND SCOPE

- A. The SCSD finds that in order to comply with the laws, regulations, and rules imposed upon it by Regulatory Agencies and to ensure that the SCSD's sewer facilities are protected and are able to operate with the highest degree of efficiency, and to protect the public health and environment, specific enforcement provisions must be adopted to govern the discharges to the SCSD's system by Food Service Establishments.
- B. The SCSD is willing to cooperate with all users on improvements in wastewater quality yet must be in a position to ensure that uncooperative users shall comply with these Standard Conditions and any conditions set forth in a wastewater discharge permit.
- C. To ensure that all interested parties are afforded due process of law and that violations are resolved as soon as possible, the general policy of the SCSD is that any determination relating to a notice of violation will be made by the SCSD Public Works Director or their designee, with a right of appeal by the permittee to the SCSD Public Works Director.
- D. The SCSD, at its discretion, may utilize anyone, combination, or all enforcement remedies in response to any noncompliance with a permit condition or any violation of these Standard Conditions.
- E. Each non-compliance or violation per day and each day of noncompliance or violation shall be taken as a separate noncompliance or violation for determining penalties and/or which enforcement actions may be taken.
- F. All users have a right of appeal pursuant to the procedures set forth in these Standard Conditions and SCSD Code.

4.2 DETERMINATION OF NONCOMPLIANCE WITH FOG WASTEWATER DISCHARGE PERMIT CONDITIONS

- A. Inspection Procedures
 - 1. Inspection of Food Service Establishments shall be conducted in the time, place, manner, and frequency determined at the sole discretion of the SCSD Public Works Director or their designee.
 - 2. Noncompliance with Kitchen Best Management Practices, 25% Rule for grease traps or interceptors, maintenance frequency requirements for grease traps or interceptors, permit discharge conditions, or any discharge provisions of these Standard Conditions may be determined by an inspection of the Food Service Establishment.
 - 3. Noncompliant conditions will be documented on the SCSD's FOG Control Inspection Report and will be considered an initial Notice of Violation (NOV)



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whereby the user shall comply with all directives, conditions and requirements therein within the time prescribed.

4.3 FORMAL NOTICE OF VIOLATION (NOV)

- A. In the event that it is determined that a user has not responded to a NOV that was previously issued to them or that noncompliance of any FOG standards requires their immediate attention, the SCSD may issue a formal NOV letter, whereby the user shall comply with all directives, conditions and requirements therein within the time prescribed.
- B. The issuance of a NOV may contain terms and conditions including, but not limited to, installation of FOG control devices or a grease interceptor, submittal of drawings or technical reports, payment of fees, administrative fines, limits on rate and time of discharge, or any other provisions to ensure compliance with these Standard Conditions and SCSD Code.

4.4 PERMIT REVOCATION

- A. Grounds

The SCSD Manager or their designee may revoke any permit after a formal hearing by the SCSD Public Works Director when it is determined that a permittee:

1. Knowingly provides a false statement, representation, record, report, or other document to the SCSD.
2. Refuses to provide records, reports, plans, or other documents required by the SCSD to determine permit terms, conditions, discharge compliance, or compliance with these Standard Conditions.
3. Falsifies, tampers with, or knowingly renders inaccurate any monitoring device or sample collection method.
4. Fails to comply with the terms and conditions of a Notice of Violation (NOV).
5. Discharges effluent to the SCSD's sewer system while its permit is suspended.
6. Refuses reasonable access to the permittee's premises for the purpose of inspection and monitoring.
7. Causes interference, sewer blockages, or SSOs with the SCSD collection, treatment, or disposal system.
8. Violates grease trap or interceptor maintenance requirements, any condition or limit of its discharge permit or any provision of the SCSD's Standard Conditions.
9. Failed to report significant changes in operations or wastewater constituents.



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10. Failed to comply with the terms and conditions of any enforcement action.

B. Notice

When the SCSD Public Works Director or their designee has reason to believe that grounds exist for the revocation of a permit, he/she shall give written notice by certified mail to the permittee providing a statement of the facts and existing conditions together with the time and place where the charges shall be heard by the SCSD Public Works Director.

4.5 TERMINATION OF SERVICE

- A. The SCSD, by order of the SCSD Public Works Director after a hearing by the SCSD Public Works Director, may physically terminate sewer service to any property as follows:
1. On an order of revocation of a permit; or
 2. Upon the failure of a person not holding a valid FOG Wastewater Discharge Permit to immediately cease the discharge, whether direct or indirect, to the SCSD's sewer facilities.
- B. All costs for physical termination as well as all costs for reinstating service shall be paid by the owner or operator of the Food Service Establishment or permittee.



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.E.

TO:

FROM: Greg McDanel, District Manager

BY: Thomas Korman, Public Works Director/City Engineer
Kirstin van Gend, Administrative Analyst II

DATE: January 13, 2026

SUBJECT: ADOPT A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH THE WALLACE GROUP TO PREPARE AN UPDATE TO A SANITARY SEWER SYSTEM MASTER PLAN FOR AN AMOUNT NOT TO EXCEED \$247,125

PURPOSE

Authorize a Professional Services Agreement with Wallace Group to prepare an update to a Sanitary Sewer Master Plan.

