



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE * SEASIDE, CA 93955

Telephone (831) 899-6825

BOARD MEMBER

Ralph Rubio

Chair

City of Seaside

440 Harcourt Ave

Seaside, CA 93955

(831) 899-6825

David Pendergrass

First Vice Chair

City of Sand City

1 Sylvan Park

Sand City, CA 93955

(831) 394-3054

Pat Lintell

Second Vice Chair

City of Del Rey Oaks

650 Canyon Del Rey

Del Rey Oaks, CA

93940

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DISTRICT STAFF

Craig Malin

District Manager

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6203

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Cynthia Hasson

Legal Counsel

County Counsel

168 West Alisal Street

Third Floor

Salinas, CA 93901

(831) 755-5313

Lesley Milton-Rerig

District Clerk

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6707

REGULAR MEETING AGENDA

Board of Directors

Tuesday, June 14, 2016 9:30 AM,

City of Seaside Conference Room

440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

Ralph Rubio

David Pendergrass

Pat Lintell

Chair

First Vice Chair

Second Vice Chair

2. ROLL CALL

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF MAY 2016

PURPOSE: Receive monthly report for sewer maintenance and mainline stoppages for May 2016.

RECOMMENDATION: Accept report. This item is presented for information only.

**B. APPROVAL OF EXPENDITURES FOR MONTH OF MAY 2016
FOR SEASIDE COUNTY SANITATION DISTRICT.**

PURPOSE: Approval of expenditures for the month of May 31, 2016 for \$79,806.34.

RECOMMENDATION: Approve expenditures for the month of May 31, 2016. Total expenditures \$ 79,806.34.

5. NEW BUSINESS

**A. CONSIDER FOR ADOPTION ORDINANCE NO. 20,
AMENDING ORDINANCE NO. 17, TO ESTABLISH THE
RATES FOR SEWER USER FEES FOR FISCAL YEAR 2016-
2017**

PURPOSE: The purpose of this item is to hold a public hearing to consider adoption of Ordinance No. 20, amending Ordinance No. 17, to establish the rates for sewer user fees for fiscal year 2016-2017.

RECOMMENDATION: It is recommended that the Board open the public hearing, receive public comments, close the public hearing, and adopt Ordinance No. 20, amending Ordinance No. 17, to establish the rates for sewer user fees for fiscal year 2016-2017

**B. APPROVE AN AGREEMENT WITH THE CITY OF SEASIDE
TO REIMBURSE THE CITY FOR UPGRADES TO THE
SANITARY SEWER SYSTEM AS A PART OF THE WEST
BROADWAY URBAN VILLAGE INFRASTRUCTURE
IMPROVEMENTS PROJECT**

PURPOSE: The purpose of this item is for the Board to consider approving an agreement with City of Seaside to reimburse the City for upgrades to the sanitary sewer system as a part of the West Broadway Urban Village Infrastructure Improvements Project.

RECOMMENDATION: It is recommended that the Board approve the agreement with City of Seaside to reimburse the City for upgrades to the sanitary sewer system as a part of the West Broadway Urban Village Infrastructure Improvements Project.

6. **STAFF REPORTS**

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. **BOARD MEMBERS COMMENTS**

8. **ADJOURNMENT**

Next Regularly Scheduled Meeting:

July 12, 2016

Seaside City Hall

9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services

DATE: June 14, 2016

**SUBJECT: SEASIDE COUNTY SANITATION DISTRICT OPERATIONS
REPORT FOR THE MONTH OF MAY 2016**

PURPOSE

Receive monthly report for sewer maintenance and mainline stoppages for May 2016.

RECOMMENDATION

Accept report. This item is presented for information only.

BACKGROUND

Attached is the Seaside County Sanitation District Operations Report and Flush Map for the Month of May 2016.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Monthly Sanitation Report-May 2016
 2. Flush Map
-

Reviewed for Submission By:

Craig Malin, District Manager

Seaside County Sanitation District Operations Report

Year 2016 Month of May

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded		0		0		0	0	0
Main Line Flushed		21,386		15,583	29,827	332,321	29,827	369,290
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Controll (Jet Power II)	262	1,829	190	380	3,468	27,650	3,920	31,081
Stoppages								
Main Line		0		0	1	7	1	7
Laterals		2		0		11	0	13

