



AGENDA
CITY OF SEASIDE
HOMELESS COMMISSION

REGULAR MEETING
440 HARCOURT AVE (COUNCIL CHAMBER)
Wednesday, March 4, 2026
5:30 PM

Virtual Participation Guide: <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>
<https://ci-seaside-ca-us.zoom.us/j/89680316092> | WEBINAR ID 896 8031 6092 | (669) 900-9128

1. CALL TO ORDER

2. ROLL CALL - HOMELESS COMMISSION

Benjamin Strickland	Chair
Leslie Mугan	Vice Chair
Lynda Cunningham	Commissioner
Joseph Ruffin III	Commissioner
Kathy Hughes	Commissioner
Chance Freeman	Commissioner

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. APPROVAL OF MINUTES

A. APPROVE MINUTES FOR THE FEBRUARY 4, 2026, REGULAR MEETING

RECOMMENDATION: Approve minutes as presented in the agenda packet.

6. BUSINESS ITEMS

A. DISCUSS AND RECOMMEND FUNDING ALLOCATIONS FOR CDBG PUBLIC SERVICE PROGRAMS AND CAPITAL IMPROVEMENT PROJECTS FOR FISCAL YEARS 2026-2027 AND 2027-2028

RECOMMENDATION:

1. Hold a public hearing to discuss CDBG funding allocations; and

2. Adopt a resolution recommending to the City Council funding allocations for CDBG public service programs and capital improvement projects for fiscal years 2026-2027 and 2027-2028.

B. COLLABORATIVE DISCUSSION BETWEEN SEASIDE CITY MANAGER, GREG MCDANEL AND SEASIDE HOMELESS COMMISSION

RECOMMENDATION: Commissioners will have the opportunity to engage in a discussion with Seaside City Manager, Greg McDanel to explore future development of the city and how the commission's mission/activities can align to help some of Seaside's most vulnerable community members.

C. REVIEW FISCAL YEAR 2025/2026 HOMELESS COMMISSION WORK PLAN AND IDENTIFY CHANGES FOR DEVELOPMENT OF FISCAL YEAR 2026/2027 HOMELESS COMMISSION WORK PLAN

RECOMMENDATION: Commissioners will review the mission, goals, and accomplishments in relation to their 2025/2026 Fiscal Year Work Plan to identify revisions to be made for the development of their 2026/2027 Fiscal Year Work Plan.

D. DISCUSS OPTION FOR SEASIDE HOMELESS COMMISSION MEETINGS START TIME TO CHANGE FROM 5:30 PM TO 5:00 PM

RECOMMENDATION: Commissioners will discuss changing the start time of the Seaside Homeless Commission meeting from 5:30 PM to 5:00 PM to accommodate commissioners schedules for reinforcement of establishing quorum to effectively conduct business in meetings.

7. REPORTS FROM COMMISSIONERS

8. REPORTS FROM STAFF

This is a time specifically set aside for the Staff Liaison to provide updates on non-agendized requests from the Commission, and to provide brief information on topics under the purview of the Commission.

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
April 1, 2026
5:30 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. Live streamed meeting videos as well as videos of past meetings are available on the City's website at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection

during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



DRAFT MINUTES
CITY OF SEASIDE
HOMELESS COMMISSION

REGULAR MEETING
Council Chamber
Wednesday, February 4, 2026
5:30 PM

1. CALL TO ORDER

Chair Strickland called the 5:30PM meeting to order at 5:32PM.

2. ROLL CALL - HOMELESS COMMISSION

PRESENT: Strickland, Cunningham, Hughes, Ruffin, Freeman

ABSENT: Mugan

3. REVIEW OF AGENDA

None

4. PUBLIC COMMENT

The unidentified speaker provided comments in support of Stepping Stone, highlighting the organizations ongoing contribution to the community.

David Hawkins- spoke in support of Stepping Stone

An unidentified speaker provided testimony in support of stepping stone, highlighting the positive impact of their service.

5. APPROVAL OF MINUTES

A. APPROVE MINUTES FOR JANUARY 7, 2026, REGULAR MEETING

On motion by Commissioner Cunningham and second by Commissioner Freeman and carried by the following roll call vote, the Homeless Commission moved to approve the minutes for the January 7, 2026 Regular Meeting.

RESULT: 5-0-0-1

AYES: Strickland, Cunningham, Hughes, Ruffin, Freeman

NOES: None

ABSTAIN: None

ABSENT: Mugan

ACTION: Approved

6. BUSINESS ITEMS

A. FY 2026–2028 CDBG FUNDING REQUESTS AND AGENCY PRESENTATIONS

The Commission heard presentations from applicants seeking Community Development Block Grant (CDBG) funding under the current Notice of Funding Availability (NOFA). Representatives from various local non-profits and city departments outlined their proposed projects and funding requirements. Following the presentations, the Commission reviewed the requested versus recommended allocations for public services, facilities, and infrastructure.

B. REVIEW PROPOSALS FROM ORGANIZATIONS SEEKING DONATION FUNDS FROM HOMELESS COMMISSION FY 2025-2026 FOOD INSECURITY PROGRAMS RFP BUDGET AND VOTE ON ALLOCATION OF UP TO \$15,000 TO SUPPORT EFFORTS TO FEED LOW-INCOME AND UNHOUSED INDIVIDUALS AND FAMILIES IN SEASIDE

The Commission reviewed funding requests from four organizations seeking support for food insecurity programs. During the deliberation, the Commission noted a lack of familiarity with the services provided by Solid Nation.

