



A G E N D A

CITY OF SEASIDE
CITY COUNCIL

REGULAR MEETING
Council Chamber
440 Harcourt Avenue
Thursday, October 5, 2017
7:00 PM

PLEASE TURN OFF YOUR CELL PHONES UPON ENTERING THE MEETING

1. **CALL TO ORDER**

2. **ROLL CALL – ESTABLISHMENT OF QUORUM**

Ralph Rubio	Mayor
Dennis Alexander	Council Member
Jason Campbell	Council Member
David R. Pacheco	Council Member
Kayla Jones	Council Member

3. **INVOCATION AND PLEDGE OF ALLEGIANCE**

4. **REVIEW OF AGENDA**

If there are any items that arose after the 72-hour posting deadline, this is the point in the meeting where a vote may be taken to add the item to the agenda. (A 2/3-majority vote is required).

5. **PUBLIC COMMENT**

Members of the public wishing to address the City Council on matters within the jurisdiction of the City of Seaside, but not on this agenda, may do so during the Public Comment period for up to three minutes. Public Comments on specific agenda items are heard under that item. For the public record, please state your name.

6. **PUBLIC AGENCY COMMUNICATIONS**

This is a time specifically set aside for representatives of public agencies to make brief comments of general interest to the City Council and the community.

7. **PRESENTATIONS**

A. **2017 FIRE PREVENTION WEEK PROCLAMATION**

B. PROCLAMATION FOR FREEDOM FROM WORKPLACE BULLIES WEEK, OCTOBER 15-21, 2017

PURPOSE: The purpose of this proclamation is to raise awareness of the impacts of, and solutions for workplace bullying in California and in the United States.

RECOMMENDATION: It is recommended that the City Council present the proclamation.

C. PROCLAIMING OCTOBER 2017 DOMESTIC VIOLENCE AWARENESS MONTH

PURPOSE: The purpose of this item is to proclaim October 2017 as Domestic Violence Awareness Month in the City of Seaside.

RECOMMENDATION: It is recommended that the City Council present the proclamation.

D. PROCLAMATION RECOGNIZING THE SECOND MONDAY OF OCTOBER AS INDIGENOUS PEOPLE'S DAY

PURPOSE: The purpose of this item is to proclaim the Second Monday of October as Indigenous Peoples' Day in the City of Seaside.

RECOMMENDATION: It is recommended that the City Council present the proclamation.

8. CONSENT CALENDAR

The Consent Calendar includes routine items that can be approved with a single motion and vote. A member of the City Council or a member of the public may request that any time be pulled from the Consent Calendar for separate consideration.

A. APPROVE MINUTES OF SEPTEMBER 21, 2017

RECOMMENDATION: It is recommended that the minutes be reviewed and approved.

B. APPROVE AND FILE CITY CHECKS

PURPOSE: It is requested that the City Council approve and file the accounts payable and wired payments made during the period of September 9, 2017 through September 22, 2017. In addition, approval of the payroll and benefits checks, direct deposits and wired payments related to the period of September 14, 2017 is requested. Total Accounts Payable and Payroll for the above referenced period is \$1,895,556.44.

RECOMMENDATION: It is recommended that the City Council approve and file the list of checks linked to this staff report.

C. APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST IN THE AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00) FROM COMMUNITY PARTNERSHIP FOR YOUTH'S AFTERSCHOOL PROGRAM

PURPOSE: The purpose of this agenda item is for the City Council to consider a Three Thousand Dollar (\$3,000) request from Community Partnership for Youth for a donation from the Mayor's Youth Fund to help cover the costs of their Afterschool Program.

RECOMMENDATION: It is recommended that the City Council approve the request.

D. APPROVE A FEE WAIVER AND CO-SPONSORSHIP REQUEST FROM THE PAN-HELLENIC COUNCIL FOR COSTS ASSOCIATED WITH THE 2018 MARTIN LUTHER KING, JR. MARCH AND PROGRAM IN THE AMOUNT OF FIVE THOUSAND THREE HUNDRED TWELVE DOLLARS (\$5,312.00)

PURPOSE: The purpose of this item is to consider the request from Pan-Hellenic Council for a waiver of fees and costs associated with the 2018 Martin Luther King, Jr. March and Program on January 15, 2018 in the amount of Five Thousand Three Hundred Twelve Dollars (\$5,312.00.)

RECOMMENDATION: Based on previous City Council actions to waive fees and costs associated with the Martin Luther King Event, it is recommended that the request be approved.

E. ADOPT RESOLUTION APPROVING THE SB 1 PROJECT LIST AND THE MAINTENANCE OF EFFORT REPORT IN SUPPORT OF PROJECTS FUNDED BY THE ROAD REPAIR AND ACCOUNTABILITY ACT (RMRA) OF 2017

PURPOSE: The purpose of this item is to have the City Council consider approval of a resolution authorizing staff to submit the SB 1 Project List and the Maintenance of Effort Report to the California Transportation Commission

RECOMMENDATION: It is recommended that the City Council approve a resolution authorizing staff to submit the SB 1 Project List and the Maintenance of Effort Report to the California Transportation Commission.

9. BUSINESS ITEMS

A. APPROVE A RESOLUTION AWARDING A CARPETING CONTRACT TO OLD TOWN CARPET AND FLOORS IN THE AMOUNT OF \$84,925.21 TO REMOVE OLD CARPET AND INSTALL NEW CARPET IN CITY HALL

PURPOSE: The purpose of this item is to provide the City Council the opportunity to consider the award of a carpeting contract to Old Town Carpets and Floors in the amount of Eighty-four thousand, nine hundred twenty-five dollars and twenty-one cents (\$84,925.21) for the removal of old carpeting and the installation of new carpeting in City Hall.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution awarding a carpeting contract to Old Town Carpets and Floors in the amount of Eighty-four thousand, nine hundred twenty-five dollars and twenty-one cents (\$84,925.21) for the removal of old carpeting and the installation of new carpeting in City Hall and to authorize the City Manager to execute the contract. This item is funded in the 2017-2018 Adopted Budget.

10. MAYOR, CITY COUNCIL, CITY MANAGER AND CITY ATTORNEY COMMENTS AND REPORTS ON COMMITTEE ASSIGNMENTS

This is a time specifically set aside for members of the City Council, the City Manager and City Attorney to make brief comments of general interest to the community, make requests that items be added to future City Council meeting agendas as necessary and report on committee assignments.

11. ADJOURNMENT

Next Regularly Scheduled Meeting:
October 19, 2017
7:00 PM

The City of Seaside is committed to providing accessible facilities and accommodating people with disabilities in all of its services programs and activities. If special considerations are needed by any person to fully participate in this meeting, they are asked to contact the City Clerk at 899-6707 no fewer than two business days prior to the meeting to allow reasonable arrangements. The City Council chamber is equipped with a portable microphone and assisted listening devices are available at all meetings.

City Council Meetings that are held in the City Council Chambers are broadcast live to all Seaside residents on Comcast Channel 25 and U-verse Channel 99. Meetings are also available through live streaming at:
<http://cvp.telvue.com/player?id=T01629&video=52314&noplaylists=1&width=400&height=300>
Videos of past meetings are available on demand through the City's website: <http://www.ci.seaside.ca.us>

Agenda-related writings or documents provided during public meetings are available for public inspection during the meeting or from the office of the City Clerk. This agenda is posted in compliance with California Government Code Section 54954.2(a) or Section 54956.

City of Seaside PROCLAMATION



Fire Prevention Week

October 8 ~ 14, 2017

***WHEREAS**, the City of Seaside, California is committed to ensuring the safety and security of all those living in and visiting Seaside; and*

***WHEREAS**, U.S. fire departments responded to 365,500 home fires in 2015, according to the National Fire Protection Association (NFPA); and*

***WHEREAS**, U.S. home fires resulted in 2,560 civilian deaths in 2015, representing the majority (78 percent) of all U.S. fire deaths; and*

***WHEREAS**, newer homes are built with lightweight materials that burn faster than older home constructions; and*

***WHEREAS**, many in today's products and furnishings produce toxic gases and smoke when burned, making it impossible to see and breathe within moments; and*

***WHEREAS**, these conditions contribute to a much smaller window of time for people to escape a home fire safely, with people having as little as one to two minutes to escape from the time the smoke alarm sounds; and*

***WHEREAS**, a home fire escape plan provides the skill set and know-how to quickly and safely escape a home fire situation; and*

***WHEREAS**, a home fire escape plan includes two exits from every room in the home; a path to the outside from each exit; smoke alarms in all required locations; and a meeting place outside where everyone in the home will meet upon exiting; and*

***WHEREAS**, home fire escape plans should be developed by all members of the household; and*

***WHEREAS**, practicing a home fire escape plan twice a year ensures that everyone in the household knows what to do in a real fire situation; and*

***WHEREAS**, Seaside's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and*

***WHEREAS**, Seaside's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and*

***WHEREAS**, the 2017 Fire Prevention Week theme, "Every Second Counts: Plan 2 Ways Out!" effectively serves to educate the public about the vital importance of developing a home fire escape plan with all members of the household and practicing it twice a year.*

***NOW THEREFORE, BE IT PROCLAIMED**, that I, The Honorable Ralph Rubio, Mayor of the City of Seaside, California, on behalf of the City Council do hereby proclaim October 8 - 14, 2017, as "**Fire Prevention Week**" throughout this community. I urge all the people of Seaside to find and develop a home fire escape plan with all members of the household and practice it twice a year, and to participate in the many public safety activities and efforts of Seaside's fire and emergency services during Fire Prevention Week 2017.*

Ralph Rubio, Mayor
October 5, 2017

City of Seaside PROCLAMATION



“Freedom from Workplace Bullies Week” October 15 – 21, 2017

***WHEREAS**, the City of Seaside has an interest in promoting the social and economic well-being of its employees and citizens; and*

***WHEREAS**, that well-being depends upon the existence of healthy and productive employees working in safe and abuse-free environments; and*

***WHEREAS**, research has documented the stress-related health consequences for individuals caused by exposure to abusive work environments; and*

***WHEREAS**, abusive work environments are costly to employers with consequences including reduced productivity, absenteeism, turnover, employee dissatisfaction, and injuries; and*

***WHEREAS**, protection from abusive work environments should apply to every worker, and not limited to legally protected class status based only on race, color, gender, national origin, age, or disability.*

***NOW THEREFORE, BE IT PROCLAIMED**, that I, The Honorable Ralph Rubio, Mayor of the City of Seaside, on behalf of the City Council, do hereby proclaim the week of October 15–21, 2017 as “**Freedom from Workplace Bullies Week**” in the City of Seaside and commend the California Healthy Workplace Advocates and the Workplace Bullying Institute, which raise awareness of the impacts of, and solutions for, workplace bullying in California and the U.S. and encourage citizens to mark this week with special activities and programs to break through the shame and silence enshrouding adult bullying at work.*

Ralph Rubio
Mayor

October 5, 2017

City of Seaside PROCLAMATION



Domestic Violence Awareness Month

October 2017

WHEREAS, although progress has been made toward breaking the cycle of violence and providing support to victims and their families, much work remains to be done; and

WHEREAS, domestic violence programs in California provide essential, lifesaving services for victims and their children fleeing violence; and

WHEREAS, advocates and organizations work on behalf of victims every day. Domestic violence shelters and services, law enforcement officials, health care providers, court systems and legal aid providers, tribal organizations, and others are all an integral part of the effort to end domestic violence and must be recognized and applauded for their work; and

WHEREAS, there is a need to increase the public awareness and understanding of domestic violence and the needs of victims; domestic violence affects women, men, and children of all racial, ethnic, cultural, social, religious, and economic groups in California and here in Monterey County; and

WHEREAS, the marginalization of certain groups in society, including undocumented individuals, transgender individuals, and people living with disabilities, increases their vulnerability to intimate partner violence; recognizing the need to understand the complexity of violence as perpetuated within communities and against communities, and the fear of many victims to report to law enforcement; and

WHEREAS, domestic violence has a significant economic impact on women, throughout the country, an estimated 8 million days of paid work is lost as the result of intimate partner violence. Domestic violence costs \$8.3 billion in expenses annually: a combination of higher medical costs (\$5.8 billion) and lost productivity (\$2.5 billion); and

WHEREAS, all victims deserve access to culturally appropriate programs and services to increase their safety and improve their life situations; approximately 1 in 4 of California women experience physical intimate partner violence in their lifetimes; and

WHEREAS, women 18-24 years of age are significantly more likely to be victims of physical intimate partner violence than women in other age groups; children exposed to domestic violence can experience long-term consequences including difficulty at school, substance abuse, and serious adult health problems; and

WHEREAS, Monterey County law enforcement agencies received 2,045 domestic violence-related calls in 2016; YWCA Monterey County is the sole provider of domestic violence services in the county serving over 2,500 clients per year and receiving over 1,000 calls to the 24-hour crisis line annually; and

WHEREAS, The City of Seaside recognizes the vital role that all citizens can play in preventing and, one day, ending domestic violence.

NOW THEREFORE, BE IT PROCLAIMED, that I, The Honorable Ralph Rubio, Mayor of the City of Seaside, on behalf of the City Council, do hereby recognize October 2017, and each following October, as National Domestic Violence Awareness Month.