RECOMMENDATION

Adopt the Resolution

BACKGROUND

The purpose of the Sanitary Sewer System Master Plan (SSMP) is to analyze and assess the Seaside County Sanitation District (SCSD) existing sewer infrastructure to address capacity deficiencies in the system. Deficiencies will be identified and prioritized in a specific list of projects, a 10-year Capital Improvement Plan (CIP) that will look to replace, rehabilitate, and maintain the sewer facilities and infrastructure.

A Request for Proposals (RFP) was released on September 2, 2026, and proposals were due on October 30, 2026. The City received four (4) proposals in response to the RFP. The prime consultants of the teams are Dudek, G7EI Inc, V&A Consulting Engineers,

Inc., and Wallace Group, Inc. City staff reviewed and rated the proposals. The proposals were rated based on the qualifications of the project team; project understanding and approach; scope; project management; and, references that confirm a record of producing quality products on similar projects on time and within budget.

Wallace Group was selected based on their qualifications and overall rating. The Professional Services Agreement for Wallace Group to prepare the SSMP is for an amount not to exceed \$247,125, and authorize a 10% contingency of \$24,712.50.

To complete the SSMP, the Wallace Group will be collecting and reviewing all significant data related to the Sanitary Sewer system and updating the sewer hydraulic model. They will be coordinating with relevant agencies to acquire all data, submitting a Technical Memorandum (TM) to identify and provide rationale for flow monitoring locations throughout the District, developing key system data to be used in the development of Sewer Impact Fees, providing a preliminary and final SSMP that identifies deficiencies in the system and includes a prioritized 10-year plan (2026 – 2036) and recommending alternatives for improvement all sewer facilities, providing cost estimates and estimated project durations, develop a sewer hydraulic model to identify peak flow factor and flow patterns, assess capacity constraints, and potential limitations for future development, and conduct site investigations, as needed, to confirm information from existing reports and records.

Staff recommends the Board adopt a resolution authorizing the District Manager to execute a professional services agreement with Wallace Group for the amount not to exceed \$247,125 to complete the SSMP.

FISCAL IMPACT

There are sufficient funds in the project budget, Sewer Master Plan (953-8820-9216).

ATTACHMENTS

- 1. Resolution

Reviewed for Submission to the Board by:



Greg McDanel, District Manager

RESOLUTION NO. 26-___

RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT

AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH THE WALLACE GROUP TO PREPARE AN UPDATE TO THE SANITARY SEWER MASTER PLAN FOR AN AMOUNT NOT TO EXCEED \$247,125.

WHEREAS, the Sanitary Sewer Master Plan (Project) is adopted in the fiscal year 2025/2026 Capital Improvement Program (CIP) annual budget; and

WHEREAS, on October 30, 2025, the Wallace Group Inc. provided a proposal to develop the Sanitary Sewer Master Plan in the amount not to exceed \$247,125.00; and

WHEREAS, the Wallace Group, Inc. has prepared sanitary sewer master plans for numerous other agencies in the Central Coast Area; and

WHEREAS, Staff reviewed the scope of work and fee in the proposal, and finds it acceptable; and

WHEREAS, an amount of \$24,725.50 contingency, 10% of the contract value, should be authorized on an as required basis; and

WHEREAS, there are sufficient funds in the Sewer Master Plan Account (953-8820-9216).; to fund the preparation of sanitary sewer master plan by the Wallace Group.

NOW THEREFORE, BE IT RESOLVED that the Seaside County Sanitation District's Board of Directors authorizes the District Manager to execute a Professional Services Agreement with the Wallace Group, Inc. to prepare and update to the Sanitary Sewer Master Plan for an amount not to exceed \$247,125.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held this 13th day of January 2026 by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

John Uy, Chair

ATTEST:

Dominique Davis, District Clerk



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Patrick Grogan, Associate Engineer
Aaron Hahn, Junior Engineer
Thomas Korman, Public Works Director/City Engineer

DATE: January 13, 2026

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
QUARTERLY FOG INSPECTION REPORT**

PURPOSE

Receive Seaside County Sanitation District quarterly FOG inspection report

RECOMMENDATION

Accept report. This item is presented for information only.

BACKGROUND

In 2004 the District adopted Ordinance 15 which establishes policies, procedures, and requirements for Food Service Establishments within the District, governing their management of the fats, oils, and grease (FOG) they produce. This includes requirements for best management practices in the kitchen as well as requirements for grease separation devices and the maintenance of those devices. The ordinance also establishes procedures regarding the implementation and enforcement of the regulations. The goal of the program is to decrease the amount of FOG entering the sanitary sewer system to minimize the risk of sanitary sewer overflows, and comply with various state regulations.

The FOG Management Program in SCSD includes routine inspections of all food service

establishments (FSEs) once to twice a year, depending on type. There are currently 170 FSEs shown in the District's monitoring program, the majority of which are restaurants, but include businesses such as convenience stores, social clubs, and places of worship that are preparing and serving food. There are approximately 290 routine inspections per year, for the 170 FSEs. This does not include re-inspections for violations.

During the second quarter of fiscal year 2025/26, SCSO staff performed 38 inspections. Of the 38 inspections, 0 locations had FOG and solids over 25% in their interceptors. Staff also sent follow up communications to several FSEs which were missing pumping records.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

Reviewed for Submission to the Board by:



Greg McDanel, District Manager