



A G E N D A

CITY OF SEASIDE

CITY COUNCIL

ADJOURNED MEETING FROM
JUNE 15, 2017 REGULAR
MEETING
Council Chamber
440 Harcourt Avenue
Tuesday, June 27, 2017
5:30 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**

2. **ROLL CALL – ESTABLISHMENT OF QUORUM**

Ralph Rubio	Mayor
Dennis Alexander	Council Member
Jason Campbell	Council Member
David R. Pacheco	Council Member
Kayla Jones	Council Member

3. **PUBLIC COMMENT**

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

4. **PUBLIC HEARING**

A. **CONTINUE A PUBLIC HEARING AND CONSIDER ADOPTION OF A RESOLUTION APPROVING THE 2017-2018 GENERAL AND OTHER FUNDS OPERATING BUDGET, CAPITAL OUTLAY BUDGET, CAPITAL IMPROVEMENT BUDGET, POSITION CONTROL LIST AND SALARY SCHEDULE, THE APPROPRIATIONS LIMIT, THE CAPITAL IMPROVEMENT PLAN, AND SET THE RESERVE AMOUNTS AND AUTHORIZE STAFF TO TAKE ACTIONS AS NECESSARY FOR BUDGET IMPLEMENTATION**

PURPOSE: The purpose of this item is to give the City Council and the Successor Agency Board the opportunity to conduct a public hearing and review, discuss and consider the adoption of a resolution approving the 2017-2018 General and other funds operating budgets, capital outlay budget, capital improvement budget, position control list and salary schedule, the appropriations limit, the capital improvement plan, and set the reserve amounts and authorize staff to take actions as necessary for budget implementation. Modifications approved with this action will be incorporated into the 2017-2018 Budget prior to implementation and publication.

RECOMMENDATION: It is recommended that the City Council and the Successor Agency Board conduct a public hearing and adopt a resolution approving the 2017-2018 General and other funds operating budgets, capital outlay budget, capital improvement budget, position control list and salary schedule, the appropriations limit, the capital improvement plan, and set the reserve amounts and authorize staff to take actions as necessary for budget implementation including modifications also approved with the resolution.

B. REVIEW, DISCUSS, CONDUCT A PUBLIC HEARING, AND CONSIDER ADOPTION OF A RESOLUTION TO APPROVE THE PROPOSED 2017-2018 FEE SCHEDULE

PURPOSE: The purpose of this item is to give the City Council the opportunity to review and adopt the attached resolution approving the 2017-2018 Proposed Fee Schedule for the City of Seaside.

RECOMMENDATION:

It is recommended that the City Council review the Proposed 2017-2018 Fee Schedule and adopt the attached resolution approving the proposed fees. Each fee can be adopted as proposed, adopted as modified by the City Council, or not adopted.

5. BUSINESS ITEMS

A. CONSIDER A RESOLUTION APPROVING THE PURCHASE OF BODY WORN CAMERAS, THE REPLACEMENT OF CONDUCTIVE ELECTRICAL WEAPONS AND IMPLEMENT EVIDENCE.COM CLOUD DATA STORAGE FOR THE SEASIDE POLICE DEPARTMENT, USING A SOLE SOURCE VENDOR AGREEMENT WITH AXON (FKA TASER), FOR A TOTAL FIVE YEAR COST OF \$315,000 AND AUTHORIZING THE CITY MANAGER TO SIGN THE AGREEMENT.

PURPOSE: The purpose of this item is to provide the Seaside City Council with an opportunity to consider the purchase of Body Worn Camera's (BWC's); to replace the Seaside Police Department's Conductive Electrical Weapons (CEW's); and implement Evidence.com cloud data storage for the Seaside Police Department using a sole source vendor agreement with Axon (fka TASER).

RECOMMENDATION: It is recommended that the City Council receive the report and approve the agreement and adopt a resolution authorizing the purchase, approving the agreement with Axon, and authorizing the City Manager to sign the agreement.

6. ADJOURNMENT

Next Regularly Scheduled Meeting:

July 6, 2017

7:00 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow

City Council Adjourned Meeting From June 15, 2017 Regular Meeting
June 27, 2017 5:30 PM

reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Meetings are also available through live streaming at:

<http://cyp.telvue.com/player?id=T01629&video=52314&noplaylistskin=1&width=400&height=300>

Videos of past meetings are available on demand through the City's website: <http://www.ci.seaside.ca.us>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 4.A.

TO: City Council

FROM: Craig Malin, City Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services

DATE: June 27, 2017

SUBJECT: CONTINUE A PUBLIC HEARING AND CONSIDER ADOPTION OF A RESOLUTION APPROVING THE 2017-2018 GENERAL AND OTHER FUNDS OPERATING BUDGET, CAPITAL OUTLAY BUDGET, CAPITAL IMPROVEMENT BUDGET, POSITION CONTROL LIST AND SALARY SCHEDULE, THE APPROPRIATIONS LIMIT, THE CAPITAL IMPROVEMENT PLAN, AND SET THE RESERVE AMOUNTS AND AUTHORIZE STAFF TO TAKE ACTIONS AS NECESSARY FOR BUDGET IMPLEMENTATION

PURPOSE

The purpose of this item is to give the City Council and the Successor Agency Board the opportunity to conduct a public hearing and review, discuss and consider the adoption of a resolution approving the 2017-2018 General and other funds operating budgets, capital outlay budget, capital improvement budget, position control list and salary schedule, the appropriations limit, the capital improvement plan, and set the reserve amounts and authorize staff to take actions as necessary for budget implementation. Modifications approved with this action will be incorporated into the 2017-2018 Budget prior to implementation and publication.

RECOMMENDATION

It is recommended that the City Council and the Successor Agency Board conduct a public hearing and adopt a resolution approving the 2017-2018 General and other funds operating budgets, capital outlay budget, capital improvement budget, position control list and salary schedule, the appropriations limit, the capital improvement plan, and set the reserve amounts and authorize staff to take actions as necessary for budget implementation including modifications also approved with the resolution.

BACKGROUND

The meeting of June 15, 2017 was continued to June 27, 2017 at 5:30 to continue the discussion

of this item. Attached are revised and update documents as requested during the June 15th meeting.

Links from the Previous Meeting:

June 15, 2017 Agenda Packet:

<http://seasideca.boardsync.com/Web/UserControls/DocPreview.aspx?p=1&aoid=968>

Proposed 17-18 Budget:

<http://www.ci.seaside.ca.us/Archive.aspx?ADID=349>

The following documents modify the Proposed 17-18 Budget received at the June 15th Meeting:

- Revised Resolution for Adoption
- Spreadsheet outlining the proposed budget revisions
- Memo from Recreation Department Regarding Proposed New Programs and Program Expansions w/ associated spreadsheet
- Revised Capital Improvement Program Spreadsheet

FISCAL IMPACT

ATTACHMENTS

1. Revised Resolution
2. Proposed Budget Revisions
3. Recreation Proposed Program Expansions
4. Revised Capital Improvement Program

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE AND THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SEASIDE ADOPTING THE ANNUAL OPERATING BUDGET, OTHER FUNDS BUDGETS, THE CAPITAL OUTLAY BUDGET, THE CAPITAL IMPROVEMENT BUDGET AND FIVE YEAR PLAN, THE POSITION CONTROL LIST AND SALARY SCHEDULE, THE ANNUAL APPROPRIATIONS LIMIT, AND THE RESERVE BALANCES OF THE CITY OF SEASIDE FOR THE FISCAL YEAR 2017-2018 AND AUTHORIZING ACTIONS AS NECESSARY FOR BUDGET IMPLEMENTATION

WHEREAS, the City Council of the City of Seaside and the Agency Board of the Successor Agency to the Redevelopment Agency of the City of Seaside has considered the Proposed 2017-2018 Annual Operating Budget, Other Funds Budgets, Capital Outlay Budget, Capital Improvement Budget and Plan, the Position Control List and Salary Schedule, the Annual Appropriations Limit, and the Reserve Balances; and

WHEREAS, the City Council and the Agency Board has reviewed the aforementioned documents and made desired modifications; and

WHEREAS, the City Council and the Agency Board is required to adopt a balanced budget in which total appropriations do not exceed estimated revenues and/or other available funds; and

WHEREAS, the City Council is required to adopt an Annual Appropriations Limit and Reserve Balances.

NOW, THEREFORE BE IT RESOLVED, that the City Council and the Agency Board of the City of Seaside adopts the following:

1. The 2017-2018 General Fund Operating Budget, as may be modified;
2. The 2017-2018 Other Funds Budgets, as may be modified;
3. The 2017-2018 Capital Outlay Budget, as may be modified;
4. The 2017-2018 Capital Improvement Budget, as may be modified and the 2017-2018 through 2022-2023 Capital Improvement Plan;
5. The 2017-2018 Position Control List and Salary Schedule;
6. Personnel costs are appropriated with the following restrictions: a) Authorized positions are limited to the positions approved and the funds appropriated for the approved positions; b) The City Manager may authorize filling vacant, approved positions, as necessary, restricted to the funds available.
7. The City Manager may approve appropriation transfers of \$10,000 or less. Transfers in excess of \$10,000 must be authorized by the City Council. Transfers may not exceed the amount appropriated to each Department.

8. Authorize other actions as necessary to implement the 2017-2018 Budget.
9. The Deputy City Manager - Administrative Services shall make any modifications authorized by the City Council to the 2017-2018 Budget prior to publication. The 2017-2018 Adopted Budget will be published as required by the Municipal Code and City Ordinance.
10. The appropriations limit for the Fiscal Year 2017-2018, in accordance with Article XIII B of the California State Constitution, calculated as follows:

2017-2018 Appropriations Limit Adjustment Factors:	
Increase in Per Capita Personal Income Factor	1.0369
Population Change Factor (Monterey County Factor)	<u>1.0100</u>
Combined Factor	<u>1.0473</u>
2017-2018 Appropriations Limit	\$ 31,548,736
2017-2018 Appropriations Subject to the Limit	<u>\$ 22,352,524</u>
2017-2018 Limit in Excess of Appropriations	<u>\$ 9,196,212</u>

13. In accordance with Section 3.12 of the City of Seaside Municipal Code and Government Accounting Standard #54, the City Council is required to set Reserve amounts each fiscal year. The Proposed 2017-2018 Budget establishes Reserves at 72% of the Municipal Code minimums. The following is the proposed distribution of Reserves:

Capital Reserve-Committed	\$ 1,063,433
Special Reserve-Committed	\$ 2,126,865
Emergency Reserve-Committed	<u>\$ 3,190,298</u>
Total committed reserves at year end	<u>\$ 6,380,596</u>

PASSED AND ADOPTED at a meeting of the City Council of the City of Seaside and the Agency Board of the Successor Agency to the Redevelopment Agency of the City of Seaside duly held on the 27th day of June, 2017 by the following vote:

AYES: COUNCIL/BOARD MEMBERS:
 NOES: COUNCIL/BOARD MEMBERS:
 ABSENT: COUNCIL/BOARD MEMBERS:
 ABSTAIN: COUNCIL/BOARD MEMBERS:

Ralph Rubio, Mayor/Chair
 City of Seaside and Successor Agency to the
 Redevelopment Agency of the City of Seaside

ATTEST:

Lesley Milton
 City Clerk - City of Seaside

Agency Secretary - Successor Agency to the Redevelopment Agency of the City of Seaside

CITY OF SEASIDE
2017-2018 PROPOSED BUDGET
(As presented June 15, 2017)

PROPOSED BUDGET REVISIONS

		Increase (Decrease)	Increase (Decrease)
GENERAL FUND:			
	Revenues:		
page 25	Planning Application Review Fee	\$ 5,000	\$ 5,000
	Expenditures:		
page 91	Commissioner Appreciation	\$ 2,500	\$ 2,500
page 91	Family Care	title change only	
page 91	Homeless Assistance	title change only	
page 91	Veterans Transition Center	title change only	
page 163	General Fund Transfer to Laguna Grande Parking Fund	\$ (50,000)	\$ (50,000)
page 206	Fire Operations Equipment	\$ (65,000)	\$ (60,000)
	<i>Recreation additions:</i>		
page 277	Equipment - bounce house, rock wall, obstacle course, dunk tank	\$ 17,750	\$ -
	Increase Special Event Insurance	\$ 1,000	\$ 1,000
	<i>Recreation-Community Center additions:</i>		
page 278	Movies in the Park	\$ 6,000	\$ 6,000
page 278	Father Daughter Dance	\$ 2,500	\$ 2,500
page 278	Equipment - movie projector & screen	\$ 1,600	\$ -
	<i>Recreation-Youth & Education Center additions:</i>		
page 280	Excursions - Kayak, skiing/snowboarding, Yosemite	\$ 7,500	\$ 7,500
page 280	Teen Events - Swim nights, Socials	\$ 5,000	\$ 5,000
page 280	Teen Talent Show	\$ 2,500	\$ 2,500
page 280	Music Program	\$ 2,500	\$ 2,500
	<i>Recreation-Camps, Middle & Elementary addiitons:</i>		
page 283	Increase Program Staffing	\$ 5,000	\$ 5,000
page 283	Increase Subcontract for Bus Services for Camp Trips	\$ 5,000	\$ 5,000
page 283	Equipment	\$ 1,000	\$ -
page 283	Camp Events	\$ 7,500	\$ 7,500
	<i>Recreation-Youth Athletic Services additions:</i>		
page 284	Rental - indoor facility rentals	\$ 5,000	\$ 5,000

page 284	Equipment	\$ 3,000	\$ -
	<i>Recreation-Youth Aquatics additions:</i>		
page 286	Junior Lifeguard	\$ 5,000	\$ 5,000
page 286	Paddle Board Classes	\$ 2,500	\$ 2,500
page 286	Sharks Swim Team	\$ 3,000	\$ 3,000
page 286	Increase Swim Lessons	\$ 5,400	\$ 5,400
page 286	Equipment - paddle boards	\$ 3,000	\$ -
	<i>Recreation-Senior Programs additions:</i>		
page 287	Senior Excursions	\$ 12,500	\$ 12,500
page 287	Fitness Program	\$ 2,500	\$ 2,500
	<i>Total Recreation Additions</i>	<u>\$ 106,750</u>	<u>\$ 80,400</u>

NET IMPACT TO GENERAL FUND	\$ 10,750	\$ 37,100
-----------------------------------	------------------	------------------

ORIGINAL PROPOSED BUDGET RESERVE INCREASE	<u>\$ 71,330</u>
--	-------------------------

INCREASE TO RESERVES WITH PROPOSED REVISIONS	<u>\$ 82,080</u>
---	-------------------------

LAGUNA GRANDE PARKING FUND:

	Revenues:		
page 26	Parking Fund Revenue	\$ (40,000)	\$ (40,000)
page 26	Transfer in from General Fund	<u>\$ (50,000)</u>	<u>\$ (50,000)</u>
	Total decrease	<u>\$ (90,000)</u>	<u>\$ (90,000)</u>
	Expenditures:		
page 241	Subcontracted Work	<u>\$ (90,000)</u>	<u>\$ (90,000)</u>

POMA & DMDC FUND:

page 29	POMA Revenue	\$ -	\$ 245,000
---------	--------------	------	------------

CAPITAL - PARKS IMPROVMENTS

page 63	Grant Revenue	\$ 150,000	\$ -
page 255	Laguna Grande Park Improvements	\$ 150,000	\$ -

MEMORANDUM

City of Seaside
Recreation Services

Date: June 22, 2017

To: Craig Malin, City Manager

From: Nancy Towne, Recreation Director
Dan Meewis, Recreation Superintendent

Subject: Proposed Program Expansion Costs

PROPOSED PROGRAMS

Justification: During the recession many programs were cut in the Recreation Department. Increased funding will allow the department to revive many of the most popular programs including; senior field trips, the Teen Talent Show and the senior exercise classes that MPC provided at no cost to Seaside seniors. Funding is primarily for extra staff costs and equipment related to each program area.

Some of the larger equipment purchases such as bounce houses, rock wall and inflatables are primarily used for our Special Events. These items are rented and can be very costly. However, they are important to our youth and family special events which are considered to be “legacy” programs for the community. Programs that hold special meaning to the generations of Seaside residents that participate year after year.

SENIOR PROGRAMS – REVIVE

- Increase senior excursions to include overnight stays at popular tourist sites such as resorts, local and national parks.
- Senior Exercise Classes –This class will be designed to serve a variety of levels of fitness for our “younger” seniors to our “older” seniors.

SENIOR PROGRAMS – NEW

- Senior Walking and Fitness Class – A new class that will provide an opportunity for seniors AT THE Oldemeyer Center to increase their opportunities to move and walk. This class will also offer “Fitness Challenges” to help motivate them towards a healthy lifestyle.

YOUTH PROGRAMS - REVIVE

- The Teen Talent Show was a very popular activity that has not been held since 2007.
- Increase in youth excursions and day trips to include kayaking, snowboarding and paddle boarding field trips.

YOUTH PROGRAMS – ENHANCE

- Our day camp programs are consistently full during the MPUSD intersession. This funding will allow us to increase the field trips and excursions and also offer more staffing to increase our ability to serve more participants.

- Since the City of Seaside has no indoor facilities and very little outdoor fields that are available, it is necessary to rent facilities from MPUSD schools and the Boys and Girl Club. These will allow us to increase sport program offerings for youth.
- Music and Art Classes: The music room at the YEC is outdated and is dire need of revitalization. We currently offer basic music classes and would like to expand the music classes. We would also like to expand on art related classes that could be taught by local Seaside artists at the Youth and Education Center.
- Youth Art Utility Box Painting Project/Contest sponsored by the YEC and Seaside Art and History Commission.

YOUTH PROGRAMS – AQUATICS - NEW

- Create a Junior Lifeguard Program and expand the City's Sharks Swim Team. Both programs will help cultivate and train swimmers to become Lifeguards for the Pattullo Swim Center.
- Create a new youth Paddleboard Class for the Pattullo Swim Center.
- Funding to increase staff to allow for swim lessons to be taught on Saturdays. Our swim lessons are consistently full and there is a great need to expand the lesson program to serve more participants.

FAMILY/SPECIAL EVENT PROGRAMS – NEW

- Create a Movie in the Park series to be held during summer months for youth and families.
- Create a Father Daughter Dance program for the community.
- Equipment for Youth Special Events such as the Open Houses for the YEC, Kids Club and Tiny Tot University, Tree Lighting Ceremony, Halloween Bazaar and Egg Hunt.
- The City of Seaside receives requests for use of fields and/or facilities for sports purposes by local groups not affiliated with any national organization. These groups are volunteer driven and don't have funds to pay for insurance costs. This funding would allow the City to provide special event program insurance to this type of organization.

Recreation Program Increases		
Items	Total Cost	
	Estimated	GL account
Seniors		
Overnight Senior Excursions	12,500.00	9500
Fitness Program Class/Equipment/Instructor and training	2,500.00	9500
Youth Aquatics		
Junior Lifeguard program	5,000.00	9400
Paddle Board Class	2,500.00	9400
Paddle Boards	3,000.00	9400
Sharks Swim Team	3,000.00	9400
Increased Swim Lessons (Saturdays)	5,400.00	9400
Teen Center - Middle and High School		
Excursions Kayak Trip, Ski/Snowboarding Trip, Yosemite trip.....etc	7,500.00	9310
Teen Events Swim nights, Socials...etc	5,000.00	9310
Misc and Art Program at YEC	2,500.00	9310
Teen Talent Show - Revived - Last held 2007	2,500.00	9310
Special Events - Youth and Families		
Movies in the Park	6,000.00	9200
Projector & Sound equipment	1,000.00	9200
Movie Screen	600.00	9200
Father Daughter Dance	2,500.00	9200
Camps - Elementary and Middle School		
New equipment to enhance experience of camps	1,000.00	9330
Added budget funds for contract services for larger buses to take kids A's/Giants games or other Bay Area Locations for field trips.	5,000.00	9330
Camp Events - Once a week when camp is in session	7,500.00	9330
Increase staff costs to accomodate more camps	5,000.00	9330
Youth Sports -Elementary, Middle and High School		
Increased budget for indoor Facility rentals (Basketball Gym, Roller Skating Rink).	5,000.00	9340
More equipment to increase number of participants for programs and possibly add new sports....Track, Lacrosse....etc	3,000.00	9340
Equipment for Program Enhancements and Special Events		
Small Bounce house	1,750.00	9100
Rocky Mountain Delux (Inflatable rock wall)	8,000.00	9100
Inflatable Obstacle Course	5,000.00	9100
Dunk Tank	3,000.00	9100
Other		
Liability Insurance for community based youth groups such as 3 on 3 basketball	1,000.00	
Total	106,750.00	

Capital Improvement Program
FY2017/2018 - 2022/2023

DRAFT

	Project	Synopsis SOW	Funding Sources	Fiscal Years								Project Total
				2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Out Years	
					General Fund	Other						
	GOVERNMENT FACILITIES											
1	Library ADA Improvements	see DACTrak	CDBG	\$ 246,888								\$ 246,888
2	Library Roof Drain Replacement		General Fund			\$ 50,000	\$ 150,000					\$ 200,000
3	Oldemeyer ADA Upgrades	See DACTrak	General Fund			\$ 420,000	\$ 1,700,000					\$ 2,120,000
4	Oldemeyer Re-Roof	Garland report	General Fund			\$ 350,000						\$ 350,000
5	Oldemeyer Boiler Replacement		General Fund		\$ 75,000							\$ 75,000
6	Oldemeyer Auditorium Doors		Mtn Account		\$ 40,000							\$ 40,000
7	Oldemeyer Refurbishment	Auditorium Floor, Automatic Doors, Furniture, Interior & Exterior Painting	General Fund								\$ 300,000	\$ 300,000
8	Oldemeyer ADA Upgrades	See DACTrak	General Fund						\$ 70,000	\$ 580,000		\$ 650,000
9	Oldemeyer, Patullo & YEC Parking Lot Refurbish	Seal & Stripe	General Fund				\$ 75,000					\$ 75,000
10	Pattullo Swim Center ADA Upgrades	See DACTrak	General Fund								\$ 70,000	\$ 70,000
11	City Hall ADA Improvements	(Door Upgrades \$180k) Threshold, Doors, Push-Button Entry &Landings, See DACTrak	General Fund			\$ 180,000	\$ 260,000	\$ 1,090,000				\$ 1,530,000
12	City Hall Refurbishment	CC staff seating, locking doors, carpeting in mezz & rooms, painting.	General Fund	\$ 12,500	\$ 100,000	\$ 100,000	\$ 100,000	\$ 40,000				\$ 352,500
13	City Hall HVAC Upgrade		Lease/Purchase Financing	\$ 466,384								\$ 466,384
14	City Hall Generator		General Fund / Water Fund			\$ 250,000						\$ 250,000
15	City Hall Reroof		General Fund								\$ 300,000	\$ 300,000
16	City Hall Energy Efficiency Project	347-0-8910-9539 Solar Panels, 100-0-8310-8187 Replace Windows (\$150k).	Lease/Purchase Financing	\$ 595,000		\$ 150,000						\$ 745,000
17	City Hall/Library Parking Lot	Reseal & Stripe	General Fund			\$ 150,000					\$ 50,000	\$ 200,000
18	City Hall Expansion		General Fund								\$ 42,000,000	\$ 42,000,000
19	City Facilities Plan	Government facilities needs assessment with concept-level building scenarios	General Fund		\$ 40,000	\$ 60,000						\$ 100,000
20	Corporation Yard Re-Roof		General Fund								\$ 200,000	\$ 200,000
21	Vehicle Maintenance Reroof		General Fund								\$ 200,000	\$ 200,000
22	Corporation Yard Interior & Exterior Painting		General Fund								\$ 20,000	\$ 20,000
23	Corporation Yard Relocation		Developer								\$ 28,000,000	\$ 28,000,000
24	Demolition of Surplus II Buildings		FORA, Developer		\$ 5,200,000			\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 3,550,000	\$ 14,750,000
25	Vehicle Maintenance Lighting Upgrades		General Fund, PG&E OBF									
26	PD Parking Lot Upgrades	Expansion (\$250k) and Security Upgrades (\$100k)	General Fund			\$ 100,000	\$ 250,000		\$ 27,000	\$ 27,000	\$ 27,000	\$ 81,000
27	Fire Station ADA Upgrades	DACTrak	General Fund			\$ 275,000						\$ 275,000
28	Fire Station #1 Upgrades	Vehicle Storage at Lloyd Way Storage Yard (60k) Parking (200k) Retaining Wall (250k)	General Fund	\$ 35,000	\$ 25,000	\$ 250,000					\$ 200,000	\$ 510,000
29	Fire Station #1 Refurbishment	Painting (\$70k)and Reroof (\$350k)	General Fund			\$ 70,000	\$ 350,000					\$ 420,000
30	YEC Building ADA Upgrades	Site Renovations ADA \$280k. Painting	General Fund/Maint Fund			\$ 280,000						\$ 280,000
31	YEC Park	Replace mini-golf	General Fund					\$ 200,000				\$ 200,000
32	Soper Community Building Refurbishment	Carpet, Painting, Standby Generator for housing/EDC	General Fund								\$ 150,000	\$ 150,000
33	Soper Community ADA Upgrades	See DACTrak	General Fund			\$ 2,200,000						\$ 2,200,000
	Subtotals - Government Facilities Projects			\$ 1,355,772	\$ 240,000	\$ 5,240,000	\$ 4,885,000	\$ 2,885,000	\$ 3,330,000	\$ 2,097,000	\$ 2,607,000	\$ 75,067,000
												\$ 97,706,772
	PARKS											
34	Laguna Grande & Roberts Park Improvements	ADA \$825k. 342-0-8910-9569 Playground & ADA. Site Furnishings (90k Roberts ADA)	General Fund / Grants	\$ 12,100	\$ 150,000						\$ 875,000	\$ 1,037,100
35	Cutino Park Renovation	348-0-8910-9517 Master Plan Upgrades. 348-0-8910-9516 B-Ball Courts	General Fund / Grants	\$ 217,900	\$ 1,800,000							\$ 2,017,900
36	National Monument Access Signs	Fort Ord Visitor Sign	General Fund		\$ 25,000			\$ 25,000				\$ 50,000
37	Recreation Facilities east of General Jim Moore		Development Fees								\$ 300,000	\$ 300,000
38	Park Upgrades	Capra design \$210k ADA \$190K, Metz ADA \$376k, Pachetti ADA 160k, Wheeler Rstms \$250k ADA \$89k	General Fund	\$ 25,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,375,000
	Subtotals - Parks Projects			\$ 255,000	\$ 175,000	\$ 1,950,000	\$ 200,000	\$ 200,000	\$ 225,000	\$ 200,000	\$ 200,000	\$ 1,375,000
												\$ 4,780,000
	SPECIAL PROJECTS											
39	Decorative Streetlight Retrofits	OBF through PG&E (AMBAG) retrofitting light on GJM & Seaside Highland with LED	PG&E OBF	\$ 250,000								\$ 250,000
40	Lightfigther Overhead Sign Removal		FORA	\$ 87,000								\$ 87,000
41	Auto Center Towers Maintenance		General Fund						\$ 80,000			\$ 80,000
42	Alternative Energy Source Study		General Fund, PG&E OBF					\$ 250,000				\$ 250,000
43	City Fence Removal on GJM & Coe Avenue		FORA/General Fund								\$ 500,000	\$ 500,000
44	ADA Transition Plan	see DACTrak Report	General Funds			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
44	Geographical Information System	Needs assessment and upgrade (50k-incode upgrade) Implementation	General Funds			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
45	Laguna Grande Well Refurbishment (local water project)	Grant from MPWMD-this has nothing to do with the muni water system	MPWMD/General Fund	\$ 136,900	\$ 50,000							\$ 186,900
	Subtotals - Special Projects			\$ 473,900	\$ -	\$ 50,000	\$ 150,000	\$ 150,000	\$ 400,000	\$ 230,000	\$ 150,000	\$ 650,000
												\$ 2,253,900
	STORMWATER											
46	Plumas Storm Drain Improvements		Grant								\$ 500,000	\$ 500,000
47	Kimball Avenue Storm Drain Improvements		Stormwater (Fund 271)								\$ 1,600,000	\$ 1,600,000
48	90 Inch Bay Avenue Outfall (Phase 1)		Stormwater								\$ 10,140,000	\$ 10,140,000
49	90-inch Storm Drain Outfall Repair (Phase 3)	Safety grate & channels for overflow structure	Stormwater			\$ 45,000						\$ 45,000
50	Del Monte Manor Storm Drain Improvements	Abandon outfall to DMM & install retention system	Stormwater/Grant		\$ 20,000	\$ 500,000						\$ 520,000
51	Broadway Ave. at Fremont Blvd. Capacity Improvements		Stormwater								\$ 325,000	\$ 325,000
52	Canyon Del Rey at Hamilton Avenue Capacity Improvements.		Stormwater								\$ 229,000	\$ 229,000
53	Del Monte Blvd. at Auto Center Parkway Capacity Improvements.		Stormwater								\$ 415,000	\$ 415,000
54	Dredge Laguna Grande and Roberts Lake		IRWMP/JPA								\$ 7,840,000	\$ 7,840,000
55	Hamilton Avenue at Fremont Blvd. Capacity Improvements		Stormwater								\$ 2,535,000	\$ 2,535,000
56	Hilby Avenue Storm drain Infrastructure Improvements		Stormwater								\$ 12,123,000	\$ 12,123,000
57	John Street at Redwood Avenue Capacity Improvements		Stormwater								\$ 100,000	\$ 100,000
58	Military Avenue at Mendocino Capacity Improvements		Stormwater								\$ 31,000	\$ 31,000
59	Olympia Ave. at Catalina Street Storm drain Improvements.		Stormwater								\$ 355,000	\$ 355,000
60	Roberts Lake Outfall Improvements	Repair End wall. Install Pump; \$200,000 Excavate culvert	Stormwater/FEMA		\$ 200,000						\$ 23,000,000	\$ 23,200,000
61	Parking Authority Trash		Parking Authority (103)			\$ 80,000						\$ 80,000

