



SEASIDE COUNTY SANITATION DISTRICT

AGENDA

REGULAR MEETING

Seaside Council Chamber

440 Harcourt Avenue

Tuesday, July 14, 2026

9:30 AM

Virtual Participation Guide: <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>
<https://ci-seaside-ca-us.zoom.us/j/88922218260> | Webinar ID 889 2221 8260 | 1-669-900-9128

1. CALL TO ORDER

**2. ROLL CALL - SANITATION DISTRICT
BOARD OF DIRECTORS**

Ian N. Oglesby

Chair

Jerry Blackwelder

First Vice Chair

John Uy

Second Vice Chair

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

Members of the public wishing to address the Seaside County Sanitation District on matters within the jurisdiction of the Board, but not on this agenda, may do so during Public Comment period for up to two minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. PRESENTATION

A. PRESENTATION RECOGNIZING FIRST VICE CHAIR JERRY BLACKWELDER FOR HIS DEDICATED SERVICE TO THE SEASIDE COUNTY SANITATION DISTRICT

6. CONSENT AGENDA

A. APPROVE MINUTES FROM JUNE 9, 2026, REGULAR MEETING

B. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR JUNE 2026

PURPOSE: Receive Seaside County Sanitation District operations report for June 2026.

RECOMMENDATION: Accept reports. This item is presented for information only.

C. RE-ADOPTION OF THE FISCAL YEAR 2026-27 BUDGET

PURPOSE: Re-adopt the Fiscal Year 2026-27 Budget to clarify the presentation of Capital Improvement Program appropriations. No changes are made to the approved budget or fund balance.

RECOMMENDATION: Adopt a Resolution re-adopting the Fiscal Year 2026-27 Budget to clarify the presentation of Capital Improvement Program expenditures. This action is administrative only and does not change the District's budget or fund balance.

7. NEW BUSINESS

A. AN ORDINANCE TO AMEND SECTION 4.15.010 OF THE SEASIDE COUNTY SANITATION DISTRICT CODE TO AUTHORIZE THE ASSESSMENT OF PROPORTIONAL CAPACITY FEES FOR ACCESSORY DWELLING UNITS IN COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 66013 [SECOND READING - ROLL CALL VOTE]

PURPOSE: Hear the second reading of the draft ordinance and adopt the ordinance

RECOMMENDATION: Open the Public Hearing and introduce the proposed Ordinance for adoption.

8. UPDATES FROM STAFF

This is a time specifically set aside for Staff to provide updates on non-agendized requests from the Board, and to provide brief information on topics under the purview of the Board. The Board may wish to ask questions or discuss a staff update, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

9. COMMENTS FROM BOARD MEMBERS

10. ADJOURNMENT

Next Regularly Scheduled Meeting:
August 11, 2026
9:30 AM

The Laguna Grande Regional Joint Powers Authority is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the Seaside City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings. Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, June 9, 2026 9:30 AM
REGULAR MEETING
Seaside Council Chamber

1. CALL TO ORDER

Chair Oglesby called the meeting to order at 9:30 a.m.

2. ROLL CALL - SANITATION DISTRICT

Present: Ian N. Oglesby, John Uy

Absent: Jerry Blackwelder

Later Present: Mary Ann Carbone (Sand City's Alternate), arriving prior to New Business.

3. REVIEW OF AGENDA

None.

4. PUBLIC COMMENT

Public comment was opened and closed with no speakers.

5. CONSENT AGENDA

On motion by Second Vice Chair Uy, seconded by Chair Oglesby, and passed by the following vote, the Seaside County Sanitation District Board approved the Consent Agenda as presented.

RESULT: 2-0-0-1

AYES: John Uy, Ian N. Oglesby

NOES: None

ABSTAIN: None

ABSENT: Jerry Blackwelder

A. APPROVE MINUTES FROM MAY 19, 2026, SPECIAL MEETING

Action: **Approved**

**B. APPROVAL OF JANUARY 2026 THROUGH MARCH 2026
EXPENDITURES REPORT AND APPROVE A DRAWDOWN REQUEST OF
\$333,293.19**

Action: **Approved**

**C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS
REPORT FOR MAY 2026**

Action: **Received**

6. NEW BUSINESS

**A. AN ORDINANCE TO AMEND SECTION 4.15.010 OF THE SEASIDE
COUNTY SANITATION DISTRICT CODE TO AUTHORIZE THE
ASSESSMENT OF PROPORTIONAL CAPACITY FEES FOR ACCESSORY
DWELLING UNITS IN COMPLIANCE WITH CALIFORNIA GOVERNMENT
CODE SECTION 66013 [FIRST READING]**

Patrick Grogan, Associate Engineer, presented the proposed ordinance. Board discussion included comments submitted by Sand City engineering staff, confirmation that member agencies had sufficient opportunity to review the ordinance, clarification regarding proportional capacity fee calculations, and ensuring applicants are informed of applicable fees before beginning ADU projects. Legal Counsel clarified that the capacity fee is based on impacts to the sewer system and is not a revenue-generating fee. Public comment was opened and closed with no speakers.

On motion by Alternate First Vice Chair Carbone, seconded by Second Vice Chair Uy, and passed by the following roll call vote, the Board introduced the ordinance for first reading.

RESULT: **Approved**

AYES: John Uy, Mary Ann Carbone (Alternate District Member), Ian N. Oglesby

NOES: None

ABSTAIN: None

ABSENT: Jerry Blackwelder

**B. ADOPT A RESOLUTION APPROVING THE BROADWAY AVENUE
SEWER UPGRADES PLAN**

Leslie Llantero, Assistant Engineer, presented the staff report. Discussion included the remaining District fund balance (approximately \$1.7 million), adequacy of reserves for near-term capital improvement projects and emergencies, the lack of additional funding sources, administration of the

project contingency, the reimbursement process with the City of Seaside, and the long-term necessity of the Broadway Avenue Sewer Upgrades project. Public comment was opened and closed with no speakers.

