



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE * SEASIDE, CA 93955

Telephone (831) 899-6825

BOARD MEMBER

Ralph Rubio

Chair

City of Seaside

440 Harcourt Ave

Seaside, CA 93955

(831) 899-6825

Jeff Cecilio

First Vice Chair

City of Del Rey Oaks

650 Canyon Del Rey

Del Rey Oaks, CA

93940

(831) 394-8511

David Pendergrass

Second Vice Chair

City of Sand City

1 Sylvan Park

Sand City, CA 93955

(831) 394-3054

DISTRICT STAFF

John Dunn

District Manager

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6203

Diana Ingersoll

District Engineer

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6825

Cynthia Hasson

Legal Counsel

County Counsel

168 West Alisal Street

Third Floor

Salinas, CA 93901

(831) 755-5313

Lesley Milton

District Clerk

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6707

AGENDA

Board of Directors

Tuesday, February 10, 2015 9:30 AM,

Seaside City Hall Conference Room

440 Harcourt Ave, Seaside

1. CALL TO ORDER

2. ROLL CALL

Ralph Rubio

David Pendergrass

Pat Lintel

Chair

Vice Chair

Vice Chair

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. APPROVAL OF EXPENDITURES FOR THE MONTH OF JANUARY 31, 2015.

PURPOSE: Approval of expenditures for the month of January 31, 2015 - \$ 47,738.88

RECOMMENDATION: Approve expenditures for the month of January 31, 2015. Total expenditures = \$ 47,738.88

B. ACCEPT AND FILE CASH AND INVESTMENT REPORT FOR QUARTER ENDING DECEMBER 31, 2014.

PURPOSE: Accept and file the Seaside County Sanitation District December 31, 2014 Cash and Investment Report.

RECOMMENDATION: Accept and file report.

C. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS

REPORT FOR THE MONTH OF JANUARY 2015

PURPOSE: Receive monthly report for sewer maintenance and mainline stoppages for January 2015.

RECOMMENDATION: Accept reports. This item is presented for information only.

D. RESOLUTION TO PURCHASE A SEWER INSPECTION CAMERA IN THE AMOUNT OF \$10,882.81

PURPOSE: The purpose of this item is for the Seaside County Sanitation District Board to consider a resolution authorizing the purchase of a Sewer Inspection Camera in the amount of approximately \$10,882.81.

RECOMMENDATION: It is recommended the Seaside County Sanitation District Board adopt a resolution authorizing the District Manager to purchase a Sewer Inspection Camera.

5. NEW BUSINESS

A. PARTICIPATION IN THE PUBLIC EDUCATION PROGRAM WITH MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY

PURPOSE: The purpose of this item is to have the District Board consider participating in the Public Education Program administered by the Monterey Regional Water Pollution Control Agency (MRWPCA).

RECOMMENDATION: It is recommended that the Board adopt a resolution to approve a Memorandum of Understanding (MOU) with the Monterey Regional Water Pollution Control Agency for conducting a Public Education Program for the Southern Monterey Bay Dischargers Group and authorize the District Manager to execute MOU.

B. RESOLUTION TO PURCHASE A COMBINATION VACUUM-JETTER VEHICLE IN THE AMOUNT OF \$394,289 AND AUTHORIZE STAFF TO PROCEED WITH A LEASE-PURCHASE FINANCING

PURPOSE: The purpose of this item is for the Seaside County Sanitation District Board to consider a resolution authorizing the

purchase of a Combination Vacuum-Jetter (Vactor) Vehicle in the amount of \$394,289 and authorizing staff to proceed with the lease-purchase of the vactor truck.

RECOMMENDATION: It is recommended the Seaside County Sanitation District Board approve a resolution to purchase a Combination Vacuum-Jetter (Vactor) Vehicle and authorize staff to proceed with a lease-purchase financing.

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. BOARD MEMBERS COMMENTS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
March 10, 2015
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956. Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.A.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Rajnesh Narayan, Finance

DATE: February 10, 2015

**SUBJECT: APPROVAL OF EXPENDITURES FOR THE MONTH OF JANUARY
31,2015.**

PURPOSE

Approval of expenditures for the month of January 31, 2015 - \$ 47,738.88

RECOMMENDATION

Approve expenditures for the month of January 31, 2015.
Total expenditures = \$ 47,738.88

BACKGROUND

Expenditure reports attached. Cash balance as of January 31, 2015:
\$ 4,281,319.36

Cost/Funding Source: \$ 47,738.88 from various accounts.

FISCAL IMPACT

ATTACHMENTS

1. YTD Expenditures_01-31-2015
-

2. YTD Expenditures EFT_01-31-15

Reviewed for Submission to the
Board by:



John Dunn, District Manager

YTD (14-15) Expenses as of JANUARY 31 2015

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8810-0001	Admin. Salary	41,324.17	35,351.29	5,972.88
951-0-8810-0002	Overtime	40.14	40.14	-
951-0-8810-0006	Workers Compensation	983.64	983.64	-
951-0-8810-0010	Management Leave Payoff	496.77	496.77	-
951-0-8810-0012	Vacation	1,000.87	1,000.87	-
951-0-8810-0016	Deferred Compensation	447.64	384.44	63.20
951-0-8810-0018	Auto Allowance	-	-	-
951-0-8810-0020	Part-Time Hourly Wages	4,068.45	3,642.22	426.23
951-0-8810-0030	PERS Pension Ob Bond	553.08	368.72	184.36
951-0-8810-0031	PERS Pension	5,182.97	4,443.80	739.17
951-0-8810-0032	PARS Pension	6,066.23	5,290.08	776.15
951-0-8810-0033	LIUNA Pension	18.90	12.04	6.86
951-0-8810-0041	Medical Insurance-Blue Cross	4,712.67	2,710.98	2,001.69
951-0-8810-0051	Dental Ins-Guardian	327.51	178.43	149.08
951-0-8810-0061	Vision Ins-CPIC	26.74	15.27	11.47
951-0-8810-0071	LTD-Met Life	113.05	61.47	51.58
951-0-8810-0081	Reliance Life Insurance	99.19	53.94	45.25
951-0-8810-0092	Medicare Tax	525.06	451.05	74.01
951-0-8810-1022	Legal Services	1,686.08	1,227.90	458.18
951-0-8810-1025	City Audit	6,700.01	-	6,700.01
951-0-8810-1026	Medical Exams	-	-	-
951-0-8810-1029	Training and Education	350.00	350.00	-
951-0-8810-1030	Consultant	-	-	-
951-0-8810-1033	Fitness Program	131.40	109.50	21.90
951-0-8810-1040	Property Tax Admin Fees	-	-	-
951-0-8810-1041	State Waste Discharge Fee	2,088.00	2,088.00	-
951-0-8810-2044	Copier Services	-	-	-
951-0-8810-2053	Outside Printing Services	374.00	299.29	74.71
951-0-8810-2063	Publishing & Legal Advertising	49.14	49.14	-
951-0-8810-3092	Stationary Supplies	122.84	122.84	-
951-0-8810-3095	Department Consumables	-	-	-
951-0-8810-4121	Meetings/Travel	54.95	54.95	-
951-0-8810-4122	Dues and Memberships	739.36	664.36	75.00
951-0-8810-5132	Telephone	1,028.76	881.52	147.24
951-0-8810-9196	Impact Fees	-	-	-
951-0-8810-9395	Vehicle Maintenance	29,950.02	29,950.02	-
951-0-8810-9397	Computer System	6,799.98	6,799.98	-
951-0-8810-9398	Central Service Charge	121,000.02	121,000.02	-
951-0-8820-0001	Salaries	58,021.73	49,282.61	8,739.12
951-0-8820-0002	Overtime	3,458.86	2,801.01	657.85
951-0-8820-0006	Workers Compensation	10,365.60	10,365.60	-
951-0-8820-0009	Sick Leave Payoff	-	-	-
951-0-8820-0010	Management Leave Payoff	-	-	-
951-0-8820-0012	Vacation	-	-	-
951-0-8820-0016	Deferred Compensation	249.59	210.62	38.97
951-0-8820-0020	Part - Time Hourly Wages	15,473.07	14,671.11	801.96
951-0-8820-0030	PERS Pension Ob Bond	1,078.08	718.72	359.36
951-0-8820-0031	PERS Pension	8,677.12	7,633.11	1,044.01
951-0-8820-0033	LIUNA Pension	1,145.46	981.73	163.73
951-0-8820-0041	Medical Insurance-Blue Cross	5,192.25	2,942.13	2,250.12
951-0-8820-0051	Dental Ins-Guardian	400.48	215.85	184.63
951-0-8820-0061	Vision Ins-CPIC	43.82	24.03	19.79
951-0-8820-0071	LTD-Met Life	78.92	43.49	35.43
951-0-8820-0081	Reliance Life Insurance	48.55	26.36	22.19
951-0-8820-0092	Medicare Tax	1,068.34	930.14	138.20
951-0-8820-2049	Uniform Service/ Laundry	848.97	708.80	140.17
951-0-8820-2068	Refuse Disposal	846.79	245.85	600.94
951-0-8820-2073	Subcontracted Work	17,497.81	16,532.81	965.00
951-0-8820-2074	Subcontract - Grease Prog	-	-	-
951-0-8820-2087	Equipment Rental	400.96	400.96	-
951-0-8820-3092	Stationary Supplies	-	-	-