Ralph Rubio, Mayor
October 5, 2017

City of Seaside PROCLAMATION



Indigenous People's Day

WHEREAS, the narrative that Christopher Columbus discovered America is both inaccurate and insensitive to the Indigenous Peoples of the lands that would later become known as the Americas; and

WHEREAS, Indigenous people are the forbearers of this land and had been for time immemorial, the City of Seaside recognizes that Seaside is built upon the homelands and villages of the Indigenous Peoples of this region; and

WHEREAS, the land that is currently known as Monterey County was originally inhabited by the Ohlone/Costanoan-Esselen Nation; and

WHEREAS, the City of Seaside has a responsibility to oppose racism, including systemic racism towards Indigenous People in the United States, which perpetuates poverty and income inequality, while exacerbating disproportionate health, education, and social mobility outcomes; and

WHEREAS, the City of Seaside understands the conventional narrative of the founding of America to be a one-sided and hopelessly incomplete history; and

WHEREAS, Christopher Columbus did not discover America, but rather opened the epoch of the systematic annihilation of Indigenous Peoples by European powers; and

WHEREAS, Columbus's journeys were the catalyst leading to the creation of Spanish missions across California, missions that attempted to strip the Indigenous Peoples of their culture, language, identity, and spiritual beliefs;

WHEREAS, the celebration of Columbus Day ignores the legacy of violence Indigenous Peoples suffered at the hands of European powers, and can be understood to celebrate this genocidal violence; and

WHEREAS, Indigenous Peoples' Day is declared as an internationally-recognized holiday by the United Nations;

NOW, THEREFORE BE IT RESOLVED; The City of Seaside encourages businesses, organizations, and public institutions to recognize Indigenous Peoples' Day, and encourages all to reflect upon the spirit of discovery, reverence and authentic connection to place which underlies a stewardship ethic for land which we occupy for fleeting slices of time, remembering that we do not inherit land from our ancestors as much as we borrow it from our children.

October 5, 2017



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.B.

TO: City Council

FROM: Craig Malin, City Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services
Lori Merwin, Finance Assistant

DATE: October 5, 2017

SUBJECT: APPROVE AND FILE CITY CHECKS

PURPOSE

It is requested that the City Council approve and file the accounts payable and wired payments made during the period of September 9, 2017 through September 22, 2017. In addition, approval of the payroll and benefits checks, direct deposits and wired payments related to the period of September 14, 2017 is requested. Total Accounts Payable and Payroll for the above referenced period is \$1,895,556.44.

RECOMMENDATION

It is recommended that the City Council approve and file the list of checks linked to this staff report.

BACKGROUND

In accordance with Government Code Section 37208, at each City Council meeting the Council is provided a listing of the payroll and general checks issued since the last report so that it can inspect and confirm these checks. Each purchase has been reviewed and approved by the department making the purchase at the time of procurement. The invoice has been reviewed by the Finance Department prior to payment to ensure that it conforms to the approved budget.

Therefore, in accordance with Government Code Section 37208, the above referenced, and linked list of checks conforms to the approved budget and has been paid. These checks are submitted to the City Council for inspection and confirmation.

A description of the checks and wires exceeding \$10,000 are as follows:

\$1,028,476.27 for payroll and benefits;

\$317,735.34 to Monterey Peninsula Engineering for WBUV - progress payment #2 for work completed through 7/20/17.

\$147,146.93 to Monterey Peninsula Engineering for WBUV - progress payment #3 for work completed through 8/31/17.

\$14,077.00 to California JPIA for pollution liability insurance premium; policy period 7/1/17 through 7/1/18.

\$12,875.00 to CivicPlus for 1-year subscription, implementation fee and 3-day onsite training.

\$28,800.00 to Geo Legal, Inc. for Lightfighter-ORD ALTA design survey, boundary analysis, ACSM survey, and aerial survey.

\$13,340.00 to Harris & Associates for SCSD professional services 4/30/17 through 7/29/17.

\$18,591.30 to Kosmont Companies for professional services for July, 2017.

\$23,331.33 to Monterey County Convention & Visitor's Bureau for Tourism Improvement District remittance - July, 2017.

\$18,805.00 to Monterey Peninsula Water Management District for performing tasks contained within the Watermaster's monitoring and management plan - January - June, 2017.

\$14,229.25 to City of Del Rey Oaks for sanitation district impact fee payment for FY 16/17.

\$29,836.60 to U.S. Bank for City Cal-Card credit charges for July, 2017.

\$25,811.22 to U.S. Bank for City Cal-Card credit charges for August, 2017.

The remaining checks, totaling \$202,501.20 include payments to vendors for operating expenditures.

The Checks report is available on the City's website here:
<http://www.ci.seaside.ca.us/194/Check-Draft-Register>

FISCAL IMPACT

The listed checks have been budgeted and paid from the various funds, as appropriate.

ATTACHMENTS

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.C.

TO: City Council

FROM: Craig Malin, City Manager

BY: Nancy Towne, Recreation Services Director
Dan Meewis, Recreation Supervisor

DATE: October 5, 2017

**SUBJECT: APPROVE MAYOR'S YOUTH FUND CONTRIBUTION REQUEST IN
THE AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00) FROM
COMMUNITY PARTNERSHIP FOR YOUTH'S AFTERSCHOOL
PROGRAM**

PURPOSE

The purpose of this agenda item is for the City Council to consider a Three Thousand Dollar (\$3,000) request from Community Partnership for Youth for a donation from the Mayor's Youth Fund to help cover the costs of their Afterschool Program.

RECOMMENDATION

It is recommended that the City Council approve the request.

BACKGROUND

Community Partnership for Youth is requesting a Three Thousand Dollar (\$3,000) donation from the Mayor's Youth Fund to help cover the cost of their Afternoon Program; specifically in relation to their one-on-one mentoring program at Colton Middle School. With the loss of CalGrip monies they are endeavoring to raise additional funding to continue the important work they have begun from 11:30 a.m. to the end of school each day. Community Partnership for Youth provides many services to at-risk youth in Seaside, including homework support, reading assistance, one-on-one mentorships, and life-skills guidance along with other enrichment activities. The organization provides services at the following schools: Del Rey Woods Elementary School, Martin Luther King Jr. Elementary School, Highland Elementary School, Ord Terrace Elementary School, Seaside High School, Marina High School and the Life Long Learning Academy. This past year, Community Partnership for Youth served a total of 2,815 individuals.

According to the information provided, Community Partnership for Youth will be using a donation from the Mayor's Youth Fund to cover costs associated with their Protect Our Planet Club. The Club is a group of students who spend time cleaning up the school campus several times a week, as well as cleaning Laguna Grande Park.

Based on the information provided in the application, the request meets the criteria for the Mayor's Youth Fund Policy. This is third donation request from Community Partnership of Youth. They received their last donation at the September 15, 2016 City Council meeting.

FISCAL IMPACT

If approved this request would be funded by a donation from the Waste Management's donation to the Mayor's youth Fund.

ATTACHMENTS

1. Mayor's Youth Fund Request Packet from Community Partnership for Youth
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

Mayor's Youth Fund Contribution Request

Prior to completing this request please review the attached contribution policy. All requests will be considered before the City Council and you will be notified of the specific date your item is placed on the agenda. Please return this completed form with necessary attachments to Nancy Towne, Recreation Services, City of Seaside, 986 Hilby Avenue, Seaside, CA 93955.

Name of Organization: Community Partnership for Youth

% Residents or Students of Seaside in Daily Prevention Programs: 99.3%

of Participants Ages: CPY currently provides services in four Title 1 elementary schools in the Monterey Peninsula Unified School District (MPUSD) – Del Rey Woods, M.L. King, Jr. School of the Arts., Highland, and Ord Terrace, along with Walter Colton Middle School. In addition, CPY high school students attend Seaside, Monterey, and Marina High Schools. This past year, CPY served a total of 2,815 individuals – 899 were Seaside residents. The programs served the following demographics: 6.1% high school students; 22.1% middle school students; 68.6% K-5 students and 3.2% participated in the parenting classes/adult classes; 88.7% very low and low income; 48.4% female; 51.6% male; 1.8% African-American/Black, 2.8% Asian, 3.1% White, 85.1% Hispanic/Latino; 5.5% Multi/Biracial; American Indian .2% and 1.0% South Pacific Islander. CPY expects to serve over 2,000 unduplicated clients during the grant period. July 1st, 2017 CPY has served a total of 501 individuals. Please see attached Statistics from July 1, 2016 to date.

Address: 775 Kimball, Suite 101, Seaside, CA 93955

Phone Number: (831) 394-4279 **Cell:** (831) 595-1471

E-mail Address: respect@cpy.org

Description of Event (Attach Additional Information as Necessary)

The Mayor's Youth Fund Grant funds will be used for CPY's prevention programs. The majority of the funds will be used for our one-on-one mentoring program at Colton Middle School. With the loss of CalGrip monies we are endeavoring to raise addition funding to continue the important work we have begun from 11:30am to the end of school each day. Please see a copy of our August Report.

Description of how the use of the funds will be specifically used for youth groups activities/events and/or has a nexus to the goals of recycling, cleanup and/or "green" sustainability to insure a healthy environment. (Attach Additional Information as Necessary)

In keeping with the recycling – the majority of our art projects are centered on recycled materials.

This summer a special club was formed "Protect Our Planet" (POP). Students met and did a clean-up of the school campus several times a week, as well as cleaning Laguna Grande Park.

CPY mentors and volunteers are very active in the Zero Waste Project. CPY staffs the West End, Big Sur Marathon/Half Marathon Expo and does the set up for the Cali-Roots and Jazz Festivals. They also participate in the neighbor clean-up for the Cali-Roots Festival.

Description of how your participation in this event or activity benefits the City of Seaside. See Mayor's Youth Fund Contribution Policy.

The community need to be addressed:

In a July 2017 survey of 220 participants in the CPY Summer Intersession: 50.9% had a family member die; 12.7% indicated they have had a family member killed; 32.6% know someone in jail or prison (21.1% parent, 7.0% sibling, 47.9% relative or friend); 21.4% have seen someone use drugs; 4.5% indicate they have been homeless (64.5% said they had lived with family or friends) and 1.8% live in a mobile home; 1.4% live in a motel; 9.6% live in a house and 27.% live in an apartment with over six people (indicating that the respondent has very little or no space to call his/her own).

Activities to be conducted:

CPY offers a straightforward, principled approach to empowerment of Seaside's most vulnerable population – at-risk youth. Students learn and demonstrate the CPY Standards; are provided with homework and reading assistance and support; develop one-on-one mentor and peer-to-peer relationships, whereby they can practice and model the behaviors that will lead to personal success. Studies suggest that by instilling values on a consistent basis children will learn to change their behavior.

The service scope for: life skills, one on one mentoring/tutoring, enrichment activities: over 500 hours after-school and 200 hours of summer enrichment, in addition to our other programs. The Ramon Avila Technology + Design Center supports a variety of programs including being open every Saturday morning during tax season for Seaside citizens to come and have their taxes done for free. (Partnership with IRS and United Way Monterey County).

Total Amount Requested: \$3,000

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 13 1998

COMMUNITY PARTNERSHIP FOR YOUTH
C/O SHARI HASTEY
PO BOX 42
MONTEREY, CA 93942-0042

Employer Identification Number:
77-0310237

DLN:

17053108708048

Contact Person:

D. A. DOWNING

Contact Telephone Number:

(513) 241-5199

Our Letter Dated:

January 1993

Addendum Applies:

No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

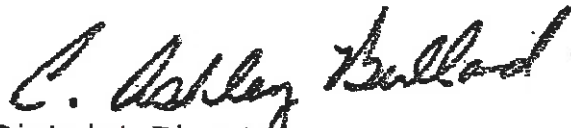
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,


District Director

Letter 1050 (DO/CG)

Packet Page 15

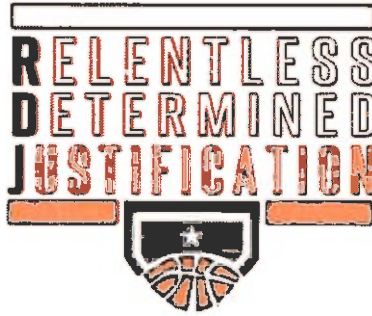
- In the **Afterschool Mentor-Tutor program**, personalized interaction serves as the backbone of CPY's comprehensive academic program, where the emphasis is placed upon learning, not just completing assignments. Ultimately a partnership between parents, the school, and the child guarantees tutoring and mentoring tailored to a child's demonstrated area of academic or socio-behavioral need. All staff are trained in learning styles.
- CPY's **all-day Intersession program during the summer break from school** provides a time where students are learning academically, socially, creatively, and emotionally in a disguised learning environment. Each day provides an opportunity to continue with the activities initiated during the school year.
- To meet the demand of students who have participated in CPY through the fifth grade and who still wish to participate in CPY activities, CPY launched its **Middle School Leadership and Life Skills program**. During the summer program, after participating in training alongside CPY staff, middle school students are given the title of "Junior Leader." The Junior Leaders are given the opportunity, with CPY staff guidance, to experience the feeling of being a positive role model to others. The evidence-based YES (Youth Empowerment Solutions for a Peaceful Community) Program has inspired the middle school students to reach beyond themselves. This school year YES students wanted to find a way to help their local beaches. They partnered with a beach clean-up group. During the summer they decided they wanted to provide "care kits" for the homeless. They have done their research and now are in the process of raising the necessary funds.
- In the **High School Leadership (HSL) Life Skills/Job Preparation Program**, CPY expands to the high school level by hiring young CPY graduates who have completed specific prerequisite requirements (volunteering for a summer or 2 semesters, maintaining a 2.5 GPA and taking on the role of a mentor/tutor every day), thus helping them obtain job skills and further develop their life skills and self-esteem.
- **RDJ Training** - Harvey Todd III started CPY when he was 4 years old. He graduated from college and went on to play Professional Basketball Player overseas. He has been a mentor, tutor, coach and role model for students. This school year he has mentored 14 students through basketball skills training. (See Evaluation)
- With the **Visual and Performing Arts Academy** children learn important skills which can be used in all areas of their lives and learning. They learn the importance of self-expression, involvement in their local and global community, team work and collaboration, thus gaining a new perspective of viewing the world they live in with fresh and open eyes.
- The **Strengthening Families Program (SFP)** is a nationally and internationally recognized parenting and family strengthening program for high-risk and regular families. This evidence-based family skills training program is found to significantly reduce problem behaviors, delinquency, and alcohol and drug abuse in children, and to improve social competencies and school performance.
- CPY works collaboratively with the California State University, Monterey Bay (CSUMB) and University of California Santa Cruz (UCSC) **GearUp programs** to implement a new community college and vocational training component for High School Leaders, as well as middle-school program participants. Through this partnership, CPY participants are exposed to a university setting through tours of local

colleges, meetings with current college students who share a similar background.

