



SEASIDE COUNTY SANITATION DISTRICT

440 HARCOURT AVE * SEASIDE, CA 93955

Telephone (831) 899-6825

BOARD MEMBERS

Ralph Rubio

Chair

City of Seaside

440 Harcourt Ave

Seaside, CA 93955

(831) 899-6825

Jerry Blackwelder

First Vice Chair

City of Sand City

1 Sylvan Park

Sand City, CA 93955

(831) 394-3054

Pat Lintell

Second Vice Chair

City of Del Rey Oaks

650 Canyon Del Rey

Del Rey Oaks, CA

93940

(831) 394-8511

DISTRICT STAFF

Craig Malin

District Manager

440 Harcourt Avenue

Seaside, CA 93955

(831)899-6203

Rick Riedl

District Engineer

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-884

Jessie Avila

Legal Counsel

County Counsel

168 West Alisal Street

Third Floor

Salinas, CA 93901

(831) 755-5313

Lesley Milton-Rerig

District Clerk

440 Harcourt Avenue

Seaside, CA 93955

(831) 899-6707

REGULAR MEETING AGENDA

Board of Directors

Tuesday, June 13, 2017 9:30 AM,

City of Seaside Conference Room

440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

Ralph Rubio

Jerry Blackwelder

Pat Lintell

Chair

First Vice Chair

Second Vice Chair

2. ROLL CALL

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda.

Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. APPROVAL OF MINUTES FROM THE MAY 9, 2017 REGULAR MEETING.

PURPOSE: To review and approve the minutes from the May 9, 2017 Regular Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. CONSIDERATION OF A RESOLUTION AWARDED A CONTRACT AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR PROFESSIONAL SERVICES SUPPORTING THE IMPLEMENTATION OF THE SEASIDE COUNTY SANITATION DISTRICT SEWER MAIN UPGRADE AT 942 ANGELUS WAY FOR AN AMOUNT NOT TO EXCEED \$30,050.

PURPOSE: The purpose of this item is for the SCSD board to consider awarding a contract amendment to the professional service agreement with Harris & Associates (Harris) to provide professional services related to the implementation of the SCSD Sewer Main Upgrade Project at 942 Angelus Way for an amount not to exceed Thirty Thousand Fifty Dollars (\$30,050).

RECOMMENDATION: It is recommended that the SCSD Board adopt a Resolution authorizing the District Manager to execute a contract amendment to the professional services agreement with Harris & Associates to provide professional services related to implementation of the 942 Angelus Way Project for an amount not to exceed Thirty Thousand Fifty Dollars (\$30,050).

C. APRIL AND MAY 2017 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT

PURPOSE: Approval of expenditures for April 2017 and May 2017 for the Seaside County Sanitation District in the amount of \$121,452.05.

RECOMMENDATION: Approve expenditures for April and May 2017. Total expenditures were \$121,452.05.

5. NEW BUSINESS

A. CONTINUING BUDGET RESOLUTION FOR THE 2017-2018 FISCAL YEAR

PURPOSE:

The purpose of this item is to give the District Board the opportunity to approve a resolution continuing the 2016-2017 budget until the 2017-2018 budget can be presented and considered..

RECOMMENDATION:

It is recommended that the District Board adopt the attached continuing budget resolution in order to continue business in the 2017-2018 fiscal year prior to budget presentation and consideration on August 15, 2017.

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The

Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. **BOARD MEMBERS COMMENTS**

8. **ADJOURNMENT**

Next Regularly Scheduled Meeting:

July 11, 2017

Seaside City Hall

9:30 a.m.

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

Agenda related writings or documents provided to the Board are available for public inspection during the meeting or may be requested from the office of the District Clerk.



DRAFT MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, May 9, 2017 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. **CALL TO ORDER**

The meeting was called to order at 9:30 a.m.

2. **ROLL CALL**

Present: Lintell, Blackwelder, Rubio

3. **ORAL COMMUNICATIONS COMMENTS**

There was no public comments.

4. **CONSENT AGENDA**

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Blackwelder and passed by the following vote the Seaside County Sanitation District approved Consent Agenda.