YTD (14-15) Expenses as of JANUARY 31 2015

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8820-3095	Department Consumables	5,437.88	5,368.75	69.13
951-0-8820-3097	Safety Equipment	1,645.81	1,645.81	-
951-0-8820-4121	Meetings/Travel	2,100.00	1,800.00	300.00
951-0-8820-4122	Dues and Memberships	-	-	-
951-0-8820-4124	Mail Services	-	-	-
951-0-8820-5131	Gas & Electric	4,708.48	3,596.75	1,111.73
951-0-8820-5132	Telephone	-	-	-
951-0-8820-5133	Water	4,140.03	4,140.03	-
951-0-8820-6143	Vehicle Maintenance	-	-	-
951-0-8820-8183	Video Inspection	-	-	-
951-0-8820-8184	Fog Program	-	-	-
951-0-8820-8185	GIS Maintenance & Mapping	-	-	-
952-0-8820-8191	Pickup Truck with CMS	-	-	-
952-0-8820-8193	Connection Fee Study	-	-	-
952-0-8820-8194	Sewer System Mgmt Plan Up	15,963.75	15,963.75	-
952-0-8820-8195	Graphic Information Systems	528.68	-	528.68
952-0-8820-8196	LAFCO Application	38,207.84	38,207.84	-
952-0-8820-9605	Interest Expense	4,406.55	3,488.65	917.90
952-0-8820-9608	Lease Payments	31,510.47	23,559.97	7,950.50
953-0-8820-9201	Del Monte Lift Station Upgrade	-	-	-
953-0-8820-9202	Rosita Lift Station Upgrade	-	-	-
953-0-8820-9203	Angelus Way Sewer Main Up	11,585.17	9,090.17	2,495.00
953-0-8820-9206	Military Lift Station Repl	-	-	-
953-0-8820-9212	LAFCO Application	-	-	-
953-0-8820-9213	New Manhole Installations	-	-	-
953-0-8820-9215	Root Intrusion Swr Main	-	-	-
953-0-8820-9314	Highway 1 Sewer Line	6,545.75	6,320.25	225.50
953-0-8820-9199	942 Angelus Way Pipe Line	-	-	-
954-0-8810-2088	Judgments/Damages	-	-	-
954-0-8810-2090	Insurance	66,620.00	66,620.00	-
City of Seaside Total		555,358.45	507,619.57	47,738.88
				951-1009 35,621.30
				952-1009 9,397.08
				953-1009 2,720.50
				954-1009 -
Total Expenditures for month of January 2015				47,738.88
OTHER EXPENSES				
				951-1009 0.00
				952-1009 0.00
PREPARED BY: RAJNESH NARAYAN				953-1009
DATE: 2/5/2015				954-1009
Total Adjusted drawndown from County -SCSD				47,738.88

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
 Account Number : BofAPA0072980101
 Account Name : Monterey County Treasurer

CREDIT : CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**
 1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
 Routing No. 122238420 Amount : \$ **47,738.88**
 Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES: 1 _____
 2 _____
 3 _____

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR		TREASURER	
Patricia Vasquez	_____	_____	_____
Deputy Auditor	Date	Deputy Treasurer	Date of Transfer

For Auditor-Controller Office use only

Period _____	JV Number _____
Budget Yr. _____	Date _____
INSURANCE FUND	Total \$ 47,738.88

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP	CT	DEBIT	CREDIT
Special District Exp.		603			2530				
Cash		603			1001				

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD

Expenses as of January 31, 2015.

Prepared By: Patricia Vesquez Date: _____
 Approved By: _____ Date: _____ Keyed By: _____ Date: _____



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Rajnesh Narayan, Finance

DATE: February 10, 2015

**SUBJECT: ACCEPT AND FILE CASH AND INVESTMENT REPORT FOR
QUARTER ENDING DECEMBER 31, 2014.**

PURPOSE

Accept and file the Seaside County Sanitation District December 31, 2014 Cash and Investment Report.

RECOMMENDATION

Accept and file report.

BACKGROUND

Section 53646 of the California State Government Code requires the fiscal officer to prepare a quarterly report detailing the District's cash and investments.

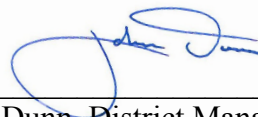
FISCAL IMPACT

ATTACHMENTS

1. December 31, 2014 Cash Report
 2. Monterey County Treasurer-Tax Collector December 31, 2014 Report
-

Reviewed for Submission to the
Board by:

Meeting Date: February 10, 2015

A handwritten signature in blue ink, appearing to read "John Dunn", is positioned above a horizontal line.

John Dunn, District Manager

Exhibit A

SEASIDE COUNTY SANITATION DISTRICT

SUMMARY OF POOLED CASH AND INVESTMENTS

DECEMBER 31, 2014

<u>DESCRIPTION</u>	<u>INSTITUTION</u>	<u>VALUATION</u>	<u>AMOUNT</u>
General Checking	Rabobank	Market	\$ 684,556.24
Cash with County Treasurer	See detail attached	Market	\$ 3,645,410.85
			<u>\$ 4,329,967.09</u>

I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the District's anticipated expenditure requirements for the next six months. (California Code Section 53646)

Respectfully submitted,

John Dunn
District Manager



Monterey County

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Upon motion of Supervisor Potter, seconded by Supervisor Parker and carried by those members present, the Board of Supervisors hereby:

Received and accepted the Treasurer's Report of Investments for the quarter ending December 31, 2014.

PASSED AND ADOPTED on this 27th day of January 2015, by the following vote, to wit:

AYES: Supervisors Armenta, Phillips, Salinas, Parker and Potter

NOES: None

ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 77 for the meeting on January 27, 2015.

Dated: January 29, 2015
File ID: 15-0026

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By Denise Hancock
Deputy



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: 15-0026

January 27, 2015

Introduced: 1/14/2015

Version: 1

Current Status: Agenda Ready

Matter Type: General Agenda Item

Receive and Accept the Treasurer's Report of Investments for the quarter ending December 31, 2014

RECOMMENDATION:

It is recommended that the Board of Supervisors:
Receive and Accept the Treasurer's Report of Investments for the quarter ending December 31, 2014.

SUMMARY:

Government Code Section 53646 (b) (1) states the Treasurer may submit a quarterly report of investments. The attached exhibits provide a narrative portfolio review of economic and market conditions that support the investment activity during the October - December period, the investment portfolio positions by investment type, a listing of historical Monterey County Treasury Pool yields versus benchmarks, and the investment portfolio by maturity range.

DISCUSSION:

During the October to December quarter, short term Treasury yields continued to move in a narrow range with yields rising slightly in the 2 to 5 year range. At the December Federal Open Market Committee (FOMC) meeting, language was revised indicating the Federal Reserve may consider rate increases by mid 2015; however, this decision remains largely dependent on positive U.S. economic data in the months to come.

On December 31, 2014, the Monterey County investment portfolio contained an amortized book value of \$1,077,198,451 spread among 80 separate securities and funds. The par value of those funds was \$1,076,334,770 with a market value of \$1,075,788,040 or 99.87% of amortized book value. The portfolio's net earned income yield for the period was 0.45%. The portfolio produced an estimated income of \$1,129,532 for the quarter which will be distributed proportionally to all agencies participating in the Investment Pool. The investment portfolio had an average maturity of 392 days.

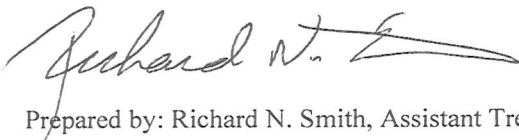
The investment portfolio was in compliance with all applicable provisions of state law and the adopted Investment Policy, and contained sufficient liquidity to meet all projected outflows over the next six months. Market value pricings were obtained through Bloomberg LLP, Union Bank of California and included live-bid pricing of corporate securities.

OTHER AGENCY INVOLVEMENT:

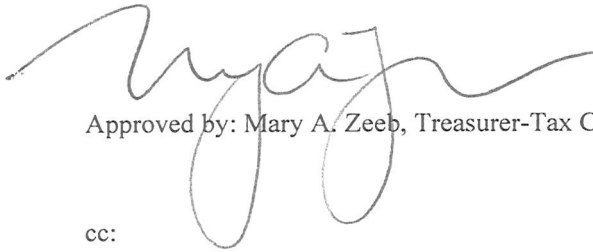
A copy of this report will be distributed to all agencies participating in the County investment pool and the Treasury Oversight Committee. In addition, the report will be published on the County Treasurer's web site. A monthly report of investment transactions is provided to the Board of Supervisors as required by GC 53607.

FINANCING:

The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. We estimate that the investment earnings in the General Fund will be consistent with budgeted revenue, but at historically low levels, as the Federal Reserve is expected to continue keeping short term interest rates at the current rate of 0.00 - 0.25%.



Prepared by: Richard N. Smith, Assistant Treasurer-Tax Collector, X5836



Approved by: Mary A. Zeeb, Treasurer-Tax Collector, X5015

cc:

County Administrative Office

County Counsel

Auditor-Controller - Internal Audit Section

All depositors

Treasury Oversight Committee

Attachments:

Exhibit A - Investment Portfolio Review - 12.31.14

Exhibit B - Portfolio Management Report - 12.31.14

Exhibit C - Monterey County Historical Yields vs. Benchmarks

Exhibit D - Aging Report - 1.01.15

Exhibit A

Investment Portfolio Review Quarter Ending December 31, 2014

OVERVIEW – October 1 – December 31, 2014

During the October to December quarter, short term Treasury yields continued to move in a narrow range with yields rising slightly in the 2 to 5 year range. At the December Federal Open Market Committee (FOMC) meeting, language was revised indicating the Federal Reserve may consider rate increases by mid 2015; however, this decision remains largely dependent on positive U.S. economic data in the months to come.