Prior to the vote, Chair Oglesby stated that District projects should be prioritized based on infrastructure need rather than geographic distribution among member agencies. Alternate First Vice Chair Carbone reaffirmed support for the Broadway Avenue project.

On motion by Second Vice Chair Uy, seconded by Alternate First Vice Chair Carbone, the Board adopted the resolution.

RESULT: Approved

AYES: John Uy, Mary Ann Carbone (Alternate District Member), Ian N. Oglesby

NOES: None

ABSTAIN: None

ABSENT: Jerry Blackwelder

7. UPDATES FROM STAFF

None.

8. COMMENTS FROM BOARD MEMBERS

Second Vice Chair Uy thanked staff for their work. Alternate First Vice Chair Carbone reiterated support for the Broadway Avenue project and clarified there were no concerns regarding distribution of District projects among member agencies. Chair Oglesby reminded Legal Counsel that there were documents requiring signature.

9. ADJOURNMENT

On motion, the meeting was adjourned at 10:18 a.m.

Respectfully Submitted,

Rosa Salcedo, District Clerk

Ian N. Oglesby, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 6.B.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Patrick Grogan, Associate Engineer
Aaron Hahn, Junior Engineer
Thomas Korman, Public Works Director/City Engineer

DATE: July 14, 2026

**SUBJECT: RECEIVE SEASIDE COUNTY SANITATION DISTRICT
OPERATIONS REPORT FOR JUNE 2026**

PURPOSE

Receive Seaside County Sanitation District operations report for June 2026.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and flush map for June 2026.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

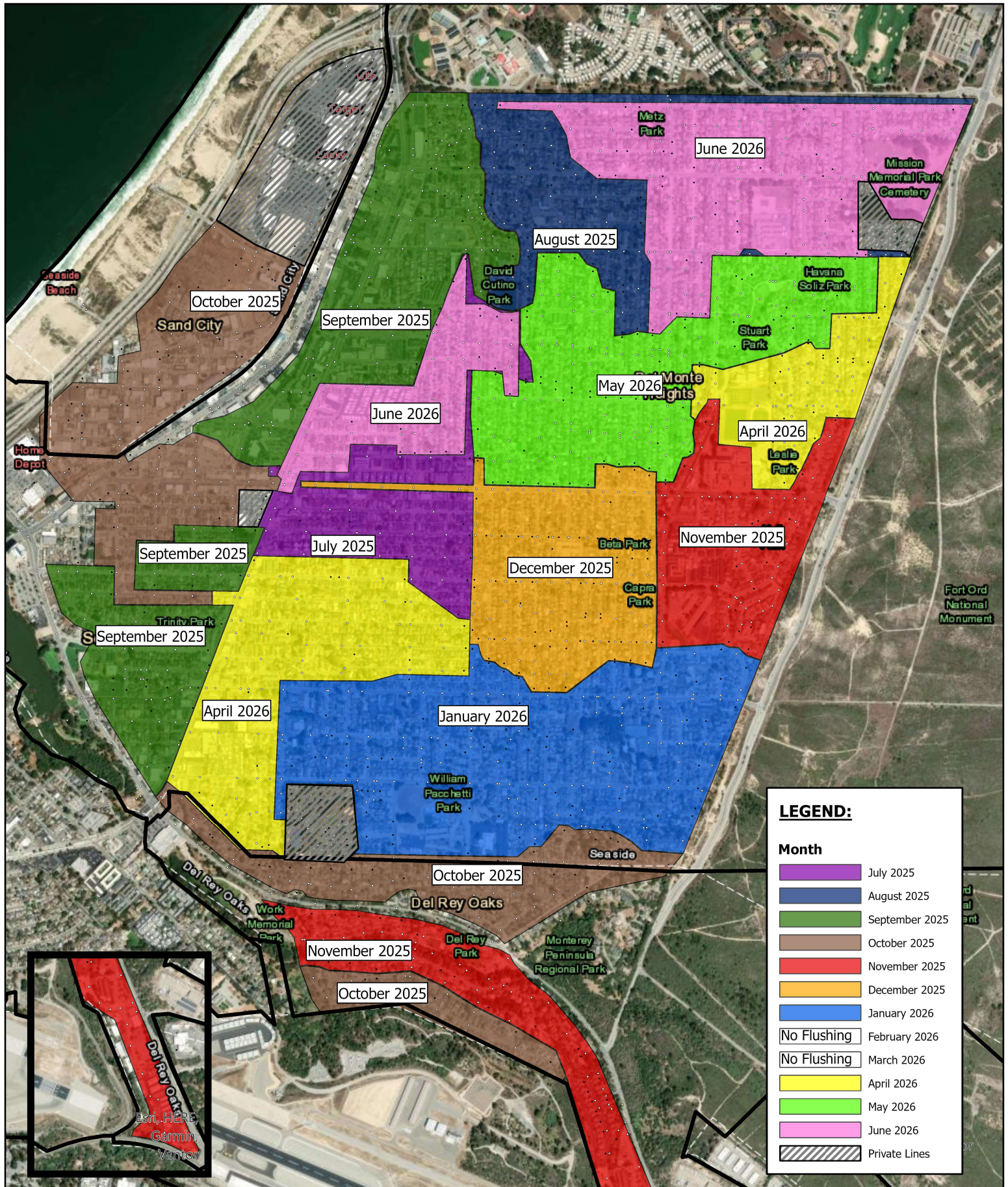
1. Flush map June 2026
-

2. Monthly Sanitation Report June 2026

Reviewed for Submission to the
Board by:

A handwritten signature in black ink, appearing to read "G. McDanel", written in a cursive style.

