



AGENDA
CITY OF SEASIDE
COMMUNITY SAFETY
ADVISORY COMMISSION

REGULAR MEETING
440 HARCOURT AVE
Wednesday, August 19, 2026
5:45 PM

Virtual Participation Guide: <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>
<https://ci-seaside-ca-us.zoom.us/j/82091555475> | WEBINAR ID 820 9155 5475 | (669) 900-9128

1. CALL TO ORDER

2. ROLL CALL - COMMUNITY SAFETY ADVISORY COMMISSION

Eugene Jones	Chair
Yvonne Thomas	Vice Chair
Anthony Amarante	Commissioner
Maiaika Velazquez	Commissioner
Kalyn Foliaki	Commissioner
Alan Katz	Commissioner

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. APPROVAL OF MINUTES

A. APPROVE MINUTES FROM JULY 15, 2026 REGULAR MEETING

6. BUSINESS ITEMS

A. DISCUSS THE PROCESS TO REVIEW AND SCORE THE APPLICATIONS FOR THE 2026 YOUTH OPPORTUNITY GRANT PROGRAM

RECOMMENDATION: Discuss the process to recommend funding allocations for the City Council consideration

7. REPORTS FROM COMMISSIONERS

8. REPORTS FROM STAFF

This is a time specifically set aside for the Staff Liaison to provide updates on non-agendized requests from the Commission, and to provide brief information on topics under the purview of the Commission.

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
September 16, 2026
5:45 PM

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DRAFT MINUTES

CITY OF SEASIDE
COMMUNITY SAFETY
ADVISORY COMMISSION

REGULAR MEETING
COUNCIL CHAMBER
Wednesday, July 15, 2026
5:45 PM

1. **CALL TO ORDER**

Meeting called to order at 5:47 p.m.

2. **ROLL CALL - COMMUNITY SAFETY ADVISORY COMMISSION**

PRESENT: Jones, Thomas, Amarante, Velazquez, Foliaki, Katz

ABSENT: None

EXCUSED: None

Quorum established (50% + 1)

3. **REVIEW OF AGENDA**

No change needed

4. **PUBLIC COMMENT**

None

5. **APPROVAL OF MINUTES**

A. APPROVE MINUTES FROM JUNE 17, 2026 REGULAR MEETING

Motion to approve: Velazquez

2nd: Foliaki

AYES: 6

NOES: 0

ABSTAIN: 0

ABSENT: 0

6. **BUSINESS ITEMS**

A. NATIONAL NIGHT OUT ASSIGNMENTS-8/4/2026

Chair Jones motioned to approve a five hundred dollar budget to purchase raffle prizes and table give-aways for National Night Out.

2nd: Katz

AYES: 6
NOES: 0
ABSTAIN: 0
ABSENT: 0

The following table assignments were given to manage the table at National Night Out.

3:30–5:30 p.m.: Katz, Jones & Velazquez

5:30–7:30 p.m.: Thomas, Amarante & Foliaki

7. REPORTS FROM COMMISSIONERS

FOLIAKI: Nothing to report.

KATZ: Update from the Youth Violence Prevention Task Force meeting, potential future presentations from Door to Hope, which specializes in safe technology, and Ted Black, once he returns from the International Gang Conference in southern California. Civic engagement program with the school district is status quo.

VELAZQUEZ: Fireworks are much quieter in her neighborhood this year. Shout out to ACS Kjellgren for finally finding and rescuing the injured goose with the dislocated leg.

THOMAS: Gave props and thanks to the Seaside Police department for the large bust of illegal fireworks.

AMARANTE: Reported that the fireworks were not as big of a problem this year. He, along with some of his neighbors, utilized texting to report option and the police department was great and very efficient at responding.

JONES: Fireworks in both his residential neighborhood and his church neighborhood were a lot less of a problem this year. He appreciates all the efforts of the police department to address this ongoing issue.

8. REPORTS FROM STAFF

Chief Borges provided the following updates:

- On Canyon Del Rey Boulevard, drivers should safely slow down for the geese, but a horn is totally OK to help move them along.
- 4th of July, we are the leading city in our efforts to minimize the amount of illegal fireworks. Utilizing social media, drones, administrative citations. Our city is proactive with appeals and collecting fines. Last year we collected over \$50,000 in fines. Social media were and are so important to our success. Seaside residents have been calling in to report.