The County Treasury continued to outperform all but one of the portfolio benchmarks this quarter. Our consistent investment strategy ladders short term debt to provide liquidity and takes advantage of available higher rates by buying small amounts of longer term corporate and non callable securities, while maintaining positions in currently held callable debt structures. The following indicators reflect key aspects of the County's investment portfolio in light of the above noted conditions:

1. Market Access – Access to U.S. Treasuries and Agency debt has been plentiful, but yields have continued to remain low as investors seek safe havens from an uncertain world market. These issues have continued to keep yields low on Treasury bonds from October through December.

During the quarter, the majority of County investment purchases continue to be in U.S. Treasury and Agency markets with a continued small position in shorter term, highly rated (AA or better) Corporate bonds, Certificates of Deposits and highly rated (A1, P1), short term Commercial Paper. In addition, the Treasurer continues to keep a high level of overnight liquid assets, reflecting the need to maintain increased levels of available cash to ensure the ability to meet all cash flow needs.

2. Diversification - The Monterey County Treasurer's portfolio consists of fixed income investments, all of which are authorized by the State of California Government Code 53601.

The portfolio asset spread is detailed in the table below:

Portfolio Asset Composition			
Corporate Assets	Overnight Liquid Assets	US Treasuries	Federal Agencies
4.90%	34.78%	1.80%	58.50%

- Total may not equal 100% due to rounding

3. Credit Risk – Approximately 95% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. All assets have an investment grade rating. U.S. Treasuries are not specifically rated,

but are considered the safest of all investments. The corporate debt (4.90%) is rated in the higher levels of investment grade. All federal agency securities have AA ratings, or are guaranteed by the U.S. Treasury.

The portfolio credit composition is detailed in the table below:

Portfolio Credit Composition					
AA+	AA-	A-1+ (Short Term)	Not Rated (LAIF/BlackRock)	AAAm	Amf/S1 (CalTrust)
61%	4%	1%	14%	10%	11%

- Total may not equal 100% due to rounding

4. Liquidity Risk – Liquidity risk, as measured by the ability of the County's Treasury to meet withdrawal demands on invested assets, was adequately managed during the July to September quarter. The portfolio's average maturity was 392 days, and large percentages (34.78 %) of assets are held in immediately available funds.

PORTFOLIO CHARACTERISTICS

	<u>September 30, 2014</u>	<u>December 31, 2014</u>
Total Assets	\$939,375,345	\$1,077,198,451
Market Value	\$937,625,316	\$1,075,788,040
Days to Maturity	486	392
Yield	0.49%	0.45%
Estimated Earnings	\$1,186,386	\$1,129,532

FUTURE STRATEGY

The continued improvement in our economy gave the Federal Reserve the opportunity to conclude their Quantitative Easing program in October. The consistent improvement has also ensured that investors will continue to prefer the safety of U.S. debt to other investment options.

As long as the Federal Treasury continues to target short term rates at 0%-0.25%, the returns on the investments in the County's pool will remain historically low. If the rate environment continues its trend, the portfolio is adequately positioned to take advantage of the changing market conditions.

Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments December 31, 2014

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Money Market Accts-GC 53601(k)(2)												
SYS11672	11672	BlackRock			96,823,830.29	96,823,830.29	96,823,830.29	0.137			1	
SYS11801	11801	CalTrust			120,000,000.00	120,000,000.00	120,000,000.00	0.391	Aaa	AAA	1	
SYS11830	11830	Federated		07/01/2014	0.00	0.00	0.00	0.101	Aaa	AAA	1	
SYS11578	11578	Fidelity Investments			56,232,312.88	56,232,312.88	56,232,312.88	0.076	Aaa	AAA	1	
Subtotal and Average			243,355,727.53		273,056,143.17	273,056,143.17	273,056,143.17				1	
State Pool-GC 53601(p)												
SYS11361	11361	LAIF			50,000,000.00	50,000,000.00	50,000,000.00	0.242			1	
Subtotal and Average			50,000,000.00		50,000,000.00	50,000,000.00	50,000,000.00				1	
CAMP-GC 56301(p)												
SYS10379	10379	Calif. Asset Mgmt			50,900,000.00	50,900,000.00	50,900,000.00	0.052		AAA	1	
SYS11961	11961	Calif. Asset Mgmt			378,627.29	378,627.29	378,627.29	0.053		AAA	1	
Subtotal and Average			55,260,149.03		51,278,627.29	51,278,627.29	51,278,627.29				1	
Negotiable CDs - GC 53601 (i)												
78009NGU4	11863	RBC Capital Markets		06/25/2012	10,000,000.00	10,004,000.00	10,000,000.00	0.355	Aa	AA	175	06/25/2015
Subtotal and Average			10,000,000.00		10,000,000.00	10,004,000.00	10,000,000.00				175	
Medium Term Notes - GC 53601(k)												
36962G4N1	11701	General Electric		08/11/2010	10,000,000.00	10,041,700.00	10,000,000.00	1.000	A	AA	222	08/11/2015
36962G5W0	11855	General Electric		04/27/2012	5,000,000.00	5,121,250.00	4,996,957.89	2.300	A	AA	847	04/27/2017
36962G5W0	11856	General Electric		04/27/2012	5,000,000.00	5,121,250.00	5,003,483.33	2.300	A	AA	847	04/27/2017
89233P5S1	11839	Toyota Motor Corporation		02/29/2012	5,000,000.00	5,093,400.00	5,045,723.99	2.050	Aa	AA	742	01/12/2017
89233P5Z5	11840	Toyota Motor Corporation		02/29/2012	5,000,000.00	5,003,750.00	5,000,786.05	1.000	Aa	AA	47	02/17/2015
Subtotal and Average			30,050,493.36		30,000,000.00	30,381,350.00	30,046,951.26				488	
Commercial Paper Disc.- GC 53601(h)												
89233HPT5	11978	Toyota Motor Corporation		06/04/2014	10,000,000.00	9,996,700.00	9,996,516.67	0.220	P-1	A-1	57	02/27/2015
Subtotal and Average			9,993,736.11		10,000,000.00	9,996,700.00	9,996,516.67				57	
Fed Agcy Coupon Sec - GC 53601(f)												
3133EAF86	11864	Federal Farm Credit Bank		08/07/2012	10,000,000.00	9,974,500.00	10,000,000.00	0.970	Aaa	AA	949	08/07/2017
3133ECHV9	11912	Federal Farm Credit Bank		04/02/2013	10,000,000.00	9,992,900.00	10,000,693.34	0.350	Aaa	AA	210	07/30/2015
3133ECFJ8	11914	Federal Farm Credit Bank		04/02/2013	10,000,000.00	10,000,900.00	10,000,017.63	0.250	Aaa	AA	29	01/30/2015

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Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments December 31, 2014

