



A G E N D A

CITY OF SEASIDE
CITY COUNCIL

REGULAR MEETING
Council Chamber
440 Harcourt Avenue
Thursday, January 19, 2017
7:00 PM

*CALL IN LOCATION: HYATT REGENCY SACRAMENTO
1209 L STREET SACRAMENTO, CA 95814*

1. **CALL TO ORDER**

2. **ROLL CALL – ESTABLISHMENT OF QUORUM**

Ralph Rubio	Mayor
Dennis Alexander	Mayor Pro Tem
Jason Campbell	Council Member
David R. Pacheco	Council Member
Kayla Jones	Council Member

3. **INVOCATION AND PLEDGE OF ALLEGIANCE**

4. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. **PUBLIC COMMENT**

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

6. **PUBLIC AGENCY COMMUNICATIONS**

This is a time specifically set aside for representatives of public agencies to make brief comments of general interest to the City Council and the community.

7. **PRESENTATIONS**

A. **PROCLAMATION RECOGNIZING SEASIDE RESIDENT COMMUNITY
VOLUNTEER MARGARET OSBORNE**

PURPOSE: To present a proclamation to long time community volunteer Margaret Osborne for her services to the Seaside Community and throughout Monterey County.

RECOMMENDATION: To present the proclamation and express gratitude for her

services.

B. PRESENTATION OF THE 2016 HOLIDAY DECORATION CONTEST AWARDS

PURPOSE: The purpose of this item is to recognize the winners of the “Most Spectacular” and “Commissioner's Choice” categories of the 2016 Holiday Decoration Contest.

RECOMMENDATION: It is recommended that the Mayor present the 2016 Holiday Decoration Contest awards.

C. CERTIFICATES OF APPRECIATION PRESENTED TO THE STEERING COMMITTEE OF THE BLUE RIBBON TASK FORCE FOR THE PREVENTION OF YOUTH VIOLENCE

PURPOSE: To present the members of the Steering Committee of the Blue Ribbon Task Force for the Prevention Of Youth Violence certificates of appreciation for all their efforts to assist with development of the City's Youth Violence Prevention Program. Members to be appreciated include Shari Hastey, Mel Mason, Reverend H.H. Lusk, Reverend Kenneth Murray, Ian Oglesby, Vicky Myers, Jan Roehl and Kevin Cullen.

RECOMMENDATION: That the City Council present the certificates and make comments as appropriate.

D. RECEIVE PRESENTATION ON THE RESULTS OF THE JANUARY 11, 2017 STRATEGIC PLANNING SESSION

PURPOSE: To receive a presentation on the outcomes of the Strategic Planning session held on January 11, 2017.

RECOMMENDATION: That the Council receive the presentation and make comments as appropriate.

8. CONSENT CALENDAR

The Consent Calendar includes routine items that can be approved with a single motion and vote. A member of the City Council or a member of the public may request that any time be pulled from the Consent Calendar for separate consideration.

A. APPROVE MINUTES OF JANUARY 5, 2017

RECOMMENDATION: It is recommended that the minutes be reviewed and approved.

B. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM BALLET FOLKLORIC AGUILA REAL YOUTH DANCE ORGANIZATION

PURPOSE: This item is being presented to give the City Council an opportunity to consider a contribution request of Three Thousand Dollars (\$3,000.00) to pay for costs associated with funding their free program, including costumes and performance accessories.

RECOMMENDATION: It is recommended that the City Council approve this request.

C. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE ADDING THE CLASSIFICATION OF YOUTH CENTER SUPERVISOR TO THE CLASSIFICATION PLAN, ESTABLISHING THE SALARY FOR THE CLASSIFICATION, AND MODIFYING THE POSITION ALLOCATION LIST TO ADD ONE YOUTH CENTER SUPERVISOR AND TO DELETE ONE YOUTH RESOURCE CENTER COORDINATOR

PURPOSE: The purpose of this item is to request the City Council approve a resolution adding the classification of Youth Center Supervisor to the Classification Plan; modifying the position allocation list to add one Youth Center Supervisor and delete one Youth Resource Center Coordinator; and authorizing the Finance Division to make budget adjustments that equate to a cost to the FY 2016/2017 General Fund budget of approximately \$1,700.

RECOMMENDATION: It is recommended that the City Council adopt the resolution modifying the Classification Plan and the position allocation list, establishing the Youth Center Supervisor salary, and authorizing the Finance Division to make the appropriate budget adjustments.

D. APPROVE RESOLUTION FORMALIZING A PROCESS FOR AGENDIZING CITY COUNCIL MEMBER REQUESTS

PURPOSE: To adopt a process to ensure that Council Member requests are agendized for discussion consistent with Council priorities.

RECOMMENDATION: That the resolution be adopted.

9. MAYOR, CITY COUNCIL, CITY MANAGER AND CITY ATTORNEY COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

This is a time specifically set aside for members of the City Council, the City Manager and City Attorney to make brief comments of general interest to the community, make requests that items be added to future City Council meeting agendas as necessary and report on committee assignments.

10. ADJOURNMENT

Next Regularly Scheduled Meeting:

February 6, 2017

7:00 PM

The City of Seaside is an ADA accessible facility and is committed to include the disabled in all of its services, programs and activities. Any person who requires accommodation to be able to participate in this meeting is asked to contact the office of the City Clerk at 899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. The City Council Chambers is equipped with a portable microphone for anyone unable to come to the podium. Assisted listening devices are also available.

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<http://cvp.telvue.com/player?id=T01629&video=52314&noplaylists=1&width=400&height=300> Videos of past meetings are available on demand through the City's website: <http://www.ci.seaside.ca.us>

Agenda-related writings or documents provided during public meetings are available for public inspection during the

meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 7.B.

TO: City Council

FROM: Craig Malin, City Manager

BY: Dave Fortune, Maintenance and Utilities Superintendent

DATE: January 19, 2017

SUBJECT: PRESENTATION OF THE 2016 HOLIDAY DECORATION CONTEST AWARDS

PURPOSE

The purpose of this item is to recognize the winners of the “Most Spectacular” and “Commissioner's Choice” categories of the 2016 Holiday Decoration Contest.