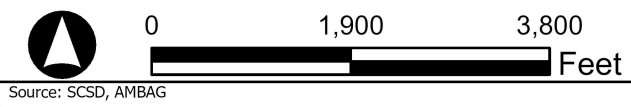
Greg McDanel, District Manager



LEGEND:

Month

- July 2025
- August 2025
- September 2025
- October 2025
- November 2025
- December 2025
- January 2026
- No Flushing February 2026
- No Flushing March 2026
- April 2026
- May 2026
- June 2026
- Private Lines



SEASIDE COUNTY SANITATION DISTRICT

Flush Map: 2025-2026

Exhibit

Seaside County Sanitation District Operations Report

Fiscal Year 2025/2026 Month of June

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded	0	0	0	0	0	0	0	0
Main Line Jetted	530	38,564	277	17,538	51,614	448,476	52,421	504,578
Main Line Video	0	726	0	0	103	14,771	103	17,256
Main Lines Treated for Grease Control (Jet Power II)	530	4,969	277	3,324	7,323	78,180	8,130	86,473
Mainline Root Treatment	0	2,185	0	0	0	22,694	0	24,879
Stoppages								
Main Line	0	0	0	0	0	2	0	2
Laterals	0	0	0	0	0	5	0	5
SSO's	0	1	0	0	0	3	0	4

Sewer Repairs

None

Sewer Video due to blockage/repairs

None

Stoppage Locations

Del Rey Oaks

None

Sand City

None

Seaside

None

Overflow Locations

Del Rey Oaks

None

Sand City

None

Seaside

None



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 6.C.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Jessica Riley, Finance Director

DATE: July 14, 2026

SUBJECT: RE-ADOPTION OF THE FISCAL YEAR 2026-27 BUDGET

PURPOSE

Re-adopt the Fiscal Year 2026-27 Budget to clarify the presentation of Capital Improvement Program appropriations. No changes are made to the approved budget or fund balance.

RECOMMENDATION

Adopt a Resolution re-adopting the Fiscal Year 2026-27 Budget to clarify the presentation of Capital Improvement Program expenditures. This action is administrative only and does not change the District's budget or fund balance.

BACKGROUND

Following adoption of the Fiscal Year 2026-27 Budget, staff identified that the Capital Improvement Program schedule included budgeted expenditures for both new FY 2026-27 capital projects and prior-year capital projects that are expected to continue into FY 2026-27. To improve the clarity of the budget document, the Capital Improvement Program schedule has been revised so that the FY 2027 Proposed Budget column reflects only the new capital projects approved for FY 2026-27. This is an administrative clarification only and does not change the District's total budget, appropriations, transfers, or projected fund balance.

FISCAL IMPACT

There is no fiscal impact associated with this action. The proposed revision is an administrative clarification only and does not increase or decrease budgeted expenditures, available funding, or the District's projected fund balance that were previously approved.

ATTACHMENTS

1. 2026-27 Sanitation District Budget - revised 20260714
 2. SCSD FY2026-2027 Budget Resolution - 20260714
-

Reviewed for Submission to the
Board by:

A handwritten signature in black ink, appearing to read 'G. McDanel', is written over a horizontal line.

Greg McDanel, District Manager

Seaside County Sanitation District

Proposed Budget

2026-2027 Fiscal Year



Introduction:

The Seaside County Sanitation District (SCSD) is a special district responsible for the maintenance and operation of the sanitary sewer collection system serving the Cities of Del Rey Oaks, Sand City and Seaside. The District's sanitary sewer collection system serves an area of approximately 2,400 acres with a population of about 30,000. The sewer system consists of approximately 70 miles of pipeline with 930 manholes, 475 rod holes, and 4 lift stations. The wastewater is ultimately pumped to the Monterey Regional Water Pollution Control Agency (MRWPCA) regional treatment plant. All billing for SCSD comes from MRWPCA.

The district is staffed almost entirely by staff members from the City of Seaside. City staff provide administrative services, accounting services, IT services, risk management, maintenance, engineering services, purchasing and contract management. Staff time is allocated to the district through use of the City of Seaside payroll system. One exception is the District's Legal Counsel, who is an employee of the County of Monterey.

DISTRICT BOARD

TITLE	NAME	CITY REPRESENTING
Chair	Ian Oglesby	City of Seaside
First Vice Chair	Jerry Blackwelder	City of Sand City
Second Vice Chair	John Uy	City of Del Rey Oaks

DISTRICT STAFF

TITLE	NAME
District Manager	Greg Mcdanel
Legal Counsel	Reed W. Gallogly
District Engineer	Thomas Korman
District Finance Director	Jessica Riley
District Clerk	Dominique Davis
District Executive Assistant	Rosa Salcedo

BUDGET SUMMARY

SCSD GENERAL FUND - ADMINISTRATION / OPERATIONS

Funds 951 & 954	2026-27
	Proposed Budget
Total Revenues	\$ 2,973,726
Total Operating Expenditures	2,391,734
Operating Surplus / (Deficit)	581,992
New Capital Projects for 2026-27	3,200,000
Encumbrances for Ongoing Capital Projects from 2025-26	(866,015)
Capacity Fee Charges	38,433
One-Time Transfer Out to Capital Projects/ Capital Outlay	3,250,000
Addition To / (Use Of) Unrestricted Net Position	(2,629,575)
Beginning Unrestricted Net Position - Estimated	7,324,627
Ending Unrestricted Net Position - Estimated	\$ 4,695,052

