



A G E N D A

CITY OF SEASIDE
NEIGHBORHOOD IMPROVEMENT
COMMISSION

REGULAR MEETING
440 HARCOURT AVE
Tuesday, September 1, 2026
5:00 PM

Virtual Participation Guide: <https://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>
<https://ci-seaside-ca-us.zoom.us/j/82577688266> | WEBINAR ID 825 7768 8266 | (669) 900-9128

1. CALL TO ORDER

2. ROLL CALL - NEIGHBORHOOD IMPROVEMENT COMMISSION

Ray Riordan	Chair
Tiffinie Meyer	Vice Chair
Ramona Olaeta-Reed	Commissioner
Joan Costello	Commissioner
Shanda LeBeouf	Commissioner
Davene Myers	Commissioner
Stephanie Spross	Commissioner

3. REVIEW OF AGENDA

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

4. PUBLIC COMMENT

Members of the public wishing to address the Commission on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three (3) minutes. Comments on specific agenda items are heard under that item. For the public record, please state your name.

5. BUSINESS

A. REVIEW AND SELECT THE HOUSE OF THE MONTH FOR OCTOBER AND NOVEMBER 2026

RECOMMENDATION: Select the house of the month

B. SET THE DATE FOR THE NEIGHBORHOOD IMPROVEMENT COMMISSION ANNUAL STRATEGIC RETREAT

RECOMMENDATION: Staff recommends that the Neighborhood Improvement Commission (NIC) discuss and select a date for its 2025 Annual Strategic Retreat.

C. ESTABLISH A TIMELINE FOR FISCAL YEAR 27/28 PROJECT SUBMISSION

RECOMMENDATION: Establish timeline for project submissions

D. REVIEW DRAFT DESIGNS FOR THE WELCOME BANNERS AND NEIGHBORHOOD CLEAN UP AND PROVIDE FEEDBACK TO STAFF

RECOMMENDATION: Review designs for banners and provide feedback as necessary prior to ordering.

E. ASSIGN COMMISSIONER LOCATIONS FOR THE NEIGHBORHOOD CLEAN UP DAY ON SATURDAY SEPTEMBER 26, 2026.

6. REPORTS FROM COMMISSIONERS

This is a time specifically set aside for Commissioners to make brief comments of general interest to the community, make requests that items be added to future meeting agendas as necessary, and report on Committee Assignments.

7. REPORTS FROM STAFF

This is a time specifically set aside for the Staff Liaison to provide updates on non-agendized requests from the Commission, and to provide brief information on topics under the purview of the Commission.

8. ADJOURNMENT

Next Regularly Scheduled Meeting:
October 6, 2026
5:00 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, contact the City Clerk at (831) 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. Agendas and videos of past meetings are available on demand are posted at: <http://www.ci.seaside.ca.us/129/City-Council-Committee-Agendas>

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**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.A.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: September 1, 2026

**SUBJECT: REVIEW AND SELECT THE HOUSE OF THE MONTH FOR
OCTOBER AND NOVEMBER 2026**

RECOMMENDATION

Select the house of the month

BACKGROUND

One of the ongoing projects the Neighborhood Improvement Commission is tasked with is selecting a "House of the Month". This was created from one of the main duties of the commission: encourage citizens to beautify and upgrade their property and landscaping, and to remove items that adversely influence property values. The house of the month program is the commission's way to encourage residents to upgrade their property.

Winners of the award are recognized at a City Council meeting and are awarded with a gift card of their choosing from a local Seaside business and a sign is placed in their yard stating that they are a house of the month recipient. At the beginning of the year, the commissioners select sections of town that each one will canvas to find the next house of the month.

FISCAL IMPACT

No fiscal impact for this item.