RECOMMENDATION

It is recommended that the Mayor present the 2016 Holiday Decoration Contest awards.

BACKGROUND

The Neighborhood Improvement Program Commission’s goals are to encourage citizens to beautify and upgrade their properties in order to positively influence property values and create a more livable environment in the community. One of the ways that the Commission accomplishes this goal is by encouraging Seaside residents and business owners to participate in the annual Holiday Decoration Contest.

This year applications were made available to Seaside residents and business owners who wished to enter the contest. There were three categories that were to be judged; Most Spectacular, Commissioner's Choice and Best Business Display. The Neighborhood Improvement Program Commission voted not to select a winner for the Best Business Display due to the lack of application received in this category. The commissioners instead choice two for Most Spectacular and one for Commissioner's Choice categories on the evening of December 13, 2016. The three winners received letters informing them they had won a \$100 prize for their specified category. In addition, all of the other contestants received letters from the commission thanking them for their participation in the contest.

The winners for the categories are:

Most Spectacular- Susan Kern, 1955 Mendocino Street

William Grandy, 1575 Mescal Street
Commissioner's Choice- Sherry Gruwell, 1340 Metz Avenue

FISCAL IMPACT

The fiscal impact is \$300.00 as adopted in the FY 2016-2017 budget.

ATTACHMENTS

1. Most Spectacular - 1575 Mescal Street
 2. Most Spectacular - 1575 Mendocino Street
 3. Commissioner's Choice - 1340 Metz Avenue
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager









DRAFT MINUTES

CITY OF SEASIDE
CITY COUNCIL

REGULAR MEETING
COUNCIL CHAMBER
Thursday, January 5, 2017
7:00 PM

1. **CALL TO ORDER**

Mayor Rubio called the meeting to order at 7:00 PM.

2. **ROLL CALL – ESTABLISHMENT OF QUORUM**

PRESENT: Alexander, Campbell, Jones, Pacheco, Rubio

ABSENT: None

3. **INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor Brit of The Greater Victory Temple provided the invocation.

4. **REVIEW OF AGENDA**

Mayor Rubio asked that the MPUSD item be moved to the front of the agenda.

5. **PUBLIC COMMENT**

Mayor Rubio invited comments from the public.

- Helen Rucker spoke to being happy to be back after an absence from the Council meetings. She spoke to the flyer for the Martin Luther King March on Monday January 16th.
- Wes Clark spoke to the fact there will be 23 meetings to discuss what the city wants to do with medicinal and recreational marijuana in the City of Seaside. He spoke to being a resident and a small business owner and an entrepreneur and wants to open the conversation with Seaside how we can work together.
- Pastor Brit requested to review and revise to allow churches to have an LED signs that can be controlled from a central interior location instead of movable message boards.

Mayor Rubio indicated a review of medical marijuana is on the City Council work program for 2017.

6. **PUBLIC AGENCY COMMUNICATIONS**

No agencies requested to speak.

7. **PRESENTATIONS**

A. **RECEIVE ANNUAL REPORT ON THE SEASIDE CAL GRIP AND YOUTH VIOLENCE PREVENTION PROGRAM**

City Clerk & Youth Violence Prevention Manager Milton-Rerig provided a presentation on the year two program for the Youth Violence Prevention Program. Ms. Milton answered questions from the Council.

Mayor Rubio invited comments from the public

- Mr. Oglesby spoke to the partnership with Restorative Justice Partners and the difference that it makes is significant. He spoke to the start and stops of the program, hiccups and to the dream and now reality of the one stop location for Seaside families. The City has enough resources to keep the program going and partner with organizations. He would like for the Council to express to the Task Force and the community about the importance that you place on the youth community involvement and community mobilization.
- Miriam Smith proud of what the community and the task force have done. She thanked for Mr. Oglesby for his efforts getting the community moving forward toward change. She spoke to wanting to have a restorative justice commission in Seaside.

Mayor Rubio reinforced his committed to the program, whatever shape it takes, due to resources and the core function will always be there.

B. RECEIVE PRESENTATION FROM MONTEREY PENINSULA UNIFIED SCHOOL DISTRICT SUPERINTENDENT TO PROVIDE AN UPDATE OF THE PROGRESS OF STUDENT ACHIEVEMENT AND OTHER ISSUES IN THE MPUSD SCHOOLS.

Monterey Peninsula Unified School District Superintendent P.K. Diffenbaugh provided the presentation, first thanking the support in the audience and acknowledged Board Members Gramespacher, Hill, Miles and Former Board Member Rucker who were in attendance. He acknowledged that the majority of MPUSD students reside in Seaside and there are high levels of socioeconomic disadvantaged students and ESL. He provided an update on the District progress in four specific targeted goal areas.

1. Meeting or exceeding standards on new statewide assessments: He indicated that current goals are surpassing County counterparts but the district is using State standards for goal comparisons. AP enrollment has increased in the current school year and suspension rates are changing due to the positive intervention behavior support programs.
2. Recruit and retain high quality staff: Teacher retention is on the rise, administrator retention is up 9% which helps keep consistency and leadership at schools
3. Provide high quality learning environments for all students and staff: The District introduced the 1:1 technology at Seaside High and Middle School, as part of the project based learning initiative, increased internet capacity, and wireless technology for connectivity and focus on education technology initiatives.
4. Maintain the fiscal solvency of the district and align resources to improve student performance: He outlined the conservation that has been done and the utility savings of 24% that can now be reinvested into student learning

Mr. Diffenbaugh closed by saying the Board is trying to build strong schools that are diverse in nature so that kids can choose schools that fit their learning and their future. There have been investments in Music and Arts programs, including partnering with the Arts Council, as a well rounded education includes the arts and it's part of a successful educational model. Also there are now additional Systems of Support as many students need additional support. The District is increasing community partnerships and doing positive behavioral intervention support program & initiatives. He spoke to the AWARDS the MPUSD has recently received as well as publicity in the media with the majority being positive and believes the District is restoring trust in the community and creating a different vision and expectation. Mr. Diffenbaugh answered questions from the Council.