Capital Improvement Program
FY2017/2018 - 2022/2023

DRAFT

	Project	Synopsis SOW	Funding Sources	Fiscal Years									Project Total
				2016/2017	2017/2018		2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Out Years	
					General Fund	Other							
62	Storm Drain Water Quality Project	NPDES Trash Amendment (\$40k for FS + \$5M Construct)	Stormwater	\$ 40,000				\$ 50,000	\$ 435,000	\$ 2,100,000	\$ 2,200,000	\$ 275,000	\$ 5,100,000
63	Del Monte Blvd Storm Drain Diversion		General Fund / Grant		\$ 10,000	\$ 1,200,000		\$ 1,127,000					\$ 2,337,000
64	Stormwater Master Plan Update		Stormwater / Grant				\$ 600,000						\$ 600,000
65	Hwy 1 Storm drain Abandonment		Stormwater				\$ 250,000						\$ 250,000
66	Circle Avenue Storm drain Repair	Repair Sinkhole	Stormwater					\$ 50,000	\$ 250,000				\$ 300,000
	Subtotals - Stormwater Projects			\$ 40,000	\$ 30,000	\$ 1,900,000	\$ 975,000	\$ 1,227,000	\$ 685,000	\$ 2,100,000	\$ 2,200,000	\$ 59,468,000	\$ 68,625,000
	TRANSPORTATION												
67	West Broadway Infrastructure Improvements	RSTP Fair Share (\$221,901 - \$70,000 = \$151,901)	RSTP/SCSD/ATP	\$ 7,380,568		\$ 151,901							\$ 7,532,469
68	Parking Authority Seal Coat, Striping & ADA		Parking Authority (103)						\$ 280,000			\$ 100,000	\$ 380,000
69	Sign Retro Reflectivity Upgrades & Street Name Signs		General Fund				\$ 50,000	\$ 50,000	\$ 50,000				\$ 150,000
45	Canyon Del Rey Corridor Analysis	Caltrans FHWA Partnership w/ TAMC & DRO	TAMC/Del Rey Oaks/General Fund		\$ 20,000	\$ 175,000							\$ 195,000
46	General Jim Moore & Eucalyptus Improvements	Repair failing cut slopes, embankments, & storm drain systems	FORA, General Fund			\$ 100,000						\$ 1,200,000	\$ 1,300,000
47	Fremont Bus Improvements	Preemption	Grant									\$ 446,000	\$ 446,000
48	San Pablo / Nadina Intersection Improvements		FORA			\$ 10,000						\$ 396,000	\$ 406,000
49	Hilby Avenue Street Rehabilitation	Cal Am Upgrades \$1.6M, Corner Acquisition \$100k Add Paving \$300k	Developer/Grant Funds			\$ 1,600,000							\$ 1,600,000
50	Monterey Road Hwy 1 Interchange	Create PSR \$300k, Design \$4M, Construct \$20M	FORA, Developer					\$ 300,000		\$ 4,000,000		\$ 20,000,000	\$ 24,300,000
51	Monterey/Fremont/SR1 Improvements	TIA to study for Roundabout Feasibility (RSTP Fair Share less WBUV)	General Fund / RSTP		\$ 50,000	\$ 70,000						\$ 250,000	\$ 370,000
52	Pavement Management Program	Playa Ave, Hilby, Residential - dig-outs east of Fremont south of Broadway (\$300 MeasX)	Tax Fund/Measure X/RSTP	\$ 40,000		\$ 300,000	\$ 630,000	\$ 500,000	\$ 500,000	\$ 400,000	\$ 400,000	\$ 3,000,000	\$ 5,770,000
53	ADA Road Upgrades	see DACTrak Report (use MeasX)	Measure X				\$ 300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 40,600,000	\$ 41,700,000
54	Bike-safe Grate Upgrades	temp fix grates then replace as funding becomes available Meas X (\$200k)	Risk Mgmt / Meas X	\$ 60,000	\$ 60,000	\$ 200,000						\$ 500,000	\$ 820,000
55	San Pablo Bridge Upgrade	Assessment \$44k,	RSTP							\$ 44,000		\$ 1,000,000	\$ 1,044,000
56	Speed Survey	Speed Survey	RSTP				\$ 115,000						\$ 115,000
57	Roundabout Implementation	Study GJM & Del Monte at Broadway, Implement GJM@Coe(\$1.5M) and Broadway(\$3M)	RSTP / Gas Tax / Grants				\$ 60,000	\$ 1,500,000	\$ 3,000,000				\$ 4,560,000
58	Fremont Trinity Pedestrian Improvements	Bulb Outs	RSTP				\$ 350,000						\$ 350,000
59	Broadway/Del Monte/Fremont Time Limited Parking		General Fund									\$ 100,000	\$ 100,000
	Subtotals - Transportation Projects			\$ 7,480,568	\$ 130,000	\$ 2,606,901	\$ 1,505,000	\$ 2,550,000	\$ 4,030,000	\$ 4,644,000	\$ 600,000	\$ 67,592,000	\$ 91,138,469
	WATER												
60	Water Master Plan/Rate Study		Water Funds	\$ 308,711									\$ 308,711
61	Meter & Backflow Replacement		Water Funds	\$ 153,653			\$ 100,000				\$ 750,000	\$ 770,000	\$ 1,773,653
62	Well Replacement		Water Funds/Loans				\$ 200,000	\$ 870,000					\$ 1,070,000
63	Main Replacements		Water Funds					\$ 90,000	\$ 312,000				\$ 402,000
64	Water Security Updates	Gate lock; SCAPA	Water Funds	\$ 279,570					\$ 312,000				\$ 591,570
65	Replacement Water Source		Water Funds						\$ 57,000	\$ 50,000	\$ 50,000		\$ 157,000
66	Arch Flash Hazard mitigation for Water System	Arc Flash Study	Water Funds			\$ 30,000	\$ 100,000						\$ 130,000
	Subtotals - Water Projects			\$ 741,934	\$ -	\$ 30,000	\$ 400,000	\$ 960,000	\$ 681,000	\$ 50,000	\$ 800,000	\$ 770,000	\$ 4,432,934
	SANITATION DISTRICT ^A												
67	Fremont Blvd. Sewer Upgrade Design and Construction ¹		SCSD	\$ 895,082									\$ 895,082
68	Del Monte Lift Station Upgrades Design and Construction		SCSD	\$ 1,076,853									\$ 1,076,853
69	Rosita Lift Station Upgrades Construction		SCSD	\$ 106,575									\$ 106,575
70	942 Angelus Way Sewer Upgrade Design and Construction		SCSD	\$ 351,472									\$ 351,472
71	Del Rey Park Sewer Upgrade Design and Construction		SCSD	\$ 120,200									\$ 120,200
72	Del Monte Blvd. Sewer Upgrade Design and Construction		SCSD				\$ 265,000	\$ 1,403,940					\$ 1,668,940
73	Military Lift Station Replacement Construction		SCSD	\$ 720,806									\$ 720,806
74	Luzern St. Sewer Upgrade Design and Construction		SCSD	\$ 75,000									\$ 75,000
75	La Salle Ave. Sewer Upgrade Design and Construction		SCSD	\$ 115,000									\$ 115,000
76	Tioga Lift Station Upgrade		SCSD					\$ 253,000					\$ 253,000
77	Birch Ave. Sewer Upgrade Design and Construction		SCSD							\$ 686,100			\$ 686,100
78	Root Intrusion Sewer Replacement Design and Construction		SCSD								\$ 1,200,000	\$ 3,585,250	\$ 4,785,250
79	Brick Manhole Inspection		SCSD									\$ 412,000	\$ 412,000
80	Drop Manhole Inspections		SCSD									\$ 500,000	\$ 500,000
81	Manhole Lids		SCSD									\$ 105,000	\$ 105,000
82	Rod Hole Replacement		SCSD									\$ 1,320,000	\$ 1,320,000
83	New Manhole Installations		SCSD									\$ 3,309,901	\$ 3,309,901
84	Canyon Del Rey Sewer Line Replacement		SCSD						\$ 160,000	\$ 403,000			\$ 563,000
85	Highway 1 Sewer Line Cleaning Design and Construction		SCSD	\$ 40,500			\$ 150,001						\$ 190,501
86	LAFCO Application		SCSD					\$ 200,000					\$ 200,000
87	Sutter Street Sewer Main Replacement		SCSD	\$ 60,000			\$ 300,000					\$ 360,000	\$ 720,000
88	Sewer Master Plan		SCSD	\$ 65,332							\$ 163,000		\$ 228,332
	Subtotals - Sanitation Projects			\$ 3,626,820	\$ -	\$ -	\$ 715,001	\$ 1,856,940	\$ 160,000	\$ 1,089,100	\$ 1,363,000	\$ 9,592,151	\$ 18,403,012
	Totals			\$ 13,973,994	\$ 575,000	\$ 11,776,901	\$ 8,830,001	\$ 9,828,940	\$ 9,511,000	\$ 10,410,100	\$ 7,920,000	\$ 214,514,151	\$ 287,340,087

¹ Included in the West Broadway Infrastructure Improvements project

EXISTING PROJECT
NEW PROJECT



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 4.B.

TO: City Council

FROM: Craig Malin, City Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services

DATE: June 27, 2017

**SUBJECT: REVIEW, DISCUSS, CONDUCT A PUBLIC HEARING,
AND CONSIDER ADOPTION OF A RESOLUTION TO APPROVE
THE PROPOSED 2017-2018 FEE SCHEDULE**

PURPOSE

The purpose of this item is to give the City Council the opportunity to review and adopt the attached resolution approving the 2017-2018 Proposed Fee Schedule for the City of Seaside.

RECOMMENDATION

It is recommended that the City Council review the Proposed 2017-2018 Fee Schedule and adopt the attached resolution approving the proposed fees. Each fee can be adopted as proposed, adopted as modified by the City Council, or not adopted.

BACKGROUND

The meeting of June 15, 2017 was continued to June 27, 2017 at 5:30 to continue the discussion of this item. Attached are revised and update documents as requested during the June 15th meeting.

Links from the Previous Meeting:

June 15, 2017 Agenda Packet:

<http://seasideca.boardsync.com/Web/UserControls/DocPreview.aspx?p=1&aoid=968>

The following documents modify the Proposed Fee Schedule received at the June 15th Meeting:

- Revised Resolution for Adoption

- Revised and Updated Proposed Fee Schedule
- List of Fees reduced or not increased for 2017-18

FISCAL IMPACT

Anticipated revenues from fee collections have been included the 2017-2018 Proposed Budget.

ATTACHMENTS

1. Revised Resolution
 2. Revised Proposed Fee Schedule
 3. Fees Reduced or Not Increased 2017-18
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE ADOPTING
THE 2017-2018 FEE SCHEDULE OF THE CITY OF SEASIDE**

WHEREAS, the City Council of the City of Seaside has considered the Proposed 2017-2018 Fee Schedule; and

WHEREAS, the City Council has made any desired modifications to the Proposed 2017-2018 Fee Schedule.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Seaside adopts the 2017-2018 Fee Schedule. Fee increases will be effective August 1, 2017.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Seaside duly held on the 27th day of June, 2017 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Ralph Rubio, Mayor
City of Seaside

ATTEST:

Lesley Milton, City Clerk
City of Seaside

CITY OF SEASIDE
MASTER FEE SCHEDULE AS OF 8/1/2017

CREDIT CARDS NOT ACCEPCTED FOR DEVELOPER DEPOSITS OR TRANSIENT OCCUPANCY TAX

FEE SCHEDULE	Page #
Schedule of Finance/City Clerk Division Fees	2
Schedule of Building Division Fees	3-12
Schedule of Planning Division Fees	13-17
Schedule of Engineering Division Fees	18-20
Schedule of Water Division Rates & Fees	21-23
Schedule of Recreation Division Fees	24-26
Schedule of Fire Department Fees	27-31
Schedule of Police Department Fees	32-35
Schedule of Police Department - Animal Control Fees	36

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FINANCE & CITY CLERK FEES

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
FINANCE			
	Business License Application Fee	\$ 13	\$ 13
	Business License Schedule of License Fees	Municipal Code 5.04.20 - 5.04.10	Municipal Code 5.04.20 - 5.04.10
	Mailing List (per page)	.10 + cost of labels	.10 + cost of labels
	City Budget-Paper	\$ 53	\$ 55
	Bingo Permit	\$ 53	\$ 55
	Delinquent Invoice-1st Notice	\$ 5	\$ 5
	Delinquent Invoice-2nd Notice	\$ 10	\$ 10
	Returned Check-1st	\$ 28	\$ 29
	Returned Check-2nd	\$ 33	\$ 34
CITY CLERK			
	Public Record Copies - standard 8.5" x 11", black and white	\$ 0.10	\$ 0.10
	Public Record Copies - Color or non-standard sizes	cost of duplication	cost of duplication
	Mailing copy of requested document or CD	Cost of duplication plus postage	Cost of duplication plus postage
	City Council Agenda mailing subscription (annual)	\$ 27	\$ 28
	City Council Agenda Packet (per packet)	\$ 16	\$ 17
	Records on CD	\$ 5	\$ 5
	Notary Fee (State Code)	\$ 10	\$ 10

CITY OF SEASIDE				
BUILDING PLAN REVIEW AND INSPECTION				
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village Specific Plan Area will be waived for 2017/2018		Fee	16/17 Adopted (2.6%)	17/18 Adopted (3.7%)
BUILDING DIVISION FEES				
ADMINISTRATIVE CITATIONS				
	First Offense		\$ 269	\$ 279
	Repeated Violations		\$ 538	\$ 558
Work with out a Permit-Investigative Fee			Equal to Permit Fee-not to exceed \$500	Equal to Permit Fee-not to exceed \$500
Notice of Violation Recordation Fee			\$ 257	\$ 267
Notice of Violation Expungement Fee			\$ 257	\$ 267
			\$ -	\$ -
New Address/Address Change			\$ 117	\$ 121
AB717 Training Fee			Cost	Cost
Certified Access Specialist (CASP) Plan Review Fee			Cost	Cost
MINOR COMMERCIAL AND RESIDENTIAL IMPROVEMENT PROJECTS				
	Application for Unreasonable Hardship Exceptions to Disabled Access Requirements (2 hour minimum)	per hour	\$ 1,025	\$ 1,063
	Application Request for Substitution of Alternate Materials or Method (2 hour Minimum)	per hour	\$ 1,025	\$ 1,063
	Board of Appeal Hearing Fee	each	Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
	Building-like Structures - Misc. Structures (ie, tanks, towers, silos, storage racks, etc.)	each	Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
	Canopy / Awning	per project	\$ 1,025	\$ 1,063
	Cellular Tower / Antenna		\$ -	\$ -
	Attached	each	\$ 3,074	\$ 3,188
	Detached	each	\$ 3,074	\$ 3,188
	Equipment Shelter	each	\$ 1,537	\$ 1,594
	Certification of Record	each	\$ 1,025	\$ 1,063
	Commercial Accessibility Upgrade	each	\$ 1,025	\$ 1,063
	Commercial Coach Installation	each	\$ 1,025	\$ 1,063
	Deck or Patio (Covered) - Install/Replace/Repair		Based on type of use, type of construction and square footage	Based on type of use, type of construction and square footage
	Engineered, first 300 s.f.	per project		
	each additional 300 s.f.	per project		
	Non-engineered, first 300 s.f.	per project		
	each additional 300 s.f.	per project		
	Deck or Patio (Uncovered) - Install/Replace/Repair			
	Engineered, first 300 s.f.	per project		
	each additional 300 s.f.	per project		
	Non-engineered, first 300 s.f.	per project		
	each additional 300 s.f.	per project		
	Deferred Submittal	per project		
	Demolition	per project	\$ 242	\$ 251
	Dry rot/Termite Repair	per project	\$ 242	\$ 251
	Fence or Non-Engineered Wall	per project	\$ 242	\$ 251
	Fireplace Retrofit / Chimney Repair	per project	\$ -	\$ -
	Flag, Light, or Sign Pole - Install / Replace	per project	\$ 1,025	\$ 1,063
	Foundation Repair / Replace (includes piles, piers, or foundation-only systems under existing or partial construction)	per project	\$ 2,049	\$ 2,125
	Greenhouse or Solarium		\$ -	\$ -
	< 200 sq ft	per project	\$ 1,025	\$ 1,063
	200 - 1,000 sq ft	per project	\$ 2,049	\$ 2,125
	> 1,000 sq ft	per project	\$ 2,562	\$ 2,657
	Minor Repairs (for items otherwise not listed, for the purpose of reconstruction, renewal, or maintenance of any part of an existing structure - requiring not more than two inspections) (Includes Mechanical equipment with structural modifications)	per project	\$ 242	\$ 251

CITY OF SEASIDE				
BUILDING PLAN REVIEW AND INSPECTION				
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village Specific Plan Area will be waived for 2017/2018		Fee	16/17 Adopted (2.6%)	17/18 Adopted (3.7%)
	Outsourced Plan Review Processing Fee	per hour	\$ 512	\$ 531
	Partition	per project	\$ 242	\$ 251
	Pools and Spas - Commercial		\$ -	\$ -
	Pool & Spa Combo	per project	\$ 2,049	\$ 2,125
	Pool - New Install	per project	\$ 2,049	\$ 2,125
	Pool - Remodel	per project	\$ 1,025	\$ 1,063
	Spa - New Install	per project	\$ 1,025	\$ 1,063
	Pools and Spas - Residential - Above Ground		\$ 161	\$ 167
	Registration of Abandoned Property		\$ 53	\$ 55
	Re-Plastering, or Wet Sand Blasting		\$ -	\$ -
	< 20 sq ft	per project	\$ 768	\$ 796
	20 - 200 sq ft	per project	\$ 768	\$ 796
	> 200 sq ft	per project	\$ 768	\$ 796
	Re-Roof: \$157 for 1st 10 Squares. Add \$75 for each additional Squares		\$ 161	\$ 167
	Retaining Wall		\$ -	\$ -
	Engineered	per project	\$ 323	\$ 335
	Non-Engineered	per project	\$ 242	\$ 251
	Seismic Retrofit		\$ -	\$ -
	< 5,000 Sq Ft	per project	\$ 2,305	\$ 2,390
	> 5,000 Sq Ft.	per project	\$ 3,330	\$ 3,453
	Stair Repair / Replace	per project	\$ 242	\$ 251
	Siding / Stucco	per project	\$ 242	\$ 251
	Sign		\$ -	\$ -
	Non-Illuminated	per project	\$ 161	\$ 167
	Illuminated	per project	\$ 161	\$ 167
	Monument	per project	\$ 1,025	\$ 1,063
	Solar / PV System -		\$ -	\$ -
	Residential Permit and Inspection-\$500 plus \$15 per kilowatt for each above 15kw	per project	Variable	Variable
	Non-Residential and commercial-\$1,000 plus \$7 per kilowatt for each kilowatt between 51kw and 250 kw, plus \$5 for every kilowatt above 250 kw	per project	Variable	Variable
	Substandard Structure Inspection (includes code enforcement report)	per project	\$ 1,025	\$ 1,063
	Certificate of Occupancy		\$ 176	\$ 183
	Temporary Certificate of Occupancy	per project	176 + deposit	183 + deposit
	Trailer Coach Tiedown Inspection	per project	\$ 1,025	\$ 1,063
	Garage Door Replacement		\$ 161	\$ 167
	Window / Door - Non-Structural		\$ -	\$ -
	First 10 windows / doors	per project	\$ 242	\$ 251
	each add'l 10 windows/doors	per project	\$ 81	\$ 84
	Window / Door - Structural		\$ -	\$ -
	First 10 windows / doors	per project	\$ 323	\$ 335
	each add'l 10 windows/doors	per project	\$ 108	\$ 112
	Additional Plan Check required in excess of standard	per hour	\$ 243/Hour Minimum	\$ 252/Hour Minimum
	Additional Inspection required in excess of standard / ReInspection	per hour	\$ 243/Hour Minimum	\$ 252/Hour Minimum
	Plan Check outside of normal business hours or applicant requested fast-tracking (3 hour minimum)	per hour	\$ 1,537	\$ 1,594
	Plan Check outside of normal business hours or applicant requested fast-tracking (4 hour minimum)	per hour	\$ 2,049	\$ 2,125
			\$ -	\$ -

CITY OF SEASIDE				
BUILDING PLAN REVIEW AND INSPECTION				
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village Specific Plan Area will be waived for 2017/2018		Fee	16/17 Adopted (2.6%)	17/18 Adopted (3.7%)
MECHANICAL, PLUMBING, AND ELECTRICAL PERMITS (Not associated with an existing building permit)			\$ -	\$ -
			\$ -	\$ -
	Plan Review	per hour	\$ 512	\$ 531
	Other Mechanical, Plumbing, or Electrical Inspections not otherwise listed below	per hour	\$ 242	\$ 251
			\$ -	\$ -
	Mechanical Permit Fees		\$ -	\$ -
	Install/Relocate each forced air or gravity-type furnace or burner (including attached ducts and vents)		\$ 323	\$ 335
	Repair/alteration/addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by code.		\$28/each w/ \$243 Minimum	\$29/each w/ \$252 Minimum
	Install, relocate each boiler or compressor, up to and including 3 HP, or each absorption system up to and including 100,000 Btu/hr		\$ 430	\$ 446
	Each air-handling unit, including attached ducts. (Note: this fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler, or absorption unit for which a permit is required elsewhere)		\$ 430	\$ 446
	Each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit.		\$ 1,280	\$ 1,327
	Residential - installation of each hood which is served by mechanical exhaust, including the ducts for such hood		\$ 242	\$ 251
	Commercial - installation of each hood which is served by mechanical exhaust, including the ducts for such hood		\$ 2,817	\$ 2,921
	Each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in the code		\$ 242	\$ 251
			\$ -	\$ -
	Plumbing and Gas Permit Fees			
	Each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping, and backflow protection therefore)		\$28/each w/ \$243 Minimum	\$29/each w/ \$252 Minimum
	Each building sewer		\$ 242	\$ 251
	Each water heater and/or vent		\$ 161	\$ 167
	Installation, alteration, or repair of wall heater		\$ 161	\$ 167
	Each industrial waste pretreatment interceptor including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps		\$ 1,537	\$ 1,594
	Installation, alteration, or repair of water piping and/or water treating equipment		\$ 243 - For single line	\$ 252 - For single line
	Installation, alteration, or repair of gas piping and/or gas treating equipment		\$ 243 - For single line	\$ 252 - For single line
	Repair or alteration of drainage or vent piping		\$ 243 - For single line	\$ 252 - For single line
			\$ 323 - For multiple lines	\$ 335 - For multiple lines
	Each lawn sprinkler system on any one meter, including backflow protection devices		\$ 242	\$ 251
	Backflow devices not included in other fee services (e.g., building sewer) each unit		\$ 242	\$ 251
	Gas test		\$ 161	\$ 167
	Sewer lateral test		\$ 242	\$ 251
	Electrical Permit Fees			
	Temporary Power Service			
	Temporary service power pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances		\$243 - If not incl. w/ new permit	\$252 - If not incl. w/ new permit
	Temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, etc.		\$ 242	\$ 251
	15 or 20 amp - each 10 circuits		\$ 242	\$ 251
	25 to 40 amp circuits		\$ 768	\$ 796
	50 to 175 amp circuits		\$ 768	\$ 796
			\$ -	\$ -
	Receptacle, Switch and Lighting Outlets		\$ -	\$ -
	Receptacle, switch and lighting outlets at which current is used or controlled, except services, feeders and meters		\$ -	\$ -
	Each 10 (or portion thereof)		\$ 242	\$ 251

CITY OF SEASIDE				
BUILDING PLAN REVIEW AND INSPECTION				
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village Specific Plan Area will be waived for 2017/2018		Fee	16/17 Adopted (2.6%)	17/18 Adopted (3.7%)
	Residential Appliances			
	Fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter mounted cooking tops, electric ranges, self-contained room console or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances not exceeding one horsepower (HP) in rating.		\$10.30 each w/ \$157 Minimum	\$10.68 each w/ \$157 Minimum
	Non-residential Appliances			
	Residential appliances and self-contained factory-wired nonresidential appliances, including medical and dental devices, food, beverage, and ice cream cabinets; illuminated show cases, drinking fountains, vending machines, laundry machines, or other		\$21.60 each w/ \$243 Minimum	\$22.40 each w/ \$243 Minimum
	Power Apparatus			
	Motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, as follows: Note: these fees include all switches, circuit break		\$ 242	\$ 251
	Busways			
	Trolley and plug-in-type busways - each 100 l.f. or fraction thereof (An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.		\$243 for each 100 feet	\$252 for each 100 feet
	New Services or Additional Panels			
	Services Note: An additional fee may apply (underground) or (overhead) to Power Company for reconnection or upgrade of any service		\$ 242	\$ 251
	600 volts or less and not over 200 amperes in rating		\$ 242	\$ 251
	600 volts or less and over 200 amperes in rating		\$ 323	\$ 335
	600 volts or over 1,000 amperes in rating		\$ 242	\$ 251
			\$ -	\$ -
	Miscellaneous Apparatus, Conduits, and Conductors		\$ -	\$ -
	Electrical apparatus, conduits, and conductors for which a permit is required, but for which no fee is set forth. (This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs)		\$ 242	\$ 251
			\$ -	\$ -
	Plan review		\$ -	\$ -
	Hourly Rate		\$ 242	\$ 251
	90 Day Plan Review Extension		25% Original Fee	25% Original Fee

CITY OF SEASIDE
BUILDING DEPARTMENT
2017-18 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Sch							
Square Footage:							
500	per project	\$ 4,283.46	\$ 0.95	\$ 2,855.64	\$ 0.63	\$ 2,284.51	\$ 0.51
2,000	per project	\$ 5,710.63	\$ 1.59	\$ 3,807.09	\$ 1.06	\$ 3,045.67	\$ 0.85
5,000	per project	\$ 10,468.52	\$ 1.33	\$ 6,979.01	\$ 0.89	\$ 5,583.21	\$ 0.71
10,000	per project	\$ 17,133.87	\$ 0.76	\$ 11,422.58	\$ 0.51	\$ 9,138.06	\$ 0.41
25,000	per project	\$ 28,555.11	\$ 1.14	\$ 19,036.74	\$ 0.76	\$ 15,229.39	\$ 0.61
Commercial Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewh							
Square Footage:							
1,000	per project	\$ 5,710.63	\$ 0.71	\$ 3,807.09	\$ 0.48	\$ 3,045.67	\$ 0.38
5,000	per project	\$ 8,566.94	\$ 0.86	\$ 5,711.29	\$ 0.57	\$ 4,569.03	\$ 0.46
10,000	per project	\$ 12,850.57	\$ 0.44	\$ 8,567.05	\$ 0.29	\$ 6,853.64	\$ 0.23
50,000	per project	\$ 30,457.97	\$ 0.30	\$ 20,305.32	\$ 0.20	\$ 16,244.25	\$ 0.16
100,000	per project	\$ 45,686.98	\$ 0.46	\$ 30,457.99	\$ 0.30	\$ 24,366.39	\$ 0.24
Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewh							
Square Footage:							
100	per project	\$ 237.86	\$ 2.38	\$ 158.57	\$ 1.59	\$ 126.86	\$ 1.27
200	per project	\$ 475.71	\$ 1.19	\$ 317.14	\$ 0.79	\$ 253.71	\$ 0.63
600	per project	\$ 951.44	\$ 1.19	\$ 634.29	\$ 0.79	\$ 507.44	\$ 0.63
1,000	per project	\$ 1,427.15	\$ 0.48	\$ 951.43	\$ 0.32	\$ 761.15	\$ 0.25
1,500	per project	\$ 1,665.01	\$ 0.48	\$ 1,110.00	\$ 0.32	\$ 888.00	\$ 0.25
2,000	per project	\$ 1,902.86	\$ 0.95	\$ 1,268.58	\$ 0.63	\$ 1,014.86	\$ 0.51

CITY OF SEASIDE
BUILDING DEPARTMENT
2017-18 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addr							
Square Footage:							
500	per project	\$ 4,997.04	\$ 1.43	\$ 3,331.36	\$ 0.95	\$ 2,665.09	\$ 0.76
2,000	per project	\$ 7,137.78	\$ 1.19	\$ 4,758.52	\$ 0.79	\$ 3,806.82	\$ 0.63
5,000	per project	\$ 10,707.67	\$ 0.86	\$ 7,138.45	\$ 0.57	\$ 5,710.76	\$ 0.46
10,000	per project	\$ 14,991.13	\$ 0.78	\$ 9,994.09	\$ 0.52	\$ 7,995.27	\$ 0.41
25,000	per project	\$ 26,650.23	\$ 1.07	\$ 17,766.82	\$ 0.71	\$ 14,213.45	\$ 0.57
Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule whe							
Square Footage:							
500	per project	\$ 2,856.31	\$ 0.95	\$ 1,904.20	\$ 0.63	\$ 1,523.36	\$ 0.51
2,000	per project	\$ 4,283.46	\$ 0.71	\$ 2,855.64	\$ 0.48	\$ 2,284.51	\$ 0.38
5,000	per project	\$ 6,424.20	\$ 0.43	\$ 4,282.80	\$ 0.29	\$ 3,426.24	\$ 0.23
10,000	per project	\$ 8,566.94	\$ 0.38	\$ 5,711.29	\$ 0.25	\$ 4,569.03	\$ 0.20
25,000	per project	\$ 14,277.55	\$ 0.57	\$ 9,518.36	\$ 0.38	\$ 7,614.69	\$ 0.30
One and Two Family Dwellings - Model Home or Custom Plan Review - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. Thi							
Square Footage:							
1,000	per project	\$ 7,853.35	\$ 1.43	\$ 5,235.57	\$ 0.95	\$ 4,188.45	\$ 0.76
2,500	per project	\$ 9,994.09	\$ 2.38	\$ 6,662.73	\$ 1.59	\$ 5,330.18	\$ 1.27
4,000	per project	\$ 13,563.98	\$ 3.69	\$ 9,042.65	\$ 2.46	\$ 7,234.12	\$ 1.97
6,000	per project	\$ 20,939.62	\$ 2.38	\$ 13,959.74	\$ 1.59	\$ 11,167.80	\$ 1.27
8,000	per project	\$ 25,698.80	\$ 3.21	\$ 17,132.54	\$ 2.14	\$ 13,706.03	\$ 1.71

CITY OF SEASIDE
BUILDING DEPARTMENT
2017-18 Fees for New Construction, Additions and Major Remodels - Plan Check

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Residential Repeat / Subsequent Lot Plan Check	per project	\$ 380.58	N/A	\$ 380.58	N/A	\$ 380.58	N/A
One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes th							
Square Footage:							
1,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2,500	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8,000	per project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in							
Square Footage:							
200	per project	\$ 1,189.30	\$ 1.19	\$ 792.86	\$ 0.79	\$ 634.29	\$ 0.63
600	per project	\$ 1,665.01	\$ 1.20	\$ 1,110.00	\$ 0.80	\$ 888.00	\$ 0.64
1,000	per project	\$ 2,146.73	\$ 0.94	\$ 1,431.15	\$ 0.63	\$ 1,144.92	\$ 0.50
1,500	per project	\$ 2,618.45	\$ 0.95	\$ 1,745.63	\$ 0.63	\$ 1,396.51	\$ 0.51
2,000	per project	\$ 3,094.16	\$ 1.55	\$ 2,062.77	\$ 1.03	\$ 1,650.22	\$ 0.83
Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsew							
Square Footage:							
200	per project	\$ 951.44	\$ 1.19	\$ 634.29	\$ 0.79	\$ 507.44	\$ 0.63
600	per project	\$ 1,427.15	\$ 1.19	\$ 951.43	\$ 0.79	\$ 761.15	\$ 0.63
1,000	per project	\$ 1,902.88	\$ 0.95	\$ 1,268.59	\$ 0.63	\$ 1,014.87	\$ 0.51
1,500	per project	\$ 2,378.59	\$ 0.96	\$ 1,585.73	\$ 0.64	\$ 1,268.58	\$ 0.51
2,000	per project	\$ 2,856.31	\$ 1.43	\$ 1,904.20	\$ 0.95	\$ 1,523.36	\$ 0.76

CITY OF SEASIDE
BUILDING DEPARTMENT
2017-18 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Commercial Uses - Structural (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Sch							
Square Footage:							
500	per project	\$ 4,568.50	\$ 0.72	\$ 3,807.09	\$ 2.17	\$ 3,045.67	\$ 0.48
2,000	per project	\$ 5,646.26	\$ 1.67	\$ 7,057.83	\$ 2.09	\$ 3,764.18	\$ 1.11
5,000	per project	\$ 10,660.90	\$ 2.44	\$ 13,326.12	\$ 3.05	\$ 7,107.27	\$ 1.62
10,000	per project	\$ 22,844.09	\$ 0.71	\$ 28,555.11	\$ 0.89	\$ 15,229.39	\$ 0.47
25,000	per project	\$ 33,504.97	\$ 1.34	\$ 41,881.22	\$ 1.68	\$ 22,336.65	\$ 0.89
Commercial Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewh							
Square Footage:							
1,000	per project	\$ 5,710.22	\$ 0.86	\$ 4,758.52	\$ 1.67	\$ 3,806.82	\$ 0.57
5,000	per project	\$ 9,136.99	\$ 1.37	\$ 11,421.24	\$ 1.71	\$ 6,091.33	\$ 0.91
10,000	per project	\$ 15,990.54	\$ 0.55	\$ 19,988.18	\$ 0.69	\$ 10,660.36	\$ 0.37
50,000	per project	\$ 38,073.48	\$ 0.43	\$ 47,591.84	\$ 0.53	\$ 25,382.32	\$ 0.28
100,000	per project	\$ 59,393.66	\$ 0.59	\$ 74,242.07	\$ 0.74	\$ 39,595.77	\$ 0.40
Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewh							
Square Footage:							
100	per project	\$ 380.58	\$ 3.81	\$ 317.15	\$ 3.17	\$ 253.72	\$ 2.54
200	per project	\$ 761.15	\$ 0.48	\$ 634.29	\$ 1.39	\$ 507.44	\$ 0.32
600	per project	\$ 951.44	\$ 0.48	\$ 1,189.30	\$ 0.59	\$ 634.29	\$ 0.32
1,000	per project	\$ 1,141.72	\$ 0.76	\$ 1,427.15	\$ 0.95	\$ 761.15	\$ 0.51
1,500	per project	\$ 1,522.31	\$ 0.76	\$ 1,902.88	\$ 0.95	\$ 1,014.87	\$ 0.51
2,000	per project	\$ 1,902.87	\$ 0.95	\$ 2,378.59	\$ 1.19	\$ 1,268.58	\$ 0.63

CITY OF SEASIDE
BUILDING DEPARTMENT
2017-18 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addr							
Square Footage:							
500	per project	\$ 6,853.55	\$ 2.28	\$ 5,711.29	\$ 4.76	\$ 4,569.03	\$ 1.52
2,000	per project	\$ 10,280.32	\$ 1.14	\$ 12,850.39	\$ 1.43	\$ 6,853.54	\$ 0.76
5,000	per project	\$ 13,707.10	\$ 0.69	\$ 17,133.87	\$ 0.86	\$ 9,138.06	\$ 0.46
10,000	per project	\$ 17,132.26	\$ 0.58	\$ 21,415.33	\$ 0.73	\$ 11,421.51	\$ 0.39
25,000	per project	\$ 25,890.29	\$ 1.04	\$ 32,362.86	\$ 1.29	\$ 17,260.19	\$ 0.69
Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule whe							
Square Footage:							
500	per project	\$ 1,712.59	\$ 1.14	\$ 1,427.16	\$ 1.90	\$ 1,141.73	\$ 0.76
2,000	per project	\$ 3,426.77	\$ 0.76	\$ 4,283.46	\$ 0.95	\$ 2,284.51	\$ 0.51
5,000	per project	\$ 5,710.22	\$ 0.91	\$ 7,137.78	\$ 1.14	\$ 3,806.82	\$ 0.61
10,000	per project	\$ 10,280.32	\$ 0.38	\$ 12,850.39	\$ 0.48	\$ 6,853.54	\$ 0.25
25,000	per project	\$ 15,990.54	\$ 0.64	\$ 19,988.18	\$ 0.80	\$ 10,660.36	\$ 0.43

CITY OF SEASIDE
BUILDING DEPARTMENT
2017-18 Fees for New Construction, Additions and Major Remodels - Inspection