RESULT:	Approved
MOVER:	Second Vice Chair Pat Lintell
SECONDER:	First Vice Chair Jerry Blackwelder
AYES:	Ralph Rubio, Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	

A. **APPROVAL OF MINUTES FROM THE APRIL 11, 2017 REGULAR MEETING.**

Action: Approved

B. **SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR APRIL 2017**

Action: Received

C. **ADOPTION OF SANITARY SEWER USER FEE ORDINANCE**

Action: ADOPTED

5. **NEW BUSINESS**

A. **CONSIDERATION OF A RESOLUTION AWARDDING A PROFESSIONAL SERVICES AGREEMENT TO HARRIS & ASSOCIATES FOR PROFESSIONAL SERVICES SUPPORTING THE IMPLEMENTATION OF THE SEASIDE COUNTY SANITATION DISTRICT CAPITAL IMPROVEMENT PROGRAM (CIP) IN AN AMOUNT NOT TO EXCEED \$41,880.**

District Engineer, Rick Riedl, spoke in regards to the agreement. He explained the projects to be completed by Harris & Associates. Chair Rubio asked if anyone had any questions in regards to this item. Counsel, Jessie Avila said that on the report there are two different

figures and wanted to know if that is consistent? Mr. Riedl explained the difference on the figures. Mr. Riedl said that this is our standard contract. Counsel does not feel comfortable the way it is worded and asked if the provision outlining the District Manager's authority to issue contract amendments be modified or deleted. It was agreed that the provision be eliminated. The consultant agreed to eliminate it and would consider signing the modified agreement.

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Blackwelder and passed by the following vote the Seaside County Sanitation District approved agreement and Resolution.

RESULT:	Approved
MOVER:	Second Vice Chair Pat Lintell
SECONDER:	First Vice Chair Jerry Blackwelder
AYES:	Ralph Rubio, Jerry Blackwelder, Pat Lintell
NOES:	None
ABSENT:	

6. STAFF REPORTS

District Engineer Riedl reported that the sewer rates have been implemented and that the increase will be on effect on July 1st.

7. BOARD MEMBERS COMMENTS

Non

8. ADJOURNMENT

On motion, the meeting was adjourned at 9:40 a.m.

Respectfully Submitted,

Lesley E. Milton-Rerig, District Clerk

Ralph Rubio, Chair



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.B.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Richard Riedl, District Engineer

DATE: June 13, 2017

SUBJECT: CONSIDERATION OF A RESOLUTION AWARDING A CONTRACT AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR PROFESSIONAL SERVICES SUPPORTING THE IMPLEMENTATION OF THE SEASIDE COUNTY SANITATION DISTRICT SEWER MAIN UPGRADE AT 942 ANGELUS WAY FOR AN AMOUNT NOT TO EXCEED \$30,050.

PURPOSE

The purpose of this item is for the SCSD board to consider awarding a contract amendment to the professional service agreement with Harris & Associates (Harris) to provide professional services related to the implementation of the SCSD Sewer Main Upgrade Project at 942 Angelus Way for an amount not to exceed Thirty Thousand Fifty Dollars (\$30,050).

RECOMMENDATION

It is recommended that the SCSD Board adopt a Resolution authorizing the District Manager to execute a contract amendment to the professional services agreement with Harris & Associates to provide professional services related to implementation of the 942 Angelus Way Project for an amount not to exceed Thirty Thousand Fifty Dollars (\$30,050).

BACKGROUND

The SCSD updated the Sewer Master Plan in 2011. The Master Plan identified deficiencies in the sewer system and recommended capital improvement projects, capital outlay, and maintenance activities for the safe and efficient operation of the system. The Master Plan identified projects necessary to address existing deficiencies of the system which are programmed into the SCSD CIP.

In order to implement the Districts CIP, the District awarded a contract to Harris in May of 2017 to perform project management and professional services for the design and construction of three lift stations. The scope of work also includes the management of the CIP. District staff

requested a proposal from Harris to provide additional services to implement the 942 Angelus Way Sewer Man Upgrade project.

SCSD staff negotiated a contract amendment to the professional services agreement, attached, which includes the scope of work and fee for project management and professional services for the following scope of work.

