



AMENDED A G E N D A

CITY OF SEASIDE
CITY COUNCIL/SUCCESSOR
AGENCY TO THE
REDEVELOPMENT AGENCY

REGULAR MEETING
440 HARCOURT AVE (COUNCIL CHAMBER)
Thursday, April 2, 2026
5:00 PM

Virtual Participation Guide: <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>
<https://www.youtube.com/c/CityofSeasideCalifornia> | <https://ci-seaside-ca-us.zoom.us/j/81936832059> |

WEBINAR ID: 819 3683 2059 | (669) 900-9128

This meeting will be adjourned in the memory and honor of Colonel Alfred P. Glover (1931-2026)

1. CALL TO ORDER

2. ROLL CALL – ESTABLISHMENT OF QUORUM

Ian N. Oglesby	Mayor/Chair
David R. Pacheco	Mayor Pro Tem/Vice Chair
Alexis Garcia-Arrazola	Council/Agency Member
Rita Burks	Council/Agency Member
Alex Miller	Council/Agency Member

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. PUBLIC COMMENT

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Public Comments for "Presentations" on this agenda are also taken at this time; comments on specific agenda items are heard under that item. For the public record, please state your name.

6. PUBLIC AGENCY COMMUNICATIONS

This is a time specifically set aside for representatives of public agencies to make brief comments of general interest to the City Council and the community.

A. SEASIDE CITY NEWS BROADCAST AND COMMENTS FROM THE CITY MANAGER

7. PRESENTATIONS

- A. CENTRAL COAST HIGH SCHOOL UPDATE (COLLEGE & CAREER SPECIALIST, KIMBERLY MOIR AND COMMUNITY SCHOOL COORDINATOR, CHANTELE CAFFERATA)**
 - B. HOUSE OF THE MONTH AWARD (NEIGHBORHOOD IMPROVEMENT COMMISSION)**
- 8. CONSENT AGENDA**

A. APPROVE AND FILE CITY CHECKS

RECOMMENDATION: Approve and file the accounts payable and wired payments made during the period of February 07, 2026 through March 6, 2026, including the payroll and benefits checks, direct deposits, and wired payments related to the pay period February 19, 2026 through March 5, 2026.

Total Accounts Payable and Payroll for the following periods is:
February 07, 2026 through February 20, 2026 = \$956,294.18
February 21, 2026 through March 06, 2026 = \$2,444,283.33

B. APPROVE AND FILE SUCCESSOR AGENCY CHECKS

RECOMMENDATION: Approve and file the accounts payable and wired payments made during the period of February 07, 2026 through March 6, 2026, including the payroll and benefits checks, direct deposits, and wired payments related to the pay period February 19, 2026 through March 5, 2026. Total Accounts Payable and Payroll for the above referenced period is \$7,368.03.

C. APPROVE PROCLAMATION RECOGNIZING APRIL 22, 2026, AS EARTH DAY

RECOMMENDATION: Approve proclamation.

D. APPROVE PROCLAMATION RECOGNIZING MAY 2026, AS NATIONAL WATER SAFETY MONTH

RECOMMENDATION: Approve proclamation.

E. APPROVE A PROCLAMATION RECOGNIZING MAY 2026, AS AFFORDABLE HOUSING MONTH

RECOMMENDATION: Approve proclamation.

F. APPROVE A PROCLAMATION RECOGNIZING MAY 2026, AS ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH

RECOMMENDATION: Approve proclamation.

G. APPROVE A PROCLAMATION RECOGNIZING MAY 2026, JEWISH AMERICAN HERITAGE MONTH

RECOMMENDATION: Approve proclamation.

H. APPROVE FEE WAIVER FROM CALIFORNIA STATE UNIVERSITY MONTEREY BAY DEPARTMENT OF SOCIAL WORK FOR THE USE OF THE LAGUNA GRANDE HALL AND KITCHEN FOR THEIR MASTER OF SOCIAL WORK (MSW) GRADUATE STUDENT SCHOLARSHIP TRAINING ON APRIL 24, 2026, IN THE AMOUNT OF \$140.63

RECOMMENDATION: Approve the fee waiver.

I. APPROVE A FEE WAIVER REQUEST FROM PALENKE ARTS ORGANIZATION TO USE LAGUNA GRANDE PARK TO HOLD THEIR TENTH ANNUAL PALENKE ARTS FESTIVAL ON JUNE 7, 2026, IN THE AMOUNT OF \$1,302.00

RECOMMENDATION: Approve the fee waiver.

J. APPROVE A MAYOR'S YOUTH FUND CONTRIBUTION REQUEST OF \$3,000.00 FROM THE VILLAGE PROJECT, INC. TO ASSIST WITH THE COSTS ASSOCIATED WITH THEIR MINDSHIFT YOUTH SUMMIT

RECOMMENDATION: Approve the request.

K. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST OF \$3,000.00 FROM MONTEREY LULAC 2895 TO ASSIST WITH THE COST ASSOCIATED WITH SENDING THEIR YOUTH GROUP TO THE CALIFORNIA LULAC STATE CONVENTION YOUTH LEADERSHIP CONSORTIUM

RECOMMENDATION: Approve the request.

L. ADOPT A RESOLUTION INCREASING JMS CEMENT CONTRACTORS' AGREEMENT BY \$77,292.00 TO A TOTAL NOT TO EXCEED \$1,483,140.50 FOR POLICE DEPARTMENT PARKING LOT IMPROVEMENTS, AND AUTHORIZE A \$35,000.00 TRANSFER FROM CAPITAL RESERVES

RECOMMENDATION: Authorize the transfer from the capitol reserves.

9. BUSINESS ITEMS

A. ADOPT A RESOLUTION APPROVING THE CALIFORNIA STATE UNIVERSITY MONTEREY BAY INTERNSHIP AND SCHOLARSHIP PROGRAM FOR FY 2026-2027 AND 2027-2028 ACADEMIC YEARS IN THE AMOUNT OF \$54,000

RECOMMENDATION: Receive the presentation and approve the agreement.

10. COUNCIL MEMBER REQUESTS

A. NEW COUNCIL MEMBER REQUESTS

1. Consider a Shared Facility Use Agreement with Boys & Girls Club of Monterey County (Pacheco)

B. FOLLOW UP ON PREVIOUS REQUESTS

11. CITY ATTORNEY, CITY MANAGER, CITY COUNCIL AND MAYOR COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

This is a time specifically set aside for members of the City Council, the City Manager and City Attorney to make brief comments of general interest to the community and report on committee assignments.

12. CLOSED SESSION

Pursuant to Government Code Section 54956 et seq., the City Council and Successor Agency to Redevelopment Agency may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the City Attorney. Public comments on these items are taken after being read by the City Attorney. For the public record, please state your name.

A. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE 54957.6

Agency Negotiators: Greg McDanel, City Manager; Samantha Sahkrani, Human Resources Director/Risk Manager

Employee Organizations: Seaside Police Officers' Association, Seaside Firefighters' Association, Seaside Public Safety Managers' Association, Seaside City Employees Association, Seaside Managers Employee Association, Non-Represented Non-Exempt Confidential Employees, Non-Represented Exempt Confidential Employees, Executive Employees, Unclassified Exempt Employees, and Unclassified Non-Exempt Employees

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957

Title: City Manager

C. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE 54956.9 (D)(2)

Two potential matters

13. ADJOURNMENT

This meeting will be adjourned in the memory and honor of Colonel Alfred P. Glover (1931-2026)

Next Regularly Scheduled Meeting:

April 16, 2026

5:00 p.m.

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas are posted at:

<http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Governor Newsom's Executive Orders N-29-20 and N-33-20.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.A.

TO: City Council
FROM: Greg McDanel, City Manager
BY: Corryn Bennett, Accountant II
DATE: April 2, 2026
SUBJECT: APPROVE AND FILE CITY CHECKS

RECOMMENDATION

Approve and file the accounts payable and wired payments made during the period of February 07, 2026 through March 6, 2026, including the payroll and benefits checks, direct deposits, and wired payments related to the pay period February 19, 2026 through March 5, 2026.

Total Accounts Payable and Payroll for the following periods is:
February 07, 2026 through February 20, 2026 = \$956,294.18
February 21, 2026 through March 06, 2026 = \$2,444,283.33

BACKGROUND

In accordance with Government Code Section 37208, at each City Council meeting, the Council is provided a listing of the payroll and general checks issued since the last report so that the checks can be inspected and confirmed. Each purchase has been reviewed and approved by the department making the purchase at the time of procurement. The invoices have been reviewed by the Finance Department prior to payment to ensure that they conform to the approved budget.

Therefore, in accordance with Government Code Section 37208, the above referenced and linked list of checks conforms to the approved budget and has been paid. These checks are submitted to the City Council for inspection and confirmation.

A description of the checks and wires exceeding \$10,000.00 are as follows:

- \$15,788.08 to ACCESS MONTEREY PENINSULA INC. for PEG fees (Public,

Educational and Government access programming) for AT&T and Comcast for FY 25-26.

- \$27,596.91 to CALIFORNIA-AMERICAN WATER for Multiple City water accounts under Cal-Am Water 01/23/26-02/20/26. Service addresses include city buildings, parks, fire hydrants, irrigation stations, and city affordable housing.
- \$232,000.00 to COUNTY OF MONTEREY for Payment for FY 2025-26 Quarter 4 Dispatch Services.
- \$21,974.69 to ONPOINT GENERATORS, INC. for Payment for PD Parking lot generator permanent relocation.
- \$52,050.00 to MEYERS NAVE, A PROFESSIONAL CORPORATION for Professional legal services for Seaside Highlands and GPU Litigation through the period of January 2026.
- \$10,800.00 to JUAN OSEGUERA GARCIA for Professional trimming services for 29 palm trees on Fremont Blvd and La Salle Ave.
- \$17,425.00 to BMLA INCORPORATED for Professional landscape architectural and site design services for parks and recreation master plan for the period of November 2025 and January 2026.
- \$439,581.10 to AMERICAN INTEGRATED RESOURCES INC for Professional demolition services for Phase 1b Fort Ord Demolition project through 01/31/2025.
- \$86,428.22 to LEHIGH VALLEY VALVE LLC for Purchase of a duckbill one-way valve for 90" outfall pipe for the main storm drain.
- \$16,639.92 to ROTO LIGHTING, INC. for Purchase and installation of palm tree spotlights at City Hall.
- \$10,076.25 to RSG, INC. for Professional consultant services for FY 25-26 annual reports for Housing Successor and Successor Agency.
- \$24,400.00 to PERSPECS DEVELOPMENT SERVICES, LLC for Professional building official services for Fire Station #2 through January 2026.
- \$34,858.30 to MONTEREY CO. CONVENTION & VISITOR'S BUREAU for TID (Tourism Improvement District) remittance for the reporting period of December 2025 for the 13 Seaside motels/hotels.
- \$30,646.50 to WALLACE GROUP for January 2026 invoices for projects: Hilby Traffic Calming improvements, San Pablo Traffic Calming improvements, Broadway Complete Streets prof svcs, and SCSD On-Call Broadway sewer prof svcs.
- \$20,648.60 to MONTEREY PENINSULA WATER MGMT DISTRICT for Seaside Basin Watermaster services for the periods of October-December 2025.
- \$63,426.99 to PACIFIC GAS & ELECTRIC for Collective accts for street lights, highway lighting, park lights and city office buildings. Service for the statement period of 11/22/25-12/23/25.
- \$12,718.75 to CITY OF SAND CITY for Distribution of the 2024-25 SCSD Impact Fees.
- \$42,495.42 to U.S. BANK-CALCARD for City of Seaside purchase card transactions for the billing period of January 2026.

- \$18,741.79 to VALLEY FABRICATION, INC. for Outfitting and repair of BME fire engine.
- \$12,675.00 to HARRIS & ASSOCIATES, INC. for Campus Town Phase 2 Demolition services for the period of January 2026.
- \$11,222.50 to WHITSON ENGINEERS for January 2026 invoices for projects: PD parking lot prof svcs, Standard Plans prof svcs, and Del Monte Manor Lid prof svcs.
- \$59,701.00 to VILLAGE PROJECT INC. for BSCC-Prop 47 Grant invoices for the period of December 2025.
- \$22,181.41 to CITY OF DEL REY OAKS for Distribution of the 2024-25 SCSD Impact Fees.
- \$11,274.85 to MARINA COAST WATER DISTRICT for Recycled water meter services for the period of January 2026.
- \$109,953.00 to MONTEREY PENINSULA ENGINEERING for Professional construction services for the Hilby Ave traffic calming arterial trails project through December 2025.
- \$13,441.50 to BEAR ELECTRICAL SOLUTIONS for Response and proactive traffic signal maintenance for the period of January 2026.
- \$60,305.41 to KIMLEY-HORN AND ASSOCIATES, INC. for Professional services for Phase 2 Broadway Complete Streets for the period of January 2026.
- \$38,329.99 to MONTEREY ONE WATER for Monterey Regional Stormwater Management Program for Fiscal Year 2025-2026.
- \$10,898.03 to STURDY OIL COMPANY for 2,055 gallons of regular gas (ethanol) and 683 gallons of clear diesel delivered to the public works department on 02/11/2026.
- \$24,000.00 to VISTA ENVIRONMENTAL CONSULTING, INC. for Campus Town Phase 1B environmental air monitoring for the period of January 2026.
- \$22,578.56 to ENTERPRISE FM TRUST for Monthly payment for (21) leased City vehicles for the period of February 2026.

The Net Payroll and Payroll benefits total was \$2,718,454.30.

The remaining checks, totaling \$438,595.01, include payments to vendors for operating expenditures.

The check report is available on the City's website here:
<https://www.ci.seaside.ca.us/194/Check-Draft-Register>

FISCAL IMPACT

There are no additional fiscal impacts.

STRATEGIC PRIORITY

Effective Accessible Governance

ATTACHMENTS

None

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.B.