Occupancy Type and Class	Fee Unit	Fire Rating Type I, II		Fire Rating Type IIA, III, IVA		Fire Rating Type IIB, IIB, IV, VB	
		Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds	Base Cost	Cost Per S.F. Between Thresholds
	2						
LEVEL OF EFFORT		1.5		1.25		1	
One and Two Family Dwellings - Inspection - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes th							
Square Footage:							
1,000	per project	\$ 9,136.99	\$ 2.28	\$ 7,614.16	\$ 5.39	\$ 6,091.33	\$ 1.52
2,500	per project	\$ 12,563.77	\$ 3.05	\$ 15,704.72	\$ 3.81	\$ 8,375.85	\$ 2.03
4,000	per project	\$ 17,132.26	\$ 1.43	\$ 21,415.33	\$ 1.78	\$ 11,421.51	\$ 0.95
6,000	per project	\$ 19,988.18	\$ 1.43	\$ 24,985.22	\$ 1.78	\$ 13,325.45	\$ 0.95
8,000	per project	\$ 22,844.09	\$ 2.86	\$ 28,555.11	\$ 3.57	\$ 15,229.39	\$ 1.90
Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in							
Square Footage:							
200	per project	\$ 1,141.72	\$ 0.95	\$ 951.43	\$ 2.38	\$ 761.15	\$ 0.63
600	per project	\$ 1,522.31	\$ 0.95	\$ 1,902.88	\$ 1.19	\$ 1,014.87	\$ 0.63
1,000	per project	\$ 1,902.87	\$ 0.76	\$ 2,378.59	\$ 0.96	\$ 1,268.58	\$ 0.51
1,500	per project	\$ 2,285.05	\$ 1.52	\$ 2,856.31	\$ 1.90	\$ 1,523.36	\$ 1.01
2,000	per project	\$ 3,046.20	\$ 1.52	\$ 3,807.75	\$ 1.90	\$ 2,030.80	\$ 1.02
Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsew							
Square Footage:							
200	per project	\$ 1,141.72	\$ 0.95	\$ 951.43	\$ 2.38	\$ 761.15	\$ 0.63
600	per project	\$ 1,522.31	\$ 0.95	\$ 1,902.88	\$ 1.19	\$ 1,014.87	\$ 0.63
1,000	per project	\$ 1,902.87	\$ 0.76	\$ 2,378.59	\$ 0.96	\$ 1,268.58	\$ 0.51
1,500	per project	\$ 2,285.05	\$ 1.52	\$ 2,856.31	\$ 1.90	\$ 1,523.36	\$ 1.01
2,000	per project	\$ 3,046.20	\$ 1.52	\$ 3,807.75	\$ 1.90	\$ 2,030.80	\$ 1.02

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village
Specific Plan Area will be waived for 2017/2018

		16/17 Adopted	17/18 Proposed
PLANNING DEPARTMENT FEES			
AMENDMENTS			
	General Plan Amendment	\$ 6,997	\$ 7,256
	Planned Unit Development Amendment (\$2,060 + \$103 per unit/lot ; used 40 unit lot for comparison)	\$ 7,145	\$ 7,409
	Planning		
	PW/Eng		
	Zoning Map Amendment	\$ 6,997	\$ 7,256
	Zoning Ordinance (text) Amendment	\$ 6,997	\$ 7,256
	Local Coastal Plan Amendment	\$ 6,997	\$ 7,256
	Use Permit Amendment	\$ 778	\$ 325
	Minor Use Permit Amendment	\$ 583	\$ 350
	Variance Amendment	\$ 778	\$ 505
	Minor Variance Amendment	\$ 583	\$ 350
	Design Review Amendment	\$ 583	\$ 200
	Tentative Parcel Map Amendment	\$ 583	\$ 589
	Tentative Subdivision (Tract) Map Amendment	\$ 3,171	\$ 3,288
	Sphere of Influence Amendment	\$ 1,555	\$ 1,613
	Master Sign Program Amendment	\$ 583	\$ 605
	Development Agreement Amendment	\$ 9,718	\$ 10,078
	Specific Plan Amendment- \$2,000 deposit	Cost	Cost
ANNEXATION			
	Application	\$ 9,718	\$ 10,078
APPEALS			
	Planning Commission (from ZA,BAR & Staff interpretation)	\$ 778	\$ 175
	PW/Eng - only if appeal involved Eng. condition, add fee	\$ 148	\$ 153
	City Council (from Planning Commission)	\$ 567	\$ 350
	PW/Eng - only if appeal involved Eng. condition, add fee	\$ 148	\$ 153
DESIGN/ARCHITECTURAL REVIEW			
Residential			
	One and Two Family - New Construction	\$ 1,688	\$ 1,200
	Planning		
	PW/Eng		
	Fire		
	One and Two Family - Addition that adds less than 50% of the structure	\$ 1,688	\$ 500
	Planning		
	PW/Eng		
	Fire		
	Multi-family - New Construction	\$ 2,150	\$ 1,200
	Planning		
	PW/Eng		
	Fire		
	Multi-family - Addition that adds less than 50% of the structure	\$ 584	\$ 606
	Planning		
	PW/Eng		
	Fire		
Commercial			
	New Construction (includes shell only)	\$ 2,600	\$ 1,500
	Planning		
	PW/Eng		
	Fire		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village
Specific Plan Area will be waived for 2017/2018

		16/17 Adopted	17/18 Proposed
PLANNING DEPARTMENT FEES			
	Addition/Remodel that adds less than 50% of the structure	\$ 2,211	\$ 2,293
	Planning		
	PW/Eng		
	Fire		
	Exterior Façade (ex. Window, awning, exterior color change)	\$ 584	\$ 500
	Planning		
	Fire		
DEVELOPMENT AGREEMENTS			
	Application (includes modifications) - Deposit \$25,000	Cost	Actual Cost
	Annual Review/Monitoring	\$ 778	\$ 807
ECONOMIC OPPORTUNITY PLAN			
	Unsolicited Proposal Review- Deposit \$500	\$ 1,047	Actual Cost
ENVIRONMENTAL REVIEW			
	Environmental Impact Report	\$ 13,606	\$ 14,109
	Initial Study and Negative Declaration/Mitigated Negative Declaration	\$ 4,081	\$ 4,232
	Mitigated Monitoring	\$ 2,333	\$ 2,419
	Environmental Addendum	\$ 4,081	\$ 4,232
FENCING			
	Fence Exceptions	\$ 1,068	\$ 500
HISTORIC AND CULTURAL RESOURCE PRESERVATION			
	Historic Landmark Designation	\$ 2,916	\$ 3,024
	Certificate of Appropriateness review	\$ 1,555	\$ 1,613
	Certificate of Appropriateness review - demolition	\$ 1,555	\$ 1,613
	Certificate of Appropriateness review - disaster damage		
LIMITED TERM PERMITS			
	Commercial	\$ 568	\$ 250
	Planning		
	Fire		
	Non-Profit	\$ 297	\$ 100
	Planning		
	Fire		
	Filming Permits - Actual cost currently (no deposit)	\$ 740	\$ 767
	Planning		
	Fire		
	Christmas Tree/Pumpkin Lots (Profit)	\$ 740	\$ 767
	Special Events Application	\$ 97	\$ 101
		NOT ADOPTED PREVIOUSLY- NEW FEE	
	Neighborhood Block Party		\$ 25
MISCELLANEOUS			
	Home Occupation Permit	\$ 64	\$ 66
	Garage Sale Permit	\$ 16	\$ 17
	Planning - Building Plan Review (incl. plan review and inspection)	\$ 195	\$ 202
	Planning - Re-inspection	\$ 195	\$ 202

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village
Specific Plan Area will be waived for 2017/2018

		16/17 Adopted	17/18 Proposed
PLANNING DEPARTMENT FEES			
PLANNED UNIT DEVELOPMENT			
	Planned Unit Development	\$ 6,997	\$ 7,256
PRE-APPLICATION REVIEW			
	One and Two Family Residential projects	\$ 560	\$ 581
	Planning		
	PW/Eng		
	Commercial and Multi-family projects (50,000 sq ft or less)	\$ 878	\$ 910
	Planning		
	PW/Eng		
	Commercial and Multi-family projects (> 50,000 sq ft)	\$ 1,025	\$ 1,063
	Planning		
	PW/Eng		
PRECISE PLAN (SPECIFIC PLAN)			
	Application	\$ 9,718	\$ 10,078
SIGN PERMITS			
	Sign Permit (BAR approval)-fixed signs	\$ 778	\$ 350
	Sign Permit (administrative approval; sign face change)	\$ 95	\$ 99
	Temporary Signs	\$ 95	\$ 99
	Master Sign Program	\$ 973	\$ 750
	Nonconforming Sign - exception request	\$ 973	\$ 1,009
SUBDIVISIONS			
	Tentative Parcel Map (up to 4 lots)	\$ 4,670	\$ 4,843
	Planning		
	PW/Eng		
	Tentative Subdivision (Tract) Map (4 or more lots)	\$ 6,909	\$ 7,165
	Planning		
	PW/Eng		
	Lot Line Adjustment	\$ 1,367	\$ 1,418
	Planning		
	PW/Eng		
	Lot Merger	\$ 978	\$ 1,014
	Planning		
	PW/Eng		
TIME EXTENSION REVIEW			
	Administrative	\$ 778	\$ 807
	Planning Commission	\$ 778	\$ 807
	Board of Architectural Review (BAR)	\$ 778	\$ 807
USE PERMIT			
	Residential		
	One and Two Family Residential	\$ 1,628	\$ 800
	Planning		
	PW/Eng		
	Multi-family Residential	\$ 1,703	\$ 1,000
	Planning		
	PW/Eng		
	Commercial		
	Commercial (< 5K sq ft)	\$ 1,785	\$ 1,000
	Planning		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village
Specific Plan Area will be waived for 2017/2018

		16/17 Adopted	17/18 Proposed
PLANNING DEPARTMENT FEES			
	PW/Eng Fire		
	Commercial (5K sq ft or greater) Planning PW/Eng Fire	\$ 2,637	\$ 1,500
	Other Minor Use Planning PW/Eng	\$ 1,737	\$ 700
	Day Care (Large Family child or adult day care home 7-14 capacity, as defined in the CA Code of Regulations); (* includes 2 inspections) Planning Fire	\$ 513	\$ 513
VARIANCE			
	<i>Definition of a Minor Variance: a maximum reduction of up to 10% of: a. Distance between structures, b. Parcel dimension (not area), c. Setbacks, d. Structure height, e. On-site parking, loading and landscaping</i>		
	Residential One and Two Family Residential Planning PW/Eng	\$ 2,406	\$ 2,495
	Minor One and Two Family Residential (<i>see above for definition of minor & examples</i>) Planning PW/Eng	\$ 2,406	\$ 2,495
	Multi-family Residential Planning PW/Eng	\$ 3,572	\$ 3,704
	Minor Multi-family Residential (<i>see above for definition of minor & examples</i>) Planning PW/Eng	\$ 2,406	\$ 2,495
	Commercial Commercial Planning PW/Eng	\$ 2,498	\$ 2,590
	Minor Commercial (<i>see above for definition of minor & examples</i>) Planning PW/Eng	\$ 2,120	\$ 2,198
OTHER FEES			
	Affordable Housing Agreement	\$ 1,555	\$ 1,613
	Mobilhome Park Conversions, Closures, and Cessation of Use Fee	\$ 1,555	\$ 1,613
	Deferred Completion Agreement	\$ 778	\$ 807
	Floodplain Development Permit	\$ 778	\$ 807
	Tentative Parcel Map Waiver	\$ 1,555	\$ 1,613
	Planning Commission Interpretation	\$ 1,555	\$ 1,613
	Real Property Disclosure Report	\$ 135	\$ 140
LAND USE APPEALS			
	Non-Applicant	\$ 2,916	\$ 3,024
	Applicant	\$ 3,110	\$ 3,225
	Administrative Review for Radio, Satellite and Dish Antennas	\$ 778	\$ 807
	Grand Opening and Promotional Banner / Temporary Sign	\$ 97	\$ 101
	Sign Permit (Over-the-counter)	\$ 195	\$ 202

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF PLANNING DEPARTMENT FEES
All City of Seaside planning and building fees for parcels in the West Broadway Urban Village
Specific Plan Area will be waived for 2017/2018

		16/17 Adopted	17/18 Proposed
PLANNING DEPARTMENT FEES			
	ZONING COMPLIANCE PLAN CHECK:		
	Over the Counter (Replacement In Kind)	\$ 97	\$ 101
	Over the Counter (Minor)	\$ 97	\$ 101
	Zoning Confirmation Letter	\$ 778	\$ 807
	Advanced Planning Surcharge:		
	(Charged on all new construction for building plans (e.g. additions, new buildings), pw/eng, fire permits, and development applications)	0.3% of building valuation	0.3% of building valuation
HOURLY RATES			
	Planning Services	\$ 195	\$ 202
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers (e.g. Consultants) if required to process the specific application.		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES

All City of Seaside planning and building fees for parcels in the West Broadway Urban Village Specific Plan Area will be waived for 2017/2018		16/17 Adpoted	17/18 Proposed
ENGINEERING DIVISION FEES			
1.0	BUILDING PERMIT PROCESSING - see 4.1c, 9 & 10 for possible add'l fees		
1.1	Plan Review (includes grading, infrastructure, public improvements)		
a	One and Two Family Residential	\$ 74	\$ 77
b	Commercial and Multi-family Residential up to 1 acre-Minimum Deposit of \$281	Actual Cost	Actual Cost
c	Commercial and Multi-family Residential > 1 acre-Minimum Deposit of 5% of Estimated Site Improvement Costs (Outside the building envelope)	Actual Cost	Actual Cost
1.2	Inspection (includes grading, infrastructure, public improvements)		
a	One and Two Family Residential-Minimum Deposit of 5% of Estimated Site Improvement Cost	Actual cost	Actual cost
b	Commercial and Multi-family Residential up to 1 acre-Minimum Deposit of 5% of Estimated Site Improvement Cost	Actual cost	Actual cost
c	Commercial and Multi-family Residential > 1 acre-Minimum Deposit of 5% of Estimated Site Improvement Cost	Actual cost	Actual cost
1.3	GRADING (used for Grading only, otherwise use Site Plan above)		
	*Fees detailed in Section 1.0		
2.0	ENCROACHMENT PERMIT		
	Plan Check - Standard	\$ 151	\$ 157
	Sewer Connection (each) (incl 2 visits)	\$ 301	\$ 312
	Utility Line Installations (ex. Water,power) - Up to 200 LF (incl 2 visits)	\$ 301	\$ 312
	Utility Line Installations - > 200 LF (each 200 LF)	\$ 225	\$ 233
	Misc. Street Cut/Pothole/Trench (per 100 Sq Ft)	\$ 225	\$ 233
	Curb/Gutter (per 200 LF)	\$ 225	\$ 233
	Sidewalk (repair and replace) (per 200 LF)	\$ 225	\$ 233
	Driveway (repair and replace) (per opening)	\$ 225	\$ 233
	Right-of-Way Access/Entry (ex. Roofers, scaffolding, temporary construction barrier)	\$ 225	\$ 233
	Right-of-Way Construction/ Portable Unit (per every 2 weeks) - (ex. dumpster, storage bin)	\$ 225	\$ 45
	Traffic Control/ Lane Closure (per set-up and per day of implementation; each set-up requires a separate inspection) - Actual Cost; Minimum \$45 + \$45 per day (except residential street)	Actual cost	Actual cost
	Encroachment Permit Depositor Bond- (improvements <\$25,000)	\$ 1,000	\$ 1,000
	Public Improvements > \$25,000, 100% cost of public improvements	100%	100%
2.1	Transportation Permit (maximum set by state law)		
	Single Trip	\$ 16	\$ 17
3.0	MAPS		
	(see also Planning Subdivisions for add'l fees; see also 4.2 and 4.3 below)		
	Lot Line Adjustment (includes 2 reviews)-Minimum deposit of \$1200	Actual cost	Actual cost
	Lot Merger (includes 2 reviews)-Minimum deposit of \$1200	Actual cost	Actual cost
	Tentative Parcel Map (up to 4 lots)-Minimum deposit of \$600	Actual cost	Actual cost
	Tentative Subdivision (Tract) Map-Minimum deposit of \$800	Actual cost	Actual cost
	Final Parcel Map (1-4 lots) -Minimum deposit of \$600	Actual cost	Actual cost
	Final Subdivision (Tract) Map-Minimum deposit of \$800	Actual cost	Actual cost

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES

All City of Seaside planning and building fees for parcels in the West Broadway Urban Village Specific Plan Area will be waived for 2017/2018		16/17 Adpoted	17/18 Proposed
ENGINEERING DIVISION FEES			
	Map Re-review-Minimum deposit of \$141	Actual cost	Actual cost
4.0	DEVELOPMENT PLAN REVIEW AND INSPECTION		
4.1	Improvement Plan Review		
a	Improvement Plan Check (1/2 hr max)	No cost	No cost
b	Improvement Plan Check (each additional 1/2 hr)	Hourly Rate	Hourly Rate
c	Improvement Inspection (minimum of \$151)	Hourly Rate	Hourly Rate
4.2	Hydrology/ Hydolic Studies Review		
a	Hydrology/Hydrolic Studies (0-20 acres) - <i>Minimum deposit of \$800</i>	Actual Cost	Actual Cost
b	Hydrology/Hydrolic Studies (>-20 acres)- <i>Minimum deposit of \$1600</i>	Actual Cost	Actual Cost
4.3	Sewer Studies Review		
a	Sewer Studies (0-5 units)- <i>Minimum deposit of \$1200</i>	Actual Cost	Actual Cost
b	Sewer Studies (>5 units) - <i>Minimum deposit of \$1200</i>	Actual Cost	Actual Cost
4.4	Boarch of Architectual Review - see 9 & 10 for possible add'l fees		
a	Residential		
	One and Two Family - New Construction	\$ 74	\$ 77
	One and Two Family - Addition that adds less than 50% of the structure	\$ 74	\$ 77
	Multi-family - New Construction	\$ 151	\$ 157
	Multi-family - Addition that adds less than 50% of the structure	\$ 151	\$ 157
b	Commercial		
	New Construction (includes shell only)	\$ 151	\$ 157
	Addition/Remodel that adds less than 50% of the structure	\$ 151	\$ 157
5.0	OTHER FEES		
	Encroachment Agreements - <i>Minimum deposit of \$600</i>	Actual Cost	Actual Cost
	Abandonment/Vacation (Modifications/Processing) - <i>\$3000 Deposit</i>	Actual Cost	Actual Cost
	Board Up Houses	Actual Cost	Actual Cost
	Commemorative Sign Application	\$ 54	\$ 54
	Monument Placement-Minimum deposit of \$1,500	Actual Cost	Actual Cost
6.0	TRAFFIC ADVISORY		
	Traffic Advisory Committee Request	\$ 54	\$ 56
7.0	SEWER SERVICES		
	Sewer Line Overflow Response - <i>(Regular Business Hours) Rate plus Materials</i>	\$208.72/hr	\$208.72/hr
	(Outside Regular Business Hours) Rate plus Materials	\$449.58/hr	\$449.58/hr
8.0	STREET MAINTENANCE		
	Marking Curb - per curb (20 ft maximum length)	\$ 384	\$ 398
	Installation of one sign	\$ 384	\$ 398
9.0	STORM WATER		
9.1	STORMWATER CONTROL PLAN- New or Replaced Impervious Surface		
a	Pre-review Meeting	\$ 151	\$ 157
b	Small Project (includes 2 reviews) - 2,500 - 5,000 Sq Ft.	\$ 301	\$ 312
c	Small Project (each additional review) - 2,500 - 5,000 Sq Ft	\$ 74	\$ 77
d	Medium Project (includes 2 reviews) - 5,000 - 15,000 Sq Ft- <i>Minimum Deposit \$3600</i>	\$ 600	Actual Cost
e	Medium Project (each additional review) - 5,000 - 15,000 Sq Ft	\$ 151	Actual Cost
f	Large Project (includes 2 reviews) - > 15,000 Sq Ft- <i>Minimum Deposit \$4800</i>	\$ 1,202	Actual Cost

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF ENGINEERING DIVISION FEES

All City of Seaside planning and building fees for parcels in the West Broadway Urban Village Specific Plan Area will be waived for 2017/2018		16/17 Adpoted	17/18 Proposed
ENGINEERING DIVISION FEES			
g	Large Project (each additional review) - > 15,000 Sq Ft	\$ 301	Actual Cost
h	Inspection of privately maintained post-construction treatment devices	\$ 151	\$ 157
10.0	STORMWATER POLLUTION PREVENTION PLAN(SWPPP) REVIEW AND INSPECTION		
	Storm Water Pollution Prevention (SWPPP) (applies to all development sites over 1 acre) <i>Minimum Deposit \$450</i>	\$ 450	Actual Cost
	SWPPP Inspections - <i>Minimum Deposit \$281</i>	\$ 301	Actual Cost
11.0	TREE PERMITS		
	(Required on private property for trimming or removal) 1-5 trees	\$ 97	\$ 101
	>5 trees- <i>Minimum of \$91, Actual Cost</i>	Actual Cost	Actual Cost
12.0	PLANNING COMMISSION REVIEW-DEVELOPMENT APPLICATIONS		
12.1	AMEDNMENTS		
	General Plan Amendment	\$ 151	\$ 157
	Planned Unit Development Amendment	\$ 151	\$ 157
	Zoning Map Amendment	\$ 151	\$ 157
	Zoning Ordinance (text) Amendment	\$ 151	\$ 157
	Local Coastal Plan Amendment	\$ 151	\$ 157
	Use Permit Amendment	\$ 74	\$ 77
	Minor Use Permit Amendment	\$ 74	\$ 77
	Design Review Amendment	\$ 151	\$ 157
	Tentative Parcel Map Amendment- <i>Minimum deposit \$600</i>	Actual Cost	Actual Cost
	Tentative Subdivision (Tract) Map Amendment- <i>Minimum deposit \$800</i>	Actual Cost	Actual Cost
12.2	APPEALS		
	Planning Commission (from ZA,BAR & Staff interpretation)	\$ 151	\$ 157
	City Council (from Planning Commission)	\$ 151	\$ 157
12.3	VARIANCE		
a	Residential		
	One and Two Family Residential	\$ 74	\$ 77
	Multi-family Residential	\$ 74	\$ 77
b	Commercial		
	Commercial (> 5,000 square feet)	\$ 301	\$ 312
	Minor Commercial (, 5,000 square feet)	\$ 151	\$ 157
13.0	HOURLY RATES		
	Engineering Services	\$ 301	\$ 312
	Engineering Services - after business hours (OT, 2 hour minimum)	New Fee	\$ 302
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES

2015Monthly Meter Charges			
Meter Size	Base Charges	Watermaster Fixed Expenses	Total
5/8"	\$15.32	\$10.00	\$25.32
2"	\$119.20	\$10.00	\$129.20
3"	\$215.21	\$10.00	\$225.21

Monthly Consumption Charges (ccf)	
Residential	
Water Consumed (ccf)	Gravity Zone (per unit)
First 4 Units	\$3.87
> 4-10 units	\$8.37
> 10-20 units	\$13.56
> 20-30 units	\$19.35
> 30-40 units	\$26.53
> 40 units	\$34.65

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES

Monthly Consumption Charges (ccf)					
Multifamily (per dwelling)		Schools (on a per student basis)		Parks (on a per acre basis)	
Water Consumed (ccf)	Charge per unit	Water Consumed (ccf)	Charge per unit	Water Consumed (ccf)	Charge per unit
First 4 Units	\$3.87	1 Unit	\$5.69	First 4 Units	\$5.69
> 4-10 units	\$8.37	> 1 - 3 Units	\$8.37	> 4-10 units	\$8.37
> 10-20 units	\$13.56	> 3 - 4 Units	\$13.56	> 10-20 units	\$13.56
> 20-30 units	\$19.35	> 4 - 5 Units	\$19.35	> 20-30 units	\$19.35
> 30-40 units	\$26.53	> 5 - 6 Units	\$26.53	> 30-40 units	\$26.53
> 40 units	\$34.65	> 6 Units	\$34.62	> 40 units	\$34.62

Monthly Consumption Charges (ccf)			
Great Victory Temple Church		Seventh Day Adventist Church	
Water Consumed (ccf)	Charge per unit	Water Consumed (ccf)	Charge per unit
First 60 Units	\$5.69	First 14 Units	\$5.69
> 60 - 70 Units	\$8.37	> 14 - 35 Units	\$8.37
> 70 - 80 Units	\$13.56	> 24 - 34 Units	\$13.56
> 80 - 90 Units	\$19.35	> 34 - 44 Units	\$19.35
> 90 - 100 Units	\$26.53	> 44 - 54 Units	\$26.53
> 100 Units	\$34.62	> 54 Units	\$34.62

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF WATER RATES & FEES

Water Fees		
Service		16/17 Adopted (2.6%)
Reconnection Fees:		
During Business Hours		\$123.00
After Business Hours		\$240.00
Late Fee		\$16.00
Deconstruction of Water Meter	Actual Cost (minimum \$245.52)	
Removal of Lock (cutting off)		\$101.00
Deconstruction of Curb Stop	Actual Cost (Minimum \$905.40)	
Water Meter Testing Charge		\$629.00

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	16/17 Adopted (2.6%)	17/18 Proposed (3.7%)		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
Fee Service	Resident Fees	Resident Fees		Non Resident Fees	Non Resident Fees
Preschool Programs					
Fees per class-- <i>No increase for 17/18</i>	\$8.25	\$8.25		\$10.00	\$10.00
Family - per month					
After School Program					
Individual - per month	\$26.25	\$27.25		\$32.25	\$33.50
Family - per month					
Interession Day Camp Program					
Full Day - Sports/Day Camp-- <i>No increase for 17/18</i>	\$97.00	\$97.00		\$120.75	\$120.75
3 hours Sports/Day Camp-- <i>No increase for 17/18</i>	\$21.00	\$21.00		\$26.25	\$26.25
1/2 day camp (Playland)-- <i>No increase for 17/18</i>	\$41.75	\$41.75		\$52.25	\$52.25
Youth Sports					
Tennis per class-- <i>No increase for 17/18</i>	\$5.75	\$5.75		\$7.00	\$7.00
Contract Classes Programs					
Classes - subjects, schedules and cost vary depending on community interests, availability of instructors, facilities and materials					
Special Events Programs					
Vendor (Flea Market/Craft)	\$48.25	\$50.00		\$60.25	\$62.50
Commercial-- <i>No increase for 17/18</i>	\$71.00	\$71.00		\$89.00	\$89.00
Facility Rentals - Oldemeyer					
Oldemeyer Auditorium Per hour charge	\$98.50	\$102.25		\$122.75	\$127.25
BBQ Facility-- <i>No increase for 17/18</i>	\$52.25	\$52.25		\$65.50	\$65.50
Deposit due day of center rental-- <i>No increase for 17/18</i>	\$591.25	\$591.25		\$738.75	\$738.75
Alcohol Deposit - 25% non refundable-- <i>No increase for 17/18</i>	\$575.50	\$575.50		\$719.50	\$719.50
VFW - Friday 5-11 pm-- <i>No increase for 17/18</i>	\$374.25	\$374.25		\$467.25	\$467.25
Avenue of Flags - Sunday 5-11 pm-- <i>No increase for 17/18</i>	\$325.50	\$325.50		\$406.50	\$406.50
Facility Rental- Soper					
Soper Field Community Center					
Large Meeting Room (3 hour minimum)	\$52.25	\$54.25		\$65.50	\$68.00
Room Deposit - total-- <i>No increase for 17/18</i>	\$314.00	\$314.00		\$392.50	\$392.50
Non-refundable portion (25%)-- <i>No increase for 17/18</i>	\$78.50	\$78.50		\$98.25	\$98.25
Refundable portion (75%)-- <i>No increase for 17/18</i>	\$235.50	\$235.50		\$294.50	\$294.50
Alcohol Deposit - 25% non refundable-- <i>No increase for 17/18</i>	\$575.50	\$575.50		\$719.50	\$719.50
Private Rental Fees- Oldemeyer					
0-3 hrs. (per hour)-- <i>No increase for 17/18</i>	\$68.00	\$68.00		\$84.75	\$84.75
Every hour over 3 (per hour)-- <i>No increase for 17/18</i>	\$31.25	\$31.25		\$39.25	\$39.25
Seahorse Room Rental					
0-3 hrs. (per hour)-- <i>No increase for 17/18</i>	\$43.75	\$43.75		\$55.00	\$55.00
Every hour over 3 (per hour)-- <i>No increase for 17/18</i>	\$20.00	\$20.00		\$24.50	\$24.50
Seaside Room					
0-3 hrs. (per hour)-- <i>No increase for 17/18</i>	\$43.75	\$43.75		\$55.00	\$55.00
Every hour over 3 (per hour)-- <i>No increase for 17/18</i>	\$20.00	\$20.00		\$24.50	\$24.50
Blackhorse Room/Senior					
0-3 hrs. (per hour)-- <i>No increase for 17/18</i>	\$54.50	\$54.50		\$68.00	\$68.00
Every hour over 3 (per hour)-- <i>No increase for 17/18</i>	\$24.00	\$24.00		\$29.75	\$29.75
Bayonet Room Rental					
0-3 hrs. (per hour)-- <i>No increase for 17/18</i>	\$43.75	\$43.75		\$55.00	\$55.00
Every hour over 3 (per hour)-- <i>No increase for 17/18</i>	\$20.00	\$20.00		\$24.50	\$24.50
Non-profit Organization - applies to all rooms except Laguna	\$29.75	\$30.75		\$37.25	\$38.75

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	16/17 Adopted (2.6%)	17/18 Proposed (3.7%)		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
Fee Service	Resident Fees	Resident Fees		Non Resident Fees	Non Resident Fees
Preschool Programs					
Aquatics Private Rentals-Pattullo Swim Center					
2 hours - up to 50 people- <i>No increase for 17/18</i>	\$180.00	\$180.00		\$225.00	\$225.00
2 hours - up to 100 people- <i>No increase for 17/18</i>	\$197.25	\$197.25		\$246.50	\$246.50
2 hours - up to 125 people- <i>No increase for 17/18</i>	\$233.50	\$233.50		\$291.50	\$291.50
Use of Slide- <i>No increase for 17/18</i>	\$26.25	\$26.25		\$32.25	\$32.25
Additional 1/2 hour- <i>No increase for 17/18</i>	\$39.00	\$39.00		\$48.75	\$48.75
Deposit- <i>No increase for 17/18</i>	\$87.00	\$87.00		\$108.25	\$108.25
NP-Seaside Dolphins Swim Team- <i>No increase for 17/18</i>	\$21.00	\$21.00		\$26.25	\$26.25
NP-CSUMB- <i>No increase for 17/18</i>	\$21.00	\$21.00		\$26.25	\$26.25
NP-MPUSD Special Ed. Student- <i>No increase for 17/18</i>	\$21.00	\$21.00		\$26.25	\$26.25
NP-MCOE Special Ed Student- <i>No increase for 17/18</i>	\$21.00	\$21.00		\$26.25	\$26.25
Cypress Synchronized Club- <i>No increase for 17/18</i>	\$32.25	\$32.25		\$40.25	\$40.25
Senior Programs					
Senior Theme Lunches (AOA)- <i>same for non-resident-No increase for 17/18</i>	\$4.00	\$4.00		\$4.00	\$4.00
Senior Trips					
Aquatics Programs					
Swim Lessons	\$43.25	\$44.75		\$53.75	\$55.75
Water Exercise / 2 days wk	\$43.25	\$22.50		\$53.75	\$55.75
Water Exercise / 5 days wk	\$68.50	\$34.00		\$85.50	\$88.75
Adult Water Exercise Class Drop-in Rate- <i>No increase for 17/18</i>	\$8.50	\$8.50		\$10.50	\$10.50
Lap Swim					
Adult Drop In- <i>No increase for 17/18</i>	\$5.75	\$5.75		\$7.00	\$7.00
Senior / Military / College Drop-In- <i>No increase for 17/18</i>	\$3.50	\$3.50		\$4.00	\$4.00
Recreation Swim					
Adult Drop In- <i>No increase for 17/18</i>	\$5.75	\$5.75		\$7.00	\$7.00
Senior / College / Youth / Military Drop In- <i>No increase for 17/18</i>	\$3.50	\$3.50		\$4.00	\$4.00
Commercial Rental (per hr)- <i>No increase for 17/18</i>	\$104.75	\$104.75		\$130.75	\$130.75
Recreation Swim Card					
Youth Recreation Card (per mo.)- <i>No increase for 17/18</i>	\$15.25	\$15.25		\$18.75	\$18.75
Youth Recreation Card (per Yr.)- <i>No increase for 17/18</i>	\$103.75	\$103.75		\$129.25	\$129.25
Senior/College/Military Card (per mo.)- <i>No increase for 17/18</i>	\$22.50	\$22.50		\$27.75	\$27.75
Senior/College/Military Card (per yr.)- <i>No increase for 17/18</i>	\$134.50	\$134.50		\$168.00	\$168.00
Senior Gold Card (per mo.) for Senior Swim Only- <i>No increase</i>	\$16.75	\$16.75		\$21.00	\$21.00
Senior Gold Card (per yr.) for Senior Swim Only- <i>No increase</i>	\$109.75	\$109.75		\$137.00	\$137.00
Adult Lap Card (per mo.)- <i>No increase for 17/18</i>	\$34.00	\$34.00		\$42.25	\$42.25
Adult Lap Card (per yr.)- <i>No increase for 17/18</i>	\$276.25	\$276.25		\$345.25	\$345.25
Adult Couple / Corporate (per mo.)- <i>No increase for 17/18</i>	\$52.25	\$52.25		\$65.50	\$65.50
Adult Couple / Corporate (per yr.)- <i>No increase for 17/18</i>	\$361.75	\$361.75		\$451.75	\$451.75
Family - up to 4 people / (per mo.)- <i>No increase for 17/18</i>	\$70.00	\$70.00		\$87.50	\$87.50
Family - up to 4 people / (per yr.)- <i>No increase for 17/18</i>	\$471.00	\$471.00		\$588.75	\$588.75
Family - up to 8 people / (per mo.)- <i>No increase for 17/18</i>	\$86.50	\$86.50		\$107.75	\$107.75
Family - up to 8 people / (per yr.)- <i>No increase for 17/18</i>	\$623.25	\$623.25		\$778.75	\$778.75
All military personnel and their families regardless of residency	20% discount	20% discount		20% discount	20% discount
Family discount - siblings residing in same household & enrolling in same activity	20% discount	20% discount		20% discount	20% discount
Park Reservation					
Laguna Grande					
Up to 49 People - BBQ	\$39.75	\$41.25		\$46.25	\$48.00
Cleaning Deposit - 25% is Non Refundable	\$52.25	\$54.25		\$52.25	\$54.25
50-100 People - BBQ	\$65.00	\$67.50		\$71.00	\$73.75
Cleaning Deposit - 25% is Non Refundable	\$89.00	\$92.25		\$89.00	\$92.25
101-150 People - BBQ	\$96.25	\$99.75		\$103.75	\$107.50
Cleaning Deposit - 25% is Non Refundable	\$157.00	\$162.75		\$157.00	\$162.75

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF RECREATION DIVISION FEES

	16/17 Adopted (2.6%)	17/18 Proposed (3.7%)		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
Fee Service	Resident Fees	Resident Fees		Non Resident Fees	Non Resident Fees
Preschool Programs					
Soper Park					
Up to 49 People - Small BBQ	\$39.75	\$41.25		\$46.25	\$48.00
Cleaning Deposit - 25% is Non Refundable	\$52.25	\$54.25		\$52.25	\$54.25
50-100 People - Large BBQ	\$65.00	\$67.50		\$71.00	\$73.75
Cleaning Deposit - 25% is Non Refundable	\$89.00	\$92.25		\$89.00	\$92.25
101-150 People - Entire BBQ Area	\$96.25	\$99.75		\$103.75	\$107.50
Cleaning Deposit - 25% is Non Refundable	\$157.00	\$162.75		\$157.00	\$162.75
Bounce House (each)	\$27.25	\$28.25		\$27.25	\$28.25
Cancellation Fee	\$10.50	\$11.00		\$10.50	\$11.00
Ellis Park-Oldemeyer					
Up to 49 People - BBQ	\$39.75	\$41.25		\$46.25	\$48.00
Cleaning Deposit - 25% is Non Refundable	\$52.25	\$54.25		\$52.25	\$54.25
Bounce House (each)	\$27.25	\$28.25		\$27.25	\$28.25
Metz Park					
Up to 49 People - BBQ	\$39.75	\$41.25		\$46.25	\$48.00
Cleaning Deposit - 25% is Non Refundable	\$52.25	\$54.25		\$52.25	\$54.25
50-100 People - BBQ	\$65.00	\$67.50		\$71.00	\$73.75
Cleaning Deposit - 25% is Non Refundable	\$89.00	\$92.25		\$89.00	\$92.25
Bounce House (each) No Electricity	\$27.25	\$28.25		\$27.25	\$28.25
Metz Basketball Court					
1-4 Hours (per hour)		\$10.00			\$15.00
All-Day Reservation		\$50.00			\$75.00
Cleaning Deposit - 25% is Non Refundable		\$60.00			\$60.00
Ballfield Field Group Usage*					
Facility Use Fee	\$188.50/per day or 1-4 hours \$25.50/hr	\$195.50/per day or 1-4 hours \$26.44/hr		\$188.50/per day or 1-4 hours \$25.50/hr	\$195.50/per day or 1-4 hours \$26.44/hr
Cleaning Deposit- nonrefundable 25%	\$157.00	\$162.75		\$157.00	\$162.75
Lighting Fee	\$30.00 per hr	\$30.00 per hr		\$30.00 per hr	\$30.00 per hr
*Facility Use Agreements are needed for Ballfield Field Group Usage with a term no more than 2 years.					

