



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE * SEASIDE, CA 93955

Telephone (831) 899-6825

BOARD MEMBERS

Ralph Rubio

Chair

City of Seaside

440 Harcourt Ave

Seaside, CA 93955

(831) 899-6825

David Pendergrass

First Vice Chair

City of Sand City

1 Sylvan Park

Sand City, CA 93955

(831) 394-3054

Pat Lintell

Second Vice Chair

City of Del Rey Oaks

650 Canyon Del Rey

Del Rey Oaks, CA

93940

(831) 394-8511

DISTRICT STAFF

Craig Malin

District Manager

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6203

Rick Riedl

District Engineer

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-884

Jessie Avila

Legal Counsel

County Counsel

168 West Alisal Street

Third Floor

Salinas, CA 93901

(831) 755-5313

Lesley Milton-Rerig

District Clerk

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6707

REGULAR MEETING AGENDA

Board of Directors

Tuesday, October 11, 2016 9:30 AM,

City of Seaside Conference Room

440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

Ralph Rubio

Chair

David Pendergrass

First Vice Chair

Pat Lintell

Second Vice Chair

2. ROLL CALL

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. APPROVAL OF MINUTES FROM THE SEPTEMBER 13, 2016, REGULAR MEETING.

PURPOSE: To review and approve the minutes from the September 13, 2016 Regular Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. APPROVAL OF EXPENDITURES FOR THE MONTH OF SEPTEMBER 2016 FOR SEASIDE COUNTY SANITATION DISTRICT

PURPOSE: Approval of expenditures for September 2016 for an expenditure amount of \$60,469.60.

RECOMMENDATION: Approve of expenditures for September 2016. Total expenditures \$60,469.60.

C. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF SEPTEMBER 2016

PURPOSE: Receive monthly report for sewer maintenance and mainline stoppages for September 2016.

RECOMMENDATION: Accept reports. This item is presented for information only.

5. **NEW BUSINESS**

6. **STAFF REPORTS**

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. **BOARD MEMBERS COMMENTS**

8. **ADJOURNMENT**

Next Regularly Scheduled Meeting:
November 8, 2016
Seaside City Hall
9:30 AM

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956. Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



FINAL MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, September 13, 2016 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

2. ROLL CALL

Present: Lintell, Pendergrass, Rubio

3. ORAL COMMUNICATIONS COMMENTS

There were no members of the public present.

4. CONSENT AGENDA

On motion by First Vice Chair Pendergrass and seconded by Second Vice Chair Lintell and passed by unanimous vote, the Board approved the consent agenda as presented.

RESULT:	Approved
MOVER:	First Vice Chair David Pendergrass
SECONDER:	Second Vice Chair Pat Lintell
AYES:	Ralph Rubio, David Pendergrass, Pat Lintell
NOES:	None

A. APPROVAL OF THE MINUTES FROM THE JUNE 28, 2016 SPECIAL MEETING AND JULY 12, 2016 REGULAR MEETING

Action: Approved

B. APPROVAL OF EXPENDITURES FOR MONTHS JULY 2016 AND AUGUST 2016 FOR SEASIDE COUNTY SANITATION DISTRICT

Action: Approved

C. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF JULY 2016 AND AUGUST 2016

Action: Accepted

5. STAFF REPORTS

There were no reports from staff.

A. COMMUNICATIONS FROM STAFF

There were no reports from staff.

Legal Counsel Avila mentioned that Cynthia was still on the website and needs to be removed as current Counsel.

6. BOARD MEMBERS COMMENTS

There were no comments from the Board.

7. ADJOURNMENT

On motion, the meeting was adjourned at 9:34 a.m.

Respectfully Submitted,

Lesley E. Milton-Rerig, District Clerk

Ralph Rubio, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Stephen Green, Accountant II

DATE: October 11, 2016

**SUBJECT: APPROVAL OF EXPENDITURES FOR THE MONTH OF
SEPTEMBER 2016 FOR SEASIDE COUNTY SANITATION DISTRICT**

PURPOSE

Approval of expenditures for September 2016 for an expenditure amount of \$60,469.60.

