



AGENDA

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE

SPECIAL MEETING
OLDEMEYER CENTER
986 Hilby Avenue
Wednesday, April 6, 2016
6:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

1. **CALL TO ORDER**

2. **ROLL CALL (CDAC)**

John Francis
Sue Hawthorne
Sharrline Napoleon
Jessica Piombo
Rebecca Pieken
Clementine Bonner Klein

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES**

Special Meeting Minutes from March 14, 2016

5. **OLD BUSINESS**

6. **NEW BUSINESS**

A. **Review of Draft 2016-2017 Annual Action Plan**

PURPOSE: The purpose of this item is to review and discuss the draft 2016-2017 Draft Annual Action plan and provide direction to staff. The City Council is scheduled to receive the CDAC recommendation for funding as indicated in the Plan on April 21 for additional direction to staff. A public hearing to adopt a resolution approving the Action Plan will be held at the May 5 City Council Meeting prior to submitting the Plan to HUD prior to the May 15 deadline.

RECOMMENDATION: It is recommended that the CDAC review the document and provide direction to staff.

B. Review the Long Range Calendar and make any changes if needed.

PURPOSE: It is recommended that the CDAC review the Long Range Calendar and make any changes necessary.

RECOMMENDATION: It is recommended the CDAC review the long range calendar and make changes as necessary.

7. REPORTS FROM COMMITTEE MEMBERS

8. REPORTS BY STAFF

9. ADJOURNMENT

Next Regularly Scheduled Meeting:
April 20, 2016
6:30 PM

The City of Seaside is an ADA accessible facility and is committed to include the disabled in all of its services, programs and activities. Any person who requires accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements.

The City Council Chambers is equipped with a portable microphone for anyone unable to come to the podium. Assisted listening devices are also available.

Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Meetings are also available through live streaming at:

<http://cvp.telvue.com/player?id=T01629&video=52314&noplaylists=1&width=400&height=300> Videos of past meetings are available on demand through the City's website: <http://www.ci.seaside.ca.us>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Seaside (City) is an entitlement jurisdiction that receives federal funds from the US Department of Housing and Urban Development (HUD) to invest in local communities. The City receives HUD funding under the Community Development Block Grant (CDBG) Program, which is designed to assist low and moderate income (LMI) households. The plan must also address special needs identified as the needs of the elderly, persons with disabilities, homeless individuals, and others.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The public participation process identified many target groups and needs of the community during the September 16, 2015 Community Workshop. Target populations include low income areas, seniors, youth, persons with disabilities, homeless, persons with disabilities.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's CDBG program faces the challenges of shrinking grant funds and staffing turnover. The City continues to be impacted by the loss of redevelopment funding and a reduction in grant dollars received. The City continues to rely on contract staffing to supplement management of the CDBG grant program.

The Community Development Advisory Committee (CDAC) has steadily increased their involvement. In 2012, the CDAC was formed as part of the City's Citizen Participation Plan. The six current CDAC members meet monthly as an active and viable part of the planning and management for CDBG funds, providing valuable feedback to staff and ensuring citizen participation.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

On August 27, 2015 the Annual Planning Notice and Notice of CAPER publication was printed in the **Monterey County Weekly** in both English and Spanish.

On September 16, the Community Development Advisory Committee (CDAC) held the Annual Community Needs Assessment workshop

On October 29, 2015 a Notice was published in both English and Spanish regarding the Notice of Funds Availability and the mandatory 2016-2018 CDBG application workshop to be held on Wednesday, November 18 at 6:30 PM in the Blackhorse Room at the Oldermeyer Center 986 Hilby Avenue.

On November 12, 2015 CDBG Applications were available

On November 18, 2015 the Mandatory CDBG Application workshop was held

January 15, 2016 at 5pm CDBG applications were due

February 3, 2016 CDAC received copies of the applications received and instructions for ranking

February 24, 2016 CDAC approved their scoring

March 14, 2016 CDAC made recommendations regarding annual funding for subrecipients