Three new programs that CPY implemented in 2016

- **CHOICES** is an interactive live classroom workshop that empowers teens to make positive educational CHOICES to increase their career and life opportunities. In two 45-minute sessions trained community volunteers take students through real-world exercises on the consequences of dropping out and the benefits of educational attainment, also introducing them to skills for success such as self-discipline, decision making, time management and goal setting. 531 students completed the program.
- **Monterey County College Challenge (M3C)** 4th grade “future college graduates” participate in a one-day event on a community college campus to give them the experience of opportunities in post-secondary education – and the benefits to be gained from setting high goals early. With the help of on-campus, college student guides who come from the same communities, mentoring and inter-generational relationships are a powerful teaching tool and make the information provided relevant and relatable, reinforcing the possibilities available through higher education. Last school year M3C provided college-bound inspiration to 1,412 students.
- **PURSUIT Youth Expo** is a one-day event in partnership with CSUMB. The day is, full of interactive workshops and mentoring to encourage exploration, promote self-discovery and inspire action among High School (9th-12th grade) students. This is accomplished by connecting the youth to ideas, resources and organizations that have volunteer, intern and mentor opportunities. Community leaders engage students in networking practice and share how service has enhanced their own lives and careers. Service=Skills! 171 High School and college mentors attended.
- The **Ramon Avila Technology + Design Center** allows CPY to help bridge the digital divide with our community. The past several years CPY has concentrated on STEAM (Science, Technology, Engineering, Art and Math) programing. Students have built their own computers, learned programing through coding and SCRATCH, built their own web page; learned math through managing a baseball team; and even built Solar Electric cars. All of this was done off site and was made possible through generous volunteers in our community. Now we are expanding these opportunities in our very own Technology Center.

Relentless Determined Justification Training



Harvey Todd III has been in CPY since he was 4. He is now a retired Professional Basketball Player. He has been a part of the Middle School Life Skills Mentoring Program and a mentor in the YES (Youth Enhancement Solutions for a Peaceful Community) program, as well as the RDJ Basketball Training sessions. This school year 4 of the mentees have been accepted to 4 year colleges on scholarships.

Comments from the players at the end of the survey:

- "I've learned a lot, not just basketball but also to be a better person."
- "Harvey changed my life on and off the court. My Big Brother."
- "He has improved my game by 100% and is a great teacher."
- "He made me into a better person."
- "Harvey is a great role model. I was happy to work with him. He makes us believe we can do anything"
- "Took my game to another level."

Survey Questions	Pre Survey %	Post Survey %
Have confidence in myself	80%	92%
Always get my homework done	98%	100%
Do what I am asked to do with a great attitude	75%	90%
Encourage others even if they don't encourage me	70%	84%
Know to not beat myself up when I make a mistake	65%	80%
Be more interested in going to school	89%	97%
Give thanks when others do something for me	90%	99%
Be more interested in going to college	90%	100%
Think of others before myself	90%	95%
Focused to stay out of trouble	84%	99%
Give my all in everything I do	83%	99%
Set goals in all areas of my life	90%	95%
Be respectful to others	90%	94%
Do good things for the community	50%	85%
Know that I can do anything with hard work	72%	99%
Know that I need to be aware of the friends I hang with	90%	99%

The survey questions were based on Confidence, Self-esteem, Self-awareness and College interest.

CPY's Walter Colton Mentoring Program

Report by Alyssa Galindo

August 2017

Summary

Community Partnership for Youth (CPY) has begun the second year of our on campus mentoring program at Walter Colton Middle School (Colton) with some encouraging changes. Over the 2017 summer break, Colton experienced a complete change in administration. The new Principal Jessie Swift and Vice Principal Josh Phillips have brought a new found energy to the school; along with their energetic personalities they have instituted a new view on discipline. Implemented fully on the third week of school (8/14/17-8/18/17) teachers are no longer allowed to send their students to the office unless the issue is deemed acceptable under the circumstances Principal Swift has determined unsafe or unlawful. They are also working hard to remove A6, the current discipline room from the campus. We are very grateful for the positive changes to enhance the relationship between CPY's mentors and Colton's staff. CPY mentors are working side by side with Colton's family counselor Denise Rovai to determine which students will be placed in our one-on-one mentoring program, as well as, accompany us in our weekly meetings.

What's New

Principal Swift has implemented a system for teachers to directly contact CPY's site coordinator Saby Muñoz through a Gmail account to request help; determine which students would benefit from entering our program; and help keep accurate records of which students are being sent out of class. This will help to keep track of which teachers are sending the reports and to help determine if there is a pattern arising.

CPY's mentors have begun holding group sessions with students four times a week. Each week has a positive topic that aims to give each student a weekly goal to accomplish. With motivating topics, inspirational videos, positive conversations, and ensuring a safe space this seems to be an enjoyable part of each week for the students.

The Numbers

To determine which students would be entered into our mentoring program CPY has worked closely with administration and Denise Rovai, checking student's attendance records and grades, also taking into consideration their home lives. This year we are mentoring 13 - 8th graders and 3 - 7th grade students, (9 of the students were mentored last year). In order to track the progress of each student we have recorded their tardies, absences, sent out of the classroom and suspension records from the 2016-2017 school year. We plan to monitor this on a monthly basis, and come up with behavior modification and goal setting strategies individually with each student. Reviewing the record of each of our 16 students these are the numbers we received from the last school year: (2 students were sent to Community Day School)

Total Tardies	Total Absences	Total of Times Removed Out of Class	Total Suspensions
458	147	200	85

It is our goal that these numbers will greatly reduce, as we are now aware of the data. It is our firm belief that the more a student is present on campus and in class, the more successful they will be overall in life. We are excited to be a part of making a difference in each student's life, as well as Colton's positive culture.

Youth Empowerment Solutions for Peaceful Communities

CPY Summer Intersession 2017

Youth Empowerment Solutions for Peaceful Communities (YES) is an evidence based program designed to empower youth to be leaders and create positive change in their communities. The YES curriculum was originally developed and implemented as an after school program in Flint and Genesee County and is now being spread nationwide. Studies show that YES participants are less likely to become victims of crime in their neighborhoods, demonstrate more conflict avoidance and resolution skills. A total of 51 Middle School Students, 26 students from Seaside Middle School, 25 from Walter Colton joined us to be part of the YES program during CPY's Summer Intersession.

For five weeks the students gathered in a class room lead by four CPY mentors. Every day they learned about different topics based on Team Building, Culture Heritage, Working toward Goals, Stereotypes, Adultism and working with adults. One of the lessons the students chose to work on finding a way to help local homeless individuals as their Community Project. The students would like to serve a meal with a local group that already helps the homeless. It is still an ongoing project and they are still coordinating on when it will take place. Aside from their project for the community, they mentored younger students every morning working on and improving their leadership skills while helping to write thank you letters and reading with their assigned small groups. Below are the Results of the Surveys taken before and after the YES program.

BEFORE:

- 85% of the students felt that someone (an adult) really cared about them.
- 75% of the students feel that someone notices them when they are upset.
- 73% of the students feel they have someone they can trust.
- 60% feel they can serve as a leader.
- 58% are involved with clubs, sport teams, church/ temple, or other group activities.
- 75% believe they can help improve their community.
- 65% didn't know how to or where to start to help their community.
- 75% want to help other kids learn about how to improve their communities.

AFTER:

- 97% of the students felt that someone (an adult) really cared about them.
- 80% of the students feel that someone notices them when they are upset.
- 85% of the students feel they have someone they can trust.
- 80% feel they can serve as a leader.
- 70% are involved with clubs, sport teams, church/ temple, or other group activities.
- 85% believe they can help improve their community.
- 75% didn't know how to or where to start to help their community.
- 90% want to help other kids learn about how to improve their communities.

The survey asked the students to best describe themselves, their feelings, and activities in their life. The word cloud represents their responses.



Community Partnership for Youth Summer 2017 Student Self-Evaluation

CPY Helps Me To:		167 Participants Surveyed							
		A lot		Some		A little		Not at all	
Get along better with my classmates	96.4%	49.7%	83	35.3%	59	11.4%	19	3.6%	6
Finish my homework every day	98.2%	66.5%	111	24.0%	40	7.8%	13	1.8%	3
Solve my problems without fighting	93.4%	48.5%	81	31.1%	52	13.8%	23	6.6%	11
Be a better person	99.4%	70.7%	118	20.4%	34	8.4%	14	0.6%	1
Be more interested in going to school	86.8%	51.5%	86	23.4%	39	12.0%	20	13.2%	22
Stay out of trouble	95.8%	48.5%	81	33.5%	56	13.8%	23	4.2%	7
Make new friends	97.0%	59.9%	100	26.3%	44	10.8%	18	3.0%	5
Feel better about myself	96.4%	58.1%	97	27.5%	46	10.8%	18	3.0%	5
Have more adults to talk to	91.0%	52.7%	88	24.6%	41	13.8%	23	9.0%	15
Make good decisions	99.4%	64.7%	108	25.1%	42	9.6%	16	3.0%	5
Be respectful to others	99.4%	69.5%	116	27.5%	46	2.4%	4	0.6%	1
To be thankful	98.2%	83.2%	139	14.4%	24	0.6%	1	1.8%	3
Not get into trouble at school	92.8%	49.7%	83	30.5%	51	12.6%	21	7.2%	12
Be a leader not a follower	92.2%	52.7%	88	28.1%	47	11.4%	19	7.8%	13
Try new activities like sports and art	97.6%	59.9%	100	26.3%	44	11.4%	19	2.4%	4
Have more stuff to do after school	94.0%	53.3%	89	27.5%	46	13.2%	22	6.0%	10
Be more interested in going to college	96.4%	65.3%	109	21.0%	35	10.2%	17	3.6%	6
Be more confident	97.6%	58.1%	97	27.5%	46	12.0%	20	2.4%	4
Read better	98.2%	62.9%	105	27.5%	46	7.8%	13	1.8%	3
Understand what I read	96.4%	58.7%	98	26.9%	45	10.8%	18	3.6%	6
Write better	98.8%	70.1%	117	22.2%	37	6.6%	11	1.2%	2
Understand math	92.2%	52.7%	88	27.5%	46	12.0%	20	7.8%	13
Learn to set goals	96.4%	53.3%	89	32.3%	54	10.8%	18	3.6%	6
Feel comfortable talking about how I feel	94.0%	46.7%	78	26.3%	44	21.0%	35	6.0%	10
Do good things for the community	97.6%	54.5%	91	33.5%	56	9.6%	16	2.4%	4
Meet new people of all ages	98.2%	71.3%	119	18.6%	31	8.4%	14	1.8%	3
Know that I can be or do anything	98.8%	76.6%	128	19.8%	33	2.4%	4	1.2%	2

COMMUNITY PARTNERSHIP FOR YOUTH
2016 - 2017 STATISTICS
July - June (12 months)