- National Night Out is to be held on August 4, 2026, from 4:00 to 7:00 p.m. A local barbershop will be on site to give away a handful of free haircuts.
- Seaside Police Department does not share our flock camera information with federal entities. It's a law that we can not share outside of California.

City Manager Greg McDanel provided the following update:

Per the City Council direction, the CSAC will be the body to review the Youth Opportunity Grant. The review period is from August 8 through September 4, 2026. The recommendation goes to the City Council at the September 17, 2026, meeting, and the grant contract starts on October 1, 2026.

9. ADJOURNMENT

Motion to adjourn: Katz
2nd: Velazquez

AYES: 5
NOES: 0
ABSTAIN: 0
ABSENT: 1

The meeting adjourned at 6:59 p.m.

Respectfully submitted,

Regina Lualemana, Commission Clerk

Eugene B. Jones, Chair



CITY OF SEASIDE STAFF REPORT

Item No.: 6.A.

TO: City Council

FROM: Greg McDanel, City Manager

BY: Dan Meewis, Assistant City Manager

DATE: August 19, 2026

**SUBJECT: DISCUSS THE PROCESS TO REVIEW AND SCORE THE
APPLICATIONS FOR THE 2026 YOUTH OPPORTUNITY GRANT
PROGRAM**

RECOMMENDATION

Discuss the process to recommend funding allocations for the City Council consideration

BACKGROUND

The City of Seaside established the Youth Opportunity Grant (YOG) formerly known as the Community Social Services (CSS) Grant Program in 2020, to support local organizations that provide essential social, educational, and health-related services benefiting Seaside residents. The program aims to strengthen community-based organizations and enhance quality of life through programs that address key community needs.

In January 2026, the City Council directed staff to redefine the scope, recommend a name change, and draft an Request for Proposals (RFP) to solicit applications.

At the July 2, 2026, meeting, the City Council approved the updated program policy, RFP and scoring matrix, and renamed the program "Youth Opportunity Grant"

For Fiscal Year 2026–2027, the City has allocated \$400,000 in one-time grant funding for this program. Eligible applicants include nonprofit and community-based organizations that serve Seaside youth ages 24 and under in areas such as:

- Education, tutoring, mentoring, career readiness, and workforce development

- Youth development, recreation, arts, culture, and positive enrichment activities
- Mental health, behavioral health, and social-emotional support services for youth
- Violence prevention, intervention, diversion, and public safety-related youth support services
- Civic engagement, leadership development, neighborhood connection, and community-building programs focused on youth participation and belonging
- Basic needs, housing stability, or family support services when the applicant demonstrates a clear, direct, and measurable benefit to Seaside youth

A minimum 10% match (cash or in-kind) is required from applicants. Award recipients must provide quarterly reports, including measurable outcomes and participant data, and comply with City insurance and reporting requirements.

The 2026 YOG Grant cycle closed on August 7, 2026. City staff conducted an initial review of all applications to verify eligibility, completeness, and alignment with City priorities. Applications meeting all criteria will be presented for the Commission's review and discussion.

In evaluating applications, the Commission shall use the scoring matrix to determine the following:

- Community Need & Target Population (30 Points)
- Program Design & Feasibility (20 Points)
- Anticipated Youth Outcomes & Impact (20 Points)
- Equity & Reach (15 Points)
- Organizational Readiness & Partnerships (10 Points)
- Cost Effectiveness & Match (5 Points)

Overall, the City received applications from thirty-one organizations for a total requested amount of \$1,559,304.00. The organizations that submitted applications are as follows:

Action Council	Arts Council for Monterey County	Bridge Community Services
Community Partnership for Youth	Community Human Services	Central Coast High School
Delta Sigma Theta Sorority Inc.	Cub Scout Pack 135	EDMO
Friends of Seaside Parks Association	Gene Holloway Consulting	Greater Victory Temple Church
EHC	Every Child Has a Voice	Monterey Peninsula College

		foundation
JMM Dance	Palenke Arts	MC Rape Crisis
Seaside Raiders	Set Free Monterey	SunStreet Centers
The Village Project Inc.	Uniquely United Soccer	Valley Health
Youth on Course	Boys & Girls Club	Cotillion league
United Way Monterey County	Harmony at Home	Bird School
Solid Nation		

FISCAL IMPACT

\$400,000 has been allocated in Fiscal Year 26/27 in account 100-9250-4206.