RECOMMENDATION

Approve of expenditures for September 2016. Total expenditures \$60,469.60.

BACKGROUND

Expenditure reports attached. Cash balance as of September 30, 2016, \$6,275,561.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

1. YTD EXPENDITURES-EFT
 2. YTD EXPENDITURES SEPTEMBER 2016
-

Reviewed for Submission By:

Craig Malin, District Manager

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
Account Number : Wells Fargo Bank
Account Name : Monterey County Treasurer

CREDIT : CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**
1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
Routing No. 122238420
Customer Name: CITY OF SEASIDE
Amount : \$ **60,469.60**

AUTHORIZED SIGNATURES: 1 _____
2 _____
3 _____

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR

TREASURER

Patricia Vasquez
Deputy Auditor

_____ Date

_____ Deputy Treasurer

_____ Date of Transfer

For Auditor-Controller Office use only

Period _____ JV Number _____
Budget Yr. _____ Date _____
INSURANCE FUND Total \$ **60,469.60**

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP	CI	DEBIT	CREDIT
Special District Exp.		603			2530				
Cash		603			1001				

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD
Expenses as of SEPTEMBER , 2016.

Prepared By: Patricia Vesquez Date: _____
Approved By: _____ Date: _____ Keyed By: _____ Date: _____

YTD (16-17) Expenses as of SEPTEMBER 2016

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8810-0001	Admin. Salary	12,868.57	7,205.58	5,662.99
951-0-8810-0002	Overtime	218.85	94.81	124.04
951-0-8810-0006	Workers Compensation	200.00	200.00	-
951-0-8810-0012	Vacation	5,254.49	5,254.49	-
951-0-8810-0016	Deferred Compensation	116.77	63.89	52.88
951-0-8810-0017	PARS-ARS 457	49.92	49.92	-
951-0-8810-0030	PERS Pension Ob Bond	192.00	192.00	-
951-0-8810-0031	PERS Pension	1,753.04	1,030.88	722.16
951-0-8810-0032	PARS Pension	1,828.70	1,164.70	664.00
951-0-8810-0033	LIUNA Pension	45.73	24.78	20.95
951-0-8810-0041	Medical Insurance	1,034.44	1,034.44	-
951-0-8810-0044	Retiree Medical Insurance	1,148.10		1,148.10
951-0-8810-0051	Dental Ins	31.46	31.46	-
951-0-8810-0061	Vision Ins-CPIC	7.32	4.58	2.74
951-0-8810-0071	LTD	25.18	9.47	15.71
951-0-8810-0081	Life Insurance	25.21	9.69	15.52
951-0-8810-0092	Medicare Tax	257.16	173.59	83.57
951-0-8810-1022	Legal Services	817.66		817.66