Afterschool Mentor/Tutor Program																
Site	Total	Ethnicity					Income				Gender		% Low Income			
		AA/Black	Asi	White	His/Lat	Multi	NAmer**	Other	SPI	V. Low	Low	Mod	Female	Male		
Colton Middle School	58	5	2	10	34	7				49		9	25	33	84.5%	
Individual Mentoring	34	2		6	22	1			3	30		4	6	28	88.2%	
Del Rey Woods	85		4	2	78	1				84		1	43	42	100.0%	
Highland	76	5			66	3			2	76			35	41	100.0%	
M.L. King	81	1		1	77	2				79	1	1	33	48	98.8%	
Ord Terrace	89	2	3	2	81	1				89			34	55	100.0%	
Total	423	15	9	21	358	15	0	0	5	407	1	15	176	247	96.5%	
Other K-5 Programs																
MC College Challenge	1412	7	36	21	1333	0	5	9	1	754	198	460	700	712	67.4%	
Intercession (Those who attended summer but not in Afterschool Program)																
2016 July	108	5	5		90	7			1	101	6	1	37	71	99.1%	
2017 June	43	1			39	3				43			18	25		
Middle & High School Life Skills																
8th Grade Choices	531	18	39	52	342	72	4	4		345	84	102	251	280	81%	
Leadership/Job Skills	31	1	3	1	25	1				24	7		21	10	100%	
RDJ Training	14	6	2	1		2		2	1	5	5	4	2	12	71.4%	
PURSUIT Youth Expo	126	1	3	4	118					8	109	9	80	46	92.9%	
Family / Parent Support																
Career Skills Workshop	48	2	12	9	21	0	0	4	0	0	35	13	38	10	72.9%	
Strengthening Families Program																
Parents	43	3	1	5	33	1				31	10	2	22	21	95.3%	
Unduplicated Children	36	1		1	26	8				28	7	1	18	18	97.2%	
PROGRAM TOTAL	2815	60	110	115	2385	109	9	19	8	1746	462	607	1363	1452	78.4%	
Percentage		2.1%	3.9%	4.1%	84.7%	3.9%	0.3%	0.7%	0.3%	62.0%	16.4%	21.6%	48.4%	51.6%		
Afterschool School Enrollment																
Schools		Grades														
Del Rey Woods	86	Kinder	28													
Highland	69	1st	53													
M.L. King	81	2nd	52													
Ord Terrace	86	3rd	68													
Seaside Middle	9	4th	61													
Walter Colton Middle	92	5th	60													
Bay View	1		13													
			67													
			279 Attended 2016 Summer Intercession													
			265 Attended 2017 Summer Intercession													
899 - Seaside																
2670																
950																
1102																
1383																
2824																

COMMUNITY PARTNERSHIP FOR YOUTH
2017 - 2018 STATISTICS
July - August (2 months)

Afterschool Mentor/Tutor Program																
Site	Total	Ethnicity						Income			Gender		Percent of Low Income Families			
		AA/Black	Asi	White	His/Lat	Multi	NAmer*	Other	SPI	V. Low	Low	Mod	Female	Male		
Colton Middle School	51	1	2	5	39	4				48		3	23	28	94.1%	
1 on 1 Mentoring	16			4	11	1				16			6	10	100.0%	
Del Rey Woods	75	1	3	5	64	2				75			34	41	100.0%	
Highland	76	3	3		67			3		75		1	38	38	98.7%	
M.L. King	84		1		80	3				84			40	44	100.0%	
Ord Terrace	84	1	1		79	3				82	2		41	43	100.0%	
Total	386	6	10	14	340	13	0	0	3	380	2	4	182	204	98.4%	
Other K-5 Programs																
MC College Challenge															#VALUE!	
Intercession (Those who attended summer but not in Afterschool Program)																
2017 July	117	2	2	1	108	4				109	5	3	39	78	97.4%	
2018 June	0														#DIV/0!	
Middle & High School Life Skills																
8th Grade Choices															#DIV/0!	
Leadership/Job Skills	18		2		15	1				17	1		12	6	100%	
RDJ Training	10	5		1		4				7		3	10		70.0%	
PURSUIT Youth Expo															#DIV/0!	
Family / Parent Support																
Strengthening Families Program																
Parents																
Unduplicated Children																
PROGRAM TOTAL	531	13	14	16	463	22	0	0	3	513	8	10	243	288	98.1%	
Percentage		2.4%	2.6%	3.0%	87.2%	4.1%	0.0%	0.0%	0.6%	96.6%	1.5%	1.9%	45.8%	54.2%		
Afterschool School Enrollment																
Grades																
Del Rey Woods	74	Kind	37													
Highland	72	1st	40													
M.L. King	84	2nd	52													
Ord Terrace	84	3rd	50													
Seaside Middle	4	4th	77													
Walter Colton Middle	67	5th	59													
La Mesa	1															
Wait List																
Colton																
DRW																
Highland																
King																
OT																
Volunteers																
Service Learners																
Long Term																
Events																
Summer																
Holiday Events																
265 Attended 2017 Summer Intercession																



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.D.

TO: City Council

FROM: Craig Malin, City Manager

BY: Nancy Towne, Recreation Services Director
Dan Meewis, Recreation Supervisor

DATE: October 5, 2017

**SUBJECT: APPROVE A FEE WAIVER AND CO-SPONSORSHIP REQUEST
FROM THE PAN-HELLENIC COUNCIL FOR COSTS ASSOCIATED
WITH THE 2018 MARTIN LUTHER KING, JR. MARCH AND
PROGRAM IN THE AMOUNT OF FIVE THOUSAND THREE
HUNDRED TWELVE DOLLARS (\$5,312.00)**

PURPOSE

The purpose of this item is to consider the request from Pan-Hellenic Council for a waiver of fees and costs associated with the 2018 Martin Luther King, Jr. March and Program on January 15, 2018 in the amount of Five Thousand Three Hundred Twelve Dollars (\$5,312.00.)

RECOMMENDATION

Based on previous City Council actions to waive fees and costs associated with the Martin Luther King Event, it is recommended that the request be approved.

BACKGROUND

The Pan-Hellenic Council is planning to hold their annual march and post-march event honoring Martin Luther King, Jr. on Monday, January 15, 2018 from 8:00 a.m. to 4:00 p.m. The Pan-Hellenic Council has been the primary sponsor of this march since this national holiday was established in 1986. The City of Seaside has co-sponsored the march and waived all fees and charges related to it.

The Pan-Hellenic Council is requesting full fee waivers for costs associated with the 2018 march, including the use of the Oldemeyer Center auditorium and meeting rooms necessary for their post-march event. A Special Event Application was submitted for review by the Special Event Committee. The attached information details the specifics of this event.

FISCAL IMPACT

Fees that would have been credited to the General Fund will not be collected if the fee waiver is granted.

The City's adopted fee schedule includes the following approximate fees, which are applicable to this request:

Auditorium	\$788.00
Fee Waiver Application Fee	\$ 90.00
Deposit (non-refundable portion)	\$148.00
Police Fees	\$210.00
Police fees are a direct cost and will be used to hire/pay and dedicate reserve officers to assist.	
Public Works Fees	\$4,076.00

TOTAL	\$5,312.00
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ATTACHMENTS

1. MLK 2018 March Fee Waiver & Special Event Application
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager



City of Seaside
FEE WAIVER REQUEST

Name of Applicant Alice Jordan Organization Pan-Hellenic Council
Address 1265 Mescal St. Seaside CA 93955
Street City State Zip
Home Phone 831-899-3391 Cell Phone 404-310-8485 Email Address Jordan@sonic.net

Room(s) Requested Laguna Grande, Dance Bayonet, Black Horse

Day(s) and Date(s) Requested Monday, January 15, 2018
Seaside Seahorse

Hours Requested (include set-up time) 8am - 4pm Estimated Attendance 400 + (plus)

Description of Event This is a joint partnership with the NAACP And the City of Seaside MLK Event (March & Program).

Special Instructions or Equipment to Be Brought In Podium, microphone, United States And CA flags

Reason for Requesting Fee Waiver
a joint event with the city of Seaside, NAACP and Kiwanis. The entire Community of Seaside is invited to participate in Dr. King Day Celebration

Have you received a Fee Waiver in the past? Yes ☒ No ☐

If so, what was the date of your event? Monday, JAN 15, 2018

Is your organization based in Seaside? Yes ☒ No ☐

What percentage of your members or participants resides in Seaside? 80-90%

What is your organization's tax identification number? ID # 113693881

Is organization able to provide liability insurance? No, IN the past the city of Seaside

Will alcohol be served or sold at your event? Yes ☐ No ☒ provided insurance

Applicant Signature Alice Jordan on behalf of Pan-Hellenic Council Date 9/19/17

FOR OFFICE USE ONLY

Approved: _____
Denied: _____
Appealed: _____

Security Required? Yes ☐ No ☐ Notes: _____
Staff Approval: _____
Date: _____

SPECIAL EVENT APPLICATION

Incomplete or illegible applications will not be processed. An application for a permit is NOT a permit.

ORGANIZATION NAME Pan-Hellenic Council Monterey chapter NAACP
 MAILING ADDRESS 1265 Mesquite St. Seaside, CA 93955 NAACP
 CONTACT NAME Alice Jordan PHONE# 831-899-3391
 PHONE# 404-310-8486

Names and phone numbers of person(s) in charge of the event who can be contacted on a 24-hour basis during the event.

EMAIL: ajordan@sonic.net

EVENT NAME: Dr. Martin Luther King Jr. Annual March & Program

Event Category Athletic/Recreation Concert/Performance Circus
Celebration/Festival Parade/Procession/March Dance
Carnival Other Program

Setup Date 1/15/18 Time 8 AM
 Event Starts Date _____ Time _____
 Event Ends Date _____ Time _____
 Dismantle Date _____ Time _____

SITE LOCATION Oldemeyer Center (program)

DESCRIPTION OF EVENT-PLEASE ATTACH SITE/ROUTE MAP

Please provide detailed description of your event. Include details regarding any components of your event such as the use of vehicles, animals, rides, sanitation provisions or any other pertinent information about the event.

The March will consist of local residents and various civic organizations, schools and churches that wish to participate. The march will begin at Broadway (OBAMA way) and Noche Buena Street. The march will then head west to freemont street and south to Hilbu street turning east to Oldemeyer Center.

SAFETY/SECURITY/ACCESSIBILITY

Please describe your procedures for crowd control and internal security.

There will be parade Marshalls consisting of Pan-Hellenic members.

NAME OF SECURITY ORGANIZATION (If required)

Please attach security contract.

N/A

* Also P.O. Box 831 - Seaside, CA 93955

SIGNS POSTED

Yes

OF PARTICIPANTS

400 + (plus)

IS THE EVENT OPEN TO THE PUBLIC? ☒ YES () NO

If no, please describe how the event will be restricted and indicate plan on detailed schematic.

IF ADMISSION IS TO BE CHARGED, WHAT IS THE PRICE OF TICKETS FOR THE EVENT?

N/A

☒ NON-PROFIT 501 C(3) () 501 C(6) () COMMERCIAL-FOR PROFIT

() OTHER

Federal ID#

Event Benefiting:

Seaside and the Seaside Community

WHAT CITY SERVICES DO YOU ANTICIPATE YOU WILL NEED? (IE., POLICE, FIRE, RECREATION, PUBLIC WORKS, ETC.)

Police, Public works and Recreation

METHOD OF TRASH COLLECTION/DISPOSAL AND PROVISION FOR ADDITIONAL SANITARY FACILITIES

Available trash bins around Oldemeyer Center for trash disposal.

PARKING ARRANGEMENTS:

Public Parking Needs

Parking around Oldemeyer is adequate.

SPECIAL EQUIPMENT TO BE USED FOR PROPOSED EVENT. LIST ALL ELECTRICAL NEEDS YOU MAY REQUIRE

☒ P.A. System

() Booths

() Tents

() Other

() Generator(s)

() Bleachers

() Banners

☒ Amplified sound/music

() Cooking fuel

() Barricades

DO YOU INTEND TO SELL FOOD OR BEVERAGE?

If YES, please attach Health Department Food Vendor Certificate.

() YES ☒ NO

DO YOU INTEND TO SELL OTHER MERCHANDISE?
of Vendors _____

() YES (X) NO

Describe the type of merchandise.

WILL ALCOHOL BE SERVED? () YES (X) NO
WILL ALCOHOL BE SOLD? () YES (X) NO

If yes, please attach ABC license.

WILL EVENT INCLUDE MUSIC OR LIVE PERFORMANCES? (X) YES () NO

HOW WILL EVENT BE ADVERTISED AND PROMOTED?

Through local News media, letters and fliers

WILL FILM, VIDEO, OR PHOTOGRAPHY BE INVOLVED WITH THE PRODUCTION OF THE EVENT?

yes

OTHER PERTINENT INFORMATION OR SPECIAL REQUESTS

This event is under the Co-sponsorship with the City of Seaside.

APPLICANT AGREEMENT: All applicable fees must be paid 30 days prior to event date. No permit revisions will be accepted less than 14 days prior to the event date. The City of Seaside retains the right to terminate the event at any time should a responsible city official determine any activity related to the event is a threat to public safety and/or property. I (we) agree to abide by all laws, rules and regulations which may apply to this area. I (we) accept specific responsibility for other members of my group and for any damage done to city property and/or facilities, and agree to clean and restore the site to the condition in which it was found prior to the holding of the specific event. I certify under penalty of perjury that all the preceding information is true to the best of my knowledge. Completed and signed special event form must be submitted to Recreation and Community Activities Director within seven working days of receipt of form.