STRATEGIC PRIORITY

Dan Meewis

ATTACHMENTS

1. FY 2026-2027 Youth Opportunity Grant Program - RFP (FINAL)
2. Youth Opportunity Grant Program Policy

Reviewed for Submission to the City Council by:



Greg McDanel, City Manager

City of Seaside



REQUEST FOR PROPOSALS

YOUTH OPPORTUNITY GRANT PROGRAM (FY 2026 – FY 2027)

ISSUING OFFICE: City of Seaside
 City Manager's Office
 440 Harcourt Avenue
 Seaside, CA 93458

REQUEST FOR PROPOSALS (RFP)
COMMUNITY SOCIAL SERVICES GRANT PROGRAM
FY 2026–2027

SECTION 1 – INTRODUCTION, PURPOSE, AND CONDITIONS

1.1 Program Purpose

The City of Seaside invites qualified nonprofit, community-based, faith-based, and fiscally sponsored organizations to submit proposals for the Fiscal Year 2026-2027 Youth Opportunity Grant Program. The program provides financial assistance to organizations delivering programs and services that benefit Seaside children, adolescents, and transitional-age youth age 24 and younger and advance City Council priorities. Funding is intended to enhance quality of life, address identified community needs, and support youth-serving programs related to education, health, prevention, intervention, recreation, basic needs, and positive youth development.

This Request for Proposals is issued pursuant to the City of Seaside Youth Opportunity Grant Program Policy. The policy establishes the overarching framework for the program, while this RFP sets forth the application requirements, evaluation criteria, and selection process for the FY 2026-2027 funding cycle.

1.2 Funding Philosophy

The City seeks to support both established organizations with demonstrated service delivery capacity and emerging or grassroots organizations proposing innovative or responsive youth-serving programs. The evaluation framework is intentionally designed to prioritize youth-related community need, program impact, feasibility, measurable outcomes, and cost effectiveness, while ensuring that newer organizations are not disadvantaged due to limited organizational history.

1.3 Reservation of Rights

The City of Seaside reserves the right to reject any or all proposals, to waive irregularities or informalities, to modify or cancel this RFP, and to award funding in the manner deemed to be in the best interest of the City. Issuance of this RFP does not obligate the City to award funds or enter into any agreement.

1.4 Public Records Disclosure

All proposals submitted in response to this RFP shall become the property of the City of Seaside and are subject to disclosure pursuant to the California Public Records Act. Applicants may identify proprietary or confidential information; however, such designation does not guarantee that the information will be exempt from disclosure if required by law.

SECTION 2 – AVAILABLE FUNDING AND PROGRAM PARAMETERS

2.1 Funding Availability

The City of Seaside has allocated \$400,000.00 in one-time funding for the FY 2026-2027 Youth Opportunity Grant Program, subject to City Council approval.

2.2 Funding Requirements

Youth Opportunity Grant Program awards are one-time awards unless otherwise authorized by City Council. A minimum ten percent (10%) cash or in-kind match is required from all applicants. Grant funds must supplement, and not supplant, existing funding sources and may only be used for allowable program-related expenditures. Applicants must demonstrate the capacity to implement the proposed program within the grant period.

SECTION 3 – ELIGIBILITY

3.1 Eligible Applicants

Eligible applicants include public or private nonprofit organizations recognized under Section 501(c)(3) of the Internal Revenue Code; community-based or faith-based organizations serving Seaside residents; and grassroots organizations applying in partnership with an established nonprofit fiscal sponsor. Applicants must demonstrate that a meaningful portion of program participants or beneficiaries are Seaside youth age 24 and younger. Programs serving broader populations must identify the direct benefit to Seaside youth participants. Faith-based organizations may apply provided that grant funds are not used for religious instruction, worship, or proselytizing and that participation in funded programs is open to all residents regardless of religious affiliation.