Sewer Repairs

Sewers Video

None

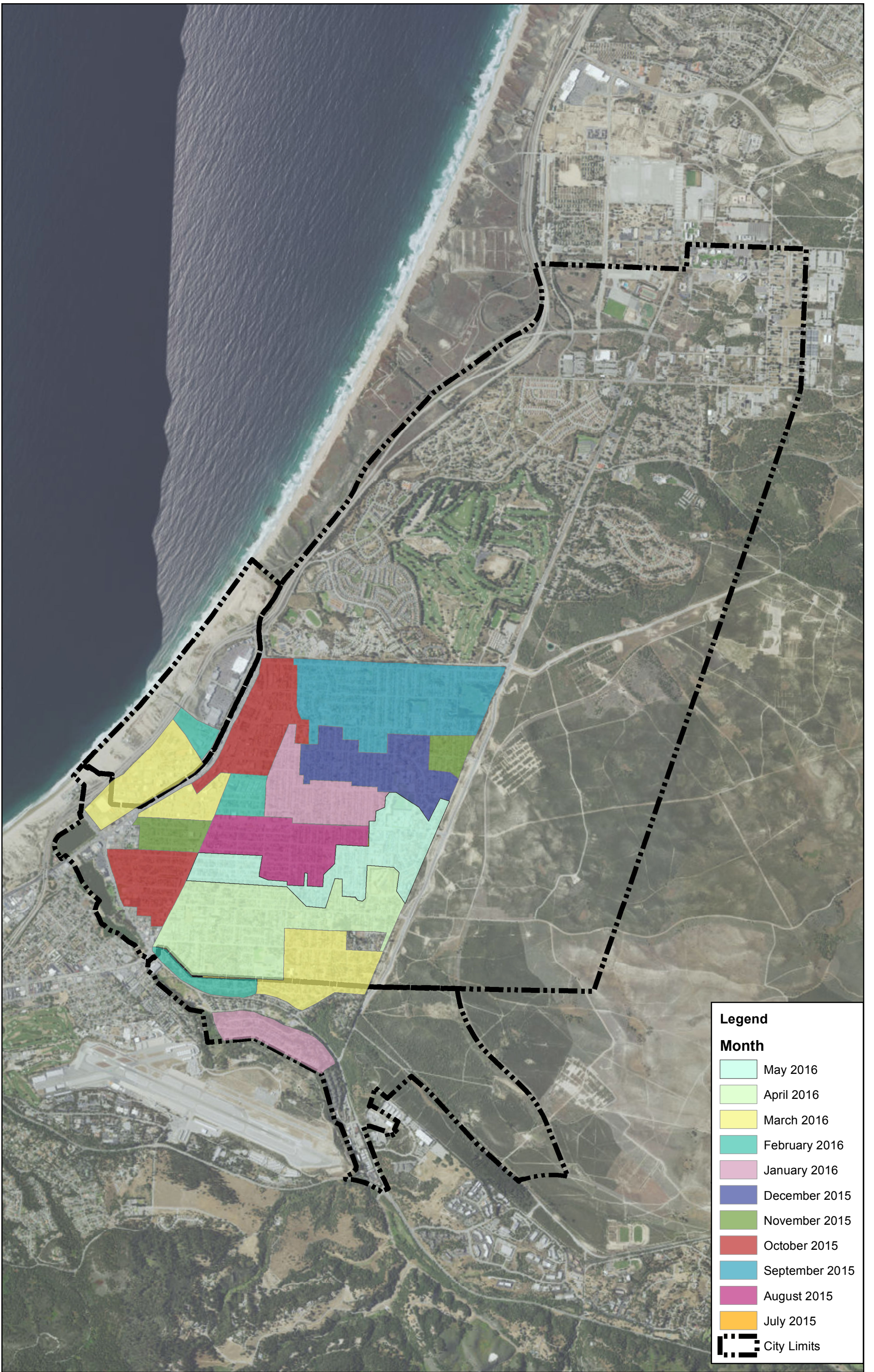
Stoppage Locations

Del Rey Oaks

Sand City

Seaside

1275 Hamilton St (ML-grease, roots,rags)



SEASIDE COUNTY SANITATION DISTRICT

Flush Map

Exhibit
Packet Page 6



0 1,250 2,500
Feet

Source: SCSD, AMBAG



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Rajnish Narayan, Finance

DATE: June 14, 2016

**SUBJECT: APPROVAL OF EXPENDITURES FOR MONTH OF MAY 2016 FOR
SEASIDE COUNTY SANITATION DISTRICT.**

PURPOSE

Approval of expenditures for the month of May 31, 2016 for \$79,806.34.

RECOMMENDATION

Approve expenditures for the month of May 31, 2016. Total expenditures \$ 79,806.34.

BACKGROUND

Expenditure reports attached. Cash balance as of May 31, 2016 \$5,823,642.94.

FISCAL IMPACT

ATTACHMENTS

1. YTD Expenditures EFT_05-31-16
 2. YTD Expenditures EFT_05-31-16
-

Reviewed for Submission By:

Craig Malin, District Manager

YTD (15-16) Expenses as of MAY 2016

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8810-0001	Admin. Salary	71,448.15	64,478.86	6,969.29
951-0-8810-0006	Workers Compensation	1,879.43	1,708.57	170.86
951-0-8810-0010	Management Leave Payoff	528.13	528.13	-
951-0-8810-0012	Vacation	1,047.35	1,047.35	-
951-0-8810-0016	Deferred Compensation	729.28	630.96	98.32
951-0-8810-0020	Part-Time Hourly Wages	6,510.40	5,889.91	620.49
951-0-8810-0030	PERS Pension Ob Bond	845.17	768.34	76.83
951-0-8810-0031	PERS Pension	13,831.87	12,572.05	1,259.82
951-0-8810-0032	PARS Pension	9,835.92	8,995.99	839.93
951-0-8810-0033	LIUNA Pension	26.51	15.52	10.99
951-0-8810-0041	Medical Insurance	7,242.44	6,285.06	957.38
951-0-8810-0051	Dental Ins	665.95	566.77	99.18
951-0-8810-0061	Vision Ins-CPIC	48.42	42.21	6.21
951-0-8810-0071	LTD	263.76	230.37	33.39
951-0-8810-0081	Life Insurance	251.15	218.19	32.96
951-0-8810-0092	Medicare Tax	905.50	816.22	89.28
951-0-8810-1022	Legal Services	7,099.70	7,099.70	-
951-0-8810-1025	City Audit	6,900.00	6,900.00	-
951-0-8810-1029	Training and Education	2,407.68	2,407.68	-
951-0-8810-1030	Consultant	1,990.00	1,990.00	-
951-0-8810-1033	Fitness Program	197.68	178.18	19.50
951-0-8810-1041	State Waste Discharge Fee	2,088.00	2,088.00	-
951-0-8810-3092	Stationary Supplies	21.11	21.11	-
951-0-8810-3095	Department Consumables	362.43	362.43	-
951-0-8810-4122	Dues and Memberships	639.00	311.00	328.00
951-0-8810-5132	Telephone	1,684.02	1,529.64	154.38
951-0-8810-9395	Vehicle Maintenance	59,491.67	54,083.34	5,408.33
951-0-8810-9397	Computer System	11,916.67	10,833.34	1,083.33
951-0-8810-9398	Central Service Charge	267,025.00	242,750.00	24,275.00
951-0-8820-0001	Salaries	110,018.54	100,743.86	9,274.68
951-0-8820-0002	Overtime	7,322.97	7,100.83	222.14
951-0-8820-0006	Workers Compensation	7,301.36	6,637.60	663.76
951-0-8820-0016	Deferred Compensation	626.17	547.18	78.99
951-0-8820-0030	PERS Pension Ob Bond	1,342.92	1,220.84	122.08
951-0-8820-0031	PERS Pension	13,755.48	12,513.07	1,242.41
951-0-8820-0033	LIUNA Pension	1,879.25	1,712.74	166.51
951-0-8820-0041	Medical Insurance	14,216.29	12,814.53	1,401.76
951-0-8820-0051	Dental In	1,013.35	911.35	102.00
951-0-8820-0061	Vision Ins	122.60	110.93	11.67
951-0-8820-0071	LTD	210.74	187.77	22.97
951-0-8820-0081	Life Insurance	156.14	138.06	18.08
951-0-8820-0092	Medicare Tax	1,603.09	1,473.59	129.50
951-0-8820-0099	Tuition Reimbursement	217.37	217.37	-
951-0-8820-2049	Uniform Service/ Laundry	1,415.75	1,415.75	-
951-0-8820-2052	Radio Repair	-	-	-
951-0-8820-2053	Outside Printing Services	-	-	-
951-0-8820-2054	Equipment Repair	8,292.02	8,292.02	-
951-0-8820-2063	Publishing & Legal Advertising	-	-	-
951-0-8820-2068	Refuse Disposal	700.94	612.04	88.90
951-0-8820-2073	Subcontracted Work	53,205.50	40,639.96	12,565.54
951-0-8820-2074	Subcontract - Grease Prog	1,686.24	1,686.24	-
951-0-8820-3095	Department Consumables	9,297.39	9,278.27	19.12