After discussing how to best distribute the available funds, the Commission reached a consensus on the following allocations:

- **Stepping Stone Outreach, Inc.:** Awarded **\$9,000** (Requested \$10,000)
- **MPUSD:** Awarded **\$4,000** (Requested \$10,000)
- **Gathering for Women:** Awarded **\$2,000** (Requested \$7,500)
- **Solid Nation:** No funds were awarded at this time as the Commission required further information regarding their services.

PUBLIC COMMENT: None

On motion by Commissioner Cunningham and second by Commissioner Hughes and carried by the following roll call vote, the Homeless Commission moved to approve the allocation of food insecurity funding as follows: Steeping Stone Outreach, Inc. \$9,000, MPUSD \$4,000, and Gathering for Women \$2,000.

RESULT: 5-0-0-1

AYES: Strickland, Cunningham, Hughes, Ruffin, Freeman

NOES: None

ABSTAIN: None

ABSENT: Mugan

ACTION: Approved

7. REPORTS FROM COMMISSIONERS

Commissioners provided reports.

Commissioner Ruffin: provided a report regarding the impact of the January 18th shooting in Marina and noting the cancellation of the MLK Day ceremony.

Commissioner Freeman: participated in the 2026 point—in-time (PIT) count, during the census, his team encountered 31 unhoused individuals withing Seaside, Marina, and Castroville. Recommended the commission to participate in future counts.

Commissioner Strickland: provided an update regarding his involvement with the Monterey County Republican Party Central Committee. He clarified that he was not appointed. Was recently recognized in the 'Who's Who' for his contributions.

8. REPORTS FROM STAFF

Staff provided report.

9. ADJOURNMENT

With no further business, the meeting adjourned at 8:54 PM.

Respectfully submitted,

Denise Mejia, Commission Clerk

Ben Strickland, Commission Chair



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.A.

TO: Homeless Committee

BY: Haroon Noori, Administrative Analyst II

DATE: March 4, 2026

**SUBJECT: DISCUSS AND RECOMMEND FUNDING ALLOCATIONS FOR
CDBG PUBLIC SERVICE PROGRAMS AND CAPITAL
IMPROVEMENT PROJECTS FOR FISCAL YEARS 2026-2027 AND
2027-2028**

RECOMMENDATION

1. Hold a public hearing to discuss CDBG funding allocations; and
2. Adopt a resolution recommending to the City Council funding allocations for CDBG public service programs and capital improvement projects for fiscal years 2026-2027 and 2027-2028.

BACKGROUND

The Community Development Block Grant (CDBG) Program is authorized under Title I of the Housing and Community Development Act of 1974, as amended. As an entitlement jurisdiction, the City of Seaside receives CDBG funds annually on a formula basis from the U.S. Department of Housing and Urban Development (HUD).

Historically, the City has used CDBG funds to support eligible public service programs and public facilities and infrastructure improvements that principally benefit low- and moderate-income Seaside residents.

HUD regulations require all CDBG funded activities to meet at least one of the three national objectives:

- Benefit low-and moderate-income (LMI) persons or households;
- Aid in the prevention or elimination of slums or blight; or
- Meet an urgent community need.

HUD regulations also require the City to meet its goals and serve target groups as identified in its 2025-2029 Consolidated Plan which are outlined below:

Consolidated Plan Priority Populations:

- Extremely low-income and very low-income households
- Seniors
- Youth, primarily aged 16-17
- Persons needing ADA accessibility

Consolidated Plan Priority Needs:

- Access to community services (youth, senior services, and homelessness as priorities)
- Provide quality facilities and infrastructure
- Improve accessibility for people with disabilities
- Preserve and improve existing housing stock

The Consolidated Plan is available on the City website: www.ci.seaside.ca.us/CDBG

FY 2026-2028 NOTICE OF FUNDING AVAILABILITY (NOFA)

The City administers CDBG funding through a two-year funding cycle. The FY 2026-2028 cycle represents the second and third program years of the City’s 2025-2029 Consolidated Plan.

On November 10, 2025, the City issued a [Notice of Funding Availability \(NOFA\) and Request for Applications \(RFA\)](#) to solicit applications for fiscal years 2026-2027 and 2027-2028. The NOFA was also published in the Monterey County Weekly on November 11, 2025. A mandatory pre-proposal workshop was also conducted on December 10, 2025, to assist applicants with program regulations and project eligibility questions.

CDBG APPLICATIONS

In response to the NOFA, the City received a total of thirteen (13) applications, consisting of:

- Nine (9) public service program applications, and
- Four (4) public facilities and infrastructure improvement applications.

Applications were submitted through the City’s online grant portal at www.citydataservices.net. A summary of applications received is provided in Attachment A.

STAFF REVIEW OF APPLICATIONS

Pursuant to 24 CFR § 570.200(a)(2), the City is required to document eligibility determinations for all CDBG-funded activities. This includes review of national objective compliance, eligible activity classification, scope of work, and required supporting documentation.