3.2 Eligible Program Areas

Funding shall prioritize programs and services that primarily benefit children, adolescents, and transitional-age youth age 24 and younger. Eligible programs may include education, tutoring, mentoring, career readiness, and workforce development for youth; youth development, recreation, arts, culture, and positive enrichment activities; mental health, behavioral health, and social-emotional support services for youth; violence prevention, intervention, diversion, and public safety-related youth support services; civic engagement, leadership development, neighborhood connection, and community-building programs focused on youth participation and belonging; and basic needs, housing stability, or family support services when the applicant demonstrates a clear, direct, and measurable benefit to Seaside youth. Programs serving broader populations may be considered only when the applicant demonstrates a clear, direct, and measurable benefit to Seaside youth age 24 and younger. Programs must demonstrate a clear municipal or community benefit, alignment with City priorities, and measurable youth-focused outcomes.

3.3 Allowable and Ineligible Expenditures

Eligible expenditures may include program-related personnel costs directly supporting service delivery; supplies, materials, and equipment necessary to implement the approved program; facility or space rental directly tied to program activities; contracted professional or support services; and outreach, engagement, or participant support costs related to program outcomes. The following expenses are not eligible: general operating deficits unrelated to the proposed program; religious or political activities; fundraising events or activities; personal gifts, prizes, or entertainment unrelated to program objectives; and costs incurred prior to City Council approval.

SECTION 4 – PROPOSAL SUBMITTAL REQUIREMENTS

4.1 Proposal Content Requirements

Applicants must submit a complete proposal that clearly addresses the required components outlined below. Proposals must be concise, well-organized, and responsive to this RFP. Incomplete proposals will not be considered.

Each proposal shall include an organizational cover sheet; a narrative describing the youth-related community need addressed and target population; a detailed program description including activities, timeline, and feasibility; a discussion of anticipated youth-focused outcomes and measurable impacts; a description of organizational readiness, partnerships, or fiscal sponsorship arrangements; and a detailed program budget demonstrating the required match.

All required attachments, including proof of nonprofit status or fiscal sponsor documentation and a current W-9 form, must be included.

4.2 Proposal Format and Length Requirements

To ensure consistency, fairness, and an efficient evaluation process, proposals shall comply with the following format and length requirements. Proposals that exceed these limits may not be reviewed in their entirety.

The narrative portion of the proposal shall not exceed **ten (10) pages**, excluding the cover sheet, budget, and required attachments. Applicants are encouraged to be clear and concise in their responses.

Narrative pages shall be formatted using a minimum 11-point font, standard margins, and single or double spacing. Pages must be numbered.

The recommended page allocation by section is as follows:

Statement of Youth-Related Community Need – up to 2 pages

Program Description and Feasibility – up to 3 pages

Anticipated Youth Outcomes and Impact – up to 2 pages

Organizational Readiness and Partnerships – up to 2 pages
Equity and Reach – up to 1 page

Budgets, proof of nonprofit status, fiscal sponsor documentation, and other required attachments are not included in the page limit.

4.3 Narrative Guidance

The following guidance is provided to assist applicants in preparing responsive proposals. Applicants are encouraged to address each topic clearly and concisely, using available data, experience, or reasonable assumptions as appropriate. Emerging or pilot programs are not required to demonstrate prior performance data if anticipated youth outcomes and implementation plans are clearly articulated.

Statement of Youth-Related Community Need

Describe the community need or issue the proposed program seeks to address, with particular emphasis on how the need affects Seaside youth age 24 and younger. Applicants may reference qualitative or quantitative data, lived experience, or observed service gaps.

Program Description and Feasibility

Explain the proposed activities, services, or interventions, including how the program will be implemented during the grant period. Describe timelines, staffing, partnerships, and any key assumptions necessary for successful delivery.

Anticipated Youth Outcomes and Impact

Identify the youth-focused outcomes the program is expected to achieve and how success will be measured. Outcomes may be quantitative or qualitative and should be appropriate to the scale and nature of the proposed program.

Equity and Reach

Describe how the program will reach underserved or priority youth populations and ensure equitable access to services. Applicants should identify any barriers to participation and strategies to address them.