Permit Holder's Signature *Chloe Jordan* on behalf of _____ Date *9/19/17*

The Pan-Hellenic Council

APPLICATION MUST INCLUDE:

Non-refundable Application Fee of \$90.00

Detailed schematic of event location indicating specific activity sites. For non-profit organizations, a copy of non-profit status must be submitted.

Attach to application and mail to:

City of Seaside
Recreation Services
Attn: N. Towne
986 Hilby Avenue

Risk Manager. Please obtain the required insurance and mail an original insurance certificate to City of Seaside, Recreation and Community Activities Department, P.O. box 810, Seaside, CA 93955.

Name of insurance agent _____ Agent's Name _____
Business Phone _____ Policy Number _____

PERMIT HOLDER hereby agrees to protect, defend, indemnify and hold and save harmless CITY, its officers, and employees against any and all liability, claims, judgements, costs and demands, however caused, including those resulting from death or injury to PERMIT HOLDER'S employees and damage to PERMIT HOLDER'S property, arising directly or indirectly out of the obligations or operations herein undertaken by PERMIT HOLDER, including those arising from the passive concurrent negligence of CITY but save and except those which arise out of the active concurrent negligence, sole negligence, or the sole willful misconduct of CITY PERMIT HOLDER will conduct all defense at its sole cost and expense. CITY shall be reimbursed by PERMIT HOLDER for all costs or attorney's fees incurred by CITY in enforcing this obligation.

Date

Signature of Permit Holder

Insurance is provided by the City of Seaside

.....
Administrative Use Only

Sign Off

☐ Building _____
☐ Planning _____

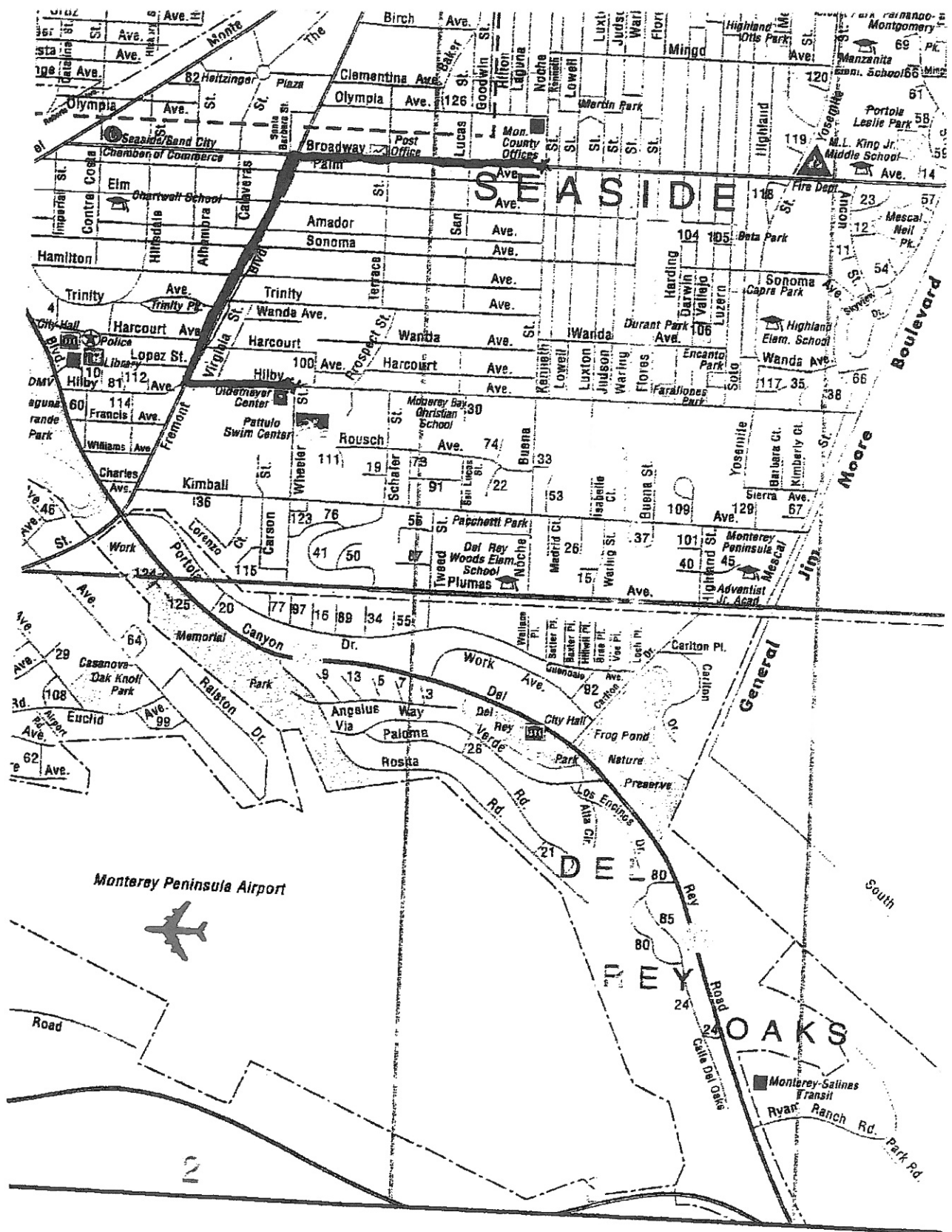
☐ Recreation _____
☐ Finance _____

☐ Police _____
☐ Fire _____

☐ Public Works _____
☐ County Health _____

Department Comments

Special Event application form
Revised February 18, 2014



Seaside, CA 93955
(831) 899-6801 (P)
(831) 899-6274 fax
email: towne.nancy@ci.seaside.ca.us

**Specific Event
Conditions of Approval**

- Event organizers must clean up any event-related trash.
- All event noise or sound must be kept to a minimum, particularly before 9:00 a.m. and must not create an annoyance to co-existing events.
- Permittee is responsible for the actions of all vendors and participants during the event.
- No activities are permitted onsite that are not included on your permit application.
- All City ordinances will be strictly enforced (alcohol, dogs, etc.).
- Permit must be kept on location at all times.

Failure to comply with the above conditions may result in immediate closure of the event and a ban on future events by the organizer in the City of Seaside.

PROVISIONS

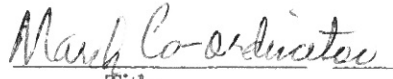
Permittee waives all claims against the City, its officers, agents and employees, for loss or damage caused by, arising out of, or in any way connected with, the exercise of this permit and permittee agrees to save harmless, indemnify and defend City, its officers, agents and employees, from any and all loss, damage or liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby granted, except those arising out of the sole negligence of the City.

City shall have the privilege of inspecting the premises covered by this permit any and all time. This permit shall not be assigned. City may terminate this permit at any time if permittee fails to perform and covenant herein contained at the time and in the manner herein provided. City agrees it will not unreasonably exercise this right of termination.

The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the City. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto.

Permittee will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, sexual orientation, age national origin or physical handicaps. Permittee agrees to comply with the terms and conditions contained herein and all rules and regulation of the City subject to this permit.


Permit Holder's Signature *on behalf of the Redwood Council*

 9/19/17
Title Date

INDEMNIFICATION, DEFENSE, HOLD HARMLESS

Applications must furnish the city with a certificate of insurance in an amount no less than \$1 million naming the City of Seaside as an additional insured. The amount of insurance is subject to increase at the discretion of the Finance Director who is the Risk Manager, depending upon the nature of the event. Such insurance must be primary to any city insurance and the city must have at least ten days notice of cancellation.

For final event approval, you will need commercial general liability insurance that names "the City of Seaside, its officers, employees and agents" as an additional insured and any other public entities impacted by this event. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 8.E.

TO: City Council

FROM: Craig Malin, City Manager

BY: Rick Riedl, City Engineer
Daphne Hodgson, Deputy City Manager Administrative Services

DATE: October 5, 2017

**SUBJECT: ADOPT RESOLUTION APPROVING THE SB 1 PROJECT LIST AND
THE MAINTENANCE OF EFFORT REPORT IN SUPPORT OF
PROJECTS FUNDED BY THE ROAD REPAIR AND
ACCOUNTABILITY ACT (RMRA) OF 2017**

PURPOSE

The purpose of this item is to have the City Council consider approval of a resolution authorizing staff to submit the SB 1 Project List and the Maintenance of Effort Report to the California Transportation Commission

RECOMMENDATION

It is recommended that the City Council approve a resolution authorizing staff to submit the SB 1 Project List and the Maintenance of Effort Report to the California Transportation Commission.

BACKGROUND

California Senate Bill 1 (SB1), the Road Repair and Accountability Act (RMRA) of 2017, was signed into law on April 28, 2017. In September 2017, SB1 was amended by clean-up bill AB135. The Streets and Highways Code Section 2034(a)(1) now says that:

Prior to receiving funding under SB1, an eligible city must submit to the California Transportation Commission (CTC) a list of projects proposed to be funded with these funds. The list of projects must be adopted by a resolution of the city council at a regular public meeting. The list of projects is to include a description and the location of the project, a proposed schedule for the project's completion, and the estimated useful life of the improvement. The project list will not limit the flexibility of a city to fund projects in accordance with local needs and priorities so long as the projects are consistent with

SB1.

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes and shared with local governments. These allocations are the familiar gasoline tax revenues that have been in place for decades and flow to the City from the state.

The Road Repair and Accountability Act of 2017 (SB1, RMRA) includes a substantial increase in local streets and roads revenue sharing allocations by increasing the excise tax on gasoline and diesel fuel, the sales tax on diesel fuel, in addition to increases in the current vehicle registration fee and a new vehicle registration tax on zero emission vehicles. The increases to sales and excise taxes are effective November 2017 with the additional vehicle registration fee effective January 2018, and the new vehicle registration fee on zero emission vehicles effective July 2020. The City of Seaside Adopted Budget for these new funds is \$196,478 in Fiscal Year 2017-18 and \$585,296 in Fiscal Year 2018-19.

RMRA eligible projects types include;

- Road Maintenance and Rehabilitation Projects
- Safety Projects
- Railroad Grade Separations
- Complete Streets Components (including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project)
- Traffic Control Devices
- Technologies and material recycling techniques that lower greenhouse gas emissions
- ZEV fueling or charging and infrastructure-vehicles communications for transitional or fully autonomous vehicles

The RMRA places accountability and compliance requirements on jurisdictions in order to exhibit effectiveness of the program. Requirements include annual submission of SB1 Project Lists and annual Maintenance of Effort Compliance Reporting. It is recommended that the City Council approve the attached SB1 Project List and the attached Maintenance of Effort Compliance Report in order to maintain eligibility for RMRA funding.

FISCAL IMPACT

The City of Seaside revenues generated from SB1 are budgeted to be \$196,478 in Fiscal Year 2017-18 and \$585,296 in Fiscal Year 2018-19. The proposed annual street expenditures are more than the expected SB1 revenues, however there is a maintenance of effort requirement for SB1 funding and other street funding. The maintenance of effort has been budget in 2017-2018 and 2018-2019. Staff will come back to the City Council for authorization prior to incurring any unbudgeted expenditures.

ATTACHMENTS

1. Resolution
-

2. Exhibit A Project List
 3. Exhibit B Maintenance of Effort Report
 4. CIP
-

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

RESOLUTION NO. 2017 - ____

**A RESOLUTION OF THE CITY OF SEASIDE CITY COUNCIL
AUTHORIZING STAFF TO SUBMIT THE SB1 PROJECTS LIST AND THE
MAINTENANCE OF EFFORT REPORT TO THE CALIFORNIA TRANSPORTATION
COMMISSION**

WHEREAS, Senate Bill 1 (SB 1), also known as the Road Repair and Accountability Act of 2017 (RMRA) was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 was amended by Assembly Bill 135 and signed into law by the Governor in September 2017 in order to, among other things, clarify eligibility requirements; and

WHEREAS, RMRA requires that prior to receiving an apportionment of RMRA funds from the Controller in a fiscal year, a city or county must submit to the Commission a list of projects proposed to be funded with these funds; and

WHEREAS, RMRA requires that all projects proposed to receive funding must be included in a city budget that is adopted by the applicable city council at a regular public meeting; and

WHEREAS, the SB1 Project List attached hereto as Exhibit 'A' has been prepared in accordance with the RMRA Guidelines prepared by the California Transportation Commission (CTC); and

WHEREAS, the Maintenance of Effort Report attached hereto as Exhibit 'B' has been prepared in accordance with the RMRA Guidelines; and

WHEREAS, RMRA requires the submittal of an SB1 Project List and Maintenance of Effort Report by October 16, 2017; and

WHEREAS, the SB1 Project List does not limit the flexibility of the City to fund projects in accordance with local needs and priorities so long as the projects are consistent with RMRA priorities; and

WHEREAS, the City must update the SB1 Project List annually in order to continue to receive funding from the state; and

WHEREAS, the SB1 Project List will be updated annually and presented to the City Council for approval prior to resubmittal to the CTC; and

WHEREAS, the City is partnering with the Transportation Agency of Monterey County (TAMC) to perform the Pavement Management Program to determine and prioritize the transportation project list to ensure investments are most cost-effectively applied to the transportation projects; and

WHEREAS, funding from RMRA for fiscal year 2017-2018 is estimated to be \$196,478.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Seaside hereby authorizes staff to submit the SB1 Project List (Exhibit A) and the Maintenance of Effort Report (Exhibit B) to the California Transportation Commission.