City staff, with assistance from the City’s on-call CDBG consultant, completed a thorough review of all submitted applications and determined that each proposed activity is eligible for CDBG funding, subject to final environmental review and HUD compliance requirements.

REVIEW OF APPLICATIONS BY THE HOMELESS COMMISSION

On February 4, 2026, the Homeless Commission received agency presentations to gain a clearer understanding of the proposed public service programs and public facilities and infrastructure projects.

Following the meeting, Homeless Commission members independently evaluated and scored each application using the CDBG Application Scoring Sheet and Evaluation Guide (Attachment B), consistent with the evaluation criteria outlined in the FY 2026-2028 NOFA.

In accordance with the NOFA, applications were required to achieve a minimum weighted score of 70 percent to be considered eligible for funding. City staff compiled and weighted the individual scores and calculated a weighted percentage score and overall ranking for each application. A summary of the Homeless Commission’s evaluation summary is provided below.

Application ID	Applicant / Program or Project	Category	Total Score	Weighted Average	Weighted %
PS-01	Meals on Wheels of the Monterey Peninsula - Home Delivered Meals	Public Service	510	102	97%
PS-02	Legal Services for Seniors - Legal Services for Seniors	Public Service	494	99	94%
PS-03	International School of Monterey - Mental Health Services	Public Service	458	92	87%
PS-04	CASA of Monterey County - Advocacy for Foster Youth	Public Service	490	98	93%

PS-05	Gathering for Women - Casa de Noche Buena Case Management	Public Service	473	95	90%
PS-06	Greater Victory Temple - Youth After School Program	Public Service	473	95	90%
PS-07	Girls Inc. of the Central Coast - Youth Development Services	Public Service	495	99	94%
PS-08	ECHO Housing - Fair Housing Services	Public Service	470	94	90%
PS-09	The Village Project, Inc. - Youth & Family Services	Public Service	502	100	96%
PFI-01	Boys and Girls Club - Clubhouse Re-Roof Project	Public Facility	500	100	95%
PFI-02	Community Human Services - Genesis and Elm Houses	Public Facility	478	96	91%
PFI-03	Meals on Wheels of the Monterey Peninsula - Seaside Community Kitchen	Public Facility	460	92	88%
PFI-04	Seaside Public Works - ADA Curb Ramp Improvements	Public Infrastructure	495	99	94%

FUNDING AVAILABILITY

As an entitlement jurisdiction, the City anticipates the following CDBG funding availability for the two-year funding cycle:

Funding Type/Source	FY26/27	FY27/28
Anticipated CDBG Allocation	\$275,000	\$250,000
Anticipated Program Income	\$256,750	\$250,000
CDBG Funds Available from	\$49,250	-

Previous Years		
Total	\$581,000	\$500,000

KEY FUNDING PARAMETERS AND CONSTRAINTS

- **Public Service Cap:** HUD limits public service funding to 15 percent of the annual CDBG entitlement plus program income. Based on current estimates, the public service caps are approximately \$79,762 in FY 2026-27 and \$75,000 in FY 2027-28.
- **Program Planning and Administration:** HUD allows up to 20 percent of CDBG funds for planning and administration.
- **Public Facilities and Infrastructure:** These projects are not subject to the 15 percent public service cap and may be funded using remaining CDBG balances.

FRAMEWORK FOR DETERMINING CDBG FUNDING ALLOCATIONS

To assist the Homeless Commission’s discussion, staff has prepared multiple allocation options that reflect different policy approaches used by the City in prior funding cycles. Staff is not advancing a formal funding recommendation at this time. Instead, the options below are intended to provide a structured framework for Commission deliberation and direction to City Council.

Public Service Allocation Options

Public service funding is constrained by HUD’s 15 percent cap. Staff presents three allocation options for Commission consideration. Each option remains within the applicable cap and reflects a different policy approach to distributing limited public service funds.

Option 1 - Equal Distribution

Under this option, available public service funds are divided equally among all eligible public service applicants, as shown below.

Under this approach, each public service applicant would receive approximately the same award amount, which represents a reduced percentage of each organization’s requested funding and may require program scope adjustments. For most applicants, \$8,862 represents less than 74% of the requested amount.

Application ID	Program / Project	FY 2026-27 Allocation	FY 2027-28 Allocation
PS-01	Meals on Wheels of the Monterey Peninsula - Home Delivered Meals	\$8,862	\$8,333

PS-09	The Village Project, Inc. - Youth & Family Services	\$8,862	\$8,333
PS-07	Girls Inc. of the Central Coast - Youth Development Services	\$8,862	\$8,333
PS-02	Legal Services for Seniors - Legal Services for Seniors	\$8,862	\$8,333
PS-04	CASA of Monterey County - Advocacy for Foster Youth	\$8,862	\$8,333
PS-08	ECHO Housing - Fair Housing Services	\$8,862	\$8,333
PS-05	Gathering for Women - Casa de Noche Buena Case Management	\$8,862	\$8,333
PS-06	Greater Victory Temple - Youth Program	\$8,862	\$8,333
PS-03	International School of Monterey - Mental Health Services	\$8,862	\$8,333
Subtotal (15% HUD Cap)		\$79,762	\$75,000

Option 2 - Rank-and-Fund Until Exhausted

Under this option, public service funding is allocated by fully funding the highest-ranked applications first and continuing down the ranked list until the HUD 15 percent public service funding cap is reached.