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Fed Agcy Coupon Sec - GC 53601(f)												
3133ECTM6	11931	Federal Farm Credit Bank		07/02/2013	10,000,000.00	10,226,500.00	10,032,786.00	1.900	Aaa	AA	1,278	07/02/2018
3133EDSU7	11985	Federal Farm Credit Bank		08/15/2014	10,000,000.00	9,986,200.00	10,000,000.00	1.000	Aaa	AA	957	08/15/2017
3133EEBU3	11996	Federal Farm Credit Bank		11/26/2014	10,000,000.00	9,966,300.00	10,005,513.28	0.600	Aaa	AA	683	11/14/2016
313380EC7	11878	Federal Home Loan Bank		09/17/2012	10,000,000.00	9,920,000.00	9,973,732.80	0.750	Aaa	AA	981	09/08/2017
313380XB8	11881	Federal Home Loan Bank		10/17/2012	10,000,000.00	9,980,700.00	9,998,654.17	0.625	Aaa	AA	655	10/17/2016
313370TW8	11888	Federal Home Loan Bank		12/05/2012	10,000,000.00	10,221,500.00	10,246,971.94	2.000	Aaa	AA	617	09/09/2016
313373SZ6	11913	Federal Home Loan Bank		04/02/2013	10,000,000.00	10,224,000.00	10,237,799.65	2.125	Aaa	AA	526	06/10/2016
313378A43	11925	Federal Home Loan Bank		05/02/2013	10,000,000.00	10,024,300.00	10,192,800.92	1.375	Aaa	AA	1,163	03/09/2018
313383A68	11928	Federal Home Loan Bank		06/13/2013	10,000,000.00	9,880,000.00	10,000,000.00	1.080	Aaa	AA	1,259	06/13/2018
313378QK0	11966	Federal Home Loan Bank		04/04/2014	10,000,000.00	10,100,600.00	10,022,680.18	1.875	Aaa	AA	1,527	03/08/2019
313381H24	11967	Federal Home Loan Bank		04/04/2014	10,000,000.00	10,000,300.00	10,000,606.38	0.250	Aaa	AA	15	01/16/2015
3130A1KA5	11968	Federal Home Loan Bank		04/08/2014	10,000,000.00	10,000,000.00	10,000,025.41	0.120	Aaa	AA	7	01/08/2015
3130A1LZ9	11969	Federal Home Loan Bank		04/09/2014	10,000,000.00	9,999,900.00	10,000,000.00	0.110	Aaa	AA	8	01/09/2015
313381YP4	11972	Federal Home Loan Bank		04/09/2014	10,000,000.00	10,000,300.00	10,001,874.92	0.250	Aaa	AA	50	02/20/2015
3130A1PG7	11973	Federal Home Loan Bank		04/14/2014	10,000,000.00	9,998,600.00	9,999,799.72	0.125	Aaa	AA	103	04/14/2015
3130A1SK5	11976	Federal Home Loan Bank		04/23/2014	10,000,000.00	9,999,800.00	10,000,000.00	0.100	Aaa	AA	22	01/23/2015
3130A1C48	11977	Federal Home Loan Bank		05/01/2014	10,000,000.00	9,999,700.00	10,000,494.78	0.140	Aaa	AA	48	02/18/2015
3133XWX95	11979	Federal Home Loan Bank		07/03/2014	10,000,000.00	10,050,500.00	10,052,848.00	2.750	Aaa	AA	71	03/13/2015
3130A2D60	11980	Federal Home Loan Bank		07/16/2014	10,000,000.00	9,998,300.00	9,999,506.01	0.100	Aaa	AA	88	03/30/2015
3130A2DE3	11982	Federal Home Loan Bank		07/23/2014	10,000,000.00	9,998,900.00	9,999,972.37	0.100	Aaa	AA	69	03/11/2015
3130A2NK8	11983	Federal Home Loan Bank		07/31/2014	10,000,000.00	9,998,300.00	9,999,945.84	0.120	Aaa	AA	106	04/17/2015
3130A0RA0	11984	Federal Home Loan Bank		08/05/2014	10,000,000.00	10,001,900.00	10,002,570.08	0.210	Aaa	AA	118	04/29/2015
3130A23V6	11993	Federal Home Loan Bank		10/01/2014	10,000,000.00	9,998,000.00	10,000,938.12	0.125	Aaa	AA	140	05/21/2015
3130A3J70	11997	Federal Home Loan Bank		12/12/2014	10,000,000.00	9,988,200.00	10,002,811.67	0.625	Aaa	AA	692	11/23/2016
313371PV2	11998	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,162,300.00	10,177,761.23	1.625	Aaa	AA	708	12/09/2016
313371PV2	11999	Federal Home Loan Bank		12/12/2014	10,000,000.00	10,162,300.00	10,177,761.23	1.625	Aaa	AA	708	12/09/2016
3130A3PT5	12001	Federal Home Loan Bank		12/23/2014	10,000,000.00	9,974,400.00	9,985,152.46	0.125	Aaa	AA	341	12/08/2015
3130A3U85	12002	Federal Home Loan Bank		12/30/2014	10,000,000.00	9,993,500.00	10,000,000.00	0.800	Aaa	AA	729	12/30/2016
3134G3H52	11871	Federal Home Loan Mtg Corp		09/12/2012	10,000,000.00	9,940,000.00	10,000,000.00	1.000	Aaa	AA	985	09/12/2017
3134G3K33	11875	Federal Home Loan Mtg Corp		09/27/2012	10,000,000.00	9,987,400.00	9,998,695.83	0.700	Aaa	AA	635	09/27/2016
3134G3S50	11887	Federal Home Loan Mtg Corp		11/30/2012	10,000,000.00	9,976,100.00	10,011,765.31	0.625	Aaa	AA	670	11/01/2016
3134G42M9	11916	Federal Home Loan Mtg Corp		04/25/2013	10,000,000.00	9,939,200.00	10,000,000.00	0.700	Aaa	AA	845	04/25/2017
3134G42G2	11917	Federal Home Loan Mtg Corp		04/30/2013	10,000,000.00	9,859,500.00	10,000,000.00	1.050	Aaa	AA	1,215	04/30/2018
3134G43F3	11920	Federal Home Loan Mtg Corp		04/30/2013	10,000,000.00	9,848,300.00	10,000,000.00	1.020	Aaa	AA	1,215	04/30/2018
3134G43V8	11923	Federal Home Loan Mtg Corp		05/15/2013	10,000,000.00	9,900,000.00	9,999,325.56	1.050	Aaa	AA	1,230	05/15/2018
3134G47M4	11930	Federal Home Loan Mtg Corp		06/26/2013	10,000,000.00	9,963,900.00	10,000,000.00	1.500	Aaa	AA	1,272	06/26/2018

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Monterey County Portfolio Management Portfolio Details - Investments December 31, 2014

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Fed Agcy Coupon Sec - GC 53601(f)												
3137EADJ5	11970	Federal Home Loan Mtg Corp		04/09/2014	10,000,000.00	9,996,200.00	9,992,437.43	1.000	Aaa	AA	939	07/28/2017
3137EACH0	11975	Federal Home Loan Mtg Corp		04/15/2014	10,000,000.00	10,022,100.00	10,029,139.80	2.875	Aaa	AA	39	02/09/2015
3137EADL0	11987	Federal Home Loan Mtg Corp		08/25/2014	10,000,000.00	9,978,000.00	9,972,807.83	1.000	Aaa	AA	1,002	09/29/2017
3136G0B26	11874	Federal National Mtg Assn		09/27/2012	10,000,000.00	9,941,200.00	10,000,000.00	1.000	Aaa	AA	1,000	09/27/2017
3135G0NH2	11876	Federal National Mtg Assn		09/13/2012	10,000,000.00	9,932,200.00	9,996,791.01	0.950	Aaa	AA	965	08/23/2017
3136G06Z9	11885	Federal National Mtg Assn		12/13/2012	10,000,000.00	9,962,100.00	10,000,000.00	0.650	Aaa	AA	712	12/13/2016
3136G14N6	11890	Federal National Mtg Assn		01/02/2013	10,000,000.00	9,912,700.00	9,995,836.94	0.750	Aaa	AA	909	06/28/2017
3135G0PP2	11903	Federal National Mtg Assn		01/18/2013	10,000,000.00	9,963,800.00	10,019,207.49	1.000	Aaa	AA	993	09/20/2017
3135G0UH4	11906	Federal National Mtg Assn		02/22/2013	10,000,000.00	9,906,800.00	10,000,000.00	1.200	Aaa	AA	1,148	02/22/2018
3135G0XA6	11924	Federal National Mtg Assn		05/21/2013	10,000,000.00	9,849,600.00	10,000,000.00	1.030	Aaa	AA	1,236	05/21/2018
3135G0XK4	11927	Federal National Mtg Assn		05/30/2013	10,000,000.00	9,793,800.00	10,000,000.00	1.050	Aaa	AA	1,240	05/25/2018
3135G0WJ8	11929	Federal National Mtg Assn		05/28/2013	10,000,000.00	9,833,700.00	9,944,001.12	0.875	Aaa	AA	1,236	05/21/2018
3135G0PQ0	11948	Federal National Mtg Assn		12/04/2013	10,000,000.00	9,915,500.00	9,949,025.57	0.875	Aaa	AA	1,029	10/26/2017
3135G0MZ3	11971	Federal National Mtg Assn		04/09/2014	10,000,000.00	9,965,100.00	9,942,689.91	0.875	Aaa	AA	970	08/28/2017
3135G0HG1	11974	Federal National Mtg Assn		04/15/2014	10,000,000.00	10,004,400.00	10,005,256.80	0.375	Aaa	AA	74	03/16/2015
478160BF0	12000	Johnson & Johnson		12/23/2014	2,000,000.00	1,998,720.00	2,000,000.00	0.700	Aaa	AAA	697	11/28/2016
Subtotal and Average			498,141,816.79		542,000,000.00	541,213,920.00	542,970,698.73				674	
Federal Agency Disc.-GC 53601(f)												
313588CP8	11981	FNMA Discount Note		07/23/2014	10,000,000.00	9,999,500.00	9,998,390.28	0.095	Aaa	AA	61	03/03/2015
313588FH3	11991	FNMA Discount Note		09/26/2014	10,000,000.00	9,996,800.00	9,997,706.95	0.065	Aaa	AA	127	05/08/2015
313588FX8	11992	FNMA Discount Note		09/26/2014	10,000,000.00	9,996,500.00	9,997,454.17	0.065	Aaa	AA	141	05/22/2015
313588HA6	11994	FNMA Discount Note		11/13/2014	10,000,000.00	9,995,400.00	9,996,266.67	0.080	Aaa	AA	168	06/18/2015
313588HJ7	11995	FNMA Discount Note		11/13/2014	10,000,000.00	9,995,100.00	9,996,088.89	0.080	Aaa	AA	176	06/26/2015
313396EB5	11986	Freddie Mac Discount Security		08/21/2014	10,000,000.00	9,997,700.00	9,997,305.56	0.100	Aaa	AA	97	04/08/2015
313396GE7	11989	Freddie Mac Discount Security		09/08/2014	10,000,000.00	9,996,300.00	9,995,888.89	0.100	Aaa	AA	148	05/29/2015
313396GD9	11990	Freddie Mac Discount Security		09/08/2014	10,000,000.00	9,996,300.00	9,995,916.67	0.100	Aaa	AA	147	05/28/2015
Subtotal and Average			70,623,561.38		80,000,000.00	79,973,600.00	79,975,018.08				133	
US Treasury Note-GC 53601(b)												
91282VR8	11940	U.S. Treasury		08/29/2013	10,000,000.00	10,016,400.00	9,975,207.95	0.625	Aaa	AA	592	08/15/2016
91282UJ7	11988	U.S. Treasury		08/25/2014	10,000,000.00	9,919,500.00	9,902,218.01	0.875	Aaa	AA	1,126	01/31/2018
Subtotal and Average			19,871,569.26		20,000,000.00	19,935,900.00	19,877,425.96				858	