Organizational Readiness and Partnerships

Describe the organization's readiness to implement the proposed program, including staffing, governance, partnerships, or fiscal sponsorship arrangements. New or emerging organizations may demonstrate readiness through collaborations or clearly defined roles and responsibilities.

SECTION 5 – SUBMISSION INSTRUCTIONS

Proposals must be received by 5 p.m. local time, August 7, 2026. Late submissions will not be accepted.

Proposals may be submitted electronically or in hard copy format, as specified in the RFP announcement or any issued addenda. Completed proposals shall be directed to:

Dan Meewis
Assistant City Manager
City of Seaside
440 Harcourt Avenue
Seaside, CA 93955
dmeewis@ci.seaside.ca.us

Applicants will be notified of the date on which Youth Opportunity Grant Program allocation recommendations are scheduled for City Council consideration.

Proposals may be submitted electronically or in hard copy format, as specified in the RFP announcement or any issued addenda.

SECTION 6 – EVALUATION AND SELECTION PROCESS

6.1 Evaluation Process

All complete proposals will be evaluated and scored by City staff and members of the Community Safety Advisory Committee (CSAC), using the evaluation criteria and scoring matrix adopted for the FY 2026-2027 funding cycle. Evaluation criteria and weighting may be modified annually based on local needs or strategic priorities established by City Council.

Applications shall be evaluated using criteria that may include, but are not limited to, demonstrated youth-related community need, program quality and feasibility, anticipated impact and measurable youth outcomes, equity and reach, organizational readiness and partnerships, and cost effectiveness.

The evaluation framework is designed to ensure that emerging or grassroots organizations are not disadvantaged due to limited organizational history, provided that proposed youth outcomes and implementation plans are clearly articulated.

6.2 Scoring Criteria

Proposals will be scored using a 100-point evaluation framework that emphasizes youth-related community need, impact, equity, feasibility, and cost effectiveness, while limiting the weight assigned to organizational longevity or prior funding history. Detailed scoring criteria and point allocations are included as Attachment A to this RFP.

6.3 City Council Approval

Following committee evaluation, funding scenarios and recommendations will be presented to City Council. All grant awards are subject to City Council approval, and City Council retains final authority over funding allocations.

SECTION 7 – TENTATIVE SCHEDULE

The anticipated schedule for the FY 2026–2027 Youth Opportunity Grant Program is as follows:

Milestone	Date
RFP Issuance	July 6, 2026
Application Deadline	August 7, 2026
Committee Evaluation Period	Through September 4, 2026
City Council Consideration	September 17, 2026
Grant Agreement Execution	No later than October 1, 2026

The City reserves the right to modify this schedule as necessary.

SECTION 8 – GRANT AGREEMENT AND REPORTING

Successful applicants will be required to enter into a grant agreement with the City of Seaside. Funded organizations must submit quarterly progress and expenditure reports as specified in the agreement; submit a final report documenting outcomes, services provided, and use of funds; and participate in Blue Ribbon Task Force meetings and provide a minimum of two program reports during the grant cycle. Organizations that fail to comply with reporting requirements may be deemed ineligible for future funding.

SECTION 9 – QUESTIONS AND CLARIFICATIONS

Questions regarding this RFP must be submitted in writing by [DATE]. Responses to questions and any clarifications or addenda will be issued in writing and made available to all prospective applicants.

EXHIBIT A – SCORING MATRIX (TO BE INCLUDED WITH FINAL RFP)

Attachment A includes the FY 2026-2027 scoring criteria, point allocations, and scoring guidance. The City may adjust criteria and weighting annually based on local needs or strategic priorities established by City Council.

REQUEST FOR PROPOSALS (RFP)
YOUTH OPPORTUNITY GRANT PROGRAM
FY 2026–2027

“ATTACHMENT A”

This Attachment A establishes the evaluation criteria and scoring framework used by City staff and the Community Safety Advisory Committee (CSAC) to review eligible Youth Opportunity Grant Program applications. The scoring matrix is intended to support a consistent, transparent, and equitable evaluation process and to inform City Council deliberations. Final funding decisions remain solely within the authority of the City Council.

Evaluation criteria and weighting may be modified annually to reflect evolving community needs or strategic priorities established by City Council.