TO: Successor Agency to the Redevelopment Agency of the City of Seaside

FROM: Greg McDanel, City Manager

BY: Corryn Bennett, Accountant II

DATE: April 2, 2026

SUBJECT: APPROVE AND FILE SUCCESSOR AGENCY CHECKS

RECOMMENDATION

Approve and file the accounts payable and wired payments made during the period of February 07, 2026 through March 6, 2026, including the payroll and benefits checks, direct deposits, and wired payments related to the pay period February 19, 2026 through March 5, 2026. Total Accounts Payable and Payroll for the above referenced period is \$7,368.03.

BACKGROUND

In accordance with Government Code Section 37208, at each City Council meeting, the Council is provided a listing of the payroll and general checks issued since the last report so that it can inspect and confirm these checks. Each purchase has been reviewed and approved by the department making the purchase at the time of procurement. The invoice has been reviewed by the Finance Department prior to payment to ensure that it conforms to the approved budget.

Therefore, in accordance with Government Code Section 37208, the above referenced and linked list of checks conforms to the approved budget and has been paid. These checks are submitted to the City Council for inspection and confirmation.

A description of the checks and wires exceeding \$10,000 are as follows:

- No checks exceeded \$10,000.

The Checks report is available on the City's website here:

<https://www.ci.seaside.ca.us/194/Check-Draft-Register>

FISCAL IMPACT

There are no additional fiscal impacts.

STRATEGIC PRIORITY

Effective Accessible Governance

ATTACHMENTS

None

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.C.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager

DATE: April 2, 2026

**SUBJECT: APPROVE PROCLAMATION RECOGNIZING APRIL 22, 2026, AS
EARTH DAY**

RECOMMENDATION

Approve proclamation.

BACKGROUND

Earth Day was first celebrated on April 22, 1970, bringing together millions of Americans to raise awareness about environmental protection and the stewardship of our natural resources. The City of Seaside recognizes the importance of protecting our coastal environment, natural habitats, and open spaces, including treasured areas such as Laguna Grande Regional Park and the surrounding ecosystems that contribute to the beauty and ecological health of our community.

Approving this proclamation is in support of the City Council's Strategic Priorities of:

- Diverse and Inclusive Community
- Community Safety & Quality of Life

FISCAL IMPACT

There is no fiscal impact associated with this proclamation.

STRATEGIC PRIORITY

Community Safety & Quality of Life, Diverse and Inclusive Community

ATTACHMENTS

1. Earth Day 2026
-

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

City of Seaside PROCLAMATION



Earth Day April 22, 2026

WHEREAS, *Earth Day was first celebrated on April 22, 1970, bringing together millions of Americans to raise awareness about environmental protection and the stewardship of our natural resources; and*

WHEREAS, *Earth Day continues to inspire communities around the world to work together to protect the environment, conserve natural resources, and promote sustainable practices for future generations; and*

WHEREAS, *the City of Seaside recognizes the importance of protecting our coastal environment, natural habitats, and open spaces, including treasured areas such as Laguna Grande Regional Park and the surrounding ecosystems that contribute to the beauty and ecological health of our community; and*

WHEREAS, *the City of Seaside is committed to sustainability through responsible land use planning, environmental stewardship, water conservation, waste reduction, and efforts that support clean air, healthy waterways, and resilient natural systems; and*

WHEREAS, *residents, local organizations, businesses, and schools throughout Seaside play an important role in promoting environmental awareness and participating in activities such as community clean-ups, recycling programs, habitat restoration, and educational initiatives that help protect our environment; and*

WHEREAS, *Earth Day provides an opportunity for the community to reflect on the importance of environmental stewardship and to take meaningful actions that preserve the natural beauty and resources of Seaside for present and future generations.*

NOW, THEREFORE, BE IT PROCLAIMED, *that the Mayor and City Council of the City of Seaside do hereby proclaim April 22, 2026, as "Earth Day" in the City of Seaside, and encourage all residents, businesses, and community organizations to participate in activities that support environmental conservation, sustainability, and the protection of our planet.*

Ian N. Oglesby, Mayor

April 2, 2026



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.D.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager

DATE: April 2, 2026

**SUBJECT: APPROVE PROCLAMATION RECOGNIZING MAY 2026, AS
NATIONAL WATER SAFETY MONTH**

RECOMMENDATION

Approve proclamation.

BACKGROUND

The American Red Cross, The National Recreation and Park Association, The California Park and Recreation Society, and the Association of Pool and Spa Professionals have combined efforts to educate Americans to be more "Water Aware" during National Water Safety Month.

Approving this proclamation is in support of the City Council's Strategic Priorities of:

- Diverse and Inclusive Community
- Community Safety & Quality of Life

FISCAL IMPACT

There is no fiscal impact associated with this proclamation.

STRATEGIC PRIORITY

Community Safety & Quality of Life

ATTACHMENTS

1. Water Safety Month Proclamation

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

City of Seaside PROCLAMATION



WATER SAFETY MONTH MAY 2026

WHEREAS, The American Red Cross, The National Recreation and Park Association, The California Park and Recreation Society and the Association of Pool and Spa Professionals have combined efforts to educate Americans to be more “Water Aware” during National Water Safety Month; and

WHEREAS, The City of Seaside offers swim lessons and lifeguarding classes and programs to people of all ages; and

WHEREAS, promoting water safety and providing education on preventing recreational water-related injuries, illnesses and deaths is paramount to our community especially during the summer months; and

WHEREAS, citizens of the City of Seaside recognize the vital role that safe swimming and aquatic-related activities play in good physical and mental health which enhance the quality of life for all people; and

WHEREAS, The City of Seaside is extremely proud of the swimming facilities and aquatic programs of this community located at The Pattullo Swim Center; and

WHEREAS, The City of Seaside’s swimming facilities and programs provide a safe and healthy place to recreate, a place to learn and grow, to swim, to build self-esteem, confidence and a sense of self-worth which contributes to the quality of life in our community.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside hereby declares **May 2026 as Water Safety Month** and urges all our citizens in Seaside to support and promote this observance.

Ian N. Oglesby, Mayor
April 2, 2026



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.E.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dominique Davis, City Clerk

DATE: April 2, 2026

**SUBJECT: APPROVE A PROCLAMATION RECOGNIZING MAY 2026, AS
AFFORDABLE HOUSING MONTH**

RECOMMENDATION

Approve proclamation.

BACKGROUND

Affordable housing continues to be one of the most significant challenges facing communities throughout California and Monterey County. Rising housing costs, limited housing inventory, and increasing demand for housing have created challenges for many residents, including working families, seniors, veterans, and individuals on fixed incomes.

Affordable Housing Month is recognized throughout the region as an opportunity to bring awareness to housing needs, highlight affordable housing programs and resources, and recognize organizations and agencies working to address housing challenges. The month also serves to educate the public about the importance of housing stability and the role local governments and community partners play in supporting housing opportunities.

The City of Seaside continues to work toward housing solutions through planning initiatives, partnerships, and programs that support housing development and housing stability.

DISCUSSION

Recognizing May as Affordable Housing Month allows the City to reaffirm its

commitment to supporting housing opportunities for residents and to acknowledge the importance of safe and affordable housing as a foundation for a healthy and thriving community.

This proclamation also aligns with regional efforts to promote housing awareness and collaboration among local governments, nonprofit organizations, and housing advocates.

FISCAL IMPACT

None.

STRATEGIC PRIORITY

Effective Accessible Governance

ATTACHMENTS

- 1. Proclamation

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

City of Seaside PROCLAMATION



Affordable Housing Month May 2026

***WHEREAS,** access to safe, stable, and affordable housing is essential to the health, well-being, and economic stability of individuals, families, and communities; and*

***WHEREAS,** affordable housing supports strong communities by allowing residents to live near their jobs, schools, healthcare, and essential services, thereby reducing traffic congestion, improving quality of life, and strengthening the local economy; and*

***WHEREAS,** communities across California, including the City of Seaside, continue to experience rising housing costs and limited housing supply, which disproportionately impact low- and moderate-income households, seniors, veterans, persons with disabilities, and working families; and*

***WHEREAS,** the City of Seaside is committed to supporting policies, programs, and partnerships that expand housing opportunities, encourage housing development, preserve existing affordable housing, and promote housing stability for residents; and*

***WHEREAS,** Affordable Housing Month is an opportunity to raise awareness about the importance of affordable housing, recognize the efforts of housing advocates, developers, nonprofit organizations, and public agencies, and reaffirm the City's commitment to addressing housing needs in our community; and*

***WHEREAS,** during the month of May, communities throughout the region will host educational events, workshops, and activities to promote housing awareness and solutions that support inclusive and equitable communities.*

***NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Seaside hereby proclaims the month of May 2026 as **Affordable Housing Month** in the City of Seaside and encourages residents, businesses, and community organizations to participate in activities that promote housing awareness and support efforts to expand affordable housing opportunities for all.*

*Ian N. Oglesby, Mayor
April 2, 2026*



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.F.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dominique Davis, City Clerk

DATE: April 2, 2026

**SUBJECT: APPROVE A PROCLAMATION RECOGNIZING MAY 2026, AS
ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH**

RECOMMENDATION

Approve proclamation.

BACKGROUND

Asian American and Pacific Islander Heritage Month is observed nationally each May to recognize the history, heritage, and contributions of Asian Americans and Pacific Islanders in the United States. The observance originated from a congressional resolution in 1978 that designated a week in May for recognition, which was later expanded to a month-long celebration.

The month of May was chosen to commemorate the arrival of the first Japanese immigrants to the United States in May 1843 and to mark the anniversary of the completion of the transcontinental railroad in May 1869, which was built largely by Chinese immigrant workers.

DISCUSSION

The City of Seaside is a diverse community with residents representing many cultures and backgrounds, including Asian American and Pacific Islander communities who contribute to the civic, cultural, educational, and economic vitality of the city.

Recognizing Asian American and Pacific Islander Heritage Month provides an opportunity for the City Council to acknowledge the contributions, history, and cultural

heritage of these communities and to promote inclusion, understanding, and community engagement.

This proclamation aligns with national and statewide observances and supports the City's commitment to diversity, equity, inclusion, and community recognition.

FISCAL IMPACT

None.

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

- 1. Proclamation

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

**City of Seaside
PROCLAMATION**



**Asian American and Pacific
Islander Heritage Month
May 2026**

***WHEREAS**, the month of May is nationally recognized as Asian American and Pacific Islander Heritage Month, a time to celebrate and honor the history, culture, and contributions of Asian Americans and Pacific Islanders to the United States; and*

***WHEREAS**, Asian Americans and Pacific Islanders have played a vital role in the growth and prosperity of the United States and the State of California, contributing to government, business, education, science, technology, arts, culture, and community leadership; and*

***WHEREAS**, the City of Seaside is proud to be a diverse and inclusive community that values the cultural heritage, traditions, and contributions of Asian American and Pacific Islander residents, families, and community members; and*

***WHEREAS**, Asian American and Pacific Islander Heritage Month commemorates important historical milestones, including the arrival of the first Japanese immigrants to the United States in May 1843 and the completion of the transcontinental railroad in May 1869, which was built largely by Chinese immigrant laborers; and*

***WHEREAS**, this month provides an opportunity to recognize the achievements, resilience, and cultural traditions of Asian American and Pacific Islander communities and to celebrate the diversity that strengthens our city and our nation; and*

***WHEREAS**, the City of Seaside encourages residents to learn about and celebrate the history, heritage, and contributions of Asian American and Pacific Islander communities through educational activities, cultural events, and community engagement.*

***NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Seaside hereby proclaims the month of May 2026 as **Asian American and Pacific Islander Heritage Month** in the City of Seaside and encourages all residents to recognize and celebrate the many contributions and cultural traditions of Asian American and Pacific Islander communities.*

*Ian N. Oglesby, Mayor
April 2, 2026*



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.G.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dominique Davis, City Clerk

DATE: April 2, 2026

**SUBJECT: APPROVE A PROCLAMATION RECOGNIZING MAY 2026,
JEWISH AMERICAN HERITAGE MONTH**

RECOMMENDATION

Approve proclamation.

BACKGROUND

Jewish American Heritage Month is observed nationally each May to recognize the contributions of Jewish Americans to the history, culture, and development of the United States. The observance was officially proclaimed by the President of the United States in 2006 following bipartisan congressional support to recognize more than 350 years of Jewish contributions to American society.

Jewish Americans have made significant contributions in many fields, including public service, civil rights, education, business, science, medicine, the arts, and community leadership. Jewish American Heritage Month serves as an opportunity to recognize these contributions and to promote education and cultural understanding.

DISCUSSION

The City of Seaside is committed to recognizing and celebrating the diverse cultures and communities that contribute to the strength and character of the city. Recognizing Jewish American Heritage Month provides an opportunity for the City Council to acknowledge the history, heritage, and contributions of Jewish Americans and to promote inclusion, education, and cultural awareness within the community.

This proclamation aligns with national observances and reflects the City's commitment

to diversity, equity, inclusion, and community recognition.

FISCAL IMPACT

None.

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

1. Proclamation
-

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

City of Seaside PROCLAMATION



Jewish American Heritage Month May 2026

WHEREAS, Jewish American Heritage Month is celebrated each year during the month of May to recognize and honor the significant contributions of Jewish Americans to the cultural, economic, educational, scientific, and civic life of the United States; and

WHEREAS, Jewish Americans have played a vital role in shaping the history and development of the United States, contributing to public service, law, civil rights, education, business, medicine, science, the arts, and community leadership; and

WHEREAS, Jewish American Heritage Month provides an opportunity to celebrate Jewish American culture, traditions, history, and achievements, and to promote understanding, inclusion, and respect among all people; and

WHEREAS, Jewish Americans have contributed significantly to the advancement of civil rights, social justice, and community service, helping to build a more equitable and compassionate society; and

WHEREAS, the City of Seaside values diversity, inclusion, and cultural understanding and recognizes that the many cultures and traditions represented in our community strengthen our city and enrich the lives of all residents; and

WHEREAS, Jewish American Heritage Month encourages residents to learn more about Jewish American history, culture, and contributions and to recognize the importance of religious freedom, cultural diversity, and mutual respect.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside hereby proclaims the month of May 2026 as **Jewish American Heritage Month** in the City of Seaside and encourages all residents to recognize and celebrate the contributions and cultural heritage of Jewish Americans.