PASSED AND ADOPTED at a regular meeting of the City Council duly held on the 5th day of October 2017 by the following vote:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

Ralph Rubio, Mayor
City of Seaside

ATTEST:

Lesley Milton, City Clerk

Senate Bill (SB) 1 Proposed Project List Form**Part 1: General Information****Local Streets and Roads Program*****Agency Name:** (Select from dropdown list)**LoCode:**

Seaside

5316

Agency Address:**City:*****ZIP Code:**

440 Harcourt Ave

Seaside

CA

93955

Agency Contact:**Agency Contact Title:**

Rick Riedl

City Engineer

Agency Contact Phone No.:** (i.e. 1234567890)Agency Contact Email Address:**

(831) 899-6825

rriedl@ci.seaside.ca.us

Funding for Fiscal Year:

FY

17/18

***Budget Support Documentation:?**

Please briefly describe the budget support documentation being provided.

CITY COUNCIL RESOLUTION 17-43 AND SUCCESSOR AGENCY RESOLUTION 17-02 ADOPTING THE ANNUAL OPERATING BUDGET, OTHER FUNDS BUDGETS, THE CAPITAL OUTLAY BUDGET, THE CAPITAL IMPROVEMENT BUDGET AND FIVE YEAR PLAN, THE POSITION CONTROL LIST AND SALARY SCHEDULE, THE ANNUAL APPROPRIATIONS LIMIT, AND THE RESERVE BALANCES OF THE CITY OF SEASIDE FOR THE FISCAL YEAR 2017-

Average Network PCI:

45

Measurement Date:

(Month)

(Year)

08

2008

Additional Information: ?**Project Flexibility:**

Pursuant to SHC Section 2034(a)(1), this project list shall not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities, so long as the projects are consistent with SHC Section 2030(b). After submittal of the project list to the Commission, in the event a city or county elects to make changes to the project list pursuant to the statutory provision noted above, formal notification of the Commission is not required. However, the Project Expenditure Report form that is due to the Commission by October 1st each year, will provide an opportunity for jurisdictions to annually communicate such changes to the Commission as part of the regular reporting process.

*** Required information**

Part 2: Project Information**Local Streets and Roads Program***** Required**

Proposed Project (PP#)	LoCode	* Project Title	Project ID (if any)	Project Type ?		* Project Description ?	* Project Location ?	* Estimated Completion Date		* Estimated Useful Life (# of Yr)	
				Type (Select from dropdown list)	Explanation (if "Other" is selected, please explain) ?			Pre-Construction (mm/yyyy)	Construction (mm/yyyy)	Min.	Max.
PP01	5316	Residential Streets	Phase 1	Road Maintenance & Rehabilitation		Remove & Replace Failed Road Sections on Harcourt between Fremont & Prospect and on Trinity between Fremont & Noche Buena	Harcourt between Fremont & Prospect and on Trinity between Fremont & Noche Buena	03/2018	08/2018	5	30
PP02	5316	Bike Safe Grates		Safety		Construct bike safe grates	Arterial and Collector Streets throughout the City	03/2018	07/2019	10	30
PP03	5316	Residential Streets	Phase 2	Road Maintenance & Rehabilitation		Remove & Replace Failed Road Sections on Hamilton between Fremont & Noche Buena and on Sonoma between Fremont & Noche Buena	Hamilton between Fremont & Noche Buena and on Sonoma between Fremont & Noche Buena	04/2018	09/2018	5	30
PP04	5316	Residential Streets	Phase 3	Road Maintenance & Rehabilitation		Remove & Replace Failed Road Sections on Amador between Fremont & Noche Buena and on Elm between Fremont & Noche Buena	Amador between Fremont & Noche Buena and on Elm between Fremont & Noche Buena	05/2018	10/2018	5	30
PP05	5316	General Jim Moore Blvd & Eucalyptus Road		Road Maintenance & Rehabilitation		Remove & Replace Failed storm drains and road sections	General Jim Moore Blvd & Eucalyptus Road	06/2018	11/2021	5	30
PP06	5316	Playa Ave		Complete Streets Components		Construct pedestrian, bike, street and storm drain upgrades	From City limit to Noche Buena	10/2018	10/2020	5	30
PP07	5316	Hilby Ave		Complete Streets Components		Construct pedestrian, bike, street, and storm drain upgrades	From Mescal Street to State Route 2018	08/2018	10/2020	5	30
PP08	5316	West Broadway		Traffic Control Devices		Modify traffic control devices	From Del Monte to Fremont Blvds	03/2018	03/2019	5	30
PP09	5316	West Broadway		Complete Streets Components		Construct pedestrian, bike, street, and storm drain upgrades	from Del Monte to west of Hillsdale	10/2019	03/2021	5	30
PP10	5316	Fremont at Trinity		Safety		Construct pedestrian and storm drain upgrades	Fremont at Trinity	06/2018	10/2018	5	30
PP11	5316	Del Monte Blvd Slurry Seal		Road Maintenance & Rehabilitation		Crack seal and slurry seal Del Monte Blvd	Approximately 1000 ft south of Tioga intersection to Fremont Blvd	03/2018	05/2018	1	5
PP12	5316										
PP13	5316										
PP14	5316										
PP15	5316										
PP16	5316										
PP17	5316										
PP18	5316										
PP19	5316										
PP20	5316										
PP21	5316										
PP22	5316										
PP23	5316										
PP24	5316										
PP25	5316										
PP26	5316										
PP27	5316										
PP28	5316										
PP29	5316										
PP30	5316										

Local Streets and Roads Program

Agency Name:		Agency Contact:
Seaside		Rick Riedl
		(831) 899-6825
LoCode:	5316	rriedl@ci.seaside.ca.us

FY
17/18

Summary of Proposed Project List

Project No.	Project Title	Project Description	Project Location	Estimated Completion Date (mm/dd/yyyy)		Estimated Useful Life (# of yrs)	
				Pre-Construction	Construction	Min.	Max.
PP01	Residential Streets	Remove & Replace Failed Road Sections on Harcourt	Harcourt between Fremont & Prospect and	03/2018	08/2018	5	30
PP02	Bike Safe Grates	Construct bike safe grates	Arterial and Collector Streets throughout	03/2018	07/2019	10	30
PP03	Residential Streets	Remove & Replace Failed Road Sections on Hamilton	Hamilton between Fremont & Noche	04/2018	09/2018	5	30
PP04	Residential Streets	Remove & Replace Failed Road Sections on Amador	Amador between Fremont & Noche Buena	05/2018	10/2018	5	30
PP05	General Jim Moore Blvd &	Remove & Replace Failed storm drains and road sections	General Jim Moore Blvd & Eucalyptus Road	06/2018	11/2021	5	30
PP06	Playa Ave	Construct pedestrian, bike, street and storm drain	From City limit to Noche Buena	10/2018	10/2020	5	30
PP07	Hilby Ave	Construct pedestrian, bike, street, and storm drain	From Mescal Street to State Route 2018	08/2018	10/2020	5	30
PP08	West Broadway	Modify traffic control devices	From Del Monte to Fremont Blvds	03/2018	03/2019	5	30
PP09	West Broadway	Construct pedestrian, bike, street, and storm drain	from Del Monte to west of Hillsdale	10/2019	03/2021	5	30
PP10	Fremont at Trinity	Construct pedestrian and storm drain upgrades	Fremont at Trinity	06/2018	10/2018	5	30
PP11	Del Monte Blvd Slurry Seal	Crack seal and slurry seal Del Monte Blvd	Approximately 1000 ft south of Tioga	03/2018	05/2018	1	5
PP12							
PP13							
PP14							
PP15							
PP16							
PP17							
PP18							
PP19							
PP20							
PP21							
PP22							
PP23							

**ROAD MAINTENANCE AND REHABILITATION PROGRAM
MAINTENANCE-OF-EFFORT
CALCULATION SUMMARY SHEET**

City of Seaside

**SCHEDULE OF EXPENDITURES
AS REPORTED TO THE STATE CONTROLLER
PURSUANT TO STREETS AND HIGHWAYS CODE SECTIONS 2151 and 2152**

**DISCRETIONARY FUND EXPENDITURES FOR
FISCAL YEAR (FY) 2009-10, FY 2010-11, and FY 2011-12**

	FY 2009-10	FY 2010-11	FY 2011-12	AVERAGE
EXPENDITURES PER ASR	\$321,933.00	\$450,000.00	\$133,952.00	\$301,961.67
ADJUSTMENTS				
DELETIONS :				
ADDITIONS:				
ADJUSTED EXPENDITURES				

☒ I HEREBY CERTIFY, to the best of my knowledge and belief, that the total discretionary street purpose expenditure amounts reported herein are reported accurately in accordance with the requirements as prescribed by the State Controller.

☐ I am requesting additional review by the SCO of the proposed adjustments.

Signature: Daphne Hodgson

Date: 9/25/17

Printed Name: Daphne Hodgson

Title: Deputy City Manager

☐ I HEREBY CERTIFY, that the above MOE calculations have been reviewed and approved by the SCO.