YTD (15-16) Expenses as of MAY 2016

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8820-3097	Safety Equipment	189.08	189.08	-
951-0-8820-3102	Safety Equipment	331.50	331.50	-
951-0-8820-4121	Meetings/Travel	3,200.00	2,900.00	300.00
951-0-8820-4122	Dues and Memberships	-	-	-
951-0-8820-4124	Mail Services	-	-	-
951-0-8820-5131	Gas & Electric	6,730.68	6,092.12	638.56
952-0-8820-8194	Sewer System Mgmt Plan Up	4,481.50	4,481.50	-
952-0-8820-8196	LAFCO Application	8,586.05	8,586.05	-
952-0-8820-9605	Interest Expense	4,645.34	4,393.48	251.86
952-0-8820-9608	Lease Payments	49,348.38	45,166.04	4,182.34
953-0-8820-9201	Del Monte Lift Station Upgrade	21,727.50	15,957.50	5,770.00
953-0-8820-9206	Military Lift Station Repl	4,700.00	4,700.00	-
953-0-8820-9216	Sewer Master Plan	4,007.50	4,007.50	-
954-0-8810-2088	Judgments/Damages	-	-	-
954-0-8810-2090	Insurance	97,990.00	97,990.00	-
City of Seaside Total Amount to be drawdown		918,204.03	838,397.69	79,806.34
951-8820-9999	INTERFUND TRANSFER OUT	115,925.00	-	115,925.00
Total Expenditures for SCSD as of May 31,2016		1,034,129.03	838,397.69	195,731.34
			951-1009	69,602.14
			952-1009	4,434.20
			953-1009	5,770.00
			954-1009	-
Total Expenditures for month of MAY 2016				79,806.34
OTHER EXPENSES				
			951-1009	0.00
			952-1009	0.00
			953-1009	
			954-1009	
Total Adjusted drawdown from County -SCSD				79,806.34

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
Account Number : Wells Fargo Bank
Account Name : Monterey County Treasurer

CREDIT : CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**
1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
Routing No. 122238420
Customer Name: CITY OF SEASIDE
Amount : \$ **79,806.34**

AUTHORIZED SIGNATURES: 1 _____
2 _____
3 _____

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR

TREASURER

Patricia Vasquez
Deputy Auditor

_____ Date

_____ Deputy Treasurer

_____ Date of Transfer

For Auditor-Controller Office use only

Period _____ JV Number _____
Budget Yr. _____ Date _____
INSURANCE FUND Total \$ **79,806.34**

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP	CI	DEBIT	CREDIT
Special District Exp.		603			2530				
Cash		603			1001				

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD

Expenses as of May 31 , 2016.

Prepared By: Patricia Vesquez Date:

Approved By: _____ Date: _____ Keyed By: _____ Date: _____



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Rick Riedl, Senior Engineer
Daphne Hodgson, Deputy City Manager Administrative Services
Tim O'Halloran, City Engineer/Public Works Services Manager
Diana Ingersoll, Deputy City Manager Resource Management Services

DATE: June 14, 2016

**SUBJECT: CONSIDER FOR ADOPTION ORDINANCE NO. 20, AMENDING
ORDINANCE NO. 17, TO ESTABLISH THE RATES FOR SEWER
USER FEES FOR FISCAL YEAR 2016-2017**

PURPOSE

The purpose of this item is to hold a public hearing to consider adoption of Ordinance No. 20, amending Ordinance No. 17, to establish the rates for sewer user fees for fiscal year 2016-2017.

RECOMMENDATION

It is recommended that the Board open the public hearing, receive public comments, close the public hearing, and adopt Ordinance No. 20, amending Ordinance No. 17, to establish the rates for sewer user fees for fiscal year 2016-2017

BACKGROUND

On July 12, 2011, the Seaside County Sanitation District Board adopted Ordinance No. 17, "An Ordinance Amending District Ordinance No. 16 Establishing a Sewer User Fee, Establishing the Rates Therefore, Providing for a Method of Collection and Penalties for Late Payment, and Providing for Future Increases." Exhibit A to Ordinance No. 17 was based on a Sewer Master Plan and Rate Study dated May 10, 2011, by Wallace Group and David Taussig and Associates, consultants hired by the SCSD. The Master Plan and Rate Study were approved by the SCSD Board on May 10, 2011 by Resolution No. 11-02.