Summary Scoring Table (100 Points Total)

<i>Evaluation Criterion</i>	<i>Maximum Points</i>
Community Need & Target Population	30
Program Design & Feasibility	20
Anticipated Youth Outcomes & Impact	20
Equity & Reach	15
Organizational Readiness & Partnerships	10
Cost Effectiveness & Match	5
TOTAL POSSIBLE SCORE	100

Scoring Criteria and Guidance

1. Community Need & Target Population (30 Points)

Evaluates the extent to which the proposal demonstrates a clear and compelling youth-related community need affecting Seaside youth age 24 and younger. High scores are awarded to proposals that clearly identify a documented or well-articulated need, define the target population, and demonstrate relevance to Seaside youth. Applicants may use qualitative data, quantitative data, lived experience, or observed service gaps.

2. Program Design & Feasibility (20 Points)

Evaluates the quality, clarity, and feasibility of the proposed program or service. High scores are awarded to proposals that clearly describe program activities, present a realistic implementation timeline, identify staffing and partnerships, and demonstrate the ability to implement the program during the grant period.

3. Anticipated Outcomes & Impact (20 Points)

Evaluates the expected youth-focused outcomes and community impact of the proposed program. High scores are awarded to proposals that identify clear, realistic outcomes and explain how success will be measured. Applicants proposing new or pilot programs are

not required to demonstrate historical outcome data if anticipated outcomes are clearly articulated.

4. Equity & Reach (15 Points)

Evaluates how effectively the proposed program serves underserved or priority youth populations and promotes equitable access. High scores are awarded to proposals that identify barriers to participation and describe strategies to ensure inclusion and access.

5. Organizational Readiness & Partnerships (10 Points)

Evaluates the applicant's readiness to implement the proposed program. High scores are awarded based on staffing, governance, partnerships, or fiscal sponsorship arrangements. Organizational longevity, size, or prior City funding are not required for a high score.

6. Cost Effectiveness & Match (5 Points)

Evaluates the reasonableness of the proposed budget relative to expected outcomes. High scores are awarded to proposals that meet or exceed the required 10 percent match and demonstrate efficient use of grant funds.

Important Evaluation Notes

Lack of organizational history or prior City funding will not disadvantage applicants. Scores are intended to inform, but not replace, City Council judgment. City Council retains final authority over all funding decisions.



YOUTH OPPORTUNITY GRANT POLICY

440 Harcourt Avenue, Seaside CA 93955
831-899-6700 | FAX: 831-718-8603

YOUTH OPPORTUNITY GRANT PROGRAM POLICY

Purpose: The Youth Opportunity Grant Program provides financial assistance to nonprofit, community-based, and faith-based organizations that deliver programs and services benefiting Seaside children, adolescents, and transitional-age youth, defined for the purposes of this policy as individuals age 24 and younger. The purpose of the program is to enhance quality of life, address identified community needs, and advance City priorities through targeted investments in youth-serving programs related to , education, health, prevention, intervention, recreation, basic needs, and positive youth development.

This policy establishes the overarching framework for the Youth Opportunity Grant Program. Specific program details, application requirements, evaluation criteria, and timelines shall be established annually through a City-issued Request for Proposals (RFP). This policy is intended to provide consistent governance while allowing flexibility to respond to evolving community needs and City Council priorities.

Eligible Applicants: Grants may be awarded to:

- Public or private nonprofit organizations recognized under Section 501(c)(3) of the Internal Revenue Code;
- Community-based or faith-based organizations serving Seaside residents; and
- Grassroots organizations applying in partnership with an established nonprofit fiscal sponsor

Organizations must demonstrate that a meaningful portion of program participants or beneficiaries are Seaside youth age 24 and younger. Programs serving broader populations must identify the direct benefit to Seaside youth participants. Faith-based organizations may receive funding provided that grant funds are not used for religious instruction, worship, or proselytizing activities, and that participation in funded programs is open to all residents regardless of religious affiliation.