Ian N. Oglesby, Mayor
April 2, 2026



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.H.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager
Kee Hyon Higgins, Recreation Supervisor

DATE: April 2, 2026

**SUBJECT: APPROVE FEE WAIVER FROM CALIFORNIA STATE UNIVERSITY
MONTEREY BAY DEPARTMENT OF SOCIAL WORK FOR THE USE
OF THE LAGUNA GRANDE HALL AND KITCHEN FOR THEIR
MASTER OF SOCIAL WORK (MSW) GRADUATE STUDENT
SCHOLARSHIP TRAINING ON APRIL 24, 2026, IN THE AMOUNT
OF \$140.63**

RECOMMENDATION

Approve the fee waiver.

BACKGROUND

California State University Monterey Bay (CSUMB) Department of Social Work is requesting a fee waiver to help cover the costs associated with their MSW graduate student scholarship training on Friday, April 24, 2026, from 4:30 p.m. to 7:30 p.m. in the Laguna Grande Hall at the Oldemeyer Center. The featured speaker for their scholarship training will be Dr. Miguel Juarez, Professor and Program Director of the School of Social Work at Hertiage University.

Staff recommends that the fees be waived for the rental cost of the facility and that the organization provide liability coverage and pay only the non-refundable portion of the deposit of \$98.25 to go towards the building maintenance fund.

California State University Monterey Bay has submitted Fee Waiver requests, and they have been approved since 2023.

FISCAL IMPACT

The approximate fees which are applicable to this request are:

Laguna Grande Hall & Kitchen Fee	21/2 Hours @ \$56.25 per hour	\$140.63
<u>Non-Refundable Portion Deposit</u>		<u>\$ 98.25</u>
TOTAL		\$238.88

Should the City Council approve the request with the staff recommendation to waive all rental fees but require payment for the insurance and the non-refundable deposit only, the fiscal impact is \$140.63 out of account 100.3672.

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

1. CSUMB - Department of Social Work Fee Waiver & Rental Form - HCAI Grant Event 2026

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

Please read policy on back first.



SEASIDE CALIFORNIA

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-8800

CONTACT INFORMATION:

Organization: CA State University Monterey Bay
Name of Applicant: Maria Gurola / Mandi Salinas
Address: 100 Campus Center City: Seaside State: Ca
Phone: 582-3898 Email: 82-A101 / mansalinas@sumb.edu

EVENT INFORMATION:

Event Title: ACA Grant Event
Event Description: Training For MSW Scholarship recipients
Event Date: 4/24/26 Room(s) Requested: Laguna Grande Hall + Kitten
Time (including set-up): 4:30 pm - 7:30 pm Approximate Number of Guests: 85-100

ADDITIONAL INFORMATION:

Reason for Requesting Fee Waiver: Recent Grant funding cuts make it difficult to pay rental fees.

Have you received a Fee Waiver in the past? Yes, the event was on April 2024 No

What is your organization's tax identification number? unknown

What percentage of your members or participants resides in Seaside? All students

Is your organization based in Seaside? Yes No

Is your organization able to provide liability insurance? Yes No

Will alcohol be served or sold at your event? Yes No

Applicant Signature: Mandi Salinas

Date: 3.17.26

(For Office Use Only)

Fee Waiver Request: Approved Denied Appealed

Security Deposit Required? Yes No

Staff Signature: _____

Date: _____

Notes: _____



SEASIDE CALIFORNIA

Facility Use Rental Request Form
Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Cal State Monterey Bay ROOM: Laguna Grande Hall
 Name of Applicant: Department of Social Work *in kitchen*
 Address: 100 Campus Center City: Seaside Zip: 93955
 Phone: (831) 582-3898 Email: mansalinas@csUMB.edu
 Day of Event Contact Name and Phone: April 24th, 2026, Mandi Salinas
 Resident Non-Resident (831) 747-9008
(831) 582-3898

EVENT INFORMATION:

Event Title: HCAI Grant Event
 *Please attach invitation or flyer if available.
 Event Date: April 24, 2026 Approximate Number of Guests: 85-100
 Reservation Time: 4:30pm - 7:30pm Event Time: 5:00 - 7:00pm
 *Laguna Grande Hall & Soper: Security guard(s) must be present for entire event time. See next page.

Special Instructions:

Request to use the City's: Podium Microphone Projector Screen
 *Subject to availability **Projectors and other electronic equipment will not be provided

	Yes	No		Yes	No
Is the event open to the public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will refreshments be served?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will admission be charged?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will refreshments be sold?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a non-profit organization?	<input type="checkbox"/>	<input type="checkbox"/>	Will you be using the kitchen?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will there be music?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will alcohol be served?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be live music and/or DJ?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will alcohol be sold?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Name of band or DJ: _____			*Alcohol is prohibited at youth oriented events		

APPLICANT WILL PROVIDE THE FOLLOWING ITEMS 30 DAYS PRIOR TO THE EVENT:

1. Full payment of all applicable fees
2. Copy of event security contract by licensed company (if applicable)
3. Proof of liability insurance
4. Copy of ABC license (if applicable)

I have read and agree to all pages in the rental agreement forms

Applicant Signature: Mansalinas Date: 1/21/24

(For Office Use Only)

Permit Fee: \$795.63 Authorized Agent: [Signature] Date: 1/26/2026

Note: Original to Resources Management/Recreation Department



SEASIDE CALIFORNIA

Facility Use Rental Request Form
 Parks and Recreation Division
 986 Hilby Avenue, Seaside CA 93955
 831-899-6800

FACILITY SELECTION

LAGUNA GRANDE HALL
 Capacity: Dining: 225 / Theatre: 300
 Dimensions: 128' X 120'

	Resident	Non-Res
Hourly Rate	\$56.25	\$154.00
Deposit	\$855.00	\$819.00
(Refundable)	(\$556.75)	(\$696.15)
Alcohol Deposit	\$638.00	\$798.00
(Refundable)	(\$414.70)	(\$518.70)

Liability Insurance: \$85-\$217

Security Guards: required 1 per 50 guests

- I will be using Hall only
- I will be using Hall & Kitchen only
- I will be using Hall, Kitchen & Dance Studio

BAYONET MEETING ROOM
 Capacity: Classroom: 30 / Theatre: 40
 Dimensions: 24' X 20'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$43.75 /hr.	\$61.00 /hr.
After 3 hrs.	\$20 /hr.	\$28.00 /hr.

BLACKHORSE MEETING ROOM
 Capacity: Classroom: 40 / Theatre: 50
 Dimensions: 28' X 26'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hrs.	\$43.75 /hr.	\$78.00 /hr.
After 3 hrs.	\$20 /hr.	\$33.00 /hr.

DANCE STUDIO
 Capacity: Classroom: 35 / Theatre: 70
 Dimensions: 28' X 24'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$43.75 /hr.	\$94.00 /hr.
After 3 hrs.	\$20.00 /hr.	\$44.00 /hr.

SEAHORSE CONFERENCE ROOM
 Capacity: 20 / Dimensions: 28' X 18'

	Resident	Non-Res
Rate 0-3 hrs.	\$43.75 /hr.	\$81.00 /hr.
After 3 hrs.	\$20 /hr.	\$28.00 /hr.

SEASIDE MEETING ROOM
 Capacity: Classroom: 40 / Theatre: 60
 Dimensions: 32' X 28'

	Resident	Non-Res
Food Deposit	\$150	\$187.50
(Non Refundable)	(\$37.50)	(\$46.75)
Rate 0-3 hr.	\$43.75 /hr.	\$61.00 /hr.
After 3 hrs.	\$20 /hr.	\$28.00 /hr.

SEASIDE COMMUNITY CENTER (SOPER)
 Capacity: Dining: 85 / Theatre: 100
 Dimensions: 128' X 120'

	Resident	Non-Res
Hourly Rate	\$59.25	\$83.00
Deposit	\$348.00	\$436.00
(Refundable)	(\$295.80)	(\$370.60)
Alcohol Deposit	\$638.00	\$798.00
(Refundable)	(\$414.70)	(\$518.70)

Liability Insurance: \$85-\$217

Security Guards: required 1 per 50 guests

- I will be using the Large Room only
- I will be using the Kitchen only
- I will be using the Large Room & Kitchen

YOUTH EDUCATION CENTER
 Two hour rentals: available Fridays and Saturdays
 7:30-9:30 PM, and Sundays for any two hours
 between 8 AM - 9 PM.

	Resident	Non-Res
Deposit	\$83	\$103.50
(Non Refundable)	(\$21)	(\$26)
0-25 Guests	\$172	\$215
26-50 Guests	\$187.00	\$234
51-75 Guests	\$205.00	\$257.00
Mini Golf	\$25	\$31
Extra 1/2 Hour	\$38	\$47.50

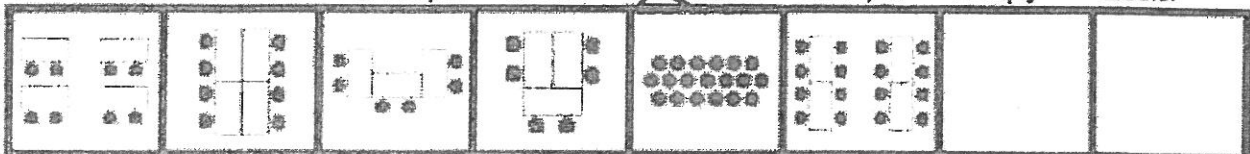
Non-Profit Rate: For Leguna Grande Hall, Seaside Community Center, and the Youth Education & Resource Center, non-profits may use the resident rate. For all other meeting rooms, non-profits may have up to 4 hours for \$37.00/\$47.00. Proof of 501(c)(3) required.

Security Guards: If required, security guards must be present for entire duration of event. Failure to comply or late security guards may result in deposit forfeited or event shut down completely.

SEATING CONFIGURATION

Review and select a seating configuration below. If you would like a different layout, please sketch your preferred layout in the box marked "other" or on the back of this sheet.

- Classroom Conference U-Shaped Pods Theater Banquet Empty Other





1. **OVERTIME:** Use of the facilities in excess of the time set forth above may result in overtime fee being charged.
2. **CANCELATION BY PERMITTEE:** Permittee must submit written notice of cancellation to the calendaring agent in order to be eligible for a refund. Refund requests made forty-five (45) days in advance will receive a full refund less a seven dollar (\$7) surcharge. Refund requests made thirty (30) - forty-five (45) days in advance will receive a full refund less the non-refundable portion of the security deposit. Refund requests made less than thirty (30) days in advance will receive a full refund less the entire security deposit.
3. **CANCELATION BY CITY:** This permit may be canceled without liability to the City under any of the following conditions: a) It is found to contain false or misleading information, (b) The Department finds that the proposed use will be detrimental to the public's health, (c) Any individual or group (members or guests) willfully or through negligence mistreats the equipment or violates any of the regulations, terms, and conditions established for use of the facilities, (d) Average attendance of scheduled activities falls below the standard established for each use area with the Center, (e) For failure to notify Center of cancellation of any date or dates covered by this permit, (f) Permittee defaults on or has not completed all conditions and requirements for use of facilities, (g) In case the Center or any part thereof shall be destroyed or damaged by fire or any other cause, or if other unforeseen occurrence, including strikes, labor disputes, war, or acts of military authorities shall render fulfillment of the permit difficult or impossible of performance, (h) The facility is needed by public necessity or emergency use, (i) Upon thirty (30) calendar days written notice to Permittee. Refund of rental fees shall be made where City cancels permit at least thirty (30) days prior to the date reserved, except when cancellation occurs under items (g) or (h) above.
4. **TRANSFERRING PERMIT:** Permit cannot be transferred, assigned, or sublet unless approved by the City in writing.
5. **ADVERTISING, SOLICITATION AND SALES:** No advertising or signs shall be exhibited and no sales made at the Center without the written permission of the City.
6. **COMPLETION OF REQUIREMENTS FOR USE OF FACILITIES:** Permittee must complete all requirements relating to use of the facilities within the time requirements specified.
7. **COMPLIANCE TO CONDITIONS OF USE:** The Permittee shall observe, obey, and comply with all applicable City, County, and Federal laws; and the policies, rules, regulations, terms, and conditions governing use of Center facilities. Permittee will forfeit all rents or other fees paid if evicted from premises for violation of it. Eviction shall not release Permittee from any obligations for the payment of the rents or other fees required to be paid under this permit for the term thereof.
8. **CONCESSION SALES:** Permittee will not engage in concession operations unless authorized in writing by Director/authorized staff.
9. **CONDUCT OF PERSONS:** Permittee shall be solely responsible for the orderly conduct of all persons using the premises by its invitation, either express or implied, during all times covered by the permit. The Department reserves the right to eject or cause to be ejected from the premises any person or persons objectionable due to unlawful conduct.
10. **DAMAGE TO FACILITY OR EQUIPMENT:** All property, equipment, and furnishings must be kept clean and undamaged, fair wear and tear accepted. Permittee causing damage or loss will be required to pay for same at current costs.
11. **EXITS:** At no time shall exits be covered or obstructed.
12. **FACILITIES CAPACITY:** Permittee shall not admit a larger number of persons than can be safely and freely moved about therein as determined by Building and Fire Codes.
13. **FLAMMABLE MATERIALS:** No flammable materials will be permitted to be used for decorations. All materials used for decorative purposes must be treated with flame proofing and be approved by the Fire Department.
14. **INDEMNITY:** Permittee shall indemnify and hold harmless by the City, its officers, employees, and agents, against any and all claims, demands, causes of action, personal injuries or death, damages whatsoever, directly or proximately resulting or caused by the use and occupation of the facilities described in the permit, whether such use is authorized or not or from act or omission of Permittee or any of its officers, agents, employees, guests, patrons, or invitees, and the Permittee shall, at its sole risk and expense, defend any and all suits, actions, or other legal proceedings which may be brought or instituted against City, its officers and employees, on any such claim, demand, or cause of action, and the Permittee shall pay any judgment or decree which may be rendered against the city, its officers, employees, and agents in any suit, action or other legal proceedings, and Permittee shall pay for any and all damages to the property of the City or of others, the loss or theft of such property, done or caused by Permittee, its officers, agents, employees, guests, patrons, and invitees.
15. **PAYMENT OF TAXES:** Payment of all Federal, and City taxes in connection with the event shall be the liability and responsibility of the Permittee.
16. **PERMITTEE RESPONSIBLE FOR CLEANLINESS OF FACILITY:** Facilities used by Permittee must be left in a clean and orderly condition. If additional maintenance is required, other than normal cleaning process, the Permittee will be charged for same.
17. **PERMITTEE RESPONSIBLE FOR PERMITS AND LICENSES:** The Permittee shall procure at his own expense all the required licenses and permits necessary for the intended use or activity covered by this permit.
18. **ALCOHOL:** No alcohol can be served to minors or at any youth-related event at the Oldmeyer Center or Seaside Community Center and can result in immediate closure of the event and loss of deposit. ALL alcohol is prohibited at ALL youth oriented events.
19. **SMOKING:** Smoking is prohibited within twenty (20) feet of entrances, exits and windows.
20. **USE OF RESERVED FACILITIES AND EQUIPMENT:** Permittee may use only those facilities and equipment specifically designated on this permit.
21. **CONSTRUCTION OF PERMIT:** In case of any doubts as to the interpretation of any provisions of this permit, the interpretation by the Recreation and Community Activities Director shall prevail. In addition, the Recreation and Community Activities Director shall have the sole power to decide and resolve matters not covered by this permit.
22. **SEVERABILITY:** If any part of this permit is for any reason held to be illegal, inapplicable, unenforceable, or unconstitutional, such decision shall not affect the validity of the remaining portions of the permit.
23. **SECURITY AND CLEANING DEPOSIT:** A deposit is required from any person or organization renting a room at the Center (according to current fees and charges). A portion of the deposit is non-refundable (according to current fees and charges) and the remaining deposit is refundable in whole or in part depending upon the condition of the room, walls, floors, carpets; whether