The sewer rate study determined the cost of providing sanitation services and the revenue requirement to provide the services for a 15-year horizon to fiscal year 2025/26. The sewer user fees have been calculated to fund the capital projects, and capital outlay through year six and the

remaining projects identified in the Capital Improvement Program by year 15 on a pay-as-you-go basis.

The sewer rates adopted in SCSD Ordinance No. 17 does not make provisions for collection of fees after the end of fiscal year 2015/16. The purpose of Ordinance No. 20 is to amend Ordinance No. 17 to establish the rates for the sewer user fees for fiscal year 2016/17.

The SCSD introduced and waived the first reading of the draft ordinance on May 10, 2016. On a motion by Pendergrass and second by Lintell, draft Ordinance No. 20 was unanimously accepted with the following revisions:

Abrogate Section 7, "Implementation Date," as it is not necessary to delay implementation of Ordinance No. 20 to allow the MRWPCA time to prepare for the collection of fees.

Delete all references to Section 7 within Ordinance No. 20.

Delete the verbiage in Section 9 that would delay implementation of the ordinance by sixty days in accordance with California Government Code Section 66017, as this section of the Government Code does not apply to the collection of sewer fees that are not being adjusted.

The revisions outlined above have been made to Ordinance No. 20. Therefore, it is recommended that the Board consider adoption of Ordinance No. 20 to establish the rates for sewer user fees for fiscal year 2016-2017.

FISCAL IMPACT

The District would unable to collect approximately \$1.7 million in sewer rate revenue for fiscal year 2016-2017 if the proposed ordinance is not adopted.

ATTACHMENTS

1. Ordinance
2. Exhibit A
3. Exhibit A-1

Reviewed for Submission By:

Craig Malin, District Manager

ORDINANCE NO. 20

AN ORDINANCE OF THE SEASIDE COUNTY SANITATION DISTRICT
AMENDING DISTRICT ORDINANCE NO. 17 TO ESTABLISH THE RATES FOR
SEWER USER FEES FOR FISCAL YEAR 2016-2017

District Counsel Summary

This ordinance amends District Ordinance No. 17 adopted July 12, 2011. This bill substantially retains the provisions of District Ordinance No. 17. Section 3, relating to fees, of Ordinance No. 17 is revised and a new rate schedule (Exhibit A-1) for fiscal year 2016-2017 replaces the rate schedule that applied in fiscal years 2011 through 2016. The effect of the amendments is to set the sewer rates for fiscal year 2016-2017 at the same level as the rates for fiscal year 2015-2016.

THE BOARD OF DIRECTORS OF THE SEASIDE COUNTY SANITATION DISTRICT DOES ORDAIN AS FOLLOWS:

SECTION A. District Ordinance No. 17, SECTION A, is amended to read as follows:

Section 1. Sewer User Fee. There is hereby established and assessed against every user of the sanitary sewer system of the Seaside County Sanitation District a fee for the use of said sanitary sewer system in the amount set forth herein.

Section 2. User Defined. User shall mean any person, firm or corporation who makes or maintains a connection to the sanitary sewer system of the Seaside County Sanitation District. For the purpose of establishing liability for payment of said fees, the user shall be rebuttably presumed to be the person, firm, or corporation who has contracted with the servicing public utility for sewer service.

Section 3. Fees. The sewer user fees are based on a 15-year debt scenario spreading the sewer user fees across these years according to need. The sewer user fees shown in Exhibit A, attached hereto, are for the five-year period ending fiscal year 2015-2016.

Section 4. Continuation of Fees. The sewer user fees for fiscal year 2016-2017 (as reflected in Exhibit A-1 attached to this ordinance) shall be the same as the sewer user fees for 2015-2016 shown in Exhibit A and shall continue to be applied for the duration of fiscal year 2016-2017 or until the date of adoption of an ordinance establishing updated sewer rates.

Section 5. Collection of Fees/Delinquencies. Fees charged pursuant to this ordinance shall become due and payable at the same time and in the same manner as the Monterey Regional Water Pollution Control Agency fee. Any fee shall become delinquent if not paid within thirty (30) days after mailing or delivery of notice thereof. Any fee that becomes delinquent shall have added to it a penalty charge equal to ten percent (10%) of the fee that became delinquent.

Section 6. Monterey Regional Water Pollution Control Agency Authorized to Collect Fees. The Monterey Regional Water Pollution Control Agency is hereby authorized to collect the fees

assessed by this ordinance. The Seaside County Sanitation District Manager is authorized to execute an agreement with Monterey Regional Water Pollution Control Agency to collect said fees and to pay the Monterey Regional Water Pollution Control Agency its cost of collection.

Section 7. Implementation Date. [Reserved.]

Section 8. Severability. It is hereby declared to be the intention of the Board of Directors that the sections, sentences, clauses and phrases of this ordinance are severable, and if any section, sentence, clause or phrase is held be unconstitutional by valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect the remaining sections, sentences, clauses or phrases of this ordinance.

Section 9. Effective Date. This ordinance shall take effect and be in force immediately upon the passage and adoption hereof and, implementation by the Agency shall take place no sooner than 60 days following the date of adoption of this ordinance. The Agency shall continue to collect fees pursuant to District Ordinance 17, adopted on July 12, 2011 until the 60th day following the date of the adoption of this ordinance.

SECTION B. This ordinance was adopted following a noticed public hearing held at a regular meeting on June 14, 2016.

SECTION C. All other sections of Ordinance No. 17 remain unchanged. The amendments to Ordinance No. 17, adopted herein above, shall become effective immediately upon adoption. The fees adopted pursuant to this ordinance shall be implemented by the Agency in accordance with Section 9 of this Ordinance.