Council Member Pacheco questioned if there is a shortage of teachers in the area, and what is the school district trying to do to fill the void? Diffenbaugh indicated there is a national and state wide teacher shortage, specifically in math, science and special education. It's an excellent career path and our tuition reimbursement program is geared toward current employees or interested community members that may be looking to go back to school to get their credential. They don't have a formal

teacher career pathway, only a public service pathway, but it's one they encourage students to consider. On question, Mr. Diffenbaugh attributed the increase in students due to the new project based learning initiative and to the expanded transitional kindergarten. On questioning regarding the bond funding Mr. Diffenbaugh indicated that the first half of the bond has been spent, and the Board authorized selling another \$33 million for approved priority one projects. He specifically spoke to planned investments in the Seaside community include repairing the concrete erosion at Seaside High and replacing the portables with 21st century more permanent structure; helping redesign a Seaside Library into a different space as a community hub for maker innovation and changing Seaside High School to modify classrooms for team teaching. Council Member Jones questioned job training and vocational programs and he spoke to the CTE (Career Technical Education) program that focuses on different career pathways at each high school. Council Member Campbell questioned ESL reporting to which Mr. Diffenbaugh talked to the re designation of students as English language proficient. He spoke with gratitude to put arts back into the system. Council Member Alexander spoke to the new public safety training academy and thanked Mr. Diffenbaugh for his leadership. Mayor Rubio was impressed at the students he has seen at Seaside Middle and Seaside High, he questioned the pre-apprenticeship program status.

Mayor Rubio invited comments from the public and had no requests to speak. City Attorney Freeman indicated that the Clark Foundation offers fellowships up to \$10,000 and two MPUSD faculty members received them last year and he is encouraging others to apply. It is designed to bring people back to the community. Board Member Gramespacher brought to the Council's attention the technology at Seaside High School and Seaside Middle school have implemented as part of these goals and she has personally witnessed that it is changing student's lives. She spoke in support of ensuring that students have access to the internet at home through the wireless school network, citing a continued digital divide with the school student body.

8. CONSENT CALENDAR

Items C, E, G, H were pulled for discussion.

On motion by Mayor Pro Tem Alexander and seconded by Council Member Pacheco and passed by the following vote the City Council Approved the remainder of the Consent Calendar.

RESULT:	Approved
MOVER:	Council Member Dennis Alexander
SECONDER:	Council Member Dave Pacheco
AYES:	Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES:	None
ABSENT:	None

A. APPROVE MINUTES OF DECEMBER 15,2016

Action: Approved

B. APPROVE AND FILE CITY CHECKS

Action: Approved

C. CONSIDERATION OF A RESOLUTION AUTHORIZING A THIRD AMENDMENT TO THE AGREEMENT FOR CONSULTANT SERVICES WITH MARK THOMAS & COMPANY ADDING ADDITIONAL SCOPE OF WORK TO PROVIDE CONSTRUCTION SUPPORT SERVICES FOR THE WEST BROADWAY URBAN VILLAGE INFRASTRUCTURE IMPROVEMENT PROJECT FOR A NOT TO EXCEED AMOUNT OF ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000).

Council Member Campbell questioned how much of the funding has been spent of the approved total dollar value, what is the value we have received, and is it being monitored accurately. He was

concerned with the number of contracts and the scope of work in each of them and wanted to ensure that we are not duplicating work. City Engineer Reidl spoke to the item and the previously approved scopes of work with the project contractor. He detailed each step of the project and each change order that was brought before the Council for approval. First de-scoping the project from the previous project, next preparing documentation to acquire active transportation program funds, next was documentation for the California Transportation Commission and the final contract is the design support during construction. Mr. Riedl reported that the RFP is on the street for the construction contract and there is a scheduled pre-bid meeting and once the project is started, this contract will be responsible for project submittals and site visits for quality control. Mr. Riedl indicated that he brought each phase of the project to the City Council for approval as separate contracts to be able to cost control the project. He indicated that moving forward he will change the processes from a change order system to a task order system that will be approved administratively.

Mayor Rubio invited comments from the public.

- Felix Bachofner spoke in support of Council Member Campbell's questions. His concern is that the City has done a terrible job at scoping the projects and he expressed concern that this is a routine thing with the City. He suggested use this as a learning opportunity to learn how to scope projects better, reaching out to the contractors prior to executing contracts.
- Ruthie Watts questioned what affect this project will this have on businesses that have gone out of business, and asked who will be renting the vacant buildings.

Mayor Rubio indicated that the City can make those spaces known, but they are privately owned and the City does not have control with renting the properties. He requested City Engineer Riedl provide clarification Mr. Bachofner's concerns regarding scope of the project. Mr. Riedl responded that the scopes of the project were not inadequate or forgotten but were submitted for each level of the project, the changes were not due to mistakes or omissions. Mr. Riedl did notify the Council that staff will come back for before them for approve of the construction contract. Council Member Campbell said that even though it is grant money it's important to ensure that there is accountability. He's looking forward to get the project done.

On motion by Council Member Campbell and seconded by Council Member Alexander and passed by the following vote the City Council approve the item as presented.

RESULT:	Approved
MOVER:	Council Member Jason Campbell
SECONDER:	Council Member Dennis Alexander
AYES:	Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES:	None
ABSENT:	No

D. RESOLUTION APPROPRIATING AND ENCUMBERING FIFTEEN THOUSAND NINE HUNDRED FIFTY EIGHT DOLLARS FROM THE POMA FUND BALANCE FOR THE PURCHASE OF A CARGO VAN FROM ENTERPRISE USED CAR SALES FOR USE ON THE PRESIDIO OF MONTEREY ANNEX CONTRACT

Action: Approved

E. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE MODIFYING THE POSITION ALLOCATION LIST TO ADD ONE RECREATION PROGRAM COORDINATOR AND ONE RECREATION SUPERINTENDENT, AND TO DELETE ONE RECREATION PROGRAMS SUPERVISOR AND ONE VIOLENCE PREVENTION MANAGER

Mayor Rubio invited comments from the public.