Under this approach, each of the top-ranked applications is funded at a uniform base amount of \$12,000 per fiscal year, reflecting the Commission’s scoring results and prioritizing the highest-performing programs. Once available funding is nearly exhausted, remaining funds are applied to the next-highest ranked application(s).

In this case, two applications - PS-05 (Gathering for Women) and PS-06 (Greater Victory Temple) - received identical total scores, weighted averages, and rankings. To address this tie fairly and avoid an arbitrary selection, staff split the remaining available public service funds equally between the two programs. This ensures that both programs receive partial funding rather than fully funding one and excluding the other.

Applications ranked below the funding cutoff do not receive funding under this option due to limited public service funding availability.

Application ID	Applicant / Program	Total Score	Weighted Avg	Rank	FY 2026-27 Allocation	FY 2027-28 Allocation
PS-01	Meals on Wheels of the Monterey Peninsula - Home Delivered Meals	510	102	1	\$12,000	\$12,000
PS-09	The Village Project, Inc. - Youth & Family Services	502	100	2	\$12,000	\$12,000
PS-07	Girls Inc. of the Central Coast - Youth Development Services	495	99	3	\$12,000	\$12,000
PS-02	Legal Services for Seniors - Legal Services for Seniors	494	99	4	\$12,000	\$12,000
PS-04	CASA of Monterey County - Advocacy for Foster Youth	490	98	5	\$12,000	\$12,000
PS-05	Gathering for Women - Casa de Noche Buena Case Management	473	95	6 (tie)	\$9,881	\$7,500
PS-06	Greater Victory Temple - Youth After School Program	473	95	6 (tie)	\$9,881	\$7,500
PS-08	ECHO Housing - Fair Housing Services	470	94	8	\$0	\$0
PS-03	International School of Monterey - Mental Health Services	458	92	9	\$0	\$0
Public Service Subtotal (15% HUD Cap)					\$79,762	\$75,000

Option 3 - Score-Proportional Allocation

Under this option, public service funds are distributed based on each application’s final weighted score. Programs with higher scores receive a larger share of the available funding, and programs with lower (but still eligible) scores receive a smaller share. This approach preserves the overall ranking established by the Homeless Commission and ensures total funding stays within HUD’s 15 percent public service cap.

In simple terms, all eligible programs are funded, but award amounts are adjusted so that higher-scoring applications receive slightly more funding and lower-scoring applications receive slightly less, in proportion to their scores.

Application ID	Program / Project	Total Score	Weighted Avg	Weighted %	Rank	FY 2026-27 Allocation	FY 2027-28 Allocation
PS-01	Meals on Wheels - Home Delivered Meals	510	102	97%	1	\$9,323	\$8,766
PS-09	The Village Project - Youth & Family Services	502	100	96%	2	\$9,150	\$8,604
PS-07	Girls Inc. - Youth Development Services	495	99	94%	3	\$9,064	\$8,523
PS-02	Legal Services for Seniors	494	99	94%	4	\$9,064	\$8,523
PS-04	CASA - Advocacy for Foster Youth	490	98	93%	5	\$8,978	\$8,442
PS-05	Gathering for Women - Case Management	473	95	90%	6 (tie)	\$8,632	\$8,117
PS-06	Greater	473	95	90%	6	\$8,632	\$8,117

	Victory Temple - Youth Program				(tie)		
PS-08	ECHO Housing - Fair Housing Services	470	94	90%	8	\$8,546	\$8,036
PS-03	International School of Monterey - Mental Health	458	92	87%	9	\$8,373	\$7,872
Subtotal (15% HUD Cap)						\$79,762	\$75,000

Public Facilities and Infrastructure Projects

Public facilities and infrastructure projects are funded from the remaining Community Development Block Grant (CDBG) balance after allocations for public service programs. These activities are not subject to the 15 percent public service cap and may be funded using available CDBG resources.

Funding levels for facilities and infrastructure projects are informed by the Homeless Commission's evaluation results and are capped at the amount requested by each applicant. Under this score-informed, request-capped approach, higher-scoring projects are prioritized, while ensuring no project receives more than its requested funding amount.

Application ID	Project / Program	Weighted Avg %	Rank	FY 2026-27 Allocation	FY 2027-28 Allocation
PFI-01	Boys & Girls Club - Clubhouse Re-Roof	94%	1	\$150,000	\$75,000
PFI-04	Seaside Public Works - ADA Curb Ramps	91%	2	\$250,000	\$250,000
PFI-02	Community Human Services - Genesis & Elm Houses	87%	3	\$40,000	\$40,000
PFI-03	Meals on Wheels - Community Kitchen	80%	4	\$40,000	\$40,000

Subtotal	\$480,000	\$405,000
-----------------	------------------	------------------

Program Planning and Administration

HUD regulations allow entitlement jurisdictions to use up to 20 percent of the annual CDBG entitlement and program income for program planning and administration. These funds support required federal activities such as application processing, contract management, environmental review, financial oversight, subrecipient monitoring, reporting, and public noticing.