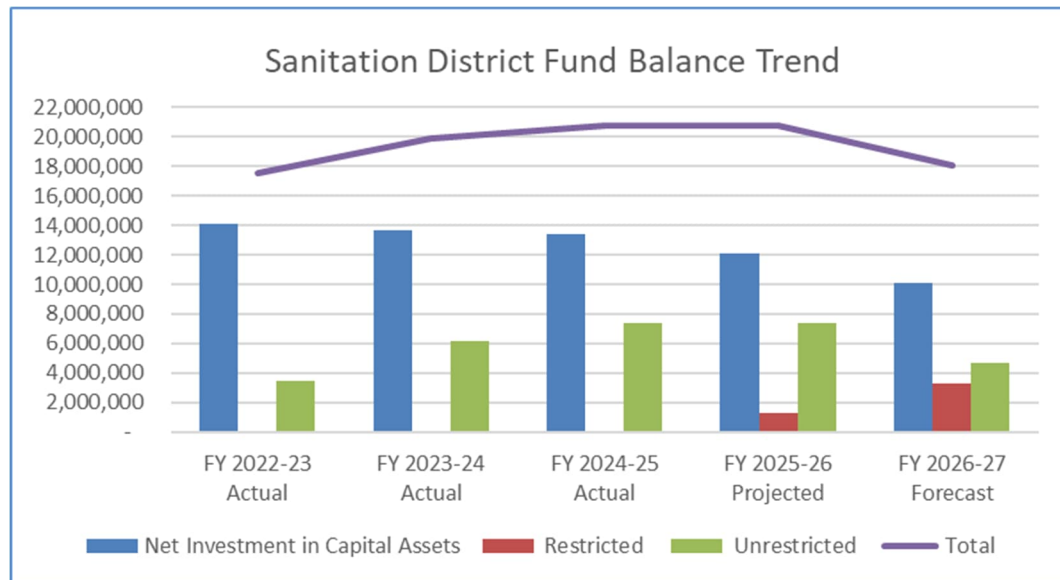
SCSD CAPITAL IMPROVEMENT

Funds 952 & 953	2026-27
	Proposed Budget
Capacity Fee Charges	\$ 38,433
Total Transfers In From Operating Fund	3,250,000
Total Revenues and Transfers In	3,288,433
Total New Capital Expenditures 2026-27	3,250,000
Addition To / (Use Of) Restricted Net Position - Capital Projects	(38,433)
Beginning Restricted Net Position - Capital Projects - Estimated	0
Ending Restricted Net Position - Capital Projects - Estimated	\$ -

Fund Balance

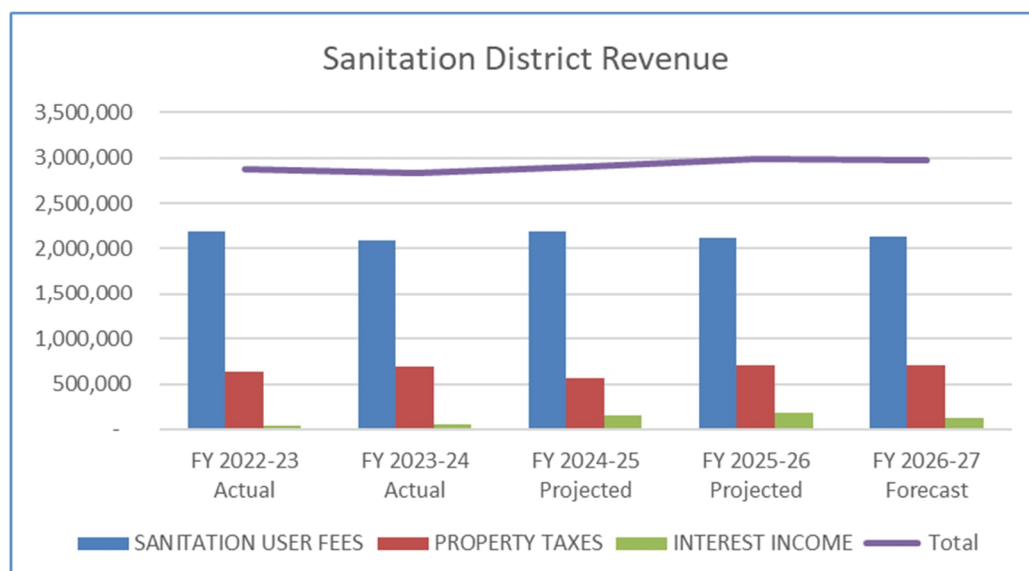
The District's fund balance is projected to decrease in fiscal year 2026–27 due to ongoing capital projects that began in 2025–26, as well as three additions to capital projects planned for the fiscal year 2026-27. Over the past three fiscal years, the fund balance grew steadily through June 30, 2025, as capital expenditures were reduced while the District focused on developing a comprehensive Sewer Master Plan.

For fiscal year 2026–27, the largest portion of the fund balance is the Net Investment in Capital Assets, projected at \$10.1 million. In addition, \$3.2 million is the proposed to be restricted for new capital project spending, and the unrestricted fund balance is expected to be \$4.6 million.



Revenue

The Sanitation District has three main sources of revenue; User Fees, Property Tax and Interest Income. Total Revenue is projected at \$3.0 million.



