FINAL MINUTES
SEASIDE COUNTY SANITATION DISTRICT
Tuesday, March 8, 2016 9:30 AM
REGULAR MEETING
Seaside Conference Room

1. CALL TO ORDER

Chair Rubio called the meeting to order at 9:37 AM.

2. ROLL CALL

PRESENT: Lintell, Pendergrass, Rubio
ABSENT: None

3. ORAL COMMUNICATIONS COMMENTS

No members of the public were present.

4. CONSENT AGENDA

On motion by Vice Chair Pendergrass and seconded by Second Vice Chair Lintell and passed by the following vote the District Chair approved the consent agenda as presented.

RESULT:	**Approved**
MOVER:	First Vice Chair David Pendergrass
SECONDER:	Second Vice Chair Pat Lintell
AYES:	Ralph Rubio, David Pendergrass, Pat Lintell
NOES:	None

A. APPROVAL OF MINUTES FROM THE FEBRUARY 9, 2016 REGULAR MEETING

Action: Approved

B. APPROVAL OF EXPENDITURES FOR MONTH OF FEBRUARY 2016 FOR SEASIDE COUNTY SANITATION DISTRICT

Action: Approved

C. RECEIVE SEASIDE COUNTY SANITATION DISTRICT OPERATIONS REPORT FOR THE MONTH OF FEBRUARY 2016

Action: Received

D. ACCEPT AND FILE THE JUNE 30, 2015 FINANCIAL AUDIT REPORT OF THE SEASIDE COUNTY SANITATION DISTRICT

Action: Accepted

5. **NEW BUSINESS**

A. **RESOLUTION APPROVING 2015-2016 MID-YEAR BUDGET REPORT AND 2014-2015 CAPITAL PROJECT CARRYOVERS**

Finance Manager Hodgson reported the annual review of the budget and expenditures noting the budget was approved in August of 2015 and the review proves everything is on course and no adjustments are needed at this time. She clarified that there is over $3 million in CIP carry over projects that are not complete at this time. She informed the board that the current cash balance is sufficient to cover the full balance of the CIP at this time. Ms. Hodgson answered questions from the Board.

Director Pendergrass questioned the status of the CIP projects and the timing for completion to with District Manager Ingersoll indicated that they are in progress but didn't want to do all at one time to ensure there is enough cash on hand to cover the cost of the projects as the District is on a pay as you go system. She reported that during the fee update there will be discussions about pay as you go vs finance funding.

Director Pendergrass encouraged looking at financing a bond for this project to ensure we get the projects done without spending all the cash in the bank. The CIP projects are listed in priority order for completion. The master plan outlines the project that will be done over the next 5 years.

On motion by First Vice Chair Pendergrass and seconded by Second Vice Chair Pat Lintell and passed by the following vote the District Board approved the 2015-16 Mid Year budget report.

RESULT:	**Approved**
MOVER:	First Vice Chair David Pendergrass
SECONDER:	Second Vice Chair Pat Lintell
AYES:	Ralph Rubio, David Pendergrass, Pat Lintell
NOES:	None

B. **RECEIVE REPORT ON THE AUDIT OF THE SEWER SYSTEM MANAGEMENT PLAN**

District Engineer Ingersoll reported regarding the requirement to develop a sewer system management plan, a plan which is audited every two years and last updated in 2013. She reported on the 11 components to the plan, what was done and the recommendations of the consultant to meet the plan requirements. There were no fiscal actions being requested at this time, the report included an estimate of $960,000 which would bring the District into

compliance with all the recommendations. The next CIP will be modified to include the required updates to bring the plan in compliance with state regulations. This item was for information only.

Chair Rubio questioned the time limit for compliance and can we prioritize the more important things to get what we can out of the current budget to which Ms. Ingersoll spoke to staff's working document that has recommendations, the status and costs for the work tracking for compliance.

On motion by Second Vice Chair Lintell and seconded by First Vice Chair Pendergrass and passed by the following vote the District Board accepted the report and authorized staff to follow the recommendations outlined in the audit.

RESULT:	**Approved**
MOVER:	Second Vice Chair Pat Lintell
SECONDER:	First Vice Chair David Pendergrass
AYES:	Ralph Rubio, David Pendergrass, Pat Lintell
NOES:	None

6. STAFF REPORTS

District Manager Ingersoll reported there is a meeting set with the MCWD General Manager and two of their Board Members on March 15, 2016. She will report back in April on the actions from the meeting.

7. BOARD MEMBERS COMMENTS

None.

8. ADJOURNMENT

On motion the meeting was adjourned at 9:52 AM.

Respectfully Submitted,

Lesley E. Milton-Rerig, District Clerk

Ralph Rubio, Chair