In prior funding cycles, actual administrative costs have exceeded the amounts originally programmed due to ongoing federal compliance and monitoring requirements. At the same time, City Council has consistently prioritized direct program and project funding and has indicated that administrative costs should be funded only to the extent CDBG funds remain available after eligible program and project needs are addressed.

Consistent with this direction, funding for program planning and administration reflects the remaining balance after public service and public facilities and infrastructure allocations.

Category	FY 2026-27	FY 2027-28
CDBG Planning & Administration	\$21,238	\$20,000

Contingency Plan

Actual CDBG allocations may differ from current estimates. The following examples illustrate how adjustments could be handled, subject to Homeless Commission direction.

- **Public Service Programs:** Any increase or decrease could be applied proportionally across funded public service programs, consistent with the adopted scoring method and HUD’s 15 percent cap.
- **Public Facilities and Infrastructure:** If funding is reduced, facility and infrastructure allocations could be adjusted proportionally, considering project readiness and phasing.
- **Program Planning and Administration:** If funding is higher than projected, additional funds could be applied to program planning and administration, not to exceed HUD’s 20 percent cap. If funding is lower than expected, this amount will be reduced or eliminated as necessary to protect funding in the other categories to the maximum extent possible.

CONSOLIDATED FUNDING SUMMARY

Category	FY 2026-27	FY 2027-28
Public Service Programs	\$79,762	\$75,000
Program Planning & Administration	\$21,238	\$20,000
Public Facilities & Infrastructure	\$480,000	\$405,000
TOTAL CDBG FUNDS	\$581,000	\$500,000

TIMELINE AND NEXT STEPS

The Homeless Commission is requested to deliberate on funding allocations and provide recommendations to the City Council. Based on Commission direction, City staff will prepare a draft FY 2026-2027 Annual Action Plan and present it to the City Council on March 19, 2026.

Following City Council authorization, the draft Annual Action Plan will be released for a 30-day public review and comment period. City staff will then return to the City Council for final adoption on April 16, 2026. HUD requires submittal of the Annual Action Plan no later than May 15 of each year.

ENVIRONMENTAL REVIEW

For purposes of the National Environmental Policy Act (NEPA) and the California Environmental Quality Act (CEQA), budgeting actions alone do not constitute a project. Prior to commitment or expenditure of CDBG funds, staff will complete all required environmental reviews and certify compliance with applicable CEQA, HUD, and NEPA regulations.

FISCAL IMPACT

This action would result in the allocation of CDBG funds to numerous community organizations. Some, though not all, administrative costs would be offset by CDBG funds. It would be necessary to utilize some funds from the General Fund in the upcoming year's budget in order to fund the administration of the CDBG funds.

ATTACHMENTS

1. Resolution
2. Attachment A - FY2026-2028 CDBG Application Summary
3. Attachment B - CDBG Application Scoring Sheet and Guide

RESOLUTION NO. 26-XX

**A RESOLUTION OF THE CITY OF SEASIDE HOMELESS
COMMISSION RECOMMENDING FUNDING ALLOCATIONS FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC SERVICES
PROGRAMS AND PUBLIC FACILITIES AND INFRASTRUCTURE PROJECTS
FOR FISCAL YEARS 2026–2027 AND 2027–2028**

WHEREAS, the City of Seaside is an entitlement jurisdiction under the Community Development Block Grant (CDBG) Program administered by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the City of Seaside has an adopted and HUD-approved 2025–2029 Five-Year Consolidated Plan that establishes priorities for the use of CDBG funds; and

WHEREAS, the City administers CDBG funding through a two-year application and funding cycle; and

WHEREAS, on November 10, 2025, the City issued a Notice of Funding Availability (NOFA) and Request for Applications (RFA) for CDBG funding for Fiscal Years 2026–2027 and 2027–2028, and conducted a mandatory CDBG funding workshop on December 10, 2025; and

WHEREAS, the City received nine (9) public service applications and four (4) public facilities and infrastructure applications in response to the NOFA; and

WHEREAS, due to vacancies on the Community Development Advisory Committee (CDAC), the City assigned CDAC's CDBG application review and funding recommendation responsibilities to the Homeless Commission for the FY 2026–2028 funding cycle; and

WHEREAS, on February 4, 2026, the Homeless Commission held a public meeting to receive agency presentations and become familiar with the proposed public service programs and public facilities and infrastructure projects; and

WHEREAS, following that meeting, Homeless Commission members independently evaluated and scored each eligible application in accordance with the evaluation criteria set forth in the FY 2026–2028 NOFA; and

WHEREAS, on March 4, 2026, the Homeless Commission held a duly noticed public hearing to discuss CDBG funding allocations and consider funding recommendations for Fiscal Years 2026–2027 and 2027–2028;

NOW, THEREFORE, BE IT RESOLVED, by the City of Seaside Homeless Commission, that:

1. The Homeless Commission hereby recommends that the Seaside City Council consider and approve the CDBG funding allocations for public service programs and public facilities and infrastructure projects for Fiscal Years 2026–2027 and 2027–2028, as set forth in Exhibit A, attached hereto and incorporated by reference; and
2. The recommended allocations are consistent with HUD regulations, the City’s 2025–2029 Consolidated Plan, the FY 2026–2028 NOFA, and the Homeless Commission’s evaluation and scoring process; and