SEASIDE CALIFORNIA

Facility Use Rental Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

any breakage occurred or whether overtime was incurred beyond stated setup, cleanup or activity time. The City reserves the right to close down any party or activity that may in any way endanger the health or safety of any person or property. Any early closure of the facility may result in loss of deposits. Refundable deposits will be returned within thirty (30) days following the event date.

- 24. SUPPLIES: City staff is not authorized to provide supplies for your event.
- 25. SECURITY GUARDS: One guard per fifty participants is required for events that serve alcohol and/or have live/DJ music or dancing. The City reserves the right to require security for events.

IMPORTANT THINGS TO NOTE

- ✓ In order to secure a reservation, this form must be completed and submitted along with full payment to the Oldemeyer Center front desk.
- ✓ Reservations for the conference rooms must be made at least 7 days in advance and 30 days in advance for all other facilities.
- ✓ Please include a sketch of how you would like the room to be set up if it is different than the diagrams provided on this form. Our facility staff will do their best to prepare the room as shown in your diagram. Do not write "same as before."
- ✓ Food and beverage are allowed in certain rooms; please ask staff prior to providing refreshments.
- ✓ Do not move furniture from one room to another. If you have additional needs, please contact the facility staff.
- ✓ Please do not change rooms. If a different room is preferred and empty upon arrival, please check with the facility staff.
- ✓ Come prepared. Our staff is not authorized to provide supplies for your meeting.
- ✓ If you tape signs up regarding your meeting, please remove them upon your departure.
- ✓ Smoking is prohibited within 20 feet of entrances, exits and windows.
- ✓ In case of cancellation, please notify the Oldemeyer Center Front Office as soon as possible. Please see refund policy schedule below:

45 days in advance	Full refund, less a \$7 surcharge
30-45 days in advance	Full refund, less the non-refundable part of security deposit
Less than 30 days in advance	Full refund, less the entire security deposit
Less than 48 hours in advance	No refund

- ✓ *If alcohol is found on the premises (including the parking lot, stage, kitchen, etc.) and your contract prohibits the consumption of alcohol, the City of Seaside has the right to cancel your event and deposits and fees will NOT be refunded.
- ✓ *A one million dollar (two million aggregate) liability insurance policy is required. You can either purchase it through the city, or through another insurance company and provide us a copy of the policy naming the City of Seaside as co-insured.
- ✓ Use of our facilities requires you to provide licensed and bonded security guards. You must hire one guard per every fifty guests. A copy of the contract must be provided to the city at least 30 days prior to your event. Renters exceeding their stated attendance risk losing their deposit.

Food Sales and Prohibited Goods & Materials:

- ❖ All food providers within the city utilizing disposable food service ware shall use certified compostable products, or recyclable non-plastic products. This includes but is not limited to plates, napkins, straws, cups, bottles, lids, utensils, bowls, stirrers, beverage plugs, trays and hinged or lidded containers. Non-plastic single-use products shall be allowed only if they are currently accepted for composting or recycling by the designated waste hauler and the Monterey Regional Waste Management District.
- ❖ Applicants and vendors are prohibited: to use any PLASTIC water bottles, use Styrofoam/polystyrene packaging, and provide plastic straws unless requested by the customer self-identifying a need for a plastic straw.
- ❖ The use of balloons is prohibited at all City of Seaside parks and facilities.

Initials: M.S.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.I.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager
Kee Hyon Higgins, Recreation Supervisor

DATE: April 2, 2026

SUBJECT: APPROVE A FEE WAIVER REQUEST FROM PALENKE ARTS ORGANIZATION TO USE LAGUNA GRANDE PARK TO HOLD THEIR TENTH ANNUAL PALENKE ARTS FESTIVAL ON JUNE 7, 2026, IN THE AMOUNT OF \$1,302.00

RECOMMENDATION

Approve the fee waiver.

BACKGROUND

The Palenke Arts Organization is proposing to hold their Tenth Palenke Arts Festival event on June 7, 2026. The organization's mission is to educate and inspire the community of Seaside through the arts and consists of a community of multicultural interdisciplinary arts, performers, students, educators, and community members who want to transcend their individual differences, and build a better community through the arts. The festival will be a multicultural celebration of the arts in the City of Seaside.

They are requesting a fee waiver to waive fees associated with this event and the use of the City's stage. The Tenth Annual Palenke Arts Festival is open to the public and no fees will be charged. Their application was reviewed by the Special Event Committee. Palenke Arts has submitted Fee Waiver requests, and they have been approved since 2016.

FISCAL IMPACT

Should the City Council approve the request for a full fee waiver for the event, the

approximate fiscal impact is as follows:

Special Event Application Fee	\$ 110.00
Laguna Grande Park Rental Fee	\$ 121.00
Park Deposit	\$ 198.00
<u>Public Works Set-up and Breakdown</u>	<u>\$ 873.00</u>
TOTAL	\$1,302.00

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

1. Palenke Arts Fee Waiver Request & Special Event Application 2026
2. Palenke Arts Security Service - 10th Annual Palenke Arts Festival 2026

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

Please read policy on back first.



SEASIDE CALIFORNIA

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Palenke Arts
Name of Applicant: Juan L. Sanchez
Address: 1713 Broadway Ave City: Seaside State: CA
Phone: 831-899-9909 Email: juansanchez@hotmail.com

EVENT INFORMATION:

Event Title: 10th Annual Palenke Arts Festival
Event Description: The Palenke Arts Festival is a multicultural celebration of
Event Date: June 7, 2026 Room(s) Requested: Laguna Grande Lakeside the Arts
Time (including set-up): 8 am - 5 pm Approximate Number of Guests: 500 for the whole family

ADDITIONAL INFORMATION:

Reason for Requesting Fee Waiver: The festival is a free event enjoyed by the whole community.

Have you received a Fee Waiver in the past? Yes, the event was on 11/2/25 No

What is your organization's tax identification number? 82-1786480

What percentage of your members or participants resides in Seaside? 90

Is your organization based in Seaside? Yes No

Is your organization able to provide liability insurance? Yes No

Will alcohol be served or sold at your event? Yes No (in a small VIP area)

Applicant Signature: [Signature] Date: 3/5/26

(For Office Use Only)

Fee Waiver Request: Approved Denied Appealed

Security Deposit Required? Yes No

Staff Signature: _____ Date: _____

Notes: _____



**SEASIDE
CALIFORNIA**

Fee Waiver Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

POLICY REGARDING ROOM RENTAL FEES AND WAIVERS

Fees may be waived for activities that benefit the majority of Seaside residents. Any new organizations requesting fee waivers are required to submit a letter of intent and complete the Fee Waiver Request form to the Recreation Services Department. The application will be submitted to the City Manager or his designee for review and approval. In the event that the fee waiver request is denied by the City Manager, the request can be appealed to the City Council. Applicants must demonstrate that the following criteria are satisfied:

1. At least 60% of the organization's membership must consist of Seaside residents. The organization must provide documentation verifying membership residency.
2. The organization must be a 501(C)3 non-profit or public benefit organization and provide taxpayer identification number.
3. The organization must provide an in-kind service/donation to benefit and augment the City of Seaside. A written statement must be submitted with the application outlining specific donations and/or services provided by the organization to the City of Seaside.

FEE WAIVERS FOR MEETING ROOMS

1. Meetings are limited to four hours.
2. All organizations receiving fee waivers must give seven days notice of cancellation. If no notice is given of cancellation, the City reserves the right to deny further fee waiver requests.
3. Due to limited space, organizations may not request fee waivers for any more than one meeting room use per year; fee waivers are not intended to provide for ongoing weekly or monthly meeting use.
4. No faith based organizations may apply for fee waivers due to the separation of church and state.

AUDITORIUM RENTAL FEE WAIVER

Organizations requesting the use of the Auditorium must:

1. Pay the non-refundable portion of the deposit per event.
2. An organization requesting use of the auditorium for a special event or meeting may receive no more than one fee waiver request within a 90-day period.
3. Provide special event liability insurance. The following is required:
 - a. Provide an "Occurrence Made" liability insurance policy, naming the city as additionally insured, with limits of \$1 million per occurrence and \$2 million aggregate. A copy of that policy must be provided to the Recreation Services Department.
 - OR
 - b. Purchase Special Event Liability insurance through the Recreation Services Department at the time of fee waiver request. This insurance covers not only the city, but also those renting the facility.
4. Fundraising activities of any nature do not qualify for fee waivers.
5. Special events may be required to provide security at renter's expense. A photocopy of the contract must be on file with the Recreation Services Department. The number of security guards required is determined by the nature of the event and the numbers in attendance.

***A City-sanctioned organization is defined as "any community based group or organization that in cooperation with the Recreation Services Department, provides an entertainment, recreation and/educational service benefiting the citizens of Seaside."**

****All deposits are placed in the maintenance and janitorial fund designated for the upkeep and repair of the Oldemeyer Center.**



SEASIDE CALIFORNIA

Parks and Picnics Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Name of Applicant: Juan L. Sanchez / Palube Arts
Address: 1713 Broadway Ave City: Seaside Zip: 93955
Phone: 831-899-9989 Email: juansanchez@hotmail.com
 Resident Non-Resident Organization: Palube Arts

FACILITY RESERVATION:

Intended Use/Activity: 10th Annual Palube Arts Festival
Reservation Date(s): June 7, 2025 Times: (Available 8 AM-Dusk) 8-Dusk
Location Requested: (All fees per current adopted fee schedule)

Soper

- BBQ Area 1
- Large BBQ Area
- BBQ Area 2
- Entire BBQ Areas
- BBQ Area 3

Laguna Grande Park

- Lakeside BBQ Area 1
- Eucalyptus BBQ Area
- Hillside BBQ Area 3
- Hillside BBQ Area 6
- Lakeside BBQ Area 2
- Hillside BBQ Area 1
- Hillside BBQ Area 4
- Entire Lakeside BBQ Areas
- Hillside BBQ Area 2
- Hillside BBQ Area 5

Other

- Metz BBQ Area
- City Hall Lawn
- Ellis Park BBQ Area
- Sports Complex
- Robert's Lake

Do you intend to play music? (No amplified, live music, or bands allowed) Yes No
Do you intend to use the BBQ pits? Yes No

Bounce House (additional fee)

Estimated Attendance: 500

(For Office Use Only)

Permit Fee: _____

Authorized Agent: _____ Date: _____

Note: - Original to Resource Management/Recreation Department
- Copy to Police Department



SEASIDE CALIFORNIA

Parks and Picnics Facility Use Request Form

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

I, the undersigned, hereby certify that I will be personally responsible for any damage sustained to the grounds, buildings, furniture, or equipment occurring through the occupancy of said facilities. I will also be responsible for the enforcement of the Department rules and regulations. City Ordinance 9.12020 makes it unlawful for any person to knowingly make, continue or cause to be made or continue any excessive, unnecessary or unusually loud noise. City Ordinance 9.08.060(B)(1) makes it unlawful for any person using a park to consume or have in his/her possession an open container of any alcoholic beverage. **Please be aware that the City does not provide electricity for any park reservation other than a reservation made for a City Function.**

For rentals on Nights/Weekends or Holidays please call 831-394-6811 for police matters. For rental concerns or restroom issues, please call 831-760-2236. If no one responds within 15 minutes, then call 831-860-2336. It is also recommend that you have a copy of your receipt on hand during your rental.