A portion of the sewer main located in an easement at 942 Angelus Way in the City of Del Rey Oaks is old and in need of replacement. The sewer main intersects a private residence and crosses Canyon Del Rey Creek. The improvements to this sewer line include replacement of approximately 55 linear feet of sewer line which spans Canyon Del Rey Creek and repair of a broken section of buried line. Due to the vicinity of the work to Canyon Del Rey Creek, environmental permitting is required. In addition, temporary construction easements and potentially permanent easements will need to be negotiated with the property owner at 942 Angelus Way.

Harris will coordinate with the design engineer, E2 Consulting Engineers, to ensure they provide the agreed upon deliverables. This task also includes attending meetings with the consultant, providing direction, review of the PS&E package and reviewing and recommending for approval consultant's monthly invoices. Harris will review design documents for constructability.

Harris will prepare the CEQA documents and research the required permits to perform the proposed work. After the CEQA documents are prepared, Harris will determine the scope of work and fee for completing the permitting process.

FISCAL IMPACT

The funding necessary for project management services is included in the adopted CIP budget.

ATTACHMENTS

1. Resolution
2. Contract Amendment

Reviewed for Submission By:

Craig Malin, District Manager

RESOLUTION NO. 2017- XX (SCSD)

A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT AWARDING A CONTRACT AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR AN AMOUNT NOT TO EXCEED THIRTY THOUSAND FIFTY DOLLARS (\$30,050.00) TO PROVIDE PROFESSIONAL SERVICES SUPPORTING THE SEWER MAIN UPGRADES AT 942 ANGELUS WAY

WHEREAS, the Seaside County Sanitation District (SCSD) created a Capital Improvement Program (CIP) that recommends capital improvement projects, capital outlay, and maintenance activities for the safe and efficient operation of the sewer collection system; and

WHEREAS, implementation of the District's CIP requires professional management services; and

WHEREAS, the SCSD awarded a contract to Harris in May of 2017 to perform professional management services for the design and construction of three lift stations; and

WHEREAS, district staff requested a proposal from Harris to provide additional services to implement the 942 Angelus Way project; and

WHEREAS, Harris & Associates submitted a scope of work and fee estimate to perform the work; and

WHEREAS, district staff negotiated a contract amendment to perform the work.

NOW THEREFORE, BE IT RESOLVED, that the Seaside County Sanitation District awards a contract amendment to the professional services agreement with Harris & Associates for an amount not to exceed Thirty Thousand Fifty Dollars (\$30,050.00) attached hereto as Exhibit "A" and authorizes the District Manager to execute the agreement.

PASSED AND ADOPTED at a joint meeting of the Seaside County Sanitation District duly held on the 13th day of June 2017, by the following vote:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:

Ralph Rubio, Chair
Seaside County Sanitation District

ATTEST:

Lesley Milton-Rerig District Clerk
Seaside County Sanitation District

CONTRACT AMENDMENT #1
CAPITAL IMPROVEMENTS PROJECTS MANAGEMENT
Seaside County Sanitation District

Date: June 13, 2017

Change Requested by: X City Consultant

Contract Date

Project Name

May 9, 2017

Capital Improvements Projects Management

To (Consultant): Harris & Associates, 2 Salinas Street, Suite B, Salinas, CA 93901

You are directed to make the following changes to the Contract Documents or amend the following described work not included in the contract documents for this project.

The purpose of this addendum is to provide additional professional services related to the project named above. The contract terms and conditions shall not be modified except for as stated herein.

MODIFY the following text in **Section 2, "Services."**

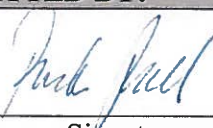
| Consultant shall perform the tasks described and set forth in Exhibit A and Exhibit A1, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A and Exhibit A1.

MODIFY the following text in **Section 21, "Contents of Request for Proposal and Proposal."**

| Consultant is bound by the contents of City's Request for Proposal, Exhibit "C" hereto and incorporated herein by this reference, and the contents of the proposal submitted by the Consultant, Exhibit "A" and Exhibit "A1" hereto.