The foregoing ordinance was passed and adopted at a noticed public hearing held at a regular meeting of the Board of Directors of the Seaside County Sanitation District held on the 14th day of June 2016, by the following vote:

AYES: Board Members:
NOES: Board Members:
ABSENT: Board Members:
ABSTAIN: Board Members:

Ralph Rubio, Chair

Seaside County Sanitation District
ATTEST:

Lesley Milton-Rerig, District Clerk

Approved as to Form:

Jesse J. Avila, District Counsel

Exhibit A
Seaside County Sanitation District User Fees

Description	Category Code [1]	Units	Sewer Rate per Month [2]				
			FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Business/Gov't	001-099 [3]	Location/Each Business	\$9.17	\$9.37	\$9.57	\$9.78	\$9.99
Residential-Vacant	101, 106	Each Living Unit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Residential	102	Each Living Unit	\$11.88	\$12.14	\$12.40	\$12.67	\$12.94
Multi-Residential/Apartments	105	Each Living Unit	\$11.88	\$12.14	\$12.40	\$12.67	\$12.94
Condo/Retirement	107, 109	Each Living Unit	\$11.88	\$12.14	\$12.40	\$12.67	\$12.94
Minimum/Vacancy	211	Location/Each Business	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Motel/Hotel	221	Each Room	\$5.16	\$5.27	\$5.38	\$5.50	\$5.62
Bed & Breakfast Inn	222	Each Room	\$3.40	\$3.47	\$3.55	\$3.62	\$3.70
Supermarkets	231	Location	\$50.11	\$51.19	\$52.29	\$53.41	\$54.56
Medical Office	241	Each Licensed Physician	\$12.26	\$12.53	\$12.80	\$13.07	\$13.35
Dental Office	242	Each Licensed Dentist	\$16.91	\$17.27	\$17.64	\$18.02	\$18.41
Rest Home/Convalescent	243	Each Bed of Licensed Capacity	\$3.40	\$3.47	\$3.55	\$3.62	\$3.70
General Hospital	244	Each Bed of Licensed Capacity	\$20.12	\$20.55	\$20.99	\$21.44	\$21.90
Animal Hospital	245	Location/Each Licensed Business	\$22.39	\$22.87	\$23.36	\$23.86	\$24.38
Restaurant 1 meal/day	261	Each Restaurant Seat	\$0.44	\$0.45	\$0.46	\$0.47	\$0.48
Restaurant 2 meals/day	262	Each Restaurant Seat	\$0.69	\$0.70	\$0.72	\$0.73	\$0.75
Restaurant 3 meals/day	263	Each Restaurant Seat	\$1.32	\$1.35	\$1.38	\$1.41	\$1.44
Restaurant with Bar	264	Each Restaurant Seat	\$1.32	\$1.35	\$1.38	\$1.41	\$1.44
Bar	265	Location/Each Business	\$19.93	\$20.36	\$20.79	\$21.24	\$21.70
Nightclub	266	Location/Each Business	\$59.72	\$61.01	\$62.32	\$63.66	\$65.03
Takeout Food - Small	267	1 Cash Register or Checkout Line	\$22.26	\$22.74	\$23.22	\$23.72	\$24.23
Takeout Food - Medium	268	2 or 3 Cash Registers or Checkout Lines	\$54.76	\$55.93	\$57.14	\$58.37	\$59.62
Takeout Food - Large	269	4 or More Cash Registers or Checkout Lines	\$99.84	\$101.99	\$104.18	\$106.42	\$108.71
Bakery	270	Location/Each Business	\$18.05	\$18.44	\$18.83	\$19.24	\$19.65
Theater	281	Per Screen @ Each Location	\$29.61	\$30.25	\$30.90	\$31.56	\$32.24
Bowling Center	282	Location/Each Business	\$90.10	\$92.04	\$94.01	\$96.04	\$98.10
Gym	283-289 [4]	Per 500 members	\$9.17	\$9.37	\$9.57	\$9.78	\$9.99
Mortuary	290	Location/Each Business	\$24.34	\$24.86	\$25.39	\$25.94	\$26.50
School (Minimum)	291	Location/Each Business	\$9.17	\$9.37	\$9.57	\$9.78	\$9.99
School (Grades 0-6)	292	School Population	\$0.13	\$0.13	\$0.14	\$0.14	\$0.14
School (7-College)	293	School Population	\$0.25	\$0.25	\$0.26	\$0.27	\$0.27
Boarding School	294	School Population	\$2.52	\$2.57	\$2.63	\$2.69	\$2.74
Instructional Facility	295	Location/Each Business	\$9.17	\$9.37	\$9.57	\$9.78	\$9.99
Church	296-297 [5]	Per 100 members	\$9.17	\$9.37	\$9.57	\$9.78	\$9.99
Photo / Laboratory / Printer	301-326 [3]	Per 10 employees	\$9.17	\$9.37	\$9.57	\$9.78	\$9.99
Service Station/Garage	331	Location/Each Business	\$8.81	\$8.99	\$9.19	\$9.39	\$9.59
Paint and Body Shops	341-346 [3]	Per 10 employees	\$9.17	\$9.37	\$9.57	\$9.78	\$9.99
Commercial Laundry	352	Per 100 GPD of water usage	\$6.29	\$6.42	\$6.56	\$6.70	\$6.84
Dry Cleaner	353	Location/Each Business	\$30.37	\$31.03	\$31.69	\$32.37	\$33.07
Laundromat	354	Each Washing Machine	\$7.99	\$8.16	\$8.33	\$8.51	\$8.69
Major Hotel	361	Per 100 GPD of water usage	\$6.29	\$6.42	\$6.56	\$6.70	\$6.84
Car Wash	366	Per 100 GPD of water usage	\$6.29	\$6.42	\$6.56	\$6.70	\$6.84
Special User	401	Per 100 GPD of water usage	\$6.29	\$6.42	\$6.56	\$6.70	\$6.84
Rec Sports Facility	407	Per 100 GPD of water usage	\$6.29	\$6.42	\$6.56	\$6.70	\$6.84
Ground Water	410	Per 100 GPD of water usage	\$6.29	\$6.42	\$6.56	\$6.70	\$6.84

Percentage Increase: 2.15% 2.15% 2.15% 2.15%

[1] Category codes established by Monterey Regional Water Pollution Control Agency.