Initials: JS

Food Sales and Prohibited Goods & Materials:

- ❖ All food providers within the city utilizing disposable food service ware shall use certified compostable products, or recyclable non-plastic products. This includes but is not limited to plates, napkins, straws, cups, bottles, lids, utensils, bowls, stirrers, beverage plugs, trays and hinged or lidded containers. Non-plastic single-use products shall be allowed only if they are currently accepted for composting or recycling by the designated waste hauler and the Monterey Regional Waste Management District.
- ❖ Vendors are prohibited: to use any PLASTIC water bottles, use Styrofoam/polystyrene packaging, and provide plastic straws.
- ❖ **The use of all types of balloons is prohibited at all City of Seaside parks and facilities.**

Initials: JS

IT IS DISTINCTLY UNDERSTOOD AND AGREE, that the applicant assumes all risk for loss, damage, liability, injury, and costs or expenses that may arise during or because of such use or occupancy of the facility of the city of Seaside and its Public Works Department. The applicant further agrees that in consideration of being permitted to use said facilities, he/she will save and hold the City of Seaside and said Public Works Department and/or its employees, free and harmless from any loss claims liability, damage and/or injuries to persons or property that in any way may be caused by applicants use or occupancy of said facilities.

NOTE: All Park Rental Fees Are Non-Refundable

75% of cleaning deposits will be refunded within 14 –21 working days after use of facility.

The remaining 25% of the deposit will be kept in the Janitorial/Maintenance account.

(Rental Area Must Be Clean In Order To Receive a Refund)

Signature of Applicant: _____

Date: 3/15/26



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Date:

Dear Event Sponsor:

Welcome to the City of Seaside. The following pages include the City of Seaside's Special Events Application and accompanying instructions developed to guide you through the application process.

Effective July 01, 2020 a \$110.00 permit fee was approved by the Seaside City Council. Please enclose a check made out to the City of Seaside with your completed application. Once the completed form is received it will be distributed to all City departments and agencies affected by your event. You will then be notified of the status of your request. On behalf of the City of Seaside we thank you for contributing to the spirit and vitality of our City through the staging of your event. **Best wishes for a successful event!**

Terry Navarro
City of Seaside
986 Hilby Avenue
Seaside, CA 93955
(831) 899-6805
(831) 718-8603
Email: tnavarro@ci.seaside.ca.us



SEASIDE CALIFORNIA

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

CONTACT INFORMATION:

Organization: Paleuke Arts
Name of Applicant: Juan L. Sanchez
Address: 1713 Broadway Ave City: Seaside State: CA
Phone: 831-899-9909 Email: juansanchez@hotmail.com
Day of Event Contact Name and Phone: Juan Sanchez 831-333-6612

EVENT INFORMATION:

Event Title: 10th Annual Paleuke Arts Festival
Event Category:
 Athletic / Recreation Concert / Performance Circus
 Celebration / Festival Parade / March / Procession Dance
 Carnival Other: _____
Event Date and Time: June 7, 2026
Setup: 8 am Event Start: 11 am Event End: 5 pm Clean up: 5:30 p
Event Location: Laguna Grande Park, Lakeside

EVENT DESCRIPTION:

Please provide detailed description of your event. Include details regarding any components of your event such as the use of vehicles, animals, rides, sanitation provisions or any other pertinent information about the event.

The Paleuke Arts Festival is a ^{tree} multicultural celebration of the Arts. Our event features professional performances by artists such as Ruby Ibarra + Plenazo Tribe, student performances, live art, food vendors, artist booths + children

Number of Participants: 500 Event Benefiting: the community
Federal ID # (if applicable): 82-1786480
 501 C(3) 501 C(6) Commercial-For Profit Other: _____

Will admission be charged? Yes, tickets cost: _____ No

[Handwritten signature]



SEASIDE CALIFORNIA

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

Is the event open to the public? Yes No

If no, how will the event be restricted? Indicate plan on detailed schematics:

We are planning to offer a small VIP area
to have food + wine offered to 50 guests

How will the event be advertised and promoted? Social media, newspaper
radio + TV.

Signs posted:

Special equipment to be used for proposed event: (List all electrical needs you may require)

- P.A. System
- Generator(s)
- Amplified sound / music
- Booths
- Bleachers
- Cooking fuel
- Tents
- Banners
- Barricades

Other: We would like to have access to chairs, tables,
the portable stage, the SPIDER

Will the event include music or live performances? Yes No

Will film, video, or photography be involved with the production of event? Yes No

Do you intend to sell food or beverage? Yes No

(If yes, please attach Health Department Food Vendor Certificate)

Do you intend to sell other merchandise? Yes No

Number of Vendors? _____ (For-profit vendors must have business license on file with the City)

TBA

Vendor Name

Vendor Address

Describe Merchandise

Will alcohol be served? Yes No

Will alcohol be sold? (If yes, please attach ABC license) Yes No

Parking arrangements: We'd like to request access to the dirt lot -
volunteers will assist with parking arrangements



SEASIDE CALIFORNIA **Special Event Application**
 Parks and Recreation Division
 986 Hilby Avenue, Seaside CA 93955
 831-899-6800

Safety / Security / Accessibility (please describe your procedures for crowd control and internal security):

Volunteers, + security company \$

Security Organization (if required - please attach security contract):

HKC Protective Services

What City services do you anticipate you will need? (i.e. Police, Fire, Public Works, etc.)

Public Works

Method of trash collection/disposal and provision for additional sanitary facilities:

Extra trash cans + volunteer cleanups

Other pertinent information or special requests:

APPLICANT AGREEMENT

All applicable fees must be paid 30 days prior to event date. No permit revisions will be accepted less than 14 days prior to the event date. The City of Seaside retains the right to terminate the event at any time should a responsible city official determine any activity related to the event is a threat to public safety and/or property. I (we) agree to abide by all laws, rules and regulations which may apply to this area. I (we) accept specific responsibility for other members of my group and for any damage done to city property and/or facilities, and agree to clean and restore the site to the condition in which it was found prior to the holding of the specific event. I certify under penalty of perjury that all the preceding information is true to the best of my knowledge. **Completed and signed special event form must be submitted to Recreation and Community Activities Director within seven working days of receipt of form.**

Applicant Signature: _____

Date: _____

3/5/26



**SEASIDE
CALIFORNIA**

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

APPLICATION MUST INCLUDE: Detailed schematic of event location indicating specific activity sites. For non-profit organizations, a copy of non-profit status must be submitted.

Attach to application and mail to:
City of Seaside Recreation Services
Attn: Recreation Director
986 Hilby Avenue
Seaside, CA 93955

SPECIFIC EVENT CONDITIONS OF APPROVAL

- ✓ Event organizers must clean up any event-related trash.
- ✓ All event noise or sound must be kept to a minimum, particularly before 9:00 a.m. and must not create an annoyance to co-existing events.
- ✓ Permittee is responsible for the actions of all vendors and participants during the event.
- ✓ No activities are permitted onsite that are not included on your permit application.
- ✓ All City ordinances will be strictly enforced (alcohol, dogs, etc.).
- ✓ Permit must be kept on location at all times.

Failure to comply with the above conditions may result in immediate closure of the event and a ban on future events by the organizer in the City of Seaside.

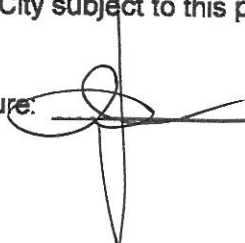
PROVISIONS

Permittee waives all claims against the City, its officers, agents and employees, for loss or damage caused by, arising out of, or in any way connected with, the exercise of this permit and permittee agrees to save harmless, indemnify and defend City, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby granted, except those arising out of the sole negligence of the City.

City shall have the privilege of inspecting the premises covered by this permit any and all time. This permit shall not be assigned. City may terminate this permit at any time if permittee fails to perform and covenant herein contained at the time and in the manner herein provided. City agrees it will not unreasonably exercise this right of termination.

The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the City. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto.

Permittee will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, sexual orientation, age national origin or physical handicaps. Permittee agrees to comply with the terms and conditions contained herein and all rules and regulation of the City subject to this permit.

Applicant Signature: 

Date: 3/5/26



SEASIDE CALIFORNIA

Special Event Application

Parks and Recreation Division
986 Hilby Avenue, Seaside CA 93955
831-899-6800

INDEMNIFICATION, DEFENSE, HOLD HARMLESS

Applications must furnish the city with a certificate of insurance in an amount no less than \$1 million naming the City of Seaside as an additional insured. The amount of insurance is subject to increase at the discretion of the Finance Director who is the Risk Manager, depending upon the nature of the event. Such insurance must be primary to any city insurance and the city must have at least ten days' notice of cancellation.

For final event approval, you will need commercial general liability insurance that names "the City of Seaside, its officers, employees and agents" as an additional insured and any other public entities impacted by this event. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact Risk Manager. Please obtain the required insurance and mail an original insurance certificate to City of Seaside, Recreation and Community Activities Department, P.O. box 810, Seaside, CA 93955.

Insurance Agency: Markley Markley
Phone Number: _____

Insurance Agent: Mat Cleary
Policy Number: 805.261.6628

PERMIT HOLDER hereby agrees to protect, defend, indemnify and hold and save harmless **CITY**, its officers, and employees against any and all liability, claims, judgements, costs and demands, however caused, including those resulting from death or injury to **PERMIT HOLDER'S** employees and damage to **PERMIT HOLDER'S** property, arising directly or indirectly out of the obligations or operations herein undertaken by **PERMIT HOLDER**, including those arising from the passive concurrent negligence of **CITY** but save and except those which arise out of the active concurrent negligence, sole negligence, or the sole willful misconduct of **CITY** **PERMIT HOLDER** will conduct all defense at its sole cost and expense. **CITY** shall be reimbursed by **PERMIT HOLDER** for all costs or attorney's fees incurred by **CITY** in enforcing this obligation.

Applicant Signature: [Signature]

Date: 3/5/26

(For Office Use Only)

Authorization

- Building _____
- Planning _____
- Police _____
- Fire _____
- Finance _____

- Recreation _____
- Redevelopment _____
- Public Works _____
- County Health _____

Comments: _____



Your estimate is ready!

Total \$384.00 • Expires May 27, 2026

Please find your estimate details here with a discounted rate of \$32.00/hr (Our usual event rate is \$35-40). Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!
HKC Protective Services

Review and approve

HKC Protective Services

1263 Elm Ave
Seaside, CA 93955-4909


info@hkcprotectiveservices.com
+1 (831) 521-2306
<https://hkcprotectiveservices.com>

If you receive an email that seems fraudulent, please check with the business owner before paying, or you can forward the email to security@intuit.com so we can look into it. Read more at [MailScanner has detected a possible fraud attempt from "links.notification.intuit.com" claiming to be security.intuit.com.](#)



Powered by QuickBooks



Sign in 

HKC Protective Services

ESTIMATE TOTAL

\$384.00

To move forward with this estimate, select **Accept** and HKC Protective Services will reach out with next steps.

Accept

Decline



HKC Protective Services

estimate number 1004

Expiration date May 27, 2026

estimate total \$384.00

[View estimate](#)



Merchant details

Email: hkcprotectiveservices@gmail.com



Information is protected and kept confidential

Estimates are subject to change. The business will reach out to confirm final details.
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**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.J.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager
Kee Hyon Higgins, Recreation Supervisor

DATE: April 2, 2026

SUBJECT: APPROVE A MAYOR'S YOUTH FUND CONTRIBUTION REQUEST OF \$3,000.00 FROM THE VILLAGE PROJECT, INC. TO ASSIST WITH THE COSTS ASSOCIATED WITH THEIR MINDSHIFT YOUTH SUMMIT

RECOMMENDATION

Approve the request.

BACKGROUND

The Village Project, Inc. is requesting a \$3,000.00 donation from the Mayor's Youth Fund to help cover the costs associated with their MindShift Youth Summit. Their summit is a youth-led mental health awareness and stigma reduction summit that will take place on May 2, 2026, at the Oldemeyer Center and the Youth and Education Center (YEC). The event brings together Seaside youth ages 4–18 for keynote speakers, age-segmented workshops, youth panels, and a community activation focused on mental resilience, healthy relationships, emotional literacy, and leadership development. The summit is designed to normalize mental health conversations in culturally relevant, accessible, and community-based formats. Youth Ambassadors from Seaside play leadership roles in planning, speaking, facilitating, and hosting. This event supports educational development, leadership growth, and community engagement for Seaside youth.

The MindShift Youth Summit directly benefits the City of Seaside by providing free mental health education and leadership development to local youth. It strengthens partnerships between nonprofit organizations and municipal leadership, reduces stigma and promotes early intervention. The summit will incorporate sustainability practices by

having recycling and trash separation stations. They will promote digitally and have QR-based materials to reduce paper use. They will encourage participants to carpool or walk to the summit. In addition, they will have environmental education booths at the summit connecting mental health to outdoor activity and coastal stewardship.

Based on the information in the application, the request meets the criteria for the Mayor's Youth Fund Policy. This is the first time that The Village Project, Inc. has requested a donation for their MindShift Youth Summit.

The Village Project, Inc. has submitted Mayor's Youth Fund requests, and they have been approved since 2014.

FISCAL IMPACT

This request would be funded by a donation from the Green Waste Recovery's donation to the Mayor's Youth Fund. The current balance of the Mayor's Youth Fund account (601-2106) is \$23,122.20. If the City Council approves this request, the balance will decrease to \$20,122.20. This is for fiscal year 2025/26.

In the event that all the funds in the Mayor's Youth Fund become exhausted, staff will keep a file of all applications. Once Green Waste issues the next round of funding, all applications on file will be processed at the next available City Council meeting.