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
FIRE DEPARTMENT FEES			
Annual Hazardous Materials Inspection Permit Fees			
	California Fire Code: Annual; Operational Permits	\$ 314	\$ 326
	Amusement Buildings		
	Aviation Facilities		
	Carnivals and Fairs		
	Cellulose Nitrate Film		
	Combustible dust-producing operations		
	Combustible Fibers		
	Covered Mall Buildings		
	Cryogenic Fluids		
	Cutting and Welding		
	Dry Cleaning Plants		
	Exhibits and Trade Shows		
	Explosives		
	Fire Hydrants and Valves		
	Flammable and Combustible Liquids		
	Floor Finishing		
	Fruit and Crop Ripening		
	Fumigation and Thermal Insecticide Fogging		
	Hazardous Materials		
	HPM Facilities (Hazardous Production Materials)		
	High Piled Storage		
	Hot Work Operations		
	Industrial Ovens		
	Lumber Yards and Wood Working Plants		
	Liquid- or gas-fueled vehicles or equipment in assembly buildings		
	LP GAS		
	Magnesium		
	Misc. Combustible Storage		
	Open Burning		
	Open Flames and Torches		
	Open Flames and Candles		
	Organic Coatings		
	Places of Assembly		
	Private Fire Hydrants		
	Pyrotechnic special effects material		
	Pyroxylin plastics		
	Refrigeration equipment		
	Repair garages and motor fuel-dispensing facilities		
	Rooftop heliports		
	Spraying or dipping		
	Storage of scrap tires and tire byproducts		
	Temporary membrane Structures		
	Tire-rebuilding plants		
	Waste handling		
	Wood Products		
Annual Business Fire Safety Inspections (business incl 2 inspections, excluding apartments)			
A	A Occupancies (Per Hour) (ie assembly places)	\$ 243	\$ 252

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
FIRE DEPARTMENT FEES			
B	B Occupancies (Per Hour) - (ie bank, professional office)	\$ 243	\$ 252
E	E Occupancies (Per Hour) - (ie educational)	\$ 243	\$ 252
		\$ -	\$ -
F	F Occupancies (Per Hour) - (ie Factory)	\$ 484	\$ 502
H	H Occupancies (Per Hour) - (ie High Hazard)	\$ 484	\$ 502
I	I Occupancies (Per Hour) - (ie Institutional)	\$ 484	\$ 502
M	M Occupancies (Per Hour) - (ie market, department or drug store)	\$ 243	\$ 252
R-2	R-2 Occupancy (Per Hour) (ie Res Permanent 2+) 4 or less units	\$ 243	\$ 252
	5-20 units	\$ 243	\$ 252
	21-50 units	\$ 484	\$ 502
	> 50 units; each additional 50 units	\$ 645	\$ 669
S	S Occupancies (Per Hour) - (ie Storage)	\$ 484	\$ 502
U	U Occupancies (Per Hour) - (ie Accessory; Private Garage, Agriculture building, etc)	\$ 243	\$ 252
	Re-Inspection (after initial and first reinspection)	\$ 161	\$ 167
Licensed Care Facilities			
	Pre-Inspection	\$ 81	\$ 84
	Licensed Care Facility (7-49) (State and County License Mandated)	\$ 243	\$ 252
	Licensed Care Facility (50+) (State and County License Mandated)	\$ 484	\$ 502
NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS			
	Contract fire plan check		
	Commercial Uses - Structural (All newly constructed, added, or <u>structurally remodeled</u> space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	500	\$ 161	\$ 167
	2,000	\$ 323	\$ 335
	5,000	\$ 484	\$ 502
	10,000	\$ 645	\$ 669
	25,000	\$ 807	\$ 837

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
FIRE DEPARTMENT FEES			
	Residential and Multifamily Residential Uses - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) (ie mixed use, hotel, motel, condo, apartment)		
	Square Footage:		
	1,000	\$ 243	\$ 252
	5,000	\$ 323	\$ 335
	10,000	\$ 484	\$ 502
	50,000	\$ 807	\$ 837
	100,000	\$ 1,132	\$ 1,174
	Attached and Detached Accessory and Utility Uses - (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200	\$ 160	\$ 166
	600	\$ 160	\$ 166
	1,000	\$ 242	\$ 251
	1,500	\$ 242	\$ 251
	2,000	\$ 321	\$ 333
	Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed, space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)		
	Square Footage:		
	500	\$ 161	\$ 167
	2,000	\$ 323	\$ 335
	5,000	\$ 484	\$ 502
	10,000	\$ 645	\$ 669
	25,000	\$ 807	\$ 837
	Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, S or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)		
	Square Footage:		
	500	\$ 161	\$ 167
	2,000	\$ 323	\$ 335
	5,000	\$ 484	\$ 502
	10,000	\$ 645	\$ 669
	25,000	\$ 807	\$ 837

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
FIRE DEPARTMENT FEES			
	One and Two Family Dwellings - Model Home or Custom Plan Review - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)		
	Square Footage:		
	1,000	\$ 161	\$ 167
	2,500	\$ 161	\$ 167
	4,000	\$ 323	\$ 335
	6,000	\$ 323	\$ 335
	8,000	\$ 404	\$ 419
	Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)		
	Square Footage:		
	200	\$ 161	\$ 167
	600	\$ 161	\$ 167
	1,000	\$ 161	\$ 167
	1,500	\$ 161	\$ 167
	2,000	\$ 161	\$ 167
	Fire Plan Review (Per Hour)	\$ 161	\$ 167
FIRE INSPECTIONS			
	Fire Hydrant Underground System/Per Fire Hydrant (incl 2 hydrants)	\$ 161	\$ 167
	Each Additional Hydrant	\$ 81	\$ 84
	Fire Hydrant - Use Permit	\$ 161	\$ 167
	Fire Sprinkler Commercial Aboveground	\$ 484	\$ 502
	Fire Sprinkler Commercial Underground	\$ 484	\$ 502
	Standpipes	\$ 484	\$ 502
	Standpipes - Each additional outlet	\$ 41	\$ 43
	Suppression System - Hood	\$ 323	\$ 335
	Suppression System - Agents	\$ 323	\$ 335
	Fire Extinguishing System Installation (incl hood,duct,agents)	\$ 484	\$ 502
	Fire Pump Installations	\$ 807	\$ 837
	Certificate of Occupancy		
	Development < 2K sq ft	\$ 243	\$ 252
	Development 2K - 10K sq ft	\$ 484	\$ 502
	Development > 10K sq ft	\$ 645	\$ 669
Special Permits			
	Fireworks Stand Inspection	\$ 161	\$ 167
	Fireworks Booth Application Fee	\$ 161	\$ 167
	Christmas Tree Lot/ Pumpkin Patch	\$ 161	\$ 167

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF FIRE DEPARTMENT FEES**

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
FIRE DEPARTMENT FEES			
Tent Permits			
	201 to 400 square feet	\$ 161	\$ 167
	401 to 1500 square feet	\$ 161	\$ 167
	1501 - 15,000 square feet	\$ 161	\$ 167
	15,001 - 30,000 square feet	\$ 161	\$ 167
	> 30,000 square feet	\$ 161	\$ 167
Automatic Fire Sprinkler:			
	Inspections/New Systems/Repair		
	0-5,000 s.f.	\$ 484	\$ 502
	5,001-15,000 s.f.	\$ 807	\$ 837
	15,001-30,000 s.f.	\$ 1,132	\$ 1,174
	> 30,001 s.f. (each additional 10k s.f.)	\$ 807	\$ 837
Fire Alarm Systems:			
	Inspections/New Systems/Repair/Alterations		
	0 - 5,000 s.f.	\$ 484	\$ 502
	5,001 - 15,000 s.f.	\$ 807	\$ 837
	15,001 - 30,000 s.f.	\$ 1,132	\$ 1,174
	> 30,0001 s.f. (each additional 10K s.f.)	\$ 807	\$ 837
Fire False Alarm Response			
	Fire False Alarm Response (Eng, truck, Bat Chief)	\$ 243	\$ 252
	Drug/DUI/Hazmat Incident Response		
	Fire Department Equipment Costs: <i>(placeholder for MFS - not analyzed as part of this scope)</i>		
	Administration Vehicle - per hour		
HOURLY RATES			
	Fire Hourly Rate	\$ 161	\$ 167
	Engineer Company - hourly rate	\$ 484	\$ 502
	Copy Service - per page	\$ 0.10	\$ 0.10
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager of the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
POLICE DEPARTMENT FEES			
RECORDS, DOCUMENTS AND SPECIAL SERVICES			
	Accident reports (online service)	\$ 16	\$ 17
	Accident reports	\$ 40	\$ 41
	Police Report - per PRA		
	DVD/CD Copy	\$ 32	\$ 33
	Record check clearance letter without record	\$ 16	\$ 17
	Record check clearance letter with record	\$ 40	\$ 41
		\$ -	\$ -
	U-Visa Request	\$ 106	\$ 110
	Sworn		
	Non-sworn		
	Outside Agency CLETS Entry (statewide database)	\$ 47	\$ 49
	Outside Agency background request	\$ 16	\$ 17
	Outside Agency background request - other City jurisdiction	\$ 16	\$ 17
	Firearms Storage Fee	\$ 286	\$ 297
	Adult Arrest Sealing Request	\$ 143	\$ 148
		\$ -	\$ -
	Building Security Services (secure building after a burglary)	\$ 343	\$ 356
	Sworn		
	Non-Sworn		
ALARMS / DISTURBANCE			
Alarm Use Permit			
	Residential new application	\$ 97	\$ 101
	Sworn		
	Non-Sworn		
	Residential annual renewal fee		
	Non-Sworn	\$ 32	\$ 33
	Commercial new application	\$ 97	\$ 101
	Sworn		
	Non-Sworn		
	Commercial annual renewal fee		
	Non-Sworn	\$ 32	\$ 33
False Alarm Assessment			
	First Alarm Response	\$ 164	\$ 170
	Sworn (2 units)		
	Non-sworn		
	Second Response	\$ 164	\$ 170
	Sworn		
	Non-sworn		
	Each Additional Response	\$ 164	\$ 170
	Sworn		
	Non-sworn		

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
POLICE DEPARTMENT FEES			
	Response to Peace Disturbance		
	First Response	\$ 164	\$ 170
	Sworn		
	Non-sworn		
	Second Response	\$ 164	\$ 170
	Sworn		
	Non-sworn		
	Each Additional Response	\$ 164	\$ 170
	Sworn		
	Non-sworn		
VEHICULAR			
	Equipment Violation, re-inspection (written by SPD)	\$ 12	\$ 12
	Equipment Violation, re-inspection (written by non SPD)	\$ 12	\$ 12
	Parking Citation Admin Review		
	Sworn	\$ 25	\$ 26
	Parking Citation Hearing (appeal)		
	Sworn	\$ 74	\$ 77
	Vehicle Abatement		
	Per vehicle	\$ 195	\$ 202
	Sworn		
	Non-sworn		
	Vehicle Abatement Appeal	\$ 95	\$ 99
	Impound Vehicle Release Fee (30 day hold) - no license	\$ 195	\$ 202
	Sworn		
	Non-sworn		
	Impound Vehicle Release Fee	\$ 171	\$ 177
	Sworn		
	Non-sworn		
	Impound Release - repo fee Regulated by State. Do Not Increase	\$ 15	\$ 16

**CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES**

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
POLICE DEPARTMENT FEES			
EMERGENCY RESPONSE			
	DUI Incident Recovery	\$ 295	\$ 306
	DUI Accident/Hazmat Incident/Emergency Response Recovery Hourly Rates (Full Cost Recovery)	\$ 148	\$ 153
REGULATORY PERMITS			
	Tow Service Provider Application (annual) sworn non-sworn	\$ 417	\$ 432
	Vending Vehicles-new sworn non-sworn	\$ 53	\$ 55
	Vending Vehicles-renewal sworn non-sworn	\$ 53	\$ 55
	Massage Establishment/Technician-new sworn non-sworn	\$ 90	\$ 93
	Massage Establishment/Technician-renewal sworn non-sworn	\$ 90	\$ 93
	Solicitor-new sworn non-sworn	\$ 61	\$ 63
	Solicitor-renewal sworn non-sworn	\$ 61	\$ 63
	Pawn/Secondhand/Junk-new sworn non-sworn	\$ 467	\$ 484
	Pawn/Secondhand/Junk-renewal sworn non-sworn	\$ 467	\$ 484
	Live Entertainment/Dance (special event) sworn non-sworn	\$ 61	\$ 63

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT FEES

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
POLICE DEPARTMENT FEES			
	Firearms-new sworn non-sworn	\$ 467	\$ 484
	Firearms-renewal sworn non-sworn	\$ 467	\$ 484
	ABC Permit Review sworn non-sworn	\$ 97	\$ 101
	Taxi Driver Permit (annual)	\$ 24	\$ 25
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.		

CITY OF SEASIDE
MASTER FEE SCHEDULE
SCHEDULE OF POLICE DEPARTMENT - ANIMAL SERVICES FEES

		16/17 Adopted (2.6%)	17/18 Proposed (3.7%)
	POLICE DEPARTMENT - ANIMAL SERVICES		
	ANIMAL CONTROL SERVICES		
	Dog License Fee		
	Unaltered - Resident:		
	7 months	\$ 48	\$ 50
	13 months	\$ 48	\$ 50
	25 months or more	\$ 48	\$ 50
	Altered- Resident:		
	7 months	\$ 24	\$ 25
	13 months	\$ 24	\$ 25
	25 months or more	\$ 24	\$ 25
	Unaltered - Senior Citizen (65 years and older)		
	7 months	\$ 48	\$ 50
	13 months	\$ 48	\$ 50
	25 months or more	\$ 48	\$ 50
	Altered - Senior Citizen (65 years and older)		
	7 months	\$ 11	\$ 11
	13 months	\$ 11	\$ 11
	25 months or more	\$ 11	\$ 11
	Late Filing Fee	\$ 7	\$ 7
	Replacement of Lost Dog Tag	\$ 7	\$ 7
	License Transfer Fee	\$ 7	\$ 7
	Animal Impound Fines		
	Licensed	\$ 53	\$ 55
	Unlicensed	\$ 81	\$ 84
	2nd Offense (all)	\$ 108	\$ 112
	3rd or more offense (all)	\$ 215	\$ 223

City of Seaside*Fee Schedule – Rates Held from 2016-17*

The following fees per the Master Fee Schedule were not increased by 3.7% in 2017-18 and were either held or lowered from prior year.

Recreation Fees Held 17-18

<i>Program</i>	<i>Residents 2016-17</i>	<i>Residents 2017-18</i>
Preschool Programs		
<i>Fees per class</i>	<i>\$8.25</i>	<i>\$8.25</i>
Intersession Day Camp Program		
<i>Full Day - Sports/Day Camp</i>	<i>\$97.00</i>	<i>\$97.00</i>
<i>3 hours Sports/Day Camp</i>	<i>\$21.00</i>	<i>\$21.00</i>
<i>1/2 day camp (Playland)</i>	<i>\$41.75</i>	<i>\$41.75</i>
Youth Sports		
<i>Tennis per class</i>	<i>\$5.75</i>	<i>\$5.75</i>
Facility Rentals - Oldemeyer		
<i>BBQ Facility</i>	<i>\$52.25</i>	<i>\$52.25</i>
<i>Deposit due day of center rental</i>	<i>\$591.25</i>	<i>\$591.25</i>
<i>Alcohol Deposit – 25% non-refundable</i>	<i>\$575.50</i>	<i>\$575.50</i>
<i>VFW- Friday 5-11 pm</i>	<i>\$374.25</i>	<i>\$374.25</i>
<i>Avenue of Flags – Sunday 5-11pm</i>	<i>\$325.50</i>	<i>\$325.50</i>
Soper Field Community Center		
<i>Room Deposit – Total</i>	<i>\$314.00</i>	<i>\$314.00</i>
<i>Non-refundable portion (25%)</i>	<i>\$78.50</i>	<i>\$78.50</i>
<i>Refundable portion (75%)</i>	<i>\$235.50</i>	<i>\$235.50</i>
<i>Alcohol Deposit - 25% non-refundable</i>	<i>\$575.50</i>	<i>\$575.50</i>
Private Rental Fees- Oldemeyer		
<i>0-3 hrs. (per hour)</i>	<i>\$68.00</i>	<i>\$68.00</i>
<i>Every hour over 3 (per hour)</i>	<i>\$31.25</i>	<i>\$31.25</i>
Seahorse Room Rental		
<i>0-3 hrs. (per hour)</i>	<i>\$43.75</i>	<i>\$43.75</i>
<i>Every hour over 3 (per hour)</i>	<i>\$20.00</i>	<i>\$20.00</i>
Seaside Room		
<i>0-3 hrs. (per hour)</i>	<i>\$43.75</i>	<i>\$43.75</i>
<i>Every hour over 3 (per hour)</i>	<i>\$20.00</i>	<i>\$20.00</i>

Recreation Fees Held 17-18 (Continued)

<i>Program</i>	<i>Residents 2016-17</i>	<i>Residents 2017-18</i>
Blackhorse Room/Senior		
0-3 hrs. (per hour)	\$54.50	\$54.50
Every hour over 3 (per hour)	\$24.00	\$24.00
Bayonet Room Rental		
0-3 hrs. (per hour)	\$43.75	\$43.75
Every hour over 3 (per hour)	\$20.00	\$20.00
Aquatics Private Rentals-Pattullo Swim Center		
2 hours - up to 50 people	\$180.00	\$180.00
2 hours - up to 100 people	\$197.25	\$197.25
2 hours - up to 125 people	\$233.50	\$233.50
Use of Slide	\$26.25	\$26.25
Additional 1/2 hour	\$39.00	\$39.00
Deposit	\$87.00	\$87.00
NP-Seaside Dolphins Swim Team	\$21.00	\$21.00
NP-CSUMB	\$21.00	\$21.00
NP-MPUSD Special Ed. Student	\$21.00	\$21.00
NP-MCOE Special Ed Student	\$21.00	\$21.00
Cypress Synchronized Club	\$32.25	\$32.25
Senior Programs		
Senior Theme Lunches (AOA)	\$4.00	\$4.00
Aquatics Programs		
Water Exercise / 2 days week	\$43.25	\$22.50
Water Exercise / 5 days week	\$68.50	\$34.00
Adult Water Exercise Class Drop-in Rate	\$8.50	\$8.50
Lap Swim		
Adult Drop In	\$5.75	\$5.75
Senior / Military / College Drop-In	\$3.50	\$3.50
Recreation Swim		
Adult Drop In	\$5.75	\$5.75
Senior / College Student /		
Youth / Military Drop In	\$3.50	\$3.50
Commercial Rental (per hr)	\$104.75	\$104.75

Recreation Fees Held 17-18 (Continued)

Program	Residents 2016-17	Residents 2017-18
Recreation Swim Card		
<i>Youth Recreation Card (per mo.)</i>	\$15.25	\$15.25
<i>Youth Recreation Card (per Yr.)</i>	\$103.75	\$103.75
<i>Senior/College/Military Card (per mo.)</i>	\$22.50	\$22.50
<i>Senior/College/Military Card (per yr.)</i>	\$134.50	\$134.50
<i>Senior Gold Card (per mo.)</i>	\$16.75	\$16.75
<i>Senior Gold Card (per yr.)</i>	\$109.75	\$109.75
<i>Adult Lap Card (per mo.)</i>	\$34.00	\$34.00
<i>Adult Lap Card (per yr.)</i>	\$276.25	\$276.25
<i>Adult Couple / Corporate (per mo.)</i>	\$52.25	\$52.25
<i>Adult Couple / Corporate (per yr.)</i>	\$361.75	\$361.75
<i>Family - up to 4 people / (per mo.)</i>	\$70.00	\$70.00
<i>Family - up to 4 people / (per yr.)</i>	\$471.00	\$471.00
<i>Family - up to 8 people / (per mo.)</i>	\$86.50	\$86.50
<i>Family - up to 8 people / (per yr.)</i>	\$623.25	\$623.25

Planning Fees Held or Lowered 17-18

	2016-17	2017-18
Amendments		
<i>Use Permit Amendment</i>	\$778	\$325
<i>Minor Use Permit Amendment</i>	\$583	\$350
<i>Variance Amendment</i>	\$778	\$505
<i>Minor Variance Amendment</i>	\$583	\$200
Appeals		
<i>Planning Commission</i>		
<i>(from ZA, BAR & Staff interpretation)</i>	\$778	\$175
<i>City Council (from Planning Commission)</i>	\$567	\$350
Design/Architectural Review		
<i>Residential</i>		
<i>One and Two Family - New Construction</i>	\$1,688	\$1,200
<i>One and Two Family - Addition that adds less than 50% of the structure</i>	\$1,688	\$500
<i>Multi-family - New Construction</i>	\$2,150	\$1,200

Planning Fees Held or Lowered 17-18 (Continued)

	2016-17	2017-18
Commercial		
<i>New Construction (includes shell only)</i>	\$2,600	\$1,500
<i>Exterior Façade (ex. Window, awning, exterior color change)</i>	\$584	\$500
Fencing		
<i>Fence Exceptions</i>	\$1,068	\$500
Limited Term Permits		
<i>Commercial</i>	\$568	\$250
<i>Non-Profit</i>	\$297	\$100
Sign Permits		
<i>Sign Permit (BAR approval)-fixed signs</i>	\$778	\$350
<i>Master Sign Program</i>	\$973	\$750
Use Permit		
Residential		
<i>One and Two Family Residential</i>	\$1,688	\$800
<i>Multi-family Residential</i>	\$1,703	\$1,000
Commercial		
<i>Commercial (< 5K sq ft)</i>	\$1,785	\$1,000
<i>Commercial (5K sq ft or greater)</i>	\$2,637	\$1,500
Other		
<i>Minor Use</i>	\$1,737	\$700
<i>Day Care (Large Family child or adult day care home 7-14 capacity, as defined in the CA Code of Regulations); (* includes 2 inspections)</i>	\$513	\$513

Engineering Fees Held or Lowered 17-18

	2016-17	2017-18
Encroachment Permit		
<i>Right-of-Way Construction/ Portable Unit (per every 2 weeks) - (ex. dumpster, storage bin)</i>	\$225	\$45
<i>Encroachment Permit Depositor Bond - (improvements <\$25,000)</i>	\$1,000	\$1,000
<i>Commemorative Sign Application</i>	\$54	\$54
Sewer Services		
<i>Sewer Line Overflow Response – (Regular Business Hours) Rate plus Materials</i>	\$208.72/hr	\$208.72/hr
<i>(Outside Regular Business Hours) Rate plus Materials</i>	\$449.58/hr	\$449.58/hr
Storm Water		
<i>Medium Project (includes 2 reviews) - 5,000 - 15,000 Sq Ft- Minimum Deposit \$3600</i>	\$600	Actual Cost
<i>Large Project (includes 2 reviews) - > 15,000 Sq Ft- Minimum Deposit \$4800</i>	\$1,202	Actual Cost
<i>Storm Water Pollution Prevention (SWPPP) (applies to all development sites) (per wet season)- Minimum Deposit \$450</i>	\$450	Actual Cost
<i>SWPPP Inspections - Minimum Deposit \$281</i>	\$301	Actual Cost
Hourly Rates		
<i>Engineering Services - after business hours (OT, 2 hour minimum)</i>	N/A	\$302



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 5.A.

TO: City Council

FROM: Craig Malin, City Manager

BY: Robert Jackson, Police Chief

DATE: June 27, 2017

SUBJECT: **CONSIDER A RESOLUTION APPROVING THE PURCHASE OF BODY WORN CAMERAS, THE REPLACEMENT OF CONDUCTIVE ELECTRICAL WEAPONS AND IMPLEMENT EVIDENCE.COM CLOUD DATA STORAGE FOR THE SEASIDE POLICE DEPARTMENT, USING A SOLE SOURCE VENDOR AGREEMENT WITH AXON (FKA TASER), FOR A TOTAL FIVE YEAR COST OF \$315,000 AND AUTHORIZING THE CITY MANAGER TO SIGN THE AGREEMENT.**

PURPOSE

The purpose of this item is to provide the Seaside City Council with an opportunity to consider the purchase of Body Worn Camera's (BWC's); to replace the Seaside Police Department's Conductive Electrical Weapons (CEW's); and implement Evidence.com cloud data storage for the Seaside Police Department using a sole source vendor agreement with Axon (fka TASER).

RECOMMENDATION

It is recommended that the City Council receive the report and approve the agreement and adopt a resolution authorizing the purchase, approving the agreement with Axon, and authorizing the City Manager to sign the agreement.

BACKGROUND

Video recorders and digital cameras have been useful tools in the law enforcement profession for some time. The concept of recording police-citizen encounters for law enforcement use first developed with the implementation of in-car cameras.

Initially, in-car cameras were installed to document interactions with individuals suspected of driving under the influence, with the recording providing supporting evidence needed for conviction. Over time, law enforcement found that in-car cameras had numerous additional

benefits, such as increased officer safety, documentation of traffic violations, documentation of officer/citizen behavior, and other events. The Department and other agencies using in-car cameras found that the audio/video recordings reduced court time and prosecutor burden, reduced the number/length of internal investigations, reduced frivolous lawsuits, and increased the likelihood of successful prosecution.

Law enforcement also found that in-car cameras are limited in their field of vision and range of audio recording. In-car cameras are of little or no assistance for the officer on foot patrol, or the officers who are engaged in investigations or interactions beyond the transmission range of the officer's vehicle.

Body Worn Cameras

A body worn camera (BWC) is a small electronic device that is worn by an officer in order to audio and video-record the officer's official interaction with the public.

BWC's are promoted to improve accountability and transparency in police/civilian interactions. Many law enforcement agencies use BWC's to enhance their in-car camera capabilities and to better document their officer's interactions with victims, witnesses, and others during police-citizen encounters, at crime and incident scenes, and during traffic stops.

In many instances, police agencies have found BWC's useful for officers in the resolution of administrative and criminal complaints, and as a defense resource in cases of civil liability. Officers using the BWC recordings typically have a clearly documented, firsthand, objective account of what was said and done during an incident in question, within the scope of the BWC.

BWC have also proven to be effective in helping agencies evaluate police officer performance and training.

In spite of their vast utility, BWC are not a cure-all for law enforcement. Audio and video recordings may not provide a full perspective of an incident. A BWC does not follow an officer's eyes, so it may not capture everything that the officer saw or heard, depending on where the camera is mounted, where the officer is looking and what the camera is pointed at. BWC's only record in 2-D and may record at higher or lower illumination than the human eye sees. Nor are tactile perceptions caught on video.

BWC can also be used for improper purposes that are counter to or inconsistent with a departments' mission, or in ways that are contrary to federal, state or local laws. It is imperative that policies with strict control and management of BWC operations and recordings are established to ensure the chain of custody where information of evidentiary value is obtained, and that recordings are used to their fullest advantage for training and other purposes.

There are several critical components to be considered in determining which cameras to select.

- **Simplicity:** The equipment should be unobtrusive (yet clearly visible to the subject), easy to wear, durable and above all else, easy to use.
- **Battery life:** How much recording our officers are likely to make before they can return the recorder for recharging or battery replacement.
- **Wearability:** Where will the camera be worn? Head, shoulder or chest (body) worn.
- **Assignment:** Personal issue vs Pool issue
- **Training:** The method and process for demonstrating the equipment and training the

users.

- Equipment storage: How and where will the equipment be stored, secured and issued?
- Integration: Technology must be able to integrate to improve effectiveness, efficiency and evolution of services provided.
- Management: Ease of uploading, storing and managing the footage in a safe, secure and easy to access site. It is also essential a sound business process is developed and assigned to a designated individual with the SPD with the appropriate skills.
- Internal readiness: Can our IT infrastructure handle the management and storage of the data?
- Security: How is the audio/video downloaded? Can it be readily determined if the video has been altered or modified? Is the storage system compliant with best practices/mandated security protocols?
- Warranty: In addition to durability, BWC devices, data storage, and the automated tools related to data management are rapidly evolving and are quickly outdated. The cost to replace and/or update equipment can be cost prohibitive.

The success of a BWC system means getting it right from the start by incorporating a product that officer's and staff not only have psychological confidence in, but a product that has already demonstrated a uniform quality, credibility and experience, and has already been proven in the criminal justice system.

DISCUSSION

To date, law enforcement is collecting more data than ever before. Agencies (and their servers) are already overwhelmed in their efforts to cost-effectively collect, transfer, integrate, manage, retrieve, transcribe, copy, redact, store and secure required data. Adding BWC audio/video recordings will increase this workload exponentially. The retrieval, inspection, redaction, copying and handling of the file from which the audio/video copy is extracted is labor intensive. Redaction of sensitive materials is one of the most urgent needs for police departments adopting BWC's.

Many law enforcement agencies, having implemented BWC's and found that Public Record Requests (PRR's) for BWC content have increased workloads significantly. Traditional redaction to blur faces and license plates is only a first step. Sensitive identifying information can take on more subtle forms in both visual and audio streams, including, for example, a logo on a shirt, or contextual cues that indicate specific locations.