April 6, 2016 CDAC reviewed draft Annual Action Plan

April 7, 2016 Public Comment period begins

May 5, 2016 City Council held public hearing and adopted Annual Action Plan

May 15, 2016 Action Plan Due to HUD

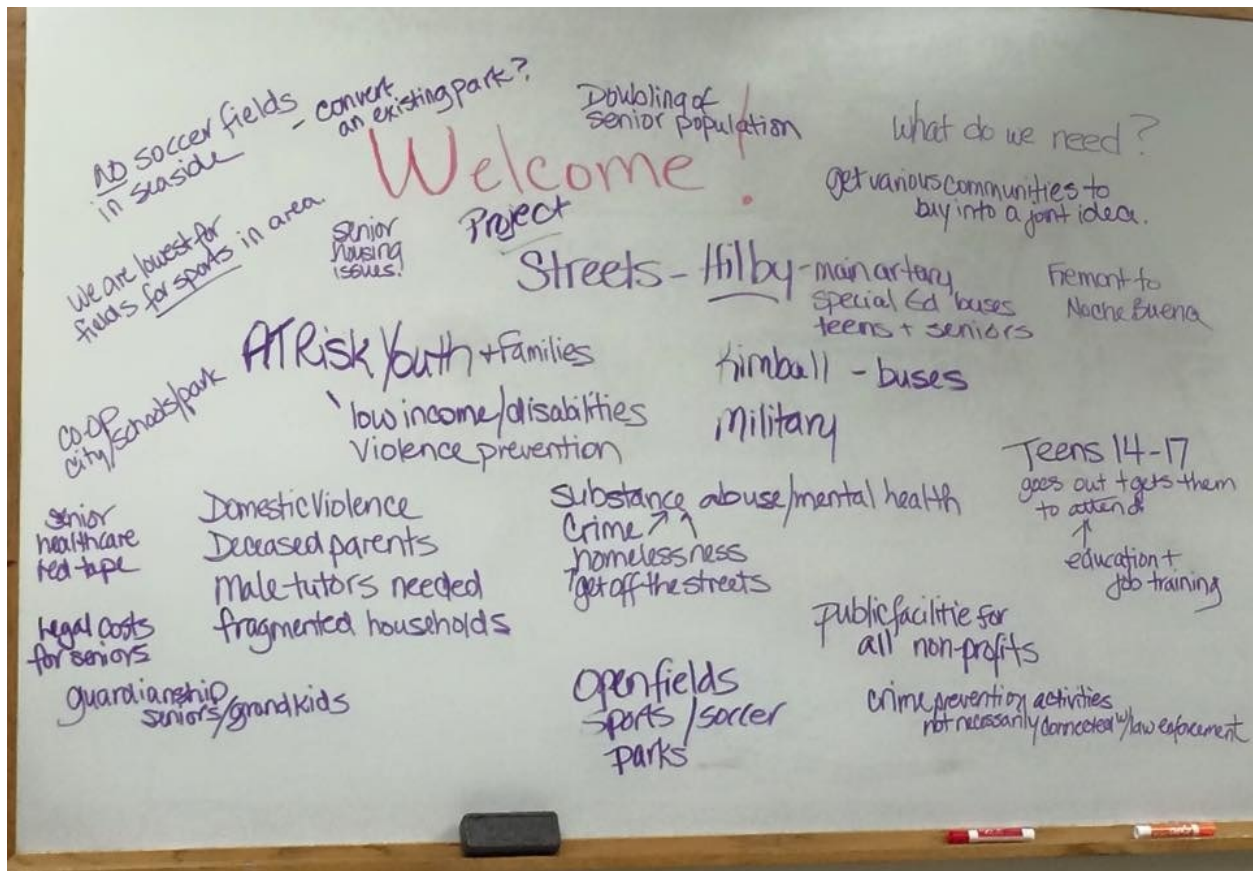


Photo of Whiteboard from Community Workshop

CDBG COMMUNITY NEEDS ASSESSMENT WORKSHOP

The City of Seaside Community Development Advisory Committee invites you to the annual planning community workshop for the Community Development Block Grant (CDBG) Program.



CDBG funds are provided to the City through the Department of Housing and Urban Development (HUD).

This workshop is part of the annual planning process for CDBG funding.



AT THIS WORKSHOP, WE WILL:

- Discuss the eligible uses of CDBG funds.
- Describe the annual planning process.
- Describe uses in prior years.
- Explain the five-year priority needs.
- Establish the priority needs that will direct 2016–17 and 2017–18 CDBG funding.

DATE: **WEDNESDAY,
SEPTEMBER 16, 2015**

TIME: **6:30 PM**

PLACE: **OLDEMEYER CENTER
BLACKHORSE ROOM
986 HILBY AVENUE**

All interested citizens and agencies are encouraged to attend.

COME HELP YOUR CITY PLAN FOR THE FUTURE!



In compliance with the Americans with Disabilities Act (ADA), the City of Seaside does not discriminate against persons with disabilities and is an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at lmilton@ci.seaside.ca.us or 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda-related writings or documents provided to the Community Development Advisory Committee are available for public inspection during the meeting or may be requested from the office of the City Clerk.

If you would like more information regarding the workshop, please contact Sharon Mikesell at (831) 899-6734 or via e-mail at SMikesell@ci.seaside.ca.us.

*Para información en español, llame a Rosa Camacho-Chavez al (831) 383-7987 o a través de e-mail a rcamacho@mbakerintl.com.
Traducción al español estará disponible para este taller.*

City of Seaside, 440 Harcourt Ave, Seaside, CA 93955 • www.ci.seaside.ca.us

Needs Assessment Workshop Flyer-English

Annual Action Plan
2016

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TALLER DE CDBG SOBER LA EVALUACIÓN DE NECESIDADES DE LA COMUNIDAD

El Comité Consultivo de Desarrollo Comunitario de la Ciudad de Seaside le invita al taller comunitario anual de planificación para el Programa de Subsidios Globales para el Desarrollo Comunitario (CDBG).



Fondos del programa de CDBG son proporcionados a la Ciudad a través del Departamento de Vivienda y Desarrollo Urbano (HUD).