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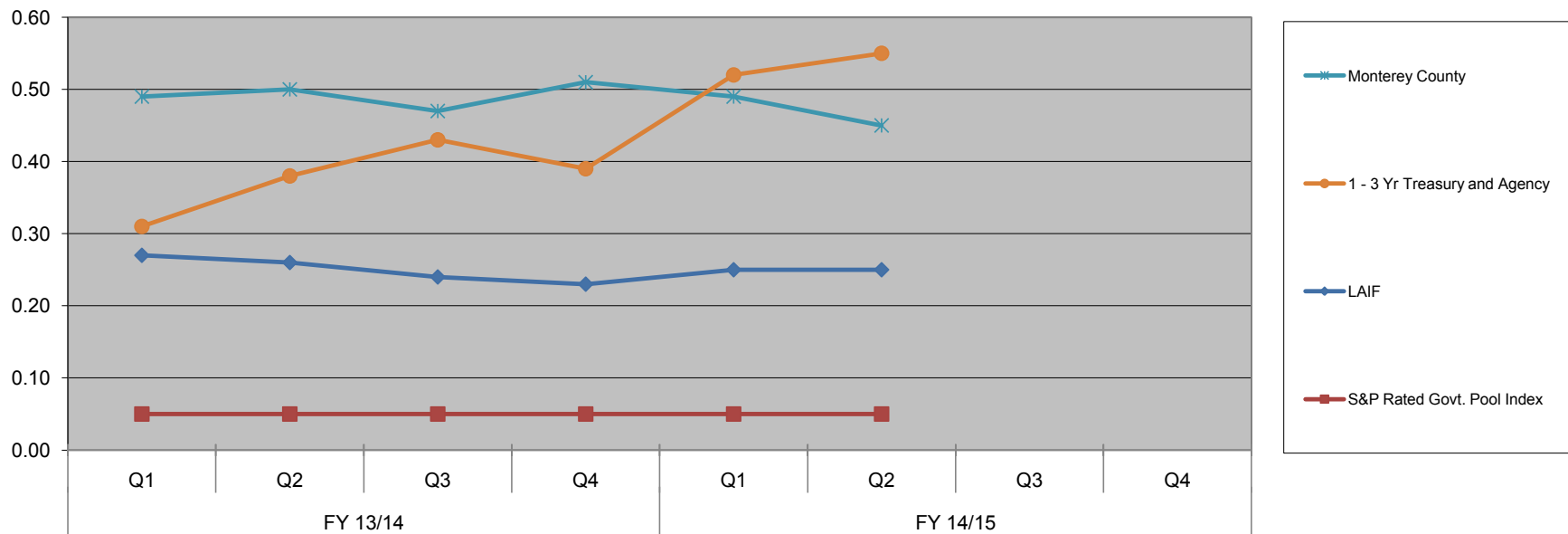
Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments December 31, 2014

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	Days to Maturity	Maturity Date
Federal Agency Step Up-GC 53601(f)												
3136G07K1	11886	Federal National Mtg Assn		12/06/2012	10,000,000.00	9,947,800.00	9,997,069.44	0.700	Aaa	AA	1,070	12/06/2017
Subtotal and Average			18,583,903.23		10,000,000.00	9,947,800.00	9,997,069.44				1,070	
Total and Average			1,005,880,956.70		1,076,334,770.46	1,075,788,040.46	1,077,198,450.60				392	

Exhibit C Monterey County Historical Yields vs. Benchmarks



	FY 13/14				FY 14/15			
Quarterly Yield	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Monterey County	0.49	0.50	0.47	0.51	0.49	0.45		
1 - 3 Yr Treasury and Agency	0.31	0.38	0.43	0.39	0.52	0.55		
LAIF	0.27	0.26	0.24	0.23	0.25	0.25		
S&P Rated Govt. Pool Index	0.05	0.05	0.05	0.05	0.05	0.05		

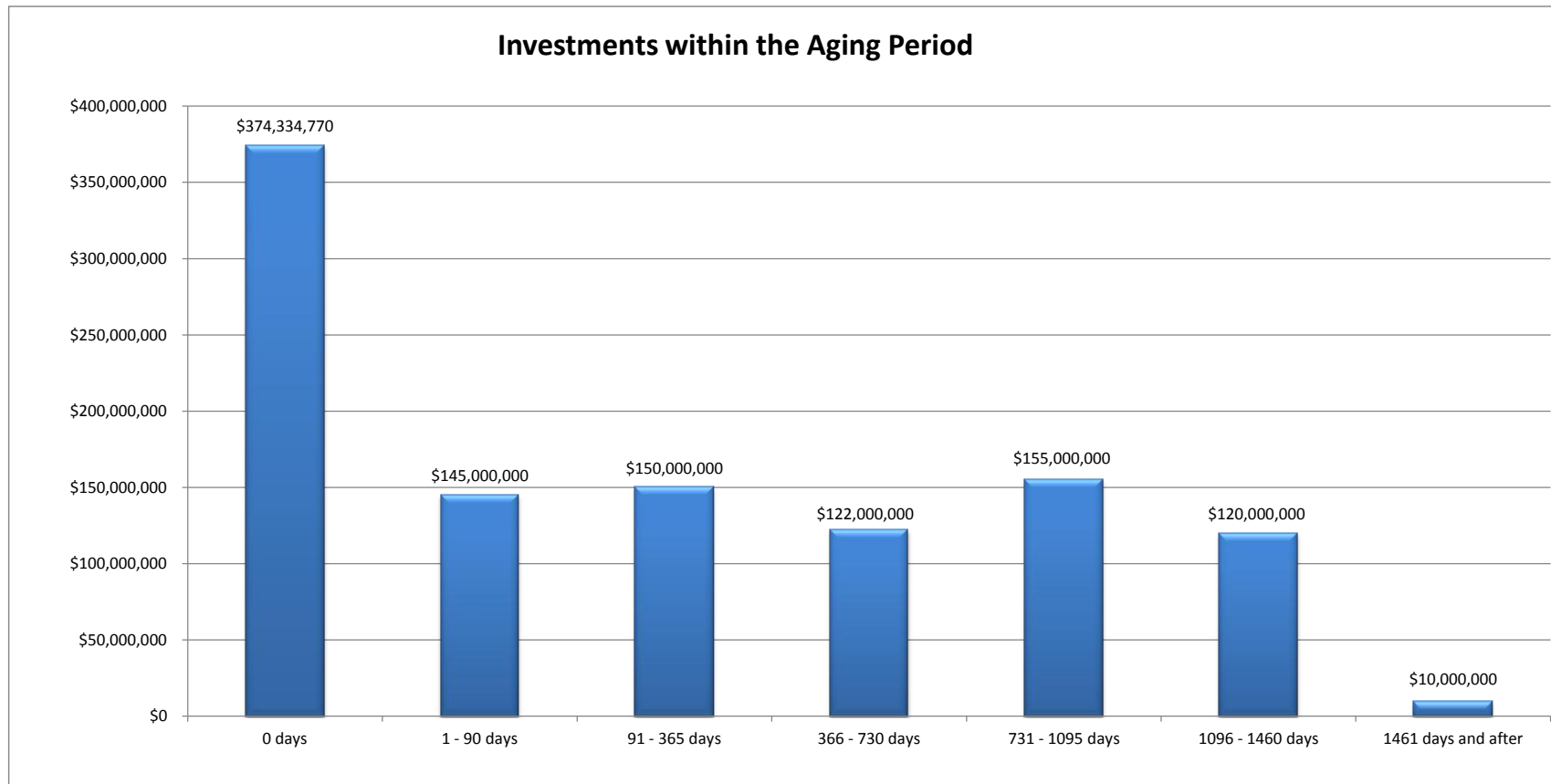
The S&P Index yields are obtained from Bloomberg

The 1-3 Yr Treas and Agy yields are obtained from the B of A Merrill Lynch Global Bond Indices/Bloomberg



Exhibit D
Monterey County
Aging Report
By Maturity Date
As of January 1, 2015

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	(01/01/2015 - 01/01/2015)	7 Maturities	374,334,770.46	34.78%	374,334,770.46	374,334,770.46
Aging Interval:	1 - 90 days	(01/02/2015 - 04/01/2015)	15 Maturities	145,000,000.00	13.47%	145,085,435.10	145,075,050.00
Aging Interval:	91 - 365 days	(04/02/2014 - 01/01/2016)	15 Maturities	150,000,000.00	13.94%	149,965,727.36	149,983,900.00
Aging Interval:	366 - 730 days	(01/02/2016 - 12/31/2016)	13 Maturities	122,000,000.00	11.33%	122,832,942.26	122,639,520.00
Aging Interval:	731 - 1095 days	(01/01/2017 - 12/31/2017)	17 Maturities	155,000,000.00	14.40%	154,885,763.63	154,648,300.00
Aging Interval:	1096 - 1460 days	(01/01/2018 - 12/31/2018)	12 Maturities	120,000,000.00	11.15%	120,071,131.61	119,005,900.00
Aging Interval:	1461 days and after	(01/01/2019 -)	1 Maturities	10,000,000.00	0.93%	10,022,680.18	10,100,600.00
Total for 80 Investments				1,076,334,770.46	100.00	1,077,198,450.60	1,075,788,040.46





**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services

DATE: February 10, 2015

**SUBJECT: SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT
FOR THE MONTH OF JANUARY 2015**

PURPOSE

Receive monthly report for sewer maintenance and mainline stoppages for January 2015.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Map for the month of January 2015.

FISCAL IMPACT

Not applicable.

