



AGENDA

CITY OF SEASIDE
COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE

REGULAR MEETING
OLDEMEYER CENTER
986 Hilby Avenue
Wednesday, February 15, 2017
6:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**

2. **ROLL CALL (CDAC)**

Sue Hawthorne
John Francis
Sharrline Napoleon
Jessica Piombo
Rebecca Picken
Clementine Bonner-Klein

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES**

A. **Approval of Minutes from November 16, 2016**

B. **Approve Minutes from January 18, 2017 Regular Meeting**

5. **OLD BUSINESS**

A. Update on potential conflict of interest issues with CDAC committee members.

PURPOSE: The purpose of this item is to clarify potential conflicts of interest for the CDAC. Three active potential conflicts of interest have been identified with members of the CDAC. The conflicts may affect the members ability to participate in all or parts of committee business.

Under the Political Reform act, a public official has a disqualifying conflict of interest in a governmental decision if it is foreseeable that the decision will have a financial impact on his or her personal finances or other financial interests.

Disqualifying Financial Interests include:

- **Business Entity.** A business entity in which the official has an investment of \$2,000 or more in which he or she is a director, officer, partner, trustee, employee, or manager.
- **Real Property.** Real property in which the official has an interest of \$2,000 or more including leaseholds.

Disqualifying Financial Impact or Effect

If a decision may have a financial impact or effect on any of the foregoing interests, an official is disqualified from governmental decision if the following two conditions are met:

- The financial impact or effect is foreseeable, and
- The financial impact or effect is significant enough to be considered material.

RECOMMENDATION: Staff was advised that the City Attorney has contacted the impacted members individually regarding their unique situations and it is recommended that his directions be followed.

6. NEW BUSINESS

A. Report on Second Quarter 2016-2017 CDBG activities.

PURPOSE: The purpose of this item is for the CDAC to receive a report on the Second Quarter subrecipient activities.

RECOMMENDATION: It is recommended that the CDAC receive the report.

B. Presentation by CDBG funding application team for "Cutino Park ADA Improvements"

PURPOSE: The purpose of this item is to receive a report on the project proposal to use CDBG funds in 2017-2018 for ADA improvements for Cutino Park.

RECOMMENDATION: It is recommended that the CDAC receive the report.

C. Presentation by CDBG funding application team for "Location Specific Business Plan Competition"

PURPOSE: The purpose of this item is to receive a report on the project proposal to use CDBG funds in 2017-2018 for a Location-Specific Business Plan Competition.

RECOMMENDATION: It is recommended that the CDAC receive the report.

D. Review HUD NOTICE CPD-16-18 Guidance on Submitting Consolidated Plans and Annual Action Plans for Fiscal Year (FY) 2017

PURPOSE: The purpose of this item is to review the notice emailed to the City of Seaside by HUD San Francisco on February 9. The notice indicates that it is unknown when the announcement will be made for the exact amount of grant awards for the upcoming fiscal year and urges local agencies to incorporate provisions to address this unknown factor in their Annual Action Plans.

RECOMMENDATION: It is recommended that the CDAC review the memo and consider the options proposed when suggesting funding allocations to alleviate delays processing the actual grant approval paperwork.

E. Determine funding recommendations for City Sponsored projects for 2017-2018 CDBG funding to present to the City Council for inclusion in the Annual Action Plan

PURPOSE: The purpose of this item is for the CDAC to provide direction for funding recommendations for City sponsored projects for the 2017-2018 CDBG funding cycle.

Projects sponsored by subrecipients Community Human Services for \$30,000 for window upgrades and the Boys and Girls Club for \$49,000 for door, lock and solar upgrades were discussed and recommended during last year's review period as it was the first year of the two year application cycle. Funding for those projects are considered to be previously recommended. Therefore, it was not necessary for Community Human Services or the Boys and Girls Club to make a presentation during this meeting. Their proposals are attached to this item for reference purposes.

RECOMMENDATION: It is recommended that the CDAC consider the applications for the ADA improvements for Cutino Park and the Location Specific Business Plan Competition and make funding recommendations to present to City Council and include in the 2017-2018 Annual Action Plan.

F. Review CDAC Calendar and make adjustments if necessary

PURPOSE: The purpose of this item is to review the CDAC long range calendar and make adjustments if necessary.

RECOMMENDATION: It is recommended that the CDAC review and revise the calendar, if needed.

7. REPORTS FROM COMMITTEE MEMBERS

8. **REPORTS BY STAFF**

9. **ADJOURNMENT**

Next Regularly Scheduled Meeting:
March 15, 2017
6:30 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Meetings are also available through live streaming at:

<http://cyp.telvue.com/player?id=T01629&video=52314&noplaylists=1&width=400&height=300>

Videos of past meetings are available on demand through the City's website: <http://www.ci.seaside.ca.us>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.