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

- 1. MYF Village Project - The Mindshift Youth Summit
- 2. Village Project- 501(c)(3)

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

Terry Navarro - Online Form Submittal: Mayor Youth's Contribution Request

From: "noreply@civicplus.com" <noreply@civicplus.com>
To: <cityclerk@ci.seaside.ca.us>, <dmeewis@ci.seaside.ca.us>, <tnavarro@ci.s...>
Date: 3/11/2026 12:42 PM
Subject: Online Form Submittal: Mayor Youth's Contribution Request

Mayor Youth's Contribution Request

MAYOR'S YOUTH FUND POLICY

Purpose

The Mayor's Youth Fund provides supplemental financial assistance to Seaside youth and youth-serving organizations that enhance well-being, leadership, civic engagement, recreation, environmental sustainability and/or climate resilience. The Mayor's Youth Fund Policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applicants

Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving a majority of Seaside residents (50%) that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth Fund if the funding is not used to support religious activities such as: Religious instruction, Sunday School, and Worship. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Allowable Expenditures

Eligible expenditures may include:

- Event or program costs such as field or facility rental, entry fees, or supplies.
- Equipment or uniforms directly supporting youth participation in extracurricular, athletic, cultural, or environmental programs.
- Transportation or travel expenses directly tied to eligible events
- Stipends or payments for qualified referees or contracted service providers directly supporting an approved youth event, program, or tournament.

- Materials or supplies advancing environmental sustainability, climate resilience, clean-energy awareness, conservation, waste-reduction efforts, community stewardship, or civic engagement.

The following expenses are not eligible: standard classroom supplies, textbooks, staff salaries or stipends, religious or political activities, personal gifts, activity rewards, or food and entertainment unrelated to program activities.

School Coordinated Funding Requests

Funding requests coordinated through schools may be considered when:

- The project provides a clear municipal or community benefit.
- Requests supplement but do not supplant school district funding.
- The activity involves collaboration with Seaside businesses, organizations, or City departments.
- The application includes written approval from the school principal of the participating school or an authorized district administrator confirming the project aligns with district policy and is not otherwise fully funded.

Submittal of Contribution Requests

In order to request a contribution, the following information must be provided in writing:

- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed.
- Description of other fundraising or contributors.
- An explanation of how the group, activity, or event will benefit Seaside youth.
- A written description of how the proposed activity or event contributes to environmental sustainability and climate resilience, which may include: waste reduction, recycling, reuse, pollution prevention, clean-energy or solar-powered education, water conservation, habitat restoration, community stewardship, or other practices that support a healthy and sustainable Seaside.
- How this request will provide a municipal benefit (i.e., benefit the community).
- Proof of non-profit status (not a taxpayer's I.D. number) and a current W-9 form.
- If the request originates from a school or district-affiliated program, written sign-off by school principal or appropriate school district administrator must accompany the application.

Incomplete applications will not be forwarded for Council consideration.

Evaluation Process & Criteria

Funding requests are subject to City Council approval following staff review for eligibility and completeness. Evaluation will consider:

- Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.
- Evidence that the activity or event contributes to environmental sustainability and climate resilience, such as waste-reduction practices, recycling and reuse efforts, clean-energy or solar-power learning, conservation initiatives, habitat restoration, or community stewardship projects that support a healthy environment.
- Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.
- Contributions are only paid to organizations, such as non-profit groups and schools.
- Contributions are intended to fund actual costs related to an event or activity. (Please see “Payment Process” information provided below.)
- Contributions from the Mayor’s Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.
- How this request will provide a municipal benefit (ie., benefit the community).

Contribution Limits

In order to equitably distribute funds available in the Mayor’s Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council.

<i>Individuals</i>	<i>25% of total cost of activity (not to exceed \$1,000)</i>
<i>Groups (≤ 20 persons)</i>	<i>up to \$1,500</i>
<i>Groups (≥ 21 persons)</i>	<i>up to \$3,000</i>

Funding is limited to one contribution per applicant or organization within a twelve-month period.

Funding Requirements

- Submit the Mayor’s Youth Fund Closing Report within 60 days of event, activity, or program completion. Applicants that do not furnish the report may not apply for funds for the following year.

- A representative from the organization is required to be at the Council meeting, or attend virtually, for their application to be heard. If no representative is present then the agenda item will be postponed to another City Council meeting upon notification by the applicant.
- Incomplete applications will not be forwarded for Council consideration; applications not answering the question related to reduce, reuse or recycle/environmental sustainability AND municipal benefit are considered incomplete.

Individual Requests

Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000.

Payment Process

If a contribution is approved by the City Council, payment will be made to the authorized organization or directly to the vendor selected by the authorized organization after submittal of a receipt or the presentation of actual invoices. No funding payments shall be made directly to individuals, ensuring compliance with municipal auditing standards.

Submission

All requests will be considered before the City Council and you will be notified of the specific date your item is placed on the agenda.

(Section Break)

MAYOR'S YOUTH FUND CONTRIBUTION REQUEST

CONTACT INFORMATION

Name of Organization	The Village Project, Inc.
Name	Aaliyah Garrard
Email Address	aaliyah@villageprojectinc.org
Address	1069 Broadway Avenue
City	Seaside
State	CA
Zip Code	93955
Phone Number	831-392-1500

Additional Phone Number	<i>Field not completed.</i>
Percentage of Residents or Students of Seaside	90%
Number of Participants	200
Ages of Participants	4-18+

(Section Break)

CRITERIA

Applicants must meet at least one of the following criteria to be eligible for funding. Please select one or more from the following list:	Scholastic
Is funding a reward for one of these activities?	No
1. Description of event, activity or program funding pertains to:	<p>The MindShift Youth Summit is a youth-led mental health awareness and stigma reduction summit taking place May 2, 2026 at the Oldemeyer Center and Seaside Teen Center. The event brings together Seaside youth ages 4–18+ for keynote speakers, age-segmented workshops, youth panels, and a community activation focused on mental resilience, healthy relationships, emotional literacy, and leadership development. The summit is designed to normalize mental health conversations in culturally relevant, accessible, and community-based formats. Youth Ambassadors from Seaside play leadership roles in planning, speaking, facilitating, and hosting.</p> <p>This event supports educational development, leadership growth, and community engagement for Seaside youth.</p>
Attach Additional Information as Necessary	<i>Field not completed.</i>
2. Description of how funds will be specifically used for youth groups, activities and events	<p>Mayor's Youth Fund contributions will directly support:</p> <ul style="list-style-type: none"> • Workshop materials and supplies for youth programming • Youth meals and refreshments • Educational printing and engagement materials • Youth activity stations and engagement incentives

- Safety and event logistics support

Funds will not be used for administrative overhead. All funding will directly enhance youth participation, accessibility, and engagement for Seaside residents.

3. Describe how the event, activity, or program contributes to environmental sustainability and climate resilience.

The summit will incorporate sustainability practices including:

- Waste reduction through organized recycling and trash separation stations
- Digital promotion and QR-based materials to reduce paper use
- Encouraging carpooling and walkability within Seaside
- Environmental education booths connecting mental health to outdoor activity and coastal stewardship

By hosting programming at local community facilities and reinforcing sustainable event practices, the summit models environmentally responsible youth engagement while strengthening resilience and community well-being.

4. Description of how the event, activity, or program has a municipal community benefit:

The MindShift Youth Summit directly benefits the City of Seaside by:

- Providing free mental health education and leadership development to local youth
- Activating city facilities (Oldemeyer Center and Teen Center) in a positive, youth-centered way
- Increasing civic engagement and youth participation
- Strengthening partnerships between nonprofit organizations and municipal leadership
- Reducing stigma and promoting early intervention — decreasing long-term community strain

The summit supports city goals related to youth engagement, public health, and community safety.

5. What other fundraising activities are you participating in to fund your event, program, or activity?

This event is supported through:

What other funding sources will supplement your requests?

- California Department of Public Health–aligned youth mental health funding
- Organizational resources from The Village Project, Inc.
- Community partnerships and in-kind contributions
- Local business sponsorships

Mayor’s Youth Fund support helps ensure maximum access for Seaside youth and expands programming quality.

Total Amount Requested: 3000

School-affiliated requests require district approval N/A

Electronic Signature Agreement I agree.

Electronic Signature Aaliyah K. Garrard

Date 3/11/2026

Email not displaying correctly? [View it in your browser.](#)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

SEP 09 2008

Date:

THE VILLAGE PROJECT INC
C/O MEL MASON
1069 BROADWAY AVE
SEASIDE, CA 93955

Employer Identification Number:
61-1562515
DLN:
17053190321048
Contact Person:
KIM NGUYEN ID# 31525
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
May 14, 2008
Contribution Deductibility:
Yes
Advance Ruling Ending Date:
June 30, 2012
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

THE VILLAGE PROJECT INC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC
Statute Extension

Letter 1045 (DO/CG)

Part X Public Charity Status (Continued)

- e 509(a)(4)—an organization organized and operated exclusively for testing for public safety.
- f 509(a)(1) and 170(b)(1)(A)(iv)—an organization operated for the benefit of a college or university that is owned or operated by a governmental unit.
- g 509(a)(1) and 170(b)(1)(A)(vi)—an organization that receives a substantial part of its financial support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.
- h 509(a)(2)—an organization that normally receives not more than one-third of its financial support from gross investment income and receives more than one-third of its financial support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).
- i A publicly supported organization, but unsure if it is described in 5g or 5h. The organization would like the IRS to decide the correct status.

6 If you checked box g, h, or i in question 5 above, you must request either an **advance** or a **definitive ruling** by selecting one of the boxes below. Refer to the instructions to determine which type of ruling you are eligible to receive.

- a **Request for Advance Ruling:** By checking this box and signing the consent, pursuant to section 6501(c)(4) of the Code you request an advance ruling and agree to extend the statute of limitations on the assessment of excise tax under section 4940 of the Code. The tax will apply only if you do not establish public support status at the end of the 5-year advance ruling period. The assessment period will be extended for the 5 advance ruling years to 8 years, 4 months, and 15 days beyond the end of the first year. You have the right to refuse or limit the extension to a mutually agreed-upon period of time or issue(s). Publication 1035, *Extending the Tax Assessment Period*, provides a more detailed explanation of your rights and the consequences of the choices you make. You may obtain Publication 1035 free of charge from the IRS web site at www.irs.gov or by calling toll-free 1-800-829-3676. Signing this consent will not deprive you of any appeal rights to which you would otherwise be entitled. If you decide not to extend the statute of limitations, you are not eligible for an advance ruling.

Consent Fixing Period of Limitations Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code

For Organization

Mel Mason
(Signature of Officer, Director, Trustee, or other authorized official)

MEL MASON
(Type or print name of signer)

6-30-08
(Date)

CLINICAL DIRECTOR
(Type or print title or authority of signer)

For IRS Use Only

Robert Davis
(Signature of IRS Director, Exempt Organizations)

SEP 09 2008
(Date)

b **Request for Definitive Ruling:** Check this box if you have completed one tax year of at least 8 full months and you are requesting a definitive ruling. To confirm your public support status, answer line 6b(i) if you checked box g in line 5 above. Answer line 6b(ii) if you checked box h in line 5 above. If you checked box i in line 5 above, answer both lines 6b(i) and (ii).

(i) (a) Enter 2% of line 8, column (e) on Part IX-A. Statement of Revenues and Expenses.

(b) Attach a list showing the name and amount contributed by each person, company, or organization whose gifts totaled more than the 2% amount. If the answer is "None," check this box.

(ii) (a) For each year amounts are included on lines 1, 2, and 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each disqualified person. If the answer is "None," check this box.

(b) For each year amounts are included on line 9 of Part IX-A. Statement of Revenues and Expenses, attach a list showing the name of and amount received from each payer, other than a disqualified person, whose payments were more than the larger of (1) 1% of line 10, Part IX-A. Statement of Revenues and Expenses, or (2) \$5,000. If the answer is "None," check this box.

7 Did you receive any unusual grants during any of the years shown on Part IX-A. Statement of Revenues and Expenses? If "Yes," attach a list including the name of the contributor, the date and amount of the grant, a brief description of the grant, and explain why it is unusual. Yes No



State of California
Secretary of State

I, DEBRA BOWEN, Secretary of State of the State of California, hereby certify:

That the attached transcript of 9 page(s) has been compared with the record on file in this office, of which it purports to be a copy, and that it is full, true and correct.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of

MAY 14 2008

Debra Bowen

DEBRA BOWEN
Secretary of State

State of California
Secretary of State

CERTIFICATE OF STATUS

ENTITY NAME:

THE VILLAGE PROJECT, INC.

FILE NUMBER: C3100002
FORMATION DATE: 05/14/2008
TYPE: DOMESTIC NONPROFIT CORPORATION
JURISDICTION: CALIFORNIA
STATUS: ACTIVE (GOOD STANDING)

I, DEBRA BOWEN, Secretary of State of the State of California,
hereby certify:

The records of this office indicate the entity is authorized to
exercise all of its powers, rights and privileges in the State of
California.

No information is available from this office regarding the financial
condition, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate
and affix the Great Seal of the State of
California this day of March 12, 2012.

Debra Bowen

DEBRA BOWEN
Secretary of State



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.K.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager
Kee Hyon Higgins, Recreation Supervisor

DATE: April 2, 2026

SUBJECT: APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST OF \$3,000.00 FROM MONTEREY LULAC 2895 TO ASSIST WITH THE COST ASSOCIATED WITH SENDING THEIR YOUTH GROUP TO THE CALIFORNIA LULAC STATE CONVENTION YOUTH LEADERSHIP CONSORTIUM

RECOMMENDATION

Approve the request.