Signature: _____

Date: _____

Printed Name: _____

Title: _____

Capital Improvement Program
FY2017/2018 - 2022/2023

	Project	Synopsis SOW	Funding Sources	Fiscal Years								Project Total
				2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Out Years	
					General Fund	Other						
	GOVERNMENT FACILITIES											
1	Library ADA Improvements	see DACTrak	CDBG	\$ 246,888								\$ 246,888
2	Library Roof Drain Replacement		General Fund			\$ 50,000	\$ 150,000					\$ 200,000
3	Oldemeyer ADA Upgrades	See DACTrak	General Fund			\$ 420,000	\$ 1,700,000					\$ 2,120,000
4	Oldemeyer Re-Roof	Garland report	General Fund			\$ 350,000						\$ 350,000
5	Oldemeyer Boiler Replacement		General Fund		\$ 75,000							\$ 75,000
6	Oldemeyer Auditorium Doors		Mtn Account		\$ 40,000							\$ 40,000
7	Oldemeyer Refurbishment	Auditorium Floor, Automatic Doors, Furniture, Interior & Exterior Painting	General Fund								\$ 300,000	\$ 300,000
8	Oldemeyer ADA Upgrades	See DACTrak	General Fund						\$ 70,000	\$ 580,000		\$ 650,000
9	Oldemeyer, Patullo & YEC Parking Lot Refurbish	Seal & Stripe	General Fund				\$ 75,000					\$ 75,000
10	Patullo Swim Center ADA Upgrades	See DACTrak	General Fund								\$ 70,000	\$ 70,000
11	City Hall ADA Improvements	(Door Upgrades \$180k) Threshold, Doors, Push-Button Entry &Landings, See DACTrak	General Fund			\$ 180,000	\$ 260,000	\$ 1,090,000				\$ 1,530,000
12	City Hall Refurbishment	CC staff seating, locking doors, carpeting in mezz & rooms, painting.	General Fund	\$ 12,500	\$ 100,000	\$ 100,000	\$ 100,000	\$ 40,000				\$ 352,500
13	City Hall HVAC Upgrade		Lease/Purchase Financing	\$ 466,384								\$ 466,384
14	City Hall Generator		General Fund / Water Fund			\$ 250,000						\$ 250,000
15	City Hall Reroof		General Fund								\$ 300,000	\$ 300,000
16	City Hall Energy Efficiency Project	347-0-8910-9539 Solar Panels, 100-0-8310-8187 Replace Windows (\$150k).	Lease/Purchase Financing	\$ 595,000		\$ 150,000						\$ 745,000
17	City Hall/Library Parking Lot	Reseal & Stripe	General Fund			\$ 150,000					\$ 50,000	\$ 200,000
18	City Hall Expansion		General Fund								\$ 42,000,000	\$ 42,000,000
19	City Facilities Plan	Government facilities needs assessment with concept-level building scenarios	General Fund		\$ 40,000	\$ 60,000						\$ 100,000
20	Corporation Yard Re-Roof		General Fund								\$ 200,000	\$ 200,000
21	Vehicle Maintenance Reroof		General Fund								\$ 200,000	\$ 200,000
22	Corporation Yard Interior & Exterior Painting		General Fund								\$ 20,000	\$ 20,000
23	Corporation Yard Relocation		Developer								\$ 28,000,000	\$ 28,000,000
24	Demolition of Surplus II Buildings		FORA, Developer		\$ 5,200,000			\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 3,550,000	\$ 14,750,000
25	Vehicle Maintenance Lighting Upgrades		General Fund, PG&E OBF									
26	PD Parking Lot Upgrades	Expansion (\$250k) and Security Upgrades (\$100k)	General Fund			\$ 100,000	\$ 250,000		\$ 27,000	\$ 27,000	\$ 27,000	\$ 81,000
27	Fire Station ADA Upgrades	DACTrak	General Fund			\$ 275,000						\$ 275,000
28	Fire Station #1 Upgrades	Vehicle Storage at Lloyd Way Storage Yard (60k) Parking (200k) Retaining Wall (250k)	General Fund	\$ 35,000	\$ 25,000	\$ 250,000					\$ 200,000	\$ 510,000
29	Fire Station #1 Refurbishment	Painting (\$70k)and Reroof (\$350k)	General Fund			\$ 70,000	\$ 350,000					\$ 420,000
30	YEC Building ADA Upgrades	Site Renovations ADA \$280k. Painting	General Fund/Maint Fund			\$ 280,000						\$ 280,000
31	YEC Park	Replace mini-golf	General Fund					\$ 200,000				\$ 200,000
32	Soper Community Building Refurbishment	Carpet, Painting, Standby Generator for housing/EDC	General Fund								\$ 150,000	\$ 150,000
33	Soper Community ADA Upgrades	See DACTrak	General Fund			\$ 2,200,000						\$ 2,200,000
	Subtotals - Government Facilities Projects			\$ 1,355,772	\$ 240,000	\$ 5,240,000	\$ 4,885,000	\$ 2,885,000	\$ 3,330,000	\$ 2,097,000	\$ 2,607,000	\$ 75,067,000
	PARKS											
34	Laguna Grande & Roberts Park Improvements	ADA \$825k. 342-0-8910-9569 Playground & ADA. Site Furnishings (90k Roberts ADA)	General Fund / Grants	\$ 12,100	\$ 150,000						\$ 875,000	\$ 1,037,100
35	Cutino Park Renovation	348-0-8910-9517 Master Plan Upgrades. 348-0-8910-9516 B-Ball Courts	General Fund / Grants	\$ 217,900	\$ 1,800,000							\$ 2,017,900
36	National Monument Access Signs	Fort Ord Visitor Sign	General Fund		\$ 25,000			\$ 25,000				\$ 50,000
37	Recreation Facilities east of General Jim Moore		Development Fees								\$ 300,000	\$ 300,000
38	Park Upgrades	Capra design \$210k ADA \$190K, Metz ADA \$376k, Pachetti ADA 160k, Wheeler Rstms \$250k ADA \$89k	General Fund	\$ 25,000	\$ 150,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,375,000
	Subtotals - Parks Projects			\$ 255,000	\$ 175,000	\$ 1,950,000	\$ 200,000	\$ 200,000	\$ 225,000	\$ 200,000	\$ 200,000	\$ 1,375,000
	SPECIAL PROJECTS											
39	Decorative Streetlight Retrofits	OBF through PG&E (AMBAG) retrofitting light on GJM & Seaside Highland with LED	PG&E OBF	\$ 250,000								\$ 250,000
40	Lightfigther Overhead Sign Removal		FORA	\$ 87,000								\$ 87,000
41	Auto Center Towers Maintenance		General Fund						\$ 80,000			\$ 80,000
42	Alternative Energy Source Study		General Fund, PG&E OBF					\$ 250,000				\$ 250,000
43	City Fence Removal on GJM & Coe Avenue		FORA/General Fund								\$ 500,000	\$ 500,000
44	ADA Transition Plan	see DACTrak Report	General Funds			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
44	Geographical Information System	Needs assessment and upgrade (50k-incode upgrade) Implementation	General Funds			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
45	Laguna Grande Well Refurbishment (local water project)	Grant from MPWMD-this has nothing to do with the muni water system	MPWMD/General Fund	\$ 136,900	\$ 50,000							\$ 186,900
	Subtotals - Special Projects			\$ 473,900	\$ -	\$ 50,000	\$ 150,000	\$ 150,000	\$ 400,000	\$ 230,000	\$ 150,000	\$ 650,000
	STORMWATER											
46	Plumas Storm Drain Improvements		Grant								\$ 500,000	\$ 500,000
47	Kimball Avenue Storm Drain Improvements		Stormwater (Fund 271)								\$ 1,600,000	\$ 1,600,000
48	90 Inch Bay Avenue Outfall (Phase 1)		Stormwater								\$ 10,140,000	\$ 10,140,000
49	90-inch Storm Drain Outfall Repair (Phase 3)	Safety grate & channels for overflow structure	Stormwater			\$ 45,000						\$ 45,000
50	Del Monte Manor Storm Drain Improvements	Abandon outfall to DMM & install retention system	Stormwater/Grant		\$ 20,000	\$ 500,000						\$ 520,000
51	Broadway Ave. at Fremont Blvd. Capacity Improvements		Stormwater								\$ 325,000	\$ 325,000
52	Canyon Del Rey at Hamilton Avenue Capacity Improvements.		Stormwater								\$ 229,000	\$ 229,000
53	Del Monte Blvd. at Auto Center Parkway Capacity Improvements.		Stormwater								\$ 415,000	\$ 415,000
54	Dredge Laguna Grande and Roberts Lake		IRWMP/JPA								\$ 7,840,000	\$ 7,840,000
55	Hamilton Avenue at Fremont Blvd. Capacity Improvements		Stormwater								\$ 2,535,000	\$ 2,535,000
56	Hilby Avenue Storm drain Infrastructure Improvements		Stormwater								\$ 12,123,000	\$ 12,123,000
57	John Street at Redwood Avenue Capacity Improvements		Stormwater								\$ 100,000	\$ 100,000
58	Military Avenue at Mendocino Capacity Improvements		Stormwater								\$ 31,000	\$ 31,000
59	Olympia Ave. at Catalina Street Storm drain Improvements.		Stormwater								\$ 355,000	\$ 355,000
60	Roberts Lake Outfall Improvements	Repair End wall. Install Pump; \$200,000 Excavate culvert	Stormwater/FEMA		\$ 200,000						\$ 23,000,000	\$ 23,200,000
61	Parking Authority Trash		Parking Authority (103)			\$ 80,000						\$ 80,000

Capital Improvement Program
FY2017/2018 - 2022/2023

	Project	Synopsis SOW	Funding Sources	Fiscal Years									Project Total
				2016/2017	2017/2018		2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	Out Years	
					General Fund	Other							
62	Storm Drain Water Quality Project	NPDES Trash Amendment (\$40k for FS + \$5M Construct)	Stormwater	\$ 40,000				\$ 50,000	\$ 435,000	\$ 2,100,000	\$ 2,200,000	\$ 275,000	\$ 5,100,000
63	Del Monte Blvd Storm Drain Diversion		General Fund / Grant		\$ 10,000	\$ 1,200,000		\$ 1,127,000					\$ 2,337,000
64	Stormwater Master Plan Update		Stormwater / Grant				\$ 600,000						\$ 600,000
65	Hwy 1 Storm drain Abandonment		Stormwater				\$ 250,000						\$ 250,000
66	Circle Avenue Storm drain Repair	Repair Sinkhole	Stormwater					\$ 50,000	\$ 250,000				\$ 300,000
	Subtotals - Stormwater Projects			\$ 40,000	\$ 30,000	\$ 1,900,000	\$ 975,000	\$ 1,227,000	\$ 685,000	\$ 2,100,000	\$ 2,200,000	\$ 59,468,000	\$ 68,625,000
	TRANSPORTATION												
67	West Broadway Infrastructure Improvements	RSTP Fair Share (\$221,901 - \$70,000 = \$151,901)	RSTP/SCSD/ATP	\$ 7,380,568		\$ 151,901							\$ 7,532,469
68	Parking Authority Seal Coat, Striping & ADA		Parking Authority (103)						\$ 280,000			\$ 100,000	\$ 380,000
69	Sign Retro Reflectivity Upgrades & Street Name Signs		General Fund				\$ 50,000	\$ 50,000	\$ 50,000				\$ 150,000
45	Canyon Del Rey Corridor Analysis	Caltrans FHWA Partnership w/ TAMC & DRO	TAMC/Del Rey Oaks/General Fund		\$ 20,000	\$ 175,000							\$ 195,000
46	General Jim Moore & Eucalyptus Improvements	Repair failing cut slopes, embankments, & storm drain systems	FORA, General Fund			\$ 100,000						\$ 1,200,000	\$ 1,300,000
47	Fremont Bus Improvements	Preemption	Grant									\$ 446,000	\$ 446,000
48	San Pablo / Nadina Intersection Improvements		FORA			\$ 10,000						\$ 396,000	\$ 406,000
49	Hilby Avenue Street Rehabilitation	Cal Am Upgrades \$1.6M, Corner Acquisition \$100k Add Paving \$300k	Developer/Grant Funds			\$ 1,600,000							\$ 1,600,000
50	Monterey Road Hwy 1 Interchange	Create PSR \$300k, Design \$4M, Construct \$20M	FORA, Developer					\$ 300,000		\$ 4,000,000		\$ 20,000,000	\$ 24,300,000
51	Monterey/Fremont/SR1 Improvements	TIA to study for Roundabout Feasibility (RSTP Fair Share less WBUV)	General Fund / RSTP		\$ 50,000	\$ 70,000						\$ 250,000	\$ 370,000
52	Pavement Management Program	Playa Ave, Hilby, Residential - dig-outs east of Fremont south of Broadway (\$300 MeasX)	Tax Fund/Measure X/RSTP	\$ 40,000		\$ 300,000	\$ 630,000	\$ 500,000	\$ 500,000	\$ 400,000	\$ 400,000	\$ 3,000,000	\$ 5,770,000
53	ADA Road Upgrades	see DACTrak Report (use MeasX)	Measure X				\$ 300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 40,600,000	\$ 41,700,000
54	Bike-safe Grate Upgrades	temp fix grates then replace as funding becomes available Meas X (\$200k)	Risk Mgmt / Meas X	\$ 60,000	\$ 60,000	\$ 200,000						\$ 500,000	\$ 820,000
55	San Pablo Bridge Upgrade	Assessment \$44k,	RSTP							\$ 44,000		\$ 1,000,000	\$ 1,044,000
56	Speed Survey	Speed Survey	RSTP				\$ 115,000						\$ 115,000
57	Roundabout Implementation	Study GJM & Del Monte at Broadway, Implement GJM@Coe(\$1.5M) and Broadway(\$3M)	RSTP / Gas Tax / Grants				\$ 60,000	\$ 1,500,000	\$ 3,000,000				\$ 4,560,000
58	Fremont Trinity Pedestrian Improvements	Bulb Outs	RSTP				\$ 350,000						\$ 350,000
59	Broadway/Del Monte/Fremont Time Limited Parking		General Fund									\$ 100,000	\$ 100,000
	Subtotals - Transportation Projects			\$ 7,480,568	\$ 130,000	\$ 2,606,901	\$ 1,505,000	\$ 2,550,000	\$ 4,030,000	\$ 4,644,000	\$ 600,000	\$ 67,592,000	\$ 91,138,469
	WATER												
60	Water Master Plan/Rate Study		Water Funds	\$ 308,711									\$ 308,711
61	Meter & Backflow Replacement		Water Funds	\$ 153,653			\$ 100,000				\$ 750,000	\$ 770,000	\$ 1,773,653
62	Well Replacement		Water Funds/Loans				\$ 200,000	\$ 870,000					\$ 1,070,000
63	Main Replacements		Water Funds					\$ 90,000	\$ 312,000				\$ 402,000
64	Water Security Updates	Gate lock; SCAPA	Water Funds	\$ 279,570					\$ 312,000				\$ 591,570
65	Replacement Water Source		Water Funds						\$ 57,000	\$ 50,000	\$ 50,000		\$ 157,000
66	Arch Flash Hazard mitigation for Water System	Arc Flash Study	Water Funds			\$ 30,000	\$ 100,000						\$ 130,000
	Subtotals - Water Projects			\$ 741,934	\$ -	\$ 30,000	\$ 400,000	\$ 960,000	\$ 681,000	\$ 50,000	\$ 800,000	\$ 770,000	\$ 4,432,934
	SANITATION DISTRICT ^A												
67	Fremont Blvd. Sewer Upgrade Design and Construction ¹		SCSD	\$ 895,082									\$ 895,082
68	Del Monte Lift Station Upgrades Design and Construction		SCSD	\$ 1,076,853									\$ 1,076,853
69	Rosita Lift Station Upgrades Construction		SCSD	\$ 106,575									\$ 106,575
70	942 Angelus Way Sewer Upgrade Design and Construction		SCSD	\$ 351,472									\$ 351,472
71	Del Rey Park Sewer Upgrade Design and Construction		SCSD	\$ 120,200									\$ 120,200
72	Del Monte Blvd. Sewer Upgrade Design and Construction		SCSD				\$ 265,000	\$ 1,403,940					\$ 1,668,940
73	Military Lift Station Replacement Construction		SCSD	\$ 720,806									\$ 720,806
74	Luzern St. Sewer Upgrade Design and Construction		SCSD	\$ 75,000									\$ 75,000
75	La Salle Ave. Sewer Upgrade Design and Construction		SCSD	\$ 115,000									\$ 115,000
76	Tioga Lift Station Upgrade		SCSD					\$ 253,000					\$ 253,000
77	Birch Ave. Sewer Upgrade Design and Construction		SCSD							\$ 686,100			\$ 686,100
78	Root Intrusion Sewer Replacement Design and Construction		SCSD								\$ 1,200,000	\$ 3,585,250	\$ 4,785,250
79	Brick Manhole Inspection		SCSD									\$ 412,000	\$ 412,000
80	Drop Manhole Inspections		SCSD									\$ 500,000	\$ 500,000
81	Manhole Lids		SCSD									\$ 105,000	\$ 105,000
82	Rod Hole Replacement		SCSD									\$ 1,320,000	\$ 1,320,000
83	New Manhole Installations		SCSD									\$ 3,309,901	\$ 3,309,901
84	Canyon Del Rey Sewer Line Replacement		SCSD						\$ 160,000	\$ 403,000			\$ 563,000
85	Highway 1 Sewer Line Cleaning Design and Construction		SCSD	\$ 40,500			\$ 150,001						\$ 190,501
86	LAFCO Application		SCSD					\$ 200,000					\$ 200,000
87	Sutter Street Sewer Main Replacement		SCSD	\$ 60,000			\$ 300,000					\$ 360,000	\$ 720,000
88	Sewer Master Plan		SCSD	\$ 65,332							\$ 163,000		\$ 228,332
	Subtotals - Sanitation Projects			\$ 3,626,820	\$ -	\$ -	\$ 715,001	\$ 1,856,940	\$ 160,000	\$ 1,089,100	\$ 1,363,000	\$ 9,592,151	\$ 18,403,012
	Totals			\$ 13,973,994	\$ 575,000	\$ 11,776,901	\$ 8,830,001	\$ 9,828,940	\$ 9,511,000	\$ 10,410,100	\$ 7,920,000	\$ 214,514,151	\$ 287,340,087

¹ Included in the West Broadway Infrastructure Improvements project

EXISTING PROJECT
NEW PROJECT



**CITY OF SEASIDE
STAFF REPORT**

Item No.: 9.A.