PASSED AND ADOPTED at a regular meeting of the City of Seaside Homeless Commission duly held on the 4th day of March 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair, Homeless Commission

ATTEST:

City Clerk

Attachment: EXHIBIT A - RECOMMENDED CDBG FUNDING ALLOCATIONS

City of Seaside
Community Development Block Grant (CDBG) Program
FY 2026-2028 NOFA and Application Cycle
Summary of Applications Received

Application ID	Applicant Organization	Program / Project Name	Funding Category (Public Service / Facilities)	FY26-27 Requested Amount (\$)	FY27-278 Requested Amount (\$)	Total Project Cost (\$)	CDBG Matrix Code	CDBG National Objective	Target Population	Unduplicated Clients / Beneficiaries
PS-01	Meals on Wheels of the Mont	Home Delivered Meals	Public Service	\$12,000	\$12,000	\$24,000	05A - Senior Services	LMC Presumed	Seniors	200
PS-02	Legal Services for Seniors	Legal Services for Seniors	Public Service	\$15,000	\$15,000	\$30,000	05C- Legal Services	LMC Presumed	Seniors	304
PS-03	International School of Monte	Mental Health Services	Public Service	\$12,000	\$12,000	\$24,000	05O - Mental Services	LMC	Youth/Students	80
PS-04	CASA of Monterey County	Advocacy for Foster Youth	Public Service	\$12,000	\$12,000	\$24,000	05N - Abused and Neglected Children	LMC Presumed	Foster Youth	24
PS-05	Gathering for Women	Casa de Noche Buena Case	Public Service	\$12,000	\$12,000	\$24,000	05X - Housing Referral and Information Se	LMC Presumed	Homeless Women	16
PS-06	Greater Victory Temple	Youth After School Program	Public Service	\$12,000	\$12,000	\$24,000	05D - Youth Services	LMC	Youth	120
PS-07	Girls Inc. of the Central Coast	Youth Development Service	Public Service	\$12,000	\$12,000	\$24,000	05D - Youth Services	LMC	Youth	100
PS-08	ECHO Housing	Fair Housing Services	Public Service	\$11,232	\$10,800	\$22,032	05J - Fair Housing Activities	LMC	Households	150
PS-09	The Village Project, Inc.	Youth & Family Services	Public Service	\$12,000	\$12,000	\$24,000	05D - Youth Services	LMC	Youth/Families	75
PFI-01	Boys and Girls Club	Clubhouse Re-Roof project	Public Facility	\$150,000	\$75,000	\$225,000	03D - Youth Facilities	LMC	Youth	
PFI-02	Community Human Services	Genesis and Elm Houses	Public Facility	\$40,000	\$40,000	\$80,000	03- Public Facilities and Improvements	LMC	Substance Use Disorder Treatment	
PFI-03	Meals on Wheels of the Mont	Seaside Community Kitcher	Public Facility	\$40,000	\$40,000	\$80,000	03E - Neighborhood Facilities	LMA	Seniors	
PFI-04	Seaside Public Works	ADA curb ramp improveme	Public Infrastructure	\$250,000	\$250,000	\$500,000	03L - Sidewalks	LMC Presumed	Persons with Disabilities	

\$590,232	\$514,800	\$1,105,032
------------------	------------------	--------------------

Application ID	Applicant Organization	Program / Project Name	Category	FY26-27 Requested Amount (\$)	FY27-278 Requested Amount (\$)	Project Description & Scope (20)	Service Benefit (30)	Outcome (10)	Administrative Capacity (20)	Budget & Cost Narrative (20)	Bonus – Priority Project (5)	TOTAL SCORE (105)	Below 70?
PS-01	Meals on Wheels of the Monterey Peninsula	Home Delivered Meals	Public Service	\$12,000	\$12,000								
PS-02	Legal Services for Seniors	Legal Services for Seniors	Public Service	\$15,000	\$15,000								
PS-03	International School of Monterey	Mental Health Services	Public Service	\$12,000	\$12,000								
PS-04	CASA of Monterey County	Advocacy for Foster Youth	Public Service	\$12,000	\$12,000								
PS-05	Gathering for Women	Casa de Noche Buena Case Management	Public Service	\$12,000	\$12,000								
PS-06	Greater Victory Temple	Youth After School Program	Public Service	\$12,000	\$12,000								
PS-07	Girls Inc. of the Central Coast	Youth Development Services	Public Service	\$12,000	\$12,000								
PS-08	ECHO Housing	Fair Housing Services	Public Service	\$11,232	\$10,800								
PS-09	The Village Project, Inc.	Youth & Family Services	Public Service	\$12,000	\$12,000								
PFI-01	Boys and Girls Club	Clubhouse Re-Roof project	Public Facility	\$150,000	\$75,000								
PFI-02	Community Human Services	Genesis and Elm Houses	Public Facility	\$40,000	\$40,000								
PFI-03	Meals on Wheels of the Monterey Peninsula	Seaside Community Kitchen	Public Facility	\$40,000	\$40,000								
PFI-04	Seaside Public Works	ADA curb ramp improvements	Public Infrastructure	\$250,000	\$250,000								