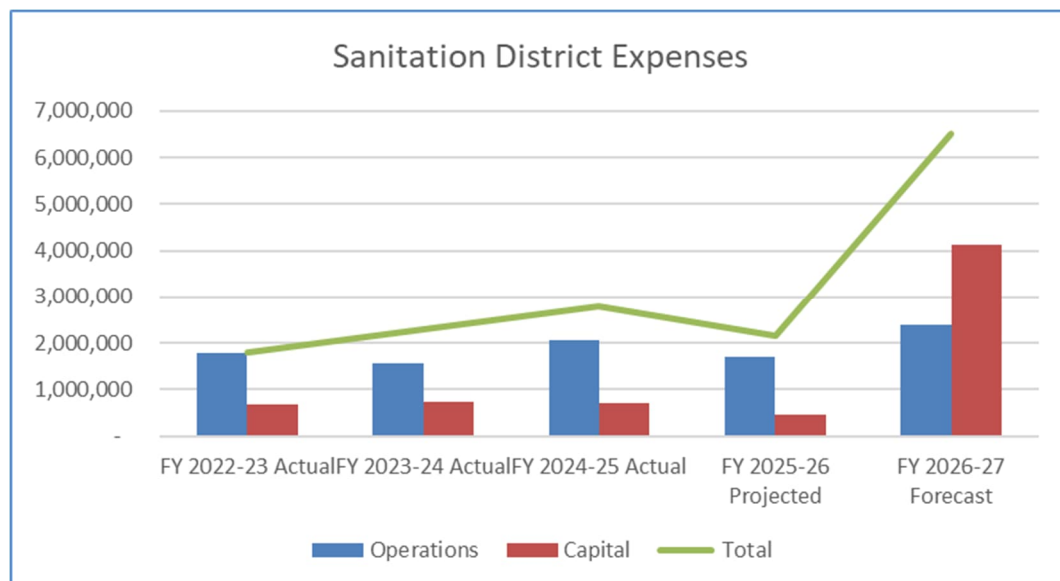
User Fees are collected from the end users of Sanitation District services by the County of Monterey and then reimbursed to the City of Seaside to cover District costs. Over the past year, fees have increased modestly by 1% due to additional connections from new development. While rates are assumed to remain unchanged in this budget, proposed adjustments could result in residential customers paying just over \$3 more per month. User Fees continue to be the District's largest revenue source, accounting for 70% of projected revenue, and are forecast at \$2.1 million for fiscal year 2026–27.

Property Taxes are collected by the County of Monterey and remitted to the City of Seaside for District costs. This revenue has grown steadily by about 1% annually and is projected at \$710K for the coming year.

Interest Income is earned on funds held by the City of Seaside in trust for the District. Although interest rates have recently increased, the District's decreasing unrestricted fund balance—driven by larger capital improvement projects—means that interest income is still expected to decline.

Expense

The Sanitation District has both Operating Expenses and Capital Improvement Expenses. For FY 2026-27 Operating expenses are proposed at \$2.4 million and Capital Improvement Expenses are proposed at \$3.2 million. Total new expenditures are budgeted at \$5.6 million and \$866K is the amount of budgeted capital expenditures for multi-year capital projects budgeted in FY 2025-26 that is likely to be completed in FY 2026-27.



Operating; The major categories of operating expense include, personnel costs, administrative overhead allocation and services and supplies. Personnel costs are proposed at \$1.1M and include 6.19 full time equivalent (FTE) employees. These FTE are the district's 4.5 maintenance personnel, 1 Engineer Inspector, 0.25 for a Senior Engineer, and 0.44 Administrative personnel. The administrative allocation includes personnel costs for administrative staff as well as overhead such as office space, office utilities costs, computer costs, fleet maintenance etc. The administrative allocation is budgeted at \$281k and comes from the City of Seaside Cost Allocation Plan. Services and supplies are budgeted at \$544k.

Capital Improvement; Following the completion of a major \$8 million overhaul of the District's system of lift stations in FY 2021–22, capital expenditures have been reduced over the following four years. During this period, the District also focused on developing a comprehensive Sewer Master Plan to guide future infrastructure investments.

The following list includes the capital projects that were budget for FY 2025–26 and the percent projected to be completed by June 30, 2026:

- Sewer Master Plan - \$412,633 – 25% complete
- Sewer Main Root Intrusion - \$337,387 – 25% complete
- Sewer Pipe Replacement Program – \$150,000, 50% complete
- Manhole Improvement Projects – \$250,000, 50% complete
- Broadway Avenue Sewer Upgrade – \$115,000, 10% complete

For FY 2026–27, the District proposes the following additional capital improvement projects:

- Sewer Pipe Replacement Program – \$200,000
- Manhole Improvement Project – \$1,000,000
- Del Rey Park Sewer Upgrade – \$2,000,000

Detailed descriptions of each project can be found at the end of this document.

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Administration

Account	Account Name	FY 2025 Actual	FY 2026 Adjusted Budget	Activity thru 02/23/2026	FY 2026 Projected	FY 2027 Proposed Budget
951-8810-0001	SALARIES	\$ 33,476	\$ 13,398	\$ 20,314	\$ 32,244	\$ 65,473
951-8810-0002	OVERTIME	85	500	147	233	500
	BENEFITS	17,951	10,800	9,442	11,018	43,888
951-8810-1022	LEGAL SERVICES	17,680	40,000	7,938	12,803	40,000
951-8810-1025	CITY AUDIT	-	10,000	-	10,000	10,000
951-8810-1029	TRAINING AND EDUCATION	-	5,000	3,323	5,360	5,000
951-8810-1030	CONSULTANT	7,641	80,000	4,975	8,024	80,000
951-8810-1033	FITNESS PROGRAM	48	100	6	9	59
951-8810-1040	PROPERTY TAX ADMIN FEES	2,482	2,600	-	2,600	2,600
951-8810-1045	WASTE DISCHARGE FEE	-	4,000	-	4,000	4,000
951-8810-2053	OUTSIDE PRINTING SERVICE	-	1,000	-	-	1,000
951-8810-2063	PUBLISHING & LEGAL ADVERTISING	-	1,000	-	-	1,000
951-8810-2078	OTHER EXPENSE	-	500	-	500	500
951-8810-3095	DEPARTMENT CONSUMABLES	-	2,000	326	526	3,000
951-8810-4121	MEETINGS AND TRAVEL	-	500	-	500	500
951-8810-5132	TELEPHONE	-	2,000	-	2,000	2,000
951-8810-9196	IMPACT FEES	283,071	300,000	290,480	468,515	297,373
	CENTRAL SERVICES AND INTERNAL CHARGES	542,788	443,435	443,435	443,435	367,246
Total		\$ 905,222	\$ 916,834	\$ 780,386	\$ 1,001,769	\$ 924,138