951-0-8810-1029	Training and Education	(325.00)	(325.00)	-
951-0-8810-1030	Consultant	-	-	-
951-0-8810-1033	Fitness Program	23.30	12.05	11.25
951-0-8810-3095	Department Consumables	90.48	90.48	-
951-0-8810-4121	Meetings/Travel	260.00	260.00	-
951-0-8810-4122	Dues and Memberships			-
951-0-8810-5132	Telephone	463.14	308.76	154.38
951-0-8810-9196	Impact Fees	198,187.25	174,926.69	23,260.56
951-0-8810-9395	Vehicle Maintenance	9,290.00	9,290.00	-
951-0-8810-9398	Central Service Charge	31,953.00	31,953.00	-
951-0-8820-0001	Salaries	19,380.35	10,116.31	9,264.04
951-0-8820-0002	Overtime	3,035.45	1,417.47	1,617.98
951-0-8820-0006	Workers Compensation	2,318.00	2,318.00	-
951-0-8820-0016	Deferred Compensation	111.38	57.53	53.85
951-0-8820-0030	PERS Pension Ob Bond	187.00	187.00	-
951-0-8820-0031	PERS Pension	3,481.03	2,072.74	1,408.29
951-0-8820-0033	LIUNA Pension	314.89	163.09	151.80
951-0-8820-0041	Medical Insurance	1,661.83	1,661.83	-
951-0-8820-0051	Dental In	50.26	50.26	-
951-0-8820-0061	Vision Ins	23.90	13.18	10.72
951-0-8820-0071	LTD	42.14	17.66	24.48
951-0-8820-0081	Life Insurance	31.75	13.00	18.75
951-0-8820-0092	Medicare Tax	310.10	159.42	150.68
951-0-8820-2049	Uniform Service/ Laundry	150.31	150.31	-
951-0-8820-2073	Subcontracted Work	65.85	(235.30)	301.15
951-0-8820-3095	Department Consumables	457.55	457.55	-
951-0-8820-3097	Safety Equipment	438.38	438.38	-
951-0-8820-4121	Meetings/Travel	600.00	300.00	300.00
951-0-8820-5131	Gas & Electric	1,534.98	803.80	731.18
951-0-8820-5133	Water	8,060.97	-	8,060.97
952-0-8820-9605	Interest Expense	8,854.22	8,654.16	200.06
952-0-8820-9608	Lease Payments	16,858.66	12,624.52	4,234.14
953-0-8820-9207	Fremont BL Sewr Main Upgr		-	-
953-0-8820-9212	LAFCO Application	241.50	241.50	-
953-0-8820-9216	Sewer Master Plan	9,752.50	8,567.50	1,185.00
954-0-8810-2090	Insurance	123,023.00	123,023.00	-
City of Seaside Total Amount to be drawdown		466,802.77	406,333.17	60,469.60
951-8820-9999	INTERFUND TRANSFER OUT			-
Total Expenditures for SCSD as of SEPTEMBER 30,2016		466,802.77	406,333.17	60,469.60
			951-1009	54,850.40
			952-1009	4,434.20
			953-1009	1,185.00
			954-1009	-
Total Expenditures for month of SEPTEMBER 2016				60,469.60
PREPARED BY: STEPHEN GREEN				
10/6/2016				
Total Adjusted drawdown from County -SCSD				60,469.60