BACKGROUND

Monterey League of United Latin American Citizens (LULAC) 2895 is requesting a donation of \$3,000.00 from the Mayor's Youth Fund to assist with the costs associated with sending their youth group to the California LULAC State Convention Youth Leadership Consortium. The youth leadership consortium is a part of the California LULAC Convention in which the youth network with youth leaders from across the state on topics to better their communities. Their youth group are creating informational brochures on healthy eating with a focus on diabetes prevention. They've identified that diabetes greatly affects the latino population in the US. They will table this information at the event.

Their students are learning about sustainability by using recycled materials such as reusable water bottles in their community projects. They will be attending this youth leadership consortium where they will learn more about healthy environments with the goal of presenting it to the Spanish-speaking community of the City.

Based on the information in the application, the request meets the following criteria for

the Mayor's Youth Fund Policy:

- Monterey LULAC 2895 is a non-profit organization based in Seaside.
- 75% of their youth group are going to the youth leadership consortium and are from Seaside, ages 11–17.
- Their youth group contributes to environmental sustainability and climate resilience.

They received their last donation at the April 17, 2025, City Council meeting. They submitted their 2025 Mayor's Youth Fund Closing Report within the 60-day time frame. This is the second time that Monterey LULAC 2895 has requested a donation to send their group to the California LULAC State Convention Youth Leadership Consortium.

FISCAL IMPACT

This request would be funded by a donation from the Green Waste Recovery's donation to the Mayor's Youth Fund. The current balance of the Mayor's Youth Fund account (601-2106) is \$20,122.20. If the City Council approves this request, the balance will decrease to \$17,122.20. This is for fiscal year 2025/26.

In the event that all of the funds in the Mayor's Youth Fund become exhausted, staff will keep a file of all applications. Once Green Waste issues the next round of funding, all applications on file will be processed at the next available City Council meeting.

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

1. MYF Request - Monterey LULAC 2895 -2026
2. 501(c)(3) Information - Monterey LULAC 2895
3. Mayor's Youth Fund Closing Report - Monterey LULAC 2025

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager



MAYOR'S YOUTH FUND POLICY

Purpose: The Mayor's Youth Fund provides supplemental financial assistance to Seaside youth and youth-serving organizations that enhance well-being, leadership, civic engagement, recreation, environmental sustainability and/or climate resilience. The Mayor's Youth Fund Policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applicants: Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving a majority of Seaside residents ($\geq 50\%$) that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth Fund if the funding is not used to support religious activities such as worship, Sunday School, or religious instruction. In addition, activities funded by the Mayor's Youth Fund must be open to all participants regardless of religious affiliation.

Allowable Expenditures: Eligible expenditures may include:

- Event or program costs such as field or facility rental, entry fees, or supplies.
- Equipment or uniforms directly supporting youth participation in extracurricular, athletic, cultural, or environmental programs.
- Transportation or travel expenses directly tied to eligible events
- Stipends or payments for qualified referees or contracted service providers directly supporting an approved youth event, program, or tournament.
- Materials or supplies advancing environmental sustainability, climate resilience, clean-energy awareness, conservation, waste-reduction efforts, community stewardship, or civic engagement.

The following expenses are not eligible: standard classroom supplies, textbooks, staff salaries or stipends, religious or political activities, personal gifts, activity rewards, or food and entertainment unrelated to program activities.

School Coordinated Funding Requests: Funding requests coordinated through schools may be considered when:

- The project provides a clear municipal or community benefit.
- Requests supplement but do not supplant school district funding.
- The activity involves collaboration with Seaside businesses, organizations, or City departments.
- The application includes written approval from the school principal of the participating school or an authorized district administrator confirming the project aligns with district policy and is not otherwise fully funded.

Submission of Contribution Requests: In order to request a contribution, the following information must be provided in writing:



- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed.
- Description of other fundraising or contributors.
- An explanation of how the group, activity, or event will benefit Seaside youth.
- A written description of how the proposed activity or event contributes to environmental sustainability and climate resilience, which may include: waste reduction, recycling, reuse, pollution prevention, clean-energy or solar-powered education, water conservation, habitat restoration, community stewardship, or other practices that support a healthy and sustainable Seaside.
- How this request will provide a municipal benefit (i.e., benefit the community).
- Proof of non-profit status (not a taxpayer's I.D. number) and a current W-9 form.
- If the request originates from a school or district-affiliated program, written sign-off by school principal or appropriate school district administrator must accompany the application.

Incomplete applications will not be forwarded for Council consideration.

Evaluation Process and Criteria: Funding requests are subject to City Council approval following staff review for eligibility and completeness. Evaluation will consider:

- Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.
- Evidence that the activity or event contributes to environmental sustainability and climate resilience, such as waste-reduction practices, recycling and reuse efforts, clean-energy or solar-power learning, conservation initiatives, habitat restoration, or community stewardship projects that support a healthy environment.
- Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.
- Contributions are only paid to organizations, such as non-profit groups and schools.
- Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided below.)
- Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.
- How this request will provide a municipal benefit (ie., benefit the community).

Contribution Limits: In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council.

Individuals	25% of total cost of activity (not to exceed \$1,000)
Groups (≤ 20 persons)	up to \$1,500
Groups (≥ 21 persons)	up to \$3,000

Funding is limited to one contribution per applicant or organization within a twelve-month period.



Mayor's Youth Fund
986 Hilby Avenue, Seaside CA 93955
831-899-6800 | FAX: 831-718-8603

Funding Requirements:

- Submit the Mayor's Youth Fund Closing Report within 60 days of event, activity, or program completion. Applicants that do not furnish the report may not apply for funds for the following year.
- A representative from the organization is required to be at the Council meeting, or attend virtually, for their application to be heard. If no representative is present then the agenda item will be postponed to another City Council meeting upon notification by the applicant.
- Incomplete applications will not be forwarded for Council consideration; applications not answering the question related to reduce, reuse or recycle/environmental sustainability **AND** municipal benefit are considered incomplete.

Individual Requests: Please attach an itemized list of all expenses. Amount of funding request may not exceed 25% of the total cost of the activity and not exceed \$1,000.

Payment Process: If a contribution is approved by the City Council, payment will be made to the authorized organization or directly to the vendor selected by the authorized organization after submittal of a receipt or the presentation of actual invoices. No funding payments shall be made directly to individuals, ensuring compliance with municipal auditing standards.

Submission: All requests will be considered before the City Council and you will be notified of the specific date your item is placed on the agenda. Please return this completed form with necessary attachments to:

Dan Meewis
City of Seaside Recreation Services
440 Harcourt Avenue
Seaside, CA 93955



MAYOR'S YOUTH FUND CONTRIBUTION REQUEST

CONTACT INFORMATION:

Organization: LULAC Council # 2895
Name of Applicant: Francisco Lopez
Address: P. O. Box 2180 City: Seaside State: CA
Phone: 831-917-7969 Email: events.lulac.2895@gmail.com
Number of Participants: 21 Seaside Residents / Students: 75% Ages: 11-17

CRITERIA:

Applicants must meet at least one of the following criteria to be eligible for funding. Please select one or more from the following list:

Scholastic Athletic Music Environmental Art Other _____

Is funding a reward for one of these activities? No Yes, _____

1. Description of event, activity, or program funding pertains to: *(Attach additional information as necessary)*

Students will attend a youth leadership consortium on Saturday, April 11, 2026 at the Hyatt Regency in Monterey CA. Youth leadership consortium is a part of California LULAC Convention in which the youth network youth leaders from across the state on topics to better the communities. (website: <https://www.calulacfoundation.org/leadership-programs/annual-convention>)

2. Description of how funds will be specifically used for youth groups, activities and events:

Students will learn more about healthy environments with goal to present to the Spanish speaking community in our city. The youth are creating informational brochures on healthy eating with a focus on diabetes prevention. They've identified that diabetes greatly affects the Latino population in the US. They will table this information at the event.



3. Describe how the event, activity, or program contributes to environmental sustainability and climate resilience.

Examples may include: waste reduction, recycling or reuse efforts, clean-energy or solar-power education, water conservation, pollution prevention, community cleanups, school garden projects, habitat restoration, or other activities that support a healthy and sustainable environment.

Recycling efforts, clean energy education, and community clean-ups. The goal is for the students to be able to network with youth leaders and bring back ideas to the local council on how to present to the Spanish speaking community on clean-up and recycling efforts.

4. Description of how the event, activity, or program has a municipal community benefit:

Examples may include: representing Seaside in regional competitions, providing community service, supporting a local event, environmental improvements, leadership development, or youth engagement consistent with City goals.

Representing Seaside in providing community services, leadership development, and youth engagement consistent with City goals.

5. What other fundraising activities are you participating in to fund your event, program, or activity? What other funding sources will supplement your requests?

LULAC has done two fundraisers to support this event:

1) Valentines Day Dance

2) Fundraiser Partnership with Monterey Bay FC

Please see attached flyers.

Total Amount Requested: (See contribution limits) \$ 3,000.00

Applicant Signature: Francisco Lopez

Date: 3/26/2026

Attached are photos from last year's event in which students greatly benefited from the convention all thanks to the Mayor's Youth Fund scholarship.



Mayor's Youth Fund
986 Hilby Avenue, Seaside CA 93955
831-899-6800 | FAX: 831-718-8603

School-affiliated requests require district approval:

Name: _____
Title: _____
School/District: _____
Signature: _____
Date: _____

MAYOR'S YOUTH FUND CLOSING REPORT

CONTACT INFORMATION:

Organization: _____
Name of Applicant: _____
Address: _____ City: _____ State: _____
Phone: _____ Email: _____

CONTRIBUTION INFORMATION:

Date the Mayor's Youth Fund was approved by City Council: _____

What Items were purchased with Mayor's Youth Fund Donation?

Describe the activities associated with this project that contributed to environmental sustainability and climate resilience, and explain the resulting municipal community benefit. Please provide written description, brief City Council presentation, and/or photos:



SEASIDE
CALIFORNIA

Mayor's Youth Fund
986 Hilby Avenue, Seaside CA 93955
831-899-6800 | FAX: 831-718-8603

Applicant Signature: _____

Date: _____

**This form is due 60 days upon receipt of funding by the applicant. Organizations that do not comply within the 60 day time period may not apply for funding for the following year.*

LULAC COUNCIL #2895 MONTEREY PENINSULA
PRESENTS

BE MY VALENTINES DANCE

*Dance, Music
& Lots of Fun*

FRIDAY
13TH
FEB, 2026

HOURS
6 - 10 PM

TICKETS
\$10 P/P | \$15 P/COUPLE

DRESS TO IMPRESS | SNACKS FOR SALE

PURCHASE TICKETS IN THE OFFICE OR AT THE DOOR
• CASH ONLY • ALL SALES ARE FINAL •

1295 LA SALLE AVE, SEASIDE, CA





MONTEREY BAY FC

TICKETS

\$26.37

Join us for Monterey Bay FC first Nonprofit Night — raise money while helping raise awareness in our community.

Bring a stuffed animal and join us for our first-ever Teddy Bear Toss help us make a difference!

4/4/26 - 7:00 PM

\$12.50 from each ticket will go back to LULAC!

SCAN TO BUY



Ricardo Rodriguez 831-750-4740 | Ricardo@montereybayfc.com



2026 ANNUAL CONVENTION

SCHEDULE AT-A-GLANCE

*Honoring Our Voices, Building Our Future:
Igniting Leadership in the Next Generation of Latina/o Changemakers*

APRIL 10 - 12, 2026 • HYATT REGENCY • MONTEREY, CA

**10
FRI**

PRE-CONVENTION *(Invitation Only)*

4:00 - 6:00 PM Pre-Convention Activities
6:00 - 8:00 PM Welcome Reception

**11
SAT**

FULL CONVENTION DAY

7:30 - 9:00 AM Breakfast and Opening Plenary
9:00 - 12:00 PM Concurrent Sessions (Morning)
12:00 - 1:30 PM Opening Plenary Lunch
1:30 - 3:30 PM Afternoon Session/Governor Candidate Forum
3:30 - 6:00 PM Afternoon Break and Networking
6:00 - 10:00 PM Gala Reception and Dinner
(Convention Concludes)

**12
SUN**

POST-CONVENTION *(Invitation Only)*

8:00 - 3:00 PM Post-Convention Programming
CA LULAC State Assembly Meeting

*Sunday programming is hosted in
partnership with CA LULAC.*

**Registration will open at 3:00 PM on Friday (4/10)
and at 6:30 AM on Saturday (4/11).**







Empowering Latina/os in CA through education, leadership development, and civic engagement, ensuring that they have the resources to lead successful lives and make a positive impact in their communities.



CALIFORNIA LEAGUE of UNITED LATIN AMERICAN CITIZENS



League of United Latin American Citizens



Council #2895
Monterrey Peninsula

Serving the communities of
Big Sur, Carmel, Del Rey Oaks,
Marina, Monterey, Pacific
Grove, Sand City and Seaside
since 1988.



www.lulac.org



California League of United Latin American Citizens

December 19, 2022

To Whom It Concerns:

Thank you for your in-kind donation to LULAC.

Please be informed that LULAC Council 2895 is an affiliated organization under the California LULAC Foundation Inc., a 501 c 3 entity.

Our tax I.D. number is **51- 0175837**

Please contact me if you have any questions. My direct number is 805-258-1800 or email me at dave.rodriquez@calulacfoundation.org.

Best regards,
Dave Rodriguez, Chair

MAYOR'S YOUTH FUND CLOSING REPORT *

Date Mayor's Youth Fund was approved by council: April 17th, 2025

Name of Organization: LULAC #2895

Contact: Francisco Lopez

Address: P.O. Box 2180 Seaside CA 93955

Email/Phone: events.lulac.2895@gmail.com

Amount of Donation Received: \$1,500.00

What Items were purchased with Mayor's Youth Fund Donation:
Defray the cost of conference registration

Please describe the activities and the date the group/individual participated in related to reduce, reuse and recycle? Please provide written description, brief City Council presentation, and/or photos.