[2] If approved, Sewer Rates shown will go into effect on September 1, 2011 and increase on July 1 of every year through July 1, 2015.

[3] Sewer Rate increases by \$9.17 for every 10 employees.

[4] Sewer Rate increases by \$9.17 for every 500 members.

[5] Sewer Rate increases by \$9.17 for over 100 members.

Exhibit A-1
Rates for Fiscal Year 2016-2017 Sewer User Fees
Seaside County Sanitation District

Description	Category Code [1]	Units	Sewer Rate per Month FY 16-17
Business/Gov't	001-099 [2]	Location/Each Business	\$9.99
Residential-Vacant	101, 106	Each Living Unit	\$0.00
Residential	102	Each Living Unit	\$12.94
Multi-Residential/Apartments	105	Each Living Unit	\$12.94
Condo/Retirement	107, 109	Each Living Unit	\$12.94
Minimum/Vacancy	211	Location/Each Business	\$0.00
Motel/Hotel	221	Each Room	\$5.62
Bed & Breakfast Inn	222	Each Room	\$3.70
Supermarkets	231	Location	\$54.56
Medical Office	241	Each Licensed Physician	\$13.35
Dental Office	242	Each Licensed Dentist	\$18.41
Rest Home/Convalescent	243	Each Bed of Licensed Capacity	\$3.70
General Hospital	244	Each Bed of Licensed Capacity	\$21.90
Animal Hospital	245	Location/Each Licensed Business	\$24.38
Restaurant 1 meal/day	261	Each Restaurant Seat	\$0.48
Restaurant 2 meals/day	262	Each Restaurant Seat	\$0.75
Restaurant 3 meals/day	263	Each Restaurant Seat	\$1.44
Restaurant with Bar	264	Each Restaurant Seat	\$1.44
Bar	265	Location/Each Business	\$21.70
Nightclub	266	Location/Each Business	\$65.03
Takeout Food - Small	267	1 Cash Register or Checkout Line	\$24.23
Takeout Food - Medium	268	2 or 3 Cash Registers or Checkout Lines	\$59.62
Takeout Food - Large	269	4 or More Cash Registers or Checkout Lines	\$108.71
Bakery	270	Location/Each Business	\$19.65
Theater	281	Per Screen @ Each Location	\$32.24
Bowling Center	282	Location/Each Business	\$98.10
Gym	283-289 [3]	Per 500 members	\$9.99
Mortuary	290	Location/Each Business	\$26.50
School (Minimum)	291	Location/Each Business	\$9.99
School (Grades 0-6)	292	School Population	\$0.14
School (7-College)	293	School Population	\$0.27
Boarding School	294	School Population	\$2.74
Instructional Facility	295	Location/Each Business	\$9.99
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Commercial Laundry	352	Per 100 GPD of water usage	\$6.84
Dry Cleaner	353	Location/Each Business	\$33.07
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Major Hotel	361	Per 100 GPD of water usage	\$6.84
Car Wash	366	Per 100 GPD of water usage	\$6.84
Special User	401	Per 100 GPD of water usage	\$6.84
Rec Sports Facility	407	Per 100 GPD of water usage	\$6.84
Ground Water	410	Per 100 GPD of water usage	\$6.84

Table Notes:

[1] Category codes established by Monterey Regional Water Pollution Control Agency.

[2] Sewer Rate increases by \$9.17 f or every 10 employees.

[3] Sewer Rate increases by \$9.17 f or every 500 members.

[4] Sewer Rate increases by \$9.17 f or over 100 members.



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Diana Ingersoll, Deputy City Manager Resource Management Services
Tim O'Halloran, City Engineer/Public Works Services Manager
Rick Riedl, Senior Engineer

DATE: June 14, 2016

**SUBJECT: APPROVE AN AGREEMENT WITH THE CITY OF SEASIDE TO
REIMBURSE THE CITY FOR UPGRADES TO THE SANITARY
SEWER SYSTEM AS A PART OF THE WEST BROADWAY URBAN
VILLAGE INFRASTRUCTURE IMPROVEMENTS PROJECT**

PURPOSE

The purpose of this item is for the Board to consider approving an agreement with City of Seaside to reimburse the City for upgrades to the sanitary sewer system as a part of the West Broadway Urban Village Infrastructure Improvements Project.

RECOMMENDATION

It is recommended that the Board approve the agreement with City of Seaside to reimburse the City for upgrades to the sanitary sewer system as a part of the West Broadway Urban Village Infrastructure Improvements Project.

BACKGROUND

The City of Seaside (the City) is preparing final plans and specifications for West Broadway Urban Village Infrastructure Improvements Project that proposes to reduce West Broadway Avenue from four-lane roadway (two lanes in each direction) to two-lanes (one lane in each direction) and construct wider sidewalks. This project also includes new pavement, underground storm drain infiltration system, bike lanes, street lights, trees and a new traffic signal at West Broadway and Alhambra Street intersection. In 2015, the City of Seaside was awarded a federal grant from Caltrans, District 5 for the construction phase of this project. Now that this project has federal funds, the City must comply with the requirements of the Federal Highway Authority (FHWA) in order to qualify for federal grant money.

The Seaside County Sanitation District (SCSD) has proposed a project to upgrade the sewer lines within the City's project area. The SCSD Capital Improvement Program Project #7, "Fremont Blvd Sewer Line Upgrade," project description is attached. The portion of SCSD Project #7 shown on the attached project description from Manhole B9-58 to B9-60 and then to B9-18, is within the City's project area and should be upgraded. The City proposes to perform this work concurrently and with the same construction contract as for the City's construction project. Therefore, in compliance with FHWA requirements, the City is required to enter into an agreement with the public utility, SCSD, describing the fiduciary responsibilities of each agency. The attached agreement identifies the SCSD as responsible for this utility adjustment per Sections 673 and 680 of the Street and Highway Code.