This requires someone to review all audio/video recordings before the recordings can be released, and to redact any protected information.

Workload and Privacy

To properly fulfill PRR's, agencies must make sure that the redacted video is "perfect," without a single missed frame. BWC footage may feature civilians who do not want the recordings of themselves shared, and/or certain interactions may not be released lawfully, such as recordings of intimate interactions taken inside someone's home that captures images/statements of

juveniles, domestic assault victims, sexual assault victims, etc.

There is a fine line between video being under- and over-redacted, which creates concerns about transparency. It is difficult to achieve the proper and lawful redaction balance when the requested videos often involve multiple objects entering and exiting the frame as the officer wearing the camera moves.

The number of Public Record Requests will vary, based upon the number and type of incidents. A conservative estimate projects the SPD will receive one Public Records Request per month for audio/video recordings.

Based upon current staffing levels, it is estimated the SPD will produce an average of 20 hours of video per day (which equates to 140 hours of video per week, or 7,280 hours per year). This does not include special events or unforeseen incidents that necessarily increase staffing/personnel needs.

Based upon various studies and information obtained from agencies that have implemented a BWC system, it takes 120 hours of personnel time to review, redact, copy and make available one audio/video record request. This conservative estimate equates to 1,440 hours of personnel hours needed annually to process SPD audio/video public records requests. This does not include management hours necessary for criminal justice matters, training, etc.

Therefore, implementing a BWC system will require an additional full time, non-sworn person to manage the programs, with an estimated annual cost of \$90,000 for salary and benefits.

Digital Evidence Storage, Retrieval and Security

Security is possibly the most important concern regarding data management.

Departments that elect to store data onsite locally must purchase its own data storage system and store, retrieve, and share the video evidence, as well as develop the means to address chain-of-custody policies and laws of evidence.

Some manufacturers provide cloud-based storage. Agencies that choose cloud-based storage typically have the option of paying by the amount of storage space that is used or paying on a per-officer/camera basis.

As with many agencies deploying a BWC program, the City of Seaside does not have the IT infrastructure, or bandwidth capabilities to manage the flood of digital evidence that BWC's bring, or to manage the security, compliance, maintenance, upgrades, and scalability.

This leaves using a third-party vendor for storage and management of SPD audio/video data.

The International Association of Chiefs of Police (IACP) has developed specific guidelines that departments should consider when contracting with third-party vendors for cloud-based data storage. Selected key issues include: the vendor's system should be compliant with the FBI's Criminal Justice Information Services Policy (CJIS); the department should retain ownership of the data; the vendor should be prohibited from mining or sharing data without consent from the agency; and the agency should be permitted to conduct audits of the vendor's clouds system.

Conductive Energy Weapons (CEW's)

A conductive energy weapon (CEW) (aka electronic control device (ECD) and electronic incapacitation devices (EID)) represent less than lethal devices that emit an electric charge through barbed prongs in order to subdue an assailant. The assailant's central nervous system is overridden with low voltage, high amperage energy that temporarily incapacitates the body by causing involuntary muscle contractions. The two most command brands for these weapons are Axon (fka Taser) and Phazzer.

The average life expectancy of a CEW is five years. In 2014 the SPD transitioned from a Taser brand CEW to a Phazzer brand CEW. Officers have requested the department transition back to the Taser brand (kna Axon) CEW.

As a returning customer, and in conjunction with the purchase of BWC's, the Evidence.com Data Management System, and the CAD Integration, the sole source agreement with Axon bundles the price of the CEW, reducing the CEW cost by approximately 60%, saving more than \$28,000.

It is important to note that by bundling the Axon CEW with the Axon BWC, any activation of the CEW will automatically activate any Axon Camera within approximately 30-50 feet. No other CEW is able to do this.

Evidence.com Data Management System

Evidence.com is a data management solution provided by AXON (fka Taser) that incorporates "Smart Tracker" technology. This technology allows agencies to pick and choose any object to track in a video, and automatically redact faces and objects. Smart Tracker technology also offers a "review and edit" stage for processed redactions whereby the SPD can also include audio redactions, and change the blur levels to align with our policies.

The Monterey County District Attorney's Office currently uses Evidence.com to store and manage its data evidence, in part due to Evidence.com's ability to maintain the original piece of video evidence during the workflow that includes a well-documented audit trail of the steps taken during the redaction process to preserve the chain of custody.

The City of Seaside utilizes the Monterey County Emergency 9-1-1 Regional Communications Center (Center) for all emergency and non-emergency calls for service. Center uses Computer Aided Dispatch (CAD) technology for its call taking and incident data management platform.

Evidence.com is able to integrate information from Center's CAD, and the SPD's Records Management System (RMS) and tie it to videos stored on Evidence.com. No CAD or RMS vendor involvement is necessary. Instead, Axon engineers will work with Seaside and Monterey County IT staff to integrate CAD and RMS systems with Evidence.com. Once completed, the integration requires minimal maintenance.

A CAD and RMS that is integrated with our audio/video data management system is invaluable. Video evidence must be logged to be found. This means busy officers must manually tag videos with metadata so that the video can be located. Manually tagging a video takes up to 3 minutes of an officer's time. If an officer records 5 videos per shift and works 16 shifts per month, that means each officer spends approximately 4 hours per month entering metadata. Inevitably videos will be tagged with incorrect information, or possibly not even tagged at all. CAD/RMS integration automates the process, taking human error out of the

equation, and helps put officers back out on the streets.

Axon will provide unlimited Axon/Evidence Mobile video storage at Evidence.com for free, and will provide 40GB per camera of non-Axon digital evidence storage for free

Analysis

The Seaside Police Department (SPD) seeks to continually find new technologies that improve police services and strengthen its policing legitimacy in the eyes of our community.

Balancing the benefits and drawbacks of BWC's is not an easy task or decision, and the decision to equip the SPD with cameras should not be made lightly. Once deployed, it is almost impossible to scale back, divert funding, or have second thoughts.

The SPD has been considering and researching the feasibility of BWC's for patrol officers since 2013, and determined that there are a number of manufacturers and variations of BWC's available that provide reliable hardware, including hardware that can be clipped onto the officers uniform, worn as an earpiece, worn on a headband or harness, a device that is attached to glasses.

There are even fewer vendors that provide a data storage and management platform, in addition to the preferred hardware, warranties and pricing modules.

There is only one vendor that provides the goods and services with a scalable, secure, and reliable solution that optimizes the ingestion of enormous data, management, retrieval and sharing processes, that meet CJIS requirements, that integrates with CAD/RMS, and that integrates with Evidence.com. That vendor is Axon.

Sole Source Procurement

Sole source procurement is a legal and accepted procurement practice for the City of Seaside when certain conditions are met, especially for procuring highly sophisticated technology.

Axon meets the City of Seaside conditions as a sole source provider as Axon is the sole developer and offeror of the Evidence.com data management services. Evidence.com is both a division of Axon and a data management product solution offered by Axon. Evidence.com is not a separate corporate entity.

AXON provides a full-featured body camera platform that includes digital evidence management. The SPD has not been able to find another vendor to reliably deliver a combination of: point-of-view recording, a minimum 12-hour battery, automatic triggers, a dock and walk workflow, a full-featured SaaS ecosystem featuring a prosecutor platform, forensic auditing, automated redaction, public disclosure tools, an API toolkit, and unlimited storage...bundled with a CEW replacement package as part of their offering, CAD/RMS integration, and a recommendation from the Monterey County District Attorney's Office to utilize Evidence.com for the SPD's evidentiary data storage and management.

Policies

The SPD currently contracts with Lexipol for its law enforcement policies. Lexipol is

America's leading provider of policy management resources for law enforcement organizations as it provides comprehensive, defensible policies, based on federal and state statutes, case law and law enforcement best practices, written by legal and public safety professionals. Lexipol also provides the SPD with policy management services that includes constant monitoring and reviewing of government legislation and case decision, and then providing timely notification and updates of those changes.

Attached are the SPD's Lexipol created policies and best practices pertaining to audio and video recordings. The SPD's labor associations will also have the opportunity to meet and discuss on any concerns or issues, prior to the implementation of the BWC's.

LEGAL REVIEW

The Seaside City Attorney and Risk Management will review all agreements/contracts to form, prior to signing and implementation.

FISCAL IMPACT

The five-year purchase price for 40 BWC's, 40 CEW's, various aftermarket items and training is approximately \$308,000. Axon has agreed to amortize the costs over five years, interest free, as follows:

- FY 17/18: \$88,798 (includes tax and shipping), plus \$10,000 for 3 additional training days, and miscellaneous costs.
- FY 18/19: \$54,720
- FY 19/20: \$54,720 – Free camera upgrade at 30 months
- FY 20/21: \$54,720
- FY 21/22: \$54,720 – Free camera upgrade at 60 months

The total five-year cost for the hardware, software, training and miscellaneous items is approximately \$318,000. If approved, each year's cost will be incorporated into the corresponding SPD's Fiscal Year General Fund Budget.

If approved, there will be (1) full-time, non-sworn person to manage the programs and public record requests. On April 6, 2017, the City council approved a cost neutral Police Department reorganization which included an additional Police Services Assistant to manage this program. These costs are included in the Proposed 2017/2018 Budget and going forward the costs will also be incorporated into the corresponding SPD's Fiscal Year General Fund Budget.

The following chart projects each Fiscal Year's approximate total cost, including estimated personnel costs;

YEAR	AXON COSTS	AXON EVIDENCE MOBILE STORAGE	MISC COSTS	PERSONNEL COSTS	ESTIMATED TOTAL
FY 17/18	\$63,500	-0-	\$10,000	\$90,000	\$163,500
FY 18/19	\$54,720	-0-	-0-	\$95,000	\$150,000
FY 19/20	\$54,720	-0-	-0-	\$100,000	\$155,000
FY 20/21	\$54,720	-0-	-0-	\$105,000	\$160,000
FY 21/22	\$54,720	-0-	-0-	\$110,000	\$165,000

\$90,000 costs for fiscal year 2017/2018 are included in the Proposed Budget for 2017/2018.

ATTACHMENTS

1. Attachment A
2. Attachment B
3. Attachment C
4. Attachment D
5. Attachment E
6. Attachment F
7. Attachment G
8. Attachment H
9. Attachment I

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

ATTACHMENT A

Axon Enterprise, Inc.

Protect Life.

17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737
Fax:



Nick Borges
8317600963
(831) 899-6297
nborges@ci.seaside.ca.us

Quotation

Quote: Q-112052-1

Date: 4/21/2017 1:19 PM

Quote Expiration: 6/30/2017

Contract Start Date*: 7/1/2017

Contract Term: 5 years

AX Account Number:

107738

Bill To:
Seaside Police Dept. - CA
440 Harcourt Avenue
Seaside, CA 93955
US

Ship To:
Nick Borges
Seaside Police Dept. - CA
440 Harcourt Avenue
Seaside, CA 93955
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Tanner McCormick	480-905-2000	tmccormick@taser.com	Fedex - Ground	Net 30

*Note this will vary based on the shipment date of the product.

Year 1

Due Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	11528	FLEX 2 CAMERA, (ONLINE)	USD 449.00	USD 17,960.00	USD 0.00	USD 17,960.00
40	11532	FLEX 2 CONTROLLER	USD 150.00	USD 6,000.00	USD 0.00	USD 6,000.00
40	11509	BELT CLIP, RAPIDLOCK	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	11534	USB SYNC CABLE, FLEX 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
45	11545	COLLAR MOUNT, FLEX 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
45	11546	EPAULETTE MOUNT, FLEX 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	80108	5 YEAR OFFICER SAFETY PLAN FLEX 2 CAMERA	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	80117	FIVE YEAR OFFICER SAFETY PLAN FLEX 2 CONTROLLER	USD 0.00	USD 0.00	USD 0.00	USD 0.00
7	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	USD 35.00	USD 245.00	USD 0.00	USD 245.00
7	11537	DOCK, FLEX 2, 6-BAY + CORE	USD 1,495.00	USD 10,465.00	USD 0.00	USD 10,465.00
7	80111	5 YEAR DOCK 2 OFFICER SAFETY PLAN SIX BAY + HUB DOCK 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80075	OSP BWC & CEW BUNDLE: YEAR 1 PAYMENT	USD 1,188.00	USD 47,520.00	USD 28,512.00	USD 19,008.00
40	11002	HANDLE, BLACK, CLASS III, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	11004	WARRANTY, 4 YEAR, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	70116	PPM, SIGNAL	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	11501	HOLSTER, BLACKHAWK, RIGHT, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
1	85144	AXON STARTER	USD 2,500.00	USD 2,500.00	USD 0.00	USD 2,500.00
40	80052	CAD/RMS SERVICE ADD-ON: YEAR 1 PAYMENT	USD 180.00	USD 7,200.00	USD 0.00	USD 7,200.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 1 Total Before Discounts:						USD 91,890.00
Year 1 Discount:						USD 28,512.00
Year 1 Net Amount Due:						USD 63,378.00

Year 2

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80053	CAD/RMS SERVICE ADD-ON: YEAR 2 PAYMENT	USD 180.00	USD 7,200.00	USD 0.00	USD 7,200.00
40	80076	OSP BWC & CEW BUNDLE: YEAR 2 PAYMENT	USD 1,188.00	USD 47,520.00	USD 0.00	USD 47,520.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 2 Total Before Discounts:						USD 54,720.00
Year 2 Net Amount Due:						USD 54,720.00

Year 3

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80077	OSP BWC & CEW BUNDLE: YEAR 3 PAYMENT	USD 1,188.00	USD 47,520.00	USD 0.00	USD 47,520.00
40	80054	CAD/RMS SERVICE ADD-ON: YEAR 3 PAYMENT	USD 180.00	USD 7,200.00	USD 0.00	USD 7,200.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 3 Total Before Discounts:						USD 54,720.00
Year 3 Net Amount Due:						USD 54,720.00

Year 4

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80055	CAD/RMS SERVICE ADD-ON: YEAR 4 PAYMENT	USD 180.00	USD 7,200.00	USD 0.00	USD 7,200.00
40	80078	OSP BWC & CEW BUNDLE: YEAR 4 PAYMENT	USD 1,188.00	USD 47,520.00	USD 0.00	USD 47,520.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 4 Total Before Discounts:						USD 54,720.00
Year 4 Net Amount Due:						USD 54,720.00

Year 5

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80079	OSP BWC & CEW BUNDLE: YEAR 5 PAYMENT	USD 1,188.00	USD 47,520.00	USD 0.00	USD 47,520.00
40	80056	CAD/RMS SERVICE ADD-ON: YEAR 5 PAYMENT	USD 180.00	USD 7,200.00	USD 0.00	USD 7,200.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 5 Total Before Discounts:						USD 54,720.00
Year 5 Net Amount Due:						USD 54,720.00

Group6

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
2	11532	FLEX 2 CONTROLLER	USD 150.00	USD 300.00	USD 0.00	USD 300.00
2	80117	FIVE YEAR OFFICER SAFETY PLAN FLEX 2 CONTROLLER	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	80108	5 YEAR OFFICER SAFETY PLAN FLEX 2 CAMERA	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	11509	BELT CLIP, RAPIDLOCK	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	11534	USB SYNC CABLE, FLEX 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	11528	FLEX 2 CAMERA, (ONLINE)	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Group6 Total Before Discounts:						USD 300.00
Group6 Net Amount Due:						USD 300.00

Subtotal	USD 282,558.00
Estimated Shipping & Handling Cost	USD 419.64
Estimated Tax	USD 24,505.08
Grand Total	USD 307,482.72

Flex 2 Pre-Orders

- Flex 2 deliveries are estimated to begin December 2016. Your Axon representative will contact you to provide a delivery window early December 2016.
- Flex 2 is subject to FCC rules and will comply with the appropriate rules before delivery.

Signal Performance Power Magazine (SPPM) Pre-order

Thank you for your interest in the Signal Performance Power Magazine (SPPM). This pre-order is a commitment to purchase the SPPM. The SPPM is available for delivery starting in November 2016. You will be notified if there are any delays. Axon reserves the right to make product changes without notice.

Officer Safety Plan Includes:

- Evidence.com Pro License
- Upgrades to your purchased AXON cameras and Docks at years 2.5 and 5 under TAP
- Extended warranties on AXON cameras and Docks for the duration of the Plan
- Unlimited Storage for your AXON devices and data from the Evidence Mobile App
- One TASER CEW of your choice with a 4 year extended warranty (5 years total of warranty coverage)
- One CEW holster and battery pack of your choice
- 40 GB of included storage for other digital media

Additional terms apply. Please refer to the Evidence.com Master Service Agreement for a full list of terms and conditions for the Officer Safety Plan.

**Axon Enterprise, Inc.'s Sales Terms and Conditions
for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at www.axon.com/legal. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature:

Date:

Name (Print):

Title:

PO# (if needed):

Quote: Q-112052-1

Please sign and email to Tanner McCormick at tmccormick@taser.com or fax to

THANK YOU FOR YOUR BUSINESS!

‘Protect Life’© and TASER® are registered trademarks of Axon Enterprise, Inc, registered in the U.S.
© 2013 Axon Enterprise, Inc. All rights reserved.

Axon Enterprise, Inc.

Protect Life.

17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737
Fax:

Nick Borges
8317600963
(831) 899-6297
nborges@ci.seaside.ca.us



Quotation

Quote: Q-112046-1

Date: 4/21/2017 1:13 PM

Quote Expiration: 6/30/2017

Contract Start Date*: 7/1/2017

Contract Term: 5 years

AX Account Number:

107738

Bill To:
Seaside Police Dept. - CA
440 Harcourt Avenue
Seaside, CA 93955
US

Ship To:
Nick Borges
Seaside Police Dept. - CA
440 Harcourt Avenue
Seaside, CA 93955
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Tanner McCormick	480-905-2000	tmccormick@taser.com	Fedex - Ground	Net 30

*Note this will vary based on the shipment date of the product.

Year 1

Due Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	11528	FLEX 2 CAMERA, (ONLINE)	USD 449.00	USD 17,960.00	USD 0.00	USD 17,960.00
40	11532	FLEX 2 CONTROLLER	USD 150.00	USD 6,000.00	USD 0.00	USD 6,000.00
40	11509	BELT CLIP, RAPIDLOCK	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	11534	USB SYNC CABLE, FLEX 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
45	11545	COLLAR MOUNT, FLEX 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
45	11546	EPAULETTE MOUNT, FLEX 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	80108	5 YEAR OFFICER SAFETY PLAN FLEX 2 CAMERA	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	80117	FIVE YEAR OFFICER SAFETY PLAN FLEX 2 CONTROLLER	USD 0.00	USD 0.00	USD 0.00	USD 0.00
7	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	USD 35.00	USD 245.00	USD 0.00	USD 245.00
7	11537	DOCK, FLEX 2, 6-BAY + CORE	USD 1,495.00	USD 10,465.00	USD 0.00	USD 10,465.00
7	80111	5 YEAR DOCK 2 OFFICER SAFETY PLAN SIX BAY + HUB DOCK 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80075	OSP BWC & CEW BUNDLE: YEAR 1 PAYMENT	USD 1,188.00	USD 47,520.00	USD 28,512.00	USD 19,008.00
40	11002	HANDLE, BLACK, CLASS III, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	11004	WARRANTY, 4 YEAR, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	70116	PPM, SIGNAL	USD 0.00	USD 0.00	USD 0.00	USD 0.00
40	11501	HOLSTER, BLACKHAWK, RIGHT, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
1	85144	AXON STARTER	USD 2,500.00	USD 2,500.00	USD 0.00	USD 2,500.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 1 Total Before Discounts:						USD 84,690.00
Year 1 Discount:						USD 28,512.00
Year 1 Net Amount Due:						USD 56,178.00

Year 2

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80076	OSP BWC & CEW BUNDLE: YEAR 2 PAYMENT	USD 1,188.00	USD 47,520.00	USD 0.00	USD 47,520.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 2 Total Before Discounts:						USD 47,520.00
Year 2 Net Amount Due:						USD 47,520.00

Year 3

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80077	OSP BWC & CEW BUNDLE: YEAR 3 PAYMENT	USD 1,188.00	USD 47,520.00	USD 0.00	USD 47,520.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 3 Total Before Discounts:						USD 47,520.00
Year 3 Net Amount Due:						USD 47,520.00

Year 4

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80078	OSP BWC & CEW BUNDLE: YEAR 4 PAYMENT	USD 1,188.00	USD 47,520.00	USD 0.00	USD 47,520.00
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 4 Total Before Discounts:						USD 47,520.00
Year 4 Net Amount Due:						USD 47,520.00

Year 5

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
40	80079	OSP BWC & CEW BUNDLE: YEAR 5 PAYMENT	USD 1,188.00	USD 47,520.00	USD 0.00	USD 47,520.00

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
1,600	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Year 5 Total Before Discounts:						USD 47,520.00
Year 5 Net Amount Due:						USD 47,520.00

Group6

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
2	11532	FLEX 2 CONTROLLER	USD 150.00	USD 300.00	USD 0.00	USD 300.00
2	80117	FIVE YEAR OFFICER SAFETY PLAN FLEX 2 CONTROLLER	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	80108	5 YEAR OFFICER SAFETY PLAN FLEX 2 CAMERA	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	11509	BELT CLIP, RAPIDLOCK	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	11534	USB SYNC CABLE, FLEX 2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2	11528	FLEX 2 CAMERA, (ONLINE)	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Group6 Total Before Discounts:						USD 300.00
Group6 Net Amount Due:						USD 300.00

Subtotal	USD 246,558.00
Estimated Shipping & Handling Cost	USD 419.64
Estimated Tax	USD 21,355.08
Grand Total	USD 268,332.72

Flex 2 Pre-Orders

- Flex 2 deliveries are estimated to begin December 2016. Your Axon representative will contact you to provide a delivery window early December 2016.
- Flex 2 is subject to FCC rules and will comply with the appropriate rules before delivery.

Signal Performance Power Magazine (SPPM) Pre-order

Thank you for your interest in the Signal Performance Power Magazine (SPPM). This pre-order is a commitment to purchase the SPPM. The SPPM is available for delivery starting in November 2016. You will be notified if there are any delays. Axon reserves the right to make product changes without notice.

Officer Safety Plan Includes:

- Evidence.com Pro License
- Upgrades to your purchased AXON cameras and Docks at years 2.5 and 5 under TAP
- Extended warranties on AXON cameras and Docks for the duration of the Plan
- Unlimited Storage for your AXON devices and data from the Evidence Mobile App
- One TASER CEW of your choice with a 4 year extended warranty (5 years total of warranty coverage)
- One CEW holster and battery pack of your choice
- 40 GB of included storage for other digital media

Additional terms apply. Please refer to the Evidence.com Master Service Agreement for a full list of terms and conditions for the Officer Safety Plan.

**Axon Enterprise, Inc.'s Sales Terms and Conditions
for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at www.axon.com/legal. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature: _____	Date: _____
Name (Print): _____	Title: _____
PO# (if needed): _____	

Quote: Q-112046-1

Please sign and email to Tanner McCormick at tmccormick@taser.com or fax to

THANK YOU FOR YOUR BUSINESS!

‘Protect Life’© and TASER® are registered trademarks of Axon Enterprise, Inc, registered in the U.S.
© 2013 Axon Enterprise, Inc. All rights reserved.

ATTACHMENT B



MASTER SERVICES AND PURCHASING AGREEMENT

between

AXON ENTERPRISE, INC.

and

Seaside Police Dept. - CA

CITY Agreement Number:

MASTER SERVICES AND PURCHASING AGREEMENT

This Master Agreement (the **Agreement**) by and between Axon Enterprise, Inc., (**Axon or Party**) a Delaware corporation having its principal place of business at 17800 N 85th Street, Scottsdale, Arizona, 85255, and Seaside Police Dept. - CA, (**Agency, Party** or collectively **Parties**) having its principal place of business at 440 Harcourt Avenue Seaside, CA 93955, is entered into as of September 29, 2017 (**the Effective Date**).

This Agreement sets forth the terms and conditions for the purchase, delivery, use, and support of Axon products and services as detailed in Quote #Q-112052 (the **Quote**), which is hereby incorporated by reference. It is the intent of the Parties that this Agreement shall act as a master agreement governing all subsequent purchases by Agency of Axon Products and all subsequent quotes accepted by Agency shall be also incorporated by reference as a Quote. In consideration of this Agreement the Parties agree as follows:

- 1 **Term.** This Agreement will commence on the Effective Date and will remain in full force and effect until terminated by either Party. Axon services will not be authorized until a signed Quote or Purchase Order is received, whichever is first.

- 1.1 **Evidence.com Subscription Term:** The Initial Term of the Subscription services will begin after shipment of the Product. If shipped in 1st half of the month, the start date is on the 1st of the following month. If shipped in the last half of the month, the start date is on the 15th of the following month. Subscription Services will automatically renew for additional successive Terms of one (1) year after completion of the initial Term at the list price then in effect, unless the Agency gives Axon written notice of termination within sixty (60) days prior to the end of a one (1) year period.

- 1.2 **Professional Services Term:** Amounts pre-paid for professional services as outlined in the Quote and the Professional Service Appendix must be used within 6 months of the Effective Date.

- 2 **Definitions.**

"Business Day" means Monday through Friday, excluding holidays.

"Confidential Information" means all nonpublic information disclosed by Axon, Axon affiliates, business partners of Axon or their respective employees, contractors or agents that is designated as confidential or that, given the nature of the information or circumstances surrounding its disclosure, reasonably should be understood to be confidential.

"Documentation" means the (i) specifications, explanatory or informational materials, whether in paper or electronic form, that relate to the Services provided under this Agreement, or (ii) user manuals, technical manuals, training manuals, warnings, specification or other explanatory or informational materials, whether in paper or electronic form, that relate to the Products provided under this Agreement.

"Evidence.com Service" means Axon web services for Evidence.com, the Evidence.com site, EVIDENCE Sync software, Axon Capture App, Axon View App, other software, maintenance, storage, and product or service provided by us under this Agreement for use with Evidence.com. This does not include any Third Party Applications, hardware warranties, or the my.evidence.com services.

"Installation Site" means the location(s) where the Products are to be installed.

"Policies" means the Trademark Use Guidelines, all restrictions described on the Axon website, and any other policy or terms referenced in or incorporated into this Agreement. Policies do not include whitepapers or other marketing materials.

"Products" means all Axon equipment, software, cloud based services, Documentation and software maintenance releases and updates provided by Axon under this Agreement.



"Quote" is an offer to sell, is valid only for products and services listed on the quote at prices on the quote. All Quotes referenced in this Agreement or issued and accepted after the Effective Date of this Agreement will be subject to the terms of this Agreement. Any terms and conditions contained within the Agency's purchase order in response to the Quote will be null and void and shall have no force or effect. Axon is not responsible for pricing, typographical, or other errors in any offer by Axon and Axon reserves the right to cancel any orders resulting from such errors. Axon reserves the right to adjust prices or Products unless otherwise specified in the Quote.

"Resolution Time" means the elapsed time between Axon's acknowledgment of an issue until the problem in the Services has been resolved, which does not include time delays caused by the Agency or by third parties outside of Axon's reasonable control.

"Services" means all services provided by Axon pursuant to this Agreement.

"Agency Content" means software, data, text, audio, video, images or other Agency content or any of the Agency's end users (a) run on the Evidence.com Services, (b) cause to interface with the Evidence.com Services, or (c) upload to the Evidence.com Services under the Agency account or otherwise transfer, process, use or store in connection with the Agency account.

- 3 **Payment Terms.** Invoices are due to be paid within 30 days of the date of invoice. All orders are subject to prior credit approval. Payment obligations are non-cancelable and fees paid are non-refundable and all amounts payable will be made without setoff, deduction, or withholding. If a delinquent account is sent to collections, the Agency is responsible for all collection and attorneys' fees.
- 4 **Taxes.** Unless Axon is provided with a valid and correct tax exemption certificate applicable to the purchase and ship-to location, the Agency is responsible for sales and other taxes associated with the order.
- 5 **Shipping; Title; Risk of Loss; Rejection.** Axon reserves the right to make partial shipments and products may ship from multiple locations. All shipments are E.X.W. via common carrier and title and risk of loss pass to the Agency upon delivery to the common carrier by Axon. The Agency is responsible for all freight charges. Any loss or damage that occurs during shipment is the Agency's responsibility. Shipping dates are estimates only. The Agency may reject nonconforming Product by providing Axon written notice of rejection within 10 days of shipment. Failure to notify Axon within the 10 day rejection period will be deemed as acceptance of Product.
- 6 **Returns.** All sales are final and no refunds or exchanges are allowed, except for warranty returns or as provided by state or federal law.
- 7 **Warranties.**
 - 7.1 **Hardware Limited Warranty.** Axon warrants that its law enforcement hardware products are free from defects in workmanship and materials for a period of ONE (1) YEAR from the date of receipt. Extended warranties run from the date of purchase of the extended warranty through the balance of the 1-year limited warranty term plus the term of the extended warranty measured after the expiration of the 1-year limited warranty. CEW cartridges and Smart cartridges that are expended are deemed to have operated properly. Axon-Manufactured Accessories are covered under a limited 90-DAY warranty from the date of receipt. Non-Axon manufactured accessories are covered under the manufacturer's warranty. If Axon determines that a valid warranty claim is received within the warranty period, Axon agrees to repair or replace the Product. Axon's sole responsibility under this warranty is to either repair or replace with the same or like Product, at Axon's option.



For Axon Interview Room purchases only: For Axon Interview Room Products, the following warranties apply:

Hardware	Warranty Period
Axis Products	3 years
POS-X Touch Panel	3 years
Industrial Computer Servers	2 years
Louroe Products	1 year
Cisco Switch	1 year
HP Switch	1 year
Broadberry	3 years

7.2 Warranty Limitations.

7.2.1 The warranties do not apply and Axon will not be responsible for any loss, data loss, damage, or other liabilities arising from: (a) damage from failure to follow instructions relating to the Product's use; (b) damage caused by use with non-Axon products or from the use of cartridges, batteries or other parts, components or accessories that are not manufactured or recommended by Axon; (c) damage caused by abuse, misuse, intentional or deliberate damage to the product, or force majeure; (d) damage to a Product or part that has been repaired or modified by persons other than Axon authorized personnel or without the written permission of Axon; or (e) if any Axon serial number has been removed or defaced.

7.2.2 To the extent permitted by law, the warranties and the remedies set forth above are exclusive and Axon disclaims all other warranties, remedies, and conditions, whether oral or written, statutory, or implied, as permitted by applicable law. If statutory or implied warranties cannot be lawfully disclaimed, then all such warranties are limited to the duration of the express warranty described above and limited by the other provisions contained in this Agreement.

7.2.3 Axon's cumulative liability to any Party for any loss or damage resulting from any claims, demands, or actions arising out of or relating to any Axon product will not exceed the purchase price paid to Axon for the product or if for services, the amount paid for such services over the prior 12 months preceding the claim. In no event will either Party be liable for any direct, special, indirect, incidental, exemplary, punitive or consequential damages, however caused, whether for breach of warranty, breach of contract, negligence, strict liability, tort or under any other legal theory.

7.3 Warranty Returns. If a valid warranty claim is received by Axon within the warranty period, Axon agrees to repair or replace the Product which Axon determines in its sole discretion to be defective under normal use, as defined in the Product instructions. Axon's sole responsibility under this warranty is to either repair or replace with the same or like Product, at Axon's option.

7.3.1 For warranty return and repair procedures, including troubleshooting guides, please go to Axon's websites www.axon.com/support or www.evidence.com, as indicated in the appropriate product user manual or quick start guide.

7.3.2 Before delivering product for warranty service, it is the Agency's responsibility to upload the data contained in the product to the Evidence.com services or download the product data and keep a separate backup copy of the contents. Axon is not responsible for any loss of software programs, data, or other information contained on the storage media or any other part of the product services.

7.3.3 A replacement product will be new or like new and have the remaining warranty period



of the original product or 90 days from the date of replacement or repair, whichever period is longer. When a product or part is exchanged, any replacement item becomes Purchaser's property and the replaced item becomes Axon's property.