- Mayor Pro Tem Oglesby said he fought hard to get this position approved and spoke to the importance to have a point person for the Youth Violence Prevention Program as well as to interact with agencies throughout the State, the County and the region.
- Miram Smith spoke in support of Mr. Oglesby's comments and she was curious why they had not filled the manager position already.
- Reverend Lusk spoke to the dissolution of the steering committee and spoke to the progress made by the committee, by Former Chief Myers and Former Mayor Pro Tem Oglesby. He requested a report from Police Chief Jackson on the status of crime in the community.

City manager Malin indicated that the City conducted multiple recruitments for this position and was challenged to find the right person. What we have found is that we have excellent management within our Recreation department as we speak, we will be able to provide leadership, for a stronger, better coordinated program by placing trust in faith in our existing staff. Nancy Towne Recreation Director indicated that we are currently working on modifying the existing staffing positions, to keep the integrity of the program and adhere the cal grip grant. Council Member Pacheco, spoke to having faith in working in a unified direction and in support of the transition.

On motion by Council Member Campbell and seconded by Council Member Alexander and passed by the following vote the City Council approve the item as presented.

RESULT:	Approved
MOVER:	Council Member Jason Campbell
SECONDER:	Council Member Dennis Alexander
AYES:	Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES:	None
ABSENT:	None

F. RESOLUTION ACCEPTING GRANT FUNDS FROM MONTEREY PENINSULA REGIONAL PARK DISTRICT IN THE AMOUNT OF TWENTY FIVE THOUSAND FOR THE LAGUNA GRANDE PARK PLAYGROUND AND ADA IMPROVEMENTS AND TRANSFER AN APPROPRIATE IN THE AMOUNT OF \$58,000 FROM THE PARK MAINTENANCE FUND TO THE PARKS IMPROVEMENT CIP FUND.

Action: Accepted

G. RESOLUTION APPROVING THE 2015-2016 BUDGET CARRY-OVERS TO THE 2016-2017 BUDGET

Council Member Pacheco questioned the status of the STEMA camera system, and asked for a report on the status of the project. Police Chief Jackson reported that some of the equipment has issues with corrosion, and last year a consultant retained to address the corrosion. There are three phases to have a fully operational system, the primary challenge is the data storage that will secure and withstand weather. The cameras and system is working, somewhat, but not to the robust end result that was hoped for. Some of the challenges is that the program was developed based on a certain grant that has been expended, and going forward how to fund the rest of the project and long term solutions need to be addressed. Council Member Pacheco then questioned the status of the library project to which City Engineer Riedl reported that staff is finalizing the heating system and the ADA exterior upgrades were completed, however the interior bathroom and back door need ADA upgrades. Our responsibilities will be complete when all ADA improvements are completed, 18 months is projected.

Mayor Rubio invited comments from the public.

- Felix Bachofner indicated it was a substantial portion of public funds being carried over and requested a verbal reading of all funds being carried over at this meeting.

Mr. Malin read the items over \$10,000 that are being carried over.

On motion by Council Member Pacheco and seconded by Council Member Campbell and passed by the following vote the City Council approved the item as presented.

RESULT:	Approved
MOVER:	Council Member Dave Pacheco
SECONDER:	Council Member Jason Campbell
AYES:	Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES:	None
ABSENT:	No

H. AUTHORIZE RENEWAL OF AGREEMENTS WITH COMMUNITY PARTNERS OF THE CALIFORNIA GANG REDUCTION IMPLEMENTATION PROGRAM (GRIP) PROGRAM FOR YEAR THREE GRANT FUNDS

Action: Approved

I. APPROVE CONTRIBUTION REQUEST FROM MAYOR'S YOUTH FUND FOR SEASIDE HIGH SCHOOL CHEERLEADING TEAM

Action: Approved

J. APPROVE A MAYOR'S YOUTH FUND CONTRIBUTION REQUEST FROM SEASIDE HIGH SCHOOL GIRL'S BASKETBALL TEAM

Action: Approved

9. PUBLIC HEARING

A. APPROVE SECOND READING OF AN ORDINANCE OF THE CITY OF SEASIDE AMENDING CHAPTER 15.04 OF THE SEASIDE MUNICIPAL CODE TO ADOPT THE 2016 CALIFORNIA BUILDING, RESIDENTIAL, PLUMBING, MECHANICAL, ELECTRICAL, ENERGY, GREEN BUILDING STANDARDS AND FIRE CODES, AND THE 1997 UNIFORM HOUSING AND ABATEMENT OF DANGEROUS BUILDINGS CODES, WITH CERTAIN EXCEPTIONS, MODIFICATIONS AND ADDITIONS.

Mayor Rubio invited comments and there were questions from the Council or the public.

On motion by Council Member Alexander and seconded by Council Member Pacheco and passed by the following vote the City Council passed Ordinance 1033 amending chapter 15.04 of the Seaside Municipal Code to adopt the 2016 California Building, Residential, Plumbing, Mechanical, Electrical, Energy, Green Building Standards and Fire Codes, and the 1997 Uniform Housing and Abatement of Dangerous Buildings Codes, with certain exceptions, modifications and additions.

RESULT:	Adopted
MOVER:	Council Member Dennis Alexander
SECONDER:	Council Member Dave Pacheco
AYES:	Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES:	None

ABSENT: None

B. ADOPT SECOND READING OF A DRAFT ORDINANCE AMENDING SEASIDE MUNICIPAL CODE CHAPTERS 1 AND 2 UPDATING INFORMATION RELATED TO THE CITY CODIFICATION CORRECTING ERRORS, OMISSIONS AND OUTDATED PROCESSES AND UPDATING THE CONFLICT OF INTEREST CODE

Mayor Rubio invited comments and there were questions from the Council or the public.