Students attended the California LULAC State Convention. They learned of recycle initiatives across the state and are planning/developing initiatives here locally. An example is the Crayola reuse program.

Signature: F Lopez

Date: 5-1-2025

*This form is due 60 days upon receipt of funding by the applicant. Organizations that do not comply within the 60 day time period may not apply for funding for the following year.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.L.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Patrick Grogan, Associate Engineer
Thomas Korman, Public Works Director/City Engineer

DATE: April 2, 2026

SUBJECT: ADOPT A RESOLUTION INCREASING JMS CEMENT CONTRACTORS' AGREEMENT BY \$77,292.00 TO A TOTAL NOT TO EXCEED \$1,483,140.50 FOR POLICE DEPARTMENT PARKING LOT IMPROVEMENTS, AND AUTHORIZE A \$35,000.00 TRANSFER FROM CAPITAL RESERVES

RECOMMENDATION

Authorize the transfer from the capitol reserves.

BACKGROUND

On June 5, 2025, the City Council awarded an Agreement for Contractor Services with JMS Cement Contractors, Inc. (JMS) for the Police Department Parking Lot Improvements Project (Project), to construct new and replacement pavement sections for the police department parking lot, as well as lighting upgrades, security fencing, a trash enclosure, and an ADA path of travel. The current contract amount is \$1,047,923.50, with a remaining contingency of \$100,024.00. On August 7, 2025, the City Council adopted a resolution increasing JMS Cement's contractor agreement to a total not to exceed amount of \$1,447,947.50, in order to perform additional work related to subgrade stabilization and other corrections due to unforeseen conditions encountered in the lower PD parking lot.

Remaining work required for the completion of the project includes completion of the fencing, gates, and sewer lateral connection for the staff office trailers. Due to a change in the fence alignment, and problems with being able to connect the sewer lateral in the originally proposed path, additional unforeseen costs, in excess of the remaining contract contingency. Additional work required to complete the project amounts to

\$77,292.00, while JMS' contract has a remaining contingency of \$63,106.77. Staff are requesting an additional \$35,000.00 be added to the project, to account for possible unforeseen conditions that might be encountered while completing the sewer lateral connection in Canyon Del Rey.

In light of the current fiscal needs and the amount of unassigned fund balance available for the 2025-26 budget year, staff is requesting an appropriation of \$35,000 from the Capital Reserve to cover unforeseen expenses. The original 2025-26 budget, when adopted, projected a positive unassigned fund balance of \$318,000. While this balance is still in place, after reviewing other potential savings from various ongoing projects, staff recommends the release of \$35,000 from the Capital Reserve fund to ensure the necessary funding for the additional costs for the project.

FISCAL IMPACT

Thirty Five Thousand Dollars (\$35,000) would need to be appropriated from the City's General Fund Capital Reserve to fund the proposed amendment to the CIP.

The Capital Reserve is designed to provide flexibility in covering unplanned expenditures and is currently set at 5% of the budgeted expenditures for the year. As of this time, the reserve stands at \$2.4 million. This level of reserve provides sufficient cushion to address unforeseen budgetary needs while maintaining the overall fiscal health of the organization. By drawing \$300,000 from the reserve, staff is confident that the remaining balance will continue to be robust enough to support future needs without compromising financial stability.

STRATEGIC PRIORITY

Effective Accessible Governance, Enhanced Physical Infrastructure & Abundant Water Supply

ATTACHMENTS

- 1. Resolution

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

INCREASE JMS CEMENT CONTRACTORS' AGREEMENT BY \$77,292.00 TO A TOTAL NOT TO EXCEED \$1,483,140.50 FOR POLICE DEPARTMENT PARKING LOT IMPROVEMENTS, AND AUTHORIZE A \$35,000.00 TRANSFER FROM CAPITAL RESERVES

WHEREAS, On June 5, 2025, the City Council of the City of Seaside approved a contractor services agreement with JMS Cement Contractors, Inc., for the Police Department Parking Lot Improvements Project (Project); and

WHEREAS, the Project work includes the demolition and repaving of the existing parking lot, new paving of the upper parking lot area, lighting improvements, security fencing including a vehicle gate, a storm water basin, a trash enclosure, concrete pads for the relocated generator and animal kennels, the construction of an ADA compliant path of travel, which includes concrete paving and earth work, and temporary traffic and storm water controls; and

WHEREAS, on July 17th, 2025, the contractor began work on the project; and

WHEREAS, on August 7th, 2025, the City Council increased the contractor's agreement not to exceed value to \$1,447,947.50, due to additional unforeseen conditions which were discovered after construction began; and

WHEREAS, additional unforeseen circumstances, including having to move the fence alignment, and change the path of the proposed sewer lateral, have resulted in additional project costs necessary to complete the project, in excess of the remaining project contingency; and

WHEREAS, the contractor provided a proposal to for the additional work, in the amount of \$77,292.00; and

WHEREAS, there is approximately \$63,106.77 of available contingency for the project; and

WHEREAS, an additional \$35,000.00 contingency is required for the City Manager to authorize additional work for the Project; and

WHEREAS, an appropriation of \$35,000.00 to the Project is needed to complete the Project; and

WHEREAS, there are sufficient monies in the Capital Reserve for the additional budget request; and

NOW THEREFORE BE IT RESOLVED, that the City Council approves appropriating \$35,000.00 to the Police Department Parking Lot (Account No. 344-8910-9555) from the Capital Reserves and authorizes staff to move forward and appropriates \$35,000 from the General Fund Capital Reserve; and

BE IT FURTHER RESOLVED, that the City of Seaside City Council approves \$35,000.00 in additional contingency to the construction agreement with JMS Cement Contractors, Inc. for a total construction amount that does not exceed \$1,483,140.50; and

BE IT FURTHER RESOLVED, that the City of Seaside City Council authorizes the City Manager to execute any amendments, extensions, and change orders until completion of the project such that the total project construction amount does not exceed \$1,483,140.50.

PASSED AND ADOPTED at a regular City Council meeting of the City of Seaside duly held on the 2nd day of April, 2026, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 9.A.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Samantha Sakhrani, Human Resources Director/Risk Manager

DATE: April 2, 2026

SUBJECT: ADOPT A RESOLUTION APPROVING THE CALIFORNIA STATE UNIVERSITY MONTEREY BAY INTERNSHIP AND SCHOLARSHIP PROGRAM FOR FY 2026-2027 AND 2027-2028 ACADEMIC YEARS IN THE AMOUNT OF \$54,000

RECOMMENDATION

Receive the presentation and approve the agreement.

BACKGROUND

CSUMB was founded in 1994 and opened its doors for classes on August 28, 1995. The founding vision of CSUMB was to create a comprehensive state university valuing service through high-quality education—distinctive in serving the diverse people of California, especially the working class and historically under-educated and low-income populations. It was built as a collaborative, intellectual community distinguished by partnerships with existing institutions, both public and private, and by cooperative agreements that enable students, faculty, and staff to cross institutional boundaries.

The City of Seaside Scholarship and Internship Fund supports student public service in local government and nonprofit organizations. Up to 20 eligible students will participate in internships paid at minimum wage or greater with the City of Seaside or, alternatively, local nonprofits located within the City of Seaside.

CSUMB's Financial Aid Office will manage the scholarship award application and selection process. The award eligibility criteria for selection require that students be enrolled within the College of Arts, Humanities, and Social Sciences. To receive a scholarship, students are required to conduct an internship over the 2026/2027 and 2027/2028 academic years.

Partnerships between cities and universities are a core principle of the International Town & Gown Association (ITGA), which promotes collaborative relationships as a cornerstone for community and campus vitality. This agreement exemplifies a best practice by aligning academic opportunity with public service, fostering mutual benefit for students, the university, and the community at large.

FISCAL IMPACT

The funding for the City of Seaside Scholarship and Internship fund is included in the City Manager’s budget within two fiscal years; FY 2026-2027 and FY 2027-2028, budget number 100-2010-1029, the amount for both fiscal years will total \$54,000.00.

STRATEGIC PRIORITY

Diverse and Inclusive Community

ATTACHMENTS

- 1. CSUMB 2026 Resolution
- 2. CSUMB Internship Agreement 2026

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH THE UNIVERSITY CORPORATION AT MONTEREY BAY IN THE AMOUNT OF \$50,000.00 FOR THE ESTABLISHMENT OF THE CITY OF SEASIDE SCHOLARSHIP AND INTERNSHIP FUND

WHEREAS, CSUMB was founded in 1994 and opened its doors for classes on August 28, 1995, with the founding vision of creating a comprehensive state university valuing service through high-quality education, distinctive in serving the diverse people of California, especially the working class and historically under-educated and low-income populations; and

WHEREAS, CSUMB is a collaborative, intellectual community distinguished by partnerships with existing institutions, both public and private, and cooperative agreements which enable students, faculty, and staff to cross institutional boundaries; and

WHEREAS, partnerships between cities and universities are a core principle of the International Town & Gown Association (ITGA), which promotes collaborative relationships as a cornerstone for community and campus vitality; and

WHEREAS, this agreement exemplifies an ITGA best practice by aligning academic opportunity with public service, fostering mutual benefit for students, the university, and the community at large; and

WHEREAS, the City of Seaside Scholarship and Internship Fund supports student public service in local government and nonprofit organizations, with eligible students participating in internships paid at minimum wage or greater with the City of Seaside or, alternatively, local nonprofits located within the City of Seaside; and

WHEREAS, CSUMB’s Financial Aid Office will manage the scholarship award application and selection process, with eligibility criteria requiring that students be enrolled within the College of Arts, Humanities, and Social Sciences, and that they conduct an internship over the 2026/2027 and 2027/2028 academic years;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside does hereby authorize the City Manager to sign an agreement with the University Corporation at Monterey Bay in the amount of \$54,000.00 for the establishment of the City of Seaside Scholarship and Internship Fund.

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of Seaside duly held on the 2nd day of April, 2026, by the following vote:

AYES: COUNCIL MEMBERS
NOES: COUNCIL MEMBERS
ABSENT: COUNCIL MEMBERS
ABSTAIN: COUNCIL MEMBERS

APPROVED:

Ian N. Oglesby, Mayor

ATTEST:

Dominique L. Davis, City Clerk

APPROVED TO FORM:

Sheri L. Damon, City Attorney

City of Seaside Scholarship and Internship Program

The purpose of this agreement is to summarize the mutual understanding between **the City of Seaside** (Donor) and the **University Corporation at Monterey Bay** (Corporation) regarding the establishment of a gift (Fund) to California State University, Monterey Bay (CSUMB). This agreement is intended as a guide to those who will administer the fund in the future.

TERMS OF AGREEMENT

This agreement is being made on April 2, 2026, between the City of Seaside, California (Donor) and the Corporation.

1. University Corporation at Monterey Bay Corporation represents that it is a qualified charitable organization and a 501(c)(3) public benefit corporation, Federal ID 77-0387459.
2. The donor intends to give a total of \$50,000 to the Corporation. Upon signing this agreement, the donor agrees to make gift payable and mail to:

University Corporation of California State University, Monterey Bay
CSUMB – University Advancement Services
Attn: Rick Paradis
100 Campus Center, AVC (Building 97)
Seaside, CA 93955

3. The purpose of this gift is to establish the City of Seaside Scholarship & Internship Fund. The donor desires to work with the Corporation to support student public service in local government and nonprofit organizations. In furtherance of this internship opportunity, the Donor is providing for the areas set forth below.
 - a. **Scholarships**: \$14,000 of the gift will fund scholarships of \$700 per student for their enrollment in an internship course within the College of Arts, Humanities, and Social Sciences.
 - b. **Internships**: As part of the course, eligible students will participate in internships paid at minimum wage or greater with the city of Seaside, CA or alternatively local nonprofits located in Seaside, CA as determined by the faculty member overseeing the course. It is anticipated that each eligible student will be available to work up to 100 hours during the term that they are enrolled in the internship course.
 - c. **Timeline**: Students will conduct internship and course and receive corresponding scholarships over the 2026/2027 and 2027/2028 Academic Years for up to a total of 18 participants.

The donor will receive a report and a thank you letter from each scholarship/internship recipient within 60 days after the end of the applicable semester.

4. CSUMB's Financial Aid Office will manage the scholarship award application and selection process. The award eligibility criteria for selection will be:

- a. Status: Students enrolled in HCOM 398 Legal Studies Internship
- b. Students will be working as interns concurrently during the semester they are enrolled in HCOM 398 Legal Studies Internship
- c. Major: Any
- d. Class Level: Undergraduate or graduate
- e. Enrollment: At least half-time during Fall or Spring semesters (not applicable during summer semester) in HCOM 398 Legal Studies Internship
- f. Financial Need: Not applicable
- g. GPA: Not applicable
- h. Other: Not applicable

The processing of internship hiring and payment of wages will be administered by the University Corporation and payroll departments. The faculty member will coordinate with either the City of Seaside human resources department or appropriate non-profit department to execute any city-centric or nonprofit-centric documents that the placement organization may require.

Donor understands that the Fund will be administered in accordance with applicable administrative guidelines and procedures, and may be subject to investment and other fees supporting gift administration.

5. In order to honor the Donor/s for their support, Corporation, CSUMB, and the California State University have permission to publish the name of the Donor in various publications, press releases, and other communication methods.

6. The Corporation shall promptly prepare such reports, or any other information related to the the City of Seaside Scholarship and Internship Program or CSUMB's administration thereof, as the Donor may reasonably request.

7. The Corporation is committed to fulfilling the Donor's objectives reflected in this agreement. If future circumstances should change so that the purpose or procedure set forth herein conflict with state law or policies of the California State University and/or CSUMB, then the Corporation, with approval from the California State University Chancellor/CSUMB University President, may designate the use of the fund in a manner most closely aligned with the donor's original intent.

8. This agreement may be amended at any time by a written agreement signed by each party.

9. This agreement is executed in and shall be governed by the laws of the state of California.