Este taller forma parte del proceso de planificación anual de fondos CDBG.

EN ESTE TALLER, VAMOS A:

- Analizar los usos elegibles de los fondos de CDBG.
- Describir el proceso de planificación anual.
- Describir los usos en años anteriores.
- Explicar las necesidades prioritarias de cinco-años.
- Establecer las necesidades prioritarias que dirigirán los fondos CDBG del 2016–17 y 2017–18.

FECHA: **MIÉRCOLES,
16 DE SEPTIEMBRE, 2015**

HORA: **6:30 PM**

LUGAR: **OLDEMEYER CENTER
BLACKHORSE ROOM
986 HILBY AVENUE**

Se les anima a todos los ciudadanos y agencias interesadas a asistir.

¡VENGA A AYUDARLE A SU CIUDAD A PLANEAR PARA EL FUTURO!



En cumplimiento con la Ley de Estadounidenses con Discapacidades (Americans with Disabilities Act, ADA, en inglés), la Ciudad de Seaside no discrimina contra las personas con discapacidad y es una instalación accesible. Cualquier persona con una discapacidad que requiera una modificación o adaptación para poder participar en este taller se le pide que se ponga en contacto con la oficina de la Secretaria de la Ciudad al lmilton@ci.seaside.ca.us o 899-6707, no menos de dos días hábiles de anticipación a la sesión para dar tiempo a hacer arreglos razonables.

Escrituras relacionadas con el programa o documentos aportados al Comité Consultivo de Desarrollo Comunitario están disponibles para inspección del público durante la reunión, o pueden ser solicitados por la oficina de Secretarí de la Ciudad.

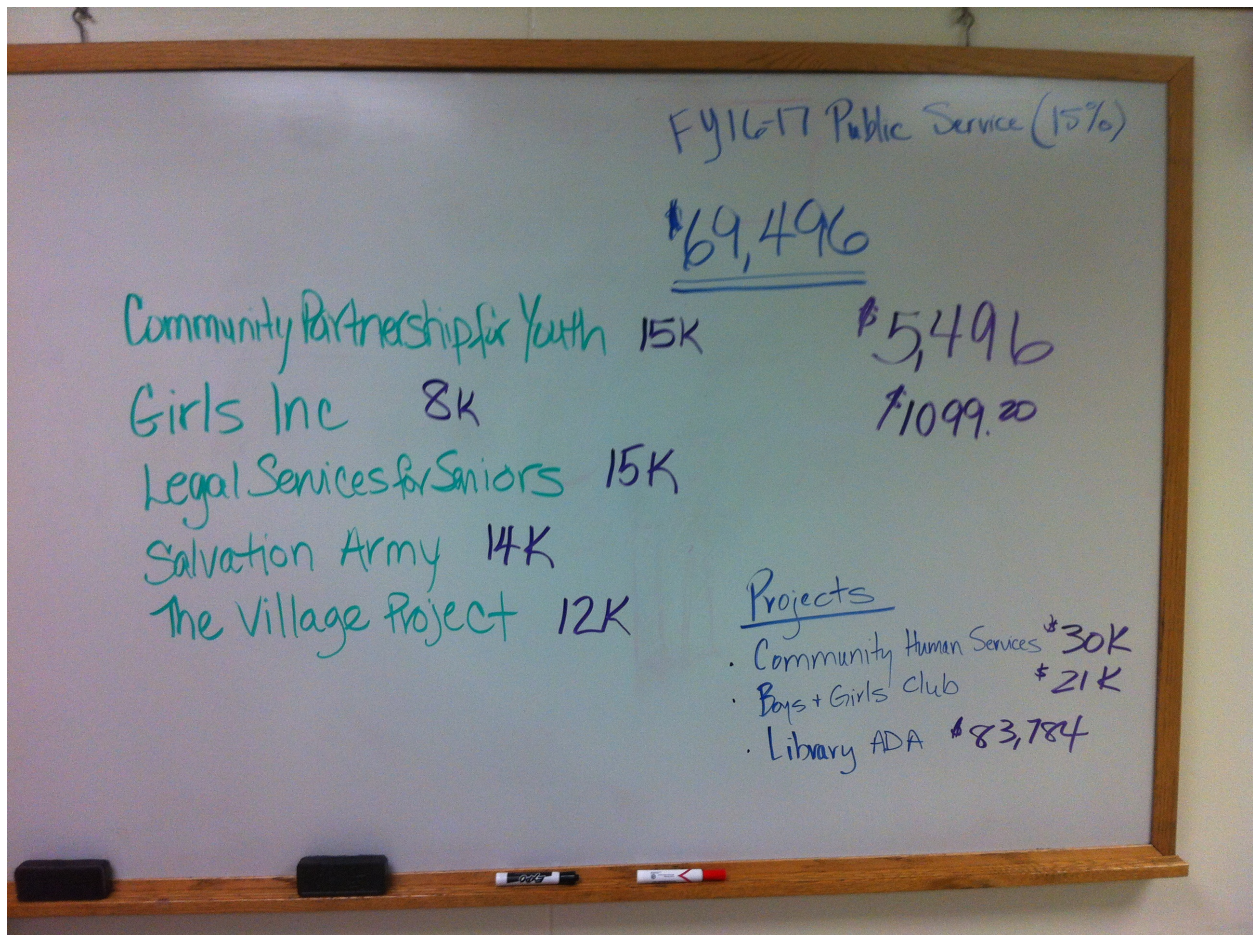
Si desea obtener más información acerca del taller, por favor póngase en contacto con Rosa Camacho-Chavez al (831) 383-7987 o vía correo electrónico en rcamacho@mbajkerintl.com.