ATTACHMENTS

1. January 2015 Operations Report
 2. Flush Map January 2015
-

Meeting Date: February 10, 2015

S

Reviewed for Submission to the
Board by:



John Dunn, District Manager

Seaside County Sanitation District Operations Report

Year 2015 Month of January

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded		0		0		0	0	0
Main Line Flushed		14,645		0	22,704	245,416	22,704	260,061
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Control (Jet Power II)	262	1,048		0	2,498	34,909	2,760	35,957
Stoppages		0						
Main Line		0		0	2	6	2	7
Laterals	0	0		0	2	8	2	8

Sewer Repairs

1795 California Avenue - Replace 6" clay wye with 6" ABS T and 6'-6" clay with 6'-6" ABS at mahole B8-35

California Avenue - Replace 2'-6" clay with 2'-6" ABS - 200' upstream from manhole B8-35

1795 California Avenue - Replaced 6X6X4 clay wye with 6x6x4 ABS wye and 2'-6" clay pipe with 2'-6" ABS pipe 300 '

300 ' upstream from manhole B8-35

Sewers Video

None

Stoppage Locations

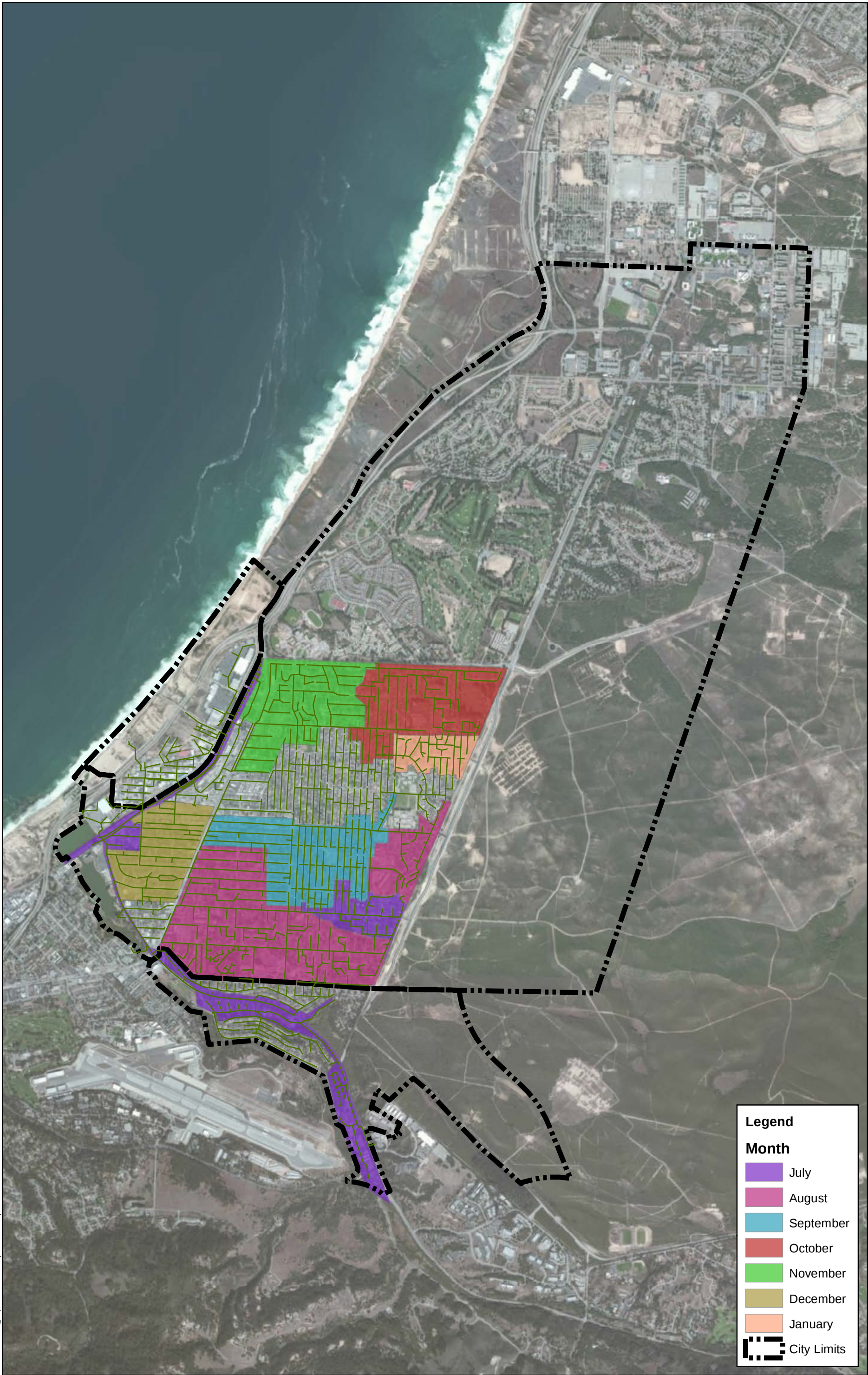
Del Rey Oaks

Sand City

Seaside

1785 Havana St (L-unknown)
Douglas @ Kimball (ML-Grease)
1709 Flores St (L-unknown)
1091 Douglas Ct (ML-Grease)

2/2/2015 JN T:\GIS_maps\SCSD\MapXDTemplates\FlushMap.mxd



Legend

Month

July

August

September

October

November

December

January

City Limits



0 1,250 2,500
Feet

Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 6.A.

TO: Honorable Mayor and City Council

FROM: John Dunn, City Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services
Tim O'Halloran, City Engineer/Public Works Services Manager
Rick Riedl, Associate Civil Engineer

DATE: February 10, 2015

**SUBJECT: RESOLUTION TO PURCHASE A SEWER INSPECTION CAMERA IN
THE AMOUNT OF \$10,882.81**

PURPOSE

The purpose of this item is for the Seaside County Sanitation District Board to consider a resolution authorizing the purchase of a Sewer Inspection Camera in the amount of approximately \$10,882.81.

RECOMMENDATION

It is recommended the Seaside County Sanitation District Board adopt a resolution authorizing the District Manager to purchase a Sewer Inspection Camera.

BACKGROUND

The Seaside County Sanitation District (SCSD) is responsible for the maintenance of approximately 73 miles of sewer mains. Staff sometimes encounters events, such as sewer backups or the cleaning equipment becoming trapped in the sewer line, where the use of in-situ equipment, such as a sewer inspection camera would be useful.

On November 24, 2014, Owen Equipment of Fairfield California submitted a quote for a sewer camera manufactured by Envirosight, LLC of Randolph New Jersey (Owen Equipment is the local dealer for Envirosight equipment). The sewer camera quote was submitted in accordance with the National Joint Powers Alliance (NJPA) Contract #022014-EVS.

The National Joint Powers Alliance (NJPA) is a public agency serving as a municipal contracting agency, operating under the legislative authority of Minnesota Statute 123A.21 with the authority to develop and offer, among other services, cooperative procurement services to its membership. The City of Seaside is a member of NJPA.

On January 9, 2014, the NJPA released a *Request for Proposal for Sewer Vacuum, Hydro-Excavation, and/or Street Sweeper Equipment with Related Accessories (including sewer cameras) and Supplies*. The purpose of the RFP was to determine the best value under competitive bidding. Proposals were evaluated according to the following criteria:

Proposal Evaluation Criteria	Possible Points
Conformance to terms and conditions to include documentation	50
Pricing	400
Financial, Industry and Marketplace Success	75
Bidder's Ability to Sell and Service Contract Nationally	100
Bidder's Marketing Plan	50
Value Added Attributes	75
Warranty Coverage and Information	50
Selection and Variety of Products and Services Offered	200
Total Possible Points	1,000

On March 18, 2014, Envirosight, scored 791.75 points based on the evaluation criteria stated above and was one of eight bidders awarded a contract for supplying Sewer Vacuum, Hydro-Excavation, and/or Street Sweeper Equipment with Related Accessories (including sewer cameras) and Supplies under NJPA Contract Award #022014-EVS. This contract expires on March 18, 2018.

At the December 9th Board Meeting, the Board adopted a resolution entering into a membership agreement with the NJPA. It is recommended that the Board consider purchasing the proposed push camera through the NJPA.

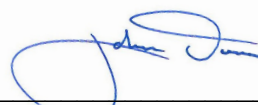
FISCAL IMPACT

The cost of the push camera is \$10,882.81. This includes \$9,753.74 for the camera, \$829.07 for sales tax, and approximately \$300 for freight. The total cost is within the approved FY2015 budget for video inspection equipment (Account #952-0-8820-8190).

ATTACHMENTS

1. Quote for Push Camera

Reviewed for Submission to the
City Council by:



John Dunn, City Manager



CONTRACT PRICING WORKSHEET

Contract No.: 022014-ENS

Buying Agency	City of Seaside	Sales Partner	Envirosight
Contact Person	Rick Riedl	Contact Person	Chris Helliwell
Phone	831-899-6834	Phone	973-214-3502
Fax		Fax	
Email	RRiedl@ci.seaside.ca.us	Email	chelliwell@envirosight.com

Itemized Contract Items / Options - Attach additional sheet if necessary

QTY	Part Number	Description	LIST PRICE	NJPA PRICE
1	E-V-SYS-090-000	Verisight PRO Push Camera System - Standard Package with 200' cable, self-leveling camera, tri-frequency sonde, battery powered control unit with viewing, control, text generation, recording and digital output, accessories case with USB memory stick, 3 sk	\$ 9,952.80	\$ 9,753.74
Subtotal Contract Items			\$ 9,952.80	\$ 9,753.74

Sourced / Non Contract Items

QTY	Part Number	Description	LIST	COST
Subtotal Sourced Items				\$ 9,753.74
Training and Delivery				
Sales Tax				829.07
Freight Estimate				\$ 300.00
Total NJPA Purchase Quote				\$ 10,882.81



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services
Tim O'Halloran, City Engineer/Public Works Services Manager

DATE: February 10, 2015

**SUBJECT: PARTICIPATION IN THE PUBLIC EDUCATION PROGRAM WITH
MONTEREY REGIONAL WATER POLLUTION CONTROL
AGENCY**

PURPOSE

The purpose of this item is to have the District Board consider participating in the Public Education Program administered by the Monterey Regional Water Pollution Control Agency (MRWPCA).