TO: City Council

FROM: Craig Malin, City Manager

BY: Daphne Hodgson, Deputy City Manager Administrative Services

DATE: October 5, 2017

**SUBJECT: APPROVE A RESOLUTION AWARDING A
CARPETING CONTRACT TO OLD TOWN CARPET AND
FLOORS IN THE AMOUNT OF \$91,673.17 TO REMOVE OLD
CARPET AND INSTALL NEW CARPET IN CITY HALL**

PURPOSE

The purpose of this item is to provide the City Council the opportunity to consider the award of a carpeting contract to Old Town Carpets and Floors in the amount of ninety-one thousand, six hundred and seventy-three dollars and seventeen cents (\$91,673.17) for the removal of old carpeting and the installation of new carpeting in City Hall.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution awarding a carpeting contract to Old Town Carpets and Floors in the amount of ninety-one thousand, six hundred and seventy-three dollars and seventeen cents (\$91,673.17) for the removal of old carpeting and the installation of new carpeting in City Hall and to authorize the City Manager to execute the contract. This item is funded in the 2017-2018 Adopted Budget.

BACKGROUND

The current carpeting in City Hall is over 15 years old; it is worn, presenting a trip hazard to staff and the public. In addition, it is stained and too old to patch due lack of availability of matching materials. As part of other recent renovations to City Hall, the carpeting needs to be replaced. This item was put into the 2017-2018 Adopted Budget.

On August 14, 2017, the City issued a Request for Bid for City Hall Carpet. The project was posted for approximately 4 weeks. Due to some confusion regarding the due date, the bid period was extended to September 20, 2017. On September 20, 2017, the City opened the following two bids:

Bidder	Bid Amount
Carpet Caravan 877 Broadway Ave. Seaside, CA 93955	\$95,654.64
Old Town Carpets and Floors 22752 Portola Dr. Salinas, CA 93908	\$91,673.17 (Updated 10/2/17)

Old Town Carpets and Floors is the low responsive responsible bidder. Staff has conducted a reference check on their previous work with no negative feedback.

FISCAL IMPACT

The new carpeting project was included in the 2017-2018 Adopted Budget.

ATTACHMENTS

1. Resolution
2. Contract with Old Town Carpets and Floors
3. Exhibit A - Proposal

Reviewed for Submission to the
City Council by:



Craig Malin, City Manager

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE
AWARDING A CARPETING CONTRACT TO OLD TOWN CARPETS AND FLOORS
IN THE AMOUNT OF \$91,673.17 FOR THE REMOVAL OF OLD CARPET AND
INSTALLATION OF NEW CARPET IN CITY HALL AND AUTHORIZE CITY
MANAGER TO EXECUTE THE CONTRACT**

WHEREAS, the current carpeting in City Hall is more than 15 years old; and

WHEREAS, the current carpeting is worn and stained, presents a tripping risk to members of public and staff and is unable to be repaired; and

WHEREAS, with the recent renovations to City Hall, the carpeting needs to be replaced; and

WHEREAS, the carpeting replacement project was put out to bid on August 14, 2017 and on September 20, 2017 the City received two bids; and

WHEREAS, Old Town Carpets and Floors, was the lowest responsible responsive bid; and

WHEREAS, Old Town Carpets and Floors references were checked with favorable responses.

NOW, THEREFORE BE IT RESOLVED, that the City of Seaside City Council award a carpeting contract to Old Town Carpets and Floors for the removal of old carpet and installation of new carpet for an amount not to exceed ninety-one thousand, six hundred seventy-three dollars and seventeen cents, and authorize the City Manager to execute the contract.

PASSED AND ADOPTED at a regular meeting of the City of Seaside City Council duly held on the 5th day of October, 2017 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

Ralph Rubio, Mayor

ATTEST:

Lesley Milton, City Clerk

City of Seaside

CITY HALL CARPETING CONTRACT

This agreement is made by and between the City of Seaside (City), and Old Town Carpets and Floors (Contractor).

- A. Services: The City agrees to engage the Contractor to remove and replace all carpeting in City Hall. CONTRACTOR shall at all times faithfully, competently and to the best of his/her ability, experience, and talent, perform all tasks described herein. CONTRACTOR shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of CONTRACTOR hereunder in meeting its obligations under this AGREEMENT.
- B. Relationship: The Contractor is an independent contractor and is not to be considered an agent or employee of the City. No employee benefits shall be available to CONTRACTOR in connection with the performance of this AGREEMENT.
- C. Compensation: The City shall pay contractor a not to exceed total of \$91,673.17 for services outlined in Contractor's Proposal, attached as Exhibit A.
- D. The statement of prevailing wages appearing in the General Prevailing Wage Rates is hereby specifically referred to and by this reference made a part of this contract. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.
- E. Method of Payment: The City shall pay upon receipt of a written invoice from Contractor detailing services rendered.
- F. Term: The term of this agreement shall commence on October 5, 2017 and continue in effect until tasks described herein are completed, but in no event later than October 31, 2017 unless sooner terminated pursuant to the provisions of this AGREEMENT.
- G. Termination: This agreement may be terminated; (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b) by either party upon 10 days prior written notice to the other party; or (c) upon mutual written agreement of both parties. In the event of termination, the Contractor shall stop work immediately and shall be entitled to compensation for professional fees to the date of termination and for any work necessitated by that termination. Contractor will submit an invoice to the City.

- H. Indemnity: Except for loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorney's fees, caused solely by the negligence of the City, its Council, boards, commissions, officers and employees, Contractor shall indemnify, defend and hold harmless the City, its Council, boards and commissions, officers, and employees from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorney's fees, regardless of the merits or outcome of any such claim or suit arising from or in any manner connected to Contractor's act or omission regarding performance of services or work conducted or performed pursuant to this Agreement.
- I. Project Management: The City Engineer or Public Works Superintendent will represent the City for all purposes under this Agreement. The Project Manager will be Contractor's point of contact with respect to performance, progress and execution of the Services. The City may designate an alternate Project Manager from time to time.
- J. The entire agreement between the parties with respect to the subject matter hereunder is contained in this agreement.
- K. Neither this agreement nor any rights or obligations hereunder shall be assigned or delegated by the Contractor without the prior written consent of the City.
- L. This agreement shall be modified only by written agreement duly executed by the City and the Contractor.
- M. Should any of the provisions hereunder be found to be invalid, void or voidable by a court, the remaining provisions shall remain in full force and effect.
- N. This agreement shall be governed by and construed in accordance with the laws of the State of California.
- O. All notices required or permitted under this agreement shall be deemed to have been given if and when deposited in the United States mail, properly stamped and addressed to the party for whom intended at such party's address listed below, or when delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party.
- P. Contractor shall provide the City with a \$2,000,000/\$4,000,000 general liability certificate of insurance naming City as an additional insured, and automobile and workers' compensation coverage if applicable.
- Q. Legal responsibilities
- 1) The CONTRACTOR shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this AGREEMENT. The CONTRACTOR shall at all times observe and comply with all such

laws and regulations. The AGENCY, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the CONTRACTOR to comply with this Section.

- 2) If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Brad Griffen, is authorized to act for and bind the corporation.
- 3) The CONTRACTOR will obtain a valid City Business License and shall maintain said Business License for the term of this Agreement and any extensions.

Wherefore, the parties have entered into this agreement as of the later of the dates stated below.

Approved:

Dated: 10-03-17

Contractor:


Old Town Carpets and Floors
By: Brad Griffen

Address: 22752 Portola Dr.
Salinas, CA 93908

Dated: _____

City of Seaside:

By: Craig Malin
Title: City Manager

OLD TOWN CARPETS & FLOORS
22752 PORTOLA DR
SALINAS, CA 93908
Telephone: 831-754-2036 Fax: 831-754-0569

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ES720302

QUOTE

Sold To	Ship To
SEASIDE CITY HALL 440 HARCOURT SEASIDE, CA 93955	SEASIDE CITY HALL 440 HARCOURT SEASIDE, CA 93955

Quote Date	Work	PO Number	Quote Number
10/02/17		W/ PREVAILING WAGE	ES720302

Inventory	Style/Item	Color/Description	Quantity Units	Price	Extension
COLOR TANGO	CARPET TILES INSTALLED		1.00 EA	91,404.00	91,404.00
CALIFORNIA CARPET	RECYCLE ASSESSMENT		1.00 SY	269.17	269.17

—10/02/17— 3:40PM —
 Sales Representative(s):
 BRAD GRIFFIN

Material: 0.00
 Service: 91,673.17
 Misc. Charges: 0.00
 Sales Tax: 0.00
 Misc. Tax: 0.00
QUOTE TOTAL: \$91,673.17

Terms: 50% Deposit -Balance before pickup.

_____ Date: _____

1% monthly interest on all past due Accts

ES720302

QUOTE

Sold To	Ship To
SEASIDE CITY HALL 440 HARCOURT SEASIDE, CA 93955	SEASIDE CITY HALL 440 HARCOURT SEASIDE, CA 93955

Quote Date	Work	PO Number	Quote Number
10/02/17		W/ PREVAILING WAGE	ES720302

Inventory	Style/Item	Color/Description	Quantity	Units	Price	Extension
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Remove existing carpet & provide new carpet tile ColorBeat color Tango at all areas except 2 bathrooms & break room. Install new carpet base as currently. Provide & install rubber base at areas where rubber base is currently. Provide & install new rubber transition strips where applicable.

Provide new coordinating broadloom carpet at council chamber. Remove existing carpet & install new carpet.

Move file cabinets, desks & furniture & replace after carpet installed. Personal items on desks and office to be moved by staff so wont get misplaced.

Installation schedule: Installation will take approximately 10 days. We will coordinate with City of Seaside for ammicable install dates. Please let know if we can work during the week.

We have personally toured & measured City Hall & i understand full scope of work

Our installations will follow the Carpet & Rug Institute Commercial Carpet installation standards

Upon award of contract we will obtain a Seaside business license.

—10/02/17	3:40PM —
Sales Representative(s):	Material: 0.00
BRAD GRIFFIN	Service: 91,673.17

Terms: 50% Deposit -Balance before pickup.
Date: _____
1% monthly interest on all past due Accts

Misc. Charges:	0.00
Sales Tax:	0.00
Misc. Tax:	0.00
QUOTE TOTAL:	\$91,673.17

OLD TOWN CARPETS & FLOORS
22752 PORTOLA DR
SALINAS, CA 93908
Telephone: 831-754-2036 Fax: 831-754-0569

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ES720302

QUOTE

Sold To	Ship To
SEASIDE CITY HALL 440 HARCOURT SEASIDE, CA 93955	SEASIDE CITY HALL 440 HARCOURT SEASIDE, CA 93955

Quote Date	Work	PO Number	Quote Number
10/02/17		W/ PREVAILING WAGE	ES720302

Inventory	Style/Item	Color/Description	Quantity	Units	Price	Extension
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Labor Warranty: 1 year labor warranty
 Carpet Warranty: See attached

—10/02/17— 3:40PM —

Sales Representative(s): Material: 0.00
 BRAD GRIFFIN Service: 91,673.17

Terms: 50% Deposit -Balance before pickup.

_____ Date: _____

1% monthly interest on all past due Accts

Misc. Charges: 0.00
 Sales Tax: 0.00
 Misc. Tax: 0.00
QUOTE TOTAL: \$91,673.17