On motion by Council Member Alexander and seconded by Council Member Pacheco and passed by the following vote the City Council passed Ordinance 1034 Amending Seaside Municipal Code Chapters 1 and 2 updating Information related to the City Codification Correcting errors, omissions and outdated processes and updating the Conflict of Interest code.

RESULT: **Adopted**
MOVER: Council Member Dennis Alexander
SECONDER: Council Member Dave Pacheco
AYES: Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES: None
ABSENT: None

C. ADOPT SECOND READING OF A DRAFT ORDINANCE PURCHASING ORDINANCE UPDATE - MODIFICATION TO CHAPTER 3.04 - PURCHASING SYSTEM - SECTION 3.04.140, USE OF PURCHASE ORDERS, AND SECTION 3.04.150, ENCUMBRANCES

Mayor Rubio invited comments and there were questions from the Council or the public.

On motion by Council Member Pacheco and seconded by Council Member Dennis Alexander and passed by the following vote the City Council approved Ordinance 1035 Modifying Chapter 3.04 - Purchasing System as presented.

RESULT: **Adopted**
MOVER: Council Member Dave Pacheco
SECONDER: Council Member Dennis Alexander
AYES: Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES: None
ABSENT: None

D. APPROVE SECOND READING OF THE DRAFT ORDINANCE FORMALLY REPEALING ORDINANCES 1031 AND 1032

Mayor Rubio invited comments and there were questions from the Council or the public.

On motion by Council Member Alexander and seconded by Council Member Campbell and passed by the following vote the City Council passed Ordinance 1036 formally repealing Ordinances 1031 and 1032.

RESULT: **Adopted**
MOVER: Council Member Dennis Alexander
SECONDER: Council Member Jason Campbell
AYES: Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES: None
ABSENT: None

10. BUSINESS ITEMS

A. REVIEW AND CONSIDER AMENDMENTS TO THE FORMER CITY MANAGER'S HOME LOAN

City Attorney Freeman reported that former City Manager Corpuz has requested that his City financed home loan be modified from the existing terms. The value is under water so it cannot be refinanced by a traditional bank and if the City were to take over the property the City would incur a loss of approximately \$140,000. He further explained that currently Mr. Corpuz is prohibited from renting the property. The request is that the interest be reduced from 3.5% to 2.5%, the loan be extend from 3 to 5 years, be modified to pay interest and principal and he be allowed to rent the premises. Mr. Freeman answered questions from the Council.

Council Member Pacheco said this is the second renegotiation of this home loan and expressed concern that if modified, Mr. Corpuz would be allowed to make a profit on the property. The City Council discussed the options at hand and the benefit or the consequences to the City. City Attorney Freeman suggested the Council consider continuing the item for more information including a real estate appraisal to determine market rate rental rates to help in making a fully informed decision.

Mayor Rubio invited comments from the public.

- Felix Bachofner supported continuing the item for more information. He believes Mr. Corpuz has the financial wherewithal to handle the financial implications and expressed the importance of transparency.
- Miriam Smith believes that Mr. Corpuz is requesting these modifications so the city can get their money back therefore it is wise to extend the time period to five years.

City Attorney Freeman clarified to the Council that the note is not due until 2018 so he may withdrawal his request.

On motion by Council Member Alexander and seconded by Council Member Pacheco and Passed by the following vote the City Council continued the item to a future meeting to request an appraisal of the property and a fair rental value.

RESULT:	Postponed
MOVER:	Council Member Dennis Alexander
SECONDER:	Council Member Dave Pacheco
AYES:	Ralph Rubio, Dennis Alexander, Jason Campbell, Dave Pacheco, Kayla Jones
NOES:	None
ABSENT:	None

11. MAYOR, CITY COUNCIL, CITY MANAGER AND CITY ATTORNEY COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

Council Member Pacheco reported that he will be hosting a community meeting on January 9th at 6:00 PM to provide updates on specific projects. He requested that the meeting be closed in honor of James Bonner, former Seaside Employee, Army Veteran, Sports Official, Boys and Girls Club Volunteer and Veteran's group advocate. Council Member Campbell reported that the third week of the month he will hold a town hall meeting and to email him if you wish to be on a notification list. Council Member Alexander reported that Saturday January 28th there will be a smoke alarm installation event in seaside and he spoke in support of the Parks Association plans for the year. Mayor Rubio spoke to spending the holiday season primarily for non-city business. Hope everyone has a safe new year.

12. **ADJOURNMENT**

On motion the meeting was adjourned at 9:55 PM.

Respectfully submitted,

Lesley Milton-Rerig, City Clerk

Ralph Rubio, Mayor



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.B.

TO: City Council

FROM: Craig Malin, City Manager

BY: Nancy Towne, Recreation Services Director
Dan Meewis, Recreation Supervisor

DATE: January 19, 2017

**SUBJECT: APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST
FROM BALLET FOLKLORIC AGUILA REAL YOUTH DANCE
ORGANIZATION**

PURPOSE

This item is being presented to give the City Council an opportunity to consider a contribution request of Three Thousand Dollars (\$3,000.00) to pay for costs associated with funding their free program, including costumes and performance accessories.

RECOMMENDATION

It is recommended that the City Council approve this request.

BACKGROUND

The Ballet Folkorico Aguila Real teaches a weekly folk dancing class that teaches the traditional Mexican dances from different regions of Mexico at the Oldemeyer Center for free to all interested youth. The purpose of tis organization is to provide a safe place for children and their familis to gather and learn about Mexican culture. They also participate in City of Seaside events on a regular basis at no cost to the City of Seaside. They perform at city special events, including the City Birthday and Winter Wonderland.

They are requesting a donation from the Mayor's Youth Fund in the amount of Three Thousand Dollars (\$3,000.00) to help with costs associated with their program including costumes which are all home made and performance accessories.

This is the third donation that the Ballet Folklorico Aguila Real has received from the Mayor's

Youth Fund. The last donation they received was in 2014.