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Needs Assessment Workshop Flyer-Spanish

Annual Action Plan
2016

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March 14 CDAC-Brainstorming subrecipient allocations

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

to be filled in at the end of the comment period

6. Summary of comments or views not accepted and the reasons for not accepting them

to be filled in at the end of the comment period

7. Summary

The 2016-2017 Annual Action Plan has limited projects as a large Section 108 loan repayment is due. Public Service recipients were pleasantly surprised as there was more funding available to them due to limited participation. All public service recipients filing complete applications were allocated more funding than they requested.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SEASIDE	Resource Management Services Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Seaside Resource Management Services Department serves as the lead agency for the administration of CDBG funds

Consolidated Plan Public Contact Information

Sharon Mikesell, Administrative Analyst

City of Seaside

440 Harcourt Avenue

Seaside, CA 93955 831-899-6734

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Seaside worked with the Coalition of Homeless Services Providers (Monterey County's designated Continuum of Care (CoC) lead agency), the Monterey County Housing Authority Development Corporation (HDC), housing and service providers, and other local jurisdictions to develop the Annual Action Plan, as described below.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Seaside's Community Development Advisory Committee meets the 3rd Wednesday of the month and welcomes participation. Workshops are advertised in the Monterey County Weekly in both English and Spanish and posted on the City website and other locations around town. Individuals wishing to receive emails can request to be added to a list for meeting reminders.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The CoC's Coordinator and the Coalition of Homeless Services Providers (CHSP) recently completed a 10 Year Strategy to End Homelessness, which involved extensive collaboration with the City of Seaside. The City coordinates homeless prevention strategies with the CoC and CHSP. A key element of this strategy is connecting those discharged from public institutions to assistance from agencies addressing housing, health, social services, employment, education and youth needs. The City also coordinates plans for providing the most needed housing for those who are homeless or at risk of homelessness. In addition, the City has depended on the CHSP, Monterey County and nonprofit groups to perform social services functions.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Seaside does not receive ESG funds from HUD. The City relies on the County of Monterey and nonprofit groups to perform these social service functions.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Legal Services for Seniors
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Legal Services for Seniors regularly has a representative at CDAC meetings and workshops and actively participates in all topic discussions.
2	Agency/Group/Organization	Community Partnership for Youth
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CPY regularly has a representative at CDAC meetings and workshops and actively participates in discussions of all topics.
3	Agency/Group/Organization	Boys and Girls Club of Monterey County
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Boys and Girls Club of Monterey County regularly has a representative at CDAC meetings and workshops and participates in discussions of all topics.
4	Agency/Group/Organization	Greater Victory Temple Church of God in Christ
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Greater Victory Temple participated in the CDBG application workshop in November 2015.
5	Agency/Group/Organization	Girls, Inc. of the Central Coast
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Girls Inc. has participated in CDAC meetings and workshops as well as discussion of all topics covered.
6	Agency/Group/Organization	Community Human Services
	Agency/Group/Organization Type	Services - Housing Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from Community Human Services regularly attends CDAC meetings and workshops and participates in all discussion topics.
7	Agency/Group/Organization	Seaside High School Robotics Club
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Representatives from the Seaside High Robotics Club attended the CDBG application workshop in November 2015.
8	Agency/Group/Organization	Salvation Army Monterey Peninsula Corps
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Salvation Army has increased their participation at CDAC meetings during the past year and has attended meetings and workshops, participating in discussions of all topics.
9	Agency/Group/Organization	The Village Project, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Village Project regularly has a representative in attendance at CDAC meetings and workshops and participates in discussion of all topics.
10	Agency/Group/Organization	CENTRAL COAST CENTER FOR INDEPENDENT LIVING
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A representative from the CCCIL attended the CDBG application workshop in November 2015.