Eligible Program Areas: Funding shall prioritize programs and services that primarily benefit children, adolescents, and transitional-age youth, defined for purposes of this policy as individuals age 24 and younger. Eligible programs may include, but are not limited to:

- Education, tutoring, mentoring, career readiness, and workforce development for youth
- Youth development, recreation, arts, culture, and positive enrichment activities
- Mental health, behavioral health, and social-emotional support services for youth
- Violence prevention, intervention, diversion, and public safety-related youth support services
- Civic engagement, leadership development, neighborhood connection, and community-building programs focused on youth participation and belonging



YOUTH OPPORTUNITY GRANT POLICY

440 Harcourt Avenue, Seaside CA 93955
831-899-6700 | FAX: 831-718-8603

Programs serving broader populations may be considered only when the applicant demonstrates a clear, direct, and measurable benefit to Seaside youth age 24 and younger. Programs must demonstrate a clear municipal or community benefit, alignment with City priorities, and measurable youth-focused outcomes.

Allowable Expenditures: Eligible expenditures may include:

- Program-related personnel costs directly supporting service delivery
- Supplies, materials, and equipment necessary to implement the approved program
- Facility or space rental directly tied to program activities
- Contracted professional or support services
- Outreach, engagement, or participant support costs related to program outcomes

The following expenses are not eligible:

- General operating deficits unrelated to the proposed program
- Religious or political activities
- Fundraising events or activities
- Personal gifts, prizes, or entertainment unrelated to program objectives
- Costs incurred prior to City Council approval

Funding Requirements:

- Grant awards are one-time grants unless otherwise authorized by City Council.
- A minimum **10% cash or in-kind match** is required from all applicants.
- Grant funds are intended to supplement, not supplant, existing funding sources.
- Applicants must demonstrate the capacity to implement the proposed program within the grant period.

Application and Submission Process: The City shall issue a Request for Proposals (RFP) for the Youth Opportunity Grant Program on an annual or as-needed basis, subject to funding availability.

All complete grant applications will be evaluated and scored by City staff and/or an ad hoc committee using the evaluation criteria and scoring matrix adopted for that funding cycle. Applications determined to be incomplete will not be forwarded for further evaluation or City Council consideration.

Applicants will be notified of the date on which Youth Opportunity Grant Program allocation recommendations will be presented to the City Council.

Completed applications, including all required attachments, shall be submitted in accordance with the applicable RFP and directed to:



YOUTH OPPORTUNITY GRANT POLICY

440 Harcourt Avenue, Seaside CA 93955
831-899-6700 | FAX: 831-718-8603

Dan Meewis
Assistant City Manager
440 Harcourt Avenue
Seaside, CA 93955

Evaluation Process: Applications shall be evaluated using criteria established in the annual RFP, which may include but are not limited to demonstrated youth-related community need, program quality and feasibility, anticipated impact and measurable youth outcomes, organizational readiness, and cost effectiveness. Evaluation criteria and weighting may be modified annually based on local needs or strategic priorities established by City Council.

The evaluation framework shall be designed to ensure that emerging or grassroots organizations are not disadvantaged due to limited organizational history, provided that proposed youth outcomes, implementation plans, and accountability measures are clearly articulated.

City Council Role: All Youth Opportunity Grant awards are subject to City Council approval. City Council may:

- Establish annual program priorities and funding parameters
- Consider staff evaluations and funding scenarios as a baseline for deliberation
- Modify recommended allocations at its discretion, consistent with adopted priorities

Funding Limits: Funding limits, maximum award amounts, number of awards, and any set-asides for new or pilot programs shall be established by City Council as part of the annual budget or program framework.

Reporting and Accountability: Funded organizations are required to:

- Execute a grant agreement with the City
- Submit quarterly progress and expenditure reports as specified in the agreement
- Submit a final report documenting outcomes, services provided, and use of funds
- Participate in Blue Ribbon Task Force meetings and provide a minimum of two (2) program reports during the grant cycle.

Organizations that fail to comply with reporting requirements may be deemed ineligible for future funding.

Payment Process: If a grant is approved by City Council, payment will be made to the authorized organization or fiscal sponsor in accordance with the grant agreement and City financial policies. Payments may be issued on a reimbursement basis or through scheduled disbursements. No payments shall be made directly to individuals.

Policy Administration: This policy may be amended by City Council as needed. Administrative procedures necessary to implement this policy may be established by the City Manager, provided they are consistent with City Council direction.