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Gen. Fund - Operations

Account	Account Name	FY 2025 Actual	FY 2026 Adjusted Budget	Activity thru 02/23/2026	FY 2026 Projected	FY 2027 Proposed Budget
951-8820-0001	SALARIES	\$ 221,931	\$ 338,555	\$ 170,764	\$ 271,053	\$ 567,267
951-8820-0002	OVERTIME	3,424	48,265	3,359	5,331	61,928
	BENEFITS	256,067	254,208	169,602	220,683	413,102
951-8820-1029	TRAINING AND EDUCATION	14,182	20,000	1,677	2,704	20,000
951-8820-1030	CONSULTANT	-	20,000	-	20,000	20,000
951-8820-1033	FITNESS PROGRAM	31	200	13	21	683
951-8820-2049	UNIFORM SERVICE / LAUNDRY	3,220	4,000	2,447	3,946	4,000
951-8820-2054	EQUIPMENT REPAIR	2,426	20,000	-	2,222	20,000
951-8820-2068	REFUSE DISPOSAL	1,886	8,000	-	8,000	8,000
951-8820-2073	SUBCONTRACTED WORK	102,806	120,000	30,024	48,426	120,000
951-8820-3095	DEPARTMENT CONSUMABLES	26,278	40,000	7,114	11,474	50,000
951-8820-3097	SAFETY EQUIPMENT	3,442	3,500	3,183	5,133	3,500
951-8820-3102	COMPUTER SUPPLIES	8,353	5,000	35	56	5,000
951-8820-4121	MEETINGS AND TRAVEL	1,200	5,000	200	323	5,000
951-8820-4122	DUES AND MEMBERSHIPS	7,149	10,000	7,283	7,283	10,000
951-8820-5131	GAS AND ELECTRIC	17,715	16,000	9,453	15,247	16,000
951-8820-8187	DEPARTMENT EQUIPMENT	19,227	50,000	128	207	60,000
951-8820-8198	FOG PROGRAM	17,127	11,348	3,817	6,156	3,000
	CENTRAL SERVICES AND INTERNAL CHARGES	22,404	28,554	28,554	28,554	48,713
Total		\$ 728,867	\$ 1,002,631	\$ 437,652	\$ 656,822	\$ 1,436,193

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Outlay - Operations

Account	Account Name	FY 2025 Actual	FY 2026 Adjusted Budget	Activity thru 02/23/2026	FY 2026 Projected	FY 2027 Proposed Budget
952-8820-8198	SCSD STANDARDS PLANS	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 50,000
Total		\$ 67,571	\$ 50,000	\$ -	\$ 50,000	\$ 50,000

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Cap. Improvement - Operations

Account	Account Name	FY 2025 Actual	FY 2026 Adjusted Budget	Activity thru 02/23/2026	FY 2026 Projected	FY 2027 Proposed Budget
953-8820-9203	ANGELUS WAY SEWER MAIN UPGRADE	\$ 3,460	\$ -	\$ -	\$ -	\$ -
953-8820-9215	ROOT INTRUSION SWR MAIN RPLC	-	337,387	-	84,347	-
953-8820-9216	SEWER MASTER PLAN	29,826	412,633	-	103,158	-
953-8820-9219	SEWER LATERAL PROGRAM	-	75,000	-	-	-
953-8820-9315	SEWER PIPE REPLACEMENT PROGRAM	-	150,000	-	75,000	200,000
953-8820-9316	MANHOLE IMPROVEMENT PROJECTS	-	250,000	-	125,000	1,000,000
953-8820-9317	HILBY AVENUE SEWER UPGRADE	-	400,000	-	-	-
953-8820-9318	BIRCH AVENUE SEWER UPGRADE	-	800,000	-	-	-
953-8820-9319	BROADWAY SEWER REPLACEMENT	-	115,000	-	11,500	-
953-8820-9320	DEL REY PARK SEWER UPGRADE	-	-	-	-	2,000,000
953-8820-9603	DEPRECIATION EXPENSE	292,627	-	-	-	-
953-8930-2078	OTHER EXPENSE	(\$ 600)	\$ -	\$ -	\$ -	\$ -
Total		\$ 325,313	\$ 2,540,020	\$ -	\$ 399,005	\$ 3,200,000

Note: The FY 2027 Proposed Capital Expenditures Includes \$866K of Budgeted Capital Expenditures That Were Added in FY 2026 And Still Ongoing in FY 2027.