The City retained the services of Mark Thomas & Company (Mark Thomas) as the civil engineering firm to design the proposed upgrades. As part of this work, Mark Thomas is designing the upgrades to the sewer system and is preparing an engineer's estimate of construction costs. The agreement proposes that the SCSD pay its share of the actual cost of said work compiled on the basis of the actual bid price of the construction contract. The estimated cost to SCSD for the work being performed by the City's construction contractor is \$636,200. The actual cost will be based upon the construction contractor's bid for constructing the improvements. The construction contract is expected to be awarded in early 2017.

FISCAL IMPACT

There is a fiscal impact to the SCSD for entering into this agreement. The SCSD will pay the City the actual costs incurred by the City for upgrading the sanitary sewer within the project area.

ATTACHMENTS

1. CIP #7 Project Description
 2. Agreement
-

Reviewed for Submission By:

Craig Malin, District Manager



Project No. 7: Fremont Blvd Sewer Line Upgrade

Seaside County Sanitation District Capital Improvement Project Information Sheet

Project Location: Seaside

Project Trigger

- ☒ Existing Condition
- ☐ Future Condition

Jurisdiction

- ☒ City of Seaside
- ☐ City of Del Rey Oaks
- ☐ Sand City

Project Benefit

Existing Customers	72%
New Development	28%
Region A	9%
Region B	0%
Region C	19%
Region D1	0%
Region D2	0%

Project Components

- ☒ Upgrade Gravity Pipeline
- ☐ New Gravity Pipeline
- ☐ Upgrade Lift Station
- ☐ Upgrade Force Main
- ☐ Rehabilitation/Repair
- ☐ Inspection and/or analysis
- ☐ Replace Manhole or Rodhole

Project Scheduling

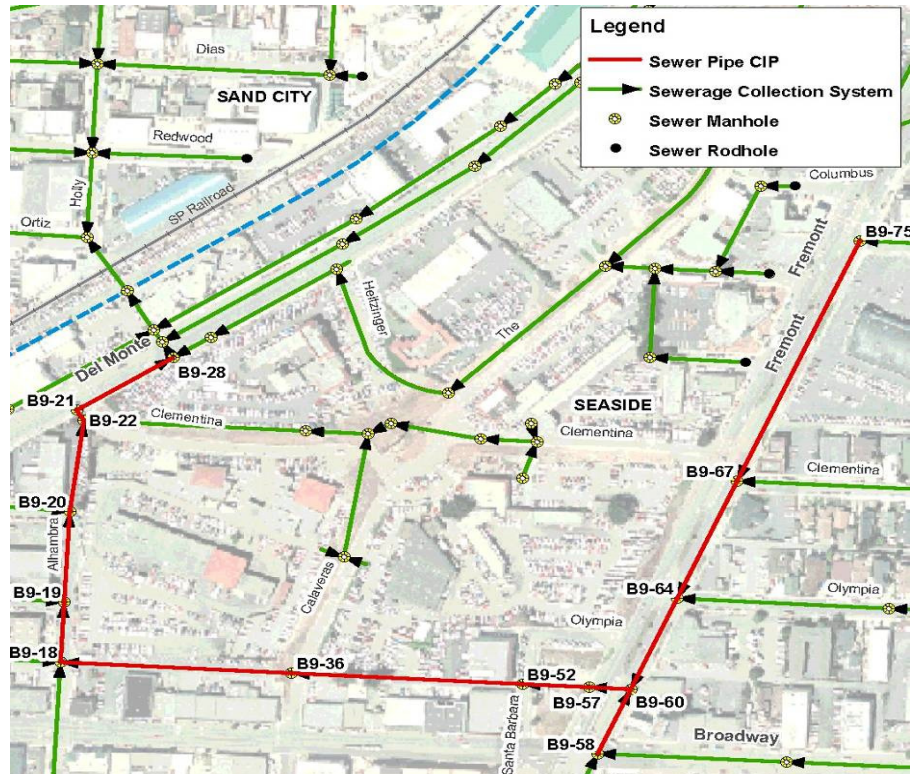
Est. Construction Duration: 14 weeks

Project Need

- ☒ Insufficient capacity for existing flow
- ☒ Insufficient capacity for future flow
- ☐ Existing condition limits O&M
- ☐ Reduction of I/I & sand infiltration

Project Description

The Fremont Boulevard upgrade project would replace approximately 3,200 feet of sewer main to provide capacity for existing flow conditions. Existing flow causes segments of pipes and manholes to surcharge during peak flow conditions. The existing 10, 12, and 15-inch diameter pipes will be upsized one standard pipe diameter to 12, 15, and 18-inch, respectively. Although future development will contribute additional flow to this pipe segment, the pipe does not need to be upsized further to accept future flow conditions.



Project Cost Breakdown

Construction Cost	\$ 1,258,400
Planning, Engineering, CM, Legal/Admin (40%)	\$ 503,360
Total Project Cost	\$ 1,761,760

Exhibit 14-F Utility Agreements

UTILITY
AGREEMENTS

(City of Seaside)

UTILITY AGREEMENT

County	Route	P.M.	Project #
Monterey	Broadway Ave	N/A	City #76
Fed. Aid. No. ATPL – 5316(007)			
Owner's File West Broadway Urban Village Infrastructure Improvements			
FEDERAL PARTICIPATION: On the Project : <u>Yes</u> /No On the Utilities: Yes/ <u>No</u>			

UTILITY AGREEMENT NO. Cy Seaside-76-UT-04.00

The City of Seaside hereinafter called "LOCAL AGENCY" proposes to construct improvements on Broadway Avenue, in City of Seaside, Monterey County, California.

And: *Seaside County Sanitation District*

hereinafter called "OWNER," owns and maintains *sanitary sewer* facilities; within the limits of LOCAL AGENCY's project that requires relocation of said facilities to accommodate LOCAL AGENCY's project.