- 8 **Product Warnings.** See our website at www.axon.com for the most current product warnings.
- 9 **Design Changes.** Axon reserves the right to make changes in the design of any of Axon's products and services without incurring any obligation to notify the Agency or to make the same change to products and services previously purchased.
- 10 **Insurance.** Axon will maintain at Axon's own expense and in effect during the Term, Commercial General Liability Insurance, Workers' Compensation Insurance and Commercial Automobile Insurance and will furnish certificates of insurance or self-insurance upon request.
- 11 **Indemnification.** Axon will indemnify and defend the Agency Indemnitees (the Agency's officers, directors, and employees) from and against all claims, demands, losses, liabilities, reasonable costs and expenses arising out of a claim by a third party against an Agency Indemnitee resulting from any negligent act, error or omission, or willful misconduct of Axon under or related to this Agreement, except in the case of negligent acts, omissions or willful misconduct of the Agency or claims that fall under Workers Compensation coverage.
- 12 **IP Rights.** Axon owns and reserves all right, title, and interest in the Axon Products and related software, as well as any suggestions made to Axon.
- 13 **IP Indemnification.** Axon will defend, indemnify, and hold the Agency Indemnitees harmless from and against any claims, damages, losses, liabilities, costs, and expenses (including reasonable attorneys' fees) arising out of or relating to any third-party claim alleging that use of Axon Products or Services as permitted under this Agreement infringes or misappropriates the intellectual property rights of a third party. The Agency must provide Axon with prompt written notice of such a claim, tender to us the defense or settlement of such a claim at our expense, and cooperate fully with us in the defense or settlement of such a claim.
- Axon has no liability to the Agency or any third party if any alleged infringement or claim of infringement is to any extent based upon: (a) any modification of the Evidence.com Services by the Agency or any third party not approved by Axon; (b) use of the Evidence.com Services in connection or in combination with equipment, devices, or services not approved or recommended by Axon; (c) the use of Evidence.com Services other than as permitted under this Agreement or in a manner for which it was not intended; or (d) the use of other than the most current release or version of any software provided by Axon as part of or in connection with the Evidence.com Services. Nothing in this Section will affect any warranties in favor of the Agency that are otherwise provided in or arise out of this Agreement.
- 14 **Agency Responsibilities.** The Agency is responsible for (i) use of Axon Products (including any activities under the Agency Evidence.com account and use by Agency employees and agents), (ii) breach of this Agreement or violation of applicable law by the Agency or any of the Agency's end users, (iii) Agency Content or the combination of Agency Content with other applications, content or processes, including any claim involving alleged infringement or misappropriation of third party rights by Agency Content or by the use of Agency Content, (iv) a dispute between the Agency and any third party over Agency use of Axon products or the collection or use of Agency Content, (v) any hardware or networks that the Agency connects to the Evidence.com Services, and (vi) any security settings the Agency establishes to interact with or on the Evidence.com Services.

For Cradlepoint purchases only: The Agency is responsible for complying with the Cradlepoint end

user license agreement. The Agency acknowledges that the term of the Cradlepoint license may differ from the term of the Evidence.com license. The Agency further acknowledges that Cradlepoint installation services are not within the scope of this Agreement.

15 Termination.

15.1 By Either Party. Either Party may terminate for cause upon 30 days advance notice to the other Party if there is any material default or breach of this Agreement by the other Party, unless the defaulting Party has cured the material default or breach within the 30-day notice period. In the event that the Agency terminates this Agreement under this Section and Axon fails to cure the material breach or default, Axon will issue a refund of any prepaid amounts on a prorated basis.

15.2 By Agency. The Agency is obligated to pay the fees under this Agreement as may lawfully be made from funds budgeted and appropriated for that purpose during the then current fiscal year. In the event that sufficient funds will not be appropriated or are not otherwise legally available to pay the fees required under this Agreement, this Agreement may be terminated by the Agency. The Agency agrees to deliver notice of termination under this Section at least 90 days prior to the end of the then current fiscal year.

15.3 Effect of Termination. Upon any termination of this Agreement: (a) all Agency rights under this Agreement immediately terminate; (b) the Agency remains responsible for all fees and charges incurred through the date of termination; and (c) Payment Terms, Warranty, Product Warnings, Indemnification, and Agency Responsibilities Sections, as well as the Evidence.com Terms of Use Appendix Sections on Agency Owns Agency Content, Data Storage, Fees and Payment, Software Services Warranty, IP Rights and License Restrictions will continue to apply in accordance with their terms.

15.4 After Termination. Axon will not delete any Agency Content as a result of a termination during a period of 90 days following termination. During this 90-day period the Agency may retrieve Agency Content only if all amounts due have been paid (there will be no application functionality of the Evidence.com Services during this 90-day period other than the ability to retrieve Agency Content). The Agency will not incur any additional fees if Agency Content is downloaded from Evidence.com during this 90-day period. Axon has no obligation to maintain or provide any Agency Content after this 90-day period and will thereafter, unless legally prohibited, delete all of Agency Content stored in the Evidence.com Services. Upon request, Axon will provide written proof that all Agency Content has been successfully deleted and fully removed from the Evidence.com Services.

15.5 Post-Termination Assistance. Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.

16 General.

16.1 Confidentiality. Both Parties will take all reasonable measures to avoid disclosure, dissemination or unauthorized use of either Party's Confidential Information. Except as required by applicable law, neither Party will disclose either Party's Confidential Information during the Term or at any time during the 5-year period following the end of the Term. All Axon Pricing is considered confidential and competition sensitive.

- 16.2 Excusable delays.** Axon will use commercially reasonable efforts to deliver all products and services ordered as soon as reasonably practicable. In the event of interruption of any delivery due to causes beyond Axon's reasonable control Axon has the right to delay or terminate the delivery with reasonable notice.
- 16.3 Force Majeure.** Neither Party will be liable for any delay or failure to perform any obligation under this Agreement where the delay or failure results from any cause beyond the Parties' reasonable control, including acts of God, labor disputes or other industrial disturbances, systemic electrical, telecommunications, or other utility failures, earthquake, storms or other elements of nature, blockages, embargoes, riots, acts or orders of government, acts of terrorism, or war.
- 16.4 Proprietary Information.** The Agency agrees that Axon has and claims various proprietary rights in the hardware, firmware, software, and the integration of ancillary materials, knowledge, and designs that constitute Axon products and services, and that the Agency will not directly or indirectly cause any proprietary rights to be violated.
- 16.5 Independent Contractors.** The Parties are independent contractors. Neither Party, nor any of their respective affiliates, has the authority to bind the other. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the Parties.
- 16.6 No Third Party Beneficiaries.** This Agreement does not create any third party beneficiary rights in any individual or entity that is not a party to this Agreement.
- 16.7 Non-discrimination and Equal Opportunity.** During the performance of this Agreement, neither the Parties nor the Party's employees will discriminate against any person, whether employed by a Party or otherwise, on the basis of race, color, religion, gender, age, national origin, handicap, marital status, or political affiliation or belief. In all solicitations or advertisements for employees, agents, subcontractors or others to be engaged by a Party or placed by or on behalf of a Party, the solicitation or advertisement shall state all qualified applicants shall receive consideration for employment without regard to race, color, religion, gender, age, national origin, handicap, marital status, or political affiliation or belief.
- 16.8 U.S. Government Rights.** Any Evidence.com Services provided to the U.S. Government as "commercial items," "commercial computer software," "commercial computer software documentation," and "technical data" will have the same rights and restrictions generally applicable to the Evidence.com Services. If the Agency is using the Evidence.com Services on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, the Agency will immediately discontinue use of the Evidence.com Services. The terms "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data" are defined in the Federal Acquisition Regulation and the Defense Federal Acquisition Regulation Supplement.
- 16.9 Import and Export Compliance.** In connection with this Agreement, each Party will comply with all applicable import, re- import, export, and re-export control laws and regulations.
- 16.10 Assignment.** Neither Party may assign or otherwise transfer this Agreement without the prior written approval of the other Party. Axon may assign or otherwise transfer this Agreement or any of our rights or obligations under this Agreement without consent (a) for financing purposes, (b) in connection with a merger, acquisition or sale of all or substantially all of our assets, (c) as



part of a corporate reorganization, or (d) to a subsidiary corporation. Subject to the foregoing, this Agreement will be binding upon the Parties and their respective successors and assigns.

16.11 No Waivers. The failure by either Party to enforce any provision of this Agreement will not constitute a present or future waiver of the provision nor limit the Party's right to enforce the provision at a later time.

16.12 Severability. This Agreement is contractual and not a mere recital. If any portion of this Agreement is held to be invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect.

16.13 Governing Law; Venue. The laws of the state where the Agency is physically located, without reference to conflict of law rules, govern this Agreement and any dispute of any sort that might arise between the Parties. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.

16.14 Notices. All communications and notices to be made or given pursuant to this Agreement must be in the English language. Notices provided by posting on the Agency's Evidence.com site will be effective upon posting and notices provided by email will be effective when the email was sent. Notices provided by personal delivery will be effective immediately. Contact information for notices:

Axon: Axon Enterprise, Inc.
ATTN: Contracts
17800 N. 85th Street
Scottsdale, Arizona 85255
contracts@axon.com

AGENCY:

16.15 Entire Agreement. This Agreement, including the APPENDICES attached hereto, and the Policies and the quote provided by Axon, represents the entire agreement between the Parties. This Agreement supersedes all prior or contemporaneous representations, understandings, agreements, or communications between the Parties, whether written or verbal, regarding the subject matter of this Agreement. No modification or amendment of any portion of this Agreement will be effective unless in writing and signed by the Parties to this Agreement. If Axon provides a translation of the English language version of this Agreement, the English language version of the Agreement will control if there is any conflict.

16.16 Counterparts. If this Agreement form requires the signatures of the Parties, then this Agreement may be executed by electronic signature in multiple counterparts, each of which is considered an original.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed. Each Party warrants and represents that its respective signatories whose signatures appear below have been and are, on the date of signature, duly authorized to execute this Agreement.

Axon Enterprise, Inc.

Signature: _____
Name: _____
Title: _____
Date: _____

Seaside Police Dept. - CA

Signature: _____
Name: _____
Title: _____
Date: _____

Address: 440 Harcourt Avenue Seaside, CA 93955

Evidence.com Terms of Use Appendix

- 1 **Access Rights.** Upon the purchase or granting of a subscription from Axon and the opening of an Evidence.com account the Agency will have access and use of the Evidence.com Services for the storage and management of Agency Content during the subscription term (**Term**). The Evidence.com Service and data storage are subject to usage limits. The Evidence.com Service may not be accessed by more than the number of end users specified in the Quote. If Agency becomes aware of any violation of this Agreement by an end user, the Agency will immediately terminate that end user's access to Agency Content and the Evidence.com Services.
- 2 **Agency Owns Agency Content.** The Agency controls and owns all right, title, and interest in and to Agency Content and Axon obtains no rights to the Agency Content and the Agency Content are not business records of Axon. The Agency is solely responsible for the uploading, sharing, withdrawal, management and deletion of Agency Content. Axon will have limited access to Agency Content solely for the purpose of providing and supporting the Evidence.com Services to the Agency and Agency end users. The Agency represents that the Agency owns Agency Content; and that none of Agency Content or Agency end users' use of Agency Content or the Evidence.com Services will violate this Agreement or applicable laws.
- 3 **Evidence.com Data Security.**
 - 3.1. **Generally.** Axon will implement commercially reasonable and appropriate measures designed to secure Agency Content against accidental or unlawful loss, access or disclosure. Axon will maintain a comprehensive Information Security Program (**ISP**) that includes logical and physical access management, vulnerability management, configuration management, incident monitoring and response, encryption of digital evidence uploaded, security education, risk management, and data protection. The Agency is responsible for maintaining the security of end user names and passwords and taking steps to maintain appropriate security and access by end users to Agency Content. Log-in credentials are for Agency internal use only and Agency may not sell, transfer, or sublicense them to any other entity or person. The Agency agrees to be responsible for all activities undertaken by the Agency, Agency employees, Agency contractors or agents, and Agency end users which result in unauthorized access to the Agency account or Agency Content. Audit log tracking for the video data is an automatic feature of the Services which provides details as to who accesses the video data and may be downloaded by the Agency at any time. The Agency shall contact Axon immediately if an unauthorized third party may be using the Agency account or Agency Content or if account information is lost or stolen.
 - 3.2. **FBI CJIS Security Addendum.** For customers based in the United States, Axon agrees to the terms and requirements set forth in the Federal Bureau of Investigation (**FBI**) Criminal Justice Information Services (**CJIS**) Security Addendum for the Term of this Agreement.
- 4 **Our Support.** Axon will make available updates as released by Axon to the Evidence.com Services. Updates may be provided electronically via the Internet. Axon will use reasonable efforts to continue supporting the previous version of any API or software for 6 months after the change (except if doing so (a) would pose a security or intellectual property issue, (b) is economically or technically burdensome, or (c) is needed to comply with the law or requests of governmental entities. The Agency is responsible for maintaining the computer equipment and Internet connections necessary for use of the Evidence.com Services.

- 5 **Data Privacy.** Axon will not disclose Agency Content or any information about the Agency except as compelled by a court or administrative body or required by any law or regulation. Axon will give notice if any disclosure request is received for Agency Content so the Agency may file an objection with the court or administrative body. The Agency agrees to allow Axon access to certain information from the Agency in order to: (a) perform troubleshooting services for the account upon request or as part of our regular diagnostic screenings; (b) enforce this agreement or policies governing use of Evidence.com Services; or (c) perform analytic and diagnostic evaluations of the systems.
- 6 **Data Storage.** Axon will determine the locations of the data centers in which Agency Content will be stored and accessible by Agency end users. For United States customers, Axon will ensure that all Agency Content stored in the Evidence.com Services remains within the United States including any backup data, replication sites, and disaster recovery sites. Axon may transfer Agency Content to third parties for the purpose of storage of Agency Content. Third party subcontractors responsible for storage of Agency Content are contracted by Axon for data storage services. Ownership of Agency Content remains with the Agency. For use of an Unlimited Evidence.com License unlimited data may be stored in the Agency's Evidence.com account if the data originates from a Axon device. For use of Totally Unlimited Evidence.com Licenses Axon reserves the right to limit the types of content the Agency can store and share using the Services.
- 7 **Fees and Payment.** Additional end users may be added during the Term at the pricing in effect at the time of purchase of additional end users, prorated for the duration of the Term. Additional end user accounts will terminate on the same date as the pre-existing subscriptions. Axon reserves the right to charge additional fees for exceeding purchased storage amounts or for Axon's assistance in the downloading or exporting of Agency Content.
- 8 **Suspension of Evidence.com Services.** Axon may suspend Agency access or any end user's right to access or use any portion or all of the Evidence.com Services immediately upon notice in accordance with the following:
- 8.1. The Termination provisions of the Master Service Agreement apply;
 - 8.2. The Agency or an end user's use of or registration for the Evidence.com Services (i) poses a security risk to the Evidence.com Services or any third party, (ii) may adversely impact the Evidence.com Services or the systems or content of any other customer, (iii) may subject Axon, Axon's affiliates, or any third party to liability, or (iv) may be fraudulent;
 - 8.3. If Axon suspends the right to access or use any portion or all of the Evidence.com Services, the Agency remains responsible for all fees and charges incurred through the date of suspension without any credits for any period of suspension. Axon will not delete any of Agency Content on Evidence.com as a result of a suspension, except as specified elsewhere in this Agreement.
- 9 **Software Services Warranty.** Axon warrants that the Evidence.com Services will not infringe or misappropriate any patent, copyright, trademark, or trade secret rights of any third party. Axon disclaims any warranties or responsibility for data corruption or errors before the data is uploaded to the Evidence.com Services.
- 10 **License Restrictions.** Neither the Agency nor any Agency end users may, or attempt to: (a) permit any third party to access the Evidence.com Services except as permitted in this Agreement; (b) modify, alter, tamper with, repair, or otherwise create derivative works of any of



the Evidence.com Services; (c) reverse engineer, disassemble, or decompile the Evidence.com Services or apply any other process or procedure to derive the source code of any software included in the Evidence.com Services, or allow any others to do the same; (d) access or use the Evidence.com Services in a way intended to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas; (e) copy the Evidence.com Services in whole or part, except as expressly permitted in this Agreement; (f) use trade secret information contained in the Evidence.com Services, except as expressly permitted in this Agreement; (g) resell, rent, loan, or sublicense the Evidence.com Services; (h) access the Evidence.com Services in order to build a competitive product or service or copy any features, functions, or graphics of the Evidence.com Services; (i) remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of ours or our licensors on or within the Evidence.com Services or any copies of the Evidence.com Services; or (j) use the Evidence.com Services to store or transmit infringing, libelous, or otherwise unlawful or tortious material, to store or transmit material in violation of third party privacy rights, or to store or transmit malicious code. All licenses granted in this Agreement are conditional on continued compliance this Agreement, and will immediately and automatically terminate if the Agency does not comply with any term or condition of this Agreement. The Agency may only use our trademarks in accordance with the Axon Trademark Use Guidelines (located at www.axon.com).



Professional Services Appendix

1 **Scope of Services.** The project scope will consist of the Services identified on the Quote.

1.1. The Package for the Axon and Evidence.com related Services are detailed below:

System set up and configuration Setup Axon View on smart phones (if applicable). Configure categories & custom roles based on Agency need. Troubleshoot IT issues with Evidence.com and Axon Dock (Dock) access. Work with IT to install Evidence Sync software on locked-down computers (if applicable). For the Full Service Package: One on-site session Included For the Starter Package: Virtual Assistance Included
Dock installation Work with Agency to decide ideal location of Dock setup and set configurations on Dock if necessary. Authenticate Dock with Evidence.com using "admin" credentials from Agency. Work with Agency's IT to configure its network to allow for maximum bandwidth and proper operation within Agency's network environment. For Full Service: On site Assistance Included For the Starter Package: Virtual Assistance Included
Dedicated Project Manager Assignment of a specific Axon representative for all aspects of planning the Product rollout (Project Manager). Ideally, the Project Manager will be assigned to the Agency 4–6 weeks prior to rollout.
Weekly project planning meetings Project Manager will develop a Microsoft Project plan for the rollout of Axon camera units, Docks and Evidence.com account training based on size, timing of rollout and Agency's desired level of training. Up to 4 weekly meetings leading up to the Evidence.com Dock installation of not more than 30 minutes in length.
Best practice implementation planning session—1 on-site session to: (only included in Full Service Package) Provide considerations for establishment of video policy and system operations best practices based on Axon's observations with other agencies. Discuss importance of entering metadata in the field for organization purposes and other best practice for digital data management. Provide referrals of other agencies using the Axon camera products and Evidence.com services Create project plan for larger deployments. Recommend rollout plan based on review of shift schedules.
System Admin and troubleshooting training sessions (only included in Full Service Package) 2 on-site sessions—each providing a step-by-step explanation and assistance for Agency's configuration of security, roles & permissions, categories & retention, and other specific settings for Evidence.com.
Axon instructor training Prior to general user training on Axon camera systems and Evidence.com services, Axon's on-site professional services team will provide training for instructors who can support the Agency's subsequent Axon camera and Evidence.com training needs.
End user go live training and support sessions Provide individual device set up and configuration assistance; pairing with viewers when applicable; and training on device use, Evidence.com and Evidence Sync.
Implementation document packet Evidence.com administrator guides, camera implementation guides, network setup guide, sample policies, and categories & roles guide
Post go live review session

- 1.2. Additional training days may be added on to any service package for additional fees set forth in the Quote.
- 2 **Out of Scope Services.** Axon is responsible to perform only the Services described on the Quote. Any additional services discussed or implied that are not defined explicitly by the Quote will be considered out of the scope.
- 3 **Delivery of Services.**
 - 3.1. **Hours and Travel.** Axon personnel will work within normal business hours, Monday through Friday, 8:30 a.m. to 5:30 p.m., except holidays unless otherwise agreed in advance. All tasks on-site will be performed over a consecutive timeframe unless otherwise agreed to by the Parties in advance. Travel time by Axon personnel to Agency premises will not be charged as work hours performed.
 - 3.2. **Changes to Services.** Changes to the scope of Services must be documented and agreed upon by the Parties in a change order. Changes may require an equitable adjustment in the charges or schedule.
- 4 **Authorization to Access Computer Systems to Perform Services.** The Agency authorizes Axon to access relevant Agency computers and network systems solely for the purpose of performing the Services. Axon will work diligently to identify as soon as reasonably practicable the resources and information Axon expects to use, and will provide an initial itemized list to the Agency. The Agency is responsible for, and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by the Agency.
- 5 **Site Preparation and Installation.** Prior to delivering any Services, Axon will provide 1 copy of the then-current user documentation for the Services and related Products in paper or electronic form (**Product User Documentation**). The Product User Documentation will include all environmental specifications that must be met in order for the Services and related Products to operate in accordance with the Product User Documentation. Prior to the installation of Product (whether performed by the Agency or Axon), the Agency must prepare the Installation Site in accordance with the environmental specifications set forth in the Product User Documentation. Following the installation of the Products, the Agency must maintain the Installation Site where the Products have been installed in accordance with the environmental specifications set forth in the Product User Documentation. In the event that there are any updates or modifications to the Product User Documentation for any Products provided by Axon under this Agreement, including the environmental specifications for the Products, Axon will provide the updates or modifications to Agency when they are generally released by Axon to Axon customers.
- 6 **Acceptance Checklist.** Axon will present an Acceptance Checklist (**Checklist**) upon completion of the Services that will exactly mirror the description of services within this Section. The Agency will sign the Checklist acknowledging completion of the Services once the on-site service session has been completed. If the Agency reasonably believes that Axon did not complete the Services in substantial conformance with this Agreement, the Agency must notify Axon in writing of the specific reasons for rejection of the Services within 7 calendar days from delivery of the Checklist. Axon will address the issues and then will re-present the Checklist for approval and signature. If Axon does not receive the signed Checklist or a written notification of the reasons for the rejection of the performance of the Services within 7 calendar days of delivery of the Checklist, the absence of the Agency response will constitute affirmative acceptance of the Services, and a waiver of any right of rejection.

- 7 **Liability for Loss or Corruption of Data.** The Agency is responsible for: (i) instituting proper and timely backup procedures for Agency software and data; (ii) creating timely backup copies of Agency software or data that may be damaged, lost, or corrupted due to our provision of Services; and (iii) using backup copies to restore any Agency software or data in the event of any loss of, damage to, or corruption of the operational version of Agency software or data, even if such damage, loss, or corruption is due to Axon negligence. However, regardless of any assistance provided by Axon: (i) Axon will in no way be liable for the accuracy, completeness, success, or results of efforts to restore Agency software or data; (ii) any assistance provided by Axon under this Section is without warranty, express or implied; and (iii) in no event will Axon be liable for loss of, damage to, or corruption of Agency data from any cause.

TASER Assurance Plan Appendix

The TASER Assurance Plan or "TAP" has been purchased as part of the Quote attached to this Agreement. TAP provides hardware extended warranty coverage, Spare Products, and Upgrade Models at the end of the TAP Term. TAP only applies to the Axon Product listed in the Quote with the exception of any initial hardware or any software services offered for, by, or through the Evidence.com website. The Agency may not buy more than one TAP for any one covered Product.

- 1 **TAP Warranty Coverage.** TAP includes the extended warranty coverage described in the current hardware warranty. TAP warranty coverage starts at the beginning of the TAP Term and continues as long as the Agency continues to pay the required annual fees for TAP. The Agency may not have both an optional extended warranty and TAP on the Axon camera/Dock product. TAP for the Axon camera products also includes free replacement of the Axon flex controller battery and Axon body battery during the TAP Term for any failure that is not specifically excluded from the Hardware Warranty.
- 2 **TAP Term.** TAP Term start date is based upon the shipment date of the hardware covered under TAP. If the shipment of the hardware occurred in the first half of the month, then the Term starts on the 1st of the following month. If the shipment of the hardware occurred in the second half of the month, then the Term starts on the 15th of the following month.
- 3 **SPARE Product.** Axon will provide a predetermined number of spare Products for those hardware items and accessories listed in the Quote (collectively the "Spare Products") to keep at the Agency location to replace broken or non-functioning units in order to improve the availability of the units to officers in the field. The Agency must return to Axon, through Axon's RMA process, any broken or non-functioning units for which a Spare Product is utilized, and Axon will repair or replace the non-functioning unit with a replacement product. Axon warrants it will repair or replace the unit which fails to function for any reason not excluded by the TAP warranty coverage, during the TAP Term with the same product or a like product, at Axon's sole option. The Agency may not buy a new TAP for the replacement product or the Spare Product.
 - 3.1. Within 30 days of the end of the TAP Term the Agency must return to Axon all Spare Products. The Agency will be invoiced for and are obligated to pay to Axon the MSRP then in effect for all Spare Products not returned to Axon. If all the Spare Products are returned to Axon, then Axon will refresh the allotted number of Spare Products with Upgrade Models if the Agency purchases a new TAP for the Upgrade Models.
- 4 **TAP Officer Safety Plan (OSP).** The Officer Safety Plan includes the benefits of the Evidence.com Unlimited License (which includes unlimited data storage for Axon camera and Axon Capture generated data in the Evidence.com Services and TAP for the Axon Camera), TAP for Evidence.com Dock, one Axon brand CEW with a 4-year Warranty, one CEW battery, and one CEW holster. At any time during the OSP term the Agency may choose to receive the CEW, battery and holster by providing a \$0 purchase order. At the time elected to receive the CEW, the Agency may choose from any current CEW model offered. The OSP plan must be purchased for a period of 5 years. If the OSP is terminated before the end of the term and the Agency did not receive a CEW, battery or holster, then we will have no obligation to reimburse for those items not received. If OSP is terminated before the end of the term and the Agency received a CEW, battery and/or holster then (a) the Agency will be invoiced for the remainder of the MSRP for the Products received and not already paid as part of the OSP before the termination date; or (b) only in the case of termination for non-appropriations, return the CEW, battery and holster to Axon within 30 days of the date of termination.

- 5** **TAP Upgrade Models.** Upgrade Models are to be provided as follows during and/or after the TAP Term: (i) an upgrade will provided in year 3 if the Agency purchased 3 years of Evidence.com services with Ultimate Licenses or Unlimited Licenses and all TAP payments are made; or (ii) 2.5 years after the Effective Date and once again 5 years after the Effective Date if the Agency purchased 5 years of Evidence.com services with an Ultimate License or Unlimited Licenses or OSP and made all TAP payments.

Any products replaced within the six months prior to the scheduled upgrade will be deemed the Upgrade Model. Thirty days after the Upgrade Models are received, the Agency must return the products to Axon or Axon will deactivate the serial numbers for the products received unless the Agency purchases additional Evidence.com licenses for the Axon camera products the Agency is keeping. The Agency may buy a new TAP for any Upgraded Model.

5.1. TAP Axon Camera Upgrade Models.

5.1.1. If the Agency purchased TAP for Axon Cameras as a stand-alone service, then Axon will upgrade the Axon camera (and controller if applicable), free of charge, with a new on-officer video camera that is the same product or a like product, at Axon's sole option. Axon makes no guarantee that the Upgrade Model will utilize the same accessories or Dock. If the Agency would like to change product models for the Upgrade Model, then the Agency must pay the price difference in effect at the time of the upgrade between the MSRP for the offered Upgrade Model and the MSRP for the model that will be acquired. No refund will be provided if the MSRP of the new model is less than the MSRP of the offered Upgrade Model.

5.1.2. If the Agency purchased Unlimited License or OSP, then Axon will upgrade the Axon camera (and controller if applicable), free of charge, with a new on-officer video camera of the Agency's choice.

5.2. TAP Dock Upgrade Models. Axon will upgrade the Dock free of charge, with a new Dock with the same number of bays that is the same product or a like product, at Axon's sole option. If the Agency would like to change product models for the Upgrade Model or add additional bays, then the Agency must pay the price difference in effect at the time of the upgrade between the MSRP for the offered Upgrade Model and the MSRP for the model desired. No refund will be provided if the MSRP of the new model is less than the MSRP of the offered Upgrade Model.

- 6** **TAP Termination.** If an invoice for TAP is more than 30 days past due or the Agency defaults on its payments for the Evidence.com services then Axon may terminate TAP and all outstanding Product related TAPs. Axon will provide notification that TAP coverage is terminated. Once TAP coverage is terminated for any reason, then:

6.1. TAP coverage will terminate as of the date of termination and no refunds will be given.

6.2. Axon will not and has no obligation to provide the free Upgrade Models.

6.3. The Agency will be invoiced for and are obligated to pay to Axon the MSRP then in effect for all Spare Products provided under TAP. If the Spare Products are returned within 30 days of the Spare Product invoice date, credit will be issued and applied against the Spare Product invoice.

6.4. The Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future TAP.

- 6.5. If the Agency received Axon Products free of charge and TAP is terminated before the end of the term then (a) the Agency will be invoiced for the remainder of the MSRP for the Products received and not already paid as part of the TAP before the termination date; or (b) only in the case of termination for non-appropriations, return the Products to Axon within 30 days of the date of termination.

Axon Integration Services Appendix

1. **Term.** The term of this SOW commences on the Effective Date. The actual work to be performed by Axon is not authorized to begin until Axon receives the signed Quote or a purchase order for the Integration Services, whichever is first.
2. **Scope of Integration Services.** The project scope will consist of the development of an integration module that allows the [Evidence.com](https://evidence.com) services to interact with the Agency's RMS so that Agency's licensees may use the integration module to automatically tag the Axon recorded videos with a case ID, category, and location. The integration module will allow the Integration Module License holders to auto populate the Axon video meta-data saved to the [Evidence.com](https://evidence.com) services based on data already maintained in the Agency's RMS. Axon is responsible to perform only the Integration Services described in this SOW and any additional services discussed or implied that are not defined explicitly by this SOW will be considered out of the scope and may result in additional fees.
3. **Pricing.** All Integration Services performed by Axon will be rendered in accordance with the fees and payment terms set forth in the Quote.
4. **Delivery of Integration Services.**
 - 4.1 **Support After Completion of the Integration Services.** After completion of the Integration Services and acceptance by the Agency, Axon will provide up to 5 hours of

remote (phone or Web-based) support services at no additional charge to the Agency. Axon will also provide support services that result because of a change or modification in the [Evidence.com](#) services at no additional charge as long as the Agency maintains [Evidence.com](#) subscription licenses and Integration Module Licenses, and as long as the change is not required because the Agency changes its RMS. Thereafter, any additional support services provided to the Agency will be charged at Axon's then current standard professional services rate.

4.2 Changes to Services. Changes to the scope of the Integration Services must be documented and agreed upon by the Parties in a change order. If the changes cause an increase or decrease in any charges or cause a scheduling change from that originally agreed upon, an equitable adjustment in the charges or schedule will be agreed upon by the Parties and included in the change order, signed by both Parties.

4.3 Warranty. Axon warrants that it will perform the Integration Services in a good and workmanlike manner.

5 Acceptance. Axon will present Agency with a completed Checklist (**Checklist**) certifying Axon's completion of the Integration Services. If Agency reasonably believes that Axon did not complete the Integration Services in substantial conformance with this SOW, Agency must notify Axon in writing of its specific reasons for rejection within 7 calendar days from delivery of the Checklist to the Agency. Axon will address the Agency's issues and will re-present the Checklist for the Agency's review. If Axon does not receive a written notification of the reasons for rejection of the Checklist, the absence of a response will constitute Agency's affirmative acceptance of the Integration Services, and a waiver of any right of rejection.

6 Agency's Responsibilities. Axon's successful performance of the Integration Services depends upon the Agency's:

- 6.1** Making available its relevant systems, including its current RMS, for assessment by Axon (including making these systems available to Axon via remote access if possible);
- 6.2** Making any required modifications, upgrades or alterations to Agency's hardware, facilities, systems and networks related to Axon's performance of the Integration Services;
- 6.3** Providing access to the building facilities and where Axon is to perform the Integration Services, subject to safety and security restrictions imposed by the Agency (including providing security passes or other necessary documentation to Axon representatives performing the Integration Services permitting them to enter and exit Agency premises with laptop personal computers and any other materials needed to perform the Integration Services);
- 6.4** Providing all necessary infrastructure and software information (TCP/IP addresses, node names, and network configuration) necessary for Axon to provide the Integration Services;
- 6.5** Promptly installing and implementing any and all software updates provided by Axon;
- 6.6** Ensuring that all appropriate data backups are performed;
- 6.7** Providing to Axon the assistance, participation, review and approvals and participating in testing of the Integration Services as requested by Axon;
- 6.8** Providing Axon with remote access to the Agency's [Evidence.com](#) account when required for Axon to perform the Integration Services;
- 6.9** Notifying Axon of any network or machine maintenance that may impact the performance of the integration module at the Agency; and
- 6.10** Ensuring the reasonable availability by phone or email of knowledgeable staff and personnel, system administrators, and operators to provide timely, accurate, complete, and up-to-date documentation and information to Axon (these contacts are to provide background information and clarification of information required to perform the Integration Services).

- 7 **Authorization to Access Computer Systems to Perform Services.** Agency authorizes Axon to access Agency's relevant computers, network systems, and RMS solely for the purpose of performing the Integration Services. Axon will work diligently to identify as soon as reasonably practicable the resources and information Axon expects to use, and will provide an initial itemized list to Agency. Agency is responsible for, and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.
- 8 **Definitions.**
"Integration Services" means the professional services provided by us pursuant to this SOW.

ATTACHMENT C



OFFICER SAFETY PLAN

The Officer Safety Plan helps agencies give their officers maximum protection by bundling two powerful technologies: TASER Smart Weapons and Axon body-worn cameras.



The Officer Safety Plan has a 5-year term, and includes TASER Smart Weapon, two Axon camera upgrades, full warranty, repair and replacement coverage, and unlimited Evidence.com storage for \$99 per month per officer.*

SUBSTANTIAL DISCOUNT

By bundling technologies, you will receive an effective 25% discount on your Smart Weapon program. And with Axon Standard Issue Grants, you will be subsidized an additional \$350 per officer when committing to an Officer Safety Plan.

ONE PREDICTABLE BUDGET LINE ITEM

With unlimited digital* storage, full hardware warranty, and repair and replacement coverage, the Officer Safety Plan removes risk and makes for entirely predictable costs. Your TASER Smart Weapon, body-worn camera, and digital evidence management budgets become one unchanging line item.

UP-TO-DATE TECHNOLOGY

The Officer Safety Plan guarantees that your agency will be future-proofed. You will receive TASER Smart Weapon, two Axon camera upgrades, and the latest version of Evidence.com services throughout the 5-year term.