Capital Projects Rolling Forward from FY 2026: \$866,015

New Capital Projects Proposed For FY 2027: \$3,200,000

MANAGING DEPARTMENT: Public Works/Engineering
Sanitation District Insurance Reserve - Administration

Account	Account Name	FY 2025 Actual	FY 2026 Adjusted Budget	Activity thru 02/23/2026	FY 2026 Projected	FY 2027 Proposed Budget
954-8810-2090	LIABILITY INSURANCE	\$ 42,313	\$ 36,945	\$ 36,945	\$ 36,945	\$ 31,403
Total		\$ 42,313	\$ 36,945	\$ 36,945	\$ 36,945	\$ 31,403

RESOLUTION NO. 26-XX

A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT RE-ADOPTING THE ANNUAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2026-2027 TO CLARIFY THE PRESENTATION OF THE CAPITAL IMPROVEMENT PROGRAM

WHEREAS, on May 19, 2026, the Board of Directors adopted the Seaside County Sanitation District Fiscal Year 2026-2027 Operating and Capital Budget; and

WHEREAS, following adoption of the budget, staff identified the need to clarify the presentation of the Capital Improvement Program schedule so that the Fiscal Year 2026-2027 Proposed Budget column reflects only newly approved capital project appropriations and excludes prior-year appropriations that will continue into Fiscal Year 2026-2027; and

WHEREAS, this clarification is administrative in nature and does not change the District's total budget, appropriations, transfers, or projected fund balance.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Seaside County Sanitation District hereby re-adopts the Fiscal Year 2026-2027 Operating and Capital Budget, as revised, a copy of which is attached hereto and incorporated herein by this reference.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Seaside County Sanitation District duly held this 14th day of July 2026 by the following vote:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

Ian Oglesby, Chair

Attest:

Dominique Davis, District Clerk



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 7.A.

TO: Seaside County Sanitation District

FROM: Greg McDanel, District Manager

BY: Patrick Grogan, Associate Engineer
Thomas Korman, Public Works Director/City Engineer

DATE: July 14, 2026

SUBJECT: AN ORDINANCE TO AMEND SECTION 4.15.010 OF THE SEASIDE COUNTY SANITATION DISTRICT CODE TO AUTHORIZE THE ASSESSMENT OF PROPORTIONAL CAPACITY FEES FOR ACCESSORY DWELLING UNITS IN COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 66013 [SECOND READING - ROLL CALL VOTE]

PURPOSE

Hear the second reading of the draft ordinance and adopt the ordinance

RECOMMENDATION

Open the Public Hearing and introduce the proposed Ordinance for adoption.

BACKGROUND

Seaside County Sanitation District Code Section 4.15.010 of the Seaside Municipal Code currently establishes requirements for permit applications and capacity fees. Under the existing code framework, capacity fees for all residential uses are assessed at a flat rate. This does not allow staff to calculate a proportional capacity fee for accessory dwelling units (ADUs), in conformance with California Government Code section 66013.

The proposed ordinance amends Seaside County Sanitation District Code Section 4.15.010 to allow district staff to calculate sewer capacity fees in conformance with

California Government Code. Key elements of the amendment include:

- Correcting imprecise language when discussing capacity fees
- Adding a method to calculate a proportional capacity fee for ADUs
- Adding a process for new applicants to dispute a capacity fee assessment
- Clarifying capacity fee amounts per use type

The proposed amendment does not change capacity fees for commercial use types.

This action is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines.

FISCAL IMPACT

The ordinance allows sewer capacity fees for accessory dwelling units (ADUs) to be calculated proportionally, rather than at the current flat residential rate, which will modestly reduce revenue from ADUs while maintaining compliance with California Government Code Section 66013. Capacity fees for commercial users remain unchanged.

ATTACHMENTS

1. Section 4.15.010 ADU Capacity Fee Ordinance 2026-07-14
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Reviewed for Submission to the
Board by:



Greg McDanel, District Manager

ORDINANCE No. XX

AN ORDINANCE AMENDING SECTION 4.15.010 OF THE SEASIDE COUNTY SANITATION DISTRICT CODE TO AUTHORIZE THE ASSESSMENT OF PROPORTIONAL CAPACITY FEES FOR ACCESSORY DWELLING UNITS IN COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 66013

THE BOARD OF DIRECTORS OF THE SEASIDE COUNTY SANITATION DISTRICT DOES
ORDAIN AS FOLLOWS:

SECTION A. Ordinance No. 18 is amended to read as follows:

4.15.010 Applications and fees.

A. Applications to the district for permits to construct lateral sewers, house sewers or otherwise connect to any portion of the district's sewer system shall be made in writing on the form provided by the district. The application shall contain (1) location of the property to be sewered, (2) name of owner, (3) name of plumber, contracting firm or individual to construct sewer, (4) portion of public street, alley or sidewalk to be disturbed by the work, (5) date on which proposed work will be started.

B. Sewer Capacity Fee. There is hereby established and levied upon all persons, firms, entities, or corporations making connection to the Seaside County Sanitation District (SCSD) a sewer connection fee as follows:

1. Specified Users. Upon adoption of the ordinance codified in this section, the Capacity fee shall be as shown in Exhibit A, "Capacity Fee per Land Use Category." As shown in Exhibit A, the capacity fee for an equivalent single-family dwelling unit (EDU connection fee) is \$2,101. The EDU capacity fee shall be adjusted on an annual basis as described in subsection (B)(4) of this section.

2. Other Uses. For all other uses not listed in subsection (B)(1) of this section, the district engineer shall determine the sewer capacity fee as follows:

Capacity Fee = (gallons per day) / 189 x (EDU capacity fee).

3. Other Determination. Whenever in the opinion of the district engineer the estimated sewer flow used in determining sewer capacity fees is unreasonable, he may either calculate the capacity fee by utilizing existing objective data for similar uses, or assess an additional fee taking into account actual wastewater flows for the 12-month period that was demonstrably higher than given on the application for the building in question.