Identify any Agency Types not consulted and provide rationale for not consulting

All agencies and individuals are welcome to participate in CDAC meetings and workshops or attend City Council public hearings and presentations.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition of Homeless Services Providers	Homelessness StrategyHomeless Needs Chronically homeless Homeless Needs Families with children Homelessness Needs Veterans Homelessness Needs Unaccompanied youth

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Planning and Community workshop for the 2016-2018 Fiscal Years was held Wednesday, September 16, 2015 at 6:30 PM in the Blackhorse Room of the Oldemeyer Center, 986 Hilby Avenue, Seaside, CA. The workshop solicited public comment on the priority needs to direct 2016-2018 CDBG Funding. An application workshop was held Wednesday, November 18, 2015 at the Oldemeyer Center and was mandatory for any groups seeking subrecipient funding.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	Newspaper Ads in both English and Spanish were published for the two workshops.	No additional comments were received outside of the meeting itself		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The September 16 workshop was well attended, sign ins were not mandatory.	Please see whiteboard comments illustrated in this document	All comments were encouraged and appreciated	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	13 people signed in for the November 18, 2015 Application workshop	Comments and questions were directed to the application process and most were procedural and not about the program	All comments are welcomed and appreciated.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A public hearing was held May 5, 2016 to review the Annual Action Plan prior to submission to HUD		All comments are welcomed and appreciated	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City anticipates an award of CDBG funds in the amount of \$363,306. The City also plans to receive \$100,000 in program income from a land lease. CDBG was used to clear land currently occupied by an Embassy Suites. The City does not anticipate other program income as it is not regular enough to provide a reasonable annual estimate. The City will be repaying \$136,236 to the program funds in 2016.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	363,306	239,216	0	602,522	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

No additional resources have been identified. The CDBG program has no matching requirement.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

As of the writing of the Annual Plan, there was not anticipated to be any publicly owned land or property within the City that would be used to address identified needs.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Enhance Access to Social Services	2015	2019	Homeless Non-Housing Community Development			CDBG: \$69,646	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 13 Households Assisted
2	Improve Accessibility for Persons w/ Disabilities	2015	2019	Non-Housing Community Development		Infrastructure	CDBG: \$81,938	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
3	Construct or Upgrade Public Facilities	2015	2019	Non-Housing Community Development		Public Facilities	CDBG: \$51,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1200 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 130 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

Annual Action Plan
2016

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1	Goal Name	Enhance Access to Social Services
	Goal Description	Public Service activities other than Low/Moderate income Housing. Benefit XXXXX persons assisted.
2	Goal Name	Improve Accessibility for Persons w/ Disabilities
	Goal Description	Public facility or infrastructure activities other than low/moderate income housing benefit. Accessibility improvements for the Seaside Library
3	Goal Name	Construct or Upgrade Public Facilities
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The Salvation Army public service activity will assist 13 households with housing, including 40 adults and children. The Community Human Services public facilities project will assist 130 persons by providing access to a local residential substance abuse treatment and recovery program serving several target populations including individuals with HIV/AIDS and homeless. (170 total persons)

AP-35 Projects – 91.220(d)

Introduction

The activities to be undertaken during 2016-2017 are summarized below. All activities identified are expected to be completed no later than June 30, 2017. All beneficiaries target primarily low/moderate income households. The Salvation Army Housing Program targets homeless.

#	Project Name
1	General Administration
2	Section 108 Loan Repayment
3	Boys and Girls Club Exterior Facility Improvement
4	Genesis House-Kitchen Improvements
5	Seaside Library ADA Improvements
6	Salvation Army Housing Program Support
7	Girls Inc. After School Leadership Mentoring
8	The Village Project-Mae C. Johnson Education and Cultural Enrichment Academy
9	Legal Services for Seniors
10	Community Partnership for Youth

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

There are several constraints to meeting the needs of target income residents and the primary obstacle has been a lack of funding to fully address all needs. The City has encouraged the Public Services applicants to request funding between \$5,000 and \$15,000 for a commitment to a level of support justifying the administrative requirements, while also allowing multiple organizations to participate. The applicants responded to the suggestion positively and all applicants requested funds within the recommended range. All requests from non-profit applicants submitting complete applications were fully funded. Since the scoring of the applications was very close and more funding was available than requested, the five public service applicants submitting complete applications were recommended by the CDAC to equally divide the funding in excess of the requests. As a result, the public service funding amounts range from \$9,099.20 to \$16,099.20.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	General Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$92,661
	Description	Administrative Costs for the City of Seaside CDBG Program
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administration of the CDBG program for the City of Seaside
2	Project Name	Section 108 Loan Repayment
	Target Area	
	Goals Supported	Construct or Upgrade Public Facilities

	Needs Addressed	Infrastructure
	Funding	CDBG: \$304,427
	Description	Repayment of Section 108 Loan to undertake installation of public works improvements in the City Center Revitalization Area
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 10,000 families will benefit from this project.
	Location Description	City Center Revitalization Area (Fremont/Broadway)
	Planned Activities	Repayment of Section 108 Loan to undertake installation of public works improvements in the City Center Revitalization Area.
3	Project Name	Boys and Girls Club Exterior Facility Improvement
	Target Area	
	Goals Supported	Construct or Upgrade Public Facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$21,000
	Description	Exterior improvements to the Seaside Boys and Girls Clubhouse.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	700 low income youth. (a minimum of 57% of total patrons)
	Location Description	1132 LaSalle Avenue, Seaside, CA