TWO PROGRAMS, ONE RELATIONSHIP

TASER Smart Weapons and body-worn cameras save lives, careers, and budgets. With the Officer Safety Plan, you can benefit from both programs while reducing risk and management burden by working through only one trusted partner.

AXON.COM

*Unlimited digital storage is available for up to 100 officers per agency. Storage is not available for all agencies. See Evidence.com for more details. © 2018 Axon. All rights reserved.

THE BOTTOM LINE:

AGENCY SIZE	5-YEAR OFFICER SAFETY PLAN SAVINGS†
100 officers	\$60,000
250 officers	\$150,000
500 officers	\$300,000
1000 officers	\$600,000



"The Officer Safety Plan allows us to minimize the total cost of outfitting our officers with cameras and Smart Weapons and the cost of storing and managing the data from these devices."

-MAJOR CITY POLICE CHIEF JERRY DYER

† These figures include the Standard Issue Grants, which are effective for full-deployment purchases by 7/1/2018.

AXON, Axon, Axon Body 2, Evident.com, X2, TASER, and  are trademarks of Axon Enterprise, Inc., some of which are registered in the US and other countries. For more information, visit www.axon.com/legal. All rights reserved. © 2017 Axon Enterprise, Inc.

HELIX2018-05-15

ATTACHMENT D

AXON FLEX 2 FEATURES AND BENEFITS

BEST-IN-CLASS IMAGE QUALITY: The leading point-of-view camera now records in HD.

DUAL-CHANNEL AUDIO: Reduce ambient noise for improved sound quality.

WIDER FIELD OF VIEW: Capture more at the scene with a 120-degree field of view.

FULL-SHIFT BATTERY: Lasts for 12 hours of battery.

PRE-EVENT BUFFER: Capture up to 2 minutes before an event.

ENHANCED MOUNTS: Designed for versatility and optimum comfort.

UNMATCHED DURABILITY: Built to endure extreme field and weather conditions.

WIRELESS ACTIVATION: Axon Signal Technology can sense certain events to activate your camera.

MOBILE COMPATIBILITY: Stream, tag, and replay footage right on your phone with the Axon View app.

EVIDENCE.COM INTEGRATION: Easily manage, retrieve, and share videos online.



APP AVAILABLE FOR
APPLE AND ANDROID

AXON FLEX 2 SPECIFICATIONS

WEATHER RESISTANCE IEC 60529 IP54 (dust, rain); MIL-STD-810G (Salt fog)

HOUSING High-impact polymer

FIELD OF VIEW 120 degrees

OPERATING TEMPERATURE -4 °F TO 122 °F [-20 °C TO 50 °C]

DROP TEST 6 feet

VIDEO MPEG-4 (MP4); H.264

HUMIDITY 95% non-condensing

WARRANTY 1 year from date of receipt

RECORD TIME Up to 70 hours depending on resolution

ENCRYPTION 256-bit AES

Apple and  are trademarks of Apple Inc. and  and Android are trademarks of Google Inc.

 AXON, Axon, Axon Flex 2, Axon Signal, Axon View, Evidence.com, TASER, and  are trademarks of TASER International, Inc., some of which are registered in the US and other countries. For more information, visit www.taserusa.com. All rights reserved. © 2015 TASER International, Inc.



MP00250 REV A

ATTACHMENT E



AUTOMATING MANUAL TAGGING

CAD/RMS INTEGRATION CASE STUDY



OVERVIEW

Before deploying CAD/RMS Integration, officers in Peoria, Arizona were spending significant time manually tagging videos, a process that often resulted in incorrect or missing information. On average, agencies find that the error rate for manual tagging is 33%, making it difficult for supervisors to find videos when they're needed later. Axon's CAD/RMS Integration automatically tags Axon videos with the correct information found in CAD calls and RMS cases such as Call Disposition, Incident ID and Location. Not including back-end administrative time savings, Peoria is saving \$2,500 per officer per year in freed time.

THE INTEGRATION PROCESS

No CAD or RMS vendor involvement is necessary. Instead, TASER sales engineers work with agency IT staff to integrate CAD and RMS systems with Evidence.com. Once completed, the integration requires minimal maintenance.

STATS

- **54** RMS Integration Licenses
- **\$135,000** Total Annual Savings
- **1390%** ROI
- **99.94%** Tagging Accuracy

ABOUT PEORIA PD, ARIZONA

- Sworn: **193**
- Axon Cameras Deployed: **54**
- Civilian Population: **164,825**

"TASER was exceptional in partnering with our agency as they created a solution that allows our officers to utilize the body-worn camera and not have to manage numerous hours of administrative tasks on the back end. This data integration will save us thousands of dollars in data entry hours."

- **City of Peoria Police Chief**
Roy W. Minter, Jr.

axon.io/cad-rms



AUTOMATICALLY TAG VIDEOS WITH THE CORRECT DATA

CAD/RMS Integration takes information from your Computer-Aided Dispatch and Records Management System and ties it to your videos on Evidence.com. Agencies use it to:

IMPROVE ACCURACY

- Adds Incident ID, Category, Location and other tags to videos automatically
- Avoids the misspellings and incomplete information of manual entry
- Makes it easier to search and retrieve Axon videos later

SAVE TIME

- Frees officers from manual video tagging
- Requires minimal involvement from agency IT staff
- No need to involve CAD or RMS providers

REDUCE COST

- Saves up to \$200 per officer per month in productivity costs
- Per-user pricing scales with the number of officers uploading
- Can be added to existing Evidence.com contracts anytime

800-978-2737 [AXON.IO/CAD-RMS](https://axon.io/cad-rms)

FAQs ABOUT CAD/RMS INTEGRATION

Q: WHAT IS EVIDENCE.COM CAD/RMS INTEGRATION?

A: We take information exported from the agency's Computer Aided Dispatch and/or Records Management System and correlate it with videos on Evidence.com, allowing us to automatically tag Axon videos with the correct Incident ID, Category, Location and other information.

Q: WHY IS CAD/RMS INTEGRATION VALUABLE?

A: Video evidence can be invaluable—as long as it's easily logged and found. We've observed that when busy officers manually tag videos with metadata, many videos are tagged with the incorrect information or aren't even tagged. CAD/RMS Integration automates the process, taking human error out of the equation to ensure that you have complete, correct information.

Q: HOW MUCH TIME DOES IT TAKE TO MANUALLY TAG VIDEOS?

A: Manually tagging a video takes up to 3 minutes of an officer's time. If officers record 5 videos per shift and work 16 shifts per month, that means each officer spends 4 hours per month entering metadata. Some agencies estimate that an automated process could help reduce productivity costs by \$200 each month for every officer. That's on top of the efficiency gains from implementing Axon cameras and Evidence.com in the first place.

Q: HOW DOES IT WORK?

A: We can integrate with any CAD or RMS system, without involving your system's vendor in the process.

For your agency there are only 2 steps:

1. Generate a regularly scheduled export (CSV file) of your CAD or RMS database with the relevant information.
2. Install a secure application behind your firewall to encrypt the exported file and send it to Evidence.com, where customized software automatically ties the correct metadata to the appropriate videos.

When officers next log in, their videos will all be automatically tagged with the correct data. When supervisors search for videos, they can be confident that their results are comprehensive. Generally a CAD/RMS Integration takes only 4–8 weeks to implement, although this depends on coordination with the agency's IT department.

Q: HOW MUCH DOES IT COST?

A: CAD/RMS Integration uses a license model, which includes a per-user monthly fee. The total cost for an agency will vary based on the number of users uploading Axon videos. Your TASER Sales Representative can provide you with an accurate quote and notify you of any current promotions. You can add CAD/RMS Integration to your current Evidence.com contract at any time.

Q: HOW DO I GET STARTED OR LEARN MORE?

A: If you are interested in an Evidence.com CAD/RMS Integration for your agency, or just want to learn more, please contact your TASER Sales Representative or visit axon.io/cad-rms.



X26P FEATURES AND BENEFITS

COMPACT SIZE: Comparable in size and weight to the original X26E device.

CAMERA ADD-ON: Accommodates TASER CAM HD attachment to provide a record of deployments.

CHARGE METERING: Designed to optimize the amount of current output.

PERFORMANCE POWER MAGAZINE: Offers 300 more discharges than the original X26E DPM.

APPM: Provides an audible alert and shuts off the discharge cycle automatically after 5 seconds.

WEATHER RESISTANCE: Holds up better to rain, humidity and other elements.

SELF-DIAGNOSTICS: Complex analysis of the weapon's internal systems.

INTERNET UPDATES: Firmware updates over the internet (no need for complex manufacturer support).

EVIDENCE.COM INTEGRATION: Manage weapon data for free with Evidence Lite.

WORKS WITH SIGNAL PPM: Reports armed status to nearby Axon cameras so they can begin recording.

X26P SPECIFICATIONS

WEATHER RESISTANCE IEC 60529 IPx2 (rain), MIL-STD-810G Method 510.5, Procedure 1 (dust)

HOUSING High-impact polymer

POWER ACTIVATION Ambidextrous safety switch

OPERATING TEMPERATURE -4 °F to 122 °F [-20 °C to 50 °C]

STORAGE TEMPERATURE -4 °F to 122 °F [-20 °C to 50 °C]

DROP TEST 4 feet

HUMIDITY 80% non-condensing

WARRANTY 1 year from date of receipt

TASER devices are part of the Axon network.

▲ ▲ AXON, Axon, Evidence.com, Evidence Lite, Evidence.com Lite, X26P, TASER and © are trademarks of Axon Enterprise, Inc., some of which are registered in the US and other countries. For more information, visit www.axon.com/legal. All rights reserved. © 2017 Axon Enterprise, Inc.

MPC0224 REV D



ATTACHMENT F



5 KEY CONSIDERATIONS WHEN DECIDING BETWEEN CLOUD VS ON-PREMISE

PROTECT LIFE.
PROTECT TRUTH.

OVERVIEW

In the wake of the increasingly widespread adoption of body-worn cameras, many major cities are expressing concern over their IT infrastructure, bandwidth capabilities, and other issues.

As a recent MCC/MCSA* survey shows, the dominant theme in conversations surrounding digital evidence has been uncertainty.

Most agencies that are planning to deploy (or have already deployed) a body camera program don't have the pre-existing capabilities to store and manage the flood of digital evidence that body cameras can bring. Because limited resources exist with law enforcement specifically in mind, agencies can find it difficult to make an informed decision when comparing on-premise and cloud solutions.

In this paper, we identify five areas that are critical for any command staff or IT team to explore when deciding whether to store their agency's digital evidence on-premise or in the cloud with a Software-as-a-Service solution.

- 1. SECURITY & COMPLIANCE** _____ PAGE 4
- 2. SCALABILITY** _____ PAGE 6
- 3. TIME TO DEPLOY** _____ PAGE 8
- 4. MAINTENANCE & UPGRADES** _____ PAGE 9
- 5. COSTS - HARD COSTS & SOFT COSTS** _____ PAGE 11

*<http://www.policefoundation.org/2016-body-worn-camera-symposium/>

WHAT IS SOFTWARE-AS-A-SERVICE?

Software-as-a-Service (SaaS) refers to fully managed, instantly-provisioned applications that are hosted in centralized datacenters.

The application is made available through carefully designed interfaces through a highly reliable and secure network connection, usually over the Internet. A SaaS solution wraps together the development, hosting, and operations of the application. These applications are commonly hosted on a hyper-scale cloud infrastructure that has vast amounts of processing and storage resources, leading to greater application availability, scalability, and reliability. For example, a SaaS application for law enforcement could involve a third-party email service, like Microsoft's Office 365, that is operated 24 hours a day and 365 days per year as a full-service solution for the organization's email communication.

SaaS functions as an alternative to locally managed hardware and software, a more traditional approach to systems management where organizations license and operate software application using their own hardware, typically hosted on-site or in a private datacenter. This approach will typically involve an internal IT staff performing all levels of service management. This includes all levels of change management and security operations as well. Solutions of this nature have been the norm for many years and have remained so in large part because of familiarity and preference for data residency control.

This whitepaper aims to demonstrate that, for many agencies, SaaS can be the most sustainable, most secure, and most economical option for managing digital evidence (not to mention the easiest), as well as the option that requires the least upfront guess work about data growth.

But more than that, it hopes to elucidate some of the relevant factors and considerations attendant to choosing a system for data management, **so that agencies can know that they're asking the right questions to make a more informed decision about how best to go about storing and managing tremendous amounts of data.**

1. SECURITY & COMPLIANCE

Security is possibly the most important concern your agency will deal with.

And while some assert that storing data on-premise is always the more secure option, cloud solutions can often provide a more robust approach to security than most local solutions. Indeed, a recent IJIS study found that, “compared to companies using on-premise web security solutions, users of cloud-based web security solutions had 58% fewer malware incidents over the last 12 months, 93% fewer audit deficiencies, 45% less security-related downtime, and 45% fewer incidents of data loss or data exposure.” A similar Microsoft study also affirmed the cloud’s security superiority, finding that more than 90% of those who switched to the cloud gained security benefits, from more up-to-date systems to improved anti-virus management.

The cloud can limit would-be attackers’ access just as well, if not better, than on-premise systems.

Patch management and software upgrades are also particularly important. The ability to upgrade to the latest and most secure software is crucial to running any data storage program successfully. This process can also often be much easier for cloud providers, due to their greater experience and the increased automation within their systems. If your agency has struggled with implementing system-wide updates in the past, it may be putting itself at risk by adopting a system that requires frequent updates just to maintain stability. If your agency is lacking either an efficient and timely change management process or the in-house capabilities to create one, it may be wiser to opt for cloud storage. Evidence.com, for example, pushes software updates every 30 days and security patches quickly after they become available.

OVER 12 MONTHS, USERS OF CLOUD-BASED WEB SECURITY SOLUTIONS HAD:

58% FEWER

MALWARE INCIDENTS

93% FEWER

AUDIT DEFICIENCIES

45% LESS

SECURITY-RELATED DOWNTIME

45% FEWER

INCIDENTS OF DATA-LOSS

AXON'S EVIDENCE.COM APPROACH TO SECURITY & COMPLIANCE

Evidence.com's team of dedicated security professionals monitor its system for security anomalies around the clock and perform system-wide vulnerability-tests on a regular basis. Its system is designed to provide strong access control with customizable role-based permissions (meaning that no one ever has 'full access'—so that disgruntled employees will never have enough access to compromise all the data in the system).

- Data is stored redundantly with frequent backups
 - Complete audit trail
 - Encrypted using SSL (TLS 1.2, RSA 2048-bit key, AES-256) during transfer
 - Stored at rest using 256-bit Advanced Encryption Standard (AES-256)
 - CJIS compliant
 - ISO/IEC 27001:2013 certified
-

This is a level above what most agencies would be able to achieve on their own. This is all made possible because Evidence.com is run by a dedicated team with the sole mission of keeping your data secure.



2. SCALABILITY

Because of the uncertainty that comes with implementing a new body camera program, it's important to ensure that you adopt a system that can scale along with your evolving data storage needs.

Because of the elastic nature of cloud computing resources, SaaS solutions can adapt in real time to your storage and processing needs. In a time of increased demand, SaaS can allot more servers or more processing power to your agency, which it can then allocate elsewhere if your priorities shift.

Looking toward the future, this makes SaaS a more realistic solution for more sophisticated programs that could, for example, use machine learning to improve their utilization of digital evidence.

Setting up local servers requires departments to estimate well in advance how much data their programs will likely produce. As a result, agencies can sometimes find themselves either paying for storage space that goes unused or having an inadequate amount of space. Though it can be necessary for future growth, the former scenario can be costly. The latter can saddle a department with the labor-intensive process of adjusting its storage capacity just in time so that they don't have to fall back on burning CDs and DVDs.

In both cases, you're required to plan for ongoing capital expenditures for equipment that will quickly become obsolete. These capital expenses add up when you factor in redundant copies, back-up plans, and disaster recovery. And even under the best circumstances, running out of storage completely could have catastrophic consequences. You'll most likely experience a hardware failure that results in a system outage when officers would be unable to record further body camera footage. The worst case result is permanent data loss.

Additionally, many agencies must consider which solution will give them the processing power they need to perform necessary analytics, redactions or similar tasks in the most cost-effective manner. When storing data locally, agencies will have to pay for sufficient processing power to perform analytics and redact evidence even while those tasks are not being performed.

2. SCALABILITY (CONTINUED)

Many smaller agencies employing on-site data storage could be hamstrung by the cost of matching the capabilities of larger agencies. Cloud storage effectively eliminates these differences, offering agencies of all sizes capabilities they otherwise couldn't afford, like being able to redact 1,000 files at once.

As a recent DOJ Community Oriented Policing Services report found, redacting video for public records requests is one of the greatest costs associated with body cameras programs. If the cloud can make processes like redaction more efficient, it becomes hard to overstate its value in the long run.

SaaS is built upon scalability and eliminating uncertainty.

Because body-worn cameras are a relatively new technology, most agencies are unable to accurately estimate even their short term data-storage needs. As data storage policies evolve, the cloud service can evolve, too. In a matter of minutes, an agency's storage can be scaled up or down as needed, saving departments from the logistical nightmare brought by needing extra funding and resources for even a small amount of additional storage. In the same vein, a service like Evidence.com's Unlimited Plan or Officer Safety Plan would let an agency use as much storage space as needed for a flat rate, ensuring both absolute scalability and budget certainty.

All of the new efficiencies that can be gained through SaaS, however, would be moot if departments had to worry about frequent service outages. While many express concerns regarding downtime for cloud services, a recent study of Microsoft's Office 365 cloud-based e-mail showed a downtime of only 8 hours per year, compared to 30 hours for the on-premise system it was competing against.

3. TIME TO DEPLOY

Many agencies express concern over the deployment time for various solutions, especially when it comes to local storage.

Because servers must be added to existing facilities or housed in new ones, the deployment process for local storage and software can span months and may require input from consultants and specialists. Proper facilities and utilities can often be a limiting factor in datacenter expansion. And each kilowatt of additional power means additional investment in battery back-up systems, diesel generators, and specialized cooling systems to balance out any additional heat generated.

If a given agency's deployment takes three months, that requires three months' worth of salaries and overtime when your risk is not mitigated—and these costs could grow if the project falls behind schedule (which is far too common).

Unlike an on-premise server, deploying SaaS solutions can typically be done in a matter of hours rather than months because an agency's facilities do not have to be modified. This reduces labor costs and lets agencies begin operations right away. Plus, agencies don't have to predict how much data and processing power they will need. With unlimited storage options, departments will never take in too much or too little data. **With a SaaS solution, they will have a degree of budget certainty that is difficult to achieve when managing data on-site.**

Unlike the custom solutions that agencies might run locally when storing data onsite, SaaS tends to involve standardized software that can be tailored within a certain framework to meet your agency's specific needs. That way, your agency will not have to endure a lengthy development or set-up process for your software. Agencies can also see improved efficiency from the increased interoperability that standardized software brings (compared to the relatively poor interoperability that can plague custom on-premise applications). If your agency is in the habit of working with custom-built software, it may be wise to reflect on whether you have had any negative experiences associated with it (e.g., high costs, drawn-out development times, limited data portability, etc.). If you find that custom-built applications have tended not to justify their cost or development time, the prospect of lower costs and faster implementation times may sway your agency toward SaaS.

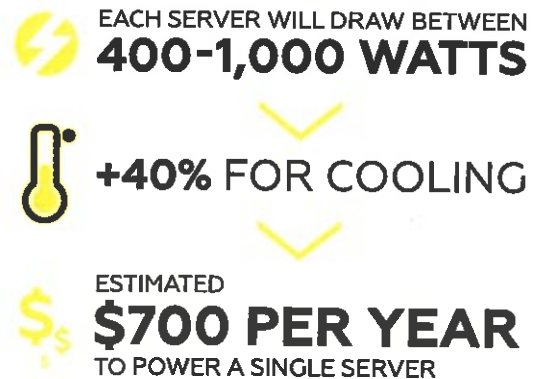
4. MAINTENANCE AND UPGRADES

Some of the most significant on-premise financial considerations come from software upgrades and hardware maintenance.

In the case of the former, your IT staff will likely manage system-wide updates and ensure that the system meets minimum security standards (though these responsibilities might belong to the entire agency). Similarly, your IT staffers will be in charge of the significant upkeep that comes with running servers, including hardware upgrades and eventually replacing out-of-date technology—all of which can prove costly in terms of both capital expenditures and labor. Because servers typically need to be replaced every five years (older servers come with a significant risk of unexpected failures and complex data migrations), few expenses associated with on-site storage are actually one-time costs, putting the long-term sustainability of on-premise solutions into question for some agencies.

Beyond labor costs, there are hidden costs associated with the servers themselves. In addition to accruing significant networking costs from Top of Rack (TOR) Switches, Aggregation Switches, Optics, and Infrastructure backbone upgrades, power consumption remains an issue. Each server will draw between 400 and 1,000 Watts of power, plus an additional 40% of that figure for cooling. One source estimates that power and cooling can cost more than \$700 per server each year. Power and other costs will be further exacerbated by the need for redundant data storage. **Best practices call for three copies of each file stored in at least two different locations, with at least one residing off-site for proper disaster recovery. This means that an agency's storage capacity must account for more than triple the amount of data they expect to actually handle.**

When it comes to SaaS, regular software updates are built into the cost of the solution. Maintenance is managed by the cloud storage vendor. Application specialists handle IT support, and no one on the customer side needs to concern themselves with hardware and software updates. To bolster ease-of-use and security, the cloud provider regularly updates their systems without any additional cost to the agency. The cloud provider stores redundant copies of each file, which are kept in multiple secure data centers across the US, ensuring that even the worst disaster will not result in the loss of an agency's data (IACP's most recent guide to cloud computing lists this as one of its major concerns). Leading SaaS solutions and hyper-scale providers can deliver eleven "9's" of data durability.



4. MAINTENANCE AND UPGRADES (CONTINUED)

By the same token, SaaS also presents departments with the ability to **future-proof their records**. Systems that update regularly and automatically can virtually remove the possibility of storage methods becoming obsolete or incompatible while ensuring that departments never incur undue security risks by running out-of-date software. This makes SaaS solutions not just better in terms of data durability, but significantly more sustainable in the long term. **The flexibility of these systems ensures that any business or organizational changes won't put the accessibility of your data in jeopardy.** Since IT is handled entirely by the vendor, agencies can receive 24/7 support regardless of their size. Compare this with the costs of on-site storage, which requires more time and money to be spent each year to keep software up-to-date and minimize security vulnerabilities, to say nothing of having additional IT staff.

Another significant IT hurdle that departments will need to overcome is system integrations (the coordination of smaller subsystems into a cohesive network). On-site storage tends to necessitate a complex and ever-evolving set of integrations for a department's new and existing software. These integrations are often bi-directional, so two or more systems have to be made mutually compatible with one another, rather than one simply absorbing the other. SaaS, meanwhile, can be successfully implemented and managed with a small number of straightforward, well-defined, one-way integrations. Are your IT services prepared to take the much more complicated route in this area?

5. COSTS - HARD AND SOFT

While financial concerns have been alluded to throughout this paper, the costs associated with data storage will, for most agencies, warrant a standalone discussion.

For instance, is your agency most concerned with one-year costs, or long-term total cost of ownership (TCO)? While year-one costs for SaaS are typically 50-75% lower than those of local software, long-term TCO can be more difficult to measure. SaaS, of course, also allows an agency to save on servers, and while an agency must continue paying for software licensing each year (as opposed to the perpetual licenses that accompany on-site storage systems), those licenses include frequent software maintenance and upgrades that stand to minimize the risk of data breaches and system failures.

All told, the costs over the first few years for on-site vs. cloud storage can be similar, but SaaS is likely to have the lower TCO over a span of five or ten years, when one factors in the considerable expense of replacing servers every five years.

 **YEAR-ONE COSTS FOR SAAS ARE TYPICALLY**
50-75%
LOWER
THAN THOSE OF LOCAL SOFTWARE

Servers will also incur significant maintenance costs. Generators, cooling equipment, disaster recovery systems, and network operation center costs can add up quickly, as can the costs associated with warranties and maintenance work, which are often mandated by suppliers and can total thousands of dollars each year. The Anaheim Police Department estimated that the costs of preparing a physical location for servers, purchasing a rack for the system, appropriate software and a server to control system, and acquiring servers with enough storage for redundancies for their 350+

officer-size would total \$56,983, almost all of which would recur every five years. Depending on how a given project is being financed, these expenses and others (consultants, development, systems integration, data center floor costs, etc.) can come with significant (and unnecessary) interest payments (this applies not just to storage that is entirely on-site, but also to most 'hybrid' solutions, which tend to present some of the benefits of cloud storage while doing little to ameliorate the downsides of local software -- e.g., the costs of establishing on-site servers). Compare that to a SaaS solution, which comes with a set of extremely predictable costs for storage and processing capabilities that can be scaled to meet an agency's precise needs.

Once a department has established its on-site system, they will need a set of workflows and guidelines for ingesting, storing, and sorting evidence that has been captured. Often, on-site storage systems will require officers to manually sync their devices in order to upload video and audio. Subsequent filing, collating, redacting, and sharing also typically falls to officers who must now spend valuable time each shift managing data. Though a recent study by the DOJ's Community Oriented Policing Services affirms that officers themselves should extract data from their body cameras, excessive time spent on this process can come at the expense of more productive work. In addition, officers may have to remotely access servers through the cumbersome approach of using a VPN.

ANAHEIM PD CASE STUDY

The Anaheim Police Contract for Evidence.com is for a 5-year term. Taking the yearly cost of handling the evidence over the time of the contract shows a Total Cost of Ownership (TCO) over 5 years of:

TCO = \$3,103,670 for a DVD/CD-based system.

TCO = \$1,513,186 for an In-House Server-Based System
of equal standards to Evidence.com

TCO = \$933,637.50 for Evidence.com over 5-year contract.

These simple calculations show that Anaheim Police Department, and the City of Anaheim are receiving positive returns on their investment in Evidence.com.

5. COSTS - HARD AND SOFT (CONTINUED)

Not only does SaaS save time and money with implementation costs, it can also **create a more streamlined, efficient workflow, minimizing the time spent ingesting, storing, and sharing evidence.** With Evidence.com, officers can automatically sync their devices to upload evidence in a matter of minutes. Data can be accessed, tagged, and shared from any computer via an easy-to-use interface designed to minimize the amount of time officers spend managing data. Because SaaS is typically built to work with open standards, your increased interoperability can yield some time-saving flexibility. Though Evidence.com hosts your data (maintaining its integrity and ensuring its availability), you, of course, still retain all ownership of it.

For the above reason (among others), it can often be misleading to compare SaaS and local software purely on the basis of price per gigabyte.

As a recent whitepaper from Microsoft helpfully puts it, "In determining total cost, application demand variability is the key factor, and the pay-per-use billing model of the cloud is the key driver of cost savings versus an IT shop's need to build to peak. By analogy, a rental car is likely to cost more per day than the same car would cost per day to lease or finance. However, rental cars can still save one money: the salient factor is not that a rental car costs more per day than an owned car does, but that renting a car for two days is less expensive than buying a car and then discarding it.

As a result of its smaller financial impact in the first year, SaaS is often a better option for agencies hoping to implement a digital-evidence management system on an operating expense budget. Local software requires a large capital expense outlay to implement, and is not an ideal fit for agencies that don't plan on a large capital expenditure.

ON-PREMISE VS. CLOUD AT-A-GLANCE

	ON-PREMISE	CLOUD
SECURITY	• In-house IT staff must handle security	• Devoted team of security professionals • Round the clock monitoring • Frequent penetration tests and vulnerability scans • Robust access control
SCALABILITY	• Long-term planning and commitment of resources required for scaling • Paying for extra storage space or risk running out • Buying new servers when you need more space	• Pay for what you use • 'Unlimited' plans offer budget certainty • Access to near-infinite processing power
TIME TO DEPLOY	• 3 months	• A few hours
MAINTENANCE AND UPDATES	• Agency is responsible for maintaining the application, replacing servers every 5 years and installing software updates • Your IT is responsible for ensuring high availability and disaster recovery	• No hardware updates • Automatic software updates every 30 days
COSTS	• High entry and operations costs (servers, IT staff, maintenance, etc.) • Up-front capital costs for hardware that will recur every 5 years • Low ongoing maintenance fees • Tangible hardware assets	• Pay monthly subscription; let cloud provider handle the rest

CLOUD VS. ON-PREMISE: KEY QUESTIONS TO ASK YOUR AGENCY

SECURITY & COMPLIANCE

- ❑ Does your agency have a dedicated IT security team that would be able to detect or respond to a sophisticated attack?
- ❑ Is your IT team focused on monitoring for and reacting to an intrusion? Or do they spread time across multiple projects and initiatives?
- ❑ How well does your agency do at keeping systems up-to-date with the latest security patches and capabilities?
- ❑ Has your agency ever hired an external firm to conduct a security “penetration test” to discover weaknesses in your systems?

SCALABILITY

- ❑ Are your IT resources ready to implement and manage a long-term and large scale deployment of servers, storage, and ensuing system integrations?
- ❑ How confident are you that your organization can accurately forecast the data storage and other infrastructure needs for a body-worn camera program?
- ❑ What is the smallest increment of additional storage or computing capacity that you can buy? How quickly can that additional capacity be delivered?
- ❑ How robust is your data redundancy and disaster recovery capabilities?

TIME TO DEPLOY

- ❑ Are there other projects your IT resources are committed to delivering at the same time you are hoping to implement a body-worn video program?
- ❑ Has your agency had negative experiences in the past with custom-built software?
- ❑ How long can you afford to pay salaries and overtime during an on-premise deployment?
- ❑ How long can you make your body-worn camera program wait for the “back-end” to be built?

MAINTENANCE & UPGRADES

- ❑ Do you leverage City or County IT services for your agency? Are those services responsive to your business needs?
- ❑ Do you have a dedicated IT team that can handle the significant upkeep that comes with running servers, including hardware upgrades and the eventual replacement of out-of-date technology?
- ❑ Do you have a plan to renew and replace your hard drives or DVDs over time? Physical storage media suffers from “data rot” and will need to be transferred to new media after some period of time.
- ❑ Does your durability strategy rely on a storage array with RAID 5 (or 10)? RAID can protect against the loss of one or two hard drives, but does not protect against multiple disk failures or failures in an entire tray of disks. Worse still, RAID can catastrophically fail if defective disks are not replaced in a timely manner or if the technician replaces the wrong drive.
- ❑ Does your current infrastructure support real-time failover with data centers hundreds of miles apart for additional resiliency?

COSTS

- ❑ Is your agency most concerned with one-year costs or long-term total cost of ownership (TCO)?
- ❑ Do you expect your body-worn video program to end after a certain date or do you expect your digital data to grow over time?
- ❑ Do you hope to finance with an operating expense budget or a capital expenditure?
- ❑ How predictable are your body-worn camera and digital evidence management system expenses in the next 3, 5, or 10 years? Would a predictable budget help?
- ❑ Have you accounted for all the resources needed to manage permissions, audit logs, redactions capabilities? Are you comfortable with all your IT administrators being able to get, view and download all footage in the agency?

CLOUD VS ON-PREMISE

REFERENCES

<https://www.minnpost.com/politics-policy/2015/08/big-question-cities-rolling-out-police-body-cams-how-deal-all-footage>

<http://www.govtech.com/dc/articles/Body-Worn-Camera-Data-Storage-The-Gorilla-in-the-Room.html>

<http://searchaws.techtarget.com/opinion/CIA-invests-in-the-AWS-cloud-despite-security-concerns>

<http://www.justice.gov/iso/opa/resources/472014912134715246869.pdf>

<http://betanews.com/2013/11/04/comparing-cloud-vs-on-premise-six-hidden-costs-people-always-forget-about/>

Anaheim Police Digital Evidence Cost Study



▲ ▲ AXON, Axon, TASER, and Ⓢ are trademarks of TASER International, Inc., some of which are registered in the US and other countries. For more information, visit www.taser.com/legal. All rights reserved. © 2016 TASER International, Inc.

ATTACHMENT G

**Axon Enterprise, Inc.'s Hardware Warranty, Limitations and Release for
Law Enforcement CEW Products and On-Officer Cameras (U.S. and Canada)
(Effective April 5, 2017)**

The following Axon Enterprise, Inc. (Axon) warranty provisions are applicable on all sales or transfers of Axon Law Enforcement Products, including TASER conducted electrical weapons (CEWs), on-officer audio/video cameras and related accessories.¹ The term "Purchaser" means any purchaser, possessor, or user of the Axon brand products. BY USING THE AXON PRODUCT YOU ARE AGREEING TO BE BOUND BY THE TERMS OF THE WARRANTY AS SET OUT BELOW.

Manufacturer's Limited Warranty²

Axon warrants that its Law Enforcement Hardware Products³ are free from defects in workmanship and materials for a period of ONE (1) YEAR from the date of receipt. CEW cartridges and Smart cartridges that are expended are deemed to have operated properly.⁴ Axon-Manufactured Accessories⁵ are covered under a limited 90-DAY warranty from the date of receipt. Non-Axon manufactured accessories are covered under the manufacturer's warranty. In the event any country or state imposes a longer express warranty term than that described in this warranty document, then the country or state's term will take precedence.