RECOMMENDATION

It is recommended that the Board adopt a resolution to approve a Memorandum of Understanding (MOU) with the Monterey Regional Water Pollution Control Agency for conducting a Public Education Program for the Southern Monterey Bay Dischargers Group and authorize the District Manager to execute MOU.

BACKGROUND

On May 2, 2006, the Seaside County Sanitation District (the District) was issued Water Quality Order No. 2006-0003-DWQ from the State Water Resources Control Board. This order adopted statewide general waste discharge requirements for sanitary sewer systems. In 2008, the monitoring and reporting program (MRP) portion of this Order was revised as Order No. 2008-0002-EXEC. Water Quality Orders No. 2006-0003-DWQ and 2008-0002-EXEC are referred to as the Sanitary Sewer System Waste Discharge Requirements (SSS WDRs or WDRs).

The purpose of the WDRs is to set specific sewer collection system operation and maintenance requirements, regulate the collection systems, and uphold State water quality standards. Section 13(vvi) of Order 2006-0003-DWQ, states "If (FOG) is found to be a problem, the Enrollee must prepare and implement a FOG source control program to reduce the amount of these substances

discharged to the sanitary sewer system.” In order to comply with the WDRs, the District developed a Sewer System Management Plan (SSMP), which includes a FOG Control Program (also known as the Grease Program). The two main elements of the Grease Program implemented by the District are the Public Education Outreach Program and the requirement to install grease removal devices at food serving establishments.

Public Education Program

The District is a part of the Southern Monterey Bay Dischargers Group administered under contract by the MRWPCA. The group’s goal is to facilitate WDR compliance for all MRWPCA member entities. The Southern Monterey Bay Dischargers Group consists of the cities of Pacific Grove, Monterey, Salinas, Carmel Area Wastewater District, Castroville Community Services District, Marina Coast Water District, County of Monterey, Pebble Beach Community Services District, California American Water and the Seaside County Sanitation District.

As in the previous years, MRWPCA has offered their assistance with implementation of a Public Education Outreach Program (the Program). The Program promotes the proper disposal of FOG by educating the public. The proposed program consists of mass media advertising in television, print media, internet website, and internet advertisements. The Fiscal Year 2013/2014 Grease Public Outreach Plan attached as Attachment A outlines the type of media outlets and the number of advertisements over the course of the year.

The District supplements the Program with its own public education outreach events. The District staffs a booth at various community functions to educate the public on the dangers of disposing FOG down the drain. Grease scrapers and refrigerator magnets are given to the public alerting them to the dangers and consequences of grease in the sewer system. District personnel also advise the public how to properly dispose of unwanted grease.

To increase the cost-effectiveness of the Program, all costs are shared based upon the population served by the member agencies. For the upcoming Program, the cost would be broken down based on 2010 Census information and the total number of entities electing to continue participation. All members of the Southern Monterey Bay Dischargers Group agreed to contribute to the cost to implement the program for fiscal year 2014/2015. For fiscal year 2014/15, the Program cost is \$13,745 and the District’s cost-share is \$1,686.24, see Attachment B.

Environmental Compliance

In accordance with Title 14, California Code of Regulations, Chapter 3, Article 20, “Definitions,” Section 15378, “Project,” the proposed public outreach program does not have a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and therefore is not a project and is exempt from CEQA.

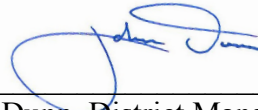
FISCAL IMPACT

Assuming all members of the Southern Monterey Bay Dischargers Group contribute, District cost to fund its portion of the Program is \$1,686.24 for fiscal year 2014/15, to be allocated from the District Grease Program Operations and Maintenance fund (951-0-8820-2073).

ATTACHMENTS

1. Reso MOU Grease Outreach
 2. MRWPCA MOU
 3. Public Outreach Campaign Timeline FY14-15
-

Reviewed for Submission to the
Board by:



John Dunn, District Manager

RESOLUTION NO. 15-___

**RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT
AUTHORIZING THE DISTRICT MANAGER TO EXECUTE A
MEMORANDUM OF UNDERSTANDING WITH THE MONTEREY REGIONAL
WATER POLLUTION CONTROL AGENCY FOR THEIR PARTICIPATION IN
THE PUBLIC EDUCATION PROGRAM FOR FISCAL YEAR 2014-2015.**

WHEREAS, the California Regional Water Quality Control Board issued a Waste Discharge Requirement (WDR) Order Numbers 2006-0003-DWQ and 2008-0002-EXEC; and

WHEREAS, Monterey Regional Water Pollution Control Agency (MRWPCA) has lead a steering committee, called Southern Monterey Bay Dischargers Group, for all entities tributary to the Regional Plant to facilitate compliance by each permittee; and

WHEREAS, one of the requirements of the WRD is to conduct a Public Education Program to promote the proper disposal of grease and fats; and

WHEREAS, this program will be cost-shared among the groups entering into a Memorandum of Understanding with the MRWPCA; and

WHEREAS, this cost has been broken down by each entities population based on 2010 Census data and the January 2002 corrections certified by the U.S. Census Bureau; and

WHEREAS, the Seaside County Sanitation District portion of this program is One Thousand Six Hundred Eighty Six Dollars and Twenty Four Cents (\$1,686.24).

NOW THEREFORE, BE IT RESOLVED that the Seaside County Sanitation District's Board of Directors authorize the District Manager to execute the Memorandum of Understanding with the Monterey Regional Water Pollution Control Agency to participate in the Public Education Program for fiscal year 2014-2015.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held this 10th day of February 2015 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Ralph Rubio, Chair
Seaside County Sanitation District

Lesley Milton, District Clerk
Seaside County Sanitation District

MEMORANDUM OF UNDERSTANDING
for
Conducting a Public Education Program
for the
Southern Monterey Bay Dischargers Group

THIS MEMORANDUM OF UNDERSTANDING is made and entered into on _____, 2015, between the **MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY** (the "Agency"), and the **SEASIDE COUNTY SANITATION DISTRICT** (the Discharger"), as follows:

Recitals

1. The Discharger has been issued Waste Discharge Requirements (WDR) by the California Regional Water Quality Control Board. One of the WDR requirements is for the Discharger to conduct a public education program to promote the proper disposal of grease and fats.
2. The Agency has the staff and resources to conduct a public education program as described in Attachment A to this Agreement.
3. The Discharger desires to have the Agency conduct this public education program.

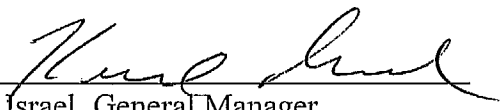
Terms and Conditions

In consideration of the mutual promises contained herein, the Agency and the Discharger hereby agree to the following terms and conditions:

1. Over the remainder of fiscal year 2014-2015 on behalf of the Southern Monterey Bay Dischargers Group the Agency will conduct the public education program described in Attachment A.
2. The Discharger will compensate the Agency the amount shown in Attachment B as its share of the overall cost of conducting this public education program.
3. The Agency will invoice the Discharger for its share of these costs, and the Discharger will pay the Agency this amount within ninety (90) days of receipt of the invoice.

MONTEREY REGIONAL WATER
POLLUTION CONTROL AGENCY

SEASIDE COUNTY
SANITATION DISTRICT

By 
Keith Israel, General Manager
Print Name/Title

By _____
Print Name/Title

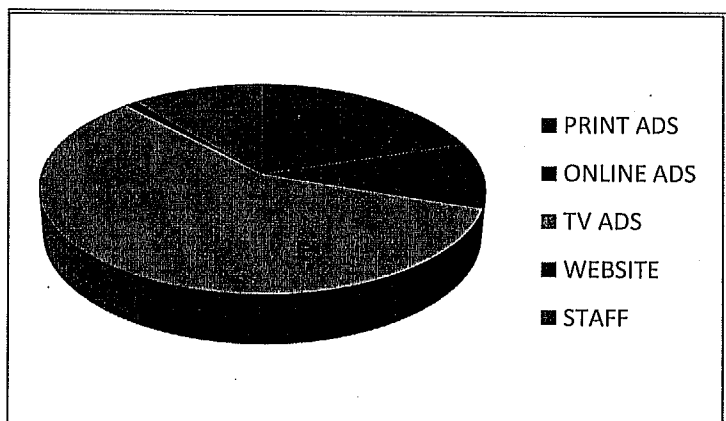
Attachment A

WDR Grease Public Outreach Plan FY 14/15

Media Type	Budget Detail Summary
TV KSBW TV, Channel 8 KSMS TV, Channel 67 (Univision)	(58%) 7 weeks, 72 ads, 0:15 & 0:30 8 weeks, 86 ads, 0:15 (158 total ads)
Print Carmel Pine Cone, Fri Monterey County Weekly, Thu	(20%) 2 ads* (1/5 pg, b/w) 8 ads (1/6 page, color)
Internet Website – ClogBusters.org and Facebook Hosting, backups, archiving, 2 website updates, FB posts	(1%) 12 months
Online Ads & Search Marketing KSBW TV Channel 8 1 month KSMS TV Channel 67 (Univision) 2 months	(10%) 40,000 impressions/mo Unlimited impressions/mo
Staff/Misc. Program management; Facebook	(11%)
Total Budget	\$13,745 Group

Note: expense percentage for each media type is percentage of \$13,745 shared group budget.

* CAWD and PBCSD contributing \$3,168 to run 16 additional biweekly ads through May 1, 2015 (18 ads total).