	Planned Activities	Install new skylights and roof repair, paint window and door frames, ceilings and higher levels of the exterior.
4	Project Name	Genesis House-Kitchen Improvements
	Target Area	
	Goals Supported	Construct or Upgrade Public Facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$30,000
	Description	Kitchen facilities improvements including expansion, replacement of flooring, install commercial range and exhaust hood, install service counter and drop down gate, replace kitchen work surfaces and storage
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	130 persons needing long term residential drug treatment for men, women and pregnant/parenting women and their children
	Location Description	Genesis House, 1152 Sonoma Avenue, Seaside, CA
	Planned Activities	Kitchen facilities improvements including expansion, replacement of flooring, install commercial range and exhaust hood, install service counter and drop down gate, replace kitchen work surfaces and storage
5	Project Name	Seaside Library ADA Improvements
	Target Area	
	Goals Supported	Construct or Upgrade Public Facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$77,722

	Description	Accessibility improvements to the Seaside Library.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated this project could benefit 500 persons of low/moderate limited clientele.
	Location Description	550 Harcourt Avenue, Seaside, CA
	Planned Activities	Identified improvements needed include railings; emergency exits from reading room, meeting room and break room; entry vestibule, restrooms and drinking fountain and breakroom upgrades.
6	Project Name	Salvation Army Housing Program Support
	Target Area	
	Goals Supported	Enhance Access to Social Services
	Needs Addressed	Affordable Housing Public Services
	Funding	CDBG: \$15,099
	Description	Program assistance for staffing of the Salvation Army's housing program
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	38 homeless families, including an average per year of 120 adults and children.
	Location Description	1491 Contra Costa and 535 Palm Avenue, Seaside, CA
	Planned Activities	Assistance for paying housing program staff salaries for 2016-2017
7	Project Name	Girls Inc. After School Leadership Mentoring
	Target Area	

	Goals Supported	Enhance Access to Social Services
	Needs Addressed	Public Services
	Funding	CDBG: \$9,099
	Description	
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	80 minority and low income girls at three Seaside schools
	Location Description	Seaside High School, Seaside Middle School, Ord Terrace Elementary School
	Planned Activities	Developmentally appropriate after school programming addressing 1) Drop out rates and lack of post-secondary education particularly among minority and low-income students 2) Teen pregnancy 3) Substance abuse prevention 4) Limited resources for youth.
8	Project Name	The Village Project-Mae C. Johnson Education and Cultural Enrichment Academy
	Target Area	
	Goals Supported	Enhance Access to Social Services
	Needs Addressed	Public Services
	Funding	CDBG: \$13,099
	Description	Afterschool Academy created to provide tutoring and counseling to meet the social and emotional developmental needs of highly at risk students grades 1-12.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	27 students from Seaside in grades 1-11.

	Location Description	
	Planned Activities	The funds requested will partially fund the salary of one part-time tutor in the Afterschool Academy
9	Project Name	Legal Services for Seniors
	Target Area	
	Goals Supported	Enhance Access to Social Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,099
	Description	To provide no-cost legal services up to and including court representation to all Seaside residents 60 years of age and above.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	180 Seaside senior residents (age 60 and above)
	Location Description	915 Hilby Avenue, Suite 2, Seaside, CA 93955
	Planned Activities	Services will be provided to all Seaside residents 60 years of age and above who need legal help. Legal problems can range from simple legal questions to court representation for physical elder abuse and probate guardianships.
10	Project Name	Community Partnership for Youth
	Target Area	
	Goals Supported	Enhance Access to Social Services
	Needs Addressed	Public Services
	Funding	CDBG: \$16,099

	Description	Financial support for the High school Leadership, Job Preparation and Life Skills Program. 15 Mentor Tutors hired as graduates from the program will serve 400 students.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	415 low/moderate income students
	Location Description	Tutoring locations: Del Rey Woods Elementary 1281 Plumas Avenue, Highland Elementary 1650 Sonoma Avenue, Martin Luther King Elementary 1713 Broadway, Ord Terrace Elementary 1755 LaSalle Ave
	Planned Activities	Financial support for the High school Leadership, Job Preparation and Life Skills Program. 15 Mentor Tutors hired as graduates from the program will serve 400 students.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

At the direction of the CDAC and with the consent of the City Council, CDBG funds are directed to the low income residential areas of the City.

Geographic Distribution

Target Area	Percentage of Funds

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Public services that primarily serve low income residential areas or that operate from facilities located in low income residential areas are given a higher rank in the selection process. Public facilities that are located in low income residential areas are targeted for improvements, specifically ones that target low income households. During the five year planning period, an emphasis will be placed on basic infrastructure in low income areas, specifically, roadways, sidewalk, curb and gutter. Please note that the City has a significant low income population, and a significant population living within areas that are predominantly low income. Services and projects that are city wide may not technically be targeted to low income households but the effect is to positively impact low income households.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

As a result of the lack of resources available to the City, and the lack of staffing to oversee or implement housing programs, the City does not plan to implement any housing program in the plan year.

The City has no plans in the 2016-2017 program year to produce affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. This includes housing for homeless, and homeless special needs households. Likewise, the City has no plans to provide affordable housing through rental assistance.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The primary public organization for affordable housing and supportive services is the Housing Authority of the County of Monterey (HACM), a public housing authority whose mission is to develop and operate affordable housing and implement supportive programs. The Housing Authority manages a Section 8 Housing Choice Voucher (HCV) program and Family Self Sufficiency programs. Both programs are essential in meeting Seaside's housing needs.