4. Annual Increase in Capacity Fee. The sewer capacity fee as determined clean-out for a single-family dwelling unit (EDU) shall increase on the first day of each fiscal year, that is,

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on July 1st of each year, by the amount equal to the San Francisco Construction Cost Index as published by Engineering News-Record for the prior year ending June 30th, and the sewer capacity fees for other than single-family dwelling units shall increase at the same time in the same proportion as the increase in sewer capacity fees for an EDU.

5. Demolished Premises. Whenever enclosed building space is demolished, any construction of enclosed building space which takes place on the same parcel within five years of that demolition shall be exempt from sewer capacity fees to the extent that either the usage has not changed or the units removed from the parcel as a result of said demolition work had higher flows to the sewer collection system than the new units.

Whenever enclosed building space is demolished, any construction of enclosed building space which takes place on the same parcel within five years of that demolition shall be required to pay a sewer capacity fee as calculated as the difference in flow between the units that were demolished or removed and the units installed.

6. Existing Premises. Buildings or occupied mobile home pads which are connected to the Seaside County Sanitation District sewer system at the time the ordinance codified in this section goes into effect shall be exempt from these sewer capacity fees. Any proposed building for which a building permit application had been accepted by the entity having building permit issuance authority prior to the date that the ordinance codified in this section takes effect shall pay the capacity fee in effect at that time.

7. Payment of Fees. All capacity fees must be paid prior to issuance of the building permit, unless otherwise directed by the district board upon appeal. The capacity fee shall be collected for the Seaside County Sanitation District by the Sewer Treatment Provider.

8. Proportional Capacity Fee for ADUs. Consistent with California Government Code section 66013, the sewer capacity fee for accessory dwelling units shall be determined as follows:

ADU Capacity Fee = residential capacity fee x (ADU floor area / Main residence floor area)

In the event that the floor area ratio exceeds a value of 1.0, the capacity fee for the ADU shall not be higher than the residential capacity fee.

9. Request for Appeal. If an applicant for a permit disputes the interpretation or application of this chapter, they may request a ruling by the district board. Requests must be made in writing to the district manager. A request for appeal on a fee assessment must be made no

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later than six months after the date of the assessment. A request for appeal shall be placed on the agenda of the next practical regularly scheduled board meeting.

C. Permits shall automatically become void if work has not commenced within 365 calendar days after the date of issuance.

Exhibit A: Capacity Fee per Land Use Category		
LAND USE	Unit	Fee per Unit
Business/Gov't	Location/Each Business	\$4,708
Residential – Vacant	Each Living Unit	\$0
Residential	Each Living Unit	\$6,094
Residential/Apartments	Each Living Unit	\$6,094
Residential/Apartments – Vacant	Each Living Unit	\$0
Condo/Retirement	Each Living Unit	\$6,094
Commercial/Vacant	Location/Each Business	\$0
Motel/Hotel	Each Guest Room	\$3,225
Bed & Breakfast Inn	Each Guest Room	\$1,741
Supermarkets	Location	\$25,703
Medical Office	Each Licensed Physician	\$6,289
Dental Office	Each Licensed Dentist	\$8,675
Rest Home/Convalescent	Each Bed of Licensed Capacity	\$1,741
General Hospital	Each Bed of Licensed Capacity	\$10,320
Animal Hospital	Location/Each Licensed Business	\$11,482
Restaurant 1 meal/day	Each Restaurant Seat	\$226
Restaurant 2 meals/day	Each Restaurant Seat	\$355
Restaurant 3 meals/day	Each Restaurant Seat	\$677

Exhibit A: Capacity Fee per Land Use Category

LAND USE	Unit	Fee per Unit
Restaurant with Bar	Each Restaurant Seat	\$677
Bar	Location/Each Business	\$10,223
Nightclub	Location/Each Business	\$30,639
Takeout Food – Small (1 cash register or checkout line)	Location/Each Business	\$11,416
Takeout Food – Medium (2 or 3 cash registers or checkout lines)	Location/Each Business	\$28,090
Takeout Food – Large (4 or more cash registers or checkout lines)	Location/Each Business	\$51,214
Bakery	Location/Each Business	\$9,257
Theater	Per Screen at Each Location	\$15,190
Bowling Center	Location/Each Business	\$46,215
Gym	Per 500 members	\$4,708
Mortuary	Location/Each Business	\$12,481
School (Grades 0 – 6)	Student Population	\$64
School (7 – College)	Student Population	\$129
Boarding School	Student Population	\$1,290
Instructional Facility	Student Population	\$4,708
Church	Per 100 members	\$4,708
Photo/Laboratory/Printer	Per 10 employees	\$4,708
Service Station/Garage	Location/Each Business	\$4,514
Paint and Body Shops	Per 10 employees	\$4,708
Dry Cleaner	Location/Each Business	\$15,577
Laundromat	Each Washing Machine	\$4,096
Special User	Individual Determination	NA [1]

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[1] Fee will be determined by the district based on expected sewer usage.

[2] Fiscal Year 2025 – 2026 fees shown. Fees will increase annually per section 4.15.010 B.4.

This Ordinance was introduced by Noticed Public Hearing held at a regular meeting on the 9th day of June 2026.

SECTION B. Amendments to District Ordinance No. 18, adopted herein, shall become effective immediately upon adoption.

The foregoing ordinance was passed and adopted at a Noticed Public Hearing held at a regular meeting of the Board of Directors of the Seaside County Sanitation District held on the <14>th day of <July> 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ian Oglesby, Chair
Seaside County Sanitation District

Attest:

By: _____
Dominique Davis, District Clerk

Approved as to Form:

By: _____
Reed Gallogly, District Counsel