Original Contract Amount	Previous CCO Total (Not including this CCO)	This CCO Total	Revised Contract Amount
\$41,880.00	\$0.00	\$30,050.00	\$71,930.00
Original Contract Time	Original Completion Date	CCO Days To Date (Including This CCO)	Revised Completion Date
36 Months	June 30, 2020	0	June 30, 2020

CONTRACT AMENDMENT #1
CAPITAL IMPROVEMENTS PROJECTS MANAGEMENT
Seaside County Sanitation District

SUBMITTED BY:		
	Rick Riedl District Engineer	June 6, 2017
Signature	Name and Title	Date
CITY APPROVAL BY:		
	Craig Malin District Manager	
Signature	Name and Title	Date

CONSULTANT ACCEPTANCE BY:		
	Frank S. Lopez Director, Engineering Services	June 6, 2017
Signature	Name and Title	Date



May 30, 2017

Rick Riedl, District Engineer
Seaside County Sanitation District
440 Harcourt Avenue
Seaside, CA 93955

Subject: Scope and Fee to Provide Project Management and Environmental Permitting Services for 942 Angelus Way Sewer Pipeline Upgrade
Engineering Services Contract - Task #2

Seaside County Sanitation District (SCSD) distributed a Request for Qualifications (RFQ) for assistance with delivering Capital Improvement Projects (CIP), complying with applicable environmental permitting and providing construction management/inspection services. Harris was selected to provide these services and this proposal serves as Task Order #2 under this contract.

The District's design consultant, E2 Consulting Engineers, developed Plans, Specifications and Estimate (PS&E) package for a sewer line upgrade at 942 Angelus Way in the community of Del Rey Oaks back in 2015. We understand that E2 Consulting Engineers will be asked to finalize the PS&E package for bidding purposes to procure a contractor. This proposal is to assist the District with providing Project Management services to oversee the final design and bid process; including preparation of the necessary documents to address environmental permits. This task also includes oversight of E2 Consulting Engineers.

The information in this scope of work is based on a review of the District's CIP Program for 2016/2017, Contract Documents Volume II for the construction of the sewer line upgrade, and discussions with District staff.

I. PROJECT DESCRIPTION.

A portion of the current sewer main located at 942 Angelus Way is old and in need of replacement. The 6-inch sewer main intersects a private residence and crosses Canyon Del Rey Creek. The improvements to this sewer line include replacement of approximately 55 linear feet of 8-inch sewer line which spans Canyon Del Rey Creek and repair of a portion of the 6-inch line. Due to the vicinity of the work to Canyon Del Rey Creek, environmental permitting is required.

In addition, temporary construction easements and potentially permanent easements will need to be negotiated with the property owner at 942 Angelus Way.

II. SCOPE OF WORK

This Task Order is to provide Project Management and Permitting services for the Design Phase of the Sewer Line Upgrade at 942 Angelus Way. Harris will provide the following services:

Task Description	Our Approach	Deliverables
1.0 Project Management		
1.1 Design Consultant Oversight	We will coordinate directly with E2 Consulting Engineers and monitor their effort while they provide final design of the project to ensure they provide the agreed upon deliverables. This task also includes attending meetings with the consultant, providing direction, review of the PS&E package and reviewing/approving monthly invoices. We will also perform site visits to understand impacts, constraints and issues.	Monthly progress report.
1.2 Coordination with the District	Harris will meet with the District Engineer on a regular basis to provide a status of projects and to receive direction. A brief progress report will accompany each monthly Harris invoice, which will summarize the budget and schedule status, issues resolved and unresolved, and "next steps."	Monthly progress report.
1.3 Constructability Review	Review contract documents for biddability and constructability. Look for problem areas that could lead to delays, disputes, and change orders during construction. Look for problems that could arise during bid process.	Memorandum with recommendations.
1.4 Assistance with Bid Process	Harris will assist the District with advertising the PS&E package provided by the design consultant. This includes attending pre-bid meetings, coordination with potential contractors and issuing addendums prepared by the design consultant.	Development of Staff Report for Contractor Award
2.0 Permitting		
2.1 CEQA	We will prepare a Notice of Exemption (NOE) in accordance with CEQA Guidelines Section 15302 Replacement or Reconstruction (Class 2).	NOE and supporting Documentation

Task Description	Our Approach	Deliverables
2.2 Other Permits	We will research the required permits to perform this work based on discussions with the design consultant. At this time we are not certain of the permits that will be required. Therefore, this task may need to be adjusted based on permitting process.	Memorandum describing the permitting process.