ATTACHMENTS

None



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.B.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: September 1, 2026

**SUBJECT: SET THE DATE FOR THE NEIGHBORHOOD IMPROVEMENT
COMMISSION ANNUAL STRATEGIC RETREAT**

RECOMMENDATION

Staff recommends that the Neighborhood Improvement Commission (NIC) discuss and select a date for its 2025 Annual Strategic Retreat.

BACKGROUND

Each year, the Neighborhood Improvement Commission holds a Strategic Retreat to evaluate its progress, review priorities, and plan initiatives for the upcoming year. The retreat provides an opportunity for Commission members to engage in in-depth discussions, align on goals, and strategize around community engagement and neighborhood improvement priorities.

The Annual Strategic Retreat typically takes place in the fall to allow for reflection on accomplishments during the year and to begin planning for the upcoming calendar year. Key topics may include:

- Review of 2026 work plan progress
- Evaluation of neighborhood project outcomes
- Budget and resource planning
- Setting strategic priorities for 2026/27
- Community outreach strategies

Staff is proposing potential retreat dates in January, subject to availability of Commissioners and an appropriate meeting space. A half-day retreat (approximately 4

hours) is recommended.

FISCAL IMPACT

No fiscal impact for this item.

ATTACHMENTS

None



CITY OF SEASIDE STAFF REPORT

Item No.: 5.C.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: September 1, 2026

**SUBJECT: ESTABLISH A TIMELINE FOR FISCAL YEAR 27/28 PROJECT
SUBMISSION**

RECOMMENDATION

Establish timeline for project submissions

BACKGROUND

The Neighborhood Improvement Commission (NIC) plays a vital role in identifying, recommending, and supporting community projects that enhance the quality of life for Seaside residents. Each year, the Commission develops a list of priority projects that align with the City's goals for neighborhood improvement, beautification, public safety, and community engagement.

As we look forward to the next fiscal, the commission would like to start the process of establishing a timeline for the submission of projects for fiscal year 27/28.

This process has historically started with the sending of a letter to commission liaisons and community leaders requesting project submissions prior to the NIC's retreat.

ATTACHMENTS

None



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.D.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: September 1, 2026

**SUBJECT: REVIEW DRAFT DESIGNS FOR THE WELCOME BANNERS AND
NEIGHBORHOOD CLEAN UP AND PROVIDE FEEDBACK TO
STAFF**

RECOMMENDATION

Review designs for banners and provide feedback as necessary prior to ordering.

BACKGROUND

The Neighborhood Improvement Commission recommended two types of banners to be included in their TOT allocation requests to the City Council. Both of the banners were approved for funding.

Staff has prepared draft designs for upcoming Welcome Banners and Neighborhood Clean-Up materials. The designs are intended to create welcoming and visually consistent messaging that reflects the community and supports neighborhood beautification efforts.

Staff is presenting the draft designs to the Neighborhood Improvement Commission (NIC) for review and input prior to finalizing the materials.

ATTACHMENTS

None



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.E.

TO: Neighborhood Improvement Program

BY: Dan Meewis, Assistant City Manager

DATE: September 1, 2026

**SUBJECT: ASSIGN COMMISSIONER LOCATIONS FOR THE
NEIGHBORHOOD CLEAN UP DAY ON SATURDAY SEPTEMBER
26, 2026.**

RECOMMENDATION

BACKGROUND

The City of Seaside will host a Neighborhood Clean Up Day on Saturday, September 26, 2026. The event provides residents with an opportunity to dispose of unwanted household items and other accepted materials at designated locations throughout the community.

Commissioner participation helps support the event by providing a City presence at each location, welcoming residents, assisting with general event coordination, and helping staff ensure that the clean-up sites operate efficiently.

In preparation for the September 26, 2026, Neighborhood Clean Up Day, Commissioners are being asked to select or be assigned to designated clean-up locations. Assigning Commissioners in advance will help ensure appropriate coverage and coordination at each site. Staff will review the designated locations with the Commission and coordinate assignments based on the Commissioner's availability.

ATTACHMENTS

None