If a valid warranty claim is received by Axon within the warranty period, Axon agrees to repair or replace the product which Axon determines in its sole discretion to be defective under normal use, as defined in the product instructions. Axon's sole responsibility under this warranty is to either repair or replace with the same or like product, at Axon's option.

¹ The warranty does not apply to software or services offered for sale by, or through the Axon.com or Evidence.com websites. This warranty only applies to hardware.

² A product's estimated useful life or expiration date may not be the product's warranty expiration date.

³ Axon Law Enforcement Hardware Products include TASER X26, X26 and X26P CEWs, Simulation Handles assembled by TASER, TASER CAM and TASER CAM HD recorders, CEW cartridges, and Smart cartridges. Axon Flex cameras, including the universal magazine clip, Axon Flex 2 camera, Axon Body 2

**Optional Extended Hardware Warranty for Axon
Flex, Axon Flex 2, Axon Body, Axon Body 2,
Evidence.com Dock, Axon Dock, TASER CAM HD,
X2, X26, and X26P**

The optional extended warranty, when available, may only be purchased at the time of product point of sale. The extended warranty runs from the date of receipt of the extended warranty through the balance of the 1-year limited warranty plus the term of the extended warranty measured after the expiration of the 1-year limited warranty. Purchaser may not buy more than one extended warranty for any one specific product. The extended warranty does not cover user-removable battery replacement, abuse, intentional or deliberate damage to the product, or force majeure during the extended warranty period.⁶ For customers who purchase an extended warranty Axon warrants it will repair or replace the Axon product, which fails to function for any reason not excluded by this warranty, during the extended warranty period with the same or like product, at Axon's option. Purchaser may not buy a new extended warranty for any replacement or repaired product which is replaced or repaired under the extended warranty.

Exclusions and Limitations

A replacement product will be new or like new and have the remaining warranty period of the original product or 90 days from the date of replacement or repair, whichever period is longer. When a product or part is exchanged, any replacement item becomes purchaser's property and the replaced item becomes

camera, Axon Flex camera, Evidence.com Docks, and Axon Docks.

⁴ Broken dial doors are not covered under Axon's limited warranty.

⁵ Axon-Manufactured Accessories include, but are not limited to: batteries, battery chargers, carrying cases, cables, docking bars, USB data download kits, headbands, holders, mounts, DPM, XDPAM, CDPM, PPM, TTPM, APPM, XPPM, TPA, SPPM, and Shockwave Power Magazine modules; Axon Signal Unit (ASU), and the X-Rail mounting system.

Axon's property. After the warranty period, Axon may, at its sole option, repair or replace a Axon product for a fee.

This warranty does not apply and Axon will not be responsible for any loss, data loss, damage, or other liabilities arising from (a) damage from failure to follow instructions relating to the product's use, (b) damage caused by use with non-Axon products or from the use of cartridges, batteries or other parts, components or accessories that are not manufactured or recommended by Axon; (c) damage caused by abuse, misuse, intentional or deliberate damage to the product, or force majeure; (d) damage to a product or part that has been repaired or modified by persons other than Axon authorized personnel or without the written permission of Axon; or (e) if any Axon serial number has been removed or defaced.

To the extent permitted by law, this warranty and the remedies set forth above are exclusive and in lieu of all other warranties, remedies, and conditions, whether oral or written, statutory, express or implied, as permitted by applicable law. Axon specifically disclaims any and all statutory or implied warranties, including

without limitation, warranties of merchantability, design, fitness for a particular purpose, arising from a course of dealing, usage or trade practice, warranties against hidden or latent defects, and warranties against patent infringement. If statutory or implied warranties cannot be lawfully disclaimed, then all such

⁶ The manufacturer's limited warranty provides coverage for Axon Flex camera, Axon Flex 2 camera, Axon Flex controller, Axon Flex 2 controller, or Axon Body 2 batteries that have failed or are exhibiting diminished capacity as result of a manufacturing defect. Under the extended warranty, replacement of the Axon Flex camera battery and Axon Flex 2 camera battery are covered, but replacement of the Axon Flex controller battery, Axon Flex 2 controller battery, and Axon Body 2 battery are not covered.

File: Axon Enterprise, Inc.'s Hardware Warranty, Limitations and Release for Law Enforcement (U.S. and Canada)

Version: 1.0

Revised: 1/17

Printed Date: 4/5/2017



**Axon Enterprise, Inc.'s Hardware Warranty, Limitations and Release for
Law Enforcement CEW Products and On-Officer Cameras (U.S. and Canada)
(Effective April 5, 2017)**

warranties are limited to the duration of the express warranty described above and limited by the other provisions contained in this warranty document.

The remedies provided for in the above warranty are expressly in lieu of any other liability Axon may have. Axon's cumulative liability to any party for any loss or damage resulting from any claims, demands, or actions arising out of or relating to any Axon product will not exceed the purchase price paid to Axon for the product. In no event will Axon be liable for any direct, special, indirect, incidental, exemplary, punitive or consequential damages, however caused, whether for breach of warranty, breach of contract, negligence, strict liability, tort or under any other legal theory, even if Axon has been advised of the possibility of those damages or if those damages could have been reasonably foreseen, and notwithstanding any failure of essential purpose of any exclusive remedy provided in this warranty. Some local laws do not allow for the limitation or exclusion of liability for incidental or consequential damages, so the above limitation or exclusion may not apply to you. Any repair to or replacement of any product under this warranty may result in a loss of programs or data.

Release

Purchaser agrees to release Axon from any and all liability arising out of the deployment, use, or misuse of the Axon product, including any claims for damages and personal injuries. Purchaser agrees to assume all risks of loss and all liability for any damages and personal injury which may result from the deployment, use, or misuse of the Axon product. Axon is not liable for the failure of the Axon product to perform and Axon is not liable for any claims

made by a third party or by Purchaser for or on behalf of a third party.

Purchaser Responsibilities and Product Registration

Purchaser should update product software and/or firmware as they become available through Axon, as well as perform periodic data uploads to Evidence.com services or download/backup copies of the information, data, and/or video contained on the Axon product storage media to protect the contents and as a precaution against possible operational failures.

To register your Axon product, please go to www.axon.com/register. Registration of your product allows Axon to contact you with important product notifications and provides a record in case of product loss or theft. Registration is voluntary and failure to register will not diminish your limited warranty rights.

Warranty Repair Procedure

For warranty return and repair procedures, including troubleshooting guides, please go to Axon's websites www.axon.com/support or www.evidence.com, as indicated in the appropriate product user manual or quick start guide.

Failure to provide the required information for the returned product will delay the return of the repaired or replaced item. If Purchaser fails to provide the required information, including the RMA number, then Axon assumes no liability for loss of the returned product. Any Axon product that has not been paid for, when required, or for which the required information has not been provided during a period of 90 days after receipt of the Axon product by Axon is deemed abandoned and Axon may dispose of the Axon product without any liability, compensation, or further notification to Purchaser.

Before you deliver your product for warranty service, it is your responsibility to upload the data contained in the product to the Evidence.com services or download the product and keep a separate backup copy of the contents. During warranty service the contents of the

storage media will be deleted and reformatting Axon is not responsible for any loss of software programs, data, or other information contained on the storage media or any other part of the product services. The product will be returned to you configured as originally purchased, subject to available firmware updates. Recovery and reinstallation of software programs and user data are not covered under this warranty. If you require attempted data recovery (this must be specifically requested and a fee may be requested) or the contents of your product will be deleted and the storage media reformatting in the course of warranty service.

General

This warranty supersedes any prior, contrary or additional representations, whether written or oral. This warranty is Axon's only hardware warranty and may not be changed or enlarged by any agent, employee, distributor, dealer, or other person. This warranty, including any extended warranty, is non-transferable.

© 2017 Axon. All rights reserved. Axon, the Axon logo, Axon Enterprise, Inc., and Evidence.com are trademarks of Axon Enterprise, Inc. All other trademarks are the property of their respective owners.

ATTACHMENT H



17800 N. 85th St., Scottsdale, Arizona 85255 * 480-991-0797 * Fax 480-991-0791 * www.axon.com

April 5, 2017

To: United States federal, state, local and municipal law enforcement agencies

Re: Sole Source Letter for Axon Enterprise, Inc.'s Axon brand products and Evidence.com Data Management Solutions¹

A sole source justification exists because the following goods and services required to satisfy the agency's needs are only manufactured and available for purchase from Axon Enterprise.

Axon Digital Evidence Solution Description

Axon Flex 2 Video Camera (DVR)

- Video playback on mobile devices in the field via Bluetooth pairing
- Retina Low Light capability sensitive to less than 0.1 lux
- Audio tones to alert user of usage
- Low SD, high SD, low HD, and high HD resolution (customizable by the agency)
- Up to 120-second buffering period to record footage before pressing record button
- Multiple mounting options using magnetic attachment: head, collar, shoulder, helmet, ball cap, car dash, and Oakley sunglass mounts available
- 120-degree diagonal field of view camera lens. 102-degree horizontal field of view, and 55-degree vertical field of view

Axon Flex 2 Controller

- 12+ hours of battery operation per shift (even in recording mode)
- LED lights to show current battery level and operating mode
- Haptic notification available
- Tactical beveled button design for use in pocket
- Compatible with Axon Signal technology

Axon Body 2 Video Camera

- Video playback on mobile devices in the field via Bluetooth pairing
- Retina Low Light capability sensitive to less than 1 lux
- Audio tones and haptic (vibration) notification to alert user of usage
- Audio mute during event option
- Wi-Fi capability
- High, medium, and low quality recording available (customizable by the agency)
- Up to 2-minute buffering period to record footage before pressing record button
- Multiple mounting options using holster attachment: shirt, vest, belt, and dash mounts available
- 12+ hours of battery operation per shift (even in recording mode)
- LED lights to show current battery level and operating mode
- 143-degree lens
- Includes Axon Signal technology

Axon Fleet Camera

- Fully integrated with Evidence.com services and Axon devices
- Automatic time synchronization with other Axon Fleet and Axon on-officer cameras allows for multi-camera playback on Evidence.com.
- Immediate upload to Evidence.com of critical event videos via 4G/LTE
- Wireless alerts from the TASER CEW Signal Performance Power Magazine (SPPM).

¹ Axon is also the sole developer and offeror of the Evidence.com data management services. Evidence.com is both a division of Axon and a data management product solution offered by Axon. Evidence.com is not a separate corporate entity.

- Automatic transition from BUFFERING to EVENT mode in an emergency vehicle equipped with the Axon Signal Unit

Axon Signal Unit (ASU)

- Communications device that can be installed in emergency vehicles.
- With emergency vehicle light bar activation, or other activation triggers, the Axon Signal Unit sends a signal. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode.

Axon Signal Performance Power Magazine (SPPM)

- Battery pack for the TASER X2 and X26P conducted electrical weapons
- Shifting the safety switch from the down (SAFE) to the up (ARMED) positions sends a signal from the SPPM. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode. Axon Signal technology only works with Axon cameras.

Axon Interview Solution

- High-definition cameras and microphones for interview rooms
- Covert or overt camera installations
- Touch-screen user interface
- Motion-based activation
- Up to 7-minute pre- and post-event buffering period
- Full hardware and software integration
- Upload to Evidence.com services
- Interview room files can be managed under the same case umbrella as files from Axon on-officer cameras and Axon Fleet cameras; i.e., Axon video of an arrest and interview room video are managed as part of the same case in Evidence.com
- Dual integration of on-officer camera and interview room camera with Evidence.com digital evidence solution

Axon Signal Technology

- Sends a broadcast of status that compatible devices recognize when certain status changes are detected
- Only compatible with TASER and Axon products

Axon Dock

- Automated docking station uploads to Evidence.com services through Internet connection
- No computer necessary for secure upload to Evidence.com
- Charges and uploads simultaneously
- The Axon Dock is tested and certified by TUV Rheinland to be in compliance with UL 60950-1: 2007 R10.14 and CAN/ CSA-C22.2 N0.60950-I-07+A1:2011+A2:2014 Information Technology Equipment safety standards.

Evidence.com Data Management System

- Software as a Service (SaaS) delivery model that allows agencies to manage and share digital evidence without local storage infrastructure or software needed
- SaaS model reduces security and administration by local IT staff: no local installation required
- Automatic, timely security upgrades and enhancements deployed to application without the need for any local IT staff involvement
- Securely share digital evidence with other agencies or prosecutors without creating copies or requiring the data to leave your agency's domain of control
- Controlled access to evidence based on pre-defined roles and permissions and pre-defined individuals
- Password authentication includes customizable security parameters: customizable password complexity, IP-based access restrictions, and multi-factor authentication support

- Automated category-based evidence retention policies assists with efficient database management
- Ability to recover deleted evidence within seven days of deletion
- Stores and supports all major digital file types: .mpeg, .doc, .pdf, .jpeg, etc.
- Requires NO proprietary file formats
- Ability to upload files directly from the computer to Evidence.com via an Internet browser
- Data Security: Robust Transport Layer Security (TLS) implementation for data in transit and 256-bit AES encryption for data in storage
- Security Testing: Independent security firms perform in-depth security and penetration testing
- Reliability: Fault- and disaster-tolerant infrastructure in at least 4 redundant data centers in both the East and West regions of the United States
- Chain-of-Custody: Audit logs automatically track all system and user activity. These logs cannot be edited or deleted, even by account administrators and IT staff
- Protection: With no on-site application, critical evidence stored in Evidence.com is protected from local malware that may penetrate agency infrastructure
- Stability: Axon Enterprise is a publicly traded company with stable finances and funding, reducing concerns of loss of application support or commercial viability
- Application and data protected by a CJIS and ISO 27001 compliant information security program
- Dedicated information security department that protects Evidence.com and data with security monitoring, centralized event log analysis and correlation, advanced threat and intrusion protection, and incident response capabilities
- Redact videos easily within the system, create tags, markers and clips, search 7 fields in addition to 5 category-based fields, create cases for multiple evidence files

Evidence.com for Prosecutors

- All the benefits of the standard Evidence.com services
- Ability to share information during the discovery process
- Standard licenses available for free to prosecutors working with agencies already using Evidence.com services
- Unlimited storage for data collected by Axon cameras and Axon Capture

Axon Capture Application

- Free app for iOS and Android mobile devices
- Allows users to capture videos, audio recordings, and photos and upload these files to their Evidence.com account from the field
- Allows adding metadata to these files, such as: Category, Title, Case ID, and GPS data

Axon Convert Application (Formerly Amped DVRConv)

- Video file format converter.
- Allows users to convert unplayable video file formats (e.g., proprietary CCTV) into playable file formats that can later be exported to Evidence.com
- Maintains original video file, produces an output file, and generates a report documenting the conversion process.

Axon Detect (Formerly Amped Authenticate)

- Photo analysis software for forensic image authentication and tamper identification
- Several tools are available to determine whether an image can be trusted and thus accepted as evidence and verify if a photo has been taken from a specific device

Axon Five (Formerly Amped FIVE)

- Image and video enhancement software.
- Users can analyze crime scene photos, enhance surveillance and bodyworn video with a workflow compatible with forensic needs and constraints
- Meets evidence code in all 50 states as well as US Federal and Canada

Axon View Application

- Free app for IOS and Android mobile devices
- Allows user to view the camera feed from a paired Axon Body, Axon Body 2, Axon Flex, or Axon Flex 2 camera in real-time
- Allows for playback of videos stored on a paired Axon Body, Axon Body 2, Axon Flex, or Axon Flex 2 system
- Allows adding meta-data to videos, such as: Category, Title, Case ID, and GPS data

Axon Professional Services

- Dedicated implementation team
- Project management and deployment best practices aid
- Training and train-the-trainer sessions
- Integration services with other systems

Axon Customer Support

- Online and email-based support available 24/7
- Human phone-based support available Monday–Friday 7:00 AM–5:00 PM MST; support is located in Scottsdale, AZ, USA
- Library of webinars available 24/7
- Remote-location troubleshooting



Axon Brand Model Numbers

1. Axon Flex 2 Cameras:
 - Axon Flex 2 Camera (online) Model: 11528
 - Axon Flex 2 Camera (offline) Model: 11529
2. Axon Flex 2 Controller Model: 11532
3. Axon Flex 2 USB Sync Cable Model: 11534
4. Axon Flex 2 Coiled Cable, Straight to Right Angle, 48" (1.2 m)
5. Axon Flex 2 Camera Mounts:
 - Oakley Flak Jacket Kit Model: 11544
 - Collar Mount Model: 11545
 - Oakley Clip Model: 11554
 - Epaulette Mount Model: 11546
 - Ballcap Mount Model: 11547
 - Ballistic Vest Mount Model: 11555
6. Universal Helmet Mount Model: 11548
7. Axon Body 2 Camera Model: 74001
8. Axon Flex 2 Controller and Axon Body 2 Camera Mounts:
 - Z-Bracket, Men's, Axon RapidLock Model: 74018
 - Z-Bracket, Women's Axon RapidLock Model: 74019
 - Magnet, Flexible, Axon RapidLock Model: 74020
 - Magnet, Outerwear, Axon RapidLock Model: 74021
 - Small Pocket, 4" (10.1 cm), Axon RapidLock Model: 74022
 - Large Pocket, 6" (15.2 cm), Axon RapidLock Model: 74023

- MOLLE Mount, Single, Axon RapidLock Model: 11507
- MOLLE Mount, Double, Axon RapidLock Model: 11508
- Belt Clip Mount, Axon RapidLock Model: 11509

9. Axon Fleet Camera Model: 74001

10. Axon Signal Unit Model: 70112

11. Axon Dock Models:

- Axon Dock – Individual Bay and Core for Axon Flex 2
- Axon Dock – 6-Bay and Core for Axon Flex 2
- Individual Bay for Axon Flex 2 Model: 11538
- Core (compatible with all Individual Bays and 6-Bays) Model: 70027
- Wall Mount Bracket Assembly for Axon Dock: 70033
- Axon Dock – Individual Bay and Core for Axon Body 2 and Axon Fleet Model 74009
- Axon Dock – 6-Bay and Core for Axon Body 2 and Axon Fleet Model 74008
- Individual Bay for Axon Body 2 and Axon Fleet Model: 74011

12. Axon Signal Performance Power Magazine (SPPM) Model: 70116

Axon Product Packages

1. Officer Safety Plan: includes a CEW, Axon camera and Dock upgrade, and Evidence.com license and storage. See your Sales Representative for further details and Model numbers.
2. TASER Assurance Plan (TAP): Hardware extended coverage, Spare Products (for Axon cameras), and Upgrade Models, for the Axon Flex camera and controller, Axon Body camera, and Axon Dock. (The TAP is available only through Axon Enterprise, Inc.)

SOLE AUTHORIZED DISTRIBUTOR FOR AXON BRAND PRODUCTS	SOLE AUTHORIZED REPAIR FACILITY FOR AXON BRAND PRODUCTS
Axon Enterprise, Inc. 17800 N. 85th Street, Scottsdale, AZ 85255 Phone: 480-905-2000 or 800-978-2737 Fax: 480-991-0791	Axon Enterprise, Inc. 17800 N. 85th Street, Scottsdale, AZ 85255 Phone: 480-905-2000 or 800-978-2737 Fax: 480-991-0791

Please contact your local Axon sales representative or call us at 1-800-978-2737 with any questions.

Sincerely,



Josh Isner
Executive Vice President, North American Sales
Axon Enterprise, Inc.

Android is a trademark of Google, Inc., Bluetooth is a trademark of the Bluetooth SIG, Flak Jacket is a trademark of Oakley, Inc, iPod Touch is a trademark of Apple Inc, IOS is a trademark of Cisco, LTE is a trademark of the European Telecommunications Standards Institute, Shoei is a trademark of Shoei Co., Ltd., VELCRO is a trademark of Velcro Industries, B.V., and Wi-Fi is a trademark of the Wi-Fi Alliance.

▲, ▲ AXON, Axon, Axon Body, Axon Body 2, Axon Capture, Axon Dock, Axon Fleet, Axon Flex, Axon Flex 2, Axon Interview, Axon RapidLock, Axon Signal, Axon View, Evidence.com, X2, X26P, and TASER are trademarks of Axon Enterprise, Inc., some of which are registered in the US and other countries. For more information, visit www.axon.com/legal. All rights reserved. © 2017 Axon Enterprise, Inc.

ATTACHMENT I

Portable Audio/Video Recorders

425.1 PURPOSE AND SCOPE

This policy provides guidelines for the use of portable audio/video recording devices by members of this department while in the performance of their duties (50 ILCS 706/10-20). Portable audio/video recording devices include all recording systems whether body-worn, hand-held or integrated into portable equipment.

This policy does not apply to mobile audio/video recordings, interviews or interrogations conducted at any [Anytown Police Department] facility, authorized undercover operations, wiretaps or eavesdropping (concealed listening devices).

425.1.1 DEFINITIONS

Definitions related to this policy include (50 ILCS 706/10-10):

Body-worn camera or camera - An electronic camera system for creating, generating, sending, receiving, storing, displaying and processing audiovisual recordings that may be worn about the person of a law enforcement officer.

Law enforcement-related activities - Activities in which the member is enforcing the law, including traffic or pedestrian stops, arrests, searches, interrogations, investigations, pursuits, crowd and traffic control. It does not include tasks unrelated to the investigation of a crime such as participating in town halls or other community outreach; helping a child find his/her parents; providing death notifications; performing in-home or hospital well-being checks on the sick, elderly or persons presumed missing; or completing paperwork while alone or only in the presence of another law enforcement officer.

Portable recorder or recorder - Either an audio-only recording device or a body-worn camera.

425.2 POLICY

The [Anytown Police Department] may provide members with access to portable recorders, either audio or video or both, for use during the performance of their duties. The use of recorders is intended to enhance the mission of the Department by accurately capturing contacts between members of the Department and the public.

425.3 BODY-WORN CAMERA COORDINATOR

The [Chief of Police/Sheriff] or the authorized designee should designate a coordinator responsible for (50 ILCS 706/10-20):

- (a) Identifying members who are assigned body-worn cameras.
- (b) Identifying members permitted to access recordings in order to redact, label or duplicate recordings.
- (c) Ensuring body-worn cameras acquired on or after July 1, 2015, are equipped with pre-event recording of least the 30 seconds prior to camera activation and are capable of recording for a period of at least 10 hours.

Portable Audio/Video Recorders

- (d) Establishing procedures for:
 - 1. The care and maintenance of body-worn cameras, including reasonable efforts to be made by supervisors to correct or repair body-worn camera equipment upon notice from a member experiencing technical difficulties, failures or problems with the equipment.
 - 2. Compliance with the Law Enforcement Officer-Worn Body Camera Act and guidelines established by the Illinois Law Enforcement Training and Standards Board (ILETSB) for the use of body-worn cameras.
 - 3. Security of recordings including access controls.
 - 4. Redacting, labeling and duplicating recordings.
 - 5. Supervisor and member review of recordings.
- (e) Providing an annual report to the ILETSB pursuant to 50 ILCS 706/10-25.
- (f) Ensuring the Department uses authorized body-worn camera recording media (50 ILCS 706/10-10).

425.4 MEMBER PRIVACY EXPECTATION

All recordings made by members on any department-issued device at any time, and any recording made while acting in an official capacity of this department, regardless of ownership of the device it was made on, shall remain the property of the Department. Members shall have no expectation of privacy or ownership interest in the content of these recordings.

425.5 MEMBER RESPONSIBILITIES

Prior to going into service, each uniformed member will be responsible for making sure that he/she is equipped with a portable recorder issued by the Department, and that the recorder is in good working order. If the recorder is not in working order or the member becomes aware of a malfunction at any time, the member shall promptly report the failure to his/her supervisor and obtain a functioning device as soon as reasonably practicable (50 ILCS 706/10-20). Uniformed members should wear the recorder in a conspicuous manner or otherwise notify persons that they are being recorded, whenever reasonably practicable.

Any member assigned to a non-uniformed position may carry an approved portable recorder at any time the member believes that such a device may be useful. Unless conducting a lawful recording in an authorized undercover capacity, non-uniformed members should wear the recorder in a conspicuous manner when in use or otherwise notify persons that they are being recorded, whenever reasonably practicable.

When using a portable recorder, the assigned member shall record his/her name, [APD] identification number and the current date and time at the beginning and the end of the shift or other period of use, regardless of whether any activity was recorded. This procedure is not required when the recording device and related software captures the user's unique identification and the date and time of each recording.

Portable Audio/Video Recorders

Members should document the existence of a recording in any report or other official record of the contact, including any instance where the recorder malfunctioned or the member deactivated the recording. Members should include the reason for deactivation.

425.6 ACTIVATION OF THE AUDIO/VIDEO RECORDER

This policy is not intended to describe every possible situation in which the portable recorder should be used, although there are many situations where its use is appropriate. Members should activate the recorder any time the member believes it would be appropriate or valuable to record an incident.

Members wearing body-worn cameras and any clothing or any indication they are law enforcement shall have the body-worn camera turned on at all times while they are on-duty and are responding to calls for service or engaged in law enforcement-related activities (50 ILCS 706/10-20).

Other portable recorders should be activated in any of the following situations:

- (a) All enforcement and investigative contacts including stops and field interview situations
- (b) Traffic stops including, but not limited to, traffic violations, stranded motorist assistance and all crime interdiction stops
- (c) Self-initiated activity in which [an officer/a deputy] would normally notify [the Communications Center]
- (d) Any other contact that becomes adversarial after the initial contact in a situation that would not otherwise require recording

If exigent circumstances prevent [an officer/a deputy] from turning on a body-worn camera when required, the camera shall be turned on as soon as practicable (50 ILCS 706/10-20).

Members shall not record interactions with confidential informants unless exigent circumstances exist or the informant has or is committing a crime (50 ILCS 706/10-20).

Members should remain sensitive to the dignity of all individuals being recorded and unless recording with a body-worn camera is required, exercise sound discretion to respect privacy by discontinuing recording whenever it reasonably appears to the member that such privacy may outweigh any legitimate law enforcement interest in recording. Requests by members of the public to stop recording should be considered using this same criterion. Recording should resume when privacy is no longer at issue unless the circumstances no longer fit the criteria for recording.

At no time is a member expected to jeopardize his/her safety in order to activate a portable recorder or change the recording media. However, the recorder should be activated in situations described above as soon as reasonably practicable.

425.6.1 CESSATION OF RECORDING

Once activated, the portable recorder should remain on continuously until the member reasonably believes that his/her direct participation in the incident is complete or the situation no longer fits the criteria for activation. Recording may be stopped during significant periods of inactivity such as report writing or other breaks from direct participation in the incident.

Portable Audio/Video Recorders

Body-worn cameras shall be turned off when a victim, witness or community member reporting a crime requests that the camera be turned off. The request should be captured on the recording. However, [an officer/a deputy] may continue to record or resume recording a victim or witness if exigent circumstances exist or the [officer/deputy] has a reasonable articulable suspicion that the victim or witness has committed or is in the process of committing a crime. Under these circumstances, the [officer/deputy] should indicate on the recording the reason for continuing to record despite the request of the victim or witness (50 ILCS 706/10-20).

[Officers/Deputies] are permitted to turn off body-worn cameras while inside a patrol car equipped with Mobile Audio/Video (MAV). Cameras may also be turned off when the [officer/deputy] is not engaged in law enforcement-related activities or when completing paperwork alone or while only in the presence of another member (50 ILCS 706/10-20).

425.6.2 SURREPTITIOUS USE OF THE PORTABLE RECORDER

Illinois law prohibits any individual from surreptitiously recording any conversation in which any party to the conversation has a reasonable belief that the conversation is private or confidential (720 ILCS 5/14-2).

However, [officers/deputies] using body-worn cameras are not prohibited from recording a private conversation if the person is provided notice of the recording and proof of that notice is captured on the recording. If exigent circumstances exist that prevent the [officer/deputy] from providing notice, notice must be provided as soon as practicable (50 ILCS 706/10-20).

Members shall not surreptitiously record another department member without a court order unless lawfully authorized by the [Chief of Police/Sheriff] or the authorized designee.

425.6.3 EXPLOSIVE DEVICE

Many portable recorders, including body-worn cameras and audio/video transmitters, emit radio waves that could trigger an explosive device. Therefore, these devices should not be used where an explosive device may be present.

425.7 PROHIBITED USE OF PORTABLE RECORDERS

Members are prohibited from using department-issued portable recorders and recording media for personal use and are prohibited from making personal copies of recordings created while on-duty or while acting in their official capacity.

Members are also prohibited from retaining recordings of activities or information obtained while on-duty, whether the recording was created with department-issued or personally owned recorders. Members shall not duplicate or distribute such recordings, except for authorized legitimate department business purposes. All such recordings shall be retained at the Department.

Members are prohibited from using personally owned recording devices while on-duty without the express consent of the [Watch Commander]. Any member who uses a personally owned recorder for department-related activities shall comply with the provisions of this policy, including

Portable Audio/Video Recorders

retention and release requirements, and should notify the on-duty supervisor of such use as soon as reasonably practicable.

Recordings shall not be used by any member for the purpose of embarrassment, intimidation or ridicule.

425.8 IDENTIFICATION AND PRESERVATION OF RECORDINGS

To assist with identifying and preserving data and recordings, members should download, tag or mark these in accordance with procedure and document the existence of the recording in any related case report.

A member should transfer, tag or mark recordings when the member reasonably believes:

- (a) The recording contains evidence relevant to potential criminal, civil or administrative matters.
- (b) A complainant, victim or witness has requested non-disclosure.
- (c) A complainant, victim or witness has not requested non-disclosure but the disclosure of the recording may endanger the person.
- (d) Disclosure may be an unreasonable violation of someone's privacy.
- (e) Medical or mental health information is contained.
- (f) Disclosure may compromise an undercover officer or confidential informant.
- (g) The recording or portions of the recording may be protected under the Freedom of Information Act or the Law Enforcement Officer-Worn Body Camera Act (5 ILCS 140/7.5; 50 ILCS 706-10-20).

Any time a member reasonably believes a recorded contact may be beneficial in a non-criminal matter (e.g., a hostile contact), the member should promptly notify a supervisor of the existence of the recording.

425.9 RETENTION OF RECORDINGS

All recordings other than those made with body-worn cameras shall be retained for a period consistent with the requirements of the organization's records retention schedule but in no event for a period less than 180 days unless the recordings are made a part of an arrest or the recordings are deemed evidence in any criminal, civil or administrative proceeding and then the recordings must only be destroyed upon a final disposition and an order from the court (720 ILCS 5/14-3(h-15)).

425.9.1 RETENTION REQUIREMENTS FOR BODY-WORN CAMERA RECORDINGS

Recordings made on body-worn cameras shall be retained for 90 days. Recordings shall not be altered, erased or destroyed prior to the expiration of the 90-day storage period (50 ILCS 706/10-20).

After the 90-day storage period, recordings must be destroyed unless any of the following occur (50 ILCS 706/10-20):

Portable Audio/Video Recorders

- (a) A formal or informal complaint has been filed
- (b) The [officer/deputy] discharged his/her firearm or used force during the encounter
- (c) Death or great bodily harm occurred to any person in the recording
- (d) The encounter resulted in a detention or arrest other than a traffic stop resulting in only a minor traffic offense or a petty offense with a fine of more than \$1,000
- (e) The [officer/deputy] is the subject of an internal investigation or otherwise being investigated for possible misconduct
- (f) The supervisor of the [officer/deputy], prosecutor, defendant or court determines that the encounter has evidentiary value in a criminal prosecution
- (g) The recording [officer/deputy] requests that the video be retained for official purposes related to his/her official duties

Under these circumstances, the recording of the encounter shall not be altered or destroyed for two years. If the recording is used in a criminal, civil or administrative proceeding, the recording shall not be destroyed except upon a final disposition and order from the court.

Recordings may be retained anytime a supervisor designates the recording for training purposes and may be viewed by [officers/deputies], in the presence of a supervisor or training instructor, for the purposes of instruction, training or ensuring compliance with department policies.

425.9.2 RELEASE OF AUDIO/VIDEO RECORDINGS

Requests for the release of audio/video recordings shall be processed in accordance with the Records Maintenance and Release Policy.

425.10 REVIEW OF RECORDED MEDIA FILES

When preparing written reports, members should review their recordings as a resource (see the Officer-Involved Shootings and Deaths Policy for guidance in those cases). However, members shall not retain personal copies of recordings. Members should not use the fact that a recording was made as a reason to write a less detailed report.

Supervisors are authorized to review relevant recordings any time they are investigating alleged misconduct or reports of meritorious conduct or whenever such recordings would be beneficial in reviewing the member's performance.

Recorded files may also be reviewed:

- (a) Upon approval by a supervisor, by any member of the Department who is participating in an official investigation, such as a personnel complaint, administrative investigation or criminal investigation.
- (b) Pursuant to lawful process or by court personnel who are otherwise authorized to review evidence in a related case.
- (c) By media personnel with permission of the [Chief of Police/Sheriff] or the authorized designee.

Portable Audio/Video Recorders

- (d) In compliance with a public records request, if permitted, and in accordance with the Records Maintenance and Release Policy.

All recordings should be reviewed by the Custodian of Records prior to public release (see the Records Maintenance and Release Policy). Recordings that unreasonably violate a person's privacy or sense of dignity should not be publicly released unless disclosure is required by law or order of the court.

425.10.1 DOCUMENTING REVIEW OF RECORDINGS

Members who review recordings prior to completing incident reports or other documentation shall disclose that fact in the report or other documentation (50 ILCS 706/10-20).