Our level of effort will be provided on an “hourly not-to-exceed” basis as shown in the attached Exhibit A. Additional efforts (i.e. additional task items unforeseen at the authoring of this task order) will be provided under a subsequent authorization.

Please contact me directly at (831) 233-9242 with any questions regarding this scope and fee.

Regards,
HARRIS & ASSOCIATES, Inc.



Frank S. Lopez, PE, QSD, CFM
 Director, Engineering Services

Accepted:

By: Seaside County Sanitation District

Date



LEVEL OF EFFORT - EXHIBIT A

Exhibit A1
HARRIS ASSOCIATES

SEASIDE COUNTY SANITATION DISTRICT
PROJECT MANAGEMENT ENVIRONMENTAL PERMITTING SUPPORT FOR
942 ANGELUS WAY SEWER PIPELINE UPGRADE

TASK, PHASE, DESCRIPTION	STAFF						
	Project Director <i>F Lopez</i> HOURS	Project Manager <i>J Caprio</i> HOURS	Construction Manager <i>D. Van Horn</i> HOURS	ENV Permit Lead <i>K. Giberson</i> HOURS	Permit Analyst <i>S. Bane</i> HOURS	TOTALS	
1.0 PROJECT MANAGEMENT							
1.1 Design Consultant Oversight	8	24					
1.2 Coordination with the District	16	12		4			
1.3 Constructability Review		4	10				
1.4 Assistance with Bid Process	8	16					
SUBTOTAL HOURS	32	56	10	4	0	102	
SUBTOTAL DOLLARS	\$6,400	\$10,920	\$1,900	\$760	\$0	\$19,980	
2.0 ENVIRONMENTAL PERMITTING							
2.1 CEQA	2			2	8		
2.2 Other Permits	4	6		8	32		
SUBTOTAL HOURS	6	6	0	10	40	62	
SUBTOTAL DOLLARS	\$1,200	\$1,170	\$0	\$1,900	\$5,800	\$10,070	
HOURS AND COST							
HOURS PER POSITION	38	62	10	14	40		
HOURLY RATE (TYPICAL)	\$200	\$195	\$190	\$190	\$145		
TOTAL COST (NOT TO EXCEED) =							\$30,050



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 4.C.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Robert Lettman, Accountant II

DATE: June 13, 2017

**SUBJECT: APRIL AND MAY 2017 EXPENDITURE REPORT FOR SEASIDE
COUNTY SANITATION DISTRICT**

PURPOSE

Approval of expenditures for April 2017 and May 2017 for the Seaside County Sanitation District in the amount of \$121,452.05.

RECOMMENDATION

Approve expenditures for April and May 2017. Total expenditures were \$121,452.05.

BACKGROUND

The expenditure report for the months of April and May 2017 is attached. The cash balance as of May 31, 2017 was \$5,904,028.16.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

1. EFT Report
 2. Expenditure Detail - April & May 2017
-

Reviewed for Submission By:

Craig Malin, District Manager

COUNTY OF MONTEREY - AUTHORIZATION of ELECTRONIC FUNDS TRANSFER

DEBIT : COUNTY OF MONTEREY
 Account Number : Wells Fargo Bank
 Account Name : Monterey County Treasurer

CREDIT : CITY OF SEASIDE PUBLIC INTEREST CHECKING

Pay to Bank : **RABOBANK**
 1658 FREMONT BLVD., SEASIDE, CA 93955

Account No. 9782713643
 Routing No. 122238420 Amount : \$ **121,452.05**
 Customer Name: CITY OF SEASIDE

AUTHORIZED SIGNATURES: 1
2
3

AUDITOR : ENTER AMOUNT AUTHORIZED FOR TRANSFER AND SIGN FORM

TREASURER : PROCESS TRANSFER, ENTER DATE OF TRANSFER, SIGN FORM AND RETURN TO AUDITOR

AUDITOR	TREASURER
<u>Hilda Castro</u> Deputy Auditor	_____ Deputy Treasurer
_____ Date	_____ Date of Transfer

For Auditor-Controller Office use only

Period _____	JV Number _____
Budget Yr. _____	Date _____
Total \$ 121,452.05	

DESCRIPTION	AT	FD	BU	ORG	ACCT	REP	CI	DEBIT	CREDIT
Special District Exp.		603			2530				
Cash		603			1001				

Daphne Hodgson, Deputy City Manager / Administrative Services (831) 899-6718; SCSD
 Expenses for ARIL & MAY, 2017.