CDBG APPLICATION SCORING – EVALUATION CRITERIA GUIDE	
Criterion	What to Look For (Plain Language)
Project Description & Activity Scope (20)	How clearly the applicant explains what the program/project is, who is served, where it happens, and how it operates from start to finish.
Service Benefit (30)	Who benefits, number of unduplicated clients, outreach/intake/tracking methods, cost per client served, and how the activity meets low/moderate-income benefit requirements.
Outcome (10)	Specific outcome goals and how results will be measured (numbers and/or narrative). Shows alignment with a CDBG outcome (Availability/Accessibility, Affordability, or Sustainability).
Administrative Capacity (20)	Ability to manage CDBG: experience with similar/federal funds, staffing and roles, reserves/cash flow for reimbursement timing, financial controls, and procurement practices.
Budget & Cost Narrative (20)	Budget is complete and reasonable; clearly explains what CDBG pays for, what other funds cover, and provides enough detail/justification for each line item (including personnel roles).
Bonus – Priority Project (5)	<p>Award bonus only if the project clearly meets a City priority identified in the NOFA/Consolidated Plan as follows:</p> <p>This ConPlan’s main target groups include:</p> <ul style="list-style-type: none"> * Extremely low-income and very low-income households * Seniors * Youth, primarily aged 16-17 * Persons needing ADA accessibility <p>The Strategic Plan’s priority needs include:</p> <ul style="list-style-type: none"> * Access to community services (youth, senior services, and homelessness as priorities) * Provide quality facilities and infrastructure * Improve accessibility for people with disabilities



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.B.

TO: Homeless Committee

BY: Derrick Elder, Family & Community Support Practitioner

DATE: March 4, 2026

**SUBJECT: COLLABORATIVE DISCUSSION BETWEEN SEASIDE CITY
MANAGER, GREG MCDANEL AND SEASIDE HOMELESS
COMMISSION**

RECOMMENDATION

Commissioners will have the opportunity to engage in a discussion with Seaside City Manager, Greg McDanel to explore future development of the city and how the commission's mission/activities can align to help some of Seaside's most vulnerable community members.

BACKGROUND

FISCAL IMPACT

No fiscal impact at this time.

ATTACHMENTS

None



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.C.

TO: Homeless Committee

BY: Derrick Elder, Family & Community Support Practitioner

DATE: March 4, 2026

**SUBJECT: REVIEW FISCAL YEAR 2025/2026 HOMELESS COMMISSION
WORK PLAN AND IDENTIFY CHANGES FOR DEVELOPMENT OF
FISCAL YEAR 2026/2027 HOMELESS COMMISSION WORK
PLAN**

RECOMMENDATION

Commissioners will review the mission, goals, and accomplishments in relation to their 2025/2026 Fiscal Year Work Plan to identify revisions to be made for the development of their 2026/2027 Fiscal Year Work Plan.

BACKGROUND

FISCAL IMPACT

No fiscal impact at this time. The commission will explore requesting funding for expected expenditures to complete projects related to meeting their work plan objectives.

ATTACHMENTS

1. FY 2025-2026 Work Plan
-
-



City of Seaside Homeless Commission

Annual Work Plan FY 2025-2026

**Adopted by the Commission
April 2, 2025**

Commission Members

Benjamin Strickland – Chair

Leslie Muga – Vice Chair

Lynda Cunningham - Commissioner

Kathy Hughes - Commissioner

Joseph Ruffin III - Commissioner

Chance Freeman - Commissioner

Vacancy

Staff Liaison – Derrick Elder, Family & Community Support Practitioner

Liaison Assistant – Denise Mejia, Family & Community Support Technician

Mission Statement

To plan, advocate, support and collaborate with those affected by homelessness and the organizations that serve them and the public as a whole.

Historic Background

The Seaside City Council created the Homeless Commission on November 2, 2017. The Commission will have completed its seventh full year as of November 2, 2024.

General duties of the Homeless Commission

The Commission on the Status of Homelessness shall have the power, and it shall be the duty of the commission to make recommendations to the City Council and to advise the Council in the following matters:

- Monitor and assist the City's and County's progress in implementing needed homeless services and facilities, and other poverty mitigation programs;
- Identify strategic goals for the City and estimate resources needed to accomplish these goals; investigate funding to implement programs to benefit the homeless community.
- Identify partnerships with County, City and other community programs that achieve the goals of ending or preventing homelessness in the City of Seaside.

Responsibilities

The commission on the status of homelessness shall:

- Hold public meetings on matters related to homelessness;
- Investigate best and contemporary practices with regard to eliminating and preventing homelessness;
- Serve in advisory capacity to the City Council, commissions, committees, and boards on related issues;

- Prepare an annual report to the City Council on progress and effectiveness of various programs and policies.
- Ensure regular maintenance of homeless commission resources on the City website.