Actions planned during the next year to address the needs to public housing

HACM will undertake the following actions :

1. Open the HCV wait list.
2. Apply for new HCV allotments.
3. Provide reasonable accommodation and modifications for its disabled program
4. Use the Rental Assistance Demonstration program to rehabilitate and extend the affordability of older public housing units.
5. Continue to affirmatively market the HCV program to new landlords to expand participation and meet five year goals of diversifying neighborhoods and placing participants within close proximity to jobs and amenities.
6. Coordinate with the Leadership Council to implement the "Lead Me Home" 10 Year Plan to End Homelessness.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

1. HACM will encourage public housing residents to participate in policy, procedure, and program implementation and development through its Resident Advisory Board.
2. HACM will distribute a newsletter to all residents, which contains relevant news, information on training and employment opportunities, and other community resources available to public housing residents.
3. Public housing residents will participate in the development of the HACM's five year and annual plans.
4. The Resident Services Division will distribute a survey to prioritize resident needs and schedule short and long term improvements.

5. Operate the Family Self Sufficiency and POWER programs to help residents build financial assets and prepare for homeownership where appropriate.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

HACM is not identified as "troubled."

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Seaside works with regional homeless assistance coordination to reduce homelessness. The lead agency is the Monterey County Department of Social Services (DSS). Two local collaborative efforts are the Coalition of Homeless Services Providers (Homeless Coalition) and Leadership Council (CoC governing body). These organizations are directly responsible for funding and program decisions for Monterey County and the City of Seaside.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will closely coordinate with Monterey County and the Leadership Council CoC to reach out to homeless persons. As described in the "Lead Me Home" 10 Year Plan to End Homelessnesses, these entities will: collaborate to develop referral agreement between outreach workers and other housing and service providers and designate priority access to housing and treatment slots for clients engaged by outreach workers, develop a centralized information and referral system, streamline referrals and improve service coordination, partner hospitals with existing services to establish respite care centers and detoxification facilities, enhance coordination with mainstream benefits programs. In these efforts, the City will act as an information and referral resource for participating housing and homeless service providers to facilitate agreements and partnerships.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will support strategies outlined in the "Lead Me Home" plan. Create a Comprehensive Housing Pipeline, Focus Housing Development of Target Populations, particularly Permanent Supportive Housing for chronically homeless individuals. Identify new funding sources to create Affordable Permanent Supportive Housing, including a Social Impact Bond and Housing Trust Fund and improve system level interim housing outcomes efficiently using the existing affordable housing supply.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

Homeless individuals and families with immediate and transitional shelter needs have been given a high relative priority since their numbers are increasing and there is a shortage of shelter facilities. Homeless victims of domestic violence are assigned a high priority as more counseling services and training opportunities are needed and existing facilities are overcrowded. The City will support having the CoC apply for additional new Shelter Plus Care funding that will target the chronically homeless and increasing the number of beds for the chronically homeless by modifying existing Shelter Plus Care programs not specifically targeting chronically homeless.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will support projects and programs and rank proposed programs and improvements higher that prevent homelessness. In addition, the City will promote these strategies outlined in the "Lead Me Home" plan: integration of services at the system level; enhancement and integration of services at the client level; improving access to mainstream benefits; launch Employment First (job training); strengthen job development capacity and on-site support; economic development opportunities that will create new jobs for homeless or formerly homeless persons; plan for stability prior to release from incarceration; implement alternatives to arrest and incarceration; create universal healthcare discharge policies and transition aged-out foster youth to housing and income stability.

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City is currently in the process of a General Plan update. Community workshops are planned to receive public input regarding affordable housing and other concerns in the community.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To expedite project facilitation and provide internal support to project applicants, the City has established a planning permit review process. When required, permit review takes place before any necessary building permits or business licenses are applied for and is intended to ensure that new development is compatible with surrounding neighborhoods and planned future development.

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

This section describes the City's actions to address underserved needs, maintain affordable housing, recude lead based paint hazards, reduce poverty, develop institutional structure and inhance public-private coordination.

Actions planned to address obstacles to meeting underserved needs

Use CDBG funds targeted to public facilities and infrastructure to make ADA accessibility improvements. Use CDBG funds targeted to public services to support organizations that assisted underserved populations.

Actions planned to foster and maintain affordable housing

Housing programs have been limited as a result of a lack of resources and staffing available to the City. The city does not plan to revive façade improvement programs for homeowners or small businesses in the plan year 2016-2017. The City plans to support the following initiatives: “Take Me Home” Plan in its efforts to build an affordable housing pipeline and coordination with HACM in rehabilitating and upgrading affordable housing units.

Actions planned to reduce lead-based paint hazards

The City will mitigate lead based paint through public facilities improvements, and educate participants on the hazards of lead based paint. In addition, all rehabilitation contracts include provisions for work necessary to eliminate any existing lead based paint hazards on applicable surfaces.

