



SEASIDE COUNTY SANITATION DISTRICT

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REGULAR MEETING AGENDA

Board of Directors

Tuesday, July 11, 2017 9:30 AM,

City of Seaside Conference Room

440 Harcourt Ave, Seaside, CA 93955

1. CALL TO ORDER

Ralph Rubio

Jerry Blackwelder

Pat Lintell

Chair

First Vice Chair

Second Vice Chair

2. ROLL CALL

3. ORAL COMMUNICATIONS COMMENTS

Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items unless authorized by law. To be able to properly identify those making comments in the meeting minutes, it would be helpful if speakers state their names. Comments shall be limited to matters not listed on the agenda. Members of the public may comment on any matter listed on the agenda at the time the Board considers that matter. Each person's presentation is limited to a maximum of three (3) minutes.

4. CONSENT AGENDA

A. APPROVAL OF MINUTES FROM THE JUNE 13, 2017 REGULAR MEETING.

PURPOSE: To review and approve the minutes from the June 13, 2017 Regular Meeting.

RECOMMENDATION: That the minutes be reviewed and approved.

B. PRELIMINARY JUNE 2017 EXPENDITURE REPORT FOR SEASIDE COUNTY SANITATION DISTRICT

PURPOSE: Approval of preliminary expenditures for June 2017 for the Seaside County Sanitation District in the amount of \$121,674.87.

RECOMMENDATION: Approve preliminary expenditures for June 2017. Total expenditures to-date were \$121,674.87.

C. SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR MAY 2017 AND JUNE 2017

PURPOSE: Receive monthly report for sewer maintenance and stoppages for May 2017 and June 2017.

RECOMMENDATION: Accept reports. This item is presented for information only.

D. CONTRACT AMENDMENT #2 TO A PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR AN AMOUNT NOT TO EXCEED FIVE THOUSAND SIX HUNDRED DOLLARS (\$5,600) FOR PREPERATION OF A REQUEST FOR QUALIFICATIONS FOR ON-CALL ENGINEERING DESIGN SERVICES

PURPOSE: The purpose of this item is to develop a Request For Qualifications (RFQ) for On-Call Engineering Design Services to support the design of Capital Improvement Projects (CIPs).

RECOMMENDATION: It is recommended that the Board adopt the attached resolution for a contract amendment with Harris & Associates (Harris) for an amount not to exceed Five Thousand Six Hundred Dollars (\$5,600) to provide additional project management services for the preparation of an RFQ for On-Call Engineering Design Services and authorizing the District Manager to execute the contract.

E. AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH E2 CONSULTING ENGINEERS, INC. FOR AN AMOUNT NOT TO EXCEED NINETY THOUSAND ONE HUNDRED THIRTY FOUR DOLLARS (\$90,134) FOR THE SEWER LIFT STATIONS UPGRADES PROJECT

PURPOSE: The purpose of this item is for the District Board to consider amending the agreement with E2 Consulting Engineers, Inc. that provides additional professional engineering services for the Lift Stations Upgrades and Replacement Project.

RECOMMENDATION: It is recommended that the Board adopt the attached resolution amending the professional services agreement with E2 Consulting Engineers, Inc. for an amount not to exceed Ninety Thousand One Hundred Thirty Four Dollars (\$90,134) to provide additional professional engineering services for the Lift Stations Upgrades and Replacement Project and authorizing the District Manager to execute the contract amendment.

5. NEW BUSINESS

6. STAFF REPORTS

Staff reports include items for which verbal reports/presentations will be provided. If a specific Seaside County Sanitation District presentation is planned, it will be listed and information included with the Agenda. Brief oral reports may be provided for items arising after the Agenda was prepared. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda item.

7. BOARD MEMBERS COMMENTS

8. ADJOURNMENT

Next Regularly Scheduled Meeting:

August 8, 2017
Seaside City Hall
9:30 a.m.

In compliance with the Americans with Disabilities Act (ADA), the Seaside County Sanitation District (SCSD) does not discriminate against persons with disabilities. SCSD's meetings are held at an accessible facility. Any person with a disability who requires a modification or accommodation to be able to participate in this meeting is asked to contact the office of the District Clerk at cityclerk@ci.seaside.ca.us 831-899-6707, no fewer than two business days prior to the meeting to allow for reasonable arrangements. Agenda related writings or documents provided to the SCSD Board of Directors are available for public inspection during the meeting or may be requested from the office of the District Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

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