Fiscal Year 2025-2026 Work Plan

A. Cultivate a “Housing First” culture which includes bold and innovative ideas and activities:

- Identify additional City properties to utilize as transitional housing
- Advocate for rental assistance programs
- Advocate for viable emergency housing programs and emergency temporary housing
- In the event of a vacancy, ensure a member of the City Staff is appointed as the Homeless Commission Liaison
- Collaborate with the City of Seaside Family and Community Support Program Staff whose job duties include address housing and homelessness

B. Engage, amplify and collaborate with organizations that work with our Seaside community members who are at risk of homelessness:

- Identify, participate and collaborate with food programs that serve the community
- Amplify support and improve current safe parking programs in the community through partnerships

- Engage, collaborate and participate with Monterey Peninsula Unified School District (MPUSD) programs that serve at risk and homeless youth
- Identify and collaborate with agencies that provide supportive services for young children
- Identify, participate and collaborate with organizations that service pets of the unhoused
- Increase awareness of homelessness solutions and outreach by participating in a public outreach campaign. Examples include:
 - Speak at School Assemblies
 - Neighboring City Council Meetings
 - School Board Meetings

C. Invite all voices to the table and in our conversations; especially our Seaside community members who are at risk of homelessness:

- Receive regular updates from local organizations that serve those at risk of homelessness to include but not limited to:
 - Casa De Noche Buena Family Center
 - Gathering for Women
 - Salvation Army
 - I-Help for Women and Men
 - Coalition of Homeless Service Providers
- Partner with the City of Seaside Family and Community Support Program to host community forums where neighbors can share their ideas for addressing housing and homelessness
- Partner with City of Seaside staff and commissions to collaborate on endeavors to assist the unhoused

D. Investigate options to provide additional services to the unhoused to include but not limited to:

- Lockers for storage of personal items
- Device charging station/Portable Battery
- Mobile hygiene station

E. Investigate options to secure funding through the City of Seaside Boards and Commissions, and any appropriate channels to satisfy needs of the work plan to include but not limited to:

- Explore possibility of City allocating a percentage of Transient Occupancy Tax and Short-term Rentals Revenue to Homeless Commission Budget
- Submit proposal(s) to Neighborhood Improvement Commission to seek funding for specific projects and programs

Fiscal Year 2024-2025 Homeless Commission Accomplishments:

- **Provided \$1,000 in funds to "All-IN" to support their efforts as a Homeless Youth-Focused Advocacy Organization**
- **Provided \$1,000 in funds to "CHS – Safe Place" to support their efforts as a Homeless Youth-Focused Advocacy Organization**
- **Provided \$1,000 in funds to "Casa De Noche Buena Family Shelter" to support their efforts as a Homeless Youth-Focused Advocacy Organization**
- **Provided \$1,000 in funds to "Epicenter" to support their efforts as a Homeless Youth-Focused Advocacy Organization**

- **Provided \$1,000 in funds to "Salvation Army – Fredericksen House" to support their efforts as a Homeless Youth-Focused Advocacy Organization**
- **Provided \$1,000 in funds to "Pass the Word Ministry" to support the needs of their residents during the holidays**
- **Provided \$1,000 in funds to "Outreach Unlimited (I-HELP)" to support their efforts to transport and shelter unhoused women and men during the holidays**
- **Provided \$1,000 in funds to "Refresh Start" to support the needs of their residents during the holidays**
- **Provided \$500 in funds to "Veteran's Transition Center" to support the needs of their residents during the holidays**
- **Provided \$500 in funds to "Bethel Missionary Baptist Church Ministry" to support the needs of their residents during the holidays**
- **Provided \$500 in funds to "World Outreach Services" to support the needs of their residents during the holidays**
- **Provided \$500 in funds to "Al & Friends" to support the needs of their residents during the holidays**
- **Provided \$8,000 in funds to "Stepping Stones Outreach Inc." to support their Food Insecurity Program**
- **Provided \$2,500 in funds to "Pass the Word Ministry" to support their Food Insecurity Program**
- **Provided \$2,500 in funds to "World Outreach Services" to support their Food Insecurity Program**
- **Provided \$2,000 in funds to "Al & Friends" to support their Food Insecurity Program**

Expected Expenditures for Projects and Programs - Budget Request

***Work Plan Part B - Engage, amplify and collaborate with organizations that work with our Seaside community members who are at risk of homelessness**

\$15,000 a year - City of Seaside food insecurity programs

\$5,000 - Holiday Donations to local homeless advocacy organizations and non-profits

\$5,000 – Donations to local youth-focused, homeless advocacy organizations and non-profits

\$5,000 – Funding for one-time and emergency expenses to support local homeless advocacy organizations and non-profits

***Work Plan Part C - Invite all voices to the table and in our conversations; especially our Seaside community members who are at risk of homelessness:**

\$1,000 - Support / Facilitate a minimum of one community homeless outreach forum (advertising costs etc.)

\$1,000 - Support misc. needs of Homeless Commission community engagement (challenge coins, nametags, etc.)

***Work Plan Part D - Investigate options to provide additional services to the unhoused to include:**

Total: \$32,000



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.D.

TO: Homeless Committee

BY: Derrick Elder, Family & Community Support Practitioner

DATE: March 4, 2026

**SUBJECT: DISCUSS OPTION FOR SEASIDE HOMELESS COMMISSION
MEETINGS START TIME TO CHANGE FROM 5:30 PM TO 5:00 PM**

RECOMMENDATION

Commissioners will discuss changing the start time of the Seaside Homeless Commission meeting from 5:30 PM to 5:00 PM to accommodate commissioners schedules for reinforcement of establishing quorum to effectively conduct business in meetings.

BACKGROUND

FISCAL IMPACT

No fiscal impact at this time.

ATTACHMENTS

None