Actions planned to reduce the number of poverty-level families

Support organizations that assist proverty level families through the use of CDBG Public Services funds, including educational program. Continue to implement the Economic Opportunity Plan. The City's General Plan includes a proactive plan for Economic Development as part of the housing strategy to improve the quality of life. The EOP includes specific criteria for evaluating development proposals, identification of key opportunity sites, a long range property management plan and a Small Business

Support program.

Actions planned to develop institutional structure

Continue to use CDBG Administration funds to implement the Consolidated Plan and Annual Action Plans, address the Analysis of Impediments to Fair Housing, complete annual CAPER reports, and comply with HUD regulations. Continue to support institutions that provide housing and services for low income populations with CDBG Public Services funds, and by providing other forms of support available to the City.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to support regional planning efforts such as the Leadership Council CoC and the “Take Me Home” 10 Year Strategy to End Homelessness.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$136,216
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.(Per 2015-2020 CON plan)	80.00%

Discussion

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CITY OF SEASIDE
Community Development Advisory Committee (CDAC)
Long Range Calendar
July 2015 – June 2016

July CDAC Meeting (July 15, 2015)	Regular meeting cancelled
Two new CDAC members approved by City Council	July 16, 2015
Staff revise CON plan and Annual Action plan in coordination with HUD	July
July Special CDAC meeting –non substantial revisions to CON/Annual Plan	July 22,2015
Staff draft Consolidated Annual Performance & Evaluation Report (CAPER)	July and August
City Council approve non-substantial revisions to CON/Annual Plan	August 6, 2015
Notification of award and contract documents to sub recipients	August-upon HUD approval
August CDAC Meeting	August 19, 2015
- Recruitment & Appointment of CDAC members/Elect officers - Fourth Quarter (Apr-Jun) and Annual Program Reports - CAPER preview - Long-term calendar 2015-2016	
Annual Planning Notice & Notice of CAPER Publication	August 27,2015
- initiate planning process - notice of community workshop - publish application dates and deadlines	
Draft CAPER publication	September 3, 2015
September CDAC Meeting and Community Workshop	September 16, 2015
- Annual Community Needs Assessment Workshop - CDBG application form/process review - Discuss 2014-15 CDBG Subrecipient Monitoring Schedule	
City Council public hearing	September 17, 2015
CAPER due to HUD	September 30, 2015
Notice placed for Mandatory Meeting on November 12	October 9, 2015
October CDAC Meeting	October 28, 2015
- Annual Priority Needs - Review CDBG application form/process draft - Review subrecipient scoring sheets - Provide clarification regarding income levels	
City Council	November 5, 2015
- informational item to present the needs identified at the September workshop and discuss the annual process	
NOFA and Applications Released	November 12, 2015
November CDAC Meeting and Proposal Workshop	November 18, 2015
- Mandatory for all interested applicants - First Quarter Program Report (Jul-Sep) - Discuss Mid-year re-allocation - Follow up to public service monitoring	
December CDAC Meeting	December 16, 2015
Applications due	January 15, 2016
January CDAC Meeting	January 20, 2016
- Summary of applications received - Discuss mid-year re-allocation	

Staff reading of applications received, check threshold requirements, review background materials, questions for applicants.	January 20-30, 2016
Special CDAC Meeting (may be re-scheduled if necessary)	February 3, 2016
- Staff transmits applications to CDAC with summary review, questions and responses. - Staff provides instructions for review and ranking of applications. - Mid-year re-allocation - Multi-year funding cycle	
CDAC reading applications	February 5 – 24, 2016
Public Notice published regarding Substantial Amendment	February 11, 2016
Substantial Amendment #1 Public Comment period	February 15-March 17
February CDAC Meeting (no meeting)	February 17, 2016
Two new CDAC members approved by City Council	February 18, 2016
Special CDAC Meeting	February 24, 2016
- Second Quarter Program Report (Oct-Dec) - CDAC to report out on individual review and ranking of applications.	
CDAC Work Sessions	February 25 – March 17, 2016
- interviews, ranking and recommendations	
Special CDAC Meeting	March 14, 2016 (Monday)
CDAC recommendations on annual funding	
March CDAC Meeting	March 16, 2016
- regular meeting cancelled due to CDAC member conflicts	
Public Hearing Substantial Amendment #1 at City Council	March 17, 2016
Administrative draft annual Action Plan to CDAC	March 25, 2016
Special CDAC Meeting	April 6, 2016
- Review draft Action Plan	
Publish annual Action Plan for comment and open 30-day public comment period	April 7, 2016
April CDAC Meeting	April 20, 2016
- if needed	
City Council - present CDAC recommendations and annual Action Plan	April 21, 2016
City Council – public hearing	May 5, 2016
- adopt annual Action Plan	
Public comment period closes	May 7, 2016
Action plan due to HUD	May 15, 2016
May CDAC Meeting	May 18, 2016
- Update on Annual Action Plan submitted to HUD	
3 rd Quarter reports	
- Elections	
Conditional notice of awards to Subrecipients	May
June CDAC Meeting	June 15, 2016
- if needed	