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Rick Riedl, City Engineer

DATE: October 11, 2016

**SUBJECT: SEASIDE COUNTY SANITATION DISTRICT OPERATIONS
REPORT FOR THE MONTH OF SEPTEMBER 2016**

PURPOSE

Receive monthly report for sewer maintenance and mainline stoppages for September 2016.

RECOMMENDATION

Accept reports. This item is presented for information only.

BACKGROUND

Attached are the Seaside County Sanitation District Operations Report and Flush Map for the month of September 2016.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

1. Monthly Sanitation Report - September 2016
 2. Flush Map September 2016
-

Reviewed for Submission By:

Craig Malin, District Manager

Seaside County Sanitation District Operations Report

Fiscal Year 2016/2017 Month of September

	Del Rey Oaks (42,240)		Sand City (26,400)		Seaside (316,800)		District Totals (385,440 ft.)	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Maintenance								
Mainline Rodded		0		0		0	0	0
Main Line Flushed	0	0	0	0	3,048	37,666	3,048	37,666
Main Line Video		0		0		0	0	0
Main Lines Treated for Grease Control (Jet Power II)		524		380		5,246	0	6,150
Stoppages								
Main Line	1	1		0		2	1	3
Laterals		0		0	1	3	1	3

Sewer Repairs

None

Sewers Video

None

Stoppage Locations

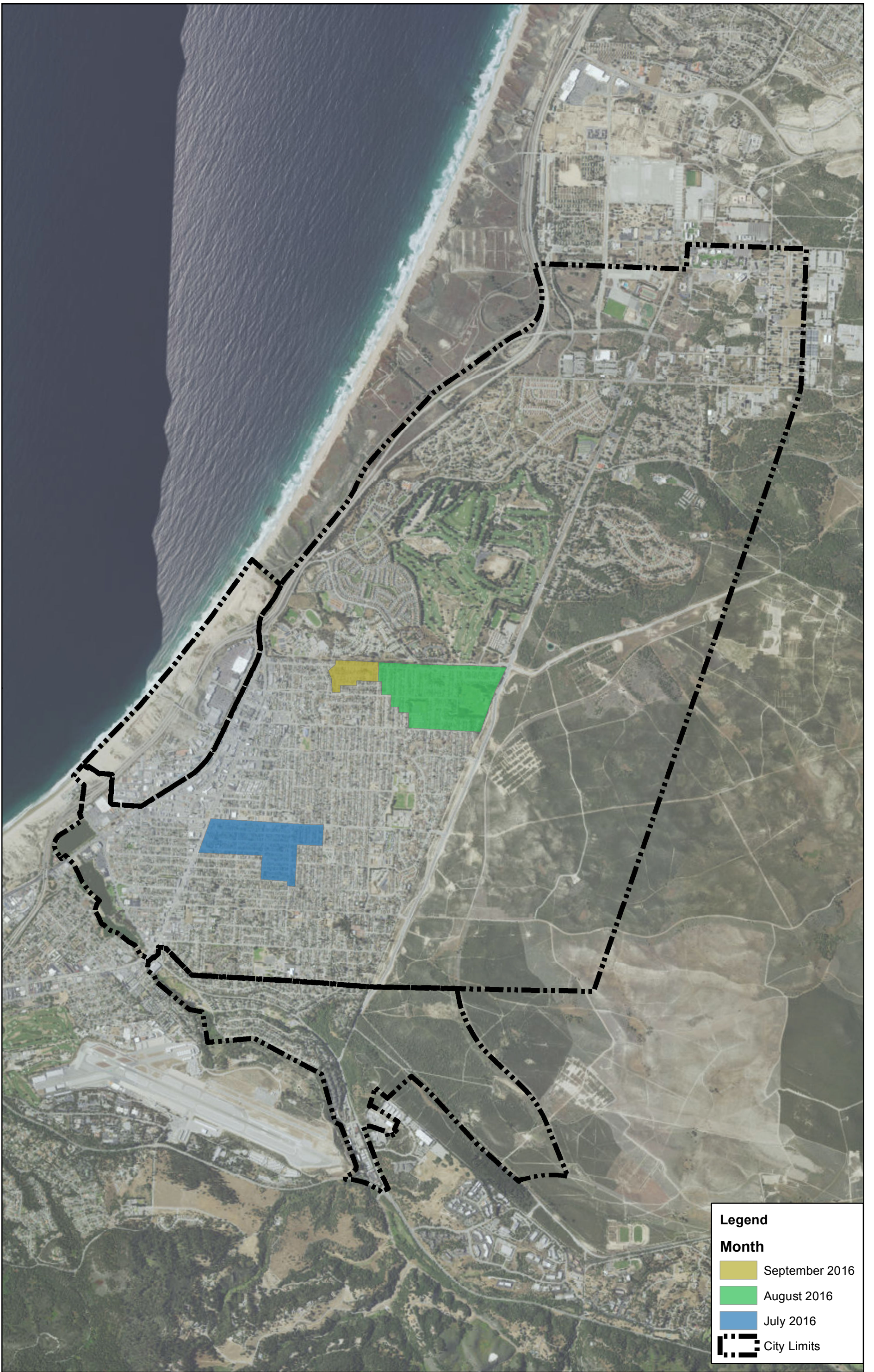
Del Rey Oaks

942 Angelus Way (ML-Grease)

Sand City

Seaside

1476 Alta Vista (L)



0 1,250 2,500
Feet

Source: SCSD, AMBAG

SEASIDE COUNTY SANITATION DISTRICT

Flush Map

Exhibit
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