Prepared By: Hilda Castro Date: _____
 Approved By: _____ Date: _____ Keyed By: _____ Date: _____

YTD (16-17) Expenses for APRIL and MAY 2017

Authorized for Payment by the Board of Directors

ACCOUNT NUMBER	DESCRIPTION	TOTAL CHARGES YTD	TOTAL BILLED YTD	TOTAL DUE
951-0-8810-0001	Admin. Salary	41,831.85	34,276.40	7,555.45
951-0-8810-0002	Overtime	538.35	538.35	-
951-0-8810-0006	Workers Compensation	1,028.00	844.00	184.00
951-0-8810-0010	Management Leave Payoff	212.22	212.22	-
951-0-8810-0012	Vacation	5,641.61	5,641.61	-
951-0-8810-0016	Deferred Compensation	401.36	315.00	86.36
951-0-8810-0017	PARS-ARS 457	49.92	49.92	-
951-0-8810-0030	PERS Pension Ob Bond	1,029.00	843.00	186.00
951-0-8810-0031	PERS Pension	6,067.92	4,843.42	1,224.50
951-0-8810-0032	PARS Pension	5,347.22	3,593.19	1,754.03
951-0-8810-0033	LIUNA Pension	77.58	63.63	13.95
951-0-8810-0041	Medical Insurance	5,308.57	3,780.03	1,528.54
951-0-8810-0044	Retiree Medical Insurance	1,722.15	1,722.15	-
951-0-8810-0051	Dental Ins	112.79	112.79	-
951-0-8810-0061	Vision Ins-CPIC	37.79	19.84	17.95
951-0-8810-0071	LTD	130.30	98.68	31.62
951-0-8810-0081	Life Insurance	130.90	100.13	30.77
951-0-8810-0092	Medicare Tax	683.42	576.82	106.60
951-0-8810-1022	Legal Services	5,803.40	2,213.66	3,589.74
951-0-8810-1029	Training and Education	(150.00)	(150.00)	-
951-0-8810-1033	Fitness Program	127.70	105.20	22.50
951-0-8810-1041	State Waste Discharge Fee	2,088.00	2,088.00	-
951-0-8810-2063	Publishing & Legal Advertising	1,753.35	1,753.35	-
951-0-8810-3095	Department Consumables	274.88	128.68	146.20
951-0-8810-4121	Meetings/Travel	432.00	260.00	172.00
951-0-8810-4122	Dues and Memberships	75.00	75.00	-
951-0-8810-5132	Telephone	1,688.76	1,383.30	305.46
951-0-8810-9196	Impact Fees	198,187.25	198,187.25	-
951-0-8810-9395	Vehicle Maintenance	51,059.00	41,777.00	9,282.00
951-0-8810-9398	Central Service Charge	175,701.00	143,757.00	31,944.00
951-0-8820-0001	Salaries	103,419.14	78,574.01	24,845.13
951-0-8820-0002	Overtime	8,420.99	7,794.79	626.20
951-0-8820-0006	Workers Compensation	12,704.00	10,396.00	2,308.00
951-0-8820-0016	Deferred Compensation	706.65	418.96	287.69
951-0-8820-0030	PERS Pension Ob Bond	997.00	817.00	180.00
951-0-8820-0031	PERS Pension	14,992.35	11,638.56	3,353.79
951-0-8820-0033	LIUNA Pension	1,529.13	1,119.78	409.35
951-0-8820-0041	Medical Insurance	13,436.65	8,980.66	4,455.99
951-0-8820-0051	Dental In	209.69	209.69	-
951-0-8820-0061	Vision Ins	123.78	70.46	53.32
951-0-8820-0071	LTD	199.56	153.56	46.00