Attachment B

Southern Monterey Bay Dischargers Grease Outreach Partnership

SHARED COSTS FOR FY 14/15 PUBLIC EDUCATION PROGRAM ON GREASE DISPOSAL PRACTICES			
PUBLIC EDUCATION PROGRAM BUDGET = \$18,000			
ENTITY	POPULATION WITHIN AREA TO BE COVERED BY REGIONAL WDR PROGRAM	PERCENTAGE OF BUDGET TO BE PAID BY THIS ENTITY	CONTRIBUTION TOWARD FY 2014/2015 BUDGET
City of Salinas	150,441	52.756%	\$7251.32
Seaside County Sanitation District ⁽¹⁾	34,983	12.268%	\$1686.24
Marina Coast Water District ⁽²⁾	33,364	11.700%	\$1608.17
City of Monterey	27,810	9.752%	\$1340.42
City of Pacific Grove	15,041	5.275%	\$ 725.05
Castroville Community Services District ⁽³⁾	7,000	2.455%	\$ 337.44
California American Water ⁽⁴⁾	6,380	2.237%	\$ 307.48
Pebble Beach Community Service District	4,509	1.581%	\$ 217.31*
Carmel Area Wastewater District	3,722	1.305%	\$ 179.38*
County of Monterey ⁽⁵⁾	1,914	0.671%	\$ 92.23
TOTAL	285,164	100.00%	\$13,745.000

Notes:

- ⁽¹⁾ Combined 2010 Census population of Seaside, Sand City, and Del Rey Oaks.
- ⁽²⁾ Combined 2010 Census population of City of Marina and Ord Community population provided by MCWD
- ⁽³⁾ Combined 2010 Census population of Castroville and Moro Cojo area population reported by Castroville Community Service District.
- ⁽⁴⁾ Combined population of Oak Hills, Indian Springs, Las Palmas, Spreckels, Pasadera, White Oaks, Village Green, Carmel Valley Ranch provide by Cal-Am September 2011.
- ⁽⁵⁾ Combined 2010 Census population of Boronda CDP and Moss Landing.

* PBCSD and CAWD contribution would increase if additional Carmel Pine Cone ads are run through May 1, 2015.

Southern Monterey Bay Dischargers Group

Public Outreach Campaign Timeline FY 14/15

Media Type	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	Jun '15
Television Commercials KSBW TV, 7 wks, 72 ads KSMS TV, 8 wks, 76 ads	28 ads	42 ads 76 ads	2 ads 10 ads to Jan 15	--	--	--	--	--
Print - Newspapers MC Weekly (Th), 10 color ads 2 special + 8 reg issues Pine Cone (F), 18 b/w ads		25	1 - 8 - 15 - 22 - 29 16 - 23 - 30	5 - 12 6 - 13 - 20 - 27	6 - 13 - 20 - 27	3 - 10 - 17 - 24	1	
Online Ads: KSBW.com 2 mo, 40,000 imp/mo KSMS.com 1x Online Rotating Pencil Ad Banner 1x Online Rotating In-unit Video Search Marketing: YELP.com	Banner start 11/14 n/a	Banner thru 12/24 2 weeks n/a	n/a	n/a	n/a	n/a	n/a	n/a
Social Media - Facebook Postings, ~ 1/wk	All month	All month	All month	All month	All month	All month	All month	All month
Website hosting www.ClogBusters.org	Jul - Nov	all month	all month	all month	all month	all month	all month	all month



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: John Dunn, District Manager

BY: Rick Riedl, Associate Civil Engineer

DATE: February 10, 2015

SUBJECT: RESOLUTION TO PURCHASE A COMBINATION VACUUM-JETTER VEHICLE IN THE AMOUNT OF \$394,289 AND AUTHORIZE STAFF TO PROCEED WITH A LEASE-PURCHASE FINANCING

PURPOSE

The purpose of this item is for the Seaside County Sanitation District Board to consider a resolution authorizing the purchase of a Combination Vacuum-Jetter (Vactor) Vehicle in the amount of \$394,289 and authorizing staff to proceed with the lease-purchase of the vactor truck.

RECOMMENDATION

It is recommended the Seaside County Sanitation District Board approve a resolution to purchase a Combination Vacuum-Jetter (Vactor) Vehicle and authorize staff to proceed with a lease-purchase financing.

BACKGROUND

The Seaside County Sanitation District (SCSD) is responsible for the maintenance of approximately 73 miles of sewer mains. The primary maintenance activity performed by SCSD staff is the annual jetting and cleaning of sewer mains using specialized cleaning equipment. One of the main pieces of cleaning equipment, the combination vacuum-jetter truck (the Vactor), is approximately 14 years old and is incurring significant costs to maintain. Up until April of 2014, the SCSD maintained two vehicles capable of performing jetting activities. These vehicles were identified as vehicle #714, a dedicated jetter, and vehicle #711, a combination vacuum-jetter truck.

Since about 2012, Vehicle #711 has needed increased maintenance to remain operational. In 2012, the vehicle required significant repairs totaling approximately \$16,000, and was

unavailable for approximately 6 weeks. Within the last 18 months, Vehicle #711 has required approximately \$21,000 in repairs and has not been available for several months while these repairs were being made.

On October 27, 2014, Owen Equipment of Fairfield California submitted a quote for a combination jetter-vacuum truck manufactured by Vactor Manufacturing of Streator Illinois (Owen Equipment is the local dealer for Vactor equipment). The combination jetter-vacuum truck quote was submitted in accordance with the National Joint Powers Alliance (NJPA) Contract #022014-FSC.

The National Joint Powers Alliance (NJPA) is a public agency serving as a municipal contracting agency, operating under the legislative authority of Minnesota Statute 123A.21 with the authority to develop and offer, among other services, cooperative procurement services to its membership.

On January 9, 2014, the NJPA released a Request for Proposal for Sewer Vacuum, Hydro-Excavation, and/or Street Sweeper Equipment with Related Accessories and Supplies. The purpose of the RFP was to determine the best value under competitive bidding. Proposals were evaluated according to the following criteria:

Proposal Evaluation Criteria	Possible Points
Conformance to terms and conditions to include documentation	50
Pricing	400
Financial, Industry and Marketplace Success	75
Bidder's Ability to Sell and Service Contract Nationally	100
Bidder's Marketing Plan	50
Value Added Attributes	75
Warranty Coverage and Information	50
Selection and Variety of Products and Services Offered	200
Total Possible Points	1,000

On March 24, 2014, Federal Signal Corporation, the parent company for Vactor Manufacturing, scored 824 points based on the evaluation criteria stated above and was one of eight bidders awarded a contract for supplying Sewer Vacuum, Hydro-Excavation, and/or Street Sweeper Equipment with Related Accessories and Supplies under NJPA Contract Award #022014-FSC. This contract expires on May 27, 2018.

At the December 9th, 2014 Board Meeting, the Board adopted a Resolution entering into a membership agreement with the NJPA. It is recommended that the Board consider purchasing the proposed combination jetter-vacuum truck through the NJPA.

FISCAL IMPACT

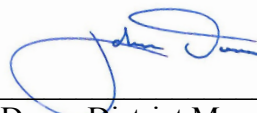
Staff received a quote from Owen Equipment, a National Joint Powers Alliance (NJPA) approved vendor. The cost of the Vactor is \$394,289. This price includes sales tax of \$30,899.00 and \$5,166 for the extended 5-year warranty on the transmission and the pump.

The District Administrative Services Director has reviewed various financing options and recommends financing the purchase through PNC Equipment Finance, LLC for a term of five years at approximately 2.21%. Annual lease/purchase costs are approximately \$85,00. If the Board approves staff's recommendation, the payments will be included in the 2015-2016 through 2019-2020 budgets.

ATTACHMENTS

1. Purchase resolution
-

Reviewed for Submission to the
Board by:



John Dunn, District Manager

RESOLUTION NO. 15-XX (SCSD)

**A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT OF THE
CITY OF SEASIDE**

**AUTHORIZING THE PURCHASE OF A VACTOR BRAND COMBINATION JETTER-
VACUUM VEHICLE IN THE AMOUNT OF \$394,289 AND AUTHORIZING STAFF TO
PROCEED WITH THE LEASE-PURCHASE FINANCING**

WHEREAS, the District is committed to preventing sanitary sewer overflows; and

WHEREAS, the routine jetting of sewer mains with high pressure water nozzles is an effective means of maintaining sewer mains and preventing sewer overflows; and

WHEREAS, the District owns and operated Vehicle #711, a diesel powered combination jetter-vacuum vehicle dedicated to sewer main jetting; and

WHEREAS, Vehicle#711, is at the end of its useful life with most of the vehicle requiring replacement; and

WHEREAS, Vehicle #711 has incurred substantial repairs and significant down time; and

WHEREAS, purchase of a new Combination Jetter-Vacuum Vehicle would enhance the maintenance of the sewer lines.

NOW, THEREFORE BE IT RESOLVED, that the Seaside County Sanitation District authorize the District Manager to execute a contract in the amount of \$394,289 for the purchase of a Vactor brand Combination Jetter-Vacuum vehicle from Owen Equipment and authorize staff to proceed with financing the purchase through PNC Equipment Finance, LLC for a term of five years at an interest rate of approximately 2.21%, with annual payments of approximately \$85,000 to be budgeted in the 2015-2016 through 2019-2020 years to pay back the loan.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held on the 10th day of February 2015, by the following vote:

AYES: Board Members:
NOES: Board Members:
ABSENT: Board Members:
ABSTAIN: Board Members:

Ralph Rubio, Chair

ATTEST:

Lesley E. Milton, District Clerk