The Ballet Folklorico Agguila de Seaside has entered an agreement for fiscal sponsorship with the Action Council of Monterey County. This agreement allows them to receive and solicit funds for their program through the non-profit organization.

The application was reviewed by staff. Based on the information provided, staff has determined that the application meets the requirements of the Mayor's Youth Fund Policy.

FISCAL IMPACT

This request would be funded by a donation from Greenwaste Recovery to the Mayor's Youth Fund.

ATTACHMENTS

1. Mayor's Youth Fund Policy and Application from Ballet Folklorico Aguila Real
-

Reviewed for Submission to the
City Council by:

A handwritten signature in blue ink, consisting of a large, stylized 'C' followed by several horizontal strokes.

Craig Malin, City Manager

CITY OF SEASIDE MAYOR'S YOUTH FUND CONTRIBUTION POLICY

Purpose: The Mayor's Youth Fund was created to provide supplemental financial assistance to students and non-profit groups that provide services to improve the lives of young people living in the City of Seaside. A policy has been developed to standardize the evaluation of contribution requests and ensure that the funds are used appropriately to serve the City's youth.

Eligible Applicants: Contributions will only be made to, or on behalf of, students or organized groups, such as schools and non-profit organizations based in Seaside and/or serving Seaside residents that are 18 years old or younger or enrolled in high school. Faith based organizations may apply for contributions from the Mayor's Youth fund if the funding is not used to support religious activities such as worship, Sunday School, or religious instruction. In addition, activities funded by the Mayor's Youth Fund must be open to all persons without regard to their religious affiliation.

Submittal of Contribution Requests: In order to request a contribution, the following information must be provided in writing:

- Name of the organization, person(s) benefiting, proposed use of the funds, total amount needed or fundraising goal.
- Description of other methods being used to raise funds and/or other contributors.
- An explanation of how the group, activity, or event will benefit Seaside youth.
- Written description of how the use of the funds will be specifically used for youth group activities/events and/or has a nexus to the goals related to recycle, cleanup, and "green" sustainability to ensure a healthy environment.
- How this request will provide a municipal benefit (ie., benefit the community).
- Proof of non-profit organization status (not a taxpayer's I.D. number) and a current W9 form.

Evaluation Process and Criteria: Contributions can only be made if approved by the City Council. Funding requests will be evaluated based on their consistency with this policy, including the following criteria.

- Scholastic, athletic, music, environmental and art activities will be considered for funding based on the quality of the proposed activity.
- Evidence of activities/events related to "reduce, reuse and recycle" to ensure a healthy environment.
- Contributions requests will be accepted from individuals and can be made to an organization on behalf of an individual member or student.
- Contributions are only paid to organizations, such as non-profit groups and schools.
- Contributions are intended to fund actual costs related to an event or activity. (Please see "Payment Process" information provided below.)
- Contributions from the Mayor's Youth Fund are not intended to be the sole source of funds for an organization or program and will only be made to supplement other fundraising activities.
- How this request will provide a municipal benefit (ie., benefit the community).

Contribution Limits: In order to equitably distribute funds available in the Mayor's Youth Fund, the following contribution guidelines have been developed, although all contributions are subject to the discretion of the City Council.

<u>Individuals*</u>	25% of total cost of activity (not to exceed \$1,000.00)
Groups up to 20	up to \$1,500.00
Groups 21+	up to \$3,000.00

*Individual contributions must include an itemized list of all costs associated with the request including total cost of the activity.

In addition, funding will be limited to one contribution per year (every 12 months).

###

Mayor's Youth Fund Contribution Request

Prior to completing this request please review the attached contribution policy. All requests will be considered before the City Council and you will be notified of the specific date your item is placed on the agenda. Please return this completed form with necessary attachments to N. Towne, Recreation Services, City of Seaside, 440 Harcourt Avenue, Seaside, CA 93955.

Name of Organization: Ballet Folklorico Aguila Real de Seaside

Name of Individual Submitting Request: Sonia Villalobos

% Residents or Students of Seaside: 99%
#of Participants 30

Ages of Participants: 3 years old - 30 years old

Mailing Address: 581 Ingam Ct Marina CA 93933

Phone Number: Home _____ Work _____
Cell 831-521-0891

E-mail Address: Bfolkloricoaguilareal90@gmail.com

Description of Event (Attach Additional Information as Necessary)

Our group is a nonprofit dance group. We encourage our youth to learn about the Mexican culture and work together to perform traditional dances from different regions of Mexico.

Description of how the use of the funds will be specifically used for youth groups activities/events and/or has a nexus to the goals of recycling, cleanup and/or "green" sustainability to insure a healthy environment. Attach additional information as necessary.

—All funds raised are solely used for the growth of the group. We do not charge for
—classes. We provide the costumes and hair pieces and accessories for the children to
—wear while performing.

Description of how your participation in this event or activity benefits the City of Seaside. See Mayor's Youth Fund Contribution Policy.

—Our group benefits the city of Seaside by providing a safe and positive environment
—for our local youth and their families to come dance, learn and work together. Our
—main goal is to keep our youth off the streets and into something positive.

*Total Amount Requested: (See Contribution limits) —\$3,000 _____

Individual Requests: Please attach an itemized list of all expenses. Amount of donation may not exceed 25% of the total cost of the activity and not exceed \$1,000.00. Applications that are incomplete will be returned.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.C.

TO: City Council

FROM: Craig Malin, City Manager

BY: Nancy Towne, Recreation Services Director
Roberta Greathouse, Human Resources Director

DATE: January 19, 2017

SUBJECT: **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE ADDING THE CLASSIFICATION OF YOUTH CENTER SUPERVISOR TO THE CLASSIFICATION PLAN, ESTABLISHING THE SALARY FOR THE CLASSIFICATION, AND MODIFYING THE POSITION ALLOCATION LIST TO ADD ONE YOUTH CENTER SUPERVISOR AND TO DELETE ONE YOUTH RESOURCE CENTER COORDINATOR**

PURPOSE

The purpose of this item is to request the City Council approve a resolution adding the classification of Youth Center Supervisor to the Classification Plan; modifying the position allocation list to add one Youth Center Supervisor and delete one Youth Resource Center Coordinator; and authorizing the Finance Division to make budget adjustments that equate to a cost to the FY 2016/2017 General Fund budget of approximately \$1,700.