951-0-8820-0081	Life Insurance	149.30	116.74	32.56
951-0-8820-0092	Medicare Tax	1,530.54	1,187.12	343.42
951-0-8820-0099	Tuition Reimbursement	254.63	254.63	-
951-0-8820-2049	Uniform Service/ Laundry	1,710.54	1,352.82	357.72
951-0-8820-2054	Equipment Repair	4,794.78	4,794.78	-
951-0-8820-2068	Refuse Disposal	6,078.12	6,078.12	-
951-0-8820-2073	Subcontracted Work	22,473.09	11,780.89	10,692.20
951-0-8820-3095	Department Consumables	2,369.08	1,333.66	1,035.42
951-0-8820-3097	Safety Equipment	438.38	438.38	-
951-0-8820-4121	Meetings/Travel	2,300.00	1,700.00	600.00
951-0-8820-4122	Dues and Memberships	83.00	83.00	-
951-0-8820-5131	Gas & Electric	6,978.60	5,644.48	1,334.12
951-0-8820-5133	Water	10,630.37	9,708.26	922.11
951-0-8820-8198	Fog Program	1,550.20	1,550.20	-
952-0-8820-8196	LAFCO Application	241.50	241.50	-
952-0-8820-9605	Interest Expense	9,886.92	9,779.07	107.85
952-0-8820-9608	Lease Payments	46,865.36	42,539.01	4,326.35
953-0-8820-9201	Del Monte Lift Station Upgrade	640.00	640.00	-
953-0-8820-9216	Sewer Master Plan	36,839.36	29,886.20	6,953.16
954-0-8810-2090	Insurance	123,023.00	123,023.00	-
			951-1009	110,064.69
			952-1009	4,434.20
			953-1009	6,953.16
			954-1009	-
APRIL, MAY 2017 DRAWDOWN				121,452.05



**SEASIDE COUNTY SANITATION DISTRICT
STAFF REPORT**

Item No.: 5.A.

TO: Seaside County Sanitation District

FROM: Craig Malin, District Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services

DATE: June 13, 2017

SUBJECT: CONTINUING BUDGET RESOLUTION FOR THE 2017-2018 FISCAL YEAR

PURPOSE

The purpose of this item is to give the District Board the opportunity to approve a resolution continuing the 2016-2017 budget until the 2017-2018 budget can be presented and considered..

RECOMMENDATION

It is recommended that the District Board adopt the attached continuing budget resolution in order to continue business in the 2017-2018 fiscal year prior to budget presentation and consideration on August 15, 2017.

BACKGROUND

The budget year begins on July 1, 2017. In order to continue business in 2017-2018, it is necessary to approve a continuing budget resolution. The continuing budget resolution will allow business to continue until the 2017-2018 Budget can be presented and considered for adoption on August 15, 2017.

FISCAL IMPACT

This resolution will allow the Seaside County Sanitation District to continue business in 2015-2016 prior to the adoption of the budget.

ATTACHMENTS

1. 2017-2018 Continuing Budget Resolution
-

Meeting Date: June 13, 2017

Reviewed for Submission By:

Craig Malin, District Manager

RESOLUTION NO.

A RESOLUTION OF THE SEASIDE COUNTY SANITATION DISTRICT

AUTHORIZING CONTINUING EXPENDITURES FOR THE FISCAL YEAR 2017-2018

WHEREAS, the Seaside County Sanitation District's fiscal year ends on June 30, 2017 and the new fiscal year begins on July 1, 2017; and

WHEREAS, the Seaside County Sanitation District Board will be reviewing the Fiscal Years 2017-2018 Proposed Operating Budget on August 15, 2017.

NOW, THEREFORE BE IT RESOLVED, that the Seaside County Sanitation District Board adopts the following:

1. In order to provide continuing services and pay the District's financial obligations, the Board hereby authorizes the expenditure of District funds at the present and existing levels; and
2. Expenditures shall not exceed the level established for the 2016-2017 budget appropriations; and
3. This resolution shall remain in effect until adoption of the 2017-2018 Seaside County Sanitation District Budget.

PASSED AND ADOPTED at a regular meeting of the Seaside County Sanitation District duly held on the 13th day of June 2017 by the following vote:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:

Ralph Rubio, Chair

ATTEST:

Rosa Salcedo, District Clerk