It is hereby mutually agreed that:

I. WORK TO BE DONE:

In accordance with Notice to Owner No. 2016-76-NT04.00, dated March 3, 2016, LOCAL AGENCY shall relocate OWNER's sanitary sewer facilities, as shown on OWNER's Plan No. 2016-76 dated April 29, 2016, which plans are included in LOCAL AGENCY's Contract Plans for the improvement of West Broadway Urban Village Infrastructure Improvements Project which, by this reference are made a part hereof.

Deviations from the OWNER's plan described above initiated by either the LOCAL AGENCY or the OWNER, shall be agreed upon by both parties hereto under a Revised Notice to Owner. Such Revised Notices to Owner, approved by the LOCAL AGENCY and acknowledged by the OWNER, will constitute an approved revision of the OWNER's Plan described above and are hereby made a part hereof. No work under said deviation shall commence prior to receipt by the OWNER of the Revised Notice to Owner. Changes in the scope of the work will require an

amendment to this Agreement in addition to the revised Notice to Owner. OWNER shall have the right to inspect the work by LOCAL AGENCY's contractor during construction. Upon completion of the work by LOCAL AGENCY, OWNER agrees to accept ownership and maintenance of the constructed facilities and relinquishes to LOCAL AGENCY ownership of the replaced facilities.

II. LIABILITY FOR WORK

The existing facilities are located within the LOCAL AGENCY's right of way under permit and will be relocated at OWNER's expense under the provisions of Sections (673) and (680) of the Streets and Highways Code.

III. PERFORMANCE OF WORK

OWNER shall have access to all phases of the relocation work to be performed by LOCAL AGENCY for the purpose of inspection to ensure that the work is in accordance with the specifications contained in the Highway Contract; however, all questions regarding the work being performed will be directed to LOCAL AGENCY's Resident Engineer for their evaluation and final disposition.

Pursuant to Public Works Case No. 2001-059 determination by the California Department of Industrial Relations dated October 25, 2002, work performed by OWNER's contractor is a public work under the definition of Labor Code Section 1720(a) and is therefore subject to prevailing wage requirements. OWNER shall verify compliance with this requirement in the administration of its contracts referenced above.

IV. PAYMENT FOR WORK

It is understood that the relocation as herein contemplated includes betterment to OWNER's facilities by reason of increased capacity in the estimated amount of \$636,200.00 (which represents approximately 8.5% of the estimate dated May 27, 2016. Said 8.5% shall be applied to the actual cost of work done) and OWNER shall credit the LOCAL AGENCY for the actual cost of said betterment; all of the accrued depreciation and the salvage value of any materials or parts salvaged and retained by OWNER.

Not more frequently than once a month, but at least quarterly, OWNER will prepare and submit progress bills for costs incurred not to exceed OWNER's recorded costs as of the billing date less estimated credits applicable to completed work. Payment of progress bills not to exceed the amount of this Agreement may be made under the terms of this Agreement. Payment of progress bills which exceed the amount of this Agreement may be made after receipt and approval by LOCAL AGENCY of documentation supporting the cost increase and after an Amendment to this Agreement has been executed by the parties to this Agreement."

The OWNER shall submit a final bill to the LOCAL AGENCY within 180 days after the completion of the work described in Section I above. If the LOCAL AGENCY has not received a final bill within 180 days after notification of completion of OWNER's work described in Section I of this Agreement, and LOCAL AGENCY has delivered to OWNER fully executed Director's Deeds, Consents to Common Use or Joint Use Agreements as required for OWNER's facilities; LOCAL AGENCY will provide written notification to OWNER of its intent to close its file within 30 days and OWNER hereby acknowledges, to the extent allowed by law that all remaining costs will be deemed to have been abandoned.

The final billing shall be in the form of an itemized statement of the total costs charged to the project, less the credits provided for in this Agreement, and less any amounts covered by progress billings. However, the LOCAL AGENCY shall not pay final bills, which exceed the estimated cost of this Agreement without documentation of the reason for the increase of said cost from the OWNER. If the final bill exceeds the OWNER's estimated costs solely as the result of a revised Notice to Owner as provided for in Section I, a copy of said revised Notice to Owner shall suffice as documentation.

In any event if the final bill exceeds 125% of the estimated cost of this Agreement, an amended Agreement shall be executed by the parties to this Agreement prior to the payment of the OWNERS final bill. Any and all increases in costs that are the direct result of deviations from the work described in Section I of this Agreement shall have the prior concurrence of LOCAL AGENCY.

Detailed records from which the billing is compiled shall be retained by the OWNER for a period of three years from the date of the final payment and will be available for audit in accordance with Contract Cost Principles and Procedures as set forth in 48 CFR, Chapter 1, Part 31 by LOCAL AGENCY and/or Federal Auditors.

V. GENERAL CONDITIONS

OWNER shall submit a Notice of Completion to the LOCAL AGENCY within 30 days of the completion of the work described herein.

It is understood that said highway is a federal aid highway and accordingly, 23 CFR, Chapter 1, Part 645 is hereby incorporated into this Agreement.

Owner understands and acknowledges that this project is subject to the requirements of the Buy America (BA) law (23 U.S.C., Section 313) and applicable regulations, including 23 CFR 635.410 and FHWA guidance. OWNER hereby certifies that in the performance of this Agreement, for products where BA requirements apply, it shall use only such products for which it has received a certification from its supplier, or provider of construction services that procures the product certifying BA compliance. This does not include products for which waivers have been granted under 23 CFR 635.410 or other applicable provisions or excluded material cited in the Department's guidelines for the implementation of BA requirements for utility relocations issued on December 3, 2013.

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year above written.

City of Seaside

Seaside County Sanitation District

By: _____

Ralph Rubio
Mayor

By: _____

Ralph Rubio
Chair

Date: _____

Date: _____

ATTEST:

ATTEST:

Lesley Milton-Rerig, City Clerk

Lesley Milton-Rerig, District Clerk

Approved as to Form:

Approved as to Form:

Don Freeman, City Attorney

Jesse J. Avila, District Counsel

Distribution: 1) Owner, 2) Utility Coordinator, 3) DLAE –File, 4) District Utility Coordinator – File