RECOMMENDATION

It is recommended that the City Council adopt the resolution modifying the Classification Plan and the position allocation list, establishing the Youth Center Supervisor salary, and authorizing the Finance Division to make the appropriate budget adjustments.

BACKGROUND

In order to better utilize the city's youth resources, a plan to merge the Youth Resource Center and the Youth and Education Center was presented to and approved by the Blue Ribbon Task Force and Steering Committee. The plan merges both programs that are now "co-locating" into one larger coordinated program since they serve the same age cohort of middle school to high school residents.

In addition coordinating the activities of the Resource Center, the Youth Center Supervisor will supervise and coordinate the BJ Dolan Youth and Education/Resource Center (YERC) and will be the staff liaison to the Blue Ribbon Task Force. They will provide the day to day coordination of the Recreation Department's Volunteer and Intern program as well as assisting with the coordination of the Police Activities League (PAL) program. The Youth Center Supervisor will manage the public outreach of the YERC and will seek out, apply for, and assist with the management of grants, program budgets, grant budgets and prepare required reports.

The Youth Center Supervisor will be represented by the Seaside City Employees' Association (SCEA). The annual salary will be \$57,678 - \$68,224 which is 10% above the salary for Youth Center Activity Coordinator. This position will be filled through an internal promotional process.

FISCAL IMPACT

The approximate cost for fiscal year 2016-2017 is \$1,700. The approximate annual cost at top step is approximately \$6,500.

ATTACHMENTS

1. Resolution
 2. Youth Center Supervisor Job Description
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

RESOLUTION NO. 17-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE ADDING THE CLASSIFICATION OF YOUTH CENTER SUPERVISOR TO THE CLASSIFICATION PLAN AND ESTABLISHING THE SALARY FOR THE POSITION; AND MODIFYING THE POSITION ALLOCATION LIST TO ADD ONE YOUTH CENTER SUPERVISOR AND DELETE ONE YOUTH RESOURCE CENTER COORDINATOR

WHEREAS, the City's Classification Plan of positions may be amended on recommendation of the City Manager and approval by the City Council; and

WHEREAS, there is a need to add the position of Youth Center Supervisor to the Classification Plan, create an appropriate position description, and establish the salary for the new classification; and

WHEREAS, the Recreation Department requires a Youth Center Supervisor to supervise the Youth Resource Center and the Youth and Education Center; and

WHEREAS, the Youth Center Supervisor will be added to the City's Classification Plan at an annual salary of \$57,678 - \$68,224.

WHEREAS, the Youth Center Supervisor will be filled through an internal recruitment process resulting in the elimination of a Youth Resource Center Coordinator; and

WHEREAS, the Finance Division is authorized to make the budget adjustments that are necessary as a result of this change.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside hereby approves addition the Youth Center Supervisor to the Classification Plan, modifying the position allocation list to add one Youth Center Supervisor and delete one Violence Prevention Manager.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 19th day of January by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

Ralph Rubio, Mayor
City of Seaside

ATTEST:

Lesley Milton, City Clerk

YOUTH CENTER SUPERVISOR

DEFINITION

Under direction, coordinates programs and projects within the Seaside Youth Education and Resource Center (YERC) and manages the Recreation Department's volunteer program. Develops and maintains referral agencies and services, oversees the client intake process, coordinates and oversees services within the YERC, applies for and manages grants, such as the current Gang Reduction, Intervention, and Prevention Program (Cal GRIP); and ensures appropriate tracking systems are in place. Maintains collaborative relationships with the Monterey Peninsula Unified School District and other community organizations.

SUPERVISION RECEIVED AND EXERCISED

The Youth Center Supervisor will report to the Recreation Superintendent and will receive direction within a framework of broad policies and procedures and established organizational values and processes. Direct and indirect supervision is provided to full and part-time Youth Center staff and volunteers.

ESSENTIAL JOB FUNCTIONS

1. Supervises and coordinates the programs and functions of the YERC including programs offered under the Police Activities League (PAL).
2. Assists in planning, developing and, overseeing and implementing programs within area of assignment.
3. Staffs the Blue Ribbon Task Force; coordinates meetings and maintains meeting records; convenes and facilitates work groups and/or community meetings in order to further develop plans, facilitate implementation, and/or obtain feedback.
4. Consults with the Recreation Superintendent on complex or high profile cases, legal issues, and supervisory issues.
5. Provides staff assistance to the Violence Prevention/ Youth Opportunities Task Force, including program participation reports.
6. Prepares written reports and correspondence, keeps and ensures confidential records.
7. Collects data necessary for evaluation of the project(s), completes and submits project reports.
8. Manages the Recreation Department's Volunteer and Intern Programs, including recruitment, placement, and appreciation activities in coordination with the Human Resources Department.
9. Coordinates with the Seaside Police Department and other relevant agencies to gather data necessary to conduct research and analysis to determine the

- effectiveness of YERC programs to evaluate trends; respond to trends and community needs.
10. Seeks out, applies for, and assists with the management of grants.
 11. Assists with management of program budget and grant budgets including preparation of required reports, necessary budget modifications, and any other administrative needs.
 12. Prepares and manages contracts related to program areas.
 13. Assists with the evaluation of the risks associated with program activities and takes appropriate action to control risks.
 14. Develops and maintains positive working relationships with educators, related community organizations, faith based organizations, local public safety agencies, residents, coworkers, and others contacted during the course of employment.
 15. Communicates effectively, both orally and in writing.
 16. Manages public outreach for the YERC, including updating website, making flyers, banners, advertisements and purchasing promotional materials
 17. Develops public awareness documents and publicity materials regarding programs and or resources available to youth and community.
 18. Plans, prepares, and schedules trainings for community, civic groups, businesses, schools and others.
 19. Supervises and coordinates the efforts of volunteers and other outreach workers.
 20. Supervises YERC staff.
 21. Promotes and maintains safety in the work place.
 22. Performs other related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of:

- The Office of Juvenile Justice Delinquency Prevention Comprehensive Gang Model.
- Functions, principles, practices, and techniques of public administration.
- Principles and practices of management and supervision
- Resource needs of the community
- Maintaining careful records on client services and outcomes
- Program management
- Community organizations
- Coordination of people and resources
- Data collection and analysis
- Principles and methods for curriculum and training design
- Principles and processes for providing customer service
- Administrative and clerical procedures and systems

Ability to:

- Plan, organize, and coordinate programs
- Assess and evaluate community resource needs
- Develop and implement programs on a self-supporting basis
- Relate with individuals with differing concerns and problems
- Relate well with the community and secure community support programs
- Recruit and train community volunteers
- Tactfully interact with community groups, residents, and representatives of other agencies
- Publicize programs utilizing media sources and through personal public speaking engagements
- Effective written and oral communications techniques used in working with individuals from a diverse ethnic and socio-economic background. Prepare reports and maintain records
- Write grant proposals and seek out grants and other funding sources to achieve the purpose and objectives of City programs.
- Interpret and apply Federal, State, local, and grant/contract policies, procedures, laws and regulations.
- Use computers and software used for word processing, databases, spreadsheets, email, internet, and social media
- Work effectively with the public, fellow employees and management

EDUCATION AND EXPERIENCE

Any combination of training and experience, which is likely to provide the required knowledge and abilities, would be acceptable for employment.

For example, a typical background might be:

- Two years of increasingly responsible experience in youth program development and coordination and a BA/BS from an accredited four-year college or university with major coursework in criminology, business, sociology, social services, public health and or a related field; or
- Four years of increasingly responsible experience in youth program development and coordination and an AA/AS from an accredited college with major coursework in criminology, business, sociology, social services, public health and or a related field; or
- Five or more years of increasingly responsible experience in youth program development and coordination and a high school diploma or GED.

Must be able to communicate effectively with participants, parents, and staff regarding program goals, philosophy, and objectives. Must have or obtain First Aid and CPR certificates within three months of employment.

Ability to speak Spanish is highly desirable.

Licenses and Certifications:

- Must possess a valid California class C driver's license and a satisfactory driving record.
- Must obtain American Red Cross First Aid Certificate and CPR Certificate for infant, child, and adult within three (3) months of hire.

Working Conditions:

Must be fingerprinted for submission to the California Department of Justice in order to work with youth. Must be able to work a flexible schedule that includes evenings, weekends, and holidays.

Physical Demands:

Must possess mobility to work in a standard office and/or recreational facility setting and use standard office and/or recreation equipment, including a computer, to operate a motor vehicle, and to visit various City, recreation, and meeting sites; vision to read printed materials and a computer screen; hearing and speech to communicate in person and over the telephone; and mental acuity to collect interpret and analyze data, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions. Standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification frequently bend, stoop, kneel, reach, climb, and walk on uneven surfaces to participate in recreational activities; and push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 50 pounds.

Environmental Elements

Incumbents primarily work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Incumbents partially work in the field and may be exposed to blood and body fluids rendering First Aid and CPR and are required to wear appropriate attire for the recreation activity to which they are assigned. Incumbents may interact with upset staff and/or public



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.D.

TO: City Council

FROM: Craig Malin, City Manager

BY: Lesley Milton-Rerig, City Clerk

DATE: January 19, 2017

**SUBJECT: APPROVE RESOLUTION FORMALIZING A PROCESS FOR
AGENDIZING CITY COUNCIL MEMBER REQUESTS**

PURPOSE

To adopt a process to ensure that Council Member requests are agendized for discussion consistent with Council priorities.

RECOMMENDATION

That the resolution be adopted.

BACKGROUND

During the January 11, 2017 Strategic Planning Session - City Council Special Meeting the City Council discussed and approved a process to agendize City Council Member requests.

According to Seaside Municipal Code 2.02.080 Agenda. "An agenda shall be prepared for each council meeting in the manner prescribed by resolution and Unless otherwise prohibited by ordinance, any council member may place cause to be placed an item on the agenda for council consideration".

To ensure that Council Member requests are agendized for discussion consistent with Council priorities, the following process shall be utilized:

Any request made by any City Council Member during "Council Member Agenda Requests" be agendized for discussion not later than the following regular City Council meeting, at which point the City Council can provide further direction with regard to the timing of when the requested matter shall come before the Council for review and subsequent Council direction.

Staff is recommending adoption of the attached resolution to formalize the process.

FISCAL IMPACT

There are no financial impacts associated with this item.

ATTACHMENTS

1. Draft Resolution
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

RESOLUTION NO. 17-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE

ADOPTING A PROCESS TO AGENDIZE COUNCIL MEMBER REQUESTS

WHEREAS, according to Seaside Municipal Code 2.02.080 Agenda. “An agenda shall be prepared for each council meeting in the manner prescribed by resolution”; and

WHEREAS, the Seaside Municipal Code 2.02.080 also states “Unless otherwise prohibited by ordinance, any council member may place cause to be placed an item on the agenda for council consideration.”; and

WHEREAS, to ensure that council member requests are agendized for discussion consistent with Council priorities, the following process shall be utilized:

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside hereby directs that a section be added to the City Council Agenda titled “Council Member Agenda Requests”, and;

BE IT FURTHER RESOLVED, that any request made by any City Council Member during “Council Member Agenda Requests” be agendized for discussion not later than the following regular City Council meeting, at which point the City Council can provide further direction with regard to the timing of when the requested matter shall come before the Council for review and subsequent Council direction.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 19^h day of January, 2017 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

Ralph Rubio, Mayor

ATTEST:

Lesley Milton-Rerig, City Clerk